



Phone (507)238-9461

CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org ♦ citygov@fairmont.org

Fax (507)238-9469

Airport Advisory Board AGENDA

**November 8, 2022 Regular Meeting
5:00 p.m.**

Fairmont Airport

NOTE: TIME CHANGE- ELECTION DAY

- I Call to Order
- II Approve Minutes
 - a. Minutes of September 13, 2022 Board Meeting
- III Airport consultant update
- IV Airport Manager report
- V Old Business
- VI New Business
- VII Adjourn

Next meeting: December 13, 2022 @ 5:30 p.m.

**Fairmont Airport Advisory Board Minutes
October 11, 2022, 5:30pm**

Board members Present:

Council Liaison Present:

Staff Present:

Others:

No meeting was held for lack of quorum.

Respectfully submitted:

Lee Steinkamp
Fairmont Airport Manager



Airport Project Status Report

October 28, 2022

Fairmont Municipal Airport

CLIENT CONTACT PERSON AND ADDRESS

Lee Steinkamp, Airport Manager
2160 East Blue Earth Avenue
Fairmont, MN 56031
lsteinkamp@fairmont.org

WORK IN PROGRESS

Construct 7-Unit T-Hangar – Construction

KLJ #1905-00426 (Task Order #9) AIP #3-27-0029-017-2019
KLJ submitted a draft FAA Project Closeout Report to MnDOT Aeronautics for financial review on December 1, 2021. Once review is completed by MnDOT, KLJ will finalize the report for signature by the city and final submittal to the FAA/MnDOT. No comments received to date.

Construct Hangar Taxilanes and Aprons – Construction

KLJ #2005-00244 (Task Order #2005-00244-1) AIP #3-27-0029-019-2020
KLJ submitted a draft FAA Project Closeout Report to MnDOT Aeronautics for financial review on February 2, 2022. Once review is completed by MnDOT, KLJ will finalize the report for signature by the city and final submittal to FAA/MnDOT. No comments received to date.

Replace ILS System (Localizer and Glideslope) – Design

KLJ #2205-00594 (Task Order #2205-00594-1) S.P. #A4601-58
The design of the project is ongoing. It was anticipated that the project would be advertised for bids in July 2022 with construction startup in the Fall of 2022, but MnDOT Aeronautics was notified their equipment delivery would be delayed due to a chip recall and following supply chain issues. The project is now anticipated to be advertised for bids in the Winter/Spring of 2023 with construction startup in the Spring of 2023. A state fiscal year 2022 grant for design and bidding has been received, signed, and returned to MnDOT Aeronautics for final signatures. The construction grant will be a state fiscal year 2023 grant.

Replace Taxiway A Lighting System – Design and Construction

KLJ #2205-00853
The project will consist of replacing the original lighting and signage on the parallel taxiway. The design is planned for a 2023 AIP grant with construction planned for a 2023 AIG grant which is part of the Bipartisan Infrastructure Bill (BIL). KLJ has submitted the grant preapplications and began drafting the Scope of Work for design to be reviewed by the FAA. At this time, it is unknown if MnDOT will participate in 5 percent of the AIG portion of the project as they typically do on AIP projects. Therefore, the airport/city will have to decide on if they would like to proceed with a grant for design by the AIP grant application deadline which is anticipated to be in March of 2023.



OTHER ITEMS

- Rehabilitate Terminal Building (Exterior): The City/Airport has been offered a state fiscal year 2022 grant for the Rehabilitate Terminal Building (Exterior) project. The Work on the project will take place fall 2022 and is being coordinated by the City/Airport.
- Capital Improvement Plan (CIP): The 2023 CIP has been uploaded to the MnDOT CIP portal. KLJ is currently working on coordination of entitlement repayments with the City of Orr and the CIP will be revised accordingly once all details of repayment schedule are known.

ITEMS REQUIRING ACTION BY CITY/AIRPORT

- Decide if would like to proceed with a design grant for Replacement of Taxiway Lighting and Signage Project by grant application deadline.

ITEMS REQUIRING ACTION BY MnDOT Aeronautics

- Review Draft Closeout for AIP #3-27-0029-017-2019
- Review Draft Closeout for AIP #3-27-0029-019-2020
- Provided Executed State Grant for S.P. #A4601-58

ITEMS REQUIRING ACTION BY FAA

- None.

Reported by: Jake Braunagel, PE
KLJ Engineering LLC
701-318-7386
jake.braunagel@kljeng.com

cc: Troy Nemmers, City of Fairmont tnemmers@fairmont.org
Brian Conklin, MnDOT Office of Aeronautics brian.conklin@state.mn.us
Luke Bourassa, MnDOT Office of Aeronautics luke.bourassa@state.mn.us
Ben Garrow, FAA Dakota-Minnesota ADO Benjamin.A.Garrow@faa.gov
Erik Fitzgerald, KLJ Engineering erik.fitzgerald@kljeng.com