

FAIRMONT CITY COUNCIL AGENDA

WORK SESSION PRIOR TO COUNCIL MEETING 5:00 P.M.

Update from 1590 on Community Center

1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

MONDAY, MARCH 28, 2016

at **5:30 p.m.** in the City Hall Council Chambers

2. ROLL CALL -

Mayor Quiring
Councilors:

Anderson
Askeland
Clerc
Peters
Zarling

3. DETERMINATION OF QUORUM -

4. PLEDGE OF ALLEGIANCE

5. READINGS OF MINUTES -

5.1 Minutes of Regular Meeting, March 14, 2016

(01-02)

6. OPEN DISCUSSION -

6.1 Open Discussion

(03)

7. RECOGNITIONS/PRESENTATIONS -

- 7.1 Presentation on Fairmont Police "Crisis Intervention Team" (CIT) Trained officers **(04)**
- 7.1a Star Tribune article on CIT Training – February 26, 2016 **(05-09)**
- 7.1b Information on CIT training by MN CIT Association **(10-12)**
- 7.1c Veteran's in Crisis Training organized and hosted by Fairmont Police in 2012 **(13)**

8. SCHEDULED HEARINGS –

- 8.1 Public Hearing on Proposed Ordinance 2016-02 **(14)**
- 8.1a Notice of Public Hearing **(15)**
- 8.1b Ordinance 2016-02 **(16-26)**

9. ADMINISTRATIVE APPEALS –

10. FINANCIAL REPORTS –

11. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –

12. LICENSES AND PERMITS –

- 12.1 Permit for American Legion for Memorial Day Parade **(27)**
- 12.1a Application and map **(28-29)**
- 12.2 Borderline Cruisers Car Club Permit to block streets **(30)**
- 12.2a Application **(31)**

12.3 Permit for Freedom 5K and 10K Race	(32)
12.3a Permit Application	(33)
12.3a Statement and Map of Routes	(34-35)
13. OLD BUSINESS –	
14. NEW BUSINESS –	
14.1 Joint Subdivision Project with School District	(36)
14.1a Proposal and Map	(37-38)
14.2 Eriael, LLC TIF Plan and Development Agreement Amendment	(39)
14.2a Resolution 2016-08	(40-42)
14.2b TIF Plan Amendment	(43-48)
14.2c Development Agreement Amendment	(49-52)
14.3 Board and Commission Appointment	(53)
14.4 Pay Equity Report Acceptance	(54)
14.4a Acceptance Letter	(55-57)
14.5 Sale of 2016 Refunding Bonds	(58)
14.5a Resolution 2016-09	(59-84)
14.5b Bond Rating Analysis	(85-90)
14.6 Advertise for Bids for 2016-A Watermain and Service Repair Project	(91)
14.6a Resolution 2016-10	(92-93)

14.7	2016 Airport Consulting Services – Task Order #4 & #5	(94)
14.7a	Task Order #4	(95-101)
14.7b	Task Order #5	(102-112)
14.8	Advertise for Bids for 2016 Airport Improvement Project	(113)
14.8a	Resolution 2016-11	(114-115)
15.	REGULAR AND LIQUOR DISPENSARY BILLS –	
15.1	March Accounts Payable	(116-149)
16.	STATUS REPORTS/ORAL	
17.	<u>ADJOURNMENT –</u>	
	<u>ADDITIONAL ATTACHMENTS –</u>	(150-158)
	Public Utilities Commission Regular Meeting Minutes, February 23, 2016	
	Park Board Meeting Minutes, February 23, 2016	
	Planning Commission Meeting Minutes, March 1, 2016	
	Public Utilities Commission Work Session Minutes, March 8, 2016	
	Airport Advisory Board Minutes, March 8, 2016	
	Economic Development Authority Meeting Minutes, March 14, 2016	
	Park Board Meeting Minutes, March 15, 2016	
	Safety Council Meeting Minutes, March 21, 2016	

The minutes of the Fairmont City Council meeting held on Monday, March 14, 2016 at the City Hall Council Chambers.

Mayor Quiring called the meeting to order at 5:30 p.m.

Council Members Terry Anderson, Chad Askeland, Wes Clerc, Bruce Peters and Jim Zarling were present. Also in attendance: City Administrator Mike Humpal, City Attorney Elizabeth Bloomquist, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, Chief Greg Brolsma and City Clerk Patricia Monsen.

It was moved by Council Member Clerc, seconded by Council Member Peters and carried to approve the minutes of the regular City Council meeting of February 22, 2016.

During open discussion, Council Member Anderson made a motion to have the council go into a closed session. Much discussion was held regarding the legality of going into closed sessions. The motion died for lack of a second.

Council Member Peters asked if Nemmers could provide the council with the monthly water reports concerning gallons out versus gallons billed. Nemmers stated that he would provide these reports.

Council Member Askeland asked about a pan handler who has been out on Goemann Road. Humpal advised that the Police have talked with the individual and that since he is on the right-of-way, there is really nothing that can be done about it. Humpal stated that research would be done to see how other communities handle these types of situations.

Mayor Quiring proclaimed the month of March as Heaven's Table Food Shelf Month in the City of Fairmont. Volunteers were present and Sue Redman spoke on behalf of Heaven's Table.

Council Member Peters made a motion to approve **Resolution 2016-07**, designating the general fund balances for specific purposes. Council Member Askeland seconded the motion. On roll call: Council Members Chad Askeland, Wes Clerc, Bruce Peters, Jim Zarling and Terry Anderson all voted aye. No one voted nay. Mayor Quiring declared said motion passed.

Council Member Askeland made a motion to approve the interfund transfers for 2015 as outlined by Hoye on a schedule. Council Member Peters second the motion and the motion passed.

Lee Steinkamp, Airport Manager; Dennis Turner, Airport Advisory Board Chair; and Marcus Watson, Consultant with KLJ, provided an update on activities at the airport.

A motion was made by Council Member Zarling to approve a permit for the Martin County Beyond the Yellow Ribbon Freedom 5K Race event on July 4, 2016. Council Member Peters seconded the motion and the motion passed. Deb Johnson a member of the committee spoke about the event.

Council Member Clerc made a motion to approve the renewal of the Consumption and Display license for the Chain of Lakes Yacht Club. Council Member Peters seconded the motion and the motion passed.

Council Member Peters made a motion to approve the Temporary On-Sale Liquor License for the Martin County Preservation Association for April 15 and 16, 2016. Council Member Askeland seconded the motion and the motion passed.

Council Member Peters made a motion to approve the appointment of Jane Kollofski to the Park Board. Council Member Askeland seconded the motion and the motion passed.

Council Member Askeland made a motion to approve the appointment of Margaret Dillard to the Planning Commission. Council Member Anderson seconded the motion and the motion passed.

Council Member Anderson made a motion to set a public hearing on March 28, 2016 on amending Fairmont Code Chapter 18 – Parks and Recreation. Council Member Peters seconded the motion and the motion passed.

Council Member Anderson made a motion to approve the engineering agreement with Barr Engineering for Phase 3 of the lime pond decommissioning project. Council Member Peters seconded the motion and the motion passed.

Chief Brotsma and Joel Moore, RPh, PHD, Pharmacy Director at Mayo Clinic in Fairmont presented information on the “Deterra Bag-Prescription Pill Take Back” program and partnership between Mayo Clinic and law enforcement in Martin County.

A motion was made by Council Member Clerc, seconded by Council Member Anderson and carried to adjourn the meeting at 7:00 p.m.

ATTEST:


Randy J. Quiring
Mayor

Patricia J. Monsen, City Clerk

CITY OF FAIRMONT---AGENDA CONTROL SHEET---AGENDA ITEM NO. 6.1

MEETING DATE: March 28, 2016

SUBJECT: Open Discussion

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND:

INTRODUCED BY: Mayor Randy Quiring

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Prior to regular business, is there any open discussion?

MOTION: None

VOTE REQUIRED:


ATTACHMENTS:

1. _____
2. _____
3. _____

Council Action: _____ Date: _____

MEETING DATE: March 28, 2016

SUBJECT: Presentation on Fairmont Police "Crisis Intervention Team" (CIT) trained officers

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Greg Brolsma, Chief of Police

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Police shootings involving those suffering with mental illness have been a state and nation wide topic. Those incidents have been costing agencies \$400,000 - \$700,000 in various costs, in addition to the tragedy of the incident. Anything we can do to avoid this is critical and CIT is one more tool to help avoid that and keep people safe. A recent Star Tribune article shows that only about 16% of officers have been trained in CIT. Sgt. James Kotewa, Officers Bryan Boltjes, Jaimie Bleess (CIT for youth) and Shannon Bass have all received the 40 hour course. A spot is reserved in this summer's "CIT for Youth Related Issues" for the new day shift/SRO officer that is being developed. This brings our department to about 30%. A few Fairmont CIT officers will make a presentation.

MOTION: N/A

VOTE REQUIRED:

ATTACHMENTS:

1. Star Tribune article on CIT Training – February 26, 2016 (pages 5-9)
2. Information on CIT training by MN CIT Association (pages 10-12)
3. Veteran's in Crisis Training organized and hosted by Fairmont Police in 2012 (page 13)

Council Action: _____ Date: _____

5 EYEWITNESS NEWS Investigation: 6 of 7 Twin Cities Officers Lack Key Mental Health Training

 Print  Email



Stephen Tellier

Updated:

02/26/2016 8:18 AM

Created: 02/23/2016 2:50 PM

Six out of seven police officers in the Twin Cities lack a key form of mental health training, a 5 EYEWITNESS NEWS investigation has found.

The police shooting death of Phil Quinn last fall highlights the failure across Minnesota to better train officers when they are called to a scene where a person is in the midst of a psychotic episode, mental health experts who train law enforcement say.

They say mandatory training in mental health response would better protect officers and save the lives of the mentally ill.

"I had the baby in my hands, and he (Quinn) looked at us, and as soon as he walked past us, the one guy was like, 'Drop what's in your hand!' And the other guy... Pop pop pop pop pop," said Darleen Tareeq, Quinn's fiancée, describing the moment Quinn was shot and killed.

Tareeq said Quinn struggled with schizophrenia his entire life. Prior to the shooting, he had just spent a week in a local hospital receiving mental health treatment. He was four days from finally getting a bed at a long-term treatment center when Tareeq said she found him in their home, bloodied and detached from reality.

"He was really, really paranoid. Like I said, he said the cops were coming to kill him," Tareeq said. "He had stabbed himself in the chest and the neck."

"Yeah, my boyfriend is being psychotic and self-injurious and I need help," Tareeq told an emergency dispatcher when she first called police to her home on Canton Street in St. Paul on Sept. 24.

"I identified him as schizophrenic, mentally ill, that (he) obviously was having a mental health crisis," Tareeq said.

Quinn fled when police first arrived. Four hours later, he returned.

"He's (expletive) scaring the hell out of me. He's in the garage and he has a (expletive) screwdriver in his hand," Quinn's mother, Paulette, exclaimed during a 911 call.

During multiple 911 calls, she warned dispatchers nine times about her son's mental state.

"He was threatening to stab Darleen, his girlfriend," Quinn's mother told dispatchers.

But the officers who were sent to the scene had not received Crisis Intervention Team (CIT) training, which experts describe as the "gold standard" of mental health training for law enforcement.

See Also: Minnesota CIT Officers' Association

"They knew what the call was, you know what I mean? They knew four hours prior to that what the call was," Tareeq said.

More than 100 St. Paul officers are trained in CIT - about 16 percent of the force. None were sent to the call that ended in Quinn's death.

In an interview, St. Paul Police Chief Tom Smith defended his department's response.

"The first two responding officers did exactly what they were trained to do," Smith said.

"Our officers respond to those types of calls every single day. And most of the time, they're very successful outcomes," Smith said in an interview with 5 EYEWITNESS NEWS. "If you've got a call of violence or a threat of violence, you're going to send the closest cars to that call to try to control that situation."

Dash camera video released by the department last week shows what happened over a four-minute span.

"And just so you know, he was armed with a knife earlier today," a dispatcher is heard telling officers over a police radio.

Officers were cautious, as the video shows them waiting for a K-9 unit to arrive.

"I even asked them, like, 'What are you guys doing with guns out?' I was like, 'My baby's dad is mentally ill. Like, he's schizophrenic. He's psychotic. He doesn't even know what's going on,'" Tareeq said.

A minute before 6 p.m., the video shows Quinn running toward an officer with his right hand raised, clutching a screwdriver.

An officer can be heard yelling, "Put it down! Put it down!" Then came the sound of gunshots.

Quinn, the father of a 3-month-old daughter, Mikeeyah, died at Regions Hospital in St. Paul.

"I knew right away," Tareeq said, through tears. "I kept screaming, 'You killed my baby's dad.'"

Last week, **a grand jury found that the officer who shot Quinn had no choice.**

5 EYEWITNESS NEWS examined six years of officer-involved shootings in Minnesota and found that at least 21 of those persons killed had a history of mental illness. That's true for one in four police shootings nationwide, according to the National Alliance on Mental Illness (NAMI).

Just 15 days ago, a noise complaint led to **Roseville police killing a mentally ill man armed with a knife** who they'd dealt with many times before.

"When we have a heart attack, we want the ambulance to come out. We want people who are trained to deal with that situation. When someone's having a mental health crisis, we want a mental health professional or practitioner to go out to help resolve that crisis," NAMI Minnesota Executive Director Sue Abderholden said.

Abderholden said CITs are essential. They're partnerships between first responders, mental health professionals and advocates designed to de-escalate encounters and get the person immediate help.

See Also: Info on Crisis Intervention Teams from the National Alliance on Mental Illness

Last month, 5 EYEWITNESS NEWS contacted police departments in the 15 largest cities in the metro. Overall, just 14 percent of their officers had CIT training.

The St. Paul Police Department has since trained more than 20 additional officers in CIT. Several other departments have plans to train additional officers in CIT this year.

Most Twin Cities police officers have received some form of mental health or de-escalation training, independent of CIT training.

Agency	CIT Officers	Total Officers	Percent CIT
Blaine PD	0	61	0.0%
Bloomington PD	3	118	2.5%
Brooklyn Park PD	12	108	11.1%
Burnsville PD	18	71	25.4%
Coon Rapids PD	2	63	3.2%
Eagan PD	2	70	2.9%
Eden Prairie PD	55	67	82.1%
Lakeville PD	11	54	20.4%
Maple Grove PD	8	67	11.9%
Maplewood PD	2	52	3.8%
Minneapolis PD	193	840	23.0%
MN State Patrol	0	590	0.0%
Plymouth PD	0	75	0.0%
St. Paul PD	77	600	12.8%

Agency	CIT Officers	Total Officers	Percent CIT
Woodbury PD	8	68	11.8%
Total	391	2904	13.5%

Abderholden said the number of Twin Cities officers who have received CIT training is far too low.

"It should be closer to, I think, 80 to 90 percent," Abderholden said. "We know that it works. We know that it's effective. We just don't have it everywhere yet in Minnesota."

She said a failure to fund local police departments is to blame.

Her assertion is backed up by the FBI. Three years ago, the FBI urged local law enforcement to step up: "The expense to implement and maintain a CIT outweighs the cost," the bureau said, citing how training leads to a drop in repeat 911 calls and fewer injuries for police and the mentally ill.

See Also: FBI Law Enforcement Bulletin on Crisis Intervention Teams

"Our state legislature, our state government, is not providing support for this type of training," said Mark Anderson, executive director of the Barbara Schneider Foundation, a Minnesota non-profit named after a mentally ill woman killed by Minneapolis police during a confrontation 16 years ago.

"We send people with a gun, a Taser and an ability to take away civil rights into a medical crisis involving the brain, and do we provide adequate training for that officer that we put in that situation?" Anderson asked.

See Also: Barbara Schneider Foundation

In Minnesota, while officers do receive mental health training during their education, there is no requirement for any mental health training once an officer hits the street, according to the Minnesota Board of Peace Officer Standards and Training. That can endanger officers, too.

"One of the most perplexing things for law enforcement today is dealing with mental health," St. Paul Police Chief Tom Smith said while addressing the Quinn shooting at a news conference last week.

Smith said that last year the department put all of its officers through a one-day training on dynamic encounters, which taught the need to slow things down, take cover and wait for all available resources.

Smith added that he wants all of his officers trained in CIT.

"Now is the time to do this and really push this work forward," Smith said.

"Every day, I wake up and I feel like it's a dream, but then I look around, and I'm like, 'It's not. He's really gone,'" Tareeq said.

For her, the reminders are everywhere: a memorial, a cross where he died and the face of her now-8-month-old daughter.

"I want some change. I want this to not be in vain," Tareeq said.

The week-long CIT training costs about \$1,200 per officer. That means it would take roughly \$3 million to train every officer in the 15 largest cities in the metro that haven't yet received the training.

NAMI is starting small at the next legislative session next month. The group is pushing a bill that only asks for a requirement of four hours of mental illness and de-escalation training for officers every three years.



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The MNCIT Model

Posted on Nov. 8, 2011

Giving Officers the Tools to Respond Safely and Effectively to a Mental Health Crisis



“For certain individuals who have serious mental illnesses, we could practically use a stopwatch to record how many minutes it takes them to re-offend after they walk out of the jail,” reports one assistant jail administrator in Greater Minnesota. “They cycle in and out of the jail, and the underlying issues, like mental health, never get addressed.”

This scenario has become commonplace. Police officers have become the front line respondents to people with serious mental illnesses who are in crisis. Many Minnesota jails report that well over half of their inmates have mental illnesses. Nationwide, about 64% of jail detainees have mental illnesses.

There is little question as to why this has happened. Mental illnesses affect one in four adults in a given year, and about one in seventeen adults have a serious mental illness. “Due to reasons like stigma and lack of access to the mental health system, the average delay between experiencing symptoms and seeking help is ten years,” says Sue Abderholden, executive director of the National Alliance on Mental Illness (NAMI) of Minnesota.

Meanwhile, many of these individuals will experience signs and symptoms that could easily lead to a 911 call—such as risk taking, impulsive behavior, aggression, paranoia, substance use, grandiosity, hallucinations, delusions, disordered thoughts, extreme mood swings and agitation.

Responding to a mental health crisis raises a long list of problems for law enforcement, who on average receive only zero to six hours of pre-service training in mental illness. Without adequate preparation and training to respond to a mental health crisis, the results can range anywhere from being ineffective to being fatal. Officer injury, use of force, arrests and sending people to jail due to lack of better alternatives, hours spent in emergency rooms and even trouble with community relations are all problems officers can face when responding to a mental health crisis.

Did you like this article? **Share it below!**

Post Comment

Name (required)

Mail (will not be published) (required)



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What Is Crisis Intervention Team (CIT) Training?

Posted on Nov. 9, 2011



The Crisis Intervention Team (CIT) model can help to address these problems. Similar to SWAT training, the CIT model recognizes that certain types of situations require a specialized response. CIT officers are trained to identify when someone may be experiencing a mental health crisis and adapt strategies for those individuals. This approach has been proven to dramatically decrease the risk of injuries or death to both officers and people with mental illnesses, and it also reduces the number of repeat calls.

The Memphis Police Department pioneered CIT in 1988 after the police shooting of a young man who had a mental illness. The Memphis police department, city administration, people with mental illnesses and their families worked together to change law enforcement crisis services to increase safety, understanding and dignity. Twenty-two years later, the CIT model has spread to hundreds of cities and counties around the country and is now being recognized internationally as well.

CIT starts with a 40-hour training, taught by law enforcement officers, about how to handle a mental health crisis safely. The training promotes the use of verbal de-escalation skills before using force when confronting a mental health crisis. CIT training also gives officers the tools they need to understand what someone in a mental health crisis may be experiencing and to direct someone in crisis to appropriate care.

By itself, training cannot compensate for the lack of mental health services in the community. Major Sam Cochran, the founder of CIT, often says that CIT is not just training—and this is why it works so well. CIT builds lasting partnerships between specialized officers, mental health providers, people with mental illnesses and family members in the community.

In all of its trainings, the Minnesota CIT Officer's Association works with NAMI Minnesota, local mental health providers, people with mental illnesses and their family members. The very act of building these relationships ahead of time gives officers important tools to help them respond safely and effectively when a mental health crisis occurs.

Did you like this article? **Share it below!**

Comments are closed.



De-escalation Tactics for Veterans in Crisis

What: This course addresses converging conditions that may indicate a higher risk for stress-related disorders, identifies mental illnesses and behavior disorders, and provides de-escalation techniques to defuse crisis situations without the use of force. Officer safety principles are emphasized to offset the increased risk that may be encountered by public safety personnel in these situations. The course also highlights issues our veterans are facing as they return home, how to properly identify a veteran and then how to connect them with services that are available to them.

Presenters: **Connie L. Bengston**, BSN, RN, PHN
Operations Enduring Freedom / Iraqi Freedom
and Operation New Dawn Care Coordinator
Minneapolis Veterans Affairs Medical Center

John D. Baker, Attorney at Law
Baker Williams, LLP

Adam Grobove
Minneapolis Police Department

Hector R. Matascastillo, MSW, LGSW
Former US Army Ranger

When: April 3, 2012

Time: 1:00 p.m. to 5:00 p.m.

Where: Auditorium
Southern MN Educational Campus
115 S. Park Street
Fairmont, MN


Cost: There is no cost for the class.
Post credits have been applied for.

Contact: For questions or to register contact Officer Bryan Boltjes, Fairmont Police Department, 507-238-4481 or bboltjes@fairmont.org

CITY OF FAIRMONT---AGENDA CONTROL SHEET---AGENDA ITEM NO. 8.1

MEETING DATE: March 28, 2016

SUBJECT: Hold Public Hearing on Proposed Ordinance 2016-02

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: City staff has received requests to allow camping in certain parks and allowing food trucks in city parks. The Park Board discussed the proposed changes and is recommending the City Council amend the code.

MOTION 1: To close the public hearing.

VOTE REQUIRED: Simple majority

MOTION 2: To adopt Ordinance 2016-02

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Notice of Public Hearing
2. Ordinance 2016-02

Council Action: _____ Date: _____

OFFICIAL PUBLICATION

NOTICE OF HEARING

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that the City Council of the City of Fairmont will hold a public hearing to consider proposed Ordinance No. 2016-02.

**AN ORDINANCE AMENDING FAIRMONT CITY CODE CHAPTER 18
PARKS AND RECREATION**

WHEREAS, staff has reviewed Chapter 18 to address citizen requests for camping in certain parks and allowing food trucks in the parks, and;

WHEREAS, the Park Board met on February 23, 2016, reviewed and discussed the proposed changes. The Park Board recommends that the City Code be amended, and;

WHEREAS, said proposed changes can be viewed in its entirety at the office of the City Clerk for the City of Fairmont and on the City's website.

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Fairmont that Ordinance No. 2016-02 be amended as proposed.

You are further notified said hearing will be held in the **City Council Chambers of City Hall**, 100 Downtown Plaza, Fairmont, Minnesota on Monday, March 28, 2016, at 5:30 p.m.

BY ORDER OF THE CITY OF FAIRMONT

/s/ Patricia J. Monsen

Patricia J. Monsen, City Clerk

ORDINANCE 2016-02

AMENDING FAIRMONT CITY CODE CHAPTER 18 – PARKS AND RECREATION

WHEREAS, staff has reviewed Chapter 18 to address citizen requests for camping in certain parks and allowing food trucks in the parks; and,

WHEREAS, the Park Board met on February 23, 2016 reviewed and discuss the proposed changes. The Park Board recommends that the City Code be amended; and,

WHEREAS, after a public hearing the Fairmont City Council finds that it is in the best interest of the City to amend Chapter 18 - Parks and Recreation of the City Code.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, the Fairmont City Code Chapter 18 shall be amended as follows:

Chapter 18 - PARKS AND RECREATION
FOOTNOTE(S):

--- (1) ---

Cross reference— Snowmobiles, § 16-76 et seq.

ARTICLE I. - IN GENERAL

Secs. 18-1—18-15. - Reserved.

ARTICLE II. - PARK BOARD

FOOTNOTE(S):

--- (2) ---

Cross reference— Boards and commissions generally, § 2-236 et seq.

Sec. 18-16. - Established.

There is established a park board.

Sec. 18-17. - Members.

The park board shall consist of six (6) members.

(Code 1984, Title 3, § 710)

Sec. 18-18. - Meetings.

Meetings of the park board shall be on a regular basis, and at such times as may be deemed necessary, provided adequate notice is furnished.

(Code 1984, Title 3, § 720)

Sec. 18-19. - Functions.

The park board shall:

- (1) Provide recommendations to the council regarding the planning, development, funding, and operation of parks and recreational facilities within the city.
- (2) Receive guidelines and assignments from the city council for study and/or review of park and recreational needs and plans.
- (3) Conduct studies using appropriate resources. If expenditure of funds is necessary for such studies, the board must obtain prior approval from the council.
- (4) Develop rules and regulations to govern the use of city parks and recreational facilities for review by the council.
- (5) Maintain liaison with the city administrator and directors of the community development and community service divisions, to provide guidance on park board matters in the planning stages or policy development review.
- (6) Provide reports and plans to the council.

(Code 1984, Title 3, § 730)

Secs. 18-20—18-30. - Reserved.

ARTICLE III. - PARK RULES

Sec. 18-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Director means the person appointed by the city administrator to serve as chief administration officer of the park system.

Drugs means any substance defined as a controlled substance by Minnesota Statutes chapter 152 or federal law or regulation.

Domestic animal means a dog, cat or horse.

Fairmont parks means the organization or system of parks in the city.

Food wagon shall be defined as any vehicle, mobile stand or device parked on public property used for the purpose of selling food and/or drink ready to be consumed.

Intoxicating liquor means ethyl alcohol, distilled, fermented, spirituous, vinous and malt beverages, containing in excess of three and two-tenths (3.2) percent of alcohol by weight.

Primitive camping means overnight camping using primitive means (no campers or RVs) for not more than 3-days for recreation purposes.

Special event camping means limited camping to coincide with an approved special event, i.e. softball tournament, disc golf tournament, etc.

State Law reference— Similar provisions, M.S. § 340A.101, subd. 14.

Motorized recreation vehicle means any self-propelled off-the-road, or all terrain conveyance including but not limited to a snowmobile, mini bike, amphibious vehicle, motorcycle, go-cart, trail bike, dune buggy or four-wheel drive.

Nonintoxicating malt liquor means malt liquor that contains not less than one-half of one (.5) percent alcohol by volume nor more than three and two-tenths (3.2) percent alcohol by weight.

State Law reference— Similar provisions, M.S. § 340A.101, subd. 19.

Park means any land or water area and all facilities thereon established as part of the Fairmont parks.

Park visitor means any person within a park.

Vehicle means any motorized, propelled, animal drawn, or human powered conveyance.

Weapon means any device from which shots or projectiles of any kind can be discharged by means of an explosive gun, compressed air or otherwise propelled, including but not limited to fire arms, bow and arrows, slings and spring guns.

Wild life means all living creatures, not human, wild by nature endowed by sensation and power or voluntary motion, including equadrupeds, mammals, birds, fish, amphibians, reptiles, crustations and mollusks.

(Ord. No. 86-6, 8-25-86)

Sec. 18-32. - Purpose.

The purpose of this article is to secure the quiet, orderly and suitable use of public parks, trail systems and public access to lakes established by the city council and to further the safety, health, comfort and welfare of all persons in the use thereof.

(Ord. No. 86-6, 8-25-86)

Sec. 18-33. - Waiver.

Any provision of this article may be waived at the discretion and direction of the city council.

(Ord. No. 86-6, 8-25-86)

Sec. 18-34. - Exemption.

Nothing in this article shall prevent employees or agents of the park system from performing their assigned duties.

(Ord. No. 86-6, 8-25-86)

Sec. 18-35. - Rules and regulations.

- (a) The city council or director may issue administrative rules and regulations. Such rules must be approved by the council or park board.
- (b) It is unlawful for any person to use any city-owned or maintained parks, playgrounds, or recreational areas in any manner contrary to, or inconsistent with, rules and regulations adopted by the council and sign-posted at the entrance thereto, or sign-posted upon specific facilities to which such rules and regulations relate.

(Code 1984, Title 7, Ch. 9(D); Ord. No. 86-6, 8-25-86)

Sec. 18-36. - Revocation of permits or reservations.

The director shall have the authority to revoke for good cause any permit or reservation issued by him.

(Ord. No. 86-6, 8-25-86)

Sec. 18-37. - Liability of city.

The city shall not be liable for any loss, damage or injury sustained by a park visitor.

(Ord. No. 86-6, 8-25-86)

Sec. 18-38. - Closing parks.

Any park or portion thereof may be declared closed to the public by the city council or the director at any time and for any interval of time or to certain uses, as the city council or director finds reasonably necessary.

(Ord. No. 86-6, 8-25-86)

Sec. 18-39. - Obscene language, indecent conduct, etc.

It shall be unlawful for any person to use threatening, abusive, insulting, obscene or indecent language or to act in an indecent manner, or to do any act which constitutes a breach of the public peace in a park.

(Ord. No. 86-6, 8-25-86)

Sec. 18-40. - Alcoholic beverages.

It shall be unlawful for any person to:

- (1) Have in possession or bring into a park any nonintoxicating malt liquor or intoxicating liquor in kegs or barrels without written permission of the director.
- (2) Consume any alcoholic beverage in a park between 40:00 **11:00** p.m. and 7:00 a.m.

(Ord. No. 86-6, 8-25-86)

Sec. 18-41. - Disturbing park visitors.

It shall be unlawful for any person to disturb, harass or interfere with any park visitor or a park visitor's property.

(Ord. No. 86-6, 8-25-86)

Sec. 18-42. - Litter control.

It shall be unlawful for any person to:

- (1) Deposit, scatter, drop or abandon in a park any bottles, cans, broken glass, sewage, waste or other material, except in receptacles provided for such purpose. Household garbage is not to be deposited in any park receptacle.
- (2) Enter a park with glass beverage bottles or glass beverage containers.
- (3) Throw, discharge or place on or upon any lake, stream, creek, pond or other body of water in or adjacent to a park, or any tributary, stream, sanitary or storm sewer, or drain flowing into such waters any substance, liquid or gas.

(Ord. No. 86-6, 8-25-86)

Sec. 18-43. - Excavations.

It shall be unlawful for any person to dig trenches or make other excavations in a park.

(Ord. No. 86-6, 8-25-86)

Sec. 18-44. - Fires and fire prevention.

It shall be unlawful for any person to:

- (1) start a fire in a park, except a small fire for culinary purposes in a designated area, or fail to fully extinguish such a fire.
- (2) drop, throw or otherwise leave unattended in a park, lighted matches, burning cigars, cigarettes, tobacco, paper or other combustible material.
- (3) have any open fires at Winnebago Sports Complex and Jeffrey Kot Soccer Fields.

(Ord. No. 86-6, 8-25-86)

Sec. 18-45. - Business activities.

It shall be unlawful for any person to sell, solicit, or carry on any business or commercial enterprise or serve in a park unless during a special event and authorized to do so by the director City Administrator in writing.

(1) Food wagons

- a. Permit required. It is unlawful for any person to operate a food wagon without a permit from the City. Operations meeting the definition of a food wagon and operating under a valid food wagon permit do not need a solicitor's license as required Chapter 19-16 of the City Code.
- b. Permit issuance fee and display. Permits, include number, location and dates for which issued, shall be plainly visible on the outside of the food wagon. Permits will be issued on a per event basis for the duration of the event. An application on the form prescribed by the City shall be completed by the applicant and shall be accompanied by a fee as established by ordinance.
- c. Indemnification. Before a food wagon permit is issued by the City, the permittee shall execute and deliver to the City Clerk, on a form prescribed by the City, an Indemnification Agreement holding the City harmless for any personal injury or property damage resulting from the operation of the food wagon.

d. Restrictions.

- i. Food wagons shall be allowed only at approved locations within the City and shall not travel from point to point around the City.
- ii. No food wagon shall be allowed to dispense food on public right-of-way.

e. Regulations.

- i. No food shall be sold except directly from the food wagon.
 - ii. Radios and other audio devices shall be permitted only inside the food wagon. No music or noise shall be permitted that is audible 30 feet from the food wagon. No amplification device shall be permitted on the exterior of any food wagon.
 - iii. Food wagon sales shall be permitted only between the hours 7:00 a.m. and 11:00 p.m.
 - iv. Food wagon owners shall provide appropriate number of trash receptacles and remove all trash around their food wagons at the end of each business day.
 - v. All food wagons shall be kept in good repair and order.
 - vi. Must follow all applicable Department of Health regulations.
 - vii. There shall be no drainage of liquids allowed from the food wagon onto public property or public sewers.
 - viii. No permit shall be issued to any food wagon until proof of all appropriate and necessary licensure by the State of Minnesota and/or Martin County is provided.
 - ix. Food wagons shall provide their own utilities; they cannot connect to City water, sewer or electricity.
 - x. No city staff or city equipment will be provided to any food wagon. All food wagons should provide their own seating and staffing.
- f. Forfeiture and revocation. A food wagon license may be revoked or forfeited for violation of any of the provisions of this Section or any other violation of the City Code or other applicable laws and regulations. Food wagon licenses are not transferable.

(Ord. No. 86-6, 8-25-86)

Sec. 18-46. - Noise control.

It shall be unlawful for any person to:

- (1) Use loudspeakers or other amplifying systems in a park except with written permission from the director.
- (2) Operate sound producing radios or tape players at a level loud enough to disturb other park users.
- (3) Create any unnecessary noise between 40:00 11:00 p.m. and 7:00 a.m. that may disturb neighbors to the park or park users.

(Ord. No. 86-6, 8-25-85)

Cross reference— Noise generally, § 15-3.

Sec. 18-47. - Protection of natural resources and wildlife.

It shall be unlawful for any person to:

- (1) Injure, destroy, or remove any tree, flower, shrub, plant, rock, soil, and mineral in a park, including dead or fallen trees.
- (2) Kill, trap, hunt, pursue or in any manner disturb or cause to be disturbed any species of wildlife within a park except that fishing may be permitted in designated areas.
- (3) Bring a dog, cat, or other domestic animal into a park unless under the control of the owner or attendant and such custodian shall have the responsibility of cleaning up any feces of any animal and shall dispose of such in a sanitary manner. "Under control" shall mean appropriately leashed and tended. An exception to the leash requirement will be allowed only when a handler is working a retriever dog within fifty (50) feet of a boat launching area or within the City's designated dog park.
- (4) Bring or permit any domestic animal to enter a beach area, nature center area, picnic area, park building or skating rink.
- (5) Permit a domestic animal to disturb, harass or interfere with any park visitor or park visitor's property.
- (6) Release within a park any plant, chemical or other agent potentially harmful to the vegetation or wildlife or the park.
- (7) Remove any animal, living or dead, from a park and any animal so removed or taken contrary to the provisions of any city ordinance or law of the state shall be considered contraband and subject to seizure and confiscation.
- (8) Set, lay, prepare or have in his possession any trap, snare, artificial light, net, bird line, or any contrivance whatever, for the purpose of catching, taking, injuring, or killing any bird or animal in any park.
- (9) Feed any wild animals, including birds, except pursuant to a city approved program.

(Ord. No. 86-6, 8-25-86; Ord. No. 93-15, 10-25-93; Ord. No. 96-5, 6-17-96; Ord. No. 2004-07, 9-27-04)

Sec. 18-48. - Weapons.

It shall be unlawful for any person to:

- (1) Shoot any weapon in to a park from beyond the boundaries of the park;
- (2) Possess any weapon within a park.

(Ord. No. 86-6, 8-25-86)

Sec. 18-49. - Camping.

It shall be unlawful for any person to camp in any Fairmont park except:

- (1) The designated primitive camping area at Cedar Creek Park.
- (2) With a Special Event Camping permit approved by the City Administrator in designated RV camping area in Cedar Creek Park.
- (3) With a Special Event Camping permit approved by the City Administrator in designated RV or Tent camping areas in Winnebago Avenue Sports Complex.

In any case, camping stays are limited to three (3) days at a time; no more than six (6) days per month. These locations shall not be permitted as a temporary residence.

(Ord. No. 86-6, 8-25-86)

Sec. 18-50. - Swimming and beach areas.

It shall be unlawful for any person to:

- (1) Wade or swim within a park except at beaches designated for the purpose, and then only between sunrise and sunset, or such hours as may be designated by the director. Park visitors swim or wade at their own risk.
- (2) Take bottles or glass of any kind, except eyeglasses into a designated beach area.
- (3) Use air mattresses, innertubes or other inflatable devices except in designated beach areas.

(Ord. No. 86-6, 8-25-86)

Sec. 18-51. - Boating.

It shall be unlawful for any person to:

- (1) Launch or land any boat, yacht, canoe, raft or other watercraft upon any water, lagoon, lake, pond or slough within a park except at locations and times designated for that purpose.
- (2) Leave unattended any boat or watercraft except in areas designated for that purpose.
- (3) Operate any watercraft in a designated swimming area or other prohibited area.
- (4) Operate any watercraft in a park in violation of Minnesota Statutes chapter 361.

(Ord. No. 86-6, 8-25-86)

Cross reference— Boats and lakes, Ch. 5.

Sec. 18-52. - Fishing.

It shall be unlawful for any person to:

- (1) Leave any ice fishing shelter in any park for more than five (5) days past the end of game fishing season.
- (2) Leave debris, garbage, etc., around winter fishing shelters in a park or on the ice.
- (3) Deposit fish remains in a park in other than specified containers.

(Ord. No. 86-6, 8-25-86)

Cross reference— Boats and lakes, Ch. 5.

Sec. 18-53. - Horseback riding.

It shall be unlawful for any person to ride a horse or bring an untrailer horse into any park without permission of the public works director, with the exception of Cedar Creek Park.

(Ord. No. 86-6, 8-25-86)

Sec. 18-54. - Meetings, speeches, demonstrations and parades.

It shall be unlawful for any person to conduct public meetings, assemblies, entertainment, parades or demonstrations within a park without first obtaining a written permit from the city, and then only in the area designated in the permit. Such a permit will be issued if the public safety will not be endangered thereby.

(Ord. No. 86-6, 8-25-86)

Sec. 18-55. - Vehicles generally.

It shall be unlawful for any person to:

- (1) Operate any vehicle within a park except upon designated roadways and parking areas.
- (2) Operate a vehicle in a park at a speed in excess of posted speed limits.
- (3) Park or leave standing a vehicle within a park except at a designated parking area.
- (4) Operate a vehicle in a park which emits excessive or unusual noise, noxious fumes, dense smoke or other polluting matter.
- (5) Operate a vehicle in a reckless or careless manner in a park.
- (6) Wash, polish, grease, change oil or repair any vehicle in a park.

(Ord. No. 86-6, 8-25-86)

Cross reference— Motor vehicles and traffic, Ch. 16.

Sec. 18-56. - Motorized recreation vehicles.

It shall be unlawful for any person to operate a motorized recreation vehicle within a park except in or on designated roadways and parking areas.

(Ord. No. 86-6, 8-25-86)

Cross reference— Motor vehicles and traffic, Ch. 16.

Secs. 18-57—18-60. - Reserved.

ARTICLE IV. - TREES

Sec. 18-61. - Purpose.

It is the purpose of this article to promote and protect the public health, safety and general welfare by providing for the regulation of the planting, maintenance and removal of trees, shrubs and other plants within the city.

(Ord. No. 90-15, § 2(1), 12-10-90)

Sec. 18-62. - Tree board—Established.

There is hereby created a tree board for the city. The tree board will be one and the same as the park board.

(Ord. No. 90-15, § 2(2), 12-10-90)

Sec. 18-63. - Same—Duties and responsibilities.

It shall be the responsibility of the board to develop a written policy for the care, preservation, pruning, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Once the policy is approved by the city council, the council may direct the board to review and/or update the policy as necessary.

(Ord. No. 90-15, § 2(3), 12-10-90)

Sec. 18-64. - Public tree care.

- (a) The city shall have the right to plant, prune, maintain, remove trees, plants and shrubs within the city right-of-ways and public grounds as may be necessary to insure public safety or to preserve or enhance the beauty of such public grounds.
- (b) The city may remove or order to be removed any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, other public improvements or other trees.

(Ord. No. 90-15, § 2(4), 12-10-90)

Sec. 18-65. - Private tree care.

- (a) The city shall have the right to enter private property, inspect, and declare trees or shrubs or parts thereof a public nuisance. A public nuisance may include trees, branches or shrubs that are diseased, infected, dead or dying, obstructing utility installations or traffic signs, impeding free passage of pedestrians or vehicles or in any other manner posing a threat to public safety.
- (b) Upon declaration of a public nuisance, the city will notify the owners of such tree shrubs or parts thereof in writing. Removal or correction shall be done by said owners at their own expense within sixty (60) days of notice. In the event of failure to comply with such provisions, the city shall have the authority to follow the order of the notice and charge the cost to the owners by property tax notice.

(Ord. No. 90-15, § 2(5), 12-10-90)

Sec. 18-66. - Permitted planting on public property.

- (a) No person shall trim, cut, or remove any part of a tree on public property or right-of-way without first procuring a permit from the city. No person shall plant a tree or trees on the city right-of-way or other public property without first procuring a permit from the city. In either case, the authority of the permit shall not be exceeded.
- (b) A permit required by subsection (a) above may be applied for at city hall. The tree board's designated agent will review the permit and return the permit form to the applicant indicating approval or disapproval of the request and noting suggestions for completion or reasons for denial of the permit.

(Ord. No. 90-15, § 2(6), 12-10-90)

Sec. 18-67. - Interference with city tree care.

It shall be unlawful for any person to prevent, delay or interfere with the city tree board's agent or city crews, while engaging in and about the planting, cultivating, mulching, pruning, spraying, or removing of any public trees or shrubs as authorized in this article.

(Ord. No. 90-15, § 2(7), 12-10-90)

Sec. 18-68. - Damage to public trees.

The tree board's agent shall place value on public trees damaged by accident or intention. The cost of repair or replacement of a damaged public tree, shrub or plant shall be borne by the party causing the damage or destruction. The city shall use as a reference "A Guide to the Professional Evaluation of Landscape Trees, Specimen Shrubs and Evergreens" as published by the International Society of Arboriculture.

(Ord. No. 90-15, § 2(8), 12-10-90)

Sec. 18-69. - Arborish bond.

The city must have in its possession a copy of insurance coverage of anyone contracted to work on public trees. Liability insurance of one million dollars (\$1,000,000.00) bodily injury and one million dollars (\$1,000,000.00) property damage indemnifying the city or any person injured or damage resulting from such contracted work on public trees.

(Ord. No. 90-15, § 2(9), 12-10-90)

Sec. 18-70. - Review by city council.

Any person may appeal any order or ruling of the tree board or its agents to the city council for a final decision.

(Ord. No. 90-15, § 2(10), 12-10-90)

Sec. 18-71. - Violations; penalties.

Any person violating any provision of this article shall be, upon conviction or a plea of guilty, subject to a fine of not more than seven hundred dollars (\$700.00) and/or ninety (90) days in jail.

(Ord. No. 90-15, § 2(11), 12-10-90)


PASSED, APPROVED AND ADOPTED, this _____ day of _____, 2016

Randy Quiring, Mayor

Patricia Monsen, City Clerk

MEETING DATE: March 28, 2016

SUBJECT: Parade Permit for American Legion for Memorial Day Parade

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The American Legion is making application to the City Council for a parade permit for the annual Memorial Day parade to be held on Monday, May 30, 2016. The parade will begin at 10:00 a.m. and follow the parade route attached to the application.

MOTION: To approve the parade permit for the American Lebion for the Memorial Day parade.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Application and map
- 2.
- 3.

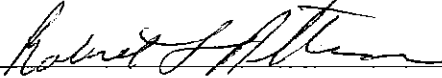
Council Action: _____ Date: _____

CITY OF FAIRMONT
MISCELLANEOUS LICENSE & PERMIT APPLICATION

Applicant's Name American Legion

Applicant's Address 95 Downtown Plaza
Fairmont, MN 56031

Applicant's Telephone 507-235-9478

Applicant's Signature 

Date of application March 22, 2016

Type of application: (Include dates, time, location, requests from City, etc.)

Parade Permit for Memorial Day Parade, May 30, 2016 at 10:00 a.m.

Fee (if applicable) \$15.00

CITY USE ONLY

Application approved by _____ Date _____

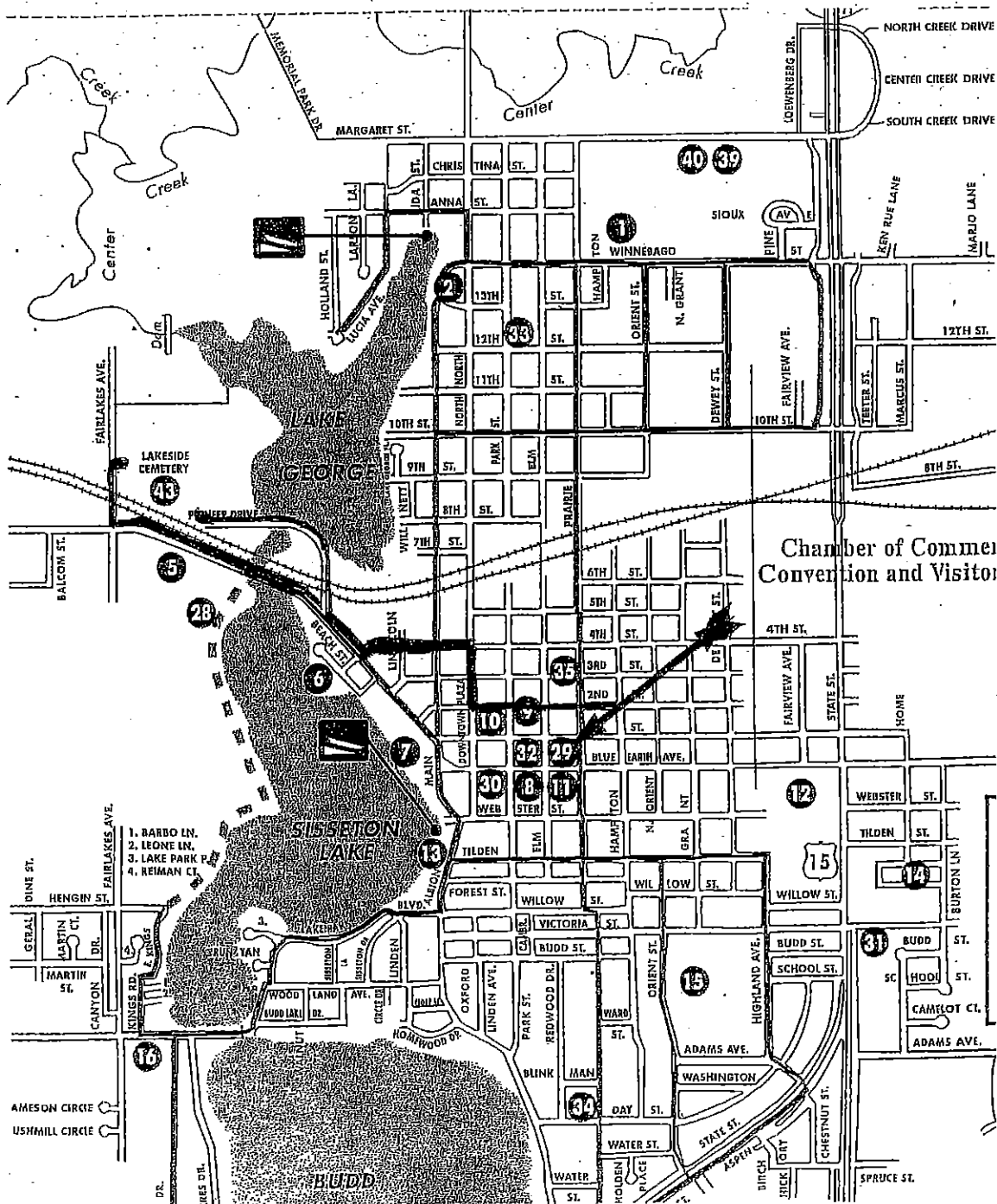
Instructions/Comments _____

Application Distribution: City _____ Applicant _____ Police _____ Other _____

Memorial Day Parade Route:


The parade route will begin on East 2nd Street (line-up at Veterans Park), proceed west to Downtown Plaza, north to 4th Street, West to Lake Avenue. Vehicles will continue on Lake Avenue to Fairlakes Avenue, north on Fairlakes Avenue to Lakeside Cemetary. People who are on foot will proceed done Pioneer Drive, across the old bridge, to the cemetary.

See attached map.



MEETING DATE: March 28, 2016

SUBJECT: Borderline Cruisers Car Club Permit

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: N/A

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Borderline Cruisers Car Club is requesting approval to barricade several downtown streets for their annual car show to be held on June 11, 2016.

MOTION: To approve the request of Borderline Cruisers Car Club to barricade several downtown streets for their car show on Saturday, June 11, 2016.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Application
2. _____
3. _____

Council Action: _____ Date: _____

CITY OF FAIRMONT
MISCELLANEOUS LICENSE & PERMIT APPLICATION

Applicant's Name Borderline Cruisers Car Club, % Amy Miller

Applicant's Address 437 E. Amber Lake Drive
Fairmont, MN 56031

Applicant's Telephone 507-399-1556

Applicant's Signature Amy Miller

Date of application 3-15-16

Type of application: (Include dates, time, location, requests from City, etc.)

Barricade Downtown Plaza from Blue Earth Avenue to Fourth Street; and side streets on Second
and Third Street on June 11, 2016 from 8:00 a.m. – 4:00 p.m. for the Borderline Cruisers Car
Show.

Fee (if applicable) _____

CITY USE ONLY


Application approved by _____ Date _____

Instructions/Comments _____

Application Distribution: City _____ Applicant _____ Police _____ Other _____

MEETING DATE: March 28, 2016

SUBJECT: Permit for Freedom 5K and 10K Race

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: A Freedom 5K & 10K Race is being planned for August 6, 2016 at 9:00 a.m. Registration begins at 7:30 a.m. The race will begin and end at Sylvania Park.

MOTION: To approve a permit for the Freedom 5K & 10K race event on August 6, 2016.

VOTE REQUIRED: Simple majority.

ATTACHMENTS:

1. Permit Application
2. Statement and Map of Routes

Council Action: _____ Date: _____

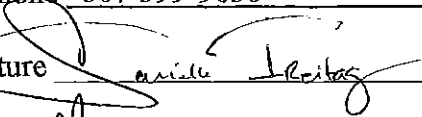
**CITY OF FAIRMONT
MISCELLANEOUS LICENSE & PERMIT APPLICATION**

Applicant's Name Danielle Freitag

Applicant's Address 1217 Webster St.

Fairmont, MN 56031

Applicant's Telephone 507-399-9030

Applicant's Signature 

Date of application March 18th 2016

Type of application: (Include dates, time, location, requests from City, etc.)

Freedom Race 5K and 10K – August 6, 2016 at 9:00 a.m. Registration at 8:00 a.m.

Request cones/barricades to help mark routes.

Fee (if applicable) \$15.00 *PL 3/12/16*

CITY USE ONLY

Application approved by _____ Date _____

Instructions/Comments _____

Application Distribution: City _____ Applicant _____ Police _____ Other _____

Freedom Race 5k/10K

Sat. August 6th 2016

Action169 a Pray First Ministry (501-C3) Sponsored 5k/10k. We are seeking approval & assistance as necessary through the City of Fairmont to host our second annual 5k/10k Race Sat. August 6th, 2016

Our efforts are to raise awareness and take social action to fight against the injustice of Human Sex Trafficking an ever-growing issue in the state of MN. To better understand the mission and vision of Action169, please refer to our website at www.action169.com

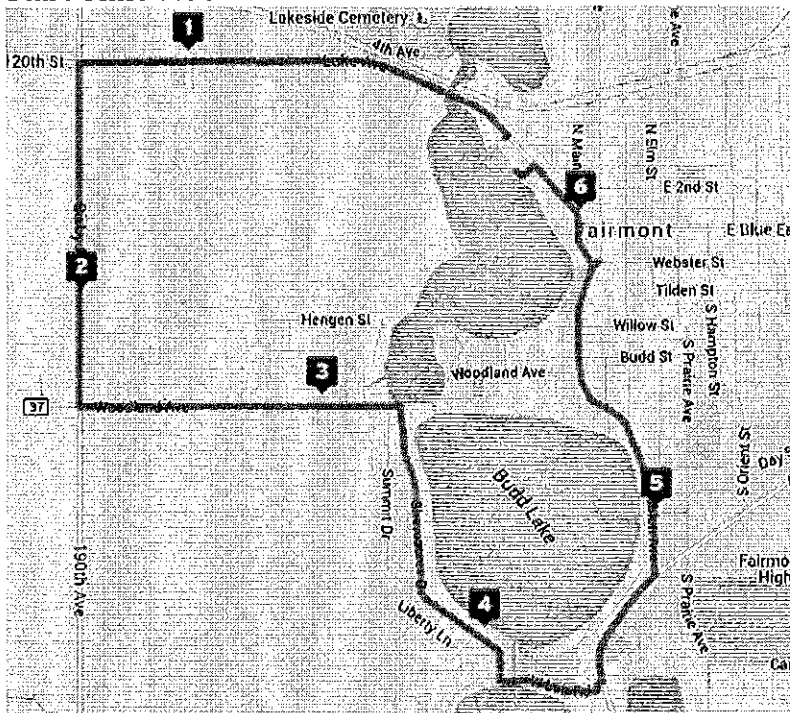
We will be raising funds, charging \$35 per person. Tickets are available at \$35 until July 10th. Tickets purchased after the 10th will be \$40. As we did last year, we will also have 10 sponsors to help in funding of our Chip Timed Race. Race will be chip timed by Final Stretch.

Registration & Race Start - Sylvania Park
7:30-9:00

Parking Across the Street at Railroad Parking Lot

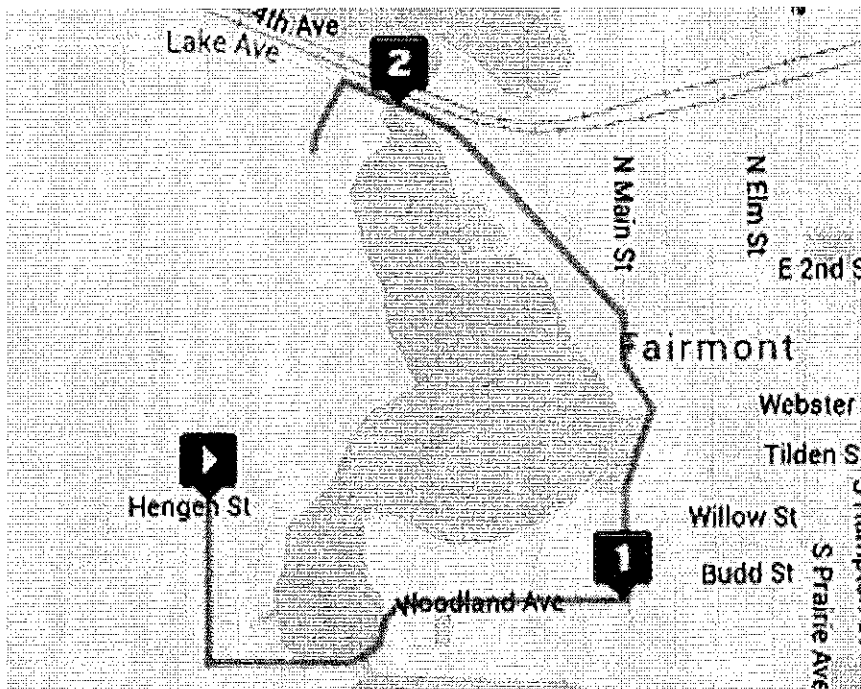
10K - 6.2 Miles Route

Start Time 9:00



5K Route 3.14

Start Time: 9:30



Start at Trail Entrance. Turn left onto Lake Ave. Go past the Marina & Bike Shop, towards and onto the Bike Trail. Take the Bike Trail & turn right onto Hengen St. Take a left onto Fairlakes Ave. Go up to Woodland and take a left going over birds bridge and up the hill towards and past the mansion. Take a left on Albion and go down the hill, past Wards Park and up the hill towards the Sherrif's department. Take a left onto Beach Road and back towards Sylvania Park towards the Finish Line.

Race Organizer
Danielle Freitag
Patriced7@gmail.com
507-399-9030

MEETING DATE: March 28, 2016

SUBJECT: Joint Subdivision Project with School District

REVIEWED BY: Mike Humpal, CEcD, City Administrator *MH*

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input checked="" type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input checked="" type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The FEDA Board recognized a need for residential lots. City staff worked with a couple developers and found the cost of infrastructure to be unfavorable to move forward with a subdivision. The city and school district have developed a plan to develop a subdivision in a partnership. The FEDA Board is recommending that the council give staff approval to complete plans and specifications and put the project out for bids to determine cost beyond engineer estimates.

MOTION: Authorize staff to complete plans and specifications and place the project out for bids.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. _____
2. _____

Council Action: _____ Date: _____

City/School District Subdivision Proposal 2016

Land: School sells to the City for \$1.00. As lots sell the school collects \$10,000/lot with a maximum of \$200,000

City sponsors infrastructure costs:
Total engineer's estimate \$1,200,000

Source of Funds

Debt service fund reserve	843,000
This is a loan to ourselves to be recaptured as lots sell	
Storm water fund (city contribution)	217,000
Water fund (loop main)	45,000
Construction engineering (city staff)	95,000

Sale of Burton Lane townhomes could write down lot cost another \$153,000; leaving an additional \$250,000 for other housing initiatives.

Average infrastructure cost/lot	\$30,000-\$36,000
Land from school	\$10,000

Average total lot cost \$40,000-\$46,000

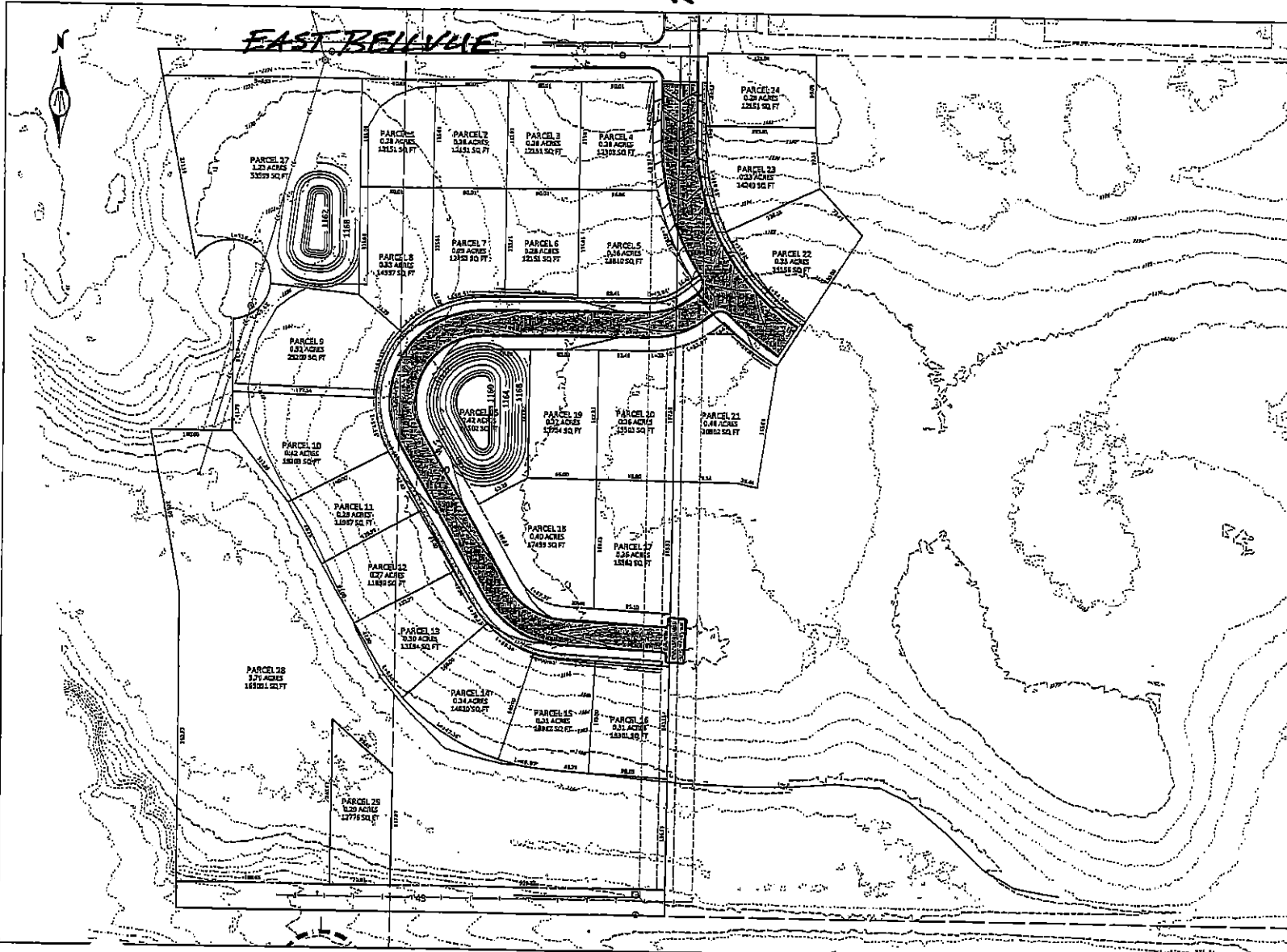
The City would be responsible for marketing and selling lots. Based on lot sales on Southwind Drive, Southport Drive and South Prairie Avenue staff anticipates a 5 to 7 year period to sell the lots. Staff have discussed the project with local builders who have expressed interest in the concept. City staff want to market the area and see what the general public's interest would be.

A year ago the FEDA Board gave direction to staff to look into some concepts for developing residential lots. This proposal will be on FEDA's March 14th meeting agenda. The School Board's Operations Committee have given preliminary approval. Staff will also be suggesting to finalize plans, specifications and bid the project to determine actual costs before staff asks for the City Council approval to move forward with platting and construction.

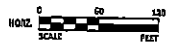
This summary is to give the City Council information that staff's pursuing such a concept.

PRAIRIE AVE

EAST BELLEVUE



PARCELS	
PARCEL	AREA
1	0.28 ACRES
2	0.28 ACRES
3	0.28 ACRES
4	0.28 ACRES
5	0.28 ACRES
6	0.28 ACRES
7	0.28 ACRES
8	0.28 ACRES
9	0.28 ACRES
10	0.28 ACRES
11	0.28 ACRES
12	0.28 ACRES
13	0.28 ACRES
14	0.28 ACRES
15	0.28 ACRES
16	0.28 ACRES
17	0.28 ACRES
18	0.28 ACRES
19	0.28 ACRES
20	0.28 ACRES
21	0.28 ACRES
22	0.28 ACRES
23	0.28 ACRES
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28	0.28 ACRES
29	0.28 ACRES
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31	0.28 ACRES
32	0.28 ACRES
33	0.28 ACRES
34	0.28 ACRES
35	0.28 ACRES
36	0.28 ACRES
37	0.28 ACRES
38	0.28 ACRES
39	0.28 ACRES
40	0.28 ACRES
41	0.28 ACRES
42	0.28 ACRES



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 1:10000 11/18/2014 11:20:00 AM 11/18/2014 11:20:00 AM 11/18/2014 11:20:00 AM 11/18/2014 11:20:00 AM

FAIRMONT

BOLTON & MENK, INC.
 Consulting Engineers & Surveyors
 235 NORTH BARN ST., FARMINGTON, MINNESOTA 55024
 Phone: 957-238-0738 Email: fairmont@bolton-menk.com
 www.bolton-menk.com


CITY OF FAIRMONT MINNESOTA
 PRAIRIE AVENUE SOUTH LOT LAYOUTS
 CONCEPT LAYOUTS - TRIAL #5
 STREET & CONTOURS

SHEET
 1

38.

MEETING DATE: March 28, 2016

SUBJECT: Eriael, LLC TIF Plan and Development Agreement Amendment

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The development of the project described in the TIF Plan has been delayed, which will cause the first tax increments to be received one year later than projected in the TIF Plan. This amendment will allow Eriael, LLC to receive the nine years of increment outlined in the original TIF Plan.

MOTION: To adopt Resolution 2016-08 approving Eriael, LLC TIF Plan and Development Agreement Amendment.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Resolution 2016-08
2. TIF Plan Amendment
3. Development Agreement Amendment

Council Action: _____ Date: _____

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY
OF FAIRMONT, MINNESOTA

HELD: March 28, 2016

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Fairmont, Martin County, Minnesota, was duly called and held on the 28th day of March, 2016, at 5:30 p.m.

The following members of the Council were present:

and the following were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION 2016-08

RESOLUTION APPROVING ADMINISTRATIVE AMENDMENT TO
THE TIF PLAN FOR TAX INCREMENT
FINANCING DISTRICTS NO. 26 AND AUTHORIZING EXECUTION OF FIRST
AMENDMENT TO DEVELOPMENT AGREEMENT

A. WHEREAS, the City of Fairmont, Minnesota (the "City") has heretofore established Tax Increment Financing District No. 26 (the "TIF District"), within Municipal Development District No. 1 and has adopted a TIF Plan and amendment thereto for the TIF District (the "TIF Plan"); and there is a proposal to administratively amend the TIF Plan for the TIF District under the provisions of Minnesota Statutes, Sections 469.174 to 469.1794, as amended, and Sections 469.124 to 469.133, as amended (the "Act"); and

B. WHEREAS, an administrative amendment to the TIF Plan for the TIF District has been prepared for the TIF District and is attached as Exhibit A hereto (Administrative Amendment to the Tax Increment Financing Plan for Tax Increment Financing District No. 26 (Ingleside Project) (the "Administrative Amendment")); and

C. WHEREAS, the City and Eriael, LLC, an Minnesota limited liability company (the "Developer") have entered into a Development Agreement, dated as of August 1, 2015 ("Development Agreement"), in connection with the construction and equipping of an approximately 14,000 – 15,000 square foot expansion of an existing assisted living facility to add 20 additional housing units in the City; and

D. WHEREAS, the City and the Developer have agreed to amend the Original Agreement in part and have determined to enter into a First Amendment to Development Agreement (the "First Amendment") to provide the Developer additional time to complete the project and amend the year in which the first tax increment will be received.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Fairmont, as follows:

1. The City finds, determines and declares that with respect to the Administrative Amendment:

(a) The City is not modifying the boundaries of the TIF District nor increasing the budget in the TIF Plan therefor, but is, however, making an administrative amendment to the TIF Plan for the TIF District.

(b) The City reaffirms the findings previously made with respect to the TIF District.

(c) The Administrative Amendment conforms to the general plan of the development of the City as a whole.

(d) The Act does not require a public hearing on the Administrative Amendment.

2. The Administrative Amendment is hereby approved.

3. The City Administrator is authorized and directed to file a copy of the Administrative Amendment with the Commissioner of Revenue and the Office of the State Auditor.

4. The City finds, determines and declares that with respect to the First Amendment to the Development Agreement:

(a) The City Council hereby approves the First Amendment in substantially the form submitted, and the City is hereby authorized to enter into the First Amendment.

(b) The approval hereby given to the First Amendment includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate. The execution of the First Amendment by the appropriate officer or officers of the City shall be conclusive evidence of the approval of the First Amendment in accordance with the terms hereof.

The motion for the adoption of the foregoing resolution was duly seconded by councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF MARTIN
CITY OF FAIRMONT

I, the undersigned, being the duly qualified and acting Administrator of the City of Fairmont, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the amendment of Resolution Approving an Administrative Amendment to the TIF Plan for Tax Increment Financing District No. 26.

WITNESS my hand this ____ day of March, 2016.

City Administrator

CITY OF FAIRMONT, MINNESOTA

ADMINISTRATIVE AMENDMENT TO THE
TAX INCREMENT FINANCING PLAN
FOR
TAX INCREMENT FINANCING DISTRICT NO. 26
(Ingleside Project)

TIF Plan Approval: July 27, 2015

Administrative Amendment Approval: March 28, 2016

This document was drafted by:
BRIGGS AND MORGAN (MLI)
Professional Association
2200 IDS Center
80 South 8th Street
Minneapolis, Minnesota 55402

ADMINISTRATIVE AMENDMENT TO THE
TAX INCREMENT FINANCING PLAN
FOR
TAX INCREMENT FINANCING DISTRICT NO. 26
(Ingleside Project)

SECTION 1. BACKGROUND

The City of Fairmont, Minnesota (the "City"), on July 27, 2015 created Tax Increment Financing District No. 26 ("TIF District No. 26") within Development District No. 1 ("the Development District"), and developed a Tax Increment Financing Plan (the "TIF Plan") in connection therewith. The boundaries of TIF District No. 26 and the budget for TIF District No. 26 are not being modified due to this administrative amendment ("Administrative Amendment").

SECTION 2. GENERAL DESCRIPTION OF ADMINISTRATIVE AMENDMENT

The development of the project described in the TIF Plan has been delayed which will cause the first tax increments to be received one year later than expected as projected in the TIF Plan. The Exhibits to the TIF Plan identified tax increments for the years 2017 through 2025. The purpose of this Administrative Amendment is to modify the Exhibits to reflect the tax increments for the years 2018 through 2026.

SECTION 3. AMENDMENT

Section 3.1 Tax Increments. Exhibits D, E and F of the TIF Plan have been amended to reflect the first year of tax increment is 2018 and the last year of tax increment is 2026. The amended Exhibits D, E and F are attached hereto.

Section 3.2 Property Description. Exhibit B of the TIF Plan has been amended to incorporate the replatted parcel identification number as 233460010.

Section 3.3 Statutory Authority. This Administrative Amendment does not make any of the changes specified in Minnesota Statutes, Section 469.175, subd. 4, clauses (1) through (6), and therefore may be approved without the hearings and notices required for approval of the TIF Plan.

Section 3.4 Effect of Amendment. There is not expected to be any additional changes to other sections of the TIF Plan as a result of this administrative amendment, therefore, except as herein amended, modified and supplemented, the TIF Plan remains in full force and effect.

EXHIBIT B

Description of Tax Increment Financing District No. 26

CITY OF FAIRMONT, MINNESOTA

Parcel Identification Number:

233460010

EXHIBIT D

Tax Increment Financing District No. 26 Assumptions

City of Fairmont, Minnesota
Tax Increment Financing District No. 26

City of Fairmont, MN Tax Increment Financing District No. 26 Ingleside
--

Decertification Date	12/31/2026			
Present Value Date	07/01/2016			
Present Value Rate	6.00%			
Type of TIF District	Housing			
Type of Debt	Pay as you go			
Fiscal Disparities Election	NA			
Fiscal Disparities Rate	NA			
Local Tax Capacity Rate	100.854%	2014/2015		
Administration	\$10,000			
Pooling	0.00%			
Market Value Inflator	0.00%			
Base Value Information	2014/2015	2014/2015	2014/2015	2014/2015
Class	PID #	Class Rate	Class Rate	NTC
		1st Tier	2nd Tier	
CIP	23.346.0010	EMV	2.00%	40,659
		1.50%		
	2017/2018	2018/2019	2019/2020	2020/2021
Base EMV	2,070,452	2,070,452	2,070,452	2,070,452
Increase in EMV	1,149,284	1,149,284	1,149,284	1,149,284
Total Estimated Market Value	3,219,736	3,219,736	3,219,736	3,219,736
NTC - 1st Tier	CIP	2,250	2,250	2,250
NTC - 2nd Tier		61,395	61,395	61,395
Total Net Tax Capacity		63,645	63,645	63,645

EXHIBIT E

Tax Increment Financing District No. 26
 Tax Increment Details as Required By
 Minnesota Statutes, Section 469.175(2)

City of Fairmont, MN Tax Increment Financing District No. 26 Ingleside										
Annual Period Ending	Total Net Tax Capacity	Less: Base Net Tax Capacity	Retained Captured Net Tax Capacity	Annual Gross Tax increment 100.854%	City @ 46.165%	County @ 29.805%	I.S.D. @ 24.527%	Other @ 0.357%	Less: Admin. Retainage	Annual Net Revenue
12/31/2016	40,659	40,659	-	-	-	-	-	-	-	-
12/31/2017	40,659	40,659	-	-	-	-	-	-	-	-
12/31/2018	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	10,000.00	13,182
12/31/2019	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	-	23,182
12/31/2020	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	-	23,182
12/31/2021	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	-	23,182
12/31/2022	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	-	23,182
12/31/2023	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	-	23,182
12/31/2024	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	-	23,182
12/31/2025	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	-	23,182
12/31/2026	63,645	40,659	22,986.00	23,182	10,611.49	6,850.98	5,637.78	82.06	-	23,182
				208,641	95,503	61,659	50,740	739	10,000	198,641

EXHIBIT F

City of Fairmont, Minnesota
 Tax Increment Financing District No. 26
 Projected Tax Impact/Market Value Analysis

ESTIMATED IMPACT ON OTHER JURISDICTIONS

City of Fairmont, MN Tax Increment Financing District No. 26 Ingleside
--

Estimated Impact on Other Taxing Jurisdictions

		City of Fairmont	Marlin County	Fairmont I.S.D.	Other	Total
Total Taxable NTC	2014/2015	7,857,974	44,162,462	15,293,309	NA	67,313,745
Projected Retained NTC		22,986	22,986	22,986	22,986	
Hypothetical New NTC		7,880,960	44,185,448	15,316,295	NA	67,382,703
Existing Local Tax Rate		46.165%	29.805%	24.527%	0.357%	100.854%
Hypothetical Adj. Local Tax Rate		46.030%	29.790%	24.490%		100.310%
Difference		0.135%	0.015%	0.037%	NA	0.187%
Hypothetical Taxes on Retained NTC		10,580	6,848	5,629	NA	

Statement 1:

If the projected Retained Captured Net Tax Capacity of the TIF District was hypothetically available to each of the taxing jurisdictions above, the result would be a lower local tax rate (see Hypothetical Adjusted Tax Rate above) which would produce the same amount of taxes for each taxing jurisdiction. In such a case, the total local tax rate would decrease by 0.187% (see Hypothetical Adj. Local Tax Rate above). The hypothetical tax that the Retained Captured Net Tax Capacity of the TIF District would generate is also shown above.

Statement 2:

Since the projected Retained Captured Net Tax Capacity of the TIF District is not available to the taxing jurisdictions, there is no impact on taxes levied or local tax rates.

Year	Annual Gross Tax Increment	Present Value @ 6.00%
1 2018	23,182	20,029
2 2019	23,182	18,896
3 2020	23,182	17,826
4 2021	23,182	16,817
5 2022	23,182	15,865
6 2023	23,182	14,967
7 2024	23,182	14,120
8 2025	23,182	13,321
9 2026	23,182	12,567
	208,641	144,408

Market Value Analysis	
Present Value Date	07/01/2016
Present Value Rate	6.00%
Increase in EMV with TIF District	1,149,284
Less: PV of Gross Tax Increment	144,408
Subtotal	1,004,876
Less: Increase in EMV without TIF	-
Difference	1,004,876

FIRST AMENDMENT TO DEVELOPMENT AGREEMENT

THIS FIRST AMENDMENT TO DEVELOPMENT AGREEMENT (the "Amendment"), dated as of the ___ day of _____, 2016, by and between the CITY OF FAIRMONT, MINNESOTA (the "City"), a municipal corporation and political subdivision of the State of Minnesota, and ERIAEL, LLC, a Minnesota limited liability company (the "Developer"):

WITNESSETH:

WHEREAS, the City and the Developer entered into that certain Development Agreement dated as of August 1, 2015 (the "Development Agreement") relating to the construction and equipping of an approximately 14,000-15,000 square foot expansion of an existing assisted living facility to add 20 additional housing units on certain real property located in the City; and

WHEREAS, the City and the Developer wish to amend the Development Agreement as provided in this Amendment; and

WHEREAS, the City and the Developer have both duly authorized the Amendment; and

NOW, THEREFORE, the Development Agreement is amended as provided herein.

1. The definition of "Note Payment Date" in Section 1.1 of the Development Agreement is amended and restated as follows:

"Note Payment Date means August 1, 2018, and each February 1 and August 1 of each year thereafter to and including February 1, 2027; provided, that if any such Note Payment Date should not be a Business Day, the Note Payment Date shall be the next succeeding Business Day;"

2. The definition of "Termination Date" in Section 1.1 of the Development Agreement is amended and restated as follows:

"Termination Date means the earlier of (i) February 1, 2027, (ii) the date the Reimbursement Amount is paid in full, (iii) the date on which the Tax Increment District expires or is otherwise terminated, or (iv) the date this Agreement is terminated or rescinded in accordance with its terms;"

3. Subparagraph (8) of Section 2.2 is amended and restated as follows:

"Construction of the Project shall begin by April 1, 2016 and the construction of the Project will be substantially completed on or before November 30, 2016, subject to Unavoidable Delays."

4. Subparagraph (b) of Section 3.4 is amended and restated as follows:

"On or before each January 1 and July 1, commencing on July 1, 2018, the Developer or an agent of the Developer must deliver or cause to be

delivered to the City a Compliance Certificate executed by the Developer covering the preceding six months together with written evidence satisfactory to the City of compliance with the covenants in this Section. This evidence must include a statement of the household income of each of qualifying renter, a written determination that each qualifying renter's household income falls within the qualifying limits of this Section (and Section 142(d) of the Internal Revenue Code), and certification that the income documentation is correct and accurate (and that the determination of qualification was made in compliance with Section 142(d) of the Internal Revenue Code). The City may review, upon request, all documentation supporting the Developer submissions and statements. In determining compliance with this Section, the Developer must use the County median incomes for the year in which the payment is due on the TIF Note, as promulgated by the Minnesota Housing Finance Agency based on the area median incomes established by the United States Department of Housing and Urban Development."

5. Paragraph 3 of the form of note, attached to the Development Agreement as Exhibit B, is amended and restated as follows:

"The amounts due under this Note shall be payable on August 1, 2018, and on each February 1 and August 1 thereafter to and including February 1, 2027, or, if the first should not be a Business Day (as defined in the Development Agreement), the next succeeding Business Day (the "Payment Dates"). On each Payment Date the City shall pay by check or draft mailed to the person that was the Registered Owner of this Note at the close of the last business day of the City preceding such Payment Date an amount equal to the Tax Increments (hereinafter defined) received by the City during the six month period preceding such Payment Date. All payments made by the City under this Note shall be applied to principal."

6. Except as herein amended, all terms and provisions of the Development Agreement shall remain in full force and effect.

[Signature Pages follow]

IN WITNESS WHEREOF, the City and the Developer have caused this Amendment to be duly executed on the date first written above.

ERIAEL, INC.

By _____
Its _____

[Signature Page to First Amendment to Development Agreement by and between the City of Fairmont and Eriael, Inc.]

S-1

CITY OF FAIRMONT, MINNESOTA

By _____
Mayor


By _____
Administrator

[Signature Page to First Amendment to Development Agreement by and between the City of Fairmont and Eriael, Inc.]

S-2

MEETING DATE: March 28, 2016

SUBJECT: Board and Commission Appointment

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: None

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Mayor is seeking approval on the following appointment:

Park Board: Greg Gellert

MOTION 1: To approve the appointment of Greg Gellert to the Park Board

VOTE REQUIRED: Simple majority.


ATTACHMENTS:

1. _____

Council Action: _____ Date: _____

MEETING DATE: March 28, 2016

SUBJECT: Pay Equity Report Acceptance

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

Petition	Board	X	Staff	Council	Commission	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

Motion (Voice Vote)	Resolution (Roll Call)	Discussion
Ordinance 1 st Reading (Introduction only)	Set Public Hearing (Motion)	X Information Only
Ordinance 2 nd Reading (Roll call)	Hold Public Hearing (Motion to close)	

RECOMMENED ACTION BY:

City Staff	Board	Commission	Committee
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Issuance	Approval	Authorization	No recommendation
Denial	Rejection	X No action needed	

STATEMENT: The 2016 Pay Equity Report was approved by the Council at the January 25th council meeting and was submitted to the Minnesota Management and Budget Office. We have received word that our 2016 report has been accepted and is in compliance.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. Acceptance Letter
2. _____
3. _____

Council Action: _____ Date: _____



March 22, 2016

Local Government Official
Fairmont
100 Downtown Plaza

Fairmont MN 56031

Dear Local Government Official:

Congratulations! I am very pleased to send you the enclosed notification of compliance with the Local Government Pay Equity Act. Since the law was passed in 1984, jurisdictions have worked diligently to meet compliance requirements and your work is to be commended.

As you know, Minnesota Rules Chapter 3920 specifies the procedure and criteria for measuring compliance and your jurisdictions's results are enclosed. You may find a copy of our "Guide to Understanding Pay Equity

http://mn.gov/mmb/employee-relations/compensation/laws/local_gov/local-gov-pay-equity/index.jsp

This notice and results of the compliance review are public information and must be supplied upon request to any interested party.

If you have any questions about the materials or about pay equity in general, please contact me at (651) 259-3623.

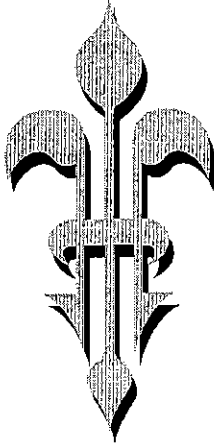
Again, congratulations on your achievement!

Sincerely,

A handwritten signature in black ink that reads "Cyndee Gmach". The signature is written in a cursive style with a large initial "C".

Cyndee Gmach
Pay Equity Coordinator
pay.equity@state.mn.us

Enclosures



Notice of Pay Equity Compliance

Presented to

Fairmont

for successfully meeting the requirements of the Local Government Pay Equity Act M.S. 471.991 - 471.999 and Minnesota rules Chapter 3920. This notice is a result of an official review by Minnesota Management & Budget and your 2016 pay equity report.

Your cooperation in complying with the local government pay equity requirements is greatly appreciated.

March 22, 2016

Date

A handwritten signature in cursive script, appearing to read "Myron Frans".

Myron Frans, Commissioner

Results of Tests for Pay Equity Compliance

Date: March 22, 2016

Jurisdiction: Fairmont

ID#: 1160

1. Completeness and Accuracy Test

Passed. Required information was submitted accurately and on time.

2. Statistical Analysis Test

Passed. Jurisdiction had more than three male classes and an underpayment ratio of 80% or more.

Passed. Jurisdiction had at least six male classes, at least one class with a salary range, an underpayment ratio below 80% but a t-test that was not statistically significant.

3. Salary Range Test

Passed. Too few classes had an established number of years to move through a salary range.

Passed. Salary range test showed a score of 80% or more.

4. Exceptional Service Pay Test


Passed. Too few classes received exceptional service pay.

Passed. Exceptional service pay test showed a score of 80% or more.

The enclosed material describes compliance requirements in more detail. If you have questions, contact Cyndee Gmach, Pay Equity Coordinator, at (651) 259-3623.

MEETING DATE: March 28, 2016

SUBJECT: Sale of 2016 Refunding Bonds

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Paul Hoye, Finance Director

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The auction for the 2016 refunding bonds will be held on March 28, 2016 at 10:15 AM. Bill Fahey from Northland Securities will present the results at the Council meeting. Moody's Investor Services has maintained the City's Aa3 bond rating. The rating memo is attached.

MOTION: To adopt Resolution 2016-09, authorizing the sale of the 2016 Refunding Bonds.

VOTE REQUIRED: Simple Majority

ATTACHMENTS:

1. Resolution 2016-09
2. Bond Rating Analysis
3. _____

Council Action: _____ Date: _____

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF FAIRMONT, MINNESOTA

HELD: March 28, 2016

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Fairmont, Martin County, Minnesota, was duly called and held at the City Hall on March 28, 2016, at 5:30 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of \$2,275,000 General Obligation Crossover Refunding Bonds, Series 2016A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION 2016-09

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$2,275,000 GENERAL
OBLIGATION CROSSOVER REFUNDING BONDS,
SERIES 2016A AND PLEDGING SPECIAL ASSESSMENTS
AND LEVYING A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Fairmont, Minnesota (the "City"), hereby determines and declares that it is necessary and expedient to provide moneys for a crossover refunding of the City's (i) "Improvement Portion" of its \$3,590,000 original principal amount of General Obligation Bonds, Series 2009A, dated September 1, 2009 (the "Prior 2009A Bonds"), which mature on and after March 1, 2019; (ii) "Improvement Portion" of its \$2,615,000 original principal amount of General Obligation Bonds, Series 2010A, dated June 1, 2010 (the "Prior 2010A Bonds"), which mature on and after March 1, 2018; and (iii) \$1,820,000 original principal amount of General Obligation Improvement Bonds, Series 2011A, dated September 1, 2011 (the "Prior 2011A Bonds"), which mature on and after March 1, 2018; and

B. WHEREAS, \$915,000 aggregate principal amount of the Prior 2009A Bonds which mature on and after March 1, 2019 (the "Refunded 2009A Bonds"), is callable on March 1, 2018 (the "March 1, 2018 Crossover Date"), at a price of par plus accrued interest, as provided in the resolution adopted on August 24, 2009, authorizing the issuance of the Prior 2009A Bonds (the "Prior 2009A Resolution"); and

C. WHEREAS, \$980,000 aggregate principal amount of the Prior 2010A Bonds which mature on and after March 1, 2018 (the "Refunded 2010A Bonds"), is callable on March 1, 2017 (the "March 1, 2017 Crossover Date"), at a price of par plus accrued interest, as provided in the resolution adopted on May 24, 2010, authorizing the issuance of the Prior 2010A Bonds (the "Prior 2010A Resolution"); and

D. WHEREAS, \$1,280,000 aggregate principal amount of the Prior 2011A Bonds which mature or is subject to mandatory redemption on and after March 1, 2018 (the "Refunded 2011A Bonds"), is callable on the March 1, 2017 Crossover Date, at a price of par plus accrued interest, as provided in the resolution adopted on August 29, 2011, authorizing the issuance of the Prior 2011A Bonds (the "Prior 2011A Resolution"); and

E. WHEREAS, the Prior 2009A Bonds, the Prior 2010A Bonds and the Prior 2011A Bonds may also be referred to herein as the "Prior Bonds". The Refunded 2009A Bonds, the Refunded 2010A Bonds and the Refunded 2011A Bonds may also be referred to herein as the "Refunded Bonds". The March 1, 2018 Crossover Date and the March 1, 2017 Crossover Date may also be referred to as the "Crossover Dates"; and

F. WHEREAS, the refunding of the Refunded Bonds is consistent with covenants made with the holders thereof, and is necessary and desirable for the reduction of debt service cost to the City; and

G. WHEREAS, the City Council hereby determines and declares that it is necessary and expedient to issue \$2,275,000 General Obligation Crossover Refunding Bonds, Series 2016A (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapter 475, to provide moneys for a crossover refunding of the Refunded Bonds; and

H. WHEREAS, the City has retained Northland Securities, Inc., in Minneapolis, Minnesota ("Northland"), as its independent financial advisor for the sale of the Bonds and was therefore authorized to sell the Bonds pursuant to the Notice of Sale and Preliminary Official Statement prepared on behalf of the City by Northland, and proposals to purchase the Bonds have been solicited by Northland; and

I. WHEREAS, the proposals set forth on Exhibit A attached hereto were received by the Finance Director, or designee, at the offices of Northland, from 10:15 A.M. to 10:30 A.M. this same day pursuant to the Notice of Sale established for the Bonds; and

J. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fairmont, Minnesota, as follows:

1. Acceptance of Offer. The offer of _____, in _____, Minnesota (the "Purchaser") to the Bonds, in accordance with the Notice of Sale, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$ _____, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable offer received and is hereby accepted and the Bonds are hereby awarded to the Purchaser.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities. The Bonds shall be dated May 1, 2016, as the date of original issue, shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in

any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on March 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than

the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such

consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(x) In the case of a partial prepayment of a Bond, the Holder may, in lieu of surrendering the Bonds for a Bond of a lesser denomination, make a notation of the reduction in principal amount on the panel provided on the Bond stating the amount so redeemed.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Allocation of Bonds to Refunded 2009A Bonds, Refunded 2010A Bonds and Refunded 2011A Bonds; Allocation of Prepayments to Portions of Debt Service. The aggregate principal amount of \$_____ maturing in each of the years and amounts hereinafter set forth are issued to refund the Refunded 2009A Bonds (the "2009A Refunding Portion"). The aggregate principal amount of \$_____ maturing in each of the years and amounts hereinafter set forth are issued to refund the Refunded 2010A Bonds (the "2010A Refunding Portion"). The aggregate principal amount of \$_____ maturing in each of the years and amounts hereinafter set forth are issued to refund the Refunded 2011A Bonds (the "2011A Refunding Portion"):

<u>Year</u>	<u>2009A Refunding Portion</u>	<u>2010A Refunding Portion</u>	<u>2011A Refunding Portion</u>
2018			
2019			
2020			
2021			
2022			
2023			
2024			
2025			
2026			
2027			

If Bonds are prepaid, the prepayments shall be allocated to the portions of debt service (and hence allocated to the payment of Bonds treated as relating to a particular portion of debt service) as provided in this paragraph. If the source of prepayment is the general fund of the City, or other generally available source, the prepayment may be allocated to any of the portions of debt service in such amounts as the City shall determine. If the source of a prepayment is special assessments or taxes pledged to the Prior 2009A Bonds, the Prior 2010A Bonds, or the Prior 2011A Bonds, the prepayment shall be allocated to the 2009A Refunding Portion, the 2010A Refunding Portion or the 2011A Refunding Portion, respectively, debt service.

4. Purpose; Refunding Findings. The Bonds shall provide funds for a crossover refunding of the Refunded Bonds (the "Refunding"). It is hereby found, determined and declared that the Refunding is pursuant to Minnesota Statutes, Section 475.67, Subdivision 13.

With respect to the Refunded 2009A Bonds, as of the March 1, 2018 Crossover Date there shall result a reduction in the present value of the dollar amount of the debt service to the City from a total dollar amount of \$_____ for the Prior 2009A Bonds to a total dollar amount of \$_____ for the 2009A Refunding Portion of the Bonds computed in accordance with the provisions of Minnesota Statutes, Section 475.67, Subdivision 12. The dollar amount of such present value of the debt service for the 2009A Refunding Portion of the Bonds is lower by at least three percent than the dollar amount of such present value of the debt service for the Prior 2009A Bonds as required by Minnesota Statutes, Section 475.67, Subdivision 12.

With respect to the Refunded 2010A Bonds, as of the March 1, 2017 Crossover Date there shall result a reduction in the present value of the dollar amount of the debt service to the City from a total dollar amount of \$_____ for the Prior 2010A Bonds to a total dollar amount of \$_____ for the 2010A Refunding Portion of the Bonds computed in accordance with the provisions of Minnesota Statutes, Section 475.67, Subdivision 12. The dollar amount of such present value of the debt service for the 2010A Bonds Refunding Portion of the Bonds is lower by at least three percent than the dollar amount of such present value of the debt service for the Prior 2010A Bonds as required by Minnesota Statutes, Section 475.67, Subdivision 12.

With respect to the Refunded 2011A Bonds, as of the March 1, 2017 Crossover Date there shall result a reduction in the present value of the dollar amount of the debt service to the City from a total dollar amount of \$_____ for the Prior 2011A Bonds to a total dollar amount of \$_____ for the 2011A Bonds Refunding Portion of the Bonds computed in accordance with the provisions of Minnesota Statutes, Section 475.67, Subdivision 12. The dollar amount of such present value of the debt service for the 2011A Bonds Refunding Portion of the Bonds is lower by at least three percent than the dollar amount of such present value of the debt service for the Prior 2011A Bonds as required by Minnesota Statutes, Section 475.67, Subdivision 12.

5. Interest. The Bonds shall bear interest payable semiannually on March 1 and September 1 of each year (each, an "Interest Payment Date"), commencing March 1, 2017, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	

6. Redemption. Bonds maturing on March 1, 2023, and thereafter, shall be subject to redemption and prepayment at the option of the City on March 1, 2022, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the

paying agent and to each affected registered holder of the Bonds prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered. The Bonds are not subject to optional redemption and prepayment.

7. Bond Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

8. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
MARTIN COUNTY
CITY OF FAIRMONT

R- _____

\$ _____

GENERAL OBLIGATION CROSSOVER
REFUNDING BOND, SERIES 2016A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	March 1,	May 1, 2016	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of Fairmont, Martin County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, unless called for earlier redemption, and to pay interest thereon semiannually on March 1 and September 1 of each year (each, an "Interest Payment Date"), commencing March 1, 2017, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on March 1, 2023, and thereafter, are subject to redemption and prepayment at the option of the Issuer on March 1, 2022, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$2,275,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, redemption privilege and denomination, issued pursuant to and in full conformity with the Constitution, Charter of the Issuer, and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on March 28, 2016 (the "Resolution"), for the purpose of providing funds sufficient for a crossover refunding of certain outstanding general obligation bonds of the Issuer and is payable out of the Escrow Account and the Debt Service Account established by the City pursuant to the Resolution. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized

Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution, the Charter of the Issuer, and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any charter, constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Fairmont, Martin County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Clerk, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

Registrable by: NORTHLAND TRUST SERVICES,
INC.

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

Payable at: NORTHLAND TRUST SERVICES,
INC.

CITY OF FAIRMONT,
MARTIN COUNTY, MINNESOTA

This Bond is one of the Bonds
described in the Resolution
mentioned within.

Northland Trust Services, Inc.
Minneapolis, Minnesota
Bond Registrar

/s/ Facsimile

Mayor

/s/ Facsimile

Clerk

By _____
Authorized Signature

9. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and Clerk and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

10. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of May 1, 2016. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

11. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Clerk is hereby authorized to negotiate and execute the terms of said agreement.

12. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

13. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

14. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

15. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

16. Fund and Accounts. There is hereby created a special fund designated the General Obligation Crossover Refunding Bonds, Series 2016A Fund (the "Fund"), to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The City has

heretofore created special funds for the Prior 2009A Bonds and the Prior 2010A Bonds, each designated the "Construction Account" and "Debt Service Account," administered and maintained by the Finance Director as bookkeeping accounts separate and apart from all other funds maintained in the official records of the City. The funds shall continue to be maintained in the manner heretofore specified in the Prior Resolutions and as herein and hereafter specified until all of the Prior Bonds and any other obligations made payable from the funds and the interest thereon and all improvements to be paid from the funds have been fully paid. The Fund shall be maintained in the manner herein specified until the Bonds and the interest thereon shall have been fully paid. In such records there shall be established and maintained the following separate accounts, for the purposes as follows:

(a) Escrow Account. The Escrow Account shall be maintained as an escrow account with Northland Trust Services, Inc. (the "Escrow Agent"), in Minneapolis, Minnesota, which is a suitable financial institution within or without the State. \$ _____ in proceeds of the sale of the Bonds and the accrued interest received upon the delivery of the Bonds shall be received by the Escrow Agent and applied to fund the Escrow Account or to pay costs of issuing the Bonds. Proceeds of the Bonds less proceeds used to pay costs of issuance and any proceeds returned to the City are hereby irrevocably pledged and appropriated to the Escrow Account, together with all investment earnings thereon. The Escrow Account shall be invested in securities maturing or callable at the option of the holder on such dates and bearing interest at such rates as shall be required to provide sufficient funds, together with any cash or other funds retained in the Escrow Account, (i) to pay when due the interest to accrue on the Bonds to and including the Crossover Dates; and (ii) to pay when called for redemption on the Crossover Dates, the principal amounts of the Refunded Bonds. The Escrow Account shall be irrevocably appropriated to the payment of (i) all interest on the Bonds to and including the Crossover Dates, and (ii) the principal of the Refunded Bonds due by reason of their call for redemption on the Crossover Dates. The moneys in the Escrow Account shall be used solely for the purposes herein set forth and for no other purpose, except that any surplus in the Escrow Account may be remitted to the City, all in accordance with an agreement (the "Escrow Agreement") by and between the City and Escrow Agent, a form of which agreement is on file in the office of the Finance Director. Any moneys remitted to the City pursuant to the Escrow Agreement shall be deposited in the Debt Service Account.

(b) Debt Service Account. To the Debt Service Account there is hereby pledged and irrevocably appropriated and there shall be credited: (i) after the Crossover Dates, all uncollected special assessments pledged to the payment of the Prior Bonds; (ii) any collections of all taxes heretofore or hereafter levied for the payment of the Prior Bonds and interest thereon which are not needed to pay the Prior Bonds as a result of the Refunding; (iii) any sums remitted to the City upon the termination of the Escrow Agreement; (iv) all investment earnings on funds in the Debt Service Account; and (v) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The amount of any surplus remaining in the Debt Service Account when the Bonds and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The moneys in the Debt Service Account shall be used solely to pay the principal of and interest on the Bonds or any other bonds hereafter issued and made payable from the Fund.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (a) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (b) in addition to the above, in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Fund (or any other City account which will be used to pay principal and interest to become due on the Bonds) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. In addition, the proceeds of the Bonds and money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the federal Internal Revenue Code of 1986, as amended (the "Code").

17. Covenants Relating to the Prior 2009A Bonds Refunding.

(a) Special Assessments. The City has heretofore levied special assessments pursuant to the Prior 2009A Resolution, which were pledged to the payment of the principal and interest on the "Improvement Portion" of the Prior 2009A Bonds and, after the March 1, 2018 Crossover Date, the uncollected special assessments for the Prior 2009A Bonds are now pledged to the payment of principal and interest on the Bonds. The special assessments are such that if collected in full they, together with estimated collections of taxes herein pledged for the payment of the 2009A Refunding Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the 2009A Refunding Portion of the Bonds. The special assessments were levied as provided below, payable in equal, consecutive, annual installments, with general taxes for the years shown below and with interest on the declining balance of all such assessments at the rate shown opposite such years:

<u>Improvement Designation</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>	<u>Rate</u>
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See attached schedule

(b) Tax Levy; Coverage Test; Cancellation of Certain Tax Levies. To provide moneys for payment of the principal and interest on the 2009A Refunding Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amount</u>
20__-20__	20__-20__	See attached schedule

The tax levies are such that if collected in full they, together with estimated collections of special assessments and any other revenues herein pledged for the payment of the 2009A Refunding Portion of the Bonds and sums held in the Escrow Account, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the 2009A Refunding Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

Upon payment of the Refunded 2009A Bonds, the uncollected taxes levied in the Prior 2009A Resolution authorizing the issuance of the Prior 2009A Bonds which are not needed to pay the Refunded 2009A Bonds as a result of the Refunding shall be canceled.

(c) General Obligation Pledge. For the prompt and full payment of the principal of and interest on the 2009A Refunding Portion of the Bonds as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Escrow Account or Debt Service Account is ever insufficient to pay all principal and interest then due on the 2009A Refunding Portion of the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Escrow Account or Debt Service Account when a sufficient balance is available therein.

18. Covenants Relating to the Prior 2010A Bonds Refunding.

(a) Special Assessments. The City has heretofore levied special assessments pursuant to the Prior 2010A Resolution, which were pledged to the payment of the principal and interest on the "Improvement Portion" of the Prior 2010A Bonds and, after the March 1, 2017 Crossover Date, the uncollected special assessments for the Prior 2010A Bonds are now pledged to the payment of principal and interest on the Bonds. The special assessments are such that if collected in full they, together with estimated collections of taxes herein pledged for the payment of the 2010A Refunding Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the 2010A Refunding Portion of the Bonds. The special assessments were levied as provided below, payable in equal, consecutive, annual installments, with general taxes for the years shown below and with interest on the declining balance of all such assessments at the rate shown opposite such years:

<u>Improvement Designation</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>	<u>Rate</u>
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See attached schedule

(b) Tax Levy; Coverage Test; Cancellation of Certain Tax Levies. To provide moneys for payment of the principal and interest on the 2010A Refunding Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amount</u>
20__-20__	20__-20__	See attached schedule

The tax levies are such that if collected in full they, together with estimated collections of special assessments and any other revenues herein pledged for the payment of the 2010A Refunding Portion of the Bonds and sums held in the Escrow Account, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the 2010A Refunding Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

Upon payment of the Refunded 2010A Bonds, the uncollected taxes levied in the Prior 2010A Resolution authorizing the issuance of the Prior 2010A Bonds which are not needed to pay the Refunded 2010A Bonds as a result of the Refunding shall be canceled.

(c) General Obligation Pledge. For the prompt and full payment of the principal of and interest on the 2010A Refunding Portion of the Bonds as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Escrow Account or Debt Service Account is ever insufficient to pay all principal and interest then due on the 2010A Refunding Portion of the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Escrow Account or Debt Service Account when a sufficient balance is available therein.

19. Covenants Relating to the Prior 2011A Bonds Refunding.

(a) Special Assessments. The City has heretofore levied special assessments pursuant to the Prior 2011A Resolution, which were pledged to the payment of the principal and interest on the Prior 2011A Bonds and, after the March 1, 2017 Crossover Date, the uncollected special assessments for the Prior 2011A Bonds are now pledged to the payment of principal and interest on the Bonds. The special assessments are such that if collected in full they, together with estimated collections of taxes herein pledged for the payment of the 2011A Refunding Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the 2011A Refunding Portion of the Bonds. The special assessments were levied as provided below, payable in equal, consecutive, annual installments, with general taxes for the years shown below and with interest on the declining balance of all such assessments at the rate shown opposite such years:

<u>Improvement Designation</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>	<u>Rate</u>
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See attached schedule

(b) Tax Levy; Coverage Test; Cancellation of Certain Tax Levies. To provide moneys for payment of the principal and interest on the 2011A Refunding Portion of the Bonds

there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amount</u>
20__-20__	20__-20__	See attached schedule

The tax levies are such that if collected in full they, together with estimated collections of special assessments and any other revenues herein pledged for the payment of the 2011A Refunding Portion of the Bonds and sums held in the Escrow Account, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the 2011A Refunding Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

Upon payment of the Refunded 2011A Bonds, the uncollected taxes levied in the Prior 2011A Resolution authorizing the issuance of the Prior 2011A Bonds which are not needed to pay the Refunded 2011A Bonds as a result of the Refunding shall be canceled.

(c) General Obligation Pledge. For the prompt and full payment of the principal of and interest on the 2011A Refunding Portion of the Bonds as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Escrow Account or Debt Service Account is ever insufficient to pay all principal and interest then due on the 2011A Refunding Portion of the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Escrow Account or Debt Service Account when a sufficient balance is available therein.

20. Securities; Escrow Agent. Securities purchased from moneys in the Escrow Account shall be limited to securities set forth in Minnesota Statutes, Section 475.67, Subdivision 8, and any amendments or supplements thereto. Securities purchased from the Escrow Account shall be purchased simultaneously with the delivery of the Bonds. The City Council has investigated the facts and hereby finds and determines that the Escrow Agent is a suitable financial institution to act as escrow agent.

21. Escrow Agreement. On or prior to the delivery of the Bonds the Mayor and Clerk shall, and are hereby authorized and directed to, execute on behalf of the City an Escrow Agreement. The Escrow Agreement is hereby approved and adopted and made a part of this resolution, and the City covenants that it will promptly enforce all provisions thereof in the event of default thereunder by the Escrow Agent.

22. Purchase of SLGS or Open Market Securities. The Escrow Agent, as agent for the City, is hereby authorized and directed to purchase on behalf of the Council and in its name the appropriate United States Treasury Securities, State and Local Government Series and/or open market securities as provided in paragraph 20, from the proceeds of the Bonds and, to the extent necessary, other available funds, all in accordance with the provisions of this resolution

and the Escrow Agreement and to execute all such documents (including the appropriate subscription form) required to effect such purchase in accordance with the applicable U.S. Treasury Regulations.

23. Redemption of Prior Bonds. The Prior Bonds shall be redeemed and prepaid in accordance with the terms and conditions set forth in the Notices of Call for Redemption, in the form attached to the Escrow Agreement, which terms and conditions are hereby approved and incorporated herein by reference. The Notices of Call for Redemption shall be given pursuant to the Escrow Agreement.

24. Prior Bonds; Security. Until retirement of the Prior Bonds, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents.

25. Supplemental Resolution. The Prior Resolution is hereby supplemented to the extent necessary to give effect to the provisions of this resolution.

26. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

27. Certificate of Registration. The Clerk is hereby directed to file a certified copy of this resolution with the County Auditor of Martin County, Minnesota, together with such other information as the County Auditor shall require, and to obtain the County Auditor's Certificate that the Bonds have been entered in the County Auditor's Bond Register and that the tax levy required by law has been made.

28. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

29. Negative Covenant as to Use of Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the Project financed by the Prior Bonds, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

30. Tax-Exempt Status of the Bonds; Rebate - 2010A Refunding Portion and 2011A Refunding Portion of the Bonds. With respect to the 2010A Refunding Portion and the 2011A Refunding Portion of the Bonds, the City is subject to the rebate requirement imposed by Section 148(f) of the Code and no exceptions are available.

31. Tax-Exempt Status of the Bonds; Rebate - 2009A Refunding Portion. With respect to the 2009A Refunding Portion of the Bonds, the City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (1) requirements relating to temporary periods for investments, (2) limitations on amounts invested at a yield greater than the yield on the Bonds, and (3) the rebate of excess investment earnings to the United States if the Bonds (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceed the small issuer exception amount of \$5,000,000.

For purposes of qualifying for the exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that:

- (a) the 2009A Refunding Portion of the Bonds are issued by a governmental unit with general taxing powers;
- (b) no 2009A Refunding Portion of the Bond is a private activity bond;
- (c) ninety-five percent or more of the net proceeds of the 2009A Refunding Portion of the Bonds are to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City);
- (d) the aggregate face amount of all tax exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities thereof, and all entities treated as one issuer with the City) during the calendar year in which the 2009A Refunding Portion of the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code;
- (e) there shall not be taken into account for purposes of said \$5,000,000 limit any bond issued to refund (other than to advance refund) any bond to the extent the amount of the refunding bond does not exceed the outstanding amount of the refunded bond;
- (f) the aggregate face amount of the 2009A Refunding Portion of the Bonds does not exceed \$5,000,000;

(g) each of the Refunded 2009A Bonds was issued as part of an issue which was treated as meeting the rebate requirements by reason of the exception for governmental units issuing \$5,000,000 or less of bonds;

(h) the average maturity of the 2009A Refunding Portion of the Bonds does not exceed the average maturity of the Refunded 2009A Bonds; and

(i) no part of the Refunded 2009A Bonds has a maturity date which is later than the date which is thirty years after the date the Prior 2009A Bonds were issued.

32. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

(a) the Bonds are issued after August 7, 1986;

(b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;

(c) the City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

(d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2016 will not exceed \$10,000,000; and

(e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2016 have been designated for purposes of Section 265(b)(3) of the Code; and

(f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

33. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such occurrence.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and the Administrator of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

34. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

35. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF MARTIN
CITY OF FAIRMONT

I, the undersigned, being the duly qualified and acting Clerk of the City of Fairmont, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to providing for the issuance and sale of \$2,275,000 General Obligation Crossover Refunding Bonds, Series 2016A.

WITNESS my hand on March 28, 2016.

Clerk

CREDIT OPINION

17 March 2016

New Issue
Contacts

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Fairmont (City of) MN

New Issue - Moody's Assigns Aa3 to City of Fairmont, MN's \$2.8M GO Bonds, Ser. 2016A

Summary Rating Rationale

Moody's Investors Service has assigned a Aa3 to the City of Fairmont, MN's \$2.8 million General Obligation (GO) Crossover Refunding Bonds, Series 2016A. Moody's maintains the Aa3 on the city's previously issued GO debt. Post-sale, the city will have \$46.6 million of GO debt outstanding.

The Aa3 rating reflects the city's role as an economic hub for the surrounding rural communities as well as its high tax base concentration. The rating also incorporates the city's healthy financial profile, average direct debt burden and above average pension burden.

Credit Strengths

- » Regional economic center for surrounding rural area
- » Operations at the city's largest taxpayer have stabilized after 2013 acquisition by Green Plains Inc. (B2 stable)
- » Alternate liquidity available in the city's Municipal Liquor Fund

Credit Challenges

- » Concentrated tax base with top 10 taxpayers comprising 22.8% of assessed valuation in 2015
- » Above average overall debt burden with slow principal amortization

Rating Outlook

Outlooks are generally not assigned to local government credits with this amount of debt.

Factors that Could Lead to an Upgrade

- » Diversification and expansion of the city's tax base that reduces tax base concentration
- » Improvement to the city's demographic profile

Factors that Could Lead to a Downgrade

- » Deterioration of the city's tax base or demographic profile
- » Material declines in available reserves and liquidity

Key Indicators

Exhibit 1

Fairmont (City of) MN	2010	2011	2012	2013	2014
Economy/Tax Base					
Total Full Value (\$000)	\$ 694,689	\$ 672,004	\$ 666,951	\$ 673,192	\$ 700,335
Full Value Per Capita	\$ 65,131	\$ 63,212	\$ 63,392	\$ 64,150	\$ 66,737
Median Family Income (% of US Median)	87.6%	87.6%	91.3%	91.3%	91.3%
Finances					
Operating Revenue (\$000)	\$ 9,616	\$ 9,004	\$ 9,787	\$ 9,562	\$ 9,771
Fund Balance as a % of Revenues	104.8%	111.4%	90.6%	154.1%	127.8%
Cash Balance as a % of Revenues	118.1%	116.2%	152.9%	160.2%	129.7%
Debt/Pensions					
Net Direct Debt (\$000)	\$ 16,380	\$ 15,465	\$ 19,755	\$ 21,565	\$ 15,410
Net Direct Debt / Operating Revenues (x)	1.7x	1.7x	2.0x	2.3x	1.6x
Net Direct Debt / Full Value (%)	2.4%	2.3%	3.0%	3.2%	2.2%
Moody's - adjusted Net Pension Liability (3-yr average) to Revenues (x)	N/A	N/A	2.1x	2.1x	2.2x
Moody's - adjusted Net Pension Liability (3-yr average) to Full Value (%)	N/A	N/A	3.1%	3.0%	3.1%

The above table does not include the most recent sale data. The district's audited 2014 net direct debt totaled \$13.8 million. Post sale, the district will have \$12.1 million of outstanding net direct debt, equal to 1.7% of full value and 1.2 times Operating Fund revenues.

Source: Audited Financial Statements, Moody's Investors Service and U.S. Census Bureau

Recent Developments

The city closed fiscal 2014 with an Operating Fund (inclusive of the General Fund and Debt Service Fund) deficit of \$2.6 million which was entirely due to the retirement of \$3 million of refunded debt from escrow funds. Management reports that the city added approximately \$1 million to fund balance during the 2015 fiscal year. The city's fiscal 2016 budget is balanced.

Detailed Rating Considerations

Economy and Tax Base: Concentrated Tax Base Serves as Economic Center for South Central Minnesota Region

We expect the city's tax base to remain stable for the coming years as it is the retail and employment center for the surrounding rural communities in southern Minnesota. Fairmont is the county seat of Martin County and is favorably located along Interstate 90, which enables its prominence as the regional economic center. Officials report that Fairmont draws residents from a 30 mile radius for employment within the city. Management also reports that the number of people commuting to the city for employment increased to approximately 2,800 people in 2015 from approximately 2,100 people in 2014. As of December 2015, Martin County's unemployment rate fell between the state (3.6%) and national rates (4.8%) for the same time period. The city's demographic profile is relatively weak with median family incomes at 91.3% of the US, as estimated by the 2008-2012 American Community Survey.

The city's small \$725 million tax base value has been relatively stable, realizing average annual growth of 0.8% over the last five years. After experiencing declines in 2011 and 2012, the city's tax base generated moderate growth in each of the subsequent years due to the large presence of agricultural land with strong and growing valuations. Officials expect the city's full valuation to remain flat or increase modestly due to ongoing development in the city.

The tax base is 47% residential and 45% commercial/industrial and has significant concentration with the top 10 taxpayers comprising 22.8% of assessed valuation in 2015. After the city's largest taxpayer, an ethanol plant, was idled in September 2012 due to the high price of corn inputs and financial distress of its parent company, BioFuel Energy Corporation, the plant was sold to Green Plains and reopened. Management reports that operations have been stable since the transition to Green Plains and that the company has rehired approximately 85% of the staff the former owners employed.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moody's.com for the most updated credit rating action information and rating history.

Other commercial and industrial property consists of agricultural, manufacturing and health care businesses. Officials report stable operations at Cenex Harvest States which is a soybean processor and the city's second largest taxpayer (comprising 4.5% of assessed valuation). The city also benefits from the presence of the Fairmont Mayo Clinic Health System medical hospital, a Mayo Clinic hospital (Aa2 stable outlook) as well as three other private medical institutions.

Financial Operations and Reserves: Strong Financial Operations with High Dependence on Local Government Aid

We expect the city's financial profile to remain healthy due to a strong reserve position, surplus operations reported for fiscal 2015 and additional liquidity available in the city's Municipal Liquor Fund. After the use of \$1.0 million of reserves in fiscal 2012 for capital projects, the city closed fiscal 2013 and 2014 with two consecutive operating surpluses. The city closed fiscal 2014 with a General Fund surplus of \$680,000, which increased the available General Fund balance to \$5.3 million, or a very strong 66.9% of revenues. The city also closed fiscal 2014 with an Operating Fund deficit of \$2.6 million which was entirely due to the retirement of \$3 million of refunded debt from escrow funds. Audited fiscal 2015 results are not yet available but management reports that the city added approximately \$1 million to fund balance during the fiscal year. The surplus operations were largely driven by a one-time \$500,000 transfer from the state related to pension costs. The city plans to use a large portion of the fiscal 2015 surplus for improvements to the fire station, park buildings and streets. The city's fiscal 2016 budget is balanced.

The city's formal fund balance policy to maintain between 55% to 65% of the next year's budgeted General Fund expenditures in reserve. Given the higher than targeted level of reserves, management anticipates using some reserves in the next few years for a large street and park building project. The total project cost is estimated at \$2.5 million and the city has currently earmarked \$1 million towards the project.

The city's largest source of Operating Fund revenues is intergovernmental aid. In fiscal 2014, intergovernmental aid accounted for 41.4% of Operating Fund revenues followed by property taxes at 33.3%. Favorably, after years of cuts to Local Government Aid (LGA), the largest source of intergovernmental aid, LGA was modestly increased in fiscal 2014 and 2015.

LIQUIDITY

The city's liquidity position is strong. At the close of fiscal 2014, the Operating Fund had a net cash position of \$12.5 million. However, approximately \$3.5 million of the cash is related to advance refundings and will be paid out in 2015 and 2016. Net of the cash held for advance refundings, the city closed fiscal 2014 with a net cash position of \$9.2 million, or a strong 93.9% of Operating Fund revenues. The city's Municipal Liquor Fund provides a source of additional liquidity. At the end of fiscal 2014, the fund held \$981,000 in cash and generated \$548,000 in earnings, net of depreciation. The funds are not restricted in use and could be used to finance operations if needed, though the city has historically used the funds for capital projects and other one-time expenditures.

Debt and Pensions

At 1.7% of full value and 1.2 times operating revenues, the city's direct debt burden is average. Including borrowing by overlapping entities, the city's overall debt burden increases to 4.4% of full valuation. In 2014, debt service accounted for a high 41.6% of operating expenditures though the percentage was higher than usual due to a refunding of debt. In 2012 and 2013, years without any debt refundings, debt service comprised approximately 22% of operating expenditures and was the city's second highest expenditure. City management reports no additional borrowing plans until 2017 when they expect to issue an additional \$2.5 million for capital improvement projects.

The city's total annual fixed cost expenditures including debt service, pension, and OPEB payments are \$5.8 million, or 59.3% of fiscal 2014 revenues.

DEBT STRUCTURE

All of the city's debt is long-term and fixed rate. Principal amortization is slow with only 58% of debt retired within 10 years. All debt matures by 2041.

DEBT-RELATED DERIVATIVES

The city has no exposure to any debt-related derivatives.

PENSIONS AND OPEB

The city has an above average employee pension burden, based on unfunded liabilities for its share of a multiple-employer cost-sharing plan administered by the state. The city participates in the statewide General Employees Retirement Fund (GERF) and the Public Employees Police and Fire (PEPFF) plan, which is administered by the Public Employees Retirement Association (PERA). Pension contributions in fiscal 2014 totaled \$510,000, or a modest 5.2% of operating revenues. For fiscal 2014, Moody's total Adjusted Net Pension Liability (ANPL) for the city totaled \$22.0 million, or 2.2 times the city's fiscal 2014 Operating Fund revenues. Moody's ANPL reflects certain adjustments we make to improve comparability of reported pension liabilities. The adjustments are not intended to replace the city's reported contribution information, but to improve comparability with other rated entities. We determined the city's share of liability for the cost-sharing plans administered under GERF and PERA in proportion to its contributions to the plan.

Management and Governance

Minnesota cities have an institutional framework score of "Aa," or strong. Revenues are moderately predictable as cities rely primarily on property taxes. Some cities also rely on State Local Government Aid (LGA), which is distributed based on demographic and tax base factors. Revenue-raising flexibility is moderate as cities generally benefit from unlimited levying authority, except during years in which the state has imposed limits. Levy limits are not in place for the 2016-2017 biennium. Expenditures mostly consist of personnel costs, which are highly predictable. Cities typically maintain low fixed costs and have a moderate ability to reduce expenditures.

Fairmont is highly reliant on LGA but has been able to generate positive operations in its General Fund even during years when the state reduced LGA distributions. Management applies conservative budget assumptions and earmarks income from its Municipal Liquor Fund for capital projects and other one-time expenditures to limit bonding and the use of reserves for capital projects.

Legal Security

Debt service on the bonds is secured by the city's general obligation unlimited tax pledge which benefits from a designated property tax levy not limited by rate or amount. While the bonds benefit from the city's GOULT pledge, debt service is expected to be repaid from special assessments, water and sewer net revenues, and property taxes.

Use of Proceeds

Proceeds of the bonds will be used to crossover refund portions of the city's General Obligation Bonds, Series 2009A, General Obligation Bonds, Series 2010A and General Obligation Improvement Bonds, Series 2011A for debt service savings.

Obligor Profile

The City of Fairmont is located in southern Minnesota approximately 50 miles southwest of Mankato and 105 miles west of Rochester. The city covers approximately 13.5 square miles and city officials estimate the current population at 10,494.

Methodology

The principal methodology used in this rating was US Local Government General Obligation Debt published in January 2014. Please see the Ratings Methodologies page on www.moody's.com for a copy of this methodology.

Ratings

Exhibit 2

FAIRMONT (CITY OF) MN

Issue	Rating
General Obligation Crossover Refunding Bonds, Series 2016A	Aa3
Rating Type	Underlying LT
Sale Amount	\$2,775,000
Expected Sale Date	03/28/2016
Rating Description	General Obligation

Source: Moody's Investors Service

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REPORT NUMBER 1019118

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CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

MEETING DATE: March 28, 2016

SUBJECT: Advertise for Bids for 2016-A Watermain and Service Repair Project

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/City Engineer

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The plans and specifications for the 2016-A Improvement Project are ready for bid. This improvement on Highway 15, from 1st Street to 4th Street consists of the installation of new water services from an existing 12” watermain and the disconnection of an old 4” watermain. There will be no assessments on this project. If the resolution is approved, the bid opening for this project would be April 21, 2016 at 11:00 a.m. at City Hall.

MOTION: To adopt Resolution 2016-10 approving advertising of the 2016-A Watermain and Service Repair Project.

VOTE REQUIRED: Simple majority - Roll call

ATTACHMENTS:

1. Resolution 2016-10
- 2.
- 3.

Council Action: _____ Date: _____

RESOLUTION NO. 2016-10

STATE OF MINNESOTA)
COUNTY OF MARTIN) SS:
CITY OF FAIRMONT)

RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS

2016-A IMPROVEMENT CONTRACT
CITY PROJECT NUMBER 3016001

WHEREAS, the City Engineer arranged for the preparation of Plans and Specifications for the improvement of:

Watermain and Service Repairs
T.H. 15 from First to Fourth Street.

and has presented such Plans and Specifications to the Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such Plans and Specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper, on Quest CDN, and on the City of Fairmont website (www.fairmont.org) if the estimated construction cost exceeds \$100,000, an advertisement for bids upon the making of such improvement under such approved Plans and Specifications. The advertisement shall be published for one day, shall specify the work to be done and shall state that bids will be opened on April 21, 2016, at 11:00 a.m. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid. The bids will be tabulated at that time and will be considered by the City Council at a regular scheduled meeting to be held after review by the City Engineer of the lowest responsible responsive bidder's bid documents.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

ADOPTED by the Council this 28th day of March, 2016.

Mayor

ATTEST:

City Clerk

(SEAL)

MEETING DATE: March 28, 2016

SUBJECT: 2016 Airport consulting services – Task Order #4 & #5

REVIEWED BY: Mike Humpal, CEcD, City Administrator *MH*

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input checked="" type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/City Engineer

COUNCIL LIAISON: Councilor Anderson

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input checked="" type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	-------------------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Task Order #4 authorizes KLJ to proceed with the bidding services for the 2016 airport hangar area pavement improvement project. They are in the process of completing the final design and awaiting the final approvals from the FAA. This task order is for \$9,374.14. Task Order #5 authorizes KLJ to proceed with the construction services on this same project. This task order is for \$148,179.66. Overall the local share for this project is estimated at \$145,000. These task orders are eligible for both Federal and State funding participation. The Airport Advisory Board is recommending approval of both task orders.

MOTION: To approve Task Order #4 & #5 with KLJ for airport consulting services.

VOTE REQUIRED: Majority

ATTACHMENTS:

1. Task Order #4
2. Task Order #5
- 3.

Council Action: _____ Date: _____

TASK ORDER

This is Task Order
No. 4, consisting of
3 pages.

Task Order

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated October 1, 2014 ("Agreement"), Owner and Engineer agree as follows:

1. **Specific Project Data**

- A. Title: Reconstruct Hangar Area Pavement – Bidding Services
- B. Description: Complete bidding services for reconstruction and rehabilitation of hangar area pavement at the Fairmont Municipal Airport.

2. **Services of Engineer**

Refer to Scope of Services, Attachment A

3. **Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B

4. **Times for Rendering Services**

<u>Phase</u>	<u>Completion Date</u>
<u>Advertisement for Bids</u>	<u>April 12, 2016</u>
<u>Bid Date</u>	<u>May 10, 2016</u>
<u>Award</u>	<u>May 23, 2016</u>

TASK ORDER

5. **Payments to Engineer**

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
Basic Services		
Bidding Services – Task 2C	Lump Sum	\$9,374.14
TOTAL		\$9,374.14

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. **Consultants:**

None

7. **Other Modifications to Agreement:**

Attachment C – Required Contract Provisions for AIP and Sponsors (effective January 29, 2016)

8. **Attachments:**

Attachment A – Scope of Services

Attachment B – Total Project Fee Breakdown

9. **Documents Incorporated By Reference:**

None

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is March 28, 2016.

OWNER:

ENGINEER:

By: _____

By: _____

Name: Randy Quiring

Name: Tom Neigum, PE

Title: Mayor

Title: Aviation Services Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Troy Nemmers, PE

Name: Marcus Watson

Title: Director of Public Works
City Engineer

Title: Aviation Planner
Project Manager

Address: 100 Downtown Plaza
Fairmont, MN 56031

Address: 360 North Robert Street, Ste. 500
St. Paul, MN 55101

E-Mail Address: tnemmers@fairmont.org

E-Mail Address: marcus.watson@kljeng.com

Phone: 507-238-3942

Phone: 651-222-2176



Attachment A
Detailed Scope of Services (Bidding Phase)
Fairmont Municipal Airport; Fairmont, Minnesota
AIP Project # 3-27-0029-015-2016
KLJ # 1412515100, Task 2C
March 11, 2016

PROJECT DESCRIPTION

General

The work is to occur at Fairmont Municipal Airport in Fairmont, Minnesota, under the terms and conditions of the Standard Agreement "AGREEMENT" for Professional Services between the City of Fairmont and KLJ, signed October 29, 2014.

The federal work shall be performed and constructed under a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant to the Fairmont Municipal Airport. Non-federal work shall be performed and constructed with MnDOT Office of Aeronautics funds.

Scope of services have been outlined to be completed under the following phases:

- Bidding Services for Hangar Area Pavement Reconstruction / Rehabilitation

Completion Time

The Bidding Services shall be completed within the timeframe set forth by the Owner's requirements to bid and state law bidding practice. Schedule and fee is based on FAA funding for the project being approved for construction in 2016. If funding does not become available for 2016 construction, timelines may be revised accordingly.

PROJECT ADMINISTRATION

Prepare Project Scope of Services and Schedule. The Project Manager shall prepare a detailed scope of services and preliminary and schedule based on the information obtained during the project design phase. The Project Manager shall submit the scope of services and schedule to the Owner for review and make applicable modifications as agreed upon.

Project Scope of Services Review with FAA. The Project Manager shall present the final scope of services for review and approval.

Engineering Scope and Hour Negotiations. Upon scope of services approval from the FAA, the Project Manager shall prepare a detailed hour breakdown with the associated fees for review by the Owner.

Engineering Agreement. The Project Manager shall compile the standard form of agreement, complete an internal review and execution of the contract for approval by the Owner.

PROJECT MANAGEMENT

General Project Management. The Engineer shall provide project management services to manage the completion of the project within the conditions of this agreement. Project management is crucial to the success of all projects; specifically it is crucial to this project. The Engineer has Marcus Watson identified as the project manager for the project. Project management is the discipline of planning, organizing, and managing resources to successfully meet this project's objectives and goals. It is the project manager's responsibility to notify the Owner of any issues, problems, or concerns regarding the project; the delegation of all activities to the project team; and handling all subconsultant coordination. In addition, if any items arise during the duration of the project that are outside this scope of work, the project manager shall address them with the Owner.

Project Budget Setup. The Project Manager shall coordinate with the internal Accounting staff to establish the internal budgets.

Monthly Invoicing. The Project Manager and shall prepare monthly billings of project accounting.

Credit Application. The Engineer will not prepare any requests for reimbursement (Credit Applications) during the project.

Monthly Status Reports. The Project Manager shall prepare and submit monthly status reports to the Owner noting project progress, issues encountered and action requirements by the Owner.

Periodic Owner Meetings. It is anticipated that the Project Manager shall attend one (1) Owner meeting (at the City of Fairmont) to coordinate project bidding activities and related issues with the Owner.

BIDDING SERVICES

Print and Distribute Plans and Specifications. The Engineer shall print and issue the Bid Documents to prospective bidders. The documents shall also be made available to prospective bidders utilizing and on-line service.

Bid Invitations and Advertisement. The Engineer shall coordinate with the Owner on the placement of the Advertisement for Bids in the appropriate local legal publication as well as regional trade organizations.

Document and Respond to Contractor Questions. The Engineer shall maintain a record of Contractor requests and questions along with the corresponding response.

Create and Maintain Planholder's List. Maintain a planholder's list as plans and specifications are issued to Contractors.

Issue Addenda. The Engineer shall issue written addenda as appropriate to interpret, clarify or expand the bidding documents. The Engineer shall send the written addenda to all plan-holders whom received plans and specifications from the Engineer.

Attend Bid Opening. The Engineer shall perform the bid opening at the City of Fairmont offices.

Prepare Bid Tabulation. The Engineer shall prepare a bid tabulation following the bid opening.

Bidder Contractual Requirements Review. The Engineer shall review bidder responsiveness, responsibility and completeness of submittal. Shall advise the Owner when an issue may need the review of the Owner's legal representative.

Prepare Recommendations of Award. The Engineer shall advise the Owner as to the acceptability of subcontractors, DBE subcontractors, and other persons and organizations proposed by the prime Contractor(s) for those portions of the work as to which such acceptability is required by the bidding documents. The Engineer shall make recommendations for award for one (1) contract.

Prepare and Submit FAA & State Grant Requests. The Engineer shall prepare the Federal and State grant request documentation for MnDOT Office of Aeronautics processing.

Prepare Award and Construction Contract Documents. The Engineer shall prepare the awarding contracts for construction, materials, equipment and services for one (1) contract. Items shall include a written Notice of Award, coordination of the Agreement Between Owner and Contractor and Notice to Proceed for submittal and approval by the Owner.

OWNER'S RESPONSIBILITIES

Project Representative. The Owner shall designate a Project Representative with authority to administer the Engineer's consultant contract. All requests for information or a decision by the Owner on any aspect of the work shall be directed to the Owner's Project Representative.

Submittal Reviews. The Owner shall review submittals by the Engineer and provide prompt decisions and responses to questions in order to minimize delay in the progress of the Engineer's work.

Attachment B
Fairmont Municipal Airport
Fairmont, Minnesota
KLJ 1412515100, AIP 3-27-0029-015-2016
Hourly Rate and Cost Breakdown



PHASE: Bidding Services
Hangar Area Pavement Reconstruction / Rehabilitation

KLJ Title	Engineer VI	Engineer III	Engineer II	Planner II	Project Assist II											Task Direct Labor Cost
Project Administration																
Prepare Project Scope of Services & Schedule					2											91.00
Project Scope of Services Review with FAA					1											45.50
Engineering Scope and Hour Negotiations					1											45.50
Engineering Agreement	0.5					1										106.75
Subtotal																\$ 286.75
Project Management																
General Project Management					2											91.00
Project Budget Setup					1					1						68.25
Monthly Billing					1					1						68.25
Monthly Status Reports					1					1						68.25
Periodic Owner Meetings					8											364.00
Subtotal																\$ 568.75
Bidding Services																
Print and Distribute Plans and Specifications										4						\$ 91.00
Bid Invitations and Advertisement			1							2						92.50
Document and Respond to Contractor Questions			8													376.00
Create and Maintain Planholder's List										2						45.50
Issue Addenda		2		2						2						217.50
Attend Bid Opening						8										364.00
Prepare Bid Tabulation										2						92.50
Bidder Contractual Requirement Review										1						69.75
Prepare Recommendations of Award										1						69.75
Prepare FAA & State Grant Application										8						364.00
Prepare Award and Construction Contract Documents			2							2						185.00
Subtotal																\$ 1,967.50
Total Hours	0.5	16	2	36	18	0	0	0	0	0	0	0	0	0	0	
Hourly Rate	\$77.00	\$47.00	\$39.00	\$45.50	\$22.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Direct Labor Total	\$	2,825.00
Indirect Labor Total (1.8772 Overhead Rate)	\$	5,303.09
Direct and Indirect Labor Total	\$	8,128.09
Fixed Fee (15%)	\$	1,219.21
Cost of Facilities (0.95%)	\$	26.84
Subtotal	\$	9,374.14

Expenses			
Air Charter	per trip @		trips
Per Diem	per day @		days
Materials and Supplies			
Subconsultant Services			

Expenses Total \$ -

Bidding Services Total Cost \$ 9,374.14

101

TASK ORDER

This is Task Order
No. 5, consisting of
3 pages.

Task Order

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated October 1, 2014 ("Agreement"), Owner and Engineer agree as follows:

1. **Specific Project Data**

- A. Title: Reconstruct Hangar Area Pavement – Construction Services
- B. Description: Complete construction observation, administration and grant closeout services for reconstruction and rehabilitation of hangar area pavement at the Fairmont Municipal Airport.

2. **Services of Engineer**

Refer to Scope of Services, Attachment A

3. **Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B

4. **Times for Rendering Services**

<u>Phase</u>	<u>Completion Date</u>
<u>Notice to Proceed</u>	<u>July 15, 2016</u>
<u>Substantial Completion</u>	<u>November 15, 2016</u>
<u>Final Completion</u>	<u>August 1, 2017</u>
<u>FAA Project Closeout Report</u>	<u>October 30, 2017</u>

TASK ORDER

5. **Payments to Engineer**

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
Basic Services		
Construction Services – Task 3	Hourly to a Maximum	\$144,224.28
Closeout Report – Task 14B	Lump Sum	\$3,955.38
TOTAL		\$148,179.66

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. **Consultants:**

Materials Testing (Braun Intertec) - \$16,914.00

7. **Other Modifications to Agreement:**

Attachment C – Required Contract Provisions for AIP and Sponsors (effective January 29, 2016)

8. **Attachments:**

Attachment A – Scope of Services

Attachment B – Total Project Fee Breakdown

9. **Documents Incorporated By Reference: None**

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is March 28, 2016.

OWNER:

ENGINEER:

By: _____

By: _____

Name: Randy Quiring

Name: Tom Neigum, PE

Title: Mayor

Title: Aviation Services Manager

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK
ORDER:

Name: Troy Nemmers, PE

Name: Marcus Watson

Title: Director of Public Works
City Engineer

Title: Aviation Planner
Project Manager

Address: 100 Downtown Plaza
Fairmont, MN 56031

Address: 360 North Robert Street, Ste. 500
St. Paul, MN 55101

E-Mail
Address: tnemmers@fairmont.org

E-Mail
Address: marcus.watson@kljeng.com

Phone: 507-238-3942

Phone: 651-222-2176



Attachment A
Detailed Scope of Services (Construction Phase)
Fairmont Municipal Airport; Fairmont, Minnesota
AIP Project # 3-27-0029-015-2016
KLJ # 1412515100, Task 3
March 11, 2016

PROJECT DESCRIPTION

General

The work is to occur at Fairmont Municipal Airport in Fairmont, Minnesota, under the terms and conditions of the Standard Agreement "AGREEMENT" for Professional Services between the City of Fairmont and KLJ, signed October 29, 2014.

The federal work shall be performed and constructed under a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant to the Fairmont Municipal Airport. Non-federal work shall be performed and constructed with MnDOT Office of Aeronautics funds.

Scope of services have been outlined to be completed under the following phases:

- Construction Observation and Administration (CA/CO) Services for Airport Improvements
 - Reconstruct Hangar Area Taxilanes & Pavement around Hangars A, B & C (north side)
 - Rehabilitate Hangar Area Pavement & Taxilane around Hangar C (south side)
- FAA Grant Closeout

Completion Time

The Engineer shall complete the Construction Services assuming substantial completion occurring by November 15, 2016 and final completion by August 1, 2017. Delays due to weather conditions beyond the Engineer's control shall allow additional time during the Construction Services phase. The Engineer shall complete the total contract within 120 days after final construction acceptance. Schedule and fee is based on FAA funding for the project being approved for construction in 2016. If funding does not become available for 2016 construction, timelines may be revised accordingly.

PROJECT ADMINISTRATION

Project Scoping Meeting with Sponsor. The Engineer shall attend a meeting to discuss project scoping with the Owner via teleconference (1 meeting). The Engineer staff participating in the meeting shall consist of up to (2) staff members.

Prepare Project Scope of Services and Schedule. The Engineer shall prepare a detailed scope of services and preliminary and schedule based on the information obtained during the Sponsor Scoping Meeting. Engineer shall submit the scope of services and schedule to the Owner for review and make applicable modifications as agreed upon.

Project Scope of Services Review with FAA. The Engineer shall present the final scope of services for review and approval.

Engineering Scope and Hour Negotiations. Upon scope of services approval from the FAA, the Engineer shall prepare a detailed hour breakdown with the associated fees for review by the Owner.

Engineering Agreement. The Engineer shall compile the standard form of agreement, complete an internal review and execution of the contract for approval by the Owner.

Independent Fee Document Preparation. The Engineer shall prepare the appropriate documents for the independent fee review based on the completed fee negotiations.

PROJECT MANAGEMENT

Project Budget Setup. The Project Manager shall coordinate with the internal Accounting staff to establish the internal budgets.

Bi-weekly Budget Review / Projections. The Project Manager shall review budgets and budget projections on a bi-weekly basis and coordinate any known issues with the Owner.

Monthly Invoicing. The Project Manager and shall prepare monthly billings of project accounting.

Periodic Internal Meetings. The Project Manager, Engineer and Resident Engineer shall conduct a bi-weekly status meeting to review schedule and outstanding issues encountered.

Monthly Status Reports. The Project Manager shall prepare and submit monthly status reports to the Owner noting project progress, issues encountered and action requirements by the Owner.

FAA Quarterly Reports. The Engineer shall prepare and submit the quarterly FAA reports.

DBE Reporting. The Engineer shall prepare a Disadvantaged Business Enterprise (DBE) annual reporting forms as applicable to the project.

CONSTRUCTION ADMINISTRATION

Overall Project Management. The Engineer shall provide project management services to manage the completion of the project within the conditions of this agreement. Project management is crucial to the success of all projects; specifically it is crucial to this project. The Engineer has Marcus Watson identified as the project manager for the project. Project management is the discipline of planning, organizing, and managing resources to successfully meet this project's objectives and goals. It is the project manager's responsibility to notify the Owner of any issues, problems, or concerns regarding the project; the delegation of all activities to the project team; and handling all subconsultant coordination. In addition, if any items arise during the duration of the project that are outside this scope of work, the project manager shall address them with the Owner.

Prepare Request for Quotes and Solicit for Construction Materials Testing Consultant. The Engineer shall solicit and coordinate the process of obtaining the necessary materials testing firm to provide the required quality acceptance testing. The Engineer shall coordinate the development of a contract between the Engineer and the materials testing firm.

Prepare Construction Management Plan (if paving costs exceed \$500,000 in overall cost). The Engineer shall prepare a Construction Management Plan per the requirements of the FAA which identifies the responsibility and frequencies of the testing requirements for the project.

Prepare & Conduct Pre-Construction Conference. Conduct a preconstruction meeting at the Airport. The Engineer shall prepare the preconstruction agenda, conduct the preconstruction conference and site visit at the Airport. The detailed discussion of the project to include:

- Roles and responsibilities
- Contractor's representatives
- Schedules
- Safety
- Security
- Testing requirements
- Resident Engineer's role
- Labor requirements
- DBE and Civil Rights
- Environmental and materials storage
- Plans and Specifications
- Materials certification requirements
- Shop drawing requirements

Shop Drawing Review. Review Contractor shop drawings for compliance with the project plans and specifications for one (1) contract. Issue the appropriate response to the Contractor.

Prepare Change Orders. The Engineer shall prepare change orders for modifications to the Contractors work, payment or schedule as the issue arise during the construction phase for one (1) contract.

Prepare Periodical Estimates. The Engineer shall prepare periodical pay estimates based on the Contractor's completed and accepted work on the project at a frequency agreed upon by the Owner and the Contractor for one (1) contract.

Project Records & Payrolls. Maintain a record of all of the project documents and correspondence. Conduct a review of the Contractor and subcontractor payrolls for conformance with the project wage rates and regulations for one (1) contract.

Weekly Construction Progress Meetings. The Resident Engineer shall coordinate progress meetings on a scheduled agreed upon by the Owner and the Contractor. The Resident Engineer shall prepare the progress meeting agendas, conduct the meetings and issue meeting minutes to the appropriate parties. The Resident Engineer shall coordinate with the Owner on user attendees at the meeting based on the progress of the work. Also, the Resident Engineer shall submit weekly FAA construction status reports to the Owner and Contractor.

Conduct Substantial / Punchlist Inspection of Project. The Engineer shall coordinate with the Owner and the Contractor to conduct a pre-final inspection with the parties and prepare the final inspection punchlist for one (1) contract. It is assumed that up to two (2) engineering staff members shall attend the pre-final inspection. The Engineer shall verify that punchlist items have been completed and recommend to the Owner acceptance of the work. Review O&M Manuals and any required training materials for completeness.

Conduct Final Inspection of Project. The Engineer shall coordinate with the Owner and the Contractor to conduct a final inspection meeting at the Airport for one (1) contract. It is assumed that up to two (2) engineering staff members shall attend the final inspection. The Engineer shall follow-up on any new deficiencies that are identified or punchlist items that have not been satisfactorily corrected.

Subconsultant Coordination. The Engineer shall coordinate the applicable subconsultant tasks to support the agreed scope of services and the Engineer's agreement with the Owner.

Analyzing Grades per FAA Requirement. The Engineer shall analyze the applicable grade requirements as required based on FAA criteria. The Engineer shall obtain the data noted as being the Owner's responsibility. Acceptance shall be based on the data obtained by the Engineer and as provided by the Contactor.

P-403 QA Analysis Forms. The Engineer shall complete the required material acceptance forms are required by the FAA specifications for the project.

FAA Grant Coordination. The Engineer shall coordinate the appropriate documentation required for the Owner to receive reimbursement for project eligible costs through the Owner's FAA grant for one (1) contract.

CONSTRUCTION OBSERVATION

Construction Surveying - Establish Project Control. The Engineer shall provide control points and alignment data as required by the project specifications. It is estimated that 1 round trip at 16 hours per trip shall be required by the survey crew.

Contractor Staking QA / QC -finish staking. The Engineer shall provide verification survey activities as required by the project specifications. It is estimated that 2 round trips at 16 hours per trip shall be required by the survey crew.

Contractor Staking QA / QC -Other. The Engineer shall provide verification survey activities as required by the project specifications. It is estimated that 1 round trip at 16 hours per trip shall be required by the survey crew.

Observation - Full Time and Periodic. The Engineer shall provide full time construction observation for this project. It is estimated at this time that 75 calendar days be allowed for the project. If the actual construction

time exceeds that estimate, additional construction observation time shall be required and the Engineer's fee shall be equitably adjusted.

- Construction time to complete the earthwork, aggregate base, and associated items is estimated at 61 calendar days. During grading operations, the Engineer estimates that the Resident Engineer shall be on-site for an estimated 45 working days at 8 hours per day. Travel time was estimated at 9 round trips at 5 hours per trip for the Resident Engineer.
- Construction time to complete the paving and associated items is estimated at 14 calendar days. During paving operations, the Engineer estimates that the Resident Engineer shall be on-site for 10 working days at 10 hours per day. Travel time was estimated at 2 round trips at 5 hours per trip for the Resident Engineer.
- It is anticipated that the Project Manager shall make 4 site visits to the project during construction operations to visit with the Owner and conduct a review of the construction progress. Site Visits were estimated at 4 round trips at 10 hours per trip for the Project Manager.

Although the Engineer shall perform construction administration and observation on this project, the Contractor is responsible for the means and methods of construction. The Engineer has no control over the Contractor's work product.

FAA PROJECT CLOSEOUT REPORT

Overall Project Management. The Engineer shall provide project management services to manage the completion of the project within the conditions of this agreement. Project management is crucial to the success of all projects; specifically it is crucial to this project. The Engineer has Marcus Watson identified as the project manager for the project. Project management is the discipline of planning, organizing, and managing resources to successfully meet this project's objectives and goals. It is the project manager's responsibility to notify the Owner of any issues, problems, or concerns regarding the project; the delegation of all activities to the project team; and handling all subconsultant coordination. In addition, if any items arise during the duration of the project that are outside this scope of work, the project manager shall address them with the Owner.

Closeout checklist. The Engineer shall perform the following closeout items per the requirements of the FAA:

- Obtain Cancelled Warrants
 - Obtain grant outlay documentation from MnDOT Aeronautics.
 - Coordinate final outlay request for final grant payment and required acceptance forms.
- Prepare DBE summary report
 - Prepare required FAA documentation regarding DBE participation on the project based on data obtained from the Contractor.
- Prepare Executive Summary
 - The Engineer shall perform appropriate post-construction photographic documentation of the project and any adjacent properties that could have been affected by construction activities.
- Prepare Quantity Revision Summary
 - Perform three way check of all project costs and explanations of cost variations from plan.
- Prepare ALP Update (if needed)
 - Update Sheet 4 to depict the new hangar area pavement limits
- Prepare Record Drawings
 - Prepare record drawings and provide one (1) bound hard copy set and one (1) electronic set (PDF format) to the Owner.
- Prepare Closeout Report Document
 - Prepare summaries of all test results on materials installed as required and final testing report.
 - Once MnDOT Aeronautics and FAA has approved the Closeout Report, the Engineer shall provide one (1) copy to the Owner.

OWNER'S RESPONSIBILITIES

Project Representative. The Owner shall designate a Project Representative with authority to administer the Engineer's consultant contract. All requests for information or a decision by the Owner on any aspect of the work shall be directed to the Owner's Project Representative.

Submittal Reviews. The Owner shall review submittals by the Engineer and provide prompt decisions and responses to questions in order to minimize delay in the progress of the Engineer's work.

Grant Reimbursement Requests. The Owner shall prepare and approve grant reimbursement requests independent of the Engineer.

Attachment B
Fairmont Municipal Airport
Fairmont, Minnesota
KLJ 1412515100, AIP 3-27-0029-015-2016
Hourly Rate and Cost Breakdown



PHASE: Construction Observation and Administration
Estimate based on 75 calendar days

KLJ Title	Engineer VI	Engineer III	Engineer II	Planner II	Project Assist II	Surveyor IV	Surveyor III	Surveyor I									Task Direct Labor Cost
Project Administration																	
Project Scoping Meeting with Sponsor																	\$ 45.50
Prepare Project Scope of Services & Schedule		2			2												185.00
Project Scope of Services Review with FAA					1												45.50
Engineering Scope and Hour Negotiations					1												45.50
Engineering Agreement	0.5				1	1											106.75
Independent Fee Document Preparation	1	2			2												262.00
Subtotal																	\$ 690.25
Project Management																	
Project Budget Setup					1	1											68.25
Bi-Weekly Budget Review/Projections					3												136.50
Monthly Billing					2	2											136.50
Periodic Internal Meetings		6	6		6												789.00
Monthly Status Reports					2	2											136.50
FAA Quarterly Reports					2	2											136.50
DBE Reporting		1			1	4											183.50
Subtotal																	\$ 1,518.50
Construction Administration																	
Overall Project Management	2				12												\$ 700.00
Prepare Request for Quotes and Solicit for Construction		1	4														\$ 203.00
Materials Testing Consultant																	
Prepare Construction Management Plan (If paving costs exceed \$500,000 in overall cost)	1		8														359.00
Prepare & Conduct Pre-Construction Conference		12	8														876.00
Shop Drawing Review		4	12														656.00
Prepare Change Orders		4	8														500.00
Prepare Periodical Estimates		2	8			2											451.50
Project Records & Payrolls		1	1			12											359.00
Weekly Construction Progress Meetings			12	12													1,014.00
Conduct Substantial/Punchlist Inspection of Project		12	8														876.00
Conduct Final Inspection of Project		12	8														876.00
Subconsultant Coordination		2	4		2												341.00
Analyzing Grades as per FAA requirement		3	4														203.00
QA Analysis Forms		1	4														203.00
FAA Grant Coordination		1	4														203.00
Subtotal																	\$ 7,820.50
Construction Observation																	
Construction Surveying - Establish project control						1	16	16									\$ 1,173.00
Contractor Staking QA/QC - finish staking						1	32	32									2,293.00
Contractor Staking QA/QC - other						1	16	16									1,173.00
Observation - Periodic				40													1,820.00
Observation - Full Time			515														20,065.00
Subtotal																	\$ 26,544.00
Total Hours	2	54	608	66	14	3	64	64	0	0	0	0	0	0	0	0	0
Hourly Rate	\$77.00	\$47.00	\$39.00	\$45.50	\$22.75	\$53.00	\$42.00	\$28.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Attachment B
 Fairmont Municipal Airport
 Fairmont, Minnesota
 KLJ 1412515100, AIP 3-27-0029-015-2016
 Hourly Rate and Cost Breakdown



PHASE: Construction Observation and Administration
 Estimate based on 75 calendar days

	Direct Labor Total	\$	36,573.25
Indirect Labor Total (1.8772 Overhead Rate)	\$	68,655.30	
Direct and Indirect Labor Total	\$	105,228.55	
Fixed Fee (15%)	\$	15,784.28	
Cost of Facilities (0.95%)	\$	347.45	

Subtotal \$ 121,360.28

Expenses				
Air Charter		per trip @		trips
Per Diem	\$ 150.00	per day @	35	days \$ 5,250.00
Vehicle Usage	\$ 20.00	per day @	35	days \$ 700.00
Materials and Supplies				
Subconsultant Services		Materials Testing (Braun)		\$ 16,914.00

Expenses Total \$ 22,864.00

Construction Observation and Administration Total Cost \$ 144,224.28



Attachment B
 Fairmont Municipal Airport
 Fairmont, Minnesota
 KLJ 1412515100, AIP 3-27-0029-015-2016
 Hourly Rate and Cost Breakdown



PHASE: FAA Project Closeout Report

KLJ Title	Engineer III	Engineer II	CADD Tech II	Planner II	Project Assist II											Task Direct Labor Cost
Overall Project Management				2												\$ 91.00
Closeout Checklist					4											\$ 91.00
Obtain Canceled Warrants				2												\$ 91.00
Prepare DBE Summary Report		2			4											\$ 169.00
Prepare Executive Summary	1	2														\$ 125.00
Prepare Quantity Revision Summary		2														\$ 78.00
Prepare ALP Update			8													\$ 240.00
Prepare Record Drawings	1															\$ 47.00
Prepare Closeout Report Document		2			8											\$ 260.00
																\$ -
Subtotal																\$ 1,192.00
Total Hours	2	8	8	4	16	0	0	0	0	0	0	0	0	0	0	
Hourly Rate	\$47.00	\$39.00	\$30.00	\$45.50	\$22.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Direct Labor Total \$ 1,192.00
 Indirect Labor Total (1.8772 Overhead Rate) \$ 2,237.62
 Direct and Indirect Labor Total = \$ 3,429.62
 Fixed Fee (15%) \$ 514.44
 Cost of Facilities (0.95%) \$ 11.32
 Subtotal \$ 3,955.38

Expenses			
Air Charter		per trip @	trips
Per Diem	\$ 150.00	per day @	days
Materials and Supplies			
Subconsultant Services			

Expenses Total \$ -


FAA Project Closeout Report Total Cost \$ 3,955.38

Total Cost Construction Occupational Records FAA Traffic Control Report

112.

MEETING DATE: March 28, 2016

SUBJECT: Advertise for Bids for 2016 airport improvement project

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/City Engineer

COUNCIL LIAISON: Councilor Anderson

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The plans and specifications for the 2016 airport improvement project are ready for bid. This improvement consists of reconstruction of a large portion of the hangar area pavement at the airport. The Council must pass a resolution authorizing the publication of this project. If the resolution is approved the bid opening for this project would be April 28th at 11am at City Hall.

MOTION: To adopt Resolution 2016-11 approving advertising of the 2016 airport improvement project.

VOTE REQUIRED: Simple majority - Roll call

ATTACHMENTS:

1. Resolution 2016-11
- 2.
- 3.

Council Action: _____ Date: _____

RESOLUTION NO. 2016-11

STATE OF MINNESOTA)
COUNTY OF MARTIN) SS:
CITY OF FAIRMONT)

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

2016 AIRPORT IMPROVEMENTS

WHEREAS, the City Engineer arranged for the preparation of Plans and Specifications for the improvement of:

Reconstruct Hangar Area Pavement

and has presented such Plans and Specifications to the Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such Plans and Specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper, on Quest CDN, and on the City of Fairmont website (www.fairmont.org) if the estimated construction cost exceeds \$100,000, an advertisement for bids upon the making of such improvement under such approved Plans and Specifications. The advertisement shall be published for one day, shall specify the work to be done and shall state that bids will be opened on April 28, 2016, at 11:00 a.m. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid. The bids will be tabulated at that time and will be considered by the City Council at a regular scheduled meeting to be held after review by the City Engineer of the lowest responsible responsive bidder's bid documents.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

ADOPTED by the Council this 28th day of March, 2016.

Mayor

ATTEST:


City Clerk

(SEAL)

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 15.1

MEETING DATE: March 28, 2016

SUBJECT: Accounts Payable

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The bills for the month of March, 2016 are attached for Council approval.

MOTION: To approve payment of the March, 2016 bills.

VOTE REQUIRED:

ATTACHMENTS:

1. Bills
- 2.
- 3

Council Action: _____ Date: _____

**Accounts Payable
Check Approval List - City Council**

From: 02/24/2016

To: 03/29/2016



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>5th & Plaza</u>					
5th & Plaza	Parks	Blue Paint & Brushes-Park Dept	57.11	126824	03/23/2016
		Total for 5th & Plaza	57.11		
<u>A T & T</u>					
A T & T	Library	Library Long Distance Bill	34.67	126437	02/24/2016
A T & T	Library	Martin County Library Telephone Feb 2016	33.72	126758	03/16/2016
		Total for A T & T	68.39		
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor Store	Paper Bags-Liquor Store	83.37	126594	03/07/2016
A.H. Hermel Company	Liquor Store	Bags-Liquor Store	-15.16	126594	03/07/2016
A.H. Hermel Company	Liquor Store	Paper Bags-Liquor Store	126.64	126594	03/07/2016
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	3.95	126594	03/07/2016
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	67.36	126594	03/07/2016
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	13.71	126594	03/07/2016
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	3.95	126594	03/07/2016
A.H. Hermel Company	Liquor - Mdse for Resale	Foam Cooler-Resale Liquor Store	7.99	126594	03/07/2016
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	76.18	126594	03/07/2016
		Total for A.H. Hermel Company	367.99		
<u>Abdo, Eick & Meyers, LLP</u>					
Abdo, Eick & Meyers, LLP	Other General Gov't	Audit Services for year ended 12/31/15	8,750.00	126863	03/29/2016
Abdo, Eick & Meyers, LLP	Liquor Store	Audit Services for year ended 12/31/15	3,500.00	126863	03/29/2016
		Total for Abdo, Eick & Meyers, LLP	12,250.00		
<u>Adams</u>					
Adams	Non-departmental	Refund Check	0.47	126576	03/07/2016
Adams	Non-departmental	Refund Check	0.23	126576	03/07/2016
Adams	Non-departmental	Refund Check	0.91	126576	03/07/2016
		Total for Adams	1.61		
<u>AdMfg, Inc</u>					
AdMfg, Inc	Economic Development	Printing of Brochures & Graphic Design	1,458.81	126759	03/16/2016
AdMfg, Inc	Focus on Fairmont	Project 1590 Website Expenses	384.17	126759	03/16/2016
		Total for AdMfg, Inc	1,842.98		
<u>Ahlman's Gun Repair</u>					
Ahlman's Gun Repair	Crime Control & Investigation	Repair Shotgun from Squad Car-Police Dept	69.95	126621	03/08/2016
		Total for Ahlman's Gun Repair	69.95		
<u>Airport Lighting Company</u>					
Airport Lighting Company	Airport	24-Lamp, 120W Bi-Pin 6.6A Airport	430.00	126467	02/24/2016
		Total for Airport Lighting Company	430.00		
<u>Allied Products Corporation</u>					
Allied Products Corporation	General Government Buildings	Flags-State & US	145.40	126676	03/11/2016
Allied Products Corporation	Parks	Flags-State & US	838.10	126676	03/11/2016
		Total for Allied Products Corporation	983.50		
<u>Alpha Wireless Communications</u>					

**Accounts Payable
Check Approval List - City Council**

From: 02/24/2016

To: 03/29/2016



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Alpha Wireless Communications Co.	Paved Streets	Technical Service On Mobile & Portable Radios 1/2 Street Dept	316.00	126468	02/24/2016
Alpha Wireless Communications Co.	Parks	Technical Service On Mobile & Portable Radios 1/2 Park Dept	316.00	126468	02/24/2016
Alpha Wireless Communications Co.	Fire Fighting	Technical Services on XTL2500 Mobile Eng #1-Fire Dept	375.89	126542	03/03/2016
Total for Alpha Wireless Communications			1,007.89		
<u>American Pest Control</u>					
American Pest Control	SMEC Building	SMEC Pest Control 3/1/16	56.00	126543	03/03/2016
American Pest Control	General Government Buildings	City Hall Pest Control 3/1/16	56.00	126543	03/03/2016
American Pest Control	Library	Martin Co Library Pest Control 3/1/16	50.00	126543	03/03/2016
Total for American Pest Control			162.00		
<u>American Welding & Gas</u>					
American Welding & Gas	Central Garage	Shields for Plasma Cutter 1/3 City Shop	39.21	126677	03/11/2016
American Welding & Gas	Central Garage	Shields for Plasma Cutter 1/3 City Shop	4.98	126677	03/11/2016
Total for American Welding & Gas			44.19		
<u>AmeriPride Services Inc.</u>					
AmeriPride Services Inc.	Central Garage	Laundry uniforms-Mechanics	18.86	126544	03/03/2016
AmeriPride Services Inc.	Central Garage	Laundry uniforms-Mechanics	18.86	126544	03/03/2016
AmeriPride Services Inc.	Central Garage	Laundry Uniforms for Mechanics	18.86	126825	03/23/2016
AmeriPride Services Inc.	Central Garage	Laundry Uniforms for Mechanics	18.86	126438	02/24/2016
AmeriPride Services Inc.	Central Garage	Laundry uniforms for Mechanics	18.86	126678	03/11/2016
AmeriPride Services Inc.	Central Garage	Laundry Uniforms for Mechanics	18.86	126760	03/16/2016
AmeriPride Services Inc.	Parks	Cleaning Supplies-Park Dept	43.74	126544	03/03/2016
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies-Street Dept	123.04	126544	03/03/2016
Total for AmeriPride Services Inc.			279.94		
<u>Amy</u>					
Amy	Non-departmental	Refund Check	0.92	126577	03/07/2016
Amy	Non-departmental	Refund Check	1.85	126577	03/07/2016
Total for Amy			2.77		
<u>Appraisal Services of Mankato, In</u>					
Appraisal Services of Mankato, Inc.	Burton Lane	501-571 Burton Lane -Housing & Redevelopment Auth	1,400.00	126439	02/24/2016
Total for Appraisal Services of Mankato, In			1,400.00		
<u>Arctic Glacier USA, Inc.</u>					
Arctic Glacier USA, Inc.	Liquor - Mdse for Resale	Ice	109.07	126595	03/07/2016
Arctic Glacier USA, Inc.	Liquor - Mdse for Resale	Ice	52.76	126595	03/07/2016
Arctic Glacier USA, Inc.	Liquor - Mdse for Resale	Ice	60.38	126595	03/07/2016
Total for Arctic Glacier USA, Inc.			222.21		
<u>Arneson Distributing Company</u>					
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	651.15	126596	03/07/2016
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	667.60	126780	03/16/2016
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	1,013.60	126469	02/24/2016
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/mix	128.00	126780	03/16/2016
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/Mix	128.00	126469	02/24/2016
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/Mix	128.00	126596	03/07/2016
Total for Arneson Distributing Company			2,716.35		

**Accounts Payable
Check Approval List - City Council**

From: 02/24/2016

To: 03/29/2016



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>Arnold Motor Supply</u>					
Arnold Motor Supply	Central Garage	3M Brake Cleaner-City Shop	29.88	126826	03/23/2016
Arnold Motor Supply	Central Garage	Rubber Gloves-City Shop	13.49	126679	03/11/2016
		Total for Arnold Motor Supply	43.37		
<u>Arnold's of No. Mankato</u>					
Arnold's of No. Mankato	Parks	Plates & Blade-Park Dept	150.85	126680	03/11/2016
		Total for Arnold's of No. Mankato	150.85		
<u>Austin, Ben</u>					
Austin, Ben	Paved Streets	Reimburse for Safety Toe Boots	175.00	126792	03/18/2016
		Total for Austin, Ben	175.00		
<u>B & F Fastener Supply</u>					
B & F Fastener Supply	Parks	Nuts, Bolts, & Locks Park Dept	21.95	126470	02/24/2016
		Total for B & F Fastener Supply	21.95		
<u>Barco Municipal Products, Inc.</u>					
Barco Municipal Products, Inc.	Paved Streets	traffic cones	304.41	126637	03/09/2016
		Total for Barco Municipal Products, Inc.	304.41		
<u>Bass</u>					
Bass	Police Training	Training CIT Feb 21 to Feb 25,2016 Maple Grove, MN	1,037.29	0	03/08/2016
		Total for Bass	1,037.29		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor - Mdse for Resale	Freight	4.29	126471	02/24/2016
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	-16.00	126471	02/24/2016
Bellboy Corporation	Liquor - Mdse for Resale	Wine	200.00	126781	03/16/2016
Bellboy Corporation	Liquor - Mdse for Resale	Freight	5.04	126781	03/16/2016
Bellboy Corporation	Liquor - Mdse for Resale	Freight	22.34	126781	03/16/2016
Bellboy Corporation	Liquor - Mdse for Resale	Freight	4.00	126781	03/16/2016
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	198.30	126781	03/16/2016
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	58.88	126471	02/24/2016
Bellboy Corporation	Liquor - Mdse for Resale	Freight	36.00	126471	02/24/2016
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	1,175.10	126781	03/16/2016
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	2,364.20	126471	02/24/2016
Bellboy Corporation	Liquor Store	Supplies-Liquor Store	24.68	126781	03/16/2016
		Total for Bellboy Corporation	4,076.83		
<u>Bevcomm Inc</u>					
Bevcomm Inc	Airport	Monthly Telephone	3.30	126545	03/03/2016
Bevcomm Inc	Data Processing	Contracted Computer Support Feb 2016	3,885.00	126682	03/11/2016
Bevcomm Inc	Data Processing	Choicescan Email Filter	57.80	126682	03/11/2016
Bevcomm Inc	Data Processing	Backup Data Recovery Server	100.00	126682	03/11/2016
Bevcomm Inc	Data Processing	Microsoft Office Subscription 365 Proplus	26.52	126682	03/11/2016
Bevcomm Inc	Building Inspection	Monthly Telephone	3.05	126545	03/03/2016
Bevcomm Inc	Animal Control	Monthly Telephone	36.14	126545	03/03/2016
Bevcomm Inc	Paved Streets	Monthly Telephone	1.95	126545	03/03/2016
Bevcomm Inc	Engineering	Monthly Telephone	1.29	126545	03/03/2016

**Accounts Payable
Check Approval List - City Council**

From: 02/24/2016

To: 03/29/2016



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bevcomm Inc	Aquatic Park	Monthly Telephone	1.45	126545	03/03/2016
Bevcomm Inc	Parks	Monthly Telephone	2.33	126545	03/03/2016
Bevcomm Inc	Liquor Store	Monthly Telephone	1.10	126545	03/03/2016
Bevcomm Inc	Economic Development	Monthly Telephone	14.36	126545	03/03/2016
Bevcomm Inc	City Manager	Monthly Telephone	75.57	126545	03/03/2016
Bevcomm Inc	Director of Finance	Monthly Telephone	2.63	126545	03/03/2016
Bevcomm Inc	City Attorney	Monthly Telephone	1.33	126545	03/03/2016
Bevcomm Inc	Fire Fighting	Monthly Telephone	1.48	126545	03/03/2016
		Total for Bevcomm Inc	4,215.30		
<u>Bewley</u>					
Bewley	Fire Fighting	Transport Search & Rescue Equip. to Ceylon	19.44	0	02/24/2016
		Total for Bewley	19.44		
<u>Bloomquist</u>					
Bloomquist	City Attorney	Feb 14 to March 13 Cell Phone	110.00	0	02/24/2016
Bloomquist	City Attorney	Monthly Cell Phone 03/14/16 to 04/13/16	110.00	0	03/18/2016
		Total for Bloomquist	220.00		
<u>Blue Earth Graphics</u>					
Blue Earth Graphics	Aquatic Park	Aquatic Park Brochures	443.53	126504	02/29/2016
		Total for Blue Earth Graphics	443.53		
<u>BlueTarp Financial, Inc</u>					
BlueTarp Financial, Inc	Ice & Snow Removal	LED Utility Lights-Street Dept	46.97	126440	02/24/2016
BlueTarp Financial, Inc	Central Garage	Air Kit & Fitting-City Shop	90.56	126865	03/29/2016
BlueTarp Financial, Inc	Central Garage	3/8" NPT Straight Fitting-City Shop	5.41	126761	03/16/2016
		Total for BlueTarp Financial, Inc	142.94		
<u>Bolton & Menk, Inc.</u>					
Bolton & Menk, Inc.	Paved Streets	Margaret St Reconstruction	4,098.50	126683	03/11/2016
Bolton & Menk, Inc.	Engineering	2016 Trail TAP Application	743.50	126683	03/11/2016
Bolton & Menk, Inc.	Engineering	Prairie Ave Lot Layout	10,584.00	126683	03/11/2016
		Total for Bolton & Menk, Inc.	15,426.00		
<u>Borntrager Auto Body</u>					
Borntrager Auto Body	Airport	Airport Oshkosh Snow Blower Tow From Airport to Shop	267.00	126546	03/03/2016
		Total for Borntrager Auto Body	267.00		
<u>Breakthru Beverage</u>					
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	830.24	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	66.08	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	1,980.76	126472	02/24/2016
Breakthru Beverage	Liquor - Mdse for Resale	Wine	126.00	126472	02/24/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	21.45	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	-5.60	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	14.85	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Wine	574.00	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	-98.00	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	62.99	126782	03/16/2016

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Breakthru Beverage	Liquor - Mdse for Resale	Freight	-1.65	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	31.77	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	64.35	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	1.65	126472	02/24/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	3.30	126472	02/24/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	29.84	126472	02/24/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	4,415.80	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	-140.53	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Wine	104.00	126472	02/24/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	3.30	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	4,858.09	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	34.16	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	-106.69	126472	02/24/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	3,046.17	126597	03/07/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	1.65	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Wine	320.00	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	-67.75	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	31.35	126472	02/24/2016
Breakthru Beverage	Liquor - Mdse for Resale	Freight	5.09	126782	03/16/2016
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	2,717.59	126472	02/24/2016
Total for Breakthru Beverage			18,924.26		
<u>Breen's Inc.</u>					
Breen's Inc.	Parks	Paint-Park Dept	59.98	126547	03/03/2016
Total for Breen's Inc.			59.98		
<u>Brown & Brown Of MN, Inc</u>					
Brown & Brown Of MN, Inc	Property/Liability Insurance	Electrical Con Bond Renewal	326.00	126505	02/29/2016
Total for Brown & Brown Of MN, Inc			326.00		
<u>Bureau Of Criminal App.</u>					
Bureau Of Criminal App.	Police Training	Chad Sanow Training Jan 6 to May 5,2016	1,500.00	126548	03/03/2016
Total for Bureau Of Criminal App.			1,500.00		
<u>Bureau Of Criminal Apprehension</u>					
Bureau Of Criminal Apprehension	City Attorney	Annual CJDN Remote Access-City Attorney	180.00	126866	03/29/2016
Total for Bureau Of Criminal Apprehension			180.00		
<u>Campbell, Ross</u>					
Campbell, Ross	Fire Training	First Responder Training 2/4 to 3/3/16 St. James, MN	129.60	126622	03/08/2016
Total for Campbell, Ross			129.60		
<u>Cardinal Fire Protection</u>					
Cardinal Fire Protection	Library	Annual Inspection: Martin Co Library	45.00	126441	02/24/2016
Total for Cardinal Fire Protection			45.00		
<u>Cardmember Services</u>					
Cardmember Services	Aquatic Park	Sand Diggers & Net for Lily Pad Area at Aquatic Park	5,572.31	126549	03/03/2016
Cardmember Services	Parks	Brushes, Switches, Covers & Sander Pads	66.58	126549	03/03/2016
Cardmember Services	Crime Control & Investigation	Nartec Testing Kit	195.60	126549	03/03/2016

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Cardmember Services	Mayor & Council	Flowers for David McKnight & Evelyn Sandberg	117.57	126549	03/03/2016
Cardmember Services	Director of Finance	Stamper, Ink Pad & Floor Mat	164.69	126549	03/03/2016
Cardmember Services	City Manager	Baggage Fee-Mike H 1/23/16 New Orleans	25.00	126549	03/03/2016
Cardmember Services	Director of Finance	Credit card fees	58.16	126549	03/03/2016
		Total for Cardmember Services	6,199.91		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Garbage Collection	Battery-Park Dept	289.41	126684	03/11/2016
Carquest Auto Parts Stores	Parks	Wiper Blades, Pins & Bushings-Park Dept	35.67	126684	03/11/2016
Carquest Auto Parts Stores	Airport	Radiator Hose-Airport	23.79	126684	03/11/2016
Carquest Auto Parts Stores	Central Garage	Air Hose Couplers-City Shop	55.71	126684	03/11/2016
Carquest Auto Parts Stores	Central Garage	Primer & Jack Oil-City Shop	16.34	126684	03/11/2016
Carquest Auto Parts Stores	Ice & Snow Removal	Wiper Blades, Clamps, Hook & Loop-Street Dept	99.40	126684	03/11/2016
Carquest Auto Parts Stores	Ice & Snow Removal	Hydraulic Fittings-Street Dept	12.54	126684	03/11/2016
Carquest Auto Parts Stores	Road & Bridge Equipment	Hydraulic Hoses-Street Dept	20.27	126684	03/11/2016
Carquest Auto Parts Stores	Road & Bridge Equipment	Wire Retainer, Hydraulic Hose & Lift Arm-Street Dept	192.49	126684	03/11/2016
Carquest Auto Parts Stores	Road & Bridge Equipment	3 Batteries-Street Dept	267.30	126684	03/11/2016
Carquest Auto Parts Stores	Road & Bridge Equipment	Wire Plugs-Street Dept	11.00	126684	03/11/2016
		Total for Carquest Auto Parts Stores	1,023.92		
<u>City Directory, Inc</u>					
City Directory, Inc	Engineering	2016 Fairmont City Directory MN #73	51.87	126550	03/03/2016
City Directory, Inc	Parks	2016 Fairmont City Directory MN #73	51.87	126550	03/03/2016
City Directory, Inc	Director of Finance	2016 Fairmont City Directory MN #73	51.88	126550	03/03/2016
City Directory, Inc	City Attorney	2016 Fairmont City Directory MN #73	51.88	126550	03/03/2016
City Directory, Inc	Building Inspection	2016 Fairmont City Directory MN #73	103.76	126550	03/03/2016
		Total for City Directory, Inc	311.26		
<u>City Of Fairmont Petty Cash</u>					
City Of Fairmont Petty Cash	General Government Buildings	Office Supplies-City Hall	4.28	126867	03/29/2016
City Of Fairmont Petty Cash	General Government Buildings	Cleaning Supplies-City Hall	2.10	126867	03/29/2016
City Of Fairmont Petty Cash	General Government Buildings	Office Supplies-City Hall	11.85	126867	03/29/2016
City Of Fairmont Petty Cash	Building Inspection	Gas-Harstad	10.00	126867	03/29/2016
City Of Fairmont Petty Cash	Building Inspection	Vehicle Maint.-Tonneson	6.80	126867	03/29/2016
City Of Fairmont Petty Cash	Director of Finance	Passport Photo-Hoye	13.88	126867	03/29/2016
		Total for City Of Fairmont Petty Cash	48.91		
<u>Cleanrite/Chem Dry</u>					
Cleanrite/Chem Dry	Poetter's Circle	Carpet cleaning in unit 2603 Poetter Circle	350.00	126868	03/29/2016
		Total for Cleanrite/Chem Dry	350.00		
<u>Com-Tec Land Mobile Radio</u>					
Com-Tec Land Mobile Radio	Crime Control & Investigation	Whelen SA315 Siren Speaker & Labor to Replace Squad#4	363.50	126442	02/24/2016
		Total for Com-Tec Land Mobile Radio	363.50		
<u>Connect Business Magazine</u>					
Connect Business Magazine	Economic Development	Full Page, Color Ad-Economic Development	884.00	126623	03/08/2016
		Total for Connect Business Magazine	884.00		
<u>Cowing, Tyler L</u>					

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Cowing, Tyler L	Engineering	Meals-MnDOT ADA Workshop 3/9/16 Mankato, MN	24.56	0	03/11/2016
Cowing, Tyler L	Engineering	Lunch at D7 Eng & Tech Conf 2/17/16	12.83	0	02/24/2016
		Total for Cowing, Tyler L	37.39		
<u>Cress</u>					
Cress	Fire Fighting	3 Echo Training St James, MN 3/11 & 3/12/16	70.74	126762	03/16/2016
		Total for Cress	70.74		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Ice & Snow Removal	Sleeve-Street Dept	28.73	126473	02/24/2016
Crysteel Truck Equipment Inc	Ice & Snow Removal	Motor-Street Dept	143.56	126473	02/24/2016
Crysteel Truck Equipment Inc	Ice & Snow Removal	Pump motor, filter, guide & pin	272.37	126473	02/24/2016
Crysteel Truck Equipment Inc	Airport	Plow Handle-Airport	108.41	126506	02/29/2016
		Total for Crysteel Truck Equipment Inc	553.07		
<u>Culligan Water of Fairmont</u>					
Culligan Water of Fairmont	Fire Fighting	Water-Fire Dept	9.25	126685	03/11/2016
		Total for Culligan Water of Fairmont	9.25		
<u>Dakota Riggers & Tool Supply, Inc</u>					
Dakota Riggers & Tool Supply, Inc.	Ice & Snow Removal	Tow Rope, Chain & Shackle-Ice & Snow	60.34	126474	02/24/2016
Dakota Riggers & Tool Supply, Inc.	Ice & Snow Removal	Chain & Hook & Grab Hook-Street Dept	159.41	126443	02/24/2016
		Total for Dakota Riggers & Tool Supply, Inc	219.75		
<u>Day Plumbing Heating & Cooling</u>					
Day Plumbing Heating & Cooling, Inc.	Airport	Replace Limit & Fan Control Reznor-Airport	257.00	126475	02/24/2016
		Total for Day Plumbing Heating & Cooling,	257.00		
<u>DLT Solutions, LLC</u>					
DLT Solutions, LLC	Engineering	Auto CAD Civil 3D 2016 Govt Subscription 1yr 3/18/16 to 3/17/17	2,925.09	126869	03/29/2016
		Total for DLT Solutions, LLC	2,925.09		
<u>Donnelly, Tom</u>					
Donnelly, Tom	Liquor - Mdse for Resale	Wine Totes-Liquor Store	296.80	126783	03/16/2016
		Total for Donnelly, Tom	296.80		
<u>Dorcas</u>					
Dorcas	Non-departmental	Refund Check	3.29	126579	03/07/2016
Dorcas	Non-departmental	Refund Check	1.67	126579	03/07/2016
		Total for Dorcas	4.96		
<u>Drever, Mark</u>					
Drever, Mark	Fire Fighting	SLICE-RS Fire Attack Class February 20,2016 Austin, MN	84.24	126827	03/23/2016
		Total for Drever, Mark	84.24		
<u>Duderstadt Video Productions</u>					
Duderstadt Video Productions	Mayor & Council	City Council Mtgs 2/8 & 2/22/16	87.50	126507	02/29/2016
		Total for Duderstadt Video Productions	87.50		
<u>Duininck</u>					
Duininck	Paved Streets	Class 5 Base Gravel-Street Dept	1,421.11	126763	03/16/2016
		Total for Duininck	1,421.11		
<u>Engineering Minnesota Magazine</u>					
Engineering Minnesota Magazine	Engineering	1 Year Subscription-Engineering Dept	24.00	126686	03/11/2016

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		Total for Engineering Minnesota Magazine	24.00		
<u>Equifax Credit Information</u>					
Equifax Credit Information	City Manager	Monthly Service Fee & Information Search For Police Dept New	36.98	126477	02/24/2016
		Total for Equifax Credit Information	36.98		
<u>Esquivel</u>					
Esquivel	Non-departmental	Refund Check	2.67	126580	03/07/2016
Esquivel	Non-departmental	Refund Check	1.33	126580	03/07/2016
		Total for Esquivel	4.00		
<u>Fairmont Awards Manufacturing</u>					
Fairmont Awards Manufacturing	Police Administration	2015 Valor Award James Tietje	149.24	126882	03/23/2016
		Total for Fairmont Awards Manufacturing	149.24		
<u>Fairmont Convention & Visitors B</u>					
Fairmont Convention & Visitors Bureau	CVB	Hotel tax for January 2016 due in February 2016 \$8811.27 less !	8,370.70	126551	03/03/2016
		Total for Fairmont Convention & Visitors B	8,370.70		
<u>Fairmont Ford</u>					
Fairmont Ford	Road & Bridge Equipment	Trim for Seat & Recline handle	180.19	126828	03/23/2016
		Total for Fairmont Ford	180.19		
<u>Fairmont Liquor Store</u>					
Fairmont Liquor Store	Liquor Store	Cleaning Supplies	13.00	126598	03/07/2016
Fairmont Liquor Store	Liquor Store	Advertising Jose Cole Circus	45.00	126598	03/07/2016
		Total for Fairmont Liquor Store	58.00		
<u>Fairmont Trap Club, Inc.</u>					
Fairmont Trap Club, Inc.	Police Training	Annual Dues New Officer Lily Paine	25.00	126870	03/29/2016
		Total for Fairmont Trap Club, Inc.	25.00		
<u>Fairmont True Value</u>					
Fairmont True Value	Airport	Sea Foam & Snow Plow Pusher-Airport	69.48	126478	02/24/2016
Fairmont True Value	Airport	LINCJ Pin 7/16 5 Pak Airport	2.19	126478	02/24/2016
Fairmont True Value	Parks	Paint-Park Dept	10.49	126552	03/03/2016
Fairmont True Value	Parks	Paint & Spray Paint-Park Dept	190.41	126687	03/11/2016
Fairmont True Value	Parks	2 Gallons Paint-Park Dept	59.98	126552	03/03/2016
Fairmont True Value	Garbage Collection	26 Gal Garbage Bags-Park Dept	47.97	126687	03/11/2016
		Total for Fairmont True Value	380.52		
<u>Fairmont Youth Hockey Associati</u>					
Fairmont Youth Hockey Association	Parks	Feb 2016 Operation of Martin County Arena	5,000.00	126479	02/24/2016
Fairmont Youth Hockey Association	Parks	6th of 6 payments for operation of Martin County Arena	5,000.00	126624	03/08/2016
		Total for Fairmont Youth Hockey Associati	10,000.00		
<u>Fastenal Company</u>					
Fastenal Company	Ice & Snow Removal	Bolts, Loctite & Markers Street Dept	27.49	126444	02/24/2016
Fastenal Company	Parks	Misc Hardware-Park Dept	21.47	126625	03/08/2016
		Total for Fastenal Company	48.96		
<u>Federated Rural Electric Associat</u>					
Federated Rural Electric Association	Airport	Electric utilities-airport 01/24 to 02/26/16	27.68	126553	03/03/2016
		Total for Federated Rural Electric Associat	27.68		

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<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Fire Fighting	Repair Kitchen Sink-Fire Dept	26.46	126554	03/03/2016
Fleet & Farm Supply	Fire Fighting	Braid Poly-Fire Dept	50.97	126554	03/03/2016
Fleet & Farm Supply	Paved Streets	Hose, Copper, Valve & Misc-Street Dept	163.01	126554	03/03/2016
Fleet & Farm Supply	Paved Streets	Steel Wheel-Street Dept	8.49	126554	03/03/2016
Fleet & Farm Supply	Parks	Handle Molding-Park Dept	8.95	126554	03/03/2016
Fleet & Farm Supply	Crime Control & Investigation	Dog Food-Police Dept	47.99	126554	03/03/2016
Fleet & Farm Supply	Paved Streets	Extension Cord-Street Dept	26.99	126554	03/03/2016
Fleet & Farm Supply	Paved Streets	Steel Wheel-Street Dept	8.49	126554	03/03/2016
Fleet & Farm Supply	Paved Streets	Blue Spray Paint-Street	47.88	126554	03/03/2016
Fleet & Farm Supply	Parks	Paint Supplies-Park Dept	50.27	126554	03/03/2016
Fleet & Farm Supply	Parks	Sander Pads-Park Dept	45.37	126554	03/03/2016
Fleet & Farm Supply	Parks	Sand Paper-Park Dept	21.96	126554	03/03/2016
Fleet & Farm Supply	Parks	Brooms-Park Dept	56.98	126554	03/03/2016
Fleet & Farm Supply	Ice & Snow Removal	Pin Hitch-Snow & Ice	8.78	126554	03/03/2016
Fleet & Farm Supply	Liquor Store	Gallon Soft Soap-Aloe Liquor Store	12.99	126554	03/03/2016
Fleet & Farm Supply	Liquor Store	Floor Cleaner & Clear Tape-Liquor Store	32.96	126554	03/03/2016
Fleet & Farm Supply	Burton Lane	Light Bulb-Poetter Circle	4.99	126554	03/03/2016
		Total for Fleet & Farm Supply	623.53		
<u>Fleet Services Division</u>					
Fleet Services Division	Crime Control & Investigation	Police Vehicle Rentals Jan 2016	3,189.59	126445	02/24/2016
Fleet Services Division	Crime Control & Investigation	Police Vehicle Rentals February 2016	2,983.81	126793	03/18/2016
		Total for Fleet Services Division	6,173.40		
<u>Forand</u>					
Forand	Non-departmental	Refund Check	1.45	126581	03/07/2016
Forand	Non-departmental	Refund Check	0.37	126581	03/07/2016
Forand	Non-departmental	Refund Check	0.74	126581	03/07/2016
		Total for Forand	2.56		
<u>Foty Lock & Safe</u>					
Foty Lock & Safe	Crime Control & Investigation	Welfare Check Pick Open Side Door 710 Adams	61.50	126446	02/24/2016
		Total for Foty Lock & Safe	61.50		
<u>Freshwater Society</u>					
Freshwater Society	Paved Streets	Road Salt Symposium Registration	135.00	126688	03/11/2016
		Total for Freshwater Society	135.00		
<u>Frontier Communications</u>					
Frontier Communications	Parks	Telephone-City Hall 3/1 to 3/31/16	39.89	126689	03/11/2016
Frontier Communications	Parks	Telephone-Park Dept 3/1 to 3/31/16	45.02	126689	03/11/2016
Frontier Communications	Economic Development	Telephone-City Hall 3/1 to 3/31/16	53.19	126689	03/11/2016
Frontier Communications	Liquor Store	Telephone-Liquor Store 3/1 to 3/31/16	301.22	126689	03/11/2016
Frontier Communications	Recording & Reporting	Telephone-City Hall 3/1 to 3/31/16	79.79	126689	03/11/2016
Frontier Communications	Engineering	Telephone-City Hall 3/1 to 3/31/16	172.87	126689	03/11/2016
Frontier Communications	Paved Streets	Telephone-City Hall 3/1 to 3/31/16	79.79	126689	03/11/2016
Frontier Communications	Paved Streets	Telephone-Street Dept 3/1 to 3/31/16	74.64	126689	03/11/2016

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Frontier Communications	Animal Control	Telephone-Animal Control 3/1 to 3/31/16	134.06	126689	03/11/2016
Frontier Communications	Planning & Zoning	Telephone-City Hall 3/1 to 3/31/16	66.49	126689	03/11/2016
Frontier Communications	Library	Martin County Library Telephone 03/01/16 to 03/31/16	354.93	126764	03/16/2016
Frontier Communications	Library	02/01/16 to 02/29/16 Library Telephone	347.43	126447	02/24/2016
Frontier Communications	Crime Control & Investigation	Telephone 03/13/16 to 4/12/16 Police Dept	66.54	126871	03/29/2016
Frontier Communications	Crime Control & Investigation	Telephone 2/1 to 3/31/16	879.48	126883	03/23/2016
Frontier Communications	Crime Control & Investigation	Telephone-City Hall 3/1 to 3/31/16	39.89	126689	03/11/2016
Frontier Communications	Building Inspection	Telephone-City Hall 3/1 to 3/31/16	66.49	126689	03/11/2016
Frontier Communications	Airport	Telephone-Airport 3/1 to 3/31/16	77.65	126689	03/11/2016
Frontier Communications	Airport	Telephone-City Hall 3/1 to 3/31/16	39.89	126689	03/11/2016
Frontier Communications	Airport	Airport Lobby Telephone 03/07/16 to 04/06/16	112.03	126764	03/16/2016
Frontier Communications	Central Garage	Telephone-City Hall 3/1 to 3/31/16	26.60	126689	03/11/2016
Frontier Communications	Fire Fighting	Telephone-Fire Dept 3/1 to 3/31/16	44.28	126689	03/11/2016
Frontier Communications	Fire Fighting	Telephone-Fire Dept 3/1 to 3/31/16	41.27	126689	03/11/2016
Frontier Communications	City Attorney	Telephone-City Hall 3/1 to 3/31/16	66.49	126689	03/11/2016
Frontier Communications	Director of Finance	Telephone-City Hall 3/1 to 3/31/16	66.49	126689	03/11/2016
Frontier Communications	City Manager	Telephone-City Hall 3/1 to 3/31/16	172.87	126689	03/11/2016
Frontier Communications	Fire Fighting	Telephone-City Hall 3/1 to 3/31/16	26.60	126689	03/11/2016
		Total for Frontier Communications	3,475.89		
<u>Galls Incorporated</u>					
Galls Incorporated	Fire Fighting	Uniform Patches-Fire Dept	189.00	126765	03/16/2016
		Total for Galls Incorporated	189.00		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	March 2016 Local Access Channel	550.00	126555	03/03/2016
Gemini Studios	Local Access	Boxcast for Internet	499.00	126829	03/23/2016
		Total for Gemini Studios	1,049.00		
<u>Global Assets Integrated</u>					
Global Assets Integrated	Crime Control & Investigation	Jayde Soderholm Tactical Explosive Breachers Course 10/2015	1,450.00	126556	03/03/2016
		Total for Global Assets Integrated	1,450.00		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Central Garage	Adapters, Bits & Misc-City Shop	213.91	126690	03/11/2016
GMS Industrial Supplies, Inc.	Central Garage	Adapter, Cable Ties & Misc-City Shop	82.64	126690	03/11/2016
GMS Industrial Supplies, Inc.	Ice & Snow Removal	Plow Nut & Plow Bolts- Street Dept	165.65	126448	02/24/2016
GMS Industrial Supplies, Inc.	Parks	Gloss Black Paint-Park Dept	59.16	126690	03/11/2016
GMS Industrial Supplies, Inc.	Road & Bridge Equipment	Bits, Cable Ties, Washers & Nuts-Street Dept	229.89	126557	03/03/2016
		Total for GMS Industrial Supplies, Inc.	751.25		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	Monthly License & Warranty	70.00	126691	03/11/2016
		Total for GMS, Inc.	70.00		
<u>Goodpoint Technology, Inc.</u>					
Goodpoint Technology, Inc.	Engineering	ICON Pavement Mgmt Software Implementation Project	1,995.00	126692	03/11/2016
		Total for Goodpoint Technology, Inc.	1,995.00		
<u>Graham Tire Company</u>					

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Graham Tire Company	Parks	Lawn Mower Tube-Sweeper Park Dept	13.38	126766	03/16/2016
Total for Graham Tire Company			13.38		
<u>Grainger</u>					
Grainger	Parks	Flotation Devices, Padlocks, Labels & Cartridges-Park Dept	478.90	126558	03/03/2016
Grainger	Ice & Snow Removal	Hydrometer, Salometer, Thermometer & Beaker-Street Dept	183.68	126558	03/03/2016
Total for Grainger			662.58		
<u>Gray Manufacturing Co., Inc.</u>					
Gray Manufacturing Co., Inc.	Central Garage	2-20,000 lb Truck Air Jack W/Extension & Stands	3,381.00	126449	02/24/2016
Total for Gray Manufacturing Co., Inc.			3,381.00		
<u>H & L Mesabi Company</u>					
H & L Mesabi Company	Ice & Snow Removal	1"x11" DBF x 31" Center-Ice & Snow	210.21	126830	03/23/2016
H & L Mesabi Company	Ice & Snow Removal	1"x11" DBF x 31" Center-Ice & Snow	724.52	126830	03/23/2016
Total for H & L Mesabi Company			934.73		
<u>Hanratty Administrators</u>					
Hanratty Administrators	Health Insurance	Feb 2016 Select 105 Plan A	464.00	1806	03/14/2016
Hanratty Administrators	Flex Plan	March 2016 Participant Fees	72.00	2668	03/14/2016
Total for Hanratty Administrators			536.00		
<u>Hennager</u>					
Hennager	Non-departmental	Refund Check	1.00	126582	03/07/2016
Hennager	Non-departmental	Refund Check	0.50	126582	03/07/2016
Hennager	Non-departmental	Refund Check	0.25	126582	03/07/2016
Total for Hennager			1.75		
<u>Hoffman Filter Service</u>					
Hoffman Filter Service	Central Garage	Used Oil Filter-City Shop	50.00	126831	03/23/2016
Total for Hoffman Filter Service			50.00		
<u>Hometown Sanitation Services, LI</u>					
Hometown Sanitation Services, LLC	Liquor Store	Refuse Removal Liquor Store March 2016	40.00	126626	03/08/2016
Total for Hometown Sanitation Services, LI			40.00		
<u>HR Advisors LLC</u>					
HR Advisors LLC	Fire Fighting	Consolidate & Update policies from 1st draft. Review Changes.	54.00	126767	03/16/2016
HR Advisors LLC	City Manager	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
HR Advisors LLC	Director of Finance	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
HR Advisors LLC	City Attorney	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
HR Advisors LLC	Police Administration	Consolidate & Update policies from 1st draft. Review Changes.	27.00	126767	03/16/2016
HR Advisors LLC	Lake Restoration	Consolidate & Update policies from 1st draft. Review Changes.	27.00	126767	03/16/2016
HR Advisors LLC	Parking Lots	Consolidate & Update policies from 1st draft. Review Changes.	27.00	126767	03/16/2016
HR Advisors LLC	Engineering	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
HR Advisors LLC	Paved Streets	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
HR Advisors LLC	Crime Control & Investigation	Consolidate & Update policies from 1st draft. Review Changes.	40.50	126767	03/16/2016
HR Advisors LLC	Planning & Zoning	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
HR Advisors LLC	Economic Development	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
HR Advisors LLC	Liquor Store	Consolidate & Update policies from 1st draft. Review Changes.	40.50	126767	03/16/2016
HR Advisors LLC	Recording & Reporting	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016

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HR Advisors LLC	Parks	Consolidate & Update policies from 1st draft. Review Changes.	54.00	126767	03/16/2016
HR Advisors LLC	Data Processing	Consolidate & Update policies from 1st draft. Review Changes.	40.50	126767	03/16/2016
HR Advisors LLC	Airport	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
HR Advisors LLC	Building Inspection	Consolidate & Update policies from 1st draft. Review Changes.	67.50	126767	03/16/2016
		Total for HR Advisors LLC	985.50		
<u>Humana</u>					
Humana	Health Insurance	March 2016 Premiums	324.00	1807	03/14/2016
		Total for Humana	324.00		
<u>Humpal</u>					
Humpal	City Manager	Monthly Cell Phone 03/09/16 to 04/09/16	110.00	0	03/23/2016
Humpal	City Manager	Lunch W/ Mayor, Bureau 14 & Greater Mankato Growth Lunch L	66.65	0	03/23/2016
Humpal	City Manager	Monthly Cell Phone 02/09 to 03/08/16	110.00	0	02/24/2016
		Total for Humpal	286.65		
<u>Indian Island Winery</u>					
Indian Island Winery	Liquor - Mdse for Resale	Wine	387.36	126480	02/24/2016
		Total for Indian Island Winery	387.36		
<u>Insight Public Sector, Inc</u>					
insight Public Sector, Inc	Crime Control & Investigation	Vehicle Dock & Replication Plus-Police Dept	4,171.02	126884	03/23/2016
Insight Public Sector, Inc	Crime Control & Investigation	State Of MN Computer Hardware, Software & Services #48192/(28,323.54	126884	03/23/2016
Insight Public Sector, Inc	Crime Control & Investigation	Magnetic Card Reader-Police Dept	253.89	126884	03/23/2016
		Total for Insight Public Sector, Inc	32,748.45		
<u>Interlaken Heritage Days</u>					
Interlaken Heritage Days	Other General Gov't	Donation-Interlaken Heritage Days Festival	6,000.00	126508	02/29/2016
		Total for Interlaken Heritage Days	6,000.00		
<u>J. H. Larson</u>					
J. H. Larson	Library	6 Colt 4AH Battery-Library	55.28	126768	03/16/2016
J. H. Larson	Paved Streets	LED wallpack 6645 lumens replace metal halide Street Dept Bld;	334.18	126694	03/11/2016
J. H. Larson	Parks	150W Light Bulbs for Metal Halide Base-Park Dept	54.78	126694	03/11/2016
J. H. Larson	Liquor Store	Liquor Store 4' 46W LED Vaportite Fixture	607.81	126559	03/03/2016
J. H. Larson	Fire Fighting	GFI Industrial Cover & Stranded Green Grounding-Fire Dept	29.80	126694	03/11/2016
		Total for J. H. Larson	1,081.85		
<u>Jefferson Fire & Safety, Inc.</u>					
Jefferson Fire & Safety, Inc.	Fire Fighting	Fire Soaps Liquid Detergent-Fire Dept	265.00	126509	02/29/2016
Jefferson Fire & Safety, Inc.	Fire Fighting	Unimac 45# UW Series Harmount Washer/Extractor Fire Dept	8,538.95	126481	02/24/2016
		Total for Jefferson Fire & Safety, Inc.	8,803.95		
<u>JJ Taylor Dist Of Mn</u>					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	126784	03/16/2016
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	807.65	126599	03/07/2016
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	49.20	126599	03/07/2016
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	790.15	126482	02/24/2016
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	126599	03/07/2016
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Wine	377.40	126482	02/24/2016
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	126482	02/24/2016

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JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	448.75	126784	03/16/2016
Total for JJ Taylor Dist Of Mn			2,482.15		
<u>John Deere Financial</u>					
John Deere Financial	Parks	Mower Blades-Park Dept	145.80	126832	03/23/2016
Total for John Deere Financial			145.80		
<u>Johnson Brothers Liquor</u>					
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor	18,139.00	126483	02/24/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Beer	36.90	126785	03/16/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Freight	448.20	126785	03/16/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Freight	393.98	126600	03/07/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix	32.25	126600	03/07/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor	15,362.82	126785	03/16/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine	6,917.59	126483	02/24/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Freight	527.32	126483	02/24/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix	100.85	126785	03/16/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine	7,555.41	126600	03/07/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine	5,391.56	126785	03/16/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix	64.50	126483	02/24/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Beer	36.90	126600	03/07/2016
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor	8,201.50	126600	03/07/2016
Total for Johnson Brothers Liquor			63,208.78		
<u>Johnston Autostores</u>					
Johnston Autostores	Airport	Solenoid-Airport	295.40	126695	03/11/2016
Total for Johnston Autostores			295.40		
<u>Kadrmass, Lee & Jackson, Inc.</u>					
Kadrmass, Lee & Jackson, Inc.	Airport	Fmt Airport Reconstruct/Rehab Hangar Taxilanes Proj#14125151	556.76	126872	03/29/2016
Total for Kadrmass, Lee & Jackson, Inc.			556.76		
<u>Landscaping Plus Inc</u>					
Landscaping Plus Inc	Poetter's Circle	Snow Removal & Cleanup Poetter Circle Feb 2016	897.50	126696	03/11/2016
Landscaping Plus Inc	Incubator Building	Snow Removal & Cleanup Incubator Bldg Feb 2016	407.50	126696	03/11/2016
Landscaping Plus Inc	Burton Lane	Snow Removal & Cleanup Burton Lane Feb 2016	598.25	126696	03/11/2016
Total for Landscaping Plus Inc			1,903.25		
<u>Lardy</u>					
Lardy	Parks	Recerti Classes Tree Inspector 3/15 & 3/16/16 Lardy/Striemer	299.33	0	03/23/2016
Lardy	Parks	Snow blower attachment & Broom Attachment-Tool Cat	48.02	0	02/24/2016
Total for Lardy			347.35		
<u>Lawn Solutions</u>					
Lawn Solutions	Burton Lane	Poetter's Lawn Chemical Application (Fertilizer, Weed Control)	1,450.72	126769	03/16/2016
Lawn Solutions	SMEC Building	SMEC Lawn Chemical Application (Fertilizer, Weed Control)	530.34	126769	03/16/2016
Total for Lawn Solutions			1,981.06		
<u>League Of Mn Cities</u>					
League Of Mn Cities	Police Training	Patrol Subscription	1,530.00	126885	03/23/2016
League Of Mn Cities	Storm Sewer Mnt	MN Cities Stormwater Coalition Contributions-Engineering Dept	760.00	126697	03/11/2016

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		Total for League Of Mn Cities	2,290.00		
<u>League Of Mn Cities Ins Trust</u>					
League Of Mn Cities Ins Trust	Workers Comp	Workers Compensation 3rd Installment	56,283.75	126698	03/11/2016
		Total for League Of Mn Cities Ins Trust	56,283.75		
<u>License Bureau</u>					
License Bureau	Parks	Registration Renewal 63 HM Park Dept Trailer	16.00	126500	02/29/2016
License Bureau	Parks	Registration Renewal 94 Chev Parks 87 #50	16.00	126500	02/29/2016
License Bureau	Parks	Registration Renewal 96 Ford Parks 92 #57	16.00	126520	02/29/2016
License Bureau	Parks	Registration Renewal 95 JEEP Parks 88	16.00	126520	02/29/2016
License Bureau	Parks	Registration Renewal 02 FRHT Parks 97 #51 Garbage Truck	16.00	126520	02/29/2016
License Bureau	Parks	Registration Renewal 94 Ford Parks 91 #56	16.00	126520	02/29/2016
License Bureau	Parks	Registration Renewal Park Dept 91 HMDE	16.00	126510	02/29/2016
License Bureau	Parks	Registration Renewal 77 HM Park Dept Trailer	16.00	126500	02/29/2016
License Bureau	Parks	Registration Renewal 88 REDI Park 60-P	16.00	126500	02/29/2016
License Bureau	Parks	Registration Renewal 14 HMDE Parks 2014 Trailer	16.00	126502	02/29/2016
License Bureau	Parks	Registration Renewal 96 Ford Parks 94 #51A	16.00	126520	02/29/2016
License Bureau	Parks	Registration Renewal 93 JEEP Parks 90 #54	16.00	126502	02/29/2016
License Bureau	Parks	Registration Renewal Park Dept 95 HMDE	16.00	126510	02/29/2016
License Bureau	Parks	Registration Renewal 77 HMDE Park 60-Q	16.00	126500	02/29/2016
License Bureau	Parks	Registration Renewal Parks #155	16.00	126502	02/29/2016
License Bureau	Parks	Registration Renewal Parks #57B	16.00	126502	02/29/2016
License Bureau	Parks	Registration Renewal 06 Chev Parks 96 #55	16.00	126502	02/29/2016
License Bureau	Parks	Registration Renewal 98 DODG Parks 93 #55B	16.00	126520	02/29/2016
License Bureau	Parks	Registration Renewal 96 CHEV Parks 99	16.00	126520	02/29/2016
License Bureau	Parks	Registration Renewal 99 JEEP Parks 89 #17	16.00	126520	02/29/2016
License Bureau	Building Inspection	Registration Renewal 07 Ford Inspection #9	16.00	126521	02/29/2016
License Bureau	Building Inspection	Registration Renewal 02 CHEV Inspection #5	16.00	126500	02/29/2016
License Bureau	Airport	Registration Renewal 02 Ford Aero 44 #118	16.00	126521	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 89 Ford Streets #417	16.00	126502	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 06 STRG	58.00	126450	02/24/2016
License Bureau	Road & Bridge Equipment	Registration Renewal Streets 317	16.00	126502	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 06 STRG Streets 21 #14	16.00	126517	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal Leaf Vac	16.00	126450	02/24/2016
License Bureau	Road & Bridge Equipment	Registration Renewal Street dept Skid Loader Trailer 02 REDI	16.00	126510	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal Street Dept 88 HMDE	16.00	126510	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 00 Chev Streets 18 #117	16.00	126517	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 15 RAM Streets 150 #4	16.00	126517	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 90 Ford Streets #13	16.00	126517	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 00 STRG Streets19 #9	16.00	126517	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal Street Dept Paint Trailer 71 HM	16.00	126510	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 06 Chev Streets 20 #217	16.00	126502	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 08 CHEV Streets 23 #2	16.00	126517	02/29/2016
License Bureau	Road & Bridge Equipment	Registration Renewal 13 FRHT Streets 25 #10	16.00	126517	02/29/2016

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Total for License Bureau			650.00		
<u>Locators & Supplies, Inc</u>					
Locators & Supplies, Inc	Parks	Rake & Handle & Spade & Handle	106.81	126451	02/24/2016
Locators & Supplies, Inc	Parks	36" Landscape Rake	55.68	126451	02/24/2016
Locators & Supplies, Inc	Paved Streets	Rake & Handle & Spade & Handle 1/2 Park 1/2 Street	106.81	126451	02/24/2016
Total for Locators & Supplies, Inc			269.30		
<u>Locher Bros. Inc</u>					
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	36.00	126485	02/24/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	8,575.35	126485	02/24/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	34.35	126601	03/07/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	-15.00	126601	03/07/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	6,864.25	126601	03/07/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	16.30	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	626.30	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	3,308.25	126485	02/24/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	-30.00	126485	02/24/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	16.80	126485	02/24/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	7,293.32	126601	03/07/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	10,065.45	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	1,679.75	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	-12.40	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	4,963.20	126485	02/24/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	917.85	126601	03/07/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	-5.05	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	7,275.10	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	2,518.39	126485	02/24/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	-405.80	126601	03/07/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	159.20	126601	03/07/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	630.48	126601	03/07/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	13,353.00	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	3.30	126786	03/16/2016
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	81.95	126601	03/07/2016
Total for Locher Bros. Inc			67,950.34		
<u>Lud-key Locksmith</u>					
Lud-key Locksmith	Incubator Building	Incubator Key lock for 6 new key outside & office doors	87.00	126452	02/24/2016
Lud-key Locksmith	General Government Buildings	Locks-City Shop	20.00	126560	03/03/2016
Lud-key Locksmith	SMEC Building	Key for UHD at SMEC	5.00	126627	03/08/2016
Total for Lud-key Locksmith			112.00		
<u>M-R Sign Company</u>					
M-R Sign Company	Paved Streets	Bump Signs-Street Dept	201.26	126700	03/11/2016
Total for M-R Sign Company			201.26		
<u>MacQueen Equipment, Inc.</u>					
MacQueen Equipment, Inc.	Airport	Switch-Temp	98.14	126833	03/23/2016

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MacQueen Equipment, Inc.	Ice & Snow Removal	Auger Parts-Street Dept	1,594.06	126701	03/11/2016
MacQueen Equipment, Inc.	Paved Streets	O-Ring 045 Buna-Street Dept	18.34	126701	03/11/2016
MacQueen Equipment, Inc.	Paved Streets	Gear Oil-Street Dept	41.11	126503	02/29/2016
MacQueen Equipment, Inc.	Paved Streets	Hydro Pump-Street Dept	2,943.75	126701	03/11/2016
MacQueen Equipment, Inc.	Storm Sewer Mnt	Pivot, Bearing & Air Cyclinder-	329.50	126701	03/11/2016
MacQueen Equipment, Inc.	Storm Sewer Mnt	2 Switches-Storm Sewer	316.10	126833	03/23/2016
MacQueen Equipment, Inc.	Storm Sewer Mnt	SB Pivot LH-Storm Sewer	428.29	126833	03/23/2016
		Total for MacQueen Equipment, Inc.	5,769.29		
<u>Martin County Attorney's</u>					
Martin County Attorney's	Public Safety Charges	Forfeiture Funds from FMP15-4616 20% of \$123.00	24.60	126702	03/11/2016
Martin County Attorney's	Public Safety Charges	Forfeiture Funds from FMP11-9009 20% of \$830.00	166.00	126702	03/11/2016
		Total for Martin County Attorney's	190.60		
<u>Martin County Auditor</u>					
Martin County Auditor	General Government Buildings	Motorola Radios	2,237.63	126498	02/25/2016
Martin County Auditor	Fire Fighting	2470 Name & Address Labels for Fire Dept	49.70	126453	02/24/2016
Martin County Auditor	Crime Control & Investigation	March 2016 Rental of Security Bldg	3,897.75	126561	03/03/2016
Martin County Auditor	Storm Sewer Mnt	Ditch # JD 48 Ditch Assessment	40.82	126703	03/11/2016
Martin County Auditor	Paved Streets	Motorola Radios	14,917.50	126498	02/25/2016
		Total for Martin County Auditor	21,143.40		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Storm Sewer Mnt	Fuel usage for February	290.29	126656	03/09/2016
Martin County Highway Dept	Fire Fighting	Fuel usage for February	14.79	126656	03/09/2016
Martin County Highway Dept	Paved Streets	Fuel usage for February	4,391.97	126656	03/09/2016
Martin County Highway Dept	Animal Control	Fuel usage for February	149.78	126656	03/09/2016
Martin County Highway Dept	Crime Control & Investigation	Fuel usage for February	1,752.76	126656	03/09/2016
Martin County Highway Dept	Parks	Fuel usage for February	968.98	126656	03/09/2016
Martin County Highway Dept	Engineering	Fuel usage for February	23.86	126656	03/09/2016
Martin County Highway Dept	Garbage Collection	Fuel usage for February	91.43	126656	03/09/2016
Martin County Highway Dept	Building Inspection	Fuel usage for February	27.63	126656	03/09/2016
Martin County Highway Dept	Airport	Fuel usage for February	665.49	126656	03/09/2016
		Total for Martin County Highway Dept	8,376.98		
<u>Martin County Recorder</u>					
Martin County Recorder	City Attorney	Fax/Copy Fee MR 5 Page 157-Legal Dept	35.00	126562	03/03/2016
Martin County Recorder	Urban Redevelopment & Housing	Carstensen Cabinetry RLF Loan	46.00	126834	03/23/2016
Martin County Recorder	Urban Redevelopment & Housing	Record Satisfaction of Mortgage for Karen Thiemann SCDP Loan	46.00	126562	03/03/2016
Martin County Recorder	Urban Redevelopment & Housing	Record Satisfaction of Mortgage R Riess/B & D Parks SCDP Lo	46.00	126704	03/11/2016
		Total for Martin County Recorder	173.00		
<u>Martin County Sheriffs</u>					
Martin County Sheriffs	Crime Control & Investigation	Jan 2016 Shared Expenses Telephone	52.73	126511	02/29/2016
Martin County Sheriffs	Crime Control & Investigation	Jan 2016 Shared Expenses Telvent DTN, WeatherSentry	486.00	126511	02/29/2016
		Total for Martin County Sheriffs	538.73		
<u>Martin County Star</u>					
Martin County Star	Liquor Store	Wedding Guide Ad-Liquor store	65.00	126602	03/07/2016

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Total for Martin County Star			65.00		
<u>Maudal</u>					
Maudal	Non-departmental	Refund Check	0.13	126583	03/07/2016
Maudal	Non-departmental	Refund Check	0.25	126583	03/07/2016
Maudal	Non-departmental	Refund Check	0.49	126583	03/07/2016
Total for Maudal			0.87		
<u>Mayo Clinic Health System Fairm</u>					
Mayo Clinic Health System Fairmont	Parks	DOT screening	82.00	126731	03/14/2016
Mayo Clinic Health System Fairmont	Paved Streets	DOT screening	155.00	126731	03/14/2016
Mayo Clinic Health System Fairmont	Fire Fighting	Roger Carlson Fire Dept Physical D00001008713	414.00	126770	03/16/2016
Total for Mayo Clinic Health System Fairm			651.00		
<u>Meester Machine Works</u>					
Meester Machine Works	Parks	2 1.2 x 1/2 Fiat-Park Dept	15.94	126835	03/23/2016
Meester Machine Works	Parks	2x2x1/4 Angle-Park Dept	24.75	126835	03/23/2016
Total for Meester Machine Works			40.69		
<u>Metro Sales Inc.</u>					
Metro Sales Inc.	Paved Streets	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	21.73	126705	03/11/2016
Metro Sales Inc.	Crime Control & Investigation	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	21.73	126705	03/11/2016
Metro Sales Inc.	Engineering	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	163.00	126705	03/11/2016
Metro Sales Inc.	Economic Development	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	108.67	126705	03/11/2016
Metro Sales Inc.	Parks	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	32.60	126705	03/11/2016
Metro Sales Inc.	Liquor Store	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	21.73	126705	03/11/2016
Metro Sales Inc.	Airport	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	21.73	126705	03/11/2016
Metro Sales Inc.	Data Processing	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	32.60	126705	03/11/2016
Metro Sales Inc.	Planning & Zoning	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	54.33	126705	03/11/2016
Metro Sales Inc.	Fire Fighting	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	32.60	126705	03/11/2016
Metro Sales Inc.	Recording & Reporting	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	32.60	126705	03/11/2016
Metro Sales Inc.	Building Inspection	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	54.33	126705	03/11/2016
Metro Sales Inc.	Parking Lots	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	21.73	126705	03/11/2016
Metro Sales Inc.	Lake Restoration	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	21.73	126705	03/11/2016
Metro Sales Inc.	Police Administration	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	21.73	126705	03/11/2016
Metro Sales Inc.	City Manager	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	32.60	126705	03/11/2016
Metro Sales Inc.	Director of Finance	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	32.60	126705	03/11/2016
Metro Sales Inc.	City Attorney	Contract & usage chg contract 3/3 to 6/2/16 usage 12/3/15 to 3/3	32.60	126705	03/11/2016
Total for Metro Sales Inc.			760.64		
<u>Midco</u>					
Midco	Data Processing	Feb 2016 Internet Circuit	338.00	126706	03/11/2016
Total for Midco			338.00		
<u>Midwest Garage Doors, Inc.</u>					
Midwest Garage Doors, Inc.	Parks	T-33 Liftmaster Opener-Park Dept	890.00	126707	03/11/2016
Midwest Garage Doors, Inc.	Central Garage	Replaced Broken Spring-City Shop	342.00	126836	03/23/2016
Total for Midwest Garage Doors, Inc.			1,232.00		
<u>Milifello Motors</u>					

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Militello Motors	Parks	Wiper Switch-Park Dept	26.40	126486	02/24/2016
Militello Motors	Crime Control & Investigation	Cowl Panel-Police Dept	108.75	126837	03/23/2016
		Total for Militello Motors	135.15		
Miller, Tim					
Miller, Tim	Fire Fighting	Fire Classes Mankato,MN 3/5 & 3/6/16	472.73	126771	03/16/2016
		Total for Miller, Tim	472.73		
Minnesota Council of Airports					
Minnesota Council of Airports	Airport	MCOA Intermediate Member Dues for 2016	150.00	126873	03/29/2016
		Total for Minnesota Council of Airports	150.00		
Minnesota Elevator, Inc					
Minnesota Elevator, Inc	Library	Feb 2016 Bi-Monthly Service Martin Co Library	143.01	126454	02/24/2016
Minnesota Elevator, Inc	General Government Buildings	March Monthly Service City Hall	133.22	126708	03/11/2016
Minnesota Elevator, Inc	SMEC Building	March Quarterly Service SMEC	356.88	126708	03/11/2016
Minnesota Elevator, Inc	SMEC Building	Scanner Replacment-SMEC Elevator	5,458.00	126563	03/03/2016
		Total for Minnesota Elevator, Inc	6,091.11		
Minnesota Sheriff's Assoc					
Minnesota Sheriff's Assoc	Police Administration	Data Practices & Gun Carry Laws Quade & Janssen #108040 4/	240.00	126874	03/29/2016
		Total for Minnesota Sheriff's Assoc	240.00		
MN Dept Labor & Indust.					
MN Dept Labor & Indust.	Fire Fighting	216 E 4th St New Outlet Fire Dept	36.00	126709	03/11/2016
MN Dept Labor & Indust.	Parks	407 E Margaret Replaced Overhead Door Opener Park Dept	36.00	126709	03/11/2016
MN Dept Labor & Indust.	Parks	407 E Margaret Replaced Furnace Park Dept	36.00	126709	03/11/2016
		Total for MN Dept Labor & Indust.	108.00		
MN Energy Resources Corp.					
MN Energy Resources Corp.	Parks	Sylvania Bathhouse Gas Utilities 02/08 to 03/08/16	19.79	126772	03/16/2016
MN Energy Resources Corp.	Parks	Gas Utilities City Shop 417 Margaret	806.35	126455	02/24/2016
MN Energy Resources Corp.	Parks	Lincoln Shelter House Gas Utilities 02/08 to 03/08/16	19.79	126772	03/16/2016
MN Energy Resources Corp.	Parks	March 2016 Gas Utilities-417 E Margaret	469.07	126876	03/29/2016
MN Energy Resources Corp.	Paved Streets	Gas Utilities City Shop 417 Margaret	806.35	126455	02/24/2016
MN Energy Resources Corp.	Animal Control	Gas Utilities 522 E Margaret Humane Society	160.78	126455	02/24/2016
MN Energy Resources Corp.	Animal Control	March 2016 Gas Utilities-Humane Society	119.47	126876	03/29/2016
MN Energy Resources Corp.	Paved Streets	March 2016 Gas Utilities-417 E Margaret	469.07	126876	03/29/2016
MN Energy Resources Corp.	Aquatic Park	Gas Utilities 1400 S Prairie Ave Aquatic Park	49.49	126455	02/24/2016
MN Energy Resources Corp.	Aquatic Park	March 2016 Gas Utilities-Aquatic Park	49.49	126876	03/29/2016
MN Energy Resources Corp.	Library	March 2016 Gas Utilities-110 N Park St Library	1,142.69	126876	03/29/2016
MN Energy Resources Corp.	Library	110 N Park St Library Gas Utilities	1,882.62	126512	02/29/2016
MN Energy Resources Corp.	Central Garage	Gas Utilities City Shop 417 Margaret	262.53	126455	02/24/2016
MN Energy Resources Corp.	Poetter's Circle	2603 Poetter Circle Gas Utilities	77.92	126487	02/24/2016
MN Energy Resources Corp.	Poetter's Circle	March 2016 Gas Utilities-2603 Poetter Circle	50.07	126876	03/29/2016
MN Energy Resources Corp.	Liquor Store	Gas Utilities 1755 Center Creek Dr Liquor Store	890.07	126455	02/24/2016
MN Energy Resources Corp.	Liquor Store	March 2016 Gas Utilities-Liquor Store	576.58	126876	03/29/2016
MN Energy Resources Corp.	General Government Buildings	Senior Center 414 Downtown Plaza Gas Utilities 02/05 to 03/08/	234.39	126772	03/16/2016
MN Energy Resources Corp.	Fire Fighting	Gas utilities at the fire hall 216 E 4th 02/02 to 03/02/16	550.83	126710	03/11/2016

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MN Energy Resources Corp.	Central Garage	March 2016 Gas Utilities-417 E Margaret	152.71	126876	03/29/2016
MN Energy Resources Corp.	Storm Sewer Mnt	Gas for 506 Canyon Dr.	52.00	126659	03/09/2016
MN Energy Resources Corp.	Incubator Building	Gas Utilities 429 Winnebago Ave Incubator	999.29	126455	02/24/2016
MN Energy Resources Corp.	Incubator Building	March 2016 Gas Utilities-Eco Develop 429 Winnebago Ave	635.70	126876	03/29/2016
Total for MN Energy Resources Corp.			10,477.05		
<u>Mn State Fire Chiefs Asso</u>					
Mn State Fire Chiefs Asso	Fire Fighting	MSFCA 2016 Membership Renewal & Registration	321.00	126518	02/29/2016
Total for Mn State Fire Chiefs Asso			321.00		
<u>MRCI</u>					
MRCI	SMEC Building	Feb 2016 Service	404.20	126773	03/16/2016
Total for MRCI			404.20		
<u>Municode</u>					
Municode	Recording & Reporting	50 Copies of Supplement #23 to the Code of Ordinances	331.53	126711	03/11/2016
Total for Municode			331.53		
<u>Napa Auto Fairmont</u>					
Napa Auto Fairmont	Ice & Snow Removal	Washer Fluid-Street/Park Dept	27.72	126628	03/08/2016
Napa Auto Fairmont	Road & Bridge Equipment	Lights/Brackets-Street Dept	188.24	126628	03/08/2016
Napa Auto Fairmont	Fire Fighting	Vehicle Soap-Fire Dept	60.80	126628	03/08/2016
Napa Auto Fairmont	Road & Bridge Equipment	Strobe Light & Bracket-Street Dept	1,168.13	126628	03/08/2016
Napa Auto Fairmont	Parks	Oil Filter-Park Dept	3.51	126628	03/08/2016
Napa Auto Fairmont	Crime Control & Investigation	Oil Filter-Police Dept	2.57	126628	03/08/2016
Napa Auto Fairmont	Airport	Oil Filter-Airport	2.73	126628	03/08/2016
Total for Napa Auto Fairmont			1,453.70		
<u>National Tactical Officer Associat</u>					
National Tactical Officer Association	Crime Control & Investigation	Membership Renewal Todd Schillinger HEAT Team 12745	150.00	126456	02/24/2016
Total for National Tactical Officer Associati			150.00		
<u>Nemmers</u>					
Nemmers	Engineering	Monthly Cel Phone 01/26 to 2/25/16	90.00	0	02/29/2016
Nemmers	Engineering	Monthly Cell Phone 01/26/16 to 02/25/16	90.00	0	03/23/2016
Nemmers	Engineering	3/10/16 Lunch	19.19	0	03/23/2016
Total for Nemmers			199.19		
<u>O'Reilly Auto Parts</u>					
O'Reilly Auto Parts	Parks	Starter-Park Dept	198.01	126513	02/29/2016
O'Reilly Auto Parts	Parks	Returned Wiper Motor-Park Dept	-22.00	126513	02/29/2016
O'Reilly Auto Parts	Parks	Return Starter-Park Dept	-20.00	126513	02/29/2016
O'Reilly Auto Parts	Ice & Snow Removal	Plow Lights-Street Dept	94.99	126513	02/29/2016
Total for O'Reilly Auto Parts			251.00		
<u>Olson</u>					
Olson	Non-departmental	Refund Check	0.09	126584	03/07/2016
Olson	Non-departmental	Refund Check	0.04	126584	03/07/2016
Total for Olson			0.13		
<u>OMG National</u>					
OMG National	Fire Fighting	Kids Hats for Fire Prevention-Fire Dept	1,112.92	126514	02/29/2016

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		Total for	OMG National	1,112.92	
<u>One Office Solution</u>					
One Office Solution	Economic Development	Wire Display/Magazine Holder-Economic Development	13.33	126838	03/23/2016
		Total for	One Office Solution	13.33	
<u>Paustis Wine Company</u>					
Paustis Wine Company	Liquor - Mdse for Resale	Freight	52.50	126488	02/24/2016
Paustis Wine Company	Liquor - Mdse for Resale	Wine	4,095.30	126488	02/24/2016
Paustis Wine Company	Liquor - Mdse for Resale	Freight	33.75	126787	03/16/2016
Paustis Wine Company	Liquor - Mdse for Resale	Wine	968.00	126603	03/07/2016
Paustis Wine Company	Liquor - Mdse for Resale	Wine	2,274.01	126787	03/16/2016
		Total for	Paustis Wine Company	7,423.56	
<u>PC Janitorial Supply</u>					
PC Janitorial Supply	SMEC Building	Cleaning Supplies-SMEC	214.52	126713	03/11/2016
PC Janitorial Supply	General Government Buildings	Cleaning Supplies-City Hall	59.47	126457	02/24/2016
PC Janitorial Supply	General Government Buildings	Cleaning Supplies-City Hall	174.93	126794	03/18/2016
PC Janitorial Supply	Library	Cleaning Supplies-Library	91.14	126774	03/16/2016
PC Janitorial Supply	Library	Cleaning Supplies-Library	158.52	126774	03/16/2016
PC Janitorial Supply	Fire Fighting	Cleaning Supplies Fire Dept	50.40	126519	02/29/2016
		Total for	PC Janitorial Supply	748.98	
<u>Perez</u>					
Perez	Non-departmental	Refund Check	1.36	126585	03/07/2016
Perez	Non-departmental	Refund Check	0.67	126585	03/07/2016
		Total for	Perez	2.03	
<u>Phillips Wine & Spirits</u>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	11.62	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	116.89	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,519.10	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	14.94	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	9,731.83	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	150.10	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	-1.57	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	214.69	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,409.85	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	-136.07	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	406.00	126489	02/24/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	201.97	126489	02/24/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	85.00	126489	02/24/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	10,647.45	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	134.00	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	44.83	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	-50.00	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	114.00	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	835.10	126788	03/16/2016

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	-2.07	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Fixing Liquor Account for Credit memo 213337	-134.00	126795	03/18/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Fixing Beer Acct Invoice 3084291	136.00	126795	03/18/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	211.37	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	101.53	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	3,281.55	126489	02/24/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	7,192.68	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Fixing Liquor Account for Credit memo 213337	-134.00	126795	03/18/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Fixing Beer Account for Invoice 3084291	136.00	126795	03/18/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Fixing Beer Acct Invoice 3084291	0.07	126795	03/18/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	-23.52	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	1,073.70	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	280.00	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	75.53	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	56.00	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	7,142.07	126489	02/24/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,137.45	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	3,425.45	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	38.18	126604	03/07/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	1.66	126788	03/16/2016
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	8,965.75	126604	03/07/2016
		Total for Phillips Wine & Spirits	58,411.13		
Photo Press					
Photo Press	General Government Buildings	Ream 80# Cover-White	22.60	126877	03/29/2016
Photo Press	Fire Fighting	#10- Envelopes-Fire Dept	50.02	126714	03/11/2016
Photo Press	Fire Fighting	#10R Envelopes-Fire Dept	377.64	126714	03/11/2016
Photo Press	Fire Fighting	6 3/4 Return Envelopes-Fire Dept	352.02	126714	03/11/2016
Photo Press	Fire Fighting	Office Supplies-Fire Dept	393.83	126714	03/11/2016
Photo Press	Police Administration	Notice of Vehicle Impoundment-Police Dept	71.58	126714	03/11/2016
Photo Press	Liquor Store	Valentine's Day Special-Liquor Store	72.45	126714	03/11/2016
Photo Press	Liquor Store	Valentine's Day Special-Liquor Store	90.60	126714	03/11/2016
		Total for Photo Press	1,430.74		
Pioneer Telephone					
Pioneer Telephone	Library	Martin County Library Telephone March 2016	107.86	126775	03/16/2016
Pioneer Telephone	Library	Telephone Martin Co Library 01/05/16 to 02/02/16	103.15	126458	02/24/2016
		Total for Pioneer Telephone	211.01		
Pitney Bowes Global Financial Se					
Pitney Bowes Global Financial Services LLC	Engineering	Mailing System Lease 12/30/15 to 3/30/16	45.39	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Planning & Zoning	Mailing System Lease 12/30/15 to 3/30/16	20.63	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Crime Control & Investigation	Mailing System Lease 12/30/15 to 3/30/16	12.38	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Paved Streets	Mailing System Lease 12/30/15 to 3/30/16	8.25	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Economic Development	Mailing System Lease 12/30/15 to 3/30/16	12.39	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Airport	Mailing System Lease 12/30/15 to 3/30/16	20.63	126878	03/29/2016

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Pitney Bowes Global Financial Services LLC	Parks	Mailing System Lease 12/30/15 to 3/30/16	16.50	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Recording & Reporting	Mailing System Lease 12/30/15 to 3/30/16	20.63	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Building Inspection	Mailing System Lease 12/30/15 to 3/30/16	20.63	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Fire Fighting	Mailing System Lease 12/30/15 to 3/30/16	16.50	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Lake Restoration	Mailing System Lease 12/30/15 to 3/30/16	8.25	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	City Attorney	Mailing System Lease 12/30/15 to 3/30/16	20.63	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Police Administration	Mailing System Lease 12/30/15 to 3/30/16	8.25	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	City Manager	Mailing System Lease 12/30/15 to 3/30/16	20.63	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Director of Finance	Mailing System Lease 12/30/15 to 3/30/16	20.63	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Data Processing	Mailing System Lease 12/30/15 to 3/30/16	12.39	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Liquor Store	Mailing System Lease 12/30/15 to 3/30/16	8.25	126878	03/29/2016
Pitney Bowes Global Financial Services LLC	Parking Lots	Mailing System Lease 12/30/15 to 3/30/16	8.25	126878	03/29/2016
		Total for Pitney Bowes Global Financial Se	301.21		
<u>Powerplan OIB</u>					
Powerplan OIB	Road & Bridge Equipment	Slope Meter-Street Dept	336.40	126564	03/03/2016
		Total for Powerplan OIB	336.40		
<u>Prairieland Solid Waste</u>					
Prairieland Solid Waste	Sanitation Charges	City Wide Cleanup	121.43	126629	03/08/2016
Prairieland Solid Waste	Garbage Collection	Refuse Removal Feb 2016	471.13	126629	03/08/2016
		Total for Prairieland Solid Waste	592.56		
<u>Presentation College</u>					
Presentation College	SMEC Building	March 2016 Internet Service	200.00	126630	03/08/2016
		Total for Presentation College	200.00		
<u>Preuss, Linsey</u>					
Preuss, Linsey	Economic Development	Monthly Cell Phone 01/27 to 02/21/16	50.00	126715	03/11/2016
Preuss, Linsey	Economic Development	Meals, Postage & Registration Fee 01/27 to 02/21/16	93.52	126715	03/11/2016
		Total for Preuss, Linsey	143.52		
<u>Pritts Electric</u>					
Pritts Electric	SMEC Building	B31X Belt-SMEC	15.50	126565	03/03/2016
		Total for Pritts Electric	15.50		
<u>Productivity Plus Account</u>					
Productivity Plus Account	Ice & Snow Removal	Valve Spring Seals for Hyd. Pump	148.34	126566	03/03/2016
		Total for Productivity Plus Account	148.34		
<u>Professional Ag Resources</u>					
Professional Ag Resources	Non-departmental	Refund Check	0.39	126586	03/07/2016
Professional Ag Resources	Non-departmental	Refund Check	0.79	126586	03/07/2016
		Total for Professional Ag Resources	1.18		
<u>Profinium Inc.</u>					
Profinium Inc.	Burton Lane	Interest Payment Burton Lane March 2016	233.28	126716	03/11/2016
Profinium Inc.	Non-departmental	Principal Payment Burton Lane March 2016	1,802.05	126716	03/11/2016
Profinium Inc.	Non-departmental	Principal Payment Poeter Circle March 2016	2,963.91	126716	03/11/2016
Profinium Inc.	Poetter's Circle	Interest Payment Poeter Circle March 2016	3,814.15	126716	03/11/2016
		Total for Profinium Inc.	8,813.39		

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Prudential					
Prudential	City Manager	Michael P Humpal L8 915 471	797.50	126776	03/16/2016
		Total for Prudential	797.50		
Public Utilities Com					
Public Utilities Com	Paved Streets	Jan 2016 Utilities	976.88	126459	02/24/2016
Public Utilities Com	Paved Streets	Jan 2016 Utilities	34.98	126459	02/24/2016
Public Utilities Com	Paved Streets	March 2016 Utilities	982.10	126839	03/23/2016
Public Utilities Com	Animal Control	March 2016 Utilities	425.93	126839	03/23/2016
Public Utilities Com	Animal Control	March 2016 Utilities	76.51	126839	03/23/2016
Public Utilities Com	Animal Control	March 2016 Utilities	36.87	126839	03/23/2016
Public Utilities Com	Animal Control	March 2016 Utilities	17.41	126839	03/23/2016
Public Utilities Com	Animal Control	Jan 2016 Utilities	17.41	126459	02/24/2016
Public Utilities Com	Animal Control	Jan 2016 Utilities	439.81	126459	02/24/2016
Public Utilities Com	Animal Control	Jan 2016 Utilities	76.51	126459	02/24/2016
Public Utilities Com	Animal Control	Jan 2016 Utilities	36.87	126459	02/24/2016
Public Utilities Com	Library	March 2016 Utilities	1,491.88	126839	03/23/2016
Public Utilities Com	Library	March 2016 Utilities	21.21	126839	03/23/2016
Public Utilities Com	Library	Jan 2016 Utilities	24.15	126459	02/24/2016
Public Utilities Com	Library	Jan 2016 Utilities	1,585.34	126459	02/24/2016
Public Utilities Com	Library	Jan 2016 Utilities	59.99	126459	02/24/2016
Public Utilities Com	Library	March 2016 Utilities	55.86	126839	03/23/2016
Public Utilities Com	Library	March 2016 Utilities	21.06	126839	03/23/2016
Public Utilities Com	Library	Jan 2016 Utilities	21.21	126459	02/24/2016
Public Utilities Com	Paved Streets	Jan 2016 Utilities	82.78	126459	02/24/2016
Public Utilities Com	Paved Streets	March 2016 Utilities	44.52	126839	03/23/2016
Public Utilities Com	Paved Streets	March 2016 Utilities	86.91	126839	03/23/2016
Public Utilities Com	Paved Streets	March 2016 Utilities	34.98	126839	03/23/2016
Public Utilities Com	Paved Streets	Jan 2016 Utilities	41.34	126459	02/24/2016
Public Utilities Com	Aquatic Park	Jan 2016 Utilities	309.87	126459	02/24/2016
Public Utilities Com	Aquatic Park	Jan 2016 Utilities	183.63	126459	02/24/2016
Public Utilities Com	Parks	March 2016 Utilities	1,626.71	126839	03/23/2016
Public Utilities Com	Aquatic Park	March 2016 Utilities	276.59	126839	03/23/2016
Public Utilities Com	Aquatic Park	March 2016 Utilities	183.63	126839	03/23/2016
Public Utilities Com	Parks	March 2016 Utilities	228.66	126839	03/23/2016
Public Utilities Com	General Government Buildings	March 2016 Utilities	3,054.58	126839	03/23/2016
Public Utilities Com	General Government Buildings	Jan 2016 Utilities	135.14	126459	02/24/2016
Public Utilities Com	General Government Buildings	Jan 2016 Utilities	39.10	126459	02/24/2016
Public Utilities Com	General Government Buildings	Jan 2016 Utilities	3,654.42	126459	02/24/2016
Public Utilities Com	General Government Buildings	March 2016 Utilities	61.11	126839	03/23/2016
Public Utilities Com	General Government Buildings	March 2016 Utilities	127.65	126839	03/23/2016
Public Utilities Com	General Government Buildings	Jan 2016 Utilities	61.11	126459	02/24/2016
Public Utilities Com	General Government Buildings	March 2016 Utilities	39.10	126839	03/23/2016
Public Utilities Com	Street Lighting	Jan 2016 Utilities	18.50	126459	02/24/2016

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Public Utilities Com	Street Lighting	Jan 2016 Utilities	2,200.33	126459	02/24/2016
Public Utilities Com	Street Lighting	Jan 2016 Utilities	12,715.94	126459	02/24/2016
Public Utilities Com	Street Lighting	March 2016 Utilities	11,768.81	126839	03/23/2016
Public Utilities Com	Street Lighting	March 2016 Utilities	18.50	126839	03/23/2016
Public Utilities Com	Street Lighting	March 2016 Utilities	2,200.33	126839	03/23/2016
Public Utilities Com	Poetter's Circle	March 2016 Utilities 2603 Poetter Circle	33.16	126839	03/23/2016
Public Utilities Com	Poetter's Circle	March 2016 Utilities 2603 Poetter Circle	21.06	126839	03/23/2016
Public Utilities Com	Poetter's Circle	March 2016 Utilities 2603 Poetter Circle	26.17	126839	03/23/2016
Public Utilities Com	Parks	Jan 2016 Utilities	1,714.03	126459	02/24/2016
Public Utilities Com	Parks	Jan 2016 Utilities	225.48	126459	02/24/2016
Public Utilities Com	Parks	March 2016 Utilities	2,806.84	126839	03/23/2016
Public Utilities Com	Parks	March 2016 Utilities	527.99	126839	03/23/2016
Public Utilities Com	Parks	Jan 2016 Utilities	2,806.49	126459	02/24/2016
Public Utilities Com	Parks	Jan 2016 Utilities	524.11	126459	02/24/2016
Public Utilities Com	Central Garage	Jan 2016 Utilities	127.15	126459	02/24/2016
Public Utilities Com	Airport	Jan 2016 Utilities	2,229.66	126459	02/24/2016
Public Utilities Com	Airport	Jan 2016 Utilities	1,317.68	126459	02/24/2016
Public Utilities Com	Airport	March 2016 Utilities	1,369.26	126839	03/23/2016
Public Utilities Com	Airport	Jan 2016 Utilities	25.62	126459	02/24/2016
Public Utilities Com	Airport	March 2016 Utilities	2,229.66	126839	03/23/2016
Public Utilities Com	Airport	Jan 2016 Utilities	110.28	126459	02/24/2016
Public Utilities Com	Airport	March 2016 Utilities	110.87	126839	03/23/2016
Public Utilities Com	Airport	March 2016 Utilities	25.62	126839	03/23/2016
Public Utilities Com	Fire Fighting	Jan 2016 Utilities	55.86	126459	02/24/2016
Public Utilities Com	Fire Fighting	March 2016 Utilities	55.86	126839	03/23/2016
Public Utilities Com	Lake Restoration	March 2016 Utilities	95.45	126839	03/23/2016
Public Utilities Com	Lake Restoration	Jan 2016 Utilities	95.45	126459	02/24/2016
Public Utilities Com	Incubator Building	Jan 2016 Utilities	443.72	126459	02/24/2016
Public Utilities Com	Incubator Building	March 2016 Utilities	57.85	126839	03/23/2016
Public Utilities Com	Incubator Building	March 2016 Utilities	486.09	126839	03/23/2016
Public Utilities Com	Incubator Building	Jan 2016 Utilities	57.26	126459	02/24/2016
Public Utilities Com	Incubator Building	Jan 2016 Utilities	21.85	126459	02/24/2016
Public Utilities Com	Incubator Building	Jan 2016 Utilities	29.31	126459	02/24/2016
Public Utilities Com	Fire Fighting	Jan 2016 Utilities	21.06	126459	02/24/2016
Public Utilities Com	Fire Fighting	March 2016 Utilities	442.20	126839	03/23/2016
Public Utilities Com	Fire Fighting	March 2016 Utilities	21.37	126839	03/23/2016
Public Utilities Com	Poetter's Circle	March 2016 Utilities 2603 Poetter Circle	3.96	126839	03/23/2016
Public Utilities Com	Liquor Store	March 2016 Utilities	21.06	126839	03/23/2016
Public Utilities Com	Liquor Store	March 2016 Utilities	55.88	126839	03/23/2016
Public Utilities Com	Central Garage	March 2016 Utilities	134.28	126839	03/23/2016
Public Utilities Com	Liquor Store	Jan 2016 Utilities	47.60	126459	02/24/2016
Public Utilities Com	Liquor Store	Jan 2016 Utilities	55.88	126459	02/24/2016
Public Utilities Com	Liquor Store	March 2016 Utilities	47.60	126839	03/23/2016

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Public Utilities Com	Liquor Store	Jan 2016 Utilities	1,897.13	126459	02/24/2016
Public Utilities Com	Liquor Store	Jan 2016 Utilities	21.06	126459	02/24/2016
Public Utilities Com	Liquor Store	March 2016 Utilities	2,060.16	126839	03/23/2016
Public Utilities Com	SMEC Building	Jan 2016 Utilities	119.55	126459	02/24/2016
Public Utilities Com	SMEC Building	Jan 2016 Utilities	6,560.11	126459	02/24/2016
Public Utilities Com	SMEC Building	March 2016 Utilities	5,478.74	126839	03/23/2016
Public Utilities Com	SMEC Building	March 2016 Utilities	82.62	126839	03/23/2016
Public Utilities Com	SMEC Building	March 2016 Utilities	27.33	126839	03/23/2016
Public Utilities Com	SMEC Building	Jan 2016 Utilities	202.39	126459	02/24/2016
Public Utilities Com	Storm Sewer Mnt	March 2016 Utilities 506 Canyon Drive	40.15	126839	03/23/2016
Public Utilities Com	Incubator Building	March 2016 Utilities	29.31	126839	03/23/2016
Public Utilities Com	Incubator Building	March 2016 Utilities	21.85	126839	03/23/2016
Public Utilities Com	Parking Lots	March 2016 Utilities	204.27	126839	03/23/2016
Public Utilities Com	Parking Lots	Jan 2016 Utilities	181.41	126459	02/24/2016
Public Utilities Com	Parking Lots	Jan 2016 Utilities	204.27	126459	02/24/2016
Public Utilities Com	Parking Lots	March 2016 Utilities	181.41	126839	03/23/2016
Public Utilities Com	Fire Fighting	Jan 2016 Utilities	509.78	126459	02/24/2016
Public Utilities Com	Fire Fighting	March 2016 Utilities	21.06	126839	03/23/2016
Public Utilities Com	Fire Fighting	Jan 2016 Utilities	21.37	126459	02/24/2016
Total for Public Utilities Com			81,940.91		
<u>Real Time Translations, Inc.</u>					
Real Time Translations, Inc.	Crime Control & Investigation	Feb 2016 Monthly Access Fee	17.00	126886	03/23/2016
Real Time Translations, Inc.	Crime Control & Investigation	March 2016 Monthly Access Fee	17.00	126879	03/29/2016
Total for Real Time Translations, Inc.			34.00		
<u>Recreation Supply Co</u>					
Recreation Supply Co	Aquatic Park	Foot Board 18x42 for PLS20-Aquatic Park	846.44	126567	03/03/2016
Recreation Supply Co	Aquatic Park	Guard Stands Repairs-Aquatic Park	1,917.36	126515	02/29/2016
Total for Recreation Supply Co			2,763.80		
<u>RELX, Inc.</u>					
RELX, Inc.	City Attorney	Feb 2016 Subscription	91.67	126717	03/11/2016
Total for RELX, Inc.			91.67		
<u>Richards Auto Repair</u>					
Richards Auto Repair	Crime Control & Investigation	Left Front Tire Repair-Police Dept	20.50	126887	03/23/2016
Richards Auto Repair	Crime Control & Investigation	4 tires-Police Dept	588.02	126887	03/23/2016
Total for Richards Auto Repair			608.52		
<u>River Bend Business Prod.</u>					
River Bend Business Prod.	Liquor Store	Office Supplies-City Hall	0.36	126516	02/29/2016
River Bend Business Prod.	Liquor Store	Office Supplies-City Hall	1.06	126516	02/29/2016
River Bend Business Prod.	Engineering	Office Supplies-City Hall	1.98	126516	02/29/2016
River Bend Business Prod.	Liquor Store	Toner Cartridges-General Office Supplies	4.64	126718	03/11/2016
River Bend Business Prod.	Parks	Toner Cartridges-General Office Supplies	9.28	126718	03/11/2016
River Bend Business Prod.	Economic Development	Office Supplies-City Hall	1.58	126516	02/29/2016
River Bend Business Prod.	Economic Development	Office Supplies-City Hall	0.54	126516	02/29/2016

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River Bend Business Prod.	Economic Development	Office Supplies	35.55	126777	03/16/2016
River Bend Business Prod.	Economic Development	Toner Cartridges-General Office Supplies	6.96	126718	03/11/2016
River Bend Business Prod.	Engineering	Office Supplies-City Hall	5.80	126516	02/29/2016
River Bend Business Prod.	Parks	Office Supplies-City Hall	2.11	126516	02/29/2016
River Bend Business Prod.	Parks	Planner for Nick 1/2 street 1/2 park	-13.74	126516	02/29/2016
River Bend Business Prod.	Parks	Planner for Nick 1/2 street 1/2 park	12.74	126516	02/29/2016
River Bend Business Prod.	Parks	Office Supplies-City Hall	0.72	126516	02/29/2016
River Bend Business Prod.	Engineering	Toner Cartridges-General Office Supplies	25.52	126718	03/11/2016
River Bend Business Prod.	Engineering	Office Supplies	35.55	126777	03/16/2016
River Bend Business Prod.	Paved Streets	Toner Cartridges-General Office Supplies	4.64	126718	03/11/2016
River Bend Business Prod.	Crime Control & Investigation	Toner Cartridges-General Office Supplies	6.96	126718	03/11/2016
River Bend Business Prod.	Paved Streets	Office Supplies-City Hall	1.06	126516	02/29/2016
River Bend Business Prod.	Paved Streets	Office Supplies-City Hall	0.36	126516	02/29/2016
River Bend Business Prod.	Paved Streets	Planner for Nick 1/2 street 1/2 park	12.75	126516	02/29/2016
River Bend Business Prod.	Paved Streets	Planner for Nick 1/2 street 1/2 park	-13.75	126516	02/29/2016
River Bend Business Prod.	Data Processing	Toner Cartridges-General Office Supplies	6.96	126718	03/11/2016
River Bend Business Prod.	Central Garage	Toner, Calculator, Envelopes & Staplers-City Shop	100.93	126568	03/03/2016
River Bend Business Prod.	Data Processing	Office Supplies-City Hall	0.54	126516	02/29/2016
River Bend Business Prod.	Data Processing	Office Supplies-City Hall	1.58	126516	02/29/2016
River Bend Business Prod.	Airport	Office Supplies-City Hall	2.64	126516	02/29/2016
River Bend Business Prod.	Airport	Office Supplies-City Hall	0.90	126516	02/29/2016
River Bend Business Prod.	Airport	Toner Cartridges-General Office Supplies	11.60	126718	03/11/2016
River Bend Business Prod.	Airport	Thermal paper-Airport	7.04	126568	03/03/2016
River Bend Business Prod.	Police Administration	Office Chair-Police Dept	229.00	126888	03/23/2016
River Bend Business Prod.	Police Administration	Office Supplies-Police Dept	21.59	126880	03/29/2016
River Bend Business Prod.	City Attorney	Office Supplies-City Hall	0.90	126516	02/29/2016
River Bend Business Prod.	Police Administration	Office Supplies-City Hall	0.36	126516	02/29/2016
River Bend Business Prod.	Police Administration	Pads of Legal Paper-Police Dept	7.41	126718	03/11/2016
River Bend Business Prod.	Police Administration	Pads of Legal Paper-Police Dept	-12.79	126718	03/11/2016
River Bend Business Prod.	Police Administration	Office Supplies-City Hall	1.06	126516	02/29/2016
River Bend Business Prod.	Police Administration	Toner Cartridges-General Office Supplies	4.64	126718	03/11/2016
River Bend Business Prod.	Police Administration	Office Supplies-Police Dept	213.19	126888	03/23/2016
River Bend Business Prod.	Police Administration	Office Supplies-Police Dept	57.96	126880	03/29/2016
River Bend Business Prod.	City Attorney	Toner Cartridges-General Office Supplies	11.60	126718	03/11/2016
River Bend Business Prod.	City Attorney	Office Supplies	35.55	126777	03/16/2016
River Bend Business Prod.	City Attorney	Office Supplies-City Hall	2.64	126516	02/29/2016
River Bend Business Prod.	Director of Finance	Office Supplies-City Hall	2.64	126516	02/29/2016
River Bend Business Prod.	Director of Finance	Binder-P Hoye	18.40	126718	03/11/2016
River Bend Business Prod.	City Manager	Office Supplies-City Hall	0.90	126516	02/29/2016
River Bend Business Prod.	City Manager	Toner Cartridges-General Office Supplies	11.60	126718	03/11/2016
River Bend Business Prod.	City Manager	Office Supplies-City Hall	2.64	126516	02/29/2016
River Bend Business Prod.	Director of Finance	Office Supplies-City Hall	0.90	126516	02/29/2016
River Bend Business Prod.	Director of Finance	Business Card Stock	57.18	126568	03/03/2016

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River Bend Business Prod.	Director of Finance	Toner Cartridges-General Office Supplies	11.60	126718	03/11/2016
River Bend Business Prod.	Director of Finance	New Folders-Lois	13.99	126490	02/24/2016
River Bend Business Prod.	Fire Fighting	Toner Cartridges-General Office Supplies	9.28	126718	03/11/2016
River Bend Business Prod.	Fire Fighting	Office Supplies-Fire Dept	159.25	126490	02/24/2016
River Bend Business Prod.	Fire Fighting	Office Supplies-City Hall	0.72	126516	02/29/2016
River Bend Business Prod.	Fire Fighting	Office Supplies-Fire Dept	5.67	126490	02/24/2016
River Bend Business Prod.	Fire Fighting	Office Supplies-City Hall	2.11	126516	02/29/2016
River Bend Business Prod.	Building Inspection	Office Supplies-City Hall	2.64	126516	02/29/2016
River Bend Business Prod.	Recording & Reporting	Office Supplies-City Hall	2.64	126516	02/29/2016
River Bend Business Prod.	Recording & Reporting	Office Supplies-City Hall	0.90	126516	02/29/2016
River Bend Business Prod.	Recording & Reporting	Toner Cartridges-General Office Supplies	11.60	126718	03/11/2016
River Bend Business Prod.	Parking Lots	Office Supplies-City Hall	0.36	126516	02/29/2016
River Bend Business Prod.	Sanitation Charges	City Wide Cleanup Coupon Paper	145.20	126718	03/11/2016
River Bend Business Prod.	Lake Restoration	Office Supplies-City Hall	1.06	126516	02/29/2016
River Bend Business Prod.	Lake Restoration	Office Supplies-City Hall	0.36	126516	02/29/2016
River Bend Business Prod.	Lake Restoration	Toner Cartridges-General Office Supplies	4.64	126718	03/11/2016
River Bend Business Prod.	Parking Lots	Office Supplies-City Hall	1.06	126516	02/29/2016
River Bend Business Prod.	Parking Lots	Toner Cartridges-General Office Supplies	4.64	126718	03/11/2016
River Bend Business Prod.	Planning & Zoning	Toner Cartridges-General Office Supplies	11.60	126718	03/11/2016
River Bend Business Prod.	Planning & Zoning	Office Supplies-City Hall	2.64	126516	02/29/2016
River Bend Business Prod.	Planning & Zoning	Office Supplies-City Hall	0.90	126516	02/29/2016
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-City Hall	0.54	126516	02/29/2016
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-City Hall	1.58	126516	02/29/2016
River Bend Business Prod.	Building Inspection	Office Supplies-City Hall	0.90	126516	02/29/2016
River Bend Business Prod.	Building Inspection	Office Supplies	35.54	126777	03/16/2016
River Bend Business Prod.	Building Inspection	Toner Cartridges-General Office Supplies	11.60	126718	03/11/2016
River Bend Business Prod.	SMEC Building	SMEC Lexmark TS652DN Printer	39.70	126568	03/03/2016
		Total for River Bend Business Prod.	1,424.95		
<u>Rosburg, Brian</u>					
Rosburg, Brian	Airport	March 2016 Snow Removal-Airport	3,200.00	126569	03/03/2016
		Total for Rosburg, Brian	3,200.00		
<u>Rosenbauer Minnesota LLC</u>					
Rosenbauer Minnesota LLC	Fire Fighting	Fabricate Out & Down Tray-Fire Dept	548.40	126460	02/24/2016
		Total for Rosenbauer Minnesota LLC	548.40		
<u>Salvation Army Thrift</u>					
Salvation Army Thrift	Parks	Bundle of Cloths for Rags-Park Dept	60.00	126570	03/03/2016
		Total for Salvation Army Thrift	60.00		
<u>Sanow, Chad</u>					
Sanow, Chad	Crime Control & Investigation	BCA Management Training-Jan 5-7,2016 Woodbury, MN	421.05	0	02/24/2016
Sanow, Chad	Crime Control & Investigation	BCA Management Training-Jan12-14,2016 Eagan, MN	361.67	0	02/24/2016
Sanow, Chad	Crime Control & Investigation	BCA Training-Feb 7-10,2016 St. Paul, MN	543.82	0	02/24/2016
Sanow, Chad	Crime Control & Investigation	BCA Training-Feb1-5,2016 Alexandria, MN	487.42	0	02/24/2016
Sanow, Chad	Crime Control & Investigation	BCA Management Training-Jan 18-20,2016 St. Paul, MN	448.01	0	02/24/2016

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		Total for Sanow, Chad	2,261.97		
<u>Saulsgiver</u>					
Saulsgiver	Non-departmental	Refund Check	0.06	126587	03/07/2016
Saulsgiver	Non-departmental	Refund Check	0.13	126587	03/07/2016
		Total for Saulsgiver	0.19		
<u>Select Account</u>					
Select Account	Health Insurance	March 2016 Participant Fee	59.08	1808	03/14/2016
		Total for Select Account	59.08		
<u>Sentinel</u>					
Sentinel	Other General Gov't	Work Session-Fire Service Agreement	23.85	126571	03/03/2016
Sentinel	Liquor Store	MC Guide & Wine & Dine-Liquor Store	194.16	126719	03/11/2016
Sentinel	Liquor Store	MC Guide-Liquor Store	30.00	126719	03/11/2016
Sentinel	Police Administration	Subscription LEC-Chief Martin Co Jail FMT0270 150	197.60	126889	03/23/2016
Sentinel	General Government Buildings	Down thru the years-City of Fairmont	15.00	126719	03/11/2016
Sentinel	Planning & Zoning	Conditional Use & Home Occupation Permits	135.15	126571	03/03/2016
Sentinel	Planning & Zoning	Ordinance Amending City Code Chapter 18	55.65	126840	03/23/2016
Sentinel	Engineering	Engineering Tech	279.60	126719	03/11/2016
		Total for Sentinel	931.01		
<u>Share Corporation</u>					
Share Corporation	Road & Bridge Equipment	Car Guard-Street Dept	135.40	126720	03/11/2016
Share Corporation	Parks	Car Guard-Park Dept	135.40	126720	03/11/2016
Share Corporation	Ice & Snow Removal	5 Gal Snow Plow Wax	762.06	126461	02/24/2016
		Total for Share Corporation	1,032.86		
<u>Shelstad</u>					
Shelstad	Non-departmental	Refund Check	0.99	126588	03/07/2016
Shelstad	Non-departmental	Refund Check	0.50	126588	03/07/2016
		Total for Shelstad	1.49		
<u>Shred-it</u>					
Shred-it	Recording & Reporting	On-Site Shredding 70 Boxes-City Hall	372.75	126501	02/29/2016
		Total for Shred-it	372.75		
<u>Skid Pro Attachments Inc.</u>					
Skid Pro Attachments Inc.	Ice & Snow Removal	Snow Blower Skid Shoe Left & Right	218.18	126491	02/24/2016
		Total for Skid Pro Attachments Inc.	218.18		
<u>Snow Wheel Systems Inc.</u>					
Snow Wheel Systems Inc.	Ice & Snow Removal	Plow Wheel-Street Dept	124.79	126462	02/24/2016
		Total for Snow Wheel Systems Inc.	124.79		
<u>SOTA</u>					
SOTA	Crime Control & Investigation	2016 Annual Membership HEAT Tac Team Arnolds Park, IA	200.00	126841	03/23/2016
		Total for SOTA	200.00		
<u>South Central College</u>					
South Central College	Fire Training	2016 Fire School T Hilpipre, T Miller & M Streit \$120 each	360.00	126842	03/23/2016
		Total for South Central College	360.00		
<u>Southern Minnesota Forklift</u>					

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Southern Minnesota Forklift	Liquor Store	Multi ton pallet jack repair-Liquor store	84.09	126605	03/07/2016
Southern Minnesota Forklift	Liquor Store	Preventitive Maintenance on Forklift-Liquor Store	104.56	126605	03/07/2016
Total for Southern Minnesota Forklift			188.65		
<u>Southern Wine & Spirits</u>					
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	20.41	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	39.52	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	2,982.82	126492	02/24/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	3,689.57	126606	03/07/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	3,209.39	126606	03/07/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	20.15	126492	02/24/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	3.10	126492	02/24/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	192.00	126492	02/24/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	715.50	126606	03/07/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	1,185.43	126492	02/24/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	1,272.00	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	600.00	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	29.45	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	16.92	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	1,085.11	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	1,522.69	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	38.87	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	480.00	126492	02/24/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	306.00	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	86.80	126606	03/07/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	7.75	126606	03/07/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	15.50	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	9.30	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	1.55	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	15.50	126606	03/07/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine	210.00	126606	03/07/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor	2,147.86	126789	03/16/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	44.95	126606	03/07/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	10.85	126492	02/24/2016
Southern Wine & Spirits	Liquor - Mdse for Resale	Freight	65.10	126492	02/24/2016
Total for Southern Wine & Spirits			20,024.09		
<u>Squeegee Brothers</u>					
Squeegee Brothers	Library	March 2016 Window Cleaning-Library	150.00	126721	03/11/2016
Squeegee Brothers	General Government Buildings	Window cleaning outside City Hall 02/22 to 3/18/16	80.00	126796	03/18/2016
Squeegee Brothers	General Government Buildings	Quarterly Window Cleaning-City Hall	615.00	126463	02/24/2016
Total for Squeegee Brothers			845.00		
<u>Steffi</u>					
Steffi	Non-departmental	Refund Check	0.32	126589	03/07/2016
Steffi	Non-departmental	Refund Check	0.62	126589	03/07/2016

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Steffl	Non-departmental	Refund Check	0.15	126589	03/07/2016
Total for Steffl			1.09		
<u>Steuber</u>					
Steuber	Parks	Belt Clip for Dean's Cell Phone	42.71	0	03/08/2016
Total for Steuber			42.71		
<u>Streit, Matt</u>					
Streit, Matt	Fire Fighting	Fire Safety Best Practices Training-Windom 2/17/16	51.84	126722	03/11/2016
Streit, Matt	Fire Fighting	First Responder Training St James, MN 1/26 to 2/25/16	194.40	126631	03/08/2016
Total for Streit, Matt			246.24		
<u>Stueber</u>					
Stueber	Non-departmental	Refund Check	0.30	126590	03/07/2016
Stueber	Non-departmental	Refund Check	0.61	126590	03/07/2016
Total for Stueber			0.91		
<u>Tactical Solutions</u>					
Tactical Solutions	Crime Control & Investigation	Certification of 7 Radar Units & Turning Forks W/ Certificates	217.00	126778	03/16/2016
Total for Tactical Solutions			217.00		
<u>Texas Refinery Corp.</u>					
Texas Refinery Corp.	Road & Bridge Equipment	Universal Torque Fluid-Street Dept	1,218.25	126779	03/16/2016
Total for Texas Refinery Corp.			1,218.25		
<u>The Gillette Group</u>					
The Gillette Group	Liquor - Mdse for Resale	Pop/Mix	129.75	126607	03/07/2016
The Gillette Group	Liquor - Mdse for Resale	Pop/Mix	143.70	126607	03/07/2016
The Gillette Group	Liquor - Mdse for Resale	Pop/Mix	139.35	126607	03/07/2016
Total for The Gillette Group			412.80		
<u>The Old Northwoods LLC</u>					
The Old Northwoods LLC	Non-departmental	Refund Check	2.12	126591	03/07/2016
The Old Northwoods LLC	Non-departmental	Refund Check	0.17	126591	03/07/2016
The Old Northwoods LLC	Non-departmental	Refund Check	0.33	126591	03/07/2016
Total for The Old Northwoods LLC			2.62		
<u>Thomson Reuters</u>					
Thomson Reuters	Police Administration	Mn Criminal Law Pamphlet 2016	211.50	126890	03/23/2016
Thomson Reuters	City Attorney	01/05/16 to 02/04/16 Subscription	211.50	126493	02/24/2016
Total for Thomson Reuters			423.00		
<u>Total Comfort Systems</u>					
Total Comfort Systems	Poetter's Circle	2616 Poetter Circle-Fixed Sinks	96.79	126632	03/08/2016
Total Comfort Systems	Parks	Extra Work outside of Quote for New Heater-Park Dept	55.17	126723	03/11/2016
Total Comfort Systems	Parks	Contract Billing Install of Modine NG Hanging Heater-Park Dept	1,670.00	126723	03/11/2016
Total Comfort Systems	Incubator Building	Regulator for drinking fountain-Incubator Bldg	39.50	126843	03/23/2016
Total for Total Comfort Systems			1,861.46		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Beer	-315.52	126494	02/24/2016
Tow Distributing	Liquor - Mdse for Resale	Beer	1,299.65	126494	02/24/2016
Tow Distributing	Liquor - Mdse for Resale	Beer	26,560.20	126790	03/16/2016

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Tow Distributing	Liquor - Mdse for Resale	Beer	666.95	126494	02/24/2016
Tow Distributing	Liquor - Mdse for Resale	Beer	15,716.28	126608	03/07/2016
Tow Distributing	Liquor - Mdse for Resale	Beer	-89.04	126494	02/24/2016
Tow Distributing	Liquor - Mdse for Resale	Beer	9,071.25	126494	02/24/2016
Tow Distributing	Liquor - Mdse for Resale	Beer	-37.95	126494	02/24/2016
Tow Distributing	Liquor - Mdse for Resale	Misc Plain Cups for Resale-Liquor Store	30.90	126608	03/07/2016
Tow Distributing	Liquor - Mdse for Resale	Beer	4,391.20	126494	02/24/2016
Tow Distributing	Liquor - Mdse for Resale	Beer	-22.00	126494	02/24/2016
Total for Tow Distributing			57,271.92		
<u>Treasure, State Of Mn</u>					
Treasure, State Of Mn	Public Safety Charges	Forfeiture Funds from FMP11-9009 10% of \$830.00	83.00	126724	03/11/2016
Treasure, State Of Mn	Public Safety Charges	Forfeiture Funds from FMP15-4616 10% of \$123.00	12.30	126724	03/11/2016
Total for Treasure, State Of Mn			95.30		
<u>Twito</u>					
Twito	Non-departmental	Refund Check	3.47	126592	03/07/2016
Twito	Non-departmental	Refund Check	1.74	126592	03/07/2016
Total for Twito			5.21		
<u>Uniforms Unlimited</u>					
Uniforms Unlimited	Crime Control & Investigation	Del Ellis-Uniform	57.98	126891	03/23/2016
Total for Uniforms Unlimited			57.98		
<u>Verizon Wireless</u>					
Verizon Wireless	Crime Control & Investigation	Monthly Cell Phone 02/21 to 03/20/16	872.99	126572	03/03/2016
Verizon Wireless	Aquatic Park	Monthly Cell Phone 02/21 to 03/20/16	51.42	126572	03/03/2016
Verizon Wireless	Parks	Monthly Cell Phone 02/21 to 03/20/16	65.96	126572	03/03/2016
Verizon Wireless	Engineering	Monthly Cell Phone 02/21 to 03/20/16	115.60	126572	03/03/2016
Verizon Wireless	Paved Streets	Monthly Cell Phone 02/21 to 03/20/16	72.49	126572	03/03/2016
Verizon Wireless	Building Inspection	Monthly Cell Phone 02/21 to 03/20/16	129.55	126572	03/03/2016
Verizon Wireless	Airport	Monthly Cell Phone 02/21 to 03/20/16	54.97	126572	03/03/2016
Verizon Wireless	Data Processing	M2M 4G Backup Router	10.02	126633	03/08/2016
Verizon Wireless	Director of Finance	Monthly Cell Phone 02/21 to 03/20/16	60.93	126572	03/03/2016
Total for Verizon Wireless			1,433.93		
<u>Vinocopia, Inc</u>					
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	18.00	126791	03/16/2016
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	32.50	126609	03/07/2016
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	-3.50	126609	03/07/2016
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	-88.00	126609	03/07/2016
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	800.00	126609	03/07/2016
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	644.00	126791	03/16/2016
Total for Vinocopia, Inc			1,403.00		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	Airport	Feb 2016 Cleaning-Airport	276.00	126725	03/11/2016
Voss Cleaning Services, Inc.	General Government Buildings	Feb 2016 Cleaning-City Hall	579.00	126725	03/11/2016
Voss Cleaning Services, Inc.	Fire Fighting	Feb 2016 Cleaning-Fire Hall	369.00	126725	03/11/2016

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Voss Cleaning Services, Inc.	Incubator Building	Feb 2016 Cleaning-Incubator Bldg	80.00	126725	03/11/2016
Total for Voss Cleaning Services, Inc.			1,304.00		
<u>Voyles</u>					
Voyles	Non-departmental	Refund Check	0.61	126593	03/07/2016
Voyles	Non-departmental	Refund Check	0.31	126593	03/07/2016
Voyles	Non-departmental	Refund Check	1.19	126593	03/07/2016
Total for Voyles			2.11		
<u>Wannarka Excavating</u>					
Wannarka Excavating	Airport	Transmission Jack Rental-Airport	100.00	126573	03/03/2016
Total for Wannarka Excavating			100.00		
<u>Waste Management Of So MN</u>					
Waste Management Of So MN	Incubator Building	Waste Removal at Incubator Feb 2016	252.11	126574	03/03/2016
Waste Management Of So MN	SMEC Building	Waste Removal at SMEC Feb 2016	300.06	126574	03/03/2016
Total for Waste Management Of So MN			552.17		
<u>West Bend Mutual Insurance</u>					
West Bend Mutual Insurance	Focus on Fairmont	Project 1590 Acct# 011108311600	745.00	126465	02/24/2016
Total for West Bend Mutual Insurance			745.00		
<u>Westman Freightliner</u>					
Westman Freightliner	Central Garage	3 1/4" Wrench-City Shop	36.99	126495	02/24/2016
Westman Freightliner	Airport	Radiator Repair-Snowblower-Airport	658.24	126727	03/11/2016
Westman Freightliner	Airport	Mobil Synthetic-Airport	180.10	126575	03/03/2016
Westman Freightliner	Airport	Mobil Synthetic-Airport	108.06	126575	03/03/2016
Westman Freightliner	Garbage Collection	Check Light on Catepillar Engine-Garbage Truck	322.48	126727	03/11/2016
Westman Freightliner	Garbage Collection	Passenger Seat Belt-Park Dept	128.79	126495	02/24/2016
Westman Freightliner	Ice & Snow Removal	Safety Flags- Street Dept	58.80	126495	02/24/2016
Westman Freightliner	Fire Fighting	Switch, Stoplight-Fire Dept	21.81	126495	02/24/2016
Westman Freightliner	Road & Bridge Equipment	Valve Kit Street Dept	39.42	126495	02/24/2016
Westman Freightliner	Fire Fighting	Switch-Fire Dept	-16.72	126495	02/24/2016
Total for Westman Freightliner			1,537.97		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Freight	9.96	126496	02/24/2016
Wine Merchants	Liquor - Mdse for Resale	Wine	480.00	126496	02/24/2016
Total for Wine Merchants			489.96		
<u>Wohlraabe</u>					
Wohlraabe	Burton Lane	Remove & Replace Garage Door Opener 551 Burton Lane	300.00	126497	02/24/2016
Total for Wohlraabe			300.00		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Ice & Snow Removal	Strainer-Street Dept	26.93	126844	03/23/2016
Ziegler, Inc.	Ice & Snow Removal	Strainer-Street Dept	8.11	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Filters-Street Dept	181.84	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Alternator Repair-Street Dept	799.16	126728	03/11/2016
Ziegler, Inc.	Road & Bridge Equipment	Credit on Account-Street Dept	-173.85	126728	03/11/2016
Ziegler, Inc.	Road & Bridge Equipment	Accumulator-Street Dept	514.09	126844	03/23/2016

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Ziegler, Inc.	Road & Bridge Equipment	Cable-Street Dept	18.73	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Freight for Relay-Street Dept	8.53	126881	03/29/2016
Ziegler, Inc.	Road & Bridge Equipment	Diagnose Ride Control. Kits for Tik Cyclinder-Street Dept	744.13	126728	03/11/2016
Ziegler, Inc.	Road & Bridge Equipment	Accumulators-Street Dept	1,340.16	126728	03/11/2016
Ziegler, Inc.	Road & Bridge Equipment	Filters-Street Dept	197.72	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Credit on Account	-1,030.76	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Filter, Breather & Seal-Street Dept	379.37	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Caterpillar Repair	878.40	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Brake Lamp Switch-Street Dept	15.09	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Latch-Street Dept	80.71	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Antenna-Street Dept	29.12	126844	03/23/2016
Ziegler, Inc.	Road & Bridge Equipment	Relay-Street Dept	33.75	126881	03/29/2016
		Total for Ziegler, Inc.	4,051.23		
			706,796.29		

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

Tuesday, February 23, 2016
7:30 A.M.
City Hall Conference Room

IN ATTENDANCE: Commissioners Ziemer, Johnson, and Moltzen.

ALSO IN ATTENDANCE: City Councilman Clerc, City Engineer/Public Works Director Nemmers, Finance Director Hoye, Water/Wastewater Supt. Rainforth, and Asst. Finance Officer Lynch.

ABSENT: Commissioners Vetter and Segar.

The election of officers takes place each year in February. A motion was made by Mr. Johnson, seconded by Ms. Moltzen, and carried to re-elect Mr. Ziemer as Chairman. A motion was made by Mr. Johnson, seconded by Ms. Moltzen, and carried to re-elect Mr. Vetter as Vice-Chairman. A motion was made by Ms. Moltzen, seconded by Mr. Ziemer, and carried to re-elect Mr. Johnson as Secretary.

A motion was made by Mr. Johnson, seconded by Ms. Moltzen and carried to approve the minutes of the January 26, 2016 meeting.

A motion was made by Ms. Moltzen, seconded by Mr. Johnson, and carried to approve the Commissioner's Record of Disbursements for the month of January 2016.

The preliminary financial reports and production statistics for January 2016 were presented and reviewed. Finance Director Hoye noted that accounting work continues on year-end financial records in preparation for the upcoming audit in March.

Chairman Ziemer asked about the status of an Emergency Action Plan, and City Engineer Nemmers reported that the county is currently working on plan updates. After discussion, Commissioners requested the updated plan be included in an upcoming meeting for informational purposes.

City Engineer/ Public Works Director Nemmers reported he had just received the proposal from Barr Engineering for the lime pond decommissioning that includes the geo-technical field work. Mr. Nemmers will forward the plan to Commissioners for review, and will ask for consent at the March 8, 2016 meeting to submit the proposal to City Council.

Water/Wastewater Supt. Rainforth reported that the Wastewater Department will receive an operational excellence award from the MPCA at the Annual Wastewater Operations Conference in March 2016.

There being no other business, it was moved by Mr. Ziemer, seconded by Mr. Johnson and carried to adjourn the meeting at 08: 15 A.M.

Brian Johnson, Secretary

PARK BOARD MEETING

Meeting Minutes
Tuesday, February 23, 2016
5:00 p.m.

DRAFT

Board Members Present:

Vicki Schulte
 Jodie Whitmore
 Craig Nelson
 Mary Don Kislingbury
 Tracy Meadows

Council Member Present:

Jim Zarling

Staff Present:

Troy Nemmers, Public Works
Director/City Engineer
 Nick Lardy, Streets/Parks Superintendent

Others Present:

Roni Dauer
 Rod Halverson (KSUM)
 Judy Bryan (Sentinel)
 CHS Reps: Brandon Nordstrom, Caleb Abel &
Aaron Schmidtgal

Mary Don Kislingbury called the meeting to order at 5:00 p.m.

A motion was made by Craig Nelson approve the minutes of November 17, 2015. The motion was seconded by Jodie Whitmore and carried.

Monthly update: Nick Lardy provided park update.

CER update: Roni Dauer provided an update from CER regarding many current and upcoming activities.

Old Business:

- a. Will be looking for two new members for the Board. Staff will work with the Mayor to begin making contact with possible replacements.

New Business:

- a. Playground equipment: Representatives from Cenex Harvest States (CHS) attended the meeting and presented a proposal to add playground equipment in the parks. CHS received \$2,000 as part of a local award and would like to invest the money in the parks. They noted the possibility of adding additional funds from the local plant and possibly more from corporate headquarters. They would like the focus to be on accessible park equipment and noted there would be volunteer hours from CHS employees to assist in the installation. A presentation to the City Council will be made about the donation and planned location. Craig Nelson made a motion to set up a special meeting between the Park Board, CHS and the Moss Organization to discuss more specifics and potential park locations. The motion was seconded by Jodie Whitmore and carried.
- b. Proposed changes to City Code Chapter 18 – Parks and Recreation. Mike Humpal presented the proposed changes to the City Code. The changes are being proposed because of requests for camping in certain parks and having food trucks in the parks. Craig Nelson made a motion to recommend the code changes as revised to the City Council for their consideration. The motion was seconded by Jodie Whitmore and carried.

Other discussion: None

A motion was made by Craig Nelson to adjourn the meeting at 6:17 p.m. The motion was seconded by Jodie Whitmore and carried.

Respectfully submitted,

Troy Nemmers, PE
Public Works Director/City Engineer

MINUTES OF THE FAIRMONT PLANNING COMMISSION

Regular Meeting

March 1, 2016

5:30 p.m. – Fairmont City Hall Council Chambers

Members present: Ian Bents, Chris Pierce, Jenny Trushenski, Ed Willett

Members absent: Wendy Emier, Scott Unke

Others present: Rod Halverson-KSUM/KFMC, Judy Bryan-Sentinel, City Administrator
Mike Humpal

Chairman Pierce called the meeting to order at 5:30 p.m.

Minutes: The minutes of the September 1, 2015 meeting were approved as presented on a motion by Trushenski, seconded by Willett and carried.

Annual Reviews: Trushenski made the motion to renew the permits as presented and waive future reviews of the conditional use permit for the pre-school at Bethel Church unless warranted. The motion was seconded by Willett and it carried.

Public Hearings:

- A) Review of home occupation permit request by **William J. Rosa at 916 N. Park Street** for a yoga studio. Chairman Pierce opened the public hearing. Humpal presented the request noting the applicant has been apprised of the performance standards and would run his operation in accordance. There are other such classes that having been operating successfully in neighborhoods in Fairmont. Hearing no public input, Bents made the motion close the public hearing at 5:36 p.m. The motion was seconded by Trushenski and carried. Bents made the motion to approve the home occupation permit for a yoga studio at 916 N. Park Street for William J. Rosa. The motion was seconded by Trushenski and carried.

Old Business: None

New Business: None

There being no further business, Trushenski made the motion to adjourn the meeting at 5:38 p.m. The motion was seconded by Willett and carried.

Respectfully submitted:



Mike Humpal, CEcD
City Administrator

**CITY OF FAIRMONT
PUBLIC UTILITIES COMMISSION**

WORK SESSION

Tuesday, March 8, 2016
7:30 A.M.
City Hall Conference Room

IN ATTENDANCE: Commissioners Ziemer, Segar, Vetter, Johnson and Moltzen.

ALSO IN ATTENDANCE: City Councilman Clerc, City Administrator Humpal, Public Works Dir. /City Engineer Nemmers, Finance Director Hoye, Electric Supt. Meixell, Water/Wastewater Supt. Rainforth, & Asst. Finance Officer Lynch.

ABSENT: None.

A motion was made by Ms. Moltzen, seconded by Mr. Segar, and approved for recommendation of approval by City Council of the Proposal for EIE Phase III Facility Closure Plan by Barr Engineering for the spent lime storage ponds. Mr. Nemmers will bring the proposal to City Council at their March 14, 2016 meeting.

City Engineer/Public Works Director Nemmers and Water/Wastewater Superintendent Rainforth submitted for review and discussion a proposal by the Minnesota Pollution Control Agency to ban "flushable", "septic safe" or "sewer safe" labeling on nonwoven disposable wipes sold in Minnesota. In addition, the proposal would require packaging of these wipes to include a "Do not flush" message. These wipes clog pipes and pumps in wastewater systems, including those in Fairmont. Mr. Rainforth presented a sample photo of wipes that were clogging system pipes and were removed in Fairmont. Mr. Rainforth noted that the motion and current of flow in the pipes causes the wipes to twist and bind together like a long rope. If fewer wipes were flushed, operation and maintenance costs could be reduced. The PUC Commissioners went on record in support of the MPCA's position and proposal.

With the recent water quality issues in Flint, Michigan, Mr. Nemmers noted our annual water report will be available in June.

Mr. Nemmers reported that the SMMPA spring informational meeting will be in late March in North Branch.

There being no other business, it was moved by Mr. Ziemer, seconded by Mr. Johnson and carried to adjourn the meeting at 8:15 am.

Brian Johnson, Secretary

Fairmont Airport Advisory Board Minutes
March 8, 2016
5:30 p.m.

DRAFT

Board members present: Dennis Turner, Jeff Militello, Kate Hawkins, Dustin Wiederhoeft, Tim McConnell

Council Liaison Present:

Staff Present: Public Works Director/Engineer Troy Nemmers, Airport Manager Lee Steinkamp,

Others: Marcus Watson, KLJ via phone, Judy Bryan-Sentinel

The meeting was called to order at 5:32 pm.

The minutes from the February 9, 2016 board meeting were approved as presented on a motion by Dustin Wiederhoeft, seconded by Kate Hawkins and carried.

Airport consultant update on current projects was provided by Marcus Watson of KLJ. Watson discussed two (2) task orders for the board to consider for the hangar area pavement project: Task Order #4 is for the bidding process at an estimated cost of \$15,000 and Task Order #5 is for construction engineering at an estimated cost of \$150,000. Motion was made by Kate Hawkins to recommend approval of Task Order 4 and 5 as presented. The motion was seconded by Dustin Wiederhoeft and carried.

The Airport Manager's report was provided by Lee Steinkamp. Discussed the RFP for the big hangar demolition and scope of work. Tim McConnell made the motion to continue with the RFP for the big hangar demolition. The motion was seconded by Dustin Wiederhoeft and carried.

Old Business:

- a. Discussed ideas, topics and schedule for the Council presentation set for March 14, 2016. Lee, Dennis, and Marcus will all provide updates to the City Council.

New Business:

- a. Election of officers was discussed. The officers will remain the same: Chair – Dennis Turner and Vice-Chair – Jeff Militello.

No further business for the board, a motion by Jeff Militello to adjourn the meeting at 6:04 pm. The motion was seconded by Dustin Wiederhoeft and carried.

Respectfully submitted:

Troy Nemmers, PE
Public Works Director/Engineer

MINUTES OF THE FAIRMONT ECONOMIC DEVELOPMENT AUTHORITY

Regular Meeting

March 14, 2016

4:30 p.m. City Hall Second Floor Conference Room

Members Present: Tom Lytle, Rich Johnson, Andy Noll, Bill Crawford and Wes Clerc
Members Absent: Bob Bartingale and Chad Askeland
Others Present: Connie Hines, Fairmont Workforce Center; Mike Humpal, City Administrator; Rod Halverson from KSUM/KFMC, Judy Bryan from the Sentinel and Economic Development Coordinator Linsey Preuss

President Lytle called the meeting to order at 4:33 p.m.

Crawford made the motion to accept the agenda. The motion was seconded by Clerc and carried unanimously.

The minutes of February 8, 2016 were accepted as presented on a motion by Clerc, seconded by Noll and carried unanimously.

Treasurer's Report: Preuss discussed the Treasurer's Reports in the packet. Preuss noted that Carstensen Cabinetry had paid their loan as agreed. **Clerc made a motion to accept the financials as presented, seconded by Noll and carried unanimously.**

Old Business:

A. Marketing Booklet

Preuss distributed the marketing booklet and informed she had ordered 300.

- B. Connies Hines with the Fairmont Workforce Center** was present to discuss gaps in workforce services. Hines explained that budgets are reduced when the economy is good and therefore she is unable to proactively devote time to meeting one-on-one with employers. She requested that FEDA assist her with informing both employers and applicants of MinnesotaWorks.net. She also praised the City and the EDA for the direct link to the website on the Fairmont.org webpage.

New Business:

A. Proposed Residential Subdivision

Humpal explained the concept of a residential subdivision and the need to make it cost feasible at a price that the market will support. This project is a partnership between the City of Fairmont and the Fairmont Area School. The design presented includes 20 city owned lots and the potential for 4 privately owned lots. **Crawford made a motion to recommend high support of moving forward with the final design and the bidding process of the residential subdivision to the City Council, seconded by Noll and carried unanimously.**

Monthly Report:

Preuss reviewed the monthly report.

Discussion on Potential Opportunities (Board input): There was no board input.

With no further business to come before the Board, Noll made the motion to adjourn the meeting at 5:22 p.m., seconded by Johnson and carried unanimously.

Respectfully submitted:

Linsey Preuss
Economic Development Coordinator

DRAFT

PARK BOARD MEETING

Meeting Minutes
Tuesday, March 15, 2016
5:00 p.m.

DRAFT

Board Members Present:

- Vicki Schulte
- Jodie Whitmore
- Craig Nelson
- Mary Don Kislingbury
- Tracy Meadows
- Jane Kollofski

Staff Present:

- Troy Nemmers, Public Works
Director/City Engineer
- Nick Lardy, Streets/Parks Superintendent

Others Present:

- Roni Dauer
- Rod Halverson (KSUM)
- Judy Bryan (Sentinel)

Council Member Present:

- Jim Zarling

Mary Don Kislingbury called the meeting to order at 5:00 p.m.

A motion was made by Jodie Whitmore to approve the minutes of February 23, 2016 as presented. The motion was seconded by Craig Nelson and carried.

Monthly update: Troy Nemmers provided park update and discussed upcoming tasks to be completed with the parks reopening.

CER update: Roni Dauer provided an update from CER: the CER catalogs will be going out in the next week or two; April 1, 2016 is the 31st annual Family Fun Fair.

Old Business:

- a. Troy Nemmers gave a summary of a committee meeting that was held to discuss options for the accessible play equipment, funded in part by CHS. Jodi Whitmore added information regarding the concept of a larger playground area and fundraising for that project. Several groups are interested in the concept of a larger accessible playground area. It was decided to move forward with CHS and their donation. They will be invited to an upcoming City Council meeting to present their donation.

New Business:

- a. Vicki Schulte brought up a suggestion of closing off Woodland Avenue for trick or treating on Halloween and possibly using Bird Park as a base station. Further discussion will occur on finding a group to coordinate this effort.

Other discussion: None

A motion was made by Jodie Whitmore to adjourn the meeting at 5:42 p.m. The motion was seconded by Craig Nelson and carried.

Respectfully submitted,

Troy Nemmers, PE
Public Works Director/City Engineer

CITY OF FAIRMONT SAFETY COUNCIL MINUTES

DRAFT

MEETING DATE: March 21, 2016
5:30 PM
City Hall Council Chambers

Chr. Stephen Roesner P
Mbr. Paul Carlson P
Mbr. Rick Schaefer A
CC. Jim Zarling P
Stf. Troy Nemmers P

VChr. Sandee Nelson P
Mbr. Jim Utermarck A
PD Police Dept A
Others: Rod Halverson, KSUM/KFMC;
Judy Bryan, Sentinel; Captain Corey Klanderud,
Martin County Sherriff's Department

The meeting was called to order at 5:30 p.m.

The minutes of the November 16, 2015 were approved as presented on a motion by Paul Carlson, seconded by Sandee Nelson. The motion carried.

OLD BUSINESS:

- A. Staff was again requested to follow up on the condition of the property at 9th Street & Lake George Place. The adjacent property owner is still concerned about the visibility at the corner.
- B. Paul Carlson asked Captain Klanderud for a report on Sherriff's water patrol. Captain Klanderud noted they use 6-hour shifts, but didn't have the staff to fill all of the available shifts this past summer (2015). The department had about 84 hours on water patrol and received 46 complaints. The County has two (2) part-time officers that they are anticipating to be able to fill more hours this summer. The County's goal is for 10 hours a weekend on the water, but is asking for public's support to report violations. County water patrol applies to all lakes in Martin County, they try to focus on the busier lakes. The Safety Council discussed options and visibility of the patrol. Discussed if the City officers could partner with the County on water patrol. Staff will investigate the jurisdictional responsibilities with the City and County.

NEW BUSINESS: None

There being no other business it was moved by Sandee Nelson, seconded by Paul Carlson and carried to adjourn the meeting at 5:53 PM

Troy Nemmers, PE
Public Works Director/City Engineer