



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
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Vacant Building Registration

All vacant and unoccupied buildings within the City of Fairmont must be registered with the city within 120 days of becoming vacant. (City Code Chapter 28, Ordinance 2021-04) All vacant building registrations must be accompanied by a \$100 registration fee.

A property plan must be filed with the City within 30 days after the vacant building is registered.

Address of Property Being Registered: _____

Tax Parcel ID #: _____

Owner Information #1 (Contact information for all additional owners should be provided on an additional sheet.)

Name: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

Lien Holder Information (Contact information for all additional lien holders should be provided on an additional sheet.)

Name: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

Local Agent Information (if any) Lives within 50 miles of Fairmont.

Name: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

Correspondence concerning the registered properties should be sent to: Owner Agent

Date of registration: _____ Expected duration of vacancy: _____

Date building became vacant: _____

Status of Utilities:

Water: _____ Electric: _____

Sewer: _____ Natural Gas: _____

Office Use Only:

Registration Fee: _____ check/cash/card

Date Paid: _____ (\$100 Registration Fee)