

**CITY OF FAIRMONT
PUBLIC UTILITIES COMMISSION
AGENDA**

Tuesday, August 15, 2023

- 1 CALL TO ORDER
- 7:30 AM CITY HALL CONFERENCE ROOM (SECOND FLOOR)

- 2 ROLL CALL
CHAIR WERRE _____
VICE-CHAIR MOLTZEN _____
SECRETARY JOHNSON _____
COMMISSIONER STRUSS _____
COMMISSIONER CHRIST _____

- 3 APPROVAL OF MINUTES (2 - 4)
-REGULAR MEETING AUGUST 1, 2023

- 4 FINANCIALS & PRODUCTION STATS FOR JULY 2023 (5 - 13)

- 5 APPROVAL OF DISBURSEMENTS FOR JULY 2023 (14 - 34)

- 6 OLD BUSINESS

- 7 NEW BUSINESS

7.1 - Utility Service Policy Revision (35 - 37)

- 8 STAFF UPDATES

8.1 - WATER/WASTEWATER DEPARTMENTS
8.2 - LINE DEPARTMENT

- 9 DATE AND TIME OF NEXT MEETINGS:
- WORK SESSION - TUESDAY, SEPTEMBER 5, 2023
- REGULAR MEETING - TUESDAY, SEPTEMBER 19, 2023

- 10 ADJOURNMENT



Fairmont Public Utilities Commission
August 15, 2023

Agenda Item: 3

From: Julie Zarling, Assistant Finance Director
To: Public Utilities Commission

Subject: PUC Minutes from Regular meeting on August 1, 2023

Policy/Action Requested:

Vote Required: Simple Majority Roll Call

Recommendation: Approval

Overview:

Budget Impact: N/A

Attachments: PUC Minutes Regular Meeting, August 1, 2023

PUC Action: _____ Date: _____

PUBLIC UTILITIES COMMISSION
REGULAR MEETING

Tuesday, August 1, 2023
7:35 AM
Wastewater Treatment Facility
Meeting held in person

IN ATTENDANCE: Commissioners Werre, Moltzen, Johnson, Struss, and Christ

ALSO IN ATTENDANCE: Finance Director Hoye, Asst Finance Director Zarling, Electric Superintendent Heide, Water/Wastewater Superintendent Powers, Counselor Hasek

ABSENT:

Chair Werre called the meeting to order at 7:35 AM.

A motion was made by Mr. Struss and seconded by Mr. Johnson and carried to approve the July 18, 2023, regular meeting minutes.

For old business item 4.1- Income Statement Analysis of Line Department was presented by Assistant Finance Director Zarling. Discussion took place, with no action taken.

Item 4.2 regarding the approval of Schedule 2 was presented by Assistant Finance Director Zarling. Discussion took place on the questions that were presented last meeting. A motion was made by Ms. Moltzen and seconded by Mr. Hubble. Motion passed 5-0 to approve Schedule 2.

Under new business, Item 5.1, Assistant Finance Director Zarling and Water/Wastewater Superintendent Powers discussed the water meter replacement project. The contract for exchanging the water meters was thru Allegiant and they subcontracted out to Keystone. They are no longer using Keystone and are going to replace the water meters themselves under the same contract. Letters to the customers that have not changed out their meters will be mailed sometime next week. A meter reading fee will be added to customers' bills in September if they have not made an appointment to change their water meter by August 31st.

Item 5.2 -Approval of PO 14787 Digester Improvements – Valves was explained to the commissioners by Water/Wastewater Superintendent Powers. This expense is included in the 2023 CIP budget for Digester Improvements. There was a motion made by Mr. Werre, seconded by Ms. Moltzen to approve PO 14787 Digester Improvements-Valves. Motion passed 5-0

Item 5.3 – Approval of PO 14790 Digester Improvements – Feed Pumps was explained in detail by Water/Wastewater Superintendent Powers. This expense is included in the 2023 CIP Budget

for Digester Improvements. There was a motion made by Mr. Werre, seconded by Ms. Moltzen to approve PO 14790 Digester Improvements-Feed Pumps. Motion passed 5-0.

There was no other business; it was moved by Mr. Struss and seconded by Mr. Christ and approved to adjourn the meeting at 8:08 AM.

A tour of the Wastewater plant was then given to the Commissioners by Water/Wastewater Superintendent Powers.

Brian Johnson, Secretary



Fairmont Public Utilities Commission
August 15, 2023

Agenda Item: 4

From: Julie Zarling, Assistant Finance Director
To: Public Utilities Commission

Subject: Financial Report & Production Stats: July 2023

Policy/Action Requested:

Vote Required: ____ Simple Majority ____ Roll Call

Recommendation: Informational

Overview:

Financial Reports, Stats, and the Capital Expenditure Summary for July 2023 are included for review.

Budget Impact: N/A

Attachments: July Financial Report, Capital Expenditures Summary, & Production Statistics

PUC Action: _____ Date: _____

FAIRMONT PUBLIC UTILITIES COMMISSION
INCOME STATEMENT SUMMARY: 2023 & 2022

WATER DEPARTMENT	2023				2022			
	JUL	YTD	BUDGET	% BUDGET	JUL	YTD	BUDGET	% BUDGET
WATER DEPT REVENUE	\$508,565.17	\$3,383,353.37	\$5,609,556.00	60.31%	\$489,140.32	\$3,066,120.21	\$4,839,135.00	63.36%
WATER FILTRATION PLANT EXPENSE	\$153,594.22	\$1,034,986.57	\$1,986,653.00	52.10%	\$106,102.67	\$774,950.34	\$1,795,028.00	43.17%
WATER DISTRIB EXPENSE	\$48,966.21	\$375,448.38	\$802,707.00	46.77%	\$68,999.07	\$345,662.04	\$652,763.00	52.95%
WATER ADMIN EXPENSE	\$16,452.18	\$111,126.21	\$211,875.00	52.45%	\$10,362.63	\$106,122.62	\$190,739.00	55.64%
WATER MISC EXPENSE	\$89,570.01	\$859,399.23	\$1,477,042.00	58.18%	\$84,205.10	\$824,322.94	\$1,444,263.00	57.08%
TRANSFER OUT TO OTHER FUNDS	\$13,134.93	\$91,944.51	\$171,330.00	53.67%	\$13,134.93	\$91,944.51	\$157,619.00	58.33%
TOTAL WATER DEPT EXPENSE	\$321,717.55	\$2,472,904.90	\$4,649,607.00	53.19%	\$282,804.40	\$2,143,002.45	\$4,240,412.00	50.54%
WATER DEPT NET INCOME (LOSS)	\$186,847.62	\$910,448.47	\$959,949.00	94.84%	\$206,335.92	\$923,117.76	\$598,723.00	154.18%

WASTEWATER DEPARTMENT	2023				2022			
	JUL	YTD	BUDGET	% BUDGET	JUL	YTD	BUDGET	% BUDGET
WASTEWATER DEPT REVENUE	\$244,060.62	\$2,068,010.61	\$3,434,521.00	60.21%	\$285,107.64	\$1,776,051.29	\$2,913,732.00	60.95%
WASTEWATER TREATMENT PLANT EXPENSE	\$88,788.69	\$624,566.14	\$1,194,880.00	52.27%	\$202,579.21	\$809,156.58	\$961,007.00	84.20%
WASTEWATER COLLECTION EXPENSE	\$33,240.77	\$206,622.48	\$476,573.00	43.36%	\$50,931.14	\$266,234.11	\$405,968.00	65.58%
WASTEWATER ADMIN EXPENSE	\$11,104.35	\$72,722.08	\$136,187.00	53.40%	\$6,668.17	\$78,376.04	\$137,405.00	57.04%
WASTEWATER MISC EXPENSE	\$61,320.25	\$443,708.53	\$690,482.00	64.26%	\$54,724.45	\$405,923.45	\$693,993.00	58.49%
TRANSFER OUT TO OTHER FUNDS	\$8,420.29	\$58,942.03	\$104,292.00	56.52%	\$8,420.29	\$58,942.01	\$101,044.00	58.33%
TOTAL WASTEWATER DEPT EXPENSE	\$202,874.35	\$1,406,561.26	\$2,602,414.00	54.05%	\$323,323.26	\$1,618,632.19	\$2,299,417.00	70.39%
WASTEWATER DEPT NET INCOME (LOSS)	\$41,186.27	\$661,449.35	\$832,107.00	79.49%	(\$58,215.62)	\$157,419.10	\$614,315.00	25.63%

ELECTRIC DEPARTMENT	2023				2022			
	JUL	YTD	BUDGET	% BUDGET	JUL	YTD	BUDGET	% BUDGET
ELECTRIC DEPT REVENUE	\$1,472,224.90	\$9,246,371.07	\$17,082,910.00	54.13%	\$1,521,024.58	\$9,328,437.79	\$17,231,820.00	54.13%
PURCHASE POWER EXPENSE	\$1,228,947.46	\$7,384,174.39	\$12,869,582.00	57.38%	\$1,114,902.67	\$6,740,569.14	\$11,735,206.00	57.44%
ELECTRIC DISTRIB EXPENSE	\$106,761.87	\$848,763.95	\$1,752,138.00	48.44%	\$110,801.80	\$904,046.92	\$1,627,711.00	55.54%
ELECTRIC ADMIN EXPENSE	\$48,051.98	\$382,935.08	\$719,070.00	53.25%	\$45,300.19	\$332,562.34	\$705,018.00	47.17%
ELECTRIC DEPT MISC EXPENSE	\$40,932.38	\$320,845.71	\$687,039.00	46.70%	\$41,097.19	\$366,669.38	\$706,631.00	51.89%
TRANSFER OUT TO OTHER FUNDS	\$56,778.12	\$397,446.83	\$664,378.00	59.82%	\$56,778.12	\$397,446.83	\$681,337.00	58.33%
TOTAL ELECTRIC DEPT EXPENSE	\$1,481,471.81	\$9,334,165.96	\$16,692,207.00	55.92%	\$1,368,879.97	\$8,741,294.61	\$15,455,903.00	56.56%
ELECTRIC DEPT NET INCOME (LOSS)	(\$9,246.91)	(\$87,794.89)	\$390,703.00	-22.47%	\$152,144.61	\$587,143.18	\$1,775,917.00	33.06%

FAIRMONT PUBLIC UTILITIES - 2023 CAPITAL EXPENDITURES SUMMARY

Acct #	Electric Department	Bud Amt	YTD Exp	Budget Bal
604-00000-16300	New transformers	\$125,000	\$71,581.00	\$53,419.00
604-00000-16300	Underground conductors	\$100,000	\$19,823.72	\$80,176.28
604-00000-16300	Replace high voltage switches	\$120,000		\$120,000.00
604-00000-16300	Downtown lighting/bollard/sign replacement	\$100,000		\$100,000.00
604-00000-16400	Skid loader EZ spotter attachment & trailer	\$40,000	\$18,517.72	\$21,482.28
604-00000-16500	10th Street sub design	\$60,000	\$27,071.65	\$32,928.35
604-00000-16500	10th Street Sub relay replacement	\$275,000	\$4,350.00	\$270,650.00
604-00000-16500	10th Street Sub distr. breaker replacement (SMMPA)	\$640,000		\$640,000.00
604-00000-16500	Replace Power Plant transformer (w/SMMPA)	\$352,500	\$14,437.06	\$338,062.94
604-00000-16500	New west substation	\$632,850	\$3,073.00	\$629,777.00
604-00000-16400	Radio replacement	\$12,500		\$12,500.00
604-00000-16400	Replace wood chipper	\$55,000		\$55,000.00
604-49590-31020	Rate study update	\$30,000		\$30,000.00
604-00000-16500	Street improvement projects	\$40,000		\$40,000.00
	Contingency	\$20,000		\$20,000.00
	TOTAL CAPITAL EXPENDITURES	\$2,602,850	\$158,854.15	\$2,443,995.85

Acct #	Water Department	Bud Amt	YTD Exp	Budget Bal
601-00000-16500	Ground storage tank study/replacement (Industrial Tank)	\$40,000	\$1,914.00	\$38,086.00
601-00000-16400	Broom for skid Loader	\$6,000		\$6,000.00
601-00000-16400	Purchase Enclosed Job Trailer	\$10,000	\$9,657.49	\$342.51
601-00000-16400	Tilt bed trailer	\$9,500	\$10,221.60	(\$721.60)
601-00000-16440	Replace truck 3/4 ton	\$55,000		\$55,000.00
601-00000-16440	Purchase used Dump truck - Double Axel	\$75,000		\$75,000.00
601-00000-16200	Lime press equipment replacement	\$18,000		\$18,000.00
601-00000-16300	Lead service line replacments	\$25,000		\$25,000.00
	Miscellaneous capital items (<\$5,000 ea.)	\$5,000		\$5,000.00
601-00000-16400	Radio Replacement	\$12,500		\$12,500.00
	Contingency	\$20,000		\$20,000.00
601-00000-16500	2023 Improvement Project	\$225,000		\$225,000.00
	TOTAL CAPITAL EXPENDITURES	\$501,000	\$21,793.09	\$479,206.91

Acct #	Wastewater Department	Bud Amt	YTD Exp	Budget Bal
602-00000-16500	Lift Station rehab/repair/monitoring	\$150,000	\$80,845.80	\$69,154.20
602-00000-16500	Lift Station Panel Updates	\$100,000	\$59,575.00	\$40,425.00
602-00000-16500	Contract jetting of large diameter mains	\$15,000		\$15,000.00
602-00000-16400	Radio Replacement	\$7,500		\$7,500.00
602-00000-16500	Diffuser Replacement / Aeration Basin Cleaning	\$175,000		\$175,000.00
602-00000-16500	Digester Improvements	\$500,000	\$28,979.64	\$471,020.36
602-00000-16500	UV/Solids handling upgrade project	\$4,000,000	\$8,170.00	\$3,991,830.00
602-00000-16200	Grit Pump Replacement x 2	\$30,000		\$30,000.00
602-00000-16400	Vactor replacment	\$550,000	\$509,652.55	\$40,347.45
602-00000-16200	RAS/Scum Pump Replacements	\$40,000		\$40,000.00
	Contingency	\$20,000	\$6,030.94	\$13,969.06
	Misc Capital items	\$5,000		\$5,000.00
602-00000-16500	2023 Improvement Project	\$200,000		\$200,000.00
	TOTAL CAPITAL EXPENDITURES	\$5,792,500	\$693,253.93	\$5,099,246.07

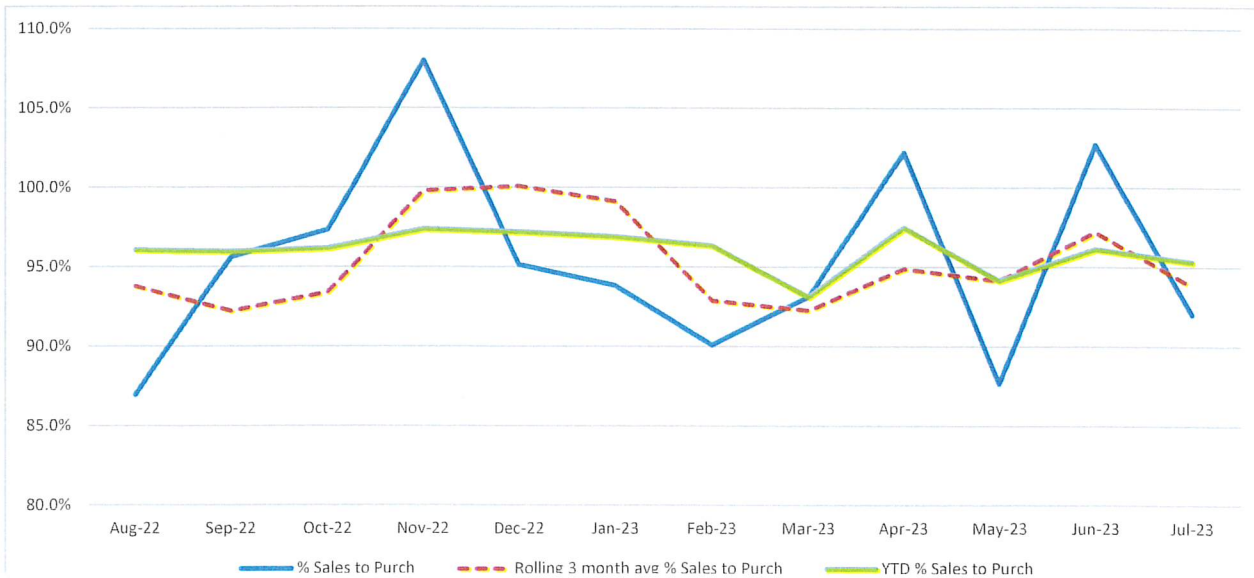
Γ PUBLIC UTILITIES - 2023 CAPITAL EXPENDITURES :

Acct #	Description	2021			2022			2023			Total Project		
		Bud Amt	YTD Exp	Budget Bal	Bud Amt	YTD Exp	Budget Bal	Bud Amt	YTD Exp	Budget Bal	Budgeted	Expense	Budget Bal
604-00000-16500	Electric Department AMI	1,100,000.00	1,375,009.00	(275,009.00)	300,000.00	682,312.59	(382,312.59)	0.00	21,208.58	(21,208.58)	1,400,000.00	2,078,530.17	(678,530.17)
604-00000-16440	Replace vehicles				35,000.00	0.00	35,000.00	0.00	39,291.44	(39,291.44)	35,000.00	39,291.44	(4,291.44)
604-00000-16300	New transformers				85,000.00	68,870.71	16,129.29		30,330.00	(30,330.00)	85,000.00	99,200.71	(14,200.71)
604-00000-16300	Underground Conductors				85,000.00	0.00	85,000.00	0.00	73,165.06	(73,165.06)	85,000.00	73,165.06	11,834.94
Acct #	Water Department	Bud Amt	YTD Exp	Budget Bal	Bud Amt	YTD Exp	Budget Bal	Bud Amt	YTD Exp	Budget Bal	Budgeted	Expense	Budget Bal
601-00000-16500	AMI	1,000,000.00	4,117.00	995,883.00	600,000.00	699,632.91	(99,632.91)	0.00	373,012.70	(373,012.70)	1,600,000.00	1,076,762.61	523,237.39
Acct #	Wastewater Department	Bud Amt	YTD Exp	Budget Bal	Bud Amt	YTD Exp	Budget Bal	Bud Amt	YTD Exp	Budget Bal	Budgeted	Expense	Budget Bal
602-00000-16200	Bar Screen replacement				750,000.00	46,225.00	703,775.00	0.00	48,580.00	(48,580.00)	750,000.00	94,805.00	655,195.00
602-00000-16440	Replace Truck				55,000.00	51,031.35	3,968.65	0.00	1,577.99	(1,577.99)	55,000.00	52,609.34	2,390.66

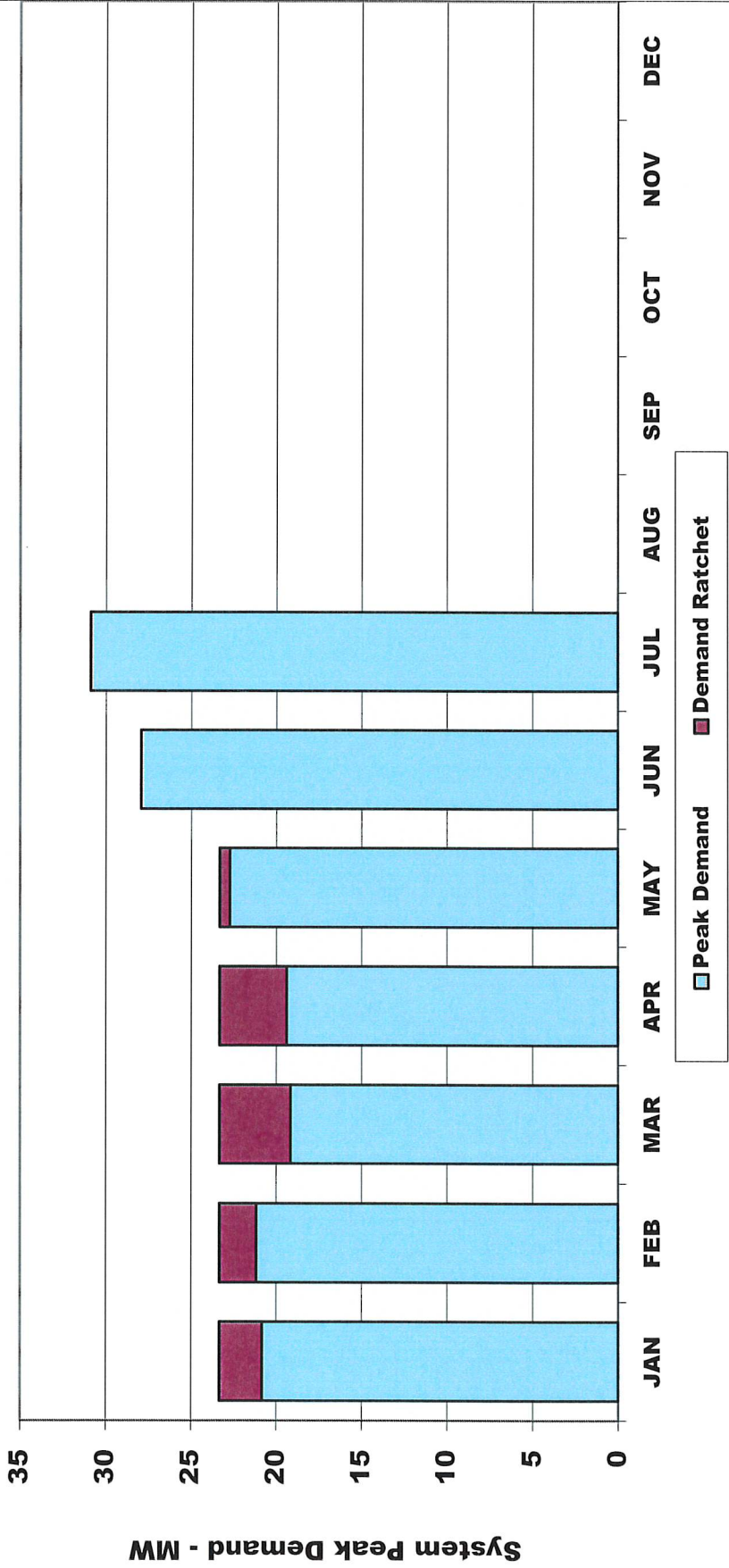
FAIRMONT PUBLIC UTILITIES

ELECTRIC DEPT STATISTICAL COMPARISON - JULY

ACCOUNT #	DESCRIPTION	JUL KWH 2023	JUL KWH 2022	JUL REVENUE 2023	JUL REVENUE 2022
604-37400-37411	Residential Light Sales	2,950,722	3,665,082	\$329,286.15	\$403,869.71
604-37400-37412	Residential Heat Sales	797,840	983,965	\$83,144.09	\$101,625.86
604-37400-37413	Commercial Service Sales	1,866,584	1,961,948	\$200,196.37	\$210,412.96
604-37400-37414	Seasonal Commercial Heat Sales	31,928	32,430	\$3,308.60	\$3,385.33
604-37400-37415	General Service Sales	1,354,354	1,566,021	\$125,811.29	\$144,669.70
604-37400-37416	Industrial Sales	4,607,296	4,850,852	\$427,567.17	\$433,978.64
604-37400-37417	All Electric Sales	662,328	745,042	\$58,415.64	\$51,440.00
604-37400-37418	Rural Electric Sales	295,215	328,778	\$31,165.09	\$36,553.30
604-37400-37420	Filter Plant Power	119,492	152,800	\$7,946.22	\$10,161.20
604-37400-37421	WW Treatment Plant Power	126,864	127,042	\$8,436.46	\$8,448.29
604-37400-37423	Municipal Street Lighting	30,071	31,000	\$2,255.34	\$2,325.01
604-37400-37422	EV Charging Stations		0	\$200.94	\$0.00
604-37400-37426	Security & Street Lighting	2,756	2,854	\$879.98	\$879.98
604-37400-37419	Energy Cost Adjustment			\$174,331.89	\$95,638.19
TOTAL SALES		12,845,450	14,447,814	\$ 1,452,945.23	\$ 1,503,388.17
ELECTRIC PURCHASES		2023	2022		
TIE LINE - SMMPA 69 KV (BILLED)		13,729,925	14,865,059		
TIE LINE - WAPA 69 KV (BILLED)		246,000	246,000		
TOTAL PURCHASES (69 KV)		13,975,925	15,111,059		
SALES TO PURCHASES DIFFERENTIAL		1,130,475	663,245	91.91%	95.61%



City of Fairmont Demand Ratchet Costs - 2023



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
PEAK DEMAND	20,824	21,152	19,143	19,388	22,749	27,917	30,899					
RATCHET DEMAND	23,347	23,347	23,347	23,347	23,347							
DIFFERENCE	2,523	2,195	4,204	3,959	598							
RATCHET COST	\$27,627	\$24,035	\$46,034	\$43,351	\$6,548					\$0	\$0	\$0

TOTAL RATCHET COSTS **\$147,595**

2022 ESTIMATED RATCHET COST = \$

JAN - MAY: RATCHET BASED ON SYSTEM PEAK OF 31,550 SET ON JUNE 20, 2022

JUN - SEP: ANNUAL PEAK MEASUREMENT PERIOD.

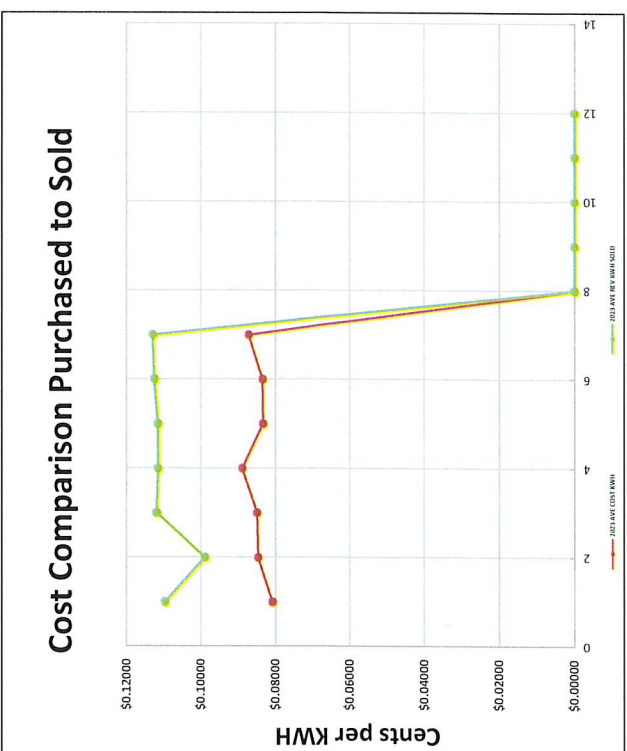
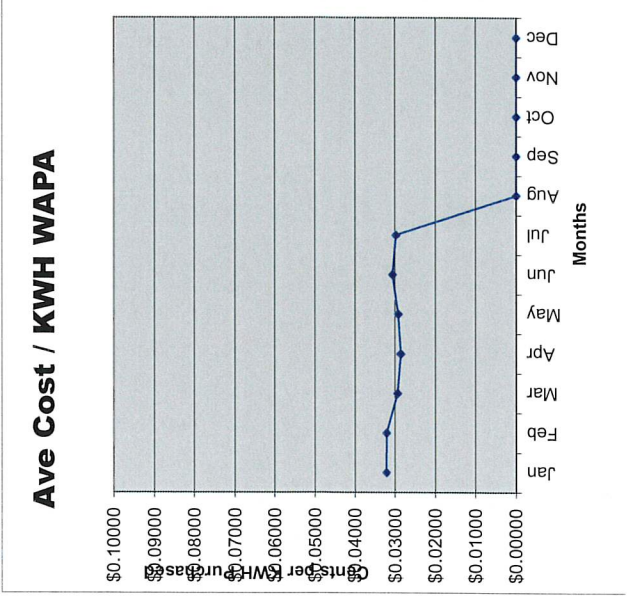
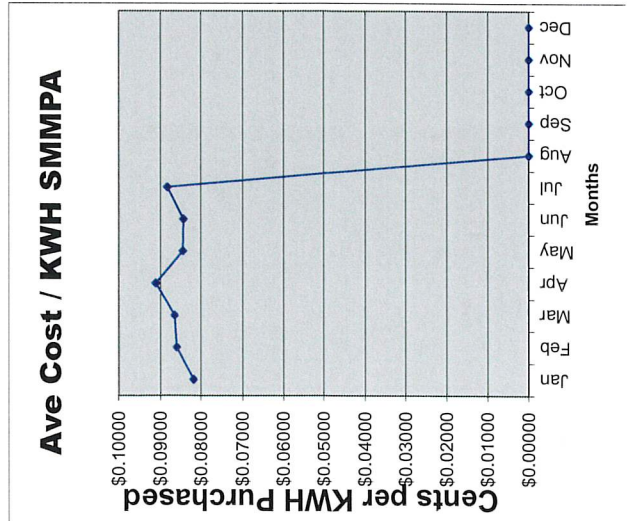
OCT-DEC: RATCHET BASED ON SYSTEM PEAK SET SUMMER OF 2023. (TBD)

Ratchet is 74% of peak demand.

FAIRMONT PUBLIC UTILITIES - COMPARISON OF PURCHASE POWER TO SALES FOR YEAR 2023

	SIMMPA						WAPA						TOTAL KWH PURCHASED	TOTAL PURCHASED POWER COST	2023 AVE COST KWH	TOTAL KWH SOLD TO CUSTOMERS	TOTAL REVENUE	2023 AVE REV KWH SOLD	
	ACTUAL DEMAND	BILLED DEMAND	KWH	DEMAND \$\$	ENERGY \$\$	ECA \$\$	WHEELING	TOTAL BILL	AVERAGE COST/KWH	BILLED DEMAND	KWH	TOTAL BILL							AVERAGE COST/KWH
JAN	20,824	23,347	12,437,047	\$342,096.65	\$686,894.76	(\$9,190.98)	\$0.00	\$1,019,900.43	\$0.08201	784	286,000	\$9,228.02	\$0.03227	12,723,047	\$1,029,128.45	\$0.08089	11,579,465	\$1,271,841.93	\$0.10984
FEB	21,152	23,347	11,199,640	\$342,096.65	\$622,709.19	(\$370.53)	\$0.00	\$964,435.31	\$0.08611	785	287,000	\$9,249.49	\$0.03223	11,486,640	\$973,664.80	\$0.08477	11,739,548	\$1,161,857.44	\$0.09897
MAR	19,143	23,347	11,910,192	\$342,096.65	\$664,642.89	\$25,311.19	\$0.00	\$1,032,050.73	\$0.08665	782	342,000	\$10,070.74	\$0.02945	12,252,192	\$1,042,121.47	\$0.08506	10,673,790	\$1,196,471.83	\$0.11209
APR	19,388	23,347	10,578,492	\$342,096.65	\$584,718.06	\$37,970.30	\$0.00	\$964,785.01	\$0.09120	774	358,000	\$10,265.46	\$0.02867	10,938,492	\$975,050.47	\$0.08916	11,231,200	\$1,254,912.36	\$0.11173
MAY	22,749	23,347	11,401,223	\$342,096.65	\$637,826.44	(\$15,084.93)	\$0.00	\$964,838.16	\$0.08463	569	252,000	\$7,375.84	\$0.02927	11,653,223	\$972,214.00	\$0.08343	10,721,443	\$1,198,413.08	\$0.11178
JUN	27,917	27,917	13,258,901	\$392,138.15	\$748,737.90	(\$21,194.87)	\$0.00	\$1,119,681.18	\$0.08445	578	232,000	\$7,126.24	\$0.03072	13,490,901	\$1,126,807.42	\$0.08352	12,346,456	\$1,390,866.19	\$0.11265
JUL	30,899	30,899	13,729,925	\$424,791.05	\$761,802.80	\$27,167.49	\$0.00	\$1,213,761.34	\$0.08840	578	246,000	\$7,340.02	\$0.02984	13,975,925	\$1,221,101.36	\$0.08737	12,845,450	\$1,452,945.23	\$0.11311
AUG							\$0.00	\$0.00	#DIV/0!				#DIV/0!	0	\$0.00	#DIV/0!			#DIV/0!
SEP							\$0.00	\$0.00	#DIV/0!				#DIV/0!	0	\$0.00	#DIV/0!			#DIV/0!
OCT							\$0.00	\$0.00	#DIV/0!				#DIV/0!	0	\$0.00	#DIV/0!			#DIV/0!
NOV							\$0.00	\$0.00	#DIV/0!				#DIV/0!	0	\$0.00	#DIV/0!			#DIV/0!
DEC							\$0.00	\$0.00	#DIV/0!				#DIV/0!	0	\$0.00	#DIV/0!			#DIV/0!
TOT			84,515,420	\$2,527,412.45	\$4,707,432.04	\$44,607.67	\$0.00	\$7,279,452.16	\$0.08613	4,850	2,003,000	\$60,655.81	\$0.03028	86,518,420	\$7,340,107.97	\$0.08484	81,137,352	\$8,927,308.06	\$0.1100

AVE KWH COST: \$8.927,308.06
 KWH SOLD: \$0.0848
 KWH MARGIN: \$0.0905
 \$0.0196



PUBLIC UTILITIES COMMISSION WATER DEPARTMENT STATISTICS FOR 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
FINISHED WATER	39,233,440	37,325,340	42,806,080	41,269,040	44,782,720	44,772,330	51,540,170					
RAW WATER	40,567,070	38,706,120	44,908,580	42,880,790	46,073,990	46,197,160	53,239,330					
LESS HOUSE WATER	2,018,144	1,700,032	2,062,800	1,961,968	691,952	1,390,630	1,390,630					
LESS DOMESTIC WATER	19,800	21,000	39,700	24,900	32,200	34,200	14,000					
NET FINISHED WATER	38,529,126	36,985,088	42,806,080	40,893,922	45,349,838	44,772,330	51,834,700	0	0	0	0	0
RESIDENTIAL SALES	14,671,065	12,055,704	11,825,895	13,977,976	13,508,926	15,651,870	16,149,640					
COMMERCIAL SALES	5,599,143	7,383,305	6,391,730	9,206,919	6,782,059	9,378,764	10,122,211					
INDUSTRIAL SALES	13,607,030	10,300,649	13,330,251	14,168,067	15,694,089	11,677,061	12,806,616					
TOTAL WATER SALES	33,877,238	29,739,658	31,547,876	37,352,962	35,985,074	36,707,695	39,078,467	0	0	0	0	0
ACCOUNTED LOSS	1,750,000	2,500,000	1,989,300	4,227,400	742,200	519,400	157,900					
UNACCOUNTED LOSS	2,901,888	4,745,430	9,268,904	(686,440)	8,622,564	7,545,235	12,596,333					
% OF NET FINISHED WATER	7.53%	12.71%	21.65%	-1.66%	19.25%	16.85%	24.44%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
PEAK DAY VOL	1,696,100	1,460,100	1,571,700	1,636,380	1,954,100	1,831,700	1,974,700					
PEAK DATE	01/19/23	02/26/23	03/14/23	04/15/23	05/27/23	06/14/23	07/28/23					
AVERAGE DAY VOL	1,265,600	1,333,000	1,402,000	1,375,630	1,444,600	1,493,600	1,662,600					
RESIDENTIAL SALES \$\$	\$269,668.33	\$248,613.97	\$246,004.92	\$264,521.14	\$259,540.62	\$279,260.08	\$282,541.26					
COMMERCIAL SALES \$\$	\$76,216.03	\$90,600.47	\$82,774.61	\$105,610.69	\$86,068.58	\$82,994.26	\$103,307.52					
INDUSTRIAL SALES \$\$	\$98,217.00	\$64,791.00	\$86,256.00	\$92,192.00	\$103,004.00	\$74,543.00	\$82,546.00					
TOTAL SALES \$\$\$	\$434,101.36	\$404,005.44	\$415,035.53	\$462,323.83	\$448,613.20	\$436,797.34	\$468,394.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

WATER DEPARTMENT TOTALS YEAR TO DATE

	2023	2022
FINISHED WATER	301,729,120	288,930,292
RAW WATER	312,573,040	296,501,523
- HOUSE WATER	11,216,156	13,459,056
- DOMESTIC WATER	185,800	116,500
NET FINISHED WATER	301,171,084	282,925,967
RESIDENTIAL SALES	97,841,076	96,071,844
COMMERCIAL SALES	54,864,131	63,658,053
INDUSTRIAL SALES	91,583,763	88,412,032
TOTAL WATER SALES	244,288,970	248,141,929
ACCOUNTED LOSSES	11,886,200	6,450,650
UNACCOUNTED LOSSES	44,995,914	28,333,388
% OF NET FINISHED WATER	14.94%	10.01%
YTD RESIDENTIAL SALES \$\$	\$1,850,150.32	\$1,622,891.58
YTD COMMERCIAL SALES \$\$	\$627,572.16	\$657,615.06
YTD INDUSTRIAL SALES \$\$	\$591,549.00	\$515,362.90
YTD WATER SALES TOTAL \$\$	\$3,069,271.48	\$2,795,869.54
REVENUE PER GALLON SOLD	\$0.012564	\$0.011267
2022/2021	1.11510	1.01044

PUBLIC UTILITIES COMMISSION WASTEWATER DEPARTMENT STATISTICS FOR THE YEAR 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
TOTAL FLOW	35,810,000	36,230,000	54,780,000	62,430,000	67,540,000	48,390,000	45,000,000					
DAILY FLOW	1,160,000	1,290,000	1,770,000	2,080,000	2,180,000	1,610,000	1,610,000					
MAXIMUM FLOW	1,660,000	1,890,000	2,410,000	2,580,000	4,560,000	1,840,000	1,840,000					
MINIMUM FLOW	1,020,000	1,090,000	1,400,000	1,760,000	1,610,000	1,340,000	1,340,000					
I & I % OF TOTAL FLOW	22.45%	25.06%	52.99%	52.66%	59.40%	36.35%	25.34%					
<u>INFLUENT AVERAGE:</u>												
LBS / DAY BOD	2,738	3,179	4,116	3,407	3,406	3,812	3,812					
LBS / DAY TSS	3,565	5,792	7,730	5,575	7,267	7,078	7,078					
<u>EFFLUENT BOD:</u>												
AVERAGE BOD	2.3	2.5	2.3	2.2	2.4	2.0	2.0					
MAXIMUM BOD	5.5	3.5	5.2	5.0	4.2	3.7	3.7					
MINIMUM BOD	1.2	1.8	1.2	1.4	1.2	1.5	1.5					
<u>EFFLUENT TSS:</u>												
AVERAGE TSS	14	10	10	6	50	4	4					
MAXIMUM TSS	33	49	49	24	753	12	12					
MINIMUM TSS	8	5	2	3	2	2	2					
# OF DAYS OVER PERMIT LIMITS	0	0	0	0	2	0	0	0	0	0	0	0
ELECTRIC USE - KWH	102,254	99,222	88,984	111,430	114,700	119,130	126,864					
ELECTRIC USE - COST	\$8,199.24	\$6,598.26	\$5,917.44	\$7,410.10	\$7,627.55	\$7,922.15	\$8,436.46					
<u>REVENUE:</u>												
RESIDENTIAL	\$112,585.73	\$105,525.23	\$104,586.79	\$111,066.98	\$109,529.41	\$113,337.20	\$101,448.05					
COMMERCIAL	\$28,660.12	\$33,244.37	\$32,136.89	\$50,904.43	\$32,463.04	\$38,543.05	\$36,918.37					
INDUSTRIAL	\$36,053.20	\$44,143.03	\$57,942.48	\$42,008.62	\$33,686.85	\$24,601.82	\$26,645.55					
TOTAL REVENUE	\$177,299.05	\$182,912.63	\$194,666.16	\$203,980.03	\$175,679.30	\$176,482.07	\$165,011.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

WASTEWATER DEPARTMENT TOTALS YEAR TO DATE

	YEAR	
	2023	2022
TOTAL FLOW TO PLANT, GALLONS	350,180,000	286,620,000
I & I % OF TOTAL FLOW	25.06%	13.35%
DAYS EXCEEDING PERMIT LIMITS	2	0
TOTAL ELECTRIC - KWH	762,584	770,752
TOTAL ELECTRIC - COST	\$52,111.20	\$ 56,399.78
TOTAL RESIDENTIAL REVENUE	\$758,079.39	\$710,240.07
TOTAL COMMERCIAL REVENUE	\$252,870.27	\$246,668.96
TOTAL INDUSTRIAL REVENUE	\$265,081.55	\$279,028.62
TOTAL REVENUE	\$1,276,031.21	\$1,235,937.65

BOD = Biodegradable Oxygen Demand
TSS= Total Suspended Solids



Fairmont Public Utilities Commission
August 15, 2023

Agenda Item: 5

From: Julie Zarling, Assistant Finance Director
To: Public Utilities Commission

Subject: Record of Disbursements- July 2023

Policy/Action Requested:

Vote Required: [X] Simple Majority [] Roll Call

Recommendation: Approval

Overview:

Approval is requested for the Commissioners' Record of Disbursements for July 2023

Budget Impact:

Attachments: PUC Check Listing for July 2023

PUC Action: _____ Date: _____

AP
PUC CHECKS



User: juliezar
Printed: 8/10/2023 11:42:10 AM

Last Name	Acct 1	Amount	Check Date	Check Num	Description
A1 Concrete Grinding & Mudjacking Shriver, Loren	602-49470-40200	1,100.00	7/27/2023	161188	cedarwood 10' curb
A1 Concrete Grinding & Mudjacking Shriver, Loren		1,100.00			
Aclara Technologies LLC	601-00000-16500	312.50	8/9/2023	161439	prorated maintenance renewal 7/1-9/30/23 - CIP - AMI
Aclara Technologies LLC		312.50			
Advanced Engineering & Environmental Services, LLC	602-49450-31200	210.00	7/27/2023	161189	I&C System Services 6/3-6/30/23
Advanced Engineering & Environmental Services, LLC		210.00			
Aitaro Sharon Eskrober/Pansanisa	601-00000-20200	3.17	7/5/2023	160967	Refund Check 015203-002, 215 E 5th St #1
Aitaro Sharon Eskrober/Pansanisa	604-00000-20200	72.39	7/5/2023	160967	Refund Check 015203-002, 215 E 5th St #1
Aitaro Sharon Eskrober/Pansanisa	604-00000-20200	3.92	7/5/2023	160967	Refund Check 015203-002, 215 E 5th St #1
Aitaro Sharon Eskrober/Pansanisa	604-00000-20200	5.59	7/5/2023	160967	Refund Check 015203-002, 215 E 5th St #1
Aitaro Sharon Eskrober/Pansanisa	602-00000-20200	2.67	7/5/2023	160967	Refund Check 015203-002, 215 E 5th St #1
Aitaro Sharon Eskrober/Pansanisa	602-00000-20200	5.08	7/5/2023	160967	Refund Check 015203-002, 215 E 5th St #1
Aitaro Sharon Eskrober/Pansanisa		92.82			
Allegiant Utility Services, Inc.	601-00000-16500	3,981.00	7/27/2023	161190	water meter installation 7/1-7/15/23 - CIP - AMI
Allegiant Utility Services, Inc.		3,981.00			
American Welding & Gas, Inc.	604-49570-22300	100.42	8/9/2023	161440	nitrogen cylinders
American Welding & Gas, Inc.	601-49400-31200	131.46	8/9/2023	161440	cylinder rentals
American Welding & Gas, Inc.		231.88			
Aqua-Pure Inc.	601-49400-31200	1,200.00	7/27/2023	161191	april, may, june 2023 calibration and maintenance

Last Name	Acct I	Amount	Check Date	Check Num	Description
Aqua-Pure Inc.		1,200.00			
Aramark Uniform Services	601-49400-31200	352.07	8/9/2023	161441	laundrying services
Aramark Uniform Services		352.07			
Barr Engineering Company	601-49400-40300	3,135.50	8/9/2023	161442	lime pond services May 20th-June 16th 2023
Barr Engineering Company	601-49400-40300	5,142.70	8/9/2023	161442	lime pond services April 22nd-May 19th 2023
Barr Engineering Company	601-49400-40300	3,347.60	8/9/2023	161442	lime pond services June 17th- July 14th 2023
Barr Engineering Company	601-49400-40300	9,381.60	8/9/2023	161442	lime pond services March 25th-April 21st 2023
Barr Engineering Company		21,007.40			
Barrick Todd	604-49595-43988	25.00	7/27/2023	161192	residential dishwasher rebate
Barrick Todd		25.00			
Bass/Adam Werner Tiffany	604-00000-20200	8.06	7/5/2023	160968	Refund Check 016711-001, 1327 Johnson St #E
Bass/Adam Werner Tiffany	601-00000-20200	1.59	7/5/2023	160968	Refund Check 016711-001, 1327 Johnson St #E
Bass/Adam Werner Tiffany	604-00000-20200	5.72	7/5/2023	160968	Refund Check 016711-001, 1327 Johnson St #E
Bass/Adam Werner Tiffany	602-00000-20200	1.37	7/5/2023	160968	Refund Check 016711-001, 1327 Johnson St #E
Bass/Adam Werner Tiffany	604-00000-20200	69.53	7/5/2023	160968	Refund Check 016711-001, 1327 Johnson St #E
Bass/Adam Werner Tiffany	602-00000-20200	2.57	7/5/2023	160968	Refund Check 016711-001, 1327 Johnson St #E
Bass/Adam Werner Tiffany		88.84			
Beemer Companies	601-49430-40200	564.77	7/28/2023	161258	Haul Black Dirt to Old City Shop
Beemer Companies	604-49570-40200	564.77	7/28/2023	161258	Haul Black Dirt to Old City Shop
Beemer Companies	602-49470-40200	564.77	7/28/2023	161258	Haul Black Dirt to Old City Shop
Beemer Companies	604-49570-22300	52.78	7/27/2023	161193	stainless coupler and clamps, polypipe
Beemer Companies		1,747.09			
Bergankdv	601-49440-31200	490.75	7/10/2023	161006	Audit of the Financial Statements For The Year Ended 12/31/22
Bergankdv	604-49590-31200	1,903.02	7/10/2023	161006	Audit of the Financial Statements For The Year Ended 12/31/22
Bergankdv	602-49490-31200	298.73	7/10/2023	161006	Audit of the Financial Statements For The Year Ended 12/31/22
Bergankdv		2,692.50			
Bock James	604-49595-43997	20.00	7/27/2023	161194	residential AC tune-up rebate

Last Name	Acct I	Amount	Check Date	Check Num	Description
Bock James		20.00			
Boekett Building Supply	604-49570-22300	38.06	7/27/2023	161195	screws and concrete mix
Boekett Building Supply		38.06			
Bomgaars Supply	601-49430-43900	16.98	7/27/2023	161196	fittings
Bomgaars Supply	604-49570-40300	88.95	7/27/2023	161196	batteries and charger
Bomgaars Supply	604-00000-16400	293.12	7/27/2023	161196	skid trailer accessories - CIP - skid loader attach and trailer
Bomgaars Supply	602-49450-43900	17.99	7/27/2023	161196	bucket caddy
Bomgaars Supply	601-49400-43900	49.99	7/27/2023	161196	flash light
Bomgaars Supply	602-49470-40200	71.98	7/27/2023	161196	sprayer, wedd killer
Bomgaars Supply	602-49470-40200	59.94	7/27/2023	161196	bucket, bag of zip ties
Bomgaars Supply	601-49400-43900	3.99	7/27/2023	161196	weather stripping
Bomgaars Supply	601-49430-43900	23.99	7/27/2023	161196	true fuel gas/oil
Bomgaars Supply	601-49430-43900	6.29	7/27/2023	161196	2" male bango
Bomgaars Supply	601-49400-43900	59.99	7/27/2023	161196	fan
Bomgaars Supply	602-49470-43900	44.90	7/27/2023	161196	fan, velcro, fasteners
Bomgaars Supply	601-49430-43900	59.96	7/27/2023	161196	insert bits, adapter sleeve, receiver tube
Bomgaars Supply	602-49450-43900	56.94	7/27/2023	161196	gloves, rollers, brush
Bomgaars Supply		855.01			
C. Emery Nelson, Inc.	601-49400-40400	1,474.16	7/27/2023	161197	solberg paper element, 5 gallons of oil
C. Emery Nelson, Inc.		1,474.16			
Carlson Jessi/Matt	604-49595-43987	25.00	7/27/2023	161198	residential washing machine rebate
Carlson Jessi/Matt		25.00			
Carquest Auto Paris Stores	604-49570-40400	70.34	8/9/2023	161443	#201 battery
Carquest Auto Paris Stores	601-49430-40400	55.11	8/9/2023	161443	hose
Carquest Auto Paris Stores	602-49450-40400	103.27	8/9/2023	161443	#445 hose
Carquest Auto Paris Stores	601-49430-40200	91.14	8/9/2023	161443	antifreeze
Carquest Auto Paris Stores	604-49570-40400	81.10	8/9/2023	161443	#203 pressure hose
Carquest Auto Paris Stores	604-49550-40400	21.33	8/9/2023	161443	hose
Carquest Auto Paris Stores		422.29			
Cintas Corporation	604-49570-43900	333.24	8/9/2023	161444	cleaning supplies-july
Cintas Corporation	604-49570-43760	1,219.24	8/9/2023	161444	laundrying services-july

Last Name	Acct I	Amount	Check Date	Check Num	Description
Cintas Corporation		1,552.48			
Colonial Life	601-00000-21812	56.14	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Group Accident
Colonial Life	604-00000-21812	246.20	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Disability
Colonial Life	601-00000-21812	56.16	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Group Accident
Colonial Life	604-00000-21812	46.24	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Group Accident
Colonial Life	604-00000-21812	46.25	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Group Accident
Colonial Life	602-00000-21812	71.04	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Group Accident
Colonial Life	602-00000-21812	179.13	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Disability
Colonial Life	604-00000-21812	185.81	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Life Insurance
Colonial Life	604-00000-21812	51.99	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Cancer
Colonial Life	602-00000-21812	91.35	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Life Insurance
Colonial Life	601-00000-21812	64.52	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Cancer
Colonial Life	601-00000-21812	239.90	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Disability
Colonial Life	604-00000-21812	51.98	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Cancer
Colonial Life	602-00000-21812	42.39	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Cancer
Colonial Life	602-00000-21812	23.19	7/5/2023	160937	PR Batch 00001.07.2023 Colonial GroupSpecifiedDisease
Colonial Life	602-00000-21812	179.15	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Disability
Colonial Life	601-00000-21812	137.56	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Life Insurance
Colonial Life	604-00000-21812	9.24	7/19/2023	161145	PR Batch 00002.07.2023 Colonial GroupSpecifiedDisease
Colonial Life	601-00000-21812	19.83	7/5/2023	160937	PR Batch 00001.07.2023 Colonial GroupSpecifiedDisease
Colonial Life	602-00000-21812	23.19	7/19/2023	161145	PR Batch 00002.07.2023 Colonial GroupSpecifiedDisease
Colonial Life	601-00000-21812	19.83	7/19/2023	161145	PR Batch 00002.07.2023 Colonial GroupSpecifiedDisease
Colonial Life	602-00000-21812	91.34	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Life Insurance
Colonial Life	601-00000-21812	239.87	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Disability
Colonial Life	604-00000-21812	185.82	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Life Insurance
Colonial Life	601-00000-21812	64.57	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Cancer
Colonial Life	602-00000-21812	42.35	7/19/2023	161145	PR Batch 00002.07.2023 Colonial Cancer
Colonial Life	602-00000-21812	71.06	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Group Accident
Colonial Life	601-00000-21812	137.57	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Life Insurance
Colonial Life	604-00000-21812	246.20	7/5/2023	160937	PR Batch 00001.07.2023 Colonial Disability
Colonial Life	604-00000-21812	9.24	7/5/2023	160937	PR Batch 00001.07.2023 Colonial GroupSpecifiedDisease
Colonial Life		2,929.11			
Cress Refrigeration	602-49450-31200	1,350.00	8/9/2023	161445	inspect boiler system etc.
Cress Refrigeration	601-49400-31200	752.24	7/27/2023	161199	30A Contactor with Lugs, A29 belt
Cress Refrigeration		2,102.24			
Culligan Water of Fairmont	604-49570-38200	46.17	7/27/2023	161200	drinking water equipment
Culligan Water of Fairmont	604-49570-38200	46.98	8/9/2023	161446	drinking water equipment

Last Name	Acct I	Amount	Check Date	Check Num	Description
Culligan Water of Fairmont	602-49450-31200	144.85	8/9/2023	161446	RO maintenance and filters
Culligan Water of Fairmont		238.00			
Dakota Supply Group	601-49430-40200	1,042.53	7/27/2023	161201	curb box repair
Dakota Supply Group		1,042.53			
Dan's Appliance, Inc.	602-49470-40200	295.99	7/27/2023	161202	dehumidifier
Dan's Appliance, Inc.		295.99			
Day Lawrence	604-49595-43988	25.00	7/27/2023	161203	residential dishwasher rebate
Day Lawrence		25.00			
Day Plumbing Heating & Cooling, Inc.	601-49400-43900	62.00	8/9/2023	161447	sloan cover
Day Plumbing Heating & Cooling, Inc.	601-49430-40200	214.66	7/27/2023	161204	1831 Oakwood Ave valve replacement, curb key didn't work
Day Plumbing Heating & Cooling, Inc.		276.66			
Denny Troy	601-49400-31400	46.30	7/27/2023	161205	water sample box
Denny Troy	602-49450-31400	28.80	7/27/2023	161205	sipd DO probe w/insurance
Denny Troy		75.10			
DGR Engineering	604-00000-16500	7,570.80	8/9/2023	161448	services through 6/30/23 - CIP - replace PP transformer
DGR Engineering	604-00000-16500	700.00	8/9/2023	161448	professional services through 6/30/23 - CIP - 10th st sub design
DGR Engineering	604-00000-16500	1,596.00	8/9/2023	161448	professional services through 6/30/23 - CIP - west substation
DGR Engineering		9,866.80			
Ditch Witch Of Minnesota, Inc.	604-49570-40400	129.16	7/27/2023	161206	compound wall
Ditch Witch Of Minnesota, Inc.		129.16			
Driano Dominick	604-49595-43990	50.00	7/27/2023	161207	residential furnace rebate
Driano Dominick	604-49595-43981	230.00	7/27/2023	161207	residential AC rebate
Driano Dominick		280.00			
Dulcimer Medical Center	604-49570-30500	29.00	8/9/2023	161449	random DOT test-line
Dulcimer Medical Center	601-49445-30500	29.00	8/9/2023	161449	random DOT test-water

Last Name	Acct 1	Amount	Check Date	Check Num	Description
Dulcimer Medical Center		58.00			
EFTPS	602-00000-21801	1,723.30	7/19/2023	0	PR Batch 00002.07.2023 Federal Income Tax
EFTPS	604-00000-21809	596.26	7/5/2023	0	PR Batch 00001.07.2023 Medicare Employee Portion
EFTPS	601-00000-21809	554.98	7/19/2023	0	PR Batch 00002.07.2023 Medicare Employee Portion
EFTPS	601-00000-21803	2,206.84	7/5/2023	0	PR Batch 00001.07.2023 FICA Employer Portion
EFTPS	602-00000-21801	1,804.06	7/5/2023	0	PR Batch 00001.07.2023 Federal Income Tax
EFTPS	604-00000-21803	2,594.14	7/19/2023	0	PR Batch 00002.07.2023 FICA Employer Portion
EFTPS	604-00000-21809	605.99	7/19/2023	0	PR Batch 00002.07.2023 Medicare Employee Portion
EFTPS	601-00000-21801	3,318.85	7/5/2023	0	PR Batch 00001.07.2023 Federal Income Tax
EFTPS	601-00000-21801	3,702.31	7/19/2023	0	PR Batch 00002.07.2023 Federal Income Tax
EFTPS	604-00000-21809	596.26	7/5/2023	0	PR Batch 00001.07.2023 Medicare Employee Portion
EFTPS	604-00000-21801	4,181.15	7/5/2023	0	PR Batch 00001.07.2023 Federal Income Tax
EFTPS	604-00000-21803	2,594.14	7/19/2023	0	PR Batch 00002.07.2023 FICA Employee Portion
EFTPS	604-00000-21809	605.99	7/19/2023	0	PR Batch 00002.07.2023 Medicare Employee Portion
EFTPS	602-00000-21809	325.08	7/19/2023	0	PR Batch 00002.07.2023 Medicare Employee Portion
EFTPS	601-00000-21803	2,206.84	7/5/2023	0	PR Batch 00001.07.2023 FICA Employee Portion
EFTPS	602-00000-21809	329.70	7/5/2023	0	PR Batch 00001.07.2023 Medicare Employee Portion
EFTPS	602-00000-21809	329.70	7/5/2023	0	PR Batch 00001.07.2023 Medicare Employee Portion
EFTPS	602-00000-21803	1,394.45	7/19/2023	0	PR Batch 00002.07.2023 FICA Employee Portion
EFTPS	601-00000-21803	2,376.41	7/19/2023	0	PR Batch 00002.07.2023 FICA Employee Portion
EFTPS	601-00000-21809	515.33	7/5/2023	0	PR Batch 00001.07.2023 Medicare Employee Portion
EFTPS	602-00000-21803	1,414.32	7/5/2023	0	PR Batch 00001.07.2023 FICA Employee Portion
EFTPS	602-00000-21809	325.08	7/19/2023	0	PR Batch 00002.07.2023 Medicare Employee Portion
EFTPS	604-00000-21803	2,552.36	7/5/2023	0	PR Batch 00001.07.2023 FICA Employee Portion
EFTPS	602-00000-21803	1,394.45	7/19/2023	0	PR Batch 00002.07.2023 FICA Employee Portion
EFTPS	601-00000-21803	2,376.41	7/19/2023	0	PR Batch 00002.07.2023 FICA Employee Portion
EFTPS	604-00000-21801	4,199.74	7/19/2023	0	PR Batch 00002.07.2023 Federal Income Tax
EFTPS	601-00000-21809	515.33	7/5/2023	0	PR Batch 00001.07.2023 Medicare Employee Portion
EFTPS	601-00000-21809	554.98	7/19/2023	0	PR Batch 00002.07.2023 Medicare Employee Portion
EFTPS	604-00000-21803	2,552.36	7/5/2023	0	PR Batch 00001.07.2023 FICA Employee Portion
EFTPS	602-00000-21803	1,414.32	7/5/2023	0	PR Batch 00001.07.2023 FICA Employee Portion
EFTPS		49,861.13			
Elan Financial Services	604-49570-40300	45.63	7/10/2023	161010	Forklift Equipment Electric Dept
Elan Financial Services	604-00000-16500	204.28	7/10/2023	161010	AMI
Elan Financial Services	601-49440-43900	30.00	7/10/2023	161010	Fuel Unit #699 Water Dept
Elan Financial Services	602-49450-40400	2,617.18	7/10/2023	161010	Radwell Danaher Motion PA 11-58B65-04NLSX Actuator PPA 115 VAC WV
Elan Financial Services	604-49570-40300	-12.83	7/10/2023	161010	J Hanlan Return Electric Dept
Elan Financial Services	601-49400-40400	312.00	7/10/2023	161010	Tarps Water Dept 22 x 15 3/4
Elan Financial Services	601-49430-43900	179.39	7/10/2023	161010	Weed Control Water Plant

Last Name	Acct 1	Amount	Check Date	Check Num	Description
Elan Financial Services		3,375.65			
Elk River Winlectric Co.	604-00000-16300	38,577.16	7/27/2023	161208	500KCMIL 15kv 133-00%220mi - CIP - underground conductors 2022
Elk River Winlectric Co.	604-00000-16300	34,587.90	7/27/2023	161208	1350 solid 15kn 133% - CIP - underground conductors 2022
Elk River Winlectric Co.	604-00000-14207	540.00	7/27/2023	161208	X34-150LT-840/U
Elk River Winlectric Co.	604-00000-14207	3,780.00	7/27/2023	161208	RPN-55W20LED
Elk River Winlectric Co.		77,485.06			
Fastenal Company	601-49430-40200	94.16	7/27/2023	161209	s/s hcs 5/8-11x4
Fastenal Company	601-49430-40200	61.85	7/27/2023	161209	s/s hcs 5/8-11x3 1/2
Fastenal Company		156.01			
Federated Rural Electric Association	604-49570-22300	3,806.00	7/27/2023	161210	plowed 1/0 cable
Federated Rural Electric Association	602-49470-38100	50.00	8/9/2023	161450	electric charges-WWTP
Federated Rural Electric Association	601-49430-38100	15.00	8/9/2023	161450	electric charges-WTP
Federated Rural Electric Association		3,871.00			
Fleet & Farm Supply	601-49430-40200	142.41	8/9/2023	161451	paint thinner, hydrant paint, fittings
Fleet & Farm Supply	604-49570-22300	24.99	8/9/2023	161451	magnetic tape
Fleet & Farm Supply	602-49470-43900	29.98	8/9/2023	161451	gloves
Fleet & Farm Supply	602-49450-43900	32.99	8/9/2023	161451	air hose
Fleet & Farm Supply	602-49450-43900	33.97	8/9/2023	161451	universal joints, locking clamp, bolts
Fleet & Farm Supply	602-49450-43900	38.72	8/9/2023	161451	pipe tape, spray wax, odor gel, bolts
Fleet & Farm Supply	601-49400-43900	9.98	8/9/2023	161451	pail, utility knife
Fleet & Farm Supply	604-49570-22300	14.99	8/9/2023	161451	cable lighting
Fleet & Farm Supply	602-49470-40200	11.55	8/9/2023	161451	shop towels, cleaner, adhesive
Fleet & Farm Supply	604-49570-43900	89.94	8/9/2023	161451	oil asorbent oildri
Fleet & Farm Supply	602-49450-43900	80.98	8/9/2023	161451	vice grips, round up
Fleet & Farm Supply	601-49430-43900	24.97	8/9/2023	161451	pails, 4ft level
Fleet & Farm Supply	601-49430-43900	10.45	8/9/2023	161451	drain plug, keys
Fleet & Farm Supply	601-49430-43900	19.98	8/9/2023	161451	latch storage box
Fleet & Farm Supply	602-49470-43900	43.36	8/9/2023	161451	ant traps, rollers, band wrench
Fleet & Farm Supply	601-49430-40200	23.99	8/9/2023	161451	pkg of saw blades
Fleet & Farm Supply	604-49570-43900	21.98	8/9/2023	161451	concrete sealant
Fleet & Farm Supply	602-49450-43900	69.74	8/9/2023	161451	buckets, rollers, roller trays
Fleet & Farm Supply	602-49450-43900	25.16	8/9/2023	161451	bleach, laundry soap, hand soap
Fleet & Farm Supply		750.13			

Last Name	Acct I	Amount	Check Date	Check Num	Description
Flexible Pipe Tools & Equipment	602-49470-40200	426.00	7/27/2023	161211	drop manhole bridge, fiberglass pole
Flexible Pipe Tools & Equipment		426.00			
Frontier Communications	604-49570-32100	49.51	7/27/2023	161212	507-238-1928 july
Frontier Communications	604-49570-32100	42.09	7/27/2023	161212	507-235-6081 july
Frontier Communications		91.60			
Fruendt, Lundquist & Gustafson, LTD	604-00000-21720	526.11	7/5/2023	160939	PR Batch 00001.07.2023 Garnishment-Fruendt, Lundquist
Fruendt, Lundquist & Gustafson, LTD	604-00000-21720	568.51	7/19/2023	161146	PR Batch 00002.07.2023 Garnishment-Fruendt, Lundquist
Fruendt, Lundquist & Gustafson, LTD		1,094.62			
Further	604-00000-21811	297.77	7/19/2023	0	PR Batch 00002.07.2023 Health Savings Account
Further	601-00000-21811	886.11	7/19/2023	0	PR Batch 00002.07.2023 Health Savings Account
Further	602-00000-21811	383.77	7/19/2023	0	PR Batch 00002.07.2023 Health Savings Account
Further	602-00000-21811	383.77	7/5/2023	0	PR Batch 00001.07.2023 Health Savings Account
Further	601-00000-21811	886.04	7/5/2023	0	PR Batch 00001.07.2023 Health Savings Account
Further	604-00000-21811	297.81	7/5/2023	0	PR Batch 00001.07.2023 Health Savings Account
Further		3,135.27			
Gellert Greg	604-49595-43980	14.00	7/27/2023	161213	residential LED bulbs rebate
Gellert Greg		14.00			
Gopher State One Call, Inc.	601-49430-31200	62.37	8/9/2023	161452	Locating Expense-july
Gopher State One Call, Inc.	602-49470-31200	62.37	8/9/2023	161452	Locating Expense-july
Gopher State One Call, Inc.	604-49570-31200	64.26	8/9/2023	161452	Locating Expense-july
Gopher State One Call, Inc.		189.00			
Grainger	602-49450-31400	-270.95	7/27/2023	161214	test ball plug credit memo
Grainger	602-49450-40400	184.02	7/27/2023	161214	red brass nipple, fire hose adapter
Grainger	602-49450-31400	270.96	7/27/2023	161214	test ball plug
Grainger		184.03			
Graymont (WI) LLC	601-49400-21620	6,796.60	7/27/2023	161215	high calcium quicklime
Graymont (WI) LLC		6,796.60			

Last Name	Acct 1	Amount	Check Date	Check Num	Description
Gregory Marixa	604-00000-20200	64.12	7/5/2023	160969	Refund Check 018151-000, 450 1/2 E 11th St
Gregory Marixa	604-00000-20200	5.30	7/5/2023	160969	Refund Check 018151-000, 450 1/2 E 11th St
Gregory Marixa	601-00000-20200	7.68	7/5/2023	160969	Refund Check 018151-000, 450 1/2 E 11th St
Gregory Marixa	602-00000-20200	6.63	7/5/2023	160969	Refund Check 018151-000, 450 1/2 E 11th St
Gregory Marixa	602-00000-20200	12.39	7/5/2023	160969	Refund Check 018151-000, 450 1/2 E 11th St
Gregory Marixa	604-00000-20200	7.81	7/5/2023	160969	Refund Check 018151-000, 450 1/2 E 11th St
Gregory Marixa		103.93			
GS Systems, Inc.	602-49450-31200	7,360.00	7/27/2023	161216	thinmanager platform software renewal
GS Systems, Inc.		7,360.00			
Hagstrom Claire	604-00000-20200	5.44	7/5/2023	160970	Refund Check 017674-000, 1511 Falcon Dr #101
Hagstrom Claire	602-00000-20200	12.35	7/5/2023	160970	Refund Check 017674-000, 1511 Falcon Dr #101
Hagstrom Claire	602-00000-20200	6.60	7/5/2023	160970	Refund Check 017674-000, 1511 Falcon Dr #101
Hagstrom Claire	601-00000-20200	7.66	7/5/2023	160970	Refund Check 017674-000, 1511 Falcon Dr #101
Hagstrom Claire	604-00000-20200	49.92	7/5/2023	160970	Refund Check 017674-000, 1511 Falcon Dr #101
Hagstrom Claire	604-00000-20200	4.09	7/5/2023	160970	Refund Check 017674-000, 1511 Falcon Dr #101
Hagstrom Claire		86.06			
Hauglid AI	604-49595-43997	20.00	7/27/2023	161217	residential AC tune-up rebate
Hauglid AI		20.00			
Hawkins, Inc.	601-00000-14206	2,333.40	7/27/2023	161218	ammonium sulfate, hydrofluosilicic acid
Hawkins, Inc.		2,333.40			
IBEW, Local Union 949	604-00000-21807	747.32	7/5/2023	160940	PR Batch 00001.07.2023 Union Dues
IBEW, Local Union 949	602-00000-21807	345.99	7/5/2023	160940	PR Batch 00001.07.2023 Union Dues
IBEW, Local Union 949	601-00000-21807	677.18	7/5/2023	160940	PR Batch 00001.07.2023 Union Dues
IBEW, Local Union 949		1,770.49			
Impact Proven Solutions	601-49440-31200	599.38	7/27/2023	161219	Monthly Utility Billing-july
Impact Proven Solutions	602-49490-31200	364.86	7/27/2023	161219	Monthly Utility Billing-july
Impact Proven Solutions	604-49590-31200	2,324.27	7/27/2023	161219	Monthly Utility Billing-july
Impact Proven Solutions		3,288.51			
J. H. Larson	601-49430-40400	425.98	8/9/2023	161453	f-fram motor circuit

Last Name	Acct I	Amount	Check Date	Check Num	Description
J. H. Larson	601-49400-40400	138.90	8/9/2023	161453	6 bulbs
J. H. Larson	604-00000-16500	56.81	8/9/2023	161453	galvanized 12GA strut - CIP - AMI
J. H. Larson	602-49470-40200	286.80	8/9/2023	161453	cable ties; sheet metal screws
J. H. Larson	604-49570-22300	291.03	8/9/2023	161453	40 PVC conduit
J. H. Larson	602-49470-40200	5.59	8/9/2023	161453	round weatherproof box
J. H. Larson	602-49470-40200	61.27	8/9/2023	161453	ITE 52SA2AABA1P
J. H. Larson	604-00000-14207	49.74	8/9/2023	161453	2 hole rigid strap
J. H. Larson	604-49570-22300	1,326.12	8/9/2023	161453	MLB UC1299-RL
J. H. Larson		2,642.24			
Jetter Clean, Inc.	602-49470-40200	250.00	8/9/2023	161454	camera, locate main line to water curbstop
Jetter Clean, Inc.		250.00			
Johnson Controls Fire Protection LP	601-49400-31200	1,059.32	7/27/2023	161220	batteries, alarm and detection
Johnson Controls Fire Protection LP		1,059.32			
JT Services of Minnesota	604-49570-40300	289.92	7/27/2023	161221	LED solar multifunctional flood light
JT Services of Minnesota	604-49570-40300	1,128.85	7/27/2023	161221	balck and orange warning signs
JT Services of Minnesota		1,418.77			
Krause Robert	604-49595-43997	20.00	8/9/2023	161455	residential AC tune up rebate
Krause Robert		20.00			
L&S Electric Inc.	604-00000-16300	4,350.00	7/27/2023	161222	field engine maintenance - Cjp - 10st sub design
L&S Electric Inc.		4,350.00			
Lawn Solutions, Inc	602-00000-16500	5,920.00	8/9/2023	161456	contracted ladnscaing - CIP - digester improvements
Lawn Solutions, Inc		5,920.00			
Marco Technologies, LLC	604-49590-20220	41.80	7/25/2023	161184	Contract Base Rate 07/14 to 08/13/2023 Various City Locations
Marco Technologies, LLC	602-49490-20220	13.93	7/25/2023	161184	Contract Base Rate 07/14 to 08/13/2023 Various City Locations
Marco Technologies, LLC	602-49490-20120	4.41	7/25/2023	161184	Contract Base Rate 07/02 to 08/01. Contract Usage 06/02 to 07/01
Marco Technologies, LLC	601-49440-20220	27.87	7/25/2023	161184	Contract Base Rate 07/14 to 08/13/2023 Various City Locations
Marco Technologies, LLC	604-49590-20120	154.94	7/31/2023	161299	Contract Base Rate 07/22 to 08/21/23 Usage 04/22 to 07/21/23 CH
Marco Technologies, LLC	604-49590-20120	28.10	7/25/2023	161184	Contract Base Rate 07/02 to 08/01. Contract Usage 06/02 to 07/01
Marco Technologies, LLC	602-49490-20120	24.33	7/31/2023	161299	Contract Base Rate 07/22 to 08/21/23 Usage 04/22 to 07/21/23 CH

Last Name	Acct I	Amount	Check Date	Check Num	Description
Marco Technologies, LLC	601-49440-20120	39.96	7/31/2023	161299	Contract Base Rate 07/22 to 08/21/23 Usage 04/22 to 07/21/23 CH
Marco Technologies, LLC	601-49440-20120	7.25	7/25/2023	161184	Contract Base Rate 07/02 to 08/01. Contract Usage 06/02 to 07/01
Marco Technologies, LLC		342.59			
Martin County Highway Dept	602-49450-21200	120.52	8/9/2023	161457	gas usage-july
Martin County Highway Dept	604-49570-21200	1,181.76	8/9/2023	161457	gas usage-july
Martin County Highway Dept	602-49470-21200	332.49	8/9/2023	161457	gas usage-july
Martin County Highway Dept	601-49430-21200	529.87	8/9/2023	161457	gas usage-july
Martin County Highway Dept	601-49400-21200	81.31	8/9/2023	161457	gas usage-july
Martin County Highway Dept		2,245.95			
Menke Tiara	604-00000-20200	142.34	7/5/2023	160971	Refund Check 018481-000, 1325 Johnson St #F
Menke Tiara	602-00000-20200	1.93	7/5/2023	160971	Refund Check 018481-000, 1325 Johnson St #F
Menke Tiara	604-00000-20200	11.52	7/5/2023	160971	Refund Check 018481-000, 1325 Johnson St #F
Menke Tiara	604-00000-20200	14.22	7/5/2023	160971	Refund Check 018481-000, 1325 Johnson St #F
Menke Tiara	601-00000-20200	1.22	7/5/2023	160971	Refund Check 018481-000, 1325 Johnson St #F
Menke Tiara	602-00000-20200	1.03	7/5/2023	160971	Refund Check 018481-000, 1325 Johnson St #F
Menke Tiara		172.26			
Metering & Technology Solutions	601-00000-16500	14,575.00	7/27/2023	161223	e-series meter connectors
Metering & Technology Solutions		14,575.00			
Midco	602-49490-32100	360.88	7/14/2023	161117	July 2023 Telephone Waste Water
Midco	604-49590-32100	209.72	7/14/2023	161117	July 2023 Telephone City Hall
Midco	604-49570-32100	294.86	7/14/2023	161117	July 2023 Telephone Electric Dept
Midco	601-49400-32100	361.06	7/14/2023	161117	July 2023 Telephone Water Plant
Midco	601-49440-32100	54.08	7/14/2023	161117	July 2023 Telephone City Hall
Midco	602-49490-32100	32.92	7/14/2023	161117	July 2023 Telephone City Hall
Midco		1,313.52			
Minnesota Elevator, Inc MEI Total Elevator Solutions	601-49400-31200	594.00	7/27/2023	161225	upper floor doors not closing properly
Minnesota Elevator, Inc MEI Total Elevator Solutions		594.00			
Minnesota State Retirement System	601-00000-21811	2.20	7/5/2023	0	PR Batch 00001.07.2023 Health Savings Plan AFSCME
Minnesota State Retirement System	604-00000-21811	3.25	7/19/2023	0	PR Batch 00002.07.2023 Health Savings Plan AFSCME
Minnesota State Retirement System	604-00000-21811	3.24	7/5/2023	0	PR Batch 00001.07.2023 Health Savings Plan AFSCME
Minnesota State Retirement System	602-00000-21811	2.07	7/5/2023	0	PR Batch 00001.07.2023 Health Savings Plan AFSCME

Last Name	Acct 1	Amount	Check Date	Check Num	Description
Minnesota State Retirement System	602-00000-21811	2.07	7/19/2023	0	PR Batch 00002.07.2023 Health Savings Plan AFSCME
Minnesota State Retirement System	601-00000-21811	2.19	7/19/2023	0	PR Batch 00002.07.2023 Health Savings Plan AFSCME
Minnesota State Retirement System		15.02			
MN AWWA	601-49440-33100	80.00	8/9/2023	161458	2023 Southwest Water School Event-powers and young
MN AWWA	601-49445-33100	330.00	7/27/2023	161226	individual full conference wednesday-friday - brady powers
MN AWWA		410.00			
Mn Child Support Payment	604-00000-21720	314.72	7/5/2023	160942	PR Batch 00001.07.2023 HR
Mn Child Support Payment	604-00000-21720	314.72	7/19/2023	161148	PR Batch 00002.07.2023 HR
Mn Child Support Payment		629.44			
MN Council 65 AFSCME	604-00000-21807	15.56	7/5/2023	160943	PR Batch 00001.07.2023 Union Dues
MN Council 65 AFSCME	601-00000-21807	10.55	7/5/2023	160943	PR Batch 00001.07.2023 Union Dues
MN Council 65 AFSCME	602-00000-21807	10.01	7/5/2023	160943	PR Batch 00001.07.2023 Union Dues
MN Council 65 AFSCME		36.12			
MN Dept Labor & Indust	601-49400-31500	100.00	8/9/2023	161459	elevator annual op
MN Dept Labor & Indust		100.00			
MN Dept Of Revenue	601-00000-21802	1,519.39	7/5/2023	0	PR Batch 00001.07.2023 State Income Tax
MN Dept Of Revenue	604-00000-21802	1,833.48	7/19/2023	0	PR Batch 00002.07.2023 State Income Tax
MN Dept Of Revenue	602-00000-21802	833.60	7/19/2023	0	PR Batch 00002.07.2023 State Income Tax
MN Dept Of Revenue	604-00000-21802	1,818.43	7/5/2023	0	PR Batch 00001.07.2023 State Income Tax
MN Dept Of Revenue	602-00000-21802	856.40	7/5/2023	0	PR Batch 00001.07.2023 State Income Tax
MN Dept Of Revenue	601-00000-21802	1,687.26	7/19/2023	0	PR Batch 00002.07.2023 State Income Tax
MN Dept Of Revenue		8,548.56			
MN Energy Resources Corp.	602-49450-38300	341.81	7/27/2023	161227	gas utilities-burner
MN Energy Resources Corp.	602-49470-38300	62.27	7/27/2023	161227	gas utilities-Indus
MN Energy Resources Corp.	602-49450-38300	72.05	7/27/2023	161227	gas utilities-disposal
MN Energy Resources Corp.	602-49450-38300	63.33	7/27/2023	161227	gas utilities-maintenance
MN Energy Resources Corp.	602-49450-38300	62.27	7/27/2023	161227	gas utilities-headwork
MN Energy Resources Corp.	602-49450-38300	4,476.50	7/27/2023	161227	gas utilities-solids
MN Energy Resources Corp.	601-49400-38300	287.80	7/27/2023	161227	gas utilities-filtration
MN Energy Resources Corp.	604-49570-38300	66.86	7/27/2023	161227	gas utilities-warehouse

Last Name	Acct I	Amount	Check Date	Check Num	Description
MN Energy Resources Corp.		5,432.89			
Mn NCPERS Life Insurance	602-00000-21810	32.00	7/19/2023	161149	PR Batch 00002.07.2023 PERA Term Life
Mn NCPERS Life Insurance	604-00000-21810	48.00	7/19/2023	161149	PR Batch 00002.07.2023 PERA Term Life
Mn NCPERS Life Insurance	601-00000-21810	32.00	7/19/2023	161149	PR Batch 00002.07.2023 PERA Term Life
Mn NCPERS Life Insurance		112.00			
MN Pollution Control Agency	601-49440-33100	23.00	8/9/2023	161460	wastewater certification renewal-clow
MN Pollution Control Agency		23.00			
Mn Rural Water Assoc.	601-49440-31020	450.00	7/27/2023	161228	associate membership mrwa
Mn Rural Water Assoc.		450.00			
MN Valley Action Council	604-49595-43992	1,092.48	7/27/2023	161229	low income refrigerator rebate-KS
MN Valley Action Council	604-49595-43992	1,032.70	7/27/2023	161229	low income refrigerator rebate-JS
MN Valley Action Council		2,125.18			
MN Valley Testing Lab	602-49450-31200	166.12	7/28/2023	161276	Test Water Samples Fmt Bioreactor June 2023
MN Valley Testing Lab	602-49450-31400	106.70	8/9/2023	161461	nitrogen, nitrite testing
MN Valley Testing Lab	602-49450-31200	166.12	7/10/2023	161033	June 2023 Fairmont Bioreactor Water Testing
MN Valley Testing Lab	602-49450-31400	733.16	8/9/2023	161461	biosolids testing
MN Valley Testing Lab	602-49450-31400	412.36	8/9/2023	161461	mercury testing
MN Valley Testing Lab	602-49450-31400	384.86	7/27/2023	161230	mercury testing
MN Valley Testing Lab		1,969.32			
Napa Auto Fairmont Star Group LLC	604-49570-40500	7.57	8/9/2023	161462	gold oil filter
Napa Auto Fairmont Star Group LLC		7.57			
National Industrial & Safety Supply	604-49570-43900	358.80	7/27/2023	161231	AA batteries
National Industrial & Safety Supply		358.80			
NeonLink LLC	604-49570-31200	627.06	8/9/2023	161463	Enerlyte Payment Services-july
NeonLink LLC	601-49400-31200	161.71	8/9/2023	161463	Enerlyte Payment Services-july
NeonLink LLC	602-49450-31200	98.43	8/9/2023	161463	Enerlyte Payment Services-july

Last Name	Acct I	Amount	Check Date	Check Num	Description
NeonLink LLC		887.20			
Nielsen Blacktopping & Concrete	601-49430-40200	2,049.45	7/6/2023	160990	Blacktop Water Digs Lucia, E Amber
Nielsen Blacktopping & Concrete		2,049.45			
North Central Laboratories	602-49450-31400	213.12	7/27/2023	161232	medium MPN tubes, buffer solution
North Central Laboratories	602-49450-31400	342.83	7/27/2023	161232	liters of A-37I, 37G, 37H
North Central Laboratories	602-49450-31400	193.45	7/27/2023	161232	medium broth tubes
North Central Laboratories		749.40			
Olson Rentals, Inc.	604-49570-40400	18.67	7/27/2023	161233	honda on off switch
Olson Rentals, Inc.		18.67			
Patten Roofing Co.	601-49400-40200	425.00	7/27/2023	161234	re-hookup roof drain
Patten Roofing Co.		425.00			
PC Janitorial Supply	601-49400-43900	149.00	7/27/2023	161235	mighty-lock face kit with adhesive tape
PC Janitorial Supply	602-49450-43900	112.50	7/27/2023	161235	foaming hand sanitizer
PC Janitorial Supply		261.50			
Peterson Luke	604-49595-43981	230.00	7/27/2023	161236	residential AC rebate
Peterson Luke	604-49595-43990	50.00	7/27/2023	161236	residential furnace rebate
Peterson Luke		280.00			
Planting Donald	604-49595-43998	10.00	7/27/2023	161237	residential thermostat rebate
Planting Donald		10.00			
Plunkett's Pest Control, Inc.	604-49570-31200	143.26	8/9/2023	161464	pest control program may-july -line dept
Plunkett's Pest Control, Inc.	602-49450-31400	88.40	8/9/2023	161464	pest control program WWTP-july
Plunkett's Pest Control, Inc.		231.66			
Ponderosa Landfill	602-49470-43900	144.00	8/9/2023	161465	7/19/23 #13118 and #13243

Last Name	Acct 1	Amount	Check Date	Check Num	Description
Ponderosa Landfill		144.00			
Powers Brady	601-49440-32100	46.44	7/14/2023	161128	July 2023 Cell Phone Reimbursement
Powers Brady		46.44			
Public Utilities Comm	604-49595-43980	20.96	7/27/2023	161238	led bulbs cash rebates
Public Utilities Comm	604-49595-43994	22.70	7/27/2023	161238	lamp and ballast cash rebates
Public Utilities Comm	604-49595-43989	60.65	7/27/2023	161238	led fixtures cash rebates
Public Utilities Comm		104.31			
Public Utilities Commission	604-49570-40300	75.11	7/25/2023	161186	EV Charging Station Wbgo Sports Complex 05/17/23 to 06/17/23
Public Utilities Commission		75.11			
Redi Haul Trailers, Inc	604-49570-40400	64.00	7/27/2023	161239	mud flaps-line
Redi Haul Trailers, Inc	602-49470-40200	64.00	7/27/2023	161239	mud flaps-WWTP
Redi Haul Trailers, Inc	604-49570-40400	55.92	8/9/2023	161466	#201 Batt Box
Redi Haul Trailers, Inc		183.92			
Reeves Justin	604-00000-20200	3.60	7/5/2023	160972	Refund Check 018301-000, 1551 Falcon Dr #201
Reeves Justin	602-00000-20200	5.32	7/5/2023	160972	Refund Check 018301-000, 1551 Falcon Dr #201
Reeves Justin	604-00000-20200	4.95	7/5/2023	160972	Refund Check 018301-000, 1551 Falcon Dr #201
Reeves Justin	604-00000-20200	43.81	7/5/2023	160972	Refund Check 018301-000, 1551 Falcon Dr #201
Reeves Justin	602-00000-20200	9.97	7/5/2023	160972	Refund Check 018301-000, 1551 Falcon Dr #201
Reeves Justin	601-00000-20200	6.18	7/5/2023	160972	Refund Check 018301-000, 1551 Falcon Dr #201
Reeves Justin		73.83			
Resco	604-00000-16500	747.83	8/9/2023	161467	coupler antenna, mounting bracket - CIP - AMI
Resco	604-00000-14207	5,302.68	7/27/2023	161240	deadend fiberglass
Resco		6,050.51			
Retirement Association Public Employees	604-00000-21804	3,123.72	7/19/2023	0	PR Batch 00002.07.2023 PERA Employer
Retirement Association Public Employees	601-00000-21804	2,758.85	7/5/2023	0	PR Batch 00001.07.2023 PERA Employer
Retirement Association Public Employees	602-00000-21804	1,693.16	7/5/2023	0	PR Batch 00001.07.2023 PERA Employer
Retirement Association Public Employees	602-00000-21804	1,674.16	7/19/2023	0	PR Batch 00002.07.2023 PERA Employer
Retirement Association Public Employees	601-00000-21804	2,571.22	7/19/2023	0	PR Batch 00002.07.2023 PERA
Retirement Association Public Employees	604-00000-21804	2,694.33	7/5/2023	0	PR Batch 00001.07.2023 PERA

Last Name	Acct 1	Amount	Check Date	Check Num	Description
Retirement Association Public Employees	604-00000-21804	2,707.29	7/19/2023	0	PR Batch 00002.07.2023 PERA
Retirement Association Public Employees	602-00000-21804	1,450.92	7/19/2023	0	PR Batch 00002.07.2023 PERA
Retirement Association Public Employees	601-00000-21804	2,391.00	7/5/2023	0	PR Batch 00001.07.2023 PERA
Retirement Association Public Employees	601-00000-21804	2,966.83	7/19/2023	0	PR Batch 00002.07.2023 PERA Employer
Retirement Association Public Employees	604-00000-21804	3,108.84	7/5/2023	0	PR Batch 00001.07.2023 PERA Employer
Retirement Association Public Employees	602-00000-21804	1,467.41	7/5/2023	0	PR Batch 00001.07.2023 PERA
		<u>28,607.73</u>			
Retirement Association Public Employees	604-49595-43995	15.00	7/27/2023	161241	residential dehumidifier rebate
Reynertson Joan		<u>15.00</u>			
Rod Anderson & Sons	601-49400-31200	4,807.00	8/9/2023	161468	4 dumps and 19 loads from 4/4/23-6/28/23
Rod Anderson & Sons		<u>4,807.00</u>			
Rodning Robert	604-49595-43981	210.00	7/27/2023	161242	residential AC rebate
Rodning Robert	604-49595-43990	50.00	7/27/2023	161242	residential furnace rebate
Rodning Robert		<u>260.00</u>			
S & J Excavating, Inc.	601-49430-40200	100.00	7/27/2023	161243	2 ton drainage rock friendship village
S & J Excavating, Inc.		<u>100.00</u>			
Schuster's Pressure Washer Sales	604-49570-40400	106.00	7/27/2023	161244	super swivel for hose reel
Schuster's Pressure Washer Sales	604-49570-43900	100.75	8/9/2023	161469	blaster nozzle, 60" lance
Schuster's Pressure Washer Sales		<u>206.75</u>			
Sensaphone	602-49470-40200	3,592.80	7/27/2023	161245	sentinel annual cellular renewal
Sensaphone	602-49470-40200	598.80	7/27/2023	161245	sentinel annual cellular renewal
Sensaphone		<u>4,191.60</u>			
Silverthorn David	604-00000-20200	4.41	7/28/2023	161281	Refund Check 014675-001, 620 Summit Dr #203
Silverthorn David	601-00000-20200	17.43	7/28/2023	161281	Refund Check 014675-001, 620 Summit Dr #203
Silverthorn David	602-00000-20200	28.10	7/28/2023	161281	Refund Check 014675-001, 620 Summit Dr #203
Silverthorn David	602-00000-20200	14.98	7/28/2023	161281	Refund Check 014675-001, 620 Summit Dr #203
Silverthorn David	604-00000-20200	58.25	7/28/2023	161281	Refund Check 014675-001, 620 Summit Dr #203
Silverthorn David	604-00000-20200	0.92	7/28/2023	161281	Refund Check 014675-001, 620 Summit Dr #203

Last Name	Acct I	Amount	Check Date	Check Num	Description
Silverthorn David		124.09			
Squeeze Brothers	601-49400-31200	1,304.00	8/9/2023	161470	window cleaning-july
Squeeze Brothers		1,304.00			
Steffensen Gail	604-49595-43987	25.00	7/27/2023	161246	residential clothes washer rebate
Steffensen Gail		25.00			
Stella-Jones Corporation	604-00000-14207	42,394.00	8/9/2023	161471	30', 35', 40' WRC Poles
Stella-Jones Corporation		42,394.00			
Step Saver Inc.	601-49400-21620	3,640.00	7/27/2023	161247	bulk salt
Step Saver Inc.		3,640.00			
Stuart C. Irby Co	604-49570-22300	294.00	7/27/2023	161248	ratcheting spped wrench
Stuart C. Irby Co		294.00			
Sunshine Filters of Pinellas	602-49450-40400	679.81	8/9/2023	161472	filter element with pre-filter
Sunshine Filters of Pinellas		679.81			
Truck Center Companies East LLC	602-49470-40500	37.17	8/9/2023	161473	#646 def tank vent
Truck Center Companies East LLC		37.17			
U C Laboratory, Inc	601-49400-31400	867.75	8/9/2023	161474	total coliform 7.2023, 503 biosolids tests
U C Laboratory, Inc		867.75			
USA Blue Book	601-49400-31400	322.45	7/27/2023	161249	amber glass dropping bottle
USA Blue Book	602-49470-40200	41.95	8/9/2023	161475	aluminum hose shank coupling
USA Blue Book	601-49430-40200	309.90	8/9/2023	161475	double jacket mill hose
USA Blue Book	601-49400-31400	282.79	7/27/2023	161249	flouride reagent, santoprene pump with duckbill ends
USA Blue Book		957.09			
Valley Asphalt Products	601-49430-40200	1,176.05	7/28/2023	161282	Blacktop East Amber Water Dig

Last Name	Acct 1	Amount	Check Date	Check Num	Description
Valley Asphalt Products		1,176.05			
Vantage Transfer - 301177	601-00000-21808	107.21	7/19/2023	0	PR Batch 00002.07.2023 ICMA Loan Repayment
Vantage Transfer - 301177	602-00000-21808	58.98	7/19/2023	0	PR Batch 00002.07.2023 ICMA Payroll Roth IRA
Vantage Transfer - 301177	604-00000-21808	415.91	7/19/2023	0	PR Batch 00002.07.2023 ICMA Payroll Roth IRA
Vantage Transfer - 301177	601-00000-21808	161.06	7/19/2023	0	PR Batch 00002.07.2023 ICMA Payroll Roth IRA
Vantage Transfer - 301177	602-00000-21808	212.19	7/5/2023	0	PR Batch 00001.07.2023 ICMA
Vantage Transfer - 301177	601-00000-21808	324.53	7/5/2023	0	PR Batch 00001.07.2023 ICMA
Vantage Transfer - 301177	604-00000-21808	115.43	7/5/2023	0	PR Batch 00001.07.2023 ICMA- Percent
Vantage Transfer - 301177	602-00000-21808	430.15	7/5/2023	0	PR Batch 00001.07.2023 ICMA- Percent
Vantage Transfer - 301177	601-00000-21808	324.47	7/19/2023	0	PR Batch 00002.07.2023 ICMA
Vantage Transfer - 301177	604-00000-21808	248.03	7/19/2023	0	PR Batch 00002.07.2023 ICMA Loan Repayment
Vantage Transfer - 301177	604-00000-21808	415.90	7/5/2023	0	PR Batch 00001.07.2023 ICMA Payroll Roth IRA
Vantage Transfer - 301177	604-00000-21808	248.03	7/5/2023	0	PR Batch 00001.07.2023 ICMA Loan Repayment
Vantage Transfer - 301177	601-00000-21808	107.21	7/5/2023	0	PR Batch 00001.07.2023 ICMA Loan Repayment
Vantage Transfer - 301177	604-00000-21808	2,043.98	7/19/2023	0	PR Batch 00002.07.2023 ICMA
Vantage Transfer - 301177	602-00000-21808	427.90	7/19/2023	0	PR Batch 00002.07.2023 ICMA- Percent
Vantage Transfer - 301177	601-00000-21808	82.78	7/5/2023	0	PR Batch 00001.07.2023 ICMA- Percent
Vantage Transfer - 301177	601-00000-21808	79.47	7/19/2023	0	PR Batch 00002.07.2023 ICMA- Percent
Vantage Transfer - 301177	602-00000-21808	58.99	7/5/2023	0	PR Batch 00001.07.2023 ICMA Payroll Roth IRA
Vantage Transfer - 301177	601-00000-21808	161.07	7/5/2023	0	PR Batch 00001.07.2023 ICMA Payroll Roth IRA
Vantage Transfer - 301177	602-00000-21808	212.21	7/19/2023	0	PR Batch 00002.07.2023 ICMA
Vantage Transfer - 301177	604-00000-21808	104.94	7/19/2023	0	PR Batch 00002.07.2023 ICMA- Percent
Vantage Transfer - 301177	604-00000-21808	2,043.94	7/5/2023	0	PR Batch 00001.07.2023 ICMA
Vantage Transfer - 301177		8,384.38			
Verizon Wireless	601-49400-32100	220.00	7/10/2023	161046	05/21 to 06/20/2023 Cell Phones
Verizon Wireless	602-49450-32100	95.22	7/10/2023	161046	05/21 to 06/20/2023 Cell Phones
Verizon Wireless	604-49570-32100	255.03	7/10/2023	161046	05/21 to 06/20/2023 Cell Phones
Verizon Wireless		570.25			
Voss Cleaning Services, Inc.	601-49440-31200	148.37	7/14/2023	161139	Janitorial & Rug Service City Hall July 2023
Voss Cleaning Services, Inc.	602-49450-31200	90.32	7/14/2023	161139	Janitorial & Rug Service City Hall July 2023
Voss Cleaning Services, Inc.	604-49570-31200	575.31	7/14/2023	161139	Janitorial & Rug Service City Hall July 2023
Voss Cleaning Services, Inc.	602-49450-31200	108.00	8/9/2023	161476	rug service-july
Voss Cleaning Services, Inc.		922.00			
W L Construction Supply, Inc	601-49430-40200	419.59	8/9/2023	161477	diablo carbide tipped recip and concrete drill bit

Last Name	Acct I	Amount	Check Date	Check Num	Description
W L Construction Supply, Inc		419.59			
W. W. Goetsch Associates, Inc.	601-49400-40200	20,020.00	8/9/2023	161478	3 new pieces of column pipe, repair seal box
W. W. Goetsch Associates, Inc.		20,020.00			
Walsh Clairissa	602-00000-20200	13.30	7/5/2023	160974	Refund Check 018019-002, 601 E 6th St Frt Apt
Walsh Clairissa	604-00000-20200	5.05	7/5/2023	160974	Refund Check 018019-002, 601 E 6th St Frt Apt
Walsh Clairissa	604-00000-20200	3.87	7/5/2023	160974	Refund Check 018019-002, 601 E 6th St Frt Apt
Walsh Clairissa	604-00000-20200	47.59	7/5/2023	160974	Refund Check 018019-002, 601 E 6th St Frt Apt
Walsh Clairissa	602-00000-20200	7.10	7/5/2023	160974	Refund Check 018019-002, 601 E 6th St Frt Apt
Walsh Clairissa	601-00000-20200	8.25	7/5/2023	160974	Refund Check 018019-002, 601 E 6th St Frt Apt
Walsh Clairissa		85.16			
Waste Management Of So MN	602-49450-31200	2,444.35	8/9/2023	161479	dumpster service-july
Waste Management Of So MN		2,444.35			
Welcome Oil Company	602-49450-40400	2,170.00	7/27/2023	161250	5 gallon mobil oil
33 Welcome Oil Company		2,170.00			
Wesco Receivables Corp.	604-00000-14207	860.50	8/9/2023	161480	hot tap clamp
Wesco Receivables Corp.	604-00000-14207	1,473.60	8/9/2023	161480	bushing insert
Wesco Receivables Corp.		2,334.10			
Western Area Power Admin. US Dept of Energy	604-00000-20100	7,126.24	7/14/2023	161141	June 2023 Electric Service
Western Area Power Admin. US Dept of Energy		7,126.24			
Wolff Jerald	604-49595-43987	25.00	7/27/2023	0	residential clothes washer rebate
Wolff Jerald		25.00			
Yeager Implement, Inc.	604-00000-16400	7,800.00	8/9/2023	161481	10' snowpusher - CIP - EZ spotter attachment & trailer
Yeager Implement, Inc.		7,800.00			
Zarling James	604-49595-43985	25.00	7/27/2023	161251	residential refrigerator rebate

Last Name	Acct I	Amount	Check Date	Check Num	Description
Zarling James		25.00			
		425,864.84			



Fairmont Public Utilities Commission
August 15, 2023

Agenda Item: 7.1

From: Julie Zarling, Assistant Finance Director
To: Public Utilities Commission

Subject: Utility Service Policy Revision

Policy/Action Requested:

Vote Required: X Simple Majority Roll Call

Recommendation: Approval

Overview:

With our new AMI system, we are able to disconnect/reconnect, for non-payment, all Aclara meters from City Hall within the new AMI portal. Staff is asking to revise #9 of the Utility Service Policy to be able to reconnect service up to 4:30pm instead of 3pm.

Budget Impact: N/A

Attachments: Utility Service Policy

PUC Action: Date:



Public Utilities Commission

Utility Service Policy

The information described below is the policy approved by the Fairmont Public Utilities Commission to Customers applying for utility service from the City of Fairmont, Minnesota (hereinafter called the City).

1. When the City makes services available to the Customer, the Customer shall pay monthly to the Fairmont Public Utilities for all services used on the Customer's premises in accordance with the rate schedules and rules and regulations established by the City.
2. If the premises has a remote meter, the Customer shall allow the City to enter the premises to read the master meter at least once a year. To avoid potential problems, it is useful for the customer to make monthly comparisons of the inside meter to the bill that is received.
3. The Customer will be bound by such rules and regulations as may be adopted by the City from time to time.
4. Photo identification will be required to verify the Customer's name at the time of service application.
5. Payment for utility services delivered by the utility system to the Customer shall become due and payable when bills are issued.
6. Bills may be paid without penalty up to and including the due date indicated on the statement
7. A late payment charge of 10% will be assessed and added to a customer's bill if payment is not made on or before the due date. For payments received by mail, the postmark date will be considered the date of payment (M.S.334.01). The Utility will waive the penalty one (1) time in a twelve-month period providing the customer has made prompt payments during the previous twelve months.
8. Any account 10 days past due may receive a disconnect notice granting no less than one week in which to make full payment of all accounts overdue. If payment is not made within the allotted time, service may be terminated without further notice.
9. Before service will be restored, full payment for all services billed and due must be made by the customer. Any account subject to disconnection requires payment to be made in cash, money order or credit card. In addition, the customer shall be responsible for payment of normal reconnect charge of \$75 plus sales tax, during working hours up to 4:30 PM. No reconnection of service will take place after 4:30 PM. All reconnection requests after 4:30 PM will take place the next working day.
10. The customer shall make the meters accessible to the meter readers to obtain meter readings.
11. There will be a service charge of \$30.00 on all NSF payments returned to the City of Fairmont. Failure to make restitution of NSF payments will result in termination of service.
12. Service deposits shall be required to be paid by all customers who do not hold fee title to the real property at the meter address. Service deposits shall also be required of owners whose payment history includes frequent delinquent payments. Owners of condominiums and townhouses are owners of real estate and are not required to provide deposits unless their payment history includes frequent delinquent payments. Purchasers of property under a contract for deed are not required to have a deposit but are required to produce a copy of the contract for deed to verify property ownership.
13. Deposit amounts are as follows:
 - A. Residential Service: \$150.00 for Electric, \$50.00 for Water & Wastewater.

14. A customer that has terminated service and has failed to pay the final bill for a period of 1 year, may be required to pay a deposit that is double the amount for electric and/or water service as listed in #13 above.
15. Upon termination of service, any unpaid balance due to the City will be deducted from the customer's deposit and the balance, if any, plus interest will be refunded to the customer.
16. Deposits of more than \$20.00 per rate classification will draw interest at a rate no less than the amount stated by state law. (M.S. 325E.02)
17. The Public Utilities Commission may return the deposit, if there are 12 consecutive months of prompt payments on the account.
18. A customer in good standing may request to have their electric and/or water service temporarily shut off by contacting the Public Utility office. Customers requesting service shut off must provide a minimum of 24 hours notice to the Public Utility office before shut off.
19. Requested service shut offs will be done during normal work hours Monday through Friday, excluding holidays, and will be done no later than 3 PM. A customer requesting this service will be charged \$75 plus sales tax, service shut off fee.
20. Customers who have requested their services be temporarily shut off will continue to receive minimum monthly utility bills for services. The only portion of the utility bill that will not be charged during a requested service shut off are the charge(s) based on use. When electric and/or water service is reconnected, the Customer will begin to be billed for their electric and/or water usage again.
21. It is the Customer's responsibility to contact the Public Utility office to schedule service reconnection. Utility services will be reconnected during normal work hours Monday through Friday, excluding holidays, and will be done no later than 3 PM. There will be no charge to the Customer in good standing to reconnect service(s).
22. Meters can be removed at the request of the customer if the meter is no longer being used, or the building/lot is vacant. The vacant building will need to be registered with the City of Fairmont. There will be a \$150 plus tax charge to remove the meter. The customer would pay the same \$150 plus tax fee to reinstall the meter if the customer requests this at a later date.

Approved by the Fairmont Public Utilities Commission this 15 day of August, 2023