

# FAIRMONT CITY COUNCIL AGENDA

Monday, August 24, 2020, 5:30 p.m.

1. Roll Call / Determination of Quorum
2. Pledge of Allegiance
3. Approval of Agenda
4. Recognition / Presentations
5. Public Discussion / Comment (03)
6. Consent Agenda (Items removed from consent will be placed at the end of the items under new business.)
  - A. Minutes
    - 6.A.1 Regular Meeting, August 10, 2020 (04-05)
  - B. Check Registers
    - 6.B.1 Accounts Payable, August 2020 (06-34)
  - C. Other
    - 6.C.1 MNDOT Grant Agreement for Hangar Taxilane (35)
    - 6.C.2 FAA Grant Agreement for Hangar Taxilane (41)
    - 6.C.3 Event Permit for Martin County West to hold a Cross Country Meet at Cedar Creek Park (52)
    - 6.C.4 Demolition Assistance, Linda Smith, Smith's Greenhouse (55)
    - 6.C.5 Amended Power Purchase Agreement with SMMPA (85)
7. Public Hearings

**8. Old Business**

**9. New Business**

9.1 Park Naming Request for 600 Shoreacres Drive

**(98)**

**10. Staff/Liaison Reports**

**A. Public Works**

**B. Finance**

**C. City Administrator**

**D. Mayor / Council**

Hasek – Public Utilities Commission  
Lubenow – Park Board

**11. Adjournment**

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 5.1**

**MEETING DATE:** August 24, 2020

**SUBJECT:** Public Discussion/Comment

**REVIEWED BY:** Cathy Reynolds, City Administrator

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:**

**INTRODUCED BY:** Mayor Deborah J. Foster

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Prior to regular business, is there any public discussion/comment?

**MOTION:** None

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

The minutes of the Fairmont City Council meeting held on Monday, August 10, 2020 at the City Hall Council Chambers.

Mayor Deborah J. Foster called the meeting to order at 5:30 p.m.

Council Members Ruth Cyphers, Wayne Hasek, Tom Hawkins, Randy Lubenow and Bruce Peters were present. Also, in attendance: City Administrator Cathy Reynolds, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, Police Chief Mike Hunter, City Clerk Patricia J. Monsen and City Attorney Mark Rahrack via telephone.

Council Member Hasek made a motion to approve the agenda with removing item 6.C.3 from the consent agenda and moving it to item 9.4 for discussion. Council Member Peters seconded the motion and the motion carried.

Marty Seifert representing the Coalition of Greater Minnesota Cities gave a presentation and update on the work of the Coalition on behalf of their member cities.

During public comment, Dave and Doug Pederson spoke regarding the change of ownership of the Bowlmor and the cost of their respective liquor licenses. Dave submitted a letter to the council for consideration.

Council Member Peters made a motion to approve the Consent Agenda. Council Member Hasek seconded the motion and the motion carried. Items on the consent agenda were: City Council minutes from July 27, 2020; Event Permit for Red Rock Center for Arts to hold an event at Sylvania Park Band Shell on August 20, 2020; and approval of a request from Kids Just Want to Have Fun to install nine more holes at the mini-golf course.

Council Member Peters made a motion to approve **Ordinance 2020-09**, an ordinance establishing Franchise Fee on Natural Gas Companies Operating in the City of Fairmont, Minnesota. Council Member Hawkins seconded the motion. On roll call: Council Members Lubenow, Peters, Cyphers and Hawkins all voted aye. Council Member Hasek voted nay. Mayor Foster declared said motion passed.

Nemmers presented a policy regarding the use of the yard waste recycling site located west of Fairmont at 1880 100<sup>th</sup> Street. Council Member Peters made a motion to approve the policy. Council Member Hasek seconded the motion and the motion carried.

Reynolds presented a policy to standardize the process and the handling of blighted properties and the availability of affordable housing within the City. Council Member Hasek made a motion to approve the adoption of the Housing Demolition Program Policy. Council Member Cyphers seconded the motion and the motion carried.

Council Member Cyphers made a motion to approve the On-Sale Intoxicating Liquor License for Bowlmor Lanes, LLC pending the completion of a satisfactory background investigation and the required documents. Council Member Lubenow seconded the motion and the motion carried.

Council Member Peters made a motion to refund David and Nancy Pederson operating Bowlmor Lanes, Inc. the unused portion of their liquor license fee. Council Member Lubenow seconded the motion and the motion carried.

Nemmers reported that the reconstruction of Lake Avenue is moving along very well.

Hoye reported that he has been working on the 2021 budget and a budget workshop will be held on August 24<sup>th</sup> at 4:00 p.m. to get the council's priorities for 2021.

Reynolds stated that the City has the initial monthly report for the CARES Act Funding ready to be submitted, reporting on expenditures. The City will be looking at this and analyzing the needs of the City and community.

FEDA CARES Act money for revolving loan funds will be opening soon for businesses. Businesses will work through Linsey Preuss, Economic Development Coordinator for these funds. Once the program is set up, information will be posted on the City's website.

Hasek reported on the Public Utilities Commission stating that water usage is down 3%, but expenses are also down 3%.

Hawkins reported that FEDA will be offering Economic Development CARES Act revolving loans to businesses affected by COVID. Businesses in Martin County can get up to \$25,000 at 0% interest over 5 years. Personal guarantees are required.

Hawkins stated that the HRA has a lot of interest in the sale of Poetter's Circle and Burton Lane properties.

Hawkins stated that the Planning Commission approved one home occupation permit at the last meeting.

Lubenow reported that at the Board of Zoning Appeals meeting on August 4<sup>th</sup> failed to have a quorum so the meeting was not held.

Peters reported on Visit Fairmont and that the Governor's Pheasant Opener has been postponed until next year and will be held in Fairmont.

Peters stated that August 19-23 is the Minnesota Youth Livestock Expo and Rodeo at the Martin County fairgrounds.

Peters reminded citizens to look at the Fairmont Community Calendar for events in the area, [fairmontareacalendar.com](http://fairmontareacalendar.com).

A motion was made by Council Member Hasek, seconded by Council Member Peters and carried to adjourn the meeting at 6:54 p.m.

---

Deborah J. Foster, Mayor

ATTEST:

---

Patricia J. Monsen, City Clerk

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 6.B.1**

**MEETING DATE:** August 24, 2020

**SUBJECT:** Accounts Payable

**REVIEWED BY:** Cathy Reynolds, City Administrator

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Paul Hoyer, Finance Director

**INTRODUCED BY:** Paul Hoyer, Finance Director

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The bills for the month of August 2020 are attached for Council approval.

**MOTION:** To approve payment of the August 2020 bills.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Bills
- 2.
- 3

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>88 Tactical</u></b>					
88 Tactical	Crime Control & Investigation	LE Basic Sniper Course Tekamah, NE 10/19 to 10/22/2020	675.00	147870	08/14/2020
		<b>Total for 88 Tactical</b>	<b>675.00</b>		
<b><u>A.H. Hermel Company</u></b>					
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	-3.74	147940	08/19/2020
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	226.14	147940	08/19/2020
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	104.73	147940	08/19/2020
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	164.77	147735	08/07/2020
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	282.98	147697	08/03/2020
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	120.05	147721	08/07/2020
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	125.62	147721	08/07/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	19.00	147721	08/07/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	6.95	147721	08/07/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	6.95	147721	08/07/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	110.36	147721	08/07/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	24.05	147721	08/07/2020
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	192.62	147721	08/07/2020
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	418.08	147697	08/03/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	34.12	147721	08/07/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	5.33	147721	08/07/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	6.95	147721	08/07/2020
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	175.67	147721	08/07/2020
		<b>Total for A.H. Hermel Company</b>	<b>2,020.63</b>		
<b><u>Acuity Specialty Products</u></b>					
Acuity Specialty Products	Paved Streets	Zep Big Orange 20 GL (2)	2,128.82	147736	08/07/2020
		<b>Total for Acuity Specialty Products</b>	<b>2,128.82</b>		
<b><u>Alex Air Apparatus, Inc</u></b>					
Alex Air Apparatus, Inc	Fire Fighting	Service Compressor & Air Quality Test	879.00	147871	08/14/2020
		<b>Total for Alex Air Apparatus, Inc</b>	<b>879.00</b>		
<b><u>Alexander</u></b>					
Alexander	Non-departmental	Refund Check	0.54	147645	08/03/2020
Alexander	Non-departmental	Refund Check	0.27	147645	08/03/2020
Alexander	Non-departmental	Refund Check	0.03	147645	08/03/2020
Alexander	Non-departmental	Refund Check	0.81	147645	08/03/2020
		<b>Total for Alexander</b>	<b>1.65</b>		
<b><u>Allied Products Corporation</u></b>					
Allied Products Corporation	Parks	Flags	1,029.12	147872	08/14/2020
		<b>Total for Allied Products Corporation</b>	<b>1,029.12</b>		
<b><u>Alpha Wireless Communications (</u></b>					
Alpha Wireless Communications Co.	Paved Streets	Radio Repair Street Dept	512.00	147737	08/07/2020
		<b>Total for Alpha Wireless Communications (</b>	<b>512.00</b>		
<b><u>American Engineering Testing, In</u></b>					

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
American Engineering Testing, Inc.	Engineering	Lots 1,2,3,4 & 9 Whitetail Ridge	5,600.00	147738	08/07/2020
American Engineering Testing, Inc.	Paved Streets	Material Testing Winnebago Ave	3,217.60	147738	08/07/2020
American Engineering Testing, Inc.	Parks	Material Testing Cedar Creek Park Trail	429.00	147738	08/07/2020
<b>Total for American Engineering Testing, Inc</b>			<b>9,246.60</b>		
<b><u>American Pest Control</u></b>					
American Pest Control	Aquatic Park	Bird Control Aquatic Park	110.00	147739	08/07/2020
American Pest Control	Aquatic Park	Pest Control Aquatic Park Wasps, Spiders & Ants	60.00	147739	08/07/2020
<b>Total for American Pest Control</b>			<b>170.00</b>		
<b><u>AmeriPride Services Inc.</u></b>					
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies Street Dept	47.32	147740	08/07/2020
AmeriPride Services Inc.	Paved Streets	Cleaning Supplies Park/Street Dept	48.40	147740	08/07/2020
AmeriPride Services Inc.	Central Garage	Laundering Uniforms for Mechanics	37.69	147740	08/07/2020
AmeriPride Services Inc.	Central Garage	Laundering Uniforms for Mechanics	37.69	147740	08/07/2020
AmeriPride Services Inc.	Central Garage	Launder unifomrs for mechanics	37.69	147873	08/14/2020
AmeriPride Services Inc.	Parks	Cleaning Supplies Park Dept	47.33	147740	08/07/2020
AmeriPride Services Inc.	Parks	Cleaning Supplies Park/Street Dept	48.40	147740	08/07/2020
<b>Total for AmeriPride Services Inc.</b>			<b>304.52</b>		
<b><u>Anne</u></b>					
Anne	Non-departmental	Refund Check	0.35	147646	08/03/2020
Anne	Non-departmental	Refund Check	0.08	147646	08/03/2020
Anne	Non-departmental	Refund Check	0.05	147646	08/03/2020
Anne	Non-departmental	Refund Check	0.13	147646	08/03/2020
<b>Total for Anne</b>			<b>0.61</b>		
<b><u>Arnold Motor Supply</u></b>					
Arnold Motor Supply	Central Garage	Spark Plugs	19.50	147741	08/07/2020
<b>Total for Arnold Motor Supply</b>			<b>19.50</b>		
<b><u>Arvizu/Alicia Darnell</u></b>					
Arvizu/Alicia Darnell	Non-departmental	Refund Check	1.55	147647	08/03/2020
Arvizu/Alicia Darnell	Non-departmental	Refund Check	0.80	147647	08/03/2020
Arvizu/Alicia Darnell	Non-departmental	Refund Check	0.07	147647	08/03/2020
Arvizu/Alicia Darnell	Non-departmental	Refund Check	2.34	147647	08/03/2020
<b>Total for Arvizu/Alicia Darnell</b>			<b>4.76</b>		
<b><u>Ascent Aviation Group, Inc.</u></b>					
Ascent Aviation Group, Inc.	Airport	7502 Gross Gallons Jet-A w/Additive	14,520.36	147581	07/29/2020
Ascent Aviation Group, Inc.	Airport	8000 Gross Gallons 100LL Aviation Gasoline	26,258.24	147698	08/03/2020
Ascent Aviation Group, Inc.	Airport	7505 Gross Gallons Jet A w/Additive	14,648.94	147742	08/07/2020
<b>Total for Ascent Aviation Group, Inc.</b>			<b>55,427.54</b>		
<b><u>B &amp; K Auto Salvage, Inc.</u></b>					
B & K Auto Salvage, Inc.	Road & Bridge Equipment	Driver's Side Door Glass Street #217	40.00	147743	08/07/2020
<b>Total for B &amp; K Auto Salvage, Inc.</b>			<b>40.00</b>		
<b><u>Barnes</u></b>					
Barnes	Central Garage	Reimbursement for Safety Boots	175.00	147744	08/07/2020
<b>Total for Barnes</b>			<b>175.00</b>		



**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Bevcomm Inc</u></b>					
Bevcomm Inc	Director of Finance	Aug 2020 Telephone	9.71	147747	08/07/2020
Bevcomm Inc	City Attorney	Aug 2020 Telephone	3.15	147747	08/07/2020
Bevcomm Inc	Fire Fighting	Aug 2020 Telephone	1.16	147747	08/07/2020
Bevcomm Inc	Engineering	Aug 2020 Telephone	6.13	147747	08/07/2020
Bevcomm Inc	Building Inspection	Aug 2020 Telephone	11.68	147747	08/07/2020
Bevcomm Inc	Animal Control	Aug 2020 Telephone	0.58	147747	08/07/2020
Bevcomm Inc	Central Garage	Aug 2020 Telephone	3.55	147747	08/07/2020
Bevcomm Inc	Data Processing	July 2020 Contracted Computer Support	5,300.00	147747	08/07/2020
Bevcomm Inc	Data Processing	RocketFailOver Fusion Aug 2020	39.95	147747	08/07/2020
Bevcomm Inc	Data Processing	Choicescan Email Filter & Back-Up Data Recovery Server Aug 2	285.00	147747	08/07/2020
Bevcomm Inc	Data Processing	Microsoft 365 App Aug 2020	288.75	147747	08/07/2020
Bevcomm Inc	City Manager	Aug 2020 Telephone	8.20	147747	08/07/2020
Bevcomm Inc	Paved Streets	Aug 2020 Telephone	4.11	147747	08/07/2020
Bevcomm Inc	Aquatic Park	Aug 2020 Telephone	9.90	147747	08/07/2020
Bevcomm Inc	Parks	Aug 2020 Telephone	2.44	147747	08/07/2020
Bevcomm Inc	Economic Development	Aug 2020 Telephone	14.33	147747	08/07/2020
Bevcomm Inc	Liquor Store	Aug 2020 Telephone	1.74	147747	08/07/2020
Bevcomm Inc	Airport	Aug 2020 Telephone	3.48	147747	08/07/2020
		<b>Total for Bevcomm Inc</b>	<b>5,993.86</b>		
<b><u>Blue Cross Blue Shield</u></b>					
Blue Cross Blue Shield	Health Insurance	Employee Assistance Services July 2020	96.00	147582	07/29/2020
Blue Cross Blue Shield	Health Insurance	Enhanced Employee Assistance Aug 2020	96.00	147942	08/19/2020
		<b>Total for Blue Cross Blue Shield</b>	<b>192.00</b>		
<b><u>Boekett Building Supply</u></b>					
Boekett Building Supply	Aquatic Park	Fiberglass Screen & Spline Screen Aquatic PARK	40.72	147748	08/07/2020
Boekett Building Supply	Parks	2X2 Treated Spindle	3.54	147943	08/19/2020
Boekett Building Supply	Parks	Caulk	7.73	147943	08/19/2020
		<b>Total for Boekett Building Supply</b>	<b>51.99</b>		
<b><u>Boening Brothers Construction S</u></b>					
Boening Brothers Construction Service LLP	Urban Redevelopment & Housing	Soil Corrcction @ 2412 Red Bird Lane	5,717.47	147583	07/29/2020
		<b>Total for Boening Brothers Construction S</b>	<b>5,717.47</b>		
<b><u>Breakthru Beverage MN Wine &amp; S</u></b>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	116.00	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	132.00	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	2.16	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	3.70	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	278.63	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	1,934.18	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	11,536.26	147723	08/07/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	1,372.00	147723	08/07/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	364.43	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	-50.00	147930	08/18/2020

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-3.70	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	21.85	147723	08/07/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	74.89	147723	08/07/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	235.88	147723	08/07/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	39.47	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	24.00	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	3,704.61	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	57.50	147930	08/18/2020
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	3.70	147930	08/18/2020
<b>Total for Breakthru Beverage MN Wine &amp; S</b>			<b>19,849.41</b>		
<b><u>Brevik, Shane</u></b>					
Brevik, Shane	Crime Control & Investigation	Ship Headset HEAT Team	26.92	147874	08/14/2020
<b>Total for Brevik, Shane</b>			<b>26.92</b>		
<b><u>Cardmember Services</u></b>					
Cardmember Services	Director of Finance	Face Masks for City Staff	6.60	147701	08/03/2020
Cardmember Services	Director of Finance	Screen Protectors for iPhones	12.88	147701	08/03/2020
Cardmember Services	City Attorney	Face Masks for City Staff	6.60	147701	08/03/2020
Cardmember Services	Police Administration	Face Masks for City Staff	2.64	147701	08/03/2020
Cardmember Services	Fire Fighting	Face Masks for City Staff	5.28	147701	08/03/2020
Cardmember Services	Airport	Face Masks for City Staff	6.60	147701	08/03/2020
Cardmember Services	Data Processing	Face Masks for City Staff	3.96	147701	08/03/2020
Cardmember Services	City Manager	Face Masks for City Staff	6.60	147701	08/03/2020
Cardmember Services	Recording & Reporting	Face Masks for City Staff	6.60	147701	08/03/2020
Cardmember Services	Aquatic Park	Lifeguard Certification Trainings	532.00	147701	08/03/2020
Cardmember Services	Aquatic Park	AED Pads to replace expired ones	85.00	147701	08/03/2020
Cardmember Services	Parks	Face Masks for City Staff	5.28	147701	08/03/2020
Cardmember Services	Parks	Prairie Moon Pollinating Seeds	101.00	147701	08/03/2020
Cardmember Services	Economic Development	Face Masks for City Staff	3.96	147701	08/03/2020
Cardmember Services	Liquor Store	Face Masks for City Staff	2.64	147701	08/03/2020
Cardmember Services	Paved Streets	Face Masks for City Staff	2.64	147701	08/03/2020
Cardmember Services	Parking Lots	Face Masks for City Staff	2.64	147701	08/03/2020
Cardmember Services	Other General Gov't	Apple Developer Program 1 Year Membership	106.30	147701	08/03/2020
Cardmember Services	Aquatic Park	Face Masks, Face Shields & Other COVID 19 Supplies	398.92	147701	08/03/2020
Cardmember Services	Aquatic Park	Freezer & Cheese Dispenser Aquatic Park	967.73	147701	08/03/2020
Cardmember Services	Aquatic Park	Fingerprint Membership System 07/15 to 08/15/2020	120.00	147701	08/03/2020
Cardmember Services	Crime Control & Investigation	Holster Adapters for New Duty Waepon Holsters	67.06	147701	08/03/2020
Cardmember Services	Crime Control & Investigation	Face Masks for City Staff	3.96	147701	08/03/2020
Cardmember Services	Crime Control & Investigation	Practice Ammo Police Dept	899.82	147701	08/03/2020
Cardmember Services	Crime Control & Investigation	Permits to Acquire Police Dept	60.00	147701	08/03/2020
Cardmember Services	Building Inspection	Face Masks for City Staff	6.60	147701	08/03/2020
Cardmember Services	Engineering	Face Masks for City Staff	14.51	147701	08/03/2020
Cardmember Services	Lake Restoration	Face Masks for City Staff	2.64	147701	08/03/2020

# Accounts Payable Check Approval List - City Council



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Cardmember Services	Planning & Zoning	Face Masks for City Staff	6.60	147701	08/03/2020
Cardmember Services	Crime Control & Investigation	Camcorder, Nartec Meth Swabs	498.83	147701	08/03/2020
Cardmember Services	Crime Control & Investigation	Face Masks Police Dept	111.60	147701	08/03/2020
		<b>Total for Cardmember Services</b>	<b>4,057.49</b>		
<b>Carlson, Roger</b>					
Carlson, Roger	Fire Fighting	Supplies for Fire Dept	40.78	0	08/14/2020
		<b>Total for Carlson, Roger</b>	<b>40.78</b>		
<b>Carquest Auto Parts Stores</b>					
Carquest Auto Parts Stores	Crime Control & Investigation	Front Rotors & Brake Pads Police Sebring	110.47	147944	08/19/2020
Carquest Auto Parts Stores	Paved Streets	Hydraulic Hoses, Fittings	153.85	147944	08/19/2020
Carquest Auto Parts Stores	Road & Bridge Equipment	Trailer Ball & Steering Wheel Cover	40.44	147944	08/19/2020
Carquest Auto Parts Stores	Road & Bridge Equipment	Dust Masks	21.99	147944	08/19/2020
Carquest Auto Parts Stores	Parks	TPMS Sensor, Antifreeze	130.74	147944	08/19/2020
Carquest Auto Parts Stores	Airport	Steering Wheel Paint	14.50	147944	08/19/2020
Carquest Auto Parts Stores	Central Garage	Gallon Oil Cans, Knob for A/C Gauge	189.37	147944	08/19/2020
Carquest Auto Parts Stores	Central Garage	Hose Clamps	21.00	147944	08/19/2020
		<b>Total for Carquest Auto Parts Stores</b>	<b>682.36</b>		
<b>Chain Of Lakes Pet Hospital</b>					
Chain Of Lakes Pet Hospital	Crime Control & Investigation	Euthanizing Dangerous Dog	22.00	147875	08/14/2020
		<b>Total for Chain Of Lakes Pet Hospital</b>	<b>22.00</b>		
<b>City Of Fairmont Petty Cash</b>					
City Of Fairmont Petty Cash	Planning & Zoning	Chevy Traverse Car Wash	11.00	147584	07/29/2020
City Of Fairmont Petty Cash	General Government Buildings	Cleaning Supplies City Hall	6.35	147584	07/29/2020
City Of Fairmont Petty Cash	Crime Control & Investigation	Postage to Mail Certified Packages to BCA in St Paul, MN	30.50	147584	07/29/2020
City Of Fairmont Petty Cash	Other General Gov't	Postage-Postage Machine was Broke	40.20	147945	08/19/2020
City Of Fairmont Petty Cash	Other General Gov't	Copy Fee Martin County Recorder	1.00	147945	08/19/2020
City Of Fairmont Petty Cash	Elections	Supplies Aquatic Park	11.15	147945	08/19/2020
City Of Fairmont Petty Cash	Aquatic Park	Cleaning Supplies Aquatic Park	14.35	147584	07/29/2020
City Of Fairmont Petty Cash	Aquatic Park	Landscaping Fabric & Staples, Zip Ties	38.01	147584	07/29/2020
City Of Fairmont Petty Cash	Aquatic Park	Cleaning Supplies Aquatic Park	8.58	147945	08/19/2020
City Of Fairmont Petty Cash	Aquatic Park	Operating Supplies Aquatic Park	3.98	147945	08/19/2020
City Of Fairmont Petty Cash	Aquatic Park	Merchandise for Resale Aquatic Park	5.36	147945	08/19/2020
		<b>Total for City Of Fairmont Petty Cash</b>	<b>170.48</b>		
<b>City of Lakes Media</b>					
City of Lakes Media	Other General Gov't	Census Ads	600.00	147876	08/14/2020
City of Lakes Media	Liquor Store	July Advertising Liquor Store	330.00	147750	08/07/2020
		<b>Total for City of Lakes Media</b>	<b>930.00</b>		
<b>CleanEarth</b>					
CleanEarth	Paved Streets	Paint/Solvent Waste	702.80	147751	08/07/2020
		<b>Total for CleanEarth</b>	<b>702.80</b>		
<b>Coalition Of Greater Mn</b>					
Coalition Of Greater Mn	Other General Gov't	2021 General Assessment Dues	17,579.00	147877	08/14/2020
		<b>Total for Coalition Of Greater Mn</b>	<b>17,579.00</b>		

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Continental Research Corporator</u></b> Continental Research Corporation	Aquatic Park	Socket Set Aquatic Park	1,119.15	147585	07/29/2020
		<b>Total for Continental Research Corporator</b>	<b>1,119.15</b>		
<b><u>Cowing</u></b> Cowing	Engineering	Reimbursement for Safety Boots	119.88	0	08/07/2020
		<b>Total for Cowing</b>	<b>119.88</b>		
<b><u>Cress Refrigeration</u></b> Cress Refrigeration Cress Refrigeration	Aquatic Park Liquor Store	Commercial Concessions Fridge Repair Aquatic Park Equipment Service on Rooftop Units & Economizer Filters	429.76 667.50	147878 147586	08/14/2020 07/29/2020
		<b>Total for Cress Refrigeration</b>	<b>1,097.26</b>		
<b><u>Crysteel Truck Equipment Inc</u></b> Crysteel Truck Equipment Inc	Road & Bridge Equipment	Cylinder & Solenoid Street #115	282.40	147752	08/07/2020
		<b>Total for Crysteel Truck Equipment Inc</b>	<b>282.40</b>		
<b><u>Culligan Water of Fairmont</u></b> Culligan Water of Fairmont Culligan Water of Fairmont	Fire Fighting Aquatic Park	Water Cooler Rental Fire Dept Sodium Bi Carbonate Aquatic Park	9.95 906.50	147879 147879	08/14/2020 08/14/2020
		<b>Total for Culligan Water of Fairmont</b>	<b>916.45</b>		
<b><u>D &amp; S Trophies</u></b> D & S Trophies	Liquor Store	Face Masks for COVID 19 Liquor Store	168.00	147724	08/07/2020
		<b>Total for D &amp; S Trophies</b>	<b>168.00</b>		
<b><u>Day Plumbing Heating &amp; Cooling.</u></b> Day Plumbing Heating & Cooling, Inc. Day Plumbing Heating & Cooling, Inc. Day Plumbing Heating & Cooling, Inc. Day Plumbing Heating & Cooling, Inc.	Aquatic Park Aquatic Park Aquatic Park Parks	Slide Leak Repair Aquatic Park Showers/Restroom Repairs Aquatic Park Splash Boiler Repair Pressure Tee & PVC Bushing SXF	390.80 256.04 261.84 8.76	147753 147753 147753 147587	08/07/2020 08/07/2020 08/07/2020 07/29/2020
		<b>Total for Day Plumbing Heating &amp; Cooling,</b>	<b>917.44</b>		
<b><u>Dezeeuw</u></b> Dezeeuw Dezeeuw Dezeeuw Dezeeuw	Non-departmental Non-departmental Non-departmental Non-departmental	Refund Check Refund Check Refund Check Refund Check	3.01 1.49 0.15 4.51	147648 147648 147648 147648	08/03/2020 08/03/2020 08/03/2020 08/03/2020
		<b>Total for Dezeeuw</b>	<b>9.16</b>		
<b><u>Dorschner</u></b> Dorschner Dorschner Dorschner Dorschner Dorschner	Non-departmental Non-departmental Non-departmental Non-departmental Non-departmental	Refund Check Refund Check Refund Check Refund Check Refund Check	5.46 0.51 16.34 43.06 10.89	147649 147649 147649 147649 147649	08/03/2020 08/03/2020 08/03/2020 08/03/2020 08/03/2020
		<b>Total for Dorschner</b>	<b>76.26</b>		
<b><u>Duderstadt, Jr.</u></b> Duderstadt, Jr.	Mayor & Council	07/13 & 07/27 Council Meetings	100.00	147754	08/07/2020
		<b>Total for Duderstadt, Jr.</b>	<b>100.00</b>		
<b><u>Dulcimer Medical Center</u></b>					

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Dulcimer Medical Center	Health Insurance	Health 12335	228.92	12335	08/01/2020
		<b>Total for Dulcimer Medical Center</b>	<b>228.92</b>		
<b><u>Eagle America, Inc.</u></b>					
Eagle America, Inc.	Fire Fighting	Repair Scene Light Bkt Township #7	40.00	147588	07/29/2020
		<b>Total for Eagle America, Inc.</b>	<b>40.00</b>		
<b><u>Edman &amp; Edman</u></b>					
Edman & Edman	Crime Control & Investigation	Administrative Review Hearing Dangerous Dog	1,278.75	147589	07/29/2020
		<b>Total for Edman &amp; Edman</b>	<b>1,278.75</b>		
<b><u>Equifax Information Services, LLC</u></b>					
Equifax Information Services, LLC	General Government Buildings	Invoice Service Fee & Minimum Charge	38.00	147702	08/03/2020
		<b>Total for Equifax Information Services, LLC</b>	<b>38.00</b>		
<b><u>Eric Anderson</u></b>					
Eric Anderson	Fiscal Sponsor	4" Sidewalk-555 sq ft	3,052.50	147619	07/30/2020
		<b>Total for Eric Anderson</b>	<b>3,052.50</b>		
<b><u>Erosion Products, LLC</u></b>					
Erosion Products, LLC	Storm Sewer Mnt	Inlet Filter Roll	625.00	147590	07/29/2020
		<b>Total for Erosion Products, LLC</b>	<b>625.00</b>		
<b><u>Everstrong Construction, Inc.</u></b>					
Everstrong Construction, Inc.	Airport	Construct 7-Unit T-Hangar Pay Estimate 4 06/01 through 06/27	192,247.77	147591	07/29/2020
		<b>Total for Everstrong Construction, Inc.</b>	<b>192,247.77</b>		
<b><u>Fairmont Ford</u></b>					
Fairmont Ford	Airport	Front End Alignment Airport #118	79.95	147880	08/14/2020
		<b>Total for Fairmont Ford</b>	<b>79.95</b>		
<b><u>Fairmont Sentinel</u></b>					
Fairmont Sentinel	Police Administration	Don't Drink & Drive	35.00	147755	08/07/2020
Fairmont Sentinel	Fire Fighting	Firefighters Wanted Ad	387.00	147755	08/07/2020
Fairmont Sentinel	City Manager	Meet & Greet City Admin	189.00	147755	08/07/2020
		<b>Total for Fairmont Sentinel</b>	<b>611.00</b>		
<b><u>Fairmont True Value</u></b>					
Fairmont True Value	Parks	PVC Fittings	16.48	147756	08/07/2020
Fairmont True Value	Parks	Memorial Park Benches Supplies	79.26	147756	08/07/2020
Fairmont True Value	Airport	4Pk 2" Battery Clip Airport	4.29	147756	08/07/2020
		<b>Total for Fairmont True Value</b>	<b>100.03</b>		
<b><u>Fastenal Company</u></b>					
Fastenal Company	Central Garage	Return First Aid Kits	-96.86	147881	08/14/2020
Fastenal Company	Central Garage	Shop Supplies	12.97	147946	08/19/2020
Fastenal Company	Central Garage	Shop Supplies	253.05	147881	08/14/2020
		<b>Total for Fastenal Company</b>	<b>169.16</b>		
<b><u>Flagship Recreation</u></b>					
Flagship Recreation	Fiscal Sponsor	Adventure Playground -pour in rubber safety surfacing system	128,428.44	147801	08/11/2020
		<b>Total for Flagship Recreation</b>	<b>128,428.44</b>		
<b><u>Fleet &amp; Farm Supply</u></b>					
Fleet & Farm Supply	Crime Control & Investigation	K9 Food Police Dept	52.99	147757	08/07/2020

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Fleet & Farm Supply	Paved Streets	Tarp for Special Sand Street Dept	26.99	147757	08/07/2020
Fleet & Farm Supply	Road & Bridge Equipment	5/16 Ready Rod Street Dept	10.17	147757	08/07/2020
Fleet & Farm Supply	Parks	Repair & Maint Supplies Park Dept	48.82	147757	08/07/2020
Fleet & Farm Supply	Parks	Shop Materials Park Dept	14.99	147757	08/07/2020
Fleet & Farm Supply	Parks	Bldg Repair Supplies	11.45	147757	08/07/2020
Fleet & Farm Supply	Parks	Mower Blades Park Dept	33.00	147757	08/07/2020
Fleet & Farm Supply	Liquor Store	Plug Ground PVC 15A Liquor Store	2.99	147757	08/07/2020
Fleet & Farm Supply	Liquor Store	Bldg Repair & Maint Supplies Liquor Store	22.99	147757	08/07/2020
<b>Total for Fleet &amp; Farm Supply</b>			<b>224.39</b>		
<b>Frontier Communications</b>					
Frontier Communications	Director of Finance	Aug 2020 Telephone City Hall	69.37	147882	08/14/2020
Frontier Communications	City Attorney	Aug 2020 Telephone City Hall	69.37	147882	08/14/2020
Frontier Communications	Fire Fighting	Aug 2020 Telephone City Hall	29.25	147882	08/14/2020
Frontier Communications	Fire Fighting	Aug 2020 Telephone Fire Dept	45.85	147882	08/14/2020
Frontier Communications	Fire Fighting	Aug 2020 Telephone Fire Dept	42.84	147882	08/14/2020
Frontier Communications	Engineering	Aug 2020 Telephone City Hall	176.34	147882	08/14/2020
Frontier Communications	Central Garage	Aug 2020 Telephone City Hall	29.25	147882	08/14/2020
Frontier Communications	City Manager	Aug 2020 Telephone City Hall	176.33	147882	08/14/2020
Frontier Communications	Recording & Reporting	Aug 2020 Telephone City Hall	82.74	147882	08/14/2020
Frontier Communications	Paved Streets	Aug 2020 Telephone Street Dept	84.02	147882	08/14/2020
Frontier Communications	Parks	Aug 2020 Telephone City Hall	42.59	147882	08/14/2020
Frontier Communications	Parks	Aug 2020 Telephone Airport Park Dept	47.84	147882	08/14/2020
Frontier Communications	Economic Development	Aug 2020 Telephone City Hall	56.00	147882	08/14/2020
Frontier Communications	Airport	08/07 to 09/06/2020 Telephone Airport	99.27	147947	08/19/2020
Frontier Communications	Airport	Aug 2020 Telephone Airport Conf Rm Weather Info	85.03	147882	08/14/2020
Frontier Communications	Planning & Zoning	Aug 2020 Telephone City Hall	69.37	147882	08/14/2020
Frontier Communications	General Government Buildings	Aug 2020 Telephone Library	475.29	147947	08/19/2020
Frontier Communications	Crime Control & Investigation	Aug 2020 Telephone City Hall	42.62	147882	08/14/2020
Frontier Communications	Building Inspection	Aug 2020 Telephone City Hall	69.37	147882	08/14/2020
Frontier Communications	Animal Control	Aug 2020 Telephone Humane Society	173.46	147882	08/14/2020
Frontier Communications	Paved Streets	Aug 2020 Telephone City Hall	82.74	147882	08/14/2020
<b>Total for Frontier Communications</b>			<b>2,048.94</b>		
<b>Further</b>					
Further	Health Insurance	Participant Fees Health Savings Acct Aug 2020	115.05	0	08/11/2020
<b>Total for Further</b>			<b>115.05</b>		
<b>Garza/Maria Perez</b>					
Garza/Maria Perez	Non-departmental	Refund Check	0.04	147650	08/03/2020
Garza/Maria Perez	Non-departmental	Refund Check	1.45	147650	08/03/2020
Garza/Maria Perez	Non-departmental	Refund Check	3.82	147650	08/03/2020
Garza/Maria Perez	Non-departmental	Refund Check	0.95	147650	08/03/2020
Garza/Maria Perez	Non-departmental	Refund Check	0.49	147650	08/03/2020
<b>Total for Garza/Maria Perez</b>			<b>6.75</b>		
<b>Gemini Studios</b>					

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Gemini Studios	Local Access	15ft Mic Cable, 2 1/2 hr Zoom Mtg	239.00	147703	08/03/2020
Gemini Studios	Local Access	Operation of Audio & Video Broadcast Equipment	450.00	147703	08/03/2020
Gemini Studios	Local Access	Local access Channel & Boxcast Membership Aug 2020	600.00	147703	08/03/2020
<b>Total for Gemini Studios</b>			<b>1,289.00</b>		
<b><u>Gillette Pepsi Companies Inc.</u></b>					
Gillette Pepsi Companies Inc.	Aquatic Park	Pop/Water Aquatic Park	161.10	147758	08/07/2020
Gillette Pepsi Companies Inc.	Aquatic Park	Pop/Water Aquatic Park	114.48	147704	08/03/2020
Gillette Pepsi Companies Inc.	Aquatic Park	Pop/Water Aquatic Park	593.64	147592	07/29/2020
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	195.83	147725	08/07/2020
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	201.83	147725	08/07/2020
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	285.46	147725	08/07/2020
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	-13.48	147725	08/07/2020
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	136.66	147725	08/07/2020
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	223.44	147725	08/07/2020
<b>Total for Gillette Pepsi Companies Inc.</b>			<b>1,898.96</b>		
<b><u>GMS Industrial Supplies, Inc.</u></b>					
GMS Industrial Supplies, Inc.	Airport	Repair Supplies for Airport Golf Carts	115.30	147883	08/14/2020
GMS Industrial Supplies, Inc.	Central Garage	Saw Blades	191.20	147948	08/19/2020
GMS Industrial Supplies, Inc.	Central Garage	Saw Blades	-57.00	147948	08/19/2020
GMS Industrial Supplies, Inc.	Central Garage	Bandsaw Blades	158.54	147948	08/19/2020
<b>Total for GMS Industrial Supplies, Inc.</b>			<b>408.04</b>		
<b><u>GMS, Inc.</u></b>					
GMS, Inc.	Urban Redevelopment & Housing	Monthly License & Warranty July 2020	80.00	147884	08/14/2020
<b>Total for GMS, Inc.</b>			<b>80.00</b>		
<b><u>Gopher Alarms, LLC</u></b>					
Gopher Alarms, LLC	General Government Buildings	July thru Sept Alarm Monitoring City Hall	48.00	147593	07/29/2020
Gopher Alarms, LLC	General Government Buildings	Alarm Monitoring July to Sept 2020 Martin County Arena	72.00	147759	08/07/2020
Gopher Alarms, LLC	Library	Alarm Monitoring July to Sept 2020 Library	72.00	147759	08/07/2020
Gopher Alarms, LLC	Paved Streets	July thru Sept Alarm Monitoring City Shop	36.00	147593	07/29/2020
Gopher Alarms, LLC	SMEC Building	July thru Sept Alarm Monitoring SMEC	72.00	147593	07/29/2020
Gopher Alarms, LLC	Parks	July thru Sept Alarm Monitoring City Shop/Park	36.00	147593	07/29/2020
Gopher Alarms, LLC	Liquor Store	Alarm Monitoring July to Sept 2020 Liquor Store	120.00	147759	08/07/2020
<b>Total for Gopher Alarms, LLC</b>			<b>456.00</b>		
<b><u>Graham Tire Company</u></b>					
Graham Tire Company	Airport	Airport #3 Tires	369.24	147885	08/14/2020
<b>Total for Graham Tire Company</b>			<b>369.24</b>		
<b><u>Ground Zero Services, LLC</u></b>					
Ground Zero Services, LLC	Parks	Pay Estimate 5 & Final Cedar Creek Trail Extension	78,595.94	147594	07/29/2020
<b>Total for Ground Zero Services, LLC</b>			<b>78,595.94</b>		
<b><u>Gudahl</u></b>					
Gudahl	Non-Business Licenses & Permit	Refund-No Variance Needed	90.00	147705	08/03/2020
<b>Total for Gudahl</b>			<b>90.00</b>		
<b><u>Gutierrez</u></b>					

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020 To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Gutierrez	Non-departmental	Refund Check	0.88	147651	08/03/2020
Gutierrez	Non-departmental	Refund Check	0.44	147651	08/03/2020
Gutierrez	Non-departmental	Refund Check	0.04	147651	08/03/2020
Gutierrez	Non-departmental	Refund Check	1.32	147651	08/03/2020
<b>Total for Gutierrez</b>			<b>2.68</b>		
<b><u>Haegeman</u></b>					
Haegeman	Non-departmental	Refund Check	8.47	147652	08/03/2020
Haegeman	Non-departmental	Refund Check	4.18	147652	08/03/2020
Haegeman	Non-departmental	Refund Check	0.37	147652	08/03/2020
Haegeman	Non-departmental	Refund Check	12.64	147652	08/03/2020
<b>Total for Haegeman</b>			<b>25.66</b>		
<b><u>Hagert</u></b>					
Hagert	Crime Control & Investigation	Reimbursement for Safety Glasses	300.00	0	08/19/2020
<b>Total for Hagert</b>			<b>300.00</b>		
<b><u>Hargan's Exhaust Special</u></b>					
Hargan's Exhaust Special	Building Inspection	Exhaust Repair Bldg Insp #9	184.98	147886	08/14/2020
<b>Total for Hargan's Exhaust Special</b>			<b>184.98</b>		
<b><u>Harrison Truck Centers</u></b>					
Harrison Truck Centers	Fire Fighting	Alternator Fire #2	312.44	147887	08/14/2020
Harrison Truck Centers	Road & Bridge Equipment	SW Wire Assy Switches Street # 13 & 16	29.46	147595	07/29/2020
Harrison Truck Centers	Road & Bridge Equipment	SW Wire Assy Strtr Street #12	14.73	147760	08/07/2020
Harrison Truck Centers	Road & Bridge Equipment	Clutch Fan Truck #15	410.48	147887	08/14/2020
Harrison Truck Centers	Road & Bridge Equipment	Belt Truck #110	41.69	147887	08/14/2020
Harrison Truck Centers	Road & Bridge Equipment	Freight	-17.56	147887	08/14/2020
Harrison Truck Centers	Central Garage	Transynd ATF 5GL	202.00	147595	07/29/2020
Harrison Truck Centers	Road & Bridge Equipment	Alternator & Starters	692.62	147887	08/14/2020
Harrison Truck Centers	Road & Bridge Equipment	Alternator & Starters	-692.62	147887	08/14/2020
<b>Total for Harrison Truck Centers</b>			<b>993.24</b>		
<b><u>Hatfield</u></b>					
Hatfield	Non-departmental	Refund Check	0.06	147653	08/03/2020
Hatfield	Non-departmental	Refund Check	2.01	147653	08/03/2020
Hatfield	Non-departmental	Refund Check	1.34	147653	08/03/2020
Hatfield	Non-departmental	Refund Check	0.67	147653	08/03/2020
<b>Total for Hatfield</b>			<b>4.08</b>		
<b><u>Hawkins, Inc.</u></b>					
Hawkins, Inc.	Aquatic Park	Chemicals Aquatic Park	1,024.50	147888	08/14/2020
Hawkins, Inc.	Aquatic Park	Chemicals Aquatic Park	1,793.50	147761	08/07/2020
Hawkins, Inc.	Aquatic Park	Pool Chemicals	1,564.00	147706	08/03/2020
<b>Total for Hawkins, Inc.</b>			<b>4,382.00</b>		
<b><u>Hefty Seed Company</u></b>					
Hefty Seed Company	Parks	TrueBlue Aquatic Dye Park Dept	92.00	147762	08/07/2020
<b>Total for Hefty Seed Company</b>			<b>92.00</b>		
<b><u>Hinz</u></b>					

# Accounts Payable Check Approval List - City Council



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Hinz	Non-departmental	Refund Check	0.04	147654	08/03/2020
Hinz	Non-departmental	Refund Check	1.29	147654	08/03/2020
Hinz	Non-departmental	Refund Check	3.42	147654	08/03/2020
Hinz	Non-departmental	Refund Check	0.86	147654	08/03/2020
Hinz	Non-departmental	Refund Check	0.10	147654	08/03/2020
Hinz	Non-departmental	Refund Check	0.43	147654	08/03/2020
<b>Total for Hinz</b>			<b>6.14</b>		
<b><u>Hoffman Filter Service, LLC</u></b>					
Hoffman Filter Service, LLC	Central Garage	Used Oil Filter	41.25	147763	08/07/2020
<b>Total for Hoffman Filter Service, LLC</b>			<b>41.25</b>		
<b><u>Hohenstein's Inc.</u></b>					
Hohenstein's Inc.	Liquor - Mdse for Resale	Beer	280.00	147931	08/18/2020
<b>Total for Hohenstein's Inc.</b>			<b>280.00</b>		
<b><u>Hollenbeck</u></b>					
Hollenbeck	Police Administration	5 Years Unclaimed \$ FMP15-4146	600.00	147596	07/29/2020
<b>Total for Hollenbeck</b>			<b>600.00</b>		
<b><u>Holtmeier Construction, Inc.</u></b>					
Holtmeier Construction, Inc.	Storm Sewer Mnt	Canyon Drive Basin Improvements Pay Estimate 5 & Final	91,258.95	147597	07/29/2020
<b>Total for Holtmeier Construction, Inc.</b>			<b>91,258.95</b>		
<b><u>Hometown Sanitation Services, LI</u></b>					
Hometown Sanitation Services, LLC	SMEC Building	Refuse Removal SMEC Aug 2020	123.01	147764	08/07/2020
Hometown Sanitation Services, LLC	Liquor Store	Cardboard Pickup July 2020 Liquor Store	62.99	147764	08/07/2020
<b>Total for Hometown Sanitation Services, LI</b>			<b>186.00</b>		
<b><u>Horizon Commercial Pool Supply</u></b>					
Horizon Commercial Pool Supply	Aquatic Park	Chemicals Aquatic Park	182.03	147949	08/19/2020
<b>Total for Horizon Commercial Pool Supply</b>			<b>182.03</b>		
<b><u>Hubbard County Sheriff's Office</u></b>					
Hubbard County Sheriff's Office	Crime Control & Investigation	2020 MALEFI Confer Chad Sanow 09/14 to 09/17/20 Little Fall	300.00	147889	08/14/2020
<b>Total for Hubbard County Sheriff's Office</b>			<b>300.00</b>		
<b><u>Humana</u></b>					
Humana	Health Insurance	July 2020 Premiums	281.60	0	08/11/2020
<b>Total for Humana</b>			<b>281.60</b>		
<b><u>Hunter</u></b>					
Hunter	Police Administration	Build Cubicle Partitions for Records Tech Work Stations E.O20-8	412.55	0	08/07/2020
<b>Total for Hunter</b>			<b>412.55</b>		
<b><u>Hy Vee Food Store</u></b>					
Hy Vee Food Store	Elections	Election Supplies	81.65	147950	08/19/2020
Hy Vee Food Store	Aquatic Park	Misc Operating Supplies	181.70	147950	08/19/2020
Hy Vee Food Store	Aquatic Park	Food for Resale Aquatic Park	109.55	147950	08/19/2020
Hy Vee Food Store	Aquatic Park	Merchandise for Resale Aquatic Park	42.40	147950	08/19/2020
Hy Vee Food Store	Aquatic Park	Training Supplies Aquatic Park	89.27	147950	08/19/2020
<b>Total for Hy Vee Food Store</b>			<b>504.57</b>		
<b><u>I + S Group, Inc.</u></b>					

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
I + S Group, Inc.	Paved Streets	Construction Documnets Progress Billing Project14-16672	84,000.00	147707	08/03/2020
<b>Total for I + S Group, Inc.</b>			<b>84,000.00</b>		
<b><u>Ind School District #2752</u></b>					
Ind School District #2752	Parks	rSchool Community Activity Scheduler	500.00	147951	08/19/2020
<b>Total for Ind School District #2752</b>			<b>500.00</b>		
<b><u>J Hokanson Print</u></b>					
J Hokanson Print	Director of Finance	A/P Checks	216.75	147765	08/07/2020
<b>Total for J Hokanson Print</b>			<b>216.75</b>		
<b><u>J. H. Larson</u></b>					
J. H. Larson	Parks	LED Retrofit Gomsrud Shelter House	49.28	147952	08/19/2020
J. H. Larson	Airport	6" Wafer LED Recessed Light Airport	287.49	147598	07/29/2020
J. H. Larson	Airport	Bldg Repairs & Maint Airport	36.38	147890	08/14/2020
J. H. Larson	Airport	Bldg Repairs & Maint Airport	91.09	147890	08/14/2020
<b>Total for J. H. Larson</b>			<b>464.24</b>		
<b><u>Jackson County Sheriff's Office</u></b>					
Jackson County Sheriff's Office	Crime Control & Investigation	Fuel for the MRAP Heat Team July 2020	266.02	147891	08/14/2020
Jackson County Sheriff's Office	Crime Control & Investigation	50" Cree LED Light Bar HEAT Team	320.57	147599	07/29/2020
<b>Total for Jackson County Sheriff's Office</b>			<b>586.59</b>		
<b><u>Janzen Greenhouses</u></b>					
Janzen Greenhouses	Parks	Hanging Baskets Project 1590	1,820.00	147600	07/29/2020
Janzen Greenhouses	Parks	Large Flower Pots Downtown Project 1590	1,040.00	147600	07/29/2020
<b>Total for Janzen Greenhouses</b>			<b>2,860.00</b>		
<b><u>Jerome Pluym Masonry Construc</u></b>					
Jerome Pluym Masonry Construction, Inc	Urban Redevelopment & Housing	Concrete Work Hinrichsen Red Bird Lane	4,231.00	147601	07/29/2020
<b>Total for Jerome Pluym Masonry Construc</b>			<b>4,231.00</b>		
<b><u>Jetter Clean, Inc.</u></b>					
Jetter Clean, Inc.	Parks	Drain Cleaning at Vets Park Sewer Line	225.00	147602	07/29/2020
<b>Total for Jetter Clean, Inc.</b>			<b>225.00</b>		
<b><u>Johnson Brothers Liquor Compar</u></b>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	126.00	147932	08/18/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	86.50	147932	08/18/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	534.73	147932	08/18/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	17,843.37	147932	08/18/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	7,036.85	147932	08/18/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	526.22	147726	08/07/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	703.01	147726	08/07/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	26,290.00	147726	08/07/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	6,610.10	147726	08/07/2020
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	268.80	147726	08/07/2020
<b>Total for Johnson Brothers Liquor Compar</b>			<b>60,025.58</b>		
<b><u>KBEW</u></b>					
KBEW	Aquatic Park	Aquatic Park Advertising	304.98	147892	08/14/2020
<b>Total for KBEW</b>			<b>304.98</b>		

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>King</u></b>					
King	Non-departmental	Refund Check	1.38	147814	08/12/2020
King	Non-departmental	Refund Check	3.66	147814	08/12/2020
King	Non-departmental	Refund Check	0.92	147814	08/12/2020
King	Non-departmental	Refund Check	0.46	147814	08/12/2020
King	Non-departmental	Refund Check	0.05	147814	08/12/2020
		<b>Total for King</b>	<b>6.47</b>		
<b><u>Kopperud</u></b>					
Kopperud	Crime Control & Investigation	Basic Tactical Officer Course	825.00	147893	08/14/2020
		<b>Total for Kopperud</b>	<b>825.00</b>		
<b><u>Lardy</u></b>					
Lardy	Road & Bridge Equipment	Seat Belt for Unit #18	115.74	0	08/14/2020
Lardy	Parks	Bldg Repair Parts Park Dept	49.72	0	08/14/2020
		<b>Total for Lardy</b>	<b>165.46</b>		
<b><u>Lawn Solutions</u></b>					
Lawn Solutions	General Government Buildings	Parts to repair irrigation system at City Hall	185.00	147603	07/29/2020
Lawn Solutions	SMEC Building	Mow & Trim SMEC Bldg Yard Aug 2020 4 of 7 Per Contract	470.00	147766	08/07/2020
Lawn Solutions	Weed Control	Mow & Trim 07/14/2020 512 N Elm St	40.20	147894	08/14/2020
Lawn Solutions	Weed Control	Mow & Trim July 2020 724 E 1st Street	120.60	147894	08/14/2020
Lawn Solutions	Weed Control	Mow & Trim Aug 2020 Various Locations INV16446 to 16544	1,540.00	147894	08/14/2020
Lawn Solutions	Incubator Building	Mow & Trim Aug 2020 Incubator 426 Winnebago Ave	250.00	147894	08/14/2020
		<b>Total for Lawn Solutions</b>	<b>2,605.80</b>		
<b><u>Lexis Nexis Risk Data Management, Inc</u></b>					
Lexis Nexis Risk Data Management, Inc	Other General Gov't	July 2020 Monthly Subscription	100.00	147895	08/14/2020
		<b>Total for Lexis Nexis Risk Data Management, Inc</b>	<b>100.00</b>		
<b><u>Locators &amp; Supplies, Inc</u></b>					
Locators & Supplies, Inc	Paved Streets	Pedestrian in Crosswalk Signs	1,215.00	147896	08/14/2020
Locators & Supplies, Inc	Paved Streets	Personal Hearing Protection	43.44	147896	08/14/2020
Locators & Supplies, Inc	Paved Streets	Sign Repair Supplies	113.49	147767	08/07/2020
		<b>Total for Locators &amp; Supplies, Inc</b>	<b>1,371.93</b>		
<b><u>Locher Bros. Inc</u></b>					
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	131.95	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	2,931.00	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	155.20	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	957.90	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	-70.40	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	13,145.70	147727	08/07/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	2,175.20	147727	08/07/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	19.00	147727	08/07/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	131.95	147727	08/07/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	25.45	147727	08/07/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	15,586.85	147727	08/07/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	1,134.40	147727	08/07/2020

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	268.00	147727	08/07/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	18,666.45	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	47.85	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	803.00	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	16,798.00	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	125.60	147933	08/18/2020
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	51.00	147727	08/07/2020
<b>Total for Locher Bros. Inc</b>			<b>73,084.10</b>		
<b><u>M-R Sign Company</u></b>					
M-R Sign Company	Paved Streets	Signs for 4th Street	217.00	147897	08/14/2020
<b>Total for M-R Sign Company</b>			<b>217.00</b>		
<b><u>Mankato Clinic LTD</u></b>					
Mankato Clinic LTD	Health Insurance	Health 12337	103.59	12337	08/01/2020
<b>Total for Mankato Clinic LTD</b>			<b>103.59</b>		
<b><u>Mankato/Fairmont Fire &amp; Safety</u></b>					
Mankato/Fairmont Fire & Safety	Fire Fighting	Fire Extinguisher Inspection/Service Call Fire Dept	89.00	147708	08/03/2020
Mankato/Fairmont Fire & Safety	Fire Fighting	Fire Extinguisher Inspection/Service Call Fire Dept	89.00	147898	08/14/2020
<b>Total for Mankato/Fairmont Fire &amp; Safety</b>			<b>178.00</b>		
<b><u>Martin</u></b>					
Martin	Road & Bridge Equipment	Armrest for #417	68.46	0	08/14/2020
Martin	Central Garage	Heating Tip for Torch City Shop	80.88	0	08/14/2020
<b>Total for Martin</b>			<b>149.34</b>		
<b><u>Martin County Attorney's</u></b>					
Martin County Attorney's	Public Safety Charges	Forfeiture Funds from FMP19-3927	9.00	147768	08/07/2020
<b>Total for Martin County Attorney's</b>			<b>9.00</b>		
<b><u>Martin County Auditor</u></b>					
Martin County Auditor	Engineering	Deed Tax for a Quit Claim Deed from a 1984 Alley Vacation	1.65	147604	07/29/2020
Martin County Auditor	Crime Control & Investigation	Aug 2020 Rental of Securty Bldg	4,376.58	147709	08/03/2020
Martin County Auditor	Crime Control & Investigation	Aug 2020 Phone Bill Police Dept	392.11	147769	08/07/2020
<b>Total for Martin County Auditor</b>			<b>4,770.34</b>		
<b><u>Martin County Highway Dept</u></b>					
Martin County Highway Dept	Fire Fighting	July Fuel	321.30	147677	08/03/2020
Martin County Highway Dept	Engineering	July Fuel	110.41	147677	08/03/2020
Martin County Highway Dept	Crime Control & Investigation	July Fuel	1,452.28	147677	08/03/2020
Martin County Highway Dept	Building Inspection	July Fuel	48.04	147677	08/03/2020
Martin County Highway Dept	Animal Control	July Fuel	72.09	147677	08/03/2020
Martin County Highway Dept	Garbage Collection	July Fuel	134.46	147677	08/03/2020
Martin County Highway Dept	Parks	July Fuel	1,662.73	147677	08/03/2020
Martin County Highway Dept	Airport	July Fuel	144.01	147677	08/03/2020
Martin County Highway Dept	Central Garage	July Fuel	56.39	147677	08/03/2020
Martin County Highway Dept	Paved Streets	July Fuel	2,149.20	147677	08/03/2020
Martin County Highway Dept	Storm Sewer Mnt	July Fuel	217.66	147677	08/03/2020
Martin County Highway Dept	Other General Gov't	July Fuel	19.29	147677	08/03/2020

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
		<b>Total for Martin County Highway Dept</b>	<b>6,387.86</b>		
<b><u>Martin County Recorder</u></b>					
Martin County Recorder	Police Administration	Tegan Quade-Notary	20.00	147770	08/07/2020
Martin County Recorder	Engineering	Recording of Quit Claim Deed from a 1984 Alley Vacation 217 Vi	46.00	147605	07/29/2020
		<b>Total for Martin County Recorder</b>	<b>66.00</b>		
<b><u>Martin County Star Inc.</u></b>					
Martin County Star Inc.	Liquor Store	Wedding Guide Ad Liquor Store 06/17/20	110.00	147728	08/07/2020
		<b>Total for Martin County Star Inc.</b>	<b>110.00</b>		
<b><u>Mayo Clinic Health System</u></b>					
Mayo Clinic Health System	Health Insurance	Health 12338	308.90	12338	08/01/2020
Mayo Clinic Health System	Health Insurance	Health 12344	27.92	12344	08/10/2020
		<b>Total for Mayo Clinic Health System</b>	<b>336.82</b>		
<b><u>Mayo Clinic Health System - Mank</u></b>					
Mayo Clinic Health System - Mankato	Health Insurance	Health 12346	119.96	12346	08/10/2020
		<b>Total for Mayo Clinic Health System - Mank</b>	<b>119.96</b>		
<b><u>Mayo Clinic Health System Fairmont</u></b>					
Mayo Clinic Health System Fairmont	Paved Streets	DOT random-Street	96.00	147857	08/14/2020
Mayo Clinic Health System Fairmont	Health Insurance	Health 12345	590.42	12345	08/10/2020
Mayo Clinic Health System Fairmont	Health Insurance	Health 12339	7,082.49	12339	08/01/2020
Mayo Clinic Health System Fairmont	Parks	DOT random-Park	32.00	147857	08/14/2020
		<b>Total for Mayo Clinic Health System Fairmont</b>	<b>7,800.91</b>		
<b><u>Mayo Clinic Rochester</u></b>					
Mayo Clinic Rochester	Health Insurance	Health 12340	316.94	12340	08/01/2020
		<b>Total for Mayo Clinic Rochester</b>	<b>316.94</b>		
<b><u>Metro Sales Inc.</u></b>					
Metro Sales Inc.	Director of Finance	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	73.80	147771	08/07/2020
Metro Sales Inc.	City Attorney	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	73.80	147771	08/07/2020
Metro Sales Inc.	Police Administration	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	49.50	147771	08/07/2020
Metro Sales Inc.	Fire Fighting	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	73.80	147771	08/07/2020
Metro Sales Inc.	Engineering	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	363.93	147771	08/07/2020
Metro Sales Inc.	Lake Restoration	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	49.50	147771	08/07/2020
Metro Sales Inc.	Parks	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	73.80	147771	08/07/2020
Metro Sales Inc.	Economic Development	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	243.02	147771	08/07/2020
Metro Sales Inc.	Liquor Store	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	49.50	147771	08/07/2020
Metro Sales Inc.	Airport	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	49.50	147771	08/07/2020
Metro Sales Inc.	Data Processing	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	73.80	147771	08/07/2020
Metro Sales Inc.	Recording & Reporting	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	73.80	147771	08/07/2020
Metro Sales Inc.	Planning & Zoning	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	122.06	147771	08/07/2020
Metro Sales Inc.	Crime Control & Investigation	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	49.50	147771	08/07/2020
Metro Sales Inc.	Building Inspection	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	122.06	147771	08/07/2020
Metro Sales Inc.	Parking Lots	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	49.50	147771	08/07/2020
Metro Sales Inc.	Paved Streets	Base Rate Chg 06/03/20 to 09/02/20 Usage Chg 03/03 to 06/02,	49.50	147771	08/07/2020
		<b>Total for Metro Sales Inc.</b>	<b>1,640.37</b>		

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020 To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Mid-American Research Chemical</u></b>					
Mid-American Research Chemical Corp.	Parks	TFE Lube	61.53	147899	08/14/2020
		<b>Total for Mid-American Research Chemical</b>	<b>61.53</b>		
<b><u>Midco</u></b>					
Midco	Liquor Store	07/19 to 08/18/2020 Telephone Liquor Store	160.42	147710	08/03/2020
Midco	Data Processing	Internet Circuit Aug 2020	487.00	147772	08/07/2020
		<b>Total for Midco</b>	<b>647.42</b>		
<b><u>Militello Motors</u></b>					
Militello Motors	Parks	Vehicle Repairs Park #50	364.77	147900	08/14/2020
		<b>Total for Militello Motors</b>	<b>364.77</b>		
<b><u>Miller Sellner</u></b>					
Miller Sellner	Parks	Rear Axle, Rear Axle Pivot & Washer Park 60E	258.03	147901	08/14/2020
Miller Sellner	Parks	Safety Switch for Seat Park 25B	63.50	147773	08/07/2020
Miller Sellner	Parks	Equipment Parts Park	246.39	147773	08/07/2020
		<b>Total for Miller Sellner</b>	<b>567.92</b>		
<b><u>Minnesota Elevator, Inc</u></b>					
Minnesota Elevator, Inc	General Government Buildings	August 2020 Elevator Service City Hall	137.60	147711	08/03/2020
Minnesota Elevator, Inc	Library	Service Call for Elevator at Library	476.61	147953	08/19/2020
Minnesota Elevator, Inc	Library	Aug-Sep Bi-Monthly Elevator Service Library	146.76	147953	08/19/2020
		<b>Total for Minnesota Elevator, Inc</b>	<b>760.97</b>		
<b><u>Minnesota Paving &amp; Materials</u></b>					
Minnesota Paving & Materials	Paved Streets	Pay Estimate 9 Improvement Contract 2019-C	136,207.91	147712	08/03/2020
		<b>Total for Minnesota Paving &amp; Materials</b>	<b>136,207.91</b>		
<b><u>MN Department of Transportation</u></b>					
MN Department of Transportation	Paved Streets	Material Testing & Inspection	208.38	147713	08/03/2020
		<b>Total for MN Department of Transportation</b>	<b>208.38</b>		
<b><u>MN Dept Labor &amp; Indust.</u></b>					
MN Dept Labor & Indust.	Airport	Electrical Inspection Relocated AWAS Service 2160 E Blue Earth	36.00	147714	08/03/2020
		<b>Total for MN Dept Labor &amp; Indust.</b>	<b>36.00</b>		
<b><u>MN Dept Of Commerce</u></b>					
MN Dept Of Commerce	Non-departmental	Unclaimed Property Katrina/Lee Shoen CK#141688	0.01	147774	08/07/2020
MN Dept Of Commerce	Non-departmental	Unclaimed Property Katrina/Lee Shoen CK#141688	0.01	147774	08/07/2020
MN Dept Of Commerce	Non-departmental	Unclaimed Property Adam Hawkins CK#138785	0.05	147774	08/07/2020
MN Dept Of Commerce	Non-departmental	Unclaimed Property Adam Hawkins CK#138785	0.02	147774	08/07/2020
MN Dept Of Commerce	Non-departmental	Unclaimed Property Adam Hawkins CK#138785	0.02	147774	08/07/2020
MN Dept Of Commerce	Non-departmental	Unclaimed Property Adam Hawkins CK#138785	0.01	147774	08/07/2020
MN Dept Of Commerce	Non-departmental	Unclaimed Property Katrina/Lee Shoen CK#141688	0.02	147774	08/07/2020
		<b>Total for MN Dept Of Commerce</b>	<b>0.14</b>		
<b><u>Mn Dept of Employment &amp; Economi</u></b>					
Mn Dept of Employment & Economic Develo	Intergovernmental Revenues	MN Investment Fund Grant CDAP-16-0063-H-FY17 Zierke Blt M	2,758.20	147902	08/14/2020
Mn Dept of Employment & Economic Develo	Intergovernmental Revenues	Zierke Blt Mfg/City of Fmt Loan #2 Sept 2020	1,838.51	147902	08/14/2020
		<b>Total for Mn Dept of Employment &amp; Economi</b>	<b>4,596.71</b>		
<b><u>MN Dept of Labor &amp; Indus</u></b>					

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
MN Dept of Labor & Indus	General Government Buildings	Boilers City Hall	20.00	147954	08/19/2020
MN Dept of Labor & Indus	Aquatic Park	Boilers Aquatic Park	40.00	147954	08/19/2020
		<b>Total for MN Dept of Labor &amp; Indus</b>	<b>60.00</b>		
<b><u>Mn Dept of Labor &amp; Industry</u></b>					
Mn Dept of Labor & Industry	Parks	LED Retrofit at Gomsrud Park 260 W Lair Rd	36.00	147955	08/19/2020
		<b>Total for Mn Dept of Labor &amp; Industry</b>	<b>36.00</b>		
<b><u>MN Energy Resources Corp.</u></b>					
MN Energy Resources Corp.	General Government Buildings	07/07 to 08/04/2020 Gas Utilities Senior Center	45.58	147903	08/14/2020
MN Energy Resources Corp.	Library	06/17/20 TO 07/21/20 Gas Utilities Library	510.82	147775	08/07/2020
MN Energy Resources Corp.	Animal Control	Gas Utilities 06/13 to 07/13/2020 Humane Society	20.55	147578	07/28/2020
MN Energy Resources Corp.	Paved Streets	Gas Utilities 06/13 to 07/13/2020 City Shop, Street & Park Dept	25.29	147578	07/28/2020
MN Energy Resources Corp.	Fire Fighting	Gas Utilities 06/30 to 07/29/2020 Fire Dept	129.66	147775	08/07/2020
MN Energy Resources Corp.	Incubator Building	Gas Utilities 06/13 to 07/13/2020 Incubator Bldg	67.50	147578	07/28/2020
MN Energy Resources Corp.	Aquatic Park	Gas Utilities 06/16 to 07/15/2020 Aquatic Park	1,076.82	147578	07/28/2020
MN Energy Resources Corp.	Parks	Gas Utilities 06/13 to 07/13/2020 City Shop, Street & Park Dept	25.29	147578	07/28/2020
MN Energy Resources Corp.	Parks	07/02 to 08/07/2020 Gas utilities Lincoln Shelter House	22.20	147956	08/19/2020
MN Energy Resources Corp.	Central Garage	Gas Utilities 06/13 to 07/13/2020 City Shop, Street & Park Dept	8.23	147578	07/28/2020
		<b>Total for MN Energy Resources Corp.</b>	<b>1,931.94</b>		
<b><u>Mn Municipal Beverage Association</u></b>					
Mn Municipal Beverage Association	Liquor Store	07/2020 to 07/2021 Annual Dues	2,700.00	147729	08/07/2020
		<b>Total for Mn Municipal Beverage Association</b>	<b>2,700.00</b>		
<b><u>Mn Secretary Of State-Notary</u></b>					
Mn Secretary Of State-Notary	Police Administration	Renewal of Notary Tegan Quade	120.00	147776	08/07/2020
		<b>Total for Mn Secretary Of State-Notary</b>	<b>120.00</b>		
<b><u>Motorola Solutions, Inc.</u></b>					
Motorola Solutions, Inc.	Crime Control & Investigation	Antenna Police Dept	174.00	147904	08/14/2020
		<b>Total for Motorola Solutions, Inc.</b>	<b>174.00</b>		
<b><u>Municode</u></b>					
Municode	Recording & Reporting	Online Code Hosting 08/01/20 to 07/31/2021	950.00	147777	08/07/2020
		<b>Total for Municode</b>	<b>950.00</b>		
<b><u>Murray</u></b>					
Murray	Crime Control & Investigation	School Resource Officer Training 08/09 to 08/14/20 Cambridge, I	691.65	0	08/19/2020
		<b>Total for Murray</b>	<b>691.65</b>		
<b><u>Napa Auto Fairmont</u></b>					
Napa Auto Fairmont	Road & Bridge Equipment	Oil Filters Street Dept	5.11	147905	08/14/2020
Napa Auto Fairmont	Road & Bridge Equipment	Oil, Fuel & Hydraulic Filters	11.97	147905	08/14/2020
Napa Auto Fairmont	Road & Bridge Equipment	Oil Filter, Fuel Filter	19.83	147905	08/14/2020
Napa Auto Fairmont	Crime Control & Investigation	Oil Filters, Cabin Filter	9.81	147905	08/14/2020
Napa Auto Fairmont	Storm Sewer Mnt	Air Filter	16.63	147905	08/14/2020
Napa Auto Fairmont	Storm Sewer Mnt	Oil & Air Filters	37.51	147905	08/14/2020
Napa Auto Fairmont	Parks	Handle & Oil Filter	5.97	147905	08/14/2020
Napa Auto Fairmont	Parks	Oil Filters, Oil Park Dept	73.67	147905	08/14/2020
Napa Auto Fairmont	Airport	Oil Filters	17.23	147905	08/14/2020

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020 To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Napa Auto Fairmont	Airport	Golf Cart Batteries	1,191.68	147905	08/14/2020
<b>Total for Napa Auto Fairmont</b>			<b>1,389.41</b>		
<b><u>Nelson</u></b>					
Nelson	Crime Control & Investigation	ERU Equipment Plate Carrier Vest & Tactical Holster	442.79	0	07/29/2020
<b>Total for Nelson</b>			<b>442.79</b>		
<b><u>Nemmers</u></b>					
Nemmers	Engineering	Cell Phone Reimbursement 11/26/19 to 07/25/2020	640.00	0	08/14/2020
<b>Total for Nemmers</b>			<b>640.00</b>		
<b><u>Newcomb</u></b>					
Newcomb	Non-departmental	Refund Check	0.31	147655	08/03/2020
Newcomb	Non-departmental	Refund Check	0.84	147655	08/03/2020
Newcomb	Non-departmental	Refund Check	0.21	147655	08/03/2020
Newcomb	Non-departmental	Refund Check	0.11	147655	08/03/2020
Newcomb	Non-departmental	Refund Check	0.01	147655	08/03/2020
<b>Total for Newcomb</b>			<b>1.48</b>		
<b><u>Nielsen Blacktopping &amp; Concrete</u></b>					
Nielsen Blacktopping & Concrete	Paved Streets	Pay Estimae 2 & Final Ward Park Resurfacing 2020-B	79,618.64	147606	07/29/2020
<b>Total for Nielsen Blacktopping &amp; Concrete</b>			<b>79,618.64</b>		
<b><u>Nutrien Ag Solutions</u></b>					
Nutrien Ag Solutions	Parks	Bark Oil	70.00	147607	07/29/2020
<b>Total for Nutrien Ag Solutions</b>			<b>70.00</b>		
<b><u>Oleson, D.C. Greg E.</u></b>					
Oleson, D.C. Greg E.	Health Insurance	Health 12336	106.40	12336	08/01/2020
<b>Total for Oleson, D.C. Greg E.</b>			<b>106.40</b>		
<b><u>Olson Rentals, Inc.</u></b>					
Olson Rentals, Inc.	Paved Streets	Propane for the Paver	19.50	147957	08/19/2020
Olson Rentals, Inc.	Paved Streets	Propane for the Paver	19.50	147957	08/19/2020
Olson Rentals, Inc.	Paved Streets	Propane for Paver	19.50	147906	08/14/2020
Olson Rentals, Inc.	Paved Streets	Propane for Paver Street Dept	19.50	147778	08/07/2020
Olson Rentals, Inc.	Paved Streets	Propane for Paver Street Dept	23.40	147778	08/07/2020
Olson Rentals, Inc.	Parks	Bowl Seal Park Generator	3.28	147778	08/07/2020
<b>Total for Olson Rentals, Inc.</b>			<b>104.68</b>		
<b><u>One Office Solution</u></b>					
One Office Solution	Director of Finance	Office SUPplies City Hall	9.47	147907	08/14/2020
One Office Solution	City Attorney	Office SUPplies City Hall	9.47	147907	08/14/2020
One Office Solution	Police Administration	Office SUPplies City Hall	3.79	147907	08/14/2020
One Office Solution	Fire Fighting	Office SUPplies City Hall	7.57	147907	08/14/2020
One Office Solution	Engineering	Office SUPplies City Hall	20.82	147907	08/14/2020
One Office Solution	Lake Restoration	Office SUPplies City Hall	3.79	147907	08/14/2020
One Office Solution	Economic Development	Office SUPplies City Hall	5.68	147907	08/14/2020
One Office Solution	Liquor Store	Office SUPplies City Hall	3.79	147907	08/14/2020
One Office Solution	Airport	Office SUPplies City Hall	9.47	147907	08/14/2020
One Office Solution	Data Processing	Office SUPplies City Hall	5.68	147907	08/14/2020

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
One Office Solution	City Manager	Office SUpplies City Hall	9.47	147907	08/14/2020
One Office Solution	Recording & Reporting	Office SUpplies City Hall	9.47	147907	08/14/2020
One Office Solution	Planning & Zoning	Office SUpplies City Hall	9.47	147907	08/14/2020
One Office Solution	Crime Control & Investigation	Office SUpplies City Hall	5.68	147907	08/14/2020
One Office Solution	Building Inspection	Office SUpplies City Hall	9.47	147907	08/14/2020
One Office Solution	Paved Streets	Office SUpplies City Hall	3.79	147907	08/14/2020
One Office Solution	Parking Lots	Office SUpplies City Hall	3.79	147907	08/14/2020
One Office Solution	Parks	Office SUpplies City Hall	7.57	147907	08/14/2020
		<b>Total for One Office Solution</b>	<b>138.24</b>		
<b><u>Osborn</u></b>					
Osborn	Parks	Reimbursement for Safety Toe Boots	175.00	147958	08/19/2020
		<b>Total for Osborn</b>	<b>175.00</b>		
<b><u>Overhead Door Company of Mank</u></b>					
Overhead Door Company of Mankato, Inc.	Fire Fighting	Repair to Garage Doors at Fire Hall 07/23/2020	1,692.55	147908	08/14/2020
		<b>Total for Overhead Door Company of Mank</b>	<b>1,692.55</b>		
<b><u>Paape Energy Services</u></b>					
Paape Energy Services	SMEC Building	Troubleshoot Coil Fan 12 & Unit #1 Tripping Breaker	388.00	147779	08/07/2020
		<b>Total for Paape Energy Services</b>	<b>388.00</b>		
<b><u>Paine</u></b>					
Paine	Crime Control & Investigation	Safety Glasses Reimbursement	130.30	147579	07/28/2020
		<b>Total for Paine</b>	<b>130.30</b>		
<b><u>Palmquist</u></b>					
Palmquist	Non-departmental	Refund Check	1.87	147656	08/03/2020
Palmquist	Non-departmental	Refund Check	0.93	147656	08/03/2020
Palmquist	Non-departmental	Refund Check	0.10	147656	08/03/2020
Palmquist	Non-departmental	Refund Check	2.80	147656	08/03/2020
		<b>Total for Palmquist</b>	<b>5.70</b>		
<b><u>Paustis Wine Company</u></b>					
Paustis Wine Company	Liquor - Mdse for Resale	Wine	2,982.00	147934	08/18/2020
Paustis Wine Company	Liquor - Mdse for Resale	Freight	38.75	147934	08/18/2020
Paustis Wine Company	Liquor - Mdse for Resale	Wine	200.00	147730	08/07/2020
Paustis Wine Company	Liquor - Mdse for Resale	Freight	10.50	147730	08/07/2020
Paustis Wine Company	Liquor - Mdse for Resale	Liquor	261.00	147730	08/07/2020
		<b>Total for Paustis Wine Company</b>	<b>3,492.25</b>		
<b><u>PC Janitorial Supply</u></b>					
PC Janitorial Supply	General Government Buildings	Cleaning Supplies City Hall	271.82	147959	08/19/2020
PC Janitorial Supply	Library	Cleaning Supplies Library	243.74	147959	08/19/2020
PC Janitorial Supply	Library	Cleaning Supplies Library	43.75	147959	08/19/2020
PC Janitorial Supply	Aquatic Park	Cleaning Supplies Aquatic Park	101.88	147780	08/07/2020
PC Janitorial Supply	Aquatic Park	Cleaning Supplies Aquatic Park	86.43	147909	08/14/2020
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	185.80	147780	08/07/2020
		<b>Total for PC Janitorial Supply</b>	<b>933.42</b>		
<b><u>Pederson</u></b>					

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Pederson	Telephone	Refund of unused liquor license per City Council 08/10/2020	840.62	147910	08/14/2020
Pederson	Business Licenses & Permits	Refund of unused liquor license per City Council 08/10/2020	840.62	147910	08/14/2020
		<b>Total for Pederson</b>	<b>1,681.24</b>		
<b><u>Phillips Wine &amp; Spirits</u></b>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	731.45	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	70.00	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	3.38	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	18.59	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	252.00	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	8,597.94	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	132.00	147731	08/07/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	57.59	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	125.91	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	370.78	147731	08/07/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	16,605.72	147731	08/07/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,502.67	147731	08/07/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	652.40	147731	08/07/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	961.80	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	38.87	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	75.59	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,527.75	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	683.05	147935	08/18/2020
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	5,554.23	147935	08/18/2020
		<b>Total for Phillips Wine &amp; Spirits</b>	<b>39,961.72</b>		
<b><u>Photo Press</u></b>					
Photo Press	Fire Fighting	Fire Fighter Applications	150.00	147911	08/14/2020
Photo Press	Fire Fighting	Firefighter Ad	150.00	147911	08/14/2020
Photo Press	Planning & Zoning	Hughes	71.60	147911	08/14/2020
Photo Press	Planning & Zoning	Gudahl, Fellerton & Meyers	71.60	147911	08/14/2020
Photo Press	Crime Control & Investigation	Warrant File Card Police Dept	49.50	147781	08/07/2020
Photo Press	Building Inspection	Inspection Dept Forms	109.00	147580	07/28/2020
Photo Press	City Manager	Meet & Greet Cathy Reynolds	108.00	147911	08/14/2020
Photo Press	Economic Development	Opening on Econmic Development	26.85	147580	07/28/2020
Photo Press	Liquor Store	4th of July Specials Liquor Store	299.16	147580	07/28/2020
Photo Press	Liquor Store	July 4th Special Liquor Store	144.37	147911	08/14/2020
Photo Press	Liquor Store	Word Puzzle Sponsor Ad Liquor Store	25.00	147911	08/14/2020
Photo Press	Liquor Store	Salute Vets Liquor Store Ad	56.00	147911	08/14/2020
Photo Press	Mayor & Council	Budget Work Session	28.01	147911	08/14/2020
Photo Press	Other General Gov't	June 8th Approved Ordinance 2020-06	40.28	147580	07/28/2020
Photo Press	Other General Gov't	Ordinance 2020-08	35.80	147911	08/14/2020
Photo Press	Other General Gov't	512 N Elm	40.28	147911	08/14/2020
Photo Press	Other General Gov't	Hearing Ordinance	362.48	147911	08/14/2020
Photo Press	Elections	Filing General Election	134.25	147911	08/14/2020

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Photo Press	Parks	Field Purchase Order Books	203.33	147911	08/14/2020
Photo Press	Paved Streets	Lake Ave Closed	84.00	147911	08/14/2020
Photo Press	Paved Streets	Field Purchase Order Books	203.33	147911	08/14/2020
Photo Press	Other General Gov't	Notice of Hearing June 22	375.90	147580	07/28/2020
Photo Press	Other General Gov't	Hughes Internet July 7	80.55	147580	07/28/2020
Photo Press	Other General Gov't	Fjermstad/Hilpipre/Meyer July 7	107.40	147580	07/28/2020
Photo Press	Other General Gov't	Emergency Covid Ordinance	31.33	147580	07/28/2020
		<b>Total for Photo Press</b>	<b>2,988.02</b>		
<b><u>Plunkett's Pest Control, Inc.</u></b>					
Plunkett's Pest Control, Inc.	General Government Buildings	Bird Control Program	100.00	147912	08/14/2020
		<b>Total for Plunkett's Pest Control, Inc.</b>	<b>100.00</b>		
<b><u>Police Dept/ Petty Cash</u></b>					
Police Dept/ Petty Cash	Crime Control & Investigation	Postage for Mailing Evidence to BCA	8.40	147608	07/29/2020
Police Dept/ Petty Cash	Crime Control & Investigation	Batteries for Trail Cam	12.04	147608	07/29/2020
Police Dept/ Petty Cash	Crime Control & Investigation	Fuel for Squad County Pumps Down	26.46	147608	07/29/2020
		<b>Total for Police Dept/ Petty Cash</b>	<b>46.90</b>		
<b><u>Poppe's Store &amp; Car Wash</u></b>					
Poppe's Store & Car Wash	Parks	Fuel Parks Dept 57B	37.55	147782	08/07/2020
		<b>Total for Poppe's Store &amp; Car Wash</b>	<b>37.55</b>		
<b><u>Prairieland Solid Waste Mgmnt</u></b>					
Prairieland Solid Waste Mgmnt	Crime Control & Investigation	July 2020 Waste Removal Police Dept	40.48	147783	08/07/2020
Prairieland Solid Waste Mgmnt	Garbage Collection	Refuse Removal July 2020	1,015.11	147716	08/03/2020
Prairieland Solid Waste Mgmnt	Garbage Collection	July 2020 Citywide Cleanup	4,800.00	147783	08/07/2020
		<b>Total for Prairieland Solid Waste Mgmnt</b>	<b>5,855.59</b>		
<b><u>Preuss, Linsey</u></b>					
Preuss, Linsey	Economic Development	Cell Phone July 2020	80.00	0	08/03/2020
Preuss, Linsey	Economic Development	July 28, 2020 Expenses	16.80	0	08/03/2020
		<b>Total for Preuss, Linsey</b>	<b>96.80</b>		
<b><u>Public Utilities Commission</u></b>					
Public Utilities Commission	General Government Buildings	Aug 2020 Utilities	1,574.14	147960	08/19/2020
Public Utilities Commission	General Government Buildings	Aug 2020 Utilities	118.99	147960	08/19/2020
Public Utilities Commission	General Government Buildings	Aug 2020 Utilities	51.51	147960	08/19/2020
Public Utilities Commission	General Government Buildings	Aug 2020 Utilities	39.10	147960	08/19/2020
Public Utilities Commission	Library	Aug 2020 Utilities	21.21	147960	08/19/2020
Public Utilities Commission	Library	Aug 2020 Utilities	3,060.80	147960	08/19/2020
Public Utilities Commission	Airport	Aug 2020 Utilities	26.90	147960	08/19/2020
Public Utilities Commission	Central Garage	Aug 2020 Utilities	28.64	147960	08/19/2020
Public Utilities Commission	Liquor Store	Aug 2020 Utilities	49.97	147960	08/19/2020
Public Utilities Commission	Liquor Store	Aug 2020 Utilities	22.46	147960	08/19/2020
Public Utilities Commission	Liquor Store	Aug 2020 Utilities	55.88	147960	08/19/2020
Public Utilities Commission	Airport	Aug 2020 Utilities	1,099.27	147960	08/19/2020
Public Utilities Commission	Airport	Aug 2020 Utilities	514.50	147960	08/19/2020
Public Utilities Commission	Airport	Aug 2020 Utilities	2,229.66	147960	08/19/2020

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Public Utilities Commission	Aquatic Park	Aug 2020 Utilities	183.63	147960	08/19/2020
Public Utilities Commission	Parks	Aug 2020 Utilities	1,153.97	147960	08/19/2020
Public Utilities Commission	Parks	Aug 2020 Utilities	1,400.81	147960	08/19/2020
Public Utilities Commission	Parks	Aug 2020 Utilities	395.65	147960	08/19/2020
Public Utilities Commission	Parks	Aug 2020 Utilities	2,806.84	147960	08/19/2020
Public Utilities Commission	Liquor Store	Aug 2020 Utilities	2,502.52	147960	08/19/2020
Public Utilities Commission	Street Lighting	Aug 2020 Utilities	2,655.18	147960	08/19/2020
Public Utilities Commission	Street Lighting	Aug 2020 Utilities	2,603.01	147960	08/19/2020
Public Utilities Commission	Street Lighting	Aug 2020 Utilities	9.02	147960	08/19/2020
Public Utilities Commission	Aquatic Park	Aug 2020 Utilities	2,854.65	147960	08/19/2020
Public Utilities Commission	Aquatic Park	Aug 2020 Utilities	2,304.80	147960	08/19/2020
Public Utilities Commission	Aquatic Park	Aug 2020 Utilities	1,649.96	147960	08/19/2020
Public Utilities Commission	Incubator Building	Aug 2020 Utilities	21.85	147960	08/19/2020
Public Utilities Commission	SMEC Building	Aug 2020 Utilities	2,996.31	147960	08/19/2020
Public Utilities Commission	SMEC Building	Aug 2020 Utilities	68.00	147960	08/19/2020
Public Utilities Commission	SMEC Building	Aug 2020 Utilities	22.46	147960	08/19/2020
Public Utilities Commission	Parking Lots	Aug 2020 Utilities	210.43	147960	08/19/2020
Public Utilities Commission	Parking Lots	Aug 2020 Utilities	181.41	147960	08/19/2020
Public Utilities Commission	Fire Fighting	Aug 2020 Utilities	95.85	147960	08/19/2020
Public Utilities Commission	Fire Fighting	Aug 2020 Utilities	21.37	147960	08/19/2020
Public Utilities Commission	Lake Restoration	Aug 2020 Utilities	95.45	147960	08/19/2020
Public Utilities Commission	Incubator Building	Aug 2020 Utilities	387.14	147960	08/19/2020
Public Utilities Commission	Incubator Building	Aug 2020 Utilities	58.99	147960	08/19/2020
Public Utilities Commission	Incubator Building	Aug 2020 Utilities	31.47	147960	08/19/2020
Public Utilities Commission	Paved Streets	Aug 2020 Utilities	159.30	147960	08/19/2020
Public Utilities Commission	Paved Streets	Aug 2020 Utilities	55.40	147960	08/19/2020
Public Utilities Commission	Paved Streets	Aug 2020 Utilities	16.70	147960	08/19/2020
Public Utilities Commission	Paved Streets	Aug 2020 Utilities	34.98	147960	08/19/2020
Public Utilities Commission	Fire Fighting	Aug 2020 Utilities	349.28	147960	08/19/2020
Public Utilities Commission	Fire Fighting	Aug 2020 Utilities	161.02	147960	08/19/2020
Public Utilities Commission	Library	Aug 2020 Utilities	59.82	147960	08/19/2020
Public Utilities Commission	Library	Aug 2020 Utilities	22.46	147960	08/19/2020
Public Utilities Commission	Animal Control	Aug 2020 Utilities	17.41	147960	08/19/2020
Public Utilities Commission	Animal Control	Aug 2020 Utilities	564.66	147960	08/19/2020
Public Utilities Commission	Animal Control	Aug 2020 Utilities	124.22	147960	08/19/2020
Public Utilities Commission	Animal Control	Aug 2020 Utilities	69.13	147960	08/19/2020
		<b>Total for Public Utilities Commission</b>	<b>35,238.18</b>		
<b><u>Recreation Supply Co</u></b>					
Recreation Supply Co	Aquatic Park	Reagents for Testing Pool Water	30.57	147961	08/19/2020
		<b>Total for Recreation Supply Co</b>	<b>30.57</b>		
<b><u>Reliafunds Escrow, LLC</u></b>					
Reliafunds Escrow, LLC	Paved Streets	Winnebago Ave Pay Estimate 7	156,760.59	147609	07/29/2020
		<b>Total for Reliafunds Escrow, LLC</b>	<b>156,760.59</b>		

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Richards Auto Repair</u></b>					
Richards Auto Repair	Crime Control & Investigation	Oil & Filter Police Interceptor	44.93	147913	08/14/2020
Richards Auto Repair	Crime Control & Investigation	Wiper Blades Police #8	41.22	147913	08/14/2020
		<b>Total for Richards Auto Repair</b>	<b>86.15</b>		
<b><u>River Bend Business Products</u></b>					
River Bend Business Products	City Attorney	Office Supplies Upstairs City Hall	46.53	147914	08/14/2020
River Bend Business Products	Engineering	Office Supplies Upstairs City Hall	46.53	147914	08/14/2020
River Bend Business Products	Planning & Zoning	Office Supplies Upstairs City Hall	46.53	147914	08/14/2020
River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	6.50	147914	08/14/2020
River Bend Business Products	Building Inspection	Office Supplies Upstairs City Hall	46.53	147914	08/14/2020
River Bend Business Products	Paved Streets	Wall Planner Street Dept	31.07	147914	08/14/2020
River Bend Business Products	SMEC Building	Printer Usage SMEC 06/26 to 07/22/20	0.75	147784	08/07/2020
River Bend Business Products	Aquatic Park	Receipt Paper Aquatic Park	163.63	147962	08/19/2020
River Bend Business Products	Economic Development	Office Supplies Upstairs City Hall	46.50	147914	08/14/2020
		<b>Total for River Bend Business Products</b>	<b>434.57</b>		
<b><u>RTT Mobile Interpretation</u></b>					
RTT Mobile Interpretation	Crime Control & Investigation	July 16-31,2020 Minutes Used	127.02	147915	08/14/2020
RTT Mobile Interpretation	Crime Control & Investigation	July 1-15, 2020 Minutes	99.28	147717	08/03/2020
		<b>Total for RTT Mobile Interpretation</b>	<b>226.30</b>		
<b><u>Ruffridge Johnson Equipment Co.</u></b>					
Ruffridge Johnson Equipment Co,	Road & Bridge Equipment	Bearings Paver #33B	120.49	147916	08/14/2020
		<b>Total for Ruffridge Johnson Equipment Co</b>	<b>120.49</b>		
<b><u>Sanford Psychiatry &amp; Psychology</u></b>					
Sanford Psychiatry & Psychology Clinic	Health Insurance	Health 12341	127.70	12341	08/01/2020
		<b>Total for Sanford Psychiatry &amp; Psychology</b>	<b>127.70</b>		
<b><u>Schaefer</u></b>					
Schaefer	Parks	Reimbursement for Safety Glasses	290.00	147785	08/07/2020
		<b>Total for Schaefer</b>	<b>290.00</b>		
<b><u>Schultz</u></b>					
Schultz	Parks	Reimbursement for Safety Toe Boots	175.00	147963	08/19/2020
		<b>Total for Schultz</b>	<b>175.00</b>		
<b><u>Seasons Center for Behavioral He</u></b>					
Seasons Center for Behavioral Health	Health Insurance	Health 12342	12.00	12342	08/01/2020
		<b>Total for Seasons Center for Behavioral He</b>	<b>12.00</b>		
<b><u>Senne-Harens</u></b>					
Senne-Harens	Culture & Rec Charges	Refund for Shelter House Rental Lincoln Park 05/21/2022	187.91	147610	07/29/2020
		<b>Total for Senne-Harens</b>	<b>187.91</b>		
<b><u>Shamrock Recycling, Inc.</u></b>					
Shamrock Recycling, Inc.	Garbage Collection	July 2020 Tree Dump Cleanup	6,355.00	147964	08/19/2020
		<b>Total for Shamrock Recycling, Inc.</b>	<b>6,355.00</b>		
<b><u>Simon</u></b>					
Simon	Culture & Rec Charges	Cancel Shelter House Rental due to COVID 09/13/2020	80.53	147786	08/07/2020
		<b>Total for Simon</b>	<b>80.53</b>		

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Southern Glazer's of MN</u></b>					
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	294.00	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Pop/Mix	38.00	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	3.10	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	29.45	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	43.14	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	4,460.14	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	96.62	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	736.00	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	18.60	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	834.00	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Pop/Mix	40.12	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	1.55	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	5,013.74	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	66.78	147732	08/07/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	3,478.98	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Wine	486.00	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	13.95	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	10.85	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Liquor	1,461.31	147936	08/18/2020
Southern Glazer's of MN	Liquor - Mdse for Resale	Freight	15.50	147732	08/07/2020
<b>Total for Southern Glazer's of MN</b>			<b>17,141.83</b>		
<b><u>Squeegee Brothers</u></b>					
Squeegee Brothers	General Government Buildings	City Hall Window Cleaning Quarterly Inside & Upper Level, Out	615.00	147787	08/07/2020
Squeegee Brothers	Library	August 2020 Window Cleaning Library	150.00	147787	08/07/2020
Squeegee Brothers	Airport	July 2020 Window Cleaning Outside & Entry for Airport	90.00	147787	08/07/2020
<b>Total for Squeegee Brothers</b>			<b>855.00</b>		
<b><u>State Chemical Solutions</u></b>					
State Chemical Solutions	Parks	Disinfectant COVID 19	225.00	147917	08/14/2020
<b>Total for State Chemical Solutions</b>			<b>225.00</b>		
<b><u>Steif</u></b>					
Steif	Non-departmental	Refund Check	0.92	147657	08/03/2020
Steif	Non-departmental	Refund Check	0.46	147657	08/03/2020
Steif	Non-departmental	Refund Check	0.04	147657	08/03/2020
Steif	Non-departmental	Refund Check	1.37	147657	08/03/2020
<b>Total for Steif</b>			<b>2.79</b>		
<b><u>Stensland</u></b>					
Stensland	Fire Fighting	EMR Training Worthington 03/07/2020	73.60	147918	08/14/2020
<b>Total for Stensland</b>			<b>73.60</b>		
<b><u>Steuber</u></b>					
Steuber	General Government Buildings	Cleaning Supplies City Hall	3.24	0	08/03/2020
Steuber	Aquatic Park	Sunscreen for Resale Aquatic Park	237.10	0	08/03/2020
Steuber	Aquatic Park	Sanitizer Aquatic Park	4.54	0	08/03/2020

**Accounts Payable  
Check Approval List - City Council**



From: 07/28/2020

To: 08/25/2020

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Steuber	Aquatic Park	Supplies Aquatic Park	23.73	0	08/19/2020
<b>Total for Steuber</b>			<b>268.61</b>		
<b><u>Streicher's</u></b>					
Streicher's	Crime Control & Investigation	Ammo HEAT Team	416.40	147718	08/03/2020
<b>Total for Streicher's</b>			<b>416.40</b>		
<b><u>Sunset Law Enforcement LLC</u></b>					
Sunset Law Enforcement LLC	Crime Control & Investigation	Ammo For 09/01/2020 Training HEAT Team	2,125.00	147611	07/29/2020
<b>Total for Sunset Law Enforcement LLC</b>			<b>2,125.00</b>		
<b><u>Thrive Pass</u></b>					
Thrive Pass	Health Insurance	HRA & COBRA Admin Fees June 2020	542.00	147919	08/14/2020
Thrive Pass	Flex Plan	FSA Admin Fees June 2020	69.00	147919	08/14/2020
<b>Total for Thrive Pass</b>			<b>611.00</b>		
<b><u>Tietje, James</u></b>					
Tietje, James	Crime Control & Investigation	Reimbursement for Safety Glasses	115.97	0	07/29/2020
<b>Total for Tietje, James</b>			<b>115.97</b>		
<b><u>Tonder</u></b>					
Tonder	Flex Plan	Flex 10759	74.66	10759	08/10/2020
<b>Total for Tonder</b>			<b>74.66</b>		
<b><u>Tow Distributing</u></b>					
Tow Distributing	Liquor - Mdse for Resale	Beer	31,524.75	147937	08/18/2020
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	68.75	147937	08/18/2020
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	111.25	147733	08/07/2020
Tow Distributing	Liquor - Mdse for Resale	Beer	43,183.41	147733	08/07/2020
<b>Total for Tow Distributing</b>			<b>74,888.16</b>		
<b><u>Truman Tribune</u></b>					
Truman Tribune	Liquor Store	Independence Day/Flag Etiquette Ad Liquor Store 07/01/2020	50.00	147788	08/07/2020
<b>Total for Truman Tribune</b>			<b>50.00</b>		
<b><u>United Communications Corp.</u></b>					
United Communications Corp.	Fire Fighting	Equipment Repairs Fire Dept	817.88	147920	08/14/2020
United Communications Corp.	Fire Fighting	Equipment Repairs Fire Dept	1,412.15	147920	08/14/2020
<b>Total for United Communications Corp.</b>			<b>2,230.03</b>		
<b><u>United Hospital District, Inc</u></b>					
United Hospital District, Inc	Health Insurance	Health 12343	176.56	12343	08/01/2020
<b>Total for United Hospital District, Inc</b>			<b>176.56</b>		
<b><u>Valley Asphalt Products</u></b>					
Valley Asphalt Products	Paved Streets	Blacktop Elm St	1,482.30	147965	08/19/2020
<b>Total for Valley Asphalt Products</b>			<b>1,482.30</b>		
<b><u>Verizon Wireless</u></b>					
Verizon Wireless	Planning & Zoning	Cell Phone 06/21 to 07/20/2020 Planning & Zoning	48.16	147719	08/03/2020
Verizon Wireless	Crime Control & Investigation	Cell Phone 06/21 to 07/20/2020 Police Dept	1,422.67	147719	08/03/2020
Verizon Wireless	Building Inspection	Cell Phones 06/21 to 07/20/2020 Building Inspectors	96.32	147719	08/03/2020
Verizon Wireless	Director of Finance	Cell Phone 06/21 to 07/20/2020 Accounting	48.16	147719	08/03/2020
Verizon Wireless	Engineering	Cell Phones 06/21 to 07/20/2020 Engineers	98.18	147719	08/03/2020

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Verizon Wireless	Paved Streets	Cell Phone 06/21 to 07/20/2020 Street Dept	48.16	147719	08/03/2020
Verizon Wireless	Aquatic Park	Cell Phone 06/21 to 07/20/2020 Pool	70.65	147719	08/03/2020
Verizon Wireless	Parks	Cell Phone 06/21 to 07/20/2020 Parks Dept	96.32	147719	08/03/2020
Verizon Wireless	Airport	Cell Phone 06/21 to 07/20/2020 Airport	48.16	147719	08/03/2020
Verizon Wireless	Data Processing	06/24 to 07/23/2020 Backup Router	10.02	147719	08/03/2020
Verizon Wireless	City Manager	Cell Phone 06/21 to 07/20/2020 City Administrator	48.16	147719	08/03/2020
<b>Total for Verizon Wireless</b>			<b>2,034.96</b>		
<b><u>Vinnies Minn Snow</u></b>					
Vinnies Minn Snow	Aquatic Park	Food for Resale Aquatic Park	488.50	147921	08/14/2020
Vinnies Minn Snow	Aquatic Park	Food for Resale Aquatic Park	257.50	147720	08/03/2020
Vinnies Minn Snow	Aquatic Park	Food for Resale Aquatic Park	157.50	147612	07/29/2020
<b>Total for Vinnies Minn Snow</b>			<b>903.50</b>		
<b><u>Vinocopia, Inc</u></b>					
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	824.00	147938	08/18/2020
Vinocopia, Inc	Liquor - Mdse for Resale	Pop/Mix	120.00	147938	08/18/2020
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	24.00	147938	08/18/2020
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	551.25	147938	08/18/2020
<b>Total for Vinocopia, Inc</b>			<b>1,519.25</b>		
<b><u>Visit Fairmont</u></b>					
Visit Fairmont	CVB	Hotel Tax June 2020 Due in July \$9,756.42 Less 5%	9,268.59	147789	08/07/2020
<b>Total for Visit Fairmont</b>			<b>9,268.59</b>		
<b><u>Visual Identity Vault, LLP</u></b>					
Visual Identity Vault, LLP	Crime Control & Investigation	Unifomrs Police Dept	85.00	147922	08/14/2020
<b>Total for Visual Identity Vault, LLP</b>			<b>85.00</b>		
<b><u>Voss Cleaning Services, Inc.</u></b>					
Voss Cleaning Services, Inc.	Fire Fighting	Janitorial Services Aug 2020 Fire Dept	389.00	147790	08/07/2020
Voss Cleaning Services, Inc.	Incubator Building	Janitorial & Rug Service Aug 2020 Incubator Bldg	137.00	147790	08/07/2020
Voss Cleaning Services, Inc.	General Government Buildings	Janitorial Services & Rug Service Aug 2020 City Hall	764.00	147790	08/07/2020
Voss Cleaning Services, Inc.	SMEC Building	Janitorial Services SMEC July 2020	351.00	147790	08/07/2020
Voss Cleaning Services, Inc.	Paved Streets	Rug Service Aug 2020 Street & Park Dept	43.00	147790	08/07/2020
Voss Cleaning Services, Inc.	Parks	Rug Service Aug 2020 Street & Park Dept	43.00	147790	08/07/2020
Voss Cleaning Services, Inc.	Airport	Janitorial Services & Rug Service Aug 2020 Airport	316.00	147790	08/07/2020
<b>Total for Voss Cleaning Services, Inc.</b>			<b>2,043.00</b>		
<b><u>Waste Management Of So MN</u></b>					
Waste Management Of So MN	Incubator Building	July 2020 Refuse Removal Incubator Bldg	327.95	147923	08/14/2020
<b>Total for Waste Management Of So MN</b>			<b>327.95</b>		
<b><u>Waterville Food &amp; Ice, Inc.</u></b>					
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	358.02	147734	08/07/2020
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	88.00	147734	08/07/2020
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	343.74	147734	08/07/2020
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	199.36	147734	08/07/2020
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	352.64	147734	08/07/2020
<b>Total for Waterville Food &amp; Ice, Inc.</b>			<b>1,341.76</b>		

**Accounts Payable  
Check Approval List - City Council**

From: 07/28/2020

To: 08/25/2020



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Wine Merchants</u></b>					
Wine Merchants	Liquor - Mdse for Resale	Wine	136.00	147939	08/18/2020
Wine Merchants	Liquor - Mdse for Resale	Freight	1.69	147939	08/18/2020
		<b>Total for Wine Merchants</b>	<b>137.69</b>		
<b><u>Yeager Implement, Inc.</u></b>					
Yeager Implement, Inc.	Parks	Door Bracket Park 58	38.13	147791	08/07/2020
		<b>Total for Yeager Implement, Inc.</b>	<b>38.13</b>		
<b><u>Zingler</u></b>					
Zingler	Non-departmental	Refund Check	0.86	147658	08/03/2020
Zingler	Non-departmental	Refund Check	0.57	147658	08/03/2020
Zingler	Non-departmental	Refund Check	0.29	147658	08/03/2020
Zingler	Non-departmental	Refund Check	0.03	147658	08/03/2020
		<b>Total for Zingler</b>	<b>1.75</b>		
			<b>1,531,779.29</b>		

**MEETING DATE:** August 24, 2020

**SUBJECT:** MNDOT Grant Agreement for hangar taxilane

**REVIEWED BY:** Cathy Reynolds, City Administrator

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Troy Nemmers, PE, Director of Public Works/City Engineer

**INTRODUCED BY:** Troy Nemmers, PE, Director of Public Works/City Engineer

**COUNCIL LIAISON:** Councilor Cyphers

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The grant agreement for the taxilane construction at the airport around the new hangar was received from MNDOT. This construction project (A4601-56) was awarded to MR Paving with a condition that the City receive a grant. The MNDOT grant agreement is for \$102,541.29 of the \$454,713.52 project. Construction is expected to begin August 28<sup>th</sup>. Staff is recommending approval.

**MOTION:** To approve Resolution 2020-33 and authorize the Mayor and City Clerk to sign MNDOT grant agreement No. 1044729 for hangar taxilane construction at the municipal airport.

**VOTE REQUIRED:** Roll call - Simple majority

**ATTACHMENTS:**

1. Resolution 2020-33
2. MNDOT Agreement No. 1044729
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION 2020-33**

**AUTHORIZATION TO EXECUTE  
MINNESOTA DEPARTMENT OF TRANSPORTATION  
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT  
EXCLUDING LAND ACQUISITION**

It is resolved by the **City of Fairmont** as follows:

1. That the state of Minnesota Agreement No. **1044729**,  
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for  
State Project No. **A4601-56** at the **Fairmont Municipal Airport** is accepted.
2. That the Mayor and City Clerk are authorized to execute this Agreement and any  
amendments on behalf of the **City of Fairmont**.

**CERTIFICATION**

STATE OF MINNESOTA  
COUNTY OF MARTIN

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the  
City of Fairmont at an authorized meeting held on the 24th day of August 2020 as shown by the minutes  
of the meeting in my possession.

Signature: \_\_\_\_\_  
Patricia J. Monsen, City Clerk

CORPORATE SEAL

/OR/

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**GRANT AGREEMENT FOR AIRPORT IMPROVEMENT  
EXCLUDING LAND ACQUISITION**

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation (“State”), and the City of Fairmont (“Recipient”).

**WHEREAS**, the Recipient desires the financial assistance of the State for an airport improvement project (“Project”) as described in Article 2 below; and

**WHEREAS**, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

**WHEREAS**, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until 6/30/2025.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
AIP Eligible-FAA Funded (\$288,588.00)	100%	0%	0%
AIP Eligible- Local Funded (\$ 19,637.97)	0%	0%	100%
AIP Ineligible-State & Local (\$146,487.55)	0%	70%	30%

3. The Project costs will not exceed \$454,713.52. The proportionate shares of the Project costs are: Federal: Committed \$288,588.00; State: \$102,541.29, and Recipient: \$63,584.23. This project is not expected to be completed this fiscal year. Any additional funds are not committed by the state and are only available after being made so by the U.S. government. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the “Project Engineer”) to oversee the Project work. If, with the State’s approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the “Project Engineer” will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State’s Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
  - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.

- b. Following certification of the partial estimate, the Recipient will make partial payments to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
  - c. Following certification of the partial estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A copy of the partial estimate must be included with the Recipient's request for payment. Reimbursement requests and partial estimates should not be submitted if they cover a period in which there was no progress on the Project.
  - d. Upon completion of the Project(s), the Recipient will prepare a final estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). The final estimate must be certified by the Recipient, Project Engineer and the contractor.
  - e. Following certification of the final estimate, the Recipient will make final payment to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
  - f. Following certification of the final estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A request for final payment must be submitted to the State along with those project records required by the State.
7. For a Project which involves the purchase of equipment, the Recipient will be reimbursed by the State in one lump sum after the Recipient: (1) has acquired both possession and unencumbered title to the equipment; and (2) has presented proof of payment to the State, and (3) a certificate that the equipment is not defective and is in good working order. The Recipient will keep such equipment, properly stored, in good repair, and will not use the equipment for any purpose other than airport operations.
  8. If the Project involves force-account work or project donations, the Recipient must obtain the written approval of the State and Federal Aviation Administration (FAA). Force-account work performed or project donations received without written approval by the State will not be reimbursed under this Agreement. Force-account work must be done in accordance with the schedule of prices and terms established by the Recipient and approved by the State.
  9. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (g) (1), the Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. The Recipient will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property, which is purchased or improved with State aid funds without prior written approval from the State. If the State approves such transfer or change in use, the Recipient must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.
  10. This Agreement may be terminated by the Recipient or State at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the Recipient as set forth in this Agreement. In the event of such a termination, the Recipient will be entitled to reimbursement for eligible expenses incurred for work satisfactorily performed on the Project up to the date of termination. The State may immediately terminate this Agreement if it does not receive sufficient funding from the Minnesota Legislature or other funding source, or such funding is not provided at a level sufficient to allow for the continuation of the work covered by this Agreement. In the event of such termination, the Recipient will be reimbursed for work satisfactorily performed up to the effective date of such termination to the extent that funds are available. In the event of any complete or partial state government shutdown due to a failure to have a budget approved at the required time, the State may suspend this Agreement, upon notice to the Recipient, until such government shutdown ends, and the Recipient assumes the risk of non-payment for work performed during such shutdown.
  11. Pursuant to Minnesota Rules 8800.2500, the Recipient certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Recipient has the legal authority to engage in the Project as proposed.
  12. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Recipient will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, or the State Auditor to examine those books, records, and accounting procedures and practices of the Recipient relevant to this Agreement for a minimum of six years after the expiration of this Agreement.

13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.
14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any cost incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800. The Catalog of Federal Domestic Assistance (CFDA) number for the federal Airport Improvement Program is 20.106.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

**State Encumbrance Verification**

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Purchase Order: \_\_\_\_\_

**Recipient**

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Commissioner, Minnesota Department of Transportation**

By: \_\_\_\_\_

Director, Office of Aeronautics

Date: \_\_\_\_\_

**Mn/DOT Grants Management**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Mn/DOT Contract Management**

as to form & execution

By: \_\_\_\_\_

Date: \_\_\_\_\_

**MEETING DATE:** August 24, 2020

**SUBJECT:** FAA Grant Agreement for Hangar Taxilane

**REVIEWED BY:** Cathy Reynolds, City Administrator

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Troy Nemmers, PE, Director of Public Works/City Engineer

**INTRODUCED BY:** Troy Nemmers, PE, Director of Public Works/City Engineer

**COUNCIL LIAISON:** Councilor Cyphers

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The grant agreement for the taxilane construction at the airport around the new hangar was received from the FAA. This construction project was awarded to MR Paving with a condition that the City receive a grant. The FAA grant agreement is for \$288,588 of the \$454,713.52 project. The remainder of the cost will be split between MNDOT and the City. Construction is expected to begin August 28<sup>th</sup>. Staff is recommending approval.

**MOTION:** To authorize the Mayor and City Attorney to sign FAA agreement No. 3-27-0029-019-2020 for hangar taxilane construction at the municipal airport.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. FAA Agreement No. 3-27-0029-019-2020 (pages 1-10 of 53)
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



U.S. Department  
of Transportation  
Federal Aviation  
Administration

**GRANT AGREEMENT**

**PART I – OFFER**

Federal Award Offer Date \_\_\_\_\_

Airport/Planning Area Fairmont Municipal

AIP Grant Number 3-27-0029-019-2020

Unique Entity Identifier 076484658

TO: City of Fairmont  
(herein called the "Sponsor")

FROM: **The United States of America**(acting through the Federal Aviation Administration, herein called the "FAA")

**WHEREAS**, the Sponsor has submitted to the FAA a Project Application dated July 15, 2020, for a grant of Federal funds for a project at or associated with the Fairmont Municipal Airport, which is included as part of this Grant Agreement; and

**WHEREAS**, the FAA has approved a project for the Fairmont Municipal Airport (herein called the "Project") consisting of the following:

**The project is to construct a new hangar taxilane (25'x230') on the southwest side of the new 7-Unit T-Hangar, construct new hangar aprons (27'x200 'Ea.) on the southwest and northeast sides of the new 7- Unit T-Hangar and reconstruct a hangar taxilane (25'x260') & hangar apron (25'x260') on the northeast side of the new 7-Unit T-Hangar.**

which is more fully described in the Project Application.

**NOW THEREFORE**, According to the applicable provisions of the former Federal Aviation Act of 1958, as amended and recodified, 49 U.S.C. § 40101, et seq., and the former Airport and Airway Improvement Act of 1982 (AAIA), as amended and recodified, 49 U.S.C. § 47101, et seq., (herein the AAIA grant statute is referred to as "the Act"), the representations contained in the Project Application, and in consideration of (a) the Sponsor's adoption and ratification of the Grant Assurances dated March 2014, as applied and interpreted consistent with the FAA Reauthorization Act of 2018 (see 2018 FAA Reauthorization grant condition.), (b) and the Sponsor's acceptance of this Offer; and, (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurances and conditions as herein provided.

**THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay one hundred (100) percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.**

**Assistance Listings Number (Formerly CFDA Number): 20.106**

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

### CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$288,588**.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

\$0 for planning

**\$288,588** airport development or noise program implementation; and,

\$0 for land acquisition.

2. **Period of Performance.** The period of performance begins on the date the Sponsor formally accepts this agreement. Unless explicitly stated otherwise in an amendment from the FAA, the end date of the period of performance is 4 years (1,460 calendar days) from the date of formal grant acceptance by the Sponsor.

The Sponsor may only charge allowable costs for obligations incurred prior to the end date of the period of performance (2 CFR §200.309). Unless the FAA authorizes a written extension, the sponsor must submit all project closeout documentation and liquidate (pay off) all obligations incurred under this award no later than 90 calendar days after the end date of the period of performance (2 CFR §200.343).

The period of performance end date does not relieve or reduce Sponsor obligations and assurances that extend beyond the closeout of a grant agreement.

3. **Ineligible or Unallowable Costs.** The Sponsor must not include any costs in the project that the FAA has determined to be ineligible or unallowable.
4. **Indirect Costs - Sponsor.** Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages.
5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with the regulations, policies, and procedures of the Secretary. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the project without undue delays and in accordance with this agreement, and the regulations, policies, and procedures of the Secretary. Per 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from performing the project that exceeds three months. The report must include a reason for the project stoppage. The Sponsor also agrees to comply with the assurances which are part of this agreement.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before **August 27, 2020**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner for any project upon which Federal funds have been expended. For the purposes of this grant agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of

such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.

**10. United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this grant agreement.

**11. System for Award Management (SAM) Registration And Universal Identifier.**

A. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).

B. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.

**12. Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

**13. Informal Letter Amendment of AIP Projects.** If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by \$25,000 or five percent (5%), whichever is greater, the FAA can issue a letter amendment to the Sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of condition No. 1.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.

**14. Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this agreement.

**15. Financial Reporting and Payment Requirements.** The Sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

**16. Buy American.** Unless otherwise approved in advance by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.

- 17. Maximum Obligation Increase.** In accordance with 49 U.S.C. § 47108(b), as amended, the maximum obligation of the United States, as stated in Condition No. 1 of this Grant Offer:
- A. May not be increased for a planning project;
  - B. May be increased by not more than 15 percent for development projects if funds are available;
  - C. May be increased by not more than 15 percent for land project if funds are available.
- 18. Audits for Public Sponsors.** The Sponsor must provide for a Single Audit or program specific audit in accordance with 2 CFR part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Provide one copy of the completed audit to the FAA if requested.
- 19. Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR §180.200, the Sponsor must:
- A. Verify the non-federal entity is eligible to participate in this Federal program by:
    - 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-federal entity is excluded or disqualified; or
    - 2. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
    - 3. Adding a clause or condition to covered transactions attesting individual or firm are not excluded or disqualified from participating.
  - B. Require prime contractors to comply with 2 CFR §180.330 when entering into lower-tier transactions (e.g. Sub-contracts).
  - C. Immediately disclose to the FAA whenever the Sponsor (1) learns they have entered into a covered transaction with an ineligible entity or (2) suspends or debar a contractor, person, or entity.
- 20. Ban on Texting While Driving.**
- A. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
    - 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
    - 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
      - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
      - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
  - B. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts and subcontracts.
- 21. Exhibit "A" Property Map.** The Exhibit "A" Property Map dated 11/19/2010, is incorporated herein by reference or is submitted with the project application and made part of this grant agreement.

## **22. Employee Protection from Reprisal.**

### **A. Prohibition of Reprisals –**

1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (A)(2), information that the employee reasonably believes is evidence of:
  - i. Gross mismanagement of a Federal grant;
  - ii. Gross waste of Federal funds;
  - iii. An abuse of authority relating to implementation or use of Federal funds;
  - iv. A substantial and specific danger to public health or safety; or
  - v. A violation of law, rule, or regulation related to a Federal grant.
2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Federal office or employee responsible for oversight of a grant program;
  - v. A court or grand jury;
  - vi. A management office of the grantee or subgrantee; or
  - vii. A Federal or State regulatory enforcement agency.
3. Submission of Complaint – A person who believes that they have been subjected to a reprisal prohibited by paragraph A of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
4. Time Limitation for Submittal of a Complaint - A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
5. Required Actions of the Inspector General – Actions, limitations and exceptions of the Inspector General’s office are established under 41 U.S.C. § 4712(b)
6. Assumption of Rights to Civil Remedy - Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).

**23. 2018 FAA Reauthorization.** This grant agreement is subject to the terms and conditions contained herein including the terms known as the Grant Assurances as they were published in the Federal Register on April 3, 2014. On October 5, 2018, the FAA Reauthorization Act of 2018 made certain amendments to 49 U.S.C. chapter 471. The Reauthorization Act will require FAA to make certain amendments to the assurances in order to best achieve consistency with the statute. Federal law requires that FAA publish any amendments to the assurances in the Federal Register along with an opportunity to comment. In order not to delay the offer of this grant, the existing assurances are attached herein; however, FAA shall interpret and apply these assurances consistent with the Reauthorization Act. To the extent there is a conflict between the assurances and Federal statutes, the statutes shall apply. The full text of the Act is at <https://www.congress.gov/bill/115th-congress/house-bill/302/text>.

## SPECIAL CONDITIONS

**24. Airport Layout Plan.** The Sponsor understands and agrees to update the Airport Layout Plan to reflect the construction to standards satisfactory to the FAA and submit it in final form to the FAA. It is further mutually agreed that the reasonable cost of developing said Airport Layout Plan Map is an allowable cost within the scope of this project.

**25. Environmental.** The environmental approval for this project was issued on April 10th 2018 This project includes the following mitigation measures:

Erosion Control Layout Plan to mitigate soil loss using proper Best Management Practices.

The Sponsor understands and agrees to complete the above-listed mitigation measures to standards satisfactory to the FAA. It is further mutually agreed that the reasonable cost of completing these mitigation measures is an allowable cost within the scope of this project.

**26. Pavement Maintenance Management Program.** The Sponsor agrees that it will implement an effective airport pavement maintenance management program as required by Grant Assurance Pavement Preventive Management. The Sponsor agrees that it will use the program for the useful life of any pavement constructed, reconstructed, or repaired with federal financial assistance at the airport. The Sponsor further agrees that the program will:

- A. Follow FAA Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," for specific guidelines and procedures for maintaining airport pavements, establishing an effective maintenance program, specific types of distress and its probable cause, inspection guidelines, and recommended methods of repair;
- B. Detail the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed;
- C. Include a Pavement Inventory, Inspection Schedule, Record Keeping, Information Retrieval, and Reference, meeting the following requirements:
  1. Pavement Inventory. The following must be depicted in an appropriate form and level of detail:
    - a. Location of all runways, taxiways, and aprons;
    - b. Dimensions;
    - c. Type of pavement; and,
    - d. Year of construction or most recent major rehabilitation.
  2. Inspection Schedule.
    - a. Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in the Advisory Circular 150/5380-6, the frequency of inspections may be extended to three years.
    - b. Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition. For drive-by inspections, the date of inspection and any maintenance performed must be recorded.
  3. Record Keeping. Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The type of distress, location, and remedial action, scheduled or performed, must be documented. The minimum information is:
    - a. Inspection date;

- b. Location;
- c. Distress types; and
- d. Maintenance scheduled or performed.

4. Information Retrieval System. The Sponsor must be able to retrieve the information and records produced by the pavement survey to provide a report to the FAA as may be required.

**27. Plans and Specifications Prior to Bidding.** The Sponsor agrees that it will submit plans and specifications for FAA review prior to advertising for bids.

**28. Plans and Specifications Approval Based Upon Certification.** The FAA and the Sponsor agree that the FAA approval of the Sponsor's Plans and Specification is based primarily upon the Sponsor's certification to carry out the project in accordance with policies, standards, and specifications approved by the FAA. The Sponsor understands that:

- A. The Sponsor's certification does not relieve the Sponsor of the requirement to obtain prior FAA approval for modifications to any AIP standards or to notify the FAA of any limitations to competition within the project;
- B. The FAA's acceptance of a Sponsor's certification does not limit the FAA from reviewing appropriate project documentation for the purpose of validating the certification statements; and,
- C. If the FAA determines that the Sponsor has not complied with their certification statements, the FAA will review the associated project costs to determine whether such costs are allowable under AIP.

**29. Consultant Contract and Cost Analysis.** The Sponsor understands and agrees that no reimbursement will be made on the consultant contract portion of this grant until the FAA has received the consultant contract, the Sponsor's analysis of costs, and the independent fee estimate.

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, as provided by the Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the assurances and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

**UNITED STATES OF AMERICA  
FEDERAL AVIATION ADMINISTRATION**

\_\_\_\_\_  
*(Signature)*

E. Lindsay Butler

\_\_\_\_\_  
*(Typed Name)*

Deputy ADO Manager

\_\_\_\_\_  
*(Title of FAA Official)*

**PART II - ACCEPTANCE**

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Grant Application and incorporated materials referred to in the foregoing Offer under Part II of this Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Grant Application.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.

Dated

City of Fairmont

\_\_\_\_\_  
*(Name of Sponsor)*

\_\_\_\_\_  
*(Signature of Sponsor's Authorized Official)*

**By:**

\_\_\_\_\_  
*(Typed Name of Sponsor's Authorized Official)*

**Title:**

\_\_\_\_\_  
*(Title of Sponsor's Authorized Official)*

**CERTIFICATE OF SPONSOR’S ATTORNEY**

I, \_\_\_\_\_, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Minnesota. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor’s official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the Act. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated

**By:**

\_\_\_\_\_  
*(Signature of Sponsor's Attorney)*

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 6.C.3**

**MEETING DATE:** August 24, 2020

**SUBJECT:** Event Permit for Martin County West – Cross Country Meet at Cedar Creek Park

**REVIEWED BY:** Cathy Reynolds, City Administrator

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Cathy Reynolds, City Administrator

**INTRODUCED BY:** Cathy Reynolds, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Martin County West has applied for an Event Permit to hold a cross country meet at Cedar Creek Park on September 26, 2020.

**MOTION:** To approve the Event Permit for Martin County West to hold a cross country meet at Cedar Creek Park on September 26, 2020.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Permit Application.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 7-17-20

Permit Fee: \$15.00

Event: Cross Country Meet

Sponsoring entity: Martin County West

Address: 16 West 5th St. Sherburn, MN 56171

Maximum estimated number of persons expected to attend at any one time: \_\_\_\_\_

Event coordinator(s): Chad Brusky

Contact Info: 639-2081 Phone #

chadbrusky@mwmavericks.org E-mail

Primary contacts (during event):

Name: Stanetta Svoboda Name \_\_\_\_\_

Cell#: 236-7131 Cell# \_\_\_\_\_

E-mail: stanettasvoboda@mwmavericks.org E-mail: \_\_\_\_\_

Event Start: Day/Date 9/26/20 Time: 9:00 am

Event End: Day/Date 9/26/20 Time: 2:00 pm

Setup: Day/Date 9/25/20 Start time: late afternoon End Time: \_\_\_\_\_

Teardown: Day/Date 9/26/20 Start time: 2:00 End Time: 3:00

1. Type and description of the event and a list of all activities to take place at the event.

This will be a boys & girls cross country to be held at Cedar Creek Park.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

The meet will start and finish to the east of the first shelter. The race course follows on the gravel path west towards the far side of the disc golf, and then comes back east around the south side of the park by the field.  
3 port-a-poties will be placed by the first shelter close to the road.  
parking for 3 buses in the gravel lot.  
A timer will have a tent (canopy) by the finish.

3. Will outside drinking water or waste collection systems be supplied?  Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
  
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter.  Yes;  No  
If yes, provide the written plans.
  
5. Will organizers allow outside food wagon/vendors at the event?  Yes;  No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
  
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex):  Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
  
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes;  No  
If yes, please describe: \_\_\_\_\_
  
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
  
9. Will you be providing shuttle service?  Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature *Pat Kli* Title *Assistant Athletic Director* Date *8-17-20*

If you would like your event published on the City's website/Community Calendar, please indicate:  Yes;  No

Office Use Only			
\$15.00 Fee Paid	Date:	Received by:	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
  - Applicant
  - Police
  - Parks/Streets
  - Other

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 6.C.4**

**MEETING DATE:** August 24, 2020

**SUBJECT:** Demolition Assistance – Linda Smith, Smith’s Greenhouse

**REVIEWED BY:** Cathy Reynolds, City Administrator

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	----------	--------------------------	-------	--------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Cathy Reynolds, City Administrator

**INTRODUCED BY:** Cathy Reynolds, City Administrator

**COUNCIL LIAISON:** None

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Linda Smith is the owner of Smith’s Greenhouse at 407 East 12<sup>th</sup> Street in Fairmont. Ms. Smith has made application for City assistance with the demolition of her commercial property. Ms. Smith is requesting the City Council assist in the demolition cost of 50% up to the total of \$10,000.00 to be reimbursed.

**MOTION:** To approve or deny demolition assistance at 50% of the actual cost up to \$10,000.00.

**VOTE REQUIRED:** Simple majority.

**ATTACHMENTS:**

1. Application, estimate, property information and photos
- 2.
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

Application for City Assistance with Housing and Commercial Demolition Retaining Ownership of the Property	
Name	Linda Smith, Smiths Greenhouse
Address	407 East 12th St, Fairmont
Phone #	(507) 235-6986 Bus. 236-4826 Cell
Address of building to be demolished	407 East 12th St., Fmt.
Current year assessed market value	
Year built	1950's
Year last building permit issued; for what purpose	More grow space, replace old structure.
Is the building vacant	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the building uninhabitable based on safety inspection	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are the property taxes current	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
What is the estimated cost of rehabilitation to make the property habitable	\$ 150,000.00
Explain the reuse of the property post demolition	To expand the green house growing area, to meet the needs of our city and surrounding area!
City cost share requested	\$ 7,000.00

Attachments:

- Pictures: front/back/side
- Proof property taxes are paid
- Proof of ownership-deed
- Environmental inspection
- Demolition cost estimates

For City Use:	
Date application received:	August 17, 2020
Date presented to City Council:	August 24, 2020
Council action:	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny
If approved, date demolition permit issued:	

ALL SEASONS SERVICES

885 190th St  
Trimont, MN 56176

# Quote

Date	Quote #
8/16/2020	25

Name / Address
SMITH'S GREENHOUSE

Rep	Project

Description	Qty	Total
DEMOLITION OF SHED AND GREENHOUSE		14,500.00
MN SALES TAX		0.00
It's been a pleasure working with you!		<b>Total</b> \$14,500.00



August 10, 2020

Ms. Linda Smith  
Smith's Greenhouse  
407 E 12th Street  
Fairmont, MN 56031

RE: Asbestos Building Inspection of:

Smith's Greenhouse  
407 E 12th Street  
Fairmont, MN 56031

Ms. Smith:

Enclosed please find the final report for the asbestos investigation and evaluation of the referenced property. This report has evaluated the presence of the specified materials as well as the methods and procedures that Apex used in determining the presence of, or potential environmental risks associated with the referenced materials within the building.

If you have any questions or require additional report copies, please do not hesitate to contact us. We appreciate the opportunity to be of service.

Sincerely,

A handwritten signature in black ink that reads "Jerald Erickson". The signature is written in a cursive style with a large, looping initial "J".

Jerald Erickson

Enclosure



## ASBESTOS BUILDING SURVEY

**Site:**

Garage, Two Greenhouses  
407 E 12<sup>th</sup> Street  
Fairmont, MN 56031

**Owner:**

Ms. Linda Smith  
Smith's Greenhouse  
407 E 12th Street  
Fairmont, MN 56031  
507-236-4826  
Ynot611@gmail.com

**Demolition Contractor:**

Mr. Chad Winchester  
All Season Service LLC  
885 190th Street  
Trimont, MN 56176  
507-236-7734  
assot@hotmail.com

**Consultant:**

Mr. Jerald Erickson  
Apex Envirocare Ltd.  
96 Cedar Lane  
Madison Lake, MN 56063  
507-340-1113  
apexenv@gmail.com

Apex Project No. 20d92

## 1.0 INTRODUCTION

### 1.1 PURPOSE AND SCOPE

This report presents the results of the environmental evaluation completed by Apex Envirocare Ltd, (Apex) of the listed property on August 4, 2020. The purpose of the environmental evaluation was to determine the potential presence of asbestos within the buildings located on the referenced property scheduled for remodeling, or demolition. Mr. Erickson of Apex performed the on-site investigation and evaluation. During the investigation, Apex identified, sampled, and analyzed suspect or presumed Asbestos Containing Building Materials (ACBM).

### 1.2 LIMITATIONS

Although Apex put forth a detailed and conscientious effort to identify ACBMs at the site, certain variables may affect the identification of ACBMs within a building to a significant degree. Survey evaluations were performed only in exposed and/or accessible building areas, which were readily accessible and safe for entry. Apex did not collect samples from the roof, fire doors, electrical wires, insulators and/or other materials that may have damaged or jeopardized the integrity of the facilities structure. The samples taken were representative of the suspect materials, but do not preclude the presence of asbestos in other similar materials. If there is a question or concern whether a material contains asbestos, Apex recommends further testing to ascertain asbestos content of the suspect material. Apex report was prepared in accordance with the proposal, scope of work, and Apex's general terms and conditions. No other warranties, representations, or certifications are made.

## 2.0 METHODS AND PROCEDURES

### 2.1 GENERAL SURVEY METHODS

A certified inspector performed the building inspections and sampling activities. A walk-through survey of the facility was first conducted to identify suspect materials and potential areas of concern to develop a sampling strategy. Each sample was assigned a unique sample identification number that was written on the sampling media. Generalized sample locations, estimated quantities of ACBM, and analytical results are documented in the Asbestos Survey Table.

Apex will attempt to identify hazardous materials in inaccessible areas. However, it is not feasible to access all areas of a building until demolition occurs. Therefore Apex cannot be held responsible for the presence of any hidden materials. The demolition contractor and other contractors involved in the project should have suspect hazardous materials exposed during their activities sampled and analyzed asbestos prior to any further disturbance.

In summary, all readily accessible areas within the referenced buildings were inspected for the presence of ACBM. Samples of suspect materials were collected from random accessible areas where materials were observed or assumed to be present. The Survey Table addresses only those areas where suspect ACBM was observed and sampled. The Survey Table should not be used as a bidding document, as the quantities are estimated. In general, Apex believes that all relevant and representative areas of the facility were accessed and inspected.

## 2.2 ASBESTOS SAMPLING PROTOCOL/METHODOLOGY

Suspect and/or presumed ACBM was observed in the referenced building. The materials which were identified and sampled during the on-site investigation are documented in the Survey Tables. Sampling and analysis of the suspect materials were conducted as part of the environmental evaluation prior to demolition. Apex collected a minimum of (1) sample from miscellaneous materials (i.e. suspended ceiling tiles, floor covering, sheet rock, adhesives, hard plaster etc.) and a minimum of (3) samples from thermal and surfacing materials (i.e., Thermal pipe insulation, textured ceiling materials etc.) in a random sampling scheme from various locations and levels of the facility. Some building materials were assumed to contain asbestos and either sampled to quantify the proportion of asbestos, or were not sampled at all.

An accredited asbestos laboratory using polarized light microscopy (PLM) in accordance with AHERA analytical protocol {EPA-600/R-93/116} analyzed bulk samples. A copy of the laboratory report is included. Samples will be retained at the laboratory for a period of 30 days from the date of the report. Samples will then be discarded unless other instructions are received from the client.

The United States Environmental Protection Agency (USEPA), the Minnesota Pollution Control Agency (MPCA), and the Minnesota Department of Health (MDH) have generally adopted the definition that a product is deemed to contain asbestos if it contains more than one percent asbestos by area. However, the federal Occupational Safety and Health Administration (OSHA) regulations define an ACBM as any material which contains 0.1 percent or more asbestos by weight.

The MDH (651-201-4608) and the MPCA (800-657-3864) can be contacted regarding further clarification of their agency interpretations of ACBMs.

## 3.0 SUMMARY OF FINDINGS

### 3.1 ASBESTOS

As depicted in the Asbestos Survey, no Asbestos Containing Building Materials (ACBM) were found within the inspected buildings on the referenced property.

### 3.2 POLYCHLORINATED BIPHENYLS (PCBs)

PCBs may be found in light ballasts, small capacitors found in old appliances, and transformer oils. If fluorescent light fixtures are located within the building, the bulbs, which may contain mercury should be removed and properly disposed. The ballast from these fixtures, which may contain PCBs, should be removed and properly disposed of before discarding the fixtures. Apex observed no additional sources for PCBs, such as pad type dry transformers in the buildings.

### 3.3 MERCURY

Mercury containing materials may include thermostats, fluorescent, metal halide, high pressure sodium, neon, mercury vapor lamps, mercury switches, thermostat probes, manometers, and gages, and should be removed and properly disposed of before demolition.

### 3.4 REFRIGERANTS/CFCS/HCFCs RECOVERY INFORMATION

A certified technician must recover refrigerants from refrigeration equipment and systems in the building prior to demolition.

---

**ASBESTOS ANALYTICAL REPORT**  
**By: Polarized Light Microscopy**

Prepared for

**Apex Envirocare Ltd.**

---

CLIENT PROJECT: 20d92, Garage, Two Greenhouses, 407 E 12th Street,  
Fairmont, MN 56031

LAB CODE: B204056

TEST METHOD: EPA 600 / R93 / 116 and EPA 600 / M4-82 / 020

REPORT DATE: 08/10/20

TOTAL SAMPLES ANALYZED: 1

# SAMPLES >1% ASBESTOS:

**PROJECT:** 20d92, Garage, Two Greenhouses, 407 E 12th Street, Fairmont, MN 56031 **LAB CODE:** B204056

**METHOD:** EPA 600 / R93 / 116 and EPA 600 / M4-82 / 020

Client ID	Layer	Lab ID	Color	Sample Description	ASBESTOS %
G-1		B71720	Black,White	Roll Roofing	None Detected

# ASBESTOS BULK ANALYSIS

By: POLARIZING LIGHT MICROSCOPY

**Client:** Apex Envirocare Ltd.  
 96 Cedar Lane  
 Madison Lake, MN 56063

**Lab Code:** B204056  
**Date Received:** 08-07-20  
**Date Analyzed:** 08-07-20  
**Date Reported:** 08-10-20

**Project:** 20d92, Garage, Two Greenhouses, 407 E 12th Street, Fairmont, MN 56031

### ASBESTOS BULK PLM, EPA 600 METHOD

Client ID Lab ID	Lab Description	Lab Attributes	NON-ASBESTOS COMPONENTS				ASBESTOS %
			Fibrous	Non-Fibrous			
<b>G-1</b> B71720	Roll Roofing	Heterogeneous Black,White Fibrous Bound	35%	Cellulose	60%	Tar Paint	None Detected

---

**LEGEND:**    Non-Anth        = Non-Asbestiform Anthophyllite  
                 Non-Trem        = Non-Asbestiform Tremolite  
                 Calc Carb        = Calcium Carbonate

---

**METHOD:** EPA 600 / R93 / 116 and EPA 600 / M4-82 / 020

---

**REPORTING LIMIT:** <1% by visual estimation

---

**REPORTING LIMIT FOR POINT COUNTS:** 0.25% by 400 Points or 0.1% by 1,000 Points

---

**REGULATORY LIMIT:** >1% by weight

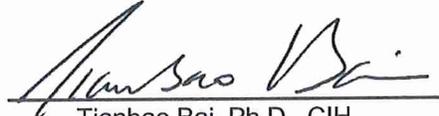
---

Due to the limitations of the EPA 600 method, nonfriable organically bound materials (NOBs) such as vinyl floor tiles can be difficult to analyze via polarized light microscopy (PLM). EPA recommends that all NOBs analyzed by PLM, and found not to contain asbestos, be further analyzed by Transmission Electron Microscopy (TEM). Please note that PLM analysis of dust and soil samples for asbestos is not covered under NVLAP accreditation. *Estimated measurement of uncertainty is available on request.*

This report relates only to the samples tested or analyzed and may not be reproduced, except in full, without written approval by Eurofins CEI. Eurofins CEI makes no warranty representation regarding the accuracy of client submitted information in preparing and presenting analytical results. Interpretation of the analytical results is the sole responsibility of the client. Samples were received in acceptable condition unless otherwise noted. This report may not be used by the client to claim product endorsement by NVLAP or any other agency of the U.S. Government.

Information provided by customer includes customer sample ID and sample description.

**ANALYST:**   
Justin Shu

**APPROVED BY:**   
Tianbao Bai, Ph.D., CIH  
Laboratory Director





# Minnesota Department of Health

## Asbestos Contractor License

License Number: AC805

Issued on: December 20, 2019

To:

**Apex Envirocare, Ltd**  
**96 Cedar Ln**  
**Madison Lake, Minnesota 56063-**

**Responsible Individual: Jerald E. Erickson**

**This license is valid from February 7, 2020 to February 6, 2021.**

*Pursuant to Minnesota Statutes, section 144.99, this license may be suspended or revoked for failure to conduct asbestos-related work in compliance with applicable regulations.*

*Asbestos-related work must be conducted according to Minnesota Statutes, sections 326.70 to 326.81 and Minnesota Rules, parts 4620.000 to 4620.3724.*



**Thomas P. Hogan, Director**  
**Environmental Health Division**



Director, Env. Health Div.

**m** ASBESTOS  
DEPARTMENT OF HEALTH INSPECTOR

Certified by:  
State of Minnesota  
Department of Health  
**Expires: 03/20/2021**  
Jerald E Erickson  
96 Cedar Ln  
Madison Lake, MN 56063

No. AI2525

Issued: 03/31/2020



Director, Env. Health Div.

**m** ASBESTOS  
DEPARTMENT OF HEALTH SITE  
SUPERVISOR  
Certified by:  
State of Minnesota  
Department of Health  
**Expires: 12/02/2020**  
Jerald E Erickson  
96 Cedar Ln  
Madison Lake, MN 56063

No. AS2525

Issued: 12/05/2019



Director, Env. Health Div.

**m** ASBESTOS  
DEPARTMENT OF HEALTH PROJECT  
DESIGNER  
Certified by:  
State of Minnesota  
Department of Health  
**Expires: 03/19/2021**  
Jerald E Erickson  
96 Cedar Ln  
Madison Lake, MN 56063

No. AD2525

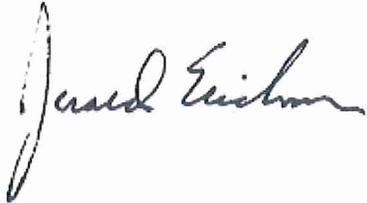
Issued: 03/31/2020

Smith's Greenhouse  
407 E 12th Street  
Fairmont, MN 56031

If you have any questions or require additional report copies, please do not hesitate to contact us. We appreciate the opportunity to be of service.

For additional information on MPCA demolition requirements go to form w-sw4-07 at:  
<https://www.pca.state.mn.us/sites/default/files/w-sw4-07.pdf>

Sincerely,

A handwritten signature in black ink, appearing to read "Jared Eichman". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Building:	Smith's Greenhouse	Client:	Smith's Greenhouse		
Address:	407 E 12th Street	Insp. Date:	August 4, 2020		
	Fairmont, MN 56031	Inspector:	Jerald Erickson		
Sample	Material Location	Material Description	Estimated Quantity	% Asbestos Content	Response Action / Comments
Garage (1,000 SF) :					
G-1	Roof	Tared Roll Roofing – black, white	1,000 SF	None Detected	None
E Greenhouse (4,200 SF):					
The E greenhouse has no asbestos; no samples were taken.					
NE Greenhouse (1,050 SF):					
The NE greenhouse has no asbestos; no samples were taken.					

JESSICA KORTE  
 MARTIN COUNTY AUDITOR/TREASURER  
 201 LAKE AVE, STE 201  
 FAIRMONT, MN 56031-1852  
 507-238-3219  
 www.co.martin.mn.us

Greenhouse Lot

BILL: 10227

Property ID#: R23.245.0460

Taxpayer:



TAXPAYER ID: 9408  
 CHARLES R & LINDA M SMITH  
 407 E 12TH ST  
 FAIRMONT MN 56031-3706

C 9  
 S 2601

Description:  
 T & J 2ND ADDN E. 224.72' OF L 7, 8 & S 82.8'  
 OF 9 BLK 4

407 12TH ST E FAIRMONT MN

# 2020 Property Tax Statement

VALUES AND CLASSIFICATION			
Taxes Payable Year:		2019	2020
Step 1	Estimated Market Value:	78,800	80,600
	Homestead Exclusion:		
	Taxable Market Value:	78,800	80,600
	New Improvements:		
	Property Classification:	AG NHSTD COMM	AG NHSTD COMM
<i>Sent in March 2019</i>			
Step 2	Proposed Tax:	\$	1,226.00
<i>Sent in November 2019</i>			
Step 3	PROPERTY TAX STATEMENT		
	First-half Taxes:		\$643.00
	Second-half Taxes:		\$643.00
	Total Taxes Due in 2020:		\$1,286.00

\$\$\$

REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Taxes Payable Year:	2019	2020
1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible. <input type="checkbox"/>	\$	0.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.	\$ 0.00	
<b>Property Tax and Credits</b>		
3. Property taxes before credits.	\$ 1,170.67	\$ 1,254.16
4. Credits that reduce your property tax		
	A. Agricultural and rural land Credits 29.67	37.16
	B. Other Credits 0.00	0.00
5. Property taxes after credits	1,141.00	1,217.00
<b>Property Tax by Jurisdiction</b>		
6. County MARTIN COUNTY	\$ 366.81	\$ 392.03
7. City or Town CITY OF FAIRMONT	512.87	575.62
8. State General Tax	0.00	0.00
9. School District 2752	A. Voter approved levies 91.70	74.35
	B. Other local levies 165.98	171.23
	A. COUNTY WIDE 1.62	1.68
	B. MULTI CO HRA 2.02	2.09
	C. 0.00	0.00
	D. 0.00	0.00
10. Special Taxing Districts	0.00	0.00
11. Non-school voter approved referenda levies	0.00	0.00
12. Total property tax before special assessments	\$ 1,141.00	\$ 1,217.00
<b>Special Assessments on Your Property</b>		
13. Special assessments SOLID WASTE 69.00	Prin: 69.00	69.00 69.00
14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS	\$ 1,210.00	\$ 1,286.00
	FIRST HALF DUE MAY 15	\$ 643.00
	SECOND HALF DUE NOVEMBER 16	\$ 643.00

## PAYABLE 2020 2<sup>nd</sup> HALF PAYMENT STUB

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION.

TO AVOID PENALTY PAY ON OR BEFORE: NOVEMBER 16

If your address has changed please check this box and show the change on the back of this stub.

Property ID#: R23.245.0460

ID# 9408  
 TAX BILL# 10227  
 MP# R23.245.0460

**SECOND 1/2 TAX AMOUNT DUE: \$ 643.00**

PENALTY:

TOTAL:

MAKE CHECKS PAYABLE & MAIL TO:

CHARLES R & LINDA M SMITH  
 407 E 12TH ST  
 FAIRMONT MN 56031-3706

Martin County Auditor/Treasurer  
 201 Lake Ave. Ste 201  
 Fairmont, MN 56031-1852



DETACH HERE AND RETURN THIS STUB WITH YOUR SECOND HALF PAYMENT. DO NOT STAPLE

R 10219 R 23.245.0390

2020 Mod? Calc thru: 8/12/2020 MP#: R 23.245.0460

Taxpayer 9408 Total: EMV TMV Deeded acres

CHARLES R & LINDA M SMITH 3,700 3,700

407 E 12TH ST Dist: 2301 TIF Dist:

FAIRMONT MN 56031 Plat: 23245 T & J 2ND ADDN

Sect Twnshp Range Lot Block

Alternate W105' OF S82.8' 004 004

Escrow Subd:

NON-HSTD - COMM LAND & BLDGS

Prop Address

500 E 13TH ST FAIRMONT MN 56031-

T 10/15/2020 Original Adj/Chg Payments Unpaid Bal

Net Tax 78.00 78.00-

Special Asmt

Tot before P&I 78.00 78.00-

Penalty

Interest

Fees

\* \*Totals 78.00 78.00-

F2=Tier F14=Legal F16=Notes F17=APINs F19=OtherNames F24=MoreKeys

A=GS B=ASM C=DQ E=TR F=SP H=THST I=PRASC J=COJ P=PA R=ADJ U=CAMA Y=CMP

R 10227 R 23.245.0460  
2020 Mod? Calc thru: 8/12/2020 MP#: R 23.245.0460

Taxpayer 9408 Total: EMV 80,600 TMV 80,600 Deeded acres  
CHARLES R & LINDA M SMITH  
407 E 12TH ST Dist: 2301 TIF Dist:  
FAIRMONT MN 56031 Plat: 23245 T & J 2ND ADDN  
Sect Twnshp Range Lot Block

Alternate

E. 224.72' OF L 7, 8 & S 82.8' Subd:

Escrow

OF 9 BLK 4  
NON-HSTD - COMM LAND & BLDGS \*MORE

Prop Address

407 12TH ST E FAIRMONT MN 56031-

	Original	Adj/Chg	Payments	Unpaid Bal
T 11/16/2020				
Net Tax	1,217.00		1,217.00-	
Special Asmt	69.00		69.00-	
Tot before P&I	1,286.00		1,286.00-	
Penalty				
Interest				
Fees				
* *Totals	1,286.00		1,286.00-	

F2=Tier F14=Legal F16=Notes F17=APINs F19=OtherNames F24=MoreKeys  
A=GS B=ASM C=DQ E=TR F=SP H=THST I=PRASC J=COJ P=PA R=ADJ U=CAMA Y=CMP



STATE OF WISCONSIN )  
COUNTY OF Sauk ) SS.

The foregoing was acknowledged before me this 29<sup>th</sup> day of March, 2003, by Rebecca A. Butler, formerly Rebecca A. Valentine and Timothy Butler, her husband Grantors.

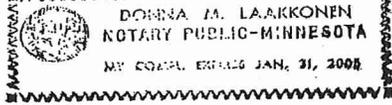
NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

John W. Lechar 5/28/06  
SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

STATE OF MINNESOTA )  
COUNTY OF Island ) SS.

The foregoing was acknowledged before me this 26 day of March, 2003, by Roger W. Smith, a single person, Grantor

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

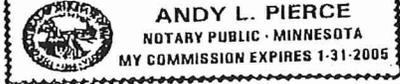


[Signature]  
SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

STATE OF MINNESOTA )  
COUNTY OF Blue Earth ) SS.

The foregoing was acknowledged before me this 19 day of March, 2003, by Gloria J. Greiner, a single person, Grantor.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

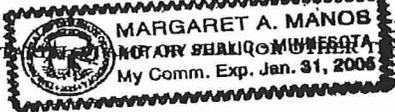


[Signature]  
SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

STATE OF MINNESOTA )  
COUNTY OF St. Louis ) SS.

The foregoing was acknowledged before me this 24 day of March, 2003, by Rita K. Jussila, formerly Rita K. Smith and Jerry J. Jussila, wife and husband, Grantors.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

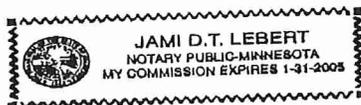


Margaret A. Manos  
SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

STATE OF MINNESOTA )  
COUNTY OF Martin ) SS.

The foregoing was acknowledged before me this 14 day of March, 2003, by Charles R. Smith and Linda M. Smith, husband and wife, Grantors.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)



Jami D.T. Lebert  
SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

THIS INSTRUMENT WAS DRAFTED BY (NAME AND ADDRESS):

Kenneth E. Scott  
Attorney License No. 98450  
Scott & Nielsen, P.A.  
117 North Main Street  
Fairmont, MN 56031  
(507) 235-3351

Tax Statements for the real property described in this instrument should be sent to: (Include name and address of Grantee)

Charles R. and Linda M. Smith  
1114 North Prairie Avenue  
Fairmont, MN 56031

\*\*\*The Seller certifies that the Seller does not know of any wells on the described real property.\*\*\*

REAL PROPERTY IN MARTIN COUNTY, MINNESOTA DESCRIBED AS FOLLOWS:

All of Lots Seven (7) and Eight (8), and all that part of Lot Nine (9), lying South of the South line of Thirteenth Street, in Block Four (4), of Taylor and Johnson's Second Addition to the Village, now City, of Fairmont, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said County and State.

Save and Except

A tract of land in Block Four of Taylor & Johnsons Second Addition to the Village (now City) of Fairmont, Martin County, Minnesota described as follows:

Beginning at the southwest corner of Block Four of Taylor & Johnsons Second Addition to the Village (now City) of Fairmont, Martin County, Minnesota according to the plat on file and of record in the office of the County Recorder; thence North 90 degrees 00 minutes 00 seconds East (assumed bearing) along the south line of Block Four a distance of 60.00 feet to a chiseled cross survey marker; thence North 0 degrees 14 minutes 48 seconds West a distance of 150.00 feet to an iron pipe survey marker; thence South 90 degrees 00 minutes 00 seconds West a distance of 60.00 feet to an iron pipe survey marker on the west line of Block Four; thence South 0 degrees 14 minutes 48 seconds East along the west line of Block Four a distance of 150.00 feet to the point of beginning.

SCHEDULE "A"

Bruce D. Firkins

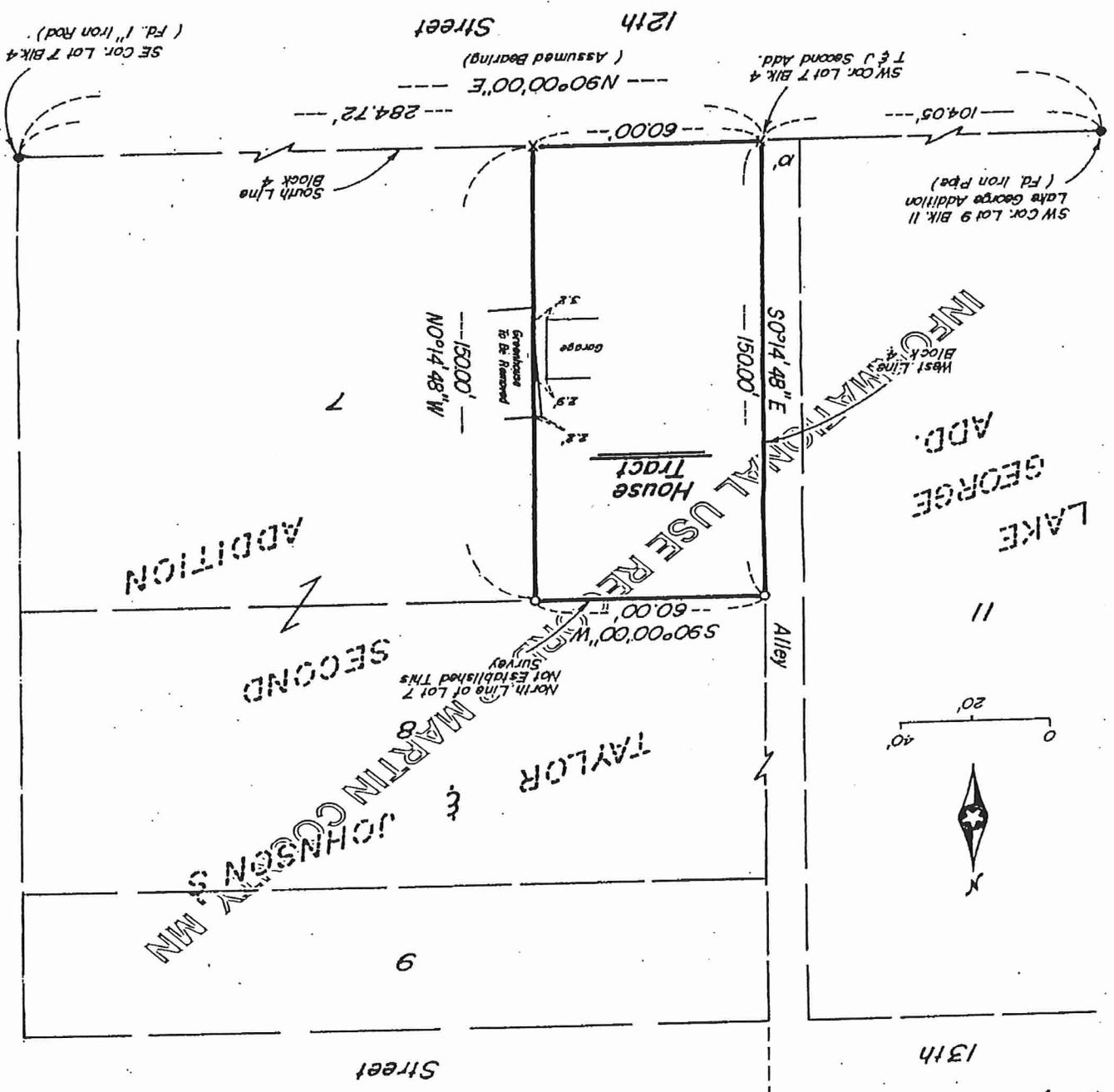
Reg. No. 13309  
February 11, 1992

*Bruce D. Firkins*

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

- Legend**
- Survey Marker - found and identified
  - Survey Marker - established this survey (3/4" Iron Pipe with Cap Reg. No. 13309)
  - x Chisled Cross Property Corner

LOCATION: Tract in Block 4 Taylor & Johnson's Second Addition, Fairmont, Minnesota FOR: Ethel & Charles Smith	
DATE: February 1992 SCALE: 1" = 40' SURVEY BOOK: 302 Pg. 25 SURVEY NO.: FS92.0015	
BOLTON & MENK, INC. Fairmont, Minnesota	Certificate of Survey B 4, 7



















**MEETING DATE:** August 24, 2020

**SUBJECT:** Amended Power Purchase Agreement with SMMPA

**REVIEWED BY:** Cathy Reynolds, City Administrator

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	--------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Troy Nemmers, PE, Director of Public Works/City Engineer

**INTRODUCED BY:** Troy Nemmers, PE, Director of Public Works/City Engineer

**COUNCIL LIAISON:** Councilor Hasek

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The City currently has a power purchase agreement relating to contracts for cogeneration and small power production facilities with Southern MN Municipal Power Agency (SMMPA). This agreement identifies how small scale solar and wind generation projects are handled in the City’s electric distribution system and how we account for the added power. These projects are often installed by private owners and do have the potential to feed electricity back onto the City’s system. This agreement is an update to the existing agreement to bring it in line with revisions to the State statutes. PUC has reviewed and is recommending approval.

**MOTION:** To authorize the Mayor to sign the amended power purchase agreement with SMMPA relating to contracts for cogeneration and small power production facilities.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Power purchase agreement relating to contracts for cogeneration and small power production facilities
- 2.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**AMENDED AND RESTATED POWER PURCHASE AGREEMENT**  
**relating to**  
**CONTRACTS FOR COGENERATION AND**  
**SMALL POWER PRODUCTION FACILITIES**

This Amended and Restated Power Purchase Agreement (“**Agreement**”), dated as of \_\_\_\_\_ (“**Contract Date**”), is entered into by and between Southern Minnesota Municipal Power Agency (“**Agency**”), a municipal corporation and political subdivision of the state of Minnesota and \_\_\_\_\_, Minnesota (“**Member**”), a municipal corporation and political subdivision of the state of Minnesota and a member of the Agency (Agency and Member are each a “**Party**” and together are the “**Parties**”).

**RECITALS:**

A. Pursuant to the second paragraph of Section 3(a) of the Power Sales Contract between Member and the Agency, the Parties agreed that they would use best efforts to arrange for purchases of power required of Member under the Public Utility Regulatory Policy Act, 16 U.S.C. § 2601 (including the Minnesota implementation thereof in Minnesota Statutes Section 216B.164 and Minnesota Rules Chapter 7835, “**PURPA**”) to be made by the Agency. If such arrangements cannot be made, Member is to purchase the power and resell the same to the Agency.

B. Minnesota’s implementation of PURPA specifies standard forms of contract to be used in purchases from a Qualified Facility (“**QF**”) with capacity of less than 40 kilowatts (“**kW**”) (“**Under 40 kW QF(s)**”), all as defined under PURPA, which contemplate that the purchaser of such power also provides power and energy to the QF. It is deemed infeasible for the Agency to assume such a role.

C. In light of the above, the Agency and Member are parties to a Power Purchase Agreement relating to purchases from Under 40 kW QFs and dated as of \_\_\_\_\_, (the “**Existing Power Purchase Agreement**”).

D. The Agency and Member desire to revise the terms and conditions of the Existing Power Purchase Agreement, among other things, to also apply to purchases by Member from QFs that are (i) owned by Member’s retail customer, and (ii) have capacity 40 kW and above (“**40 kW and Above QF(s)**”) and (iii) for which the Agency has determined that it is not feasible for the Agency to make such purchase directly.

**NOW THEREFORE**, in consideration of the foregoing Recitals and other good and valuable consideration, the receipt and adequacy of which is hereby mutually acknowledged, the Parties hereto do hereby mutually agree as follows:

1. **QF Contracts.** Member may enter into one or more contracts that meet all requirements of PURPA and any Member rules relating to such purchase (a) for Under 40 kW QFs

using (i) the Uniform Statewide Contract (the “**Uniform Contract**”) promulgated under Minnesota Rules 7835.9910, as of the date hereof, or (ii) another form consistent therewith and with the Power Sales Contract and determined by the Agency to be economically identical to the Uniform Contract for purposes relevant to this Agreement (the “**Alternate Uniform Contract**”) and (b) for 40 kW and Above QFs (together with the Uniform Contract and the Alternate Uniform Contract, the “**QF Contract(s)**”) so long as the Agency has determined that, notwithstanding the best efforts of Member and the Agency, it is not feasible for the Agency to purchase the power directly as contemplated in Section 3(a) of the Power Sales Contract. After entering into any QF Contract, Member shall promptly notify the Agency of the key terms of the contract (*i.e.*, the identity of the QF and the billing rate selection) and provide the Agency with a copy of each QF Contract entered into with a 40 kW and Above QF.

2. **Term.** The term of this Agreement shall commence on the date hereof and continue thereafter from calendar year to calendar year unless terminated by at least 90 days written notice from either Party to the other (The effective date of such termination being the “**Termination Date**”). No such termination shall excuse either Party from its continuing obligations under Section 3(a) of the Power Sales Contract.

3. **Application of this Agreement.** Except as set forth on the attached Exhibit A – Excluded Contracts or as otherwise agreed to by Member and the Agency, this Agreement shall apply to all present and future QF Contracts between Member and a QF which is a customer of Member provided that (a) in the event that PURPA (or Member’s rules in implementation thereof) is changed so that Member is not required to enter into such contracts or the terms of such standard contract are changed, at the option of either Party this agreement shall not apply to QF Contracts thereafter entered into (however Section 3(a) of the Power Sales Contract shall continue to apply to such future QF Contracts) and (b) as to QF Contracts to which this Agreement does apply, it shall continue to apply until the earliest of (i) the termination of the applicable QF Contract, (ii) the Termination Date or (iii) the expiration or earlier termination of the Power Sales Contract.

4. **Power and Energy Sold to the Agency.** All power and energy delivered by the QF to Member shall be deemed sold by Member to the Agency; provided, however, that, if Member has elected to limit the maximum amount of power to be purchased from the Agency under its Power Sales Contract to its Contract Rate of Delivery and such election is in effect, the provisions of Section 21 below shall apply.

5. **Metering.** Member shall install for each QF, or cause the QF to install, a meter that will measure and store energy input and output in 15 minute intervals for purposes of the QF Contract, this Agreement and the Power Sales Contract; provided, however, that the requirement for 15 minute interval metering shall not apply (i) to Under 40 kW QFs that elect to be paid for its energy using the average retail utility energy rate (as described in Section 8(b) below) or (ii) if the Agency and Member mutually agree that the Net Energy Flow (as defined in Section 6 below) from the QF to Member is anticipated to be negative. Where the QF elects that its entire generation be deemed to be made available to Member, such generation shall be metered in a separately identifiable manner. Where remote reading meters are used, Member will make reasonable efforts, in cooperation with the Agency, to use meters compatible with the Agency’s meter reading system software. In the absence of remote meter reading capabilities, Member shall read the meter at the end of each Agency billing month and forward the electronic data, (all in a form compatible with

the Agency's power accounting system software) to the Agency via email within two business days of the end of the Agency billing month. Member shall have the option to bill the Agency, at mutually agreed rates, for additional meter reading costs which result solely from the need to supply the data to the Agency.

6. QF Energy Measurement. QF metering information shall be reported to the Agency depending upon capacity size of the QF as follows:

- a. For each 40 kW and Above QF, the net energy (the "**Net Energy Flow**") supplied by Member to the QF (a negative amount) or by the QF to Member (a positive amount) shall be determined for the applicable Agency billing period. Where the QF elects that its entire generation be deemed to be made available to Member, the entire output of its generation (the "**QF Generation Flow**") also shall be determined for the applicable Agency billing period.
- b. For each Under 40 kW QF, metering information for the prior calendar year shall be reported to the Agency before January 15 each year in the format set forth in Exhibit B. Specifically, each Member shall submit to the Agency a report of each Under 40 kW QF with a positive Net Energy Flow from QF to Member (*i.e.*, net export of energy) in any month, including the amount exported (in kilowatt hours) and Member's payment to the QF for the exported energy.

7. Coincident Peak Capacity. The coincident peak net output from the QF to Member (the "**CP Capacity**") shall be determined each Agency billing period at the times and in the manner used to determine Member's capacity charges under the Power Sales Contract based upon the metering information for all QFs with meters capable of measuring and storing hourly input and output data. If the coincident peak net output from the QF to Member is negative, the CP Capacity shall be 0.

8. Payment by the Agency to Member. The Agency shall reimburse Member for any payments actually made by Member to a QF, based on the capacity size of the QF and the QF's selected rate option.

- a. For purposes of this Section, the following definitions shall apply: the "**Agency Capacity Rate**" shall be the Capacity Cost set forth in Schedule 4 - Average Incremental Cost, which shall be updated annually, distributed to Member no later than January 31 of each year, and be effective for the next consecutive 12 months ("**Schedule 4**"), and the "**All-In Wholesale Rate**" shall be determined by dividing the Agency's total annual cost of operation by the total kilowatt hours sold by the Agency.
- b. If the QF is on the average retail utility energy rate, the following reimbursement payments shall be made for the energy and capacity from the QF:
  - i. If the Net Energy Flow for an applicable billing period is zero or negative, no payment shall be made by the Agency for the energy or the capacity from the QF.

- ii. If the Net Energy Flow for such billing period is positive, the Agency shall pay Member for the amount of such Net Energy Flow at the energy rate Member is paying the QF under the QF Contract.
  - c. If the QF is on a kilowatt-hour roll-over credits rate and credits remaining at the end of the year expire, no reimbursement payments shall be made by the Agency because Member is not making any payment to the QF.
  - d. If the QF is on the simultaneous purchase and sale billing rate or the time-of-day purchase rates, the following payments shall be made for the energy and capacity from the QF:
    - i. If the QF is on the simultaneous purchase and sale billing rate, the Agency will pay Member for the QF Generation Flow, which Member has purchased from the QF, as measured on-peak or off-peak, at the Agency's seasonal Estimated Marginal Energy Cost as set forth in Schedule 4.
    - ii. If the QF is on the time-of-day purchase rates (applicable to all 40 kW and Above QFs), the Agency will pay Member for the positive Net Energy Flow, which Member has purchased from the QF, as measured on-peak or off-peak, at the Agency's, seasonal Estimated Marginal Energy Cost as set forth in Schedule 4.
    - iii. If the QF elects the simultaneous purchase and sale billing rate and provides firm power, it is entitled to receive a capacity payment for an applicable billing period under the QF Contract. Under such circumstances, the Agency will pay Member a capacity payment equal to the product of the Agency Capacity Rate divided by all hours in the applicable billing period multiplied by the QF Generation Flow during the applicable billing period.
    - iv. If the QF is on the time-of-day purchase rates and provides firm power, it is entitled to receive a capacity payment for an applicable billing period under the QF Contract. Under such circumstances, the Agency will pay Member a capacity payment equal to the product of the Agency Capacity Rate divided by the number of on-peak hours in the applicable billing period multiplied by the Net Energy Flow of the QF during on-peak hours in the applicable billing period.
  - e. Unless otherwise agreed, such sums payable for QF capacity and energy by adjustment to Member's bill from the Agency under the Power Sales Contract shall be:
    - i. monthly with respect to transactions involving 40 kW and Above QFs;
    - ii. annually, consistent with Section 6(b) above, with respect to transactions involving Under 40 kW QFs.
9. Adjustments to Member's Bill. Member's bill under the Power Sales Contract shall be adjusted as set forth below but shall be modified as necessary to give effect to Section 21

below, if Member has elected to limit the maximum amount of power to be purchased from the Agency under its Power Sales Contract to its Contract Rate of Delivery and such election is in effect.

- a. In January of each year, the following adjustments will be made to Member's bill under the Power Sales Contract to address monthly transactions involving Under 40 kW QFs for the prior 12 months.
  - i. For QFs on the average retail utility energy rate or roll-over credits rate, if the monthly Net Energy Flow from the QF for an Agency billing period is:
    - A. zero or negative, no adjustment shall be made to the metered energy of Member under the Power Sales Contract (notwithstanding that energy from the QF may have been sold to the Agency at one time and the Agency may have provided an equal amount of energy to Member at another time during such billing period);
    - B. positive, the Net Energy Flow exported to Member's system will be added to the Member's bill at the All-In Wholesale Rate.
  - ii. For QFs on the simultaneous purchase and sale billing rate, the QF Generation Flow exported to Member's system will be added to the metered energy (on-peak or off-peak, as measured) of Member's bill, and the CP Capacity of the QF will be added to Member's metered demand at the times used to determine demand charges under the Power Sales Contract
  - iii. For purposes of billing, amounts due from Member for billing adjustments made under Paragraphs (a)(i) and (ii) of this Section 9 shall be netted against reimbursement payments due from the Agency to Member under Section 8.
- b. Each month, the following adjustments will be made to Member's bill under the Power Sales contract to address transactions involving 40 kW and Above QFs.
  - i. The Net Energy Flow exported to Member's system will be added back to the metered energy (on-peak or off-peak, as measured) of Member's bill.
  - ii. The CP Capacity of the QF will be added to the Member's metered demand at the times used to determine demand charges under the Power Sales Contract.

Illustrative examples of the adjustments are set forth in Exhibit C.

10. Notices. Any notices, elections, demands or requests required or authorized by this Agreement, or any other instrument or document or information required to be tendered or delivered by a Party, shall be in writing and personally delivered or sent by certified mail, return receipt requested, postage prepaid, or by facsimile (confirmed by regular mail) to:

- (a) If to the Agency at

500 First Avenue SW  
Rochester, Minnesota 55902-3303  
Attention of the Executive Director & CEO  
Facsimile number: (507) 292-6413  
Electronic Mail: \_\_\_\_\_, and

(b) If to Member at

\_\_\_\_\_  
\_\_\_\_\_  
Attention of the General Manager  
Facsimile number:  
Electronic Mail:

Either Party may change these addresses upon providing notice to the other Party. Any notice given hereunder shall be deemed to be given upon the earlier of (a) actual receipt or (b) three days after deposit in a properly addressed envelope in the U.S. mail, postage prepaid, certified mail, return receipt requested.

11. No Rights of Third Parties. This Agreement is intended for the benefit of the Parties hereto. Nothing in this Agreement shall be construed to create any duty to, any standard of care with reference to, or any liability to, any person not a party to this Agreement.

12. Subject to Applicable Laws. This Agreement is subject to applicable laws including applicable federal, state and local laws, ordinances, rules and regulations. Nothing herein contained shall be construed as a waiver of any right to question or contest any such law, ordinance, rule or regulation or asserted regulatory jurisdiction.

13. No Partnership. This Agreement shall not be interpreted or construed to create an association, joint venture, or partnership between the Parties or to impose any partnership obligation or liability upon any Party. No Party shall have any right, power or authority to enter in any Agreement or undertaking for, or act on behalf of, or to act as or be an agent or representative of, or to otherwise bind, the other Party.

14. Amendment. This Agreement may be amended only upon written agreement of the Parties.

15. No Waiver. Failure of a Party to insist, on any occasion, upon strict performance of this Agreement shall not be a waiver of the right to insist upon strict performance of any provision on any other occasion.

16. Captions. The captions of the various articles and sections of this Agreement are for convenience and reference only and shall not limit or define any of the terms and provisions hereof.

17. Choice of Laws. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

18. Severability. If any term or provision of this Agreement, or the application thereof to any person or circumstance, shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

19. Power Sales Contract. The Power Sales Contract is a separate and distinct agreement between the Agency and Member, although the Agency and Member agree that the point of metering for the QF under this Agreement shall be deemed to be a Point of Delivery under the Power Sales Contract. In all other respects the Parties do not intend this Agreement to amend or modify the Power Sales Contract. In the event that this Agreement is terminated, the Power Sales Contract shall remain in full force and effect.

20. Existing Power Purchase Agreement. This Agreement amends and restates in its entirety the Existing Power Purchase Agreement. The obligations of the Member and the Agency incurred under the Existing Power Purchase Agreement shall continue under this Agreement and shall not be terminated, extinguished or discharged but shall hereafter be governed by the terms of this Agreement.

21. CROD Provisions. Section 3 of the Power Sales Contract provides that a Member may elect to limit the maximum amount of power purchased from the Agency to a “**Contract Rate of Delivery**” or “**CROD**”. If Member has elected to establish a CROD and such election is in effect, the following modifications shall apply to the foregoing provisions:

a. Definitions:

- i. “**Customer Generation**” shall mean all power and energy from any QFs and any other Member customer-related generation that is sold in whole or in part to the Agency.
- ii. “**Metered Base Demand**” shall mean the total hourly demand of Member from the Agency as measured under the Power Sales Contract but before any addition for power and energy from any Customer Generation (or if any Customer Generation is included in such measurement, reduced by such Customer Generation).

b. Section 4 Power and Energy Sold to the Agency above shall be amended to read: “That portion of the power and energy delivered by the QF to Member which, when added to the Metered Base Demand, does not cause Member’s load to exceed its CROD shall be deemed sold by Member to the Agency.”

c. When computing the amount of Net Energy Flow for which the Agency will pay Member under Paragraphs (b)(ii) Section 8, and which will be added to Member’s metered energy under Paragraph (a)(i)(B) of Section 9, the sum of all total energy exported by all Under 40 kW QFs subject to average retail rates or kilowatt-hour roll-over credit rates shall be multiplied by a fraction, the numerator of which is the total annual energy purchased from the Agency by Member, and the denominator of which is the total annual energy consumed by Member.

- d. When computing the amount of QF Generation Flow, Net Energy Flow, or CP Capacity value for which the Agency will pay Member under Paragraph (d) of Section 8 and which will be added to Member's metered energy and metered demand under Paragraphs (a)(ii), (b)(i) or (b)(ii) of Section 9:
  - i. When Member's Metered Base Demand plus all Customer Generation exceeds Member's CROD, any energy delivered in either direction in excess of Member's CROD shall be excluded. In such cases, Member's CROD will be used for purposes of calculating demand charges.
  - ii. When Member's Metered Base Demand plus all Customer Generation does not exceed Member's CROD, all metered hourly QF Generation Flow, Net Energy Flow, or CP Capacity of the QF(s) at the times used to determine demand charges, as applicable, for the applicable billing period, shall be included.

[The next page is the signature page.]

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement as of the date first written above.

**SOUTHERN MINNESOTA  
MUNICIPAL POWER AGENCY**

**CITY OF \_\_\_\_\_, MINNESOTA**

By \_\_\_\_\_  
David P. Geschwind,  
Executive Director and CEO

By \_\_\_\_\_  
Name and Title

Attest \_\_\_\_\_

And/or Attest \_\_\_\_\_

Name and Title

Name and Title

**Exhibit A:**  
**EXCLUDED QF CONTRACTS**

**EXHIBIT B:  
SAMPLE SMMPA 2019 MEMBER DER NET EXPORT REPORT UNDER SECTION 6(b) (QF Energy Measurement)**

Customer ID	JAN kWh	JAN \$	FEB kWh	Feb \$	MAR kWh	MAR \$	APR kWh	APR \$	MAY kWh	May \$	JUN kWh	JUN \$	JUL kWh	JUL \$	AUG kWh	AUG \$	SEP kWh	SEP \$	OCT kWh	OCT \$	NOV kWh	NOV \$	DEC kWh	DEC \$	TOTAL kWh	Total \$
Customer 1	0	\$-	0	\$-	0	\$-	0	\$-	20	\$2.60	40	\$5.20	50	\$6.50	20	\$2.60	0	\$-	0	\$-	0	\$-	0	\$-	130	\$16.90
Customer 2	100	\$13.00	125	\$16.25	130	\$16.90	150	\$19.50	170	\$22.10	200	\$26.00	300	\$39.00	190	\$24.70	100	\$13.00	75	\$9.75	125	\$16.25	50	\$6.50	1,715	\$222.95
Customer 3	0	\$-	0	\$-	0	\$-	0	\$-	10	\$1.30	15	\$1.95	20	\$2.60	15	\$1.95	10	\$1.30	4	\$0.52	0	\$-	0	\$-	74	\$9.62
<b>TOTAL</b>	<b>100</b>	<b>\$13.00</b>	<b>125</b>	<b>\$16.25</b>	<b>130</b>	<b>\$16.90</b>	<b>150</b>	<b>\$19.50</b>	<b>200</b>	<b>\$26.00</b>	<b>255</b>	<b>\$33.15</b>	<b>370</b>	<b>\$48.10</b>	<b>225</b>	<b>\$29.25</b>	<b>110</b>	<b>\$14.30</b>	<b>79</b>	<b>\$10.27</b>	<b>125</b>	<b>\$16.25</b>	<b>50</b>	<b>\$6.50</b>	<b>1,919</b>	<b>\$249.47</b>

**CALCULATION**

TOTAL NET EXPORT PAYMENT TO RETAIL CUSTOMERS:	\$249.47	(From AA7 - sum of all payments made to retail customers for net exports for all months in this calendar year for this SMMPA member)
TOTAL NET kWh NET EXPORT	1,919	(From Z7 - sum of all net export kWh for all retail customers with DER of less than 40 kW for all months in this calendar year for this SMMPA member)
SMMPA 2019 ALL-IN WHOLESAL RATE/kWh	\$0.074740	(All-In Wholesale Rate as defined in Section 8(a))
ALL-IN WHOLESAL VALUE OF NET EXPORT	\$143.43	(F13 x F14)
NET PAYMENT TO MEMBER	\$106.04	(F12 - F15 - credit to be added to 2020 February SMMPA wholesale invoice to this SMMPA member)

**EXHIBIT C:**  
**SAMPLE CALCULATIONS UNDER SECTION 9 (Adjustments to Member's Bill)**

**Scenario #1:** QF has capacity under 40 kW and has chosen average retail utility energy rate or roll-over credits rate.

- QF has a net export for the billing period of 100 kWh
- Member pays QF the utility average rate, \$0.10 for this example –  $100kWh * \frac{\$0.10}{kWh} = \$10.00$
- SMMPA reimburses member \$10.00
- Member pays SMMPA's "All-In Wholesale Rate" –  $100kWh * \frac{\$0.07474}{kWh} = \$7.47$

Therefore, SMMPA pays Member  $\$10.00 - \$7.47 = \mathbf{\$2.53}$

**Scenario #2:** QF has capacity under 40 kW and has chosen simultaneous purchase and sale billing rate.

- Customer exports 1000kWh on-peak, 5 kW of which is on the hour of the coincident peak (all power produced by QF is exported).
- SMMPA purchases at on-peak seasonal avoided cost –  $1000kWh * \frac{\$0.02641}{kWh} = \$26.41$
- 1000kWh is added to Member's bill –  $1000kWh * \frac{\$0.05563}{kWh} = \$55.63$
- 5 kW is added to Member's bill demand charge –  $5 kW * \frac{\$10.95}{kW} = \$5.95$

Therefore, Member pays SMMPA  $\$55.63 + \$5.95 - 26.41 = \mathbf{\$35.17}$

**Scenario #3:** QF capacity is equal to or greater than 40 kW and is on time-of-day purchase rates.

- Customer exports 100kWh on-peak during the summer 5 kW of which is on the hour of the coincident peak.
- Member purchases 100kWh at seasonal average incremental cost –  $100kWh * \frac{\$0.02641}{kWh} = \$2.64$
- SMMPA reimburses member \$2.64
- 100kWh is added to Member's bill –  $100kWh * \frac{\$0.05563}{kWh} = \$5.56$
- 5 kW is added to Member's bill demand charge –  $5 kW * \frac{\$10.95}{kW} = \$5.95$

Therefore, Member pays SMMPA  $\$5.56 + \$5.95 - 2.64 = \mathbf{\$8.87}$

**MEETING DATE:** August 24, 2020

**SUBJECT:** Park Naming Request for 600 Shoreacres Drive

**REVIEWED BY:** Cathy Reynolds, City Administrator

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input checked="" type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	----------	-------------------------------------	-------	-------------------------------------	-------	--------------------------	---------	--------------------------	------------	--------------------------	-----------

**SUBJECT BACKGROUND:** Troy Nemmers, PE, Director of Public Works/City Engineer

**INTRODUCED BY:** Troy Nemmers, PE, Director of Public Works/City Engineer

**COUNCIL LIAISON:** Councilor Lubenow

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input checked="" type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
--------------------------	------------	-------------------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Avery-Weigh-Tronix submitted a request to name the City parkland located at the intersection of Summit, Woodland, and Shoreacres (600 Shoreacres Drive) in honor of Richard S. Bradley. The request and some recommended park naming guidelines are attached. Staff has reviewed the request and presented to the Park Board. The Board is recommending approval.

**MOTION:** To approve naming the park at 600 Shoreacres Drive in honor of Richard S. Bradley.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Letter from Avery-Weightronix
2. Park naming guidelines

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

# Avery Weigh-Tronix

*Innovative Global Weighing Solutions*

Fairmont Parks Board of Directors,

Avery Weigh-Tronix would like to formally request the creation of a new park located at the corners of Shoreacres Drive, Woodland Avenue, and Summit Drive. Our secondary request is to commemorate the park in honor of the accomplishments and contributions of Richard S. Bradley to our community. The area we are suggesting is in the picture below. We are not asking for any previously donated benches to be removed.



Mr. Bradley's vast career led him to this town and in 1971, 'officially' incorporated the business, creating what is now the Avery Weigh-Tronix factory, a subsidiary of Illinois Tool Works, a fortune 200 company. The products and services created by the company support many of the day to day items that keep the world working. Measuring grain and feed for agriculture customers, packaging and processing all forms of food, weighing goods that are hauled by freight carriers, and performing precision measurements for military and aviation applications, Dick's small idea expanded well past anything he could dream.

When Dick passed away, many employees reflected on their interactions with him. As you can respect, jokes, sayings, and the infamous Christmas parties he used to sponsor were the easy winners of those conversations. What is truly remarkable are the 1000's of people that have been effected by what he started. The families that were created, the formation of a scholarship that remains in place today for children of employees, to the volunteer network that matches employee labor and donations at a 3:1 level, and finally the contribution to the communities tax base as many employees shop, support, and live in the community.

Unfortunately, Dick did not live to see the 50<sup>th</sup> anniversary of the company's official start. We approached the Bradley family with the request listed above. They were visibly appreciative of the thought and stated how honored Dick and the whole family would be to have something adjacent to where Dick lived commemorating his accomplishments and the contributions to the community.

---

*An ITW Company*

Avery Weigh-Tronix  
1000 Armstrong Drive, Fairmont, MN 56031, USA

Tel : +1 (507) 238 4461  
[www.averyweigh-tronix.com](http://www.averyweigh-tronix.com)

In discussions with Deb Foster, Troy Nemmers, and Cathy Reynolds over the past few months, we have offered to assist in funding the costs of the signage and as part of our Green Team, will continually support cleaning efforts that have been discussed for other parts of the city as well.

Thank you for your consideration of our request to honor Dick and to officially create an area that we believe will be enjoyed for many years to come.

Sincerely,



Jon Garner

Vice President/General Manager

---

*An ITW Company*

Avery Weigh-Tronix  
1000 Armstrong Drive, Fairmont, MN 56031, USA

Tel : +1 (507) 238 4461  
[www.averyweigh-tronix.com](http://www.averyweigh-tronix.com)



CITY OF FAIRMONT  
PARK NAMING GUIDELINES

**All naming requests shall follow the guidelines below:**

- A. General Name Guidelines:
- Should not duplicate or be easily confused with existing public or private places in or near Fairmont.
  - Should avoid adjectives such as east, west, big, long, etc., and numbers when possible unless an adjacent feature name uses the same description.
  - Should use the fewest words possible.
  - Shall include an appropriate designator of the type of park, i.e. Community Park, Neighborhood Park or Tot Lot.
- B. Names of **historic places, events and cultural ideas** or concepts shall be appropriate to the site and proposed use.
- C. Names for site features, wildlife, and other natural ideas when site specific.
- D. Guidelines for naming in honor of persons are as follows. A person honored with a park or facility name must meet all the following:
- Born or lived in Fairmont or the Fairmont area and,
  - Be separated from city service for at least one year prior to application or be deceased for at least one year prior to application. (If the person is not deceased at the time of the naming, the name shall be conditional until the person has been deceased for at least one year, The City Council will formally adopt or not adopt the name after this time), and,
  - Be highly esteemed in the community (without criminal or legal judgments which show poor character-a background check may be performed with consent, character references will be contacted).

In addition, the honoree(s) are recommended to meet at least one of the following conditions:

- a. At least 10 years of civic service (must be made a significant and exceptional contribution to the parks or community for recreation purposes).
- b. A local historical individual or family who were influential in the development of the city or of other widely acknowledged historic importance.
- c. A major financial contribution (donation of at least 50% of the value of park land dedication).

Note: Meeting the guidelines does not guarantee that a name will be approved.

- E. The group or person making the naming request should submit a letter or other appropriate documentation to the City Engineer. The letter should identify how the proposed naming complies with the guidelines. Park naming requests will be reviewed by the Park Board prior to City Council or Staff Action.