

FAIRMONT CITY COUNCIL AGENDA

1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

MONDAY, FEBRUARY 12, 2018

at **5:30 p.m.** in the City Hall Council Chambers

2. ROLL CALL -

Mayor Foster

Councilors:

Cyphers

Hawkins

Hasek

Peters

Zarling

3. DETERMINATION OF QUORUM -

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF AGENDA

6.1 Minutes of Regular Meeting, January 31, 2018

(01-03)

7. OPEN DISCUSSION

8. RECOGNITIONS/PRESENTATIONS -

8.1 Proclamation – Kids Against Hunger Day

(04)

8.1a Proclamation

(05)

9. SCHEDULED HEARINGS –

- 9.1 Public Hearing – Proposed Amendments to Chapter 26, Zoning of the Fairmont City Code **(06)**
- 9.1a Hearing Notice **(07)**
- 9.1b Ordinance Nos. 2018-02, 2018-03, 2018-04, 2018-05, 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10 **(08-23)**

10. ADMINISTRATIVE APPEALS –

11. FINANCIAL REPORTS –

12. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –

13. LICENSES AND PERMITS –

14. OLD BUSINESS –

15. NEW BUSINESS –

- 15.1 SHIP Grant Agreement **(24)**
- 15.1a SHIP Mini-grant Cooperative Agreement **(25-28)**
- 15.2 City of Fairmont's Support for Toward Zero Deaths Program **(29)**
- 15.2a Resolution 2018-08 **(30-31)**
- 15.3 Floodplain Management Draft Ordinance **(32)**
- 15.3a Floodplain Management Ordinance **(33-43)**
- 15.3b 1975 Floodplain Boundary Maps **(44-48)**

16. REGULAR AND LIQUOR DISPENSARY BILLS –

17. STATUS REPORTS/COUNCIL/STAFF INFORMATION

18. ADJOURNMENT –

ADDITIONAL ATTACHMENTS –

The minutes of the Fairmont City Council special meeting held on Wednesday, January 31, 2018 at the City Hall Council Chambers.

Mayor Deborah Foster called the meeting to order at 5:30 p.m.

Mayor Deborah Foster, Council Members Ruth Cyphers, Tom Hawkins, Wayne Hasek and Bruce Peters were present. Council Member Jim Zarling was absent. Also in attendance: City Administrator Mike Humpal, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, City Attorney Elizabeth W. Bloomquist, City Clerk Patricia J. Monsen and Chief of Police Mike Hunter.

It was moved by Council Member Hawkins to approve the agenda with one minor correction to proposed Ordinance 2018-02. Council Member Cyphers seconded the motion and the motion carried.

It was moved by Council Member Hasek, seconded by Council Member Cyphers and carried to approve the minutes of the regular City Council meeting of January 8, 2018.

During Open Discussion, Heather Klassen introduced herself. Ms. Klassen is running for Minnesota House of Representatives in District 23A.

Mayor Foster proclaimed February 7 – 14, 2018 as Congenital Heart Defect Awareness Week in the City of Fairmont. Rachel and Hailee Greely were present and ten year old Hailee, who was born with a congenital heart defect, spoke.

Mayor Foster proclaimed January 21-27, 2018 as City of Fairmont School Choice Week.

Public Works Director/City Engineer Troy Nemmers and Street and Parks Superintendent Nick Lardy gave a snow removal presentation and answered questions from the council.

Mayor Foster opened the public hearing on proposed **Ordinance 2018-01**, an ordinance amending **Ordinance 2016-01**, relating to the softened water service rates. No public comment was received. Council Member Hawkins made a motion to close the public hearing. Council Member Peters seconded the motion and the motion carried. Council Member Peters made a motion to approve **Ordinance 2018-01**. Council Member Hawkins seconded the motion. On roll call: Council Members Cyphers, Hasek, Hawkins and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Mayor Foster opened the public hearing on proposed **Resolution 2018-04**, adopting the 2017 amended assessments for Dale and Roxane Wedel. No public comment was received. Council Member Cyphers made a motion to close the public hearing. Council Member Peters seconded the motion and the motion carried. Council Member Peters made a motion to approve **Resolution 2018-04**. Council Member Hawkins seconded the motion. On roll call: Council Members Peters, Cypher, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Mayor Foster opened the public hearing on proposed **Resolution 2018-05**, adopting the 2017 amended assessments for Krueger Realty, Inc. No public comment was received. Council Member Hawkins made a motion to close the public hearing. Council Member Hasek seconded

the motion and the motion carried. Council Member Peters made a motion to approve **Resolution 2018-05**. Council Member Cyphers seconded the motion. On roll call: Council Members Cypher, Hasek, Hawkins and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Hoye presented the December 31, 2017 Investment Report.

Council Member Hawkins made a motion to approve **Resolution 2018-06**, approving the Application and Agreement for the Special Assessment Deferral for Dale and Roxane Wedel. Council Member Cyphers seconded the motion. On roll call: Council Members Cyphers, Hasek, Hawkins and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to approve **Resolution 2018-07**, declaring that Dustin Schwebke meets all the Police and Fire Plan membership requirements. Council Member Hawkins seconded the motion. On roll call: Council Members Hasek, Hawkins, Peters and Cyphers all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to schedule a public hearing on proposed **Ordinances 2018-02, 2018-03, 2018-04, 2018-05, 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10** for February 12, 2018 at 5:30 in the City Hall Council Chambers. Council Member Hawkins seconded the motion and the motion carried.

Council Member Hasek made a motion to pay the bills for the month of January 2018 in the amount of \$1,240,783.98. Council Member Hawkins seconded the motion and the motion carried.

Council Members Peters and Hawkins are Liaison for the Fairmont Economic Development Authority. Council Member Peters gave an update on the 2018-2021 Strategic Plan.

Council Member Cyphers stated that her and Council Member Hawkins attended the 2018 Leadership Conference and thanked the City for allowing them to attend.

Council Member Cyphers stated that she is on the Airport Advisory Board and they are working on the new hanger project. Cyphers also wanted to thank Dennis Turner for his eight plus years serving on the Airport Advisory Board.

Council Member Cyphers is also on the trail committee and invited anyone who is interested to come join the committee.

Council Member Hawkins also thanked the City for allowing him to attend the Leadership Conference.

Mayor Foster stated that in 2018, the City will be holding four community listening meetings, one in each ward. The first is planned for March 17, 2018 and will be held in Ward 4 at the Knights of Columbus from 10:00 a.m. – 11:00 a.m. There will be a presentation by Megan Boeck regarding City Code violations. More information will be coming regarding these meetings.

A motion was made by Council Member Peters, seconded by Council Member Cyphers and carried to adjourn the meeting at 6:56 p.m.

Deborah J. Foster
Mayor

ATTEST:

Patricia J. Monsen, City Clerk

MEETING DATE: February 12, 2018

SUBJECT: Proclamation – Kids Against Hunger Day

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Mayor Deborah J. Foster will proclaim February 17, 2018 as Kids Against Hunger Day in the City of Fairmont.

MOTION: N/A

VOTE REQUIRED: N/A

ATTACHMENTS:

1. Proclamation
- 2.
- 3.

Council Action: _____ Date: _____



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

PROCLAMATION

WHEREAS, there is an increasing awareness of hunger in the United States and worldwide; and,

WHEREAS, there are more than 815 million people around the world who do not have enough food to eat and one in every 9 people on our planet go to bed hungry every night; and,

WHEREAS, 21,000 people die every day from hunger related causes; and every 10 seconds a child dies because of hunger-related causes; and,

WHEREAS, one in seven American households struggle to put food on the table; and,

WHEREAS, Minnesotans made over 3 million visits to food shelves in 2017; and,

WHEREAS, in 2017 Martin County Kids Against Hunger packed 12,312 meals which were used by local food shelves; and,

WHEREAS, lack of adequate nutrition affects physical and mental development of children; and,

WHEREAS, the "Kids Against Hunger" food packet is a nutritionally fortified meal that can be made by just adding water to feed a family of six for less than \$2; and,

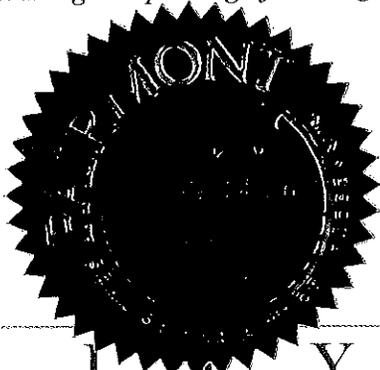
WHEREAS, Martin County volunteers have organized the Tenth Annual Martin County Kids Against Hunger Pack for Saturday, February 17, 2018, 9:00 am – 4:00 pm, at St. John Vianney School with the goal of packing 125,000 meals; and,

WHEREAS, volunteers of all ages are encouraged to participate or donate and make a difference in the lives of many children and families in Martin County and around the world.

NOW, THEREFORE, I, Deborah J. Foster, Mayor of the City of Fairmont, County of Martin, Minnesota, do hereby proclaim Saturday, February 17, 2018, as:

Kids Against Hunger Day

and call upon all Fairmont and Martin County citizens to recognize and support the efforts of Martin County Kids Against Hunger in packing life-saving meals for local food shelves and Mission-Haiti.



Deborah J. Foster
Deborah J. Foster, Mayor

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 9.1

MEETING DATE: February 12, 2018

SUBJECT: Public Hearing – Proposed Amendments to Chapter 26, Zoning of the Fairmont City Code

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Changes have been made to the City of Fairmont’s organizational chart and management staff since the adoption of the Zoning Code in 1986. The proposed Ordinances reflect these changes.

MOTION #1: To close Public Hearing

VOTE REQUIRED MOTION #1: Simple majority

MOTION #2: To approve Ordinance Nos. 2018-02, 2018-03, 2018-04, 2018-05, 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10.

VOTE REQUIRED MOTION #2: Simple majority – Roll call

ATTACHMENTS:

- Hearing Notice
- Ordinance 2018-02, 2018-03, 2018-04, 2018-05, 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10.

Council Action: _____ Date: _____

OFFICIAL PUBLICATION

NOTICE OF HEARING

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that the City Council of the City of Fairmont will hold a public hearing to consider proposed Ordinances 2018-02, 2018-03, 2018-04, 2018-05, 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10.

Changes have been made to the City of Fairmont's organizational chart and management staff since the adoption of the Zoning Code in 1986. The proposed Ordinances reflect these changes in the Zoning Code.

Complete copies of the proposed Ordinances may be viewed on the City of Fairmont's website or at the City Clerk's Office.

You are further notified said hearing will be held in the **City Council Chambers of City Hall**, 100 Downtown Plaza, Fairmont, Minnesota on Monday, February 12, 2018 at 5:30 p.m.

BY ORDER OF THE CITY OF FAIRMONT

/s/ Patricia J. Monsen
Patricia J. Monsen, City Clerk

ORDINANCE 2018-02

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-26. ENFORCEMENT OFFICER

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-26 shall be amended as follows:

Sec. 26-26. - Enforcement officer.

(a) This chapter shall be administered and enforced by the community development division, with the ~~city engineer~~ Community Development Director or ~~his~~ the designated agent as the administrative officer of this chapter. His or her duties, among others, shall be to:

- (1) Serve as an ex-officio nonvoting member of the board of appeals and adjustments and planning commission.
- (2) Receive, review, analyze and develop written reports on all applications for permits, certificates, appeals, variances, amendments, plats or other development matters regulated by this chapter.
- (3) Issue permits when requirements of this chapter have been met, and maintain records thereof.
- (4) Conduct inspections to determine compliance with the terms of this chapter and take remedial action when required.

ORDINANCE 2018-02

(b) Upon finding that any of the zoning provisions of this chapter are being violated, or upon finding a condition which may lead to violation, the ~~city engineer~~ Community Development Director shall notify in writing the persons responsible for such violation or condition, ordering the action necessary to correct such condition or violation. He or she may order discontinuance of illegal work being done, order discontinuance of illegal use of structures and land, and order removal of illegal structures or additions. Further, in order to ensure compliance with or to prevent violations of this chapter, the ~~city engineer~~ Community Development Director may call upon the city attorney to institute legal proceedings and call upon the chief of police for assistance.

- Motion by:
- Seconded by:
- All in Favor:
- Opposed:
- Abstained:
- Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-03

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-37. APPLICATIONS

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-37 shall be amended as follows:

Sec. 26-37 – Applications.

All applications for amendments to this chapter or the official zoning map shall be made by the property owner in the office of the ~~city engineer~~ Community Development Director on official zoning applications forms. Such applications shall be accompanied by graphic and written materials which explain the proposed development and/or use. Two (2) copies of all required graphics or materials shall be submitted, with at least one (1) copy reduced to the size of eight and one-half (8½) by eleven (11) inches

Motion by:

Seconded by:

All in Favor:

Opposed:

Abstained:

Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018, 2nd Reading: February 12, 2018

ORDINANCE 2018-04

**ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,
SECTION 26-56 APPEALS AND BOARD OF APPEALS AND ADJUSTMENTS**

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-56 shall be amended as follows:

Sec. 26-56. – Appeals and Board of Appeals and Adjustments.

- (a) The board of appeals and adjustments is created and shall consist of six (6) members and two (2) nonvoting council liaison. All voting members shall be appointed by the city council and shall serve three-year terms. No member shall serve more than two (2) consecutive terms.
- (b) Three (3) members of the board constitute a quorum, and all action by the board requires the affirmative vote of a quorum. The board shall serve without compensation. The board shall elect from its voting members a chairman and vice chairman. The ~~city engineer~~ Community Development Director shall provide secretarial and staff services to the board, and shall serve as an ex-officio nonvoting member.
- (c) The board shall have the following duties:
- (1) To hear requests for variances from the literal provisions of this chapter.
 - (2) To hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination made by an administrative officer in the enforcement of this chapter.
 - (3) To hold special hearings as required by statute, ordinance, or when deemed necessary, and to counsel with the city's legal department where legal issues may be involved.

ORDINANCE 2018-04

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-05

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-57 APPEALS TO THE BOARD

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-57 shall be amended as follows:

Sec. 26-57. – Appeals to the Board.

(a) An appeal for administrative review may be taken to the board of appeals and adjustments by any person affected by a decision of the ~~city engineer~~ Community Development Director. Such appeal shall be taken by filing a notice specifying the grounds of the appeal in the office of ~~city engineer~~ Community Development Director within thirty (30) days of the action or decision. If the appeal is not taken by the owner of the property, which is the subject matter of the decision appealed from, notice shall not be filed until it has been served upon such owner either in person or by mail.

(b) The ~~city engineer~~ Community Development Director shall forthwith transmit to the board all materials constituting the record upon which the action appealed from was taken. An appeal for an administrative review or a variance stays all proceedings, including criminal proceedings, in furtherance of the action appealed from unless the ~~city engineer~~ Community Development Director certifies to the board that by reason of facts stated in the certificate a stay would, in his opinion, cause imminent peril to life or property. In that case the proceedings shall not be stayed otherwise than by a restraining order granted by a court of competent jurisdiction. An application for a variance may be filed by the owner of the affected property at any time.

ORDINANCE 2018-05

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-06

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-58 BOARD HEARING

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-58 shall be amended as follows:

Sec. 26-58. – Board Hearing.

Upon filing in the office of the ~~city engineer~~ Community Development Director a petition for a variance or appeal from an administrative order or determination, a hearing date shall be set. The date of this hearing shall be no more than thirty (30) days from filing of the request. Notice of such hearing shall be mailed not less than ten (10) days before the date of hearing to the petitioner and each owner of property situated wholly or partly within three hundred and fifty (350) feet of the petitioner's property, insofar as the names and addresses of such owners can be determined by the city clerk from records available to the public. Failure of property owners to receive the notice shall not invalidate the proceedings. The board of appeals and adjustments shall hold the hearing to consider the petition and its relation to the intent and purpose of the regulations of this chapter and the comprehensive plan. The petitioner may appear in person, or be represented by an agent or attorney. The board shall make its order deciding the matter within sixty (60) days of the date of hearing. Findings of fact and other testimony relevant to the board's decision shall be made part of the record of the hearing.

ORDINANCE 2018-06

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-07

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-77 APPLICATION

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-77 shall be amended as follows:

Sec. 26-77. – Application.

(a) Application for a conditional use permit shall be made by the property owner in the office of the ~~city engineer~~ Community Development Director on an official form. Such applications shall be accompanied by graphic and written materials which explain the proposed development and/or use. These materials may be required by the ~~city engineer~~ Community Development Director to contain any or all of the following information:

- (1) A site plan indicating topography, location of buildings, structures, driveways and vehicular access.
- (2) Landscaping and screening plans.
- (3) Site drainage plans indicating catch basins and underground improvement.
- (4) Off-street parking and loading plans.
- (5) Location, size, and type of outdoor storage facilities for equipment, stock and waste materials.
- (6) Architectural plans for buildings indicating elevations, entrances, heights, floor plans and material to be used on the exterior.

(b) Two (2) copies of all required graphics or materials shall be submitted, with at least one (1) copy reduced to the size of eight and one-half (8½) inches by eleven (11) inches.

ORIDNANCE 2018-07

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-08

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-78 STAFF REVIEW

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-78 shall be amended as follows:

Sec. 26-78. – Staff Review.

The conditional use permit application shall be reviewed by the ~~city engineer~~ Community Development Director and other pertinent staff. The ~~city engineer~~ Community Development Director shall submit a report and recommendation to the planning commission in writing for consideration. These materials are to be made part of the permanent written record of the planning commission meeting.

- Motion by:
- Seconded by:
- All in Favor:
- Opposed:
- Abstained:
- Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-09

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-727 APPLICATION AND ISSUANCE

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-727 shall be amended as follows:

Sec. 26-727. – Application and issuance.

(a) Application for a home occupation permit shall be made in the office of the ~~city engineer~~ Community Development Director. Applications for a home occupation permit shall include the following information:

- (1) Name and address of applicant.
- (2) Location and type of proposed occupation.
- (3) Site or building plan (if applicable), showing the facilities to be used for the proposed occupation.

(b) Applications shall be reviewed by the planning commission at its regular monthly meeting. No home occupation shall be permitted that does not meet the performance standards listed in section 26-705. Final action on such applications will be reported to the city council. A fee, as determined by city council, will be charged the home owner to defray the costs associated with the annual review.

(c) Notice of application review shall be mailed to all adjoining property owners within one hundred (100) feet of the applicant's property. The names of adjoining property owners shall be determined from records available to the public. Failure to receive a notice shall not invalidate the review.

ORDINANCE 2018-09

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018
2nd Reading: February 12, 2018

ORDINANCE 2018-10

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-805 PERMIT

WHEREAS, changes have been made to the City of Fairmont organizational chart and management staff since adoption of the Zoning Code in 1986; and,

WHEREAS, zoning applications and processes have changed as a direct result of organizational chart and staffing changes; and,

WHEREAS, prior Councils have not formally changed the City Code on zoning applications and processes; and,

WHEREAS, it is in the best interest of the City to codify the current practice of the Community Development staff.

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-805 shall be amended as follows:

Sec. 26-805. – Permit.

It shall be unlawful for any person to erect, structurally alter or relocate any sign within the city without first obtaining a permit and paying the required permit fee. Application for sign permits shall be made upon blanks provided by the ~~city engineer~~ Community Development Director and shall contain or have attached thereto the following information:

- (1) Name, address and telephone number of the applicant.
- (2) Location of building, structure or lot to which or upon which the sign or other advertising structure is to be attached or erected.
- (3) When requested by the ~~city engineer~~ Community Development Director, two (2) blueprints or ink drawings of the plans or specifications and method of construction and attachment to the building or in the ground.
- (4) When requested by the ~~city engineer~~ Community Development Director, a copy of stress sheets and calculations showing the structure is designed for dead load and wind pressure in any direction in the amount required by this and all other laws and ordinances of the city.
- (5) Name of persons erecting the sign.
- (6) Evidence of written consent of the owner of the building, structure or land to which or on which the sign is to be erected.
- (7) Such other information as the ~~city engineer~~ Community Development Director shall require to show full compliance with all ordinances.

ORDINANCE 2018-10

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED THIS _____ day of February 2018.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

1st Reading: January 31, 2018
2nd Reading: February 12, 2018

MEETING DATE: February 12, 2018

SUBJECT: SHIP Grant Agreement

REVIEWED BY: Mike Humpal, CEcD, City Administrator



SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/City Engineer

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The City is partnering with the Fairmont Active Living Coalition to receive a grant (\$7,000) from the Statewide Health Improvement Program (SHIP) to improve access and awareness of the City’s trail system. These grant funds will assist with signage, education, and GIS implementation of the trail network. The City is acting as the fiscal agent for this grant and staff is working with Active Living Coalition members on this project. Staff is recommending to approve the attached grant agreement with Human Services of Faribault-Martin County who is facilitating the state funds on this project.

MOTION: To authorize the Mayor to execute the SHIP grant for the City of Fairmont and the Active Living Coalition.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. SHIP Mini-grant Cooperative Agreement
- 2.

 Council Action: _____ Date: _____

**Statewide Health Improvement Program
Faribault, Martin & Watonwan Counties
Mini-Grant Cooperative Agreement**

THIS GRANT AGREEMENT, and amendments and supplements thereto are between Human Services of Faribault & Martin Counties (hereinafter "HUMAN SERVICES") in conjunction with the State of Minnesota (hereinafter "STATE") and **City of Fairmont (Fairmont Active Living Coalition)** an independent organization, (hereinafter "GRANTEE"), witnesseth that:

WHEREAS, HUMAN SERVICES, is empowered to provide mini-grant funding to organizations to assist in Human Services in carrying out implementation activities outlined in the Statewide Health Improvement Program (SHIP) grant. These SHIP Grant funds were awarded by the MN Department of Health to convene, coordinate, and implement evidence-based strategies targeted at reducing the percentage of Minnesotans who are obese or overweight and at reducing the use of tobacco and

WHEREAS, GRANTEE represents that it is duly qualified and willing to perform the services set forth herein.

NOW, THEREFORE, It is agreed:

- I. GRANTEE'S DUTIES. GRANTEE shall carry out duties outlined in the attached documents. GRANTEE is expected to fulfill all SHIP 4 evaluation requirements including any requirements directed by Minnesota Department of Health occurring after the grant period has ended.
- II. CONSIDERATION AND TERMS OF PAYMENT
 - a. Consideration for all services performed by GRANTEE pursuant to this grant agreement shall be paid by the HUMAN SERVICES as follows:
 - i. Compensation. The total obligation of HUMAN SERVICES for all compensation and reimbursement to GRANTEE shall not exceed **\$7,000** dollars. GRANTEE must submit an invoice for reimbursement of expenses at least once per quarter.
 - b. Terms of Payment
 - i. Payments shall be made by HUMAN SERVICES promptly after GRANTEE'S presentation of invoices for services performed and acceptance of such services by a HUMAN SERVICES Authorized Representative. GRANTEE must complete annual assessments as required by STATE prior to payment for services. Invoices shall be submitted in a form prescribed by the HUMAN SERVICES and according to the following schedule:

<u>Expense Form Due</u>	<u>Reporting Period</u>
March 31, 2018	November 1, 2017 – February 28, 2018
June 30, 2018	March 1, 2018 – May 31, 2018
September 30, 2018	June 1, 2018 – August 31, 2018

December 31, 2018	September 1, 2018 – November 30, 2018
March 31, 2019	December 1, 2018 – February 28, 2019
June 30, 2019	March 1, 2019 – May 31, 2019
FINAL SHIP 4 (Years 1-2) Invoice Due Oct 1 2019	June 1, 2019 – October 1, 2019

- III. **CONDITIONS OF PAYMENT** All services provided by GRANTEE pursuant to this grant agreement shall be performed to the satisfaction of HUMAN SERVICES, as determined at the sole discretion of its Authorized Representative, and in accord with all applicable federal, state, and local laws, ordinances, rules and regulations. GRANTEE shall not receive payment for work found by HUMAN SERVICES to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.
- IV. **TERMS OF AGREEMENT** This grant agreement shall be effective on, November 1, 2017, or upon the date that the final required signature is obtained by HUMAN SERVICES, whichever occurs later, and shall remain in effect until, September 1, 2019 or until all obligations set forth in this grant agreement have been satisfactorily fulfilled, whichever occurs first. GRANTEE understands that NO work should begin under this grant agreement until ALL required signatures have been obtained, and GRANTEE is notified to begin work by the HUMAN SERVICES Authorized Representative. Any change to the work plan or a budget change of more than 25% to a single item must be pre-approved by the authorized representative.
- V. **CANCELLATION**
- a. If the GRANTEE fails to comply with the provisions of this grant agreement, HUMAN SERVICES may terminate this grant agreement without prejudice to the right of HUMAN SERVICES to recover any money previously paid. The termination shall be effective five business days after HUMAN SERVICES mails, by certified mail, return receipt requested written notice of termination to the GRANTEE at its last known address.
 - b. HUMAN SERVICES or GRANTEE may cancel this grant agreement at any time, with or without cause, upon thirty (30) days written notice to the other party.
 - c. This grant agreement is contingent upon SHIP funding at current level. *If SHIP funding changes via the MN State Legislature, this grant agreement will be adjusted as appropriate. Notice will be given of these funding changes as soon as possible (not to exceed 10 business days) once Human Services receives notice from MDH.*
- VI. **HUMAN SERVICES'S AUTHORIZED REPRESENTATIVE**
- a. HUMAN SERVICES'S Authorized Representative for the purposes of administration of this grant agreement is Chera Sevcik, Community Health Manger or acceptance of GRANTEE'S services and if such services are accepted as satisfactory, shall so certify on each invoice
 - b. The GRANTEE'S Authorized Representative for purposes of administration of this grant agreement is **Amber Elliott/Troy Nemmers**. The GRANTEE'S authorized Representative shall have full authority to represent GRANTEE in its fulfillment of the terms, conditions and requirements of this grant agreement.

- VII. ASSIGNMENT. GRANTEE shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the HUMAN SERVICES Authorized Representative.
- VIII. AMENDMENTS. Any amendments to this grant agreement shall be in writing, and will not be effective until it has been fully executed by the same parties who executed the original grant agreement, or their successors in office.
- IX. LIABILITY. GRANTEE shall indemnify, save and hold HUMAN SERVICES, its representatives and employees harmless from any and all claims or cause of action, including all attorneys' fees incurred by HUMAN SERVICES, arising from the performance of this grant agreement by GRANTEE or GRANTEE'S agents or employees. This clause shall not be construed to bar any legal remedies GRANTEE may have for HUMAN SERVICES failure to fulfill its obligations pursuant to this grant agreement.
- X. DATA PRACTICES ACT. The GRANTEE and HUMAN SERVICES shall comply with all Minnesota Data Practices Act and other applicable laws as it applies to data provided by HUMAN SERVICES in accordance with this grant agreement and as it applies to all data created, gathered, generated or acquired in accordance with this grant agreement.
- XI. OWNERSHIP OF MATERIALS AND INTELLECTUAL PROPERTY RIGHTS HUMAN SERVICES/STATE shall own all rights, title and interest in all of the materials conceived or created by the GRANTEE, or its employees or sub-grantees, either individually or jointly with others and which arise out of the performance of this grant agreement. Inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically, magnetically or digitally recorded materials and other work in whatever form ("MATERIALS"). The GRANTEE hereby assigns to the HUMAN SERVICES/STATE shall own all rights, title and interest to the MATERIALS. GRANTEE shall, upon request of HUMAN SERVICES/STATE, execute all execute all papers and perform all other acts necessary to assist HUMAN SERVICES/STATE to obtain and register copyrights, patents or other forms of protection provided by law for the MATERIALS. The MATERIALS created under this grant agreement by the GRANTEE, its employees or sub-grantees, individually or jointly with others, shall be considered "works made for hire" as defined by the United States Copyright Act. All of the MATERIALS, whether in paper, electronic, or other form, shall be remitted to the STATE by the GRANTEE. Its employees and any sub-grantees shall not copy, reproduce, allow or cause to have the MATERIALS copied, reproduced or used for any purpose other than performance of the GRANTEE'S obligations under this grant agreement without the prior written consent of the STATE'S Authorized Representative.
- XII. PUBLICITY Any publicity given to the program, publications, or services provided resulting from this grant agreement, including, but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the GRANTEE or its employees individually or jointly with others, or any sub-grantees shall identify the Statewide Health Improvement

Program as the sponsoring agency and shall not be released without prior written approval by the HUMAN SERVICE'S Authorized Representative, unless such release is a specific part of an approved work plan included in this grant agreement.

- XIII. ENDORSEMENT The Grantee must not claim that the STATE endorses its products or services.
- XIV. WORKERS' COMPENSATION. GRANTEE certifies that it is in compliance with Minnesota Statute §176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The GRANTEE'S employees and agents will not be considered STATE employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the STATE'S obligation or responsibility.
- XV. JURISDICTION AND VENUE This grant agreement, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this grant agreement, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

APPROVED:

1. GRANTEE
The Grantee certifies that the appropriate persons(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____
Title: _____
Date: _____

2. HUMAN SERVICES
Grant Agreement approval and certification that STATE funds have been encumbered as required by _____.

By: _____
(with delegated authority)
Title: _____
Date: _____

MEETING DATE: February 12, 2018

SUBJECT: City of Fairmont's Support for Toward Zero Deaths Program

REVIEWED BY: Mike Humpal, CEcD, City Administrator



SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Representatives from the Martin County Toward Zero Deaths(TZD) committee gave a brief presentation to the Council on the TZD program on November 13, 2017. Attached is a proposed resolution declaring the Fairmont City Council's support of the TZD program and establishing traffic safety as a priority of the county.

MOTION: To approve Resolution 2018-08, supporting the Toward Zero Deaths program and establishing traffic safety as a priority of the city.

VOTE REQUIRED: Simple majority – Roll call.

ATTACHMENTS:

1. Resolution 2018-08
- 2.
- 3.

Council Action: _____ Date: _____

RESOLUTION NO. 2018-08

Declaring Fairmont City Council support of the Toward Zero Deaths program and establishing traffic safety as a priority of the county.

STATE OF MINNESOTA)
COUNTY OF MARTIN) SS:
CITY OF FAIRMONT)

WHEREAS, in 2003 the Minnesota Departments of Public Safety, Transportation, and Health launched the Toward Zero Deaths (TZD) program; and,

WHEREAS, TZD is the state's cornerstone traffic safety program employing an interdisciplinary approach to reducing traffic crashes, serious injuries, and deaths on Minnesota roads; and,

WHEREAS, TZD strives to create a culture for which traffic fatalities and serious injuries are no longer acceptable through the integrated application of education, engineering, enforcement, and emergency medical and trauma services; and,

WHEREAS, TZD is an effective program that helped reduce by 40 percent the number of people who died on Minnesota roads each year in its first thirteen years of operation; and,

WHEREAS, despite the success of TZD, there were 74,772 traffic crashes reported in Minnesota resulting in 411 deaths and 29,981 injured individuals in 2015; and,

WHEREAS, the TZD program depends on collaborative efforts with traffic safety stakeholders, including local governments, to achieve its goal of zero traffic-related deaths; ,

WHEREAS, TZD provides county governments with opportunities to share best practices resulting in improved county safety plans and safer roads.

NOW THEREFORE, BE IT RESOLVED, Fairmont City Council supports the Toward Zero Deaths program and establishes traffic safety as a priority of the city; and,

BE IT FURTHER RESOLVED, Fairmont City Council will explore opportunities to engage community partners in the promotion and implementation of effective traffic safety initiatives.

Motion by:
Second by:
All in Favor:
All opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED, this 12th day of February 2018.

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

MEETING DATE: February 12, 2018

SUBJECT: Floodplain Management Draft Ordinance

REVIEWED BY: Mike Humpal, CEcD, City Administrator

SUBJECT INITIATION BY: Mike Humpal, CEcD, City Administrator

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: Councilor Tom Hawkins

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input checked="" type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The purpose of adopting the attached Floodplain Management Ordinance is so the City of Fairmont can participate and maintain eligibility in the National Flood Insurance Program, which works to reduce the financial burden placed on property owners whose buildings are mapped into high-risk flood areas. Participation in this program will allow residents in the flood hazard zones to qualify for flood insurance. The attached draft ordinance was reviewed by the Planning Commission on February 2, 2018 and is being brought to City Council for review and discussion. After council approval of the draft ordinance, it will be forwarded to the Minnesota Department of Natural Resources for approval. Once approved by the DNR, a public hearing will be called for consideration of the final Ordinance.

MOTION: To forward draft ordinance to the Minnesota Department of Natural Resources for their approval.

VOTE REQUIRED: Simple majority.

ATTACHMENTS:

1. Floodplain Management Ordinance
2. 1975 Floodplain Boundary Maps

Council Action: _____ Date: _____

ORDINANCE NUMBER _____

RESTRICTIVE FLOODPLAIN MANAGEMENT ORDINANCE

SECTION 1.0 STATUTORY AUTHORIZATION AND PURPOSE:	2
SECTION 2.0 GENERAL PROVISIONS:	2
SECTION 3.0 ESTABLISHMENT OF FLOODPLAIN DISTRICT	5
SECTION 4.0 PERMITTED USES AND STANDARDS IN THE FLOODPLAIN DISTRICT:	5
SECTION 5.0 ADMINISTRATION	7
SECTION 6.0 NONCONFORMITIES	8
SECTION 7.0 PENALTIES AND ENFORCEMENT	10
SECTION 8.0 AMENDMENTS	10

SECTION 1.0 STATUTORY AUTHORIZATION AND PURPOSE:

- 1.1 **Statutory Authorization:** The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462, delegated the responsibility to local government units to adopt regulations designed to minimize flood losses.
- 1.2 **Purpose:**
 - 1.21 This ordinance regulates development in the flood hazard areas of the City of Fairmont. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this ordinance to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
 - 1.22 National Flood Insurance Program Compliance. This ordinance is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.
 - 1.23 This ordinance is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

SECTION 2.0 GENERAL PROVISIONS:

- 2.1 **Lands to Which Ordinance Applies:** This ordinance applies to all lands within the jurisdiction of the City of Fairmont shown on the Flood Hazard Boundary and Flood Insurance Rate Maps adopted in Section 2.2 as being located within the boundaries of the Floodplain District. The Floodplain District is an overlay district that is superimposed on all existing zoning districts. The standards imposed in the overlay districts are in addition to any other requirements in this ordinance. In case of a conflict, the more restrictive standards will apply.
- 2.2 **Adoption of Flood Maps:** The following maps together with all attached material are hereby adopted by reference and declared to be a part of the Official Zoning Map and this ordinance. The attached material includes the effective Flood Hazard Boundary and Flood Insurance Rate Maps enumerated below. These materials are on file in the office of the City Clerk, 100 Downtown Plaza, Fairmont, MN.
 - FIA Flood Hazard Boundary Map, No. H 01 – dated December 12, 1975
 - FIA Flood Hazard Boundary Map, No. H 02 – dated December 12, 1975
 - FIA Flood Hazard Boundary Map, No. H 03 – dated December 12, 1975
 - FIA Flood Hazard Boundary Map, No. H 05 – dated December 12, 1975

- Martin County Flood Insurance Rate Map, No. 22 – converted by letter September 1, 1988
 - Martin County Flood Insurance Rate Map, No. 23 – converted by letter September 1, 1988
 - Martin County Flood Insurance Rate Map, No. 28 – converted by letter September 1, 1988
 - Martin County Flood Insurance Rate Map, No. 29 – converted by letter September 1, 1988
- 2.3 **Interpretation:** The boundaries of the Floodplain District are determined by scaling distances on the Flood Hazard Boundary and Flood Insurance Rate Maps.
- 2.31 Where a conflict exists between the floodplain limits illustrated on the official zoning map and actual field conditions, the flood elevations must be the governing factor. The Community Development Director must interpret the boundary location based on the ground elevations that existed on the site on the date of the first National Flood Insurance Program map showing the area within the regulatory floodplain, and other available technical data.
- 2.32 Persons contesting the location of the district boundaries will be given a reasonable opportunity to present their case to the Board of Zoning Appeals and to submit technical evidence.
- 2.4 **Abrogation and Greater Restrictions:** It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance imposes greater restrictions, the provisions of this ordinance prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.
- 2.5 **Warning and Disclaimer of Liability:** This ordinance does not imply that areas outside the floodplain districts or land uses permitted within such districts will be free from flooding or flood damages. This ordinance does not create liability on the part of the City of Fairmont or any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.
- 2.6 **Severability:** If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.
- 2.7 **Definitions:** Unless specifically defined below, words or phrases used in this ordinance must be interpreted so as to give them the same meaning as they have in common usage and so as to give this ordinance its most reasonable application.
- 2.711 Base Flood – the flood having a one percent chance of being equaled or exceeded in any given year.
- 2.712 Base Flood Elevation – The elevation of the “regional flood,” as defined. The term “base flood elevation” is used in the flood insurance survey.

- 2.713 Development – any man-made change to improved or unimproved real estate including, but not limited to, buildings, manufactured homes, and other structures, recreational vehicles, mining, dredging, filling, grading, paving, excavation, drilling operations, or storage of materials or equipment.
- 2.714 Farm Fence – A fence as defined by Minn. Statute §344.02 Subd. 1(a)-(d). An open type fence of posts and wire is not considered to be a structure under this ordinance. Fences that have the potential to obstruct flood flows, such as chain link fences and rigid walls, are not permitted in the Floodplain District.
- 2.715 Flood Fringe – the portion of the floodplain located outside of the floodway.
- 2.716 Flood Insurance Rate Map - An official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community.
- 2.717 Floodplain – the areas adjoining a watercourse which have been or hereafter may be covered by the regional flood.
- 2.718 Floodway – the bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which are reasonably required to carry or store the regional flood discharge.
- 2.719 Manufactured Home – a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term “manufactured home” does not include the term “recreational vehicle.”
- 2.720 Obstruction – any dam, wall, wharf, embankment, levee, dike, pile, abutment, projection, excavation, channel modification, culvert, building, wire, fence (with the exception of farm fences), stockpile, refuse, fill, structure, or matter in, along, across, or projecting into any channel, watercourse, or regulatory floodplain which may impede, retard, or change the direction of the flow of water, either in itself or by catching or collecting debris carried by such water.
- 2.721 Recreational Vehicle – a vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. For the purposes of this ordinance, the term recreational vehicle is synonymous with the term “travel trailer/travel vehicle.”
- 2.722 Regional Flood – a flood which is representative of large floods known to have occurred generally in Minnesota and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 1% chance / 100-year recurrence interval. Regional flood is synonymous with the term “base flood”.
- 2.723 Regulatory Flood Protection Elevation – an elevation no lower than three feet above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.

- 2.724 Structure – anything constructed or erected on the ground or attached to the ground, including, but not limited to, buildings, factories, sheds, detached garages, cabins, manufactured homes, and other similar items.
- 2.725 Substantial Damage - damage of any origin sustained by a structure where the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
- 2.726 Substantial Improvement - within any consecutive 365-day period, any reconstruction, rehabilitation (including normal maintenance and repair), repair after damage, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures that have incurred “substantial damage,” regardless of the actual repair work performed. The term does not, however, include either:
 - (a) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.
 - (b) Any alteration of a “historic structure,” provided that the alteration will not preclude the structure’s continued designation as a “historic structure.” For the purpose of this ordinance, “historic structure” is as defined in 44 Code of Federal Regulations, Part 59.1.

2.8. **Annexations:** The Flood Hazard Boundary and Flood Insurance Rate Map panels adopted by reference into Section 2.2 above may include floodplain areas that lie outside of the corporate boundaries of the City of Fairmont at the time of adoption of this ordinance. If any of these floodplain areas are annexed into the city after the date of adoption of this ordinance, the newly annexed floodplain lands will be subject to the provisions of this ordinance immediately upon the date of annexation.

SECTION 3.0 ESTABLISHMENT OF FLOODPLAIN DISTRICT

- 3.1 **Areas Included:** The Floodplain District for the City of Fairmont includes those areas designated as Zone A on the Flood Hazard Boundary and Flood Insurance Rate Maps adopted in Section 2.2. The Floodplain District is an overlay district to all existing land use districts. The requirements of this ordinance apply in addition to other legally established regulations of the community. Where this ordinance imposes greater restrictions, the provisions of this ordinance apply.
- 3.2 **Compliance:** No new structure or land shall hereafter be used and no structure shall be constructed, located, extended, converted, or structurally altered without full compliance with the terms of this ordinance and other applicable regulations. Within the Floodplain District, all uses not listed as permitted uses in Section 4.0 are prohibited.

SECTION 4.0 PERMITTED USES AND STANDARDS IN THE FLOODPLAIN DISTRICT:

4.1 **Permitted Uses:** The following uses are permitted within the Floodplain District without a permit provided that they are allowed in any underlying zoning district and not prohibited by any other ordinance; and provided that they do not require structures, fill, obstructions, excavations, drilling operations, storage of materials or equipment or any other form of development as defined in Section 2.7 of this ordinance. If the use does require any other form of development, a permit and compliance with Section 4.2 of this ordinance is required. The permit requirement may be waived if there is an application for a public waters work permit from the Department of Natural Resources.

4.11 Agricultural uses such as general farming, pasture, grazing, forestry, sod farming, and wild crop harvesting. Farm fences that do not obstruct flood flows are permitted.

4.12 Outdoor plant nurseries and horticulture.

4.13 Private and public recreational uses such as golf courses, tennis courts, driving ranges, archery ranges, picnic grounds, boat launching ramps, swimming areas, parks, wildlife and nature preserves, game farms, shooting preserves, target ranges, hunting and fishing areas, and single or multiple purpose recreational trails.

4.14 Lawns, gardens, parking areas, and play areas.

4.15 Railroads, roads, bridges, utility transmission lines, pipelines and other public utilities, provided that the Department of Natural Resources is notified at least ten (10) days prior to issuance of any permit.

4.2 **Standards for Permitted Uses:**

4.21 The use must have low flood damage potential.

4.22 The use must not cause any increase in the stage of the 1% chance or regional flood or cause an increase in flood damages in the reach or reaches affected. This provision applies to structures (temporary or permanent), fill (including fill for roads and levees), deposits, obstructions, storage of materials or equipment, and all other uses.

4.23 Floodplain developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.

4.24 Public utilities, roads, railroad tracks and bridges to be located within the floodplain must be designed in accordance with Sections 4.22 and 4.23 above, or must obtain a Conditional Letter of Map Revision meeting the requirements of 44 CFR 603(d).

(a) When failure or interruption of these public facilities would result in danger to the public health or safety or where such facilities are essential to the orderly functioning of the area, such facilities must be elevated to the regulatory flood protection elevation.

(b) Where failure or interruption of service would not endanger public health or safety, minor or auxiliary roads, railroads or utilities may be constructed at a lower elevation.

4.25 New or replacement water supply systems and sanitary sewage systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.

SECTION 5.0 ADMINISTRATION

- 5.1 **Community Development Director:** The Community Development Director or other official designated by the City Council must administer and enforce this ordinance.
- 5.2 **Development Approvals:** Any construction, enlargement, alteration, repair, improvement, moving or demolition of any building or structure must comply with the requirements of this ordinance. No mining, dredging, filling, grading, paving, excavation, obstruction, drilling operation or other form of development as defined in Section 2.7 of this ordinance are allowed, other than the uses identified in Section 4.1 and the activities allowed under Section 6.
- 5.3 **Permit Required.** A permit must be obtained from the Community Development Director prior to conducting the following activities:
- (a) Expansion, change, enlargement, or alteration of a nonconforming use as specified in Section 6 of this ordinance. Normal maintenance and repair also requires a permit if such work, separately or in conjunction with other planned work, constitutes a substantial improvement as defined in Section 2.7 of this ordinance.
 - (b) Any use that requires fill, obstruction, excavation, storage of materials, or any other form of development as defined in Section 2.7 of this ordinance.
- 5.31 Permit applications must be submitted to the Community Development Director on forms provided for that purpose and shall include the following where applicable: plans drawn to scale, showing the nature, location, dimensions, and elevations of the lot; existing or proposed structures, fill, or storage of materials; and the location of the foregoing in relation to the stream channel.
- 5.32 Prior to granting a permit, the Community Development Director must verify that the applicant has obtained all necessary state and federal permits.
- 5.4 **Variances:**
- 5.41 An application for a variance to the provisions of this ordinance will be processed and reviewed in accordance with applicable state statutes as well as Division 5 Sec. 26 of the Fairmont Zoning Code.
- 5.42 A variance must not allow a use that is not allowed in that district, permit a lower degree of flood protection than the regulatory flood protection elevation for the particular area, or permit standards lower than those required by state law.
- 5.43 The following additional variance criteria of the Federal Emergency Management Agency must be met:
- (a) Variances must not be issued by a community within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.

- (b) Variances may only be issued by a community upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- (c) Variances may only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

5.44 The Community Development Director must submit hearing notices for proposed variances to the Department of Natural Resources sufficiently in advance to provide at least ten days' notice of the hearing. The notice may be sent by email or U.S. Mail to the respective DNR area hydrologist.

5.45 A copy of all decisions granting variances must be forwarded to the Commissioner of the Department of Natural Resources within ten days of such action. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

5.46 The Community Development Director must notify the applicant for a variance that:
 1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and 2) Such construction below the base or regional flood level increases risks to life and property

5.47 The Community Development Director must maintain a record of all variance actions, including justification for their issuance, and must report such variances in an annual or biennial report to the Administrator of the National Flood Insurance Program, when requested by the Federal Emergency Management Agency.

5.5 **Notifications for Watercourse Alterations:** Before authorizing any alteration or relocation of a river or stream, the Community Development Director must notify adjacent communities. If the applicant has applied for a permit to work in public waters pursuant to Minnesota Statute, Chapter 103G.245, this will suffice as adequate notice. A copy of the notification must also be submitted to the Chicago Regional Office of the Federal Emergency Management Agency (FEMA).

5.6 **Notification to FEMA When Physical Changes Increase or Decrease Base Flood Elevations:** As soon as is practicable, but not later than six months after the date such supporting information becomes available, the Community Development Director must notify the Chicago Regional Office of FEMA of the changes by submitting a copy of the relevant technical or scientific data.

SECTION 6.0 NONCONFORMITIES

6.1 **Continuance of Nonconformities:** A use, structure, or occupancy of land which was lawful before the passage or amendment of this ordinance but which is not in conformity with the provisions of this ordinance may be continued subject to the following conditions.

6.11 A nonconforming use, structure, or occupancy must not be expanded, changed, enlarged, or altered in a way that increases its nonconformity. There shall be no

expansion to the outside dimensions of any portion of a nonconforming structure located within the Floodplain District. Any expansion or enlargement of uses, structures, or occupancies within the Floodway District is prohibited.

- 6.12 If any structure experiences a substantial improvement as defined in this ordinance, then the entire structure must meet the standards of Section 5.0 or 6.0 of this ordinance for new structures, depending upon whether the structure is in the Floodway or Flood Fringe District, respectively. If the current proposal, including maintenance and repair during the previous 365 days, plus the costs of any previous alterations and additions since the first Flood Hazard Boundary or Flood Insurance Rate Map (December 12, 1975) exceeds 50 percent of the market value of any nonconforming structure, the entire structure must meet the standards of Section 6.2 of this ordinance.
 - 6.13 If any nonconforming use, or any use of a nonconforming structure, is discontinued for more than one year, any future use of the premises must conform to this ordinance.
 - 6.14 If any nonconformity is substantially damaged, as defined in Section 2.7 of this ordinance, it may not be reconstructed unless it is located in the flood fringe portion of the floodplain and it is reconstructed in accordance with the standards of Section 6.2 of this ordinance
 - 6.15 Any substantial improvement, as defined in Section 2.7 of this ordinance, to a nonconforming structure, then the existing nonconforming structure must be located in the flood fringe portion of the floodplain and meet the requirements of Section 6.2 of this ordinance.
- 6.2 **Standards for Reconstruction of Nonconforming Structures.** The following standards and procedures apply to nonconforming structures in the flood fringe portion of the floodplain, as allowed under Section 6.1.
- 6.21 All structures, including manufactured homes, must be elevated on fill so that the lowest floor including basement floor is at or above the regulatory flood protection elevation.
 - 6.22 Fill must be properly compacted and the slopes must be properly protected by the use of riprap, vegetative cover or other acceptable method.
 - 6.23 Floodplain developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.
 - 6.24 All manufactured homes must be securely anchored to an adequately anchored foundation system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state or local anchoring requirements for resisting wind forces.
 - 6.25 On-site Sewage Treatment and Water Supply Systems: Where public utilities are not provided: 1) On-site water supply systems must be designed to minimize or eliminate infiltration of flood waters into the systems; and 2) New or replacement on-site sewage treatment systems must be designed to minimize or eliminate infiltration of

flood waters into the systems and discharges from the systems into flood waters and they shall not be subject to impairment or contamination during times of flooding. Any sewage treatment system designed in accordance with the State's current statewide standards for on-site sewage treatment systems shall be determined to be in compliance with this Section.

6.26 **Certification.** The applicant is required to submit certification by a registered professional engineer, registered architect, or registered land surveyor that the finished fill and building elevations were accomplished in compliance with the provisions of this ordinance. Floodproofing measures must be certified by a registered professional engineer or registered architect.

6.27 **Record of First Floor Elevation.** The Community Development Director must maintain a record of the elevation of the lowest floor (including basement) of all new structures and alterations to existing structures in the floodplain. The Community Development Director must also maintain a record of the elevation to which structures and alterations or additions to structures are floodproofed.

SECTION 7.0 PENALTIES AND ENFORCEMENT

7.1 **Violation Constitutes a Misdemeanor:** Violation of the provisions of this ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances) constitutes a misdemeanor and is punishable as defined by law.

7.2 **Other Lawful Action:** Nothing in this ordinance restricts the City of Fairmont from taking such other lawful action as is necessary to prevent or remedy any violation. If the responsible party does not appropriately respond to the Community Development Director within the specified period of time, each additional day that lapses will constitute an additional violation of this ordinance and will be prosecuted accordingly.

7.3 **Enforcement:** In responding to a suspected ordinance violation, the Community Development Director and City Council may utilize the full array of enforcement actions available to it including but not limited to prosecution and fines, injunctions, after-the-fact permits, orders for corrective measures or a request to the National Flood Insurance Program for denial of flood insurance availability to the guilty party. The City must act in good faith to enforce these official controls and to correct ordinance violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.

SECTION 8.0 AMENDMENTS

8.1 **Floodplain Designation – Restrictions on Removal:** The floodplain designation on the Official Zoning Map shall not be removed from floodplain areas unless it can be shown that the designation is in error or that the area has been filled to or above the elevation of the regulatory flood protection elevation and is contiguous to lands outside the floodplain. Special exceptions to this rule may be permitted by the Commissioner of the Department of Natural Resources if the Commissioner determines that, through other measures, lands are adequately protected for the intended use.

- 8.2 **Amendments Require DNR and FEMA Approval:** All amendments to this ordinance must be submitted to and approved by the Commissioner of the Department of Natural Resources (DNR) prior to adoption. The Commissioner of the DNR must approve the amendment prior to community approval.
- 8.3 **Map Amendments Require Ordinance Amendments.** The floodplain district regulations must be amended to incorporate any revisions by the Federal Emergency Management Agency to the floodplain maps adopted in Section 2.2 of this ordinance.

EFFECTIVE DATE: This ordinance shall be in full force and effect from and after its passage and approval and publication, as required by law and/or charter.

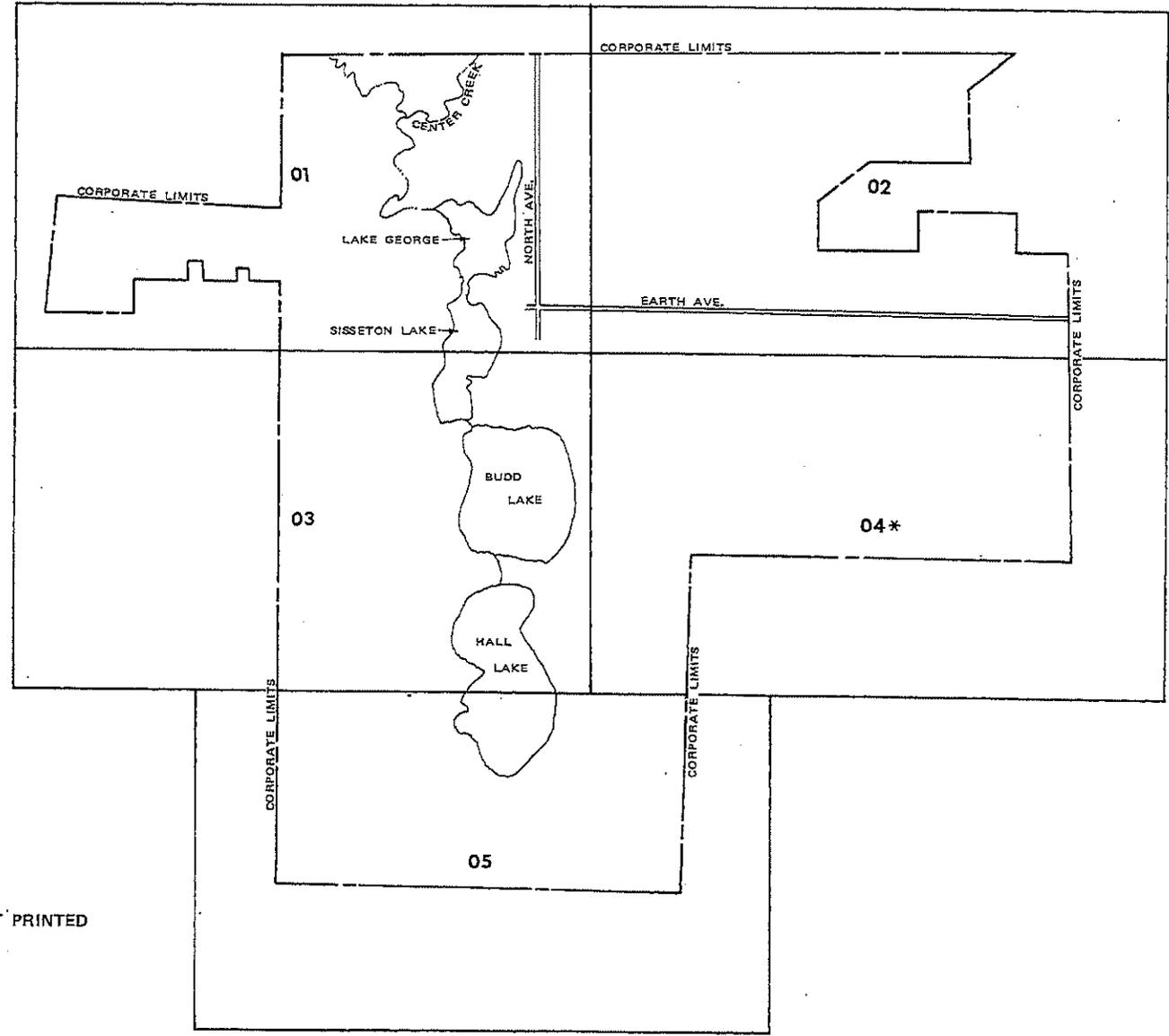
Adopted by the Fairmont City Council

This _____ of _____,
(Day) (Month) (Year)

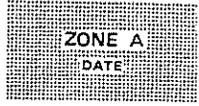
Attest: _____, Mayor
(Name of Elected Official)

Attest: _____, City Clerk
(Name of Community Official)

Stamp With Community Seal:



LEGEND

SPECIAL FLOOD HAZARD AREA WITH DATE OF IDENTIFICATION	
	ZONE A DATE

Note: These maps may not include all Special Flood Hazard Areas in the community. After a more detailed study, the Special Flood Hazard Areas shown on these maps may be modified, and other areas added.

CONSULT NFIA SERVICING COMPANY OR LOCAL INSURANCE AGENT OR BROKER TO DETERMINE IF PROPERTIES IN THIS COMMUNITY ARE ELIGIBLE FOR FLOOD INSURANCE.

INITIAL IDENTIFICATION DATE:

JUNE 7, 1974

REVISION DATES

12-12-75 :ADD S.F.H.A., REDUCE S.F.H.A., SHOW CURVILINEAR BOUNDARIES

*NOT PRINTED

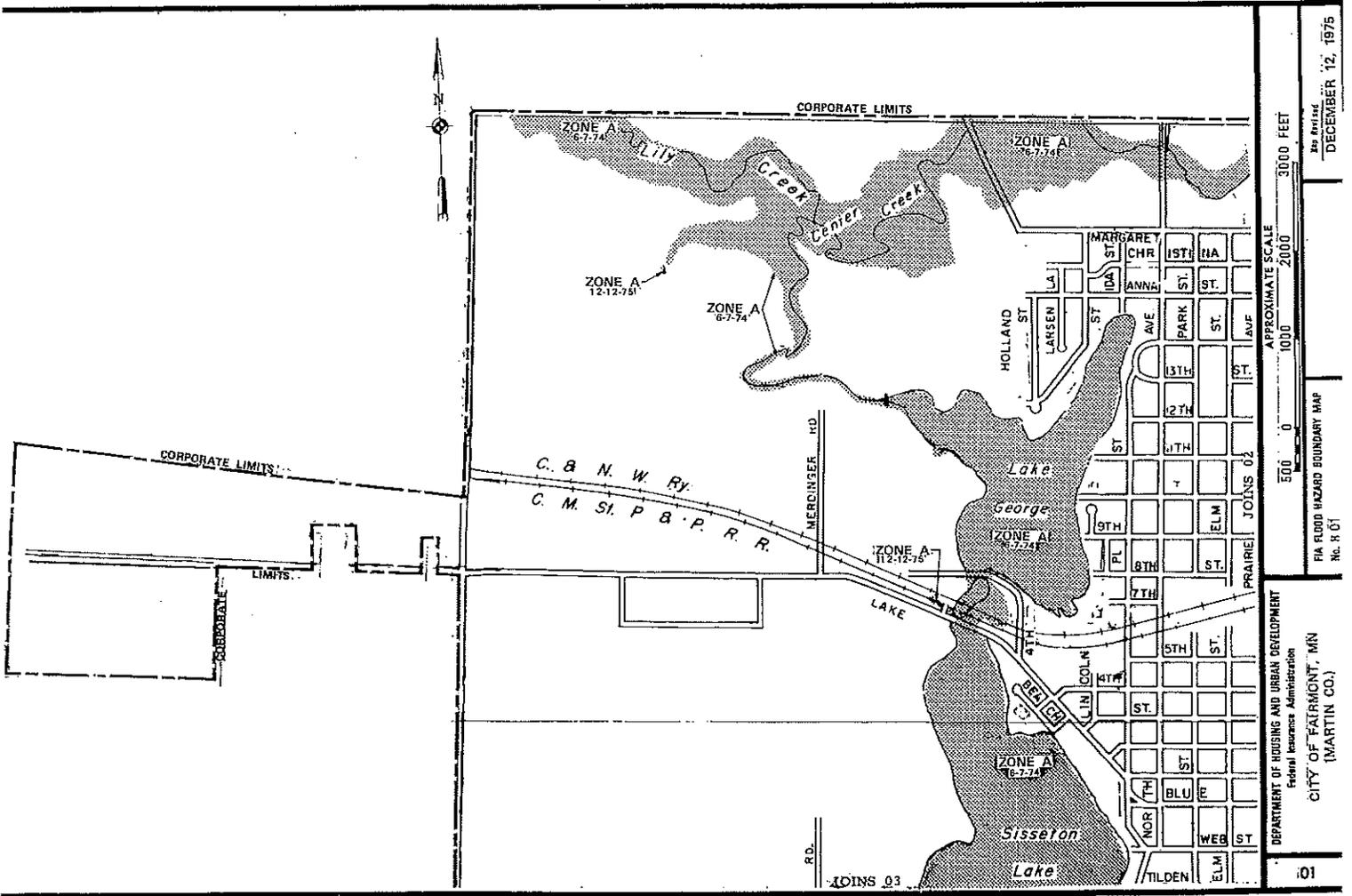
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Federal Insurance Administration

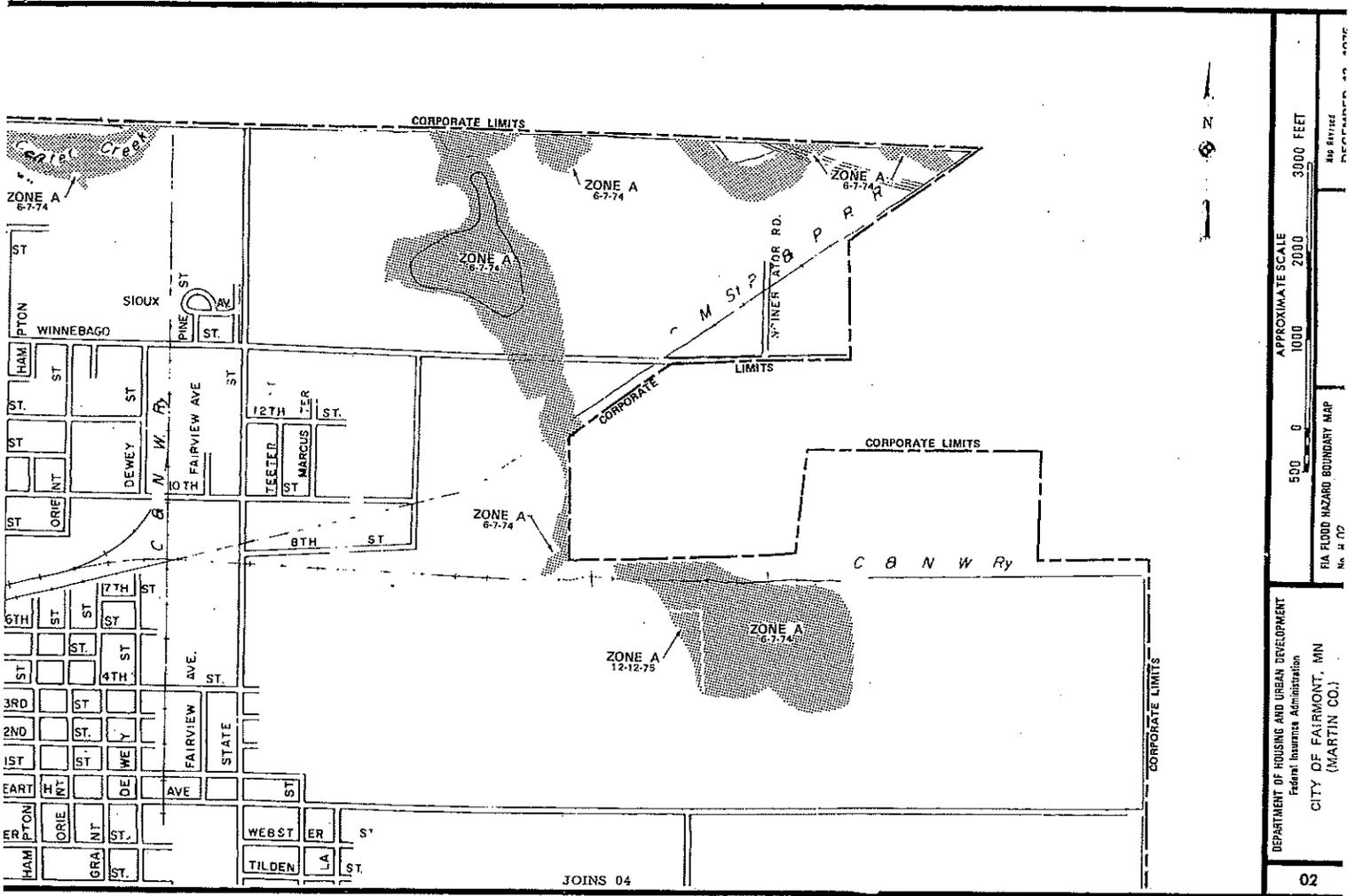
FLOOD HAZARD BOUNDARY MAP H -01-05

MAP INDEX

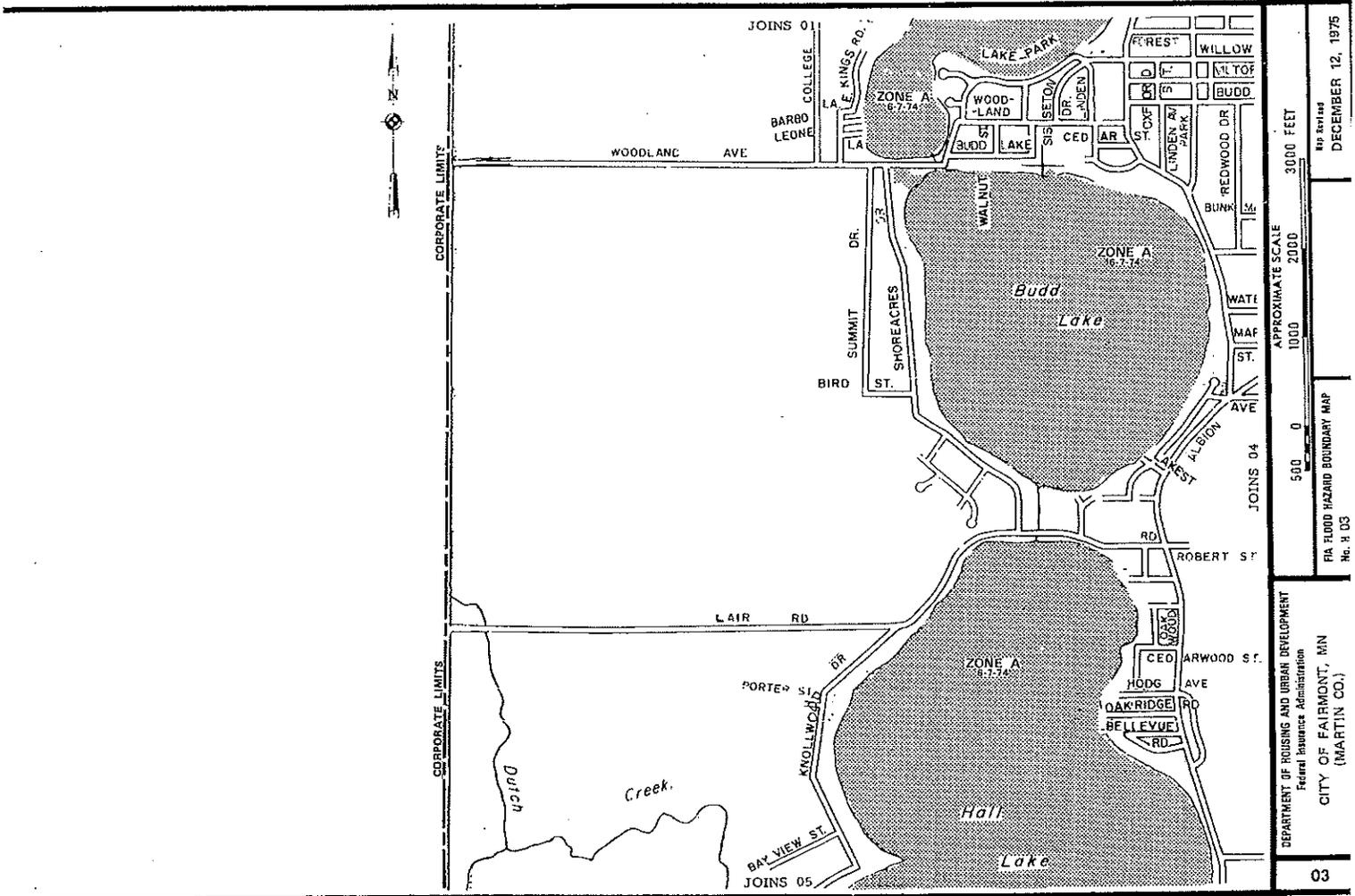
CITY OF FAIRMONT, MN
(MARTIN CO.)

COMMUNITY NO. 270276A

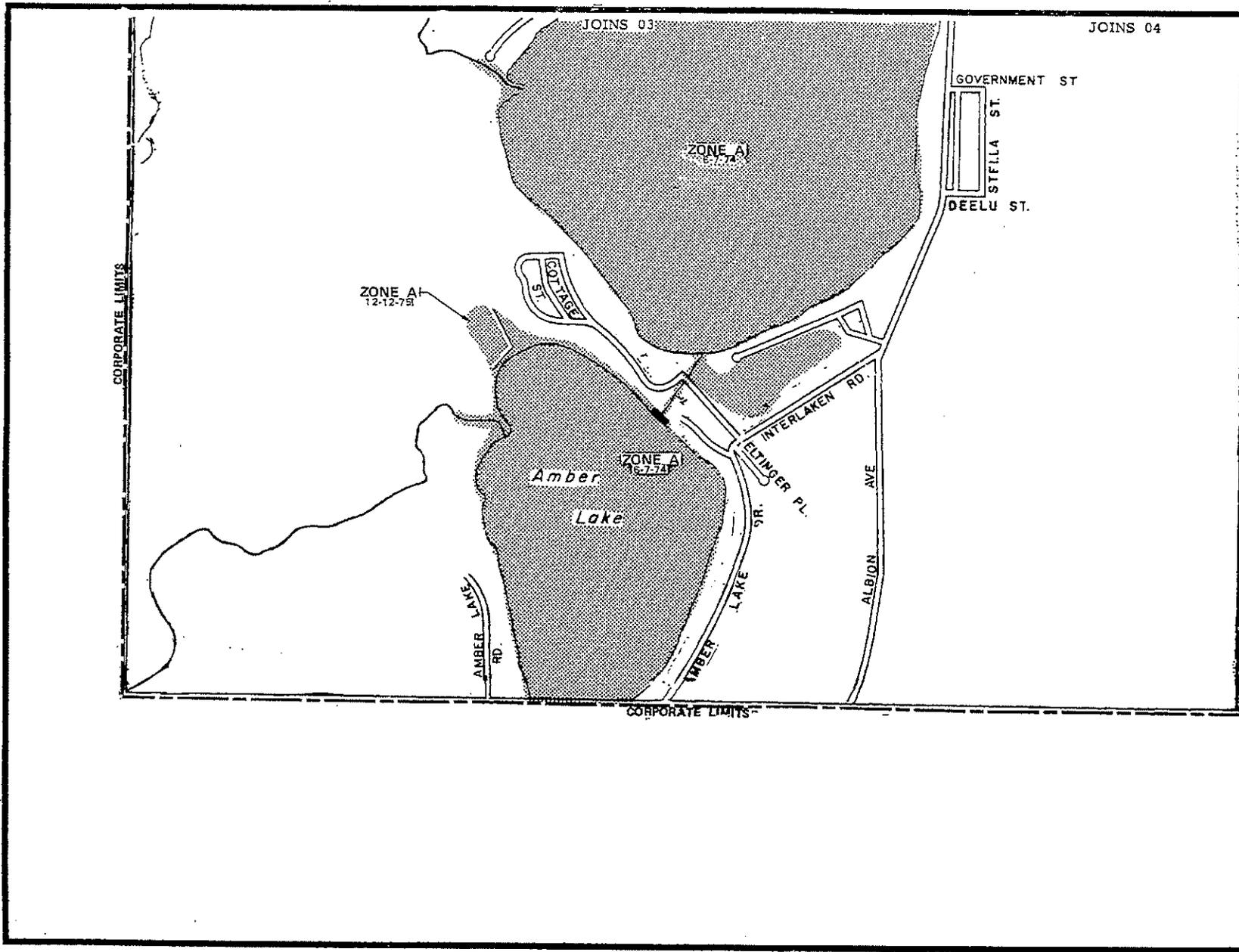




46.



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 Federal Insurance Administration
 CITY OF FAIRMONT, MN
 (MARTIN CO.)
 No. 8 03
 03
 RIA FLOOD HAZARD BOUNDARY MAP
 No. 8 03
 APPROXIMATE SCALE
 500 0 1000 2000 3000 FEET
 RIA FLOOD HAZARD BOUNDARY MAP
 No. 8 03
 DECEMBER 12, 1975



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 Federal Insurance Administration
 CITY OF FAIRMONT, MN
 (MARTIN CO.)

FIA FLOOD HAZARD BOUNDARY MAP
 No. H 05



Map Revised
 DECEMBER 12, 1975

05