

FAIRMONT CITY COUNCIL AGENDA

1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on
MONDAY, JULY 13, 2015
at **5:30 p.m.** in the City Hall Council Chambers

2. ROLL CALL -

Mayor Quiring
Councilors: Anderson
 Askeland
 Clerc
 Peters
 Zarling

3. DETERMINATION OF QUORUM -

4. PLEDGE OF ALLEGIANCE

5. READINGS OF MINUTES -

5.1 Minutes of Regular Meeting, June 22, 2015 (01)

6. OPEN DISCUSSION -

6.1 Open Discussion (02)

7. RECOGNITIONS/PRESENTATIONS -

- 7.1 Proclaim July 13, 2015 as REACH OUT and READ
"Bookend Community" Day (03)
 - 7.1a Proclamation (04)
 - 7.1b Fairmont Area Early Childhood Initiative information sheet (05)
 - 7.1c Article – "Pediatrics Group to Recommend Reading Aloud
to Children from Birth" (06-08)
 - 7.1d Reach Out and Read: The Evidence (09-10)
 - 7.1e Letter from Senator Al Franken (11)

8. SCHEDULED HEARINGS –

9. ADMINISTRATIVE APPEALS -

10. FINANCIAL REPORTS –

**11. REPORTS OF BOARDS, COMMITTEES, AND
DEPARTMENT HEADS –**

12. LICENSES AND PERMITS –

- 12.1 Tobacco License (12)
 - 12.1a License Application (13)
- 12.2 Fireworks Display Permit – Hairball Concert at Martin County Fair (14)
 - 12.2a Application and Certificate of Insurance (15-20)
- 12.3 Truman Fire Department Relief Association – Temporary On Sale
Beer License (21)
 - 12.3a Temporary On Sale Beer License Application (22-25)

13. OLD BUSINESS -

14. NEW BUSINESS –

14.1 2015 Bond Issue	(26)
14.1a Financial Advisory Service Agreement	(27-29)
14.1b Bond Sale Authorization Resolution 2015-21	(30-37)
14.2 Second Amendment to License Agreement with Heritage Acres	(38)
14.2a Second Amendment to License Agreement	(39)
14.3 Call for Public Hearing on Proposed Ordinance 2015-07 Ordinance Amending City of Fairmont's Zoning Map	(40)
14.3a Staff comments, Planning Commission Public Hearing Notice	(41-46)
14.3b Planning Commission Minutes, July 7, 2015	(47-48)
14.3c Draft Ordinance No. 2015-07	(49-50)
14.4 Conditional Use Permit Amendment at 2811 Roland Avenue - Ingleside to Expand the Congregate Housing Facility	(51)
14.4a Public Hearing Notice: staff comments	(52-55)
14.4b Planning Commission Minutes, July 7, 2015	(56)
14.5 Release of Easements to Ingleside Senior Housing	(57)
14.5a Proposed quit claim deed	(58-59)
14.6 Approval of Preliminary & Final Plat of Lake Park Boulevard Addition	(60)
14.6a PC Notice of Public Hearing, Staff Comments	(61-67)
14.6b Planning Commission Minutes, July 7, 2015	(68)

15. REGULAR AND LIQUOR DISPENSARY BILLS –

16. STATUS REPORTS/ORAL

17. ADJOURNMENT –

*******CLOSED SESSION*******

ADDITIONAL ATTACHMENTS –

(70)

Safety Council Minutes, June 15, 2015

The minutes of the Fairmont City Council meeting held on June 22, 2015 at the City Hall Council Chambers.

Mayor Randy Quiring called the meeting to order at 5:30 p.m.

Council Members Terry Anderson, Chad Askeland, Wes Clerc, Bruce Peters and Jim Zarling were present. Also in attendance: City Administrator Mike Humpal, City Attorney Elizabeth W. Bloomquist, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye and Chief of Police Greg Brotsma.

It was moved by Council Member Clerc, seconded by Council Member Askeland and carried to approve the minutes of the regular City Council meeting of June 8, 2015.

During open discussion, Humpal gave an update on storm damage clean-up. Anderson reminded everyone about the Lion's Club Fly-in breakfast scheduled for Sunday, June 28, 2015.

Steve and Heather Hawkins updated the Council on Project 1590. One of the goals of Project 1590 is the trails system, which Project 1590 has partnered with the existing trails committee.

Council Member Clerc made a motion to authorize staff to begin the acquisition and relocation process with the owners of 506 Canyon Drive late summer, 2015 for a final sale and closing in January, 2016. Council Member Anderson seconded the motion and the motion carried.

Council Member Anderson made a motion to adopt **Resolution 2015-19**, awarding the 2015-B Improvement Project to MR Paving of New Ulm, Minnesota. Council Member Peters seconded the motion. On roll call: Council Members Peters, Zarling, Anderson, Askeland and Clerc all voted aye. No one voted nay. Mayor Quiring declared said motion passed.

Council Member Clerc made a motion to adopt **Resolution 2015-20**, awarding the 2015-C Improvement Project to Caldwell Asphalt of Hawick, Minnesota. Council Member Askeland seconded the motion. On roll call: Council Members Zarling, Anderson, Askeland, Clerc and Peters all voted aye. No one voted nay. Mayor Quiring declared said motion passed.

Council Member Askeland made a motion to approve Task Order #3 with KLJ for airport services. Council Member Anderson seconded the motion and the motion carried.

Council Member Anderson made a motion to pay the June, 2015 bills in the amount of \$1,165,737.60. Council Member Askeland seconded the motion and the motion carried.

A motion was made by Council Member Zarling, seconded by Council Member Askeland and carried to adjourn the meeting at 6:05 p.m.


ATTEST:

Randy J. Quiring
Mayor

Patricia J. Monsen, City Clerk

MEETING DATE: July 13, 2015

SUBJECT: Open Discussion

REVIEWED BY: Mike Humpal, CECD, City Administrator 

SUBJECT INITIATION BY:

Petition	Board	<input checked="" type="checkbox"/>	Staff	Council	Commission	Committee
----------	-------	-------------------------------------	-------	---------	------------	-----------

SUBJECT BACKGROUND:

INTRODUCED BY: Mayor Randy Quiring

COUNCIL LIAISON:

TYPE OF ACTION:

Motion (Voice Vote)	Resolution (Roll Call)	Discussion
Ordinance 1 st Reading (Introduction only)	Set Public Hearing (Motion) <input checked="" type="checkbox"/>	Information Only
Ordinance 2 nd Reading (Roll call)	Hold Public Hearing (Motion to close)	

RECOMMENED ACTION BY:

City Staff	Board	Commission	Committee
------------	-------	------------	-----------

Issuance	Approval	Authorization	No recommendation
Denial	Rejection	<input checked="" type="checkbox"/> No action needed	

STATEMENT: Prior to regular business, is there any open discussion?

MOTION: None

VOTE REQUIRED:

ATTACHMENTS:

1. _____
2. _____
3. _____

Council Action: _____ Date: _____

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 7.1

MEETING DATE: July 13, 2015

SUBJECT: Proclaim July 13, 2015 as REACH OUT and READ "Bookend Community" Day

REVIEWED BY: Mike Humpal, CEcD, City Administrator *[Signature]*

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Greg Brolsma, Chief of Police

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Mayor Randy J. Quiring will proclaim July 13, 2015 as REACH OUT and READ "Bookend Community" Day in the City of Fairmont

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. Proclamation
2. Fairmont Area Early Childhood Initiative information sheet
3. Article – "Pediatrics Group to Recommend Reading Aloud to Children from Birth"
4. Reach Out and Read: The Evidence
5. Letter from Senator Al Franken

Council Action: _____ Date: _____



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

PROCLAMATION

WHEREAS, Fairmont Area Early Childhood Initiative has promoted early learning in our youngest citizens for over ten years, and;

WHEREAS, our citizens and medical service providers recognize the value of early literacy and reading to enhance the quality of life in community members of all ages, and;

WHEREAS, Reach Out and Read is a nationwide, nonprofit, early literacy program that teaches healthcare providers to make literacy promotion and free children’s books a vital component of regular healthcare checkups for young children and advocates for doctors to recommend reading to young children, and;

WHEREAS, our state’s chapter of this national organization, Reach Out and Read Minnesota, acknowledges the accomplishments of all clinics and the community that support them, and;

WHEREAS, all primary health care practices in our community are participating in the Reach Out and Read Program, including The Smart Clinic, Dulcimer Medical Center, Mayo Clinic Health System in Fairmont, Human Services of Faribault and Martin Counties and The Center for Primary Care, and;

WHEREAS, by partnering with Reach Out and Read Minnesota, children will have access to books and their parents will gain an understanding that reading aloud to their infants and toddlers strengthens early brain development and gives them the best start in life, and;

WHEREAS, Reach Out and Read Minnesota has recognized Fairmont as Minnesota’s first “Bookend Community” where 100% of all primary health care practices are participating and reading is “Doctor Recommended.”

NOW THEREFORE, I, Randy J. Quiring, Mayor of the City of Fairmont, do hereby proclaim Monday, July 13, 2015 as:

REACH OUT and READ “Bookend Community” Day

in the City of Fairmont, and call upon our citizens to observe BOOKEND COMMUNITY Day by supporting the medical providers and early learning partners in our area and promoting reading as a lifelong learning opportunity.



Randy J. Quiring
Randy J. Quiring

FAIRMONT AREA EARLY CHILDHOOD INITIATIVE

714 Victoria Street
Fairmont, MN 56031
507-235-3141

Did you know a child's first 1,000 days are critical to their brain development or that children who are behind their peers in overall language development at 18 months of age will know about half as many words as their counterparts when they reach the age of 4? Children need a strong early learning foundation to succeed in school and to succeed in life; therefore, early childhood education is vital to our community.

The Fairmont Area Early Childhood Initiative (ECI) is a community coalition dedicated to providing leadership to mobilize community resources to promote our youngest children. Our coalition includes volunteers representing early childhood, public and parochial education, health care, human services, business, law enforcement, preschools, child care providers, Community Education and Recreation (CER), Chamber of Commerce and private citizens who care about our youngest citizens as our future leaders.

Fairmont ECI was originally begun through Southern Minnesota Initiative Foundation (SMIF) funding and is now sustained through dedicated partners and grants. Special thanks to the Southern Minnesota Initiative Foundation, United Way of Fairmont, and Martin County Youth Foundation for their continued support.

In 2014, Fairmont ECI celebrated its 10th Anniversary of the grassroots efforts which community members have been accomplishing while working together to promote early learning in our youngest citizens. Activities promoted by Fairmont ECI and its partners include:

- ECI Home Visitor (ongoing)
- Early Childhood Screening (two times per school year)
- Celebrate Week of the Young Child (April)
- Family Fun Fair (yearly)
- English As a Second Language Family Nights (during the school year)
- Kinder Prep (summer)
- PreK-Grade 3 Leadership Institute from MDE
- Parent Matters (SMIF)
- CER Families Reading Together (SMIF grant)
- Top 20 Community (ongoing)
- Early Childhood Development is Economic Development with a High Public Return
 - Art Rolnick (May 12, 2014)
- BookStart (SMIF & Capstone Publishers)
- Summer Reads VISTA (summer)
- Guidecraft Community Bookshelves (ongoing)
- Reach Out and Read's 1st Minnesota Bookend Community (partnership with medical community-July 13, 2015)
- Free Trainings for Child Care Providers (Parent Aware, SMIF, CER, ECFE)

Help the Fairmont ECI continue to make a difference in the life of a child in our community by:

- Supporting early literacy programs. Early reading skills are crucial for young children to be ready for school.
- Reaching out and thanking parents, teachers, and all adults who help young children get a great start.
- Supporting policies at the local, state and federal levels that provide high quality early learning opportunities for all young children.
- Participating in the Fairmont ECI Coalition (contact CER/Roni Dauer 235-3141)

Early Years Are Learning Years

Pediatrics Group to Recommend Reading Aloud to Children From Birth

By [MOTOKO RICH](#) JUNE 24, 2014

Inside
Photo



Dr. Leora Mogilner, a pediatrician at Mount Sinai Hospital, gave a book to Kaylee Smith, 9 months, and guidance to her mother, Tameka Griffiths, 33. Credit Ruth Fremson/The New York Times

In between dispensing advice on breast-feeding and immunizations, doctors will tell parents to read aloud to their infants from birth, under a new policy that the American Academy of Pediatrics will announce on Tuesday.

With the increased recognition that an important part of brain development occurs within the first three years of a child's life, and that reading to children enhances vocabulary and other important communication skills, the group, which represents 62,000 pediatricians across the country, is

asking its members to become powerful advocates for reading aloud, every time a baby visits the doctor.

“It should be there each time we touch bases with children,” said Dr. Pamela High, who wrote the new policy. It recommends that doctors tell parents they should be “reading together as a daily fun family activity” from infancy.

This is the first time the academy — which has issued recommendations on how long mothers should nurse their babies and advises parents to keep children away from screens until they are at least 2 — has officially weighed in on early literacy education.

While highly educated, ambitious parents who are already reading poetry and playing Mozart to their children in utero may not need this advice, research shows that many parents do not read to their children as often as researchers and educators think is crucial to the development of pre-literacy skills that help children succeed once they get to school.

Reading, as well as talking and singing, is viewed as important in increasing the number of words that children hear in the earliest years of their lives. Nearly two decades ago, [an oft-cited study](#) found that by age 3, the children of wealthier professionals have heard words millions more times than have those of less educated, low-income parents, giving the children who have heard more words a distinct advantage in school. [New research](#) shows that these gaps emerge as early as 18 months.

According to a federal government survey of children’s health, 60 percent of American children from families with incomes at least 400 percent of the federal poverty threshold — \$95,400 for a family of four — are read to daily from birth to 5 years of age, compared with around a third of children from families living below the poverty line, \$23,850 for a family of four.

With parents of all income levels increasingly handing smartphones and tablets to babies, who learn how to swipe before they can turn a page, reading aloud may be fading into the background.

“The reality of today’s world is that we’re competing with portable digital media,” said Dr. Alanna Levine, a pediatrician in Orangeburg, N.Y. “So you really want to arm parents with tools and rationale behind it about why it’s important to stick to the basics of things like books.”

[Continue reading the main story](#)

•

Reading aloud is also a way to pass the time for parents who find endless baby talk tiresome. “It’s an easy way of talking that doesn’t involve talking about the plants outside,” said Erin Autry Montgomery, a mother of a 6-month-old boy in Austin, Tex.

[Continue reading the main story](#) [Continue reading the main story](#)
[Continue reading the main story](#)

Low-income children are often exposed little to reading before entering formal child care settings. “We have had families who do not read to their children and where there are no books in the home,” said Elisabeth Bruzon, coordinator for the Fairfax, Va., chapter of Home Instruction for Parents of Preschool Youngsters, a nonprofit program that sends visitors to the homes of low- to moderate-income families with children ages 3 to 5.

[Continue reading the main story](#) Write A Comment

The pediatricians’ group hopes that by encouraging parents to read often and early, they may help reduce academic disparities between wealthier and low-income children as well as between racial groups. “If we can get that first 1,000 days of life right,” said Dr. Dipesh Navsaria, an assistant professor of pediatrics at the University of Wisconsin School of Medicine and Public Health, “we’re really going to save a lot of trouble later on and have to do far less remediation.”

Dr. Navsaria is the medical director of the Wisconsin chapter of [Reach Out and Read](#), a nonprofit literacy group that enlists about 20,000 pediatricians nationwide to give out books to low-income families. The group is working with [Too Small to Fail](#), a joint effort between the nonprofit Next Generation and the Bill, Hillary and Chelsea Clinton Foundation that is aimed at closing the word gap.

At the annual Clinton Global Initiative America meeting in Denver on Tuesday, Hillary Rodham Clinton will announce that Scholastic, the children’s book publisher, will donate 500,000 books to Reach Out and Read. Too Small to Fail is also developing materials to distribute to members of the American Academy of Pediatrics to help them emphasize the read-aloud message to parents.



where great stories begin™

REACH OUT AND READ: THE EVIDENCE

Research shows that when pediatricians promote literacy readiness according to the Reach Out and Read model, there is a significant effect on parental behavior and attitudes toward reading aloud, as well as improvements in the language scores of young children who participate. These effects have been found in ethnically and economically diverse families nationwide.

The body of published research supporting the efficacy of the Reach Out and Read model is more extensive than for any other psychosocial intervention in general pediatrics. Additional studies about Reach Out and Read that address language outcomes in children are in progress. To read the complete articles, visit reachoutandread.org/why-we-work/research-findings/.

The following studies by independent academic researchers have been published in peer-reviewed medical journals:

REACH OUT AND READ: CHANGING CHILD OUTCOMES

Mendelsohn et al., *Pediatrics* High-risk urban families participating in Reach Out and Read read more frequently to their children. Children exposed to Reach Out and Read had higher receptive language scores (words the child understands) and expressive language scores (words the child says). Increased exposure to Reach Out and Read led to larger increases in both receptive and expressive language scores.

Mendelsohn A.L., Mogiler L.N., Dreyer B.P., Forman J.A., Weinstein S.C., Broderick M., Cheng K.J., Magloire T., Moore T., Napier C. "The impact of a clinic-based literacy intervention on language development in inner-city preschool children." *Pediatrics* 2001; 107(1), p. 130-134.

High et al., *Pediatrics* Families participating in the Reach Out and Read model read to their children more often (4.3 vs. 3.8 days/week), and their toddlers' receptive and expressive vocabulary scores were higher. This effect held in parents of different levels of education and English proficiency.

High P.C., LaGasse L., Becker S., Ahlgren I., Gardner A. "Literacy promotion in primary care pediatrics: can we make a difference?" *Pediatrics* 2000; 104, p. 927-934.

Theriot et al., *Clinical Pediatrics* Among children ages 33 months to 39 months attending a well-child clinic in Louisville, KY, expressive and receptive language scores were significantly and positively associated with both the number of Reach Out and Read-enhanced well-child visits they had attended, and with the number of books purchased for them by their parents. This finding supports a "dose effect" for the Reach Out and Read intervention: the more visits, the higher the score.

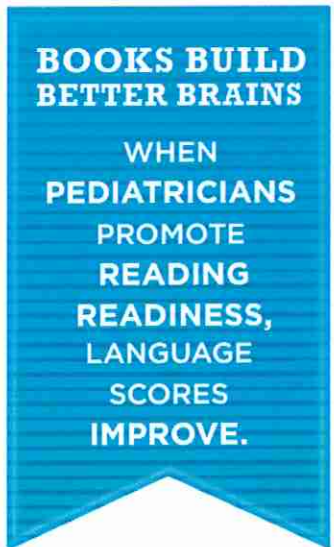
Theriot J.A., Franco S.M., Sisson B.A., Metcalf S.C., Kennedy M.A., Bada H.S. "The impact of early literacy guidance on language skills of 3-year-olds." *Clinical Pediatrics* 2003; 42, p. 165-172.

Sharif et al., *Journal of the National Medical Association* Children participating in Reach Out and Read had higher receptive vocabulary scores. They also had higher scores on the Home Literacy Orientation (measured by how much the child was read to and how many books were in the home) than children not participating in Reach Out and Read.

Sharif I., Rieber S., Ozuah P.O. "Exposure to Reach Out and Read and vocabulary outcomes in inner city preschoolers." *Journal of the National Medical Association* 2002; 94, p. 171-177.

Diener et al., *Journal of Community Medicine and Health Education* This study showed that a small sample of Latino children who participated in Reach Out and Read from six months of age had average or above average literacy skills by the end of kindergarten, as well as high-quality home literacy environments with frequent book sharing and high book ownership.

Diener M.L., Hobson-Rohrer W., Byington, C.L. "Kindergarten readiness and performance of Latino children participating in Reach Out and Read." *Journal of Community Medicine and Health Education* 2012; 2:133.



REACH OUT AND READ: CHANGING PARENTAL ATTITUDES AND PRACTICES

High et al., *Archives of Pediatrics and Adolescent Medicine* Parents whose children (< 3 years) had received books and educational materials during well-child visits were more likely than parents in a control group to report that they shared books with their children, and to cite sharing books as a favorite activity or a child's favorite activity.

High P., Hopmann M., LaGasse L., Linn H. "Evaluation of a clinic-based program to promote book sharing and bedtime routines among low-income urban families with young children." *Archives of Pediatrics and Adolescent Medicine* 1998; 15, p. 459-465.

Needlman, et al., *American Journal of Diseases of Children* Parents who had received a book as part of Reach Out and Read were more likely to report reading books with their children, or to say that reading was a favorite activity. The benefits of Reach Out and Read were larger for families receiving Aid to Families with Dependent Children.

Needlman R., Fried L.E., Morley D.S., Taylor S., Zuckerman B. "Clinic-based intervention to promote literacy. A pilot study." *American Journal of Diseases of Children* 1991; 145, p. 881-884.

Weitzman et al., *Pediatrics* In a study using direct observation of children's homes, parents were more likely to read aloud to their children and enjoy reading together when their families had more encounters with the Reach Out and Read program.

Weitzman C.C., Roy L., Walls T., Tomlin R. "More evidence for Reach Out and Read: A home-based study." *Pediatrics* 2004; 113, p. 1248-1253.

Needlman et al., *Ambulatory Pediatrics* In a multicenter study, families exposed to Reach Out and Read were more likely to report reading aloud at bedtime, read aloud 3 or more days per week, mention reading aloud as a favorite activity, and own 10 or more children's books.

Needlman R., Toker K.H., Dreyer B.P., Klass P., Mendelsohn A.L. "Effectiveness of a primary care intervention to support reading aloud: a multicenter evaluation." *Ambulatory Pediatrics* 2005; 5, p. 209-215.

Silverstein et al., *Pediatrics* English and non-English speaking families who participated in the Reach Out and Read model increased their weekly bedtime reading, and more parents reported reading as their own or their child's favorite activity. For non-English speaking families the number of children's books in the home also increased as a result of the Reach Out and Read model.

Silverstein M., Iverson L., Lozano P. "An English-language clinic-based literacy program is effective for a multilingual population." *Pediatrics* 2002; 109, p. e76.

Sanders et al., *Archives of Pediatrics and Adolescent Medicine* Hispanic parents participating in Reach Out and Read were more likely to report reading to their children compared to Hispanic parents not participating in Reach Out and Read. When parents read more frequently to their children, they were also more likely to read frequently themselves.

Sanders L., Gershon T.D., Huffman L.C., Mendoza F.S. "Prescribing books for immigrant children." *Archives of Pediatrics and Adolescent Medicine* 2000; 154, p. 771-777.

Golova et al., *Pediatrics* Hispanic parents whose children had received bilingual books, educational materials, and anticipatory guidance about literacy were more likely to report reading books with their child at least 3 days/week (66% vs. 24%) and report that reading books was one of their three favorite things to do with their child (43% vs. 13%) than parents in a control group. Parents participating in the Reach Out and Read intervention also tended to have more books in the home (for children and adults).

Golova N., Alario A.J., Vivier P.M., Rodríguez M., High P.C. "Literacy promotion for Hispanic families in a primary care setting: A randomized controlled trial." *Pediatrics* 1998; 103, p. 993-997.

REACH OUT AND READ: TOWARD BETTER PRIMARY CARE

Jones et al., *Clinical Pediatrics* Parents participating in Reach Out and Read were more likely to rate their child's pediatrician as helpful than those not participating. Pediatricians in the Reach Out and Read group were more likely to rate parents as receptive than those in the non-Reach Out and Read group. Mothers in the Reach Out and Read group were two times more likely to report enjoyment in reading together with their child than those in the non-Reach Out and Read group.

Jones V.F., Franco S.M., Metcalf S.C., Popp R., Staggs S., Thomas A.E. "The value of book distribution in a clinic-based literacy intervention program." *Clinical Pediatrics* 2000; 39, p. 535-541.

King et al., *Academic Pediatrics* Successful implementation of the Reach Out and Read program was related to the culture of the clinic. Staff at clinics that struggled to implement Reach Out and Read found their jobs burdensome and reported lacks in communication. Staff at successful Reach Out and Read program sites worked as a team and expressed strong commitments to their communities.

King T.M., Muzaffar S., George M. "The role of clinic culture in implementation of primary care interventions: The case of Reach Out and Read." *Academic Pediatrics* 2009; 9 (1), p. 40-46.

Byington et al., *Journal of Health Care for the Poor and Underserved* This qualitative study examined the thank-you notes sent to staff at a Reach Out and Read clinic by Hispanic families. Families expressed thanks for the books received, as well as the literacy advice given by doctors and nurses. Many families believed that the books and advice promoted the habit of reading and demonstrated respect the staff felt for the families and their children.

Ortiz K.A., Buchi K.F. "The good habit of reading (el buen habito de la lectura): Parental reactions to an enhanced Reach Out and Read program in a clinic for the underserved." *Journal of Health Care for the Poor and Underserved* 2008; 19, p. 363-368.

For more information, visit www.reachoutandread.org

t 617-455-0600 e info@reachoutandread.org f reachoutandread



SENATOR AL FRANKEN

July 13, 2015

Mayor Randy Quiring
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031

Dear Mayor Quiring,

Thank you for your invitation to the "Bookend Community" Celebration. Unfortunately, my schedule does not allow me to attend, but I wanted to send my best wishes on this significant achievement.

Congratulations to the City of Fairmont for being named the first "Bookend Community" in Minnesota. It is truly impressive that all of the primary health care practices have partnered with Reach Out and Read and Fairmont Area Early Childhood Initiative to ensure that all children receiving medical care will benefit from efforts to promote early literacy. Early childhood education efforts are vital to preparing children to be ready for kindergarten and have long-lasting positive effects, such as increased graduation rates, lower crime rates. In addition to all that, every dollar invested in early childhood returns \$7 to \$16 back to the community.

Again, congratulations on becoming Minnesota's first "Bookend Community" and thank you to all who made this possible!

Sincerely,

Al Franken
United States Senator

MEETING DATE: July 13, 2015

SUBJECT: Tobacco License

REVIEWED BY: Mike Humpal, CEcD, City Administrator *MH*

SUBJECT INITIATION BY:

Petition	Board	<input checked="" type="checkbox"/> Staff	Council	Commission	Committee
----------	-------	---	---------	------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: None

TYPE OF ACTION:

<input checked="" type="checkbox"/> Motion (Voice Vote)	Resolution (Roll Call)	Discussion
Ordinance 1 st Reading (Introduction only)	Set Public Hearing (Motion)	Information Only
Ordinance 2 nd Reading (Roll call)	Hold Public Hearing (Motion to close)	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/> City Staff	Board	Commission	Committee
--	-------	------------	-----------

Issuance	<input checked="" type="checkbox"/> Approval	Authorization	No recommendation
Denial	Rejection	No action needed	

STATEMENT: Mutaz Wazwaz of 1506 Southview Lane, Albert Lea, Minnesota has made application for a Tobacco License. He plans to open a Tobacco Shop in a new store which will be built at the strip mall on Goemann Road.

MOTION: To approve the Tobacco License for Mutaz Wazwaz.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. License Application
2. _____
3. _____

Council Action: _____ Date: _____

**CITY OF FAIRMONT
MISCELLANEOUS LICENSE & PERMIT APPLICATION**

Applicant's Name MUTAZ WAZWAZ

Applicant's Address 1506 Southview Ln Albert Lea, MN, 56007

Applicant's Telephone 763-670-3092

Applicant's Signature 

Date of application 6-24-15

Type of application: (Include dates, time, location, requests from City, etc.)

Tobacco / Cigarette License

Applicant is planning on opening up a Tobacco Store in a new store to be built at the strip mall on Goemann Road

Fee (if applicable) \$25.00

CITY USE ONLY


Application approved by _____ Date _____

Instructions/Comments _____

Application Distribution: City _____ Applicant _____ Police _____ Other _____

MEETING DATE: July 13, 2015

SUBJECT: Fireworks Display Permit – Hairball Concert at Martin County Fair

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Charles A. Majeske of Fridley, MN works with the band Hairball. The band will be playing at the Martin County Fair on August 18, 2015. Hairball uses pyrotechnics during its performance. Majeske is responsible for the pyrotechnics and has made application for a permit for the pyrotechnics.

MOTION: To approve the permit application for the August 18, 2015 performance of Hairball at the Martin County fair.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Application and Certificate of Insurance
- 2.

Council Action: _____ Date: _____

(FOR USE BY LOCAL JURISDICTIONS)
SAMPLE APPLICATION / PERMIT
OUTDOOR PUBLIC FIREWORKS DISPLAY

Applicant Instructions:

1. This application is for an outdoor public fireworks display only and is not valid for an indoor fireworks display.
2. This application must be completed and returned at least 15 days prior to date of display.
3. Fee upon application is \$ _____ and must be made payable to _____

Name of Applicant (Sponsoring Organization): Marin County Fair

Address of Applicant: 1300 N Bixby Rd, Fairmont MN 56031

Name of Applicant's Authorized Agent: Charles A Majeske

Address of Agent: 5313 Ahura Rd NE, Fridley MN 55421

Telephone Number of Agent: 612-237-5648 Date of Display: 8/18/15 Time of Display: approx: 8:30 - 10:30
PM

Location of Display: MARIN COUNTY FAIR (1300 N Bixby Rd, Fairmont MN 56031)

Manner and place of storage of fireworks prior to display: Devices trucked to,
assembled & discharged day of show

Type and number of fireworks to be discharged: SEE ATTACHED "2015 Hairball
Pyro Info" packet

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

Name of Supervising Operator: Charles A Majeske Certificate No.: 141

Required attachments. The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$ 2,000,000
(Suggested Amount: \$1.5 million minimum)
2. A diagram of the ground at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. All special effects contained to
3. Names and ages of all assistants that will be participating in the display. Stage
Chuck Majeske - 53 y/o

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Applicant (or Agent): _____ Date: 7-7-15

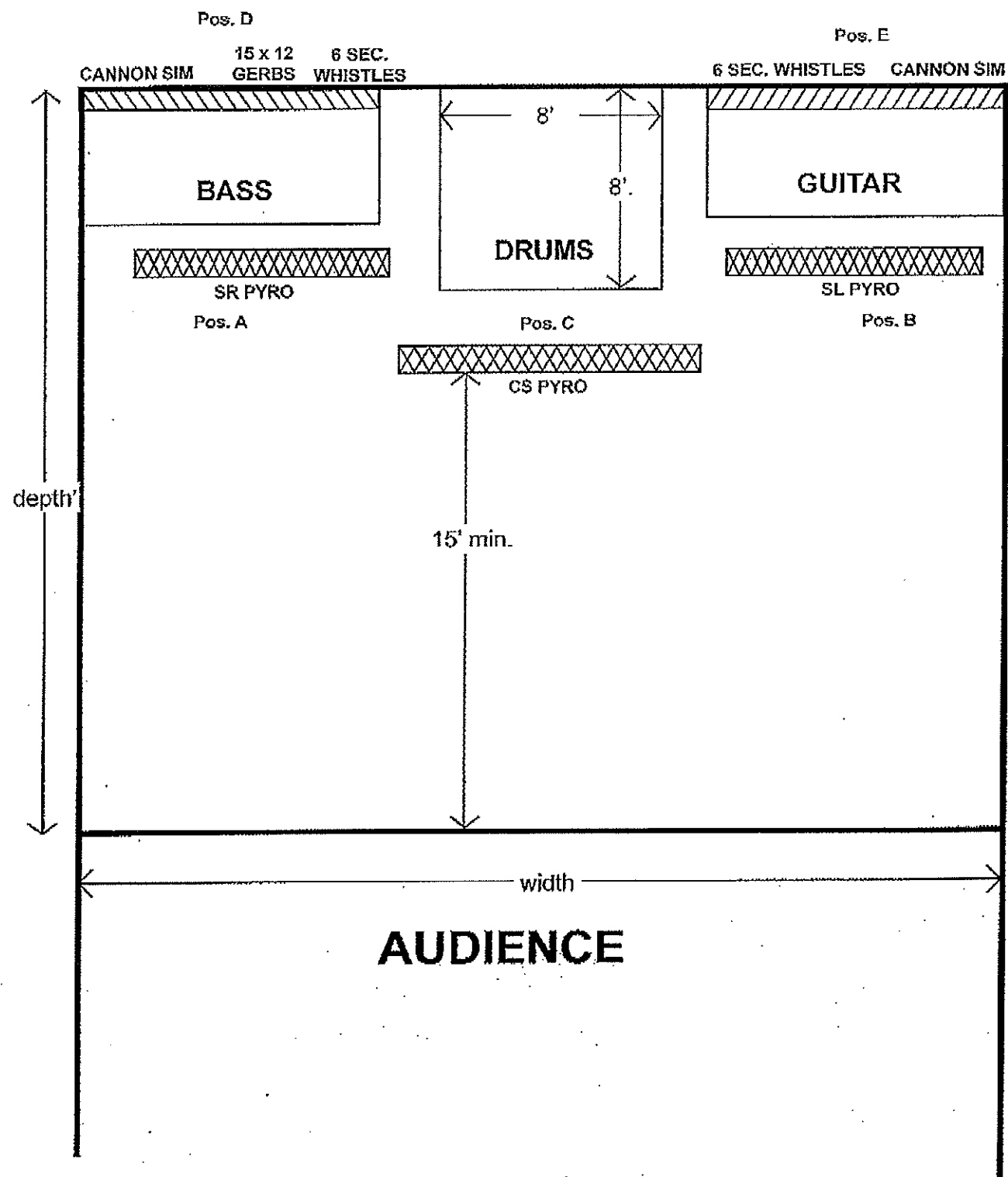
Signature of Fire Chief/County Sheriff: _____ Date: _____

Signature of Issuing Authority: _____ Date: _____

TABLE OF CONTENTS

- 1- STAGE PLOT
- 2- F/X LIST
- 3- MN. LICENSE P.G.I. SHOOTER CERTIFICATION
- 4- PARTIAL WORK HISTORY CHUCK MAJESKE
- 5- SOFT GOODS FLAME CERTIFICATION
- 6- PROMOTER/MANAGEMENT BLDG. QUESTIONNAIRE
(FOR NEW ROOMS)
- 7- COPY OF NFPA 1126
- 8- DEPT. OF JUSTICE LETTER OF CLEARANCE
- 9- M.S.D.S. SHEETS

STAGE PLOT



HAIRBALL PYRO BY STAGE POSITION

POSITION A and B

2-MORTAR HITS

2- 15X20 SILVER GERBS

2- RED FLAME PROJECTORS

2- WHITE GLITTER MINES 20'

3- 20X20 TRANSFORMATION GERBS

2- GOLD GLITTER CRACKLE MINES 20'

12- 1X20 SILVER GERBS

6- MINES 20'

POSITION C

3-GREEN FLAMES

2-PURPLE GLITTER MINES 20'

12- SILVER COMETS 25'

4-20X20 SILVER GERBS

3-1X25 SILVER GERBS

POSITION D and E

12-CANNON SIMULATORS

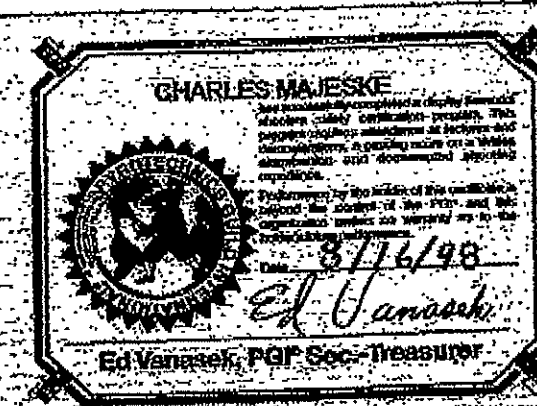
2- 15X12 SILVER GERBS

1-6 SECOND WHISTLE W/ TAIL

Issued by:
**Minnesota Department of Public Safety
State Fire Marshal Division**
444 Cedar St., Suite 145
St. Paul, MN 55101-5145

This certificate is not transferable

Jerry Rosendahl
Minnesota State Fire Marshal



Issued By:
**Minnesota Department of Public Safety
State Fire Marshal Division**
444 Cedar St., Suite 145
St. Paul, MN 55101

This certificate is not transferable

Jerry Rosendahl
Minnesota State Fire Marshal

This card is the property of the MN State Fire Marshal
and shall be returned or surrendered upon request



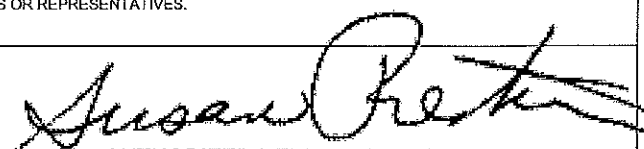
**FIREWORKS OPERATOR
CERTIFICATE**

Certificate Type: O,P
Certificate No: 0141

Charles A. Majeske
5313 Altura Rd. NE
Fridley, MN 55421


Effective Date
01/01/2012

Expiration Date
12/31/2015

Certificate of Insurance						
7088			Issue Date: 6/4/2015			
PRODUCER Professional Program Insurance Brokerage 371 Bel Marin Keys Blvd., Suite #220 Novato, California 94949		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.				
		INSURERS AFFORDING COVERAGE				
INSURED Chuck FX, LLC; Charles Majeske 5313 Altura Road NE Fridley, MN 55421		INSURER A: Underwriter's at Lloyd's, London				
		INSURER B:				
		INSURER C:				
		INSURER D:				
COVERAGES: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE NAMED INSURED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.						
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (DD/MM/YY)	POLICY EXPIRATION DATE (DD/MM/YY)	LIMITS	
A	GENERAL LIABILITY CLAIMS MADE	PY/15-0058	5/5/2015	5/5/2016	EACH ACCIDENT	\$2,000,000
					MEDICAL EXP (any one person)	
					FIRE LEGAL LIABILITY	\$50,000
					GENERAL AGGREGATE	\$2,000,000
					PRODUCTS-COMP/ OPS AGG	
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS Certificate holder is additional insured as respects the following:						
Date(s) of Display:	8/18/2015					
Location:	Martin County Fair 1300 North Bixby Rd Fairmont, MN 56031					
Additional Insured:	Martin County Fair (1300 North Bixby Rd, Fairmont, MN 56031) Variety Attractions Inc (PO Box 3330, Zanesville, OH 43702) Icabod Productions (52678 409th Ave, N Mankato MN 56003) Hairball Productions LLC (2828 Edgewater Dr, Gary, SD 57237)					
Rain Date(s):						
Type of Display:	SPFX Fireworks Display					
CERTIFICATE HOLDER Martin County Fair 1300 North Bixby Rd Fairmont, MN 56031			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.			
			 AUTHORIZED REPRESENTATIVE			

MEETING DATE: July 13, 2015

SUBJECT: Truman Fire Department Relief Association – Temporary On Sale Beer License

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Truman Fire Department Relief Association has applied for a temporary beer license for the Martin County Fair, August 18-23, 2015. All fees have been paid. The Truman Fire Department Relief Association is in the process of obtaining their liability insurance and the Police investigation is pending. The Truman Fire Department Relief Association has operated the beer gardens at the fair for many years and have had no problems.

MOTION 1: To approve a temporary on sale 3.2% beer license for the Truman Fire Department Relief Association at the Martin County Fair, August 18-23, 2015, pending a satisfactory police investigation and liability insurance certificate.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Temporary On-Sale Beer License Application
- 2.

Council Action: _____ Date: _____

CITY OF FAIRMONT

ON/OFF SALE 3.2 BEER LICENSE APPLICATION

ON-SALE X OFF-SALE _____ TEMPORARY X

Workers Compensation Insurance Co _____ Policy # _____
LICENSEE'S SALES & USE TAX ID # _____ To apply for MN sales tax number
Call 651-296-6181
LICENSEE'S FEDERAL TAX ID# 41-170-9515

Applicant's Name (Business, Partnerships, Corporation)
 Truman Fire Dept. Relief Association
Date of birth _____ S.S. # _____
Trade Name or Doing Business As (DBA)

Business Address:
 P.O. Box 389
City Truman County Martin State MN Zip Code 56031
Business Telephone _____ Applicant's Home Phone _____
License period: From August 18, 2015 To August 23, 2015

1. NAME OF INDIVIDUAL; PARTNERSHIP; OR CORPORATION/ORGANIZATION OR CLUB:

Truman Fire Dept. Relief Assoc.

COMPLETE ONE OF THE FOLLOWING SECTIONS THAT APPLIES TO YOU:

- ❖ NATURAL PERSON – Section A-L
- ❖ PARTNERSHIP - Section A-E
- ❖ CORPORATION - Section A-D

(Complete appropriate section on individual, partnership or corporation before going on to question #2)

A. INDIVIDUAL

C. CORPORATION/ORGANIZATION/CLUB (NOTE: Date of birth & driver's license number of at least one officer must be listed.)

Name and address of Corporation/Organization/Club:

Truman Fire Dept. Relief Assoc.

P.O. Box 389, Truman, MN 56088

Names and addresses of officers:

<u>Brian</u>	<u>Stanley</u>	<u>Nickerson</u>
First	Middle	Last

<u>Jake</u>	<u>Cody</u>	<u>Ebert</u>
First	Middle	Last

<u>Josh</u>	<u>Scott</u>	<u>Kitzerow</u>
First	Middle	Last

Officer #1:

Length of time at this address: _____

Date of birth and Place of birth: _____

Driver's License #/State: _____

U.S. Citizen? Yes No

Name and address of premises to be licensed: Martin County Fairgrounds,

1300 N. Bixby Rd., Fairmont, MN 56031- Fenced in beer garden

Type of business: Temporary On Sale Beer Garden

Name and address of local manager: 822 E. Second St., N., Truman, MN 5608

<u>Brian</u>	<u>Stanley</u>	<u>Nickerson</u>
First	Middle	Last

2. LIST THREE REFERENCES WHO ARE RESIDENTS OF MARTIN COUNTY:

Ramona	Ann	Weihe
First	Middle	Last
Bradley	Fred	Nickerson
First	Middle	Last
Elna	Helen	Craig
First	Middle	Last

3. EFFECTIVE DATE OF LICENSE:

List dates for temporary licenses only:

August 18, 2015 - August 23, 2015

Brian Nickerson 7-7-15
Applicant's Signature Date

For: (self; partnership; corporation;
organization; club)

4. INVESTIGATION:

An investigation has been conducted by the Fairmont Police Department.

Comments: _____

Chief of Police

5. FEES:	<u>Amount</u>	<u>Date</u>
Application fee:	\$ _____	_____
License fee:	\$ 60.00	PO 7/7/15
Bond:		
\$1,000.00 – off sale \$	_____	_____
\$3,000.00 – on sale \$	_____	_____
and		
Liability insurance - \$50,000/\$100,000/\$10,000		
or		
Certificate of State Treasurer (\$100,000 cash) \$	_____	_____

City Clerk

Committee approval _____
City Council approval _____

MEETING DATE: July 13, 2015

SUBJECT: 2015 Bond Issue

REVIEWED BY: Mike Humpal, CEcD, City Administrator *MH*

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Paul Hoye, Finance Director

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The City will be issuing bonds this year to finance the 2015 Improvement Program. Staff would like to use Northland Securities as its financial advisor for advice on the structure, terms, timing and other matters related to the issuance of General Obligation Improvement Bonds.

MOTION #1: To approve the Financial Advisory Service Agreement with Northland Securities.

VOTE REQUIRED: Simple majority

MOTION #2: To adopt Resolution # 2015-21, providing for the sale of \$2,330,000 General Obligation Improvement Bonds, Series 2015A.

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Financial Advisory Service Agreement
2. Bond Sale Authorization Resolution 2015-21

Council Action: _____ Date: _____

26.

**MUNICIPAL ADVISORY SERVICE AGREEMENT
BY AND BETWEEN
THE CITY OF FAIRMONT, MINNESOTA
AND
NORTHLAND SECURITIES, INC.**

This Agreement made and entered into by and between the City of Fairmont, Minnesota (hereinafter "City") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the City desires to have NSI provide it with advice on the structure, terms, timing and other matters related to the issuance of the General Obligation Bonds, Series 2015A (the "Debt") serving in the role of municipal (financial) advisor, and

WHEREAS, NSI is a registered municipal advisor (registration # 866-00082-00), and

WHEREAS, the City and NSI are entering into this Agreement to define the municipal advisory relationship at the earliest opportunity related to the Debt, and

WHEREAS, NSI desires to furnish services to the City as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

NSI shall provide the City with services necessary to analyze, structure, offer for sale and close the Debt as follows:

Planning and Development

1. Meet with City officials and others as directed to define the scope and the objectives for the Debt.
2. Investigate and consider reasonably feasible financing alternatives.
3. Prepare materials needed to evaluate the material risks, potential benefits, structure and other characteristics of the recommended plan for the Debt, including issue structure, estimated debt service payments, projected revenues, method of issuance, bond rating, sale timing, and call provisions.
4. Prepare a schedule of events related to the issuance process.
5. Coordinate with bond counsel any actions needed to authorize the issuance of the Debt.
6. Attend meetings of the City Council and other project and bond issue related meetings as needed and as requested.

Bond Sale

1. Collect data and prepare preliminary official statement (POS).
2. Provide POS for review and approval by City.
3. Distribute the POS and bid form to prospective bidders.
4. Cause to be published the Official Notice of Sale if required by law.
5. Prepare and submit application for bond rating(s) and assist City with furnishing the rating agency(s) with any additional information required to conduct the rating review. Assist City with preparing and conducting rating call or other presentation.

6. Distribute offering materials to underwriters most likely to serve as syndicate managers to assure that bidding interest is established.
7. Assist the City in receiving the bids, compute the accuracy of the bids received, and recommend to the City the most favorable bid for award.
8. Coordinate with bond counsel the preparation of required contracts and resolutions.

Post Sale Support

1. Prepare final official statement and provide to underwriter for posting on EMMA.
2. Coordinate the bond issue closing including making all arrangements for bond printing, registration, and delivery.
3. Furnish to the City a complete transcript of the transaction, if not provided by bond counsel.
4. Assist, as requested by the City, with the investment of bond issue proceeds.

COMPENSATION

For providing these services with respect to the Debt, NSI shall be paid a lump sum of \$28,015. The fee due to NSI shall be payable by the City upon the closing of the Bonds.

NSI agrees to pay the following expenses from its fee:

- Out-of-pocket expenses such as travel, long distance phone, and copy costs.
- Production and distribution of material to rating agencies and/or bond insurance companies.
- Preparation of the bond transcript.

The City agrees to pay for all other expenses related to the processing of the bond issue(s) including, but not limited to, the following:

- Engineering and/or architectural fees.
- Publication of legal notices.
- Bond counsel and local attorney fees.
- Fees for various debt certificates.
- The cost of printing Official Statements, if any.
- City staff expenses.
- Airfare and lodging expenses of one NSI official and City officials when and if traveling for rating agency presentations.
- Rating agency fees, if any.
- Bond insurance fees, if any.
- Accounting and other related fees.

It is expressly understood that there is no obligation on the part of the City under the terms of this Agreement to issue the Debt. If the Debt is not issued, NSI agrees to pay its own expenses and receive no fee for any services it has rendered.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the City or NSI and it shall terminate sixty (60) days following the closing date related to the issuance of the Debt.

Dated this 22nd day of June, 2015.

Northland Securities, Inc.

By: JR Fifield
John R. Fifield, Jr. - Senior Vice President

City of Fairmont, Minnesota

By: _____
Its: _____

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF FAIRMONT, MINNESOTA

HELD: July 13, 2015

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Fairmont, Martin County, Minnesota, was duly held at the City Hall on July 13, 2015, at 5:30 P.M. for the purpose in part of authorizing the competitive negotiated sale of the \$2,330,000 General Obligation Bonds, Series 2015A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION 2015-21

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$2,330,000
GENERAL OBLIGATION BONDS, SERIES 2015A

A. WHEREAS, the City Council of the City of Fairmont, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue \$2,330,000 General Obligation Bonds, Series 2015A (the "Bonds") to finance (i) various public improvement projects within the City; and (ii) improvements to the water and sanitary sewer system; and

B. WHEREAS, the City has retained Northland Securities, Inc. in Minneapolis, Minnesota ("Northland"), as its independent financial advisor for the sale of the Bonds and was therefore authorized to sell the Bonds pursuant to the Notice of Sale and Preliminary Official Statement prepared on behalf of the City by Northland, and proposals to purchase the Bonds have been solicited by Northland; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairmont, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Northland to solicit proposals for the competitive negotiated sale of the Bonds.
2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Notice of Sale attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The sale shall be held by an internet auction conducted by NSIauction; at the website and time specified in the Notice of Sale.

3. Notice of Sale. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Notice of Sale" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the sale, the City Clerk, Mayor and other officers or employees of the City are hereby authorized to cooperate with Northland and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF MARTIN
CITY OF FAIRMONT

I, the undersigned, being the duly qualified and acting City Clerk of the City of Fairmont, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$2,330,000 General Obligation Bonds, Series 2015A.

WITNESS my hand on July 13th, 2015.

City Clerk

EXHIBIT A

NOTICE OF SALE

\$2,330,000*
GENERAL OBLIGATION BONDS, SERIES 2015A
CITY OF FAIRMONT,
(MARTIN COUNTY) MINNESOTA
(Book-Entry Only)

NOTICE IS HEREBY GIVEN that these Bonds will be offered for sale according to the following terms:

TIME AND SUBMISSION OF PROPOSALS

All proposals must be submitted on the Northland Securities, Inc., auction website (“NSIauction”) at website address www.NSIauction.com between 10:15 and 10:30 AM, Central Time, on Monday, July 27, 2015; or such other date and time as hereafter may be communicated through TM3 and the Amendments page of www.NSIauction.com not less than 24 hours prior to the time proposals are to be received. Proposal makers must have: (1) completed the registration form on the NSIauction website, and (2) requested and received admission to the City’s auction (as described under “NSIauction Requirements – Registration and Admission” below). The use of NSIauction shall be at the proposal maker’s risk and expense, and the City shall not have any liability with respect thereto. Consideration for award of the Bonds will be by the City Council at 5:30 PM, Central Time, on the same day.

BOOK-ENTRY SYSTEM

The Bonds will be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. The Bonds will be issued in fully registered form and one bond certificate, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of Depository Trust Company (“DTC”), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the City directly through the City’s Finance Director, Fairmont, Minnesota (the “Paying Agent/Registrar”), to DTC, or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The successful proposal maker, as a condition of delivery of the Bonds, will be required to deposit the bond certificates with DTC. The City is acting as its own Paying Agent/Registrar. If the City assigns its duties to a successor Paying Agent/Registrar, the City will pay reasonable and customary charges for the services of such Paying Agent/Registrar.

DATE OF ORIGINAL ISSUE OF BONDS

August 15, 2015

AUTHORITY/PURPOSE

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 429, 444, and 475, as amended. Proceeds will be used to finance various street, water and sewer improvements within the City. The Bonds are payable from special assessments against benefitted property and net revenues of the water and sewer utilities, and additionally secured by ad valorem taxes on all taxable property

within the City. The Bonds are valid and binding general obligations of the City and the full faith and credit of the City is pledged to their payment.

INTEREST PAYMENTS

Interest is due semiannually on March 1 and September 1, commencing March 1, 2016, to registered owners of the Bonds appearing of record in the bond register as of the close of business on the fifteenth day (whether or not a business day) of the calendar month next preceding such interest payment date.

MATURITIES

Principal is due annually on March 1, inclusive, in each of the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2017	\$145,000	2022	\$135,000	2027	\$150,000
2018	170,000	2023	135,000	2028	155,000
2019	170,000	2024	140,000	2029	160,000
2020	175,000	2025	145,000	2030	160,000
2021	180,000	2026	145,000	2031	165,000

Proposals for the Bonds may contain a maturity schedule providing for any combination of serial bonds and term bonds, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above.

INTEREST RATES

All rates must be in integral multiples of 1/20th or 1/8th of 1%. Rates must be in level or ascending order. No limitation is placed upon the number of rates which may be used. All Bonds of the same maturity must bear a single uniform rate from date of issue to maturity.

ADJUSTMENTS TO PRINCIPAL AMOUNT AFTER PROPOSALS

The City reserves the right to increase or decrease the principal amount of the Bonds. Any such increase or decrease will be made in multiples of \$5,000 and may be made in any maturity. If any maturity is adjusted, the purchase price will also be adjusted to maintain the same gross spread. Such adjustments shall be made promptly after the sale and prior to the award of Proposals by the City and shall be at the sole discretion of the City. The successful bidder may not withdraw or modify its Proposal once submitted to the City for any reason, including post-sale adjustment. Any adjustment shall be conclusive and shall be binding upon the successful bidder.

REDEMPTION

Bonds are subject to redemption and prepayment at the option of the City on March 1, 2022 (2023 through 2031 maturities), and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturity and the principal amounts within each maturity to be redeemed shall be determined by the City and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Notice of redemption shall be given by registered mail to the registered owners of the Bonds not less than 30 days prior to such redemption date.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder thereof to accept delivery of and pay for the Bonds in accordance with terms of the purchase contract. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the successful bidder.

DELIVERY

Within forty days after award subject to approving legal opinion by Briggs and Morgan, Professional Association, Bond Counsel. The legal opinion will be paid by the City and delivery will be anywhere in the continental United States without cost to the successful bidder at DTC.

TYPE OF PROPOSAL

Proposals of not less than \$2,299,710 (98.70%) and accrued interest on the principal sum of \$2,330,000 must be filed on the NSIauction website at "www.NSIauction.com" prior to the time of sale. Proposals must be unconditional except as to legality.

A good faith deposit (the "Deposit") in the amount of \$46,600 in the form of a federal wire transfer (payable to the order of the City) is only required from the apparent winning bidder, and must be received within two hours after the time stated for the receipt of proposals. The apparent winning bidder will receive notification of the wire instructions from the Municipal Advisor promptly after the sale. If the Deposit is not received from the apparent winning bidder in the time allotted, the City may choose to reject their proposal and then proceed to offer the Bonds to the next lowest bidder based on the terms of their original proposal, so long as said bidder wires funds for the Deposit amount within two hours of said offer.

The City will retain the Deposit of the successful bidder, the amount of which will be deducted at settlement and no interest will accrue to the successful bidder. In the event the successful bidder fails to comply with the accepted proposal, said amount will be retained by the City. No proposal can be withdrawn after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Bonds will be awarded by lot. The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal which the City determines to have failed to comply with the terms herein.

INFORMATION FROM SUCCESSFUL BIDDER

The successful bidder will be required to provide, in a timely manner, certain information relating to the initial offering price of the Bonds necessary to compute the yield on the Bonds pursuant to the provisions of the Internal Revenue Code of 1986, as amended.

FULL CONTINUING DISCLOSURE

The City will covenant in the resolution awarding the sale of the Bonds and in a Continuing Disclosure Undertaking to provide, or cause to be provided, annual financial information, including audited financial statements of the City, and notices of certain material events, as required by SEC Rule 15c2-12.

BANK QUALIFICATION

The City will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relating to the City and the Bonds, and said Official Statement will serve as a nearly-final Official Statement as required by Rule 15c2-12 of the SEC. The City's Preliminary Official Statement (the "POS"), is available for viewing in electronic format on the NSIauction website (www.NSIauction.com) or at the Northland Securities website (www.northlandsecurities.com). In order to print a copy or request a photocopy of the POS from NSIauction, click the "View POS" button on the NSIauction Selections Page and follow the instructions. In order to print a copy of the POS from the Northland Securities website (www.northlandsecurities.com), click Public Finance, then the "Official Statements" button under the Public Finance selections and follow the instructions. All proposal makers must review the POS and certify that they have done so prior to participating in the making of a proposal. Any questions concerning NSIauction should be directed to Grant Street Group at 412-391-5555.

A Final Official Statement will be provided in electronic format only once certain information relating to the initial offering price of the Bonds necessary to compute the yield on the Bonds has been received from the successful bidder. By awarding the Bonds to any underwriter or underwriting syndicate submitting an official proposal therefor, the City agrees that, not more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds have been awarded the Final Official Statement in an electronic format as prescribed by the Municipal Securities Rulemaking Board (MSRB).

Any underwriter submitting a proposal for the Bonds thereby agrees that if its proposal is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all participating underwriters of the Bonds for purposes of assuring receipt by each such participating underwriter of the Final Official Statement.

BOND INSURANCE AT UNDERWRITER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the successful bidder, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the successful bidder of the Bonds. Any increase in the costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the successful bidder, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the successful bidder. Failure of the municipal bond insurer to issue the policy after the Bonds have been awarded to the successful bidder shall not constitute cause for failure or refusal by the successful bidder to accept delivery on the Bonds.

NSIauction REQUIREMENTS

Registration and Admission: To make a proposal, proposal makers must first visit the NSIauction website where, if they have never registered with NSIauction, they can register and then request admission to make a proposal on all of the Bonds. Proposal makers will be notified prior to the scheduled proposal making time of their eligibility to make a proposal. Only FINRA-registered broker-dealers and dealer banks with DTC clearing arrangements will be eligible to make a proposal.

Rules of NSIauction: The "Rules of NSIauction" can be viewed on NSIauction and are incorporated herein by reference. Proposal makers must comply with the Rules of NSIauction in addition to the requirements of this Notice of Sale.

Proposal Details: All proposals must be submitted on the NSIauction website at "www.NSIauction.com". No telephone, telefax, telegraph or personal delivery proposals will be accepted. Proposal makers are permitted to submit proposals for the Bonds only in the All-or-None ("AON") auction during the auction. Proposal makers may change and submit proposals as many times as they wish during the auction; provided, however, each and any proposal submitted subsequent to a proposal maker's initial proposal must result in a lower true interest cost ("TIC"). In the event that the revised proposal does not produce a lower TIC, the initial proposal will remain valid. During the making of a proposal, no proposal maker will see any other proposal maker's proposal, but each proposal maker will see whether their proposal is a leading proposal relative to other proposals. On the auction page, proposal makers will be able to see whether any proposal has been submitted.

Extension of the Auction: If any proposal becomes a leading proposal two minutes prior to the scheduled end of the auction, the time period for submission of proposals will be automatically extended by two (2) minutes from the time such new leading proposal was received by NSIauction (the "Two-Minute Rule"). The Two-Minute Rule will remain in effect as long as proposals received by NSIauction meet the requirements of the Two-Minute Rule described above.

Verification: Proposal makers should verify the accuracy of their final proposals and compare them to the winning proposals reported on the NSIauction Observation Page immediately after the auction.

Postponement: The City reserves the right to postpone, from time to time, the date established for the receipt of proposals. Any such postponement will be announced on the Amendments Page of NSIauction or via TM3 and/or Bloomberg wire service at any time prior to the date and time for the auction. If any date fixed for the auction is postponed, an alternative sale date will be announced at least 24 hours prior to such alternative sale date.

Dated: July 13, 2015

BY ORDER OF THE FAIRMONT CITY
COUNCIL

/s/ Paul Hoyer
Finance Director

Additional information may be obtained from:
Northland Securities, Inc.
45 South 7th Street
Suite 2000
Minneapolis, Minnesota 55402
Telephone No.: 612-851-5900

MEETING DATE: July 13, 2015

SUBJECT: Second Amendment to License Agreement with Heritage Acres

REVIEWED BY: Mike Humpal, CEcD, City Administrator *AH*

SUBJECT INITIATION BY:

Petition	Board	<input checked="" type="checkbox"/>	Staff	Council	Commission	Committee
----------	-------	-------------------------------------	-------	---------	------------	-----------

SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/City Engineer

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 st Reading (Introduction only)		Set Public Hearing (Motion)		Information Only
	Ordinance 2 nd Reading (Roll call)		Hold Public Hearing (Motion to close)		

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff		Board		Commission		Committee
-------------------------------------	------------	--	-------	--	------------	--	-----------

	Issuance	<input checked="" type="checkbox"/>	Approval		Authorization		No recommendation
	Denial		Rejection		No action needed		

STATEMENT: The South Central Minnesota Agricultural Interpretive Center and Heritage Trails, Inc. (ie. Heritage Acres) operates on City owned property west of Sisseton Lake and is looking to invest in a new building on the existing site. To ensure they benefit from this investment over the life of the building they are requesting an extension to the existing agreement. The current License Agreement spells out the details of their usage of City property and would expire in 2031. The group is looking to extend the existing 1981 agreement an additional 50 years to 2081. This Second Amendment would extend the term of the agreement to 2081 and provide security for the group’s investment in a new building. Heritage Acres held an annual meeting in June where this amendment was reviewed by their membership.

MOTION: To approve the Second Amendment to the License Agreement between the City of Fairmont and South Central Minnesota Agricultural Interpretive Center and Heritage Trails, Inc.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Second Amendment to License Agreement
- 2.
- 3.

Council Action: _____ Date: _____

SECOND AMENDED LICENSE AGREEMENT

This agreement is made on July 13, 2015, between the City of Fairmont, a Minnesota municipal corporation, hereinafter called Licensor, and South Central Minnesota Agricultural Interpretive Center and Heritage Trails, Inc. (Heritage Interpretive Center, Inc. assumed name), a Minnesota non-profit corporation located in the City of Fairmont, Martin County, Minnesota, hereinafter called Licensee. Licensor and Licensee have entered into an Amended License Agreement dated April 23, 1991, (originally entered into in 1981) in which Licensor, among other provisions, granted to Licensee certain premises to be occupied and used for educational purposes designed to provide the general public with information concerning all areas of agriculture from the past, present, and future.

Licensor, in consideration of the covenants and conditions to be performed by Licensee, as set forth in the Amended License Agreement dated April 23, 1991, (originally entered into in 1981), amends section 11 of the agreement to extend the term of the License Agreement by an additional fifty (50) years so that, if not otherwise terminated, the License Agreement will terminate on April 23, 2081, unless the parties reach an agreement to extend, renew or renegotiate the License Agreement.

CITY OF FAIRMONT, MINNESOTA

HERITAGE INTERPRETIVE CENTER, INC.

By _____

Randy J. Quiring
Mayor

By _____


Jerry Simon
President

By _____

Patricia J. Monsen
City Clerk

MEETING DATE: July 13, 2015

SUBJECT: Call for Public Hearing on Proposed Ordinance 2015-07 Ordinance Amending City of Fairmont's Zoning Map

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	-------------------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input checked="" type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input checked="" type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	-------------------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Call for a public hearing on rezoning request. The Fairmont Planning Commission held a public hearing on July 7, 2015 on the rezoning request by Mike Schraad for Eric Worke (Ingleside) Lots 1-4, Block 2 of Poetter's 1st Addition from R-2 One and two family residential to R-3 Multiple-family residential district. After receiving public input, the Planning Commission voted unanimously to recommend approval of the rezoning request.

MOTION #1: Set public hearing on amending the City of Fairmont's official zoning map; rezoning Lots 1-4, Block 2 of Poetter's 1st Addition from R-2 One and two family residential to R-3 Multiple-family residential district for July 27, 2015.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Staff comments, Planning Commission Public Hearing Notice
2. Planning Commission Minutes, July 7, 2015
3. Draft Ordinance No. 2015-07



MEMO TO: Fairmont Planning Commission

MEMO FROM: Community Development Staff

DATE: July 1, 2015

SUBJECT: **Amendment of official zoning map
Rezoning of Poetter’s 1st Addition from R-2 One and two
family residential to R-3 Multiple-family residential district**

Introduction: Poetter’s 1st Addition was platted in 2003. Included Poetter Circle as well as the addition of 4 lots to the east of Stade’s Homestead Addition, the site of Ingleside – 2811 Roland Avenue. The addition of these 4 lots zoned R-2 has created a split zoning in this area. Eriael LLC (Ingleside) is proposing to expand their campus to the east and is requesting to rezone Poetter’s 1st Addition to R-3 Multiple family residential.

Recommendation: Staff supports the rezoning request; it would be the best use/zone for this property and would make the contiguous property all one zone. It should be noted that the property owned by Erial LLC is proposed to be replatted to Lot 1, Block 1, Ingleside Addition.

1. Is there a public need for additional land space to be zoned to the district? **Yes. The 2013 Housing Study indicates the need for multi-family rental units along with facilities for specialized senior housing noting Fairmont as the best possible location for this type of senior housing in Martin County.**
2. Should the rezoning be done in the area requested or would the public interest be better served if the rezoning were done in another area of the community? **Yes. Since this property abuts R-3 zoned property it would be in the public’s best interest.**
3. Would the granting of the rezoning request adversely affect the property values of adjacent landowners to an unreasonable degree? **No. The property adjacent is already zoned R-3 and has been operated as a multi-family facility since 1995.**
4. Would the granting of the rezoning request conform to the presently accepted future land use plans for the City as well as present land use? **Yes.**
5. Would the granting of the request impose other undue hardship on adjacent landowners such as: noise, electrical display signs, odors, or other nuisances? **The adjacent property has been R-3 and operated as**

a multi-family use. Parking has been a concern but is addressed through law enforcement and requiring the necessary onsite parking. There have not been reported hardships of noise, odors, electrical display signs.

6. If the request was granted, would necessary utilities be available to serve the purpose intended? **Street; mains are inplace. Some additional storm sewer will be added.**
7. Was there an oversight in preparing the zoning map that should be amended at this time? **No. R-2 and R-3 districts are compatible districts.**
8. Is this change really needed by the public, or is it merely a convenience to the owner? **Staff feels that the public will benefit from this change to allowing for additional housing options for our community and the surrounding areas.**

City staff recommend approval of this zoning request and passing it onto the Fairmont City Council with a positive recommendation.

CDS/lz



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

PUBLIC HEARING NOTICE

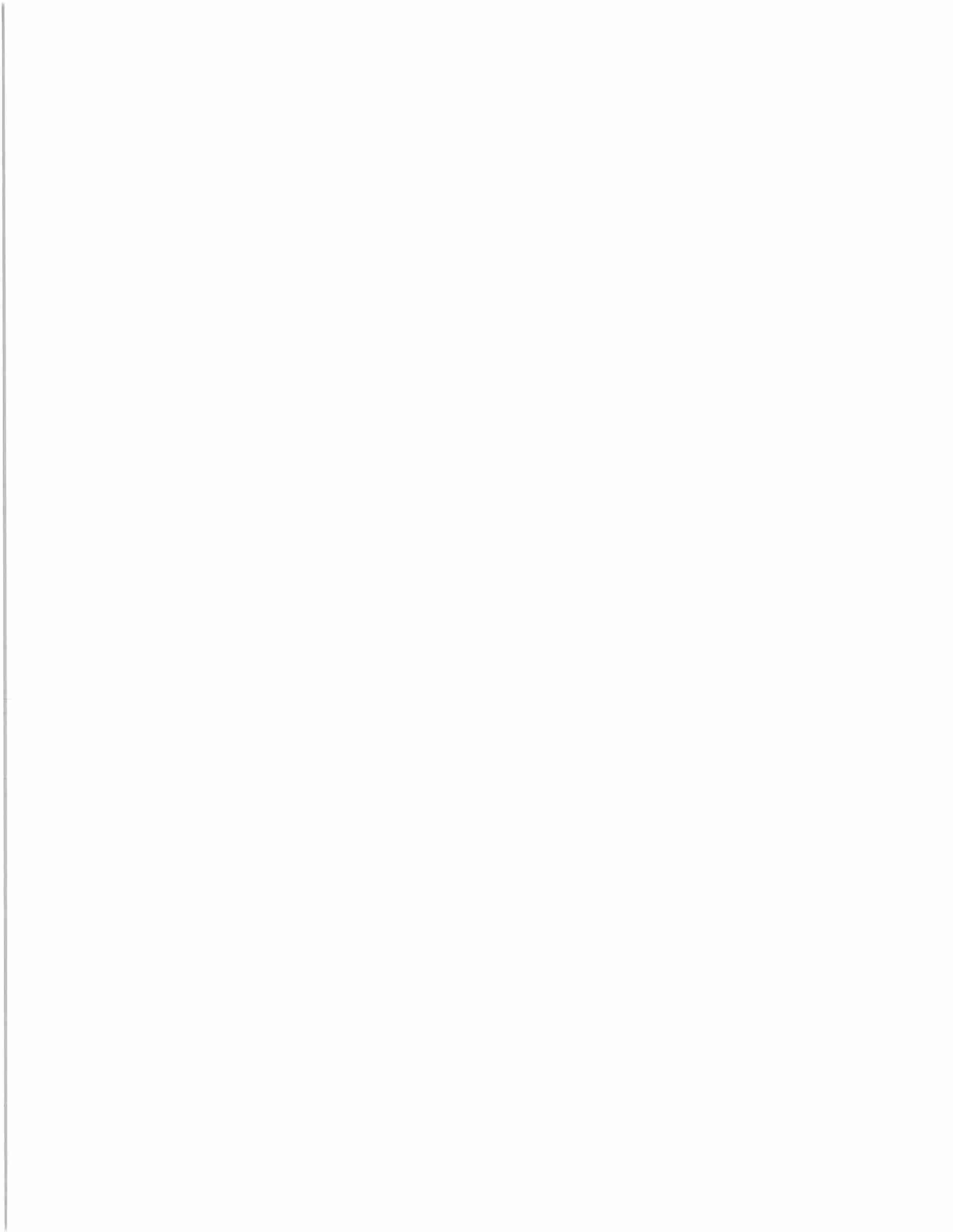
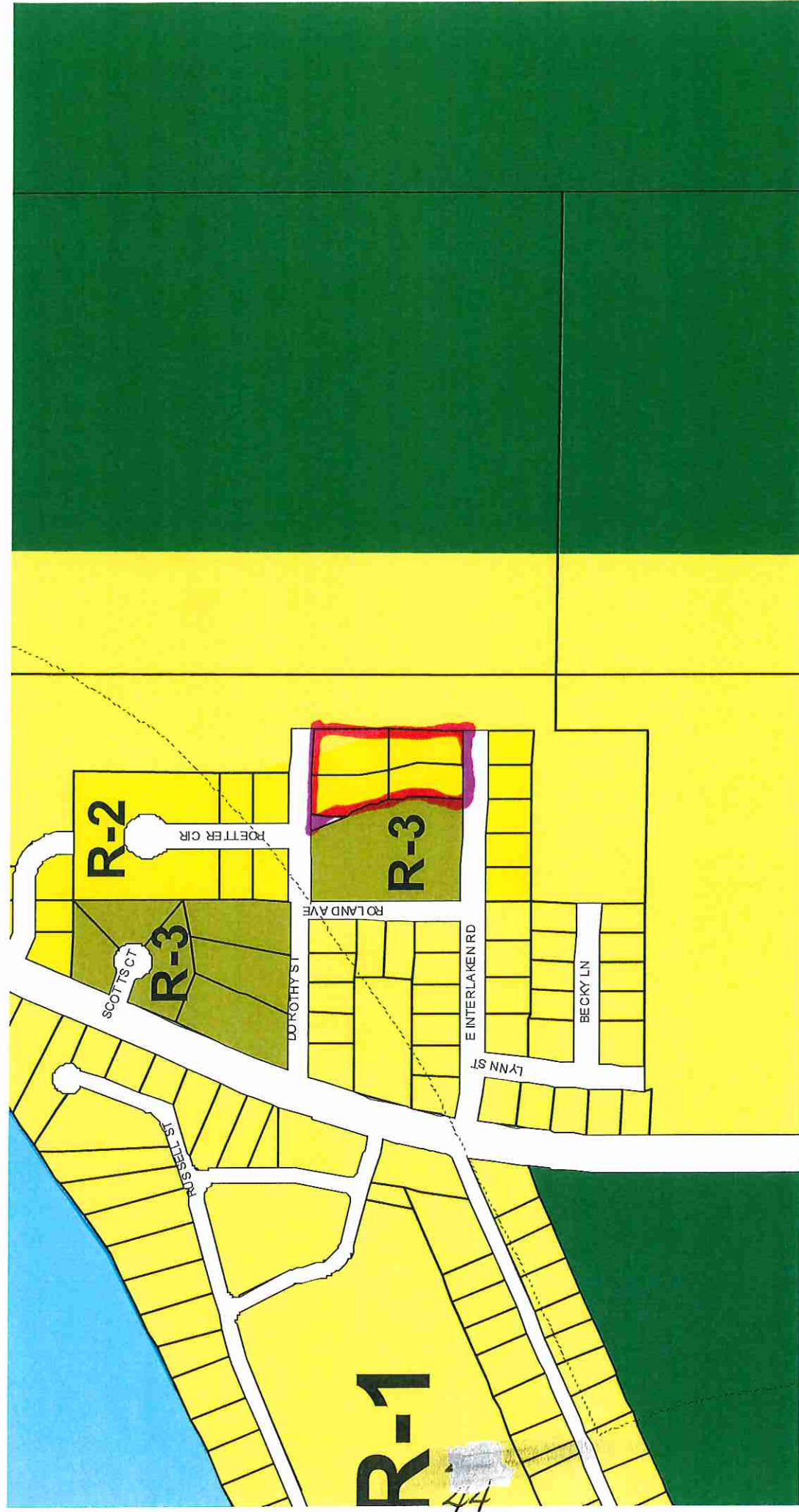
YOUR ATTENTION is called by the Planning Commission to a Public Hearing to be held on **July 7, 2015 at 5:30 P.M. at the City Hall Council Chambers, 100 Downtown Plaza, in the City of Fairmont** to consider:

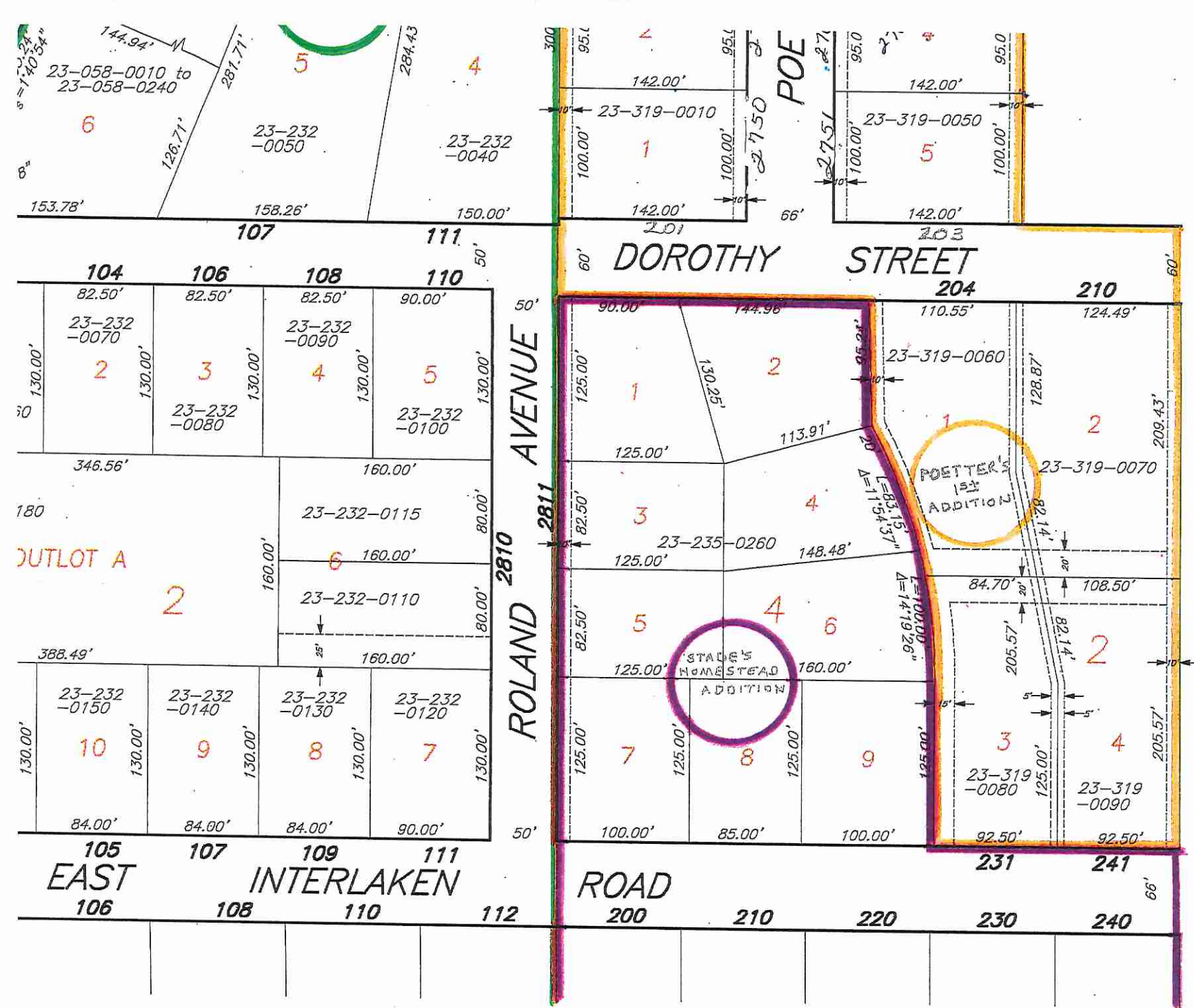
THE CITY CODE REQUIRES: . . . Section 26-38. Public hearing. The Planning Commission shall hold at least one (1) public hearing on the request for an amendment to this chapter or the official zoning map.

YOU ARE HEREBY FURTHER NOTIFIED, that your presence at this hearing is not mandatory, but it may be in your best interest to attend. This is a courtesy notice to said hearing according to Section 26-79 of the Fairmont City Code; which states: at least one (1) public hearing shall be held affording an opportunity for all parties interested to be heard.

CITY STAFF IS REQUESTING CONSIDERATION OF THE FOLLOWING TO THE ABOVE REQUIREMENTS: . . . The applicant is requesting amending the official zoning map rezoning the property formerly platted as Poetter's 1st Addition (replat of Stade's Homestead Addition & Poetter's 1st Addition to Lot 1, Block 1, Ingleside Addition) from R-2 One-and two-family residential district to R-3 Multiple-family residential district.

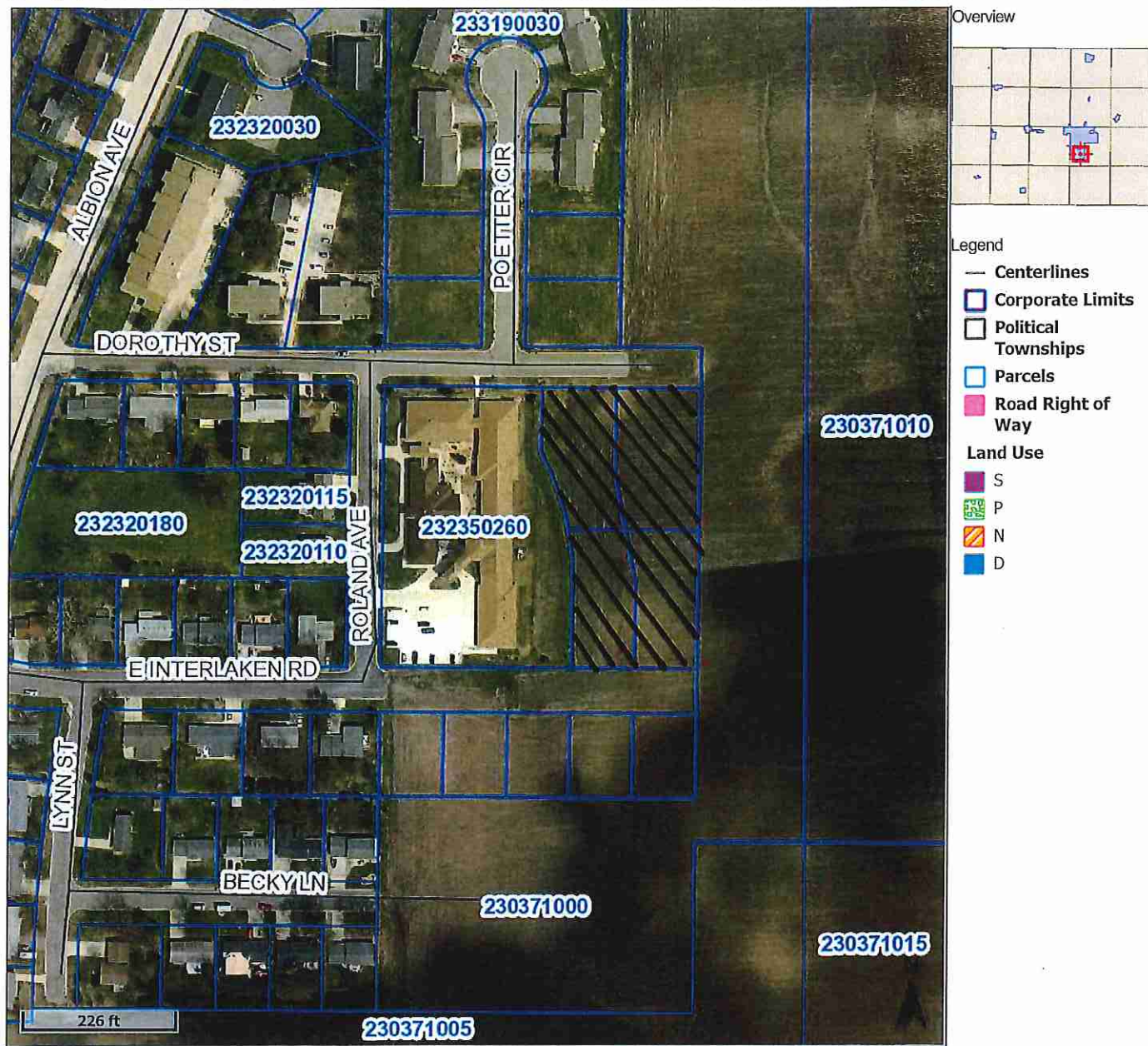
Applicant: Mike Schraad for Eric Worke
Address: 4350 Baker Road, Suite 40
Minnetonka MN 55343





170
45.

Date Created: 6/3/2015



Last Data Upload: 6/3/2015 9:01:46 AM

MINUTES OF THE FAIRMONT PLANNING COMMISSION

Regular Meeting

July 7, 2015

5:30 p.m. – Fairmont City Hall Council Chambers

Members present: Ed Willett, Ian Bents, Chris Pierce, Jenny Trushenski, Scott Unke
Members absent: Wendy Emler
Others present: Rod Halverson-KSUM/KFMC, City Administrator Mike Humpal and Leanne Zarling

Chairman Pierce called the meeting to order at 5:30 p.m.

Agenda: The agenda was accepted as presented on a motion by Bents, seconded by Trushenski and carried.

Minutes: The minutes of the April 7, 2015 meeting were approved as presented on a motion by Trushenski, seconded by Bents and carried.

Annual Reviews: Leanne Zarling presented the conditional use permits and home occupations up for review noting staff's recommendation for approval for another year. Mike Humpal noted that Car Parts Direct has added vehicle service to their salvage business, so if you see more cars than the 25 vehicle salvage limit; there are vehicles waiting for service. Bents made the motion to renew the permits as presented. Willett seconded the motion and it carried.

Public Hearings:

A) **Lake Park Boulevard Addition** proposed preliminary and final plat: Mike Humpal introduced the plat noting the Council had directed staff to prepare certain lake properties available for sale. The preliminary and final plat were reviewed per requirements of Chapter 24 of the City Code. Humpal noted that the lots were nonbuildable and would be tied to the lots adjacent except for if not for the public right-of-way. This is the first step in preparing for the appraisal and then sale of the property. Willett asked if the adjacent property was not interested in purchasing would it be offered to other buyers. Humpal stated possibly to the property owners on either side. The commission questioned if the property could be resold. Humpal noted that the lake parcels will be clubbed to the adjacent properties and could not be separately conveyed. Chairman Pierce opened the public hearing at 5:38 p.m. Hearing no public input, Unke made the motion to close the public hearing at 5:40 p.m., seconded by Bents and carried. Trushenski made the motion to approve the preliminary and final plat of Lake Park Boulevard Addition and make a recommendation to the City Council to accept and approve the preliminary and final plat of Lake Park Boulevard Addition. The motion was seconded by Willett and carried. John Richardson, 307 Lake Park Blvd asked if there was any consideration given to setting the property lines square to the lake. Humpal stated that the survey lines will be as presented in a direct line with the adjacent property lines. Mr. Richardson asked if a price had been established. Staff is still waiting for the appraisals.

B) **Amendment of official zoning map; rezoning of Poetter's 1st Addition from R-2 One and two family residential to R-3 Multiple-family residential district.** Leanne Zarling explained that Poetter's 1st Addition was platted in 2003 and included 4 lots zoned R-2 to the east of Stade's Homestead Addition, the site of Ingleside – 2811 Roland Avenue which was zoned R-3. This has created a split zoning of the property owned by Erial LLC. Staff reviewed the requirements laid out in the City Code noting the need for this type of housing confirmed by the Comprehensive Plan and the 2013 Housing Study. The multiple family use has been in existence since 1995 and compatible with the neighborhood. Staff supports the rezoning request. Willett asked who would pay for the additional storm sewer noted. Humpal stated by the developer with the exception of the City paying for the upsizing per the storm water plan. It would be paid from the storm water utility funds. Chairman Pierce opened the public hearing. Bill Boltjes, 203 Dorothy Street noted that when he purchased his lot he thought the area would remain one to two family dwellings. Mr. Boltjes also asked staff what would be done with the

excess dirt from the development; shared his concerns about weed control and the use of the street for storing construction equipment. Mr. Humpal shared that the City's zoning is not stagnant. The Comprehensive Plan supports all residential zones in this area. Zarling noted the City has ordinances in place to address weeds as well as vehicles being moved on public streets every 24-hours. Mike Schraad, Welsh Construction, the design/builder for the project addressed Mr. Boltjes' concerns. Mr. Schraad stated they try to be good neighbors; they will be taking necessary erosion control measures, make every attempt to have equipment on the site as well as worker parking. Chairman Pierce ask a proposed timeframe. Mr. Schraad estimated a 6-month project. Trushenski made the motion to close the public hearing at 5:55 p.m. The motion was seconded by Unke and carried. Willett made the motion to approve the rezoning as presented and recommend approval of this zoning request onto the Fairmont City Council. The motion was seconded by Trushenski and carried.

- C) **Preliminary and Final Plat of Ingleside Addition:** Zarling distributed a draft of the final plat noting that there are two possible title issues to be resolved. Staff is requesting the Commission review and take public input on both the preliminary and final plat noting approval would be contingent on resolving these two title issues. City staff requested Erial, LLC replat the contiguous property they own. This new plat will create Lot 1, Block 1 of Ingleside Addition. Zarling reviewed the preliminary and final platting criteria from Chapter 24 of the City Code noting compliance. Chairman Pierce opened the public hearing. Hearing no public input Unke made a motion to close the public hearing at 6:00 p.m. The motion was seconded by Willett and carried.
- D) Conditional Use Permit Amendment for a proposed expansion of the congregate housing facility at **2811 Roland Avenue, Erial, LLC (Ingleside)** from 42-units to 62-units: Zarling noted that the original conditional use permit was issued in 1995 for a 20-unit facility; it has been amended in 2003 to 32-units and in 2007 to their current size of 42 units. This facility has operated for twenty years with relatively few problems. Staff has reviewed the site plan, setbacks and storm water detention requirements. It was noted that an additional access point will be created off of Dorothy Street as well as 10 additional park spaces. This project is in compliance for parking. Humpal used Goldfinch Estates, Lakeview Methodist all having conditional use permits which allows the commission to review if the need arises. Chairman Pierce opened the public hearing. Hearing no public input, Unke made a motion to close the public hearing at 6:04 p.m. The motion was seconded by Willett. Willett made the motion to amend the conditional use permit for a congregate living facility at **2811 Roland Avenue** from 42-units to 62-units. The motion was seconded by Trushenski and carried.

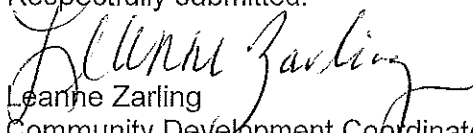
Old Business: None

New Business:

- A. Leanne Zarling presented the request by Ingleside Tax Increment Financing. The Planning Commission requirement is to review the project to insure that it conforms to city plans for development of the city as a whole. Humpal noted that the property, with the rezoning approved tonight is properly zoned for the use and the comp plan designates this area as multiple family residential. Willett asked how long the TIF district would be in place. Humpal noted all the City's districts are for nine years. Trushenski made the motion to offer the resolution for TIF District #26 – Ingleside expansion. The motion was seconded by Unke. On a roll call vote: Trushenski – yes, Unke – yes, Pierce – yes and Willett – yes. The resolution was duly adopted.

There being no further business, Trushenski made the motion to adjourn the meeting at 6:09 p.m. The motion was seconded by Willett and carried.

Respectfully submitted:


Leanne Zarling
Community Development Coordinator

ORDINANCE NO. 2015-07

DRAFT

STATE OF MINNESOTA)
COUNTY OF MARTIN) ss
CITY OF FAIRMONT)

ORDINANCE AMENDING CITY OF FAIRMONT'S ZONING MAP

Whereas, an application has been received by the City to rezone the following described real properties, located in the City of Fairmont, County of Martin, State of Minnesota, to-wit:

Lots 1, 2, 3 and 4, Block 2, Poetter's 1st Addition in the City of Fairmont, Martin County, Minnesota.

Whereas, this property is currently zoned R-2 One- and two family residential and the request is to rezone the property to R-3 Multiple family residential, and;

Whereas, notice of a public hearing to be held by the Fairmont Planning Commission on the rezoning described above was properly served on the property owners and published as required by law, and;

Whereas, the Fairmont Planning Commission has held a public hearing and took testimony from the public with respect to the application and recommendations on July 7, 2015, and;

Whereas, the Fairmont Planning Commission has recommended the rezoning requests detailed above, and;

Whereas, notice of a public hearing in front of the Fairmont City Council was properly served upon the property owners and published as required by law and;

Whereas, the Fairmont City Council held a public hearing and took testimony from the public with respect to the application and recommendations on July 27, 2015, and;

Whereas, the Fairmont City Council finds that the rezoning application is reasonable and in the best interest of the City, and;

Whereas, Fairmont's Zoning Map is to be amended by ordinance, approved by the Fairmont City Council.

Now, therefore be it ordained by the City Council of the City of Fairmont that the following described piece of real property located in the City of Fairmont, County of Martin, State of Minnesota, be rezoned as follows:

**Rezoning from
R-2 One- and two-family residential district to R-3 Multiple family residential district**

Lots 1, 2, 3 and 4, Block 2 of Poetter's 1st Addition in the City of Fairmont, Martin County, Minnesota.

Duly adopted by the City Council on this ____ day of _____, 2015.

Randy Quiring, Mayor


ATTEST:

Patricia Monsen, City Clerk

1st Reading: July 13, 2015
2nd Reading: July 27, 2015

MEETING DATE: July 13, 2015

SUBJECT: Conditional Use Permit Amendment at **2811 Roland Avenue**-Ingleside to Expand the Congregate Housing Facility

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	-------------------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: Councilor Anderson

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	-------------------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Fairmont Planning Commission held a public hearing on July 7, 2015 on the request for a conditional use permit amendment for a proposed expansion of the congregate housing facility from 42-units to 62-units. This is the third amendment to the original conditional use permit issued in 1995 for 20 units. The Planning Commission voted unanimously to recommend the conditional use permit amendment to the City Council for approval.

MOTION: To approve the Conditional Use Permit amendment for expansion of the congregate housing facility to 62 units at **2811 Roland Avenue** for **Erial LLC (Ingleside)**.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Public Hearing Notice; staff comments
2. Planning Commission Minutes, 7/7/15
3. _____

Council Action: _____ Date: _____



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031

Phone (507) 238-9461

www.fairmont.org

Fax (507) 238-9469

PUBLIC HEARING NOTICE

Dear Property Owner:

YOUR ATTENTION is called by the Planning Commission to a Public Hearing to be held on **July 7, 2015 at 5:30 P.M. at the Fairmont City Hall Council Chambers, 100 Downtown Plaza in the City of Fairmont** to consider:

THE CITY CODE REQUIRES IN: Section 26-79. Public Hearing. The Planning Commission shall hold at least one (1) public hearing on the request for a conditional use permit.

YOU ARE HEREBY FURTHER NOTIFIED, that your presence at this hearing is not mandatory, but it may be in your best interest to attend. This is a courtesy notice to said hearing according to Section 26-79 of the Fairmont City Code; which states: at least one (1) public hearing shall be held affording an opportunity for all parties interested to be heard.

APPLICANT IS REQUESTING CONSIDERATION OF THE FOLLOWING TO THE ABOVE REQUIREMENTS. . . The applicant is requesting to amend their conditional use permit for an expansion of the congregate housing facility from 42-units to 62 units at **2811 Roland Avenue.**

Address of Request: 2811 Roland Avenue (Ingleside)

Applicant: Mike Schraad for Eric Worke
4350 Baker Road, Suite 40
Minnetonka MN 55343



MEMO TO: Planning Commission

FROM: Community Development Staff

DATE: July 1, 2015

SUBJECT: **Public hearing to review a proposed amendment to a conditional use permit at 2811 Roland Avenue for a proposed expansion of the congregate housing facility from 42-units to 62-units.**

Introduction: The property at 2811 Roland Avenue has been operating as assisted living since 1995 starting with 20 units. It expanded in 2003 to 32 units and 2007 to their current size of 42 units. This facility has operated for twenty (20) years with relatively few problems.

Erial LLC (Ingleside) is requesting to amend their conditional use permit with twenty additional units for a total of 62 units. A review of the site plan, setbacks and storm water detention requirements all are sufficient to accommodate the addition. Staff believes the land use fits in this area. The same six conditions that are required for the existing conditional use permit can be met for the amendment:

Conditions for Conditional Use: The Planning Commission may recommend conditions relating to the granting of a conditional use permit as they deem necessary to carry out the intent and purpose of this chapter and protect the general welfare of the city. Recommended conditions may include the following general conditions (if applicable) and shall include specific conditions listed for each conditional use in this chapter:

- 1) The architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area so as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot. **The building type, look and materials will continue to be consistent with the surrounding neighborhood.**

- 2) That the entire site other than that taken up by a building, structure, or plantings shall be surfaced with a material to control dust and drainage. This surfacing is subject to approval by appropriate city staff. **The site will continue to be developed as in the past, building, hard surfaced parking and landscaping.**
- (3) That the lighting shall be accomplished in such a way as to have no direct source of light visible from adjacent land in residential use or from a public right-of-way. **The lighting plan will be consistent with current development.**
- (4) That vehicular access points shall create a minimum of conflict with through traffic movement and shall comply with the requirements of this chapter. **There will be a new access point created off of Dorothy Street as well as ten (10) additional parking spaces. The code requires 1 parking space for each 3-units; 1 for each employee on shift. With the expansion to 62 units, the project met the parking requirements with 40 stalls. With Dorothy Street being a dead-end there have been some issues of vehicles turning around in adjacent property owners' driveways. Hopefully the new ingress/egress on Dorothy Street will eliminate this.**
- (5) That open storage and refuse from the use shall be adequately continued and controlled on-site. **In compliance.**
- (6) Any other condition as deemed necessary to protect the public health, safety, and general welfare

Staff Review and Recommendation: Based on the findings of the site plan review, code review and past performance of the facility; staff recommends to allow for the amendment of the conditional use permit from 42-units to 62 units.

CDS/lz

excess dirt from the development; shared his concerns about weed control and the use of the street for storing construction equipment. Mr. Humpal shared that the City's zoning is not stagnant. The Comprehensive Plan supports all residential zones in this area. Zarling noted the City has ordinances in place to address weeds as well as vehicles being moved on public streets every 24-hours. Mike Schraad, Welsh Construction, the design/builder for the project addressed Mr. Boltjes' concerns. Mr. Schraad stated they try to be good neighbors; they will be taking necessary erosion control measures, make every attempt to have equipment on the site as well as worker parking. Chairman Pierce ask a proposed timeframe. Mr. Schraad estimated a 6-month project. Trushenski made the motion to close the public hearing at 5:55 p.m. The motion was seconded by Unke and carried. Willett made the motion to approve the rezoning as presented and recommend approval of this zoning request onto the Fairmont City Council. The motion was seconded by Trushenski and carried.

C) **Preliminary and Final Plat of Ingleside Addition:** Zarling distributed a draft of the final plat noting that there are two possible title issues to be resolved. Staff is requesting the Commission review and take public input on both the preliminary and final plat noting approval would be contingent on resolving these two title issues. City staff requested Erial, LLC replat the contiguous property they own. This new plat will create Lot 1, Block 1 of Ingleside Addition. Zarling reviewed the preliminary and final platting criteria from Chapter 24 of the City Code noting compliance. Chairman Pierce opened the public hearing. Hearing no public input Unke made a motion to close the public hearing at 6:00 p.m. The motion was seconded by Willett and carried.

* D) Conditional Use Permit Amendment for a proposed expansion of the congregate housing facility at **2811 Roland Avenue, Erial, LLC (Ingleside)** from 42-units to 62-units: Zarling noted that the original conditional use permit was issued in 1995 for a 20-unit facility; it has been amended in 2003 to 32-units and in 2007 to their current size of 42 units. This facility has operated for twenty years with relatively few problems. Staff has reviewed the site plan, setbacks and storm water detention requirements. It was noted that an additional access point will be created off of Dorothy Street as well as 10 additional park spaces. This project is in compliance for parking. Humpal used Goldfinch Estates, Lakeview Methodist all having conditional use permits which allows the commission to review if the need arises. Chairman Pierce opened the public hearing. Hearing no public input, Unke made a motion to close the public hearing at 6:04 p.m. The motion was seconded by Willett. Willett made the motion to amend the conditional use permit for a congregate living facility at **2811 Roland Avenue** from 42-units to 62-units. The motion was seconded by Trushenski and carried.

Old Business: None

New Business:

A. Leanne Zarling presented the request by Ingleside Tax Increment Financing. The Planning Commission requirement is to review the project to insure that it conforms to city plans for development of the city as a whole. Humpal noted that the property, with the rezoning approved tonight is properly zoned for the use and the comp plan designates this area as multiple family residential. Willett asked how long the TIF district would be in place. Humpal noted all the City's districts are for nine years. Trushenski made the motion to offer the resolution for TIF District #26 – Ingleside expansion. The motion was seconded by Unke. On a roll call vote: Trushenski – yes, Unke – yes, Pierce – yes and Willett – yes. The resolution was duly adopted.


There being no further business, Trushenski made the motion to adjourn the meeting at 6:09 p.m. The motion was seconded by Willett and carried.

Respectfully submitted:


Leanne Zarling
Community Development Coordinator

MEETING DATE: July 13, 2015

SUBJECT: Release of Easements to Ingleside Senior Housing

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Troy Nemmers, City Engineer

INTRODUCED BY: Mike Humpal

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Ingleside Senior Housing is expanding their facility. When the property was originally platted the plat included easements for public utilities. The utilities were not constructed. The need for the easements has been reviewed and the conclusion is that they are not necessary for the planned development of the City's infrastructure. The releasing of the easements will provide Ingleside the maximum flexibility in the development of their project.

MOTION: To authorize the Mayor and City Clerk to sign the necessary documents to release the easements created during the platting of Poetters' Addition.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Proposed quit claim deed. _____
2. _____
3. _____

Council Action: _____ Date: _____

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED

Business Entity to Business Entity

DEED TAX DUE: \$1.65

DATE: July 13, 2015

FOR VALUABLE CONSIDERATION, the City of Fairmont, a municipal corporation under the laws of the State of Minnesota ("Grantor"), hereby conveys and quitclaims to Eriael LLC, a Limited Liability Corporation under the laws of the State of Minnesota ("Grantee"), real property in Martin County, Minnesota, legally described as follows:

The west 10.00 feet, the east 5.00 feet, and the south 20.00 feet of Lot 1, Block 2, Poetter's First Addition, according to the recorded plat thereof, City of Fairmont, Martin County, Minnesota.

AND

The west 5.00 feet, the east 10.00 feet, and the south 20.00 feet of Lot 2, Block 2, Poetter's First Addition, according to the recorded plat thereof, City of Fairmont, Martin County, Minnesota.

AND

The west 15.00 feet, the east 5.00 feet, and the north 20.00 feet of Lot 3, Block 2, Poetter's First Addition, according to the recorded plat thereof, City of Fairmont, Martin County, Minnesota.

AND

The west 5.00 feet, the east 10.00 feet, and the north 20.00 feet of Lot 4, Block 2, Poetter's First Addition, according to the recorded plat thereof, City of Fairmont, Martin County, Minnesota.

The purpose of this conveyance is to release the easements conveyed on July 14, 2003 via the platting of Poetter's First Addition.

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: [...].)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor
 City of Fairmont
 By: _____
 Randy J. Quiring
 Its: Mayor
 By: _____
 Patricia J. Monsen
 Its: City Clerk

State of Minnesota, County of Martin

This instrument was acknowledged before me on _____, by Randy J. Quiring as Mayor and by Patricia J. Monsen as City Clerk of the City of Fairmont.

(Stamp)


(signature of notarial officer)
 Title (and Rank): _____
 My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
 Elizabeth W. Bloomquist
 Fairmont City Attorney
 100 Downtown Plaza
 Fairmont, MN 56031
 507-238-3939

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
 Eriael LLC
 14823 367th Avenue
 Waseca, MN 56093

MEETING DATE: July 13, 2015

SUBJECT: Approval of Preliminary & Final Plat of Lake Park Boulevard Addition

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	-------------------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	-------------------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Planning Commission held a public hearing on the preliminary & final plat of Lake Park Boulevard Addition on July 7, 2015. The Commission reviewed the platting requirements laid out in the City Code Sections 24-77 and 92. The plat is conforming. This plat does not require any new infrastructure, nor development agreement. The Planning Commission unanimously recommends approval of Lake Park Boulevard Addition as presented.

MOTION: To approve the preliminary and final plat of Lake Park Boulevard Addition.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. PC Notice of Public Hearing, Staff Comments
2. Planning Commission Minutes, July 7, 2015

Council Action: _____ Date: _____



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

TO: Fairmont Planning Commission
FROM: Community Development Staff
DATE: July 1, 2015
SUBJECT: **Public hearing to review proposed Preliminary and Final Plat of Lake Park Boulevard Addition**

=====

Staff Review: The Fairmont City Council directed staff to prepare certain lake properties available for sale to adjacent property owners (if not for Lake Park Blvd). The first step in the process was to have the property surveyed and proceed with the platting process. This staff review is in accordance with the requirements of Chapter 24, Article IV of Fairmont's City Code.

Preliminary Plat

24-77. Required information.

1. Name: **Yes - Lake Park Boulevard Addition**
2. Legal description: **Yes**
3. Date: **Yes**
4. Acreage of land to be subdivided: **0.23± Acres**
5. Zoning classification of land to be subdivided and all adjacent lands: **R-1 Single Family Residential; As stand-alone lots they do not meet the lot requirements. However, these properties will be added to adjacent properties.**
6. Contours at an interval of two (2) feet: **Yes**
7. Boundary lines of area to be subdivided, their bearings and distances. **Yes**
8. Existing and proposed easements and their locations, widths and distances. **No easements; existing storm pipe and riprap are noted.**
9. Streets on and adjacent to the tract and their names, widths, proposed approximate grades and proposed relative ground elevations at the intersections of all streets and every one hundred (100) feet along such streets and at the corners or extremities of the plat, and other dimensions as may be required. **Street existing; Lake Park Boulevard.**
10. Utilities on and adjacent to the tract showing proposed connections to existing utility systems. **Yes – complete.**
11. Lot lines, lot numbers, lot dimensions and square footage of each lot. **Yes, all dimensions etc. are in place.**

12. Sites and their acreages, if any to be reserved or dedicated for parks, recreation areas open spaces, schools or other public uses. **No park land dedication required.**
13. Minimum building setback lines. **These lots are nonbuildable.**
14. Location of railroads, streams, natural and proposed drainage courses, permanent buildings, natural features, and other information. **Yes.**
15. Other reasonable information, such as percolation and other soil tests, if so requested by the city planner or planning commission. **Good explanation within plan.**
16. Description of any proposed deed restrictions. **None**
17. An informational statement as to the general plan of improvement, drainage, and development. **Includes property description, ownership, zoning for general development.**
18. Does the plat fit the Comprehensive Plan? **Yes. The property is designated as residential.**

Final Plat

Section 24-92. Required information. The final plat shall include the following information or any other information as required by state law:

1. Data required by state law to full describe the land to be platted including accurate dimensions, angles, bearings to describe boundaries, streets, easements, areas reserved for public purpose and other important features (drawn no less than one hundred (100) feet to one (1) inch. **Yes. Map is adequate.**
2. Name and right-of-way width of each street. **Yes.**
3. Block and lot numbers, lot dimensions and square footage. **All lots and block numbers in place.**
4. Purpose for which sites, other than residential lots, are dedicated or reserved. **Yes.**
5. Location of rivers, streams, creeks, lakes and wetlands as required by state law. **Yes**
6. Names and location of adjoining subdivisions, streets, right-of-ways, and any other sites for public use. **Yes.**
7. Certifications on the plats that are required by state law. **Yes.**
8. Dedication of streets, easements, public areas and right-of-ways. **NN/A**

The sub divider shall submit the following when filing the final plat unless exempted by the city planner.

1. Certification that the sub divider has complied with one (1) of the following alternatives: **Basic improvements exist at time of platting.**
2. Cross-sections, profiles and grades of streets, curbs, gutters and sidewalks showing locations of in-street utilities; drawn to standard scales and elevations and prepared by a registered professional engineer. **Streets and infrastructure are existing.**

3. Drainage and grading plan showing approximate final elevations at two-foot intervals. **Existing drainage to be utilized.**
4. Protective covenant documents. **N/A**
5. Letters of approval of highway access points and service roads from the commissioner of highways and county engineer. **N/A**
6. Title opinion by an attorney indicating ownership of the subdivision when public easements or right-of-ways are dedicated to the city. **N/A.**
7. Tax certification showing that all taxes and assessments due on the property to be subdivided have been paid in full. **N/A.**

Section 24-152. Agreements, financial guarantees, etc.

- a. Before a final plat is approved by the City Council, the owner and subdivider shall be required to execute and submit to the City Council an agreement, which shall be binding on the owner's heir's personal representatives and assigns, that no private construction is to be made on the plat, or file any application for building permits for such construction until all improvements as may be required by the city have been made or arranged for pursuant to this chapter. Prior to the making of the required improvements, the owner or subdivider shall be required by the city to deposit with the city clerk an amount equal to one hundred twenty-five (125) percent of the city's estimated cost of such improvements, either in an escrow deposit or an indemnity bond, with sureties satisfactory to the city, conditioned upon the payment of all construction costs incurred in making of such improvements and all expense incurred by the city for engineering and legal fees and other expense in connection with the making of such improvements. **N/A.**

Section 24-156. Public sites and open spaces. In all new major subdivisions, land shall be dedicated or a fee paid in lieu of dedication for the purpose of providing public open space. **No park dedication required.**

Section 24-201. Conformity with comprehensive plan. Each proposed subdivision shall conform to the comprehensive plan. **Conforms to comprehensive plan.**

Section 24-203. Sidewalks - N/A

Section 24-204. Utilities and Section 24-205. Easements – none required.

Section 24-206. Blocks and Section 24-207 Lots. Nonbuildable lots.

Section 24-226. Street plan and Section 24-227 Street design. Exists

Section 24-228. Street grades. Exists, meets the standards.

Section 24-229 through Section 24-236 do not apply to this plat.

Section 24-237. Street names. Exists, meets the standards.

Section 24-238. Intersections. Exists, meets the standards.

Staff Recommendation: Staff recommends that the Planning Commission approve the preliminary and final plat of **Lake Park Boulevard Addition** and make a recommendation to the City Council to accept and approve the preliminary and final plat of **Lake Park Boulevard Addition**.

CDS/lz



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

PUBLIC HEARING NOTICE

Dear Property Owner:

YOUR ATTENTION is called by the Planning Commission to a Public Hearing to be held on **July 7, 2015 at 5:30 P.M. at the City Hall 2nd Floor Conference Room, 100 Downtown Plaza, in the City of Fairmont** to consider:

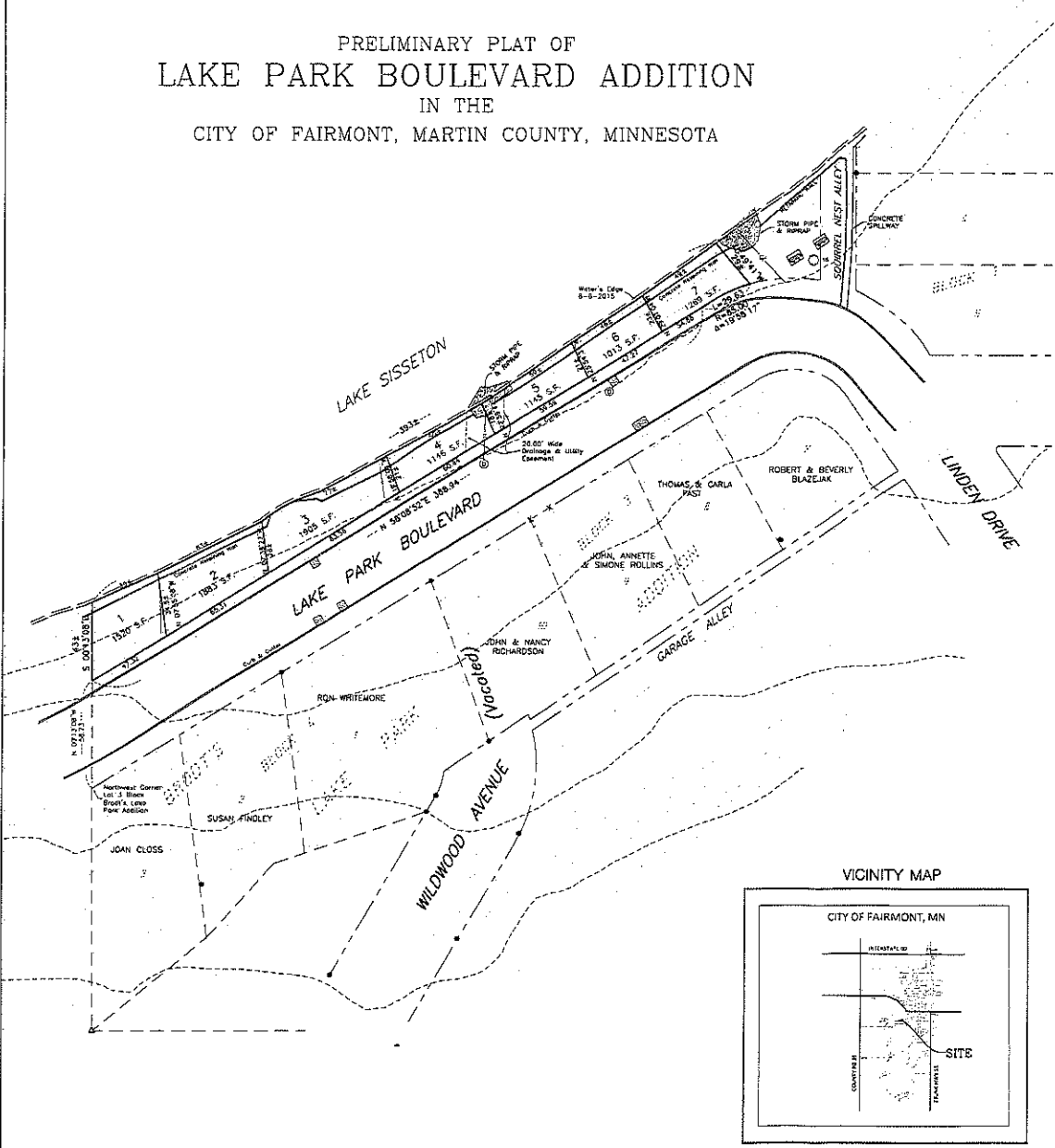
THE CITY CODE REQUIRES: . . . **Section 24-78. Public hearing.** The Planning Commission shall hold a public hearing on a preliminary plat. Notice of the hearing shall be mailed not less than five (5) days before the date of the hearing to all property owners within one hundred (100) feet of the proposed plat.

YOU ARE HEREBY FURTHER NOTIFIED, that your presence at this hearing is not mandatory, but it may be in your best interest to attend. This is a courtesy notice to said hearing according to Section 26-79 of the Fairmont City Code; which states: at least one (1) public hearing shall be held affording an opportunity for all parties interested to be heard.

APPLICANT IS REQUESTING CONSIDERATION OF THE FOLLOWING TO THE ABOVE REQUIREMENTS: . . . The City is requesting the Planning Commission take public input, review and make recommendation to the City Council on the preliminary and final plat of **Lake Park Boulevard Addition.**

Applicant: City of Fairmont
Address: 100 Downtown Plaza
Fairmont MN
Proposed Plat: Lake Park Boulevard Addition

PRELIMINARY PLAT OF
LAKE PARK BOULEVARD ADDITION
IN THE
CITY OF FAIRMONT, MARTIN COUNTY, MINNESOTA



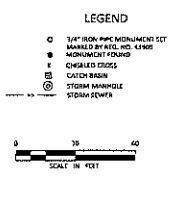
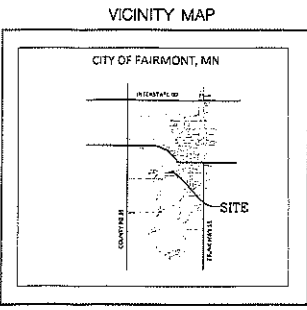
PROPERTY DESCRIPTION
A tract of land in Southeast Quarter of the Southwest Quarter of Section 8, Township 102 North, Range 30 West, City of Fairmont, Martin County, Minnesota described as follows:
Commencing at the northeast corner of Lot 3, Block 3 in BROOKS LAKE PARK ADDITION according to the plat thereof on file and of record in the office of the County Recorder; thence North 00 degrees 12 minutes 00 seconds West on the northern extension of the west line of Lot 3 of said Block 3, a distance of 58.73 feet to the point of beginning; thence North 58 degrees 05 minutes 50 seconds East, a distance of 308.94 feet to a new tangential circular curve having a radius of 85.00 feet and a center of radius that bears South 30 degrees 30 minutes 32 seconds East; thence Northwesterly, along said curve a distance of 29.83 feet through a central angle of 10 degrees 54 minutes 17 seconds; thence North 40 degrees 49 minutes 41 seconds West, a distance of 23 feet, more or less to the water's edge of Lake Sisseton; thence Southwesterly, along said water's edge, a distance of 305 feet, more or less to a point on the westerly extension of the west line of said Lot 3; thence South 00 degrees 13 minutes 08 seconds East, along said line, a distance 43 feet, more or less to the point of beginning.

TOTAL SUBDIVISION AREA
0.23± ACRES

CURRENT ZONING:
R-1 SINGLE FAMILY RESIDENTIAL DISTRICT

SETBACKS:
FRONT YARD - 30 feet minimum.
INTERIOR SIDE YARD - 10% of lot width not more than 10 feet required
CORNER YARD - 25 feet minimum.
REAR YARD - 10% not less than 25 percent of lot depth.

MINIMUM LOT REQUIREMENTS:
LOT AREA - 4,500 square feet
LOT WIDTH - 33 feet
DEPTH - For residential use, no structure shall exceed two (2) stories or 35 feet in height.



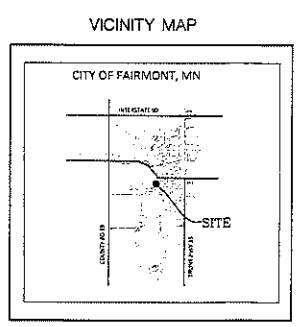
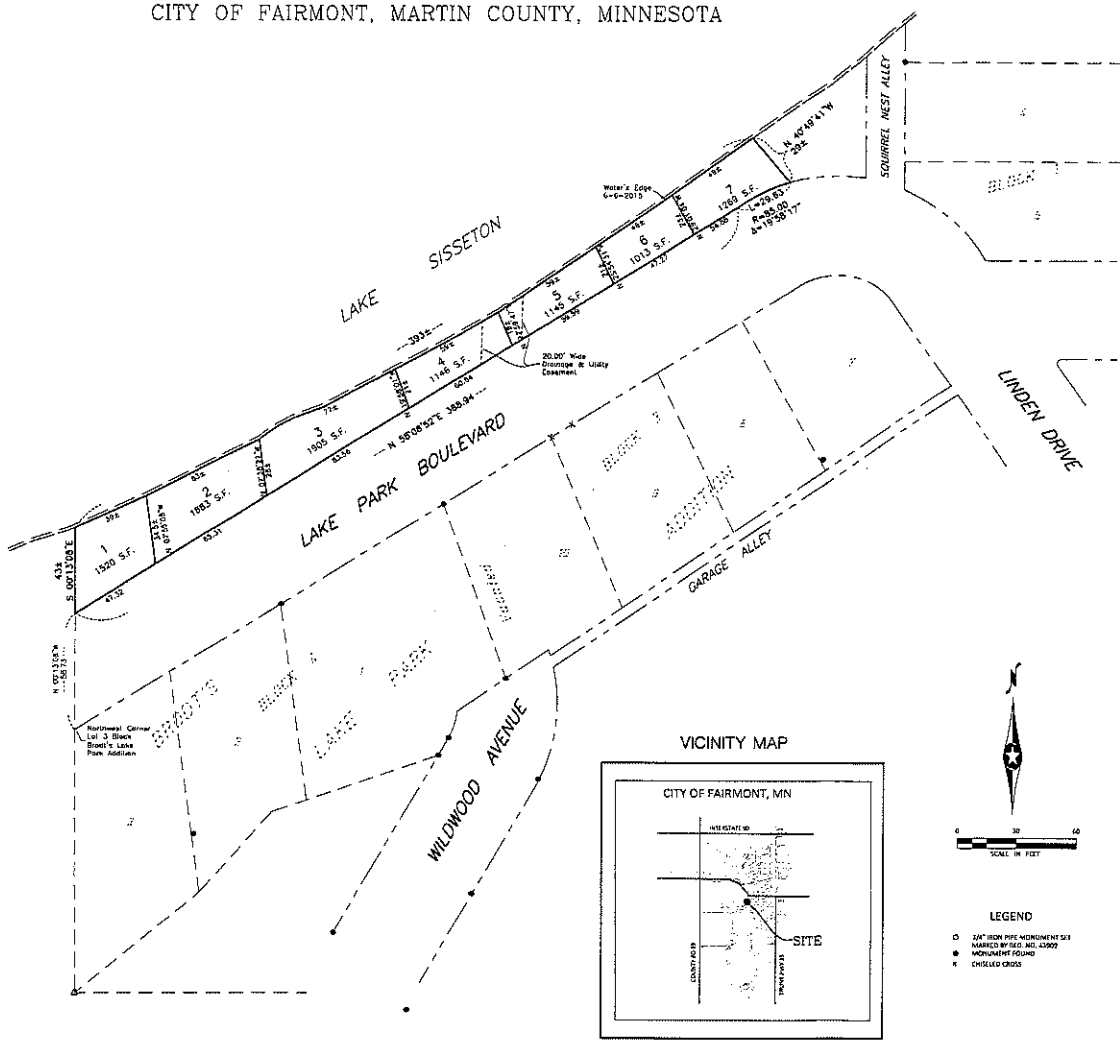
SURVEYOR'S CERTIFICATION
I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

WALTER A. HOFFER
License Number 43300

THIS PLAT PREPARED BY BOLTON & MENKE, INC.
DRAWN BY: JAW/BA

666

PLAT OF
LAKE PARK BOULEVARD ADDITION
IN THE
CITY OF FAIRMONT, MARTIN COUNTY, MINNESOTA



LEGEND
O SECTION PERMANENT SET
M MARKED BY REG. NO. 43909
● MONUMENT FOUND
* CHISELED CROSS

TOTAL SUBMISSION AREA
0.19± ACRES

INSTRUMENT OF DEDICATION
KNOW ALL MEN BY THESE PRESENTS: That the City of Fairmont, a Minnesota Municipal Corporation, owner of the following described property:
A tract of land in Southwest Quarter of the Southwest Quarter of Section 6, Township 102 North, Range 30 West, City of Fairmont, Martin County, Minnesota described as follows: Commencing at the northeast corner of Lot 3, Block 3 in BRIGGS' LAKE PARK ADDITION according to the plat thereof on file and of record in the office of the County Recorder; thence North 00 degrees 13 minutes 08 seconds West on the northerly extension of the west line of Lot 3 of said Block 3, a distance of 58.73 feet to the point of beginning; thence North 56 degrees 08 minutes 32 seconds East, a distance of 380.24 feet, to a non-tangential circular curve having a radius of 85.00 feet and a center of curve that bears South 36 degrees 20 minutes 32 seconds East; thence Northeasterly, along said curve a distance of 23.63 feet through a central angle of 19 degrees 38 minutes 17 seconds; thence North 40 degrees 49 minutes 41 seconds West, a distance of 29 feet, more or less to the water's edge of Lake Sisseton; thence Southwesterly, along said water's edge, a distance of 393 feet, more or less to a point on the northerly extension of the west line of said Lot 3; thence South 00 degrees 13 minutes 08 seconds East, along said line, a distance of 43 feet, more or less to the point of beginning.

Has caused the same to be surveyed and plotted as LAKE PARK BOULEVARD ADDITION and does hereby dedicate to the public for the public use the public way(s) and the drainage and utility easement as created by this plat.
In witness whereof said City of Fairmont, a Minnesota Municipal Corporation, has caused these presents to be signed by its proper officers this _____ day of _____, 2015.
Signed: City of Fairmont

Mayor _____ City Clerk _____
State of Minnesota)
County of Martin) as
This instrument was acknowledged before me on this _____ day of _____, 2015 by _____ City Clerk and Randy Goring, Mayor of the City of Fairmont, a Minnesota Municipal Corporation.

Notary Public,
Martin County, Minnesota,
My Commission Expires _____

SURVEYOR'S CERTIFICATE
I, Joseph A. Heafner, Registered Land Surveyor, certify that I have surveyed and plotted the property described in the plat as LAKE PARK BOULEVARD ADDITION and that this plat is a correct representation of the survey, that all distances are correctly shown on the plat in feet and hundredths of a foot, that all monuments have been correctly placed in the ground as shown or will be placed in the ground as designated; that the outside boundary lines are correctly designated on the plat; and that there are no wetlands as defined in MS 50B.02, Subd. 1, or public highways to be designated other than as shown.
Joseph A. Heafner, Land Surveyor
Minnesota License No. 43909
NOTARY'S CERTIFICATE
State of Minnesota)
County of Martin) as
The foregoing instrument was acknowledged before me this _____ day of _____, 2015, by Joseph A. Heafner, Land Surveyor, Minnesota License No. 43909.
Dwight C. Schremsbach, Notary Public
Martin County, Minnesota
My Commission Expires 1-31-2014.

APPROVALS
Be it known that on the _____ day of _____, 2015, the Planning Commission of the City of Fairmont, Minnesota, did duly approve this plat.
Chair _____
Be it known that on the _____ day of _____, 2015, the City Council of the City of Fairmont, Minnesota, did duly approve this plat of MAPLE POINTE ADDITION, and is in compliance with the provisions of Minnesota Statute, Section 50B.03 Subd. 2.

Mayor _____ Administrator _____

COUNTY TREASURER
At current 20_____ taxes are paid in full as of this _____ day of _____, 20_____.
Martin County Treasurer _____

COUNTY AUDITOR
No delinquent taxes and transfer entered this _____ day of _____, 20_____.
Martin County Auditor _____

COUNTY RECORDER
I hereby certify that this plat was filed in this office this _____ day of _____, 20_____, at _____ o'clock _____ M., SS
Document No. _____
Martin County Recorder _____

MINUTES OF THE FAIRMONT PLANNING COMMISSION

Regular Meeting

July 7, 2015

5:30 p.m. – Fairmont City Hall Council Chambers

Members present: Ed Willett, Ian Bents, Chris Pierce, Jenny Trushenski, Scott Unke

Members absent: Wendy Emler

Others present: Rod Halverson-KSUM/KFMC, City Administrator Mike Humpal and Leanne Zarling

Chairman Pierce called the meeting to order at 5:30 p.m.

Agenda: The agenda was accepted as presented on a motion by Bents, seconded by Trushenski and carried.

Minutes: The minutes of the April 7, 2015 meeting were approved as presented on a motion by Trushenski, seconded by Bents and carried.

Annual Reviews: Leanne Zarling presented the conditional use permits and home occupations up for review noting staff's recommendation for approval for another year. Mike Humpal noted that Car Parts Direct has added vehicle service to their salvage business, so if you see more cars than the 25 vehicle salvage limit; there are vehicles waiting for service. Bents made the motion to renew the permits as presented. Willett seconded the motion and it carried.

Public Hearings:




A) **Lake Park Boulevard Addition** proposed preliminary and final plat: Mike Humpal introduced the plat noting the Council had directed staff to prepare certain lake properties available for sale. The preliminary and final plat were reviewed per requirements of Chapter 24 of the City Code. Humpal noted that the lots were nonbuildable and would be tied to the lots adjacent except for if not for the public right-of-way. This is the first step in preparing for the appraisal and then sale of the property. Willett asked if the adjacent property was not interested in purchasing would it be offered to other buyers. Humpal stated possibly to the property owners on either side. The commission questioned if the property could be resold. Humpal noted that the lake parcels will be clubbed to the adjacent properties and could not be separately conveyed. Chairman Pierce opened the public hearing at 5:38 p.m. Hearing no public input, Unke made the motion to close the public hearing at 5:40 p.m., seconded by Bents and carried. Trushenski made the motion to approve the preliminary and final plat of Lake Park Boulevard Addition and make a recommendation to the City Council to accept and approve the preliminary and final plat of Lake Park Boulevard Addition. The motion was seconded by Willett and carried. John Richardson, 307 Lake Park Blvd asked if there was any consideration given to setting the property lines square to the lake. Humpal stated that the survey lines will be as presented in a direct line with the adjacent property lines. Mr. Richardson asked if a price had been established. Staff is still waiting for the appraisals.

B) **Amendment of official zoning map; rezoning of Poetter's 1st Addition from R-2 One and two family residential to R-3 Multiple-family residential district.** Leanne Zarling explained that Poetter's 1st Addition was platted in 2003 and included 4 lots zoned R-2 to the east of Stade's Homestead Addition, the site of Ingleside – 2811 Roland Avenue which was zoned R-3. This has created a split zoning of the property owned by Erial LLC. Staff reviewed the requirements laid out in the City Code noting the need for this type of housing confirmed by the Comprehensive Plan and the 2013 Housing Study. The multiple family use has been in existence since 1995 and compatible with the neighborhood. Staff supports the rezoning request. Willett asked who would pay for the additional storm sewer noted. Humpal stated by the developer with the exception of the City paying for the upsizing per the storm water plan. It would be paid from the storm water utility funds. Chairman Pierce opened the public hearing. Bill Boltjes, 203 Dorothy Street noted that when he purchased his lot he thought the area would remain one to two family dwellings. Mr. Boltjes also asked staff what would be done with the

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO.

MEETING DATE: July 13, 2015

SUBJECT: CLOSED SESSION

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

Petition	Board	Staff	<input checked="" type="checkbox"/> Council	Commission	Committee
----------	-------	-------	---	------------	-----------

SUBJECT BACKGROUND: City Council

INTRODUCED BY: Randy Quiring, Mayor

COUNCIL LIAISON:

TYPE OF ACTION:

Motion (Voice Vote)	Resolution (Roll Call)	Discussion
Ordinance 1 st Reading (Introduction only)	Set Public Hearing (Motion) <input checked="" type="checkbox"/>	Information Only
Ordinance 2 nd Reading (Roll call)	Hold Public Hearing (Motion to close)	

RECOMMENED ACTION BY:

City Staff	Board	Commission	Committee
------------	-------	------------	-----------

Issuance	Approval	Authorization	No recommendation
Denial	Rejection	No action needed	

STATEMENT: Based on Minnesota Statute 13D.05, Subd. 3(a), the Council will go into Closed Session to discuss the City Administrator's performance evaluation. A public report of the evaluation will be presented at the next City Council meeting.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. _____
2. _____
3. _____

Council Action: _____ Date: _____

**CITY OF FAIRMONT
SAFETY COUNCIL MINUTES**

DRAFT

MEETING DATE: June 15, 2015

5:30 PM

City Hall Council Chambers

Chr. Stephen Roesner	<u>P</u>	VChr. Sandee Nelson	<u>P</u>
Mbr. Paul Carlson	<u>P</u>	Mbr. Jim Utermarck	<u>A</u>
Mbr. Rick Schaefer	<u>P</u>	Mbr. Randy Rowan	<u>A</u>
CC. Chad Askeland	<u>A</u>	PD Police Dept	<u>A</u>
Stf. Troy Nemmers	<u>P</u>	Others:	

The minutes of the April 20, 2015 were approved as presented on a motion by Paul Carlson, seconded by Rick Schaefer. The motion carried.

OLD BUSINESS:

- A. Discussed bike trail at E. Belle Vue. Staff will check on status of signs at the trail crossing.

NEW BUSINESS:

- A. Discussed comments from the Safe Routes to School committee about safety at the intersection of Victoria/Hampton Streets. They are requesting a 4-way stop and/or crossing guard at this location.
- B. Petition for speed limit on Albion Avenue was discussed. Paul Carlson made a motion to recommend to the City Council that the speed limit be 30 mph from Hy-Vee to Tami's. The motion was seconded by Rick Schaefer and carried.
- C. An update was given to the group as to why a roundabout was not included on the plans for the TH 15 rehabilitation at the State/Johnson Streets intersection.

There being no other business it was moved by Sandee Nelson, seconded by Rick Schaefer and carried to adjourn the meeting at 6:05 PM

Troy Nemmers, PE
Public Works Director/City Engineer