

The minutes of the Fairmont City Council meeting held on Monday, January 14, 2019 at the City Hall Council Chambers.

Mayor Deborah Foster called the meeting to order at 5:30 p.m.

City Clerk Monsen administered the Oath of Office to re-elected Mayor Deborah Foster, re-elected Council Member Bruce Peters and newly elected Council Member Randy Lubenow.

Mayor Deborah Foster, Council Members Ruth Cyphers, Tom Hawkins, Randy Lubenow and Bruce Peters were present. Council Member Wayne Hasek was absent. Also, in attendance: City Administrator Mike Humpal, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, City Attorney Elizabeth W. Bloomquist, City Clerk Patricia J. Monsen and Police Chief Mike Hunter.

It was moved by Council Member Peters to approve the agenda as presented. Council Member Hawkins seconded the motion and the motion carried.

It was moved by Council Member Cyphers, seconded by Council Member Hawkins and carried to approve the minutes of the City Council meeting held on December 10, 2018.

The new Martin County Emergency Management Director, Abigail Nesbit, introduced herself to the City Council and shared a few projects that she is working on. A lot of the projects will involve the City's participation.

Mayor Foster proclaimed January 20-26, 2019 as City of Fairmont School Choice Week in the City of Fairmont.

Council Member Peters made a motion to approve the One Day Temporary Liquor Licenses for Martin County Preservation Association, d/b/a Red Rock Center, located at 222 East Blue Earth Avenue for February 15, 2019; March 16, 2019 and May 10, 2019. Council Member Lubenow seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve **Resolution 2019-01**, waiving the reading of resolutions before every vote. Council Member Peters seconded the motion. On roll call: Council Members Cyphers, Hawkins, Lubenow and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Cyphers made a motion to approve **Resolution 2019-02**, adopting the official designations of the City. Mayor Pro-tem: Tom Hawkins, Council Member at Large; Newspaper: The Sentinel; Council Secretary: Patricia J. Monsen, City Clerk; Depository of City Funds: Bank Midwest. Council Member Peters seconded the motion. On roll call: Council Members Hawkins, Lubenow, Peters and Cyphers all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion to adopt the Elected Officials Out-of-State Travel Policy dated January 1, 2019. Council Member Cyphers seconded the motion and the motion carried.

Council Member Peters made a motion to approve the officer election of the Fairmont Fire Department. Council Member Hawkins seconded the motion and the motion carried.

Council Member Lubenow made a motion to approve the appointment of John Korsmo to the Police Commission. Council Member Hawkins seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve the appointment of Jane Kollofski to the Park Board. Council Member Peters seconded the motion and the motion carried.

Council Member Peters made a motion to approve the appointment of Craig Nelson to the Park Board. Council Member Lubenow seconded the motion and the motion carried.

Council Member Lubenow made a motion to approve the appointment of Adam Hinz to the Public Utilities Commission. Council Member Cyphers seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve the appointment of Adam Smith to the Planning Commission. Council Member Peters seconded the motion and the motion carried.

Council Member Peters made a motion to approve the appointment of Michael Klujeske to the Board of Zoning Appeals. Council Member Lubenow seconded the motion and the motion carried.

Council Member Cyphers made a motion to approve the appointment of Holly Hazard to the Board of Zoning Appeals. Council Member Hawkins seconded the motion and the motion carried.

Council Member Cyphers made a motion to approve the appointment of Sandee Nelson to the Safety Council. Council Member Lubenow seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve the appointment of Jim Utermark to the Safety Council. Council Member Peters seconded the motion and the motion carried.

Council Member Cyphers made a motion to approve the appointment of Mike Schmid to the Airport Board. Council Member Peters seconded the motion and the motion carried.

Mayor Foster thanked all the people who have served and who are willing to serve on boards and commissions.

Council Member Peters made a motion to authorize the Mayor and City Clerk to sign three-year rental agreements for crop years 2019 through 2021 for the City owned farm land. Council Member Cyphers seconded the motion and the motion carried.

Council Member Cyphers made a motion to schedule a public hearing for January 28, 2019 at 5:30 p.m. on proposed **Ordinance 2019-01**, an ordinance amending **Ordinance 2018-01** relating to the softened water service rates. Council Member Hawkins seconded the motion and the motion carried.

Council Member Peters made a motion to approve the 2019 Pay Equity Report for the City of Fairmont. Council Member Lubenow seconded the motion and the motion carried.

Council Member Hawkins made a motion that there will be open discussion at the beginning of each council meeting free of any restriction such as prior notice. This will restore the open discussion format in place before the change made at the March 27, 2017 council meeting. Council Member Lubenow seconded the motion. After much discussion, Council Member Hawkins made a motion to withdraw his previous motion. Council Member Peters seconded the motion and the motion carried. Council Member Hawkins then made a motion that there will be open discussion at the beginning of each council meeting. This will restore the open discussion format in place before the change made at the March 27, 2017 council meeting. Council Member Lubenow seconded the motion and the motion carried.

Council Member Hawkins made a motion to authorize the Mayor to sign the Fifth Amendment to the Equipment Location Lease with AT & T. Council Member Cyphers seconded the motion and the motion carried.

Council Member Peters made a motion to set a public hearing for January 28, 2019 at 5:30 p.m. for proposed **Ordinance 2019-02**, amending Section 26-154: R-3 Multiple Family Residential as it pertains to side yard setbacks. Council Member Hawkins seconded the motion and the motion carried.

Council Member Hawkins made a motion to set a public hearing for January 28, 2019 at 5:30 p.m. for proposed **Ordinance 2019-03**, amending Section 26-652 Stall, Aisle and Driveway Design. Council Member Cyphers seconded the motion and the motion carried.

Council Member Peters made a motion to approve the payment of the December 2018 accounts payable in the amount of \$1,822,137.62. Council Member Hawkins seconded the motion and the motion carried.

Humpal shared that the City will be sponsoring a seven-hour continuing educational class for licensed contractors on February 27, 2019. The class is free of charge and will be held at the Southern Minnesota Educational Campus.

Council Member Cyphers is liaison for the Airport Board. She shared that the Fairmont Airport has been chosen to be part of the Air Race Classic, an all-women's cross-country air race taking place June 18-21, 2019. If anyone is interested in volunteering for this event, they should contact Councilor Cyphers or Kate Hawkins.

Council Member Peters stated that he and Councilor Hawkins are liaison for the FEDA Board. Minnesota Valley Action has a program for businesses to obtain an intern at no cost to the business. The interns are paid through Minnesota Valley Action and grants. The City of Fairmont is now sponsoring an intern position. For more information, contact Tammy Hested at Minnesota Valley Action.

Council Member Lubenow announced that his city email is now set up and if anyone has comments or concerns, they may email him at [rlubenow@fairmont.org](mailto:rlubenow@fairmont.org).

Mayor Foster shared that the dates have been established for Saturday Mornings with the City (10:00 a.m. – 11:00 a.m.). March 23, 2019, Cedar Creek Park Shelter, speaker Chief Michael Hunter, Chief of Police; May 18, 2019, Sylvania Park Shelter, speaker Troy Nemmers, Director of Public Works/City Engineer and Nick Lardy, Parks and Street Department Supervisor; August 10, 2019, Ward Park Shelter, speaker Patty Monsen, City Clerk; and November 16, 2019, Southern Minnesota Educational Campus, speaker Paul Hoyer.

A motion was made by Council Member Peters, seconded by Hawkins and carried to adjourn the meeting at 6:25 p.m.

---

Deborah J. Foster  
Mayor

ATTEST:

---

Patricia J. Monsen, City Clerk