

Board Meeting Agenda
Fairmont Housing & Redevelopment Authority Board of Commissioner
Meeting

Date: Monday, October 18, 2021

Time: 12:00 PM

- I. Call to order, roll call: Commissioner Kopischke, Commissioner Olson, Commissioner Brau, Commissioner Determan, and Resident Commissioner Goerndt
- II. Approval of Agenda
- III. Approval of previous minutes
- IV. Approval of monthly bills report
- V. Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Person must register with Executive Director 48 hours prior to the meet.
 - A. Schedule Guest: no request
- VI. Unfinished Business
 1. Forfeiture Property
 2. Property Purchase
 3. Loan Program
- VII. New Business
 1. Developing Policy on Funds available
- VIII. Informational

BOARD OF DIRECTORS MEETING October 18, 2021

Bills Due	UTILITIES		OTHERS
City of Fairmont	Electric	\$ 14,902.84	
Midcontinent	Cable		\$ 2,427.75
Matrix	Retirement		\$ 1,666.38
Medica	Health Insurance		\$ 2,843.75
Hawkins Ash	Mth acctg/budget		\$ 643.00
Ludkey	Deadbolts		\$ 1,810.00
Arbriter PLLC	Legal		\$ 2,050.00
Albin Acquisition	backgrounds		\$ 80.00
JH Larson	materials		\$ 465.89
Waste Systems	garbage		\$ 2,427.43
Verizon	cell phone		\$ 150.48
Boekett	materials		\$ 300.88
MN Energy	gas	\$ 142.03	
Midcontinent	internet/phone		\$ 206.21
True Value	materials		\$ 125.98
Bomgaars	materials		\$ 396.46
Kahler Electric	poles/service call		\$ 3,411.00
Leroy Rogge	tenant services		\$ 200.00
Gail Diede	Petty Cash		\$ 42.81
A-OK Boesch	N Prairie		\$ 539.76
Jetter Clean	23D laundra mat		\$ 587.50
Gail Diede	scentsy/office		\$ 70.00
Cardmember Services	materials		\$ 1,240.26
Nahro	membership		\$ 195.00
HDS	Back up		\$ 60.00
Dans Appliance	comm rm appliances		\$ 4,219.94
Fairmont Ford	pick up repair		\$ 369.86
Photo Press	advertisement		\$ 74.70
Graham Tire Fairmont	tire for mower		\$ 122.60
Gopher State Fire Equipment	fire extinguisher		\$ 425.39
Public Husing Authorietes Directors	membership		\$ 200.00
		\$ 15,044.87	\$ 27,353.03
Bills paid prior to board meeting		UTILITIES	OTHERS
Total Prepaid		\$ -	\$ -
Extraordinary & Annual Bills:		Total Utilities	\$ 15,044.87
Plunketts	\$ 661.55	Total Others	\$ 27,353.03
Total non-regular bills	\$ 661.55		
Total regular bills	\$ 42,397.90	Total Bills	\$ 43,059.45

Board Chair Signature: _____

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY
OF FAIRMONT, MN
September 13, 2021 – 12:00 P.M

A regular meeting of the Board of Directors was held on Monday, September 13, 2021 in the Friendship Village Conference Room. Members present: Commissioner Kopischke, Commissioner Determan, Commissioner Olson, and Resident Commissioner Goerndt Also present were: Executive Director Gail Diede, and City Administrator Cathy Reynolds

Commissioner Kopischke called the meeting to order at 12:00 pm with the consent agenda approved (Goerndt/Determan) Motion carried. Previous minutes approved. (Goerndt/Determan) motion carried. Monthly bills approved (Goerndt/Determan) motion carried.

Open Forum:

Peter Engstrom addressed the board with the following request. Would the board consider planting more trees on the west side of the property behind building 5 and if it was possibly to have speed bumps on the north side of the property. Cars drive to fast, and he would like to see more signage of the speed and notice of wheelchair traffic.

Old Business consisted of:

1. Forfeiture properties: The board will do a work session and walk through 724 E 1st. and 506 E 1st street to see if the HRA would like to rehab these properties.
2. Low Interest Loan Program: on hold
3. Property Purchase: on hold

New Business consisted of:

1. Commissioner Olson made a motion to approve the flat rent increases for January 1,2022. Flat Rent Increase Resolution 225-2021 Commissioner Goerndt seconded the motion. Motion carried.
2. Commissioner Goerndt made the motion to approve 2022 Budget Approval Resolution 224-2021. Commissioner Olson seconded the motion. Motion carried
3. Commissioner Goerndt made a motion to approve the fee accountant contract with Hawkins Ash for the 2022 year. Determan seconded the motion. Motion carried.
4. Commissioner Determan made the motion to have HRA property smoke free beginning January 1, 2022. Olson seconded the motion. Motion carried.

Respectfully submitted

Gail Diede

Gail Diede
Executive Director