

FAIRMONT CITY COUNCIL AGENDA

Monday, February 27, 2023, 5:30 p.m.

1. **Roll Call/Determination of Quorum**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Recognition/Presentations**
 - 4.1 2022 Fairmont Police Annual Report (03)
5. **Public Discussion/Comment** (Individual comments are limited to 3 minutes) (50)
6. **Consent Agenda** (Items removed from consent will be placed at the end of the items under new business)
 - A. **Minutes**
 - 6.A.1 Regular Meeting, February 13, 2023 (51)
 - B. **Check Registers**
 - 6.B.1 Accounts Payable February 2023 (55)
 - C. **Other**
 - 6.C.1 Event Permit-Fairmont Soccer Association, Shakeout Soccer Tournament, May 6, 2023 (56)
 - 6.C.2 Event Permit-Borderline Cruisers, Downtown Car Show, June 10, 2023 (59)
 - 6.C.3 Event Permit-Martin County Library, Library Family Event, August 9, 2023 (62)
 - 6.C.4 Board and Commission Appointment (65)
 - 6.C.5 Authorize the Purchase of a New Woodchipper (66)
7. **Public Hearings**
 - 7.1 Public Hearing – 2023 Improvement Program (69)

8.	Old Business	
9.	New Business	
9.1	Community Center – Architect Contract Amendment	(73)
9.2	Gomsrud Park	(77)
9.3	Band Shell Renovation Contract	(85)
9.4	City Hall Security and Accessibility Update	(90)
9.5	Body Worn Camera Audit	(95)
9.6	Public Works/Utilities Director Position	(101)
9.7	Notice of Filing for Vacant Ward 3 City Council Seat	(105)
9.8	Airport ILS System	(110)
10.	Council Discussion	
11.	Staff/Liaison Reports	
A.	Public Works	
B.	Finance	
C.	City Administrator	
D.	Mayor/Council	
	Hasek – PUC	
	Kawecki – Library	
	Maynard – Airport	
12.	Adjournment	



Fairmont City Council
February 27, 2023

Agenda Item: 4.1

From: Chief Michael Hunter
To: Mayor and City Council
Subject: 2022 Fairmont Police Annual Report

Policy/Action Requested: None

Vote Required: Simple Majority Roll Call

Recommendation: Review at your convenience.

Overview:

The Fairmont Police Department compiles their Annual Report and presents it to the Mayor and City Council on a yearly basis since the 2016 Annual Report. The 2022 Annual Report has been completed and is available for review by not only the Mayor and City Council, but also by all members of our community who can find the 2022 Annual Report with the Council Agenda as well as on the Fairmont Police Website www.fairmontpolice.org.

The report contains information about the department, functions, programs, community involvement, as well as detailed statistical information about the calls and services provided in our community.

Budget Impact: n/a

Attachments: 2022 Fairmont Police Annual Report

Council Action: _____ Date: _____



2022

Fairmont Police Annual Report

Proudly prepared for those we serve,

The Citizens of Fairmont

Letter from the Chief

(Pictured to the right is Chief Hunter with his daughter Kelsey on her first day of the 2022-2023 school year.)

I am very proud to have the opportunity to present the 2022 Fairmont Police Department Annual Report to the Fairmont City Council and the citizens of our community. Our staff and officers truly do consider it an honor to serve Fairmont and I hope that pride in our service comes through in the following pages of this Annual Report. We believe that the Annual Report is another way for our agency to be transparent and objective for all members of our community.



We were fortunate to see 2022 allow our community and communities throughout our nation continue to return to a normal, post pandemic routine. This allowed our officers to participate in person at such programs as Adopt a Cop, Cops and Bobbers, Fairmont Night Out, and so many more opportunities for our officers to interact with our community during 2022. While we still found ourselves participating in some ZOOM meetings and trainings, it was great to be able to see everyone in person. During 2022, we also had some personnel changes within our department and we are looking to add some more new faces to our department in early 2023. Staffing and training will continue to be a focus as we move forward in 2023.

With the return to a normal routine across our state, as expected we found our overall statistics for 2022 ended the year with a higher number of calls for service than in 2021. We ended 2022 with 9117 calls for service, which was up just over 5.5% from 8641 calls for service in 2021. We did see a slight drop of 23% in narcotics related offenses during 2022 from the 2021 statistics. We will continued to make narcotics education and enforcement will continue to be a priority as we move forward in 2023. A complete breakdown of statistics can be found at the end of this report. While we do review the number and quantity of the calls handled by our department our focus continues to remain the quality of the service we provide on those calls.

As a reminder, the initials for our department, FPD, stand for our motto, *Fair, Professional, and Dedicated*. As 2022 came to an end, our officers and staff continued to look for opportunities to provide *Fair, Professional, and Dedicated* service to our community. We look forward to serving our community in 2023, and we again wish to thank the community for its continued support. It is truly a privilege to serve the Citizens of Fairmont.

Respectfully Submitted,

Chief Michael Hunter

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2022 Staff Updates



Personal Information			
Full Name _____			
(Last)	(First)	(Middle)	(Social Security #)
Present Address _____			
(Street)	(City)	(State)	(Zip)
Telephone #: _____			
(Business)	(Home)	(Cell)	
E-mail Address: _____			

Employment Desired		
Position _____	Date You Can Start _____	Salary Desired _____
Have you applied to the City before? _____		When & What Dept. _____
How did you learn of this position? _____		

Education				
School Level	Name & Location	Degree(s) Received	# Years Attended	Did you Graduate
High School				
College				
Graduate School				
Trade/Business or Correspondence School				
Subjects of special study or research work: _____				

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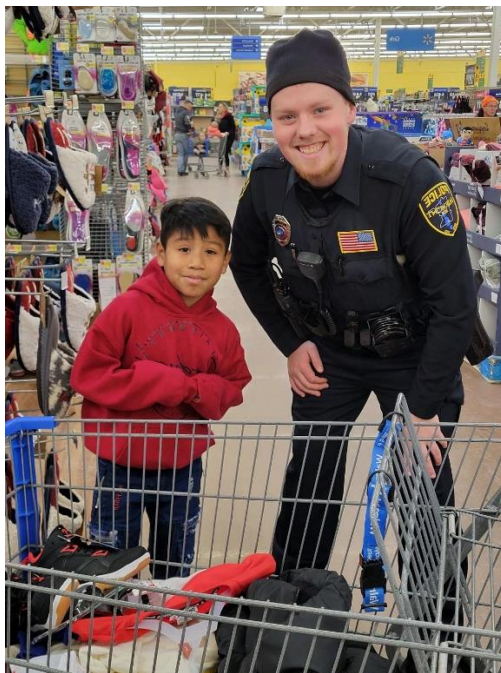
In 2022, the Fairmont Police Department had a couple of new faces added to our line up. In January of 2022 we added Records and Evidence Technician Lorie Nuss. We welcome Lorie and her addition puts our Records and Evidence staff back at full strength.

In the spring of 2022, we added three additional part time patrol officers to our staff to assist with shift coverage and keep overtime reasonable. We added Officer Jon Auringer, Officer Seth Reinke, and Officer Carolyn Jacobson. All three currently work full time for other agencies in the area and we are very glad to have them as part of our team.

Also during 2022, Officer Craig Fowler retired from the Fairmont Police Department and Officer Chelsea Yeager left the department to accept a position with the Minnesota State Patrol. We find ourselves starting 2023 short two full time officers, but we are in the process of filling those positions with quality candidates who will best serve our community.

Our regular staffing levels for the Fairmont Police Department are 18 full time police officers, 4 part time police officers, two full time records technicians, and one part time community service officer.

2022 Officer of the Year



2022 Officer of the Year, Parker Stevens during the 2022 Shop with a Cop event.

We are very pleased to announce that Officer Parker Stevens was nominated by his co-workers and has been named the Fairmont **Police Department's 2022 Officer of the Year**. Officer Stevens came to the Fairmont Police Department in early 2021, and brought several positive qualities and characteristics to the department that he displays in his service to our community. Officer Stevens currently contributes to our community as a Narcotics Resource Officer, Adopt a Cop Officer, Shop with a Cop, Chief's Challenge Triathlon participant, Responsible Beverage Server Training, Alcohol Compliance Enforcement, Summer Internship Supervisor, and is the current Fairmont Police Officers Association President. He also led the department in the number of calls for service handled for our citizens as well as leading the department in the number of overtime hours worked in 2022. Even with all the involvement in our department and our community, the nominating officers noted his positive attitude and willingness to always step forward and help others. Officer Stevens has shown he truly understands it is a privilege to serve our community as a police officer and exceeds the high expectations we set for our officers. Officer Stevens understands the team focus we have for our department and the positive impact our daily work can make in the lives of those we serve.

We congratulate Officer Stevens as being selected the 2022 Officer of the Year. We believe his contribution to our team focus within our department and his commitment to our community is a positive representation of the Fair, Professional, and Dedicated service our officers provide in Fairmont. We look forward to the continued excellent level of service that Officer Stevens will provide for our community during his career with FPD.

2022 School Resource Officers



*School Resource Officer Shannon Bass.
Building positive relationships with our students, one High 5 at a time.*

In 2017, the Fairmont Police Department entered into an agreement with Fairmont Area Schools which commenced on July 1, 2017. This partnership re-established our former School Resource Officer position back in our local school district. In Late November 2019 Officer Shannon Bass was selected to take over the duties as SRO.

In 2022, Officer Shannon Bass continues his role as the Fairmont School Resource Officer. Officer Bass has an office at Fairmont Jr/Sr High School and regularly visits and works closely with the Fairmont Elementary School. Officer Bass able to be a presence at several different extra-curricular activities interacting with students and the community alike.

Officer Bass' role changes daily and has only increased with all school activities running at full strength with no more COVID-19 restrictions. Officer Bass continues to assist with promoting and providing a safe learning environment for staff and students, investigation of crimes committed on school grounds, being available to assist with projects and programs, and to establish positive relationships and rapport with the students and staff. Officer Bass interacts with students daily and often visits with classrooms to provide law enforcement related education as a guest speaker. Officer Bass can be found spending time chatting with students at their tables in the lunchroom or in the hallways. Officer Bass has also been assigned to investigate Child Protection cases that are screened in by Human Services.

In 2022, Officer Bass was able to re-establish a partnership with the National Child Safety Council (NCSC). The NCSC is an organization that provides educational material for all ages. Officer Bass was able to coordinate with Fairmont High School Health teachers, finding out their

needs were and getting them the correct material for their classrooms. Officer Bass was also able to get different handouts and coloring books for the elementary school age children. Officer Bass also helped in Health Class to show and discuss the dangers and effects of alcohol and driving under the influence. Officer Bass provides insight on issues that students may be having outside of school that administration is unaware of. Officer Bass also meets one on one with students who may be going through difficult times in their life to help them think of better options and make better decisions. Officer Bass also represents the Fairmont Police Department as part of the Martin County Substance Abuse Prevention Coalition, the Adopt-A-Cop program and in 2022 was able to assist with putting on a bike rodeo for the kids at Fairmont Elementary School. Officer Bass can also be seen attending many of the Fairmont Schools extracurricular activities.

We are also very pleased to have Officer Will Murray as our other local School Resource Officer serving Arise Academy through our partnership with Southern Plains Education Cooperative. Officer Murray has been serving Arise Academy since early 2020. The position is funded under a MOU with Southern Plains Education Cooperative. We are very happy to have Officer Murray building positive relationships with the students and staff at Arise Academy.

We are very pleased to have these partnerships and we thank the Fairmont Area School District, Southern Plains Education Cooperative, and the community for their support of the SRO programs here in Fairmont.



Officer Bass participating in The Polar Plunge event.



Officer Murray and Officer Bass participating in the No Shave November event.

2022 Emergency Response Unit (ERU)

In 2022, the Fairmont Police Department continued its association with the regional High Risk Entry and Arrest Team (HEAT). The team is a joint powers coalition that consists of approx. 24 tactical officers, two trained negotiators, three tactical dispatchers and two team medics. The team provides service to the Minnesota cities of Fairmont, Truman, Sherburn, Welcome, Jackson, St. James, Windom, Mountain Lake, Lakefield, Slayton and Pipestone, along with the Minnesota counties of Martin, Murray, Jackson, Rock, Pipestone, Cottonwood, Nobles and Watonwan. The team also provides service to the Iowa cities of Armstrong, Estherville, Spirit Lake, Okoboji, Arnold's Park, Milford, Lake Park, and Spencer, along with the Iowa counties of Dickinson, Clay and O'Brien. The HEAT Team provides coverage to an area of approx. 4750 square miles with a population of approx. 135,000 people. In 2022, the HEAT Team was activated five times and responded to situations ranging from barricaded armed suspects, to serving high risk narcotics warrants.



O'Brien Co. Training with breaching

The team members are officers and deputies of the coalition agencies and conduct monthly training sessions as part of their membership. In 2022 the team also conducted a multi-day training at Camp Dodge, in Johnston, IA. The team conducts the multi-day training once a year to utilize the various military training facilities on base in a controlled and structured environment. All members of the team are required to carry their cell phones with them on and off duty which is the method that the team uses to page out members for a request for assistance. In 2022 the HEAT Team added Sheldon IA to the team, adding an additional operator and approximately 5,500 population of coverage.

In 2022, the HEAT Team continues to wait on the purchase of a command bus. Due to the COVID-19 pandemic and the short supply of equipment, this purchase has increased in cost by more than 20% and wait time has been extended out a short year. Due to the increase in this equipment, a hold on multiple times that were set to be purchased will be rescheduled later.



Active Shooter Training in Obrien Co. School Front page of local paper

In 2022 Team members from the Fairmont Police Department included Officer Josh Nelson. Officer Nelson was assigned the role as Team Leader. With this position he is now on the command staff and assisting with setting operations of assignment, training the team and assisting more with administration finances. Officer Nelson continues his role with the sniper position, which has allowed him to gather additional skills for the team, and for his department. This role has served very resourceful with networking, his ability to gather information as a police officer and overall decision-making skills.

In 2022 The HEAT Team was able to perform the year with all scheduled monthly training and all needed call-outs with no issues.



Firearms Training in Spencer Co. IA, late one night in April.

2022 Adopt-A-Cop



Officer Bass pictured with his 1st grade class at Fairmont Elementary

In September of 2022, the Fairmont Police Department was able to hold their adoption celebration in the gym at Fairmont Elementary School. The adoption celebration was led by Chief Michael Hunter and it kicks-off the Fairmont Police Department participating in the Adopt-A-Cop program in partnership with the local first grade students in our community. During the adoption celebration Chief Hunter presents each 1st grade class with a framed certificate and asks them if they are willing to adopt their new officer. Once the adoption has taken place the officers and their new class head off to their classroom to get to know each other. Officers meet with their classroom monthly to participate in a variety of activities including reading books, assisting with class projects, presenting on safety topics, and enjoying the fabulous school lunch with the students. This year most all officers were also able to attend their classes Christmas Concert.

The focus of Adopt-A-Cop is to build rapport with children in our community by interacting with them early and often. By doing so, we are building relationships with our youth and starting positive conversations at home. The Adopt-A-Cop program originally began by Sergeant Michael Beletti in 2017 with the assistance of school administrative staff and the 1st grade teachers. Due to the program's success, St. John Vianney Catholic School, St. Paul's Lutheran School, and Fairmont Christian School also adopted an officer into their 1st grade classrooms. The Fairmont Police Department was lucky enough to have nine officers adopted in total which included six classrooms at the Fairmont Elementary School along with one first grade class at St. John Vianney Catholic School, one first grade class at St. Paul's Lutheran School, and one first grade class at Fairmont Christian School. There is truly no more rewarding feeling for our officers than having an entire first grade class welcome you to be part of their room for the school year.

Officers who volunteered to help make the 2022-2023 Adopt-A-Cop program a great success include Sergeant Mike Beletti, SRO Shannon Bass, Officer Lily Paine, Officer Dustin Schwebke, Officer Parker Stevens, Officer Dayton Asmus, Officer Jason Christenson, Sergeant James Kotewa, and Officer Carolyn Jacobson. We thank all the schools and staff that have welcomed our officers into their classrooms and look to continue this as a yearly partnership with our schools, staff, and students.



Sergeant Beletti with his 1st grade Adopt a Cop class proudly displaying their police hats they made.



Chief Hunter "adopting" several of the FPD officers into their 1st grade classrooms at Fairmont Elementary.

2022 Fairmont Police Social Media

Our Facebook page is monitored and updated by administration and patrol officers assigned to our social media program. We follow Fairmont Police Department Policy 339 on social media and our posts are stored and retained in accordance with current data practices law of the State of Minnesota. Our goal is to continue providing useful information to a generation of citizens who receive their news from social media. Our goal is never to debate with those who view our social media page, rather to inform and educate our community of events happening within our department. If members of our community have a concern, we always feel that sitting down and communicating face to face is the best way to resolve a concern and not air issues on social media.



Fairmont Police Department's Facebook page has been in operation for six years. We gained 385 followers in 2022 bringing our total following to 3,784 unique followers. Thirty-one posts were made by the FPD Facebook Team consisting of educational events/involvements, weather alerts, newly hired officers and many more. Our most viewed posts tend to relate to weather alerts or incidents occurring in Fairmont that have an immediate impact on citizens. In 2022, our most viewed & shared post is when Officer Colin Hagert stopped a young boy who was wearing his bicycle helmet. This resulted in an ice cream award, redeemable from our local Dairy Queen. This post was shared 156 times and viewed by nearly 22,000 unique viewers. When looking at unique daily views of users who had Fairmont Police Department Facebook on their screen, we had 56,347 views.

You can locate our page by searching "Fairmont Police Department" on Facebook or using the link on our website <https://www.fairmontpolice.org>.
<https://www.facebook.com/fairmontminnprd/>

2022 Fairmont Crisis Intervention Team



Minnesota Crisis Intervention Team



Police Officers have become the front-line respondents to people with serious mental illnesses who are in crisis. With the increase of calls to police that involved people with mental illness, responders need to know how to handle these calls differently and effectively. There is currently little training prior to licensing to become a police officer. With the MN POST Board mandates put in place a few years ago, it is not only critical but mandatory that officers have this type of training. The training, which promotes the use of verbal de-escalation skills before using force when confronting a mental health crisis. CIT training has proven to dramatically decrease the risk of injuries or death to both officers and those suffering from a mental health crisis, while helping to reduce the number of repeat calls.

The Fairmont Police Department currently has five officers who have completed additional extensive training in Crisis Intervention. These officers comprise our Crisis Intervention Team. Those members are Sgt. Kotewa, Sgt. Bless, Officer Boltjes, Officer Bass, and Officer Walker. The Fairmont Police Department anticipates adding two new CIT officers in 2023. To be a CIT officer, applicants must complete an intensive 40-hour training hosted by the Crisis Intervention Team of Minnesota. The focused training uses actors to portray real life mental health crisis events that officers respond to as part of their daily duties. The goal of this training is to provide officers with tools to provide the best possible service to members of our community dealing with a mental wellness crisis.

The Crisis Intervention Team (CIT) is focused on assisting community members with access to medical and addiction services rather than placing them into the criminal justice system due to their behaviors if possible. This also promotes officer safety and the safety of the individual in crisis. The Fairmont Police Department is committed to continued growth and education in areas of de-escalation and crisis intervention to provide safe and appropriate services in our community.

2022 Community Outreach

The Community Outreach Team for the Fairmont Police Department is responsible for the establishment and coordination of community based events to help inform, educate, and build positive relationships with our citizens. The Fairmont Police Department was excited to host several opportunities for community outreach in 2022. Two of our flagship annual events, Fairmont Night Out (in August) and Shop with a Cop (in December) were big hits in 2022.

Fairmont Night Out



This year we grilled hamburgers for over 300 community members at Gomsrud Park. Fairmont Police Officers handed out FPD items for the kids and interacted with people of all ages. Emergency vehicles were on hand for people sit inside or ask questions of our local first responders. The Fairmont Fire Department challenged us to a Bean Bag tournament but we claimed bragging rights as we claimed the championship. Fairmont Night Out is a great night for us to humbly thank the community for their support during the year.

Shop with a Cop



Fairmont Police Officers hosted 10 children for shop with a cop in December of 2022. Each child was paired with an officer to help them shop for gifts for their family and help make their holiday season a special one. Walmart employees and police officers' family members helped the children wrap their gifts. All gifts were paid for by generous donations from Walmart, Fairmont Police Officers Association, Fairmont Lions' Club, Employees of Schwan's of Truman,

and the friends and family of the late Brad Hughes. Our Fairmont Police Officers look forward to this event as much as the kids that are chosen to participate.

Fairmont Sentinel

\$1.00

FAIRMONT, MINNESOTA

DECEMBER 19, 2022

Shop with a Cop sees support

By BROOKE WOHLRABE
Sentinel Staff Writer

FAIRMONT — Walmart was packed on Sunday with people shopping for gifts and special groceries a week before Christmas and among them were a dozen Fairmont police officers helping 10 children shop for their families during the department's annual Shop with a Cop event.

Shop with a Cop was started locally by Brad Buhmann and over the years the program has grown greatly.

Sergeant Jaime Bleess said this was the program's 13th year and this year it was back to normal after the past few years had been affected by the Covid-19 pandemic.

"This was the most kids we've shopped with at once," said Bleess.

All of the police officers in the department had the opportunity to participate, though several were out on patrol during the event.

"This is our best event for participation with officers. We have a lot of support for it," Bleess said.

Along with support from the department, the program also receives support from the community. The Fairmont Police Officers Association gave \$1,000 for groceries for the families and the Lions Club gave \$250, which was used on wrapping paper supplies. Employees of Schwan's home delivery of Truman also gave \$750 toward the program and McDonald's provided gift cards for ice cream to all of the children.

"Chief Brad Hughes' family donated \$450 in

his memory. He was big into Shop with a Cop in Sherburn," Bleess said.

Finally, Walmart provided a \$2,000 grant for the children to shop for presents for their families. Emily, a coach at Walmart in Fairmont, said they encourage any non-profit or similar group to apply for a grant, which is approved by a store manager. Walmart has given a grant to the program just about every year.

"A lot of the donations came in without us even asking for them," Bleess said.

As for selecting the families, Bleess said School Resource Officer, Shannon Bass, worked with teachers at Fairmont Elementary School to come up with families who could benefit from the program.

On Sunday the children came to Walmart ready with a list of gifts to get for their family members. With all of the donations the department received, each child had \$250 to spend on their family members. They walked the aisles with an officer, looking for the items.

Bleess said the parents also received a gift card for \$150 to be used on groceries, which made Sunday a family affair.

After all of the items were found, the officers and children went to the back of the store where Walmart employees and some family members of officers worked on wrapping everything.

"This is the best day for us because a lot of times we get called to people on their toughest days and this is a fun chance for us to make somebody's day in a good way," Bleess said.



Brooke Wohlrahe
Above: Officer Lily Paine helps a girl look for gifts Sunday afternoon at Walmart in Fairmont during the Fairmont Police Department's Shop with a Cop event. Left: Walmart employees and family members of Fairmont police officers help wrap gifts on Sunday following the Shop with a Cop event at Walmart.

Article and photos from Fairmont Sentinel December 19, 2022.

During 2022, our Community Outreach Team hosted several activities including: monthly MRCI activity days with cops, Coffee with a Cop at Upward Bound, Trunk or Treat at Wal-Mart, Driver's Education presentations, Woodland Avenue Halloween, ACE Career Day at Fairmont High School, Public Safety Day at Fairmont Elementary, Touch a Truck/Police Car, Fraud Presentations at Senior Living Centers, Fairmont Triathlon, and numerous Police Ride-alongs. In 2023 we look forward to the opportunity to expand our Community Outreach with CER classes for senior citizens regarding phone scams, online safety, and personal safety. If there is an event or activity that you would like to see our police department participate in to help us build those positive relationships with all members of our local community, please contact our Community Outreach Team of Sgt. Jaime Bless and Officer Dayton Asmus.



Kids Just Want to Have Fun Event October 2022



Sgt. Beletti and Officer Bass at ACE Career Day

**EL DEPARTAMENTO DE
POLICÍA DE FAIRMONT**

LO INVITA A:

FAIRMONT NIGHT OUT
A GOMSRUD PARK

MARTES, 2 DE AGOSTO
5 P.M. - 7 P.M.

Únase a los miembros del Departamento de Policía de Fairmont para una comida gratis juntos en el Refugio Gomsrud Park.

Policía, SWAT, ambulancia y camiones de bomberos en exhibición.

Quédense y vea cómo el Departamento de Policía de Fairmont se enfrenta al Departamento de Bomberos de Fairmont en una competencia amistosa de lanzamiento de bolsas de frijoles.

Fairmont Night Out Invitation in Spanish



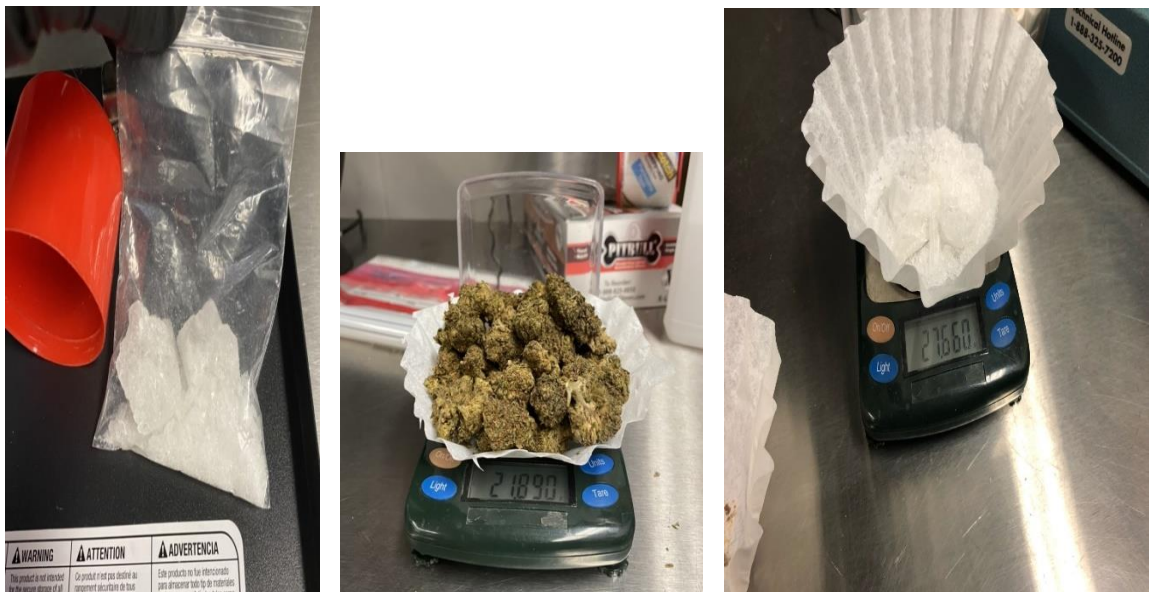
Our Friends from MRCI enjoying Dairy Freeze with our officers.

2022 Controlled Substance Investigations

During 2022, the Fairmont Police Department worked together on multiple narcotics cases and arrested multiple individuals on felony narcotics charges. Officers from our agency were able to work with information provided by concerned citizens, interdiction traffic stops, and traditional investigation and case development to enforce the drug laws in our community. Our agency looks to continue its investments into training opportunities for its officers in specialized areas of narcotics recognition/safety/investigations, and narcotics traffic interdiction.

In 2022, there were a total of 40 individuals in Fairmont arrested for drugs categorized as Dangerous Non-narcotics which is the category that includes methamphetamines. This category is down 29% from 2021 that ended with 57 individuals arrested in the same category, and is down slightly from 43 individuals arrested in this category from five years ago in 2017. Marijuana charges ended at only 11 for the year, which is similar to the nine in 2021 and 12 arrests five years ago in 2017.

The Fairmont Police Department continues a close partnership with the Minnesota River Valley Drug Task Force (MRVDTF), working together to resolve local narcotics related issues. As we begin 2023, the Fairmont Police Department is looking to continue a focus on local narcotics education and enforcement by continuing to utilize the Narcotics Resource Officer program. This local effort will continue focusing on being our coordinated resource for structured information and enforcement within our department during 2023. Officer Josh Walker is the designated lead NRO officer and the other team members assigned are Officer Colin Hagert, and Officer Parker Stevens.



Photos from local narcotics cases in 2022.

2022 Police Fleet Vehicles



Fairmont Police Department's fleet consists of nine All Wheel Drive (AWD) Ford Explorer Sport Utility Vehicles and one Ford F-150. Our department has a mix of owned and leased vehicles depending on the assignment. The majority of our marked squad cars are leased on a three-year rotation through the State of Minnesota Fleet Services, which allows for a savings of operational costs with all maintenance and repairs being paid for by Fleet Services. Our Current Fleet consists of fully marked patrol units, unmarked units, and a Community Service Officer truck. A few squads are assigned to department personnel such as School Resource Officer and Investigators.

Fully marked squads are equipped with a light bar, siren, laptop computer, WatchGuard audio/video recording, Stalker radar, and Automated External Defibrillator's (AED) among many other pieces of equipment to assist officers with providing a professional service. Video that is recorded using the WatchGuard system is automatically uploaded to a secure server at the Law Enforcement Center.

Fairmont Police Department owns a Mobile Command Trailer that is utilized at crime scenes, major incidents, or public relations such as the Martin County Fair. During 2022, our agency took several steps to update the Command Trailer and keep it efficient and function.



***2022 MCSAP
Martin County Substance Abuse
Prevention Coalition***



MCSAP has returned for a busy 2022 year. This year MCSAP was able to add to its leadership by adding Shelly Larson to make the team with Steph Johnson as the Project Coordinators. With the added help MCSAP was able to participate in numerous new and some old activities throughout the year. The MCSAP team, which includes School Resource Officer Bass, were able to team up once again to hold the Sticker Shock at the Fairmont Liquor Store this year. MCSAP had a great turn out of students, community members, and Officers to help place stickers on bags and bottleneck hangers on bottles throughout the store. MCSAP hosted free swimming at the pool which included a free meal, Mini Golf, Corn-Hole, and other fun activities. MCSAP also consists of a student led group called Empower. There is an Empower student led group in all the schools in Martin County. Empower and MCSAP work hand and hand to organize and come up with different ideas to bring the community and the youth together. MCSAP and Empower were able to organize the Red Ribbon Week for the Fairmont High School, which included four different theme days. MCSAP with the student help of Empower has also sponsored and organized a couple different Free Fun Nights, free swimming at the pool and free bowling at the bowling alley. A new activity in 2022 was MCSAP and 4H teaming up together to host The Shining Light on Intoxicated Driving project which took place in the mall parking lot. This event featured free food, Vision Goggles with the peddle carts, and different impaired activities. Also, in 2022 MCSAP along with all of the other county wide Empower groups teamed together to host a county wide dance. The event featured free food, games, and door prizes. 2022 also saw MCSAP host a Take It to The Box at the local Hy-Vee Grocery Store. During 2022 Officer Bass and MCSAP continued to assist in the health classes, supplying Impaired Vision Goggles for students to wear while driving peddle carts. This helps the students learn the effects of drugs and alcohol behind the wheel. Officer Bass continues to work with MCSAP sharing ideas and attempting to reach students throughout Martin County.

The Fairmont Police Department has been an active member of the Martin County Substance Abuse Prevention (MCSAP) Coalition since it was founded in 2011 as the Fairmont Substance Abuse Prevention (FSAP) Coalition. FSAP was funded through a five-year grant provided by the

MN Department of Human Services, Alcohol and Drug Abuse Division. In 2016 a federal Drug - Free Communities grant was awarded to expand efforts throughout Martin County. MCSAP is a group of caring community members, school staff, students, elected officials, media, law enforcement, spiritual and business leaders who work together to prevent underage use and abuse of alcohol, tobacco, and other drugs in Martin County youth. MCSAP primarily works to share resources, ideas, and information to raise community awareness to create lasting community change through universal prevention strategies.

MCSAP also partnered together with the Fairmont Police Department and the Martin County Sheriff's Office to offer a free Responsible Beverage Server Training to community members in November at multiple location though out the City of Fairmont and Martin County. Officer Jason Christenson also worked with MCSAP in providing a free online Tobacco Sales Education training as well as completed compliance checks throughout Fairmont.

We are very pleased to be a part of this hard working group and the positive impact they are making in the Fairmont and Martin County area.



Local officers participating in the 2022 "Sticker Shock" event with MCSAP students and staff.

2022 Alcohol Sales Education and Enforcement



Sgt Kotewa and Officer Stevens conducting a RBST in Fairmont along with Deputy Figueroa

The Fairmont Police Department prides itself on being a professional and pro-active law enforcement agency. The sale of alcohol is a legitimate business that plays a valid role in our community but selling alcohol is a privilege that has responsibilities attached to it. Our goal is to keep our community safe of alcohol related deaths and injuries. We work toward that goal by providing education to help keep our area businesses & servers protected from criminal & civil liability and through alcohol compliance checks of area businesses. We are thankful for the positive relationship we enjoy with area businesses and we strive to work together.

On an annual basis the Fairmont Police Department, in partnership with the Martin County Substance Abuse Prevention (MCSAP) Coalition, offers “Responsible Beverage Server Training” (RBST) to all employees of businesses licensed to sell alcohol within Martin County. The course educates servers on the laws governing the sale of alcohol, how to properly check identification, and how to help avoid civil lawsuits. The training is also offered upon request for seasonal employees or special event volunteers within Martin County. RBST is free of charge to all attendees and each attendee receives a certificate of completion after attending the training.

The Fairmont Police Department conducts alcohol compliance checks of all businesses licensed to sell alcohol within the City of Fairmont. These checks are done during the twelve months following the annual training offered to business employees. The purpose of the compliance checks is to enforce liquor sale laws within the City. Our goal with the annual checks is 100% success from all businesses by denying sales to all underage buyers and subsequently all persons under 21 that attempt to purchase alcohol. Responsible Beverage Server Training and compliance checks are organized and coordinated by Sgt. Kotewa, Officer Stevens, and Deputy Luis Figueroa.

2022 Fairmont Police Department Website

Fairmont Police Department's website is a useful tool to obtain contact information for services throughout our community. The website is utilized to keep our citizens informed of News & Alerts, Helpful Resources, Officer Biographies, How our PD Works and much more. The website is user friendly for our mobile users on cell phones and tablets.



The FPD website offers a multitude of information, including helpful resources where citizen can download commonly used forms, read officer biographies and past annual reports dating back to 2017.

In 2022, we added a new tip line specifically for narcotics information. Our dedicated Narcotics Resource Officer (NRO) team who continually explore ways to reduce the amount of narcotics in our community receives these tips. Our NRO's work closely with the Minnesota River Valley Drug Task Force.

We utilize the website to promote open positions within the police department. In 2022, we posted openings for part time and full time police officers. Application materials are located online for ease of access to those applicants who live out of the area. We also provide useful links to local area resources to better prepare potential candidates.

Citizens are able to submit online police reports via the FPD website. This easy to complete form is intended for low-level offenses that do not require an immediate police response. Successfully submitted online police reports are reviewed by the Operations Sergeant and assigned to patrol officers.

<https://fairmontpolice.org/>

2022 Records Department

EVIDENCE



The Fairmont Police Records Division was staffed in 2022 by Records Technicians Tegan Quade and Lorie Nuss. Tegan Quade has been serving since October of 2009 and Lorie Nuss started in January of 2022. Our records division is responsible for numerous assignments including customer service at the Law Enforcement Center, reviewing and processing data requests, reporting crime stats, maintaining our records system, processing gun permits to purchase, responding to requests from attorneys, maintaining and organizing our evidence room, tracking property and evidence, maintaining record retention schedules, transcription of statements, and administrative support to the Chief, Captain, and Patrol Officers. Our records staff developed the case file tracking system that is used to audit the case files that were sent to prosecuting attorneys so all cases are tracked to completion with criminal charges or a declination of charges from prosecutors.

We greatly appreciate the quality of work and the focus on customer service that our Records Technicians provide to our community. As other duties and responsibilities are placed upon our records technicians, we appreciate the quality daily work they provide in support of the services we provide in our community.



Evidence Processing Area

2022

Fairmont Police Department Training



The Fairmont Police Department takes it upon ourselves to administer a training program that will provide for the professional growth and continued development of our personnel. By doing so, the Department ensures that our personnel possess the knowledge and skill necessary to provide a professional level of service that meets the needs of the Fairmont Community. We continue to offer our officers a variety of professional trainings, which meet the Minnesota Peace Officer Standards and Training requirements and guidelines.

We continued to incorporate cost savings training with internet-based training with our enrollment in PATROL, which stands for Police Accredited Training on Line. This program is developed and sponsored by the League of Minnesota Cities. The use of online technology for training is a huge savings in our Department's budget. Officers have the opportunity to complete monthly online trainings classes during their shift that save on the cost of overtime, travel, registration, and other costs associated with traditional onsite training classes. The cost of the online training averages out to be approximately \$5 per POST credit which is very cost effective for our Department. This also allows our officers to complete our 8 hours of yearly OSHA required training while on duty along with approximately 22 hours of Crisis/Conflict and Community Diversity trainings that are required every 3 years.

In 2022, our officers also completed the POST required trainings, which include two yearly firearms qualifications and yearly use of force training. We continue to place a focus on employee leadership and development. We had two Sergeants attend Use of Force Instructor Training along with Taser Instructor training. We also had two officers attend certified field training officer training and will start helping field train newly hired officers in 2023. Also in 2022 our Field Training program provided numerous hours of structured training for our three newly hired part-time officers. The Minnesota POST Board also requires officers to go through Pursuit/Pit refresher training every five years, which several officers attended this year at the Minnesota Driving Training Center in St. Cloud, MN.

2022 Animal Control and Code Enforcement



Community Service Officer Brad Buhmann and a crew of volunteers before the June Citywide Cleanup Day as part of the Good Neighbor Program.

During 2022, the Fairmont Police Department continued to see a steady call load regarding ordinance enforcement including Parking, Animal Complaints, and general Junk and Nuisances. All of these ordinances are very clear and available on the City of Fairmont website. A link to that website is at the end of this section.

The department ended 2022 with 595 calls that were categorized as Animal Complaints. This category encompasses everything from a dog at large to a barking dog as well as other miscellaneous animal related calls for service. Animals at large and barking dogs continue to be the main animal control issues in Fairmont. Even with educating the citizens of Fairmont this number has remained consistent the last three years. There were approximately six dog bites in Fairmont with various factors in 2022. A reminder a city license for your dog or cat is only \$10.00 dollars and is good for two years. If more citizens complied with this ordinance it would make returning a dog or cat much easier and would lessen the financial burden on the Humane Society. Please help us out by being a responsible and courteous pet owner.

The Fairmont Police Department also handled numerous parking complaints in 2022. We ended the year with 561 Parking complaints that includes 24 hour Parking, Handicap Parking Violations, General Violations, and Snow Emergency Violations. Please help us cut down on these numbers by following the various parking regulations that are posted around town as well as listed on the City of Fairmont website.

The department also continued to address a number of general ordinance complaints dealing with junk and nuisances and ended the year with our general ordinance calls for service at 514.

A fair majority of calls in this category included our seasonal nuisances such as long grass and failing to remove the snow from sidewalks.

The Good Neighbor Program kicked off in June of 2022 with a focus to assist people within our community to help clean up their yards and properties in conjunction with the Citywide Cleanup Day. Citizens were able to donate any unused City of Fairmont Coupons to the Community Service Officer who was able to help line up assistance for those in need who could not afford to pay to have items of junk removed. The coupon donation program is just one more tool that helps CSO Buhmann resolve some of the ordinance issues within the community.



Community Service Officer Brad Buhmann and the Sentence to Serve Crew before the Citywide Cleanup Day in June.

We hope these ordinance numbers will decrease in 2023. The Fairmont Police department will continue a proactive approach to education and enforcement in 2023. The Fairmont Police Department and City Hall will continue to educate the community on solid waste and junk related issues. Both City Hall and the Fairmont Police Department prefer compliance and cooperation as opposed to issuing citations.



New Ordinances

[Code of Ordinances | Fairmont, MN | Municode Library](#)

Link to the City of Fairmont Ordinances on www.fairmont.org

2022 Citizens On Patrol (C.O.P)



The Citizens On Patrol (COP) program has been active for over 15 years serving the citizens of Fairmont. The 2022 COP team, comprised of local VFW Post 1222 members were: Harry Brumbaugh, Steve Langford, Darrel Kraher, and Ron Glidden. Harry Brumbaugh also serves as the leader and coordinator for the group as well as being the liaison to the Fairmont PD. Captain Eric Tonder supervises the COP Program for the department.

Each COP member volunteers their time to help the Fairmont PD function more efficiently by assisting with events, which require additional people. The COP members are equipped with a light blue polo shirt, jacket, flashlight, and OC spray. Each COP proudly wears their VFW Post baseball cap in recognition of their honorable service to our country and their membership to the organization. Each COP receives training on OC usage and conflict resolution. Their duties are to observe and report, not to directly engage in any conflict or criminal activity they may observe.

The COPs provided foot patrol and security at the Martin County Fair to help maintain a safe and fun atmosphere for all fair attendees. During the fair the COPs quickly assisted in locating several children that were separated from their parents. They provided assistance with traffic control for the IHD Parade, July 4th fireworks, Glows Parade, and street dances. In the summer, COPs patrol our local parks to provide a presence and have positive contacts with the public. COPs are on the lookout for criminal activity like vandalism or unsafe driving in the parks, and they will contact an on duty officer to respond as needed. The COPs also conduct house checks for those residents who ask the Fairmont PD to provide extra patrol for their home when leaving on vacation, or if they are gone for the winter months.

The COPs service to the Fairmont PD and this community is invaluable. They donate hundreds of hours of their time annually, often during the holidays & weekends. We are very thankful for their dedicated service to the department and the citizens of Fairmont. We hope that area residents will take the time to thank a COP for volunteering their time and for their military service to our country.

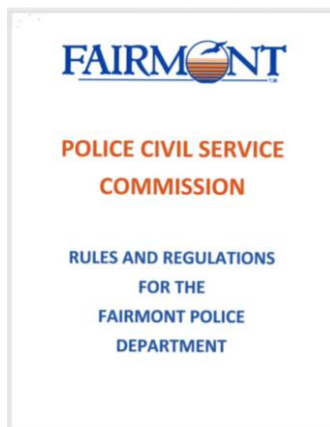
2022 Police Civil Service Commission



*2022 Fairmont Police Civil Service Commission members
Paula Eppens, Dan Thiesse, John Korsmo*

The Fairmont Police Civil Service Commission is comprised of three community members who are responsible for providing civilian assistance and oversight to the Fairmont Police Department with regards to personnel related issues including initial hiring, promotions, and other civil service related activities. The Police Civil Service Commission adheres to the rules and regulations set forth in the Police Civil Service Commission policy book and Minnesota State Law. Police Civil Service Commission members are appointed to a three year term at the approval of the City Council.

In January of 2022, the Commission held its yearly, required in person meeting. During the year a fair amount of Commission business is conducted by email. For 2022 the Fairmont Police Civil Service Commission was again comprised of Dan Thiesse, John Korsmo, and Paula Eppens. These Commission members volunteer their time to insure that the voice of the community we serve is heard with regards to the operations of the Fairmont Police Department. We thank our current Commission and look forward to continuing our positive working relationship in 2023.



2022 Treatment Court



The FMJC (Faribault, Martin, Jackson, Cottonwood) County Adult and Family Dependency Treatment Courts (often referred to a “Drug Court”) are a multi-county drug court that combines the participating counties to form one court. The program is made up of one staffing team, one steering committee, and one policy manual. All court hearings take place in Fairmont, MN at the Martin County Courthouse. The court is unique as it provides a closer working relationship between chemical dependency treatment and the criminal justice system; which includes prosecutors, defense attorneys, law enforcement, probation, and judges.

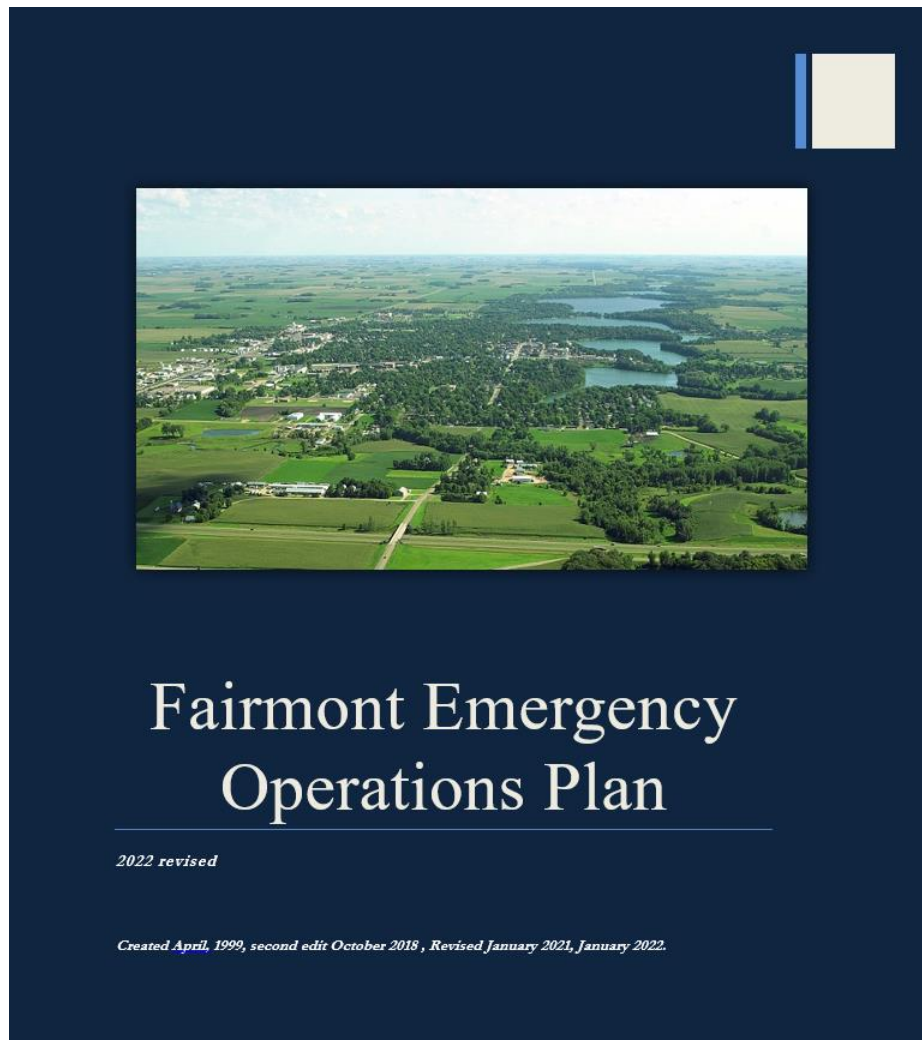
The court assists with early intervention, treatment, and rehabilitation of non-violent high risk & high need offenders who are assessed as being chemically dependent. It provides an excellent opportunity for those who wish to change circumstances in their lives and break the cycle of chemical dependency. The minimum time a participant must be in the program is 18 months and participants must plead guilty to their offense(s) prior to being accepted. If a participant drops out or is removed from Treatment Court for non-compliance they may be sentenced to jail or prison for the prior offense(s).

Law enforcement plays an important role in FMJC Treatment Court program. Fairmont Officers, and other local law enforcement, conduct random home checks on participants in the program throughout the year. The officers have the opportunity to build rapport with participants by having positive contacts with them during their checks. The officers also take the opportunity to make sure the participants are not under the influence, following curfew requirements, conducting random drug & alcohol testing, and assessing the well-being & needs of the participants. Staff team meet once a week and held court afterward with all participants.

Fairmont Police Officers conducted over 200 in person checks with participants in 2022. The results of each contact, whether positive or negative, are forwarded to the Treatment Court Coordinator for review.

Our goals are to support administrative personnel and to support the participants who are in Treatment Court by doing our part to help them succeed in the program and in their own future. We look forward to continued success of the Treatment Court program and all participants.

2022 Emergency Operations Plan



On March 9, 2020, The Fairmont City Council voted to unanimously approve Resolution 2020-16 and the adoption of the Fairmont Emergency Operations Plan (EOP). This plan was developed as a partnership between the Fairmont Police Department and the Martin County Sheriff's Office Emergency Management Division. The plan was originally developed in April of 2018 with a draft revision started in October of 2018. The final project was presented to the Fairmont City Council for review and approval in 2020. The EOP was reviewed and revised in January of 2021, and again in January of 2022. Our goal is to conduct a yearly review and revision to continue to keep the EOP current and up to date to provide a frame work for operations for our community during their time of need. We greatly appreciate our partnership with the Martin County Sheriff's Office and their work on this project.

2022 Tobacco Sales Education and Compliance



The Fairmont Police Department continues to take a proactive stance on sales of tobacco within our community and insuring that all businesses within our community are making the same efforts to keep tobacco and tobacco related products out of the hands of our youths. 2020 brought on new tobacco laws for the state of Minnesota in the midst of a pandemic. The new laws relate specifically to the sales of tobacco rather than the purchase of tobacco in an effort to hold the seller responsible rather than the buyer. The legal buying age was changed from 18 years of age to 21 years of age.

In 2022, we continued an online training format presented to local retailers rather than in person. This was due to in person training generally bringing a low number of participants over the last several years. The expectation was that this change would allow retailers to have their employees complete the training online while they were at work rather than having to coordinate a way to send all of their employees off site to a single day training. A certificate of completion is presented to each user through the website after they complete the training portion and are successful in passing a final quiz.

In June, the online training information and notification of upcoming compliance checks were delivered to all tobacco retailers within the city limits. Tobacco compliance checks were conducted within the city of Fairmont on October 8, 2022 with the assistance of a 20 year old undercover buyer. All 14 retailers were checked for compliance. Of the 14 retailers, four of them were failures where an employee sold to the underage buyer. As a result of the failures and concluding investigations, five individuals were ultimately cited for selling to the underage buyer due to failing to properly check ID prior the sale of tobacco. Once all charges are completed through courts, license holders will receive a letter informing them of the failure and the potential for civil penalties against them and their tobacco license.

The Fairmont Police Department will continue to work with our local tobacco retailers as 100% compliance is our main goal and to ensure the safety of the youths in our community.

General Statistical Information



The following pages contain general statistical information regarding the categories of calls for service handled by the Fairmont Police Department in 2022. The information is also broken down to show the number of calls categorized by the day of the week. In 2022, Monday accounted for the most calls for service while in 2021, Friday accounted for the most calls for service. The leading categories in calls for service in 2022 were consistent with previous years and continue to be: Traffic Stops, Animal Complaints/Bites, Escorts, Directed Patrols, Information Calls, Civil Calls, Parking Offenses, and Ordinance Violations. Upon review of the calls for service by time of day in 2022, 2100-2200 (9pm to 10pm) is the highest call for service time frame which is similar to 2021 where 2200-2300 (10pm to 11pm) had the highest calls for service. And as expected, 0500-0600 hrs being the lowest calls for service which was similar to previous years.

In 2022 our officers responded to 9117 calls for service per our IBR records. This is up slightly at 5.5% from 2021 where we ended with 8641 calls for service. Our Part I and Part II Crime Rates are reported annually to the MN State BCA and then the federal government. We are assigned a crime rate calculated at per 100,000. The number assigned is not the actual total number of crimes that occurred, but is converted to a crime rate based upon a population of 100,000 for equal comparison to other municipalities. In 2022 our Crime Rate was reported at 5268 which is a slight decrease of 6.31% from our final 2021 Crime Rate number of 5623, and a significant decrease of 44% from five years ago when our final reported rate was 9415 in 2017. Several factors play into these figures, but we would love to see this downward trend in Part I and Part II crimes continue, and look to work with our community partners to make that happen.

Following the information on calls for service you will find Drug Arrest Information by Category for 2022, 2021, and for comparison the information from five years ago for 2017. These are the arrest numbers reported to the State of Minnesota. The information shows a 23% decrease during 2022 in arrests for the category “Dangerous Non-Narcotics” which is the category that includes methamphetamines and is a slight decrease over the numbers in that category from 2017. There were 40 arrests in that category in 2022 along with 57 arrests in 2021 and 43 in 2016. So arrests for drugs in this category have continued to decrease over the last five years. Part of that decrease has been the arrest of some larger sellers of methamphetamines in 2022 that affects the availability in our community. Arrests for marijuana have remained consistent during this time frame with 17 arrests in 2022, 11 in 2021, and 12 arrests in 2017.



2022 Drug Arrest Information

Crime Reporting System	Arrests for Drug Abuse Violations	Page: 1 of 1
ORI: MN0460100	Report Period: 01/01/2022 - 12/31/2022	Report Date: 1/6/2023
Agency: Fairmont Police Dept		Population: 9,852

Arrests by Drug Category and Offense													
Arrestee Ages in Years	Total Drug Arrests by Age	Heroin, Cocaine, Opium, Morphine, Codeine, etc.			Marijuana			Synthetic or Manufactured (Demerol, Methadones, etc.)			Dangerous Nonnarcotics (Methamphetamine, Barbiturates, Benzedrine, etc.)		
		Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total
Under 10	0	0	0	0	0	0	0	0	0	0	0	0	0
10 - 12	0	0	0	0	0	0	0	0	0	0	0	0	0
13 - 14	0	0	0	0	0	0	0	0	0	0	0	0	0
15	3	0	0	0	0	3	3	0	0	0	0	0	0
16	1	0	0	0	0	1	1	0	0	0	0	0	0
17	2	0	0	0	0	2	2	0	0	0	0	0	0
Under 18 Totals	6	0	0	0	0	6	6	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0	0
20	4	0	0	0	0	3	3	0	0	0	0	1	1
21	0	0	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0	0	0
23	3	0	0	0	0	0	0	0	0	0	0	3	3
24	0	0	0	0	0	0	0	0	0	0	0	0	0
25-29	12	0	2	2	0	2	2	0	0	0	0	8	8
30-34	9	0	0	0	0	2	2	0	0	0	0	7	7
35-39	9	0	1	1	0	0	0	0	0	0	0	8	8
40-44	10	0	0	0	0	2	2	0	0	0	0	8	8
45-49	3	0	0	0	0	1	1	0	0	0	0	2	2
50-54	2	0	0	0	0	1	1	0	0	0	0	1	1
55-59	1	0	0	0	0	0	0	0	0	0	0	1	1
60-64	1	0	0	0	0	0	0	0	0	0	0	1	1
65 and over	0	0	0	0	0	0	0	0	0	0	0	0	0
18 & Over Totals	54	0	3	3	0	11	11	0	0	0	0	40	40
Grand Totals	60	0	3	3	0	17	17	0	0	0	0	40	40

2021 Drug Arrest Information

Crime Reporting System	Arrests for Drug Abuse Violations	Page: 1 of 1
ORI: MN0460100	Report Period: 01/01/2021 - 12/31/2021	Report Date: 1/6/2023
Agency: Fairmont Police Dept		Population: 9,852

Arrests by Drug Category and Offense													
Arrestee Ages in Years	Total Drug Arrests by Age	Heroin, Cocaine, Opium, Morphine, Codeine, etc.			Marijuana			Synthetic or Manufactured (Demerol, Methadones, etc.)			Dangerous Nonnarcotics (Methamphetamine, Barbiturates, Benzedrine, etc.)		
		Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total
Under 10	0	0	0	0	0	0	0	0	0	0	0	0	0
10 - 12	0	0	0	0	0	0	0	0	0	0	0	0	0
13 - 14	0	0	0	0	0	0	0	0	0	0	0	0	0
15	1	0	0	0	0	0	1	1	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0
17	1	0	0	0	0	0	0	0	0	0	0	0	1
Under 18 Totals	2	0	0	0	0	1	1	0	0	0	0	1	1
18	4	0	0	0	0	0	3	3	0	0	0	0	1
19	4	0	0	0	0	0	1	1	0	0	0	0	3
20	2	0	0	0	0	0	2	2	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0	0	0
22	2	0	0	0	0	0	0	0	0	0	0	0	2
23	2	0	0	0	0	0	1	1	0	0	0	0	1
24	0	0	0	0	0	0	0	0	0	0	0	0	0
25-29	11	0	0	0	0	0	2	2	0	0	0	0	9
30-34	18	0	1	1	0	0	0	0	0	0	0	0	17
35-39	9	0	0	0	0	0	0	0	0	0	0	0	9
40-44	4	0	0	0	0	0	0	0	0	0	0	0	4
45-49	5	0	0	0	0	0	1	1	0	0	0	0	4
50-54	2	0	0	0	0	0	0	0	0	0	0	0	2
55-59	3	0	0	0	0	0	0	0	0	0	0	0	3
60-64	0	0	0	0	0	0	0	0	0	0	0	0	0
65 and over	1	0	0	0	0	0	0	0	0	0	0	0	1
18 & Over Totals	67	0	1	1	0	10	10	0	0	0	0	56	56
Grand Totals	69	0	1	1	0	11	11	0	0	0	0	57	57

2017 Drug Arrest Information

Five Years Ago for Comparison

Crime Reporting System	Arrests for Drug Abuse Violations	Page: 1 of 1
ORI: MN0460100	Report Period: 01/01/2017 - 12/31/2017	Report Date: 1/6/2023
Agency: Fairmont Police Dept		Population: 10,027

Arrests by Drug Category and Offense													
Arrestee Ages in Years	Total Drug Arrests by Age	Heroin, Cocaine, Opium, Morphine, Codeine, etc.			Marijuana			Synthetic or Manufactured (Demerol, Methadones, etc.)			Dangerous Nonnarcotics (Methamphetamine, Barbiturates, Benzodrine, etc.)		
		Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total	Sale or Mfg	Possess	Total
Under 10	0	0	0	0	0	0	0	0	0	0	0	0	0
10 - 12	0	0	0	0	0	0	0	0	0	0	0	0	0
13 - 14	0	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0
17	2	0	0	0	0	0	1	1	0	0	0	0	1
Under 18 Totals	2	0	0	0	0	0	1	1	0	0	0	0	1
18	2	0	0	0	0	0	2	2	0	0	0	0	0
19	1	0	0	0	0	0	1	1	0	0	0	0	0
20	1	0	0	0	0	0	1	1	0	0	0	0	0
21	1	0	0	0	0	0	1	1	0	0	0	0	0
22	2	0	0	0	0	0	1	1	0	0	0	0	1
23	2	0	0	0	0	0	1	1	0	0	0	0	1
24	1	0	0	0	0	0	1	1	0	0	0	0	0
25-29	14	0	0	0	0	0	1	1	0	1	1	0	12
30-34	12	0	0	0	0	0	1	1	0	2	2	3	6
35-39	9	0	0	0	0	0	0	0	0	0	0	1	8
40-44	4	0	0	0	0	0	0	0	0	0	0	1	3
45-49	2	0	0	0	0	0	0	0	1	0	1	0	1
50-54	3	0	0	0	0	0	1	1	0	0	0	0	2
55-59	3	0	0	0	0	0	0	0	0	0	0	0	3
60-64	0	0	0	0	0	0	0	0	0	0	0	0	0
65 and over	0	0	0	0	0	0	0	0	0	0	0	0	0
18 & Over Totals	57	0	0	0	0	0	11	11	1	3	4	5	37
Grand Totals	59	0	0	0	0	0	12	12	1	3	4	5	38

2022 Part I and Part II Crime Report

Crime Reporting System		Minnesota Return A				Report Date: 1/6/2023	
ORI: MN0460100		Report Period: 01/01/2022 - 12/31/2022				Population: 9,852	
Agency: Fairmont Police Dept							
Offenses and Clearances by Classification							
Offense Classification	Totals	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0	0
Rape							
Completed		5	0	5	51	5	1
Attempted		0	0	0	0	0	0
Totals		5	0	5	51	5	1
Robbery							
Firearm		0	0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0	0
Other Weapon		1	0	1	10	1	0
Strong Arm (hands, fist, feet, etc.)		0	0	0	0	0	0
Totals		1	0	1	10	1	0
Assault							
Firearm		3	0	3	30	3	0
Knife or Cutting Instrument		3	0	3	30	3	1
Other Weapon		8	0	8	81	6	2
Hands, Fist, Feet, etc. (aggravated injury)		1	0	1	10	1	0
Totals		15	0	15	152	13	3
Burglary							
Forcible Entry		5	0	5	51	4	0
Unlawful Entry (no force)		5	0	5	51	1	0
Attempted Forcible Entry		0	0	0	0	0	0
Totals		10	0	10	102	5	0
Larceny-theft	Totals	109	0	109	1,106	51	2
Motor Vehicle Theft							
Autos		4	0	4	41	3	0
Trucks & Buses		2	0	2	20	1	0
Other Vehicles		0	0	0	0	0	0
Totals		6	0	6	61	4	0
Arson	Totals	1	0	1	10	2	1
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0	0
Part I Totals		147	0	147	1,492	81	7
Part II Offenses							
Other Assaults (simple, not aggravated)		46	0	46	467	32	3
Forgery & Counterfeiting		16	0	16	162	9	0
Fraud		20	0	20	203	8	0
Embezzlement		1	0	1	10	1	0
Stolen Property (buy, receive, possess)		3	0	3	30	2	0
Vandalism		40	0	40	406	13	5
Weapons (carry, possess, etc.)		6	0	6	61	5	1
Prostitution & Commercialized Vice		0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)		3	0	3	30	2	1
Drug Abuse Violations		80	0	80	812	51	5
Gambling		0	0	0	0	0	0
Family & Children		0	0	0	0	0	0
Driving Under the Influence		31	0	31	315	29	1
Liquor Laws		7	0	7	71	7	4
Drunkennes - MN statute repealed 1971		0	0	0	0	0	0
Disorderly Conduct		22	0	22	223	20	6
Vagrancy		0	0	0	0	0	0
All Other Offenses (except traffic)		97	0	97	985	88	10
Suspicion - not a crime in MN		0	0	0	0	0	0
Part II Totals		372	0	372	3,776	267	36
Curfew & Loitering (persons under 18)		0	0	0	0	0	0
Runaways (persons under 18)		0	0	0	0	0	0
Grand Totals		519	0	519	5,268	348	43

2021 Part I and Part II Crime Report

Crime Reporting System		Minnesota Return A				Report Date: 1/6/2023	
ORI: MN0460100		Report Period: 01/01/2021 - 12/31/2021				Population: 9,852	
Agency: Fairmont Police Dept							
Offenses and Clearances by Classification							
Offense Classification	Totals	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0	0
Rape							
Completed		11	0	11	112	13	0
Attempted		0	0	0	0	0	0
Totals		11	0	11	112	13	0
Robbery							
Firearm		0	0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0	0
Other Weapon		0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)		0	0	0	0	0	0
Totals		0	0	0	0	0	0
Assault							
Firearm		0	0	0	0	0	0
Knife or Cutting Instrument		4	0	4	41	4	0
Other Weapon		6	0	6	61	4	0
Hands, Fist, Feet, etc. (aggravated injury)		6	0	6	61	5	0
Totals		16	0	16	162	13	0
Burglary							
Forcible Entry		10	0	10	102	5	0
Unlawful Entry (no force)		5	0	5	51	4	0
Attempted Forcible Entry		0	0	0	0	0	0
Totals		15	0	15	152	9	0
Larceny-theft	Totals	105	0	105	1,066	30	2
Motor Vehicle Theft							
Autos		9	0	9	91	8	0
Trucks & Buses		0	0	0	0	0	0
Other Vehicles		0	0	0	0	0	0
Totals		9	0	9	91	8	0
Arson	Totals	1	0	1	10	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0	0
Part I Totals		157	0	157	1,594	73	2
Part II Offenses							
Other Assaults (simple, not aggravated)		53	0	53	538	37	9
Forgery & Counterfeiting		14	0	14	142	7	0
Fraud		46	0	46	467	19	0
Embezzlement		0	0	0	0	0	0
Stolen Property (buy, receive, possess)		1	0	1	10	2	0
Vandalism		49	0	49	497	10	2
Weapons (carry, possess, etc.)		20	0	20	203	7	0
Prostitution & Commercialized Vice		0	0	0	0	1	0
Sex Offenses (except Rape & Prostitution)		15	0	15	152	13	0
Drug Abuse Violations		71	0	71	721	59	3
Gambling		0	0	0	0	0	0
Family & Children		0	0	0	0	0	0
Driving Under the Influence		36	0	36	365	35	0
Liquor Laws		7	0	7	71	7	1
Drunkness - MN statute repealed 1971		0	0	0	0	0	0
Disorderly Conduct		18	0	18	183	16	4
Vagrancy		0	0	0	0	0	0
All Other Offenses (except traffic)		67	0	67	680	60	3
Suspicion - not a crime in MN		0	0	0	0	0	0
Part II Totals		397	0	397	4,030	273	22
Curfew & Loitering (persons under 18)		0	0	0	0	0	0
Runaways (persons under 18)		0	0	0	0	0	0
Grand Totals		554	0	554	5,623	346	24

2017 Part I and Part II Crime Report

Five Years Ago for Comparison

Crime Reporting System		Minnesota Return A				Report Date: 1/6/2023	
ORI: MN0460100		Report Period: 01/01/2017 - 12/31/2017				Population: 10,027	
Agency: Fairmont Police Dept							
Offenses and Clearances by Classification							
Offense Classification	Totals	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0	0
Rape							
Completed		4	0	4	40	3	0
Attempted		0	0	0	0	0	0
Totals		4	0	4	40	3	0
Robbery							
Firearm		0	0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0	0
Other Weapon		0	0	0	0	1	0
Strong Arm (hands, fist, feet, etc.)		0	0	0	0	0	0
Totals		0	0	0	0	1	0
Assault							
Firearm		1	0	1	10	1	0
Knife or Cutting Instrument		1	0	1	10	1	0
Other Weapon		4	0	4	40	4	0
Hands, Fist, Feet, etc. (aggravated injury)		1	0	1	10	1	0
Totals		7	0	7	70	7	0
Burglary							
Forcible Entry		13	1	12	120	1	0
Unlawful Entry (no force)		33	1	32	319	1	0
Attempted Forcible Entry		3	0	3	30	0	0
Totals		49	2	47	469	2	0
Larceny-theft	Totals	215	8	207	2,064	74	12
Motor Vehicle Theft							
Autos		3	2	1	10	1	0
Trucks & Buses		0	0	0	0	0	0
Other Vehicles		1	0	1	10	0	0
Totals		4	2	2	20	1	0
Arson	Totals	1	0	1	10	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0	0
Part I Totals		280	12	268	2,673	88	12
Part II Offenses							
Other Assaults (simple, not aggravated)		61	3	58	578	37	4
Forgery & Counterfeiting		17	0	17	170	4	0
Fraud		93	0	93	927	60	0
Embezzlement		0	0	0	0	0	0
Stolen Property (buy, receive, possess)		3	0	3	30	3	1
Vandalism		118	0	118	1,177	16	0
Weapons (carry, possess, etc.)		21	1	20	199	12	0
Prostitution & Commercialized Vice		0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)		9	1	8	80	4	0
Drug Abuse Violations		44	0	44	439	47	2
Gambling		0	0	0	0	0	0
Family & Children		1	0	1	10	1	0
Driving Under the Influence		35	0	35	349	35	0
Liquor Laws		21	0	21	209	20	4
Drunkenness - MN statute repealed 1971		0	0	0	0	0	0
Disorderly Conduct		97	2	95	947	78	4
Vagrancy		0	0	0	0	0	0
All Other Offenses (except traffic)		174	13	161	1,606	122	8
Suspicion - not a crime in MN		0	0	0	0	0	0
Part II Totals		694	20	674	6,722	439	23
Curfew & Loitering (persons under 18)		2	0	2	20	2	1
Runaways (persons under 18)		0	0	0	0	0	0
Grand Totals		976	32	944	9,415	529	36

2022 Incident Analysis by Day

INCIDENT ANALYSIS - DAY

Date 01/06/2023

Time 16:45:32

Report CFS03

Agency Fairmont PD

Dates 01/01/2022 Thru 12/31/2022

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: FMP Fairmont PD								
00911 911 Hangup - Wired	1	2	0	2	0	0	1	6
911T Text To 911	2	1	1	4	0	0	3	11
911W 911 Wireless Hangup	0	0	0	0	0	0	1	1
AC Animal Complaint/Bite	10	2	2	4	1	4	7	30
AL Alarm	64	85	88	82	92	92	93	596
ASLT Assault	17	13	19	16	12	13	9	99
ASST Assist	6	4	3	6	7	5	6	37
ASSTA Assist Ambulance (law)	13	11	18	15	19	21	10	107
ASSTF Assist Fire Dept (law)	32	29	30	23	22	28	39	203
ASSTO Assist Other Agency (law)	4	13	5	8	10	13	6	59
ATL Attempt To Locate	23	26	34	28	28	38	21	198
ATV ATV Complaint	0	0	0	0	0	0	1	1
BC Bar Checks	0	0	0	0	0	1	0	1
BURG Burglary	2	0	0	0	0	0	1	3
CA Child Abuse	1	0	1	2	2	3	2	11
CAN Susp Child Abuse, Neglect	0	6	3	1	2	1	1	14
CAP Susp Child Abuse, Physical	3	21	24	32	29	10	3	122
CAS Susp Child Abuse, Sexual	1	5	5	12	6	5	0	34
CCH Criminal History Request	1	5	8	3	5	6	1	29
CDP Crim Damage To Property	0	0	0	2	0	0	0	2
CDPG Criminal Damage, Graffiti	7	4	6	4	2	2	8	33
CDV Crim Damage To Vehicle	1	2	0	2	6	2	1	14
CHK Checks (bad)	5	3	5	2	6	3	6	30
CIV Civil	0	3	7	2	3	5	0	20
CR Conditional Release	32	48	46	40	24	58	24	272
DANCO Domestic Abuse No Contact	0	3	0	1	0	3	0	7
DANCV DANCO Violation	0	0	0	0	1	1	0	2
DC Drug Court	1	2	4	6	1	2	1	17
DIST Disturb/disorderly/Nuisan	38	24	14	20	37	22	20	175
DOA Death (body Found)	29	31	14	18	20	27	29	168
DOM Domestic	1	2	2	2	2	3	1	13
DP Directed Patrol	14	8	10	9	13	9	11	74
DPT Directed Patrol - Traffic	36	53	67	39	53	65	48	361
DRVC Driving Complaint	0	1	5	6	9	3	0	24
DRVV Driving Violation	30	24	20	23	28	30	28	183
DUMP Illegal Dumping/Garbage	0	0	0	3	3	0	0	6
DUP Duplicate	1	5	5	2	2	2	3	20
DWI Driving While Intoxicated	0	0	0	1	0	0	0	1
EI EMS Medical Call	7	2	0	4	3	4	8	28
ERU ERU Callout Or Training	0	1	0	0	1	2	0	4
ES Escort (All Types)	1	0	0	0	1	1	0	3
FA Fire Alarm	57	68	65	71	67	76	85	489
FC Family Court	0	0	0	0	1	1	0	2
FGL Fire Gas Leak	6	2	3	3	4	5	2	25
FI Fire Investigation	0	0	1	0	0	0	0	1
FISH Fish/Game Violation	1	1	2	0	1	1	2	8
FORG Forgery/counterfeit	0	0	0	0	0	0	1	1
FRAU Fraud	1	6	6	2	3	2	0	20
FSI Fire Smoke Investigation	3	9	19	12	13	4	2	62
FW Fireworks	0	0	1	0	0	1	0	2
HAR Harassment	11	9	3	0	2	7	12	44
	4	11	10	7	9	12	9	62

2022 Incident Analysis by Day

INCIDENT ANALYSIS - DAY

Date 01/06/2023

Time 16:45:33

Report CFS03

Agency Fairmont PD

Dates 01/01/2022 Thru 12/31/2022

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
HARO	0	3	4	9	7	7	1	31
HARV	3	4	5	3	5	4	2	26
HAZ	1	7	1	1	6	2	2	20
HW	1	2	3	6	4	2	0	18
INFO	54	62	55	51	51	59	49	381
INTX	4	3	0	2	4	6	7	26
JVN	15	16	20	16	12	26	22	127
LC	1	0	0	0	0	0	0	1
LIQV	0	0	0	0	0	0	1	1
LIT	0	1	0	0	0	0	2	3
LP	0	1	0	1	0	1	0	3
MDP	6	2	7	2	3	1	4	25
MISC	4	8	12	21	10	4	9	68
MP	1	1	1	0	0	1	1	5
MPJ	3	1	2	2	1	2	0	11
MSG	1	0	5	4	0	2	0	12
MUS	14	3	4	5	6	9	24	65
MVA	13	39	33	38	31	38	19	211
MVAF	0	0	0	0	0	1	0	1
MVAHR	11	11	13	14	5	7	12	73
MVAPI	0	4	2	2	2	3	2	15
MVD	17	14	10	15	8	14	9	87
MVT	1	2	2	0	3	3	0	11
NARC	11	12	21	26	8	19	13	110
NOISE	12	1	2	2	4	4	7	32
NUIS	1	2	0	1	0	0	0	4
OCI	1	0	0	0	0	0	0	1
OD	3	3	5	4	3	1	3	22
OFF	0	2	3	3	2	2	0	12
OFFV	0	0	0	3	2	0	4	9
ORDV	20	119	113	120	64	48	25	509
PARK	21	105	79	62	77	46	48	438
PARTY	3	0	0	0	0	0	1	4
PERS	2	2	1	1	0	0	0	6
PORC	4	17	9	14	16	10	4	74
PORV	0	0	0	0	1	2	0	3
PRK24	3	5	1	0	0	1	0	10
PROBC	1	1	0	0	0	0	0	2
PROBV	1	2	1	2	0	2	0	8
PROP	11	11	20	14	13	16	17	102
PROPD	1	0	0	0	0	0	0	1
PS	0	0	1	0	1	1	0	3
PUBED	0	3	13	10	3	2	2	33
PURS	1	0	1	0	0	1	1	4
PWN	1	1	1	0	1	3	0	7
RUN	2	1	2	2	0	2	2	11
SC	28	41	22	24	32	34	35	216
SD	0	1	0	0	0	0	1	2
SE	1	1	1	1	0	3	1	8
SEXA	1	1	2	1	0	1	0	6
SEXO	1	3	2	1	0	0	0	7
SHOP	6	5	7	4	8	7	7	44
SNOW	7	4	0	0	0	1	0	12

2022 Incident Analysis by Day

INCIDENT ANALYSIS - DAY

Date 01/06/2023

Time 16:45:33

Report CFS03

Agency Fairmont PD

Dates 01/01/2022 Thru 12/31/2022

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
SNOWM Snowmobile Complaint	2	0	0	0	0	0	0	2
SP Stolen Property-poss/rec	0	0	1	0	0	1	0	2
SPEP Suspicious Person	12	17	23	18	22	9	17	118
SUTC Suicide (include Attempt)	3	2	4	1	0	3	2	15
SVEH Suspicious Vehicle	16	12	11	9	12	12	16	88
Test Test Record Only	0	0	0	0	1	0	0	1
THAZ Traffic (hazard/not Drv)	6	3	8	4	12	6	7	46
THEF Theft (includes Attempt)	12	21	19	18	13	17	13	113
THFG Theft - Gas Drive Off	2	4	3	2	1	5	0	17
THFV Theft From Motor Vehicle	0	1	0	0	0	2	1	4
THR Threats Complaint	5	3	5	10	8	14	4	49
TMV Tamper With Motor Vehicle	0	0	1	0	0	0	0	1
TP Transport Prisoner	0	0	0	0	0	1	0	1
TRES Trespassing	10	14	16	15	16	18	8	97
TRU Truancy	0	1	0	0	0	0	0	1
TS Traffic Stop	167	189	206	186	141	171	210	1,270
VAA Susp Vul Adult Abuse	0	27	20	10	18	8	0	83
VOR Vehicle Off Road	2	0	2	0	1	2	2	9
WARR Warrant Service	3	29	41	18	22	29	11	153
WARRO Warr Serv, Out Of County	0	1	4	5	3	2	1	16
WC Welfare Check	23	51	39	54	43	41	37	288
WEAP Weapons	1	1	1	0	0	1	2	6
Fairmont PD Agency Total	1,023	1,448	1,446	1,356	1,256	1,333	1,174	9,036
Total	1,023	1,448	1,446	1,356	1,256	1,333	1,174	9,036

2022 Incident Analysis by Hour

Date 01/06/2023
 Time 16:52:43
 Report CFS10

INCIDENT ANALYSIS - HOUR

Agency Fairmont PD
 Dates 01/01/2022 Thru 12/31/2022

Activity	0-	1-	2-	3-	4-	5-	6-	7-	8-	9-	10-	11-	12-	13-	14-	15-	16-	17-	18-	19-	20-	21-	22-	23-	Total
Agency Fairmont PD	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
911 Hangup - Wired	0	0	0	0	0	0	0	0	3	0	0	0	0	1	0	0	1	1	0	0	0	0	0	0	6
Text To 911	0	0	0	0	1	0	1	1	0	1	1	1	0	0	0	0	0	2	1	1	0	1	0	0	11
911 Wireless Hangup	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Animal Complaint/Bite	2	0	1	1	1	0	2	2	1	0	1	1	0	0	2	1	3	2	1	1	0	2	2	4	30
Alarm	8	4	3	5	1	1	11	25	22	33	48	39	38	48	47	38	49	35	30	34	26	29	14	8	596
Assault	4	3	2	0	3	4	2	6	5	6	4	6	3	5	1	6	3	7	5	5	6	6	3	4	99
Assist	1	0	2	1	1	0	0	0	1	1	3	1	2	3	2	1	1	1	0	5	5	4	1	1	37
Assist Ambulance (law)	5	1	0	0	2	2	3	6	7	14	6	7	4	11	4	8	5	4	6	2	3	3	2	2	107
Assist Fire Dept (law)	3	5	8	5	8	2	6	8	11	11	5	14	7	7	4	6	5	20	11	13	10	12	17	5	203
Assist Other Agency (3	0	0	1	2	0	0	1	2	3	2	4	5	5	6	3	4	1	3	1	3	2	3	5	59
Attempt To Locate	3	7	4	3	7	2	2	4	4	7	14	16	8	6	12	10	9	9	16	8	11	12	16	8	198
ATV Complaint	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Bar Checks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	1	0	0	3
Burglary	0	1	0	0	0	0	0	0	0	2	2	0	0	0	1	1	0	0	1	2	1	0	0	0	11
Child Abuse	0	0	0	0	0	0	0	0	0	4	3	2	1	1	2	0	0	0	0	0	0	0	1	0	14
Susp Child Abuse, Neg	0	0	0	0	0	0	0	11	24	18	15	9	18	11	12	2	0	0	1	1	0	0	0	0	122
Susp Child Abuse, Phy	0	0	0	0	0	0	0	5	6	6	0	2	6	3	2	1	1	0	0	1	0	1	0	0	34
Susp Child Abuse, Sex	0	0	0	0	1	0	0	5	4	3	2	1	3	3	4	2	0	0	1	0	0	0	0	0	29
Criminal History Requ	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2
Crim Damage To Proper	0	0	0	0	0	0	0	4	1	3	2	2	1	3	2	3	1	1	2	1	4	0	0	3	33
Criminal Damage, Graf	2	0	0	0	0	0	0	2	1	1	0	0	0	6	0	0	0	0	0	0	1	1	0	0	14
Crim Damage To Vehicl	0	0	0	1	0	0	2	0	2	1	2	1	0	1	3	3	2	0	1	5	2	0	2	2	30
Checks (bad)	0	0	0	0	0	0	1	3	0	1	2	3	1	2	4	3	0	0	0	0	0	0	0	0	20
Civil	1	2	1	0	0	0	2	11	14	10	14	20	22	15	12	26	29	22	13	17	12	11	13	5	272
Conditional Release	1	0	0	0	0	1	0	0	0	0	1	0	1	0	0	0	0	0	1	0	0	2	0	0	7
Domestic Abuse No Con	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
DANCO Violation	0	0	2	0	0	0	1	0	1	0	1	0	0	0	3	1	1	0	2	2	1	2	0	0	17
Drug Court	26	11	2	0	0	0	2	5	2	8	14	2	0	5	5	0	0	1	0	7	25	26	34	0	175
Disturb/disorderly/Nu	4	5	3	5	5	2	3	2	5	5	14	10	11	3	8	8	5	14	10	9	7	10	16	4	168
Death (body Found)	0	0	0	0	2	1	1	1	0	1	1	0	0	0	1	0	0	2	0	2	0	0	0	1	13
Domestic	1	2	4	3	1	0	0	1	1	4	3	7	1	4	2	7	5	5	2	5	5	3	3	5	74
Directed Patrol	14	17	2	3	5	3	3	38	15	12	27	23	18	30	23	13	11	12	23	15	11	6	16	21	361
Directed Patrol - Tra	0	0	0	0	0	0	14	4	0	0	0	0	0	2	4	0	0	0	0	0	0	0	0	0	24
Driving Complaint	0	2	2	0	1	1	1	2	3	10	9	9	8	5	7	16	19	15	14	17	12	18	4	8	183
Driving Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	1	2	0	0	0	0	0	1	0	6
Illegal Dumping/Carba	0	0	0	0	0	0	0	2	2	2	1	2	4	1	1	3	1	1	0	0	0	0	0	0	20
Duplicate	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1

2022 Incident Analysis by Hour

Date 01/06/2023
 Time 16:52:43
 Report CFS 10

INCIDENT ANALYSIS - HOUR

Agency Fairmont PD
 Dates 01/01/2022 Thru 12/31/2022

Activity	0-	1-	2-	3-	4-	5-	6-	7-	8-	9-	10-	11-	12-	13-	14-	15-	16-	17-	18-	19-	20-	21-	22-	23-	Total
Driving While Intoxic	1	5	0	3	2	0	1	1	0	1	0	0	1	0	1	0	0	1	1	2	1	3	2	2	28
EMS Medical Call	0	1	0	0	0	1	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	4
ERU Callout Or Traini	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	1	0	3
Escort (All Types)	0	0	0	0	0	0	0	6	21	23	8	7	6	5	3	49	4	1	4	16	24	201	110	1	489
Fire Alarm	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2
Family Court	1	0	0	0	0	0	0	0	0	0	2	0	1	1	0	0	0	0	0	0	2	6	8	4	25
Fire Gas Leak	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Fire Investigation	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	1	2	1	1	8
Fish Game Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Forgery/counterfeit	0	0	0	0	0	0	0	0	5	3	1	2	3	1	2	0	2	0	0	1	0	0	0	0	20
Fraud	1	1	1	0	0	0	0	0	4	6	5	7	4	5	7	4	8	3	2	2	1	0	1	0	62
Fire Smoke Investigat	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	2
Fireworks	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	9	18	10	44
Harassment	1	1	1	0	0	0	2	0	3	5	3	3	4	5	6	2	3	3	4	7	3	3	1	2	62
Harass Restraining Or	0	0	0	0	0	0	0	0	1	1	6	4	1	2	4	2	5	4	1	0	0	0	0	0	31
Harass Restrain Ord V	2	0	0	0	0	0	0	1	0	2	2	2	1	0	3	1	5	1	3	0	1	1	0	1	26
Haz-Mat (non-fire)	1	0	0	0	0	0	0	0	3	3	2	2	1	0	1	2	4	1	0	0	0	0	0	0	20
House Watch	0	3	0	0	0	0	1	0	0	5	1	3	0	1	0	0	1	0	0	1	0	0	2	0	18
Information Call Only	9	8	3	3	2	1	4	7	24	20	24	29	19	30	15	33	26	30	23	19	14	15	14	9	381
Intoxication -not dri	1	3	0	2	1	1	0	0	0	0	0	1	0	0	1	1	4	1	3	3	0	2	1	2	26
Juvenile Nuisance Cmp	4	0	0	1	1	0	0	1	3	4	8	4	6	7	5	9	10	3	8	12	9	12	13	7	127
Lock Chk (Bldg, Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Liquor Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Littering	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	3
Licenses/Permits	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	1	0	0	0	0	0	0	0	3
Mental Disturbed Pers	1	1	0	1	3	1	1	1	0	0	2	0	0	0	2	1	0	2	0	1	1	3	2	2	25
Misc All Other	0	0	0	0	1	0	0	2	5	8	6	5	8	5	6	4	3	3	2	2	0	2	0	0	68
Missing Person, Adult	0	0	0	0	0	0	0	0	0	1	1	0	0	0	1	0	0	0	0	0	1	1	0	0	5
Missing Person, JV	1	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	3	2	0	0	2	0	0	11
Message Delivery	1	1	0	0	0	0	0	0	0	0	0	2	2	1	1	0	2	0	0	1	0	0	0	1	12
Music, Loud/Disturbin	11	2	4	2	0	1	0	0	2	1	1	1	0	0	1	3	2	5	5	5	6	7	6	6	65
Motor Veh Acc - No In	4	0	0	0	0	2	1	12	13	9	14	12	16	21	21	25	17	11	13	8	7	4	1	0	211
Motor Veh Acc - Fatal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Motor Veh Acc - Hit &	4	0	1	0	0	0	3	0	1	3	3	8	4	5	8	4	11	5	4	4	2	2	0	1	73
Motor Veh Acc - Pers	0	1	0	0	0	0	0	1	0	2	1	0	0	0	0	3	2	2	1	0	2	0	0	0	15
Motor Veh Disabled/ab	3	1	1	2	0	0	3	2	4	3	5	2	2	3	6	5	3	6	3	6	4	10	9	4	87
Motor Veh Theft	0	0	0	0	0	0	3	0	1	1	2	1	0	0	0	0	0	0	1	0	1	0	1	0	11
Narcotics	2	9	3	2	3	1	3	4	2	6	6	4	10	5	3	4	1	7	3	9	4	5	8	6	110
Noise Complint (not Mu	3	0	2	2	0	0	0	0	0	0	0	0	0	0	1	0	2	3	2	3	4	3	7	3	32
Nuisance Complaint	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0	0	0	0	1	0	4

2022 Incident Analysis by Hour

Date 01/06/2023
 Time 16:52:43
 Report CFS10

INCIDENT ANALYSIS - HOUR

Activity	Agency Fairmont PD																								Total
	0-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	
On-going Criminal Inv	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Open Door/window	1	1	1	4	0	1	0	0	0	2	3	0	1	1	0	1	1	0	0	0	1	1	2	1	22
Order For Protection	0	0	0	0	0	0	0	0	0	0	3	0	0	0	3	2	3	0	1	0	0	0	0	0	12
Order For Protection	0	1	0	0	0	0	0	0	0	1	2	0	0	1	1	0	1	1	0	1	0	0	0	0	9
Ordinance Violation	17	5	3	2	1	1	0	17	68	91	71	50	42	33	30	14	10	7	4	3	5	11	1	23	509
Parking (comp/viol)	5	2	7	11	23	5	6	11	40	57	69	33	30	24	16	22	24	11	11	9	4	7	7	4	438
Loud Party	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	4
Person Found/Lost	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0	1	1	1	0	0	0	0	6
Predator Offender Reg	0	0	1	0	0	0	0	1	2	10	3	5	5	7	5	7	15	3	2	4	1	1	1	1	74
Predator Offender Reg	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	1	0	0	0	0	0	0	0	3
Parking Over 24 Hours	0	0	0	0	0	0	0	0	0	4	2	2	1	0	1	0	0	0	0	0	0	0	0	0	10
Probation Check	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2
Probation Violation	0	0	0	0	0	0	0	0	0	1	3	0	1	0	0	0	0	1	0	0	0	0	2	0	8
Property Lost/Found	0	1	0	0	0	0	0	3	6	6	8	10	9	8	9	5	4	9	6	4	6	3	3	2	102
Property Damage (not	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Paper Service	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0	3
Public Education	0	0	0	0	0	0	1	0	4	2	3	5	7	4	1	2	0	3	1	0	0	0	0	0	33
Pursuit	1	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	4
Public Works Notifica	0	0	0	0	1	0	1	0	1	0	1	0	0	0	0	1	0	0	1	0	1	0	0	0	7
Runaway	1	0	0	0	0	0	0	0	0	1	0	3	0	0	0	0	1	2	0	0	0	3	0	0	11
Suspicious Circumstan	13	10	10	6	2	3	4	3	6	5	3	5	5	5	10	9	11	9	12	11	13	22	22	17	216
Storm Damage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	2
Special Event (parade	0	0	0	0	0	0	0	0	1	0	1	0	2	0	0	0	3	0	1	0	0	0	0	0	8
Sexual Assault	0	0	0	0	0	0	0	0	0	3	1	0	0	0	0	0	1	1	0	0	0	0	0	0	6
Sex Crimes - Other	0	0	0	0	0	0	0	0	1	1	0	0	0	0	3	1	0	0	0	0	0	1	0	0	7
Shoplifting	0	0	0	0	0	0	0	0	1	0	0	0	1	4	2	3	6	5	7	5	7	3	0	0	44
Snow Emergency	0	0	0	0	0	0	7	1	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12
Snowmobile Complaint	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2
Stolen Property-poss/	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2
Suspicious Person	5	6	2	2	3	3	4	2	4	2	6	5	3	7	4	5	10	8	8	7	10	3	6	3	118
Suicide (include Atte	0	2	1	0	0	0	0	1	0	1	2	0	0	2	0	0	0	2	0	1	0	0	2	1	15
Suspicious Vehicle	5	7	2	3	1	1	3	4	0	1	2	1	0	3	3	4	2	3	3	4	5	5	7	19	88
Test Record Only	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Traffic (hazard/not D	1	0	0	0	0	0	1	3	3	2	3	3	2	2	3	3	5	2	2	7	1	3	0	0	46
Theft (includes Attem	1	0	1	1	2	0	0	4	2	6	9	7	12	6	15	8	13	3	4	3	8	6	1	1	113
Theft - Gas Drive Off	0	0	0	0	0	0	1	0	0	2	0	0	1	1	4	1	1	1	1	1	2	0	1	0	17
Theft From Motor Vehi	0	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	4
Threats Complaint	0	0	0	1	0	0	1	0	3	3	3	4	4	5	2	4	3	1	2	2	5	1	3	2	49
Tamper With Motor Veh	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Transport Prisoner	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1

2022 Incident Analysis by Hour

Date 01/06/2023
 Time 16:52:43
 Report CFS10

INCIDENT ANALYSIS - HOUR

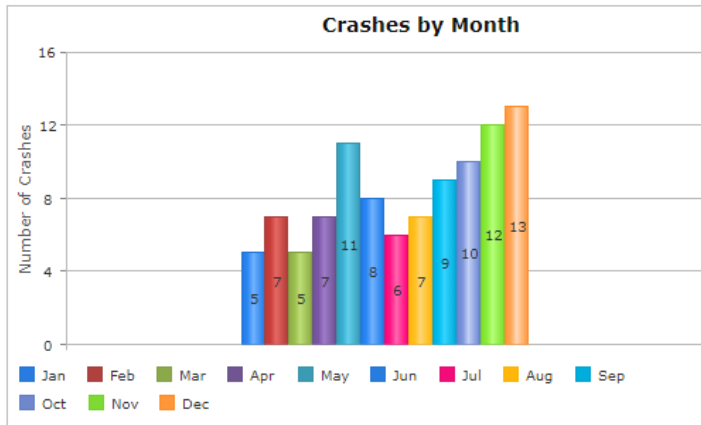
Agency Fairmont PD
 Dates 01/01/2022 Thru 12/31/2022

Activity	0-	1-	2-	3-	4-	5-	6-	7-	8-	9-	10-	11-	12-	13-	14-	15-	16-	17-	18-	19-	20-	21-	22-	23-	Total
Trespassing	3	0	1	2	0	3	3	4	6	9	4	8	7	5	3	5	7	7	5	3	4	6	0	2	97
Truancy	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Traffic Stop	84	35	17	8	10	5	15	20	32	40	48	36	49	46	35	29	33	75	87	55	59	180	161	111	1,270
Susp Vul Adult Abuse	0	0	0	0	0	0	0	0	5	10	5	7	2	5	4	10	13	21	1	0	0	0	0	0	83
Vehicle Off Road	0	0	0	0	0	0	1	1	1	0	0	1	0	0	2	2	0	0	0	1	0	0	0	0	9
Warrant Service	2	1	1	0	0	0	1	4	8	16	12	19	10	16	7	5	6	13	11	6	3	4	4	4	153
Warr Serv, Out Of Cou	0	0	0	0	0	0	0	0	2	1	1	2	2	1	1	1	0	1	2	1	1	0	0	0	16
Welfare Check	6	7	3	4	2	1	3	5	12	12	18	18	15	16	14	20	15	14	31	17	14	14	12	15	288
Weapons	0	0	0	1	0	0	0	0	0	0	1	1	1	0	0	0	1	0	0	0	0	0	1	0	6
Fairmont PD	280	176	103	92	101	52	116	268	429	579	600	515	450	502	447	500	472	452	439	397	374	710	589	393	9,036

2022 Vehicle Crash Information

Quick Stats

Year: Statewide Agency County:



Crash Summary	
Total Crashes:	100
Injury Crashes:	25
Total Injured:	30
Fatal Crashes:	1
Total Fatalities:	1
Commercial Vehicle Crashes:	8
Property Damage Crashes:	74
Work Zone Crashes:	0

Select Chart:

Vehicle crash information only includes vehicle crashes that meet the criteria to be reported to the State of Minnesota. It does not include accidents with less than \$1000 damage, accidents that occur on private property, or accidents that are reported only for information purposes.



Fairmont City Council
February 27, 2023

Agenda Item: 5

From: Cathy Reynolds, City Administrator

To: Mayor and City Council

Subject: Public Discussion/Comment

INDIVIDUAL COMMENTS ARE LIMITED TO 3 MINUTES

Overview: Prior to regular business, is there any public discussion/comment?

Budget Impact: N/A

Attachments: N/A

Council Action: _____ Date: _____



Fairmont City Council
February 27, 2023

Agenda Item: 6.A.1

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Council Minutes from Regular Meeting on February 13, 2023

Policy/Action Requested: To Approve City Council Minutes from February 13, 2023

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview:

Budget Impact: N/A

Attachments: City Council Minutes Regular Meeting, February 13, 2023

Council Action: _____ Date: _____

The minutes of the Fairmont City Council meeting held on Monday, February 13, 2023, at the City Hall Council Chambers.

Mayor Lee Baarts called the meeting to order at 5:30 p.m.

Council Members Deb Foster, Wayne Hasek, Britney Kawecki, Jay Maynard and Michele Miller were present. Also in attendance: City Administrator Cathy Reynolds, Finance Director Paul Hoye, Chief of Police Mike Hunter, City Clerk Patricia Monsen, Civil Engineer Tyler Cowing, City Engineer Wes Brown and City Attorneys Chris Hood and Cara Brown, via telephone.

Council Member Kawecki made a motion to amend the agenda by adding 10.1 discussion to allow Flaherty & Hood to review the Krause Anderson contract for the community center. The motion failed for lack of a second. Council Member Foster made a motion to approve the agenda as presented. Council Member Maynard seconded the motion. On roll call: Council Members Foster, Hasek, Maynard and Miller voted aye. Council Member Kawecki voted nay. Mayor Baarts declared said motion passed.

Mayor Baarts proclaimed February 18, 2023 as Kids Against Hunger Day in the City of Fairmont. Karen Sandhurst was present and spoke.

Mayor Baarts proclaimed the month of February 2023 as School Board Recognition Month in the City of Fairmont.

Reynolds presented and reviewed a Community Center Organizational Chart.

During Public Comment, Jonathan Melendez asked what the city is doing to have Spanish speaking translators at public meetings. Terry Riggs asked that the council do a survey of the citizens to see if they currently still support a community center. Michael Katzenmeyer, Chair of the Charter Commission expressed his dissatisfaction with City Administrator Reynolds. Rin Porter advocated for a Human Rights Commission, encouraged the City to address snow and ice on sidewalks and stated that she supports the community center and would like to hear more about programming.

Council Member Maynard made a motion to approve the consent agenda. Council Member Hasek seconded the motion and the motion carried. Items on the consent agenda were: Minutes from the January 23, 2023 city council meeting; Event Permit for Interlaken Heritage Days on June 9 & 10, 2023; Event Permit for Fairmont Triathlon and Bacon Run 5K on June 17, 2023; Renewal of the Consumption & Display Permit for the Chain of Lakes Yacht Club and the appointment of James Draper to the Community Center Advisory Board.

Council Member Miller made a motion to approve \$6,000 in funding to the Interlaken Heritage Days Committee for the 2023 Community Festival. Council Member Maynard seconded the motion and the motion carried. Rachael Greeley and Judy Polzen spoke about the festival and thanked the city for their donation.

Wes Brown, Interim City Engineer from Bolton & Menk presented the 2023 Improvement Program. Council Member Foster made a motion to approve **Resolution 2023-09**, receiving report and calling for

a public hearing on the 2023 Improvement Plan to be held on Monday, February 27, 2023 at 5:30 p.m. in the City Council Chambers of City Hall. Council Member Miller seconded the motion and the motion carried.

Council Member Miller made a motion to approve **Resolution 2023-10**, approving MNDOT Delegated Contract Process Agreement No. 1052256. Council Member Maynard seconded the motion and the motion carried.

Council Member Miller made a motion to approve the transfer of Fairmont's FAA Entitlement to the City of Orr. Council Member Maynard seconded the motion and the motion carried.

Council Member Hasek made a motion to approve Task Order #5 to the Master Agreement for Professional Services with DGR for the 10th Street Substation modifications. Council Member Miller seconded the motion. The motion carried by a majority of the council.

Council Member Foster made a motion to approve a Separation and Release Agreement with Martin Meixell. Council Member Miller seconded the motion and the motion carried.

Reynolds reported that the additional new Community Center Local Option Sales Tax Bills have been introduced and referred to committee. A meeting will possibly be held on Friday with some Senate Committee Members and our Lobbyists to help discuss and promote this Local Option Sales Tax. The State Bond has been drafted but has not been introduced yet. She is working on scheduling a work session in March and also looking at having a reoccurring work session with the Foundation, Hockey Association, Consultants and the Experts to keep everyone informed on the progress.

Reynolds stated that the City has been working with contractors for proposals on the Gomsrud Park Project. Looking at incorporating channel repairs into the project and applying for grants to help with the cost. The City is looking at additional parking and some open air shelters at the park. The design is still changing and it is anticipated that the final design will be coming to Council for approval shortly.

Reynolds stated that there is a meeting on the Zoning Code update this week. A work session with the Council, Planning Commission and Board of Zoning Appeals will be scheduled in the near future to review the updated code.

Reynolds stated that the City has the following job openings: Water Operator, Wastewater Operator and Public Works Director/City Engineer. A discussion with Council may be coming to discuss separating the Public Works Director/City Engineer position.

Reynolds reported that the Community Development Software is coming along great. The City is looking at March training dates for staff. Once staff has been trained, the software will be available for the public to apply for permits and licenses on line, which will increase customer service and transparency for all.

Maynard reported that the Community Center Advisory Board discussed the organization chart and the roles and responsibilities of the CCAB. The CCAB would like more direct involvement and more power to make decisions. He expects a proposal to be forthcoming to the Council.

Maynard stated that FEDA approved a \$1,500 donation to ACE Career Day, approved a loan to reopen and operate Janzen’s Greenhouse. They also approved a loan program for up to \$5,000 in forgivable loans to update facades and the fronts of buildings.

Miller added that Economic Development Coordinator Ned Koppen, has been doing a lot of strategic planning meetings with businesses and has been getting a lot of positive feedback on our community.

Miller stated that CER has been having great attendance at its classes and the Summer program booklet will be coming out in May. CER is looking for volunteers.

Foster stated that she attended the Visit Fairmont meeting, and they held discussion with many great ideas on promoting Fairmont.

Foster reported that the HRA hired Mike Edman as their attorney. The HRA also made a motion to proceed with an offer on a parcel of land to purchase for additional housing. Newly appointed member, Shawn Chambers has declined the appointment, as the meeting times does not work for him.

Foster also announced that she submitted her letter of resignation from the City Council, to be effective as of March 2, 2023.

A motion was made by Council Member Maynard, seconded by Council Member Miller and carried to adjourn the meeting at 6:55 p.m.

Lee C. Baarts, Mayor

ATTEST:

Patricia J. Monsen, City Clerk



Fairmont City Council
February 27, 2023

Agenda Item: 6.B.1

From: Paul Hoyer, Finance Director
To: Mayor and City Council

Subject: Accounts Payable February 2023

Policy/Action Requested: To approve accounts payable for February 2023.

Vote Required: Simple Majority Roll Call

Recommendation: Approval of the payment of the February 2023 bills.

Overview:

Budget Impact: N/A

Attachments: February 2023 Bills – Attached at the end of the Council Agenda

Council Action: _____ Date: _____



Fairmont City Council
February 27, 2023

Agenda Item: 6.C.1

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Event Permit – Fairmont Soccer Association, Shakeout Soccer Tournament, May 6, 2023

Policy/Action Requested: Motion to approve the Event Permit for the Fairmont Soccer Association to hold the Shakeout Soccer Tournament on May 6, 2023.

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: The Fairmont Soccer Association has made application for an Event Permit to hold the Shakeout Soccer Tournament on May 6, 2023 at the Jeffrey Kot Soccer Fields.

Budget Impact: N/A

Attachments: Event Permit Application

Council Action: _____ Date: _____



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 2/15/23 Permit Fee: \$15.00

Event: SHAKEOUT Soccer Tournament

Sponsoring entity: FAIRMONT Soccer Association

Address: FAIRMONT MN 56031

Maximum estimated number of persons expected to attend at any one time: 500

Event coordinator(s): Billy Jo Knecker Contact Info: 507-236-2852 Phone # bkiecker@riv2000.com E-mail

Primary contacts (during event): Name: Billy Jo Knecker Cell#: 507-236-2852 E-mail: bkiecker@riv2000.com Name: Jeremiah Plume Cell#: 507-618-0268 E-mail:

Event Start: Day/Date May 06, 2023 Time: 7:00am Event End: Day/Date May 06, 2023 Time: 9:00pm Setup: Day/Date May 05, Start time: 4:00pm End Time: 8:00pm Teardown: Day/Date May 06, 2023 Start time: 7:00pm End Time: 9:00pm

1. Type and description of the event and a list of all activities to take place at the event. Soccer tournament in May for FAIRMONT Soccer Association 35 team approximately

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event. Jeff Kot Soccer fields - All fields will be used - We would like 12 Additional Picnic Table And 12 Additional Garbage Cans -

3. Will outside drinking water or waste collection systems be supplied? Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.

4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
If yes, provide the written plans.

5. Will organizers allow outside food wagon/vendors at the event? Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.

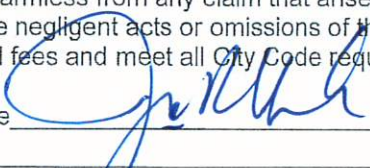
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.

7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
If yes, please describe: _____


8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).

9. Will you be providing shuttle service? Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature  Title Benno Muehr Date 2/15/23

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

Office Use Only			
\$15.00 Fee Paid	Date: <u>2/15/23</u>	Received by: <u></u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date: <u>2/27/23</u>	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



Fairmont City Council
February 27, 2023

Agenda Item: 6.C.2

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Event Permit – Borderline Cruisers – Downtown Car Show, June 10, 2023

Policy/Action Requested: Motion to approve the Event Permit for Borderline Cruisers to hold the Downtown Car Show on June 10, 2023.

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: The Borderline Cruisers have made application for an Event Permit to hold the Downtown Car Show on June 10, 2023, on Downtown Plaza. This will be the 32nd year for the Borderline Cruisers to hold this car show. There are approximately 100-150 cars in the show, and it draws approximately 500+ spectators.

Budget Impact: N/A

Attachments: Event Permit Application

Council Action: _____ Date: _____



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 1/13/23

Permit Fee: \$15.00

Event: Downtown Car Show

Sponsoring entity: Borderline Cruisers

Address: Fairmont, Mn 56031

Maximum estimated number of persons expected to attend at any one time: ?

Event coordinator(s): Ray Miller

Contact Info: 507-399-1019 Phone #

medek1928@hotmail.com E-mail

Primary contacts (during event):

Name: Ray Miller

Name Amy Miller

Cell#: 507-399-1019

Cell# 507-399-1556

E-mail: medek1928@hotmail.com

E-mail: Same

Event Start: Day/Date June 10, 2023 Time: 6:30 AM

Event End: Day/Date June 10, 2023 Time: 3:30 pm

Setup: Day/Date June 10, 2023 Start time: 6:30 AM End Time: 4:00 pm

Teardown: Day/Date June 10, 2023 Start time: 3:00 End Time: 4:00-4:30 pm

1. Type and description of the event and a list of all activities to take place at the event.
Downtown Car Show - voting, food vendors, registration booth, give aways, door prizes, trophies

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Downtown Plaza - same as previous years

* Need toilets/restrooms to be open - extra tables to sit at - trash cans on corners + in citizen park.

3. Will outside drinking water or waste collection systems be supplied? Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event? Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
If yes, please describe: DJ
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature Amy Miller Title Secretary Date 2/21/23

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

Office Use Only			
\$15.00 Fee Paid	Date: <u>2/21/23</u>	Received by: <u>[Signature]</u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date: <u>2/27/23</u>	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



Fairmont City Council
February 27, 2023

Agenda Item: 6.C.3

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Event Permit – Martin County Library – Library Family Event, August 9, 2023

Policy/Action Requested: Motion to approve the Event Permit for the Martin County Library to hold a Library Family Event on August 9, 2023.

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: The Martin County Library has made application for an Event Permit to hold a Family Event on August 9, 2023, on Second Street north of the library. This event will include food trucks, music entertainment, petting zoo and other kid activities. The library held a similar event last year and it was well attended and a very successful event.

Budget Impact: N/A

Attachments: Event Permit Application

Council Action: _____ Date: _____



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 2-14-23

Permit Fee: \$15.00

Event: Library family event

Sponsoring entity: Martin County Library

Address: 110 N. Park St Fairmont, MN 56031

Maximum estimated number of persons expected to attend at any one time: _____

Event coordinator(s): Jenny/Chris

Contact Info: 507-238-4207 Phone #

jtrushenski@tds.lib.mn.us E-mail chasek@tds.lib.mn.us

Primary contacts (during event):

Name: Jenny

Cell#: 507-848-5734

E-mail: _____

Name: Chris

Cell#: 507-344-3886

E-mail: _____

Event Start:	Day/Date	<u>Aug. 9, 2023</u>	Time:	<u>11:00 A.M.</u>
Event End:	Day/Date	<u>Aug. 9, 2023</u>	Time:	<u>2:00 P.M.</u>
Setup:	Day/Date	<u>Aug. 9</u>	Start time:	<u>10:00 A.M.</u>
			End Time:	_____
Teardown:	Day/Date	<u>Aug. 9</u>	Start time:	<u>2:00 PM</u>
			End Time:	<u>3 ish</u>

1. Type and description of the event and a list of all activities to take place at the event.
Food trucks, music, entertainment, petting zoo, kids activities

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

We would like to set up & have everything in the street north of the library like last year. We'll need street blocked from N. Park Street to N. Elm Street. We will have almost everything in this area.

3. Will outside drinking water or waste collection systems be supplied? Yes; No
 If yes, supply public health plans, including the number of toilet facilities that will be available.
2 porta potties from Bob's Biffy's
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
 If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event? Yes; No
 If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
 If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
 If yes, please describe: _____
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
 If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? Yes; No
 If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature Jennifer Trushencki Title Library Director Date 2/15/23

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

Office Use Only <i>warrant per Reynolds - city facility</i>			
\$15.00 Fee Paid	Date: <u>2/15/23</u>	Received by: <i>[Signature]</i>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date: <u>2-27-23</u>	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- ___ City
 - ___ Applicant
 - ___ Police
 - ___ Parks/Streets
 - ___ Other



Fairmont City Council
February 27, 2023

Agenda Item: 6.C.4

From: Cathy Reynolds
To: Mayor and City Council

Subject: Board and Commission Appointments

Policy/Action Requested: Motion to approve reappointing Ron Kopischke to the HRA and reappointing Jerry Brooks to the Airport Board.

Vote Required: Simple Majority Roll Call

Recommendation: Staff recommends approval.

Overview:

Council approved the appointment of Shawn Chambers to the HRA at the January 9, 2023 City Council Meeting. Unfortunately, the meeting times for the HRA did not work for Mr. Chambers and he is unable to be a member of the HRA. Mayor Baarts is recommending reappointment of Ron Kopischke to the HRA.

Jeff Varboncoeur, a member of the Airport Board has accepted a new job and will be moving out of Fairmont. Mayor Baarts is recommending reappointment of Jerry Brooks to the Airport Board.

Budget Impact: None

Attachments:

Council Action: _____ Date: _____



Fairmont City Council
February 27, 2023

Agenda Item: 6.C.5

From: Nick Lardy, Supt. of Streets and Parks
To: Mayor and City Council

Subject: Authorize the purchase of a new woodchipper

Policy/Action Requested: Motion to approve PO#14573

Vote Required: Simple Majority Roll Call

Recommendation: Staff requests approval to complete this purchase

Overview:

Attached is a quote for the purchase of a new Vermeer BC1500 Woodchipper from RDO Equipment Co for the approximate price of \$98,520.11. Pricing is as per Sourcewell’s Tree Maintenance Contract #031721-VRM. This unit will allow us to expand our tree removal capabilities. We will retain our current BC100XL woodchipper. With the large task of future EAB tree removals, we will likely have 2+ crews needed the chippers at the same time.

This purchase will be a joint effort with the City of Fairmont Electrical Department.

Staff is recommending approval of this purchase.

Budget Impact: this purchase was included in the 2023 Street Department’s CIP (\$55,000) and also the Electric Line Department’s 2023 CIP (\$55,000).

Attachments: PO# 14573 and Quote

Council Action: _____ Date: _____



CITY OF FAIRMONT
 100 DOWNTOWN PLAZA
 FAIRMONT, MN 56031
 507-238-9461 507-238-9044 (fax)

GL ACCOUNT NO. 1/2 405-43121-58000 1/2 604-49570-00000	PURCHASE ORDER NO. / WORK ORDER NO. 14573
VENDOR: RDO EQUIPMENT CO. 1910 LORRAY DR N MANKATO MN 56003	SHIP TO: CITY OF FAIRMONT ATTN: NICK LARDY/MILES HIEDE 801 E MARGARET ST FAIRMONT MN 56031

DATE ORDERED: 2/14/23 **DATE REQUIRED:**

QUANTITY	STOCK #	DESCRIPTION	PRICE	AMOUNT
		AS PER YOUR ATTACHED QUOTE PLEASE PROVIDE		
		THE FOLLOWING:		
1	BC1500	NEW VERMEER BC1500 BRUSH CHIPPER		\$85,585.49
		VALUE PACKAGE 130HP T4F-WINCH		\$1,241.00
1	OPTION	HYDRAULIC CHUTE ROTATION		\$5,000.00
1		PRICE INCREASE FOR JUNE 2023 8%		\$6,693.62
		ESTIMATED TOTAL		\$98,520.11
	*****	MACHINE IS PRICED USING SOURCEWELL'S		
		TREE MAINTENANCE CONTRACT #031721-VRM		
		PURCHASE IS INCLUDED IN THE 2023 CIP AND		
		WILL BE SPLIT BETWEEN THE STREET AND LINE		
		DEPARTMENTS.		

PLEASE ENTER OUR ORDER FOR GOODS LISTED ABOVE. NOTIFY US IMMEDIATELY IF YOU ARE UNABLE TO COMPLETE BY DATE REQUIRED

SALES TAX EXEMPT

 AUTHORIZED SIGNATURE



Investment Proposal (Quote)

RDO Equipment Co.
 1910 LorRay Drive
 North Mankato MN, 56003
 Phone: (507) 387-1836 - Fax: (507) 387-1838

Proposal for:
 CITY OF FAIRMONT
 100 DOWNTOWN PLZ
 FAIRMONT, MN, 560311709
 MARTIN

Investment Proposal Date: 8/4/2022
 Pricing Valid Until: 8/18/2022
 Deal Number: 1578998
 Customer Account#: 9461009
 Account Manager: Christopher Conrad
 Phone: (507) 282-8888
 Fax: (507) 387-1838
 Email: CConrad@rdoequipment.com

Comments

Member ID# 166330
 Sourcewell Tree Maintenance Contract # 031721-VRM

Due to volatility in the supply chain and delayed lead times, equipment will be capped at a price increase of 4% per quarter between the PO being placed and delivery. Price increases are currently determined on a quarterly basis on Jan. 1, April 1, July 1 and Oct. 1. Members should consult with local dealer on the estimated delivery.

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2022 VERMEER BC1500	\$85,585.49
			BC150042VP BC1500 DOM. VALUE PACKAGE 130HP T4F - WINCH	
			Freight in Freight/Prep	\$1,241.00
			Other Estimated Price Increase for June 2023 (+ 8%)	\$6,693.62
			Equipment Subtotal:	\$93,520.11

Hyd option to turn chute

5,000

Purchase Order Totals

Balance:	\$93,520.11
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN CITY TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$93,520.11
Cash with Order:	\$0.00
Balance Due:	\$93,520.11

1/2 St. 405 - 43121 - 58000

1/2 Line 604 - 49570 - 00000

P.O. M573

[Signature]

02.13.23

\$98,520.11

*w/
Hyd Chute
option*



Fairmont City Council
February 27, 2023

Agenda Item: 7.1

From: Cathy Reynolds
To: Mayor and City Council

Subject: Public Hearing - 2023 Improvement Program

Policy/Action Requested:

Motion 1: Close the Public Hearing
Vote Required: [X] Simple Majority [] Roll Call

Motion 2: Motion to approve Resolution 2023-11, ordering improvement, preparation of plans, and advertising of bids.
Vote Required: [] Simple Majority [X] Roll Call

Recommendation: Approval of Resolution 2023-11

Overview: On February 13, 2023, Council adopted Resolution 2023-09, accepting the Feasibility Report on the 2023 Improvement Program and Calling for a Public Hearing to be held at 5:30 pm on February 27, 2023. Property owners affected by the 2023 improvements were properly notified of the public hearing date and time. Affected residents will be provided an opportunity to question and comment.

After closing the hearing, staff recommends Council shall consider final approval for the proposed 2023 Improvement Program by adopting Resolution 2023-11, Ordering Improvement, Preparation of Plans, and Advertising of Bids.

Budget Impact: The 2023 budget contains \$3.5M for the street improvement program. The street improvement program will be split over 2023 and 2024.

Attachments:
1. Resolution 2023-11

Council Action: _____ Date: _____

RESOLUTION NO. 2023-11

STATE OF MINNESOTA }
COUNTY OF MARTIN } SS
CITY OF FAIRMONT }

RESOLUTION ORDERING IMPROVEMENT, PREPARATION OF PLANS, AND ADVERTISING OF BIDS

WHEREAS, Resolution 2023-09 adopted by the City Council on the 13th day of February, 2023 fixed a date for a Council hearing on the proposed improvement of:

<u>Project No.</u>	<u>Description</u>
<u>OVERLAY</u>	
8723001	Birch Street: Spruce Street to State Street
8723002	W. Christina Street: Lucia Avenue to North Avenue
8723003	Ida Street: Anna Street to Christina Street
8723004	Knollwood Drive: Deadend to Knollwood Intersection & Concrete Pavement to Lair Road
8723005	Southport Drive: Prairie Avenue to Deadend
8723006	Torgerson Drive: TH 15 to Deadend
8723007	TH 15 Service Road E: 8 th Street to Winnebago Avenue
<u>SEAL COAT</u>	
7523001	Albion Avenue: State Street to Day Street
7523002	S. Elm Street: Deadend to Webster Street
7523002	Fairlakes Avenue: Lake Avenue to Gravel
7523004	Fairlakes Avenue: Deadend to Woodland Avenue
7523005	Holland Street: Lucia Avenue to Anna Street
7523006	Lair Road: CSAH 39 to Shoreacres Drive
7523007	Lake Avenue: Fairlakes Avenue to Bridge
7523008	Maple Street: Albion Avenue to Prairie Avenue
7523009	Margaret Street: Prairie Avenue to TH 15
7523010	S. Prairie Avenue: E. Belle Vue Road to Cardinal Street
7523011	TH 15 Service Road W: Deadend to Spruce Street
7523012	TH 15 Service Road W: 10 th Street to Winnebago Avenue
7523013	Victoria Street: Hampton Street to Prairie Avenue
	Margaret Street Trail
	I-90 Trail

RESOLUTION NO. 2023-11, continued

WHEREAS, notice of the hearing was mailed and published 10 days in advance of the hearing; and

WHEREAS, the hearing was held on the 27th day of February, 2023 at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement has no relationship to the comprehensive plan.
3. Bolton & Menk is hereby designated as the engineer for this improvement. They shall prepare, or have prepared by others, plans and specifications for the making of such improvement.
4. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.
5. The City Clerk shall prepare and cause to be inserted in the official paper, on Quest CDN, and on the City of Fairmont website (www.fairmont.org) an advertisement for bids for the improvements listed herein. All bids received will be tabulated and will be considered by the City Council at a regularly scheduled meeting to be held after review by the City Engineer of the lowest responsible responsive bidder's bid documents.

Motion by:

Seconded by:

All in favor:

Opposed:

Abstained:

RESOLUTION NO. 2023-11, continued

PASSED, APPROVED AND ADOPTED this 27th day of February, 2023.

Lee C. Baarts, Mayor

ATTEST:

Patricia J. Monsen, City Clerk



Fairmont City Council
February 27, 2023

Agenda Item: 9.1

From: Cathy Reynolds
To: Mayor and City Council

Subject: Community Center – Architect Contract Amendment

Policy/Action Requested: Motion to approve amending the contract with JLG for architect and engineering services as proposed in JLG’s Amended Compensation Proposal dated February 20, 2023.

Vote Required: Simple Majority Roll Call

Recommendation:

Overview:

The City entered into a contract with 292 Design Group, now JLG, for architect and engineering services for the community center project. The contract provided different rates for the design and construction of the community center depending on the final project that we decided to proceed with. The rate for a final project that included the YMCA portion was set at 6.6%. The rate for the ice arena was set at 6.3% and the rate to complete the combined YMCA and ice arena was set at 6.0%. In addition, the contract provided for the review of the needs at the Martin County Arena in the concept design phase.

The concept designs have been completed and the council has directed that project move forward with the construction of the YMCA as the first phase while we work on funding for the completion of the ice arena. To complete this work JLG has provided the attached proposal. The proposal provides for the work on the YMCA portion through bidding in the amount of \$1,071,840. This is based on 6.6% of the construction budget of \$20,300,000 which comes from the concept design estimate. There will be additional architectural and engineering fees to finalize the project through construction.

The proposal also provides for the architectural and engineering services for the ice arena through design development in the amount of \$505,260. These fees are based on 6.3% of the construction budget of \$20,500,000 which comes from the concept design estimate. The work through design development will support the efforts for the state bonding request and additional funding efforts.

The final portion of the proposed amendment is for the design, bidding, and construction administration for the ice mechanicals (refrigeration replacement). This design work would design a system that could be placed into the existing Martin County Arena to replace the refrigeration system currently in use. The system would be designed and appropriately sized to be able to be moved to a new year-round ice arena. The cost for this work is \$130,000, which is 10% of the construction budget of \$1,300,000.

If council approves this proposal an AIA Document G802-2017 would be prepared to formally amend the current professional services agreement between the City and JLG.

Budget Impact:

The city has money in the budget for the community center project in 2023. These funds all come from the \$14M local option sales tax.

- The council has committed \$14M to the YMCA for Phase I of the community center project.
- If council wants to move forward with the design work for the ice arena (Phase II) or the ice mechanicals funds would need to be identified for this work. These funds could come from:
 - A portion of the \$14M local option sales tax could be reallocated from the Phase I work.
 - A general obligation bond could be issued payable by property taxes. Debt service on this bond would be added to the 2024 debt service levy.
 - Council could reallocate funds budgeted to existing 2023 CIP projects. These 2023 projects would then need to be added to future year CIPs.

Attachments:

1. JLG Amended Compensation Proposal

Council Action: _____

Date: _____



Fairmont Community Center
Amended Compensation Proposal (Contract Amendment)
 February 20, 2023

Ms. Cathy Reynolds, City Administrator
 City of Fairmont, MN
 100 Downtown Plaza
 Fairmont, MN 56031
 Via Email: creynolds@fairmont.org

Dear Cathy,

JLG is pleased to submit this amendment to our contract based on how the project will be executed. The level of service for both the YMCA and the Ice Arena projects is as follows:

- YMCA: Provide professional architectural and engineering services for the YMCA through bidding. This includes schematic design, design development, construction documents, and bidding. The services will be provided as outlined in the signed AIA B133 Contract dated May 23, 2022.
- New Ice Arena: Provide professional architectural and engineering services for the ice arena through design development. This includes schematic design and design development services. The services will be provided as outlined in the signed AIA B133 Contract dated May 23, 2022.
- Existing Ice Arena: Provide professional architectural and engineering services for the replacement of the existing refrigeration plant at the existing ice arena located on the fairgrounds. This includes schematic design, design development, construction documents, bidding, and construction administration services. This is a new project and will be included as an additional service to the original contract.

Amended Compensation

The following compensation schedules outlines the fees for each project. The compensation for the YMCA and New Ice Arena are based on the percentages as set in the original contract.

YMCA

Construction Budget of \$20,300,000	6.60%	\$1,339,800
Schematic Design	20%	\$267,960
Design Development	20%	\$267,960
Construction Documents	35%	\$468,930
Bidding	5%	\$66,990
Total SD/DD/CD/B Architectural and Engineering Fee	80%	\$1,071,840*

*If the project moves to construction, the fee for professional architectural and engineering services to complete the project will be \$267,960.

New Ice Arena

Construction Budget of \$20,050,000	6.30%	\$1,263,150
Schematic Design	20%	\$252,630
Design Development	20%	\$252,630
Total SD/DD Architectural and Engineering Fee	40%	\$505,260*

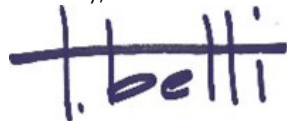
*If the project moves beyond the Design Development phase, the fee for professional architectural and engineering services to complete the project will be \$757,890.

Refrigeration Replacement

Construction Budget of \$1,300,000	10%	\$130,000
Schematic Design	20%	\$26,000
Design Development	20%	\$26,000
Construction Documents	35%	\$45,500
Bidding	5%	\$6,500
Construction Administration	20%	\$26,000
Total Architectural and Engineering Fee	100%	\$130,000

This amended fee proposal will be formally executed on AIA Document G802-2017 which amends the professional services agreement between the City and JLG Architects once approved by the city. JLG will provide the document for signature. Please review this amendment and let me know if you have any questions.

Sincerely,



Tom Betti, AIA, NCARB
 Senior Principal
 JLG Architects



Fairmont City Council
February 27, 2023

Agenda Item: 9.2

From: Cathy Reynolds
To: Mayor and City Council

Subject: Gomsrud Park

Policy/Action Requested: Motion to approve the task order with Bolton & Menk for the Gomsrud Park project.

Vote Required: [X] Simple Majority [] Roll Call

Recommendation: Staff recommends approval of the proposal.

Overview:

At the January 9, 2023 meeting the council approved moving forward with the Gomsrud Park renovation project. Following that decision staff worked with SGA and Bolton & Menk to put together an architect and engineering team to move the project forward. Bolton & Menk will lead the project with SGA providing the architectural services. The project is proposed to be completed as a task order under the existing contract with Bolton & Menk.

In putting together the scope for the project moving forward staff has asked that the repairs to the gabion baskets in the channel be included as well as grant writing assistance to apply for grant funding for a portion of the work. The schematic drawing presented at the January 9 meeting is also being modified to include additional boat parking, removal of a couple of the proposed shelters to accommodate the additional boat parking, and adjusting the reservation concept shelters to open air shelter concepts.

The work on Gomsrud Park will be completed in a phased approach with the priority projects being considered for 2023 including the channel, boat ramp, and parking lot beside the boat ramp. As we determine the costs for the channel repairs, we will be able to better scope the work that can be completed in 2023.

Budget Impact:

The city has \$2.25M in the budget for 2023 for Gomsrud Park.

Attachments:

- 1. Bolton & Menk Task Order

Council Action: _____ Date: _____



Real People. Real Solutions.

1501 South State Street
Suite 100
Fairmont, MN 56031-4467
Ph: (507) 238-4738
Fax: (507) 238-4732
Bolton-Menk.com

February 22, 2023

Cathy Reynolds, City Administrator
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031

RE: Task Order No. 1 - Design & Bidding Services
Gomsrud Park Renovations
City of Fairmont – 0F1.129200

Mrs. Reynolds,

As you know, the Gomsrud Park project has been ongoing for many months and significant public input has been received on the future of the park. SGA Group has been involved from the beginning of this project and is very familiar with the park and the community input that was received. Since the project has now moved into the design phase and a significant portion of the project involves civil engineering, it is appropriate for a civil engineering consultant to take the lead.

Bolton & Menk and SGA Group are therefore partnering to combine the engineering and landscape/planning expertise needed for this project as a unified team. SGA Group will provide their knowledge of the park and conceptual design goals previously set forth and will remain an integral part of the project moving forward.

Bolton & Menk will provide the survey and engineering expertise needed and will lead the project through the design and bidding phase. This arrangement allows the city to execute a Task Order to Bolton & Menk's Master Services Agreement executed on November 14, 2022 to expedite the contracting process and keep the project moving forward. With the approaching March 31, 2023 due date for the DNR Outdoor Recreation Grant application, this is especially important.

Thank you for the opportunity to provide professional engineering and landscape architecture design services for the Gomsrud Park renovations project. We are excited to work with SGA Group and the City of Fairmont to bring the vision to reality!

Sincerely,

Bolton & Menk, Inc.

Wesley W Brown, PE
Senior Principal Engineer

A Graham Sones, ALSA, PLA
Senior Vice President
SGA Group, Inc.

Enc: Task Order 1

**CITY OF FAIRMONT, MN AND BOLTON & MENK, INC.
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 1 – Gomsrud Park Renovations – Phase 1

CLIENT: City of Fairmont, MN

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: February 22, 2023

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: November 14, 2022

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:

CONSULTANT shall perform the Services listed below or in the attached Exhibit I. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

2.0 Fees:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows:

TASK	DESCRIPTION	Total Cost
1	Project Administration, Coordination, DNR Grant	\$18,500
2	Field Data Collection	\$10,800
3	Preliminary Design	\$62,000
4	Stormwater Management Plan	\$9,700
5	Final Design, Plans, and Specs – Phase 1	\$37,000
6	Bidding Services	\$9,500
TOTAL		\$147,500

Tasks 1-6 are estimated amounts. Actual costs will be invoiced in accordance with Section III.A.2 of the Master Professional Services Agreement.

The total of all tasks will not exceed \$147,500, subject only to adjustments for a change in scope of services performed that are agreed upon in writing by the CLIENT and the CONSULTANT.

3.0 Schedule:

Schedule for performance of Services will be as follows or as set forth in attached Exhibit I, such that all services will be completed by December 31, 2024.

February 2023	• Authorization of professional services
March 31, 2023	• Submit DNR Outdoor Recreation Grant
March-April 2023	• Field Data Collection
February-June 2023	• Preliminary Design
June-July 2023	• Final Design & Preparation of Contract Docs
July-August 2023	• Bidding & Contract Award
August 2023-June 2024	• Construction of Phase 1

4.0 Deliverables

Deliverables will be as follows or as set forth in the attached Exhibit I.

5.0 Term

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT’S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

6.0 Other Matters

None

7.0 Project Managers

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

CLIENT:
Cathy Reynolds, City Administrator
100 Downtown Plaza
Fairmont, Minnesota 56013
Office Phone: 507-238-9461
Email: creynolds@fairmont.org

BOLTON & MENK, INC.
Wesley W. Brown, P.E.
1501 S State Street, Suite 100
Fairmont, MN 56031
Office Phone: 507-238-4738
Email: wesley.brown@bolton-menk.com

CLIENT: CITY OF FAIRMONT, MINNESOTA

CONSULTANT: BOLTON & MENK, INC.

By: _____

By: Wesley W. Brown

Printed Name: _____

Printed Name: Wesley W. Brown, P.E.

Title: _____

Title: Senior Principal Engineer

ATTACHMENTS TO THIS TASK ORDER: Exhibit I

EXHIBIT I – CONSULTANT’S SERVICES (TASK ORDER 1)

GOMSRUD PARK RENOVATIONS – PHASE 1

DESCRIPTION OF PROJECT AND SCOPE OF IMPROVEMENTS

The CONSULTANT agrees to provide civil design engineering and landscape architecture services required for the construction of Gomsrud Park renovations. The schematic design of the preferred alternative has been developed by SGA Group and approved by the City Council on January 9, 2023. This project will include preliminary design of all civil/site and landscape features and final design documents for Phase 1. It will also include submittal of a DNR Outdoor Recreation grant application for portions of the project identified for Phase 2. Lastly, this task order will include analysis of repair or replacement alternatives for the gabion wall along the west side of the channel between Hall and Budd Lake.

The basic improvements anticipated as part of this Agreement include:

Bituminous parking lots, concrete curb and gutter, storm sewer piping, walking trails, landscape plantings, site grading, and stormwater treatment areas. Phase 1 will consist of construction of a new boat ramp on Budd Lake and the west parking lot area, primary access road, walking trails around the site, and Hall Lake landing improvements. The extents of Phase 1 are shown on the attached map.

I.A. BASIC SERVICES

For purposes of this Project, Basic Services to be provided by the CONSULTANT are as follows:

Task 1: Project Administration and Coordination

CONSULTANT will meet with CLIENT to review available information relative to the project, confirm CLIENT final schematic layout for the project, and verify the project scope & schedule. CONSULTANT will offer regular updates on next steps and upcoming project requirements. CONSULTANT will also prepare and provide DNR Outdoor Recreation grant application, miscellaneous project correspondence, scheduling, invoicing, and budget management necessary for expediting work products and project decision-making. Schedule updates will be provided on a regular basis.

Task 2: Field Data Collection

CONSULTANT will complete a topographic survey to provide base mapping, a digital terrain model, site features, and utility information within the project site. Utility coordination will be completed to include private utility information in the topographic survey. CONSULTANT will coordinate a proposal for completion of additional geotechnical exploration on the site. CLIENT will enter into a separate contract with the geotechnical engineer for this work.

Task 3: Preliminary Design

CONSULTANT will review the approved schematic design with the CLIENT and provide an updated version to proceed with for final design. CONSULTANT will prepare 60% preliminary plan construction drawings of the entire site area, including all phases of the park renovations for CLIENT review. CONSULTANT will prepare a preliminary cost estimate based on the preliminary plans for CLIENT review. CONSULTANT will complete analysis and preliminary cost estimates of repair options for the gabion wall on the west side of the boat channel. Design and construction plan of gabion wall repairs are not included in this task order.

Task 4: Stormwater Management Plan

CONSULTANT will prepare a stormwater management plan for the entire site area, including all phases of the park renovations. CONSULTANT will review existing and proposed hydrology and design stormwater treatment features to address the local and state requirements for storm water runoff.

Task 5: Final Design, Plans and Specs

CONSULTANT will prepare comprehensive, detailed construction plans for Phase 1 of the proposed improvements. This includes preparation of applicable plan sections including:

- Title Sheet
- Legend
- Overall Site Layout
- Existing Conditions and Utilities
- Demolition/Removal Plan
- Statement of Estimated Quantities
- SWPPP/Erosion Control Plan
- Pavement Construction Plans/Details
- Site Utility and Storm Sewer Plan
- Trail and Walkway Layout Plan
- Landscaping Plan
- Landscaping and Planting Details
- Site Restoration and Turf Establishment Plan

CONSULTANT will prepare special provisions and contract documents to submit with the final construction drawings for Phase 1. CONSULTANT will prepare an engineer's cost estimate based on the final plans and specifications. CONSULTANT will prepare permit applications associated with the improvements and submit them for approval. The permit application fees will be the responsibility of the CLIENT. The following permit applications may be required:

- Minnesota Pollution Control Agency
 - National Pollutant Discharge Elimination System Permit
- City of Fairmont
 - Land Disturbance Permit
- Minnesota Department of Natural Resources
 - Work in Public Waters Permit

Task 6: Bidding Services

CONSULTANT will prepare and publish the advertisement for bid and distribute the bid documents. CONSULTANT will provide responses to questions from contractors and issue addenda as required. CONSULTANT will attend the bid opening, prepare the resultant bid tabulation, and provide verification of submitted bids to CLIENT. CONSULTANT will prepare a contract award recommendation letter and attend the council meeting in which awarding of the contract is anticipated. CONSULTANT will distribute the contract to the selected contractor and secure the required contractor submittals necessary to commence construction.

Task 7: Construction Engineering Services

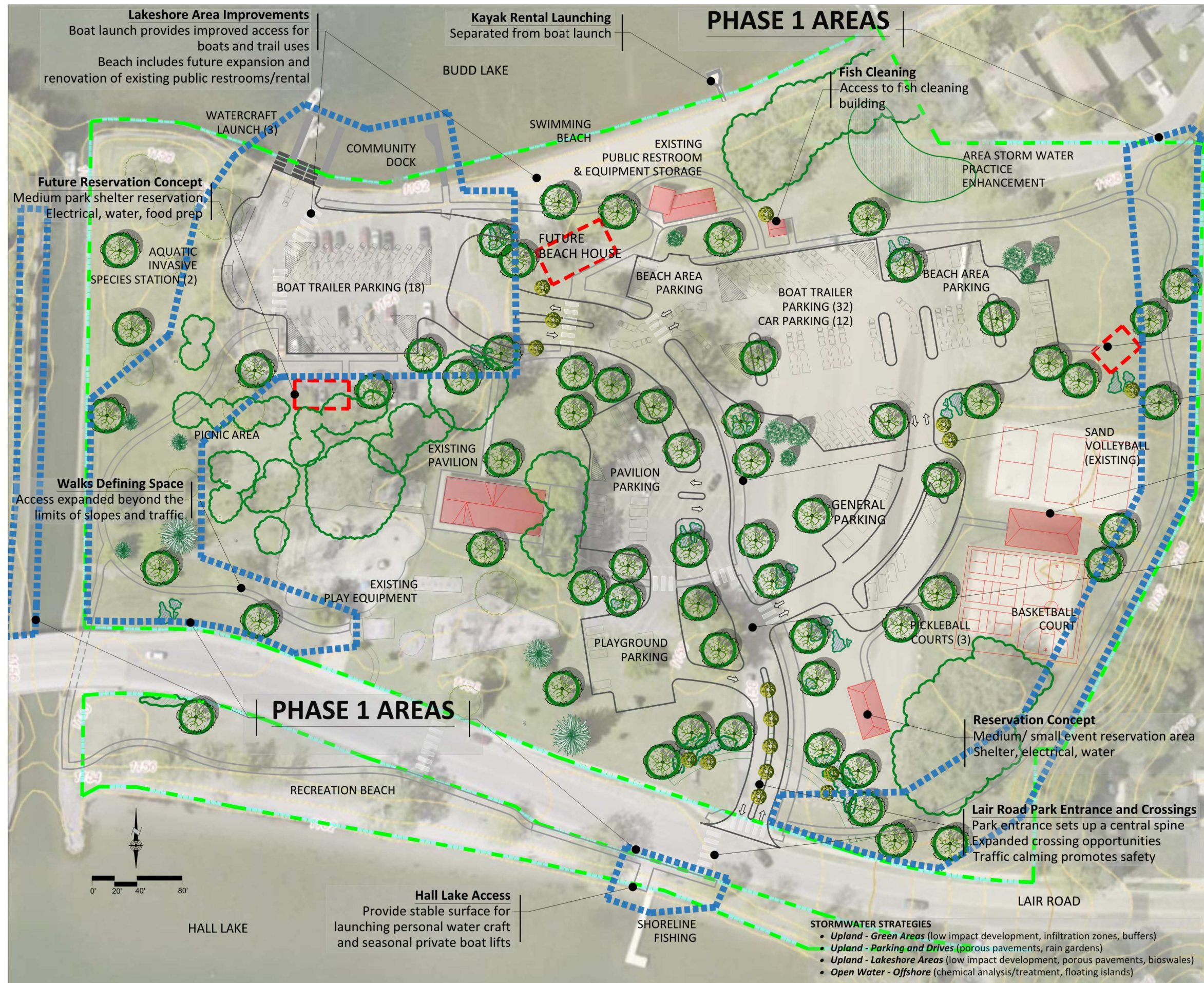
Due to the undefined limits of Phase 1 construction at the time of this agreement, the CONSULTANT will provide a future Task Order for construction engineering services after the bids are received and exact scope and schedule is known. Construction services are not included within this agreement.

I.B. ADDITIONAL SERVICES

Consulting services performed other than those authorized under Section 1.A shall be considered not part of Basic Services and may be authorized by the CLIENT as Additional Services. Additional Services consist of those services that are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the bidding of the project; or vary depending on the technique, procedures or schedule of the project contractor.

Additional services may include:

1. Professional services associated with building or structural design.
2. Professional services associated with lighting or electrical design.
3. Professional services associated with construction administration and engineering.
4. Professional services associated with final design and bidding of the gabion wall repairs.
5. Professional services associated with final design and bidding of future phases.



LEGEND

- existing recreation areas
- concept recreation areas
- stormwater practice opportunity
- Aquatic Invasive Species stations
- park roads/parking lots
- 10' paved bike/hike trail
- paved 6' walk
- park structures
- landscape beds/trees

Future Picnic Shelter
Non-reservation concept styled to serve trail users

Bike/Hike Trail Circulation
Commuter-style direct connection to park amenities and interior park walkways

Reservation Concept (court-sports)
Medium/ large event reservation area
Styled as another pavilion
Electrical, water, food prep, restrooms

Park Entrance Drive
Leads directly to the main parking lot
Two way paved park road with striping
Surmountable curb and gutter
Incorporate best-management practices

- DESIGN PRINCIPLES**
- Protect** the existing park - from degradation and encroachment.
 - Engage** with people - to ensure cultural needs are met.
 - Know** the history of, and around, Gomsrud Park - to keep the park in its correct context.
 - Understand** the natural environment of Gomsrud Park - to inform sustainable and resilient design.
 - Prepare** for future unknowns - by thinking at small-and-large scale levels.

LAKE FRIENDLY/EVENTS-BASED RECREATION THEME

CONCEPT STATEMENT
The popularity of Gomsrud Park has created a need to improve the park's ability to handle events with greater efficiency and capacity. Parking, gathering, emergency access, pedestrian circulation and facility improvements all contribute to the success of the concept that favors park event uses. Boat launch connections to Budd Lake can exist in harmony with park users resulting in fewer conflicts during events.



Fairmont City Council
February 27, 2023

Agenda Item: 9.3

From: Cathy Reynolds
To: Mayor and City Council

Subject: Bandshell Renovation Contract

Policy/Action Requested: Motion to approve the proposal from Wold for architect and engineering services for the Sylvania Park Bandshell renovations.

Vote Required: X Simple Majority Roll Call

Recommendation: Staff recommends approval of the contract.

Overview:

The city contracted with Wold to complete a facility assessment of numerous city facilities. The assessment was completed in 2022 and the city budgeted to start some of the work on the areas identified as needing work in 2023. One of these areas was the Sylvania Park Bandshell. The council placed \$165,000 in the 2023 budget to start work on the bandshell with the first focus being the roof. The city band has been conducting fundraising and have written grants to assist with this work. To date they have raised \$4,468 and have received a grant from the Schmeckle Foundation in the amount of \$50,000.

The goal is to complete all phases of renovation work on the bandshell by its 100-year anniversary in 2026.

Staff recommends approval of the proposal from Wold for the architect and engineering work needed to move the bandshell renovation project forward.

Budget Impact:

The city has \$165,000 budgeted in 2023.

Attachments:

- 1. Wold Proposal for Sylvania Park Bandshell Renovations

Council Action: _____ Date: _____

February 7, 2023

Cathy Reynolds
City Administrator
100 Downtown Plaza
Fairmont, Minnesota 56031

Re: City of Fairmont
Sylvania Bandshell Improvements
Commission No. 9999

Dear Cathy:

As we have discussed, Fairmont is interested in taking the next steps in a long-term reinvestment plan for the Sylvania Bandshell. We are pleased to provide our proposal to perform full architectural and engineering consulting services for the proposed improvements at the Sylvania Bandshell.

As a culmination of many months of thoughtful study regarding the condition of your existing facilities, the space needs of each of the departments housed in the facilities, and their most effective use and function, Wold is excited by the prospect of participating in the realization of turning these concepts into actuality.

As with the Master Planning we have performed for you, Wold typically proposes establishing a fixed fee at the onset of each project. We provide a comprehensive package of full architectural and engineering professional design and management services for you and manage our time internally to always meet your expectations. We believe that by establishing a fixed fee for each project, based on an agreed upon construction cost, this eliminates the potentially negative dialog that often happens regarding extra services. Our “basic services” contract with you goes well beyond what some other architectural firms would provide. Our commitment to you is to agree on a fixed fee and not request additional fees unless the scope of the project changes significantly.

We propose to provide full service architectural and engineering services, including mechanical, electrical, civil, and structural engineering as outlined in the American Institute of Architects Document B101 – Standard Form of Agreement Between Owner and Architect and/or Document B132 inclusive of a Construction Manager. This letter is to serve as an amendment to that contract per Article 11.1.B. Phases of work are delineated as follows.

SCHEMATIC DESIGN PHASE SERVICES

During the first phase—Schematic Design (SD) —an Architect consults with the Owner to determine project goals and requirements. During Schematic Design, study drawings, documents, or other media are developed that illustrate the concepts of the design and include spatial relationships, scale, and form for the Owner to review. Schematic Design also is the research phase of the project, when zoning requirements or jurisdictional restrictions are discovered and addressed. This phase produces a final Schematic Design, to which the Owner agrees after consultation and discussions with the Architect. Costs are estimated based on overall project volume. The design then moves forward to the Design Development phase. Schematic Design often produces a site plan, floor plans, sections, an elevation, and other illustrative materials; computer images, renderings, or models. Typically, the drawings include overall dimensions, and a construction cost is estimated. SD accounts for 15% of architectural services.

DESIGN DEVELOPMENT PHASE SERVICES

Design Development services use the initial design documents from the schematic phase and take them one step further. This phase lays out mechanical, electrical, plumbing, structural, and architectural details. Typically referred to as DD, this phase results in drawings that often specify design elements such as material types and location of windows and doors. Specific room layouts and amenities are finalized with building users. The DD phase often ends with a formal presentation to and approval by, the Owner. Design Development often produces floor plans, sections, and elevations with full dimensions. These drawings typically include door and window details and outline material specifications. DD accounts for 20% of architectural services.

CONSTRUCTION DOCUMENT PHASE SERVICES

The next phase is Construction Documents (CDs). Once the Owner and Architect are satisfied with the documents produced during DD, the Architect moves forward and produces drawings with greater detail. These drawings typically include specifications for construction details and materials. Once CDs are completed, the Architect sends them to contractors for bidding. The construction document phase produces a set of drawings and specifications that include all pertinent information required for a contractor to price and build the project. CDs accounts for 40% of architectural services.

BID PHASE SERVICES

The first step of this phase is preparation of the bid documents to go out to potential contractors for pricing. The bid document set often includes an advertisement for bids, instructions to bidders, the bid form, bid documents, the Owner-Contractor agreement, labor and material payment bond, and any other sections necessary for successful price bids. The Architect and Owner may elect to have a pre-bid meeting for potential contractors. After bid sets are distributed, the Architect answers contractor questions, reviews any requests for alternate materials and issues addenda to the bid document to clarify them prior to bids being received. The Owner, with the help of the Architect, evaluate the bids and select a winning bid. The final step is to award the contract to the selected bidder with a formal letter of intent to allow construction to begin. The final deliverable is a construction contract. Once this document is signed, project construction can begin. Bidding accounts for 5% of architectural services.

CONSTRUCTION PHASE SERVICES

Contract Administration (CA) services are outlined in the Owner-Architect construction agreement. CA services begin with the initial contract for construction and terminate when the final certificate of payment is issued. The Architect's core responsibility during this phase is to help the Contractor to build the project as specified in the CDs as approved by the Owner. Questions may arise on site that require the Architect to develop architectural sketches: drawings issued after construction documents have been released that offer additional clarification to finish the project properly. Different situations may require the architect to issue a Change in Services to complete the project. Deliverables: A successfully built and contracted project. CA accounts for 20% of architectural services.

For these complete and comprehensive services, we consistently propose fixed fees of 7.5% for addition and renovation projects; based on the current estimated construction cost. Using the established budget of \$215,000, this results in the following calculations, including our efforts for the overall building design and construction phases:

SYLVANIA BANDSHELL IMPROVEMENTS

Construction Budget	\$	180,000
<u>Half of Construction Contingency</u>	\$	<u>4,500</u>
Total Building Construction Budget	\$	184,500
<u>Full Service Fixed Fee Rate</u>	x	<u>7.5%</u>
Full Service Fixed Fee	\$	13,800

Reimbursable Expenses are in addition to compensation for Basic and Supplemental Basic Services and include expenses incurred by the Architect’s consultants directly related to the Project, as follows:

- » Transportation in connection with travel.
- » Long distance services, dedicated data and communication services, teleconferences, Project Web Sites, and extranets.
- » Fees paid for securing approval of authorities having jurisdiction over the Project.
- » Printing, reproductions (except sets of each phase for Owner review), plots, standard form documents.
- » Postage, handling and delivery.
- » Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner.
- » Renderings, models, professional photography, and presentation materials requested by the Owner.
- » Architect’s Consultant’s expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect’s consultants and, if authorized in advance by the Owner.
- » All taxes levied on professional services and on reimbursable expenses.
- » Other similar Project-related expenditures, if authorized in advance by the Owner.

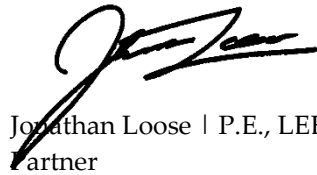
We have found that reimbursable expenses typically do not exceed \$4,500 per million of construction cost on a project of this size. Therefore, we propose to invoice reimbursable expenses at actual cost with a maximum amount capped at \$1,000 for the Sylvania Bandshell Improvements. This results in a **total maximum contract value of \$14,800 for the Sylvania Bandshell.**

In addition to these phases for design and construction of the projects, Wold Architects and Engineers has full Interior Design and Audio/Visual Systems Design capability and can provide these services needed to design, procure and administer implementation of these building elements upon request. Our fixed fee approach is the same, and we would use the value of the furnishings or equipment that we are responsible for to calculate the fee based on a percentage of that.

We look forward to continuing our work to help improve facilities throughout the City of Fairmont and making a difference in the communities we serve! Please let me know if I can provide any additional information.

Sincerely,

Wold Architects and Engineers

A handwritten signature in black ink, appearing to read "Jonathan Loose", written over a horizontal line.

Jonathan Loose | P.E., LEED AP
Partner

cc: Aaron Ausing, Wold
Matt Mooney, Wold

AM/Promo/CI_Fairmont/crsp/feb23



Fairmont City Council
February 27, 2023

Agenda Item: 9.4

From: Cathy Reynolds
To: Mayor and City Council

Subject: City Hall Security and Accessibility Updates

Policy/Action Requested: Motion to approve the proposal from Wold for architect and engineering services for the city hall security and accessibility updates.

Vote Required: Simple Majority Roll Call

Recommendation: Staff recommends approval of the proposal.

Overview:

The city contracted with Wold to complete a facility assessment of numerous city facilities. The assessment was completed in 2022 and the city budgeted to start some of the work on the areas identified as needing work in 2023. One of these areas was the city hall security and accessibility updates. These proposed updates are planned to improve security on the first and second floors of city hall. They will also address accessible access to the first-floor customer service area and renovate bathrooms to have one set of accessible bathrooms in city hall. The updates also address the engineering space to make the shared space a better work environment and create space for the employees. It is anticipated that this work will be phased over a couple of years.

Staff recommends approval of the proposal from Wold for the architect and engineering work needed to move the city hall security and accessibility updates forward.

Budget Impact:

The city has \$429,000 budgeted in 2023.

Attachments:

- 1. Wold Proposal for city hall security and accessibility updates.

Council Action: _____

Date: _____

February 7, 2023

Cathy Reynolds
City Administrator
100 Downtown Plaza
Fairmont, Minnesota 56031

Re: City of Fairmont
City Hall Security and Accessibility Upgrades
Commission No. 9999

Dear Cathy:

As we have discussed, Fairmont is interested in taking the next steps in a long-term reinvestment plan for City Hall. We are pleased to provide our proposal to perform full architectural and engineering consulting services for the proposed Security and Accessibility Upgrades at City Hall.

As a culmination of many months of thoughtful study regarding the condition of your existing facilities, the space needs of each of the departments housed in the facilities, and their most effective use and function, Wold is excited by the prospect of participating in the realization of turning these concepts into actuality.

As with the Master Planning we have performed for you, Wold typically proposes establishing a fixed fee at the onset of each project. We provide a comprehensive package of full architectural and engineering professional design and management services for you and manage our time internally to always meet your expectations. We believe that by establishing a fixed fee for each project, based on an agreed upon construction cost, this eliminates the potentially negative dialog that often happens regarding extra services. Our "basic services" contract with you goes well beyond what some other architectural firms would provide. Our commitment to you is to agree on a fixed fee and not request additional fees unless the scope of the project changes significantly.

We propose to provide full service architectural and engineering services, including mechanical, electrical, civil, and structural engineering as outlined in the American Institute of Architects Document B101 – Standard Form of Agreement Between Owner and Architect and/or Document B132 inclusive of a Construction Manager. This letter is to serve as an amendment to that contract per Article 11.1.B. Phases of work are delineated as follows.

SCHEMATIC DESIGN PHASE SERVICES

During the first phase—Schematic Design (SD) —an Architect consults with the Owner to determine project goals and requirements. During Schematic Design, study drawings, documents, or other media are developed that illustrate the concepts of the design and include spatial relationships, scale, and form for the Owner to review. Schematic Design also is the research phase of the project, when zoning requirements or jurisdictional restrictions are discovered and addressed. This phase produces a final Schematic Design, to which the Owner agrees after consultation and discussions with the Architect. Costs are estimated based on overall project volume. The design then moves forward to the Design Development phase. Schematic Design often produces a site plan, floor plans, sections, an elevation, and other illustrative materials; computer images, renderings, or models. Typically, the drawings include overall dimensions, and a construction cost is estimated. SD accounts for 15% of architectural services.

DESIGN DEVELOPMENT PHASE SERVICES

Design Development services use the initial design documents from the schematic phase and take them one step further. This phase lays out mechanical, electrical, plumbing, structural, and architectural details. Typically referred to as DD, this phase results in drawings that often specify design elements such as material types and location of windows and doors. Specific room layouts and amenities are finalized with building users. The DD phase often ends with a formal presentation to and approval by, the Owner. Design Development often produces floor plans, sections, and elevations with full dimensions. These drawings typically include door and window details and outline material specifications. DD accounts for 20% of architectural services.

CONSTRUCTION DOCUMENT PHASE SERVICES

The next phase is Construction Documents (CDs). Once the Owner and Architect are satisfied with the documents produced during DD, the Architect moves forward and produces drawings with greater detail. These drawings typically include specifications for construction details and materials. Once CDs are completed, the Architect sends them to contractors for bidding. The construction document phase produces a set of drawings and specifications that include all pertinent information required for a contractor to price and build the project. CDs accounts for 40% of architectural services.

BID PHASE SERVICES

The first step of this phase is preparation of the bid documents to go out to potential contractors for pricing. The bid document set often includes an advertisement for bids, instructions to bidders, the bid form, bid documents, the Owner-Contractor agreement, labor and material payment bond, and any other sections necessary for successful price bids. The Architect and Owner may elect to have a pre-bid meeting for potential contractors. After bid sets are distributed, the Architect answers contractor questions, reviews any requests for alternate materials and issues addenda to the bid document to clarify them prior to bids being received. The Owner, with the help of the Architect, evaluate the bids and select a winning bid. The final step is to award the contract to the selected bidder with a formal letter of intent to allow construction to begin. The final deliverable is a construction contract. Once this document is signed, project construction can begin. Bidding accounts for 5% of architectural services.

CONSTRUCTION PHASE SERVICES

Contract Administration (CA) services are outlined in the Owner-Architect construction agreement. CA services begin with the initial contract for construction and terminate when the final certificate of payment is issued. The Architect's core responsibility during this phase is to help the Contractor to build the project as specified in the CDs as approved by the Owner. Questions may arise on site that require the Architect to develop architectural sketches: drawings issued after construction documents have been released that offer additional clarification to finish the project properly. Different situations may require the architect to issue a Change in Services to complete the project. Deliverables: A successfully built and contracted project. CA accounts for 20% of architectural services.

For these complete and comprehensive services, we consistently propose fixed fees of 7.5% for addition and renovation projects; based on the current estimated construction cost. Using the budget of \$429,000 for City Hall, this results in the following calculation, including our efforts for the overall building design and construction phases:

<u>CITY HALL SECURITY AND ACCESSIBILITY UPGRADES</u>		
Construction Budget	\$	357,000
<u>Half of Construction Contingency</u>	\$	<u>9,000</u>
Total Building Construction Budget	\$	366,500
<u>Full Service Fixed Fee Rate</u>	x	<u>7.5%</u>
Full Service Fixed Fee	\$	27,500

Reimbursable Expenses are in addition to compensation for Basic and Supplemental Basic Services and include expenses incurred by the Architect’s consultants directly related to the Project, as follows:

- » Transportation in connection with travel.
- » Long distance services, dedicated data and communication services, teleconferences, Project Web Sites, and extranets.
- » Fees paid for securing approval of authorities having jurisdiction over the Project.
- » Printing, reproductions (except sets of each phase for Owner review), plots, standard form documents.
- » Postage, handling and delivery.
- » Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner.
- » Renderings, models, professional photography, and presentation materials requested by the Owner.
- » Architect’s Consultant’s expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect’s consultants and, if authorized in advance by the Owner.
- » All taxes levied on professional services and on reimbursable expenses.
- » Other similar Project-related expenditures, if authorized in advance by the Owner.

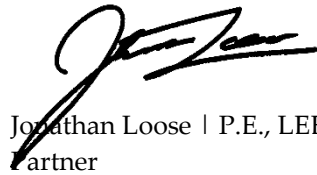
We have found that reimbursable expenses typically do not exceed \$4,500 per million of construction cost on a project of this size. Therefore, we propose to invoice reimbursable expenses at actual cost with a maximum amount capped at \$2,000 for City Hall. This results in a **total maximum contract value of \$29,500 for the City Hall.**

In addition to these phases for design and construction of the projects, Wold Architects and Engineers has full Interior Design and Audio/Visual Systems Design capability and can provide these services needed to design, procure and administer implementation of these building elements upon request. Our fixed fee approach is the same, and we would use the value of the furnishings or equipment that we are responsible for to calculate the fee based on a percentage of that.

We look forward to continuing our work to help improve facilities throughout the City of Fairmont and making a difference in the communities we serve! Please let me know if I can provide any additional information.

Sincerely,

Wold Architects and Engineers

A handwritten signature in black ink, appearing to read 'Jonathan Loose', with a long horizontal flourish extending to the right.

Jonathan Loose | P.E., LEED AP
Partner

cc: Aaron Ausing, Wold
Matt Mooney, Wold

AM/Promo/CI_Fairmont/crsp/feb23



Fairmont City Council
February 27, 2023

Agenda Item: 9.5

From: Chief Michael Hunter
To: Mayor and City Council
Subject: Body Worn Camera Audit

Policy/Action Requested: Review and vote to approve/accept the Fairmont Police Department Biennial Body Camera Audit from August 1, 2020 through August 31, 2022.

Vote Required: Simple Majority Roll Call

Recommendation: Staff Recommends approval and acceptance of audit report per MN 13.825 Sub 9.

Overview:

The Fairmont Police Department implemented its Body Worn Camera (BWC) program in August of 2018. There were several statutory requirements that had to be met by the Department prior to the Body Worn Cameras being deployed for use by Department personnel. Per Minnesota State Statute 13.825 Sub 9, any law enforcement agency that utilizes Body Worn Cameras are required to have an audit completed every two years and present that report to their local governing body as well as the State of Minnesota.

The Independent Audit Report was conducted and completed by Lynn Lembcke Consulting. The audit began in the fall of 2022 and was completed and provided to the Department on February 21, 2023. A copy of that audit has been included for your review.

A copy of the Fairmont Police Department Body Worn Camera policy and the history of the BWC program can be found on the Fairmont Police Department website at www.fairmontpolice.org under the Body Camera Info tab.

Budget Impact: Pending invoice for completed audit.

Attachments: Fairmont Police Body Worn Camera Audit

Council Action: _____ Date: _____

INDEPENDENT AUDIT REPORT

Chief Michael Hunter
Fairmont Police Department
201 Lake Ave., Suite 199
Fairmont, MN 56031

Dear Chief Hunter:

An independent audit of the Fairmont Police Department's Portable Recording System (body-worn cameras (BWCs)) was conducted on September 15, 2022. The objective of the audit was to verify Fairmont Police Department's compliance with Minnesota Statutes §§13.825 and 626.8473.

Data elements the audit includes:

Minnesota Statute §13.825

- Data Classification
- Retention of Data
- Access by Data Subjects
- Inventory of Portable Recording System Technology
- Use of Agency-Issued Portable Recording Systems
- Authorization to Access Data
- Sharing Among Agencies

Minnesota Statute §626.8473

- Public Comment
- Body-worn Camera Policy

The Fairmont Police Department is located in Martin County, Minnesota, and employs eighteen (18) peace officers. The Fairmont Police Department utilizes WatchGuard Vista body-worn cameras and software. BWC data is stored on a local file server hosted by Martin County. The audit covers the time period August 31, 2020, through August 31, 2022.

Audit Requirement: Data Classification

Determine if the data collected by BWCs are appropriately classified.

BWC data is presumptively private. All data collected by the Fairmont Police Department during the time period August 31, 2020, through August 31, 2022, is classified as private or nonpublic data. The Fairmont Police Department had no instances of the discharge of a firearm by a peace officer in the course of duty, use of force by a peace officer that resulted in substantial bodily harm, requests from data subjects for the data to be made accessible to the public or court orders directing the agency to release the BWC data to the public.

No discrepancies noted.

Audit Requirement: Retention of Data

Determine if the data collected by BWC's are appropriately retained and destroyed in accordance with statutes.

The Fairmont Police Department utilizes the General Records Retention Schedule for Minnesota Cities and agency specified retention periods in WatchGuard Vista. At the conclusion of a BWC recording, a WatchGuard category type is assigned. Each WatchGuard category type has an associated retention period. Upon reaching the retention date, data is systematically deleted. Active BWC data is accessible in the WatchGuard Evidence Library.

A server log report was produced for BWC data collected and deleted during the audit period. Random records from the server log report were selected and the record date was verified against the purge date. All randomly selected records were retained for at least the minimum ninety (90) days required by statute and purged in accordance with the record retention. Deleted BWC video is not accessible in the WatchGuard Evidence Library.

Active BWC data is accessible in the WatchGuard Evidence Library. The server log maintains a listing of all active and deleted BWC data with associated meta data.

The Fairmont Police Department has received no requests from data subjects to retain BWC data beyond the applicable retention period.

Records staff monitor proper categorization of BWC data to ensure data are appropriately retained and destroyed.

No discrepancies noted.

Audit Requirement: Access by Data Subjects

Determine if individuals who are the subject of collected data have access to the data, and if the data subject requests a copy of the data, other individuals who do not consent to its release must be redacted.

BWC data is available to data subjects and access may be requested by submission of a Fairmont Police Department Data Request Form. During the time period August 31, 2020, through August 31, 2022, the Fairmont Police Department had received neither requests to view, nor requests for copies of, BWC data from data subjects.

No discrepancies noted.

Audit Requirement: Inventory of Portable Recording System Technology

Determine the total number of recording devices owned and maintained by the agency; a daily record of the total number of recording devices actually deployed and used by officers, the policies and procedures for use of portable recording systems by required by section 626.8473;

and the total amount of recorded audio and video collected by the portable recording system and maintained by the agency, the agency's retention schedule for the data, the agency's procedures for destruction of the data, and if the data are available to the public.

Fairmont Police Department's BWC inventory consists of sixteen (16) devices. Device inventory is maintained in the WatchGuard Evidence Library.

The Fairmont Police Department's BWC policy that governs the use of portable recording systems by peace officers while in the performance of their duties. The Fairmont Police Department's BWC policy requires officers to confirm equipment is operational and to immediately report any malfunctions, damage, loss or theft of equipment to the on-duty supervisor. During implementation, peace officers were trained on the use of the BWC system by a WatchGuard trainer. New officers are trained as part of their field training program.

The Fairmont Police Department's BWC policy strongly encourages police officers to use BWCs during their shift, but they were not required to unless they had been deemed a Brady-Giglio Impaired Officer by the Martin County Attorney's Office. A comparison of calls for service to BWC data showed that while in accordance with policy, officers use of BWCs was limited. The collection of BWC data collected during the last quarter of audit period showed a significant increase.

The total amount of active data is accessible in the WatchGuard Evidence Library. Total amount of active and deleted data is documented in the server Active and Purged Vista Events Report.

The Fairmont Police Department utilizes the General Records Retention Schedule for Minnesota Cities and agency specified retention in WatchGuard. BWC video is fully deleted from the local file server upon the scheduled deletion date. Meta data information is maintained on the server. BWC data is available upon request, and access may be requested by submission of a Data Request Form.

No discrepancies noted.

Audit Requirement: Use of Agency-Issued Portable Recording Systems

Determine if peace officers are only allowed to use portable recording systems issued and maintained by the officer's agency.

The Fairmont Police Department's BWC policy states that officers are prohibited from using personally owned recording devices while on duty without the express consent of the Chief of Police or designee.

No discrepancies noted.

Audit Requirement: Authorization to Access Data

Determine if the agency complies with sections 13.05, Subd. 5, and 13.055 in the operation of portable recording systems and in maintaining portable recording system data.

The Captain conducts reviews of BWC data to ensure BWCs are being utilized in compliance with policy.

Nonpublic data is only available to persons whose work assignment reasonably requires access to the data. User access to BWC data is managed by the assignment of group roles and permissions in WatchGuard. Permissions are based on staff work assignments. Access to BWC data is captured in the audit trail.

When BWC data is deleted from WatchGuard, its contents cannot be determined. The Fairmont Police Department and Martin County have had no security breaches. The last BCA CJIS security audit was conducted in 2020.

No discrepancies noted.

Audit Requirement: Sharing Among Agencies

Determine if nonpublic BWC data is shared with other law enforcement agencies, government entities, or federal agencies.

The Fairmont Police Department's BWC policy allows for the sharing of data pursuant to lawful process. Sharing of data is documented in the iCrimeFighter software.

No discrepancies noted.

Audit Requirement: Biennial Audit

Determine if the agency maintains records showing the date and time the portable recording system data were collected, the applicable classification of the data, how the data are used, and whether data are destroyed as required.

The WatchGuard Evidence Library and the server Online and Purged Event Reports document the date and time portable recording system data was collected and deleted. The audit log, the Records Management System, and iCrimeFighter software document how the data are used and shared.

No discrepancies noted.

Audit Requirement: Portable Recording System Vendor

Determine if portable recording system data stored in the cloud, is stored in accordance with

security requirements of the United States Federal Bureau of Investigation Criminal Justice Information Services Division Security Policy 5.4 or its successor version.

Fairmont Police Department's BWC data is stored on a local file server hosted by Martin County. The server is located in a secure area, and access to the server is password protected.

No discrepancies noted.

Audit Requirement: Public Comment

Determine if the law enforcement agency provided an opportunity for public comment before it purchased or implemented a portable recording system and if the governing body with jurisdiction over the budget of the law enforcement agency provided an opportunity for public comment at a regularly scheduled meeting.

The Fairmont Police Department solicited for public comment on the agency's website. The public was invited to provide public comment by online questionnaire, by mail, email or telephone. The Fairmont City Council held a public hearing at their October 9, 2017, meeting. The body worn camera program was fully implemented August 1, 2018.

No discrepancies noted.

Audit Requirement: Body-worn Camera Policy

Determine if a written policy governing the use of portable recording systems has been established and is enforced.

The Fairmont Police Department has established and enforces a BWC policy. The policy was compared to the requirements of Minn. Stat. § 626.8473. The agency's policy includes all minimum requirements of Minn. Stat. § 626.8473. The BWC policy is posted on the agency's website.

No discrepancies noted.

This report was prepared exclusively for the City of Fairmont and Fairmont Police Department by Lynn Lembcke Consulting. The findings in this report are impartial and based on information and documentation provided and examined.

Dated: February 21, 2023

Lynn Lembcke Consulting

Lynn Lembcke



Fairmont City Council
February 27, 2023

Agenda Item: 9.6

From: Cathy Reynolds
To: Mayor and City Council

Subject: Public Works/Utilities Director Position

Policy/Action Requested: Motion to approve the separation of the city engineer position from the Public Works/Utilities Director position.

Vote Required: Simple Majority Roll Call

Recommendation: Staff recommends approval of the separation of the position into two distinct positions with the city.

Overview:

The city currently has a single full-time position for an individual to be the Director of Public Works, Director of Public Utilities and City Engineer. The combination of these three roles into one creates a position that is complex and multi-faceted. This makes the position extremely hard to find someone qualified to fill all roles. Staff is proposing to separate the position and create two distinct roles. The first would be the Director of Public Works/Utilities and the second would be the City Engineer.

The Director of Public Works/Utilities would coordinate, plan, and provide direction for all public works, public utilities, engineering, and airport functions of the city. The public works functions include streets, parks, facility maintenance, and shop. The public utilities functions include water, wastewater, and electric.

The City Engineer position would head the engineering department and fulfill the required city engineer role for the city. The city engineer must have a professional engineer license to fill the position as city engineer.

If council approves the separation of the roles, staff will work with David Drown Associates to modify the position posting and to repost the opening to recruit the Director of Public Works/Utilities position.

The city engineer position would not be recruited for at this time. We would prepare the separate job description and have Abdo review for proper placement with our compensation and classification system. We would continue to contract the city engineer work with Bolton and Menk and look towards filling this position at a later date.

Budget Impact:

The 2023 budget includes funding for the Director of Public Works/Utilities position.

Attachment: Director of Public Works/Utilities Job Description

Council Action: _____

Date: _____

**CITY OF FAIRMONT
POSITION DESCRIPTION**

Director of Public Works/Utilities

DEPARTMENT: Public Works
FLSA CLASSIFICATION: Exempt
REPORTS TO: City Administrator
SUPERVISES: Public Works, Public Utilities, Engineering, and Airport Departments

DEFINITION:

The Director of Public Works/Utilities coordinates, plans, and provides direction to all Public Works, Public Utilities, Engineering, and airport functions of the city consistent with city policy, federal and state regulations, and objectives developed and/or approved by the City Council and/or the Public Utilities Commission. This is a highly responsible position requiring good judgement and ability to act independently.

To perform this job successfully, an individual must be able to perform each duty satisfactorily. The requirements listed below are representative of the knowledge, skill and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position. The Essential functions listed below are intended as illustrations of the various types of work that may be performed. The omission of specific duties does not exclude them if the work is similar, related or a logical assignment to the position.

ESSENTIAL FUNCTIONS OF THE JOB:

- Directs and monitors the development of long-range planning for the Public Works (streets, parks, shop, facilities), Public Utilities (electric, water, wastewater), and Engineering departments and city airport.
- Works with department superintendents to establish objectives, priorities, and policies within each department.
- Prepares and recommends annual capital and operating budgets in cooperation with department superintendents and staff, monitors expenditures within approved budgetary limitations.
- Looks ahead to the future; identifies appropriate objectives and timelines; involves appropriate stakeholders; continuously monitors projects and adapts scope as appropriate; measures results and analyzes outcome; follows through on commitments.
- Manages a full range of public infrastructure projects and functions as a project manager; writes complex studies and reports; performs dispute resolution with developers, engineers, contractors, and residents.
- Prepares or supervises preparation of feasibility reports for municipal improvements including preliminary cost estimates, and project recommendations.
- Monitors inspection activities to ensure compliance with city and state codes.
- Reviews availability of federal, state, and other funds for engineering, public works and public utility use and makes recommendations to the Council and the Public Utilities Commission.
- Monitors current monies/grants being used by the Public Works, Public Utilities and Engineering departments.
- Directs the preparation of assessment rolls based on established procedures.
- Functions as liaison and advisor to various consultants, government agencies, developers, other city departments and the public.
- Maintains contacts with outside agencies, i.e., MNDOT, MMUA, MPCA, MDH, DNR.
- Directs the maintenance of appropriate public works and public utilities files, records, and maps.
- Drafts resolutions, ordinances, and revisions related to Public Works/Utilities for consideration by the City Council and Public Utilities Commission.
- Attends Public Utility Commission, City Council, Park Board, Airport Advisory Board, staff, and other meetings as needed.
- Contributes to and participates in problem solving within management team.

- Directs the implementation of the city’s MS4 permit, Stormwater Pollution Prevention Program (SWPPP), and Surface Water Management Plan.
- Reviews construction plans for compliance with codes, regulations, and standards, adequacy of applications for permits and compliance with approved plans; and authorizes permits.
- Directs the preparation of engineering project plans and specifications, related to public works improvements and maintenance for water, sanitary sewer, storm sewer, streets etc. This includes site investigation, design calculations, project estimates, and construction documents.
- Administers construction contracts, negotiates contracts and change orders.
- Administers the bridge inspection program, pavement management system, asset management system, CAD, and GIS programs.
- Oversees staffing in all public works, public utilities, and engineering departments including hiring and other personnel related actions.
- Performs other duties and activities as apparent or assigned by the City Council.

EQUIPMENT USED:

- Computer
- Mobile devices

REQUIRED KNOWLEDGE AND ABILITIES:

- General knowledge of engineering, planning principles and practices as related to municipal development and utility operations.
- Skill in preparing and administering municipal budgets and programs.
- Knowledge of pertinent Federal, State and local laws, ordinances, statutes and regulations.
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of established goals.
- Strong leadership ability to organize, direct and coordinate diverse activities, and the ability to motivate staff.
- Ability to work effectively with City Council, Public Utilities Commission, division and department heads, outside consultants, contractors, regulatory agencies and the public.
- Knowledge of project management principles and practices.

MINIMUM QUALIFICATIONS:

- Bachelor’s Degree in civil, electrical, or mechanical engineering or a related field.
- Five (5) years’ experience in civil engineering or related field preferably in municipal operations.
- Three (3) years supervisory experience.
- Three (3) years of experience with project management.

PREFERRED QUALIFICATIONS:

- Ten (10) years of experience in civil engineering/public works preferably in municipal operations.
- Five (5) years of experience in leading and operating public utilities.

CONDITIONS OF EMPLOYMENT:

- Possession of a MN Class D Driver License or the ability to obtain one within thirty (30) days of employment.
- Must satisfactorily pass a criminal background examination.
- Must comply with organizational and departmental policies.

WORK SCHEDULE:

The typical work hours for this position are 8:00 a.m. to 4:30 p.m., Monday-Friday. Additional hours will be required, as this position is responsible to attend City Council meetings and other meetings as necessary.

WORK ENVIRONMENT/PHYSICAL DEMANDS:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the employee to work alone, with others, around others and have contact with the public. This position will work inside in an office.

Activities that will **occur continuously**, 5-8 hours: sitting, verbal communication, hearing, repetitive motions, problem solving, written communication, interpersonal skills, and standing.

Activities that **occur occasionally**, up to 2 hours: walking, lifting, carrying, reaching, hand/eye/foot coordination

Activities that **occur infrequently**, less than 1 hour: bending; stooping; kneeling; reaching at, above, and below shoulder level with the right, left, and both shoulders; and lifting and carrying up to 24 pounds.

This position will require the ability to drive an automobile.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

ACKNOWLEDGEMENT:

I have read this job description and fully understand the requirements set forth herein. I understand that this is to be used as a guide and that I will be responsible for performing other duties as assigned. I further understand this job description does not constitute an employment contract with the City of Fairmont.

Employee Signature

Printed Name

Date



Fairmont City Council
February 27, 2023

Agenda Item: 9.7

From: Patricia J. Monsen, City Clerk
To: Mayor and City Council

Subject: Notice of Filing for Vacant Ward 3 City Council Seat

Policy/Action Requested: To Approve and Authorize the Release of the Notice of Filing for Vacant Ward 3 City Council Seat

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview: With Council Member Foster’s announcement of resigning as Ward 3 Council Member effective March 2, 2023, the Charter in Section 2.05 (c) provides that the City Council shall promptly appoint an eligible person to fulfil the position until the next City General Election, which will be November 5, 2024, when the office shall thereafter be filled for the unexpired term by the person so elected. The appointment of an eligible person must be completed within thirty (30) days following the occurrence of the vacancy. Pursuant to Charter, Section 2.05 (c), the City Council, by resolution, is required to declare the vacancy of Ward 3 City Council Member at the March 13th City Council meeting, which is the next regularly scheduled council meeting following the effective date of the vacancy, March 2, 2023.

City staff, given the short 30-day timeframe to consider an appointment, is requesting Council approval of the attached Notice of Filing for Vacant Ward 3 City Council Seat. The Notice is intended to begin the process to receive applications for the vacant Council seat and will be published in the Sentinel and posted on the City of Fairmont’s website on March 1, 2023. Applications for the position will be accepted from March 3, 2023 and continue until March 17, 2023. The filing period will be two weeks, as it is in any filing for office of City Council for an election. This time period will allow City staff time to verify eligibility requirements of candidates and forward the names of the candidates to the Council for Council consideration of appointment at the March 27th City Council meeting and thereby meet the Charter requirements for appointment within the thirty-day time period.

Charter, section 2.05 (c) also provides that if the council fails to appoint a person to fill the vacancy within thirty period, then a special election shall be called to fill the vacancy.

Budget Impact: N/A

Attachments: Notice of Filing for Vacant Ward 3 City Council Seat
Application for Ward 3 City Council Seat

Council Action: _____ Date: _____

CITY OF FAIRMONT
NOTICE OF FILING
FOR
VACANT WARD 3 CITY COUNCIL SEAT

YOU WILL PLEASE TAKE NOTICE that filings for the vacant Ward 3 City Council Seat will open on March 3, 2023 and continue until March 17, 2023. Anyone wishing to become a candidate must have maintained residence in Ward 3 for at least 30 days prior to March 3, 2023, be at least 21 years of age and be a registered voter residing in the City of Fairmont.

All persons interested in becoming a candidate for the vacant Ward 3 City Council Seat must complete an application and file the same with the City Clerk prior to 4:30 p.m., Friday, March 17, 2023. Application forms can be picked up at Fairmont City Hall or downloaded off the City of Fairmont's website at <https://fairmont.org>.

Pursuant to Charter, section 2.05(c), by a majority of the votes of the current City Council, the successful applicant will be appointed to the Ward 3 City Council Seat effective the date of appointment and continuing until the next City General Election on November 5, 2024, at which time the person duly elected to such Ward 3 City Council Seat, following the general election and certification of the elected candidate, shall thereafter fill the remaining Ward 3 term thereby replacing the person hereby appointed by the City Council through the appointment above-described process.

Completed applications for the vacant Ward 3 City Council Seat must be filed at the City Clerk's Office, 100 Downtown Plaza, between 8:00 a.m. and 4:30 p.m., Monday through Friday, beginning March 3, 2023 through March 17, 2023. All application for candidacy must be filed with the City Clerk's Office prior to 4:30 p.m., Friday, March 17, 2023. Any applications not timely received shall not be considered for appointment.

The City Council shall consider those timely received applications for candidacy for the Ward 3 City Council Seat and shall consider making such an appointment at its City Council meeting scheduled for March 27, 2023 at 5:30 p.m.

Given under the authority of the Fairmont City Council this 27th day of February, 2023.

Patricia J. Monsen, CMC
City Clerk



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031

Phone (507) 238-9461

www.fairmont.org

Fax (507) 238-9469

Application for Office Vacancy – Ward 3 Council Member

NAME: _____

ADDRESS: _____

TELEPHONE: _____
Home Business Cell

E-MAIL ADDRESS: _____

EDUCATION:

Grade School: _____

High School: _____

College: _____

Other: _____

EMPLOYMENT:

Past Employment: _____

Current Occupation: _____

Current Employer: _____

ORGANIZATIONS AND COMMUNITY INVOLVEMENT:

Past Involvement:

Present Involvement:

Are you at least 21 years of age? _____ Yes _____ No

Are you a registered voter in the state of Minnesota? _____ Yes _____ No

Have you maintained residence in Ward 3 for at least 30 days before applying for the Council vacancy position? _____ Yes _____ No

Being part of the City Council involves time commitments including attendance at two regular meetings each month (second and fourth Mondays at 5:30 pm) and periodic work sessions. Council members also serve as a liaison to City advisory boards/commissions, which usually meet once a month. Does your schedule allow to you attend these meetings?
_____ Yes _____ No

If appointed, the council member will serve until the position is filled by the voters at the next general municipal election in November 2024. Why should the City Council appoint you to the vacant position?

By signing this application, I swear or affirm that I am qualified under the constitution of the United States and the State of Minnesota to seek public office. I affirm the information within this application and any accompanying documents are true and correct to the best of my knowledge.

Date: _____

Signed: _____

Please note: If appointed to the City Council, your telephone number will be made available to the public.

Return application to:

City of Fairmont
Attn: Patty Monsen
100 Downtown Plaza
Fairmont, MN 56031
Fax: 507-238-9469
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Fairmont City Council
February 27, 2023

Agenda Item: 9.8

From: Cathy Reynolds
To: Mayor and City Council

Subject: Airport ILS System

Policy/Action Requested: Motion to approve the amended task order with KLJ for the Airport ILS system.

Vote Required: Simple Majority Roll Call

Recommendation: Staff recommends approval of the task order.

Overview:

KLJ is the city’s consultant for the airport. In May 2022 the council approved a task order (2250-00594.2) for the design of the infrastructure necessary for MNDOT to install a new Instrument Landing System (ILS) at the airport. The MNDOT had initiated this project and it was a good opportunity to update our outdated ILS with a significant contribution from MNDOT. KLJ has been in conversation with the FAA and MNDOT on this project and a temporary pause has been placed on the project while the airport undergoes a planning study being required by the FAA.

This amendment to task order 2250-00594.2 takes out the reviews, revisions, and bidding process and adds site planning, meetings, and coordination with MNDOT and the FAA. The net result is a reduction in the overall cost of the task order.

The change in the plans for the ILS system and the need for the planning study have been reviewed with the Airport Board. Staff recommends approval of the task order.

Budget Impact:

This amendment reduces the cost of the work to be performed under the task order.

Attachments:

- 1. Amendment to Task Order No. 2205-00594.2

Council Action: _____ Date: _____

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services – Task Order Edition** dated March 16, 2020.

Amendment To Task Order No. 2205-00594.2

1. Background Data:

- a. Effective Date of Task Order: May 9, 2022
- b. Owner: City of Fairmont
- c. Engineer: KLJ Engineering LLC (KLJ)
- d. Specific Project (title): Instrument Landing System (ILS) Replacement
- e. Specific Project (description): Design, Environmental, and Bidding services for titled project

2. Description of Modifications

- a. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: See Attachment A.
- b. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation: See Attachment B.
- e. The schedule for rendering services under this Task Order is modified as follows: See Attachment A.

3. Task Order Summary (Reference only)

- a. Original Task Order amount: \$54,459.69
- b. Net change for prior amendments: \$0.00
- c. This amendment amount: \$(2,933.26)
- d. Adjusted Task Order amount: \$51,526.43

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is February 13, 2023.

OWNER: City of Fairmont

ENGINEER: KLJ Engineering LLC

By: _____

By:  _____

Print Name: Lee C. Baarts

Print Name: Jake Braunagel, PE

Title: Mayor

Title: Aviation Group Leader

Date Signed: _____

Date Signed: 2/3/2023



Attachment A – Amendment 1
Detailed Scope of Services
Fairmont Municipal Airport, Fairmont, Minnesota
KLJ #2205-00594

SUMMARY

Per MnDOT request, the original Detailed Scope of Services was to replace the Localizer Antenna, Localizer Antenna Shelter, Glide Slope Antenna and Glide Slope Antenna Shelter based on the existing runway ends in their current locations. Once KLJ submitted preliminary plans to MnDOT, they were in coordination with the FAA. The FAA brought forth concerns to MnDOT about replacing these Instrument Landing System (ILS) components in its existing locations and required that KLJ complete a siting report that analyzed the existing ILS equipment siting vs. the current FAA siting criteria. KLJ produced the document as requested. After months had passed, the FAA and MnDOT met (without KLJ or Owner) to discuss the siting report findings. After several more months passed, FAA and MnDOT requested a meeting with KLJ to discuss the siting report findings, at which time FAA & MnDOT brought up two primary concerns: 1. The current Airport Layout Plan shows Runway 13 End being shifted southeast and Runway 31 end being extended southeast. 2. The current glideslope location is closer to the Runway 13-31 CL than current FAA siting criteria recommends (but does not require). During the meeting with KLJ, MnDOT and FAA, the FAA and MnDOT stated they had determined the ILS replacement project would be put on hold until a planning study could be completed to determine what the next steps for Runway 13-31 are in case any of those steps would cause the proposed ILS equipment to be relocated in the near future.

KLJ currently has the plans and specifications to a final state barring final reviews from MnDOT and the Owner, which have not occurred to date. All work associated with final MnDOT & Owner review and bidding the project will be removed from the Task Order via this Amendment. Those tasks will be completed via a new Task Order at a future date to be determined by MnDOT.

COMPLETION TIME

The Engineer shall complete the Final Design Services and Bidding Services identified in this Detailed Scope of Services in a future Task Order.

PRELIMINARY PLANS AND SPECIFICATIONS

~~**MnDOT Plans and Specifications Review.**~~ The effort for this work will be removed from the Task Order.

~~**Final Design Review Meeting with Owner.**~~ The effort for this work will be removed from the Task Order.

~~**Final Plans and Specifications Revisions.**~~ The effort for this work will be removed from the Task Order.

FAA Siting Report, Meetings and Coordination. As stated above, the FAA required KLJ to compose an ILS siting report to analyze the existing locations of the Localizer and Glideslope Antennas. Additionally, KLJ prepared for and participated in two (2) meetings with the FAA and MnDOT to discuss the ILS siting report. KLJ coordinated with both MnDOT and FAA during the compilation and review of the ILS siting report. This work was not included in the original Detailed Scope of Services and is being added via this Amendment.

FAA Siting Report and Project Status Owner Meeting. It is anticipated that the Engineer shall attend one (1) meeting to coordinate FAA Siting Report, Project Status and Path Forward with the Owner based on the siting report coordination and project timeline updates brought forth by MnDOT as explained above. This work was not included in the original Detailed Scope of Services and is being added via this Amendment. It is anticipated the following staff members shall attend the periodic owner meetings:

- Project Manager
- Design Engineer (EIT I)

BIDDING SERVICES

The effort for this work will be removed from the Task Order.

Attachment B
 Fairmont Municipal Airport
 Fairmont, Minnesota
 KLJ #2205-00594
Hourly Rate and Cost Breakdown



PHASE: Preliminary and Design Services
 Replace Instrument Landing System (ILS)

KLJ Title	Principal Engineer	Project Manager	Engineer in Training II	Engineer in Training I	Project Assistant II	Environmental Planner III	Contract Administrator	Professional Land Surveyor	Senior Project Manager	Engineer	CAD Technician III	Senior Engineer	Planner	Task Direct Labor Cost
Final Plans and Specifications														
Prepare Final Plans														
Cover Sheet														\$ -
Sheet Index														\$ -
Project Work Description and Basis of Estimate														\$ -
Construction Safety and Phasing Plan														\$ -
Construction Safety and Phasing Plan Details and Notes														\$ -
Erosion Control Plan and Details														\$ -
Existing Utility Plan														\$ -
General Project and Construction Notes														\$ -
Glide Slope and Localizer Removal Plans														\$ -
Glide Slope Access Road Grading Plan														\$ -
Glide Slope Layout and Site Plan														\$ -
Glide Slope Antenna and Shelter Foundation Plans														\$ -
Localizer Layout and Site Plan														\$ -
Localizer Antenna and Shelter Foundation Plans														\$ -
Glide Slope and Localizer Electrical Plan														\$ -
Electrical Details														\$ -
Electrical Notes														\$ -
Prepare Final Contract Documents/Technical Specifications														\$ -
Prepare Final Construction Safety and Phasing Plan														\$ -
Update Final Quantities and Construction Cost Estimate														\$ -
Update Construction Schedule														\$ -
MnDOT Plans and Specifications Review			-1											\$ (35.00)
Final Design Review Meeting with Owner														
Meeting Preparation		-0.5												\$ (31.50)
Participate in Meeting (including travel)		-6		-5										\$ (533.00)
Prepare and File Meeting Minutes		0.5												\$ 31.50
Final Internal Plans and Specifications Review														\$ -
Final Plans and Specifications Revisions		-1	-2	-4					-1	-2				\$ (435.00)
Periodic Owner Meetings														
Meeting Preparation														\$ -
Participate in Meeting														\$ -
Prepare and File Meeting Minutes														\$ -
Periodic Agency Meetings														
Meeting Preparation														\$ -
Participate in Meeting														\$ -
Prepare and File Meeting Minutes														\$ -
FAA Siting Report, Meetings and Coordination		4	8	8									8	\$ 1,092.00
FAA Siting Report and Project Status Owner Meeting		6		6										\$ 564.00
														\$ -
Subtotal														\$ 653.00

Attachment B
 Fairmont Municipal Airport
 Fairmont, Minnesota
 KLJ #2205-00594
Hourly Rate and Cost Breakdown



PHASE: Preliminary and Design Services

Replace Instrument Landing System (ILS)

KLJ Title	Principal Engineer	Project Manager	Engineer in Training II	Engineer in Training I	Project Assistant II	Environmental Planner III	Contract Administrator	Professional Land Surveyor	Senior Project Manager	Engineer	CAD Technician III	Senior Engineer	Planner	Task Direct Labor Cost
Bidding Services														
Print and Distribute Plans and Specifications		-0.5			-4									\$ (139.50)
Bid Invitations and Advertisement		-0.5			-1									\$ (58.50)
Attend Pre-Bid Conference and Site Visit														\$ -
Document and Respond to Contractor Questions		-2	-1											\$ (161.00)
Create and Maintain Planholder's List		-0.5			-2									\$ (85.50)
Issue Addenda		-1	-1		-0.5									\$ (111.50)
Attend Bid Opening														
Bid Opening Preparation		-0.5			-1									\$ (58.50)
Participate in Bid Opening (including travel)		-5		-5										\$ (470.00)
Prepare Bid Tabulation		-0.5			-2									\$ (85.50)
Bidder Contractual Requirements Review														
Buy American Review														\$ -
DBE Review														\$ -
Bid Deficiencies Evaluation		-1			-1									\$ (90.00)
Prepare Recommendations of Award		-0.5		-1										\$ (62.50)
Prepare and Submit MnDOT Grant Application		-0.5	-1	-1										\$ (97.50)
Prepare Award and Construction Contract Documents		-0.5	-1	-2										\$ (128.50)
														\$ -
Subtotal														\$ (1,548.50)
Total Hours	0	-10	1	-4	-11.5	0	0	0	-1	-2	0	0	8	
Hourly Rate	\$79.00	\$63.00	\$35.00	\$31.00	\$27.00	\$40.00	\$33.00	\$43.00	\$78.00	\$50.00	\$34.00	\$65.00	\$39.00	

Direct Labor Total	\$	(895.50)
Indirect Labor Total (1.8444 Overhead Rate)	\$	(1,651.66)
Direct and Indirect Labor Total	\$	(2,547.16)
Fixed Fee (15%)	\$	(382.07)
Cost of Facilities (0.45%)	\$	(4.03)
Subtotal	\$	(2,933.26)

Expenses					
Air Charter	\$ -	per trip @	0	trips	\$ -
Per Diem	\$ 150.00	per day @	0	days	\$ -
Materials and Supplies					\$ -
Subconsultant	Geotechnical Engineering (AET)				

Expenses Total \$ -

Preliminary and Design Services Total Cost \$ (2,933.26)

Accounts Payable
Check Approval List - City Council

From: 01/25/2023

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	238.68	159135	02/06/2023 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	159135	02/06/2023 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	168.57	159135	02/06/2023 1
		Total for A.H. Hermel Company	416.20		
<u>Abdo, LLP</u>					
Abdo, LLP	Other General Gov't	FS Cash & Invest Reconciliation-2023 NUCClient Communication	861.25	159104	02/06/2023 1
		Total for Abdo, LLP	861.25		
<u>AdMfg, Inc</u>					
AdMfg, Inc	Data Processing	Web Hosting Jan thru Dec 2023	480.00	159105	02/06/2023 1
AdMfg, Inc	Economic Development	Website Development, Web Hosting 01 to 12/23, Feb Retainer FAL	2,530.00	159156	02/09/2023 1
AdMfg, Inc	Data Processing	01/06/23 Clear Cache/troubleshoot	27.50	159105	02/06/2023 1
		Total for AdMfg, Inc	3,037.50		
<u>All Tech Services Co.</u>					
All Tech Services Co.	Parks	Installed New Thermostat Cedar Creek Park Shelter	281.63	159338	02/22/2023 1
		Total for All Tech Services Co.	281.63		
<u>Amazon Capital Services</u>					
Amazon Capital Services	Parks	Toggle Rocker Switch, GAJING 12 Pc Terminal Blocks	12.82	159339	02/22/2023 1
Amazon Capital Services	Parks	Office Supplies	14.01	159339	02/22/2023 1
Amazon Capital Services	Parks	Batteries for Two Way Radios Park/Street	147.25	159259	02/16/2023 1
Amazon Capital Services	Parks	Server Rack PWD Building	32.50	159106	02/06/2023 1
Amazon Capital Services	General Government Buildings	General Office Supplies	41.65	159106	02/06/2023 1
Amazon Capital Services	Planning & Zoning	Supplies for Planning & Zoning	62.95	159010	01/25/2023 1
Amazon Capital Services	Planning & Zoning	Universal Dock for Laptop Peter	15.49	159106	02/06/2023 1
Amazon Capital Services	Planning & Zoning	Office Supplies	17.52	159339	02/22/2023 1
Amazon Capital Services	Police Administration	Office Supplies	7.01	159339	02/22/2023 1
Amazon Capital Services	Director of Finance	Office Supplies	17.52	159339	02/22/2023 1
Amazon Capital Services	Crime Control & Investigation	Office Supplies	10.51	159339	02/22/2023 1
Amazon Capital Services	Recording & Reporting	Office Supplies	17.52	159339	02/22/2023 1
Amazon Capital Services	SMEC Building	SMEC Directory Frames	206.67	159157	02/09/2023 1
Amazon Capital Services	SMEC Building	Filters SMEC	173.08	159157	02/09/2023 1
Amazon Capital Services	Road & Bridge Equipment	Server Rack PWD Building	32.49	159106	02/06/2023 1
Amazon Capital Services	Road & Bridge Equipment	Batteries for Two Way Radios Park/Street	147.25	159259	02/16/2023 1
Amazon Capital Services	Lake Restoration	Office Supplies	7.01	159339	02/22/2023 1
Amazon Capital Services	Data Processing	Office Supplies	10.51	159339	02/22/2023 1
Amazon Capital Services	Building Inspection	Office Supplies	17.52	159339	02/22/2023 1
Amazon Capital Services	Paved Streets	Toggle Rocker Switch, GAJING 12 Pc Terminal Blocks	12.83	159339	02/22/2023 1
Amazon Capital Services	Paved Streets	Office Supplies	7.01	159339	02/22/2023 1
Amazon Capital Services	Engineering	Office Supplies	38.54	159339	02/22/2023 1
Amazon Capital Services	Garbage Collection	Address Labels City Wide Cleanup	14.66	159339	02/22/2023 1
Amazon Capital Services	Garbage Collection	Handles for Garbage Cans	134.94	159339	02/22/2023 1
Amazon Capital Services	Garbage Collection	Paper for City Wide Cleanup Coupons	188.28	159339	02/22/2023 1

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Amazon Capital Services	Economic Development	Office Supplies	10.51	159339	02/22/2023 1
Amazon Capital Services	City Manager	Office Supplies	17.52	159339	02/22/2023 1
Amazon Capital Services	Fire Fighting	Office Supplies	14.01	159339	02/22/2023 1
Amazon Capital Services	Airport	Office Supplies	17.52	159339	02/22/2023 1
Amazon Capital Services	Liquor Store	Office Supplies	7.01	159339	02/22/2023 1
Amazon Capital Services	Incubator Building	Filters Incubator	145.15	159157	02/09/2023 1
Amazon Capital Services	Parking Lots	Office Supplies	7.01	159339	02/22/2023 1
Amazon Capital Services	Animal Control	Filters Humane Society	286.53	159157	02/09/2023 1
Total for Amazon Capital Services			1,892.80		
<u>American Pest Control</u>					
American Pest Control	Airport	Feb 2023 Pest Control Airport	110.00	159233	02/10/2023 1
American Pest Control	Library	Pest Control Feb 2023 Library	56.00	159158	02/09/2023 1
American Pest Control	SMEC Building	Pest Control Feb 2023 SMEC	56.00	159158	02/09/2023 1
Total for American Pest Control			222.00		
<u>Aramark Uniform Services</u>					
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	36.08	159107	02/06/2023 1
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	36.07	159159	02/09/2023 1
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	36.07	159234	02/10/2023 1
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	36.07	159159	02/09/2023 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	44.18	159107	02/06/2023 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	43.18	159159	02/09/2023 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	43.18	159159	02/09/2023 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	43.68	159234	02/10/2023 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	36.08	159159	02/09/2023 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	36.08	159234	02/10/2023 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	36.08	159159	02/09/2023 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	36.07	159107	02/06/2023 1
Total for Aramark Uniform Services			462.82		
<u>Arnold Motor Supply</u>					
Arnold Motor Supply	Paved Streets	Master Set 16PC Metric	164.99	159260	02/16/2023 1
Total for Arnold Motor Supply			164.99		
<u>Atlantic Coca-Cola Bottling Company</u>					
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	85.52	159136	02/06/2023 1
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	93.56	159136	02/06/2023 1
Total for Atlantic Coca-Cola Bottling Company			179.08		
<u>Austin, Ben</u>					
Austin, Ben	Paved Streets	Reimbursement for Safety Glasses	404.00	159261	02/16/2023 1
Total for Austin, Ben			404.00		
<u>B & B Gas Piping Plus, LLC &</u>					
B & B Gas Piping Plus, LLC &	Fire Fighting	Fire Dept Generator Installation	1,369.79	159340	02/22/2023 1
Total for B & B Gas Piping Plus, LLC &			1,369.79		
<u>Baarts</u>					
Baarts	Mayor & Council	Mayors Meeting Mankato, MN 02/10 & 02/11/2023	168.34	159262	02/16/2023 1

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Total for Baarts			168.34		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor Store	Supplies Liquor Store	21.00	159137	02/06/2023 1
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	2,345.00	159137	02/06/2023 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	8.17	159137	02/06/2023 1
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	90.00	159137	02/06/2023 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	2.00	159137	02/06/2023 1
Bellboy Corporation	Liquor - Mdse for Resale	Wine	96.00	159137	02/06/2023 1
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	133.20	159137	02/06/2023 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	56.00	159137	02/06/2023 1
Total for Bellboy Corporation			2,751.37		
<u>Bevcomm Inc</u>					
Bevcomm Inc	Data Processing	HDMI Video-Convert Cables	40.16	159108	02/06/2023 1
Bevcomm Inc	Data Processing	Feb 2023 Fusion Enterprise 1GB	39.95	159108	02/06/2023 1
Bevcomm Inc	Data Processing	Feb 2023 DNS Service	3.50	159108	02/06/2023 1
Bevcomm Inc	Data Processing	Feb 2023 Backup Data Recovery Server, Choicescan Email Filter	341.25	159108	02/06/2023 1
Bevcomm Inc	Paved Streets	25 Access Control Proximity Keyfob	225.00	159108	02/06/2023 1
Bevcomm Inc	Data Processing	Microsoft Office 365 Apps, Office 365 Feb 2023	2,087.30	159108	02/06/2023 1
Bevcomm Inc	Data Processing	Contracted Computer Support Jan 2023	6,050.00	159108	02/06/2023 1
Total for Bevcomm Inc			8,787.16		
<u>Blue Earth County</u>					
Blue Earth County	Crime Control & Investigation	Drug Task Force Dues 2023	17,000.00	159011	01/25/2023 1
Total for Blue Earth County			17,000.00		
<u>Bob's Biffys LLC</u>					
Bob's Biffys LLC	Parks	2021 & 2022 Rental of Portable Restroom Unit at Steve PiercePark	980.00	159029	01/25/2023 1
Total for Bob's Biffys LLC			980.00		
<u>Boekett Building Supply</u>					
Boekett Building Supply	Parks	Nuts, Lock Washers, Flat Washers & Paint Brushes	47.47	159263	02/16/2023 1
Boekett Building Supply	Parks	10 Boxes of Nuts, Washers, 4 Boxes of Sanding Pads	72.76	159341	02/22/2023 1
Total for Boekett Building Supply			120.23		
<u>Bolton & Menk, Inc.</u>					
Bolton & Menk, Inc.	Paved Streets	lake ave and utility improvements construction phase services	1,822.50	159095	02/02/2023 1
Bolton & Menk, Inc.	Engineering	professional services 11/17/22-12/23/22	2,425.00	159095	02/02/2023 1
Total for Bolton & Menk, Inc.			4,247.50		
<u>Bomgaars Supply</u>					
Bomgaars Supply	Airport	Propane Cylinder & Replacement Handle Airport	21.68	159342	02/22/2023 1
Bomgaars Supply	Parks	Boot Tray, Ice Melt, Scoop Feed 5 Pint Green Park	38.47	159081	01/27/2023 1
Bomgaars Supply	SMEC Building	SMEC Bldg Repairs	46.98	159342	02/22/2023 1
Bomgaars Supply	Parks	Handles Park Dept	63.14	159342	02/22/2023 1
Bomgaars Supply	Airport	Ice Melt & Tarp Airport	20.97	159081	01/27/2023 1
Bomgaars Supply	Fire Fighting	Chain Saw, Sawzall, Bateriaes Fire Dept	1,229.95	159081	01/27/2023 1
Bomgaars Supply	Fire Fighting	Retractable 3 blade utility knives Fire Dept	8.97	159081	01/27/2023 1
Bomgaars Supply	Fire Fighting	Sawzall, Super M18 Fuel Baretoolbl Fire Dept	249.99	159081	01/27/2023 1

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Total for Bomgaars Supply			1,680.15		
Bracy					
Bracy	Fiscal Sponsor	LE Basic Sniper_Tekamah 2023	895.00	159160	02/09/2023 1
Bracy	Fiscal Sponsor	Annual Training Conference 04/16 to 04/18/2023 HEAT Team	360.00	159160	02/09/2023 1
Total for Bracy			1,255.00		
Brau Brothers Brewing Co.					
Brau Brothers Brewing Co.	Liquor - Mdse for Resale	Beer	329.00	159372	02/22/2023 1
Total for Brau Brothers Brewing Co.			329.00		
Breakthru Beverage MN Wine & Spirits					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	5,250.42	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	386.00	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	32.07	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-1.85	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	11.10	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	544.00	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	-59.96	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	86.95	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	5.55	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	12.95	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	96.00	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,463.42	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	77.70	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	5.55	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	182.46	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	3.70	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	2,252.83	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	89.86	159373	02/22/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,623.41	159138	02/06/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	168.00	159138	02/06/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	122.57	159138	02/06/2023 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	-15.20	159138	02/06/2023 1
Total for Breakthru Beverage MN Wine & Spirits			18,337.53		
Brightly Software, Inc					
Brightly Software, Inc	Data Processing	Asset Essentials Consulting	5,985.00	159109	02/06/2023 1
Brightly Software, Inc	Data Processing	Financial Export Connector Configuration	1,900.00	159012	01/25/2023 1
Brightly Software, Inc	Data Processing	Project Mgmt & Workflow Template Customization	3,823.75	159012	01/25/2023 1
Total for Brightly Software, Inc			11,708.75		
Car Parts Direct, LLC					
Car Parts Direct, LLC	Crime Control & Investigation	Squad 5 Seat Replacement	589.93	159235	02/10/2023 1
Total for Car Parts Direct, LLC			589.93		
Cardmember Services					
Cardmember Services	Crime Control & Investigation	Firearms Equipment Police Dept	639.98	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Tactical Patches American Flag	35.96	159110	02/06/2023 1

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Cardmember Services	Crime Control & Investigation	Command Trailer Supplies, Streamlight Flashlight-Patrol/Sgt	3,459.94	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Command Trailer Supplies	55.96	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Command Trailer Supplies	104.97	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Taser Cartridges & Batteries	2,367.88	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Registration Fee MNJOA Conference Officer Bass	300.00	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Postage for Certified Letters/Pkg to MN BCA	26.00	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Office Supplies for Records	36.61	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Crowd Control Gear	3,273.66	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Command Trailer Supplies	99.99	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Return 4 of 4 PC Tactical Patches	-39.96	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Box Cutter Evidence Rm, 10 Packs of UBS Drives, Blue Screen Filt	201.63	159110	02/06/2023 1
Cardmember Services	SMEC Building	AED Battery & Pads SMEC	230.00	159110	02/06/2023 1
Cardmember Services	Crime Control & Investigation	Police Dept Patch Order	875.00	159110	02/06/2023 1
Cardmember Services	General Government Buildings	AED Battery & Pads City Hall	230.00	159110	02/06/2023 1
Cardmember Services	Director of Finance	Apple Business	6.43	159110	02/06/2023 1
Cardmember Services	Director of Finance	W-2 & 1099 Forms	580.20	159110	02/06/2023 1
Cardmember Services	Aquatic Park	Supplies for 2023 Events Aquatic Park	5.32	159110	02/06/2023 1
Cardmember Services	Aquatic Park	AED Battery & Pads, Pediatric Pads Aquatic Park	325.00	159110	02/06/2023 1
Cardmember Services	Engineering	PW/PU Director Interviews 01/13/2023	18.53	159110	02/06/2023 1
Cardmember Services	Liquor Store	AED Battery & Pads Liquor Store	230.00	159110	02/06/2023 1
Total for Cardmember Services			13,063.10		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Airport	Headlight for Mack Plow Truck Airport	38.49	159013	01/25/2023 1
Carquest Auto Parts Stores	Central Garage	O-Rings	13.70	159264	02/16/2023 1
Carquest Auto Parts Stores	Central Garage	Hydraulic Hose Made for Porta Power	43.33	159013	01/25/2023 1
Carquest Auto Parts Stores	Central Garage	Valve Stems, Tire Lube, Duracell 2 Pack	41.13	159161	02/09/2023 1
Carquest Auto Parts Stores	Parks	Steering Stabilizer #509	37.39	159343	02/22/2023 1
Carquest Auto Parts Stores	Parks	Hydraulic Hoses & Pipe Plugs #530	482.38	159161	02/09/2023 1
Carquest Auto Parts Stores	Parks	Battery Park #503	147.39	159161	02/09/2023 1
Carquest Auto Parts Stores	Parks	Pistol Blow Gun Park Dept	8.99	159264	02/16/2023 1
Carquest Auto Parts Stores	Parks	Hydraulic Hoses, Pipe Plugs #530	18.24	159161	02/09/2023 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hydraulic Fittings #128	40.00	159161	02/09/2023 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hydraulic Hose Street #120	31.53	159264	02/16/2023 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Plugs #120	9.26	159264	02/16/2023 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hydraulic Hose Made Grapple #121	145.14	159264	02/16/2023 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Relay #112	8.60	159343	02/22/2023 1
Carquest Auto Parts Stores	Road & Bridge Equipment	SS100 Street #139	22.98	159161	02/09/2023 1
Carquest Auto Parts Stores	Crime Control & Investigation	Mirror Glue Kit Police #8	6.43	159161	02/09/2023 1
Carquest Auto Parts Stores	Crime Control & Investigation	20 Amp Fuse Police #9	2.78	159343	02/22/2023 1
Carquest Auto Parts Stores	Ice & Snow Removal	Hydraulic Hose Made #106	189.11	159013	01/25/2023 1
Carquest Auto Parts Stores	Ice & Snow Removal	Hydraulic Hose Park #158	24.50	159161	02/09/2023 1
Total for Carquest Auto Parts Stores			1,311.37		
<u>City of Lakes Media</u>					

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City of Lakes Media	Liquor Store	Holiday Specials Liquor Store	210.00	159098	02/06/2023 1
Total for City of Lakes Media			210.00		
<u>Civic Plus LLC</u>					
Civic Plus LLC	Recording & Reporting	Online Code Hosting	950.00	159082	01/27/2023 1
Civic Plus LLC	Recording & Reporting	Administrative Support Fee 12/1/22 to 11/30/2023	350.00	159082	01/27/2023 1
Total for Civic Plus LLC			1,300.00		
<u>Coalition Of Greater Mn</u>					
Coalition Of Greater Mn	City Manager	2023 Legislative Action Day Registration 01/25/2023	85.00	159014	01/25/2023 1
Total for Coalition Of Greater Mn			85.00		
<u>Cress</u>					
Cress	Fire Fighting	Ship Radio for Boat to Be Installed Oquawka Boats Fire Dept	23.49	159344	02/22/2023 1
Total for Cress			23.49		
<u>Cress Refrigeration</u>					
Cress Refrigeration	Liquor Store	Replaced Evaporator Fan Motor & Refilled Refrigerant Liquor Sto	1,738.84	159099	02/06/2023 1
Total for Cress Refrigeration			1,738.84		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Fire Fighting	48" Blue/Red Strobe Lights New Fire Pickup	3,425.00	159162	02/09/2023 1
Crysteel Truck Equipment Inc	Fire Fighting	Chrome Trail Fix Running Boards New Fire Pickup	405.21	159162	02/09/2023 1
Crysteel Truck Equipment Inc	Fire Fighting	Back Rack New Fire Pickup	1,010.00	159162	02/09/2023 1
Crysteel Truck Equipment Inc	Parks	LED Strobe Lights #111	146.00	159345	02/22/2023 1
Crysteel Truck Equipment Inc	Ice & Snow Removal	Air Solenoid, Spinner Plates Ice & Snow	567.00	159162	02/09/2023 1
Crysteel Truck Equipment Inc	Ice & Snow Removal	Pivot Pins #136 Plow	90.00	159265	02/16/2023 1
Crysteel Truck Equipment Inc	Road & Bridge Equipment	U-Bolts & Nuts, Round Top #102	189.81	159162	02/09/2023 1
Crysteel Truck Equipment Inc	Road & Bridge Equipment	LED Strobe Lights	146.00	159345	02/22/2023 1
Total for Crysteel Truck Equipment Inc			5,979.02		
<u>Culligan Water of Fairmont</u>					
Culligan Water of Fairmont	Ice & Snow Removal	Salt for Brine	9.87	159266	02/16/2023 1
Culligan Water of Fairmont	Fire Fighting	Bottles of Water & Cooler Rental Fire Dept	38.55	159236	02/10/2023 1
Total for Culligan Water of Fairmont			48.42		
<u>Cutter's Choice</u>					
Cutter's Choice	Central Garage	9 x100 3/8 2mi Chisel, 18 x100 3/8 Low Pro	584.00	159346	02/22/2023 1
Total for Cutter's Choice			584.00		
<u>Dahlheimer Beverage</u>					
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	222.90	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	1,160.00	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	140.65	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	33.80	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	14,577.30	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	-17.37	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	6.25	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	15,767.60	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	245.00	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	6.25	159374	02/22/2023 1

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Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	9,775.00	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	207.00	159374	02/22/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	-96.00	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	379.60	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	830.00	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	13,040.80	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	13,421.65	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	-25.60	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	166.25	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	77.60	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	168.10	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	141.75	159139	02/06/2023 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	190.60	159139	02/06/2023 1
		Total for Dahlheimer Beverage	70,419.13		
<u>Dakota Riggers & Tool Supply, Inc.</u>					
Dakota Riggers & Tool Supply, Inc.	Paved Streets	Rod With Bearing	341.61	159163	02/09/2023 1
		Total for Dakota Riggers & Tool Supply, Inc.	341.61		
<u>DLT Solutions, LLC</u>					
DLT Solutions, LLC	Engineering	Subscription Renewal Switched From M2S Multi User Trade In	2,465.12	159111	02/06/2023 1
		Total for DLT Solutions, LLC	2,465.12		
<u>Donnelly</u>					
Donnelly	Liquor Store	State Capital Day Meetings W State Rep & Senator 01/31/2023	212.36	159112	02/06/2023 1
		Total for Donnelly	212.36		
<u>Don's Tire Service</u>					
Don's Tire Service	Crime Control & Investigation	Remove & Replace Water Pump Police Dept	1,958.75	159015	01/25/2023 1
Don's Tire Service	Crime Control & Investigation	Remove & Replace Water Pump on Squad	1,838.76	159237	02/10/2023 1
		Total for Don's Tire Service	3,797.51		
<u>Doty</u>					
Doty	Fiscal Sponsor	SOTA 27th Annual Training Conference	360.00	159347	02/22/2023 1
		Total for Doty	360.00		
<u>Duderstadt, Jr.</u>					
Duderstadt, Jr.	Mayor & Council	January 2023 Council Meetings	175.00	159068	01/27/2023 1
		Total for Duderstadt, Jr.	175.00		
<u>Dulcimer Medical Center</u>					
Dulcimer Medical Center	Fire Fighting	Fireman Physical Aust	503.05	159348	02/22/2023 1
Dulcimer Medical Center	Paved Streets	random DOT drug and alcohol test - street	74.30	159196	02/09/2023 1
Dulcimer Medical Center	Fire Fighting	Firefighter Physical Osborn	479.24	159164	02/09/2023 1
Dulcimer Medical Center	Fire Fighting	Fireman Physical Carlson	595.02	159113	02/06/2023 1
Dulcimer Medical Center	Fire Fighting	Fireman Physical Streit	573.87	159113	02/06/2023 1
		Total for Dulcimer Medical Center	2,225.48		
<u>Edman & Edman</u>					
Edman & Edman	Crime Control & Investigation	Administrative Hearing Officer	412.50	159114	02/06/2023 1
		Total for Edman & Edman	412.50		

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<u>Equifax Information Services, LLC</u>					
Equifax Information Services, LLC	General Government Buildings	January 2023 Minimum Charge & Service Fee	38.00	159115	02/06/2023 1
		Total for Equifax Information Services, LLC	38.00		
<u>Fairmont Chamber of Commerce</u>					
Fairmont Chamber of Commerce	Economic Development	ACE Event & Job Fair 04/12/23	35.00	159165	02/09/2023 1
Fairmont Chamber of Commerce	Economic Development	2023 ACE Sponsorship	1,500.00	159267	02/16/2023 1
Fairmont Chamber of Commerce	Liquor Store	Visitor's Guide Ad Liquor Store	240.00	159140	02/06/2023 1
		Total for Fairmont Chamber of Commerce	1,775.00		
<u>Fairmont Ford</u>					
Fairmont Ford	Crime Control & Investigation	Fix Brakes on Squad #5	513.52	159255	02/15/2023 1
		Total for Fairmont Ford	513.52		
<u>Fairmont Sentinel</u>					
Fairmont Sentinel	Lake Restoration	Areation Warnings	432.00	159349	02/22/2023 1
Fairmont Sentinel	Other General Gov't	Winter Reminders	254.40	159084	01/27/2023 1
Fairmont Sentinel	Planning & Zoning	Ordinance 2022-14	43.50	159016	01/25/2023 1
Fairmont Sentinel	Liquor Store	I Shop Fairmont	243.00	159084	01/27/2023 1
		Total for Fairmont Sentinel	972.90		
<u>Fairmont Trap Club, Inc.</u>					
Fairmont Trap Club, Inc.	Crime Control & Investigation	2023 Membership Dues	475.00	159116	02/06/2023 1
		Total for Fairmont Trap Club, Inc.	475.00		
<u>Fairmont True Value</u>					
Fairmont True Value	Parks	Duct & Gorilla Tape Park Dept	31.97	159166	02/09/2023 1
Fairmont True Value	Parks	Garbage Can Handles	15.98	159166	02/09/2023 1
		Total for Fairmont True Value	47.95		
<u>Fastenal Company</u>					
Fastenal Company	Garbage Collection	Nuts & Bolts Garbage Can Handles 5/16 & 3/8	56.63	159350	02/22/2023 1
Fastenal Company	Central Garage	Equipment Parts	46.53	159268	02/16/2023 1
		Total for Fastenal Company	103.16		
<u>Federated Rural Electric Association</u>					
Federated Rural Electric Association	Airport	Electric Service 12/31/22 to 01/31/23 Airport	81.92	159238	02/10/2023 1
Federated Rural Electric Association	Airport	Electric Utilities 11/30/22 to 12/31/2022 Airport	78.48	159030	01/25/2023 1
		Total for Federated Rural Electric Association	160.40		
<u>Fire Protection Services, Inc.</u>					
Fire Protection Services, Inc.	Building Inspection	Review resubmitted plans & calculations Avery Weigh Tronixs	65.00	159017	01/25/2023 1
		Total for Fire Protection Services, Inc.	65.00		
<u>Flaherty & Hood P.A.</u>					
Flaherty & Hood P.A.	Other General Gov't	General Municipal & Real Estate Matters January 2023	9,676.25	159269	02/16/2023 1
Flaherty & Hood P.A.	Other General Gov't	Labor & Employment Consultation Services Jan 2023	978.75	159269	02/16/2023 1
		Total for Flaherty & Hood P.A.	10,655.00		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Parks	Lincoln Park Cabin Door Repair	17.99	159117	02/06/2023 1
Fleet & Farm Supply	Parks	Drill Bits Park Dept	29.57	159117	02/06/2023 1
Fleet & Farm Supply	Parks	Shop Supplies Park Dept	33.45	159117	02/06/2023 1

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Fleet & Farm Supply	Parks	12 ft Patch Cord	6.99	159117	02/06/2023 1
Fleet & Farm Supply	Ice & Snow Removal	12 in Channel Lock	39.98	159117	02/06/2023 1
Fleet & Farm Supply	Airport	Rope for Snow Equipment Airport	3.12	159117	02/06/2023 1
Fleet & Farm Supply	Airport	De-Icing Cable, Nuts, Washers, Bolts Airport	81.14	159117	02/06/2023 1
Fleet & Farm Supply	Airport	30" Snow Shovel Airport	64.99	159117	02/06/2023 1
Fleet & Farm Supply	Airport	Heat Tape, Fuse Airport	79.58	159117	02/06/2023 1
		Total for Fleet & Farm Supply	356.81		
<u>Fleming Bros Construction</u>					
Fleming Bros Construction	Paved Streets	Pay App 2 Fmt Public Works Bldg Services Thru 08/25/2022	500.00	159326	02/21/2023 1
		Total for Fleming Bros Construction	500.00		
<u>Frontier Communications</u>					
Frontier Communications	Airport	Telephone Airport Card Reader Feb 2023	46.88	159167	02/09/2023 1
Frontier Communications	Animal Control	Telephone Humane Society Feb 2023	182.26	159167	02/09/2023 1
		Total for Frontier Communications	229.14		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	Operation of Audio & Video Broadcast Equipment Feb 2023	450.00	159118	02/06/2023 1
Gemini Studios	Local Access	Feb 2023 Local Access Channel & Boxcast Membership	600.00	159118	02/06/2023 1
Gemini Studios	Local Access	Install DVD Player for CH13, Boxcast Increase Yearly 2023	405.00	159118	02/06/2023 1
		Total for Gemini Studios	1,455.00		
<u>Gillette Pepsi Companies Inc.</u>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	262.85	159141	02/06/2023 1
		Total for Gillette Pepsi Companies Inc.	262.85		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Central Garage	Cable Ties 14"	96.39	159168	02/09/2023 1
GMS Industrial Supplies, Inc.	Central Garage	Head Cap Screws, Liquod Torch 16oz Penetrating Oil	126.67	159168	02/09/2023 1
GMS Industrial Supplies, Inc.	Central Garage	Mechanic Bits 3/32, 13/64, 1/4, 5/16, 13/32 & 1/2	74.63	159168	02/09/2023 1
GMS Industrial Supplies, Inc.	Central Garage	Misc Stainless Steel Hose Clamps	145.00	159351	02/22/2023 1
GMS Industrial Supplies, Inc.	Ice & Snow Removal	1/2-12 x 1-3/4 Carriage Bolts Grade 8 Snow & Ice	49.62	159351	02/22/2023 1
GMS Industrial Supplies, Inc.	Ice & Snow Removal	5/8-11 Non Locking Grd 8 Hex Flange Nut Phos & Oil	11.89	159168	02/09/2023 1
GMS Industrial Supplies, Inc.	Parks	Mechanic Bits 3/32, 1/8, 13/64, 27/64	26.87	159168	02/09/2023 1
		Total for GMS Industrial Supplies, Inc.	531.07		
<u>Granicus LLC</u>					
Granicus LLC	Data Processing	CRM Module	1,851.53	159031	01/25/2023 1
		Total for Granicus LLC	1,851.53		
<u>Guaranteed Electric Services, Inc</u>					
Guaranteed Electric Services, Inc	Paved Streets	Pay Application 12 Fmt Public Works Bldg Services Thru 03/31/22	5,814.21	159327	02/21/2023 1
		Total for Guaranteed Electric Services, Inc	5,814.21		
<u>Hagert</u>					
Hagert	Crime Control & Investigation	MSCIC Conference Mankato, MN 01/09 to 01/10/2023	188.77	0	01/25/2023 1
		Total for Hagert	188.77		
<u>Hawk Alarm Systems, Inc</u>					
Hawk Alarm Systems, Inc	General Government Buildings	Alarm Central Monitoring Services 03/01/23 to 02/29/2024	312.00	159169	02/09/2023 1
		Total for Hawk Alarm Systems, Inc	312.00		

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<u>Hertzke Construction & Millwork, Inc.</u>					
Hertzke Construction & Millwork, Inc.	Parks	Plywood for Shop Key Holder Park Dept	75.32	159352	02/22/2023 1
		Total for Hertzke Construction & Millwork, Inc.	75.32		
<u>Home City Ice Co.</u>					
Home City Ice Co.	Liquor - Mdse for Resale	Ice	73.45	159142	02/06/2023 1
		Total for Home City Ice Co.	73.45		
<u>Hometown Sanitation Services, LLC</u>					
Hometown Sanitation Services, LLC	SMEC Building	Feb 2023 Refuse Removal SMEC	142.00	159170	02/09/2023 1
Hometown Sanitation Services, LLC	Liquor Store	Feb 2023 Cardboard Pickup Liquor Store	87.99	159170	02/09/2023 1
		Total for Hometown Sanitation Services, LLC	229.99		
<u>Humana</u>					
Humana	Health Insurance	Jan 2023 Life Ins Premiums	239.84	0	02/17/2023 1
		Total for Humana	239.84		
<u>Hy Vee Food Store</u>					
Hy Vee Food Store	Economic Development	Fairmont Area Life Open House SMIF Grant	218.59	159353	02/22/2023 1
		Total for Hy Vee Food Store	218.59		
<u>Indian Island Winery LLC</u>					
Indian Island Winery LLC	Liquor - Mdse for Resale	Wine	559.68	159375	02/22/2023 1
		Total for Indian Island Winery LLC	559.68		
<u>Innovative Credit Solutions</u>					
Innovative Credit Solutions	Crime Control & Investigation	Credit Reports	34.00	159119	02/06/2023 1
		Total for Innovative Credit Solutions	34.00		
<u>Interlaken Heritage Days</u>					
Interlaken Heritage Days	Other General Gov't	Interlaken Heritage Days Celebration Donation	6,000.00	159270	02/16/2023 1
		Total for Interlaken Heritage Days	6,000.00		
<u>J. H. Larson</u>					
J. H. Larson	Liquor Store	Chimes In Warehouse at Liquor Store	29.70	159171	02/09/2023 1
J. H. Larson	Liquor Store	Door Chimes for Liquor Store Warehouse	82.66	159018	01/25/2023 1
		Total for J. H. Larson	112.36		
<u>Jackson County Sheriff's Office</u>					
Jackson County Sheriff's Office	Fiscal Sponsor	Jan 2023 Fuel for HEAT Team Bus	94.02	159172	02/09/2023 1
		Total for Jackson County Sheriff's Office	94.02		
<u>John Deere Financial</u>					
John Deere Financial	Ice & Snow Removal	Equipment Repair Parts Ice & Snow	2,145.51	159154	02/08/2023 1
		Total for John Deere Financial	2,145.51		
<u>Johnson Brothers Liquor Company</u>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	129.16	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.90	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	7,102.33	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	20.91	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	36.12	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	48.00	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.90	159376	02/22/2023 1

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Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	480.48	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	162.36	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	91.16	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	111.80	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,407.29	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,463.74	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	2,733.66	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	37.00	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	8,361.27	159376	02/22/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	5,264.06	159143	02/06/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	515.93	159143	02/06/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	162.00	159143	02/06/2023 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	17,202.86	159143	02/06/2023 1
Total for Johnson Brothers Liquor Company			48,333.93		
<u>Kendell Doors & Hardware</u>					
Kendell Doors & Hardware	Paved Streets	Pay Application 7 Fmt Public Works Bldg Services Thru 08/25/22	810.85	159328	02/21/2023 1
Total for Kendell Doors & Hardware			810.85		
<u>Kevitt Excavating, LLC</u>					
Kevitt Excavating, LLC	Paved Streets	Pay Application 10 Fmt Public Works Bldg Services Thru 11/30/22	5,660.05	159329	02/21/2023 1
Total for Kevitt Excavating, LLC			5,660.05		
<u>KKOJ/KUXX</u>					
KKOJ/KUXX	Liquor Store	Sponsorship Ads Liquor Store	262.50	159100	02/06/2023 1
KKOJ/KUXX	Liquor Store	Vikings Ads Liquor Store	262.50	159100	02/06/2023 1
Total for KKOJ/KUXX			525.00		
<u>Koppen</u>					
Koppen	Economic Development	Feb 2023 Cell Phone Reimbursement	46.44	159120	02/06/2023 1
Total for Koppen			46.44		
<u>Kraus-Anderson Construction Co</u>					
Kraus-Anderson Construction Co	Paved Streets	Construction Mgmt Services Public Works Bldg Through 09/30/2022	1,938.72	159101	02/06/2023 1
Kraus-Anderson Construction Co	Paved Streets	Construction Mgmt Services Public Works Bldg Through 12/31/2022	13,856.36	159101	02/06/2023 1
Total for Kraus-Anderson Construction Co			15,795.08		
<u>Landscaping Plus Inc</u>					
Landscaping Plus Inc	Incubator Building	Snow Remoal Incubator Dec 2022	1,607.50	159085	01/27/2023 1
Total for Landscaping Plus Inc			1,607.50		
<u>Last Touch Paint LLC</u>					
Last Touch Paint LLC	SMEC Building	SMEC Bldg Repairs	125.10	159354	02/22/2023 1
Total for Last Touch Paint LLC			125.10		
<u>League Of Mn Cities</u>					
League Of Mn Cities	Crime Control & Investigation	PATROL Training 2023	1,710.00	159069	01/27/2023 1
Total for League Of Mn Cities			1,710.00		
<u>Lexis Nexis Risk Data Management, LL</u>					
Lexis Nexis Risk Data Management, LLC	Other General Gov't	Jan 2023 Monthly Subscription Fee	106.09	159121	02/06/2023 1
Total for Lexis Nexis Risk Data Management, LL			106.09		

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<u>Lily Creek Home Inspection, LLC</u>					
Lily Creek Home Inspection, LLC	Building Inspection	Rental Home Inspections	360.00	159070	01/27/2023 1
		Total for Lily Creek Home Inspection, LLC	360.00		
<u>Lockridge Grindal Nauen P.L.L.P.</u>					
Lockridge Grindal Nauen P.L.L.P.	Community Center	Government Relations Feb 2023	3,333.33	159355	02/22/2023 1
		Total for Lockridge Grindal Nauen P.L.L.P.	3,333.33		
<u>Marco Technologies, LLC</u>					
Marco Technologies, LLC	Airport	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	2.21	159356	02/22/2023 1
Marco Technologies, LLC	Airport	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	4.83	159019	01/25/2023 1
Marco Technologies, LLC	Liquor Store	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	4.83	159019	01/25/2023 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	2.21	159356	02/22/2023 1
Marco Technologies, LLC	Building Inspection	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	5.52	159356	02/22/2023 1
Marco Technologies, LLC	Data Processing	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	7.24	159019	01/25/2023 1
Marco Technologies, LLC	Data Processing	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	3.31	159356	02/22/2023 1
Marco Technologies, LLC	Building Inspection	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	12.07	159019	01/25/2023 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	2.21	159356	02/22/2023 1
Marco Technologies, LLC	Engineering	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	16.57	159356	02/22/2023 1
Marco Technologies, LLC	Paved Streets	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	4.83	159019	01/25/2023 1
Marco Technologies, LLC	Economic Development	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	24.14	159019	01/25/2023 1
Marco Technologies, LLC	City Manager	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	7.24	159019	01/25/2023 1
Marco Technologies, LLC	City Manager	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	3.31	159356	02/22/2023 1
Marco Technologies, LLC	Economic Development	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	11.05	159356	02/22/2023 1
Marco Technologies, LLC	Engineering	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	36.21	159019	01/25/2023 1
Marco Technologies, LLC	Fire Fighting	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	3.31	159356	02/22/2023 1
Marco Technologies, LLC	Fire Fighting	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	7.24	159019	01/25/2023 1
Marco Technologies, LLC	Planning & Zoning	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	12.07	159019	01/25/2023 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	5.52	159356	02/22/2023 1
Marco Technologies, LLC	Director of Finance	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	3.31	159356	02/22/2023 1
Marco Technologies, LLC	Police Administration	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	2.21	159356	02/22/2023 1
Marco Technologies, LLC	Director of Finance	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	7.24	159019	01/25/2023 1
Marco Technologies, LLC	Police Administration	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	4.83	159019	01/25/2023 1
Marco Technologies, LLC	Parks	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	7.24	159019	01/25/2023 1
Marco Technologies, LLC	Parks	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	3.31	159356	02/22/2023 1
Marco Technologies, LLC	Crime Control & Investigation	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	4.83	159019	01/25/2023 1
Marco Technologies, LLC	Crime Control & Investigation	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	2.21	159356	02/22/2023 1
Marco Technologies, LLC	Recording & Reporting	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	7.24	159019	01/25/2023 1
Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	3.31	159356	02/22/2023 1
Marco Technologies, LLC	Lake Restoration	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	4.83	159019	01/25/2023 1
Marco Technologies, LLC	Lake Restoration	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	2.21	159356	02/22/2023 1
Marco Technologies, LLC	Parking Lots	Contract Base Rate 02/02/23 to03/01/23 & Usage 01/02/23 to2/1/23	2.21	159356	02/22/2023 1
Marco Technologies, LLC	Parking Lots	Contract Base 1/22/23 to 2/21/23 Usage 10/22/22 to 01/21/23	4.83	159019	01/25/2023 1
		Total for Marco Technologies, LLC	235.73		
<u>Martin County</u>					

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Martin County	Crime Control & Investigation	Oct to Dec 2022 Computer Support Services Police Dept	857.50	159032	01/25/2023 1
Total for Martin County			857.50		
<u>Martin County Attorney's</u>					
Martin County Attorney's	Other General Gov't	January 2023 Prosecutorial Services	6,250.00	159239	02/10/2023 1
Total for Martin County Attorney's			6,250.00		
<u>Martin County Auditor</u>					
Martin County Auditor	Other General Gov't	Property Taxes Due on Linda Tunglund Property That Was A Demo	680.51	159256	02/15/2023 1
Martin County Auditor	Crime Control & Investigation	Feb 2023 Rental of Security Bldg	4,776.59	159122	02/06/2023 1
Martin County Auditor	Crime Control & Investigation	Jan 2023 Telephone Police Department	372.73	159071	01/27/2023 1
Total for Martin County Auditor			5,829.83		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Crime Control & Investigation	motor fuel usage-january	3,045.25	159211	02/09/2023 1
Martin County Highway Dept	Fire Fighting	motor fuel usage-january	141.79	159211	02/09/2023 1
Martin County Highway Dept	Other General Gov't	motor fuel usage-january	53.43	159211	02/09/2023 1
Martin County Highway Dept	Parks	motor fuel usage-january	4,207.29	159211	02/09/2023 1
Martin County Highway Dept	Engineering	motor fuel usage-january	104.26	159211	02/09/2023 1
Martin County Highway Dept	Garbage Collection	motor fuel usage-january	117.60	159211	02/09/2023 1
Martin County Highway Dept	Paved Streets	motor fuel usage-january	16,290.22	159211	02/09/2023 1
Martin County Highway Dept	Airport	motor fuel usage-january	1,347.91	159211	02/09/2023 1
Martin County Highway Dept	Animal Control	motor fuel usage-january	82.96	159211	02/09/2023 1
Total for Martin County Highway Dept			25,390.71		
<u>Martin County Humane Society</u>					
Martin County Humane Society	Animal Control	Animal Food Humane Society 2022	2,600.00	159284	02/16/2023 1
Martin County Humane Society	Animal Control	Other Contracted Services Humane Society 2022	14,829.96	159284	02/16/2023 1
Martin County Humane Society	Animal Control	Building Repair Supplies Humane Society 2022	170.04	159284	02/16/2023 1
Martin County Humane Society	Animal Control	Office Supplies Humane Society 2022	300.00	159284	02/16/2023 1
Martin County Humane Society	Animal Control	Minor Equipment Humane Society 2022	125.00	159284	02/16/2023 1
Martin County Humane Society	Animal Control	Cleaning Supplies Humane Society 2022	1,500.00	159284	02/16/2023 1
Martin County Humane Society	Animal Control	Equipment Parts Humane Society 2022	200.00	159284	02/16/2023 1
Martin County Humane Society	Animal Control	Animal Medical Bills Humane Society 2022	1,000.00	159284	02/16/2023 1
Total for Martin County Humane Society			20,725.00		
<u>Martin County Star Inc.</u>					
Martin County Star Inc.	Liquor Store	Christmas Ad Liquor Store	100.00	159102	02/06/2023 1
Total for Martin County Star Inc.			100.00		
<u>Maynard III</u>					
Maynard III	Mayor & Council	Double Registration LMC New Council Class	350.00	159123	02/06/2023 1
Total for Maynard III			350.00		
<u>Medsurety LLC</u>					
Medsurety LLC	Health Insurance	COBRA Administration & Participant Fees 02/2023	75.25	0	02/17/2023 1
Medsurety LLC	Health Insurance	COBRA Continuation Admin Fee & Set-Up Fee	429.20	0	01/27/2023 1
Total for Medsurety LLC			504.45		
<u>Michaelson, Inc</u>					
Michaelson, Inc	Paved Streets	Gravel Aug 2022 to Nov 2022	16,806.30	159155	02/08/2023 1

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Total for Michaelson, Inc			16,806.30		
Mid-American Research Chemical					
Mid-American Research Chemical	Liquor Store	Glass Cleaner Liquor Store	79.87	159173	02/09/2023 1
Mid-American Research Chemical	Central Garage	Glass Cleaner & Bulldog Towels	355.32	159271	02/16/2023 1
Total for Mid-American Research Chemical			435.19		
Midco					
Midco	Central Garage	Telephone Feb 2023 City Hall 238-3900	19.26	159357	02/22/2023 1
Midco	Economic Development	Telephone Feb 2023 City Hall 238-3900	38.52	159357	02/22/2023 1
Midco	City Manager	Telephone Feb 2023 City Hall 238-3900	125.18	159357	02/22/2023 1
Midco	Engineering	Telephone Feb 2023 City Hall 238-3900	125.18	159357	02/22/2023 1
Midco	Paved Streets	Telephone Feb 2023 801 E Margaret St	171.53	159357	02/22/2023 1
Midco	Paved Streets	Telephone Feb 2023 City Hall 238-3900	57.77	159357	02/22/2023 1
Midco	Paved Streets	Telephone Feb 2023 401 E Margaret St	38.60	159357	02/22/2023 1
Midco	Data Processing	City Hall Internet Circuit Feb 2023	600.39	159357	02/22/2023 1
Midco	Building Inspection	Telephone Feb 2023 City Hall 238-3900	48.15	159357	02/22/2023 1
Midco	Liquor Store	Feb 2023 Telephone Liquor Store	204.35	159357	02/22/2023 1
Midco	Airport	Telephone Feb 2023 City Hall 238-3900	28.88	159357	02/22/2023 1
Midco	Airport	Airport Ethernet Virtual Circuit Feb 2023	307.39	159357	02/22/2023 1
Midco	Airport	Telephone Feb 2023 Airport	61.83	159357	02/22/2023 1
Midco	Crime Control & Investigation	Telephone Feb 2023 City Hall 238-3900	28.89	159357	02/22/2023 1
Midco	Recording & Reporting	Telephone Feb 2023 City Hall 238-3900	57.77	159357	02/22/2023 1
Midco	SMEC Building	Feb 2023 Telephone SMEC	123.30	159357	02/22/2023 1
Midco	Aquatic Park	Telephone Feb 2023 Aquatic Park	64.33	159357	02/22/2023 1
Midco	Parks	Telephone Feb 2023 401 E Margaret St	38.60	159357	02/22/2023 1
Midco	Parks	Telephone Feb 2023 City Hall 238-3900	28.89	159357	02/22/2023 1
Midco	Parks	Telephone Feb 2023 801 E Margaret St	171.52	159357	02/22/2023 1
Midco	Planning & Zoning	Telephone Feb 2023 City Hall 238-3900	48.15	159357	02/22/2023 1
Midco	Director of Finance	Telephone Feb 2023 City Hall 238-3900	48.15	159357	02/22/2023 1
Midco	Fire Fighting	Feb 2023 Telephone Fire Dept	60.33	159357	02/22/2023 1
Midco	Fire Fighting	Telephone Feb 2023 City Hall 238-3900	19.26	159357	02/22/2023 1
Midco	Library	Telephone Feb 2023 Library	528.00	159357	02/22/2023 1
Total for Midco			3,044.22		
Midwest Garage Doors of Fairmont, Inc					
Midwest Garage Doors of Fairmont, Inc.	Fire Fighting	Springs & Installation Garage Door At Fire Dept	685.00	159358	02/22/2023 1
Total for Midwest Garage Doors of Fairmont, Inc			685.00		
Miller					
Miller	Fire Fighting	Ship Pagers to United Communications Corp for Repair Fire Dept	12.85	159359	02/22/2023 1
Total for Miller			12.85		
Miller Sellner					
Miller Sellner	Parks	HydFilter #547	124.00	159360	02/22/2023 1
Total for Miller Sellner			124.00		
Minnesota Dept of Admin					
Minnesota Dept of Admin	Crime Control & Investigation	Dec 2022 Monthly Vehicle Leases Police Dept	2,864.80	159086	01/27/2023 1

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Total for Minnesota Dept of Admin			2,864.80		
<u>Minnesota Elevator, Inc</u>					
Minnesota Elevator, Inc	General Government Buildings	February 2023 Monthly Elevator Service	168.47	159124	02/06/2023 1
Minnesota Elevator, Inc	Library	Feb-Mar Bi M<onthly Elevator Service Library	177.98	159124	02/06/2023 1
Total for Minnesota Elevator, Inc			346.45		
<u>Miracle Recreation Equipment</u>					
Miracle Recreation Equipment	Parks	L Tube Slide Replacement	3,496.73	159257	02/15/2023 1
Total for Miracle Recreation Equipment			3,496.73		
<u>Mn Dept of Employment & Economic D</u>					
Mn Dept of Employment & Economic Developmen	Intergovernmental Revenues	March 2023 Loan #2 City of Fmt/Zierke Blt Mfg	3,064.18	159272	02/16/2023 1
Mn Dept of Employment & Economic Developmen	Intergovernmental Revenues	March 23 Loan #1 CDAP-16-0063-H-FY17 City of Fmt/Zierke Blt Mfg	4,597.00	159272	02/16/2023 1
Total for Mn Dept of Employment & Economic D			7,661.18		
<u>MN Energy Resources Corp.</u>					
MN Energy Resources Corp.	Fire Fighting	Gas Utilities 01/05 to 02/01/2023 Fire Dept	1,551.86	159174	02/09/2023 1
MN Energy Resources Corp.	Central Garage	Gas Utilities 12/20/2022 to 01/24/2023 801 E Margaret St	1,221.15	159125	02/06/2023 1
MN Energy Resources Corp.	Central Garage	Gas Utilities 12/15/22 to 01/16/2023 417 E Margaret St	432.33	159125	02/06/2023 1
MN Energy Resources Corp.	Paved Streets	Gas Utilities 12/20/2022 to 01/24/2023 801 E Margaret St	3,750.70	159125	02/06/2023 1
MN Energy Resources Corp.	Paved Streets	Gas Utilities 12/15/22 to 01/16/2023 417 E Margaret St	1,327.91	159125	02/06/2023 1
MN Energy Resources Corp.	Library	Gas Utilities 12/22/22 to 01/20/2023 Library	3,416.77	159125	02/06/2023 1
MN Energy Resources Corp.	Incubator Building	Gas Utilities 12/15/22 to 01/16/23 Incubator	2,056.62	159072	01/27/2023 1
MN Energy Resources Corp.	Liquor Store	Gas Utilities 12/15/22 to 01/16/23 Liquor Store	1,106.09	159072	01/27/2023 1
MN Energy Resources Corp.	Parks	Gas Utilities 12/08/22 to 01/09/23 Lincoln Park	8.81	159072	01/27/2023 1
MN Energy Resources Corp.	Aquatic Park	Gas Utilties 12/19/22 to 01/18/2023 Aquatic Park	56.08	159125	02/06/2023 1
MN Energy Resources Corp.	Parks	Gas Utilities 12/20/2022 to 01/24/2023 801 E Margaret St	3,750.70	159125	02/06/2023 1
MN Energy Resources Corp.	Parks	Gas Utilities 12/15/22 to 01/16/2023 417 E Margaret St	1,327.91	159125	02/06/2023 1
MN Energy Resources Corp.	Animal Control	Gas Utilities 12/15/22 to 01/16/23 Humane Society	355.57	159072	01/27/2023 1
Total for MN Energy Resources Corp.			20,362.50		
<u>Mn Secretary Of State-Notary</u>					
Mn Secretary Of State-Notary	Recording & Reporting	Notary Commission Application B Steuber	120.00	159126	02/06/2023 1
Total for Mn Secretary Of State-Notary			120.00		
<u>MOCIC</u>					
MOCIC	Crime Control & Investigation	Membership for 11/25 FT Sworn	150.00	159127	02/06/2023 1
Total for MOCIC			150.00		
<u>M-R Sign Company</u>					
M-R Sign Company	Paved Streets	State Law Stop For Pedestrians in X-Walk Signs (2)	130.18	159128	02/06/2023 1
Total for M-R Sign Company			130.18		
<u>Munsterman</u>					
Munsterman	Paved Streets	Reimbursement for Safety Boots	222.51	159273	02/16/2023 1
Total for Munsterman			222.51		
<u>Napa Auto Fairmont</u>					
Napa Auto Fairmont	Building Inspection	Oil & Air Filter Bldg Insp #700	10.97	159361	02/22/2023 1
Napa Auto Fairmont	Storm Sewer Mnt	Oil Filters Street Sweeper #123	17.33	159361	02/22/2023 1
Napa Auto Fairmont	Crime Control & Investigation	Oil Filter Police #P3	3.37	159361	02/22/2023 1

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Napa Auto Fairmont	Road & Bridge Equipment	Air Filter #121	43.48	159020	01/25/2023 1
Napa Auto Fairmont	Parks	Oil Filter Park #501	3.37	159361	02/22/2023 1
Napa Auto Fairmont	Parks	Oil, Air & Fuel Filters Park #547	73.70	159361	02/22/2023 1
Napa Auto Fairmont	Parks	Oil, Hyd & Fuel Filters Park #546	39.81	159361	02/22/2023 1
Napa Auto Fairmont	Parks	Water, Fuel, Oil & Hyd Filters Park #545	32.57	159361	02/22/2023 1
Napa Auto Fairmont	Parks	Hyd Filter Park #547	34.40	159361	02/22/2023 1
Napa Auto Fairmont	Parks	Air Cover Park Dept	33.99	159361	02/22/2023 1
Napa Auto Fairmont	Parks	Oil Filters Park 533 & 539	10.00	159361	02/22/2023 1
Total for Napa Auto Fairmont			302.99		
<u>Nielsen Blacktopping & Concrete</u>					
Nielsen Blacktopping & Concrete	Paved Streets	Fianl Pay App Fmt Public Works Bldg Services Thru 11/08/22	16,696.98	159330	02/21/2023 1
Total for Nielsen Blacktopping & Concrete			16,696.98		
<u>Nuss Truck & Equipment</u>					
Nuss Truck & Equipment	Ice & Snow Removal	Oil Filter #162	85.62	159175	02/09/2023 1
Total for Nuss Truck & Equipment			85.62		
<u>Olson Rentals, Inc.</u>					
Olson Rentals, Inc.	SMEC Building	HUSQ Snowblower 1/2 Park, 1/2 SMEC	570.00	159021	01/25/2023 1
Olson Rentals, Inc.	Parks	HUSQ Snowblower 1/2 Park, 1/2 SMEC	569.99	159021	01/25/2023 1
Olson Rentals, Inc.	Airport	Scissors Lift & Trailer Airport	138.00	159240	02/10/2023 1
Total for Olson Rentals, Inc.			1,277.99		
<u>Optum</u>					
Optum	Health Insurance	Employee Assistance Program Feb 2023	161.04	0	02/10/2023 1
Total for Optum			161.04		
<u>O'Reilly Auto Parts</u>					
O'Reilly Auto Parts	Central Garage	Multimeter	274.89	159274	02/16/2023 1
O'Reilly Auto Parts	Central Garage	Break Cleaner & Allen Wrenches	173.00	159176	02/09/2023 1
O'Reilly Auto Parts	Central Garage	TPMS Valve Stems	10.75	159176	02/09/2023 1
O'Reilly Auto Parts	Parks	Belt Tensioner, Belt Idler Park 512	61.85	159176	02/09/2023 1
O'Reilly Auto Parts	Crime Control & Investigation	Mode Door Activator Police #8	15.95	159176	02/09/2023 1
Total for O'Reilly Auto Parts			536.44		
<u>Overhead Door Co. Of Albert Lea</u>					
Overhead Door Co. Of Albert Lea	Parks	Replaced 2 Sections of Bottom Fixture & Some Hinges	2,036.85	159177	02/09/2023 1
Overhead Door Co. Of Albert Lea	Parks	Troubleshoot Doors Not Closing Properly, Disconnected Sensors	217.50	159177	02/09/2023 1
Overhead Door Co. Of Albert Lea	Paved Streets	Troubleshoot Doors Not Closing Properly, Disconnected Sensors	217.50	159177	02/09/2023 1
Overhead Door Co. Of Albert Lea	Paved Streets	Replaced 2 Sections of Bottom Fixture & Some Hinges	2,036.85	159177	02/09/2023 1
Total for Overhead Door Co. Of Albert Lea			4,508.70		
<u>Paper Roll Products LLC</u>					
Paper Roll Products LLC	Liquor Store	Office Supplies Liquor Store Thermal Receipt Paper	164.82	159144	02/06/2023 1
Total for Paper Roll Products LLC			164.82		
<u>Paustis Wine Company</u>					
Paustis Wine Company	Liquor - Mdse for Resale	Liquor	238.00	159377	02/22/2023 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	2,551.00	159377	02/22/2023 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	40.50	159377	02/22/2023 1

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Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,223.00	159377	02/22/2023 1
Paustis Wine Company	Liquor - Mdse for Resale	Liquor	87.00	159377	02/22/2023 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	18.00	159377	02/22/2023 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	15.00	159145	02/06/2023 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	660.00	159145	02/06/2023 1
Total for Paustis Wine Company			4,832.50		
<u>PC Janitorial Supply</u>					
PC Janitorial Supply	Liquor Store	Cleaning Supplies Liquor Store	38.55	159146	02/06/2023 1
PC Janitorial Supply	Library	Cleaning Supplies Library	304.10	159022	01/25/2023 1
PC Janitorial Supply	Parks	Wringer Downpress	49.95	159275	02/16/2023 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	101.10	159362	02/22/2023 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	323.26	159022	01/25/2023 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	499.40	159074	01/27/2023 1
PC Janitorial Supply	Ice & Snow Removal	Triple Melt Ice Melt	169.50	159022	01/25/2023 1
PC Janitorial Supply	Ice & Snow Removal	Triple Melt Ice Melt	359.00	159022	01/25/2023 1
Total for PC Janitorial Supply			1,844.86		
<u>Phillips Wine & Spirits</u>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	282.95	159378	02/22/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	3,753.47	159378	02/22/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	478.82	159378	02/22/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	628.47	159378	02/22/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	19,277.02	159378	02/22/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	3,025.75	159147	02/06/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	225.19	159147	02/06/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	585.50	159147	02/06/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	8,001.79	159147	02/06/2023 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	54.25	159147	02/06/2023 1
Total for Phillips Wine & Spirits			36,313.21		
<u>Photo Press</u>					
Photo Press	Liquor Store	Wine/Champagne Liquor Store Ad	217.50	159363	02/22/2023 1
Photo Press	Liquor Store	2023 Desk Calendar	200.00	159087	01/27/2023 1
Photo Press	Liquor Store	stocking giveaway	45.00	159087	01/27/2023 1
Photo Press	Liquor Store	holiday celebration	390.00	159087	01/27/2023 1
Photo Press	Liquor Store	stocking giveaway	45.00	159087	01/27/2023 1
Photo Press	Liquor Store	years of service	35.00	159087	01/27/2023 1
Photo Press	Liquor Store	new years tips	55.00	159087	01/27/2023 1
Photo Press	Paved Streets	field purchase order books	543.75	159087	01/27/2023 1
Photo Press	Crime Control & Investigation	Letterhead Police Dept	165.00	159241	02/10/2023 1
Photo Press	Crime Control & Investigation	Microchipping Police Dept	82.50	159363	02/22/2023 1
Photo Press	Other General Gov't	winter reminder	98.00	159087	01/27/2023 1
Photo Press	Other General Gov't	aeration system warnings	269.50	159087	01/27/2023 1
Photo Press	Parks	field purchase order books	543.75	159087	01/27/2023 1
Photo Press	Lake Restoration	Aeration Systems Warnings	269.50	159363	02/22/2023 1

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Total for Photo Press			2,959.50		
<u>Pierce, Rick</u>					
Pierce, Rick	Paved Streets	Safety Toe Boot Reimbursement	161.99	159129	02/06/2023 1
Total for Pierce, Rick			161.99		
<u>Plunkett's Pest Control, Inc.</u>					
Plunkett's Pest Control, Inc.	Paved Streets	General Pest Control Public Works Bldg	60.00	159023	01/25/2023 1
Plunkett's Pest Control, Inc.	Parks	General Pest Control Public Works Bldg	60.00	159023	01/25/2023 1
Total for Plunkett's Pest Control, Inc.			120.00		
<u>Powerplan OIB</u>					
Powerplan OIB	Road & Bridge Equipment	291100-Right BN Blowers #151	579.37	159130	02/06/2023 1
Powerplan OIB	Paved Streets	2 belts	287.84	159096	02/02/2023 1
Total for Powerplan OIB			867.21		
<u>Prime Construction Solutions</u>					
Prime Construction Solutions	Paved Streets	Pay Application 1 Fmt Public Works Bldg Services Thru 04/30/22	15,463.15	159331	02/21/2023 1
Total for Prime Construction Solutions			15,463.15		
<u>Profinium Insurance Agency, Inc.</u>					
Profinium Insurance Agency, Inc.	Property/Liability Insurance	Insurance Policy 01/01/2023 to 01/01/2024 League of MN Cities	6,000.00	159024	01/25/2023 1
Total for Profinium Insurance Agency, Inc.			6,000.00		
<u>Public Utilities Commission</u>					
Public Utilities Commission	Parking Lots	Feb 2023 Utilities	221.94	159364	02/22/2023 1
Public Utilities Commission	Parking Lots	Feb 2023 Utilities	181.41	159364	02/22/2023 1
Public Utilities Commission	Animal Control	Feb 2023 Utilities	17.41	159364	02/22/2023 1
Public Utilities Commission	Animal Control	Feb 2023 Utilities	125.96	159364	02/22/2023 1
Public Utilities Commission	Animal Control	Feb 2023 Utilities	546.76	159364	02/22/2023 1
Public Utilities Commission	Animal Control	Feb 2023 Utilities	47.67	159364	02/22/2023 1
Public Utilities Commission	SMEC Building	Feb 2023 Utilities	39.69	159364	02/22/2023 1
Public Utilities Commission	SMEC Building	Feb 2023 Utilities	5,607.38	159364	02/22/2023 1
Public Utilities Commission	SMEC Building	Feb 2023 Utilities	106.87	159364	02/22/2023 1
Public Utilities Commission	Lake Restoration	Feb 2023 Utilities	95.45	159364	02/22/2023 1
Public Utilities Commission	Aquatic Park	Feb 2023 Utilities	28.62	159364	02/22/2023 1
Public Utilities Commission	Aquatic Park	Feb 2023 Utilities	22.84	159364	02/22/2023 1
Public Utilities Commission	Aquatic Park	Feb 2023 Utilities	183.63	159364	02/22/2023 1
Public Utilities Commission	Aquatic Park	Feb 2023 Utilities	68.30	159364	02/22/2023 1
Public Utilities Commission	Parks	Utilities 12/17/22 to 1/17/23 801 E Margaret St	138.60	159364	02/22/2023 1
Public Utilities Commission	Parks	Feb 2023 Utilities	1,650.59	159364	02/22/2023 1
Public Utilities Commission	Parks	Utilities 12/17/22 to 1/17/23 801 E Margaret St	55.52	159364	02/22/2023 1
Public Utilities Commission	Parks	Feb 2023 Utilities	955.36	159364	02/22/2023 1
Public Utilities Commission	Parks	Utilities 12/17/22 to 1/17/23 801 E Margaret St	15.83	159364	02/22/2023 1
Public Utilities Commission	Parks	Feb 2023 Utilities	437.44	159364	02/22/2023 1
Public Utilities Commission	Parks	Feb 2023 Utilities	2,806.84	159364	02/22/2023 1
Public Utilities Commission	Parks	Utilities 12/17/22 to 1/17/23 801 E Margaret St	1,036.00	159364	02/22/2023 1
Public Utilities Commission	General Government Buildings	Feb 2023 Utilities	35.62	159364	02/22/2023 1
Public Utilities Commission	General Government Buildings	Feb 2023 Utilities	84.73	159364	02/22/2023 1

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Public Utilities Commission	General Government Buildings	Feb 2023 Utilities	2,786.71	159364	02/22/2023 1
Public Utilities Commission	General Government Buildings	Feb 2023 Utilities	39.69	159364	02/22/2023 1
Public Utilities Commission	Paved Streets	Feb 2023 Utilities	366.10	159364	02/22/2023 1
Public Utilities Commission	Paved Streets	Feb 2023 Utilities	28.62	159364	02/22/2023 1
Public Utilities Commission	Paved Streets	Utilities 12/17/22 to 1/17/23 801 E Margaret St	1,036.00	159364	02/22/2023 1
Public Utilities Commission	Paved Streets	Feb 2023 Utilities	68.30	159364	02/22/2023 1
Public Utilities Commission	Paved Streets	Feb 2023 Utilities	34.98	159364	02/22/2023 1
Public Utilities Commission	Street Lighting	Feb 2023 Utilities	5,168.02	159364	02/22/2023 1
Public Utilities Commission	Street Lighting	Feb 2023 Utilities	2,451.05	159364	02/22/2023 1
Public Utilities Commission	Street Lighting	Feb 2023 Utilities	11.82	159364	02/22/2023 1
Public Utilities Commission	Central Garage	Utilities 12/17/22 to 1/17/23 801 E Margaret St	337.29	159364	02/22/2023 1
Public Utilities Commission	Central Garage	Feb 2023 Utilities	10.78	159364	02/22/2023 1
Public Utilities Commission	Fire Fighting	Feb 2023 Utilities	39.69	159364	02/22/2023 1
Public Utilities Commission	Fire Fighting	Feb 2023 Utilities	84.73	159364	02/22/2023 1
Public Utilities Commission	Fire Fighting	Feb 2023 Utilities	21.37	159364	02/22/2023 1
Public Utilities Commission	Fire Fighting	Feb 2023 Utilities	364.30	159364	02/22/2023 1
Public Utilities Commission	Liquor Store	Feb 2023 Utilities	55.88	159364	02/22/2023 1
Public Utilities Commission	Liquor Store	Feb 2023 Utilities	39.69	159364	02/22/2023 1
Public Utilities Commission	Liquor Store	Feb 2023 Utilities	1,899.10	159364	02/22/2023 1
Public Utilities Commission	Liquor Store	Feb 2023 Utilities	79.37	159364	02/22/2023 1
Public Utilities Commission	Incubator Building	Feb 2023 Utilities	50.76	159364	02/22/2023 1
Public Utilities Commission	Incubator Building	Feb 2023 Utilities	90.44	159364	02/22/2023 1
Public Utilities Commission	Incubator Building	Feb 2023 Utilities	25.79	159364	02/22/2023 1
Public Utilities Commission	Incubator Building	Feb 2023 Utilities	21.85	159364	02/22/2023 1
Public Utilities Commission	Airport	Feb 2023 Utilities	2,229.66	159364	02/22/2023 1
Public Utilities Commission	Airport	Electric Utilities 12/28/22 to 01/17/23 D Hangar Airport	217.88	159364	02/22/2023 1
Public Utilities Commission	Airport	Feb 2023 Utilities	204.90	159364	02/22/2023 1
Public Utilities Commission	Airport	Feb 2023 Utilities	57.24	159364	02/22/2023 1
Public Utilities Commission	Airport	Feb 2023 Utilities	911.93	159364	02/22/2023 1
Public Utilities Commission	Library	Feb 2023 Utilities	39.68	159364	02/22/2023 1
Public Utilities Commission	Library	Feb 2023 Utilities	84.74	159364	02/22/2023 1
Public Utilities Commission	Library	Feb 2023 Utilities	21.21	159364	02/22/2023 1
Public Utilities Commission	Library	Feb 2023 Utilities	411.27	159364	02/22/2023 1
		Total for Public Utilities Commission	33,801.30		
<u>Red Bull Distribution Company</u>					
Red Bull Distribution Company	Liquor - Mdse for Resale	Pop/Mix	194.40	159148	02/06/2023 1
		Total for Red Bull Distribution Company	194.40		
<u>Redi Haul Trailers, Inc</u>					
Redi Haul Trailers, Inc	Central Garage	2x2x1/4 Angle	216.00	159365	02/22/2023 1
Redi Haul Trailers, Inc	Parks	3/16 x 1 1/2 x 1 1/2 Angle Ball Diamonds	490.00	159365	02/22/2023 1
Redi Haul Trailers, Inc	Ice & Snow Removal	4x4x3/4 Tube, 1x1x12' Flat	558.00	159178	02/09/2023 1
		Total for Redi Haul Trailers, Inc	1,264.00		
<u>Regents of the University of MN</u>					

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Regents of the University of MN	Lake Restoration	Dutch Creek Bioreactor Dec 2022 to Jan 2023	233.50	159179	02/09/2023 1
Total for Regents of the University of MN			233.50		
<u>Reynolds</u>					
Reynolds	Economic Development	SMIF Grant Fmt Area Life Open House Supplies 01/12/2023	27.12	0	02/06/2023 1
Total for Reynolds			27.12		
<u>River Bend Business Products</u>					
River Bend Business Products	Fire Fighting	Office Supplies City Hall	6.82	159366	02/22/2023 1
River Bend Business Products	City Manager	Office Supplies City Hall	8.53	159366	02/22/2023 1
River Bend Business Products	Economic Development	Office Supplies City Hall	5.12	159366	02/22/2023 1
River Bend Business Products	Paved Streets	Office Supplies City Hall	3.41	159366	02/22/2023 1
River Bend Business Products	Engineering	Office Supplies City Hall	18.77	159366	02/22/2023 1
River Bend Business Products	Building Inspection	Office Supplies City Hall	8.53	159366	02/22/2023 1
River Bend Business Products	Data Processing	Office Supplies City Hall	5.12	159366	02/22/2023 1
River Bend Business Products	Liquor Store	Office Supplies City Hall	3.41	159366	02/22/2023 1
River Bend Business Products	Airport	Office Supplies City Hall	8.53	159366	02/22/2023 1
River Bend Business Products	Lake Restoration	Office Supplies City Hall	3.41	159366	02/22/2023 1
River Bend Business Products	SMEC Building	Printer Usage Computer Lab SMEC 12/23/22 to 01/26/23	0.02	159366	02/22/2023 1
River Bend Business Products	Recording & Reporting	Office Supplies City Hall	8.53	159366	02/22/2023 1
River Bend Business Products	Crime Control & Investigation	Office Supplies City Hall	5.12	159366	02/22/2023 1
River Bend Business Products	Director of Finance	Office Supplies City Hall	8.53	159366	02/22/2023 1
River Bend Business Products	Police Administration	Office Supplies City Hall	3.41	159366	02/22/2023 1
River Bend Business Products	Planning & Zoning	Office Supplies City Hall	8.53	159366	02/22/2023 1
River Bend Business Products	Parks	Office Supplies City Hall	6.82	159366	02/22/2023 1
River Bend Business Products	Parking Lots	Office Supplies City Hall	3.41	159366	02/22/2023 1
Total for River Bend Business Products			116.02		
<u>Rosburg, Brian</u>					
Rosburg, Brian	Airport	March 2023 Snow Removal Airport	3,400.00	159276	02/16/2023 1
Total for Rosburg, Brian			3,400.00		
<u>Round Lake Vineyards & Winery LLC</u>					
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Wine	525.00	159379	02/22/2023 1
Total for Round Lake Vineyards & Winery LLC			525.00		
<u>RTT Mobile Interpretation</u>					
RTT Mobile Interpretation	Crime Control & Investigation	January 16-31, 2023 minutes	71.54	159242	02/10/2023 1
RTT Mobile Interpretation	Crime Control & Investigation	2023 Minutes Jan 1 to Jan 15	105.12	159075	01/27/2023 1
Total for RTT Mobile Interpretation			176.66		
<u>Schaefer</u>					
Schaefer	Parks	Reimbursement for Safety Boots	151.96	159277	02/16/2023 1
Total for Schaefer			151.96		
<u>Schwicker's Tecta America</u>					
Schwicker's Tecta America	Paved Streets	Pay Application 13 Fmt Public Works Bldg Services Thru 12/31/22	32,690.85	159332	02/21/2023 1
Total for Schwicker's Tecta America			32,690.85		
<u>Smith, Tollefson, Rahrick & Cass</u>					
Smith, Tollefson, Rahrick & Cass	Other General Gov't	Legal Services 10/01/2022 to 02/15/23	9,432.35	159333	02/21/2023 1

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Total for Smith, Tollefson, Rahrnick & Cass			9,432.35		
<u>Snow Wheel System, Inc.</u>					
Snow Wheel System, Inc.	Ice & Snow Removal	Tire Press On	260.00	159025	01/25/2023 1
Snow Wheel System, Inc.	Ice & Snow Removal	Snow Wheel Tires Ice & Snow	780.00	159180	02/09/2023 1
Snow Wheel System, Inc.	Ice & Snow Removal	Snow Wheel Tire Airport #319	260.00	159180	02/09/2023 1
Snow Wheel System, Inc.	Ice & Snow Removal	Angle Iron W/ Matching Bolt Hole Pattern	450.00	159025	01/25/2023 1
Total for Snow Wheel System, Inc.			1,750.00		
<u>Sonus Interiors, Inc.</u>					
Sonus Interiors, Inc.	Paved Streets	Pay Application 4 Inv 403050 Fmt Public Works Bldg	3,118.25	159334	02/21/2023 1
Total for Sonus Interiors, Inc.			3,118.25		
<u>South Central College</u>					
South Central College	Fire Fighting	EMT Refresher Course Ross Campbell	445.06	159243	02/10/2023 1
Total for South Central College			445.06		
<u>South Central Painting, LLC</u>					
South Central Painting, LLC	Paved Streets	Pay Application 2 Fmt Public Works Bldg Services Thru 08/24/22	575.00	159335	02/21/2023 1
Total for South Central Painting, LLC			575.00		
<u>Southern Glazer's Wine & Spirits of MN</u>					
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	1,132.00	159380	02/22/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	218.61	159380	02/22/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	12,096.53	159380	02/22/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	-8.99	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	4,218.76	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	5,317.70	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	0.78	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	102.30	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	496.00	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	70.52	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	11.11	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	1,000.00	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	48.51	159149	02/06/2023 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	10.85	159149	02/06/2023 1
Total for Southern Glazer's Wine & Spirits of MN			24,714.68		
<u>Squeegee Brothers</u>					
Squeegee Brothers	Library	Feb 2023 Window Cleaning Library	150.00	159181	02/09/2023 1
Squeegee Brothers	Airport	Feb 2023 Window Cleaning Airport	90.00	159245	02/10/2023 1
Squeegee Brothers	General Government Buildings	Window Cleaning City Hall Outside 12/16/22 to 01/13/2023	80.00	159026	01/25/2023 1
Squeegee Brothers	General Government Buildings	Outside Windows 01/16 to 02/10/23 Quarterly Inside & Upper CH	615.00	159278	02/16/2023 1
Total for Squeegee Brothers			935.00		
<u>State Of MN</u>					
State Of MN	Aquatic Park	Hazardous Chemical Inventory Aquatic Park	25.00	159132	02/06/2023 1
Total for State Of MN			25.00		
<u>Stevens</u>					
Stevens	Crime Control & Investigation	Reimbursement for Safety Glasses	296.36	159279	02/16/2023 1

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Total for Stevens			296.36		
Streicher's					
Streicher's	Crime Control & Investigation	New Vest Carrier Name Tags Police	191.84	159246	02/10/2023 1
Total for Streicher's			191.84		
Sunset Law Enforcement LLC					
Sunset Law Enforcement LLC	Fiscal Sponsor	Horn 308 Win 168 gr ELD Match TAP Precision 500 Rounds HEAT Team	670.75	159027	01/25/2023 1
Sunset Law Enforcement LLC	Fiscal Sponsor	Bracy's Sniper School Ammo HEAT Team	670.75	159367	02/22/2023 1
Total for Sunset Law Enforcement LLC			1,341.50		
Sunshine Suzy, LLC					
Sunshine Suzy, LLC	Recording & Reporting	IIMC Conference & MCFOA Conference	55.50	159182	02/09/2023 1
Total for Sunshine Suzy, LLC			55.50		
Syverson					
Syverson	Fiscal Sponsor	SOTA 27th Annual Training Conf Registration HEAT Team	360.00	159368	02/22/2023 1
Total for Syverson			360.00		
Taft Stettinius & Hollister LLP					
Taft Stettinius & Hollister LLP	Debt Service	TIF District #28 Professional Services Rendered Through 08/31/22	500.00	159285	02/16/2023 1
Total for Taft Stettinius & Hollister LLP			500.00		
Tap-Rack Tactical					
Tap-Rack Tactical	Fiscal Sponsor	Shield Course Sioux City Jason Feather HEAT Team	700.00	159369	02/22/2023 1
Total for Tap-Rack Tactical			700.00		
Texas Refinery Corp.					
Texas Refinery Corp.	Central Garage	Universal Torque Fluid	3,503.50	159183	02/09/2023 1
Total for Texas Refinery Corp.			3,503.50		
Thrive Pass					
Thrive Pass	Health Insurance	COBRA Minimum & FSA Admin Fee Jan 2023	150.00	159076	01/27/2023 1
Total for Thrive Pass			150.00		
Tonneson					
Tonneson	Building Inspection	Building Offical Services Jan 2023	2,880.00	0	02/06/2023 1
Total for Tonneson			2,880.00		
Tow Distributing					
Tow Distributing	Liquor - Mdse for Resale	Liquor	1,133.60	159381	02/22/2023 1
Tow Distributing	Liquor - Mdse for Resale	Beer	30,686.50	159381	02/22/2023 1
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	195.40	159150	02/06/2023 1
Tow Distributing	Liquor - Mdse for Resale	Beer	26,875.24	159150	02/06/2023 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	711.00	159150	02/06/2023 1
Total for Tow Distributing			59,601.74		
Traveler's CL Remittance Center					
Traveler's CL Remittance Center	Property/Liability Insurance	Boiler & Machinery Insurance Policy 01/01/23 to 01/01/24	55,933.00	159280	02/16/2023 1
Total for Traveler's CL Remittance Center			55,933.00		
Truck Center Companies East LLC					
Truck Center Companies East LLC	Storm Sewer Mnt	31S Batteries Alliance #123	184.76	159370	02/22/2023 1
Truck Center Companies East LLC	Fire Fighting	12V Value Starting Battery Grp, 12V Value Starting Battery Core	736.44	159184	02/09/2023 1
Truck Center Companies East LLC	Central Garage	fuel filters city shop	-85.04	159097	02/02/2023 1

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Truck Center Companies East LLC	Fire Fighting	12V Starting Battery Core Fire Rescue Truck	-202.50	159370	02/22/2023 1
Truck Center Companies East LLC	Road & Bridge Equipment	Flex Pipe & Formed Clamps #109	104.36	159028	01/25/2023 1
Truck Center Companies East LLC	Road & Bridge Equipment	Replace Def Header & Recalibrate #115	781.27	159370	02/22/2023 1
Truck Center Companies East LLC	Road & Bridge Equipment	DEF Header Replacement #115	2,933.75	159370	02/22/2023 1
Truck Center Companies East LLC	Road & Bridge Equipment	HD Mud Flaps 24 x 36	90.64	159184	02/09/2023 1
Truck Center Companies East LLC	Ice & Snow Removal	Element-Fuel Filter Water S	-85.04	159028	01/25/2023 1
Truck Center Companies East LLC	Ice & Snow Removal	Hub Cap With Pipe PL Ice & Snow	45.73	159028	01/25/2023 1
Truck Center Companies East LLC	Ice & Snow Removal	Hub Cap With Pipe PL	45.73	159184	02/09/2023 1
Total for Truck Center Companies East LLC			4,550.10		
Truman Tribune					
Truman Tribune	Liquor Store	New Year's Greeting Ad 12/28/2022 Liquor Store	65.00	159103	02/06/2023 1
Total for Truman Tribune			65.00		
Verizon Connect					
Verizon Connect	Crime Control & Investigation	Vehicle Tracking Sub, Workforce Mgmt 01/01/23 to 01/31/2023 PD	232.99	159281	02/16/2023 1
Verizon Connect	Crime Control & Investigation	Vehicle Tracking & Workforce Mgmt Subscr 02/10/22 to 12/31/22	1,863.92	159258	02/15/2023 1
Total for Verizon Connect			2,096.91		
Verizon Wireless					
Verizon Wireless	Crime Control & Investigation	Cell Phones 12/21/22 to 01/20/2023 Police Dept	1,242.70	159133	02/06/2023 1
Verizon Wireless	Director of Finance	Cell Phone 12/21/22 to 01/20/2023 Accounting	46.14	159133	02/06/2023 1
Verizon Wireless	Planning & Zoning	Cell Phone 12/21/22 to 01/20/2023 Planning & Zoning	46.14	159133	02/06/2023 1
Verizon Wireless	Aquatic Park	Cell Phone 12/21/22 to 01/20/2023 Aquatic Park	46.14	159133	02/06/2023 1
Verizon Wireless	Parks	Cell Phones 12/21/22 to 01/20/2023 Park Dept	92.28	159133	02/06/2023 1
Verizon Wireless	Building Inspection	Cell Phone 12/21/22 to 01/20/2023 Bldg Inspection	46.14	159133	02/06/2023 1
Verizon Wireless	Data Processing	Backup Router 12/24/2022 to 01/23/2023	10.02	159133	02/06/2023 1
Verizon Wireless	Paved Streets	Cell Phone 12/21/22 to 01/20/2023 Street Dept	46.14	159133	02/06/2023 1
Verizon Wireless	Engineering	Cell Phones 12/21/22 to 01/20/2023 Engineering Dept	86.15	159133	02/06/2023 1
Verizon Wireless	City Manager	Cell Phone 12/21/22 to 01/20/2023 City Admin	46.14	159133	02/06/2023 1
Verizon Wireless	Airport	Cell Phone 12/21/22 to 01/20/2023 Airport	46.14	159133	02/06/2023 1
Total for Verizon Wireless			1,754.13		
Vinocopia, Inc					
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	1,272.00	159151	02/06/2023 1
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	73.58	159151	02/06/2023 1
Vinocopia, Inc	Liquor - Mdse for Resale	Pop/Mix	120.00	159151	02/06/2023 1
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	25.50	159151	02/06/2023 1
Total for Vinocopia, Inc			1,491.08		
Visit Fairmont					
Visit Fairmont	CVB	Hotel/Motel Tax December 2022 Due In January 2023	9,975.84	159134	02/06/2023 1
Total for Visit Fairmont			9,975.84		
Voss Cleaning Services, Inc.					
Voss Cleaning Services, Inc.	Library	Feb 2023 Janitorial Services Library	925.00	159247	02/10/2023 1
Voss Cleaning Services, Inc.	Airport	Feb 2023 Janitorial & Rug Services Airport	316.00	159247	02/10/2023 1
Voss Cleaning Services, Inc.	Incubator Building	Feb 2023 Janitorial & Rug Services Incubator	137.00	159247	02/10/2023 1
Voss Cleaning Services, Inc.	Fire Fighting	Feb 2023 Janitorial Services Fire Dept	389.00	159247	02/10/2023 1

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Voss Cleaning Services, Inc.	Paved Streets	Janitorial & Rug Service Feb 2023 Park/Street Dept	247.50	159282	02/16/2023 1
Voss Cleaning Services, Inc.	Parks	Janitorial & Rug Service Feb 2023 Park/Street Dept	247.50	159282	02/16/2023 1
Voss Cleaning Services, Inc.	General Government Buildings	Janitorial & Rug Service Feb 2023 City Hall	814.00	159282	02/16/2023 1
Voss Cleaning Services, Inc.	SMEC Building	Janitorial Services Feb 2023 SMEC	992.00	159282	02/16/2023 1
Total for Voss Cleaning Services, Inc.			4,068.00		
<u>Warners' Stellian Co Inc</u>					
Warners' Stellian Co Inc	Paved Streets	Pay Application 001 Fmt Public Works Bldg Services Thru 08/16/22	536.86	159336	02/21/2023 1
Total for Warners' Stellian Co Inc			536.86		
<u>Waste Management Of So MN</u>					
Waste Management Of So MN	Incubator Building	Refuse Removal Incubator	444.56	159248	02/10/2023 1
Total for Waste Management Of So MN			444.56		
<u>Waterville Food & Ice, Inc.</u>					
Waterville Food & Ice, Inc.	Liquor - Mdse for Resale	Ice	111.50	159152	02/06/2023 1
Total for Waterville Food & Ice, Inc.			111.50		
<u>Wex Health, Inc.</u>					
Wex Health, Inc.	Health Insurance	HSA Admin Fees	104.50	0	01/27/2023 1
Wex Health, Inc.	Health Insurance	January 2023 Benefits Solutions	173.25	0	02/17/2023 1
Total for Wex Health, Inc.			277.75		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Wine	540.00	159153	02/06/2023 1
Wine Merchants	Liquor - Mdse for Resale	Wine	-41.64	159153	02/06/2023 1
Wine Merchants	Liquor - Mdse for Resale	Freight	7.60	159153	02/06/2023 1
Wine Merchants	Liquor - Mdse for Resale	Freight	1.90	159382	02/22/2023 1
Wine Merchants	Liquor - Mdse for Resale	Wine	149.00	159382	02/22/2023 1
Total for Wine Merchants			656.86		
<u>Yeager Implement, Inc.</u>					
Yeager Implement, Inc.	Parks	Ball Joint, Tie Rod & Shaft #531	788.46	159254	02/14/2023 1
Yeager Implement, Inc.	Parks	Soccer Mower Blade 25"	213.99	159254	02/14/2023 1
Total for Yeager Implement, Inc.			1,002.45		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Road & Bridge Equipment	Drive Shaft & 12 Point Bolt #121	1,502.32	159283	02/16/2023 1
Ziegler, Inc.	Road & Bridge Equipment	Dowel, Pin, Cylinders #120	1,502.27	159283	02/16/2023 1
Ziegler, Inc.	Road & Bridge Equipment	Ring Gear & Seal #128	1,442.69	159186	02/09/2023 1
Ziegler, Inc.	Road & Bridge Equipment	Motor Grp #128	1,428.24	159186	02/09/2023 1
Ziegler, Inc.	Road & Bridge Equipment	Freight	31.65	159186	02/09/2023 1
Ziegler, Inc.	Ice & Snow Removal	2J-3507 1" Nuts	153.33	159371	02/22/2023 1
Ziegler, Inc.	Ice & Snow Removal	Cutting Edges Ice & Snow	3,109.08	159186	02/09/2023 1
Ziegler, Inc.	Central Garage	Oil Sample Kits	685.00	159186	02/09/2023 1
Total for Ziegler, Inc.			9,854.58		
			781,479.75		