



# Shelter House Accommodation & Reservation Information

Cedar Creek • Lincoln • Sylvania

### Cedar Creek Shelter House: 3500 Cedar Park Road

- Tables and chairs to seat approximately 90 people
- Stove, refrigerator, microwave and sink
- 12' serving counter
- Electricity, heat & air conditioning
- Restrooms available in shelter house
- Shelter house is handicap accessible
- Shelter house available for rental year-round

### Lincoln Shelter House: 1325 North North Avenue

- Tables and chairs to seat approximately 60 people
- Stove, refrigerator and sink
- Wide wooden serving table
- Electricity
- Restrooms located across from the shelter house
- Shelter house is **not** handicap accessible

### Sylvania Shelter House: Beach Street

- Tables and chairs to seat approximately 55 people
- Stove, refrigerator, microwave and sink
- Electricity, heat and air conditioning
- Restrooms available north of the shelter house
- Shelter house is handicap accessible

### Fees & Regulations

	Rental Fee
Cedar Creek Shelter House	\$134.22*
Lincoln Shelter House	\$91.27*
Sylvania Shelter House	\$134.22*

\*tax included with rental fee

- The rental fee must be paid at the time of making your reservation.
- Pick-up the shelter house key 1 business day prior to your event. **Failure to pick-up the key during City Hall business hours of 8:00 am - 4:30 pm will result in a loss of use. No refund will be issued for failure to pick-up the key/loss of use.**
- Please secure the shelter house when you leave. Return the key to City Hall the business day following your rental to avoid late charges.
- Beer kegs are not permitted in the park without a "Keg Permit" which can be obtained at City Hall.
- Refunds will not be issued for inclement weather. Cancellations must take place 1 month prior of the requested reservation date in order to receive a full refund.
- Shelter house rental does not guarantee exclusive use of any other park areas.

**City of Fairmont: 238-9461**  
**After hours City of Fairmont Contact: 235-6789**  
**Emergency Contact: 238-4481 or 911**

Rental hours are from 9:00 am - 11:00 pm. Personal belongings must be removed and clean-up must be completed by 11:00 pm on the reservation date. **Staff time for cleaning and/or repairing the facility will be charged at \$50.00 per hour plus the actual cost of materials to repair any damages.**

Date Requested: \_\_\_\_\_ Shelter House:  Cedar Creek  Lincoln  Sylvania

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Additional Equipment or Services Desired: \_\_\_\_\_

Key #: \_\_\_\_\_ Key Out: \_\_\_\_\_ Key In: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_