

**CITY OF FAIRMONT  
PUBLIC UTILITIES COMMISSION  
AGENDA**

**Tuesday, January 17, 2023**

1. CALL TO ORDER
  - 7:30 AM CITY HALL CONFERENCE ROOM ( SECOND FLOOR )
  
2. ROLL CALL
  - VICE-CHAIR MOLTZEN \_\_\_\_\_
  - SECRETARY JOHNSON \_\_\_\_\_
  - COMMISSIONER WERRE \_\_\_\_\_
  - COMMISSIONER STRUSS \_\_\_\_\_
  
- 3 LTD BROADBAND - ANTENNA ON WATER TOWER PRESENTATION ( 1 )
  
- 4 APPROVAL OF MINUTES ( 2 - 3 )
  - REGULAR MEETING JANUARY 3, 2022
  
- 5 FINANCIALS & PRODUCTION STATS FOR DECEMBER 2022 ( 4 - 11 )
  
- 6 APPROVAL OF DISBURSEMENTS FOR DECEMBER 2022 ( 12 - 32 )
  
- 7 OLD BUSINESS ( 33 - 35 )
  - 7.1 - UTILITY SERVICE POLICY REVISION
  
- 8 NEW BUSINESS
  
- 8 DATE AND TIME OF NEXT MEETINGS:
  - WORK SESSION MEETING - TUESDAY, FEBRUARY 7, 2023
  - REGULAR MEETING - TUESDAY, FEBRUARY 21, 2023
  
- 9 ADJOURNMENT
  
- 10 ATTACHMENTS



Fairmont Public Utilities Commission  
January 17, 2023

Agenda Item: 3

From: Julie Zarling  
To: Public Utilities Commission

Subject: LTD Broadband -Antenna on Water Tower Presentation

Policy/Action Requested: Informational  
Vote Required: \_\_\_ Simple Majority \_\_\_ Roll Call

Recommendation: N/A

Overview:

LTD Broadband had come to the PUC asking to put an antenna on our water tower. The PUC declined and asked that LTD Broadband seek other options. If no options available, to come back for more discussion. Since that time, LTD had lost their current antenna location and was forced to disconnect 6 customers from within City Limits. LTD is offering \$150 per month to put their equipment on our water tower.

Budget Impact: N/A

Attachments:

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PUC Action: \_\_\_\_\_ Date: \_\_\_\_\_



Fairmont Public Utilities Commission  
January 17, 2023

Agenda Item: 4

From: Julie Zarling, Assistant Finance Director  
To: Public Utilities Commission

Subject: PUC Minutes from Regular meeting on January 3, 2023

Policy/Action Requested:

Vote Required:  Simple Majority  Roll Call

Recommendation: Approval

Overview:

Budget Impact: N/A

Attachments: PUC Minutes Regular Meeting, January 3, 2023

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PUC Action: \_\_\_\_\_ Date: \_\_\_\_\_

# PUBLIC UTILITIES COMMISSION

## REGULAR MEETING

Tuesday, January 3, 2023  
7:30 A.M.  
City Hall Conference Room  
Meeting held in person

**IN ATTENDANCE:** Commissioners Moltzen, Struss, and Werre.

**ALSO IN ATTENDANCE:** Finance Director Hoye, Assistant Finance Director Zarling, Electric Supervisor Meixell, Water and Wastewater Superintendent Powers

**ABSENT:** Commissioner Johnson

Vice-Chair Moltzen called the meeting to order at 7:30 a.m.

A motion was made by Mr. Werre, seconded by Mr. Struss, and carried to approve the December 6, 2022 regular meeting minutes.

Assistant Finance Director Zarling presented the financial and capital expense reports and production stats for November 2022. Discussion with no action taken.

Assistant Finance Director Zarling presented the disbursements for November 2022. Discussion was held. A motion was made by Mr. Werre, second by Mr. Struss, and carried to approve the November 2022 disbursements.

Assistant Finance Director Zarling provided background information on the mass meter deployment and some circumstances where meters were installed in vacant buildings, on vacant lots or places where the meters are no longer being used. Staff asked for PUC's approval for the addition of a line item to the Utility Service Policy. Discussion was held, and the commissioners agreed to table this vote. Commissioners would like staff to change the language used and increase the meter removal charge.

Water and Wastewater Superintendent Powers gave explanation on the purchase of a lid for the west digester at the Wastewater Treatment Plant. This purchase would be covered by insurance. A motion was made by Mr. Werre, seconded by Mr. Struss to approve the purchase of the replacement digester lid.

There being no other business, it was moved by Mr. Werre, seconded by Ms. Moltzen, and approved to adjourn the meeting at 8:38 a.m.

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Brian Johnson, Secretary



Fairmont Public Utilities Commission  
January 17, 2023

Agenda Item: 5

From: Julie Zarling, Assistant Finance Director  
To: Public Utilities Commission

Subject: Financial Report & Production Stats: December 2022

Policy/Action Requested:

Vote Required: \_\_\_ Simple Majority \_\_\_ Roll Call

Recommendation: Informational

Overview:

Financial Reports, Stats, and the Capital Expenditure Summary for December 2022 are included for review.

Budget Impact: N/A

Attachments: December Financial Report, Capital Expenditures Summary, December Production Statistics

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PUC Action: \_\_\_\_\_ Date: \_\_\_\_\_

**FAIRMONT PUBLIC UTILITIES COMMISSION**  
**INCOME STATEMENT SUMMARY: 2022 & 2021**

WATER DEPARTMENT	2022				2021			
	DEC	YTD	BUDGET	% BUDGET	DEC	YTD	BUDGET	% BUDGET
WATER DEPT REVENUE	\$433,959.08	\$5,213,222.74	\$4,839,135.00	107.73%	\$932,217.84	\$5,267,947.50	\$5,632,970.00	93.52%
WATER FILTRATION PLANT EXP.	\$163,238.79	\$2,045,078.59	\$1,795,028.00	113.93%	\$722,487.33	\$2,923,257.21	\$1,454,514.00	200.98%
WATER DISTRIB EXP.	\$59,790.86	\$614,892.28	\$652,763.00	94.20%	\$93,121.42	\$735,469.82	\$634,064.00	115.99%
WATER ADMIN EXP.	\$11,245.82	\$185,378.75	\$190,739.00	97.19%	\$20,028.56	\$181,335.12	\$177,315.00	102.27%
WATER MISC EXP.	\$84,052.80	\$1,489,190.67	\$1,444,263.00	103.11%	\$74,251.79	\$1,454,192.71	\$1,462,940.00	99.40%
TRANSFER OUT TO OTHER FUNDS	\$13,134.93	\$157,619.16	\$157,619.00	100.00%	\$467,832.26	\$604,807.02	\$149,427.00	404.75%
TOTAL WATER DEPT EXP.	\$331,463.20	\$4,492,159.45	\$4,240,412.00	105.94%	\$1,377,721.36	\$5,899,061.88	\$3,878,260.00	152.11%
WATER DEPT NET INCOME (LOSS)	\$102,495.88	\$721,063.29	\$598,723.00	120.43%	(\$445,503.52)	(\$631,114.38)	\$1,754,710.00	-35.97%

WASTEWATER DEPARTMENT	2022				2021			
	DEC	YTD	BUDGET	% BUDGET	DEC	YTD	BUDGET	% BUDGET
WASTEWATER DEPT REVENUE	\$310,361.19	\$3,358,079.36	\$2,913,732.00	115.25%	\$629,401.00	\$3,060,682.91	\$3,377,428.00	90.62%
WASTEWATER TREATMENT PLANT EXP.	\$77,071.67	\$1,251,313.25	\$961,007.00	130.21%	\$40,873.36	\$933,024.90	\$897,114.00	104.00%
WASTEWATER COLLECTION EXP.	\$42,743.14	\$434,181.75	\$405,968.00	106.95%	\$44,024.11	\$410,558.03	\$386,408.00	106.25%
WASTEWATER ADMIN EXP.	\$7,749.98	\$126,544.39	\$137,405.00	92.10%	\$20,345.43	\$119,831.55	\$112,200.00	106.80%
WASTEWATER MISC EXP.	\$54,724.45	\$700,411.63	\$693,993.00	100.92%	\$49,136.54	\$691,047.59	\$707,280.00	97.70%
TRANSFER OUT TO OTHER FUNDS	\$8,420.29	\$101,043.46	\$101,044.00	100.00%	\$292,727.75	\$382,760.00	\$98,217.00	389.71%
TOTAL WASTEWATER DEPT EXP.	\$190,709.53	\$2,613,484.48	\$2,299,417.00	113.66%	\$447,107.19	\$2,537,222.07	\$2,201,219.00	115.26%
WASTEWATER DEPT NET INCOME (LOSS)	\$119,651.66	\$744,584.88	\$614,315.00	121.21%	\$182,293.81	\$523,460.84	\$1,176,209.00	44.50%

ELECTRIC DEPARTMENT	2022				2021			
	DEC	YTD	BUDGET	% BUDGET	DEC	YTD	BUDGET	% BUDGET
ELECTRIC DEPT REVENUE	\$1,244,662.40	\$15,730,700.47	\$17,231,820.00	91.29%	\$1,153,544.42	\$15,959,100.41	\$15,561,976.00	102.55%
PURCHASE POWER EXP.	\$1,037,337.80	\$11,617,448.15	\$11,735,206.00	99.00%	\$904,604.04	\$11,335,479.79	\$11,513,996.00	98.45%
ELECTRIC DISTRIB EXP.	\$125,548.80	\$1,572,943.83	\$1,627,711.00	96.64%	\$128,045.64	\$1,400,491.24	\$1,436,020.00	97.53%
ELECTRIC ADMIN EXP.	\$46,374.71	\$617,854.16	\$705,018.00	87.64%	\$92,710.06	\$792,355.24	\$687,138.00	115.31%
ELECTRIC DEPT MISC EXP.	\$47,131.41	\$592,363.32	\$706,631.00	83.83%	\$46,633.10	\$613,737.31	\$668,692.00	91.78%
TRANSFER OUT TO OTHER FUNDS	\$56,778.12	\$681,337.43	\$681,337.00	100.00%	\$56,446.33	\$677,355.99	\$1,677,356.00	40.38%
TOTAL ELECTRIC DEPT EXP.	\$1,313,170.84	\$15,081,946.89	\$15,455,903.00	97.58%	\$1,228,439.17	\$14,819,419.57	\$15,983,202.00	92.72%
ELECTRIC DEPT NET INCOME (LOSS)	(\$68,508.44)	\$648,753.58	\$1,775,917.00	36.53%	(\$74,894.75)	\$1,139,680.84	(\$421,226.00)	-270.56%

## FAIRMONT PUBLIC UTILITIES - 2022 CAPITAL EXPENDITURES SUMMARY

ACCT #	ELECTRIC DEPARTMENT	BUD AMT	YTD EXP	BUDGET BAL	Carryover Into 2023
604-00000-16300	Transformers	\$85,000	\$68,870.71	\$16,129	
604-00000-16300	Automated Meter Infrastructure	\$300,000	\$682,312.59	(\$382,313)	\$380,500
604-00000-16300	Replace high voltage switches & Cable locator	\$88,000	\$75,679.06	\$12,321	\$12,321
604-00000-16300	Underground Conductors	\$85,000		\$85,000	\$85,000
604-00000-16300	2022 Street Improvement Projects	\$10,000		\$10,000	\$10,000
604-00000-16300	Downtown Lighting/Signs/Bollard replacements	\$50,000		\$50,000	\$50,000
604-00000-16400	Track skid loader w/attachments	\$87,000	\$83,773.01	\$3,227	\$0
604-00000-16440	Replace vehicles	\$35,000		\$35,000	\$35,000
604-00000-16300	Veteran's Park lighting improvements	\$12,500	\$13,381.44	(\$881)	
604-00000-16420	Label maker and software	\$5,000	\$5,268.56	(\$269)	
604-00000-16300	Replace Power plant transformer with SMMPA	\$1,000,000		\$1,000,000	\$0
	Contingency	\$20,000		\$20,000	\$0
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$1,777,500</b>	<b>\$929,285</b>	<b>\$848,215</b>	<b>\$572,821</b>
ACCT #	WATER DEPARTMENT	BUD AMT	YTD EXP	BUDGET BAL	
601-00000-16300	Automated Meter Infrastructure	\$600,000	\$699,632.91	(\$99,633)	\$100,000
601-00000-16420	SCADA and PC replacements	\$115,000	\$106,425.11	\$8,575	
601-00000-16400	Purchase leak locating equipment	\$16,000	\$17,649.00	(\$1,649)	
601-00000-16440	Replace truck	\$55,000	40800.35	\$14,200	
601-00000-16500	Lead and Copper rule assessment/replacements	\$25,000		\$25,000	\$25,000
	Misc. Capital Items	\$5,000		\$5,000	
	Water Contingency	\$20,000		\$20,000	
601-00000-16500	2022 Improvement Project	\$25,000		\$25,000	
601-00000-16500	Industrial Water tower	\$0	\$27,100.00	(\$27,100)	
601-00000-16500	2021 County Road (CSAH) 39 Project	\$0	\$42,685.22	(\$42,685)	
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$861,000</b>	<b>\$934,293</b>	<b>(\$30,607)</b>	<b>\$125,000</b>
ACCT #	WASTEWATER DEPARTMENT	BUD AMT	YTD EXP	BUDGET BAL	
602-00000-16300	Lift Station Rehab	\$100,000	\$267,296.50	(\$167,297)	
602-00000-16300	Lake Park Blvd Lift Station upgrades	\$120,000	\$59,647.50	\$60,353	
602-00000-16300	Sliplining/manhole rehab projects	\$225,000	\$250,605.20	(\$25,605)	
602-00000-16300	Contract jetting of large diameter mains	\$15,000	\$14,032.50	\$968	
602-00000-16200	Digester cleaning and repairs	\$100,000	\$167,087.37	(\$67,087)	
602-00000-16200	UV/Solids handling upgrade project	\$1,200,000	\$989,000.00	\$211,000	\$211,000
602-00000-16200	Bar Screen replacement	\$750,000	\$46,225.00	\$703,775	\$703,775
602-00000-16440	Replace truck	\$55,000	\$51,031.35	\$3,969	\$0
602-00000-16200	Control Building boiler/AC replacement	\$25,000		\$25,000	\$25,000
602-00000-16200	Polymer blend system (2)	\$25,000		\$25,000	\$12,500
602-00000-16200	Effluent sampler	\$10,000	\$7,581.00	\$2,419	
	Wastewater Contingency	\$20,000		\$20,000	
	Misc Capital items	\$5,000		\$5,000	
602-00000-16500	2022 Improvement Project	\$25,000		\$25,000	
602-00000-16500	2021 County Road (CSAH) 39 Project	\$0	\$60,272.71	(\$60,273)	
602-00000-16200	RAW ACTIVATED SLUGE PUMP	\$10,000	\$10,228	(\$228)	
602-00000-16500	FINAL CLARIFIER SCUM HANDLING	\$125,000	\$12,303	\$112,697	
602-00000-16440	Replace Truck - Budget 2023		40800.35		
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$2,810,000</b>	<b>\$1,935,310</b>	<b>\$874,690</b>	<b>\$952,275</b>

# FAIRMONT PUBLIC UTILITIES

## ELECTRIC DEPT STATISTICAL COMPARISON - DECEMBER

ACCOUNT #	DESCRIPTION	DEC KWH 2022	DEC KWH 2021	DEC REV 2022	DEC REV 2021
604-37400-37411	Residential Light Sales	2,481,846	1,806,039	\$280,458.77	\$209,821.38
604-37400-37412	Residential Heat Sales	849,946	638,664	\$88,400.23	\$67,221.44
604-37400-37413	Commercial Service Sales	1,643,125	1,677,132	\$176,906.17	\$153,113.81
604-37400-37414	Seasonal Commercial Heat Sales	163,581	120,075	\$11,634.26	\$8,545.37
604-37400-37415	General Service Sales	1,084,287	1,493,856	\$121,847.59	\$99,389.54
604-37400-37416	Industrial Sales	3,867,231	3,667,997	\$364,738.98	\$345,327.66
604-37400-37417	All Electric Sales	804,660	622,674	\$59,585.10	\$46,705.91
604-37400-37418	Rural Electric Sales	314,247	206,859	\$24,709.73	\$23,552.08
604-37400-37420	Filter Plant Power	122,116	119,600	\$8,120.71	\$7,953.40
604-37400-37421	WW Treatment Plant Power	108,150	95,230	\$7,191.98	\$6,332.80
604-37400-37423	Municipal Street Lighting	49,175	47,278	\$3,688.10	\$3,545.86
604-37400-37426	Security & Street Lighting	4,481	4,394	\$884.58	\$879.98
604-37400-37419	Energy Cost Adjustment			\$75,789.17	\$64,750.11
<b>TOTAL SALES</b>		<b>11,492,845</b>	<b>10,499,798</b>	<b>\$1,223,955.37</b>	<b>\$ 1,037,139.34</b>

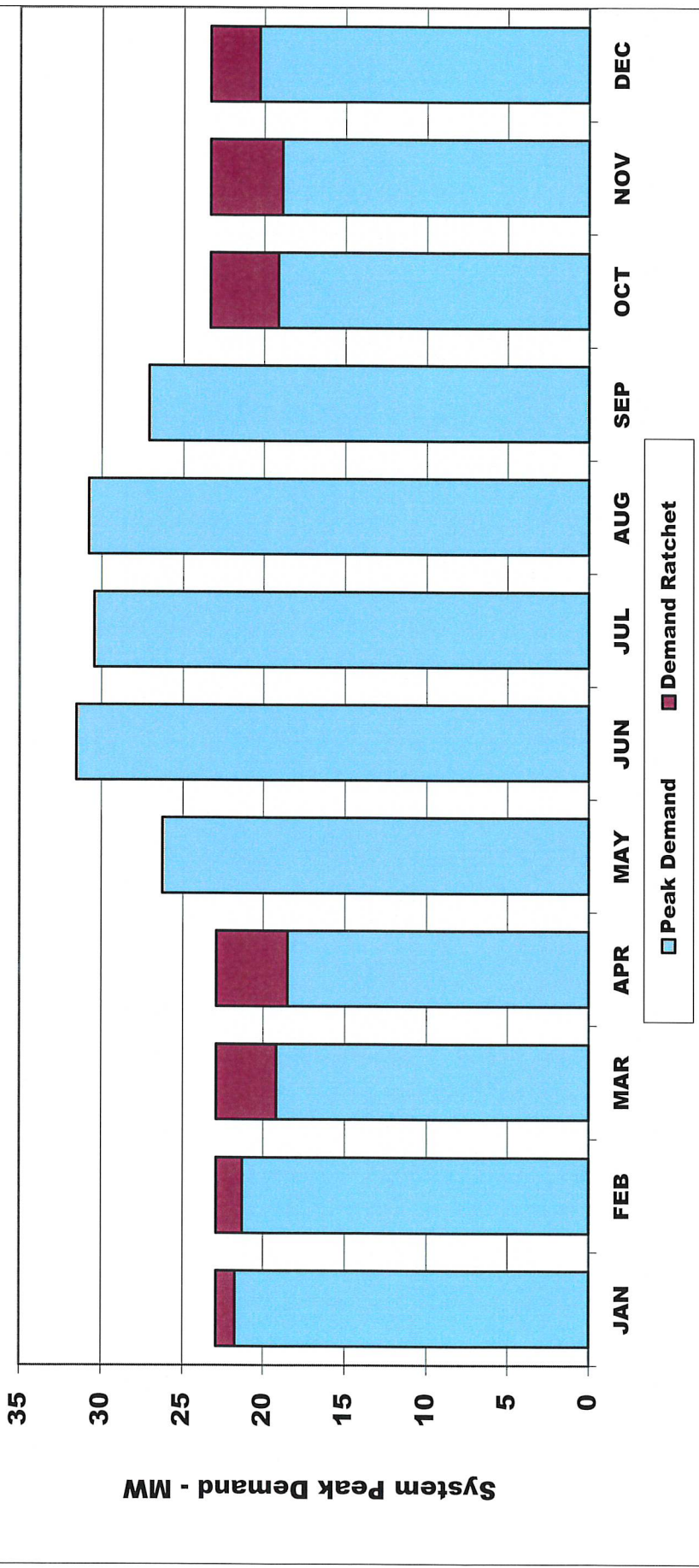
ELECTRIC PURCHASES	2022	2021
<b>TIE LINE - SMMPA 69 KV (BILLED)</b>	<b>12,453,752</b>	<b>12,038,325</b>
<b>TIE LINE - WAPA 69 KV (BILLED)</b>	<b>306,000</b>	<b>306,000</b>
<b>TOTAL PURCHASES (69 KV)</b>	<b>12,759,752</b>	<b>12,344,325</b>

	PERCENTAGE OF LOSSES			
	2022	2021	2022	2021
<b>69 KV TRANSMISSION &amp; TRANSFORMATION LOSSES</b>	<b>(3,813,563)</b>	<b>(3,891,104)</b>	<b>-29.89%</b>	<b>-31.52%</b>
<b>TOTAL CALC KWH LOAD</b>	<b>16,573,315</b>	<b>16,235,429</b>		
<b>TOTAL ENERGY SALES</b>	<b>11,492,845</b>	<b>10,499,798</b>		
<b>DISTRIBUTION SYSTEM LOSSES</b>	<b>5,080,470</b>	<b>5,735,631</b>	<b>30.65%</b>	<b>35.33%</b>



# City of Fairmont

## Demand Ratchet Costs - 2022



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
PEAK DEMAND	21,724	21,284	19,194	18,501	26,268	31,550	30,444	30,790	27,105	19,132	18,885	20,294
RATCHET DEMAND	22,897	22,897	22,897	22,897	26,268					23,347	23,347	23,347
DIFFERENCE	1,173	1,613	3,703	4,396	0					4,215	4,462	3,053
RATCHET COST	\$12,844	\$17,662	\$40,548	\$48,136	\$0					\$46,154	\$48,859	\$33,430

**TOTAL RATCHET COSTS** **\$247,633**

**2022 ESTIMATED RATCHET COST = \$**

JAN - MAY: RATCHET BASED ON SYSTEM PEAK OF 30,753 SET ON JULY 19

JUN - SEP: ANNUAL PEAK MEASUREMENT PERIOD.

OCT-DEC: RATCHET BASED ON SYSTEM PEAK SET SUMMER OF 2022. (TBD)

Ratchet is 74% of peak demand.



**PUBLIC UTILITIES COMMISSION WATER DEPARTMENT STATISTICS FOR 2022**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
FINISHED WATER	37,655,769	38,070,491	37,463,392	36,814,595	43,751,246	46,031,667	49,143,132	39,952,789	40,776,450	41,668,749	38,060,100	40,219,770
RAW WATER	38,386,267	38,835,059	37,981,609	37,570,969	45,010,544	47,269,199	51,447,876	41,323,544	42,165,872	41,368,749	40,403,470	41,783,310
LESS HOUSE WATER	1,925,504	1,831,424	1,972,528	1,879,328	2,009,216	1,965,952	1,875,104	1,763,952	1,783,952	1,821,600	1,895,660	1,984,160
LESS DOMESTIC WATER	31,600	11,400	15,400	11,300	13,200	11,800	21,800	12,000	11,900	25,500	19,400	23,100
<b>NET FINISHED WATER</b>	<b>36,429,163</b>	<b>36,992,235</b>	<b>35,993,681</b>	<b>35,680,341</b>	<b>42,988,128</b>	<b>45,291,447</b>	<b>49,550,972</b>	<b>39,547,592</b>	<b>40,370,020</b>	<b>39,521,649</b>	<b>38,488,390</b>	<b>39,776,050</b>
RESIDENTIAL SALES	15,245,992	11,156,702	13,033,230	12,797,310	12,041,174	14,887,115	16,910,321	14,849,541	15,458,954	13,924,134	12,846,546	12,940,905
COMMERCIAL SALES	9,495,111	8,877,566	8,870,347	7,798,257	7,622,689	9,343,765	11,650,318	10,385,956	9,115,565	4,799,360	7,275,109	6,804,140
INDUSTRIAL SALES	13,861,367	9,021,483	11,811,710	12,926,304	11,766,827	15,222,818	13,501,523	7,787,201	13,719,237	11,781,788	12,290,462	12,679,448
<b>TOTAL WATER SALES</b>	<b>38,602,470</b>	<b>29,055,751</b>	<b>33,715,287</b>	<b>33,521,871</b>	<b>31,430,690</b>	<b>39,453,698</b>	<b>42,362,162</b>	<b>33,022,698</b>	<b>38,293,756</b>	<b>30,505,282</b>	<b>32,412,117</b>	<b>32,424,493</b>
ACCOUNTED LOSS	160,250	3,201,500	232,500	67,300	942,000	1,262,900	584,200	2,842,300	243,400	159,700	127,000	1,701,500
UNACCOUNTED LOSS	(2,333,557)	4,734,984	2,045,894	2,091,170	10,615,438	4,574,849	6,604,610	3,682,594	1,832,864	8,856,667	5,949,273	5,650,057
% OF NET FINISHED WATER	-6.41%	12.44%	5.46%	5.68%	24.26%	9.94%	13.44%	9.22%	4.49%	21.25%	15.63%	14.05%
PEAK DAY VOL	1,413,918	1,707,392	1,366,630	1,352,726	1,853,388	1,975,567	1,855,877	1,570,826	1,543,220	1,433,513	1,389,300	1,597,400
PEAK DATE	01/29/22	02/12/22	03/31/22	04/01/22	05/20/22	06/22/22	07/20/22	08/17/22	09/10/22	10/07/22	11/02/22	12/15/22
AVERAGE DAY VOL	1,214,702	1,359,660	1,208,497	1,227,153	1,411,331	1,534,389	1,585,262	1,288,800	1,359,215	1,334,967	1,268,700	1,297,400
RESIDENTIAL SALES \$\$	\$242,364.48	\$213,859.84	\$222,990.56	\$225,237.17	\$218,394.22	\$240,723.80	\$259,321.51	\$239,221.02	\$244,289.78	\$233,409.30	\$224,848.94	\$225,644.75
COMMERCIAL SALES \$\$	\$97,011.93	\$93,001.89	\$92,480.08	\$84,430.78	\$83,078.62	\$95,417.85	\$112,193.91	\$102,964.28	\$93,721.30	\$78,937.51	\$80,738.23	\$77,442.15
INDUSTRIAL SALES \$\$	\$80,989.70	\$52,099.20	\$68,687.10	\$75,377.20	\$68,417.70	\$89,161.50	\$80,630.50	\$44,971.20	\$80,136.60	\$88,507.50	\$71,560.70	\$73,895.50
<b>TOTAL SALES \$\$\$</b>	<b>\$420,366.11</b>	<b>\$358,960.93</b>	<b>\$384,157.74</b>	<b>\$385,045.15</b>	<b>\$369,890.54</b>	<b>\$425,303.15</b>	<b>\$452,145.92</b>	<b>\$387,156.50</b>	<b>\$418,147.68</b>	<b>\$380,854.31</b>	<b>\$377,147.87</b>	<b>\$376,982.40</b>

**WATER DEPARTMENT TOTALS YEAR TO DATE**

	2022	2021
FINISHED WATER	489,608,150	474,286,431
RAW WATER	503,546,468	495,153,090
- HOUSE WATER	22,708,400	23,038,592
- DOMESTIC WATER	208,400	185,300
NET FINISHED WATER	480,629,668	471,929,198
RESIDENTIAL SALES	166,091,924	174,918,379
COMMERCIAL SALES	102,038,183	115,828,414
INDUSTRIAL SALES	146,670,168	98,578,031
TOTAL WATER SALES	414,800,275	389,324,824
ACCOUNTED LOSSES	11,524,550	4,779,678
UNACCOUNTED LOSSES	54,304,843	77,824,696
% OF NET FINISHED WATER	11.30%	16.49%
YTD RESIDENTIAL SALES \$\$	\$2,790,305.37	\$2,460,780.22
YTD COMMERCIAL SALES \$\$	\$1,091,418.53	\$1,034,606.03
YTD INDUSTRIAL SALES \$\$	\$854,434.40	\$481,348.64
YTD WATER SALES TOTAL \$\$	\$4,736,158.30	\$3,976,734.89
REVENUE PER GALLON SOLD	\$0.011418	\$0.010214
2022/2021	1.11782	1.08334

**PUBLIC UTILITIES COMMISSION WASTEWATER DEPARTMENT STATISTICS FOR THE YEAR 2022**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
TOTAL FLOW	36,570,000	32,510,000	40,660,000	42,360,000	49,900,000	40,570,000	44,030,000	37,660,000	33,890,000	32,610,000	32,790,000	33,920,000
DAILY FLOW	1,180,000	1,160,000	1,310,000	1,410,000	1,610,000	1,350,000	1,420,000	1,210,000	1,130,000	1,050,000	1,090,000	1,090,000
MAXIMUM FLOW	1,290,000	1,300,000	1,690,000	1,550,000	2,330,000	1,630,000	2,260,000	1,420,000	1,210,000	1,130,000	1,180,000	1,230,000
MINIMUM FLOW	1,080,000	1,090,000	1,100,000	1,100,000	1,390,000	1,220,000	1,140,000	1,060,000	1,060,000	962,000	921,000	1,010,000
I & I % OF TOTAL FLOW	8.91%	13.35%	26.54%	33.80%	44.74%	21.93%	16.96%	17.31%	10.76%	25.76%	15.34%	18.85%
<b>INFLUENT AVERAGE:</b>												
LBS / DAY BOD	2,444	2,196	2,447	2,932	3,632	2,771	1,910	2,752	2,791	2,270	2,938	3,333
LBS / DAY TSS	2,106	2,225	2,730	3,409	3,857	2,954	2,517	3,004	3,251	4,111	3,491	5,045
<b>EFFLUENT BOD:</b>												
AVERAGE BOD	2.0	2.0	2.0	3.0	3.0	2.0	2.0	1.8	1.9	2.0	2.9	3.2
MAXIMUM BOD	3.0	3.0	2.0	5.0	5.0	4.0	3.0	2.5	2.8	2.7	5.8	7.6
MINIMUM BOD	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.4	0.8	1.3	1.0	1.10
<b>EFFLUENT TSS:</b>												
AVERAGE TSS	8	7	6	7	7	8	10	8	9	9	13	13
MAXIMUM TSS	10	11	12	14	10	12	33	14	14	13	19	20
MINIMUM TSS	5	3	2	3	4	4	3	5	6	7	8	9
# OF DAYS OVER PERMIT LIMITS	0	0	0	0	0	0	0	0	0	0	0	0
ELECTRIC USE - KWH	103,328	105,774	89,934	106,416	112,332	125,926	127,042	119,016	116,690	113,122	115,312	108,150
ELECTRIC USE - COST	\$7,561.02	\$7,740.01	\$6,580.92	\$7,786.99	\$8,219.90	\$9,214.64	\$9,296.30	\$8,708.99	\$7,759.89	\$7,522.61	\$7,668.25	\$7,913.88
<b>REVENUE:</b>												
RESIDENTIAL	\$109,064.23	\$98,453.01	\$101,870.71	\$102,961.11	\$100,498.00	\$98,423.89	\$98,969.12	\$97,467.33	\$98,787.04	\$105,741.33	\$102,645.36	\$102,987.17
COMMERCIAL	\$32,954.57	\$28,532.52	\$34,215.73	\$32,933.37	\$34,408.44	\$41,989.37	\$41,634.96	\$43,911.32	\$40,181.76	\$43,942.27	\$36,273.17	\$34,065.83
INDUSTRIAL	\$38,282.25	\$34,916.91	\$33,820.25	\$33,313.78	\$49,097.24	\$41,148.51	\$48,449.68	\$23,090.24	\$40,219.45	\$30,363.22	\$61,727.86	\$68,999.41
<b>TOTAL REVENUE</b>	<b>\$180,301.05</b>	<b>\$161,902.44</b>	<b>\$169,906.69</b>	<b>\$169,208.26</b>	<b>\$184,003.68</b>	<b>\$181,561.77</b>	<b>\$189,053.76</b>	<b>\$164,468.89</b>	<b>\$179,188.25</b>	<b>\$180,046.82</b>	<b>\$200,646.39</b>	<b>\$206,052.41</b>

**WASTEWATER DEPARTMENT TOTALS YEAR TO DATE**

	YEAR	
	2022	2021
TOTAL FLOW TO PLANT, GALLONS	457,490,000	453,720,000
I & I % OF TOTAL FLOW	13.35%	23.09%
DAYS EXCEEDING PERMIT LIMITS	0	0
TOTAL ELECTRIC - KWH	1,343,042	1,334,830
TOTAL ELECTRIC - COST	\$95,973.40	\$ 97,676.21
TOTAL RESIDENTIAL REVENUE	\$1,217,868.30	\$1,268,663.96
TOTAL COMMERCIAL REVENUE	\$445,043.31	\$479,009.58
TOTAL INDUSTRIAL REVENUE	\$503,428.80	\$272,982.64
<b>TOTAL REVENUE</b>	<b>\$2,166,340.41</b>	<b>\$2,020,656.18</b>

BOD = Biodegradable Oxygen Demand

TSS= Total Suspended Solids



Fairmont Public Utilities Commission  
January 17, 2023

Agenda Item: 6

**From:** Julie Zarling, Assistant Finance Director  
**To:** Public Utilities Commission

**Subject:** Record of Disbursements- December 2022

**Policy/Action Requested:**

**Vote Required:**   X   Simple Majority             Roll Call

**Recommendation:** Approval

**Overview:**

Approval is requested for the Commissioners' Record of Disbursements for December 2022

**Budget Impact:**

**Attachments:** PUC Check Listing for December 2022

\*\*\*\*\*  
PUC Action: \_\_\_\_\_ Date: \_\_\_\_\_

AP  
PUC CHECKS

User: juliezar  
Printed: 1/12/2023 9:15:07 AM



Last Name	Acct 1	Amount	Check Date	Check Num	Description
A1 Concrete Grinding & Mudjacking Shriver, Loren	601-49430-40200	3,744.25	12/16/2022	158608	10th st. saw cut to clean edge
A1 Concrete Grinding & Mudjacking Shriver, Loren	604-49570-40400	3,744.25			
ABM Equipment & Supply, LLC	604-49570-40400	118.41	1/6/2023	158787	#226 Tube Assy
ABM Equipment & Supply, LLC		118.41			
Advanced Engineering & Environmental Services, LLC	601-00000-16420	9,717.16	12/16/2022	158609	professional services 10/29-12-2-22 - CIP- SCADA upgrade
Advanced Engineering & Environmental Services, LLC	601-49400-31200	1,971.89	12/16/2022	158609	professional services 10/29-12-2-22 I&C support
Advanced Engineering & Environmental Services, LLC		11,689.05			
Ali Yussuf	604-00000-20200	150.00	12/1/2022	158397	Refund Check 018450-000, 646 Summit Dr #1
Ali Yussuf		150.00			
Allegiant Utility Services, Inc.	604-00000-16300	29,750.89	12/22/2022	158689	AMI Meter Installations 12/1-12/15/22 - CIP - AMI
Allegiant Utility Services, Inc.	604-00000-16300	7,666.09	1/6/2023	158788	AMI meter installations 12/-12/23/22 - CIP- AMI
Allegiant Utility Services, Inc.		37,416.98			
Amazon Capital Services	601-49400-40400	790.00	12/8/2022	158445	Multiquip Electric Submersible Trash Pumps W Single Phase Motor
Amazon Capital Services	601-49400-40400	324.36	12/13/2022	158542	Water Plant Maint Equipment
Amazon Capital Services	601-49430-43900	79.84	12/8/2022	158445	4lb Dead Blower Hammer
Amazon Capital Services	601-49440-20120	16.31	12/22/2022	158658	Wireless Mouse Set
Amazon Capital Services	602-49490-20120	10.46	12/22/2022	158658	Wireless Mouse Set
Amazon Capital Services	604-49590-20120	70.46	12/22/2022	158658	Wireless Mouse Set
Amazon Capital Services		1,291.43			
American Glass	604-49570-40500	388.80	12/22/2022	158690	#235 green tint/blue shade w/bracket, moulding

Last Name	Acct I	Amount	Check Date	Check Num	Description
American Glass		388.80			
Aqua-Pure Inc.	601-49400-21620	5,752.50	1/6/2023	158789	Tot of AQ 3025-2950lbs
Aqua-Pure Inc.	601-49400-21620	3,135.00	12/16/2022	158610	2750 lbs of AF 41150 polymer
Aqua-Pure Inc.	601-49400-21620	50,114.40	12/16/2022	158610	bulk load of AF 41150
Aqua-Pure Inc.	601-49400-31400	92.00	12/16/2022	158610	1 gal pH 4, 1 gal pH 10
Aqua-Pure Inc.		59,093.90			
Aramark Uniform Services	601-49400-31200	271.83	12/16/2022	158611	mop frame, classic brush mats, shop towels
Aramark Uniform Services		271.83			
Aust Greg/Megan	601-00000-20200	6.43	12/1/2022	158398	Refund Check 016864-000, 1309 N Prairie Ave
Aust Greg/Megan	601-00000-20200	8.02	12/1/2022	158398	Refund Check 016864-000, 1309 N Prairie Ave
Aust Greg/Megan	602-00000-20200	6.74	12/1/2022	158398	Refund Check 016864-000, 1309 N Prairie Ave
Aust Greg/Megan	604-00000-20200	1.46	12/1/2022	158398	Refund Check 016864-000, 1309 N Prairie Ave
Aust Greg/Megan	604-00000-20200	24.70	12/1/2022	158398	Refund Check 016864-000, 1309 N Prairie Ave
Aust Greg/Megan	604-00000-20200	1.93	12/1/2022	158398	Refund Check 016864-000, 1309 N Prairie Ave
Aust Greg/Megan		49.28			
Avery Weigh-Tronix LLC	604-49595-43901	1,335.78	1/10/2023	158884	commercial lighting and fixtures rebate
Avery Weigh-Tronix LLC		1,335.78			
Baker James M.	604-49595-43989	60.66	12/16/2022	158612	residential lighting and fixtures rebate
Baker James M.		60.66			
Beemer Companies	604-49595-43901	732.38	1/10/2023	158885	commercial lighting and fixtures rebate
Beemer Companies		732.38			
Bell Corey/Cathy	604-49595-43985	45.00	12/16/2022	158613	residential refrigerator rebate
Bell Corey/Cathy	604-49595-43989	380.00	12/16/2022	158613	residential lighting fixtures rebate
Bell Corey/Cathy		425.00			
Betts Vicki	601-00000-20200	0.70	12/1/2022	158399	Refund Check 012180-005, 447 E 11th St
Betts Vicki	601-00000-20200	1.40	12/1/2022	158399	Refund Check 012180-005, 447 E 11th St
Betts Vicki	601-00000-20200	0.06	12/1/2022	158399	Refund Check 012180-005, 447 E 11th St

Last Name	Acct I	Amount	Check Date	Check Num	Description
Betts Vicki	602-00000-20200	0.91	12/1/2022	158399	Refund Check 012180-005, 447 E 11th St
Betts Vicki	602-00000-20200	0.06	12/1/2022	158399	Refund Check 012180-005, 447 E 11th St
Betts Vicki	602-00000-20200	0.12	12/1/2022	158399	Refund Check 012180-005, 447 E 11th St
Betts Vicki	604-00000-20200	0.32	12/1/2022	158399	Refund Check 012180-005, 447 E 11th St
Betts Vicki	604-00000-20200	0.03	12/1/2022	158399	Refund Check 012180-005, 447 E 11th St
Betts Vicki		3.60			
Bevcomm Inc	601-00000-16420	2,150.49	12/13/2022	158544	Scada Upgrade
Bevcomm Inc		2,150.49			
Blizzard Snowmobile Club, Inc.	604-49595-43980	30.00	12/22/2022	158693	residential holiday lights rebate
Blizzard Snowmobile Club, Inc.		30.00			
Bockett Building Supply	602-49470-40200	82.20	12/16/2022	158614	slotted pipe and couplings
Bockett Building Supply		82.20			
Bomgaars Supply	601-49400-43900	20.37	1/6/2023	158790	wood handle, acid brush, socket hex bit
Bomgaars Supply	601-49430-43900	15.98	1/6/2023	158790	fasteners, pvc cap
Bomgaars Supply	602-49470-43900	71.92	1/6/2023	158790	drain trap, glove, fasteners
Bomgaars Supply	602-49470-43900	8.98	1/6/2023	158790	wedge pack
Bomgaars Supply	602-49470-43900	86.96	1/6/2023	158790	floor mat, hose washers, double connector
Bomgaars Supply	602-49450-43900	20.99	1/6/2023	158790	glove
Bomgaars Supply	602-49450-43900	19.75	1/6/2023	158790	female adaptor, cement pack, cpvc elbow, pex pipe
Bomgaars Supply	604-49570-22300	8.34	1/6/2023	158790	distilled water
Bomgaars Supply	604-49570-22300	94.54	1/6/2023	158790	mechanics set, hitch pin, tape measure
Bomgaars Supply	604-49570-40500	18.96	1/6/2023	158790	windshield de-icer
Bomgaars Supply		366.79			
Borchardt Kay	601-00000-20200	3.12	12/1/2022	158400	Refund Check 007472-000, 232 W 10th St
Borchardt Kay	601-00000-20200	21.12	12/1/2022	158400	Refund Check 007472-000, 232 W 10th St
Borchardt Kay	602-00000-20200	5.58	12/1/2022	158400	Refund Check 007472-000, 232 W 10th St
Borchardt Kay	602-00000-20200	8.43	12/1/2022	158400	Refund Check 007472-000, 232 W 10th St
Borchardt Kay	602-00000-20200	2.98	12/1/2022	158400	Refund Check 007472-000, 232 W 10th St
Borchardt Kay	604-00000-20200	11.96	12/1/2022	158400	Refund Check 007472-000, 232 W 10th St
Borchardt Kay	604-00000-20200	198.18	12/1/2022	158400	Refund Check 007472-000, 232 W 10th St
Borchardt Kay	604-00000-20200	13.48	12/1/2022	158400	Refund Check 007472-000, 232 W 10th St



Last Name	Acct I	Amount	Check Date	Check Num	Description
Borchardt Kay		264.85			
Border States Elec Supply	604-00000-14207	70.90	12/22/2022	158694	1A fuselink qty-10
Border States Elec Supply		70.90			
Burmeister Jay	604-49595-43985	25.00	12/16/2022	158615	residential refrigerator rebate
Burmeister Jay		25.00			
Cardmember Services	601-49445-33100	2.00	12/8/2022	158449	Parking Conf in Duluth, MN 09/12/2022
Cardmember Services	601-49440-20120	23.50	12/30/2022	158720	A/P Approval Stamps
Cardmember Services	602-49450-40400	299.25	12/30/2022	158720	Fuji Electric PXF4 Temperature Controller Socketed
Cardmember Services	602-49490-20120	23.50	12/30/2022	158720	A/P Approval Stamps
Cardmember Services	604-49570-43900	50.55	12/8/2022	158449	DCI Antenna, Battery Spring Line Dept
Cardmember Services	604-49570-33100	223.00	12/30/2022	158720	Miles Hotel Rm T & O Conference
Cardmember Services	604-49570-22300	961.65	12/8/2022	158449	Repair Supplies Halls Safety Equip Line Dept
Cardmember Services	604-49570-43900	29.72	12/8/2022	158449	Decal Line Department
Cardmember Services	604-49590-20120	23.50	12/30/2022	158720	A/P Approval Stamps
Cardmember Services		1,636.67			
Carlson Chris	604-49595-43980	42.00	12/22/2022	158695	residential LED bulbs rebate
Carlson Chris	604-49595-43989	311.94	12/22/2022	158695	residential lighting fixtures rebate
Carlson Chris		353.94			
Carquest Auto Parts Stores	602-49450-40400	267.98	1/6/2023	158791	#450 batteries
Carquest Auto Parts Stores	602-49470-40500	20.04	1/6/2023	158791	howes diesel treat
Carquest Auto Parts Stores	604-49570-43900	27.59	12/8/2022	158450	Torque Wrench Line Dept
Carquest Auto Parts Stores		315.61			
Cintas Corporation	604-49570-43760	1,607.08	1/6/2023	158792	laundry services
Cintas Corporation		1,607.08			
Colonial Life	601-00000-21812	59.39	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Cancer
Colonial Life	601-00000-21812	94.05	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Life Insurance
Colonial Life	601-00000-21812	18.95	12/7/2022	158419	PR Batch 00001.12.2022 Colonial GroupSpecifiedDisease
Colonial Life	601-00000-21812	59.43	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Cancer
Colonial Life	601-00000-21812	204.01	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Disability

Last Name	Acct I	Amount	Check Date	Check Num	Description
Colonial Life	601-00000-21812	53.64	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Group Accident
Colonial Life	601-00000-21812	204.01	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Disability
Colonial Life	601-00000-21812	53.62	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Group Accident
Colonial Life	601-00000-21812	18.95	12/21/2022	158643	PR Batch 00002.12.2022 Colonial GroupSpecifiedDisease
Colonial Life	601-00000-21812	94.05	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Life Insurance
Colonial Life	602-00000-21812	14.41	12/7/2022	158419	PR Batch 00001.12.2022 Colonial GroupSpecifiedDisease
Colonial Life	602-00000-21812	75.42	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Life Insurance
Colonial Life	602-00000-21812	75.42	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Life Insurance
Colonial Life	602-00000-21812	68.55	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Group Accident
Colonial Life	602-00000-21812	37.30	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Cancer
Colonial Life	602-00000-21812	37.27	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Cancer
Colonial Life	602-00000-21812	163.71	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Disability
Colonial Life	602-00000-21812	68.56	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Group Accident
Colonial Life	602-00000-21812	163.70	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Disability
Colonial Life	602-00000-21812	14.41	12/21/2022	158643	PR Batch 00002.12.2022 Colonial GroupSpecifiedDisease
Colonial Life	604-00000-21812	129.52	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Life Insurance
Colonial Life	604-00000-21812	200.90	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Disability
Colonial Life	604-00000-21812	45.98	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Group Accident
Colonial Life	604-00000-21812	42.57	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Cancer
Colonial Life	604-00000-21812	5.13	12/21/2022	158643	PR Batch 00002.12.2022 Colonial GroupSpecifiedDisease
Colonial Life	604-00000-21812	42.53	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Cancer
Colonial Life	604-00000-21812	129.52	12/7/2022	158419	PR Batch 00001.12.2022 Colonial Life Insurance
Colonial Life	604-00000-21812	45.95	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Group Accident
Colonial Life	604-00000-21812	5.13	12/7/2022	158419	PR Batch 00001.12.2022 Colonial GroupSpecifiedDisease
Colonial Life	604-00000-21812	200.89	12/21/2022	158643	PR Batch 00002.12.2022 Colonial Disability
Colonial Life		<u>2,426.97</u>			
Core & Main LP	601-49430-40200	2,220.29	12/16/2022	158616	REP CLP's and ball curb
Core & Main LP		<u>2,220.29</u>			
Cress Refrigeration	602-49450-43900	135.00	1/9/2023	158871	replacement motor on boiler pump
Cress Refrigeration		<u>135.00</u>			
Culligan Water of Fairmont	604-49570-43900	46.17	1/9/2023	158872	drinking water equipment rental
Culligan Water of Fairmont		<u>46.17</u>			
Dakota Supply Group	601-49430-40200	7,776.23	1/6/2023	158793	fiberglass hydrant marker, gate valves, flg adapters

Last Name	Acct I	Amount	Check Date	Check Num	Description
Dakota Supply Group		7,776.23			
DeBerg Pat	604-49595-43989	90.20	12/13/2022	158547	residential lighting fixture rebate
DeBerg Pat	604-49595-43985	25.00	12/13/2022	158547	residential refrigerator rebate
DeBerg Pat	604-49595-43988	25.00	12/13/2022	158547	residential dishwasher rebate
DeBerg Pat		140.20			
Denny Troy	601-49400-31400	45.30	1/6/2023	158794	water samples
Denny Troy	601-49400-31400	56.00	12/16/2022	158617	THM/HAA samples
Denny Troy	601-49400-31400	48.30	12/16/2022	158617	TOC/ALK samples
Denny Troy	604-00000-16300	16.35	1/6/2023	158794	ship meters to ACLARA-CIP-AMI
Denny Troy		165.95			
DGR Engineering	604-00000-16300	2,057.79	12/22/2022	158696	professional services through 11/30/22 - CIP - Transformers
DGR Engineering	604-49570-31200	612.50	1/9/2023	158873	services through 9/30/2022
DGR Engineering	604-49570-31200	472.50	1/9/2023	158873	services through 11/30/2022
DGR Engineering		3,142.79			
EFTPS	601-00000-21801	3,612.81	12/21/2022	0	PR Batch 00002.12.2022 Federal Income Tax
EFTPS	601-00000-21801	4,469.03	12/7/2022	0	PR Batch 00001.12.2022 Federal Income Tax
EFTPS	601-00000-21809	490.89	12/21/2022	0	PR Batch 00002.12.2022 Medicare Employee Portion
EFTPS	601-00000-21803	2,098.99	12/21/2022	0	PR Batch 00002.12.2022 FICA Employee Portion
EFTPS	601-00000-21803	2,098.99	12/21/2022	0	PR Batch 00002.12.2022 FICA Employee Portion
EFTPS	601-00000-21803	2,437.18	12/7/2022	0	PR Batch 00001.12.2022 FICA Employee Portion
EFTPS	601-00000-21803	2,437.18	12/7/2022	0	PR Batch 00001.12.2022 FICA Employee Portion
EFTPS	601-00000-21809	490.89	12/21/2022	0	PR Batch 00002.12.2022 Medicare Employee Portion
EFTPS	601-00000-21809	569.96	12/7/2022	0	PR Batch 00001.12.2022 Medicare Employee Portion
EFTPS	601-00000-21809	569.96	12/7/2022	0	PR Batch 00001.12.2022 Medicare Employee Portion
EFTPS	602-00000-21801	1,651.28	12/7/2022	0	PR Batch 00001.12.2022 Federal Income Tax
EFTPS	602-00000-21801	1,760.41	12/21/2022	0	PR Batch 00002.12.2022 Federal Income Tax
EFTPS	602-00000-21803	1,178.94	12/21/2022	0	PR Batch 00002.12.2022 FICA Employee Portion
EFTPS	602-00000-21803	1,178.94	12/21/2022	0	PR Batch 00002.12.2022 FICA Employee Portion
EFTPS	602-00000-21803	1,178.95	12/7/2022	0	PR Batch 00001.12.2022 FICA Employee Portion
EFTPS	602-00000-21809	275.72	12/21/2022	0	PR Batch 00002.12.2022 Medicare Employee Portion
EFTPS	602-00000-21809	275.72	12/7/2022	0	PR Batch 00001.12.2022 Medicare Employee Portion
EFTPS	602-00000-21809	275.72	12/7/2022	0	PR Batch 00001.12.2022 Medicare Employee Portion
EFTPS	602-00000-21809	275.72	12/21/2022	0	PR Batch 00002.12.2022 Medicare Employee Portion
EFTPS	602-00000-21803	1,178.95	12/7/2022	0	PR Batch 00001.12.2022 FICA Employee Portion
EFTPS	604-00000-21803	2,767.01	12/21/2022	0	PR Batch 00002.12.2022 FICA Employee Portion

Last Name	Acct I	Amount	Check Date	Check Num	Description
EFTPS	604-00000-21803	3,040.36	12/7/2022	0	PR Batch 00001.12.2022 FICA Employer Portion
EFTPS	604-00000-21801	4,292.31	12/7/2022	0	PR Batch 00001.12.2022 Federal Income Tax
EFTPS	604-00000-21803	3,040.36	12/7/2022	0	PR Batch 00001.12.2022 FICA Employee Portion
EFTPS	604-00000-21803	2,767.01	12/21/2022	0	PR Batch 00002.12.2022 FICA Employee Portion
EFTPS	604-00000-21801	4,438.36	12/21/2022	0	PR Batch 00002.12.2022 Federal Income Tax
EFTPS	604-00000-21809	647.11	12/21/2022	0	PR Batch 00002.12.2022 Medicare Employer Portion
EFTPS	604-00000-21809	711.05	12/7/2022	0	PR Batch 00001.12.2022 Medicare Employer Portion
EFTPS	604-00000-21809	711.05	12/7/2022	0	PR Batch 00001.12.2022 Medicare Employee Portion
EFTPS	604-00000-21809	647.11	12/21/2022	0	PR Batch 00002.12.2022 Medicare Employee Portion
EFTPS		51,567.96			
Elite Properties MN LLC	604-49595-43989	54.30	12/22/2022	158697	residential lighting fixtures rebate
Elite Properties MN LLC		54.30			
Elk River Winlectric Co.	604-00000-16300	1,715.00	1/9/2023	158874	meter socket (10)-CIP-AMI
Elk River Winlectric Co.	604-00000-16300	3,729.24	12/22/2022	158698	15kv elbow tap plug - CIP - replace high voltage switches
Elk River Winlectric Co.	604-00000-16300	54,543.68	1/9/2023	158874	15KV Switches - CIP- replace high voltage switches
Elk River Winlectric Co.		59,987.92			
Fairmont Chamber of Commerce	604-49590-43900	300.00	12/30/2022	158724	2022 Holiday Lighting Contest
Fairmont Chamber of Commerce		300.00			
Farrow Dennis	604-49595-43989	12.50	12/16/2022	158618	residential lighting fixtures rebate
Farrow Dennis		12.50			
Fastenal Company	602-49470-40200	185.87	12/16/2022	158619	concrete anchors and masonry bits
Fastenal Company		185.87			
Federated Rural Electric Association	601-49430-38100	20.00	12/16/2022	158620	electric charges-water
Federated Rural Electric Association	602-49470-38100	49.00	12/16/2022	158620	electric charges-sewer
Federated Rural Electric Association		69.00			
Fett Ryan	604-49595-43989	500.00	12/16/2022	158621	residential lighting fixtures rebate
Fett Ryan		500.00			

Last Name	Acct I	Amount	Check Date	Check Num	Description
Fitzgerald Dan	604-49595-43900	50.00	12/16/2022	158622	residential furnace rebate
Fitzgerald Dan		50.00			
Fleet & Farm Supply	601-49430-43900	18.63	1/9/2023	158875	6 ft chain, quick link
Fleet & Farm Supply	601-49430-43900	27.97	1/9/2023	158875	side wialk salt, softer salt
Fleet & Farm Supply	601-49430-43900	14.88	1/9/2023	158875	nuts, bolts, washers, meter flanges
Fleet & Farm Supply	601-49430-43900	5.38	1/9/2023	158875	coupling and nipple
Fleet & Farm Supply	602-49470-40200	53.14	1/9/2023	158875	putty knife, bleach, dawn, knife, gloves
Fleet & Farm Supply	602-49470-43900	69.97	1/9/2023	158875	helmet liner, hand warmers
Fleet & Farm Supply	602-49470-43900	89.99	1/9/2023	158875	100' cord
Fleet & Farm Supply	602-49470-43900	26.34	1/9/2023	158875	mouse traps, pvc bushings, ball valve, air chuck
Fleet & Farm Supply	602-49450-43900	59.99	1/9/2023	158875	100' hose
Fleet & Farm Supply	602-49450-43900	49.46	1/9/2023	158875	bags oil dry, tube seal
Fleet & Farm Supply		415.75			
Flexible Pipe Tool Company	602-49450-40400	1,667.00	12/16/2022	158623	Setcom headset (2) and carrying case
Flexible Pipe Tool Company		1,667.00			
Foty Lock & Safe	601-49400-43900	90.00	12/22/2022	158699	lock repair - tank farm
Foty Lock & Safe		90.00			
Frey Industries, Inc.	604-49570-40400	1,596.50	1/9/2023	158876	crosswalk pedestal base, cover, anchors, 48' pipe
Frey Industries, Inc.		1,596.50			
Frontier Communications	601-49400-32100	126.27	12/16/2022	158624	235-3920 december
Frontier Communications	602-49450-32100	90.17	12/16/2022	158624	235-6506 december
Frontier Communications	604-49570-32100	34.89	12/16/2022	158624	235-6081 december
Frontier Communications	604-49570-32100	50.24	12/16/2022	158624	235-1928 december
Frontier Communications		301.57			
Further	601-00000-21811	783.36	12/21/2022	0	PR Batch 00002.12.2022 Health Savings Account
Further	601-00000-21811	783.63	12/7/2022	0	PR Batch 00001.12.2022 Health Savings Account
Further	602-00000-21811	352.94	12/7/2022	0	PR Batch 00001.12.2022 Health Savings Account
Further	602-00000-21811	352.85	12/21/2022	0	PR Batch 00002.12.2022 Health Savings Account
Further	604-00000-21811	196.57	12/21/2022	0	PR Batch 00002.12.2022 Health Savings Account
Further	604-00000-21811	197.00	12/7/2022	0	PR Batch 00001.12.2022 Health Savings Account

Last Name	Acct I	Amount	Check Date	Check Num	Description
Further		2,666.35			
Gopher State One Call, Inc.	601-49430-31200	9.80	1/6/2023	158795	Locating Expense-december
Gopher State One Call, Inc.	602-49470-31200	9.80	1/6/2023	158795	Locating Expense-december
Gopher State One Call, Inc.	604-49570-31200	10.10	1/6/2023	158795	Locating Expense-december
Gopher State One Call, Inc.		29.70			
Gormally Denis	604-00000-20200	150.19	12/1/2022	158406	Refund Check 018008-000, 646 Summit Dr #4
Gormally Denis		150.19			
Graymont (WI) LLC	601-49400-21620	6,236.92	12/16/2022	158625	high calcium quicklime 25.58 ton
Graymont (WI) LLC		6,236.92			
GS Systems, Inc.	601-49400-31200	6,830.00	12/16/2022	158626	Software Plan Renewal July AVEVA & ACP license
GS Systems, Inc.		6,830.00			
Hawkins, Inc.	601-00000-14206	221.00	12/22/2022	158700	300LB hydrofluosilicic acid
Hawkins, Inc.	602-49450-21620	7,576.72	1/6/2023	158796	bulk drinking water grade 4232.8042 ga
Hawkins, Inc.		7,797.72			
Heide Miles	604-49570-33100	56.00	1/9/2023	158877	meal reimbursement st. cloud conference
Heide Miles		56.00			
Hilgendorf Daniel/Keri	604-49595-43980	72.00	12/16/2022	158627	residential holiday lighting rebate
Hilgendorf Daniel/Keri		72.00			
Hughes John	601-00000-20200	23.66	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court
Hughes John	601-00000-20200	9.44	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court
Hughes John	601-00000-20200	46.98	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court
Hughes John	602-00000-20200	16.70	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court
Hughes John	602-00000-20200	30.71	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court
Hughes John	602-00000-20200	8.90	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court
Hughes John	604-00000-20200	0.71	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court
Hughes John	604-00000-20200	9.61	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court
Hughes John	604-00000-20200	0.06	12/20/2022	158648	Refund Check 009880-001, 819 Reiman Court

Last Name	Acct I	Amount	Check Date	Check Num	Description
Hughes John		146.77			
Hydro Klean, LLC	602-00000-16500	62,948.20	12/13/2022	158553	Pay Estimate 3 & Final Sewer Lining Project
Hydro Klean, LLC		62,948.20			
IBEW, Local Union 949	601-00000-21807	660.95	12/7/2022	158421	PR Batch 00001.12.2022 Union Dues
IBEW, Local Union 949	602-00000-21807	321.93	12/7/2022	158421	PR Batch 00001.12.2022 Union Dues
IBEW, Local Union 949	604-00000-21807	785.93	12/7/2022	158421	PR Batch 00001.12.2022 Union Dues
IBEW, Local Union 949		1,768.81			
Impact Proven Solutions	601-49440-31200	538.24	12/16/2022	158628	Monthly Utility Billing-december
Impact Proven Solutions	602-49490-31200	345.05	12/16/2022	158628	Monthly Utility Billing-december
Impact Proven Solutions	604-49590-31200	2,326.67	12/16/2022	158628	Monthly Utility Billing-december
Impact Proven Solutions		3,209.96			
J. H. Larson	601-49400-43900	135.65	1/6/2023	158797	shielded gray riser cable
J. H. Larson	601-49400-43900	178.67	1/6/2023	158797	thermoplastic led exit signs
J. H. Larson	602-49450-40400	98.38	1/6/2023	158797	250W metalarc quartz metal halide
J. H. Larson	602-49470-40400	401.41	1/6/2023	158797	effluent pump 3/10
J. H. Larson		814.11			
JT Services of Minnesota	604-00000-14207	466.80	1/6/2023	158798	EL-350-12 couplings
JT Services of Minnesota	604-49570-25905	21.84	1/6/2023	158798	freight for EL-350-12 couplings
JT Services of Minnesota		488.64			
Kahler Douglas	604-49595-43985	25.00	1/6/2023	158799	residential refrigerator rebate- for 1330 230th ave
Kahler Douglas	604-49595-43980	39.76	1/6/2023	158799	residential LED bulbs rebate- for 1330 230th ave
Kahler Douglas	604-49595-43998	50.00	1/6/2023	158799	residential thermostat rebate- for 1330 230th ave
Kahler Douglas	604-49595-43983	1,248.00	1/6/2023	158799	residential ground source heat pump rebate- for 1330 230th ave
Kahler Douglas	604-49595-43989	1,120.72	1/6/2023	158799	residential LED fixtures rebate- for 1330 230th ave
Kahler Douglas	604-49595-43988	25.00	1/6/2023	158799	residential dishwasher rebate- for 1330 230th ave
Kahler Douglas		2,508.48			
Karl Chevrolet, Inc.	601-00000-16440	38,258.54	12/16/2022	158629	#672 2023 Chevy 1G4YLE73PF172645 - CIP- replace truck
Karl Chevrolet, Inc.	602-00000-16440	38,258.54	12/16/2022	158629	#442 2023 Chevy 1G4YLE75PF172680 - CIP- replace truck

Last Name	Acct I	Amount	Check Date	Check Num	Description
Karl Chevrolet, Inc.		76,517.08			
Kreiss Kim	604-49595-43980	12.45	1/9/2023	158878	residential LED bulbs rebate
Kreiss Kim		12.45			
Krosch Robim/Brady	601-00000-20200	13.92	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady	601-00000-20200	27.66	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady	601-00000-20200	1.48	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady	602-00000-20200	18.07	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady	602-00000-20200	2.63	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady	602-00000-20200	1.39	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady	604-00000-20200	0.48	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady	604-00000-20200	13.34	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady	604-00000-20200	1.02	12/1/2022	158401	Refund Check 015973-002, 1010 S Prairie Ave
Krosch Robim/Brady		79.99			
Lutz Deloris	604-49595-43987	25.00	1/6/2023	158800	residential clothes washer rebate
Lutz Deloris		25.00			
Marco Technologies, LLC	601-49440-20220	37.20	12/16/2022	158587	Contract Base Rate for Printers 12/14/22 to 01/13/23
Marco Technologies, LLC	601-49440-20120	6.38	12/30/2022	158729	Contract Rate 12/22/22 to 1/21/23 City Hall Copier MX-5071
Marco Technologies, LLC	601-49440-20120	28.47	12/13/2022	158559	City Hall Printer Usage 11/2 to 12/01/22 & Base Rate 12/2-1/1/23
Marco Technologies, LLC	601-49440-20220	665.64	12/13/2022	158559	Multifunction Printer Water Plant
Marco Technologies, LLC	602-49490-20120	4.09	12/30/2022	158729	Contract Rate 12/22/22 to 1/21/23 City Hall Copier MX-5071
Marco Technologies, LLC	602-49490-20220	665.64	12/13/2022	158559	Multifunction Printer Waste Water Plant
Marco Technologies, LLC	602-49490-20120	20.10	12/13/2022	158559	City Hall Printer Usage 11/2 to 12/01/22 & Base Rate 12/2-1/1/23
Marco Technologies, LLC	602-49490-20220	18.60	12/16/2022	158587	Contract Base Rate for Printers 12/14/22 to 01/13/23
Marco Technologies, LLC	604-49590-20120	27.57	12/30/2022	158729	Contract Rate 12/22/22 to 1/21/23 City Hall Copier MX-5071
Marco Technologies, LLC	604-49590-20120	130.02	12/13/2022	158559	City Hall Printer Usage 11/2 to 12/01/22 & Base Rate 12/2-1/1/23
Marco Technologies, LLC	604-49590-20220	55.80	12/16/2022	158587	Contract Base Rate for Printers 12/14/22 to 01/13/23
Marco Technologies, LLC		1,659.51			
Martin County Highway Dept	601-49430-21200	676.99	1/6/2023	158801	motor fuel usage-december
Martin County Highway Dept	602-49450-21200	127.19	1/6/2023	158801	motor fuel usage-december
Martin County Highway Dept	602-49470-21200	539.57	1/6/2023	158801	motor fuel usage-december
Martin County Highway Dept	604-49570-21200	1,463.18	1/6/2023	158801	motor fuel usage-december



Last Name	Acct I	Amount	Check Date	Check Num	Description
Martin County Highway Dept		2,806.93			
Martin County Mechanical	602-49470-43900	21.52	12/22/2022	158703	black bushing, gh adapter, couplings, blue tubing
Martin County Mechanical		21.52			
Metering & Technology Solutions	601-00000-16300	2,675.61	1/6/2023	158802	e-series meters - CIP - AMI
Metering & Technology Solutions		2,675.61			
Metro Sales Inc.	604-49590-20120	161.56	12/30/2022	158730	Copier Usage 09/3/22 to 12/2/22 & Base Rate 12/3/22 to 3/2/23 Elec
Metro Sales Inc.		161.56			
Midco	601-49400-32100	248.06	12/16/2022	158590	Water Plant Telephone Dec 2022 238992301
Midco	601-49440-32100	42.16	12/16/2022	158590	City Hall Telephone 238-9461 122174601
Midco	602-49490-32100	285.38	12/16/2022	158590	Waste Water Dept Telephone Dec 2022 122547302
Midco	602-49490-32100	27.03	12/16/2022	158590	City Hall Telephone 238-9461 122174601
Midco	604-49570-32100	294.81	12/16/2022	158590	Electric Dept Telephone Dec 2022 141204701
Midco	604-49590-32100	180.28	12/16/2022	158590	City Hall Telephone 238-9461 122174601
Midco		1,077.72			
Midwest Garage Doors of Fairmont, Inc.	602-49450-43900	125.00	12/16/2022	158630	service call
Midwest Garage Doors of Fairmont, Inc.		125.00			
Mn Child Support Payment	604-00000-21720	314.72	12/21/2022	158645	PR Batch 00002.12.2022 HR
Mn Child Support Payment	604-00000-21720	314.72	12/7/2022	158423	PR Batch 00001.12.2022 HR
Mn Child Support Payment		629.44			
MN Council 65 AFSCME	601-00000-21807	8.80	12/7/2022	158424	PR Batch 00001.12.2022 Union Dues
MN Council 65 AFSCME	602-00000-21807	8.80	12/7/2022	158424	PR Batch 00001.12.2022 Union Dues
MN Council 65 AFSCME	604-00000-21807	8.80	12/7/2022	158424	PR Batch 00001.12.2022 Union Dues
MN Council 65 AFSCME		26.40			
MN Dept Of Commerce	604-49595-43993	3,070.45	12/16/2022	158631	3rd Quarter Fiscal year 2023 Indirect Assessment
MN Dept Of Commerce		3,070.45			

Last Name	Acct 1	Amount	Check Date	Check Num	Description
MN Dept of Labor & Indus	601-49400-31500	100.00	1/6/2023	158803	elevator annual op fairmont water treatment plant 300 day st
MN Dept of Labor & Indus	601-00000-21802	100.00			
MN Dept Of Revenue	601-00000-21802	1,567.99	12/21/2022	0	PR Batch 00002.12.2022 State Income Tax
MN Dept Of Revenue	601-00000-21802	1,849.23	12/7/2022	0	PR Batch 00001.12.2022 State Income Tax
MN Dept Of Revenue	602-00000-21802	776.62	12/21/2022	0	PR Batch 00002.12.2022 State Income Tax
MN Dept Of Revenue	602-00000-21802	731.86	12/7/2022	0	PR Batch 00001.12.2022 State Income Tax
MN Dept Of Revenue	604-00000-21802	1,913.20	12/21/2022	0	PR Batch 00002.12.2022 State Income Tax
MN Dept Of Revenue	604-00000-21802	1,875.04	12/7/2022	0	PR Batch 00001.12.2022 State Income Tax
MN Dept Of Revenue		8,713.94			
MN Energy Resources Corp.	602-49470-38300	9,720.90	1/10/2023	0	gas utilities-solids paying online and cust service is no help
MN Energy Resources Corp.	602-49470-38300	1,479.07	1/10/2023	0	gas utilities-indus paying online and cust service is no help
MN Energy Resources Corp.	602-49470-38300	1,233.13	1/10/2023	0	gas utilities-disposal paying online and cust service is no help
MN Energy Resources Corp.	602-49470-38300	490.03	12/22/2022	158705	gas utilities-maintenance
MN Energy Resources Corp.	602-49470-38300	702.39	12/22/2022	158705	gas utilities-headwork
MN Energy Resources Corp.	602-49470-38300	7,130.48	1/10/2023	0	gas utilities-filtration pay online and cust service is no help
MN Energy Resources Corp.	602-49470-38300	446.18	12/22/2022	158705	gas utilities-burner
MN Energy Resources Corp.	604-49570-38300	2,747.65	12/22/2022	158705	gas utilities-washehouse
MN Energy Resources Corp.		23,949.83			
Mn NCPERS Life Insurance	601-00000-21810	32.00	12/21/2022	158646	PR Batch 00002.12.2022 PERA Term Life
Mn NCPERS Life Insurance	602-00000-21810	16.00	12/21/2022	158646	PR Batch 00002.12.2022 PERA Term Life
Mn NCPERS Life Insurance	604-00000-21810	48.00	12/21/2022	158646	PR Batch 00002.12.2022 PERA Term Life
Mn NCPERS Life Insurance		96.00			
MN Valley Testing Lab	602-49450-31400	38.01	1/6/2023	158804	chloride
MN Valley Testing Lab	602-49450-31400	67.33	12/13/2022	158561	bod carbonaceous test
MN Valley Testing Lab	602-49450-31400	45.61	12/13/2022	158561	bod carbonaceous test
MN Valley Testing Lab	602-49450-31400	716.76	12/16/2022	158632	solids, fecal coliform sludge and analysis
MN Valley Testing Lab	602-49450-31400	53.75	1/6/2023	158804	fecal coliform
MN Valley Testing Lab	602-49450-31400	149.59	12/22/2022	158706	chloride, dissolved solids, nitrate+nitrite
MN Valley Testing Lab	602-49450-31400	119.46	12/13/2022	158561	biosolids tests
MN Valley Testing Lab	602-49450-31400	112.94	1/6/2023	158804	bod carbonaceous
MN Valley Testing Lab		1,303.45			
MyGuy Inc.	604-49595-43994	15.70	12/16/2022	158633	lamp and ballast recycling rebate

Last Name	Acct I	Amount	Check Date	Check Num	Description
MyGuy Inc.		15.70			
Napa Auto Fairmont Star Group LLC	604-49570-40500	8.43	1/6/2023	158805	#227 cabin air filter
Napa Auto Fairmont Star Group LLC		8.43			
National Industrial & Safety Supply	604-49570-22300	657.60	12/22/2022	158708	cleaner wipes, degreaser bottles, batteries, watch cap
National Industrial & Safety Supply	604-49570-22300	1,375.80	12/22/2022	158708	c batteries, nitrile gloves
National Industrial & Safety Supply		2,033.40			
NeonLink LLC	601-49400-31200	146.28	1/6/2023	158806	Enerlyte Payment Services-december
NeonLink LLC	602-49450-31200	93.78	1/6/2023	158806	Enerlyte Payment Services-december
NeonLink LLC	604-49570-31200	632.34	1/6/2023	158806	Enerlyte Payment Services-december
NeonLink LLC		872.40			
Neuenschwander Garry	604-49595-43981	100.00	12/22/2022	158709	residential AC rebate
Neuenschwander Garry		100.00			
North Central Laboratories	602-49450-31400	312.38	1/6/2023	158807	ammonia standard 0.2ppm, 2.0ppm, 20.0ppm
North Central Laboratories	602-49450-31400	420.34	12/16/2022	158634	ross electrode filling solution, 300ml bottle
North Central Laboratories	602-49450-31400	458.07	1/9/2023	158879	BOD Bottle, snap on overcaps, amber latex tubing
North Central Laboratories		1,190.79			
O'Reilly Auto Parts	604-49570-40500	9.45	1/9/2023	158880	#226 relay
O'Reilly Auto Parts		9.45			
Origer Tony	604-49595-43980	37.44	12/16/2022	158635	residential holiday lighting rebate
Origer Tony		37.44			
Osborn Vernon	604-49595-43990	50.00	1/6/2023	158808	residential furnace rebate
Osborn Vernon		50.00			
Paris Dona/Jeff	604-49595-43989	46.64	1/6/2023	158809	residential lighting fixtures rebate

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Last Name	Acct I	Amount	Check Date	Check Num	Description
Paris Dona/Jeff		46.64			
Pawlowski Nicholas	601-00000-20200	14.18	12/1/2022	158402	Refund Check 018428-000, 646 Summit Dr #1
Pawlowski Nicholas	602-00000-20200	25.13	12/1/2022	158402	Refund Check 018428-000, 646 Summit Dr #1
Pawlowski Nicholas	602-00000-20200	13.32	12/1/2022	158402	Refund Check 018428-000, 646 Summit Dr #1
Pawlowski Nicholas	604-00000-20200	5.09	12/1/2022	158402	Refund Check 018428-000, 646 Summit Dr #1
Pawlowski Nicholas	604-00000-20200	66.82	12/1/2022	158402	Refund Check 018428-000, 646 Summit Dr #1
Pawlowski Nicholas	604-00000-20200	0.76	12/1/2022	158402	Refund Check 018428-000, 646 Summit Dr #1
Pawlowski Nicholas		125.30			
PC Janitorial Supply	601-49400-43900	45.10	1/6/2023	158810	case of hand paper towel
PC Janitorial Supply	602-49450-43900	286.40	12/22/2022	158710	angel soft, blue concentrate, nitrile gloves
PC Janitorial Supply	604-49570-22300	382.60	12/22/2022	158710	toilet paper, bowl cleaner, towel roll, urinal cakes
PC Janitorial Supply		714.10			
Pitney Bowes Global Financial Services LLC	601-49440-32200	18.63	12/8/2022	158479	Postage Meter Lease 09/30 to 12/29/2022
Pitney Bowes Global Financial Services LLC	602-49490-32200	11.94	12/8/2022	158479	Postage Meter Lease 09/30 to 12/29/2022
Pitney Bowes Global Financial Services LLC	604-49590-32200	80.52	12/8/2022	158479	Postage Meter Lease 09/30 to 12/29/2022
Pitney Bowes Global Financial Services LLC		111.09			
Plunkett's Pest Control, Inc.	602-49450-31200	85.00	12/22/2022	158711	general pest control-december
Plunkett's Pest Control, Inc.		85.00			
Ponderosa Landfill	602-49450-31200	736.85	12/16/2022	158636	contaminated soil biosludge
Ponderosa Landfill		736.85			
Powerplan OIB	602-49450-40400	-188.46	12/13/2022	158562	Hydraulic Cylinder Kit Return RDO Equip #445 Water Plant
Powerplan OIB	602-49450-40400	163.59	12/13/2022	158562	Hydraulic Cylinder Kits #445 Water Plant
Powerplan OIB	604-49570-40400	764.08	12/22/2022	158712	40' suction hose, suction pipe
Powerplan OIB		739.21			
Powers Brady	601-49440-32100	46.44	12/8/2022	158480	Dec 2022 Cell Phone Reimbursement
Powers Brady		46.44			
Public Utilities Comm	601-49430-43900	11.75	12/22/2022	158713	meal reimbursement-water

Last Name	Acct I	Amount	Check Date	Check Num	Description
Public Utilities Comm	601-49430-43900	14.47	12/22/2022	158713	meal reimbursement-water
Public Utilities Comm	601-49400-43900	13.95	12/22/2022	158713	stop watch-water plant
Public Utilities Comm		40.17			
Public Utilities Commission	604-49570-40300	57.37	12/13/2022	158563	December 2022 Utilities EV Charging Station Wbgo Softball Area
Public Utilities Commission		57.37			
Quality Flow Systems, Inc	602-00000-16300	38,510.00	12/16/2022	158637	installation of pump and piping - CIP - Albion&Lair lift station
Quality Flow Systems, Inc	602-00000-16300	56,700.00	1/6/2023	158811	install new pumps and panel-CIP-lake park blvd upgrade
Quality Flow Systems, Inc	602-00000-16300	7,980.00	1/6/2023	158811	installation labor wet well-CIP-lift station albion & lair
Quality Flow Systems, Inc	602-00000-16300	9,195.00	1/6/2023	158811	installation labor-CIP-lake park blvd upgrade
Quality Flow Systems, Inc	602-49450-40400	6,584.00	12/16/2022	158637	repair allen bradley operator interface
Quality Flow Systems, Inc		118,969.00			
Reserve Account	601-49440-32200	90.55	12/22/2022	158679	Postage for Postage Meter
Reserve Account	602-49490-32200	58.05	12/22/2022	158679	Postage for Postage Meter
Reserve Account	604-49590-32200	391.40	12/22/2022	158679	Postage for Postage Meter
Reserve Account		540.00			
Retirement Association Public Employees	601-00000-21804	2,289.54	12/21/2022	0	PR Batch 00002.12.2022 PERA
Retirement Association Public Employees	601-00000-21804	3,011.81	12/7/2022	0	PR Batch 00001.12.2022 PERA Employer
Retirement Association Public Employees	601-00000-21804	2,641.91	12/21/2022	0	PR Batch 00002.12.2022 PERA Employer
Retirement Association Public Employees	601-00000-21804	2,610.25	12/7/2022	0	PR Batch 00001.12.2022 PERA
Retirement Association Public Employees	602-00000-21804	1,268.18	12/7/2022	0	PR Batch 00001.12.2022 PERA
Retirement Association Public Employees	602-00000-21804	1,526.90	12/21/2022	0	PR Batch 00002.12.2022 PERA Employer
Retirement Association Public Employees	602-00000-21804	1,463.28	12/7/2022	0	PR Batch 00001.12.2022 PERA Employer
Retirement Association Public Employees	602-00000-21804	1,323.39	12/21/2022	0	PR Batch 00002.12.2022 PERA
Retirement Association Public Employees	604-00000-21804	2,947.15	12/21/2022	0	PR Batch 00002.12.2022 PERA
Retirement Association Public Employees	604-00000-21804	2,928.50	12/7/2022	0	PR Batch 00001.12.2022 PERA
Retirement Association Public Employees	604-00000-21804	3,379.08	12/7/2022	0	PR Batch 00001.12.2022 PERA Employer
Retirement Association Public Employees	604-00000-21804	3,400.57	12/21/2022	0	PR Batch 00002.12.2022 PERA Employer
Retirement Association Public Employees		28,790.56			
River Bend Business Products	604-49590-20120	33.40	12/16/2022	158599	Wall Planner Electric Dept
River Bend Business Products		33.40			
Rod Anderson & Sons	601-49400-31200	8,855.00	1/6/2023	158812	770 yds lime hauling from 8/5-12/29/22

Last Name	Acct I	Amount	Check Date	Check Num	Description
Rod Anderson & Sons		8,855.00			
Roe Leo	601-00000-20200	2.09	12/1/2022	158403	Refund Check 017048-000, 418 N State St #4
Roe Leo	602-00000-20200	3.70	12/1/2022	158403	Refund Check 017048-000, 418 N State St #4
Roe Leo	602-00000-20200	1.96	12/1/2022	158403	Refund Check 017048-000, 418 N State St #4
Roe Leo	604-00000-20200	33.33	12/1/2022	158403	Refund Check 017048-000, 418 N State St #4
Roe Leo	604-00000-20200	2.58	12/1/2022	158403	Refund Check 017048-000, 418 N State St #4
Roe Leo	604-00000-20200	1.63	12/1/2022	158403	Refund Check 017048-000, 418 N State St #4
Roe Leo	604-00000-20200	3.50	12/1/2022	158403	Refund Check 017048-000, 418 N State St #4
Roe Leo		48.79			
S & J Excavating, Inc.	601-49430-40200	121.25	12/16/2022	158638	10th st and n. prairie st water main repair
S & J Excavating, Inc.	601-49430-40200	1,583.67	1/6/2023	158813	lynn st. repair, east amber repair, gray and drainage rock
S & J Excavating, Inc.	601-49430-40200	2,671.25	12/16/2022	158638	n. orient, hampton st, amber lake repairs
S & J Excavating, Inc.	601-49430-40200	363.75	12/16/2022	158638	lynn st repair 3/4 drainage rock
S & J Excavating, Inc.		4,739.92			
Schmidt Paul	604-49595-43990	50.00	1/6/2023	158814	residential furnace rebate
Schmidt Paul		50.00			
Schuster's Pressure Washer Sales	602-49450-43900	10.75	12/16/2022	158639	coupler and tip
Schuster's Pressure Washer Sales		10.75			
Shumski Larry	604-49595-43980	41.99	1/6/2023	158815	residential holiday lighting rebate
Shumski Larry		41.99			
Sioux Valley Environmental	602-00000-16200	16,490.00	1/6/2023	158816	SVENMIX SYSTEM-CIP-poly blend system
Sioux Valley Environmental		16,490.00			
Springbrook Holding Company, LLC	604-00000-16500	661.50	12/22/2022	158680	AMI Deployment Project
Springbrook Holding Company, LLC		661.50			
Squeegee Brothers	601-49400-31200	59.00	1/9/2023	158881	entry window cleaning-december

Last Name	Acct I	Amount	Check Date	Check Num	Description
Squeeze Brothers		59.00			
St. John Robert	601-00000-20200	7.48	12/1/2022	158404	Refund Check 018125-000, 112 W 1st St #4
St. John Robert	602-00000-20200	7.06	12/1/2022	158404	Refund Check 018125-000, 112 W 1st St #4
St. John Robert	602-00000-20200	13.25	12/1/2022	158404	Refund Check 018125-000, 112 W 1st St #4
St. John Robert	604-00000-20200	59.82	12/1/2022	158404	Refund Check 018125-000, 112 W 1st St #4
St. John Robert	604-00000-20200	3.20	12/1/2022	158404	Refund Check 018125-000, 112 W 1st St #4
St. John Robert	604-00000-20200	7.66	12/1/2022	158404	Refund Check 018125-000, 112 W 1st St #4
St. John Robert		98.47			
Step Saver Inc.	601-49400-21620	4,004.00	1/6/2023	158817	bulk salt
Step Saver Inc.		4,004.00			
Stuart C. Irby Co	604-49570-40300	-51.30	1/6/2023	158818	cream cowhide prot
Stuart C. Irby Co	604-49570-40300	3,894.02	1/6/2023	158818	testing sleeves and bell cuffs
Stuart C. Irby Co		3,842.72			
Tembo Edwin	601-00000-20200	5.71	12/1/2022	158405	Refund Check 016589-001, 1511 Falcon Dr #102
Tembo Edwin	602-00000-20200	5.38	12/1/2022	158405	Refund Check 016589-001, 1511 Falcon Dr #102
Tembo Edwin	602-00000-20200	10.10	12/1/2022	158405	Refund Check 016589-001, 1511 Falcon Dr #102
Tembo Edwin	604-00000-20200	3.94	12/1/2022	158405	Refund Check 016589-001, 1511 Falcon Dr #102
Tembo Edwin	604-00000-20200	2.81	12/1/2022	158405	Refund Check 016589-001, 1511 Falcon Dr #102
Tembo Edwin	604-00000-20200	50.54	12/1/2022	158405	Refund Check 016589-001, 1511 Falcon Dr #102
Tembo Edwin		78.48			
Thate's Tree Service	604-49570-40300	2,500.00	1/6/2023	158819	10/31 cut down large elm 107 albion
Thate's Tree Service		2,500.00			
Timmerman Roxanne	604-49595-43998	10.00	12/16/2022	158640	residential thermostat rebate
Timmerman Roxanne		10.00			
U C Laboratory, Inc	601-49400-31400	281.00	1/6/2023	158820	total coliform 12.2022
U C Laboratory, Inc		281.00			
USA Blue Book	601-49400-31400	90.75	12/16/2022	158641	blue-white assembly pumps

Last Name	Acct I	Amount	Check Date	Check Num	Description
USA Blue Book	601-49400-31400	244.89	12/16/2022	158641	ammonia chemikey, orthophosphate chemikey, monochloramine chemikey
USA Blue Book		335.64			
Vantage Transfer - 301177	601-00000-21808	159.43	12/21/2022	0	PR Batch 00002.12.2022 ICMA Payroll Roth IRA
Vantage Transfer - 301177	601-00000-21808	90.62	12/21/2022	0	PR Batch 00002.12.2022 ICMA- Percent
Vantage Transfer - 301177	601-00000-21808	76.82	12/17/2022	0	PR Batch 00001.12.2022 ICMA- Percent
Vantage Transfer - 301177	601-00000-21808	107.21	12/21/2022	0	PR Batch 00002.12.2022 ICMA Loan Repayment
Vantage Transfer - 301177	601-00000-21808	414.65	12/21/2022	0	PR Batch 00002.12.2022 ICMA
Vantage Transfer - 301177	601-00000-21808	422.69	12/17/2022	0	PR Batch 00001.12.2022 ICMA
Vantage Transfer - 301177	601-00000-21808	165.45	12/17/2022	0	PR Batch 00001.12.2022 ICMA Payroll Roth IRA
Vantage Transfer - 301177	601-00000-21808	107.21	12/17/2022	0	PR Batch 00001.12.2022 ICMA Loan Repayment
Vantage Transfer - 301177	602-00000-21808	395.00	12/17/2022	0	PR Batch 00001.12.2022 ICMA- Percent
Vantage Transfer - 301177	602-00000-21808	399.91	12/21/2022	0	PR Batch 00002.12.2022 ICMA- Percent
Vantage Transfer - 301177	602-00000-21808	61.82	12/17/2022	0	PR Batch 00001.12.2022 ICMA Payroll Roth IRA
Vantage Transfer - 301177	602-00000-21808	269.78	12/21/2022	0	PR Batch 00002.12.2022 ICMA
Vantage Transfer - 301177	602-00000-21808	57.93	12/21/2022	0	PR Batch 00002.12.2022 ICMA Payroll Roth IRA
Vantage Transfer - 301177	602-00000-21808	275.08	12/17/2022	0	PR Batch 00001.12.2022 ICMA
Vantage Transfer - 301177	604-00000-21808	3,368.40	12/17/2022	0	PR Batch 00001.12.2022 ICMA
Vantage Transfer - 301177	604-00000-21808	99.53	12/21/2022	0	PR Batch 00002.12.2022 ICMA- Percent
Vantage Transfer - 301177	604-00000-21808	658.59	12/21/2022	0	PR Batch 00002.12.2022 ICMA Payroll Roth IRA
Vantage Transfer - 301177	604-00000-21808	685.70	12/17/2022	0	PR Batch 00001.12.2022 ICMA Payroll Roth IRA
Vantage Transfer - 301177	604-00000-21808	3,331.85	12/21/2022	0	PR Batch 00002.12.2022 ICMA
Vantage Transfer - 301177	604-00000-21808	78.26	12/17/2022	0	PR Batch 00001.12.2022 ICMA- Percent
Vantage Transfer - 301177	604-00000-21808	248.03	12/17/2022	0	PR Batch 00001.12.2022 ICMA Loan Repayment
Vantage Transfer - 301177	604-00000-21808	248.03	12/21/2022	0	PR Batch 00002.12.2022 ICMA Loan Repayment
Vantage Transfer - 301177		11,721.99			
Verizon Wireless	601-49400-32100	59.23	12/8/2022	158490	10/21 to 11/20/2022 Cell Phone Water Dept
Verizon Wireless	601-49400-32100	102.54	1/9/2023	158867	Cell Phones 11/21 to 12/20/2022 Water Dept
Verizon Wireless	602-49450-32100	95.24	1/9/2023	158867	Cell Phones 11/21 to 12/20/2022 Waste Water Dept
Verizon Wireless	602-49450-32100	95.30	12/8/2022	158490	10/21 to 11/20/2022 Cell Phone Waste Water Dept
Verizon Wireless	604-49570-32100	122.31	12/8/2022	158490	10/21 to 11/20/2022 Cell Phones Electric Dept
Verizon Wireless	604-49570-32100	122.25	1/9/2023	158867	Cell Phones 11/21 to 12/20/2022 Line Dept
Verizon Wireless		596.87			
Voss Cleaning Services, Inc.	601-49400-31200	128.11	12/13/2022	158567	Janitorial & Rug Service Dec 2022 City Hall
Voss Cleaning Services, Inc.	602-49450-31200	108.00	1/9/2023	158882	rug service-december
Voss Cleaning Services, Inc.	602-49450-31200	82.13	12/13/2022	158567	Janitorial & Rug Service Dec 2022 City Hall
Voss Cleaning Services, Inc.	602-49450-31200	108.00	12/16/2022	158642	rug service-november
Voss Cleaning Services, Inc.	604-49570-31200	553.76	12/13/2022	158567	Janitorial & Rug Service Dec 2022 City Hall



Last Name	Acct 1	Amount	Check Date	Check Num	Description
Voss Cleaning Services, Inc.		980.00			
Waste Management Of So MN	602-49450-31200	2,375.77	1/9/2023	158883	waste service-december
Waste Management Of So MN		2,375.77			
Western Area Power Admin. US Dept of Energy	604-00000-20100	6,090.53	12/8/2022	158493	Sept 2022 Electric Service
Western Area Power Admin. US Dept of Energy	604-00000-20100	9,370.37	12/13/2022	158568	November 2022 Electric Service
Western Area Power Admin. US Dept of Energy	604-00000-20100	8,719.70	1/9/2023	158869	December 2022 Electric Service
Western Area Power Admin. US Dept of Energy		24,180.60			
Williams Wade	604-49570-33100	454.63	1/9/2023	0	hotel, meal, personal car reimbursement st. cloud conference
Williams Wade		454.63			
WIN-911 Software	602-49450-31200	2,160.00	1/6/2023	158821	annual renewal for WIN-911/PRO & BASIC
WIN-911 Software		2,160.00			
Wright Lois	604-49595-43980	7.97	1/6/2023	158822	residential LED bulbs rebate
Wright Lois	604-49595-43980	13.96	1/6/2023	158822	residential LED holiday lighting rebate
Wright Lois		21.93			
		715,254.37			



Fairmont Public Utilities Commission  
January 17, 2023

Agenda Item: 7.1

**From:** Julie Zarling, Assistant Finance Director  
**To:** Public Utilities Commission

**Subject:** Utility Service Policy Revision

**Policy/Action Requested:**

**Vote Required:**  X  Simple Majority      \_\_\_\_\_ Roll Call

**Recommendation:** Approval

**Overview:**

With the mass deployment of new electric meters, staff has encountered certain circumstances where meters are being installed in vacant buildings, on vacant lots, or are no longer being used. Staff is asking for PUC approval on the addition of a line item to the Utility Service Policy which states the customers can ask to have these meters removed for a fee. After the January 3 meeting, PUC recommended that staff change the language used and increase the meter removal charge.

**Budget Impact:** N/A

**Attachments:** Utility Service Policy

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PUC Action: \_\_\_\_\_ Date: \_\_\_\_\_



## Public Utilities Commission

### Utility Service Policy

The information described below is the policy approved by the Fairmont Public Utilities Commission to Customers applying for utility service from the City of Fairmont, Minnesota (hereinafter called the City).

1. When the City makes services available to the Customer, the Customer shall pay monthly to the Fairmont Public Utilities for all services used on the Customer's premises in accordance with the rate schedules and rules and regulations established by the City.
2. If the premises has a remote meter, the Customer shall allow the City to enter the premises to read the master meter at least once a year. To avoid potential problems, it is useful for the customer to make monthly comparisons of the inside meter to the bill that is received.
3. The Customer will be bound by such rules and regulations as may be adopted by the City from time to time.
4. Photo identification will be required to verify the Customer's name at the time of service application.
5. Payment for utility services delivered by the utility system to the Customer shall become due and payable when bills are issued.
6. Bills may be paid without penalty up to and including the due date indicated on the statement
7. A late payment charge of 10% will be assessed and added to a customer's bill if payment is not made on or before the due date. For payments received by mail, the postmark date will be considered the date of payment (M.S.334.01). The Utility will waive the penalty one (1) time in a twelve-month period providing the customer has made prompt payments during the previous twelve months.
8. Any account 10 days past due may receive a disconnect notice granting no less than one week in which to make full payment of all accounts overdue. If payment is not made within the allotted time, service may be terminated without further notice.
9. Before service will be restored, full payment for all services billed and due must be made by the customer. Any account subject to disconnection requires payment to be made in cash, money order or credit card. In addition, the customer shall be responsible for payment of normal reconnect charge of \$75 plus sales tax, during working hours up to 3:00 PM. No reconnection of service will take place after 3:00 PM. All reconnection requests after 3:00 PM will take place the next working day.
10. The customer shall make the meters accessible to the meter readers to obtain meter readings.
11. There will be a service charge of \$30.00 on all NSF payments returned to the City of Fairmont. Failure to make restitution of NSF payments will result in termination of service.
12. Service deposits shall be required to be paid by all customers who do not hold fee title to the real property at the meter address. Service deposits shall also be required of owners whose payment history includes frequent delinquent payments. Owners of condominiums and townhouses are owners of real estate and are not required to provide deposits unless their payment history includes frequent delinquent payments. Purchasers of property under a contract for deed are not required to have a deposit but are required to produce a copy of the contract for deed to verify property ownership.
13. Deposit amounts are as follows:
  - A. Residential Service: \$150.00 for Electric, \$50.00 for Water & Wastewater.

14. A customer that has terminated service and has failed to pay the final bill for a period of 1 year, may be required to pay a deposit that is double the amount for electric and/or water service as listed in #13 above.
15. Upon termination of service, any unpaid balance due to the City will be deducted from the customer's deposit and the balance, if any, plus interest will be refunded to the customer.
16. Deposits of more than \$20.00 per rate classification will draw interest at a rate no less than the amount stated by state law. (M.S. 325E.02)
17. The Public Utilities Commission may return the deposit, if there are 12 consecutive months of prompt payments on the account.
18. A customer in good standing may request to have their electric and/or water service temporarily shut off by contacting the Public Utility office. Customers requesting service shut off must provide a minimum of 24 hours notice to the Public Utility office before shut off.
19. Requested service shut offs will be done during normal work hours Monday through Friday, excluding holidays, and will be done no later than 3 PM. A customer requesting this service will be charged \$75 plus sales tax, service shut off fee.
20. Customers who have requested their services be temporarily shut off will continue to receive minimum monthly utility bills for services. The only portion of the utility bill that will not be charged during a requested service shut off are the charge(s) based on use. When electric and/or water service is reconnected, the Customer will begin to be billed for their electric and/or water usage again.
21. Meters can be removed at the request of the customer if the meter is no longer being used, or the building/lot is vacant. The vacant building will need to be registered with the City of Fairmont. There will be a \$150 plus tax charge to remove the meter. The customer would pay the same \$150 plus tax fee to reinstall the meter if the customer requests this at a later date.
22. It is the Customer's responsibility to contact the Public Utility office to schedule service reconnection. Utility services will be reconnected during normal work hours Monday through Friday, excluding holidays, and will be done no later than 3 PM. There will be no charge to the Customer in good standing to reconnect service(s).

Approved by the Fairmont Public Utilities Commission this \_\_\_ day of \_\_\_\_\_, 2023