

FAIRMONT CITY COUNCIL AGENDA

1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

MONDAY, NOVEMBER 26, 2018

at **5:30 p.m.** in the City Hall Council Chambers

2. ROLL CALL -

Mayor Foster

Councilors:

Cyphers

Hawkins

Hasek

Peters

Zarling

3. DETERMINATION OF QUORUM -

4. PLEDGE OF ALLEGIANCE -

5. APPROVAL OF AGENDA -

6. READING OF MINUTES –

6.1 Minutes of Special Meeting, November 14, 2018 (01)

7. OPEN DISCUSSION

7.1 Ernie Nuss – Community Center (02)

8. RECOGNITIONS/PRESENTATIONS -

8.1 Proclaim November 12, 018 as "Andy Lucas" Day and recipient of the Golden Deeds Award by the Fairmont Exchange Club (03)

8.1a Proclamation (04)

9. SCHEDULED HEARINGS –

9.1 Public Hearing – ADA Transition Plan (05)

9.1a Hearing Notice (06)

9.1b ADA Transition Plan (07-33)

10. ADMINISTRATIVE APPEALS –

11. FINANCIAL REPORTS –

12. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –

13. LICENSES AND PERMITS –

13.1 Application for Premises Gambling Permit (34)

13.1a Application (35-36)

13.1b Resolution No. 2018-35 (37)

14. OLD BUSINESS –

14.1 Petition for Vacation of a Portion of Geraldine Street (38)

15. NEW BUSINESS –

15.1 Introduction of New Fairmont Police Officer and Promotion announcement (39)

15.2 City Administrator Vacation Sell Back (40)

15.3	Liability Insurance	(41)
	15.3a Liability Coverage Waiver Form	(42)
15.4	Award Contract for Fairmont Airport MN S.P. A4601-54 Airfield Pavement Rehabilitation	(43)
	15.4a Resolution 2018-34	(44-45)
	15.4b Letter of Recommendation from KLJ, dated November 9, 2018	(46-48)
15.5	Approval of Preliminary and Final Plat – Southern Plains Addition	(49)
	15.5a Preliminary and Final Plat	(50-51)
	15.5b Planning Commission Minutes – November 13, 2018	(52-53)
15.6	Request by David King, Owner of Royal Car Wash	(54)
	15.6a Letter from David King dated 08/2018	(55)
15.7	Middle 9 Emergency Services Mutual Aid Agreement	(56)
	15.7a Middle 9 Emergency Services Mutual Aid Agreement	(57-60)
15.8	FAA Grant Pre-application for T-Hangar Project at the Airport	(61)
	15.8a 2019 FAA Grant Pre-application	(62-74)
15.9	Board and Commission Appointments	(75)
15.10	Easement Acquisition	(76)
15.11	Call for Public Hearing for Tax Abatement on building addition at 923 State Street N.	(77)
	15.11a Project Summary regarding the Great Plains Transportation Services, Inc.	(78)

15.12 Call for a Public Hearing on Social Host Ordinance (79)

15.12a Public Hearing Notice (80)

15.12b Ordinance 2018-18 (81-82)

16. REGULAR AND LIQUOR DISPENSARY BILLS –

16.1 November 2018 Accounts Payable (83-113)

17. STATUS REPORTS/COUNCIL/STAFF INFORMATION

18. ADJOURNMENT –

ADDITIONAL ATTACHMENTS – (114-117)

Park Board Minutes, September 18, 2018

Park Board Minutes, October 16, 2018

Fairmont Planning Commission Minutes, November 13, 2018

The minutes of the Fairmont City Council meeting held on Wednesday, November 14, 2018 at the City Hall Council Chambers.

Mayor Deborah Foster called the meeting to order at 5:30 p.m.

Mayor Deborah Foster, Council Members Ruth Cyphers, Tom Hawkins, Wayne Hasek, and Jim Zarling were present. Council Member Bruce Peters was absent. Also, in attendance: City Administrator Mike Humpal, City Attorney Elizabeth W. Bloomquist, City Clerk Patricia J. Monsen and Sergeant Chad Sanow.

It was moved by Council Member Zarling to approve the agenda as presented. Council Member Hasek seconded the motion and the motion carried.

It was moved by Council Member Hasek, seconded by Council Member Zarling and carried to approve the minutes of the regular City Council meeting of October 22, 2018.

It was moved by Council Member Zarling to approve the election results as presented on the Abstract of Votes Cast in the precincts of the City of Fairmont. Council Member Hasek seconded the motion and the motion carried.

Humpal urged citizens to be careful with the lakes freezing early this year. The ice is not safe. Be sure there is enough ice on the lakes before venturing out onto them.

Mayor Foster reminded citizens that this Saturday, November 17th, will be the last Saturday Morning with the City, which will be held at the Southern Minnesota Educational Campus in room 112 from 10:00 a.m. – 11:00 a.m. The featured topic will be the preliminary budget for 2019 presented by Finance Director Paul Hoye.

A motion was made by Council Member Zarling, seconded by Council Member Hasek and carried to adjourn the meeting at 5:37 p.m.


Deborah J. Foster
Mayor

ATTEST:

Patricia J. Monsen, City Clerk

MEETING DATE: November 26, 2018

SUBJECT: Ernie Nuss – Community Center

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input checked="" type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Ernie Nuss of 1800 S. Prairie Avenue would like to present a letter from Fairmont businesses regarding the proposed Community Center and competition with existing businesses in Fairmont.

MOTION:

VOTE REQUIRED:


ATTACHMENTS:

1.

Council Action: _____ Date: _____

MEETING DATE: November 26, 2018

SUBJECT: Proclaim November 12, 2018 as “Andy Lucas” Day and recipient of the Golden Deeds Award by the Fairmont Exchange Club.

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON:

TYPE OF ACTION:

	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 st Reading (Introduction only)		Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
	Ordinance 2 nd Reading (Roll call)		Hold Public Hearing (Motion to close)		

RECOMMENED ACTION BY:

	City Staff		Board		Commission		Committee
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	Issuance		Approval		Authorization		No recommendation
	Denial		Rejection	<input checked="" type="checkbox"/>	No action needed		

STATEMENT: Mayor Deborah J. Foster will proclaim November 12, 2018 as “Andy Lucas” Day in the City of Fairmont.

MOTION: N/A

VOTE REQUIRED:

ATTACHMENTS:

1. Proclamation
- 2.
- 3.

Council Action: _____ Date: _____



PROCLAMATION

WHEREAS, Fairmont Exchange Club, a community service organization, annually honors an individual who has given unselfishly in community service and displays the true spirit of volunteerism, and;

WHEREAS, the Exchange Club in honoring one individual actually is honoring all volunteers, and;

WHEREAS, the Exchange Club wants to honor the work and dedication of volunteers and the vital resource volunteerism is to our community, and the recipient so honored in this proclamation has been and is an ideal role model for volunteers, and;

WHEREAS, we have designated the 12th day of November 2018, to honor Andy Lucas who has given so much love and happiness to so many people and is a symbol of patience, cheerfulness, generosity, humility, and Christian love, and;

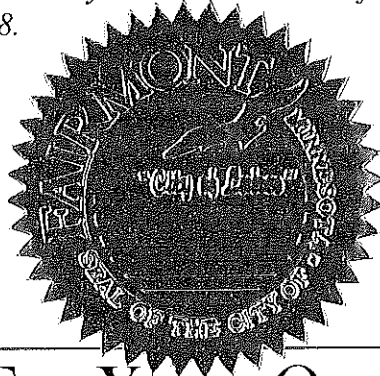
WHEREAS, we, the Exchange Club of Fairmont and the Martin County community, in honoring Andy Lucas on November 12, 2018, are letting the present and future generations know that the world's future depends on the commitment of each individual to help and support one another.

NOW, THEREFORE, I, Deborah J. Foster, Mayor of the City of Fairmont, do hereby proclaim the day of November 12, 2018, as

ANDY LUCAS

day in the City of Fairmont, County of Martin, and I call on all citizens of the City of Fairmont to honor all volunteers.


Given under my hand and the seal of the City of Fairmont, Minnesota this 26th day of November, 2018.



Deborah J. Foster
Deborah J. Foster, Mayor

MEETING DATE: November 26, 2018

SUBJECT: Public Hearing – ADA Transition Plan

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, P.E., City Engineer/Public Works Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Council will take public input on the proposed Fairmont Americans with Disabilities Act (ADA) Transition Plan.

MOTION #1: To close Public Hearing

VOTE REQUIRED MOTION #1: Simple majority

MOTION #2: To approve the Americans with Disabilities Act Transition Plan

VOTE REQUIRED MOTION #2: Roll Call - Simple majority

ATTACHMENTS:

1. Hearing Notice
2. ADA Transition Plan

Council Action: _____ Date: _____

OFFICIAL PUBLICATION

NOTICE OF HEARING

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that the City Council of the City of Fairmont will hold a public hearing to consider the adoption of the Americans with Disabilities Act (ADA) Transition Plan for the City of Fairmont.

A complete copy of the proposed Americans with Disabilities Act (ADA) Transition Plan may be viewed on the City of Fairmont's website or at the City Clerk's Office.

You are further notified said hearing will be held in the **City Council Chambers of City Hall**, 100 Downtown Plaza, Fairmont, Minnesota on Monday, November 26, 2018 at 5:30 p.m.

BY ORDER OF THE CITY OF FAIRMONT

/s/ Patricia J. Monsen

Patricia J. Monsen, City Clerk



ADA TRANSITION PLAN

FOR PUBLIC RIGHTS OF WAY



Engineering Department
CITY OF FAIRMONT | 100 DOWNTOWN PLAZA, FAIRMONT, MN

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Introduction

Transition Plan Need and Purpose

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas:

1. Employment
2. State and local government services
3. Public accommodations
4. Telecommunications
5. Miscellaneous Provisions

Title II of ADA pertains to the programs, activities and services public entities provide. As a provider of public transportation services and programs, City of Fairmont must comply with this section of the Act as it specifically applies to public service agencies. Title II of ADA provides that, “...no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity.” (42 USC. Sec. 12132; 28 CFR. Sec. 35.130)

As required by Title II of ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150, the City of Fairmont has conducted a self-evaluation of its facilities within public rights of way and has developed this Transition Plan detailing how the organization will ensure that all of those facilities are accessible to all individuals.

ADA and its Relationship to Other Laws

Title II of ADA is companion legislation to two previous federal statutes and regulations: the Architectural Barriers Acts of 1968 and Section 504 of the Rehabilitation Act of 1973.

The Architectural Barriers Act of 1968 is a Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

Section 504 of the Rehabilitation Act of 1973 is a Federal law that protects qualified individuals from discrimination based on their disability. The nondiscrimination requirements of the law apply to employers and organizations that receive financial assistance from any Federal department or agency. Title II of ADA extended this coverage to all state and local government entities, regardless of whether they receive federal funding or not.

Agency Requirements

Under Title II, City of Fairmont must meet these general requirements:

- Must operate their programs so that, when viewed in their entirety, the programs are accessible to and useable by individuals with disabilities (28 C.F.R. Sec. 35.150).
- May not refuse to allow a person with a disability to participate in a service, program or activity simply because the person has a disability (28 C.F.R. Sec. 35.130 (a)).
- Must make reasonable modifications in policies, practices and procedures that deny equal access to individuals with disabilities unless a fundamental alteration in the program would result (28 C.F.R. Sec. 35.130(b) (7)).
- May not provide services or benefits to individuals with disabilities through programs that are separate or different unless the separate or different measures are necessary to ensure that benefits and services are equally effective (28 C.F.R. Sec. 35.130(b)(iv) & (d)).
- Must take appropriate steps to ensure that communications with applicants, participants and members of the public with disabilities are as effective as communications with others (29 C.F.R. Sec. 35.160(a)).
- Must designate at least one responsible employee to coordinate ADA compliance [28 CFR Sec. 35.107(a)]. This person is often referred to as the "ADA Coordinator." The public entity must provide the ADA coordinator's name, office address, and telephone number to all interested individuals [28 CFR Sec. 35.107(a)].
- Must provide notice of ADA requirements. All public entities, regardless of size, must provide information about the rights and protections of Title II to applicants, participants, beneficiaries, employees, and other interested persons [28 CFR Sec. 35,106]. The notice must include the identification of the employee serving as the ADA coordinator and must provide this information on an ongoing basis [28 CFR Sec. 104.8(a)].
- Must establish a grievance procedure. Public entities must adopt and publish grievance procedures providing for prompt and equitable resolution of complaints [28 CFR Sec. 35.107(b)]. This requirement provides for a timely resolution of all problems or conflicts related to ADA compliance before they escalate to litigation and/or the federal complaint process.

This document has been created to specifically cover accessibility within the public rights of way and does not include information on City of Fairmont programs, practices, or building facilities not related to public rights of way.

Self-Evaluation

Overview

The City of Fairmont is required, under Title II of the Americans with Disabilities Act (ADA) and 28CFR35.105, to perform a self-evaluation of its current transportation infrastructure policies, practices, and programs. This self-evaluation will identify what policies and practices impact accessibility and examine how the City of Fairmont implements these policies. The goal of the self-evaluation is to verify that, in implementing the City's policies and practices, the department is providing accessibility and not adversely affecting the full participation of individuals with disabilities.

The self-evaluation also examines the condition of the City's Pedestrian Circulation Route/Pedestrian Access Route) (PCR/PAR) and identifies potential need for PCR/PAR infrastructure improvements. This will include the sidewalks, curb ramps, bicycle/pedestrian trails, traffic control signals and transit facilities that are located within the City rights of way. Any barriers to accessibility identified in the self-evaluation and the remedy to the identified barrier are set out in this transition plan.

Summary

In the summer of 2017 the City conducted an inventory of pedestrian facilities within its public right of way consisting of the evaluation of the following facilities:

- 52 miles of sidewalks
- 1,189 curb ramps
- 5 miles of trails
- 12 Traffic control signals

A detailed evaluation on how these facilities relate to ADA standards is found in Appendix A and will be updated periodically.

Policies and Practices

Previous Practices

Since the adoption of the ADA, the City of Fairmont has striven to provide accessible pedestrian features as part of the City's capital improvement projects. As additional information was made available as to the methods of providing accessible pedestrian features, the City updated their procedures to accommodate these methods. The City of Fairmont continues to improve accessibility through its street improvement program. During each project the city has installed new pedestrian facilities that meet ADA guidelines. Example of such projects in the following:

Margaret Street Reconstruction 2017: This project included the construction of a new ADA accessible pedestrian trail and pedestrian ramps connecting to existing sidewalks and trails.

10th and 11th Street Reconstruction 2017: This project included all new ADA accessible sidewalk and pedestrian ramps.

Whitetail Ridge Construction 2016: The City constructed a new residential development and included new ADA accessible sidewalks, trails, and pedestrian ramps

Albion Avenue Reconstruction 2014: This project included new ADA accessible pedestrian ramps, and APS push bottom stations at the intersection of Albion Avenue and Lair Road.

Policy

Fairmont's goal is to continue to provide accessible pedestrian design features as part of the City capital improvement projects. The City has established ADA design standards and procedures as listed in Appendix F. These standards and procedures will be kept up to date with nationwide and local best management practices.

The City will consider and respond to all accessibility improvement requests. All accessibility improvements that have been deemed reasonable will be scheduled consistent with transportation priorities. The City will coordinate with external agencies to ensure that all new or altered pedestrian facilities within the City jurisdiction are ADA compliant to the maximum extent feasible.

Maintenance of pedestrian facilities within the public right of way will continue to follow the policies set forth by the City. The City will evaluate and upgrade pedestrian facilities as necessary on any project that requires more repair than just patching.

Requests for accessibility improvements can be submitted to the Public Right-of-Way ADA Implementation Coordinator. Contact information for the Public Right-of-Way ADA Implementation Coordinator is located in Appendix E.

Improvement Schedule

Priority Areas

The City of Fairmont has identified specific locations as priority areas for planned accessibility improvement projects. These areas have been selected due to their proximity to specific land uses such as schools, government offices and medical facilities, as well as from the receipt of public comments. The priority areas as identified in the 2017 self-evaluation are as follows:

- Near Schools
- Near Public Buildings
- Downtown Area
- Areas where public input is received

Additional priority will be given to any location where an improvement project or alteration was constructed after January 26, 1991, and accessibility features were omitted.

External Agency Coordination

Many other agencies are responsible for pedestrian facilities within the jurisdiction of City of Fairmont. The City will coordinate with those agencies to track and assist in the facilitation of the elimination of accessibility barriers along their routes.

Schedule

The City of Fairmont has set the following schedule goals for improving the accessibility of its pedestrian facilities within the City jurisdiction:

(Adjust for specific agency goals here, below is one example)

- After 5 years, 100% of accessibility features that were constructed after January 26, 1991, would be ADA compliant.
- After 10 years, 80% of accessibility features within the priority areas identified by City/County staff would be ADA compliant.
- After 20 years, 80% of accessibility features within the jurisdiction of City/County would be ADA compliant.

ADA Coordinator

In accordance with 28 CFR 35.107(a), the City of Fairmont has identified an ADA Title II Coordinator to oversee the City policies and procedures. Contact information for this individual is located in Appendix E.

Implementation Schedule

Methodology

City of Fairmont will utilize two methods for upgrading pedestrian facilities to the current ADA standards. The first and most comprehensive of the two methods are the scheduled street and utility improvement projects. All pedestrian facilities impacted by these projects will be upgraded to current ADA accessibility standards. The second method is the stand alone sidewalk and ADA accessibility improvement project. These projects will be incorporated into the Capital Improvement Program (CIP) on a case by case basis as determined by City of Fairmont staff.

Public Outreach

City of Fairmont recognizes that public participation is an important component in the development of this document. Input from the community has been gathered and used to help define priority areas for improvements within the jurisdiction of the City of Fairmont.

Public outreach for the creation of this document consisted of the following activities:

The City will provide an opportunity for interested persons, including individuals with disabilities or organizations representing such individuals, to comment on the self-evaluation and Transition Plan process. A draft copy of the Transition Plan will be available to the public online at the City's webpage, www.fairmont.org "ADA Transition Plan." A draft copy of the transition plan was sent to known organizations that serve people with disabilities in the City of Fairmont.

Fairmont Organizations

REM Heartland
STEP, Inc.
SMILES
Community Options and Resources (COR)

A draft copy of the plan was presented to the Fairmont Human Rights Commission and shared with others like the State Council on Disability and Martin County. The Transition Plan, a list of interested persons consulted, and a description of any modifications made to any policies, practices and programs must be maintained on file and available to the public for at least three years following the completion of the self-evaluation.

This document was also available for public comment. A summary of comments received and detailed information regarding the public outreach activities are located in Appendix C.

Grievance Procedure

Under the Americans with Disabilities Act, each agency is required to publish its responsibilities in regards to the ADA. A draft of this public notice is provided in Appendix D. If users of the City of Fairmont facilities and services believe the City has not provided reasonable accommodation, they have the right to file a grievance.

In accordance with 28 CFR 35.107(b), the City has developed a grievance procedure for the purpose of the prompt and equitable resolution of citizens' complaints, concerns, comments, and other grievances. This grievance procedure is outlined in Appendix D.

Monitor the Progress

This document will continue to be updated as conditions within the City evolve. The appendices in this document will be updated periodically, while the main body of the document will be updated in (short term period 3-5 years) with a future update schedule to be developed at that time. With each main body update, a public comment period will be established to continue the public outreach.

Appendices

- A. Self-Evaluation Results
- B. Schedule/Budget Information
- C. Public Outreach
- D. Grievance Procedure
- E. Contact Information
- F. Agency ADA Design Standards and Procedures
- G. Glossary of Terms

Appendix A - Self-Evaluation Results

This initial self-evaluation of pedestrian facilities yielded the following results:

SIDEWALKS		52 Miles	
	Slope 2% or Less	60%	
	Slope Greater 2%	25%	
	Slope Unknown	15%	
TRAILS		5 Miles	
	Slope 2% or Less	80%	
	Slope Greater 2%	10%	
	Slope Unknown	10%	
CURB RAMPS		1089	
	Trail Ramp	40	
	Sidewalk Curb Ramp	1049	
	Curb Ramp Nonexistent	254	24%
	Curb Ramp W/ Truncated Domes	471	45%
	Curb Ramp W/O Truncated Domes	324	31%
	Curb Ramps in Compliance	185	18%
INTERSECTION W/ SIGNALS		12	
	Traffic Signals (City legs)	33	
	Intersection W/ Curb Ramps	11	92%
	Intersection W/O Curb Ramps	1	8%
	Intersections In Compliance	7	58%
	Signalized Intersection W/ APS	7	58%

Appendix B – Schedule/Budget Information

Cost Information

Unit Prices

Construction costs for upgrading facilities can vary depending on each individual improvement and conditions of each site. Costs can also vary on the type and size of project the improvements are associated with. Listed below are representative 2018 costs for some typical accessibility improvements based on if the improvements are included as part of a retrofit type project, or as part of a larger comprehensive capital improvement project.

Intersection corner ADA improvement retrofit: +/- \$5000 per corner

Intersection corner ADA improvement as part of adjacent capital project: +/- \$1,800 per corner

Traffic control signal APS upgrade retrofit: +/- \$ 18,000

Traffic control signal APS upgrade as part of full traffic control signal installation: +/- \$12,000

Sidewalk / Trail ADA improvement retrofit: +/- \$6.00 per SF

Sidewalk / Trail ADA improvement as part of adjacent capital project: +/- \$4.25 per SF

Priority Areas

Based on the results of the self-evaluation, the estimate costs associated with eliminating accessibility barriers within the targeted priority areas is as follows:

- Near Schools \$390,000
- Near Public Buildings \$655,000
- Downtown Area \$435,000
- Public Input Unknown

Entire Jurisdiction

Based on the results of the self-evaluation, the estimate costs associated with providing ADA accessibility within the entire jurisdiction is \$6.6 million. This amount signifies a significant investment that the City of Fairmont is committed to making in the upcoming years. A systematic approach to providing accessibility will be taken in order to absorb the cost into the City of Fairmont budget for improvements to the public right of way.

Appendix C – Public Outreach

A draft of the proposed transition plan was sent to the following organizations serving people with disabilities:

- REM Heartland
- STEP, Inc.
- SMILES
- COR: Community Options and Resources

A draft copy of the plan was presented to the Fairmont Human Rights Commission and shared with others like the State Council on Disability and Martin County.

A draft copy of the plan has been made available on the City website for interested parties to review.

A draft copy of the plan was shared with the City Council on May 15th, 2018

The plan will be available at Fairmont City Hall for public use.

Appendix D – Grievance Procedure

As part of the ADA requirements the City/County has posted the following notice outlining its ADA requirements:

Public Notice

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990, the City of Fairmont will not discriminate against qualified individuals with disabilities on the basis of disability in City services, programs, or activities.

Employment: The City does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the Americans with Disabilities Act (ADA).

Effective Communication: The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The City will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services, and activities. For example, individuals with service animals are welcomed in City offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City program, service, or activity, should contact the office of ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

The City will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

**City of Fairmont
Grievance Procedure under
the Americans with Disabilities Act**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the **City of Fairmont**. The **City's** Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Troy Nemmers
Public Works Director/City Engineer and ADA Coordinator
100 Downtown Plaza
Fairmont, MN 56031
507-238-3942
tnemmers@fairmont.org

Within 15 calendar days after receipt of the complaint, Troy Nemmers or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Troy Nemmers or his designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Fairmont and offer options for substantive resolution of the complaint.

If the response by Troy Nemmers or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the City Administrator or his designee.

Within 15 calendar days after receipt of the appeal, the City Administrator or his designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the City Administrator or his designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Troy Nemmers or his designee, appeals to the City Administrator or his designee, and responses from these two offices will be retained by the City of Fairmont for at least three years.

City of Fairmont Grievance Procedure

Those wishing to file a formal written grievance with C may do so by one of the following methods:

Internet

Visit the City of Fairmont website www.fairmont.org and click the "ADA" link under Public Works to download an ADA Grievance Form. This form can be submitted to the ADA Coordinator via email as listed in the contact information. A copy of The ADA Grievance Form is included in this Appendix.

Telephone

Contact the pertinent City staff person listed in the contact information section of Appendix E to submit an oral grievance. The staff person will utilize the Internet method above to submit the grievance on behalf of the person filing the grievance.

Paper Submittal

Contact the pertinent City staff person listed in the contact information section of Appendix E to request a paper copy of the city's grievance form, complete the form, and submit it to the ADA Coordinator. A staff person will utilize the Internet method above to submit the grievance on behalf of the person filing the grievance.

The ADA Grievance Form will ask for the following information:

The **name, address, telephone number, and email address** for the person filing the grievance

The **name, address, telephone number, and email address** for the person alleging an ADA violation (if different than the person filing the grievance)

A **description and location of the alleged violation and the nature of a remedy sought**, if known by the complainant.

If the complainant has filed the same complaint or grievance with the United States Department of Justice (DOJ), another federal or state civil rights agency, a court, or others, the **name of the agency or court where the complainant filed it and the filing date**.

The City will acknowledge receipt of the grievance to the complainant within 10 working days of its submittal. City will also provide to the complainant within 10 working days of its submittal; 1) a response or resolution to the grievance or; 2) information on when the complainant can expect a response or resolution to the grievance.

If the grievance filed does not concern a City of Fairmont facility, the City will work with the complainant to contact the agency that has jurisdiction.

3. Within 60 calendar days of receipt, a City of Fairmont staff person will conduct an investigation necessary to determine the validity of the alleged violation. As a part of the investigation, the staff person would conduct an engineering study to help determine the City's response. The staff person will take advantage of department resources and use engineering judgment, data collected, and any information submitted by the resident to develop a conclusion. A staff person will be available to meet with the complainant to discuss the matter as a part of the investigation and resolution of the matter. The City will document each resolution of a filed grievance and retain such documentation in the department's ADA Grievance File for a period of seven years.

The City will consider all specific grievances within its particular context or setting. Furthermore, the City will consider many varying circumstances including: 1) the nature of the access to services, programs, or facilities at issue; 2) the specific nature of the disability; 3) the essential eligibility requirements for participation; 4) the health and safety of others; and 5) the degree to which an accommodation would constitute a fundamental alteration to the program, service, or facility, or cause an undue hardship to the City of Fairmont.

Accordingly, the resolution by the City of Fairmont of any one grievance does not constitute a precedent upon which the county is bound or upon which other complaining parties may rely.

File Maintenance

The City of Fairmont shall maintain ADA grievance files for a period of seven years.

Complaints of Title II violations may also be filed with the DOJ within 180 days of the date of discrimination. In certain situations, cases may be referred to a mediation program sponsored by the Department of Justice (DOJ). The DOJ may bring a lawsuit where it has investigated a matter and has been unable to resolve violations.

For more information, contact:

U.S. Department of Justice
Civil Rights Division
950 Pennsylvania Avenue, N.W.
Disability Rights Section - NYAV
Washington, D.C. 20530
www.ada.gov
(800) 514-0301 (voice – toll free)
(800) 514-0383 (TTY)

Title II may also be enforced through private lawsuits in Federal court. It is not necessary to file a complaint with the DOJ or any other Federal agency, or to receive a "right-to-sue" letter, before going to court.

**Title II of the Americans with Disabilities
Act Section 504 of the Rehabilitation Act of
1973 Discrimination Complaint Form**

Instructions: Please fill out this form completely, in black ink or type.

Sign and return to the ADA Coordinator:

Mail: Troy Nemmers Public Works Director/City Engineer
100 Downtown Plaza
Fairmont, MN 56031

Email: tnemmers@fairmont.org

Complainant: _____

Address: _____

City, State and Zip Code: _____

Telephone: _____

Home: _____

Business: _____

Person Discriminated Against (if other than the complainant): _____

Address: _____

City, State, and Zip Code: _____

Telephone: Home: _____ Business: _____

Government, or organization, or institution which you believe has discriminated:

Name: _____

Address: _____

County: _____

City, State and Zip Code: _____

Telephone Number: _____

When did the discrimination occur? _____ Date: _____

Describe the acts of discrimination providing the name(s) where possible of the individuals who discriminated (use space on page 3 if necessary):

Have efforts been made to resolve this complaint through the internal grievance procedure of the government, organization, or institution?

Yes _____ No _____

If yes: what is the status of the grievance?

Has the complaint been filed with another bureau of the Department of Justice or any other Federal, State, or local civil rights agency or court?

Yes _____ No _____

If yes:

Agency or Court: _____

Contact Person: _____

Address: _____

City, State, and Zip Code: _____

Telephone Number: _____

Date Filed: _____

Do you intend to file with another agency or court? Yes _____ No _____

Agency or Court _____

Address: _____

City, State and Zip Code: _____

Telephone Number: _____

Additional space for answers:

Signature: _____

Date: _____

Appendix E – Contact Information

ADA Title II Coordinator

Name: Troy Nemmers, P.E. Public Works Director/City Engineer
Address: 100 Downtown Plaza
Fairmont, MN 56031

Phone: 507-238-3942
Fax: 507-238-9469
E-mail: tnemmers@fairmont.org

Public Right of Ways ADA Implementation Coordinator

Name: Troy Nemmers, P.E. Public Works Director/City Engineer
Address: 100 Downtown Plaza
Fairmont, MN 56031

Phone: 507-238-3942
Fax: 507-238-9469
E-mail: tnemmers@fairmont.org

Appendix F – Agency ADA Design Standards and Procedures

Design Procedures

Intersection Corners

Curb ramps or blended transitions will attempt to be constructed or upgraded to achieve compliance within all capital improvement projects. There may be limitations which make it technically infeasible for an intersection corner to achieve full accessibility within the scope of any project. Those limitations will be noted and those intersection corners will remain on the transition plan. As future projects or opportunities arise, those intersection corners shall continue to be incorporated into future work. Regardless on if full compliance can be achieved or not, each intersection corner shall be made as compliant as possible in accordance with the judgment of City staff.

Sidewalks / Trails

Sidewalks and trails will attempt to be constructed or upgraded to achieve compliance within all capital improvement projects. There may be limitations which make it technically infeasible for segments of sidewalks or trails to achieve full accessibility within the scope of any project. Those limitations will be noted and those segments will remain on the transition plan. As future projects or opportunities arise, those segments shall continue to be incorporated into future work. Regardless on if full compliance can be achieved or not, every sidewalk or trail shall be made as compliant as possible in accordance with the judgment of City staff.

Traffic Control Signals

Traffic control signals will attempt to be constructed or upgraded to achieve compliance within all capital improvement projects. There may be limitations which make it technically infeasible for individual traffic control signal locations to achieve full accessibility within the scope of any project. Those limitations will be noted and those locations will remain on the transition plan. As future projects or opportunities arise, those locations shall continue to be incorporated into future work. Regardless on if full compliance can be achieved or not, each traffic signal control location shall be made as compliant as possible in accordance with the judgment of City staff.

Other Transit Facilities

Additional transit facilities are present within the limits of the City of Fairmont. Those facilities fall under the jurisdiction of Prairie Lakes Transit. The City of Fairmont will work with Prairie Lakes Transit to ensure that those facilities meet all appropriate accessibility standards.

Other policies, practices and programs

Policies, practices and programs not identified in this document will follow the applicable ADA standards.

Design Standards

The City of Fairmont has PROWAG, as adopted by the Minnesota Department of Transportation (MnDOT), as its design standard. A copy of this document is included in the following pages of this appendix.

Appendix G – Glossary of Terms

ABA: See Architectural Barriers Act.

ADA: See Americans with Disabilities Act.

ADA Transition Plan: Mn/DOT's transportation system plan that identifies accessibility needs, the process to fully integrate accessibility improvements into the Statewide Transportation Improvement Program (STIP), and ensures all transportation facilities, services, programs, and activities are accessible to all individuals.

ADAAG: See Americans with Disabilities Act Accessibility Guidelines.

Accessible: A facility that provides access to people with disabilities using the design requirements of the ADA.

Accessible Pedestrian Signal (APS): A device that communicates information about the WALK phase in audible and vibrotactile formats.

Alteration: A change to a facility in the public right-of-way that affects or could affect access, circulation, or use. An alteration must not decrease or have the effect of decreasing the accessibility of a facility or an accessible connection to an adjacent building or site.

Americans with Disabilities Act (ADA): The Americans with Disabilities Act; Civil rights legislation passed in 1990 and effective July 1992. The ADA sets design guidelines for accessibility to public facilities, including sidewalks and trails, by individuals with disabilities.

Americans with Disabilities Act Accessibility Guidelines (ADAAG): contains scoping and technical requirements for accessibility to buildings and public facilities by individuals with disabilities under the Americans with Disabilities Act (ADA) of 1990.

APS: See Accessible Pedestrian Signal.

Architectural Barriers Act (ABA): Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

Capital Improvement Program (CIP): The CIP for the Transportation Department includes an annual capital budget and a five-year plan for funding the new construction and reconstruction projects on the county's transportation system.

Detectable Warning: A surface feature of truncated domes, built in or applied to the walking surface to indicate an upcoming change from pedestrian to vehicular way.

DOJ: See United States Department of Justice

Federal Highway Administration (FHWA): A branch of the US Department of Transportation that administers the federal-aid Highway Program, providing financial assistance to states to construct and improve highways, urban and rural roads, and bridges.

FHWA: See Federal Highway Administration

Pedestrian Access Route (PAR): A continuous and unobstructed walkway within a pedestrian circulation path that provides accessibility.

Pedestrian Circulation Route (PCR): A prepared exterior or interior way of passage provided for pedestrian travel.

PROWAG: An acronym for the *Guidelines for Accessible Public Rights-of-Way* issued in 2005 by the U. S. Access Board. This guidance addresses roadway design practices, slope, and terrain related to pedestrian access to walkways and streets, including crosswalks, curb ramps, street furnishings, pedestrian signals, parking, and other components of public rights-of-way.

Right of Way: A general term denoting land, property, or interest therein, usually in a strip, acquired for the network of streets, sidewalks, and trails creating public pedestrian access within a public entity's jurisdictional limits.

Section 504: The section of the Rehabilitation Act that prohibits discrimination by any program or activity conducted by the federal government.

Uniform Accessibility Standards (UFAS): Accessibility standards that all federal agencies are required to meet; includes scoping and technical specifications.

United States Access Board: An independent federal agency that develops and maintains design criteria for buildings and other improvements, transit vehicles, telecommunications equipment, and electronic and information technology. It also enforces accessibility standards that cover federally funded facilities.

United States Department of Justice (DOJ): The United States Department of Justice (often referred to as the Justice Department or DOJ), is the United States federal executive department responsible for the enforcement of the law and administration of justice.

MEETING DATE: November 26, 2018

SUBJECT: Application for Premises Gambling Permit

REVIEWED BY: Mike Humpal, CEcD, City Administrator

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
-------------------------------------	----------	--	-------	--	-------	--	---------	--	------------	--	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff		Board		Commission		Committee
-------------------------------------	------------	--	-------	--	------------	--	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Fairmont Youth Hockey Association will be applying to the State of Minnesota Gambling Enforcement Division for a Premises Permit to conduct charitable gambling at Shenanigans Cheer & Chow located at 115 East Third Street in the City of Fairmont. The State requires City Council approval by resolution.

MOTION: To approve Resolution No. 2018-35

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Application
2. Resolution No. 2018-35

Council Action: _____ Date: _____

LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

- 1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
- 2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "State of Minnesota."

Mail the application and required attachments to:
 Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Fairmont Youth Hockey Assoc. License Number: 01209
 Chief Executive Officer (CEO) Chad Lutterman Daytime Phone: _____
 Gambling Manager: Lisa Kull Daytime Phone: 507-993-7362

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Shenanigan's Cheer + Chow

List any previous names for this location:

Street address where premises is located: 115 E Third Street
(Do not use a P.O. box number or mailing address.)

City: Fairmont **OR** Township: _____ County: Martin Zip Code: 56031

Does your organization own the building where the gambling will be conducted?

Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? Yes No Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Bank Midwest Bank Account Number: 071191
 Bank Street Address: 301 S. State Street City: Fairmont State: MN Zip Code: 56031

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number): 910 E 4th Street City: Fairmont State: MN Zip Code: 56031
 _____ City: _____ State: MN _____
 _____ City: _____ State: MN _____

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL
for a gambling premises
located within city limits

COUNTY APPROVAL
for a gambling premises
located in a township

City Name: _____

County Name: _____

Date Approved by City Council: _____

Date Approved by County Board: _____

Resolution Number: _____
 (If none, attach meeting minutes.)

Resolution Number: _____
 (If none, attach meeting minutes.)

Signature of City Personnel: _____

Signature of County Personnel: _____

Title: _____ Date Signed: _____

Title: _____ Date Signed: _____

**Local unit of government
 must sign.**

TOWNSHIP NAME: _____

Complete below only if required by the county.
 On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
10. I understand the fee is non-refundable regardless of license approval/denial.



11-5-18

Signature of Chief Executive Officer (designee may not sign)

Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

RESOLUTION NO. 2018-35

STATE OF MINNESOTA)
COUNTY OF MARTIN) SS
CITY OF FAIRMONT)

WHEREAS, the Fairmont Youth Hockey Association has presented the City with a Premises Permit Application for a charitable gambling permit at Shenanigans Cheer & Chow in the City of Fairmont, Martin County, Minnesota, and;

WHEREAS, the Premises Permit Application appears to be acceptable in all respects.

NOW THEREFORE, BE IT RESOLVED, that the City of Fairmont approves the Premises Permit Application for a charitable gambling permit for the Fairmont Youth Hockey Association to conduct lawful gambling at Shenanigans Cheer & Chow in the City of Fairmont, Martin County, Minnesota.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED this 26th day of November 2018.


Deborah J. Foster
Mayor

ATTEST:

Patricia J. Monsen
City Clerk

MEETING DATE: November 26, 2018

SUBJECT: Petition for Vacation of a Portion of Geraldine Street

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, City Engineer/Public Works Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input checked="" type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: At the City Council meeting held October 22, 2018, a public hearing was scheduled for November 26, 2018 to consider the petitioned vacation of City owned property located between 1001 and 923 Martin Street. The legal description for this piece of property was not received until November 13th. Two-weeks published notice is required prior to a public hearing for a vacation of property. Because there was not adequate time for publication, the public hearing on this matter needs to be rescheduled to December 10, 2018.

MOTION: To reset a public hearing for the vacation of City owned property located between 1001 and 923 Martin Street for December 10, 2018 at 5:30 p.m. and direct the City Clerk to mail and publish notice of the hearing.

VOTE REQUIRED: Simple majority

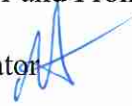
ATTACHMENTS:

1.

Council Action: _____ Date: _____

MEETING DATE: November 26, 2018

SUBJECT: Introduction of New Fairmont Police Officer and Promotion Announcement

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Chief Hunter will introduce new Patrol Officer Chelsea Yeager. Officer Yeager will be given her Oath of Office. Chief Hunter will also announce the promotion of Captain Eric Tonder.

MOTION: N/A

VOTE REQUIRED: N/A


ATTACHMENTS:

- 1.
- 2.
- 3.

Council Action: _____ Date: _____

MEETING DATE: November 26, 2018

SUBJECT: City Administrator Vacation Sell Back

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: City Personnel Policy #39 allows the City Administrator to authorize the sell back of unused vacation for all employees except himself. The Council must approve for the City Administrator. The City Administrator is asking the Council to approve the sell back of 40 hours of unused vacation.

MOTION: To (approve or deny) the sell back of 40 hours of vacation by the City Administrator.

VOTE REQUIRED: Simple majority


ATTACHMENTS:

1. _____
2. _____
3. _____

Council Action: _____ Date: _____

MEETING DATE: November 26, 2018

SUBJECT: Liability Insurance

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: None

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Council is annually required to determine whether or not they wish to waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. The City has historically opted to NOT waive these limits.

MOTION: To confirm that the City of Fairmont does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Liability Coverage Waiver Form
- 2.

Council Action: _____ Date: _____



CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Fairmont

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

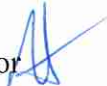
Date of member's governing body meeting: November 26, 2018

Signature: _____ Position: _____

CITY OF FAIRMONT-----AGENDA CONTROL SHEET-----AGENDA ITEM NO. 15.4

MEETING DATE: November 26, 2018

SUBJECT: Award Contract for Fairmont Municipal Airport MN S.P. A4601-54
Airfield Pavement Rehabilitation

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/ City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/ City Engineer

COUNCIL LIAISON: Councilor Cyphers

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input checked="" type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Bids for the Fairmont Municipal Airport MN S.P. A4601-54, Airfield Pavement Rehabilitation Project were opened at 11:00 a.m. on Thursday, October 11, 2018. Fahrner Asphalt Sealers, LLC of Eau Claire, Wisconsin, was the low bidder. KLJ recommends that the City approve the base bid from Fahrner Asphalt Sealers in the amount of \$224,535.00, contingent upon receiving a state grant for the project. The Airport Board is recommending approval.

MOTION: To adopt Resolution 2018-34.

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Resolution 2018-34
2. Letter of Recommendation from KLJ, dated November 9, 2018
3. _____

Council Action: _____ Date: _____

RESOLUTION NO. 2018-34

STATE OF MINNESOTA)
COUNTY OF MARTIN) SS
CITY OF FAIRMONT)

RESOLUTION ACCEPTING BID

**FAIRMONT MUNICIPAL AIRPORT
MN S.P. A4601-54
AIRFIELD PAVEMENT REHABILITATION**

WHEREAS, pursuant to an advertisement for bids for the improvement of the Fairmont Airport Airfield Pavement Rehabilitation. Bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>BIDDER</u>	BASE BID	BASE BID + ALTERNATE
Fahrner Asphalt Sealers, LLC Eau Claire, WI 54703	\$224,535.00	\$231,747.93
Roadway Services, Inc. Fargo, ND 58107	\$270,495.00	\$306,559.65

WHEREAS, it appears that Fahrner Asphalt Sealers, LLC, is the lowest responsible bidder; and,

WHEREAS, based on the pricing received, it is favorable to award the base bid.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. The Mayor and Clerk are hereby authorized and directed to enter into the attached contract with Fahrner Asphalt Sealers, LLC in the name of the City of Fairmont for the above referenced improvements according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk at a cost of \$224,535.00, contingent upon receiving a state grant for the project.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

ADOPTED by the City Council this 26th day of November 2018.

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

(SEAL)



4800 East 57th Street, Suite B
Sioux Falls, SD 57018-8627
605 271 4414
KLJENG.COM

November 9, 2018

Mr. Troy Nemmers, PE
City Engineer
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031

Re: Letter of Recommendation – Airfield Pavement Rehabilitation

Mr. Nemmers:

Bids were opened at 11:00 a.m. on Thursday, October 11, 2018. Two bids were received; Fahrner Asphalt Sealers, LLC and Roadway Services, Inc. and no bids were rejected. Below is a summary of bids received:

- Fahrner Asphalt Sealers – Fahrner was the apparent low bidder for the Base Bid and Alternate 1 at the time of bid opening with as read bid totals of \$224,535.00 & \$7,212.93 respectively. KLJ performed a Preliminary Bid Review and found Fahrner's bid proposal appeared acceptable.
- Roadway Services – Roadway was the apparent second low bidder for the Base Bid and Alternate 1 at the time of bid opening with as read bid totals of \$270,495.00 & \$36,064.65 respectively. KLJ performed a Preliminary Bid Review and found that Roadway's bid proposal contained two irregularities as follows: Qualifications of Bidder not submitted and Responsible Contractor Verification and Certification of Compliance not submitted.
 - Due to the Fahrner being the apparent low bidder for both the Base Bid and Alternate 1, no further documentation was requested from Roadway.
- The signed bid tab is attached to this letter for full results.

MnDOT has stated that the Pavement Marking of Runway 2-20 will be accomplished through the MnDOT Aeronautics Pavement Marking Program. Therefore, Alternate 1 should not be awarded.

Taking all information above into consideration, KLJ recommends award of the low bid for the Base Bid to Fahrner Asphalt Sealers. If the City of Fairmont agrees with this recommendation, please execute one of the following actions at an upcoming city council meeting:

- Approve award of Base Bid to Fahrner Asphalt Sealers in the amount of \$224,535.00, contingent upon receiving a state grant for the project.
- Wait until a state grant offer is made for the project, then approve award of Base Bid to Fahrner Asphalt Sealers in the amount of \$224,535.00.

Once the City Council has approved the award and the state grant agreement has been offered, we will prepare the Notice of Award (NOA) for execution. The actual contracts will not be presented to the City



Council until the NOA has been signed by the Contractor. The Contractor will then prepare their payment and performance bonds, insurance certificates, and other appropriate documents for KLJ review. If acceptable, KLJ will forward the contract package to the City of Fairmont for signatures.

Sincerely,

KLJ

A handwritten signature in black ink, appearing to read 'Jake Braunagel'. The signature is fluid and cursive, with a prominent loop at the end.

Jake Braunagel, PE
Project Manager

Enclosure(s): Bid Tabulation

Project #: 1805-01475

cc: Lee Steinkamp, FRM

BID TABULATION
 Fairmont Municipal Airport
 Rehabilitate Airfield Pavement
 MN S.P. A4601-54 KLJ #1805-01475

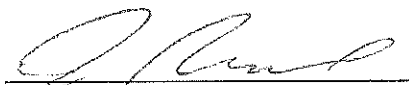


				Engineer's Opinion of Construction Cost		Fahrner Asphalt Sealers, LLC		Roadway Services, Inc.	
Item	Description	Qty.	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
Rehabilitate Airfield Pavement - Base Bid									
1	Mobilization	1	L.S.	\$ 14,000.00	\$ 14,000.00	\$ 25,000.00	\$ 25,000.00	\$ 48,000.00	\$ 48,000.00
2	Airside Traffic Control	1	L.S.	5,000.00	5,000.00	10,000.00	10,000.00	14,000.00	14,000.00
3	Crack Sealing - Rout and Seal	51,000	L.F.	1.25	63,750.00	1.18	60,180.00	1.50	76,500.00
4	Crack Sealing - Reseal	37,000	L.F.	1.00	37,000.00	1.55	57,350.00	1.50	55,500.00
5	Large Crack Repair (Hot Pour)	4,000	L.F.	5.00	20,000.00	4.67	18,680.00	7.28	29,120.00
6	Asphalt Surface Treatment	24,700	S.Y.	1.50	37,050.00	1.55	38,285.00	1.25	30,875.00
7	Runway Friction Testing	1	L.S.	10,000.00	10,000.00	12,000.00	12,000.00	12,000.00	12,000.00
8	Obliterate Pavement Marking	2,000	S.F.	1.50	3,000.00	1.52	3,040.00	2.25	4,500.00
TOTAL BID - BASE BID				\$	189,800.00	\$	224,535.00	\$	270,495.00

Rehabilitate Airfield Pavement - Alternate 1									
1	Runway and Taxiway Marking	14,143	S.F.	\$ 1.50	\$ 21,214.50	\$ 0.51	\$ 7,212.93	\$ 2.55	\$ 36,064.65
TOTAL BID - ALTERNATE				\$	21,214.50	\$	7,212.93	\$	36,064.65

SUMMARY OF BIDS

TOTAL BID - BASE BID	\$	189,800.00	\$	224,535.00	\$	270,495.00
TOTAL BID - ALTERNATE 1	\$	21,214.50	\$	7,212.93	\$	36,064.65
TOTAL BID - BASE BID + ALTERNATE 1	\$	211,014.50	\$	231,747.93	\$	306,559.65


 Project Manager's Signature


10/17/2018
 Date

True tabulations of bids received on: October 11, 2018
 Number of bids received: 2
 Bids rejected: 0

Corrections made due to mathematical errors in calculating costs.

MEETING DATE: November 26, 2018

SUBJECT: Approval of Preliminary and Final Plat—Southern Plains Addition

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Planning Commission held a public hearing on November 13, 2018 to consider the Preliminary and Final Plat of Southern Plains Addition, Block 1, Lot 1.

The Planning Commission finds the preliminary and final plat to be in conformance with the requirements of Chapter 24 Subdivisions and recommends approval.

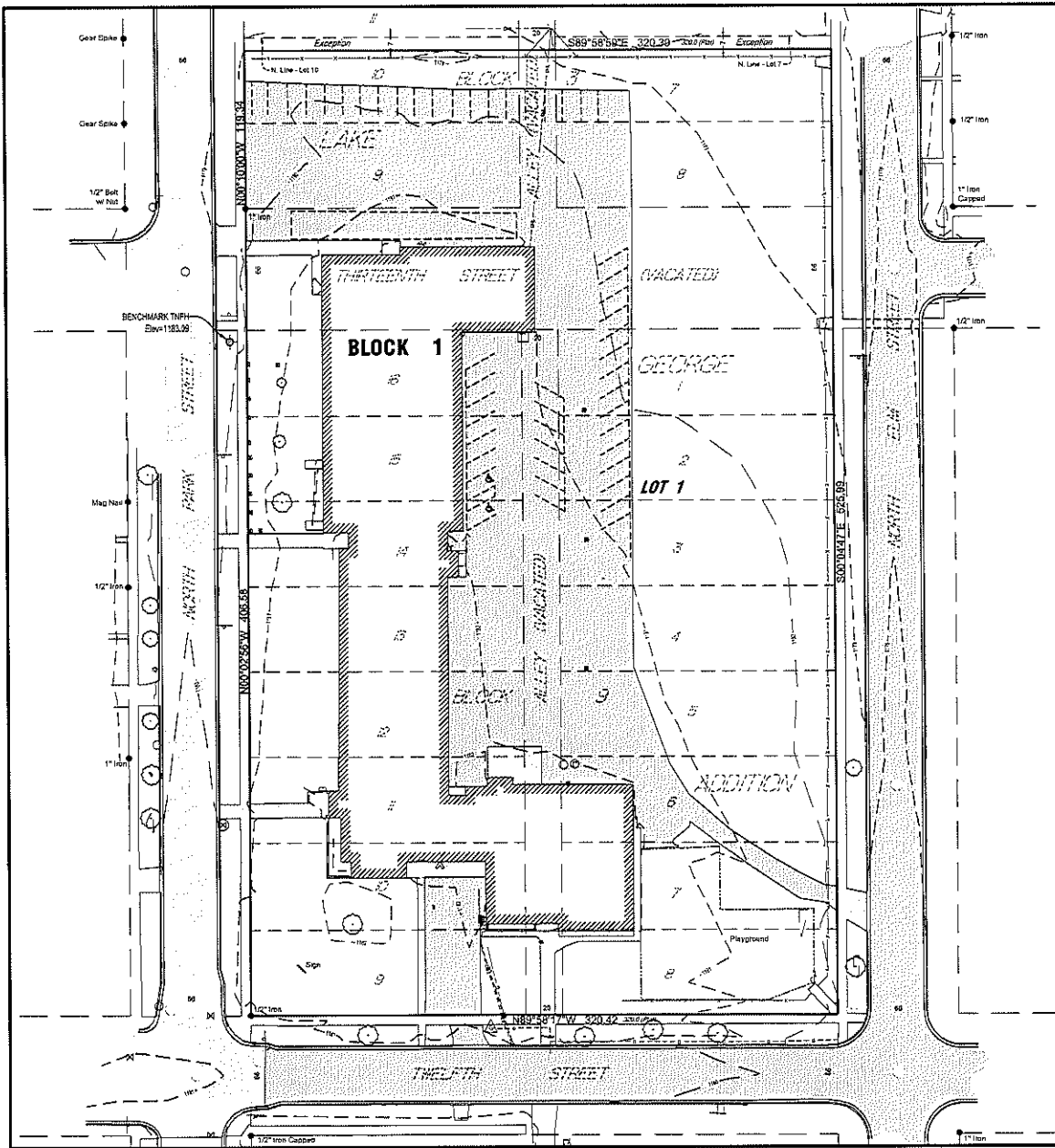
MOTION: To approve preliminary and final plat of Southern Plains Addition.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Preliminary and Final Plat
2. Planning Commission Minutes- November 13, 2018

Council Action: _____ Date: _____



SOUTHERN PLAINS ADDITION

EXISTING LEGAL DESCRIPTIONS:
(Per Doc. No. 2013R-416071)

Lots One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15) and Sixteen (16), Block Nine (9), Lake George Addition to the City of Fairmont AND the vacated alley abutting and adjoining aforesaid property, as per map or plat thereof on file and of record in the office of the County Recorder, Martin County, Minnesota.

AND

Lots Seven (7), Eight (8), Nine (9), Ten (10), in Block 3, Lake George Addition to the Village (now City) of Fairmont, as per map or plat thereof on file and of record in the office of the Register of Deeds in and for said County and State

EXCEPTING THEREFROM

The north seven feet of Lot Seven (7) and Lot Ten (10), Block Three (3), Lake George Addition to the Village (now City) of Fairmont, as per map or plat thereof on file and of record in the office of the County Recorder in and for said County and State.

(Per Resolution No. 2018-25)

All of Thirteenth Street lying between Block 3 and 9 (between North Elm Street and North Park Street) and the 20 foot wide alley running north and south through Block 9, and the 20 foot wide alley lying between Lots 7 & 8 and 9 & 10, Block 3, all in George Lake Addition to the City of Fairmont according to the plat thereof on file and of record in the Office of the County Recorder, Martin County, Minnesota, lying adjacent to the property described above in Doc. No. 2013R-416071.

OWNERS / DEVELOPERS:
Southern Plains Education Cooperative
201 E Third Street
Fairmont, MN 58001

SURVEYOR:
JSG
115 E Hickory Street Suite 300
Mankato, MN 56001
(507)387-6551

AREA TABLE:

Lot 1 Block 1 = 158,470 sq. ft. = 3.668 acres

EXISTING PROPERTY:

ZONED: B-1 (Neighborhood Business) (Per City of Fairmont website)

Setbacks

- Front - 30
- Interior Side - 10% of lot width, not less than 10 feet, not more than 30 feet
- Side adjacent to R District - 25 feet
- Rear - 30 feet
- Corner - 30

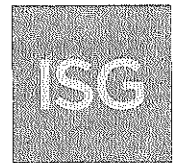
FLOOD ZONE:

No FIRM map is available for the surveyed property.



LEGEND

- | | |
|------------------------------|----------------------------|
| Bituminous Surface | Gas Meter |
| Concrete Surface | Gas Line Marker |
| Existing Building | Utility Pole/Guy Wire |
| Underground Gas Line | Water Valve |
| Underground Electric Line | Hydrant |
| Underground Utility Line | Manhole/Catch Basin |
| Overhead Utility Line | Sign |
| Landscaping Edge | Post |
| Building Canopy Or Deck Line | Deciduous Tree |
| Iron Monument Found | Flag Pole |
| | Fire Department Connection |
| | Mailbox |
| | Handicapped Parking Stall |
| | Water Manhole |
| | Water Shut Off |



NEED COUNTY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY STRICT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
DANIEL L. STUEBER

DATE 10/16/18 UIC NO 43110

THIS DOCUMENT IS THE PROPERTY OF I.A.S GROUP, INC. AND MAY NOT BE USED, COPIED OR DUPLICATED WITHOUT PRIOR WRITTEN CONSENT.

PROJECT

SOUTHERN PLAINS EDUCATION COOPERATIVE

Block 9 and Part of Block 7, Lake George Addition, City of Fairmont, Martin County, Minnesota.

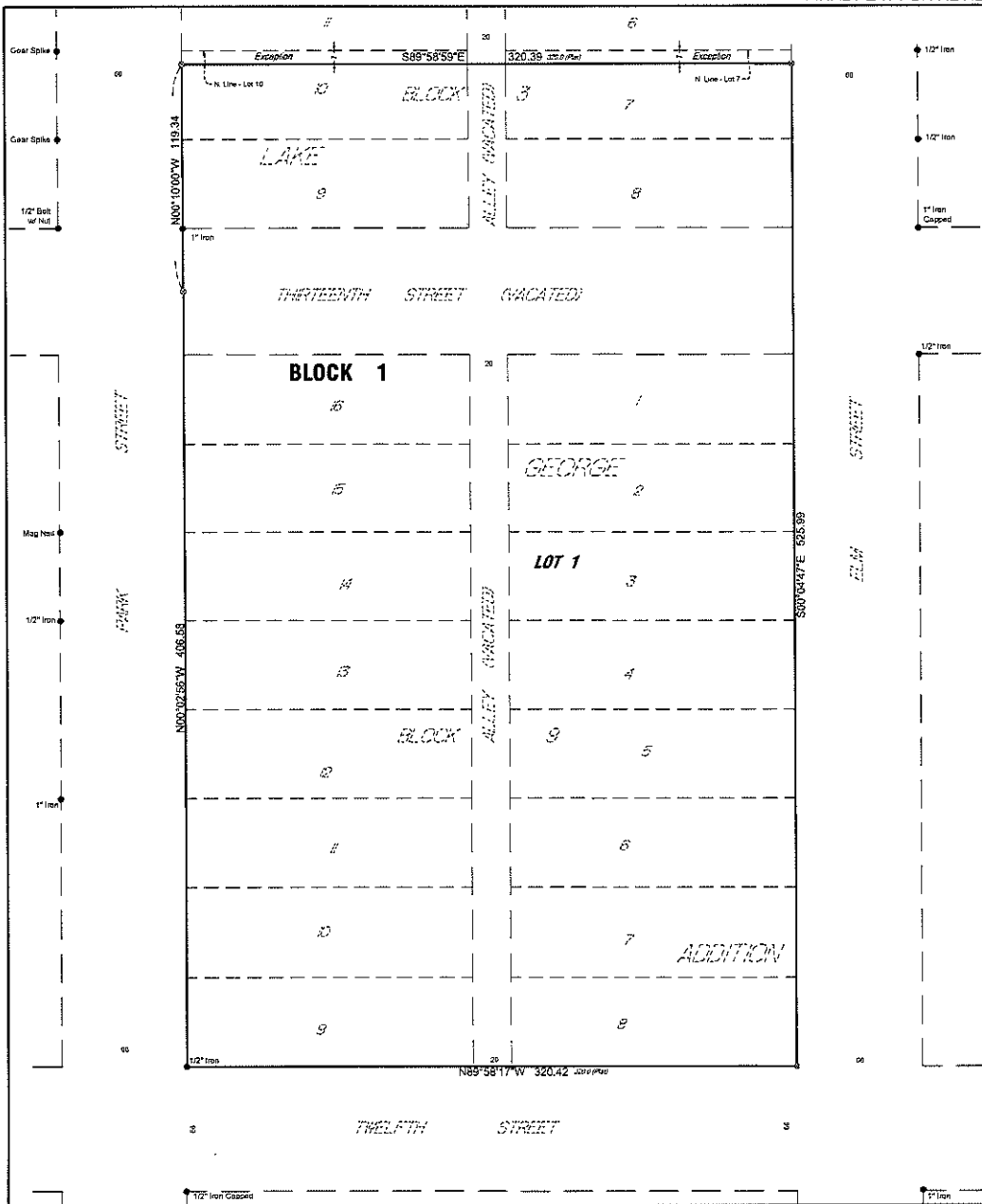
REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 18-01501
CAD FILE NAME 21051 PLAT
DRAWN BY KH
DESIGNED BY
REVIEWED BY
ORIGINAL ISSUE DATE 10/16/18
CLIENT PROJECT NO.

PRELIMINARY PLAT

SHEET **1** OF 1

SOUTHERN PLAINS ADDITION



INSTRUMENT OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: That Southern Plains Education Cooperative District 0915-52, owner of the following described property:
 Lot One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15) and Sixteen (16), Block One (1), Lake George Addition to the City of Fairmont, AND the vested alley abutting said adjoining abutment property, as per map or plat thereof on file and of record in the office of the County Recorder, Martin County, Minnesota.

AND
 Lots Seven (7), Eight (8), Nine (9), Ten (10), Block 3, Lake George Addition to the Village (now City) of Fairmont, as per map or plat thereof on file and of record in the office of the Register of Deeds in and for said County and State.

AND
 All of Tract No. One lying between Block 3 and 4 between North Elm Street and North Park Street and the 20 foot wide alley running north and south through Block 9, and the 20 foot wide alley lying between Lots 7 & 8 and 6 & 10, Block 2, all in George Lake Addition to the City of Fairmont according to the plat thereof on file and of record in the office of the County Recorder, Martin County, Minnesota.

EXCEPTING THEREFROM
 The town south half of Lot Seven (7) and Lot Ten (10), Block Three (3), Lake George Addition to the Village (now City) of Fairmont, as per map or plat thereof on file and of record in the office of the County Recorder in and for said County and State.

AND ALSO EXCEPTING
 That part of the 20 foot wide alley lying between Lots 7 & 8 and 6 & 10, Block 2, all in George Lake Addition to the City of Fairmont according to the plat thereof on file and of record in the office of the County Recorder, Martin County, Minnesota, adjacent to the north seven feet of Lot Seven (7) and Lot Ten (10), Block Three (3), Lake George Addition to the Village (now City) of Fairmont, as per map or plat thereof on file and of record in the office of the County Recorder in and for said County and State.

Has caused the same to be surveyed and platted as SOUTHERN PLAINS ADDITION.
 In witness whereof said Southern Plains Education Cooperative District 0915-52, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

Signed: Southern Plains Education Cooperative District 0915-52
 Sarah A. Minkwitz, Executive Director

Date of _____
 County of _____
 This instrument was acknowledged before me on _____, 20____, by Sarah A. Minkwitz, Executive Director, of Southern Plains Education Cooperative District 0915-52, on behalf of the cooperative.

_____, (sign)
 _____, (print)
 Notary Public, _____
 My Commission Expires _____.

SURVEYOR'S CERTIFICATE

I, Daniel L. Shaber, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all technical data and notes are correctly designated on this plat; that all monuments depicted on this plat have been or will be correctly set within one year; that all water courses and wet lands, as defined in Minnesota Statutes, Section 500.01, Subd. 3, as of the date of the certificate are shown and labeled on the plat and all public ways are shown and labeled on the plat.

Dated this _____ day of _____, 20____.

Daniel L. Shaber, Licensed Land Surveyor
 Minnesota License No. 43110
 State of Minnesota
 County of Blue Earth
 This instrument was acknowledged before me on _____, 20____, by Daniel L. Shaber, Licensed Land Surveyor.

Sarah A. Minkwitz
 Notary Public, Minnesota
 My Commission Expires Jan. 31, 2020

FARMPORT PLANNING COMMISSION

Be it known that at a meeting held on this _____ day of _____, 20____, the Planning Commission of the City of Fairmont do hereby review and/or approve this plat of SOUTHERN PLAINS ADDITION:

Chair Person _____ Secretary _____

CITY COUNCIL, CITY OF FAIRMONT, MINNESOTA

This plat of SOUTHERN PLAINS ADDITION, was approved and accepted by the City Council of the City of Fairmont, Minnesota at a regular meeting thereof held the _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 500.03, Subd. 2.

Mayor _____ Clerk _____

COUNTY AUDITOR/TREASURER, MARTIN COUNTY, MINNESOTA

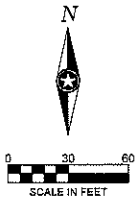
Pursuant to Minnesota Statutes, Chapter 506.01, Subd. 9, taxes payable for the year 20____, on the land hereinafter described have been paid. Also pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and interest entered this _____ day of _____, 20____.

Martin County Auditor/Treasurer _____

COUNTY RECORDER, MARTIN COUNTY, MINNESOTA

I hereby certify that this plat of SOUTHERN PLAINS ADDITION was filed in the office of the County Recorder for public record on this _____ day of _____, 20____, at _____ o'clock _____ M. and was duly filed in Book _____ of Plat, page _____, as Document No. _____.

Martin County Recorder _____



BEARING NOTE:
 The orientation of the survey system is based on the west line of Elm Street. Said line bears South 00 degrees 54 minutes 47 seconds East.

LEGEND

- Iron Monument Found
- Indicates 1/2" Dia. x 15" Long Stake Iron Pipe Cap With Plastic Cap Marked By ISG, License No. 43110 To Be Set Before Time Of Recording.
- Indicates May Nail To Be Set Before Time Of Recording.



MINUTES OF THE FAIRMONT PLANNING COMMISSION

Regular Meeting

November 13, 2018

5:30 p.m. City Hall Council Conference Room

Members present: Ian Bents, Ed Willett, Tom Lytle, Scott Unke and Margaret Dillard.

Members absent: Jordan Lampman and Council Liaison Tom Hawkins.

Others present: City Administrator Mike Humpal and Planner/Code Enforcement Technician Megan Boeck.

Chairman Bents called the meeting to order at 5:30 pm.

Agenda Approval: Motion by Dillard and second by Unke to approve the November 13, 2018 meeting agenda as presented. Motion carried.

Minutes: Motion by Lytle and second by Bents to approve the October 2, 2018 meeting minutes with corrections. Motion carried.

NEW BUSINESS

Public Hearing—Preliminary and Final Plat, Southern Plains Addition: Boeck stated that Southern Plains, 1200 N Park has submitted an application for Major Subdivision to combine three separate parcels into one lot—Block 1, Lot 1. Boeck also stated that the subdivision meets all the requirements of Section 24-66 through 24-93 and that a public hearing was posted in regard to the application.

Chairman Bents opened the hearing to the public.

Anthony Engesser, 1225 N Park, questioned if Southern Plains had plans for expansion. Boeck stated that the proposed improvements were renovation only.

Motion by Unke and second by Lytle to close the hearing to the public. Motion by Dillard and second by Bents to approve the Preliminary and Final Plat of Southern Plains Addition as presented. Motion carried.

OLD BUSINESS

Comprehensive Plan Update

Boeck stated that data from the Goals, Visioning and Objectives worksheets were still being compiled and will be presented at the next Steering Committee meeting on Wednesday, November 28th. Boeck reminded the Board that the meeting is being held at SMEC, Room 112 at 6pm. Boeck also stated that staff is looking to get more input on Social Pinpoint and that they will do a few Facebook posts and remind other community stakeholder groups to add their input to that page.


Adjournment: Motion by Lytle and second by Willett to adjourn the meeting at 5:50 pm. Motion carried.

Respectfully submitted,

Megan Boeck
Planner/Code Enforcement Technician

MEETING DATE: November 26, 2018

SUBJECT: Request by David King, Owner of Royal Car Wash

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, P.E., City Engineer/Public Works Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: David King, owner of Royal Car Wash sent the City a letter requesting that the gravel portion of the frontage road between Adams Avenue and Spruce Street be closed to traffic. This frontage road falls within MnDOT right-of-way and they have oversight of this segment of road. MnDOT District 7 access committee evaluated the request and does not support the closure of this portion of the frontage road. City staff will monitor the dust levels next summer and this street will be added to the list of streets that we review for dust control.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. Letter from David King dated 08/2018
2. _____
3. _____

Council Action: _____ Date: _____

08/xx/2018

To:

City Administrator Mike Humpal

City Engineer Troy Nemmers

Honorable Mayor and City Council of the City of Fairmont

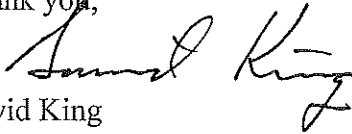
My name is David King and I own the Royal Car Wash located at the corner of Spruce St. and Highway 15 S. I am writing regarding the gravel portion of the frontage road between Adams Avenue and Spruce Street. My purpose for writing is to formally request long-term temporary closure of the gravel part of the frontage road that parallels the farmland until such time that the land there is developed.

We get complaints frequently from our customers about the dust from that road settling on their wet vehicles as that are using our car wash. The road is a frontage road that isn't highly traveled but used as a short cut often enough to disrupt our business. This would not be a burden on the public as Highway 15 is parallel. This would also relieve the city of year-round maintenance for that small strip of road.

The owner of the farmland has been contacted and is agreeable as long as it can be reopened upon suitable development. During farming season, they access the land from a different location. We are requesting a letter of support from the landowner.

We were informed that City Engineer Troy Nemmers needs to involve Minnesota DOT in this effort and will need action of approval from the city council in order to engage MNDOT. I am asking that you approve this request as the first step in getting approval from MNDOT.

Thank you,



David King


Owner

Royal Car Wash

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 15.7

MEETING DATE: November 26, 2018

SUBJECT: Middle 9 Emergency Services Mutual Aid Agreement

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: After the Northrop fire, it was discovered that not all of the governmental units, which are a part of the Middle 9 Emergency Services Mutual Aid Agreement had signed an updated agreement. The attached agreement has been updated and all members are having the agreement signed. The only change is under "Charges to the Requesting Party". The agreement was changed from 24 hours to 48 hours.

MOTION: To authorize the Mayor and City Clerk to sign the updated Middle 9 Emergency Services Mutual Aid Agreement

VOTE REQUIRED: Simple majority

ATTACHMENTS:

- Middle 9 Emergency Services Mutual Aid Agreement

Council Action: _____ Date: _____

**MIDDLE 9 EMERGENCY SERVICES
MUTUAL AID AGREEMENT**

This Agreement, made and entered into by and between the following Governmental Units and Fire Companies/Associations: Fairmont, Truman, Welcome, Sherburn, Ceylon Fire, Ceylon, Dunnell, Trimont, Granada, Northrup, Jackson, Alpha, Winnebago, Blue Earth, Lewisville and Lewisville Area Volunteer Firefighters Company.

Purpose. This agreement is made pursuant to Minnesota Statutes 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel and other resources available to political subdivisions from other political subdivisions.

Definitions.

1. "Party" means a political subdivision and/or Township Fire Company.
2. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
3. "Requesting Party" means a party that requests assistance from other parties.
4. "Responding Official" means the person designated by a party who is responsible to determine whether and to what extent that party should provide assistance to a Requesting Party.
5. "Responding Party" means a party that provides assistance to a Requesting Party.
6. "Assistance" means (Check the type of assistance that will be provided):
 - a. Fire and/or emergency medical services
personnel and equipment _____
 - b. Law enforcement personnel and equipment _____

Procedure.

1. **Request for assistance.** Whenever, in the opinion of a Requesting Official, there is a need for assistance from other parties, the Requesting Official may call upon the Responding Official of any other party to furnish assistance.

2. **Response to request.** Upon the request for assistance from a Requesting Party, the Responding Official may authorize and direct his/her party's personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the responding party and the availability of resources.
3. **Recall of Assistance.** The Responding Official may at any time recall such assistance when in his or her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.
4. **Command of Scene.** The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance.

Workers' compensation.

Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependants, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Damage to equipment.

Each party shall be responsible for damages to or loss of its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Liability

1. For the purposes of the Minnesota Municipal Tort Liability Act (Minn Stat. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. 466.01, subdivision 6) of the Requesting Party.
2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Requesting Party pursuant to this agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.

The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

3. No party to this agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any party to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.

Charges to the Requesting Party.

Subd. 1. No charges will be levied by a Responding Party to this agreement for assistance rendered to a Requesting Party under the terms of this agreement unless that assistance continues for a period of more than 48 hours. If assistance provided under this agreement continues for more than 48 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any assistance provided after the initial 48 hour period, including salaries, overtime, materials and supplies and other necessary expenses; and the Requesting Party will reimburse the party providing the assistance for that amount.

Subd. 2. Such charges are not contingent upon the availability of federal or state government funds.

Duration.

This agreement will be in force for a period of 10 years from the date of execution. Any party may withdraw from this agreement upon thirty (30) days written notice to the other party or parties to the agreement.

Execution.

Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.

Date: _____

CITY OF FAIRMONT

By _____
Its Mayor

MEETING DATE: November 26, 2018

SUBJECT: FAA grant pre-application for T-Hangar project at the airport

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, P.E., Public Works Director/City Engineer

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: Councilor Cyphers

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: In preparation for the T-Hangar construction project at the airport, the FAA requires the City to complete the Airport Grant Pre-application Checklist as part of the grant request process. Staff is requesting approval for the Mayor to sign the pre-application.

MOTION: To authorize the Mayor to sign the Airport Grant Pre-application Checklist for the new T-Hangar at the airport.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. 2019 FAA Grant Pre-application
2. _____
3. _____

Council Action: _____ Date: _____



FAA
Dakota-Minnesota Airports District Office

Airport Grant PreApplication Checklist

(COMPLETE ONE CHECKLIST PER GRANT)

Airport Name: Fairmont Municipal Airport

Date Prepared: 11/15/2018

SAM CAGE code #: 48TR5

SAM Expiration Date: 12/21/2018

Project Description: Construct T-Hangar

We do not plan on having a project this fiscal year.

The FAA is authorized to:

Carry our entitlements into the next fiscal year. *(if checked, sign below, and return to ADO.)*

Transfer the entitlements. Transfer of Entitlements Form Attached.

Items Required with PreApplication

No.	Document	Yes	No	N/A	Comments Attached
1.	Project Schedule (NOTE FAA DUE DATES)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Standard Form 424, Form 5100-100 (parts II-IV for airport development grants), Form 5100-101 (parts II-IV for planning grants) (Includes project cost breakdown and sketch)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.	Project Narrative and Justification (for Planning or Environmental Projects include Scope of Work)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Environmental Documentation (Is the complete environmental documentation matching the potential application project description included?) (Attached or previously submitted to ADO)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5.	Construction Safety Phasing Plan/Airspace	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6.	Exhibit A (SOP available) (attached or previously submitted to ADO)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7.	Title Certificate or Long Term Lease Agreement (at the request of ADO)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Note: If you cannot complete any of the above documents with this submittal, explain in the space provided on page 2 and provide the expected submittal date, but no later than the date specified in the Federal Register.

Deborah J. Foster, Mayor

Sponsor's Designated Official Representative (Official with authority to sign Grant Agreement) (Type or Print)

Date: _____

Sponsor's Designated Official Representative (Signature)

The purpose of this checklist is to identify some of the requirements and considerations associated with requesting Airport Improvement Program (AIP) funds. Airport Sponsors should read and consider each of the items carefully.

Some of the items can be answered by simply checking the "Yes" and "No" boxes while others require providing additional information as part of the airport's request for AIP funds.

Common Key Requirements or Considerations

Clear Approaches Per 49 USC § 47107(a)(9).

The sponsor must take appropriate action to ensure that terminal airspace required to protect instrument and visual operations to the airport (including operations at established minimum flight altitudes) will be cleared and protected by mitigating existing, and preventing future, airport hazards. (see 5010-Airport Master Record)

Bid Protest Procedures.

The sponsor requirements for bid protests and appeals is contained in 49 CFR § 18.36(b)(12)

Reimbursable Agreement.

The cost for reimbursable agreements between the sponsor and a federal agency is allowable if the cost is necessary for the project and the other federal agencies statutes allow this action. For instance, 49 USC § 106(l)(16) allows the FAA to enter into reimbursable agreements in order to carry out the functions of the FAA. An example of this is a reimbursable agreement between a sponsor and the FAA Air Traffic Organization (ATO) for the purpose of having the ATO relocate an FAA-owned navigational aid that is required by an AIP funded project.

Non-Fed Coordination.

If any type of NAVAID (PAPI, PLASI, VASI, MALS, MALSR, ILS, etc.) is to be installed or relocated as part of the project, the FAA Non-Fed Coordinator must be notified and appropriate airspace studies completed. The airspace studies must be completed before the work can be included in a Federal aid project. These studies can take up to a year to complete.

Required Forms (as applicable).

Agreement for Transfer of Entitlements (FAA Form 5100-110); NAVAID Forms (PAPIs, AWOS, REILs); Modification of Airport Design Standards, Buy American Approval, Certificate of Economic Necessity, SRE Calculation, and necessary attachments. Please contact your Program Manager if you cannot find the above forms on the Airports web site.

ADDITIONAL INFORMATION:

Standard Form 424: To be completed by MnDOT Office of Aeronautics.

Environmental Documentation: The CATEX was previously submitted to the ADO and approved on 4/13/2018.

Construction Safety Phasing Plan/Airspace: The Construction Safety Phasing Plan will be submitted to the OE/AAA website by 2/15/2019. The Airspace will be submitted to the OE/AAA website by 12/15/2018.

**FAIRMONT MUNICIPAL AIRPORT
PROJECT SCHEDULE**

LOCATION:		PROJECT NO:		
Fairmont, Minnesota		AIP #3-27-0029-017-2019		
ITEM *If appropriate	DATE		COMMENTS	
	FAA (Due)	SPONSOR (Sent/Will Send)		
1.	Submission of Environmental Document	10/1/2018	4/13/2018	Date Environmental Clearance approved by FAA
2.	Provide Airspace <i>(For new structures only)</i>	12/15/2018	12/15/2018	
3.	Verify Project is on ALP <i>(*Update to ALP)</i>	12/15/2018	11/15/2018	Shown on approved Terminal Area Plan Sheet
4.	Submission of a Benefit-Cost Analysis	12/15/2018	N/A	
5.	Selection of Sponsor's Engineer <i>(Within 5-year term or project included in associated RFQ)</i>		9/22/2015	Project within 5-year term
6.	Provide DBE plan and/or revisions to AGL-9 <i>(See DBE and ACDBE Reporting Requirements for Airport Grants)</i>		9/28/2018	Program approval date
7.	Provide PreApplication Package to ADO	12/15/2018	12/1/2018	Submitted to MnDOT
8.	Provide Final Notice of Intent to Use Funds <i>(via PreApplication Package)</i>	See Date in Federal Register	5/1/2019	
9.	Professional Services Agreement	1/15/2019	1/15/2019	
10.	Submit Preliminary Engineers Design Report <i>(Verify rehabilitation method or pavement section)</i>	2/1/2019	2/1/2019	
11.	Request deviations to FAA design standards form with supporting documents		N/A	
12.	Submit project safety phasing plan for FAA approval	2/15/2019	2/15/2019	
13.	90% Complete Plans and Specs (Part 139) <i>(45 days prior to advertising bids)</i>		N/A	
14.	90% Complete Plans and Specs (Other) <i>(30 days prior to advertising bids)</i>		2/15/2019	
15.	Submit all transfer agreements to FAA office	5/15/2019	5/15/2019	
16.	Obtain wage rates		3/15/2019	
17.	Advertise for bids		3/15/2019	
18.	Bid Opening		4/15/2019	
19.	Bid Tab Submitted		5/1/2019	
20.	Application Submitted <i>(Submit by date required by FAA/MnDOT)</i>	See Date in Federal Register	6/1/2019	
21.	Acceptance of Grant Offer		7/1/2019	
22.	Award of Contract		7/1/2019	
23.	Const. Management Plan		N/A	
24.	Preconstruction Meeting/Notice to Proceed		7/15/2019	
25.	Construction Start		8/1/2019	
26.	Construction Completion		11/1/2019	
27.	NAVAIDS Commissioned		N/A	
28.	Exhibit A revised		N/A	
29.	5010 updated		N/A	
30.	ALP revised/Construction As-Built		12/1/2019	Construction As-Built
31.	AGIS Updated		N/A	
32.	Project Closeout Report		1/1/2020	

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<input type="checkbox"/> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
<input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
<input type="checkbox"/> Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency)	on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

66.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The City of Fairmont has adopted the Fairmont Municipal Airport Zoning Ordinance (1975). This multi-jurisdictional airport airspace and land use zoning ordinance helps maintain compatible land use around the airport. The Sponsor affirms it promotes development of the property adjacent to the airport for uses that are compatible with the airport.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The Sponsor is not in default on any applicable obligations.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

The Sponsor affirms there are not any circumstances that may preclude the successful completion of the project or complying with all applicable grant assurances.

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

The Sponsor affirms the project is consistent with the approved ALP.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

The Sponsor affirms it has given fair consideration to applicable community interest associated with the project.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

The Sponsor affirms it has undertaken reasonable consultation with affected airport users.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

The proposed project does not require a public hearing.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Not Applicable.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

The Sponsor affirms there is no grant of an exclusive right for the conduct of any aeronautical activity on the airport.

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

The Sponsor maintains property interest as depicted with the property table on Exhibit A property map dated July 27, 2010.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Not Applicable.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Not Applicable.

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Federal Domestic Assistance Catalog Number:	20.106
2. Functional or Other Breakout:	Airport Improvement Program

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 12,000
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			63,000
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			925,000
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 1,000,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			1,000,000
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 1,000,000
19. Federal Share requested of Line 18			900,000
20. Grantee share			50,000
21. Other shares			50,000
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 1,000,000

69.

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain): Airport Enterprise Fund	50,000
h. TOTAL - Grantee share	\$ 50,000
25. Other Shares	Amount
a. State	50,000
b. Other	
c. TOTAL - Other Shares	\$ 50,000
26. TOTAL NON-FEDERAL FINANCING	\$ 100,000

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: Construct T-Hangar
AIRPORT: Fairmont Municipal Airport
1. Objective: The project will consist of construction of a 7-Unit T-Hangar.
2. Benefits Anticipated: The project will provide additional aircraft storage space to meet local aeronautical needs. The airport has a waiting list of individual aircraft owners looking for hangar space to rent. There is no additional hangar space available at the airport currently.
3. Approach: (See approved Scope of Work in Final Application) Construction - The construction of the T-Hangar will be completed through a traditional construction contract. KLJ of Sioux Falls, SD will serve as the Sponsor's consultant to lead this effort.
4. Geographic Location: Fairmont Municipal Airport is located approximately 1 mile east of Fairmont, Minnesota.
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number) Troy Nemmers, City Engineer, 100 Downtown Plaza, Fairmont, MN 56031; 507-238-3942



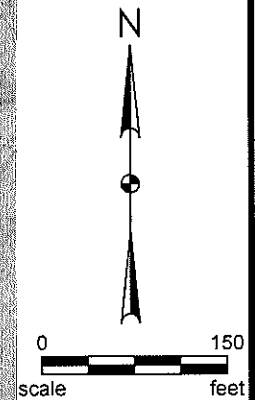
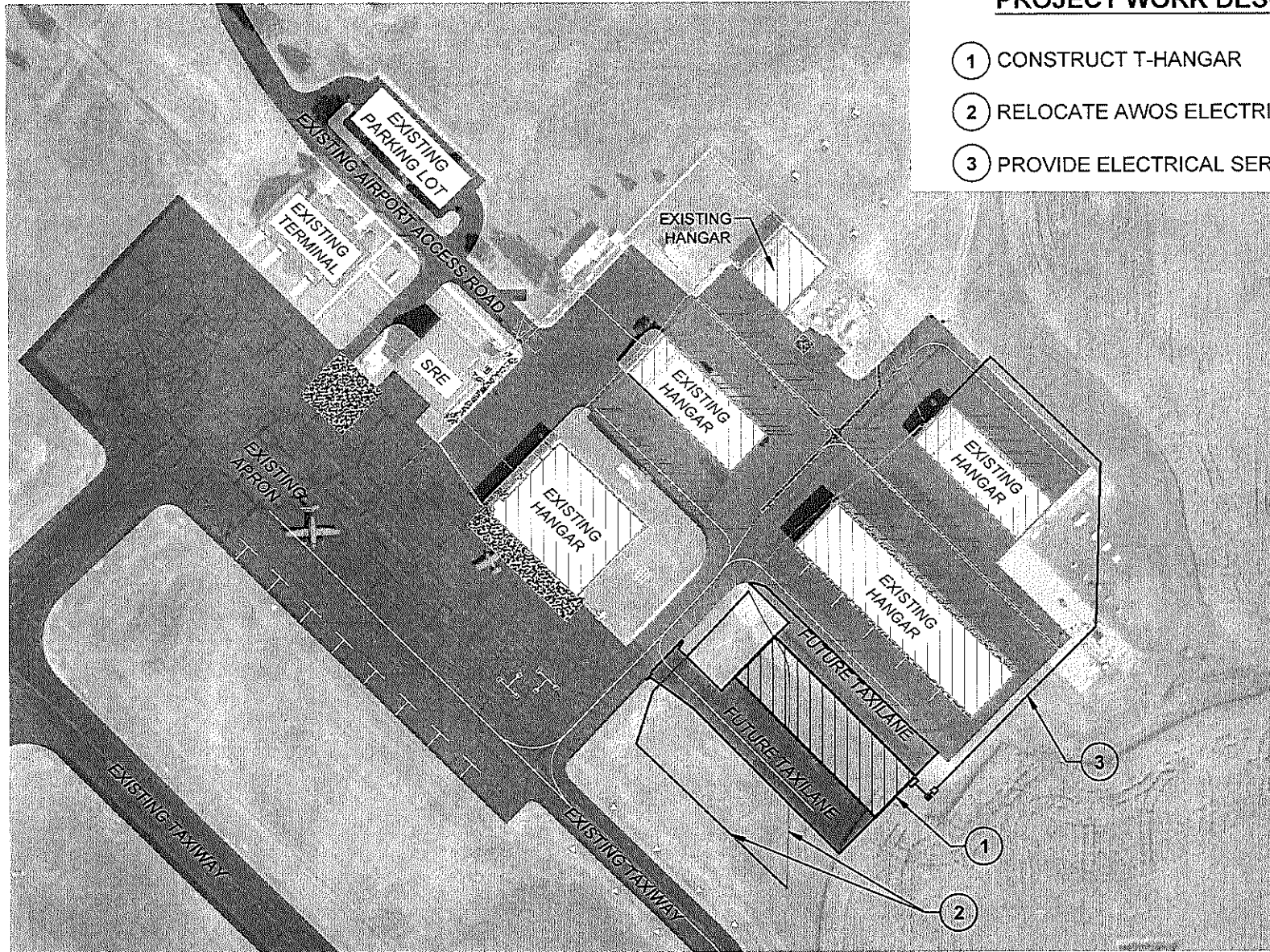
Opinion of Probable Costs
Fairmont Municipal Airport
Fairmont, Minnesota
AIP #3-27-0029-017-2019
Construct T-Hangar



Item No.	Work Type	Description	Total Price
1	Administration	Administrative	\$ 2,000.00
2	Administration	Relocate AWOS Electrical Line	\$ 5,000.00
3	Administration	Provide Electrical Service to Hangar	\$ 5,000.00
4	Engineering	Bidding Services	\$ 8,000.00
5	Engineering	Construction Observation, Administration and Testing Services	\$ 50,000.00
6	Engineering	FAA Project Closeout Report	\$ 5,000.00
7	Construction	Construct T-Hangar	\$ 925,000.00
Total Estimated Project Cost =			\$ 1,000,000.00
Total Federal Funding (90%) =			\$ 900,000.00
Total State Funding - AIP Match (5%) =			\$ 50,000.00
City of Fairmont - AIP Match (5%) =			\$ 50,000.00

PROJECT WORK DESCRIPTION

- ① CONSTRUCT T-HANGAR
- ② RELOCATE AWOS ELECTRICAL LINE
- ③ PROVIDE ELECTRICAL SERVICE TO HANGAR



DRAFTED BY: JJB
REVIEWED BY: JJB
PROJECT NO: 141217112
REVISED DATE: 11/15/2018

FAIRMONT MUNICIPAL AIRPORT PROJECT WORK DESCRIPTION GRANT APPLICATION SKETCH



©KLJ 2018

Project Narrative (Justification)
2019 FAA Grant Preapplication
Fairmont Municipal Airport (FRM)

Project Item

Construct T-Hangar

What is the Project?

The project is to construct a 7-Unit T-Hangar (200' x 58'). Also included is relocation of AWOS Electrical Line and Provide Electrical Service to T-Hangar.

Why is the Project Needed Now?

The project is needed now to store additional aircraft to meet local aeronautical needs for covered aircraft storage. There is no additional aircraft storage space at the airport. The airport has a waiting list of aircraft owners looking for aircraft storage space at the airport.

Is the Project Phased?

Yes. The first phase of the project was to complete the environmental work and project plans & specifications. The second phase is to construct the T-Hangar (this project). The third phase is to construct the Taxiway System (currently scheduled for 2020). The project is phased because FAA rules require only nonprimary entitlements can be used for the T-Hangar.

Total AIP Funds Expended?

2018: \$114,659

Additional AIP Funds Needed to Complete Project?


2019: \$900,000

2020: \$250,000

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 15.9

MEETING DATE: November 26, 2018

SUBJECT: Board and Commission Appointments

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: None

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Mayor is seeking approval to appoint Michael Wubbena to the Fairmont Economic Development Authority Board. He will be fulfilling Bill Crawford's term, which expires June 30, 2021.

MOTION 1: To approve the appointment of Michael Wubbena to the Fairmont Economic Development Authority Board.

VOTE REQUIRED: Simple majority.

ATTACHMENTS:


1. _____

Council Action: _____ Date: _____

CITY OF FAIRMONT-----AGENDA CONTROL SHEET-----AGENDA ITEM NO. 15.10

MEETING DATE: November 26, 2018

SUBJECT: Easement Acquisition

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input checked="" type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Linsey Preuss, Economic Development Coordinator

COUNCIL LIAISON: Bruce Peters and Tom Hawkins

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input checked="" type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: City Staff has been working with four property owners to obtain infrastructure easements in an effort to develop an industrial park at the corner of CSAH 39 and I-90.

MOTION: To approve \$43,550 for easement acquisition along CSAH 39 to extend infrastructure services to the new industrial park.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1.

Council Action: _____ Date: _____

76.

CITY OF FAIRMONT-----AGENDA CONTROL SHEET-----AGENDA ITEM NO. 15.11

MEETING DATE: November 26, 2018

SUBJECT: Call Public Hearing for Tax Abatement on building addition at 923 State Street N

REVIEWED BY: Mike Humpal, CEcD, City Administrator *A*

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input checked="" type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Linsey Preuss, Economic Development Coordinator

COUNCIL LIAISON: Bruce Peters and Tom Hawkins

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input checked="" type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Great Plains Transportation Services, Inc is looking at a 12,000 sq. ft. expansion that would create a total of 8 full-time employees over a five-year period. The company is requesting tax abatement on the addition for a period of 10 years. See project summary on the following page.

MOTION: To call for a public hearing to be held on December 10, 2018 at 6:00 p.m. on property tax abatement request as a business subsidy under MN Statutes, Sections 116J.993 through 116J.995.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Project Summary regarding the Great Plains Transportation Services, Inc.

Council Action: _____ Date: _____

**Great Plains Transportation Services, Inc Project Summary
November-December 2018
923 State Street North, Fairmont, MN**

Great Plains Transportation Services, Inc is looking at an expansion. They are currently located in the Arthur Andrews Building at 923 State Street North in Fairmont. The Great Plains mission is to provide the trucking industry with first class factoring, licensing and permitting services while maintaining world class customer service with small town customer care. In short, they make it possible for truck drivers to do their hauling and are able to contract out the 'business portion' of the business to Great Plains. Great Plains Transportation Services has been in business in Fairmont for 23 years and is a sister company to Partners Funding, Inc.

They currently have 42 FTEs and plan to add another 5 FTE in the two years following project completion and a total of 8 FTEs five years after project completion with a minimum starting wage of \$12.50 an hour plus benefits. Great Plains is happy with their current building, which is owned by Arthur Andrews Properties, LLC, who is willing to make an addition to the current building equaling 12,000 square feet. This new addition will be considered class A office space.

The company is requesting tax abatement from the City of Fairmont, Martin County and Fairmont Area Schools. Estimates from Martin County Assessor's office show a market value of \$2,059,000 for the addition. The table shows the breakdown of estimated property taxes for the proposed addition only:

	Annual estimated property tax	10 year estimated property tax
City of Fairmont	\$22,882	\$228,820
Martin County	\$16,400	\$164,000
Fairmont Area Schools	\$14,632	\$146,320
Total		\$539,140


Tax abatement requires a public hearing to review the abatement request. This specific abatement request is for:

- The length of the abatement for 10 years.
- The tax abatement of 100% of all new taxes as a result of a 12,000 sq ft building addition.
- The abatement will work on a reimbursement basis, where the company will pay their taxes and be reimbursed.
- The first year of the City of Fairmont Property Tax Abatement reimbursement will withhold \$10,000 to recover the cost of the legal and admin fees.
- Great Plains will be required to retain their 42 current FTE's and create another 8 FTE's with a starting wage of at least \$12.50 per hour plus benefits within five years of project completion.

Upon approval, each entity will enter in to a separate abatement agree with the developer. Each entity could approve the signing of the abatement agreement following the public hearing approving the abatements.

MEETING DATE: November 26, 2018

SUBJECT: Call for a Public Hearing on Social Host Ordinance

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input checked="" type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The City of Fairmont desires to establish a Social Host Ordinance. Ordinance 2018-18 adds this language into our City Code. A public hearing needs to be held for the consideration of Ordinance 2018-18.

MOTION: To call for a Public Hearing on December 10, 2018 at 6:00 p.m. in the City Hall Council Chambers.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Public Hearing Notice
2. Ordinance 2018-18

Council Action: _____ Date: _____

OFFICIAL PUBLICATION

NOTICE OF HEARING

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that the City Council of the City of Fairmont will hold a public hearing to consider proposed Ordinance 2018-18, an Ordinance adding a provision to Fairmont City Code, Chapter 3. Alcoholic Beverages, Article I. In General., to include Social Host Liability.

A complete copy of the proposed Ordinance may be viewed on the City of Fairmont's website or at the City Clerk's Office.

You are further notified said hearing will be held in the **City Council Chambers of City Hall**, 100 Downtown Plaza, Fairmont, Minnesota on Monday, December 10, 2018 at 6:00 p.m.

BY ORDER OF THE CITY OF FAIRMONT

/s/ Patricia J. Monsen
Patricia J. Monsen, City Clerk

ORDINANCE NO. 2018-18

**AN ORDINANCE TO ESTABLISH SOCIAL HOST LIABILITY
FOR ALCOHOL AND UNDERAGE PERSONS**

WHEREAS, the Martin County Substance Abuse Prevention organization is working to prevent substance abuse by underage persons in the community; and,

WHEREAS, communities around the state are adopting ordinances imposing criminal liability upon persons who host or allow gatherings where underage persons consume alcoholic beverages; and,

WHEREAS, the Fairmont City Council supports the goal of preventing substance abuse by underage persons.

NOW THEREFORE, the City Council of the City of Fairmont, does hereby ordain that Fairmont City Code, Chapter 3. Alcoholic Beverages, Article I. In General., be amended to include the following:

Sec. 3-7 Social Host Liability.

(a) Definitions for this section:

- (1) Alcohol. "Alcohol" means ethyl alcohol, hydrated oxide of ethyl or spirits of wine, or any other distilled spirits, including dilutions and mixtures thereof.
- (2) Alcoholic Beverage. "Alcoholic Beverage" means alcohol, spirits, liquor, wine, beer, and every liquid containing alcohol, which contains one-half of one percent or more of alcohol by volume.
- (3) Event or Gathering. "Event" or "Gathering" means any group of three or more persons who have gathered together.
- (4) Host or Allow. "Host" or "Allow" means to conduct, entertain, organize, supervise, control or permit a gathering or event.
- (5) Underage Person. "Underage Person" is any individual under 21 years of age.

(b) Prohibited Acts.

- (1) It is unlawful for any person to:
 - a. Host or allow an event or gathering where alcohol or alcoholic beverages are present when an underage person consumes any alcohol or alcoholic beverage and,
 - b. The person fails to take reasonable steps to prevent consumption by the underage person.

(c) Exceptions.

- (1) This ordinance does not apply to conduct solely between an underage person and his or her parents while present in the parents' household.
- (2) This ordinance does not apply to legally protected religious observances.
- (3) This ordinance does not apply to retail intoxicating liquor or 3.2 percent malt liquor licenses, municipal liquor stores, or bottle club permit holders who are regulated by M.S. Section 340A.503, Subd. 1 (a) (1).

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:

PASSED, APPROVED AND ADOPTED, this _____ day of December 2018


Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

MEETING DATE: November 26, 2018

SUBJECT: Accounts Payable

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The bills for the month of November 2018 are attached for Council approval.

MOTION: To approve payment of the November 2018 bills.

VOTE REQUIRED:

ATTACHMENTS:

1. Bills
- 2.
- 3.

Council Action: _____ Date: _____

**Accounts Payable
Check Approval List - City Council**

From: 10/23/2018

To: 11/20/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	143.34	139568	11/05/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	139568	11/05/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	139568	11/05/2018
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	113.07	139568	11/05/2018
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	207.15	139568	11/05/2018
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	219.65	139568	11/05/2018
		Total for A.H. Hermel Company	693.11		
<u>A1 Concrete Grinding & Mudjacking</u>					
A1 Concrete Grinding & Mudjacking	Storm Sewer Mnt	1518 Blue Jay Blvd, 1501 N Elm, NW Corner of Highland/Day	1,510.00	139711	11/14/2018
		Total for A1 Concrete Grinding & Mudjacking	1,510.00		
<u>AdMfg, Inc</u>					
AdMfg, Inc	Focus on Fairmont	Glasses for BBB Event	815.62	139467	10/29/2018
AdMfg, Inc	Focus on Fairmont	Posters for BBB Event	206.00	139467	10/29/2018
		Total for AdMfg, Inc	1,021.62		
<u>Airport Lighting Company</u>					
Airport Lighting Company	Airport	Frangible Coupling for 2in EMT, MS-17814-1	85.00	139757	11/19/2018
		Total for Airport Lighting Company	85.00		
<u>Alcohol & Gambling Enforcement</u>					
Alcohol & Gambling Enforcement Division	Liquor Store	Application Fee for MLS Buyer's Card	20.00	139496	10/29/2018
		Total for Alcohol & Gambling Enforcement	20.00		
<u>American Pest Control</u>					
American Pest Control	Airport	Pest Control-Airport Oct 2018	110.00	139836	11/20/2018
		Total for American Pest Control	110.00		
<u>AmeriPride Services Inc.</u>					
AmeriPride Services Inc.	Central Garage	Launder uniforms for Mechanics	31.66	139814	11/20/2018
AmeriPride Services Inc.	Central Garage	Launder uniforms for Mechanics	41.38	139814	11/20/2018
AmeriPride Services Inc.	Central Garage	Launder Uniforms-Mechanics	31.66	139712	11/14/2018
AmeriPride Services Inc.	Central Garage	Launder Uniforms-Mechanics	31.66	139712	11/14/2018
AmeriPride Services Inc.	Central Garage	Launder uniforms for Mechanics	31.66	139497	10/29/2018
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	31.66	139590	11/07/2018
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies Street Dept	139.63	139590	11/07/2018
AmeriPride Services Inc.	Parks	Cleaning Supplies Park Dept	47.96	139590	11/07/2018
		Total for AmeriPride Services Inc.	387.27		
<u>Anchor Industries</u>					
Anchor Industries	Aquatic Park	Pulley & Funbrella Lower Cast	332.00	139447	10/24/2018
		Total for Anchor Industries	332.00		
<u>Arneson Distributing Company</u>					
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	842.50	139569	11/05/2018
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/Mix	119.47	139569	11/05/2018
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	399.50	139797	11/19/2018
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	806.65	139569	11/05/2018

**Accounts Payable
Check Approval List - City Council**

From: 10/23/2018

To: 11/20/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Arneson Distributing Company	Liquor - Mdse for Resale	Pop/Mix	128.00	139569	11/05/2018
Total for Arneson Distributing Company			2,296.12		
<u>Arnold Motor Supply</u>					
Arnold Motor Supply	Central Garage	Starting Fluid 3 cans	7.47	139591	11/07/2018
Arnold Motor Supply	Parks	Front Wiper Blades	17.14	139837	11/20/2018
Arnold Motor Supply	Aquatic Park	RV Antifreeze-Aquatic Park	191.95	139498	10/29/2018
Total for Arnold Motor Supply			216.56		
<u>Ascent Aviation Group, Inc.</u>					
Ascent Aviation Group, Inc.	Airport	7505 Gross Gallons Jet-A W/ Additive	22,766.23	139592	11/07/2018
Total for Ascent Aviation Group, Inc.			22,766.23		
<u>Asmus</u>					
Asmus	Crime Control & Investigation	Part Time Officer Uniform Agreement After 1 Year of Duty	158.93	0	10/24/2018
Total for Asmus			158.93		
<u>Austin, Ben</u>					
Austin, Ben	Paved Streets	Safety Glasses Reimbursement	342.80	139713	11/14/2018
Total for Austin, Ben			342.80		
<u>Barco Municipal Products, Inc.</u>					
Barco Municipal Products, Inc.	Road & Bridge Equipment	Measuring Wheel, Shovels, Steel Tine Leaf Rake, Ear Plugs	672.03	139593	11/07/2018
Barco Municipal Products, Inc.	Paved Streets	Baricade Sheeting Left Stripe & Right Slant	464.00	139593	11/07/2018
Barco Municipal Products, Inc.	Paved Streets	Traffic Cones	149.88	139469	10/29/2018
Total for Barco Municipal Products, Inc.			1,285.91		
<u>Becker</u>					
Becker	Library	10/13 to 10/26/18 Cleaning Library	600.00	139499	10/29/2018
Becker	Library	10/27 to 11/9/18 Cleaning at Library	600.00	139714	11/14/2018
Total for Becker			1,200.00		
<u>Beemer Companies</u>					
Beemer Companies	Road & Bridge Equipment	Hitch Repair Unit #120	405.00	139815	11/20/2018
Beemer Companies	Parks	7/8" Rod Park Dept	10.00	139758	11/19/2018
Total for Beemer Companies			415.00		
<u>Beletti, Mike</u>					
Beletti, Mike	Crime Control & Investigation	Drug Testing Kits & Batteries Police Dept	502.09	139838	11/20/2018
Total for Beletti, Mike			502.09		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	474.00	139798	11/19/2018
Bellboy Corporation	Liquor - Mdse for Resale	Wine	84.00	139798	11/19/2018
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	83.74	139570	11/05/2018
Bellboy Corporation	Liquor - Mdse for Resale	Freight	4.40	139570	11/05/2018
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	2,941.52	139570	11/05/2018
Bellboy Corporation	Liquor - Mdse for Resale	Freight	69.00	139570	11/05/2018
Bellboy Corporation	Liquor - Mdse for Resale	Wine	300.00	139570	11/05/2018
Bellboy Corporation	Liquor - Mdse for Resale	Freight	6.00	139570	11/05/2018
Total for Bellboy Corporation			3,962.66		
<u>Bettin Trucking, Inc.</u>					

**Accounts Payable
Check Approval List - City Council**

From: 10/23/2018

To: 11/20/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bettin Trucking, Inc.	Ice & Snow Removal	Washed Sand for Deicing Roads	2,100.62	139500	10/29/2018
Bettin Trucking, Inc.	Ice & Snow Removal	Load Chips	565.23	139759	11/19/2018
Bettin Trucking, Inc.	Paved Streets	3 Loads of Gravel	528.89	139816	11/20/2018
Bettin Trucking, Inc.	Paved Streets	Gravel	2,609.98	139759	11/19/2018
Bettin Trucking, Inc.	Paved Streets	Gravel	531.01	139594	11/07/2018
		Total for Bettin Trucking, Inc.	6,335.73		
<u>Bevcomm Inc</u>					
Bevcomm Inc	City Manager	Nov 2018 Telephone	8.69	139595	11/07/2018
Bevcomm Inc	Director of Finance	Nov 2018 Telephone	16.63	139595	11/07/2018
Bevcomm Inc	Crime Control & Investigation	Police Dept Desktops, Gov't Microsoft Open & Office 2016Pro PI	14,217.48	139546	11/05/2018
Bevcomm Inc	Fire Fighting	Nov 2018 Telephone	1.16	139595	11/07/2018
Bevcomm Inc	Building Inspection	Nov 2018 Telephone	10.69	139595	11/07/2018
Bevcomm Inc	Animal Control	Nov 2018 Telephone	0.55	139595	11/07/2018
Bevcomm Inc	Aquatic Park	Nov 2018 Telephone	20.71	139595	11/07/2018
Bevcomm Inc	Liquor Store	Nov 2018 Telephone	4.98	139595	11/07/2018
Bevcomm Inc	Data Processing	RocketFailover Nov 2018	138.55	139715	11/14/2018
Bevcomm Inc	Paved Streets	Nov 2018 Telephone	3.90	139595	11/07/2018
Bevcomm Inc	Parks	Nov 2018 Telephone	2.57	139595	11/07/2018
Bevcomm Inc	Economic Development	Nov 2018 Telephone	7.92	139595	11/07/2018
Bevcomm Inc	City Attorney	Nov 2018 Telephone	7.68	139595	11/07/2018
Bevcomm Inc	Engineering	Nov 2018 Telephone	3.33	139595	11/07/2018
Bevcomm Inc	Central Garage	Nov 2018 Telephone	4.34	139595	11/07/2018
Bevcomm Inc	Airport	Nov 2018 Telephone	3.30	139595	11/07/2018
Bevcomm Inc	Data Processing	Contracted Computer Support	5,300.00	139546	11/05/2018
Bevcomm Inc	Data Processing	Backup Data Recovery Server Nov 2018	200.00	139715	11/14/2018
Bevcomm Inc	Data Processing	Choicescan Email Filter Nov 2018	85.00	139715	11/14/2018
Bevcomm Inc	Data Processing	Microsoft Office 365 ProPlus Nov 2018	252.00	139715	11/14/2018
		Total for Bevcomm Inc	20,289.48		
<u>Bloomquist</u>					
Bloomquist	City Attorney	Monthly Cell Phone 10/14 to 11/13/18	76.33	0	11/20/2018
		Total for Bloomquist	76.33		
<u>Blue Cross Blue Shield</u>					
Blue Cross Blue Shield	Health Insurance	Oct 2018 Employee Assistant Program	96.50	1930	11/13/2018
		Total for Blue Cross Blue Shield	96.50		
<u>Boekett Building Supply</u>					
Boekett Building Supply	Parks	Pierce Park Bench Supplies	72.74	139596	11/07/2018
		Total for Boekett Building Supply	72.74		
<u>Bolton & Menk, Inc.</u>					
Bolton & Menk, Inc.	Other General Gov't	850 S Park Street	1,469.50	139547	11/05/2018
Bolton & Menk, Inc.	Paved Streets	Margaret St Reconstruction	1,198.00	139547	11/05/2018
Bolton & Menk, Inc.	Paved Streets	Margaret St Reconstruction Construction Observation	9,794.50	139547	11/05/2018
Bolton & Menk, Inc.	Parks	Cedar Creek Trail Extension Services 8/25/18 thru 09/21/18	1,332.00	139547	11/05/2018
Bolton & Menk, Inc.	Parks	Cedar Creek Trail Extension Services 07/28/18 thru 08/24/18	5,084.50	139547	11/05/2018

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Bolton & Menk, Inc.	Storm Sewer Mnt	Hengen St Basin Improvement 08/25/18 to 09/21/18	5,881.50	139547	11/05/2018
Bolton & Menk, Inc.	Storm Sewer Mnt	Hengen St Basin Improvement 07/28/18 to 08/24/18	5,765.50	139547	11/05/2018
		Total for Bolton & Menk, Inc.	30,525.50		
<u>Breakthru Beverage MN Wine & S</u>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	170.83	139799	11/19/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	8,826.45	139799	11/19/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	1,460.82	139799	11/19/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	130.50	139799	11/19/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	4.01	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	1,076.82	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	31.45	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	3,666.86	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	82.32	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	37.46	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	11.41	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	468.15	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	130.50	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	84.84	139571	11/05/2018
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	1,539.67	139571	11/05/2018
		Total for Breakthru Beverage MN Wine & S	17,722.09		
<u>Business Xpansion Journal</u>					
Business Xpansion Journal	Economic Development	Half Page Ad	995.00	139760	11/19/2018
		Total for Business Xpansion Journal	995.00		
<u>Cardmember Services</u>					
Cardmember Services	Local Access	Progressive Scan DVD Player for Local Access	25.23	139597	11/07/2018
Cardmember Services	General Government Buildings	Printable Business Cards	42.40	139597	11/07/2018
Cardmember Services	Paved Streets	Gloves 1/2 Street, 1/2 Park	215.06	139597	11/07/2018
Cardmember Services	Parks	Permit MN Pollution Control Agency	400.00	139597	11/07/2018
Cardmember Services	Parks	Gloves 1/2 Street, 1/2 Park	215.06	139597	11/07/2018
Cardmember Services	Parks	Post Hole Digger Earth Blade 6 In	45.05	139597	11/07/2018
Cardmember Services	Building Inspection	Bldg Inspectors Seminars	290.00	139597	11/07/2018
Cardmember Services	Director of Finance	Fully, Inc.Sue & Julie's New Desks, Sue's Speakers, Filor Mat	855.64	139597	11/07/2018
Cardmember Services	Crime Control & Investigation	Amazon Prime Membership Credit	-12.99	139597	11/07/2018
Cardmember Services	Crime Control & Investigation	POST License Officer Chelsea Yeager	92.24	139597	11/07/2018
Cardmember Services	Crime Control & Investigation	Officer J Walker Jacket Outer Shell	249.94	139597	11/07/2018
Cardmember Services	Crime Control & Investigation	3 Heavy Duty Shelves for Evidence Room	323.53	139597	11/07/2018
Cardmember Services	City Attorney	Adobe Acrobat Subs Patty's Computer	16.10	139597	11/07/2018
Cardmember Services	Engineering	U of M SWPPP Recertification T Cowing	155.00	139597	11/07/2018
Cardmember Services	Engineering	U of M Construction Site Management T Cowing	215.00	139597	11/07/2018
Cardmember Services	Engineering	Sheraton Bloomington SMMPA 2018 10/11/18	205.00	139597	11/07/2018
Cardmember Services	Storm Sewer Mnt	Inside Door Handle-Strret Sweeper	34.24	139597	11/07/2018
Cardmember Services	Storm Sewer Mnt	MN Pollution Control Agency	400.00	139597	11/07/2018
		Total for Cardmember Services	3,766.50		

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<u>Carlos Creek Winery</u>					
Carlos Creek Winery	Liquor - Mdse for Resale	Wine	1,056.00	139800	11/19/2018
		Total for Carlos Creek Winery	1,056.00		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Crime Control & Investigation	3M Adhesive Remover	14.94	139441	10/23/2018
Carquest Auto Parts Stores	Fire Fighting	V-Belts	56.40	139441	10/23/2018
Carquest Auto Parts Stores	Fire Fighting	Hose, Plug Gaskets, Toggle Switch	41.76	139761	11/19/2018
Carquest Auto Parts Stores	Building Inspection	Rotors, Tie Rods, Front Brake Pads, Calipers	237.22	139761	11/19/2018
Carquest Auto Parts Stores	Central Garage	Bulbs & Paint Pens	15.30	139441	10/23/2018
Carquest Auto Parts Stores	Central Garage	Wiper Blades	54.82	139761	11/19/2018
Carquest Auto Parts Stores	Lake Restoration	Hydraulic Hose & Fitting	47.18	139761	11/19/2018
Carquest Auto Parts Stores	Paved Streets	Battery	143.78	139761	11/19/2018
Carquest Auto Parts Stores	Parks	Battery-Silver	89.10	139441	10/23/2018
Carquest Auto Parts Stores	Parks	Truck Bed Coating	20.23	139761	11/19/2018
Carquest Auto Parts Stores	Parks	V-Belt, Hydraulic Hoses, 20W50 Oil	191.36	139761	11/19/2018
Carquest Auto Parts Stores	Storm Sewer Mnt	A/C Hose, Fittings & Clamp	22.03	139761	11/19/2018
Carquest Auto Parts Stores	Central Garage	Floor Dry	65.88	139761	11/19/2018
Carquest Auto Parts Stores	Ice & Snow Removal	Pipe Adaptors	4.62	139441	10/23/2018
Carquest Auto Parts Stores	Ice & Snow Removal	Washer Fluid	64.44	139761	11/19/2018
Carquest Auto Parts Stores	Road & Bridge Equipment	Adapter & Fittings	25.17	139441	10/23/2018
Carquest Auto Parts Stores	Road & Bridge Equipment	Nitrile Gloves	36.06	139441	10/23/2018
Carquest Auto Parts Stores	Road & Bridge Equipment	Power Steering Hoses & Flashers	246.94	139761	11/19/2018
		Total for Carquest Auto Parts Stores	1,377.23		
<u>Centro Business Forms Inc.</u>					
Centro Business Forms Inc.	Director of Finance	W-2's, 1099's & Envelopes	246.00	139762	11/19/2018
		Total for Centro Business Forms Inc.	246.00		
<u>Chain Of Lakes Pet Hospital</u>					
Chain Of Lakes Pet Hospital	Crime Control & Investigation	Nexgard & Heartgard Plus for Titus	157.25	139501	10/29/2018
		Total for Chain Of Lakes Pet Hospital	157.25		
<u>Chosen Valley Testing, Inc.</u>					
Chosen Valley Testing, Inc.	Focus on Fairmont	Design Phase Geotechnical Eval Thru 8/31/18 Adventure Playgr	1,215.00	139839	11/20/2018
		Total for Chosen Valley Testing, Inc.	1,215.00		
<u>CMD Bore Welding</u>					
CMD Bore Welding	Road & Bridge Equipment	Bore Center Pivot on Cat Loader	462.50	139819	11/20/2018
		Total for CMD Bore Welding	462.50		
<u>Connect Business Magazine</u>					
Connect Business Magazine	Economic Development	1/3 Page Full Color Ad Split Between City & CVB	430.00	139763	11/19/2018
		Total for Connect Business Magazine	430.00		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Ice & Snow Removal	MAC SOL Valve Ice & Snow	227.00	139820	11/20/2018
Crysteel Truck Equipment Inc	Ice & Snow Removal	Blades & Cutting Edges Ice & Snow	754.11	139820	11/20/2018
		Total for Crysteel Truck Equipment Inc	981.11		
<u>Culligan Water of Fairmont</u>					

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Culligan Water of Fairmont	Fire Fighting	Water-Fire Dept	16.00	139598	11/07/2018
Total for Culligan Water of Fairmont			16.00		
<u>D & S Trophies</u>					
D & S Trophies	Crime Control & Investigation	Police Clothing-Chelsea	20.98	139716	11/14/2018
Total for D & S Trophies			20.98		
<u>Dakota Riggers & Tool Supply, Inc</u>					
Dakota Riggers & Tool Supply, Inc.	Paved Streets	Slings Street Dept	461.42	139764	11/19/2018
Dakota Riggers & Tool Supply, Inc.	Parks	Sling 4" x 20'-E/E-Poly Park Dept (2)	220.32	139764	11/19/2018
Total for Dakota Riggers & Tool Supply, Inc			681.74		
<u>Day Plumbing Heating & Cooling.</u>					
Day Plumbing Heating & Cooling, Inc.	General Government Buildings	Soldered Splits In Line for Seasonal Sprinkler Winterization CH	85.00	139821	11/20/2018
Day Plumbing Heating & Cooling, Inc.	SMEC Building	New Flush Valve Kit Women's Restroom SMEC 2nd Floor	619.62	139599	11/07/2018
Day Plumbing Heating & Cooling, Inc.	Airport	Repaired Nicked Gas Line-Airport	107.19	139599	11/07/2018
Day Plumbing Heating & Cooling, Inc.	Aquatic Park	Took Apart & Cleaned All Three Pool Boilers, Replaced 3 Plugs	1,079.60	139599	11/07/2018
Total for Day Plumbing Heating & Cooling,			1,891.41		
<u>Duderstadt, Jr.</u>					
Duderstadt, Jr.	Mayor & Council	Oct 2018 Council Mtgs, Candidate Forums & DVD Player Install	375.00	139448	10/24/2018
Total for Duderstadt, Jr.			375.00		
<u>Environmental Systems Research</u>					
Environmental Systems Research Institute, Inc	Engineering	ArcGIS Primary Maintenance, Secondary Maintenance & License	1,453.56	139548	11/05/2018
Total for Environmental Systems Research			1,453.56		
<u>Equifax Information Services, LLC</u>					
Equifax Information Services, LLC	City Manager	Invoice Service Fee & Minimum Charge	38.00	139449	10/24/2018
Total for Equifax Information Services, LLC			38.00		
<u>Eric Anderson Construction, LLC</u>					
Eric Anderson Construction, LLC	Paved Streets	Curb/Gutter in front of Landscaping Plus	1,115.00	139450	10/24/2018
Total for Eric Anderson Construction, LLC			1,115.00		
<u>Erickson Engineering</u>					
Erickson Engineering	Parks	Pioneer Trail Pedestrian Bridge 09/30 to 10/27/18	5,687.50	139822	11/20/2018
Erickson Engineering	Parks	Pioneer Trail Pedestrian Bridge 09/02 to 09/29/18	7,657.50	139549	11/05/2018
Total for Erickson Engineering			13,345.00		
<u>Fair Manufacturing, Inc.</u>					
Fair Manufacturing, Inc.	Ice & Snow Removal	Pulley Sheave Ice & Snow	115.96	139600	11/07/2018
Total for Fair Manufacturing, Inc.			115.96		
<u>Fairmont Fire Relief Association</u>					
Fairmont Fire Relief Association	Non-departmental	Aug & Sept 2018 Fire Retirement Cory Wickert	120.00	139451	10/24/2018
Fairmont Fire Relief Association	Non-departmental	Oct 2018 Retirement Cory Wickert	60.00	139765	11/19/2018
Total for Fairmont Fire Relief Association			180.00		
<u>Fairmont HRA</u>					
Fairmont HRA	Burton Lane	Management Fee Invoice Burton Lane June 2017 to Sept 2018	9,449.68	139502	10/29/2018
Fairmont HRA	Poetter's Circle	Management Fee Invoice Poetter Circle June 2017 to Sept 2018	19,185.72	139502	10/29/2018
Total for Fairmont HRA			28,635.40		
<u>Fairmont Photo Press, Inc.</u>					

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Fairmont Photo Press, Inc.	Focus on Fairmont	Thank you	55.80	139667	11/09/2018
Total for Fairmont Photo Press, Inc.			55.80		
<u>Fairmont Sentinel</u>					
Fairmont Sentinel	Other General Gov't	Approved Ordinance 2018-17	56.70	139717	11/14/2018
Fairmont Sentinel	Elections	Notice of Municipal Election	100.13	139550	11/05/2018
Fairmont Sentinel	Burton Lane	Burton Lane Roof Bids	295.52	139717	11/14/2018
Fairmont Sentinel	Poetter's Circle	Poetter Circle Housing Availability	39.60	139717	11/14/2018
Fairmont Sentinel	Planning & Zoning	Preliminary & Final Plat of Southern Plains Addition	40.50	139717	11/14/2018
Total for Fairmont Sentinel			532.45		
<u>Fairmont Trap Club, Inc.</u>					
Fairmont Trap Club, Inc.	Crime Control & Investigation	New Employee Club Membership Chelsea Yeager	25.00	139718	11/14/2018
Total for Fairmont Trap Club, Inc.			25.00		
<u>Fairmont True Value</u>					
Fairmont True Value	Central Garage	White Plastic Chain City Shop	19.35	139503	10/29/2018
Fairmont True Value	Burton Lane	521 Burton Lane New Toilet Flappers	5.99	139766	11/19/2018
Fairmont True Value	Poetter's Circle	2602 & 2614 Poetter Circle New Toilet Flappers	9.58	139766	11/19/2018
Total for Fairmont True Value			34.92		
<u>Fairmont Youth Hockey Association</u>					
Fairmont Youth Hockey Association	Parks	Oct 2018 Operations for Martin County Arena	5,000.00	139719	11/14/2018
Fairmont Youth Hockey Association	Parks	Nov 2018 Operations for Martin County Arena	5,000.00	139719	11/14/2018
Total for Fairmont Youth Hockey Association			10,000.00		
<u>Fastenal Company</u>					
Fastenal Company	Road & Bridge Equipment	Washers, Lock Nuts & Bolts	106.82	139767	11/19/2018
Fastenal Company	Road & Bridge Equipment	Equip Parts Street Dept	19.35	139601	11/07/2018
Fastenal Company	Central Garage	Shop Supplies-City Shop	7.89	139452	10/24/2018
Fastenal Company	Garbage Collection	Rake Handles for Leaf Pickup	30.60	139801	11/19/2018
Fastenal Company	Central Garage	Shop Supplies-City Shop	148.84	139601	11/07/2018
Fastenal Company	Central Garage	Shop Supplies-City Shop	1.67	139601	11/07/2018
Fastenal Company	Central Garage	Shop Supplies-City Shop Clevis Pin	2.41	139601	11/07/2018
Fastenal Company	Central Garage	Shop Supplies-City Shop	75.31	139601	11/07/2018
Fastenal Company	Central Garage	Shop Supplies-City Shop	5.81	139601	11/07/2018
Fastenal Company	Parks	6" Cap-Park Dept	68.01	139720	11/14/2018
Fastenal Company	Parks	PVC Piping for Dog Park	14.97	139601	11/07/2018
Fastenal Company	Parks	Corner Brace-Bench Pierce Park	24.78	139601	11/07/2018
Fastenal Company	Parks	AG Jobbers Park Dept	279.68	139601	11/07/2018
Fastenal Company	Parks	Dog Park PVC Pipe	92.92	139452	10/24/2018
Total for Fastenal Company			879.06		
<u>Finstad Skidloader Service & Snow</u>					
Finstad Skidloader Service & Snow Removal	Weed Control	Oct 2018 Mowing	270.00	139504	10/29/2018
Total for Finstad Skidloader Service & Snow			270.00		
<u>Fire Safety USA, Inc.</u>					
Fire Safety USA, Inc.	Fire Fighting	Equipment Repairs Hanger Kits & Mounting Brackets	1,358.60	139768	11/19/2018
Fire Safety USA, Inc.	Fire Fighting	Lithium Batteries & Streamlight Strion LED Flashlight	517.50	139768	11/19/2018

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Fire Safety USA, Inc.	Fire Fighting	4.5" FNH X 5.0" Storz, Rigid Adapter, LW, RL Fire Dept	160.00	139768	11/19/2018
Fire Safety USA, Inc.	Fire Fighting	Quad Gas Cylinder	195.00	139551	11/05/2018
	Total for	Fire Safety USA, Inc.	2,231.10		
<u>Flaherty & Hood P.A.</u>					
Flaherty & Hood P.A.	General Government Buildings	Legal Services-City Ordinances	362.50	139721	11/14/2018
	Total for	Flaherty & Hood P.A.	362.50		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Library	Silicone	4.99	139602	11/07/2018
Fleet & Farm Supply	Library	Carbide Bit, Nuts, Bolts & Washers	11.28	139602	11/07/2018
Fleet & Farm Supply	Crime Control & Investigation	Dog Food for Titus	47.99	139602	11/07/2018
Fleet & Farm Supply	Fire Fighting	Rope Per Foot E1 Hose Bed Cover	5.90	139602	11/07/2018
Fleet & Farm Supply	Road & Bridge Equipment	Carburetor for MS 192TC Chainsaw	51.30	139602	11/07/2018
Fleet & Farm Supply	Airport	Bolts, Fire Extinguisher Bracket, Wash Brush	87.32	139602	11/07/2018
Fleet & Farm Supply	Paved Streets	Strong Shelf Bracket	14.98	139602	11/07/2018
Fleet & Farm Supply	Parks	Clamp, Wingnut, Sleeve, Screws	26.30	139602	11/07/2018
Fleet & Farm Supply	Parks	Concrete Screws, Roller Frame & Cover, Chain, Suction Gun	125.07	139602	11/07/2018
Fleet & Farm Supply	Parks	Drill Bits, Tool Box, Super Glue, Screw Setter	60.98	139602	11/07/2018
Fleet & Farm Supply	Liquor Store	Ladder, Gorilla Tape	55.98	139602	11/07/2018
	Total for	Fleet & Farm Supply	492.09		
<u>FleetPride</u>					
FleetPride	Fire Fighting	Fuel Filter Heater-Rescue Truck Fire Dept	77.61	139505	10/29/2018
FleetPride	Road & Bridge Equipment	Mud Flaps Street Dept	104.07	139505	10/29/2018
	Total for	FleetPride	181.68		
<u>Fowler</u>					
Fowler	Crime Control & Investigation	DMT-G Online Recertification Training	75.00	0	11/14/2018
	Total for	Fowler	75.00		
<u>Frontier Communications</u>					
Frontier Communications	City Manager	Oct 2018 Telephone	170.12	139442	10/23/2018
Frontier Communications	City Manager	Nov 2018 Telephone-City Hall	170.58	139769	11/19/2018
Frontier Communications	Director of Finance	Oct 2018 Telephone	65.43	139442	10/23/2018
Frontier Communications	Director of Finance	Nov 2018 Telephone-City Hall	65.61	139769	11/19/2018
Frontier Communications	Library	Telephone Nov 2018 Library	487.50	139722	11/14/2018
Frontier Communications	Crime Control & Investigation	Nov 2018 Telephone-City Hall	39.37	139769	11/19/2018
Frontier Communications	Engineering	Nov 2018 Telephone-City Hall	170.58	139769	11/19/2018
Frontier Communications	Liquor Store	Oct 2018 Telephone	159.02	139442	10/23/2018
Frontier Communications	Liquor Store	Telephone Nov 2018 Liquor Store	161.02	139722	11/14/2018
Frontier Communications	Economic Development	Nov 2018 Telephone-City Hall	52.49	139769	11/19/2018
Frontier Communications	City Attorney	Oct 2018 Telephone	65.43	139442	10/23/2018
Frontier Communications	City Attorney	Nov 2018 Telephone-City Hall	65.61	139769	11/19/2018
Frontier Communications	Planning & Zoning	Oct 2018 Telephone	65.43	139442	10/23/2018
Frontier Communications	Planning & Zoning	Nov 2018 Telephone-City Hall	65.61	139769	11/19/2018
Frontier Communications	Engineering	Oct 2018 Telephone	170.12	139442	10/23/2018
Frontier Communications	Paved Streets	Telephone Nov 2018 Street Dept	78.26	139722	11/14/2018

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Frontier Communications	Parks	Oct 2018 Telephone	46.46	139442	10/23/2018
Frontier Communications	Parks	Oct 2018 Telephone	39.26	139442	10/23/2018
Frontier Communications	Parks	Nov 2018 Telephone-City Hall	39.37	139769	11/19/2018
Frontier Communications	Parks	Telephone Nov 2018 Park Dept	46.46	139722	11/14/2018
Frontier Communications	Economic Development	Oct 2018 Telephone	52.35	139442	10/23/2018
Frontier Communications	Airport	Nov 2018 Telephone-City Hall	39.37	139769	11/19/2018
Frontier Communications	Airport	Nov 2018 Telephone-Airport	205.65	139769	11/19/2018
Frontier Communications	Airport	Oct 2018 Monthly Telephone Airport Lobby	205.65	139453	10/24/2018
Frontier Communications	Paved Streets	Oct 2018 Telephone	77.26	139442	10/23/2018
Frontier Communications	Paved Streets	Oct 2018 Telephone	78.52	139442	10/23/2018
Frontier Communications	Paved Streets	Nov 2018 Telephone-City Hall	78.73	139769	11/19/2018
Frontier Communications	Central Garage	Nov 2018 Telephone-City Hall	26.24	139769	11/19/2018
Frontier Communications	Recording & Reporting	Oct 2018 Telephone	78.52	139442	10/23/2018
Frontier Communications	Recording & Reporting	Nov 2018 Telephone-City Hall	78.73	139769	11/19/2018
Frontier Communications	Airport	Oct 2018 Telephone	80.27	139442	10/23/2018
Frontier Communications	Airport	Oct 2018 Telephone	39.26	139442	10/23/2018
Frontier Communications	Airport	Nov 2018 Telephone-Airport	81.27	139769	11/19/2018
Frontier Communications	Fire Fighting	Telephone Nov 2018 Fire Crash Rescue Bldg	44.97	139722	11/14/2018
Frontier Communications	Building Inspection	Oct 2018 Telephone	65.43	139442	10/23/2018
Frontier Communications	Building Inspection	Nov 2018 Telephone-City Hall	65.61	139769	11/19/2018
Frontier Communications	Animal Control	Oct 2018 Telephone	145.12	139442	10/23/2018
Frontier Communications	Animal Control	Telephone Nov 2018 Humane Society	148.12	139722	11/14/2018
Frontier Communications	Central Garage	Oct 2018 Telephone	26.17	139442	10/23/2018
Frontier Communications	Crime Control & Investigation	Oct 2018 Telephone	39.26	139442	10/23/2018
Frontier Communications	Fire Fighting	Oct 2018 Telephone	41.96	139442	10/23/2018
Frontier Communications	Fire Fighting	Oct 2018 Telephone	44.97	139442	10/23/2018
Frontier Communications	Fire Fighting	Oct 2018 Telephone	26.17	139442	10/23/2018
Frontier Communications	Fire Fighting	Nov 2018 Telephone-City Hall	26.24	139769	11/19/2018
Frontier Communications	Fire Fighting	Telephone Nov 2018 Fire House	41.96	139722	11/14/2018
		Total for Frontier Communications	4,061.53		
<u>Further</u>					
Further	Health Insurance	Nov 2018 Participant Fee	118.00	1931	11/13/2018
		Total for Further	118.00		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	Nov 2018 Local Access & Boxcast	600.00	139552	11/05/2018
Gemini Studios	Local Access	Boxcast Storage Fees	336.66	139770	11/19/2018
		Total for Gemini Studios	936.66		
<u>Gillette Pepsi Companies Inc.</u>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	144.89	139572	11/05/2018
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	159.85	139572	11/05/2018
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	142.75	139572	11/05/2018
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	132.14	139572	11/05/2018
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	155.87	139572	11/05/2018

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Total for Gillette Pepsi Companies Inc.			735.50		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Central Garage	Weather Pack Fuse Holder	35.12	139823	11/20/2018
GMS Industrial Supplies, Inc.	Central Garage	Shop Supplies	57.46	139823	11/20/2018
GMS Industrial Supplies, Inc.	Central Garage	Clevis Pin	4.19	139723	11/14/2018
Total for GMS Industrial Supplies, Inc.			96.77		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	10/29/18 RLSS Limited Maint Call	25.00	139771	11/19/2018
GMS, Inc.	Urban Redevelopment & Housing	Monthly License & Warranty	70.00	139771	11/19/2018
Total for GMS, Inc.			95.00		
<u>Goerndt</u>					
Goerndt	Paved Streets	Safety Toe Boot Reimbursement	170.00	139824	11/20/2018
Total for Goerndt			170.00		
<u>Gopher Alarms, LLC</u>					
Gopher Alarms, LLC	Library	Alarm Monitoring Oct thru Dec 2018 Library	72.00	139603	11/07/2018
Gopher Alarms, LLC	General Government Buildings	Alarm Monitoring Oct thru Dec 2018 Hockey Arena	72.00	139603	11/07/2018
Gopher Alarms, LLC	General Government Buildings	Alarm Monitoring Oct thru Dec 2018 City Hall	48.00	139603	11/07/2018
Gopher Alarms, LLC	SMEC Building	Alarm Monitoring Oct thru Dec 2018 SMEC	72.00	139603	11/07/2018
Gopher Alarms, LLC	Paved Streets	Alarm Monitoring Oct thru Dec 2018 Street Dept	36.00	139603	11/07/2018
Gopher Alarms, LLC	Parks	Alarm Monitoring Oct thru Dec 2018 Park Dept	36.00	139603	11/07/2018
Gopher Alarms, LLC	Liquor Store	Burglar & Fire Alarm Monitoring Oct thru Dec 2018 Liquor Store	120.00	139603	11/07/2018
Total for Gopher Alarms, LLC			456.00		
<u>Government Finance Officers Ass</u>					
Government Finance Officers Assoc	Director of Finance	01/01/19 to 12/31/2019 Membership #300132449 Paul Hoye	190.00	139772	11/19/2018
Total for Government Finance Officers Ass			190.00		
<u>Grinnell Mutual Payment Center</u>					
Grinnell Mutual Payment Center	Burton Lane	Fairmont HRA Policy # 0000579126 11/26/18 to 11/26/19	2,854.00	139773	11/19/2018
Total for Grinnell Mutual Payment Center			2,854.00		
<u>H & L Mesabi Company</u>					
H & L Mesabi Company	Airport	Carbide Inserted Blades Snow Removal Airport	1,127.21	139604	11/07/2018
Total for H & L Mesabi Company			1,127.21		
<u>Harrison Truck Centers</u>					
Harrison Truck Centers	Road & Bridge Equipment	Put New Exhaust Stack In Cab	47.41	139454	10/24/2018
Harrison Truck Centers	Road & Bridge Equipment	Fuel Filter	19.73	139840	11/20/2018
Harrison Truck Centers	Road & Bridge Equipment	RR Spring Bracket-Street Dept	32.32	139774	11/19/2018
Harrison Truck Centers	Road & Bridge Equipment	Spring Bracket	31.53	139724	11/14/2018
Harrison Truck Centers	Aquatic Park	Elbows-Aquatic Park	20.44	139724	11/14/2018
Harrison Truck Centers	Aquatic Park	Elbows-Aquatic Park	96.67	139724	11/14/2018
Harrison Truck Centers	Aquatic Park	Elbows-Aquatic Park	-96.67	139724	11/14/2018
Harrison Truck Centers	Aquatic Park	Fittings-Aquatic Park	96.67	139506	10/29/2018
Total for Harrison Truck Centers			248.10		
<u>Hertzke Construction & Millwork.</u>					
Hertzke Construction & Millwork, Inc.	General Government Buildings	Senior Center Clear Silicone Caulk	6.48	139605	11/07/2018

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Hertzke Construction & Millwork, Inc.	General Government Buildings	Screws & 2x6, 2x4's for Outside Gazebo	121.27	139605	11/07/2018
Hertzke Construction & Millwork, Inc.	Parks	Tapcon 1/14 X 1 3/4, 1/4 x 2 1/4, 1/4 x 1 1/4 Park Dept	70.38	139605	11/07/2018
		Total for Hertzke Construction & Millwork,	198.13		
<u>Hoffmeyer</u>					
Hoffmeyer	Non-departmental	Refund Check	1.08	139536	11/01/2018
Hoffmeyer	Non-departmental	Refund Check	0.54	139536	11/01/2018
Hoffmeyer	Non-departmental	Refund Check	0.06	139536	11/01/2018
Hoffmeyer	Non-departmental	Refund Check	1.62	139536	11/01/2018
		Total for Hoffmeyer	3.30		
<u>Hohenstein's Inc.</u>					
Hohenstein's Inc.	Liquor - Mdse for Resale	Beer	206.50	139573	11/05/2018
		Total for Hohenstein's Inc.	206.50		
<u>Holtmeier Construction</u>					
Holtmeier Construction	Paved Streets	Pay Estimate 7 & Final 2016-C Improvements	40,372.07	139606	11/07/2018
		Total for Holtmeier Construction	40,372.07		
<u>Hometown Sanitation Services, LI</u>					
Hometown Sanitation Services, LLC	SMEC Building	Nov 2018 SMEC Refuse Removal	110.00	139607	11/07/2018
Hometown Sanitation Services, LLC	Liquor Store	Nov 2018 Cardboard Pickup Liquor Store	43.99	139607	11/07/2018
		Total for Hometown Sanitation Services, LI	153.99		
<u>Humana</u>					
Humana	Health Insurance	NOv 2018 premiums	334.80	1932	11/13/2018
		Total for Humana	334.80		
<u>Humpal</u>					
Humpal	City Manager	Monthly Cell Phone	110.00	0	11/19/2018
Humpal	City Manager	Expenses 10/23 to 11/14/18	56.74	0	11/19/2018
		Total for Humpal	166.74		
<u>Huse</u>					
Huse	Non-departmental	Refund Check	0.05	139537	11/01/2018
Huse	Non-departmental	Refund Check	1.44	139537	11/01/2018
Huse	Non-departmental	Refund Check	0.97	139537	11/01/2018
Huse	Non-departmental	Refund Check	0.48	139537	11/01/2018
		Total for Huse	2.94		
<u>Hy Vee Food Store</u>					
Hy Vee Food Store	Elections	Election Food Supplies No Tax-Exempt	93.74	139825	11/20/2018
Hy Vee Food Store	Health Insurance	Biometrics Testing Food Supplies	153.51	1934	11/20/2018
		Total for Hy Vee Food Store	247.25		
<u>I + S Group</u>					
I + S Group	Paved Streets	Feasibility Study Public Works Facility thru 10/31/18	1,579.25	139826	11/20/2018
I + S Group	Paved Streets	Feasibility Study Public Works Facility Services thru 09/30/18	7,626.30	139553	11/05/2018
I + S Group	Parks	Feasibility Study Public Works Facility thru 10/31/18	1,579.25	139826	11/20/2018
I + S Group	Parks	Feasibility Study Public Works Facility Services thru 09/30/18	7,626.30	139553	11/05/2018
		Total for I + S Group	18,411.10		
<u>Impact Proven Solutions</u>					

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Impact Proven Solutions	Storm Sewer Mnt	Sump pump insert	324.80	139477	10/29/2018
		Total for Impact Proven Solutions	324.80		
<u>Indian Island Winery LLC</u>					
Indian Island Winery LLC	Liquor - Mdse for Resale	Wine	594.04	139802	11/19/2018
		Total for Indian Island Winery LLC	594.04		
<u>J. H. Larson</u>					
J. H. Larson	Library	9W A19 LED Frosted Lamps-Library	17.24	139725	11/14/2018
J. H. Larson	Incubator Building	8' LED Bulbs Incubator Bldg	66.42	139608	11/07/2018
J. H. Larson	General Government Buildings	Add An Outlet by Downtown Plaza	43.48	139608	11/07/2018
J. H. Larson	SMEC Building	Case of LED Bulbs for SMEC	336.65	139775	11/19/2018
J. H. Larson	Airport	S101860549.001-5-Flood lamps	39.09	139678	11/09/2018
J. H. Larson	Airport	S101860549.002-20-Flood lamps	156.35	139678	11/09/2018
J. H. Larson	Paved Streets	Bulb Protectors Street Dept	66.41	139608	11/07/2018
J. H. Larson	Parks	Bulb Protectors Park Dept	66.40	139608	11/07/2018
		Total for J. H. Larson	792.04		
<u>Jackson County Sheriff's Office</u>					
Jackson County Sheriff's Office	Crime Control & Investigation	10/18 Fuel for HEAT Team Bus	88.00	139776	11/19/2018
Jackson County Sheriff's Office	Crime Control & Investigation	2018 Maintenance on MRAP Heat Team	535.76	139507	10/29/2018
		Total for Jackson County Sheriff's Office	623.76		
<u>JJ Taylor Dist Of Mn</u>					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	576.85	139574	11/05/2018
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	139574	11/05/2018
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	483.60	139803	11/19/2018
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	139803	11/19/2018
		Total for JJ Taylor Dist Of Mn	1,066.45		
<u>John Deere Financial</u>					
John Deere Financial	Parks	Gage Wheel Arm & Gage Wheel Kit	225.40	139508	10/29/2018
		Total for John Deere Financial	225.40		
<u>Johnson Brothers Liquor Compar</u>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	11,999.90	139804	11/19/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	234.73	139804	11/19/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	158.35	139804	11/19/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	773.19	139804	11/19/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	23,790.63	139804	11/19/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	234.10	139575	11/05/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	6,953.72	139575	11/05/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,826.31	139575	11/05/2018
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	120.45	139575	11/05/2018
		Total for Johnson Brothers Liquor Compar	48,091.38		
<u>Kadrmass, Lee & Jackson, Inc.</u>					
Kadrmass, Lee & Jackson, Inc.	Airport	Services thru 11/3/18	3,000.00	139827	11/20/2018
Kadrmass, Lee & Jackson, Inc.	Airport	Preliminary & Design Services through 09/29/18 Aircraft Storage	1,500.00	139554	11/05/2018
		Total for Kadrmass, Lee & Jackson, Inc.	4,500.00		

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<u>Knopik Sand and Gravel, Inc.</u> Knopik Sand and Gravel, Inc.	Ice & Snow Removal	Sand for Deicing Roads	1,579.19	139555	11/05/2018
		Total for Knopik Sand and Gravel, Inc.	1,579.19		
<u>Kotewa</u> Kotewa Kotewa	Crime Control & Investigation Crime Control & Investigation	Meal Expense 11/2/18 CLEO & Command Training Fuel For Squad	7.51 27.71	0 0	11/14/2018 11/14/2018
		Total for Kotewa	35.22		
<u>Landscaping Plus Inc</u> Landscaping Plus Inc	Poetter's Circle	Poetter's Circle Lawn Care 10/4/18	375.00	139726	11/14/2018
		Total for Landscaping Plus Inc	375.00		
<u>Lardy</u> Lardy	Road & Bridge Equipment	License Tabs for Street Dept Vehicle	16.00	0	10/24/2018
		Total for Lardy	16.00		
<u>Last Touch, LLC</u> Last Touch, LLC	Non-departmental	Loan	950.00	139509	10/29/2018
		Total for Last Touch, LLC	950.00		
<u>Last Touch, LLC and Colby Whittr</u> Last Touch, LLC and Colby Whitmore	Non-departmental	Loan	34,050.00	139510	10/29/2018
		Total for Last Touch, LLC and Colby Whittr	34,050.00		
<u>Lawn Solutions</u> Lawn Solutions	SMEC Building	SMEC Mow & Trim Lawn & Other Services per contract	394.60	139511	10/29/2018
		Total for Lawn Solutions	394.60		
<u>League Of Mn Cities</u> League Of Mn Cities	Other General Gov't	2018-2019 Annual Membership Dues	9,879.00	139455	10/24/2018
		Total for League Of Mn Cities	9,879.00		
<u>League Of Mn Cities Ins Trust</u> League Of Mn Cities Ins Trust	Property/Liability Insurance	Thai Risk Vehicle Damage From Cleanup of Fallen Tree	1,250.00	139556	11/05/2018
		Total for League Of Mn Cities Ins Trust	1,250.00		
<u>Locher Bros. Inc</u> Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc Locher Bros. Inc	Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale	Beer Beer Beer Beer Beer Beer Pop/Mix Beer Beer Beer Beer Beer Beer	3,035.78 6,184.10 2,549.20 7,142.05 1,193.30 9,962.84 3.95 4,888.25 2,119.70 -32.40 7,158.20	139805 139805 139805 139805 139576 139576 139576 139576 139576 139576 139576	11/19/2018 11/19/2018 11/19/2018 11/19/2018 11/05/2018 11/05/2018 11/05/2018 11/05/2018 11/05/2018 11/05/2018 11/05/2018
		Total for Locher Bros. Inc	44,204.97		
<u>Long</u> Long	Non-departmental	Refund Check	1.82	139538	11/01/2018

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Long	Non-departmental	Refund Check	0.92	139538	11/01/2018
Long	Non-departmental	Refund Check	0.09	139538	11/01/2018
Long	Non-departmental	Refund Check	2.74	139538	11/01/2018
		Total for Long	5.57		
<u>Lucky Clover Striping</u>					
Lucky Clover Striping	Paved Streets	Traffic Marking of City Parking Lot C	900.00	139557	11/05/2018
		Total for Lucky Clover Striping	900.00		
<u>MacQueen Equipment, Inc.</u>					
MacQueen Equipment, Inc.	Ice & Snow Removal	Right Wear Plate, Left Wear Plate	755.32	139609	11/07/2018
MacQueen Equipment, Inc.	Storm Sewer Mnt	A/C Compressor	253.25	139609	11/07/2018
MacQueen Equipment, Inc.	Storm Sewer Mnt	A/C Compressor	253.25	139609	11/07/2018
MacQueen Equipment, Inc.	Storm Sewer Mnt	Street Sweeper Parts-Tube, Tube Broom Double Wrap	2,405.00	139609	11/07/2018
MacQueen Equipment, Inc.	Storm Sewer Mnt	Gutter Brush, Tube & Main Broom Street Sweeper	846.65	139609	11/07/2018
MacQueen Equipment, Inc.	Storm Sewer Mnt	Suction Tube Street Sweeper	409.60	139609	11/07/2018
MacQueen Equipment, Inc.	Storm Sewer Mnt	Piranha Segment Street Sweeper	463.61	139609	11/07/2018
MacQueen Equipment, Inc.	Storm Sewer Mnt	Adjustments/Cr Memo/Pyment	-3,348.19	139609	11/07/2018
		Total for MacQueen Equipment, Inc.	2,038.49		
<u>Martin County Auditor</u>					
Martin County Auditor	Crime Control & Investigation	Rental of Security Bldg Nov 2018	4,135.25	139558	11/05/2018
Martin County Auditor	Crime Control & Investigation	Nov 2018 Frontier Phone Bill Police Dept	438.49	139727	11/14/2018
		Total for Martin County Auditor	4,573.74		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Crime Control & Investigation	Fuel usage-Oct	2,611.20	139680	11/09/2018
Martin County Highway Dept	Fire Fighting	Fuel usage-Oct	294.90	139680	11/09/2018
Martin County Highway Dept	Building Inspection	Fuel usage-Oct	59.59	139680	11/09/2018
Martin County Highway Dept	Central Garage	Fuel usage-Oct	179.54	139680	11/09/2018
Martin County Highway Dept	Airport	Fuel usage-Oct	59.05	139680	11/09/2018
Martin County Highway Dept	Paved Streets	Fuel usage-Oct	4,561.18	139680	11/09/2018
Martin County Highway Dept	Parks	Fuel usage-Oct	1,085.46	139680	11/09/2018
Martin County Highway Dept	Engineering	Fuel usage-Oct	52.80	139680	11/09/2018
Martin County Highway Dept	Garbage Collection	Fuel usage-Oct	291.82	139680	11/09/2018
Martin County Highway Dept	Storm Sewer Mnt	Fuel usage-Oct	647.95	139680	11/09/2018
		Total for Martin County Highway Dept	9,843.49		
<u>Martin County Ready Mix, Inc.</u>					
Martin County Ready Mix, Inc.	Parks	Bench at Cedar Creek Park	190.00	139610	11/07/2018
Martin County Ready Mix, Inc.	Parks	Bench at Steve Pierce Park	200.00	139610	11/07/2018
		Total for Martin County Ready Mix, Inc.	390.00		
<u>Martin County Recorder</u>					
Martin County Recorder	Planning & Zoning	Record the certified resolution Nasby Subdivision	46.00	139611	11/07/2018
Martin County Recorder	Planning & Zoning	Record Actual Plat Nasby Subdivision	56.00	139611	11/07/2018
		Total for Martin County Recorder	102.00		
<u>Mayo Clinic Health System Fairmont</u>					
Mayo Clinic Health System Fairmont	Crime Control & Investigation	New Hire Fairmont Police Dept	279.00	139828	11/20/2018

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Mayo Clinic Health System Fairmont	Fire Fighting	Firemen Physicals T Miller, Stensland, S Mosloski, Hartwig	1,546.80	139777	11/19/2018
Mayo Clinic Health System Fairmont	Fire Fighting	Fireman Radiologic chest exam-JF	38.00	139481	10/29/2018
Mayo Clinic Health System Fairmont	Parks	Pre Employment screening-Cody Benschoter	251.00	139481	10/29/2018
		Total for Mayo Clinic Health System Fairmont	2,114.80		
<u>Meier</u>					
Meier	Non-departmental	Refund Check	2.14	139466	10/26/2018
Meier	Non-departmental	Refund Check	0.50	139466	10/26/2018
Meier	Non-departmental	Refund Check	0.26	139466	10/26/2018
Meier	Non-departmental	Refund Check	4.12	139466	10/26/2018
Meier	Non-departmental	Refund Check	0.01	139466	10/26/2018
Meier	Non-departmental	Refund Check	0.31	139466	10/26/2018
		Total for Meier	7.34		
<u>Meyer</u>					
Meyer	Non-departmental	Refund Check	0.27	139539	11/01/2018
Meyer	Non-departmental	Refund Check	0.14	139539	11/01/2018
Meyer	Non-departmental	Refund Check	0.01	139539	11/01/2018
Meyer	Non-departmental	Refund Check	0.40	139539	11/01/2018
		Total for Meyer	0.82		
<u>Midco</u>					
Midco	Data Processing	Internet Circuit 10/15 to 11/30/18	571.43	139806	11/19/2018
Midco	Economic Development	Aid to Construction. Martin County will pay the other \$5,000	5,000.00	139806	11/19/2018
		Total for Midco	5,571.43		
<u>Midwest Garage Doors of Fairmont</u>					
Midwest Garage Doors of Fairmont, Inc.	Fire Fighting	Wall Switch & Installation at Fire Hall	108.25	139778	11/19/2018
		Total for Midwest Garage Doors of Fairmont	108.25		
<u>Mills & Miller, Inc.</u>					
Mills & Miller, Inc.	Ice & Snow Removal	Deicing Salt for Ice & Snow	6,017.76	139456	10/24/2018
Mills & Miller, Inc.	Ice & Snow Removal	Deicing Salt	1,067.80	139512	10/29/2018
Mills & Miller, Inc.	Ice & Snow Removal	Deicing Salt Charged Wrong Price on 1st Invoice	955.40	139612	11/07/2018
		Total for Mills & Miller, Inc.	8,040.96		
<u>Minn Municipal Utilities Association</u>					
Minn Municipal Utilities Association	Workers Comp	Oct-Dec 2018 Safety program	10,725.00	139745	11/14/2018
		Total for Minn Municipal Utilities Association	10,725.00		
<u>Minnesota Dept of Admin</u>					
Minnesota Dept of Admin	Crime Control & Investigation	Oct 2018 Vehicle Leases Police Dept	3,846.14	139841	11/20/2018
Minnesota Dept of Admin	Crime Control & Investigation	Sept 2018 Vehicle Leases & Repair Driver's Seat Unit 9365	4,597.26	139513	10/29/2018
		Total for Minnesota Dept of Admin	8,443.40		
<u>Minnesota Elevator, Inc</u>					
Minnesota Elevator, Inc	General Government Buildings	Nov 2018 Elevator Service City Hall	127.22	139613	11/07/2018
		Total for Minnesota Elevator, Inc	127.22		
<u>Minuteman Press</u>					
Minuteman Press	Economic Development	SMEC Brochure	97.81	139779	11/19/2018
		Total for Minuteman Press	97.81		

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<u>MN Dept Labor & Indust.</u>					
MN Dept Labor & Indust.	Incubator Building	Lighting Retrofit LED 426 Winnebago Ave Incubator Bldg	36.00	139457	10/24/2018
		Total for MN Dept Labor & Indust.	36.00		
<u>Mn Dept of Employment & Economi</u>					
Mn Dept of Employment & Economic Develo	Intergovernmental Revenues	CDAP-16-0063-H-FY17 City of Fmt/Zierke Built Mfg Nov 2018	2,758.20	139443	10/23/2018
Mn Dept of Employment & Economic Develo	Intergovernmental Revenues	CDAP-16-0063-H-FY17 City of Fmt/Zierke Built Mfg	2,758.20	139780	11/19/2018
		Total for Mn Dept of Employment & Economi	5,516.40		
<u>MN Dept Of Transportation</u>					
MN Dept Of Transportation	Paved Streets	Equipment Usage	373.82	139559	11/05/2018
		Total for MN Dept Of Transportation	373.82		
<u>MN Energy Resources Corp.</u>					
MN Energy Resources Corp.	Library	09/20 to 10/18/18 Gas Utilities Library	957.79	139514	10/29/2018
MN Energy Resources Corp.	Fire Fighting	10/02 to 10/30/18 Gas Utilities-Fire Dept	237.73	139614	11/07/2018
MN Energy Resources Corp.	Animal Control	09/14/18 to 10/12/18 Gas Utilities Humane Society	29.19	139458	10/24/2018
MN Energy Resources Corp.	Animal Control	Gas utilities 10/16 to 11/13/18 Humane Society	81.26	139842	11/20/2018
MN Energy Resources Corp.	Incubator Building	Gas utilities 10/16 to 11/13/18 Incubator Bldg	540.83	139842	11/20/2018
MN Energy Resources Corp.	Incubator Building	09/14/18 to 10/15/18 Gas Utilities Incubator Bldg	149.46	139458	10/24/2018
MN Energy Resources Corp.	Liquor Store	09/14/18 to 10/12/18 Gas Utilities Liquor Store	120.34	139458	10/24/2018
MN Energy Resources Corp.	Liquor Store	Gas utilities 10/13 to 11/13/18 Liquor Store	240.12	139842	11/20/2018
MN Energy Resources Corp.	Parks	Lincoln Park Shelter Gas utilities 09/07 to 10/05/18	48.98	139444	10/23/2018
MN Energy Resources Corp.	Parks	Gas utilities 10/16 to 11/13/18 City Shop	256.95	139842	11/20/2018
MN Energy Resources Corp.	Parks	Gas utilities 10/6/18 to 11/5/18 Park Dept	58.77	139781	11/19/2018
MN Energy Resources Corp.	Parks	09/14/18 to 10/12/18 Gas Utilities City Shop	50.03	139458	10/24/2018
MN Energy Resources Corp.	Aquatic Park	09/14/18 to 10/15/18 Gas Utilities Aquatic Park	48.01	139458	10/24/2018
MN Energy Resources Corp.	Aquatic Park	Gas utilities 10/16 to 11/13/18 Aquatic Park	48.01	139842	11/20/2018
MN Energy Resources Corp.	Central Garage	Gas utilities 10/16 to 11/13/18 City Shop	83.64	139842	11/20/2018
MN Energy Resources Corp.	Central Garage	09/14/18 to 10/12/18 Gas Utilities City Shop	16.27	139458	10/24/2018
MN Energy Resources Corp.	General Government Buildings	Senior Center Gas Utilities 09/07 to 10/05/18	67.87	139444	10/23/2018
MN Energy Resources Corp.	General Government Buildings	Gas utilities 10/6/18 to 11/5/18 Senior Center	132.69	139781	11/19/2018
MN Energy Resources Corp.	Paved Streets	Gas utilities 10/16 to 11/13/18 City Shop	256.95	139842	11/20/2018
MN Energy Resources Corp.	Paved Streets	09/14/18 to 10/12/18 Gas Utilities City Shop	50.03	139458	10/24/2018
		Total for MN Energy Resources Corp.	3,474.92		
<u>Mn State Fire Chiefs Assn.</u>					
Mn State Fire Chiefs Assn.	Fire Fighting	State Fire Chief Conference Attendees 3 X 300 less deposit	600.00	139515	10/29/2018
		Total for Mn State Fire Chiefs Assn.	600.00		
<u>Mn State Fire Dept. Asso.</u>					
Mn State Fire Dept. Asso.	Fire Fighting	2019 MSFDA Membership Dues	346.00	139560	11/05/2018
		Total for Mn State Fire Dept. Asso.	346.00		
<u>Morgan Creek Vineyards</u>					
Morgan Creek Vineyards	Liquor - Mdse for Resale	Wine	1,376.98	139807	11/19/2018
		Total for Morgan Creek Vineyards	1,376.98		
<u>MRCI</u>					
MRCI	SMEC Building	Oct 2018 Services	577.50	139728	11/14/2018

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Total for MRCI			577.50		
MSCIC					
MSCIC	Crime Control & Investigation	2019 Training Conference	1,000.00	139829	11/20/2018
Total for MSCIC			1,000.00		
Municipal Emergency Services De					
Municipal Emergency Services Depository Ac	Fire Fighting	SCBA Repair Fire Dept	196.23	139782	11/19/2018
Total for Municipal Emergency Services De			196.23		
Napa Auto Fairmont					
Napa Auto Fairmont	Road & Bridge Equipment	Filters-Street Dept	11.22	139729	11/14/2018
Napa Auto Fairmont	Road & Bridge Equipment	Filters-Street Dept	40.96	139729	11/14/2018
Napa Auto Fairmont	Road & Bridge Equipment	Filters-Street Dept	42.16	139729	11/14/2018
Napa Auto Fairmont	Paved Streets	Filters-Street Dept	24.49	139729	11/14/2018
Napa Auto Fairmont	Parks	Oil, Air & Hydraulic Filter	53.01	139729	11/14/2018
Napa Auto Fairmont	Parks	Filters-Park Dept	45.33	139729	11/14/2018
Napa Auto Fairmont	Parks	Filters-Park Dept	29.05	139729	11/14/2018
Napa Auto Fairmont	Storm Sewer Mnt	Filters-Street Sweeper	84.81	139729	11/14/2018
Napa Auto Fairmont	Fire Fighting	Filters-Fire Dept	133.97	139729	11/14/2018
Napa Auto Fairmont	Building Inspection	Oil Filter-Bldg Insp	2.40	139729	11/14/2018
Napa Auto Fairmont	Central Garage	Filters-City Shop	66.94	139729	11/14/2018
Total for Napa Auto Fairmont			534.34		
Nelson					
Nelson	Crime Control & Investigation	Taser Instructor Training Apple Valley, MN 10/9/18	325.00	139730	11/14/2018
Total for Nelson			325.00		
O'Reilly Auto Parts					
O'Reilly Auto Parts	Building Inspection	Alternator Building Insp #9	146.57	139615	11/07/2018
O'Reilly Auto Parts	Ice & Snow Removal	License Plate Light	6.39	139615	11/07/2018
O'Reilly Auto Parts	Road & Bridge Equipment	Headlight Connector Street Dept	7.99	139783	11/19/2018
O'Reilly Auto Parts	Road & Bridge Equipment	Bulb Socket Street Dept	7.99	139783	11/19/2018
Total for O'Reilly Auto Parts			168.94		
Olson					
Olson	Elections	Election Food Service Expenses 11/6/18	55.50	0	11/14/2018
Total for Olson			55.50		
Olson Rentals, Inc.					
Olson Rentals, Inc.	Parks	24" Auger Rental	101.65	139516	10/29/2018
Total for Olson Rentals, Inc.			101.65		
Olympic Fire Protection					
Olympic Fire Protection	General Government Buildings	5 Year Internal Inspection 10/31 Pipped out main drain City Hall	3,030.00	139616	11/07/2018
Total for Olympic Fire Protection			3,030.00		
One Office Solution					
One Office Solution	City Manager	Office Supplies-City Hall	7.26	139731	11/14/2018
One Office Solution	Director of Finance	Office Supplies-City Hall	7.26	139731	11/14/2018
One Office Solution	Crime Control & Investigation	Office Supplies-City Hall	4.36	139731	11/14/2018
One Office Solution	Fire Fighting	Office Supplies-City Hall	5.81	139731	11/14/2018

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One Office Solution	Building Inspection	Office Supplies-City Hall	7.26	139731	11/14/2018
One Office Solution	Recording & Reporting	Office Supplies-City Hall	7.26	139731	11/14/2018
One Office Solution	Economic Development	Office Supplies-City Hall	4.36	139731	11/14/2018
One Office Solution	City Attorney	Office Supplies-City Hall	7.26	139731	11/14/2018
One Office Solution	Planning & Zoning	Office Supplies-City Hall	7.26	139731	11/14/2018
One Office Solution	Police Administration	Office Supplies-City Hall	2.91	139731	11/14/2018
One Office Solution	Engineering	Office Supplies-City Hall	15.98	139731	11/14/2018
One Office Solution	Liquor Store	Office Supplies-City Hall	2.91	139731	11/14/2018
One Office Solution	Lake Restoration	Office Supplies-City Hall	2.91	139731	11/14/2018
One Office Solution	Airport	Office Supplies-City Hall	7.26	139731	11/14/2018
One Office Solution	Parking Lots	Office Supplies-City Hall	2.91	139731	11/14/2018
One Office Solution	Data Processing	Office Supplies-City Hall	4.36	139731	11/14/2018
One Office Solution	Paved Streets	Office Supplies-City Hall	2.91	139731	11/14/2018
One Office Solution	Parks	Office Supplies-City Hall	5.81	139731	11/14/2018
		Total for One Office Solution	106.05		
<u>Paape Energy Services</u>					
Paape Energy Services	SMEC Building	Enabled the Lead Boiler Numeric. Changed Weekly Rotation Tirr	47.50	139561	11/05/2018
		Total for Paape Energy Services	47.50		
<u>Paradis</u>					
Paradis	Fire Fighting	New Filter for Shop Vac Fire Dept	26.83	139784	11/19/2018
		Total for Paradis	26.83		
<u>Paskey</u>					
Paskey	Non-departmental	Refund Check	0.11	139533	11/01/2018
Paskey	Non-departmental	Refund Check	3.12	139533	11/01/2018
Paskey	Non-departmental	Refund Check	8.24	139533	11/01/2018
Paskey	Non-departmental	Refund Check	2.09	139533	11/01/2018
Paskey	Non-departmental	Refund Check	1.04	139533	11/01/2018
		Total for Paskey	14.60		
<u>Paul Revere Life Ins Co</u>					
Paul Revere Life Ins Co	City Manager	Policy # 010283848403 Mike Humpal	1,595.53	139459	10/24/2018
		Total for Paul Revere Life Ins Co	1,595.53		
<u>Paustis Wine Company</u>					
Paustis Wine Company	Liquor - Mdse for Resale	Freight	2.25	139808	11/19/2018
Paustis Wine Company	Liquor - Mdse for Resale	Wine	96.00	139808	11/19/2018
Paustis Wine Company	Liquor - Mdse for Resale	Wine	32.00	139808	11/19/2018
Paustis Wine Company	Liquor - Mdse for Resale	Wine	973.00	139808	11/19/2018
Paustis Wine Company	Liquor - Mdse for Resale	Freight	17.50	139808	11/19/2018
Paustis Wine Company	Liquor - Mdse for Resale	Wine	384.00	139577	11/05/2018
Paustis Wine Company	Liquor - Mdse for Resale	Freight	2.25	139577	11/05/2018
Paustis Wine Company	Liquor - Mdse for Resale	Freight	7.00	139577	11/05/2018
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,811.20	139577	11/05/2018
Paustis Wine Company	Liquor - Mdse for Resale	Freight	21.25	139577	11/05/2018
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,472.00	139577	11/05/2018

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Paustis Wine Company	Liquor - Mdse for Resale	Freight	18.75	139577	11/05/2018
Paustis Wine Company	Liquor - Mdse for Resale	Wine	120.00	139577	11/05/2018
		Total for Paustis Wine Company	4,957.20		
<u>PC Janitorial Supply</u>					
PC Janitorial Supply	Library	Cleaning Supplies-Library	39.00	139617	11/07/2018
PC Janitorial Supply	General Government Buildings	Cleaning Supplies-City Hall	51.50	139785	11/19/2018
PC Janitorial Supply	Ice & Snow Removal	Ice Melt for Snow & Ice	597.50	139830	11/20/2018
PC Janitorial Supply	Airport	Cleaning Supplies-Airport	17.31	139785	11/19/2018
PC Janitorial Supply	Burton Lane	Ice Melt Burton Lane	373.75	139732	11/14/2018
PC Janitorial Supply	Liquor Store	Cleaning Supplies-Liquor Store	165.00	139578	11/05/2018
		Total for PC Janitorial Supply	1,244.06		
<u>Phillips Wine & Spirits</u>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	20,775.85	139809	11/19/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	3,040.96	139809	11/19/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	1,655.70	139809	11/19/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	491.07	139809	11/19/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	593.20	139579	11/05/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	352.00	139579	11/05/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	212.13	139579	11/05/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	9,632.86	139579	11/05/2018
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,463.26	139579	11/05/2018
		Total for Phillips Wine & Spirits	38,217.03		
<u>Photo Press</u>					
Photo Press	Recording & Reporting	Letterhead	7.12	139733	11/14/2018
Photo Press	Recording & Reporting	Card Stock Paper-City Hall	1.11	139733	11/14/2018
Photo Press	Lake Restoration	Letterhead	2.85	139733	11/14/2018
Photo Press	Lake Restoration	Card Stock Paper-City Hall	0.44	139733	11/14/2018
Photo Press	Airport	Card Stock Paper-City Hall	1.11	139733	11/14/2018
Photo Press	Building Inspection	Card Stock Paper-City Hall	1.11	139733	11/14/2018
Photo Press	Central Garage	Fleet Maintenance Log-City Shop	187.05	139733	11/14/2018
Photo Press	Crime Control & Investigation	For Safe Keeping Form Police Dept	217.84	139618	11/07/2018
Photo Press	Crime Control & Investigation	Warrant File Card Police Dept	49.50	139618	11/07/2018
Photo Press	Fire Fighting	Card Stock Paper-City Hall	0.88	139733	11/14/2018
Photo Press	Fire Fighting	Letterhead	5.69	139733	11/14/2018
Photo Press	Fire Fighting	Paper for Fire Dept Open House Cards for Kids	22.10	139733	11/14/2018
Photo Press	Building Inspection	Letterhead	7.12	139733	11/14/2018
Photo Press	City Manager	Letterhead	7.12	139733	11/14/2018
Photo Press	City Manager	Card Stock Paper-City Hall	1.11	139733	11/14/2018
Photo Press	Director of Finance	Letterhead	7.12	139733	11/14/2018
Photo Press	Director of Finance	Card Stock Paper-City Hall	1.11	139733	11/14/2018
Photo Press	Crime Control & Investigation	Letterhead	4.27	139733	11/14/2018
Photo Press	Crime Control & Investigation	Card Stock Paper-City Hall	0.66	139733	11/14/2018
Photo Press	Engineering	Letterhead	15.66	139733	11/14/2018

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Photo Press	Liquor Store	Card Stock Paper-City Hall	0.44	139733	11/14/2018
Photo Press	Liquor Store	Fire Prevention Week Ad-Liquor Store	50.00	139733	11/14/2018
Photo Press	Liquor Store	Support Humane Society Ad-Liquor Store	121.50	139733	11/14/2018
Photo Press	Liquor Store	Gift Certificates-Liquor Store	148.94	139733	11/14/2018
Photo Press	Liquor Store	Letterhead	2.85	139733	11/14/2018
Photo Press	City Attorney	Card Stock Paper-City Hall	1.11	139733	11/14/2018
Photo Press	Planning & Zoning	Letterhead	7.12	139733	11/14/2018
Photo Press	Planning & Zoning	Card Stock Paper-City Hall	1.11	139733	11/14/2018
Photo Press	Police Administration	Letterhead	2.85	139733	11/14/2018
Photo Press	Police Administration	Card Stock Paper-City Hall	0.44	139733	11/14/2018
Photo Press	Engineering	Card Stock Paper-City Hall	2.43	139733	11/14/2018
Photo Press	Paved Streets	Card Stock Paper-City Hall	0.44	139733	11/14/2018
Photo Press	Parks	Letterhead	5.69	139733	11/14/2018
Photo Press	Parks	Card Stock Paper-City Hall	0.88	139733	11/14/2018
Photo Press	Economic Development	Letterhead	4.27	139733	11/14/2018
Photo Press	Economic Development	Card Stock Paper-City Hall	0.66	139733	11/14/2018
Photo Press	City Attorney	Letterhead	7.12	139733	11/14/2018
Photo Press	Airport	Letterhead	7.12	139733	11/14/2018
Photo Press	Parking Lots	Letterhead	2.85	139733	11/14/2018
Photo Press	Parking Lots	Card Stock Paper-City Hall	0.44	139733	11/14/2018
Photo Press	Data Processing	Letterhead	4.27	139733	11/14/2018
Photo Press	Data Processing	Card Stock Paper-City Hall	0.66	139733	11/14/2018
Photo Press	Paved Streets	Letterhead	2.85	139733	11/14/2018
		Total for Photo Press	917.01		
<u>Prairieland Solid Waste Mgmnt</u>					
Prairieland Solid Waste Mgmnt	Garbage Collection	Refuse Removal Oct 2018	547.22	139619	11/07/2018
Prairieland Solid Waste Mgmnt	Garbage Collection	Oct 2018 City Wide Cleanup	3,191.25	139619	11/07/2018
		Total for Prairieland Solid Waste Mgmnt	3,738.47		
<u>Presentation College</u>					
Presentation College	SMEC Building	Internet Services for Oct 2018	200.00	139460	10/24/2018
Presentation College	SMEC Building	Internet Service Nov 2018	200.00	139786	11/19/2018
		Total for Presentation College	400.00		
<u>Preuss, Linsey</u>					
Preuss, Linsey	Incubator Building	Keys for Incubator Bldg	6.41	0	11/05/2018
Preuss, Linsey	Economic Development	Cell Phone 10/21/18	50.00	0	11/05/2018
Preuss, Linsey	Economic Development	October 2018 Expenses	62.94	0	11/05/2018
		Total for Preuss, Linsey	119.35		
<u>Profinium Inc.</u>					
Profinium Inc.	Non-departmental	Poetter Circle Principal Pymnt Dec 2018	3,353.58	139787	11/19/2018
Profinium Inc.	Non-departmental	Burton Lane Principal Payment Dec 2018	1,809.06	139787	11/19/2018
Profinium Inc.	Burton Lane	Burton Lane Interest Payment Dec 2018	322.65	139787	11/19/2018
Profinium Inc.	Poetter's Circle	Poetter Circle Interest Payment Dec 2018	3,424.48	139787	11/19/2018
		Total for Profinium Inc.	8,909.77		

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<u>Provident Life Insurance</u>					
Provident Life Insurance	Engineering	Client ID #000005194403-01 Troy Nemmers	1,221.64	139562	11/05/2018
		Total for Provident Life Insurance	1,221.64		
<u>Public Utilities Commission</u>					
Public Utilities Commission	Library	Utilities Oct 2018	2,798.92	139445	10/23/2018
Public Utilities Commission	Library	Utilities Oct 2018	64.02	139445	10/23/2018
Public Utilities Commission	Library	Utilities Oct 2018	27.64	139445	10/23/2018
Public Utilities Commission	Library	Utilities Oct 2018	21.21	139445	10/23/2018
Public Utilities Commission	Library	Nov 2018 Utilities	60.07	139788	11/19/2018
Public Utilities Commission	Library	Nov 2018 Utilities	24.16	139788	11/19/2018
Public Utilities Commission	Liquor Store	Nov 2018 Utilities	21.37	139788	11/19/2018
Public Utilities Commission	Liquor Store	Nov 2018 Utilities	55.88	139788	11/19/2018
Public Utilities Commission	Liquor Store	Nov 2018 Utilities	1,880.54	139788	11/19/2018
Public Utilities Commission	Liquor Store	Nov 2018 Utilities	47.02	139788	11/19/2018
Public Utilities Commission	Aquatic Park	Nov 2018 Utilities	177.59	139788	11/19/2018
Public Utilities Commission	Aquatic Park	Nov 2018 Utilities	85.21	139788	11/19/2018
Public Utilities Commission	Liquor Store	Utilities Oct 2018	2,417.49	139445	10/23/2018
Public Utilities Commission	Liquor Store	Utilities Oct 2018	46.42	139445	10/23/2018
Public Utilities Commission	Liquor Store	Utilities Oct 2018	21.37	139445	10/23/2018
Public Utilities Commission	Liquor Store	Utilities Oct 2018	55.88	139445	10/23/2018
Public Utilities Commission	Aquatic Park	Utilities Oct 2018	2,095.15	139445	10/23/2018
Public Utilities Commission	Aquatic Park	Utilities Oct 2018	314.71	139445	10/23/2018
Public Utilities Commission	Aquatic Park	Utilities Oct 2018	213.06	139445	10/23/2018
Public Utilities Commission	Aquatic Park	Utilities Oct 2018	183.63	139445	10/23/2018
Public Utilities Commission	Aquatic Park	Nov 2018 Utilities	41.34	139788	11/19/2018
Public Utilities Commission	Aquatic Park	Nov 2018 Utilities	183.63	139788	11/19/2018
Public Utilities Commission	Parks	Nov 2018 Utilities	268.34	139788	11/19/2018
Public Utilities Commission	Parks	Nov 2018 Utilities	2,806.84	139788	11/19/2018
Public Utilities Commission	Parks	Nov 2018 Utilities	1,479.10	139788	11/19/2018
Public Utilities Commission	Parks	Nov 2018 Utilities	673.30	139788	11/19/2018
Public Utilities Commission	Parks	Utilities Oct 2018	369.92	139445	10/23/2018
Public Utilities Commission	Parks	Utilities Oct 2018	2,806.84	139445	10/23/2018
Public Utilities Commission	Paved Streets	Nov 2018 Utilities	19.08	139788	11/19/2018
Public Utilities Commission	Paved Streets	Nov 2018 Utilities	34.98	139788	11/19/2018
Public Utilities Commission	Paved Streets	Nov 2018 Utilities	189.94	139788	11/19/2018
Public Utilities Commission	Paved Streets	Nov 2018 Utilities	55.46	139788	11/19/2018
Public Utilities Commission	Parks	Utilities Oct 2018	1,388.41	139445	10/23/2018
Public Utilities Commission	Parks	Utilities Oct 2018	842.65	139445	10/23/2018
Public Utilities Commission	Parking Lots	Nov 2018 Utilities	210.43	139788	11/19/2018
Public Utilities Commission	Parking Lots	Nov 2018 Utilities	181.41	139788	11/19/2018
Public Utilities Commission	Paved Streets	Utilities Oct 2018	194.28	139445	10/23/2018
Public Utilities Commission	Paved Streets	Utilities Oct 2018	55.46	139445	10/23/2018
Public Utilities Commission	Paved Streets	Utilities Oct 2018	19.08	139445	10/23/2018

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Public Utilities Commission	Paved Streets	Utilities Oct 2018	34.98	139445	10/23/2018
Public Utilities Commission	Airport	Nov 2018 Utilities	899.43	139788	11/19/2018
Public Utilities Commission	Airport	Nov 2018 Utilities	113.58	139788	11/19/2018
Public Utilities Commission	Airport	Nov 2018 Utilities	25.62	139788	11/19/2018
Public Utilities Commission	Airport	Nov 2018 Utilities	2,229.66	139788	11/19/2018
Public Utilities Commission	Parking Lots	Utilities Oct 2018	210.43	139445	10/23/2018
Public Utilities Commission	Parking Lots	Utilities Oct 2018	181.41	139445	10/23/2018
Public Utilities Commission	SMEC Building	Nov 2018 Utilities	72.64	139788	11/19/2018
Public Utilities Commission	SMEC Building	Nov 2018 Utilities	21.37	139788	11/19/2018
Public Utilities Commission	Airport	Utilities Oct 2018	793.48	139445	10/23/2018
Public Utilities Commission	Airport	Utilities Oct 2018	113.58	139445	10/23/2018
Public Utilities Commission	Airport	Utilities Oct 2018	25.62	139445	10/23/2018
Public Utilities Commission	Airport	Utilities Oct 2018	2,229.66	139445	10/23/2018
Public Utilities Commission	Lake Restoration	Utilities Oct 2018	95.45	139445	10/23/2018
Public Utilities Commission	Lake Restoration	Nov 2018 Utilities	95.45	139788	11/19/2018
Public Utilities Commission	SMEC Building	Utilities Oct 2018	1,884.33	139445	10/23/2018
Public Utilities Commission	SMEC Building	Utilities Oct 2018	72.64	139445	10/23/2018
Public Utilities Commission	SMEC Building	Utilities Oct 2018	21.37	139445	10/23/2018
Public Utilities Commission	SMEC Building	Nov 2018 Utilities	2,328.03	139788	11/19/2018
Public Utilities Commission	General Government Buildings	Utilities Oct 2018	39.10	139445	10/23/2018
Public Utilities Commission	Street Lighting	Utilities Oct 2018	10,351.50	139445	10/23/2018
Public Utilities Commission	Street Lighting	Utilities Oct 2018	2,389.80	139445	10/23/2018
Public Utilities Commission	Street Lighting	Nov 2018 Utilities	12,043.22	139788	11/19/2018
Public Utilities Commission	Street Lighting	Nov 2018 Utilities	2,266.34	139788	11/19/2018
Public Utilities Commission	Street Lighting	Nov 2018 Utilities	8.81	139788	11/19/2018
Public Utilities Commission	General Government Buildings	Utilities Oct 2018	131.69	139445	10/23/2018
Public Utilities Commission	General Government Buildings	Utilities Oct 2018	64.91	139445	10/23/2018
Public Utilities Commission	General Government Buildings	Nov 2018 Utilities	40.45	139788	11/19/2018
Public Utilities Commission	General Government Buildings	Nov 2018 Utilities	39.10	139788	11/19/2018
Public Utilities Commission	General Government Buildings	Nov 2018 Utilities	1,523.62	139788	11/19/2018
Public Utilities Commission	General Government Buildings	Nov 2018 Utilities	110.69	139788	11/19/2018
Public Utilities Commission	Incubator Building	Utilities Oct 2018	35.95	139445	10/23/2018
Public Utilities Commission	Incubator Building	Utilities Oct 2018	21.85	139445	10/23/2018
Public Utilities Commission	Central Garage	Nov 2018 Utilities	32.32	139788	11/19/2018
Public Utilities Commission	Central Garage	Utilities Oct 2018	36.00	139445	10/23/2018
Public Utilities Commission	Central Garage	Utilities Oct 2018	8.81	139445	10/23/2018
Public Utilities Commission	General Government Buildings	Utilities Oct 2018	1,481.63	139445	10/23/2018
Public Utilities Commission	Incubator Building	Utilities Oct 2018	342.47	139445	10/23/2018
Public Utilities Commission	Incubator Building	Utilities Oct 2018	72.83	139445	10/23/2018
Public Utilities Commission	Incubator Building	Nov 2018 Utilities	324.52	139788	11/19/2018
Public Utilities Commission	Incubator Building	Nov 2018 Utilities	81.33	139788	11/19/2018
Public Utilities Commission	Incubator Building	Nov 2018 Utilities	42.31	139788	11/19/2018
Public Utilities Commission	Incubator Building	Nov 2018 Utilities	21.85	139788	11/19/2018

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Public Utilities Commission	Animal Control	Utilities Oct 2018	49.90	139445	10/23/2018
Public Utilities Commission	Animal Control	Utilities Oct 2018	17.41	139445	10/23/2018
Public Utilities Commission	Animal Control	Nov 2018 Utilities	309.12	139788	11/19/2018
Public Utilities Commission	Animal Control	Nov 2018 Utilities	76.77	139788	11/19/2018
Public Utilities Commission	Animal Control	Nov 2018 Utilities	37.18	139788	11/19/2018
Public Utilities Commission	Animal Control	Nov 2018 Utilities	17.41	139788	11/19/2018
Public Utilities Commission	Fire Fighting	Nov 2018 Utilities	21.37	139788	11/19/2018
Public Utilities Commission	Fire Fighting	Nov 2018 Utilities	296.64	139788	11/19/2018
Public Utilities Commission	Fire Fighting	Utilities Oct 2018	24.46	139445	10/23/2018
Public Utilities Commission	Fire Fighting	Utilities Oct 2018	21.37	139445	10/23/2018
Public Utilities Commission	Animal Control	Utilities Oct 2018	413.42	139445	10/23/2018
Public Utilities Commission	Animal Control	Utilities Oct 2018	93.77	139445	10/23/2018
Public Utilities Commission	Library	Nov 2018 Utilities	21.21	139788	11/19/2018
Public Utilities Commission	Library	Nov 2018 Utilities	1,859.85	139788	11/19/2018
Public Utilities Commission	Fire Fighting	Utilities Oct 2018	341.61	139445	10/23/2018
Public Utilities Commission	Fire Fighting	Utilities Oct 2018	59.77	139445	10/23/2018
Public Utilities Commission	Fire Fighting	Nov 2018 Utilities	98.02	139788	11/19/2018
Public Utilities Commission	Fire Fighting	Nov 2018 Utilities	53.08	139788	11/19/2018
Total for Public Utilities Commission			69,204.02		
<u>Rabe International, Inc.</u>					
Rabe International, Inc.	Parks	Mower Mount Pin, Mounting Bracket	266.91	139620	11/07/2018
Rabe International, Inc.	Parks	Pin & Mounting Bracket Soccer Fields Mower	242.19	139517	10/29/2018
Total for Rabe International, Inc.			509.10		
<u>Ramos-Ajuria</u>					
Ramos-Ajuria	Non-departmental	Refund Check	0.57	139540	11/01/2018
Ramos-Ajuria	Non-departmental	Refund Check	0.04	139540	11/01/2018
Ramos-Ajuria	Non-departmental	Refund Check	1.75	139540	11/01/2018
Ramos-Ajuria	Non-departmental	Refund Check	4.62	139540	11/01/2018
Ramos-Ajuria	Non-departmental	Refund Check	1.18	139540	11/01/2018
Total for Ramos-Ajuria			8.16		
<u>Real Time Translations, Inc.</u>					
Real Time Translations, Inc.	Crime Control & Investigation	Minutes Used 11/1 to 11/15/18	8.76	139831	11/20/2018
Real Time Translations, Inc.	Crime Control & Investigation	Nov 2018 Monthly Fees & 10/16 to 10/31/18 Minutes Used	106.06	139734	11/14/2018
Total for Real Time Translations, Inc.			114.82		
<u>Recreation Supply Co</u>					
Recreation Supply Co	Aquatic Park	Reagent-Aquatic Park	13.23	139735	11/14/2018
Total for Recreation Supply Co			13.23		
<u>Red Bull Distribution Company</u>					
Red Bull Distribution Company	Liquor - Mdse for Resale	Pop/Mix	360.00	139580	11/05/2018
Total for Red Bull Distribution Company			360.00		
<u>Red Rock Quarry, Inc.</u>					
Red Rock Quarry, Inc.	Ice & Snow Removal	Seal Coat Chips for Ice Control	900.99	139736	11/14/2018
Total for Red Rock Quarry, Inc.			900.99		

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<u>Regal Ventures LLC</u>					
Regal Ventures LLC	Non-departmental	Refund Check	0.03	139589	11/06/2018
Regal Ventures LLC	Non-departmental	Refund Check	0.80	139589	11/06/2018
Regal Ventures LLC	Non-departmental	Refund Check	2.11	139589	11/06/2018
Regal Ventures LLC	Non-departmental	Refund Check	0.53	139589	11/06/2018
Regal Ventures LLC	Non-departmental	Refund Check	0.26	139589	11/06/2018
		Total for Regal Ventures LLC	3.73		
<u>Richards Auto Repair</u>					
Richards Auto Repair	Crime Control & Investigation	Tow Nissan Maxima MN ANC658 to City Impound from Freedom	110.00	139789	11/19/2018
Richards Auto Repair	Crime Control & Investigation	Tow Black Ford Pickup MN 904GJY to Shed CFS 9211	110.00	139789	11/19/2018
		Total for Richards Auto Repair	220.00		
<u>Rick Deboer Lettering & Signs</u>					
Rick Deboer Lettering & Signs	Ice & Snow Removal	Stay Back 50ft Decals Snow Plows	315.00	139518	10/29/2018
		Total for Rick Deboer Lettering & Signs	315.00		
<u>River Bend Business Products</u>					
River Bend Business Products	Recording & Reporting	Adding Machine Paper Rolls City Hall Use	2.76	139710	11/14/2018
River Bend Business Products	General Government Buildings	Credit from Double Pymnt	-8.35	139710	11/14/2018
River Bend Business Products	Lake Restoration	Adding Machine Paper Rolls City Hall Use	1.10	139710	11/14/2018
River Bend Business Products	SMEC Building	Printer Lease & Usage 09/21 to 10/31/18 SMEC	64.37	139710	11/14/2018
River Bend Business Products	Airport	Adding Machine Paper Rolls City Hall Use	2.76	139710	11/14/2018
River Bend Business Products	Parking Lots	Adding Machine Paper Rolls City Hall Use	1.10	139710	11/14/2018
River Bend Business Products	Building Inspection	Adding Machine Paper Rolls City Hall Use	2.76	139710	11/14/2018
River Bend Business Products	Liquor Store	Adding Machine Paper Rolls City Hall Use	1.10	139710	11/14/2018
River Bend Business Products	City Manager	Adding Machine Paper Rolls City Hall Use	2.76	139710	11/14/2018
River Bend Business Products	Director of Finance	Adding Machine Paper Rolls City Hall Use	2.76	139710	11/14/2018
River Bend Business Products	Crime Control & Investigation	Office Supplies-Police Dept	368.82	139790	11/19/2018
River Bend Business Products	Crime Control & Investigation	Adding Machine Paper Rolls City Hall Use	1.66	139710	11/14/2018
River Bend Business Products	Fire Fighting	Adding Machine Paper Rolls City Hall Use	2.21	139710	11/14/2018
River Bend Business Products	Economic Development	Adding Machine Paper Rolls City Hall Use	1.66	139710	11/14/2018
River Bend Business Products	Economic Development	Office Supplies-Darcy	9.59	139710	11/14/2018
River Bend Business Products	City Attorney	Adding Machine Paper Rolls City Hall Use	2.76	139710	11/14/2018
River Bend Business Products	Planning & Zoning	Adding Machine Paper Rolls City Hall Use	2.76	139710	11/14/2018
River Bend Business Products	Police Administration	Adding Machine Paper Rolls City Hall Use	1.10	139710	11/14/2018
River Bend Business Products	Engineering	Adding Machine Paper Rolls City Hall Use	6.07	139710	11/14/2018
River Bend Business Products	Data Processing	Adding Machine Paper Rolls City Hall Use	1.66	139710	11/14/2018
River Bend Business Products	Paved Streets	Office Supplies-Nick	38.46	139790	11/19/2018
River Bend Business Products	Paved Streets	Adding Machine Paper Rolls City Hall Use	1.10	139710	11/14/2018
River Bend Business Products	Paved Streets	Office Supplies Park & Street	14.44	139710	11/14/2018
River Bend Business Products	Parks	Adding Machine Paper Rolls City Hall Use	2.21	139710	11/14/2018
River Bend Business Products	Parks	Office Supplies Park & Street	14.43	139710	11/14/2018
		Total for River Bend Business Products	542.05		
<u>RJM Distributing</u>					
RJM Distributing	Liquor - Mdse for Resale	Beer	243.80	139810	11/19/2018

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Total for RJM Distributing			243.80		
<u>Rodgers</u>					
Rodgers	Fire Fighting	Scuba Diving Training Fire Dept	1,620.00	139737	11/14/2018
Total for Rodgers			1,620.00		
<u>Rosburg Construction</u>					
Rosburg Construction	Other General Gov't	Demolition of #26 & #30 Downtown Plaza	20,401.20	139461	10/24/2018
Rosburg Construction	Paved Streets	Pile Trees At Tree Dump Due to the Storm 9/20/18	14,500.00	139832	11/20/2018
Total for Rosburg Construction			34,901.20		
<u>Rosburg, Brian</u>					
Rosburg, Brian	Airport	Dec 2018 Airport Snow Removal	3,200.00	139791	11/19/2018
Rosburg, Brian	Airport	November 2018 Snow Removal-Airport	3,200.00	139462	10/24/2018
Total for Rosburg, Brian			6,400.00		
<u>Rosenberg</u>					
Rosenberg	Non-departmental	Refund Check	0.02	139541	11/01/2018
Rosenberg	Non-departmental	Refund Check	0.99	139541	11/01/2018
Rosenberg	Non-departmental	Refund Check	2.60	139541	11/01/2018
Rosenberg	Non-departmental	Refund Check	0.65	139541	11/01/2018
Rosenberg	Non-departmental	Refund Check	0.33	139541	11/01/2018
Total for Rosenberg			4.59		
<u>Round Lake Vineyards & Winery I</u>					
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Wine	420.00	139581	11/05/2018
Total for Round Lake Vineyards & Winery I			420.00		
<u>S & J Excavating, Inc.</u>					
S & J Excavating, Inc.	Paved Streets	Construct Driveway on N North Ave Margaret St Project	5,700.00	139738	11/14/2018
Total for S & J Excavating, Inc.			5,700.00		
<u>Salinas-Silva</u>					
Salinas-Silva	Non-departmental	Refund Check	0.20	139542	11/01/2018
Salinas-Silva	Non-departmental	Refund Check	0.13	139542	11/01/2018
Salinas-Silva	Non-departmental	Refund Check	0.33	139542	11/01/2018
Total for Salinas-Silva			0.66		
<u>Schwebke</u>					
Schwebke	Crime Control & Investigation	Safety Glasses Reimbursement	300.00	0	10/24/2018
Schwebke	Crime Control & Investigation	5ft Std Ketch-All Pole & Accessories	142.00	0	10/29/2018
Total for Schwebke			442.00		
<u>Scott, Brandon</u>					
Scott, Brandon	Fire Fighting	MN State Fire Chief's Conference 10/10 to 10/13/18 St. Paul, MN	1,443.85	139519	10/29/2018
Total for Scott, Brandon			1,443.85		
<u>Secretary of State</u>					
Secretary of State	Urban Redevelopment & Housing	UCC Filing Fee Last Touch	20.00	139564	11/05/2018
Total for Secretary of State			20.00		
<u>Seibert</u>					
Seibert	Non-departmental	Refund Check	1.93	139534	11/01/2018
Seibert	Non-departmental	Refund Check	0.96	139534	11/01/2018

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Seibert	Non-departmental	Refund Check	0.10	139534	11/01/2018
Seibert	Non-departmental	Refund Check	2.89	139534	11/01/2018
		Total for Seibert	5.88		
<u>Seidel, Carolyn</u>					
Seidel, Carolyn	Elections	Election Food Service Expenses 11/6/18	152.04	0	11/14/2018
		Total for Seidel, Carolyn	152.04		
<u>Seifried Protrait Design</u>					
Seifried Protrait Design	Fire Fighting	Photo Booth-Fire Prevention Week Event	300.00	139520	10/29/2018
		Total for Seifried Protrait Design	300.00		
<u>Shipping Plus</u>					
Shipping Plus	Engineering	Ship Concrete Cylinders to American Engineering Testing 11/16/	13.32	139792	11/19/2018
Shipping Plus	Engineering	Ship Concrete Cylinders to American Engineering Testing	16.88	139833	11/20/2018
		Total for Shipping Plus	30.20		
<u>Snap-On Industrial</u>					
Snap-On Industrial	Fire Fighting	Sledge Hammer Fire Dept	205.29	139834	11/20/2018
		Total for Snap-On Industrial	205.29		
<u>Southern Glazer's of MN</u>					
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	1,874.00	139811	11/19/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	41.98	139811	11/19/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	973.99	139811	11/19/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	15.50	139811	11/19/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	12.40	139811	11/19/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	4,268.76	139811	11/19/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	4,915.55	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	7,348.59	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	690.00	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	139.50	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	26.35	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	1,417.36	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	4.65	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	77.76	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	74.92	139811	11/19/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	506.00	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	15.50	139582	11/05/2018
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	15.50	139582	11/05/2018
		Total for Southern Glazer's of MN	22,418.31		
<u>Southern Minnesota Initiative Fou</u>					
Southern Minnesota Initiative Foundation	Economic Development	2019 Community Resource Event Sponsor	500.00	139793	11/19/2018
		Total for Southern Minnesota Initiative Fou	500.00		
<u>Squeegee Brothers</u>					
Squeegee Brothers	Library	Nov 2018 Window Cleaning Library	150.00	139739	11/14/2018
Squeegee Brothers	General Government Buildings	10/1 to 10/28 window cleaning City Hall	80.00	139739	11/14/2018
Squeegee Brothers	Airport	Airport Oct 2018 Window Cleaning	90.00	139621	11/07/2018

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Total for Squeegee Brothers			320.00		
<u>Star Tribune</u>					
Star Tribune	City Manager	Subscription 10/27/18 to 01/26/2019	124.93	139446	10/23/2018
Total for Star Tribune			124.93		
<u>Steuber</u>					
Steuber	General Government Buildings	City Hall Christmas Tree Decorations	37.22	0	11/19/2018
Steuber	General Government Buildings	Replace Mirror City Hall Ladies Restroom	32.18	0	11/20/2018
Total for Steuber			69.40		
<u>Stone</u>					
Stone	Non-departmental	Refund Check	0.35	139543	11/01/2018
Stone	Non-departmental	Refund Check	1.08	139543	11/01/2018
Stone	Non-departmental	Refund Check	0.72	139543	11/01/2018
Total for Stone			2.15		
<u>Streicher's</u>					
Streicher's	Crime Control & Investigation	Captain Badge	99.99	139740	11/14/2018
Streicher's	Crime Control & Investigation	Captain Badges	202.97	139740	11/14/2018
Streicher's	Crime Control & Investigation	Uniforms for Chelsea Yeager	393.93	139521	10/29/2018
Streicher's	Crime Control & Investigation	Uniforms for Chelsea Yeager	333.95	139521	10/29/2018
Total for Streicher's			1,030.84		
<u>Tami's On The Ave & Gerhardt's</u>					
Tami's On The Ave & Gerhardt's	Focus on Fairmont	Catering for the BBB event	3,098.31	139756	11/14/2018
Total for Tami's On The Ave & Gerhardt's			3,098.31		
<u>Team Lab</u>					
Team Lab	Paved Streets	Fine Road Patch & Herbicide	586.00	139463	10/24/2018
Team Lab	Parks	Fine Road Patch & Herbicide	586.00	139463	10/24/2018
Total for Team Lab			1,172.00		
<u>Texas Refinery Corp.</u>					
Texas Refinery Corp.	Central Garage	#2 Grease & Torque Fluid	2,077.75	139835	11/20/2018
Total for Texas Refinery Corp.			2,077.75		
<u>The Free Press</u>					
The Free Press	Burton Lane	Burton Lane Roof Bids	332.18	139741	11/14/2018
Total for The Free Press			332.18		
<u>Thrive Pass</u>					
Thrive Pass	Flex Plan	Nov 2018 Flex Participant Fees	75.00	2703	11/13/2018
Thrive Pass	Health Insurance	Plan A Fees for Oct 2018 & COBRA Letter for Oct 2018	491.00	1933	11/13/2018
Total for Thrive Pass			566.00		
<u>Tom's Diesel Service</u>					
Tom's Diesel Service	Ice & Snow Removal	Check engine on Unit #21 Street Dept	700.00	139522	10/29/2018
Total for Tom's Diesel Service			700.00		
<u>Tonneson</u>					
Tonneson	Building Inspection	Building Insp Continuing Ed Vandais Heights, MN 11/5 & 11/6/18	304.63	0	11/14/2018
Total for Tonneson			304.63		
<u>Total Comfort Systems</u>					

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Total Comfort Systems	Library	Chicago Hot & Cold Cartridge Library	101.00	139622	11/07/2018
Total Comfort Systems	Library	Filters-Library	154.08	139622	11/07/2018
Total Comfort Systems	Library	Aerator & LH Cartridge Hot Library	85.86	139622	11/07/2018
Total Comfort Systems	General Government Buildings	A/C Fan Blower Checked OK, Fixed LAV Sink in Men's Room 2n	42.50	139622	11/07/2018
Total for Total Comfort Systems			383.44		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Beer	16,902.41	139812	11/19/2018
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	57.50	139812	11/19/2018
Tow Distributing	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	189.00	139812	11/19/2018
Tow Distributing	Liquor - Mdse for Resale	Beer	22,275.43	139583	11/05/2018
Total for Tow Distributing			39,424.34		
<u>Utermarck</u>					
Utermarck	Incubator Building	Oct 2018 Mowing	225.00	0	11/05/2018
Total for Utermarck			225.00		
<u>Valley Asphalt Products</u>					
Valley Asphalt Products	Paved Streets	Blacktop for Misc St Patching	533.94	139623	11/07/2018
Valley Asphalt Products	Paved Streets	Blacktop for Misc St Patching	996.73	139623	11/07/2018
Valley Asphalt Products	Paved Streets	Blacktop for Misc St Patching	998.43	139623	11/07/2018
Valley Asphalt Products	Paved Streets	Blacktop for Misc St Patching	1,075.84	139623	11/07/2018
Valley Asphalt Products	Paved Streets	Blacktop for Misc Street Patching	1,007.84	139623	11/07/2018
Valley Asphalt Products	Paved Streets	Blacktop	1,076.57	139623	11/07/2018
Valley Asphalt Products	Storm Sewer Mnt	Storm Sewer Patch Winnebago/Park Streets	1,590.25	139623	11/07/2018
Total for Valley Asphalt Products			7,279.60		
<u>Verizon Wireless</u>					
Verizon Wireless	Director of Finance	Cell Phones 09/21 to 10/20/18 Accting Dept	54.41	139624	11/07/2018
Verizon Wireless	Crime Control & Investigation	Cell Phones 09/21 to 10/20/18 Police Dept	1,002.75	139624	11/07/2018
Verizon Wireless	Building Inspection	Cell Phones 09/21 to 10/20/18 Bldg Inspectors	108.82	139624	11/07/2018
Verizon Wireless	Airport	Cell Phones 09/21 to 10/20/18 Airport	54.41	139624	11/07/2018
Verizon Wireless	Data Processing	Backup Router 09/24 to 10/23/18	10.02	139624	11/07/2018
Verizon Wireless	Paved Streets	Cell Phones 09/21 to 10/20/18 Street Dept	54.41	139624	11/07/2018
Verizon Wireless	Parks	Cell Phones 09/21 to 10/20/18 Park Dept	78.68	139624	11/07/2018
Verizon Wireless	Engineering	Cell Phones 09/21 to 10/20/18 Engineering	95.43	139624	11/07/2018
Verizon Wireless	Aquatic Park	Cell Phones 09/21 to 10/20/18 Aquatic Park	54.41	139624	11/07/2018
Total for Verizon Wireless			1,513.34		
<u>Vinocopia, Inc</u>					
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	2.50	139813	11/19/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	104.00	139813	11/19/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	1,175.03	139584	11/05/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	30.00	139584	11/05/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	112.00	139584	11/05/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	2.50	139584	11/05/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	32.00	139584	11/05/2018
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	2.50	139584	11/05/2018

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**Accounts Payable
Check Approval List - City Council**

From: 10/23/2018

To: 11/20/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	504.97	139584	11/05/2018
		Total for Vinocopia, Inc	1,965.50		
<u>Visit Fairmont</u>					
Visit Fairmont	CVB	Hotel tax September 2018 due in October 2018 \$18,059.22 less	17,156.25	139565	11/05/2018
		Total for Visit Fairmont	17,156.25		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	Fire Fighting	Oct 2018 Janitorial Service Fire Hall	369.00	139625	11/07/2018
Voss Cleaning Services, Inc.	Incubator Building	Oct 2018 Janitorial Service Incubator Bldg	120.00	139625	11/07/2018
Voss Cleaning Services, Inc.	General Government Buildings	Oct 2018 Janitorial & Rug Service City Hall	693.50	139625	11/07/2018
Voss Cleaning Services, Inc.	Airport	Oct 2018 Janitorial & Rug Service Airport	290.00	139625	11/07/2018
Voss Cleaning Services, Inc.	Paved Streets	Oct 2018 Rug Service Park/Street Dept	39.00	139625	11/07/2018
Voss Cleaning Services, Inc.	Parks	Oct 2018 Rug Service Park/Street Dept	39.00	139625	11/07/2018
		Total for Voss Cleaning Services, Inc.	1,550.50		
<u>W.W. Goetsch Associates, Inc.</u>					
W.W. Goetsch Associates, Inc.	Aquatic Park	Pump Room Repairs-Aquatic Park	5,925.00	139523	10/29/2018
		Total for W.W. Goetsch Associates, Inc.	5,925.00		
<u>Walker</u>					
Walker	Crime Control & Investigation	DMT Recertification-Online Training	75.00	0	10/24/2018
Walker	Crime Control & Investigation	Desert Snow Training Sioux Falls, SD 10/15 to 10/18/18	442.18	0	10/24/2018
Walker	Crime Control & Investigation	Fuel for Squad on way back from Rocheser 10/25/18	20.00	0	11/19/2018
		Total for Walker	537.18		
<u>Waste Management Of So MN</u>					
Waste Management Of So MN	incubator Building	Refuse Removal Oct 2018 Incubator Bldg	629.79	139626	11/07/2018
		Total for Waste Management Of So MN	629.79		
<u>Waterville Food & Ice, Inc.</u>					
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	58.04	139585	11/05/2018
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	72.76	139585	11/05/2018
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	59.88	139585	11/05/2018
		Total for Waterville Food & Ice, Inc.	190.68		
<u>Watwan County Sheriff's Office</u>					
Watwan County Sheriff's Office	Crime Control & Investigation	Fuel-Lily Paine Drug Task Force Oct 2018	283.90	139794	11/19/2018
		Total for Watwan County Sheriff's Office	283.90		
<u>Whitmore</u>					
Whitmore	Fire Fighting	9/26/18 Expense-Hose Testers	31.68	139524	10/29/2018
Whitmore	Fire Fighting	10/17/18 Public Education Kit	22.91	139524	10/29/2018
		Total for Whitmore	54.59		
<u>Wickelgren</u>					
Wickelgren	Non-departmental	Refund Check	0.43	139544	11/01/2018
Wickelgren	Non-departmental	Refund Check	0.29	139544	11/01/2018
Wickelgren	Non-departmental	Refund Check	0.72	139544	11/01/2018
		Total for Wickelgren	1.44		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Wine	80.00	139586	11/05/2018

**Accounts Payable
Check Approval List - City Council**

From: 10/23/2018

To: 11/20/2018



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Wine Merchants	Liquor - Mdse for Resale	Freight	1.69	139586	11/05/2018
		Total for Wine Merchants	81.69		
<u>World Fuel Services, Inc.</u>					
World Fuel Services, Inc.	Airport	20W50 Aviation Oil	235.36	139566	11/05/2018
		Total for World Fuel Services, Inc.	235.36		
<u>WRS Co., LLC</u>					
WRS Co., LLC	Liquor - Mdse for Resale	Liquor	570.00	139587	11/05/2018
		Total for WRS Co., LLC	570.00		
<u>WSB & Associates, Inc.</u>					
WSB & Associates, Inc.	Other General Gov't	Sept 1 to Sept 30, 2018 Comprehensive Plan Updates	2,057.63	139525	10/29/2018
WSB & Associates, Inc.	Economic Development	Sept 1 to Sept 30, 2018	92.00	139464	10/24/2018
		Total for WSB & Associates, Inc.	2,149.63		
<u>Yusuf</u>					
Yusuf	Non-departmental	Refund Check	0.75	139545	11/01/2018
Yusuf	Non-departmental	Refund Check	0.07	139545	11/01/2018
Yusuf	Non-departmental	Refund Check	2.25	139545	11/01/2018
Yusuf	Non-departmental	Refund Check	1.50	139545	11/01/2018
		Total for Yusuf	4.57		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Ice & Snow Removal	Cutting Edge Return	-5,316.46	139796	11/19/2018
Ziegler, Inc.	Ice & Snow Removal	Cutting Edge Return	-3,700.60	139796	11/19/2018
Ziegler, Inc.	Ice & Snow Removal	Cutting Edge	3,566.84	139796	11/19/2018
Ziegler, Inc.	Ice & Snow Removal	Oil Pin & Gasket	572.10	139567	11/05/2018
Ziegler, Inc.	Road & Bridge Equipment	Shipping	9.00	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Shipping	10.45	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Air Compressor Unit #18 Grader	683.61	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Valve for Grader	602.46	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Ring, Washer, Pin & Bearing	313.82	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Hose Assembly for Unit 120 Loader	344.70	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Equipment Parts for Unit 120 Loader	1,652.61	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Air Compressor Unit #18	668.36	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Cap	1,222.68	139796	11/19/2018
Ziegler, Inc.	Road & Bridge Equipment	Insert Unit #18	231.16	139796	11/19/2018
		Total for Ziegler, Inc.	860.73		
			776,393.63		

PARK BOARD MEETING

Meeting Minutes
Tuesday, September 18, 2018
5:00 p.m.

Board Members Present:

- Vicky Schulte
- Jodie Whitmore
- Craig Nelson
- Monica Shelgren
- Greg Gellert
- Jane Kollofski

Council Member Present:

- Jim Zarling

Staff Present:

- Troy Nemmers, Public Works
Director/City Engineer
- Nick Lardy, Streets/Parks Superintendent

Others Present:

- Roni Dauer
- Rod Halverson (KSUM)
- Judy Bryan (Sentinel)
- Kristy Olson
- Ed Willette
- Joe Burns

Called the meeting to order at 5:02 p.m.

A motion was made by Jodie Whitmore to approve the minutes of August 21, 2018 as presented. The motion was seconded by Craig Nelson and carried.

Monthly update: Nick Lardy gave a monthly update.

CER update: Roni provided an update.

Old Business: Discussed the Band Shelter budget. Trail to Band Shelter.

New Business: Discussed in more detail the Mini Golf Course at the Aquatic Park. The center of the course would be plastic covered with pea-rock or 1-1/2" river rock. Discussed handicap accessible ramps. A suggestion was made that the Library could be a possible off season site for equipment. Funding grants possible. The "Kids Just want to have Fun" committee would raise approximately 1/3 of the amount needed to build the course. A motion was made by Jodie Whitmore to take to council. The motion was seconded by Vicky Schulte and carried.

Other discussion: Discussed bag holders at the Dog Park. Joe Burns concerned about tree removal for the new trail extension at Cedar Park. Craig Nelson suggested Minnesota flags for the major parks.

A motion was made by Jodie Whitmore to adjourn the meeting at 5:55 p.m. The motion was seconded by Craig Nelson and carried.

Respectfully submitted,

Nick Lardy
Streets/Parks Superintendent

PARK BOARD MEETING

Meeting Minutes
Tuesday, October 16, 2018
5:00 p.m.

Board Members Present:

Vicky Schulte
 Jodie Whitmore
 Craig Nelson
 Monica Shelgren
 Greg Gellert
 Jane Kollofski

Council Member Present:

Jim Zarling

Staff Present:

Troy Nemmers, Public Works
Director/City Engineer
 Nick Lardy, Streets/Parks Superintendent

Others Present:

Roni Dauer
 Rod Halverson (KSUM)
 Judy Bryan (Sentinel)
 Multiple Boy Scouts and Leader from Troop 56

Called the meeting to order at 5:00 p.m.

A motion was made by Vicky Schulte to approve the Amended minutes of September 21, 2018 as presented. The motion was seconded by Monica Shelgren and carried.

Monthly update: Nick provided a monthly update. Park closures began on Monday, October 15th. Rental Parks are now closed. In the process of planting 26 trees. Nick gave an update on the storm damage clean-up in the City Parks. A contractor has been hired to grind all of the extra branches from the storm damage.

CER update: Roni provided CER update on all the upcoming activities.

Old Business: Discussed status of Lincoln Park Shelter and also 2019 City Budget.

New Business: None

Other discussion: Boy Scout Troop 56 is working on working on citizenship merit badges. Boy Scouts asked questions of the Park Board

A motion was made by Vicky Schulte to adjourn the meeting at 5:30 p.m. The motion was seconded by Monica Shelgren and carried.

Respectfully submitted,

Troy Nemmers, PE
Public Works Director/City Engineer

MINUTES OF THE FAIRMONT PLANNING COMMISSION

Regular Meeting

November 13, 2018

5:30 p.m. City Hall Council Conference Room

Members present: Ian Bents, Ed Willett, Tom Lytle, Scott Unke and Margaret Dillard.

Members absent: Jordan Lampman and Council Liaison Tom Hawkins.

Others present: City Administrator Mike Humpal and Planner/Code Enforcement Technician Megan Boeck.

Chairman Bents called the meeting to order at 5:30 pm.

Agenda Approval: Motion by Dillard and second by Unke to approve the November 13, 2018 meeting agenda as presented. Motion carried.

Minutes: Motion by Lytle and second by Bents to approve the October 2, 2018 meeting minutes with corrections. Motion carried.

NEW BUSINESS

Public Hearing—Preliminary and Final Plat, Southern Plains Addition: Boeck stated that Southern Plains, 1200 N Park has submitted an application for Major Subdivision to combine three separate parcels into one lot—Block 1, Lot 1. Boeck also stated that the subdivision meets all the requirements of Section 24-66 through 24-93 and that a public hearing was posted in regard to the application.

Chairman Bents opened the hearing to the public.

Anthony Engesser, 1225 N Park, questioned if Southern Plains had plans for expansion. Boeck stated that the proposed improvements were renovation only.

Motion by Unke and second by Lytle to close the hearing to the public. Motion by Dillard and second by Bents to approve the Preliminary and Final Plat of Southern Plains Addition as presented. Motion carried.

OLD BUSINESS

Comprehensive Plan Update

Boeck stated that data from the Goals, Visioning and Objectives worksheets were still being compiled and will be presented at the next Steering Committee meeting on Wednesday, November 28th. Boeck reminded the Board that the meeting is being held at SMEC, Room 112 at 6pm. Boeck also stated that staff is looking to get more input on Social Pinpoint and that they will do a few Facebook posts and remind other community stakeholder groups to add their input to that page.

Adjournment: Motion by Lytle and second by Willett to adjourn the meeting at 5:50 pm. Motion carried.

Respectfully submitted,

Megan Boeck
Planner/Code Enforcement Technician