

CITY OF FAIRMONT
CHARTER COMMISSION

Meeting Date: November 16, 2021

Time: 6:00 p.m.

Location: SMEC, rm. 112

Agenda

1. Determination of Quorum
 - Barry Altman
 - Conrad Anderson
 - Terry Anderson
 - Robynn Buhmann
 - Jon Davis
 - Tom Izen
 - Michael Katzenmeyer
 - Alice Maday
 - Dale Martens
 - Jay Maynard
 - Chuck Omvig
 - Kenneth Reiman
 - Spencer Seibert
2. Approval of Agenda
3. Approval of Previous Meeting Minutes
4. Old Business:
 - a. Sec. 2.08
 - b Sec. 2.12
5. New Business:
 - a. Is there a need to include a section dealing with filling vacancies on the council and mayoral position's.
 - b. Is there a need to include a section dealing with the ability to recall.
6. Adjournment

City of Fairmont

Charter Commission

Meeting October 19, 2021

SMEC Bldg Room 112

Attendance: Barry Altman, Conrad Anderson, Terry Anderson, Robynn Buhmann, Jon Davis, Michael Katzenmeyer, Alice Maday, Dale Martens, Chuck Omvig, Kenneth Reiman and Spencer Seibert

1. Motion by Chuck Omvig, 2nd by Alice Maday to approve the agenda. Motion carried.
2. Motion by Dale Martens, 2nd by Terry Anderson to approve the minutes of September 21, 2021.
3. Michael Katzenmeyer spoke to the Charter Commission about recent comments and news articles concerning the Charter Commission.
4. Spencer Seibert moved by friendly amendment to change the wording in Section 2.01 to: The form of government established by this charter is the Weak Mayor-Council Plan. The council shall exercise the legislative power of the city and determine all matters of policy. Motion pass by a vote of 8 to 3.
5. Motion by Chuck Omvig, 2nd by Jon Davis to table 2.08 to the next meeting. Motion passed.
6. 2.11 no change
7. Motion by Chuck Omvig, 2nd by Terry Anderson to table 2.12 to the next meeting. Motion passed.
8. Motion by Dale Martens, 2nd by Alice Maday to add this language to 2.15: A city Clerk shall be appointed by the city administrator and approved by the city council and perform all duties imposed by law upon a city clerk. The city clerk shall keep a journal of council proceedings and such other records and perform such other duties as this charter or the council may require. Motion passed.

Sec. 1.02. Division of the city into wards.

The City of Fairmont is hereby divided into four (4) wards, to be called the First, Second, Third and Fourth Wards, respectively, to be limited and bounded as established on September 14, 1965, five (5) wards to be called the First, Second, Third, Fourth and Fifth Ward and continuing to the date of adoption of this charter. In the event of the adoption of an ordinance code the administrative portion thereof shall accurately describe ward boundaries presently in existence. The council may at any time, and shall after each federal census, consider changes in ward boundaries. But any change in ward boundaries shall be for the sole purpose of making the wards as nearly equal in population as practicable, so as to provide equal representation. Any future changes in ward boundaries shall be by ordinance.

Sec. 2.01. Form of government.

The form of government established by this charter is the "Weak Mayor-Council Plan." The council shall exercise the legislative power of the city and determine all matters of policy.

Sec. 2.03. Elective officers.

There shall be a city council composed of the mayor and five (5) members. One (1) council member shall be nominated and elected by the voters of each of the four (4) five (5) wards. One (1) council member shall be nominated and elected by the voters of the city at large.

At the first municipal election under this amended charter, presently scheduled for November 2, 1993, presently scheduled for November 2, 1993~~2024~~, five (5) council members shall be elected. The council member elected at large and the council members from the even numbered wards shall serve for terms of four (4) years. The council members from odd numbered wards shall serve for terms of two (2) four (4) years. The council members from even number wards shall serve for terms of two (2) years. Thereafter, all council members shall serve for terms of four (4) years.

(Ref. of 11-5-91)

Sec. 2.06. The mayor.

At the regular election, a mayor shall be elected for a term of four (4) years. The mayor shall be elected by and from the electors of the city at large. The mayor shall be a member of the city council, but shall only have a vote as a member of the council in case of a tie. The mayor shall preside at meetings of the council and shall exercise all powers and shall perform all duties conferred and imposed upon him/her by this charter, the ordinances of the city, and the laws of the state. The mayor shall be recognized as the official head of the city for all ceremonial purposes, by the courts for the purposes of serving civil process, and by the Governor for the purposes of martial law. In time of public danger or emergencies, the mayor may, with the consent of the council, take command of the police, maintain order, and enforce the law. The mayor shall not serve as liaison to boards, commissions and committee appointed by the council. The mayor shall also appoint with the advice and consent of the council the members of citizen advisory boards and commissions and perform other duties specified by the council, but shall not serve as liaison to any committee, board and commission approved by the council. The Councilmembers at large shall also be the mayor pro tem and shall serve as mayor pro tem in the mayor's absence and mayor in case of the mayor's temporary disability or absence from the city. The mayor pro tem shall retain the right to vote upon all matters before the council.

(Ord. No. 95-8, 3-20-95)

Sec. 2.10. City administrator—appointment and qualifications.

1. The city council, by an affirmative vote of three (3) of the five (5) council members, shall appoint a city administrator for an indefinite term and fix the administrator's compensation. The city administrator shall be appointed solely on the basis of executive and administrative qualifications. A Bachelor's Degree or Master's Degree in Public Administration, Public Affairs and Public Policy. Three years of increased responsibility within leadership/management roles; within a municipal or government setting. Possess strong financial aptitude and demonstrated budget and financial management skills: Working knowledge of municipal finance, budgeting and strategic planning. Firm understanding of the complexities of municipal utilities. A highly collaborative leader with a communicative, team Motion -oriented, and approachable management style. Term of Administrator position will reflect the length of contract, i.e. 3 year contract/term subject to annual review.

(Ref. of 11-5-91; Ord. No. 93-11, 8-23-93)

Sec. 2.15. City clerk.

A city clerk shall be appointed by the city administrator and approved by the city council and perform all duties imposed by law upon a city clerk. The city clerk shall keep a journal of council proceedings and such other records and perform such other duties as this charter or the council may require.

(Ord. No. 93-19, 1-10-94)