

**CITY OF FAIRMONT
PUBLIC UTILITIES COMMISSION
WORK SESSION AGENDA**

TUESDAY, SEPTEMBER 7, 2021

1. CALL TO ORDER
 - 7:30 AM CITY HALL CONFERENCE ROOM (SECOND FLOOR)
In-Person City Hall

2. ROLL CALL
 - CHAIR SEGAR _____
 - VICE-CHAIR MOLTZEN _____
 - SECRETARY JOHNSON _____
 - COMMISSIONER WERRE _____
 - COMMISSIONER STRUSS _____

3. DISCUSSION OF WATER AND WASTEWATER SUPERINTENDENT POSITIONS (1)
4. UPDATE ON CUSTOMER ASSISTANCE PROGRAM & DISCONNECTIONS (2)
5. DAVE NEIMAN MEMORIAL SOURCE WATER PROTECTION AWARD MDH/MRWA (3 - 9)
6. OLD BUSINESS
7. NEW BUSINESS
8. DATE AND TIME OF NEXT MEETINGS:
 - REGULAR MEETING - TUESDAY, SEPTEMBER 21, 2021
 - WORK SESSION MEETING - TUESDAY, OCTOBER 5, 2021
9. ADJOURNMENT
10. ATTACHMENTS

FAIRMONT PUBLIC UTILITIES COMMISSION
AGENDA ITEM CONTROL SHEET

MEETING DATE: SEPTEMBER 7, 2021 SCHEDULED TIME: 7:30 AM

REVIEWED BY: TROY NEMMERS, CITY ENGINEER/PUBLIC WORKS DIRECTOR

SUBJECT: WATER & WASTEWATER SUPERINTENDENT POSITIONS
DISCUSSION

SUBJECT INITIATION:

_____ BY COUNCIL _____ BY COMMISSION X BY STAFF

SUBJECT BACKGROUND BY: TROY NEMMERS

INTRODUCED BY: TROY NEMMERS

TYPE OF ACTION:

<u> X </u> MOTION (VOICE VOTE)	_____ DISCUSSION
_____ RESOLUTION (ROLL CALL)	_____ INFORMATION ONLY
_____ HOLD PUBLIC HEARING (MOTION TO CLOSE)	_____ SET PUBLIC HEARING (MOTION)

RECOMMENDED ACTION BY: _____ COMMISSION _____ COMMITTEE X STAFF

_____ ISSUANCE	_____ APPROVAL	<u> X </u> AUTHORIZATION
_____ DENIAL	_____ REJECTION	_____ NO ACTION NECESSARY

STATEMENT:

DOUG RAINFORTH, HAS SUBMITTED HIS RESIGNATION EFFECTIVE SEPTEMBER 10TH. AFTER CAREFUL PLANNING AND SEVERAL DISCUSSIONS WITH WATER AND WASTEWATER STAFF, WE FEEL IT IS IN THE BEST INTEREST OF THE UTILITY TO SPLIT THE DUTIES INTO 2 POSITIONS. THE CITY WOULD PROPOSE TO HIRE ONE WATER SUPERINTENDENT AND ONE WASTEWATER SUPERINTENDENT. IT IS BECOMING MORE DIFFICULT TO RECRUIT AND HIRE AN INDIVIDUAL THAT POSSESSES THE QUALIFICATIONS REQUIRED FOR A COMBINED POSITION. THIS WOULD BE AN ADDITION TO THE 2021 BUDGET AND WOULD BE INCLUDED IN THE 2022 BUDGET. STAFF IS REQUESTING APPROVAL TO ADVERTISE FOR BOTH.

ATTACHMENTS:

PUC ACTION: _____ AGENDA ITEM NO. 3

DATE: _____ PAGE NO. 1

FAIRMONT PUBLIC UTILITIES COMMISSION
AGENDA ITEM CONTROL SHEET

MEETING DATE: SEPTEMBER 7, 2021 SCHEDULED TIME: 7:30 AM

REVIEWED BY: CHRIS ZIEGLER, ASSISTANT FINANCE DIRECTOR

SUBJECT: UPDATE: CUSTOMER ASSISTANCE PROGRAM

SUBJECT INITIATION:

_____ BY COUNCIL _____ BY COMMISSION X BY STAFF

SUBJECT BACKGROUND BY: CHRIS ZIEGLER

INTRODUCED BY: CHRIS ZIEGLER, ASSISTANT FINANCE DIRECTOR

TYPE OF ACTION:

<input type="checkbox"/> MOTION (VOICE VOTE)	<input type="checkbox"/> DISCUSSION/REVIEW
<input type="checkbox"/> RESOLUTION (ROLL CALL)	<input checked="" type="checkbox"/> INFORMATION ONLY
<input type="checkbox"/> HOLD PUBLIC HEARING (MOTION TO CLOSE)	<input type="checkbox"/> SET PUBLIC HEARING (MOTION)

RECOMMENDED ACTION BY: COMMISSION COMMITTEE PUC STAFF

<input type="checkbox"/> ISSUANCE	<input type="checkbox"/> APPROVAL	<input type="checkbox"/> AUTHORIZATION
<input type="checkbox"/> DENIAL	<input type="checkbox"/> REJECTION	<input checked="" type="checkbox"/> NO ACTION NECESSARY

STATEMENT:

THE CUSTOMER ASSISTANCE PROGRAM THROUGH MVAC HAS PROVEN VERY SUCCESSFUL. WE BEGAN ON AUGUST 1ST AND SO FAR HAVE SPENT \$47,000 FOR 60 CUSTOMERS, WITH 13 MORE CUSTOMERS PENDING. ADMINISTRATION FEES ARE APPROXIMATELY \$2,000 SO FAR. DISCONNECTIONS RESUMED IN AUGUST AS WELL AND I WILL HAVE A REPORT ON THOSE FOR THE MEETING AS WELL.

ATTACHMENTS:

PUC ACTION: _____ AGENDA ITEM NO. 4
DATE: _____ PAGE NO. 2

FAIRMONT PUBLIC UTILITIES COMMISSION
AGENDA ITEM CONTROL SHEET

MEETING DATE: SEPTEMBER 7, 2021 SCHEDULED TIME: 7:30 AM

REVIEWED BY: TROY NEMMERS, CITY ENGINEER/PUBLIC WORKS DIRECTOR

SUBJECT: DAVE NEIMAN MEMORIAL SOURCE WATER PROTECTION AWARD
MDH/MRWA

SUBJECT INITIATION:

_____ BY COUNCIL _____ BY COMMISSION X BY STAFF

SUBJECT BACKGROUND BY: TROY NEMMERS/DOUG RAINFORTH

INTRODUCED BY: TROY NEMMERS

TYPE OF ACTION:

<input type="checkbox"/> MOTION (VOICE VOTE)	<input type="checkbox"/> DISCUSSION
<input type="checkbox"/> RESOLUTION (ROLL CALL)	<input checked="" type="checkbox"/> INFORMATION ONLY
<input type="checkbox"/> HOLD PUBLIC HEARING (MOTION TO CLOSE)	<input type="checkbox"/> SET PUBLIC HEARING (MOTION)

RECOMMENDED ACTION BY: COMMISSION COMMITTEE X STAFF

<input type="checkbox"/> ISSUANCE	<input type="checkbox"/> APPROVAL	<input type="checkbox"/> AUTHORIZATION
<input type="checkbox"/> DENIAL	<input type="checkbox"/> REJECTION	<input checked="" type="checkbox"/> NO ACTION NECESSARY

STATEMENT:

THE CITY OF FAIRMONT WAS AWARDED THE DAVE NEIMAN MEMORIAL SOURCE WATER PROTECTION AWARD BY THE MINNESOTA DEPARTMENT OF HEALTH AND THE MINNESOTA RURAL WATER ASSOCIATION FOR EFFORTS TO IDENTIFY AND REDUCE NITRATES AFFECTING THE FAIRMONT WATER SUPPLY.

ATTACHMENTS:

1. PHOTO DOUG RAINFORTH ACCEPTING THE AWARD FROM ROD SPRONK, MRWA BOARD MEMBER.
2. POWERPOINT FROM AWARD PRESENTATION.

PUC ACTION: _____ AGENDA ITEM NO. 5

DATE: _____ PAGE NO. 3

1

ACCOUNTABLE

2



PROFESSIONAL

3



RESPONSIVE

SERVICE



2021 Dave Nelman Source Water Protection Award
City of Fairmont
For Efforts Benefiting the Protection of Drinking Water



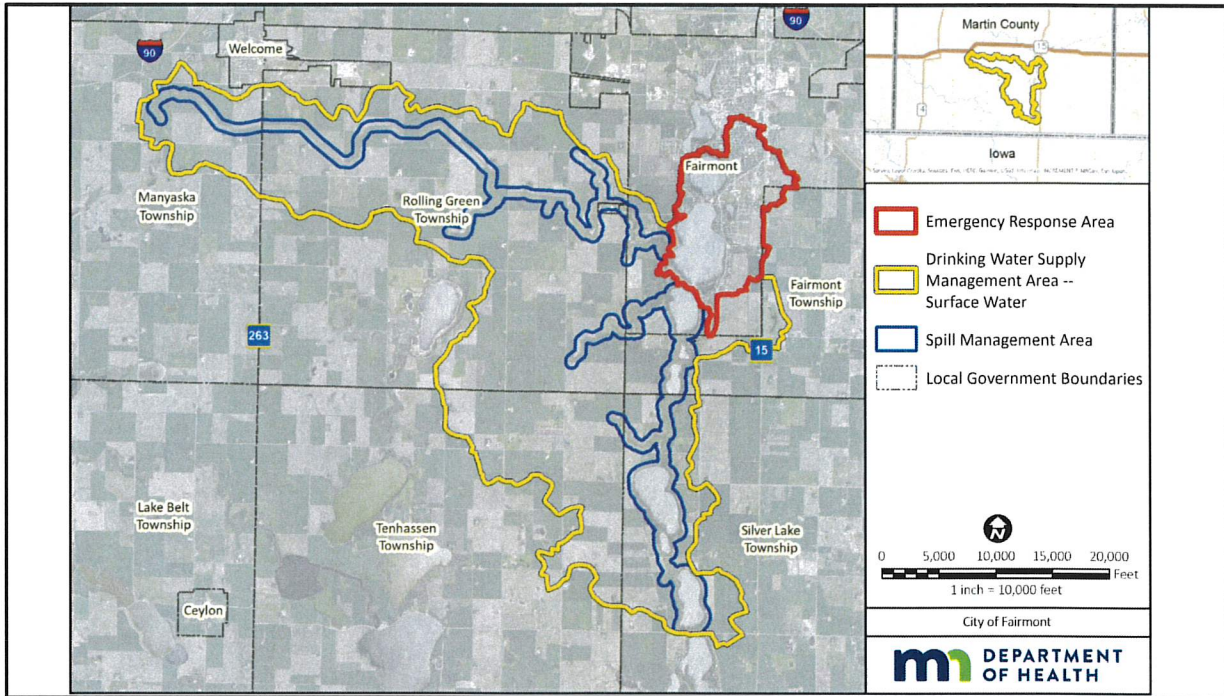
Minnesota Rural Water Association
ACTIVE MEMBER
BOARD OF DIRECTORS

4

City of Fairmont



5

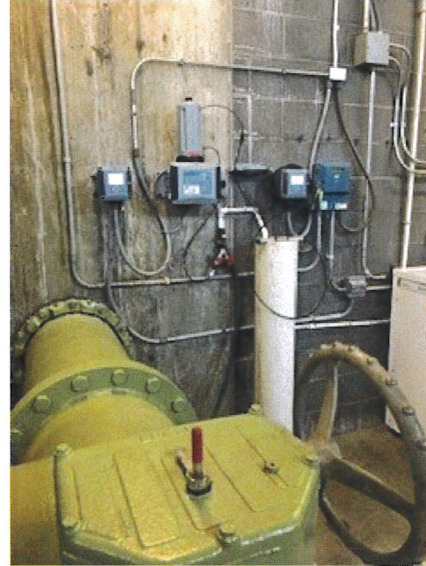


Fairmont has been actively developing a Source Water Assessment and Surface Water Intake Protection Plan. Dutch Creek is a major contributor to the chain of lakes that Fairmont takes drinking water from.

They are using a SWAT model to evaluate best management practices installed in the upstream watershed outside of the Fairmont city limits to determine impact and effectiveness.

By working cooperatively with the Martin County SWCD and landowners, they are trying to encourage nitrogen best management practices in order to avoid installation of nitrate treatment.

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Nitrate and Turbidity Analyzers

Fairmont has an extensive monitoring program for numerous parameters including nitrate and turbidity. The city needs to be able to quickly and accurately identify issues with quality to manage any threats. Fairmont allocated funding and received MDH competitive grant funding for real time monitoring of turbidity and for nitrate monitoring. They also installed multiple solar surface mixers to aid in algae reduction.

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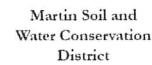
Habitat Restoration and Nitrate Bioreactor

Benefits Dutch Creek Watershed

Funding Provided By



Project Partners



Fairmont is working in partnership on a wetland reconstruction, habitat restoration, and temperature enhanced bioreactors. The goal of the project is to investigate nitrate removal through passive heating of the source water to promote and enhance biological denitrification at Dutch Creek. This is an example of a multifaceted project to decrease nitrate in Dutch Creek.

8



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