

Board Meeting Agenda
Fairmont Housing & Redevelopment Authority Board of Commissioner
Meeting

Date: Monday, February 14, 2022

Time: 12:00 PM

- I. Call to order, roll call: Commissioner Kopischke , Commissioner Mosloski, Commissioner Brau, Commissioner Determan, and Resident Commissioner Goerndt
- II. Approval of Agenda
- III. Approval of previous minutes
- IV. Approval of monthly bills report
- V. Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Person must register with Executive Director 48 hours prior to the meet.
Scheduled Guest: Peter Engstrom
- VI. Unfinished Business
 1. Loan Program: On hold
 2. Property Purchase
 3. Development of Policy/Committee of Funds
- VII. New Business
 1. Increase of cable rates 227-2022 Resolution
 2. Bank Signature removal 228-2022 Resolution
 3. Bank Account Signatures- 229-2022 Resolution
- VIII. Informational
 1. Visit to Pine Tech

BOARD OF DIRECTORS MEETING February 14, 2022

Bills Due		UTILITIES	OTHERS
City of Fairmont	Electric	\$ 14,902.84	
Midcontinent	Cable		\$ 2,774.15
Matrix	Retirement		\$ 1,861.72
Medica	Health Insurance		\$ 2,925.51
Hawkins Ash	Monthly and 1099		\$ 506.00
Waste Systems	garbage		\$ 2,629.44
Arbriter PLLC	Legal/Ward		\$ 294.00
Albin Acquisition	backgrounds		\$ 20.00
JH Larson	materials		\$ 77.17
Leroy Rogge	tenant services		\$ 200.00
Verizon	cell phone		\$ 112.44
Boekett	materials		\$ 1,216.25
MN Energy	gas	\$ 911.71	
Midcontinent	internet/phone		\$ 200.57
True Value	materials		\$ 202.66
Bomgaars	materials		\$ 252.01
HD Supply	materials		\$ 92.95
RAB	Tenant funds		\$ 3,125.00
Gail Diede	Petty Cash		\$ 38.71
A-OK	Contract		\$ 196.59
Landscaping	snow removal		\$ 2,140.00
JL Computers	Service call repair		\$ 100.00
PC Janitorial	supplies		\$ 189.43
Servpro	10 C		\$ 5,543.50
HDS	MTCS		\$ 240.00
Cardmember Service	stamps/gas/materials		\$ 480.35
DVS	tabs		\$ 38.50
		\$ 15,814.55	\$ 25,456.95
Bills paid prior to board meeting		UTILITIES	OTHERS
John Bonin	Sec deposit		\$ 229.33
Total Prepaid		\$ -	\$ 229.33
Extraordinary & Annual Bills:		Total Utilities	\$ 15,814.55
		Total Others	\$25,686.28
Total non-regular bills	\$ -		
Total regular bills	\$ 41,500.83	Total Bills	\$ 41,500.83

Board Chair Signature: _____

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY
OF FAIRMONT, MN
January 10, 2022 – 12:00 P.M

A regular meeting of the Board of Directors was held on Monday, January 10, 2022, in the Friendship Village Community Room. Members present: Commissioner Kopischke, Commissioner Determan, Commissioner Brau, and Resident Commissioner Debra Goerndt. Also present were: Executive Director Gail Diede, and City Administrator Cathy Reynolds.

Commissioner Kopischke called the meeting to order at 12:00 pm with the consent agenda approved (Goerndt, Brau) Motion carried. Previous minutes approved. (Goerndt, Brau) motion carried. Monthly bills approved (Goerndt, Brau) motion carried.

Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Gail Diede, Executive Director, 48 hours prior to the meeting.

Judy Shiets, Anita Rice and Rondi Hartung voiced their concerns about the safety issues in the winter with the property being Smoke Free effective 1-2-2022.

Peter Engstrom would like to see a monthly potluck dinner with the residents and a column by a resident in the monthly newsletter.

Old Business consisted of:

1. Loan Program On hold
2. Property Purchase On hold
3. Development of Policy/Committee, Discussion on getting Randall Hammerlin to help the HRA with policy and plan to move forward with the funding. RFP would outline starting in Phase one with option to move forward to Phase Two and Three. Motion by Brau to negotiate a contract with Randall Hammerlin to begin Phase 1 with the options of moving to Phase 2 and 3. Contract back to board to vote. Second by Determan and motion carried.

New Business consisted of:

1. New pick-up purchase, one bid from Fairmont Ford and one from Hawkins Chevrolet. Purchase price through Fairmont Ford is \$32,728.00 and wait time unit January of 2023. Purchase price through Hawkins is \$36,845.00 and available June 2022. Both vehicles being 2022. Goerndt made the motion to purchase from Hawkins, second by Determan. Motion carried.

Respectfully submitted

Gail Diede

Gail Diede
Executive Director

Resolution #227-2022
Cable T.V Rate Increase
2-14-2022

BE IT RESOLVED by the Board of Directors of the Housing and Redevelopment Authority of Fairmont, approved to increase the monthly cable rates to \$22.00 effective April 1, 2022.

Ronald Kopischke, Board Chair

Date

Gail Diede, Executive Director

Date

Resolution #228-2022
Removal of signature
2-14-2022

BE IT RESOLVED by the Board of Directors of the Housing and Redevelopment Authority of Fairmont, approved to remove Lisa Olson for signature on checking account.

Ronald Kopischke, Board Chair

Date

Gail Diede, Executive Director

Date

Resolution #229-2022
Signatures for checking acct
2-14-2022

BE IT RESOLVED by the Board of Directors of the Housing and Redevelopment Authority of Fairmont, approved to add Paul Determan and Clare Mosloski to checking account for signatures on checks

Ronald Kopischke, Board Chair

Date

Gail Diede, Executive Director

Date