

**CITY OF FAIRMONT**  
**CHARTER COMMISSION**

**Meeting Date: October 17, 2023**

**Time: 6:00 p.m.**

**Location: SMEC, RM. 112**

**Agenda**

1. Determination of Quorum

\_\_\_ Barry Altman

\_\_\_ Conrad Anderson

\_\_\_ Terry Anderson

\_\_\_ Robynn Buhmann

\_\_\_ Jon Davis

\_\_\_ Michael Katzenmeyer

\_\_\_ Alice Maday

\_\_\_ Dale Martens

\_\_\_ Jay Maynard

\_\_\_ Chuck Omgig

\_\_\_ Kenneth Reiman

\_\_\_ Robert Gunther

\_\_\_ Ronald Lindberg

\_\_\_ Kacey Kasel

\_\_\_ Jim Zarling

2. Approval of Agenda

3. Approval of Previous Meeting Minutes

4. Old Business

a: Section 2.02

b: Section 7.04

5. New business

a:

6. Adjournment

City of Fairmont  
Charter Commission  
Meeting September 19, 2023  
SMEC Bldg. Room 112

Attendance: Barry Altman, Conrad Anderson, Terry Anderson, Robynn Buhmann, Jon Davis, Michael Katzenmeyer, Alice Maday, Dale Martens, Jay Maynard, Chuck Omgig, Kenneth Reiman, Robert Gunther, Ronald Lindberg and Jim Zarling

1. Motion by Dale Martens, 2<sup>nd</sup> by Jay Maynard to approve the agenda. Motion passed.
2. Motion by Jim Zarling, 2<sup>nd</sup> by Jon Davis to approve the minutes of the meeting on May 16, 2023. Motion passed.
3. Dale Martens read a statement concerning elected officials serving on the Charter Commission. See Attachment 1, first paragraph. Dale Martens moved, Terry Anderson 2<sup>nd</sup> asking Jay Maynard to resign from the Charter Commission. On a roll call vote motion passed 8 to 6.
4. Conrad Anderson made a motion, 2<sup>nd</sup> by Terry Anderson: To exclude council members from serving on the Charter Commission. Motion passed, Jay Maynard abstained from voting.
5. Dale Martens moved, 2<sup>nd</sup> by Jay Maynard to change Chapter 6, Section 6.04 the dollar amount from \$5000 to \$25,000. Motion passed.  
Currently Section 6.4 reads: In all Cases of work to be done by contract, of any kind, where the amount involved is more than five thousand dollars (\$5000), unless otherwise provided by an emergency ordinance, the council shall procure bids in such manner as may be designated by the council.
6. Chuck Omgig read a statement concerning Chapter 7, Section 7.04. See Attachment 2.
7. Motion by Dale Martens, 2<sup>nd</sup> by Terry Anderson to adjourn the meeting. Motion passed.
8. Next meeting is October 17, 2023. Room 112 at the SMEC Building.

**ORDINANCE 2023-03**

**AN ORDINANCE AMENDING THE CITY CHARTER**

**WHEREAS**, the City of Fairmont Charter Commission has met and reviewed the City Charter and have recommended an amendment to the Charter; and,

**WHEREAS**, the City of Fairmont City Council has heard public comment on the recommended amendments.

**NOW THEREFORE**, the City of Fairmont does Ordain that Fairmont City Charter, is hereby amended as follows (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted):

**Sec. 6.04. Contracts, how let.**

In all cases of work to be done by contract, of any kind, where the amount involved is more than ~~five thousand dollars (\$5,000)~~ twenty-five thousand dollars (\$25,000), unless otherwise provided by an emergency ordinance, the council shall procure bids in such manner as may be designated by the council. Contracts of this magnitude shall be let only by the council to the lowest responsible bidder. The council may, however, reject any and all bids. Subject to the provisions of this charter, the council may by ordinance adopt further regulations for the making of bids and the letting of contracts. All contracts shall be let to the “lowest responsible bidder”, and shall be interpreted as giving the council the right to accept any bid which it determines is more advantageous to the city.

PASSED, APPROVED AND ADOPTED, this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:  
Absent:

\_\_\_\_\_  
Lee C. Baarts, Mayor

ATTEST:

\_\_\_\_\_  
Patricia J. Monsen, City Clerk

1<sup>st</sup> Reading:  
2<sup>nd</sup> Reading: