

Board Meeting Agenda
Fairmont Housing & Redevelopment Authority Board of Commissioner
Meeting

Date: Monday, April 11, 2022

Time: 12:00 PM

- I. Call to order, roll call: Commissioner Kopischke , Commissioner Mosloski, Commissioner Brau, Commissioner Determan, and Resident Commissioner Goerndt
- II. Approval of Agenda
- III. Approval of previous minutes
- IV. Approval of monthly bills report
- V. Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Person must register with Executive Director 48 hours prior to the meet.
 - A. Schedule Guest: No request
- VI. Unfinished Business
 1. Loan Program : On hold
 2. Property Purchase: on hold
- VII. New Business
 1. CD State Bank matures 4/16/2022
 2. Purchase Utility Golf cart
 3. Kanso Software update
- VIII. Informational
 1. MN and NCRC Conference

BOARD OF DIRECTORS MEETING April 11, 2022

Bills Due		UTILITIES	OTHERS
City of Fairmont	Electric	\$ 14,438.20	
Midcontinent	Cable		\$ 2,617.99
Matrix	Retirement		\$ 2,657.05
Medica	Health Insurance		\$ 2,925.51
Hawkins Ash	Mth acctg/budget		\$ 335.00
Cardmember	materials		\$ 3,030.69
Arbriter PLLC	Legal		\$ 692.00
Albin Acquisition	backgrounds		\$ 140.00
JH Larson	materials		\$ 359.38
Waste Systems	garbage		\$ 2,900.57
Verizon	cell phone		\$ 112.44
Boekett	materials		\$ 1,099.12
MN Energy	gas	\$ 137.60	
Midcontinent	internet/phone		\$ 203.83
True Value	materials		\$ 2,370.73
Bomgaars	materials		\$ 371.26
HD Supply	materials		\$ 8.00
Ludkey	equip/training		\$ 1,500.00
A-OK	Contract		\$ 762.32
Jetter Clean	build 13		\$ 1,100.00
Plunketts	pest control		\$ 40.00
Heloise Caven	dep return		\$ 190.75
Kahler Electric	Camera systems		\$ 467.50
R S Cleaning	24 B		\$ 125.00
Quill	supplies		\$ 271.68
PC Janitorial	supplies		\$ 564.72
		\$ 14,575.80	\$ 24,845.54
Bills paid prior to board meeting		UTILITIES	OTHERS
MMHA	Training		\$ 897.00
Dylan Benes	Labor		\$ 656.10
South Central Siding and Windows	Rehab 10 C		\$ 778.75
Total Prepaid		\$ -	\$ 2,331.85
Extraordinary & Annual Bills:		Total Utilities	\$ 14,575.80
SFM- WC	\$ 7,380.00	Total Others	\$24,845.54
MC Auditor/Treasurer	\$ 9,062.00		
Lakeside Agency	\$52,056.00		
Total non-regular bills	\$ 68,498.00		
Total regular bills	\$ 41,753.19	Total Bills	\$ 110,251.19

Board Chair Signature: _____

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY
OF FAIRMONT, MN
March 14, 2022 – 12:00 P.M

A regular meeting of the Board of Directors was held on Monday, March 14, 2022 in the Friendship Village Community Room. Members present: Commissioner Kopischke, Commissioner Determan, Commissioner Brau, Commissioner Mosloski. Also present were: Executive Director Gail Diede, City Administrator Cathy Reynolds and Council Liaison Randy Lubenow

Commissioner Kopischke called the meeting to order at 12:00 pm with the consent agenda approved as presented. (Brau/Determan) Motion carried. Previous minutes approved. (Brau/Determan) motion carried. Monthly bills approved (Brau/Determan) motion carried.

Open Forum: No comments

Old Business consisted of:

1. Loan Program: On hold
2. Property Purchase: On hold until plan is put in place.

New Business consisted of:

1. Date for Work session with Randal Hemmerlin, April 5th and April 8th, 2022 from 8:00 a.m. to 12:00 p.m. were given to the ED to check with Hemmerlin to see which date he would be available. Confirmation of the date he confirms will be sent to board members.

Informational:

Respectfully submitted

Gail Diede

Gail Diede
Executive Director



Minnesota NAHRO is excited to host our spring conference jointly with NCRC NAHRO representing the Upper Midwest. Our National Training is specially tailored for Housing Authority Commissioners. Join us for an exciting event and the chance to meet other Commissioners across the Upper Midwest. Advance registration is required & just \$495 for a national training – A Great Deal!

Our 2 day training will explore agency finances and budgets, policy development, customer relations, Board-Executive relations, boundaries, and other strategies to ensure your agency is successful.

TUESDAY, May 24, 2022

12:00pm	Conference Kick Off & Welcome Lunch
1:00pm	Commissioner's Training Begins
4:45pm – 6:00pm	Product & Service Exhibition Reception (<i>appetizers provided, cash bar</i>)
6:00 pm – 8:30 pm	Awards Banquet & Recognition Ceremony

WEDNESDAY, May 25, 2022

8:30am to 4:30pm	Commissioner's Training Continues (break for lunch)
4:45pm – 6:00pm	Product & Service Exhibition Reception (<i>appetizers provided, cash bar</i>)
8:00pm – 11:00pm	Scholarship Event – Purple & Paisley Scholarship Event (\$25 donation)

Thursday, May 26, 2022

8:30am	Continental Breakfast
9:00am to 10:30am	Concurrent Sessions
10:30am – 12:00pm	Closing Plenary – Hot Topics From WDC with NAHRO (adjourn by noon)

Commissioner Guide to Training Objectives include:

- Better understand key financial documents and information
- How boards help set vision and strategies for agency success
- The board's role in policy development
- Key performance indicators for housing programs

Use this Link to Register for our Commissioner Training
Special Training Price of \$495

*Includes full 3 day conference plus Tuesday night reception & award dinner,
 Wednesday night reception & scholarship event.*

This training has a minimum & may be cancelled if not met so please sign up right away.





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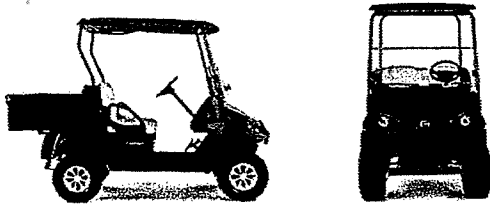
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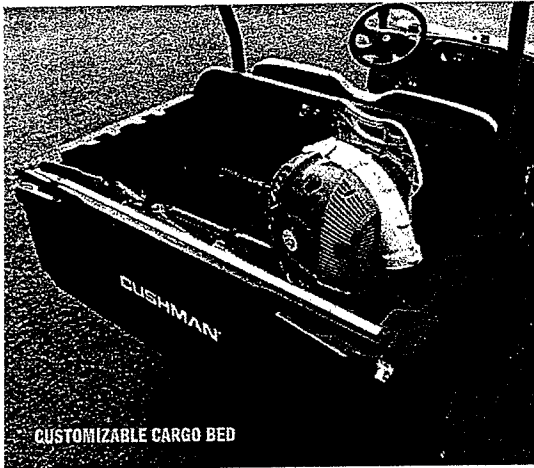
8.4 CU FT
CARGO BED

725 LB
LOAD
CAPACITY

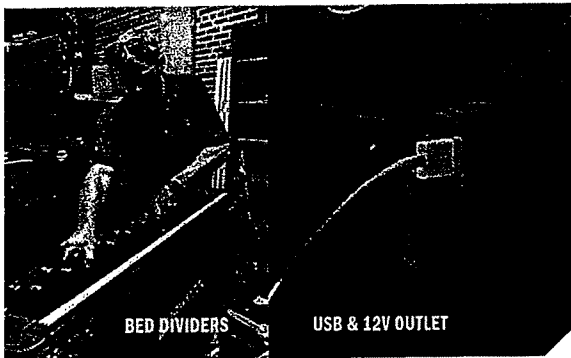
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- Brake Lights
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- 2" Rear Receiver Hitch
- LED Headlights with High/Low Beam
- ROPS-Certified Cab
- Bed Dividers
- Long-Handled Tool Holder
- Cargo Mesh Netting
- Weather Enclosure
- USB Outlet
- 12-Volt Outlet
- Canopy Storage Net
- Rearview Mirror
- Side body color
- Ball Cage
- Floor Mount Attachment
- Hubcaps

ELECTRIC MODEL

EFI GAS MODEL

BODY & CHASSIS		
FRAME	Welded Steel w/ E-Shield e-coat plus DuraShield™ Powder Coat	
BODY & FINISH	Injection Molded TPO (Front) / Injection Molded PP (Rear)	
STANDARD COLOR	Patriot Blue, Forest Green	
DIMENSIONS		
OVERALL LENGTH	110 in (279.4 cm)	
OVERALL WIDTH	49 in (125 cm)	
OVERALL HEIGHT	51 in (129.5 cm) (w/o Roof) / 74 in (188 cm) (w/ Canopy)	
WHEEL BASE	65.5 in (166.4 cm)	
WHEEL TRACK	37 in (94.0 cm) Front / 38 in (96.5 cm) Rear	
GROUND CLEARANCE	5.5 in (14.0 cm)	
CARGO DECK CAPACITY	8.4 cu ft (0.24 m³)	
CARGO DECK DIMENSIONS	44.5 in x 28.5 in x 12 in (113 cm x 72 cm x 30.5 cm)	
CARGO DECK MATERIAL	Roto-Molded Polyethylene	
POWER		
POWERTRAIN	48V AC	4-Cycle, 24.5 ci (401cc)
VALVE TRAIN	N/A	Single Cylinder OHV
HORSEPOWER (KW)	4.4 hp (3.3 kW) Continuous	13.5 hp (10.1 kW)
ELECTRICAL SYSTEM	48V	Starter/Generator, Solid State Reg.
BATTERY (QTY/TYPER)	Six, 8V Deep Cycle	One, 12V Maintenance Free
BATTERY CHARGER	48V DC PowerWise QE, 120V AC, UL/CSA	N/A
KEY OR PEDAL START	Pedal	
AIR CLEANER	N/A	Replaceable Dry Cartridge
LUBRICATION	N/A	Pressurized Oil System
OIL FILTER	N/A	Spin-On
COOLING SYSTEM	N/A	Air Cooled
FUEL CAPACITY	N/A	5.96 Gallon (22.6 L)
SPEED CONTROLLER	235 Amp AC Controller	N/A
DRIVE TRAIN	Motor Shaft Direct Drive	Continuously Variable Transmission
TRANSAXLE	Differential w/ Helical Gears	
GEAR SELECTION	Dash-Mounted Forward-Neutral-Reverse	Forward - Reverse
REAR AXLE RATIO	16.99: 1	11.47: 1 (Forward) 14.53: 1 (Reverse)
PERFORMANCE		
SEATING CAPACITY	2-Person (Bench)	
WEIGHT W/O BATTERIES	756 lb (342.9 kg)	800 lb (362.9 kg)
CURB WEIGHT	1122 lb (508.9 kg)	830 lb (376 kg)
VEHICLE LOAD CAPACITY	725 lb (328.9 kg)	
BED LOAD CAPACITY	325 lb (147.4 kg)	
TOWING CAPACITY	500 lb (226.8 kg)	
OUTSIDE CLEARANCE CIRCLE	18.9 ft (5.8 m)	
SPEED	16.5 mph ± 0.5 mph (26.5 kph ± 0.8 kph)	
STEERING & SUSPENSION		
STEERING	Self-Compensating Rack & Pinion	
SUSPENSION	Leaf Springs w/ Hydraulic Shock Absorbers	
SERVICE BRAKE	Rear Wheel Mechanical, Self-Adjusting Drum	
PARKING BRAKE	Self-Compensating, Single-Point Engagement	
TIRES (FRONT & REAR)	20 x 8-10 (6 Ply Rated)	

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