Residential Rental Unit Registration/Licensing Form

Date: _______________

Owner Information

□ Please add me to the City’s Rental Marketing List

Name: _____________________________________________________________________
Address: __________________________________City/State/Zip: __________________________
Phone: ___________________ Fax: ___________________ Email: ____________________
Preferred method of contact:__________________________________Ph/Fax/E-mail

ADDRESS OF PROPERTY BEING REGISTERED:__________________________________

Local Agent Information (if any)

Name: _____________________________________________________________________
Address: __________________________________City/State/Zip: __________________________
Phone: ___________________ Fax: ___________________ Email: ____________________
Preferred method of contact:__________________________________Ph/Fax/E-mail

Correspondence concerning the registered properties should be sent to: □ Owner □ Agent

□ I certify that the rental unit is covered by liability insurance and fire insurance.

□ I certify that all property taxes are current.

Include completed & signed Rental Housing Safety Checklist for each unit registered.

Registration Fee (3 year license): $5/unit with a maximum of $100.00/landlord.

Existing rental properties that are not vacant at the time of registration are exempt from the registration fee the first three (3) years.

Total Amount Due: __________________

Date Paid: __________________________
Rental Unit Information (please list information for all of your rental units; attach additional sheets if needed)

<table>
<thead>
<tr>
<th>Unit Address (example: 116 N State St., unit #)</th>
<th># of Bedrooms</th>
<th>Office Use: Exempt Status</th>
<th>Office Use: License#</th>
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I/We hereby understand and agree that this rental license will not be issued with unpaid utilities in the Owner’s name or prior years taxes owed. I/We hereby certify that the real estate taxes, assessments and City service charges incurred by the Owner are not delinquent or unpaid for the current and past periods and hereby agree to keep all taxes, assessments and City service charges current.

I/We hereby understand and agree to permit access and allow for the inspections and/or reinspections of the building(s) and premises under my/our control, as required by Fairmont City Code.

I/We hereby understand and agree by enacting and undertaking to enforce the rental licensing procedure that neither the City, its Council, or agent of employees can warrant or guarantee the safety, fitness, or suitability of any dwelling in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

I/We hereby understand and agree that the information supplied in this application is freely given and is true and accurate in all respects, to the best of my/our knowledge.

______________________________  _________________  ______________________  ______________________
Signature of Owner (official representative of entity)  Date

______________________________  _________________  ______________________  ______________________
Signature of Local Agent/Manager (if applicable)  Date

For office use only:

 ____________________________  ______________________
Date Received:  License Number:

 ____________________________  ______________________
Number of Properties:  Date Processed: