

The minutes of the Fairmont City Council meeting held on Monday, March 23, 2020 at the City Hall Council Chambers.

Due to the COVID-19 pandemic, and the peace time emergency declared by Governor Walz, the meeting was held by teleconferencing pursuant to Minn. Stat. § 13D.021.

Mayor Deborah J. Foster called the meeting to order at 5:30 p.m.

Council Members Ruth Cyphers, Wayne Hasek, Tom Hawkins, Randy Lubenow and Bruce Peters were present. Also, in attendance: Interim City Administrator Mark Sievert, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, City Clerk Patricia J. Mosen, Police Chief Mike Hunter and Interim City Attorneys Robert Scott and Alissa Harrington.

Council Member Cyphers made a motion to approve the agenda as presented. Council Member Hasek seconded the motion. On roll call: Council Members Hasek, Hawkins, Lubenow, Peters and Cyphers all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hasek made a motion to approve the minutes of the March 9, 2020 City Council meeting. Council Member Lubenow seconded the motion. On roll call: Council Members Hawkins, Lubenow, Peters, Cyphers and Hasek all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to approve the minutes of the March 16, 2020 City Council meeting. Council Member Lubenow seconded the motion. On roll call: Council Members Lubenow, Peters, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Cyphers made a motion to approve the items on the Consent Agenda. Council Member Lubenow seconded the motion. On roll call: Council Members Peters, Cyphers, Hasek, Hawkins and Lubnow all voted aye. No one voted nay. Mayor Foster declared said motion passed. The items included on the Consent Agenda were:

Authorizing the Mayor to sign the Policy Statement for the Fairmont Municipal Airport Disadvantage Business Enterprise (DBE) Program.

Authorizing the Mayor to sign Task Order 2005-00244-1 with KLJ for professional services at the Fairmont Municipal Airport.

Approving the advertisement for the construction of the hangar taxilanes and aprons at the Fairmont Municipal Airport.

Approving consultant service with the University of MN Department of Bioproducts and Biosystems Engineering for the Dutch Creek Water Quality Project.

Council Member Lubenow made a motion to approve the Walterman Assessment Agreement by **Resolution 2020-18**. Council Member Peters seconded the motion. On roll call: Council Members Hawkins, Lubenow, Peters, Cyphers and Hasek all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hasek made a motion to approve **Ordinance 2020-04**, sale of 110 Webster Street to Brady and Sara Anderson through a quit claim deed. Council Member Lubenow seconded the motion. On roll call: Council Members Lubenow, Peters, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hasek made a motion to adopt **Resolution 2020-19**, declaring a local emergency. Council Member Lubenow seconded the motion. On roll call: Council Members Lubenow, Peters, Cyphers, Hasek and Hawkins all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Peters made a motion to approve **Resolution 2020-20**, Agency Agreement between the City of Fairmont and MnDOT for Pedestrian/Bike Trail, SP 123-090-002. Council Member Cyphers seconded the motion. On roll call: Council Members Peters, Cyphers, Hasek, Hawkins and Lubenow all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hasek made a motion to adopt **Resolution 2020-21**, awarding the 2020-B Improvement Project, Ward Park Parking Lot Resurface, to Nielsen Blacktopping of Kasota, Minnesota in the amount of \$168,136.00. Council Member Peters seconded the motion. On roll call: Council Members Cyphers, Hasek, Hawkins, Lubenow and Peters all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Lubenow made a motion to approve the payment of the March 2020 bills in the amount of \$772,596.47. Council Member Peters seconded the motion. On roll call: Council Members Hasek, Hawkins, Lubenow, Peters and Cyphers all voted aye. No one voted nay. Mayor Foster declared said motion passed.

Council Member Hasek asked how long the municipal liquor store would be open to the public. Sievert responded that the City is following Governor Walz orders and have been talking with employees.

Council Member Lubenow asked if the City was having problems at the Wastewater Treatment Facility due to the flushing of non-flushable items. Nemmers stated that the City has not had problems yet, but we have been putting notices about this on our website and social media outlets. It was suggested that a flyer be included in the next utility bills.

Mayor Foster read an email from Economic Development Coordinator Linsey Preuss. City Staff has partnered with Fairmont CareerForce Center, Fairmont Area Chamber of Commerce and Visit Fairmont to create a list of resources. This can be located on FedamN.com. The Department of Employment and Economic Development (DEED) has created an Emergency Loan Program for MN Small Businesses. The loan is interest free, 50% forgivable and will be offered to those businesses who were ordered to temporarily close through Executive Orders.

Mayor Foster read an email that will be going out to all Martin County residents. The letter is a unified message from Abigail Nesbit, Emergency Management Director; Chera Seveik, Community Health Services Director; Marie Morris, M.S., Mayo Clinic Health System in Fairmont Medical Director; Amy Long, Mayo Clinic Health System in Fairmont Administrator; Terry Viesselman, Martin County Attorney; Steven Flohrs, Martin County Commissioner

Chairperson; Jeff Markquart, Martin County Sheriff; Mike Hunter, Fairmont Police Chief; Dan Nelson, Dunnell Mayor; Darren Made, Granada Mayor; Tom Wakey, Northrop Mayor; Troy Schmitke, Trimont Mayor; Lynn Brownlee, Truman Mayor; Deb Foster, Fairmont Mayor; Fred Schmitke, Ceylon Mayor; Charles Waterbury, Ormsby Mayor, John Newville, Welcome Mayor and Jeff Ross, Sherburn Mayor.

A motion was made by Council Member Hasek, seconded by Council Member Peters and carried to adjourn the meeting at 6:10 p.m.

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Deborah J. Foster, Mayor

ATTEST:

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Patricia J. Monsen, City Clerk