



Residential Rental Unit Registration/Licensing Form

Date: _____

Owner Information

Please add me to the City's Rental Marketing List

Name: _____

Address: _____ City/State/Zip: _____

Phone: _____ Fax: _____ Email: _____

Preferred method of contact: _____ Ph/Fax/E-mail

ADDRESS OF PROPERTY BEING REGISTERED: _____

Local Agent Information (if any)

Name: _____

Address: _____ City/State/Zip: _____

Phone: _____ Fax: _____ Email: _____

Preferred method of contact: _____ Ph/Fax/E-mail

Correspondence concerning the registered properties should be sent to: Owner Agent

I certify that the rental unit is covered by liability insurance and fire insurance.

I certify that all property taxes are current.

Include completed & signed Rental Housing Safety Checklist for each unit registered.

Registration Fee (3 year license): \$5/unit with a maximum of \$100.00/landlord.

Existing rental properties that are not vacant at the time of registration are exempt from the registration fee the first three (3) years.

Total Amount Due: _____

Date Paid: _____

