

# FAIRMONT CITY COUNCIL AGENDA

## 1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

**MONDAY, JUNE 22, 2015**

at **5:30 p.m.** in the City Hall Council Chambers

## 2. ROLL CALL -

Mayor Quiring  
Councilors:

Anderson  
Askeland  
Clerc  
Peters  
Zarling

## 3. DETERMINATION OF QUORUM -

## 4. PLEDGE OF ALLEGIANCE

## 5. READINGS OF MINUTES -

5.1 Minutes of Regular Meeting, June 8, 2015 (01-03)

## 6. OPEN DISCUSSION -

6.1 Open Discussion (04)

## 7. RECOGNITIONS/PRESENTATIONS -

7.1 Project 1590 Presentation (05)

**8. SCHEDULED HEARINGS –**

**9. ADMINISTRATIVE APPEALS -**

**10. FINANCIAL REPORTS –**

**11. REPORTS OF BOARDS, COMMITTEES, AND  
DEPARTMENT HEADS –**

**12. LICENSES AND PERMITS –**

**13. OLD BUSINESS -**

**14. NEW BUSINESS –**

14.1 Acquisition of 506 Canyon Dr.	(06)
14.1a Memo from City Administrator, letter & pictures from property owner.	(07-13)
14.2 Award Contract for 2015-B Construction Projects	(14)
14.2a Resolution 2015-19	(15-16)
14.3 Award Contract for 2015-C Construction Projects	(17)
14.3a Resolution 2015-20	(18-19)
14.4 2015 Airport design services – Task Order #3	(20)
14.4a Funding eligibility exhibit	(21)
14.4b Task Order #3	(22-30)

**15. REGULAR AND LIQUOR DISPENSARY BILLS –**

15.1 June Accounts Payable

**(31-56)**

**16. STATUS REPORTS/ORAL**

**17. ADJOURNMENT –**

**ADDITIONAL ATTACHMENTS –**

**(57-64)**

Public Utilities Commission Minutes, May 26, 2015

Fairmont Economic Development Authority Minutes, June 2, 2015

Fairmont Airport Advisory Board Minutes, June 9, 2015

Public Utilities Commission Work Session Minutes, June 9, 2015

Fairmont Economic Development Authority Minutes, June 15, 2015

Park Board Meeting Minutes, June 16, 2015

The minutes of the Fairmont City Council meeting held on June 8, 2015 at the City Hall Council Chambers.

Mayor Randy Quiring called the meeting to order at 5:30 p.m.

Council Members Terry Anderson, Chad Askeland, Wes Clerc, Bruce Peters and Jim Zarling were present. Also in attendance: City Administrator Mike Humpal, City Attorney Elizabeth W. Bloomquist, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoyer, Chief of Police Greg Brolsma and City Clerk Patricia Monsen.

It was moved by Council Member Anderson, seconded by Council Member Zarling and carried to approve the minutes of the regular City Council meeting of May 11, 2015.

During open discussion, James Marushin representative of The Gathering Group addressed the Council and shared their free Summer Event Series which will be taking place this summer at Fairmont parks.

Council Member Askeland asked if the City had ever looked into spraying for mosquitos. Council Member Zarling stated that that topic had been researched and because of all our lakes and water and the cost of application, it was not cost effective.

Council Member Askeland brought the topic of completing and connecting the bike trail. Council directed staff to prepare a plan and put this topic back on the council agenda for discussion in one month.

Council Member Askeland mentioned that he has noticed people still parking in their front yards on Blue Earth Avenue. He would like the new ordinance enforced.

Council Member Anderson thanked the Lakes Foundation and all the people who helped with the Amber Lake clean-up, which took place on the weekend. Anderson reported that the clean-up was a great success and a lot of debris was removed from the lake.

Jason Kuboushek, attorney for the League of Minnesota Cities Insurance Trust addressed the Council regarding the lawsuit, Five Lakes Aviation v. City of Fairmont. The Council met in closed session prior to the council meeting. Council Member Peters made a motion to approve a settlement with Five Lakes Aviation for \$90,000 with no admission of any liability of wrongdoing in exchange for a full, final and complete release of all claims Five Lakes Aviation has against the City, any City official or any City employee related to the lawsuit between Five Lakes Aviation and the City. Council Member Askeland seconded the motion and the motion passed.

Cathy Pletta from the Minnesota Beverage Association presented the Fairmont Liquor Store with the 2014 Community Involvement Award. The City also received a check in the amount of \$250.00. Tom Donnelly accepted the award on behalf of the City.

The following employees were recognized for their years of service with the City: Ten Years – James Bohlsen, Kevin Brockmann, Jennifer Zieger, Todd Steuber, Dean Sandberg, Shawn Schaefer; Fifteen Years – Troy Olson, Scott Wolter; Twenty Years – Mike Humpal, Kevin

Kelly, Brad Buhmann; Twenty-five Years – Mike Munsterman; Thirty Years – Leanne Zarling; Forty Years – Gary Krumholz.

Mayor Quiring opened the public hearing for the consideration of **Resolution 2015-06**, amending City Code Section 16-90 Definition of All-terrain vehicle (ATV). There was no citizen input at the hearing. Council Member Clerc made a motion to close the public hearing. Council Member Zarling seconded the motion and the motion carried. Council Member Askeland stated that he had been approached by several people of different ages who were all in favor of allowing ATVs to operate on City streets year round. Council Member Zarling made a motion to approve **Resolution 2015-06**. Council Member Clerc seconded the motion. On roll call: Council Members Clerc and Zarling voted aye. Council Members Anderson, Askeland and Peters voted nay. Mayor Quiring declared said motion failed. Council directed staff to do more research on the topic and bring it back to the Council at the July 27<sup>th</sup> meeting.

Council Member Clerc made a motion to approve a permit for the July 4<sup>th</sup> Fireworks Display by J & M Displays, Inc. of Urbandale, Iowa. Council Member Askeland seconded the motion and the motion carried.

Council Member Zarling made a motion to approve the renewal of alcoholic beverage licenses in the City. Council Member Anderson seconded the motion and the motion carried.

Council Member Zarling made a motion to approve a solicitor's license for American Exteriors, LLC. Council Member Askeland seconded the motion and the motion carried.

Council Member Peters made a motion to approve a permit for the #lincolnstrong-athon event planned for September 13, 2015. Council Member Askeland seconded the motion and the motion carried.

Council Member Askeland made a motion to approve a One Day Temporary Liquor License for the Eagles Club for July 31, 2015 for an event with an outdoor band. Council Member Zarling seconded the motion and the motion carried.

Council Member Anderson made a motion to approve the Mutual Aid Agreement with the City of St. James for Ambulance/Fire Department Services. Council Member Askeland seconded the motion and the motion carried.

Discussion was held regarding evaluating the City Attorney. Council directed City Staff to research this topic and put it back on a future agenda.

The City received a petition requesting the speed limit on Albion Avenue be reduced from 40 miles per hour to 30 miles per hour. Discussion was held. Council directed Staff to research this topic and put it back on a future agenda.

Council Member Askeland made a motion to deny the request of Man Yu Zheng for demolition assistance. Council Member Anderson seconded the motion and the motion carried.

Council Member Anderson made a motion to approve the donation of \$1,500 to the Fairmont fireworks display. Council Member Peters seconded the motion and the motion carried.

Council Member Anderson made a motion to approve **Resolution 2015-17**, setting a public hearing for July 27, 2015 to hear the request of Ingleside to amend Development District #1 and establish a redevelopment TIF District No. 26. Council Member Peters seconded the motion. On roll call: Council Members Askeland, Clerc, Peters, Zarling and Anderson all voted aye. No one voted nay. Mayor Quiring declared said motion passed.

Council Member Anderson made a motion to approve Task Order #2 with KLJ for airport services. Council Member Askeland seconded the motion and the motion carried.

Council Member Peters made a motion to approve **Resolution 2015-18**, awarding the 2015-A Improvement Project to MR Paving of New Ulm, Minnesota in the amount of \$1,992,351.18. Council Member Anderson seconded the motion. On roll call: Council Members Clerc, Peters, Zarling, Anderson and Askeland all voted aye. No one voted nay. Mayor Quiring declared said motion passed.

Council Member Peters made a motion to pay the May, 2015 bills in the amount of \$1,284,456.62. Council Member Anderson seconded the motion and the motion carried.

A motion was made by Council Member Askeland, seconded by Council Member Anderson and carried to adjourn the meeting at 6:50 p.m.

ATTEST:

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Randy J. Quiring  
Mayor


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Patricia J. Monsen, City Clerk

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 6.1**

**MEETING DATE:** June 22, 2015

**SUBJECT:** Open Discussion

**REVIEWED BY:** Mike Humpal, CECd, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:**

**INTRODUCED BY:** Mayor Randy Quiring

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Prior to regular business, is there any open discussion?

**MOTION:** None

**VOTE REQUIRED:**

**ATTACHMENTS:**


1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: June 22, 2015

SUBJECT: Project 1590 Presentation

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Members of Project 1590 will give an update about the project.

MOTION: N/A

VOTE REQUIRED: N/A

ATTACHMENTS:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.1**

**MEETING DATE:** June 22, 2015

**SUBJECT:** Acquisition of 506 Canyon Dr.

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input checked="" type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Property at this address has had significant damage in 2004, 2005, 2006 and 2014. The latest Bolton and Menk report states that even with the recommended action to eliminate flooding in this area the home at 506 Canyon Drive will continue to be flooded in rain events consistent with years past.

**VOTE REQUIRED:** To authorize staff to begin the acquisition and relocation process with the owners of 506 Canyon Drive late summer 2015 for a final sale and closing in January, 2016.

**ATTACHMENTS:**

1. Memo from City Administrator, Letter and pictures from the property owner.

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_




CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031  
[www.fairmont.org](http://www.fairmont.org) ♦ [citygov@fairmont.org](mailto:citygov@fairmont.org)

Phone (507)238-9461

Fax (507)238-9469

## Memo

**To:** Mayor & City Council  
**From:** Mike Humpal, CEcD, City Administrator   
**Date:** June 16, 2015  
**Re:** City Council Recommendation

1. Attached are letters and pictures from Mr. & Mrs. Tracey Wiemers who own and live at 506 Canyon Drive. The home the Wiemers live in has had a significant amount of water in the basement, garage and out building causing significant damage in each of the four major flooding events in September 2004, September 2005, April 2006 and June 2014. In 2006, the City purchased the two neighboring houses. The most recent Bolton & Menk report indicated that even with the improvements recommended in the report this property would continue to suffer flooding. There are no other properties in the area that have suffered the amount of water damage this property has over the last twelve years. Acquiring this house will eliminate a significant amount of property damage in the area. This lot and the two adjacent to it are scheduled to be a detention areas to slow the volume of water flowing to the over capacity storm sewer. The cost of acquisition of this property is the least expensive part of the recommended plan in the Bolton & Menk report. It is staff's recommendation to move forward with the acquisition of this property with reserves from the storm sewer fund budget for the actual expenditure in 2016. The process would begin with property appraisals and negotiations for the property in late summer 2015 and prepare for the actual sale and closing in early 2016. This would allow the Wiemers time to look for a new home and make plans for moving. This time frame would allow the City to auction the house to be moved right away in the spring of 2016 saving some demolition costs.

MH/lz

5/26/15

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To Mike Humpal, Mayor Randy Quiring, and Fairmont City Council

On October 25<sup>th</sup> 2014 we drafted a letter to the City Council and Mike Humpal after having discussions with Mike on how to handle the water issues we deal with in the Canyon Drive neighborhood. Since drafting the letter we have heard of very limited movement on this water issue.

We have watched the taped version of the City Council meeting held on 3/23/15 that the council was made aware of Bolton and Menk's findings which was presented by Bill Douglas. Before Bill addressed his findings it kind of troubles us as to his comments that he saw firsthand how much water travels through our area when he first moved into the area back in the early 90's. With that being said through Bill's findings our property was mentioned several times to be purchased so a retention pond can be put on our lot and the two lots the city already owns to the South of our property as part of the first steps to solving the problems with the 1,000 plus acres of farm ground that flows through our property in the event of a heavy rain event.

We stated in our first letter that we need to expand our living space in our basement but can't do it due to the water situation not being handled. We would love to continue to live where we do but I see no way this will be possible due to the immediate cost to the city to resolve water issue. It has almost been a year since the last event happened and we don't feel that we are much farther along as to resolving the issue to what was told to our community back in 2006.

In closing we would like to find a resolution to this situation so we can find a new place to continue to watch our 4 boys grow and be part of the Fairmont community. We have been very patient in looking for a resolution but every time we hear someone state that it was a problem back before this neighborhood was completely built up we feel that we are going unheard.

Tina and I looked forward to hearing from someone as to how we can truly get the ball rolling before the next event causes more than just property damage.

Sincerely

Tracey and Tina Wiemers

506 Canyon Drive

Tracey cell 507-236-3107

Tina cell 507-236-2804

October 12, 2014

To Mike Humpal and Fairmont City Council

We have lived in our house since 1998. We always imagined when we first moved in that we would finish off the basement in due time. We thought we found the perfect first home and neighborhood.

In 2001 is when we saw our first flood. Fortunately it only filled up half of our back yard and had a small stream between the houses.

But with every flash flood thereafter...2004...2005 it just got worse and worse. The water surrounded our house and got into our basement. Luckily it was minimal, but knew we would never be able to finish off our basement like we always imagined.

In April of 2006 that flash flood was when we had the most damage down to our house and property. 6 inches of water in the basement and our shed 3 foot under water. Fema was called in and we were compensated a percentage of the damage. We decided enough was enough and a group of neighbors went a city council meeting to address the matter. At that time the city bought the 2 houses to the south of us and worked on the intake a few houses to the north in hopes that this would solve the flooding issues. At this time we also inquired about the city purchasing our home and they said no.

In years since we have landscaped around our house in hopes to set a barrier so the water wouldn't reach our home.

June 2014 was the worse flash flood of all. Thankfully due to quick action we only got a couple of inches in the basement, but our property was hit hard. The water levels were at their all-time highs.

Over the years the Sentinel have reported the floods, so of course our home/neighborhood seems to be well known for flooding. We feel we can never sell our house or if someone would be interested, never be able to see if for what it should be worth today due to the flooding over the last 13 years.

We now have 4 children and need to expand, but with our current location and fear of flash floods feel our money would literally go down the drain.

We would like the city to reconsider buying our home.

Thank You –

Tracey & Tina Wiemers

506 Canyon Drive, Fairmont



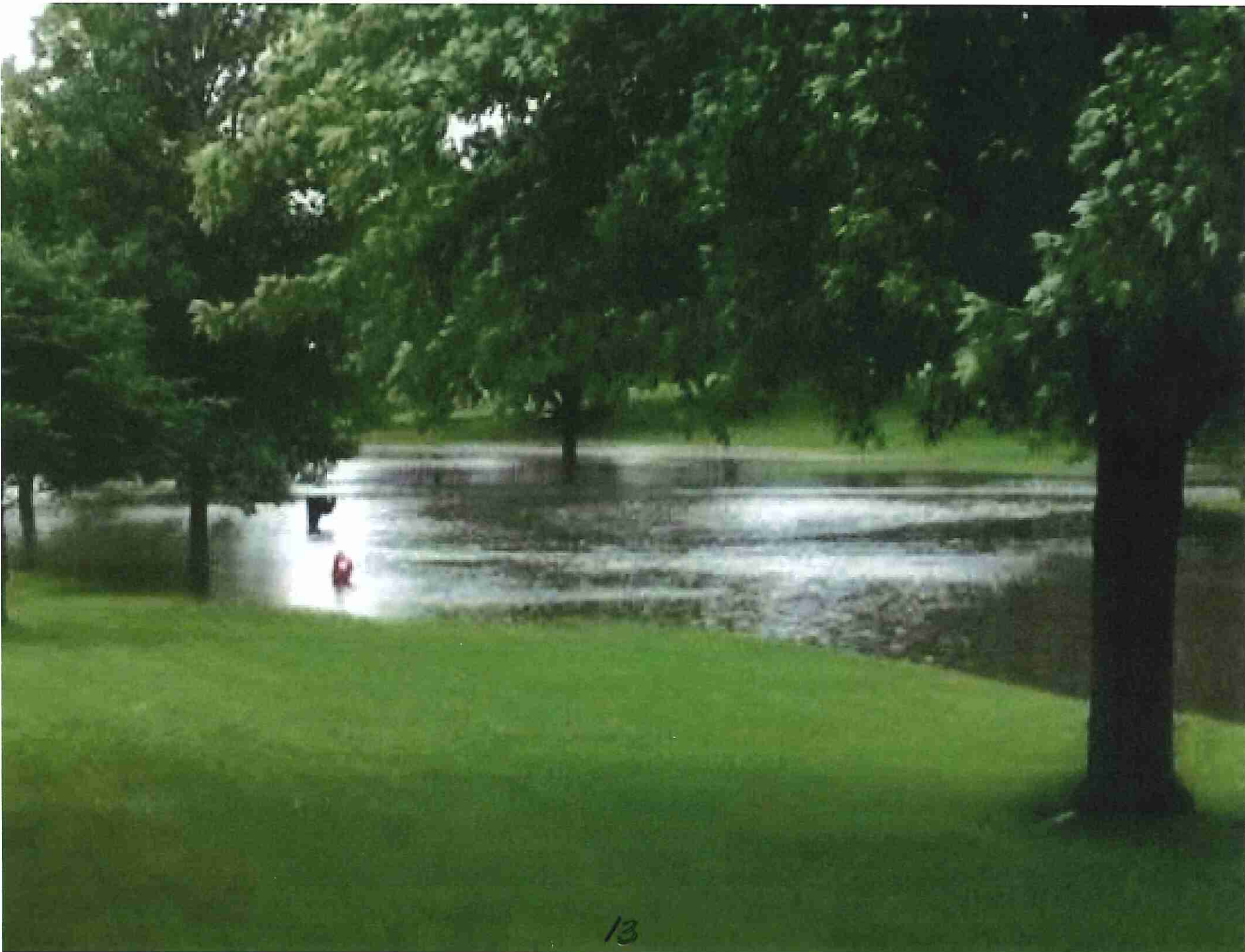















**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.2**

**MEETING DATE:** June 22, 2015

**SUBJECT:** Award Contract for 2015-B Construction Projects

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Troy Nemmers, PE, Director of Public Works/ City Engineer

**INTRODUCED BY:** Troy Nemmers, PE, Director of Public Works/ City Engineer

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Bids for the 2015-B Improvement Project were opened at 10:00 a.m. on Thursday, June 18, 2015. MR Paving of New Ulm, Minnesota was the low bidder.

**MOTION:** To adopt Resolution 2015-19.

**VOTE REQUIRED:** Simple majority – Roll call.

**ATTACHMENTS:**

1. Resolution 2015-19

2. \_\_\_\_\_

3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 2015-19**

STATE OF MINNESOTA )  
COUNTY OF MARTIN ) SS  
CITY OF FAIRMONT )

**RESOLUTION ACCEPTING BID**

**2015-B IMPROVEMENT CONTRACT**

**CITY PROJECT NOS. 6715001, 6715002, 6715003, 8715001, 8715002**

WHEREAS, pursuant to an advertisement for bids for the improvement of:

6715001	Third Street; from Beach Street to Lake Avenue;
6715002	Victoria Street; from Park Street to Cambridge Street;
6715003	City Parking Lot A; Second Street and Main Street;
8715001	Eltinge Place; Deadend to East Amber Lake Drive;
8715002	Webster Street; from TH15 to Home Street.

bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>BIDDER</u>	<u>BASE BID</u>	<u>ALTERNATE BID</u>	<u>TOTAL AMOUNT</u>
Duininck Prinsburg, MN 56281	\$442,099.50	\$157,681.00	\$599,780.50
MR Paving New Ulm, MN 56073	\$340,729.71	\$126,348.83	\$467,078.54
SMC Mankato, MN 56002	\$411,403.15	\$139,805.10	\$551,208.25

AND WHEREAS, it appears that MR Paving of New Ulm, MN, is the lowest responsible bidder,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. The Mayor and Clerk are hereby authorized and directed to enter into the attached contract with MR Paving in the name of the City of Fairmont for the above referenced improvements according to the plans and specifications therefore

approved by the City Council and on file in the office of the City Clerk at a cost of \$467,078.54.

2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:  
Absent:

ADOPTED by the City Council this 22nd day of June, 2015.

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Randy J. Quiring, Mayor

ATTEST:

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Patricia J. Monsen, City Clerk

(SEAL)

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.3****MEETING DATE:** June 22, 2015**SUBJECT:** Award Contract for 2015-C Seal Coat Construction Projects**REVIEWED BY:** Mike Humpal, CEcD, City Administrator**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Troy Nemmers, PE, Director of Public Works/ City Engineer**INTRODUCED BY:** Troy Nemmers, PE, Director of Public Works/ City Engineer**COUNCIL LIAISON:****TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Bids for the 2015-C Improvement Project were opened at 11:00 a.m. on Thursday, June 18, 2015. Caldwell Asphalt Co., Inc. of Prinsburg, Minnesota was the low bidder.

**MOTION:** To adopt Resolution 2015-20.**VOTE REQUIRED:** Simple majority – Roll call.**ATTACHMENTS:**

1. Resolution 2015-20

2. \_\_\_\_\_

3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 2015-20**

STATE OF MINNESOTA )  
COUNTY OF MARTIN ) SS  
CITY OF FAIRMONT )

**RESOLUTION ACCEPTING BID**

**2015-C IMPROVEMENT CONTRACT**

**CITY PROJECT NOS. 7515001, 7515002, 7515003, 7515004, 7515005,  
7515006, 7515007, 7515008, 7515009, 7515010, 7515011, 7515012,  
7515013, 7515014, 7515015, 7515016, 7515017, 7515018**

WHEREAS, pursuant to an advertisement for bids for the improvement of:

7515001	Johnson Street; Prairie Avenue to TH 15
7515002	Sylvan Drive; Cottage Street to Interlaken Road
7515003	East Belle Vue Road; Stade Lane to Prairie Avenue
7515004	Becky Lane; Lynn Street to dead end
7515005	Second Street; Lake Avenue to Main Street
7515006	Main Street; First Street to Second Street
7515007	Goemann Road; TH 15 to Hi-Line Drive
7515008	Gemini Street; Goemann Road to dead end
7515009	Hi-Line Drive; 135 <sup>th</sup> Street to Goemann Road
7515010	Center Creek Drive; TH 15 to TH 15
7515011	Hodgeman Avenue; Dead end to Albion Avenue
7515012	Homewood Drive; Albion Avenue to Woodland Avenue
7515013	Budd Lake Drive East; Dead end to Homewood Drive
7515014	Indus Street; Eighth Street to Winnebago Avenue
7515015	Lake Street; Dead end to Albion Avenue
7515016	Oak Beach Drive; Gomsrud Park (dead end) to Albion Avenue
7515017	TH 15 Service Road; Dead end
7515018	Fairlakes Avenue; Lake Avenue to cemetery entrance Waste Water Treatment Plant Site

bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>BIDDER</u>	<u>AMOUNT</u>
Allied Blacktop Company Maple Grove, MN 55369	\$89,493.60
Caldwell Asphalt Co., Inc. Prinsburg, MN 56281	\$79,144.00
Pearson Bros., Inc. Hanover, MN 55341	\$82,796.80

AND WHEREAS, it appears that Caldwell Asphalt Co., Inc., of Prinsburg, Minnesota, is the lowest responsible bidder,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. The Mayor and Clerk are hereby authorized and directed to enter into the attached contract with Caldwell Asphalt Co., Inc. of Prinsburg, Minnesota in the name of the City of Fairmont for the above referenced improvements according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk at a cost of \$79,144.00.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:  
Absent:

ADOPTED by the City Council this 22nd day of June, 2015.

\_\_\_\_\_  
Randy J. Quiring, Mayor

ATTEST:

\_\_\_\_\_  
Patricia J. Monsen, City Clerk  
(SEAL)

MEETING DATE: June 22, 2015

SUBJECT: 2015 Airport design services – Task Order #3

REVIEWED BY: Mike Humpal, CEcD, City Administrator

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/City Engineer

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input type="checkbox"/>	City Staff	<input checked="" type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Task Order #3 authorizes KLJ to go ahead with the final design of the pavement hangar area. They are in the process of completing the preliminary design and approval of this task order would allow them to complete the final design and have the project ready for construction in 2016. This task order is for \$65,353 with the total project costs, including construction, estimated at \$1.1 million. This task order is eligible for both Federal and State funding participation. The attached exhibit shows the breakdown of funding eligibility. Overall the local share for this project in 2015 and 2016 is estimated at \$145,000. The Airport Advisory Board is recommending approval of this task order.

**MOTION:** To approve Task Order #3 with KLJ for airport design services.**VOTE REQUIRED:** Simple majority**ATTACHMENTS:**

1. Funding eligibility exhibit
2. Draft of Task Order #3
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



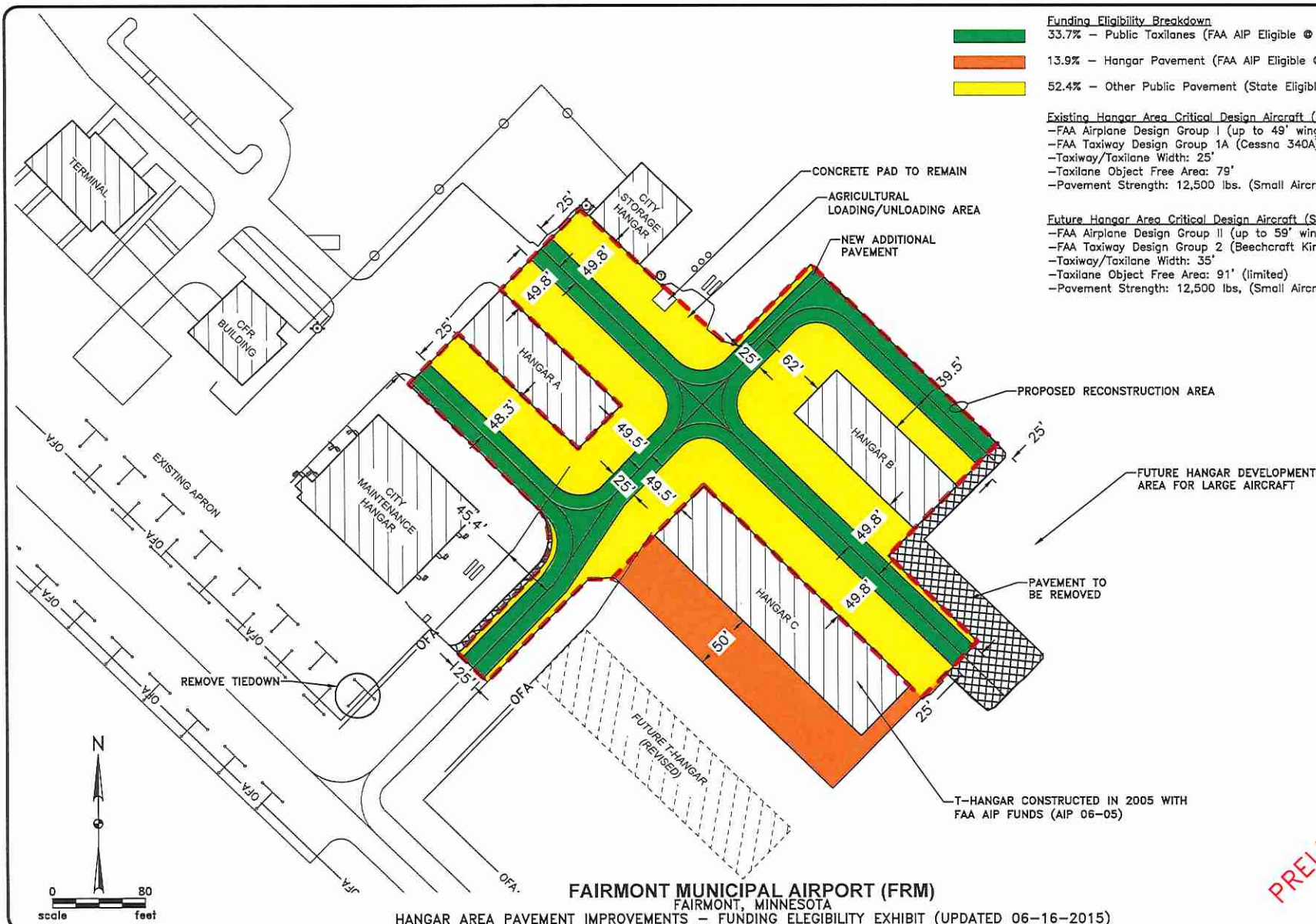
- Funding Eligibility Breakdown**
- 33.7% - Public Taxiways (FAA AIP Eligible @ 90%, 5% State)
  - 13.9% - Hangar Pavement (FAA AIP Eligible @ 90%, 5% State)
  - 52.4% - Other Public Pavement (State Eligible @ 80%)

**Existing Hangar Area Critical Design Aircraft (FAA AIP Eligible):**

- FAA Airplane Design Group I (up to 49' wingspan)
- FAA Taxiway Design Group 1A (Cessna 340A)
- Taxiway/Taxilane Width: 25'
- Taxilane Object Free Area: 79'
- Pavement Strength: 12,500 lbs. (Small Aircraft)

**Future Hangar Area Critical Design Aircraft (State Eligible):**

- FAA Airplane Design Group II (up to 59' wingspan only)
- FAA Taxiway Design Group 2 (Beechcraft King Air B200)
- Taxiway/Taxilane Width: 35'
- Taxilane Object Free Area: 91' (limited)
- Pavement Strength: 12,500 lbs. (Small Aircraft)



**FAIRMONT MUNICIPAL AIRPORT (FRM)**  
 FAIRMONT, MINNESOTA  
 HANGAR AREA PAVEMENT IMPROVEMENTS - FUNDING ELIGIBILITY EXHIBIT (UPDATED 06-16-2015)

**PRELIMINARY**  
 NOT FOR  
 CONSTRUCTION

KLJ # 1412313100

© KLJ 2015



## TASK ORDER

This is Task Order  
No. 3, consisting of  
3 pages.

### Task Order

---

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated October 1, 2014 ("Agreement"), Owner and Engineer agree as follows:

1. **Specific Project Data**

- A. Title: Reconstruct Hangar Area Pavement – Final Design
- B. Description: Complete final design, plans and specifications for reconstruction and rehabilitation of hangar area pavement at the Fairmont Municipal Airport.

2. **Services of Engineer**

Refer to Scope of Services, Attachment A

3. **Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B

4. **Times for Rendering Services**

<u>Phase</u>	<u>Completion Date</u>
<u>FAA Grant Request</u>	<u>July 3, 2015</u>
<u>DBE Program</u>	<u>August 1, 2015</u>
<u>90% Plans and Specifications</u>	<u>January 12, 2015</u>
<u>Final Plans and Specifications</u>	<u>March 31, 2016</u>
<u>FAA Grant Closeout (Design)</u>	<u>June 30, 2016</u>

## TASK ORDER

### 5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
Basic Services		
Final Design – Task 2A	Lump Sum	\$60,444.24
Optional Services – Task 2A	Lump Sum	\$2,299.82
Grant Closeout – Task 14A	Lump Sum	\$2,609.29
<b>TOTAL</b>		<b>\$65,353.35</b>

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

### 6. Consultants:

Survey and Engineering (Clark Engineering - \$13,583.40)

### 7. Other Modifications to Agreement: None

### 8. Attachments:

Attachment A – Scope of Services

Attachment B-1 – Total Project Fee and KLJ Fee Breakdown

Attachment B-2 – Clark Engineering Fee Breakdown

### 9. Documents Incorporated By Reference:

None

## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is June 22, 2015.

OWNER:

ENGINEER:

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Randy Quiring

Name: Tom Neigum, PE

Title: Mayor

Title: Practice Area Leader

DESIGNATED REPRESENTATIVE FOR  
TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK  
ORDER:

Name: Troy Nemmers, PE

Name: Marcus Watson

Title: Director of Public Works  
City Engineer

Title: Aviation Planner  
Project Manager

Address: 100 Downtown Plaza  
Fairmont, MN 56031

Address: 360 North Robert Street, Ste. 500  
St. Paul, MN 55101

E-Mail  
Address: tnemmers@fairmont.org

E-Mail  
Address: marcus.watson@kljeng.com

Phone: 507-238-3942

Phone: 651-222-2176



Attachment A  
Detailed Scope of Services  
Fairmont Municipal Airport, Fairmont, Minnesota  
AIP Project # 3-27-0029-014-2015  
KLJ # 1412515100

## PROJECT DESCRIPTION

### General

The work is to occur at Fairmont Municipal Airport in Fairmont, Minnesota, under the terms and conditions of the Standard Agreement "AGREEMENT" for Professional Services between the City of Fairmont and KLJ, signed October 29, 2014.

The federal work shall be performed and constructed under a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant to the Fairmont Municipal Airport. Non-federal work shall be performed with MnDOT Office of Aeronautics grant funds.

Scope of services have been outlined to be completed under the following phases:

- Hangar Area Taxiway (25') Reconstruction
- Hangar Area Connecting Pavement Reconstruction
- Pavement Reconstruction adjacent to Hangar C (north side)
- Pavement Rehabilitation adjacent to Hangar C (south side)
- Grant Closeout Services for the FAA AIP 14-15 design grant

### Completion Time

The Engineer shall complete the Design Services by March 31, 2016. The Engineer shall complete the FAA Grant Closeout services by June 30, 2016. Schedule and fee is based on FAA funding for the project being approved for construction in 2016.

## PROJECT ADMINISTRATION

**Project Scoping Meeting with Sponsor.** The Engineer shall attend a meeting to discuss project scoping, professional services agreement and FAA grant application with the Owner in Fairmont (1 meeting). The Engineer staff attending the meeting shall consist of 2 staff members and correspond with preliminary design efforts.

**Prepare Project Scope of Services and Schedule.** The Engineer shall prepare a detailed scope of services. Engineer shall submit the scope of services and schedule to the Owner for review and make applicable modifications as agreed upon.

**Project Scope of Services Review with FAA.** The Engineer shall present the final scope of services for review and approval.

**Engineering Scope and Hour Negotiations.** Upon scope of services approval from the FAA, the Engineer shall prepare a detailed hour breakdown with the associated fees for review by the Owner.

**Engineering Agreement.** The Engineer shall compile the standard form of agreement, complete an internal review and execution of the contract for approval by the Owner.

**Prepare and Coordinate Subconsultant Agreements.** The Engineer shall prepare the appropriate contract documents and the execution of subconsultant agreements to support the agreed scope of services and the Engineer's agreement with the Owner.

**Prepare and Submit FAA and State Grant Request.** The Engineer shall prepare the Grant Request package for Federal and State funding.

## **PROJECT MANAGEMENT**

**Develop Project Management Plan.** The Engineer shall provide project management services to manage the completion of the project within the conditions of this agreement. Project management is crucial to the success of all projects; specifically it is crucial to this project. The Engineer has identified Marcus Watson as the project manager for the project. Project management is the discipline of planning, organizing, and managing resources to successfully meet this project's objectives and goals. It is the project manager's responsibility to notify the Owner of any issues, problems, or concerns regarding the project; the delegation of all activities to the project team; and handling all subconsultant coordination. In addition, if any items arise during the duration of the project that are outside this scope of work, the project manager shall address them with the Owner.

**Project Startup Meeting.** The Engineer shall conduct an internal kickoff meeting with the design staff consisting of four staff members.

**Project Budget Setup.** The Project Manager shall coordinate with the internal Accounting staff to establish the internal budgets.

**Bi-weekly Budget Review / Projections.** The Project Manager shall review budgets and budget projections on a bi-weekly basis and coordinate any known issues with the Owner.

**Monthly Invoicing.** The Project Manager shall prepare monthly billings of project accounting.

**Periodic Internal Meetings.** The Project Manager and lead designers shall conduct a bi-weekly status meeting to review schedule and outstanding issues encountered.

**Develop Quality Control Plan.** The Engineer shall develop a Quality Control Plan for the project. The Plan shall include project instructions, milestone checking, and peer review procedures at each phase of the project.

**Monthly Status Reports.** The Engineer shall prepare and submit monthly status reports to the Owner noting project progress, issues encountered and action requirements by the Owner.

**FAA Quarterly Reports.** The Engineer shall prepare and submit the quarterly FAA reports.

**FAA Grant Coordination.** The Engineer shall update the Airport Capital Improvement Plan (ACIP) and prepare the FAA Pre-Application information for the construction phase.

## **PROJECT PRE-DESIGN**

**NOTE:** *Preliminary Design Report was completed in Task Order #1. The work identified herein is additional work to accomplish the preliminary design phase.*

**Update ACIP.** The Engineer shall update the Airport Capital Improvement Plan based on the preliminary opinion of project cost.

**Update ALP Drawings.** The Engineer shall update the Airport Layout Plan drawings to include Sheet 4 - Terminal Area Plan based on project impacts and submit to the Owner and FAA.

**Prepare Modification to Standards Request.** Based on the ALP Update the Engineer shall prepare the necessary documentation for the maximum aircraft wingspan Modification to Standards to be submitted to the FAA for approval.

**Develop DBE Plan.** The Engineer shall prepare a three-year Disadvantaged Business Enterprise (DBE) program (2016-2018) for the proposed construction project to meet FAA requirements. DBE goal will be developed and submitted to FAA Office of Civil Rights for approval by August 1, 2015.

## **PRELIMINARY PLANS AND SPECIFICATIONS**

**NOTE:** *Preliminary Design Report was completed in Task Order #1. The work identified herein is additional work to prepare preliminary construction plans and specifications.*

**Prepare Subsurface Drainage Design.** The Engineer shall evaluate subsurface drainage options and incorporate them into the design as applicable.

**Develop Site Grading Plan.** The Engineer shall develop the site grading plan and evaluate borrow or waste source locations as applicable.

**Prepare Storm Drainage Design.** The Engineer shall review existing drainage studies developed for the Airport and surrounding area to evaluate existing drainage patterns and systems. The Engineer shall conduct required analysis for the design of drainage improvements associated with the project in accordance with the FAA AC 150/5320-5 (latest edition), Airport Drainage Design and applicable local drainage design requirements.

**Prepare Storm Water Pollution Prevention Plan (SWPPP).** The Engineer shall prepare the SWPPP for the proposed construction in accordance with the MPCA Construction Stormwater General Permit. The Engineer shall investigate the requirements and include applicable local permitting requirements.

**Prepare Utility Plan.** The Engineer shall evaluate existing utility information and identify utilities which require relocation or lowering as a result of the proposed project. Utility ownership identification and coordination with utility owners shall be completed to discuss project specific details.

**Preliminary Plan Sheets.** The Engineer shall prepare a plan set to address the necessary improvements and to depict the preliminary design elements. The plan set will include the following drawings:

- Cover Sheet
- Sheet Index
- Project Work Description & Basis of Estimate
- Construction Safety and Phasing Plan, Details and Notes
- Stormwater Pollution Prevention Plan (SWPPP)
- Existing Utility Plan
- Demolition Plan and Notes
- Typical Sections
- Plan and Profile
- Grading and Drainage Plan
- Underdrain Layouts and Details
- Paving Layouts and Details
- Marking Plan
- Marking Details

**Subconsultant Coordination.** The Engineer shall coordinate the applicable subconsultant tasks to support the agreed scope of services and the Engineer's agreement with the Owner.

**Prepare Preliminary Contract Documents.** The Engineer shall prepare preliminary contract documents. The Engineer shall use contract provisions prepared for the Owner and modify as applicable for this project. Documents to include consist of the following:

- Advertisement for Bids
- Instruction to Bidders
- Bid Proposal
- Agreement between Owner and Contractor

- Buy American Guidance
- Wage Rate Determinations
- DBE Guidance and Forms
- Environmental Permitting Documents
- Notice of Award
- FAA General Provisions
- Local and State Special Provisions
- Safety plan Compliance Document
- Final Review and Acceptance Document

**Prepare Technical Specifications.** The Engineer shall prepare preliminary technical specifications for the identified items of work. Specifications to be used shall reference Advisory Circular 150/5370-10 (latest edition), Standards for Specifying Construction of Airports and any applicable FAA Regional Guidance. Construction items for which there is no FAA Specification will utilize MnDOT 2014 Construction Specifications.

**Prepare Modification to Standards Request.** Based on the preliminary design the Engineer shall prepare the necessary documentation for the applicable Modification to Standards to be submitted to the FAA for approval.

**Prepare Preliminary Estimate of Construction Cost.** The Engineer shall prepare a preliminary estimate of construction costs. Construction costs shall be developed based on research of local suppliers and material availability and recent bid tabulations for similar work in the region.

**Prepare Preliminary Construction Schedule.** The Engineer shall prepare a preliminary schedule of construction activities based on the preliminary phasing plan. The purpose is to establish a preliminary project schedule based on construction working days for major project work elements. Major airport events will be taken into account when developing a preliminary construction schedule.

**Update Signage and Marking Plan.** The Engineer shall develop the preliminary signing and pavement markings for the project and prepare the applicable modifications to the Signage and Marking Plan as applicable for submittal to the FAA.

**Preliminary Internal Plans and Specifications Review.** The Engineer shall conduct an internal preliminary plans and specifications review of the design completed in the Preliminary Engineering Phase of the project.

**Preliminary Design Review Meeting with Sponsor.** The Engineer shall conduct a preliminary design review at the 60% design completion stage with the Airport staff to obtain comments on the design effort to date. The Engineer shall attempt to include appropriate Federal and State agency representatives either in person or by teleconference, depending on the project scope. The Engineer shall schedule an inspection of the project site with the Owner to review elements of the design. It is anticipated two staff members shall attend the preliminary review.

## FINAL PLANS AND SPECIFICATIONS

**Prepare Final Plans.** The Engineer shall complete the development of the drawings to 90% completion, which is intended to be a complete set in pending final review and approval by the Owner.

**Prepare Final Contract Documents / Technical Specifications.** The Engineer shall complete the development of the specifications to 90% completion, which is intended to be a complete set in pending final review and approval by the Owner.

**Prepare Final Construction Safety and Phasing Plan.** The Engineer shall finalize the Construction Safety Phasing Plan to include airside traffic control plan and submit the plan to the FAA for review and approval.

**Update Final Quantities and Construction Cost Estimate.** The Engineer shall update the opinion of construction costs and determine the bid schedule of work.

**Prepare Engineering Design Report Supplement.** The Engineer shall prepare a supplement to the Engineering Design report as applicable for modifications made during the final design process for submittal to the FAA for approval.

**Update Construction Schedule.** The Engineer shall finalize the construction schedule for use in the contract documents.

**FAA Plans and Specifications Review.** The Engineer will submit and coordinate with the FAA ADO on a review of the 90% plans and specifications.

**Final Design Review Meeting With Sponsor.** The Engineer shall conduct a final design review at the 90% design completion stage with the Airport staff to obtain comments on the final design. The Engineer shall attempt to include appropriate Federal and State agency representatives either in person or by teleconference, depending on the project scope. It is anticipated three staff members shall attend the final review.

**Prepare Engineer's Responses to Review Comments.** The Engineer shall provide a written statement summarizing the review comments to include justification for items to remain and the applicable action on areas of design modification.

**Final Internal Plans and Specifications Review.** The Engineer shall conduct an internal final plans and specifications review of the design completed in the Final Engineering Phase of the project.

**Final Plans and Specifications Revisions.** The Engineer shall complete the development of the drawings to 100% completion, which is intended to be a complete set pending final review and approval by the Owner.

**Periodic Owner Meetings.** It is anticipated that the Engineer shall attend one (1) miscellaneous meeting to coordinate final design activities and issues with the Owner. It is anticipated one staff member shall attend this meeting with another staff member participating via teleconference.

#### **FAA PROJECT CLOSEOUT REPORT**

**Overall Project Management.** The Engineer shall provide project management services to manage the completion of the closeout phase of the project within the conditions of this agreement. It is the project manager's responsibility to notify the Owner of any issues, problems, or concerns regarding the project; and the delegation of all activities to the project team.

**Closeout checklist.** The Engineer shall perform the following closeout items per the requirements of the FAA:

- Obtain Cancelled Warrants
  - Obtain grant outlay documentation from MnDOT Aeronautics.
  - Prepare final outlay request for final grant payment and required acceptance forms.
- Prepare Executive Summary
- Prepare Grant Deliverables
  - Prepare one (1) bound hard copy set and one (1) electronic set (PDF format) of the project plans and specifications to the Owner, FAA and MnDOT Aeronautics.
- Prepare Closeout Report Document
  - Once MnDOT Aeronautics and FAA have approved the Closeout Report, the Engineer shall provide one (1) copy to the Owner.

#### **OWNER'S RESPONSIBILITIES**

**Project Representative.** The Owner shall designate a Project Representative with authority to administer the Engineer's consultant contract. All requests for information or a decision by the Owner on any aspect of the work shall be directed to the Owner's Project Representative. The Owner's Project Representative for this project is Lee Steinkamp, Airport Manager.



**Submittal Reviews.** The Owner shall review submittals by the Engineer and provide prompt decisions and responses to questions in order to minimize delay in the progress of the Engineer's work.

**Historical Information.** The Owner shall furnish the Engineer one copy of As-Built drawings, maps, records, surveys, reports, preliminary designs, etc. that are pertinent to the project.

**Historical Information.** The Owner shall coordinate all required easements and maintenance agreements for potential connection to County drain tile. The Engineer is not responsible for this research and coordination.

#### **OPTIONAL SERVICES**

The following services are considered optional. Work will only be completed by the Engineer if authorized by the Owner in writing:

**Additional Site Survey.** Drain tile research with County may reveal the need to collect additional site survey information. If required for the project, the Engineer shall conduct additional topographic survey to aid in the final design process:

- Drain tile to the east of the project area along airport property boundary

DRAFT

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 15.1**

**MEETING DATE:** June 22, 2015

**SUBJECT:** Accounts Payable

**REVIEWED BY:** Mike Humpal, CECD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Paul Hoyer, Finance Director

**INTRODUCED BY:** Mike Humpal, CECD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The bills for the month of June, 2015 are attached for Council approval.

**MOTION:** To approve payment of the June, 2015 bills.

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. Bills
- 2.
- 3

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

# Accounts Payable Check Approval List - City Council

From: 06/01/2015

To: 06/23/2015



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>5th &amp; Plaza</u>					
5th & Plaza	Parks	Misc Repairs Park Dept	10.00	123150	06/23/2015
	<b>Total for</b>	<b>5th &amp; Plaza</b>	<b>10.00</b>		
<u>A T &amp; T</u>					
A T & T	Library	Telephone - Martin County Library	30.45	123151	06/23/2015
	<b>Total for</b>	<b>A T &amp; T</b>	<b>30.45</b>		
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Aquatic Park	Resale - Food Q=Aquatic Park	232.24	123152	06/23/2015
A.H. Hermel Company	Aquatic Park	Resale - Food - Aquatic Park	1,970.78	123152	06/23/2015
A.H. Hermel Company	Aquatic Park	Resale - Food - Aquatic Park	629.86	123152	06/23/2015
A.H. Hermel Company	Liquor - Mdse for Resale	Merchandise	14.43	122999	06/08/2015
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	101.28	122999	06/08/2015
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	3.95	122999	06/08/2015
A.H. Hermel Company	Liquor Store	Supplies	124.89	122999	06/08/2015
	<b>Total for</b>	<b>A.H. Hermel Company</b>	<b>3,077.43</b>		
<u>AdMfg. Inc</u>					
AdMfg, Inc	Focus on Fairmont	Project 1590 Misc.	184.50	122905	06/01/2015
	<b>Total for</b>	<b>AdMfg, Inc</b>	<b>184.50</b>		
<u>Alex Air Apparatus, Inc</u>					
Alex Air Apparatus, Inc	Fire Fighting	Equipment Fire Dept	2,545.96	123154	06/23/2015
	<b>Total for</b>	<b>Alex Air Apparatus, Inc</b>	<b>2,545.96</b>		
<u>American Bar Association</u>					
American Bar Association	City Attorney	2015-2016 Membership Dues - Elizabeth Bloomquist	428.00	122907	06/01/2015
American Bar Association	City Attorney	Annual Dues 9-1-15 to 8-31-16 Elizabeth Bloomquist	403.00	123077	06/09/2015
	<b>Total for</b>	<b>American Bar Association</b>	<b>831.00</b>		
<u>American Engineering Testing, In</u>					
American Engineering Testing, Inc.	Paved Streets	2015 Street Improvements	4,400.00	123155	06/23/2015
American Engineering Testing, Inc.	Paved Streets	2014 Albion Avenue Improvements	3,043.70	123155	06/23/2015
	<b>Total for</b>	<b>American Engineering Testing, In</b>	<b>7,443.70</b>		
<u>American Glass</u>					
American Glass	Fire Fighting	Vehicle Maint - Fire Dept	50.00	122908	06/01/2015
	<b>Total for</b>	<b>American Glass</b>	<b>50.00</b>		
<u>American Pest Control</u>					
American Pest Control	General Government Buildings	Service -- City Hall, Fairmont,Mn	56.00	123156	06/23/2015
American Pest Control	Library	Service - Martin County Library, Fairmont,Mn	50.00	123156	06/23/2015
American Pest Control	Aquatic Park	Service - Aquatic Park, Fairmont	46.00	123156	06/23/2015
American Pest Control	Poetter's Circle	Service - Poetter Circle, Fairmont,Mn	396.00	123156	06/23/2015
American Pest Control	SMEC Building	Service -SMEC, Fairmont,Mn	56.00	123156	06/23/2015
American Pest Control	Airport	Service -Airport, Fairmont,Mn	56.00	123156	06/23/2015
	<b>Total for</b>	<b>American Pest Control</b>	<b>660.00</b>		
<u>AmeriPride Services Inc.</u>					
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies - Street	115.90	122909	06/01/2015

# Accounts Payable Check Approval List - City Council

From: 06/01/2015

To: 06/23/2015



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
AmeriPride Services Inc.	Parks	Cleaning Supplies	41.37	123078	06/09/2015
AmeriPride Services Inc.	Central Garage	Uniforms	13.36	123078	06/09/2015
AmeriPride Services Inc.	Central Garage	Uniforms	13.36	123078	06/09/2015
AmeriPride Services Inc.	Central Garage	Uniforms	13.36	123157	06/23/2015
AmeriPride Services Inc.	Central Garage	Uniforms	13.36	123157	06/23/2015
<b>Total for AmeriPride Services Inc.</b>			<b>210.71</b>		
<b><u>Arctic Glacier USA, Inc.</u></b>					
Arctic Glacier USA, Inc.	Liquor - Mdse for Resale	Ice	61.96	123000	06/08/2015
Arctic Glacier USA, Inc.	Liquor - Mdse for Resale	Ice	265.45	123000	06/08/2015
Arctic Glacier USA, Inc.	Liquor - Mdse for Resale	Ice	86.61	123000	06/08/2015
<b>Total for Arctic Glacier USA, Inc.</b>			<b>414.02</b>		
<b><u>Arneson Distributing Company</u></b>					
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	1,656.05	123158	06/23/2015
Arneson Distributing Company	Liquor - Mdse for Resale	Merchandise	72.00	123001	06/08/2015
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	1,217.80	123001	06/08/2015
<b>Total for Arneson Distributing Company</b>			<b>2,945.85</b>		
<b><u>Arnold's of No. Mankato</u></b>					
Arnold's of No. Mankato	Parks	Maint Repairs - Equipment	112.59	123159	06/23/2015
Arnold's of No. Mankato	Parks	Equipment Repairs	90.81	123079	06/09/2015
Arnold's of No. Mankato	Parks	Equipment Repairs	61.01	123079	06/09/2015
Arnold's of No. Mankato	Parks	Equipment Repairs	877.57	123079	06/09/2015
<b>Total for Arnold's of No. Mankato</b>			<b>1,141.98</b>		
<b><u>Ascent Aviation Group, Inc.</u></b>					
Ascent Aviation Group, Inc.	Airport	7502 Gross Gallons - Jet Fuel Airport	19,852.90	122910	06/01/2015
Ascent Aviation Group, Inc.	Airport	Jet Fuel - 5502 Gross Gal	14,560.20	122972	06/05/2015
Ascent Aviation Group, Inc.	Airport	Jet Fuel - 2000 Gross Gal	5,292.70	122972	06/05/2015
<b>Total for Ascent Aviation Group, Inc.</b>			<b>39,705.80</b>		
<b><u>B &amp; F Fastener Supply</u></b>					
B & F Fastener Supply	Central Garage	Equipment Parts	4.95	123160	06/23/2015
<b>Total for B &amp; F Fastener Supply</b>			<b>4.95</b>		
<b><u>Bahr, Ronald</u></b>					
Bahr, Ronald	Parks	Minor Equipment - Park Dept	150.00	122911	06/01/2015
<b>Total for Bahr, Ronald</b>			<b>150.00</b>		
<b><u>Bauer Built Tire</u></b>					
Bauer Built Tire	Garbage Collection	Tires - #51 Garbage Truck	2,026.44	123162	06/23/2015
Bauer Built Tire	Parks	Tires - Park Dept	70.00	123162	06/23/2015
<b>Total for Bauer Built Tire</b>			<b>2,096.44</b>		
<b><u>Bauman</u></b>					
Bauman	Non-departmental	Refund Check	1.79	123013	06/09/2015
Bauman	Non-departmental	Refund Check	3.54	123013	06/09/2015
Bauman	Non-departmental	Refund Check	0.90	123013	06/09/2015
<b>Total for Bauman</b>			<b>6.23</b>		
<b><u>Beemer Companies</u></b>					

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Beemer Companies	Other General Gov't	Demo Sites - 1218 N Elm & 1330 N North, Fairmont,	16,830.00	123163	06/23/2015
Total for Beemer Companies			16,830.00		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor - Mdse for Resale	Freight	26.00	123164	06/23/2015
Bellboy Corporation	Liquor - Mdse for Resale	Merchandise	217.79	123164	06/23/2015
Bellboy Corporation	Liquor - Mdse for Resale	Freight	5.02	123164	06/23/2015
Bellboy Corporation	Liquor - Mdse for Resale	Freight	0.86	123164	06/23/2015
Bellboy Corporation	Liquor - Mdse for Resale	Merchandise	23.20	123164	06/23/2015
Bellboy Corporation	Liquor - Mdse for Resale	Freight	7.56	123164	06/23/2015
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	1,061.50	123164	06/23/2015
Bellboy Corporation	Liquor - Mdse for Resale	Wine	192.00	123164	06/23/2015
Bellboy Corporation	Liquor - Mdse for Resale	Misc.	14.19	123002	06/08/2015
Total for Bellboy Corporation			1,548.12		
<u>Bevcomm Inc</u>					
Bevcomm Inc	City Manager	Telephone	44.44	122973	06/05/2015
Bevcomm Inc	Director of Finance	Telephone	6.05	122973	06/05/2015
Bevcomm Inc	City Attorney	Telephone	1.15	122973	06/05/2015
Bevcomm Inc	Police Administration	Equipment	95.26	122973	06/05/2015
Bevcomm Inc	Fire Fighting	Telephone	1.08	122973	06/05/2015
Bevcomm Inc	Building Inspection	Telephone	13.12	122973	06/05/2015
Bevcomm Inc	Economic Development	Telephone	2.11	122973	06/05/2015
Bevcomm Inc	Liquor Store	Telephone	1.29	122973	06/05/2015
Bevcomm Inc	Airport	Telephone	3.24	122973	06/05/2015
Bevcomm Inc	Data Processing	Telephone	3.50	122973	06/05/2015
Bevcomm Inc	Data Processing	Choicescan Email Filter	57.80	122973	06/05/2015
Bevcomm Inc	Data Processing	Support Contract	3,985.00	122973	06/05/2015
Bevcomm Inc	Animal Control	Telephone	15.77	122973	06/05/2015
Bevcomm Inc	Paved Streets	Telephone	7.69	122973	06/05/2015
Bevcomm Inc	Engineering	Telephone	7.80	122973	06/05/2015
Bevcomm Inc	Engineering	Equipment	2,432.44	122973	06/05/2015
Bevcomm Inc	Aquatic Park	Telephone	19.37	122973	06/05/2015
Bevcomm Inc	Parks	Telephone	2.32	122973	06/05/2015
Total for Bevcomm Inc			6,699.43		
<u>Blue Earth Graphics</u>					
Blue Earth Graphics	Mayor & Council	2015 Newsletter	1,039.36	122912	06/01/2015
Total for Blue Earth Graphics			1,039.36		
<u>Boekett Building Supply</u>					
Boekett Building Supply	Fire Fighting	Building Repairs - Fire Dept.	3.78	122913	06/01/2015
Boekett Building Supply	Fire Fighting	Building Repairs - Fire Dept.	8.44	122913	06/01/2015
Boekett Building Supply	Paved Streets	Maint Supplies	12.34	123165	06/23/2015
Boekett Building Supply	Parks	Maint Supplies	16.38	123165	06/23/2015
Boekett Building Supply	Parks	Maint Supplies - Pioneer Dock	68.82	123165	06/23/2015
Boekett Building Supply	Parks	Maint Supplies	8.19	123165	06/23/2015

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Boekett Building Supply	Airport	Maint Supplies - Airport	22.00	123165	06/23/2015
		<b>Total for Boekett Building Supply</b>	<b>139.95</b>		
<b><u>Bofenakamp</u></b>					
Bofenakamp	Non-departmental	Refund Check	0.32	122943	06/05/2015
Bofenakamp	Non-departmental	Refund Check	0.63	122943	06/05/2015
		<b>Total for Bofenakamp</b>	<b>0.95</b>		
<b><u>Bolton &amp; Menk, Inc.</u></b>					
Bolton & Menk, Inc.	Paved Streets	Albion Ave Reconstruction 2014	16,962.00	123166	06/23/2015
Bolton & Menk, Inc.	Engineering	Fairmont/TH 15/Johnson St Intersection	5,579.00	123166	06/23/2015
Bolton & Menk, Inc.	Engineering	Fairmont/TH 15/Johnson St Intersection	2,310.00	123166	06/23/2015
Bolton & Menk, Inc.	Lake Restoration	Woodland Ave Bridge Channel	13,769.00	123166	06/23/2015
		<b>Total for Bolton &amp; Menk, Inc.</b>	<b>38,620.00</b>		
<b><u>Borchardt, Doug</u></b>					
Borchardt, Doug	Fire Training	Reimburse 6-11-15 to 6-13-15 St,Cloud Mn State Fire Con	969.31	0	06/23/2015
		<b>Total for Borchardt, Doug</b>	<b>969.31</b>		
<b><u>Border States Elec Supply</u></b>					
Border States Elec Supply	Liquor Store	Fiber Optic Cable - Liquor Store	2,359.85	123021	06/10/2015
		<b>Total for Border States Elec Supply</b>	<b>2,359.85</b>		
<b><u>Braun Intertec Corp.</u></b>					
Braun Intertec Corp.	Airport	Eng. Fees 2016 Improvements Airport Prem Testing	6,600.00	122914	06/01/2015
		<b>Total for Braun Intertec Corp.</b>	<b>6,600.00</b>		
<b><u>Briggs &amp; Morgan, P.A.</u></b>					
Briggs & Morgan, P.A.	Debt Service	Fiscal Agents Fees	8,000.00	123080	06/09/2015
		<b>Total for Briggs &amp; Morgan, P.A.</b>	<b>8,000.00</b>		
<b><u>Brolsma</u></b>					
Brolsma	Police Administration	Reimburse 4-22-2015 St. Cloud, Mn Chief Convention	321.99	0	06/01/2015
Brolsma	Police Administration	Reimburse 5-27-15 Upper Midwest Com. Policing Inst.	15.02	0	06/01/2015
Brolsma	Police Administration	Reimburse 5-6-2015 LaCrosse Child Maltreatment Conf	179.22	0	06/05/2015
Brolsma	Police Training	Reimburse Expenses 5-7-2015	22.99	0	06/23/2015
		<b>Total for Brolsma</b>	<b>539.22</b>		
<b><u>Brolsma, Greg / Petty Cash</u></b>					
Brolsma, Greg / Petty Cash	Crime Control & Investigation	Transport to St. Paul	33.89	122974	06/05/2015
		<b>Total for Brolsma, Greg / Petty Cash</b>	<b>33.89</b>		
<b><u>Bureau Of Criminal App.</u></b>					
Bureau Of Criminal App.	City Attorney	Renewal Key FOB Fee	100.00	122915	06/01/2015
		<b>Total for Bureau Of Criminal App.</b>	<b>100.00</b>		
<b><u>Cardmember Services</u></b>					
Cardmember Services	Recording & Reporting	Travel - City Clerk	563.20	122975	06/05/2015
Cardmember Services	Director of Finance	Office Supplies - Finance	20.74	122975	06/05/2015
Cardmember Services	Police Training	Education - PD	400.00	122975	06/05/2015
Cardmember Services	Building Inspection	Travel - Building Inspection	85.00	122975	06/05/2015
Cardmember Services	Aquatic Park	Uniforms - Aquatic Park	818.55	122975	06/05/2015
Cardmember Services	Aquatic Park	Office Supplies - Aquatic Park	36.87	122975	06/05/2015

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Cardmember Services	Economic Development	Travel - Econ Dev	642.31	122975	06/05/2015
Cardmember Services	Economic Development	Travel	295.00	122975	06/05/2015
Cardmember Services	Incubator Building	Misc.	100.00	122975	06/05/2015
<b>Total for Cardmember Services</b>			<b>2,961.67</b>		
<b><u>Carquest Auto Parts Stores</u></b>					
Carquest Auto Parts Stores	Fire Fighting	Equipment Maint	39.52	123167	06/23/2015
Carquest Auto Parts Stores	Paved Streets	Equipment Maint	42.12	123167	06/23/2015
Carquest Auto Parts Stores	Paved Streets	Battery - Street Dept # 217	91.69	123025	06/10/2015
Carquest Auto Parts Stores	Road & Bridge Equipment	Equipment Maint	1.95	123167	06/23/2015
Carquest Auto Parts Stores	Road & Bridge Equipment	Equipment Maint	250.23	123167	06/23/2015
Carquest Auto Parts Stores	Road & Bridge Equipment	Equipment Maint	195.71	123167	06/23/2015
Carquest Auto Parts Stores	Aquatic Park	Equipment Maint	16.44	123167	06/23/2015
Carquest Auto Parts Stores	Aquatic Park	Equipment Maint	12.50	123167	06/23/2015
Carquest Auto Parts Stores	Parks	Equipment Maint	621.69	123167	06/23/2015
Carquest Auto Parts Stores	Parks	Equipment Maint	96.89	123167	06/23/2015
Carquest Auto Parts Stores	Storm Sewer Mnt	Equipment Maint	5.35	123167	06/23/2015
<b>Total for Carquest Auto Parts Stores</b>			<b>1,374.09</b>		
<b><u>City Of Fairmont Petty Cash</u></b>					
City Of Fairmont Petty Cash	City Manager	Supplies & Miscellaneous	14.05	123136	06/15/2015
City Of Fairmont Petty Cash	Aquatic Park	Supplies & Miscellaneous	9.59	123136	06/15/2015
City Of Fairmont Petty Cash	Aquatic Park	Supplies & Miscellaneous	16.03	123136	06/15/2015
City Of Fairmont Petty Cash	Aquatic Park	Supplies & Miscellaneous	8.55	123136	06/15/2015
City Of Fairmont Petty Cash	Parks	Supplies & Miscellaneous	19.22	123136	06/15/2015
City Of Fairmont Petty Cash	Poetter's Circle	Supplies & Miscellaneous	4.25	123136	06/15/2015
City Of Fairmont Petty Cash	Economic Development	Supplies & Miscellaneous	65.73	123136	06/15/2015
City Of Fairmont Petty Cash	Economic Development	Supplies & Miscellaneous	35.27	123136	06/15/2015
City Of Fairmont Petty Cash	Liquor Store	Office Supplies - Liquor Store	9.78	122976	06/05/2015
City Of Fairmont Petty Cash	Liquor Store	Office Supplies - Decals	45.08	122976	06/05/2015
<b>Total for City Of Fairmont Petty Cash</b>			<b>227.55</b>		
<b><u>Cleanrite Carpet Service, Inc.</u></b>					
Cleanrite Carpet Service, Inc.	General Government Buildings	Service - City Hall June 2015	579.00	122977	06/05/2015
Cleanrite Carpet Service, Inc.	Fire Fighting	Service -Fire Hall June 2015	369.00	122977	06/05/2015
Cleanrite Carpet Service, Inc.	Economic Development	Service - FEDA Building June 2015	80.00	122977	06/05/2015
<b>Total for Cleanrite Carpet Service, Inc.</b>			<b>1,028.00</b>		
<b><u>Coalition Of Greater Mn</u></b>					
Coalition Of Greater Mn	Other General Gov't	2015 CGMC Dues Assessment	16,861.00	122978	06/05/2015
<b>Total for Coalition Of Greater Mn</b>			<b>16,861.00</b>		
<b><u>Concrete Grinding</u></b>					
Concrete Grinding	Parks	Soccer Complex	1,125.00	123168	06/23/2015
<b>Total for Concrete Grinding</b>			<b>1,125.00</b>		
<b><u>Continental Research Corporation</u></b>					
Continental Research Corporation	Paved Streets	Maint Supplies - Street	239.65	123169	06/23/2015
Continental Research Corporation	Parks	Maint Supplies - Park	239.65	123169	06/23/2015

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Continental Research Corporation	Parks	Maint Supplies - Park	289.14	123169	06/23/2015
		<b>Total for Continental Research Corporation</b>	<b>768.44</b>		
<u>Culligan Water of Fairmont</u>					
Culligan Water of Fairmont	Fire Fighting	Fire Dept Office Supplies	32.26	123170	06/23/2015
		<b>Total for Culligan Water of Fairmont</b>	<b>32.26</b>		
<u>Cutter's Choice</u>					
Cutter's Choice	Parks	Equipment Parts	58.75	123081	06/09/2015
		<b>Total for Cutter's Choice</b>	<b>58.75</b>		
<u>Dan's Appliance, Inc.</u>					
Dan's Appliance, Inc.	Poetter's Circle	Rack Replaced - 2613 Poetter Circle, Fairmont	26.69	122916	06/01/2015
		<b>Total for Dan's Appliance, Inc.</b>	<b>26.69</b>		
<u>Drever, Mark</u>					
Drever, Mark	Paved Streets	Reimburse - DOT Recertification	90.00	122979	06/05/2015
		<b>Total for Drever, Mark</b>	<b>90.00</b>		
<u>Duininck</u>					
Duininck	Paved Streets	Gravel	902.99	123171	06/23/2015
		<b>Total for Duininck</b>	<b>902.99</b>		
<u>Ellis</u>					
Ellis	Police Training	Reimburse 6-7 to 6-12-15 Camp Ripley	1,221.05	0	06/15/2015
		<b>Total for Ellis</b>	<b>1,221.05</b>		
<u>Equifax Credit Information</u>					
Equifax Credit Information	City Manager	Misc.	35.00	122917	06/01/2015
		<b>Total for Equifax Credit Information</b>	<b>35.00</b>		
<u>Erosion Products, LLC</u>					
Erosion Products, LLC	Storm Sewer Mnt	Straw Blanket, stakes, staples po 11248	1,189.85	123172	06/23/2015
		<b>Total for Erosion Products, LLC</b>	<b>1,189.85</b>		
<u>Fairmont Awards Manufacturing</u>					
Fairmont Awards Manufacturing	Aquatic Park	Uniforms - Aquatic Park	138.00	122918	06/01/2015
Fairmont Awards Manufacturing	Aquatic Park	Uniforms - Aquatic Park	38.00	123173	06/23/2015
Fairmont Awards Manufacturing	Aquatic Park	Uniforms	109.00	123082	06/09/2015
Fairmont Awards Manufacturing	Aquatic Park	Uniforms - Aquatic Park	18.00	122980	06/05/2015
		<b>Total for Fairmont Awards Manufacturing</b>	<b>303.00</b>		
<u>Fairmont Chamber of Commerce</u>					
Fairmont Chamber of Commerce	Economic Development	Membership FEDA Jan - Dec, 2015 L Preuss	308.00	123174	06/23/2015
		<b>Total for Fairmont Chamber of Commerce</b>	<b>308.00</b>		
<u>Fairmont Convention &amp; Visitors B</u>					
Fairmont Convention & Visitors Bureau	CVB	Hotel Tax April due in May 2015 \$11,150.99 less 5%	10,593.44	122919	06/01/2015
		<b>Total for Fairmont Convention &amp; Visitors B</b>	<b>10,593.44</b>		
<u>Fairmont Ford</u>					
Fairmont Ford	Road & Bridge Equipment	Vehicle Maint	20.12	123175	06/23/2015
Fairmont Ford	Parks	Trailer Tire - Park	24.00	123175	06/23/2015
		<b>Total for Fairmont Ford</b>	<b>44.12</b>		
<u>Fairmont Glass &amp; Sign Products,</u>					



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Fairmont Glass & Sign Products, Inc.	Liquor Store	Maint Window Decals	200.00	122981	06/05/2015
		<b>Total for Fairmont Glass &amp; Sign Products,</b>	<b>200.00</b>		
<u>Fairmont Summer Band</u>					
Fairmont Summer Band	Other General Gov't	Donation - Summer Bank 2015	2,000.00	122982	06/05/2015
		<b>Total for Fairmont Summer Band</b>	<b>2,000.00</b>		
<u>Fairmont True Value</u>					
Fairmont True Value	Parks	Maint Supplies - Park Dept	24.94	123176	06/23/2015
		<b>Total for Fairmont True Value</b>	<b>24.94</b>		
<u>Fastenal Company</u>					
Fastenal Company	Road & Bridge Equipment	Equipment Parts	21.24	123177	06/23/2015
Fastenal Company	Parks	Equipment Parts	21.24	123177	06/23/2015
		<b>Total for Fastenal Company</b>	<b>42.48</b>		
<u>Federated Rural Electric Associat</u>					
Federated Rural Electric Association	Airport	Electric Utilities - Airport	59.86	122983	06/05/2015
		<b>Total for Federated Rural Electric Associat</b>	<b>59.86</b>		
<u>FedEx</u>					
FedEx	Mayor & Council	Postage - Bond Documents for Goldfinch Bond Issue.	21.68	122920	06/01/2015
		<b>Total for FedEx</b>	<b>21.68</b>		
<u>Flanagan, Justine</u>					
Flanagan, Justine	Aquatic Park Charges	Swimming Lesson Refund	35.00	123178	06/23/2015
		<b>Total for Flanagan, Justine</b>	<b>35.00</b>		
<u>Fleet &amp; Farm Supply</u>					
Fleet & Farm Supply	Library	Maint Supplies/Equipment	56.94	123179	06/23/2015
Fleet & Farm Supply	Crime Control & Investigation	Maint Supplies/Equipment	47.99	123179	06/23/2015
Fleet & Farm Supply	Fire Fighting	Maint Supplies/Equipment	111.93	123179	06/23/2015
Fleet & Farm Supply	Paved Streets	Maint Supplies/Equipment	1.77	123179	06/23/2015
Fleet & Farm Supply	Paved Streets	Maint Supplies/Equipment	13.99	123179	06/23/2015
Fleet & Farm Supply	Paved Streets	Maint Supplies/Equipment	49.87	123179	06/23/2015
Fleet & Farm Supply	Storm Sewer Mnt	Maint Supplies/Equipment	0.90	123179	06/23/2015
Fleet & Farm Supply	Liquor Store	Maint Supplies/Equipment	6.77	123179	06/23/2015
Fleet & Farm Supply	Paved Streets	Maint Supplies/Equipment	11.32	123179	06/23/2015
Fleet & Farm Supply	Aquatic Park	Maint Supplies/Equipment	59.90	123179	06/23/2015
Fleet & Farm Supply	Parks	Maint Supplies/Equipment	41.98	123179	06/23/2015
Fleet & Farm Supply	Parks	Maint Supplies/Equipment	197.82	123179	06/23/2015
Fleet & Farm Supply	Parks	Maint Supplies/Equipment	82.95	123179	06/23/2015
Fleet & Farm Supply	Poetter's Circle	Maint Supplies/Equipment	4.98	123179	06/23/2015
		<b>Total for Fleet &amp; Farm Supply</b>	<b>689.11</b>		
<u>FleetPride</u>					
FleetPride	Road & Bridge Equipment	Maint Equipment	424.63	123180	06/23/2015
FleetPride	Storm Sewer Mnt	Maint Equipment	359.52	123180	06/23/2015
FleetPride	Storm Sewer Mnt	Maint Equipment	-100.00	123180	06/23/2015
		<b>Total for FleetPride</b>	<b>684.15</b>		
<u>Frontier Communications</u>					

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Frontier Communications	City Manager	Telephone	91.89	123083	06/09/2015
Frontier Communications	Recording & Reporting	Telephone	42.44	123083	06/09/2015
Frontier Communications	Director of Finance	Telephone	35.37	123083	06/09/2015
Frontier Communications	City Attorney	Telephone	35.37	123083	06/09/2015
Frontier Communications	Planning & Zoning	Telephone	35.37	123083	06/09/2015
Frontier Communications	Crime Control & Investigation	Telephone	70.86	123083	06/09/2015
Frontier Communications	Data Processing	Internet Services - 5-20-15 to 6-20-15	424.00	122984	06/05/2015
Frontier Communications	Parks	Telephone	64.66	123083	06/09/2015
Frontier Communications	Economic Development	Telephone	28.30	123083	06/09/2015
Frontier Communications	Liquor Store	Telephone	242.17	123083	06/09/2015
Frontier Communications	Airport	Telephone	137.41	123083	06/09/2015
Frontier Communications	Airport	Telephone - Airport Libby	111.67	123138	06/15/2015
Frontier Communications	Central Garage	Telephone	14.15	123083	06/09/2015
Frontier Communications	Crime Control & Investigation	Telephone - PD - D Ellis	340.94	123181	06/23/2015
Frontier Communications	Fire Fighting	Telephone	54.84	123083	06/09/2015
Frontier Communications	Building Inspection	Telephone	35.37	123083	06/09/2015
Frontier Communications	Animal Control	Telephone	124.87	123083	06/09/2015
Frontier Communications	Paved Streets	Telephone	111.92	123083	06/09/2015
Frontier Communications	Engineering	Telephone	91.95	123083	06/09/2015
<b>Total for Frontier Communications</b>			<b>2,093.55</b>		
<u>Galvin, Sandra</u>					
Galvin, Sandra	Aquatic Park Charges	Refund - Swimming Lessons Madison & Allison Galvin	50.00	123084	06/09/2015
<b>Total for Galvin, Sandra</b>			<b>50.00</b>		
<u>Game Time Athletics</u>					
Game Time Athletics	Parks	Supplies Park Dept	1,936.50	123182	06/23/2015
<b>Total for Game Time Athletics</b>			<b>1,936.50</b>		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	Service - Local Access Channel - June 2015	550.00	123183	06/23/2015
<b>Total for Gemini Studios</b>			<b>550.00</b>		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Central Garage	Equipment Parts	19.37	123085	06/09/2015
<b>Total for GMS Industrial Supplies, Inc.</b>			<b>19.37</b>		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	Miscellaneous	70.00	122985	06/05/2015
<b>Total for GMS, Inc.</b>			<b>70.00</b>		
<u>Government Finance Officers Ass</u>					
Government Finance Officers Assoc	Director of Finance	Membership Fee	435.00	122921	06/01/2015
<b>Total for Government Finance Officers Ass</b>			<b>435.00</b>		
<u>Graham Tire Company</u>					
Graham Tire Company	Road & Bridge Equipment	Tires	99.56	123086	06/09/2015
Graham Tire Company	Parks	Tires	602.00	123086	06/09/2015
<b>Total for Graham Tire Company</b>			<b>701.56</b>		
<u>Gran D's Popcorn</u>					

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Gran D's Popcorn	Focus on Fairmont	Miscellaneous - 1590 Project	96.00	122986	06/05/2015
		<b>Total for Gran D's Popcorn</b>	<b>96.00</b>		
<u>Hanratty Administrators</u>					
Hanratty Administrators	Health Insurance	Service Plan Fee May 2015 - 66 Participants	528.00	1780	06/09/2015
Hanratty Administrators	Flex Plan	Participant Fee June 2015 Flex	66.00	2657	06/09/2015
		<b>Total for Hanratty Administrators</b>	<b>594.00</b>		
<u>Hargan's Exhaust Special</u>					
Hargan's Exhaust Special	Parks	Vehicle Maint	304.17	123184	06/23/2015
		<b>Total for Hargan's Exhaust Special</b>	<b>304.17</b>		
<u>Harris, Jennifer</u>					
Harris, Jennifer	Aquatic Park Charges	Refund on Registration	35.88	122922	06/01/2015
		<b>Total for Harris, Jennifer</b>	<b>35.88</b>		
<u>Hawkins, Inc.</u>					
Hawkins, Inc.	Aquatic Park	Chemicals - Aquatic Park	311.23	122923	06/01/2015
Hawkins, Inc.	Aquatic Park	Operating Supplies - Aquatic Park	120.00	123185	06/23/2015
Hawkins, Inc.	Aquatic Park	chemicals, aquatic park	1,156.36	123185	06/23/2015
Hawkins, Inc.	Aquatic Park	Operating Supplies "Chemicals"	1,347.47	123087	06/09/2015
		<b>Total for Hawkins, Inc.</b>	<b>2,935.06</b>		
<u>Heenan, Emily</u>					
Heenan, Emily	Culture & Rec Charges	Refund Shelter House	150.00	123186	06/23/2015
		<b>Total for Heenan, Emily</b>	<b>150.00</b>		
<u>Hefty Seed</u>					
Hefty Seed	Parks	Grass & Seed - Park Dept	240.00	123187	06/23/2015
Hefty Seed	Parks	Grass & Seed - Park Dept	120.00	123187	06/23/2015
		<b>Total for Hefty Seed</b>	<b>360.00</b>		
<u>Hertzke Constr.</u>					
Hertzke Constr.	Aquatic Park	Building Repairs - Pool	38.99	123188	06/23/2015
Hertzke Constr.	Parks	Building Repairs - Cedar Park Shelter House	3,199.58	123188	06/23/2015
		<b>Total for Hertzke Constr.</b>	<b>3,238.57</b>		
<u>Hilltop Chem Dry &amp; Edman Trust</u>					
Hilltop Chem Dry & Edman Trust	Non-departmental	Revolving Loan	60,000.00	123109	06/12/2015
		<b>Total for Hilltop Chem Dry &amp; Edman Trust</b>	<b>60,000.00</b>		
<u>Holiday Inn</u>					
Holiday Inn	Focus on Fairmont	Food- Big Reveal - 5-14-15	277.88	123189	06/23/2015
		<b>Total for Holiday Inn</b>	<b>277.88</b>		
<u>Hometown Sanitation Services, LI</u>					
Hometown Sanitation Services, LLC	Liquor Store	Refuse Disposal - Fairmont Liquor Store June 2015	40.00	122987	06/05/2015
		<b>Total for Hometown Sanitation Services, LI</b>	<b>40.00</b>		
<u>Hoye</u>					
Hoye	Director of Finance	Reimburse Expenses 5-31 to 6-3-15 GFOA	1,204.99	0	06/09/2015
		<b>Total for Hoye</b>	<b>1,204.99</b>		
<u>Humana</u>					
Humana	Health Insurance	Life Insurance - June 2015	320.40	1781	06/09/2015

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<b>Total for Humana</b>			<b>320.40</b>		
<u>Humpal</u>					
Humpal	City Manager	Reimburse Telephone Expense	110.00	0	06/23/2015
Humpal	City Manager	Reimburse 5-22-15 to 6-5-2015	378.16	0	06/23/2015
<b>Total for Humpal</b>			<b>488.16</b>		
<u>Hy Vee Food Store</u>					
Hy Vee Food Store	Aquatic Park	Supplies/Food	66.49	123190	06/23/2015
Hy Vee Food Store	Aquatic Park	Supplies/Food	97.13	123190	06/23/2015
Hy Vee Food Store	Aquatic Park	Supplies/Food	41.67	123190	06/23/2015
Hy Vee Food Store	Aquatic Park	Supplies/Food	10.22	123190	06/23/2015
Hy Vee Food Store	Aquatic Park	Supplies/Food	16.87	123190	06/23/2015
<b>Total for Hy Vee Food Store</b>			<b>232.38</b>		
<u>J. H. Larson</u>					
J. H. Larson	Library	Maint Buildings - Martin County Library	72.71	123191	06/23/2015
J. H. Larson	Building Inspection	Equipment Repairs	61.43	123088	06/09/2015
J. H. Larson	Parks	Equipment Repairs	15.66	123088	06/09/2015
J. H. Larson	Poetter's Circle	2610 Poetter Circle Maint	41.38	122924	06/01/2015
J. H. Larson	Airport	Equipment Repairs	69.25	123088	06/09/2015
<b>Total for J. H. Larson</b>			<b>260.43</b>		
<u>Janzen's Greenhouse</u>					
Janzen's Greenhouse	Parks	Landscaping Materials	1,760.00	123089	06/09/2015
<b>Total for Janzen's Greenhouse</b>			<b>1,760.00</b>		
<u>JD's House of Trophies</u>					
JD's House of Trophies	Crime Control & Investigation	Tactical Forces - Estherville Police Dept	123.00	123140	06/15/2015
<b>Total for JD's House of Trophies</b>			<b>123.00</b>		
<u>Jensen, Brian</u>					
Jensen, Brian	Parks	Landscaping Materials - Tree Replacement	85.89	122925	06/01/2015
<b>Total for Jensen, Brian</b>			<b>85.89</b>		
<u>Jetter Clean, Inc.</u>					
Jetter Clean, Inc.	Parks	Drain Cleaning - Amber Park	398.00	123192	06/23/2015
<b>Total for Jetter Clean, Inc.</b>			<b>398.00</b>		
<u>JJ Taylor Dist Of Mn</u>					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Wine	126.00	123193	06/23/2015
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Wine	288.00	123193	06/23/2015
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	123193	06/23/2015
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	451.05	123193	06/23/2015
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	64.50	123193	06/23/2015
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	454.25	123003	06/08/2015
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Wine	177.00	123003	06/08/2015
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	123003	06/08/2015
<b>Total for JJ Taylor Dist Of Mn</b>			<b>1,566.80</b>		
<u>Johnson</u>					
Johnson	Non-departmental	Refund Check	1.47	122945	06/05/2015

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Johnson	Non-departmental	Refund Check	0.74	122945	06/05/2015
		<b>Total for Johnson</b>	<b>2.21</b>		
<b><u>Johnson Brothers Liquor</u></b>					
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine	6,233.81	123194	06/23/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Beer	305.52	123194	06/23/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Merchandise	243.72	123194	06/23/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Freight	418.78	123194	06/23/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor	14,305.84	123194	06/23/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor	9,168.14	123004	06/08/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine	4,656.16	123004	06/08/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Beer	270.50	123004	06/08/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix	91.49	123004	06/08/2015
Johnson Brothers Liquor	Liquor - Mdse for Resale	Freight	316.79	123004	06/08/2015
		<b>Total for Johnson Brothers Liquor</b>	<b>36,010.75</b>		
<b><u>Johnson, Jerry</u></b>					
Johnson, Jerry	Parks	Landscaping Materials	240.00	122926	06/01/2015
		<b>Total for Johnson, Jerry</b>	<b>240.00</b>		
<b><u>Kadmas, Lee &amp; Jackson, Inc.</u></b>					
Kadmas, Lee & Jackson, Inc.	Airport	Engineering Fees - Reconstruct/Rehab Hanger Taxilanes	17,769.44	123195	06/23/2015
		<b>Total for Kadmas, Lee &amp; Jackson, Inc.</b>	<b>17,769.44</b>		
<b><u>Kandy Koncepts Inc.</u></b>					
Kandy Koncepts Inc.	Focus on Fairmont	Miscellaneous - Project 1590	190.35	122927	06/01/2015
		<b>Total for Kandy Koncepts Inc.</b>	<b>190.35</b>		
<b><u>Kloeckner, Ashley</u></b>					
Kloeckner, Ashley	Aquatic Park	Reimburse Expenses Aquatic Park	38.46	123090	06/09/2015
		<b>Total for Kloeckner, Ashley</b>	<b>38.46</b>		
<b><u>Koeritz</u></b>					
Koeritz	Aquatic Park	Concession Stand - Food	83.32	0	06/09/2015
		<b>Total for Koeritz</b>	<b>83.32</b>		
<b><u>Landscaping Plus Inc</u></b>					
Landscaping Plus Inc	Burton Lane	Service May 2015 Burton Lane, Fairmont	1,474.00	123091	06/09/2015
Landscaping Plus Inc	Poetter's Circle	Service May 2015 Poetter Circle, Fairmont	1,500.00	123091	06/09/2015
		<b>Total for Landscaping Plus Inc</b>	<b>2,974.00</b>		
<b><u>Lawn Solutions</u></b>					
Lawn Solutions	SMEC Building	Mow & Trim Lawn - SMEC June 2015	400.00	122988	06/05/2015
		<b>Total for Lawn Solutions</b>	<b>400.00</b>		
<b><u>League Of Mn Cities Ins</u></b>					
League Of Mn Cities Ins	Property/Liability Insurance	Municipality Quarterly 2nd installment	50,953.25	123196	06/23/2015
League Of Mn Cities Ins	Workers Comp	Workers Compensation 4th Installment	52,085.75	123092	06/09/2015
		<b>Total for League Of Mn Cities Ins</b>	<b>103,039.00</b>		
<b><u>LexisNexis, A Division of Reed El:</u></b>					
LexisNexis, A Division of Reed Elsevier Inc.	City Attorney	Subscription May 2015	89.00	123093	06/09/2015
		<b>Total for LexisNexis, A Division of Reed El:</b>	<b>89.00</b>		

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<u>Lifeguard Store, Inc</u>					
Lifeguard Store, Inc	Aquatic Park	Uniforms	221.93	123141	06/15/2015
		<b>Total for Lifeguard Store, Inc</b>	<b>221.93</b>		
<u>Light, Noise &amp; Smoke Of Fairmont</u>					
Light, Noise & Smoke Of Fairmont	Other General Gov't	2015 July 4th Fireworks	1,500.00	123142	06/15/2015
		<b>Total for Light, Noise &amp; Smoke Of Fairmont</b>	<b>1,500.00</b>		
<u>Locators &amp; Supplies, Inc</u>					
Locators & Supplies, Inc	Paved Streets	Uniforms	113.10	123197	06/23/2015
Locators & Supplies, Inc	Parks	Uniforms	113.09	123197	06/23/2015
		<b>Total for Locators &amp; Supplies, Inc</b>	<b>226.19</b>		
<u>Locher Bros. Inc</u>					
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	3.30	123198	06/23/2015
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	10,268.80	123198	06/23/2015
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	1,972.65	123198	06/23/2015
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	9,665.50	123198	06/23/2015
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	951.15	123198	06/23/2015
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	186.50	123005	06/08/2015
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	26,789.08	123005	06/08/2015
		<b>Total for Locher Bros. Inc</b>	<b>49,836.98</b>		
<u>Logan</u>					
Logan	Non-departmental	Refund Check	0.93	122946	06/05/2015
Logan	Non-departmental	Refund Check	1.85	122946	06/05/2015
		<b>Total for Logan</b>	<b>2.78</b>		
<u>Lud-key Locksmith</u>					
Lud-key Locksmith	General Government Buildings	Office Supplies - City Hall	7.50	123199	06/23/2015
Lud-key Locksmith	Burton Lane	Service - 521 Burton Lane, Fairmont	35.00	123094	06/09/2015
		<b>Total for Lud-key Locksmith</b>	<b>42.50</b>		
<u>MacQueen Equipment, Inc.</u>					
MacQueen Equipment, Inc.	Storm Sewer Mnt	gutter brooms, strip broom, #122, #123	1,904.00	123200	06/23/2015
		<b>Total for MacQueen Equipment, Inc.</b>	<b>1,904.00</b>		
<u>Martin County Auditor</u>					
Martin County Auditor	Other General Gov't	2015 Assessments	68,865.00	122928	06/01/2015
Martin County Auditor	Crime Control & Investigation	Rental of Security Building - June 2015	3,784.22	123201	06/23/2015
		<b>Total for Martin County Auditor</b>	<b>72,649.22</b>		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Crime Control & Investigation	Motor Fuels	2,256.04	123202	06/23/2015
Martin County Highway Dept	Fire Fighting	Motor Fuels	304.20	123202	06/23/2015
Martin County Highway Dept	Building Inspection	Motor Fuels	103.12	123202	06/23/2015
Martin County Highway Dept	Animal Control	Motor Fuels	137.69	123202	06/23/2015
Martin County Highway Dept	Paved Streets	Motor Fuels	2,076.20	123202	06/23/2015
Martin County Highway Dept	Engineering	Motor Fuels	38.79	123202	06/23/2015
Martin County Highway Dept	Garbage Collection	Motor Fuels	100.13	123202	06/23/2015
Martin County Highway Dept	Parks	Motor Fuels	1,273.57	123202	06/23/2015

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Martin County Highway Dept	Storm Sewer Mnt	Motor Fuels	575.02	123202	06/23/2015
Martin County Highway Dept	Airport	Motor Fuels	165.78	123202	06/23/2015
<b>Total for Martin County Highway Dept</b>			<b>7,030.54</b>		
<b><u>Martin County Star</u></b>					
Martin County Star	Aquatic Park	Advertising - Aquatic Park	100.00	123203	06/23/2015
<b>Total for Martin County Star</b>			<b>100.00</b>		
<b><u>Mayo Clinic Health System in Fair</u></b>					
Mayo Clinic Health System in Fairmont	Fire Fighting	Medical Agreements Fire Dept	964.00	123143	06/15/2015
<b>Total for Mayo Clinic Health System in Fair</b>			<b>964.00</b>		
<b><u>Metro Sales Inc.</u></b>					
Metro Sales Inc.	City Manager	Office Supplies/Misc	44.57	123204	06/23/2015
Metro Sales Inc.	Recording & Reporting	Office Supplies/Misc	31.89	123204	06/23/2015
Metro Sales Inc.	Director of Finance	Office Supplies/Misc	31.89	123204	06/23/2015
Metro Sales Inc.	City Attorney	Office Supplies/Misc	31.89	123204	06/23/2015
Metro Sales Inc.	Planning & Zoning	Office Supplies/Misc	31.89	123204	06/23/2015
Metro Sales Inc.	Police Administration	Office Supplies/Misc	12.76	123204	06/23/2015
Metro Sales Inc.	Data Processing	Office Supplies/Misc	19.14	123204	06/23/2015
Metro Sales Inc.	Parks	Office Supplies/Misc	25.51	123204	06/23/2015
Metro Sales Inc.	Lake Restoration	Office Supplies/Misc	300.00	123204	06/23/2015
Metro Sales Inc.	Economic Development	Office Supplies/Misc	19.14	123204	06/23/2015
Metro Sales Inc.	Liquor Store	Office Supplies/Misc	12.76	123204	06/23/2015
Metro Sales Inc.	Airport	Office Supplies/Misc	31.89	123204	06/23/2015
Metro Sales Inc.	Parking Lots	Office Supplies/Misc	12.76	123204	06/23/2015
Metro Sales Inc.	Crime Control & Investigation	Office Supplies/Misc	-148.86	123204	06/23/2015
Metro Sales Inc.	Fire Fighting	Office Supplies/Misc	25.51	123204	06/23/2015
Metro Sales Inc.	Building Inspection	Office Supplies/Misc	31.89	123204	06/23/2015
Metro Sales Inc.	Paved Streets	Office Supplies/Misc	12.76	123204	06/23/2015
Metro Sales Inc.	Engineering	Office Supplies/Misc	70.16	123204	06/23/2015
Metro Sales Inc.	Aquatic Park	Office Supplies/Misc	150.00	123204	06/23/2015
<b>Total for Metro Sales Inc.</b>			<b>747.55</b>		
<b><u>Militello Motors</u></b>					
Militello Motors	Parks	Vehicle Repairs	20.14	123205	06/23/2015
<b>Total for Militello Motors</b>			<b>20.14</b>		
<b><u>Minnesota Elevator, Inc</u></b>					
Minnesota Elevator, Inc	General Government Buildings	Service June 2015 City Hall	133.22	123206	06/23/2015
Minnesota Elevator, Inc	SMEC Building	June 2015 Quarterly Service SMEC Building	356.88	123096	06/09/2015
<b>Total for Minnesota Elevator, Inc</b>			<b>490.10</b>		
<b><u>Minnesota Hardwoods, Inc</u></b>					
Minnesota Hardwoods, Inc	Parks	Landscaping Materials - Parks	840.00	123207	06/23/2015
<b>Total for Minnesota Hardwoods, Inc</b>			<b>840.00</b>		
<b><u>MINNOWA Construction, Inc.</u></b>					
MINNOWA Construction, Inc.	Lake Restoration	Woodland Ave Bridge Channel Improvements	42,918.64	122929	06/01/2015
<b>Total for MINNOWA Construction, Inc.</b>			<b>42,918.64</b>		

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<b><u>Mn Dept of Health</u></b>					
Mn Dept of Health	Engineering	Fees - Watermain	150.00	122930	06/01/2015
Mn Dept of Health	Engineering	Fee - Watermain 2015-B Improvement	150.00	122989	06/05/2015
Mn Dept of Health	Aquatic Park	Hospitality Fee 2015	35.00	123097	06/09/2015
<b>Total for Mn Dept of Health</b>			<b>335.00</b>		
<b><u>MN DNR - OMB</u></b>					
MN DNR - OMB	Paved Streets	Permit - W 3rd St Storm Sewer & Lakeshore Restoration	500.00	122990	06/05/2015
<b>Total for MN DNR - OMB</b>			<b>500.00</b>		
<b><u>MN Energy Resources Corp.</u></b>					
MN Energy Resources Corp.	General Government Buildings	Gas Utilities - 414 Downtown Plaza	35.37	123208	06/23/2015
MN Energy Resources Corp.	Library	Gas Utilities - 110 N Park Street Fairmont, Mn	304.32	122931	06/01/2015
MN Energy Resources Corp.	Fire Fighting	Gas Utilities - Fmt Fire Station	154.50	123208	06/23/2015
MN Energy Resources Corp.	Animal Control	Gas Utilities - 522 E Margaret St, Fairmont, Mn	62.23	122931	06/01/2015
MN Energy Resources Corp.	Paved Streets	Gas Utilities - 417 E Margaret St Fairmont, Mn	96.11	122931	06/01/2015
MN Energy Resources Corp.	Parks	Gas Utilities - 417 E Margaret St Fairmont, Mn	96.11	122931	06/01/2015
MN Energy Resources Corp.	Parks	Gas Utilities - Lincoln Shelter House	7.93	123208	06/23/2015
MN Energy Resources Corp.	Parks	Gas Utilities - Sylvania Bathhouse	6.80	123208	06/23/2015
MN Energy Resources Corp.	Poetter's Circle	Gas Utilities - 2610 Poetter Circle, Fairmont, Mn	3.39	122931	06/01/2015
MN Energy Resources Corp.	Incubator Building	Gas Utilities - 429 Winnebago Ave, Fairmont, Mn	252.12	122931	06/01/2015
MN Energy Resources Corp.	Liquor Store	Gas Utilities - Liquor Store, 1755 Center Creek Dr, Fairmont	119.71	122931	06/01/2015
MN Energy Resources Corp.	Central Garage	Gas Utilities - 417 E Margaret St Fairmont, Mn	31.28	122931	06/01/2015
<b>Total for MN Energy Resources Corp.</b>			<b>1,169.87</b>		
<b><u>Mn Secretary Of State</u></b>					
Mn Secretary Of State	Urban Redevelopment & Housing	UCC Filing Fee Hilltop Chem Dry Loan	20.00	123145	06/15/2015
<b>Total for Mn Secretary Of State</b>			<b>20.00</b>		
<b><u>Moeller</u></b>					
Moeller	Non-departmental	Refund Check	3.97	122947	06/05/2015
Moeller	Non-departmental	Refund Check	1.02	122947	06/05/2015
Moeller	Non-departmental	Refund Check	2.01	122947	06/05/2015
<b>Total for Moeller</b>			<b>7.00</b>		
<b><u>Moore Automation</u></b>					
Moore Automation	Road & Bridge Equipment	Equipment Parts	50.00	123209	06/23/2015
<b>Total for Moore Automation</b>			<b>50.00</b>		
<b><u>MR Sign Company</u></b>					
MR Sign Company	Paved Streets	Sign Repair	192.45	123210	06/23/2015
MR Sign Company	Paved Streets	Sign Repair	108.85	123210	06/23/2015
<b>Total for MR Sign Company</b>			<b>301.30</b>		
<b><u>MSBA</u></b>					
MSBA	City Attorney	Membership Dues 7-1-15 to 6-30-16 Elizabeth Bloomquist	329.00	123098	06/09/2015
<b>Total for MSBA</b>			<b>329.00</b>		
<b><u>Municipal Emergency Services Depository Account</u></b>					
Municipal Emergency Services Depository Account	Fire Fighting	Maint Equipment - Fire Dept	2,167.33	123211	06/23/2015
Municipal Emergency Services Depository Account	Fire Fighting	Maint Equipment - Fire Dept	480.00	123211	06/23/2015



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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Municipal Emergency Services Depository Ac	Fire Fighting	Maint Equipment - Fire Dept	1,057.19	123211	06/23/2015
Municipal Emergency Services Depository Ac	Fire Fighting	Equipment	10,816.13	123099	06/09/2015
<b>Total for Municipal Emergency Services De</b>			<b>14,520.65</b>		
<b><u>Napa Auto Fairmont</u></b>					
Napa Auto Fairmont	Paved Streets	Repairs & Maint. Vehicles	68.94	123212	06/23/2015
Napa Auto Fairmont	Road & Bridge Equipment	Repairs & Maint. Vehicles	249.10	123212	06/23/2015
Napa Auto Fairmont	Road & Bridge Equipment	Repairs & Maint. Vehicles	71.70	123212	06/23/2015
Napa Auto Fairmont	Road & Bridge Equipment	Repairs & Maint. Vehicles	43.06	123212	06/23/2015
Napa Auto Fairmont	Parks	Repairs & Maint. Vehicles	25.85	123212	06/23/2015
Napa Auto Fairmont	Parks	Repairs & Maint. Vehicles	16.67	123212	06/23/2015
Napa Auto Fairmont	Airport	Repairs & Maint. Vehicles	2.37	123212	06/23/2015
<b>Total for Napa Auto Fairmont</b>			<b>477.69</b>		
<b><u>Nemanic, Brian</u></b>					
Nemanic, Brian	Mayor & Council	Services - March - May 2015 - City Council Taping	225.00	122932	06/01/2015
<b>Total for Nemanic, Brian</b>			<b>225.00</b>		
<b><u>Nemmers</u></b>					
Nemmers	Engineering	Reimburse Telephone	90.00	0	06/09/2015
Nemmers	Engineering	Reimburse Expenses 5-8 to 6-4-15	70.98	0	06/09/2015
Nemmers	Engineering	Reimburse Expenses 5-8 to 6-4-15	148.95	0	06/09/2015
<b>Total for Nemmers</b>			<b>309.93</b>		
<b><u>ODB Company</u></b>					
ODB Company	Storm Sewer Mnt	Crosswind Parts	971.69	123213	06/23/2015
<b>Total for ODB Company</b>			<b>971.69</b>		
<b><u>Olson</u></b>					
Olson	Parks	Safety Shoes	23.78	123146	06/15/2015
<b>Total for Olson</b>			<b>23.78</b>		
<b><u>Olson Rentals, Inc.</u></b>					
Olson Rentals, Inc.	Fire Fighting	Equipment Maint	29.94	122933	06/01/2015
Olson Rentals, Inc.	Fire Fighting	Equipment Fire Dept	32.75	123214	06/23/2015
Olson Rentals, Inc.	Fire Fighting	Needle Valve - Fire Dept	47.70	123214	06/23/2015
Olson Rentals, Inc.	Road & Bridge Equipment	Packer Rental	37.45	123214	06/23/2015
Olson Rentals, Inc.	Road & Bridge Equipment	Equipment Parts	37.45	123214	06/23/2015
Olson Rentals, Inc.	Parks	Maint Equipment Parts	65.95	123214	06/23/2015
Olson Rentals, Inc.	Parks	Equipment Retainer Spring	1.65	123214	06/23/2015
<b>Total for Olson Rentals, Inc.</b>			<b>252.89</b>		
<b><u>OMG Midwest Inc.</u></b>					
OMG Midwest Inc.	Paved Streets	Contractor Fees	44,121.50	122934	06/01/2015
<b>Total for OMG Midwest Inc.</b>			<b>44,121.50</b>		
<b><u>Paustis Wine Company</u></b>					
Paustis Wine Company	Liquor - Mdse for Resale	Wine	828.00	123215	06/23/2015
Paustis Wine Company	Liquor - Mdse for Resale	Wine	336.00	123215	06/23/2015
Paustis Wine Company	Liquor - Mdse for Resale	Freight	7.00	123215	06/23/2015
Paustis Wine Company	Liquor - Mdse for Resale	Freight	12.50	123215	06/23/2015

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,784.01	123006	06/08/2015
Paustis Wine Company	Liquor - Mdse for Resale	Freight	20.00	123006	06/08/2015
<b>Total for Paustis Wine Company</b>			<b>2,987.51</b>		
<b><u>PC Janitorial Supply</u></b>					
PC Janitorial Supply	General Government Buildings	Cleaning Supplies - City Hall	66.90	123216	06/23/2015
PC Janitorial Supply	Library	Cleaning Supplies - Martin County Library	71.26	123216	06/23/2015
PC Janitorial Supply	Aquatic Park	Cleaning Supplies - Aquatic Park	40.86	123100	06/09/2015
PC Janitorial Supply	Parks	Cleaning Supplies - Park Dept	132.91	123216	06/23/2015
PC Janitorial Supply	Parks	Cleaning Supplies -Park Dept	293.89	123216	06/23/2015
PC Janitorial Supply	Parks	Cleaning Supplies -Park Dept	92.57	123216	06/23/2015
<b>Total for PC Janitorial Supply</b>			<b>698.39</b>		
<b><u>Pepsi-cola Co. Of Mankato</u></b>					
Pepsi-cola Co. Of Mankato	Aquatic Park	Bev - Aquatic Park	1,031.30	123217	06/23/2015
Pepsi-cola Co. Of Mankato	Aquatic Park	Bev - Aquatic Park	251.60	123217	06/23/2015
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Mix	142.35	123007	06/08/2015
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Mix	122.70	123007	06/08/2015
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Mix	126.75	123007	06/08/2015
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Mix	172.45	123007	06/08/2015
<b>Total for Pepsi-cola Co. Of Mankato</b>			<b>1,847.15</b>		
<b><u>Phillips Wine &amp; Spirits</u></b>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	189.00	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,909.34	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	39.84	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	39.84	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	656.05	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	-4.26	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	6,758.06	123008	06/08/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,328.40	123008	06/08/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	88.80	123008	06/08/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	41.95	123008	06/08/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	199.45	123008	06/08/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	220.00	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	5,539.85	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	80.23	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	10,426.12	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	191.75	123218	06/23/2015
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	-1.57	123218	06/23/2015
<b>Total for Phillips Wine &amp; Spirits</b>			<b>28,702.85</b>		
<b><u>Photo Press</u></b>					
Photo Press	Crime Control & Investigation	Business Cards - Shannon Bass	75.75	122991	06/05/2015
Photo Press	Liquor Store	Liquor Store Advertising	104.85	122991	06/05/2015
Photo Press	Sanitation Charges	Paper - City Wide Cleanup	104.70	122991	06/05/2015
Photo Press	Focus on Fairmont	Project 1590 Big Reveal	298.20	123219	06/23/2015

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b>Total for Photo Press</b>			<b>583.50</b>		
<b><u>Pioneer Mortgage LLC</u></b>					
Pioneer Mortgage LLC	Non-departmental	Refund Check	6.23	122948	06/05/2015
Pioneer Mortgage LLC	Non-departmental	Refund Check	1.56	122948	06/05/2015
Pioneer Mortgage LLC	Non-departmental	Refund Check	3.14	122948	06/05/2015
<b>Total for Pioneer Mortgage LLC</b>			<b>10.93</b>		
<b><u>Pioneer Telephone</u></b>					
Pioneer Telephone	Library	Telephone - Martin County Library	109.20	123147	06/15/2015
<b>Total for Pioneer Telephone</b>			<b>109.20</b>		
<b><u>Pitney Bowes Inc.</u></b>					
Pitney Bowes Inc.	City Manager	Postage Lease	20.52	123220	06/23/2015
Pitney Bowes Inc.	City Manager	Postage Lease	8.26	123220	06/23/2015
Pitney Bowes Inc.	Recording & Reporting	Postage Lease	20.64	123220	06/23/2015
Pitney Bowes Inc.	Director of Finance	Postage Lease	20.64	123220	06/23/2015
Pitney Bowes Inc.	City Attorney	Postage Lease	20.64	123220	06/23/2015
Pitney Bowes Inc.	Planning & Zoning	Postage Lease	20.64	123220	06/23/2015
Pitney Bowes Inc.	Data Processing	Postage Lease	12.38	123220	06/23/2015
Pitney Bowes Inc.	Parks	Postage Lease	16.51	123220	06/23/2015
Pitney Bowes Inc.	Lake Restoration	Postage Lease	8.26	123220	06/23/2015
Pitney Bowes Inc.	Economic Development	Postage Lease	12.38	123220	06/23/2015
Pitney Bowes Inc.	Liquor Store	Postage Lease	8.26	123220	06/23/2015
Pitney Bowes Inc.	Airport	Postage Lease	20.64	123220	06/23/2015
Pitney Bowes Inc.	Police Administration	Postage Lease	8.26	123220	06/23/2015
Pitney Bowes Inc.	Crime Control & Investigation	Postage Lease	12.38	123220	06/23/2015
Pitney Bowes Inc.	Fire Fighting	Postage Lease	16.51	123220	06/23/2015
Pitney Bowes Inc.	Building Inspection	Postage Lease	20.64	123220	06/23/2015
Pitney Bowes Inc.	Paved Streets	Postage Lease	8.26	123220	06/23/2015
Pitney Bowes Inc.	Engineering	Postage Lease	45.39	123220	06/23/2015
<b>Total for Pitney Bowes Inc.</b>			<b>301.21</b>		
<b><u>Pizza Corner Frozen Pizza</u></b>					
Pizza Corner Frozen Pizza	Aquatic Park	Food Resale - Aquatic Park	305.00	123221	06/23/2015
<b>Total for Pizza Corner Frozen Pizza</b>			<b>305.00</b>		
<b><u>PrairieLand Solid Waste</u></b>					
PrairieLand Solid Waste	Garbage Collection	Refuse Disposal	284.95	123222	06/23/2015
PrairieLand Solid Waste	Sanitation Charges	City Wide Cleanup 2015	301.94	123222	06/23/2015
<b>Total for PrairieLand Solid Waste</b>			<b>586.89</b>		
<b><u>Presentation College</u></b>					
Presentation College	SMEC Building	Internet Service June 2015	200.00	123101	06/09/2015
<b>Total for Presentation College</b>			<b>200.00</b>		
<b><u>Preuss, Linsey</u></b>					
Preuss, Linsey	Economic Development	Reimburse Telephone	50.00	123102	06/09/2015
Preuss, Linsey	Economic Development	Reimburse Expenses	336.03	123102	06/09/2015
<b>Total for Preuss, Linsey</b>			<b>386.03</b>		

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<b><u>Pritts Electric</u></b>					
Pritts Electric	Library	2 B116 Belts, Library	48.60	123223	06/23/2015
Pritts Electric	Parks	Equipment Maint - Park Dept	147.50	123223	06/23/2015
	<b>Total for</b>	<b>Pritts Electric</b>	<b>196.10</b>		
<b><u>Profinium Inc.</u></b>					
Profinium Inc.	Burton Lane	July 2015 - Burton Lane Interest	242.26	123224	06/23/2015
Profinium Inc.	Poetter's Circle	July 2015 - Poetter Circle Interest	3,901.58	123224	06/23/2015
Profinium Inc.	Non-departmental	July 2015 - Poetter Circle Principal	2,876.48	123224	06/23/2015
Profinium Inc.	Non-departmental	July 2015 - Burton Lane Principal	1,793.07	123224	06/23/2015
	<b>Total for</b>	<b>Profinium Inc.</b>	<b>8,813.39</b>		
<b><u>Public Utilities Com</u></b>					
Public Utilities Com	Other General Gov't	Utilities - 1330 North North Ave	33.39	122992	06/05/2015
Public Utilities Com	General Government Buildings	Utilities	1,646.06	123225	06/23/2015
Public Utilities Com	General Government Buildings	Utilities	118.67	123225	06/23/2015
Public Utilities Com	General Government Buildings	Utilities	57.93	123225	06/23/2015
Public Utilities Com	General Government Buildings	Utilities	39.10	123225	06/23/2015
Public Utilities Com	Library	Utilities	21.21	123225	06/23/2015
Public Utilities Com	Parking Lots	Utilities	181.41	123225	06/23/2015
Public Utilities Com	Central Garage	Utilities	89.06	123225	06/23/2015
Public Utilities Com	Liquor Store	Utilities	21.06	123225	06/23/2015
Public Utilities Com	Airport	Utilities	737.53	123225	06/23/2015
Public Utilities Com	Airport	Utilities	113.48	123225	06/23/2015
Public Utilities Com	Airport	Utilities	25.62	123225	06/23/2015
Public Utilities Com	Airport	Utilities	2,229.66	123225	06/23/2015
Public Utilities Com	Parking Lots	Utilities	199.44	123225	06/23/2015
Public Utilities Com	SMEC Building	Utilities	1,864.00	123225	06/23/2015
Public Utilities Com	SMEC Building	Utilities	60.02	123225	06/23/2015
Public Utilities Com	SMEC Building	Utilities	29.31	123225	06/23/2015
Public Utilities Com	Liquor Store	Utilities	55.88	123225	06/23/2015
Public Utilities Com	Liquor Store	Utilities	1,800.85	123225	06/23/2015
Public Utilities Com	Liquor Store	Utilities	45.83	123225	06/23/2015
Public Utilities Com	Poetter's Circle	Utilities - 2610 Poetter Circle	1.45	122992	06/05/2015
Public Utilities Com	Poetter's Circle	Utilities - 2610 Poetter Circle	15.84	122992	06/05/2015
Public Utilities Com	Incubator Building	Utilities	337.24	123225	06/23/2015
Public Utilities Com	Incubator Building	Utilities	56.08	123225	06/23/2015
Public Utilities Com	Incubator Building	Utilities	29.31	123225	06/23/2015
Public Utilities Com	Incubator Building	Utilities	21.85	123225	06/23/2015
Public Utilities Com	Parks	Utilities	801.17	123225	06/23/2015
Public Utilities Com	Parks	Utilities	279.27	123225	06/23/2015
Public Utilities Com	Parks	Utilities	2,806.84	123225	06/23/2015
Public Utilities Com	Lake Restoration	Utilities	95.45	123225	06/23/2015
Public Utilities Com	Poetter's Circle	Utilities - 2610 Poetter Circle	5.72	122992	06/05/2015
Public Utilities Com	Poetter's Circle	Utilities - 2610 Poetter Circle	25.59	122992	06/05/2015

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Public Utilities Com	Aquatic Park	Utilities	183.63	123225	06/23/2015
Public Utilities Com	Aquatic Park	Utilities	1,533.78	123225	06/23/2015
Public Utilities Com	Aquatic Park	Utilities	2,048.45	123225	06/23/2015
Public Utilities Com	Aquatic Park	Utilities	1,630.96	123225	06/23/2015
Public Utilities Com	Parks	Utilities	130.14	123225	06/23/2015
Public Utilities Com	Parks	Utilities	1,216.04	123225	06/23/2015
Public Utilities Com	Paved Streets	Utilities	19.08	123225	06/23/2015
Public Utilities Com	Paved Streets	Utilities	462.93	123225	06/23/2015
Public Utilities Com	Paved Streets	Utilities	51.34	123225	06/23/2015
Public Utilities Com	Street Lighting	Utilities	7,785.12	123225	06/23/2015
Public Utilities Com	Street Lighting	Utilities	2,093.00	123225	06/23/2015
Public Utilities Com	Street Lighting	Utilities	63.16	123225	06/23/2015
Public Utilities Com	Fire Fighting	Utilities	378.43	123225	06/23/2015
Public Utilities Com	Civil Defense	Utilities	20.51	123225	06/23/2015
Public Utilities Com	Animal Control	Utilities	289.72	123225	06/23/2015
Public Utilities Com	Animal Control	Utilities	77.35	123225	06/23/2015
Public Utilities Com	Animal Control	Utilities	40.05	123225	06/23/2015
Public Utilities Com	Animal Control	Utilities	17.41	123225	06/23/2015
Public Utilities Com	Library	Utilities	1,419.86	123225	06/23/2015
Public Utilities Com	Library	Utilities	57.65	123225	06/23/2015
Public Utilities Com	Library	Utilities	24.15	123225	06/23/2015
Public Utilities Com	Fire Fighting	Utilities	49.77	123225	06/23/2015
Public Utilities Com	Fire Fighting	Utilities	21.06	123225	06/23/2015
Public Utilities Com	Fire Fighting	Utilities	21.37	123225	06/23/2015
<b>Total for Public Utilities Com</b>			<b>33,480.28</b>		
<b><u>R J Thomas Mfg. Co.Inc.</u></b>					
R J Thomas Mfg. Co.Inc.	Parks	Cleaning Supplies	1,096.00	123226	06/23/2015
<b>Total for R J Thomas Mfg. Co.Inc.</b>			<b>1,096.00</b>		
<b><u>Rabe International, Inc.</u></b>					
Rabe International, Inc.	Parks	Maint Equipment	800.27	123227	06/23/2015
Rabe International, Inc.	Parks	Maint Equipment	264.35	123227	06/23/2015
Rabe International, Inc.	Parks	Maint Equipment	1.36	123227	06/23/2015
Rabe International, Inc.	Parks	Maint Equipment	85.00	123227	06/23/2015
<b>Total for Rabe International, Inc.</b>			<b>1,150.98</b>		
<b><u>Real Time Translations, Inc.</u></b>					
Real Time Translations, Inc.	Crime Control & Investigation	Monthly Access Fee April 2015	17.00	122935	06/01/2015
Real Time Translations, Inc.	Crime Control & Investigation	Maint Equipment	17.00	123228	06/23/2015
<b>Total for Real Time Translations, Inc.</b>			<b>34.00</b>		
<b><u>Red Feather Paper</u></b>					
Red Feather Paper	Paved Streets	Cleaning Supplies	87.50	123229	06/23/2015
Red Feather Paper	Parks	Cleaning Supplies	87.50	123229	06/23/2015
<b>Total for Red Feather Paper</b>			<b>175.00</b>		
<b><u>Rick Deboer Lettering &amp; Signs</u></b>					

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Rick Deboer Lettering & Signs	Mayor & Council	Two Magnets for City Council	100.00	122936	06/01/2015
		<b>Total for Rick Deboer Lettering &amp; Signs</b>	<b>100.00</b>		
<b><u>Ritter Ag. Inc.</u></b>					
Ritter Ag, Inc.	Parks	Maint Equipment	28.20	123230	06/23/2015
		<b>Total for Ritter Ag, Inc.</b>	<b>28.20</b>		
<b><u>River Bend Business Prod.</u></b>					
River Bend Business Prod.	City Manager	Invoices #54324-51343-56327	4.71	123231	06/23/2015
River Bend Business Prod.	Recording & Reporting	Invoices #54324-51343-56327	4.82	123231	06/23/2015
River Bend Business Prod.	Director of Finance	Invoices #54324-51343-56327	4.82	123231	06/23/2015
River Bend Business Prod.	City Attorney	Invoices #54324-51343-56327	4.82	123231	06/23/2015
River Bend Business Prod.	Planning & Zoning	Invoices #54324-51343-56327	4.82	123231	06/23/2015
River Bend Business Prod.	Police Administration	Invoices #54324-51343-56327	1.93	123231	06/23/2015
River Bend Business Prod.	Liquor Store	Invoices #54324-51343-56327	1.93	123231	06/23/2015
River Bend Business Prod.	Liquor Store	Office Supplies - Liquor Store	27.82	122993	06/05/2015
River Bend Business Prod.	Airport	Invoices #54324-51343-56327	4.82	123231	06/23/2015
River Bend Business Prod.	Parking Lots	Invoices #54324-51343-56327	1.93	123231	06/23/2015
River Bend Business Prod.	Data Processing	Invoices #54324-51343-56327	2.89	123231	06/23/2015
River Bend Business Prod.	Engineering	Office Supplies - Engineering	52.53	122993	06/05/2015
River Bend Business Prod.	Engineering	Office Supplies - Engineering	-21.99	122993	06/05/2015
River Bend Business Prod.	Aquatic Park	Office Supplies - Aquatic Park	15.02	122993	06/05/2015
River Bend Business Prod.	Parks	Invoices #54324-51343-56327	3.85	123231	06/23/2015
River Bend Business Prod.	Lake Restoration	Invoices #54324-51343-56327	1.93	123231	06/23/2015
River Bend Business Prod.	Economic Development	Invoices #54324-51343-56327	2.89	123231	06/23/2015
River Bend Business Prod.	Crime Control & Investigation	Invoices #54324-51343-56327	2.89	123231	06/23/2015
River Bend Business Prod.	Fire Fighting	Invoices #54324-51343-56327	3.85	123231	06/23/2015
River Bend Business Prod.	Building Inspection	Invoices #54324-51343-56327	4.82	123231	06/23/2015
River Bend Business Prod.	Paved Streets	Invoices #54324-51343-56327	1.93	123231	06/23/2015
River Bend Business Prod.	Engineering	Invoices #54324-51343-56327	10.59	123231	06/23/2015
River Bend Business Prod.	Engineering	Office Supplies - Engineering	13.99	122993	06/05/2015
		<b>Total for River Bend Business Prod.</b>	<b>157.61</b>		
<b><u>Rosenbauer Minnesota LLC</u></b>					
Rosenbauer Minnesota LLC	Fire Fighting	Engine 3 Repair - Fire Dept	172.50	122937	06/01/2015
		<b>Total for Rosenbauer Minnesota LLC</b>	<b>172.50</b>		
<b><u>Rybak, Hannah</u></b>					
Rybak, Hannah	Focus on Fairmont	May 2015 Hours & Expenses	715.65	122938	06/01/2015
		<b>Total for Rybak, Hannah</b>	<b>715.65</b>		
<b><u>S &amp; J Excavating</u></b>					
S & J Excavating	Parks	Landscaping Materials	520.00	123232	06/23/2015
		<b>Total for S &amp; J Excavating</b>	<b>520.00</b>		
<b><u>Salvation Army Thrift</u></b>					
Salvation Army Thrift	Parks	Cleaning Supplies	20.00	123233	06/23/2015
Salvation Army Thrift	Parks	Cleaning Supplies	25.00	123233	06/23/2015
		<b>Total for Salvation Army Thrift</b>	<b>45.00</b>		

# Accounts Payable Check Approval List - City Council

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>Schillinger, Todd</u>					
Schillinger, Todd	Crime Control & Investigation	Tactical Forces Misc	54.98	123103	06/09/2015
	<b>Total for</b>	<b>Schillinger, Todd</b>	<b>54.98</b>		
<u>Schnur</u>					
Schnur	Non-departmental	Refund Check	1.89	122949	06/05/2015
Schnur	Non-departmental	Refund Check	3.76	122949	06/05/2015
	<b>Total for</b>	<b>Schnur</b>	<b>5.65</b>		
<u>Schroeder, Kristy</u>					
Schroeder, Kristy	Aquatic Park Charges	Refund Swimming Lessons	25.00	123235	06/23/2015
	<b>Total for</b>	<b>Schroeder, Kristy</b>	<b>25.00</b>		
<u>Schwebke</u>					
Schwebke	Crime Control & Investigation	Reimburse Expenses PD Equipment	375.86	0	06/09/2015
	<b>Total for</b>	<b>Schwebke</b>	<b>375.86</b>		
<u>Schwicker's Tecta America</u>					
Schwicker's Tecta America	Library	Equipment Maint	193.00	123236	06/23/2015
	<b>Total for</b>	<b>Schwicker's Tecta America</b>	<b>193.00</b>		
<u>Select Account</u>					
Select Account	Health Insurance	Fee June 2015 \$48.53 & March 2015 \$2.11	50.64	1782	06/09/2015
	<b>Total for</b>	<b>Select Account</b>	<b>50.64</b>		
<u>Sentinel</u>					
Sentinel	City Manager	General Notices/Advertising	85.25	123237	06/23/2015
Sentinel	Director of Finance	General Notices/Advertising	116.10	123237	06/23/2015
Sentinel	Crime Control & Investigation	General Notices/Advertising	30.00	123237	06/23/2015
Sentinel	Paved Streets	General Notices/Advertising	178.50	123237	06/23/2015
Sentinel	Liquor Store	General Notices/Advertising	30.00	123237	06/23/2015
Sentinel	Focus on Fairmont	Project 1590 Expenses	492.50	123237	06/23/2015
	<b>Total for</b>	<b>Sentinel</b>	<b>932.35</b>		
<u>Sherburn Nursery</u>					
Sherburn Nursery	Aquatic Park	Landscaping Aquatic Park	699.00	123104	06/09/2015
Sherburn Nursery	Parks	Landscaping Materials	202.15	123238	06/23/2015
	<b>Total for</b>	<b>Sherburn Nursery</b>	<b>901.15</b>		
<u>SMC</u>					
SMC	Paved Streets	Albion Ave 2014-A	235,668.86	122939	06/01/2015
SMC	Aquatic Park	Aquatic Park Rock	141.45	123239	06/23/2015
SMC	Aquatic Park	Rock Aquatic Park	28.28	123239	06/23/2015
SMC	Parks	Demolition - Cedar Park	45.00	123239	06/23/2015
	<b>Total for</b>	<b>SMC</b>	<b>235,883.59</b>		
<u>Smiths Mill Impl., Inc.</u>					
Smiths Mill Impl., Inc.	Airport	Equipment Maint	90.70	123240	06/23/2015
	<b>Total for</b>	<b>Smiths Mill Impl., Inc.</b>	<b>90.70</b>		
<u>Soller</u>					
Soller	Non-departmental	Refund Check	2.34	122950	06/05/2015
Soller	Non-departmental	Refund Check	1.17	122950	06/05/2015

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<b>Total for Soller</b>			<b>3.51</b>		
<u><b>Southern Minnesota Forklift</b></u>					
Southern Minnesota Forklift	Liquor Store	Equipment Repairs	104.56	122994	06/05/2015
<b>Total for Southern Minnesota Forklift</b>			<b>104.56</b>		
<u><b>Southern Wine &amp; Spirits</b></u>					
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	18.75	123241	06/23/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	13.50	123241	06/23/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	472.00	123241	06/23/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	1,021.94	123241	06/23/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	16.75	123241	06/23/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	28.50	123241	06/23/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	18.00	123009	06/08/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	1,436.46	123009	06/08/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	820.00	123009	06/08/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	15.00	123009	06/08/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	1,566.02	123241	06/23/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	620.00	123241	06/23/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	1.50	123009	06/08/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	46.00	123009	06/08/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	3,105.84	123009	06/08/2015
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	52.75	123009	06/08/2015
<b>Total for Southern Wine &amp; Spirits</b>			<b>9,253.01</b>		
<u><b>Squeegee Brothers</b></u>					
Squeegee Brothers	General Government Buildings	Quarter Cleaning - 5-18 - 6-15-15 City Hall	615.00	122995	06/05/2015
Squeegee Brothers	Library	Window Cleaning - Martin county Library - June 2015	150.00	122995	06/05/2015
<b>Total for Squeegee Brothers</b>			<b>765.00</b>		
<u><b>Steuber</b></u>					
Steuber	Aquatic Park	Office Supplies - Aquatic Park	403.86	0	06/09/2015
Steuber	Aquatic Park	Office Supplies/Misc	62.77	0	06/23/2015
Steuber	Aquatic Park	Office Supplies/Misc	9.05	0	06/23/2015
<b>Total for Steuber</b>			<b>475.68</b>		
<u><b>Sunde, Olson, Kircher &amp; Zender P</b></u>					
Sunde, Olson, Kircher & Zender PLC	Property/Liability Insurance	Five Lakes Aviation Settlement	90,000.00	123148	06/15/2015
<b>Total for Sunde, Olson, Kircher &amp; Zender P</b>			<b>90,000.00</b>		
<u><b>The Free Press</b></u>					
The Free Press	Aquatic Park	Advertising - Aquatic Park	175.00	123105	06/09/2015
<b>Total for The Free Press</b>			<b>175.00</b>		
<u><b>The Visual Identity Vault</b></u>					
The Visual Identity Vault	Non-departmental	Refund Check	0.76	122951	06/05/2015
The Visual Identity Vault	Non-departmental	Refund Check	2.71	122951	06/05/2015
The Visual Identity Vault	Non-departmental	Refund Check	0.38	122951	06/05/2015
<b>Total for The Visual Identity Vault</b>			<b>3.85</b>		
<u><b>Total Comfort Systems</b></u>					



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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Total Comfort Systems	Library	Martin County Library Maint Equipment	70.00	123242	06/23/2015
Total Comfort Systems	Aquatic Park	Aquatic Park Repairs	6.50	123242	06/23/2015
Total Comfort Systems	Parks	Park Repairs	39.50	123242	06/23/2015
Total Comfort Systems	Parks	Park Repairs	88.24	123242	06/23/2015
Total Comfort Systems	Parks	Park Repairs	20.28	123242	06/23/2015
Total Comfort Systems	Parks	Park Repairs	224.21	123242	06/23/2015
Total Comfort Systems	Poetter's Circle	Poetter Circle Repairs	96.00	123242	06/23/2015
<b>Total for Total Comfort Systems</b>			<b>544.73</b>		
<b><u>Tow Distributing</u></b>					
Tow Distributing	Liquor - Mdse for Resale	Beer	18,768.00	123243	06/23/2015
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	151.00	123243	06/23/2015
Tow Distributing	Liquor - Mdse for Resale	Beer	22,618.35	123010	06/08/2015
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	215.50	123010	06/08/2015
<b>Total for Tow Distributing</b>			<b>41,752.85</b>		
<b><u>United States Treasury</u></b>					
United States Treasury	Health Insurance	Management Fees	499.20	123149	06/15/2015
<b>Total for United States Treasury</b>			<b>499.20</b>		
<b><u>Urgessa</u></b>					
Urgessa	Non-departmental	Refund Check	0.79	122953	06/05/2015
Urgessa	Non-departmental	Refund Check	1.57	122953	06/05/2015
<b>Total for Urgessa</b>			<b>2.36</b>		
<b><u>Utermarck</u></b>					
Utermarck	Weed Control	Service April - May 2015	3,020.00	0	06/09/2015
Utermarck	Incubator Building	Service April - May 2015	120.00	0	06/09/2015
<b>Total for Utermarck</b>			<b>3,140.00</b>		
<b><u>Valley Asphalt Products</u></b>					
Valley Asphalt Products	Paved Streets	Blacktop	723.54	123244	06/23/2015
<b>Total for Valley Asphalt Products</b>			<b>723.54</b>		
<b><u>Van Hee Media, L.L.C.</u></b>					
Van Hee Media, L.L.C.	Aquatic Park	Advertising - Aquatic Park	70.00	123106	06/09/2015
<b>Total for Van Hee Media, L.L.C.</b>			<b>70.00</b>		
<b><u>Verizon Wireless</u></b>					
Verizon Wireless	Director of Finance	Telephone	60.65	122940	06/01/2015
Verizon Wireless	Crime Control & Investigation	Telephone	1,044.80	122940	06/01/2015
Verizon Wireless	Building Inspection	Telephone	104.94	122940	06/01/2015
Verizon Wireless	Paved Streets	Telephone	62.47	122940	06/01/2015
Verizon Wireless	Engineering	Telephone	78.39	122940	06/01/2015
Verizon Wireless	Aquatic Park	Telephone	52.47	122940	06/01/2015
Verizon Wireless	Parks	Telephone	50.41	122940	06/01/2015
Verizon Wireless	Airport	Telephone	53.78	122940	06/01/2015
<b>Total for Verizon Wireless</b>			<b>1,507.91</b>		
<b><u>Vinnies Minn Snow</u></b>					
Vinnies Minn Snow	Aquatic Park	Food Resale - Aquatic Park	259.60	123245	06/23/2015

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Vinnies Minn Snow	Aquatic Park	Food Resale - Aquatic Park	13.20	123245	06/23/2015
Vinnies Minn Snow	Aquatic Park	Food Resale - Aquatic Park	184.60	123245	06/23/2015
<b>Total for Vinnies Minn Snow</b>			<b>457.40</b>		
<b><u>Vinocopia, Inc</u></b>					
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	1,197.00	123011	06/08/2015
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	30.00	123011	06/08/2015
<b>Total for Vinocopia, Inc</b>			<b>1,227.00</b>		
<b><u>Voss, Pat</u></b>					
Voss, Pat	Culture & Rec Charges	Refund - Cedar Creek Park Canceled	50.00	122941	06/01/2015
<b>Total for Voss, Pat</b>			<b>50.00</b>		
<b><u>Waste Management Of So MN</u></b>					
Waste Management Of So MN	Incubator Building	Refuse Disposal - 426 Winnebago Ave, Fairmont	261.76	123107	06/09/2015
Waste Management Of So MN	SMEC Building	Refuse Disposal - SMEC	311.54	122997	06/05/2015
<b>Total for Waste Management Of So MN</b>			<b>573.30</b>		
<b><u>Watowan Farm Service</u></b>					
Watowan Farm Service	Paved Streets	Motor Fuels	486.75	123246	06/23/2015
<b>Total for Watowan Farm Service</b>			<b>486.75</b>		
<b><u>Wayman, Edith</u></b>					
Wayman, Edith	Weed Control	Lawn Mowing - 614 N Orient St - May 2015	100.00	122998	06/05/2015
<b>Total for Wayman, Edith</b>			<b>100.00</b>		
<b><u>Wells Fargo Home Mortgage</u></b>					
Wells Fargo Home Mortgage	Non-departmental	Refund Check	2.29	122954	06/05/2015
Wells Fargo Home Mortgage	Non-departmental	Refund Check	4.54	122954	06/05/2015
Wells Fargo Home Mortgage	Non-departmental	Refund Check	1.15	122954	06/05/2015
Wells Fargo Home Mortgage	Non-departmental	Refund Check	0.20	122954	06/05/2015
<b>Total for Wells Fargo Home Mortgage</b>			<b>8.18</b>		
<b><u>Western Petroleum Company</u></b>					
Western Petroleum Company	Airport	Motor Fuels - Airport	189.35	122942	06/01/2015
<b>Total for Western Petroleum Company</b>			<b>189.35</b>		
<b><u>Westman Freightliner</u></b>					
Westman Freightliner	Fire Fighting	Equipment Maint	18.62	123247	06/23/2015
Westman Freightliner	Fire Fighting	Equipment Maint	400.96	123247	06/23/2015
Westman Freightliner	Fire Fighting	Equipment Maint	42.88	123247	06/23/2015
Westman Freightliner	Parks	Equipment Maint	22.05	123247	06/23/2015
<b>Total for Westman Freightliner</b>			<b>484.51</b>		
<b><u>Wiederhoeft Welding</u></b>					
Wiederhoeft Welding	Aquatic Park	Repair Supplies	90.00	123248	06/23/2015
<b>Total for Wiederhoeft Welding</b>			<b>90.00</b>		
<b><u>Wine Merchants</u></b>					
Wine Merchants	Liquor - Mdse for Resale	Freight	18.26	123249	06/23/2015
Wine Merchants	Liquor - Mdse for Resale	Wine	1,200.00	123249	06/23/2015
<b>Total for Wine Merchants</b>			<b>1,218.26</b>		
<b><u>Wirtz Beverage Minnesota</u></b>					

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Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor	7,699.62	123250	06/23/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine	292.00	123250	06/23/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Pop/Mix	58.00	123250	06/23/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Freight	131.60	123250	06/23/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine	200.00	123012	06/08/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine	176.00	123012	06/08/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Freight	4.95	123012	06/08/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Freight	8.25	123012	06/08/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor	991.51	123012	06/08/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Pop/Mix	66.08	123012	06/08/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Freight	20.08	123012	06/08/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor	2,121.86	123012	06/08/2015
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Freight	40.29	123012	06/08/2015
<b>Total for Wirtz Beverage Minnesota</b>			<b>11,810.24</b>		
<u>Wohlraabe</u>					
Wohlraabe	Burton Lane	Garage Door Repair - 2607 Poetter Circle	48.00	123108	06/09/2015
Wohlraabe	Poetter's Circle	Garage Door Repair - 521 Burton Lane	48.00	123108	06/09/2015
<b>Total for Wohlraabe</b>			<b>96.00</b>		
<u>Zee Medical Service</u>					
Zee Medical Service	Parks	Maint Supplies	127.60	123251	06/23/2015
<b>Total for Zee Medical Service</b>			<b>127.60</b>		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Road & Bridge Equipment	Equipment Repairs	128.53	123252	06/23/2015
Ziegler, Inc.	Road & Bridge Equipment	#120 Cat 930H Equipment Repairs	5,027.49	123252	06/23/2015
Ziegler, Inc.	Road & Bridge Equipment	Equipment Repairs	92.95	123252	06/23/2015
Ziegler, Inc.	Road & Bridge Equipment	Equipment Repairs	386.26	123252	06/23/2015
Ziegler, Inc.	Garbage Collection	Equipment Repairs	74.72	123252	06/23/2015
<b>Total for Ziegler, Inc.</b>			<b>5,709.95</b>		
<u>Zirbel</u>					
Zirbel	Non-departmental	Refund Check	0.20	122955	06/05/2015
Zirbel	Non-departmental	Refund Check	0.06	122955	06/05/2015
Zirbel	Non-departmental	Refund Check	0.10	122955	06/05/2015
<b>Total for Zirbel</b>			<b>0.36</b>		
			<b>1,165,737.60</b>		

56.

# PUBLIC UTILITIES COMMISSION

## REGULAR MEETING

DRAFT

Tuesday, May 26, 2015  
7:30 A.M.  
City Hall Conference Room

**IN ATTENDANCE:** Commissioners Ziemer, Vetter, Segar, Johnson and Pierce.

**ALSO IN ATTENDANCE:** City Councilman Clerc, City Engineer/Public Works Dir. Nemmers, Finance Director Hoye, Electric Distrib. Supt. Meixell, Asst. Finance Officer Koeritz, and Asst. Finance Officer Lynch.

**ABSENT:** Water/Wastewater Supt. Rainforth.

A motion was made by Mr. Segar, seconded by Mr. Vetter, and carried to approve the minutes of the April 28, 2015 Public Utility Commission meeting and the May 12, 2015 work session meeting.

A motion was made by Mr. Pierce, seconded by Mr. Segar and carried to approve the Commissioner's Record of Disbursements for the month of April 2015.

The financial reports for April 2015 were presented and reviewed. The production statistics and capital expenditures for April 2015 were presented and reviewed.

Electric Distribution Superintendent Meixell reported on outages for the month of May, noting there was nothing of substance to report.

Mr. Nemmers reported that landscaping at the old water plant site was being completed now, and that the dock for that location had not arrived. Nemmers reported the last payment from the bond proceeds will be made in June.

Mr. Nemmers reported the lime pond reports are being worked on, and there is a meeting scheduled in June regarding the lime pond closure.

Commissioners were reminded of the annual MMUA conference at Breezy Point August 17-19, 2015 and that they should notify staff if they are interested in attending.

There being no other business, it was moved by Mr. Vetter, seconded by Mr. Pierce and carried to adjourn the meeting at 08:00 A.M.

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Brian Johnson, Secretary

## MINUTES OF THE FAIRMONT ECONOMIC DEVELOPMENT AUTHORITY

### Regular Meeting

June 2, 2015

12:00 p.m. City Hall Second Floor Conference Room

**Members Present:** Tom Lytle, Chad Askeland, Bill Crawford, Andy Noll and Rich Johnson

**Members Absent:** Bob Bartingale and Wes Clerc

**Others Present:** City Administrator Mike Humpal and Economic Development Coordinator Linsey Preuss

President Lytle called the meeting to order at 12:00 p.m.

**Noll made the motion to accept the agenda as presented. The motion was seconded by Askeland and carried unanimously.**

**The minutes of the regular meeting of April 20, 2015 were accepted as presented on a motion by Askeland, seconded by Crawford and carried unanimously.**

**Treasurer's Report:** Preuss reviewed the general expenses, incubator expenses and employee costs. Preuss also reviewed the loan balances and receivables. Preuss explained a new report that will now be included with the packets, called the 'Aging Report'. This report includes all the loans that were made and information regarding the initial loan made and their repayment status. **Crawford made a motion to accept the financials as presented, seconded by Noll and carried unanimously.**

### Old Business:

#### A. Project Updates:

- a. Preuss noted that she would give her full report during the monthly report line item.

### New Business:

#### A. RLF Request – Chris Voss

Preuss presented the loan summary for Hilltop Chem Dry and owner, Chris Voss. Chris has requested a loan in the amount of \$60,000 at 4% for a 10 year term to be used for the purchase of Clean Rite, a local cleaning company. The supporting information was available in the loan summary handout. The Committee met and is recommending approval of a \$60,000 loan at 4% interest with a 7 year term. For collateral, the recommendation is to require a UCC filing after the bank on all vehicles and equipment and personal guarantees from both Chris and Wendy Voss along with an assignment of life insurance. **Noll made the motion to approve the above loan as recommended by the Loan Committee. The motion was seconded by Crawford and carried unanimously.**

#### B. TIF Request – Establishing #26 Proposed housing project - Ingleside

Preuss presented the TIF request for Ingleside and Eric Worke to the Board. The project is an expansion to the current 42 unit Ingleside facility. The expansion will create an additional 20 units that will be used for memory care and care suites. This TIF is structured as a Pay-As-You-Go and staff is recommending a term of 9 years.

a. Resolution No 2015-02

**Noll made the motion to pass Resolution No 2015-02, Initiating the Process for Approval of TIF District #26. The motion was seconded by Johnson. Roll call vote: Askeland – Yes; Crawford – Yes; Noll – Yes; Johnson – Yes; Lytle – Yes. Motion carried unanimously.**

**C. Review of new loan documents**

Preuss informed the board that she has been working on updating and creating some more materials to be used by staff for loan processing purposes. The packet included both old and new forms. Discussion included a few changes on the new forms. On the guidelines page, the word 'local' should be removed before lender as the board will work with all lenders, working capital should be removed from an eligible use of funds and under the loan terms, it should state that 'It is desirable for loans to be fully secured'. The new RLF application was reviewed and found to be satisfactory by the City Attorney. **Crawford made the motion to enact the use of the new updated forms that were presented with the above corrections. The motion was seconded by Askeland and carried unanimously.**

**Monthly Report:**

Preuss reported that the monthly report was included in her packet and also discussed her speech at the Early Riser Kiwanis Club. She reported in her presentation that the FEDA board as leveraged \$5.7 million in private investment and created and retained 30 FTEs in the last 3 months. She explained that she would like to spend some time on educating people of the activities of the board to inform the general public of the exciting activities taking place at FEDA. Preuss also discussed the potential of creating a new Facebook page for FEDA or becoming an administrator on the current City Facebook page. This will be discussed more at the next meeting.

Preuss also discussed wanting to get out to do more business visits per month in the future.

**Discussion on Potential Opportunities (Board input)**

The board did not provide any input.

**There being no further business to come before the Board, Johnson made a motion to adjourn the meeting at 1:25 p.m. The motion was seconded by Askeland and carried unanimously.**

Respectfully submitted:

Linsey Preuss  
Economic Development Coordinator

**Fairmont Airport Advisory Board Minutes**  
**June 9, 2015**  
**5:30 p.m.**

**DRAFT**

**Board Members Present:**

       Kate Hawkins  
       Jeff Militello  
  X   Dennis Turner  
  X   Dustin Wiederhoeft  
  X   Tim McConnell

**Council Liaison**

  X   Terry Anderson

**Staff Present:**

  X   Troy Nemmers, P.E., Public Works Director  
  X   Lee Steinkamp, Airport Manager

**Others:**

  X   Matt Johnson, Clark Eng.  
  X   Marcus Watson, KLJ

The meeting was called to order at 5:30 p.m.

The **minutes** of the May 12, 2015 board meeting were approved as presented on a motion by Dustin Wiederhoeft, seconded by Tim McConnell and carried.

**Airport consultant** update was provided by Matt Johnson of Clark Engineering and Marcus Watson of KLJ on the pavement hangar design project and discussed Task Order #2 and #3. Tim McConnell made the motion to recommend approval of Task Order #3 to the City Council. The motion was seconded by Dustin Wiederhoeft and carried.

**Airport Manager Report:** Lee Steinkamp provided the Manager's report.

**Old Business:**

- Epoxy coating schedule for hangar "C" was discussed.
- LED lights in hangar "C".
- Work order to remove divider in main hangar.
- Pursue getting Tony W. out of hangar; direction by the Board to proceed with this work.
- Fly-in breakfast scheduled for June 28<sup>th</sup>.

**New Business: None**

There being no further business to come before the Board, Dustin Wiederhoeft made the motion to adjourn the meeting at 6:24 p.m. The motion was seconded by Tim McConnell and carried.

Respectfully submitted:

Troy Nemmers, PE  
Public Works Director



**CITY OF FAIRMONT  
PUBLIC UTILITIES COMMISSION**

**WORK SESSION**

DRAFT

Tuesday, June 9, 2015  
7:30 A.M.  
City Hall Conference Room

**IN ATTENDANCE:** Commissioners Ziemer, Segar and Pierce.

**ALSO IN ATTENDANCE:** City Councilman Clerc, Public Works Dir./City Engineer Nemmers, Finance Director Hoye, Electric Supt. Meixell, Water/Wastewater Supt. Rainforth, Asst. Finance Officer Koeritz and Asst. Finance Officer Lynch.

**ABSENT:** Commissioners Vetter and Johnson.

Mr. Nemmers reported that the lime pond decommission report is due at the end of June. Nemmers also noted that the industrial water tower maintenance is scheduled for the upcoming weekend. Water customers that may be impacted by temporary changes in water clarity were notified by letter of the scheduled maintenance.

Finance Director Hoye reported that the PFA loan for the filter plant would be closing at the end of June. Final expenses should all be submitted and paid before the end of the month.

Mr. Nemmers reported that the landscaping at the old water plant site is expected to be completed within ten days.

There being no other business, it was moved by Mr. Segar, seconded by Mr. Pierce and carried to adjourn the meeting at 7:45 am.

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Brian Johnson, Secretary



## MINUTES OF THE FAIRMONT ECONOMIC DEVELOPMENT AUTHORITY

### Regular Meeting

June 15, 2015

5:00 p.m. City Hall Second Floor Conference Room

**Members Present:** Chad Askeland, Bill Crawford, Andy Noll, Bob Bartingale, Rich Johnson and Wes Clerc

**Members Absent:** Tom Lytle

**Others Present:** Ruth Cyphers and Steve Hawkins from Project 1590, Margaret Dillard from the Fairmont Area Chamber of Commerce, Judy Bryan from the Sentinel, Rod Halverson from KSUM/KFMC, City Administrator Mike Humpal and Economic Development Coordinator Linsey Preuss

Vice President Noll called the meeting to order at 5:00 p.m.

**Crawford made the motion to accept the agenda as presented. The motion was seconded by Askeland and carried unanimously.**

**The minutes of the regular meeting of June 2, 2015 were accepted as presented on a motion by Askeland, seconded by Johnson and carried unanimously.**

**Treasurer's Report:** Preuss reviewed the loan balances and receivables. Preuss explained a new report that will now be included with the packets, called the 'Aging Report'. This report includes all the loans that were made and information regarding the initial loan made and their repayment status. Preuss discussed the Fira (Wendy's) loan. There has not been a payment made in approximately 6.5 years and the current balance is \$64,446. FEDA did have a second position on the building, but it was released that so the building could be sold. Currently, the only collateral we have is a personal guarantee. Our options are to move forward with an attempt to collect the funds which our City Attorney anticipates will cost \$360 to file the civil suit and another \$200 to personally serve Faizal Lakha. **Crawford made a motion to move forward with a judgment, seconded by Askeland and carried unanimously. Askeland made a motion to accept the financials as presented, seconded by Bartingale and carried unanimously.**

### Old Business:

#### A. Project Updates:

- a. Preuss noted that she would give her full report during the monthly report line item.

### New Business:

#### A. 1590 Report – Ruth Cyphers and Steve Hawkins

Cyphers and Hawkins presented information on 1590 and the committees that will be set up due to the response of the public on the surveys. Hawkins presented information on how they arrived at the Final List and how they plan to move forward. They asked how 1590 can assist the FEDA board to reach its goals. After much discussion, everyone agreed to help

each other get out the correct information to the public which will help correct misperceptions and 1590 will stay in contact with Preuss for FEDA updates.

**B. SBDC funding request**

The packet included information on the SBDC's annual request for support. According to their materials, the SBDC has assisted 49 businesses in Martin County and is requesting \$2,500 to help fund program year 2016. **Crawford made the motion to approve the funding request from the Small Business Development Center for program year 2016, seconded by Bartingale and carried unanimously.**

**C. Brain Gain**

Preuss informed the board that the minutes of the last Brain Gain meeting will be included in the packets moving forward and also informed them of the committee receiving \$5,000 from the America's Best Communities grant and that Margaret Dillard and Preuss applied for another grant through SMIF for the Brain Gain efforts. The group has also put together a Summer of Fun video contest in Fairmont and Martin County that will be going on now through August, with the winners being announced at a City Council meeting in September.

**D. Strategic Plan**

Preuss informed the board of a few new initiatives she will be working on including Martin County's participation in the Tour of Manufacturing and the establishment of a manufacturing and business network that will assist companies in networking and educating them on the opportunities in our area. She felt the two initiatives would fit into the current strategic plan under retention-expansion and workforce development.

**Monthly Report:**

Preuss briefly reviewed the report as presented in the packet but also informed the board of the report by Nerd Wallét that ranks Fairmont as the 13<sup>th</sup> best city to start a business in our of 123 cities with a population over 5,000 and a business population of more than 500. Preuss let the board know that the board slate will be up for review at the next meeting.

The board would like to see more business visits done in the future.

Finally, Preuss presented numbers on the projects and projected results that the FEDA board has been involved with for the first 5 months of the year. To date, FEDA has encouraged over \$9M in private investment and has assisted businesses in creating 31 FTEs and retaining 7 FTEs.

**Discussion on Potential Opportunities (Board input)**

The board did not provide any input.

**There being no further business to come before the Board, Askelend made a motion to adjourn the meeting at 6:25 p.m. The motion was seconded by Clerc and carried unanimously.**

Respectfully submitted:

Linsey Preuss  
Economic Development Coordinator

# PARK BOARD MEETING

Meeting Minutes  
Tuesday, June 16, 2015  
5:00 p.m.

**DRAFT**

## Board Members Present:

☒ Vicki Schulte  
☒ Jodie Whitmore  
☒ Craig Nelson  
☐ Nancy Johnson  
☒ Mary Don Kislingbury  
☐ Tracy Meadows

## Staff Present:

☐ Troy Nemmers, Public Works  
Director/City Engineer  
☒ Nick Lardy, Streets/Parks Superintendent

## Others Present:

☒ Roni Dauer  
☐ Rod Halverson (KSUM)  
☐ Judy Bryan (Sentinel)

## Council Member Present:

☒ Jim Zarling

Mary Don Kislingbury called the meeting to order at 5:30 p.m.

A motion was made by Jodie Whitmore to approve the minutes of April 21, 2015. The motion was seconded by Craig Nelson and carried.

Monthly update: Nick Lardy provided the update that was included in the agenda.

CER update: Roni Dauer provided the update on CER activities; very busy; noted roller skating will be available.

## Old Business:

- a. Discussed shuffleboard – no resolution.
- b. Sioux Park: painting the merry-go-round ; will look into a new slide.
- c. Craig Nelson asked about the status of the park/playground equipment evaluation. Nick Lardy stated that it is near completion. Information will be provided for the next meeting.
- d. Potential names for the old water plant site park were discussed. The names the Board approved for the Survey Monkey list are:
  - o Budd Lake Park
  - o Fisherman's Park
  - o Lakota Landing
  - o Waterworks Park
  - o William Budd ParkBetsy Steuber will get the survey on-line. Discussed ways to advertising the survey.
- e. The Board was excited about the discussions the City Council has had recently on the bike path.

## New Business:

- a. Jodie Whitmore inquired if park benches could be replaced. Nick Lardy informed the Board the benches are heavy duty and would be hard to replace and expensive.
- b. Vicky Schulte inquired if tether ball could be installed in the parks. Will keep on the agenda for further discussion.
- c. Jodie Whitmore brought up having a swim area at Wards Park.

## Other discussion:

- a. Market Square pamphlet was distributed.
- b. Craig Nelson questioned why the Park Department mows the airport. Nick Lardy explained that it is city-owned.
- c. Discussed the Third Street reconstruction; concerns expressed over losing large trees.

A motion was made by Craig Nelson to adjourn the meeting at 5:50 p.m. The motion was seconded by Jodie Whitmore and carried.

Respectfully submitted,

Nick Lardy  
Streets/Parks Superintendent

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