

FAIRMONT CITY COUNCIL AGENDA

Monday, March 28, 2022, 5:30 p.m.

1. **Roll Call/Determination of Quorum**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Recognition/Presentations**
 - 4.1 Presentation of Wastewater Award (03)
5. **Public Discussion/Comment** (Individual comments are limited to 3 minutes) (05)
6. **Consent Agenda** (Items removed from consent will be placed at the end of the items under new business)
 - A. **Minutes**
 - 6.A.1 Regular Meeting, March 14, 2022 (06)
 - B. **Check Registers**
 - 6.B.1 Accounts Payable, March 2022 (10)
 - C. **Other**
 - 6.C.1 Temporary On-Sale Liquor License for Martin County Preservation Association for April 22 & 23, 2022 (11)
 - 6.C.2 Event Permit – Youth for Christ Concert, June 3, 2022 (13)
 - 6.C.3 Event Permit – Chain of Lakes Foundation/Fox Lake Conservation Club Fishing Tournament, June 4, 2022 (16)
 - 6.C.4 Event Permit – Martin County Library Summer Reading Program Raptor Center of Minnesota, June 29, 2022 (19)
 - 6.C.5 Event Permit – Martin County Library Summer Reading Program Brodini Magician, July 13, 2022 (22)
 - 6.C.6 PERA Police Officers Declaration (25)
7. **Public Hearings**

8.	Old Business	
8.1	City Charter Amendment – Wards	(27)
8.2	City Charter Amendment – Form of Government	(30)
8.3	City Charter Amendment – The Mayor	(35)
8.4	City Charter Amendment – Investigation of City Affairs	(36)
8.5	City Charter Amendment – City Administrator – Appointment and Qualifications	(38)
8.6	City Charter Amendment – City Clerk	(42)
9.	New Business	
9.1	Presentation of 2022 Surface Water Intake Protection Plan	(44)
9.2	PFA Funding Application for Wastewater Treatment Plant Upgrades	(86)
9.3	Professional Services for Replacement of Memorial Park Drive Bridge	(88)
9.4	Yard Waste Discussion	(99)
9.5	Community Development Coordinator	(100)
9.6	Council Policy	(101)
10.	Council Discussion	
11.	Staff/Liaison Reports	
A.	Public Works	
B.	Finance	
C.	City Administrator	
D.	Mayor/Council	
	Hasek – PUC	
	Lubenow – Park Board	
	Peters – Visit Fairmont	
12.	Adjournment	



Fairmont City Council
March 28, 2022

Agenda Item: 4.1

From: Mayor Deborah J. Foster
To: City Council

Subject: Presentation of Wastewater Award

Policy/Action Requested: Presentation of Wastewater Award

Vote Required: _____ Simple Majority _____ Roll Call

Recommendation:

Overview: Mayor Deborah J. Foster will present the City of Fairmont with a Certificate of Commendation, a Wastewater Treatment Facility Operational Award in recognition of exceptional compliance with its Minnesota Pollution Control Agency NPDES/SDS wastewater permit during the 2021 review period.

Budget Impact: N/A

Attachments: Award

Council Action: _____ Date: _____

CERTIFICATE OF COMMENDATION

This Wastewater Treatment Facility Operational Award is presented to

Fairmont WWTP and its staff

in recognition of exceptional compliance with its Minnesota Pollution Control Agency
NPDES/SDS wastewater permit during the 2021 review period.

Your dedication to protecting Minnesota's waters are duly
recognized and appreciated by the state of Minnesota.

Katrina Kessler

Katrina Kessler, MPCA Commissioner





Fairmont City Council
March 28, 2022

Agenda Item: 5

From: Cathy Reynolds, City Administrator
To: Mayor and City Council

Subject: Open Discussion/Comment

Policy/Action Requested:

Vote Required: ____ Simple Majority ____ Roll Call

Recommendation: N/A

Overview: Prior to regular business, is there any public discussion/comment?

Budget Impact: N/A

Attachments: N/A

Council Action: _____ Date: _____



Fairmont City Council
March 28, 2022

Agenda Item: 6.A.1

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Council Minutes from Regular Meeting on March 14, 2022

Policy/Action Requested: To Approve City Council Minutes from March 14, 2022

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview:

Budget Impact: N/A

Attachments: City Council Minutes Regular Meeting, March 14, 2022

Council Action: _____ Date: _____

The minutes of the Fairmont City Council meeting held on Monday, March 14, 2022, at the City Hall Council Chambers.

Mayor Deborah J. Foster called the meeting to order at 5:30 p.m.

Council Members Wayne Hasek, Britney Kawecki, Randy Lubenow, Michele Miller and Bruce Peters were present. Also in attendance: City Administrator Cathy Reynolds, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye, Police Chief Mike Hunter, City Clerk Patricia J. Monsen and City Attorney Mark Rahrack via telephone.

Council Member Peters made a motion to approve the agenda as presented. Council Member Miller seconded the motion and the motion carried.

Mayor Foster proclaimed March 2022 as Heaven's Table Food Shelf Month in the City of Fairmont. Greta Lintleman, Board Chair; Deb Adams, Board Treasurer and Sue Redman, Board Member were in attendance. Redman provided information about Heaven's Table Food Shelf.

During Open Discussion, Bill Cieslinski of 517 Independence Drive spoke of concerns he has with the proposed community center. Richard Bradley, Jr. of 601 Shoreacres Drive spoke about the Total Cost of Ownership of a community center and gave the city council a handout he had prepared.

Council Member Hasek made a motion to approve the items on the Consent Agenda. Council Member Miller seconded the motion and the motion carried. Items on the Consent Agenda were: minutes from the February 28, 2022 city council meeting, approval of an Event Permit for the Borderline Cruisers Car Club to hold their Downtown Car Show on June 11, 2022; approval of PO# 14188 and PO# 14189 for a new dump/plow truck chassis and equipment; and approval of PO# 14171 purchase of pad mount metering cabinet.

Mayor Foster opened the public hearings on five proposed Ordinances from the Fairmont Charter Commission (Ordinance 2022-01 Amending the City Charter Ward System; Ordinance 2022-02 Amending the City Charter Form of Government; Ordinance 2022-03 Amending the City Charter Section 2.06 The Mayor; Ordinance 2022-04 Amending the City Charter Investigation of City Affairs; Ordinance 2022-05 Amending the City Charter Section 2.10 City Administrator Appointment and Qualifications; and Ordinance 2022-06 Amending the City Charter Section 2.15, City Clerk). Reynolds reviewed the proposed ordinances. Charter Commission Member Dale Martens gave an overview of the proposed Charter Commission changes. During the public hearing, Jay Maynard of 1831 Oakwood spoke in opposition to all of the proposed ordinances. Richard Bradley, Jr. of 601 Shoreacres Drive asked if the Charter Commission had Rules of Order. Bill Cieslinski of 517 Independence Drive questioned the need for a change to the current Ward System. A motion was made by Council Member Peters to close the public hearing. Council Member Lubenow seconded the motion and the motion carried.

The Council heard an appeal of the Board of Zoning Appeals decision to deny a variance request by Troy and Jadee Menke of 2319 Albion Avenue to place a shipping container on an area of land. Menke is requesting a variance to allow the container to be placed two feet from the ordinary high-water level of the lake, where 50 feet is normally required and a zero foot set back from Albion Avenue right-of-way, where 30 feet is normally required. Planner and Zoning

Official Peter Bode reviewed the variance request with the council. Troy Menke explained his requested variance and his proposed project. Daniel Girolamo, Area Hydrologist with Minnesota Department of Natural Resources was on the telephone and answered various questions concerning the proposed project. Council Member Miller made a motion to table this matter until the April 11, 2022 City Council meeting. Council Member Kawecky seconded the motion and the motion carried.

Council Member Miller made a motion to approve **Resolution 2022-09** authorizing the advertising for bids on the 2022-A CIPP sanitary sewer lining project. Council Member Hasek seconded the motion and the motion carried.

Council Member Peters made a motion to approve the interfund transfers for 2020 as listed on an attached schedule. Council Member Miller seconded the motion and the motion carried.

Council Member Peters made a motion to approve **Resolution 2022-10** designating fund balances for specific purposes. Council Member Miller seconded the motion and the motion carried.

Discussion was held regarding hiring a Community Development Director and then hiring an Economic Development Coordinator versus the other way around.

Nemmers reported that construction on the new public works building is coming to a close and equipment start up is happening this week. The Yard Waste area has seen significant clean up with two weeks of burning, hauling away large logs and wood chipping. The Airport will be receiving additional funding due to the Infrastructure Bill and also the City has been advised by MnDOT that they are looking at replacing the ILS System (landing system) at the airport. This will be approximately a million-dollar project with the State doing most of the work, but since this is an unbudgeted item, it will be coming to the council for approval.

Reynolds reported that the Request for Proposals for the sale of the Aquatic Park time period has closed and the City did not receive any proposals or inquiries. The City is moving forward with plans to open the Aquatic Park. The City will be posting a position for a Pool Manager tomorrow.

Posting and recruiting for seasonal park and pool workers will be done in the next week or so. Applications for employment are on the City's website.

A posting is out for an Economic Development Coordinator and is set to close on March 30th.

Reynolds gave an update on the Community Center.

Council Member Kawecky reported that the library's meetings are now open to the public and there was a good turnout.

Council Member Lubenow reported that the Community Center Advisory Board talked mostly about the survey, and they hope a lot of people complete the surveys. At the HRA, they talked about a land purchase and will be doing more research as to what the land would be used for and looking for investors and contractors.

Council Member Miller reported that FEDA approved a CARES Act Loan and a Federal Grant Application. They also discussed Succession Planning.

Council Member Peters stated that the BZA approved a variance request from the Dairy Queen.

A motion was made by Council Member Peters, seconded by Council Member Hasek and carried to adjourn the meeting at 7:45 p.m.

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk



Fairmont City Council
March 28, 2022

Agenda Item: 6.B.1

From: Paul Hoyer, Finance Director
To: Mayor and City Council

Subject: Accounts Payable March 2022

Policy/Action Requested: To approve accounts payable for March 2022.

Vote Required: Simple Majority Roll Call

Recommendation: Approval of the payment of the March 2022 bills.

Overview:

Budget Impact: N/A

Attachments: March 2022 Bills – Attached at the end of the Council Agenda

Council Action: _____ Date: _____



Fairmont City Council
March 28, 2022

Agenda Item: 6.C.1

From: Patricia J. Monsen, City Clerk
To: City Council

Subject: Temporary On-Sale Liquor License – Martin County Preservation Association, April 22 and 23, 2022.

Policy/Action Requested: Approve a Temporary On-Sale Liquor License for Martin County Preservation Association to hold an event at the Red Rock Center for the Arts on April 22 and 23, 2022.

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: The Martin County Preservation Association has made application for a Temporary On-Sale Liquor License to hold an event at the Red Rock Center for the Arts on April 22 and 23, 2022.

Budget Impact: N/A

Attachments: Application

Council Action: _____ Date: _____



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Martin County Preservation Assoc. Date organized 9/2005 Tax exempt number 38202

Address 222 E Blue Earth Ave. City Fairmont State Minnesota Zip Code 56031

Name of person making application Sonja fortune Business phone 507-2359262 Home phone

Date(s) of event April 22 + 23 Type of organization
 Club Charitable Religious Other non-profit

Organization officer's name Katie Hoaglund City Fairmont State Minnesota Zip Code 56031

Organization officer's name Dan Wheeler City Fairmont State Minnesota Zip Code 56031

Organization officer's name Jerry Miller City Fairmont State Minnesota Zip Code 56031

Organization officer's name Andrew Hoaglund City Fairmont State Minnesota Zip Code 56031

Location where permit will be used. If an outdoor area, describe.
Red Rock Center for the Arts, Fairmont

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
West Bend, \$1 million

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Fairmont
 City or County approving the license
\$50.00
 Fee Amount
3/17/2022
 Date Fee Paid

April 22 & 23, 2022
 Date Approved
pmonsens@fairmont.org
 Permit Date
 City or County E-mail Address
507-238-3935
 City or County Phone Number

Signature City Clerk or County Official _____ Approved Director Alcohol and Gambling Enforcement _____
 CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Fairmont City Council
March 28, 2022

Agenda Item: 6.C.2

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Event Permit – Youth for Christ Concert, June 3, 2022

Policy/Action Requested: Motion to approve the Event Permit for Youth for Christ to hold a concert at Sylvania Park band shell on June 3, 2022.

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: Youth for Christ has made application for an Event Permit to hold a concert at the Sylvania Park band shell on June 3, 2022.

Budget Impact: N/A

Attachments: Event Permit Application

Council Action: _____ Date: _____



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 15 MAR 2022

Permit Fee: \$15.00

Event: CONCERT

Sponsoring entity: YOUTH FOR CHRIST

Address: 213 DOWNTOWN PLAZA, FAIRMONT, MN

Maximum estimated number of persons expected to attend at any one time: 250

Event coordinator(s): SAM ESPEY

Contact Info: 224-381-5467 Phone #

sam-espey@hotmail.com E-mail

Primary contacts (during event):

Name: SAM ESPEY

Cell#: 224-381-5467

E-mail: sam-espey@hotmail.com

Name: CHUCK RUDOLPH

Cell#: 303-8073103

E-mail: regalven@gmail.com

Event Start: Day/Date 03 JUN 2022 @ 7pm Time: 7pm

Event End: Day/Date 03 JUN 2022 @ 9pm Time: 9pm

Setup: Day/Date 03 JUN 2022 Start time: 3pm End Time: 6pm

Teardown: Day/Date 03 JUN 2022 Start time: 9pm End Time: 11pm

1. Type and description of the event and a list of all activities to take place at the event.

LAST DAY OF SCHOOL CELEBRATION CONCERT HOSTED BY YOUTH FOR CHRIST IN PARTNERSHIP WITH MORGE-

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

THE BAND SHOW IN SYLVANA PARK. WE WILL NEED ACCESS TO THE PUBLIC RESTROOMS AND USE OF THE PA SYSTEM.

3. Will outside drinking water or waste collection systems be supplied? Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.

4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
If yes, provide the written plans.

5. Will organizers allow outside food wagon/vendors at the event? Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.

6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.

7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
If yes, please describe: LIVE MUSIC PERFORMANCE

8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).

9. Will you be providing shuttle service? Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature [Signature] Title CAMPUS LIFE DIRECTOR, YFC Date 15 MAR 2022

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

Office Use Only			
\$15.00 Fee Paid	Date:	Received by:	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



Fairmont City Council
March 28, 2022

Agenda Item: 6.C.3

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Event Permit – Fairmont Lakes Foundation/Fox Lake Conservation League, “Chain of Lakes Open” Fishing Contest, June 4, 2022

Policy/Action Requested: Motion to approve the Event Permit for the Fairmont Lakes Foundation/Fox Lake Conservation League, “Chain of Lakes Open” Fishing Contest at Gomsrud Park on June 4, 2022

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: The Fairmont Lakes Foundation/Fox Lake Conservation League has made application for an Event Permit to hold the Chain of Lakes Open Fishing Contest at Gomsrud Park on June 4, 2022.

Budget Impact: N/A

Attachments: Event Permit Application

Council Action: _____ Date: _____



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: June 4, 2022

Permit Fee: \$15.00

Event: "Chain of Lakes Open" fishing tournament

Sponsoring entity: Fairmont Lakes Foundation / Fox Lake Conservation League

Address: Fox Lake Conservation League, PO Box 212, Sherburn, MN 56171

Maximum estimated number of persons expected to attend at any one time: 125

Event coordinator(s): Jim Miller

Contact Info: 507-236-3442 Phone #

polebender61@gmail.com Email

Primary contacts (during event):

Name: Jim Miller

Name Nate Amborn

Cell#: 507-236-3442

Cell# 507-236-2075

E-mail: polebender61@gmail.com

E-mail: namborn@bankmidwest.com

Event Start: Day/Date Saturday, June 4, 2022 Time: 6:00am

Event End: Day/Date Saturday, June 4, 2022 Time: 4:00pm

Setup: Day/Date Sat., June 4 Start time: 6:00am End Time: ~~4:30pm~~

Teardown: Day/Date Sat., June 4 Start time: _____ End Time: 4:30pm

1. Type and description of the event and a list of all activities to take place at the event.

50 boat fishing tournament with boat inspections starting at
6:00am followed by single file start at 7:00am. Fishing
continues until weigh-in at 3:00pm next to the beach house.
Short awards ceremony at 3:30pm

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Take off at 8:00am from Gomsrud Park boat ramp followed by fish
weigh-in at 3:00pm next to west side of beach house.

3. Will outside drinking water or waste collection systems be supplied? Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.

4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
If yes, provide the written plans.

5. Will organizers allow outside food wagon/vendors at the event? Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.

6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.

7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
If yes, please describe: public address system will be used during the weigh-in and awards ceremony

8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).

9. Will you be providing shuttle service? Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature *John Miller* Title Tournament Director Date 3/16/2022

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

Office Use Only			
\$15.00 Fee Paid	Date: <u>3/17/2022</u>	Received by: <u><i>JM</i></u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date: <u>March 28, 2022</u>	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



Fairmont City Council
March 28, 2022

Agenda Item: 6.C.4

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Event Permit – Martin County Library, Summer Reading Program-Raptor Center of MN,
June 29, 2022

Policy/Action Requested: Motion to approve the Event Permit for the Martin County Library to hold Summer Reading Program-Raptor Center of MN at the Sylvania Park band shell on June 29, 2022.

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: The Martin County Library has made application for an Event Permit to hold a Summer Reading Program-Raptor Center of MN assembly show at the Sylvania Park band shell on June 29, 2022.

Budget Impact: N/A

Attachments: Event Permit Application

Council Action: _____ Date: _____



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 3/11/2022

Permit Fee: \$15.00

Event: Summer Reading Program - Raptor Center of MN

Sponsoring entity: Martin County Library

Address: 110 N Park St Fairmont, MN

Maximum estimated number of persons expected to attend at any one time: 200

Event coordinator(s): Jenny Trushenki

Contact Info: 238-4207 Phone #

jtrushenki@ E-mail

Primary contacts (during event): tds.lib.mn.us

Name: Michele Nelson Name _____

Cell#: 236-0184 Cell# _____

E-mail: mnelson@tds.lib.mn.us E-mail: _____

Event Start: Day/Date June 29, 2022 Time: 2pm

Event End: Day/Date _____ Time: 6pm

Setup: Day/Date _____ Start time: _____ End Time: _____

Teardown: Day/Date _____ Start time: _____ End Time: _____

1. Type and description of the event and a list of all activities to take place at the event.
Assembly like show of Eagle and other native
minnesota raptors

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.
Sylvania Park Bandshell

3. Will outside drinking water or waste collection systems be supplied? Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.

4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
If yes, provide the written plans.

5. Will organizers allow outside food wagon/vendors at the event? Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.

6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.

7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
If yes, please describe: we will need access to the sound system in the band shell at Sylvania

8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).

9. Will you be providing shuttle service? Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature Jennifer Krushenski Title Library Director Date 3/11/22

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

Office Use Only			
\$15.00 Fee Paid	Date: <u>waived</u>	Received by: <u>Patricia Reynolds</u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date: <u>03/28/22</u>	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



Fairmont City Council
March 28, 2022

Agenda Item: 6.C.5

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Event Permit – Martin County Library, Summer Reading Program-Brodini Magician,
July 13, 2022

Policy/Action Requested: Motion to approve the Event Permit for the Martin County Library to hold Summer Reading Program-Brodini Magician at the Sylvania Park band shell on July 13, 2022.

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: The Martin County Library has made application for an Event Permit to hold a Summer Reading Program-Brodini Magician assembly show at the Sylvania Park band shell on July 13, 2022.

Budget Impact: N/A

Attachments: Event Permit Application

Council Action: _____ Date: _____



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 3/11/2022 Permit Fee: \$15.00

Event: Summer Reading Program - Brodini (Magician)

Sponsoring entity: Martin County Library

Address: 1101 Park St. Fairmont, WV

Maximum estimated number of persons expected to attend at any one time: 300

Event coordinator(s): Jenny Trushenski

Contact Info: 2380-4207 Phone #

trushenski@ E-mail

Primary contacts (during event): tds.lib.mw.us

Name: michele Nelson Name: _____

Cell#: 226-0184 Cell#: _____

E-mail: mnelson@tds.lib.mw.us E-mail: _____

Event Start: Day/Date July 13th Time: 2pm

Event End: Day/Date _____ Time: 6pm

Setup: Day/Date _____ Start time: _____ End Time: _____

Teardown: Day/Date _____ Start time: _____ End Time: _____

1. Type and description of the event and a list of all activities to take place at the event.

Magician to perform an assembly like show

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Sylvania Park Bandsheft - need access to sound system

3. Will outside drinking water or waste collection systems be supplied? Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event? Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
If yes, please describe: we will need access to the sound system in the band shell at Sylvania
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature: Jennifer Juskefski Title: Library Director Date: 3/11/22

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

Office Use Only			
\$15.00 Fee Paid	Date: <u>waived</u>	Received by: <u>car cathy Reynolds</u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date: <u>03/28/22</u>	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



Fairmont City Council
March 28, 2022

Agenda Item: 6.C.6

From: Paul Hoyer, Finance Director
To: Mayor and City Council

Subject: PERA Officer Declaration

Policy/Action Requested: To approve Resolution 2022-12 declaring Jonathan Auringer and Seth Reinke meet all of the Police and Fire Plan membership requirements.

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: Minnesota law requires employers to certify the eligibility of employees who are enrolled in the Police and Fire Plan based on positions that are not full-time career police officers or firefighters.

Budget Impact: N/A

Attachments: Resolution 2022-12

Council Action: _____ Date: _____

RESOLUTION NO. 2022-12

STATE OF MINNESOTA)
MARTIN COUNTY) SS
CITY OF FAIRMONT)

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statute 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and,

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Fairmont hereby declares that the position of part-time police officers, currently held by Jonathan Auringer and Seth Reinke, meet all the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and these employees are so licensed;
2. Said position’s primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said positions charges these employees with the prevention and detection of crime;
4. Said positions give these employees the full power of arrest; and,
5. Said positions are assigned to a designated police or sheriff’s department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employees be accepted as members of the Public Employees Police and Fire Plan effective the date of these employees’ initial Police and Fire Plan salary deduction by the governmental subdivision.

PASSED, APPROVED AND ADOPTED, this 28th day of March 2022

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk



Fairmont City Council
March 28, 2022

Agenda Item: 8.1

From: Cathy Reynolds
To: City Council

Subject: City Charter Amendment – Wards

Policy/Action Requested: Motion to approve Ordinance 2022-01 Amending the City Charter Ward System.

Vote Required: _____ Simple Majority X Roll Call

Recommendation: Staff recommends that the ordinance be denied.

Overview:

The City of Fairmont Charter Commission has been meeting and reviewing the City Charter. The commission has voted to send several charter amendments to the City Council for approval. Ordinance 2022-01 amends three sections of the Charter and changes the city wards and council composition from 4 wards and an at large council member to 5 five wards. The proposed ward change would happen after the 2022 elections and be in place for the 2024 election. As the council member at large would no longer exist, the mayor pro-tem would change to being designated by council.

Below is some information for consideration as this charter amendment is evaluated:

1. In Minnesota cities are either classified as statutory cities or charter cities. Of the 853 cities in Minnesota 107 are charter cities. Of the 107 charter cities approximately 70 use a ward system while the remainder utilize at-large council members where the entire city votes for all council members. Council members in statutory cities are elected at-large.
2. The 2020 census population for the city is 10,487. When divided into four wards that averages 2622 people per ward. If we divide the city into five wards, we will average 2097 people per ward.
3. The 2020 census numbers show that 8196 of the residents in Fairmont are over the age of 18. When this is averaged out over five wards that leaves us an average of 1639 voting aged adults per ward. A candidate for office must be 21 years of age. This age bracket is not tracked by the census to determine how this may be impacted by an additional ward.
4. Wards are typically utilized to ensure equal representation across a city and are utilized to address diversity and representation issues.

Budget Impact: N/A

Attachments:

1. Ordinance 2022-01

Council Action: _____

Date: _____

C I T Y O F L A K E S

ORDINANCE 2022-01

AN ORDINANCE AMENDING THE CITY CHARTER WARD SYSTEM

WHEREAS, the City of Fairmont Charter Commission has met and reviewed the City Charter and have recommended amendments to the Charter; and

WHEREAS, the City of Fairmont City Council has heard public comment on the recommended amendments.

NOW THEREFORE, the City of Fairmont does Ordain that Fairmont City Charter, is hereby amended as follows (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted):

Sec. 1.02. Division of the city into wards.

The City of Fairmont is hereby divided into ~~four (4) wards, to be called the First, Second, Third and Fourth Wards, respectively, to be limited and bounded as established on September 14, 1965,~~ five (5) wards to be called the First, Second, Third, Fourth and Fifth Ward, said wards to be bounded and established by the city council from time to time, and continuing to the date of adoption of this charter. In the event of the adoption of an ordinance code the administrative portion thereof shall accurately describe ward boundaries presently in existence. The council may at any time, and shall after each federal census, consider changes in ward boundaries. But any change in ward boundaries shall be for the sole purpose of making the wards as nearly equal in population as practicable, so as to provide equal representation. Any future changes in ward boundaries shall be by ordinance.

Sec. 2.03. Elective Officers.

There shall be a city council composed of the mayor and five (5) members. One (1) council member shall be nominated and elected by the voters of each of the ~~four (4)~~ five (5) wards. ~~One (1) council member shall be nominated and elected by the voters of the city at large.~~

At the first municipal election under this amended charter, ~~presently scheduled for November 2, 1993,~~ presently scheduled for November 2, 1993 2024 five (5) council members shall be elected. ~~The council member elected at large and the council members from the even numbered wards shall serve for terms of four (4) years.~~ The council members from odd numbered wards shall serve for terms of ~~two (2)~~ four (4) years. The council members from even number wards shall serve for terms of two (2) years. Thereafter, all council members shall serve for terms of four (4) years.

Sec. 2.06. The Mayor.

At the regular election, a mayor shall be elected for a term of four (4) years. The mayor shall be elected by and from the electors of the city at large. The mayor shall be a member of the city council, but shall only have a vote as a member of the council in case of a tie. The mayor shall preside at meetings of the council and shall exercise all powers and shall perform all duties conferred and imposed upon him/her by this charter, the ordinances of the city, and

the laws of the state. The mayor shall be recognized as the official head of the city for all ceremonial purposes, by the courts for the purposes of serving civil process, and by the Governor for the purposes of martial law. In time of public danger or emergencies, the mayor may, with the consent of the council, take command of the police, maintain order, and enforce the law. The mayor shall also appoint with the advice and consent of the council the members of citizen advisory boards and commissions and perform other duties specified by the council. ~~The Councilmembers at large shall also be the mayor pro-tem and~~ The council members shall designate a mayor pro-tem and the person so designated shall serve as mayor pro-tem in the mayor's absence and mayor in case of the mayor's temporary disability or absence from the city. The mayor pro-tem shall retain the right to vote upon all matters before the council.

PASSED, APPROVED AND ADOPTED, this _____ day of _____ 2022.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

1st Reading:
2nd Reading:



Fairmont City Council
March 28, 2022

Agenda Item: 8.2

From: Cathy Reynolds
To: City Council

Subject: City Charter Amendment – Form of Government

Policy/Action Requested: Motion to approve Ordinance 2022-02 Amending the City Charter Section 2.01 Form of Government.

Vote Required: _____ Simple Majority X_____ Roll Call

Recommendation: Staff recommends that the ordinance be denied.

Overview:

The City of Fairmont Charter Commission has been meeting and reviewing the City Charter. The commission has voted to send several charter amendments to the City Council for approval. Ordinance 2022-02 amends Charter Section 2.01, Form of Government. The proposed amendment changes the form of government from “Mayor-Council Plan” to “Weak Mayor-Council Plan”.

Minnesota Statute section 410.16 sets forth the forms of government for incorporation in a city charter. The statute provides that:

“The charter commission may incorporate as part of the proposed charter for any city the commission, mayor-council, council-manager form of city government or any other form not inconsistent with constitution or statute, and may provide that all elective city officers, including mayor and members of the council, shall be elected at large or otherwise.”

The Charter currently provides that the form of government will be a “Mayor-Council Plan” consistent with the forms of government provided in the statute.

The role of the mayor is described as “weak” or “strong” depending on the authority the position carries. A weak mayor has no greater authority/powers than council members. Another way of looking at it is that a weak mayor’s vote carries no greater weight than that of a council member. A strong mayor generally exercises administrative authority over city departments, makes personnel decisions, and may have veto power over council decisions.

Fairmont’s Charter describes the authority of the mayor in section 2.06 of the Charter. The authority and powers of the mayor described in this section show that the mayor in our community meets the definition of a weak mayor as it does not govern the administrative branch, nor does the mayor have a vote that carries greater weight than that of a council member.

The current form of government provided in our charter is consistent with the overarching provisions of the charter, accurately describes our form of government, and is in accordance with forms of government provided for in Minnesota Statutes. The term “weak mayor” describes the role of the mayor in our government.

Budget Impact: N/A

Attachments:

1. Ordinance 2022-02

Council Action: _____

Date: _____

ORDINANCE 2022-02

AN ORDINANCE AMENDING THE CITY CHARTER

WHEREAS, the City of Fairmont Charter Commission has met and reviewed the City Charter and have recommended amendments to the Charter; and

WHEREAS, the City of Fairmont City Council has heard public comment on the recommended amendments.

NOW THEREFORE, the City of Fairmont does Ordain that Fairmont City Charter, is hereby amended as follows (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted):

Sec. 2.01. Form of government.

The form of government established by this charter is the "Weak Mayor-Council Plan." The council shall exercise the legislative power of the city and determine all matters of policy.

PASSED, APPROVED AND ADOPTED, this _____ day of _____ 2022.

- Motion by:
- Seconded by:
- All in favor:
- Opposed:
- Abstained:
- Absent:

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

- 1st Reading:
- 2nd Reading:



Fairmont City Council
March 28, 2022

Agenda Item: 8.3

From: Cathy Reynolds
To: City Council

Subject: City Charter Amendment – The Mayor

Policy/Action Requested: Motion to approve Ordinance 2022-03 Amending the City Charter Section 2.06, The Mayor.

Vote Required: _____ Simple Majority X Roll Call

Recommendation: Staff recommends that the ordinance be denied.

Overview:

The City of Fairmont Charter Commission has been meeting and reviewing the City Charter. The commission has voted to send several charter amendments to the City Council for approval. Ordinance 2022-03 amends charter Section 2.06, The Mayor. The proposed amendment adds language that the mayor shall not serve as a liaison to boards, commissions and committees appointed by the council.

Historically the mayor has served as a liaison to boards, commissions, and committees. The liaison role is meant to be a bridge between the boards and commissions and council. They help to inform council on the discussions and recommendations that come up from the boards and commissions so that council can better understand the recommendations and utilize that information in their decision making. Most liaison roles are non-voting and as such no reason would exist that the mayor could not serve in a liaison capacity.

The city has 14 boards and commissions that the council serves as liaison to. Having the mayor serve as a liaison helps to spread out the liaison assignments amongst the council.

Budget Impact: N/A

Attachments:

- 1. Ordinance 2022-03

Council Action: _____

Date: _____

ORDINANCE 2022-03

AN ORDINANCE AMENDING THE CITY CHARTER

WHEREAS, the City of Fairmont Charter Commission has met and reviewed the City Charter and have recommended amendments to the Charter; and

WHEREAS, the City of Fairmont City Council has heard public comment on the recommended amendments.

NOW THEREFORE, the City of Fairmont does Ordain that Fairmont City Charter, is hereby amended as follows (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted):

Sec. 2.06. The mayor.

At the regular election, a mayor shall be elected for a term of four (4) years. The mayor shall be elected by and from the electors of the city at large. The mayor shall be a member of the city council, but shall only have a vote as a member of the council in case of a tie. The mayor shall preside at meetings of the council and shall exercise all powers and shall perform all duties conferred and imposed upon him/her by this charter, the ordinances of the city, and the laws of the state. The mayor shall be recognized as the official head of the city for all ceremonial purposes, by the courts for the purposes of serving civil process, and by the Governor for the purposes of martial law. In time of public danger or emergencies, the mayor may, with the consent of the council, take command of the police, maintain order, and enforce the law. The mayor shall not serve as liaison to boards, commissions and committees appointed by the council. The mayor shall also appoint with the advice and consent of the council the members of citizen advisory boards and commissions, and perform other duties specified by the council. The Councilmembers-at-large shall also be the mayor pro-tem and shall serve as mayor pro-tem in the mayor's absence and mayor in case of the mayor's temporary disability or absence from the city. The mayor pro-tem shall retain the right to vote upon all matters before the council.

PASSED, APPROVED AND ADOPTED, this _____ day of _____ 2022.

- Motion by:
- Seconded by:
- All in favor:
- Opposed:
- Abstained:
- Absent:

ORDINANCE 2020-03

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

1st Reading:

2nd Reading:



Fairmont City Council
March 28, 2022

Agenda Item: 8.4

From: Cathy Reynolds
To: City Council

Subject: City Charter Amendment – Investigation of City Affairs

Policy/Action Requested: Motion to approve Ordinance 2022-04 Amending the City Charter Section 2.08, Investigation of City Affairs.

Vote Required: _____ Simple Majority Roll Call

Recommendation: Staff recommends that the ordinance be denied.

Overview:

The City of Fairmont Charter Commission has been meeting and reviewing the City Charter. The commission has voted to send several charter amendments to the City Council for approval. Ordinance 2022-04 amends charter Section 2.08, Investigation of City Affairs. The proposed amendment adds language to allow an individual council member to open an inquiry prior to a council investigation.

Council members govern not as individuals, but as a collective whole. An individual council member conducting an inquiry goes against this basic tenet that a council works through the body as a whole. If a council member has a reason to believe that a matter should be inquired into, or investigated, that should be brought to the council and the council should decide if further action should be taken.

Budget Impact: N/A

Attachments:

- 1. Ordinance 2022-04

Council Action: _____

Date: _____

ORDINANCE 2022-04

AN ORDINANCE AMENDING THE CITY CHARTER

WHEREAS, the City of Fairmont Charter Commission has met and reviewed the City Charter and have recommended amendments to the Charter; and

WHEREAS, the City of Fairmont City Council has heard public comment on the recommended amendments.

NOW THEREFORE, the City of Fairmont does Ordain that Fairmont City Charter, is hereby amended as follows (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted):

Sec. 2.08. Investigation of city affairs.

A council member may, based on information received, open an inquiry which may lead to an investigation. The council by majority vote may make investigations into the affairs of the city and the conduct of any city department, office or agency and for this purpose may subpoena witnesses, administer oaths, take testimony, and require the production of evidence. The council by majority vote shall provide for an audit of the city's accounts at least once a year by the state department in charge of such work or by a public account. At any time, the council by majority vote may provide for an examination or audit of the accounts of any city officer or agency and it may provide for any survey or research study of any subject of municipal concern.

PASSED, APPROVED AND ADOPTED, this _____ day of _____ 2022.

Motion by:
Seconded by:
All in favor:
Opposed:
Abstained:
Absent:

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

1st Reading:
2nd Reading:



Fairmont City Council
March 28, 2022

Agenda Item: 8.5

From: Cathy Reynolds
To: City Council

Subject: City Charter Amendment – City Administrator – Appointment and Qualifications

Policy/Action Requested: Motion to Approve Ordinance 2022-05 Amending the City Charter Section 2.10, City Administrator – Appointment and Qualifications.

Vote Required: _____ Simple Majority X_____ Roll Call

Recommendation: Staff recommends that the ordinance be denied.

Overview:

The City of Fairmont Charter Commission has been meeting and reviewing the City Charter. The commission has voted to send several charter amendments to the City Council for approval. Ordinance 2022-05 amends charter Section 2.10, City Administrator – Appointment and Qualifications. The proposed amendment adds language requiring the city administrator to have a bachelor's or master's degree in public administration, public affairs or public policy and adds several skill qualifications that should be emphasized in selecting an administrator. The amendment further removes the indefinite contract language and replaces it with language that envisions a term contract be negotiated.

Charter section 2.10 currently requires the council to appoint an administrator solely on the basis of executive and administrative qualifications. This language allows council to review candidates and select the best qualified candidate for the position.

Common degree requirements found in job descriptions for city administrators include public administration, business administration, finance, public policy, and they contain a phrase allowing for consideration of related fields. Fairmont's current job description for the city administrator requires a bachelor's degree in public or business administration or a related field. The proposed charter amendment would limit council consideration of city administrator candidates to only those with a degree in public administration, public affairs, or public policy. All other candidates would be excluded.

The list of qualities recommended in the proposed amendments are items that are typically found in the job descriptions and as such are already guiding council's decision making. These types of qualifications are typically not found in a charter.

The final change envisions the council negotiating a term contract with the city administrator. The standard city administrator contract is usually for an indefinite term and provides that the council may terminate the contract at any time at their discretion. Entering into a term contract is not common practice with city administrator contracts.

Budget Impact: N/A

Attachments:

1. Ordinance 2022-05

Council Action: _____

Date: _____

ORDINANCE 2022-05

AN ORDINANCE AMENDING THE CITY CHARTER

WHEREAS, the City of Fairmont Charter Commission has met and reviewed the City Charter and have recommended amendments to the Charter; and

WHEREAS, the City of Fairmont City Council has heard public comment on the recommended amendments.

NOW THEREFORE, the City of Fairmont does Ordain that Fairmont City Charter, is hereby amended as follows (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted):

Sec. 2.10. City administrator—appointment and qualifications.

The city council, by an affirmative vote of no less than three (3) of the five (5) council members, shall appoint a city administrator ~~for an indefinite term~~ and fix the administrator's compensation. The city administrator shall have a bachelor's degree or master's degree in public administration, public affairs or public policy. ~~be appointed solely on the basis of executive and administrative qualifications.~~ Emphasis shall be placed on the following qualifications; 1) three years of increased responsibility in leadership/management roles within a municipal or government setting; 2) possess strong financial aptitude and demonstrated budget and financial management skills; 3) working knowledge of municipal finance, budgeting and strategic planning; 4) display a firm understanding of the complexities of municipal utilities; 5) be a highly collaborative leader with a communicative, team oriented, and approachable management style. The term of the city administrator, and the term of any renewal thereafter, shall be established at the time of appointment or renewal, and shall be reflected in a written contract with the city administrator. The city administrator shall be subject to an annual review by the city council.

PASSED, APPROVED AND ADOPTED, this _____ day of _____ 2022.

- Motion by:
- Seconded by:
- All in favor:
- Opposed:
- Abstained:
- Absent:

ORDINANCE 2020-05

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

1st Reading:

2nd Reading:



Fairmont City Council
March 28, 2022

Agenda Item: 8.6

From: Cathy Reynolds
To: City Council

Subject: City Charter Amendment – City Clerk

Policy/Action Requested: Motion to approve Ordinance 2022-06 Amending the City Charter Section 2.15, City Clerk.

Vote Required: _____ Simple Majority Roll Call

Recommendation: Staff recommends that the ordinance be denied.

Overview:

The City of Fairmont Charter Commission has been meeting and reviewing the City Charter. The commission has voted to send several charter amendments to the City Council for approval. Ordinance 2022-05 amends charter Section 2.10, City Clerk. The proposed amendment adds that the city clerk shall be appointed by the city administrator and approved by the city council.

The charter currently provides that council appoints the city administrator and the city attorney. The city clerk is currently appointed by the city administrator. This update would make the city clerk the only position that the city administrator appoints that is approved by council.

Budget Impact: N/A

Attachments:

- 1. Ordinance 2022-06

Council Action: _____

Date: _____

ORDINANCE 2022-06

AN ORDINANCE AMENDING THE CITY CHARTER

WHEREAS, the City of Fairmont Charter Commission has met and reviewed the City Charter and have recommended amendments to the Charter; and

WHEREAS, the City of Fairmont City Council has heard public comment on the recommended amendments.

NOW THEREFORE, the City of Fairmont does Ordain that Fairmont City Charter, is hereby amended as follows (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted):

Sec. 2.15. City clerk.

A city clerk shall be appointed by the city administrator, approved by the city council and perform all duties imposed by law upon a city clerk. The city clerk shall keep a journal of council proceedings and such other records and perform such other duties as this charter or the council may require.

PASSED, APPROVED AND ADOPTED, this _____ day of _____ 2022.

- Motion by:
- Seconded by:
- All in favor:
- Opposed:
- Abstained:
- Absent:

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk

- 1st Reading:
- 2nd Reading:



Fairmont City Council
March 28, 2022

Agenda Item: 9.1

From: Troy Nemmers, PE – Director of Public Works/City Engineer
To: Mayor and City Council

Subject: Presentation of the 2022 Surface Water Intake Protection Plan

Policy/Action Requested: Recommend approval and authorize submittal of the 2022 SWIPP to the MN Dept. of Health for final review

Vote Required: [X] Simple Majority [] Roll Call

Recommendation: Approval

Overview: Since the City's nitrate exceedance in 2016 numerous meetings have been held and several state agencies have been involved in assessing, reviewing, monitoring, and improving the City's drinking water source, Budd Lake. One outcome of these meetings led to the MN Department of Health (MDH) approaching the City to consider creating source water protection documents. These documents could be used to assist in planning, emergency response, and grant applications that relate to the drinking water source.

City staff volunteered to work with the MDH to develop these documents. Over the past 18 months, we have been working on two related documents. They include a Source Water Assessment (SWA) and a Surface Water Intake Protection Plan (SWIPP).

The SWA was completed in late 2019 and was subsequently used to develop the SWIPP. These documents not only look at the immediate source area but work to incorporate the entire Budd Lake watershed in the review. They go into detail about these items and some of the content includes the following: critical watershed areas, potential contamination sources, strategic partners, potential projects, and potential funding sources. This information can be used to develop working plans and identify grant funding sources to assist with project implementation.

Amanda Strommer, MDH Source Water Protection District Planner, will attend the meeting to give an overview of the SWA and the SWIPP.

Attached is a final draft of the 2022 SWIPP and responses to comments received from stakeholders. Staff is requesting approval of the SWIPP and authorization to submit to MDH for their final review.

Budget Impact: N/A

Attachments:

- 1. Final draft 2022 SWIPP (Page 10 of the document/Page 55 of the agenda is intentionally blank as the data contained meets the MDH's classification as non-public security information.)
2. Responses to stakeholder comments

Council Action: _____ Date: _____

2022 Surface Water Intake Protection Plan

CITY OF FAIRMONT PUBLIC WATER SYSTEM

PWS ID # 1460003



**2022 Surface Water Intake Protection Plan – City of Fairmont
Public Water Supply ID: 1460003**

March 28, 2022

City of Fairmont
100 Downtown Plaza
Fairmont, Minnesota 56031
507-238-9461
<http://fairmont.org>

Prepared by:
Minnesota Department of Health
Drinking Water Protection – Source Water Protection
PO Box 64975
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www.health.state.mn.us

*Upon request, this material will be made available in an alternative format such as large print, Braille or audio recording.
Printed on recycled paper.*

Contact Information

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Community Engineer Staff

Amy Lynch
Minnesota Department of Health District Engineer
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Abbreviations

BWSR – Board of Water and Soil Resources
DNR – Department of Natural Resources
DWSMA-SW – Drinking Water Source Management Area – Surface Water
EPA – U.S. Environmental Protection Agency
ERA – Emergency Response Area
HAB – Harmful Algal Bloom
LiDAR – Light Detection and Ranging
MCL – Maximum Contaminant Level
MDA – Minnesota Department of Agriculture
MDH – Minnesota Department of Health
mg/L – milligrams per liter
MN – Minnesota
MGY – millions of gallons per year
MNDWIS – Minnesota Drinking Water Information System
MPARS – Minnesota Permitting and Reporting System
MPCA – Minnesota Pollution Control Agency
MS4 – Municipal Separate Storm Sewer System
NRCS – Natural Resource Conservation Services
NTU – Nephelometric Turbidity Units
NWI – National Wetland Inventory
PCSI – Potential Contaminant Source Inventory
ppb – parts per billion
ppm – parts per million
PWS – Public Water Supplier
PWSs – Public Water Suppliers
SDWA – Safe Drinking Water Act
SMA – Spill Management Area
SWA – Source Water Assessment
SWAs – Source Water Assessments
SWCD – Soil and Water Conservation District
SWIPP – Surface Water Intake Protection Plan
SWPPP – Stormwater Pollution Prevention Program
ug/L – micrograms per liter
USGS – United State Geological Survey

Introduction to the Surface Water Intake Protection Plan (SWIPP)

Background

The 1996 amendments to the federal Safe Drinking Water Act (SDWA) required the Minnesota Department of Health (MDH) to complete source water assessments (SWAs) for public water systems (PWS). The first source water assessment for Fairmont was completed in 2003 and was replaced by the current SWA in 2019.

Surface water intake protection planning in Minnesota is not new. St. Paul, Minneapolis, and St. Cloud voluntarily completed first generation intake protection plans in 2007. This plan followed similar administrative requirements as documented in the Wellhead Protection Rule (MN Rules, Parts 4720.5100-4720.5590). Recent statewide watershed resource planning, as well as acknowledged interest in surface source water protection by public water suppliers, has underscored the need for plan creation for surface drinking water systems. This document is an example of a new generation of intake protection planning in Minnesota.

The PWS and MDH have dedicated resources to create a Surface Water Intake Protection Plan (SWIPP) which is guided by the contents of the current SWA. These documents will be used to drive implementation of activities to protect the source water for the city of Fairmont for the next ten years. Local government units and state agencies were provided a 60-day review period to comment on the draft plan. After the review period, a meeting was held with the city council to review the plan. The SWIPP was then sent to MDH for review and approval. After the ten years have elapsed, MDH will reassess the PWS source water assessment area. This SWIPP will be reviewed and assessed on a five-year basis.

Contributors to the SWIPP

MDH, in partnership with the Fairmont Public Utilities Commission, assembled a team of staff from MDH, the city of Fairmont, the Martin Soil and Water Conservation District (SWCD), and Minnesota Rural Water Association to develop and review this SWIPP. Martin County, Minnesota Department of Agriculture (MDA), Minnesota Pollution Control Agency (MPCA), Department of Natural Resources (DNR), and Board of Water and Soil Resources (BWSR) staff were also involved with the review of the SWIPP.

Purpose of the SWIPP

The information contained in this protection plan is intended to expand upon activities to prevent or mitigate contamination of Fairmont's source of drinking water. The SWIPP will provide implementation information regarding the protection and improvement of the drinking water sources for public water systems. A SWIPP includes information on the following: Summary of SWA

including issues and recommendations, implementation team, current and future plans and projects, expected changes, priority issues, and established implementation activities for source water protection. Upon completion and approval of the SWIPP, the city of Fairmont will be eligible for MDH plan implementation grants to fund documented plan activities. The SWIPP will also guide the PWS and local planning partners by documenting other potential complementary watershed-level activities to protect drinking water on a larger scale than can be accomplished by the PWS alone.

Watershed Areas Delineated for the Source Water Assessment

Three nested areas are included in the SWA. These areas are shown in Figure 1.

Emergency Response Area

The Emergency Response Area (ERA) is designed to help the city address potential contaminant sources and contaminant releases that present an immediate health concern to water users. The ERA highlights point source contamination issues that could impact the water supply. The ERA geographic area is defined by the amount of notification time the city needs to close the surface intake, plus some additional time to accommodate unanticipated delays in notification and shut down.

The Fairmont ERA includes the lakesheds (or smaller lake catchment area) for Budd and Hall Lakes, not including Dutch Creek or the inlet from Amber Lake (Figure 1). The lakesheds were calculated from three-meter LiDAR data available from the DNR, and the results were checked for accuracy during meetings with the city of Fairmont staff and Martin County SWCD. Additionally, analysis of the city's stormwater infrastructure GIS data further added to and refined portions of the ERA, as stormwater infrastructure was acknowledged as a possible contaminant source in the SWA. The land in the ERA around the two lakes is mostly developed or used for agriculture.

Spill Management Area

The Spill Management Area (SMA) is designed to focus source water protection activities on potential contaminant sources within 500 feet of either 1) the centerline of a public stream, or 2) the shoreline of a lake contributing flow to the city's source waterbody. Like the ERA, the SMA is designed to highlight point source contamination issues of immediate concern that could impact the water supply.

The Fairmont SMA has been delineated for all tributaries and water bodies that are within 25 river miles upstream of the intake outside of the ERA (Figure 1). All streams reaches for Dutch Creek and the Chain of Lakes are within 25 river miles of the intake, so all connected perennial stream reaches and lakes are within the SMA. All perennial public stream reaches were delineated with buffers of 500 feet width from the centerline of the stream. All lakes within the watershed upstream from Budd and Hall Lakes were delineated with 500 foot buffers from the shoreline.

Drinking Water Supply Management Area – Surface Water

The Drinking Water Supply Management Area – Surface Water (DWSMA-SW) is designed to protect water users from long-term health effects related to low levels of contamination that originate from diffuse, widespread sources. These contaminant sources, known as non-point contaminants, can pose a high-level threat when the combined concentration of the contaminant from across the watershed is substantially high. The DWSMA-SW also delineates areas where future land use development may influence the source water quality. These future development issues are addressed below.

For the city of Fairmont, the DWSMA-SW encompasses the entirety of the watershed area upstream from and including Budd Lake (Figure 1). This area was delineated using HUC 12 watershed boundary data from the U.S. Natural Resources Conservation Service (NRCS). Refinement of the DWSMA-SW was done by using the DNR surface water auto-catchment dataset to remove those lakesheds that are downstream from Budd Lake. Further refinement was completed around Hall and Budd Lakes using a pour-point geographic information system analysis of the DNR three-meter LiDAR data within those lakesheds.

The resulting DWSMA-SW includes the lakes upstream from Budd and Hall Lakes: Amber, Mud, Wilmert, and North Silver Lakes, as well as the public streams flowing into those lakes. Those lakes and streams drain from land represented by agricultural, developed, forested, and wetland uses. The DWSMA-SW also includes Dutch Creek, which extends 14.4 miles to the west. The upstream reach of Dutch Creek is a public ditch that has been heavily altered and drains mostly agricultural land. As Dutch Creek gets closer to where it meets Hall Lake, it regains natural stream properties with oxbows and more forested land use. Historical aerial photos from the U.S. Geological Survey (USGS) and the Minnesota Geospatial Information Office (MnGEO) dating back several decades show that the stream and its drainage have not changed much over the past 26 years.

Source Water Assessment Area

The Source Water Assessment Area (SWAA) includes the entire watershed upstream from the public water supply's intake. For the city of Fairmont, the SWAA is the same as the DWSMA-SW, as the Chain of Lakes and Dutch Creek are at the very top of the Center Creek sub-watershed of the Blue Earth River watershed. As such, it is not shown in Figure 1 or discussed separately in the rest of this document.

SWA Area Statistics for the City of Fairmont

Drinking Water Supply Management Area – Surface Water: 19,658 acres

Emergency Response Area: 2,659 acres

Spill Management Area: 4,163 acres

This page intentionally left blank as the data contained meets the MDH's classification as non-public security information.

Source Water Assessment High Priority Issues and Recommendations

Emergency Response Area: The city should address the management and emergency plans for spills to mitigate any contamination events. The main concerns in the ERA are the 86 total stormwater outlets, of which 12 stormwater outlets flow into Budd Lake. Eleven of those outlets drain 2.1 linear miles of stormwater pipe. There is one outlet that drains 11.7 linear miles of stormwater pipe, and this stormwater outlet should be a priority for the city of Fairmont. These stormwater and drain tile outlets have the ability to quickly carry many different types of contaminants directly to waterbodies draining to Budd Lake and can degrade the drinking water source quality.

West Lair Road is of concern as a conveyance that crosses the stream segment that connects Hall and Budd Lakes. Any spills or releases that drain into the stormwater system connected to those 12 outlets, or on West Lair Road, could have an immediate impact to the main drinking water source for the city of Fairmont. Fairmont Ford's aboveground tanks can potentially spill into the stormwater system and drain to Budd Lake. The boat landings on Budd and Hall Lake, the fishing pier near the Fairmont public water supply treatment plant, and West Lair Road could all have an immediate impact on the city's source water because they could allow contamination to enter the water.

Spill Management Area: The primary concerns in the SMA are the 16 stormwater outlets that surround Amber Lake and have the potential to impact the ERA due to Amber Lake's connection with Hall Lake. There are also two road crossings: Lake Aires Road and Interlaken Road. Additional concerns include: the boat landings at Amber and Wilmert Lakes; and Interlaken Golf Club, which has an aboveground tank. These sources, along with the five feedlots inside the SMA, have the potential to contaminate the source water.

Drinking Water Supply Management Area – Surface Water: The DWSMA-SW is heavily dominated by agriculture. The long-term health of the watershed can be improved by focusing on best management practices for land use, fertilizer, and runoff, all of which can have negative impacts on water quality. Managing fertilizer and runoff issues should help mitigate harmful algal bloom risks, as well.

Monitoring Source Water

Continued monitoring of source water quality is needed to determine the best implementation approaches to address the poor water quality in the contributing watershed. Dutch Creek, Amber Lake, and their contributing waterbodies should be the main focus of implementation. As was mentioned in the SWA, Dutch Creek and Amber, Hall, and Budd Lakes are impaired for

aquatic recreation and aquatic life. Additional information on monitoring is available in the SWA and from the city and agency partners.

Watershed flow modeling of the Chain of Lakes and Dutch Creek would help refine the delineation of the SWA areas identified in this document. Creating a valid model requires large amounts of flow data. Once established, the model can be used to determine potential impacts from contaminant sources throughout the watershed. A model could also help to better outline nutrient budgeting in the watershed.

Emergency Preparedness

Emergency spill prevention and response preparedness is a vital aspect of protecting the source water. Establishing a PWS emergency plan is necessary and should be completed and coordinated with the MPCA Emergency Response unit, first responders, city planners, and local government staff.

Potential Contaminant Source Management

Point and non-point source nitrate contamination is a high priority for protecting source waters and public health. The point source locations of highest concern are listed in the Potential Contaminant Source Inventory section of the Source Water Assessment. Each one of the PCSI points is associated with an agency (MPCA, MDA, etc.), local authority, or contaminant source owner. These entities should work together to set up an approach to mitigate the contaminant issue.

Contaminant Conveyances and Potential Releases

Stormwater and stormwater outlets in the ERA are a major concern for the public water supplier. The outlets that surround Budd Lake are of even greater concern, as they are directly connected to the main source of drinking water. Understanding the directional flow and contributing surfaces to the stormwater system is key to understanding how to mitigate any potential contamination. The city is designated as a Municipal Separate Storm Sewer System (MS4) community. The goal of the MS4 general permit is to reduce the amount of sediment and other pollutants from entering state waters from stormwater. The city must develop a stormwater pollution prevention program (SWPPP) and adopt best practices. While the general permit for the city does not specifically identify the chain of lakes as a drinking water source, the city can implement various activities to ensure the drinking water source is considered. If the city discovers any stormwater issues, they must take all reasonable steps to minimize the adverse impacts on human health, public drinking water supplies, or the environment.

Non-Point Source Pollution and Land Management

Non-point source nitrate is the contaminant of highest concern for the Fairmont public water supply. Nitrate should continue to be addressed in cooperation with watershed authorities, local producers, and agronomists. Education of these groups about drain tile and nutrient runoff should be key components of the plan. Harmful algal blooms (HAB) in the Chain of Lakes are of concern due to their potentially harmful public health effects and are caused by nutrient loading, as well as altered ecology and hydrology within the watershed. HAB toxins are generated by photosynthetic bacteria, known as cyanobacteria that occur naturally in water. During blooms, cyanobacteria become visible as dense green areas in the water and can cover large expanses of a water body. These blooms can contain the bacteria that create HAB toxins, although not all blooms are accompanied by HAB toxins. However, when toxins are present they can cause illness in people and pets exposed to them, either through skin contact, breathing in water droplets, or drinking the water. The city has a monitoring plan for cyanotoxins, but the monitoring may miss peak toxin concentrations, because maximum toxin concentrations in the water column generally occur days or weeks before a bloom is observed visually. An expanded monitoring plan that begins in early spring could help identify when the water supply is most at risk for cyanotoxins each year. Educating residents and farmers on algal bloom causes, occurrence, and impacts should also be considered.

Alternative Water Supply

Alternative and emergency water sources are an important factor in source water protection planning. Alternative water sources such as groundwater have been discussed and studied in conjunction with the DNR. The decision was made in 2010 to build the new public water supply treatment facility and continue to use surface water as the primary drinking water source. The DNR has expressed concerns about available surface water quantity in the Chain of Lakes, particularly during drought conditions, and the DNR has conducted groundwater feasibility studies for the city's appropriations permits. The city has amended its groundwater appropriation to be better prepared for a situation that would require blending or even the possibility of exclusive use of its groundwater source for limited periods.

The SWA states that the city of Fairmont has storage capacity for about five days of water supply, based on existing storage capacity. Events outside of that window would require the use of the emergency well. The emergency well is not intended to be a full-capacity back-up source, although it can be blended with surface water. It costs the city of Fairmont an additional \$1,500 per day in operational treatment costs when blending at 35 percent groundwater from the emergency well with 65 percent from Budd Lake. Blending lake water with more than 50 percent well water would cause chemical issues within the city's current treatment and distribution systems. Exploring the possibility of a full-capacity back-up source of drinking water and upgrading treatment technologies to accommodate blending concerns should be considered to address appropriations concerns and ensure that Fairmont's water supply is more resilient during times of reduced surface water quality and quantity.

Establishing a Surface Water Intake Protection Plan Planning Team

At a minimum, a team should be comprised of a MDH surface water planner, MDH surface water hydrologist, and the public water supplier. The optional members would not necessarily need to participate in the entire process. They should be consulted when developing implementation activities in which they would be able to provide expert knowledge. Additionally, working with other local government units would create a collaborative environment which best serves the overall drinking water protection goal.

Table 1 – SWIPP Planning Team

Type of Role	Type of Activity (Permanent or Intermediate)	Relation to Relevant Projects
Public Water Supplier Superintendent	Permanent	Operational and functional necessity for implementation
MDH Surface Water Planner	Permanent	Operational and functional necessity for implementation
MDH Surface Water Hydrologist	Permanent	Operational and functional necessity for implementation
MDH Area Planner	Permanent	Operational and functional necessity for implementation
MDH District Engineer	Permanent	Operational and functional necessity for implementation
MDH Compliance Engineer	Intermediate	Operational
Fairmont City Planner	Intermediate	Plan review for project within city limits
Martin SWCD Water Specialist	Permanent	Assistance with planning and protection activity guidance
Minnesota Department of Agriculture Water Quality Certification Staff	Intermediate	Assistance with promoting the clean water certification program
Fairmont Lakes Foundation, Inc.	Intermediate	Lakeshore protection activities
Public Water Supplier DPW/City Eng.	Permanent	Coordination of local team members
Public Water Operations Supervisor	Intermediate	How plan relates to plant operation
City Stormwater Technician	Intermediate	Plan impacts to stormwater ordinance and shared goals of water quality
Martin County Commissioner	Intermediate	Impacts to upstream properties outside city limits

Type of Role	Type of Activity (Permanent or Intermediate)	Relation to Relevant Projects
Martin County Water Plan Member	Intermediate	Coordination with county water plan
MDNR Area Hydrologist	Intermediate	Coordination with water supply appropriation permits, shoreland ordinances, and wetlands
Greater Blue Earth River Basin Alliance	Intermediate	Larger scale watershed projects
Martin County Planning and Zoning	Intermediate	Land use
Minnesota State University - Mankato Water Resource Center	Intermediate	Data collection or special projects
BWSR Board Conservationist/Clean Water Specialist	Intermediate	Larger scale watershed projects
MPCA Project Manager of Blue Earth Watershed	Intermediate	Project dependent
MDA Regional Clean Water Specialist	Intermediate	Clean Water Certification Projects
Martin County Feedlots Compliance Staff	Intermediate	Feedlots compliance
Fairmont City Council Member	Intermediate	Approval of projects within the city
Martin SWCD Board Member	Intermediate	Approval of projects within the county
Martin County Conservation Club Member	Intermediate	Comments on projects within the county

Current and future reports, projects, models, and studies

There can be several different monitoring, modeling, planning, and management processes that directly or indirectly address the protection and management of the source water. The permanent members of the SWIPP Planning Team should review reports, studies, and information related to water quality, potential contaminant source management, sanitary surveys, watershed and land use, waterbody management, hazard mitigation, and emergency management. Many of these existing or future programs and projects can address 1) the water quality issues, 2) management of the high priority potential contaminant sources, and 3) high priority land use issues and review of these are necessary to creating a well thought out implementation plan.

The following is a table of other reports and studies that have been completed. These can drive future protection and implementation activities.

Table 2 – Completed studies and reports in the Fairmont area

Project Name or Document	Project Organizer	Project Objectives	Contact Information	Multiple Benefit Opportunity	Cost	Funded by	Affected Waterbodies	Timeline	Outcome
Blue Earth WRAPS	MPCA	This WRAPS report summarizes past monitoring, water quality assessments, and other water quality studies that have been conducted in the Blue Earth Watershed. In addition, it outlines ways for local groups to prioritize projects that can be implemented in the watershed to improve water quality.	MPCA Watershed Project Manager	Can be used to guide other planning activities such as SWP and create multiple benefits opportunities with restoration and protection.	Generated by MPCA Staff and local entities	MPCA and local watersheds	All lakes and streams	Occurs every 10 years	Report and completion date of fall of 2021
Current Sanitary Surveys	MDH	An onsite review of the water source, facilities, equipment, operation and maintenance of a public water system for the purpose of evaluating the adequacy of such source, facilities, equipment, operation and maintenance for producing and distributing safe drinking water. Update Fairmont Nitrate action plans.	MDH Regional Engineer and Compliance Staff		Generated by MDH Staff	MDH	Raw and finished water from Budd Lake	Occurs every 18 months	Current reports located at request to MDH.
Dutch Creek SWAT modeling	City of Fairmont	Existing SWAT model is further refined to be used specifically in the Dutch Creek watershed to allow evaluation of intended outcomes and allow for comparison to actual field results as BMPs are installed.	City of Fairmont and Barr Engineering	Will be available to evaluate BMPs installed in the upstream watershed outside of the Fairmont city limits	\$30,000	City of Fairmont	Dutch Creek and Fairmont Chain of Lakes	Completed	Report is completed and is available through the city of Fairmont or MDH upon request
Dutch Creek and Hall Lake Modeling Report	Tetra Tech	Provide technical assistance and support to the state of Minnesota to develop models and approaches needed to reduce high nitrate concentrations in Fairmont, Minnesota, drinking water supplies to levels continuously below drinking water standards, and to reduce nutrient inputs causing toxic blue-green algae blooms in lakes supplying drinking water to Fairmont.	MPCA	Can be used to guide other planning activities such as SWP and use the scenario based models to drive implementation	\$68,000	EPA	Dutch Creek watershed and Hall Lake watershed. This would also include all lakes and streams in the watersheds.	Completed in 2018	Current reports located at request to MDH and MPCA.
Martin County Water Plan	Martin SWCD	The County feels it is important, and has made it a priority, to protect those resources to maintain and enhance the quality of life, productivity of agriculture, recreation and business climate it now enjoys.	Martin SWCD Staff		Generated by Martin SWCD Staff	Martin County	Priority Concern #1: Surface Water (water quality and water quantity/drinking water supply). Priority Concern #2: Groundwater (water quality and water quantity/drinking water supply).	2017-2026 and ongoing activities	
Fairmont Temperature-Moderated Bio filtration Wetland	City of Fairmont	Investigate nitrate removal through passive heating of the source water to promote and enhance biological denitrification at Dutch Creek.	City of Fairmont	Can be used to guide further implementation of the process in the upstream reaches of the watershed.	\$175,000	City of Fairmont	Hall Lake watershed	2021-2023	Construction in 2021. Monitoring will be completed following construction.

Project Name or Document	Project Organizer	Project Objectives	Contact Information	Multiple Benefit Opportunity	Cost	Funded by	Affected Waterbodies	Timeline	Outcome
Cyanotoxin Mixtures and Taste-and-Odor Compounds in Cyanobacterial Blooms from the Midwestern United States	USGS	The mixtures of toxins and taste-and-odor compounds present during cyanobacterial blooms are not well characterized and of particular concern when evaluating potential human health risks. Cyanobacterial blooms were sampled in twenty-three Midwestern United States lakes and analyzed for community composition.	Jennifer L. Graham, United States Geological Survey, Kansas Water Science Center, 4821 Quail Crest Place, Lawrence, Kansas 66049			USGS	Cyanotoxin Mixtures and Taste-and-Odor Compounds in Cyanobacterial Blooms from the Midwestern United States	2010 Article	
PTMApp	Martin SWCD	The Prioritize, Target, and Measure Application (PTMApp) is a vision for a state-wide desktop and web application which be used by practitioners to provide the technical bridge between the general description of the types of strategies in a local water plan and the identification of implementable on-the-ground Best Management Practices and Conservation Practices.	Martin SWCD staff and BWSR		\$6,000	BWSR		Complete Winter 2018	
ACPF	Martin SWCD	Agricultural Conservation Planning Framework uses GIS analysis to target the best locations for agricultural best management practices.	Martin SWCD Staff		\$6,000	BWSR	Dutch Creek watershed and Hall Lake watershed	Completed Fall 2018	
Section 319 Small Watershed Focus Nine Element Watershed Plan	Martin SWCD/PCA	Federally funded small watershed protection and implementation activities.	PCA Staff and Martin SWCD Staff		\$500,000	MPCA and EPA	Dutch Creek watershed and Hall Lake watershed		
BWSR Clean Water Fund Project and Practices Grant	Martin SWCD	Funding for implementation of agricultural best management practices.	Martin SWCD staff and BWSR				Dutch Creek watershed		

Identify Expected Changes for the City of Fairmont Source Water

The city estimates that the following changes to the land use, physical changes to structure, and surface water may occur over the ten-year period that the SWIPP is in effect. This is needed to determine whether new potential sources of contamination may be introduced in the future and to identify future actions for addressing these anticipated sources. Land and water use changes may introduce new contamination sources or result in changes to water use and quality. The anticipated changes may occur within the jurisdictional authority of the city, although some may not. The following tables list changes and impacts expected in the watershed.

Table 3 – Expected Changes to Land Use for Fairmont

Expected changes	Impact of expected changes on the source water	Influences of existing government programs and regulations on the expected changes	Financial and technical considerations for the expected changes
Increase in livestock production.	Increases impact of manure management in the DWSMA-SW. Inside the SMA and ERA, could potentially be subjected to higher bacteria counts.	Additional feedlots and monitoring of sites are assessed through the county delegation and MPCA feedlot programs.	Impacts from local landowner decisions on siting and operation. The delegated county feedlot staff do monitor sites and work with landowners on manure management plans. The county inspects every feedlot once every four years.
Promotion of agricultural best management practices.	Agriculture is predominant land use in DWSMA-SW and interest in conservation tillage, soil health, cover crops, nutrient management, and other practices can help reduce impacts of agriculture on the water quality.	Programs are trying to address water quality impacts through best management practices.	Financial incentives are promoted by local partners and they will continue to seek funding and resources for best management practices.

Expected changes	Impact of expected changes on the source water	Influences of existing government programs and regulations on the expected changes	Financial and technical considerations for the expected changes
Row crop production (corn/soybeans) is stable.	While corn and soybeans are the predominant agricultural crops in the area, future changes in types of crops produced could impact the water quality.	Consider if local programs or market changes might influence an increase in other crops like small grains, alfalfa, Kernza, etc.	Financial programs and promotion of other cropping systems or strategic conservation cover in partnership with willing landowners (CREP/RIM).
Potential changes in ditch systems and continuation of tiling in the DWSMA-SW.	The DWSMA-SW is already extensively tiled but due to the heavy loam soils and agricultural practices there are still areas that are seeing new tiles or upgraded tile systems.	Martin County has drainage staff and have been proactive at redetermination of ditch benefits, initiating upgrades, and ensuring buffer requirements. Expand promotion of BMPs for tiled fields. Martin County and local partners (GBERBA) have been successful in acquiring funding for multipurpose drainage management.	Projects and funding for ditch improvements are determined by the county drainage administration (determination of benefits). There is local recognition that when tiling and ditch system capacity is increased it can have an impact on the Fairmont source water.

Table 4 – Expected Changes to the Physical Environment for Fairmont

Expected changes	Impact of expected changes on the source water	Influences of existing government programs and regulations on the expected changes	Financial and technical considerations for the expected changes
Lime slurry holding ponds from water treatment plant decommissioning project.	There may be impacts to the source water quality due to the discharge from the facilities. Removal of this may stabilize source water in the long term.	Project is permitted by MPCA as a wastewater project.	Infrastructure project projected at \$5 million. Construction slated for 2021-2022.
Potential failure of ground storage tanks.	Current ground storage tanks have the potential to fail and they would be replaced with elevated storage tank(s).	City infrastructure project.	Infrastructure project projected at \$5 million slated for 2024-2025.
Water meter replacements due to age of current meters.	Water meters and technology are outdated. Fairmont will replace everything within the city which will help with water accountability.	City infrastructure project.	Infrastructure project projected at \$1.25 million slated for 2021-2022.
New industry could increase demand for the water supply.	Overall projections for water usage is stable but changes could occur in the future.	City of Fairmont and Fairmont Economic Development are active in promoting growth and development.	The city is open to new industries and would evaluate new proposals and potential impacts on the water supply during planning.

Table 5 – Expected Changes to Surface Water for Fairmont

Expected changes	Impact of expected changes on the source water	Influences of existing government programs and regulations on the expected changes	Financial and technical considerations for the expected changes
Promotion of projects that improve surface water quality.	Current project for a wetland reconstruction, habitat restoration, and temperature-controlled bioreactors is an example of a multifaceted project to decrease nitrate in Dutch Creek.	Programs and practices are trying to improve water quality in the source water. Future watershed planning and project partnerships will be important in seeing funds for practices.	Projects of this scale far exceed what local resources can fund. Fairmont acquired special grant funds from the Lessard-Sams Outdoor Heritage Fund and the Environment and Natural Resources Trust Fund.
Climate change may impact water quality (nitrate, bacteria, and harmful algal blooms) and quantity by increasing precipitation, decreasing precipitation, and/or increasing temperatures of lakes and streams. Climate projections indicate that both drought and high precipitation weather regimes will continue into the future and become more prevalent.	An increase in duration and intensity of storm events can impact stormwater and agricultural runoff. Drought conditions could cause issues with water availability. Budd Lake could become more prone to impacts of spills if lake levels change. Warmer water could increase instances of harmful algal blooms and bacteria.	Local and state partners coordinate with city on possible impacts of climate change on the water quality and quantity.	Heavy rains have already impacted the system by resulting in the city needing to bypass and pump sanitary system into the lakes downstream of the intake.

Expected changes	Impact of expected changes on the source water	Influences of existing government programs and regulations on the expected changes	Financial and technical considerations for the expected changes
Potential for future emerging contaminants as monitoring expands.	Fairmont has participated in unregulated contaminant monitoring efforts and while they have not seen any issues at this point it is difficult to predict all future implications given the land use in the DWSMA-SW.	State and local monitoring efforts will continue and may identify future contaminants as monitoring programs are implemented.	Additional monitoring and treatment if there are issues could be a financial cost for the city. Prevention techniques can help ensure contaminants do not get flushed through the system towards the intake.

Determine Priority Issues for the City of Fairmont

Once the above information has been reviewed and discussed it is important to categorize what issues are a high priority for the city of Fairmont. These issues are what drive the implementation activities and safeguard the water supply for the future.

The city of Fairmont has identified water and land use issues, problems and opportunities in the following table. Identifying the issues, problems and opportunities as well as resource needs enables the city to: 1) take advantage of opportunities that may be available to make effective use of existing resources, 2) set meaningful priorities for source management, and 3) solicit support for implementing specific source management strategies.

Table 6 – Issues, Problems, and Opportunities for Fairmont

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
Elevated nitrates in the drinking water supply.	Intake Water Quality, DWSMA-SW	Due to the historic fluctuations in nitrate levels the city monitors the nitrate levels to ensure it remains safe for human consumption.	By working cooperatively with landowners in the DWSMA, try to encourage nitrogen best management practices to avoid installation of nitrate treatment.	Limited resources are available to help the city and landowners manage increased nitrate levels in the drinking water. There are limited regulations on the federal, state or local end to help manage nitrogen application rates. The city has a nitrate monitoring plan on file with MDH and contingencies.
Detection of harmful algal bloom (HAB) toxins in raw water.	Intake Water Quality, DWSMA-SW	Blooms can potentially contain the bacteria that create HAB toxins and under certain conditions cause illness in people and pets.	The city has a monitoring plan for cyanotoxins and additional monitoring resources may be available. Education on causes, occurrence, and impacts could be beneficial.	City has installed granular activated carbon (GAC) filters in water treatment facility and is coordinating with MDH on potential monitoring resources.

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
<p>The <i>Dutch Creek and Hall Lake Modeling Report</i> completed by Tetra Tech in 2018 provided some insight for the system but source water quality in the DWSMA-SW is not completely understood.</p>	<p>Intake Water Quality, DWSMA-SW</p>	<p>The city has identified that there is not an identifiable point source but the nitrate concentrations are a function of what is coming from the contributing watershed area.</p>	<p>The city, working in cooperation with local partners, the MN Dept. of Health (MDH), and MN Dept. of Ag. (MDA), could create and implement any additional monitoring that may be beneficial.</p>	<p>State and local partners can provide valuable financial and technical assistance in developing and implementing any resources for additional monitoring.</p>
<p>Potential for new or emerging contaminant sources which may affect Fairmont in the future.</p>	<p>Intake Water Quality, DWSMA-SW</p>	<p>The city may not be prepared technically or financially to address potential threats unknown to them at this time.</p>	<p>If a critical issue or potential contaminant threat becomes an issue in the future for the city, the city can ask for assistance from the various state agencies and MRWA to promptly take action to prevent this contaminant source from contaminating their drinking water supply. Grant dollars may also be available to help cover various cost and equipment.</p>	<p>City will continue to participate in contaminant monitoring efforts and respond to any issues in the future.</p>

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
The city has limited resources and funds to implement the surface water intake protection plan.	Intake Water Quality, DWSMA-SW	With limited resources implementing the SWIPP plan will be a challenge for the city.	Form partnerships with the local partners and state agencies who have controls in the DWSMA so they can help with implementation. The Blue Earth One Watershed, One Plan may be a future resource to assist with implementation.	Seek additional grant funding as needed and as available.
The DWSMA-SW includes land both inside and outside of city limits. Portions of Fairmont, Manyaska, Rolling Green, Silver Lake, and Tenhassen Townships are within the DWSMA-SW.	Intake Water Quality, DWSMA-SW	Water flows from lands outside the city limits. The city has no land use controls or authority over these areas.	The city will need to work cooperatively with Martin County and the townships to ensure smart landuse decisions are made within the City's DWSMA-SW.	Martin County has zoning authority over this area and can provide valuable assistance in landuse issues. The county has a comprehensive plan, a zoning ordinance, and issues land use permits.
Additional spill response equipment, training, and awareness would be beneficial.	Intake Water Quality, DWSMA-SW	The city and first responders are aware of the surface water source but additional efforts could be undertaken to ensure all are adequately prepared to respond to a spill.	The city and first responders can work cooperatively with local and state government to develop and implement a spill response plan and conduct training to handle issues which may arise within the DWMSA.	The emergency response area is primarily within city limits with a small portion in Fairmont Township. Adequate controls exist at the state and local level with the first responders and county emergency manager.

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
Intensive row crop production dominates the DWSMA-SW.	Intake Water Quality, DWSMA-SW	Row crop production tends to leak nitrates which can runoff into the watershed.	The city will need to work cooperatively with local units of government and state agencies to address nutrient management within the DWSMA-SW. Education could be focused on specific climatic conditions impacting management.	Nutrient management is a voluntary action and there are limited regulation and enforcement at the local and state end to regulate fertilizer and manure application rates.
Unknown implications from removal or failure of George Lake dam or future changes impacting flow between the chain of lakes.	Intake Water Quality and Quantity, DWSMA-SW	City is unsure of any implications if the George Lake dam from 1934 was removed and the potential impact on lake levels.	If issue arises work closely with DNR and other partners.	State and local partners can help monitor the situation and city can advocate for drinking water concerns as the issue is considered.
Streambank and shoreline erosion can cause water quality issues.	Intake Water Quality, DWSMA-SW	Erosion in the watershed is an issue and can cause runoff into the watershed.	Work with partners to promote completion of DNR Score Your Shore assessments and promote conservation practices to improve shoreland stability.	State and local partners can help to promote initiatives and activities to improve erosion issues.
Drain tile is prevalent in the watershed and continues to expand.	Intake Water Quality, DWSMA-SW	There is increased runoff from drainage alterations in the watershed.	The county has good compliance with buffer requirements. Promotion of the whole suite of conservation drainage practices (bioreactors, saturated buffers, alternative tile intakes) could be considered.	State and local partners can help to promote initiatives and activities to improve drainage issues.

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
<p>Inadequate stormwater management can impact water quality due to majority of city stormwater draining to Budd and Hall Lakes.</p>	<p>Intake Water Quality, DWSMA-SW</p>	<p>Additional staff may be helpful for ensuring stormwater management. The city will need to identify if any changes to the stormwater structure are needed in the future.</p> <p>Impacts from climate change and intensity/duration of storm events can further exacerbate any issues.</p> <p>Particulate phosphorus can be impacted from stormwater draining into the lakes.</p>	<p>The city is a MS4 community and the new permit cycle will include additional requirements on stormwater discharge. City should evaluate opportunities to make improvements whether through retrofits or street sweeping, etc.</p>	<p>The city requires land disturbance permits and attempts to be proactive and monitor for issues. State and local partners can promote initiatives and activities to improve stormwater management.</p>
<p>Potential for contamination from aboveground storage tanks in ERA and SMA.</p>	<p>Intake Water Quality, ERA, SMA</p>	<p>Spills from aboveground tanks can potentially spill into the stormwater system and drain to Budd Lake.</p>	<p>Work with tank owners and manage as potential contaminant sources.</p>	<p>State and local agencies can partner on any issues or mitigation efforts if there are issues.</p>

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
Issue with alternative water supply and using groundwater if surface water source is not available.	Intake Water Quality and Quantity, DWSMA-SW	Water use appropriation from DNR is stable now but there would be potential for less water to utilize for drinking water needs if there are future restrictions. One emergency well would not be able to meet demands for water supply. City may see impacts to surface water source after a six month period of extreme drought conditions.	DNR controls the appropriations to the city but the groundwater appropriation was increased in the past when that source was needed.	Additional cost to reduce water use if appropriations are ever decreased. Blending with emergency well should be at ration no higher than 50/50 due to elevated radiological components in well water. Blending also can cost approximately \$1500 per day. Chlorides in wastewater may also be an issue if groundwater source is utilized long term.
Potential negative impacts on source water from future drought or climate conditions.	Intake Water Quality and Quantity, DWSMA-SW	Potential for surface water source to be restricted in case of drought and the need for blending with groundwater source.	With the assistance of state agencies, the city can assess potential threats to the city's drinking water supply.	DNR permits surface water and groundwater through appropriation permits.

Implementation Activity Items

The SWIPP consists of management strategies to provide education and manage the potential threats on city owned parcel(s), as well as private parcel(s) within the remainder of the DWSMA-SW. The city is responsible for implementing management strategies on city parcels and other lands that are owned or controlled by the city within the DWSMA-SW. Local partners and state agency staff can be contacted to pursue grant funding opportunities to help accomplish the activities.

Watershed management and drinking water protection will benefit from setting measurable goals. Current data, local watershed knowledge, and desired future conditions are three things to keep in mind during the planning process. Using this information will identify implementation activities and how those can be measured. Identifying ways to measure progress is key to a successful SWIPP. An example of this would be completion of a project or number of landowners enrolled in programs. The measurable goals will be identified in the implementation activity tables below.

The overall goal of the city of Fairmont is to promote public health, economic development, and community infrastructure by maintaining a potable and reliable drinking water supply for all residents of the community, both now and into the future.

In addition to its own controls, the city of Fairmont will have to rely upon partnerships formed with local units of government, state agencies, and federal agencies with regulatory controls or resource management programs in place to help implement its SWIPP plan. The Dutch Creek and Fairmont Chain of Lakes Section 319 Small Watershed Focus Program from April 2020 was used as a resource for developing priorities and implementation cost estimates. The 319 Plan includes many additional details about water quality, monitoring, and practices that will be promoted in the watershed.

Table 7 – Education and Outreach Implementation Activities

Activity Number	Priority Focus Area*	Goal	Implementation Activity	Project Lead	Project Partners	Cost Estimate/Budget**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Metrics of Success
1	DWSMA-SW	Educate Citizens	Expand upon drinking water protection webpage and include information related to surface water source protection.	City	MDH, MRWA	\$500	X				X				X		Visits to webpage.
2	DWSMA-SW	Educate Citizens	Incorporate drinking water education into your existing local activities and outreach events. Examples are educational tours of water treatment plant, student job fair, Fairmont Lakes Foundation lake clean up, changing climate and risks to drinking water.	City	MDH, MRWA, SWCD, Fairmont Lakes Foundation	\$500	X	X	X	X	X	X	X	X	X	X	Educational events.
3	ERA, SMA	Protect Drinking Water Quality from Stormwater Impacts	Provide information (via social media, website, bill stuffers, etc.) about stormwater best management practices (vehicle and equipment washing, hazardous materials storage, rain gardens, etc.) to property owners.	City	SWCD, MPCA, MDH	\$500	X		X		X		X		X		Community educated about stormwater and outreach completed as needed.
4	ERA, SMA	Protect Drinking Water Quality at Open Green Spaces/Golf Course	Provide information (via social media, website, bill stuffers, etc.) on best practices for turf management. Include information on fertilizer application, pet waste, crediting for grass clippings, lawn watering and herbicide and pesticide application.	City	SWCD, Extension	\$500		X		X		X		X		X	Community educated about turf management and outreach completed as needed.
5	DWSMA-SW	Protect Drinking Water Quantity	Provide information (via social media, website, bill stuffers, etc.) about water conservation or other initiatives per the water supply plan.	City	MDH, DNR, MRWA	\$500		X			X			X			Community educated about water conservation and outreach completed as needed.
6	DWSMA-SW	Protect Drinking Water Quality via Proper Pesticide Collection	Promote to residents and area businesses the Agricultural and Non-Agricultural Waste Pesticide Collection Program to dispose of unwanted and unusable pesticides. Promote agricultural chemical and container disposal event and invite rural landowners.	City	County, Prairieland, MDA	\$500	X	X	X	X	X	X	X	X	X	X	Community educated about collection and outreach completed as needed.
7	DWSMA-SW	Protect Drinking Water Quality via Proper Waste Collection	Promote to residents and area businesses about collection events and proper handling, storage, and disposal of household hazardous waste materials and pharmaceuticals.	Prairieland	City, County, MDH, MPCA	\$500	X	X	X	X	X	X	X	X	X	X	Community educated about collection and outreach completed as needed.
8	ERA, SMA	Educate Citizens	Consider installation of educational signs at boat landings to convey that the landings are potential avenues for contamination into the lakes which are a drinking water source.	City	DNR, Fairmont Lakes Foundation	\$1,000			X								Signs installed that educate community about drinking water protection.

*DWSMA-SW also includes ERA and SMA.

**All cost estimates include staff time. Cost estimate is related to the years that the item occurs unless otherwise indicated. If left blank staff time will cover this activity.

Table 8 – Potential Contaminant Source Inventory Implementation Activities

Activity Number	Priority Focus Area*	Goal	Implementation Activity	Project Lead	Project Partners	Cost Estimate/Budget**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Metrics of Success
9	DWSMA-SW	Manage PCSI	Review the inventory of potential contaminant sources and track any important updates to contaminant sources.	City	MDH	\$3,000				X				X			Potential contaminant sources updated as needed.
10	SMA	Manage Holding Ponds	Decommissioning of lime slurry holding ponds.	City	MPCA	\$5 million total	X	X									Successful completion of project.
11	SMA	Manage Aboveground Tanks	Inspect above ground storage tanks and supply lines managed by local businesses for leaks, spills, and secondary containment. Provide information about proper management and if needed seek grant funds for secondary containment.	City	MPCA	\$20,000		X					X				Inspections completed and spills and leaks are prevented and contained.

*DWSMA-SW also includes ERA and SMA.

**All cost estimates include staff time. Cost estimate is related to the years that the item occurs unless otherwise indicated. If left blank staff time will cover this activity.

Table 9 – Livestock and Manure Management Implementation Activities

Activity Number	Priority Focus Area*	Goal	Implementation Activity	Project Lead	Project Partners	Cost Estimate/Budget**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Metrics of Success
12	SMA	Protect Drinking Water Quality at Feedlots	Prioritize feedlot inspections in SMA to minimize the loss of nitrate and harmful bacteria.	County	MPCA			X		X		X		X		X	Inspections completed.
13	DWSMA-SW	Prevent nutrients and bacteria leaving the field	Assist feedlot owners in the development of manure management plan.	County	SWCD, NRCS	\$5,000 plus \$4,200 per plan	X	X	X	X	X	X	X	X	X	X	Outreach completed as needed.
14	DWSMA-SW	Educate Landowners	Host field days that promote manure crediting, equipment calibration & manure testing.	SWCD	MDA, Extension	\$3,000	X		X		X						Field days hosted to promote manure management.

*DWSMA-SW also includes ERA and SMA.

**All cost estimates include staff time. Cost estimate is related to the years that the item occurs unless otherwise indicated. If left blank staff time will cover this activity.

Table 10 – Agriculture Implementation Activities

Activity Number	Priority Focus Area*	Goal	Implementation Activity	Project Lead	Project Partners	Cost Estimate/Budget**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Metrics of Success
15	ERA	Educate Chemigation Permitted Facility	Promote agricultural chemical storage and handling practices that reduce spills and releases. Promote the adoption and use of MDA's water quality BMPs for agricultural pesticides, herbicides, and insecticides.	MDA	SWCD	\$500		X						X			Outreach is completed as needed.
16	DWSMA-SW	Reduction in Nutrient Loading	Prioritize best management practices (BMP's) that may reduce and prevent nitrates from reaching surface and groundwater. When viable, seek opportunities for BMPs or demonstration site on city owned land.	SWCD	SWCD, MDA, MRWA, Extension	\$100,000	X	X	X				X	X			Best management practices installed that help to reduce raw water levels of nitrates.
17	DWSMA-SW, SMA	Reduction in Nutrient Loading	Continue to enroll/maintain farmers within conservation programs. Enroll willing landowners into conservation easement programs.	SWCD	NRCS, MDA, BWSR	TBD		X		X		X		X			Landowners enrolled and kept in conservation programs.
18	Dutch Creek and Hall Lake Subwatershed	Reduction in Nutrient Loading	Develop and implement targeted nutrient management plans.	SWCD	NRCS, MDA	\$20,000			X	X	X	X	X	X	X	X	Nutrient management plans are developed.
19	SMA, Dutch Creek Watershed	Reduction in Nutrient Loading	Strategically install bioreactors to reduce nitrogen loading to the drainage system.	SWCD	NRCS	\$300,000		X			X						Installation of bioreactors.
20	DWSMA-SW	Reduction in Nutrient Loading	Maintain CRP acres in sensitive areas from being converted back to traditional row crops.	FSA	SWCD	TBD	X	X	X	X	X	X	X	X	X	X	CRP acres kept in CRP.
21	DWSMA-SW	Reduction in Nutrient Loading	Promote cropping systems that provide continuous living cover. Examples are perennials, rotations, covers. When viable, seek opportunities on city owned land.	SWCD	NRCS	\$60/acre			X	X	X	X	X	X	X	X	Landowners are considering practices that provide living cover.
22	Dutch Creek and Hall Lake Watersheds	Increase Acres in Cover Crops	Promote/implement the utilization of cover crops including multi species mixes to promote soil health and nutrient management. When viable, seek opportunities on city owned land.	SWCD	NRCS, MDA	\$60/acre	X			X			X			X	Increase in the number of acres in cover crops.
23	DWSMA-SW	Improve Soil Health	Promote/implement programs and practices that promote soil health principals that can lead to less soil loss and greater water storage.	SWCD	NRCS, MDA	\$10/acre	X			X			X			X	Increase in organic matter in fields with these practices.
24	DWSMA-SW	Improve Soil Health	Promote conservation tillage practices. Examples are strip, no, ridge till. When viable, seek opportunities on city owned land.	SWCD	NRCS	\$10/acre	X	X	X	X	X	X	X	X	X	X	Landowners are using conservation tillage practices.
25	Dutch Creek and Hall Lake Watersheds	Wetland Restoration	Work with landowners to restore wetlands within Dutch Creek and Hall Lake watersheds.	SWCD	NRCS, BWSR	\$2 million total	X	X			X						Wetlands are restored.
26	DWSMA-SW	Drainage Management	Promotion of multipurpose drainage management activities and partner with drainage authority on potential projects.	SWCD	County	\$20,000	X	X	X	X	X	X	X	X	X	X	Outreach is completed as needed.
27	SMA, Dutch Creek Watershed	Drainage Management	Install saturated buffers along drainage system for water storage and controlled release into the drainage system.	SWCD	County, NRCS	\$50,000	X	X									Installation of saturated buffers.

*DWSMA-SW also includes ERA and SMA.

**All cost estimates include staff time. Cost estimate is related to the years that the item occurs unless otherwise indicated. If left blank staff time will cover this activity.

Table 11 – Urban Stormwater Implementation Activities

Activity Number	Priority Focus Area*	Goal	Implementation Activity	Project Lead	Project Partners	Cost Estimate/Budget**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Metrics of Success
28	ERA, SMA	Protect Drinking Water Quality from Stormwater Impacts	Manage stormwater runoff to minimize adverse impacts to drinking water. Implement activities in the MS4 permit. Refer to the Minnesota Stormwater Manual for infiltration guidance on project sites located in ERA and SMA.	City	SWCD, MPCA	\$10,000	X	X	X	X	X	X	X	X	X	X	Implementation of MS4 activities.
29	ERA, SMA	Protect Drinking Water Quality from Stormwater Impacts	Implement stormwater best management practices on city owned property to showcase adoption of best practices. Examples are to purchase a street sweeper or hydroseeder.	City	SWCD, MPCA	\$100,000				X			X				Best management practices implemented.
30	ERA	Construction Stormwater Permit	Continue to provide on-site inspections of construction sites. Provide information regarding erosion control and structure design to manage storm water.	City	MPCA	\$1,000	X	X	X	X	X	X	X	X	X	X	Inspections of construction sites are completed and stormwater is properly managed from construction sites.

*DWSMA-SW also includes ERA and SMA.

**All cost estimates include staff time. Cost estimate is related to the years that the item occurs unless otherwise indicated. If left blank staff time will cover this activity.

Table 12 – Water Resource Planning Implementation Activities

Activity Number	Priority Focus Area*	Goal	Implementation Activity	Project Lead	Project Partners	Cost Estimate/Budget**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Metrics of Success
31	DWSMA-SW	Incorporation into Local Water Planning	Integrate SWIPP strategies into local plans, such as the 1W1P and land use plans.	City	County, SWCD, MDH							X					SWIPP integrated into local plans.
32	DWSMA-SW	Protective Land Use Planning	Request city and county consider impacts to drinking water during zoning and permit reviews.	City	County, SWCD			X						X			Request made to zoning authority.
33	DWSMA-SW	Implementation	Organize an annual meeting with plan partners and complete an annual work plan to set priorities and address funding needs.	City	All Partners	\$1,000	X	X	X	X	X	X	X	X	X	X	Annual meeting and work plan completed.

*DWSMA-SW also includes ERA and SMA.

**All cost estimates include staff time. Cost estimate is related to the years that the item occurs unless otherwise indicated. If left blank staff time will cover this activity.

Table 13 – Monitoring, Data Collection, and Assessment Implementation Activities

Activity Number	Priority Focus Area*	Goal	Implementation Activity	Project Lead	Project Partners	Cost Estimate/Budget**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Metrics of Success
34	DWSMA-SW	Water Quality Monitoring	Continued monitoring of source water to determine and refine the best implementation approaches to protect source water.	City	SWCD, MPCA, MDH	\$1,000	X	X	X	X	X	X	X	X	X	X	Annual monitoring completed.
35	DWSMA-SW	Water Quality Monitoring	Implement nitrate monitoring plan and associated contingencies per MDH recommendations.	City	SWCD, MPCA, MDH	\$2,500	X	X	X	X	X	X	X	X	X	X	Annual monitoring completed.
36	DWSMA-SW	Water Quality Monitoring	Continue surface water monitoring in the greater watershed for relevant parameters. Frequency and sampling/analysis will be determined in partnership with state and local agencies as part of a comprehensive monitoring approach.	SWCD, MPCA, MDA	City, MDH	\$830,000 in 319 Plan	X	X	X	X	X	X	X	X	X	X	Annual monitoring completed.
37	DWSMA-SW	Water Quality Monitoring	Organization, guidance, and promotion of citizen lake monitoring program.	SWCD	City, MPCA, Fairmont Lakes Foundation	\$3,000	X	X	X	X	X	X	X	X	X	X	Annual monitoring completed.
38	DWSMA-SW	Future Modeling	Create watershed flow model of the Chain of Lakes and Dutch Creek.	MDH	City	\$50,000								X	X	X	Completion of watershed flow model.
39	ERA	Future Modeling	Determine travel time from impacted stormwater outfall to water supply intake to assist with appropriate spill response actions.	City	MDH, SWCD	\$20,000										X	Collection and analysis of data.
40	DWSMA-SW	Water Quality Monitoring	Host an annual meeting with the monitoring technical team to share and analyze data and implications.	City, MDH	SWCD, County, MPCA, MDA, DNR	\$1,000	X	X	X	X	X	X	X	X	X	X	Annual meeting completed.

*DWSMA-SW also includes ERA and SMA.

**All cost estimates include staff time. Cost estimate is related to the years that the item occurs unless otherwise indicated. If left blank staff time will cover this activity.

Table 14 – Contingency, Security, and Emergency Planning Implementation Activities

Activity Number	Priority Focus Area*	Goal	Implementation Activity	Project Lead	Project Partners	Cost Estimate/Budget**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Metrics of Success
41	DWSMA-SW	Spill Response	Apply for a grant to purchase sorbent kits or other necessary equipment for first responders and water supply/city staff to better be prepared in case of a spill. Purchase the items if grant money is received.	City	County	\$10,000			X								Equipment purchased for spill response.
42	DWSMA-SW	Spill Response	Apply for a grant to fund spill training for first responder staff and water supply/city staff to be better prepared in case of a spill.	City	County	\$10,000					X					X	As many staff trained as possible.
43	DWSMA-SW	Spill Response	Request BNSF free on-site 4-hour training for emergency responders and host the meeting for first responders: https://www.bnsfhazmat.com/	City	County			X						X			As many staff trained as possible.
44	DWSMA-SW	Spill Response	Provide a map of the SWA to the railroad, fire departments, city street departments, Martin County Emergency Management, MPCA and MNDOT. Request their awareness and prompt response to accidents, spills, and clean-up efforts.	City	County, MPCA, MNDOT		X			X			X			X	Request made to partners.
45	DWSMA-SW	Spill Response	Continue to inventory and GPS all stormwater outfalls that may impact source water in the event of a spill.	City	County	\$10,000		X		X		X		X			Stormwater outfalls mapped.
46	DWSMA-SW	Spill Response	Place signage on all outfalls on nearest roadway so that first responders may quickly find the outfall and start response actions.	City	County	\$1,000			X	X							Signs installed to assist with spill response.
47	DWSMA-SW	Spill Response	Plan and implement a spill training drill to train first responders, local governments, state agencies and water supply staff on spill response planning, issues, and community involvement.	City	County	\$1,000		X					X				As many staff trained as possible.
48	DWSMA-SW	Emergency Response	Buy and install emergency equipment related to drinking water protection. Example may be a floating boom to encompass a spill.	City	MDH	\$10,000				X	X						Equipment purchased for spill response.
49	DWSMA-SW	Emergency Response	Buy and install security equipment related to drinking water protection. Consider need for cybersecurity, materials shortages, protection of intake and treatment plant.	City	MDH	\$10,000		X	X	X							Equipment purchased for security measures.
50	DWSMA-SW	Contingency Planning	Explore possible back up water source to prepare for surface water source quality or quantity issues.	City	MDH, DNR	\$20,000										X	Options explored as needed.
51	DWSMA-SW	Contingency Planning	Buy and install reserve use fuel tank for operation of generator in case of natural disaster.	City	County, MDH	\$10,000								X			Successful completion of project.
52	DWSMA-SW	Contingency Planning	Replace ground storage holding tanks.	City		\$5 million total				X	X						Successful completion of project.
53	DWSMA-SW	Contingency Planning	Replace outdated water meter technology in order to avoid water loss.	City		\$1.25 million total	X	X									Successful completion of meter replacement.
54	DWSMA-SW	Contingency Planning	Removal or failure of George Lake dam could impact source water. Consider need for city to do underwater inspections or maintenance.	City	DNR	\$1,000,000 for replacement							X				Inspections/maintenance completed as needed.

*DWSMA-SW also includes ERA and SMA.

**All cost estimates include staff time. Cost estimate is related to the years that the item occurs unless otherwise indicated. If left blank staff time will cover this activity.

Funding Sources

The city of Fairmont will rely on partnerships and funding resources from federal, state, and local sources. The implementation activity tables contain estimates of costs over the ten-year plan. According to the Dutch Creek and Fairmont Chain of Lakes 319 Plan it is estimated that the total cost of implementation of all practices in the 319 Plan that would likely achieve water quality standards is \$3.7 million. The 319 Plan includes estimated costs that were used in the SWIPP and a section on financial and technical resources. Tables 15 and 16 below include implementation programs and related funding sources for the city and project partners to consider during plan implementation. The tables were adapted from a similar table in the Missouri One Watershed, One Plan and printed here with permission from Houston Engineering and the Missouri One Watershed, One Plan. The tables list examples of various funding sources and are not intended to be all-inclusive. Additional partnerships with non-profit organizations like Pheasants Forever and Ducks Unlimited may also be valuable for plan implementation.

Table 15 – Federal Implementation Programs and Funding Sources

Organization	Program/Grant Name	Primary Assistance Type
Natural Resources Conservation Service (NRCS)	Conservation Innovation Grant (GIC)	Financial
	Conservation Stewardship Program (CSP)	Financial/Technical
	Environmental Quality Incentives Program (EQIP)	Financial/Technical
	Agricultural Conservation Easement Program (ACEP)	Easement
Farm Service Agency (FSA)	Conservation Reserve Program (CRP)	Easement
	Conservation Reserve Enhancement Program (CREP)	Easement
	Farmable Wetlands Program (FWP)	Easement
	Grasslands Reserve Program (GRP)	Easement
	Source Water Protection Program (SWPP)	Technical
United States Fish and Wildlife Service (USFWS)	Partners for Fish and Wildlife Program (PFW)	Financial/Technical
Federal Emergency Management Agency (FEMA)	Hazard Mitigation Grant Program (HMGP)	Financial
	Building Resilient Infrastructure and Communities Program (BRIC)	Financial
	Flood Mitigation Assistance (FMA)	Financial
	Risk Mapping, Assessment, and Planning	Technical

Organization	Program/Grant Name	Primary Assistance Type
Environmental Protection Agency (EPA)	Water Pollution Control Program Grants (Section 106)	Financial
	State Revolving Fund (SRF)	Loan
	Drinking Water State Revolving Fund (DWSRF)	Loan
	Section 319 Grant Program	Financial

Table 16 – State of Minnesota Implementation Programs and Funding Sources

Organization	Program/Grant Name	Primary Assistance Type
Minnesota Department of Natural Resources (DNR)	Aquatic Invasive Species Control Grant Program	Financial/Technical
	Conservation Partners Legacy Grant Program	Financial
	Pheasant Habitat Improvement Program (PHIP)	Financial
	Flood Hazard Mitigation Grant Assistance	Financial
	Forest Stewardship Program	Technical
	Aquatic Management Area Program	Easement
	Wetland Tax Exemption Program	Financial
Board of Water and Soil Resources (BWSR)	Clean Water Fund Grants	Financial
	Erosion Control and Management Program	Financial
	SWCD Capacity Funding	Financial
	Natural Resources Block Grant (NRBG)	Financial
	Reinvest in Minnesota (RIM)	Financial
Minnesota Pollution Control Agency (MPCA)	Surface Water Assessment Grants (SWAG)	Financial
	Clean Water State Revolving Fund (SRF)	Loan
	Clean Water Partnership	Loan
Minnesota Department of Health (MDH)	Source Water Protection Grant Program	Financial
	Drinking Water Revolving Fund (DWRF)	Loan
	Public and Private Well Sealing Grant Program	Financial
Minnesota Department of Agriculture (MDA)	Agriculture Best Management Practices (BMP) Loan Program	Financial
	Minnesota Agriculture Water Quality Certification Program	Financial/Technical

Additional local funding may be available from entities such as the Martin County Area Foundation, Fairmont Lakes Foundation, Fairmont Lakes Restoration Fund, Fairmont Stormwater Utility Fund, Fairmont General Fund, Martin County Conservation Club, and Martin County Pheasants Forever. Upon completion and approval of the SWIPP, the city of Fairmont will be eligible for MDH plan implementation grants to fund documented plan activities. The SWIPP will also assist the PWS and local planning partners with obtaining funding from state and federal grants and with watershed based planning efforts.

The SWIPP is designed to be a partnership and planning document for Fairmont for the next ten years. MDH staff will meet with Fairmont to review and assess the SWIPP during year five of implementation. At the end of the ten-year plan, MDH will work with Fairmont to reassess the SWA and SWIPP.

Responses to Comments Received on the Fairmont Source Water Intake Protection Plan 60 Day Stakeholder Review

Name/Agency	Comment	Proposed Resolution
Clair Schmidt Jr., Martin SWCD Board Chair	SWCD is planning to assist with many of the implementation activities, especially the agriculture items in Table 10 and the continued water monitoring and seeking of grant funding.	No changes needed - very appreciative of support and partnership.
Councilor Britney Kawecki	Expected changes table lists many projects that are either already completed, are in process, are not controllable, or could be considered regular maintenance and were budgeted for... Under "financial impact" it states projects of this scale far exceed what Fairmont can fund... \$0 for active grant applications and local share grants to help improve water quality.	Evaluate priorities and funding with city staff during plan implementation. Add an action item to hold an annual meeting with all of the plan partners and complete an annual work plan to set priorities and address funding needs. Staff will work with partners to seek funding sources. Add details to plan regarding the grants and funding sources the city will be eligible for with an approved SWIPP. Add to the plan funding programs the city has available for drinking water protection efforts.
Councilor Britney Kawecki	The Lakes Restoration Fund is not noted in the report.	The Lakes Restoration Fund is a potential funding source in addition to general fund and stormwater utility funds. Add as funding source for projects related to lake restoration.
Councilor Britney Kawecki	Was the Fairmont Lakes Foundation involved in the report or consulted?	The Fairmont Lakes Foundation received a draft of the SWIPP during the review period and city staff attended the March 1st meeting to discuss the SWIPP. The Fairmont Lakes Foundation is an important partner and the city will seek opportunities to include them in annual work planning and plan implementation.
Councilor Britney Kawecki	Consider cover crops, no-till, native grasses, bioreactors for city leased and city owned farmland.	Add an action item about implementing best management practices or demonstration site for city land when opportunities arise in the future.
Councilor Britney Kawecki	Work in collaboration with the county and SWCD on addressing bioreactor sites, buffer laws, illicit tiles, no till, and cover crops.	Noted - Martin SWCD will continue to prioritize this work with landowners.
Councilor Britney Kawecki	The best possible outcome would be to see follow up action plans with deadlines and updates.	Add an action item to hold an annual meeting with all of the plan partners and complete an annual work plan to set priorities and address funding needs.
Councilor Britney Kawecki	Will there be a plan to complete the watershed flow modeling of the Chain of Lakes and Dutch Creek?	This will be evaluated during plan implementation and dependent upon resources available. City, MDH, and Barr Engineering have a model available specifically for Dutch Creek and the Martin SWCD or others are able to utilize it as needed.



Fairmont City Council
March 28, 2022

Agenda Item: 9.2

From: Troy Nemmers, PE – Director of Public Works/City Engineer
To: Mayor and City Council

Subject: PFA Funding Application for Wastewater Plant Upgrades

Policy/Action Requested: Approve Resolution 2022-11 and authorize a funding application submittal to the MN Public Facilities Authority

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: The City is working with Bolton & Menk on several planned upgrades for the wastewater treatment plant. Two of these upgrades include a new biosolids handling facility and updated UV treatment equipment and building enclosure. The estimated cost of these projects is \$18.8 million and the City will be working with the Minnesota Public Facilities Authority (PFA) on the funding process and their upcoming submittal deadline. The PFA offers low interest loans to communities for these types of projects. The attached resolution states the City’s intended use of the funds and commits the City to paying back the loan. The City currently has PFA loans for the wastewater and water treatment plants and the lime pond project. The debt service on this new loan will not become payable until the existing WW PFA loan is paid off in 2024. Staff is requesting approval to submit the loan application to the PFA for the wastewater plant upgrades.

Budget Impact: The rate study that was completed in 2020 had these projects included in the funding model. The rate increases identified in the study are in preparation for this project. As stated above, the existing debt service will expire in 2024 which will facilitate a lower rate increase as the existing budget already accounts for a portion of the future debt service payment.

Attachments: Resolution 2022-11

Council Action: _____ Date: _____

RESOLUTION NO. 2022-11

STATE OF MINNESOTA)
MARTIN COUNTY) SS
CITY OF FAIRMONT)

**RESOLUTION OF APPLICATION TO THE
MINNESOTA PUBLIC FACILITIES AUTHORITY**

WHEREAS, the City of Fairmont has determined the need to upgrade the City’s Wastewater facility; and,

WHEREAS, the City of Fairmont will develop plans and specifications in accordance with the Minnesota Pollution Control Agency requirements; and,

WHEREAS, the City of Fairmont has determined the need to finance this project through the Minnesota Public Facilities Authority.

NOW THEREFORE BE IT RESOLVED that the City of Fairmont is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its municipal wastewater treatment system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Fairmont estimates the loan amount to be \$18,800,000 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Fairmont has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Fairmont hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

PASSED, APPROVED AND ADOPTED, this 28th day of March 2022

Deborah J. Foster, Mayor

ATTEST:

Patricia J. Monsen, City Clerk



Fairmont City Council
March 28, 2022

Agenda Item: 9.3

From: Troy Nemmers, PE – Director of Public Works/City Engineer
To: Mayor and City Council

Subject: Professional Services for Memorial Park Drive Bridge Replacement

Policy/Action Requested: Approve agreement with Erickson Engineering for professional services on the Memorial Park Drive bridge replacement

Vote Required: X Simple Majority Roll Call

Recommendation: Approval

Overview: City staff requested qualifications from engineering firms for services to prepare the plans and specifications for construction of a new bridge to replace the existing timber structure on Memorial Park Drive. Memorial Park Drive is the gravel portion of street that extends from the west end of Margaret Street north to Fairview Memorial cemetery. The city received three proposals. Erickson Engineering scored the highest of the proposals reviewed. Attached is the proposed agreement from Erickson Engineering for professional services not-to-exceed \$104,368. The work will be completed on a time and material basis. The project schedule will be to complete the design and have final bridge plans to submit to MNDOT by the end of the year. Depending on funding options, this project could be bid for 2023 construction or may be delayed if state or federal bridge funds are not available. Staff will work with the consultant to identify the best resource for bridge funding.

Staff is recommending approval.

Budget Impact: The street improvement budget had \$100,000 identified for 2021 and \$650,000 for 2022 for design and construction of this project. Completion of the bridge plans will provide a better estimate of actual construction costs.

Attachments: Professional services agreement – Erickson Engineering Co.

Council Action: _____ Date: _____



**ERICKSON
ENGINEERING**

Erickson Engineering Co., LLC
9531 W 78th St Ste 100
Eden Prairie, MN 55344

ph 952-929-6791, 800-545-8020
fx 952-929-2909

info@ericksonengineering.com
www.ericksonengineering.com

Tom Wilson, P.E., Vice President
612-249-0839
twilson@ericksonengineering.com

ENGINEERING SERVICES AGREEMENT between

CITY OF FAIRMONT

and

ERICKSON ENGINEERING CO., LLC

for Replacement of Bridge 89381
on Memorial Park Drive over Center Creek

Sec 6, Twp 102 N, Rge 30 W

Erickson Engineering Agreement 22031, March 23, 2022

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A PROJECT DESCRIPTION

The City of Fairmont is planning to replace Bridge 89381 on Memorial Park Drive. The inplace structure was built in 1945, and consists of a 2-span timber slab structure with a total length of 44 ft and deck width of 25 ft. The bridge is structurally deficient and has a local planning index of 26.

The most feasible replacement options are: 1) single-span prestressed concrete beam (PCB) bridge, 2) 3-span PCB bridge, or 3) 3-span continuous concrete slab (CCS) bridge. The estimated length of the new bridge is approximately 64 ft and the clear width is 28 ft.

We estimate approximately 400 ft of approach roadway reconstruction will be required (200 ft on each end of the bridge). This project will also require a temporary bypass road and bridge during construction. The requirements for the bypass will be specified in the plans and special provisions, but a detailed design of the bridge will not be necessary.

The length, width, and grade raise required for the new bridge and total length of roadway reconstruction will be verified during the hydraulics / preliminary design phase and after consultation with the City. During this phase, viable replacement options including single-span PCB, 3-span PCB, and 3-span CCS will be investigated and presented to the City for consideration.

B SERVICES

In this document, “Client” refers to City of Fairmont and “Consultant” refers to Erickson Engineering Co., LLC.

The Consultant agrees to provide the following services to the Client in connection with the aforementioned project, according to the terms of this agreement.

1.0 Survey

- 1.1 The Consultant shall perform field survey work for the existing bridge and roadway approaches, and obtain information needed to complete the bridge survey sheet according to the MnDOT State Aid Manual.

2.0 Hydraulics

- 2.1 The Consultant shall prepare a hydraulic flood analysis for the stream crossing. The analysis will contain data required by State and Federal agencies, including a risk assessment and a scour analysis.

3.0 Preliminary Design – Structure Options

- 3.1 The Consultant shall prepare and submit to the Client preliminary design information for recommended replacement options. The preliminary design information will include structure type, general features, dimensions, grade raise, and cost estimates.

4.0 Fund Application

- 4.1 The Consultant will assist the Client in determining appropriate funding sources and prepare a fund application.

5.0 Permits and Utility Coordination

- 5.1 The Consultant shall apply for all required environmental permits, including DNR, COE, and MPCA. *The Client shall pay the permit fees.*

5.2 The Consultant shall perform utility investigation and coordination necessary for preliminary and final design.

6.0 Project Memorandum

6.1 If the project will be funded with federal funds, the Consultant shall prepare a Project Memorandum Report.

7.0 Asbestos and Regulated Waste Coordination

7.1 The Consultant shall retain a competent firm, subject to Client's approval, to prepare an Asbestos and Regulated Waste Assessment of the existing bridge. *The Client shall pay the fee for the assessment.*

8.0 Geotechnical Coordination

8.1 The Consultant shall retain a competent firm, subject to Client's approval, to obtain test borings and determine the foundation conditions at the proposed structure site. The geotechnical firm will prepare a report which will include recommendations for the foundation design of the proposed bridge. *The Client shall pay the fee for the geotechnical testing and report.*

9.0 Bridge Design / Plans

9.1 The Consultant shall prepare one preliminary bridge plan for the proposed structure. The preliminary plan will include general features, dimensions, roadway alignment, and basic design requirements. The Consultant shall prepare the preliminary plan according to MnDOT State Aid Standards. The preliminary plan will be a 30% complete submittal.

9.2 The Consultant shall prepare an engineering design for the proposed structure. The Consultant shall design the structure to conform to current AASHTO Design Specifications and MnDOT standards.

9.3 The Consultant shall prepare one final detail bridge plan in digital format and plotted on reproducible material in ink. The Consultant shall prepare the plan according to MnDOT Bridge Design Specifications and MnDOT Standard Specifications for Construction.

9.4 The Consultant shall prepare the Division SB special provisions, construction cost estimate, plan review checklist, beam stool height information, and load rating for the proposed structure.

9.5 The Consultant shall submit the plans and supporting documentation to the Client and MnDOT for review and approval at 30%, 90%, and 100% completion.

10.0 Roadway Design / Plans

10.1 The Consultant shall prepare preliminary and final roadway plans in digital format and plotted on reproducible material in ink. These plans will show the geometric design of the roadway, including plan and profile, specific design features in terms of horizontal and vertical alignment, typical section, drainage, erosion control, easements, traffic control, temporary bypass, right-of-way, plotting of finished cross-sections, and quantities. We anticipate approximately 400 ft of approach roadway reconstruction will be required for this project (200 ft west and 200 ft east of the bridge).

- 10.2 The Consultant shall prepare details for a temporary bypass road and bridge structure needed for construction. The temporary bypass and bridge will be bid as a “Lump Sum” pay item.
- 10.3 The Consultant shall prepare a construction cost estimate and special provisions for the approach roadway reconstruction and temporary bypass.
- 10.4 The Consultant shall submit the plans and supporting documentation to the Client and MnDOT for review and approval at 30%, 90%, and 100% completion.

11.0 Meetings

- 11.1 The Consultant will meet with the Client as necessary during the design and construction phases of the project. The purpose of the meetings will be to discuss project schedule, design issues, plan review comments, and construction coordination.

12.0 Construction Engineering

The following construction engineering services will be provided as needed.

- 12.1 The Consultant will provide construction observation, staking, and onsite materials (concrete) testing, as needed. The duties for which the Consultant will be responsible may include:
- ▶ Attend preconstruction meeting
 - ▶ Attend weekly construction progress meetings
 - ▶ Review shop drawings
 - ▶ Perform required field staking of bridge working points
 - ▶ Review pay estimates
 - ▶ Observe and document construction activities as required by the Plans, Special Provisions, and MnDOT Standard Specifications for Construction
 - ▶ Inspection of materials and onsite testing of concrete in accordance with the “Schedule for Materials Control”
 - ▶ Documentation of quantities in accordance with the MnDOT Contract Administration Manual – Section 5-591.400 Documentation
 - ▶ Assist with project closeout
- 12.2 The Consultant shall prepare appropriate construction documentation which will include:
- ▶ Daily and weekly construction diaries
 - ▶ Applicable testing data and test forms
 - ▶ Maintaining a current record of completed construction
 - ▶ Preparing any required supplemental agreements and change orders

C COMPENSATION

Compensation in full for the work described in section B Services will be on a Cost Plus (Time and Materials) basis, which includes the Consultant's profit.

Task, labor hours, and cost breakdowns have been prepared and are listed as follows. Table 1 shows Design Phase services and Table 2 shows Construction Phase services. The cost breakdowns are based on the assumption that the new bridge will be approximately 64 ft long, with a 28 ft clear width. There will also be approximately 400 ft of approach roadway reconstruction required.

		TABLE 1 - DESIGN PHASE Replacement of Bridge 89381 Memorial Park Drive, City of Fairmont Engineering Services Cost Breakdown					Hours	Fee
		Rate	Engineering Manager	Senior Project Engineer	Project Engineer	Senior Technician		
Services		\$180.00	\$140.00	\$115.00	\$133.00	\$86.00		
1.0	Survey			14		18	32	\$3,158.00
2.0	Hydraulics			24			24	\$2,760.00
3.0	Preliminary Design - Structure Options			4			4	\$460.00
4.0	Fund Application		1				1	\$140.00
5.0	Permit Applications / Utility Coordination			10			10	\$1,150.00
6.0	Project Memorandum (if necessary)			32			32	\$3,680.00
7.0	Asbestos Coordination		1				1	\$140.00
8.0	Geotechnical Coordination		1				1	\$140.00
9.1→9.3, 9.5	Bridge Design / Plans	22	48	56	14	100	240	\$27,582.00
9.4	Special Provisions, Estimate, Load Rating, Checklist, Stool Heights		20				20	\$2,800.00
10.0	Roadway Design / Plans, Temporary Bypass	2		30		48	80	\$7,938.00
11.0	Meetings	16					16	\$2,880.00
Subtotal / Hours		40	71	170	14	166	461	
TOTAL DESIGN PHASE: \$52,828.00								

TABLE 2 - CONSTRUCTION PHASE Replacement of Bridge 89381 Memorial Park Drive, City of Fairmont Construction Engineering Services Cost Breakdown						
Services	Rate				Hours	Fee
		\$200.00	\$115.00	\$100.00		
		2-Person Survey Crew	Project Engineer	Certified Inspector		
12.1→12.2	Pre-Con Meeting, Shop Drawings, Weekly Progress Meetings, Construction Staking, Observation, Onsite Testing, Documentation (assumes approximately 40 working days of onsite observation)	12	16	405	433	\$44,740.00
Subtotal / Hours		12	16	405	433	\$44,740.00
Mileage, Meals, Lodging						\$6,800.00
TOTAL CONSTRUCTION PHASE:						\$51,540.00

Based on the above projections, the Consultant proposes to complete the work outlined in this proposal on a time and materials basis using the rates shown for a fee not to exceed the following totals unless prior approval has been received from the Client:

Design Phase Fee	\$52,828.00
Construction Phase Fee	\$51,540.00
TOTAL FEE:	\$104,368.00

Conditions and Payment Schedule

The Consultant may request progress payments for “Cost Plus” services while the work is in progress, based on time and materials provided within a specific timeframe. The progress payments are due upon receipt of invoice.

Cancellation: If the Client cancels this agreement, the Consultant may request payment for all work performed up to the cancellation date. The Client shall pay for fully completed work as outlined above. The Consultant will invoice partially completed work on a Time and Materials basis, according to section E Time and Materials Rates. The total amount invoiced for the partially completed work will not exceed the amount which would have been due had the work been fully completed.

Additional Services: If the Client requests that the Consultant provide services not listed in this agreement, or if any additional services are required due to revisions in MnDOT, FHWA, AASHTO, or Client standards or specifications, then the Consultant may request reimbursement for such services. The Client shall pay the Consultant on a Time and Materials basis, according to section E Time and Materials Rates, unless otherwise agreed to in writing by both the Consultant and the Client.

D TIMELINE

TASK	COMPLETION DATE
Survey	April 2022
Hydraulic Analysis and Preliminary Design	May 2022
Fund Application	June 2022
Asbestos Coordination.....	June 2022
Geotechnical Coordination	June 2022
Submit Bridge / Roadway Plans (30% Complete)	June 2022
Permits / Utility Coordination	July 2022
Project Memorandum (if needed)	October 2022
Submit Bridge / Roadway Plans (90% Complete)	October 2022
Submit Final Bridge / Roadway Plans, Special Provisions, Estimate, Load Rating, Checklist (100% Complete).....	December 2022
Construction Phase Services.....	TBD

E TIME AND MATERIALS RATES

TITLE	RATE / HR
Vice President	\$ 180.00
Senior Project Engineer / Project Manager	\$ 120.00 - \$ 147.00
Project Engineer	\$ 95.00 - \$ 120.00
Design Engineer	\$ 80.00 - \$ 95.00
Senior Technician	\$ 120.00 - \$ 133.00
Engineering Technician	\$ 80.00 - \$ 95.00
Certified Inspector	\$ 90.00 - \$ 100.00
Mileage Rate	\$ 0.585 / mile
Lodging	\$ Actual Cost (room charge / night, per person)
Meals	\$ 36.00 per diem, per person

Rates may be adjusted annually to reflect cost of living increases.

F GENERAL CONDITIONS

I Scope of Professional Engineering Services

The Consultant agrees to provide the services described in section B Services when the Client requests and authorizes the Consultant to provide the services. The Client shall pay the Consultant for these services on a Time and Materials basis, at the rates stated in section E Time and Materials Rates, unless otherwise stated in this agreement.

II Responsibilities of the Consultant

The Consultant shall maintain Professional Liability Insurance for \$2,000,000 (two million dollars) during the life of this contract. If the Client requests additional insurance, the Consultant will purchase such insurance if available. The Client will pay the cost of the additional insurance.

The Consultant is not responsible for the failure of others to perform in accordance with other contracts. The Consultant's services do not relieve others of their responsibilities.

III Responsibilities of the Client

The Client shall make available to the Consultant all known information applying to the site and services provided by the Consultant. The Client shall immediately inform the Consultant of new information which may be in conflict with previous information regarding the site or Consultant services. The Consultant has a right to depend on documents and information supplied by the Client.

IV Termination

Either party may terminate this agreement upon a material breach of the contract and a failure of the breaching party to cure upon reasonable notice of the breach.

V Document Ownership

The Client acknowledges the Consultant's construction documents as instruments of professional service. Nevertheless, the plans and specifications prepared under this Agreement will become the property of the Client upon completion of the work and payment in full of all monies due to the Consultant. The Client shall not reuse or make any modification to the plans and specifications without the prior written authorization of the Consultant. To the fullest extent permitted by law, the Client agrees to indemnify and hold the Consultant harmless from any claim, liability or cost (including reasonable attorney's fees and defense costs) arising or allegedly arising out of unauthorized reuse or modification of the construction documents by the Client.

VI Party Relationship

The Consultant shall act solely as an independent contractor. The Client and the Consultant may not enter into any agreement or assume any obligation for the other.

VII Force Majeure

The Consultant shall not be liable for failure to perform due to circumstances beyond the Consultant's control. These may include, but are not limited to, wars, floods, strikes, riots, fire, acts of nature, or inability to obtain equipment or material. In the event of such circumstances, the Client will agree to extend the performance time sufficiently to overcome the effects of such events.

VIII Successors and Assigns

The Consultant and Client each binds itself, its successors, and assigns to the other party of this agreement and to the successors and assigns of the other party with respect to all provisions of this agreement. The Consultant shall not assign the contract without the Client's prior written consent, which consent may be withheld in the Client's sole discretion.

IX Entire Agreement

This agreement represents the entire understanding between the Client and the Consultant. No change of the terms or conditions of this agreement will be binding on either party unless these changes are in writing and signed by an authorized representative of both parties.

X Applicable Law

The laws of the State of Minnesota will govern this agreement.

XI AA / EEO

The Consultant is an Affirmative Action and Equal Employment Opportunity Employer.

XII Dispute Resolution

In the event of a dispute arising out of or relating to this Agreement or the services the Consultant renders or will render hereunder, the Client and Consultant agree to attempt to resolve such disputes in the following manner:

First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party.

Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal non-binding mediation, conducted according to rules and procedures agreed upon by the parties, unless the parties mutually agree otherwise.

Third, if the dispute or any issues remain unresolved after the above steps, the parties agree to allow the mediator to help select an alternative resolution method.

G AUTHORIZATION

The Client and the Consultant agree as set forth above.

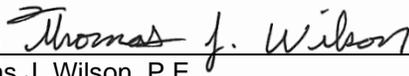
For the Client:

City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031

For the Consultant:

Erickson Engineering Co., LLC
9531 W 78th St Ste 100
Eden Prairie, MN 55344

Signature



Thomas J. Wilson, P.E.

Title

Vice President
Title

Date

March 23, 2022
Date

Signature

Title

Date

Client: Please review the following and correct if necessary:

Invoices should be delivered to: Email address: tnemmers@fairmont.org
address: _____

Postal Mail attn: _____



Fairmont City Council
March 28, 2022

Agenda Item: 9.4

From: Cathy Reynolds
To: City Council

Subject: Yard Waste Recycling Site Budget

Policy/Action Requested: Motion to approve spending council’s budgeted contingency of \$40,000 on the yard waste recycling site.

Vote Required: Simple Majority Roll Call

Recommendation:

Overview:

The city has budgeted \$40,000 for 2022 for work at the tree dump and yard waste site. To date the city has spent \$29,000 of that on the combined effort of chipping and burning to clean up the tree dump. During 2021 the city spent \$41,725 on chipping at the tree dump. At the last council meeting council members expressed an interest in continued work to clean up the tree dump site.

Staff has talked to the contractor that completed the burning and estimate that it will cost an additional \$30,000 - \$50,000 to continue the clean-up efforts. This would include grinding the dirty materials that can not be burned and completing some additional burning of the remaining pile. In addition to this clean-up work, the city would maintain the current grinding contract in place to handle the ongoing materials that come in during the open season.

The budget contains \$40,000 in council contingency funds that are utilized during the year for projects that the council would like to see completed. These funds can be used to continue the clean-up work that was started this winter. If these funds are used on the yard waste site, the council will not have any contingency funds remaining for the year for additional projects.

Budget Impact: Use the \$40,000 council contingency funds for the yard waste recycling site.

Attachments:

Council Action: _____

Date: _____



Fairmont City Council
March 28, 2022

Agenda Item: 9.5

From: Cathy Reynolds
To: City Council

Subject: Community Development Director

Policy/Action Requested: Motion to direct hiring of a community development director in place of an economic development coordinator.

Vote Required: Simple Majority Roll Call

Recommendation: Staff does not recommend hiring a community development professional at this time in place of an economic development professional.

Overview:

At the last council meeting the council discussed a community development director and whether that should be hired in place of the economic development coordinator.

A community development professional focuses on making the community a better place to live and work. They create assets for improving the quality of life and business climate. Economic development professionals utilize these assets and work with the business community to promote economic advancement in the community. Community development will look at housing, daycare, parks and other assets of the community while economic development looks at business and job growth and development. Both of these fields work together to help build the community. Hiring one does not replace the need for the other position.

These positions are typically directors, coordinators, or specialists depending on the job description and the level of authority and responsibilities they are assigned. Staff is currently evaluating the community development professional position to ensure that we hire at the appropriate level for our community. Staff intends to include a community development professional in the budget for 2023. Given the ongoing work of economic development in the community, staff does not recommend hiring a community development professional first, but instead bringing on board an economic development professional to continue this work.

Budget Impact:

Attachments:

Council Action: _____

Date: _____



Fairmont City Council
March 28, 2022

Agenda Item: 9.6

From: Cathy Reynolds
To: City Council

Subject: Council Rules of Procedure

Policy/Action Requested: Motion to approve the Council Rules of Procedure

Vote Required: Simple Majority Roll Call

Recommendation:

Overview:

In February 2020 the council held a workshop with the League of Minnesota Cities titled Effective Dialogue and Efficient Governance. During the work session rules of process were discussed. The council planned to continue these discussions at a second workshop in May 2020, but that workshop was cancelled due to COVID-19.

The council picked the training sessions back up in 2022 with the League of Minnesota Cities leading training sessions on January 24, 2022, and February 14, 2022. The topics covered during these training sessions included Effective and Efficient Communication, Roles and Responsibilities, Making and Implementing Final Decisions, and Accountability. During the sessions the council discussed several best practices, practices seen in other jurisdictions, and practices for our council. The discussion was held to consolidate these discussions from the training sessions to develop a rule of procedure for the council.

Staff has taken the notes from these training sessions, and the League of Minnesota Cities model City Council Bylaws and Code of Conduct and drafted the attached proposed Council Rules of Procedure. This draft is being presented for council discussion and consideration. Council may request changes to any of the provisions to develop their desired rules of procedure. Once finalized, council should adopt the Rules of Procedure.

Budget Impact: N/A

Attachments:

- 1. Council Rules of Procedure

Council Action: _____ Date: _____

**City of Fairmont
City Council
Rules of Procedure**

Adopted by Council: _____

1. **Authority.** The City Council is authorized to adopt rules of procedure and provide for order at their meetings pursuant to City Charter section 3.03.
2. **Purpose.** The purpose of this policy is to set the groundwork for orderly and respectful communications between and among council members, city staff and citizens to promote the efficient working of the city.
3. **Electronic Communications.** In keeping with the intent of the Minnesota Open Meeting Law, city council members shall not use any form of electronic communications technology, such as text messaging or email, to communicate with one another or third parties during a public meeting.
4. **Voting.** The votes of the city council will be taken by voice vote. The mayor shall announce the results of all votes of council.
 - a. Council members may ask for a roll call vote for any item to be voted on by council.
 - b. The Mayor or Clerk may ask for a verification roll call if the vote of a council member is not clear on the voice vote or if the roll call vote is not unanimous.
 - c. Whenever a matter is put forward for a vote, every council member shall vote, unless a bona fide conflict of interest, as defined by state law, exists. If a conflict of interest exists, a council member shall announce as early in the discussion as possible that they have a conflict and that they are abstaining from the vote and discussion on a matter.
 - d. The mayor and council members have a public stage to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole. In so doing, members should support the majority opinion of the council once a vote has been taken.
5. **Agenda.** An agenda shall be prepared for all regular council meetings by the city administrator.
 - a. A council member may request to have an item placed on the agenda. All requests should follow these guidelines:
 - i. The request must be submitted on a council member agenda request form and contain sufficient information to clearly describe the subject matter to be considered by council and any action requested or required. The council member shall strive to provide factual background information and avoid opinion and personal bias on the agenda request form.
 - ii. The city administrator shall review the form for clarity and ask for clarification if needed.

- iii. Staff time will not be spent on an individual council member agenda request, until council as a whole has discussed and requested additional information for possible council action.
 - iv. Council member agenda request forms should be submitted to the city administrator by 4:30 p.m. on the Tuesday before the meeting.
 - v. If a council member has requested an item be placed on the agenda, and the council has previously had discussion on the matter, a council member may not request to have the same item placed back on the agenda for a period of 6 months (*without significant new information to present*). Nothing herein shall be interpreted to prevent a majority of the city council from revisiting an item previously on a meeting agenda.
- b. A council member may make a motion to remove an item from the agenda during the time to adopt the agenda. The motion must be approved by a simple majority vote.
 - c. To ensure the public's ability to know the items being addressed by council, and to allow council members the ability to be prepared to discuss the matters before them, no items may be added to the agenda after the agenda is posted, unless an urgent situation arises that requires immediate attention.
 - d. Agendas shall be posted and emailed to council members on the Thursday prior to the meeting.
 - e. To assist with the effective flow of information during council meetings, Council members should send questions on agenda items to the city administrator by noon on Monday. This will assist staff with their preparation for the meetings so they can be prepared to address the questions. This does not preclude council members' ability to ask additional questions during the meeting.
6. **Consent Agenda.** The consent agenda is used to improve the efficiency of the meetings and allows council to consider several items at one time. Only one motion is necessary to approve all items on the consent agenda.
- a. If a council member wants to remove an item from the consent agenda and place it on the regular agenda, they should request in writing (including email) to the city administrator of their desire to remove the item from the consent agenda and place it on the regular agenda, along with their questions on the item, by noon on Monday. The city administrator will review the request with the mayor and adjustments will be made to the agenda prior to the meeting.
 - b. If a council member wants to remove an item from the consent agenda and place it on the regular agenda at the time of agenda approval during the council meeting, the removal request shall be made by motion and shall require approval of a simple majority of council.

7. **Public Comment and Participation During Council Meetings.**

- a. Public participation at council meetings. City council meetings are the forum for the city council to conduct the city's business. While city council meetings are open to the public pursuant to the Minnesota Open Meeting Law, they are not a forum for public expression. As such, members of the public are not allowed to participate in council discussion and debate without a specific invitation and/or formal recognition by the mayor. Members of the public shall not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the proceedings of council.
 - b. Public conduct at council meetings. Members of the public who do not follow the direction of the mayor will be warned that further disruptive conduct will result in removal from the meeting. After warning, if the conduct continues, the mayor may ask the member of the public to leave the meeting room. If the member of the public refuses to follow the direction of the mayor, the mayor may direct the removal of the person through any lawful means or ask for a motion to recess the meeting. In emergency situations, or where conduct is an egregious threat to the safety of the public or the council, a warning is not necessary before the removal may be directed.
 - c. Public Comment Period. Members of the public may provide public comment during the public comment section of the agenda. All public comments are subject to these limitations.
 - i. Speakers are required to state their name and residential address at the beginning of their comments.
 - ii. Speakers are limited to three (3) minutes for comment.
 - iii. When multiple speakers appear to speak on the same topic, comments should not be repetitive. The mayor may request that the speakers appoint a spokesperson.
 - iv. When several members of the public appear to provide comment during a meeting, the mayor may ask council to limit the public comment period to no longer than 30 minutes to ensure the efficient operation of the council meeting. A decision to limit the public comment period must be approved by a majority vote of the council.
 - v. Speakers shall not use obscene, profane or threatening language, nor conduct themselves in a threatening, loud or boisterous manner that disrupts the conduct of the meeting or the security of the public.
 - vi. Speakers are required to follow the direction of the mayor.
 - vii. Council shall not be required to respond at the same meeting where an issue is initially raised by a member of the public. Matters raised by members of the public will generally be referred to staff for further research and possible report of action at a future council meeting.
8. **Public Hearings.** Public hearings are sometimes required by law to allow the public to offer input on city council decisions. When public hearings are required by law, notice shall be provided as

required by state statute. Public hearings shall be commenced at the time advertised in any notice required by law, or as soon thereafter as is practical.

- a. General procedure for public hearings. The order of business for all public hearings conducted by council shall be:
 - i. Mayor announces the purpose of the public hearing and opens the public hearing.
 - ii. Staff presents information on the public hearing.
 - iii. Developer/other presentation (if any).
 - iv. Public comments are received.
 - v. Written comments submitted prior to or during the meeting by interested persons shall be read.
 - vi. Motion and vote to close the public hearing.
 - vii. Mayor announces the public hearing is closed.
 - b. Interested persons who wish to address the city council at a public hearing must follow the same rules as provided for public comment. However, the mayor may allow additional time for speakers, as required, to comply with applicable state law.
 - c. Speakers may also provide written comments to the city council before or at the meeting. Written comments shall be read aloud by the city clerk. Anonymous, unsigned communications will not be read.
9. **Communications.** In order to maintain a consistent, open, and mutually productive relationship, between council and city staff, a common communication protocol is needed. To further these objectives, and in compliance with the City Charter, communications should follow these guidelines.
- a. Council Questions. Council members should direct all questions to the City Administrator or Department Head. (Director Public Works, Finance Director, Police Chief) The City Administrator shall be included in all communications.
 - b. Staff Communication and Direction. The city council directs city staff and consultants only through the city administrator, as determined by a majority vote of the council. Individual council members shall not direct city staff, nor the city administrator.
 - c. Citizen Questions. Council members should refer questions and concerns from citizens to the city administrator. City staff should report back to the city council on the resolution of the referral.
 - d. Respect for Staff Time. If a council member is utilizing an inordinate amount of staff time, the city administrator may bring this to the attention of the city council for resolution. *City*

council may direct staff to not expend any additional time on matters brought by the council member without receiving direction from a majority vote of council.

- e. City Attorney Communications. Council members should refer all questions to the city administrator and not directly to the city attorney. The city administrator will forward questions/concerns to the city attorney with appropriate information for the city attorney to be able to provide legal guidance and opinion as needed. If a council member has a concern involving the city administrator, they may forward that question directly to the city attorney.

- 10. **Confidential Information**. Council members shall respect and preserve the confidentiality of non-public, protected non-public, private, and confidential information provided to them concerning matters of the city. They shall neither disclose confidential information without proper legal authorization nor use such information to advance their personal, financial, or private interests.

DRAFT

Council Code of Conduct

Purpose

The City Council of the City of Fairmont determines that a code of conduct for its members, as well as the members of the various boards and commissions of the City of Fairmont, is essential for the public affairs of the city. By eliminating conflicts of interest and providing standards for conduct in city matters, the City Council hopes to promote the faith and confidence of the citizens of Fairmont in their government and to encourage its citizens to serve on its council and commissions.

Standards of Conduct

1. No member of the City Council or a city board or commission may knowingly:
 - a. Violate the Open Meeting Law.
 - b. Participate in a matter that affects the person's financial interests or those of a business with which the person is associated, unless the effect on the person or business is no greater than on other members of the same business classification, profession, or occupation.
 - c. Use the person's public position to secure special privileges or exemptions for the person or for others.
 - d. Use the person's public position to solicit personal gifts or favors.
 - e. Use the person's public position for personal gain.
 - f. Except as specifically permitted pursuant to Minn. Stat. 471.895, accept or receive any gift of substance, whether in the form of money, services, loan, travel, entertainment, hospitality, promise, or any other form, under circumstances in which it could be reasonably expected to influence the person, the person's performance of official action, or be intended as a reward for the person's official action.
 - g. Disclose to the public or use for the person's or another person's personal gain, information that was gained by reason of the person's public position if the information was not public data or was discussed at a closed session of the City Council.
 - h. Disclose information that was received, discussed, or decided in conference with the city's legal counsel that is protected by the attorney-client privilege unless a majority of the City Council has authorized the disclosure.
 - i. Represent private interests before the City Council or any city committee, board, commission, or agency.
2. Except as prohibited by the provisions of Minn. Stat. § 471.87, there is no violation of subdivision 1 b. of this section for a matter that comes before the council, board, or commission if the member of the council, board, or commission publicly discloses the circumstances that would violate these standards and refrains from participating in the discussion and vote on the matter. Nothing herein shall be construed to prohibit a contract with a member of the City

Council under the circumstances described under Minn. Stat. § 471.88, if proper statutory procedures are followed.

Complaint - Hearing

1. Any person may file a written complaint with the city clerk alleging a violation of the standards of conduct. The complaint must contain supporting facts for the allegation.
2. The city council may hold a hearing after receiving the written complaint or upon the council's own volition. A hearing must be held only if the City Council determines:
 - a. Upon advice of the city attorney, designee, or other attorney appointed by the council, that the factual allegations state a sufficient claim of a violation of these standards or rise to the level of a legally recognized conflict of interest, and
 - b. That the complaint has been lodged in good faith and not for impermissible purposes such as delay.
3. The City Council's determination whether to hold a hearing must be made within 30 days of filing of the allegation with the city clerk. If the council determines that there is an adequate justification for holding a hearing, the hearing must be held within 30 days of the City Council's determination.
4. At the hearing, the person accused must have the opportunity to be heard. If, after the hearing, the council finds that a violation of a standard has occurred or does exist, the council may censure the person, refer the matter for criminal prosecution, request an official not to participate in a decision, or remove an appointed member of an advisory board or commission from office.

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<u>A. B. Systems, Inc.</u>					
A. B. Systems, Inc.	Paved Streets	Pay Application AB00007 Fmt Public Works Bldg Through 02/24/22	38,629.85	155221	03/23/2022 1
A. B. Systems, Inc.	Paved Streets	Pay App AB00006 Fairmont Public Works Bldg Through 01/25/2022	13,110.95	155067	03/11/2022 1
		Total for A. B. Systems, Inc.	51,740.80		
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Central Garage	Wypall Wipes	109.80	155222	03/23/2022 1
A.H. Hermel Company	Central Garage	Wypall Wipes	440.38	155222	03/23/2022 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	348.28	154956	03/08/2022 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	238.37	154956	03/08/2022 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	7.95	154956	03/08/2022 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	52.72	154956	03/08/2022 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	96.17	154956	03/08/2022 1
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	26.32	154956	03/08/2022 1
		Total for A.H. Hermel Company	1,319.99		
<u>Amazon Capital Services</u>					
Amazon Capital Services	Building Inspection	Office Supplies City Hall	11.53	155167	03/18/2022 1
Amazon Capital Services	Engineering	Office Supplies City Hall	25.37	155167	03/18/2022 1
Amazon Capital Services	Central Garage	Tape for Labeler City Shop	52.60	155020	03/09/2022 1
Amazon Capital Services	Liquor Store	Office Supplies City Hall	4.61	155167	03/18/2022 1
Amazon Capital Services	Central Garage	10pk Warning Lights	79.98	155068	03/11/2022 1
Amazon Capital Services	Central Garage	Diesel Exhaust Fluid	98.39	155068	03/11/2022 1
Amazon Capital Services	City Manager	Office Supplies City Hall	11.53	155167	03/18/2022 1
Amazon Capital Services	Recording & Reporting	Office Supplies City Hall	11.53	155167	03/18/2022 1
Amazon Capital Services	Parking Lots	Office Supplies City Hall	4.61	155167	03/18/2022 1
Amazon Capital Services	Planning & Zoning	Office Supplies City Hall	11.53	155167	03/18/2022 1
Amazon Capital Services	Economic Development	Office Supplies City Hall	6.92	155167	03/18/2022 1
Amazon Capital Services	Airport	Office Supplies City Hall	11.53	155167	03/18/2022 1
Amazon Capital Services	Data Processing	Office Supplies City Hall	6.92	155167	03/18/2022 1
Amazon Capital Services	Director of Finance	Office Supplies City Hall	11.53	155167	03/18/2022 1
Amazon Capital Services	Lake Restoration	Office Supplies City Hall	4.61	155167	03/18/2022 1
Amazon Capital Services	Crime Control & Investigation	Office Supplies City Hall	6.92	155167	03/18/2022 1
Amazon Capital Services	Paved Streets	Office Supplies City Hall	4.61	155167	03/18/2022 1
Amazon Capital Services	Paved Streets	18" Traffic Cones for Painting Street Dept	227.94	155266	03/29/2022 1
Amazon Capital Services	Police Administration	Office Supplies City Hall	4.61	155167	03/18/2022 1
Amazon Capital Services	General Government Buildings	Office Supplies City Hall	28.10	155068	03/11/2022 1
Amazon Capital Services	General Government Buildings	Office Supplies	17.03	155020	03/09/2022 1
Amazon Capital Services	Parks	Aluminum Oxide Sanding Belts 3" x 24"	151.30	155068	03/11/2022 1
Amazon Capital Services	Parks	4 Packs 5" 8 Hole Hook & Loop Sander Pad for Orbital Sander	68.37	155068	03/11/2022 1
Amazon Capital Services	Parks	3 X 21" Sanding Belts	119.90	155068	03/11/2022 1
Amazon Capital Services	Parks	2 Sanders Park Dept	270.04	155167	03/18/2022 1
Amazon Capital Services	Parks	Office Supplies City Hall	9.23	155167	03/18/2022 1
Amazon Capital Services	Fire Fighting	SOSAMV Lockout Tagout Kit Fire Dept	159.99	155264	03/23/2022 1

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Amazon Capital Services	Fire Fighting	Office Supplies City Hall	9.23	155167	03/18/2022 1
Total for Amazon Capital Services			1,430.46		
<u>American Pest Control</u>					
American Pest Control	General Government Buildings	March 2022 Pest Control City Hall	56.00	155021	03/09/2022 1
American Pest Control	Airport	March 2022 Pest Control Airport	110.00	155021	03/09/2022 1
Total for American Pest Control			166.00		
<u>Amy's Sign Design</u>					
Amy's Sign Design	Crime Control & Investigation	HEAT Team Decals	187.00	155223	03/23/2022 1
Total for Amy's Sign Design			187.00		
<u>Aramark Uniform Services</u>					
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	36.08	155069	03/11/2022 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	36.07	155022	03/09/2022 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	36.11	155022	03/09/2022 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	36.07	155205	03/21/2022 1
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	36.10	155022	03/09/2022 1
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	36.07	155069	03/11/2022 1
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	36.08	155022	03/09/2022 1
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	36.08	155205	03/21/2022 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	45.18	155205	03/21/2022 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	45.18	155022	03/09/2022 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	43.18	155022	03/09/2022 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	44.18	155069	03/11/2022 1
Total for Aramark Uniform Services			466.38		
<u>Arnold Motor Supply</u>					
Arnold Motor Supply	Civil Defense	Civil Defense Siren Battery Charger	47.07	155023	03/09/2022 1
Arnold Motor Supply	Civil Defense	Civil Defense Siren Battery Chargers (3)	141.21	155023	03/09/2022 1
Arnold Motor Supply	Civil Defense	Battery Charger Civil Defense Sirens	47.07	155070	03/11/2022 1
Arnold Motor Supply	Civil Defense	Battery Charger Civil Defense Sirens	141.21	155168	03/18/2022 1
Arnold Motor Supply	Fire Fighting	1G Purple Windshield Wash, Oil Dri Fire Dept	111.49	155023	03/09/2022 1
Total for Arnold Motor Supply			488.05		
<u>Ascent Aviation Group, Inc.</u>					
Ascent Aviation Group, Inc.	Airport	7801 Gross Gallons Jet-A w/Additive	30,220.54	155120	03/17/2022 1
Total for Ascent Aviation Group, Inc.			30,220.54		
<u>Barr Engineering Company</u>					
Barr Engineering Company	Lake Restoration	Habitat Restoration Project 01/01/2022 to 01/28/2022	1,905.85	155169	03/18/2022 1
Barr Engineering Company	Lake Restoration	Habitat Restoration Project 11/27/2021 to 12/31/2021	12,726.55	155169	03/18/2022 1
Barr Engineering Company	Lake Restoration	Nitrate Removal Project 11/27/2021 to 12/31/2021	1,144.50	155169	03/18/2022 1
Barr Engineering Company	Lake Restoration	Nitrate Removal Project 01/01/2022 to 01/28/2022	424.00	155169	03/18/2022 1
Total for Barr Engineering Company			16,200.90		
<u>Bass</u>					
Bass	Crime Control & Investigation	Reimbursement for Safety Eyewear	232.71	0	03/04/2022 1
Total for Bass			232.71		
<u>Bauer Built Tire</u>					

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Bauer Built Tire	Road & Bridge Equipment	8 Ply Trailer Tires #154 Street	336.00	155170	03/18/2022 1
Bauer Built Tire	Road & Bridge Equipment	Tires	340.00	155224	03/23/2022 1
		Total for Bauer Built Tire	676.00		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor - Mdse for Resale	Liquor Credit Used Twice	180.00	155071	03/11/2022 1
		Total for Bellboy Corporation	180.00		
<u>Bevcomm Inc</u>					
Bevcomm Inc	Engineering	March 2022 Telephone	1.96	155024	03/09/2022 1
Bevcomm Inc	Building Inspection	March 2022 Telephone	8.90	155024	03/09/2022 1
Bevcomm Inc	Aquatic Park	March 2022 Telephone	23.98	155024	03/09/2022 1
Bevcomm Inc	Director of Finance	March 2022 Telephone	36.29	155024	03/09/2022 1
Bevcomm Inc	Airport	March 2022 Telephone	3.47	155024	03/09/2022 1
Bevcomm Inc	Data Processing	Rocketfailover Fusion Enterprise March 2022	39.95	155024	03/09/2022 1
Bevcomm Inc	Data Processing	March 2022 Choicescan Email Filter & BackUp Data Recovery Server	341.25	155024	03/09/2022 1
Bevcomm Inc	Data Processing	USBC Cable -Tyler C, 10, 14 & 25ft Patch Cables	50.75	155024	03/09/2022 1
Bevcomm Inc	Data Processing	Microsoft 365 App March 2022	379.50	155024	03/09/2022 1
Bevcomm Inc	Data Processing	02/28/2022 to 03/30/2022 Contracted Computer Support	6,090.00	155024	03/09/2022 1
Bevcomm Inc	Liquor Store	March 2022 Telephone	1.71	155024	03/09/2022 1
Bevcomm Inc	Economic Development	March 2022 Telephone	16.86	155024	03/09/2022 1
Bevcomm Inc	Central Garage	March 2022 Telephone	8.60	155024	03/09/2022 1
Bevcomm Inc	Recording & Reporting	March 2022 Telephone	7.55	155024	03/09/2022 1
Bevcomm Inc	City Manager	March 2022 Telephone	22.97	155024	03/09/2022 1
Bevcomm Inc	Paved Streets	March 2022 Telephone	4.63	155024	03/09/2022 1
Bevcomm Inc	Fire Fighting	March 2022 Telephone	1.14	155024	03/09/2022 1
Bevcomm Inc	Animal Control	March 2022 Telephone	0.57	155024	03/09/2022 1
Bevcomm Inc	Parks	March 2022 Telephone	3.00	155024	03/09/2022 1
		Total for Bevcomm Inc	7,043.08		
<u>Blue Earth County Sheriff's Office</u>					
Blue Earth County Sheriff's Office	Crime Control & Investigation	Emergency Child Placement	65.00	154929	03/04/2022 1
		Total for Blue Earth County Sheriff's Office	65.00		
<u>Boekett Building Supply</u>					
Boekett Building Supply	Parks	Claytone Freeze Mold Ward Park Shelter House Remodel	19.66	155267	03/29/2022 1
Boekett Building Supply	Parks	2 x 10 Wood Picnic Tables	45.86	155225	03/23/2022 1
Boekett Building Supply	Parks	2x10 8' Park Dept	45.86	155171	03/18/2022 1
Boekett Building Supply	Parks	Sanding Belts Picnic Tables Park Dept	28.98	155171	03/18/2022 1
Boekett Building Supply	Parks	Ward Park Shelter Remodel	42.34	155025	03/09/2022 1
Boekett Building Supply	Parks	Sanding Belts for Park Tables	72.45	155025	03/09/2022 1
Boekett Building Supply	Parks	2x8-8' DF/HF Select Struct Gomsrud Park Picnic Table Boards	36.92	155072	03/11/2022 1
Boekett Building Supply	Parks	2x10-8' DF/HF SS Picnic Table Replacement Boards Gomsrud Park	45.86	155072	03/11/2022 1
Boekett Building Supply	General Government Buildings	Satin Almond Paint City Hall	4.49	155171	03/18/2022 1
Boekett Building Supply	Liquor Store	Tile Adhesive Liquor Store	8.35	155171	03/18/2022 1
		Total for Boekett Building Supply	350.77		
<u>Bolton & Menk, Inc.</u>					

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Bolton & Menk, Inc.	Paved Streets	Lake Ave Street & Utility Improvments 2020	7,842.00	155172	03/18/2022 1
		Total for Bolton & Menk, Inc.	7,842.00		
<u>Bomgaars Supply</u>					
Bomgaars Supply	Paved Streets	Drill Bits for Sign Repair	15.98	155073	03/11/2022 1
Bomgaars Supply	Parks	Sanding Disk	11.99	155073	03/11/2022 1
Bomgaars Supply	Parks	Sanding Belts	17.38	155073	03/11/2022 1
Bomgaars Supply	Fire Fighting	Battery M18 High Out Fire Dept	399.98	155073	03/11/2022 1
Bomgaars Supply	Parks	Bit Tip, Bit Insert, Foam Sealant	9.77	155206	03/21/2022 1
Bomgaars Supply	Parks	Bit Hammer, Bit, Rock Carbide	15.98	155206	03/21/2022 1
Bomgaars Supply	SMEC Building	FCU Belts SMEC	35.97	155073	03/11/2022 1
Bomgaars Supply	Road & Bridge Equipment	Fasteners	9.88	155073	03/11/2022 1
Bomgaars Supply	Road & Bridge Equipment	Chain, Transport, GR70 5/16-YL CH 4700# Load	75.80	155206	03/21/2022 1
		Total for Bomgaars Supply	592.73		
<u>Braun Intertec Corp.</u>					
Braun Intertec Corp.	Paved Streets	PW Facility Special Inspections & Material Testing to 02/11/2022	2,131.25	155173	03/18/2022 1
Braun Intertec Corp.	General Government Buildings	Martin Co Arena Structural Conditon Assessment Through 01/29/2022	213.50	155173	03/18/2022 1
Braun Intertec Corp.	Paved Streets	PW Facility Special Inspections & Material Testing To 01/28/2022	1,654.50	155173	03/18/2022 1
		Total for Braun Intertec Corp.	3,999.25		
<u>Breakthru Beverage MN Wine & Spirits</u>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	163.31	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	11.10	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	42.55	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	600.00	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	5.55	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,479.34	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	5.55	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	56.00	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	176.00	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	3.70	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	2,989.07	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	110.31	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	68.45	155207	03/21/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,626.38	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	3.70	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	129.00	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	37.15	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	7.40	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	256.00	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	70.30	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	125.00	154957	03/08/2022 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	1,890.33	154957	03/08/2022 1
		Total for Breakthru Beverage MN Wine & Spirits	15,858.04		

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<u>Buhmann</u>					
Buhmann	Police Administration	Uniform Reimbursement	35.00	0	03/17/2022 1
Buhmann	Animal Control	Uniform Reimbursement	35.00	0	03/17/2022 1
		Total for Buhmann	70.00		
<u>Capital City Glass, Inc</u>					
Capital City Glass, Inc	Paved Streets	Pay Application 7 Fmt Public Works Building Through 02/28/2022	2,268.98	155226	03/23/2022 1
Capital City Glass, Inc	Paved Streets	Fairmont Public Works Building Pay App 6 Through 01/31/22	12,074.97	155074	03/11/2022 1
		Total for Capital City Glass, Inc	14,343.95		
<u>Cardmember Services</u>					
Cardmember Services	Paved Streets	Gravel Road Maint Training Austin, Drever & Goerndt	225.00	155026	03/09/2022 1
Cardmember Services	Paved Streets	Shade Tree Short Course Drever, Striemer & Lardy	300.00	155026	03/09/2022 1
Cardmember Services	Mayor & Council	Office Supplies	9.64	155026	03/09/2022 1
Cardmember Services	General Government Buildings	Carrier Controller Server Room	30.07	155026	03/09/2022 1
Cardmember Services	Parks	Shade Tree Short Course Drever, Striemer & Lardy	300.00	155026	03/09/2022 1
Cardmember Services	Parks	Heavy Duty Bird Netting Gomsrud Park Shelter	897.99	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Search Warrant Training MN BCA Stevens	125.00	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	MNJIC Training Nuss 04/12/2022 BCA Training	25.00	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Folding Wall Mounted Work Bench for Evidence Storage Room	127.50	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Duty Holster Officer Nelson W/ MOS Sight	162.78	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	License Tab Renewal Squad#9 Plate # 969443 2013 Ford F150	19.73	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Plaque & Plates Doors & Name Plaques	205.90	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	AED Pads for Squads	605.64	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Chair for Records (Lorie)	314.21	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Search Warrant Course & DNA Collection Christenson	200.00	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Equip for Search Warrant Bag, 2022 Forfeiture Forms, Office Sup	285.91	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Ship Taser to Axon for Repair	17.80	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	Cover-Wheel, Cabin Air Filters Squads 2, 11 & 6	87.13	155026	03/09/2022 1
Cardmember Services	Crime Control & Investigation	(13) 20 Pound Boxes of LE Duty Ammo	266.60	155026	03/09/2022 1
Cardmember Services	Local Access	2022 MCFOA Annual Conference 03/22 to 03/25/2022	365.00	155026	03/09/2022 1
Cardmember Services	City Manager	2022 Legislative Action Day CGMC	75.00	155026	03/09/2022 1
Cardmember Services	Engineering	Design of Construction SWPPP Recertification Online. Hotel	447.90	155026	03/09/2022 1
		Total for Cardmember Services	5,093.80		
<u>Carlos Creek Winery</u>					
Carlos Creek Winery	Liquor - Mdse for Resale	Wine	324.00	154958	03/08/2022 1
		Total for Carlos Creek Winery	324.00		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Central Garage	Large Rubber Gloves	67.20	155075	03/11/2022 1
Carquest Auto Parts Stores	Central Garage	P-Clamp	8.00	155075	03/11/2022 1
Carquest Auto Parts Stores	Central Garage	1.5V KeylSentry Batteries	6.70	155121	03/17/2022 1
Carquest Auto Parts Stores	Airport	Batteries for Airport	950.24	155174	03/18/2022 1
Carquest Auto Parts Stores	Airport	Set Oil Cooler Lines Airport 313	35.25	155227	03/23/2022 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hydraulic Hoses Made (2)	299.00	155227	03/23/2022 1
Carquest Auto Parts Stores	Storm Sewer Mnt	Hydraulic Hoses Street #122	54.32	155227	03/23/2022 1

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Carquest Auto Parts Stores	Road & Bridge Equipment	Cabin Air Filters #109	12.24	155121	03/17/2022 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hydraulic Hose Made 1" Shorter	229.98	155121	03/17/2022 1
Carquest Auto Parts Stores	Road & Bridge Equipment	6MB-4FPx90 Fitting #141	8.98	155075	03/11/2022 1
Carquest Auto Parts Stores	Parks	3M Scotch Brite Pads Park Dept	25.80	155227	03/23/2022 1
Carquest Auto Parts Stores	Parks	Tap Handle, 1/4-20 Taps	23.52	155121	03/17/2022 1
Carquest Auto Parts Stores	Parks	24" Winter Wiper Blades	25.44	155121	03/17/2022 1
Carquest Auto Parts Stores	Parks	7 Qts Full Syn Oil OW40 Park 515	41.79	155075	03/11/2022 1
Carquest Auto Parts Stores	Parks	PS Gear Box RFMD Unit 509 Park	-100.00	155075	03/11/2022 1
Carquest Auto Parts Stores	Fire Fighting	Batteries Fire #5	164.80	155227	03/23/2022 1
Carquest Auto Parts Stores	Paved Streets	Respirator Masks	44.18	154930	03/04/2022 1
Carquest Auto Parts Stores	Ice & Snow Removal	Fleet Green Equipment Enamel Mix HC60	271.46	155075	03/11/2022 1
Carquest Auto Parts Stores	Ice & Snow Removal	3/8" 90 Elbow (4) Ice & Snow	25.28	155075	03/11/2022 1
Carquest Auto Parts Stores	Ice & Snow Removal	SYDR Fittings 10 & 14 Sanders	48.10	155075	03/11/2022 1
Carquest Auto Parts Stores	Ice & Snow Removal	Equipment Enamel Mix HC60 Fleet Green Ice & Snow	407.19	155075	03/11/2022 1
Carquest Auto Parts Stores	Ice & Snow Removal	Hydraulic Fittings Street #100	12.64	155121	03/17/2022 1
Carquest Auto Parts Stores	Ice & Snow Removal	Hose Repair-Plow #115	34.10	154930	03/04/2022 1
		Total for Carquest Auto Parts Stores	2,696.21		
<u>Castorena</u>					
Castorena	Non-departmental	Refund Check 013227-000, 39 E Ken Rue Lane	0.05	154910	03/01/2022 1
Castorena	Non-departmental	Refund Check 013227-000, 39 E Ken Rue Lane	0.08	154910	03/01/2022 1
Castorena	Non-departmental	Refund Check 013227-000, 39 E Ken Rue Lane	0.09	154910	03/01/2022 1
		Total for Castorena	0.22		
<u>CE Cotract</u>					
CE Cotract	Paved Streets	Pay Application 1 Fmt Public Works Building Through 02/28/2022	11,115.00	155228	03/23/2022 1
		Total for CE Cotract	11,115.00		
<u>Central Farm Service</u>					
Central Farm Service	Road & Bridge Equipment	Chain Bar Oil	57.06	155229	03/23/2022 1
Central Farm Service	Airport	Propane Airport	557.24	154931	03/04/2022 1
Central Farm Service	Central Garage	DEF 47.6 & 2 Cases Chain Bar Oil Qts	143.38	155027	03/09/2022 1
		Total for Central Farm Service	757.68		
<u>Corinez De Jesus (Dafne Hernandez)</u>					
Corinez De Jesus (Dafne Hernandez)	Non-departmental	Refund Check 017494-000, 228 1/2 S Grant St #3	2.84	154911	03/01/2022 1
Corinez De Jesus (Dafne Hernandez)	Non-departmental	Refund Check 017494-000, 228 1/2 S Grant St #3	1.89	154911	03/01/2022 1
Corinez De Jesus (Dafne Hernandez)	Non-departmental	Refund Check 017494-000, 228 1/2 S Grant St #3	0.29	154911	03/01/2022 1
Corinez De Jesus (Dafne Hernandez)	Non-departmental	Refund Check 017494-000, 228 1/2 S Grant St #3	2.85	154911	03/01/2022 1
		Total for Corinez De Jesus (Dafne Hernandez)	7.87		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Parks	Lenses-Strobes Park	150.59	155028	03/09/2022 1
		Total for Crysteel Truck Equipment Inc	150.59		
<u>Culligan Water of Fairmont</u>					
Culligan Water of Fairmont	Fire Fighting	Bottled Water & Water, Cooler Rental Fire Dept	57.45	155076	03/11/2022 1
		Total for Culligan Water of Fairmont	57.45		
<u>Cutting Edge Fitness</u>					

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Cutting Edge Fitness	Non-departmental	FEDA CARES Loan	50,000.00	154932	03/04/2022 1
Total for Cutting Edge Fitness			50,000.00		
<u>D & R Repair</u>					
D & R Repair	Non-departmental	FEDA CARES Loan	55,000.00	154933	03/04/2022 1
Total for D & R Repair			55,000.00		
<u>D & S Trophies</u>					
D & S Trophies	Fire Fighting	Transfer Vinyl on Vests Fire Dept	108.00	155122	03/17/2022 1
D & S Trophies	Fire Fighting	Locker Tags & Yellow Tags Fire Dept	28.00	154934	03/04/2022 1
D & S Trophies	Crime Control & Investigation	Engraving Jason Christenson 2021 Fmt Police Officer of the Year	5.00	155175	03/18/2022 1
D & S Trophies	Crime Control & Investigation	Clothing for New Evidence Technician	117.54	154934	03/04/2022 1
Total for D & S Trophies			258.54		
<u>Darold Neinhaus</u>					
Darold Neinhaus	Other General Gov't	Asbestos Inspection 403 E 5th Street	50.00	154935	03/04/2022 1
Darold Neinhaus	Other General Gov't	Asbestos Inspection 713 E 4th St	911.50	154935	03/04/2022 1
Darold Neinhaus	Other General Gov't	Asbestos Inspection 724 E 4th St	911.50	154935	03/04/2022 1
Total for Darold Neinhaus			1,873.00		
<u>Dau</u>					
Dau	Crime Control & Investigation	Special Opertions Training	350.00	155029	03/09/2022 1
Total for Dau			350.00		
<u>Dave's Repair, Inc.</u>					
Dave's Repair, Inc.	Crime Control & Investigation	MRAP Repair Heat Team	1,974.30	155077	03/11/2022 1
Total for Dave's Repair, Inc.			1,974.30		
<u>Day Plumbing Heating & Cooling, Inc.</u>					
Day Plumbing Heating & Cooling, Inc.	Animal Control	Certified RPZ for Backflow Preventer Humane Society	150.00	154936	03/04/2022 1
Total for Day Plumbing Heating & Cooling, Inc.			150.00		
<u>Defiel</u>					
Defiel	Non-departmental	Refund Check 016740-000, 314 1/2 N Main St #1	0.49	154912	03/01/2022 1
Defiel	Non-departmental	Refund Check 016740-000, 314 1/2 N Main St #1	0.29	154912	03/01/2022 1
Defiel	Non-departmental	Refund Check 016740-000, 314 1/2 N Main St #1	0.50	154912	03/01/2022 1
Total for Defiel			1.28		
<u>Delgado</u>					
Delgado	Non-departmental	Refund Check 017602-000, 201 Cedarwood St	0.68	154913	03/01/2022 1
Delgado	Non-departmental	Refund Check 017602-000, 201 Cedarwood St	1.84	154913	03/01/2022 1
Delgado	Non-departmental	Refund Check 017602-000, 201 Cedarwood St	0.08	154913	03/01/2022 1
Delgado	Non-departmental	Refund Check 017602-000, 201 Cedarwood St	0.69	154913	03/01/2022 1
Delgado	Non-departmental	Refund Check 017602-000, 201 Cedarwood St	0.46	154913	03/01/2022 1
Total for Delgado			3.75		
<u>DLT Solutions, LLC</u>					
DLT Solutions, LLC	Engineering	Annual Subscription Renewal Single User 03/18/2022 to 03/17/2023	2,465.12	155177	03/18/2022 1
Total for DLT Solutions, LLC			2,465.12		
<u>Doty</u>					
Doty	Crime Control & Investigation	Registration for SOTA 2022 Annual Training Conference	350.00	155230	03/23/2022 1
Total for Doty			350.00		

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<u>Dude Solutions, Inc.</u>					
Dude Solutions, Inc.	Data Processing	Sourcewell Contract# 090320-SDI	8,174.62	155030	03/09/2022 1
		Total for Dude Solutions, Inc.	8,174.62		
<u>Duderstadt, Jr.</u>					
Duderstadt, Jr.	Mayor & Council	Council Meetings 02/14 & 02/28/2022	100.00	155031	03/09/2022 1
		Total for Duderstadt, Jr.	100.00		
<u>Dulcimer Medical Center</u>					
Dulcimer Medical Center	Fire Fighting	Firemen Physical Brooks	534.37	155178	03/18/2022 1
Dulcimer Medical Center	Parks	Random DOT Drug test - Park	29.00	154980	03/09/2022 1
Dulcimer Medical Center	Fire Fighting	Fireman Physical Osborn	29.00	155032	03/09/2022 1
Dulcimer Medical Center	Fire Fighting	Firefighter Physical Freeman	593.98	155032	03/09/2022 1
Dulcimer Medical Center	Fire Fighting	Fireman Physical Kastning	474.77	155032	03/09/2022 1
Dulcimer Medical Center	Fire Fighting	Fireman Physical Stensland	474.77	155032	03/09/2022 1
		Total for Dulcimer Medical Center	2,135.89		
<u>DVS Renewal</u>					
DVS Renewal	Road & Bridge Equipment	Replacement License Plate 2000 Sterling L-8500	21.00	154937	03/04/2022 1
DVS Renewal	Road & Bridge Equipment	Replacement License Plate 1990 Ford L-8000	21.00	154937	03/04/2022 1
DVS Renewal	Road & Bridge Equipment	Replacement License Plate 1987 Ford L-8000 Dump	21.00	154937	03/04/2022 1
DVS Renewal	Road & Bridge Equipment	Replacement License Plate 2006 Sterling Dump Trk	21.00	154937	03/04/2022 1
DVS Renewal	Road & Bridge Equipment	Replacement License Plate 1993 Ford L8000	21.00	154937	03/04/2022 1
DVS Renewal	Road & Bridge Equipment	Replacement License Plate 1993 Chevy 4X4	21.00	154937	03/04/2022 1
		Total for DVS Renewal	126.00		
<u>Environmental Systems Research Insti</u>					
Environmental Systems Research Institute, Inc.	Engineering	Pro Service Pkg ArcGIS Enterprise Jumpstart 11/21 to11/22	15,500.00	155179	03/18/2022 1
		Total for Environmental Systems Research Insti	15,500.00		
<u>Equifax Information Services, LLC</u>					
Equifax Information Services, LLC	General Government Buildings	Invoice Service Fee & Minimum Charge Feb 2022	38.00	155033	03/09/2022 1
		Total for Equifax Information Services, LLC	38.00		
<u>Evenson Concrete Systems, Inc</u>					
Evenson Concrete Systems, Inc	Paved Streets	Pay Application 6 Fairmont Public Works Building Through 2/28/22	105,081.75	155232	03/23/2022 1
Evenson Concrete Systems, Inc	Paved Streets	Fairmont Public Works Bldg Pay Application 7 Through 01/31/2022	359,522.74	155078	03/11/2022 1
		Total for Evenson Concrete Systems, Inc	464,604.49		
<u>Fairmont Ford</u>					
Fairmont Ford	Crime Control & Investigation	Washer Nozzels Squad #8	16.36	155233	03/23/2022 1
		Total for Fairmont Ford	16.36		
<u>Fairmont Glass</u>					
Fairmont Glass	General Government Buildings	Acrylic Glass For City Hall Map	200.64	155234	03/23/2022 1
		Total for Fairmont Glass	200.64		
<u>Fairmont Sentinel</u>					
Fairmont Sentinel	Other General Gov't	Notice of Public Hearing Proposed Fmt Charter 2022-06 Ordinance	72.50	155034	03/09/2022 1
Fairmont Sentinel	Other General Gov't	Notice of Public Hearing Proposed Fmt Charter 2022-05	101.50	155034	03/09/2022 1
Fairmont Sentinel	Other General Gov't	Notice of Public Hearing Proposed Fmt Charter 2022-03	108.75	155034	03/09/2022 1
Fairmont Sentinel	Other General Gov't	Notice of Public Hearing Proposed Fmt Charter 2022-01	174.00	155034	03/09/2022 1

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Fairmont Sentinel	Other General Gov't	Notice of Public Hearing Proposed Fmt Charter 2022-04	87.00	155034	03/09/2022 1
Fairmont Sentinel	Other General Gov't	Notice of Public Hearing Proposed Fmt Charter 2022-02	65.25	155034	03/09/2022 1
Fairmont Sentinel	Crime Control & Investigation	0110FMT0110 000150 052-01-01 6-NYYYYYY Subscription 52 Weeks	226.20	155180	03/18/2022 1
Fairmont Sentinel	Planning & Zoning	Notice of Public Hearing For Home Occ Permit Lampman Salon	54.38	155034	03/09/2022 1
Fairmont Sentinel	Planning & Zoning	Notice of Public Hearing Dairy Queen Side Yard Setback	54.38	155034	03/09/2022 1
Fairmont Sentinel	Liquor Store	Liquor Store Bridal Edition Ad	252.00	155079	03/11/2022 1
Total for Fairmont Sentinel			1,195.96		
<u>Fairmont Trap Club, Inc.</u>					
Fairmont Trap Club, Inc.	Crime Control & Investigation	2022 Member Dues	475.00	154938	03/04/2022 1
Total for Fairmont Trap Club, Inc.			475.00		
<u>Fairmont True Value</u>					
Fairmont True Value	Parks	Stain/Seal Brushes Dock Sealing	39.98	155235	03/23/2022 1
Fairmont True Value	Parks	Paint Pads for Docks	21.09	155235	03/23/2022 1
Fairmont True Value	Parks	Gallon Black Paint Picnic Tables Park Dept	47.98	155181	03/18/2022 1
Fairmont True Value	Parks	2 Gallons Primer for Picnic Tables Park Dept	41.96	155181	03/18/2022 1
Fairmont True Value	Parks	Green Paint & Black Paint for Picnic Tables Park Dept	107.94	155181	03/18/2022 1
Fairmont True Value	Parks	Paint for Picnic Tables	251.86	154939	03/04/2022 1
Fairmont True Value	Parks	Paint Women of Today Table, Signs & Brushes	56.45	155124	03/17/2022 1
Fairmont True Value	SMEC Building	Gallon White Paint SMEC	35.98	155181	03/18/2022 1
Total for Fairmont True Value			603.24		
<u>Fairmont Youth Hockey Association</u>					
Fairmont Youth Hockey Association	Parks	March 2022 Operation of Martin County Arena	5,000.00	155035	03/09/2022 1
Total for Fairmont Youth Hockey Association			5,000.00		
<u>Fastenal Company</u>					
Fastenal Company	Parks	Equipment Parts Park Dept	155.59	155125	03/17/2022 1
Fastenal Company	Parks	Ward Park Remodel Supplies	4.95	155125	03/17/2022 1
Fastenal Company	Parks	Gray Industrial Primer Park Dept	59.00	154940	03/04/2022 1
Fastenal Company	Central Garage	Shop Supplies	50.25	155125	03/17/2022 1
Fastenal Company	Garbage Collection	Primer & Parts for Tree Area Barricade Fence	221.91	155036	03/09/2022 1
Fastenal Company	Garbage Collection	Repair Supplies Tree Dump	141.89	154940	03/04/2022 1
Total for Fastenal Company			633.59		
<u>Feder Mechanical</u>					
Feder Mechanical	Paved Streets	Fairmont Public Works Bldg Application 7 Through 01/31/2022	1,352.00	155080	03/11/2022 1
Feder Mechanical	Paved Streets	Fairmont Public Works Bldg Pay App10 Through 01/31/2022	4,434.00	155080	03/11/2022 1
Feder Mechanical	Paved Streets	Fairmont Public Works Bldg Application 6 Through 01/31/2022	823.65	155080	03/11/2022 1
Feder Mechanical	Paved Streets	Fairmont Public Works Bldg Pay App 9 Through 01/31/2022	11,329.70	155080	03/11/2022 1
Feder Mechanical	Paved Streets	Pay Application 11 Fmt Public Works Building Through 02/28/2022	12,267.00	155236	03/23/2022 1
Feder Mechanical	Paved Streets	Pay Application 7 Fmt Public Works Building Through 02/28/2022	12,895.30	155236	03/23/2022 1
Feder Mechanical	Paved Streets	Pay Application 8 Fmt Public Works Building Through 02/28/2022	5,777.00	155236	03/23/2022 1
Feder Mechanical	Paved Streets	Pay Application 10 Fmt Public Works Building Through 02/28/2022	40,275.25	155236	03/23/2022 1
Total for Feder Mechanical			89,153.90		
<u>Federated Rural Electric Association</u>					
Federated Rural Electric Association	Airport	Electric Service Airport 01/31 to 02/28/22	94.00	155037	03/09/2022 1

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Total for Federated Rural Electric Association			94.00		
<u>Fire Safety USA, Inc.</u>					
Fire Safety USA, Inc.	Fire Fighting	Breakaway Vests Lime W/ Orange & Silver Fire Dept	361.00	154941	03/04/2022 1
Fire Safety USA, Inc.	Fire Fighting	Vantage 180 Helmet Light & Bracket Fire Dept	494.70	155237	03/23/2022 1
Total for Fire Safety USA, Inc.			855.70		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Parks	8 boxes of sandpaper Park Dept	44.72	155038	03/09/2022 1
Fleet & Farm Supply	Parks	Shop Supplies Park Dept	144.36	155038	03/09/2022 1
Fleet & Farm Supply	General Government Buildings	Supplies to Repair Map City Hall	58.41	155038	03/09/2022 1
Fleet & Farm Supply	Paved Streets	16" Chain Saw Bar	41.99	155038	03/09/2022 1
Fleet & Farm Supply	Paved Streets	Supplies for Sign Repairs	114.75	155038	03/09/2022 1
Fleet & Farm Supply	Incubator Building	Restroom Repairs Incubator	12.99	155038	03/09/2022 1
Fleet & Farm Supply	Road & Bridge Equipment	Air Filters	13.02	155038	03/09/2022 1
Fleet & Farm Supply	Road & Bridge Equipment	36" Stihl Bar	57.00	155038	03/09/2022 1
Fleet & Farm Supply	SMEC Building	SMEC FCU Maint	12.99	155038	03/09/2022 1
Fleet & Farm Supply	Liquor Store	Cleaning Supplies Liquor Store	66.94	155038	03/09/2022 1
Total for Fleet & Farm Supply			567.17		
<u>FleetPride</u>					
FleetPride	Ice & Snow Removal	Spring Assembly Street #105	1,076.30	155126	03/17/2022 1
Total for FleetPride			1,076.30		
<u>Frontier Communications</u>					
Frontier Communications	Paved Streets	March 2022 Telephone City Hall	470.46	155081	03/11/2022 1
Frontier Communications	Paved Streets	Telephone March 2022 Street Dept	82.38	155182	03/18/2022 1
Frontier Communications	Parks	March 2022 Telephone City Hall	285.02	155081	03/11/2022 1
Frontier Communications	Fire Fighting	Telephone March 2022 Fire Dept	42.02	155182	03/18/2022 1
Frontier Communications	Fire Fighting	Telephone March 2022 Fire Dept	45.03	155182	03/18/2022 1
Frontier Communications	Animal Control	March 2022 Telephone City Hall	629.40	155081	03/11/2022 1
Frontier Communications	Animal Control	Telephone March 2022 Humane Society	155.37	155182	03/18/2022 1
Frontier Communications	Parks	Telephone March 2022 Park Dept	47.02	155182	03/18/2022 1
Frontier Communications	Crime Control & Investigation	March 2022 Telephone City Hall	68.91	155081	03/11/2022 1
Frontier Communications	Library	March 2022 Telephone Library	479.15	155081	03/11/2022 1
Frontier Communications	Planning & Zoning	March 2022 Telephone City Hall	115.19	155081	03/11/2022 1
Frontier Communications	Economic Development	March 2022 Telephone City Hall	91.04	155081	03/11/2022 1
Frontier Communications	City Manager	March 2022 Telephone City Hall	290.22	155081	03/11/2022 1
Frontier Communications	Recording & Reporting	March 2022 Telephone City Hall	135.30	155081	03/11/2022 1
Frontier Communications	Central Garage	March 2022 Telephone City Hall	46.77	155081	03/11/2022 1
Frontier Communications	Director of Finance	March 2022 Telephone City Hall	115.19	155081	03/11/2022 1
Frontier Communications	Airport	March 2022 Telephone City Hall	339.20	155081	03/11/2022 1
Frontier Communications	Airport	Telephone March 2022 Airport	83.39	155182	03/18/2022 1
Frontier Communications	Airport	Telephone March 2022 Airport	107.90	155182	03/18/2022 1
Frontier Communications	Fire Fighting	March 2022 Telephone City Hall	400.61	155081	03/11/2022 1
Frontier Communications	Engineering	March 2022 Telephone City Hall	290.23	155081	03/11/2022 1
Frontier Communications	Building Inspection	March 2022 Telephone City Hall	115.20	155081	03/11/2022 1

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Total for Frontier Communications			4,435.00		
<u>FullStack</u>					
FullStack	Crime Control & Investigation	Quarterly hosting of http://fairmontpolice.org March to May2022	87.00	155183	03/18/2022 1
Total for FullStack			87.00		
<u>Further</u>					
Further	Health Insurance	March 2022 Admin Fees for HSA	118.25	0	03/11/2022 1
Total for Further			118.25		
<u>Garry</u>					
Garry	Non-departmental	Refund Check 016805-000, 133 MAPLE ST	0.09	154914	03/01/2022 1
Garry	Non-departmental	Refund Check 016805-000, 133 MAPLE ST	0.93	154914	03/01/2022 1
Garry	Non-departmental	Refund Check 016805-000, 133 MAPLE ST	0.93	154914	03/01/2022 1
Garry	Non-departmental	Refund Check 016805-000, 133 MAPLE ST	0.61	154914	03/01/2022 1
Garry	Non-departmental	Refund Check 016805-000, 133 MAPLE ST	2.46	154914	03/01/2022 1
Total for Garry			5.02		
<u>Gemini Studios</u>					
Gemini Studios	Non-departmental	Micro Loan	10,000.00	155184	03/18/2022 1
Gemini Studios	Local Access	March 2022 Local Access Channel & Boxcast Membership	600.00	155127	03/17/2022 1
Gemini Studios	Local Access	March 2022 Operations of Audio & Video Broadcast Equipment	450.00	155127	03/17/2022 1
Gemini Studios	Local Access	Special Mtg 02/14/22 Dub Mtg to Flash Drive	367.50	155039	03/09/2022 1
Total for Gemini Studios			11,417.50		
<u>Gillette Pepsi Companies Inc.</u>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	269.50	154959	03/08/2022 1
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	254.00	154959	03/08/2022 1
Total for Gillette Pepsi Companies Inc.			523.50		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Central Garage	1/4" FIP X FIP Mini Ball Valve	44.27	155238	03/23/2022 1
GMS Industrial Supplies, Inc.	Central Garage	Equipment Parts Shop	53.89	155040	03/09/2022 1
GMS Industrial Supplies, Inc.	Central Garage	Stands for the Parts Cabinets	157.99	155040	03/09/2022 1
GMS Industrial Supplies, Inc.	Central Garage	Parts for the Parts Cabinets	131.98	155040	03/09/2022 1
Total for GMS Industrial Supplies, Inc.			388.13		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	Dec 2021 #808 Year-To-Date Activity Annual Supp Maint	33.00	155041	03/09/2022 1
GMS, Inc.	Urban Redevelopment & Housing	February 2022 Monthly License & Warranty-W.RLS	85.43	155041	03/09/2022 1
GMS, Inc.	Urban Redevelopment & Housing	Dec 2021 #816 RLSS Direct Deposit Annual Supp Maint	120.00	155041	03/09/2022 1
GMS, Inc.	Urban Redevelopment & Housing	Dec 2021 #833 EDA Report Annual Supp Maint	45.00	155041	03/09/2022 1
GMS, Inc.	Urban Redevelopment & Housing	Dec 2021 Monthly License & Warranty	80.00	155041	03/09/2022 1
GMS, Inc.	Urban Redevelopment & Housing	January 2022 Monthly License & Warranty-W.RLS	84.17	155041	03/09/2022 1
Total for GMS, Inc.			447.60		
<u>Gopher Alarms, LLC</u>					
Gopher Alarms, LLC	Paved Streets	Alarm Monitoring Jan through March 2022 Street Dept	36.00	155082	03/11/2022 1
Gopher Alarms, LLC	General Government Buildings	Alarm Monitoring Jan through March 2022 City Hall	48.00	155082	03/11/2022 1
Gopher Alarms, LLC	General Government Buildings	Alarm Monitoring Jan through March 2022 Martin County Arena	72.00	155082	03/11/2022 1
Gopher Alarms, LLC	Parks	Alarm Monitoring Jan through March 2022 Park Dept	36.00	155082	03/11/2022 1

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Gopher Alarms, LLC	SMEC Building	Alarm Monitoring Jan through March 2022 SMEC	72.00	155082	03/11/2022 1
Gopher Alarms, LLC	Library	Alarm Monitoring Jan through March 2022 Library	72.00	155082	03/11/2022 1
Gopher Alarms, LLC	Liquor Store	Burglar & Fire Alarm Monitoring, Replace Battery Fire Liquor St	357.00	155082	03/11/2022 1
Total for Gopher Alarms, LLC			693.00		
<u>Guaranteed Electric Services, Inc</u>					
Guaranteed Electric Services, Inc	Paved Streets	Pay Application 001 Fmt Public Works Building Through 02/28/2022	84,670.65	155239	03/23/2022 1
Guaranteed Electric Services, Inc	Paved Streets	Pay Application 1 Fairmont Public Works Building Thru 01/31/22	53,437.50	155083	03/11/2022 1
Total for Guaranteed Electric Services, Inc			138,108.15		
<u>Hallberg Engineering</u>					
Hallberg Engineering	Paved Streets	Public Works Facility Professional Services Through 01/31/2022	2,246.00	155185	03/18/2022 1
Total for Hallberg Engineering			2,246.00		
<u>Hansen</u>					
Hansen	Non-departmental	Refund Check 017272-000, 775 Shoreacres Dr	0.03	154915	03/01/2022 1
Hansen	Non-departmental	Refund Check 017272-000, 775 Shoreacres Dr	0.07	154915	03/01/2022 1
Hansen	Non-departmental	Refund Check 017272-000, 775 Shoreacres Dr	0.07	154915	03/01/2022 1
Hansen	Non-departmental	Refund Check 017272-000, 775 Shoreacres Dr	0.19	154915	03/01/2022 1
Total for Hansen			0.36		
<u>Hawk Alarm Systems, Inc</u>					
Hawk Alarm Systems, Inc	General Government Buildings	Fire Alarm Test & Inspection City Hall	275.00	155240	03/23/2022 1
Total for Hawk Alarm Systems, Inc			275.00		
<u>Health 180</u>					
Health 180	Health Insurance	Health offsite clinic screening with bios	110.00	155149	03/17/2022 1
Total for Health 180			110.00		
<u>Heiman Fire Equipment Inc.</u>					
Heiman Fire Equipment Inc.	Fire Fighting	Jet Siphon 6" NH	255.75	155208	03/21/2022 1
Total for Heiman Fire Equipment Inc.			255.75		
<u>Hertzke Construction & Millwork, Inc.</u>					
Hertzke Construction & Millwork, Inc.	Parks	Hollow Metal Doors & Frames Wards Park	4,690.00	155084	03/11/2022 1
Hertzke Construction & Millwork, Inc.	General Government Buildings	Oak Corner Blocks City Hall Map	41.60	155084	03/11/2022 1
Total for Hertzke Construction & Millwork, Inc.			4,731.60		
<u>Hohenstein's Inc.</u>					
Hohenstein's Inc.	Liquor - Mdse for Resale	Beer	507.00	155209	03/21/2022 1
Hohenstein's Inc.	Liquor - Mdse for Resale	Pop/Mix	59.90	155209	03/21/2022 1
Total for Hohenstein's Inc.			566.90		
<u>Hometown Sanitation Services, LLC</u>					
Hometown Sanitation Services, LLC	Liquor Store	Cardboard Pickup Liquor Store March 2022	77.99	155085	03/11/2022 1
Hometown Sanitation Services, LLC	SMEC Building	Refuse Removal March 2022 SMEC	135.99	155042	03/09/2022 1
Total for Hometown Sanitation Services, LLC			213.98		
<u>Horizon Commercial Pool Supply</u>					
Horizon Commercial Pool Supply	Aquatic Park	Aquatic Park Deposit on Installing New Strainers	6,500.00	154943	03/04/2022 1
Total for Horizon Commercial Pool Supply			6,500.00		
<u>Humana</u>					
Humana	Health Insurance	Dec 201 & Jan 2022 Life Insurance Premiums	517.92	0	03/11/2022 1

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Humana	Health Insurance	Feb 2022 Life Insurance Premiums	237.80	0	03/11/2022 1
Total for Humana			755.72		
<u>I + S Group, Inc.</u>					
I + S Group, Inc.	Paved Streets	Construction Administration Through 01/31/2022 Fmt Public Works	3,097.50	155186	03/18/2022 1
Total for I + S Group, Inc.			3,097.50		
<u>Indulge Salon and Spa</u>					
Indulge Salon and Spa	Non-departmental	CARES Act Loan	75,000.00	155187	03/18/2022 1
Total for Indulge Salon and Spa			75,000.00		
<u>Innovative Credit Solutions</u>					
Innovative Credit Solutions	Economic Development	Credit Report	17.00	155043	03/09/2022 1
Innovative Credit Solutions	Police Administration	Credit Reports	34.00	155043	03/09/2022 1
Total for Innovative Credit Solutions			51.00		
<u>Interlaken Heritage Days</u>					
Interlaken Heritage Days	Other General Gov't	Donation for Festival Funding 2022 Per Council Approval	6,000.00	154944	03/04/2022 1
Total for Interlaken Heritage Days			6,000.00		
<u>J. H. Larson</u>					
J. H. Larson	General Government Buildings	2x2 30W Edgelit LED Flat Panel 2nd Floor City Hall	55.17	155044	03/09/2022 1
J. H. Larson	General Government Buildings	Wire Connectors Supplies for Lights for City Hall Upstairs	35.65	155086	03/11/2022 1
J. H. Larson	General Government Buildings	Thermoplastic LED Exit/Unit Combo Red/Green Switchable Round	83.01	155086	03/11/2022 1
J. H. Larson	General Government Buildings	Lights for City Hall Upstairs 2x2 Flat Panels to Replace T-8's	1,141.65	155086	03/11/2022 1
Total for J. H. Larson			1,315.48		
<u>Jackson County Sheriff's Office</u>					
Jackson County Sheriff's Office	Crime Control & Investigation	Feb 2022 Fuel for HEAT Team Bus	196.05	155241	03/23/2022 1
Total for Jackson County Sheriff's Office			196.05		
<u>John Deere Financial</u>					
John Deere Financial	Road & Bridge Equipment	(3) 1 Gallon Break-In & (1) 5 Gallon Break-In	104.81	155210	03/21/2022 1
Total for John Deere Financial			104.81		
<u>Johnson Brothers Liquor Company</u>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	72.00	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	-17.67	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	6,528.43	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,259.66	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	11,103.97	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	164.63	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	68.43	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor - Mdse for Resale	209.86	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	3.80	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	115.01	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	4,550.99	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	-3.76	155211	03/21/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	107.22	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	151.68	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	37.00	154960	03/08/2022 1

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Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	8,449.35	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	128.26	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,272.89	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	93.09	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,507.52	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	5,196.45	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	116.95	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	5.70	154960	03/08/2022 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.90	154960	03/08/2022 1
		Total for Johnson Brothers Liquor Company	45,123.36		
<u>Kahler Electric</u>					
Kahler Electric	Library	Fire Alarm Test Partial Billing Library Chime Strobe& Batteries	1,822.75	155045	03/09/2022 1
		Total for Kahler Electric	1,822.75		
<u>Kendell Doors & Hardware</u>					
Kendell Doors & Hardware	Paved Streets	Pay Application 4 Fmt Public Works Building Through 02/25/2022	4,010.16	155242	03/23/2022 1
Kendell Doors & Hardware	Paved Streets	Fairmont Public Works Bldg Pay App 3 Through 01/25/2022	50,545.75	155087	03/11/2022 1
		Total for Kendell Doors & Hardware	54,555.91		
<u>Kingdom Builders Masonry LLC</u>					
Kingdom Builders Masonry LLC	Paved Streets	Pay Application 9 Fmt Public Works Building Through 02/28/2022	9,025.00	155243	03/23/2022 1
		Total for Kingdom Builders Masonry LLC	9,025.00		
<u>KKOJ/KUXX</u>					
KKOJ/KUXX	Liquor Store	January 2022 Vikings Sponsorship Ads	225.00	154961	03/08/2022 1
		Total for KKOJ/KUXX	225.00		
<u>Kraus-Anderson Construction Co</u>					
Kraus-Anderson Construction Co	Paved Streets	Partial Billing for Const Mgmt For Public Works Bldg Thru1/31/22	60,199.60	155128	03/17/2022 1
		Total for Kraus-Anderson Construction Co	60,199.60		
<u>Lawn Solutions, Inc</u>					
Lawn Solutions, Inc	SMEC Building	115 South Park St SMEC Spring & Fall Weed Control & Fertilizer	380.00	155129	03/17/2022 1
Lawn Solutions, Inc	Incubator Building	426 Winnebago Ave Incubator Spring & Fall Weed Control & Fert	575.00	155129	03/17/2022 1
		Total for Lawn Solutions, Inc	955.00		
<u>League Of Mn Cities</u>					
League Of Mn Cities	Storm Sewer Mnt	MN Cities Stormwater Coalition Contributions	780.00	155188	03/18/2022 1
		Total for League Of Mn Cities	780.00		
<u>League Of Mn Cities Ins Trust</u>					
League Of Mn Cities Ins Trust	Workers Comp	Workers Compensation Coverage Premium	113,485.00	155046	03/09/2022 1
League Of Mn Cities Ins Trust	Property/Liability Insurance	Property/Casualty Coverage Premium 01/01/2022 to 01/01/2023	162,116.00	155189	03/18/2022 1
		Total for League Of Mn Cities Ins Trust	275,601.00		
<u>League of Wisconsin Municipalities</u>					
League of Wisconsin Municipalities	Economic Development	Ad-Web Page for Economic Development Coordinator	150.00	155088	03/11/2022 1
		Total for League of Wisconsin Municipalities	150.00		
<u>Lee</u>					
Lee	Crime Control & Investigation	2022 Annual Training Conference SOTA HEAT Team	350.00	155244	03/23/2022 1
Lee	Crime Control & Investigation	Robot Charging Supplies & Robot Pelican Case HEAT Team	293.85	155047	03/09/2022 1

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Total for Lee			643.85		
<u>Lexis Nexis Risk Data Management, Inc</u>					
Lexis Nexis Risk Data Management, Inc	Other General Gov't	Feb 2022 Monthly Subscription Fee	106.09	155089	03/11/2022 1
Total for Lexis Nexis Risk Data Management, Inc			106.09		
<u>Locators & Supplies, Inc</u>					
Locators & Supplies, Inc	Paved Streets	Orange Stretch Back W Neoprene Knuckle & Velcro Closure Street	147.11	155090	03/11/2022 1
Locators & Supplies, Inc	Paved Streets	Right Lane Closed Ahead Sign	223.40	155245	03/23/2022 1
Locators & Supplies, Inc	Parks	Orange Stretch Back W Neoprene Knuckle & Velcro Closure ParkDept	147.11	155090	03/11/2022 1
Total for Locators & Supplies, Inc			517.62		
<u>Locher Bros. Inc</u>					
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	101.90	155212	03/21/2022 1
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	76.80	155212	03/21/2022 1
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	10,882.00	155212	03/21/2022 1
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	3.95	155212	03/21/2022 1
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	16,231.96	155212	03/21/2022 1
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	128.00	154962	03/08/2022 1
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	8,923.57	154962	03/08/2022 1
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	151.45	154962	03/08/2022 1
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	13,265.70	154962	03/08/2022 1
Total for Locher Bros. Inc			49,765.33		
<u>Marco Technologies, LLC</u>					
Marco Technologies, LLC	Building Inspection	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	3.11	155091	03/11/2022 1
Marco Technologies, LLC	Engineering	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	9.34	155091	03/11/2022 1
Marco Technologies, LLC	Crime Control & Investigation	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.25	155091	03/11/2022 1
Marco Technologies, LLC	Parks	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.87	155091	03/11/2022 1
Marco Technologies, LLC	Police Administration	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.25	155091	03/11/2022 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.25	155091	03/11/2022 1
Marco Technologies, LLC	Economic Development	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	6.20	155091	03/11/2022 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	3.11	155091	03/11/2022 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.25	155091	03/11/2022 1
Marco Technologies, LLC	Parking Lots	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.25	155091	03/11/2022 1
Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.87	155091	03/11/2022 1
Marco Technologies, LLC	City Manager	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.87	155091	03/11/2022 1
Marco Technologies, LLC	Data Processing	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.87	155091	03/11/2022 1
Marco Technologies, LLC	Fire Fighting	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.87	155091	03/11/2022 1
Marco Technologies, LLC	Airport	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.25	155091	03/11/2022 1
Marco Technologies, LLC	Director of Finance	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.87	155091	03/11/2022 1
Marco Technologies, LLC	Lake Restoration	Contract Base Rate 03/02/22 to 04/01/22 & Usage 02/02 to 3/2/22	1.25	155091	03/11/2022 1
Total for Marco Technologies, LLC			41.73		
<u>Martin County Auditor</u>					
Martin County Auditor	Airport	2022 Property Taxes Sect-11 Twp-102 Range-030 Airport Property	482.00	155246	03/23/2022 1
Martin County Auditor	Airport	2022 Property Taxes Sect-11 Twp-102 Range-030 Airport Property	1,090.00	155246	03/23/2022 1
Martin County Auditor	Airport	2022 Property Taxes Sect-15 Twp-102 Range-030 Tract NW1/4 SE1/4	768.00	155246	03/23/2022 1

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Martin County Auditor	Airport	2022 Property Taxes Sect-14 Twp-102 Range-030 Airport Property	2,082.00	155246	03/23/2022 1
Martin County Auditor	Airport	2022 Property Taxes 2160 E Blue Earth Ave	13,838.00	155246	03/23/2022 1
Martin County Auditor	Incubator Building	2022 Property Taxes 426 Winnebago Ave	750.00	155268	03/29/2022 1
Martin County Auditor	Incubator Building	2022 Property Taxes 426 Winnebago Ave	6,312.00	155268	03/29/2022 1
Martin County Auditor	Incubator Building	2022 Property Taxes 426 Winnebago Ave	3,094.00	155268	03/29/2022 1
Martin County Auditor	Incubator Building	2022 Property Taxes 1200 Armstrong Dr	1,966.00	155246	03/23/2022 1
Martin County Auditor	SMEC Building	2022 Property Taxes SMEC 115 Park St S	1,536.00	155213	03/21/2022 1
Martin County Auditor	Economic Development	Mortgage Registry Tax Fee Indulge Salon & Spa	172.50	155190	03/18/2022 1
Martin County Auditor	Economic Development	Mortgage Registry Tax Fee Serenity Salon	172.50	155092	03/11/2022 1
Martin County Auditor	Other General Gov't	2022 Property Taxes 713 4th St E	69.00	155213	03/21/2022 1
Martin County Auditor	Other General Gov't	2022 Property Taxes 724 1st St E	69.00	155213	03/21/2022 1
Martin County Auditor	Other General Gov't	2022 Property Taxes 1330 N North Ave	214.00	155268	03/29/2022 1
Martin County Auditor	Crime Control & Investigation	March 2022 Rental of Security Bldg	4,643.11	155130	03/17/2022 1
Martin County Auditor	Parks	2022 Property Taxes Sect-19, Twp -102 Range-030 Dutch Crk CNTLN	954.00	155246	03/23/2022 1
Martin County Auditor	Parks	2022 Property Taxes 860 1/2 190th Ave	1,152.00	155268	03/29/2022 1
Martin County Auditor	Parks	2022 Property Taxes 600 Fairlakes Ave	4,340.00	155246	03/23/2022 1
Martin County Auditor	Parks	2022 Property Taxes AC Cedar Creek Park-Land Rented Out	4,690.00	155246	03/23/2022 1
		Total for Martin County Auditor	48,394.11		
<u>Martin County Coordinator</u>					
Martin County Coordinator	Library	2021 Library Building Maintenance Services	4,659.89	154927	03/02/2022 1
		Total for Martin County Coordinator	4,659.89		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Paved Streets	February Fuel Usage	5,836.89	154992	03/09/2022 1
Martin County Highway Dept	Other General Gov't	February Fuel Usage	88.82	154992	03/09/2022 1
Martin County Highway Dept	Crime Control & Investigation	February Fuel Usage	3,260.91	154992	03/09/2022 1
Martin County Highway Dept	Parks	February Fuel Usage	1,803.96	154992	03/09/2022 1
Martin County Highway Dept	Animal Control	February Fuel Usage	124.60	154992	03/09/2022 1
Martin County Highway Dept	Fire Fighting	February Fuel Usage	181.69	154992	03/09/2022 1
Martin County Highway Dept	Engineering	February Fuel Usage	66.19	154992	03/09/2022 1
Martin County Highway Dept	Airport	February Fuel Usage	845.53	154992	03/09/2022 1
Martin County Highway Dept	Garbage Collection	February Fuel Usage	148.43	154992	03/09/2022 1
		Total for Martin County Highway Dept	12,357.02		
<u>Martin County Recorder</u>					
Martin County Recorder	Economic Development	Recording Fee Serenity Salon	46.00	155093	03/11/2022 1
Martin County Recorder	Economic Development	Recording Fee Indulge Salon & Spa CARES Loan	46.00	155191	03/18/2022 1
		Total for Martin County Recorder	92.00		
<u>Martin County Star Inc.</u>					
Martin County Star Inc.	Liquor Store	Winter Guide Ad	120.00	154963	03/08/2022 1
		Total for Martin County Star Inc.	120.00		
<u>Martin County Treasurer</u>					
Martin County Treasurer	Crime Control & Investigation	March 2022 Frontier Phone Bill Police Dept	451.44	155192	03/18/2022 1
		Total for Martin County Treasurer	451.44		
<u>Metro Sales Inc.</u>					

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Metro Sales Inc.	Crime Control & Investigation	Contract Base Rate 03/03/22 to06/02/22, Usage 12/03/21 to 3/2/22	528.52	155094	03/11/2022 1
Metro Sales Inc.	City Manager	Contract Base Rate 03/03/22 to06/02/22, Usage 12/03/21 to 3/2/22	146.97	155094	03/11/2022 1
Metro Sales Inc.	Economic Development	Contract Base Rate 03/03/22 to06/02/22, Usage 12/03/21 to 3/2/22	146.95	155094	03/11/2022 1
Metro Sales Inc.	Planning & Zoning	Contract Base Rate 03/03/22 to06/02/22, Usage 12/03/21 to 3/2/22	146.97	155094	03/11/2022 1
Metro Sales Inc.	Building Inspection	Contract Base Rate 03/03/22 to06/02/22, Usage 12/03/21 to 3/2/22	146.97	155094	03/11/2022 1
Metro Sales Inc.	Engineering	Contract Base Rate 03/03/22 to06/02/22, Usage 12/03/21 to 3/2/22	146.97	155094	03/11/2022 1
Total for Metro Sales Inc.			1,263.35		
<u>Michael Todd And Co., Inc</u>					
Michael Todd And Co., Inc	Parks	Steel Street Shovels	413.63	155193	03/18/2022 1
Michael Todd And Co., Inc	Parks	Poly, Wire, Spacers Park 802 & 820	1,500.55	155095	03/11/2022 1
Michael Todd And Co., Inc	Paved Streets	Steel Street Shovels	413.64	155193	03/18/2022 1
Total for Michael Todd And Co., Inc			2,327.82		
<u>Mid-American Research Chemical</u>					
Mid-American Research Chemical	Central Garage	Citrus Typhoon Degreaser	265.00	155131	03/17/2022 1
Total for Mid-American Research Chemical			265.00		
<u>Midco</u>					
Midco	Liquor Store	02/19/2022 to 03/18/2022 Liquor Store Telephone	161.12	155048	03/09/2022 1
Midco	Airport	Ethernet Virtual Circuit 03/12/22 to 04/11/22 Airport	330.07	155214	03/21/2022 1
Midco	Airport	Ethernet Virtual Circuit 02/12 to 03/11/2022 Airport	329.65	154945	03/04/2022 1
Midco	Data Processing	March 2022 Internet Circuit	487.42	155048	03/09/2022 1
Total for Midco			1,308.26		
<u>Midwest Garage Doors of Fairmont, Inc</u>					
Midwest Garage Doors of Fairmont, Inc.	Parks	Cables for Overhead Door Park Brick Bldg Between Park & WW	161.95	154946	03/04/2022 1
Midwest Garage Doors of Fairmont, Inc.	Crime Control & Investigation	2 Springs & Install Police Dept Impound Bldg	1,715.00	155194	03/18/2022 1
Total for Midwest Garage Doors of Fairmont, Inc			1,876.95		
<u>Militello Motors</u>					
Militello Motors	Road & Bridge Equipment	Heater Core on Nick's Truck	1,189.83	155132	03/17/2022 1
Total for Militello Motors			1,189.83		
<u>Miller Sellner</u>					
Miller Sellner	Road & Bridge Equipment	Capscrew	10.26	155096	03/11/2022 1
Total for Miller Sellner			10.26		
<u>Minnesota Dept of Admin</u>					
Minnesota Dept of Admin	Crime Control & Investigation	January 2022 Vehicle Leases Police Dept	4,105.62	154947	03/04/2022 1
Total for Minnesota Dept of Admin			4,105.62		
<u>Minnesota Elevator, Inc</u>					
Minnesota Elevator, Inc	General Government Buildings	March 2022 Elevator Service City Hall	160.45	154948	03/04/2022 1
Minnesota Elevator, Inc	SMEC Building	Mar-May 2022 Quarterly Elevator Service SMEC	493.13	154948	03/04/2022 1
Total for Minnesota Elevator, Inc			653.58		
<u>Mn Dept of Employment & Economic D</u>					
Mn Dept of Employment & Economic Developmen	Intergovernmental Revenues	MN Investment Fund Grant City of Fmt/ Zierke Blt Mfg Loan #2	1,838.51	155133	03/17/2022 1
Mn Dept of Employment & Economic Developmen	Intergovernmental Revenues	MN Investment Fund Grant City of Fmt/ Zierke Blt Mfg Loan #1	4,597.00	155133	03/17/2022 1
Total for Mn Dept of Employment & Economic D			6,435.51		
<u>MN Dept of Labor & Indus</u>					

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MN Dept of Labor & Indus	Airport	Pressure Vessel 2159 E Blue Earth Ave Airport	10.00	155097	03/11/2022 1
		Total for MN Dept of Labor & Indus	10.00		
<u>MN Energy Resources Corp.</u>					
MN Energy Resources Corp.	Fire Fighting	02/03 to 03/02/2022 Gas Utilities Fire Station	1,262.97	155049	03/09/2022 1
MN Energy Resources Corp.	Incubator Building	Gas Utilities 02/15/22 to 03/14/22 Incubator Bldg	959.89	155215	03/21/2022 1
MN Energy Resources Corp.	Incubator Building	Gas Utilities 01/17 to 02/14/2022 Incubator Bldg	1,619.52	154949	03/04/2022 1
MN Energy Resources Corp.	Library	01/24/22 to 02/21/2022 Gas Utilities Library	2,567.05	155049	03/09/2022 1
MN Energy Resources Corp.	Central Garage	Gas Utilities 02/15/22 to 03/14/22 417 E Margaret City Shop	386.68	155215	03/21/2022 1
MN Energy Resources Corp.	Central Garage	Gas Utilities 01/17/22 to 02/14/22 City Shop	524.12	155098	03/11/2022 1
MN Energy Resources Corp.	Liquor Store	Gas Utilities 01/17 to 02/14/2022 Liquor Store	836.03	154949	03/04/2022 1
MN Energy Resources Corp.	Liquor Store	Gas Utilities 02/15/22 to 03/14/22 Liquor Store	589.87	155215	03/21/2022 1
MN Energy Resources Corp.	Paved Streets	Gas Utilities 02/16/22 to 03/16/22 801 E Margaret St New Bldg	4,466.32	155247	03/23/2022 1
MN Energy Resources Corp.	Paved Streets	Gas Utilities 02/15/22 to 03/14/22 417 E Margaret Street Dept	1,187.70	155215	03/21/2022 1
MN Energy Resources Corp.	Paved Streets	Gas Utilities 01/17/22 to 02/14/22 Street Dept	1,609.86	155098	03/11/2022 1
MN Energy Resources Corp.	Paved Streets	801 E Margaret Gas Utilities 12/03/2021 to 02/15/2022	25,924.45	0	03/09/2022 1
MN Energy Resources Corp.	Parks	Gas Utilities 01/17/22 to 02/14/22 Park Dept	1,609.86	155098	03/11/2022 1
MN Energy Resources Corp.	Parks	Gas Utilities 02/07 to 03/06/2022 Lincoln Park Shelter	20.50	155098	03/11/2022 1
MN Energy Resources Corp.	Parks	Gas Utilities 02/15/22 to 03/14/22 417 E Margaret Park Dept	1,187.70	155215	03/21/2022 1
MN Energy Resources Corp.	Animal Control	Gas Utilities 02/15/22 to 03/14/22 Humane Society	240.40	155215	03/21/2022 1
MN Energy Resources Corp.	Animal Control	Gas Utilities 01/17 to 02/14/2022 Humane Society	277.92	154949	03/04/2022 1
MN Energy Resources Corp.	Aquatic Park	Gas Utilities 01/19 to 02/15/2022 Aquatic Park	47.50	154949	03/04/2022 1
MN Energy Resources Corp.	Aquatic Park	Gas Utilities Aquatic Park 02/16 to 03/17/2022	47.50	155269	03/29/2022 1
		Total for MN Energy Resources Corp.	45,365.84		
<u>Mn Fire Service Cert Bd</u>					
Mn Fire Service Cert Bd	Fire Fighting	Firefighter I & II Certification Exam A Sodersten	240.00	155248	03/23/2022 1
Mn Fire Service Cert Bd	Fire Fighting	Firefighter I & II Certification Exam W Brooks	240.00	155248	03/23/2022 1
		Total for Mn Fire Service Cert Bd	480.00		
<u>MN Trucking Association</u>					
MN Trucking Association	Central Garage	2022 DOT Inspection Books	36.75	155050	03/09/2022 1
		Total for MN Trucking Association	36.75		
<u>Napa Auto Fairmont</u>					
Napa Auto Fairmont	Road & Bridge Equipment	Cabin Air Filter #120 Street	24.79	155195	03/18/2022 1
Napa Auto Fairmont	Road & Bridge Equipment	Fuel, Oil & Air Filters Street #150	48.07	155195	03/18/2022 1
Napa Auto Fairmont	Road & Bridge Equipment	Cabin Air Filter	10.40	155099	03/11/2022 1
Napa Auto Fairmont	Road & Bridge Equipment	Muffler Assembly	57.79	155099	03/11/2022 1
Napa Auto Fairmont	Parks	Oil Filter Park 515	3.01	155099	03/11/2022 1
Napa Auto Fairmont	Parks	Blow Gun	17.69	155099	03/11/2022 1
Napa Auto Fairmont	Parks	Oil Caps Park Saws	21.25	155099	03/11/2022 1
Napa Auto Fairmont	Parks	Springs & Band Chainsaw Park Dept	19.97	155195	03/18/2022 1
Napa Auto Fairmont	Engineering	Oil Filter Engineering 731	3.01	155099	03/11/2022 1
Napa Auto Fairmont	Engineering	Oil Filter Engineering #730	3.01	155195	03/18/2022 1
		Total for Napa Auto Fairmont	208.99		
<u>Naxay</u>					

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Naxay	Crime Control & Investigation	SOTA 2022 Annual Training Conf 04/10 to 04/12/2022 St Cloud, MN	350.00	155051	03/09/2022 1
Total for Naxay			350.00		
Nelson					
Nelson	Crime Control & Investigation	LE Basic Sniper Course Nelson HEAT Team	875.00	0	03/11/2022 1
Total for Nelson			875.00		
Nemmers					
Nemmers	Engineering	March 2022 Cell Phone Reimbursement	46.44	0	03/09/2022 1
Total for Nemmers			46.44		
Nick's Welding & Fabricating, Inc.					
Nick's Welding & Fabricating, Inc.	Paved Streets	Pay Application 4 Fmt Public Works Building Through 02/28/2022	16,450.00	155249	03/23/2022 1
Total for Nick's Welding & Fabricating, Inc.			16,450.00		
NOVA Fire Protection, Inc.					
NOVA Fire Protection, Inc.	Paved Streets	Pay Application 3 Fmt Public Works Bldg Through 02/28/22	26,334.00	155250	03/23/2022 1
Total for NOVA Fire Protection, Inc.			26,334.00		
NW Self Defense Products					
NW Self Defense Products	Crime Control & Investigation	Spare Masks for Police Dept	134.07	154950	03/04/2022 1
Total for NW Self Defense Products			134.07		
Office of the Secretary of State					
Office of the Secretary of State	Police Administration	New Appointment Notary Commission Fee Nuss	120.00	155052	03/09/2022 1
Total for Office of the Secretary of State			120.00		
Olson					
Olson	Non-departmental	Refund Check 017588-000, 1001 Pheasant Av 307	0.72	154916	03/01/2022 1
Olson	Non-departmental	Refund Check 017588-000, 1001 Pheasant Av 307	0.07	154916	03/01/2022 1
Olson	Non-departmental	Refund Check 017588-000, 1001 Pheasant Av 307	0.47	154916	03/01/2022 1
Olson	Non-departmental	Refund Check 017588-000, 1001 Pheasant Av 307	0.73	154916	03/01/2022 1
Total for Olson			1.99		
OMG National					
OMG National	Fire Fighting	Promotional Products for Children Fire Dept N1071435	1,809.77	155251	03/23/2022 1
Total for OMG National			1,809.77		
Optum					
Optum	Health Insurance	March 2022 Premiums	168.36	0	03/11/2022 1
Total for Optum			168.36		
O'Reilly Auto Parts					
O'Reilly Auto Parts	Road & Bridge Equipment	Power Outlet Street #112	6.99	155053	03/09/2022 1
O'Reilly Auto Parts	Central Garage	Washer Fluid	20.95	155196	03/18/2022 1
O'Reilly Auto Parts	Crime Control & Investigation	Washer Fluid Pump Squad #8	39.59	155196	03/18/2022 1
O'Reilly Auto Parts	Crime Control & Investigation	Rear Rotors, Set of Rear Crane Pads Squad #8	119.99	155196	03/18/2022 1
O'Reilly Auto Parts	Parks	Blower Motor #509	100.27	155053	03/09/2022 1
Total for O'Reilly Auto Parts			287.79		
Overhead Door Co. Of Albert Lea					
Overhead Door Co. Of Albert Lea	Paved Streets	Pay Application 2 Fmt Public Works Building Through 02/28/2022	14,250.00	155252	03/23/2022 1
Overhead Door Co. Of Albert Lea	Paved Streets	Fairmont Public Works Bldg Pay Application 1 Through 01/18/2022	100,000.00	155100	03/11/2022 1
Total for Overhead Door Co. Of Albert Lea			114,250.00		

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<u>Palmer Soderburg, Inc</u>					
Palmer Soderburg, Inc	Paved Streets	Pay Application 2 Fmt Public Works Building Through 02/28/2022	19,405.65	155253	03/23/2022 1
		Total for Palmer Soderburg, Inc	19,405.65		
<u>Paper Roll Products LLC</u>					
Paper Roll Products LLC	Liquor Store	Supplies Thermal Receipt Paper	142.81	154964	03/08/2022 1
		Total for Paper Roll Products LLC	142.81		
<u>Patzer Woodworking, Inc</u>					
Patzer Woodworking, Inc	Paved Streets	Fairmont Public Works Building Pay Application 1 Thru 01/31/22	24,500.00	155101	03/11/2022 1
		Total for Patzer Woodworking, Inc	24,500.00		
<u>PC Janitorial Supply</u>					
PC Janitorial Supply	Fire Fighting	Cleaning Supplies Fire Dept	142.78	155197	03/18/2022 1
PC Janitorial Supply	Parks	Graffiti Remover Vandalism Parks	76.45	155197	03/18/2022 1
PC Janitorial Supply	Parks	23 Gal Wet/Dry Vac Commercial Park Dept	595.00	155254	03/23/2022 1
PC Janitorial Supply	Parks	Floor Cleaner Cedar Creek Park Shelter House	15.50	155254	03/23/2022 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	4,572.00	155254	03/23/2022 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	179.90	155254	03/23/2022 1
PC Janitorial Supply	Library	Cleaning Supplies Library	113.85	155197	03/18/2022 1
PC Janitorial Supply	SMEC Building	Cleaning Supplies SMEC	218.40	155254	03/23/2022 1
		Total for PC Janitorial Supply	5,913.88		
<u>Phillips Wine & Spirits</u>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	1.90	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	66.00	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	958.20	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	221.53	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	791.90	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	3,852.95	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	24.71	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	42.73	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	1,111.90	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Misc Merchandise for Resale	67.20	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	52.00	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	5.70	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	176.00	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,263.00	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	97.22	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	-15.21	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	11,674.90	155216	03/21/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	773.75	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	3.80	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	149.95	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	6,744.10	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	5.69	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	22.80	154965	03/08/2022 1

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	114.00	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	344.70	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	107.28	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	26.62	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	7,599.40	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	992.75	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	256.05	154965	03/08/2022 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	98.04	154965	03/08/2022 1
Total for Phillips Wine & Spirits			37,631.56		
Photo Press					
Photo Press	Liquor Store	Valentine's Day Liquor Ad	180.00	155102	03/11/2022 1
Photo Press	Liquor Store	Daily Sales Vendor Books Liquor Store	180.39	155102	03/11/2022 1
Photo Press	Liquor Store	Gift Certificates W/ Envelopes Liquor Store	152.50	155102	03/11/2022 1
Photo Press	Fire Fighting	Business Cards Fire Dept Bryan & Colby	47.73	155102	03/11/2022 1
Photo Press	Fire Fighting	Annual Report Fire Dept	395.50	154951	03/04/2022 1
Total for Photo Press			956.12		
Pitney Bowes Global Financial Service					
Pitney Bowes Global Financial Services LLC	Parks	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	16.46	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Crime Control & Investigation	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	12.34	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Paved Streets	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	8.23	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Police Administration	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	8.23	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Liquor Store	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	12.34	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Parking Lots	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	12.34	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Planning & Zoning	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	20.57	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Economic Development	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	20.57	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Recording & Reporting	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	20.57	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	City Manager	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	20.57	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Lake Restoration	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	12.34	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Director of Finance	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	20.57	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Data Processing	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	12.34	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Fire Fighting	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	16.46	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Airport	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	20.57	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Engineering	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	45.26	155054	03/09/2022 1
Pitney Bowes Global Financial Services LLC	Building Inspection	Postage Meter Lease + Mid Volume Loyalty Lease Add-Ons	20.57	155054	03/09/2022 1
Total for Pitney Bowes Global Financial Service			300.33		
Police Dept/ Petty Cash					
Police Dept/ Petty Cash	Crime Control & Investigation	Postage to Mail BCA Lab Certified Pkg	11.60	155103	03/11/2022 1
Total for Police Dept/ Petty Cash			11.60		
PrairieLand Solid Waste Mgmnt					
PrairieLand Solid Waste Mgmnt	Garbage Collection	Refuse Removal Feb 2022	264.71	155104	03/11/2022 1
Total for PrairieLand Solid Waste Mgmnt			264.71		
Preuss, Linsey					
Preuss, Linsey	Economic Development	1/2 March 2022 Cell Phone Reimbursement	23.22	0	03/04/2022 1

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Preuss, Linsey	Economic Development	Jan thru March 2022 Expenses	137.64	0	03/17/2022 1
Total for Preuss, Linsey			160.86		
<u>Public Utilities Commission</u>					
Public Utilities Commission	SMEC Building	March 2022 Public Utilities	4,632.37	155255	03/23/2022 1
Public Utilities Commission	SMEC Building	March 2022 Public Utilities	37.62	155255	03/23/2022 1
Public Utilities Commission	SMEC Building	March 2022 Public Utilities	94.11	155255	03/23/2022 1
Public Utilities Commission	Parking Lots	March 2022 Public Utilities	210.42	155255	03/23/2022 1
Public Utilities Commission	Parking Lots	March 2022 Public Utilities	181.41	155255	03/23/2022 1
Public Utilities Commission	Library	March 2022 Public Utilities	37.62	155255	03/23/2022 1
Public Utilities Commission	Library	March 2022 Public Utilities	78.83	155255	03/23/2022 1
Public Utilities Commission	Library	March 2022 Public Utilities	21.21	155255	03/23/2022 1
Public Utilities Commission	Library	March 2022 Public Utilities	1,272.56	155255	03/23/2022 1
Public Utilities Commission	Liquor Store	March 2022 Public Utilities	69.34	155255	03/23/2022 1
Public Utilities Commission	Liquor Store	March 2022 Public Utilities	37.62	155255	03/23/2022 1
Public Utilities Commission	Liquor Store	March 2022 Public Utilities	55.88	155255	03/23/2022 1
Public Utilities Commission	Liquor Store	March 2022 Public Utilities	2,155.44	155255	03/23/2022 1
Public Utilities Commission	Central Garage	March 2022 Public Utilities	43.40	155255	03/23/2022 1
Public Utilities Commission	Airport	March 2022 Public Utilities	1,140.38	155255	03/23/2022 1
Public Utilities Commission	Airport	March 2022 Public Utilities	2,229.66	155255	03/23/2022 1
Public Utilities Commission	Airport	March 2022 Public Utilities D Hangar Airport	90.94	155255	03/23/2022 1
Public Utilities Commission	Airport	March 2022 Public Utilities	54.52	155255	03/23/2022 1
Public Utilities Commission	Airport	March 2022 Public Utilities	176.91	155255	03/23/2022 1
Public Utilities Commission	Incubator Building	March 2022 Public Utilities	21.85	155255	03/23/2022 1
Public Utilities Commission	Incubator Building	March 2022 Public Utilities	100.10	155255	03/23/2022 1
Public Utilities Commission	Incubator Building	March 2022 Public Utilities	47.98	155255	03/23/2022 1
Public Utilities Commission	Incubator Building	March 2022 Public Utilities	434.74	155255	03/23/2022 1
Public Utilities Commission	Street Lighting	March 2022 Public Utilities	11.12	155255	03/23/2022 1
Public Utilities Commission	Street Lighting	March 2022 Public Utilities	2,451.05	155255	03/23/2022 1
Public Utilities Commission	Street Lighting	March 2022 Public Utilities	3,846.73	155255	03/23/2022 1
Public Utilities Commission	Lake Restoration	March 2022 Public Utilities	95.45	155255	03/23/2022 1
Public Utilities Commission	Parks	March 2022 Public Utilities	417.60	155255	03/23/2022 1
Public Utilities Commission	Parks	March 2022 Public Utilities	1,438.69	155255	03/23/2022 1
Public Utilities Commission	Parks	March 2022 Public Utilities	2,806.84	155255	03/23/2022 1
Public Utilities Commission	Parks	March 2022 Public Utilities	860.12	155255	03/23/2022 1
Public Utilities Commission	Fire Fighting	March 2022 Public Utilities	37.62	155255	03/23/2022 1
Public Utilities Commission	Fire Fighting	March 2022 Public Utilities	288.14	155255	03/23/2022 1
Public Utilities Commission	Animal Control	March 2022 Public Utilities	106.08	155255	03/23/2022 1
Public Utilities Commission	Animal Control	March 2022 Public Utilities	402.29	155255	03/23/2022 1
Public Utilities Commission	Animal Control	March 2022 Public Utilities	17.41	155255	03/23/2022 1
Public Utilities Commission	Animal Control	March 2022 Public Utilities	42.22	155255	03/23/2022 1
Public Utilities Commission	Fire Fighting	March 2022 Public Utilities	21.37	155255	03/23/2022 1
Public Utilities Commission	Fire Fighting	March 2022 Public Utilities	78.83	155255	03/23/2022 1
Public Utilities Commission	General Government Buildings	March 2022 Public Utilities	35.62	155255	03/23/2022 1

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Public Utilities Commission	General Government Buildings	March 2022 Public Utilities	73.38	155255	03/23/2022 1
Public Utilities Commission	General Government Buildings	March 2022 Public Utilities	2,690.85	155255	03/23/2022 1
Public Utilities Commission	General Government Buildings	March 2022 Public Utilities	37.62	155255	03/23/2022 1
Public Utilities Commission	Paved Streets	March 2022 Public Utilities	101.16	155255	03/23/2022 1
Public Utilities Commission	Paved Streets	March 2022 Public Utilities	35.40	155255	03/23/2022 1
Public Utilities Commission	Paved Streets	March 2022 Public Utilities	34.98	155255	03/23/2022 1
Public Utilities Commission	Paved Streets	March 2022 Public Utilities	585.04	155255	03/23/2022 1
Public Utilities Commission	Aquatic Park	March 2022 Public Utilities	58.97	155255	03/23/2022 1
Public Utilities Commission	Aquatic Park	March 2022 Public Utilities	27.26	155255	03/23/2022 1
Public Utilities Commission	Aquatic Park	March 2022 Public Utilities	56.87	155255	03/23/2022 1
Public Utilities Commission	Aquatic Park	March 2022 Public Utilities	183.63	155255	03/23/2022 1
		Total for Public Utilities Commission	30,067.25		
Regents of the University of MN					
Regents of the University of MN	Lake Restoration	Dutch Creek Bioreactor January 2022	1,499.02	155198	03/18/2022 1
		Total for Regents of the University of MN	1,499.02		
Reichel Painting Co., Inc					
Reichel Painting Co., Inc	Paved Streets	Pay Application 2 Inv 8305 Fmt Public Works Bldg Thru 02/18/22	12,264.50	155256	03/23/2022 1
Reichel Painting Co., Inc	Paved Streets	Fairmont Public Works Bldg Pay App 1 Through 01/14/2022	24,429.25	155105	03/11/2022 1
		Total for Reichel Painting Co., Inc	36,693.75		
Richards Auto Repair					
Richards Auto Repair	Crime Control & Investigation	Squad #5 Clover Leaf Storage Winchout Slip#503	80.00	155199	03/18/2022 1
Richards Auto Repair	Crime Control & Investigation	Battery Ford Explorer Police #8	187.58	155199	03/18/2022 1
Richards Auto Repair	Civil Defense	Batteries Civil Defense Sirens	1,239.60	155106	03/11/2022 1
		Total for Richards Auto Repair	1,507.18		
River Bend Business Products					
River Bend Business Products	Parking Lots	Office Supplies City Hall	2.98	155134	03/17/2022 1
River Bend Business Products	Liquor Store	Office Supplies City Hall	2.98	155134	03/17/2022 1
River Bend Business Products	SMEC Building	Printer Usage in Computer Lab At SMEC 01/28/22 to 02/23/22	0.02	155134	03/17/2022 1
River Bend Business Products	Planning & Zoning	Office Supplies City Hall	7.46	155134	03/17/2022 1
River Bend Business Products	Economic Development	Office Supplies City Hall	4.48	155134	03/17/2022 1
River Bend Business Products	City Manager	Office Supplies City Hall	7.46	155134	03/17/2022 1
River Bend Business Products	Recording & Reporting	Office Supplies City Hall	7.46	155134	03/17/2022 1
River Bend Business Products	Lake Restoration	Office Supplies City Hall	2.98	155134	03/17/2022 1
River Bend Business Products	Director of Finance	Office Supplies City Hall	7.46	155134	03/17/2022 1
River Bend Business Products	Data Processing	Office Supplies City Hall	4.48	155134	03/17/2022 1
River Bend Business Products	Airport	Office Supplies City Hall	7.46	155134	03/17/2022 1
River Bend Business Products	Crime Control & Investigation	Office Supplies City Hall	4.48	155134	03/17/2022 1
River Bend Business Products	Parks	Office Supplies City Hall	5.97	155134	03/17/2022 1
River Bend Business Products	Fire Fighting	Office Supplies City Hall	5.97	155134	03/17/2022 1
River Bend Business Products	Paved Streets	Office Supplies City Hall	2.98	155134	03/17/2022 1
River Bend Business Products	Police Administration	Office Supplies City Hall	2.98	155134	03/17/2022 1
River Bend Business Products	Engineering	Office Supplies City Hall	16.41	155134	03/17/2022 1
River Bend Business Products	Building Inspection	Office Supplies City Hall	7.46	155134	03/17/2022 1

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Total for River Bend Business Products			101.47		
<u>Rosburg Construction</u>					
Rosburg Construction	Garbage Collection	Burn & Cleanup Tree Dump Area March 2022	15,000.00	155200	03/18/2022 1
Total for Rosburg Construction			15,000.00		
<u>RTL Construction, Inc.</u>					
RTL Construction, Inc.	Paved Streets	Fairmont Public Works Building Pay App 6 Through 01/31/2022	1,138.53	155107	03/11/2022 1
Total for RTL Construction, Inc.			1,138.53		
<u>Safety & Security Consultation Special</u>					
Safety & Security Consultation Specialists, LLC	Fire Fighting	Fire Officer Course Stensland	400.00	155108	03/11/2022 1
Safety & Security Consultation Specialists, LLC	Fire Fighting	Basic Fire Fighter Course Nowacki, Ochsendorf	2,740.00	155108	03/11/2022 1
Total for Safety & Security Consultation Special			3,140.00		
<u>Sandovar Aguilar</u>					
Sandovar Aguilar	Non-departmental	Refund Check 017942-000, 35 Downtown Plaza Under	0.95	154917	03/01/2022 1
Sandovar Aguilar	Non-departmental	Refund Check 017942-000, 35 Downtown Plaza Under	0.64	154917	03/01/2022 1
Sandovar Aguilar	Non-departmental	Refund Check 017942-000, 35 Downtown Plaza Under	0.95	154917	03/01/2022 1
Total for Sandovar Aguilar			2.54		
<u>Schillinger, Todd</u>					
Schillinger, Todd	Crime Control & Investigation	NTOA Membership Renewal	450.00	155257	03/23/2022 1
Total for Schillinger, Todd			450.00		
<u>Schuster's Pressure Washer Sales</u>					
Schuster's Pressure Washer Sales	Paved Streets	Hose Reels, Wands, Couplers New Public Works Facility	1,693.00	155201	03/18/2022 1
Total for Schuster's Pressure Washer Sales			1,693.00		
<u>Schwickert's Tecta America</u>					
Schwickert's Tecta America	Paved Streets	Pay Application 10 Fmt Public Works Building Through 02/28/2022	37,097.50	155258	03/23/2022 1
Schwickert's Tecta America	Paved Streets	Fairmont Public Works Building Application 9 Through 01/31/22	56,715.00	155109	03/11/2022 1
Total for Schwickert's Tecta America			93,812.50		
<u>Senoma, Inc</u>					
Senoma, Inc	Paved Streets	Pay Application 4 Fmt Public Works Building Through 02/25/2022	66,613.79	155259	03/23/2022 1
Total for Senoma, Inc			66,613.79		
<u>Serenity Salon, LLC</u>					
Serenity Salon, LLC	Non-departmental	FEDA CARES Loan	75,000.00	154952	03/04/2022 1
Total for Serenity Salon, LLC			75,000.00		
<u>Shamrock Recycling, Inc.</u>					
Shamrock Recycling, Inc.	Garbage Collection	Feb 2022 Tree Dump Cleanup	6,155.20	155056	03/09/2022 1
Total for Shamrock Recycling, Inc.			6,155.20		
<u>Sonus Interiors, Inc.</u>					
Sonus Interiors, Inc.	Paved Streets	Pay Application 3 Fmt Public Works Building Through 02/28/2022	16,781.75	155260	03/23/2022 1
Total for Sonus Interiors, Inc.			16,781.75		
<u>South Dakota Municipal League</u>					
South Dakota Municipal League	Other General Gov't	Classified Ad on the SDML Website: Economic Development Coord	50.00	155202	03/18/2022 1
Total for South Dakota Municipal League			50.00		
<u>Southern Glazer's Wine & Spirits of MN</u>					
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	2,104.00	155217	03/21/2022 1

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Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	295.68	155217	03/21/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	14,253.53	155217	03/21/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	3,389.72	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	70.49	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	0.26	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	3.10	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	1.55	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	588.00	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	13.95	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	65.10	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	-6.74	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	228.50	155119	03/16/2022 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	151.82	155119	03/16/2022 1
		Total for Southern Glazer's Wine & Spirits of MN	21,158.96		
<u>Springbrook Holding Company, LLC</u>					
Springbrook Holding Company, LLC	Data Processing	Inventory Control, CR, FA, WO,AR,UB, PM, BP, PM, FS Maintenance	25,938.35	155265	03/23/2022 1
		Total for Springbrook Holding Company, LLC	25,938.35		
<u>Squeegee Brothers</u>					
Squeegee Brothers	Airport	Feb 2022 Window Cleaning Out & Entry Airport	90.00	155057	03/09/2022 1
Squeegee Brothers	Library	March 2022 Window Cleaning Library	150.00	155057	03/09/2022 1
Squeegee Brothers	General Government Buildings	Feb 2022 Window Cleaning Quarterly Inside & Upper Out City Hall	105.00	155057	03/09/2022 1
Squeegee Brothers	General Government Buildings	Window Cleaning 02/14 to 03/14/22 City Hall Outside	80.00	155135	03/17/2022 1
		Total for Squeegee Brothers	425.00		
<u>Steuber</u>					
Steuber	Non-departmental	Refund Check 017504-000, 603 BURTON LN	0.51	154918	03/01/2022 1
Steuber	Non-departmental	Refund Check 017504-000, 603 BURTON LN	0.04	154918	03/01/2022 1
Steuber	Non-departmental	Refund Check 017504-000, 603 BURTON LN	1.32	154918	03/01/2022 1
Steuber	Non-departmental	Refund Check 017504-000, 603 BURTON LN	0.33	154918	03/01/2022 1
Steuber	Non-departmental	Refund Check 017504-000, 603 BURTON LN	0.51	154918	03/01/2022 1
		Total for Steuber	2.71		
<u>Superior Vision Insurance Inc NGLIC</u>					
Superior Vision Insurance Inc NGLIC	Health Insurance	March 2022 Vision Premiums	437.55	154953	03/04/2022 1
Superior Vision Insurance Inc NGLIC	Health Insurance	April 2022 Premiums for Vision Insurance	437.55	155261	03/23/2022 1
		Total for Superior Vision Insurance Inc NGLIC	875.10		
<u>TEGRA Group, Inc.</u>					
TEGRA Group, Inc.	Community Center	Owner Representation Services Consulting Agreement 01/25/22	15,149.00	155110	03/11/2022 1
		Total for TEGRA Group, Inc.	15,149.00		
<u>Tonneson</u>					
Tonneson	Building Inspection	Feb 2022 Building Official Services	1,560.00	0	03/04/2022 1
		Total for Tonneson	1,560.00		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Liquor	268.98	155218	03/21/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	33,589.95	155218	03/21/2022 1

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Tow Distributing	Liquor - Mdse for Resale	Beer	51.10	154966	03/08/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	3,517.20	154966	03/08/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	-253.40	154966	03/08/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	6,861.00	154966	03/08/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	269.15	154966	03/08/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	6,430.50	154966	03/08/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	-332.50	154966	03/08/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	1,232.50	154966	03/08/2022 1
Tow Distributing	Liquor - Mdse for Resale	Beer	-122.36	154966	03/08/2022 1
Total for Tow Distributing			51,512.12		
Truck Center Companies East LLC					
Truck Center Companies East LLC	Ice & Snow Removal	Rebound Pin Ford Truck #105	35.13	155058	03/09/2022 1
Truck Center Companies East LLC	Ice & Snow Removal	Top U Bolt Plate Ford Truck#105	33.40	155058	03/09/2022 1
Truck Center Companies East LLC	Fire Fighting	Headlights Low & High Beams Fire Dept	-789.12	155058	03/09/2022 1
Truck Center Companies East LLC	Fire Fighting	Headlights Low & High Beams Fire Dept	789.12	155058	03/09/2022 1
Truck Center Companies East LLC	Fire Fighting	Headlights Low & High Beams Fire Dept	600.00	155058	03/09/2022 1
Truck Center Companies East LLC	Road & Bridge Equipment	U-Bolts, Nuts, Washers & Pins #105	172.88	155058	03/09/2022 1
Truck Center Companies East LLC	Central Garage	Tire Lube, 1/4" Plug Patch, Blue Cement City Shop	25.50	155203	03/18/2022 1
Total for Truck Center Companies East LLC			866.91		
ULINE					
ULINE	Paved Streets	Wire Shelves, Table LED Light Bin Rail & Shelf for Work/Packing	1,689.97	155262	03/23/2022 1
ULINE	Paved Streets	Wire Wide Span Racks, Shelf, Bin Rail & Table LED Light Kit	2,642.20	155262	03/23/2022 1
ULINE	Paved Streets	Racks, Shelves & Drawers for Public Works Facility	12,632.48	155204	03/18/2022 1
Total for ULINE			16,964.65		
Verizon Wireless					
Verizon Wireless	Paved Streets	Cell Phone 01/21/2022 to 02/20/2022 Street Dept	46.22	154955	03/04/2022 1
Verizon Wireless	Crime Control & Investigation	Cell Phones 01/21/2022 to 02/20/2022 Police Dept	1,415.70	154955	03/04/2022 1
Verizon Wireless	Parks	Cell Phones 01/21/2022 to 02/20/2022 Park Dept	92.44	154955	03/04/2022 1
Verizon Wireless	City Manager	Cell Phone 01/21/2022 to 02/20/2022 City Admin	46.22	154955	03/04/2022 1
Verizon Wireless	Planning & Zoning	Cell Phone 01/21/2022 to 02/20/2022 Planning & Zoning	46.22	154955	03/04/2022 1
Verizon Wireless	Engineering	Cell Phones 01/21/2022 to 02/20/2022 Engineering	96.26	154955	03/04/2022 1
Verizon Wireless	Director of Finance	Cell Phone 01/21/2022 to 02/20/2022 Finance	46.22	154955	03/04/2022 1
Verizon Wireless	Data Processing	Backup Router 01/24/2022 to 02/23/2022	10.02	154955	03/04/2022 1
Verizon Wireless	Airport	Cell Phone 01/21/2022 to 02/20/2022 Airport	46.22	154955	03/04/2022 1
Verizon Wireless	Building Inspection	Cell Phone 01/21/2022 to 02/20/2022 Bldg Inspection	46.47	154955	03/04/2022 1
Verizon Wireless	Aquatic Park	Cell Phone 01/21/2022 to 02/20/2022 Aquatic Park	46.22	154955	03/04/2022 1
Total for Verizon Wireless			1,938.21		
Villarreal Reyes/Santos Garza					
Villarreal Reyes/Santos Garza	Non-departmental	Refund Check 017695-000, 1511 Falcon Dr #109	3.35	154919	03/01/2022 1
Villarreal Reyes/Santos Garza	Non-departmental	Refund Check 017695-000, 1511 Falcon Dr #109	2.22	154919	03/01/2022 1
Villarreal Reyes/Santos Garza	Non-departmental	Refund Check 017695-000, 1511 Falcon Dr #109	0.32	154919	03/01/2022 1
Villarreal Reyes/Santos Garza	Non-departmental	Refund Check 017695-000, 1511 Falcon Dr #109	3.34	154919	03/01/2022 1
Total for Villarreal Reyes/Santos Garza			9.23		

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>Vinocopia, Inc</u>					
Vinocopia, Inc	Liquor - Mdse for Resale	Pop/Mix	120.00	155219	03/21/2022 1
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	352.00	155219	03/21/2022 1
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	19.50	155219	03/21/2022 1
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	720.50	155219	03/21/2022 1
		Total for Vinocopia, Inc	1,212.00		
<u>Visit Fairmont</u>					
Visit Fairmont	CVB	Hotel Tax January 2022 due by February 20,2022 \$7,888.66Less 5%	7,494.22	155111	03/11/2022 1
		Total for Visit Fairmont	7,494.22		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	SMEC Building	Janitorial Service March 2022 SMEC	845.00	155112	03/11/2022 1
Voss Cleaning Services, Inc.	Library	Janitorial Services Library Feb 2022	925.00	155059	03/09/2022 1
Voss Cleaning Services, Inc.	Library	Janitorial Services Library Jan 2022	975.00	155059	03/09/2022 1
Voss Cleaning Services, Inc.	Airport	Janitorial & Rug Service Airport March 2022	316.00	155112	03/11/2022 1
Voss Cleaning Services, Inc.	Incubator Building	Janitorial Service Fire Dept March 2022	389.00	155112	03/11/2022 1
Voss Cleaning Services, Inc.	Incubator Building	Janitorial & Rug Service Incubator March 2022	137.00	155112	03/11/2022 1
Voss Cleaning Services, Inc.	Parks	Rug Service Park Dept March 2022	43.00	155112	03/11/2022 1
Voss Cleaning Services, Inc.	Paved Streets	Rug Service Street Dept March 2022	43.00	155112	03/11/2022 1
Voss Cleaning Services, Inc.	General Government Buildings	Janitorial & Rug Service March 2022 City Hall	764.00	155112	03/11/2022 1
		Total for Voss Cleaning Services, Inc.	4,437.00		
<u>Waste Management Of So MN</u>					
Waste Management Of So MN	Incubator Building	Refuse Removal Incubator Feb 2022	389.07	155113	03/11/2022 1
		Total for Waste Management Of So MN	389.07		
<u>Waterville Food & Ice, Inc.</u>					
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	97.75	154967	03/08/2022 1
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	90.65	154967	03/08/2022 1
		Total for Waterville Food & Ice, Inc.	188.40		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Freight	34.20	154968	03/08/2022 1
Wine Merchants	Liquor - Mdse for Resale	Freight	6.02	154968	03/08/2022 1
Wine Merchants	Liquor - Mdse for Resale	Wine	760.00	154968	03/08/2022 1
Wine Merchants	Liquor - Mdse for Resale	Wine	990.00	154968	03/08/2022 1
Wine Merchants	Liquor - Mdse for Resale	Wine	352.00	155220	03/21/2022 1
Wine Merchants	Liquor - Mdse for Resale	Wine	568.00	155220	03/21/2022 1
Wine Merchants	Liquor - Mdse for Resale	Freight	7.60	155220	03/21/2022 1
Wine Merchants	Liquor - Mdse for Resale	Freight	3.80	155220	03/21/2022 1
		Total for Wine Merchants	2,721.62		
<u>Work Zone Cam, LLC</u>					
Work Zone Cam, LLC	Paved Streets	Cam 8Mp Fully Hosted Public Works Facility 3/11 to 04/11/22	375.00	155136	03/17/2022 1
		Total for Work Zone Cam, LLC	375.00		
<u>World Fuel Services, Inc.</u>					
World Fuel Services, Inc.	Airport	P66X/C Aviation 20W50 12/1 QT	296.56	155061	03/09/2022 1
		Total for World Fuel Services, Inc.	296.56		

Accounts Payable
Check Approval List - City Council

From: 03/01/2022

To: 03/29/2022



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>Yeager Implement, Inc.</u>					
Yeager Implement, Inc.	Parks	Rear Tailight Park #531	104.64	155062	03/09/2022 1
Yeager Implement, Inc.	Parks	Front Tie Rod #531	230.56	155263	03/23/2022 1
		Total for Yeager Implement, Inc.	335.20		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Road & Bridge Equipment	Pump-Fluid S, Filter-Lube Loaders	124.58	155063	03/09/2022 1
		Total for Ziegler, Inc.	124.58		
			2,519,215.89		