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## Airport Advisory Board AGENDA

**July 12, 2022 Regular Meeting  
5:30 p.m.  
Fairmont Airport**

- I Call to Order
- II Approve Minutes
  - a. Minutes of June 14, 2022 Board Meeting
- III Airport consultant update
- IV Airport Manager report
- V Old Business
- VI New Business
- VII Adjourn

**Next meeting: August 9, 2022 @ 5:30 p.m**

## **Fairmont Airport Advisory Board Minutes**

**June 14, 2022, 5:30pm**

**Board members Present:** Jerry Brooks, Barry Altman, Ron Lindberg, Jeff Varboncoeur

**Council Liaison Present:** Wayne Hasek

**Staff Present:** Troy Nemmers, PE Director of Public Works/City Engineer Lee Steinkamp, Airport Manager

**Others:** Jake Braunagel, KLJ Engineering, Verlus Burkhart, Erick Kjer (Sentinel), Matt Efteland, Jonathan Louse (Wold Architects)

The meeting was called to order at 5:39 pm.

A motion was presented by Barry Altman to approve the May 10, 2022, meeting minutes. The motion was seconded by Jeff Varboncoeur and carried.

**Airport consultant update:** Jake Braunagel with KLJ Engineering, provided the consultant update on current projects. Looking at mid-September construction for ILS Project.

**The Airport Manager's report** was provided by Lee Steinkamp, Airport Manager, provided update on happenings at the airport and fuel update. Lions Fly-In Breakfast is Sunday, June 26<sup>th</sup> 7 a.m. to Noon.

**Old Business:** None

**New Business:** New facility Assessment Presentation. Matt Efteland of Wold Architects, presented on the Facility Assessment of the Airport Terminal. Board members had lots of discussion on layout and alternatives were discussed. Wold Architects will collaborate with staff to adjust the layout, phasing, and pricing.

No further business for the board, a motion by Jerry Brooks to adjourn the meeting at 6:39 pm. The motion was seconded by Ron Lindberg and carried.

Respectfully submitted:

Troy Nemmers, PE  
Public Works Director/City Engineer