

CITY OF FAIRMONT
CHARTER COMMISSION

Meeting Date: March 15, 2022

Time: 6:00 p.m.

Location: SMEC, RM. 112

Agenda

1. Determination of Quorum

<input type="checkbox"/> Barry Altman	<input type="checkbox"/> Dale Martens
<input type="checkbox"/> Conrad Anderson	<input type="checkbox"/> Jay Maynard
<input type="checkbox"/> Terry Anderson	<input type="checkbox"/> Chuck Omgig
<input type="checkbox"/> Robynn Buhmann	<input type="checkbox"/> Kenneth Reiman
<input type="checkbox"/> Jon Davis	<input type="checkbox"/> Spencer Seibert
<input type="checkbox"/> Tom Izen	<input type="checkbox"/> Robert Gunther
<input type="checkbox"/> Michael Katzenmeyer	<input type="checkbox"/> Ronald Lindberg
<input type="checkbox"/> Alice Maday	

2. Approval of Agenda

3. Approval of Previous Meeting Minutes

4. Old Business

5. New Business
 - a. Debrief Council's action taken on our submitted/recommended ordinance changes.
 - b. Begin review of Chapter 3

6. Adjournment

City of Fairmont
Charter Commission
Meeting February 15th, 2022
SMEC Bldg. Room 112

Attendance: Barry Altman, Terry Anderson, Robynn Buhmann, Jon Davis, Tom Izen, Michael Katzenmeyer, Dale Martens, Jay Maynard, Chuck Omgvig, Kenneth Reiman, Spencer Seibert, Robert Gunther, Ronald Lindberg

City Staff: Cathy Reynolds

City Council: Britney Kawecki

1. Motion by Jay Maynard, 2nd by Chuck Omgvig to approve the agenda. Motion passed.
2. Motion by Jay Maynard, 2nd by Robyn Buhmann to approve the minutes of the meeting on January 18, 2022. With the change to item 5, second sentence to read "The city administrator shall have;" Motion passed
3. Motion by Terry Anderson, 2nd by Chuck Omgvig to not accept language by the city attorney in Sec 1.02. Moved by Dale Martens, 2nd by Jon Davis to close debate, motion passed. Terry Anderson's motion failed. Motion by Jay Maynard, 2nd by Tom Izen to accept Sec. 1.02 as written by the city attorney. Motion passed.
4. Motion by Jay Maynard, 2nd by Robynn Buhmann to accept as recommended by the city attorney to add "no less than" to the first sentence in Sec 2.10. Motion passed.
5. Motion by Jay Maynard, 2nd by Tom Izen to accept as recommended by the city attorney dropping the last sentence in Sec. 2.10 and replacing it with: "The term of the city administrator, and the term of any renewal thereafter, shall be established at the time of appointment or renewal, and shall be reflected in a written contract with the city administrator. The city administrator shall be subject to an annual review by the city council." Motion passed.
6. Motion by Jay Maynard, 2nd by Ken Reiman as recommended by the city attorney to remove "for an indefinite term" from the first sentence in Sec 2.10. Motion Passed. Sec 2.10 now reads "The city council, by an affirmative vote of no less than three (3) of the five (5) council members, shall appoint a city administrator and fix the administrator's compensation. The city administrator shall have a bachelor's degree or master's degree in public administration, public affairs or public policy. Emphasis shall be placed on the following qualifications; 1) three years of increased responsibility in leadership/management roles within a municipal or government setting; 2) possess strong financial aptitude and demonstrated budget and financial management skills; 3) working knowledge of municipal finance, budgeting and strategic planning; 4) display a firm understanding of the complexities of municipal utilities; 5) be a highly collaborative leader with a communicative, team oriented, and approachable management style. The term of the city administrator, and the term of any renewal thereafter, shall be established at the time of appointment or renewal, and shall be reflected in a written contract with the city administrator. The city administrator shall be subject to an annual review by the city council.

7. Motion by Chuck Omgig, 2nd by Jon Davis to submit the following names to the county court to be considered for members of the charter commission: Mike Schmid, Dustin Wiederhoeft, Brody Bents and Jon Omgig. Moved by Jon Davis and 2nd by Dale Martens to close debate. Motion passed. Chuck Omgig motion passed.
8. Motion by Jon Davis, 2nd by Chuck Omgig to adjourn the meeting. Motion passed.
9. Next meeting is March 15th.