

# FAIRMONT CITY COUNCIL AGENDA

## 1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

**MONDAY, OCTOBER 23, 2017**

at **5:30 p.m.** in the City Hall Council Chambers

## 2. ROLL CALL -

Mayor Foster

Councilors:

Cyphers

Hawkins

Hasek

Peters

Zarling

## 3. DETERMINATION OF QUORUM -

## 4. PLEDGE OF ALLEGIANCE

## 5. APPROVAL OF AGENDA

## 6. READINGS OF MINUTES -

6.1 Minutes of Regular Meeting, October 9, 2017

**(01-03)**

## 7. OPEN DISCUSSION

7.1 Residents of Woodland Avenue

**(04)**

7.2 Introduction of Draft Body Worn Camera Policy

**(05)**

7.2a Draft Body Worn Camera Policy

**(06-14)**

**8. RECOGNITIONS/PRESENTATIONS -**

8.1 Proclaim October 30, 2017 as Edwin (Eddie) Murphy Day and recipient of the Golden Deeds Award by the Fairmont Exchange Club. (15)

8.1a Proclamation (16)

8.2 Proclaim November 9, 2017 Community Education and Recreation Day (17)

8.2a Proclamation (18)

**9. SCHEDULED HEARINGS –**

9.1 2017 Improvement Program Assessment Public Hearing Continued (19)

9.1a Resolution 2017-35 (20-21)

**10. ADMINISTRATIVE APPEALS –**

**11. FINANCIAL REPORTS –**

**12. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –**

**13. LICENSES AND PERMITS –**

13.1 One Day Temporary On-Sale Liquor License (22)

13.1a Application (23)

13.2 Fairmont Glows Parade Permit (24)

13.2a Application (25-27)

13.3	Application for On Sale Liquor License/Sunday Liquor License for Jessie's Smokehouse, LLC	(28)
<b>14.</b>	<b>OLD BUSINESS –</b>	
<b>15.</b>	<b>NEW BUSINESS –</b>	
15.1	Monica Shelgren Insurance Claim	(29)
15.1a	Correspondence	(30-37)
<b>16.</b>	<b>REGULAR AND LIQUOR DISPENSARY BILLS –</b>	
16.1	October, 2017 Accounts Payable.	(38-65)
<b>17.</b>	<b>STATUS REPORTS/COUNCIL/STAFF INFORMATION</b>	
<b>18.</b>	<b><u>ADJOURNMENT</u> –</b>	
	<b><u>ADDITIONAL ATTACHMENTS</u> –</b>	<b>(66-71)</b>
	Fairmont Economic Development Authority, Meeting Minutes, Sept. 11, 2017	
	Fairmont Airport Advisory Board Minutes, October 10, 2017	
	Fairmont Planning Commission Meeting Minutes, October 10, 2017	
	Park Board Meeting Minutes, October 17, 2017	

The minutes of the Fairmont City Council meeting held on Monday, October 9, 2017 at the City Hall Council Chambers.

Mayor Deborah Foster called the meeting to order at 5:30 p.m.

Mayor Deborah Foster, Council Members Ruth Cyphers, Tom Hawkins, Wayne Hasek, Bruce Peters and Jim Zarling were present. Also in attendance: City Administrator Mike Humpal, Public Works Director/City Engineer Troy Nemmers, City Attorney Elizabeth W. Bloomquist, City Clerk Patricia Monsen and Chief of Police Mike Hunter.

It was moved by Council Member Peters to approve the agenda with a replacement page to Agenda Item No. 15.1b. Council Member Hawkins seconded the motion and the motion carried.

It was moved by Council Member Hawkins, seconded by Council Member Cyphers and carried to approve the minutes of the regular City Council meeting of September 25, 2017.

During Open Discussion, the City took public input on the Fairmont Police Department's Body Camera Program. Two citizens spoke. Molly Wolter stated that she felt this was a great idea. Marge Johnston asked about on-going expenses for the program and if each officer needed a camera. Chief Hunter answered all questions. Mayor Foster read a letter she had received from a citizen, Chris Olson, who could not be at the meeting. Mr. Olson was in favor of the program.

Mayor Foster proclaimed October 15, 2017 to be Pregnancy & Infants Loss Remembrance Day in the City of Fairmont.

Mayor Foster opened the 2017 Improvement Program Assessment Public Hearing. Nemmers explained each project and offered an opportunity for citizen input. Doyle and Carol Schweiger of 1624 North North Avenue questioned the accessible footage on their property and filed a formal appeal. Kent Barker spoke on behalf of his mother, Orel Barker, who owns agricultural property along Margaret Street. Dale Wedel spoke and filed a formal appeal of the assessments on the agricultural land he owns along Margaret Street. The City also received a formal appeal from Krueger Realty. Council Member Hawkins made a motion to close the public hearing. Council Member Cyphers seconded the motion and the motion carried. Council Member Zarling made a motion to adopt **Resolution 2017-28**, adopting the special assessments for all of the 2017 improvement projects and miscellaneous assessments, except for Doyle and Carol Schwieger's assessments for Parcel ID: 231560120. Council Member Hawkins seconded the motion. On roll call: Council Members Hawkins, Peters, Zarling, Cyphers and Hasek all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Cyphers made a motion to approve **Resolution 2017-32**, an order to re-establish the Charter Commission. Council Member Hasek seconded the motion. On roll call: Council Members Hasek, Hawkins, Peters, Zarling and Cyphers all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to approve a five-year contract with United Township Coop Fire Association. Council Member Hasek seconded the motion and the motion carried.

Council Member Cyphers made a motion to approve funding the community center business plan in the amount of \$125,000.00 and place the funds with Southern Minnesota Initiative Foundation as the administrator. Council Member Hawkins seconded the motion. On roll call: Council Members Cyphers, Hawkins, Peters and Zarling all voted aye. Council Member Hasek voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to approve **Resolution 2017-33**, requesting a sale or conveyance of properties for sale as tax forfeited property to the City. Council Member Zarling seconded the motion. On roll call: Council Members Peters, Zarling, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion to approve **Resolution 2017-34**, requesting approving the County classification of non-conservation lands for sale as tax forfeited property. Council Member Hasek seconded the motion. On roll call: Council Members Hawkins, Peters, Zarling, Cyphers and Hasek all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Zarling made a motion to authorize the Mayor and City Clerk to execute the Cedar Creek trail loop grant contract with the State of Minnesota. Council Member Hawkins seconded the motion and the motion carried.

Council Member Hasek made a motion to approve a demolition grant for 50% of the cost not to exceed \$10,000.00 for the property at 710 North North Avenue. Council Member Zarling seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve Fiscal Sponsor Agreements with Focus on Fairmont, Project 1590, Adventure Playground, Mall Playground and iPaddlePort. Council Member Cyphers seconded the motion and the motion carried.

Council Member Cyphers is council liaison for Community Education and Recreation. She advised that the CER Fall Catalog is now available and there are lots of great things to take advantage of. She specifically mentioned a Time to Talk Forum on Race scheduled for October 11, 2017 and a Community Conversation – What Our Future Can Be on October 25, 2017.

Council Member Cyphers is the council liaison for the Airport Board and will be attending a presentation on October 11, 2017 in Mankato entitled the Impact of Aviation on Economic Development in Minnesota. Humpal stated that our Airport Manager Lee Steinkamp and local businessman Wayne Kahler will be speakers at this event.

Council Member Hawkins, liaison for Fairmont Economic Development Authority, stated that FEDA now has a new website: fedamn.com. He encouraged citizens to visit the website.

A motion was made by Council Member Cyphers, seconded by Council Member Peters and carried to adjourn the meeting at 6:24 p.m.

ATTEST:

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Deborah J. Foster  
Mayor

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Patricia J. Monsen, City Clerk

MEETING DATE: October 23, 2017

SUBJECT: Open Discussion – Residents of Woodland Avenue

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input checked="" type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Marilyn Forstrom on behalf of the residents of Woodland Avenue would like to discuss the possibility of closing Woodland Avenue from Albion Avenue to Lake Park Boulevard to automobile traffic on October 31, 2017 from 4:30 p.m. to 7:30 p.m.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

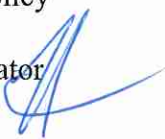
1.

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: October 23, 2017

SUBJECT: Introduction of Draft Body Worn Camera Policy

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Hunter, Chief of Police

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Introduction of draft Body Worn Camera Policy to City Council. Copy of policy draft will be available for review on Fairmont Police website. Results of information gathered on public input phase of Body Camera Program. Results to be posted on website. Public opinion/comment will be taken on the policy draft at the November 13, 2017 City Council meeting during open discussion.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. Draft Body Worn Camera Policy

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF FAIRMONT  
POLICE DEPARTMENT

DATE: DRAFT Oct. 2017	"TO PROMOTE AND PRESERVE THE PUBLIC'S SAFETY"	NUMBER: 3.39
REVISION:		PAGE 1 OF 6
SECTION: Operations		APPLICATION:
TITLE: Body Worn Cameras (BWC)		All Members
REFERENCES: Minnesota 626.8473 and 13.825		

**PURPOSE:** The Fairmont Police Department has made available to its uniformed officers the use of Body Worn Cameras (BWCs) to document events during the course of an incident. This policy provides guidelines on the use and management of the systems and the recorded media. We also recognize and understand that not every aspect of an incident will be shown on the media generated by a BWC, but it is another form of supporting documentation of an incident.

**POLICY:** The Fairmont Police Department may equip officers with access to BWCs for use during the performance of their duties. There is no requirement for officers to use BWCs during their shift unless they have been deemed a Brady-Giglio Impaired officer by the Martin County Attorney's Office in which case that officer will be required to utilize a BWC during their shift. It is however strongly encouraged for officers to employ the use of BWCs during their shift and service to our community. Use of BWCs is intended to enhance the Department's mission by accurately documenting contacts between officers of the Department and the public.

**SCOPE:** This policy governs the use of BWCs in the course of official duties. It does not apply to the use of squad car-based (dash-cam) recording systems noted in Fairmont 6.06. The Chief or designee may provide for specific instruction to an officer assigned to a specialty unit or assignment including but not limited to operation of a BWC in a health care or mental health facility.

**DEFINITIONS:** The following phrases have special meanings as used in this policy:

- A. **MGDPA or Data Practices Act** refers to the Minnesota Government Data Practices Act, Minnesota Statute 13.01, et seq. Minnesota 13.825 is specific to BWCs.
- B. **Records Retention Schedule** refers to the General Records Retention Schedule for Minnesota Cities.
- C. **Law Enforcement-Related Information** means information captured or available for capture by use of a BWC that has evidentiary value because it documents events with respect to a stop, arrest, search, citation, or charging decision.
- D. **Evidentiary Value** means that the information may be useful as proof in a criminal prosecution, related civil or administrative proceeding, further investigation of an actual or suspected criminal act, or in considering an allegation against a law enforcement agency or officer. This does not obligate the officer to collect BWC data solely for use in third-party tort and civil litigation.
- E. **General Citizen Contact** means an informal encounter with a citizen that is not and does not become law enforcement-related or adversarial, and a recording of the event would not yield

information relevant to an ongoing investigation. Examples would include, but are not limited to assisting a motorist, routine report and non-enforcement contacts, general discussion from citizens about a community concern, or general non-adversarial/non-enforcement contacts.

- F. **Adversarial** means a law enforcement encounter with a person that becomes confrontational, during which at least one person expresses anger, resentment, or hostility toward the other, or at least one person directs toward the other verbal conduct consisting of arguing, threatening, challenging, swearing, yelling, or shouting. Encounters in which a citizen demands to be recorded or to be recorded or initiates recording on his or her own are deemed adversarial.
- G. **Unintentionally Recorded Footage** is a video recording that results from an officer's inadvertence or neglect in operating the officer's BWC, provided that no portion of the resulting recording has evidentiary value. Examples of unintentionally recorded footage include, but are not limited to recordings made in the squad room, locker rooms, restrooms, and recordings made while officers were engaged in conversations of non-business, personal nature with the expectation that the conversation was not being recorded.
- H. **Official Duties**, for the purposes of this policy, means that the officer is on duty and performing authorized law enforcement services on behalf of this agency.
- I. **Evidence Library** refers to the web-accessed digital media storage environment where data from the BWCs are stored and accessed.
- J. **BWC Administrator** refers to designated personnel trained in the operational use of BWCs, storage and retrieval methods and procedures who assigns, tracks, and maintains BWC equipment, oversees needed repairs or replacement equipment through the vendor, controls user rights and access, and acts as a liaison with the vendor. Also responsible for the training of law enforcement operators on the use of BWCs.

### **Body Worn Cameras Objectives:**

The Fairmont Police department has adopted the use of BWCs to accomplish the following objectives:

- A. To enhance officer safety.
- B. To document statements and events during the course of an incident.
- C. To enhance the officer's ability to document and review statements for both internal reporting requirements and for courtroom preparation and presentation.
- D. To preserve audio and visual information for use in current and future investigations.
- E. To provide a tool for self-critique and field evaluation during officer training.
- F. To enhance the public trust by preserving factual representations of officer-citizen interactions in the form of audio-video recordings.
- G. To assist with the defense of complaints and defense of civil actions against law enforcement officers and the City of Fairmont.
- H. To assist with the training and evaluations of officers.

### **Body Worn Cameras Use and Documentation:**

- A. Officers may use only department-issued BWCs in the performance of official duties for this agency or when otherwise performing authorized law enforcement services as an employee of this department.
- B. Officers who elect to utilize a BWC or have been assigned to utilize a BWC shall operate and use them consistent with this policy. Officers shall power on the BWC and conduct a function test of their BWCs at the beginning of each shift to make sure the device is operating properly.

The initial powering on of the device as well as a successful activation of the BWC shall constitute a successful test of the device. Officers noting a malfunction during the testing or any other time shall promptly report the malfunction to the supervisor or OIC and forward written notification via email to the BWC Administrator. The malfunctioning BWC shall be taken out of use until the malfunction is reviewed and corrected. Supervisor, OIC, and/or BWC Administrator shall take prompt action to address malfunctions and document the steps taken in writing.

- C. Officers should wear their BWC in a location that is consistent with a location recommended by the manufacturer.
- D. Officers electing to utilize a BWC during their shift shall document the use and non-use as follows:
  - 1. Whenever an officer makes a BWC recording, the existence of the recording shall be documented in the CFS in either the written narrative or the CFS blotter report.
  - 2. When an officer is utilizing a BWC and an officer fails to record an activity that should have been recorded or the officer should have reasonably known to activate the BWC, the officer shall document the circumstances and reason for not recording an incident. A supervisor shall review any circumstances where a recording reasonable should have been made or documented on a BWC. It will not require a review if the incident was documented on a squad car camera.
- E. The Department will maintain the following records and documents relating to BWC use which are classified as public data:
  - 1. The total number of BWCs owned or maintained by the Department.
  - 2. The total amount of recorded BWC data collected and maintained.
  - 3. This policy along with the Records Retention Schedule.

#### **General Guidelines for Recording:**

- A. Officers utilizing a BWC should activate the device when they reasonably believe they will be involved in an incident that will result in an arrest, or other incident that may include but is not limited to, use of force, adversarial contact, search of person or vehicle, response to crimes in progress, or other activities likely to yield information having evidentiary value. However, officers need not activate the BWC when it would be unsafe, impossible, or impractical to do so, but such incidences of not recording when an officer has elected to utilize a BWC during their shift shall be documented as specified in this policy under Body Worn Cameras Use and Documentation D (2).
- B. Officers will have final discretion as to when a BWC shall be activated in accordance with section A listed above. Officers will not be required to record general citizen contacts or incidents that the officer will reasonably believe will not yield any evidentiary value.
- C. Officers opting to utilize a BWC camera during their shift will have no affirmative duty to inform people that a BWC is being operated or that the individuals are being recorded.
- D. Once activated, the BWC should continue recording until the conclusion of the incident or encounter, or until it becomes apparent that additional recording is unlikely to capture information having evidentiary value. A supervisor or OIC may also direct officers employing a BWC to discontinue recording when further recording is unlikely to capture additional information having evidentiary value. If the recording is discontinued while an investigation, response, or incident is ongoing, officers shall state the reason for ceasing the recording on camera before deactivating their BWC or not it in a written format on the CFS narrative or

blotter. If circumstances change, officers shall reactivate their BWC consistent with this section of this policy.

- E. Officers shall not intentionally block the BWC's audio or visual recording functionality.
- F. Notwithstanding any other provision of this policy, officers shall not use their BWCs to record other agency personnel during non-enforcement related activities, such as during pre- and post-shift time in locker rooms, during meals or breaks, during shift briefing or other meetings, or during other private conversations, unless recording is authorized as part of an administrative or criminal investigation.

### **Special Guidelines for Recording:**

Officers may, in the exercise of sound discretion, determine:

- A. To use their BWCs to record any police-citizen encounter if there is reason to believe the recording would potentially yield information having evidentiary value or may assist with accurate documentation of the contact, unless such recording is otherwise expressly prohibited.
- B. To use their BWCs to take recorded statements from persons believed to be victims of and witnesses to crimes, and persons suspected of committing crimes, considering the needs of the investigation and the circumstances pertaining to the victim, witness, or suspect.
- C. Officers need not record persons being provided medical care unless there is reason to believe the recording would document information having evidentiary value. When responding to an apparent mental health crisis or event, BWCs are recommended to be activated to document any use of force and the basis for it, and any other information having evidentiary value, but need not be activated when doing so would serve only to record symptoms or behaviors to be attributable to the mental health issue.
- D. Officers should as a matter of practice use either their BWC or in-squad camera to record transportations and the physical transfer of persons in their custody to hospitals, detox, mental health care facilities, juvenile detention centers, and jails. Officers will not be required to record in these previously stated facilities unless the officer anticipates witnessing a criminal event, witnessing an adversarial encounter, a use of force incident, or other incident the officer believes may have evidentiary value.

### **Downloading and Labeling Data:** (may need to change squad-camera labels to be consistent)

- A. Each officer who elects or is directed to employ a BWC during their shift is responsible for transferring or assuring the proper transfer of the data from their camera to the Evidence Library and the end of their shift. However, if the officer is involved in a shooting, in-custody death, or other law enforcement activity resulting in death or great bodily harm, a supervisor, OIC, or other assigned personnel shall take custody of the officer's BWC and assume the responsibility of transferring the data from it.
- B. Whenever possible, officers shall label the BWC data files at the time of the video capture or transfer to storage, and should consult with a supervisor if in doubt as to the appropriate labeling. Officer should assign one of the following labels applicable to each file:
  - 1. **Evidence-criminal:** The information has evidentiary value with respect to an actual or suspected criminal incident or charging decision. (Seven Years, permanent for homicides)
  - 2. **Evidence-force:** Whether or not enforcement action was taken or an arrest resulted, the event involved the application of force by a law enforcement officer of this or another agency. (Six years)

3. **Evidence-property:** Whether or not enforcement action was taken or an arrest resulted, an officer seized property from an individual or directed an individual to dispossess property. (One Year)
  4. **Evidence-administrative:** The incident involved an adversarial encounter or resulted in a complaint against the officer. (6 years if involved in Administrative Complaint Against Officer, 180 days if no complaint.)
  5. **Evidence-other:** The recording has potential evidentiary value for reasons determined by the officer at the time of labeling. (180 days)
  6. **Training:** The event was such that it may have value for training. (90 days)
  7. **Not Evidence:** The recording does not contain any of the foregoing categories of information and has no apparent evidentiary value. Recordings of general citizen contacts and unintentionally recorded footage are not evidence. (90 days)
- C. If necessary, officers shall flag each file as appropriate to indicate that it contains information about data subjects who may have rights under the MGDPA limiting disclosure of information about them when the video is labeled or noted in writing in the CFS. These individuals may include:
1. Victims and alleged victims of criminal sexual conduct and sex trafficking.
  2. Victims of child abuse or neglect.
  3. Vulnerable adults who are victims of maltreatment.
  4. Undercover officers.
  5. Informants.
  6. When the video is clearly offensive to common sensitivities.
  7. Victims of and witnesses to crimes if the victim or witness has requested not to be identified publicly.
  8. Individuals who called 911, and service subscribers whose lines were used to place a call to the 911 system.
  9. Mandated reporters.
  10. Juvenile witnesses, if the nature of the event or activity justifies protecting the identity of the witness.
  11. Juveniles who are or may be delinquent or engaged in criminal acts.
  12. Individuals who make complaints about violations with respect to the use of real property.
  13. Offices and employees who are the subject of a complaint related to the events captured on video.
  14. Other individuals whose identities the officer believes may be legally protected from public disclosure.
- D. Labeling and flagging designations may be corrected or amended based on additional information and may be done by the original officer, supervisor or records personnel.

#### **Administering Access to BWC Data:**

- A. Data Subjects: under Minnesota law, the following are considered data subjects for purposes of administering access to BWC data:
1. Any person or entity whose image or voice is documented in the data.
  2. The officer who collected the data.
  3. Any other officer whose voice or image is documented in the data, regardless of whether

- that officer is or can be identified by the recording.
- B. BWC data is presumptively private. BWC recordings are classified as private data about the data subjects unless there is a specific law that provides differently. As a result:
1. BWC data pertaining to people is presumed private, as is BWC data pertaining to businesses or other entities.
  2. Some BWC data is classified as confidential. (See C. below)
  3. Some BWC data is classified as public. (See D. below)
- C. Confidential data: BWC data that is collected or created as part of an active criminal investigation is confidential. The classification takes precedence over the “private” classification listed above and the “public” classifications listed below.
- D. Public data: The following BWC data is public.
1. Data documenting the discharge of a firearm by a peace officer in the course of duty, other than for training or the killing of an animal that is sick, injured, or dangerous.
  2. Data that documents the use of force by a police officer that results in substantial bodily harm.
  3. Data that a data subject requests to be made accessible to the public, subject to redaction. Data on any data subject (other than a peace officer) who has not consented to the public release must be redacted if practical. In addition, any data on undercover officers must be redacted.
  4. Data that documents the final disposition of a disciplinary action against a public employee.
  5. Any data directed to be released to the public as stated in a court order.

However, if another provision of the Data Practices Act classifies data as private or otherwise not public, the data retains that other classification. For instance, data that reveals protected identities under MN 13.82 sub 17 (e.g., certain victims, witnesses, and otherwise fit into one of the public categories listed above.

- E. Access to BWC data by non-employees. Officers shall refer to members of the media or public seeking access to BWC data to the Fairmont Police Records Division, who shall process the request in accordance with the MGDPA and other governing laws.
1. Any individual shall be allowed to review recorded BWC data about him- or herself and other data subjects in the recording, but access shall not be granted:
    - a. If the data was collected or created as part of an active investigation.
    - b. To portions of the data the agency would otherwise be prohibited by law from disclosing to the person seeking access, such as portions that would reveal identities protected by MN 18.82 Sub 17.
  2. Unless the data is part of an active investigation, an individual data subject shall be provided with a copy of the recording upon request, but subject to the following guidelines on redaction:
    - a. Data on other individuals in the recording who do not consent to the release must be redacted.
    - b. Data that would identify undercover officers must be redacted.
    - c. Data on other officers who are not undercover, and who are on duty and engaged in the performance of official duties, may not be redacted.
- F. Access by peace officers and law enforcement employees. No employee may have access to the

department's BWC data except for legitimate law enforcement or data administration purposes:

1. Offices may access and view stored BWC video only when there is a business need for doing so, including the need to defend against an allegation of misconduct or substandard performance. Officers may review video footage of an incident in which they were involved prior to preparing a report, giving a statement, or providing testimony about the incident. As stated in Fairmont 4.04 Post Critical Incident Procedures, officers shall have the right to review any and all video available on an incident including any BWC video, prior to giving a statement on an incident.
  2. Agency personnel shall document their reasons for accessing stored BWC data in the blotter of the CFS with their badge number, date of review, and reason if they were not an officer or supervisor on the incident reviewed. Agency personnel are prohibited from accessing BWC data for non-business reason and from sharing data for non-law enforcement related purposes including but not limited to uploading BWC data recorded or maintained by this agency to public and social media websites. If it has been determined that certain BWC data shall be released to the public, it may be posted on the department social media site or website at the direction of the Chief of Police. BWC data may be used by an officer to conduct training and that data used for such purposes shall be approved by the Chief of Police.
  3. Employees seeking access to BWC data for non-business reasons may make a request for it in the same manner as any member of the public.
- G. Other authorized disclosures of data: Officers may display portions of BWC footage to witnesses as necessary for purposes of investigation as allowed by MN Statute 13.82 Sub 15, as may be amended from time to time. Officers should generally limit these displays in order to protect against the incidental disclosure of individuals whose identities are not public. Protecting against incidental disclosure could involve, for instance, showing only a portion of the video, showing only screen shots, muting the audio, or playing audio but not displaying the video. In addition,
1. BWC data may be shared with other law enforcement agencies only for legitimate law enforcement purposes that are documented in writing at the time of the disclosure.
  2. BWC data shall be made available to prosecutors, courts, and other criminal justice entities as provided by law.

#### **Data Security Safeguards:**

- A. BWC data shall be stored on the approved in-house server. Data stored on the server shall be based upon LEO safety requirements as well as manufacturer recommendations.
- B. Personally owned devices, including but not limited to computers and mobile devices, shall not be programmed or used to access or view agency BWC data.
- C. As required by MN Statute 13.825 Sub 9, as may be amended from time to time, this agency shall obtain an independent biennial audit of its BWC program.

#### **Agency Use of Data:**

- A. Supervisors will randomly review BWC usage by officers to ensure compliance with this policy.
- B. In addition, supervisors and other assigned personnel may access BWC data for the purposes of reviewing or investigating a specific incident that has given rise to a complaint or concern about officer misconduct or performance.
- C. Nothing in this policy limits or prohibits the use of BWC data as evidence of misconduct or as a

basis for discipline. (MN 626.89 Sub 10)

- D. Officers should contact their supervisors to discuss retaining and using BWC footage for training purposes. Officer objections to preserving or using certain footage for training will be considered on a case-by-case basis. Field Training Officers may utilize BWC data with trainees for the purpose of providing coaching and feedback on the trainees' performance.

**Data Retention:**

- A. All BWC data shall be retained for a minimum period of 90 days. There are no exceptions for erroneously recorded or non-evidentiary data.
- B. Data documenting the discharge of a firearm by a peace officers in the course of duty, other than for training or the killing of an animal that is sick, injured, or dangerous, must be maintained for a minimum period of one year.
- C. Certain kinds of BWC data must be retained for six years:
1. Data that documents the use of deadly force by a peace officer, or force of a sufficient type or degree that results in substantial bodily harm or requires a supervisory review.
  2. Data documenting circumstances that have given rise to a formal complaint against an officer.
- D. Other data having evidentiary value shall be retained for the period specified in the Records Retention Schedule. When a particular recording is subject to multiple retention periods, it shall be maintained for the longest applicable period.
- E. Subject to Part F below, all other BWC footage that is classified as non-evidentiary, becomes classified as non-evidentiary, or is not maintained for training shall be destroyed/purged after 90 days.
- F. Upon written request by a BWC data subject, the agency shall retain a recording pertaining to that subject for an additional time period requested by the subject of up to 180 days. The agency will notify the requestor at the time of the request that the data will then be destroyed/purged unless a new written request is received.
- G. The department shall maintain an inventory of recordings in the Evidence Library of BWC recordings that have evidentiary value.
- H. The department will post a copy of this policy on their website [www.fairmontpolice.org](http://www.fairmontpolice.org)

**Accountability:**

All members of the Department are responsible for insuring that his and all polices of the Department are followed. Deviations from this or any other policy are permitted within the scope of authority granted Policy 1.02. The unauthorized access to or disclosure of BWC data may constitute misconduct and subject individuals to disciplinary action and/or criminal penalties pursuant to MN Statute 13.09.

By: \_\_\_\_\_  
Chief of Police

\_\_\_\_\_ Date




## BWC Retention Schedule Addendum to Fairmont 3.39

This addendum outlines the BWC data retention schedule for the BWC categories listed below. Retention Schedule is listed below and covers any retention not specifically addressed in Fairmont 3.39 under sections titled "Downloading and Labeling Data" and "Data Retention"

<b>Category</b>	<b>Retain</b>	<b>Action</b>
1. Evidence-Criminal	7 years	Purge (Permanent for Homicides. May be stored on other means such as DVD with case file and not on server.)
2. Evidence-Force	6 years	Purge
3. Evidence-Property	365 days	Purge
4. Evidence-Administrative	180 days	Purge (6 years if formal complaint against officer. May be stored on other means such as DVD with case file and not on server.)
5. Evidence-Other	180 days	Purge
6. Interview-Other	180 days	Purge
7. Training	90 days	Purge
8. Not Evidence	90 days	Purge
9. Test Recording	30 days	Purge

**MEETING DATE:** October 23, 2017

**SUBJECT:** Proclaim October 30, 2017 as “Edwin (Eddie) Murphy” Day and recipient of the Golden Deeds Award by the Fairmont Exchange Club.

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mayor Deborah J. Foster

**INTRODUCED BY:** Mayor Deborah J. Foster

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Mayor Deborah J. Foster will proclaim October 30, 2017 as “Edward (Eddie) Murphy” Day in the City of Fairmont.

**MOTION:** N/A

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. Proclamation
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031  
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

## PROCLAMATION

*WHEREAS, Fairmont Exchange Club, a community service organization, annually honors an individual who has given unselfishly in community service and displays the true spirit of volunteerism, and;*

*WHEREAS, the Exchange Club in honoring one individual actually is honoring all volunteers, and;*

*WHEREAS, the Exchange Club wants to honor the work and dedication of volunteers and the vital resource volunteerism is to our community, and the recipient so honored in this proclamation has been and is an ideal role model for volunteers, and;*

*WHEREAS, we have designated the 30<sup>th</sup> day of October, 2017, to honor Edwin (Eddie) Murphy who has given so much love and happiness to so many people and is a symbol of patience, cheerfulness, generosity, humility, and Christian love, and;*

*WHEREAS, we, the Exchange Club of Fairmont and the Martin County community, in honoring Edwin (Eddie) Murphy on October 30, 2017, are letting the present and future generations know that the world's future depends on the commitment of each individual to help and support one another.*

*NOW, THEREFORE, I, Deborah J. Foster, Mayor of the City of Fairmont, do hereby proclaim the day of October 30, 2017, as*

### **EDWIN (EDDIE) MURPHY**

*day in the City of Fairmont, County of Martin, and I call on all citizens of the City of Fairmont to honor all volunteers.*

*Given under my hand and the seal of the City of Fairmont, Minnesota this 23rd day of October, 2017.*



*Deborah J. Foster*  
Deborah J. Foster, Mayor

MEETING DATE: October 23, 2017

SUBJECT: Proclaim November 9, 2017 Community Education and Recreation Day

REVIEWED BY: Mike Humpal, CEcD, City Administrator *AK*

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mayor Deborah J. Foster

**INTRODUCED BY:** Mayor Deborah J. Foster

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Mayor Deborah J. Foster will proclaim November 9, 2017 in the City of Fairmont as Community Education and Recreation Day.

**MOTION:** N/A

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. Proclamation
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031  
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

## PROCLAMATION

### Community Education and Recreation Day

*WHEREAS, Fairmont Community Education and Recreation is celebrating 46 years of providing lifelong learning and leisure opportunities for all ages to our area;*

*WHEREAS, Fairmont CER fosters partnerships and collaborations with other organizations and agencies to promote the positive usage of community resources for the betterment of all citizens,*

*WHEREAS, Fairmont CER actively seeks new ways to be involved in achieving the goals of whole communities collaborating for the greater good.*

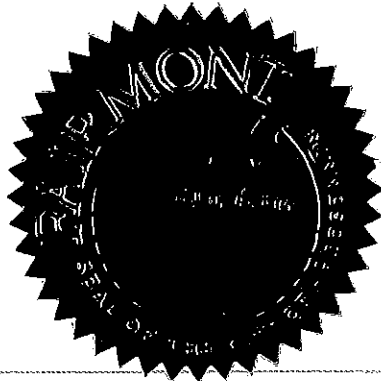
*WHEREAS, The Fairmont CER Citizens Advisory Council is representative of the area populations and encourages all citizens, young and old, to be lifelong learners and actively engaged in the community;*

*WHEREAS, Fairmont CER enhances the quality of life for our community and promotes healthy, purposeful lifestyles for all ages;*

*NOW, THEREFORE, BE IT RESOLVED THAT I, Mayor Deborah J. Foster, do hereby proclaim Thursday, November 9, 2017 as:*

#### **COMMUNITY EDUCATION and RECREATION DAY In The City of Fairmont**

*And call upon all citizens to recognize and participate in this special observance by supporting Fairmont Community Education and Recreation as a provider of lifelong learning and leisure opportunities for all ages and by being involved in community life activities.*



*Deborah J. Foster*  
Deborah J. Foster, Mayor

MEETING DATE: October 23, 2017

SUBJECT: 2017 Improvement Program Assessment Hearing Continued

REVIEWED BY: Mike Humpal, CEcD, City Administrator *A*

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Troy Nemmers, Public Works Director/City Engineer

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** As a part of the special assessment process, the City Council is required to hold a public hearing on the projects. Following the public hearing, the Council needs to take action on the proposed assessments. The Public Hearing from October 9, 2017 was continued as it pertained to Parcel ID #: 231560120, property owned by Doyle and Carol Schwieger at 1624 North North Avenue.

**MOTION #1:** To close the public hearing.

**VOTE REQUIRED:** Simple majority

**MOTION #2:** To adopt Resolution No. 2017-35, adopting special assessments for the 2017 Improvement Project No. 5717001 on Parcel ID #: 231560120.

**VOTE REQUIRED:** Simple majority – Roll Call

**ATTACHMENTS:**

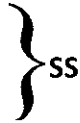
- 1. Resolution 2017-35

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 2017-35**

STATE OF MINNESOTA  
COUNTY OF MARTIN  
CITY OF FAIRMONT



**RESOLUTION ADOPTING ASSESSMENTS  
2017 IMPROVEMENTS**

**WHEREAS**, pursuant to proper notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment of the following improvements:

<u>Project No.</u>	<u>Description</u>
5717001	<u>RECONSTRUCTION (\$80.00 per assessable front foot)</u> Margaret Street: N. North Avenue to TH15 <u>Parcel ID: 231560120</u>

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:**

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Assessments for reconstruction shall be payable in equal annual installments extending over a 15 year period. The first installment is payable on or before the first Monday in January 2018, and shall bear interest at the rate of 4% per year from the date of adoption of the assessment resolution (October 9, 2017). Interest and payment term may vary for mowing and miscellaneous assessments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole amount of the assessment on such property, with interest accrued to the date of payment to the City of Fairmont, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he or she may thereafter pay to the Martin County Treasurer the installment and interest in process of collection of the current tax list, and he or she may pay the remaining principal balance of the assessment to the City of



Fairmont. Future payments must be made before November 1, or interest will be charged through December of the next succeeding year.

4. The City Clerk shall file the assessment rolls pertaining to this assessment in the Clerk's office and shall certify annually to the County Auditor on or before December 1 of each year the total amount of installments and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll.

Motion by:

Seconded by:

All in favor:

Opposed:

Abstained:

Absent:

Adopted by the Council this 23rd day of October, 2017.

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Deborah J. Foster, Mayor

ATTEST:

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Patricia J. Monsen, City Clerk  
(SEAL)



**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 13.1**

**MEETING DATE:** October 28, 2017

**SUBJECT:** One Day Temporary On-Sale Liquor License

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 <sup>st</sup> Reading (Introduction only)		Set Public Hearing (Motion)		Information Only
	Ordinance 2 <sup>nd</sup> Reading (Roll call)		Hold Public Hearing (Motion to close)		

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff		Board		Commission		Committee
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	Issuance	<input checked="" type="checkbox"/>	Approval		Authorization		No recommendation
	Denial		Rejection		No action needed		

**STATEMENT:** The Fairmont Opera House has made application for a One Day Temporary On-Sale Liquor License to serve alcohol at an event on December 31, 2017. The Fairmont Opera House has paid the license fee and has provided liquor liability insurance coverage for the event.

**MOTION:** To approve the One Day Temporary Liquor License for the Fairmont Opera House located at 45 Downtown Plaza, Fairmont, Minnesota for December 31, 2017.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Application
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number	
Fairmont Opera House, Inc.		5/5/1980	4649660	
Address	City	State	Zip Code	
45 Downtown Plaza	Fairmont	Minnesota	56031	
Name of person making application		Business phone	Home phone	
Blake Dean Pottroff		(507) 238-4900	(507) 848-1013	
Date(s) of event	Type of organization			
December 31, 2017	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip
X Blake D. Pottroff	Fairmont	Minnesota	56031	
Add New Officer				

Location where permit will be used. If an outdoor area, describe.

Fairmont Opera House, 45 Downtown Plaza

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Peterson Anthony Insurance, \$500,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
\$25.00	
City Fee Amount	Permit Date
10/12/17	
Date Fee Paid	City/County E-mail Address

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement


CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 13.2**

**MEETING DATE:** October 23, 2017

**SUBJECT:** Fairmont Glows Parade Permit

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 <sup>st</sup> Reading (Introduction only)		Set Public Hearing (Motion)		Information Only
	Ordinance 2 <sup>nd</sup> Reading (Roll call)		Hold Public Hearing (Motion to close)		

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff		Board		Commission		Committee
-------------------------------------	------------	--	-------	--	------------	--	-----------

	Issuance	<input checked="" type="checkbox"/>	Approval		Authorization		No recommendation
	Denial		Rejection		No action needed		

**STATEMENT:** The Fairmont Glows Committee is applying for a parade permit for November 17, 2017. The parade will begin at Ward Park at 6:00 p.m. and end at Lincoln Park. The Committee is also requesting that Albion Avenue from Webster Street to Woodland Avenue and Tilden from Park Street to Albion Avenue be blocked off, due to traffic and safety concerns for parade participants.

**MOTION:** To approve the Fairmont Glows' application for a parade permit for the Glows' parade on November 17, 2017 beginning at 6:00 p.m.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Application
- 2.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

24.



# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: Oct 2, 2017

Permit Fee: \$15.00

Event: Fairmont Glows Parade

Sponsoring entity: Fairmont Area Chamber of Commerce

Address: 323 E. Blue Earth Ave - Fairmont

Maximum estimated number of persons expected to attend at any one time: \_\_\_\_\_

Event coordinator(s): Kandi Menne

Contact Info: 235-5547 Phone #

info@fairmontchamber.org E-mail

Primary contacts (during event):

Name: Kandi  
Cell#: \_\_\_\_\_  
E-mail: above

Name \_\_\_\_\_  
Cell# \_\_\_\_\_  
E-mail: \_\_\_\_\_

Event Start: Day/Date Nov 17, 2017 Time: 5:15 lineup

Event End: Day/Date Nov 17 2017 Time: 8:00 pm

Setup: Day/Date Nov 17 2017 Start time: 4:30 End Time: \_\_\_\_\_

Teardown: Day/Date Nov 17 2017 Start time: \_\_\_\_\_ End Time: \_\_\_\_\_

1. Type and description of the event and a list of all activities to take place at the event.

Parade route same as past years. Line up begins at 5:15 at Ward Park, proceed North on Downtown Plaza to N. 10th Ave. ending at Lincoln Park. Request that beginning at 4:30 pm to Block off Albion Ave from Webster to Woodland + Tilden to From Park to Albion for supply reasons.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



3. Will outside drinking water or waste collection systems be supplied? \_\_\_ Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. \_\_\_ Yes;  No  
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event?  Yes; \_\_\_ No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): \_\_\_ Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes; \_\_\_ No  
If yes, please describe: float entries may have music
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  Yes; \_\_\_ No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? \_\_\_ Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature Kandi Payne Title Chamber Office Manager Date 10.17.2017

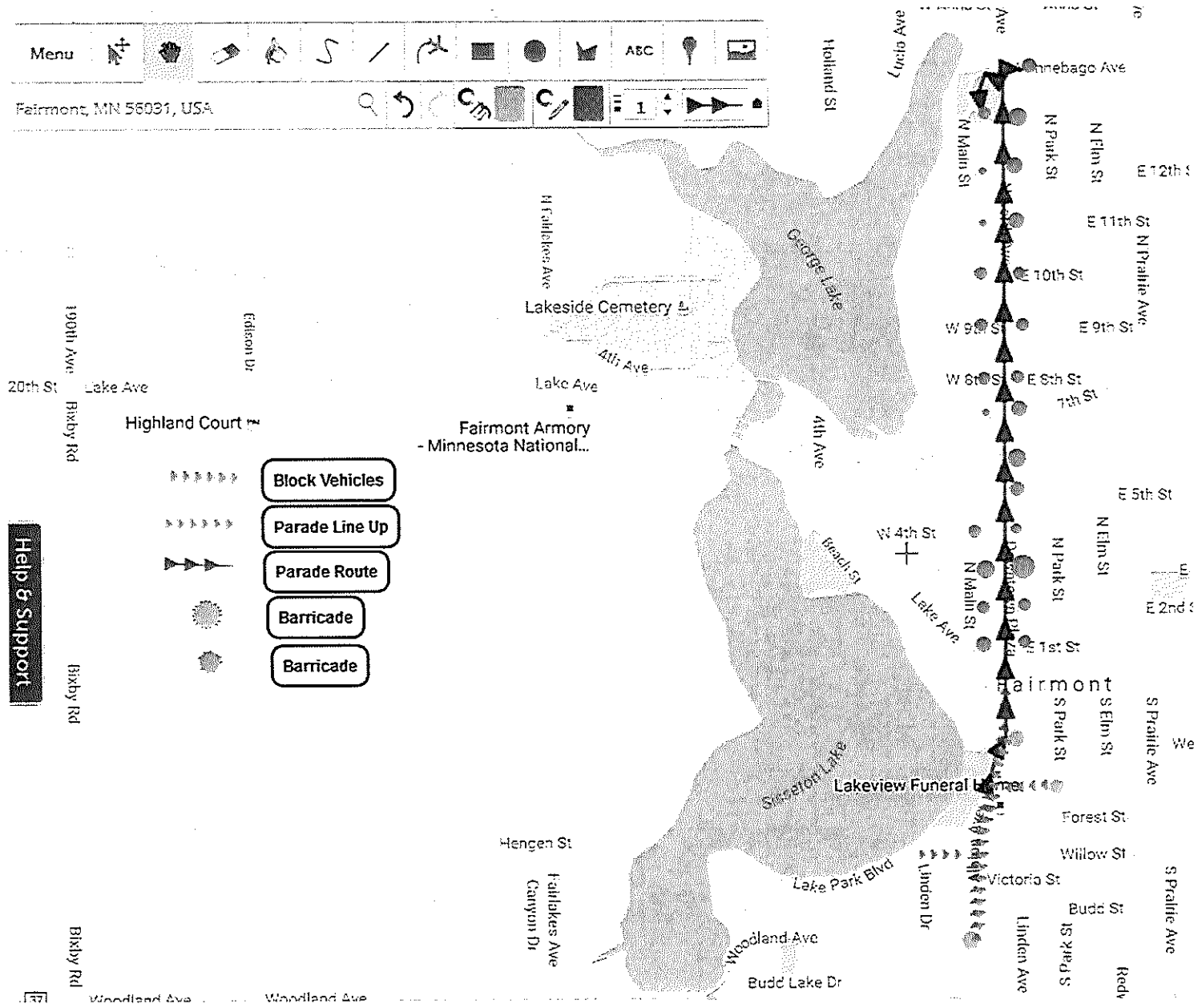
If you would like your event published on the City's website/Community Calendar, please indicate:  Yes; \_\_\_ No

Office Use Only			
\$15.00 Fee Paid	Date: <u>10/17/17</u>	Received by: <u>[Signature]</u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; ___ No	Council Meeting Date: <u>10/23/17</u>	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- \_\_\_ City
  - \_\_\_ Applicant
  - \_\_\_ Police
  - \_\_\_ Parks/Streets
  - \_\_\_ Other


Menu

Fairmont, MN 56001, USA



MEETING DATE: October 23, 2017

SUBJECT: Application for On Sale Liquor License/Sunday Liquor License for Jessie's Smokehouse, LLC

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 <sup>st</sup> Reading (Introduction only)		Set Public Hearing (Motion)		Information Only
	Ordinance 2 <sup>nd</sup> Reading (Roll call)		Hold Public Hearing (Motion to close)		

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff		Board		Commission		Committee
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	Issuance	<input checked="" type="checkbox"/>	Approval		Authorization		No recommendation
	Denial		Rejection		No action needed		

STATEMENT: Jessie's Smokehouse, LLC of 1500 Albion Avenue has made application for an On Sale Liquor License/Sunday Liquor License. Staff is recommending Council approval. All paperwork and payment of the license fees have been completed. A background investigation is being conducted.

MOTION: To approve the On Sale Liquor License/Sunday Liquor License for Jessie's Smokehouse, LLC, pending a satisfactory background investigation.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



MEETING DATE: October 23, 2017

SUBJECT: Monica Shelgren Insurance Claim

REVIEWED BY: Mike Humpal, CEcD, City Administrator



SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input checked="" type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Monica Shelgren of 1428 Oak Beach Drive will address an insurance claim from a sewer backup.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. Correspondence regarding claim from Monica Shelgren
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



## Mike Humpal

---

**From:** Monica Shelgren <mshelgren@mannahealth.org>  
**Sent:** Thursday, September 28, 2017 4:43 PM  
**To:** Libby Bloomquist  
**Cc:** Mike Humpal  
**Subject:** RE: Monica Shelgren, LMC GL 32112

Thank you for responding.

As you probably anticipate, this is not the response I feel is appropriate.

I should not have to pay out of pocket for any of the damages associated with the damages to my home caused by the City's failure to maintain the sewer lines.

What are the next steps for me to pursue other than your insurance adjuster who has not been willing to further discuss/negotiate payment? I would prefer to come to an agreement without additional legal services.

I am not applying this to my personal homeowner's insurance, it has a large deductible and I would risk having my premiums increase, again - due what I consider to be the negligence on the City's part to maintain the sewer lines in order to prevent this from happening and with the City's own employee/supervisor acknowledging the City being at fault.

I certainly should not have to absorb any depreciation costs with such a case of negligence, this was directly related to the City's failure.

Thank you,

Monica Shelgren

-----Original Message-----

**From:** Libby Bloomquist [mailto:lbloomquist@fairmont.org]  
**Sent:** Thursday, September 28, 2017 4:25 PM  
**To:** Monica Shelgren <mshelgren@mannahealth.org>  
**Cc:** Mike Humpal <mhumpal@fairmont.org>; Mitchel Benish (mbenish@lmc.org) <mbenish@lmc.org>  
**Subject:** Monica Shelgren, LMC GL 32112

Ms. Shelgren:

Attached please find a letter which is being sent out today. I have copied Mike Humpal and Mitch Benish. If you have any questions please contact anyone of us.

Libby Bloomquist  
Fairmont City Attorney  
100 Downtown Plaza  
Fairmont, MN 56031  
507-238-3939



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031  
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

September 28, 2017

Monica Shelgren  
1428 Oak Beach Drive  
Fairmont, MN 56031

Re: May 15, 2017 Sewer Back-up

Dear Ms. Shelgren:

Mike Humpal asked me to review your request for additional compensation, above and beyond the offer made by the claims adjuster from the League of Minnesota Cities Insurance Trust. I understand that you feel the City's insurer, or the City directly, should compensate you for an additional \$14,784.97 above the \$6,451.44 offer for settlement.

I believe that Mitchel Benish, LMCIT claim adjuster, is aware of all the facts surrounding your claim and understands your request for additional compensation. Unfortunately, the additional items you have listed are outside of the parameters of the City's insurance policy, as explained in Mitchel's correspondence to you. The City of Fairmont's practice regarding insurance claims is to adopt the claims adjuster's recommendation and not undermine the process by ignoring that recommendation.

I urge you to continue to work with Mitchel in an effort to reach a resolution. Perhaps your home owner's insurance would have some supplementary coverage available to you.

Very truly yours,

Elizabeth W. Bloomquist  
Fairmont City Attorney

September 14, 2017

TO: Mike Humpal

From: Monica Shelgren

RE: May 15, 2017 Sewer Back Up 1428 Oak Beach Drive

Mike

As you are aware, we suffered significant damage to our home and personal lives as a result of the City Main plugged with Fish parts resulting in backflow into our home. This incident was overwhelming and stressful, and continues to be a significant burden as we deal with repairs and lack of resolution with the City's insurance company for damages.

Summary of Events:

May 15 at 4 p.m., I receive a call from family members that the basement is flooded. I arrived home at 4:30 to evaluate the situation and called Day Plumbing. I then spent the next 4 hours wet vacuuming the carpet and relocating furnishings away from the water. The house was permeated with the rancid odor of a fish cleaning house.

May 16: I checked the basement at 7:30 before leaving for work, no new surges noted. When I returned at 11 a.m., the sewer had purged a large volume of backflow again, I spent the next 2 hours wet vacuuming. 3 p.m. I stopped back to my house, Day Plumbing had just arrived, could only confirm there was a blockage. 4:15 I returned and immediately could see a City truck present, I walked into the garage to find Day Plumbing (I believe the employee's name was Nick) along with Neal Becker. Day Plumbing stated our lines were clean and that the blockage was at the City Main and that they had pulled out fish parts. Day Plumbing notified the City, Neal Becker confirmed this by stating the following information:

- "Yes" the blockage is with the City Main
- Neal provided me his business card with his supervisor's name written on the backside
- Stated this is a "known" problem, suggested changes to prevent this type of incident have been presented, not yet acted upon
- Neal also stated the City staffing has been interrupted due to medical leaves, the schedule for the pump truck was disrupted and that with fishing opener the past weekend – this is the result
- Neal instructed me to call in Service Master and to file a claim with the City.

I called Service Master at 5 p.m., they arrived at approximately 6:15 p.m. By this time the carpet was again totally saturated and the odor in the house was rancid and intolerable.

Service Master cut up and removed the saturated carpet area, then left for the night with plans to return the following day.

May 17, I did go to City Hall and file a claim.

May 18, Insurance adjuster present this a.m.

May 18, P.M. Family member used the shower only to discover no hot water.

May 19 (Friday), a.m. I called Day Plumbing to check the water heater. Day Plumbing called me at 1:30 p.m. to tell me the water heater is not working due to the water back-up, there is some form of a vapor lock out? Day Plumbing said there is not the necessary repair part within 6 hours of Fairmont. The options provided me were:

Continue to not have hot water, they could try to overnight the needed part, "if" they received the part – they could come on Saturday – at weekend rates – to replace the part. The alternative was that they located a new water heater in Mankato, and if I left immediately to go and pick it up, they could get it installed yet Friday.

After this whole ongoing incident – I refused to have my family be at risk of not having hot water all weekend due the City's failure to keep the Main from plugging up. I left my work, used my personal PTO to drive to Mankato to pick up the available water heater. Upon my return, I notified the insurance adjuster of the current situation.

I have submitted a list of damaged items to the insurance adjuster and do not feel what they want to reimburse me is adequate nor fair considering what this impact has had on our personal lives due to dealing with the stress, mess, stink, clean-up, and re-construction.

I am attaching the "offer" from the insurance company for your review.

My findings differ due to the following:

1. The water heater failure was due to the sewer back-up, this needs to be paid in full.
2. I should not be responsible for the \$969.14 "depreciation" cost, this entire event was due to the City not preventing this Main to plug
3. I should be reimbursed for my direct work associated with mitigation, including time spent wet vacuuming and the expense and time of having to take our clothing items to the laundromat, taking time off from work to pick up a new water heater – plus mileage to go and pick it up.
4. I have requested, at a minimum to have a cleaning service to clean vents and walls due to lingering odors which has been refused.
5. Items destroyed are being reimbursed at lower rates than what I paid for them.
6. I have paid both Service Master and Day Plumbing out of my own funds a total of \$4,024.53. I don't keep this much "cash" in my liquid funds – therefore had to pull money from emergency/investment funds to pay this resulting in loss of interest.

I sent the following to the adjuster in anticipation of being fully reimbursed accordingly, the carpenter estimate which I attached came in right at \$5,000 for repair and \$8,000 for interior paint:

Mitch

Attached are the quotes from the carpenter.

1. Repair
2. Paint interior – my home continues to have a pungent fish odor which will require the interior to be painted.

Additional anticipated expenses:

1. Vent cleaning and sanitation – quote from Service Master's partner is \$675.00
2. Dumpster Service (Telephone quote from Hometown Sanitation in Fairmont) to remove remaining carpet and other damaged items – 6-yard dumpster is \$395.10
3. Estimated hours to pull and dispose of remaining destroyed carpeting – 4 hours X 2 people X \$60/hour = \$480.00

List of Non-recoverable personal items

1. Dyson Ball Animal 2 Vacuum, purchased 2 or 3 years ago: Web site price: \$499.00
2. Intex Queen Sized Raised Airbed with built in pump, purchased within past 2 years: Web site price - Sound Asleep Model: \$199.00
3. Fedder Dehumidifier 65 pint, less than one-year old: Web site price - \$110.00
4. Samsonite Ultralite luggage sets, each set contains 2 bags, 27 and 21 inches: Samsonite Website 21 inch \$220.00/ 27 inch \$260.00
5. Samsonite – Second set
6. TV Counsel/Fire Place 55 inch, 3 years old: Slumberland web for comparable unit \$1,044.99
7. TV Counsel Stand 2 years old: Walmart web site comparable: \$170.00
8. Custom Built/Quartz Top Table – 2 years old, best estimate \$1,000.00
9. You have received invoices from Day Plumbing and Service Master from me -- Day Plumbing total: \$2,145.04 Service Master total: \$1,879.49
10. You have received cost of carpet/padding – this is per yard, did not include the cost of installation Carpet: \$29.97/yd Pad: \$4.50/yd

**Additional Expenses:**

1. Wet Vacuuming: 5/15 – 4 hours, 5/16 – 2 hours,

2. Travel time to Mankato to pick up new Water Heater – 4 hours
3. Laundromat Time: 5/16 – 4 hours

Total hours of Monica's time = 14 hours direct service X current salary (\$60/hr) = \$840.00

4. Mileage Reimbursement – 108 miles (water heater) X 53.5 = \$57.78
5. Laundromat Expense: 10 loads, \$7/wash and \$7/dry - \$140.00

Here is what I understand the insurance company is wanting to pay, which I do not agree with.

Hi Monica,

I have now completed my investigation and would like to work on a settlement with you for the damage to your home and contents in regards to your sanitary sewer backup that occurred on 5/15/17. Please be aware that this offer includes only cleaning, mitigation, repair or replacement for items with direct physical damage. This coverage does not extend to additional painting, cleaning or replacement of items without evidence of direct physical damage. The painting of walls throughout your home that did not have direct physical damage is not covered on this claim. The cleaning of the ductwork throughout your home due to smell would not be covered. Any cleaning of ductwork needed due to direct physical damage could be covered but I do not believe that the backup was high enough to enter your ductwork system. The cleaning of building materials or contents in any other part of your home without direct physical damage as a result of the backup would not be covered and are not included in the settlement offer.

The cleaning, mitigation and part repairs to areas or items directly affected are paid at 100%. Any item that could have been cleaned or repaired would be paid based on these costs. If the costs or cleaning/repair exceed the value then the item will be paid based on the fair market value. You elected to replace your water heater. As the sensor for the water heater could have been replaced to complete a repair at a much lower cost compared to replacement, my settlement included the cost of the part as well as a service call to complete the repair. The repairs/replacement of building materials and contents are paid at ACV(actual cash value). ACV is computed by subtracting depreciation from the replacement cost. Depreciation for each item was determined by dividing the age/wear of each item by its average life expectancy.

The replacement cost of each item is determined by what the item could actually be replaced for based on internet searches and not MSRP.

Our settlement offer to you is \$6,451.44. An explanation of the offer is broken out below. I have attached a copy of my estimate for repairs. The cost of the carpet has been adjusted to include the actual cost provided by your carpet supplier.

Servicemaster mitigation bill for \$1,879.49  
Day Plumbing service call and electric eel invoice = \$295.25  
Day Plumbing service call (to repair water heater) = \$189  
Water heater sensor replacement part = \$50

Repair to damaged building materials in basement ACV per Xactimate estimate= \$2,922.70  
Dyson Ball Animal 25 vacuum= \$110  
Intex queen 22" raised downy air mattress with built in pump = \$30  
Samsonite Ultralite 2.0 2-piece softside spinner set1 21" & 27" = \$125  
Samsonite Ultralite 2.0 2-piece softside spinner set2 21" & 27" = \$125  
Tv stand with fireplace \$600  
Walmart TV stand = \$125

Please contact me to let me know if you accept my offer or to provide additional information you may have to justify any negotiations or additional compensation.

Thank you

Mitchel Benish | Claims Adjuster  
Tel: (651) 425-1902 | Fax: (866) 291-4942  
[mbenish@lmc.org](mailto:mbenish@lmc.org) | [www.lmc.org](http://www.lmc.org)  
League of Minnesota Cities Insurance Trust  
145 University Ave. West | St. Paul, MN 55103  
Connecting & Innovating Since 1913

My calculations of total loss/associated expenses are:

Carpenter quote for repairs	\$5,000
Interior Painting quote	\$8,000
Day Plumbing Bill:	\$2,145.04
Service Master:	\$1,879.49

List of Damaged Items:

Dyson Vacuum	\$ 499.00 – actual price I bought it for from Sears in FMT
Intex Queen Raised Bed	\$ 100.00 – I looked at WalMart last evening and I quoted this too low, actual price is \$135.00
Luggage	\$ 700.00 – I don't know what he is quoting, I took my price from the Samsonite Web site for equivalent luggage.
Luggage	\$700.00 – We had two sets destroyed.

TV Stand with Fireplace           \$900.00 – I called Slumberland on 9/11/17, this is what I paid, quoted \$1,000 from Slumberland to replace this unit.

Walmart TV Stand                 \$ 125.00

Fedder Dehumidifier             \$ 150.00

Monica's time/mileage/laundromat costs  
  \$1037.78

My total damage costs:           \$21,236.31

Proposed settlement:             \$ 6,451.44

Difference:                         \$14,784.87

I respectfully request that if the City Insurance company is not willing to pay "real" loss, that the City make up the difference.

I will await your reply.

Thank you,


Monica Shelgren



**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 16.1**

**MEETING DATE:** October 23, 2017

**SUBJECT:** Accounts Payable

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Paul Hoye, Finance Director

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The bills for the month of October, 2017 are attached for Council approval.

**MOTION:** To approve payment of the October, 2017 bills.

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. Bills
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**Accounts Payable  
Check Approval List - City Council**

From: 09/27/2017

To: 10/24/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>5th &amp; Plaza</u></b>					
5th & Plaza	Aquatic Park	Paint & Supplies-Aquatic Park	83.88	134399	10/10/2017
5th & Plaza	Aquatic Park	Paint & Supplies-Aquatic Park	111.78	134399	10/10/2017
5th & Plaza	Aquatic Park	Purple Paint-Ladies Locker Room Aquatic Park	62.99	134244	10/03/2017
5th & Plaza	Aquatic Park	Paint- Aquatic Park	251.96	134244	10/03/2017
5th & Plaza	Aquatic Park	PaintSupplies- Aquatic Park	11.16	134244	10/03/2017
5th & Plaza	Aquatic Park	Paint & Primer Aquatic Park	99.90	134544	10/18/2017
5th & Plaza	Aquatic Park	Paint Supplies Aquatic Park	81.45	134544	10/18/2017
5th & Plaza	Aquatic Park	Paint Supplies- Aquatic Park	13.14	134244	10/03/2017
<b>Total for 5th &amp; Plaza</b>			<b>716.26</b>		
<b><u>A.H. Hermel Company</u></b>					
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	134330	10/05/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	64.12	134330	10/05/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	13.32	134330	10/05/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	134330	10/05/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	134330	10/05/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	65.33	134330	10/05/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	78.67	134330	10/05/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	-13.32	134330	10/05/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	29.68	134330	10/05/2017
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	135.68	134330	10/05/2017
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	126.70	134330	10/05/2017
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	108.64	134330	10/05/2017
<b>Total for A.H. Hermel Company</b>			<b>623.67</b>		
<b><u>A1 Concrete Grinding &amp; Mudjacking</u></b>					
A1 Concrete Grinding & Mudjacking	Storm Sewer Mnt	Storm Sewer Curbs	4,675.50	134245	10/03/2017
A1 Concrete Grinding & Mudjacking	Paved Streets	Street Curbs	4,772.50	134245	10/03/2017
<b>Total for A1 Concrete Grinding &amp; Mudjacking</b>			<b>9,448.00</b>		
<b><u>ACCO Brands Direct</u></b>					
ACCO Brands Direct	City Manager	Weekly Appointment Book for 2018	33.58	134181	09/27/2017
<b>Total for ACCO Brands Direct</b>			<b>33.58</b>		
<b><u>Alex Air Apparatus, Inc</u></b>					
Alex Air Apparatus, Inc	Fire Fighting	Compressor Air Quality Test & Compressor Service	730.00	134182	09/27/2017
<b>Total for Alex Air Apparatus, Inc</b>			<b>730.00</b>		
<b><u>American Engineering Testing, Inc</u></b>					
American Engineering Testing, Inc.	Paved Streets	Material Testing Project# 08-12712	1,204.80	134522	10/17/2017
<b>Total for American Engineering Testing, Inc</b>			<b>1,204.80</b>		
<b><u>American Glass</u></b>					
American Glass	Parks	Replace Windshield-Park Dept	268.18	134183	09/27/2017
<b>Total for American Glass</b>			<b>268.18</b>		
<b><u>American Pest Control</u></b>					
American Pest Control	General Government Buildings	Pest Control Oct 2017 Senior Center	50.00	134246	10/03/2017

**Accounts Payable  
Check Approval List - City Council**

From: 09/27/2017

To: 10/24/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
American Pest Control	Fire Fighting	Pest Control Oct 2017 Fire Hall	65.00	134246	10/03/2017
American Pest Control	Airport	Pest Control Oct 2017 Airport	56.00	134246	10/03/2017
<b>Total for American Pest Control</b>			<b>171.00</b>		
<b><u>AmeriPride Services Inc.</u></b>					
AmeriPride Services Inc.	Central Garage	Launder Uniforms-Mechanics	26.08	134247	10/03/2017
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	27.93	134545	10/18/2017
AmeriPride Services Inc.	Central Garage	Launder Mechanics Uniforms	28.93	134545	10/18/2017
AmeriPride Services Inc.	Central Garage	Launder Mechanics Uniforms	26.08	134184	09/27/2017
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies-Street Dept	131.19	134545	10/18/2017
AmeriPride Services Inc.	Parks	Cleaning Supplies-Park Dept	45.26	134545	10/18/2017
<b>Total for AmeriPride Services Inc.</b>			<b>285.47</b>		
<b><u>Arneson Distributing Company</u></b>					
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	412.30	134331	10/05/2017
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/Mix	128.00	134331	10/05/2017
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	667.10	134546	10/18/2017
<b>Total for Arneson Distributing Company</b>			<b>1,207.40</b>		
<b><u>Atzenhoefer, Bob</u></b>					
Atzenhoefer, Bob	Fire Fighting	Reimbursement for Contractor Bag on Air Bag System-Rescue T	39.97	0	09/27/2017
<b>Total for Atzenhoefer, Bob</b>			<b>39.97</b>		
<b><u>Bauer Built Tire</u></b>					
Bauer Built Tire	Road & Bridge Equipment	Tires Sign Trailer & 25B Street Dept	392.00	134547	10/18/2017
<b>Total for Bauer Built Tire</b>			<b>392.00</b>		
<b><u>Becker</u></b>					
Becker	Library	Cleaning 09/16 to 09/29/17 Library	600.00	134248	10/03/2017
Becker	Library	Clean Library 09/30 to 10/13/17	600.00	134523	10/17/2017
<b>Total for Becker</b>			<b>1,200.00</b>		
<b><u>Beemer Companies</u></b>					
Beemer Companies	Other General Gov't	1030 North Elm House Demo & Backfill Site	8,199.00	134214	09/27/2017
Beemer Companies	Paved Streets	Pay Estimate #3 2017-C Improvements	186,126.37	134524	10/17/2017
Beemer Companies	Paved Streets	Pay Estimate #2 2017-C Alternate Bid	5,485.78	134524	10/17/2017
<b>Total for Beemer Companies</b>			<b>199,811.15</b>		
<b><u>Bellboy Corporation</u></b>					
Bellboy Corporation	Liquor - Mdse for Resale	Freight	4.88	134332	10/05/2017
Bellboy Corporation	Liquor - Mdse for Resale	Freight	12.00	134332	10/05/2017
Bellboy Corporation	Liquor - Mdse for Resale	Wine	296.00	134332	10/05/2017
Bellboy Corporation	Liquor - Mdse for Resale	Freight	6.00	134332	10/05/2017
Bellboy Corporation	Liquor - Mdse for Resale	Freight	-6.00	134332	10/05/2017
Bellboy Corporation	Liquor - Mdse for Resale	Wine	-216.00	134332	10/05/2017
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	173.26	134332	10/05/2017
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	852.00	134332	10/05/2017
Bellboy Corporation	Liquor Store	Supplies-Liquor Store	14.00	134332	10/05/2017
<b>Total for Bellboy Corporation</b>			<b>1,136.14</b>		
<b><u>Bevcomm Inc</u></b>					

**Accounts Payable  
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From: 09/27/2017

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bevcomm Inc	City Attorney	Monthly Long Distance Oct 2017	7.11	134249	10/03/2017
Bevcomm Inc	Economic Development	Monthly Long Distance Oct 2017	5.21	134249	10/03/2017
Bevcomm Inc	City Manager	Monthly Long Distance Oct 2017	15.86	134249	10/03/2017
Bevcomm Inc	Director of Finance	Monthly Long Distance Oct 2017	16.63	134249	10/03/2017
Bevcomm Inc	Fire Fighting	Monthly Long Distance Oct 2017	1.10	134249	10/03/2017
Bevcomm Inc	Building Inspection	Monthly Long Distance Oct 2017	6.73	134249	10/03/2017
Bevcomm Inc	Data Processing	Microsoft Office 365 ProPlus	306.18	134462	10/13/2017
Bevcomm Inc	Liquor Store	Monthly Long Distance Oct 2017	1.65	134249	10/03/2017
Bevcomm Inc	Airport	Monthly Long Distance Oct 2017	3.30	134249	10/03/2017
Bevcomm Inc	Airport	HP Elite Desktop Computer	949.01	134462	10/13/2017
Bevcomm Inc	Data Processing	Contracted Computer Support Sept 2017	5,300.00	134462	10/13/2017
Bevcomm Inc	Data Processing	Choicescan Email Filter	57.80	134462	10/13/2017
Bevcomm Inc	Data Processing	Backup Data Recovery Server	200.00	134462	10/13/2017
Bevcomm Inc	Central Garage	Monthly Long Distance Oct 2017	0.55	134249	10/03/2017
Bevcomm Inc	Animal Control	Monthly Long Distance Oct 2017	47.76	134249	10/03/2017
Bevcomm Inc	Paved Streets	Monthly Long Distance Oct 2017	2.83	134249	10/03/2017
Bevcomm Inc	Parks	Monthly Long Distance Oct 2017	1.65	134249	10/03/2017
Bevcomm Inc	Engineering	Monthly Long Distance Oct 2017	5.31	134249	10/03/2017
Bevcomm Inc	Aquatic Park	Monthly Long Distance Oct 2017	22.45	134249	10/03/2017
		<b>Total for Bevcomm Inc</b>	<b>6,951.13</b>		
<b><u>Blizzard Snowmobile Club, Inc.</u></b>					
Blizzard Snowmobile Club, Inc.	Liquor Store	Map Ad-Liquor Store	50.00	134333	10/05/2017
		<b>Total for Blizzard Snowmobile Club, Inc.</b>	<b>50.00</b>		
<b><u>Bloomquist</u></b>					
Bloomquist	City Attorney	Cell Phone 09/14 to 10/13/17	90.00	0	10/17/2017
		<b>Total for Bloomquist</b>	<b>90.00</b>		
<b><u>Blue Cross Blue Shield</u></b>					
Blue Cross Blue Shield	Health Insurance	Sept 2017 Enhanced Employee Assistance Program	99.00	1876	10/16/2017
		<b>Total for Blue Cross Blue Shield</b>	<b>99.00</b>		
<b><u>Blue Lakes Ammunition</u></b>					
Blue Lakes Ammunition	Crime Control & Investigation	Ammo-HEAT Team	2,222.50	134400	10/10/2017
		<b>Total for Blue Lakes Ammunition</b>	<b>2,222.50</b>		
<b><u>Boekett Building Supply</u></b>					
Boekett Building Supply	Police Administration	Materials for Evidence Room	148.20	134215	09/27/2017
		<b>Total for Boekett Building Supply</b>	<b>148.20</b>		
<b><u>Boltjes</u></b>					
Boltjes	Crime Control & Investigation	Rifle Armorer School 09/25 to 09/26/17 Blaine, MN	257.79	0	10/03/2017
		<b>Total for Boltjes</b>	<b>257.79</b>		
<b><u>Bolton &amp; Menk, Inc.</u></b>					
Bolton & Menk, Inc.	Lake Restoration	Friendship Village Stormwater Study	5,535.00	134525	10/17/2017
Bolton & Menk, Inc.	Paved Streets	Cedar Park Trail Extension	3,362.50	134525	10/17/2017
Bolton & Menk, Inc.	Paved Streets	Margaret St	5,379.50	134525	10/17/2017
Bolton & Menk, Inc.	Paved Streets	Margaret St Reconstruction	28,455.50	134525	10/17/2017

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Bolton & Menk, Inc.	Paved Streets	I 90 Trail Connection	2,244.00	134525	10/17/2017
Bolton & Menk, Inc.	Paved Streets	Cedar Park Trail Extension	3,308.00	134525	10/17/2017
Bolton & Menk, Inc.	Engineering	"Ship Grant" Active Transportation Plan Update	8,052.00	134525	10/17/2017
<b>Total for Bolton &amp; Menk, Inc.</b>			<b>56,336.50</b>		
<b><u>Breakthru Beverage</u></b>					
Breakthru Beverage	Liquor - Mdse for Resale	Freight	1.85	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	46.25	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	1.85	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	28.59	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	1.85	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	7.40	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Beer	-7.47	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	58.00	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	51.80	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	4,763.80	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	1,148.00	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	26.05	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	34.85	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	1,579.74	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	2,787.15	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	182.66	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	5.55	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Beer	152.40	134334	10/05/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	56.58	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	27.75	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	951.48	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	96.00	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	86.16	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	0.62	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	416.00	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Beer	130.50	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	31.92	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	1.85	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	4,333.25	134548	10/18/2017
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	96.00	134548	10/18/2017
<b>Total for Breakthru Beverage</b>			<b>17,098.43</b>		
<b><u>Bryan Rock Products, Inc</u></b>					
Bryan Rock Products, Inc	Parks	Red Ballfield Aggregate	399.75	134401	10/10/2017
<b>Total for Bryan Rock Products, Inc</b>			<b>399.75</b>		
<b><u>Cardmember Services</u></b>					
Cardmember Services	Mayor & Council	Flowers for Deb Foster's Mother's funeral	80.16	134402	10/10/2017
Cardmember Services	City Attorney	Flowers-Patty Monsen's Dad's Funeral	40.08	134402	10/10/2017
Cardmember Services	City Attorney	Adobe Acrobat on Patty's Computer Monthly Chg	16.02	134402	10/10/2017

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Cardmember Services	General Government Buildings	Office Supplies-City Hall	27.02	134402	10/10/2017
Cardmember Services	Paved Streets	Toner Cartridge-Street Dept	69.99	134402	10/10/2017
Cardmember Services	Road & Bridge Equipment	75" Sky Genie-Street Dept	450.24	134402	10/10/2017
Cardmember Services	Parks	Gas Can, Flex Spout	143.64	134402	10/10/2017
Cardmember Services	Parks	Emergency Stop Button, Valve & Switch-Fish House Light Bands	115.26	134402	10/10/2017
Cardmember Services	Parks	Swim Area Rope & Bouys Gomsrud Park	773.00	134402	10/10/2017
Cardmember Services	SMEC Building	Lamp for SMEC Projector	160.50	134402	10/10/2017
Cardmember Services	Police Administration	Emergency Mgmt Conf M Hunter 09/17 to 09/19/17 Breezy Point	602.00	134402	10/10/2017
Cardmember Services	City Manager	2017 Annual Luncheon, Insights & Trends Seminar-City Admin	130.00	134402	10/10/2017
Cardmember Services	Director of Finance	Wireless Mouse-Lois' Computer	26.70	134402	10/10/2017
Cardmember Services	Building Inspection	Wireless Mouse-Darcy's Computer	26.70	134402	10/10/2017
Cardmember Services	Storm Sewer Mnt	Smart Stick 48"-Storm Sewer	124.00	134402	10/10/2017
Cardmember Services	Elections	Flowers-Patty Monsen's Dad's Funeral	40.08	134402	10/10/2017
		<b>Total for Cardmember Services</b>	<b>2,825.39</b>		
<u>Carlson, Roger</u>					
Carlson, Roger	Fire Fighting	New Recliners-Fire Hall	4,001.19	0	10/17/2017
		<b>Total for Carlson, Roger</b>	<b>4,001.19</b>		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Fire Fighting	Clearance Light Fire Dept	2.20	134463	10/13/2017
Carquest Auto Parts Stores	Storm Sewer Mnt	Band Hose & Clamp Storm Sewer	15.94	134463	10/13/2017
Carquest Auto Parts Stores	Central Garage	Fuel Line-City Shop	43.68	134463	10/13/2017
Carquest Auto Parts Stores	Road & Bridge Equipment	Fuel Line, Battery, Fog Bulb Street Dept	132.32	134463	10/13/2017
Carquest Auto Parts Stores	Road & Bridge Equipment	Hydraulic Hose- Street Dept	39.56	134463	10/13/2017
Carquest Auto Parts Stores	Parks	Window Regulator & Hinge Kit Park Dept	-37.60	134463	10/13/2017
Carquest Auto Parts Stores	Airport	Hose Fitting-Airport	1.94	134463	10/13/2017
Carquest Auto Parts Stores	Parks	Bulb & Pigtail Park Dept	30.37	134463	10/13/2017
Carquest Auto Parts Stores	Crime Control & Investigation	Canister Purge Valve-Police Dept	26.51	134463	10/13/2017
		<b>Total for Carquest Auto Parts Stores</b>	<b>254.92</b>		
<u>Central Farm Service</u>					
Central Farm Service	Parks	Superlube 15W-40	558.84	134464	10/13/2017
		<b>Total for Central Farm Service</b>	<b>558.84</b>		
<u>Chankaska Creek Ranch &amp; Winery</u>					
Chankaska Creek Ranch & Winery, LLC	Liquor - Mdse for Resale	Wine	766.32	134335	10/05/2017
		<b>Total for Chankaska Creek Ranch &amp; Winery</b>	<b>766.32</b>		
<u>Chohon</u>					
Chohon	Non-departmental	Refund Check	0.34	134327	10/05/2017
Chohon	Non-departmental	Refund Check	0.09	134327	10/05/2017
Chohon	Non-departmental	Refund Check	0.05	134327	10/05/2017
Chohon	Non-departmental	Refund Check	0.13	134327	10/05/2017
		<b>Total for Chohon</b>	<b>0.61</b>		
<u>Christenson</u>					
Christenson	Crime Control & Investigation	Safety Eyewear Reimbursement-Police Dept	300.00	0	09/27/2017
		<b>Total for Christenson</b>	<b>300.00</b>		

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<b><u>Christianson</u></b>					
Christianson	Non-departmental	Refund Check	0.43	134235	10/03/2017
Christianson	Non-departmental	Refund Check	0.21	134235	10/03/2017
Christianson	Non-departmental	Refund Check	0.02	134235	10/03/2017
Christianson	Non-departmental	Refund Check	0.64	134235	10/03/2017
		<b>Total for Christianson</b>	<b>1.30</b>		
<b><u>City Of Estherville</u></b>					
City Of Estherville	Crime Control & Investigation	Oct 1/17 to Oct 1/18 Tactical Vehicle & CADI GACB Heat Team	640.00	134250	10/03/2017
		<b>Total for City Of Estherville</b>	<b>640.00</b>		
<b><u>City Of Fairmont Petty Cash</u></b>					
City Of Fairmont Petty Cash	General Government Buildings	Cleaning Supplies-City Hall	14.95	134526	10/17/2017
City Of Fairmont Petty Cash	Police Administration	Mail CC Pymnt by Priority Mail	1.66	134526	10/17/2017
City Of Fairmont Petty Cash	Economic Development	Copies-Recorder's Office	2.00	134526	10/17/2017
City Of Fairmont Petty Cash	City Manager	Mail CC Pymnt by Priority Mail	1.66	134526	10/17/2017
City Of Fairmont Petty Cash	Director of Finance	Mail CC Pymnt by Priority Mail	1.66	134526	10/17/2017
City Of Fairmont Petty Cash	Crime Control & Investigation	Add'l Postage Needed to Mail Large Envelope for PD	3.41	134526	10/17/2017
City Of Fairmont Petty Cash	Engineering	Wash Concrete Pot for Engineering	3.19	134526	10/17/2017
City Of Fairmont Petty Cash	Engineering	Mail CC Pymnt by Priority Mail	1.66	134526	10/17/2017
		<b>Total for City Of Fairmont Petty Cash</b>	<b>30.19</b>		
<b><u>Crysteel Truck Equipment Inc</u></b>					
Crysteel Truck Equipment Inc	Road & Bridge Equipment	Quick Drop Tailgate & Paint Street Dept	1,325.00	134403	10/10/2017
		<b>Total for Crysteel Truck Equipment Inc</b>	<b>1,325.00</b>		
<b><u>Culligan Water of Fairmont</u></b>					
Culligan Water of Fairmont	Fire Fighting	Water Coller & Bottled Water-Fire Dept	55.75	134465	10/13/2017
		<b>Total for Culligan Water of Fairmont</b>	<b>55.75</b>		
<b><u>Ditech Financial LLC</u></b>					
Ditech Financial LLC	Non-departmental	Refund Check	0.03	134236	10/03/2017
Ditech Financial LLC	Non-departmental	Refund Check	1.05	134236	10/03/2017
Ditech Financial LLC	Non-departmental	Refund Check	2.76	134236	10/03/2017
Ditech Financial LLC	Non-departmental	Refund Check	0.71	134236	10/03/2017
Ditech Financial LLC	Non-departmental	Refund Check	0.35	134236	10/03/2017
		<b>Total for Ditech Financial LLC</b>	<b>4.90</b>		
<b><u>Donnelly, Tom</u></b>					
Donnelly, Tom	Liquor Store	MMBA Regional Meeting in Austin 10/4/17 Updates on Sunday	90.95	134404	10/10/2017
		<b>Total for Donnelly, Tom</b>	<b>90.95</b>		
<b><u>Duderstadt, Jr.</u></b>					
Duderstadt, Jr.	Mayor & Council	City Council Meetings Sept 2017	125.00	134216	09/27/2017
		<b>Total for Duderstadt, Jr.</b>	<b>125.00</b>		
<b><u>Equifax Information Services, LLC</u></b>					
Equifax Information Services, LLC	City Manager	Invoice Service Fee & Subscription Fee Sept 2017	38.00	134185	09/27/2017
		<b>Total for Equifax Information Services, LLC</b>	<b>38.00</b>		
<b><u>Eric Anderson Construction, LLC</u></b>					
Eric Anderson Construction, LLC	Storm Sewer Mnt	3rd St C/B SW Corner of Park & 3rd	1,980.00	134405	10/10/2017

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<b>Total for Eric Anderson Construction, LLC</b>			<b>1,980.00</b>		
<u>Evident, Inc.</u>					
Evident, Inc.	Crime Control & Investigation	Rifle Boxes, Gun Boxes & Paper Evidence Bags	634.38	134406	10/10/2017
<b>Total for Evident, Inc.</b>			<b>634.38</b>		
<u>Fairmont Chamber of Commerce</u>					
Fairmont Chamber of Commerce	Economic Development	SMIF Funds-August 2017	2,933.55	134251	10/03/2017
Fairmont Chamber of Commerce	Economic Development	SMIF Funds-July 2017	3,398.10	134251	10/03/2017
Fairmont Chamber of Commerce	Economic Development	Visitors Guide -Breakground	215.10	134573	10/24/2017
Fairmont Chamber of Commerce	Paved Streets	Visitors Guide -Whitetail Ridge	855.00	134573	10/24/2017
<b>Total for Fairmont Chamber of Commerce</b>			<b>7,401.75</b>		
<u>Fairmont Convention &amp; Visitors B</u>					
Fairmont Convention & Visitors Bureau	Economic Development	I-90 Billboard 10/1/17 to 09/30/18	750.00	134466	10/13/2017
Fairmont Convention & Visitors Bureau	CVB	Hotel Tax Aug 2017 due in Sept 2017	18,356.11	134252	10/03/2017
Fairmont Convention & Visitors Bureau	Other General Gov't	I-90 Billboard 10/1/17 to 09/30/18	750.00	134466	10/13/2017
<b>Total for Fairmont Convention &amp; Visitors B</b>			<b>19,856.11</b>		
<u>Fairmont Fire Relief Association</u>					
Fairmont Fire Relief Association	Intergovernmental Revenues	\$70,298.58 Fire Aid & \$17,010.24 Supp Fire Aid	87,308.82	134253	10/03/2017
Fairmont Fire Relief Association	Non-departmental	Aug & Sept C Bewley Retirement	120.00	134407	10/10/2017
<b>Total for Fairmont Fire Relief Association</b>			<b>87,428.82</b>		
<u>Fairmont Ford</u>					
Fairmont Ford	Road & Bridge Equipment	4 Wheel Computer Alignment-Street Dept	80.95	134186	09/27/2017
Fairmont Ford	Parks	Tube-Park Dept	14.00	134254	10/03/2017
<b>Total for Fairmont Ford</b>			<b>94.95</b>		
<u>Fairmont Rotary Club</u>					
Fairmont Rotary Club	Economic Development	Oct to Dec Quarterly Dues L Preuss	122.75	134408	10/10/2017
Fairmont Rotary Club	Director of Finance	Oct to Dec Quarterly Dues P Hoye	122.75	134408	10/10/2017
<b>Total for Fairmont Rotary Club</b>			<b>245.50</b>		
<u>Fairmont True Value</u>					
Fairmont True Value	Parks	Garden Weasel-Park Dept	26.99	134255	10/03/2017
Fairmont True Value	Parks	Fertilizer Spikes-Park Dept	32.97	134255	10/03/2017
Fairmont True Value	Parks	Fertilizer Spikes-Park Dept	32.97	134255	10/03/2017
Fairmont True Value	Parks	Fertilizer Spikes-Park Dept	11.99	134255	10/03/2017
Fairmont True Value	Parks	Cleaning Supplies-Park Dept	11.07	134409	10/10/2017
Fairmont True Value	Parks	Fertilizer Spikes-Park Dept	32.97	134409	10/10/2017
Fairmont True Value	Parks	Bit Axe-Park Dept	29.99	134409	10/10/2017
<b>Total for Fairmont True Value</b>			<b>178.95</b>		
<u>Fastenal Company</u>					
Fastenal Company	Central Garage	Shop Supplies-City Shop	24.06	134527	10/17/2017
Fastenal Company	Central Garage	Shop Supplies-City Shop	12.68	134410	10/10/2017
Fastenal Company	Central Garage	Shop Supplies-City Shop	14.76	134410	10/10/2017
Fastenal Company	Central Garage	Shop Supplies-City Shop	58.32	134410	10/10/2017
Fastenal Company	Central Garage	Cable Ties-City Shop	12.47	134187	09/27/2017
Fastenal Company	Parks	Equipment Parts-Park Dept	15.18	134527	10/17/2017



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Fastenal Company	Parks	Shop Supplies-Park Dept	19.36	134410	10/10/2017
		<b>Total for Fastenal Company</b>	<b>156.83</b>		
<b><u>Federal Signal Corporation</u></b>					
Federal Signal Corporation	Civil Defense	Charger Assembly, 13VDC Civil Defense Siren	190.54	134188	09/27/2017
Federal Signal Corporation	Civil Defense	DC Battery Charger- Civil Defense Siren	598.00	134188	09/27/2017
Federal Signal Corporation	Civil Defense	DC Battery Charger, 48V UPG Kit- Civil Defense Siren	598.00	134188	09/27/2017
		<b>Total for Federal Signal Corporation</b>	<b>1,386.54</b>		
<b><u>Federated Rural Electric Associat</u></b>					
Federated Rural Electric Association	Airport	Electric Utilities 08/27 to 09/26/17 Airport	28.08	134256	10/03/2017
		<b>Total for Federated Rural Electric Associat</b>	<b>28.08</b>		
<b><u>Fire Protection Services, Inc.</u></b>					
Fire Protection Services, Inc.	Building Inspection	Review Shop Drawings & Calculations for Fmt Foods Sprinkler S	1,050.66	134467	10/13/2017
		<b>Total for Fire Protection Services, Inc.</b>	<b>1,050.66</b>		
<b><u>Fleet &amp; Farm Supply</u></b>					
Fleet & Farm Supply	General Government Buildings	Hose & Fitting-Senior Center	5.59	134411	10/10/2017
Fleet & Farm Supply	Library	3 LED Lights-Library	29.97	134411	10/10/2017
Fleet & Farm Supply	Paved Streets	Cement Primer & Couplers-Street Dept	8.95	134411	10/10/2017
Fleet & Farm Supply	Parks	Paint Brushes-Park Dept	26.27	134411	10/10/2017
Fleet & Farm Supply	Parks	Sprinkler-Park Dept	32.99	134411	10/10/2017
Fleet & Farm Supply	Parks	Clasp, Paint Rollers & Liners-Park Dept	24.24	134411	10/10/2017
Fleet & Farm Supply	Aquatic Park	Paint Brushes-Aquatic Park	60.24	134411	10/10/2017
Fleet & Farm Supply	Liquor Store	Cleaning Supplies-Liquor Store	53.61	134411	10/10/2017
Fleet & Farm Supply	Airport	Gloves & Replacement Nozzle-Airport	18.78	134411	10/10/2017
Fleet & Farm Supply	Airport	Cable Ends-Airport	3.00	134411	10/10/2017
		<b>Total for Fleet &amp; Farm Supply</b>	<b>263.64</b>		
<b><u>Fleet Services Division</u></b>					
Fleet Services Division	Crime Control & Investigation	Police Vehicle Leases Aug 2017	3,744.49	134217	09/27/2017
		<b>Total for Fleet Services Division</b>	<b>3,744.49</b>		
<b><u>Forney, L.P.</u></b>					
Forney, L.P.	Engineering	Gauge, Press-Aire Meter	117.50	134549	10/18/2017
		<b>Total for Forney, L.P.</b>	<b>117.50</b>		
<b><u>Free</u></b>					
Free	Non-departmental	Refund Check	0.65	134237	10/03/2017
Free	Non-departmental	Refund Check	0.07	134237	10/03/2017
Free	Non-departmental	Refund Check	1.98	134237	10/03/2017
Free	Non-departmental	Refund Check	1.32	134237	10/03/2017
		<b>Total for Free</b>	<b>4.02</b>		
<b><u>Frontier Communications</u></b>					
Frontier Communications	Recording & Reporting	Monthly Telephone10/1 to 10/31/17	78.32	134468	10/13/2017
Frontier Communications	City Attorney	Monthly Telephone10/1 to 10/31/17	65.27	134468	10/13/2017
Frontier Communications	Planning & Zoning	Monthly Telephone10/1 to 10/31/17	65.27	134468	10/13/2017
Frontier Communications	Economic Development	Monthly Telephone10/1 to 10/31/17	52.21	134468	10/13/2017
Frontier Communications	City Manager	Monthly Telephone10/1 to 10/31/17	169.69	134468	10/13/2017

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Frontier Communications	Director of Finance	Monthly Telephone10/1 to 10/31/17	65.27	134468	10/13/2017
Frontier Communications	Engineering	Monthly Telephone10/1 to 10/31/17	169.69	134468	10/13/2017
Frontier Communications	Liquor Store	Monthly Telephone10/1 to 10/31/17	158.38	134468	10/13/2017
Frontier Communications	Airport	10/07 to 11/06/17 Monthly Telephone	195.04	134574	10/24/2017
Frontier Communications	Airport	Monthly Telephone10/1 to 10/31/17	79.95	134468	10/13/2017
Frontier Communications	Airport	Monthly Telephone10/1 to 10/31/17	39.16	134468	10/13/2017
Frontier Communications	Animal Control	Monthly Telephone10/1 to 10/31/17	132.19	134468	10/13/2017
Frontier Communications	Paved Streets	Monthly Telephone10/1 to 10/31/17	78.28	134468	10/13/2017
Frontier Communications	Paved Streets	Monthly Telephone10/1 to 10/31/17	76.94	134468	10/13/2017
Frontier Communications	Parks	Monthly Telephone10/1 to 10/31/17	46.30	134468	10/13/2017
Frontier Communications	Parks	Monthly Telephone10/1 to 10/31/17	39.16	134468	10/13/2017
Frontier Communications	Crime Control & Investigation	Monthly Telephone10/1 to 10/31/17	39.16	134468	10/13/2017
Frontier Communications	Fire Fighting	Monthly Telephone10/1 to 10/31/17	26.11	134468	10/13/2017
Frontier Communications	Fire Fighting	Monthly Telephone10/1 to 10/31/17	41.80	134468	10/13/2017
Frontier Communications	Fire Fighting	Monthly Telephone10/1 to 10/31/17	44.81	134468	10/13/2017
Frontier Communications	Building Inspection	Monthly Telephone10/1 to 10/31/17	65.27	134468	10/13/2017
Frontier Communications	Central Garage	Monthly Telephone10/1 to 10/31/17	26.11	134468	10/13/2017
Frontier Communications	Library	Oct 2017 Telephone Service-Library	484.51	134528	10/17/2017
		<b>Total for Frontier Communications</b>	<b>2,238.89</b>		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	\$550 Local Access & \$50 for Boxcast Membership Oct 2017	600.00	134257	10/03/2017
		<b>Total for Gemini Studios</b>	<b>600.00</b>		
<u>Gillette Pepsi Companies Inc.</u>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	142.07	134336	10/05/2017
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	154.30	134336	10/05/2017
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	202.60	134336	10/05/2017
		<b>Total for Gillette Pepsi Companies Inc.</b>	<b>498.97</b>		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Central Garage	Spiral Flute Taper Reamer-City Shop	89.95	134258	10/03/2017
GMS Industrial Supplies, Inc.	Central Garage	NC Grade 8 Hex Tap Bolt ZY	21.50	134258	10/03/2017
GMS Industrial Supplies, Inc.	Central Garage	Light Grey Primer	53.94	134550	10/18/2017
		<b>Total for GMS Industrial Supplies, Inc.</b>	<b>165.39</b>		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	Monthly License & Warranty	70.00	134412	10/10/2017
		<b>Total for GMS, Inc.</b>	<b>70.00</b>		
<u>Graham Tire Company</u>					
Graham Tire Company	Road & Bridge Equipment	Tires-Mount & Balance Street Dept	641.28	134551	10/18/2017
Graham Tire Company	Road & Bridge Equipment	Repiar Left Front & Rear Tires-Street Dept	271.50	134189	09/27/2017
		<b>Total for Graham Tire Company</b>	<b>912.78</b>		
<u>Green Care</u>					
Green Care	Parks	Irrigation System Service-Winnebago Softball Complex	132.00	134552	10/18/2017
		<b>Total for Green Care</b>	<b>132.00</b>		
<u>Hancock Concrete Products Co..l</u>					

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Hancock Concrete Products Co., Inc.	Storm Sewer Mnt	Adjusting Rings, Base Slab, Catch Basin & Joint Mastic-Storm S	5,188.51	134259	10/03/2017
		<b>Total for Hancock Concrete Products Co., I</b>	<b>5,188.51</b>		
<b><u>Harrison Truck Centers</u></b>					
Harrison Truck Centers	Central Garage	4" Red Lamp-City Shop	10.08	134190	09/27/2017
Harrison Truck Centers	Central Garage	Fire Extinguisher-City Shop	64.83	134190	09/27/2017
Harrison Truck Centers	Road & Bridge Equipment	Syn ATF TES295 Bucket-Street Dept	174.80	134413	10/10/2017
Harrison Truck Centers	Road & Bridge Equipment	Delvac Syn ATF-1 Gal Street Dept	-221.40	134413	10/10/2017
Harrison Truck Centers	Road & Bridge Equipment	Delvac Syn ATF-1 Gal & Air Cartridge Street Dept	307.44	134413	10/10/2017
Harrison Truck Centers	Road & Bridge Equipment	Tail light Street Dept	30.20	134553	10/18/2017
		<b>Total for Harrison Truck Centers</b>	<b>365.95</b>		
<b><u>Hefty Seed Company</u></b>					
Hefty Seed Company	Parks	Grass Seed Park Dept	1,100.00	134260	10/03/2017
		<b>Total for Hefty Seed Company</b>	<b>1,100.00</b>		
<b><u>Hertzke Constr.</u></b>					
Hertzke Constr.	Parks	Park Dept Repairs 8/23, 9/7,9/27 & 9/28/17	729.18	134414	10/10/2017
		<b>Total for Hertzke Constr.</b>	<b>729.18</b>		
<b><u>Hinz &amp; Hinz</u></b>					
Hinz & Hinz	Incubator Building	Incubator Bldg Rafters	1,700.00	134469	10/13/2017
		<b>Total for Hinz &amp; Hinz</b>	<b>1,700.00</b>		
<b><u>Holtmeier Construction</u></b>					
Holtmeier Construction	Paved Streets	Pay Estimate #6 2016-C Improvements	6,650.00	134529	10/17/2017
Holtmeier Construction	Paved Streets	Pay Estimate #1 Margaret St 123-112-001	53,398.03	134529	10/17/2017
		<b>Total for Holtmeier Construction</b>	<b>60,048.03</b>		
<b><u>Holz</u></b>					
Holz	Non-departmental	Refund Check	3.48	134213	09/27/2017
Holz	Non-departmental	Refund Check	0.88	134213	09/27/2017
Holz	Non-departmental	Refund Check	0.44	134213	09/27/2017
Holz	Non-departmental	Refund Check	0.04	134213	09/27/2017
Holz	Non-departmental	Refund Check	1.32	134213	09/27/2017
		<b>Total for Holz</b>	<b>6.16</b>		
<b><u>Hometown Sanitation Services, LI</u></b>					
Hometown Sanitation Services, LLC	SMEC Building	Oct 2017 Refuse Removal-SMEC	104.99	134261	10/03/2017
Hometown Sanitation Services, LLC	Liquor Store	Oct 2017 Refuse Removal-Liquor Store	40.00	134261	10/03/2017
		<b>Total for Hometown Sanitation Services, LI</b>	<b>144.99</b>		
<b><u>Humana</u></b>					
Humana	Health Insurance	Oct 2017 Premiums	338.40	1877	10/16/2017
		<b>Total for Humana</b>	<b>338.40</b>		
<b><u>Humpal</u></b>					
Humpal	City Manager	09/19 to 10/11/17 Expenses	34.73	0	10/17/2017
Humpal	City Manager	Cell Phone Oct 2017	110.00	0	10/17/2017
		<b>Total for Humpal</b>	<b>144.73</b>		
<b><u>Indian Island Winery</u></b>					
Indian Island Winery	Liquor - Mdse for Resale	Wine	318.24	134554	10/18/2017

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		<b>Total for</b>	<b>Indian Island Winery</b>	<b>318.24</b>	
<b><u>Innovative Credit Solutions</u></b>					
Innovative Credit Solutions	Police Administration	Credit Report 3 Part Time Officers	45.00	134530	10/17/2017
		<b>Total for</b>	<b>Innovative Credit Solutions</b>	<b>45.00</b>	
<b><u>Insight Public Sector, Inc</u></b>					
Insight Public Sector, Inc	Crime Control & Investigation	State of MN-Computer Hardware, Software & Service	494.40	134218	09/27/2017
Insight Public Sector, Inc	Crime Control & Investigation	Office Dock with US AC Adapter-Police Dept	576.80	134415	10/10/2017
		<b>Total for</b>	<b>Insight Public Sector, Inc</b>	<b>1,071.20</b>	
<b><u>International Economic Developm</u></b>					
International Economic Development Council	Economic Development	IEDC Membership 01/01 to 12/31/18	185.00	134470	10/13/2017
International Economic Development Council	City Manager	IEDC Membership 01/01 to 12/31/18	420.00	134470	10/13/2017
		<b>Total for</b>	<b>International Economic Developm</b>	<b>605.00</b>	
<b><u>J. H. Larson</u></b>					
J. H. Larson	General Government Buildings	Lights Upstairs City Hall	179.12	134191	09/27/2017
J. H. Larson	Library	Flourescent Bulbs-Library	29.92	134531	10/17/2017
J. H. Larson	Library	Weatherproof In-Use Clear Plastic Cover-Library	17.33	134531	10/17/2017
J. H. Larson	Airport	Weatherproof Electrical Box Cover-Airport	3.36	134262	10/03/2017
		<b>Total for</b>	<b>J. H. Larson</b>	<b>229.73</b>	
<b><u>Jackson County Sheriff's Office</u></b>					
Jackson County Sheriff's Office	Crime Control & Investigation	Sept Fuel for HEAT Team Bus 09/21/17	57.00	134416	10/10/2017
		<b>Total for</b>	<b>Jackson County Sheriff's Office</b>	<b>57.00</b>	
<b><u>Jama</u></b>					
Jama	Non-departmental	Refund Check	0.13	134328	10/05/2017
Jama	Non-departmental	Refund Check	0.07	134328	10/05/2017
Jama	Non-departmental	Refund Check	0.21	134328	10/05/2017
		<b>Total for</b>	<b>Jama</b>	<b>0.41</b>	
<b><u>Jetter Clean, Inc.</u></b>					
Jetter Clean, Inc.	Parks	Clean Fllor Drain from Basement to Fernco Access Lincoln Park	159.00	134471	10/13/2017
		<b>Total for</b>	<b>Jetter Clean, Inc.</b>	<b>159.00</b>	
<b><u>JJ Taylor Dist Of Mn</u></b>					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	700.02	134337	10/05/2017
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	134337	10/05/2017
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	150.65	134555	10/18/2017
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	134555	10/18/2017
		<b>Total for</b>	<b>JJ Taylor Dist Of Mn</b>	<b>856.67</b>	
<b><u>John Deere Financial</u></b>					
John Deere Financial	Parks	Repair Park Mower B	42.75	134192	09/27/2017
		<b>Total for</b>	<b>John Deere Financial</b>	<b>42.75</b>	
<b><u>Johnson Brothers Liquor</u></b>					
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine	4,703.93	134556	10/18/2017
Johnson Brothers Liquor	Liquor - Mdse for Resale	Beer	73.80	134556	10/18/2017
Johnson Brothers Liquor	Liquor - Mdse for Resale	Misc Merchandise for Resale	36.00	134556	10/18/2017
Johnson Brothers Liquor	Liquor - Mdse for Resale	Freight	428.41	134556	10/18/2017

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Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor	13,266.20	134556	10/18/2017
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor	12,543.23	134338	10/05/2017
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine	4,094.10	134338	10/05/2017
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix	143.00	134338	10/05/2017
Johnson Brothers Liquor	Liquor - Mdse for Resale	Freight	377.15	134338	10/05/2017
		<b>Total for Johnson Brothers Liquor</b>	<b>35,665.82</b>		
<b><u>Kadrmass, Lee &amp; Jackson, Inc.</u></b>					
Kadrmass, Lee & Jackson, Inc.	Airport	Reconstruct/Rehab Hangar-Airport Services thru 09/02/17	1,541.91	134532	10/17/2017
Kadrmass, Lee & Jackson, Inc.	Airport	Reconstruct/Rehab Hangar-Airport Services thru 09/30/17	1,578.99	134532	10/17/2017
		<b>Total for Kadrmass, Lee &amp; Jackson, Inc.</b>	<b>3,120.90</b>		
<b><u>Kastning, Bryan</u></b>					
Kastning, Bryan	Fire Fighting	Ship Face Pieces to MES for Firmware Upgrade 09/14/17	17.25	0	09/27/2017
		<b>Total for Kastning, Bryan</b>	<b>17.25</b>		
<b><u>Kelly</u></b>					
Kelly	Crime Control & Investigation	Traffic Vest for Crossing Guards	175.91	0	09/27/2017
Kelly	Crime Control & Investigation	Meth Testing Kits-Police Dept	417.56	0	09/27/2017
		<b>Total for Kelly</b>	<b>593.47</b>		
<b><u>KEYC</u></b>					
KEYC	Economic Development	Script Writing, Location Shooting & Graphic Prep	5,500.00	134309	10/03/2017
		<b>Total for KEYC</b>	<b>5,500.00</b>		
<b><u>Knuth</u></b>					
Knuth	Non-departmental	Refund Check	1.30	134417	10/10/2017
Knuth	Non-departmental	Refund Check	0.04	134417	10/10/2017
Knuth	Non-departmental	Refund Check	0.86	134417	10/10/2017
Knuth	Non-departmental	Refund Check	0.44	134417	10/10/2017
		<b>Total for Knuth</b>	<b>2.64</b>		
<b><u>Kotewa</u></b>					
Kotewa	Crime Control & Investigation	AMEM Conf-Training for Emergency Mgmt 09/17 to 09/20/17	884.05	0	09/27/2017
		<b>Total for Kotewa</b>	<b>884.05</b>		
<b><u>Landscaping Plus Inc</u></b>					
Landscaping Plus Inc	Poetter's Circle	Sept 2017 Lawn Care-Poetter Circle	1,875.00	134418	10/10/2017
Landscaping Plus Inc	Burton Lane	Sept 2017 Lawn Care-Burton Lane	1,180.00	134418	10/10/2017
		<b>Total for Landscaping Plus Inc</b>	<b>3,055.00</b>		
<b><u>Landwehr Construction, Inc.</u></b>					
Landwehr Construction, Inc.	Airport	Pay Estimate 3-Final KLJ#14512515100	35,825.31	134419	10/10/2017
		<b>Total for Landwehr Construction, Inc.</b>	<b>35,825.31</b>		
<b><u>Larson</u></b>					
Larson	Non-departmental	Refund Check	0.03	134238	10/03/2017
Larson	Non-departmental	Refund Check	0.91	134238	10/03/2017
Larson	Non-departmental	Refund Check	2.40	134238	10/03/2017
Larson	Non-departmental	Refund Check	0.60	134238	10/03/2017
Larson	Non-departmental	Refund Check	0.30	134238	10/03/2017
		<b>Total for Larson</b>	<b>4.24</b>		

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<b><u>Lawn Solutions</u></b>					
Lawn Solutions	SMEC Building	Oct 2017 SMEC Lawn Care	430.00	134263	10/03/2017
		<b>Total for Lawn Solutions</b>	<b>430.00</b>		
<b><u>League Of Mn Cities</u></b>					
League Of Mn Cities	Data Processing	Acrobat Professional Annual Pymt for 3 Years Photoshop, Proc fi	699.00	134575	10/24/2017
		<b>Total for League Of Mn Cities</b>	<b>699.00</b>		
<b><u>Locher Bros. Inc</u></b>					
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	6,822.50	134557	10/18/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	2,055.80	134557	10/18/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	6,904.70	134557	10/18/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	1,896.95	134557	10/18/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	2,643.45	134339	10/05/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	9,520.81	134339	10/05/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	3.95	134339	10/05/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	78.00	134339	10/05/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	5,656.35	134339	10/05/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	5,519.10	134339	10/05/2017
		<b>Total for Locher Bros. Inc</b>	<b>41,101.61</b>		
<b><u>Mankato/Fairmont Fire &amp; Safety</u></b>					
Mankato/Fairmont Fire & Safety	General Government Buildings	Hockey Arena Fire Extinguisher Inspections/Service	145.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	General Government Buildings	Senior Center Fire Extinguisher Inspections/Service	40.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	General Government Buildings	City Hall Fire Extinguisher Inspections/Service	241.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	Poetter's Circle	Poetter Circle Fire Extinguisher Inspections/Service	206.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	Fire Fighting	Annual Fire Extinguisher Inspection & Service Fire Dept	252.00	134533	10/17/2017
Mankato/Fairmont Fire & Safety	Burton Lane	Poetter Circle Fire Extinguisher Inspections/Service	206.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	SMEC Building	Annual Fire Extinguisher Inspection SMEC	55.00	134533	10/17/2017
Mankato/Fairmont Fire & Safety	Liquor Store	Liquor Store Fire Extinguisher Inspections/Service	40.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	Airport	Airport Fire Extinguisher Inspections/Service	484.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	Animal Control	Humane Society Fire Extinguisher Inspections/Service	40.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	Paved Streets	Annual Fire Extinguisher Inspection Street Dept	348.00	134533	10/17/2017
Mankato/Fairmont Fire & Safety	Paved Streets	Service Fire Extinguishers Street Dept	76.00	134533	10/17/2017
Mankato/Fairmont Fire & Safety	Parks	Park Dept Fire Extinguisher Inspections/Service	404.00	134472	10/13/2017
Mankato/Fairmont Fire & Safety	Incubator Building	Annual Fire Extinguisher Inspection Incubator Bldg	40.00	134533	10/17/2017
		<b>Total for Mankato/Fairmont Fire &amp; Safety</b>	<b>2,577.00</b>		
<b><u>Martin County Attorney's</u></b>					
Martin County Attorney's	Sale of Assets	Sale of Forfeiture Vehicle FMP15-9517	61.50	134473	10/13/2017
Martin County Attorney's	Sale of Assets	Sale of Forfeiture Vehicle FMP15-3359	20.52	134473	10/13/2017
		<b>Total for Martin County Attorney's</b>	<b>82.02</b>		
<b><u>Martin County Auditor</u></b>					
Martin County Auditor	Crime Control & Investigation	Frontier Phone Bill-Police Dept Oct 2017	425.93	134474	10/13/2017
Martin County Auditor	Crime Control & Investigation	Oct 2017 Rental of Security Bldg	4,014.75	134264	10/03/2017
		<b>Total for Martin County Auditor</b>	<b>4,440.68</b>		
<b><u>Martin County District Court</u></b>					

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Martin County District Court	Crime Control & Investigation	Court File#46-CO-17-26	75.00	134558	10/18/2017
		<b>Total for Martin County District Court</b>	<b>75.00</b>		
<b><u>Martin County Highway Dept</u></b>					
Martin County Highway Dept	Fire Fighting	Sept Fuel Used	200.19	134310	10/03/2017
Martin County Highway Dept	Building Inspection	Sept Fuel Used	71.82	134310	10/03/2017
Martin County Highway Dept	Storm Sewer Mnt	Sept Fuel Used	587.81	134310	10/03/2017
Martin County Highway Dept	Other General Gov't	Sept Fuel Used	24.90	134310	10/03/2017
Martin County Highway Dept	Animal Control	Sept Fuel Used	109.78	134310	10/03/2017
Martin County Highway Dept	Paved Streets	Sept Fuel Used	1,644.98	134310	10/03/2017
Martin County Highway Dept	Parks	Sept Fuel Used	1,714.31	134310	10/03/2017
Martin County Highway Dept	Crime Control & Investigation	Sept Fuel Used	2,072.92	134310	10/03/2017
Martin County Highway Dept	Engineering	Sept Fuel Used	76.14	134310	10/03/2017
Martin County Highway Dept	Garbage Collection	Sept Fuel Used	133.41	134310	10/03/2017
Martin County Highway Dept	Airport	Sept Fuel Used	46.36	134310	10/03/2017
		<b>Total for Martin County Highway Dept</b>	<b>6,682.62</b>		
<b><u>Martin County Ready Mix</u></b>					
Martin County Ready Mix	Parks	Ward Park Playground Swings	250.00	134420	10/10/2017
		<b>Total for Martin County Ready Mix</b>	<b>250.00</b>		
<b><u>Martin County Recorder</u></b>					
Martin County Recorder	City Attorney	Misc Fee for Copies-City Atty	17.00	134421	10/10/2017
Martin County Recorder	Planning & Zoning	Recording Fee for a Development Agreement for Scott Unke	46.00	134421	10/10/2017
		<b>Total for Martin County Recorder</b>	<b>63.00</b>		
<b><u>Martin County Solid Waste</u></b>					
Martin County Solid Waste	Garbage Collection	2017 Electronic & Appliances-City Wide Cleanup	4,701.00	134193	09/27/2017
		<b>Total for Martin County Solid Waste</b>	<b>4,701.00</b>		
<b><u>Martin County Star</u></b>					
Martin County Star	Liquor Store	Advertising-Liquor Store	170.00	134340	10/05/2017
		<b>Total for Martin County Star</b>	<b>170.00</b>		
<b><u>Martin Soil &amp; Water Conservation</u></b>					
Martin Soil & Water Conservation District	Economic Development	Wetland Banking Site-Spraying	551.25	134534	10/17/2017
		<b>Total for Martin Soil &amp; Water Conservation</b>	<b>551.25</b>		
<b><u>Martin-Mcallister Consulting Psyc</u></b>					
Martin-Mcallister Consulting Psychologists, Ir	Crime Control & Investigation	Public Safety Assessment	500.00	134422	10/10/2017
		<b>Total for Martin-Mcallister Consulting Psyc</b>	<b>500.00</b>		
<b><u>Mayo Clinic Health System - Mank</u></b>					
Mayo Clinic Health System - Mankato	Fire Fighting	Fairmont Fire Dept Physicals	2,574.00	134535	10/17/2017
		<b>Total for Mayo Clinic Health System - Mank</b>	<b>2,574.00</b>		
<b><u>Mayo Clinic Health System Fairm</u></b>					
Mayo Clinic Health System Fairmont	Fire Fighting	Fire Dept Physical	1,124.00	134194	09/27/2017
		<b>Total for Mayo Clinic Health System Fairm</b>	<b>1,124.00</b>		
<b><u>Meester Machine Works</u></b>					
Meester Machine Works	Paved Streets	1 x 1/8 Flat-Street Dept	10.50	134195	09/27/2017
Meester Machine Works	Road & Bridge Equipment	Plate & Shearing Chg-Street Dept	60.60	134312	10/03/2017

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Meester Machine Works	Airport	36ft Angle & 8ft Angle-Airport	73.75	134195	09/27/2017
Meester Machine Works	Airport	1 1/2 Angle-Airport	32.40	134195	09/27/2017
		<b>Total for Meester Machine Works</b>	<b>177.25</b>		
<u>Metro Sales Inc.</u>					
Metro Sales Inc.	Police Administration	06/30 to 09/29 Usage & 09/30 to 12/29/17 Base Copier-PD	174.15	134265	10/03/2017
		<b>Total for Metro Sales Inc.</b>	<b>174.15</b>		
<u>Meyeraan</u>					
Meyeraan	Urban Redevelopment & Housing	Materials for Sandra Malo Job	5,183.00	134475	10/13/2017
Meyeraan	Urban Redevelopment & Housing	Materials for Jean Lutz Job	6,000.00	134475	10/13/2017
		<b>Total for Meyeraan</b>	<b>11,183.00</b>		
<u>Midco</u>					
Midco	Data Processing	Internet Circuit Oct 2017	338.00	134423	10/10/2017
		<b>Total for Midco</b>	<b>338.00</b>		
<u>Mills &amp; Miller, Inc.</u>					
Mills & Miller, Inc.	Ice & Snow Removal	Deicing Salt-Snow & Ice	1,794.10	134266	10/03/2017
		<b>Total for Mills &amp; Miller, Inc.</b>	<b>1,794.10</b>		
<u>Minn Municipal Utilities Associati</u>					
Minn Municipal Utilities Association	Workers Comp	Safety program Oct, Nov, Dec	10,225.00	134454	10/11/2017
		<b>Total for Minn Municipal Utilities Associati</b>	<b>10,225.00</b>		
<u>Minnesota Elevator, Inc</u>					
Minnesota Elevator, Inc	General Government Buildings	October 2017 Monthly Elevator Service-City Hall	133.22	134476	10/13/2017
Minnesota Elevator, Inc	Library	Oct-Nov Bi-Monthly Elevator Service-Library	143.01	134536	10/17/2017
		<b>Total for Minnesota Elevator, Inc</b>	<b>276.23</b>		
<u>MN Dept Of Commerce</u>					
MN Dept Of Commerce	Non-departmental	Unclaimed Property Daniel Peterson	0.41	134477	10/13/2017
MN Dept Of Commerce	Non-departmental	Unclaimed Property Daniel Peterson	0.21	134477	10/13/2017
		<b>Total for MN Dept Of Commerce</b>	<b>0.62</b>		
<u>MN Dept of Labor &amp; Indus</u>					
MN Dept of Labor & Indus	Central Garage	Pressure Vessels 417 E Margaret St City Shop	30.00	134559	10/18/2017
MN Dept of Labor & Indus	SMEC Building	Boilers- SMEC	20.00	134559	10/18/2017
MN Dept of Labor & Indus	Non-departmental	Quarterly Bldg Permit Surcharge July thru Sept 2017	2,338.01	134424	10/10/2017
		<b>Total for MN Dept of Labor &amp; Indus</b>	<b>2,388.01</b>		
<u>MN Energy Resources Corp.</u>					
MN Energy Resources Corp.	General Government Buildings	09/07 to 10/06/17 Gas Utilities-Senior Center	54.69	134478	10/13/2017
MN Energy Resources Corp.	Fire Fighting	09/01 to 10/02/17 Gas Utilities-Fmt Fire Station	56.03	134478	10/13/2017
MN Energy Resources Corp.	Library	Gas Utilities 08/19 to 09/19/17 Library	988.14	134196	09/27/2017
MN Energy Resources Corp.	Parks	09/07 to 10/06/17 Gas Utilities-Lincoln Park Shelter	18.00	134478	10/13/2017
		<b>Total for MN Energy Resources Corp.</b>	<b>1,116.86</b>		
<u>MN Fall Expo</u>					
MN Fall Expo	Central Garage	MN Fall Maintenance Expo 2017 R Martin & T Barnes	50.00	134267	10/03/2017
		<b>Total for MN Fall Expo</b>	<b>50.00</b>		
<u>Monsen, Patricia</u>					
Monsen, Patricia	Recording & Reporting	City Clerk Continuing Ed Owatonna, MN 09/20 to 09/22/17	143.78	0	09/27/2017



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		<b>Total for Monsen, Patricia</b>	<b>143.78</b>		
<b><u>MRCI</u></b>					
MRCI	SMEC Building	June 2017 Service-SMEC	473.00	134425	10/10/2017
MRCI	SMEC Building	August 2017 Services	536.25	134197	09/27/2017
		<b>Total for MRCI</b>	<b>1,009.25</b>		
<b><u>Municipal Emergency Services De</u></b>					
Municipal Emergency Services Depository Ac	Fire Fighting	Globe Alterations/Repair-Reaction Pant Reinforce Shell	96.79	134198	09/27/2017
		<b>Total for Municipal Emergency Services De</b>	<b>96.79</b>		
<b><u>My Park Supply, LLC</u></b>					
My Park Supply, LLC	Aquatic Park	Slide for Kiddie Pool at Aquatic Park	7,135.50	134199	09/27/2017
		<b>Total for My Park Supply, LLC</b>	<b>7,135.50</b>		
<b><u>Napa Auto Fairmont</u></b>					
Napa Auto Fairmont	Crime Control & Investigation	Oil & Air Filter-Police Dept	6.44	134479	10/13/2017
Napa Auto Fairmont	Fire Fighting	Filters-Fire Dept	110.02	134479	10/13/2017
Napa Auto Fairmont	Central Garage	Super Clean Degreaser, Lamp Bulbs-City Shop	381.14	134479	10/13/2017
Napa Auto Fairmont	Road & Bridge Equipment	Filters-Street Dept	34.65	134479	10/13/2017
Napa Auto Fairmont	Road & Bridge Equipment	Trailer Hitch-Street Dept	142.47	134479	10/13/2017
Napa Auto Fairmont	Road & Bridge Equipment	Air Filter-Street Dept	18.18	134479	10/13/2017
Napa Auto Fairmont	Parks	Filters-Park Dept	15.94	134479	10/13/2017
Napa Auto Fairmont	Airport	Fuel & Oil Filter-Airport	7.37	134479	10/13/2017
Napa Auto Fairmont	Airport	Rags In A Box & Brake Cleaner-Airport	53.46	134479	10/13/2017
		<b>Total for Napa Auto Fairmont</b>	<b>769.67</b>		
<b><u>Northdale Construction, Inc.</u></b>					
Northdale Construction, Inc.	Paved Streets	2017-B Improvements Pay Estimate #2	169,533.81	134537	10/17/2017
		<b>Total for Northdale Construction, Inc.</b>	<b>169,533.81</b>		
<b><u>O'Reilly Auto Parts</u></b>					
O'Reilly Auto Parts	Fire Fighting	Floor Dry-Fire Hall	59.92	134426	10/10/2017
O'Reilly Auto Parts	Paved Streets	Power Outlet	29.99	134268	10/03/2017
O'Reilly Auto Parts	Road & Bridge Equipment	Splash Guard	29.99	134560	10/18/2017
O'Reilly Auto Parts	Road & Bridge Equipment	Mud Flaps-Street Dept	29.99	134200	09/27/2017
O'Reilly Auto Parts	Road & Bridge Equipment	Tail Light-Street Dept	6.39	134200	09/27/2017
O'Reilly Auto Parts	Airport	Shift Cable, Mirror Glue Kit & Wiper Blades-Airport	93.78	134200	09/27/2017
		<b>Total for O'Reilly Auto Parts</b>	<b>250.06</b>		
<b><u>Okoboji Police Department</u></b>					
Okoboji Police Department	Crime Control & Investigation	Ammunition-HEAT Team	1,831.05	134219	09/27/2017
		<b>Total for Okoboji Police Department</b>	<b>1,831.05</b>		
<b><u>Olson Rentals, Inc.</u></b>					
Olson Rentals, Inc.	Parks	Auger Rental	64.20	134269	10/03/2017
		<b>Total for Olson Rentals, Inc.</b>	<b>64.20</b>		
<b><u>Olympic Fire Protection</u></b>					
Olympic Fire Protection	General Government Buildings	Wet Pipe & Dry Pipe Sprinkler Systems-City Hall	650.00	134201	09/27/2017
		<b>Total for Olympic Fire Protection</b>	<b>650.00</b>		
<b><u>Paine</u></b>					

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Paine	Crime Control & Investigation	Holster, Glove Pouchs, EMT Pouch, Handcuff Case	344.26	134427	10/10/2017
Paine	Crime Control & Investigation	Holster, Flashlight & Belts	266.63	134427	10/10/2017
		<b>Total for Paine</b>	<b>610.89</b>		
<b><u>Paul Revere Life Ins Co</u></b>					
Paul Revere Life Ins Co	City Attorney	Disability Income E. Bloomquist Policy#010247640103	1,050.74	134202	09/27/2017
Paul Revere Life Ins Co	City Manager	Annual Disability Income Insurance Michael Humpal	1,595.53	134576	10/24/2017
		<b>Total for Paul Revere Life Ins Co</b>	<b>2,646.27</b>		
<b><u>Paustis Wine Company</u></b>					
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,387.00	134561	10/18/2017
Paustis Wine Company	Liquor - Mdse for Resale	Freight	15.00	134561	10/18/2017
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,502.02	134561	10/18/2017
Paustis Wine Company	Liquor - Mdse for Resale	Freight	20.00	134561	10/18/2017
Paustis Wine Company	Liquor - Mdse for Resale	Freight	5.25	134341	10/05/2017
Paustis Wine Company	Liquor - Mdse for Resale	Wine	-48.00	134341	10/05/2017
Paustis Wine Company	Liquor - Mdse for Resale	Freight	-2.50	134341	10/05/2017
Paustis Wine Company	Liquor - Mdse for Resale	Wine	343.00	134341	10/05/2017
		<b>Total for Paustis Wine Company</b>	<b>3,221.77</b>		
<b><u>PC Janitorial Supply</u></b>					
PC Janitorial Supply	Fire Fighting	Cleaning Supplies-Fire Dept	26.00	134203	09/27/2017
PC Janitorial Supply	Library	Cleaning Supplies-Library	24.53	134270	10/03/2017
PC Janitorial Supply	Library	Cleaning Supplies-Library	177.04	134270	10/03/2017
PC Janitorial Supply	Parks	Cleaning Supplies-Park Dept	90.31	134428	10/10/2017
PC Janitorial Supply	Parks	Cleaning Supplies-Park Dept	144.90	134270	10/03/2017
PC Janitorial Supply	Parks	Cleaning Supplies-Park Dept	197.12	134270	10/03/2017
PC Janitorial Supply	Parks	Cleaning Supplies-Park	114.01	134270	10/03/2017
PC Janitorial Supply	SMEC Building	Cleaning Supplies-Incubator Bldg	120.17	134428	10/10/2017
		<b>Total for PC Janitorial Supply</b>	<b>894.08</b>		
<b><u>Phillips Wine &amp; Spirits</u></b>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	85.48	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,512.20	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	383.60	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	18.59	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	224.50	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	478.25	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	184.35	134342	10/05/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	10,483.98	134342	10/05/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,185.05	134342	10/05/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	354.50	134342	10/05/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	8,022.30	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	130.97	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	3.52	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	227.55	134562	10/18/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	-179.00	134562	10/18/2017

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	-1.69	134562	10/18/2017
		<b>Total for Phillips Wine &amp; Spirits</b>	<b>24,114.15</b>		
<b><u>Phoenix Distributors</u></b>					
Phoenix Distributors	Crime Control & Investigation	5 New Colt Rifles & 5 New Aimpoint Optics Less Trade \$-1855.0	4,295.00	134220	09/27/2017
		<b>Total for Phoenix Distributors</b>	<b>4,295.00</b>		
<b><u>Photo Press</u></b>					
Photo Press	Engineering	Public Notice Open House	151.46	134429	10/10/2017
Photo Press	Other General Gov't	Notice Charter Commission	108.90	134429	10/10/2017
Photo Press	Paved Streets	Field PO Books	184.90	134429	10/10/2017
Photo Press	Paved Streets	Bike Trail Public Notice	54.45	134429	10/10/2017
Photo Press	Parks	Field PO Books	184.90	134429	10/10/2017
		<b>Total for Photo Press</b>	<b>684.61</b>		
<b><u>Pipestone County Sheriff</u></b>					
Pipestone County Sheriff	Crime Control & Investigation	Repairs to MRAP (Batteries, Fluids & Filters,etc..) HEAT Team	1,553.95	134221	09/27/2017
		<b>Total for Pipestone County Sheriff</b>	<b>1,553.95</b>		
<b><u>Plunkett's, Inc.</u></b>					
Plunkett's, Inc.	General Government Buildings	Oct 2017 Pest Control	340.00	134563	10/18/2017
		<b>Total for Plunkett's, Inc.</b>	<b>340.00</b>		
<b><u>Poetter</u></b>					
Poetter	Non-departmental	Refund Check	0.65	134329	10/05/2017
Poetter	Non-departmental	Refund Check	0.07	134329	10/05/2017
Poetter	Non-departmental	Refund Check	1.97	134329	10/05/2017
Poetter	Non-departmental	Refund Check	5.20	134329	10/05/2017
Poetter	Non-departmental	Refund Check	1.32	134329	10/05/2017
		<b>Total for Poetter</b>	<b>9.21</b>		
<b><u>Polk City Directories</u></b>					
Polk City Directories	Other General Gov't	City Directories	270.00	134204	09/27/2017
		<b>Total for Polk City Directories</b>	<b>270.00</b>		
<b><u>PrairieLand Solid Waste</u></b>					
PrairieLand Solid Waste	Garbage Collection	Refuse Removal Sept 2017	515.65	134271	10/03/2017
PrairieLand Solid Waste	Garbage Collection	Sept 2017 Citywide Cleanup	4,133.25	134271	10/03/2017
		<b>Total for PrairieLand Solid Waste</b>	<b>4,648.90</b>		
<b><u>Presentation College</u></b>					
Presentation College	SMEC Building	Internet Services Oct 2017	200.00	134480	10/13/2017
		<b>Total for Presentation College</b>	<b>200.00</b>		
<b><u>Preuss, Linsey</u></b>					
Preuss, Linsey	Economic Development	09/25 to 09/26/17 Ag & Animal Science Conference	202.27	0	10/03/2017
Preuss, Linsey	Economic Development	Monthly Cell Phone 09/2017	50.00	0	10/03/2017
Preuss, Linsey	Economic Development	International EDC Ann Mtg 09/17 to 09/20/17 Toronto, CA	925.89	0	09/27/2017
Preuss, Linsey	Economic Development	2017 MN Farm Tour 09/15/2017 Minneapolis,MN	949.86	0	09/27/2017
		<b>Total for Preuss, Linsey</b>	<b>2,128.02</b>		
<b><u>Profinium Inc.</u></b>					
Profinium Inc.	Poetter's Circle	Poetter Circle Interest Payment	3,583.75	134481	10/13/2017

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Profinium Inc.	Burton Lane	Burton Lane Interest Payment	358.13	134481	10/13/2017
Profinium Inc.	Non-departmental	Burton Lane Principal Payment	1,773.58	134481	10/13/2017
Profinium Inc.	Non-departmental	Poetter Circle Principal Payment	3,194.31	134481	10/13/2017
Profinium Inc.	Burton Lane	Fairmont HRA Policy Renewal 11/26/17 TO 11/26/18	2,778.00	134205	09/27/2017
		<b>Total for Profinium Inc.</b>	<b>11,687.77</b>		
<u>Prudential</u>					
Prudential	Engineering	Life Insurance-T Nemmers 10/07/17 to 10/06/18	280.00	134538	10/17/2017
		<b>Total for Prudential</b>	<b>280.00</b>		
<u>Public Utilities Commission</u>					
Public Utilities Commission	General Government Buildings	October 2017 Utilities	124.15	134577	10/24/2017
Public Utilities Commission	General Government Buildings	October 2017 Utilities	61.61	134577	10/24/2017
Public Utilities Commission	General Government Buildings	October 2017 Utilities	39.10	134577	10/24/2017
Public Utilities Commission	General Government Buildings	October 2017 Utilities	1,446.84	134577	10/24/2017
Public Utilities Commission	Lake Restoration	October 2017 Utilities	95.45	134577	10/24/2017
Public Utilities Commission	Parking Lots	October 2017 Utilities	181.41	134577	10/24/2017
Public Utilities Commission	Airport	October 2017 Utilities	2,229.66	134577	10/24/2017
Public Utilities Commission	Airport	October 2017 Utilities	935.19	134577	10/24/2017
Public Utilities Commission	Liquor Store	October 2017 Utilities	55.88	134577	10/24/2017
Public Utilities Commission	Liquor Store	October 2017 Utilities	2,115.30	134577	10/24/2017
Public Utilities Commission	Liquor Store	October 2017 Utilities	45.51	134577	10/24/2017
Public Utilities Commission	Liquor Store	October 2017 Utilities	21.06	134577	10/24/2017
Public Utilities Commission	Airport	October 2017 Utilities	119.13	134577	10/24/2017
Public Utilities Commission	Airport	October 2017 Utilities	25.62	134577	10/24/2017
Public Utilities Commission	Street Lighting	October 2017 Utilities	10,057.90	134577	10/24/2017
Public Utilities Commission	Street Lighting	October 2017 Utilities	2,320.28	134577	10/24/2017
Public Utilities Commission	Aquatic Park	October 2017 Utilities	213.06	134577	10/24/2017
Public Utilities Commission	Aquatic Park	October 2017 Utilities	183.63	134577	10/24/2017
Public Utilities Commission	Aquatic Park	October 2017 Utilities	2,209.02	134577	10/24/2017
Public Utilities Commission	Aquatic Park	October 2017 Utilities	308.80	134577	10/24/2017
Public Utilities Commission	Incubator Building	October 2017 Utilities	29.56	134577	10/24/2017
Public Utilities Commission	Incubator Building	October 2017 Utilities	21.85	134577	10/24/2017
Public Utilities Commission	SMEC Building	October 2017 Utilities	2,286.43	134577	10/24/2017
Public Utilities Commission	SMEC Building	October 2017 Utilities	83.50	134577	10/24/2017
Public Utilities Commission	SMEC Building	October 2017 Utilities	30.76	134577	10/24/2017
Public Utilities Commission	Street Lighting	October 2017 Utilities	8.75	134577	10/24/2017
Public Utilities Commission	Parks	October 2017 Utilities	2,148.82	134577	10/24/2017
Public Utilities Commission	Parks	October 2017 Utilities	361.20	134577	10/24/2017
Public Utilities Commission	Parks	October 2017 Utilities	2,806.84	134577	10/24/2017
Public Utilities Commission	Parks	October 2017 Utilities	1,651.28	134577	10/24/2017
Public Utilities Commission	Incubator Building	October 2017 Utilities	379.50	134577	10/24/2017
Public Utilities Commission	Incubator Building	October 2017 Utilities	54.60	134577	10/24/2017
Public Utilities Commission	Animal Control	October 2017 Utilities	47.01	134577	10/24/2017
Public Utilities Commission	Animal Control	October 2017 Utilities	17.41	134577	10/24/2017

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Public Utilities Commission	Paved Streets	October 2017 Utilities	337.28	134577	10/24/2017
Public Utilities Commission	Paved Streets	October 2017 Utilities	53.87	134577	10/24/2017
Public Utilities Commission	Paved Streets	October 2017 Utilities	19.08	134577	10/24/2017
Public Utilities Commission	Paved Streets	October 2017 Utilities	34.98	134577	10/24/2017
Public Utilities Commission	Library	October 2017 Utilities	2,650.55	134577	10/24/2017
Public Utilities Commission	Library	October 2017 Utilities	58.24	134577	10/24/2017
Public Utilities Commission	Library	October 2017 Utilities	24.15	134577	10/24/2017
Public Utilities Commission	Library	October 2017 Utilities	21.21	134577	10/24/2017
Public Utilities Commission	Animal Control	October 2017 Utilities	444.15	134577	10/24/2017
Public Utilities Commission	Animal Control	October 2017 Utilities	91.40	134577	10/24/2017
Public Utilities Commission	Parking Lots	October 2017 Utilities	210.43	134577	10/24/2017
Public Utilities Commission	Fire Fighting	October 2017 Utilities	335.57	134577	10/24/2017
Public Utilities Commission	Fire Fighting	October 2017 Utilities	62.37	134577	10/24/2017
Public Utilities Commission	Fire Fighting	October 2017 Utilities	27.58	134577	10/24/2017
Public Utilities Commission	Fire Fighting	October 2017 Utilities	21.37	134577	10/24/2017
Public Utilities Commission	Central Garage	October 2017 Utilities	71.63	134577	10/24/2017
		<b>Total for Public Utilities Commission</b>	<b>37,179.97</b>		
<b><u>Rabe International, Inc.</u></b>					
Rabe International, Inc.	Parks	Deck Belt-Bushhog	69.28	134272	10/03/2017
		<b>Total for Rabe International, Inc.</b>	<b>69.28</b>		
<b><u>Real Time Translations, Inc.</u></b>					
Real Time Translations, Inc.	Crime Control & Investigation	Minutes Used Sept 1-17,2017	35.04	134206	09/27/2017
Real Time Translations, Inc.	Crime Control & Investigation	Monthly Access Fee Oct 2017 & Sept 18-30,2017 Minutes	37.44	134430	10/10/2017
		<b>Total for Real Time Translations, Inc.</b>	<b>72.48</b>		
<b><u>Red Bull Distribution Company</u></b>					
Red Bull Distribution Company	Liquor - Mdse for Resale	Pop/Mix	360.00	134343	10/05/2017
		<b>Total for Red Bull Distribution Company</b>	<b>360.00</b>		
<b><u>Regents of the University of MN</u></b>					
Regents of the University of MN	Economic Development	Retail Trade Analysis. Rebill 1/2 to Chamber	430.00	134207	09/27/2017
		<b>Total for Regents of the University of MN</b>	<b>430.00</b>		
<b><u>Region 9 Development Commission</u></b>					
Region 9 Development Commission	Planning & Zoning	Services & Support City Admin & Comm Dev Director 08/22 to 09/01/17	4,184.96	134540	10/17/2017
		<b>Total for Region 9 Development Commission</b>	<b>4,184.96</b>		
<b><u>Richards Auto Repair</u></b>					
Richards Auto Repair	Crime Control & Investigation	Tow Ford Mustang CFS#7847 904-EVX	150.00	134541	10/17/2017
Richards Auto Repair	Crime Control & Investigation	Oldsmobile Aurora 17-7167	95.00	134541	10/17/2017
Richards Auto Repair	Crime Control & Investigation	Tow 08 Ford Escape #MN 753NJR FMP17-6588	95.00	134541	10/17/2017
		<b>Total for Richards Auto Repair</b>	<b>340.00</b>		
<b><u>River Bend Business Prod.</u></b>					
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-Police Dept	202.76	134431	10/10/2017
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-Police Dept	150.27	134542	10/17/2017
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-General Use	1.10	134222	09/27/2017
River Bend Business Prod.	Crime Control & Investigation	Office Supplies	0.99	134222	09/27/2017

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River Bend Business Prod.	Engineering	Office Supplies-Upstairs City Hall	17.40	134273	10/03/2017
River Bend Business Prod.	Engineering	Office Supplies-General Use	4.04	134222	09/27/2017
River Bend Business Prod.	Airport	Office Supplies-General Use	1.84	134222	09/27/2017
River Bend Business Prod.	Airport	Office Supplies	1.65	134222	09/27/2017
River Bend Business Prod.	Data Processing	Office Supplies-General Use	1.10	134222	09/27/2017
River Bend Business Prod.	Data Processing	Office Supplies	0.99	134222	09/27/2017
River Bend Business Prod.	Parks	Office Supplies-General Use	1.47	134222	09/27/2017
River Bend Business Prod.	Parks	Office Supplies	1.32	134222	09/27/2017
River Bend Business Prod.	SMEC Building	Lexmark Printer Contract Usage	173.93	134222	09/27/2017
River Bend Business Prod.	Liquor Store	Office Supplies	0.66	134222	09/27/2017
River Bend Business Prod.	Liquor Store	Office Supplies-General Use	0.73	134222	09/27/2017
River Bend Business Prod.	Building Inspection	Office Supplies-Upstairs City Hall	17.40	134273	10/03/2017
River Bend Business Prod.	Building Inspection	Office Supplies-General Use	1.84	134222	09/27/2017
River Bend Business Prod.	Building Inspection	Office Supplies	1.65	134222	09/27/2017
River Bend Business Prod.	Paved Streets	Wall Planner-Street Dept	28.13	134482	10/13/2017
River Bend Business Prod.	Paved Streets	Office Supplies-General Use	0.73	134222	09/27/2017
River Bend Business Prod.	Paved Streets	Office Supplies	0.66	134222	09/27/2017
River Bend Business Prod.	Director of Finance	Daily Calendar Bookkeeper	2.89	134482	10/13/2017
River Bend Business Prod.	Director of Finance	Office Supplies-General Use	1.84	134222	09/27/2017
River Bend Business Prod.	Director of Finance	Office Supplies	1.65	134222	09/27/2017
River Bend Business Prod.	Fire Fighting	Office Supplies-General Use	1.47	134222	09/27/2017
River Bend Business Prod.	Fire Fighting	Office Supplies	1.32	134222	09/27/2017
River Bend Business Prod.	Fire Fighting	Office Supplies-Fire Dept	10.08	134542	10/17/2017
River Bend Business Prod.	Economic Development	Office Supplies-General Use	1.10	134222	09/27/2017
River Bend Business Prod.	Parking Lots	Office Supplies-General Use	0.73	134222	09/27/2017
River Bend Business Prod.	Parking Lots	Office Supplies	0.66	134222	09/27/2017
River Bend Business Prod.	City Manager	Office Supplies-Upstairs City Hall	17.40	134273	10/03/2017
River Bend Business Prod.	City Manager	Office Supplies-General Use	1.84	134222	09/27/2017
River Bend Business Prod.	City Manager	Office Supplies	1.65	134222	09/27/2017
River Bend Business Prod.	Police Administration	Office Supplies	0.66	134222	09/27/2017
River Bend Business Prod.	Lake Restoration	Office Supplies-General Use	0.73	134222	09/27/2017
River Bend Business Prod.	Lake Restoration	Office Supplies	0.66	134222	09/27/2017
River Bend Business Prod.	Economic Development	Office Supplies-Upstairs City Hall	17.39	134273	10/03/2017
River Bend Business Prod.	Economic Development	Office Supplies	0.99	134222	09/27/2017
River Bend Business Prod.	Economic Development	Daily Calendar-Econ Dev	2.87	134482	10/13/2017
River Bend Business Prod.	Planning & Zoning	Office Supplies-General Use	1.84	134222	09/27/2017
River Bend Business Prod.	Planning & Zoning	Office Supplies	1.65	134222	09/27/2017
River Bend Business Prod.	Planning & Zoning	Phone Rest-Darci	13.81	134222	09/27/2017
River Bend Business Prod.	General Government Buildings	Office Supplies	6.00	134578	10/24/2017
River Bend Business Prod.	General Government Buildings	Office Chairs-Council Chambers	2,437.00	134482	10/13/2017
River Bend Business Prod.	Police Administration	Office Supplies-General Use	0.73	134222	09/27/2017
River Bend Business Prod.	City Attorney	Office Supplies	1.65	134222	09/27/2017
River Bend Business Prod.	City Attorney	Daily Planner-Patty M	11.83	134431	10/10/2017

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River Bend Business Prod.	City Attorney	Index Div-Returned	-10.14	134482	10/13/2017
River Bend Business Prod.	City Attorney	Desk Calendar/Appt Book City Atty	45.60	134482	10/13/2017
River Bend Business Prod.	City Attorney	Office Supplies-General Use	1.84	134222	09/27/2017
River Bend Business Prod.	Planning & Zoning	Wrist Rest-Returned	-35.56	134482	10/13/2017
River Bend Business Prod.	Engineering	Desk Calendar Engineering	21.30	134482	10/13/2017
River Bend Business Prod.	Engineering	Office Supplies	3.63	134222	09/27/2017
River Bend Business Prod.	Aquatic Park	Office Supplies-Aquatic Park	22.81	134222	09/27/2017
River Bend Business Prod.	Recording & Reporting	Office Supplies-General Use	1.84	134222	09/27/2017
River Bend Business Prod.	Recording & Reporting	Office Supplies	1.65	134222	09/27/2017
River Bend Business Prod.	City Attorney	Office Supplies-Upstairs City Hall	17.40	134273	10/03/2017
		<b>Total for River Bend Business Prod.</b>	<b>3,221.47</b>		
<u>RJ's Contracting</u>					
RJ's Contracting	Urban Redevelopment & Housing	SCDP Loan-Jessica Larson	10,000.00	134223	09/27/2017
		<b>Total for RJ's Contracting</b>	<b>10,000.00</b>		
<u>Roberts</u>					
Roberts	Crime Control & Investigation	Sniper Instructor Certification I 04/09 to 04/13/18 HEAT Team	860.00	134320	10/03/2017
		<b>Total for Roberts</b>	<b>860.00</b>		
<u>S &amp; J Excavating</u>					
S & J Excavating	Parks	Red Rock Ball Diamond Sand to Fmt from Shakopee,MN	440.00	134274	10/03/2017
		<b>Total for S &amp; J Excavating</b>	<b>440.00</b>		
<u>Salvation Army Thrift</u>					
Salvation Army Thrift	Parks	Cleaning Supplies-Park Dept	20.00	134275	10/03/2017
		<b>Total for Salvation Army Thrift</b>	<b>20.00</b>		
<u>Scarcely Ltd</u>					
Scarcely Ltd	Urban Redevelopment & Housing	Patrick & April Prafke	450.00	134564	10/18/2017
Scarcely Ltd	Urban Redevelopment & Housing	Doug & Mary Byers	450.00	134564	10/18/2017
		<b>Total for Scarcely Ltd</b>	<b>900.00</b>		
<u>Schneider Corporation</u>					
Schneider Corporation	Engineering	Basic System Support-Engineering	2,000.00	134579	10/24/2017
		<b>Total for Schneider Corporation</b>	<b>2,000.00</b>		
<u>Schnichels</u>					
Schnichels	Non-departmental	Refund Check	1.51	134208	09/27/2017
Schnichels	Non-departmental	Refund Check	0.74	134208	09/27/2017
Schnichels	Non-departmental	Refund Check	2.25	134208	09/27/2017
Schnichels	Non-departmental	Refund Check	0.06	134208	09/27/2017
		<b>Total for Schnichels</b>	<b>4.56</b>		
<u>Select Account</u>					
Select Account	Health Insurance	Oct 2017 Participant Fees	71.74	1878	10/16/2017
		<b>Total for Select Account</b>	<b>71.74</b>		
<u>Sentinel</u>					
Sentinel	Planning & Zoning	Variance Request-G Zierke & M Fjermestad	47.70	134432	10/10/2017
Sentinel	Planning & Zoning	Conditional Use/Home Occupation Permits	63.60	134432	10/10/2017
Sentinel	Planning & Zoning	New Home Occupation Permit-W. Bishop	31.80	134432	10/10/2017

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Sentinel	Other General Gov't	Proposed Assessment	657.00	134276	10/03/2017
Sentinel	Other General Gov't	Charter Commission	201.60	134432	10/10/2017
Sentinel	Engineering	Online Open House	627.90	134432	10/10/2017
<b>Total for Sentinel</b>			<b>1,629.60</b>		
<b><u>Share Corporation</u></b>					
Share Corporation	Paved Streets	Sweeping Compound	324.78	134565	10/18/2017
<b>Total for Share Corporation</b>			<b>324.78</b>		
<b><u>Shelstad</u></b>					
Shelstad	Non-departmental	Refund Check	0.80	134239	10/03/2017
Shelstad	Non-departmental	Refund Check	0.40	134239	10/03/2017
Shelstad	Non-departmental	Refund Check	0.04	134239	10/03/2017
Shelstad	Non-departmental	Refund Check	1.19	134239	10/03/2017
<b>Total for Shelstad</b>			<b>2.43</b>		
<b><u>Sherburn Nursery</u></b>					
Sherburn Nursery	Parks	Emerald Lustre & Autumn Blaze Trees-Park Dept	269.80	134566	10/18/2017
Sherburn Nursery	Parks	Arbor Day Tree Planting-Park Dept	119.95	134277	10/03/2017
Sherburn Nursery	Parks	Fall Tree Planting-Park Dept	3,427.40	134277	10/03/2017
<b>Total for Sherburn Nursery</b>			<b>3,817.15</b>		
<b><u>Shipping Plus</u></b>					
Shipping Plus	Engineering	Ship 2 Cylinders to American Engineering Testing	13.43	134567	10/18/2017
Shipping Plus	Paved Streets	Ship Part to Patriot Custom Services-Street Dept	6.97	134278	10/03/2017
<b>Total for Shipping Plus</b>			<b>20.40</b>		
<b><u>Shoen</u></b>					
Shoen	Non-departmental	Refund Check	0.28	134240	10/03/2017
Shoen	Non-departmental	Refund Check	0.71	134240	10/03/2017
Shoen	Non-departmental	Refund Check	3.39	134240	10/03/2017
Shoen	Non-departmental	Refund Check	0.05	134240	10/03/2017
Shoen	Non-departmental	Refund Check	5.71	134240	10/03/2017
Shoen	Non-departmental	Refund Check	1.44	134240	10/03/2017
<b>Total for Shoen</b>			<b>11.58</b>		
<b><u>Shriver</u></b>					
Shriver	Non-departmental	Refund Check	0.18	134241	10/03/2017
Shriver	Non-departmental	Refund Check	0.01	134241	10/03/2017
Shriver	Non-departmental	Refund Check	0.06	134241	10/03/2017
Shriver	Non-departmental	Refund Check	0.12	134241	10/03/2017
<b>Total for Shriver</b>			<b>0.37</b>		
<b><u>Southern Glazer's of MN</u></b>					
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	4.65	134568	10/18/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	160.00	134568	10/18/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	4,969.25	134568	10/18/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	78.28	134568	10/18/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	17.82	134568	10/18/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	0.39	134344	10/05/2017

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Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	5,442.62	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	1.55	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Pop/Mix	38.87	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	9.30	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	66.27	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	1,172.26	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	18.60	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	-99.11	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	-81.00	134344	10/05/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	963.52	134568	10/18/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	1,834.00	134568	10/18/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	44.95	134568	10/18/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	500.00	134344	10/05/2017
		<b>Total for Southern Glazer's of MN</b>	<b>15,142.22</b>		
<b><u>Squeegee Brothers</u></b>					
Squeegee Brothers	General Government Buildings	Outside window cleaning 09/04 to 10/01/17 City Hall	80.00	134279	10/03/2017
Squeegee Brothers	Library	October Window Cleaning-Library	150.00	134433	10/10/2017
Squeegee Brothers	Airport	MOnthly Window Cleaning-Airport	90.00	134433	10/10/2017
		<b>Total for Squeegee Brothers</b>	<b>320.00</b>		
<b><u>State Chemical Solutions</u></b>					
State Chemical Solutions	Road & Bridge Equipment	Invislube-Street Dept	153.00	134434	10/10/2017
State Chemical Solutions	Airport	Aerosol-Airport	254.00	134434	10/10/2017
		<b>Total for State Chemical Solutions</b>	<b>407.00</b>		
<b><u>Sukalski Concrete Construction</u></b>					
Sukalski Concrete Construction	Paved Streets	1/2 of Curb (Rob True)	365.00	134280	10/03/2017
		<b>Total for Sukalski Concrete Construction</b>	<b>365.00</b>		
<b><u>Syn-Tech Systems</u></b>					
Syn-Tech Systems	Airport	9/14/17 install Software on New PC-Airport	202.50	134281	10/03/2017
		<b>Total for Syn-Tech Systems</b>	<b>202.50</b>		
<b><u>Thrive Pass</u></b>					
Thrive Pass	Health Insurance	PlanA Select 105 Sept 2017	520.00	1879	10/16/2017
Thrive Pass	Flex Plan	Oct 2017 Flex Plan Participant Fees	72.00	2689	10/16/2017
		<b>Total for Thrive Pass</b>	<b>592.00</b>		
<b><u>Tonder</u></b>					
Tonder	Crime Control & Investigation	Long gun Storage in Arms Room-PD	129.00	0	10/03/2017
		<b>Total for Tonder</b>	<b>129.00</b>		
<b><u>Total Comfort Systems</u></b>					
Total Comfort Systems	Poetter's Circle	A/C Not Cooling 2607 Poetter Circle Replaced Capacitor	119.72	134435	10/10/2017
Total Comfort Systems	Poetter's Circle	Replace Pop-Up Assem on Lav Sink & Kitchen Faucet 2616 Po	329.30	134435	10/10/2017
Total Comfort Systems	Library	Delta & Eikay Repair Kits-Library	76.62	134282	10/03/2017
Total Comfort Systems	SMEC Building	Nursing Lab Area Condensor Leaking thru Ceiling Tile-SMEC	457.50	134282	10/03/2017
Total Comfort Systems	Aquatic Park	Replace Moen Shower Cartridge-Aquatic Park	63.75	134282	10/03/2017
Total Comfort Systems	Aquatic Park	Repair Lap Pool heater-Aquatic Park	871.25	134282	10/03/2017

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Total Comfort Systems	Aquatic Park	Repair Drinking Fountain-Aquatic Park	131.05	134282	10/03/2017
		<b>Total for Total Comfort Systems</b>	<b>2,049.19</b>		
<b><u>Tow Distributing</u></b>					
Tow Distributing	Liquor - Mdse for Resale	Beer	17,338.45	134569	10/18/2017
Tow Distributing	Liquor - Mdse for Resale	Beer	14,602.68	134345	10/05/2017
		<b>Total for Tow Distributing</b>	<b>31,941.13</b>		
<b><u>Treasurer, State Of Mn</u></b>					
Treasurer, State Of Mn	Sale of Assets	Sale of Forfeiture Vehicle FMP15-3359	10.26	134483	10/13/2017
		<b>Total for Treasurer, State Of Mn</b>	<b>10.26</b>		
<b><u>Truman Tribune</u></b>					
Truman Tribune	Liquor Store	08/09/17 Ad-Liquor Store	153.00	134346	10/05/2017
		<b>Total for Truman Tribune</b>	<b>153.00</b>		
<b><u>ULINE</u></b>					
ULINE	General Government Buildings	18 Bushel Poly Box Truck-City Hall	356.65	134209	09/27/2017
ULINE	Airport	4-Drum Spill Cont Pallet W/Drain-Airport	375.44	134436	10/10/2017
		<b>Total for ULINE</b>	<b>732.09</b>		
<b><u>Utermarck</u></b>					
Utermarck	Weed Control	Sept 2017 Lawn Service	7,300.00	0	10/10/2017
Utermarck	Incubator Building	Sept 2017 Lawn Service Incubator Bldg	150.00	0	10/10/2017
		<b>Total for Utermarck</b>	<b>7,450.00</b>		
<b><u>Valley Asphalt Products</u></b>					
Valley Asphalt Products	Storm Sewer Mnt	Storm Sewer Repairs	926.33	134437	10/10/2017
Valley Asphalt Products	Paved Streets	Street Repairs	471.63	134437	10/10/2017
Valley Asphalt Products	Paved Streets	Blacktop-Streets	481.32	134437	10/10/2017
Valley Asphalt Products	Paved Streets	Street Repairs Blue Earth Ave	475.17	134437	10/10/2017
Valley Asphalt Products	Paved Streets	Street Repairs Blue Earth Ave	455.47	134437	10/10/2017
Valley Asphalt Products	Paved Streets	Street Repairs Lair Rd & Misc Patching	895.55	134437	10/10/2017
Valley Asphalt Products	Paved Streets	Street Repairs Lair Rd	494.25	134437	10/10/2017
Valley Asphalt Products	Paved Streets	Street Repairs	499.17	134437	10/10/2017
Valley Asphalt Products	Paved Streets	Blacktop for Street Repairs	435.77	134437	10/10/2017
		<b>Total for Valley Asphalt Products</b>	<b>5,134.66</b>		
<b><u>Verizon Wireless</u></b>					
Verizon Wireless	Director of Finance	Cell Phones 08/21 to 09/20/17	59.57	134283	10/03/2017
Verizon Wireless	Building Inspection	Cell Phones 08/21 to 09/20/17	104.11	134283	10/03/2017
Verizon Wireless	Paved Streets	Cell Phones 08/21 to 09/20/17	61.39	134283	10/03/2017
Verizon Wireless	Parks	Cell Phones 08/21 to 09/20/17	75.55	134283	10/03/2017
Verizon Wireless	Crime Control & Investigation	Cell Phones 08/21 to 09/20/17	1,019.18	134283	10/03/2017
Verizon Wireless	Engineering	Cell Phones 08/21 to 09/20/17	92.41	134283	10/03/2017
Verizon Wireless	Aquatic Park	Cell Phones 08/21 to 09/20/17	51.39	134283	10/03/2017
Verizon Wireless	Airport	Cell Phones 08/21 to 09/20/17	51.39	134283	10/03/2017
Verizon Wireless	Data Processing	Backup Router 08/24 to 09/23/17	10.02	134283	10/03/2017
		<b>Total for Verizon Wireless</b>	<b>1,525.01</b>		
<b><u>Vinocopia, Inc</u></b>					

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Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	99.00	134570	10/18/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	4.00	134570	10/18/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	214.16	134347	10/05/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	-25.64	134347	10/05/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	168.00	134347	10/05/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Pop/Mix	120.00	134347	10/05/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	30.00	134347	10/05/2017
		<b>Total for Vinocopia, Inc</b>	<b>609.52</b>		
<u>Visual Identity Vault, LLP</u>					
Visual Identity Vault, LLP	Crime Control & Investigation	UPS Shipping Service-3 Pkgs Police Dept	133.29	134571	10/18/2017
		<b>Total for Visual Identity Vault, LLP</b>	<b>133.29</b>		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	General Government Buildings	Sept 2017 Janitorial Services-City Hall	690.00	134438	10/10/2017
Voss Cleaning Services, Inc.	Fire Fighting	Sept 2017 Janitorial Services-Fire Hall	369.00	134438	10/10/2017
Voss Cleaning Services, Inc.	Paved Streets	Sept 2017 Janitorial Services-1/2 Park 1/2 Street	39.00	134438	10/10/2017
Voss Cleaning Services, Inc.	Parks	Sept 2017 Janitorial Services-1/2 Park 1/2 Street	39.00	134438	10/10/2017
Voss Cleaning Services, Inc.	SMEC Building	Sept 2017 Janitorial Services-Incubator Bldg	80.00	134438	10/10/2017
Voss Cleaning Services, Inc.	Airport	Sept 2017 Janitorial Services-Airport	267.00	134438	10/10/2017
		<b>Total for Voss Cleaning Services, Inc.</b>	<b>1,484.00</b>		
<u>Waste Management Of So MN</u>					
Waste Management Of So MN	Incubator Building	Sept 2017 Refuse Removal Incubator Bldg	311.66	134284	10/03/2017
		<b>Total for Waste Management Of So MN</b>	<b>311.66</b>		
<u>Waterville Food &amp; Ice</u>					
Waterville Food & Ice	Liquor - Mdse for Resale	Ice	98.57	134348	10/05/2017
Waterville Food & Ice	Liquor - Mdse for Resale	Ice	143.14	134348	10/05/2017
Waterville Food & Ice	Liquor - Mdse for Resale	Ice	169.64	134348	10/05/2017
Waterville Food & Ice	Liquor - Mdse for Resale	Ice	211.80	134348	10/05/2017
		<b>Total for Waterville Food &amp; Ice</b>	<b>623.15</b>		
<u>Watowwan County Sheriff's Office</u>					
Watowwan County Sheriff's Office	Crime Control & Investigation	Sept 2017 Fuel Charges for Lily-Drug Task Force	122.45	134543	10/17/2017
		<b>Total for Watowwan County Sheriff's Office</b>	<b>122.45</b>		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Freight	3.38	134349	10/05/2017
Wine Merchants	Liquor - Mdse for Resale	Wine	258.00	134349	10/05/2017
		<b>Total for Wine Merchants</b>	<b>261.38</b>		
<u>WSB &amp; Associates, Inc.</u>					
WSB & Associates, Inc.	Economic Development	Wetland Bank Vegetation Monitoring August 2017	31.50	134285	10/03/2017
WSB & Associates, Inc.	Economic Development	Sponsorship FAM Tour Fall 2017	2,500.00	134210	09/27/2017
		<b>Total for WSB &amp; Associates, Inc.</b>	<b>2,531.50</b>		
<u>Yeager Implement, Inc.</u>					
Yeager Implement, Inc.	Road & Bridge Equipment	Filter, Oil & Grease Tub-Street Dept	130.18	134439	10/10/2017
Yeager Implement, Inc.	Parks	Switch & Labor-Park Dept	73.33	134439	10/10/2017
Yeager Implement, Inc.	Parks	Air Filter-Park Dept	21.73	134439	10/10/2017

64.

**Accounts Payable  
Check Approval List - City Council**

From: 09/27/2017

To: 10/24/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
		<b>Total for Yeager Implement, Inc.</b>	<b>225.24</b>		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Road & Bridge Equipment	Estes- Street Dept	75.00	134572	10/18/2017
Ziegler, Inc.	Road & Bridge Equipment	Left & Right Brackets-Street Dept	1,133.64	134572	10/18/2017
Ziegler, Inc.	Road & Bridge Equipment	Hydr Oil Cap-Street Dept	23.41	134572	10/18/2017
Ziegler, Inc.	Road & Bridge Equipment	Duplicate Pymt-Jan 2017	-74.32	134572	10/18/2017
Ziegler, Inc.	Road & Bridge Equipment	Duplicate Pymt-Feb 2017	-223.13	134572	10/18/2017
Ziegler, Inc.	Road & Bridge Equipment	Troubleshoot & Replace Air Cleaner Street Dept	462.15	134572	10/18/2017
Ziegler, Inc.	Road & Bridge Equipment	Shim & Insert Street Dept	242.66	134572	10/18/2017
Ziegler, Inc.	Road & Bridge Equipment	Seal O-Rings, Motor GP-GR-Street Dept	702.63	134211	09/27/2017
		<b>Total for Ziegler, Inc.</b>	<b>2,342.04</b>		
<u>Zipser</u>					
Zipser	Non-departmental	Refund Check	0.01	134212	09/27/2017
Zipser	Non-departmental	Refund Check	0.36	134212	09/27/2017
Zipser	Non-departmental	Refund Check	0.12	134212	09/27/2017
Zipser	Non-departmental	Refund Check	0.24	134212	09/27/2017
Zipser	Non-departmental	Refund Check	0.95	134212	09/27/2017
		<b>Total for Zipser</b>	<b>1.68</b>		
			<b>1,072,522.03</b>		

## REGULAR MEETING MINUTES City Hall – 2<sup>nd</sup> Floor Conference Room September 11, 2017 at 4:30 pm

**Members Present:** Rich Johnson, Bruce Peters, Tom Hawkins, and Amy Long  
**Members Absent:** Bill Crawford, Andy Noll, and Wendy Voss  
**Others Present:** Judy Bryan, Fairmont Sentinel; Rod Halverson, KFMC/KSUM and Linsey Preuss,  
Economic Development Coordinator

### 1.0 Opening -

#### 1.1 Welcome/Call to Order

Secretary Johnson called the meeting to order at 4:31 p.m.

#### 1.2 Approval of Agenda

Peters made the motion to accept the agenda. The motion was seconded by Hawkins and carried unanimously.

### 2.0 'Business Oversight/Responsibilities'

#### 2.1 Consent Agenda

Long made the motion to approve the consent agenda including the minutes of August 14, 2017; the Treasurer's Report; and the Monthly Staff Report for August 2017. The motion was seconded by Hawkins and carried unanimously.

#### 2.2 Actions Taken or Related to Progress/Status Reports

##### 2.2.1 Staff Update

Preuss reported her conference attendance over the next month, reminded the board of the Tour of Manufacturing on October 5<sup>th</sup> and 7<sup>th</sup> and reported that Aspire Salon and Spa paid of their loan.

##### 2.2.2 Website Update and Gatekeeper Service Proposal

After reviewing the proposal included in the packet, Peters made the motion to approve the Gatekeeper Service Proposal by Golden Shovel in the amount of \$3,600 per year. The motion was seconded by Long and carried unanimously.

##### 2.2.3 Greater MN Partnership

The Fairmont EDA has been a member of Greater MN Partnership in the past and finds value in the research and advocacy they provide to rural MN. Peters

made the motion to approve the 2018 Membership due of \$1,500 to GMNP.  
The motion was seconded by Hawkins and carried unanimously.

### **3.0 Strategic Conversations (& "Education" when appropriate)**

#### **3.1 Fairmont Economic Development Policy**

Preuss reviewed the Fairmont Economic Development Policy noting that incentives and subsidies must meet a public purpose such as encouraging new technology, job creation or retention, increased tax base, elimination of slum or blight, contribution to the diversification of the overall industry base, exportation of products and/or services outside the state, provide job training and workforce development directed at retention of young people to the area to increase health care service. Each is viewed as an important public purpose.

#### **3.2 Finance and Micro Loan Program**

Preuss reviewed the action plan worksheet for Finance and reviewed the guidelines and requirements for the MicroLoan program. The program is a loan of up to \$10,000. Preuss noted simplicity of the application as it is only 2 pages and encouraged use of the program and requested board members assist in educating businesses of the program.

### **4.0 Meeting Wrap-Up**

#### **4.1 Review Actions to be Taken**

1. Follow up on the google analytics accessibility for the Fairmont website and FEDA website.

#### **4.2 Meeting Evaluation – Rating of 1-5**

Rich Johnson – 4 good meeting  
Tom Hawkins – 5 good meeting  
Amy Long – 4 good meeting  
Bruce Peters – 4 good meeting

**Adjourn – Next Regular Meeting: October 9, 2017**

**With no further business to come before the board, Peters made a motion to adjourn the meeting.  
The motion was seconded by Hawkins and carried unanimously.**

Respectfully submitted:



Linsey Preuss  
Economic Development Coordinator

**Fairmont Airport Advisory Board Minutes**  
**October 10, 2017– 5:30 p.m.**

**Board members present:** Dustin Wiederhoeft, Dennis Turner, Kate Hawkins, and Tim McConnell  
**Staff Present:** Troy Nemmers, Public Works Director/City Engineer, Lee Steinkamp, Airport Manager  
**Others:** Marcus Watson (KLJ) via phone, Councilor Ruth Cyphers, Jerry Brooks

The meeting was called to order at 5:30 p.m.

The minutes from the September 12th board meeting were approved as presented on a motion by Dustin Wiederhoeft, seconded by Tim McConnell and carried.

**Airport consultant update:** Marcus provided the monthly update and discussed closing out the 2016 improvement project.

**The Airport Manager's report:** Lee Steinkamp provided the monthly update. Fuel Master computer is back up and running. Fall Fly-Around was earlier today at the airport put on by Air Tap. A new fuel monitor system has been ordered. Lee and Wayne Kahler are on the panel at the Region 9 airports and economic development meeting on October 11<sup>th</sup>.

**Old Business: none**

**New Business:**

- a. Kate Hawkins asked Jerry Brooks, a high school teacher, to attend to discuss a potential aviation courses at Fairmont Schools. The Fairmont School administration has approved an aviation class for the senior high. Jerry Brooks is hoping for 10-60 students each year from this program. Airline Pilot's Association (ALPA) is working on a curriculum for use in schools. Jerry will be attending a conference to discuss and learn about ALPA's curriculum. Discussion with the Board ensued about the future of this program and how the airport and the city could work with this program. Jerry Brooks will attend the November meeting to provide an update on conference.

No further business for the board, a motion was made by Tim McConnell, seconded by Dustin Wiederhoeft to adjourn the meeting at 6:40 p.m.

Respectfully submitted:

Troy Nemmers, PE  
Public Works Director/City Engineer

## MINUTES OF THE FAIRMONT PLANNING COMMISSION

### Regular Meeting

October 10, 2017

5:30 p.m. Fairmont City Hall Second Floor Conference Room, 100 Downtown Plaza

**Members present:** Margaret Dillard, Chris Pierce, Ed Willett, Also presented was Council liaison Tom Hawkins.

**Members absent:** Scott Unke, Ian Bents, Jenny Trushenski

**Others present:** City Administrator Mike Humpal and Ashley Aukes, Region 9, Judy Bryan, Sentinel

Chairman Pierce called the meeting or order at 5:30 p.m.

**Agenda Approval:** Motion by Dillard and second by Willett to approve the Oct. 10, 2017 meeting agenda as presented. Motion carried.

**Minutes:** Motion by Dillard and second by Willett to approve the August 1, 2017 meeting minutes with one correction. On line 9 the "in developed" should be "undeveloped" Motion carried.

**Annual Conditional Use and Home Occupation Review:** Humpal discussed with the Commission that the Willow Brook Conditional use permit for Coop Housing Development time to begin construction has lapsed and the Commission should vote to void the CUP. On a motion by Willett and seconded by Dillard the board voted all in favor to void the CUP for Willow Brook Housing Project. Motion carried.

Humpal provided background on the Hall Lake Cabin Planned unit development. Staff recommended approval. Motion from Dillard and seconded by Willett to approve the Conditional use permit for a Planned Unit Development for Hall Lake cabins. Motion carried.

The following Home Occupation Permits were review by the commission. Staff recommended approval of all.

John & Glenda Madsen, 912 Home Street, Beauty Salon  
Dale & Deb Ruschy, 1540 Charles Street, Home Office  
Chris Larson, 2213 Albion Avenue, Beauty Salon  
Debra Meyer, 619 North Grant Street, Dog Grooming Salon  
Ruth True, 1435 Holland Street, Beauty Salon

Motion by Willett and seconded by Dillard to approve all listed Home Occupation Permits. Motion carried.



**Public Hearing – Home Occupation Permit for home office at 1210 Webster for a landscaping business:** Chairman Pierce opened the hearing to the public. Humpal outlined the conditions for a Home Occupation stating that a home office is permitted and the applicant could meet all the conditions of the permit. Humpal also explained he received two calls, one concerning junk in and around the house. Humpal provided a picture of the front yard that did not have a lot of junk in the yard. Humpal also stated he received a call from a person that had a business dealing with the applicant and felt the applicant unjustly took money from them without completing work. Humpal further explained that these two complaints were unrelated to a Home Occupation permit and should not be considered. Commissioner Pierce had received a similar phone call. Arlis Wittmus, 1202 Webster handed the Commissioner a letter from her neighbor, objecting to the Home Occupation permit. (Letter is attached).

The applicant William Bishop explained his side of the story concerning his business practices and his yard having junk from time to time but felt he was in compliance for a Home Occupation permit.

Commissioner Pierce accepted a Motion from Willett to close the Public Hearing. There was a seconded by Dillard. Motion carried.

Commissioner Pierce ask for a Motion on the Home Occupation Permit. Dillard motioned to approve the Home Occupation Permit and Willett seconded the Motion. Motion carried.

**Old Business:** None.

**New Business:** None.

**Adjournment:** Motion by Dillard and second by Willett to adjourn the meeting at 5:55 p.m. Motion carried.

Respectfully submitted,

Mike Humpal  
City Administrator

## PARK BOARD MEETING

Meeting Minutes  
Tuesday, October 17, 2017  
5:00 p.m.

### Board Members Present:

Vicky Schulte  
 Jodie Whitmore  
 Craig Nelson  
 Mary Don Kislingbury  
 Greg Gellert  
 Jane Kollofski

### Council Member Present:

Jim Zarling

### Staff Present:

Troy Nemmers, Public Works  
Director/City Engineer  
 Nick Lardy, Streets/Parks Superintendent

### Others Present:

Roni Dauer  
 Rod Halverson (KSUM)  
 Judy Bryan (Sentinel)  
 Dan Kehrberg  
 Joe Burns

Called the meeting to order at 5:00 p.m.

A motion was made by Mary Don Kislingbury to approve the minutes of September 19, 2017 as presented. The motion was seconded by Vicky Schulte and carried.

Monthly update: Nick Lardy provided update of staff activity. The closing of parks was delayed due to the scheduled nice weather this week and will begin Monday, October 23<sup>rd</sup>.

CER update: None

### Old Business:

- a. Dan Kehrberg presented a request to have a trail named after a Fairmont resident who has spent many years advocating for trails in Fairmont. Dan's suggestion would be the trail that runs from Tami's north to Holiday Inn. Discussion continues and the item was tabled until the November meeting hoping that more board members will be available. Staff will bring maps to review route options.

### New Business:

### Other discussion:

- a. Continued a brief discussion about future updates to Lincoln Park. Staff will be compiling some estimated costs for this project over the next several months.

A motion was made by Mary Don Kislingbury to adjourn the meeting at 5:28 p.m. The motion was seconded by Vicky Schulte and carried.

Respectfully submitted,

Troy Nemmers, PE  
Public Works Director/City Engineer