

Board Meeting Agenda  
Fairmont Housing & Redevelopment Authority Board of Commissioner  
Meeting

Date: Monday, January 10, 2022

Time: 12:00 PM

- I. Call to order, roll call: Commissioner Kopischke, Commissioner Olson, Commissioner Brau, Commissioner Determan, and Resident Commissioner Goerndt
- II. Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Person must register with Executive Director 48 hours prior to the meet.
  - A. Schedule Guest: Judy Shiets, Anita Rice, Rondi Hartung and Peter Engstrom
- II. Approval of Agenda
- IV. Approval of previous minutes
- V. Approval of monthly bills report
- VI. Unfinished Business
  1. Loan Program: On hold
  2. Property Purchase
  3. Development of Policy/Committee of Funds
- VII. New Business
  1. New Pick-up order
- VIII. Informational

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY  
OF FAIRMONT, MN  
December 13, 2021 – 12:00 P.M

A regular meeting of the Board of Directors was held on Monday, December 13, 2021, in the Friendship Village Community Room. Members present: Commissioner Kopischke, Commissioner Determan, Commissioner Brau, Commissioner Olson, and Resident Commissioner Debra Goerndt. Also present were: Executive Director Gail Diede, and City Administrator Cathy Reynolds.

Commissioner Kopischke called the meeting to order at 12:00 pm with the consent agenda approved (Brau/Olson) Motion carried. Previous minutes approved. (Brau/Olson) motion carried. Monthly bills approved (Brau/Olson) motion carried.

Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Gail Diede, Executive Director, 48 hours prior to the meeting.

Scheduled Guest: Steve Zabrowski and states wife, Joni Zabrowski.

Requested number to file complaints. Wants to know how the no smoking policy will be enforced. Voiced concern on a towel rack and floor in his unit, wants to view his file every three months.

Old Business consisted of:

1. Loan Program, Determan reported no call back from Jude at MVAC.
2. Property Purchase, on hold.
3. Development of Policy/Committee for funds, Ron reached out to Randy Hammerlin a retired Executive Director from HRA of Red Wing. Is he willing to help the FMT HRA do strategic planning for the funds? He would like to know the scope of work, hourly pay and how many hours the HRA would contract him for.

New Business consisted of:

1. Resignation accepted from Lisa Olson
2. Resolution 226-2021, to remove unit 10 C offline for modernization purposes. Olson made motion to approve Resolution 226-2021, second by Determan. Motion carried.

Informational:

There are 115 rental units at Friendship Village, with 71 parking spaces, with 6 being visitors and 10 garage rentals.

Respectfully submitted

*Gail Diede*

Gail Diede  
Executive Director

## BOARD OF DIRECTORS MEETING January 10, 2022

Bills Due		UTILITIES	OTHERS
City of Fairmont	Electric	\$ 14,902.84	
Midcontinent	Cable		\$ 2,427.75
Matrix	Retirement		\$ 2,864.42
Medica	Health Insurance		\$ 2,925.51
Hawkins Ash	Mth acctg/budget		
HDS	checks		\$ 174.85
Arbriter PLLC	Legal		\$ 322.00
Albin Acquisition	backgrounds		\$ 40.00
JH Larson	materials		
Waste Systems	garbage		\$ 2,594.05
Verizon	cell phone		\$ 150.06
Boekett	materials		\$ 2,036.81
MN Energy	gas	\$ 185.76	
Midcontinent	internet/phone		\$ 203.23
True Value	materials		\$ 1,331.62
Bomgaars	materials		\$ 312.62
Beemer	10 C		\$ 1,293.79
Thates Tree Service	tree removal		\$ 8,000.00
Quill	supplies		\$ 111.07
A-OK	Contract		\$ 182.90
Jetter Clean	build 13		\$ 625.00
Dans Appliance	appliances		\$ 2,641.89
Kahler Electric	materials bld 17		\$ 181.05
PC Janitorial	ice melt/pre treat		\$ 2,484.25
Polly Alexander	Sec dep refund		\$ 252.92
Leroy Rogge	tenenat services		\$ 200.00
		\$ 15,088.60	\$ 31,355.79
Bills paid prior to board meeting		UTILITIES	OTHERS
Abriter	legal		\$ 785.00
Brennan Construction			\$ 10,277.39
Mn Energy		\$ 91.98	
Jakes Carpet	flooring		\$ 4,320.00
Total Prepaid		\$ 91.98	\$ 15,382.39
Extraordinary & Annual Bills:		Total Utilities	\$ 15,180.58
		Total Others	\$46,738.18
Total non-regular bills	\$ -		
Total regular bills	\$ 77,301.15	Total Bills	\$ 77,301.15

Board Chair Signature: \_\_\_\_\_