

# FAIRMONT CITY COUNCIL AGENDA

## 1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

**MONDAY, OCTOBER 28, 2019**

at **5:30 p.m.** in the City Hall Council Chambers

## 2. ROLL CALL -

Mayor Foster

Councilors:

Cyphers

Hasek

Hawkins

Lubenow

Peters

## 3. DETERMINATION OF QUORUM -

## 4. PLEDGE OF ALLEGIANCE -

## 5. APPROVAL OF AGENDA -

## 6. READING OF MINUTES –

6.1 Minutes of Regular Meeting, October 14, 2019

**(01-05)**

## 7. CELEBRATION TIME

**(06)**

## 8. OPEN DISCUSSION

**(07)**

## **9. RECOGNITIONS/PRESENTATIONS -**

- 9.1 Proclaim November 9, 2019 as Poppy Day in the City of Fairmont **(08)**
  - 9.1a Proclamation **(09)**
- 9.2 Proclaim November 11, 2019 as “Moni Harper” Day and recipient Of the Golden Deeds Award by the Fairmont Exchange Club **(10)**
  - 9.2a Proclamation **(11)**
- 9.3 Proclaim November 14, 2019 as Community Education and Recreation Day **(12)**
  - 9.3a Proclamation **(13)**

## **10. SCHEDULED HEARINGS –**

## **11. ADMINISTRATIVE APPEALS –**

## **12. FINANCIAL REPORTS –**

## **13. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –**

## **14. LICENSES AND PERMITS –**

- 14.1 Event Permit – Fairmont Glows Parade **(14)**
  - 14.1a Application and map **(15-17)**

## **15. OLD BUSINESS –**

- 15.1 Resolution Appointing a City Insurance Agent **(18)**
  - 15.1a Resolution 2019-46, adopted October 14, 2019 **(19-20)**
  - 15.1b Revised Resolution 2019-46 **(21-22)**
- 15.2 Forensic Audit Update **(23)**

## **16. NEW BUSINESS –**

- |      |  |         |
|------|--|---------|
| 16.1 | Small Cities Development Program Grant Application               | (24)    |
|      | 16.1a Small Cities Development Grant Application Summary         | (25-26) |
|      | 16.1b Map of Target Areas  | (27)    |
| 16.2 | School Resource Officer at Southern Plains Education Cooperative | (28)    |
|      | 16.2a School Resource Officer Memorandum of Understanding        | (29-35) |
| 16.3 | 2019 Assessment Deferrals – Double Frontage Agreements           | (36)    |
|      | 16.3a Resolution 2019-40   | (37-38) |
| 16.4 | 2019 Assessment Deferrals – Undeveloped Property                 | (39)    |
|      | 16.4a Resolution 2019.47   | (40-41) |
| 16.5 | Discussion Regarding Tree Dump Site                              | (42)    |

## **17. REGULAR AND LIQUOR DISPENSARY BILLS –**

- |      |                               |         |
|------|-------------------------------|---------|
| 17.1 | October 2019 Accounts Payable | (43-72) |
|------|-------------------------------|---------|

## **18. STATUS REPORTS/COUNCIL/STAFF INFORMATION**

- |      |   |      |
|------|---|------|
| 18.1 | Continuation of City Administrator Performance Evaluation Under MN Stat. 13D.05, Subd. 3(a) from October 14, 2019 | (73) |
|------|---|------|

## **19. ADJOURNMENT –**

## **ADDITIONAL ATTACHMENTS – (74-80)**

Fairmont Economic Development Authority meeting minutes, August 12, 2019  
Fairmont Board of Zoning Appeals meeting minutes, September 3, 2019  
Public Utilities Commission meeting minutes, September 24, 2019  
Public Utilities Work Session meeting minutes, October 8, 2019

The minutes of the Fairmont City Council meeting held on Monday, October 14, 2019 at the City Hall Council Chambers.

Mayor Deborah J. Foster called the meeting to order at 5:30 p.m.

Council Members Ruth Cyphers, Wayne Hasek, Tom Hawkins, Randy Lubenow and Bruce Peters were present. Also, in attendance: City Administrator Mike Humpal, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, City Clerk Patricia J. Monsen, Police Chief Mike Hunter and Interim City Attorney Robert Scott.

It was moved by Council Member Cyphers to approve the agenda as presented. Council Member Lubenow seconded the motion. Council Member Peters objected to the closed session, as he was not given anything to evaluate the City Administrator. Council Member Hasek stated that he had not received anything either. On roll call: Council Members Cyphers, Hawkins and Lubenow all voted aye. Council Members Hasek and Peters voted nay. Mayor Foster declared said motion passed.

It was moved by Council Member Peters, seconded by Council Member Hawkins and carried to approve the minutes of the City Council meeting held on September 23, 2019.

It was moved by Council Member Cyphers, seconded by Council Member Peters and carried to approve the minutes of the City Council meeting held on September 30, 2019.

During celebration time, Economic Development Coordinator Linsey Preuss shared that Bomgaars are beginning to fill the shelves at the old ShopKo building. The City is lucky to have Bomgaars coming into that building, as many communities are struggling with vacant buildings.

Preuss also shared that since 2016, the average year for commercial development building permits has been about \$5,250,000 per year. As of the end of September 2019, the building permits are already \$27,000,000 (\$14,000,000 is CHS). Preuss pointed out that this is just building value and does not include investments businesses are making on machinery, equipment and people.

During open discussion, Humpal read an email he had received from Verlus Burkhart, who was unable to be at the meeting. Burkhart shared his concern with vehicles at the intersection of East Tenth Street and State Street. He suggested that a temporary stop sign be placed on State Street, during the reconstruction of Winnebago Avenue.

Council Member Peters commented on his concerns with possible violations of the open meeting law.

Greg Zierke of Zierke Manufacturing, 1500 Winnebago Avenue spoke about his support for the City of Fairmont and City Administrator Humpal.

Mayor Foster proclaimed October 15, 2019 as Pregnancy and Infants Loss Remembrance Day in the City of Fairmont.

Peter Bode the new Planner/Code Enforcement Technician for the City was introduced.

Mayor Foster opened the public hearing on the 2019 Improvement Program Assessment Hearing. Nemmers gave a summary of each project.

Concerning the reconstruction of Winnebago Avenue, Greg Zierke and Kyle Zierke of Zierke Manufacturing, 1500 Winnebago Avenue spoke about their concerns with all the heavy truck traffic on Winnebago Avenue and felt the other industry people who utilize that road should pay for the repair too.

Steve Schmitz, Owner of the Ranch Restaurant, 1330 North State Street, expressed his concerns on how late in the year this project is being completed and wondering if the pavement will cure properly. He asked if the property owners paying the assessments would be protected if the project does not hold up. Nemmers stated that they will monitor the project to make sure it is completed under appropriate conditions. The contract's anticipated completion date is mid-November.

There was no comment received on the resurfacing projects.

Concerning the overlay projects, David Ehlers of 812 E. Fourth Street expressed his concerns with all the heavy trucks using Fourth Street.

There was no comment received on the seal coat projects.

Council Member Hawkins made a motion to close the public hearing. Council Member Peters seconded the motion and the motion carried.

Council Member Peters made a motion to adopt **Resolution 2019-39**, adopting special assessments for the 2019 improvement projects. Council Member Cyphers seconded the motion. On roll call: Council Members Lubenow, Peters, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Mayor Foster opened the public hearing on proposed **Ordinance 2019-16**, an ordinance replacing **Ordinance 2017-06**, the Local Option Sales Tax. John Omvig of 523 Budd Lake Drive had a question regarding the exemptions referenced about lump sum contracts which include sales tax on construction contracts signed prior to October 2019. He asked if this was in the original ordinance and if it would effectively exclude sales tax on lump sum construction contracts signed between date of the original ordinance and this ordinance. Attorney Scott stated that this date was in the Department of Revenue's model ordinance. This does not change the impact or application of the original ordinance. This new ordinance would apply from its publication going forward if it is adopted. Council Member Cyphers asked what the cost of collecting and administering the local option sales tax was? Attorney Scott stated that this new ordinance will not change that cost. Hoye stated that each month he does a spread sheet provided to him by the Department of Revenue that shows these costs. He estimated that it was approximately \$1,600/month. Council Member Hawkins made a motion to close the public hearing. Council Member Cyphers seconded the motion and the motion carried. Council Member Peters made a motion to approve **Ordinance 2019-16**. Council Member Hawkins seconded the motion. On roll call: Council Members Cyphers, Hasek, Hawkins, Lubenow and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Mayor Foster gave an update on the investigation. She stated that the final report should be completed within the next two weeks and she would report at that time.

Linsey Preuss, Economic Development Coordinator has been working with the Fairmont Area Schools Superintendent and Martin County Coordinator in an effort to spur new multifamily housing. As a result, the FEDA Board is recommending approval of a 10-year tax abatement program for multifamily housing. Council Member Hawkins made a motion to postpone action on this matter until the next meeting to allow time to meet with members of the Planning Commission and FEDA Board. Council Member Hawkins was concerned about the motion and the abatement program as written. He suggested that this should be addressed by the Comprehensive Plan Use Update Committee and that the City might want to target certain areas for this program. Council Member Cyphers seconded the motion. There was a lot of discussion. On roll call: Council Members Cyphers and Hawkins voted aye. Council Members Hasek, Lubenow and Peters voted nay. Mayor Foster declared said motion failed. Council Member Peters made a motion to approve a ten-year tax abatement program for new multifamily housing units through the year 2024. Council Member Hasek seconded the motion. On roll call: Council Members Hasek and Peters voted aye. Council Members Cyphers and Hawkins voted nay. Council Member Lubenow abstained. Mayor Foster declared said motion failed.

Council Member Hawkins made a motion to authorize the Mayor and City Clerk to enter into a contract with Gemini Studios for the oversight of audio and video services. Council Member Lubenow seconded the motion and the motion carried.

Council Member Peters made a motion to approve **Resolution 2019-46**, appointing Profinium Insurance as its insurance agent for property/liability insurance. Council Member Hasek seconded the motion. On roll call: Council Members Cyphers, Hasek, Hawkins, Lubenow and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion to authorize the write-off of listed deferred assessments totaling \$48,342.25, as identified on an attachment. Council Member Lubenow seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve the appointment of Paula Eppens to the Police Commission. Council Member Peters seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve the appointment of Paul Determan to the Housing & Redevelopment Authority. Council Member Peters seconded the motion and the motion carried.

Council Member Peters made a motion to adopt **Resolution 2019-48**, declaring unpaid and delinquent charges for city services to be assessed and ordering preparation of proposed assessment roll. Council Member Hawkins seconded the motion. On roll call: Council Members Hawkins, Lubenow, Peters, Cyphers and Hasek all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to adopt **Resolution 2019-49**, calling for a public hearing to be held on November 25, 2019 declaring delinquent unpaid and delinquent charges for city services to be assessed. Council Member Hasek seconded the motion. On roll call: Council

Members Lubenow, Peters, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hasek made a motion to approve a grant application from Michael and Mary Jo Kerekes for 50% of the demolition cost, or \$5,000.00, whichever is less, for the property at 721-723 Albion Avenue. Council Member Hawkins seconded the motion and the motion carried.

Council Member Hasek made a motion to approve **Resolution 2019-50**, requesting a sale or conveyance of properties for sale as tax forfeited property of the City. Council Member Lubenow seconded the motion. On roll call: Council Members Peters, Cyphers, Hasek, Hawkins and Lubenow all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to authorize Mayor Foster and Council Member Cyphers, along with Finance Director Paul Hoye and City Clerk Patricia Monsen to work with the Minnesota Office of the State Auditor to specify the scope and to determine the estimated costs of the Forensic Audit requested by City Council **Resolution 2019-43**. The same are authorized to have ongoing communications with the Office of the State Auditor as needed to facilitate the audit process and to report back to Council on progress. Council Member Hasek seconded the motion and the motion carried.

Council Member Hawkins made a motion to approve hiring Bolton & Menk for phase 2 of the professional engineering services on the Lake Avenue reconstruction project. Council Member Cyphers seconded the motion and the motion carried.

At approximately 7:27 p.m., Council Member Peters made a motion to go into closed session based on Minnesota Statute 13D.05, Subd. 3(a), to discuss the City Administrator's performance evaluation. Council Member Hawkins seconded the motion.

At approximately 9:28 p.m. the city council meeting reopened.

Council Member Peters made a motion to continue this meeting until October 28, 2019 at 5:30 p.m. in the council chambers of Fairmont City Hall. Council Member Hasek seconded the motion and the motion carried.

Council Member Cyphers made a motion that City Administrator Humpal be placed on administrative leave with pay, effective October 15, 2019 indefinitely. Council Member Lubenow seconded the motion. On roll call: Council Member Cyphers, Hawkins and Lubenow all voted aye. Council Members Hasek and Peters voted nay. Mayor Foster declared said motion passed.

Council Member Hawkins made a motion that Council Members Peters and Cyphers consult with legal counsel to draft and provide City Administrator Humpal with any appropriate notices and directives related to this decision. Council Member Lubenow seconded the motion and the motion passed.

Council Member Lubenow made a motion to assign the duties and responsibilities of the City Administrator to Public Works Director/City Engineer Troy Nemmers on an interim basis

effective October 15, 2019. Council Member Cyphers seconded the motion and the motion carried.

A motion was made by Council Member Peters, seconded by Council Member Hasek and carried to adjourn the meeting at 9:35 p.m.

\_\_\_\_\_  
Deborah J. Foster, Mayor

ATTEST:

\_\_\_\_\_  
Patricia J. Monsen, City Clerk

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 7.1**

**MEETING DATE:** October 28, 2019

**SUBJECT:** Celebration Time

**REVIEWED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator TN

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Troy Nemmers, P.E. Public Works Director/City Engineer, Acting City Administrator

**INTRODUCED BY:** Mayor Deborah J. Foster

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** This is a time to talk about and celebrate good things happening in the community.

**MOTION:** None

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 8.1**

**MEETING DATE:** October 28, 2019

**SUBJECT:** Open Discussion

**REVIEWED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

TN

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:**

**INTRODUCED BY:** Mayor Deborah J. Foster

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Prior to regular business, is there any open discussion?

**MOTION:** None

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: October 28, 2019

SUBJECT: Proclaim November 9, 2019 Poppy Day

REVIEWED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON:

TYPE OF ACTION:

	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 <sup>st</sup> Reading (Introduction only)		Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
	Ordinance 2 <sup>nd</sup> Reading (Roll call)		Hold Public Hearing (Motion to close)		

**RECOMMENED ACTION BY:**

	City Staff		Board		Commission		Committee
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	Issuance		Approval		Authorization		No recommendation
	Denial		Rejection	<input checked="" type="checkbox"/>	No action needed		

STATEMENT: Mayor Foster will proclaim November 9, 2019 as Poppy Day in the City of Fairmont

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. Proclamation
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031  
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

## PROCLAMATION

*WHEREAS, The American Legion Post 36 of Fairmont, Minnesota, and its Women's Auxiliary, have adopted the Poppy as their commemorative symbol; and,*

*WHEREAS, The memorial Poppy, assembled by disabled veterans, pays respectful tribute to those killed in war, and also benefits living veterans and their families; and,*

*WHEREAS, Public donations for Poppies fund rehabilitation programs within each local community that benefit veterans, their families, and ultimately our state and nation.*

*NOW, THEREFORE, be it proclaimed, that I, Deborah J. Foster, Mayor of the City of Fairmont, do hereby proclaim November 9<sup>th</sup>, 2019 to be*

### POPPY DAY

*and further, I urge all citizens to wear a memorial Poppy as a symbol of their deep appreciation for the services rendered by our nation's veterans.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Fairmont to be affixed at the City Hall.*



*Deborah J. Foster*  
Deborah J. Foster, Mayor

C I T Y O F L A K E S

**MEETING DATE:** October 28, 2019

**SUBJECT:** Proclaim November 11, 2019 as “Moni Harper” Day and recipient of the Golden Deeds Award by the Fairmont Exchange Club.

**REVIEWED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mayor Deborah J. Foster

**INTRODUCED BY:** Mayor Deborah J. Foster

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Mayor Deborah J. Foster will proclaim November 11, 2019 as “Moni Harper” Day in the City of Fairmont.

**MOTION:** N/A

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. Proclamation
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031  
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

## PROCLAMATION

*WHEREAS, Fairmont Exchange Club, a community service organization, annually honors an individual who has given unselfishly in community service and displays the true spirit of volunteerism, and;*

*WHEREAS, the Exchange Club in honoring one individual actually is honoring all volunteers, and;*

*WHEREAS, the Exchange Club wants to honor the work and dedication of volunteers and the vital resource volunteerism is to our community, and the recipient so honored in this proclamation has been and is an ideal role model for volunteers, and;*

*WHEREAS, we have designated the 11<sup>th</sup> day of November 2019, to honor Moni Harper who has given so much love and happiness to so many people and is a symbol of patience, cheerfulness, generosity, humility, and Christian love, and;*

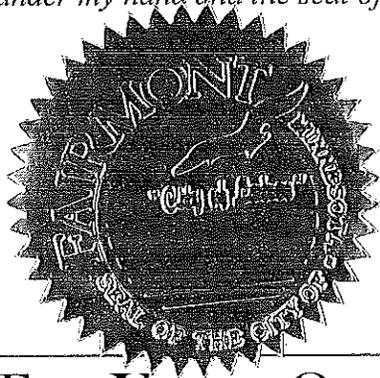
*WHEREAS, we, the Exchange Club of Fairmont and the Martin County community, in honoring Moni Harper on November 11, 2019, are letting the present and future generations know that the world's future depends on the commitment of each individual to help and support one another.*

*NOW, THEREFORE, I, Deborah J. Foster, Mayor of the City of Fairmont, do hereby proclaim the day of November 11, 2019, as*

### MONI HARPER

*day in the City of Fairmont, County of Martin, and I call on all citizens of the City of Fairmont to honor all volunteers.*

*Given under my hand and the seal of the City of Fairmont, Minnesota this 28th day of October 2019.*



*Deborah J. Foster*  
Deborah J. Foster, Mayor

C I T Y O F L A K E S

MEETING DATE: October 28, 2019

SUBJECT: Proclaim November 14, 2019 as Community Education and Recreation Day

REVIEWED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator TN

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON:

TYPE OF ACTION:

	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 <sup>st</sup> Reading (Introduction only)		Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
	Ordinance 2 <sup>nd</sup> Reading (Roll call)		Hold Public Hearing (Motion to close)		

RECOMMENED ACTION BY:

	City Staff		Board		Commission		Committee
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	Issuance		Approval		Authorization		No recommendation
	Denial		Rejection	<input checked="" type="checkbox"/>	No action needed		

STATEMENT: Mayor Deborah J. Foster will proclaim November 14, 2019 as Community Education and Recreation Day in the City of Fairmont. Community Education and Recreation Director Roni Dauer will give the Council an update.

MOTION: N/A

VOTE REQUIRED:

ATTACHMENTS:

1. Proclamation
- 2.
- 3.

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



## PROCLAMATION

*WHEREAS, Fairmont Community Education and Recreation is celebrating 48 years of providing lifelong learning and leisure opportunities for all ages to our area, and;*

*WHEREAS, Fairmont CER fosters partnerships and collaborations with other organizations and agencies to promote the positive usage of community resources for the betterment of all citizens, and;*

*WHEREAS, Fairmont CER actively seeks new ways to be involved in achieving the goals of whole communities collaborating for the greater good, and;*

*WHEREAS, The Fairmont CER Citizens Advisory Council is representative of the area populations and encourages all citizens, young and old, to be lifelong learners and actively engaged in the community, and;*

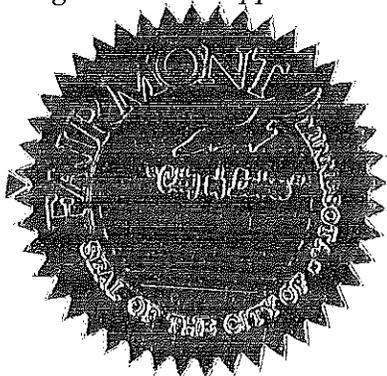
*WHEREAS, The CER Advisory Council actively encourages inclusion and promoting commonality among all citizens as valued members of our community, and;*

*WHEREAS, Fairmont CER enhances the quality of life for our community and promotes healthy, purposeful lifestyles for all ages.*

*NOW, THEREFORE, BE IT RESOLVED THAT I, Mayor Deborah J. Foster, do hereby proclaim Thursday, November 14, 2019 as*

### **COMMUNITY EDUCATION and RECREATION DAY**

*in the City of Fairmont and call upon all citizens to recognize and participate in this special observance by supporting Fairmont Community Education and Recreation as a provider of lifelong learning and leisure opportunities for all ages and by being involved in community life activities.*



*Deborah J. Foster*  
Deborah J. Foster, Mayor

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.1**

**MEETING DATE:** October 28, 2019

**SUBJECT:** Event Permit - Fairmont Glows Parade

**REVIEWED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

TN

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**INTRODUCED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The Fairmont Glows Committee is applying for an Event Permit for the Glow’s Parade for November 22, 2019. The parade line-up will begin at Ward Park at 5:15 p.m. with the parade beginning at 6:00 p.m. and ending at Lincoln Park. The Committee is also requesting that Albion Avenue from Webster Street to Woodland Avenue and Tilden from Park Street to Albion Avenue be blocked off, due to traffic and safety concerns for parade participants.

**MOTION:** To approve the Fairmont Glows’ application for a parade permit for the Glows’ parade on November 22, 2019.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Application and map
- 2.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: October 15, 2019

Permit Fee: \$15.00

Event: Glows Parade

Sponsoring entity: Fairmont Area Chamber of Commerce

Address: 323 E BLue Earth Avenue

Maximum estimated number of persons expected to attend at any one time: 1000 ?

Event coordinator(s): Kandi Menne

Contact Info: 507.235.5547 Phone #

info@fairmontchamber.org E-mail

### Primary contacts (during event):

Name: Kandi Menne

Name: \_\_\_\_\_

Cell#: 507.525.4324

Cell#: \_\_\_\_\_

E-mail: nfo@fairmontchamber.org

E-mail: \_\_\_\_\_

Event Start: Day/Date November 22, 2019 Time: 5:15 lineup - 6:00 parade

Event End: Day/Date November 22, 2019 Time: 7:30

Setup: Day/Date November 21 or 22, 2019 Start time: day - (parade stakes) End Time: \_\_\_\_\_

Teardown: Day/Date November 22, 2019 Start time: after parade End Time: \_\_\_\_\_

### 1. Type and description of the event and a list of all activities to take place at the event.

Santa arrives at the airport around 4:00 - parade lineup starts at 5:15 parade route will be the same as in past years - can provide map if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

PDF attached with parade route

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Will outside drinking water or waste collection systems be supplied?  Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
  
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter.  Yes;  No  
If yes, provide the written plans.
  
5. Will organizers allow outside food wagon/vendors at the event?  Yes;  No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
  
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex):  Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
  
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes;  No  
If yes, please describe: \_\_\_\_\_
  
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  
 Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
  
9. Will you be providing shuttle service?  Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature *Kandi Murre* Title Office manager- director of communications Date 10.15.2019

If you would like your event published on the City's website/Community Calendar, please indicate:  Yes;  No

Office Use Only			
\$15.00 Fee Paid	Date: <u>10/15/19</u>	Received by: <u><i>Patty Morse</i></u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date: <u>10/28/19</u>	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- \_\_\_ City
  - \_\_\_ Applicant
  - \_\_\_ Police
  - \_\_\_ Parks/Streets
  - \_\_\_ Other



MEETING DATE: October 28, 2019

SUBJECT: Resolution Appointing a City Insurance Agent

REVIEWED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** At the October 14, 2019 City Council meeting, the Council adopted Resolution 2019-46 Appointing Profinium Insurance as its insurance agent for property/liability insurance. An error was discovered in the resolution regarding the effective date. The resolution should have read “This appointment shall be effective from January 1, 2020 until December 21, 2022”. Staff is requesting City Council to readopt Resolution 2019-46 as revised.

**MOTION:** To approve Resolution 2019-46 Appointing Profinium Insurance as its insurance agent for property/liability insurance.

**VOTE REQUIRED:** Simple majority – roll call

**ATTACHMENTS:**

1. Resolution 2019-46, adopted October 14, 2019
2. Revised Resolution 2019-46

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 2019-46**

**RESOLUTION APPOINTING A CITY INSURANCE AGENT**

WHEREAS, the League of Minnesota Cities Insurance Trust (LMCIT) requires cities to use the services of an agent in order to participate in the LMCIT property/casualty program; and,

WHEREAS, the City Council has reviewed and considered the written materials from LMCIT discussing the agent's role and compensation in LMCIT; and,

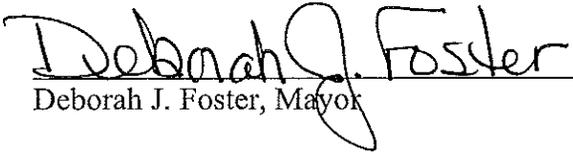
WHEREAS, Profinium Insurance has agreed that they are willing to provide to the city the services listed below under the terms and conditions listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

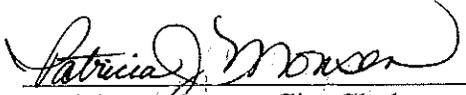
1. The City of Fairmont hereby appoints Profinium Insurance as its agent for purposes of the City's participation in the LMCIT property/casualty program.
2. This appointment shall remain effective until October 14, 2022.
3. As compensation for the services provided to the city as described in Paragraph 4 below, the city will pay to the agent a fee of \$6,000.00 annually. The city hereby directs LMCIT not to include any allowance for an agent's fee in quoting and billing the city's premium for property, liability and automotive coverage.
4. The agent will perform the following services:
  - a. Advise and assist the city in assembling and accurately reporting underwriting data, including updating property values, for rating purposes.
  - b. Advise and assist the city in evaluating and selecting among coverage alternatives such as deductibles, limits, optional coverages, alternative coverage forms, etc.
  - c. Review coverage documents and invoices to assure coverage has been correctly issued and billed.
  - d. Advise the city on potential gaps or overlaps in coverages.
  - e. Assist as requested with safety and loss control activities.
  - h. Assist the city in identifying risk exposures and developing appropriate strategies to address those exposures.

Motion by: Council Member Bruce Peters  
Seconded by: Council Member Wayne Hasek  
All in Favor: Council Members Ruth Cyphers, Wayne Hasek, Tom Hawkins, Randy Lubenow,  
and Bruce Peters  
Opposed: None  
Abstained: None  
Absent: None

ADOPTED by the City Council of Fairmont, Minnesota, this 14<sup>th</sup> day of October 2019.

  
Deborah J. Foster, Mayor

ATTEST:

  
Patricia J. Monsen, City Clerk

**RESOLUTION NO. 2019-46**

**RESOLUTION APPOINTING A CITY INSURANCE AGENT**

WHEREAS, the League of Minnesota Cities Insurance Trust (LMCIT) requires cities to use the services of an agent in order to participate in the LMCIT property/casualty program; and,

WHEREAS, the City Council has reviewed and considered the written materials from LMCIT discussing the agent's role and compensation in LMCIT; and,

WHEREAS, Profinium Insurance has agreed that they are willing to provide to the city the services listed below under the terms and conditions listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. The City of Fairmont hereby appoints Profinium Insurance as its agent for purposes of the City's participation in the LMCIT property/casualty program.
2. This appointment shall be effective from January 1, 2020 until December 31, 2022.
3. As compensation for the services provided to the city as described in Paragraph 4 below, the city will pay to the agent a fee of \$6,000.00 annually. The city hereby directs LMCIT not to include any allowance for an agent's fee in quoting and billing the city's premium for property, liability and automotive coverage.
4. The agent will perform the following services:
  - a. Advise and assist the city in assembling and accurately reporting underwriting data, including updating property values, for rating purposes.
  - b. Advise and assist the city in evaluating and selecting among coverage alternatives such as deductibles, limits, optional coverages, alternative coverage forms, etc.
  - c. Review coverage documents and invoices to assure coverage has been correctly issued and billed.
  - d. Advise the city on potential gaps or overlaps in coverages.
  - e. Assist as requested with safety and loss control activities.
  - h. Assist the city in identifying risk exposures and developing appropriate strategies to address those exposures.

Motion by:  
Seconded by:  
All in Favor:  
Opposed:  
Abstained:  
Absent:

ADOPTED by the City Council of Fairmont, Minnesota, this 28<sup>th</sup> day of October 2019.

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Deborah J. Foster, Mayor

ATTEST:

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Patricia J. Monsen, City Clerk

MEETING DATE: October 28, 2019

SUBJECT: Forensic Audit Update

REVIEWED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input checked="" type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mayor Deborah J. Foster

INTRODUCED BY: Mayor Deborah J. Foster

COUNCIL LIAISON: Mayor Deborah J. Foster and Councilor Ruth Cyphers

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input checked="" type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Mayor Foster will give an update on the Forensic Audit process.

**MOTION:**

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 16.1**

**MEETING DATE:** October 28, 2019

**SUBJECT:** Small Cities Development Program Grant Application

**REVIEWED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

TN

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Linsey Preuss, Economic Development Coordinator

**INTRODUCED BY:** Linsey Preuss, Economic Development Coordinator and Judd Schultz of Minnesota Valley Action Council

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** City Staff has been working with MVAC to submit an application to the Department of Employment and Economic Development (DEED) through their Small Cities Development Program (SCDP) to assist with rehabilitation of income eligible owner-occupied housing and with commercial rehabilitation within the target areas.

**MOTION:** To authorize the Mayor and the City Clerk to apply to the Department of Employment and Economic Development for funding through the Small Cities Development Program Grant on behalf of the City of Fairmont with Minnesota Valley Action Council as the Administrator of the program.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Small Cities Development Grant Application Summary
2. Map of Target Areas

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**Fairmont City Council Meeting**  
**Small Cities Development Program Grant Application Summary**  
 October 24, 2019

**Mayor and Council Members:**

Discussion points for the October 28<sup>th</sup> grant application summary presentation:

- **Deadlines for the SCDP grant Pre-Application and Full Application**
  - Pre-App. Deadline is November 15, 2019
  - Full Application deadline is February 28, 2020
- **Comprehensive Grant Application including:**
  - **Housing Rehab**
  - **Commercial Rehab**

- **HOUSING PROGRAM Budget**

Activity	# of Units	SCDP Funds	Total SCDP	Other Funds	Total Funds
Housing Rehab	18	\$25,000	\$450,000	\$69,000	\$519,000
Rehab Admin	18	\$3,750	\$67,500		\$67,500
<b>Totals</b>		<b>\$28,750</b>	<b>\$517,500</b>	<b>\$69,000</b>	<b>\$586,500</b>

- **Recommended Housing Program Design:**
  - 0% interest, 10-year deferred loan, 100% forgiven after 10-years. Entire amount is repaid to the city if the owner sells or no longer resides in the house within 10-year term, but 100% forgiven if they stay for ten years, or
  - 0% interest, 10-year deferred loan with some amount of repayment if or when the house is no longer the owner's principal place of residence within the ten year period.
    - One example would be pro-rating repayment within the 10-year period at 10% per year so that an owner who sells the home after one year pays back 90%, after two-years pays back 80%, etc.

- **COMMERCIAL PROGRAM Budget**

Activity	# of Units	SCDP Funds	Total SCDP	Other Funds	Total Funds
Commerc. Rehab	13	\$40,000	\$520,000	\$252,736	\$772,736
Rehab Admin	13	\$6,000	\$78,000		\$78,000
<b>Totals</b>		<b>\$46,000</b>	<b>\$598,000</b>	<b>\$252,736</b>	<b>\$850,736</b>

- **Commercial Rehab program** can take place only within a designated Slum & Blight district within the city boundaries
- **Commercial Program Design:**
  - The maximum percentage of SCDP assistance is 80% of total project cost, up to a maximum amount of \$40,000 per building.
  - The SCDP loan/grant takes the form of a 0% interest, 10-year deferred loan, 100% forgiven after 10-years. Entire amount is repaid to the city if the owner sells or no longer operates a business in the improved building within 10-year term, but 100% forgiven if they stay for ten years.
- **City Contribution:**
  - City contribution of \$25,000 split between \$15,000 for Housing and \$10,000 for Commercial Rehab.

- **COMBINED PROGRAMS Budget**

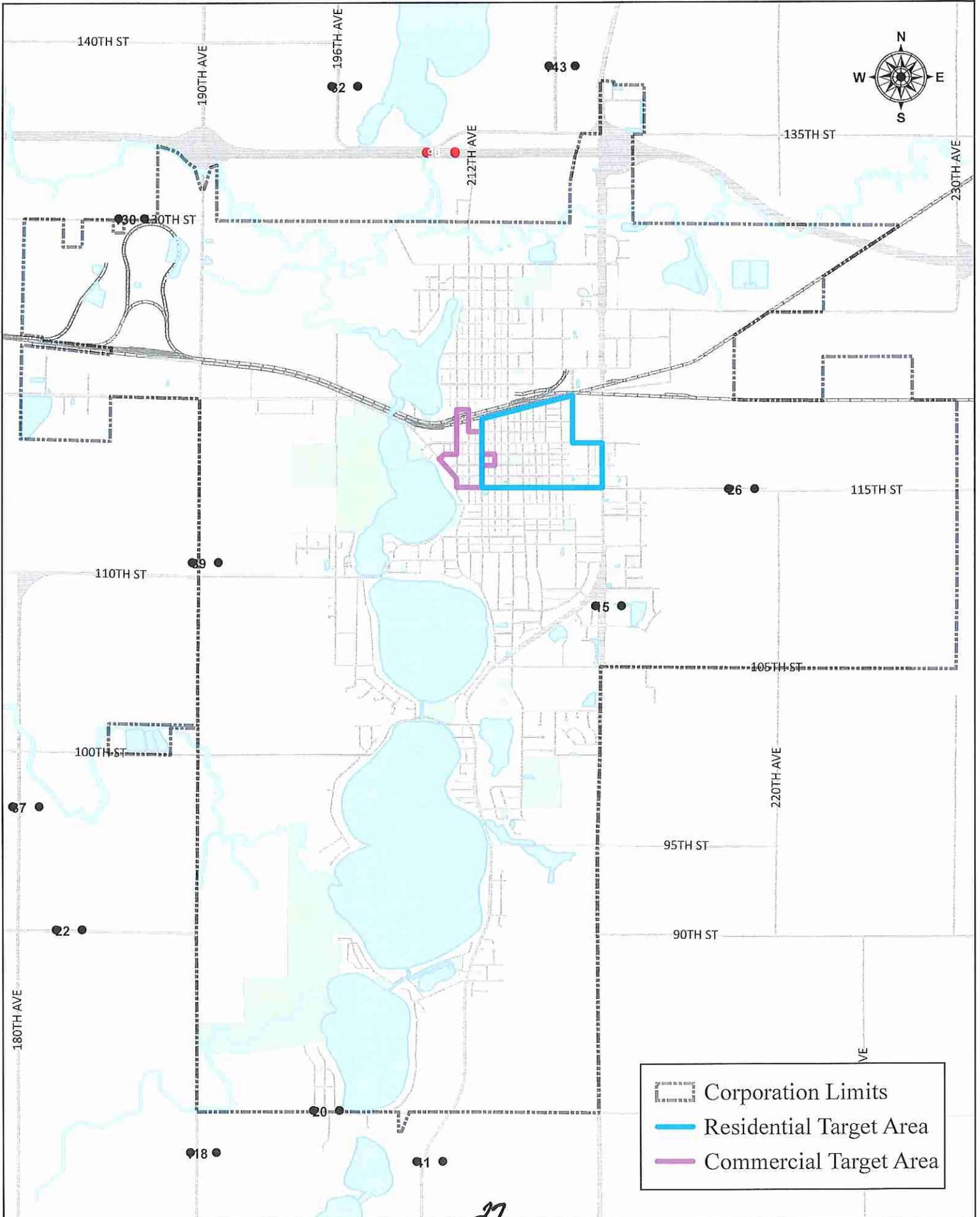
Activity	# of Units	SCDP Funds	Total SCDP	Other Funds	Total Funds
Housing	18		\$517,500	\$69,000	\$586,500
Commercial	13		\$598,000	\$252,736	\$850,736
Total	31	0	\$1,115,500	\$321,736	\$1,437,236

- **Other:**
  - **“Other Costs”** from Housing Budget include:
    - Owner share. All applicants with calculated affordability will be required to pay for up to 30% of total project costs.
    - In order to stretch the SCDP funds, MVAC will offer the following programs to eligible applicants: Minnesota Housing Finance Agency (MHFA) loan and grant programs, federal Weatherization grants, Rural Development loans and grants
  - **Grant period** for this grant will be roughly 30-months after grant award.
  - **Mayor’s Signature** is required on the SCDP grant Preliminary Proposal (s)
  - **City will need to hold a Public Hearing before Feb. 28<sup>th</sup>** for creation of the Fairmont Slum & Blight District

# 2020 SCDP Grant Application Target Areas

CITY OF FAIRMONT, MN

October 2019



MEETING DATE: October 28, 2019

SUBJECT: School Resource Officer at Southern Plains Education Cooperative

REVIEWED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator



**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Hunter, Chief of Police

INTRODUCED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Southern Plains Education Cooperative desires to have a school resource officer. The attached Memorandum of Understanding sets forth the agreement with Southern Plains Education Cooperative and the City of Fairmont Police Department.

MOTION: To authorize the Mayor and City Clerk to sign the School Resource Officer Memorandum of Understanding.

VOTE REQUIRED: Simple majority

**ATTACHMENTS:**

1. School Resource Officer Memorandum of Understanding
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

## SCHOOL RESOURCE OFFICER AGREEMENT

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This Agreement is made, this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the Southern Plains Education Cooperative (hereinafter "Cooperative"), and the CITY OF FAIRMONT, a Minnesota Municipal Corporation and political subdivision of the State of Minnesota (hereinafter the "City") (collectively, the "parties") as follows:

WHEREAS, the Cooperative is in need of and desires to receive certain law enforcement services from the Fairmont Police Department (the "Police Department"); and

WHEREAS, the City, through the Police Department, is willing and able to provide certain law enforcement services to the Cooperative, specifically a School Resource Officer ("SRO") Program; and

WHEREAS, the Cooperative and the City desire to set forth in this SRO Agreement the specific terms and conditions of the services to be performed and provided by the SRO for the Cooperative.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Cost of the SRO Program.**

- A. The cost of the SRO Program shall be paid by the parties as set forth in Exhibit A, which is attached hereto and incorporated herein by this reference. The summary of the costs will be approximately 680 hours of service during the academic calendar year provided by the Police Department to the Cooperative. The cost of those hours will be paid by the Cooperative at the current yearly full time officer rate plus the cost of benefits including PERA. The hourly full time officer rate of pay for 2019 is \$35.16 per hour. The hourly full time officer rate of pay for 2020 is \$36.39 per hour. The hourly fulltime officer rate with benefits and PERA for **2019 is \$54.65**. The hourly fulltime officer rate with benefits and PERA for **2020 is \$56.05**. The hourly rate will be increased yearly to be consistent with the Police Department LELS Local 176 contract.

2. **Employment of School Resource Officers.**

- A. The SRO will be a Police Department employee who shall be responsible for performing the duties set forth in Section 5 of this Agreement and will be subject to the administration, supervision and control of the Police Department. The SRO will be a full-time licensed peace officer employed by the Police Department. The Police Department may utilize a full-time

licensed peace officer working part-time hours to satisfy the SRO position with the Cooperative.

- B. The SRO will be for the purposes of this Agreement a Contracted Agent of the Cooperative and shall have access to all such information and records deemed necessary for the completion of the SRO's assignment and duties as approved by the Cooperative. Such information shall include:
  - i. Any public records maintained by the Cooperative to the extent allowed by law.
  - ii. Information in a student's record needed in an emergency to protect the health or safety of the student or other individuals. Cooperative officials shall disclose only that information necessary for the SRO to respond to the emergency. Such disclosure shall be done in accordance with the FERPA act.
  - iii. All other confidential information may only be release as allowed by law.
- C. The SRO will be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of this Agreement.
- D. The Police Department, in its sole discretion, will have the power and authority to hire, discharge, and discipline the SRO.
- E. A joint committee composed of representatives of the Police Department and the Cooperative will make recommendations for the SRO position to the Chief of Police who will assign such officer..

### 3. **Duty Hours.**

- A. SRO duty hours will be flexible shifts to total 20 hours per week on a Monday through Friday basis. Any Police Department approved overtime incurred from school related calls will be paid to the SRO by the Police Department and reduced from future service time for the Cooperative.
- B. It is understood and agreed that time spent by the SRO attending district court, juvenile court, training, and/or criminal cases arising from and/or out of their employment as an SRO will be considered as SRO duty hours worked under this Agreement.
- C. The SRO's primary assignment during SRO duty hours will be to the Cooperative. However the SRO will have discretion to leave the Cooperative's facilities to assist other officers for officer safety, to work traffic enforcement applicable to general school traffic safety or in the event of an emergency as needed to protect the community. If ordered by

the Police Department, the SRO will leave the Cooperative's facilities during normal duty hours to perform other services for the Police Department as directed by the Police Department when needed on a reasonable basis.

- D. In the event the SRO is unable to meet an assigned duty shift, the SRO will notify his or her supervisor in the Police Department and the designated administrator at the Cooperative. For an extended absence, the Police Department will assign another officer to meet the agreed upon schedule. In other instances of absence a day shift patrol officer will respond to the school on an as needed basis.

#### **4. Term of Agreement.**

The initial term of this Agreement is three years commencing on the \_\_\_\_ day of \_\_\_\_\_, 2019, and ending on the \_\_\_\_ day of \_\_\_\_\_, 2022, however, should either party encounter budgetary constraints that make the continuation of this agreement impractical, then either party may cancel this agreement upon sixty-days' notice to the other party. Following the initial 3 year term, this agreement will be automatically renewed for successive one year periods unless either party requests termination or modification of this agreement. This request will be made in writing with a sixty day notice.

#### **5. Duties of School Resource Officers.**

The responsibilities of the SRO will include but are not limited to:

- A. Protect the students, staff and public at large against criminal activity and be a visible, active law enforcement figure on the Cooperative's facilities to deal with public safety, law enforcement matters and school code violations and to strive to develop a better understanding within the Cooperative's facilities of the law enforcement process. Investigate crimes committed on the Cooperative campus.
- B. Establish rapport between SRO and student population, parents, faculty, staff, and administrators. To establish rapport, during the duty hours worked by the SRO, the SRO will be visible and available in the Cooperative facility's hallways before and after school and between classes, on the playground and during meals. The SRO will build relationships with students and participate in their reward activities.
- C. Meet regularly with Cooperative administrators and special education personnel regarding law enforcement procedures and juvenile court procedures, and impart knowledge of families, neighborhoods, individuals, statistics, and trends when requested and in accordance with applicable law.

- D. Confer with Cooperative parents, students, neighbors, school personnel and other members of the community regarding pre-delinquent behavior.
- E. Conduct investigations within the Cooperative's facilities and the surrounding community, both criminal and otherwise as deemed necessary by the Police Department and Cooperative personnel.
- F. Identify problems focused on children by inspecting the Cooperative's facilities area, grounds and property, being watchful for loiters and suspicious persons or automobiles, frequently visiting high-delinquency areas for law violators, and observing matters conflicting with the best interests of the Cooperative's pupils. The SRO shall share information with the Cooperative or appropriate school officials about persons and conditions that pertain to the Cooperative school safety concerns, including facilitation of the sharing of information required by Minnesota State Statute regarding school notification forms for certain crimes committed and substance abuse violations.
- G. Take part in Cooperative functions and community projects as deemed necessary by mutual agreement between the Police Department and Cooperative personnel in order to become acquainted with parents, businesspersons and community leaders and to assist in the social and cultural development of pupils, dropouts and recidivists.
- H. Organize law enforcement or related educational programs within the framework of existing Cooperative programs, as subject to approval by Cooperative personnel, and provide classroom resources for law enforcement related education using approved materials when requested and feasible.
- I. To be a resource for students which will enable them to be associated with a law enforcement figure and role model in the students' environment.
- J. To be a resource for teachers, parents and students for conferences on an individual basis dealing with individual problems or questions, particularly in the area of child protection and substance abuse issues.
- K. To make appearances before the Cooperative board, parent groups, teacher groups and other groups associated with the Cooperative as a speaker on a variety of requested law enforcement and public safety topics.
- L. The SRO shall not have Cooperative related disciplinary authority within the Cooperative's facilities. In those instances when appropriate action is necessary to prevent a disruption that would, if ignored, place students, faculty or staff at risk of harm, the SRO will resolve the problem to preserve the school climate. As to Cooperative school code violations, the SRO will escort the student to the school office for discipline to be meted

out by school officials or make the appropriate and timely referral as reasonable.

- M. In the stance of law violations, serve in the normal police officer capacity to protect life, limb, and property; to prevent crime, to recover stolen and lost property; and to apprehend and prosecute offenders, but in so doing orient activities toward rehabilitation and correction.
- N. In the course of performing the duties of this Agreement, respond to emergency calls within the Police Department service area when necessary, investigate cases assigned by the Chief of Police, and attend trainings and perform special duties as assigned by the Chief of Police. These responsibilities will require flexibility in the duty hours that the SRO works and require the freedom to leave Cooperative's facilities at various times.
- O. SRO will notify school personnel and/or parents of a student when the SRO takes any direct law enforcement action and/or school code action involving a student, on-campus or off-campus during school hours.
- P. It will be the responsibility of the SRO to report all crimes originating on Cooperative's facilities like a patrol officer would while working a patrol shift. Reporting to school officials or exceptions will be done within current statute and policy.
- Q. The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, and counselors that offer assistance to dependency and delinquency prone youths and their families. Referrals will be made when necessary.
- R. The SRO and the Cooperative will work in cooperation to evaluate emergency plans and to develop mutually agreed upon strategies to prevent and/or minimize dangerous situations. The SRO will participate and serve as an advisor in lock down drills and other emergency related Cooperative drills.
- S. The SRO will coordinate his/her activities with the Cooperative principal and staff members and will seek permission, guidance, and advice prior to enacting any programs within the school.
- T. The SRO may be asked to provide community wide or within the Cooperative crime prevention presentations or assist as a member of a board or program that may include, but are not limited to:
  - Drugs (Prevention and Education) – Adult and/or Juvenile;
  - Alcohol (Prevention and Education) – Adult and/or Juvenile;
  - Safety programs – Adult and/or Juvenile;
  - Social Media Awareness- Adult and/or Juvenile;

Assistance in other crime prevention programs as assigned.

- U. The SRO will assist Cooperative staff with truancy visits or Cooperative initiated welfare checks if visiting the residence within the City of Fairmont is deemed unsafe for Cooperative staff to go alone, as determined by Cooperative staff and/or the SRO on an as needed basis.
- V. The SRO will wear approved Police Department uniform, formal business attire or business casual with appropriate logos and name badges depending on the time of school year, the type of school activity or program, and the requests of the school and/or Police Department. The expectation is that the SRO will wear his/her current Police Department uniform and associated equipment as the primary uniform in the capacity of SRO.
- W. The SRO will wear their Police Department authorized duty weapons and duty equipment in accordance with Police Department policy.

**6. Duties of Cooperative:**

The responsibilities of the Cooperative include but are not limited to:

- A. Provide guidance and assistance to the SRO through Cooperative's principal, teachers, administrative staff, other personnel and student body.
- B. The Cooperative will provide the SRO with space within the school for the SRO to conduct interviews and other associated activities as needed. This may be general access to a common conference room or shared office space. The Cooperative will provide the SRO with an area for a locked filing cabinet for storage of related SRO materials, at no additional charges to the City and/or Police Department.
- C. When Cooperative personnel discover weapons, drugs, alcohol, or other illegal contraband on school property, the Cooperative will notify the SRO or Police Department as soon as reasonably possible. The contraband will be taken into custody by the SRO or other on duty police officer and handled according to Police Department policy for evidence or disposal.
- D. In case of emergency, if the SRO is not immediately available, the Cooperative will call 911 for immediate assistance.
- E. The Cooperative will require its principal to coordinate the efforts of the SRO within the Cooperative's facilities.
- F. The Cooperative will enforce Cooperative disciplinary measures.

- G. The Cooperative will not request or assign the SRO to duties other than those agreed to under this Agreement.

**7. Chain of Command.**

- A. As employees of the Police Department, SROs will be subject to the chain of command of the Police Department.
- B. In relation to the duties at the Cooperative, the SRO will work with the chain of command at the Cooperative.

**8. Transportation of Students.**

The SRO shall not transport or escort any student except as follows:

- A. The SRO may transport students when the students are victims of a crime, under arrest, or some other emergency circumstances exist; and
- B. When students are suspended and/or sent home from school pursuant to Cooperative disciplinary actions, but only if the student's parent, guardian or custodian has refused or is unable to pick up the child within a reasonable time period and the student is disruptive/disorderly and his/her continued presence on Cooperative grounds is a threat to the safety and welfare of other students and Cooperative personnel.
- C. Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. In the event the student is being transported for medical emergencies or in the event of an arrest, the SRO may transport the student to the appropriate destination regardless of the presence of the student's parent, guardian or custodian at the destination.
- D. Students shall not be transported in the SRO's personal vehicle. Transportation may only occur in Police Department or other law enforcement vehicles.
- E. The SRO must notify Cooperative personnel and the student's parent, guardian or custodian upon removing the student from Cooperative grounds.

**9. City of Fairmont Employee.**

The SRO is a City/Police Department employee and shall not be considered an employee of the Cooperative for any purpose, including, but not limited to salaries, wages, other compensation or fringe benefits, workers' compensation, unemployment compensation, PERA, FICA, liability insurance, keeping of personnel records, termination of employment, individual contracts or other contractual rights. The

Cooperative and City/Police Department acknowledge that the SRO shall remain responsive to the chain of command of the Police Department. Consistent with the relationship between the parties, the SRO shall not be represented to the public as an employee of the Cooperative by either the City or the Cooperative.

**10. Provision, Ownership and Distribution of Property and Equipment.**

The Cooperative shall provide the SRO with the property and equipment as described in Section 3B of this Agreement. The City will furnish the SRO a car and other necessary law-enforcement equipment at no expense to the Cooperative. Each party hereto shall maintain ownership of all property and equipment provided for and in furtherance of the purpose of this Agreement. At the expiration of the term of this Agreement, any property and equipment so provided shall remain the property of the party supplying or providing the property and equipment.

**11. Dismissal and Replacement of SRO.**

- A. In the event the Cooperative feels that the SRO is not effectively performing his/her duties and responsibilities as required by this Agreement, the Cooperative shall request a joint meeting with the SRO and the Chief of Police to review the SRO's performance. In the event the SRO's performance issue cannot be resolved, the SRO shall be reassigned by the Chief of Police from the SRO position back to the SRO's regular position with Police Department. The Cooperative and Chief of Police will then work together to assign a new police officer who meets the criteria of this Agreement to be the new SRO, with the final assignment decision made by the Chief of Police in his operational judgment and discretion considering the law enforcement needs of the City.
- B. The Chief of Police may reassign the SRO based upon Police Department rules, regulations, and/or general duty manual and when it is in the best interest of the people of the City of Fairmont. The Chief of Police has discretion to make said assignment or reassignment in their managerial discretion.
- C. In the event the SRO is dismissed, retires or resigns from the Police Department, a replacement SRO shall be assigned by the Chief of Police within thirty (30) days of the date of the dismissal, retirement or resignation. Said replacement SRO shall meet the criteria of this Agreement.

**12. Damage to Property or Equipment.**

Each party shall be responsible for damage to or loss of any property or equipment furnished thereby in furtherance of the purpose of this Agreement. Each party waives the right to sue the other party for any damages to or loss of its property or equipment, even if the damages were cause wholly or partially by the negligence of the other party,

its officers, agents, or employees. Neither party shall be liable or responsible to the other party for depreciation of any property or equipment.

### **13. Indemnification.**

Each party shall be liable for its own acts, and those of its respective officers, agents, and employees, to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other party, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement. No party to this Agreement shall be required to pay on behalf of itself and to the other party any amount as indemnification to the party, arising pursuant to this Agreement expressly, by operation of law or otherwise, in excess of the limits of liability applicable to the party required to pay as established in Minnesota Statutes Chapter 466, or in the event that Minnesota Statutes Chapter 466 does not apply, the maximum amount of insurance coverage available to the party required to pay. The limits of liability all of the parties may not be added together to increase the maximum amount of liability for any party. The intent of this section is to limit each party's obligation to indemnify the other party. In those instances, in which a party is directly liable for damages as well as for indemnification to the other party, the combined liability of the party will not exceed the limits of liability under Minnesota Statutes Chapter 466 applicable to the liable party or in the event that Minnesota Statutes Chapter 466 does not apply, the maximum amount of insurance coverage available to the liable party.

### **14. Voluntary and Knowing Action.**

The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.

### **15. Authorized Signatories.**

The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.

### **16. Governing Law.**

This Agreement shall be deemed to have been made and accepted in Martin County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of this Agreement without regard to its choice of law or conflict of laws principles.

**17. Data Practices.**

The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*

**18. No Waiver.**

Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving party.

**19. Amendments.**

This Agreement may not be amended except in writing properly executed by the parties hereto. Except as specifically amended, this Agreement shall remain in full force and effect.

**20. Assignment.**

This Agreement may not be assigned by either party without the written consent of the other party.

**21. Severability.**

The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or unenforceable, such rendering shall not affect the enforceability and validity of the remainder of this Agreement unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Agreement with respect to any party.

**22. Entire Agreement.**

These terms and conditions constitute the entire agreement between the parties regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Agreement. The headings to the various sections of this Agreement are solely for the convenience of the parties, are not part of the Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.

**23. Survivability.**

All covenants, indemnities, guarantees, releases, representations and warranties by any party or parties, and any undischarged obligations of City and Cooperative arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.

**24. Execution.**

This Agreement may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any party to the counterpart shall be deemed a signature to the Agreement, and may be appended to, any other counterpart. Facsimile transmission of executed signature pages shall be deemed as originals and sufficient to bind the executing party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

**City of Fairmont**

By: \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_

**Southern Plains Education Cooperative**

By: \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_

MEETING DATE: October 28, 2019

SUBJECT: 2019 Assessment Deferrals – Double Frontage Agreements

REVIEWED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator TN

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

INTRODUCED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Six residents and one entity have applied for a deferral of their special assessment due to owning a double frontage lot. While the property abuts such improvement, it does not have vehicle access to the improved street. The property owner(s) is/are agreeing not to develop or open vehicle access from their lot to the street improved. A resolution approving the Double Frontage Assessment Agreements must be adopted by the Council.

MOTION: To approve Resolution 2019-40, approving the Double Frontage Assessment Agreements.

VOTE REQUIRED: Simple majority -Roll call

**ATTACHMENTS:**

- Resolution 2019-40

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

# RESOLUTION NO. 2019-40

STATE OF MINNESOTA }  
COUNTY OF MARTIN } SS  
CITY OF FAIRMONT }

## RESOLUTION APPROVING THE 2019 DOUBLE FRONTAGE ASSESSMENT AGREEMENTS

WHEREAS, the Double Frontage Assessment Agreements have been received by the following individuals and entity for the properties listed below:

Tanya D. Solberg

Property:	302 Willow Street	Parcel #	23.199.0440
Special Assessment #:	7519017-0-0012	Amount:	\$78.22
Street Improvement:	Victoria Street; Albion Avenue to Cambridge Street		

Perry Stenerson

Property:	102 E. Interlake Road	Parcel #:	23.232.0230
Special Assessment #:	8719002-0-0009	Amount:	\$2,218.45
Street Improvement:	Albion Avenue; Lake Aires Road to Interlaken Road		

Gary & Julie Fowler

Property:	2902 Lynn Street	Parcel #:	23.233.0110
Special Assessment #:	8719002-0-0010	Amount:	\$3,078.72
Street Improvement:	Albion Avenue; Lake Aires Road to Interlaken Road		

Christopher & Ashley Gerhardt

Property:	2904 Lynn Street	Parcel #:	23.233.0120
Special Assessment #:	8719002-0-0011	Amount:	\$3,078.40
Street Improvement:	Albion Avenue; Lake Aires Road to Interlaken Road		

Lyn & Barbara Sandersfeld

Property:	2906 Lynn Street	Parcel #:	23.233.0130
Special Assessment #:	8719002-0-0012	Amount:	\$3,078.72
Street Improvement:	Albion Avenue; Lake Aires Road to Interlaken Road		

Tom & Rebecca Taylor

Property:	2908 Lynn Street	Parcel #:	23.234.0010
Special Assessment #:	8719002-0-0013	Amount:	\$2,647.04
Street Improvement:	Albion Avenue; Lake Aires Road to Interlaken Road		

RESOLUTION NO. 2019-40, continued

Interlaken Golf Club

Property: 277 E Amber Lake Drive Parcel #: 23.037.1050  
Special Assessment #: 8719002-0-0006 Amount: \$43,113.60  
Street Improvement: Albion Avenue; Lake Aires Road to Interlaken Road

Interlaken Golf Club

Property: 277 E Amber Lake Drive Parcel #: 23.039.1890  
Special Assessment #: 8719002-0-0007 Amount: \$77,078.72  
Street Improvement: Albion Avenue; Lake Aires Road to Interlaken Road

WHEREAS, the owners are requesting deferral of the assessment due to owning a double frontage lot, which they do not have nor intend to develop vehicle access to the improved street.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA,** that the Double Frontage Assessment Agreements for the owners and their property listed above is hereby approved.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:  
Absent:

Adopted by the Council this 28<sup>th</sup> day of October 2019.

\_\_\_\_\_  
Deborah J. Foster, Mayor

ATTEST:

\_\_\_\_\_  
Patricia J. Monsen, City Clerk  
(SEAL)

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 16.4**

**MEETING DATE:** October 28, 2019

**SUBJECT:** 2019 Assessment Deferrals – Undeveloped Property

**REVIEWED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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**SUBJECT BACKGROUND:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**INTRODUCED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)		Discussion
	Ordinance 1 <sup>st</sup> Reading (Introduction only)		Set Public Hearing (Motion)		Information Only
	Ordinance 2 <sup>nd</sup> Reading (Roll call)		Hold Public Hearing (Motion to close)		

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff		Board		Commission		Committee
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	Issuance	<input checked="" type="checkbox"/>	Approval		Authorization		No recommendation
	Denial		Rejection		No action needed		

**STATEMENT:** Two property owners have applied for a deferral of their assessments on the 2019 street improvements abutting their property, due to the property being undeveloped. A resolution approving the Applications and Agreements for the Special Assessment Deferrals must be adopted by the Council.

**MOTION:** To approve Resolution 2019-47, approving the Applications and Agreements for the Special Assessment Deferrals.

**VOTE REQUIRED:** Simple majority – Roll call

**ATTACHMENTS:**

1. Resolution 2019-47

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 2019-47**

STATE OF MINNESOTA }  
COUNTY OF MARTIN } SS  
CITY OF FAIRMONT }

**RESOLUTION APPROVING THE  
APPLICATIONS & AGREEMENTS FOR SPECIAL ASSESSMENT DEFERRALS**

**WHEREAS**, Applications and Agreements for Special Assessment Deferrals have been received by the following individuals for the properties listed below:

John & Sylvia Poetter

Property: 1900 80<sup>th</sup> Street Parcel #: 23.037.0980  
Special Assessment #: 8719002-0-0001 Amount: \$29,240.96  
Street Improvement: Albion Avenue Overlay: Lake Aires Road to Interlaken Road

John & Sylvia Poetter

Property: 1910 80<sup>th</sup> Street Parcel #: 23.037.0990  
Special Assessment #: 8719002-0-0002 Amount: \$8,450.56  
Street Improvement: Albion Avenue Overlay: Lake Aires Road to Interlaken Road

Jeffrey & Denise Poetter

Property: 1910 80<sup>th</sup> Street Parcel #: 23.037.0995  
Special Assessment #: 8719002-0-0003 Amount: \$32,260.16  
Street Improvement: Albion Avenue Overlay: Lake Aires Road to Interlaken Road

Jeffrey & Denise Poetter

Property: 1910 80<sup>th</sup> Street Parcel #: 23.037.1005  
Special Assessment #: 8719002-0-0004 Amount: \$23,963.84  
Street Improvement: Albion Avenue Overlay: Lake Aires Road to Interlaken Road

**WHEREAS**, the property owners are requesting deferral of the assessment for the following reason:

John & Sylvia Poetter Undeveloped Property  
Jeffrey & Denise Poetter Undeveloped Property

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA**, that the Applications & Agreements for Special Assessment Deferrals for the owners and their property listed above is hereby approved.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:  
Absent

Adopted by the Council this 28<sup>th</sup> day of October 2019.

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Deborah J. Foster, Mayor

ATTEST:

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Patricia J. Monsen, City Clerk  
(SEAL)

MEETING DATE: October 28, 2019

SUBJECT: Discussion Regarding Tree Dump Site

REVIEWED BY: Troy Nemmers, PE, Public Works Director/City Engineer, Acting City Administrator TN

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input checked="" type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Councilor Hasek

INTRODUCED BY: Troy Nemmers, PE, Public Works Director/City Engineer, Acting City Administrator

COUNCIL LIAISON:

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input checked="" type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Councilor Hasek requested that discussion occur regarding the status of the City's tree dump site west of town. He is seeking discussion on how the site should be moved forward and/or improved.

MOTION: None

VOTE REQUIRED: N/A

**ATTACHMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: October 28, 2019

SUBJECT: Accounts Payable

REVIEWED BY: Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator



SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoye, Finance Director

INTRODUCED BY: Paul Hoye, Finance Director

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The bills for the month of October 2019 are attached for Council approval.

MOTION: To approve payment of the October 2019 bills.

VOTE REQUIRED:

ATTACHMENTS:

1. Bills
- 2.
- 3

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**Accounts Payable  
Check Approval List - City Council**

From: 09/25/2019

To: 10/29/2019



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>A.H. Hermel Company</u></b>					
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	139.12	144007	10/03/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	13.35	144007	10/03/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	144007	10/03/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	4.95	144007	10/03/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Merchandise for Resale-Liquor Store	24.05	144007	10/03/2019
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	96.02	144007	10/03/2019
A.H. Hermel Company	Liquor Store	Supplies- Liquor Store	214.28	144007	10/03/2019
A.H. Hermel Company	Liquor Store	Supplies-Liquor Store	158.49	144007	10/03/2019
		<b>Total for A.H. Hermel Company</b>	<b>655.21</b>		
<b><u>Alert-All Corp.</u></b>					
Alert-All Corp.	Fire Fighting	Exit Drill Budget Pack	460.00	144190	10/17/2019
		<b>Total for Alert-All Corp.</b>	<b>460.00</b>		
<b><u>Alpha Wireless Communications</u></b>					
Alpha Wireless Communications Co.	Paved Streets	Service on Portable Radio Street Dept	623.56	143887	09/25/2019
		<b>Total for Alpha Wireless Communications</b>	<b>623.56</b>		
<b><u>American Engineering Testing, Inc.</u></b>					
American Engineering Testing, Inc.	Paved Streets	Construction Materials Testing Wbgo Ave	2,149.60	144268	10/23/2019
American Engineering Testing, Inc.	Engineering	Whitetail Ridge-Lot 14 Geotechnical	3,400.00	144268	10/23/2019
American Engineering Testing, Inc.	Parks	Compression Testing of Concrete Cylinders Pioneer Bridge	300.00	144268	10/23/2019
		<b>Total for American Engineering Testing, Inc</b>	<b>5,849.60</b>		
<b><u>American Pest Control</u></b>					
American Pest Control	General Government Buildings	PEst Control Senior Center Oct 2019	50.00	143958	10/03/2019
American Pest Control	Fire Fighting	Pest Control Oct 2019 Fire Hall	65.00	143958	10/03/2019
American Pest Control	Airport	Pest Control Sept 2019 Airport	110.00	143958	10/03/2019
		<b>Total for American Pest Control</b>	<b>225.00</b>		
<b><u>American Red Cross</u></b>					
American Red Cross	Aquatic Park	Lifeguarding Recertification Macey Bearson	38.00	144191	10/17/2019
		<b>Total for American Red Cross</b>	<b>38.00</b>		
<b><u>AmeriPride Services Inc.</u></b>					
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies-Street Dept	123.49	144093	10/10/2019
AmeriPride Services Inc.	Parks	Cleaning Supplies for Park Dept	51.58	144093	10/10/2019
AmeriPride Services Inc.	Central Garage	Launder Uniforms Mechanics	33.99	143959	10/03/2019
AmeriPride Services Inc.	Central Garage	Launder Uniforms Mechanics	34.39	143959	10/03/2019
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	34.47	144245	10/22/2019
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	35.47	144093	10/10/2019
AmeriPride Services Inc.	Central Garage	Launder Uniforms for Mechanics	34.47	144192	10/17/2019
		<b>Total for AmeriPride Services Inc.</b>	<b>347.86</b>		
<b><u>Austin, Ben</u></b>					
Austin, Ben	Paved Streets	Reimburse for Safety Boots	175.00	143960	10/03/2019
		<b>Total for Austin, Ben</b>	<b>175.00</b>		
<b><u>Barco Municipal Products, Inc.</u></b>					

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Barco Municipal Products, Inc.	Paved Streets	Sign Stands, Type 3 Barricades	1,643.20	144193	10/17/2019
		<b>Total for Barco Municipal Products, Inc.</b>	<b>1,643.20</b>		
<b><u>Bargen Incorporated</u></b>					
Bargen Incorporated	Paved Streets	Sealcoat Parking Lots Water Plant, Downtown Lot A & C, SP Par	21,577.00	144269	10/23/2019
		<b>Total for Bargen Incorporated</b>	<b>21,577.00</b>		
<b><u>Becker</u></b>					
Becker	Library	09/14 thru 09/27/2019 Cleaning at the library	540.00	143961	10/03/2019
Becker	Library	Library Cleaning 09/08/19 to 10/11/19	600.00	144194	10/17/2019
		<b>Total for Becker</b>	<b>1,140.00</b>		
<b><u>Beemer Companies</u></b>					
Beemer Companies	Airport	Airport Snow Blower Presswork on Shaft & Bearing 09/12/19	45.00	143962	10/03/2019
		<b>Total for Beemer Companies</b>	<b>45.00</b>		
<b><u>Bellboy Corporation</u></b>					
Bellboy Corporation	Liquor - Mdse for Resale	Wine	184.00	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Freight	4.00	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Freight	4.86	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale-Liquor Store	168.69	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	569.00	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Freight	40.93	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Freight	24.00	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	817.90	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	168.00	144008	10/03/2019
Bellboy Corporation	Liquor - Mdse for Resale	Freight	10.00	144008	10/03/2019
Bellboy Corporation	Liquor Store	Supplies-Liquor Store	15.00	144008	10/03/2019
		<b>Total for Bellboy Corporation</b>	<b>2,006.38</b>		
<b><u>Bettin Trucking, Inc.</u></b>					
Bettin Trucking, Inc.	Ice & Snow Removal	Sand & Salt for De-icing	6,539.30	144025	10/09/2019
		<b>Total for Bettin Trucking, Inc.</b>	<b>6,539.30</b>		
<b><u>Bevcomm Inc</u></b>					
Bevcomm Inc	Building Inspection	Oct 2019 Telephone	26.26	143963	10/03/2019
Bevcomm Inc	Animal Control	Oct 2019 Telephone	0.57	143963	10/03/2019
Bevcomm Inc	Paved Streets	Nick Lardy Computer Monitor	177.06	144195	10/17/2019
Bevcomm Inc	Paved Streets	Oct 2019 Telephone	4.04	143963	10/03/2019
Bevcomm Inc	Director of Finance	Oct 2019 Telephone	35.47	143963	10/03/2019
Bevcomm Inc	City Attorney	Oct 2019 Telephone	3.27	143963	10/03/2019
Bevcomm Inc	Liquor Store	10/9/19 Contracted Labor- Liquor Store	-187.50	144195	10/17/2019
Bevcomm Inc	Liquor Store	2 New POS Computer Stations Setup Liquor Store	2,217.34	144195	10/17/2019
Bevcomm Inc	Liquor Store	Oct 2019 Telephone	1.71	143963	10/03/2019
Bevcomm Inc	Aquatic Park	Oct 2019 Telephone	22.84	143963	10/03/2019
Bevcomm Inc	Data Processing	Microsoft Office 365 Business	198.00	144195	10/17/2019
Bevcomm Inc	Data Processing	RocketFailover Fusion Enterprise	39.95	144195	10/17/2019
Bevcomm Inc	Data Processing	Choicescan Email Filter, Backup Data Recovery Server	285.00	144195	10/17/2019
Bevcomm Inc	Data Processing	Sept 2019 Contracted Computer Support	5,300.00	144195	10/17/2019

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Bevcomm Inc	City Manager	Oct 2019 Telephone	22.71	143963	10/03/2019
Bevcomm Inc	Fire Fighting	Oct 2019 Telephone	1.14	143963	10/03/2019
Bevcomm Inc	Engineering	Oct 2019 Telephone	8.31	143963	10/03/2019
Bevcomm Inc	Parks	Oct 2019 Telephone	2.67	143963	10/03/2019
Bevcomm Inc	Economic Development	Oct 2019 Telephone	11.93	143963	10/03/2019
Bevcomm Inc	Airport	Oct 2019 Telephone	3.42	143963	10/03/2019
Bevcomm Inc	Central Garage	Oct 2019 Telephone	4.67	143963	10/03/2019
<b>Total for Bevcomm Inc</b>			<b>8,178.86</b>		
<b><u>Bleess</u></b>					
Bleess	Crime Control & Investigation	Safety Eyewear Reimbursement	113.25	0	09/25/2019
Bleess	Crime Control & Investigation	Reimbursement for Safety Eyewear	186.75	0	10/03/2019
<b>Total for Bleess</b>			<b>300.00</b>		
<b><u>Blue Cross Blue Shield</u></b>					
Blue Cross Blue Shield	Health Insurance	Sept 2019 Enhanced EMployee Assistance Program	94.58	143964	10/03/2019
<b>Total for Blue Cross Blue Shield</b>			<b>94.58</b>		
<b><u>Boekett Building Supply</u></b>					
Boekett Building Supply	Parks	Mortar Sealant	35.16	144196	10/17/2019
Boekett Building Supply	Parks	Kilz Psint Park Dept	32.10	143965	10/03/2019
Boekett Building Supply	Garbage Collection	Supplies to make repairs for Leaf Pickup	214.48	144026	10/09/2019
Boekett Building Supply	Fiscal Sponsor	Mini Golf - Adj post base, angle, screws, anchors	420.23	143922	10/01/2019
Boekett Building Supply	Fiscal Sponsor	Mini Golf - anchors, bit, washers	12.89	143922	10/01/2019
<b>Total for Boekett Building Supply</b>			<b>714.86</b>		
<b><u>Bolton &amp; Menk, Inc.</u></b>					
Bolton & Menk, Inc.	Paved Streets	Lake Ave Street & Utility Improvements 2020	9,600.00	144271	10/23/2019
Bolton & Menk, Inc.	Paved Streets	Margaret St Reconstruction	435.00	144271	10/23/2019
Bolton & Menk, Inc.	Paved Streets	Winnebago Ave Street & Utility Improvements 2019	36,248.50	144271	10/23/2019
Bolton & Menk, Inc.	Parks	Cedar Creek Trail Extension 07/27/19 to 08/23/19	8,581.50	144271	10/23/2019
Bolton & Menk, Inc.	Parks	I 90 Trail Connction	2,512.50	144271	10/23/2019
Bolton & Menk, Inc.	Fiscal Sponsor	Adventure Playground prof. services	4,435.00	143923	10/01/2019
<b>Total for Bolton &amp; Menk, Inc.</b>			<b>61,812.50</b>		
<b><u>Braun Intertec Corp.</u></b>					
Braun Intertec Corp.	Parks	I-90 Pedestrian Bridge/Bike Trail Services thru 09/20/19	1,693.75	144272	10/23/2019
<b>Total for Braun Intertec Corp.</b>			<b>1,693.75</b>		
<b><u>Breakthru Beverage MN Wine &amp; S</u></b>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	56.00	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	72.00	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	7.40	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	79.92	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	1,655.75	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	1,402.96	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	39.16	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	12.95	144009	10/03/2019

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Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	544.00	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	1,560.37	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	22.35	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mlx	24.00	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	20.00	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	34.22	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	2,425.97	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	28.68	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	336.00	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	4.16	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	0.62	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	86.54	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	117.00	144009	10/03/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	34.23	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	-102.96	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-1.85	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	728.00	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	9.25	144237	10/18/2019
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	1,479.96	144237	10/18/2019
		<b>Total for Breakthru Beverage MN Wine &amp; S</b>	<b>10,682.23</b>		
<b><u>Brizeida</u></b>					
Brizeida	Non-departmental	Refund Check	0.68	143948	10/02/2019
Brizeida	Non-departmental	Refund Check	0.32	143948	10/02/2019
Brizeida	Non-departmental	Refund Check	0.04	143948	10/02/2019
Brizeida	Non-departmental	Refund Check	1.01	143948	10/02/2019
		<b>Total for Brizeida</b>	<b>2.05</b>		
<b><u>Bryan Rock Products, Inc</u></b>					
Bryan Rock Products, Inc	Parks	Ball Field Aggregate Winnebago Ave Softball Complex	974.34	144197	10/17/2019
		<b>Total for Bryan Rock Products, Inc</b>	<b>974.34</b>		
<b><u>Cardmember Services</u></b>					
Cardmember Services	Crime Control & Investigation	Squad Room TV & Wall Mount	346.69	143966	10/03/2019
Cardmember Services	Building Inspection	Wireless Keyboard & Mouse Combo Bldg Insp	20.99	143966	10/03/2019
Cardmember Services	Planning & Zoning	Indeed.com Help Wanted Ad for Planner/Code Enforcement	116.37	143966	10/03/2019
Cardmember Services	General Government Buildings	Office Supplies City Hall	45.75	143966	10/03/2019
Cardmember Services	Road & Bridge Equipment	Cargo Carrier Basket, Radio Receiver 08/09 Ford	102.42	143966	10/03/2019
Cardmember Services	Parks	Safety Goggles	66.50	143966	10/03/2019
Cardmember Services	Data Processing	Facebook Feed Plug-In License Renewal	24.50	143966	10/03/2019
Cardmember Services	Recording & Reporting	MN Secretary of State Notary Commission Monsen	120.00	143966	10/03/2019
		<b>Total for Cardmember Services</b>	<b>843.22</b>		
<b><u>Carquest Auto Parts Stores</u></b>					
Carquest Auto Parts Stores	Paved Streets	Tyvek Suits	132.30	144246	10/22/2019

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Carquest Auto Parts Stores	Road & Bridge Equipment	Hoses	179.90	144246	10/22/2019
Carquest Auto Parts Stores	Road & Bridge Equipment	Hoses	137.43	144246	10/22/2019
Carquest Auto Parts Stores	Storm Sewer Mnt	Bearing Street Sweeper	14.24	144246	10/22/2019
Carquest Auto Parts Stores	Parks	Tyvek Suits	141.12	144246	10/22/2019
Carquest Auto Parts Stores	Airport	Light Lens, Batteries Airport	366.10	144246	10/22/2019
Carquest Auto Parts Stores	Airport	Hi Power Belt Airport	24.28	144246	10/22/2019
Carquest Auto Parts Stores	Central Garage	Floor Dry, Carb Cleanser	116.25	144246	10/22/2019
Carquest Auto Parts Stores	Central Garage	1/4 Die Grinder	49.49	144246	10/22/2019
<b>Total for Carquest Auto Parts Stores</b>			<b>1,161.11</b>		
<b><u>Central Farm Service</u></b>					
Central Farm Service	Parks	Cenex-Superlube 15W-40	583.55	144027	10/09/2019
<b>Total for Central Farm Service</b>			<b>583.55</b>		
<b><u>City Of Estherville</u></b>					
City Of Estherville	Crime Control & Investigation	1998 Tactical Vehicle 3000 Insurance 10/1/19 to 10/1/2020	310.00	144285	10/29/2019
<b>Total for City Of Estherville</b>			<b>310.00</b>		
<b><u>City of Fairmont</u></b>					
City of Fairmont	Burton Lane	501 571 Burton Lane 2019 Special Assessment	19,764.00	144247	10/22/2019
<b>Total for City of Fairmont</b>			<b>19,764.00</b>		
<b><u>City Of Fairmont Petty Cash</u></b>					
City Of Fairmont Petty Cash	Aquatic Park	Birthday Supplies-Aquatic Park	20.33	143899	09/26/2019
City Of Fairmont Petty Cash	Aquatic Park	Wasp Spray-Aquatic Park	13.37	143899	09/26/2019
<b>Total for City Of Fairmont Petty Cash</b>			<b>33.70</b>		
<b><u>City of Lakes Media</u></b>					
City of Lakes Media	Liquor Store	Radio Ads Liquor Store	330.00	144010	10/03/2019
City of Lakes Media	Fiscal Sponsor	Kids just want to have fun mini golf course	400.00	144064	10/10/2019
<b>Total for City of Lakes Media</b>			<b>730.00</b>		
<b><u>Coast to Coast Computer Products</u></b>					
Coast to Coast Computer Products	Crime Control & Investigation	Toner Cartridges City Hall	24.90	143900	09/26/2019
Coast to Coast Computer Products	Building Inspection	Toner Cartridges City Hall	41.50	143900	09/26/2019
Coast to Coast Computer Products	Paved Streets	Toner Cartridges City Hall	16.60	143900	09/26/2019
Coast to Coast Computer Products	Director of Finance	Toner Cartridges City Hall	41.50	143900	09/26/2019
Coast to Coast Computer Products	City Attorney	Toner Cartridges City Hall	41.50	143900	09/26/2019
Coast to Coast Computer Products	Planning & Zoning	Toner Cartridges City Hall	41.50	143900	09/26/2019
Coast to Coast Computer Products	Airport	Toner Cartridges City Hall	41.50	143900	09/26/2019
Coast to Coast Computer Products	Data Processing	Toner Cartridges City Hall	24.90	143900	09/26/2019
Coast to Coast Computer Products	City Manager	Toner Cartridges City Hall	41.50	143900	09/26/2019
Coast to Coast Computer Products	Liquor Store	Toner Cartridges City Hall	16.60	143900	09/26/2019
Coast to Coast Computer Products	Parking Lots	Toner Cartridges City Hall	16.60	143900	09/26/2019
Coast to Coast Computer Products	Recording & Reporting	Toner Cartridges City Hall	41.50	143900	09/26/2019
Coast to Coast Computer Products	Police Administration	Toner Cartridges City Hall	16.60	143900	09/26/2019
Coast to Coast Computer Products	Fire Fighting	Toner Cartridges City Hall	33.20	143900	09/26/2019
Coast to Coast Computer Products	Engineering	Toner Cartridges City Hall	91.29	143900	09/26/2019
Coast to Coast Computer Products	Lake Restoration	Toner Cartridges City Hall	16.60	143900	09/26/2019

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Coast to Coast Computer Products	Parks	Toner Cartridges City Hall	33.20	143900	09/26/2019
Coast to Coast Computer Products	Economic Development	Toner Cartridges City Hall	24.90	143900	09/26/2019
		<b>Total for Coast to Coast Computer Product</b>	<b>605.89</b>		
<b><u>Continental Research Corporation</u></b>					
Continental Research Corporation	Paved Streets	10 pc Screwdriver Set	202.06	144286	10/29/2019
Continental Research Corporation	Ice & Snow Removal	Melt Away & Melt Away De-Icer	733.26	144286	10/29/2019
Continental Research Corporation	Parks	10 pc Screwdriver Set	202.06	144286	10/29/2019
		<b>Total for Continental Research Corporati</b>	<b>1,137.38</b>		
<b><u>Conway Data, Inc.</u></b>					
Conway Data, Inc.	Economic Development	2020 MN Econ Dev Guide Ad	2,200.00	144094	10/10/2019
		<b>Total for Conway Data, Inc.</b>	<b>2,200.00</b>		
<b><u>Cordova</u></b>					
Cordova	Non-departmental	Refund Check	1.51	143949	10/02/2019
Cordova	Non-departmental	Refund Check	0.75	143949	10/02/2019
Cordova	Non-departmental	Refund Check	0.08	143949	10/02/2019
Cordova	Non-departmental	Refund Check	2.26	143949	10/02/2019
		<b>Total for Cordova</b>	<b>4.60</b>		
<b><u>Culligan Water of Fairmont</u></b>					
Culligan Water of Fairmont	Fire Fighting	Water-Fire Dept	8.25	144095	10/10/2019
		<b>Total for Culligan Water of Fairmont</b>	<b>8.25</b>		
<b><u>Dan's Appliance, Inc.</u></b>					
Dan's Appliance, Inc.	Liquor Store	Whirlpool 18' Refrigerator-Liquor Store	729.99	143967	10/03/2019
		<b>Total for Dan's Appliance, Inc.</b>	<b>729.99</b>		
<b><u>Day Plumbing Heating &amp; Cooling, Inc.</u></b>					
Day Plumbing Heating & Cooling, Inc.	Animal Control	Removed Mop Sink & Adapted Piping for Mixing Station. Human	1,881.90	144096	10/10/2019
Day Plumbing Heating & Cooling, Inc.	Animal Control	Leaking Kitchen Faucet Humane Society	184.51	144248	10/22/2019
Day Plumbing Heating & Cooling, Inc.	General Government Buildings	Air Conditioning not working in Preuss & Nemmer's Offices	532.12	143968	10/03/2019
Day Plumbing Heating & Cooling, Inc.	Aquatic Park	End of the Season Maintenance Aquatic Park	831.25	144028	10/09/2019
		<b>Total for Day Plumbing Heating &amp; Cooling,</b>	<b>3,429.78</b>		
<b><u>Dept Of Labor &amp; Industry</u></b>					
Dept Of Labor & Industry	Non-departmental	3rd Q 2019 Surcharge Report	6,597.82	144097	10/10/2019
		<b>Total for Dept Of Labor &amp; Industry</b>	<b>6,597.82</b>		
<b><u>Duininck</u></b>					
Duininck	Ice & Snow Removal	Sand for Deicing	1,667.65	144198	10/17/2019
		<b>Total for Duininck</b>	<b>1,667.65</b>		
<b><u>Dulas Excavating, Inc.</u></b>					
Dulas Excavating, Inc.	Other General Gov't	House Demolitions Partial Billing	34,500.00	143969	10/03/2019
		<b>Total for Dulas Excavating, Inc.</b>	<b>34,500.00</b>		
<b><u>Equifax Information Services, LLC</u></b>					
Equifax Information Services, LLC	General Government Buildings	Invoice Service Fee & Subscription Fee Sept 2019	38.00	143888	09/25/2019
		<b>Total for Equifax Information Services, LLC</b>	<b>38.00</b>		
<b><u>Erickson Engineering</u></b>					
Erickson Engineering	Parks	Pioneer Bridge Trail 09/01/19 to 09/28/19	12,590.92	144273	10/23/2019

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<b>Total for Erickson Engineering</b>			<b>12,590.92</b>		
<b><u>Erosion Control Plus, Inc.</u></b> Erosion Control Plus, Inc.	Fiscal Sponsor	Black dirt for Mini Golf	166.80	144139	10/17/2019
<b>Total for Erosion Control Plus, Inc.</b>			<b>166.80</b>		
<b><u>Erosion Products, LLC</u></b> Erosion Products, LLC	Storm Sewer Mnt	Straw Blake Stakes Storm Sewer	315.00	144029	10/09/2019
<b>Total for Erosion Products, LLC</b>			<b>315.00</b>		
<b><u>ESS Brothers &amp; Sons, Inc.</u></b> ESS Brothers & Sons, Inc.	Storm Sewer Mnt	Ladtech Sealant	72.82	144199	10/17/2019
<b>Total for ESS Brothers &amp; Sons, Inc.</b>			<b>72.82</b>		
<b><u>Fahrner Asphalt Sealers, LLC</u></b> Fahrner Asphalt Sealers, LLC	Airport	Rehabilitate Airfield Pavement 07/01 to 09/28/19	46,542.37	144274	10/23/2019
<b>Total for Fahrner Asphalt Sealers, LLC</b>			<b>46,542.37</b>		
<b><u>Fairmont Awards Manufacturing</u></b> Fairmont Awards Manufacturing	Mayor & Council	Years of Service Plates & Engraving	13.65	143889	09/25/2019
<b>Total for Fairmont Awards Manufacturing</b>			<b>13.65</b>		
<b><u>Fairmont Fire Relief Association</u></b> Fairmont Fire Relief Association	Intergovernmental Revenues	Fire Aid 2019	72,751.14	143970	10/03/2019
Fairmont Fire Relief Association	Intergovernmental Revenues	Supplemental Fire Aid 2019	16,841.94	143970	10/03/2019
<b>Total for Fairmont Fire Relief Association</b>			<b>89,593.08</b>		
<b><u>Fairmont Ford</u></b> Fairmont Ford	Crime Control & Investigation	Cover-Wheel Police Dept	78.06	144275	10/23/2019
Fairmont Ford	Road & Bridge Equipment	Alignment #317 Street Dept	274.68	144098	10/10/2019
<b>Total for Fairmont Ford</b>			<b>352.74</b>		
<b><u>Fairmont Glass &amp; Sign Products.</u></b> Fairmont Glass & Sign Products, Inc.	Poetter's Circle	Replace glass broken by Landscaping Plus 2606 Poetter Circle.	120.55	144200	10/17/2019
<b>Total for Fairmont Glass &amp; Sign Products,</b>			<b>120.55</b>		
<b><u>Fairmont Roofing</u></b> Fairmont Roofing	Aquatic Park	40% of total for Materials, Labor, Etc for Shingling of Aq Park	12,270.70	144030	10/09/2019
Fairmont Roofing	Aquatic Park	10% Downpayment Roofing at Aquatic Park	3,067.67	143971	10/03/2019
<b>Total for Fairmont Roofing</b>			<b>15,338.37</b>		
<b><u>Fairmont Rotary Club</u></b> Fairmont Rotary Club	Director of Finance	Oct thru Dec 2019 Dues P Hoye	122.75	144099	10/10/2019
Fairmont Rotary Club	Economic Development	Oct thru Dec 2019 Dues Preuss	122.75	144099	10/10/2019
<b>Total for Fairmont Rotary Club</b>			<b>245.50</b>		
<b><u>Fairmont Sentinel</u></b> Fairmont Sentinel	Paved Streets	Notice of Public Hearing on Proposed Assessment	669.60	143972	10/03/2019
Fairmont Sentinel	Planning & Zoning	Notice of Public Hearing on Applications	48.60	143901	09/26/2019
Fairmont Sentinel	Other General Gov't	Notice of Public Hearing on Ordinance 2019-16	40.50	143972	10/03/2019
Fairmont Sentinel	Other General Gov't	Public Notice-Investigations of City of Fmt Criminal Matters	32.40	143972	10/03/2019
Fairmont Sentinel	City Manager	Vaping Signature Ad City of Fmt	35.00	144031	10/09/2019
Fairmont Sentinel	Fiscal Sponsor	Mini golf advertising for grand opening	244.00	144068	10/10/2019
<b>Total for Fairmont Sentinel</b>			<b>1,070.10</b>		

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<b><u>Fairmont True Value</u></b>					
Fairmont True Value	Parks	Fertilizer Spikes	11.99	144201	10/17/2019
Fairmont True Value	Parks	Primer Spray Park Dept	47.94	143973	10/03/2019
Fairmont True Value	Parks	Primer Spray Park Dept	23.97	143973	10/03/2019
Fairmont True Value	Airport	Fasteners Airport	7.16	143973	10/03/2019
Fairmont True Value	Airport	Self Drill Screws	6.29	143902	09/26/2019
		<b>Total for Fairmont True Value</b>	<b>97.35</b>		
<b><u>Fairmont Youth Hockey Associati</u></b>					
Fairmont Youth Hockey Association	Parks	First of Six Payments for Operation of Martin County Arena	5,000.00	143974	10/03/2019
		<b>Total for Fairmont Youth Hockey Associati</b>	<b>5,000.00</b>		
<b><u>Fastenal Company</u></b>					
Fastenal Company	Parks	Jobbers Park Dept	100.18	144249	10/22/2019
Fastenal Company	Parks	Equipment Parts Park Dept	23.18	144249	10/22/2019
Fastenal Company	Airport	3/16 Cable, Alum Sleeves Airport Doors	992.84	144032	10/09/2019
Fastenal Company	Central Garage	Shop Supplies	128.76	143890	09/25/2019
Fastenal Company	Central Garage	Shop Supplies	13.33	144249	10/22/2019
Fastenal Company	Central Garage	Shop Supplies	34.02	144249	10/22/2019
Fastenal Company	Central Garage	Shop Supplies	25.15	144249	10/22/2019
Fastenal Company	Central Garage	Shop Supplies	19.06	144032	10/09/2019
		<b>Total for Fastenal Company</b>	<b>1,336.52</b>		
<b><u>Federated Rural Electric Associat</u></b>					
Federated Rural Electric Association	Airport	Electric Service 08/26 to 09/24/19 Airport	25.30	143975	10/03/2019
		<b>Total for Federated Rural Electric Associat</b>	<b>25.30</b>		
<b><u>Finstad Skidloader Service &amp; Sno</u></b>					
Finstad Skidloader Service & Snow Removal	Incubator Building	Sept 2019 Mowing Incubator Bldg	240.00	143976	10/03/2019
Finstad Skidloader Service & Snow Removal	Weed Control	Sept 2019 Mowing	1,525.00	143976	10/03/2019
		<b>Total for Finstad Skidloader Service &amp; Sno</b>	<b>1,765.00</b>		
<b><u>Fire Catt, LLC</u></b>					
Fire Catt, LLC	Fire Fighting	Fire Hose Testing	3,785.92	144202	10/17/2019
		<b>Total for Fire Catt, LLC</b>	<b>3,785.92</b>		
<b><u>Flaherty &amp; Hood P.A.</u></b>					
Flaherty & Hood P.A.	City Attorney	General Municipal & Real Estate Matters 09/03 to 09/30/19	13,044.12	144033	10/09/2019
Flaherty & Hood P.A.	City Attorney	Labor & Employment Consultation Services 09/05 to 09/30/19	2,406.25	144203	10/17/2019
		<b>Total for Flaherty &amp; Hood P.A.</b>	<b>15,450.37</b>		
<b><u>Fleet &amp; Farm Supply</u></b>					
Fleet & Farm Supply	Crime Control & Investigation	K9 Food Police Dept	51.98	143977	10/03/2019
Fleet & Farm Supply	Fire Fighting	Spring Hinge Fire #8	18.99	143977	10/03/2019
Fleet & Farm Supply	Road & Bridge Equipment	2" pvc coupling Water Wagon Street Dept	0.59	143977	10/03/2019
Fleet & Farm Supply	Road & Bridge Equipment	Sprayer Parts Street Dept	34.23	143977	10/03/2019
Fleet & Farm Supply	Aquatic Park	Aquatic Park Chair Lift Supplies	74.97	143977	10/03/2019
Fleet & Farm Supply	Aquatic Park	Tarps, Rope Aquatic Park	86.32	143977	10/03/2019
Fleet & Farm Supply	Airport	Belt, Screws Airport Hanger Doors	25.16	143977	10/03/2019
Fleet & Farm Supply	Parks	LED Light Bulbs, Super Glue, Kilz Paint	80.01	143977	10/03/2019

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Fleet & Farm Supply	Parks	Paint Supplies-Dog Park, Rope, Clips Park Dept	131.46	143977	10/03/2019
Fleet & Farm Supply	Parks	Choke Knob for Weed Whip	6.98	143977	10/03/2019
Fleet & Farm Supply	Parks	Paint Supplies, Saw Blade & Screws	62.62	143977	10/03/2019
Fleet & Farm Supply	Airport	Outlet, Sleeves Airport Hanger Doors	10.42	143977	10/03/2019
Fleet & Farm Supply	Airport	Plumbers Tape, Picture Wire, Supplies Airport	25.17	143977	10/03/2019
<b>Total for Fleet &amp; Farm Supply</b>			<b>608.90</b>		
<b><u>FleetPride</u></b>					
FleetPride	Ice & Snow Removal	LED Small Square Worklamp	80.61	144034	10/09/2019
FleetPride	Road & Bridge Equipment	Bracket, Grommet & Pigtail	22.60	144034	10/09/2019
FleetPride	Road & Bridge Equipment	Truck Mud Flaps	158.88	144204	10/17/2019
FleetPride	Road & Bridge Equipment	Air Dryer With Brackets	129.99	144204	10/17/2019
<b>Total for FleetPride</b>			<b>392.08</b>		
<b><u>Frontier Communications</u></b>					
Frontier Communications	Library	Oct 2019 Telephone Library	474.44	144100	10/10/2019
Frontier Communications	Crime Control & Investigation	Oct 2019 Telephone	44.43	144250	10/22/2019
Frontier Communications	Building Inspection	Oct 2019 Telephone	74.05	144250	10/22/2019
Frontier Communications	Animal Control	Oct 2019 Telephone	149.21	144250	10/22/2019
Frontier Communications	Paved Streets	Oct 2019 Telephone	88.86	144250	10/22/2019
Frontier Communications	Director of Finance	Oct 2019 Telephone	74.05	144250	10/22/2019
Frontier Communications	City Manager	Oct 2019 Telephone	192.53	144250	10/22/2019
Frontier Communications	Recording & Reporting	Oct 2019 Telephone	88.86	144250	10/22/2019
Frontier Communications	Parks	Oct 2019 Telephone	44.43	144250	10/22/2019
Frontier Communications	Economic Development	Oct 2019 Telephone	59.24	144250	10/22/2019
Frontier Communications	Airport	Oct 2019 Telephone	84.65	144250	10/22/2019
Frontier Communications	Airport	Oct 2019 Telephone	98.54	144250	10/22/2019
Frontier Communications	Airport	Oct 2019 Telephone	40.52	144250	10/22/2019
Frontier Communications	Central Garage	Oct 2019 Telephone	30.57	144250	10/22/2019
Frontier Communications	City Attorney	Oct 2019 Telephone	74.05	144250	10/22/2019
Frontier Communications	Planning & Zoning	Oct 2019 Telephone	74.05	144250	10/22/2019
Frontier Communications	Fire Fighting	Oct 2019 Telephone	29.62	144250	10/22/2019
Frontier Communications	Fire Fighting	Oct 2019 Telephone	42.65	144250	10/22/2019
Frontier Communications	Engineering	Oct 2019 Telephone	192.54	144250	10/22/2019
Frontier Communications	Parks	Oct 2019 Telephone	47.65	144250	10/22/2019
<b>Total for Frontier Communications</b>			<b>2,004.94</b>		
<b><u>Further</u></b>					
Further	Health Insurance	Aug 2019 Participant Fees	120.95	0	09/25/2019
Further	Health Insurance	Sept 2019 Participant Fees	120.95	0	09/25/2019
Further	Health Insurance	Oct 2019 Participant Fees	120.95	0	10/23/2019
<b>Total for Further</b>			<b>362.85</b>		
<b><u>Gemini Studios</u></b>					
Gemini Studios	Local Access	Oct 2019 Local Access & Boxcast	600.00	143978	10/03/2019
Gemini Studios	Local Access	October 2019 Operation of audio & video equipment	450.00	144205	10/17/2019
<b>Total for Gemini Studios</b>			<b>1,050.00</b>		

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<b><u>Gillette Pepsi Companies Inc.</u></b>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	163.23	144011	10/03/2019
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	284.68	144011	10/03/2019
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	168.13	144011	10/03/2019
	<b>Total for</b>	<b>Gillette Pepsi Companies Inc.</b>	<b>616.04</b>		
<b><u>GMS Industrial Supplies, Inc.</u></b>					
GMS Industrial Supplies, Inc.	Central Garage	Shop Supplies	146.68	143979	10/03/2019
	<b>Total for</b>	<b>GMS Industrial Supplies, Inc.</b>	<b>146.68</b>		
<b><u>GMS, Inc.</u></b>					
GMS, Inc.	Urban Redevelopment & Housing	Sept 2019 Monthly License & Warranty	70.00	144101	10/10/2019
	<b>Total for</b>	<b>GMS, Inc.</b>	<b>70.00</b>		
<b><u>GovQA LLC</u></b>					
GovQA LLC	Data Processing	GovQA CRM Subscription 10/1/19 to 09/30/20	1,580.00	143891	09/25/2019
	<b>Total for</b>	<b>GovQA LLC</b>	<b>1,580.00</b>		
<b><u>Graham Tire Company</u></b>					
Graham Tire Company	Ice & Snow Removal	Tires for the Graders	5,760.00	144035	10/09/2019
Graham Tire Company	Parks	Trailrunner Tires	236.72	144251	10/22/2019
	<b>Total for</b>	<b>Graham Tire Company</b>	<b>5,996.72</b>		
<b><u>Grezek</u></b>					
Grezek	Non-departmental	Refund Check	0.08	143950	10/02/2019
Grezek	Non-departmental	Refund Check	0.01	143950	10/02/2019
Grezek	Non-departmental	Refund Check	0.21	143950	10/02/2019
Grezek	Non-departmental	Refund Check	0.57	143950	10/02/2019
Grezek	Non-departmental	Refund Check	0.15	143950	10/02/2019
	<b>Total for</b>	<b>Grezek</b>	<b>1.02</b>		
<b><u>Ground Zero Services, LLC</u></b>					
Ground Zero Services, LLC	Ice & Snow Removal	Road Sand for De-Icing	3,818.82	144036	10/09/2019
Ground Zero Services, LLC	Parks	F17.113439 Pay Estimate #2 Work thru 09/18/19 Cedar Park Tr	40,475.41	144102	10/10/2019
	<b>Total for</b>	<b>Ground Zero Services, LLC</b>	<b>44,294.23</b>		
<b><u>GS Direct, Inc.</u></b>					
GS Direct, Inc.	Engineering	Maintenance Cartridge & Ink For Engineering Dept	359.64	144252	10/22/2019
	<b>Total for</b>	<b>GS Direct, Inc.</b>	<b>359.64</b>		
<b><u>Guy</u></b>					
Guy	Parks	Pontoon	1,000.00	144124	10/16/2019
	<b>Total for</b>	<b>Guy</b>	<b>1,000.00</b>		
<b><u>Hagert</u></b>					
Hagert	Crime Control & Investigation	Reimbursement for Safety Eyewear	152.74	0	10/03/2019
Hagert	Crime Control & Investigation	Reimbursement for Safety Eyewear	147.26	0	10/03/2019
	<b>Total for</b>	<b>Hagert</b>	<b>300.00</b>		
<b><u>Hancock Concrete Products Co., I</u></b>					
Hancock Concrete Products Co., Inc.	Storm Sewer Mint	MH 72", Riser, 1.00 Ft	795.70	144037	10/09/2019
	<b>Total for</b>	<b>Hancock Concrete Products Co., I</b>	<b>795.70</b>		

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Hargan's Exhaust Special	Fire Fighting	Replace Tailpipe #8 Fire Dept	526.95	143980	10/03/2019
		<b>Total for Hargan's Exhaust Special</b>	<b>526.95</b>		
<b><u>Hefty Seed Company</u></b>					
Hefty Seed Company	Fiscal Sponsor	Mini Golf-Grass Seed	69.75	143926	10/01/2019
Hefty Seed Company	Fiscal Sponsor	Grass Seed-Mini Golf Course	139.50	144074	10/10/2019
		<b>Total for Hefty Seed Company</b>	<b>209.25</b>		
<b><u>Hertzke Construction &amp; Millwork.</u></b>					
Hertzke Construction & Millwork, Inc.	Fiscal Sponsor	Mini Golf -Sign	689.90	143928	10/01/2019
		<b>Total for Hertzke Construction &amp; Millwork,</b>	<b>689.90</b>		
<b><u>Hoffman Filter Service, LLC</u></b>					
Hoffman Filter Service, LLC	Central Garage	Dispose of Used Oil Filters	55.00	144038	10/09/2019
		<b>Total for Hoffman Filter Service, LLC</b>	<b>55.00</b>		
<b><u>Hometown Sanitation Services, LI</u></b>					
Hometown Sanitation Services, LLC	SMEC Building	Oct 2019 Refuse Removal SMEC	116.00	144039	10/09/2019
Hometown Sanitation Services, LLC	Liquor Store	Oct 2019 Cardboard Pickup Liquor Store	53.99	144039	10/09/2019
		<b>Total for Hometown Sanitation Services, LI</b>	<b>169.99</b>		
<b><u>Humana</u></b>					
Humana	Health Insurance	Oct 2019 Premiums	342.00	144206	10/17/2019
		<b>Total for Humana</b>	<b>342.00</b>		
<b><u>Humpal</u></b>					
Humpal	City Manager	Cell Phone Oct 2019	110.00	0	10/09/2019
		<b>Total for Humpal</b>	<b>110.00</b>		
<b><u>Hy Vee Food Store</u></b>					
Hy Vee Food Store	Crime Control & Investigation	Mental Illness Crisis Intervention Training Police Dept	92.23	143903	09/26/2019
Hy Vee Food Store	Aquatic Park	Merchandise for Resale Aquatic Park	96.65	143903	09/26/2019
Hy Vee Food Store	Aquatic Park	Ice/Supplies Aquatic Park	41.16	143903	09/26/2019
Hy Vee Food Store	Aquatic Park	Bug Sprayer & Cleaner Aquatic Park	18.55	143903	09/26/2019
Hy Vee Food Store	Aquatic Park	Food for Resale Aquatic Park	167.13	143903	09/26/2019
Hy Vee Food Store	Aquatic Park	Hornet Spray Aquatic Park	3.59	143903	09/26/2019
Hy Vee Food Store	Aquatic Park	Credit for Tax Aquatic Park	-15.49	143903	09/26/2019
Hy Vee Food Store	Mayor & Council	Saturday with the City 08/10/19 Wards Park	43.98	143903	09/26/2019
		<b>Total for Hy Vee Food Store</b>	<b>447.80</b>		
<b><u>IEDC</u></b>					
IEDC	Economic Development	IEDC SA Membership Renewal Preuss 01/01/20 to 12/31/20	190.00	144040	10/09/2019
IEDC	City Manager	PA 4 Membership Renewal 01/01/20 to 12/31/20	435.00	144103	10/10/2019
		<b>Total for IEDC</b>	<b>625.00</b>		
<b><u>Imm</u></b>					
Imm	Non-departmental	Refund Check	2.05	143947	10/02/2019
Imm	Non-departmental	Refund Check	0.52	143947	10/02/2019
Imm	Non-departmental	Refund Check	0.24	143947	10/02/2019
Imm	Non-departmental	Refund Check	0.91	143947	10/02/2019
Imm	Non-departmental	Refund Check	0.02	143947	10/02/2019
Imm	Non-departmental	Refund Check	0.04	143947	10/02/2019

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<b>Total for Imm</b>			<b>3.78</b>		
<b><u>Ind School District #2752</u></b>					
Ind School District #2752	Parks	Community Activity Scheduler & Marketing of Community Calenc	500.00	144207	10/17/2019
<b>Total for Ind School District #2752</b>			<b>500.00</b>		
<b><u>Innovative Credit Solutions</u></b>					
Innovative Credit Solutions	Crime Control & Investigation	Experian Credit Report	17.00	144208	10/17/2019
<b>Total for Innovative Credit Solutions</b>			<b>17.00</b>		
<b><u>J. H. Larson</u></b>					
J. H. Larson	Parks	Brisk 22W LED Wallpack With Photoceill 3200 Lumens Cedar P	819.30	144041	10/09/2019
J. H. Larson	Parks	Light Sensor W/ PhotoEye Park Dept	115.23	144041	10/09/2019
<b>Total for J. H. Larson</b>			<b>934.53</b>		
<b><u>Jackson County Sheriff's Office</u></b>					
Jackson County Sheriff's Office	Crime Control & Investigation	Fuel for MRAP Heat Team	34.68	144253	10/22/2019
<b>Total for Jackson County Sheriff's Office</b>			<b>34.68</b>		
<b><u>John Deere Financial</u></b>					
John Deere Financial	Parks	Pipes, Gaskets, Springs & Bolts	187.37	144254	10/22/2019
<b>Total for John Deere Financial</b>			<b>187.37</b>		
<b><u>Johnson</u></b>					
Johnson	Non-departmental	Refund Check	0.02	143951	10/02/2019
Johnson	Non-departmental	Refund Check	0.43	143951	10/02/2019
Johnson	Non-departmental	Refund Check	1.15	143951	10/02/2019
Johnson	Non-departmental	Refund Check	0.29	143951	10/02/2019
Johnson	Non-departmental	Refund Check	0.14	143951	10/02/2019
<b>Total for Johnson</b>			<b>2.03</b>		
<b><u>Johnson Brothers Liquor Compar</u></b>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	3.38	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	58.00	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	5,710.50	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	-95.10	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	-8.67	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	179.60	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	9,427.25	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	136.45	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	176.46	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	8,689.61	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,482.89	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	98.01	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	114.08	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,533.26	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	-13.79	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	181.50	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	56.00	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	201.07	144238	10/18/2019

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	5,068.09	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	8.45	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	37.00	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.69	144012	10/03/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	117.95	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	6.76	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	87.34	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	153.76	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	9,282.03	144238	10/18/2019
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,133.29	144238	10/18/2019
		<b>Total for Johnson Brothers Liquor Compar</b>	<b>48,826.86</b>		
<u>Kiesler's Police Supply, Inc.</u>					
Kiesler's Police Supply, Inc.	Crime Control & Investigation	HEAT Team Ammo	2,559.00	144255	10/22/2019
		<b>Total for Kiesler's Police Supply, Inc.</b>	<b>2,559.00</b>		
<u>KKOJ/KUXX</u>					
KKOJ/KUXX	Liquor Store	Radio Ad Liquor Store	195.00	144013	10/03/2019
		<b>Total for KKOJ/KUXX</b>	<b>195.00</b>		
<u>Klunder, Tonya</u>					
Klunder, Tonya	Aquatic Park	Aquatic Park Sweatshirt Refund	38.00	144104	10/10/2019
		<b>Total for Klunder, Tonya</b>	<b>38.00</b>		
<u>Kotewa</u>					
Kotewa	Crime Control & Investigation	Supplies for National Night Out	43.99	0	10/03/2019
		<b>Total for Kotewa</b>	<b>43.99</b>		
<u>Landscaping Plus Inc</u>					
Landscaping Plus Inc	Poetter's Circle	Aug & Sept Mowing Poetter's Circle	2,850.00	144042	10/09/2019
		<b>Total for Landscaping Plus Inc</b>	<b>2,850.00</b>		
<u>Lardy</u>					
Lardy	Paved Streets	Toner Cartridges	53.68	0	10/09/2019
Lardy	Parks	Landscaping Materials Park Dept	34.90	0	10/09/2019
		<b>Total for Lardy</b>	<b>88.58</b>		
<u>Last Touch Paint LLC</u>					
Last Touch Paint LLC	Parks	Stain Park Dept	53.20	143981	10/03/2019
Last Touch Paint LLC	Parks	Dog Park Paint	139.51	143904	09/26/2019
		<b>Total for Last Touch Paint LLC</b>	<b>192.71</b>		
<u>Lawn Solutions</u>					
Lawn Solutions	SMEC Building	Oct 2019 Mow & Trim SMEC	460.00	143982	10/03/2019
		<b>Total for Lawn Solutions</b>	<b>460.00</b>		
<u>League Of Mn Cities</u>					
League Of Mn Cities	Data Processing	Adobe Licenses annual subscription for year 3 thru 11/25/20	684.75	144209	10/17/2019
League Of Mn Cities	Data Processing	Adobe Licenses annual subscription for year 3 thru 11/25/20 Bod	50.75	144209	10/17/2019
		<b>Total for League Of Mn Cities</b>	<b>735.50</b>		
<u>Locher Bros. Inc</u>					
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	4,002.10	144239	10/18/2019

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Locher Bros. Inc	Liquor - Mdse for Resale	Beer	56.15	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	2,270.75	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	8,400.90	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	1,976.50	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	15.35	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	22.95	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	128.00	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	12,580.65	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	5,756.05	144239	10/18/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	6,590.55	144239	10/18/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	-120.00	144014	10/03/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	25.45	144239	10/18/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	128.00	144239	10/18/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	3.95	144239	10/18/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	36.80	144239	10/18/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	7,315.45	144239	10/18/2019
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	106.10	144239	10/18/2019
		<b>Total for Locher Bros. Inc</b>	<b>49,295.70</b>		
<b><u>MacQueen Equipment, Inc.</u></b>					
MacQueen Equipment, Inc.	Airport	Auger Bearing & Cutting Edges Airport	4,772.88	143983	10/03/2019
MacQueen Equipment, Inc.	Storm Sewer Mnt	MB Curtain Street Sweeper	-241.38	143983	10/03/2019
MacQueen Equipment, Inc.	Storm Sewer Mnt	Shim Plate & Inlet Seal Street Sweeper	104.95	143983	10/03/2019
MacQueen Equipment, Inc.	Storm Sewer Mnt	Street Sweeper Parts	1,840.00	144276	10/23/2019
		<b>Total for MacQueen Equipment, Inc.</b>	<b>6,476.45</b>		
<b><u>Mankato/Fairmont Fire &amp; Safety</u></b>					
Mankato/Fairmont Fire & Safety	Animal Control	Fire Extinguisher Inspection/Service Call Humane Society	130.00	144105	10/10/2019
Mankato/Fairmont Fire & Safety	Paved Streets	Fire Extinguisher Inspection/Service Call Streets Dept	731.00	144105	10/10/2019
Mankato/Fairmont Fire & Safety	General Government Buildings	Fire Extinguisher Inspection/Service Call Senior Center	55.00	144105	10/10/2019
Mankato/Fairmont Fire & Safety	General Government Buildings	Hockey Arena Fire Extinguisher Inspection/Service Call	55.00	144210	10/17/2019
Mankato/Fairmont Fire & Safety	General Government Buildings	City Hall Fire Extinguisher Inspection/Service Call	185.00	144210	10/17/2019
Mankato/Fairmont Fire & Safety	Fire Fighting	Fire Extinguisher Inspection/Service Call Fire Dept	329.00	144105	10/10/2019
Mankato/Fairmont Fire & Safety	Aquatic Park	Fire Extinguisher Inspection/Service Call Aquatic Park	58.00	144105	10/10/2019
Mankato/Fairmont Fire & Safety	Incubator Building	Fire Extinguisher Inspection/Service Call Incubator	55.00	144105	10/10/2019
Mankato/Fairmont Fire & Safety	SMEC Building	SMEC Fire Extinguisher Inspection/Service Call	131.00	144210	10/17/2019
Mankato/Fairmont Fire & Safety	Parks	Fire Extinguisher Inspection/Service Call Parks Dept	550.00	144105	10/10/2019
Mankato/Fairmont Fire & Safety	Airport	Fire Extinguisher Inspection/Service Call Airport	308.00	144105	10/10/2019
Mankato/Fairmont Fire & Safety	Liquor Store	Fire Extinguisher Inspection/Service Call Liquor Store	55.00	144105	10/10/2019
		<b>Total for Mankato/Fairmont Fire &amp; Safety</b>	<b>2,642.00</b>		
<b><u>Martin</u></b>					
Martin	Non-departmental	Refund Check	0.58	143953	10/02/2019
Martin	Non-departmental	Refund Check	0.29	143953	10/02/2019
Martin	Non-departmental	Refund Check	0.03	143953	10/02/2019
Martin	Non-departmental	Refund Check	0.88	143953	10/02/2019

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<b>Total for Martin</b>			<b>1.78</b>		
<b><u>Martin County Auditor</u></b>					
Martin County Auditor	Crime Control & Investigation	Oct 2019 Telephone Police Dept	390.58	144106	10/10/2019
Martin County Auditor	Crime Control & Investigation	Oct 2019 Rental of Security Bldg	4,253.04	143984	10/03/2019
<b>Total for Martin County Auditor</b>			<b>4,643.62</b>		
<b><u>Martin County Highway Dept</u></b>					
Martin County Highway Dept	Crime Control & Investigation	Sept Fuel Usage	2,149.70	144079	10/10/2019
Martin County Highway Dept	Building Inspection	Sept Fuel Usage	73.36	144079	10/10/2019
Martin County Highway Dept	Animal Control	Sept Fuel Usage	98.07	144079	10/10/2019
Martin County Highway Dept	Paved Streets	Sept Fuel Usage	4,140.33	144079	10/10/2019
Martin County Highway Dept	Fire Fighting	Sept Fuel Usage	201.81	144079	10/10/2019
Martin County Highway Dept	Engineering	Sept Fuel Usage	89.90	144079	10/10/2019
Martin County Highway Dept	Parks	Sept Fuel Usage	1,586.04	144079	10/10/2019
Martin County Highway Dept	Airport	Sept Fuel Usage	44.96	144079	10/10/2019
Martin County Highway Dept	Garbage Collection	Sept Fuel Usage	137.13	144079	10/10/2019
Martin County Highway Dept	Storm Sewer Mnt	Sept Fuel Usage	521.74	144079	10/10/2019
Martin County Highway Dept	Central Garage	Sept Fuel Usage	84.33	144079	10/10/2019
Martin County Highway Dept	Other General Gov't	Sept Fuel Usage	37.47	144079	10/10/2019
<b>Total for Martin County Highway Dept</b>			<b>9,164.84</b>		
<b><u>Martin County Ready Mix, Inc.</u></b>					
Martin County Ready Mix, Inc.	Storm Sewer Mnt	Concrete 215 E 5th St Storm Sewer	260.50	144043	10/09/2019
<b>Total for Martin County Ready Mix, Inc.</b>			<b>260.50</b>		
<b><u>Martin County Recorder</u></b>					
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Recorded Documnet Fee Special Assessment	46.00	144107	10/10/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Debt Service	Record Documnet Fee Special Assessment	46.00	144044	10/09/2019
Martin County Recorder	Urban Redevelopment & Housing	Satisfaction of Mortgage Grimm	46.00	143985	10/03/2019
Martin County Recorder	Urban Redevelopment & Housing	Satisfaction of Mortgage Berkness	46.00	143985	10/03/2019
<b>Total for Martin County Recorder</b>			<b>552.00</b>		
<b><u>Martin County Star Inc.</u></b>					
Martin County Star Inc.	Liquor Store	Fair Color Ad Liquor Store	100.00	144015	10/03/2019
Martin County Star Inc.	Liquor Store	Fair Sponsor Ad Liquor Store	20.00	144015	10/03/2019
Martin County Star Inc.	Liquor Store	Summertime Ad Liquor Store	100.00	144015	10/03/2019
<b>Total for Martin County Star Inc.</b>			<b>220.00</b>		
<b><u>Mayo Clinic Health System Fairmont</u></b>					
Mayo Clinic Health System Fairmont	Fire Fighting	Firemen Physicals Nawrocki	76.00	144108	10/10/2019



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Mills & Miller, Inc.	Ice & Snow Removal	De-icing Salt	7,698.22	144111	10/10/2019
<b>Total for Mills &amp; Miller, Inc.</b>			<b>13,685.56</b>		
<b><u>Minn Municipal Utilities Associati</u></b>					
Minn Municipal Utilities Association	Workers Comp	2019 D & A Testin COnsortium annual Random pool employee pe	1,209.00	144080	10/10/2019
Minn Municipal Utilities Association	Workers Comp	Safety Mgt Program Oct-Dec 2019	11,112.50	144165	10/17/2019
<b>Total for Minn Municipal Utilities Associati</b>			<b>12,321.50</b>		
<b><u>Minnesota Dept of Admin</u></b>					
Minnesota Dept of Admin	Crime Control & Investigation	Aug 2019 Vehicle Leases Police Dept	2,526.81	144046	10/09/2019
<b>Total for Minnesota Dept of Admin</b>			<b>2,526.81</b>		
<b><u>Minnesota Elevator, Inc</u></b>					
Minnesota Elevator, Inc	Library	Oct thru Nov Bi-Monthly Elevator Service Library	142.49	144112	10/10/2019
Minnesota Elevator, Inc	General Government Buildings	Oct 2019 Monthly Elevator Service City Hall	132.31	143989	10/03/2019
<b>Total for Minnesota Elevator, Inc</b>			<b>274.80</b>		
<b><u>Minnesota Pavng &amp; Materials</u></b>					
Minnesota Pavng & Materials	Paved Streets	Improvement Contract # 2019-C	189,571.24	144047	10/09/2019
<b>Total for Minnesota Pavng &amp; Materials</b>			<b>189,571.24</b>		
<b><u>Minuteman Press</u></b>					
Minuteman Press	Fiscal Sponsor	printing supplies for mini golf	834.90	144081	10/10/2019
<b>Total for Minuteman Press</b>			<b>834.90</b>		
<b><u>Mn Dept of Employment &amp; Econoi</u></b>					
Mn Dept of Employment & Economic Develo	Intergovernmental Revenues	Nov 2019 City of Fmt/Zierke Blt CDAp-16-0063-H-FY17	2,758.20	144257	10/22/2019
<b>Total for Mn Dept of Employment &amp; Econoi</b>			<b>2,758.20</b>		
<b><u>MN Dept of Labor &amp; Indus</u></b>					
MN Dept of Labor & Indus	SMEC Building	SMEC 115 Park St Boilers	20.00	144212	10/17/2019
MN Dept of Labor & Indus	Central Garage	Pressure Vessels 417 Margaret St	30.00	144212	10/17/2019
<b>Total for MN Dept of Labor &amp; Indus</b>			<b>50.00</b>		
<b><u>MN Dept Of Transportation</u></b>					
MN Dept Of Transportation	Paved Streets	Material Testing & Inspection	337.33	144288	10/29/2019
<b>Total for MN Dept Of Transportation</b>			<b>337.33</b>		
<b><u>MN Energy Resources Corp.</u></b>					
MN Energy Resources Corp.	Library	08/20 to 09/18/19 Gas Utilities Library	92.10	143894	09/25/2019
MN Energy Resources Corp.	Animal Control	09/14/19 to 10/11/19 Gas Utilities	5.80	144289	10/29/2019
MN Energy Resources Corp.	General Government Buildings	09/06 to 10/07/19 Gas Utilities Senior Center	55.59	144258	10/22/2019
MN Energy Resources Corp.	Fire Fighting	Gas Utilities 08/30 to 09/30/19 Fire Dept	93.16	144113	10/10/2019
MN Energy Resources Corp.	Aquatic Park	09/14/19 to 10/11/19 Gas Utilities	94.91	144289	10/29/2019
MN Energy Resources Corp.	Aquatic Park	08/13 to 09/13/19 Gas Utilities Aquatic Park	2,413.56	143990	10/03/2019
MN Energy Resources Corp.	Incubator Building	09/14/19 to 10/11/19 Gas Utilities	33.96	144289	10/29/2019
MN Energy Resources Corp.	Parks	09/06 to 10/07/19 Gas Utilities Lincoln Shelter House	25.01	144258	10/22/2019
MN Energy Resources Corp.	Liquor Store	09/14/19 to 10/11/19 Gas Utilities	29.39	144289	10/29/2019
<b>Total for MN Energy Resources Corp.</b>			<b>2,843.48</b>		
<b><u>Mn State Fire Chiefs Assn.</u></b>					
Mn State Fire Chiefs Assn.	Fire Fighting	Conference Attendee Brandon Scott	325.00	144213	10/17/2019
<b>Total for Mn State Fire Chiefs Assn.</b>			<b>325.00</b>		

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<b><u>Morgan Creek Vineyards</u></b>					
Morgan Creek Vineyards	Liquor - Mdse for Resale	Wine	489.60	144240	10/18/2019
		<b>Total for Morgan Creek Vineyards</b>	<b>489.60</b>		
<b><u>MRCI</u></b>					
MRCI	SMEC Building	Sept 2019 Services	563.75	144214	10/17/2019
		<b>Total for MRCI</b>	<b>563.75</b>		
<b><u>Municipal Emergency Services De</u></b>					
Municipal Emergency Services Depository Ac	Fire Fighting	Minerva Cleaners	182.00	143991	10/03/2019
		<b>Total for Municipal Emergency Services De</b>	<b>182.00</b>		
<b><u>Napa Auto Fairmont</u></b>					
Napa Auto Fairmont	Fire Fighting	Oil & Fuel Filters Fire Dept	169.73	144114	10/10/2019
Napa Auto Fairmont	Road & Bridge Equipment	Trailer Wire	56.00	144114	10/10/2019
Napa Auto Fairmont	Road & Bridge Equipment	Cabin Air Filter	8.60	144114	10/10/2019
Napa Auto Fairmont	Parks	Oil Filters	60.10	144114	10/10/2019
Napa Auto Fairmont	Parks	Oil Filters	5.32	144114	10/10/2019
Napa Auto Fairmont	Airport	Sea Foam & Car Wash Airport	70.68	144114	10/10/2019
Napa Auto Fairmont	Airport	Fuel & Oil Filters	40.59	144114	10/10/2019
Napa Auto Fairmont	Airport	Drill Drv Impact Wrench, V Belt & Motor Tune-Up	373.58	144114	10/10/2019
Napa Auto Fairmont	Central Garage	Mud Flaps, Glue, Double Billed	-87.49	144114	10/10/2019
		<b>Total for Napa Auto Fairmont</b>	<b>697.11</b>		
<b><u>Nelson</u></b>					
Nelson	Crime Control & Investigation	SWAT Training 09/29 to 10/2/19 Camp Dodge, IA	147.69	0	10/09/2019
		<b>Total for Nelson</b>	<b>147.69</b>		
<b><u>Nemmers</u></b>					
Nemmers	Engineering	July thru October 2019 Cell Phone	360.00	0	10/22/2019
Nemmers	Engineering	Sept & Oct 2019 Expenses	34.42	0	10/22/2019
		<b>Total for Nemmers</b>	<b>394.42</b>		
<b><u>Nowak/Rhonda Redenius</u></b>					
Nowak/Rhonda Redenius	Non-departmental	Refund Check	4.77	143954	10/02/2019
Nowak/Rhonda Redenius	Non-departmental	Refund Check	2.39	143954	10/02/2019
Nowak/Rhonda Redenius	Non-departmental	Refund Check	0.24	143954	10/02/2019
Nowak/Rhonda Redenius	Non-departmental	Refund Check	7.16	143954	10/02/2019
		<b>Total for Nowak/Rhonda Redenius</b>	<b>14.56</b>		
<b><u>O'Reilly Auto Parts</u></b>					
O'Reilly Auto Parts	Director of Finance	Wiper Blades City Car #7	19.98	144215	10/17/2019
O'Reilly Auto Parts	Airport	Belt Hangar Door at Airport	14.76	143992	10/03/2019
O'Reilly Auto Parts	Airport	PCV Valve Airport	6.10	143992	10/03/2019
		<b>Total for O'Reilly Auto Parts</b>	<b>40.84</b>		
<b><u>Olson Rentals, Inc.</u></b>					
Olson Rentals, Inc.	Paved Streets	Propane for Tar Kettle	22.23	144216	10/17/2019
Olson Rentals, Inc.	Paved Streets	Propane for the Paver Street Dept	28.16	143993	10/03/2019
Olson Rentals, Inc.	Parks	Ground Auger	91.48	144259	10/22/2019
Olson Rentals, Inc.	Airport	Trailer Rental Airport	38.20	144216	10/17/2019

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Olson Rentals, Inc.	Fiscal Sponsor	Mini Golf - JD with Harley Rake	181.66	143937	10/01/2019
		<b>Total for Olson Rentals, Inc.</b>	<b>361.73</b>		
<b><u>On-Target Solutions Group, Inc.</u></b>					
On-Target Solutions Group, Inc.	Crime Control & Investigation	Evidence Storage & Mgmt Tegan & Renae 08/23/19	300.00	144278	10/23/2019
		<b>Total for On-Target Solutions Group, Inc.</b>	<b>300.00</b>		
<b><u>One Office Solution</u></b>					
One Office Solution	Crime Control & Investigation	Office Supplies	1.57	144260	10/22/2019
One Office Solution	Crime Control & Investigation	Office Supplies	1.16	144260	10/22/2019
One Office Solution	Building Inspection	Office Supplies	1.93	144260	10/22/2019
One Office Solution	Building Inspection	Office Supplies	2.62	144260	10/22/2019
One Office Solution	Paved Streets	Office Supplies	0.77	144260	10/22/2019
One Office Solution	Paved Streets	Office Supplies	1.05	144260	10/22/2019
One Office Solution	Recording & Reporting	Office Supplies	2.62	144260	10/22/2019
One Office Solution	City Manager	Office Supplies	2.62	144260	10/22/2019
One Office Solution	Liquor Store	Office Supplies	0.77	144260	10/22/2019
One Office Solution	Liquor Store	Office Supplies	1.05	144260	10/22/2019
One Office Solution	Parking Lots	Office Supplies	0.77	144260	10/22/2019
One Office Solution	Parking Lots	Office Supplies	1.05	144260	10/22/2019
One Office Solution	Recording & Reporting	Office Supplies	1.93	144260	10/22/2019
One Office Solution	Airport	Office Supplies	1.93	144260	10/22/2019
One Office Solution	Lake Restoration	Office Supplies	0.77	144260	10/22/2019
One Office Solution	Lake Restoration	Office Supplies	1.05	144260	10/22/2019
One Office Solution	Data Processing	Office Supplies	1.16	144260	10/22/2019
One Office Solution	Data Processing	Office Supplies	1.57	144260	10/22/2019
One Office Solution	City Manager	Office Supplies	1.93	144260	10/22/2019
One Office Solution	Engineering	Office Supplies	4.25	144260	10/22/2019
One Office Solution	Parks	Office Supplies	1.55	144260	10/22/2019
One Office Solution	Parks	Office Supplies	2.10	144260	10/22/2019
One Office Solution	Economic Development	Office Supplies	1.61	144260	10/22/2019
One Office Solution	Economic Development	Office Supplies	1.16	144260	10/22/2019
One Office Solution	Airport	Office Supplies	2.62	144260	10/22/2019
One Office Solution	General Government Buildings	Office Supplies	6.99	144260	10/22/2019
One Office Solution	Police Administration	Office Supplies	0.77	144260	10/22/2019
One Office Solution	Police Administration	Office Supplies	1.05	144260	10/22/2019
One Office Solution	Fire Fighting	Office Supplies	1.55	144260	10/22/2019
One Office Solution	Fire Fighting	Office Supplies	2.10	144260	10/22/2019
One Office Solution	Engineering	Office Supplies	5.77	144260	10/22/2019
One Office Solution	Director of Finance	Office Supplies	1.93	144260	10/22/2019
One Office Solution	Director of Finance	Office Supplies	2.62	144260	10/22/2019
One Office Solution	City Attorney	Office Supplies	1.93	144260	10/22/2019
One Office Solution	City Attorney	Office Supplies	2.62	144260	10/22/2019
One Office Solution	Planning & Zoning	Office Supplies	1.93	144260	10/22/2019
One Office Solution	Planning & Zoning	Office Supplies	2.62	144260	10/22/2019

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<b>Total for One Office Solution</b>			<b>73.49</b>		
<b><u>OPG-3, Inc.</u></b> OPG-3, Inc.	Data Processing	Concierge Care Package-10 Hours	1,750.00	143994	10/03/2019
<b>Total for OPG-3, Inc.</b>			<b>1,750.00</b>		
<b><u>Paul Revere Life Ins Co</u></b> Paul Revere Life Ins Co	City Manager	Disability Income Insurance Policy #010283848403	1,595.53	144217	10/17/2019
<b>Total for Paul Revere Life Ins Co</b>			<b>1,595.53</b>		
<b><u>Paustis Wine Company</u></b>					
Paustis Wine Company	Liquor - Mdse for Resale	Wine	3,417.00	144241	10/18/2019
Paustis Wine Company	Liquor - Mdse for Resale	Freight	41.25	144241	10/18/2019
Paustis Wine Company	Liquor - Mdse for Resale	Freight	8.75	144241	10/18/2019
Paustis Wine Company	Liquor - Mdse for Resale	Wine	411.45	144241	10/18/2019
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,006.00	144241	10/18/2019
Paustis Wine Company	Liquor - Mdse for Resale	Freight	13.75	144241	10/18/2019
Paustis Wine Company	Liquor - Mdse for Resale	Wine	239.00	144016	10/03/2019
Paustis Wine Company	Liquor - Mdse for Resale	Freight	4.50	144016	10/03/2019
<b>Total for Paustis Wine Company</b>			<b>5,141.70</b>		
<b><u>PC Janitorial Supply</u></b>					
PC Janitorial Supply	Library	Cleaning Supplies-Library	39.00	144115	10/10/2019
PC Janitorial Supply	General Government Buildings	City Hall Cleaning Supplies	202.39	144218	10/17/2019
PC Janitorial Supply	SMEC Building	Cleaning Supplies-SMEC	102.44	143995	10/03/2019
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	81.10	144218	10/17/2019
PC Janitorial Supply	Parks	Cleaning Supplies-Park Dept	145.40	143995	10/03/2019
<b>Total for PC Janitorial Supply</b>			<b>570.33</b>		
<b><u>Pearson Bros Inc</u></b>					
Pearson Bros Inc	Paved Streets	Pay Estimate 2 & Final 2019-E Improvement Contract	6,926.88	144261	10/22/2019
<b>Total for Pearson Bros Inc</b>			<b>6,926.88</b>		
<b><u>Phillips Wine &amp; Spirits</u></b>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	38.86	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,660.00	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	419.75	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	272.05	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	62.00	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	42.25	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	345.49	144017	10/03/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	13,086.69	144017	10/03/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	4,699.08	144017	10/03/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	379.02	144017	10/03/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	206.00	144017	10/03/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	3.38	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	4,193.45	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	62.66	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	23.65	144242	10/18/2019

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	2,135.70	144242	10/18/2019
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,120.00	144242	10/18/2019
		<b>Total for Phillips Wine &amp; Spirits</b>	<b>28,750.03</b>		
<b><u>Phoenix Corp</u></b>					
Phoenix Corp	Parks	Bridge #R0805 Improvement Contract 2018-D Pioneer Bridge	25,065.29	144229	10/17/2019
Phoenix Corp	Parks	Bridge # R0805 Improvement Contract 2018-D	79,457.51	144189	10/17/2019
		<b>Total for Phoenix Corp</b>	<b>104,522.80</b>		
<b><u>Photo Press</u></b>					
Photo Press	Crime Control & Investigation	Violation Door Hangers	85.05	143996	10/03/2019
Photo Press	Liquor Store	Gift Certificates Liquor Store	133.84	143996	10/03/2019
Photo Press	Fiscal Sponsor	Grand opening mini golf	123.00	144089	10/10/2019
		<b>Total for Photo Press</b>	<b>341.89</b>		
<b><u>Pipestone County Sheriff</u></b>					
Pipestone County Sheriff	Crime Control & Investigation	SOTA Training Eric Ossefoort	199.00	143905	09/26/2019
		<b>Total for Pipestone County Sheriff</b>	<b>199.00</b>		
<b><u>Plunkett's Pest Control, Inc.</u></b>					
Plunkett's Pest Control, Inc.	General Government Buildings	Bird Control Program Oct 2019	100.00	144048	10/09/2019
		<b>Total for Plunkett's Pest Control, Inc.</b>	<b>100.00</b>		
<b><u>Police Dept/ Petty Cash</u></b>					
Police Dept/ Petty Cash	Crime Control & Investigation	Gas for #3 ERU Training Adrian, MN	13.87	144290	10/29/2019
Police Dept/ Petty Cash	Crime Control & Investigation	Supplies for Buhmann Retirement Party	8.59	143997	10/03/2019
Police Dept/ Petty Cash	Crime Control & Investigation	Postage	27.80	143997	10/03/2019
		<b>Total for Police Dept/ Petty Cash</b>	<b>50.26</b>		
<b><u>Powerplan OIB</u></b>					
Powerplan OIB	Paved Streets	Grabtec Grapple for #120 '08 Cat 930H	7,495.00	143895	09/25/2019
Powerplan OIB	Road & Bridge Equipment	Crawler Dozer Repair	1,123.75	144279	10/23/2019
		<b>Total for Powerplan OIB</b>	<b>8,618.75</b>		
<b><u>Prairieland Solid Waste Mgmnt</u></b>					
Prairieland Solid Waste Mgmnt	Garbage Collection	Sept 2019 City Wide Cleanup	4,295.25	143998	10/03/2019
Prairieland Solid Waste Mgmnt	Garbage Collection	Sept 2019 Refuse Removal	510.79	143998	10/03/2019
		<b>Total for Prairieland Solid Waste Mgmnt</b>	<b>4,806.04</b>		
<b><u>Presentation College</u></b>					
Presentation College	SMEC Building	Internet Services for October 2019	200.00	144049	10/09/2019
		<b>Total for Presentation College</b>	<b>200.00</b>		
<b><u>Preuss, Linsey</u></b>					
Preuss, Linsey	Economic Development	Sept 2019 Expenses	2,361.13	0	10/03/2019
Preuss, Linsey	Economic Development	Sept 2019 Cell Phone	50.00	0	10/03/2019
		<b>Total for Preuss, Linsey</b>	<b>2,411.13</b>		
<b><u>Profinium Inc.</u></b>					
Profinium Inc.	Burton Lane	Interest Pymnt Nov 2019 BURton Lane Bond Payment	312.22	144219	10/17/2019
Profinium Inc.	Poetter's Circle	Interest Pymnt Nov 2019 Poetter Circle Bond Payment	3,283.92	144219	10/17/2019
Profinium Inc.	Non-departmental	Principal Pymnt Nov 2019 BURton Lane Bond Payment	1,819.49	144219	10/17/2019
Profinium Inc.	Non-departmental	Principal Pymnt Nov 2019 Poetter Circle Bond Payment	3,492.03	144219	10/17/2019

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		<b>Total for</b> Profinium Inc.	<b>8,907.66</b>		
<b><u>Provident Life Insurance</u></b>					
Provident Life Insurance	Engineering	Disability Insurance	1,221.64	144280	10/23/2019
		<b>Total for</b> Provident Life Insurance	<b>1,221.64</b>		
<b><u>Prudential</u></b>					
Prudential	Engineering	Life Insurance Premium Nemmers L9 710 871	445.00	144281	10/23/2019
		<b>Total for</b> Prudential	<b>445.00</b>		
<b><u>Public Utilities Commission</u></b>					
Public Utilities Commission	Library	Sept 2019 Utilities	2,309.22	143896	09/25/2019
Public Utilities Commission	Library	Sept 2019 Utilities	70.33	143896	09/25/2019
Public Utilities Commission	Library	Sept 2019 Utilities	30.57	143896	09/25/2019
Public Utilities Commission	Library	Sept 2019 Utilities	21.21	143896	09/25/2019
Public Utilities Commission	Library	Oct 2019 Utilities	57.13	144262	10/22/2019
Public Utilities Commission	Library	Oct 2019 Utilities	21.30	144262	10/22/2019
Public Utilities Commission	Parking Lots	Sept 2019 Utilities	210.43	143896	09/25/2019
Public Utilities Commission	Parking Lots	Sept 2019 Utilities	181.41	143896	09/25/2019
Public Utilities Commission	Parking Lots	Oct 2019 Utilities	210.43	144262	10/22/2019
Public Utilities Commission	Parking Lots	Oct 2019 Utilities	181.41	144262	10/22/2019
Public Utilities Commission	Liquor Store	Sept 2019 Utilities	21.12	143896	09/25/2019
Public Utilities Commission	Liquor Store	Sept 2019 Utilities	55.88	143896	09/25/2019
Public Utilities Commission	Liquor Store	Oct 2019 Utilities	55.88	144262	10/22/2019
Public Utilities Commission	Liquor Store	Oct 2019 Utilities	2,191.48	144262	10/22/2019
Public Utilities Commission	Liquor Store	Oct 2019 Utilities	47.87	144262	10/22/2019
Public Utilities Commission	Liquor Store	Oct 2019 Utilities	21.18	144262	10/22/2019
Public Utilities Commission	Airport	Oct 2019 Utilities	25.62	144262	10/22/2019
Public Utilities Commission	Airport	Oct 2019 Utilities	2,229.66	144262	10/22/2019
Public Utilities Commission	Central Garage	Sept 2019 Utilities	32.34	143896	09/25/2019
Public Utilities Commission	Central Garage	Oct 2019 Utilities	26.19	144262	10/22/2019
Public Utilities Commission	Liquor Store	Sept 2019 Utilities	2,238.62	143896	09/25/2019
Public Utilities Commission	Liquor Store	Sept 2019 Utilities	48.43	143896	09/25/2019
Public Utilities Commission	Airport	Sept 2019 Utilities	944.95	143896	09/25/2019
Public Utilities Commission	Airport	Sept 2019 Utilities	626.32	143896	09/25/2019
Public Utilities Commission	Airport	Sept 2019 Utilities	25.62	143896	09/25/2019
Public Utilities Commission	Airport	Sept 2019 Utilities	2,229.66	143896	09/25/2019
Public Utilities Commission	Airport	Oct 2019 Utilities	864.68	144262	10/22/2019
Public Utilities Commission	Airport	Oct 2019 Utilities	117.62	144262	10/22/2019
Public Utilities Commission	Parks	Sept 2019 Utilities	476.43	143896	09/25/2019
Public Utilities Commission	Parks	Sept 2019 Utilities	2,806.84	143896	09/25/2019
Public Utilities Commission	Parks	Oct 2019 Utilities	928.65	144262	10/22/2019
Public Utilities Commission	Parks	Oct 2019 Utilities	444.09	144262	10/22/2019
Public Utilities Commission	Parks	Oct 2019 Utilities	2,806.84	144262	10/22/2019
Public Utilities Commission	Parks	Oct 2019 Utilities	1,386.46	144262	10/22/2019
Public Utilities Commission	SMEC Building	Sept 2019 Utilities	21.12	143896	09/25/2019

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Public Utilities Commission	SMEC Building	Oct 2019 Utilities	1,738.62	144262	10/22/2019
Public Utilities Commission	SMEC Building	Oct 2019 Utilities	74.37	144262	10/22/2019
Public Utilities Commission	SMEC Building	Oct 2019 Utilities	21.30	144262	10/22/2019
Public Utilities Commission	Parks	Sept 2019 Utilities	1,710.45	143896	09/25/2019
Public Utilities Commission	Parks	Sept 2019 Utilities	990.92	143896	09/25/2019
Public Utilities Commission	Incubator Building	Oct 2019 Utilities	413.50	144262	10/22/2019
Public Utilities Commission	Incubator Building	Oct 2019 Utilities	70.38	144262	10/22/2019
Public Utilities Commission	Incubator Building	Oct 2019 Utilities	32.76	144262	10/22/2019
Public Utilities Commission	Incubator Building	Oct 2019 Utilities	21.85	144262	10/22/2019
Public Utilities Commission	SMEC Building	Sept 2019 Utilities	2,649.73	143896	09/25/2019
Public Utilities Commission	SMEC Building	Sept 2019 Utilities	69.93	143896	09/25/2019
Public Utilities Commission	Lake Restoration	Sept 2019 Utilities	95.45	143896	09/25/2019
Public Utilities Commission	Lake Restoration	Oct 2019 Utilities	95.45	144262	10/22/2019
Public Utilities Commission	Incubator Building	Sept 2019 Utilities	453.90	143896	09/25/2019
Public Utilities Commission	Incubator Building	Sept 2019 Utilities	131.70	143896	09/25/2019
Public Utilities Commission	Incubator Building	Sept 2019 Utilities	77.04	143896	09/25/2019
Public Utilities Commission	Incubator Building	Sept 2019 Utilities	21.85	143896	09/25/2019
Public Utilities Commission	Aquatic Park	Sept 2019 Utilities	1,071.66	143896	09/25/2019
Public Utilities Commission	Aquatic Park	Sept 2019 Utilities	183.63	143896	09/25/2019
Public Utilities Commission	Aquatic Park	Oct 2019 Utilities	2,188.38	144262	10/22/2019
Public Utilities Commission	Aquatic Park	Oct 2019 Utilities	249.86	144262	10/22/2019
Public Utilities Commission	Aquatic Park	Oct 2019 Utilities	159.00	144262	10/22/2019
Public Utilities Commission	Aquatic Park	Oct 2019 Utilities	183.63	144262	10/22/2019
Public Utilities Commission	Street Lighting	Sept 2019 Utilities	8.81	143896	09/25/2019
Public Utilities Commission	Street Lighting	Oct 2019 Utilities	3,326.64	144262	10/22/2019
Public Utilities Commission	Street Lighting	Oct 2019 Utilities	2,461.55	144262	10/22/2019
Public Utilities Commission	Street Lighting	Oct 2019 Utilities	8.87	144262	10/22/2019
Public Utilities Commission	Aquatic Park	Sept 2019 Utilities	3,602.84	143896	09/25/2019
Public Utilities Commission	Aquatic Park	Sept 2019 Utilities	1,506.92	143896	09/25/2019
Public Utilities Commission	Fire Fighting	Oct 2019 Utilities	21.37	144262	10/22/2019
Public Utilities Commission	Fire Fighting	Oct 2019 Utilities	302.98	144262	10/22/2019
Public Utilities Commission	Fire Fighting	Oct 2019 Utilities	56.93	144262	10/22/2019
Public Utilities Commission	Fire Fighting	Oct 2019 Utilities	21.30	144262	10/22/2019
Public Utilities Commission	Street Lighting	Sept 2019 Utilities	2,957.86	143896	09/25/2019
Public Utilities Commission	Street Lighting	Sept 2019 Utilities	2,492.21	143896	09/25/2019
Public Utilities Commission	General Government Buildings	Oct 2019 Utilities	45.90	144262	10/22/2019
Public Utilities Commission	General Government Buildings	Oct 2019 Utilities	39.10	144262	10/22/2019
Public Utilities Commission	Fire Fighting	Sept 2019 Utilities	393.04	143896	09/25/2019
Public Utilities Commission	Fire Fighting	Sept 2019 Utilities	48.43	143896	09/25/2019
Public Utilities Commission	Fire Fighting	Sept 2019 Utilities	21.12	143896	09/25/2019
Public Utilities Commission	Fire Fighting	Sept 2019 Utilities	21.37	143896	09/25/2019
Public Utilities Commission	General Government Buildings	Sept 2019 Utilities	1,469.39	143896	09/25/2019
Public Utilities Commission	General Government Buildings	Sept 2019 Utilities	109.38	143896	09/25/2019

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Public Utilities Commission	General Government Buildings	Sept 2019 Utilities	45.33	143896	09/25/2019
Public Utilities Commission	General Government Buildings	Sept 2019 Utilities	39.10	143896	09/25/2019
Public Utilities Commission	General Government Buildings	Oct 2019 Utilities	1,246.04	144262	10/22/2019
Public Utilities Commission	General Government Buildings	Oct 2019 Utilities	109.05	144262	10/22/2019
Public Utilities Commission	Paved Streets	Oct 2019 Utilities	19.08	144262	10/22/2019
Public Utilities Commission	Paved Streets	Oct 2019 Utilities	34.98	144262	10/22/2019
Public Utilities Commission	Paved Streets	Oct 2019 Utilities	156.24	144262	10/22/2019
Public Utilities Commission	Paved Streets	Oct 2019 Utilities	57.14	144262	10/22/2019
Public Utilities Commission	Paved Streets	Sept 2019 Utilities	19.08	143896	09/25/2019
Public Utilities Commission	Paved Streets	Sept 2019 Utilities	34.98	143896	09/25/2019
Public Utilities Commission	Animal Control	Oct 2019 Utilities	49.71	144262	10/22/2019
Public Utilities Commission	Animal Control	Oct 2019 Utilities	17.41	144262	10/22/2019
Public Utilities Commission	Animal Control	Oct 2019 Utilities	363.08	144262	10/22/2019
Public Utilities Commission	Animal Control	Oct 2019 Utilities	96.67	144262	10/22/2019
Public Utilities Commission	Paved Streets	Sept 2019 Utilities	174.41	143896	09/25/2019
Public Utilities Commission	Paved Streets	Sept 2019 Utilities	57.14	143896	09/25/2019
Public Utilities Commission	Library	Oct 2019 Utilities	21.21	144262	10/22/2019
Public Utilities Commission	Library	Oct 2019 Utilities	2,143.86	144262	10/22/2019
Public Utilities Commission	Animal Control	Sept 2019 Utilities	496.00	143896	09/25/2019
Public Utilities Commission	Animal Control	Sept 2019 Utilities	109.75	143896	09/25/2019
Public Utilities Commission	Animal Control	Sept 2019 Utilities	59.19	143896	09/25/2019
Public Utilities Commission	Animal Control	Sept 2019 Utilities	17.41	143896	09/25/2019
		<b>Total for Public Utilities Commission</b>	<b>60,955.22</b>		
<b><u>Red Bull Distribution Company</u></b>					
Red Bull Distribution Company	Liquor - Mdse for Resale	Pop/Mix	360.00	144018	10/03/2019
		<b>Total for Red Bull Distribution Company</b>	<b>360.00</b>		
<b><u>Regents of the University of MN</u></b>					
Regents of the University of MN	Other General Gov't	Potential Lakeside Campground	2,500.00	143999	10/03/2019
		<b>Total for Regents of the University of MN</b>	<b>2,500.00</b>		
<b><u>Region 9 Development Commission</u></b>					
Region 9 Development Commission	Planning & Zoning	Assist Fmt Staff W Planning & Zoning	4,478.40	144220	10/17/2019
		<b>Total for Region 9 Development Commission</b>	<b>4,478.40</b>		
<b><u>Reliafunds Escrow, LLC</u></b>					
Reliafunds Escrow, LLC	Paved Streets	SAP 123-105-005 Winnebago Ave	162,955.65	144050	10/09/2019
Reliafunds Escrow, LLC	Paved Streets	SAP 123-105-005 Winnebago Ave	596,738.49	144050	10/09/2019
		<b>Total for Reliafunds Escrow, LLC</b>	<b>759,694.14</b>		
<b><u>Richards Auto Repair</u></b>					
Richards Auto Repair	Crime Control & Investigation	Tire Repair Right Front Valve Stem Unit# 8 Police	25.63	144221	10/17/2019
		<b>Total for Richards Auto Repair</b>	<b>25.63</b>		
<b><u>River Bend Business Products</u></b>					
River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	25.44	144051	10/09/2019
River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	153.16	144051	10/09/2019
River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	148.84	144051	10/09/2019

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River Bend Business Products	Crime Control & Investigation	Office Supplies- City Hall	3.67	143906	09/26/2019
River Bend Business Products	Building Inspection	Office Supplies-Upstairs City Hall	28.41	143906	09/26/2019
River Bend Business Products	Building Inspection	Office Supplies- City Hall	6.12	143906	09/26/2019
River Bend Business Products	City Manager	Office Supplies- City Hall	6.12	143906	09/26/2019
River Bend Business Products	Liquor Store	Office Supplies- City Hall	2.45	143906	09/26/2019
River Bend Business Products	Parking Lots	Office Supplies- City Hall	2.45	143906	09/26/2019
River Bend Business Products	Recording & Reporting	Office Supplies- City Hall	6.12	143906	09/26/2019
River Bend Business Products	Economic Development	Office Supplies- City Hall	3.67	143906	09/26/2019
River Bend Business Products	Airport	Office Supplies- City Hall	6.12	143906	09/26/2019
River Bend Business Products	Lake Restoration	Office Supplies- City Hall	2.45	143906	09/26/2019
River Bend Business Products	SMEC Building	Printer Usage 08/30 to 09/29/19 SMEC	30.80	144000	10/03/2019
River Bend Business Products	Data Processing	Office Supplies- City Hall	3.67	143906	09/26/2019
River Bend Business Products	City Manager	Office Supplies-Upstairs City Hall	28.41	143906	09/26/2019
River Bend Business Products	Police Administration	Office Supplies- City Hall	2.45	143906	09/26/2019
River Bend Business Products	Fire Fighting	Office Supplies- City Hall	4.89	143906	09/26/2019
River Bend Business Products	Engineering	Office Supplies-Upstairs City Hall	28.41	143906	09/26/2019
River Bend Business Products	Engineering	Office Supplies- City Hall	13.46	143906	09/26/2019
River Bend Business Products	Parks	Office Supplies- City Hall	4.89	143906	09/26/2019
River Bend Business Products	Economic Development	Office Supplies-Upstairs City Hall	28.41	143906	09/26/2019
River Bend Business Products	Paved Streets	Office Supplies- City Hall	2.45	143906	09/26/2019
River Bend Business Products	Director of Finance	Office Supplies- City Hall	6.12	143906	09/26/2019
River Bend Business Products	City Attorney	Office Supplies-Upstairs City Hall	28.41	143906	09/26/2019
River Bend Business Products	City Attorney	Office Supplies- City Hall	6.12	143906	09/26/2019
River Bend Business Products	Planning & Zoning	Office Supplies-Upstairs City Hall	28.43	143906	09/26/2019
River Bend Business Products	Planning & Zoning	Office Supplies- City Hall	6.12	143906	09/26/2019
		<b>Total for River Bend Business Products</b>	<b>618.06</b>		
<b><u>RTT Mobile Interpretation</u></b>					
RTT Mobile Interpretation	Crime Control & Investigation	Minutes Used 10/1 to 10/15/19	40.88	144282	10/23/2019
		<b>Total for RTT Mobile Interpretation</b>	<b>40.88</b>		
<b><u>Shamrock Recycling, Inc.</u></b>					
Shamrock Recycling, Inc.	Garbage Collection	Sept 2019 Tree Dump Grinding	2,952.00	144222	10/17/2019
		<b>Total for Shamrock Recycling, Inc.</b>	<b>2,952.00</b>		
<b><u>Share Corporation</u></b>					
Share Corporation	Paved Streets	Sweep Compound	94.35	144263	10/22/2019
		<b>Total for Share Corporation</b>	<b>94.35</b>		
<b><u>Shipping Plus</u></b>					
Shipping Plus	Crime Control & Investigation	Ship AR-15 Rifles to Federal Government	361.50	144052	10/09/2019
		<b>Total for Shipping Plus</b>	<b>361.50</b>		
<b><u>Southern Glazer's of MN</u></b>					
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	752.00	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	12.40	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	150.00	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	4.65	144243	10/18/2019

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	69.75	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	4,251.44	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	35.78	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	2,290.23	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	18.86	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	818.00	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	88.00	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	1.55	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	4,532.27	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	51.54	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	38.75	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	2,301.50	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	1,247.17	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	17.05	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	0.39	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	0.77	144019	10/03/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	152.00	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	1.55	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	10.85	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	386.00	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	1,557.61	144243	10/18/2019
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	31.00	144243	10/18/2019
		<b>Total for Southern Glazer's of MN</b>	<b>18,821.11</b>		
<b><u>Squeegee Brothers</u></b>					
Squeegee Brothers	Library	Oct Window Cleaning Library	150.00	144053	10/09/2019
Squeegee Brothers	General Government Buildings	Window Cleaning 09/02 to 09/29/19 City Hall	80.00	144001	10/03/2019
Squeegee Brothers	Airport	Outside & Inside Window Cleaning Airport	90.00	144053	10/09/2019
		<b>Total for Squeegee Brothers</b>	<b>320.00</b>		
<b><u>Star Tribune</u></b>					
Star Tribune	City Manager	1 year subscription	512.72	144283	10/23/2019
		<b>Total for Star Tribune</b>	<b>512.72</b>		
<b><u>State Chemical Solutions</u></b>					
State Chemical Solutions	Parks	Black Paint	427.50	144264	10/22/2019
		<b>Total for State Chemical Solutions</b>	<b>427.50</b>		
<b><u>Sunset Law Enforcement LLC</u></b>					
Sunset Law Enforcement LLC	Crime Control & Investigation	Ammo-HEAT Team	810.90	143907	09/26/2019
Sunset Law Enforcement LLC	Crime Control & Investigation	Ammo for HEAT team	2,359.83	143897	09/25/2019
		<b>Total for Sunset Law Enforcement LLC</b>	<b>3,170.73</b>		
<b><u>Superior Technology Group, LLC</u></b>					
Superior Technology Group, LLC	Crime Control & Investigation	iCrimeFighter Fulltime & Part Time Officers 11/15 to 12/31/19	550.00	144223	10/17/2019
		<b>Total for Superior Technology Group, LLC</b>	<b>550.00</b>		
<b><u>Texas Refinery Corp.</u></b>					
Texas Refinery Corp.	Central Garage	Universal Torque Fluid	1,353.00	144265	10/22/2019

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<b>Total for Texas Refinery Corp.</b>			<b>1,353.00</b>		
<b><u>Thrive Pass</u></b>					
Thrive Pass	Health Insurance	Plan A Administration Fees Sept 2019	512.00	144116	10/10/2019
Thrive Pass	Flex Plan	Flex Plan Administration Fees Sept 2019	69.00	144116	10/10/2019
<b>Total for Thrive Pass</b>			<b>581.00</b>		
<b><u>Tietje, James</u></b>					
Tietje, James	Crime Control & Investigation	Yearly ERU Training Camp Dodge, IA 09/29 to 10/2/19	113.89	0	10/09/2019
<b>Total for Tietje, James</b>			<b>113.89</b>		
<b><u>Tom's Diesel Service</u></b>					
Tom's Diesel Service	Road & Bridge Equipment	Engine Tune-Up New Grader #18	1,175.00	144266	10/22/2019
<b>Total for Tom's Diesel Service</b>			<b>1,175.00</b>		
<b><u>Total Comfort Systems</u></b>					
Total Comfort Systems	Poetter's Circle	Disposal 2607 Poetter Circle	120.00	144002	10/03/2019
<b>Total for Total Comfort Systems</b>			<b>120.00</b>		
<b><u>Tow Distributing</u></b>					
Tow Distributing	Liquor - Mdse for Resale	Beer	20,551.70	144244	10/18/2019
Tow Distributing	Liquor - Mdse for Resale	Beer	30,169.21	144020	10/03/2019
<b>Total for Tow Distributing</b>			<b>50,720.91</b>		
<b><u>Truman Tribune</u></b>					
Truman Tribune	Liquor Store	July Deals Ad Liquor Store 06/26/19	139.75	143898	09/25/2019
Truman Tribune	Liquor Store	2019 First Half Fearless Forecaster Sponsor Liquor Store	55.00	144021	10/03/2019
<b>Total for Truman Tribune</b>			<b>194.75</b>		
<b><u>United Communications Corp.</u></b>					
United Communications Corp.	Fire Fighting	Radio Repair	522.50	144224	10/17/2019
<b>Total for United Communications Corp.</b>			<b>522.50</b>		
<b><u>Valley Asphalt Products</u></b>					
Valley Asphalt Products	Paved Streets	Blacktop for BE Ave	1,966.28	144117	10/10/2019
Valley Asphalt Products	Paved Streets	Blacktop for Goms Parking Lot Frost Boils	2,023.55	144225	10/17/2019
Valley Asphalt Products	Paved Streets	Blacktop for Misc Patching	1,546.48	144117	10/10/2019
Valley Asphalt Products	Paved Streets	Blacktop for Misc Patching	1,004.44	144117	10/10/2019
Valley Asphalt Products	Paved Streets	Blacktop for Misc Patching	965.04	144117	10/10/2019
Valley Asphalt Products	Paved Streets	Blacktop for Misc Patching	1,006.54	144117	10/10/2019
Valley Asphalt Products	Paved Streets	Blacktop for Ward's Park Parking Lot	1,498.28	144117	10/10/2019
Valley Asphalt Products	Paved Streets	Blacktop for BE Ave/Park St North Side	1,000.95	144117	10/10/2019
Valley Asphalt Products	Paved Streets	Blacktop for Goms Parking Lot Frost Boils	2,889.73	144117	10/10/2019
<b>Total for Valley Asphalt Products</b>			<b>13,901.29</b>		
<b><u>Verizon Wireless</u></b>					
Verizon Wireless	Crime Control & Investigation	08/21 to 09/20/19 Cell Phones	1,010.01	144003	10/03/2019
Verizon Wireless	Building Inspection	08/21 to 09/20/19 Cell Phones	106.90	144003	10/03/2019
Verizon Wireless	Paved Streets	08/21 to 09/20/19 Cell Phones	53.45	144003	10/03/2019
Verizon Wireless	Director of Finance	08/21 to 09/20/19 Cell Phones	53.45	144003	10/03/2019
Verizon Wireless	Engineering	08/21 to 09/20/19 Cell Phones	103.47	144003	10/03/2019
Verizon Wireless	Aquatic Park	08/21 to 09/20/19 Cell Phones	53.45	144003	10/03/2019

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Verizon Wireless	Parks	08/21 to 09/20/19 Cell Phones	106.90	144003	10/03/2019
Verizon Wireless	Airport	08/21 to 09/20/19 Cell Phones	53.45	144003	10/03/2019
Verizon Wireless	Data Processing	08/24 to 09/23/19 Backup Router	10.02	144003	10/03/2019
<b>Total for Verizon Wireless</b>			<b>1,551.10</b>		
<b><u>Vinocopia, Inc</u></b>					
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	396.00	144226	10/17/2019
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	10.00	144226	10/17/2019
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	985.76	144022	10/03/2019
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	384.00	144022	10/03/2019
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	19.50	144022	10/03/2019
<b>Total for Vinocopia, Inc</b>			<b>1,795.26</b>		
<b><u>Visit Fairmont</u></b>					
Visit Fairmont	CVB	Hotel Tax August 2019 due in September \$20,764.65 Less 5%	19,726.42	144004	10/03/2019
<b>Total for Visit Fairmont</b>			<b>19,726.42</b>		
<b><u>Voss Cleaning Services, Inc.</u></b>					
Voss Cleaning Services, Inc.	Paved Streets	Rug Service Sept 2019 Park/Street Dept	43.00	144054	10/09/2019
Voss Cleaning Services, Inc.	General Government Buildings	Janitorial & Rug Services Sept 2019 City Hall	693.50	144054	10/09/2019
Voss Cleaning Services, Inc.	Fire Fighting	Janitorial Services Sept 2019 Fire Hall	389.00	144054	10/09/2019
Voss Cleaning Services, Inc.	Parks	Rug Service Sept 2019 Park/Street Dept	43.00	144054	10/09/2019
Voss Cleaning Services, Inc.	Airport	Janitorial & Rug Services Sept 2019 Airport	276.00	144054	10/09/2019
Voss Cleaning Services, Inc.	Incubator Building	Janitorial & Rug Service Incubator Bldg Sept 2019	137.00	144054	10/09/2019
<b>Total for Voss Cleaning Services, Inc.</b>			<b>1,581.50</b>		
<b><u>Waste Management Of So MN</u></b>					
Waste Management Of So MN	SMEC Building	Sept 2019 Refuse Removal	317.18	144118	10/10/2019
<b>Total for Waste Management Of So MN</b>			<b>317.18</b>		
<b><u>Waterville Food &amp; Ice, Inc.</u></b>					
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	150.42	144023	10/03/2019
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	138.50	144023	10/03/2019
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	124.20	144023	10/03/2019
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	42.25	144023	10/03/2019
<b>Total for Waterville Food &amp; Ice, Inc.</b>			<b>455.37</b>		
<b><u>Watowan County Sheriff's Office</u></b>					
Watowan County Sheriff's Office	Crime Control & Investigation	Lily's Gas Card 09/11 to 10/03/19 Drug Task Force	130.25	144284	10/23/2019
<b>Total for Watowan County Sheriff's Office</b>			<b>130.25</b>		
<b><u>Wickelgren</u></b>					
Wickelgren	Non-departmental	Refund Check	0.17	143955	10/02/2019
Wickelgren	Non-departmental	Refund Check	5.01	143955	10/02/2019
Wickelgren	Non-departmental	Refund Check	3.34	143955	10/02/2019
Wickelgren	Non-departmental	Refund Check	1.67	143955	10/02/2019
<b>Total for Wickelgren</b>			<b>10.19</b>		
<b><u>Wilburn</u></b>					
Wilburn	Non-departmental	Refund Check	0.55	143956	10/02/2019
Wilburn	Non-departmental	Refund Check	0.29	143956	10/02/2019

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Wilburn	Non-departmental	Refund Check	0.04	143956	10/02/2019
Wilburn	Non-departmental	Refund Check	0.85	143956	10/02/2019
		<b>Total for Wilburn</b>	<b>1.73</b>		
<b><u>Wine Merchants</u></b>					
Wine Merchants	Liquor - Mdse for Resale	Wine	1,120.00	144024	10/03/2019
Wine Merchants	Liquor - Mdse for Resale	Freight	18.59	144024	10/03/2019
		<b>Total for Wine Merchants</b>	<b>1,138.59</b>		
<b><u>Witczek</u></b>					
Witczek	Non-departmental	Refund Check	0.75	143957	10/02/2019
Witczek	Non-departmental	Refund Check	0.38	143957	10/02/2019
Witczek	Non-departmental	Refund Check	0.03	143957	10/02/2019
Witczek	Non-departmental	Refund Check	1.13	143957	10/02/2019
		<b>Total for Witczek</b>	<b>2.29</b>		
<b><u>WSB &amp; Associates, Inc.</u></b>					
WSB & Associates, Inc.	Other General Gov't	Comprehensive Plan Update 08/01 to 08/31/19	2,514.50	143908	09/26/2019
		<b>Total for WSB &amp; Associates, Inc.</b>	<b>2,514.50</b>		
<b><u>WWGoetsch Associates, Inc</u></b>					
WWGoetsch Associates, Inc	Aquatic Park	Repair Pool Pump	850.00	144005	10/03/2019
		<b>Total for WWGoetsch Associates, Inc</b>	<b>850.00</b>		
<b><u>Yeager Implement, Inc.</u></b>					
Yeager Implement, Inc.	Road & Bridge Equipment	Skid Bar & Wheel Kit #26 Street Dept	951.51	144006	10/03/2019
Yeager Implement, Inc.	Road & Bridge Equipment	Plug Wires	36.96	144267	10/22/2019
Yeager Implement, Inc.	Road & Bridge Equipment	Latch #126 Street	66.88	144055	10/09/2019
Yeager Implement, Inc.	Parks	Spacers Soccer Mower	74.50	144006	10/03/2019
		<b>Total for Yeager Implement, Inc.</b>	<b>1,129.85</b>		
<b><u>Ziegler, Inc.</u></b>					
Ziegler, Inc.	Ice & Snow Removal	Cutting Edges	3,103.87	143909	09/26/2019
Ziegler, Inc.	Road & Bridge Equipment	Cabin & Air Filters	218.29	144228	10/17/2019
		<b>Total for Ziegler, Inc.</b>	<b>3,322.16</b>		
<b><u>Zierke Built Manufacturing, Inc.</u></b>					
Zierke Built Manufacturing, Inc.	Non-departmental	MIF Loan	240,000.00	143910	09/27/2019
Zierke Built Manufacturing, Inc.	Non-departmental	MIF Loan	300,000.00	143918	10/01/2019
		<b>Total for Zierke Built Manufacturing, Inc.</b>	<b>540,000.00</b>		
			<b>2,495,911.63</b>		

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 18.1**

**MEETING DATE:** October 28, 2019

**SUBJECT:** Continuation of City Administrator Performance Evaluation

**REVIEWED BY:** Troy Nemmers, P.E., Public Works Director/City Engineer, Acting City Administrator

**SUBJECT INITIATION BY:**

<input type="checkbox"/> Petition	<input type="checkbox"/> Board	<input type="checkbox"/> Staff	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Commission	<input type="checkbox"/> Committee
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**SUBJECT BACKGROUND:** City Council

**INTRODUCED BY:** Deborah J. Foster, Mayor

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/> Motion (Voice Vote)	<input type="checkbox"/> Resolution (Roll Call)	<input type="checkbox"/> Discussion
<input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/> Set Public Hearing (Motion)	<input checked="" type="checkbox"/> Information Only
<input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/> Hold Public Hearing (Motion to close)	<input type="checkbox"/>

**RECOMMENED ACTION BY:**

<input type="checkbox"/> City Staff	<input type="checkbox"/> Board	<input type="checkbox"/> Commission	<input type="checkbox"/> Committee
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<input type="checkbox"/> Issuance	<input type="checkbox"/> Approval	<input type="checkbox"/> Authorization	<input type="checkbox"/> No recommendation
<input type="checkbox"/> Denial	<input type="checkbox"/> Rejection	<input type="checkbox"/> No action needed	<input type="checkbox"/>

**STATEMENT:** Continuation of City Administrator Performance Evaluation under MN Stat. 13D.05, Subd. 3(a) from October 14, 2019.

**MOTION:**

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

## REGULAR MEETING MINUTES City Hall – 2<sup>nd</sup> Floor Conference Room August 12, 2019 at 4:30 pm

**Members Present:** Andy Noll, Tom Hawkins, Amy Long, Mike Wubbena, Chantill Kahler Royer, and Rich Johnson  
**Members Absent:** Bruce Peters  
**Others Present:** Judy Bryan, Fairmont Sentinel; Linsey Preuss, Economic Development Coordinator; Rod Halverson, City of Lakes Media

### 1.0 Opening -

#### 1.1 Welcome/Call to Order

Chair Noll called the meeting to order at 4:30 p.m.

#### 1.2 Approval of Agenda

Hawkins made the motion to approve the agenda. The motion was seconded by Johnson and carried unanimously.

### 2.0 'Business Oversight/Responsibilities'

#### 2.1 Consent Agenda

Johnson made the motion to approve the consent agenda including the minutes of June 10, 2019 and the Treasurer's Report. The motion was seconded by Long and carried unanimously.

#### 2.2 Actions Taken or Related to Progress/Status Reports

##### 2.2.1 New Industrial Park Development

###### 2.2.1.1 BDPI Grant Application Update:

The grant application has been submitted and the state is currently reviewing the application as they have been in contact with Preuss regarding questions.

###### 2.2.1.2 Industrial Park Sign:

Four sign bids were presented. It was requested to make sure the sign chosen is installed 8' off the ground. Hawkins made the motion to accept the bid from Designing Signs in the amount of \$1,450 plus \$300 for installation. The motion was seconded by Wubbena and carried unanimously.

##### 2.2.2 Housing Update and Tax Abatement Proposal

Preuss reported that she has been working with the FEDA Executive Committee and representatives from the School District and County to collaborate on a tax abatement program to incentivize housing. The packet includes a proposal that

is a starting place for considering a program. It was discussed whether this should be given in all locations of the City or only in certain ones, or even a tiered incentive. After discussion, the board agreed to forward this proposal as is on to City Council. **Wubbena made a motion to recommend approval of the Housing Tax Abatement Incentive to City Council. The motion was seconded by Hawkins and carried unanimously.**

**2.2.3 Update on Virtual Building**

Preuss informed the board that she has been working with the architect to update the virtual building plans and found that the MEP drawings were designed by an engineering consultant who passed away and the business dissolved. This means any engineering changes would require the drawings to be completely redrawn and re-engineered which is very costly. The board directed Preuss to research options to move forward. The board may consider creating an engineering incentive rather than creating another virtual building.

**2.2.4 Child Care Update**

Preuss reported that Profinium graciously sponsored child care trainings so the training with will provided locally. This is a big win for both in-home and center providers and will make a big impact on child care in our community.

**2.2.5 CHS Tax Abatement Request**

Preuss reported that she had attended the Martin County EDA and the County Commissioner meeting regarding the tax abatement request. The County Commissioners have scheduled a public hearing. **Johnson made the motion to recommend approval of the 10 year tax abatement request to the City Council. The motion was seconded by Wubbena and carried unanimously.**

**2.2.6 Small Cities Development Program Application**

Preuss reported that she is partnering with MVAC and is seeking a Small Cities Development Program grant to assist owner occupied single family housing and downtown commercial businesses with rehabilitation to their homes and buildings. The board discussed contractors for the program. **Hawkins made the motion to sponsor contractors to become lead licensed as required by the Small Cities Development Program. The motion was seconded by Kahler Royer and carried unanimously.**

**3.0 Strategic Conversations**

**3.1 Monthly Story from Golden Shovel**

The story is included in the packet for the board.

**3.2 Monthly Report**

Preuss highlighted some items on the monthly report including the Tour of Manufacturing which will be taking place on October 3<sup>rd</sup> and October 5<sup>th</sup>. Manufacturers confirmed to participate include: 3M – Fairmont; Fairmont Foods; Zierke Built Manufacturing; Valero; and Kahler Automation.

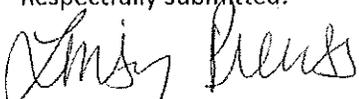
**4.0 Meeting Wrap-Up**

With no more time, the board did not do a meeting wrap-up or Meeting Evaluation.

**5.0 Adjourn**

Kahler Royer made the motion to adjourn the meeting at 5:23pm. The motion was seconded by Johnson and carried unanimously.

Respectfully submitted:



Linsey Preuss

Economic Development Coordinator

## MINUTES OF THE FAIRMONT BOARD OF ZONING APPEALS

### Regular Meeting

September 3, 2019 at 4:30 p.m.

City Council Chambers, City Hall, 100 Downtown Plaza

**Members present:** Mike Klujeske, Holly Hazard, Ron Davison and Rich Wolf. Also present was Council liaison Bruce Peters

**Members absent:** Kent Unke and Mark Wescott.

**Others present:** City Administrator Mike Humpal and Interim Planner/Code Enforcement Technician Peter Bode

Acting Chair Wolf called the meeting to order at 4:30 p.m.

**Agenda Approval:** Motion by Klujeske and second by Davison to approve the agenda as presented. Motion carried.

**Minutes:** Motion by Klujeske and second by Hazard to approve the August 6, 2019 meeting minutes as presented. Motion carried.

**Public Hearing – Variance Request from Shane Nagel, 799 Shoreacres Dr:** Humpal introduced a variance request by Shane Nagel regarding 799 Shoreacres Drive. Humpal stated that the applicant requests a front yard setback of 23 feet in lieu of 30 feet to build an attached garage addition. Humpal stated that staff recommend approval of the request due to physical characteristics of the land which result in a practical difficulty and the proposed structure being within the scale of the neighborhood.

Acting Chair Wolf opened the hearing to the public.

Humpal introduced a letter written by the current owners of the property, Charles and Catherine Hounshell, who are selling the property to the applicant. The letter was supportive of the variance request because the structure would allow the owner to store a boat and recreational equipment inside instead of in the driveway.

Tom Wrase of 901 Shoreacres Drive, a neighbor to the south, commented against the variance request. Wrase stated that the proposed addition would further exacerbate water and snow runoff from the property's roof, which is steel. Wrase stated that there have historically been severe issues with runoff from the existing structure's roof.

There were no further public comments.

Motion by Wolf and second by Davison to close the public hearing. Motion carried.

Members discussed potential conditions to the variance so that water runoff into the neighboring properties would be mitigated. Humpal stated that staff could assess if the addition's runoff could be effectively mitigated.

Motion by Klujeske and second by Hazard to continue the request until the next meeting and ask staff to assess if the proposed structure's water and snow runoff onto the neighboring properties could be mitigated. Motion carried.

**Old Business:** None.

**New Business:** None.

**Adjournment:** Motion by Klujeske and second by Wolf to adjourn the meeting at 5:08 pm. Motion carried.

Respectfully submitted,

Peter Bode  
Planner/Code Enforcement Technician

## PUBLIC UTILITIES COMMISSION

### REGULAR MEETING

Tuesday, September 24, 2019  
7:30 A.M.  
City Hall Conference Room

**IN ATTENDANCE:** Commissioners Ziemer, Segar, Johnson, Moltzen and Hinz.

**ALSO IN ATTENDANCE:** City Councilman Hasek, City Engineer/ Public Works Director Nemmers, Finance Director Hoye, Water/Wastewater Supt. Rainforth, and Assistant Finance Officer Lynch.

**ABSENT:** None.

Chairman Ziemer called the meeting to order at 7:30 a.m.

A motion was made by Mr. Segar, seconded by Mr. Hinz, and carried to approve the August 27, 2019 regular meeting minutes, and the September 10, 2019 corrected work session minutes.

A motion was made by Mr. Hinz, seconded by Ms. Moltzen, and carried to approve the Commissioner's Record of Disbursements totaling \$2,198,110.83 for August 2019.

Finance Director Hoye presented the financial reports and production statistics for August 2019. Discussion with no action taken.

City Engineer/ Public Works Director Nemmers reported that there were few outage problems this month.

The final rental rate for the recently approved Mn. Energy Resources collocation agreement has not been set, but Mr. Nemmers is working to get additional information from MERC on the rates being paid to other cities for similar installations.

Mr. Nemmers reported that he has not received our project score for the lime pond decommissioning project from PFA and will continue to update the PUC through the approval process.

Mr. Nemmers reported that SMMPA is working on a vendor package agreement to get electric vehicle (EV) chargers to all interested member cities at reduced pricing.

There being no other business, it was moved by Mr. Johnson, seconded by Mr. Segar, and carried to adjourn the meeting at 8:13 a.m.

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Brian Johnson, Secretary

**CITY OF FAIRMONT  
PUBLIC UTILITIES COMMISSION  
WORK SESSION**

Tuesday, October 8, 2019  
7:30 A.M.  
City Hall Conference Room

**IN ATTENDANCE:** Commissioners Ziemer, Segar, Johnson, Moltzen, and Hinz.

**ALSO IN ATTENDANCE:** City Administrator Humpal, City Engineer/Public Works Director Nemmers, Finance Director Hoye, Electric Supt. Meixell, and Water/Wastewater Supt. Rainforth.

**ABSENT:** None.

Chairman Ziemer called the meeting to order at 7:30 a.m.

City Engineer/Public Works Director Nemmers introduced engineers Kris Swanson and Paul Saffert from Bolton & Menk who have been working with staff on a wastewater facility plan. Mr. Swanson and Mr. Saffert presented a review of their facility plan findings, along with a summary of project needs. They included information on wastewater treatment alternatives, an opinion of probable costs, and their preliminary recommendations for the project.

Phase 1 recommendations include a continuous feed Class A dryer that is expandable, with a 20-year design life. Total probable costs for Phase 1 are estimated between \$17 - \$21 million dollars.

Phase 2 costs are estimated between \$15 - \$19 million dollars. This portion of the project includes filters that will allow the facility to meet new total phosphorus limits, among other improvements. Phase 3 recommendations addressed changes in future nitrogen limits and did not include cost estimates.

There being no other business, it was moved by Mr. Segar, seconded by Ms. Moltzen, and approved to adjourn the meeting at 8:55 a.m.

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Brian Johnson, Secretary