

Board Meeting Agenda  
Fairmont Housing & Redevelopment Authority Board of Commissioner  
Meeting

Date: Friday, June 23,2023

Time: 9:00 a.m.

- I. Call to order, roll call:
  - Commissioner Mosloski \_\_\_\_
  - Commissioner Bradley \_\_\_\_
  - Commissioner Determan \_\_\_\_
  - Commissioner Kopischke \_\_\_\_
  - Resident Commissioner Goerndt \_\_\_\_\_
  - City Liaison Lubenow \_\_\_\_
- II. Approval of Agenda 6-23-2023
- III. Approval of minutes 5-8-2023
- IV. Approval of monthly bills
  - 1. Report of expenditures
- V. Open Forum:
- VI. Unfinished Business
  - 1. Joint Position Contract
- VII. New Business
  - 1. CD Renewal

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY  
OF FAIRMONT, MN  
May 8, 2023 – 12:00 P.M

A regular meeting of the Board of Directors was held on Monday, May 8, 2023, in the Friendship Village Community Room. Members present: Commissioner Determan, Commissioner Mosloski, Commissioner Kopischke and Resident Commissioner Debra Goerndt. Also present were: Executive Director Gail Diede, City Liaison Lubenow

Commissioner Mosloski called the meeting to order at 12:00 pm with the consent agenda approved (Kopischke/Goerndt) Motion carried. Previous minutes approved. (Kopischke/Goerndt)) motion carried. Monthly bills approved (Kopischke/Goerndt) motion carried.

Open Forum: the open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Gail Diede, Executive Director, 48 hours prior to the meeting. No request

Old Business:

1. Ping Pong, Commission Determan made the motion not to purchase a ping pong table, second by Commissioner Kopischke and motion carried.

New Business consisted of:

1. Resolution 242-2023 Purchase Agreement, Commissioner Kopischke made a motion to approve the purchase agreement, Commissioner Goerndt seconded the motion and motion carried with Commissioner Determan abstaining from vote.
2. Joint Position Contract, motion by Goerndt to table for next meeting, Commissioner Kopischke seconded, motion carried.

A motion was made by Commissioner Goerndt, seconded by Commissioner Kopischke, and carried to adjourn.

Informational:

Property Tax Levy will hold a special meeting to move forward with this process.

Respectfully submitted.

*Gail Diede*

Gail Diede  
Executive Director

**BOARD OF DIRECTORS MEETING June 23, 2023**

| <b>Bills Due</b>                         |                  | <b>UTILITIES</b> | <b>OTHERS</b> |
|--|------------------|------------------|---------------|
| City of Fairmont                         | Electric         | \$ 16,170.65     |               |
| Midcontinent                             | Cable            |                  | \$ 2,652.35   |
| Matrix                                   | Retirement       |                  | \$ 1,806.18   |
| Medica                                   | Health Insurance |                  | \$ 2,858.74   |
| Hawkins Ash                              | Mth acctg/budget |                  | \$ 355.00     |
| Waste Systems                            | garbage          |                  | \$ 3,159.12   |
| Arbriter PLLC                            | Legal            |                  | \$ 784.40     |
| Albin Acquisition                        | backgrounds      |                  | \$ 140.00     |
| JH Larson                                | materials        |                  | \$ 105.72     |
| Bomgars                                  | materials        |                  | \$ 533.18     |
| Verizon                                  | cell phone       |                  | \$ 116.25     |
| Boekett                                  | materials        |                  | \$ 89.65      |
| MN Energy                                | gas              | \$ 202.66        |               |
| Midcontinent                             | internet/phone   |                  | \$ 264.39     |
| True Value                               | materials        |                  | \$ 187.48     |
| Kahler Electric                          | labor            |                  | \$ 522.50     |
| Quill                                    | office supplies  |                  | \$ 71.04      |
| HD Supply                                | materials        |                  | \$ 150.29     |
| Jetter Clean                             | 14A              |                  | \$ 250.00     |
| Jakes Carpet                             | Flooring/glue    |                  | \$ 12,609.52  |
| Judy Hector                              | Sec Dep return   |                  | \$ 132.19     |
| Aftermath                                | bio clean up     |                  | \$ 130.20     |
| Gail Diede                               | petty cash       |                  | \$ 42.83      |
| Elan Services                            | materials        |                  | \$ 1,451.03   |
| Studio E                                 | prints           |                  | \$ 335.20     |
| Spring Touch                             | lawn             |                  | \$ 3,428.01   |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  | \$ 16,373.31     | \$ 32,175.27  |
| <b>Bills paid prior to board meeting</b> |                  | <b>UTILITIES</b> | <b>OTHERS</b> |
| Dan Coquyt                               |                  |                  | \$ 139.15     |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  |                  |               |
| Total Prepaid                            |                  | \$ -             | \$ 139.15     |
| Extraordinary & Annual Bills:            |                  | Total Utilities  | \$ 16,373.31  |
| Cavanaugh and Company                    | \$ 4,680.00      | Total Others     | \$32,314.42   |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  |                  |               |
|  |                  |                  |               |
| Total non-regular bills                  | \$ 4,680.00      |                  |               |
| Total regular bills                      | \$ 48,687.73     | Total Bills      | \$ 53,367.73  |

Board Chair Signature: \_\_\_\_\_

## Board of Directors June 23, 2023 Business Acct

[illegible]

Board Chair Signature: \_\_\_\_\_

|  |                      |       |  |
|--|----------------------|-------|--|
|  | <b>Profinium</b>     |       |  |
|  | 12 month             | 4.40% |  |
|  | 24 month             | 3.78% |  |
|  |                      |       |  |
|  | <b>First Farmers</b> |       |  |
|  | 11 month             | 4.65% |  |
|  | 12 month             | 0.09% |  |
|  | 24 month             | 1.00% |  |
|  |                      |       |  |
|  | <b>Bank Midwest</b>  |       |  |
|  | 9 month              | 4.79% |  |
|  | 12 month             | 2.27% |  |
|  | 24 month             | 2.52% |  |
|  |                      |       |  |
|  | <b>State Bank</b>    |       |  |
|  | 12 month             | 4.50% |  |
|  | 24 month             | 4.20% |  |
|  |                      |       |  |
|  | <b>CCf</b>           |       |  |
|  | 11 month             | 1.50% |  |
|  | 12 month             | 0.04% |  |
|  | 24 month             | 0.05% |  |

CD

| Bank Midwest | Opened     | Matures   | Interest | Value        |
|--------------|------------|-----------|----------|--------------|
|              | 5/24/2022  | 6/24/2023 | 1.05     | \$158,774.60 |
|              | 2/24/2022  | 6/24/2023 | 1.05     | \$240,293.01 |
|              | 10/24/2022 | 7/24/2023 | 3.21     | \$303,261.45 |
| State Bank   | Opened     | Matures   |          | Value        |
|              |            | 4/16/2024 | 0.75     | \$161,642.78 |
|              |            | 8/29/2024 | 2.15     | \$159,869.43 |