

FAIRMONT CITY COUNCIL AGENDA

1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

MONDAY, FEBRUARY 25, 2019

at **5:30 p.m.** in the City Hall Council Chambers

2. ROLL CALL -

Mayor Foster
Councilors:

Cyphers
Hasek
Hawkins
Lubenow
Peters

3. DETERMINATION OF QUORUM -

4. PLEDGE OF ALLEGIANCE -

5. APPROVAL OF AGENDA -

6. READING OF MINUTES –

6.1 Minutes of Regular Meeting, February 11, 2019

(01-02)

7. OPEN DISCUSSION

(03)

8. RECOGNITIONS/PRESENTATIONS -

9. SCHEDULED HEARINGS –

- 9.1 Public Hearing – Sale of 26 Downtown Plaza (04)
 - 9.1a Hearing Notice (05)
 - 9.1b Draft Ordinance 2018-04 (06-07)

- 9.2 Public Hearing – Sale of 30 Downtown Plaza (08)
 - 9.2a Hearing Notice (09)
 - 9.2b Draft Ordinance 2018-05 (10-11)

- 9.3 Public Hearing – Sale of 304 Woodland Avenue (12)
 - 9.3a Hearing Notice (13)
 - 9.3b Draft Ordinance 2018-06 (14-15)

- 9.4 Public Hearing – Sale of 507 North Prairie Avenue (16)
 - 9.4a Hearing Notice (17)
 - 9.4b Draft Ordinance 2018-07 (18-19)

- 9.5 Public Hearing – Amending Section 26-152: R-1 Single Family Residential District (20)
 - 9.5a Hearing Notice (21)
 - 9.5b Draft Ordinance 2019-08 (22-24)

10. ADMINISTRATIVE APPEALS –

11. FINANCIAL REPORTS –

12. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –

- 12.1 2018 FEDA Annual Report (25)

12.2	Fairmont Police Department 2018 Annual Report	(26)
	12.2a 2018 Fairmont Police Department Annual Report (sent separately and posted to the City's website)	
13.	LICENSES AND PERMITS –	
13.1	Transient Merchant License – TNT Fireworks	(27)
14.	OLD BUSINESS –	
15.	NEW BUSINESS –	
15.1	Easement for Pioneer Bridge Replacement	(28)
	15.1a Right of Entry Permit and Temporary Construction Easement	(29-30)
15.2	Award Contract for 2018-D Improvement Contract	(31)
	15.2a Resolution 2019-07	(32-33)
15.3	Memorandum of Understanding with YMCA	(34)
	15.3a Memorandum of Understanding	(35-37)
16.	REGULAR AND LIQUOR DISPENSARY BILLS –	
16.1	February 2019 Accounts Payable	(38-62)

17. STATUS REPORTS/COUNCIL/STAFF INFORMATION

18. ADJOURNMENT –

ADDITIONAL ATTACHMENTS –

(63-67)

FEDA Meeting Minutes, November 19, 2018

Planning Commission Meeting Minutes, February 5, 2019

The minutes of the Fairmont City Council meeting held on Monday, February 11, 2019 at the City Hall Council Chambers.

Mayor Deborah Foster called the meeting to order at 5:30 p.m.

Mayor Deborah Foster, Council Members Ruth Cyphers, Wayne Hasek, Tom Hawkins, Randy Lubenow and Bruce Peters were present. Also, in attendance: City Administrator Mike Humpal, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, City Clerk Patricia J. Monsen and Police Chief Mike Hunter.

It was moved by Council Member Peters to approve the agenda as presented. Council Member Hasek seconded the motion and the motion carried.

It was moved by Council Member Cyphers, seconded by Council Member Lubenow and carried to approve the minutes of the City Council meeting held on January 28, 2019.

Mayor Foster proclaimed February 18-22, 2019 as School Board Recognition Week in the City of Fairmont.

Mayor Foster proclaimed February 16, 2019 as Kids Against Hunger Day in the City of Fairmont. Karen Sandhurst, Chair Member for Kids Against Hunger spoke about the event.

Paul Hoye, Finance Director and his staff received a Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended December 31, 2017. This honor is the highest form of recognition in governmental accounting and financial reporting. The City, under Hoye's guidance has received this award for the last ten years.

Mayor Foster opened the public hearing on proposed **Resolution 2019-04**, a resolution vacating a portion of an easement at 116 Water Street. No public comment was received. Council Member Hasek made a motion to close the public hearing. Council Member Hawkins seconded the motion and the motion carried. Council Member Peters made a motion to approve **Resolution 2019-04**. Council Member Hasek seconded the motion. On roll call: Council Members Lubenow, Peters, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Lubenow made a motion to approve the One Day Temporary Liquor License for Martin County Chapter Pheasants Forever for April 13, 2019. Council Member Peters seconded the motion and the motion carried.

Humpal gave an update regarding outdoor music, based on research conducted with other cities in the state that have establishments on the lake and a review of loud music complaints received in the past. Much discussion was held. The Council decided that they would leave the City Code as it is and re-evaluate if more complaints are received.

Council Member Peters made a motion to schedule a public hearing for February 25, 2019 at 5:30 in the City Hall Council Chambers, to consider proposed **Ordinance 2019-04**, an ordinance selling 26 Downtown Plaza to Neil and Jane Jensen for \$2,250.00. Council Member Hawkins seconded the motion and the motion carried.

Council Member Hawkins made a motion to schedule a public hearing for February 25, 2019 at 5:30 in the City Hall Council Chambers, to consider proposed **Ordinance 2019-05**, an ordinance selling 30 Downtown Plaza to Mark and Jeanne Atkinson for \$2,250.00. Council Member Peters seconded the motion and the motion carried.

Council Member Hasek made a motion to schedule a public hearing for February 25, 2019 at 5:30 in the City Hall Council Chambers, to consider proposed **Ordinance 2019-06**, an ordinance selling 304 Woodland Avenue to Troy and Lisa Fritz for \$2,250.00. Council Member Lubenow seconded the motion and the motion carried.

Council Member Cyphers made a motion to schedule a public hearing for February 25, 2019 at 5:30 in the City Hall Council Chambers, to consider proposed **Ordinance 2019-07**, an ordinance selling 507 North Prairie Avenue to Lon and Heidi Luhmann for \$2,250.00. Council Member Hasek seconded the motion and the motion carried.

Council Member Peters made a motion to adopt **Resolution 2019-05**, Ordering Preparation of Report on the 2019 Improvements. Council Member Hawkins seconded the motion. On roll call: Council Members Peters, Cyphers, Hasek, Hawkins and Lubenow all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Nemmers presented the 2019 Improvement Program Preliminary Report and answered questions. Council Member Peters made a motion to adopt **Resolution 2019-06**, receiving the Report on the 2019 Improvement Program and calling for a public hearing on March 25, 2019 at 5:30 p.m. Council Member Hasek seconded the motion. On roll call: Council Members Cyphers, Hasek, Hawkins, Lubenow and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion to set a public hearing for February 25, 2019 to consider proposed **Ordinance 2019-08**, an ordinance amending Section 26-152: R-1 Multiple Family Residential. Council Member Peters seconded the motion and the motion carried.

Humpal reminded citizens to be mindful to the mail carriers and to clean out by their mail boxes. The City has received a lot of snow and Humpal asked that citizens be patient with the City's snow removal, as we are doing the best we can.

Mayor Foster also reminded citizens to clean their sidewalks of snow and ice.

A motion was made by Council Member Cyphers, seconded by Lubenow and carried to adjourn the meeting at 6:29 p.m.

Deborah J. Foster
Mayor

ATTEST:

Patricia J. Monsen, City Clerk

MEETING DATE: February 25, 2019

SUBJECT: Open Discussion

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT:

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1.

Council Action: _____ Date: _____

MEETING DATE: February 25, 2019

SUBJECT: Public Hearing – Sale of 26 Downtown Plaza

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Council will take public input on the sale of 26 Downtown Plaza to Neil and Jane Jensen through a quit claim deed.

MOTION #1: To close Public Hearing

VOTE REQUIRED MOTION #1: Simple majority

MOTION #2: To approve Ordinance No. 2018-04, the sale of 26 Downtown Plaza through a quit claim deed to Neil and Jane Jensen.

VOTE REQUIRED MOTION #2: Simple majority (Roll call)

ATTACHMENTS:

- Hearing Notice
- Draft Ordinance 2018-04

Council Action: _____ Date: _____



PUBLIC HEARING NOTICE

YOUR ATTENTION is called by the Fairmont City Council to a public hearing to be held on **February 25, 2019 at 5:30 p.m. at the Fairmont City Hall Council Chambers, 100 Downtown Plaza, in the City of Fairmont** to take public input on the:

Request to purchase property owned by the City of Fairmont:

Legal description:

The tract of land commonly known as Lot Nine (9), of Block Two (2), in Webster and Johnstone's, also known as Webster and Johnson's, Addition to the Village (now City) of Fairmont, Martin County, Minnesota, according to the plat thereof dated April 13, 1878, filed April 20, 1878, and recorded in Book A of Plats, on page 5, in the office of the Register of Deeds in and for said County and State, said land more particularly described as follows, to wit:

Beginning 220 ½ feet South of a point where the West line of North Avenue, in Fairmont, Minnesota, as now established, intersects the East and West Quarter line of Section Eight (8), Township One Hundred Two (102) North, Range Thirty (30) West of the Fifth P.M. in Martin County, Minnesota; running thence South 60 feet to a point Two (2) inches East of an iron stake; thence running West 120 feet to an iron stake; thence running North 60 feet to an iron stake; thence running East 120 feet, more or less, to place of beginning.

Physical description: 26 Downtown Plaza, Fairmont, MN 56031

All persons interested are invited to attend the public hearing to offer their comments related to the purchase of this City-owned parcel. Written comments can also be submitted to Patricia J. Monsen, City Clerk, Fairmont City Hall, 100 Downtown Plaza, Fairmont, MN 56031.

/s/ Patricia J. Monsen
City Clerk

ORDINANCE NO. 2019-04

ORDINANCE TO SELL REAL PROPERTY

WHEREAS, the City of Fairmont is the owner of real estate located at 26 Downtown Plaza, Fairmont, Martin County, Minnesota, and;

WHEREAS, said real property is legally described as:

The tract of land commonly known as Lot Nine (9), of Block Two (2), in Webster and Johnstone's, also known as Webster and Johnson's, Addition to the Village (now City) of Fairmont, Martin County, Minnesota, according to the plat thereof dated April 13, 1878, filed April 20, 1878, and recorded in Book A of Plats, on page 5, in the office of the Register of Deeds in and for said County and State, said land more particularly described as follows, to wit:

Beginning 220 ½ feet South of a point where the West line of North Avenue, in Fairmont, Minnesota, as now established, intersects the East and West Quarter line of Section Eight (8), Township One Hundred Two (102) North, Range Thirty (30) West of the Fifth P.M. in Martin County, Minnesota; running thence South 60 feet to a point Two (2) inches East of an iron stake; thence running West 120 feet to an iron stake; thence running North 60 feet to an iron stake; thence running East 120 feet, more or less, to place of beginning.

and;

WHEREAS, City staff was approached by Neil and Jane Jensen with a request to purchase the vacant property described above for \$2,250.00, and;

WHEREAS, the City obtained title to the above described real property so that it could demolish a blighted building located thereon, and;

WHEREAS, the blighted building has been demolished and the City does not have any plans to develop the described real property, and;

WHEREAS, it would be in the City's best interest to have the real property placed back on the tax rolls by transferring it into a private ownership, and;

WHEREAS, the Fairmont City Council, after holding a public hearing, determined that it is in the best interest of the City of Fairmont to transfer the above described real estate to Neil and Jane Jensen.

NOW THEREFORE, it is hereby ordained by the Fairmont City Council as follows:

1. The real property described above will be transferred from the City of Fairmont to Neil and Jane Jensen for the sum of \$2,250.00.
2. The City will pay all costs associated with the transfer of the real estate.
3. The Mayor and the City Clerk are authorized to sign any and all documents necessary to transfer the real property described above.

PASSED, APPROVED AND ADOPTED, this 25th day of February 2019.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

1st Reading: February 11, 2019
2nd Reading: February 25, 2019

MEETING DATE: February 25, 2019

SUBJECT: Public Hearing – Sale of 30 Downtown Plaza

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Council will take public input on the sale of 30 Downtown Plaza to Mark and Jeanne Atkinson through a quit claim deed.

MOTION #1: To close Public Hearing

VOTE REQUIRED MOTION #1: Simple majority

MOTION #2: To approve Ordinance No. 2018-05, the sale of 30 Downtown Plaza through a quit claim deed to Mark and Jeanne Atkinson.

VOTE REQUIRED MOTION #2: Simple majority (Roll call)

ATTACHMENTS:

- Hearing Notice
- Draft Ordinance 2018-05

Council Action: _____ Date: _____



PUBLIC HEARING NOTICE

YOUR ATTENTION is called by the Fairmont City Council to a public hearing to be held on **February 25, 2019 at 5:30 p.m. at the Fairmont City Hall Council Chambers, 100 Downtown Plaza, in the City of Fairmont** to take public input on the:

Request to purchase property owned by the City of Fairmont:

Legal description:

Lot Ten (10) Block Two (2) of Webster and Johnston's Addition to the Village (now City) of Fairmont as per the recorded map or plat thereof on file and of record in the Office of the Register of Deeds in and for Martin County, Minnesota.

Physical description: 30 Downtown Plaza, Fairmont, MN 56031

All persons interested are invited to attend the public hearing to offer their comments related to the purchase of this City-owned parcel. Written comments can also be submitted to Patricia J. Monsen, City Clerk, Fairmont City Hall, 100 Downtown Plaza, Fairmont, MN 56031.

/s/ Patricia J. Monsen
City Clerk

ORDINANCE NO. 2019-05

ORDINANCE TO SELL REAL PROPERTY

WHEREAS, the City of Fairmont is the owner of real estate located at 30 Downtown Plaza, Fairmont, Martin County, Minnesota, and;

WHEREAS, said real property is legally described as:

Lot Ten (10) Block Two (2) of Webster and Johnston's Addition to the Village (now City) of Fairmont as per the recorded map or plat thereof on file and of record in the Office of the Register of Deeds in and for Martin County, Minnesota.

and;

WHEREAS, City staff was approached by Mark and Jeanne Atkinson with a request to purchase the vacant property described above for \$2,250.00, and;

WHEREAS, the City obtained title to the above described real property so that it could demolish a blighted building located thereon, and;

WHEREAS, the blighted building has been demolished and the City does not have any plans to develop the described real property, and;

WHEREAS, it would be in the City's best interest to have the real property placed back on the tax rolls by transferring it into a private ownership, and;

WHEREAS, the Fairmont City Council, after holding a public hearing, determined that it is in the best interest of the City of Fairmont to transfer the above described real estate to Mark and Jeanne Atkinson.

NOW THEREFORE, it is hereby ordained by the Fairmont City Council as follows:

1. The real property described above will be transferred from the City of Fairmont to Mark and Jeanne Atkinson for the sum of \$2,250.00.
2. The City will pay all costs associated with the transfer of the real estate.
3. The Mayor and the City Clerk are authorized to sign any and all documents necessary to transfer the real property described above.

PASSED, APPROVED AND ADOPTED, this 25th day of February 2019.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

1st Reading: February 11, 2019
2nd Reading: February 25, 2019

MEETING DATE: February 25, 2019

SUBJECT: Public Hearing – Sale of 304 Woodland Avenue

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Council will take public input on the sale of 304 Woodland Avenue to Troy and Lisa Fritz through a quit claim deed.

MOTION #1: To close Public Hearing

VOTE REQUIRED MOTION #1: Simple majority

MOTION #2: To approve Ordinance No. 2018-06, the sale of 304 Woodland Avenue through a quit claim deed to Troy and Lisa Fritz.

VOTE REQUIRED MOTION #2: Simple majority (Roll call)

ATTACHMENTS:

- Hearing Notice
- Draft Ordinance 2018-06

Council Action: _____ Date: _____



PUBLIC HEARING NOTICE

YOUR ATTENTION is called by the Fairmont City Council to a public hearing to be held on **February 25, 2019 at 5:30 p.m. at the Fairmont City Hall Council Chambers, 100 Downtown Plaza, in the City of Fairmont** to take public input on the:

Request to purchase property owned by the City of Fairmont:

Legal description:

A tract of land in Government Lot Four (4), of section Eight (8), Township One Hundred Two (102) North, of Range Thirty (30) West, bounded and described as follows, to-wit: Commencing at a point 44-1/2 feet East of section line between Section 7 and 8; township and range aforesaid, and 30 rods North of the Section line between Sections 8 and 17, township and range aforesaid; running thence Northerly 208 feet to a point 175 feet from the North line of Woodland Avenue in the City of Fairmont, thence Easterly 63 feet to the Northwest corner of Lot 9, in Block 4, Brodt's Lake Park Addition to the City of Fairmont, according to the plat thereof, on County and State; thence Southerly on the West line of said Lot 9 a distance of 208 feet, thence due Westerly to the point of beginning; said tract fronting on Woodland Avenue, in said City of Fairmont, and being of the dimensions, exclusive of said street, 63 feet by 175 feet.

ALSO KNOWN AND DESCRIBED AS:

Lot One (1), Block Two (2) Woodland Avenue Subdivision to the City of Fairmont, as per map or plat thereof on file and of record in the office of the Register of Deeds, Martin County, Minnesota.

Physical description: 304 Woodland Avenue, Fairmont, MN 56031

All persons interested are invited to attend the public hearing to offer their comments related to the purchase of this City-owned parcel. Written comments can also be submitted to Patricia J. Monsen, City Clerk, Fairmont City Hall, 100 Downtown Plaza, Fairmont, MN 56031.

/s/ Patricia J. Monsen
City Clerk

ORDINANCE NO. 2019-06

ORDINANCE TO SELL REAL PROPERTY

WHEREAS, the City of Fairmont is the owner of real estate located at 304 Woodland Avenue, Fairmont, Martin County, Minnesota, and;

WHEREAS, said real property is legally described as:

A tract of land in Government Lot Four (4), of section Eight (8), Township One Hundred Two (102) North, of Range Thirty (30) West, bounded and described as follows, to-wit: Commencing at a point 44-1/2 feet East of section line between Section 7 and 8; township and range aforesaid, and 30 rods North of the Section line between Sections 8 and 17, township and range aforesaid; running thence Northerly 208 feet to a point 175 feet from the North line of Woodland Avenue in the City of Fairmont, thence Easterly 63 feet to the Northwest corner of Lot 9, in Block 4, Brodt's Lake Park Addition to the City of Fairmont, according to the plat thereof, on County and State; thence Southerly on the West line of said Lot 9 a distance of 208 feet, thence due Westerly to the point of beginning; said tract fronting on Woodland Avenue, in said City of Fairmont, and being of the dimensions, exclusive of said street, 63 feet by 175 feet.

ALSO KNOWN AND DESCRIBED AS:

Lot One (1), Block Two (2) Woodland Avenue Subdivision to the City of Fairmont, as per map or plat thereof on file and of record in the office of the Register of Deeds, Martin County, Minnesota.

and;

WHEREAS, City staff was approached by Troy and Lisa Fritz with a request to purchase the vacant property described above for \$2,250.00, and;

WHEREAS, the City obtained title to the above described real property so that it could demolish a blighted building located thereon, and;

WHEREAS, the blighted building has been demolished and the City does not have any plans to develop the described real property, and;

WHEREAS, it would be in the City's best interest to have the real property placed back on the tax rolls by transferring it into a private ownership, and;

WHEREAS, the Fairmont City Council, after holding a public hearing, determined that it is in the best interest of the City of Fairmont to transfer the above described real estate to Troy and Lisa Fritz.

NOW THEREFORE, it is hereby ordained by the Fairmont City Council as follows:

1. The real property described above will be transferred from the City of Fairmont to Troy and Lisa Fritz for the sum of \$2,250.00.
2. City will pay all costs associated with the transfer of the real estate.
3. The Mayor and the City Clerk are authorized to sign any and all documents necessary to transfer the real property described above.

PASSED, APPROVED AND ADOPTED, this 25th day of February 2019.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

1st Reading: February 11, 2019
2nd Reading: February 25, 2019

MEETING DATE: February 25, 2019

SUBJECT: Public Hearing – Sale of 507 North Prairie Avenue

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Council will take public input on the sale of 507 North Prairie Avenue to Lon and Heidi Luhmann through a quit claim deed.

MOTION #1: To close Public Hearing

VOTE REQUIRED MOTION #1: Simple majority

MOTION #2: To approve Ordinance No. 2018-07, the sale of 507 North Prairie Avenue through a quit claim deed to Lon and Heidi Luhmann.

VOTE REQUIRED MOTION #2: Simple majority (Roll call)

ATTACHMENTS:

- Hearing Notice
- Draft Ordinance 2018-07

Council Action: _____ Date: _____



PUBLIC HEARING NOTICE

YOUR ATTENTION is called by the Fairmont City Council to a public hearing to be held on **February 25, 2019 at 5:30 p.m. at the Fairmont City Hall Council Chambers, 100 Downtown Plaza, in the City of Fairmont** to take public input on the:

Request to purchase property owned by the City of Fairmont:

Legal description:

Lot 14, Block 4, Ward's Addition to the Village, now City of Fairmont, Martin County, Minnesota as platted from the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 8, Township 102, Range 30, Martin County, Minnesota.

Physical description: 507 North Prairie Avenue, Fairmont, MN 56031

All persons interested are invited to attend the public hearing to offer their comments related to the purchase of this City-owned parcel. Written comments can also be submitted to Patricia J. Monsen, City Clerk, Fairmont City Hall, 100 Downtown Plaza, Fairmont, MN 56031.

/s/ Patricia J. Monsen
City Clerk

ORDINANCE NO. 2019-07

ORDINANCE TO SELL REAL PROPERTY

WHEREAS, the City of Fairmont is the owner of real estate located at 507 North Prairie Avenue, Fairmont, Martin County, Minnesota, and;

WHEREAS, said real property is legally described as:

Lot 14, Block 4, Ward's Addition to the Village, now City of Fairmont, Martin County, Minnesota as platted from the NE ¼ of the NW ¼ of Section 8, Township 102, Range 30, Martin County, Minnesota.

and;

WHEREAS, City staff was approached by Lon and Heidi Luhmann with a request to purchase the vacant property described above for \$2,250.00, and;

WHEREAS, the City obtained title to the above described real property so that it could demolish a blighted building located thereon, and;

WHEREAS, the blighted building has been demolished and the City does not have any plans to develop the described real property, and;

WHEREAS, it would be in the City's best interest to have the real property placed back on the tax rolls by transferring it into a private ownership, and;

WHEREAS, the Fairmont City Council, after holding a public hearing, determined that it is in the best interest of the City of Fairmont to transfer the above described real estate to Lon and Heidi Luhmann.

NOW THEREFORE, it is hereby ordained by the Fairmont City Council as follows:

1. The real property described above will be transferred from the City of Fairmont to Lon and Heidi Luhmann for the sum of \$2,250.00.
2. The City of Fairmont will pay all costs associated with the transfer of the real estate.
3. The Mayor and the City Clerk are authorized to sign any and all documents necessary to transfer the real property described above.

PASSED, APPROVED AND ADOPTED, this 25th day of February 2019.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

1st Reading: February 11, 2019
2nd Reading: February 25, 2019

MEETING DATE: February 25, 2019

SUBJECT: Public Hearing – Ordinance 2019-08, amending Section 26-152: R-1 Single Family Residential District

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Proposed Ordinance 2019-08 amends Section 26-152: R-1 Single Family Residential District as it pertains to permitted conditional uses. The amendment would include nursing home facilities as a permitted conditional use in a R-1 Single Family Residential District. The amendment would also eliminate the site area requirement language in Sec. 26-152(d)(3)a.

MOTION #1: To close Public Hearing

VOTE REQUIRED MOTION #1: Simple majority

MOTION #2: To approve Ordinance 2019-08

VOTE REQUIRED MOTION #2: Simple majority – roll call

ATTACHMENTS:

- Hearing Notice
- Draft Ordinance 2019-08

Council Action: _____ Date: _____



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

CITY OF FAIRMONT
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Fairmont City Council will meet at City Hall Council Chambers, 100 Downtown Plaza, Fairmont, MN 56031 at 5:30 p.m. on Tuesday, February 25, 2019 to conduct a Public Hearing to consider the following code amendments:

Article III Zoning Regulations Section 26-152, R-1 Single Family Residential

A complete copy of the ordinance amendment may be obtained in the office of the City Clerk.

Persons who desire to be heard in reference to the code amendment will be heard at this meeting. Written comments can also be submitted to Fairmont City Hall, attention Patricia Monsen, 100 Downtown Plaza, Fairmont, MN 56031.

Patricia Monsen
City Clerk
(Published in Fairmont Sentinel on Friday February 15, 2019)

ORDINANCE 2019-08

ORDINANCE AMENDING FAIRMONT CITY CODE ARTICLE II,

SECTION 26-152 R-1 Single-family Residential District

WHEREAS, adding nursing home facilities to the permitted conditional uses in residential zones eliminates confusion and nonconformities within city of Fairmont, and;

WHEREAS, lot area, floor area, lot width, building height and yard requirements are already regulated throughout the residential zoning code, and;

WHEREAS, staff considers further regulation of the "site area" for conditional use permits as excessive;

NOW THEREFORE THE CITY OF FAIRMONT DOES ORDAIN, that Fairmont City Code Section 26-152 shall be amended as follows:

Sec. 26-152. –R-1 Single-family residential district.

(d) *Conditional uses.* Conditional uses require a conditional use permit based upon procedures set forth in this chapter and are as follows:

- (1) Government and public utility buildings and structures necessary for the health, safety and general welfare of the community provided that:
 - a. Conformity with the surrounding neighborhood is maintained and yard requirements are met.
 - b. Equipment is completely enclosed in a permanent structure with no outside storage.
 - c. Adequate screening from neighboring uses and landscaping is provided in compliance with article VII.
 - d. The provisions of article II, division 4 are considered and satisfactorily met.
- (2) Residential single-family planned unit developments as regulated by article V and provided there is no increase density as allowed in the shoreland section herein.
- (3) Public or semi-public recreational buildings, hospitals, nursing home facilities and medical clinics, neighborhood or community centers; public and private educational institutions, religious institutions, cemeteries, and buildings provided that:
 - a. ~~The site area is at minimum equal to four (4) times the area of the building foundation.~~
 - a. Side yards shall be a minimum of thirty (30) feet.
 - b. Adequate screening for abutting residential areas and landscaping is provided in compliance with article VII.
 - c. Adequate off-street parking and access is provided on site in accordance with article VIII. Such parking should be adequately screened and landscaped in compliance with article VIII.
 - d. Adequate off-street loading and service entrances are provided and regulated where applicable by article VIII.
 - e. The site of the principal use and related parking is served by an arterial or collector street of sufficient capacity to accommodate the traffic which will be generated.
 - f. All signing, information, or visual communication devices are in compliance with article X.

- g. The provisions of article II, division 4 are considered and satisfactorily met.
- (4) Resorts provided that they meet conditions listed in articles IV and VII.
- (5) Bed and breakfast inn, subject to the following conditions:
- a. The owner/operator shall reside on the property.
 - b. The inn shall comply with all applicable laws, rules and regulations governing its existence and operation, including but not limited to the state building code, the state fire code, and the state health code.
 - c. There shall be no more than five (5) guest rooms in the inn with occupancy limited to two (2) persons per guest room for a total occupancy rate of ten (10) persons per inn.
 - d. The dining facilities of a bed and breakfast inn shall not be open to the public but shall be used exclusively by the registered guests and shall only provide a breakfast meal. There will be no cooking permitted in the guest rooms. There will be no liquor sold on the premises.
 - e. There shall be a minimum of one (1) off-street parking space for each guest room and one (1) off-street parking space for the owner or manager.
 - f. Any and all signs relating to the bed and breakfast establishment shall comply with the Fairmont Zoning Code requirements in R districts and match architectural features.
 - g. Exterior lighting and parking shall be screened so as not to disturb or offend the neighboring residents.
 - h. A bed and breakfast inn shall have a minimum of two thousand (2,000) square feet of floor area.
 - i. Guests shall not stay for more than twenty (20) days within any ninety-day period. The owner or manager shall maintain a guest register showing the names, addresses and dates of occupation of the guests.
 - j. Receptions, business meetings or any other home occupation shall not be permitted in a bed and breakfast inn.
 - k. The owner or manager shall provide proof of all inspections, licenses, insurance and certificates, as well as proof of a \$1 million liability insurance policy to the zoning administrator upon the initial application for a conditional use permit and upon the approval renewal thereof.
- (6) Single-family attached dwelling units, in which each dwelling unit is to be under separate ownership providing the total structure does not contain more than four (4) dwelling units and is in compliance with article V.
- (7) Day care (group nursery), provided that:
- a. Only the rear yard is used as a play area. The play area is to be fenced.
 - b. The site is a minimum of ten thousand (10,000) square feet.
 - c. Adequate off-street parking exists.
 - d. The provisions of article II, division 4 are satisfactorily met.
- (8) Nameplate signs or identification signs exceeding six (6) square feet provided that:
- a. The sign shall in no way change the residential character of the neighborhood.
 - b. The sign shall not exceed thirty-two (32) square feet in size.
 - c. Lighting shall be shielded to prevent such light from being detectable at the lot line of the site on which the sign is located.

- d. The sign shall be located at least ten (10) feet from any lot line.
- e. No lighting shall be allowed that gives off an intermittent, sequential or rotating beam of light.

Motion by:
Seconded by:
All in Favor:
All Opposed:
Abstained:
Abent:

PASSED, APPROVED AND ADOPTED this _____ day of February 2019.

Deborah J. Foster, Mayor

Patricia J. Monsen, City Clerk

MEETING DATE: February 25, 2019

SUBJECT: 2018 FEDA Annual Report

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Linsey Preuss, Economic Development Coordinator

COUNCIL LIAISON: Bruce Peters and Tom Hawkins

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Economic Development Coordinator Linsey Preuss, will present the FEDA 2018 Annual Report.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. _____
2. _____
3. _____

Council Action: _____ Date: _____

MEETING DATE: February 25, 2019

SUBJECT: Fairmont Police Department 2018 Annual Report

REVIEWED BY: Mike Humpal, CEcD, City Administrator *AH*

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Hunter, Chief of Police

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Chief Mike Hunter will present the 2018 Fairmont Police Department Annual Report

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. 2018 Fairmont Police Department Annual Report. (Will be sent under separate cover and is posted on the City of Fairmont’s website.)

Council Action: _____ Date: _____

MEETING DATE: February 25, 2019

SUBJECT: Transient Merchant License – TNT Fireworks

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 st Reading (Introduction only)		Set Public Hearing (Motion)		Information Only
	Ordinance 2 nd Reading (Roll call)		Hold Public Hearing (Motion to close)		

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff		Board		Commission		Committee
	Issuance	<input checked="" type="checkbox"/>	Approval		Authorization		No recommendation
	Denial		Rejection		No action needed		

STATEMENT: TNT Fireworks has applied for a transient merchant’s license to sell fireworks at the Wal-Mart parking lot, 1250 Goemann Road. They have had a location at Wal-Mart the past seven years. They will be selling fireworks between June 20, 2019 and July 5, 2019. TNT Fireworks has paid the license fee of \$150.00 for a one month license and provided liability insurance documentation. A police investigation has been completed.

MOTION: To approve the transient merchant license for TNT Fireworks from Florence, AL.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. _____
2. _____
3. _____

Council Action: _____ Date: _____

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 15.1

MEETING DATE: February 25, 2019

SUBJECT: Easement for Pioneer Bridge Replacement

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, P.E., Public Works Director/City Engineer

INTRODUCED BY: Troy Nemmers, P.E., Public Works Director/City Engineer

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: In order to complete the Bridge R0805 (Pioneer Bridge) replacement, it will be necessary to access property owned by Lakeside Cemetery Association. This easement limits the types of vehicles, but provides a mechanism for the contractor to get small equipment to the other side of the bridge.

MOTION: To authorize the Mayor to sign a Right of Entry Permit and Temporary Construction Easement for the Construction of Bridge R0805 between the City of Fairmont and Lakeside Cemetery Association.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Right of Entry Permit and Temporary Construction Easement

Council Action: _____ Date: _____

**RIGHT OF ENTRY PERMIT AND TEMPORARY CONSTRUCTION EASEMENT
FOR THE CONSTRUCTION OF BRIDGE R0805
CITY OF FAIRMONT AND LAKESIDE CEMETERY ASSOCIATION**

This agreement made on February _____, 2019 between the Lakeside Cemetery Association, a 501(c)(13) company, PO Box 225, Fairmont, Martin County, Minnesota (Property Owner) and the City of Fairmont, a municipal corporation, 100 Downtown Plaza, Fairmont, Martin County, Minnesota (City).

Whereas, the City is hiring a contractor to construct Bridge R0805, which is located adjacent to the Property Owner's cemetery; and

Whereas, in order to construct the Bridge, the City and its contractor will need ingress and egress access across and through the Property Owner's cemetery located at 900 Fairlakes Avenue. The Property Owner will need to grant to the City a right of entry permit and a temporary construction easement.

Therefore, in consideration of a one-time payment of \$500 (five hundred dollars), the Property Owner will permit the City the right of reasonable entry and grant to the City a temporary construction easement upon the land of the Lakeside Cemetery at above address. The right of entry permit and the temporary construction easement are for the portion of the Property Owner's land that is mutually agreed upon between the City and the Property Owner and will be indicated on a map to be attached to this agreement.

The Property Owner will allow the City and its contractor reasonable access to enter and reenter the property until the construction work is completed which will be no later than September 1, 2019. The purpose of this access is to allow the City's contractor to construct Bridge 0805. The contractor will be restricted to passenger vehicles and light truck access only.

The City agrees to repair any physical damages caused by the contractor's use of the temporary construction easement.

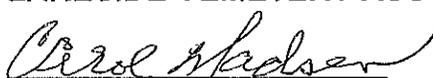
The City agrees to work with the contractor to limit access and noise from the project site during any funeral services. The Property Owner will contact the contractor directly to notify them of any scheduled funeral services during the demolition project.

This document shall not be considered a permanent easement. Once the construction of the Bridge is complete, the temporary easement area will revert to the sole property of the Property Owner. The City will not retain any interest in or responsibility for the temporary easement area.

CITY OF FAIRMONT

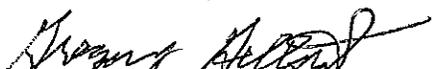
LAKESIDE CEMETERY ASSOCIATION

Deborah J. Foster, Mayor



Carol Madsen, President

Patricia J. Monsen, City Clerk



Greg Gellert, Vice President

STATE OF MINNESOTA)
) SS
COUNTY OF MARTIN)

On this ____ day of _____, 2019, before me, a Notary Public within and for said county and state, personally appeared Deborah J. Foster, Mayor and Patricia J. Monsen, City Clerk for the City of Fairmont, who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Notary Public
My Commission Expires: 01/31/2022

On this 14th day of February, 2019, before me, a Notary Public within and for said county and state, personally appeared Carol Madsen, President and Greg Gellert, Vice President, for Lakeside Cemetery Association, who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.



Notary Public
My Commission Expires: 01/31/2022

DRAFTED BY:
Elizabeth W. Bloomquist
City Attorney
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031
507-238-3939



CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 15.2

MEETING DATE: February 25, 2019

SUBJECT: Award Contract for 2018-D Improvement Project

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/ City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/ City Engineer

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Bids for the 2018-D Improvement Project, Bridge No. R0805, Pioneer Bridge, were opened at 10:00 a.m. on Wednesday, February 20, 2019. Phoenix Corp. of Spring Grove, MN was the low bidder.

MOTION: To adopt Resolution 2019-07.

VOTE REQUIRED: Simple majority – Roll call

ATTACHMENTS:

1. Resolution 2019-07
2. _____
3. _____

Council Action: _____ Date: _____

RESOLUTION NO. 2019-07

STATE OF MINNESOTA)
COUNTY OF MARTIN) SS
CITY OF FAIRMONT)

**RESOLUTION ACCEPTING BID
2018-D IMPROVEMENT CONTRACT
BRIDGE NO. R0805**

WHEREAS, pursuant to an advertisement for bids for the improvement of Bridge No. R0805 (also known as Pioneer Bridge) bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Phoenix Corp. Spring Grove, MN 55974	\$233,483.00
Robert R. Schroeder Construction, Inc. Glenwood, MN 56334	\$317,850.00
ICON Constructors, Inc. Mabel, MN 55954	\$327,361.00

WHEREAS, it appears that Phoenix Corp of Spring Grove, MN, is the lowest responsible bidder; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. The Mayor and Clerk are hereby authorized and directed to enter into the attached contract with Phoenix Corp. in the name of the City of Fairmont for the above referenced improvements according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk at a cost of \$233,483.00.

2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

ADOPTED by the City Council this 25th day of February 2019.

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

(SEAL)

MEETING DATE: February 25, 2019

SUBJECT: Memorandum of Understanding with YMCA

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: As part of the due diligence process for determining programming and operation needs and potential costs associated with a Community Center, the City would like to enter into a Memorandum of Understanding with the YMCA of Albert Lea and Worthington. The goal is to determine if it is feasible to financially meet the programing needs of both entities and provide cash flow adequate to operate, staff and maintain a Community Center.

MOTION: To authorize the Mayor and City Clerk to enter into the Community Center Memorandum of Understanding between the City of Fairmont and the YMCA.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Memorandum of Understanding
2. _____
3. _____

Council Action: _____ Date: _____

COMMUNITY CENTER
MEMORANDUM OF UNDERSTANDING
CITY OF FAIRMONT, MINNESOTA AND THE YMCA

This Memorandum of Understanding ("MOU") is made and entered into by and between
the City of Fairmont, Martin County, Minnesota ("City") and the Young Men's Christian
Association of Worthington and Albert Lea, ("YMCA")

On this _____ day of _____, 2019

RECITALS

The City is charged with the responsibility of providing public facilities for the purpose of leisure time, recreational activities, health enrichment and education for general public wellness and fitness.

The YMCA is a not-for-profit organization dedicated to building self-esteem, enriching body, mind and spirit for persons of all ages and economic levels; and addresses community needs through wellness, leadership and family strengthening activities. The YMCA, with its National YMCA affiliation, has unique expertise in operating multi-generational recreational, educational and cultural facilities that significantly enhance the quality of life in the community.

The City and YMCA share a common mission to provide recreational, educational and cultural activities that enrich the community. The City and the YMCA both wish to increase the offerings of activities designed to meet the emerging needs of Fairmont residents today and in the future.

This MOU is intended to identify the basic elements for a partnership between the City and the YMCA to design, build and operate a multi-purpose community center in the City of Fairmont, Minnesota.

Now therefore the parties direct their staff to further discuss, consider and develop proposals consistent with the terms hereof:

1. The City and the YMCA propose to develop a plan to build a community center that will achieve the goals stated above. The size, height, design, construction methods, cost financing, operations and management of the community center will be discussed and reviewed in the months to come.

2. The City and the YMCA propose to develop a building operations and programming agreement that will enhance the success of the community center.

3. The City and the YMCA agree to work together to give more definition to the potential sources of funding and financing for the community center.

4. The City agrees to reimburse the YMCA for its employees' time and expenses involved in developing a working plan to achieve the goals outlined in this MOU. Employee time will be reimbursed at the rate of \$45.00 (forty-five dollars) per hour and expenses will be reimbursed upon the submission of documentation of the expenses. The City pays its accounts payable once a month and the YMCA acknowledges that payment of bills submitted may take up to 45 days from receipt by the City.

5. The ultimate goal of this MOU is to determine if it is feasible to financially meet the programming needs of both entities and provide cash flow adequate to operate, staff, maintain and make capital improvements to the Building, and to provide the services and programs intended. The City will reimburse the YMCA for its staff time spent on researching the current status of recreational programming in the City of Fairmont and developing potential programming for a Community Center.

6. This document represents a framework of principles expressing the current understanding between both parties and does not constitute a legally binding agreement, except for the commitments made by the City in paragraph 4. above.

7. Either party may withdraw from participation in the MOU at any time upon giving written notice of its desire to no longer participate in the MOU.

In Witness Whereof, the authorized representative of the parties have entered into this Memorandum of Understanding as of the date stated above.

CITY OF FAIRMONT

By: _____
Mayor

Dated: _____

By: _____ Dated: _____
City Clerk
THE YOUNG MEN'S CHRISTIAN ASSOCIATION

By: _____ Dated: _____
Its: _____

MEETING DATE: February 25, 2019

SUBJECT: Accounts Payable

REVIEWED BY: Mike Humpal, CEcD, City Administrator



SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Paul Hoye, Finance Director

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The bills for the month of February 2019 are attached for Council approval.

MOTION: To approve payment of the February 2019 bills.

VOTE REQUIRED:

ATTACHMENTS:

1. Bills
- 2.
- 3.

Council Action: _____ Date: _____

**Accounts Payable
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From: 01/30/2019

To: 02/21/2019



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	19.36	140946	02/06/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	73.84	140946	02/06/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	140946	02/06/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	9.67	140946	02/06/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	75.80	140946	02/06/2019
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	152.92	140946	02/06/2019
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	189.07	140946	02/06/2019
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	84.62	140946	02/06/2019
		Total for A.H. Hermel Company	610.23		
<u>Abdo, Eick & Meyers, LLP</u>					
Abdo, Eick & Meyers, LLP	Liquor Store	Liquor Store Audit for year ending 12/31/18	4,000.00	140854	01/31/2019
		Total for Abdo, Eick & Meyers, LLP	4,000.00		
<u>AdMfg, Inc</u>					
AdMfg, Inc	Focus on Fairmont	Adventure Playground Signs	50.00	140910	02/06/2019
AdMfg, Inc	Data Processing	Website Development Contact Form	75.00	140860	01/31/2019
AdMfg, Inc	Data Processing	Web Hosting Jan thru Dec 2019 fairmont.org	480.00	140860	01/31/2019
		Total for AdMfg, Inc	605.00		
<u>Albion & State, LLC</u>					
Albion & State, LLC	Debt Service	TIF #24	5,582.77	140861	01/31/2019
		Total for Albion & State, LLC	5,582.77		
<u>Alex Air Apparatus, Inc</u>					
Alex Air Apparatus, Inc	Fire Fighting	Pressure Switch, Connector & Labor	963.20	141118	02/21/2019
		Total for Alex Air Apparatus, Inc	963.20		
<u>American Pest Control</u>					
American Pest Control	Airport	Pest Control Airport Jan 2019	110.00	140828	01/31/2019
		Total for American Pest Control	110.00		
<u>American Planning Association</u>					
American Planning Association	Planning & Zoning	2019 APA Membership	95.00	140914	02/06/2019
		Total for American Planning Association	95.00		
<u>American Welding & Gas, Inc.</u>					
American Welding & Gas, Inc.	Central Garage	Grinding Discs	55.75	141023	02/14/2019
		Total for American Welding & Gas, Inc.	55.75		
<u>AmeriPride Services Inc.</u>					
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies-Street Dept	139.63	141024	02/14/2019
AmeriPride Services Inc.	Parks	Cleaning Supplies-Park Dept	47.96	141024	02/14/2019
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	32.64	141119	02/21/2019
AmeriPride Services Inc.	Central Garage	Launder uniforms for Mechanics	32.52	141024	02/14/2019
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	32.64	141024	02/14/2019
AmeriPride Services Inc.	Central Garage	Launder uniforms for Mechanics	34.64	141024	02/14/2019
		Total for AmeriPride Services Inc.	320.03		
<u>Arnold Motor Supply</u>					

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Arnold Motor Supply	Central Garage	Miniature Lamps	25.95	140862	01/31/2019
Arnold Motor Supply	Central Garage	Miniature Lamps	6.75	140862	01/31/2019
Arnold Motor Supply	Central Garage	Bulbs	1.90	141120	02/21/2019
Arnold Motor Supply	Central Garage	Miniture Lamp	3.80	141120	02/21/2019
Total for Arnold Motor Supply			38.40		
<u>Atzenhoefer, Bob</u>					
Atzenhoefer, Bob	Fire Fighting	South Central Fire Dept Mtg Good Thunder, MN 01/15/19	64.23	0	01/31/2019
Total for Atzenhoefer, Bob			64.23		
<u>Bauer Built Tire</u>					
Bauer Built Tire	Ice & Snow Removal	General Grabber Tires	800.00	141025	02/14/2019
Total for Bauer Built Tire			800.00		
<u>Bauman</u>					
Bauman	Non-departmental	Refund Check	0.52	140875	02/01/2019
Bauman	Non-departmental	Refund Check	0.06	140875	02/01/2019
Bauman	Non-departmental	Refund Check	1.60	140875	02/01/2019
Bauman	Non-departmental	Refund Check	1.08	140875	02/01/2019
Total for Bauman			3.26		
<u>Becker</u>					
Becker	Library	01/19 to 02/01/19 Cleaning Library	600.00	140915	02/06/2019
Becker	Library	02/02/19 to 02/15/19 Cleaning Library	340.00	141121	02/21/2019
Total for Becker			940.00		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	2,054.00	140947	02/06/2019
Bellboy Corporation	Liquor - Mdse for Resale	Freight	48.00	140947	02/06/2019
Bellboy Corporation	Liquor - Mdse for Resale	Wine	240.00	140947	02/06/2019
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	159.94	140947	02/06/2019
Bellboy Corporation	Liquor - Mdse for Resale	Freight	5.74	140947	02/06/2019
Bellboy Corporation	Liquor Store	Supplies-Liquor Store	215.00	140947	02/06/2019
Total for Bellboy Corporation			2,722.68		
<u>Benda, Dennis</u>					
Benda, Dennis	General Government Buildings	Jan, Feb & March 2019 City Hall Alarm Monitoring	48.00	140835	01/31/2019
Benda, Dennis	General Government Buildings	Jan, Feb & March 2019 Alarm Monitoring Martin County Arena	72.00	140835	01/31/2019
Benda, Dennis	Library	Jan, Feb & March 2019 Alarm Monitoring Library	72.00	140835	01/31/2019
Benda, Dennis	Paved Streets	Jan, Feb & March 2019 City Shop & Park Alarm Monitoring	36.00	140835	01/31/2019
Benda, Dennis	Parks	Jan, Feb & March 2019 City Shop & Park Alarm Monitoring	36.00	140835	01/31/2019
Benda, Dennis	SMEC Building	Jan, Feb & March 2019 Alarm Monitoring SMEC	72.00	140835	01/31/2019
Benda, Dennis	Liquor Store	Jan, Feb & March 2019 Alarm Monitoring Liquor Store	120.00	140835	01/31/2019
Total for Benda, Dennis			456.00		
<u>Bevcomm Inc</u>					
Bevcomm Inc	City Manager	Feb 2019 Telephone	26.92	140916	02/06/2019
Bevcomm Inc	Director of Finance	Feb 2019 Telephone	9.32	140916	02/06/2019
Bevcomm Inc	City Attorney	Feb 2019 Telephone	8.92	140916	02/06/2019
Bevcomm Inc	Fire Fighting	Feb 2019 Telephone	1.10	140916	02/06/2019

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bevcomm Inc	Building Inspection	Feb 2019 Telephone	4.45	140916	02/06/2019
Bevcomm Inc	Data Processing	Contracted Computer Support January 2019	5,300.00	141026	02/14/2019
Bevcomm Inc	Data Processing	Backup Data Recovery Server Feb 2019	200.00	141026	02/14/2019
Bevcomm Inc	Data Processing	Choicescan Email Filter Feb 2019	85.00	141026	02/14/2019
Bevcomm Inc	Data Processing	Office 365 ProPlus Feb 2019	264.00	141026	02/14/2019
Bevcomm Inc	Liquor Store	Feb 2019 Telephone	1.65	140916	02/06/2019
Bevcomm Inc	Airport	Feb 2019 Telephone	3.30	140916	02/06/2019
Bevcomm Inc	Airport	Materials to Install Airport on City's Network thru Midco Equip	2,602.00	141026	02/14/2019
Bevcomm Inc	Central Garage	Feb 2019 Telephone	3.29	140916	02/06/2019
Bevcomm Inc	Data Processing	RocketFailOver Fusion Enterprise Feb 2019	39.95	141026	02/14/2019
Bevcomm Inc	Data Processing	StarTech.com DisplayPort to DVI Video Adapter Converter	17.76	141026	02/14/2019
Bevcomm Inc	Animal Control	Feb 2019 Telephone	0.55	140916	02/06/2019
Bevcomm Inc	Paved Streets	Feb 2019 Telephone	3.83	140916	02/06/2019
Bevcomm Inc	Engineering	Feb 2019 Telephone	2.81	140916	02/06/2019
Bevcomm Inc	Aquatic Park	Feb 2019 Telephone	7.38	140916	02/06/2019
Bevcomm Inc	Parks	Feb 2019 Telephone	2.41	140916	02/06/2019
Bevcomm Inc	Economic Development	Feb 2019 Telephone	5.79	140916	02/06/2019
		Total for Bevcomm Inc	8,590.43		
<u>Bleess</u>					
Bleess	Crime Control & Investigation	Training-Investigator Conference Mankato, MN 01/07/19	145.90	0	02/06/2019
		Total for Bleess	145.90		
<u>Blue Cross Blue Shield</u>					
Blue Cross Blue Shield	Health Insurance	Enhanced Employee Assistance Services January 2019	93.16	1944	02/13/2019
		Total for Blue Cross Blue Shield	93.16		
<u>Bob's Repair & Tow Inc</u>					
Bob's Repair & Tow Inc	Crime Control & Investigation	HEAT Bus Batteries	353.70	140829	01/31/2019
		Total for Bob's Repair & Tow Inc	353.70		
<u>Boekett Building Supply</u>					
Boekett Building Supply	Parks	Garage Door Opener Remotes, 2x8's	81.63	141027	02/14/2019
		Total for Boekett Building Supply	81.63		
<u>Bolton & Menk, Inc.</u>					
Bolton & Menk, Inc.	Parks	Cedar Creek Trail Extension Services thru 12/28/18	820.50	141105	02/20/2019
Bolton & Menk, Inc.	Paved Streets	Winnebago Ave Street & Utility Improvements 2019	17,006.50	141122	02/21/2019
Bolton & Menk, Inc.	Paved Streets	Margaret St Reconstruction	1,060.00	141122	02/21/2019
Bolton & Menk, Inc.	Parks	190 Trail Connection	5,614.00	141122	02/21/2019
		Total for Bolton & Menk, Inc.	24,501.00		
<u>Boyer Ford Trucks, Inc.</u>					
Boyer Ford Trucks, Inc.	Ice & Snow Removal	Handle Assembly Driver's Outside	237.56	140863	01/31/2019
Boyer Ford Trucks, Inc.	Ice & Snow Removal	Brake Valve	127.90	141028	02/14/2019
		Total for Boyer Ford Trucks, Inc.	365.46		
<u>Breakthru Beverage MN Wine & S</u>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	1,448.75	140948	02/06/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	129.30	141107	02/21/2019

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Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	171.39	141107	02/21/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	111.31	141107	02/21/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,855.01	141107	02/21/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	232.00	141107	02/21/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	6.01	140948	02/06/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	584.00	140948	02/06/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	17.11	140948	02/06/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	156.60	140948	02/06/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	24.05	140948	02/06/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	17.27	140948	02/06/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	634.34	140948	02/06/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	400.00	140948	02/06/2019
	Total for	Breakthru Beverage MN Wine & S	8,787.14		
<u>Brown & Brown Of MN, Inc</u>					
Brown & Brown Of MN, Inc	Property/Liability Insurance	Equipment Breakdown	32,391.00	140830	01/31/2019
Brown & Brown Of MN, Inc	Property/Liability Insurance	2019 Agency Fee	15,000.00	140830	01/31/2019
	Total for	Brown & Brown Of MN, Inc	47,391.00		
<u>Business Radio Licensing</u>					
Business Radio Licensing	Airport	Radio Licensing Fairmont Airport	120.00	141123	02/21/2019
	Total for	Business Radio Licensing	120.00		
<u>Cardmember Services</u>					
Cardmember Services	City Manager	IEDC CEcD Recertification Fee	315.00	140917	02/06/2019
Cardmember Services	City Manager	Discrimination, Harrassement & Retaliation Seminar 01/15/19	45.00	140917	02/06/2019
Cardmember Services	Recording & Reporting	CMC Certification Fee & 2019 MCFOA Annual Conf, Liquor Licer	450.00	140917	02/06/2019
Cardmember Services	Director of Finance	Gov't Finance Officers Assoc Annual Conference 05/19 to 05/22/	420.00	140917	02/06/2019
Cardmember Services	Director of Finance	Flight to Los Angeles, CA for Finance Officers Conf	254.00	140917	02/06/2019
Cardmember Services	Economic Development	2019 MN Marketing Partnership Event MN DEED	625.00	140917	02/06/2019
Cardmember Services	Data Processing	10.5 inch iPad Pros	2,866.86	140917	02/06/2019
Cardmember Services	Paved Streets	Stop Sign Repairs	569.05	140917	02/06/2019
Cardmember Services	Road & Bridge Equipment	Driver Seat, Armrest & Installation Plate	993.19	140917	02/06/2019
Cardmember Services	Aquatic Park	Sheet Protectors & Magnetic Strips for Doors	37.45	140917	02/06/2019
Cardmember Services	Aquatic Park	Combo Locks Aquatic Park	60.28	140917	02/06/2019
Cardmember Services	Parks	Protective Eyewear Park Dept	53.66	140917	02/06/2019
Cardmember Services	City Attorney	2019 MN Assoc of City Atty's Educational Conf 2/7 & 2/8/19	275.00	140917	02/06/2019
Cardmember Services	Crime Control & Investigation	Media File, Diskette Holder	140.40	140917	02/06/2019
Cardmember Services	Building Inspection	2019 ICC Upper Great Plains Educ Institute 02/05 to 02/07/19	435.00	140917	02/06/2019
Cardmember Services	Paved Streets	Protective Eyewear Street Dept	53.66	140917	02/06/2019
	Total for	Cardmember Services	7,593.55		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Paved Streets	Tork Socket Set	28.51	141124	02/21/2019
Carquest Auto Parts Stores	Ice & Snow Removal	Hydraulic Hoses & Fittings	207.97	141124	02/21/2019
Carquest Auto Parts Stores	Road & Bridge Equipment	Rear Main Seal, Oil Pan Gasket	88.34	141124	02/21/2019
Carquest Auto Parts Stores	Road & Bridge Equipment	Enamel Mix & Reducer	284.72	141124	02/21/2019

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Carquest Auto Parts Stores	Road & Bridge Equipment	Wiper Blades	60.26	141124	02/21/2019
Carquest Auto Parts Stores	Parks	Truck Battery & Core Return	70.48	141124	02/21/2019
Carquest Auto Parts Stores	Airport	Battery, Starter Airport	277.09	141124	02/21/2019
Carquest Auto Parts Stores	Central Garage	Blower Motor	28.79	141124	02/21/2019
Carquest Auto Parts Stores	Central Garage	Brake Clean & Gloves	176.94	141124	02/21/2019
		Total for Carquest Auto Parts Stores	1,223.10		
<u>Christenson</u>					
Christenson	Crime Control & Investigation	MN Juvenile Association Conference 01/22 to 01/25/19 Duluth, MN	360.24	0	01/31/2019
		Total for Christenson	360.24		
<u>City of Okoboji</u>					
City of Okoboji	Crime Control & Investigation	Gear from SafariLand for HEAT Team	60.50	140864	01/31/2019
		Total for City of Okoboji	60.50		
<u>City of Sherburn</u>					
City of Sherburn	Fire Fighting	Annual E-Dispatch Fee-2019	25.00	140918	02/06/2019
		Total for City of Sherburn	25.00		
<u>Com-Tec Land Mobile Radio</u>					
Com-Tec Land Mobile Radio	Crime Control & Investigation	Repair Gamber Johnson docking station in squad #4	317.51	140962	02/08/2019
		Total for Com-Tec Land Mobile Radio	317.51		
<u>Computer Information Systems, Inc</u>					
Computer Information Systems, Inc	Crime Control & Investigation	MFR License Renewal & Maintenance/Support to 5/22/2020	1,440.00	140963	02/08/2019
		Total for Computer Information Systems, Inc	1,440.00		
<u>Conklin</u>					
Conklin	Non-departmental	Refund Check	0.10	140876	02/01/2019
Conklin	Non-departmental	Refund Check	0.23	140876	02/01/2019
Conklin	Non-departmental	Refund Check	0.32	140876	02/01/2019
		Total for Conklin	0.65		
<u>Continental Research Corporation</u>					
Continental Research Corporation	Paved Streets	Concrete Patch-15	1,644.00	140865	01/31/2019
		Total for Continental Research Corporation	1,644.00		
<u>Cowing</u>					
Cowing	Engineering	MECA Conference Willmar, MN 01/29 to 01/31/19	406.39	0	02/06/2019
		Total for Cowing	406.39		
<u>Cress Refrigeration</u>					
Cress Refrigeration	Library	11/26/18 Preventitive Maintenance on Boilers at Library	3,763.78	141152	02/21/2019
		Total for Cress Refrigeration	3,763.78		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Ice & Snow Removal	Husting Hitch Roller Pin Holds Snow Plow onto Truck	258.00	140831	01/31/2019
Crysteel Truck Equipment Inc	Ice & Snow Removal	Valve Snow & Ice	52.00	140866	01/31/2019
Crysteel Truck Equipment Inc	Ice & Snow Removal	O Ring Snow & Ice	18.00	140866	01/31/2019
		Total for Crysteel Truck Equipment Inc	328.00		
<u>Culligan Water of Fairmont</u>					
Culligan Water of Fairmont	Fire Fighting	Water-Fire Dept	15.50	141029	02/14/2019
		Total for Culligan Water of Fairmont	15.50		

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>Day Plumbing Heating & Cooling,</u>					
Day Plumbing Heating & Cooling, Inc.	Animal Control	Checked heater in new front addition Humane Society	23.75	140964	02/08/2019
Day Plumbing Heating & Cooling, Inc.	Poetter's Circle	2615 Poetter's Circle No Heat. Replaced Limit Switch	272.04	141030	02/14/2019
Day Plumbing Heating & Cooling, Inc.	SMEC Building	Checked 2nd Floor Ladies Restrooms SMEC Replace Batteries	127.50	140919	02/06/2019
		Total for Day Plumbing Heating & Cooling,	423.29		
<u>DLT Solutions, LLC</u>					
DLT Solutions, LLC	Engineering	Subscription Renewal 03/18/19 to 03/17/20 Architecture, Eng & C	3,095.85	141125	02/21/2019
		Total for DLT Solutions, LLC	3,095.85		
<u>Duderstadt, Jr.</u>					
Duderstadt, Jr.	Mayor & Council	January 2019 City Council Mtgs	100.00	141031	02/14/2019
		Total for Duderstadt, Jr.	100.00		
<u>Eggert</u>					
Eggert	Non-departmental	Refund Check	0.88	140877	02/01/2019
Eggert	Non-departmental	Refund Check	0.37	140877	02/01/2019
Eggert	Non-departmental	Refund Check	1.25	140877	02/01/2019
		Total for Eggert	2.50		
<u>Emergency Apparatus Maintenance,</u>					
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Ladder 8 Replace Two Desiccant Plugs	742.38	140911	02/06/2019
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Replace Tachometer Tanker/Pumper 6	632.24	140920	02/06/2019
		Total for Emergency Apparatus Maintenance,	1,374.62		
<u>EMS Custom Education LLC</u>					
EMS Custom Education LLC	Fire Fighting	16 Hours EMR Refresher	2,352.00	140921	02/06/2019
		Total for EMS Custom Education LLC	2,352.00		
<u>Equifax Information Services, LLC</u>					
Equifax Information Services, LLC	General Government Buildings	Invoice Service Fee & Minimum Charge	38.00	140832	01/31/2019
		Total for Equifax Information Services, LLC	38.00		
<u>Eriael, LLC</u>					
Eriael, LLC	Debt Service	TIF #26	2,006.95	140867	01/31/2019
		Total for Eriael, LLC	2,006.95		
<u>Erickson Engineering</u>					
Erickson Engineering	Parks	DNR Permit Fee Pioneer Trail Pedestrian Bridge	1,000.00	141126	02/21/2019
		Total for Erickson Engineering	1,000.00		
<u>Fairmont Chamber of Commerce</u>					
Fairmont Chamber of Commerce	Liquor Store	2019 City Map Ad	150.00	140949	02/06/2019
		Total for Fairmont Chamber of Commerce	150.00		
<u>Fairmont Ford</u>					
Fairmont Ford	Fire Fighting	Ford Anti-Freeze	11.84	141127	02/21/2019
Fairmont Ford	Ice & Snow Removal	Repair Headlamp Module	307.58	141032	02/14/2019
		Total for Fairmont Ford	319.42		
<u>Fairmont Sentinel</u>					
Fairmont Sentinel	Other General Gov't	Snow & Ice Removal Notice	103.60	140922	02/06/2019
Fairmont Sentinel	Planning & Zoning	Notice Of Public Hearing	48.60	140833	01/31/2019
Fairmont Sentinel	Planning & Zoning	Notice Of Public Hearing-Article III Zoning Regulations	48.60	140833	01/31/2019

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Fairmont Sentinel	Planning & Zoning	Notice Of Public Hearing-St Paul Lutheran Church Conditional U	48.60	140833	01/31/2019
Fairmont Sentinel	Planning & Zoning	Ordinance 2019-02	85.05	141033	02/14/2019
Fairmont Sentinel	Planning & Zoning	Vacation of Easement	64.80	141033	02/14/2019
Fairmont Sentinel	Parks	Ad for Bids Bridge # R0805	511.51	141033	02/14/2019
Fairmont Sentinel	Lake Restoration	Warning-Aeration Lakes Notice	388.50	140922	02/06/2019
Fairmont Sentinel	Liquor Store	Liquor Store Down Thru The Years Ad	30.00	140922	02/06/2019
Fairmont Sentinel	Liquor Store	Liquor Store Ad	195.00	140922	02/06/2019
Total for Fairmont Sentinel			1,524.26		
<u>Fairmont True Value</u>					
Fairmont True Value	Library	Martin County Library Fastener	1.84	140923	02/06/2019
Fairmont True Value	Parks	Paint for Garbage Cans	71.96	140868	01/31/2019
Fairmont True Value	Airport	Bulk Fasteners, Nut Setter Set Airport	17.27	140834	01/31/2019
Total for Fairmont True Value			91.07		
<u>Fairmont Youth Hockey Associati</u>					
Fairmont Youth Hockey Association	Parks	Feb 2019 Operation Expenses Martin County Arena	5,000.00	140965	02/08/2019
Total for Fairmont Youth Hockey Associati			5,000.00		
<u>Fastenal Company</u>					
Fastenal Company	SMEC Building	Batteris for Stools at SMEC	10.15	140924	02/06/2019
Fastenal Company	Central Garage	Jobbers City Shop	39.18	140924	02/06/2019
Fastenal Company	Central Garage	Nuts, Bolts & Washers	31.76	141128	02/21/2019
Total for Fastenal Company			81.09		
<u>Federated Rural Electric Associat</u>					
Federated Rural Electric Association	Airport	12/26/18 to 01/26/19 Electric Utilities Airport	107.38	140925	02/06/2019
Total for Federated Rural Electric Associat			107.38		
<u>Fire Protection Services, Inc.</u>					
Fire Protection Services, Inc.	Building Inspection	Review Shop Drawings & Calculations Hendricks Basement	29.87	140855	01/31/2019
Total for Fire Protection Services, Inc.			29.87		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Other General Gov't	Locks & No Trespassing Signs-Housing Demo	25.77	140926	02/06/2019
Fleet & Farm Supply	General Government Buildings	Adapter, Aerator Senior Center	6.78	140926	02/06/2019
Fleet & Farm Supply	Crime Control & Investigation	Dog Food for K9	53.98	140926	02/06/2019
Fleet & Farm Supply	Crime Control & Investigation	Winter Reflective Coat for Crossing Guard David Johnson	109.99	140926	02/06/2019
Fleet & Farm Supply	Fire Fighting	Parts for Water Can Engine 1	102.04	140926	02/06/2019
Fleet & Farm Supply	Fire Fighting	Supplies Fire Dept (Ext Cords, Trash Bags, Etc)	52.96	140926	02/06/2019
Fleet & Farm Supply	Parks	Cloth Tarps, Pads for Sanders	121.94	140926	02/06/2019
Fleet & Farm Supply	SMEC Building	Building Repair Supplies	70.45	140926	02/06/2019
Fleet & Farm Supply	Central Garage	Smal Plastic Storage Boxes	5.59	140926	02/06/2019
Fleet & Farm Supply	Central Garage	Screw Driver Set, Keys	24.97	140926	02/06/2019
Fleet & Farm Supply	Paved Streets	Spray Paint Deep Blue, Sand Paper & Paint Supplies	62.83	140926	02/06/2019
Fleet & Farm Supply	Paved Streets	3/8-24 Rod Ends	9.49	140926	02/06/2019
Fleet & Farm Supply	Ice & Snow Removal	Wrench, Tool Bopx for Blower Unit #21	42.98	140926	02/06/2019
Fleet & Farm Supply	Ice & Snow Removal	Supplies to Paint Tub Truck	71.96	140926	02/06/2019
Fleet & Farm Supply	Road & Bridge Equipment	36" Chain Bar	89.95	140926	02/06/2019

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Fleet & Farm Supply	Parks	Blades for Dewalt Saw	118.41	140926	02/06/2019
		Total for Fleet & Farm Supply	970.09		
<u>Foty Lock & Safe</u>					
Foty Lock & Safe	Crime Control & Investigation	2 General Keys Cut for Jason Christenson	4.00	140927	02/06/2019
		Total for Foty Lock & Safe	4.00		
<u>Frontier Communications</u>					
Frontier Communications	City Manager	Feb 2019 Telephone City Hall	171.82	141034	02/14/2019
Frontier Communications	Recording & Reporting	Feb 2019 Telephone City Hall	79.30	141034	02/14/2019
Frontier Communications	Director of Finance	Feb 2019 Telephone City Hall	66.09	141034	02/14/2019
Frontier Communications	City Attorney	Feb 2019 Telephone City Hall	66.09	141034	02/14/2019
Frontier Communications	Planning & Zoning	Feb 2019 Telephone City Hall	66.09	141034	02/14/2019
Frontier Communications	Library	02/01 to 02/28/19 Telephone Library	420.82	141129	02/21/2019
Frontier Communications	Airport	02/07 to 03/06/19 Monthly Telephone Airport	72.82	141129	02/21/2019
Frontier Communications	Airport	Feb 2019 Telephone Airport	81.25	141034	02/14/2019
Frontier Communications	Airport	Feb 2019 Telephone City Hall	39.66	141034	02/14/2019
Frontier Communications	Central Garage	Feb 2019 Telephone City Hall	26.43	141034	02/14/2019
Frontier Communications	Paved Streets	Feb 2019 Telephone Street Dept	78.24	141034	02/14/2019
Frontier Communications	Paved Streets	Feb 2019 Telephone City Hall	79.30	141034	02/14/2019
Frontier Communications	Engineering	Feb 2019 Telephone City Hall	171.82	141034	02/14/2019
Frontier Communications	Parks	Feb 2019 Telephone Parks Dept	46.95	141034	02/14/2019
Frontier Communications	Parks	Feb 2019 Telephone City Hall	39.65	141034	02/14/2019
Frontier Communications	Economic Development	Feb 2019 Telephone City Hall	52.87	141034	02/14/2019
Frontier Communications	Crime Control & Investigation	Feb 2019 Telephone City Hall	39.65	141034	02/14/2019
Frontier Communications	Fire Fighting	Feb 2019 Telephone City Hall	26.43	141034	02/14/2019
Frontier Communications	Fire Fighting	Feb 2019 Telephone Fire Dept	41.95	141034	02/14/2019
Frontier Communications	Fire Fighting	Feb 2019 Telephone Fire Dept	44.96	141034	02/14/2019
Frontier Communications	Building Inspection	Feb 2019 Telephone City Hall	66.09	141034	02/14/2019
Frontier Communications	Animal Control	Feb 2019 Telephone Humane Society	146.79	141034	02/14/2019
		Total for Frontier Communications	1,925.07		
<u>Further</u>					
Further	Health Insurance	Jan & Feb 2019 Participant Fees	253.70	0	02/13/2019
		Total for Further	253.70		
<u>G & R Controls, Inc.</u>					
G & R Controls, Inc.	Library	Checked Controls. Removed Humidity Sensor & Capped. Library	32.82	140928	02/06/2019
		Total for G & R Controls, Inc.	32.82		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	Feb 2019 Local Access & Boxcast Membership	600.00	140929	02/06/2019
		Total for Gemini Studios	600.00		
<u>Gillette Pepsi Companies Inc.</u>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	173.56	140950	02/06/2019
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	199.09	140950	02/06/2019
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	135.82	140950	02/06/2019
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	146.59	140950	02/06/2019

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Total for Gillette Pepsi Companies Inc.			655.06		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Parks	Gloss Black & Dark Green Paint	107.88	141035	02/14/2019
GMS Industrial Supplies, Inc.	Central Garage	Bandsaw Blades	84.91	141130	02/21/2019
GMS Industrial Supplies, Inc.	Central Garage	Permaseal Ring, Connector & Cable Ties	90.95	141035	02/14/2019
Total for GMS Industrial Supplies, Inc.			283.74		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	Monthly License & Warranty	70.00	141036	02/14/2019
Total for GMS, Inc.			70.00		
<u>Graham Tire Company</u>					
Graham Tire Company	Ice & Snow Removal	2 Tires	232.72	141037	02/14/2019
Total for Graham Tire Company			232.72		
<u>Grainger</u>					
Grainger	Ice & Snow Removal	Foam Strips	108.66	141038	02/14/2019
Total for Grainger			108.66		
<u>Grandgenett</u>					
Grandgenett	Non-departmental	Refund Check	0.47	141062	02/14/2019
Grandgenett	Non-departmental	Refund Check	9.56	141062	02/14/2019
Grandgenett	Non-departmental	Refund Check	30.87	141062	02/14/2019
Grandgenett	Non-departmental	Refund Check	7.87	141062	02/14/2019
Grandgenett	Non-departmental	Refund Check	3.83	141062	02/14/2019
Grandgenett	Non-departmental	Refund Check	6.49	141062	02/14/2019
Total for Grandgenett			59.09		
<u>Gregory/Andrew P Wolfe</u>					
Gregory/Andrew P Wolfe	Non-departmental	Refund Check	3.76	140827	01/30/2019
Gregory/Andrew P Wolfe	Non-departmental	Refund Check	9.94	140827	01/30/2019
Gregory/Andrew P Wolfe	Non-departmental	Refund Check	2.51	140827	01/30/2019
Gregory/Andrew P Wolfe	Non-departmental	Refund Check	1.25	140827	01/30/2019
Gregory/Andrew P Wolfe	Non-departmental	Refund Check	0.13	140827	01/30/2019
Total for Gregory/Andrew P Wolfe			17.59		
<u>H & L Mesabi Company</u>					
H & L Mesabi Company	Ice & Snow Removal	Curb Runner Ice & Snow	89.31	141131	02/21/2019
Total for H & L Mesabi Company			89.31		
<u>Hargan's Exhaust Special</u>					
Hargan's Exhaust Special	Ice & Snow Removal	4" pipe Ice & Snow	35.00	141039	02/14/2019
Hargan's Exhaust Special	Parks	Replace Muffler	134.95	141039	02/14/2019
Total for Hargan's Exhaust Special			169.95		
<u>Harrison Truck Centers</u>					
Harrison Truck Centers	Road & Bridge Equipment	Alternator Brush Truck #9	149.31	140836	01/31/2019
Harrison Truck Centers	Road & Bridge Equipment	Governor-Air D-2 Truck # 18	32.80	141132	02/21/2019
Harrison Truck Centers	Road & Bridge Equipment	Seal & Gasket-Hub Cap 6 Hole Truck #110	37.26	141132	02/21/2019
Harrison Truck Centers	Central Garage	10 Ton Jack	1,349.99	141132	02/21/2019
Total for Harrison Truck Centers			1,569.36		

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<u>Health 180</u>					
Health 180	Health Insurance	Health 180 49pt Screening 11/13/18	2,895.00	1943	01/31/2019
		Total for Health 180	2,895.00		
<u>Hertzke Construction & Millwork</u>					
Hertzke Construction & Millwork, Inc.	General Government Buildings	Bldg Repairs Senior Center	219.75	140930	02/06/2019
Hertzke Construction & Millwork, Inc.	Fire Fighting	Handrails-Fire Dept	99.80	140930	02/06/2019
Hertzke Construction & Millwork, Inc.	SMEC Building	Building Repair Supplies-SMEC	92.85	140930	02/06/2019
		Total for Hertzke Construction & Millwork,	412.40		
<u>Hohenstein's Inc.</u>					
Hohenstein's Inc.	Liquor - Mdse for Resale	Beer	328.40	141108	02/21/2019
		Total for Hohenstein's Inc.	328.40		
<u>Holtmeier Construction</u>					
Holtmeier Construction	Paved Streets	Margaret Street Pay Estimate 10	80,464.55	140856	01/31/2019
		Total for Holtmeier Construction	80,464.55		
<u>Hometown Sanitation Services, L</u>					
Hometown Sanitation Services, LLC	SMEC Building	Feb 2019 Dumpster Service SMEC	116.00	140931	02/06/2019
Hometown Sanitation Services, LLC	Liquor Store	Feb 2019 Cardboard Pickup Liquor Store	53.99	140931	02/06/2019
		Total for Hometown Sanitation Services, LI	169.99		
<u>Huigens</u>					
Huigens	Non-departmental	Refund Check	0.50	140976	02/12/2019
Huigens	Non-departmental	Refund Check	3.93	140976	02/12/2019
Huigens	Non-departmental	Refund Check	1.00	140976	02/12/2019
Huigens	Non-departmental	Refund Check	0.62	140976	02/12/2019
Huigens	Non-departmental	Refund Check	0.05	140976	02/12/2019
Huigens	Non-departmental	Refund Check	1.87	140976	02/12/2019
		Total for Huigens	7.97		
<u>Humpal</u>					
Humpal	City Manager	Cell Phone 12/9/18 to 01/08/19	110.00	0	01/31/2019
Humpal	City Manager	IEDC Leadership Conference 01/26 to 01/29/19 Fort Lauderdale	1,147.21	0	01/31/2019
Humpal	City Manager	Monthly Cell Phone	110.00	0	02/21/2019
Humpal	City Manager	02/13/19 Bureau 14 Expense	13.68	0	02/21/2019
		Total for Humpal	1,380.89		
<u>I + S Group</u>					
I + S Group	Paved Streets	Feasibility Study of Existing Public Works Facility Srvs to 1/31	1,392.00	141133	02/21/2019
I + S Group	Parks	Feasibility Study of Existing Public Works Facility Srvs to 1/31	1,392.00	141133	02/21/2019
		Total for I + S Group	2,784.00		
<u>Indian Island Winery LLC</u>					
Indian Island Winery LLC	Liquor - Mdse for Resale	Wine	232.32	140951	02/06/2019
		Total for Indian Island Winery LLC	232.32		
<u>Innovative Credit Solutions</u>					
Innovative Credit Solutions	Urban Redevelopment & Housing	Annual Membership Renewal	75.00	140837	01/31/2019
		Total for Innovative Credit Solutions	75.00		

J. H. Larson

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J. H. Larson	Central Garage	Receptacle for New Portable Welder/Generator City Shop	7.51	140857	01/31/2019
J. H. Larson	General Government Buildings	2x2 30W Edgelit LED Flat Panel Libby's Office	212.30	141134	02/21/2019
J. H. Larson	SMEC Building	Raceway, End Caps, Elbows, Coupling SMEC	199.23	140838	01/31/2019
		Total for J. H. Larson	419.04		
<u>Jackson County Sheriff's Office</u>					
Jackson County Sheriff's Office	Crime Control & Investigation	Jan 2019 Fuel for HEAT Team	53.28	141040	02/14/2019
		Total for Jackson County Sheriff's Office	53.28		
<u>JJ Taylor Dist Of Mn</u>					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	141109	02/21/2019
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	141109	02/21/2019
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	528.60	141109	02/21/2019
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	421.80	141109	02/21/2019
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Freight	3.00	140952	02/06/2019
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	588.79	140952	02/06/2019
		Total for JJ Taylor Dist Of Mn	1,548.19		
<u>John Deere Financial</u>					
John Deere Financial	Parks	Brackets & Push Pull Cable Park Dept	239.84	141135	02/21/2019
		Total for John Deere Financial	239.84		
<u>Johns</u>					
Johns	Non-departmental	Refund Check	0.03	140878	02/01/2019
Johns	Non-departmental	Refund Check	0.76	140878	02/01/2019
Johns	Non-departmental	Refund Check	0.51	140878	02/01/2019
Johns	Non-departmental	Refund Check	0.24	140878	02/01/2019
		Total for Johns	1.54		
<u>Johnson Brothers Liquor Compar</u>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	592.43	141110	02/21/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	20,957.28	141110	02/21/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	6,456.16	141110	02/21/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	137.94	141110	02/21/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	142.00	141110	02/21/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	4,645.57	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	65.91	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	-1.69	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	73.80	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	-0.28	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	-1.69	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	-133.99	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,114.63	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	-9.23	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	-18.92	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	3,900.07	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	92.96	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,877.77	140953	02/06/2019

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Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	-40.00	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.69	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.69	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	32.00	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	30.50	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	54.08	140953	02/06/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	99.72	140953	02/06/2019
		Total for Johnson Brothers Liquor Compar	42,070.40		
<u>Kadrmass, Lee & Jackson, Inc.</u>					
Kadrmass, Lee & Jackson, Inc.	Airport	Preliminary & Design Services thru 02/02/19	10,000.00	141136	02/21/2019
		Total for Kadrmass, Lee & Jackson, Inc.	10,000.00		
<u>Kahler Automation Corp.</u>					
Kahler Automation Corp.	Debt Service	TIF #23	12,680.08	140869	01/31/2019
		Total for Kahler Automation Corp.	12,680.08		
<u>Landscaping Plus Inc</u>					
Landscaping Plus Inc	Poetter's Circle	Poetter's Circle Snow Removal January 2019	1,271.25	141041	02/14/2019
Landscaping Plus Inc	Incubator Building	January 2019 Snow Cleanup Incubator Bldg	910.00	140966	02/08/2019
		Total for Landscaping Plus Inc	2,181.25		
<u>Lee</u>					
Lee	Crime Control & Investigation	Jabra Headset HEAT Team	40.00	141137	02/21/2019
		Total for Lee	40.00		
<u>Lexis Nexis Risk Solutions</u>					
Lexis Nexis Risk Solutions	Crime Control & Investigation	Subscription	50.00	141138	02/21/2019
		Total for Lexis Nexis Risk Solutions	50.00		
<u>Locher Bros. Inc</u>					
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	25.45	141111	02/21/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	928.20	141111	02/21/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	3,116.80	141111	02/21/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	3,879.71	141111	02/21/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	18.15	141111	02/21/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	3,100.75	140954	02/06/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	3,348.95	140954	02/06/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	5,898.00	141111	02/21/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	5,283.90	141111	02/21/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	6,201.20	140954	02/06/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	128.00	140954	02/06/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	3.95	140954	02/06/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	2,566.60	140954	02/06/2019
		Total for Locher Bros. Inc	34,499.66		
<u>Lubenow</u>					
Lubenow	Mayor & Council	New Council Member Training Mankato, MN 01/25 & 01/26/19	187.60	140932	02/06/2019
		Total for Lubenow	187.60		
<u>Lud-key Locksmith</u>					

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Lud-key Locksmith	Aquatic Park	Keys for the Pool for Police Officers	22.50	141042	02/14/2019
Lud-key Locksmith	SMEC Building	Re-Key Room 117 SMEC	50.00	140839	01/31/2019
Lud-key Locksmith	SMEC Building	Keys for SMEC for Police Officers	22.50	141042	02/14/2019
Total for Lud-key Locksmith			95.00		
<u>Martin County Auditor</u>					
Martin County Auditor	Library	Custodial Services for 2018 Martin County Library	7,170.52	141021	02/14/2019
Martin County Auditor	Storm Sewer Mnt	Winnebago Ave in Sec 4-T102N-R30W Ditch Assessment	48.99	140840	01/31/2019
Martin County Auditor	Storm Sewer Mnt	City Streets in Section 29-T102N-R30W Ditch Assessments	681.30	140840	01/31/2019
Martin County Auditor	Storm Sewer Mnt	City Streets in section 1 & 12 T102N-R31W Ditch Assessments	11.01	140840	01/31/2019
Martin County Auditor	Urban Redevelopment & Housing	Mortgage Registration Tax Lutz	59.11	141044	02/14/2019
Martin County Auditor	Crime Control & Investigation	Feb 2019 Frontier Phone Bill Police Dept	386.96	141043	02/14/2019
Martin County Auditor	Crime Control & Investigation	Feb 2019 Rental of Security Bldg	4,253.04	140933	02/06/2019
Total for Martin County Auditor			12,610.93		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Other General Gov't	Fuel usage for January	58.77	141003	02/13/2019
Martin County Highway Dept	Crime Control & Investigation	Fuel usage for January	2,103.21	141003	02/13/2019
Martin County Highway Dept	Fire Fighting	Fuel usage for January	218.37	141003	02/13/2019
Martin County Highway Dept	Animal Control	Fuel usage for January	511.89	141003	02/13/2019
Martin County Highway Dept	Paved Streets	Fuel usage for January	8,086.60	141003	02/13/2019
Martin County Highway Dept	Engineering	Fuel usage for January	18.99	141003	02/13/2019
Martin County Highway Dept	Garbage Collection	Fuel usage for January	125.59	141003	02/13/2019
Martin County Highway Dept	Parks	Fuel usage for January	774.60	141003	02/13/2019
Martin County Highway Dept	Airport	Fuel usage for January	273.51	141003	02/13/2019
Martin County Highway Dept	Central Garage	Fuel usage for January	115.08	141003	02/13/2019
Total for Martin County Highway Dept			12,286.61		
<u>Martin County Humane Society</u>					
Martin County Humane Society	Animal Control	Supplies Humane Society 2018	300.00	141022	02/14/2019
Martin County Humane Society	Animal Control	Cleaning Supplies Humane Society 2018	1,500.00	141022	02/14/2019
Martin County Humane Society	Animal Control	Building Repair Supplies Humane Society 2018	1,804.87	141022	02/14/2019
Martin County Humane Society	Animal Control	Minor Equipment Humane Society 2018	125.00	141022	02/14/2019
Martin County Humane Society	Animal Control	Medical Bills Humane Society 2018	1,000.00	141022	02/14/2019
Martin County Humane Society	Animal Control	Other Contracted Services Humane Society 2018	13,195.13	141022	02/14/2019
Martin County Humane Society	Animal Control	Animal Food Humane Society 2018	2,600.00	141022	02/14/2019
Martin County Humane Society	Animal Control	Equipment Parts Humane Society 2018	200.00	141022	02/14/2019
Total for Martin County Humane Society			20,725.00		
<u>Martin County Recorder</u>					
Martin County Recorder	Urban Redevelopment & Housing	Satisfaction of Mortgage Saari	46.00	140841	01/31/2019
Martin County Recorder	Urban Redevelopment & Housing	Satisfaction of Mortgage Urrutia	46.00	140841	01/31/2019
Martin County Recorder	Urban Redevelopment & Housing	Satisfaction of Mortgage Saari	46.00	140870	01/31/2019
Martin County Recorder	Urban Redevelopment & Housing	Satisfaction of Mortgage Urrutia	46.00	140871	01/31/2019
Martin County Recorder	Urban Redevelopment & Housing	Mortgage Recording Fee Lutz	46.00	141045	02/14/2019
Total for Martin County Recorder			230.00		
<u>Martinez</u>					

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Martinez	Non-departmental	Refund Check	0.11	140879	02/01/2019
Martinez	Non-departmental	Refund Check	3.14	140879	02/01/2019
Martinez	Non-departmental	Refund Check	2.11	140879	02/01/2019
Martinez	Non-departmental	Refund Check	1.03	140879	02/01/2019
		Total for Martinez	6.39		
Midco					
Midco	Liquor Store	01/19 to 02/08/19 Telephone Services Liquor Store	156.60	140842	01/31/2019
Midco	Airport	Internet Services 02/12 to 03/11/19 Airport	395.57	141139	02/21/2019
Midco	Data Processing	Internet Circuit Feb 2019	487.00	141046	02/14/2019
		Total for Midco	1,039.17		
Midwest Garage Doors, Inc.					
Midwest Garage Doors, Inc.	Paved Streets	Replace 14' Cable That Broke	226.42	141140	02/21/2019
		Total for Midwest Garage Doors, Inc.	226.42		
Minnesota Dept of Admin					
Minnesota Dept of Admin	Crime Control & Investigation	Dec 2018 Vehicle Leases Police Dept	3,800.60	140912	02/06/2019
		Total for Minnesota Dept of Admin	3,800.60		
Minnesota Elevator, Inc					
Minnesota Elevator, Inc	General Government Buildings	Feb 2019 Monthly Elevator Service City Hall	132.31	140934	02/06/2019
Minnesota Elevator, Inc	Library	Feb-Mar Bi-Monthly Elevator Service Library	142.49	140934	02/06/2019
		Total for Minnesota Elevator, Inc	274.80		
MN Dept Labor & Indust					
MN Dept Labor & Indust	Non-departmental	4th Quarter 2018 Surcharge	822.06	140858	01/31/2019
		Total for MN Dept Labor & Indust	822.06		
Mn Dept of Employment & Econoi					
Mn Dept of Employment & Economic Develo	Intergovernmental Revenues	CDAp-16-0063-H-FY17 City of FMT/Zierke Built March 2019	2,758.20	141047	02/14/2019
		Total for Mn Dept of Employment & Econoi	2,758.20		
MN Energy Resources Corp.					
MN Energy Resources Corp.	General Government Buildings	01/17 to 02/12/19 Gas utilities Senior Center	315.30	141141	02/21/2019
MN Energy Resources Corp.	Library	12/20/18 to 01/21/19 Gas utilities Library	2,085.39	140843	01/31/2019
MN Energy Resources Corp.	Fire Fighting	01/04 to 02/01/19 Gas Utilities Fire Station	1,036.40	140967	02/08/2019
MN Energy Resources Corp.	Animal Control	01/17 to 02/12/19 Gas utilities Humane Society	231.13	141141	02/21/2019
MN Energy Resources Corp.	Paved Streets	Gas Utilities 01/17 to 02/12/19 City Shop	1,064.95	141141	02/21/2019
MN Energy Resources Corp.	Aquatic Park	01/17 to 02/12/19 Gas utilities Aquatic Park	48.01	141141	02/21/2019
MN Energy Resources Corp.	Parks	Gas Utilities 01/17 to 02/12/19 City Shop	1,064.95	141141	02/21/2019
MN Energy Resources Corp.	Parks	01/17 to 02/12/19 Gas utilities Lincoln Shelter House	19.20	141141	02/21/2019
MN Energy Resources Corp.	Incubator Building	01/17 to 02/12/19 Gas utilities Incubator Bldg	1,237.38	141141	02/21/2019
MN Energy Resources Corp.	Liquor Store	01/17 to 02/12/19 Gas utilities Liquor Store	605.70	141141	02/21/2019
MN Energy Resources Corp.	Central Garage	Gas Utilities 01/17 to 02/12/19 City Shop	346.74	141141	02/21/2019
		Total for MN Energy Resources Corp.	8,055.15		
Morgan Creek Vineyards					
Morgan Creek Vineyards	Liquor - Mdse for Resale	Wine	376.80	141112	02/21/2019
		Total for Morgan Creek Vineyards	376.80		

MRCI

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MRCI	SMEC Building	January 2019 Services	495.00	141048	02/14/2019
Total for MRCI			495.00		
<u>Municipal Emergency Services De</u>					
Municipal Emergency Services Depository Ac	Fire Fighting	Twin Quarter Turn Adapter Assy	588.80	141143	02/21/2019
Total for Municipal Emergency Services De			588.80		
<u>Napa Auto Fairmont</u>					
Napa Auto Fairmont	Crime Control & Investigation	Cleaning Supplies for Squads, Oil & Air Filters	76.78	141049	02/14/2019
Napa Auto Fairmont	Paved Streets	36" Bar	211.22	141049	02/14/2019
Napa Auto Fairmont	Ice & Snow Removal	Fuel Filters	17.45	141049	02/14/2019
Napa Auto Fairmont	Road & Bridge Equipment	Air Filter	19.46	141049	02/14/2019
Napa Auto Fairmont	Road & Bridge Equipment	Hammer Handle	18.08	141049	02/14/2019
Napa Auto Fairmont	Road & Bridge Equipment	Oil & Air Filter, Heater Pipe Connectors	30.35	141049	02/14/2019
Napa Auto Fairmont	Road & Bridge Equipment	Cabin Air Filters	17.57	141049	02/14/2019
Napa Auto Fairmont	Parks	Oil Filter	6.79	141049	02/14/2019
Total for Napa Auto Fairmont			397.70		
<u>National Tactical Officer Associati</u>					
National Tactical Officer Association	Crime Control & Investigation	Annual Team Membership Renewal Membership #12745 HEAT	150.00	140845	01/31/2019
Total for National Tactical Officer Associati			150.00		
<u>Nelson</u>					
Nelson	Crime Control & Investigation	Taser Instructor Training Apple Valley, MN 01/28 to 01/30/19	380.00	140935	02/06/2019
Total for Nelson			380.00		
<u>Northdale Construction Co., Inc.</u>					
Northdale Construction Co., Inc.	Paved Streets	Pay Estimate 7 & Final Improvement Contract # 2017-B	52,242.03	140859	01/31/2019
Total for Northdale Construction Co., Inc.			52,242.03		
<u>O'Reilly Auto Parts</u>					
O'Reilly Auto Parts	Building Inspection	Alternator, Core Return	-146.57	141144	02/21/2019
O'Reilly Auto Parts	Road & Bridge Equipment	Floor Liner	97.24	141144	02/21/2019
O'Reilly Auto Parts	Ice & Snow Removal	Plow Lights	113.99	141144	02/21/2019
O'Reilly Auto Parts	Parks	Marker Lense	4.54	141144	02/21/2019
Total for O'Reilly Auto Parts			69.20		
<u>One Office Solution</u>					
One Office Solution	City Manager	Office Supplies-City Hall	15.43	140936	02/06/2019
One Office Solution	City Manager	Case of Paper	17.50	141145	02/21/2019
One Office Solution	Recording & Reporting	Office Supplies-City Hall	15.43	140936	02/06/2019
One Office Solution	Recording & Reporting	Case of Paper	17.50	141145	02/21/2019
One Office Solution	Director of Finance	Office Supplies-City Hall	15.43	140936	02/06/2019
One Office Solution	Director of Finance	Case of Paper	17.50	141145	02/21/2019
One Office Solution	Airport	Case of Paper	17.50	141145	02/21/2019
One Office Solution	Airport	Office Supplies-City Hall	15.43	140936	02/06/2019
One Office Solution	Parking Lots	Office Supplies-City Hall	6.17	140936	02/06/2019
One Office Solution	Parking Lots	Case of Paper	7.00	141145	02/21/2019
One Office Solution	Data Processing	Office Supplies-City Hall	9.26	140936	02/06/2019
One Office Solution	Data Processing	Case of Paper	10.50	141145	02/21/2019

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One Office Solution	Lake Restoration	Office Supplies-City Hall	6.17	140936	02/06/2019
One Office Solution	Lake Restoration	Case of Paper	7.00	141145	02/21/2019
One Office Solution	Economic Development	Office Supplies-City Hall	9.26	140936	02/06/2019
One Office Solution	Economic Development	Case of Paper	10.50	141145	02/21/2019
One Office Solution	Liquor Store	Case of Paper	7.00	141145	02/21/2019
One Office Solution	Liquor Store	Office Supplies-City Hall	6.17	140936	02/06/2019
One Office Solution	Paved Streets	Case of Paper	7.00	141145	02/21/2019
One Office Solution	Paved Streets	Office Supplies-City Hall	6.17	140936	02/06/2019
One Office Solution	Engineering	Office Supplies-City Hall	33.95	140936	02/06/2019
One Office Solution	Engineering	Case of Paper	38.49	141145	02/21/2019
One Office Solution	Parks	Case of Paper	14.00	141145	02/21/2019
One Office Solution	Parks	Office Supplies-City Hall	12.34	140936	02/06/2019
One Office Solution	Crime Control & Investigation	Case of Paper	10.50	141145	02/21/2019
One Office Solution	Crime Control & Investigation	Office Supplies-City Hall	9.26	140936	02/06/2019
One Office Solution	Fire Fighting	Case of Paper	14.00	141145	02/21/2019
One Office Solution	Fire Fighting	Office Supplies-City Hall	12.34	140936	02/06/2019
One Office Solution	Building Inspection	Office Supplies-City Hall	15.43	140936	02/06/2019
One Office Solution	Building Inspection	Case of Paper	17.50	141145	02/21/2019
One Office Solution	City Attorney	Office Supplies-City Hall	15.43	140936	02/06/2019
One Office Solution	City Attorney	Case of Paper	17.50	141145	02/21/2019
One Office Solution	Planning & Zoning	Office Supplies-City Hall	15.43	140936	02/06/2019
One Office Solution	Planning & Zoning	Case of Paper	17.50	141145	02/21/2019
One Office Solution	Police Administration	Office Supplies-City Hall	6.17	140936	02/06/2019
One Office Solution	Police Administration	Case of Paper	7.00	141145	02/21/2019
		Total for One Office Solution	480.76		
<u>Paustis Wine Company</u>					
Paustis Wine Company	Liquor - Mdse for Resale	Wine	680.00	141113	02/21/2019
Paustis Wine Company	Liquor - Mdse for Resale	Freight	10.00	141113	02/21/2019
Paustis Wine Company	Liquor - Mdse for Resale	Wine	2,216.00	140955	02/06/2019
Paustis Wine Company	Liquor - Mdse for Resale	Beer	24.00	140955	02/06/2019
Paustis Wine Company	Liquor - Mdse for Resale	Freight	32.50	140955	02/06/2019
		Total for Paustis Wine Company	2,962.50		
<u>PC Janitorial Supply</u>					
PC Janitorial Supply	General Government Buildings	City Hall Cleaning Supplies Paper Towel Holders & Soaps	255.54	140846	01/31/2019
PC Janitorial Supply	Library	Cleaning Supplies-Library	118.80	141146	02/21/2019
PC Janitorial Supply	Library	Cleaning Supplies-Library	132.27	140937	02/06/2019
		Total for PC Janitorial Supply	506.61		
<u>Phillips Wine & Spirits</u>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,187.75	141114	02/21/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	658.85	141114	02/21/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	70.50	141114	02/21/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	420.85	141114	02/21/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	18,743.68	141114	02/21/2019

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	206.50	140956	02/06/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	232.82	140956	02/06/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	10,728.30	140956	02/06/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	288.05	140956	02/06/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	297.90	140956	02/06/2019
		Total for Phillips Wine & Spirits	33,835.20		
<u>Photo Press</u>					
Photo Press	Other General Gov't	Sidewalk Safety	74.70	140938	02/06/2019
Photo Press	City Manager	Business Cards-Lubenow	30.70	140938	02/06/2019
Photo Press	City Manager	Business Cards-Lubenow	1.00	140938	02/06/2019
Photo Press	Crime Control & Investigation	Notice of Vehicle Impoundment	76.95	140938	02/06/2019
Photo Press	Liquor Store	Liquor Store Wedding Ad	202.50	140938	02/06/2019
		Total for Photo Press	385.85		
<u>Police Dept/ Petty Cash</u>					
Police Dept/ Petty Cash	Police Administration	Postage Stamps-Police Dept	40.00	140847	01/31/2019
		Total for Police Dept/ Petty Cash	40.00		
<u>Pooley's Scrap Iron & Metal, Inc.</u>					
Pooley's Scrap Iron & Metal, Inc.	Fire Fighting	Soft Lead-Fire Dept	99.00	140848	01/31/2019
Pooley's Scrap Iron & Metal, Inc.	Fire Fighting	Used Lead-Fire Dept	119.70	140848	01/31/2019
		Total for Pooley's Scrap Iron & Metal, Inc.	218.70		
<u>Poppe's Store & Car Wash</u>					
Poppe's Store & Car Wash	Ice & Snow Removal	Diesel for truck #121	54.98	140968	02/08/2019
		Total for Poppe's Store & Car Wash	54.98		
<u>Prairieland Solid Waste Mgmnt</u>					
Prairieland Solid Waste Mgmnt	Garbage Collection	January 2019 Refuse Removal	601.46	140939	02/06/2019
		Total for Prairieland Solid Waste Mgmnt	601.46		
<u>Presentation College</u>					
Presentation College	SMEC Building	Feb 2019 Internet Service Presentation College	200.00	141050	02/14/2019
		Total for Presentation College	200.00		
<u>Preuss, Linsey</u>					
Preuss, Linsey	Economic Development	Cell Phone 01/21/2019	50.00	0	02/08/2019
Preuss, Linsey	Economic Development	EDAM Expenses 01/21 to 01/25/19, January Expenses	679.09	0	02/08/2019
		Total for Preuss, Linsey	729.09		
<u>Profinium Inc.</u>					
Profinium Inc.	Burton Lane	Interest Expense for Burton Lane March 2019	295.95	141051	02/14/2019
Profinium Inc.	Poetter's Circle	Interest Pymnt for Poetter Circle March 2019	3,386.61	141051	02/14/2019
Profinium Inc.	Non-departmental	Principal Pymnt for Burton Lane March 2019	1,835.76	141051	02/14/2019
Profinium Inc.	Non-departmental	Principal Pymnt for Poetter Circle March 2019	3,391.45	141051	02/14/2019
		Total for Profinium Inc.	8,909.77		
<u>Prudential</u>					
Prudential	City Attorney	Life Insurance Elizabeth Bloomquist L8 915 961	3,099.00	140940	02/06/2019
		Total for Prudential	3,099.00		
<u>Public Utilities Commission</u>					

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Public Utilities Commission	General Government Buildings	Feb 2019 Utilities	39.10	141052	02/14/2019
Public Utilities Commission	General Government Buildings	Feb 2019 Utilities	3,225.49	141052	02/14/2019
Public Utilities Commission	General Government Buildings	Feb 2019 Utilities	107.17	141052	02/14/2019
Public Utilities Commission	General Government Buildings	Feb 2019 Utilities	45.83	141052	02/14/2019
Public Utilities Commission	Library	Feb 2019 Utilities	1,589.72	141052	02/14/2019
Public Utilities Commission	Library	Feb 2019 Utilities	55.52	141052	02/14/2019
Public Utilities Commission	Parking Lots	Feb 2019 Utilities	210.43	141052	02/14/2019
Public Utilities Commission	Parking Lots	Feb 2019 Utilities	181.41	141052	02/14/2019
Public Utilities Commission	Central Garage	Feb 2019 Utilities	48.30	141052	02/14/2019
Public Utilities Commission	Liquor Store	Feb 2019 Utilities	47.02	141052	02/14/2019
Public Utilities Commission	Liquor Store	Feb 2019 Utilities	21.37	141052	02/14/2019
Public Utilities Commission	Airport	Feb 2019 Utilities	2,229.66	141052	02/14/2019
Public Utilities Commission	Airport	Feb 2019 Utilities	1,543.45	141052	02/14/2019
Public Utilities Commission	Airport	Feb 2019 Utilities	113.58	141052	02/14/2019
Public Utilities Commission	Airport	Feb 2019 Utilities	25.62	141052	02/14/2019
Public Utilities Commission	Incubator Building	Feb 2019 Utilities	21.85	141052	02/14/2019
Public Utilities Commission	SMEC Building	Feb 2019 Utilities	5,396.47	141052	02/14/2019
Public Utilities Commission	SMEC Building	Feb 2019 Utilities	115.14	141052	02/14/2019
Public Utilities Commission	SMEC Building	Feb 2019 Utilities	53.08	141052	02/14/2019
Public Utilities Commission	Liquor Store	Feb 2019 Utilities	55.88	141052	02/14/2019
Public Utilities Commission	Liquor Store	Feb 2019 Utilities	2,144.33	141052	02/14/2019
Public Utilities Commission	Parks	Feb 2019 Utilities	1,422.80	141052	02/14/2019
Public Utilities Commission	Parks	Feb 2019 Utilities	685.24	141052	02/14/2019
Public Utilities Commission	Lake Restoration	Feb 2019 Utilities	95.45	141052	02/14/2019
Public Utilities Commission	Incubator Building	Feb 2019 Utilities	398.71	141052	02/14/2019
Public Utilities Commission	Incubator Building	Feb 2019 Utilities	85.58	141052	02/14/2019
Public Utilities Commission	Incubator Building	Feb 2019 Utilities	45.49	141052	02/14/2019
Public Utilities Commission	Aquatic Park	Feb 2019 Utilities	78.29	141052	02/14/2019
Public Utilities Commission	Aquatic Park	Feb 2019 Utilities	37.86	141052	02/14/2019
Public Utilities Commission	Aquatic Park	Feb 2019 Utilities	12.81	141052	02/14/2019
Public Utilities Commission	Aquatic Park	Feb 2019 Utilities	183.63	141052	02/14/2019
Public Utilities Commission	Parks	Feb 2019 Utilities	309.68	141052	02/14/2019
Public Utilities Commission	Parks	Feb 2019 Utilities	2,806.84	141052	02/14/2019
Public Utilities Commission	Paved Streets	Feb 2019 Utilities	34.98	141052	02/14/2019
Public Utilities Commission	Paved Streets	Feb 2019 Utilities	863.01	141052	02/14/2019
Public Utilities Commission	Street Lighting	Feb 2019 Utilities	4,258.96	141052	02/14/2019
Public Utilities Commission	Street Lighting	Feb 2019 Utilities	2,266.34	141052	02/14/2019
Public Utilities Commission	Street Lighting	Feb 2019 Utilities	8.81	141052	02/14/2019
Public Utilities Commission	Animal Control	Feb 2019 Utilities	476.92	141052	02/14/2019
Public Utilities Commission	Animal Control	Feb 2019 Utilities	85.27	141052	02/14/2019
Public Utilities Commission	Animal Control	Feb 2019 Utilities	43.54	141052	02/14/2019
Public Utilities Commission	Animal Control	Feb 2019 Utilities	17.41	141052	02/14/2019
Public Utilities Commission	Paved Streets	Feb 2019 Utilities	72.46	141052	02/14/2019

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Public Utilities Commission	Paved Streets	Feb 2019 Utilities	31.80	141052	02/14/2019
Public Utilities Commission	Library	Feb 2019 Utilities	21.37	141052	02/14/2019
Public Utilities Commission	Library	Feb 2019 Utilities	21.21	141052	02/14/2019
Public Utilities Commission	Fire Fighting	Feb 2019 Utilities	355.64	141052	02/14/2019
Public Utilities Commission	Fire Fighting	Feb 2019 Utilities	59.77	141052	02/14/2019
Public Utilities Commission	Fire Fighting	Feb 2019 Utilities	24.46	141052	02/14/2019
Public Utilities Commission	Fire Fighting	Feb 2019 Utilities	21.37	141052	02/14/2019
Total for Public Utilities Commission			32,096.12		
<u>Real Time Translations, Inc.</u>					
Real Time Translations, Inc.	Crime Control & Investigation	Monthly Access Feb 2019. Minutes Used 01/16 to 01/31/19	72.48	140969	02/08/2019
Total for Real Time Translations, Inc.			72.48		
<u>Reserve Account</u>					
Reserve Account	City Manager	Postage Meter Postage City Hall	200.00	140849	01/31/2019
Reserve Account	Recording & Reporting	Postage Meter Postage City Hall	200.00	140849	01/31/2019
Reserve Account	Director of Finance	Postage Meter Postage City Hall	200.00	140849	01/31/2019
Reserve Account	City Attorney	Postage Meter Postage City Hall	200.00	140849	01/31/2019
Reserve Account	Planning & Zoning	Postage Meter Postage City Hall	200.00	140849	01/31/2019
Reserve Account	Police Administration	Postage Meter Postage City Hall	80.00	140849	01/31/2019
Reserve Account	Data Processing	Postage Meter Postage City Hall	120.00	140849	01/31/2019
Reserve Account	Parks	Postage Meter Postage City Hall	160.00	140849	01/31/2019
Reserve Account	Lake Restoration	Postage Meter Postage City Hall	80.00	140849	01/31/2019
Reserve Account	Economic Development	Postage Meter Postage City Hall	120.00	140849	01/31/2019
Reserve Account	Liquor Store	Postage Meter Postage City Hall	80.00	140849	01/31/2019
Reserve Account	Airport	Postage Meter Postage City Hall	200.00	140849	01/31/2019
Reserve Account	Parking Lots	Postage Meter Postage City Hall	80.00	140849	01/31/2019
Reserve Account	Crime Control & Investigation	Postage Meter Postage City Hall	120.00	140849	01/31/2019
Reserve Account	Fire Fighting	Postage Meter Postage City Hall	160.00	140849	01/31/2019
Reserve Account	Building Inspection	Postage Meter Postage City Hall	200.00	140849	01/31/2019
Reserve Account	Paved Streets	Postage Meter Postage City Hall	80.00	140849	01/31/2019
Reserve Account	Engineering	Postage Meter Postage City Hall	440.00	140849	01/31/2019
Total for Reserve Account			2,920.00		
<u>Richards Auto Repair</u>					
Richards Auto Repair	Crime Control & Investigation	Tow 99 GMC Truck Yukon to Impound 02/13/19	110.00	141147	02/21/2019
Richards Auto Repair	Crime Control & Investigation	R/R Battery, Wiper Blades Squad #9	55.88	141147	02/21/2019
Richards Auto Repair	Crime Control & Investigation	Wiper Blades 2014 Ford Explorer Police	38.14	141147	02/21/2019
Total for Richards Auto Repair			204.02		
<u>River Bend Business Products</u>					
River Bend Business Products	City Attorney	Office Supplies-City Attorney	84.50	141053	02/14/2019
River Bend Business Products	Planning & Zoning	Office Supplies-Darcy	86.09	140850	01/31/2019
River Bend Business Products	Planning & Zoning	Office Supplies	7.38	141053	02/14/2019
River Bend Business Products	Crime Control & Investigation	Office Supplies	379.41	140970	02/08/2019
River Bend Business Products	Building Inspection	Office Supplies-Darcy	86.09	140850	01/31/2019
River Bend Business Products	Paved Streets	Inv 220432 paid twice with acct 500181	-38.46	141015	02/13/2019

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River Bend Business Products	Engineering	Office Supplies-Troy N	23.70	140850	01/31/2019
River Bend Business Products	Engineering	Binders & Indexes Customer Service Program	131.04	140941	02/06/2019
River Bend Business Products	SMEC Building	12/17/18 to 01/25/19 Printer Usage-SMEC	35.16	140850	01/31/2019
River Bend Business Products	Liquor Store	Office Supplies-Liquor Store	135.77	140850	01/31/2019
Total for River Bend Business Products			930.68		
<u>Rosburg, Brian</u>					
Rosburg, Brian	Airport	March 2019 Snow Removal Airport	3,200.00	141054	02/14/2019
Total for Rosburg, Brian			3,200.00		
<u>Round Lake Vineyards & Winery I</u>					
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Wine	432.00	140957	02/06/2019
Total for Round Lake Vineyards & Winery I			432.00		
<u>Sanow, Chad</u>					
Sanow, Chad	Crime Control & Investigation	Fuel for Squad #2 On Return Home from New Brighton	31.00	0	02/14/2019
Sanow, Chad	Crime Control & Investigation	Internal Affairs Investigations Training	553.33	0	02/14/2019
Total for Sanow, Chad			584.33		
<u>SeaChange Print Innovations</u>					
SeaChange Print Innovations	Mayor & Council	City Council Minute Books	399.73	140971	02/08/2019
Total for SeaChange Print Innovations			399.73		
<u>Skid Pro Attachments Inc.</u>					
Skid Pro Attachments Inc.	Ice & Snow Removal	Left & Right Skid, Back Foot Snow Blower Parts	418.16	140913	02/06/2019
Total for Skid Pro Attachments Inc.			418.16		
<u>Snow Wheel Systems Inc.</u>					
Snow Wheel Systems Inc.	Ice & Snow Removal	Snow Wheel Tire & Swivel Outer Tube	285.79	140872	01/31/2019
Snow Wheel Systems Inc.	Ice & Snow Removal	Snow Tube	322.00	141055	02/14/2019
Snow Wheel Systems Inc.	Ice & Snow Removal	Angle Iron with Matching Bolt Hole Pattern	60.00	141055	02/14/2019
Total for Snow Wheel Systems Inc.			667.79		
<u>Southern Glazer's of MN</u>					
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	3.10	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	256.00	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	-60.00	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	-60.00	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	1,620.52	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	26.87	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	1,828.80	140958	02/06/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	38.75	140958	02/06/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	1,174.00	140958	02/06/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	18.60	140958	02/06/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	552.00	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	10.85	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	3,101.09	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	44.69	141115	02/21/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	2,844.62	140958	02/06/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	44.17	140958	02/06/2019

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Total for Southern Glazer's of MN			11,444.06		
<u>Squeegee Brothers</u>					
Squeegee Brothers	General Government Buildings	Window Cleaning City Hall Outside & In & Upper Level	615.00	141148	02/21/2019
Squeegee Brothers	Library	Feb 2019 Window Cleaning Library	150.00	140972	02/08/2019
Squeegee Brothers	Airport	Monthly Window Cleaning Out & Entry Airport	90.00	140942	02/06/2019
Total for Squeegee Brothers			855.00		
<u>Steuber</u>					
Steuber	General Government Buildings	Area Career Exploration Display Boards	52.09	0	01/31/2019
Total for Steuber			52.09		
<u>Streicher's</u>					
Streicher's	Crime Control & Investigation	Duty Belt-Josh Nelson	89.98	140973	02/08/2019
Total for Streicher's			89.98		
<u>Swenson</u>					
Swenson	Non-departmental	Refund Check	0.23	140880	02/01/2019
Swenson	Non-departmental	Refund Check	0.04	140880	02/01/2019
Swenson	Non-departmental	Refund Check	0.70	140880	02/01/2019
Swenson	Non-departmental	Refund Check	1.85	140880	02/01/2019
Swenson	Non-departmental	Refund Check	0.47	140880	02/01/2019
Total for Swenson			3.29		
<u>Tactical Advantage, LLC</u>					
Tactical Advantage, LLC	Crime Control & Investigation	Shipping Costs to Ship (2) Glock trade-ins	15.79	140943	02/06/2019
Total for Tactical Advantage, LLC			15.79		
<u>Texas Refinery Corp.</u>					
Texas Refinery Corp.	Ice & Snow Removal	De-Gel Supreme 2 Cases	335.32	141056	02/14/2019
Texas Refinery Corp.	Ice & Snow Removal	De-Gel Supreme 2 Cases	335.32	141056	02/14/2019
Total for Texas Refinery Corp.			670.64		
<u>Thomson Reuters</u>					
Thomson Reuters	City Attorney	Subscription 01/05/19 to 02/04/19	239.00	141149	02/21/2019
Total for Thomson Reuters			239.00		
<u>Thrive Pass</u>					
Thrive Pass	Health Insurance	Plan A Participant Fees January 2019 & COBRA Letter Fisher	531.00	1945	02/13/2019
Total for Thrive Pass			531.00		
<u>Tonder</u>					
Tonder	Crime Control & Investigation	Internal Affairs Investigations Training	520.84	141057	02/14/2019
Total for Tonder			520.84		
<u>Tonn</u>					
Tonn	Non-departmental	Refund Check	0.45	141063	02/14/2019
Tonn	Non-departmental	Refund Check	9.02	141063	02/14/2019
Tonn	Non-departmental	Refund Check	28.83	141063	02/14/2019
Tonn	Non-departmental	Refund Check	7.35	141063	02/14/2019
Tonn	Non-departmental	Refund Check	3.02	141063	02/14/2019
Tonn	Non-departmental	Refund Check	6.38	141063	02/14/2019
Total for Tonn			55.05		

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<u>Tonneson</u>					
Tonneson	Building Inspection	Association of MN Building Officials Training 02/04 to 02/07/19	420.66	0	02/14/2019
		Total for Tonneson	420.66		
<u>Toppers Plus, Inc.</u>					
Toppers Plus, Inc.	Ice & Snow Removal	O-Rings-Western Ice & Snow	17.00	140873	01/31/2019
		Total for Toppers Plus, Inc.	17.00		
<u>Total Comfort Systems</u>					
Total Comfort Systems	Poetter's Circle	2601 Poetter Circle Gas Regulator Froze Up-Unthawed	118.80	140974	02/08/2019
Total Comfort Systems	Poetter's Circle	2603 Poetter Circle Limit Switch Tripped	74.42	140974	02/08/2019
Total Comfort Systems	Poetter's Circle	2606 Poetter Circle Found Pressure Switch Plugged	85.00	140974	02/08/2019
		Total for Total Comfort Systems	278.22		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Beer	13,648.20	141116	02/21/2019
Tow Distributing	Liquor - Mdse for Resale	Beer	23,304.09	140959	02/06/2019
		Total for Tow Distributing	36,952.29		
<u>Verizon Wireless</u>					
Verizon Wireless	Director of Finance	12/21/18 to 01/20/19 Cell Phones	53.12	140851	01/31/2019
Verizon Wireless	Crime Control & Investigation	12/21/18 to 01/20/19 Cell Phones	1,004.89	140851	01/31/2019
Verizon Wireless	Building Inspection	12/21/18 to 01/20/19 Cell Phones	106.24	140851	01/31/2019
Verizon Wireless	Paved Streets	12/21/18 to 01/20/19 Cell Phones	53.12	140851	01/31/2019
Verizon Wireless	Engineering	12/21/18 to 01/20/19 Cell Phones	103.14	140851	01/31/2019
Verizon Wireless	Aquatic Park	12/21/18 to 01/20/19 Cell Phones	53.12	140851	01/31/2019
Verizon Wireless	Parks	12/21/18 to 01/20/19 Cell Phones	77.43	140851	01/31/2019
Verizon Wireless	Airport	12/21/18 to 01/20/19 Cell Phones	53.12	140851	01/31/2019
Verizon Wireless	Data Processing	12/24/18 to 01/23/19 Backup Router	10.02	140944	02/06/2019
		Total for Verizon Wireless	1,514.20		
<u>Visit Fairmont</u>					
Visit Fairmont	CVB	Hotel Tax December 2018 due in January 2019 \$7,780.42 less 5	7,391.39	140852	01/31/2019
		Total for Visit Fairmont	7,391.39		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	General Government Buildings	January 2019 Janitorial & Rug Service City Hall	693.50	140945	02/06/2019
Voss Cleaning Services, Inc.	Fire Fighting	Janitorial Service January 2019 Fire Hall	369.00	140945	02/06/2019
Voss Cleaning Services, Inc.	Paved Streets	January 2019 Rug Service Street Dept	39.00	140945	02/06/2019
Voss Cleaning Services, Inc.	Parks	January 2019 Rug Service Park Dept	39.00	140945	02/06/2019
Voss Cleaning Services, Inc.	Incubator Building	Janitorial & Rug Service January 2019 Incubator Bldg	120.00	140945	02/06/2019
Voss Cleaning Services, Inc.	Airport	January 2019 Janitorial & Rug Service Airport	277.00	140945	02/06/2019
		Total for Voss Cleaning Services, Inc.	1,537.50		
<u>Waste Management Of So MN</u>					
Waste Management Of So MN	Incubator Building	Feb 2019 Refuse Removal Incubator Bldg	315.10	140975	02/08/2019
		Total for Waste Management Of So MN	315.10		
<u>Waterville Food & Ice, Inc.</u>					
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	34.12	140960	02/06/2019
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	54.31	140960	02/06/2019

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Total for Waterville Food & Ice, Inc.			88.43		
<u>Watowan County Sheriff's Office</u>					
Watowan County Sheriff's Office	Crime Control & Investigation	Lily's Drug Task Force Gas Card January 2019	218.41	141150	02/21/2019
Total for Watowan County Sheriff's Office			218.41		
<u>Wedel Appraisal, LLC</u>					
Wedel Appraisal, LLC	Parks	2.5% Fee x Total Lease of Land \$100,872.75	1,008.73	141058	02/14/2019
Wedel Appraisal, LLC	Airport	2.5% Fee x Total Lease of Land \$100,872.75	1,513.09	141058	02/14/2019
Total for Wedel Appraisal, LLC			2,521.82		
<u>Wiederhoeft Welding & Machine</u>					
Wiederhoeft Welding & Machine	Airport Revenues	Refund of Avgas Fuel Paid Twice	61.88	141060	02/14/2019
Total for Wiederhoeft Welding & Machine			61.88		
<u>Willer</u>					
Willer	Non-departmental	Refund Check	2.68	140881	02/01/2019
Willer	Non-departmental	Refund Check	1.34	140881	02/01/2019
Willer	Non-departmental	Refund Check	0.13	140881	02/01/2019
Willer	Non-departmental	Refund Check	4.02	140881	02/01/2019
Total for Willer			8.17		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Wine	400.00	141117	02/21/2019
Wine Merchants	Liquor - Mdse for Resale	Freight	5.36	141117	02/21/2019
Total for Wine Merchants			405.36		
<u>Yeager Implement, Inc.</u>					
Yeager Implement, Inc.	Ice & Snow Removal	Wiper Arm, Mirror & Mirror Arm	153.33	141061	02/14/2019
Total for Yeager Implement, Inc.			153.33		
<u>Zee Medical Service</u>					
Zee Medical Service	Paved Streets	First Aid Supplies-Street Dept	65.90	140853	01/31/2019
Zee Medical Service	Parks	First Aid Supplies-Park Dept	96.65	140853	01/31/2019
Total for Zee Medical Service			162.55		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Ice & Snow Removal	Cutting Edges	5,833.14	141106	02/20/2019
Ziegler, Inc.	Ice & Snow Removal	Cutting Edges	5,316.46	141106	02/20/2019
Ziegler, Inc.	Road & Bridge Equipment	Gasket, Seal & Lines Unit 121	1,013.25	141106	02/20/2019
Ziegler, Inc.	Road & Bridge Equipment	Connection, Seal, Gasket Unit 120	35.93	141106	02/20/2019
Ziegler, Inc.	Road & Bridge Equipment	Double Pymnt #139058	-178.55	141106	02/20/2019
Ziegler, Inc.	Road & Bridge Equipment	Ring, Washer Unit 120	133.76	141106	02/20/2019
Ziegler, Inc.	Road & Bridge Equipment	Compressor, Core Charge & Kit	1,841.54	141151	02/21/2019
Ziegler, Inc.	Road & Bridge Equipment	Parts Credit Warranty	-657.36	141151	02/21/2019
Ziegler, Inc.	Road & Bridge Equipment	Mirror Assembly	122.11	141151	02/21/2019
Ziegler, Inc.	Road & Bridge Equipment	Left Headlamp	151.22	141151	02/21/2019
Ziegler, Inc.	Road & Bridge Equipment	Gasket & Water Regulator	156.42	141151	02/21/2019
Ziegler, Inc.	Road & Bridge Equipment	Mirror Assembly	102.93	141151	02/21/2019
Ziegler, Inc.	Road & Bridge Equipment	Line, Seal & Gasket Unit 121	-927.36	141151	02/21/2019
Ziegler, Inc.	Road & Bridge Equipment	Cap A	-1,222.68	141151	02/21/2019

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Ziegler, Inc.	Road & Bridge Equipment	Compressor & Core Credit	-2,223.14	141106	02/20/2019
Ziegler, Inc.	Parks	Piston/Rod Assembly Park Loader	-1,042.92	141106	02/20/2019
Ziegler, Inc.	Ice & Snow Removal	Fender Assembly	273.07	141151	02/21/2019
Ziegler, Inc.	Ice & Snow Removal	Mirror Assembly	167.37	141151	02/21/2019
Ziegler, Inc.	Road & Bridge Equipment	Core Credit Street Dept	-208.74	140874	01/31/2019
Ziegler, Inc.	Road & Bridge Equipment	Alternator & Core Charge Street Dept	421.65	140874	01/31/2019
		Total for Ziegler, Inc.	9,108.10		
<u>Zingler</u>					
Zingler	Non-departmental	Refund Check	1.36	140882	02/01/2019
Zingler	Non-departmental	Refund Check	0.70	140882	02/01/2019
Zingler	Non-departmental	Refund Check	0.07	140882	02/01/2019
Zingler	Non-departmental	Refund Check	2.06	140882	02/01/2019
		Total for Zingler	4.19		
			629,647.48		

62.

REGULAR MEETING MINUTES City Hall – 2nd Floor Conference Room November 19, 2018 at 4:00 pm

Members Present: Rich Johnson, Bruce Peters, Tom Hawkins, Andy Noll and Bill Crawford,
Members Absent: Wendy Voss and Amy Long
Others Present: Jason Sorenson, Fairmont Sentinel; Megan Boeck, Fairmont Planner; Steve Hawkins and Brandon Edmundson, Community Center Committee; Sherri DeJong of Great Plains Transportation Services; Mike Wubbena; and Linsey Preuss, Economic Development Coordinator

1.0 Opening -

1.1 Welcome/Call to Order

Chairman Noll called the meeting to order at 4:05 p.m.

1.2 Approval of Agenda

Peters made the motion to approve the agenda. The motion was seconded by Hawkins and carried unanimously.

2.0 'Business Oversight/Responsibilities'

2.1 Consent Agenda

Crawford made the motion to approve the consent agenda including the minutes of October 8, 2018 and the Treasurer's Report. The motion was seconded by Johnson and carried unanimously.

2.2 Guest Presentation/Discussions

2.2.1 Comprehensive Plan

Megan Boeck, City of Fairmont Planner was in attendance to inform the board about the comprehensive plan and the online platform social pinpoint at [https://wsb.mysocialpinpoint.com/fairmont-comprehensive-plan#/,](https://wsb.mysocialpinpoint.com/fairmont-comprehensive-plan#/) where the public is encouraged to submit their feedback.

2.2.2 Community Center Committee

Brandon Edmundson and Steve Hawkins, co-chairs of the community center committee presented a committee update along with potential renderings of the community center. They announced they will be having a public forum on Wednesday, December 5th from 6:30 to 8:00 at the Fairmont Opera House.

2.3 Actions Taken or Related to Progress/Status Reports

2.3.1 Child Care Update

The Fairmont Town Hall was held last week with a great turnout. First Children's Finance will be compiling data received and plan a Core Team Meeting for January.

2.3.2 Visitor's Profile

No new update.

2.3.3 Abatement Request

Preuss presented the board with the project summary on the abatement request. Great Plains Transportation Services, Inc is planning a 12,000 square foot addition of class A office space onto their current building located at 923 State Street North. The company currently employees 42 FTEs and is projected to create another 8 jobs in the next 5 years. The company has requested a 10 year tax abatement on the addition of the building which is projected to be \$22,882 per year. Sherri DeJong, co-owner of the company was in attendance to answer questions. **Peters made a motion to recommend approval of the abatement request in the amount of \$22,822 per year, up to \$228,820 over the 10 year term to the City Council. The motion was seconded by Crawford and carried unanimously.**

2.3.4 Monthly Report: October 2018

Preuss updated the board and answered questions regarding the October monthly report that is included in the packet.

2.3.5 Easement Update

Preuss reported that city staff has negotiated and agreed to, pending approval of FEDA and City Council, utility easement agreements with the four property owners along the east side of CSAH 39 to provide space for utility systems to serve the future industrial development. **Crawford made the motion to recommend approval of \$43,550 to enter into the four easement agreements needed to proceed with the future industrial development to City Council. The motion was seconded by Hawkins and carried unanimously.**

3.0 Strategic Conversations

3.1 Monthly Story from Golden Shovel

The board reviewed the monthly story.

3.2 Third Quarter 2018 Analytics Report and Analytics Update

The board reviewed the analytics.

4.0 Meeting Wrap-Up

4.1 Review Actions to be Taken

1. Move forward with Tax Abatement Recommendation
2. Move forward with obtaining the easements for the future industrial development.

4.2 Meeting Evaluation – Rating of 1-5

Andy Noll - 5

Rich Johnson – 5

Tom Hawkins – 5

Bill Crawford – 5

Bruce Peters - 4

Adjourn – Next Regular Meeting: December 10, 2018 at 5:00 Due to Truth in Taxation of the City Council.

With no further business to come before the board, Chairman Noll adjourned the meeting at 5:35.

Respectfully submitted:



Linsey Preuys

Economic Development Coordinator

MINUTES OF THE FAIRMONT PLANNING COMMISSION

Regular Meeting

February 5, 2019

5:30 p.m. City Hall Council Conference Room

Members present: Ed Willett, Jordan Lampman, Adam Smith and Council Liaison Tom Hawkins.

Members absent: Margaret Dillard, Tom Lytle and Scott Unke.

Others present: City Administrator Mike Humpal and Planner/Code Enforcement Technician Megan Boeck.

Chairman Willett called the meeting to order at 5:30 pm.

Agenda Approval: Motion by Lampman and second by Smith to approve the February 5, 2019 meeting agenda as presented. Motion carried.

Minutes: Motion by Lampman and second by Smith to approve the January 8, 2019 meeting minutes as presented. Motion carried.

NEW BUSINESS

Introduce New Planning Commission Member & Designate Board Chair: Members welcomed Adam Smith to the Planning Commission and tabled discussion on designating a board chair until more members could be present.

Public Hearing— St. Paul Lutheran Church, Conditional Use Permit: Boeck stated St. Paul does not wish to make application for a CUP for an electronic messaging sign at this time.

Public Hearing—Ordinance Amendment, Sec 26.152 Single Family Residential: Boeck stated Fairmont's zoning code works in such a way that permitted and conditional uses allowed in R-1 zones are also allowed in R-2 and R-3 and that the same goes for Business and Industrial zones. Boeck also stated that currently, nursing home facilities, are not listed as a permitted conditional use in R-1 zones so they are also not permitted in R-2 or R-3 and that there are three different nursing homes in Fairmont that have Conditional Use Permits for a "non-conforming use". In addition, Boeck stated that the proposed ordinance amendment would add nursing home facilities to the permitted conditional use which would eliminate the non-conformity. Lastly, Boeck stated that the proposed ordinance amendment eliminates the site area requirement language in Sec 26-152 (d)(3)a because staff feels that a site area of four times the building foundation is excessive and that Conditional Use Permits should rely more on the compatibility of the proposed use with the zoning district itself.

City Administrator Humpal stated developments are already subject to many different zoning restrictions like height limitations, lot size and setback requirements, parking and open space requirements and that removing the above-mentioned language does not change that.

Chairman Willett opened the hearing to the public. Hearing no comments motion by Smith and second by Lampman to close the hearing to the public. Motion carried.

Motion by Lampman and second by Smith to recommend the proposed ordinance amendment and call for a public hearing at the next regularly scheduled City Council meeting. Motion carried.

Comprehensive Plan—Future Land Use Map Discussion: Boeck stated that attached draft future land use map includes outline land in blue to represent land that is most likely to be developed due to the location of existing utilities. Boeck also stated that the study areas represent areas or uses that do not align with existing patterns of development or areas where existing zoning does not support the desired future of the area. Boeck also stated that the Planning Commission should consider if they would like to see a study area placed over Highway 15 and Blue Earth Ave.

Lampman stated he would support a study area over Blue Earth Ave but that he considers Highway 15 to be a good representation of Fairmont's business and industry.

Willett questioned a few different areas on the map outlined in blue and wondered if there were existing utilities or if they were areas that would need extensions. Boeck stated that she would clarify and follow up and the next meeting.

OLD BUSINESS

None.

Adjournment: Motion by Smith and second by Lampman to adjourn the meeting at 6:02 pm. Motion carried.

Respectfully submitted,

Megan Boeck
Planner/Code Enforcement Technician