

Rental Housing Safety Checklist

Address: _____

Date: _____

Unit #: _____

License # _____

General Requirements	Yes	No	Notes
Building Address Street number shall be legible from the street			
Weather tight Roof No visible leaks			
Stair integrity No broken steps or supports. Handrail in place.			
Glass integrity No broken glass.			
Light or window in each room			
Operable window in each room			
Stairway lighting A light is required at all interior and exterior stairs. This may be battery operated.			
Plumbing			
Hot and cold water			
Operable Water closet			
Operable Sink			
Operable Tub or shower			
P&T relief valve on water heater Automatic valve located in the top 6" of WH			
Leak-free water pipes			
Proper sanitary drainage All fixtures drain properly and the main service does not back up.			
Mechanical System			
Operable Furnace			
No storage within 3' of furnace or water heater (this does not mean walls)			
Proper appliance venting Chimney must be attached and terminate to the exterior with no sags or holes.			
Gas valve at each appliance			

Electrical System	Yes	No	Notes
Wiring protected			
Fixtures properly installed Cover plates on all receptacles, switches, J boxes			
Electric Panel covers and access All panels must have a cover and 30" clear access per State Electrical Inspector			
Fire and Life Safety			
Operable exit door Positive latch and lock required			
Operable sleeping room window			
Operable Fire Extinguisher Only in buildings with 3 or more units located in accordance with the Fire Code			
Guardrails at stair and landings Required on open side of stairs and floors which are more than 30" above adjacent grade or floor			
Smoke & CO detector			
Smoke Detector outside each bedroom			
Smoke Detector in each bedroom			
Smoke Detector on each floor without a bedroom			
CO detector within 10' of each bedroom			

Owner/Representative Name: _____

Owner/Representative Signature: _____

Additional Notes: _____
