

# FAIRMONT CITY COUNCIL AGENDA

## 1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

**MONDAY, NOVEMBER 27, 2017**

at **5:30 p.m.** in the City Hall Council Chambers

## 2. ROLL CALL -

Mayor Foster

Councilors:

Cyphers

Hawkins

Hasek

Peters

Zarling

## 3. DETERMINATION OF QUORUM -

## 4. PLEDGE OF ALLEGIANCE

## 5. APPROVAL OF AGENDA

## 6. READINGS OF MINUTES -

6.1 Minutes of Regular Meeting, November 13, 2017

**(01-02)**

## 7. OPEN DISCUSSION

7.1 Introduction of Two New Part-time Fairmont Police Officers

**(03)**

## 8. RECOGNITIONS/PRESENTATIONS -

8.1 SMMPA Presentation

**(04)**

8.2	Proclaim City of Fairmont Supportive of Toward Zero Deaths Program	(05)
8.2a	Proclamation	(06)
<b>9.</b>	<b>SCHEDULED HEARINGS –</b>	
<b>10.</b>	<b>ADMINISTRATIVE APPEALS –</b>	
<b>11.</b>	<b>FINANCIAL REPORTS –</b>	
<b>12.</b>	<b>REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –</b>	
<b>13.</b>	<b>LICENSES AND PERMITS –</b>	
13.1	Application for Premises Gambling Permit	(07)
13.1a	Application	(08-09)
13.1b	Resolution 2017-40	(10)
<b>14.</b>	<b>OLD BUSINESS –</b>	
<b>15.</b>	<b>NEW BUSINESS –</b>	
15.1	Liability Insurance	(11)
15.1a	Liability Coverage Waiver Form	(12)
15.2	FAA Airport Grant Pre-application	(13)
15.2a	2018-2024 Airport CIP	(14)
15.2b	FAA Airport Grant Pre-application	(15-35)
15.3	IBEW, AFSCME, LELS and Unrepresented Group Labor Agreements	(36)
15.4	City Administrator Vacation Sell Back	(37)

**16. REGULAR AND LIQUOR DISPENSARY BILLS –**

16.1 November, 2017 Accounts Payable

**(38-65)**

**17. STATUS REPORTS/COUNCIL/STAFF INFORMATION**

**18. ADJOURNMENT –**

**ADDITIONAL ATTACHMENTS –**

The minutes of the Fairmont City Council meeting held on Monday, November 13, 2017 at the City Hall Council Chambers.

Mayor Deborah Foster called the meeting to order at 5:30 p.m.

Mayor Deborah Foster, Council Members Ruth Cyphers, Tom Hawkins, Wayne Hasek, Bruce Peters and Jim Zarling were present. Also in attendance: City Administrator Mike Humpal, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, City Attorney Elizabeth W. Bloomquist, City Clerk Patricia Monsen and Chief of Police Mike Hunter.

It was moved by Council Member Hasek to approve the agenda as presented. Council Member Zarling seconded the motion and the motion carried.

It was moved by Council Member Cyphers, seconded by Council Member Hawkins and carried to approve the minutes of the regular City Council meeting of October 23, 2017.

During open discussion, Chief Hunter spoke about the draft Body Worn Camera Policy and invited the public to give their opinions and comments. There was no public input. Chief Hunter stated that the policy will be reviewed, and a final policy will be brought before the Council in December for approval.

Mayor Foster proclaimed November, 2017 as General Aviation Appreciation Month. Lee Steinkamp, Airport Manager gave an update on the Fairmont Airport.

Annette Larson, Peggy Sue Garbers and State Patrol Trooper Josh Kuisle, representatives from Martin County Toward Zero Deaths (TZD) committee gave a presentation about the program and their goals. They offered a proposed ordinance and requested that a representative from the Fairmont City Council be involved with TZD.

Council Member Zarling made a motion to approve the application for a solicitor's license submitted by American Exteriors, LLC. Council Member Hawkins seconded the motion and the motion carried.

Council Member Peters made a motion to declare Park Unit 55A VIN# 1GCGD34J4EF352476 1984 Chev K-2500 as excess property to be sold. Council Member Hasek seconded the motion and the motion carried.

Council Member Zarling made a motion to adopt **Resolution 2017-38**, establishing the City of Fairmont's 2018 polling place as the Knights of Columbus Hall. Council Member Hasek seconded the motion. On roll call: Council Members Hawkins, Peters, Zarling, Cyphers and Hasek all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion to adopt **Resolution 2017-37**, approving the applications and agreements for special assessment deferrals for Marilyn Wolter of 900 Cardinal Street, Orel A. Barker of 1691 N. State Street and Howard D. Simmering Revocable Trust % Shelley Simmering, POA of 1700 N. North Avenue. Council Member Peters seconded the motion. On roll call: Council Members Hasek, Hawkins, Peters, Zarling and Cyphers all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hasek made a motion to approve the preliminary and final plat of the Kahler Addition. Council Member Zarling seconded the motion and the motion carried.

Wes Brown and Matt Lassonde of Bolton & Menk presented the updated Fairmont Active Transportation Plan. Council Member Zarling made a motion to approve **Resolution 2017-39**, adopting the 2017 updates to the Fairmont Active Transportation Plan. Council Member Peters seconded the motion. On roll call: Council Members Peters, Zarling, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Humpal reminded everyone of the Glows Parade on Friday, November 17 at 6:00 p.m.

Council Member Cyphers stated that she attended the Martin County Veteran's Memorial Flag Raising and congratulated the entire group for a wonderful service.

Council Member Peters stated that Visit Fairmont would like to see the City incorporate short term rentals into our rental housing ordinance and would like to collect lodging tax on them and promote them. Humpal stated that since these short term rentals are fairly new, the City had been waiting for some legislative guidance. Humpal also stated that when the City's Planner gets back, there are plans to sit down with the County Assessor's Office and look at what other cities are doing with short term rentals.

Peters also stated that Visit Fairmont would like to have the City build a campground on the west shore of Sisseton Lake.

A motion was made by Council Member Zarling, seconded by Council Member Hasek and carried to adjourn the meeting at 6:37 p.m.

ATTEST:

---


Deborah J. Foster  
Mayor

---

Patricia J. Monsen, City Clerk

MEETING DATE: November 27, 2017

SUBJECT: Introduction of Two New Part-time Fairmont Police Officers

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Chief Hunter will introduce new part-time Patrol Officers Dayton Asmus and Andrew Kuester. Officers Asmus and Kuester will be given their Oaths of Office.

MOTION: N/A

VOTE REQUIRED: N/A

ATTACHMENTS:


- 1.
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: November 27, 2017

SUBJECT: SMMPA Presentation

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Southern Minnesota Municipal Power Agency (SMMPA) is the City’s wholesale electric provider. Dave Geschwind, CEO will be doing a presentation on the organization.

MOTION: N/A

VOTE REQUIRED:

ATTACHMENTS:


1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: November 27, 2017

SUBJECT: Proclaim City of Fairmont Supportive of Toward Zero Deaths Program

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Mayor Deborah J. Foster will proclaim the City of Fairmont as supportive of Toward Zero Deaths (TZD) Program.

MOTION: N/A

VOTE REQUIRED: N/A

ATTACHMENTS:

1. Proclamation
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_





CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031  
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

## PROCLAMATION

*WHEREAS, in 2003 the Minnesota Department of Public Safety, Transportation and Health launched the Toward Zero Deaths (TZD) program; and,*

*WHEREAS, TZD is the state's cornerstone traffic safety program employing an interdisciplinary approach to reducing traffic crashes, serious injuries and deaths on Minnesota roads; and,*

*WHEREAS, TZD strives to create a culture for which traffic fatalities and serious injuries are no longer acceptable through the integrated application of education, engineering, enforcement and emergency medical and trauma services; and,*

*WHEREAS, TZD is an effective program that helped reduce by 40 percent the number of people who died on Minnesota roads each year in its first thirteen years of operation; and,*

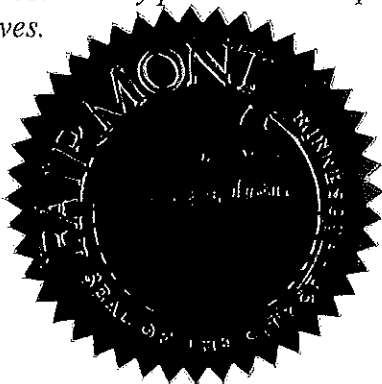
*WHEREAS, despite the success of TZD, there were 74,772 traffic crashes reported in Minnesota resulting in 411 deaths and 29,981 injured individuals in 2015; and,*

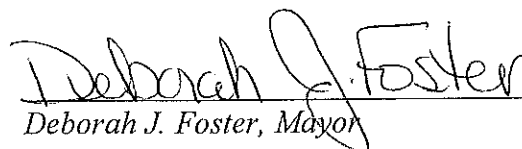
*WHEREAS, the TZD program depends on collaborative efforts with traffic safety stakeholders, including local governments, to achieve its goal of zero traffic-related deaths; and,*

*WHEREAS, TZD provide local governments with opportunities to share best practices resulting in improved county safety plans and safer roads.*

*NOW THEREFORE, BE IT RESOLVED, Fairmont City Council supports the Toward Zero Deaths program and establishes traffic safety as a priority of the city; and,*


*BE IT FURTHER RESOLVED, Fairmont City Council will explore opportunities to engage community partners in the promotion and implementation of effective traffic safety initiatives.*



  
Deborah J. Foster, Mayor

MEETING DATE: November 27, 2017

SUBJECT: Application for Premises Gambling Permit

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Fairmont Youth Hockey Association will be applying to the State of Minnesota Gambling Enforcement Division for a Premises Permit to conduct charitable gambling at Jessie’s Smokehouse, LLC located at 1500 Albion Avenue in the City of Fairmont. The State requires City Council approval by resolution.

MOTION: To approve Resolution No. 2017-40

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Application
2. Resolution No. 2017-40

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**LG214 Premises Permit Application**

**Annual Fee \$150 (NON-REFUNDABLE)**

**REQUIRED ATTACHMENTS TO LG214**

- 1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
- 2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

**Mail the application and required attachments to:**

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?** Call 651-539-1900 and ask for Licensing.

**ORGANIZATION INFORMATION**

Organization Name: FAIRMONT YOUTH HOCKEY ASSOC. License Number: 01209

Chief Executive Officer (CEO) Jason Hegdal Daytime Phone: 509-399-3108

Gambling Manager: Lisa Kuhl Daytime Phone: 509-993-7362

**GAMBLING PREMISES INFORMATION**

Current name of site where gambling will be conducted: Jesse's Smoke house, LLC

List any previous names for this location:

Martin County VFW

Street address where premises is located: 1500 Albion Ave  
(Do not use a P.O. box number or mailing address.)

City: <u>Fairmont</u>	<b>OR</b> Township:	County: <u>Martin</u>	Zip Code: <u>56031</u>
--------------------------	---------------------	--------------------------	---------------------------

Does your organization own the building where the gambling will be conducted?

Yes  No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?  Yes  No  Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?  Yes  No  Don't know

**GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA**

Bank Name: Bank Midwest Bank Account Number: 71191

Bank Street Address: 301 S. State St. City: FAIRMONT State: MN Zip Code: 56031

**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number): City: State: Zip Code:

914 N. State FAIRMONT MN 56031

\_\_\_\_\_ MN \_\_\_\_\_

\_\_\_\_\_ MN \_\_\_\_\_

**ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION**

<p><b>CITY APPROVAL</b> for a gambling premises located within city limits</p> <p>City Name: _____</p> <p>Date Approved by City Council: _____</p> <p>Resolution Number: _____ (If none, attach meeting minutes.)</p> <p>Signature of City Personnel: _____</p> <p>_____ Title: _____ Date Signed: _____</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin: 10px auto; width: 80%;"> <p><b>Local unit of government must sign.</b></p> </div>	<p><b>COUNTY APPROVAL</b> for a gambling premises located in a township</p> <p>County Name: _____</p> <p>Date Approved by County Board: _____</p> <p>Resolution Number: _____ (If none, attach meeting minutes.)</p> <p>Signature of County Personnel: _____</p> <p>_____ Title: _____ Date Signed: _____</p> <p>TOWNSHIP NAME: _____</p> <p><b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____ Title: _____ Date Signed: _____</p>
--	---

**ACKNOWLEDGMENT AND OATH**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</li> <li>2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</li> <li>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</li> <li>4. All required information has been fully disclosed.</li> <li>5. I am the chief executive officer of the organization.</li> </ol> | <ol style="list-style-type: none"> <li>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</li> <li>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</li> <li>8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.</li> <li>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</li> <li>10. I understand the fee is non-refundable regardless of license approval/denial.</li> </ol> |
|--|---|

\_\_\_\_\_  
**Signature of Chief Executive Officer (designee may not sign)**

\_\_\_\_\_  
**Date**

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

**RESOLUTION NO. 2017-40**

STATE OF MINNESOTA)  
COUNTY OF MARTIN ) SS  
CITY OF FAIRMONT )

WHEREAS, the Fairmont Youth Hockey Association has presented the City with a Premises Permit Application for a charitable gambling permit at Jessie's Smokehouse, LLC in the City of Fairmont, Martin County, Minnesota, and;

WHEREAS, the Premises Permit Application appears to be acceptable in all respects.

NOW THEREFORE, BE IT RESOLVED, that the City of Fairmont approves the Premises Permit Application for a charitable gambling permit for the Fairmont Youth Hockey Association to conduct lawful gambling at Jessie's Smokehouse, LLC in the City of Fairmont, Martin County, Minnesota.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:  
Absent:

PASSED, APPROVED AND ADOPTED this 27th day of November, 2017.

---

Deborah J. Foster  
Mayor

ATTEST:

---

Patricia J. Monsen  
City Clerk

MEETING DATE: November 27, 2017

SUBJECT: Liability Insurance

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: None

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Council is annually required to determine whether or not they wish to waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. The City has historically opted to NOT waive these limits.

MOTION: To confirm that the City of Fairmont does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Liability Coverage Waiver Form
- 2.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



CONNECTING & INNOVATING  
SINCE 1913

## LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org)

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

City of Fairmont  
LMCIT Member Name

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.


Date of city council/governing body meeting \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

MEETING DATE: November 27, 2017

SUBJECT: FAA Airport Grant Pre-application

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

	Petition	X	Board		Staff		Council		Commission		Committee
--	----------	---	-------	--	-------	--	---------	--	------------	--	-----------

SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: Councilor Cyphers

TYPE OF ACTION:

X	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 <sup>st</sup> Reading (Introduction only)		Set Public Hearing (Motion)		Information Only
	Ordinance 2 <sup>nd</sup> Reading (Roll call)		Hold Public Hearing (Motion to close)		

RECOMMENED ACTION BY:

X	City Staff	X	Board		Commission		Committee
	Issuance	X	Approval		Authorization		No recommendation
	Denial		Rejection		No action needed		

**STATEMENT:** The City’s airport has had significant investment in construction projects in the past several years. All of this work focused on the paved aprons, taxiways, and runways, and upgrading them to meet current FAA and MNDOT requirements. The pavement at the airport is in very good condition so now the discussion with the Airport Advisory Board (AAB) has turned to looking at expanding the users at the airport. The AAB and City staff have worked with the City’s consultant, KLJ, to look at the addition of a new T-hangar. This building would provide space for an additional 8 planes on the airfield. City staff and a member from the AAB will attend the meeting to discuss the project. The attached document is the first step in the process of moving forward with building a new t-hangar. This pre-application would be submitted to MNDOT and the FAA to begin the design phase of this project. The airport CIP is attached showing the estimated cost breakdown. The City’s share of the total cost is estimated at \$55,750 over the next 3 years. The hangar could be ready for tenants in late 2020.

**MOTION:** To authorize the Mayor to sign and staff to submit the FAA airport grant pre-application for the design of a new hangar at the Fairmont municipal airport.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. 2018-2024 Airport CIP
2. FAA airport grant pre-application

\*\*\*\*\*  
 Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



# Capital Improvement Program Report

Minnesota Department of Transportation - Aviation Division

Fairmont Municipal Airport

Report Filter - Types: All, Statuses: All

Year	Project Name	Status	FAA	State	Local	Total
<b>2018</b>						
	Acquire Airport Utility Truck & Plow Attachments	CIP	0.00	35,000.00	15,000.00	\$50,000.00
	Main Public Hangar Improvements - Remove Office	CIP	0.00	35,000.00	15,000.00	\$50,000.00
	Rehabilitate Terminal Building	CIP	0.00	124,950.00	53,550.00	\$178,500.00
		SubTotal:	\$0.00	\$194,950.00	\$83,550.00	\$278,500.00
<b>2019</b>						
*	Construct 8-Unit T-Hangar, Taxilanes (FFY 2018)	CIP	85,500.00	4,750.00	* 4,750.00	\$95,000.00
	Rehabilitate Runway 13/31, Taxiways, East Apron	CIP	0.00	105,000.00	45,000.00	\$150,000.00
	Rehabilitate Runway 2/20	CIP	0.00	87,500.00	37,500.00	\$125,000.00
		SubTotal:	\$85,500.00	\$197,250.00	\$87,250.00	\$370,000.00
<b>2020</b>						
	CFR/SRE Building Improvements	CIP	0.00	57,400.00	24,600.00	\$82,000.00
*	Construct 8-Unit T-Hangar (FFY 2019)	CIP	675,000.00	37,500.00	* 37,500.00	\$750,000.00
	Main Public Hangar Improvements - Seals, Insulation, Windows, Fans	CIP	0.00	38,500.00	16,500.00	\$55,000.00
	Rehabilitate Terminal Building - Exterior	CIP	0.00	42,700.00	18,300.00	\$61,000.00
		SubTotal:	\$675,000.00	\$176,100.00	\$96,900.00	\$948,000.00
<b>2021</b>						
	"Piper" Hangar Improvements	CIP	0.00	5,600.00	2,400.00	\$8,000.00
*	Construct Hangar Site Taxilanes, Hangar Apron (FFY 2020)	CIP	243,000.00	13,500.00	* 13,500.00	\$270,000.00
	Public Hangar A & B Improvements	CIP	0.00	38,500.00	16,500.00	\$55,000.00
	Public Hangar A & B Partitions	CIP	0.00	28,000.00	12,000.00	\$40,000.00
		SubTotal:	\$243,000.00	\$85,600.00	\$44,400.00	\$373,000.00
<b>2023</b>						
	Airfield Pavement Maintenance	CIP	0.00	70,000.00	30,000.00	\$100,000.00
		SubTotal:	\$0.00	\$70,000.00	\$30,000.00	\$100,000.00
<b>2024</b>						
	Conduct Wildlife Hazard Site Visit (WHSV) Study (FFY 2023)	CIP	18,000.00	0.00	2,000.00	\$20,000.00

\* CITY SHARE OF 8-UNIT T-HANGAR #55,750 OVER 3 YRS



**FAA**  
**Dakota-Minnesota Airports District Office**

# Airport Grant PreApplication Checklist

(COMPLETE ONE CHECKLIST PER GRANT)

**Airport Name:** Fairmont Municipal Airport (FRM)

**Date Prepared:** 11/13/2017

**SAM CAGE code #:** 48TR5

**SAM Expiration Date:** 01/05/2018

**Project Description:** Construct Miscellaneous Building - Aircraft Storage Hangar (Design)

**We do not plan on having a project this fiscal year.**

**The FAA is authorized to:**

**Carry our entitlements into the next fiscal year.** *(If checked, sign below, and return to ADO.)*

**Transfer the entitlements. Transfer of Entitlements Form Attached.**

### Items Required with PreApplication

No.	Document	Yes	No	N/A	Comments Attached
1.	Project Schedule (NOTE FAA DUE DATES)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Standard Form 424, Form 5100-100 (parts II-IV for airport development grants), Form 5100-101 (parts II-IV for planning grants) (Includes project cost breakdown and sketch)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.	Project Narrative and Justification (for Planning or Environmental Projects include Scope of Work)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Environmental Documentation (Is the complete environmental documentation matching the potential application project description included?) (Attached or previously submitted to ADO)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5.	Construction Safety Phasing Plan/Airspace	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6.	Exhibit A (SOP available) (attached or previously submitted to ADO)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7.	Title Certificate or Long Term Lease Agreement (at the request of ADO)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Note:** If you cannot complete any of the above documents with this submittal, explain in the space provided on page 2 and provide the expected submittal date, but no later than the date specified in the Federal Register.

Debbie Foster, Mayor

Sponsor's Designated Official Representative (Official with authority to sign Grant Agreement) (Type or Print)

Date: \_\_\_\_\_

Sponsor's Designated Official Representative (Signature)

The purpose of this checklist is to identify some of the requirements and considerations associated with requesting Airport Improvement Program (AIP) funds. Airport Sponsors should read and consider each of the items carefully.

**Some of the items can be answered by simply checking the "Yes" and "No" boxes while others require providing additional information as part of the airport's request for AIP funds.**

## Common Key Requirements or Considerations

### **Clear Approaches** Per 49 USC § 47107(a)(9).

The sponsor must take appropriate action to ensure that terminal airspace required to protect instrument and visual operations to the airport (including operations at established minimum flight altitudes) will be cleared and protected by mitigating existing, and preventing future, airport hazards. (see 5010-Airport Master Record)

### **Bid Protest Procedures.**

The sponsor requirements for bid protests and appeals is contained in 49 CFR § 18.36(b)(12)

### **Reimbursable Agreement.**

The cost for reimbursable agreements between the sponsor and a federal agency is allowable if the cost is necessary for the project and the other federal agencies statutes allow this action. For instance, 49 USC § 106(l)(16) allows the FAA to enter into reimbursable agreements in order to carry out the functions of the FAA. An example of this is a reimbursable agreement between a sponsor and the FAA Air Traffic Organization (ATO) for the purpose of having the ATO relocate an FAA-owned navigational aid that is required by an AIP funded project.

### **Non-Fed Coordination.**

If any type of NAVAID (PAPI, PLASI, VASI, MALS, MALSR, ILS, etc.) is to be installed or relocated as part of the project, the FAA Non-Fed Coordinator must be notified and appropriate airspace studies completed. The airspace studies must be completed before the work can be included in a Federal aid project. These studies can take up to a year to complete.

### **Required Forms** (as applicable).

Agreement for Transfer of Entitlements (FAA Form 5100-110); NAVAID Forms (PAPIs, AWOS, REILs); Modification of Airport Design Standards, Buy American Approval, Certificate of Economic Necessity, SRE Calculation, AIP Revenue-Generating Facility Eligibility Evaluation Form and attachments. Please contact your Program Manager if you cannot find the above forms on the Airports web site.

### **ADDITIONAL INFORMATION:**

Standard Form 424: To be completed by MnDOT Office of Aeronautics

Construction Safety Phasing Plan/Airspace: The Construction Safety Phasing Plan/Airspace is not applicable for this grant.

Environmental Documentation: A Categorical Exclusion (CATEX) will be submitted separately to FAA ADO for approval.

Exhibit A: Current Exhibit A on file at FAA ADO and no changes have been made since the last AIP grant.

Title Certificate or Long Term Lease Agreement: Not requested by FAA ADO. There have been no changes in land ownership or lease agreement since the last AIP grant.

Clear Approaches: Airport Master Record (Form 5010-1) was based on inspection that occurred on July 7, 2014. The 5010 indicates a ROAD as the controlling FAR Part 77 obstruction to the Runway 13 approach (22:1 clear). The roadway was granted a waiver by MnDOT Aeronautics in 2013 and is shown on the current approved ALP. The Runway 13 approach meets minimum FAA airport design standards (per AC 150/5300-13A) for the current instrument approach type. The controlling obstruction to the Runway 2 approach is CROPS resulting in an 8:1 clear approach slope when inspected in July 2014. Crop setbacks were adjusted by the Airport Manager prior to 2015 planting season to allow for a clear 20:1 approach surface.

AIRPORT PROJECT SCHEDULE				
LOCATION: Fairmont Municipal Airport			PROJECT NO: AIP 3-27-0029-16-18	
No.	Item	Date		Comments
		FAA	Sponsor	
1	Submission of Environmental Document	10/1/2017	12/1/2017	CATEX to be completed
2	Provide Airspace (For new structures only)	12/15/2017	12/15/2017	Airspace Study to be submitted
3	Verify Project is on ALP (Update to ALP)	12/15/2017	11/19/2010	Development is shown on ALP
4	Submission of a Benefit-Cost Analysis	12/15/2017	N/A	
5	Selection of Sponsor's Engineer		9/22/2015	KLJ selected
6	Provide DBE plan and/or revisions to AGL-9		2/1/2018	2018/2019/2020 DBE goal to be submitted
7	Provide PreApplication Package to ADO	12/15/2017	12/15/2017	Submit to MnDOT by 12/1/17
8	Provide Final Notice of Intent to Use Funds	Federal Register		Sponsor to follow Federal Register date
9	Professional Services Agreement	1/15/2018	1/15/2018	Design services agreement
10	Submit Preliminary Engineers Design Report	2/1/2018	N/A	2019-2020 Construction
11	Request Modification of FAA design standards		N/A	2019-2020 Construction
12	Submit project safety phasing plan for FAA approval	2/15/2018	N/A	2019-2020 Construction
13	90% Complete Plans and Specs (Part 139)		N/A	
14	90% Complete Plans and Specs (Other)		N/A	2019-2020 Construction
15	Submit all transfer agreements to FAA office	5/15/2018	N/A	
16	Obtain wage rates		N/A	2019-2020 Construction
17	Advertise for bids		N/A	2019-2020 Construction
18	Bid Opening		N/A	2019-2020 Construction
19	Bid Tab Submitted		N/A	2019-2020 Construction
20	Application Submitted	Federal Register	5/1/2018	
21	Acceptance of Grant Offer		6/25/2018	
22	Award of Contract		N/A	2019-2020 Construction
23	Const. Management Plan		N/A	2019-2020 Construction
24	Preconstruction Meeting/Notice to Proceed		N/A	2019-2020 Construction
25	Construction Start		N/A	2019-2020 Construction
26	Construction Completion		N/A	2019-2020 Construction
27	NAVAIDS Commissioned		N/A	2019-2020 Construction
28	Exhibit A revised		N/A	
29	5010 updated		N/A	2019-2020 Construction
30	ALP revised/Construction As-Built		N/A	2019-2020 Construction
31	AGIS Updated		N/A	
32	Project Closeout Report		5/15/2019	

**Application for Federal Assistance (Development and Equipment Projects)**

**PART II – PROJECT APPROVAL INFORMATION**

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
<b>Item 1.</b> Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Item 2.</b> Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 3.</b> Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 4.</b> Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 5.</b> Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<input type="checkbox"/> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input checked="" type="checkbox"/> The project is included in another Federal Assistance program. Its CFDA number is below. 20.106 - Airport Improvement Program	
<b>Item 6.</b> Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
<input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
<input type="checkbox"/> Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).	
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

**PART II – SECTION C**

The Sponsor hereby represents and certifies as follows:

**1. Compatible Land Use** – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The City of Fairmont has adopted the Fairmont Municipal Airport Zoning Ordinance (1975). This multi-jurisdictional airport airspace and land use zoning ordinance helps maintain compatible land use around the Fairmont Municipal Airport.

**2. Defaults** – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None

**3. Possible Disabilities** – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None

**4. Consistency with Local Plans** – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes

**5. Consideration of Local Interest** – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes

**6. Consultation with Users** – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes

**7. Public Hearings** – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

Not Applicable for this Project

**8. Air and Water Quality Standards** – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Yes

**PART II – SECTION C (Continued)**

**9. Exclusive Rights** – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

None

**10. Land** – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

The proposed project will occur within Parcel F001 as identified on Exhibit A dated July 27, 2010.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

No additional property is needed for this project.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

No additional property is needed for this project.

---

<sup>1</sup> State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

**PART III – BUDGET INFORMATION – CONSTRUCTION**

<b>SECTION A – GENERAL</b>	
1. Federal Domestic Assistance Catalog Number: 20-106	
2. Functional or Other Breakout:	Airport Improvement Program (AIP)

<b>SECTION B – CALCULATION OF FEDERAL GRANT</b>			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			80,000
5. Other Architectural engineering fees			20,000
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. <b>Subtotal</b> (Lines 1 through 13)			\$ 100,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. <b>Less:</b> Ineligible Exclusions (Section C, line 23 g.)			
18. <b>Subtotal</b> (Lines 16 through 17)			\$ 100,000
19. Federal Share requested of Line 18			90,000
20. Grantee share			5,000
21. Other shares			5,000
22. <b>TOTAL PROJECT</b> (Lines 19, 20 & 21)			\$ 100,000



<b>SECTION C – EXCLUSIONS</b>	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. <b>Total</b>	

<b>SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE</b>	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain): Airport Enterprise Fund	5,000
h. <b>TOTAL</b> - Grantee share	\$ 5,000
25. Other Shares	Amount
a. State	5,000
b. Other	
c. <b>TOTAL</b> - Other Shares	\$ 5,000
<b>26. TOTAL NON-FEDERAL FINANCING</b>	<b>\$ 10,000</b>

<b>SECTION E – REMARKS</b> (Attach sheets if additional space is required)

22.

**PART IV – PROGRAM NARRATIVE**  
(Suggested Format)

<b>PROJECT:</b> Construct Miscellaneous building - Aircraft Storage Hangar (Design)
<b>AIRPORT:</b> Fairmont Municipal Airport (FRM); Fairmont, Minnesota
<b>1. Objective:</b> The objectives are to prepare plans and specifications to construct an 8-unit aircraft storage hangar (up to 230' x 60'), associated access taxilanes (520' x 25') and apron pavement connections at the Fairmont Municipal Airport.
<b>2. Benefits Anticipated:</b> The project will provide additional aircraft storage space to meet local aeronautical needs. The airport has a waiting list of 15 individual aircraft owners. There is no additional aircraft storage space at the airport. Projected hangar income will exceed costs over the useful life of the building.
<b>3. Approach:</b> (See approved Scope of Work in Final Application)
<b>4. Geographic Location:</b> The project is located within the property limits of the Fairmont Municipal Airport, located in Fairmont, Martin County, Minnesota. The airport serves Fairmont and surrounding areas in south central Minnesota.
<b>5. If Applicable, Provide Additional Information:</b>
<b>6. Sponsor's Representative:</b> (include address & telephone number) Troy Nemmers - Director of Public Works/City Engineer City of Fairmont 100 Downtown Plaza; Fairmont, MN 56031; (507) 238-3942

**PROJECT COST BREAKDOWN**  
**CONSTRUCT MISCELLANEOUS BUILDING - AIRCRAFT STORAGE HANGAR (DESIGN)**  
**FAIRMONT MUNICIPAL AIRPORT (FRM); FAIRMONT, MN**  
**FEDERAL FISCAL YEAR 2018 PRE-APPLICATION**

ID	UNIT OF WORK	COSTS			FUNDING			
		TOTAL COST	AIP ELIGIBLE PERCENTAGE*	AIP ELIGIBLE COST	FAA 90.0%	STATE AIP 5.0%	STATE 70.0%	SPONSOR Varies
1	ADMINISTRATIVE							
	<i>None</i>	\$ -	100.0%	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Subtotal Administrative</b>	\$ -	<b>#DIV/0!</b>	\$ -	\$ -	\$ -	\$ -	\$ -
2	ENGINEERING/PLANNING							
	Design Building & Taxilanes	\$ 100,000.00	100.0%	\$ 100,000.00	\$ 90,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
	<b>Subtotal Engineering/Planning</b>	\$ 100,000.00	<b>100.0%</b>	\$ 100,000.00	\$ 90,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
3	CONSTRUCTION							
	<i>None</i>	\$ -	100.0%	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Subtotal Construction</b>	\$ -	<b>#DIV/0!</b>	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	\$ 100,000.00	<b>100.0%</b>	\$ 100,000.00	\$ 90,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
		<i>Available FAA Entitlement Funding</i>		\$ 500,957.00	90.0%	5.0%	0.0%	5.0%

\*FAA funding eligibility subject to change

**Project Narrative (Justification)**  
**2018 FAA Grant Pre-Application**  
**Fairmont Municipal Airport (FRM)**

**Project Item**

Construct Miscellaneous Building - Aircraft Storage Hangar (Design)

**What is the Project?**

The project is to prepare plans and specifications to construct an 8-unit aircraft storage hangar (up to 230' x 60'), associated access taxilanes (520' x 25') and apron pavement connections at the Fairmont Municipal Airport.

**Why is the Project Needed Now?**

The project is needed now to store additional aircraft to meet local aeronautical needs for covered aircraft storage. There is no additional aircraft storage space at the airport. Projected hangar income will exceed costs over the useful life of the building. The airport has a waiting list of 15 individual aircraft owners. A business plan and AIP revenue-generating facility eligibility evaluation form are included with the project pre-application.

**Is the Project Phased?**

Yes. This first phase of the project is to complete the project plans and specifications. The second phase is to construct the project, currently scheduled for 2019 and 2020. The project is phased because FAA rules require only nonprimary entitlements can be used for the building.

**Total AIP Funds Expended?**

\$90,000

**Additional AIP Funds Needed to Complete Project?**

\$918,000

**PROJECT WORK DESCRIPTION**

- ① CONSTRUCT 8-UNIT T-HANGAR BUILDING (230'x60') - DESIGN
- ② CONSTRUCT TAXILANES (260'x25' EACH) -DESIGN



DRAFTED BY: AJG  
 REVIEWED BY:  
 PROJECT NO:  
 REVISED DATE: 11/10/2017

**FAIRMONT MUNICIPAL AIRPORT  
 PROJECT WORK DESCRIPTION  
 PRE-APPLICATION**





U.S. Department  
of Transportation  
  
Federal Aviation  
Administration

# Airport Improvement Program

## Revenue-Generating Facility Eligibility Evaluation Form

Airports Division  
Great Lakes Region

The purpose of this form is to offer guidance to Great Lakes Region Airports District Offices (ADO's) in evaluating the eligibility of a given project or facility for AIP funding under FAA Order 5100.38B, "AIP Handbook," Change 2 issued May 16, 2005, Paragraph 526 (page 72). This form does not replace or supersede any statute or regulation, and it is not required; however, it may help expedite the evaluation by ADO and/or Regional Office staff. In order to make a final determination, the FAA may require further information. Please review instructions before submitting this form and requested attachments.

### TO BE COMPLETED BY SPONSOR

<b>Airport and Location</b>	Fairmont Municipal Airport (FRM); Fairmont, Minnesota		
<b>Airport Sponsor</b>	City of Fairmont		
<b>Proposed Project</b>	Construct 230' x 60' 8-Unit T-Hangar		
<b>Will the Airport Sponsor Own the Facility?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Will the Airport Sponsor Operate the Facility?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>If "No," Describe Business Arrangement With Facility Manager</b>	The City of Fairmont will retain full ownership and responsibility for facility operation, including fulfilling all tenant and transient aircraft requests.		
<b>Will the Facility be Available for Public Use?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Describe Other Existing, Comparable Facilities, Ownership and Demand</b>	The airport currently has three T-hangar buildings for 22 aircraft, one city-operated 100' x 100' open hangar for aircraft storage, and one 60' x 60' leased to a commercial aeronautical business. All hangar facilities are owned and operated by the City of Fairmont. There is a waiting list of 15 individuals with airplanes desiring to be based in Fairmont. There is no available hangar space; the actual local demand cannot be accommodated with the existing facilities.		
<b>Projected Finances</b>	<b>Annual Costs<sup>1</sup></b>	\$ 3,400 (avg.)	<b>Annual Revenues</b> \$ 18,720 (avg.)
<b>Date of Current ALP</b>	11/19/2010	<b>Proposed Project on ALP?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>If proposed project not on current ALP, attach explanation including timeframe for amendment/submission.</i>			
<b>Lowest Current Pavement Condition Index (PCI) or Equivalent Standard Metric</b>	80		
<b>All Pavement and NAVAID Project Funding Identified for Next Three (3) Years?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>All other Critical Airside Project Funding Identified for Next Three (3) Years?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Date Submitted</b>	November 9, 2017		
<b>Prepared By</b>	Lee Steinkamp	<b>Signature<sup>2</sup></b>	
	Airport Manager	<b>Telephone</b>	507-235-6160
	City of Fairmont		

### Agency Action (to be completed only by FAA or designated state agency)

<b>Disposition</b>	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved conditionally (explain below)	<input type="checkbox"/> Ineligible
<b>Explanation</b>			
<b>Authorized Official</b>			<b>Telephone</b>

<sup>1</sup> Including any ongoing capital costs (e.g., debt service)

<sup>2</sup> Signature not required if completed form is transmitted via email from the named preparer



U.S. Department  
of Transportation

Federal Aviation  
Administration

# Airport Improvement Program

Revenue-Generating Facility Eligibility Evaluation Form

Airports Division  
Great Lakes Region

---

## Supplementation Documentation

### **Airside Development Needs:**

The Fairmont Municipal Airport currently or will soon meet all critical airside needs for navigational aids, approach protection and pavement condition.

### Navigational Aids

Sponsor-owned navigational aids are in good working condition. Runway 13/31 lighting system was replaced in 2013, and the Runway 2/20 lighting was replaced in 2010.

### Obstructions

FAA Form 5010-1 *Airport Master Record* was based on a July 7, 2014 inspection. There are two runway approaches with obstructions to the FAR Part 77 approach surface.

- Runway 13 Approach: The 5010 indicates a ROAD as the controlling FAR Part 77 obstruction to the Runway 13 approach providing a 22:1 clear surface when a vehicle is traversing. The roadway was granted a waiver from MnDOT Aeronautics in 2013 and is shown on the current approved ALP. The Runway 13 approach meets minimum FAA AC 150/5300-13A airport design standards for the current instrument approach type.
- Runway 2 Approach: The 5010 indicates the controlling obstruction to the Runway 2 approach surface is CROPS resulting in an 8:1 clear approach slope. Crop setbacks were adjusted by the Airport Manager prior to 2015 planting season to allow for a clear 20:1 approach surface.

### Land Use

The purpose of the FAA Runway Protection Zone (RPZ) is to protect people and property on the ground near the ends of runways. There are no incompatible land uses within the existing RPZs, however there are public roadways that traverse through the Runway 2, 20 and 31 RPZs. A township road (105<sup>th</sup> Street) crosses through the Runway 2 RPZ approximately 800 feet from the Runway 2 end. A township road (220<sup>th</sup> Avenue) crosses through the Runway 13 RPZ approximately 615 feet from the Runway 13 end. A County Highway (CSAH 26) crosses through the Runway 13 RPZ approximately 1,000 feet from the Runway 13 end. A remnant dead-end township road (230<sup>th</sup> Avenue) crosses through the Runway 31 RPZ approximately 1,300 feet from the Runway 31 end.

The airport sponsor controls all property within the existing Runway 2, 13 and 20 RPZs through fee simple ownership or clear zone easement (Runway 2). The Sponsor owns 75% of the Runway 31 RPZ, which includes all of the central portion of the RPZ. Surrounding land use control is also exercised through the airport safety zoning ordinance.

### Pavement Condition

The last pavement condition survey completed by MnDOT Aeronautics was in 2014. Since that time most of the hangar area taxiways were completely reconstructed. The lowest pavement condition index (PCI) that exists today is for a hangar taxiway with a PCI of 80 (very good). Runway 13-31 and Runway 2-20 have PCI values of 87 and 90, respectively. No AIP-funded pavement needs are foreseen for at least the next 3 years.

### **Airport Layout Plan (ALP):**

The ALP for the Fairmont Municipal Airport was conditionally approved by FAA in November 2010. A revision to the Terminal Area Plan was approved in January 2017. This ALP depicts the proposed location of the hangar below "Hangar G". The hangar will accommodate Airplane Design Group I aircraft types.

### **Business Plan:**

See 2019-2020 Aircraft Storage Hangar Business Plan attached with this form.



**Fairmont Municipal Airport (FRM)  
Fairmont, Minnesota**

**2019-2020 Aircraft Storage Hangar  
Business Plan**



**November 8, 2017**





# Business Plan

## Background

The City of Fairmont is the airport sponsor for the Fairmont Municipal Airport (FAA identifier: FRM) in Fairmont, Minnesota. The City of Fairmont (city) is intending to construct a revenue-generating public aircraft storage hangar with the use of Federal Aviation Administration (FAA) non-primary entitlement grant funds. A business plan must be developed for FAA to review and approve prior to grant funds released for the project. This plan must address the following information:

- What is the need for the facility?
- What revenue will this facility produce?
- What are the costs for the facility?
- Project Description
- Does the project comply with all rules and regulations?

The airport must also have all critical airside development needs met (i.e. adequate approach protection, satisfactory pavement condition) and the project shown on an approved Airport Layout Plan (ALP) before an FAA grant can be written for a revenue-generating project. These elements are addressed in the *Revenue-Generating Facility Eligibility Evaluation Form*.

## Project Description

The proposed aircraft storage hangar will be up to a 230-foot by 60-foot pre-engineered steel building. The hangar will accommodate up to 8 aircraft storage units in a dual-sided nested "T" configuration. The hangar flooring will be a concrete foundation. There will be electric service for power, lights and for the bi-fold door operation. The proposed hangar will can store up to 8 smaller single-engine or multi-engine aircraft. Two 520-foot by 25-foot public hangar site taxilanes will be needed (separate project) serve both sides of the hangar for aircraft access. Dual 230-foot by 27.5-foot aprons in front of the hangar will provide aircraft access to the public taxilanes.

The construction cost for the proposed 8-unit T-hangar building is estimated to be \$750,000. The total cost of the project including planning/environmental, administration, design, building construction, construction observation, materials testing and grant closeout is estimated to be \$875,000. Most of the project will be funded with a FAA nonprimary funding to be requested over this multi-year phased project. The state of Minnesota will provide a 5% match with the airport owner responsible for the remaining 5% project cost. The location of the hangar has been identified in the ALP conditionally approved by FAA in 2010.

## Need for Facility

The city has a waiting list of 15 aircraft owners, 10 of which have aircraft information. There is currently no available space for additional aircraft storage at the Fairmont Municipal Airport. The names of the

individuals requesting aircraft storage space at Fairmont along with available FAA registration “N-numbers” or other aircraft information are depicted in **Exhibit 1**:

**Exhibit 1 – Hangar Waiting List**

Hangar Waiting List	
Name	N-Number(s)
Tony Timm	N203K
Dennis Thate	N49WR (to be upgraded)
Bill Eckles & Travis Keister	Pending - New Piper Saratoga
Lee Beemer	Pending - New Single Engine Piston Aircraft
Dustin Johansen	Pending - Agricultural Aircraft Purchase
Tom Jeschke	N316LJ
Ron Lindburg	N738UE
Lee Beemer	N5193E
Scott Benson	N/A - Rans S10 SAKOTA
Chris Williams	N/A - Taylorcraft (Rebuild)
Bradley Quinn	N/A
Drew Hansen	N/A
Rock Recker	N/A
John Lindsey	N/A
Jeff Varbencure	N/A

Source: Fairmont Airport Manager

The city owns four hangar buildings for aircraft storage and leases space to tenants. All hangars are full.

- City Hangar: 100’ x 100’ open hangar storing up to 6 small aircraft
- “Piper” Hangar: 60’ x 60’ open hangar storing up to 3 small aircraft
- Hangar “A”: 145’ x 50’ hangar with 6 nested aircraft storage units
- Hangar “B”: 145’ x 54’ hangar with 6 nested aircraft storage units
- Hangar “C”: 248’ x 60’ hangar with 10 nested aircraft storage units

Indoor aircraft storage is vital at Fairmont to protect aircraft from precipitation and winter conditions. Fairmont receives 32 inches of precipitation each year, 45 inches of snowfall each season, and has an average January low temperature of 5 degrees Fahrenheit.

If additional aircraft area accommodated there is the potential for additional flights to and from Fairmont and revenue-generating fuel sales. This will help the airport become more financially self-sufficient. Other overnight and transient aircraft could also be accommodated in the new hangar when the demand arises and there is available space.

**Airport Financial Plan**

The financial plan must demonstrate the basis for rental fees, and how the proposed project will contribute to the airport developing toward financial self-sufficiency.

**Airport Operating Budget**

It is anticipated that the proposed hangar will add little additional cost to the current airport operating budget. The anticipated revenue that the hangar generates will offset any additional costs.

**Operation and Maintenance Expenses**

The anticipated on-going operation and maintenance expenses for the hangar include:

- Insurance
- Utilities
- Operation, Maintenance and Records

The building replacement and liability insurance for the facility is estimated to be \$2,500 per year based pro-rated cost to insure the existing hangar. The insurance costs will be paid by the city.

The estimated utility costs for the facility will include an electrical service for lights, power and the bi-fold doors. The estimated utility service cost is estimated to average \$25 per month for a total of \$300 per year. The utility costs will be paid by the city.

The maintenance expense is expected to be minimal, estimated at \$50 per month totaling \$600 per year. Maintenance items are to be completed by the city or its designated representative for the proposed hangar building include:

- Periodic maintenance, inspections, cleaning and building upkeep
- Snow removal and mowing operations around the hangar

The records and operation expense is also expected to be minimal. The airport manager will oversee record keeping, renting the hangar units, and collection of rent for the facility. For future auditing purposes, the airport will keep separate records for the revenue and expenses of the hangar.

The total expected operation, maintenance and records expenses for the city are estimated at \$3,400 per year and will be covered by the airport sponsor through other airport revenues.

**Capital Outlay**

The non-primary entitlement grant program from FAA currently participates 90 percent of eligible projects costs. Based on preliminary project cost estimates, the approximate Federal share for the total hangar building project will be \$875,000. The total local share is \$43,750. The airport sponsor has funds to cover this one-time expense. Total project capital outlay costs are identified in **Exhibit 2**.

**Exhibit 2 – Capital Outlay**

Capital Outlay				
Item	Total Cost	Federal Share	State Share (5%)	Local Share (5%)
Construction	\$750,000	\$675,000	\$37,500	\$37,500
Engineering & Other	\$125,000	\$112,500	\$6,250	\$6,250
<b>TOTAL</b>	<b>\$875,000</b>	<b>\$787,500</b>	<b>\$43,750</b>	<b>\$43,750</b>

Source: KLJ Analysis

### ***Rental Revenue***

Rental revenue is based on market value with considerations made for revenue-generation opportunities to offset capital outlays as well as operational expenses. The city currently rents space T-hangar units for \$100 per month. Regional rental rates vary from airport to airport. T-hangar unit rental rates range from \$75 per month to \$150 per month depending on size, location and amenities available (i.e. paved floor, heat). This would range from \$0.07 to \$0.12 per square foot.

The proposed T-hangar would be sized at approximately 1,440 square feet of space per unit. The regional rates would demand \$100 to \$172 per unit per month for this space. The city anticipates renting each unit for \$150 per month in the proposed hangar, slightly less than the current regional average. This results in a rate of \$0.105 per square foot. The new rate is comparable to airports of similar use in the region; therefore, the city feels that the proposed fee rate is of fair market value. The monthly rental rate would escalate by \$10 every five years to account for inflation. This rate also allows the city to offset the project's Federal capital outlay.

The proposed hangar with 8 units rented at \$150 per unit per month results in average revenue of \$14,400, growing to \$23,040 per year with rental rate escalations. Total revenue collected is estimated to be \$936,400 over a 50-year period. Although the AIP Handbook states the minimum useful life of a building is 40 years, the hangar is assumed to have a reasonable usable structure life of 50 years like other hangars at the airport.

### ***Summary***

A comparison of the project revenue to the expenses was completed. The total hangar construction costs are projected to be \$875,000. Annual operating and maintenance costs for the hangar are projected to be \$3,400 and covered by the airport sponsor. The planned hangar tenant lease revenue stream will total \$936,000 over 50 years. As summarized in **Exhibit 3**, the proposed hangar is determined to be financially sustainable to collect sufficient revenue to cover the total capital outlay over a 50-year building life.

**Exhibit 3 – Revenue and Expenses Evaluation**

Revenue and Expenses Evaluation					
Starting Year	Ending Year	Aircraft Lease Tenants	Monthly Lease Rate	5-Year Revenue	100% Depreciation
2019	2024	8	\$150	\$72,000	\$87,500
2024	2029	8	\$160	\$76,800	\$87,500
2029	2034	8	\$170	\$81,600	\$87,500
2034	2039	8	\$180	\$86,400	\$87,500
2039	2044	8	\$190	\$91,200	\$87,500
2044	2049	8	\$200	\$96,000	\$87,500
2049	2054	8	\$210	\$100,800	\$87,500
2054	2059	8	\$220	\$105,600	\$87,500
2059	2064	8	\$230	\$110,400	\$87,500
2064	2069	8	\$240	\$115,200	\$87,500
<b>50-YEAR TOTAL:</b>				<b>\$936,000</b>	<b>\$875,000</b>
<b>ANNUAL AVERAGE:</b>				<b>\$18,720</b>	<b>\$17,500</b>

Source: KLI Analysis

**Other Impacts**

The city owns all aircraft storage hangars and there is no Fixed-Base Operator (FBO) providing aeronautical services. As a result, there are no competing services for aircraft storage and the project will not have an adverse impact on other entities on the airport providing similar services.

**Certificate of Compliance**

The City of Fairmont herein certifies that all work associated with this project shall comply with all applicable rules, regulations, laws and building codes at the Federal, state, and local levels.

**Approval**

The City of Fairmont herein accepts this business plan as prepared.

---

Lee Steinkamp, Airport Manager  
City of Fairmont

---

Date

# T Hangar Waiting list

Updated 10/19/17

1. Tony Timm, 507-317-0943, Cessna 182 N203K, 12/17/13 put name on list. Single partitioned T-hangar with walls. South facing, Prefer New hangar, Currently in Jackson. Flies about once a week.
2. Dennis Thate. 507-299-0208. Kolb N49WR. Looking for bigger plane and moving off the farm in 2-3 Years. Currently has a farm strip. (phone call 10/16/17).
3. Bill Eckles and Travis Keister. 507-525-0553. Purchasing a Piper Saratoga by the end of the year (2017).
4. Beemer Companies. Lee Beemer. 507-236-4242. Purchasing a single piston by the end of the year (2017).
5. Dustin Johansen 507-848-0779. Looking to buy an ag plane in a year or two.
6. Tom Jeschke 920-265-9667 Double eagle N316LJ
7. Chris Williams. Currently in an end storage unit. Rebuilding a Taylorcraft. Will need a fullsize hangar eventually.
8. Bradley Quinn? 507-847-7884. Left message 10/16/17
9. Drew Hanson? 952-484-4965. Looking to move to Fairmont in year or two.
10. Rock Recker? 507-236-2563. Left message 10/16/17
11. Scott Benson, 507-621-8178, Rans S10, 3/18/14 put name on list. Wants 6 month lease with option to extend lease. Waiting for a hangar in St. James to be built. Currently in Glencoe. Stopped in 3/9/15

Wanting a individual partitioned hangar (currently tenants)

Ron Lindburg 738UE


Beemer 5193E

John Lindsey

Jeff Varbencure

MEETING DATE: November 27, 2017

SUBJECT: IBEW, AFSCME, LELS and Unrepresented Group Labor Agreements

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** We have tentative three-year labor agreements with employees represented by the International Brotherhood of Electrical Workers (IBEW), American Federation of State, County, Municipal Employees (AFSCME), Law Enforcement Labor Services (LELS) and 27 employees not represented by a union. The agreements call for a wage increase of 3% in 2018, 3.25% in 2019 and 3.5% in 2020. There are no other economic considerations changed within any of the agreements. The City has agreed to 60 calendar days injury on duty pay. The unions have voted or will vote for approval, pending Council action.

**MOTION:** To approve employment agreements with IEBW, AFSCME, LELS and Non-represented group calling for 3% in 2018, 3.25% in 2019 and 3.5% in 2020.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**


1. \_\_\_\_\_
2. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: November 27, 2017

SUBJECT: City Administrator Vacation Sell Back

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** City Personnel Policy #39 allows the City Administrator to authorize the sell back of unused vacation for all employees except himself. The Council must approve for the City Administrator. The City Administrator is asking the Council to approve the sell back of 40 hours of unused vacation.

**MOTION:** To (approve or deny) the sell back of 40 hours of vacation by the City Administrator.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*


Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 16.1**

**MEETING DATE:** November 27, 2017

**SUBJECT:** Accounts Payable

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Paul Hoye, Finance Director

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The bills for the month of November, 2017 are attached for Council approval.

**MOTION:** To approve payment of the November, 2017 bills.

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. Bills
- 2.
- 3

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>5th &amp; Plaza</u></b>					
5th & Plaza	Fire Fighting	Paint & Supplies-Fire Dept	71.55	134866	11/15/2017
5th & Plaza	Aquatic Park	Paint for the Aquatic Park	36.00	134581	10/26/2017
5th & Plaza	Parks	Primer	36.00	134944	11/21/2017
5th & Plaza	Parks	Paint-Park Dept	127.80	134944	11/21/2017
<b>Total for 5th &amp; Plaza</b>			<b>271.35</b>		
<b><u>A.H. Hermel Company</u></b>					
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	174.13	134733	11/07/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	134733	11/07/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	49.34	134733	11/07/2017
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	134733	11/07/2017
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	165.02	134733	11/07/2017
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	145.26	134733	11/07/2017
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	19.76	134733	11/07/2017
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	-9.58	134733	11/07/2017
<b>Total for A.H. Hermel Company</b>			<b>553.83</b>		
<b><u>AdMfg, Inc</u></b>					
AdMfg, Inc	Economic Development	Thrive Ad for Fairmont Area Life Book	60.00	134582	10/26/2017
AdMfg, Inc	Economic Development	Billboard-Thrive MN Ad	1,730.00	134582	10/26/2017
AdMfg, Inc	Crime Control & Investigation	Flexo Ink Pumpkin & Cat Halloween Bags Adopt A Cop	253.36	134582	10/26/2017
AdMfg, Inc	Engineering	City of Fairmont Parks Flyer	208.96	134945	11/21/2017
<b>Total for AdMfg, Inc</b>			<b>2,252.32</b>		
<b><u>Alcohol &amp; Gambling Enforcement</u></b>					
Alcohol & Gambling Enforcement Division	Liquor Store	Application Fee for Buyer's Card for Liquor Store	20.00	134671	10/31/2017
<b>Total for Alcohol &amp; Gambling Enforcement</b>			<b>20.00</b>		
<b><u>American Engineering Testing, Inc</u></b>					
American Engineering Testing, Inc.	Paved Streets	2017 Street Improvements	434.00	134902	11/20/2017
American Engineering Testing, Inc.	Paved Streets	Margaret Street Construction Material Testing	2,640.25	134902	11/20/2017
American Engineering Testing, Inc.	Paved Streets	2017 B & C Improvements	1,716.80	134902	11/20/2017
<b>Total for American Engineering Testing, Inc</b>			<b>4,791.05</b>		
<b><u>AmeriPride Services Inc.</u></b>					
AmeriPride Services Inc.	Central Garage	Laundry Uniforms for Mechanics	28.02	134755	11/07/2017
AmeriPride Services Inc.	Central Garage	Laundry Uniforms for Mechanics	27.93	134708	11/03/2017
AmeriPride Services Inc.	Central Garage	Laundry uniforms for Mechanics	28.02	134946	11/21/2017
AmeriPride Services Inc.	Central Garage	Laundry uniforms for Mechanics	32.52	134946	11/21/2017
AmeriPride Services Inc.	Central Garage	Laundry Uniforms for Mechanics	27.93	134583	10/26/2017
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies-Street Dept	131.19	134755	11/07/2017
AmeriPride Services Inc.	Parks	Cleaning Supplies-Park Dept	45.26	134755	11/07/2017
<b>Total for AmeriPride Services Inc.</b>			<b>320.87</b>		
<b><u>Amy's Sign Design</u></b>					
Amy's Sign Design	Crime Control & Investigation	HEAT Decals for Yeti Cooler-HEAT Team	62.00	134672	10/31/2017
<b>Total for Amy's Sign Design</b>			<b>62.00</b>		

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Arneson Distributing Company</u></b>					
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/Mix	128.00	134734	11/07/2017
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	698.55	134903	11/20/2017
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	1,177.00	134903	11/20/2017
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/Mix	128.00	134903	11/20/2017
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	64.00	134903	11/20/2017
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	976.57	134734	11/07/2017
		<b>Total for Arneson Distributing Company</b>	<b>3,172.12</b>		
<b><u>Arnold Motor Supply</u></b>					
Arnold Motor Supply	Building Inspection	Rear Strut Assembly-Bldg Inspector	181.18	134867	11/15/2017
Arnold Motor Supply	Central Garage	Bulbs-City Shop	5.60	134756	11/07/2017
Arnold Motor Supply	Road & Bridge Equipment	PCV Valve-Street Dept	3.40	134947	11/21/2017
Arnold Motor Supply	Parks	RV Antifreeze-Park Dept	197.71	134709	11/03/2017
Arnold Motor Supply	Parks	Trans Cooler Zip Tie Kit-Park Dept	4.09	134709	11/03/2017
Arnold Motor Supply	Parks	Trans Filter-Park Dept	20.73	134584	10/26/2017
		<b>Total for Arnold Motor Supply</b>	<b>412.71</b>		
<b><u>Bass</u></b>					
Bass	Crime Control & Investigation	CIT Coordinator Training 11/2 to 11/3/17 St. Paul, MN	219.59	0	11/15/2017
		<b>Total for Bass</b>	<b>219.59</b>		
<b><u>Bauer Built Tire</u></b>					
Bauer Built Tire	Road & Bridge Equipment	315/80R225 L Grabber Tires-Street Dept	1,562.50	134757	11/07/2017
Bauer Built Tire	Parks	Tires-Park Dept	1,069.00	134757	11/07/2017
		<b>Total for Bauer Built Tire</b>	<b>2,631.50</b>		
<b><u>Becker</u></b>					
Becker	Library	10/28 to 11/10/17 Library Cleaning Service	600.00	134868	11/15/2017
Becker	Library	Cleaning at Library 10/14 to 10/27/17	600.00	134673	10/31/2017
		<b>Total for Becker</b>	<b>1,200.00</b>		
<b><u>Beemer Companies</u></b>					
Beemer Companies	Paved Streets	2017-C Improvements Pay Estimate #4	42,942.21	134905	11/20/2017
Beemer Companies	Paved Streets	2017-C Alternate Bid Pay Estimate #3	31,329.97	134905	11/20/2017
		<b>Total for Beemer Companies</b>	<b>74,272.18</b>		
<b><u>Bellboy Corporation</u></b>					
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	2,187.60	134735	11/07/2017
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	1,080.00	134906	11/20/2017
Bellboy Corporation	Liquor - Mdse for Resale	Freight	20.00	134906	11/20/2017
Bellboy Corporation	Liquor - Mdse for Resale	Wine	742.00	134906	11/20/2017
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	122.66	134906	11/20/2017
Bellboy Corporation	Liquor - Mdse for Resale	Freight	4.58	134906	11/20/2017
Bellboy Corporation	Liquor Store	Supplies-Liquor Store	14.00	134735	11/07/2017
Bellboy Corporation	Liquor - Mdse for Resale	Freight	5.00	134735	11/07/2017
Bellboy Corporation	Liquor - Mdse for Resale	Freight	30.00	134735	11/07/2017
Bellboy Corporation	Liquor - Mdse for Resale	Wine	630.67	134735	11/07/2017
Bellboy Corporation	Liquor - Mdse for Resale	Freight	17.84	134735	11/07/2017

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bellboy Corporation	Liquor - Mdse for Resale	Wine	-112.00	134735	11/07/2017
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	201.10	134735	11/07/2017
	<b>Total for</b>	<b>Bellboy Corporation</b>	<b>4,943.45</b>		
<b><u>Bevcomm Inc</u></b>					
Bevcomm Inc	City Attorney	Nov 2017 Telephone	11.67	134710	11/03/2017
Bevcomm Inc	Economic Development	Nov 2017 Telephone	6.06	134710	11/03/2017
Bevcomm Inc	City Manager	Nov 2017 Telephone	21.02	134710	11/03/2017
Bevcomm Inc	Director of Finance	Nov 2017 Telephone	10.00	134710	11/03/2017
Bevcomm Inc	Fire Fighting	Nov 2017 Telephone	1.10	134710	11/03/2017
Bevcomm Inc	Building Inspection	Nov 2017 Telephone	11.69	134710	11/03/2017
Bevcomm Inc	Paved Streets	Nov 2017 Telephone	4.99	134710	11/03/2017
Bevcomm Inc	Parks	Nov 2017 Telephone	2.68	134710	11/03/2017
Bevcomm Inc	Data Processing	Contracted Computer Support	5,300.00	134758	11/07/2017
Bevcomm Inc	Data Processing	Office 365 Pro Plus	306.18	134758	11/07/2017
Bevcomm Inc	Data Processing	Backup Data Recovery Server	200.00	134758	11/07/2017
Bevcomm Inc	Data Processing	Choicescan Email Filter	57.80	134758	11/07/2017
Bevcomm Inc	Animal Control	Nov 2017 Telephone	87.76	134710	11/03/2017
Bevcomm Inc	Paved Streets	Dell LI-ION 6CELL 60WHR-Street Dept	97.31	134758	11/07/2017
Bevcomm Inc	Central Garage	Nov 2017 Telephone	3.24	134710	11/03/2017
Bevcomm Inc	Crime Control & Investigation	King Data USB Traveler 16 GB-Police Dept	67.45	134758	11/07/2017
Bevcomm Inc	Engineering	Nov 2017 Telephone	5.22	134710	11/03/2017
Bevcomm Inc	Aquatic Park	Nov 2017 Telephone	13.03	134710	11/03/2017
Bevcomm Inc	Liquor Store	Nov 2017 Telephone	10.42	134710	11/03/2017
Bevcomm Inc	Airport	Nov 2017 Telephone	3.30	134710	11/03/2017
	<b>Total for</b>	<b>Bevcomm Inc</b>	<b>6,220.92</b>		
<b><u>Bloomquist</u></b>					
Bloomquist	City Attorney	Monthly Cell Phone 10/14 to 11/13/17	90.00	0	11/21/2017
	<b>Total for</b>	<b>Bloomquist</b>	<b>90.00</b>		
<b><u>Blue Cross Blue Shield</u></b>					
Blue Cross Blue Shield	Health Insurance	Oct 2017 Employee Assistance Program	87.30	1880	11/09/2017
	<b>Total for</b>	<b>Blue Cross Blue Shield</b>	<b>87.30</b>		
<b><u>Bob's Biffys LLC</u></b>					
Bob's Biffys LLC	Airport	Restrooms for Fly-in Breakfast	175.00	134585	10/26/2017
Bob's Biffys LLC	Parks	Portable Restrooms Steve Pierce Park 2017	325.00	134907	11/20/2017
	<b>Total for</b>	<b>Bob's Biffys LLC</b>	<b>500.00</b>		
<b><u>Boekett Building Supply</u></b>					
Boekett Building Supply	SMEC Building	Supplies for Garbage Recpticle Repairs-SMEC	67.63	134674	10/31/2017
	<b>Total for</b>	<b>Boekett Building Supply</b>	<b>67.63</b>		
<b><u>Boltjes</u></b>					
Boltjes	Crime Control & Investigation	Shotgun Armorer Training 10/24 to 10/25/17 Jordan, MN	147.43	0	11/15/2017
	<b>Total for</b>	<b>Boltjes</b>	<b>147.43</b>		
<b><u>Bolton &amp; Menk, Inc.</u></b>					
Bolton & Menk, Inc.	Paved Streets	Fairmont/Margaret St Reconstruction	8,697.00	134586	10/26/2017

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bolton & Menk, Inc.	Paved Streets	Fairmont/Margaret St Reconstruction	1,152.76	134586	10/26/2017
		<b>Total for Bolton &amp; Menk, Inc.</b>	<b>9,849.76</b>		
<b><u>Breakthru Beverage</u></b>					
Breakthru Beverage	Liquor - Mdse for Resale	Freight	5.55	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	31.92	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	1.85	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	12.95	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	335.66	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	230.83	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	-36.00	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Beer	-53.01	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	372.00	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	7.40	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Wine	91.33	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	1,067.36	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	14.03	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	-216.90	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	65.06	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	3.70	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	-1.85	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	188.46	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	706.73	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	8.02	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	3,178.48	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	264.95	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	1.85	134736	11/07/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	11.10	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Beer	298.30	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	55.95	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	833.43	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	24.36	134908	11/20/2017
Breakthru Beverage	Liquor - Mdse for Resale	Freight	3.70	134908	11/20/2017
		<b>Total for Breakthru Beverage</b>	<b>7,507.21</b>		
<b><u>Brown</u></b>					
Brown	Crime Control & Investigation	Alcohol Compliance Checks(Under 21 Buyer)	142.50	134675	10/31/2017
		<b>Total for Brown</b>	<b>142.50</b>		
<b><u>Bulfer Tree Farm</u></b>					
Bulfer Tree Farm	Parks	Steve Pierce Park tree donation from City of Lakes Garden Club	300.00	134711	11/03/2017
Bulfer Tree Farm	Parks	Tree at Soccer Field that got hit by car	300.00	134711	11/03/2017
		<b>Total for Bulfer Tree Farm</b>	<b>600.00</b>		
<b><u>Business Xpansion Journal</u></b>					
Business Xpansion Journal	Economic Development	Half Page Advertisement	825.00	134964	11/22/2017
		<b>Total for Business Xpansion Journal</b>	<b>825.00</b>		

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Cadena/Joel Salinas Silva</u></b>					
Cadena/Joel Salinas Silva	Non-departmental	Refund Check	0.54	134698	11/01/2017
Cadena/Joel Salinas Silva	Non-departmental	Refund Check	0.28	134698	11/01/2017
Cadena/Joel Salinas Silva	Non-departmental	Refund Check	0.03	134698	11/01/2017
Cadena/Joel Salinas Silva	Non-departmental	Refund Check	0.82	134698	11/01/2017
	<b>Total for</b>	<b>Cadena/Joel Salinas Silva</b>	<b>1.67</b>		
<b><u>Cardmember Services</u></b>					
Cardmember Services	Recording & Reporting	City Clerk Mtg 09/20 to 09/22/17 Owatonna, MN	200.88	134759	11/07/2017
Cardmember Services	City Attorney	Adobe Acrobat-Monthly Charge Patty's Computer	16.10	134759	11/07/2017
Cardmember Services	Planning & Zoning	Heater-Darcy	23.99	134759	11/07/2017
Cardmember Services	General Government Buildings	Printable Business Cards & Office Supplies	115.97	134759	11/07/2017
Cardmember Services	Director of Finance	Monitor Stand-Sue	31.80	134759	11/07/2017
Cardmember Services	Aquatic Park	Key Caps-Aquatic Park	65.99	134759	11/07/2017
Cardmember Services	Aquatic Park	Lift Chair Motor-Aquatic Park	642.41	134759	11/07/2017
Cardmember Services	Aquatic Park	Red Cross Lifeguard Instructor Update 10/28/17 Rochester	100.00	134759	11/07/2017
Cardmember Services	SMEC Building	Projector Bulb-SMEC	160.00	134759	11/07/2017
Cardmember Services	SMEC Building	Clock-SMEC	11.99	134759	11/07/2017
Cardmember Services	Other General Gov't	1 Drawer Stand-Upstairs Conference Room	83.99	134759	11/07/2017
Cardmember Services	Crime Control & Investigation	POST License-Andrew Kuester	92.24	134759	11/07/2017
Cardmember Services	Engineering	Gauge for Press-AireMeter-Engineering	117.50	134759	11/07/2017
Cardmember Services	Engineering	Credit for disputed charge	-0.84	134759	11/07/2017
	<b>Total for</b>	<b>Cardmember Services</b>	<b>1,662.02</b>		
<b><u>Carlos Creek Winery</u></b>					
Carlos Creek Winery	Liquor - Mdse for Resale	Wine	444.00	134909	11/20/2017
	<b>Total for</b>	<b>Carlos Creek Winery</b>	<b>444.00</b>		
<b><u>Carquest Auto Parts Stores</u></b>					
Carquest Auto Parts Stores	Building Inspection	Left Door Lock Switch-Bldg Inspector	23.36	134760	11/07/2017
Carquest Auto Parts Stores	Central Garage	Dynazip Tool & Eraser Tool-City Shop	409.68	134760	11/07/2017
Carquest Auto Parts Stores	Central Garage	Antifreeze-City Shop	526.50	134760	11/07/2017
Carquest Auto Parts Stores	Paved Streets	Cleaning Supplies-Street Dept	17.59	134760	11/07/2017
Carquest Auto Parts Stores	Paved Streets	Latern Batteries-Street Dept	50.04	134760	11/07/2017
Carquest Auto Parts Stores	Road & Bridge Equipment	Plug Adapter Harness, Flasher & Door Jamb Switch-Street Dept	140.31	134760	11/07/2017
Carquest Auto Parts Stores	Road & Bridge Equipment	Hydraulic Hoses, Wheel Studs, Nuts & Seals Paint Trailer	169.38	134760	11/07/2017
Carquest Auto Parts Stores	Parks	U Joints, Shocks, & RTV Silicone Park Dept	430.06	134760	11/07/2017
Carquest Auto Parts Stores	Parks	Radiator Hose-Park Dept	17.08	134760	11/07/2017
Carquest Auto Parts Stores	Parks	RV Antifreeze-Park Dept	130.62	134760	11/07/2017
	<b>Total for</b>	<b>Carquest Auto Parts Stores</b>	<b>1,914.62</b>		
<b><u>Central Farm Service</u></b>					
Central Farm Service	Central Garage	15W-40 Bulk Superlube City Shop	779.60	134712	11/03/2017
	<b>Total for</b>	<b>Central Farm Service</b>	<b>779.60</b>		
<b><u>Centro Business Forms Inc.</u></b>					
Centro Business Forms Inc.	Director of Finance	W2's & 1099's	234.12	134869	11/15/2017
	<b>Total for</b>	<b>Centro Business Forms Inc.</b>	<b>234.12</b>		

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Chambers Excavating &amp; Trucking</u></b>					
Chambers Excavating & Trucking, LLC	Paved Streets	Pay Estimate #4 Downtown Paver improvements	2,941.87	134910	11/20/2017
		<b>Total for Chambers Excavating &amp; Trucking</b>	<b>2,941.87</b>		
<b><u>Chankaska Creek Ranch &amp; Winery</u></b>					
Chankaska Creek Ranch & Winery, LLC	Liquor - Mdse for Resale	Wine	159.60	134737	11/07/2017
		<b>Total for Chankaska Creek Ranch &amp; Winery</b>	<b>159.60</b>		
<b><u>Com-Tec Land Mobile Radio</u></b>					
Com-Tec Land Mobile Radio	Crime Control & Investigation	2 New Motorola APX4000 Portable Radios	6,988.41	134761	11/07/2017
		<b>Total for Com-Tec Land Mobile Radio</b>	<b>6,988.41</b>		
<b><u>Connect Business Magazine</u></b>					
Connect Business Magazine	Economic Development	1/3 Page Full Color Ad-Rebilling CVB for 1/2	430.00	134762	11/07/2017
		<b>Total for Connect Business Magazine</b>	<b>430.00</b>		
<b><u>Continental Research Corporation</u></b>					
Continental Research Corporation	Ice & Snow Removal	Ice Melt	968.42	134676	10/31/2017
		<b>Total for Continental Research Corporation</b>	<b>968.42</b>		
<b><u>Cowing</u></b>					
Cowing	Engineering	Floodplain & Shoreland Training Mankato, MN	11.31	0	11/20/2017
		<b>Total for Cowing</b>	<b>11.31</b>		
<b><u>Cress</u></b>					
Cress	Fire Fighting	Discover Scuba Training Lake Crystal, MN 10/26/17	42.80	134870	11/15/2017
		<b>Total for Cress</b>	<b>42.80</b>		
<b><u>Cress Refrigeration</u></b>					
Cress Refrigeration	Liquor Store	10/26/17 Fall Service Heating Unit-Liquor Store	521.31	134871	11/15/2017
		<b>Total for Cress Refrigeration</b>	<b>521.31</b>		
<b><u>Crysteel Truck Equipment Inc</u></b>					
Crysteel Truck Equipment Inc	Central Garage	LED Strobe Light-City Shop	1,200.00	134713	11/03/2017
Crysteel Truck Equipment Inc	Ice & Snow Removal	4 Way Sol.-Ice & Snow	225.00	134763	11/07/2017
Crysteel Truck Equipment Inc	Ice & Snow Removal	Hitch Pin	36.00	134948	11/21/2017
Crysteel Truck Equipment Inc	Ice & Snow Removal	Heavy Duty Plow Skid-Ice & Snow	628.80	134713	11/03/2017
Crysteel Truck Equipment Inc	Paved Streets	Install Flatbed,Toolbox, Side & Rear Boards 2017 GMC Crew Ca	12,402.70	134763	11/07/2017
Crysteel Truck Equipment Inc	Paved Streets	Side & Rear Boards 2017 GMC Crew Cab	4,199.35	134763	11/07/2017
		<b>Total for Crysteel Truck Equipment Inc</b>	<b>18,691.85</b>		
<b><u>Culligan Water of Fairmont</u></b>					
Culligan Water of Fairmont	Fire Fighting	Bottled Water-Fire Dept	70.25	134764	11/07/2017
		<b>Total for Culligan Water of Fairmont</b>	<b>70.25</b>		
<b><u>D &amp; S Trophies</u></b>					
D & S Trophies	Fire Fighting	South Central Fire Meeting held in FMT	384.00	134587	10/26/2017
		<b>Total for D &amp; S Trophies</b>	<b>384.00</b>		
<b><u>Dan's Appliance, Inc.</u></b>					
Dan's Appliance, Inc.	Poetter's Circle	Dishwasher Not Draining 2607 Poetter Circle	158.54	134872	11/15/2017
		<b>Total for Dan's Appliance, Inc.</b>	<b>158.54</b>		
<b><u>Darold's Inspections, LLC</u></b>					
Darold's Inspections, LLC	Other General Gov't	House 714 N Ave. N-Fairmont	547.80	134714	11/03/2017

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Darold's Inspections, LLC	Other General Gov't	House 710 N Ave. N-Fairmont Stokes Bldg	888.50	134714	11/03/2017
		<b>Total for Darold's Inspections, LLC</b>	<b>1,436.30</b>		
<b><u>Day Plumbing Heating &amp; Cooling,</u></b>					
Day Plumbing Heating & Cooling, Inc.	Library	Ro Tubing & Reducing Coupling-Library	6.33	134677	10/31/2017
Day Plumbing Heating & Cooling, Inc.	Library	Ro Tubing-Library	1.26	134677	10/31/2017
Day Plumbing Heating & Cooling, Inc.	Incubator Building	Bad outlet causing sewage pump to backup-Incubator Bldg	85.00	134765	11/07/2017
		<b>Total for Day Plumbing Heating &amp; Cooling,</b>	<b>92.59</b>		
<b><u>Dee's Floral &amp; Design</u></b>					
Dee's Floral & Design	City Manager	Update Floral Arrangement 2nd Floor Waiting Area	53.68	134873	11/15/2017
		<b>Total for Dee's Floral &amp; Design</b>	<b>53.68</b>		
<b><u>Duderstadt, Jr.</u></b>					
Duderstadt, Jr.	Mayor & Council	Oct 2017 Council Meetings	112.50	134588	10/26/2017
		<b>Total for Duderstadt, Jr.</b>	<b>112.50</b>		
<b><u>Edman &amp; Edman</u></b>					
Edman & Edman	Urban Redevelopment & Housing	Newt Van Cleave, Jr. Estate	4,373.15	134589	10/26/2017
		<b>Total for Edman &amp; Edman</b>	<b>4,373.15</b>		
<b><u>Environmental Systems Research</u></b>					
Environmental Systems Research Institute, I	Engineering	ArcGIS Desktop Maintenance Agreement & License 12/1/17- 11/3	1,080.88	134911	11/20/2017
		<b>Total for Environmental Systems Research</b>	<b>1,080.88</b>		
<b><u>Equifax Information Services, LLC</u></b>					
Equifax Information Services, LLC	City Manager	Invoice Service Fee & Minimum Charge-Oct 2017	38.00	134678	10/31/2017
		<b>Total for Equifax Information Services, LLC</b>	<b>38.00</b>		
<b><u>Eric Anderson Construction, LLC</u></b>					
Eric Anderson Construction, LLC	Liquor Store	Curb Removal & New Curb Installation at Liquor Store	1,185.82	134715	11/03/2017
Eric Anderson Construction, LLC	Paved Streets	Replace & Dispose of Concrete in front of 446 Day Street	1,111.50	134912	11/20/2017
		<b>Total for Eric Anderson Construction, LLC</b>	<b>2,297.32</b>		
<b><u>Fairmont Chamber of Commerce</u></b>					
Fairmont Chamber of Commerce	Economic Development	Martin Co Fair Booth	40.00	134913	11/20/2017
Fairmont Chamber of Commerce	Economic Development	SMIF Funds	1,879.90	134679	10/31/2017
Fairmont Chamber of Commerce	Liquor Store	Visitor's Guide Ad-Liquor Store	215.10	134738	11/07/2017
		<b>Total for Fairmont Chamber of Commerce</b>	<b>2,135.00</b>		
<b><u>Fairmont Convention &amp; Visitors B</u></b>					
Fairmont Convention & Visitors Bureau	CVB	Hotel tax Sept 2017 due in Oct 2017 \$15,383.57 less 5%	14,614.39	134716	11/03/2017
		<b>Total for Fairmont Convention &amp; Visitors B</b>	<b>14,614.39</b>		
<b><u>Fairmont Fire Relief Association</u></b>					
Fairmont Fire Relief Association	Non-departmental	Oct 2017 Fire Retirement-Cory Wickert	60.00	134949	11/21/2017
Fairmont Fire Relief Association	Non-departmental	Retirement for Cory Wickert for October 2017	60.00	134590	10/26/2017
		<b>Total for Fairmont Fire Relief Association</b>	<b>120.00</b>		
<b><u>Fairmont Ford</u></b>					
Fairmont Ford	Building Inspection	Tires-Bldg Inspector	440.00	134874	11/15/2017
Fairmont Ford	Crime Control & Investigation	Disconnect Bells & Whistles, Lights Police Dept	160.05	134874	11/15/2017
Fairmont Ford	Crime Control & Investigation	Disconnect Bells & Whistles, Lights Police Dept	160.05	134874	11/15/2017
Fairmont Ford	Parks	2 Tires-Park Dept #60	130.00	134717	11/03/2017



**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b>Total for Fairmont Ford</b>			<b>890.10</b>		
<b><u>Fairmont Glass &amp; Sign Products.</u></b>					
Fairmont Glass & Sign Products, Inc.	Fire Fighting	New Door on Firehall	3,952.00	134875	11/15/2017
<b>Total for Fairmont Glass &amp; Sign Products,</b>			<b>3,952.00</b>		
<b><u>Fairmont High School Graphic De</u></b>					
Fairmont High School Graphic Design	Focus on Fairmont	Large Novelty Check-Adventure Playground	20.00	134950	11/21/2017
<b>Total for Fairmont High School Graphic De</b>			<b>20.00</b>		
<b><u>Fairmont Sentinel</u></b>					
Fairmont Sentinel	Planning & Zoning	Hearing-Kahler Addition	31.80	134876	11/15/2017
Fairmont Sentinel	Garbage Collection	Fall Leaf Pick Up	378.00	134914	11/20/2017
Fairmont Sentinel	Liquor Store	Fire Prevention Ad-Liquor Store	30.00	134914	11/20/2017
<b>Total for Fairmont Sentinel</b>			<b>439.80</b>		
<b><u>Fairmont True Value</u></b>					
Fairmont True Value	Aquatic Park	Tarps for Aquatic Park	65.98	134680	10/31/2017
Fairmont True Value	Parks	3" PVC Pipe-Park Dept	11.99	134951	11/21/2017
<b>Total for Fairmont True Value</b>			<b>77.97</b>		
<b><u>Fairmont Youth Hockey Associati</u></b>					
Fairmont Youth Hockey Association	Parks	October 2017 Martin County Arena Operations	5,000.00	134877	11/15/2017
Fairmont Youth Hockey Association	Parks	November 2017 Martin County Arena Operations	5,000.00	134877	11/15/2017
<b>Total for Fairmont Youth Hockey Associati</b>			<b>10,000.00</b>		
<b><u>Fastenal Company</u></b>					
Fastenal Company	Central Garage	Terminal, Termiani Seal & Jobber City Shop	37.19	134766	11/07/2017
Fastenal Company	Central Garage	Shop Supplies-City Shop	79.99	134681	10/31/2017
Fastenal Company	Central Garage	Shop Supplies-City Shop	38.88	134681	10/31/2017
Fastenal Company	Central Garage	Shop Supplies-City Shop	7.81	134591	10/26/2017
Fastenal Company	Central Garage	First Aid Kits-City Shop	93.38	134915	11/20/2017
Fastenal Company	Ice & Snow Removal	Pallet Jack-Ice & Snow	349.99	134766	11/07/2017
Fastenal Company	Road & Bridge Equipment	Bolts-Street Dept	8.92	134915	11/20/2017
Fastenal Company	Garbage Collection	Poly Leaf Rakes-Leaf Pickup	219.24	134952	11/21/2017
Fastenal Company	Aquatic Park	Slide Screws-Aquatic Park	55.59	134591	10/26/2017
<b>Total for Fastenal Company</b>			<b>890.99</b>		
<b><u>Finke</u></b>					
Finke	Non-departmental	Refund Check	0.16	134731	11/06/2017
Finke	Non-departmental	Refund Check	0.01	134731	11/06/2017
Finke	Non-departmental	Refund Check	1.71	134731	11/06/2017
Finke	Non-departmental	Refund Check	0.05	134731	11/06/2017
Finke	Non-departmental	Refund Check	0.20	134731	11/06/2017
Finke	Non-departmental	Refund Check	0.11	134731	11/06/2017
Finke	Non-departmental	Refund Check	0.42	134731	11/06/2017
<b>Total for Finke</b>			<b>2.66</b>		
<b><u>Fire Safety USA, Inc.</u></b>					
Fire Safety USA, Inc.	Fire Fighting	Variable Speed Fan Fire Dept May Be Reimbursed By Green Pl	2,095.00	134878	11/15/2017
Fire Safety USA, Inc.	Fire Fighting	Look at pump on Township Truck	446.25	134878	11/15/2017

46.

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
		<b>Total for Fire Safety USA, Inc.</b>	<b>2,541.25</b>		
<b><u>Fleet &amp; Farm Supply</u></b>					
Fleet & Farm Supply	Fire Fighting	LED Light Bulbs-Fire Dept	44.98	134767	11/07/2017
Fleet & Farm Supply	Central Garage	Duct Tape & Vinyl Letters-City Shop	14.16	134767	11/07/2017
Fleet & Farm Supply	Crime Control & Investigation	Equipment Repair Supplies-Police Dept	21.01	134767	11/07/2017
Fleet & Farm Supply	Crime Control & Investigation	Padlock-Police Dept	6.49	134767	11/07/2017
Fleet & Farm Supply	Crime Control & Investigation	Hardware-Police Dept	5.40	134767	11/07/2017
Fleet & Farm Supply	Parks	Trimmer Parts & Vinyl #s for Park Dept	80.48	134767	11/07/2017
Fleet & Farm Supply	Parks	Kilz Paint & Poly Belt-Park Dept	24.24	134767	11/07/2017
Fleet & Farm Supply	Parks	Fertilizer Spikes-Park Dept	34.42	134767	11/07/2017
Fleet & Farm Supply	Crime Control & Investigation	Keys-Police Dept	23.01	134767	11/07/2017
Fleet & Farm Supply	Aquatic Park	Paint Brushes-Aquatic Park	23.97	134767	11/07/2017
Fleet & Farm Supply	Aquatic Park	Antifreeze-Aquatic Park	75.00	134767	11/07/2017
Fleet & Farm Supply	Liquor Store	Step Stool Liquor Store	37.99	134767	11/07/2017
Fleet & Farm Supply	Paved Streets	Chalk Lines-Street Dept	37.42	134767	11/07/2017
Fleet & Farm Supply	Parks	relief valve	27.99	134815	11/09/2017
		<b>Total for Fleet &amp; Farm Supply</b>	<b>456.56</b>		
<b><u>Frontier Communications</u></b>					
Frontier Communications	Recording & Reporting	Nov 2017 Telephone City Hall	78.36	134916	11/20/2017
Frontier Communications	City Attorney	Nov 2017 Telephone City Hall	65.30	134916	11/20/2017
Frontier Communications	Planning & Zoning	Nov 2017 Telephone City Hall	65.30	134916	11/20/2017
Frontier Communications	Economic Development	Nov 2017 Telephone City Hall	52.23	134916	11/20/2017
Frontier Communications	City Manager	Nov 2017 Telephone City Hall	169.77	134916	11/20/2017
Frontier Communications	Director of Finance	Nov 2017 Telephone City Hall	65.30	134916	11/20/2017
Frontier Communications	Animal Control	Nov 2017 Telephone Humane Society	134.17	134916	11/20/2017
Frontier Communications	Paved Streets	Nov 2017 Telephone Street Dept	76.94	134916	11/20/2017
Frontier Communications	Paved Streets	Nov 2017 Telephone City Hall	78.36	134916	11/20/2017
Frontier Communications	Parks	Nov 2017 Telephone Parks	46.30	134916	11/20/2017
Frontier Communications	Parks	Nov 2017 Telephone City Hall	39.18	134916	11/20/2017
Frontier Communications	Engineering	Nov 2017 Telephone City Hall	169.78	134916	11/20/2017
Frontier Communications	Liquor Store	Nov 2017 Telephone Liquor Store	158.38	134916	11/20/2017
Frontier Communications	Airport	Nov 2017 Telephone Airport	79.95	134916	11/20/2017
Frontier Communications	Airport	Nov 2017 Telephone City Hall	39.18	134916	11/20/2017
Frontier Communications	Airport	Airport 11/7 to 12/06/17 Telephone	195.04	134953	11/21/2017
Frontier Communications	Library	Nov 2017 Telephone Library	485.59	134879	11/15/2017
Frontier Communications	Fire Fighting	Nov 2017 Telephone Fire Dept	41.80	134916	11/20/2017
Frontier Communications	Fire Fighting	Nov 2017 Telephone Fire Dept	44.81	134916	11/20/2017
Frontier Communications	Fire Fighting	Nov 2017 Telephone City Hall	26.12	134916	11/20/2017
Frontier Communications	Building Inspection	Nov 2017 Telephone City Hall	65.30	134916	11/20/2017
Frontier Communications	Central Garage	Nov 2017 Telephone City Hall	26.12	134916	11/20/2017
Frontier Communications	Crime Control & Investigation	Nov 2017 Telephone City Hall	39.18	134916	11/20/2017
		<b>Total for Frontier Communications</b>	<b>2,242.46</b>		
<b><u>Gemini Studios</u></b>					

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Gemini Studios	Local Access	Nov 2017 Local Access & Boxcast	600.00	134718	11/03/2017
<b>Total for Gemini Studios</b>			<b>600.00</b>		
<b><u>Gillette Pepsi Companies Inc.</u></b>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	124.67	134739	11/07/2017
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	154.90	134739	11/07/2017
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	156.90	134739	11/07/2017
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	155.50	134739	11/07/2017
<b>Total for Gillette Pepsi Companies Inc.</b>			<b>591.97</b>		
<b><u>GMS, Inc.</u></b>					
GMS, Inc.	Urban Redevelopment & Housing	Monthly License & Warranty	70.00	134880	11/15/2017
<b>Total for GMS, Inc.</b>			<b>70.00</b>		
<b><u>Gopher Alarms, LLC</u></b>					
Gopher Alarms, LLC	General Government Buildings	Oct thru Dec 2017 Alarm Monitoring City Hall	48.00	134682	10/31/2017
Gopher Alarms, LLC	General Government Buildings	Oct thru Dec 2017 Alarm Monitoring Martin County Arena	72.00	134682	10/31/2017
Gopher Alarms, LLC	Liquor Store	Oct thru Dec 2017 Alarm Monitoring Liquor Store Burgler & Fire	120.00	134682	10/31/2017
Gopher Alarms, LLC	Library	Oct thru Dec 2017 Alarm Monitoring Library	72.00	134682	10/31/2017
Gopher Alarms, LLC	Paved Streets	Oct thru Dec 2017 Alarm Monitoring Street Dept	36.00	134682	10/31/2017
Gopher Alarms, LLC	Parks	Oct thru Dec 2017 Alarm Monitoring Park Dept	36.00	134682	10/31/2017
Gopher Alarms, LLC	SMEC Building	Oct thru Dec 2017 Alarm Monitoring SMEC	72.00	134682	10/31/2017
<b>Total for Gopher Alarms, LLC</b>			<b>456.00</b>		
<b><u>Government Finance Officers Ass</u></b>					
Government Finance Officers Assoc	Director of Finance	Memembership 01/01/18 to 12/31/18 P Hoye	190.00	134917	11/20/2017
<b>Total for Government Finance Officers Ass</b>			<b>190.00</b>		
<b><u>Graham Tire Company</u></b>					
Graham Tire Company	Ice & Snow Removal	2017 Pay Loader CAT 928G Tire	1,535.25	134954	11/21/2017
Graham Tire Company	Ice & Snow Removal	2017 Pay Loader CAT 928G Tire	-69.75	134954	11/21/2017
Graham Tire Company	Road & Bridge Equipment	2017 Roll In Duratrac Tires	736.64	134658	10/27/2017
Graham Tire Company	Road & Bridge Equipment	2013 Payloader Tires	3,660.00	134658	10/27/2017
Graham Tire Company	Road & Bridge Equipment	Duratrac Tires 2017 Roll In	736.64	134592	10/26/2017
Graham Tire Company	Road & Bridge Equipment	Titen Tires 2013 Payloader	3,660.00	134592	10/26/2017
Graham Tire Company	Road & Bridge Equipment	Tires-Street Dept Unit #104	550.68	134954	11/21/2017
<b>Total for Graham Tire Company</b>			<b>10,809.46</b>		
<b><u>Green</u></b>					
Green	Non-departmental	Refund Check	0.01	134732	11/06/2017
Green	Non-departmental	Refund Check	0.02	134732	11/06/2017
Green	Non-departmental	Refund Check	0.02	134732	11/06/2017
Green	Non-departmental	Refund Check	0.05	134732	11/06/2017
<b>Total for Green</b>			<b>0.10</b>		
<b><u>Guns Galore</u></b>					
Guns Galore	Crime Control & Investigation	HK Ump Extractors-HEAT Team	95.92	134683	10/31/2017
<b>Total for Guns Galore</b>			<b>95.92</b>		
<b><u>Hagert</u></b>					
Hagert	Crime Control & Investigation	Reimburse for Safety Eye Glasses	300.00	0	11/15/2017

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
		<b>Total for</b>	<b>Hagert</b>	<b>300.00</b>	
<b><u>Harrison Truck Centers</u></b>					
Harrison Truck Centers	Fire Fighting	White Lens-Fire Dept	5.54	134593	10/26/2017
Harrison Truck Centers	Fire Fighting	Battery	194.50	134955	11/21/2017
Harrison Truck Centers	Storm Sewer Mnt	Joint & Hanger-Street Sweeper	74.21	134719	11/03/2017
Harrison Truck Centers	Road & Bridge Equipment	Element Fule Filter-Street Dept	40.28	134768	11/07/2017
Harrison Truck Centers	Road & Bridge Equipment	Fuel Filter-Street Dept	65.54	134768	11/07/2017
Harrison Truck Centers	Road & Bridge Equipment	Air Dryer-Street Dept	348.63	134593	10/26/2017
Harrison Truck Centers	Road & Bridge Equipment	Air Dryer-Street Dept	-176.40	134593	10/26/2017
Harrison Truck Centers	Road & Bridge Equipment	Air Dryer-Street Dept	151.72	134593	10/26/2017
Harrison Truck Centers	Road & Bridge Equipment	Air Dryer-Street Dept	-151.72	134593	10/26/2017
Harrison Truck Centers	Road & Bridge Equipment	Hand Fuel Pump	101.93	134955	11/21/2017
Harrison Truck Centers	Road & Bridge Equipment	Anitfreeze-Dozer	128.28	134768	11/07/2017
		<b>Total for</b>	<b>Harrison Truck Centers</b>	<b>782.51</b>	
<b><u>Hertzke Construction &amp; Millwork.</u></b>					
Hertzke Construction & Millwork, Inc.	Other General Gov't	R Cyphers SCDP Loan 103 Oxford St	4,548.90	134720	11/03/2017
Hertzke Construction & Millwork, Inc.	Parks	Equip Repair-Park Dept	8.69	134685	10/31/2017
		<b>Total for</b>	<b>Hertzke Construction &amp; Millwork,</b>	<b>4,557.59</b>	
<b><u>Hilpipe</u></b>					
Hilpipe	Fire Fighting	State Fire Chief's Convention 10/18 to 10/21/17 Rochester	133.75	134594	10/26/2017
		<b>Total for</b>	<b>Hilpipe</b>	<b>133.75</b>	
<b><u>Hoffman Filter Service, LLC</u></b>					
Hoffman Filter Service, LLC	Central Garage	Used Oil Filters	55.00	134956	11/21/2017
		<b>Total for</b>	<b>Hoffman Filter Service, LLC</b>	<b>55.00</b>	
<b><u>Hohenstein's Inc.</u></b>					
Hohenstein's Inc.	Liquor - Mdse for Resale	Beer	397.50	134740	11/07/2017
		<b>Total for</b>	<b>Hohenstein's Inc.</b>	<b>397.50</b>	
<b><u>Holtmeier Construction</u></b>					
Holtmeier Construction	Paved Streets	Margaret Street Construction Pay Estimate #2	370,164.84	134595	10/26/2017
		<b>Total for</b>	<b>Holtmeier Construction</b>	<b>370,164.84</b>	
<b><u>Hometown Sanitation Services, LI</u></b>					
Hometown Sanitation Services, LLC	Liquor Store	Nov 2017 Cardboard Pickup-Liquor Store	40.00	134769	11/07/2017
Hometown Sanitation Services, LLC	SMEC Building	Nov 2017 Refuse Disposal- SMEC	104.99	134769	11/07/2017
		<b>Total for</b>	<b>Hometown Sanitation Services, LI</b>	<b>144.99</b>	
<b><u>Humana</u></b>					
Humana	Health Insurance	Nov 2017 Premiums	338.40	1881	11/09/2017
		<b>Total for</b>	<b>Humana</b>	<b>338.40</b>	
<b><u>Humpal</u></b>					
Humpal	City Manager	Monthly Cell Phone 10/9 to 11/8/17	110.00	0	11/21/2017
Humpal	City Manager	Nov 2017 Expenses	78.22	0	11/21/2017
		<b>Total for</b>	<b>Humpal</b>	<b>188.22</b>	
<b><u>Indian Island Winery</u></b>					
Indian Island Winery	Liquor - Mdse for Resale	Wine	352.80	134918	11/20/2017

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b>Total for Indian Island Winery</b>			<b>352.80</b>		
<u>J. H. Larson</u>					
J. H. Larson	Parks	Tamperproof Screwdriver	30.34	134596	10/26/2017
J. H. Larson	Parks	LED Bulbs-Park Dept	87.76	134770	11/07/2017
<b>Total for J. H. Larson</b>			<b>118.10</b>		
<u>JEDC</u>					
JEDC	Economic Development	Meals for Economic Dev Event in Jackson	45.50	134919	11/20/2017
<b>Total for JEDC</b>			<b>45.50</b>		
<u>Jetter Clean, Inc.</u>					
Jetter Clean, Inc.	Parks	Clean Drain in Men's Room at Gomsrud Park	159.00	134920	11/20/2017
<b>Total for Jetter Clean, Inc.</b>			<b>159.00</b>		
<u>JJ Taylor Dist Of Mn</u>					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	134741	11/07/2017
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	730.70	134741	11/07/2017
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	134921	11/20/2017
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	673.13	134921	11/20/2017
<b>Total for JJ Taylor Dist Of Mn</b>			<b>1,409.83</b>		
<u>John Deere Financial</u>					
John Deere Financial	Parks	Wheels & Axels-Park Dept	49.56	134771	11/07/2017
John Deere Financial	Parks	Brake Pads-Park Gators	161.52	134771	11/07/2017
<b>Total for John Deere Financial</b>			<b>211.08</b>		
<u>Johnson Brothers Liquor Compar</u>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	10,131.52	134922	11/20/2017
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,214.83	134922	11/20/2017
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	73.80	134922	11/20/2017
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	66.10	134922	11/20/2017
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	248.91	134922	11/20/2017
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	7,023.60	134742	11/07/2017
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	73.00	134742	11/07/2017
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	396.63	134742	11/07/2017
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	9,396.21	134742	11/07/2017
<b>Total for Johnson Brothers Liquor Compar</b>			<b>30,624.60</b>		
<u>Johnston Autostores</u>					
Johnston Autostores	Parks	RV Antifreeze-Park Dept	21.66	134597	10/26/2017
<b>Total for Johnston Autostores</b>			<b>21.66</b>		
<u>Kadrmass, Lee &amp; Jackson, Inc.</u>					
Kadrmass, Lee & Jackson, Inc.	Airport	Services thru 10/28/17 Airport Reconst/Rehab Hangar Taxilanes	504.08	134923	11/20/2017
<b>Total for Kadrmass, Lee &amp; Jackson, Inc.</b>			<b>504.08</b>		
<u>Keepsrs, Inc</u>					
Keepsrs, Inc	Crime Control & Investigation	Uniform Accessories-A Kuester	165.98	134598	10/26/2017
Keepsrs, Inc	Crime Control & Investigation	Uniform Accessories-A Kuester	152.98	134598	10/26/2017
Keepsrs, Inc	Crime Control & Investigation	Holder-K Kelly	40.98	134598	10/26/2017
Keepsrs, Inc	Crime Control & Investigation	Uniform Accessories-J Nelson	1,145.14	134598	10/26/2017

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Keepsr, Inc	Crime Control & Investigation	Uniform Accessory-Josh Nelson	1.79	134772	11/07/2017
		<b>Total for Keepsr, Inc</b>	<b>1,506.87</b>		
<u>Kelly</u>					
Kelly	Crime Control & Investigation	7 Tactical Flashlight Holders-Police Dept	193.65	0	11/20/2017
Kelly	Crime Control & Investigation	Ammunition-Police Dept	659.60	0	10/31/2017
Kelly	Crime Control & Investigation	Gun Cleaning Supplies	130.34	0	10/31/2017
		<b>Total for Kelly</b>	<b>983.59</b>		
<u>Landscaping Plus Inc</u>					
Landscaping Plus Inc	Poetter's Circle	Oct 2017 Poetter Circle Lawn Care	695.00	134773	11/07/2017
Landscaping Plus Inc	Burton Lane	Oct 2017 Burton Lane Lawn Care	1,185.00	134773	11/07/2017
		<b>Total for Landscaping Plus Inc</b>	<b>1,880.00</b>		
<u>Larkstur Eng. Mankato</u>					
Larkstur Eng. Mankato	Central Garage	Nose Piece & Body Assembly City Shop	1,048.70	134721	11/03/2017
		<b>Total for Larkstur Eng. Mankato</b>	<b>1,048.70</b>		
<u>Lawn Solutions</u>					
Lawn Solutions	SMEC Building	Nov 2017 SMEC Property Maintenance	430.00	134722	11/03/2017
		<b>Total for Lawn Solutions</b>	<b>430.00</b>		
<u>League Of Mn Cities Ins Trust</u>					
League Of Mn Cities Ins Trust	Workers Comp	Worker's Compensation Policy Period 10/01/17 to 10/10/1/2018	84,940.00	134774	11/07/2017
		<b>Total for League Of Mn Cities Ins Trust</b>	<b>84,940.00</b>		
<u>Locher Bros. Inc</u>					
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	84.00	134743	11/07/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	4,948.10	134743	11/07/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	1,156.30	134743	11/07/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	15,066.30	134743	11/07/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	3,750.60	134924	11/20/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	7,693.72	134924	11/20/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	78.00	134924	11/20/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	-96.40	134743	11/07/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	3,020.30	134743	11/07/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	5,385.05	134743	11/07/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	3.95	134924	11/20/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	95.00	134924	11/20/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	1,824.25	134924	11/20/2017
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	5,258.15	134924	11/20/2017
		<b>Total for Locher Bros. Inc</b>	<b>48,267.32</b>		
<u>Lud-key Locksmith</u>					
Lud-key Locksmith	General Government Buildings	3 Elevator Keys City Hall	7.50	134881	11/15/2017
Lud-key Locksmith	Poetter's Circle	Re-key Knob Lock 2614 Poetter Circle	50.00	134723	11/03/2017
Lud-key Locksmith	Aquatic Park	Keys-Aquatic Park	87.50	134965	11/22/2017
Lud-key Locksmith	Incubator Building	3 Keys for Incubator Bldg	7.50	134925	11/20/2017
		<b>Total for Lud-key Locksmith</b>	<b>152.50</b>		
<u>M-R Sign Company</u>					

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
M-R Sign Company	Paved Streets	Road Closed Signs	176.75	134599	10/26/2017
<b>Total for M-R Sign Company</b>			<b>176.75</b>		
<b><u>Martin County Auditor</u></b>					
Martin County Auditor	Director of Finance	8 Forfeited Land Parcels	589.44	134943	11/20/2017
Martin County Auditor	Crime Control & Investigation	Nov 2017 Rental of Security Bldg	4,014.75	134724	11/03/2017
Martin County Auditor	Crime Control & Investigation	Nov 2017 Police Dept Frontier Bill	425.93	134926	11/20/2017
<b>Total for Martin County Auditor</b>			<b>5,030.12</b>		
<b><u>Martin County Highway Dept</u></b>					
Martin County Highway Dept	Fire Fighting	Motor Fuel for Oct	152.16	134830	11/09/2017
Martin County Highway Dept	Building Inspection	Motor Fuel for Oct	68.21	134830	11/09/2017
Martin County Highway Dept	Storm Sewer Mnt	Motor Fuel for Oct	510.03	134830	11/09/2017
Martin County Highway Dept	Central Garage	Motor Fuel for Oct	54.03	134830	11/09/2017
Martin County Highway Dept	Other General Gov't	Motor Fuel for Oct	24.81	134830	11/09/2017
Martin County Highway Dept	Crime Control & Investigation	Motor Fuel for Oct	2,377.65	134830	11/09/2017
Martin County Highway Dept	Engineering	Motor Fuel for Oct	86.13	134830	11/09/2017
Martin County Highway Dept	Garbage Collection	Motor Fuel for Oct	168.54	134830	11/09/2017
Martin County Highway Dept	Airport	Motor Fuel for Oct	79.52	134830	11/09/2017
Martin County Highway Dept	Animal Control	Motor Fuel for Oct	120.68	134830	11/09/2017
Martin County Highway Dept	Paved Streets	Motor Fuel for Oct	1,907.89	134830	11/09/2017
Martin County Highway Dept	Parks	Motor Fuel for Oct	1,526.76	134830	11/09/2017
<b>Total for Martin County Highway Dept</b>			<b>7,076.41</b>		
<b><u>Martin County Ready Mix, Inc.</u></b>					
Martin County Ready Mix, Inc.	Storm Sewer Mnt	Concrete-Sentinel Alley	190.00	134775	11/07/2017
Martin County Ready Mix, Inc.	Storm Sewer Mnt	Anna/Holland Street	210.00	134957	11/21/2017
Martin County Ready Mix, Inc.	Parks	Concrete Fmt Soccer Complex Quiring Bench Install	50.00	134775	11/07/2017
<b>Total for Martin County Ready Mix, Inc.</b>			<b>450.00</b>		
<b><u>Martin County Recorder</u></b>					
Martin County Recorder	Planning & Zoning	Recording Fees -Michele Fjemestad & Greg Zierke Variance Per	92.00	134686	10/31/2017
Martin County Recorder	Director of Finance	Misc Copy Fee Howard Simmering Deed	3.00	134776	11/07/2017
Martin County Recorder	Urban Redevelopment & Housing	Recording Fee for Satisfaction of Mortgage Newt VanCleave Loa	46.00	134882	11/15/2017
<b>Total for Martin County Recorder</b>			<b>141.00</b>		
<b><u>Martin County Sheriffs</u></b>					
Martin County Sheriffs	Crime Control & Investigation	Consortium Expenses-BE County 3rd Q State Access Fees for M	540.00	134600	10/26/2017
Martin County Sheriffs	Crime Control & Investigation	BCA-MNJIS (CJDN 2nd Q 2017)	195.00	134600	10/26/2017
<b>Total for Martin County Sheriffs</b>			<b>735.00</b>		
<b><u>Martin County Solid Waste</u></b>					
Martin County Solid Waste	Garbage Collection	2017 Electronic & Appliances City Wide Cleanup	9,140.80	134777	11/07/2017
<b>Total for Martin County Solid Waste</b>			<b>9,140.80</b>		
<b><u>Martin County Star Inc.</u></b>					
Martin County Star Inc.	Liquor Store	Farm Safety Ad-Liquor Store	72.00	134744	11/07/2017
<b>Total for Martin County Star Inc.</b>			<b>72.00</b>		
<b><u>Martin-Mcallister Consulting Psyc</u></b>					
Martin-Mcallister Consulting Psychologists, Ir	Crime Control & Investigation	Public Safety Assessment	500.00	134883	11/15/2017

52.

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b>Total for Mayo Clinic Health System Fairmont</b>			<b>500.00</b>		
Mayo Clinic Health System Fairmont	Fire Fighting	Physicals-Fire Dept	2,728.00	134927	11/20/2017
Mayo Clinic Health System Fairmont	Crime Control & Investigation	New Hire Physical-A Kuester	608.00	134884	11/15/2017
Mayo Clinic Health System Fairmont	Paved Streets	Random DOT testing	32.00	134831	11/09/2017
Mayo Clinic Health System Fairmont	Parks	Random DOT testing	128.00	134831	11/09/2017
<b>Total for Mayo Clinic Health System Fairmont</b>			<b>3,496.00</b>		
<b>MCMA</b>					
MCMA	City Manager	Membership 05/01/17 to 04/30/18 M Humpal	166.28	134885	11/15/2017
<b>Total for MCMA</b>			<b>166.28</b>		
<b>Metro Sales Inc.</b>					
Metro Sales Inc.	General Government Buildings	Staple Set-City Hall Copy Machine Downstairs	56.50	134886	11/15/2017
<b>Total for Metro Sales Inc.</b>			<b>56.50</b>		
<b>Mid-American Research Chemical</b>					
Mid-American Research Chemical Corp.	Central Garage	Tackle II Jelled Degreaser-City Shop	94.50	134778	11/07/2017
<b>Total for Mid-American Research Chemical</b>			<b>94.50</b>		
<b>Midco</b>					
Midco	Data Processing	Internet Circuit 11/1 to 11/30/17	338.00	134887	11/15/2017
<b>Total for Midco</b>			<b>338.00</b>		
<b>Minnesota Dept of Admin</b>					
Minnesota Dept of Admin	Crime Control & Investigation	Sept 2017 Vehicle Leases	3,623.70	134687	10/31/2017
<b>Total for Minnesota Dept of Admin</b>			<b>3,623.70</b>		
<b>MN Energy Resources Corp.</b>					
MN Energy Resources Corp.	General Government Buildings	Gas Utilities 10/07 to 11/07/2017 Senior Center	160.89	134888	11/15/2017
MN Energy Resources Corp.	Fire Fighting	10/03 to 11/01/17 Gas Utilities Fire Station	155.01	134779	11/07/2017
MN Energy Resources Corp.	Central Garage	City Shop Gas Utilities 10/17 to 11/14/17	86.30	134966	11/22/2017
MN Energy Resources Corp.	Central Garage	Gas Utilities-City Shop 09/14 to 10/16/17	8.44	134601	10/26/2017
MN Energy Resources Corp.	Aquatic Park	Aquatic Park Gas Utilities 10/17 to 11/14/17	66.04	134966	11/22/2017
MN Energy Resources Corp.	Aquatic Park	Gas Utilities-Aquatic Park 09/14 to 10/16/17	99.93	134601	10/26/2017
MN Energy Resources Corp.	Paved Streets	Gas Utilities-City Shop 09/14 to 10/16/17	25.95	134601	10/26/2017
MN Energy Resources Corp.	Parks	Gas Utilities-City Shop 09/14 to 10/16/17	25.95	134601	10/26/2017
MN Energy Resources Corp.	Parks	City Shop Gas Utilities 10/17 to 11/14/17	265.09	134966	11/22/2017
MN Energy Resources Corp.	Parks	Gas Utilities 10/07 to 11/07/2017 Lincoln Shelter House	18.00	134888	11/15/2017
MN Energy Resources Corp.	SMEC Building	Incubator Bldg Gas Utilities 10/17 to 11/14/17	294.13	134966	11/22/2017
MN Energy Resources Corp.	SMEC Building	Gas Utilities-Incubator Bldg 09/14 to 10/16/17	103.11	134601	10/26/2017
MN Energy Resources Corp.	Liquor Store	Liquor Store Gas Utilities 10/17 to 11/14/17	202.34	134966	11/22/2017
MN Energy Resources Corp.	Liquor Store	Gas Utilities-Liquor Store 09/14 to 10/16/17	59.08	134601	10/26/2017
MN Energy Resources Corp.	Library	Gas Utilities-Library 09/20 to 10/19/17	1,047.64	134601	10/26/2017
MN Energy Resources Corp.	Animal Control	Gas Utilities-Humane Society 09/14 to 10/16/17	25.77	134601	10/26/2017
MN Energy Resources Corp.	Animal Control	Humane Society Gas Utilities 10/17 to 11/14/17	87.34	134966	11/22/2017
MN Energy Resources Corp.	Paved Streets	City Shop Gas Utilities 10/17 to 11/14/17	265.09	134966	11/22/2017
<b>Total for MN Energy Resources Corp.</b>			<b>2,996.10</b>		
<b>MN Valley Action Council</b>					



**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
MN Valley Action Council	Urban Redevelopment & Housing	Contractor Payment Lead Assessments	1,350.00	134725	11/03/2017
		<b>Total for MN Valley Action Council</b>	<b>1,350.00</b>		
<u>Monsen, Patricia</u> Monsen, Patricia	Recording & Reporting	Region V City Clerk Training Lafayette,MN 11/2/17	69.55	0	11/15/2017
		<b>Total for Monsen, Patricia</b>	<b>69.55</b>		
<u>Morgan Creek Vineyards</u> Morgan Creek Vineyards	Liquor - Mdse for Resale	Wine	552.00	134928	11/20/2017
		<b>Total for Morgan Creek Vineyards</b>	<b>552.00</b>		
<u>MRCI</u> MRCI	SMEC Building	Sept 2017 Services-SMEC	519.75	134602	10/26/2017
		<b>Total for MRCI</b>	<b>519.75</b>		
<u>Napa Auto Fairmont</u> Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont Napa Auto Fairmont	Director of Finance Fire Fighting Storm Sewer Mnt Storm Sewer Mnt Central Garage Road & Bridge Equipment Road & Bridge Equipment Road & Bridge Equipment Parks Parks Parks	Filter-City Car Filters-Fire Dept U-Joint Street Sweeper Wiper Blades-Street Sweeper Hand Def Pump-City Shop #11 back up alarm Filters-Street Dept Filters-Street Dept Filters-Park Dept Air Filters-Park Dept Radiators & Filters-Park Dept	2.46 108.65 62.24 47.28 90.50 25.17 127.18 22.71 7.25 36.47 137.14	134780 134780 134780 134780 134780 134836 134780 134780 134780 134780 134780	11/07/2017 11/07/2017 11/07/2017 11/07/2017 11/07/2017 11/09/2017 11/07/2017 11/07/2017 11/07/2017 11/07/2017 11/07/2017
		<b>Total for Napa Auto Fairmont</b>	<b>667.05</b>		
<u>Nelson</u> Nelson	Crime Control & Investigation	Reimburse for Safety Glasses	149.41	134889	11/15/2017
		<b>Total for Nelson</b>	<b>149.41</b>		
<u>Nemmers</u> Nemmers Nemmers	Engineering Engineering	SMMPA Annual Meeting 10/12 to 10/13/17 Bloomington, MN Cell Phone Expense 04/26 to 09/25/17	212.51 450.00	0 0	10/31/2017 10/31/2017
		<b>Total for Nemmers</b>	<b>662.51</b>		
<u>Newcombe</u> Newcombe Newcombe Newcombe Newcombe Newcombe	Non-departmental Non-departmental Non-departmental Non-departmental Non-departmental	Refund Check Refund Check Refund Check Refund Check Refund Check	0.30 0.15 0.01 0.45 1.20	134699 134699 134699 134699 134699	11/01/2017 11/01/2017 11/01/2017 11/01/2017 11/01/2017
		<b>Total for Newcombe</b>	<b>2.11</b>		
<u>Newman</u> Newman Newman Newman Newman	Non-departmental Non-departmental Non-departmental Non-departmental	Refund Check Refund Check Refund Check Refund Check	0.08 2.32 1.56 0.76	134700 134700 134700 134700	11/01/2017 11/01/2017 11/01/2017 11/01/2017

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b>Total for Newman</b>			<b>4.72</b>		
<u>Northdale Construction Co., Inc.</u>					
Northdale Construction Co., Inc.	Paved Streets	2017-B Improvements Pay Estimate #3	550,521.10	134890	11/15/2017
<b>Total for Northdale Construction Co., Inc.</b>			<b>550,521.10</b>		
<u>O'Reilly Auto Parts</u>					
O'Reilly Auto Parts	Fire Fighting	LED Mini Bulbs-Fire Dept	23.98	134958	11/21/2017
O'Reilly Auto Parts	Fire Fighting	Marker Light-Fire Dept	4.78	134958	11/21/2017
O'Reilly Auto Parts	Road & Bridge Equipment	Brake Control-Street Dept	10.99	134726	11/03/2017
O'Reilly Auto Parts	Road & Bridge Equipment	Brake Controller-Street Dept	89.99	134603	10/26/2017
O'Reilly Auto Parts	Road & Bridge Equipment	ACC Relay-Street Dept	13.64	134958	11/21/2017
O'Reilly Auto Parts	Road & Bridge Equipment	Dimmer Switch & Dimmer Switch Pigtail Street Dept	12.32	134958	11/21/2017
O'Reilly Auto Parts	Parks	Trailer Light Kit-Park Boat Trailer	27.99	134958	11/21/2017
O'Reilly Auto Parts	Parks	AT Filter Kit-Park Dept	-13.94	134958	11/21/2017
O'Reilly Auto Parts	Road & Bridge Equipment	Headlight-Street	6.93	134958	11/21/2017
O'Reilly Auto Parts	Road & Bridge Equipment	Headlight-Street	6.93	134958	11/21/2017
O'Reilly Auto Parts	Parks	AT Filter Kit-Park Dept 156	-13.94	134726	11/03/2017
O'Reilly Auto Parts	Parks	AT Filter Kit-Park Dept 156	13.94	134726	11/03/2017
O'Reilly Auto Parts	Parks	Trans Filter Kit-Park Dept	13.94	134603	10/26/2017
O'Reilly Auto Parts	Parks	Tail Light Lenses Right & Left Park Dept	47.24	134603	10/26/2017
<b>Total for O'Reilly Auto Parts</b>			<b>244.79</b>		
<u>Old Republic Surety Group</u>					
Old Republic Surety Group	Garbage Collection	Waste Collect/Transp Bond	100.00	134781	11/07/2017
<b>Total for Old Republic Surety Group</b>			<b>100.00</b>		
<u>Olson Rentals, Inc.</u>					
Olson Rentals, Inc.	Fire Fighting	Gas Vent Fan-Fire Dept	58.60	134782	11/07/2017
Olson Rentals, Inc.	Parks	Power Washer Turbo-Park Dept	85.00	134959	11/21/2017
<b>Total for Olson Rentals, Inc.</b>			<b>143.60</b>		
<u>Olympic Fire Protection</u>					
Olympic Fire Protection	SMEC Building	Wet Pipe Sprinkler System Inspection-SMEC	470.00	134604	10/26/2017
<b>Total for Olympic Fire Protection</b>			<b>470.00</b>		
<u>Paape Energy Services</u>					
Paape Energy Services	SMEC Building	Maintenance Agreement-SMEC	3,840.00	134967	11/22/2017
<b>Total for Paape Energy Services</b>			<b>3,840.00</b>		
<u>Paper Roll Products LLC</u>					
Paper Roll Products LLC	Liquor Store	Supplies-Liquor Store	124.45	134745	11/07/2017
<b>Total for Paper Roll Products LLC</b>			<b>124.45</b>		
<u>Paustis Wine Company</u>					
Paustis Wine Company	Liquor - Mdse for Resale	Liquor	168.00	134929	11/20/2017
Paustis Wine Company	Liquor - Mdse for Resale	Freight	2.25	134929	11/20/2017
Paustis Wine Company	Liquor - Mdse for Resale	Wine	533.00	134929	11/20/2017
Paustis Wine Company	Liquor - Mdse for Resale	Freight	8.75	134929	11/20/2017
Paustis Wine Company	Liquor - Mdse for Resale	Freight	13.75	134746	11/07/2017
Paustis Wine Company	Liquor - Mdse for Resale	Freight	13.75	134746	11/07/2017

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,182.00	134746	11/07/2017
Paustis Wine Company	Liquor - Mdse for Resale	Wine	897.00	134746	11/07/2017
<b>Total for Paustis Wine Company</b>			<b>2,818.50</b>		
<b><u>PC Janitorial Supply</u></b>					
PC Janitorial Supply	Aquatic Park	Cleaning Supplies-Aquatic Park	255.70	134783	11/07/2017
PC Janitorial Supply	Airport	Cleaning Supplies-Airport	25.29	134891	11/15/2017
PC Janitorial Supply	Library	Cleaning Supplies-Library	129.74	134891	11/15/2017
PC Janitorial Supply	Library	Cleaning Supplies-Library	33.75	134688	10/31/2017
PC Janitorial Supply	Parks	Cleaning Supplies-Park Dept	51.00	134783	11/07/2017
PC Janitorial Supply	SMEC Building	Cleaning Supplies-SMEC	57.13	134960	11/21/2017
PC Janitorial Supply	SMEC Building	Cleaning Supplies-SMEC	212.92	134688	10/31/2017
<b>Total for PC Janitorial Supply</b>			<b>765.53</b>		
<b><u>Phillips Wine &amp; Spirits</u></b>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	524.50	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	15.21	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	-14.00	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	-22.41	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	400.00	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	174.00	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	1,659.56	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	162.75	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	-28.00	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	-1.69	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	604.20	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	20.70	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	759.50	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	27.04	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	12,673.06	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	223.95	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	345.25	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	-5.16	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,732.15	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	79.43	134747	11/07/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	6,060.35	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	116.63	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	56.34	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	5,873.63	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,266.60	134930	11/20/2017
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	52.40	134930	11/20/2017
<b>Total for Phillips Wine &amp; Spirits</b>			<b>33,755.99</b>		
<b><u>Phoenix Distributors</u></b>					
Phoenix Distributors	Crime Control & Investigation	Tactical 2 Point Slings	187.00	134931	11/20/2017
<b>Total for Phoenix Distributors</b>			<b>187.00</b>		

56.

Accounts Payable  
Check Approval List - City Council

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Photo Press</u></b>					
Photo Press	City Attorney	Send Package to Dorsey & Whitney Mpls, MN	33.67	134932	11/20/2017
Photo Press	Crime Control & Investigation	Office Supplies-Police Dept	44.10	134784	11/07/2017
Photo Press	Crime Control & Investigation	Business Cards-Police Dept	27.72	134784	11/07/2017
Photo Press	Crime Control & Investigation	Business Cards-Police Dept	34.02	134784	11/07/2017
Photo Press	Liquor Store	Liquor store Ad for Fire Prevention Week	45.00	134932	11/20/2017
Photo Press	Liquor Store	Open Sundays-Liquor Store	72.60	134932	11/20/2017
	<b>Total for</b>	<b>Photo Press</b>	<b>257.11</b>		
<b><u>Pierce, Rick</u></b>					
Pierce, Rick	Paved Streets	Safety Toe Boot Reimbursement	144.95	134785	11/07/2017
	<b>Total for</b>	<b>Pierce, Rick</b>	<b>144.95</b>		
<b><u>Pittman</u></b>					
Pittman	Non-departmental	Refund Check	1.09	134701	11/01/2017
Pittman	Non-departmental	Refund Check	0.54	134701	11/01/2017
Pittman	Non-departmental	Refund Check	0.06	134701	11/01/2017
Pittman	Non-departmental	Refund Check	1.63	134701	11/01/2017
	<b>Total for</b>	<b>Pittman</b>	<b>3.32</b>		
<b><u>Prairieland Solid Waste Mgmnt</u></b>					
Prairieland Solid Waste Mgmnt	Garbage Collection	Oct 2017 City Wide Cleanup	2,374.50	134727	11/03/2017
Prairieland Solid Waste Mgmnt	Garbage Collection	Oct 2017 Refuse Removal	646.79	134727	11/03/2017
	<b>Total for</b>	<b>Prairieland Solid Waste Mgmnt</b>	<b>3,021.29</b>		
<b><u>Presentation College</u></b>					
Presentation College	SMEC Building	Internet Services for November 2017	200.00	134786	11/07/2017
	<b>Total for</b>	<b>Presentation College</b>	<b>200.00</b>		
<b><u>Preuss, Linsey</u></b>					
Preuss, Linsey	Economic Development	Monthly Cell Phone Oct 2017 & \$15 Travel Pass Canada	65.00	0	11/03/2017
Preuss, Linsey	Economic Development	Agrigrowth Annual Mtg Reg & Oct 2017 Expenses	225.53	0	11/03/2017
	<b>Total for</b>	<b>Preuss, Linsey</b>	<b>290.53</b>		
<b><u>Productivity Plus Account</u></b>					
Productivity Plus Account	Ice & Snow Removal	Blades-Ice & Snow	2,810.10	134787	11/07/2017
	<b>Total for</b>	<b>Productivity Plus Account</b>	<b>2,810.10</b>		
<b><u>Profinium Inc.</u></b>					
Profinium Inc.	Poetter's Circle	Interest Payment Poetter Circle 12/1/2017	3,571.77	134892	11/15/2017
Profinium Inc.	Burton Lane	Interest Payment Burton Lane 12/1/2017	344.75	134892	11/15/2017
Profinium Inc.	Non-departmental	Principal Payment Poetter Circle 12/1/2017	3,206.29	134892	11/15/2017
Profinium Inc.	Non-departmental	Principal Payment Burton Lane 12/1/2017	1,786.96	134892	11/15/2017
	<b>Total for</b>	<b>Profinium Inc.</b>	<b>8,909.77</b>		
<b><u>Provident Life Insurance</u></b>					
Provident Life Insurance	Engineering	Disability Insurance Troy Nemmers Policy#7778951	1,221.64	134786	11/07/2017
	<b>Total for</b>	<b>Provident Life Insurance</b>	<b>1,221.64</b>		
<b><u>Prudential</u></b>					
Prudential	Police Administration	Life Insurance Policy M Hunter L9 444 059	515.00	134968	11/22/2017
	<b>Total for</b>	<b>Prudential</b>	<b>515.00</b>		

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>Public Utilities Commission</u>					
Public Utilities Commission	General Government Buildings	Monthly Utilities Nov 2017	1,313.22	134961	11/21/2017
Public Utilities Commission	General Government Buildings	Monthly Utilities Nov 2017	124.65	134961	11/21/2017
Public Utilities Commission	General Government Buildings	Monthly Utilities Nov 2017	61.11	134961	11/21/2017
Public Utilities Commission	General Government Buildings	Monthly Utilities Nov 2017	39.10	134961	11/21/2017
Public Utilities Commission	General Government Buildings	Monthly Utilities Nov 2017	21.21	134961	11/21/2017
Public Utilities Commission	Lake Restoration	Monthly Utilities Nov 2017	95.45	134961	11/21/2017
Public Utilities Commission	Incubator Building	Monthly Utilities Nov 2017	29.31	134961	11/21/2017
Public Utilities Commission	Incubator Building	Monthly Utilities Nov 2017	21.85	134961	11/21/2017
Public Utilities Commission	SMEC Building	Monthly Utilities Nov 2017	30.51	134961	11/21/2017
Public Utilities Commission	SMEC Building	Monthly Utilities Nov 2017	1,897.07	134961	11/21/2017
Public Utilities Commission	SMEC Building	Monthly Utilities Nov 2017	83.75	134961	11/21/2017
Public Utilities Commission	Parks	Monthly Utilities Nov 2017	1,606.86	134961	11/21/2017
Public Utilities Commission	Parks	Monthly Utilities Nov 2017	997.34	134961	11/21/2017
Public Utilities Commission	Parks	Monthly Utilities Nov 2017	413.51	134961	11/21/2017
Public Utilities Commission	Parks	Monthly Utilities Nov 2017	2,806.84	134961	11/21/2017
Public Utilities Commission	Incubator Building	Monthly Utilities Nov 2017	336.59	134961	11/21/2017
Public Utilities Commission	Incubator Building	Monthly Utilities Nov 2017	54.85	134961	11/21/2017
Public Utilities Commission	Animal Control	Monthly Utilities Nov 2017	40.05	134961	11/21/2017
Public Utilities Commission	Animal Control	Monthly Utilities Nov 2017	17.41	134961	11/21/2017
Public Utilities Commission	Paved Streets	Monthly Utilities Nov 2017	331.14	134961	11/21/2017
Public Utilities Commission	Paved Streets	Monthly Utilities Nov 2017	45.61	134961	11/21/2017
Public Utilities Commission	Paved Streets	Monthly Utilities Nov 2017	12.81	134961	11/21/2017
Public Utilities Commission	Paved Streets	Monthly Utilities Nov 2017	34.98	134961	11/21/2017
Public Utilities Commission	Library	Monthly Utilities Nov 2017	2,313.82	134961	11/21/2017
Public Utilities Commission	Library	Monthly Utilities Nov 2017	60.49	134961	11/21/2017
Public Utilities Commission	Library	Monthly Utilities Nov 2017	29.46	134961	11/21/2017
Public Utilities Commission	Animal Control	Monthly Utilities Nov 2017	305.07	134961	11/21/2017
Public Utilities Commission	Animal Control	Monthly Utilities Nov 2017	79.14	134961	11/21/2017
Public Utilities Commission	Airport	Monthly Utilities Nov 2017	25.62	134961	11/21/2017
Public Utilities Commission	Airport	Monthly Utilities Nov 2017	2,229.66	134961	11/21/2017
Public Utilities Commission	Airport	Monthly Utilities Nov 2017	887.70	134961	11/21/2017
Public Utilities Commission	Aquatic Park	Monthly Utilities Nov 2017	37.56	134961	11/21/2017
Public Utilities Commission	Liquor Store	Monthly Utilities Nov 2017	21.06	134961	11/21/2017
Public Utilities Commission	Liquor Store	Monthly Utilities Nov 2017	55.88	134961	11/21/2017
Public Utilities Commission	Liquor Store	Monthly Utilities Nov 2017	2,152.81	134961	11/21/2017
Public Utilities Commission	Liquor Store	Monthly Utilities Nov 2017	45.51	134961	11/21/2017
Public Utilities Commission	Airport	Monthly Utilities Nov 2017	110.28	134961	11/21/2017
Public Utilities Commission	Central Garage	Monthly Utilities Nov 2017	65.48	134961	11/21/2017
Public Utilities Commission	Street Lighting	Monthly Utilities Nov 2017	12,687.28	134961	11/21/2017
Public Utilities Commission	Street Lighting	Monthly Utilities Nov 2017	2,200.33	134961	11/21/2017
Public Utilities Commission	Aquatic Park	Monthly Utilities Nov 2017	12.81	134961	11/21/2017
Public Utilities Commission	Aquatic Park	Monthly Utilities Nov 2017	183.63	134961	11/21/2017

58.

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Public Utilities Commission	Aquatic Park	Monthly Utilities Nov 2017	231.66	134961	11/21/2017
Public Utilities Commission	Parking Lots	Monthly Utilities Nov 2017	210.43	134961	11/21/2017
Public Utilities Commission	Parking Lots	Monthly Utilities Nov 2017	181.41	134961	11/21/2017
Public Utilities Commission	Fire Fighting	Monthly Utilities Nov 2017	21.37	134961	11/21/2017
Public Utilities Commission	Fire Fighting	Monthly Utilities Nov 2017	23.01	134961	11/21/2017
Public Utilities Commission	Fire Fighting	Monthly Utilities Nov 2017	278.87	134961	11/21/2017
Public Utilities Commission	Fire Fighting	Monthly Utilities Nov 2017	74.25	134961	11/21/2017
	<b>Total for</b>	<b>Public Utilities Commission</b>	<b>34,939.81</b>		
<b><u>R J's Contracting</u></b>					
R J's Contracting	Urban Redevelopment & Housing	Jessica Larson Job	10,745.00	134605	10/26/2017
	<b>Total for</b>	<b>R J's Contracting</b>	<b>10,745.00</b>		
<b><u>Real Time Translations, Inc.</u></b>					
Real Time Translations, Inc.	Crime Control & Investigation	Monthly Access Fee-Nov 2017 Police Dept	17.00	134789	11/07/2017
	<b>Total for</b>	<b>Real Time Translations, Inc.</b>	<b>17.00</b>		
<b><u>Redi Haul Trailers, Inc</u></b>					
Redi Haul Trailers, Inc	Storm Sewer Mnt	#49 Jack	48.80	134649	10/27/2017
Redi Haul Trailers, Inc	Road & Bridge Equipment	Magnets & Seals-Street Dept	112.00	134606	10/26/2017
Redi Haul Trailers, Inc	Road & Bridge Equipment	Brake Magnet & Grease Seal-Street Dept	112.00	134962	11/21/2017
	<b>Total for</b>	<b>Redi Haul Trailers, Inc</b>	<b>272.80</b>		
<b><u>Reese</u></b>					
Reese	Non-departmental	Refund Check	1.61	134702	11/01/2017
Reese	Non-departmental	Refund Check	0.80	134702	11/01/2017
Reese	Non-departmental	Refund Check	0.07	134702	11/01/2017
Reese	Non-departmental	Refund Check	2.41	134702	11/01/2017
	<b>Total for</b>	<b>Reese</b>	<b>4.89</b>		
<b><u>Richards Auto Repair</u></b>					
Richards Auto Repair	Crime Control & Investigation	Tires-Police #6 2016 Ford Explorer	508.52	134893	11/15/2017
	<b>Total for</b>	<b>Richards Auto Repair</b>	<b>508.52</b>		
<b><u>River Bend Business Prod.</u></b>					
River Bend Business Prod.	Recording & Reporting	Office Supplies-City Hall	3.35	134933	11/20/2017
River Bend Business Prod.	Recording & Reporting	Office Supplies-City Hall	3.54	134607	10/26/2017
River Bend Business Prod.	City Attorney	Office Supplies-City Hall	3.35	134933	11/20/2017
River Bend Business Prod.	City Attorney	Office Supplies-Upstairs City Hall	32.98	134607	10/26/2017
River Bend Business Prod.	City Attorney	Office Supplies-City Hall	3.54	134607	10/26/2017
River Bend Business Prod.	Planning & Zoning	Office Supplies-City Hall	3.35	134933	11/20/2017
River Bend Business Prod.	Paved Streets	Office Supplies-City Hall	1.34	134933	11/20/2017
River Bend Business Prod.	Parks	Office Supplies-City Hall	2.83	134607	10/26/2017
River Bend Business Prod.	Parks	Office Supplies-City Hall	2.68	134933	11/20/2017
River Bend Business Prod.	SMEC Building	Printer Usage-SMEC	105.12	134607	10/26/2017
River Bend Business Prod.	Airport	Office Supplies-City Hall	3.35	134933	11/20/2017
River Bend Business Prod.	Airport	Office Supplies-City Hall	3.54	134607	10/26/2017
River Bend Business Prod.	Data Processing	Office Supplies-City Hall	2.01	134933	11/20/2017
River Bend Business Prod.	Data Processing	Office Supplies-City Hall	2.13	134607	10/26/2017

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
River Bend Business Prod.	Paved Streets	Office Supplies-City Hall	1.42	134607	10/26/2017
River Bend Business Prod.	Engineering	Office Supplies-Upstairs City Hall	32.98	134607	10/26/2017
River Bend Business Prod.	Engineering	Office Supplies-City Hall	7.80	134607	10/26/2017
River Bend Business Prod.	Engineering	Office Supplies-City Hall	7.37	134933	11/20/2017
River Bend Business Prod.	Liquor Store	Office Supplies-City Hall	1.34	134933	11/20/2017
River Bend Business Prod.	Liquor Store	Office Supplies-City Hall	1.42	134607	10/26/2017
River Bend Business Prod.	Liquor Store	Office Supplies-Liquor Store	169.62	134894	11/15/2017
River Bend Business Prod.	Building Inspection	Office Supplies-City Hall	3.35	134933	11/20/2017
River Bend Business Prod.	Building Inspection	Office Supplies-Upstairs City Hall	32.96	134607	10/26/2017
River Bend Business Prod.	Building Inspection	Office Supplies-City Hall	3.54	134607	10/26/2017
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-City Hall	2.13	134607	10/26/2017
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-City Hall	2.01	134933	11/20/2017
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-Police Dept	134.98	134894	11/15/2017
River Bend Business Prod.	City Manager	Office Supplies-City Hall	3.35	134933	11/20/2017
River Bend Business Prod.	City Manager	Office Supplies-City Hall	3.54	134607	10/26/2017
River Bend Business Prod.	Director of Finance	Office Supplies-City Hall	3.35	134933	11/20/2017
River Bend Business Prod.	Director of Finance	Office Supplies-City Hall	3.54	134607	10/26/2017
River Bend Business Prod.	Fire Fighting	Office Supplies-City Hall	2.83	134607	10/26/2017
River Bend Business Prod.	Fire Fighting	Office Supplies-City Hall	2.68	134933	11/20/2017
River Bend Business Prod.	Economic Development	Office Supplies-City Hall	2.13	134607	10/26/2017
River Bend Business Prod.	Economic Development	Office Supplies-City Hall	2.01	134933	11/20/2017
River Bend Business Prod.	Economic Development	Office Supplies	155.51	134933	11/20/2017
River Bend Business Prod.	Economic Development	Office Supplies-Upstairs City Hall	32.98	134607	10/26/2017
River Bend Business Prod.	Parking Lots	Office Supplies-City Hall	1.34	134933	11/20/2017
River Bend Business Prod.	Parking Lots	Office Supplies-City Hall	1.42	134607	10/26/2017
River Bend Business Prod.	Planning & Zoning	Office Supplies-Upstairs City Hall	32.96	134607	10/26/2017
River Bend Business Prod.	Planning & Zoning	Office Supplies-City Hall	3.54	134607	10/26/2017
River Bend Business Prod.	Police Administration	Office Supplies-City Hall	1.34	134933	11/20/2017
River Bend Business Prod.	Police Administration	Office Supplies-City Hall	1.42	134607	10/26/2017
River Bend Business Prod.	Lake Restoration	Office Supplies-City Hall	1.34	134933	11/20/2017
River Bend Business Prod.	Lake Restoration	Office Supplies-City Hall	1.42	134607	10/26/2017
		<b>Total for River Bend Business Prod.</b>	<b>830.73</b>		
<b><u>Rosburg, Brian</u></b>					
Rosburg, Brian	Airport	November 2017 Snow Removal-Airport	3,200.00	134689	10/31/2017
		<b>Total for Rosburg, Brian</b>	<b>3,200.00</b>		
<b><u>Ross</u></b>					
Ross	Non-departmental	Refund Check	0.15	134703	11/01/2017
Ross	Non-departmental	Refund Check	0.02	134703	11/01/2017
Ross	Non-departmental	Refund Check	0.46	134703	11/01/2017
Ross	Non-departmental	Refund Check	1.22	134703	11/01/2017
Ross	Non-departmental	Refund Check	0.31	134703	11/01/2017
		<b>Total for Ross</b>	<b>2.16</b>		
<b><u>Round Lake Vineyards &amp; Winery L</u></b>					

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Wine	264.00	134934	11/20/2017
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Wine	184.50	134748	11/07/2017
	<b>Total for</b>	<b>Round Lake Vineyards &amp; Winery I</b>	<b>448.50</b>		
<b><u>Scott, Brandon</u></b>					
Scott, Brandon	Fire Fighting	State Fire Chief's Convention 10/18 to 10/21/17 Rochester	1,593.45	134608	10/26/2017
Scott, Brandon	Fire Fighting	Elevator Tools-Fire Dept	165.48	134608	10/26/2017
	<b>Total for</b>	<b>Scott, Brandon</b>	<b>1,758.93</b>		
<b><u>Select Account</u></b>					
Select Account	Health Insurance	Nov 2017 Participant Fee	71.74	1882	11/09/2017
	<b>Total for</b>	<b>Select Account</b>	<b>71.74</b>		
<b><u>Sherburn Nursery</u></b>					
Sherburn Nursery	Other General Gov't	Driveway & Sidewalk-Trent & Julie Liljenquist	10,000.00	134609	10/26/2017
	<b>Total for</b>	<b>Sherburn Nursery</b>	<b>10,000.00</b>		
<b><u>Shipping Plus</u></b>					
Shipping Plus	Engineering	2 Concrete Cylinders-American Engineering Testing	13.31	134790	11/07/2017
Shipping Plus	Engineering	Ship 2 Cylinders to American Engineering Testing	13.48	134610	10/26/2017
Shipping Plus	Engineering	Ship 2 cylinders 10/25/17	13.63	134895	11/15/2017
Shipping Plus	Engineering	Ship 2 cylinders 10/31/17	15.86	134895	11/15/2017
	<b>Total for</b>	<b>Shipping Plus</b>	<b>56.28</b>		
<b><u>Shonley</u></b>					
Shonley	Non-departmental	Refund Check	0.02	134704	11/01/2017
Shonley	Non-departmental	Refund Check	0.51	134704	11/01/2017
Shonley	Non-departmental	Refund Check	1.33	134704	11/01/2017
Shonley	Non-departmental	Refund Check	0.34	134704	11/01/2017
Shonley	Non-departmental	Refund Check	0.16	134704	11/01/2017
	<b>Total for</b>	<b>Shonley</b>	<b>2.36</b>		
<b><u>Shrauner</u></b>					
Shrauner	Non-departmental	Refund Check	0.13	134611	10/26/2017
Shrauner	Non-departmental	Refund Check	0.09	134611	10/26/2017
Shrauner	Non-departmental	Refund Check	0.05	134611	10/26/2017
	<b>Total for</b>	<b>Shrauner</b>	<b>0.27</b>		
<b><u>Smick</u></b>					
Smick	Non-departmental	Refund Check	0.62	134705	11/01/2017
Smick	Non-departmental	Refund Check	0.31	134705	11/01/2017
Smick	Non-departmental	Refund Check	0.03	134705	11/01/2017
Smick	Non-departmental	Refund Check	0.93	134705	11/01/2017
	<b>Total for</b>	<b>Smick</b>	<b>1.89</b>		
<b><u>Snyder</u></b>					
Snyder	Recording & Reporting	City Clerk Training	20.00	134612	10/26/2017
	<b>Total for</b>	<b>Snyder</b>	<b>20.00</b>		
<b><u>Southern Glazer's of MN</u></b>					
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	344.00	134935	11/20/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	6.72	134935	11/20/2017

61.



**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	1,181.40	134935	11/20/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	13.95	134935	11/20/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	2,993.91	134935	11/20/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	13.95	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	616.00	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	9.30	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	710.00	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	149.06	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	57.35	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	2,435.74	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	7,867.46	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	44.95	134935	11/20/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	12.40	134935	11/20/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	2,065.14	134749	11/07/2017
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	32.55	134749	11/07/2017
		<b>Total for Southern Glazer's of MN</b>	<b>18,553.88</b>		
<b><u>Squeegee Brothers</u></b>					
Squeegee Brothers	General Government Buildings	Outside window cleaning-City Hall 10/2 to 10/29/17	80.00	134690	10/31/2017
Squeegee Brothers	Airport	Oct 2017 Window Cleaning-Airport	90.00	134791	11/07/2017
Squeegee Brothers	Library	Nov 2017 Window Cleaning-Library	150.00	134791	11/07/2017
		<b>Total for Squeegee Brothers</b>	<b>320.00</b>		
<b><u>Steuber</u></b>					
Steuber	Aquatic Park	Mandatory Red Cross Lifeguard Training 10/28/17 Rochester, MI	140.34	0	11/15/2017
		<b>Total for Steuber</b>	<b>140.34</b>		
<b><u>Streicher's</u></b>					
Streicher's	Crime Control & Investigation	Gas Mask, Radio, Double Handcuff & Other Supplies HEAT Tear	34.00	134691	10/31/2017
Streicher's	Crime Control & Investigation	Tactical Pouches-HEAT Team	212.00	134896	11/15/2017
		<b>Total for Streicher's</b>	<b>246.00</b>		
<b><u>Texas Refinery Corp.</u></b>					
Texas Refinery Corp.	Central Garage	#2 Grease & Torque Fluid-City Shop	1,979.00	134897	11/15/2017
		<b>Total for Texas Refinery Corp.</b>	<b>1,979.00</b>		
<b><u>Thoren</u></b>					
Thoren	Non-departmental	Refund Check	0.36	134942	11/20/2017
Thoren	Non-departmental	Refund Check	3.00	134942	11/20/2017
Thoren	Non-departmental	Refund Check	59.52	134942	11/20/2017
Thoren	Non-departmental	Refund Check	4.00	134942	11/20/2017
Thoren	Non-departmental	Refund Check	0.40	134942	11/20/2017
Thoren	Non-departmental	Refund Check	2.00	134942	11/20/2017
Thoren	Non-departmental	Refund Check	3.00	134942	11/20/2017
		<b>Total for Thoren</b>	<b>72.28</b>		
<b><u>Thrive Pass</u></b>					
Thrive Pass	Health Insurance	Oct 2017 Participant Fee Select 105	520.00	1883	11/09/2017
Thrive Pass	Flex Plan	Nov 2017 Participant Fees FSA	72.00	2690	11/09/2017

62.

**Accounts Payable  
Check Approval List - City Council**



From: 10/25/2017

To: 11/28/2017

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
		<b>Total for Thrive Pass</b>	<b>592.00</b>		
<b><u>Tonder</u></b>					
Tonder	Crime Control & Investigation	Reimburse for Safety Glasses	300.00	0	11/20/2017
Tonder	Crime Control & Investigation	CLEO/CMD @ Camp Ripley 10/16 to 10/20/17	49.28	0	10/31/2017
Tonder	Crime Control & Investigation	Alcohol Compliance Purchase	11.80	0	10/31/2017
Tonder	Crime Control & Investigation	Ammo for Firearm Qualifications	44.95	0	11/20/2017
		<b>Total for Tonder</b>	<b>406.03</b>		
<b><u>Total Comfort Systems</u></b>					
Total Comfort Systems	Poetter's Circle	Filters 2603 Poetter Circle	110.40	134728	11/03/2017
Total Comfort Systems	Poetter's Circle	New Hi Rise Stool 2604 Poetter Circle	302.67	134728	11/03/2017
Total Comfort Systems	Burton Lane	Filters & Ignitor 511 Burton Lane	84.54	134728	11/03/2017
Total Comfort Systems	Library	Filters-Library	154.08	134692	10/31/2017
Total Comfort Systems	Animal Control	Replaced Vacuum Breaker on Water Heater-Humane Society	85.00	134692	10/31/2017
		<b>Total for Total Comfort Systems</b>	<b>736.69</b>		
<b><u>Tow Distributing</u></b>					
Tow Distributing	Liquor - Mdse for Resale	Beer	10,584.71	134936	11/20/2017
Tow Distributing	Liquor - Mdse for Resale	Liquor	34,281.20	134750	11/07/2017
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	28.75	134750	11/07/2017
Tow Distributing	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	189.00	134750	11/07/2017
		<b>Total for Tow Distributing</b>	<b>45,083.66</b>		
<b><u>Treider</u></b>					
Treider	Crime Control & Investigation	Court File#46-CO-17-26 Filing Fee	75.00	134659	10/27/2017
		<b>Total for Treider</b>	<b>75.00</b>		
<b><u>Truesdell Family Farms</u></b>					
Truesdell Family Farms	Non-departmental	Refund Check	1.25	134706	11/01/2017
Truesdell Family Farms	Non-departmental	Refund Check	0.62	134706	11/01/2017
Truesdell Family Farms	Non-departmental	Refund Check	0.06	134706	11/01/2017
Truesdell Family Farms	Non-departmental	Refund Check	1.88	134706	11/01/2017
		<b>Total for Truesdell Family Farms</b>	<b>3.81</b>		
<b><u>Truman Tribune</u></b>					
Truman Tribune	Liquor Store	Fall Bridal Ad-Liquor Store	68.00	134751	11/07/2017
		<b>Total for Truman Tribune</b>	<b>68.00</b>		
<b><u>Utermarck</u></b>					
Utermarck	Weed Control	Oct 2017 City Lawn Mowing	5,375.00	0	11/15/2017
Utermarck	Incubator Building	Oct 2017 Incubator Bldg Mowing	150.00	0	11/15/2017
		<b>Total for Utermarck</b>	<b>5,525.00</b>		
<b><u>Valley Asphalt Products</u></b>					
Valley Asphalt Products	Paved Streets	Blacktop	513.33	134792	11/07/2017
Valley Asphalt Products	Paved Streets	Blacktop	499.79	134792	11/07/2017
Valley Asphalt Products	Paved Streets	Blacktop	497.94	134792	11/07/2017
Valley Asphalt Products	Paved Streets	Blacktop	496.71	134792	11/07/2017
Valley Asphalt Products	Paved Streets	Blacktop	465.32	134792	11/07/2017
Valley Asphalt Products	Paved Streets	Blacktop	471.47	134792	11/07/2017

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b>Total for Valley Asphalt Products</b>			<b>2,944.56</b>		
<b><u>Verizon Wireless</u></b>					
Verizon Wireless	Director of Finance	09/21 to 10/20/17 Cell Phones	59.68	134729	11/03/2017
Verizon Wireless	Building Inspection	09/21 to 10/20/17 Cell Phones	104.32	134729	11/03/2017
Verizon Wireless	Crime Control & Investigation	09/21 to 10/20/17 Cell Phones	1,020.61	134729	11/03/2017
Verizon Wireless	Engineering	09/21 to 10/20/17 Cell Phones	92.52	134729	11/03/2017
Verizon Wireless	Aquatic Park	09/21 to 10/20/17 Cell Phones	51.50	134729	11/03/2017
Verizon Wireless	Airport	09/21 to 10/20/17 Cell Phones	51.50	134729	11/03/2017
Verizon Wireless	Data Processing	Backup Router 9/24 to 10/23/17	10.02	134729	11/03/2017
Verizon Wireless	Paved Streets	09/21 to 10/20/17 Cell Phones	61.50	134729	11/03/2017
Verizon Wireless	Parks	09/21 to 10/20/17 Cell Phones	75.72	134729	11/03/2017
<b>Total for Verizon Wireless</b>			<b>1,527.37</b>		
<b><u>Vinocopia, Inc</u></b>					
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	806.00	134752	11/07/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Pop/Mix	120.00	134752	11/07/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	25.50	134752	11/07/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	36.00	134752	11/07/2017
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	4.00	134752	11/07/2017
<b>Total for Vinocopia, Inc</b>			<b>991.50</b>		
<b><u>Voss Cleaning Services, Inc.</u></b>					
Voss Cleaning Services, Inc.	General Government Buildings	Oct 2017 Cleaning & Rug Service-City Hall	690.00	134793	11/07/2017
Voss Cleaning Services, Inc.	Fire Fighting	Oct 2017 Cleaning-Fire Hall	369.00	134793	11/07/2017
Voss Cleaning Services, Inc.	Airport	Oct 2017 Janitorial & Rug Service Airport	267.00	134793	11/07/2017
Voss Cleaning Services, Inc.	Paved Streets	Sept 2017 Rug Service-Street Dept	39.00	134793	11/07/2017
Voss Cleaning Services, Inc.	Parks	Sept 2017 Rug Service-Park Dept	39.00	134793	11/07/2017
Voss Cleaning Services, Inc.	SMEC Building	Oct 2017 Janitorial & Rug Service Incubator Bldg	80.00	134793	11/07/2017
<b>Total for Voss Cleaning Services, Inc.</b>			<b>1,484.00</b>		
<b><u>Waste Management Of So MN</u></b>					
Waste Management Of So MN	Incubator Building	Oct 2017 Refuse Removal Incubator Bldg	311.87	134898	11/15/2017
<b>Total for Waste Management Of So MN</b>			<b>311.87</b>		
<b><u>Waterville Food &amp; Ice, Inc.</u></b>					
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	55.81	134753	11/07/2017
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	63.64	134753	11/07/2017
<b>Total for Waterville Food &amp; Ice, Inc.</b>			<b>119.45</b>		
<b><u>Watowan County Sheriff's Office</u></b>					
Watowan County Sheriff's Office	Crime Control & Investigation	Oct 2017 Fuel-Lily Drusk Task Force	213.02	134937	11/20/2017
<b>Total for Watowan County Sheriff's Office</b>			<b>213.02</b>		
<b><u>Welcome Meats</u></b>					
Welcome Meats	Fire Fighting	South Central Fire Meeting	219.11	134614	10/26/2017
<b>Total for Welcome Meats</b>			<b>219.11</b>		
<b><u>Werner</u></b>					
Werner	Non-departmental	Refund Check	0.06	134707	11/01/2017
Werner	Non-departmental	Refund Check	0.04	134707	11/01/2017

64

**Accounts Payable  
Check Approval List - City Council**

From: 10/25/2017

To: 11/28/2017



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Werner	Non-departmental	Refund Check	0.09	134707	11/01/2017
Werner	Non-departmental	Refund Check	0.24	134707	11/01/2017
		<b>Total for Werner</b>	<b>0.43</b>		
<b><u>Western Petroleum Company</u></b>					
Western Petroleum Company	Airport	20W50 12/1 QT Aviation Oil	226.96	134693	10/31/2017
		<b>Total for Western Petroleum Company</b>	<b>226.96</b>		
<b><u>Wine Merchants</u></b>					
Wine Merchants	Liquor - Mdse for Resale	Wine	720.00	134939	11/20/2017
Wine Merchants	Liquor - Mdse for Resale	Wine	576.00	134939	11/20/2017
Wine Merchants	Liquor - Mdse for Resale	Freight	6.76	134939	11/20/2017
Wine Merchants	Liquor - Mdse for Resale	Freight	21.97	134939	11/20/2017
Wine Merchants	Liquor - Mdse for Resale	Wine	66.00	134754	11/07/2017
Wine Merchants	Liquor - Mdse for Resale	Freight	1.69	134754	11/07/2017
		<b>Total for Wine Merchants</b>	<b>1,392.42</b>		
<b><u>Wintergreen Corporation</u></b>					
Wintergreen Corporation	Parks	LED Christmas Lights & Adapter	447.47	134899	11/15/2017
		<b>Total for Wintergreen Corporation</b>	<b>447.47</b>		
<b><u>Woodward Broadcasting, Inc.</u></b>					
Woodward Broadcasting, Inc.	Liquor Store	Liquor Store Advertising	260.00	134940	11/20/2017
		<b>Total for Woodward Broadcasting, Inc.</b>	<b>260.00</b>		
<b><u>WSB &amp; Associates, Inc.</u></b>					
WSB & Associates, Inc.	Economic Development	Wetland Bank Vegetation Monitoring Sept 2017	871.50	134694	10/31/2017
WSB & Associates, Inc.	Economic Development	10/1 to 10/31/17 Wetland Plan	166.00	134941	11/20/2017
		<b>Total for WSB &amp; Associates, Inc.</b>	<b>1,037.50</b>		
<b><u>WW Blacktopping, Inc</u></b>					
WW Blacktopping, Inc	Paved Streets	Blacktop-Street Dept	340.80	134730	11/03/2017
WW Blacktopping, Inc	Paved Streets	Misc Blacktop Patching	336.48	134969	11/22/2017
WW Blacktopping, Inc	Paved Streets	Blacktop 10/16/17	387.36	134615	10/26/2017
		<b>Total for WW Blacktopping, Inc</b>	<b>1,064.64</b>		
<b><u>Zee Medical Service</u></b>					
Zee Medical Service	Paved Streets	Street Dept 1st Aid Supplies	74.90	134794	11/07/2017
Zee Medical Service	Parks	Park Dept 1st Aid Supplies	134.10	134794	11/07/2017
		<b>Total for Zee Medical Service</b>	<b>209.00</b>		
<b><u>Zeiger</u></b>					
Zeiger	Liquor Store	Reimburse for Work Shirts per Union Contract	110.53	134900	11/15/2017
		<b>Total for Zeiger</b>	<b>110.53</b>		
<b><u>Ziegler, Inc.</u></b>					
Ziegler, Inc.	Ice & Snow Removal	Nuts & Bolts-Ice & Snow	582.15	134616	10/26/2017
Ziegler, Inc.	Road & Bridge Equipment	Starter-Street Dept	1,040.85	134963	11/21/2017
Ziegler, Inc.	Road & Bridge Equipment	Plate-Street Dept	197.56	134963	11/21/2017
		<b>Total for Ziegler, Inc.</b>	<b>1,820.56</b>		
			<b>1,567,442.48</b>		

65.