

FAIRMONT CITY COUNCIL AGENDA

1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

MONDAY, JULY 9, 2018

at **5:30 p.m.** in the City Hall Council Chambers

2. ROLL CALL -

Mayor Foster

Councilors:

Cyphers

Hawkins

Hasek

Peters

Zarling

3. DETERMINATION OF QUORUM -

4. PLEDGE OF ALLEGIANCE -

5. APPROVAL OF AGENDA -

6. READING OF MINUTES –

6.1 Minutes of Regular Meeting, June 25, 2018

(01-03)

7. OPEN DISCUSSION

8. RECOGNITIONS/PRESENTATIONS -

9. SCHEDULED HEARINGS –

10. ADMINISTRATIVE APPEALS –

11. FINANCIAL REPORTS –

12. REPORTS OF BOARDS, COMMITTEES, AND
DEPARTMENT HEADS –

13. LICENSES AND PERMITS –

14. OLD BUSINESS –

15. NEW BUSINESS –

15.1 City Administrator's Performance Evaluation

(04)

16. REGULAR AND LIQUOR DISPENSARY BILLS –

17. STATUS REPORTS/COUNCIL/STAFF INFORMATION

18. ADJOURNMENT –

ADDITIONAL ATTACHMENTS –

The minutes of the Fairmont City Council meeting held on Monday, June 25, 2018 at the City Hall Council Chambers.

Mayor Deborah Foster called the meeting to order at 5:30 p.m.

Mayor Deborah Foster, Council Members Ruth Cyphers, Tom Hawkins, Wayne Hasek and Bruce Peters were present. Council Member Jim Zarling was absent. Also in attendance: City Administrator Mike Humpal, Finance Director Paul Hoye, Public Works Director/City Engineer Troy Nemmers, City Attorney Elizabeth W. Bloomquist, City Clerk Patricia J. Mosen and Chief of Police Mike Hunter.

It was moved by Council Member Peters to approve the agenda with the addition of item 15.5 Advertise for Bids for 2018-A Canyon Drive Storm Sewer Improvements. Council Member Hawkins seconded the motion and the motion carried.

It was moved by Council Member Cyphers, seconded by Council Member Peters and carried to approve the minutes of the regular City Council meeting of June 11, 2018.

During Open Discussion, Chief Hunter introduced new Patrol Officer Joshua Walker and City Clerk Mosen administered the Oath of Office to him. Chief Hunter announced the promotion of Officer Mike Beletti to Sergeant. Chief Hunter also introduced Sergeant Tietje and his new K9 partner Titus.

Tim Penny, President/CEO of Southern Minnesota Initiative Foundation gave a presentation on their activities and a request for financial support for 2019.

Mayor Foster proclaimed August 24, 2018 as American Legion Day in the City of Fairmont.

City Employee Martin Meixell was recognized for his 40 years of employment with the City of Fairmont. Meixell is the Electric Distribution Supervisor for the City.

Mayor Foster opened the public hearing on proposed **Ordinance 2018-14**, an ordinance updating the zoning code to make mini-storage or self-serving storage facilities a legal conforming use in B-3 and I-1 zoning districts. No comment was received from the public. Council Member Peters made a motion to close the public hearing. Council Member Hasek seconded the motion and the motion carried. Council Member Hawkins made a motion to approve **Ordinance 2018-14**. Council Member Cyphers seconded the motion. On roll call: Council Members Peters, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Mayor Foster opened the public hearing on proposed **Ordinance 2018-15**, an ordinance amending **Ordinance 2017-05**, relating to the Rural and Urban Service Districts for the City of Fairmont. No comment was received from the public. Council Member Peters made a motion to close the public hearing. Council Member Hawkins seconded the motion and the motion carried. Council Member Peters made a motion to approve **Ordinance 2018-15**. Council Member Hawkins seconded the motion. On roll call: Council Members Cyphers, Hasek, Hawkins and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hasek made a motion to approve the permit application for the July 4th fireworks display by J & M Displays, Inc. of Urbandale, Iowa. Council Member Cyphers seconded the motion and the motion carried.

Council Member Hasek made a motion to approve an Event Permit for the Freedom 5K & 10K race scheduled for September 8, 2018 at Sylvania Park. Council Member Peters seconded the motion and the motion carried.

Council Member Cyphers made a motion to approve an Event Permit for the Sod House Theater to hold performances at Sylvania Park on August 3 and 4, 2018. Council Member Hawkins seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve **Resolution 2018-16**, appointing election judges for the primary election on August 14, 2018 and the general election on November 6, 2018. Council Member Cyphers seconded the motion. On roll call: Council Members Cyphers, Hasek, Hawkins and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion to accept the paddle port rack in Gomsrud Park as a gift from the Lakes Foundation to the City. Council Member Peters seconded the motion and the motion carried.

Council Member Peters made a motion to approve \$13,500.00 for the upsizing cost of water main across Cemstone property along CSAH 39. Council Member Hasek seconded the motion and the motion carried.

Council Member Hawkins made a motion to adopt **Resolution 2018-17**, approving advertising of the 2018-C construction project. Council Member Peters seconded the motion. On roll call: Council Members Hasek, Hawkins, Peters and Cyphers all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion to adopt **Resolution 2018-18**, approving advertising of the 2018-A construction project. Council Member Peters seconded the motion. On roll call: Council Members Hawkins, Peters, Cyphers and Hasek all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to approve the payment of the June 2018 bills in the amount of \$999,616.06. Council Member Hawkins seconded the motion and the motion carried.

Humpal announced that the Sheriff has issued a “No Wake Zone” on all of the lakes in Martin County. You may still be on the lakes and enjoy them, but you need to go slow and adhere to the no wake rule.

Council Member Hasek inquired about construction on Margaret Street. Nemmers and Humpal answered his questions.

Council Member Cyphers invited the public to the next Casual Conversation meeting, inclusion in our community, which will be Thursday, June 28th at 5:30 at Graffiti Corner.

Council Member Hawkins thanked the City for allowing him to attend the League of Minnesota Cities Annual Conference.

At approximately 6:30 p.m., the City Council went into closed session pursuant to Minnesota Statute 13D.05, Subd. 3(a) to discuss the City Administrator's performance evaluation.

A motion was made by Council Member Hasek, seconded by Council Member Peters and carried to adjourn the meeting at 7:15 p.m.

Deborah J. Foster
Mayor

ATTEST:

Patricia J. Monsen, City Clerk

MEETING DATE: July 9, 2018

SUBJECT: City Administrator's Performance Evaluation

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input checked="" type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: During a closed session, following the regular meeting on June 25, 2018, the Council met to complete the annual performance evaluation with the City Administrator. The Council will present a public report on the results of the evaluation at this Council meeting.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. _____
2. _____
3. _____

Council Action: _____ Date: _____