

Board Meeting Agenda  
Fairmont Housing & Redevelopment Authority Board of Commissioner  
Meeting

Date: Monday, December 12, 2022,

Time: 11:30 AM

- I. Call to order, roll call: Commissioner Kopischke, Commissioner Mosloski, Commissioner Brau, Commissioner Determan, and Resident Commissioner Goerndt
- II. Approval of Agenda
- III. Approval of previous minutes
- IV. Approval of monthly bills report
- V. Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Person must register with Executive Director 48 hours prior to the meet.
  - A. Schedule Guest:
- VI. Unfinished Business
  1. Shared position
- VII. New Business
  1. Resolution 238-2022 A/C Energy charge
- VIII. Informational
  1. Financial Advisory Committee

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY  
OF FAIRMONT, MN  
November 14, 2022 – 12:00 P.M

A regular meeting of the Board of Directors was held on Monday, November 14, 2022, in the Friendship Village Community Room. Members present: Commissioner Kopischke, Commissioner Brau, Commissioner Determan, Commissioner Mosloski, and Resident Commissioner Debra Goerndt. Also present were: Executive Director Gail Diede, Cathy Reynolds City Administrator and City Council Liaison Randy Lubenow.

Commissioner Kopischke called the meeting to order at 12:00 pm with the consent agenda approved (Brau/Goerndt) Motion carried. Previous minutes approved. (Brau/Goerndt)) motion carried. Monthly bills approved (Brau, Goerndt)) motion carried.

During Open Forum, Peter Engstrom, 500 Home St. # 5B spoke on the following. He would like the City to consider speed bumps on the west road running north and south. Requested trees be planted on the west side of the complex behind unit 5. Would like the board to consider having a computer in the community room available for use by the public, like the public library has. Would like the board to consider removing the no smoking on the Friendship Village property.

New Business consisted of:

1. Bids for new mower, Quotes from C & B Operations and Kibble Equipment . Kibbles bid is \$842.00 higher, but has also included a bucket for this equipment which would increase the value at trade-in. Motion by Mosloski to accept quote from Kibble, second by Determan. Motion carried.
2. Bids for new trailer, Quotes from Eagle, Zac Trlr . Discussion on the aluminum offered by Eagle with the sides that are removable and better for maintenance use. Motion by Determan to accept the quote from Eagle, second by Brau, motion carried.
3. Finance committee, two board members with Gail to research projects the HRA is interested in and making the recommendations to the full board for approval including the Housing Loan program Determan and Mosloski have volunteered.
4. Tax Levy Resolution 235-2022 missed cutoff date. Will have to reapply for levy in 2024.

Informational:

1. Maintenance shop plans are moving forward in looking at empty lot or adding on to current maintenance shop. Meeting to be scheduled with Doug.

Closed Session per Minn.Stat.13D.05 Subd. 3 (a) for Directors performance.

Respectfully submitted

*Gail Diede*

Gail Diede  
Executive Director

**Resolution # 238-2022**  
**A/C and Energy charges 2023**  
**12-12-2022**

BE IT RESOLVED by the Board of Directors of the Housing and Redevelopment Authority of Fairmont, approved the A/C charge and the Energy Surcharge to \$20.00 per month effective 5-1-2023.

\_\_\_\_\_  
Ronald Kopischke, Chairman of the Board

\_\_\_\_\_  
Date

## BOARD OF DIRECTORS MEETING December 12, 2022

Bills Due		UTILITIES	OTHERS
City of Fairmont	Electric	\$ 15,378.29	
Midcontinent	Cable	\$ 2,617.99	
Matrix	Retirement		\$ 3,248.95
Medica	Health Insurance		\$ 3,925.61
Hawkins Ash	Mth acctg/REAC Submission		\$ 905.00
Verizon	cell phone		\$ 115.55
Arbriter PLLC	Legal		\$ 344.40
Albin Acquisition	backgrounds		\$ 80.00
JH Larson	materials		\$ 502.75
Waste Systems	garbage		\$ 3,211.60
Leroy Rogge	tenant		\$ 200.00
Boekett	materials		\$ 43.80
MN Energy	gas	\$ 151.94	
Midcontinent	internet/phone		\$ 256.18
True Value	materials		\$ 389.55
Bomgaars	materials		\$ 261.77
HD Supply	materials		\$ 244.18
Jetter Clean	Bldg 16		\$ 625.00
PC Janitorial	ice melt/supplies		\$ 1,488.09
Landscaping Plus	Snow/Weed/rock		\$ 6,463.00
Fmt Chamber	member		\$ 496.00
Dans Appliance	Stove/ 8B		\$ 559.00
Quill	supplies/shredder		\$ 1,079.61
Olson Rental	rental floor		\$ 85.60
MN Nahro	member		\$ 300.00
Robert Marquez	sec dep		\$ 98.33
Cardmember	materials		\$ 796.63
		\$ 18,148.22	\$ 25,720.60
<b>Bills paid prior to board meeting</b>		<b>UTILITIES</b>	<b>OTHERS</b>
Anita Rice	Sec deposit		\$ 125.17
Bethany Welcome	Sec deposit		\$ 31.08
Total Prepaid		\$ -	\$ 156.25
Extraordinary & Annual Bills:		Total Utilities	\$ 18,148.22
Kibble Equipment	\$ 26,300.00	Total Others	\$25,876.85
Eagle America	\$ 10,080.00		
Total non-regular bills	\$ 36,380.00		
Total regular bills	\$ 44,025.07	Total Bills	\$ 80,405.07

Board Chair Signature: \_\_\_\_\_

## Board of Directors December 12, 2022 Business Acct

[illegible]

Board Chair Signature: \_\_\_\_\_