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Airport Advisory Board AGENDA

**July 13, 2021 Regular Meeting
5:30 p.m.
Fairmont Airport**

- I Call to Order
- II Approve Minutes
 - a. Minutes of June 8, 2020 Board Meeting
- III Airport consultant update
- IV Airport Manager report
- V Old Business
- VI New Business
 - a. Recommend improvements for 2022 Budget
- VII Adjourn

Next meeting: August 10, 2021 @ 5:30 p.m

Fairmont Airport Advisory Board Minutes
June 8, 2021, 5:30pm

Board members Present: Mike Schmid (by phone), Barry Altman, Jim Tate, Jerry Brooks

Council Liaison Present: Wayne Hasek

Staff Present: Troy Nemmers, PE Public Works Director/City Engineer, Lee Steinkamp, Airport Manager

Others: Jake Braunagel, KLJ Engineering

The meeting was called to order at 5:32 pm.

A motion was presented by Barry Altman to approve the May 11, 2021, meeting minutes. The motion was seconded by Mike Schmid and carried.

Airport consultant update was provided by Jake Braunagel, KLJ Engineering

The Airport Manager's report was provided by Lee Steinkamp, Airport Manager. Fairmont Lions Club Fly-in Breakfast is scheduled for Sunday, June 27th.

Old Business: none

New Business: CIP projects were discussed. Airport Advisory Board to review CIP to make recommendations at July meeting for 2022 budget.

No further business for the board, a motion by Jim Tate to adjourn the meeting at 6:11 pm. The motion was seconded by Barry Altman and carried.

Respectfully submitted:

Troy Nemmers, PE
Public Works Director/City Engineer



Airport Project Status Report

June 25, 2021

Fairmont Municipal Airport

CLIENT CONTACT PERSON AND ADDRESS

Lee Steinkamp, Airport Manager
2160 East Blue Earth Avenue
Fairmont, MN 56031
lsteinkamp@fairmont.org

WORK IN PROGRESS

Construct T-Hangar and Taxilanes – Environmental and Design

KLJ #141217112 (Task Order #6 & #7) AIP #3-27-0029-016-2018

KLJ submitted the final FAA project closeout report to MnDOT on July 30, 2020. MnDOT sent the final FAA project closeout report to the FAA for processing on May 3, 2021. No comments have been received to date.

Construct 7-Unit T-Hangar – Construction

KLJ #1905-00426 (Task Order #9) AIP #3-27-0029-017-2019

KLJ is currently working on a draft of the FAA Project Closeout Report and will work with MnDOT Aeronautics to ensure final financials are aligned prior to submitting the final version to the City for review and approval. Currently awaiting MnDOT draft final pay summary for comparison.

Construct Hangar Taxilanes and Aprons – Construction

KLJ #2005-00244 (Task Order #2005-00244-1) AIP #3-27-0029-019-2020

KLJ is currently working on a draft of the FAA Project Closeout Report and will work with MnDOT Aeronautics to ensure final financials are aligned prior to submitting the final version to the City for review and approval. Currently awaiting MnDOT draft final pay summary for comparison.

OTHER ITEMS

- None

ITEMS REQUIRING ACTION BY CITY/AIRPORT

- None

ITEMS REQUIRING ACTION BY FAA

- Closeout for AIP #3-27-0029-016-2018

Reported by: Jake Braunagel, PE
KLJ
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cc: Troy Nemmers, City of Fairmont tnemmers@fairmont.org
Brian Conklin, MnDOT Office of Aeronautics brian.conklin@state.mn.us
Luke Bourassa, MnDOT Office of Aeronautics luke.bourassa@state.mn.us
Ben Garrow, FAA Dakota-Minnesota ADO Benjamin.A.Garrow@faa.gov