

**POSITION:** Park Maintenance Worker I

**DIVISION:** Public Works

**DEPARTMENT:** Parks

**CLASSIFICATION:** Union – Non-Exempt

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**POSITION SUMMARY:** Performs a variety of semi-skilled technical tasks in the maintenance and operation of buildings, grounds, open spaces, parks and recreation systems.

**POSITION AUTHORITY:** Works under general supervision.

### **RELATIONSHIPS**

**IMMEDIATE SUPERVISOR:** Street and Parks Superintendent.

**SUPERVISES:** Seasonal or temporary employees.

**EMPLOYEE CONTACTS:** All city employees.

**OUTSIDE CONTACTS:** General public, contractors.

### **RESPONSIBILITIES**

Maintains park grounds. Operates mower to cut grass in parks and other public properties. Removal of trees and shrubs, picks up trash, leaves and other debris, shovels snow and salts walks, rake and line playgrounds, etc.

Performs routine building maintenance work. Washes windows and walls, sweeps and scrubs floor, paints walls and equipment, etc.

Performs park building maintenance duties. Includes cleaning and painting, mowing and trimming, planting and caring for turf, shrubs and trees, shoveling and salting walks, raking and hauling refuse, etc.

Maintains equipment. Performs minor servicing and repair work requiring skill and experience. May include welding work.

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Operates equipment as required. May include filling in on heavy equipment or regular operation of trucks, snow plows, tractors, etc.

Operate the assigned equipment and vehicles for snow removal operations.

May maintain inventories of parts, materials and supplies as directed by the Supervisor.

Performs other work incidental to equipment operation, to assist other maintenance workers, or on special projects as assigned.

Performs other duties as assigned.

### **EMPLOYMENT STANDARDS**

**EDUCATION AND EXPERIENCE:** High school diploma or equivalent.

**SPECIAL REQUIREMENTS:** Valid Minnesota state driver's license and a valid Minnesota state commercial driver's license or ability to obtain both.

**NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:** Good knowledge of potential hazards and safety precautions as well as knowledge of relevant traffic laws and other regulations.

Considerable knowledge and experience in the specific maintenance and repair functions and techniques of the department.

Ability to understand maps, drawings, written instructions, etc., as related to department work.

Ability to handle the physical requirements of outdoor maintenance work.

Skill in the operation of listed tools and equipment.

**TOOLS AND EQUIPMENT USED:** Pickup truck and jeep; front end loader; lawn and landscaping equipment, including tractors, mowers, leaf vacuum, airifier, chain saw, edgers, weed trimmers, electric motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, electrical and cement finishing work; swimming pool equipment including chlorination system, pumps, boiler, valves, filtration devices, gauges, etc.; janitorial equipment including floor buffers, steam cleaner, carpet cleaners, washers, vacuums, mops, brooms and dusting equipment.

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PHYSICAL DEMANDS: The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch or crawl; and talk or hear.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIROMENT:

The work environment characteristics described here are representative to those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, hazardous or caustic chemicals and vibration. The employee is occasionally exposed to risk of electrical shock and may be required to report in emergency situations. The noise level in the work environment is frequently loud.

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The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

DATE APPROVED: \_\_\_\_\_

BY: \_\_\_\_\_