

FAIRMONT CITY COUNCIL AGENDA

1. CALL TO ORDER -

- Special meeting of the Fairmont City Council held on

WEDNESDAY, JANUARY 31, 2018

at **5:30 p.m.** in the City Hall Council Chambers

(Regular meeting scheduled for January 22, 2018 canceled due to blizzard)

2. ROLL CALL -

Mayor Foster

Councilors:

Cyphers

Hawkins

Hasek

Peters

Zarling

3. DETERMINATION OF QUORUM -

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF AGENDA

6.1 Minutes of Regular Meeting, January 8, 2018

(01-02)

7. OPEN DISCUSSION

7.1 Open Discussion – Heather Klassen, Candidate for MN House
Of Representatives 23A

(03)

8. RECOGNITIONS/PRESENTATIONS -

8.1 Proclamation – Congenital Heart Defect Awareness Week

(04)

8.1a Proclamation

(05)

8.2	Proclamation – City of Fairmont School Choice Week	(06)
	8.2a Proclamation	(07)
8.3	Snow Removal Presentation	(08)
9.	SCHEDULED HEARINGS –	
9.1	Public Hearing – Softened Water Service Rates	(09)
	9.1a Hearing Notice	(10-11)
	9.1b Ordinance 2018-01	(12-13)
9.2	Public Hearing – 2017 Amended Assessment Hearing for Dale and Roxane Wedel	(14)
	9.2a Hearing Notice	(15-16)
	9.2b Ordinance 2018-04	(17-18)
9.3	Public Hearing – 2017 Amended Assessment Hearing for Krueger Realty, Inc.	(19)
	9.3a Hearing Notice	(20-21)
	9.3b Ordinance 2018-05	(22-23)
10.	ADMINISTRATIVE APPEALS –	
11.	FINANCIAL REPORTS –	
11.1	December 31, 2017 Investment Report	(24)
	11.1a Investment Schedule	(25-27)
12.	REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –	
13.	LICENSES AND PERMITS –	

14. OLD BUSINESS –

15. NEW BUSINESS –

15.1	Amended Assessment Deferral	(28)
15.1a	Application & Agreement for Special Assessment Deferral	(29-31)
15.1b	Resolution 2018-06	(32)
15.2	PERA Police Officer Declaration	(33)
15.2a	Resolution. 2018-07	(34)
15.3	Call for a Public Hearing on Proposed Amendments to Chapter 26, Zoning of the Fairmont City Code	(35)
15.3a	Hearing Notice	(36)
15.3b	Proposed Ordinances	(37-53)

16. REGULAR AND LIQUOR DISPENSARY BILLS –

16.1	January 2018 Accounts Payable	(54-72)
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17. STATUS REPORTS/COUNCIL/STAFF INFORMATION

18. ADJOURNMENT –

ADDITIONAL ATTACHMENTS – (73-76)

Fairmont Economic Development Authority Minutes, December 11, 2017

Fairmont Airport Advisory Board Minutes, January 9, 2018

The minutes of the Fairmont City Council meeting held on Monday, January 8, 2018 at the City Hall Council Chambers.

Mayor Deborah Foster called the meeting to order at 5:30 p.m.

Mayor Deborah Foster, Council Members Ruth Cyphers, Tom Hawkins, Wayne Hasek, Bruce Peters and Jim Zarling were present. Also in attendance: City Administrator Mike Humpal, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, City Attorney Elizabeth W. Bloomquist and Chief of Police Mike Hunter.

It was moved by Council Member Peters to approve the agenda with the addition of item 15.7 Board and Commission Appointments. Council Member Hawkins seconded the motion and the motion carried.

It was moved by Council Member Hasek, seconded by Council Member Zarling and carried to approve the minutes of the regular City Council meeting of December 11, 2017.

Mayor Foster opened the public hearing on proposed **Ordinance 2017-09**, an ordinance approving the sale of 1218 North Elm Street for the sum of \$1,000.00 to Joseph and Christina Thate. No public comment was received. Council Member Hawkins made a motion to close the public hearing. Council Member Cyphers seconded the motion and the motion carried. Council Member Peters made a motion to approve **Ordinance 2017-09**. Council Member Hawkins seconded the motion. On roll call: Council Members Bruce Peters, Jim Zarling, Ruth Cyphers, Wayne Hasek and Tom Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to adopt **Resolution 2018-01**, a resolution waiving the reading of resolutions before a vote, except and unless a request is made by one or more council members or citizens for the resolution to be read. Council Member Hasek seconded the motion. On roll call: Council Members Ruth Cyphers, Wayne Hasek, Tom Hawkins, Bruce Peters and Jim Zarling all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Zarling made a motion to adopt **Resolution 2018-02**, a resolution declaring the official designations of Mayor Pro-tem: Tom Hawkins; Newspaper: The Sentinel; Council Secretary: Patricia Monsen, City Clerk; Depository of City Funds: Bank Midwest. Council Member Hawkins seconded the motion. On roll call: Council Members Wayne Hasek, Tom Hawkins, Bruce Peters, Jim Zarling and Ruth Cyphers all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion to adopt the Elected Officials Out-of-State Travel Policy, dated January 1, 2018. Council Member Peters seconded the motion and the motion carried.

Council Member Hasek made a motion to approve the Fairmont Fire Department's officer election. The results of the election are as follows: Chief: Brandon Scott; Assistant Chief: Bryan Kastning; Captain: Tom Hilpiper; First Lieutenant: Mark Drever; Second Lieutenant: Colby Whitmore; and Secretary: Matt Streit. Council Member Zarling seconded the motion and the motion carried.

Council Member Peters made a motion to schedule a public hearing on proposed **Ordinance 2018-01**, an ordinance to increase the softened water service rates, for January 22, 2018 at 5:30 p.m. Council Member Hawkins seconded the motion and the motion carried.

Council Member Zarling made a motion to approve **Resolution 2018-03**, declaring that Dayton Asmus and Andrew Kuester meet all the Police and Fire Plan membership requirements. Council Member Cyphers seconded the motion. On roll call: Council Members Tom Hawkins, Bruce Peters, Jim Zarling, Ruth Cyphers and Wayne Hasek all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to approve the re-appointments and the new appointments to Boards and Commissions as follows: Police Commission: Dan Thiesse; Park Board: Jodie Whitmore, Vicky Schulte and Monica Shelgren; Public Utilities Commission: Mary Jo Moltzen and Brian Johnson; Planning Commission: Jordan Lampman and Tom Lytle; Board of Zoning Appeals: Rich Wolf and Mark Wescott; Safety Council: Richard Schaefer; Airport Board: Jeff Varboncoeur; Fairmont Economic Development Authority: Andy Noll; and Housing and Redevelopment Authority: Ron Kopischke. Council Member Zarling seconded the motion and the motion carried.

Council Member Cyphers made a motion to approve the payment of the December 2017 bills. Council Member Hawkins seconded the motion and the motion carried.

Council Member Cyphers thanked the City for the Joe Schmidt Day proclamation. The event was very successful with Joe Schmidt speaking to all of the high school students in Martin County and to the public.

Mayor Foster thanked and recognized the Fairmont Fire Department for their great work on the Northrop fire. She also thanked the Street Department for their help.

Council Member Cyphers asked about creating a committee to look into snow removal. Mayor Foster stated that a discussion will be coming to the council soon.

A motion was made by Council Member Zarling, seconded by Council Member Hawkins and carried to adjourn the meeting at 5:45 p.m.

Deborah J. Foster
Mayor

ATTEST:

Patricia J. Monsen, City Clerk

MEETING DATE: January 22, 2018

SUBJECT: Open Discussion – Heather Klassen

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Heather Klassen is running for Minnesota House of Representatives in District 23A. She would like to introduce herself to the city council and our community.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1.

Council Action: _____ Date: _____

MEETING DATE: January 22, 2018

SUBJECT: Proclamation – Congenital Heart Defect Awareness Week

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Mayor Deborah J. Foster will proclaim February 7 – 14, 2018 as Congenital Heart Defect Awareness Week in the City of Fairmont.

MOTION: N/A

VOTE REQUIRED: N/A

ATTACHMENTS:

1. Proclamation
- 2.
- 3.

Council Action: _____ Date: _____



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031

Phone (507) 238-9461

www.fairmont.org

Fax (507) 238-9469

PROCLAMATION

WHEREAS, the health and well-being of our children is of paramount importance; and,

WHEREAS, each year in the United States, more than 40,000 babies are born with a congenital heart defect; and,

WHEREAS, the medical community has identified congenital heart defects as the leading cause of birth defect-related deaths; and,

WHEREAS, medical research can provide more identifiable means of the origins and symptoms of congenital heart defect; and,

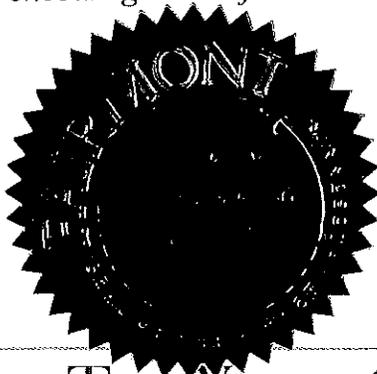
WHEREAS, it is crucial that parents, pediatricians, and all those in the health profession have a greater awareness of the potential for congenital heart defects among newborns and children; and,

WHEREAS, Congenital Heart Defect Awareness Week provides the opportunity for families and patients affected by these conditions to share their experiences and knowledge with the public, so that we all may be made more aware of how this defect affects all our lives.

***NOW THEREFORE, I, Deborah J. Foster, do hereby proclaim
February 7-14, 2018***

CONGENITAL HEART DEFECT AWARENESS WEEK

and encourage all to join me in this special observance.



Deborah J. Foster
Deborah J. Foster, Mayor

MEETING DATE: January 22, 2018

SUBJECT: Proclamation – City of Fairmont School Choice Week

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Mayor Deborah J. Foster will proclaim January 21-27, 2018 as City of Fairmont School Choice Week in the City of Fairmont.

MOTION: N/A

VOTE REQUIRED: N/A

ATTACHMENTS:

1. Proclamation
- 2.
- 3.

Council Action: _____ Date: _____



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

PROCLAMATION

WHEREAS, all children in the City of Fairmont should have access to the highest quality education possible; and,

WHEREAS, The City of Fairmont recognizes the important role that an effective education plays in preparing all students in the City of Fairmont to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of the City of Fairmont; and,

WHEREAS, the City of Fairmont is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home, and;

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

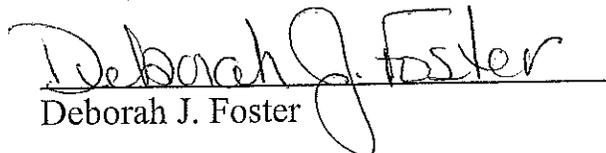
WHEREAS, the City of Fairmont has many high-quality teaching professionals in all types of school settings who are committed to educating our children, and;

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options.

NOW THEREFORE, I Deborah J. Foster, Mayor of the City of Fairmont do hereby recognize January 21-27, 2018 as:



CITY OF FAIRMONT SCHOOL CHOICE WEEK


Deborah J. Foster

C I T Y O F L A K E S

MEETING DATE: January 22, 2018

SUBJECT: Snow removal presentation

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY:

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: City staff will provide a presentation about the City’s snow removal policy and the City’s general process of snow removal. They will also present some information regarding the options for reducing the amount of snow piled at the end of driveways after a plowing event.

MOTION: None required

VOTE REQUIRED: N/A

ATTACHMENTS:

- 1.
- 2.

 Council Action: _____ Date: _____

MEETING DATE: January 22, 2018

SUBJECT: Public Hearing – Ordinance 2018-01, an Ordinance Amending Ordinance 2016-01, Relating to the Softened Water Service Rates.

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Officer

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: Council Member Wayne Hasek

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The 2018 operating budget for the water department reflects a need to increase rates. The Public Utilities Commission has recommended a 3% increase.

MOTION #1: To close Public Hearing

VOTE REQUIRED MOTION #1: Simple majority

MOTION #2: To approve Ordinance No. 2018-01

VOTE REQUIRED MOTION #2: Simple majority – Roll Call

ATTACHMENTS:

- Hearing Notice
- Ordinance 2018-01

Council Action: _____ Date: _____

OFFICIAL PUBLICATION

NOTICE OF HEARING

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that the City Council of the City of Fairmont will hold a public hearing to consider proposed Ordinance No. 2018-01.

AN ORDINANCE AMENDING ORDINANCE NO. 2016-01 OF THE CITY OF FAIRMONT, RELATING TO THE SOFTENED WATER SERVICE RATES.

WHEREAS, the city code requires that municipal utilities be provided to consumers at a rate based upon the amount of water used or consumed, and;

WHEREAS, it will be necessary to amend the current softened water rates to collect the necessary funds to provide for current and future capital expenditures, and;

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Fairmont that Ordinance No. 2016-01 be amended to establish the following rates:

Service Type - Residential :

(Cost per 100 cubic feet)

First 2,000 cubic feet per	\$ 5.10
Excess Consumption - Cubic feet per month	\$ 5.64
Monthly customer charge is (In addition to minimum charge)	\$ 15.70
Minimum charge per month	\$ 7.90
Water Infrastructure Charge per month	\$ 4.12

Service Type - Commercial :

(Cost per 100 cubic feet)

First 120,000 - Cubic feet per month	\$ 4.25
Excess Consumption - Cubic feet per month	\$ 4.37
Monthly customer charge (In addition to minimum charge)	\$ 29.96
Minimum charge per month	\$ 7.90
Water Infrastructure Charge per month	\$ 4.12

Service Type - Industrial :

(> 250,000 cubic feet per month)

(Cost per 100 cubic feet)

First 1,300,000 - Cubic feet per month	\$ 3.38
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Excess Consumption - Cubic feet per month	\$ 3.49
Monthly customer charge (In addition to minimum charge)	\$ 29.96
Minimum charge per month	\$ 7.90
Infrastructure Charge per month	\$ 4.12

In addition to the above charges the following will be charged per month:

\$1.00 Lake Restoration Charge to fund water quality improvement of Fairmont Lakes.

\$2.00 City Wide Cleanup Charge.

Said rates shall be effective February 1, 2018.

You are further notified said hearing will be held in the **City Council Chambers of City Hall**, 100 Downtown Plaza, Fairmont, Minnesota on Monday, January 22, 2018, at 5:30 p.m.

BY ORDER OF THE CITY OF FAIRMONT

/s/ Patricia J. Monsen
Patricia J. Monsen, City Clerk

ORDINANCE NO. 2018 - 01

**AN ORDINANCE AMENDING ORDINANCE NO. 2016-01 OF THE CITY OF FAIRMONT,
RELATING TO THE SOFTENED WATER SERVICE RATES.**

WHEREAS, the city code requires that municipal utilities be provided to consumers at a rate based upon the amount of water used or consumed, and;

WHEREAS, it will be necessary to amend the current softened water rates to collect the necessary funds to provide for current and future capital expenditures, and;

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(Cost per 100 cubic feet)

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Service Type - Commercial :

(Cost per 100 cubic feet)

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Excess Consumption - Cubic feet per month	\$ 4.37
Monthly customer charge (In addition to minimum charge)	\$ 29.96
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Water Infrastructure Charge per month	\$ 4.12

Service Type - Industrial :

(> 250,000 cubic feet per month)

(Cost per 100 cubic feet)

First 1,300,000 - Cubic feet per month	\$ 3.38
Excess Consumption - Cubic feet per month	\$ 3.49
Monthly customer charge (In addition to minimum charge)	\$ 29.96
Minimum charge per month	\$ 7.90
Infrastructure Charge per month	\$ 4.12

In addition to the above charges the following will be charged per month:

\$1.00 Lake Restoration Charge to fund water quality improvement of Fairmont Lakes.

\$2.00 City Wide Cleanup Charge.

Said rates shall be effective February 1, 2018.

Motion by:

Seconded by:

All in favor:

Opposed:

Abstained:

PASSED, APPROVED AND ADOPTED this 22nd day of January, 2018.

Deborah J. Foster, Mayor

Attest:

Patricia J. Monsen, City Clerk

MEETING DATE: January 22, 2018

SUBJECT: 2017 Amended Assessment Hearing: Dale & Roxane Wedel

REVIEWED BY: Mike Humpal, CEcD, City Administrator *MA*

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, Public Works Director/City Engineer

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Dale & Roxane Wedel objected to their 2017 assessment prior to/at the October 9, 2017 Assessment Hearing. Recently, the Wedels and City Staff reached a mutually agreed upon assessment amount. To proceed, City Council is required to hold a public hearing. Following the hearing, the Council needs to act on the amended assessment.

MOTION #1: To close the public hearing.

VOTE REQUIRED: Simple majority

MOTION #2: To adopt Resolution No. 2018-04, adopting the 2017 amended assessment for Dale & Roxanne Wedel.

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Public Hearing Notice: Dale & Roxane Wedel
 2. Resolution No. 2018-04
- *****

Council Action: _____ Date: _____

Dale & Roxane Wedel
1477 208th Avenue
Fairmont, MN 56031

Term: **15 years**
Interest Rate: **4%**
Amount Due After January 22, 2018: **\$34,000.00**

January 11, 2018

City of Fairmont
Notice of Hearing on 2017 Amended Assessment

Notice is hereby given that the City Council will meet at 5:30 p.m. on the 22th day of January, 2018, at City Hall, 100 Downtown Plaza, to pass upon the 2017 amended assessment against benefiting property for the following:

Dale & Roxane Wedel

Property:	800 Margaret Street E
Parcel #:	23.038.0110
Updated Special Assessment #:	5717001-00014
Original Amount:	\$44,040.00
Amended Amount:	\$34,000.00
Street Improvement:	Reconstruction Margaret Street: N. North Avenue to TH15

Benefiting property includes property abutting or property near to said improvements which utilize the improvements for access or for utility service.

PLEASE DO NOT MAKE PAYMENT UNTIL AFTER THE HEARING. If the Council amends the amount due, you will receive an amended bill within a few days of the hearing.

No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. The cut-off date for payment without interest is February 21, 2018.

The proposed assessment is on file for public inspection at the City Clerk's office.

Written or oral objections will be considered at the meeting. No appeal may be taken as to the amount of an assessment unless a signed, written objection is filed with the City Clerk prior to the hearing or presented to the presiding officer at the hearing. The council may, upon such notice, consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

If an assessment is contested or there is an adjourned hearing, the following procedure will be followed:

1. The City will present its case first by calling witnesses who may testify by narrative or by examination, and by the introduction of exhibits. After each witness has testified, the contesting procedure will be repeated with each witness until neither side has further questions.
2. After the City has presented all its evidence, the objector may call witnesses or present such testimony as the objector desires. The same procedure for questioning of the City's witnesses will be followed with the objector's witnesses.
3. The objector may be represented by counsel.
4. Minnesota rules of evidence will not be strictly applied; however, they may be considered and argued to the Council as to the weight of items of evidence or testimony presented to the Council.
5. The entire proceedings will be tape-recorded.
6. At the close of presentation of evidence, the objector may make a final presentation to the Council based on the evidence and the law. No new evidence may be presented at this point.

Under Minnesota Statutes, Sections 435.193 to 435.195, the Council may, in its discretion, defer the payment of this special assessment based on one of the following:

- 1) any homestead property owned by a person 65 years of age or older for whom it would be a hardship to make payments
- 2) persons retired as a result of a permanent and total disability
- 3) undeveloped property.

When deferment of the special assessment has been granted and is terminated for any reason provided in the law, all amounts accumulated plus applicable interest becomes due. Any assessed property owner meeting the requirements of this law and the resolution adopted under it may, within thirty days of the confirmation of the assessment, apply to the City Clerk for the prescribed form for such deferral of payment of this special assessment on his/her property.

Patricia J. Monsen
City Clerk
City of Fairmont

Additional Information

To avoid any interest, full payment must be made by February 21, 2018. Partial payments may also be made and will help to reduce the amount of interest. Any amount remaining after February 21, 2018, will begin to accrue interest from the date of this hearing and will be certified to the County Auditor no later than December 1, 2018 for collection over the specified number of years (with the first year of collection being 2019). Partial or full payment of the remaining principal amount may be made at City Hall during the life of the outstanding assessment.

Upon approval of the assessment stated above, when submitting payment please include the property parcel number and project number on your check or correspondence. Make checks payable to the City of Fairmont and mail to: City of Fairmont, 100 Downtown Plaza, Fairmont, MN 56031.

For questions about the assessment, call (507)238-3949 or email bsteuber@fairmont.org.

RESOLUTION NO. 2018-04

STATE OF MINNESOTA
COUNTY OF MARTIN
CITY OF FAIRMONT

} SS

RESOLUTION ADOPTING 2017 AMENDED ASSESSMENT FOR DALE & ROXANE WEDEL

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment of the following:

Dale & Roxane Wedel

Property:	800 Margaret Street E
Parcel #:	230380110
Updated Special Assessment #:	5717001-00014
Original Amount:	\$44,040.00
Amended Amount:	\$34,000.00
Assessment Term:	15 years
Street Improvement:	Reconstruction Margaret Street: N. North Avenue to TH15

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Assessments shall be payable in equal annual installments as follows:
Reconstruction and resurfacing projects – 15 years
The first installment is payable on or before the first Monday in January 2019, and shall bear interest at the rate of 4% per year from the date of adoption of the assessment resolution (January 22, 2018). Interest and payment term may vary for mowing and miscellaneous assessments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole amount of the assessment on such property, with interest accrued to the date of payment to the City of Fairmont, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he or she may thereafter pay to the Martin County Treasurer the installment and interest in process of collection of the current tax list, and he or she may pay the remaining principal balance of the assessment to the City of

Fairmont. Future payments must be made before November 1, or interest will be charged through December of the next succeeding year.

4. The City Clerk shall file the assessment rolls pertaining to this assessment in the Clerk's office and shall certify annually to the County Auditor on or before December 1 of each year the total amount of installments and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll.

Motion by:

Seconded by:

All in favor:

Opposed:

Abstained:

Adopted by the Council this 22nd day of January, 2018.

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk
(SEAL)

MEETING DATE: January 22, 2018

SUBJECT: 2017 Amended Assessment Hearing: Krueger Realty Inc.

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, Public Works Director/City Engineer

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Krueger Realty objected to their 2017 assessment prior to/at the October 9, 2017 Assessment Hearing. Recently, Krueger Realty and City Staff reached a mutually agreed upon assessment amount. To proceed, City Council is required to hold a public hearing. Following the hearing, the Council needs to act on the amended assessment.

MOTION #1: To close the public hearing.

VOTE REQUIRED: Simple majority

MOTION #2: To adopt Resolution No. 2018-05, adopting the 2017 amended assessment for Krueger Realty Inc.

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Public Hearing Notice: Krueger Realty Inc.
 2. Resolution No. 2018-05
- *****

Council Action: _____ Date: _____

**Krueger Realty Inc.
323 E Blue Earth Avenue
Fairmont, MN 56031**

Term: **15 years**
Interest Rate: **4%**
Amount Due After January 22, 2018: **\$8,860.32**

January 11, 2018

City of Fairmont
Notice of Hearing on 2017 Amended Assessment

Notice is hereby given that the City Council will meet at 5:30 p.m. on the 22th day of January, 2018, at City Hall, 100 Downtown Plaza, to pass upon the 2017 amended assessment against benefiting property for the following:

Krueger Realty Inc

Property:	1511 Falcon Drive
Parcel #:	23.223.0010
Updated Special Assessment #:	6717002-0-0009
Original Amount:	\$13,290.48
Amended Amount:	\$8,860.32
Street Improvement:	Resurface Cardinal Street: Charles Street to TH15

Benefiting property includes property abutting or property near to said improvements which utilize the improvements for access or for utility service.

PLEASE DO NOT MAKE PAYMENT UNTIL AFTER THE HEARING. If the Council amends the amount due, you will receive an amended bill within a few days of the hearing.

No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. The cut-off date for payment without interest is February 21, 2018.

The proposed assessment is on file for public inspection at the City Clerk's office.

Written or oral objections will be considered at the meeting. No appeal may be taken as to the amount of an assessment unless a signed, written objection is filed with the City Clerk prior to the hearing or presented to the presiding officer at the hearing. The council may, upon such notice, consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

If an assessment is contested or there is an adjourned hearing, the following procedure will be followed:

1. The City will present its case first by calling witnesses who may testify by narrative or by examination, and by the introduction of exhibits. After each witness has testified, the contesting procedure will be repeated with each witness until neither side has further questions.

2. After the City has presented all its evidence, the objector may call witnesses or present such testimony as the objector desires. The same procedure for questioning of the City's witnesses will be followed with the objector's witnesses.
3. The objector may be represented by counsel.
4. Minnesota rules of evidence will not be strictly applied; however, they may be considered and argued to the Council as to the weight of items of evidence or testimony presented to the Council.
5. The entire proceedings will be tape-recorded.
6. At the close of presentation of evidence, the objector may make a final presentation to the Council based on the evidence and the law. No new evidence may be presented at this point.

Under Minnesota Statutes, Sections 435.193 to 435.195, the Council may, in its discretion, defer the payment of this special assessment based on one of the following:

- 1) any homestead property owned by a person 65 years of age or older for whom it would be a hardship to make payments
- 2) persons retired as a result of a permanent and total disability
- 3) undeveloped property.

When deferment of the special assessment has been granted and is terminated for any reason provided in the law, all amounts accumulated plus applicable interest becomes due. Any assessed property owner meeting the requirements of this law and the resolution adopted under it may, within thirty days of the confirmation of the assessment, apply to the City Clerk for the prescribed form for such deferral of payment of this special assessment on his/her property.

Patricia J. Monsen
City Clerk
City of Fairmont

Additional Information

To avoid any interest, full payment must be made by February 21, 2018. Partial payments may also be made and will help to reduce the amount of interest. Any amount remaining after February 21, 2018, will begin to accrue interest from the date of this hearing and will be certified to the County Auditor no later than December 1, 2018 for collection over the specified number of years (with the first year of collection being 2019). Partial or full payment of the remaining principal amount may be made at City Hall during the life of the outstanding assessment.

Upon approval of the assessment stated above, when submitting payment please include the property parcel number and project number on your check or correspondence. Make checks payable to the City of Fairmont and mail to: City of Fairmont, 100 Downtown Plaza, Fairmont, MN 56031.

For questions about the assessment, call (507)238-3949 or email bsteuber@fairmont.org.

RESOLUTION NO. 2018-05

STATE OF MINNESOTA
COUNTY OF MARTIN
CITY OF FAIRMONT

} SS

RESOLUTION ADOPTING 2017 AMENDED ASSESSMENT FOR KRUEGER REALTY INC.

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment of the following:

Krueger Realty Inc

Property:	1511 Falcon Drive
Parcel #:	232230010
Updated Special Assessment #:	6717002-0-0009
Original Amount:	\$13,290.48
Amended Amount:	\$8,860.32
Street Improvement:	Resurface Cardinal Street: Charles Street to TH15

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Assessments shall be payable in equal annual installments as follows:
Reconstruction and resurfacing projects – 15 years
The first installment is payable on or before the first Monday in January 2019, and shall bear interest at the rate of 4% per year from the date of adoption of the assessment resolution (January 22, 2018). Interest and payment term may vary for mowing and miscellaneous assessments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole amount of the assessment on such property, with interest accrued to the date of payment to the City of Fairmont, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he or she may thereafter pay to the Martin County Treasurer the installment and interest in process of collection of the current tax list, and he or she may pay the remaining principal balance of the assessment to the City of Fairmont. Future payments must be made before November 1, or interest will be charged through December of the next succeeding year.

4. The City Clerk shall file the assessment rolls pertaining to this assessment in the Clerk's office and shall certify annually to the County Auditor on or before December 1 of each year the total amount of installments and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:

Adopted by the Council this 22nd day of January, 2018.

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk
(SEAL)

CITY OF FAIRMONT-----AGENDA CONTROL SHEET-----AGENDA ITEM NO. 11.1

MEETING DATE: January 22, 2018

SUBJECT: December 31, 2017 Investment Report

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Paul Hoye, Finance Director

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Attached is the December 31, 2017 investment schedule showing the investments held by the City on that date. The letter next to the investment in the investment policy column indicates the authorizing paragraph in the City's investment policy. Total interest received during the period was \$338,115.25. The full broker statements are available for inspection upon request.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

- Investment Schedule

Council Action: _____ Date: _____

24.

**City Of Fairmont
Investment Schedule
12/31/2017**

INV #	Broker	Investment Type	Investment Policy	Cusip	FDIC#	Purchase Date	Maturity Date	Investment Rate	Balance 1-1-17	Purchased	Redeemed	Balance 12-31-17	Date	Interest Received
	Wells Fargo	MM	C	Income				Variable	-			-		86.08
15-3	Wells Fargo	CD	B	Capital One Bank	140420RH5	33954	1/22/2015	1/22/2018	1.25	248,000.00		248,000.00	1/23 7/24	1,562.74 1,537.26
15-19	Wells Fargo	CD	B	Worlds Foremost Bank	99000FJE9	57079	7/16/2015	7/16/2020	2.40	200,000.00	200,000.00	-	monthly	1,591.23
15-26	Wells Fargo	CD	B	Discover Bank Greenwood, DE	254672TD0	5649	8/5/2015	8/5/2020	2.30	145,000.00	145,000.00	-	2/6	1,681.21
15-29	Wells Fargo	CD	B	Everbank	29976DC24	34775	9/30/2015	9/30/2020	2.00	245,000.00		245,000.00	3/30 9/29	2,429.86 2,470.14
15-33	Wells Fargo	CD	B	Key Bank	49306SVK9	17534	10/29/2015	10/29/2018	1.35	230,000.00		230,000.00	4/28 10/30	1,548.25 1,556.75
15-35	Wells Fargo	CD	B	Merrick Bank	58013JKS7	34519	10/30/2015	10/30/2017	1.05	249,000.00	249,000.00	-	monthly	2,177.54
15-36	Wells Fargo	CD	B	Webbank	947547HU2	34404	10/30/2015	2/28/2018	1.10	249,000.00		249,000.00	monthly	2,739.00
16-02	Wells Fargo	CD	B	BankUnited Nati	066519BH1	58979	2/17/2016	2/20/2018	1.10	245,000.00		245,000.00	2/17 8/17	1,358.58 1,336.42
16-17	Wells Fargo	CD	B	Silverage Bank	828373FD7	27330	6/17/2016	6/18/2018	1.05	245,000.00	245,000.00	-	monthly	1,938.21
16-19	Wells Fargo	FNMA	G	Step up - 1.829% YTM	3136G3YY5		7/27/2016	7/27/2021	1.00	750,000.00		750,000.00	1/27 7/27	3,750.00 3,750.00
16-23	Wells Fargo	FNMA	G	Step up - 1.98% YTM	3138G3V77		8/24/2016	8/24/2021	1.00	1,000,000.00		1,000,000.00	2/24 8/24	5,000.00 5,000.00
16-26	Wells Fargo	FHLMC	G	Step up - 1.886% YTM	3134GALY8		9/30/2016	9/30/2021	1.00	1,000,000.00		1,000,000.00	3/30 10/2	5,000.00 5,000.00
16-34	Wells Fargo	FHLMC	G	Step up - 2.032% YTM	3134GASR6		10/28/2016	10/28/2021	1.00	1,500,000.00		1,500,000.00	4/28 10/30	7,500.00 7,500.00
16-35	Wells Fargo	FHLMC	G	Step up - 1.837% YTM	3134GAVJ0		11/3/2016	10/28/2021	1.00	1,000,000.00		1,000,000.00	4/28 10/30	5,000.00 7,500.00
16-36	Wells Fargo	FHLMC	G	2% Coupon	3134GAZA5		12/13/2016	12/13/2021	2.00	1,000,000.00	1,000,000.00	-	6/13 9/13	10,000.00 5,000.00
16-37	Wells Fargo	FHLB	G	Step up - 2.192% YTM	3130AACK2		12/30/2016	12/30/2021	2.00	1,000,000.00	1,000,000.00	-	6/30	10,000.00
17-07	Wells Fargo	CD	B	Iroquois Federal Savings & Loan	46355PCD8	29675	9/21/2017	9/21/2022	2.05	-	245,000.00	245,000.00	monthly	1,262.19
17-08	Wells Fargo	FHLMC	G	2.05% Coupon	3134GBH39		9/29/2017	9/29/2022	2.05	-	755,000.00	755,000.00		
17-09	Wells Fargo	CD	B	Bank Champaign	06607ABK6	22434	10/30/2017	10/31/2022	2.20	-	245,000.00	245,000.00	monthly	900.79
								Wells Fargo Totals	9,306,000.00	1,245,000.00	2,839,000.00	7,712,000.00		106,166.25
												101-00000-10400		
	RBC	MM	C	Income				Variable	-			-		4.35
13-09	RBC	CD	B	Washington Fed Seattle	938828AB6	28088	5/30/2013	5/30/2017	0.75	249,000.00	249,000.00	-	monthly	772.58
13-27	RBC	CD	B	Compass Bank, AL	20451PBN5	19048	7/25/2013	7/31/2018	1.70	247,000.00		247,000.00	1/31 7/31	2,116.76 2,082.24
13-42	RBC	CD	B	Sallie Mae	795450RL1	58177	11/25/2013	11/20/2017	1.55	248,000.00	248,000.00	-	5/22 11/20	1,806.20 1,937.80
14-11	RBC	CD	B	Belmont Svgs Bank	080515AW9	23901	8/4/2014	2/5/2018	1.25	249,000.00		249,000.00	2/6 8/4	1,569.04 1,543.46
14-13	RBC	CD	B	Bank North Carolina	06414QTR0	33527	12/19/2014	6/19/2017	0.90	249,000.00	249,000.00	-	monthly	1,117.42
14-14	RBC	CD	B	BMW Bank, Salt Lake City UT	05580ABA1	35141	12/10/2014	12/11/2017	1.45	248,000.00	248,000.00	-	6/12	1,793.07
15-6	RBC	CD	B	Cardinal Bank	14147VEJ1	34733	1/30/2015	7/31/2017	1.00	249,000.00	249,000.00	-	monthly	1,453.08
15-7	RBC	CD	B	First Niagara Bk Natl Assn	33583CNH8	16004	3/13/2015	3/13/2017	0.85	248,000.00	248,000.00	-	3/13	1,045.34
15-8	RBC	CD	B	Frontier Bank	359087CH6	33922	4/22/2015	1/22/2019	1.35	249,000.00		249,000.00	monthly	3,361.53
15-18	RBC	CD	B	State Bank of India	856283YS9	33682	7/16/2015	7/16/2019	2.00	247,000.00		247,000.00	1/17 7/17	2,490.30 2,449.70
15-24	RBC	CD	B	Capital One National Assn	14042E4S6	4297	7/15/2015	7/15/2019	1.95	247,000.00		247,000.00	1/17 7/17	2,428.04 2,388.46
15-27	RBC	CD	B	Midland State Bank	59774QEW8	1040	8/26/2015	8/28/2017	1.20	249,000.00	249,000.00	-	2/27, 5/26, 8/28	2,251.23
15-28	RBC	CD	B	Marin Business Bank	57116AKH0	58267	9/25/2015	7/25/2017	1.00	248,000.00	248,000.00	-	3/27 7/31	1,229.81 828.93
15-31	RBC	CD	B	Bank Hapoalim	06251AK25	33686	10/9/2015	10/9/2020	2.00	247,000.00		247,000.00	4/10 10/9	2,463.23 2,476.77
15-46	RBC	CD	B	Wex Bank, UT	92937CDF2	34697	11/20/2015	11/20/2017	1.10	248,000.00	248,000.00	-	5/22	1,352.79

25.

15-47	RBC	CD	B	Enerbank, UT	29266NU62	57293	11/27/2015	11/27/2020	1.95	249,000.00		249,000.00	11/20 monthly	1,375.21 4,855.46	
16-03	RBC	CD	B	Bank India NY	06279HG3	33648	2/11/2016	2/8/2017	0.85	247,000.00		247,000.00	2/8	2,088.00	
16-09	RBC	CD	B	Whitney Bank	966594AR4	12441	4/20/2016	4/20/2017	0.70	248,000.00		248,000.00	4/20	1,736.00	
16-10	RBC	CD	B	Home Savings & Loan	43731LBB4	28114	5/31/2016	12/31/2020		95,580.00		95,580.00	12/29	600.00	
16-11	RBC	CD	B	Bank of the West	06426XJB7	3514	5/31/2016	10/29/2020		194,880.00		194,880.00	11/1	2,000.00	
16-12	RBC	FHLMC	G	Step up 1.866% YTM	3134G9NU7		6/16/2016	6/16/2021	1.50	810,000.00		810,000.00	8/16 12/18	6,075.00 6,581.25	
16-15	RBC	CD	B	Firstbank PR Santurce	33767AZQ7	30387	6/10/2016	6/11/2018	1.00	249,000.00		249,000.00	monthly	2,490.01	
16-20	RBC	CD	B	Citizens State Bank	17669WFF6	419	7/20/2016	7/20/2017	0.70	249,000.00		249,000.00	monthly	1,012.39	
16-22	RBC	CD	B	Admirals Bank	007220AM8	27015	8/25/2016	8/27/2018	1.10	249,000.00		249,000.00	monthly	2,739.00	
16-38	RBC	CD	B	Ally Bank	02006LR62	57803	11/17/2016	11/19/2018	1.25	248,000.00		248,000.00	5/17 11/17	1,537.26 1,562.74	
16-39	RBC	CD	B	United Bank of Michigan	90953TCF9	11807	12/7/2016	12/7/2017	0.85	249,000.00		249,000.00	monthly	2,116.52	
17-02	RBC	CD	B	Bank india NY	06279HVV1	33648	2/23/2017	2/21/2018	1.00	-	247,000.00	247,000.00			
17-04	RBC	CD	B	Morgan Stanley	61747MXJ5	32992	7/27/2017	7/27/2018	1.50	-	246,000.00	246,000.00			
17-05	RBC	CD	B	Morgan Stanley	61760ACL1	34221	8/3/2017	8/5/2019	1.70	-	247,000.00	247,000.00			
17-06	RBC	CD	B	Berkshire Bank	084601JV6	23621	8/14/2017	2/14/2018	1.25	-	248,000.00	248,000.00			
17-07	RBC	CD	B	Stearns Bank	857894UF4	10988	9/13/2017	3/13/2019	1.80	-	249,000.00	249,000.00	monthly	993.27	
17-12	RBC	CD	B	BMW Bank, Salt Lake City UT	05580ALE2	35141	11/17/2017	11/17/2020	2.00	-	247,000.00	247,000.00			
17-13	RBC	CD	B	Wex Bank, UT	92937CGJ1	34697	11/22/2017	1/22/2019	1.75	-	247,000.00	247,000.00			
17-14	RBC	CD	B	Sallie Mae	795450F83	58177	11/22/2017	11/22/2019	1.80	-	247,000.00	247,000.00			
17-19	RBC	CD	B	Midland States Bank	59774QFG2		12/14/2017	6/14/2019	1.85	-	249,000.00	249,000.00			
										RBC Totals	6,810,460.00	2,227,000.00	3,229,000.00	5,808,460.00	78,824.24
														101-00000-10405	
	Morgan/Stan	MM	C	Income						7,137.98	34,842.99		41,980.97		
13-06	Morgan/Stan	CD	B	Cathay Bank	149159HS7	18503	4/24/2013	4/30/2018	1.00	245,000.00		245,000.00	monthly	2,248.82	
14-03	Morgan/Stan	CD	B	Third Federal, Cleveland, OH	88413QAK4	30012	3/4/2013	12/21/2017	1.10	245,000.00		245,000.00	3/21, 9/21, 12/21	3,366.90	
14-04	Morgan/Stan	CD	B	1st Merchants Bank, Muncie, IN	32082BCU1	4365	3/4/2013	9/21/2018	1.40	245,000.00		245,000.00	3/21 9/21	1,700.90 1,729.10	
16-04	Morgan/Stan	CD	B	Comenity Bank (Formerly World Financial)	20099ATU1	27499	4/6/2016	4/6/2021	1.80	200,000.00		200,000.00	monthly	3,599.97	
16-24	Morgan/Stan	CD	B	JPMorgan Chase Bank	48126XAM7	628	8/8/2016	8/16/2018	1.10	245,000.00		245,000.00	2/16, 5/16, 8/16, 11/16	2,695.01	
16-26	Morgan/Stan	CD	B	Medallion Bank	58403B5B8	57449	9/22/2016	9/23/2019	1.30	245,000.00		245,000.00	3/22	1,579.41	
16-27	Morgan/Stan	FHLMC	G	Step up 1.733% YTM	3134GAHP2		9/30/2016	9/30/2021	1.00	500,000.00		500,000.00	9/22 3/30	1,605.59 2,500.00	
16-30	Morgan/Stan	FHLB	G	Callable - 1.70% Coupon	3130A9GS4		10/12/2016	10/12/2021	1.70	500,000.00		500,000.00	9/29 4/12	2,500.00 4,250.00	
16-31	Morgan/Stan	CD	B	Lakeside Bank	51210SLW5	19573	10/19/2016	4/18/2019	1.15	245,000.00		245,000.00	10/12 monthly	4,250.00 2,817.49	
17-20	Morgan/Stan	CD	B	Bar Harbor Bank	066851VV5			12/29/2020	2.20	-	245,000.00	245,000.00			
										Morgan Stanley Totals	2,677,137.98	279,842.99	245,000.00	2,711,980.97	34,842.99
														101-00000-10420	
	MultiBank Securities	MM	C	Income						-	-				
13-31	MultiBank Securities	CD	B	Bank of Baroda, NY	0606247B3	33681	11/12/2013	11/13/2018	2.15	249,000.00		249,000.00	5/12 11/13	2,654.75 2,688.75	
13-32	MultiBank Securities	CD	B	Synchrony Bank (Formerly GE Cap Ret)	36160NZM4	27314	11/15/2013	11/15/2018	2.05	249,000.00		249,000.00	5/15	2,531.27	
13-33	MultiBank Securities	CD	B	Comenity Cap Bank, UT	20033ADQ6	57570	11/25/2013	11/24/2017	1.50	249,000.00		249,000.00	11/15 monthly	2,573.23 3,417.80	
14-07	MultiBank Securities	CD	B	Barclays Bank, DE	06740KGF8	57203	5/21/2014	4/16/2018	1.45	248,000.00		248,000.00	4/17 10/16	1,793.07 1,802.93	
15-17	MultiBank Securities	CD	B	American Express	02587CDK3	35328	7/8/2015	7/9/2018	1.65	249,000.00		249,000.00	1/8	2,071.13	

36.

15-21	MultiBank Securities	CD	B	Banco Popular	05967E4M8	34968	7/29/2015	1/30/2017	0.60	249,000.00		249,000.00	-	7/10 1/30	2,037.37 1,135.85
15-22	MultiBank Securities	CD	B	Dollar Bank	25665QAT2	32245	7/29/2015	7/30/2018	1.40	249,000.00			249,000.00	1/30 7/31	1,757.33 1,728.67
15-32	MultiBank Securities	CD	B	BMO Harris Bank	05573J5A8	16571	10/7/2015	10/10/2017	1.10	249,000.00		249,000.00	-	4/7 10/10	1,385.75 1,395.76
15-38	MultiBank Securities	CD	B	Mercantil Commercebank	58733ACC1	22953	11/4/2015	11/6/2017	1.10	249,000.00		249,000.00	-	5/4 11/8	1,358.24 1,395.76
15-39	MultiBank Securities	CD	B	HSBC Bank, Callable YTM 2.32	MBS103323	57890	11/17/2015	11/17/2020	1.60	245,000.00			245,000.00	5/17 11/17	1,943.89 1,976.11
15-42	MultiBank Securities	CD	B	Wells Fargo	9497482Q9	3511	11/12/2015	11/13/2018	1.40	249,000.00			249,000.00	monthly	3,485.99
15-43	MultiBank Securities	CD	B	Wex Bank	92937CDD7	34697	11/20/2015	11/20/2017	1.15	249,000.00		249,000.00	-	5/22 11/20	1,419.98 1,443.52
15-49	MultiBank Securities	CD	B	Zions First National Bank	98970T6H4	2270	11/30/2015	11/21/2017	1.15	249,000.00		249,000.00	-	5/22 11/21	1,419.98 1,443.52
16-07	MultiBank Securities	CD	B	Customers Bank Phoenixville PA	23204HDL9	34444	4/22/2016	4/23/2018	1.05	249,000.00			249,000.00	4/24 10/23	1,303.67 1,310.83
16-16	MultiBank Securities	CD	B	Americas Credit Union	03085AAE3	9373	6/17/2016	6/15/2018	1.10	249,000.00			249,000.00	6/15 12/15	1,365.75 1,373.25
16-21	MultiBank Securities	CD	B	Pacific Conti Bank	69413CEE5	20774	7/19/2016	3/19/2019	1.60	225,000.00			225,000.00	monthly	3,599.97
16-25	MultiBank Securities	CD	B	Israel Discount Bank	465076JK4	19977	9/14/2016	9/14/2018	1.20	249,000.00			249,000.00	3/14 9/14	1,481.72 1,508.28
16-29	MultiBank Securities	CD	B	JPMorgan Chase Bank	48126FX8	628	9/30/2016	9/30/2021	1.70	245,000.00			245,000.00	3/3, 7/3, 10/3	3,128.61
16-32	MultiBank Securities	FNMA	G	Callable 1.5% Coupon	3136G4DP5		10/7/2016	10/7/2021	1.50	655,000.00			655,000.00	4/7 10/10	4,912.50 4,912.50
16-33	MultiBank Securities	CD	B	Franklin Synergy Bank	35471TCN0	58714	10/21/2016	4/20/2018	0.95	249,000.00			249,000.00	monthly	2,365.51
16-40	MultiBank Securities	CD	B	Discover Bank	254872M47	5649	11/2/2016	11/2/2018	1.20	100,000.00			100,000.00	5/2 11/2	595.07 604.93
16-41	MultiBank Securities	CD	B	Beal Bank	07370WC38	57833	11/2/2016	11/1/2017	0.75	249,000.00		249,000.00	-	11/1	1,862.38
16-42	MultiBank Securities	CD	B	Orrstown Bank	687377EB3	713	12/29/2016	12/30/2019	1.75	249,000.00			249,000.00	monthly	4,357.50
17-01	MultiBank Securities	CD	B	Direct Fed Credit Union	25460FAE6	9071	1/31/2017	1/28/2019	1.40	-	249,000.00		249,000.00	monthly	3,169.92
17-15	MultiBank Securities	CD	B	Goldman Sachs, New York	38148PSK4	33124	11/8/2017	11/9/2020	2.00	-	247,000.00		247,000.00		
17-16	MultiBank Securities	CD	B	Merrick Bank	59013JF38	34519	11/20/2017	11/17/2020	1.95	-	249,000.00		249,000.00	monthly	399.08
17-17	MultiBank Securities	CD	B	Jefferson Financial Credit Union	47406TAG0	24871	11/22/2017	11/22/2019	1.90	-	249,000.00		249,000.00		
17-18	MultiBank Securities	CD	B	Connectone Bank	20786ABW4	57919	11/29/2017	11/30/2020	2.00	-	249,000.00		249,000.00	monthly	409.31
										MultiBank Securities Totals	5,951,000.00	1,243,000.00	1,743,000.00	5,451,000.00	83,527.43
														101-00000-10425	
13-29		MM	C	4M Fund					Variable	20.31	7,502,750.21	3,000,000.00	4,502,770.62	monthly	15,055.21
										4M Fund Totals	20.31	7,502,750.21	3,000,000.00	4,502,770.52	15,055.21
														101-00000-10430	
13-29		CD	B	Profinium, Fairmont MN	807848	1905	11/2/2013	11/2/2019	1.31	1,030,752.78	13,569.34		1,044,322.12	2/02, 5/02, 8/02, 11/02	13,569.34
										Profinium Totals	1,030,752.78	13,569.34	-	1,044,322.12	13,569.34
														101-00000-10410	
17-03		CD	B	1st Farmers & Merchants, Fairmont, MN	111074	33131	7/21/2017	7/21/2020	1.80	500,000.00			500,000.00	1/21, 4/21, 7/21	2,804.80
15-41		CD	B	1st Farmers & Merchants, Fairmont, MN	111015	33131	11/8/2015	11/9/2017	0.95	350,000.00		350,000.00	-	2/9, 5/9, 8/9, 11/9	3,324.99
17-11		CD	B	1st Farmers & Merchants, Fairmont, MN	111082	33131	11/9/2017	11/9/2019	1.65	-	350,000.00		350,000.00		
										1st Farmers & Merchants Totals	850,000.00	350,000.00	350,000.00	850,000.00	6,129.79
														101-00000-10415	
										Total Investments	26,625,371.07	12,861,182.54	11,406,000.00	28,080,533.61	338,115.25

27.

MEETING DATE: January 22, 2018

SUBJECT: Amended Assessment Deferral

REVIEWED BY: Mike Humpal, CEcD, City Administrator *MH*

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Doug & Roxane Wedel have applied for a deferral of their 2017 amended assessment. A resolution approving the Application and Agreement for the Special Assessment Deferral must be adopted by the Council.

MOTION: To approve Resolution 2018-06, approving the Application and Agreement for the Special Assessment Deferral for Dale & Roxane Wedel.

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Application and Agreement for Special Assessment Deferral
2. Resolution 2018-06
3. _____

Council Action: _____ Date: _____

City of Fairmont
Application & Agreement for Special Assessment Deferral
Information on Applicant

APPLICANT'S FULL LEGAL NAME Dale H. Wedel and Roxane A. Wedel
APPLICANT'S MAILING ADDRESS (STREET ADDRESS, CITY, STATE, ZIP) 1477 208 th Avenue Fairmont, MN 56031
APPLICANT'S PHONE NUMBER 507-238-4564

Information on Property

STREET ADDRESS OF PROPERTY 800 Margaret Street East
LEGAL DESCRIPTION OF PROPERTY See Exhibit A
PARCEL IDENTIFICATION NUMBER (PIN) 23.038.0110

Deferral Information

REASON FOR DEFERRAL: <input type="checkbox"/> 65 years of age or older <input type="checkbox"/> Retired as a result of a permanent and total disability <input type="checkbox"/> Undeveloped Property	
PROJECT YEAR: 2017	ASSESSMENT NUMBER: 5717001-00014
AMOUNT OF PRINCIPAL TO BE DEFERRED: \$34,000.00	PROJECT: Margaret Street Reconstruction; North North Avenue to TH 15
INTEREST RATE: 4.0%	TERM: 15 years

Deferral Information

Please initial each statement.

DHW RW

I certify that the information given herein is true and complete to the best of my knowledge. I certify that I own the real estate described above and the property is in homestead status or undeveloped property. The special assessment described above causes a hardship for me to make payment, therefore I am seeking deferral of the assessment.

DHW RW

I hereby agree that if the deferral of this assessment is approved, it will be deferred with interest, compounded annually, until such time as it is deemed that I no longer qualify or the property loses eligibility. Under the City of Fairmont guidelines and Minnesota Statute Sections 429.061, sub. 2 and 435.193 to 435.195, the deferral could be terminated and become payable upon one of the following events:

- The death of the owner (if the surviving spouse is not eligible for the deferral)
- The sale, transfer or subdivision of any part of the property
- Loss of homestead status on the property
- The Council's determination that immediate or partial payment would not impose a hardship
- Improvement upon the land or platting of the property
- In no event will the assessment be deferred for longer than 30 years from the date of the adoption of the assessment by the City of Fairmont.

Dale H. Wedel
Dale H. Wedel, applicant

1-12-18
Date

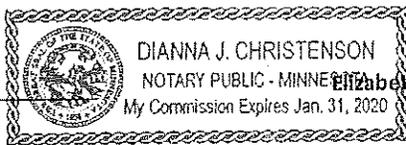
Roxane A. Wedel
Roxane A. Wedel, applicant

1-12-18
Date

STATE OF MINNESOTA }
COUNTY OF MARTIN } SS

On this 12th day of January, 2018, personally appeared Dale H. Wedel and Roxane A. Wedel, a married couple, who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Dianna J. Christenson
Notary Signature



DIANNA J. CHRISTENSON
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2020

Drafted by:
Elizabeth W. Bloomquist, City Attorney
100 Downtown Plaza
Fairmont, MN 56031

FOR OFFICE USE ONLY

DATE SUBMITTED TO COUNCIL FOR APPROVAL:

ACTION TAKEN: APPROVED DENIED

CONDITIONS FOR DEFERMENT/REASONS FOR DENIAL:

Exhibit A

Legal Description

Property: 800 Margaret Street E

Parcel #: 23.038.0110

9.67 Acre Parcel In City of Fairmont – Tract of land in South Half (S ½) of Northeast Quarter (NE ¼) of Section Five (5), Township One Hundred Two (102) North, Range Thirty (30) West of 5th P.M., bounded & described as follows, to-wit: Beg. at point on East & West 1/16th line of Northeast Quarter (NE ¼) of said Sec. 5, 1156.4 ft. North 89° 45' East of West 1/16th corner of said NE ¼; thence cont. North 89° 45' East a distance of 547.95 ft. on said 1/16th line to West right of way line of Chicago, St. Paul, Minneapolis & Omaha Railroad, thence South 0° 18' 20" East on West right of way line a distance of 801.1 ft.; thence South 89° 58' West a distance of 549.7 ft.; thence North 0° 10' West to point of beginning. Excepting North 33 ft. thereof conveyed to City of Fairmont for street purposes by Deed recorded in Book 288 of Deeds, Page 351. Area of parcel 9.67 acres. Subject to easement for construction, maintenance & repair of storm & sanitary sewers dated 4/28/52, recorded 5/15/52, in Book 19 or MR, Page 510 in records of Co. Recorder, Martin Co., MN.

RESOLUTION NO. 2018-06

STATE OF MINNESOTA
COUNTY OF MARTIN
CITY OF FAIRMONT

} SS

**RESOLUTION APPROVING THE
APPLICATION & AGREEMENT FOR SPECIAL ASSESSMENT DEFERRAL**

WHEREAS, an Application and Agreement for a Special Assessment Deferral has been received by the following individuals for the property listed below:

Dale & Roxane Wedel

Property:	800 Margaret Street E	Parcel #:	23.038.0110
Special Assessment #:	5717001-00014	Amount:	\$34,000.00
Street Improvement:	Margaret Street Reconstruction; North North Avenue to TH 15		

WHEREAS, the property owners are requesting deferral of the assessment for the following reason: Undeveloped Property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA, that the Application & Agreement for Special Assessment Deferral for the owners and their property listed above is hereby approved.

- Motion by:
- Seconded by:
- All in favor:
- Opposed:
- Abstained:

Adopted by the Council this 22nd day of January, 2018.

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk
(SEAL)

MEETING DATE: January 22, 2018

SUBJECT: PERA Police Officer Declaration

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Mike Humpal, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Minnesota law requires employers to certify the eligibility of employees who are enrolled in the Police and Fire Plan based on positions that are not full-time career police officers or firefighters.

MOTION: To approve Resolution 2018-07 declaring that Dustin Schwebke meets all of the Police and Fire Plan membership requirements.

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Resolution 2018-07
2. _____
3. _____

Council Action: _____ Date: _____

RESOLUTION NO. 2018-07

STATE OF MINNESOTA)
MARTIN COUNTY) SS
CITY OF FAIRMONT)

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statute 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and,

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Fairmont hereby declares that the position of Animal & Code Enforcement Peace Officer, currently held by Dustin Schwebke, meets all the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and these employees are so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said positions charges these employees with the prevention and detection of crime;
4. Said positions give these employees the full power of arrest; and,
5. Said positions are assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employees be accepted as members of the Public Employees Police and Fire Plan effective the date of these employees' initial Police and Fire Plan salary deduction by the governmental subdivision.

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED, this 22nd day of January, 2018.

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

MEETING DATE: January 22, 2018

SUBJECT: Call for a Public hearing on Proposed Amendments to Chapter 26, Zoning of the Fairmont City Code

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input checked="" type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Changes have been made to the City of Fairmont’s organizational chart and management staff since the adoption of the Zoning Code in 1986. The proposed Ordinances reflect these changes.

MOTION: To schedule a public hearing on proposed Ordinances 2018-02, 2018-03, 2018-04, 2018-05, 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10 for February 12, 2018 at 5:30 p.m. in the City Hall Council Chambers.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

- Hearing Notice
- Proposed Ordinances 2018-02, 2018-03, 2018-04, 2018-05, 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10

Council Action: _____ Date: _____

OFFICIAL PUBLICATION

NOTICE OF HEARING

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that the City Council of the City of Fairmont will hold a public hearing to consider proposed Ordinances 2018-02, 2018-03, 2018-04, 2018-05, 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10.

Changes have been made to the City of Fairmont's organizational chart and management staff since the adoption of the Zoning Code in 1986. The proposed Ordinances reflect these changes in the Zoning Code.

Complete copies of the proposed Ordinances may be viewed on the City of Fairmont's website or at the City Clerk's Office.

You are further notified said hearing will be held in the **City Council Chambers of City Hall**, 100 Downtown Plaza, Fairmont, Minnesota on Monday, February 12, 2018 at 5:30 p.m.

BY ORDER OF THE CITY OF FAIRMONT

/s/ Patricia J. Monsen
Patricia J. Monsen, City Clerk

ORDINANCE 2018-02

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-26. ENFORCEMENT OFFICER

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-26 shall be amended as follows:

Sec. 26-26. - Enforcement officer.

(a) This chapter shall be administered and enforced by the community development division, with the ~~city engineer~~ Community Development Director or his agent designated as the administrative officer of this chapter. His or her duties, among others, shall be to:

- (1) Serve as an ex-officio nonvoting member of the board of appeals and adjustments and planning commission.
- (2) Receive, review, analyze and develop written reports on all applications for permits, certificates, appeals, variances, amendments, plats or other development matters regulated by this chapter.
- (3) Issue permits when requirements of this chapter have been met, and maintain records thereof.
- (4) Conduct inspections to determine compliance with the terms of this chapter and take remedial action when required.

ORDINANCE 2018-02

(b) Upon finding that any of the zoning provisions of this chapter are being violated, or upon finding a condition which may lead to violation, the ~~city engineer~~ Community Development Director shall notify in writing the persons responsible for such violation or condition, ordering the action necessary to correct such condition or violation. He or she may order discontinuance of illegal work being done, order discontinuance of illegal use of structures and land, and order removal of illegal structures or additions. Further, in order to ensure compliance with or to prevent violations of this chapter, the ~~city engineer~~ Community Development Director may call upon the city attorney to institute legal proceedings and call upon the chief of police for assistance.

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 22, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-03

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-37. APPLICATIONS

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-37 shall be amended as follows:

Sec. 26-37 – Applications.

All applications for amendments to this chapter or the official zoning map shall be made by the property owner in the office of the ~~city engineer~~ Community Development Director on official zoning applications ~~forms~~. Such applications shall be accompanied by graphic and written materials which explain the proposed development and/or use. Two (2) copies of all required graphics or materials shall be submitted, with at least one (1) copy reduced to the size of eight and one-half (8½) by eleven (11) inches

Motion by:

Seconded by:

All in Favor:

Opposed:

Abstained:

Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

ORDINANCE 2018-04

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-56 APPEALS AND BOARD OF APPEALS AND ADJUSTMENTS

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-56 shall be amended as follows:

Sec. 26-56. – Appeals and Board of Appeals and Adjustments.

- (a) The board of appeals and adjustments is created and shall consist of six (6) members and two (2) nonvoting council liaison. All voting members shall be appointed by the city council and shall serve three-year terms. No member shall serve more than two (2) consecutive terms.
- (b) Three (3) members of the board constitute a quorum, and all action by the board requires the affirmative vote of a quorum. The board shall serve without compensation. The board shall elect from its voting members a chairman and vice chairman. The ~~city engineer~~ Community Development Director shall provide secretarial and staff services to the board, and shall serve as an ex-officio nonvoting member.
- (c) The board shall have the following duties:
 - (1) To hear requests for variances from the literal provisions of this chapter.
 - (2) To hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination made by an administrative officer in the enforcement of this chapter.
 - (3) To hold special hearings as required by statute, ordinance, or when deemed necessary, and to counsel with the city's legal department where legal issues may be involved.

ORDINANCE 2018-04

Motion by:

Seconded by:

All in Favor:

Opposed:

Abstained:

Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 22, 2018

2nd Reading: February 12, 2018

ORDINANCE 2018-05

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-57 APPEALS TO THE BOARD

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-57 shall be amended as follows:

Sec. 26-57. – Appeals to the Board.

(a) An appeal for administrative review may be taken to the board of appeals and adjustments by any person affected by a decision of the ~~city-engineer~~ Community Development Director. Such appeal shall be taken by filing a notice specifying the grounds of the appeal in the office of ~~city-engineer~~ Community Development Director within thirty (30) days of the action or decision. If the appeal is not taken by the owner of the property, which is the subject matter of the decision appealed from, notice shall not be filed until it has been served upon such owner either in person or by mail.

(b) The ~~city-engineer~~ Community Development Director shall forthwith transmit to the board all materials constituting the record upon which the action appealed from was taken. An appeal for an administrative review or a variance stays all proceedings, including criminal proceedings, in furtherance of the action appealed from unless the ~~city-engineer~~ Community Development Director certifies to the board that by reason of facts stated in the certificate a stay would, in his opinion, cause imminent peril to life or property. In that case the proceedings shall not be stayed otherwise than by a restraining order granted by a court of competent jurisdiction. An application for a variance may be filed by the owner of the affected property at any time.

ORDINANCE 2018-05

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 22, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-06

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-58 BOARD HEARING

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-58 shall be amended as follows:

Sec. 26-58. – Board Hearing.

Upon filing in the office of the ~~city engineer~~ Community Development Director a petition for a variance or appeal from an administrative order or determination, a hearing date shall be set. The date of this hearing shall be no more than thirty (30) days from filing of the request. Notice of such hearing shall be mailed not less than ten (10) days before the date of hearing to the petitioner and each owner of property situated wholly or partly within three hundred and fifty (350) feet of the petitioner's property, insofar as the names and addresses of such owners can be determined by the city clerk from records available to the public. Failure of property owners to receive the notice shall not invalidate the proceedings. The board of appeals and adjustments shall hold the hearing to consider the petition and its relation to the intent and purpose of the regulations of this chapter and the comprehensive plan. The petitioner may appear in person, or be represented by an agent or attorney. The board shall make its order deciding the matter within sixty (60) days of the date of hearing. Findings of fact and other testimony relevant to the board's decision shall be made part of the record of the hearing.

ORDINANCE 2018-06

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 22, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-07

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-77 APPLICATION

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-77 shall be amended as follows:

Sec. 26-77. – Application.

(a) Application for a conditional use permit shall be made by the property owner in the office of the ~~city engineer~~ Community Development Director on an official form. Such applications shall be accompanied by graphic and written materials which explain the proposed development and/or use. These materials may be required by the ~~city engineer~~ Community Development Director to contain any or all of the following information:

- (1) A site plan indicating topography, location of buildings, structures, driveways and vehicular access.
- (2) Landscaping and screening plans.
- (3) Site drainage plans indicating catch basins and underground improvement.
- (4) Off-street parking and loading plans.
- (5) Location, size, and type of outdoor storage facilities for equipment, stock and waste materials.
- (6) Architectural plans for buildings indicating elevations, entrances, heights, floor plans and material to be used on the exterior.

(b) Two (2) copies of all required graphics or materials shall be submitted, with at least one (1) copy reduced to the size of eight and one-half (8½) inches by eleven (11) inches.

ORIDNANCE 2018-07

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 22, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-08

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-78 STAFF REVIEW

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-78 shall be amended as follows:

Sec. 26-78. – Staff Review.

The conditional use permit application shall be reviewed by the ~~city engineer~~ Community Development Director and other pertinent staff. The ~~city engineer~~ Community Development Director shall submit a report and recommendation to the planning commission in writing for consideration. These materials are to be made part of the permanent written record of the planning commission meeting.

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 22, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-09

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-727 APPLICATION AND ISSUANCE

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-727 shall be amended as follows:

Sec. 26-727. – Application and issuance.

(a) Application for a home occupation permit shall be made in the office of the ~~city engineer~~ Community Development Director. Applications for a home occupation permit shall include the following information:

- (1) Name and address of applicant.
- (2) Location and type of proposed occupation.
- (3) Site or building plan (if applicable), showing the facilities to be used for the proposed occupation.

(b) Applications shall be reviewed by the planning commission at its regular monthly meeting. No home occupation shall be permitted that does not meet the performance standards listed in section 26-705. Final action on such applications will be reported to the city council. A fee, as determined by city council, will be charged the home owner to defray the costs associated with the annual review.

(c) Notice of application review shall be mailed to all adjoining property owners within one hundred (100) feet of the applicant's property. The names of adjoining property owners shall be determined from records available to the public. Failure to receive a notice shall not invalidate the review.

ORDINANCE 2018-09

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 22, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-10

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-805 PERMIT

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-805 shall be amended as follows:

Sec. 26-805. – Permit.

It shall be unlawful for any person to erect, structurally alter or relocate any sign within the city without first obtaining a permit and paying the required permit fee. Application for sign permits shall be made upon blanks provided by the ~~city engineer~~ Community Development Director and shall contain or have attached thereto the following information:

- (1) Name, address and telephone number of the applicant.
- (2) Location of building, structure or lot to which or upon which the sign or other advertising structure is to be attached or erected.
- (3) When requested by the ~~city engineer~~ Community Development Director, two (2) blueprints or ink drawings of the plans or specifications and method of construction and attachment to the building or in the ground.
- (4) When requested by the ~~city engineer~~ Community Development Director, a copy of stress sheets and calculations showing the structure is designed for dead load and wind pressure in any direction in the amount required by this and all other laws and ordinances of the city.
- (5) Name of persons erecting the sign.
- (6) Evidence of written consent of the owner of the building, structure or land to which or on which the sign is to be erected.
- (7) Such other information as the ~~city engineer~~ Community Development Director shall require to show full compliance with all ordinances.

ORDINANCE 2018-10

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 22, 2018
2nd Reading: February 12, 2018

MEETING DATE: January 22, 2018

SUBJECT: Accounts Payable

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The bills for the month of January, 2018 are attached for Council approval.

MOTION: To approve payment of the January, 2018 bills.

VOTE REQUIRED:

ATTACHMENTS:

1. Bills
- 2.
- 3.

Council Action: _____ Date: _____

**Accounts Payable
Check Approval List - City Council**

From: 01/01/2018

To: 01/23/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	135461	01/03/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	83.09	135461	01/03/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	135461	01/03/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	96.99	135461	01/03/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	15.33	135461	01/03/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	135461	01/03/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	26.75	135461	01/03/2018
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	155.44	135461	01/03/2018
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	118.22	135461	01/03/2018
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	100.89	135461	01/03/2018
		Total for A.H. Hermel Company	611.56		
<u>AgriGrowth</u>					
AgriGrowth	Economic Development	2017-2018 Membership Dues	250.00	135642	01/16/2018
		Total for AgriGrowth	250.00		
<u>Albion & State, LLC</u>					
Albion & State, LLC	Debt Service	TIF #24	3,378.98	135643	01/16/2018
		Total for Albion & State, LLC	3,378.98		
<u>All Flags, LLC</u>					
All Flags, LLC	Parks	Flag Poles Park Dept	3,684.00	135560	01/10/2018
		Total for All Flags, LLC	3,684.00		
<u>American Engineering Testing, Inc</u>					
American Engineering Testing, Inc.	Paved Streets	Material Testing 2017 Street Improvements	1,234.40	135561	01/10/2018
American Engineering Testing, Inc.	Paved Streets	Material Testing Margaret Street	2,587.70	135561	01/10/2018
		Total for American Engineering Testing, Inc	3,822.10		
<u>American Pest Control</u>					
American Pest Control	General Government Buildings	Pest Control Senior Center	50.00	135483	01/04/2018
American Pest Control	Fire Fighting	Pest Control Fire Hall	65.00	135483	01/04/2018
		Total for American Pest Control	115.00		
<u>American Planning Association</u>					
American Planning Association	Planning & Zoning	2018 National & Chapter Dues	95.00	135484	01/04/2018
		Total for American Planning Association	95.00		
<u>American Welding & Gas, Inc.</u>					
American Welding & Gas, Inc.	Central Garage	Shop Supplies-City Shop	345.51	135562	01/10/2018
		Total for American Welding & Gas, Inc.	345.51		
<u>AmeriPride Services Inc.</u>					
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	28.02	135644	01/16/2018
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	28.66	135742	01/23/2018
		Total for AmeriPride Services Inc.	56.68		
<u>Arneson Distributing Company</u>					
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/Mix	128.00	135462	01/03/2018
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	636.60	135462	01/03/2018

**Accounts Payable
Check Approval List - City Council**

From: 01/01/2018

To: 01/23/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Total for Arneson Distributing Company			764.60		
<u>Arnold Motor Supply</u> Arnold Motor Supply	Ice & Snow Removal	Headlight-Street Dept	8.78	135428	01/03/2018
Total for Arnold Motor Supply			8.78		
<u>Association of Training Officers o</u> Association of Training Officers of MN	Crime Control & Investigation	2018 Annual Membership Dues	250.00	135485	01/04/2018
Total for Association of Training Officers o			250.00		
<u>Becker</u> Becker	Library	Library Cleaning 12/23/17 to 01/05/18	560.00	135645	01/16/2018
Total for Becker			560.00		
<u>Beemer Companies</u> Beemer Companies	Airport	12/20/17 Pea Rock for the Airport	50.00	135564	01/10/2018
Total for Beemer Companies			50.00		
<u>Bellboy Corporation</u> Bellboy Corporation	Liquor - Mdse for Resale	Freight	5.17	135463	01/03/2018
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	251.73	135463	01/03/2018
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	-32.00	135463	01/03/2018
Bellboy Corporation	Liquor - Mdse for Resale	Freight	30.00	135463	01/03/2018
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	2,122.00	135463	01/03/2018
Bellboy Corporation	Liquor - Mdse for Resale	Freight	4.00	135463	01/03/2018
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	200.00	135463	01/03/2018
Total for Bellboy Corporation			2,580.90		
<u>Bevcomm Inc</u> Bevcomm Inc	Data Processing	Labor for IT Contracted Services	5,300.00	135565	01/10/2018
Bevcomm Inc	City Manager	Jan 2018 Monthly Telephone	16.41	135486	01/04/2018
Bevcomm Inc	Director of Finance	Jan 2018 Monthly Telephone	6.60	135486	01/04/2018
Bevcomm Inc	City Attorney	Jan 2018 Monthly Telephone	4.53	135486	01/04/2018
Bevcomm Inc	Fire Fighting	Jan 2018 Monthly Telephone	1.10	135486	01/04/2018
Bevcomm Inc	Building Inspection	Jan 2018 Monthly Telephone	8.26	135486	01/04/2018
Bevcomm Inc	Liquor Store	Jan 2018 Monthly Telephone	4.25	135486	01/04/2018
Bevcomm Inc	Airport	Jan 2018 Monthly Telephone	3.30	135486	01/04/2018
Bevcomm Inc	Central Garage	Jan 2018 Monthly Telephone	1.10	135486	01/04/2018
Bevcomm Inc	Data Processing	Choicescan Email Filter	85.00	135646	01/16/2018
Bevcomm Inc	Data Processing	Backup Data Recovery Server	200.00	135646	01/16/2018
Bevcomm Inc	Data Processing	Office 365 Proplus	306.18	135646	01/16/2018
Bevcomm Inc	Animal Control	Jan 2018 Monthly Telephone	0.55	135486	01/04/2018
Bevcomm Inc	Paved Streets	Jan 2018 Monthly Telephone	3.40	135486	01/04/2018
Bevcomm Inc	Engineering	Jan 2018 Monthly Telephone	2.31	135486	01/04/2018
Bevcomm Inc	Aquatic Park	Jan 2018 Monthly Telephone	22.00	135486	01/04/2018
Bevcomm Inc	Parks	Jan 2018 Monthly Telephone	1.65	135486	01/04/2018
Bevcomm Inc	Economic Development	Jan 2018 Monthly Telephone	7.97	135486	01/04/2018
Total for Bevcomm Inc			5,974.61		
<u>Bloomquist</u>					

5e.

**Accounts Payable
Check Approval List - City Council**

From: 01/01/2018

To: 01/23/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bloomquist	City Attorney	12/14 to 01/13/18 Cell Phone	90.00	0	01/17/2018
Total for Bloomquist			90.00		
<u>BlueTarp Financial, Inc</u>					
BlueTarp Financial, Inc	Airport	Hose Reel 100ft-Airport	114.98	135429	01/03/2018
Total for BlueTarp Financial, Inc			114.98		
<u>Boltjes</u>					
Boltjes	Crime Control & Investigation	2017 Safety Eye Wear Reimbursement	300.00	0	01/10/2018
Total for Boltjes			300.00		
<u>Bolton & Menk, Inc.</u>					
Bolton & Menk, Inc.	Paved Streets	Margaret St Reconstruction	3,010.50	135566	01/10/2018
Bolton & Menk, Inc.	Paved Streets	Cedar Creek Park Trail Extension	2,716.50	135566	01/10/2018
Bolton & Menk, Inc.	Paved Streets	Margaret St Reconstruction	25,681.00	135566	01/10/2018
Bolton & Menk, Inc.	Economic Development	CR 39 Sanitary Sewer & Watermain Extensions	3,076.50	135566	01/10/2018
Total for Bolton & Menk, Inc.			34,484.50		
<u>Boyer Ford Trucks, Inc.</u>					
Boyer Ford Trucks, Inc.	Ice & Snow Removal	Wiper Motor & Wiring Harness-Ice & Snow	315.01	135567	01/10/2018
Total for Boyer Ford Trucks, Inc.			315.01		
<u>Breakthru Beverage</u>					
Breakthru Beverage	Liquor - Mdse for Resale	Liquor	8,340.39	135464	01/03/2018
Breakthru Beverage	Liquor - Mdse for Resale	Pop/Mix	124.08	135464	01/03/2018
Breakthru Beverage	Liquor - Mdse for Resale	Beer	596.95	135464	01/03/2018
Breakthru Beverage	Liquor - Mdse for Resale	Wine	510.51	135464	01/03/2018
Breakthru Beverage	Liquor - Mdse for Resale	Freight	161.19	135464	01/03/2018
Total for Breakthru Beverage			9,733.12		
<u>Briggs & Morgan, P.A.</u>					
Briggs & Morgan, P.A.	Debt Service	Services Rendered for TIF #25 Terry & Jean Maakestad	400.00	135568	01/10/2018
Briggs & Morgan, P.A.	Debt Service	Services Rendered for TIF #26 Eriael, LLC	400.00	135568	01/10/2018
Briggs & Morgan, P.A.	Debt Service	Services Rendered for TIF #27 Fairmont Realty Group, LLC	400.00	135568	01/10/2018
Total for Briggs & Morgan, P.A.			1,200.00		
<u>Brown & Brown Of MN, Inc</u>					
Brown & Brown Of MN, Inc	Property/Liability Insurance	2018 Agency Fee	15,000.00	135487	01/04/2018
Brown & Brown Of MN, Inc	Property/Liability Insurance	01/01/18 to 01/01/19 Travelers Equip Break	30,255.00	135487	01/04/2018
Total for Brown & Brown Of MN, Inc			45,255.00		
<u>Cardmember Services</u>					
Cardmember Services	City Manager	Training/Traveling Exp	1,557.51	135569	01/10/2018
Cardmember Services	Director of Finance	Office Supplies-Finance Dept	103.41	135569	01/10/2018
Cardmember Services	City Attorney	Supreme Court Registration-MN Lawyer Reg Libby	252.00	135569	01/10/2018
Cardmember Services	City Attorney	Adobe Acrobat-Patty' s Machine	16.10	135569	01/10/2018
Cardmember Services	General Government Buildings	Office Supplies	166.40	135569	01/10/2018
Cardmember Services	Police Administration	2018 MN Chief of Police Membership & IACP Membership	469.00	135569	01/10/2018
Cardmember Services	Police Administration	MN Chief of Police Conference Registration	410.00	135569	01/10/2018
Cardmember Services	Crime Control & Investigation	Easy Peel Address Labels for Police Dept	15.98	135569	01/10/2018
Cardmember Services	Building Inspection	Continuimg Ed Training/Coonf Bldg Offical	385.00	135569	01/10/2018

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Cardmember Services	Economic Development	2018 Membership Econ Dev	495.00	135569	01/10/2018
		Total for Cardmember Services	3,870.40		
<u>Central Farm Service</u>					
Central Farm Service	Parks	Chain Bar-QTS Park Dept	43.86	135570	01/10/2018
Central Farm Service	Central Garage	15W 40 Bulk-City Shop	372.38	135570	01/10/2018
		Total for Central Farm Service	416.24		
<u>Coalition Of Greater Mn</u>					
Coalition Of Greater Mn	Other General Gov't	2018 CGMC General Dues Assessment	17,354.00	135488	01/04/2018
		Total for Coalition Of Greater Mn	17,354.00		
<u>Cottonwood County Recorder</u>					
Cottonwood County Recorder	Urban Redevelopment & Housing	Satisfaction of Mortgage Lynn Rosa	46.00	135647	01/16/2018
		Total for Cottonwood County Recorder	46.00		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Ice & Snow Removal	Eye Bolt	32.00	135743	01/23/2018
		Total for Crysteel Truck Equipment Inc	32.00		
<u>Cutter's Choice</u>					
Cutter's Choice	Central Garage	Primer Bulb, Semichisel-City Shop	615.80	135744	01/23/2018
		Total for Cutter's Choice	615.80		
<u>Dakota Riggers & Tool Supply, Inc</u>					
Dakota Riggers & Tool Supply, Inc.	Road & Bridge Equipment	4" Wide Sling 30' Long 2 Ply Street Dept	133.93	135571	01/10/2018
Dakota Riggers & Tool Supply, Inc.	Parks	4" Wide Sling 30' Long 2 Ply Park Dept	267.86	135571	01/10/2018
		Total for Dakota Riggers & Tool Supply, Inc	401.79		
<u>Dale Cooper, LLC</u>					
Dale Cooper, LLC	Aquatic Park	Super Slide Restoration-Aquatic Park Down Pymnt	31,100.00	135648	01/16/2018
		Total for Dale Cooper, LLC	31,100.00		
<u>Day Plumbing Heating & Cooling,</u>					
Day Plumbing Heating & Cooling, Inc.	Library	Low Temp Detection Thermostat W/ Manual Reset-Library	128.93	135572	01/10/2018
		Total for Day Plumbing Heating & Cooling,	128.93		
<u>Depart of Bioproducts & Biosyste</u>					
Depart of Bioproducts & Biosystems Enginee	Engineering	(5) 2017 Installer Pocketbook Guides Erosion & Sediment Contr	50.00	135649	01/16/2018
		Total for Depart of Bioproducts & Biosyste	50.00		
<u>Dept Of Labor & Industry</u>					
Dept Of Labor & Industry	Non-departmental	4th Q 2017 Surcharge Report	691.76	135573	01/10/2018
		Total for Dept Of Labor & Industry	691.76		
<u>Division of Homeland Security & I</u>					
Division of Homeland Security & Emergency	Aquatic Park	HSEM Reporting of Hazardous Chemicals	25.00	135650	01/16/2018
		Total for Division of Homeland Security & I	25.00		
<u>Doolittles Carpet & Paint</u>					
Doolittles Carpet & Paint	Poetter's Circle	Carpet/Pad Extra	-342.18	135728	01/17/2018
Doolittles Carpet & Paint	Poetter's Circle	New Carpet 2606 Poetter Circle	5,025.46	135728	01/17/2018
		Total for Doolittles Carpet & Paint	4,683.28		
<u>Dulas Excavating, Inc.</u>					
Dulas Excavating, Inc.	Other General Gov't	House Demos 2017 710 & 714 N North Ave	29,500.00	135574	01/10/2018

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Total for Dulas Excavating, Inc.			29,500.00		
<u>Emergency Apparatus Maintenance</u>					
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Check Water Leak Ladder #8	652.90	135729	01/17/2018
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Repair the Primer Tanker/Pumper Township 7. Rebill to Township	971.88	135729	01/17/2018
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Storz Gaskets Pressure & Suction	125.52	135729	01/17/2018
Total for Emergency Apparatus Maintenance			1,750.30		
<u>EMS Custom Education LLC</u>					
EMS Custom Education LLC	Fire Fighting	CPR Annual Renewals Fire Dept	450.00	135575	01/10/2018
EMS Custom Education LLC	Fire Fighting	Annual CPR Course for Fire Dept	2,152.00	135651	01/16/2018
Total for EMS Custom Education LLC			2,602.00		
<u>Essence Health & Body Wellness</u>					
Essence Health & Body Wellness	Non-departmental	Refund Check	0.11	135453	01/03/2018
Essence Health & Body Wellness	Non-departmental	Refund Check	0.07	135453	01/03/2018
Essence Health & Body Wellness	Non-departmental	Refund Check	0.18	135453	01/03/2018
Total for Essence Health & Body Wellness			0.36		
<u>Fairmont Chamber of Commerce</u>					
Fairmont Chamber of Commerce	Other General Gov't	Downtown Clock Insurance 2017 & 2018	123.80	135652	01/16/2018
Total for Fairmont Chamber of Commerce			123.80		
<u>Fairmont Convention & Visitors B</u>					
Fairmont Convention & Visitors Bureau	CVB	Hotel Tax Nov 2017 Due in December \$14,087.06 Less 5%	13,382.70	135576	01/10/2018
Total for Fairmont Convention & Visitors B			13,382.70		
<u>Fairmont Fire Relief Association</u>					
Fairmont Fire Relief Association	Non-departmental	Dec 2017 thru May 2018 Retirement-Paul Hargan on Med Leave	360.00	135653	01/16/2018
Total for Fairmont Fire Relief Association			360.00		
<u>Fairmont Ford</u>					
Fairmont Ford	Road & Bridge Equipment	Smart Junction Box	168.48	135745	01/23/2018
Fairmont Ford	Road & Bridge Equipment	Reprogram SJB	114.32	135745	01/23/2018
Total for Fairmont Ford			282.80		
<u>Fairmont HRA</u>					
Fairmont HRA	Poetter's Circle	Reimbursement for Landscaping Plus Poetter's Circle Bill	1,476.53	135730	01/17/2018
Total for Fairmont HRA			1,476.53		
<u>Fairmont Rotary Club</u>					
Fairmont Rotary Club	Director of Finance	Quarterly Dues Jan thru March 2018 Paul Hoye	122.75	135746	01/23/2018
Fairmont Rotary Club	Economic Development	Quarterly Dues Jan thru March 2018 Linsey Preuss	122.75	135746	01/23/2018
Total for Fairmont Rotary Club			245.50		
<u>Fairmont Sentinel</u>					
Fairmont Sentinel	Other General Gov't	Hearing-Requesting to Purchase City Owned Property	55.65	135430	01/03/2018
Fairmont Sentinel	Planning & Zoning	Permits & Application	63.60	135430	01/03/2018
Fairmont Sentinel	Police Administration	New Year's Don't Drink	30.00	135731	01/17/2018
Fairmont Sentinel	Poetter's Circle	Apt Available Fairmont HRA	34.00	135731	01/17/2018
Total for Fairmont Sentinel			183.25		
<u>Fairmont True Value</u>					
Fairmont True Value	Fire Fighting	Squeegees	45.98	135747	01/23/2018

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Fairmont True Value	Parks	Paint-Park Dept	65.96	135654	01/16/2018
Fairmont True Value	Parks	Paint & Paint Brushes	77.88	135747	01/23/2018
Fairmont True Value	Airport	Keys-Airport	3.98	135654	01/16/2018
Total for Fairmont True Value			193.80		
<u>Fairmont Youth Hockey Associati</u>					
Fairmont Youth Hockey Association	Parks	January 2018 Martin County Arena Expenses	5,000.00	135655	01/16/2018
Total for Fairmont Youth Hockey Associati			5,000.00		
<u>Fastenal Company</u>					
Fastenal Company	Parks	Carriage Bolts, Washers & Nuts-Park Dept	10.21	135431	01/03/2018
Fastenal Company	Parks	Ag Jobbers-Park Dept	17.33	135577	01/10/2018
Fastenal Company	Central Garage	Shop Supplies-City Shop	52.61	135431	01/03/2018
Fastenal Company	Central Garage	Splice Term & SAE-Thru-Hard 7/16 City Shop	37.12	135577	01/10/2018
Fastenal Company	Road & Bridge Equipment	Locknuts & Washers	62.02	135748	01/23/2018
Total for Fastenal Company			179.29		
<u>Federated Rural Electric Associat</u>					
Federated Rural Electric Association	Airport	11/26 to 12/25/17 Electric Utilities-Airport	87.84	135432	01/03/2018
Total for Federated Rural Electric Associat			87.84		
<u>Fire Safety USA, Inc.</u>					
Fire Safety USA, Inc.	Fire Fighting	Equipment Repair & Maintenace-Fire Dept	2,768.00	135578	01/10/2018
Fire Safety USA, Inc.	Fire Fighting	Titan Fire/Extraction Gloves	1,464.15	135749	01/23/2018
Total for Fire Safety USA, Inc.			4,232.15		
<u>Fitzgerald</u>					
Fitzgerald	Non-departmental	Refund Check	0.29	135546	01/08/2018
Fitzgerald	Non-departmental	Refund Check	0.03	135546	01/08/2018
Fitzgerald	Non-departmental	Refund Check	0.85	135546	01/08/2018
Fitzgerald	Non-departmental	Refund Check	0.57	135546	01/08/2018
Total for Fitzgerald			1.74		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Fire Fighting	Guide Bar, Power Washer Parts Repair-Fire Dept	105.60	135433	01/03/2018
Fleet & Farm Supply	Ice & Snow Removal	Extension Cords-Ice & Snow	159.96	135433	01/03/2018
Fleet & Farm Supply	Road & Bridge Equipment	Tie Downs & Coupling Nut-Street Dept	37.15	135433	01/03/2018
Fleet & Farm Supply	Parks	Shop Vac & Shop Supplies-Park Dept	135.94	135433	01/03/2018
Fleet & Farm Supply	Storm Sewer Mnt	Vehicle Repair-Street Sweeper	9.57	135433	01/03/2018
Fleet & Farm Supply	Liquor Store	Cleaning Supplies-Liquor Store	36.76	135433	01/03/2018
Total for Fleet & Farm Supply			484.98		
<u>Focus On Fairmont</u>					
Focus On Fairmont	Focus on Fairmont	Focus On Fairmont Funds requested as they received 501c3 Sta	411.97	135434	01/03/2018
Total for Focus On Fairmont			411.97		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	January 2018 Local Access & Boxcast	600.00	135489	01/04/2018
Total for Gemini Studios			600.00		
<u>Gillette Pepsi Companies Inc.</u>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	144.30	135465	01/03/2018

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Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	137.35	135465	01/03/2018
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	145.50	135465	01/03/2018
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	161.35	135465	01/03/2018
Total for Gillette Pepsi Companies Inc.			588.50		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	Monthly License & Warranty	70.00	135732	01/17/2018
GMS, Inc.	Urban Redevelopment & Housing	EDA Semi-Annual Report Annual Supp Maint	45.00	135732	01/17/2018
GMS, Inc.	Urban Redevelopment & Housing	RLSS Direct Deposit Annual Supp Maint	120.00	135732	01/17/2018
GMS, Inc.	Urban Redevelopment & Housing	Year to Date Activity Annual Supp Maint	33.00	135732	01/17/2018
Total for GMS, Inc.			268.00		
<u>Gordon/Bev Oltman</u>					
Gordon/Bev Oltman	Non-departmental	AR Refund	676.00	135656	01/16/2018
Gordon/Bev Oltman	Non-departmental	AR Refund	760.00	135656	01/16/2018
Gordon/Bev Oltman	Non-departmental	Interest on Security Deposit	76.48	135656	01/16/2018
Total for Gordon/Bev Oltman			1,512.48		
<u>Graham Tire Company</u>					
Graham Tire Company	Fire Fighting	@ Tires 1998 Freightliner Fire Truck #7 Township	1,668.22	135435	01/03/2018
Total for Graham Tire Company			1,668.22		
<u>Hagert</u>					
Hagert	Crime Control & Investigation	MSCIC Conference 1/8 & 1/9/18	26.28	0	01/23/2018
Total for Hagert			26.28		
<u>Hargan's Exhaust Special</u>					
Hargan's Exhaust Special	Parks	Exhaust Repair	134.95	135750	01/23/2018
Total for Hargan's Exhaust Special			134.95		
<u>Harrison Truck Centers</u>					
Harrison Truck Centers	Road & Bridge Equipment	Switch-Turn & Emergency Street Dept	264.85	135579	01/10/2018
Harrison Truck Centers	Storm Sewer Mnt	Hyd Valve, 2 SteerG Street Sweeper	594.10	135579	01/10/2018
Harrison Truck Centers	Central Garage	Fuel Filter	131.08	135751	01/23/2018
Total for Harrison Truck Centers			990.03		
<u>Hohenstein's Inc.</u>					
Hohenstein's Inc.	Liquor - Mdse for Resale	Beer	220.50	135466	01/03/2018
Total for Hohenstein's Inc.			220.50		
<u>Holtmeier Construction</u>					
Holtmeier Construction	Paved Streets	Pay Estimate #3 Margaret Street Construction	500,798.07	135482	01/03/2018
Total for Holtmeier Construction			500,798.07		
<u>Hometown Sanitation Services, LI</u>					
Hometown Sanitation Services, LLC	SMEC Building	Refuse Removal SMEC January 2018	110.00	135657	01/16/2018
Hometown Sanitation Services, LLC	Liquor Store	Cardboard Service Jan 2018 Liquor Store	43.99	135657	01/16/2018
Total for Hometown Sanitation Services, LI			153.99		
<u>Hovick</u>					
Hovick	Non-departmental	Refund Check	46.02	135454	01/03/2018
Hovick	Non-departmental	Refund Check	23.01	135454	01/03/2018
Hovick	Non-departmental	Refund Check	2.30	135454	01/03/2018

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Hovick	Non-departmental	Refund Check	69.03	135454	01/03/2018
		Total for Hovick	140.36		
<u>Hynes</u>					
Hynes	Non-departmental	Refund Check	0.04	135455	01/03/2018
Hynes	Non-departmental	Refund Check	0.02	135455	01/03/2018
Hynes	Non-departmental	Refund Check	0.07	135455	01/03/2018
		Total for Hynes	0.13		
<u>International Code Council</u>					
International Code Council	Building Inspection	Continuing Ed Training-Terry Tonneson	435.00	135658	01/16/2018
		Total for International Code Council	435.00		
<u>J. H. Larson</u>					
J. H. Larson	General Government Buildings	Materials to install new LED Lights City Hall	42.53	135659	01/16/2018
		Total for J. H. Larson	42.53		
<u>Jackson County Sheriff's Office</u>					
Jackson County Sheriff's Office	Crime Control & Investigation	Dec 2017 fuel purchase for the HEAT Bus	19.80	135580	01/10/2018
		Total for Jackson County Sheriff's Office	19.80		
<u>JJ Taylor Dist Of Mn</u>					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	543.83	135467	01/03/2018
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	135467	01/03/2018
		Total for JJ Taylor Dist Of Mn	546.83		
<u>Johnson Brothers Liquor Compar</u>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	18,262.84	135468	01/03/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	9,371.12	135468	01/03/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	233.10	135468	01/03/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Misc Merchandise For Resale-Liquor Store	36.00	135468	01/03/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	560.30	135468	01/03/2018
		Total for Johnson Brothers Liquor Compar	28,463.36		
<u>Kahler Automation Corp.</u>					
Kahler Automation Corp.	Debt Service	TIF #23	12,491.56	135660	01/16/2018
		Total for Kahler Automation Corp.	12,491.56		
<u>Kotewa</u>					
Kotewa	Crime Control & Investigation	Reimbursement for Safety Glasses	197.56	0	01/03/2018
		Total for Kotewa	197.56		
<u>Landscaping Plus Inc</u>					
Landscaping Plus Inc	Incubator Building	Dec 2017 Snow Removal Incubator Bldg	351.00	135733	01/17/2018
		Total for Landscaping Plus Inc	351.00		
<u>Larkstur Eng. Mankato</u>					
Larkstur Eng. Mankato	Central Garage	Nose Piece & Body Assembly-City Shop	525.93	135752	01/23/2018
		Total for Larkstur Eng. Mankato	525.93		
<u>League Of Mn Cities Ins Trust</u>					
League Of Mn Cities Ins Trust	Workers Comp	Work Comp Policy	84,940.00	135436	01/03/2018
		Total for League Of Mn Cities Ins Trust	84,940.00		
<u>Lebbi</u>					

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Lebbi	Non-departmental	Refund Check	0.85	135456	01/03/2018
Lebbi	Non-departmental	Refund Check	0.43	135456	01/03/2018
Lebbi	Non-departmental	Refund Check	0.04	135456	01/03/2018
Lebbi	Non-departmental	Refund Check	1.27	135456	01/03/2018
Total for Lebbi			2.59		
<u>Lexis Nexis Risk Solutions</u>					
Lexis Nexis Risk Solutions	Crime Control & Investigation	Contract Fee 01/01/18 to 12/31/18 Police Dept	600.00	135490	01/04/2018
Total for Lexis Nexis Risk Solutions			600.00		
<u>Locators & Supplies, Inc</u>					
Locators & Supplies, Inc	Paved Streets	Gloves-Street Dept	272.76	135661	01/16/2018
Locators & Supplies, Inc	Parks	Gloves-Park Dept	272.76	135661	01/16/2018
Total for Locators & Supplies, Inc			545.52		
<u>Locher Bros. Inc</u>					
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	3.95	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	28.40	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	17.65	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	78.00	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	175.00	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	5,136.80	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	17,059.10	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	72.00	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	17.00	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	4,667.08	135469	01/03/2018
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	12,052.25	135469	01/03/2018
Total for Locher Bros. Inc			39,307.23		
<u>MacQueen Equipment, Inc.</u>					
MacQueen Equipment, Inc.	Storm Sewer Mnt	Pivot Pin-Street Sweeper	20.49	135437	01/03/2018
MacQueen Equipment, Inc.	Storm Sewer Mnt	Water Pump & Connectors-Street Sweeper	635.24	135581	01/10/2018
Total for MacQueen Equipment, Inc.			655.73		
<u>Mankato/Fairmont Fire & Safety</u>					
Mankato/Fairmont Fire & Safety	Crime Control & Investigation	Fire Extinguisher Recharge	55.00	135753	01/23/2018
Mankato/Fairmont Fire & Safety	Garbage Collection	Fire Extinguisher Recharge & Repair	22.00	135753	01/23/2018
Total for Mankato/Fairmont Fire & Safety			77.00		
<u>Martin County Auditor</u>					
Martin County Auditor	SMEC Building	Jan 2018 Police Dept Frontier Bill	426.76	135662	01/16/2018
Martin County Auditor	Crime Control & Investigation	Frontier Bill-Police Dept Dec 2017	389.69	135438	01/03/2018
Martin County Auditor	Crime Control & Investigation	January 2018 Rental of Security Bldg	4,135.25	135491	01/04/2018
Total for Martin County Auditor			4,951.70		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Crime Control & Investigation	December fuel usage	2,177.91	135620	01/10/2018
Martin County Highway Dept	Fire Fighting	December fuel usage	426.82	135620	01/10/2018
Martin County Highway Dept	Building Inspection	December fuel usage	46.95	135620	01/10/2018
Martin County Highway Dept	Animal Control	December fuel usage	165.99	135620	01/10/2018

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Martin County Highway Dept	Paved Streets	December fuel usage	3,221.59	135620	01/10/2018
Martin County Highway Dept	Garbage Collection	December fuel usage	137.55	135620	01/10/2018
Martin County Highway Dept	Parks	December fuel usage	802.44	135620	01/10/2018
Martin County Highway Dept	Storm Sewer Mnt	December fuel usage	140.92	135620	01/10/2018
Martin County Highway Dept	Airport	December fuel usage	107.27	135620	01/10/2018
		Total for Martin County Highway Dept	7,227.44		
<u>Martin County Library</u>					
Martin County Library	Library	50% of City Share of Expenses 2017	2,354.35	135439	01/03/2018
		Total for Martin County Library	2,354.35		
<u>Martin County Recorder</u>					
Martin County Recorder	Recording & Reporting	Recording Fee SissetonLake ShoreProp, Utility Easement Grace	92.00	135440	01/03/2018
		Total for Martin County Recorder	92.00		
<u>Matthew Bender & Co., Inc.</u>					
Matthew Bender & Co., Inc.	City Attorney	MN MIS & DWI Traf Crim & Oridance 2018	294.31	135663	01/16/2018
		Total for Matthew Bender & Co., Inc.	294.31		
<u>MCCC, MI 33</u>					
MCCC, MI 33	City Attorney	2018 County Attorney's Annual Maintenance Fee, Enhancement	1,607.58	135664	01/16/2018
		Total for MCCC, MI 33	1,607.58		
<u>MECA</u>					
MECA	Engineering	2018 MECA Membership/Conference	450.00	135492	01/04/2018
		Total for MECA	450.00		
<u>Metro Sales Inc.</u>					
Metro Sales Inc.	Crime Control & Investigation	Copier Usage Police Dept 09/30 to 12/29/17 & Base Rate	225.00	135441	01/03/2018
		Total for Metro Sales Inc.	225.00		
<u>Midco</u>					
Midco	Data Processing	Internet Circuit January 2018	338.00	135665	01/16/2018
		Total for Midco	338.00		
<u>Militello Motors</u>					
Militello Motors	Crime Control & Investigation	Key made for Task Force Vehicle 2007 Chysler-Police Dept	237.00	135666	01/16/2018
		Total for Militello Motors	237.00		
<u>Minnesota Dept of Admin</u>					
Minnesota Dept of Admin	Crime Control & Investigation	Nov 2017 Vehicle Lease-Police Dept	3,623.70	135582	01/10/2018
		Total for Minnesota Dept of Admin	3,623.70		
<u>Minnesota Elevator, Inc</u>					
Minnesota Elevator, Inc	General Government Buildings	January 2018 Monthly Elevator Service	133.22	135493	01/04/2018
		Total for Minnesota Elevator, Inc	133.22		
<u>Mn Chiefs of Police Association</u>					
Mn Chiefs of Police Association	Crime Control & Investigation	Officer Leadership Development-J Bleess	125.00	135754	01/23/2018
		Total for Mn Chiefs of Police Association	125.00		
<u>MN Dept Labor & Indust.</u>					
MN Dept Labor & Indust.	General Government Buildings	37 LED Lights-City Hall 100 Downtown Plaza	36.00	135667	01/16/2018
		Total for MN Dept Labor & Indust.	36.00		
<u>MN Dept of Labor & Indus</u>					

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
MN Dept of Labor & Indus	Fire Fighting	Pressure Vessel 214 4th St E Fire Dept	10.00	135668	01/16/2018
MN Dept of Labor & Indus	SMEC Building	Annual Elevator Operation SMEC	100.00	135668	01/16/2018
		Total for MN Dept of Labor & Indus	110.00		
<u>MN Energy Resources Corp.</u>					
MN Energy Resources Corp.	General Government Buildings	414 Downtown Plaza Senior Center Gas Utilities 12/8/17 to 1/8/1	310.92	135734	01/17/2018
MN Energy Resources Corp.	Parks	Lincoln Shelter House Gas Utilities 12/8/17 to 1/8/18	18.41	135734	01/17/2018
MN Energy Resources Corp.	Fire Fighting	Gas Utilities 12/02/17 to 01/03/18 Fire Dept	1,134.74	135669	01/16/2018
		Total for MN Energy Resources Corp.	1,464.07		
<u>MN Pollution Control</u>					
MN Pollution Control	Storm Sewer Mnt	MS4 General Stormwater Permit	400.00	135670	01/16/2018
		Total for MN Pollution Control	400.00		
<u>Mn State Fire Dept. Asso.</u>					
Mn State Fire Dept. Asso.	Fire Fighting	2018 MSFDA Membership Dues	346.00	135494	01/04/2018
		Total for Mn State Fire Dept. Asso.	346.00		
<u>MOCIC</u>					
MOCIC	Crime Control & Investigation	2018 Annual Membership	150.00	135671	01/16/2018
		Total for MOCIC	150.00		
<u>Morgan Creek Vineyards</u>					
Morgan Creek Vineyards	Liquor - Mdse for Resale	Wine	664.80	135470	01/03/2018
		Total for Morgan Creek Vineyards	664.80		
<u>MRCI</u>					
MRCI	SMEC Building	Dec 2017 Service	596.75	135735	01/17/2018
		Total for MRCI	596.75		
<u>Nelson</u>					
Nelson	Crime Control & Investigation	11-15 Online DMT Refresher Training	75.00	135583	01/10/2018
		Total for Nelson	75.00		
<u>Northdale Construction Co., Inc.</u>					
Northdale Construction Co., Inc.	Paved Streets	Pay Estimate #4 Improvements 2017-B	156,870.86	135584	01/10/2018
		Total for Northdale Construction Co., Inc.	156,870.86		
<u>NorthlandSecurities, Inc.</u>					
NorthlandSecurities, Inc.	Debt Service	Annual Continuing Disclosure Report Fiscal Year Ending12/2016	1,125.00	135736	01/17/2018
		Total for NorthlandSecurities, Inc.	1,125.00		
<u>O'Reilly Auto Parts</u>					
O'Reilly Auto Parts	Fire Fighting	Rear Step Lights- Fire Truck #5	24.56	135442	01/03/2018
O'Reilly Auto Parts	Fire Fighting	Antigel-Fire Dept	35.97	135585	01/10/2018
O'Reilly Auto Parts	Ice & Snow Removal	Headlights-Street Dept	14.98	135672	01/16/2018
		Total for O'Reilly Auto Parts	75.51		
<u>One Office Solution</u>					
One Office Solution	City Manager	Office Supplies-City Hall	10.75	135673	01/16/2018
One Office Solution	Recording & Reporting	Office Supplies-City Hall	10.75	135673	01/16/2018
One Office Solution	Director of Finance	Office Supplies-City Hall	10.75	135673	01/16/2018
One Office Solution	City Attorney	Office Supplies-City Hall	10.75	135673	01/16/2018
One Office Solution	Planning & Zoning	Office Supplies-City Hall	10.75	135673	01/16/2018

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One Office Solution	Police Administration	Office Supplies-City Hall	4.30	135673	01/16/2018
One Office Solution	Lake Restoration	Office Supplies-City Hall	4.30	135673	01/16/2018
One Office Solution	Economic Development	Office Supplies-City Hall	6.45	135673	01/16/2018
One Office Solution	Liquor Store	Office Supplies-City Hall	4.30	135673	01/16/2018
One Office Solution	Airport	Office Supplies-City Hall	10.75	135673	01/16/2018
One Office Solution	Parking Lots	Office Supplies-City Hall	4.30	135673	01/16/2018
One Office Solution	Data Processing	Office Supplies-City Hall	6.45	135673	01/16/2018
One Office Solution	Crime Control & Investigation	Office Supplies-City Hall	6.45	135673	01/16/2018
One Office Solution	Fire Fighting	Office Supplies-City Hall	8.60	135673	01/16/2018
One Office Solution	Building Inspection	Office Supplies-City Hall	10.75	135673	01/16/2018
One Office Solution	Paved Streets	Office Supplies-City Hall	4.30	135673	01/16/2018
One Office Solution	Engineering	Office Supplies-City Hall	23.65	135673	01/16/2018
One Office Solution	Parks	Office Supplies-City Hall	8.60	135673	01/16/2018
		Total for One Office Solution	156.95		
<u>Paper Roll Products LLC</u>					
Paper Roll Products LLC	Liquor Store	Register Receipt Rolls-Liquor Store	124.45	135471	01/03/2018
		Total for Paper Roll Products LLC	124.45		
<u>Paustis Wine Company</u>					
Paustis Wine Company	Liquor - Mdse for Resale	Wine	5,951.05	135472	01/03/2018
Paustis Wine Company	Liquor - Mdse for Resale	Freight	76.25	135472	01/03/2018
		Total for Paustis Wine Company	6,027.30		
<u>PC Janitorial Supply</u>					
PC Janitorial Supply	Airport	New Vacuum & Supplies-Airport	358.12	135443	01/03/2018
PC Janitorial Supply	Library	Cleaning Supplies-Library	67.50	135674	01/16/2018
PC Janitorial Supply	Parks	Cleaning Supplies-Park Dept	60.04	135674	01/16/2018
PC Janitorial Supply	Burton Lane	Ice Melt Burton Lane Apts	149.79	135674	01/16/2018
		Total for PC Janitorial Supply	635.45		
<u>Phillips Wine & Spirits</u>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	1.69	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	436.75	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	374.50	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	42.50	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	3.38	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,773.85	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	79.44	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	14,078.95	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	166.19	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	6,354.20	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	88.28	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	86.35	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	29.90	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,745.00	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	38.87	135473	01/03/2018

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	-66.00	135473	01/03/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	-1.69	135473	01/03/2018
		Total for Phillips Wine & Spirits	25,232.16		
<u>Photo Press</u>					
Photo Press	Planning & Zoning	Sticker Paper ATV Permits	2.25	135586	01/10/2018
Photo Press	Building Inspection	Business Cards Doug Harstad	43.50	135586	01/10/2018
Photo Press	Liquor Store	Liquor Store Holiday Hours-Ad	193.20	135586	01/10/2018
Photo Press	Liquor Store	New Years Tips-Liquor Store	45.00	135586	01/10/2018
Photo Press	Liquor Store	Stocking Giveaway Ad-Liquor Store	45.00	135586	01/10/2018
Photo Press	Liquor Store	Stocking Giveaway Ad-Liquor Store	45.00	135586	01/10/2018
Photo Press	Liquor Store	Liquor Store Ad	193.20	135586	01/10/2018
		Total for Photo Press	567.15		
<u>Poetter</u>					
Poetter	Non-departmental	Refund Check	0.05	135547	01/08/2018
Poetter	Non-departmental	Refund Check	0.15	135547	01/08/2018
Poetter	Non-departmental	Refund Check	0.39	135547	01/08/2018
Poetter	Non-departmental	Refund Check	0.10	135547	01/08/2018
		Total for Poetter	0.69		
<u>Prafke</u>					
Prafke	Non-departmental	Refund Check	0.28	135457	01/03/2018
Prafke	Non-departmental	Refund Check	0.14	135457	01/03/2018
Prafke	Non-departmental	Refund Check	0.02	135457	01/03/2018
Prafke	Non-departmental	Refund Check	0.41	135457	01/03/2018
Prafke	Non-departmental	Refund Check	1.10	135457	01/03/2018
		Total for Prafke	1.95		
<u>PrairieLand Solid Waste Mgmnt</u>					
PrairieLand Solid Waste Mgmnt	Garbage Collection	City Wide Cleanup Dec 2017	2,373.00	135444	01/03/2018
PrairieLand Solid Waste Mgmnt	Garbage Collection	Dec 2017 Refuse Removal	373.99	135587	01/10/2018
		Total for PrairieLand Solid Waste Mgmnt	2,746.99		
<u>Presentation College</u>					
Presentation College	SMEC Building	Internet Services January 2018	200.00	135675	01/16/2018
		Total for Presentation College	200.00		
<u>Preuss, Linsey</u>					
Preuss, Linsey	Economic Development	12/1 to 12/20/17 Expenses	486.64	0	01/10/2018
Preuss, Linsey	Economic Development	Monthly Cell Phone thru 12/21/17	50.00	0	01/10/2018
		Total for Preuss, Linsey	536.64		
<u>Pritts Electric</u>					
Pritts Electric	General Government Buildings	Fix Fan Motor-City Hall	15.00	135676	01/16/2018
		Total for Pritts Electric	15.00		
<u>Profinium Inc.</u>					
Profinium Inc.	Burton Lane	Interest Payment Burton Lane	352.46	135677	01/16/2018
Profinium Inc.	Poetter's Circle	Interest Payment Potter's Circle	3,547.68	135677	01/16/2018
Profinium Inc.	Non-departmental	Principal Payment Potter's Circle	3,230.38	135677	01/16/2018

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Profinium Inc.	Non-departmental	Principal Payment Burton Lane	1,779.25	135677	01/16/2018
Total for Profinium Inc.			8,909.77		
<u>Project 1590</u>					
Project 1590	Focus on Fairmont	Project 1590 Funds requested as they received 501c3 Status	14,917.97	135445	01/03/2018
Total for Project 1590			14,917.97		
<u>Provident Life Insurance</u>					
Provident Life Insurance	Director of Finance	Disability Insurance-Paul Hoyer Policy #7778021	787.44	135495	01/04/2018
Total for Provident Life Insurance			787.44		
<u>Prudential</u>					
Prudential	Director of Finance	Life insurance premium	575.00	135641	01/12/2018
Total for Prudential			575.00		
<u>Public Utilities Commission</u>					
Public Utilities Commission	Poetter's Circle	Electric utilities 2606 Poetter Circle 11/28 to 12/29/17	31.30	135588	01/10/2018
Public Utilities Commission	Poetter's Circle	Water utilities 2606 Poetter Circle 11/28 to 12/29/17	23.50	135588	01/10/2018
Public Utilities Commission	Poetter's Circle	Sewer utilities 2606 Poetter Circle 11/28 to 12/29/17	27.00	135588	01/10/2018
Public Utilities Commission	Poetter's Circle	Storm Sewer utilities 2606 Poetter Circle 11/28 to 12/29/17	3.83	135588	01/10/2018
Total for Public Utilities Commission			85.63		
<u>R J Thomas Mfg. Co.Inc.</u>					
R J Thomas Mfg. Co.Inc.	Parks	Grill N-20 & Stat B2 Embedded Park Dept	2,088.20	135589	01/10/2018
Total for R J Thomas Mfg. Co.Inc.			2,088.20		
<u>Rabe International, Inc.</u>					
Rabe International, Inc.	Ice & Snow Removal	Bolt, Washer & Nut	7.85	135755	01/23/2018
Total for Rabe International, Inc.			7.85		
<u>Raymond/Amy Miller</u>					
Raymond/Amy Miller	Non-departmental	BP Refund	246.50	135496	01/04/2018
Total for Raymond/Amy Miller			246.50		
<u>Real Time Translations, Inc.</u>					
Real Time Translations, Inc.	Crime Control & Investigation	Dec 17 to 31,2017 Minutes Used Police Dept	57.88	135590	01/10/2018
Total for Real Time Translations, Inc.			57.88		
<u>Richards Auto Repair</u>					
Richards Auto Repair	Crime Control & Investigation	Tow Ford Pickup from Pooley's Bldg to Impound FMP-17-10064.	55.00	135591	01/10/2018
Total for Richards Auto Repair			55.00		
<u>River Bend Business Prod.</u>					
River Bend Business Prod.	Recording & Reporting	Office Supplies-Patty M	12.06	135446	01/03/2018
River Bend Business Prod.	City Attorney	Office Supplies-Patty M	12.06	135446	01/03/2018
River Bend Business Prod.	City Manager	Office Supplies-City Hall	2.14	135678	01/16/2018
River Bend Business Prod.	Recording & Reporting	Office Supplies-City Hall	2.14	135678	01/16/2018
River Bend Business Prod.	Director of Finance	Office Supplies-City Hall	2.14	135678	01/16/2018
River Bend Business Prod.	Economic Development	Office Supplies-City Hall	1.28	135678	01/16/2018
River Bend Business Prod.	Liquor Store	Office Supplies-City Hall	0.86	135678	01/16/2018
River Bend Business Prod.	Airport	Office Supplies-City Hall	2.14	135678	01/16/2018
River Bend Business Prod.	Parking Lots	Office Supplies-City Hall	0.86	135678	01/16/2018
River Bend Business Prod.	Data Processing	Office Supplies-City Hall	1.28	135678	01/16/2018

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River Bend Business Prod.	Fire Fighting	Office Supplies-City Hall	1.71	135678	01/16/2018
River Bend Business Prod.	Building Inspection	Office Supplies-City Hall	2.14	135678	01/16/2018
River Bend Business Prod.	Paved Streets	Office Supplies-City Hall	0.86	135678	01/16/2018
River Bend Business Prod.	Engineering	Office Supplies-City Hall	4.71	135678	01/16/2018
River Bend Business Prod.	Parks	Office Supplies-City Hall	1.71	135678	01/16/2018
River Bend Business Prod.	Lake Restoration	Office Supplies-City Hall	0.86	135678	01/16/2018
River Bend Business Prod.	City Attorney	Office Supplies-City Hall	2.14	135678	01/16/2018
River Bend Business Prod.	Planning & Zoning	Office Supplies-City Hall	2.14	135678	01/16/2018
River Bend Business Prod.	Police Administration	Office Supplies-City Hall	0.86	135678	01/16/2018
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-Police Dept	91.69	135756	01/23/2018
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-Police Dept	116.44	135678	01/16/2018
River Bend Business Prod.	Crime Control & Investigation	Office Supplies-City Hall	1.28	135678	01/16/2018
Total for River Bend Business Prod.			263.50		
<u>Rosburg, Brian</u>					
Rosburg, Brian	Airport	Reimburse for Halogen Snow Plow Light-Airport	149.99	135737	01/17/2018
Rosburg, Brian	Airport	January 2018 Snow Removal	3,200.00	135679	01/16/2018
Total for Rosburg, Brian			3,349.99		
<u>Rosenberg</u>					
Rosenberg	Non-departmental	Refund Check	3.59	135458	01/03/2018
Rosenberg	Non-departmental	Refund Check	0.91	135458	01/03/2018
Total for Rosenberg			4.50		
<u>Schmidt</u>					
Schmidt	Culture & Rec Charges	Refund Cedar Creek Park Rental 3/18/18	75.00	135680	01/16/2018
Total for Schmidt			75.00		
<u>Schuster's Pressure Washer Sale:</u>					
Schuster's Pressure Washer Sales	Airport	Jumper Hose 36", Hose 500ft 4000psi-Airport	93.00	135447	01/03/2018
Total for Schuster's Pressure Washer Sale:			93.00		
<u>Shipping Plus</u>					
Shipping Plus	Parks	Aplha Wireless-Mankato Shipping	8.25	135681	01/16/2018
Total for Shipping Plus			8.25		
<u>Siems</u>					
Siems	Mayor & Council	Property Rental of Gateway Signs 2018	600.00	135497	01/04/2018
Total for Siems			600.00		
<u>Snow Wheel Systems Inc.</u>					
Snow Wheel Systems Inc.	Ice & Snow Removal	Snow Wheel Tire	623.95	135757	01/23/2018
Snow Wheel Systems Inc.	Ice & Snow Removal	Spare Snow Wheel Tire	314.79	135757	01/23/2018
Total for Snow Wheel Systems Inc.			938.74		
<u>Southern Glazer's of MN</u>					
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	31.00	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	7.75	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	1,606.00	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	35.65	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	280.00	135474	01/03/2018

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Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	4.65	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	1,598.00	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	3,830.53	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	56.57	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	4,422.15	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	66.01	135474	01/03/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	0.52	135474	01/03/2018
		Total for Southern Glazer's of MN	11,938.83		
<u>Southern Minnesota Forklift</u>					
Southern Minnesota Forklift	Liquor Store	48 Volt Battery for Forklift-Liquor Store	5,300.00	135475	01/03/2018
		Total for Southern Minnesota Forklift	5,300.00		
<u>Southern Minnesota Initiative Fou</u>					
Southern Minnesota Initiative Foundation	Other General Gov't	2018 Pledge Payment	3,000.00	135682	01/16/2018
		Total for Southern Minnesota Initiative Fou	3,000.00		
<u>Squeegee Brothers</u>					
Squeegee Brothers	Airport	Monthly Window Cleaning Dec 2017 Airport	90.00	135448	01/03/2018
Squeegee Brothers	Library	January 2018 Library Window Cleaning	150.00	135683	01/16/2018
		Total for Squeegee Brothers	240.00		
<u>Stangler</u>					
Stangler	Non-departmental	Refund Check	1.33	135459	01/03/2018
Stangler	Non-departmental	Refund Check	0.87	135459	01/03/2018
Stangler	Non-departmental	Refund Check	0.47	135459	01/03/2018
Stangler	Non-departmental	Refund Check	0.07	135459	01/03/2018
		Total for Stangler	2.74		
<u>Streicher's</u>					
Streicher's	Crime Control & Investigation	Tactical Pouches-HEAT Team	282.00	135592	01/10/2018
		Total for Streicher's	282.00		
<u>Stueve Construction</u>					
Stueve Construction	Non-departmental	AR Refund	80.00	135684	01/16/2018
Stueve Construction	Non-departmental	AR Refund	80.00	135684	01/16/2018
		Total for Stueve Construction	160.00		
<u>Texas Refinery Corp.</u>					
Texas Refinery Corp.	Central Garage	De-Gel Supreme, DZL Pep Artic & Pro-Tac IV Excel SAE 30	1,988.75	135758	01/23/2018
		Total for Texas Refinery Corp.	1,988.75		
<u>Thate</u>					
Thate	Non-departmental	Refund Check	1.50	135548	01/08/2018
Thate	Non-departmental	Refund Check	1.00	135548	01/08/2018
Thate	Non-departmental	Refund Check	0.50	135548	01/08/2018
Thate	Non-departmental	Refund Check	0.05	135548	01/08/2018
Thate	Non-departmental	Refund Check	3.96	135548	01/08/2018
		Total for Thate	7.01		
<u>Tietje, James</u>					
Tietje, James	Crime Control & Investigation	DEA Application for K-9 Program	244.00	0	01/16/2018

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Total for Tietje, James			244.00		
<u>Total Comfort Systems</u>					
Total Comfort Systems	Parks	Restroom Repairs-Park Dept	289.86	135449	01/03/2018
Total for Total Comfort Systems			289.86		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Beer	31,042.69	135476	01/03/2018
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	28.75	135476	01/03/2018
Total for Tow Distributing			31,071.44		
<u>Truman Tribune</u>					
Truman Tribune	Liquor Store	Advertising-Liquor Store	75.00	135477	01/03/2018
Total for Truman Tribune			75.00		
<u>Urban</u>					
Urban	Non-departmental	Refund Check	0.02	135460	01/03/2018
Urban	Non-departmental	Refund Check	0.01	135460	01/03/2018
Urban	Non-departmental	Refund Check	0.04	135460	01/03/2018
Total for Urban			0.07		
<u>Verizon Wireless</u>					
Verizon Wireless	Director of Finance	Cell Phones 11/21 to 12/20/17	59.68	135450	01/03/2018
Verizon Wireless	Crime Control & Investigation	Cell Phones 11/21 to 12/20/17	1,020.61	135450	01/03/2018
Verizon Wireless	Building Inspection	Cell Phones 11/21 to 12/20/17	104.32	135450	01/03/2018
Verizon Wireless	Paved Streets	Cell Phones 11/21 to 12/20/17	61.50	135450	01/03/2018
Verizon Wireless	Engineering	Cell Phones 11/21 to 12/20/17	92.52	135450	01/03/2018
Verizon Wireless	Aquatic Park	Cell Phones 11/21 to 12/20/17	51.50	135450	01/03/2018
Verizon Wireless	Parks	Cell Phones 11/21 to 12/20/17	75.72	135450	01/03/2018
Verizon Wireless	Airport	Cell Phones 11/21 to 12/20/17	51.50	135450	01/03/2018
Verizon Wireless	Data Processing	Backup Router 11/24 to 12/23/17	10.02	135450	01/03/2018
Total for Verizon Wireless			1,527.37		
<u>Vinocopia, Inc</u>					
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	523.42	135478	01/03/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	1,148.48	135478	01/03/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Pop/Mix	116.40	135478	01/03/2018
Total for Vinocopia, Inc			1,788.30		
<u>Voice Products Service, LLC</u>					
Voice Products Service, LLC	Data Processing	One Year Silver Maintenance Renewal 02/02/18 to 02/01/19	250.00	135498	01/04/2018
Total for Voice Products Service, LLC			250.00		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	General Government Buildings	Cleaning City Hall Dec 2017	690.00	135738	01/17/2018
Voss Cleaning Services, Inc.	Fire Fighting	Cleaning Fire Hall Dec 2017	369.00	135738	01/17/2018
Voss Cleaning Services, Inc.	Paved Streets	Rug Service Dec 2017 Street Dept	39.00	135738	01/17/2018
Voss Cleaning Services, Inc.	Parks	Rug Service Dec 2017 Park Dept	39.00	135738	01/17/2018
Voss Cleaning Services, Inc.	Incubator Building	Cleaning Incubator Bldg Dec 2017	80.00	135738	01/17/2018
Voss Cleaning Services, Inc.	Airport	Cleaning Airport Dec 2017	267.00	135738	01/17/2018
Total for Voss Cleaning Services, Inc.			1,484.00		

71.

**Accounts Payable
Check Approval List - City Council**

From: 01/01/2018

To: 01/23/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>Waste Management Of So MN</u>					
Waste Management Of So MN	Incubator Building	Dec 2017 Refuse Removal-Incubator Bldg	313.76	135593	01/10/2018
		Total for Waste Management Of So MN	313.76		
<u>Watchguard Video</u>					
Watchguard Video	Crime Control & Investigation	In Car Cameras Per Quote 4RE/VISTA	7,740.00	135451	01/03/2018
Watchguard Video	Crime Control & Investigation	In Car Cameras Per Quote 4RE/VISTA	6,370.00	135451	01/03/2018
		Total for Watchguard Video	14,110.00		
<u>Waterville Food & Ice, Inc.</u>					
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	40.15	135479	01/03/2018
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	106.16	135479	01/03/2018
		Total for Waterville Food & Ice, Inc.	146.31		
<u>Watowwan County Sheriff's Office</u>					
Watowwan County Sheriff's Office	Crime Control & Investigation	Lily Paine's Gas Dec 2017 Drug Task Force	104.43	135739	01/17/2018
		Total for Watowwan County Sheriff's Office	104.43		
<u>Whitmore's Painting & More</u>					
Whitmore's Painting & More	Poetter's Circle	2606 Poetter's Circle Paint Apartment	1,222.54	135594	01/10/2018
		Total for Whitmore's Painting & More	1,222.54		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Wine	66.00	135480	01/03/2018
Wine Merchants	Liquor - Mdse for Resale	Freight	1.69	135480	01/03/2018
		Total for Wine Merchants	67.69		
<u>Zabinski Business Services, Inc.</u>					
Zabinski Business Services, Inc.	Liquor Store	Ingenico ISC250 Signature Capture Terminal Reprogramming-Li	212.60	135481	01/03/2018
Zabinski Business Services, Inc.	Liquor Store	Register Repairs for CC's-Liquor Store	835.38	135481	01/03/2018
		Total for Zabinski Business Services, Inc.	1,047.98		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Road & Bridge Equipment	Rearend Oil-Street Dept	85.40	135452	01/03/2018
Ziegler, Inc.	Road & Bridge Equipment	Rearend Oil-Street Dept	87.85	135452	01/03/2018
Ziegler, Inc.	Road & Bridge Equipment	Gasket, Filter & O-Rings	77.00	135741	01/17/2018
Ziegler, Inc.	Road & Bridge Equipment	Pump Drive Shaft	550.21	135741	01/17/2018
Ziegler, Inc.	Road & Bridge Equipment	Latch & Striker	181.51	135759	01/23/2018
		Total for Ziegler, Inc.	981.97		
			1,240,783.98		

72.

REGULAR MEETING MINUTES City Hall – 2nd Floor Conference Room December 11, 2017 at 4:30 pm

Members Present: Rich Johnson, Bruce Peters, Tom Hawkins, Bill Crawford, Wendy Voss
Members Absent: Andy Noll and Amy Long
Others Present: Judy Bryan, Fairmont Sentinel; Rod Halverson, KFMC/KSUM and Linsey Preuss, Economic Development Coordinator

1.0 Opening -

1.1 Welcome/Call to Order

Vice Chairman Crawford called the meeting to order at 4:30 p.m.

1.2 Approval of Agenda

Hawkins made the motion to accept the agenda. The motion was seconded by Johnson and carried unanimously.

2.0 'Business Oversight/Responsibilities'

2.1 Consent Agenda

Peters made the motion to approve the consent agenda including the minutes of October 9, 2017; the Treasurer's Report; and the Monthly Staff Reports for October and November 2017. The motion was seconded by Johnson and carried unanimously.

2.2 Actions Taken or Related to Progress/Status Reports

2.2.1 Childcare Conversation

Hawkins made the motion to appoint Voss, Peters and Long to the Child Care Committee. The motion was seconded by Johnson and carried unanimously.

2.2.2 Membership to AgriGrowth

Preuss recommended 2018 membership to AgriGrowth as a way to expand our business recruitment efforts in the agribusiness industry. Johnson made the motion to approve 2018 membership to AgriGrowth in the amount of \$250. The motion was seconded by Hawkins and carried unanimously.

2.2.3 2018 FEDA Meeting Calendar

Preuss discussed a change to the proposed calendar as presented as there was an error on the date of the November 2018 meeting. It should be November 19, 2018 due to Veteran's Day Observance. Voss made the motion to approve the

2018 calendar with the noted change. The motion was seconded by Hawkins and carried unanimously.

2.2.4 Retail Development Initiative

Preuss reported that she along with Amy Long, Margaret Dillard and Deb Barnes attended a regional retail strategy meeting in Jackson. The agenda is included in the packet. Preuss reported positive efforts and will continue to be engaged in this effort.

2.2.5 Website Update

Preuss reported on the monthly meetings with Golden Shovel. The board directed Hawkins to work with city staff on the google analytics.

3.0 Strategic Conversations (& "Education" when appropriate)

3.1 Review FEDA Action Plan Worksheets (Collaborate):

The board agreed that holding annual partnership meetings would be a duplication of efforts.

The board suggested reviewing newsletter needs.

Removal of 'review role of FEDA members'.

Peters made the motion to approve changes to the strategic plan including:

- Delete Review Role of FEDA Board Members
- Delete Annual Partnership Meeting
- Track Current Marketing Efforts
- Create Cheat Sheets for council liaisons
- Maintain records as to why projects do not happen
 - Lack of buildings, water, childcare, workforce have been noted

The motion was seconded by Voss and carried unanimously.

4.0 Meeting Wrap-Up

4.1 Review Actions to be Taken

1. Hawkins to follow up on the google analytics.
2. Make action plan changes

4.2 Meeting Evaluation – Rating of 1-5

Rich Johnson – 4.5

Tom Hawkins – 5

Wendy Voss – 5

Bruce Peters – 4

Bill Crawford – 4.2

Adjourn – Next Regular Meeting: January 8, 2018

With no further business to come before the board, Crawford adjourned the meeting at 5:20.

Respectfully submitted:



Linsey Preuss
Economic Development Coordinator

Fairmont Airport Advisory Board Minutes
January 9, 2018 – 5:30 p.m.

Board members present: Dustin Wiederhoeft, Dennis Turner, Kate Hawkins, and Tim McConnell

Staff Present: Troy Nemmers, Public Works Director/City Engineer, Lee Steinkamp, Airport Manager

Others: Ruth Cyphers (Council liaison), Jake Braunagel, KLJ (via phone), Verlus Burkhardt, Steve Holmseth and Mark Ufer

The meeting was called to order at 5:30 p.m.

Airport consultant update: Jake Braunagel from KLJ provided the consultant update to the Airport Advisory Board. KLJ is working on closing out the 2016 project

The Airport Manager's report: Lee Steinkamp provided the monthly update.

Old Business:

New Business:

- a. Board Performance Review of Airport Consultant. The Board is happy with KLJ's performance to date, but is disappointed with Marcus Watson moving on. The Board has expectations that the level of service provided in the past will continue with the new staff from KLJ.
- b. This meeting will be Dennis Turner's last as a board member. The Board thanked him for his service to the Airport Advisory Board for the last 8+ years. Jeff Varboncoeur has been appointed to replace Dennis on the board.

No further business for the board, a motion was made by Tim McConnell, seconded by Dustin Wiederhoeft to adjourn the meeting at 6:53 pm.

Respectfully submitted:

Troy Nemmers, PE
Public Works Director/City Engineer