

Board Meeting Agenda
Fairmont Housing & Redevelopment Authority Board of Commissioner
Meeting

Date: Monday, November 14, 2022

Time: 12:00 PM

- I. Call to order, roll call: Commissioner Kopischke , Commissioner Mosloski, Commissioner Brau, Commissioner Determan, and Resident Commissioner Goerndt
- II. Approval of Agenda
- III. Approval of previous minutes
- IV. Approval of monthly bills report
- V. Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Person must register with Executive Director 48 hours prior to the meet.
 - A. Schedule Guest:
- VI. Unfinished Business
- VII. New Business
 1. Bids for new mower
 2. Bids for new trailer
 3. Finance committee
 4. Housing Loan Program
 5. Tax Levy Resolution 235-2022Closed Session
 6. Executive Directors Performance EvaluationThe session may be closed pursuant to Minn.Stat.13D.05 Subd. 3(a)
- VIII. Informational
 1. Maintenance shop

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY
OF FAIRMONT, MN

October 10, 2022 – 12:00 P.M

A regular meeting of the Board of Directors was held on Monday, October 10, 2022, in the Friendship Village Community Room. Members present: Commissioner Determan, Commissioner Mosloski, and Resident Commissioner Debra Goerndt. Also present were: Executive Director Gail Diede, Cathy Reynolds City Administrator

Commissioner Mosloski called the meeting to order at 12:00 pm with the consent agenda approved (Determan/Goerndt) Motion carried. Previous minutes approved. (Determan/Goerndt)) motion carried. Monthly bills approved (Determan/Goerndt)) motion carried.

Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Gail Diede, Executive Director, 48 hours prior to the meeting. No request

New Business consisted of:

1. Truck Bid Opening, Bids opened and awarded to highest bid in the amount of \$11,000.
2. CD approval for renewal expiring 10/22/2022 ED reported rates at, Bank Midwest at 3.25, Profinium at .60, First Farmers at 3.3, US Bank at 1.1 and Sate Bank at 3.0. Determan motioned to remain at Bank Midwest, second by Goerndt. Motion carried.
3. Hawkins Ash CPA Contract for new year, increase of \$15.00 per month for FV and \$5.00 per month for Business Acct. Goerndt made the motion to approve contract, second by Determan. Motion carried.
4. Lots, discussion on city lots that are vacant. HRA needs to decide what they would like to do. Build and lease or build and sell. Will talk to consultant on what is a good fit for the HRA.
5. Closed Session for Executive Directors Performance Evaluation: Determan made motion to table to next meeting with a full board, second by Goerndt. Motion carried.

Informational:

1. ED gave information on maintenance wanting a maintenance shop built on the empty lot of FV. Maintenance did met with Peter Bode, Planner and Zoning official for the City of Fairmont and was told that we are zoned properly for this type of building.

Respectfully submitted

Gail Diede

Gail Diede
Executive Director

BOARD OF DIRECTORS MEETING November 14, 2022

Bills Due	UTILITIES		OTHERS
City of Fairmont	Electric	\$ 15,378.29	
Midcontinent	Cable		\$ 2,617.99
Matrix	Retirement		\$ 3,229.85
Medica	Health Insurance		\$ 4,784.35
Hawkins Ash	Mth acctg/budget		\$ 488.00
Leroy Rogge	tenant services		\$ 200.00
Arbriter PLLC	Legal		\$ 687.40
Albin Acquisition	backgrounds		\$ 80.00
JH Larson	materials		\$ 574.56
Waste Systems	garbage		\$ 3,120.04
Verizon	cell phone		\$ 115.55
Boekett	materials		\$ 206.27
MN Energy	gas	\$ 329.57	
Midcontinent	internet/phone		\$ 262.66
True Value	materials		\$ 438.16
Bomgaars	materials		\$ 135.10
HD Supply	materials		\$ 257.10
A-OK	materials/23 E		\$ 483.94
PC Janitorial	supplies		\$ 207.64
Jetter Clean	bldg 3/17/15		\$ 873.50
Fairmont Glass	materials		\$ 287.77
Olson Rental	floor stripper		\$ 42.80
Photo Press	adversting		\$ 37.50
Charlie Wenzel	carpet install		\$ 250.00
NCRC	membership		\$ 75.00
Sentinel	adversting		\$ 173.50
Plunketts			\$ 40.00
Betty Logan	Sec Dep		\$ 35.86
Mn Nahro	Maintenance training		\$ 450.00
Dans Appliance	1C		\$ 1,239.98
Cardmember Services	materials		\$ 809.43
Gail Diede	mileage		\$ 62.50
		\$ 15,707.86	\$ 22,266.45
Bills paid prior to board meeting		UTILITIES	OTHERS
Cardmember	materials		\$ 10,495.27
MN Energy		\$ 125.25	
Winters Recreation	golf cart		\$ 16,333.00
Total Prepaid		\$ 125.25	\$ 26,828.27
Extraordinary & Annual Bills:		Total Utilities	\$ 15,833.11
Metro Sales	\$ 531.98	Total Others	\$49,094.72
Martin County Auditor/Treasuer(Pilot)	\$ 13,209.66		
FHRA	\$ 3,125.00		
Total non-regular bills	\$ 16,866.64		
Total regular bills	\$ 48,061.19	Total Bills	\$ 64,927.83

Board Chair Signature: _____

Board of Directors November 14, 2022 Business Acct

[illegible]

Board Chair Signature: _____