

Board Meeting Agenda
Fairmont Housing & Redevelopment Authority Board of Commissioner
Meeting

Date: Monday, March 14, 2022

Time: 12:00 PM

- I. Call to order, roll call: Commissioner Kopischke, Commissioner Olson, Commissioner Brau, Commissioner Determan, and Resident Commissioner Goerndt
- II. Approval of Agenda
- III. Approval of previous minutes
- IV. Approval of monthly bills report
- V. Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Person must register with Executive Director 48 hours prior to the meet.
 - A. Schedule Guest: No request
- VI. Unfinished Business
 1. Loan Program: On hold
 2. Property Purchase- Report from Determan and Kopischke
- VII. New Business
 1. Date for Work Session with Randal Hemmerlin
- VIII. Informational

BOARD OF DIRECTORS MEETING March 14, 2022

Bills Due		UTILITIES	OTHERS
City of Fairmont	Electric	\$14,438.20	
Midcontinent	Cable		\$ 2,617.99
Matrix	Retirement		\$ 2,447.12
Medica	Health Insurance		\$ 2,925.51
Hawkins Ash	Mth acctg/budget		\$ 535.00
True Value	materials		\$ 304.30
Midcontinent	internet/phone		\$ 203.29
Albin Acquisition	backgrounds		\$ 40.00
Waste Systems	garbage		\$ 2,707.80
Verizon	cell phones		\$ 112.44
Boekett	materials		\$ 4,540.00
MN Energy	gas	\$ 851.37	
Bomgaars	materials		\$ 4.98
HD Supply	materials		\$ 1,460.49
Cardmember Service	materials		\$ 371.17
Kahler Electric	labor		\$ 100.00
Visual Identity			\$ 500.00
Fairmont Glass	Bld 7		\$ 52.17
A-OK	Contract 10 C		\$ 493.52
Jetter Clean	Bldg 10		\$ 750.00
Plunketts	pest control		\$ 80.00
Thates	removal		\$ 6,000.00
Radio Time	advertising		\$ 298.00
Jakes Carpet	flooring		\$ 4,320.00
Landscaping Plus	snow removal		\$ 1,496.00
		\$ 15,289.57	\$ 32,359.78
Bills paid prior to board meeting		UTILITIES	OTHERS
South Central Siding and Windows	10 C		\$ 3,870.00
Jakes Carpet	flooring		\$ 4,320.00
Total Prepaid		\$ -	\$ 8,190.00
Extraordinary & Annual Bills:		Total Utilities	\$ 15,289.57
		Total Others	\$40,549.78
Total non-regular bills	\$ -		
Total regular bills	\$ 55,839.35	Total Bills	\$ 55,839.35

Board Chair Signature: _____

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY
OF FAIRMONT, MN
February 14, 2022 – 12:00 P.M

A regular meeting of the Board of Directors was held on Monday, February 14, 2022, in the Friendship Village Community Room. Members present: Commissioner Kopischke, Commissioner Determan, Commissioner Brau, Commissioner Mosloski, and Resident Commissioner Debra Goerndt. Also present were: Executive Director Gail Diede, and Councilman Randy Lubenow.

Commissioner Kopischke called the meeting to order at 12:00 pm with the consent agenda approved (Brau/Determan) Motion carried. Previous minutes approved. (Brau/Determan) motion carried. Monthly bills approved (Brau/Determan) motion carried.

Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Gail Diede, Executive Director, 48 hours prior to the meeting.

Peter Engstrom concern with the late fee on rent if the 5th of the month lands on a weekend. Lease reads: Rent is due on the first day of each month, if rent is not received or postmarked by the fifth day of the month, a late fee of 8% will be assessed. HRA will continue this process.

Old Business consisted of:

1. Loan Program: On hold
2. Property Purchase: Discussion on lots by Lakeview Methodist. Parcels consist of 2 city blocks, with three owners of these parcels, price range of \$150,000.00. Motion by Brau, second by Determan to move forward with owners to discuss purchase agreement or options. Motion carried
3. Development of Policy/Committee of Funds: Kopischke talked to Hemmerlin and a proposal was negotiated at \$125.00 per hour, incidentals and not to exceed 40 hours for phase 1. Motion by Kopischke, second by Brau. Motion carried.

New Business consisted of:

1. Resolution 227-2022 to increase cable rates from \$20.00 per month to \$22.00 per month, per contract with Midco. Motion by Brau, second by Goerndt. On roll call: Members Brau, Goerndt, Determan, Mosloski, Kopischke all voted aye. No one voted nay. Motion passed.
2. Resolution 228-2022 Bank signature removal: Remove Lisa Olson from checking account for the HRA. Motion by Determan, second by Goerndt. On roll call: Members Brau, Goerndt, Determan, Mosloski, Kopischke all voted aye. No one voted nay. Motion passed.
3. Resolution 229-2022 Bank account signatures: Add Paul Determan and Clare Mosloski to bank account to sign checks. Motion by Goerndt, second by Brau. On

roll call: Members Brau, Goerndt, Determan, Mosloski, Kopischke all voted aye.
No one voted nay. Motion passed.

Informational:

Lubenow and Kopsichke made the visit. There were 2 prototypes that were complete.
Neither are for or against currently. But would like to see a final project.

Motion by Goerndt to adjourn the meeting, second by Brau, motion carried.

Respectfully submitted

Gail Diede

Gail Diede
Executive Director