

CITY OF FAIRMONT
APPLICATION FOR PERMIT FOR PLACEMENT OF
BURIED UTILITIES ALONG OR UNDER CITY STREETS

Name of Applicant: _____

Address: _____

Name of Party or Organization Performing Work: _____

1. Nature of Work: _____

Type of Surface to be Disturbed: (Gravel/Bituminous/Etc.) _____

If Surface is Not Disturbed, Is Shoulder to be Disturbed? _____

2. Location: _____

(Include detailed Plan or Sketch)

3. Size and Kind of Pipe/Wire/Conduit: _____

Depth from Surface: _____

Number and Size of Excavations: _____

4. Method of Installation or Construction: _____

5. Work to start on or after: _____

6. Approximate time necessary to complete work: _____

7. Will detouring of traffic be necessary? _____

If necessary to detour traffic, describe rerouting: _____

I/We, the undersigned, accept the terms and conditions of this permit. I/We agree to fully comply with the regulations of the City of Fairmont, including the attached Standard Construction Specifications to the satisfaction of the City of Fairmont.

Dated: _____ Applicant's Signature: _____

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AUTHORIZATION OF PERMIT

(permit not valid unless bearing signature and number) In consideration of their agreement to comply in all respects with the regulations of the City of Fairmont, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with the special conditions and specifications attached hereto. Issuance of this permit is conditioned upon restoration and replacement of roadway, boulevard and all other disturbed surfaces to a condition equal to or better than that which existed prior to the work. Such surface restorations shall be completed within two weeks of the completion of the underground utility excavations.

Dated: _____

CITY OF FAIRMONT

Permit No.: _____

By: _____

cc: Utility and Street Departments

SPECIAL PROVISIONS FOR UTILITY PERMIT APPLICATIONS

1. It shall be the responsibility of the **Applicant** to utilize the “Gopher State One Call” excavation notice system as required under Minnesota Statute Chapter 216D (216D.03-216D.07 attached), 48 hours prior to performing any excavation (phone 811 or Toll Free 1-800-252-1166).
2. Any **Applicant** performing work within the public right of way must be a contractor licensed in the State of Minnesota. Any contractor installing pipe must be certified in the State of Minnesota.
3. The **Applicant** shall furnish, install and maintain all required traffic control devices according to the current version of the “Minnesota Field Manual on Temporary Traffic Control Zone Layouts” (<http://www.dot.state.mn.us/trafficeng/>), while performing the construction authorized by this request.
4. All individuals working within the highway right of way shall wear high visibility clothing while performing all operations under the provisions of this permit. The vest, shirt, or jacket and pants (when required) shall be orange, yellow, strong yellow-green or a fluorescent version of these colors. At night and in low visibility situations, the vests, shirt or jacket and pants shall be retro-reflective. A hat in the above colors is also recommended.
5. The **Applicant** will be responsible for all removals and disposal. All removal edges will be saw cut. No removals prior to permit approval.
6. The **Applicant** shall coordinate the proposed installation with the existing facilities in the area.
7. The **Applicant** is responsible for complying with the Erosion and Sediment Control Standard Operating Procedures (ESC SOP, attached) during construction. Conditions may require temporary measures to control erosion and sedimentation. Installation of temporary erosion measures shall be carried out concurrently with the operation or as soon as practicable.
8. No material shall be deposited on the traveled roadway unless current conditions leave no options. If material is deposited on the roadway, it shall be cleaned up as soon as possible or before the close of work for that day. Material in the traveled roadway for more than 12 hours must comply with the ESC SOP.
9. Two-way traffic shall be maintained at all times. In the event one or more lanes of traffic must be restricted for more than 24 hours, a complete traffic control plan must be reviewed and approved by the Public Works Director. If overnight lane closures are necessary notify the Law Enforcement Center (507-238-4481).
10. All excavations, trenching and/or jacking and boring pits shall comply with current OSHA Requirements. No unprotected trench shall be left open overnight. Any trench left overnight must be fenced, signed, lighted, and barricades installed to restrict access.
11. The **Applicant** is responsible for all excavation and backfilling necessary to perform the work. Backfilling within the streets must be completed in 1’ lifts and compacted to 95% Standard Proctor Density below 3’ and to 100% Standard Proctor Density for the top 3’ of excavation. Class 5 material will be used in the upper 12” of backfill. **Applicant** shall install additional Class 5 material to provide a temporary road surface. The applicant shall install asphalt or concrete surfacing to match the existing street section per City Engineer’s specifications.
12. All sidewalk and curb and gutter disturbed during construction shall be replaced by the **Applicant**. The **Applicant** is to install new sidewalk with a minimum of 3” Class 5 aggregate base and 4” (6” in driveways) of concrete. Concrete curb & gutter shall be installed to match existing concrete curb section. All curb edges will be saw cut prior to placement of new material. Concrete material shall meet MNDOT spec 2521 and 2531 for concrete walk and concrete curb and gutter.
13. Any damage to existing utilities caused by the construction operations shall be repaired by the **Applicant**.
14. All areas disturbed by the **Applicant** shall be restored with a minimum of 6” of topsoil then sodded or seeded within 7 days of completion of work. Seed or sod shall be the same as/or compatible with the existing turf cover. All seeded areas must be protected with a hydraulic mulch or erosion control blanket. Turf establishment methods per current MNDOT specification 2575.
15. The **Applicant** shall hold the City of Fairmont harmless and agrees that the City will not be responsible for injuries or damages incurred from the Applicant’s means and methods of construction.

**Erosion and Sediment Control
Standard Operating Procedures (ESC SOP)
Utility Permit Applications**

1. If working within the street or adjacent to storm inlet, install inlet protection at all downstream catch basins before work begins.
2. If sawing of concrete or pavement is required, sweep dust from work after completed.
3. Water from dewatering activities shall be filtered before discharge or vacuum contained and discharged properly at another facility.
4. All areas shall be swept as best as possible at the end of the job.
5. If gravel is used as a temporary road surface the inlet protection shall be left in place until pavement is replaced.
6. Stockpiles left overnight on paved or unpaved surfaces shall have perimeter protection (filter log or silt fence) installed before all workers leave for the day.
7. Vehicle tracking shall be swept at the end of each work day.
8. Filter log shall be placed along the back for the curb if soil behind the curb was disturbed by construction.
9. Concrete wash water shall be disposed of off-site at a proper waste facility.
10. Chemicals, oils, and fuels shall be properly stored and the owner shall have the proper tools available to clean up a spill if one were to occur.
11. All disturbed soil shall have permanent coverage (erosion control blanket and seed, hydro mulch and seed, or sod) within 7 days after the work is complete.
12. All sites must be inspected after a rainfall event of ½" or greater and maintenance work shall occur no later than 48 hours after the rainfall event.

Potential list of items required for sediment and erosion control:

Inlet protection devices, filter log with stakes and hammer, dewatering bag, broom, and bucket or container for concrete wash water disposal.

