

FAIRMONT CITY COUNCIL AGENDA

Monday, January 22, 2024, 5:30 p.m.

- 1. Roll Call/Determination of Quorum**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Recognition/Presentations**
 - 4.1 Kids Against Hunger Day Proclamation (03)**
 - 4.2 National Mentoring Month Proclamation (05)**
- 5. Public Discussion/Comment (Individual comments are limited to 3 minutes) (07)**
- 6. Consent Agenda (Items removed from consent will be placed at the end of the items under new business)**
 - A. Minutes**
 - 6.A.1 Consideration of approving the City Council Minutes from Regular Meeting on January 8, 2024 (08)**
 - B. Check Registers**
 - 6.B.1 Consideration of Accounts Payable January 2024 (11)**
 - C. Other**
 - 6.C.1 Consideration of an Event Permit for Fairmont Triathlon Committee and Bacon Capital – Fairmont Triathlon, Marty’s Youth Triathlon, June 14, 2024 (12)**
 - 6.C.2 Consideration of an Event Permit for Fairmont Triathlon Committee and Bacon Capital – Fairmont Triathlon and Bacon Run 5K, June 15, 2024 (16)**
- 7. Public Hearings**
- 8. Old Business**

9. New Business

- 9.1** Consideration of calling for a public hearing on February 12, 2024 Improvement Program (22)
- 9.2** Consideration for approval of a Temporary Easement for the Memorial Park Bridge Project with Randy Miller (42)
- 9.3** Consideration for approval of a Temporary Easement for the Memorial Park Bridge Project with John and Jane Thate (51)
- 9.4** Consideration for approval of Engineering Services for Park Street (60)
- 9.5** Consideration of motion authorizing staff to work with YMCA to to develop an Aquatic Park Operations Agreement (66)
- 9.6** Consideration of Mayor’s 2024 Boards & Commission Appointments (69)

10. Council Discussion

11. Staff/Liaison Reports

A. Public Works

B. Finance

- 11.B.1** December 31, 2023 Investment Report (70)

C. City Administrator

D. Mayor/Council

Hasek - PUC
Kawecki – Library
Maynard – Airport
Miller – CER
Baarts

12. Adjournment



STAFF MEMO

Prepared by: Patricia J. Monsen, City Clerk	Meeting Date: 01/22/24	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 4.1
Reviewed by: Interim Administrator	Item: Kids Against Hunger Day Proclamation		
Presented by: Mayor Lee C. Baarts	Action Requested: N/A		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: N/A Board/Commission/Committee Recommendation: N/A		

PREVIOUS COUNCIL ACTION

None

REFERENCE AND BACKGROUND

Mayor Lee C. Baarts will proclaim February 10, 2024, as Kids Against Hunger Day.

BUDGET IMPACT

N/A

RECOMMENDATION

SUPPORTING DATA/ATTACHMENTS

Proclamation



CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

PROCLAMATION

WHEREAS, hunger is still one of the world's biggest health problems; and,

WHEREAS, there are more than 828 million people around the world who do not have enough food to eat and nearly 1 out of 10 people on our planet go to bed hungry every night; and,

WHEREAS, 25,000 people die every day from hunger related causes; and every 10 seconds a child dies because of hunger-related causes; and,

WHEREAS, about 32% of American households experienced food insecurity at some time in 2023; and,

WHEREAS, the number of visits to food shelves in Minnesota reached 5.5 million in 2023, the highest in Minnesota's history, and,

WHEREAS, in the past fifteen years, Martin County Kids Against Hunger has packaged over 1.5 million meals and raised over \$408,000 to cover the cost of those meals, and,

WHEREAS, the "Kids Against Hunger" food packet provides a nutritious meal that can be made by just adding water to feed a family of six for less than \$2; and,

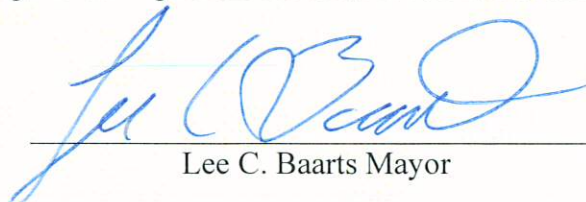
WHEREAS, Martin County volunteers have organized the fifteenth Martin County Kids Against Hunger Pack for Saturday, February 10, 2024, 8:30 am – 3:30 pm, at the Fairmont National Guard Armory with the goal of packing 100,000 meals.

NOW, THEREFORE, I, Lee C. Baarts, Mayor of the City of Fairmont, County of Martin, Minnesota, do hereby proclaim Saturday, February 10, 2024, as:

Kids Against Hunger Day

and call upon all Fairmont and Martin County citizens to recognize and support the efforts of Martin County Kids Against Hunger in packing life-saving meals for local food shelves and hunger-stricken countries around the world.




Lee C. Baarts Mayor



STAFF MEMO

Prepared by: Patricia J. Monsen, City Clerk	Meeting Date: 01/22/24	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 4.2
Reviewed by: Interim Administrator	Item: National Mentoring Month Proclamation		
Presented by: Mayor Lee C. Baarts	Action Requested: N/A		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: N/A Board/Commission/Committee Recommendation: N/A		

PREVIOUS COUNCIL ACTION

None

REFERENCE AND BACKGROUND

Mayor Lee C. Baarts will proclaim February 2024 as National Mentoring Month in the City of Fairmont .

BUDGET IMPACT

N/A

RECOMMENDATION

SUPPORTING DATA/ATTACHMENTS

Proclamation



Phone (507)238-9461

CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org ♦ citygov@fairmont.org

Fax (507)238-9469

PROCLAMATION

WHEREAS, January 2024 will mark the 22nd anniversary of National Mentoring Month, an annual effort to focus attention on the need for youth mentors, as well as ways each of us can work together to increase the availability of mentors to help ensure positive outcomes for young people; and,

WHEREAS, the City of Fairmont honors the volunteer mentors who support the young people in our area by showing up for them and demonstrating a commitment to strive for their wellbeing; and,

WHEREAS, mentoring programs like Kinship of Martin County make our communities stronger by encouraging positive relationships that increase social capital for youth and provide deeply important support networks; and,

WHEREAS, in the aftermath of the COVID-19 pandemic, mentoring programs have stepped up to highlight the need for in person interaction and the need to be connected to area resources; and,

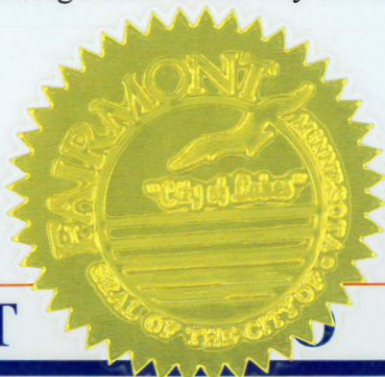
WHEREAS, mentoring is often one of the first steps toward career exploration and supporting workplace skills by helping young people set goals, equipping mentors with the tools needed to support the professional growth of youth, and ultimately driving positive outcomes for local employers and organizations; and,

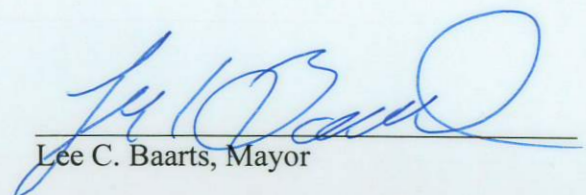
WHEREAS, quality mentoring promotes positive communication, self-worth, emotional well-being, and overall growth of youth and their relationships with other adults; and,

WHEREAS, students who meet regularly with their mentors are 46% less likely to start using illegal drugs and 27% less likely to start drinking than their peers without mentors, as well as 55% less likely to skip a day of school than their peers and 78% more likely to participate in civic engagement and volunteer opportunities regularly; and,

WHEREAS, National Mentoring Month is a chance to acknowledge, lift up, and tell the story of youth mentoring across our communities, our state, and beyond, with the goal of recruiting more caring adults to become youth mentors in Martin County.

NOW, THEREFORE, I, Lee C. Baarts, Mayor of the City of Fairmont, do hereby proclaim January 2024 as National Mentoring Month in the City of Fairmont.




Lee C. Baarts, Mayor



STAFF MEMO

Prepared by: Patricia J. Monsen, CMC City Clerk	Meeting Date: 01/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 5
Reviewed by: Interim Administrator	Item: Public Discussion/Comment		
Presented by:	Action Requested:		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND Prior to regular business, is there any public discussion/comment?

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Patricia J. Monsen, CMC City Clerk	Meeting Date: 01/22/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.A.1
Reviewed by: Jeff O'Neill, Interim Administrator	Item: Consideration of approving the City Council Minutes from Regular Meeting on January 8, 2024		
Presented by: Patricia J. Monsen, CMC City Clerk	Action Requested: Motion to approve the City Council Meeting Minutes from January 8, 2024		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

City Council Meeting Minutes Regular Meeting, January 8, 2024

The minutes of the Fairmont City Council meeting held on Monday, January 8, 2024, at the City Hall Council Chambers.

Mayor Lee Baarts called the meeting to order at 5:30 p.m.

Council Members Wayne Hasek, Britney Kaweck, Randy Lubenow, Jay Maynard and Michele Miller were present. Also in attendance: Interim City Administrator Jeff O'Neill, Finance Director Paul Hoye, Director of Public Works/Utilities Matthew York, City Clerk Patricia J. Monsen, Economic Development Coordinator Ned Koppen, Civil Engineer Tyler Cowing, Airport Manager Lee Steinkamp, Police Chief Mike Hunter, City Engineer Wes Brown and City Attorney Cara Brown.

Council Member Hasek made a motion to approve the agenda as presented. Council Member Miller seconded the motion and the motion carried.

There were no comments received during Open Discussion.

Council Member Maynard made a motion to approve the consent agenda. Council Member Miller seconded the motion and the motion carried. Items on the consent agenda were: Minutes from the December 11, 2023 Special City Council meeting; Minutes from the December 11, 2023 Regular City Council meeting; December 2023 Accounts Payable; 2024 Fairmont Fire Fighters' Officer Election; Event Permit for Fairmont Lakes Foundation for an Ice Fishing Tournament on January 27, 2024; and Event Permit for Martin County Pheasants Forever for a Youth Ice Fishing Tournament on February 17, 2024.

Council Member Maynard made a motion to approve **Resolution 2024-02**, declaring the official designations of the city as: Council Member At Large, Michele Miller as the Mayor Pro-tem; City Clerk, Patricia J. Monsen as the Council Secretary; Bank Midwest as the Depository of City Funds; and the Sentinel as the Newspaper. Council Member Hasek seconded the motion and the motion carried.

Council Member Maynard made a motion to approve **Resolution 2024-01**, ordering the preparation of an engineering report for 2024 street improvements. Council Member Miller seconded the motion and the motion carried.

Council Member Maynard made a motion to approve the Master Agreement for designated City Engineer and Project Task Orders with Bolton and Menk, LLC. Council Member Hasek seconded the motion and the motion carried.

Council Member Maynard made a motion to approve the Amendment to the Kraus-Anderson Construction Manger at Risk Contract. Council Member Miller seconded the motion. On roll call: Council Members Maynard and Miller voted aye. Council Members Hasek, Kaweck and Lubenow voted nay. Mayor Baarts declared said motion failed. Council Member Kaweck made a motion to have Taft provide legal options moving forward. This motion failed for lack of a second. Council Member Lubenow made a motion to reconsider agenda item 9.4 approving Kraus-Anderson Contract Amendment due to discussion held. Council Member Maynard seconded the motion. On roll call: Council Members Lubenow, Maynard and Miller voted aye. Council Members Kaweck and Hasek voted nay. Mayor Baarts declared said motion passed. Council Member Lubenow made a motion to

approve the Amendment to the Kraus-Anderson Construction Manager at Risk Contract. Council Member Miller seconded the motion. On roll call: Council Members Lubenow, Maynard and Miller voted aye. Council Members Kawecki and Hasek voted nay. Mayor Baarts declared said motion passed.

Council Member Lubenow made a motion to approve Airport Pavement Maintenance Project Grant Request Package. Council Member Maynard seconded the motion and the motion carried.

Council Member Maynard made a motion to approve the appointment of Betsy Steuber to the position of City Clerk upon the retirement of the current City Clerk. Council Member Hasek seconded the motion and the motion carried.

Council Member Lubenow made a motion to approve the amended Demolition Program Guidelines as presented. Council Member Miller seconded the motion and the motion carried.

Council Member Maynard made a motion to approve the Earned Sick and Safe Time Policy. Council Member Lubenow seconded the motion and the motion carried.

York reminded citizens to drive safely and to be watchful of city snow removal crews. He also reported that the Gomsrud Park Channel Project is going well and should be completed in 2-3 weeks.

O'Neill thanked the council for looking at the agenda packet prior to the meeting. He is working on scheduling workshops for the council. Looking at January 22nd prior to the council meeting for the first one. O'Neill also stated that staff is continuing to work on an evaluation program.

Council Member Maynard stated that the tree removal project at the airport has been completed. The City is still waiting for the FAA to close a couple projects. The surveys for the new Master Plans are complete. They are starting to work on a taxiway lighting project for 2025. Council Member Maynard reported that FEDA had an update and presentation from Retail Coach on ways they were marketing Fairmont. FEDA also approved a revolving loan fund for Cornerstone.

Mayor Baarts stated that city offices were closed on January 15th in observance of Martin Luther King Day. He also asked citizens to keep fire hydrants and sidewalks clear of snow.

A motion was made by Council Member Maynard, seconded by Council Member Miller and carried to adjourn the meeting at 7:09 p.m.

Lee C. Baarts, Mayor

ATTEST:

Patricia J. Monsen, City Clerk



STAFF MEMO

Prepared by: Paul Hoyer, Finance Director	Meeting Date: 01/22/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.B.1
Reviewed by: Jeff O'Neill, Interim Administrator	Item: Consideration of Accounts Payable January 2024		
Presented by: Paul Hoyer, Finance Director	Action Requested: Motion to approve the January 2024 accounts payable		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

The January 2024 bills are attached at the end of the agenda.



STAFF MEMO

Prepared by: Patricia J. Monsen, CMC City Clerk	Meeting Date: 01/22/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.1
Reviewed by: Jeff O'Neill, Interim Administrator	Item: Consideration of an Event Permit-Fairmont Triathlon Committee and Bacon Capital, Fairmont Triathlon, Marty's Youth Triathlon, June 14, 2024.		
Presented by: Patricia J. Monsen, CMC City Clerk	Action Requested: Motion to approve the Event Permit for Fairmont Triathlon Committee and Bacon Capital to hold the Fairmont Triathlon, Marty's Youth Triathlon on June 14, 2024.		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

Fairmont Triathlon Committee and Bacon Capital have made application for an Event Permit to hold the Fairmont Triathlon, Marty's Youth Triathlon on June 14, 2024.

BUDGET IMPACT

N/A

SUPPORTING DATA/ATTACHMENTS

Event Permit



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 1/17/24

Permit Fee: \$15.00

Event: Fairmont Triathlon, Marty's Youth Triathlon

Sponsoring entity: Fairmont Triathlon Committee and Bacon Capital

Address: PO Box 631 Fairmont, MN 56031

Maximum estimated number of persons expected to attend at any one time: 125

Event coordinator(s): Brandon Nordstrom

Contact Info: 507-236-6164 Phone #

brandonnordstrom@yahoo.com E-mail

Primary contacts (during event):

Name: Brandon Nordstrom

Name: Katy Pierce

Cell#: 507-236-6164

Cell#: 507-848-1126

E-mail: _____

E-mail: _____

Event Start: Day/Date Friday, June 14th Time: 4:30pm

Event End: Day/Date Friday, June 14th Time: 6:30pm

Setup: Day/Date Friday, June 14th Start time: 8:00am End Time: 4:30pm

Teardown: Day/Date Friday, June 14th Start time: 6:30pm End Time: 7:30pm

1. Type and description of the event and a list of all activities to take place at the event.
on Friday June 14th, we will hold a youth triathlon using the Fairmont Aquatic Park as the event location. we partner with the Bacon Capital to help support and market the event. Participants will swim in the pool and then bike on the route along Johnson street as indicated on the attached map, and then run on the bike/walk path.
2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

We will be working with Aquatic Park management to hold the event. We request closing off South Prairie Avenue from the Aquatic Park to Johnson Street and Johnson Street to Highway 15. We plan to keep a single lane open for the Emergency Vehicles and Mayo Emergency room access. We will keep volunteers along Johnson Street to keep the kids on the north side of Johnson to accommodate this. We will also be working with Mayo to best accommodate. We would like barricades at the Aquatic Park/South Prairie and Johnson Street/South Prairie. We will coordinate with Nick Lardy as needed.

3. Will outside drinking water or waste collection systems be supplied? X Yes; ____ No
If yes, supply public health plans, including the number of toilet facilities that will be available.
*we will provide bottled water for all participants.
we will be using Aquatic Park bathrooms.*
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. ____ Yes; X No
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event? X Yes; ____ No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): ____ Yes; X No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? X Yes; ____ No
If yes, please describe: PA system for announcements
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? X Yes; ____ No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? ____ Yes; X No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature [Signature] Title Board Member Date 1-17-24

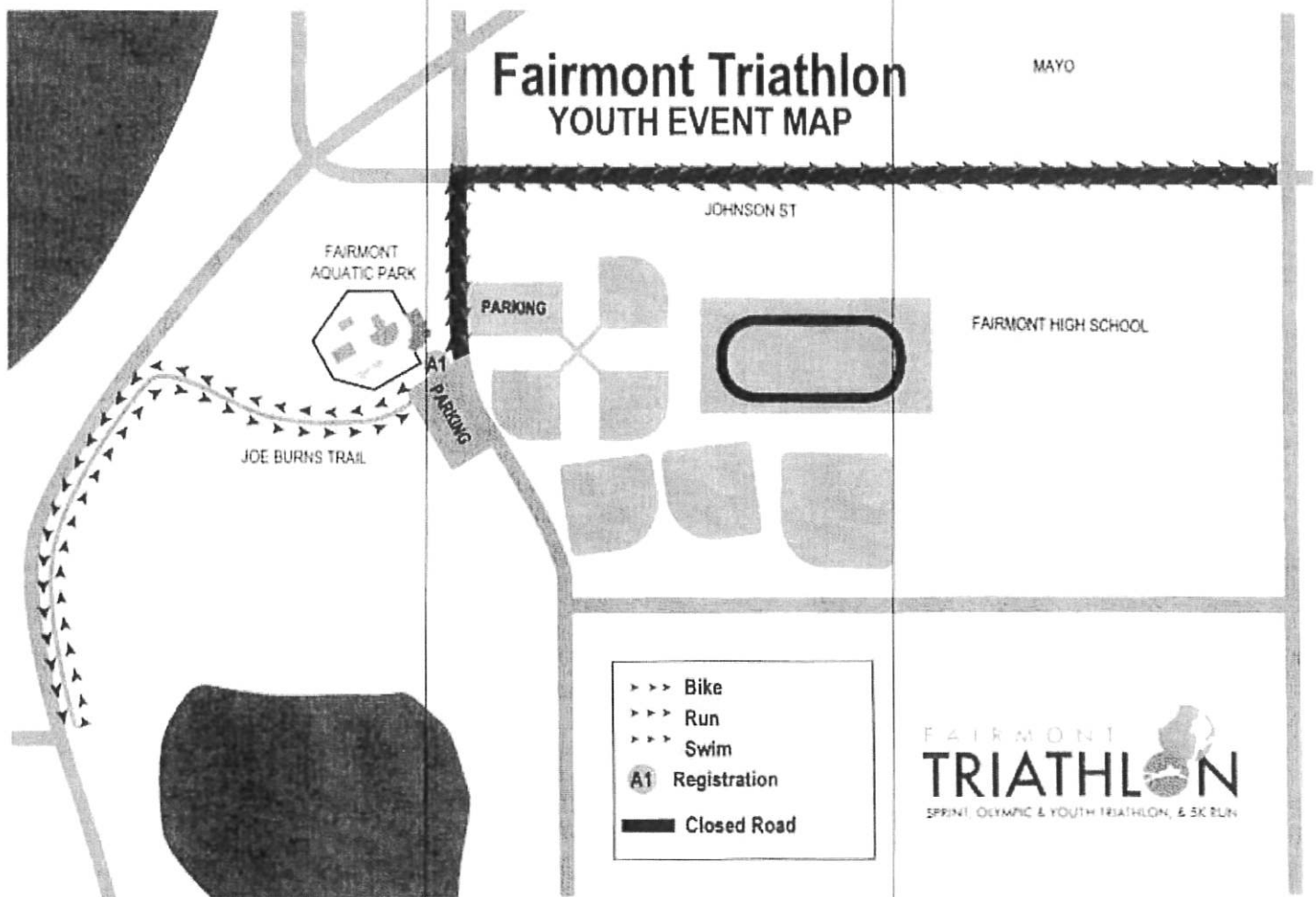
If you would like your event published on the City's website/Community Calendar, please indicate: X Yes; ____ No

Office Use Only			
\$15.00 Fee Paid	Date: <u>1/22/24</u>	Received by:	
Requires Council Approval	<u>X</u> Yes; ____ No	Council Meeting Date: <u>1/22/24</u>	Action:
City Administrator Approval	Yes	No	Date

Permit distribution:

- ☐ City
☐ Applicant
☐ Police
☐ Parks/Streets
☐ Other

Fairmont Triathlon YOUTH EVENT MAP





STAFF MEMO

Prepared by: Patricia J. Monsen, CMC City Clerk	Meeting Date: 01/22/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.2
Reviewed by: Jeff O'Neill, Interim Administrator	Item: Consideration of an Event Permit-Fairmont Triathlon Committee and Bacon Capital, Fairmont Triathlon and Bacon Run 5K, June 15, 2024.		
Presented by: Patricia J. Monsen, CMC City Clerk	Action Requested: Motion to approve the Event Permit for Fairmont Triathlon Committee and Bacon Capital to hold the Fairmont Triathlon and Bacon Run 5K on June 15, 2024.		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

Fairmont Triathlon Committee and Bacon Capital have made application for an Event Permit to hold the Fairmont Triathlon and Bacon Run 5K on June 15, 2024.

BUDGET IMPACT

N/A

SUPPORTING DATA/ATTACHMENTS

Event Permit



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 11/17/24

Permit Fee: \$15.00

Event: Fairmont Triathlon and Bacon Run 5k

Sponsoring entity: Fairmont Triathlon Committee and Bacon Capital

Address: PO Box 631, Fairmont, MN 56031

Maximum estimated number of persons expected to attend at any one time: _____

Event coordinator(s): Brandon Nordstrom

Contact Info: 507-236-6164 Phone #

brandon.nordstrom@yahoo.com E-mail

Primary contacts (during event):

Name: Sara Pierce

Name: Char Kahler

Cell#: 507-327-3916

Cell#: 507-236-4606

E-mail: pierce_sara@hotmail.com

E-mail: chark@kahlerautomation.com

Event Start: Day/Date Saturday June 15th Time: 6:00am

Event End: Day/Date Saturday June 15th Time: 12:00pm

Setup: Day/Date Friday June 14th Start time: 8:00am End Time: 6:00pm

Teardown: Day/Date Saturday June 15th Start time: 12:00pm End Time: 2:00pm

1. Type and description of the event and a list of all activities to take place at the event.

On Saturday June 15th we will host an olympic distance triathlon, a sprint distance triathlon, as well as a 5K run/walk.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

The sprint triathlon, olympic triathlon, and 5K run will all start and finish at Gomsrud Park. We would like to have Lair Road closed from Albion Avenue to Shoreacres for the duration of the event. We would need barricades placed at the following locations: Shoreacres and Lair, Albion and Lair, Lair and Cadillac, Food + Fuel and Lair Rd. We would also request flashing stop lights at Albion/Lair intersection with Police officer and car at the intersection.

3. Will outside drinking water or waste collection systems be supplied? X Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.
we will provide bottled water to all participants on the run course and within Bomsrud Park. we will have 4-6 portable toilets provided by Bob's Biffys at Bomsrud
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. X Yes; No
If yes, provide the written plans.
we plan to have the Mayo Ambulance located within Bomsrud Park.
5. Will organizers allow outside food wagon/vendors at the event? X Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; X No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? X Yes; No
If yes, please describe: PA system for race announcements and music.
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? X Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? Yes; X No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature [Signature] Title Board Member Date 1-17-24

If you would like your event published on the City's website/Community Calendar, please indicate: X Yes; No

Office Use Only			
\$15.00 Fee Paid	Date: <u> </u>	Received by:	
Requires Council Approval	<u>X</u> Yes; <u> </u> No	Council Meeting Date: <u>1-22-24</u>	Action:
City Administrator Approval	Yes	No	Date

Permit distribution:

- City
 Applicant
 Police
 Parks/Streets
 Other

Fairmont Triathlon BIKE MAP



Fairmont Triathlon

TRANSITION AREA MAP

BUDD LAKE

ALTERNATE SWIM LOCATION

BEACH HOUSE

PARKING

SPECTATOR CROSSING

A1

SHELTER HOUSE

TAMI'S
FOOD TRUCK

A8

A2

TRANSITION
AREA

A4

SCORING
TRAILER

A3

A7

FINISH

SPECTATOR AREA

PARKING

VOLLEYBALL
COURT

W LAIR ROAD

A6

SIDEWALK

RUN
BIKE

SPECTATOR
BLEACHERS

HALL LAKE

OLYMPIC AND SPRINT SWIM

FAIRMONT
TRIATHLON
SPRINT, OLYMPIC & YOUTH TRIATHLON, & 5K RUN

- >>> Run
- >>> Bike
- A1 Registration
- A2 Transition
- A3 Timing
- A4 Bike Out-In
- A5 Athlete Traffic Directors
- A6 Albion Spotter
- A7 Announcers
- A8 Youth Transition

ALBION AVE

A5

CADILLAC AVE

ALBION AVE





STAFF MEMO

Prepared by: Tyler Cowing, Civil Engineer	Meeting Date: 1/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.1
Reviewed by: Interim Administrator	Item: Consideration of calling for a public hearing on February 12, 2024 regarding the 2024 Improvement Program		
Presented by: Tyler Cowing, Civil Engineer	Action Requested: Motion to approve Resolution 2024-03, receiving report and calling for a public hearing on the 2024 Improvement Program		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approve Resolution 2024-03 Board/Commission/Committee Recommendation: NA		

PREVIOUS COUNCIL ACTION

NA

REFERENCE AND BACKGROUND

On January 8, 2024, Council adopted Resolution 2024-01, accepting the prepared engineering report on the proposed 2024 street improvements. It is now necessary for Council to set a date for a public hearing to be held regarding the 2024 Improvement Program. Staff recommends the Council consider holding a hearing on Monday, February 8, 2024 at 5:30 pm in the City Hall Council Chambers.

BUDGET IMPACT

The preliminary project costs are estimated at \$2,651,216.33, which will be spread across improvement program bonds, utility funds, and special assessments.

SUPPORTING DATA/ATTACHMENTS

1. 2024 Improvement Program Engineering Report
2. Resolution 2024-03



2024 IMPROVEMENT PROGRAM





Phone (507)238-9461

CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org ♦ citygov@fairmont.org

Fax (507)238-9469

January 10, 2024

FAIRMONT CITY COUNCIL

Fairmont, Minnesota

RE: Preliminary Report
2024 Improvement Program
Fairmont, Minnesota

Honorable Mayor and Members of the Council:

Attached hereto is the Preliminary Report detailing those projects which comprise the 2024 Improvement Program. The report includes details of the proposed improvements together with estimated construction costs.

The following is the status of the projects which were scheduled for 2023.

- 1) Project #. 8723001 Birch Street Overlay: Completed Fall of 2023
- 2) Project # 8723002 W. Christina Street Overlay: Completed Fall of 2023
- 3) Project # 8723003 Ida Street Overlay: Completed Fall of 2023
- 4) Project # 8723004 Knollwood Drive Overlay: Completed Fall of 2023
- 5) Project # 8723005 Southport Drive Overlay: Completed Fall of 2023
- 6) Project # 8723006 Torgerson Drive Overlay: Completed Fall of 2023
- 7) Project # 8723007 TH 15 Service Road E Overlay: Completed Fall of 2023
- 8) Project #'s 7523001-7523013 Sealcoat Projects: Completed Summer of 2023

After review of the attached 2024 Preliminary Report, a public hearing will be held to receive comments from the individual property owners who will be assessed for these improvements, as well as any other interested taxpayers within the City.

Sincerely,
CITY OF FAIRMONT

Wesley W. Brown P.E.
Consulting City Engineer

PRELIMINARY REPORT

2024 IMPROVEMENT PROGRAM

FAIRMONT, MINNESOTA

Lee C. Baarts, Mayor
Jeff O'Neill, City Administrator
Patricia J. Monsen, City Clerk

Council Members –

Michele Miller
Jay Maynard
Britney Kaweck
Randy Lubenow
Wayne Hasek

I hereby certify that this Report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Wesley W. Brown, P.E.
Reg. No. 41930
January 10, 2024

PRELIMINARY REPORT
2024 IMPROVEMENT PROGRAM
FAIRMONT, MINNESOTA

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APPENDIX - PROJECT MAPS AND SEAL COAT MAP

1 GENERAL

1.1 Intent of Report

This report was prepared to determine the feasibility, cost-effectiveness, and need for various projects proposed to become part of the 2024 IMPROVEMENT PROGRAM. The projects that have been included are based on evaluation of demonstrated need. Projects have been proposed based upon consideration of surface condition inspection and analysis; inspection of the sanitary sewer system; condition and size of existing watermain; sizing of storm sewer interceptors or localized flooding problems caused by an inadequate drainage system; storm water quality needs relative to City's Storm Water Pollution Prevention Plan (SWPPP); and other criteria such as susceptibility to erosion, maintenance, traffic hazards, water quality problems, etc.

To help review the surface condition of the streets. The City utilizes a pavement management system (ICON) to rate all of the paved municipal streets, parking lots, and recreational trails within the City. The system includes a database of each segment that contains current and historical information relative to the segment. The inventory is updated by physically inspecting (surveying) the City's segments every other year. The survey identifies the type of distress present on all pavement sections and determines the severity and quantity of each distress. When the survey information is entered into the program, the pavement management system assigns each segment a Pavement Condition Index (PCI) rating on a scale of 0 to 100 with 0 being the worst and 100 the best. The PCI rating helps determine whether the section is considered for reconstruction, resurfacing, overlay, or normal surface treatment maintenance such as seal coating and crack sealing.

The system review has identified various needs and includes projects that:

1. Have severe underground utility problems that require an extensive amount of excavation within the road bed, or;
2. Have underground utility problems that require only moderate excavation within the road bed, or;
3. Have underground utilities that require only spot repairs within the road bed to extend their useful life.

Projects included in this year's IMPROVEMENT PROGRAM with varying degrees of pavement surfacing/infrastructure needs are proposed to be addressed utilizing one of the following methods:

1. **Reconstruction:** This method is required to address severe or moderate underground utility problems requiring extensive excavation within the

road bed. All major underground utilities will be repaired, upgraded or replaced and the street surfacing, including appurtenant curb and adjoining sidewalk will usually be replaced. In most instances, the entire street and utility infrastructure system on such segments has completely outlived its original intended service life and has or is becoming unsuitable for its intended use.

2. **Resurfacing:** This method is used when underground utility problems can be corrected by spot repairs but the street surface and underlying aggregate base have failed to the extent that further overlays, patching or surface repairs are economically unpractical. These streets have generally long outlived their original intended service life and have or will shortly become unsuitable for their intended use. Streets will be reconstructed by replacement of existing aggregate base and asphalt surface. Curb repairs or replacement will be performed depending upon condition of curb. Underdrains for control of sub-grade moisture to extend the life of the surface will be added where appropriate.
3. **Overlays:** This method is proposed when underground utility problems can be corrected by minor repairs and the existing surface has been subject to cracking, is irregular due to prior patching, is aesthetically unacceptable and is in need of additional surface structure strength to meet its intended use and ultimate service life. The aggregate base appears to be sound and is in fair to good condition, but needs surface protection by additional overlay to avoid pre-mature failure.
4. **Seal Coating:** This method is used when no significant short-term (5-10 years) utility needs have been identified and the pavement structure has sufficient integrity to serve its intended purpose but needs top surface aggregate and asphalt material to attain its expected ultimate service life, improve surface aesthetics and uniformity and maintain suitable traffic handling characteristics.

These different project types come as a direct response to the citizens of Fairmont requesting “better riding streets”, preservation of the community’s valuable infrastructure, and regulatory requirements such as surface water quality permitting. Each of these project types addresses the degree of deterioration of the underground utilities while optimizing the amount of street surface to be rehabilitated, repaired, or sealed during the short construction season.

1.2 **Location of Improvement**

The proposed improvements are shown on the attached City map contained in the **Appendix**. Individual project maps are also included for each specific project.

1.3 **2024 IMPROVEMENT PROGRAM PROJECTS**

The following projects make up the proposed Improvement Program:

Project No. Description

RECONSTRUCTION

5724001 Park Street; from Albion Avenue to Budd Street

RESURFACE

6724001 Woodland Avenue; from CSAH 39 to Fairlakes Avenue

SEAL COAT

7524001- Various Locations (See List of Sealcoats in the Appendix)
7524013

2 PROPOSED RECONSTRUCTION PROJECTS

2.1 General:

Improvements proposed within the individual reconstruction projects provide for the needs of the citizens of the City of Fairmont. Proposed reconstruction projects have significant deficiencies or needs in one or more of the following areas: street surface infrastructure, sanitary sewer, storm sewer, and water distribution systems.

2.2 Project No. 5723001 – Park Street; Albion Avenue to Budd Street

This project will involve the reconstruction of Park Street and the intersection of Albion Avenue and Park Street.

The existing Park Street asphalt surface will be replaced with 6" asphalt pavement, upgraded aggregate base materials, and drain tile. The street will be paved with asphalt with curb and gutter and provide a 9 ton design load carrying capacity. The existing street width of 38' will be decreased to 36'.

The Albion Avenue existing asphalt/concrete surface will be replaced with asphalt pavement, upgraded aggregate base materials, and drain tile. The street will be paved with asphalt with curb and gutter and provide a 9 ton design load carrying capacity. The existing street width of 32' will be increased to 36'. The street will be closed to through traffic during construction. City staff will work with the affected property owners to maintain local access during the project.

The Park Street 1917 VCP sanitary sewer will be replaced with new 8" PVC and new 8" PVC watermain will be installed to replace the existing 1917 6" CI watermain. The Albion Avenue 1916 VCP sanitary sewer will be replaced

with new 8" PVC and new 8" PVC watermain will be installed to replace the existing 1931 8" CI watermain. New water and sewer services will be installed to the property line on both streets.

New storm sewer will be installed with this project to follow the City Storm Sewer Master Plan, stormwater management ordinance, and MS4 Permit.

3 PROPOSED RESURFACING PROJECTS

3.1 General:

Resurfacing is proposed where: 1) Underground infrastructure is in fairly good condition requiring only spot repairs, and/or; 2) The existing curb and gutter is in satisfactory condition and will not be replaced except in areas where settlement corrections are necessary to provide adequate drainage, and/or; 3) Where the existing roadway surfacing has failed due to inadequate base/surfacing thickness, and/or; 4) Subsurface moisture has caused failure of the surfacing and an asphalt overlay, alone, will not add sufficient strength to obtain an acceptable service life. The projects proposed for resurfacing have needs in one or more of the above-referenced areas.

3.2 Project No. 6724001 – Woodland Avenue; CSAH 39 to Fairlakes Avenue

This project includes the resurfacing of Woodland Avenue. The existing 5-7" asphalt surface, will be replaced with asphalt pavement, upgraded aggregate base materials, and drain tile. The roadway will be designed to provide a 9-ton design load carrying capacity.

The existing water and sanitary mains are in good condition and are adequate for the life of the new road. New stormwater best management practices will be installed to treat stormwater following the City's stormwater management ordinance and MS4 permit.

4 PROPOSED SEAL COATS

4.1 General

Seal coats are applied to roadways to reduce deterioration from weather and traffic by restoring surface aggregate and surface asphalt. By protecting and improving in-place asphalt surfaces, seal coating is an effective means of extending the service life of the pavement. In addition, seal coating improves surface uniformity and aesthetics and also improves traffic handling characteristics on worn pavements by restoring surface aggregate friction conditions.

The 2024 seal coat projects consist of several roadway sections which have been identified by staff for seal coating needs. It is anticipated that seal coat application will defer more expensive pavement restoration needs for

approximately five to seven years. A few street sections have deteriorated beyond the condition that would normally be accepted for seal coating. For various reasons, (including low volume, uncertain or pending mid-term utility needs, minimal repair requests, etc.) these sections are not yet suitable for other pavement alternatives and will be reviewed annually regarding effectiveness of seal coat treatment.

5 ESTIMATED COSTS

The cost of each proposed project has been itemized separately in this Program Report. The following is a summary of the individual project costs.

2024 Estimated Improvement Costs					
	Length (LF)	Cost/LF	Construction Cost	Engineering & Admin Cost	Total Estimated Cost
RECONSTRUCTION PROJECTS					
Park Street	1282	\$1,466	\$1,592,605.00	\$286,668.90	\$1,879,273.90
RESURFACE PROJECTS					
Woodland Avenue	4010	\$161	\$545,612.50	\$98,210.25	\$643,822.75
SEALCOAT PROJECTS					
	SY	Cost/SY			
All Project Locations	60320	\$1.80	\$108,576.00	\$19,543.68	\$128,119.68
2024 Street Improvements			\$2,246,793.50	\$404,422.83	\$2,651,216.33

6 RECOMMENDATIONS

After review of the needs and estimated costs of the proposed construction, it has been determined that these projects are necessary, cost-effective and feasible and it is the recommendation of the City Engineer that all projects proposed be constructed as part of the 2024 IMPROVEMENT PROGRAM. Construction of these improvements provides for the transportation, utility, and infrastructure needs of the City of Fairmont in a manner that is generally consistent with proven past practice and financially prudent construction procedures. It is recommended that the necessary public hearings and additional public informational meetings be held to advise the public of the findings of this report.

7 FINANCING

7.1 Construction:

The total cost of the various improvements may be financed through several existing dedicated funds, State Aid Allocations, and the issuance of general obligation improvement bonds.

When general obligation bonds are issued under Minnesota Statutes Chapter 429, the law requires that at least 20% of the total cost of the improvements be recovered by special assessments to the benefiting property owners. That portion of project costs funded from general obligation bonds which are not recovered by special assessments become obligations of the general fund whereby the full faith and credit of the City are pledged toward their payment.

7.2 Assessments:

Reconstruction: The actual cost of construction per assessable foot of frontage for projects included in the 2024 reconstruction program is estimated at \$830 for Park Street. The assessment rate for the 2024 Improvement Program is proposed to be \$80 per assessable front footage. This rate has been determined to be fair and equitable in relation to the improvements provided and is considered to be equal to or less than the benefit to the property owner. Remaining costs of each project are distributed between various infrastructure replacement funds, utility funds, or general property taxes.

Resurfacing: The actual cost of construction per assessable foot of frontage for projects included in the 2024 resurfacing program is estimated at \$165 for Woodland Avenue. The assessment rate for the 2024 Improvement Program is proposed to be \$54 per assessable front footage. This rate has been determined to be fair and equitable in relation to the improvements provided and is considered to be equal to or less than the benefit to the property owner. Remaining costs of each project are distributed between various infrastructure replacement funds, utility funds, or general property taxes.

Sealcoats: The actual cost per assessable foot of frontage for projects included in the 2024 seal coating program is estimated at \$5.53. Property owners will be assessed at \$2.50 per assessable front footage. This rate has been determined to be fair and equitable in relation to the improvements provided and is considered to be equal to or less than the benefit to the property owner.

7.3 **Distribution of Financing Requirements:**

Funding for the 2024 IMPROVEMENT PROGRAM will be from the following sources in these approximate amounts:

Direct Assessment	\$675,198.64
Bonding Improvement Funds	\$1,413,017.72
Water Utility Funds	\$257,000.00
Sanitary Sewer Utility Funds	\$206,000.00
Stormwater Utility Funds	\$100,000.00
TOTAL FUNDS:	\$2,651,216.33
	(Including, Legal, Administration, and Engineering Costs)

APPENDIX

Section No.	Description
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	<u>RECONSTRUCTION</u>
--	------------------------------

A	Project No. 5724001; Park Street; from Albion Ave. to Budd St.
---	--

	<u>RESURFACING</u>
--	---------------------------

B	Project No. 6724001; Woodland Avenue; from CSAH 39/Bixby Rd. to Fairlakes Ave.
---	--

	<u>SEAL COATS</u>
--	--------------------------

C	Project No. 7524001-7524013– Various Locations (See Map in Appendix)
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CITY OF FAIRMONT

2024 IMPROVEMENT REPORT

LOCATION: Park Street; from Albion Avenue to Budd Street.

INITIATION: City Council

OWNERS ABUTTING: 40

**RIGHT-OF-WAY: 49.5' Park Street
66' Albion Avenue**

EASEMENTS: 1 Needed

PROPOSED STREET SECTION:

**Width Curb to Curb: 36' Park Street
36' Albion Avenue**

Section: Asphalt (9 Ton Design)

Sidewalks: Both Sides

Tree Removal: 1 Possible

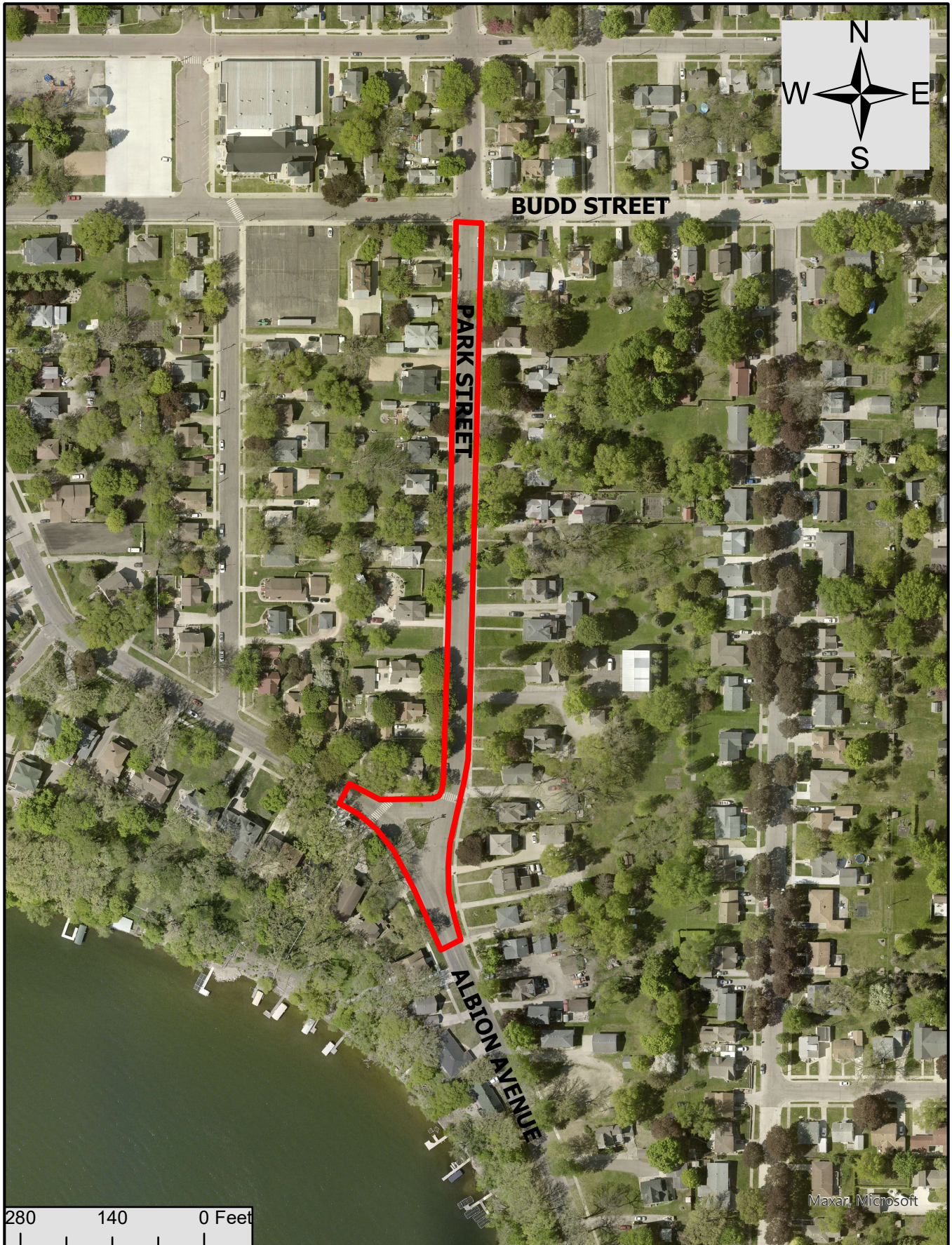
FEASIBILITY: This project is feasible as outlined in this report.

CONSTRUCTION

<u>Description</u>	<u>Year Built</u>	<u>Existing Structure</u>	<u>Proposed Construction</u>
Watermain	1917/1931	6" CI / 8" CI	8" PVC
Sanitary Sewer	1917/1916	8" VCP.	8"/10" PVC
Street - Park	1975	4-5" Asphalt	9 Ton Design
Street – Albion	1922/1955	5.5" Con/Bit Overlay	9 Ton Design
Storm Sewer	1922/1951	6-18" CSP	12"-30" RCP/HDPE

SPECIAL CONDITIONS

This project is a reconstruction project that will be completed in 2024. Stormwater treatment will be added as part of this project to meet MS4 permit requirements and improve the water quality in the City's Chain of Lakes.



PROJECT NO. 5724001-REC
PARK STREET
ALBION AVENUE TO BUDD STREET

CITY OF FAIRMONT

2024 IMPROVEMENT REPORT

LOCATION: **Woodland Avenue; from CSAH 39/Bixby Road to Fairlakes Avenue**

INITIATION: **City Council** OWNERS ABUTTING: **15**

RIGHT-OF-WAY: **66'** EASEMENTS: **None**

PROPOSED STREET SECTION:

Width: **24'** Section: **Asphalt 9 Ton**

Sidewalks: **None** Tree Removal: **None**

FEASIBILITY: This project is feasible as outlined in this report.

CONSTRUCTION

<u>Description</u>	<u>Year Built</u>	<u>Existing Structure</u>	<u>Proposed Construction</u>
Watermain	1961	6" DIP	None
Sanitary Sewer	1960	8" VCP	None
Street	1967	6-8" Asphalt	Asphalt (9 ton)
Storm Sewer	NA	None	None

SPECIAL CONDITIONS

This project is a resurface project that will be completed in 2024.

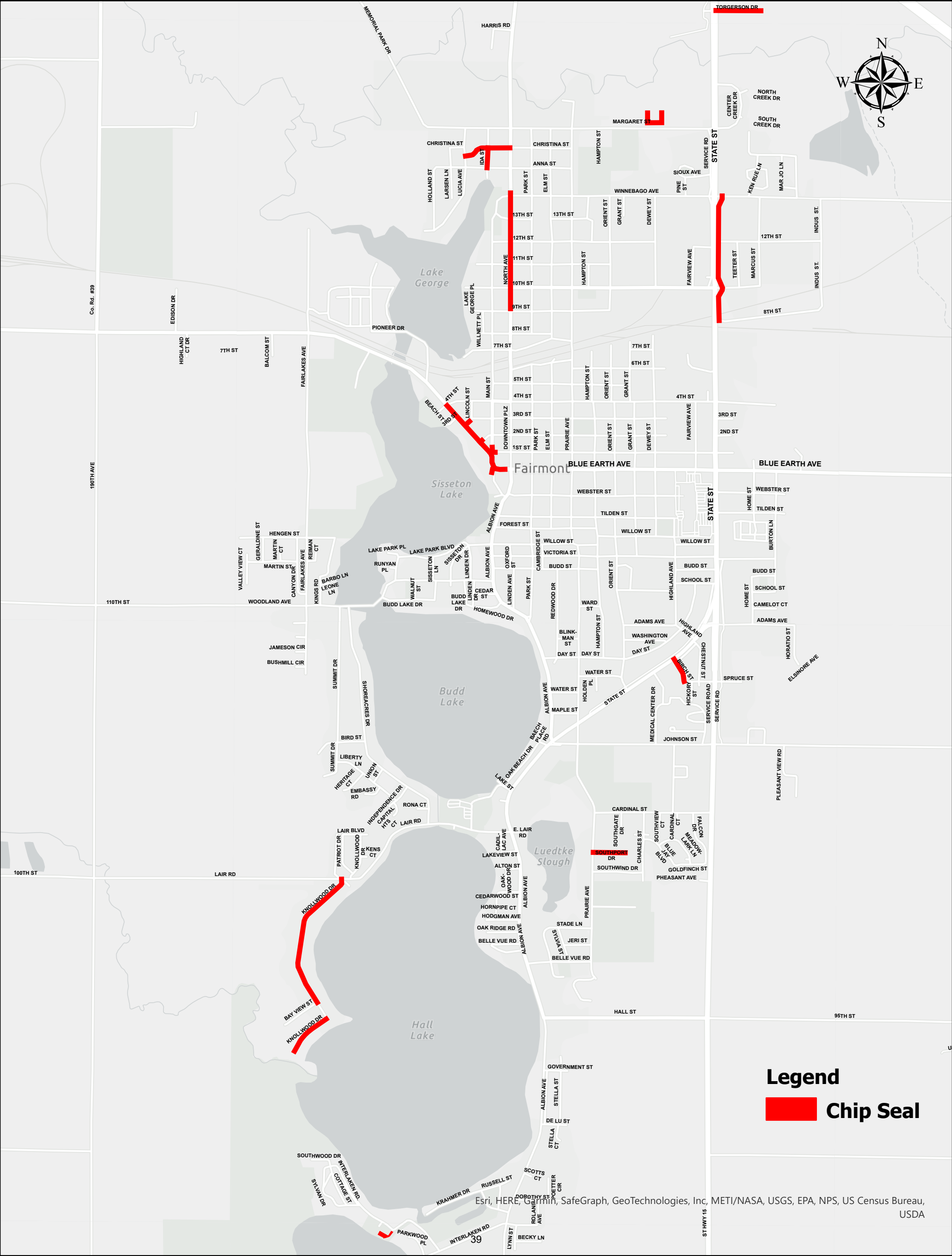


PROJECT NO. 6724001-RES
WOODLAND AVENUE
CSAH39/BIXBY ROAD TO FAIRLAKES AVENUE



2024 SEAL COAT PROJECTS

FAIRMONT, MINNESOTA
December, 2023



RESOLUTION NO. 2024-03

STATE OF MINNESOTA)
COUNTY OF MARTIN) SS:
CITY OF FAIRMONT)

RESOLUTION RECEIVING REPORT AND CALLING FOR PUBLIC HEARING ON 2024 IMPROVEMENT PROGRAM

WHEREAS, pursuant to Resolution No. 2024-01 adopted on the 8th day of January 2024, a report has been prepared by the City Engineer with reference to the improvements of:

<u>Project No.</u>	<u>Description</u>
	<u>RECONSTRUCTION (assessed at \$80.00/front footage)</u>
5724001	Park Street: Albion Avenue to Budd Street
	<u>RESURFACE (assessed at \$54.00/front footage)</u>
6724001	Woodland Avenue: County Road 39 to Fairlakes Avenue
	<u>SEAL COAT (assessed at \$2.50/front footage)</u>
7524001	Birch Street: Spruce Street to State Street
7524002	Christina Street: Lucia Avenue to North Avenue
7524003	Ida Street: Anna Street to Christina Street
7524004	Knollwood Drive: Deadend to Knollwood Drive Intersection
7524005	Knollwood Drive: Bay View Street to Lair Road
7524006	Lake Avenue: 4 th Street to Downtown Plaza
7524007	Main Street: Albion Avenue to Lake Avenue
7524008	North Avenue: 9 th Street to Winnebago Avenue
7524009	Southport Drive: Prairie Avenue to Deadend
7524010	Torgerson Drive: TH 15 to Deadend
7524011	TH 15 Service Road E: 8 th Street to Winnebago Avenue
7524012	Amber Lake Park Parking Lot
7524013	Public Works Building Parking Lot

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

RESOLUTION NO. 2024-03, continued

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Fairmont, Minnesota as follows:

1. The Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 at an estimated total cost of the improvement of \$2,651,216.33.
2. A public hearing shall be held on such proposed improvement on the 12th day of February 2024, in the Council Chambers of City Hall at 5:30 p.m. and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

PASSED, APPROVED AND ADOPTED this 22nd day of January 2024.

Lee C. Baarts, Mayor

ATTEST:

Patricia J. Monsen, City Clerk



STAFF MEMO

Prepared by: Matthew York	Meeting Date: 1/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.2
Reviewed by: Interim Administrator	Item: Temporary Easement for the Memorial Park Drive Bridge Project - Miller		
Presented by: Matthew York	Action Requested: Consideration for approval of a Temporary Easement for the Memorial Park Bridge Project with Randy Miller		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

Council Approved the Contract with Erickson Engineering for the Design, Bidding, and Construction Services for the Memorial Park Bridge Project on March 28, 2022.

REFERENCE AND BACKGROUND

During the design process of the Memorial Park Bridge Project, it became clear that the only way to keep Memorial Park Drive open during the construction of the new bridge was to put in a temporary bypass bridge around the current location. For that to happen, the City needed to secure two-(2) Temporary Easements.

This easement is with Randy Miller of 1905 Memorial Park Drive in Fairmont. The easement encroaches 840 square feet onto the Miller Property. Due to requirements because of Federal money being a part of this project, we needed to negotiate a fee for usage with the resident. Universal Field Services was retained to perform this negotiation due to their expertise in working through Federal Government regulations.

The final cost of the easement is \$500. This is to pay for the land usage and any damages.

BUDGET IMPACT

Within the 2023 CIP for the Memorial Park Bridge Project.

SUPPORTING DATA/ATTACHMENTS

Easement

(Do not write in the space above. Reserved for recording/transfer data)

TEMPORARY CONSTRUCTION EASEMENT

This Agreement is made this 28th day of December, 20 23, by and between Randy Miller of 1905 Memorial Park Dr, Fairmont, MN 56031, referred to hereinafter as "Grantor," and the City of Fairmont, Minnesota, a municipal corporation organized under the laws of the State of Minnesota, 100 Downtown Plaza, Fairmont, Minnesota 56031, referred to hereinafter as "Grantee"; (collectively referred to herein as the "parties").

AGREEMENT

That for and in consideration of the sum of one Dollars (\$1.00) and other good and valuable consideration, paid this date by Grantee to Grantor, the receipt and sufficiency of which is hereby acknowledged, the Grantor and Grantee do hereby agree as follows:

1. The undersigned Grantor hereby grants and conveys to the Grantee a Temporary Easement for construction purposes (the "Temporary Easement") over, under and across that part of the tract of land legally described on Exhibit A, in the City of Fairmont, Martin County, Minnesota, as legally described on Exhibit C, which is attached hereto and incorporated by reference (the "Temporary Easement Area").

The Temporary Easement shall expire no later than the earlier of December 31, 2025, or final completion of the adjacent bridge reconstruction on Memorial Park Drive.

2. The Temporary Easement Area described above is depicted on the certificate of survey, Exhibit C, which is attached hereto and incorporated herein by reference.
3. The Grantor states and hereby covenants that the Grantor is the lawful owner of the above-described real property, is lawfully seized and possessed of said real property, and that the Grantor has good and lawful right to grant the Temporary Easement described herein.

4. The Grantee shall have the right to construct, excavate, grade, inspect, install, remove, demolish, operate, maintain, place, replace, reconstruct, improve, enlarge and repair, as it may find reasonably necessary roadway facilities and improvements, and such other improvements appurtenant thereto, in the Temporary Easement Area described herein.
5. The Grantee and its employees, agents, permittees and licensees shall have the right of ingress and egress to and from the Temporary Easement Area at all times and without notice to Grantor by such route, in the judgment of the Grantee, as shall occasion the least practical damage and inconvenience to the Grantor.
6. The Grantee shall have the right to trim, remove and keep the Temporary Easement Area clear of all buildings, structures, roots, shrubbery, trees, bushes, undergrowth and all other obstructions that may interfere with or endanger the Grantee's exercise of any of the rights pursuant to this Temporary Easement.
7. The Grantor shall not erect, construct or locate in the Temporary Easement area any new structure or object that was not in existence on the date of this Temporary Easement, which would prevent the Grantee's reasonable access to the Temporary Easement and/or prevent the public's full enjoyment of the rights granted hereunder, without the written consent of the Grantee.
8. The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.
9. Grantor and Grantee agree to correct any legal descriptions contained herein if there is a mistake discovered, including any mistakes or discrepancies revealed by an accurate survey of the property identified herein, and to accordingly replace the corresponding corrected exhibit herein, as applicable.
10. The Grantee shall reconstruct the Grantor's driveway approach from the shoulder of Memorial Park Drive to a distance of 14 feet beyond the ROW with a 24-Ft wide top, 1:4 inslopes, and a 25-ft radius at corners and 6-inch aggregate surfacing, as shown on Exhibit D (Sheet 27 of the constructions plans) attached hereto.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the parties have hereunto executed this document the day and year first above written.

GRANTOR:

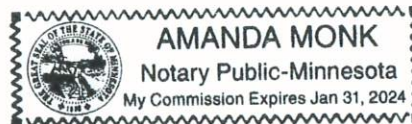
Randy Miller
Randy Miller

~~By: _____, Its _____]~~

STATE OF Minnesota)
COUNTY OF Martin) ss.

The foregoing instrument was acknowledged before me this 28 day of December, 2023, by _____, Grantor.

Amanda Monk
Notary Public



GRANTEE:

CITY OF FAIRMONT, MINNESOTA

By: _____
_____, Its Mayor

ATTEST:

By: _____
_____, Its City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF MARTIN)

The foregoing instrument was acknowledged before me this ____ day of _____,
20____, by _____ as Mayor and _____ as City
Clerk on behalf of the City of Fairmont, a municipal corporation under the laws of the State of
Minnesota, Grantee.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

CITY OF FAIRMONT
100 Downtown Plaza
Fairmont, Minnesota 56031
(507) 238-3942

EXHIBIT A

LEGAL DESCRIPTION OF REAL PROPERTY

The real property referenced in this Permanent Easement is legally described as follows:

LEGAL DESCRIPTION:

Government Lot Three (3) and the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ of NE $\frac{1}{4}$) of Section Six (6), Township One Hundred Two (102) North, Range Thirty (30), West of the Fifth Principal Meridian.

One and Seventy-nine One-hundredths (1.79) acres of land in the Northeast Quarter of the Northeast Quarter (NE $\frac{1}{4}$ of NE $\frac{1}{4}$) of Section Six (6), Township One Hundred Two (102) North Range Thirty (30), West of the Fifth Principal Meridian bounded by lines as follows: Beginning a the Northwest corner of the last mentioned quarter-quarter in Section Six (6); thence rund South 0 degrees 50 minutes East on one-eighth section line One Hundred Ninety-five feet; thence East Four Hundred Fifty and One-Sixth feet Parallel to town line; thence North 27 degrees 4 minutes West Two Hundred Twenty and Three-fourths feet along center of road as now traveled, thence West Three Hundred Fifty-two and One-half feet to feet to place of beginning.

EXHIBIT B

LEGAL DESCRIPTION OF TEMPORARY EASEMENT

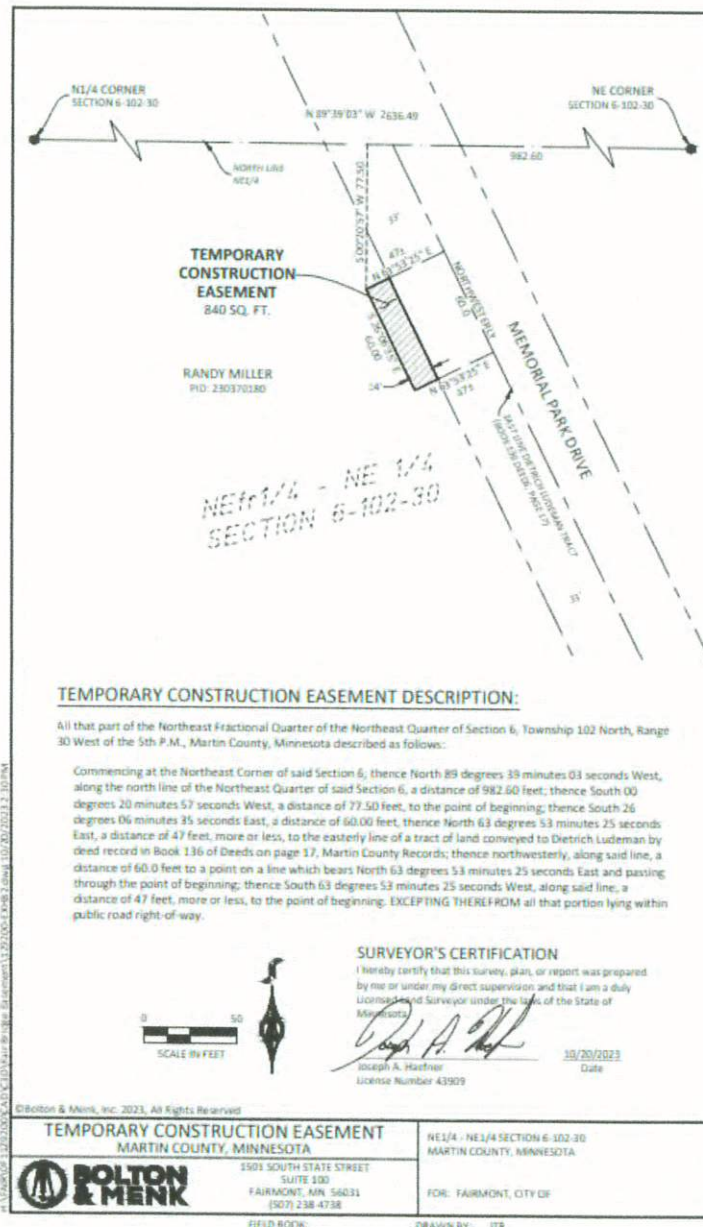
LEGAL DESCRIPTION:

All that part of the Northeast Fractional Quarter of the Northeast Quarter of Section 6, Township 102 North, Range 30 West of the 5th P.M., Martin County, Minnesota described as follows:

Commencing at the Northeast Corner of said Section 6; thence North 89 degrees 39 minutes 03 seconds West, along the north line of the Northeast Quarter of said Section 6, a distance of 982.60 feet; thence South 00 degrees 20 minutes 57 seconds West, a distance of 77.50 feet, to the point of beginning; thence South 26 degrees 06 minutes 35 seconds East, a distance of 60.00 feet, thence North 63 degrees 53 minutes 25 seconds East, a distance of 47 feet, more or less, to the easterly line of a tract of land conveyed to Dietrich Ludeman by deed record in Book 136 of Deeds on page 17, Martin County Records; thence northwesterly, along said line, a distance of 60.0 feet to a point on a line which bears North 63 degrees 53 minutes 25 seconds East and passing through the point of beginning; thence South 63 degrees 53 minutes 25 seconds West, along said line, a distance of 47 feet, more or less, to the point of beginning. EXCEPTING THEREFROM all that portion lying within public road right-of-way.

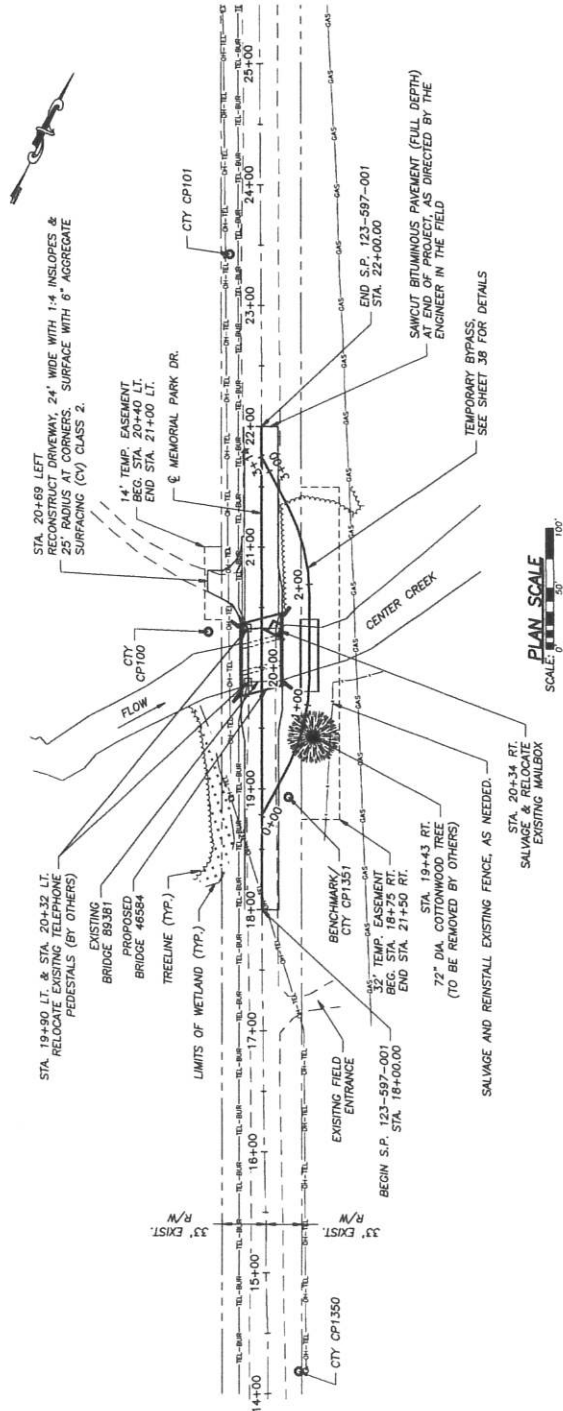
EXHIBIT C

DEPICTION OF TEMPORARY EASEMENTS



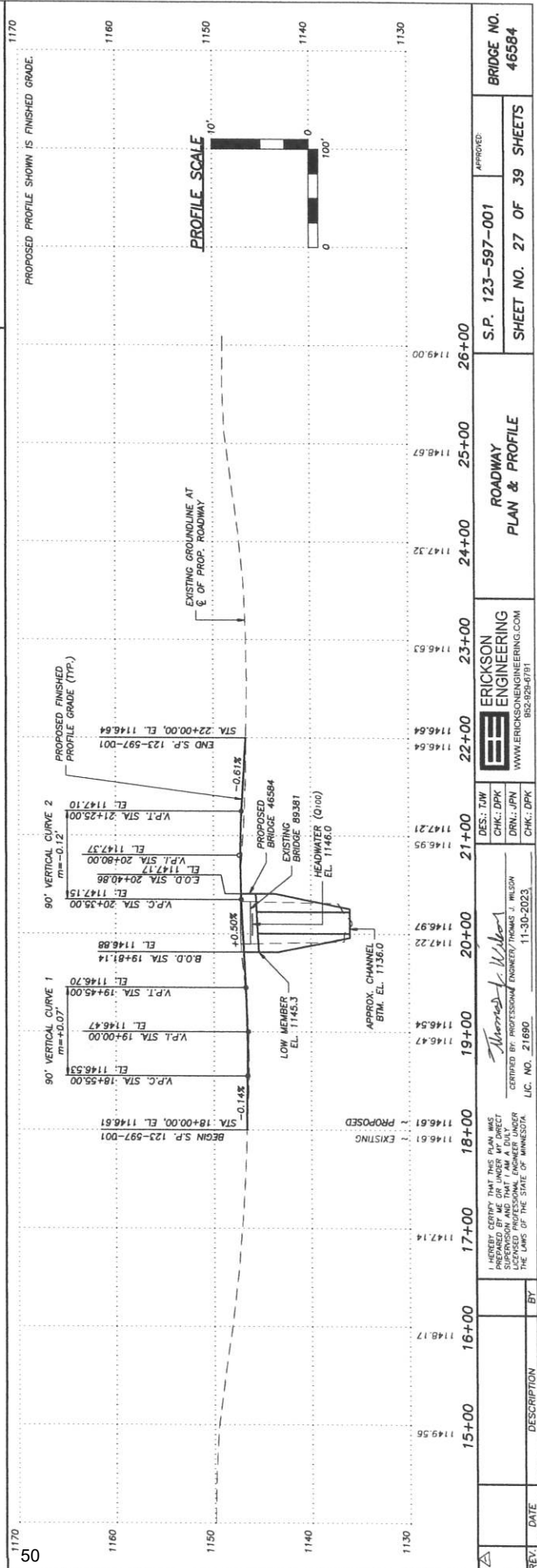
WARNING:
DIAL GOPHER STATE ONE CALL AT 1-800-252-1166 A MINIMUM
OF 48 HOURS IN ADVANCE OF CONSTRUCTION OPERATIONS TO OBTAIN
COMPLETE UTILITY PROPERTY OWNERSHIP AND LOCATION INFORMATION.
UTILITY INFO AVAILABLE FOR PLAN PREPARATION;
SEE SHEET 22 FOR DETAILS.

NOTE: FIELD VERIFY ALL UTILITIES.



GRADING COORDINATES					
CONTROL DATA					
	LOCATION	NORTHING	EASTING	ELEVATION	
	CP100	16361.5678	362102.180	1145.14	
	CP101	163602.432	361980.695	1144.24	
	CP130	163597.645	362437.635	1148.75	
	CP1350	163590.131	362221.236	1145.68	
ALIGNMENT DATA					
	LOCATION	NORTHING	EASTING	STATION	
	B.O.P.	163428.596	362242.763	18+00.00	
	E.O.P.	163785.778	362066.727	22+00.00	

BENCHMARK ELEV. 1145.68
LOCATION: CP1351, REBAR IN GROUND, APPROX. 100 FT.
SOUTHEAST OF EXISTING BR. 89381



**ERICKSON
ENGINEERING**
WWW.ERICKSONENGINEERING.COM

ROADWAY
PLAN & PROFILE

S.P. 123-597-001

APPROVED:

BRIDGE NO.
46584



STAFF MEMO

Prepared by: Matthew York	Meeting Date: 1/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.3
Reviewed by: Interim Administrator	Item: Temporary Easement for the Memorial Park Drive Bridge Project - Thate		
Presented by: Matthew York	Action Requested: Consideration for approval of a Temporary Easement for the Memorial Park Bridge Project with John and Jane Thate		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

Council Approved the Contract with Erickson Engineering for the Design, Bidding, and Construction Services for the Memorial Park Bridge Project on March 28, 2022.

REFERENCE AND BACKGROUND

During the design process of the Memorial Park Bridge Project, it became clear that the only way to keep Memorial Park Drive open during the construction of the new bridge was to put in a temporary bypass bridge around the current location. For that to happen, the City needed to secure two-(2) Temporary Easements.

This easement is with John and Jane Thate of 418 West Margaret St in Fairmont. The easement encroaches 8447 square feet on to the Thate Property. Due to requirements because of Federal money being a part of this project, we needed to negotiate a fee for usage with the resident. Universal Field Services was retained to perform this negotiation due to their expertise in working through Federal Government regulations.

Final cost of the easement is \$17,500. The majority of the cost of this is for the removal of a cottonwood tree on the easement area that will be removed prior to the temporary easement being utilized for the project.

BUDGET IMPACT

Within the 2023 CIP for the Memorial Park Bridge Project.

SUPPORTING DATA/ATTACHMENTS

Easement

(Do not write in the space above. Reserved for recording/transfer data)

TEMPORARY CONSTRUCTION EASEMENT

This Agreement is made this 8th day of January, 20 24, by and between John W Thate and Jane M Thate, husband and wife and joint tenants, of 418 West Margaret St, Fairmont, MN 56031, referred to hereinafter as "Grantor," and the City of Fairmont, Minnesota, a municipal corporation organized under the laws of the State of Minnesota, 100 Downtown Plaza, Fairmont, Minnesota 56031, referred to hereinafter as "Grantee"; (collectively referred to herein as the "parties").

AGREEMENT

Seventeen Thousand Five Hundred Dollars (17,500.00)
That for and in consideration of the sum of ~~Sixteen Thousand Six Hundred Dollars (\$16,600)~~ and other good and valuable consideration, paid upon the Grantees' removal of the tree on the Easement Property by Grantee to Grantor, the receipt and sufficiency of which is hereby acknowledged, the Grantor and Grantee do hereby agree as follows:

Grantor
Initials

1. The undersigned Grantor hereby grants and conveys to the Grantee a Temporary Easement for construction purposes (the "Temporary Easement") over, under and across that part of the tract of land legally described on Exhibit A, in the City of Fairmont, Martin County, Minnesota, as legally described on Exhibit C, which is attached hereto and incorporated by reference (the "Temporary Easement Area").

The Temporary Easement shall expire no later than the earlier of December 31, 2025, or final completion of the adjacent bridge reconstruction on Memorial Park Drive.

2. The Temporary Easement Area described above is depicted on a the certificate of survey, Exhibit C, which is attached hereto and incorporated herein by reference.

3. The Grantor states and hereby covenants that the Grantor is the lawful owner of the above-described real property, is lawfully seized and possessed of said real property, and that the Grantor has good and lawful right to grant the Temporary Easement described herein.
4. The Grantee shall have the right to construct, excavate, grade, inspect, install, remove, demolish, operate, maintain, place, replace, reconstruct, improve, enlarge and repair, as it may find reasonably necessary roadway facilities and improvements, and such other improvements appurtenant thereto, in the Temporary Easement]Area described herein.
5. The Grantee and its employees, agents, permittees and licensees shall have the right of ingress and egress to and from the Temporary Easement Area at all times and without notice to Grantor by such route, in the judgment of the Grantee, as shall occasion the least practical damage and inconvenience to the Grantor.
6. The Grantee shall have the right to trim, remove and keep the Temporary Easement Area clear of all buildings, structures, roots, shrubbery, trees, bushes, undergrowth and all other obstructions that may interfere with or endanger the Grantee's exercise of any of the rights pursuant to this Temporary Easement.
7. The Grantor shall not erect, construct or locate in the Temporary Easement area any new structure or object that was not in existence on the date of this Temporary Easement, which would prevent the Grantee's reasonable access to the Temporary Easement area or prevent the public's full enjoyment of the rights granted hereunder, without the written consent of the Grantee.
8. The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.
9. Grantor and Grantee agree to correct any legal descriptions contained herein if there is a mistake discovered, including any mistakes or discrepancies revealed by an accurate survey of the property identified herein, and to accordingly replace the corresponding corrected exhibit herein, as applicable.
10. The Grantee shall have the right to install, maintain, and remove temporary culverts, fill and gravel surfacing for the use of the traveling public as a temporary bypass road around the construction zone, and shall be responsible for its removal and restoration of the disturbed areas prior to the expiration of the Temporary Easement.
11. The Grantor shall clear, stump grind, and dispose of the existing 72" diameter cottonwood tree located within the Temporary Easement, as shown on the attached Exhibit D (Sheet 38 of the construction plans) attached hereto. Removal of said tree shall be completed by May 1, 2024. All labor, material, and disposal costs of the removal of the tree shall be the responsibility of the Grantor and with no additional compensation beyond the amount stipulated by the Temporary Easement Agreement herein. Payment will be made at completion of the removal.

IN WITNESS WHEREOF, the parties have hereunto executed this document the day and year first above written.

GRANTOR:

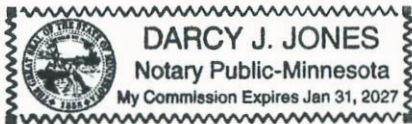
John W Thate
John W Thate

Jane M Thate
Jane M Thate

By: _____, Its _____]

STATE OF Minnesota)
) ss.
COUNTY OF Martin)

The foregoing instrument was acknowledged before me this 8th day of January,
20 24, by John & Jane Thate, Grantor.



Darcy J Jones
Notary Public

GRANTEE:

CITY OF FAIRMONT, MINNESOTA

By: _____
_____, Its Mayor

ATTEST:

By: _____
_____, Its City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF MARTIN)

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____ as Mayor and _____ as City Clerk on behalf of the City of Fairmont, a municipal corporation under the laws of the State of Minnesota, Grantee.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

CITY OF FAIRMONT
100 Downtown Plaza
Fairmont, Minnesota 56031
(507) 238-3942

EXHIBIT A

LEGAL DESCRIPTION OF REAL PROPERTY

The real property referenced in this Permanent Easement is legally described as follows:

LEGAL DESCRIPTION:

The Northeast Fractional Quarter of the Northeast Quarter (NE $\frac{1}{4}$ of NE $\frac{1}{4}$) of Section Six (6), Township One Hundred Two (102), Range Thirty (30) West of the Fifth P.M., Martin County, Minnesota, excepting therefrom a tract of 5 acres in the Southeast corner thereof, conveyed to Ferdinand Lidke by deed recorded in Book 98 of Deeds on page 333, Martin County records, also excepting therefrom a tract of 2.03 acres conveyed to Joseph C Musser by deed recorded in Book 136 of Deeds on page 288, Martin County record, also excepting therefrom a tract of 19.51 $\frac{1}{3}$ acres conveyed to Deitrich Ludeman by deed recorded in Book 136 of Deeds on page 17, Martin County records. Area of tract; 11.837 acres.

EXHIBIT B

LEGAL DESCRIPTION OF TEMPORARY EASEMENT

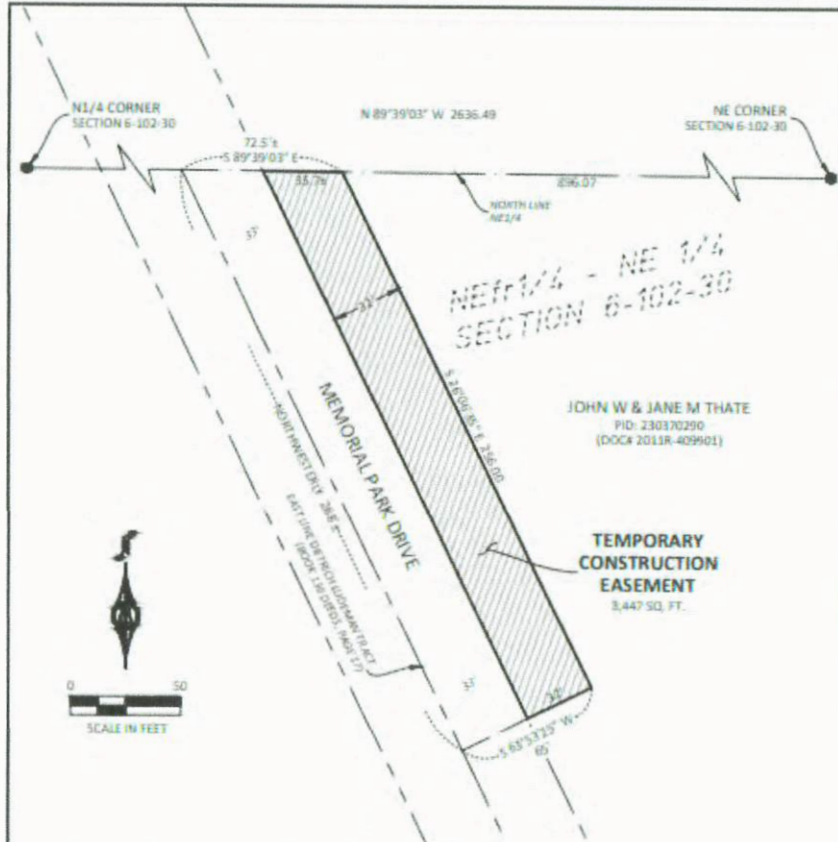
LEGAL DESCRIPTION:

All that part of the Northeast Fractional Quarter of the Northeast Quarter of Section 6, Township 102 North, Range 30 West of the 5th P.M., Martin County, Minnesota described as follows:

Commencing at the Northeast Corner of said Section 6; thence North 89 degrees 39 minutes 03 seconds West, along the north line of the Northeast Quarter of said Section 6, a distance of 896.07 feet, to the point of beginning; thence South 26 degrees 06 minutes 35 seconds East, a distance of 256.00 feet; thence South 63 degrees 53 minutes 25 seconds West, a distance of 65 feet, more or less, to the easterly line of a tract of land conveyed to Dietrich Ludeman by deed record in Book 136 of Deeds on page 17, Martin County Records; thence Northwesterly, along said line, a distance of 288 feet, more or less, to the north line of the Northeast Quarter of said Section 6; thence South 89 degrees 39 minutes 03 seconds East, along said north line, a distance of 72.5 feet, more or less to the point of beginning. EXCEPTING THEREFROM all that portion lying within public road right-of-way.

EXHIBIT C

DEPICTION OF TEMPORARY EASEMENTS



TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All that part of the Northeast Fractional Quarter of the Northeast Quarter of Section 6, Township 102 North, Range 30 West of the 5th P.M., Martin County, Minnesota described as follows:

Commencing at the Northeast Corner of said Section 6; thence North 89 degrees 39 minutes 03 seconds West, along the north line of the Northeast Quarter of said Section 6, a distance of 896.07 feet, to the point of beginning; thence South 26 degrees 06 minutes 35 seconds East, a distance of 256.00 feet; thence South 63 degrees 53 minutes 25 seconds West, a distance of 65 feet, more or less, to the easterly line of a tract of land conveyed to Dietrich Ludeman by deed record in Book 136 of Deeds on page 17, Martin County Records; thence Northwesterly, along said line, a distance of 288 feet, more or less, to the north line of the Northeast Quarter of said Section 6; thence South 89 degrees 39 minutes 03 seconds East, along said north line, a distance of 72.5 feet, more or less to the point of beginning, EXCEPTING THEREFROM all that portion lying within public road right-of-way.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Joseph A. Harner
Joseph A. Harner
License Number 43905

10/05/2023
Date

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TEMPORARY CONSTRUCTION EASEMENT MARTIN COUNTY, MINNESOTA



1501 SOUTH STATE STREET
SUITE 100
FAIRMONT, MN 56031
(507) 238-4738

NE 1/4 - NE 1/4 SECTION 6-102-30
MARTIN COUNTY, MINNESOTA

FOR: FAIRMONT, CITY OF

FIELD BOOK:

DRAWN BY: JTB

JOB NUMBER: 01129100



STAFF MEMO

Prepared by: Matthew York	Meeting Date: 1/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.4
Reviewed by: Interim Administrator	Item: Consideration for approval for Engineering Services for Park Street		
Presented by: Matthew York	Action Requested: Motion to approve Engineering Services with Bolton & Menk for Park Street		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

No Previous Council Action

REFERENCE AND BACKGROUND

For the 2024 Road Improvement Project, staff has decided to break up the two main projects, Park and Woodland, into two-(2) separate projects due to internal staffing issues.

Bolton and Menk have provided us with a Task Order for the first three phases of the Park Street Project from Budd to Albion. There are no costs at this time for the Construction Phase. If the Engineering Department is still short-staffed before the project has begun, we will look to enter into a separate contract for Construction Management.

Phase 1 – Preliminary Engineering/Survey/Mapping	s	\$14,000
Phase 2 – Final Design and Contract Documents		\$92,000
Phase 3 – Bidding Process		\$10,000

Total Cost of \$116,00

This cost is approximately 7.3% of the estimated cost of construction. For this type of work, the industry standard is 8-9% of the cost of construction.

The City has the latitude to assign the work based on the costs above directly to the City Engineer or obtain quotes. However, City staff is recommending awarding the design work for the project directly to the City Engineer for the following reasons:

- Familiarity. Ease of project design and due to familiarity with road system and availability of data.
- Design costs at 7.3% are slightly lower than industry standards for this type of work.
- City Engineer has firsthand experience with the City's assessment policy and in position to apply City standards with nominal input from staff.
- The relatively small size of project is not likely to yield savings sufficient to justify the cost of conducting an RFP process.

BUDGET IMPACT

Within the 2024 Road Improvement

SUPPORTING DATA/ATTACHMENTS

Task Order

**CITY OF FAIRMONT AND BOLTON & MENK, INC.
TASK ORDER TO 2024 AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 001 – Park Street Reconstruction – Design & Bidding Services

CLIENT: City of Fairmont

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: January 17, 2024

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: January 8, 2024

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:

CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

CONSULTANT agrees to provide professional services required for the design and bidding related to the reconstruction of Park Street from Albion Avenue to Budd Street; herein referred to as the Project. The project is part of the city’s 2024 Improvement Program and includes reconstruction of sewer, water, and stormwater utilities: including new services to the right-of-way. It includes a new asphalt street section with concrete curb and gutter, new concrete sidewalk, and restoration of all disturbed areas with topsoil and sod.

Task 1: Preliminary Engineering/Survey/Mapping

Upon authorization to prepare plans and specifications for the Project CONSULTANT will:

1. Assist with the public hearing for preliminary engineering report and assessment process.
2. Review existing topographic data from the city’s survey. Process information to conform with survey and CAD standards. Obtain any necessary field information to finalize existing conditions. Research potential property lines concerns or conflicts.
3. Research utility records and plans as necessary to obtain information for detailed design and preparation of construction documents.
4. Meet on as needed basis with the city staff to discuss and coordinate construction schedules, utility conflicts, property owner issues and other project concerns.

Task 2: Final Design and Contract Documents

CONSULTANT will perform the following related to the design phase:

1. Perform final design and prepare plans and specifications for the Project. This will include construction plans for all street and utility installations and documents necessary for the city to bid and enter into an agreement with a contractor.
2. Prepare an engineer's estimate including a complete breakdown of quantities of construction and estimated cost of construction.
3. Assist with the preparation of any permit applications for MPCA (stormwater/erosion control and sanitary sewer construction), Minnesota Department of Health (watermain construction) and City of Fairmont (land disturbance permit) required for the Project.
4. Provide bid documents comprising of construction plans, construction specifications and construction contract in accordance with the requirements of the CITY, MPCA, and MDH.

Task 3: Bidding Phase

CONSULTANT will perform the following related to the bidding phase:

1. Answer questions from contractors interested in bidding on the project.
2. Attend the public bid letting, analyze bids received by the CITY for completeness and accuracy and note any omissions and discrepancies.
3. Compile a bid summary comprising the results of the bids and prepare a letter to the CITY recommending award of the construction contract to the apparent low bidder based upon analysis of the bids received.
4. Coordinate final execution of awarded bid to CLIENT and contractor.

Additional Services

Consulting services performed other than those identified above shall be considered not part of the Basic Services and may be authorized by the CLIENT as Additional Services. Additional Services consist of those services that are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the bidding of the project; or vary depending on the technique, procedures, or schedule of the project contractor.

Additional services may include:

1. Professional services associated with temporary/permanent property acquisition.
2. Professional services related to work outside of the project limits defined above.
3. Professional services associated with preliminary site or subsurface exploration.
4. Professional services not identified above, including soil testing services of an independent testing laboratory.

2.0 Fees:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows:

TASK	DESCRIPTION	COST
1	Preliminary Engineering/Survey/Mapping	\$14,000
2	Final Design and Contract Documents	\$92,000
3	Bidding Phase	\$10,000
TOTAL (Not-to-Exceed)		\$116,000

All tasks are estimated amounts. Actual costs will be invoiced in accordance with Section III.A.2 of the Master Agreement for Professional Services with a total not to exceed amount of \$116,000.

3.0 Schedule:

Schedule for performance of services will be as follows, such that all services will be completed by July 1, 2024.

January 2024	• Authorization of Plans & Specifications
April-May 2024	• Finalize Plans & Specifications
May 2024	• Authorize Advertisement for Bids
May-June 2024	• Consider / Accept Bids; Award Contract

4.0 Deliverables:

Deliverables will be as follows or as set forth:

1. Final Plans & Specifications
2. Cost Estimate
3. Bid Summary & Recommendation Letter
4. Executed Contracts

5.0 Term:

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT'S obligations under this Task Order or until a new Master Agreement incorporates this Task Order.

6.0 Other Matters:

None

7.0 Project Managers:

Project manager and contact information for the CLIENT and CONSULTANT for this Task Order is:

CITY OF FAIRMONT:

Matthew York, Director of Public Works/Utilities
100 Downtown Plaza
Fairmont, MN 56031
Office Phone: 507-238-3942
Email: myork@fairmont.org

BOLTON & MENK, INC.:

Wesley W. Brown, P.E.
1501 South State Street, Suite 100
Fairmont, MN 56031
Office Phone: 507-238-4738
Email: wesley.brown@bolton-menk.com

CLIENT: CITY OF FAIRMONT

CONSULTANT: BOLTON & MENK, INC.

By: _____

By: Wesley W. Brown

Printed Name: _____

Printed Name: Wesley W. Brown, P.E.

Title: _____

Title: Senior Principal Engineer

Date: _____

Date: January 17, 2024

By: _____

Printed Name: _____

Title: _____

Date: _____

ATTACHMENTS TO THIS TASK ORDER: None

STAFF MEMO

Prepared by: Jeff O'Neill, Interim City Administrator	Meeting Date: 01/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.5
Reviewed by: Jeff O'Neill, Interim Administrator	Item: Consideration of motion authorizing staff to work with the YMCA to develop an Aquatic Park operations agreement.		
Presented by: Jeff O'Neill, Interim Administrator	Action Requested: Discuss opportunity, identify objectives to achieve a potential partnership and move to authorize staff to work with the YMCA to develop an Aquatic Park operations agreement.		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Same as above Board/Commission/Committee Recommendation: None Note: This item has not yet been presented to the Park Board. April Jeppson, YMCA Director supports the initiative as described below, however, YMCA Board consideration of the matter is scheduled for their next meeting.		

PREVIOUS COUNCIL ACTION

NA

REFERENCE AND BACKGROUND

Given the recent appointment of the Aquatic Park Director to the position of City Clerk starting May 2024 and given the joint interest in exploring the possibility of the YMCA teaming with the City to operate the Aquatic Park, staff would like feedback and authorization to work towards developing an operations agreement with the YMCA. Whether the Aquatic Park is operated by the City or YMCA, planning for summer operations begin in January and February of each year. Consequently, it is important to address this opportunity immediately. If the City Council supports the concept, then work on preparing an operations agreement will begin in earnest. Simultaneously, YMCA will start its planning process necessary to staff and operate the facility in anticipation of striking an agreement. If the City Council does not support the concept, then staff will begin the process of hiring a new Aquatics Director and planning for City operation of the facility this summer.

The following are some elements of a potential operating agreement. Please review these and provide comments at the meeting.

- City role and responsibilities
 - Physical maintenance of the facility and grounds including management of pool water quality and mechanical systems. No change from current setting. YMCA does not currently have the staff available to assume maintenance of the physical plant so this responsibility for the City will remain unchanged.
 - Operations agreement compliance and administration
 - Advertisement and marketing to continue via web site and social media
- YMCA role and responsibilities
 - Management of operations – days and hours of operation
 - Staffing and lifeguards
 - Swimming Lessons and programming
 - Public information and response to inquiries on services provided

It would be our goal to establish an agreement that assures continued operation of a cost effective, safe and enjoyable Aquatic Park utilizing YMCA expertise and programming experience at a general fund cost to the City not to exceed previous levels. We hope savings can accrue to the City with the YMCA leading the operation but it's too early to say if this is possible. Given the programming and operations expertise of the YMCA, the biggest benefits of the relationship will be in the area of programming. Taking operations of the YMCA off the City plate will allow staff resources to be focused on other important efforts.

If the City Council is inclined to support the concept above, then the following steps will be taken.

- The current Aquatics Director, Betsy Steuber will work closely with the YMCA staff to implement a transition plan.
- Staff will work in preparation of an operations agreement for consideration by the City Council and the YMCA at a future meeting.
- Staff will be analyzing opportunities for replacing and reorganizing duties previously fulfilled by the Aquatics Director.
- Identify workload that the Aquatics Director can carry to the position of City Clerk such as management of the web site and social media platforms.
- With the elimination of the Aquatics Director position, is this an opportunity to establish the position of HR Director? Given the organization development opportunity presented, staff will be examining options for City Council to consider for improving our human resource function at a future workshop.

BUDGET IMPACT

Staff time to work on operations agreement by the City Attorney. YMCA and City Staff will be seeking a good template supporting a similar operation in another community.

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Patricia J. Monsen, CMC City Clerk	Meeting Date: 01/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.6
Reviewed by: Jeff O'Neill, Interim Administrator	Item: Consideration of Mayor's 2024 Boards and Commission Appointments		
Presented by: Mayor Lee C. Baarts	Action Requested: Motion to approve the 2024 Boards and Commission Appointments		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

The City has several boards and commissions that we seek volunteers to serve on. Community members serve on these boards and commissions for various term lengths based on the establishing documents. The following appointments/reappointments to City boards and commissions have been recommended by Mayor Baarts. Terms for these appointments will start on February 1, 2024, with the exception of the HRA appointment which will start on February 2, 2024.

Board/Commission	Appointee	Term Number	Term Length
Police Commission	Bryan Boltjes	1	3
Park Board	Jodie Whitmore	4	3
Park Board	Vicky Schulte	3.5	3
Public Utilities Commission	Michael Sharp	1	3
Planning Commission	Doug Pederson	1	3
Housing & Redevelopment Authority	Debra L. Goerndt	1.5	5
Fairmont Economic Development Authority	Chris Pierce	1.5	6

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Paul Hoyer, Finance Director	Meeting Date: January 22, 2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 11.B.1
Reviewed by: Jeff O'Neil, Interim Administrator	Item: December 31, 2023 Investment Report		
Presented by: Paul Hoyer, Finance Director	Action Requested: Information only		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Information only Board/Commission/Committee Recommendation: NA		

PREVIOUS COUNCIL ACTION

NA

REFERENCE AND BACKGROUND

Attached is the December 31, 2023 investment schedule showing the investments held by the City on that date. The letter next to the investment in the investment policy column indicates the authorizing paragraph in the City's investment policy. Total interest received during the period was \$807,902.81. The full broker statements are available for inspection upon request.

BUDGET IMPACT

There was a strong recovery in interest rates in 2023 and interest earnings for 2023 are up \$522,821 from 2022. With the Fed talking about future rate cuts in 2024, we have begun to see rates declining from the highs set in 2023.

SUPPORTING DATA/ATTACHMENTS

1. Investment Schedule

**City Of Fairmont
Investment Schedule
12/31/2023**

INV #	Broker	Investment Type	Investment Policy	Cusip	FDIC#	Purchase Date	Maturity Date	Investment Rate	Balance 1-1-23	Purchased	Redeemed	Balance 12-31-23	Date	Interest Received
	Wells Fargo	MM	C	Income				Variable	-	518,383.11		518,383.11		5,361.06
20-12	Wells Fargo	CD	B	Eagle Bank	27002YEV4	34742	3/6/2020	3/6/2023	1.65	245,000.00	245,000.00	-	monthly	996.79
20-39	Wells Fargo	CD	B	Pacific Western Bank	69506YRZ4	24042	9/30/2020	10/2/2023	0.30	245,000.00	245,000.00	-	3/30	364.48
20-41	Wells Fargo	FHLMC	G	0.32% Coupon	3134GW6E1		11/2/2020	11/2/2023	0.32	500,000.00	500,000.00	-	10/2	374.55
20-50	Wells Fargo	FHLMC	G	0.32% Coupon	3134GXCA0		11/24/2020	11/24/2023	0.32	500,000.00	500,000.00	-	5/2	800.00
20-51	Wells Fargo	CD	B	Texas Exchange Bank	88241TJP6	20099	12/18/2020	12/18/2023	0.35	245,000.00	245,000.00	-	11/2	800.00
21-01	Wells Fargo	FHLB	G	0.50% Coupon	3130AKPW0		1/28/2021	1/28/2026	0.50	500,000.00		500,000.00	11/24	800.00
21-02	Wells Fargo	FHLB	G	Step Up YTM 0.623%	3130AL6L3		2/26/2021	2/26/2026	0.50	750,000.00		750,000.00	11/24	800.00
21-04	Wells Fargo	FHLB	G	Step Up YTM 0.618%	3130AKZ33		3/3/2021	3/3/2026	0.40	1,000,000.00		1,000,000.00	11/24	800.00
21-05	Wells Fargo	FHLB	G	Step Up YTM 0.797%	3130ALGY4		3/16/2021	3/16/2026	0.50	600,000.00		600,000.00	11/24	800.00
21-06	Wells Fargo	FHLB	G	Step Up YTM 1.069%	3130ALP99		3/30/2021	3/30/2026	0.50	500,000.00		500,000.00	11/24	800.00
21-08	Wells Fargo	FHLB	G	Step Up YTM 1.137%	3130ALVC5		4/14/2021	4/14/2026	0.60	500,000.00		500,000.00	11/24	800.00
21-09	Wells Fargo	CD	B	Comenity Bank	99000QPT5	27499	4/29/2021	4/29/2025	0.65	200,000.00		200,000.00	11/24	800.00
21-10	Wells Fargo	FHLB	G	Step Up YTM 1.355%	3130ALZ80		4/29/2021	4/29/2026	0.60	500,000.00		500,000.00	11/24	800.00
21-11	Wells Fargo	CD	B	BankUnited	066519QW2	58979	4/14/2021	4/15/2024	0.45	245,000.00		245,000.00	11/24	800.00
21-13	Wells Fargo	CD	B	State Bank of India	856285VS7	33682	5/19/2021	5/19/2026	1.00	245,000.00		245,000.00	11/24	800.00
21-14	Wells Fargo	FHLB	G	Step Up YTM 1.287%	3130AMET5		5/27/2021	5/27/2026	0.50	500,000.00		500,000.00	11/24	800.00
21-15	Wells Fargo	FHLB	G	0.65% Coupon	3130AMW57		6/30/2021	6/30/2026	0.65	500,000.00		500,000.00	11/24	800.00
21-17	Wells Fargo	FHLB	G	Step Up YTM 1.252%	3130ANBG4		7/29/2021	7/29/2026	0.55	1,000,000.00		1,000,000.00	11/24	800.00
21-26	Wells Fargo	FHLB	G	Step Up YTM 1.447%	3130APKJ3		10/28/2021	10/28/2026	0.625	450,000.00		450,000.00	11/24	800.00
21-30	Wells Fargo	FHLB	G	Step Up YTM 1.964%	3130APV51		11/24/2021	11/24/2026	1.00	440,000.00		440,000.00	11/24	800.00
22-01	Wells Fargo	CD	B	JPMorgan Chase Bank	48128WGT6	628	1/31/2022	1/31/2025	1.25	247,000.00		247,000.00	11/24	800.00
22-03	Wells Fargo	CD	B	Beal Bank	07371AZC0	32574	3/2/2022	2/26/2025	1.75	245,000.00		245,000.00	11/24	800.00
22-24	Wells Fargo	CD	B	Wells Fargo	9497634M5	3511	12/14/2022	12/16/2024	4.75	245,000.00		245,000.00	11/24	800.00
23-05	Wells Fargo	CD	B	Amerant Bank	02357QBQ9	22953	3/10/2023	3/10/2027	4.50	-	245,000.00	245,000.00	monthly	8,306.49
23-14	Wells Fargo	FHLB	G	6.5% Coupon	3130AXB72		10/17/2023	10/3/2028	6.50	-	500,000.00	500,000.00	monthly	2,386.47
23-15	Wells Fargo	CD	B	American Natl Bank MN	02769QEW5	26499	11/10/2023	11/10/2026	5.05	-	245,000.00	245,000.00	monthly	1,016.92
23-17	Wells Fargo	CD	B	Golden State Business Bank	38120MCJ3	57585	11/22/2023	11/22/2027	4.80	-	249,000.00	249,000.00	monthly	982.36
23-18	Wells Fargo	CD	B	First Natl Bank USA	32022RWD5	1673	11/22/2023	11/19/2027	4.70	-	245,000.00	245,000.00	monthly	946.44
23-19	Wells Fargo	CD	B	Firstbank Puerto Rico	33767GFU7	30387	11/28/2023	11/28/2028	4.65	-	245,000.00	245,000.00		
23-20	Wells Fargo	CD	B	First Bank Hamilton	319137CB9	58481	12/28/2023	12/26/2025	4.45	-	245,000.00	245,000.00		
Wells Fargo Totals									10,402,000.00	2,492,383.11	2,235,000.00	10,659,383.11	101-00000-10400	100,464.37
	RBC	MM	C	Income				Variable	249,000.00		249,000.00	-		2,472.76
19-09	RBC	CD	B	Morgan Stanley	61760AYR4	34221	4/11/2019	4/11/2024	2.80	246,000.00		246,000.00	4/11	3,434.56
19-10	RBC	CD	B	Sallie Mae	7954502D6	58177	4/10/2019	4/10/2024	2.75	246,000.00		246,000.00	10/11	3,453.44
19-15	RBC	CD	B	Capital One Bank	14042TAQ0	33954	5/30/2019	5/30/2023	2.55	246,000.00	246,000.00	-	4/10	3,373.23
19-18	RBC	CD	B	Capital One National Assn	14042RMA6	4297	7/10/2019	6/26/2024	2.30	246,000.00		246,000.00	10/10	3,391.77
												-	5/30	3,110.72
													6/26	2,821.25

20-37	RBC	GO	E	Oyster Bay NY Taxable GO	692160RX4		8/27/2020	8/15/2024	2.00	470,000.00		470,000.00	12/26	2,836.75
													2/15	4,700.00
20-40	RBC	CD	B	Federal Farm Credit Bank	3133EL6E9		9/9/2020	9/9/2024	0.42	246,000.00		246,000.00	8/15	4,700.00
													3/9	516.60
20-42	RBC	GO	E	New Waverly Texas Taxable GO	649143GZ1		10/28/2020	2/15/2025	0.50	180,000.00		180,000.00	9/11	516.60
													2/15	4,500.00
20-43	RBC	GO	E	New Waverly Texas Taxable GO	649143GY4		10/28/2020	2/15/2024	0.40	120,000.00		120,000.00	8/15	4,500.00
													2/15	3,000.00
20-45	RBC	GO	E	Norwich Connecticut GO	669402C80		10/29/2020	8/1/2024	0.61	240,000.00		240,000.00	8/15	3,000.00
													2/1	1,020.00
20-46	RBC	CD	B	Bank of the West	06426XUP3	3514	11/4/2020	1/27/2025	0.00	250,000.00		250,000.00	8/1	1,020.00
20-47	RBC	GO	E	Las Virgenes, CA School Dist GO	518021RX0		11/18/2020	9/1/2023	0.50	100,000.00	100,000.00	-		
20-48	RBC	GO	E	Lennox, CA School Dist GO	526084BX5		11/18/2020	8/1/2023	0.50	200,000.00	200,000.00	-		
20-49	RBC	GO	E	Eagle Pass Texas Ref Bonds	269731KR5		12/3/2020	3/1/2024	0.60	230,000.00		230,000.00	3/1	1,035.00
													9/1	1,035.00
20-52	RBC	GO	E	Interboro School District GO	458436WU2		12/16/2020	2/15/2023	0.40	430,000.00	430,000.00	-	2/15	1,986.60
20-53	RBC	GO	E	Stratford Conn GO	8628117S9		12/17/2020	8/1/2024	0.956	250,000.00		250,000.00	2/1	1,195.00
20-54	RBC	GO	E	Cook Cnty IL Cmnty College GO	216057FC8		12/30/2020	6/1/2024	0.900	500,000.00		500,000.00	8/1	1,195.00
													6/1	2,250.00
21-03	RBC	CD	B	First Bank of Greenwich	31926GBB5	58307	2/5/2021	1/29/2026	0.700	249,000.00		249,000.00	12/1	2,250.00
													7/31, 10/30	1,743.00
21-16	RBC	GO	E	Laredo TX Taxable GO	516824MK2		7/20/2021	2/15/2024	0.800	500,000.00		500,000.00	2/15	2,000.00
													8/15	2,000.00
21-20	RBC	CD	B	Goldman Sachs, New York	38149MXZ1	33124	8/11/2021	8/12/2024	0.600	249,000.00		249,000.00	2/13	753.14
													8/11	740.86
21-25	RBC	CD	B	New York Com Bank - Flagstar Bank	649447VN6	32541	9/10/2021	9/10/2024	0.700	249,000.00		249,000.00	3/10	864.34
													9/11	878.66
21-27	RBC	GO	E	Connecticut ST Taxable GO	20772KNW5		10/28/2021	6/1/2025	0.923	500,000.00		500,000.00	6/1	2,307.50
													12/1	2,307.50
21-31	RBC	GO	E	Haverstraw GO	419578WW5		11/29/2021	5/1/2024	0.940	400,000.00		400,000.00	5/1	1,880.00
													11/1	1,880.00
21-33	RBC	GO	E	Jordan MN School Dist GO	480718KM6		12/13/2021	2/1/2024	0.800	150,000.00		150,000.00	2/1	427.50
													8/1	427.50
22-04	RBC	CD	B	American Express Natl Bank	02589ABL5	27471	3/2/2022	3/4/2024	1.600	248,000.00		248,000.00	3/2	1,967.69
													9/5	2,000.31
22-07	RBC	FHLB	G	Step Up	3130ARCA7		3/28/2022	3/28/2025	1.500	500,000.00		500,000.00	3/28	3,750.00
													9/28	6,250.00
22-14	RBC	CD	B	Burke & Herbert Bank	121331AN2	11578	8/5/2022	2/5/2025	3.450	249,000.00		249,000.00	monthly	8,590.48
22-18	RBC	CD	B	Lee Bank & Trust	523390AA0	11582	9/28/2022	9/29/2025	4.150	249,000.00		249,000.00	monthly	10,333.51
22-21	RBC	GO	E	New York, NY Taxable GO	64966MQL6		11/7/2022	10/1/2027	5.010	500,000.00		500,000.00	4/3	7,250.00
													10/2	7,250.00
22-22	RBC	GO	E	Connecticut St Taxable GO	20772KNY1		11/14/2022	6/1/2027	4.900	500,000.00		500,000.00	6/1	3,737.50
													12/1	3,737.50
23-01	RBC	FHLB	G	4.1% Coupon	3130ASRJ0		1/12/2023	8/8/2025	4.100	-	390,000.00	390,000.00	2/8	7,995.00
													8/8	7,995.00
23-03	RBC	FHLMC	G	5.0% Coupon	3134GYFL1		2/15/2023	7/30/2026	4.997	-	430,000.00	430,000.00	7/31	10,750.00
23-08	RBC	CD	B	CIBC Bank	12547CBS6	33306	6/14/2023	6/14/2028	4.500	-	244,000.00	244,000.00	12/14	5,505.04
23-10	RBC	CD	B	Western State Bank	95960SCA2	21121	8/11/2023	8/11/2028	5.400	-	245,000.00	245,000.00	monthly	4,422.08

RBC Totals	8,992,000.00	1,309,000.00	1,225,000.00	9,076,000.00	173,058.39
	101-00000-10405				

	MultiBank Securities	MM	C	Income						-		-		344.68
20-34	MultiBank Securities	CD	B	Bankwell Bank	06654BCL3	57368	7/28/2020	7/28/2023	0.40	249,000.00	249,000.00	-	1/30	502.09
													7/28	493.91
20-35	MultiBank Securities	CD	B	Flagstar Bank	33847E3X3	32541	7/31/2020	7/31/2024	0.50	249,000.00		249,000.00	1/31	627.62
													7/31	617.38
20-38	MultiBank Securities	CD	B	Jonesboro State Bank	48040PHY4	9325	8/28/2020	8/28/2025	0.70	249,000.00		249,000.00	monthly	1,411.47
20-44	MultiBank Securities	CD	B	First National Bank Amer, MI	32110YQS7	17438	10/14/2020	9/25/2025	0.50	249,000.00		249,000.00	monthly	995.98
21-07	MultiBank Securities	FHLB	G	Step Up YTM 1.069%	3130ALMH4		3/30/2021	3/30/2026	0.50	500,000.00		500,000.00	3/30	1,250.00
													10/2	3,375.00
21-18	MultiBank Securities	CD	B	TCM Bank	872308ER8	34535	7/30/2021	7/30/2024	0.50	249,000.00		249,000.00	monthly	1,142.68
21-19	MultiBank Securities	CD	B	Toyota Financial Savings Bank	89235MLF6	57542	8/5/2021	8/5/2024	0.55	249,000.00		249,000.00	2/6	690.38
													8/7	679.12
21-21	MultiBank Securities	CD	B	BMW Bank	05580AD27	35141	8/27/2021	2/20/2024	0.45	249,000.00		249,000.00	2/21	564.85
													8/21	555.64
21-22	MultiBank Securities	CD	B	Synchrony Bank Retail	87165HC32	27314	9/3/2021	9/3/2024	0.55	249,000.00		249,000.00	3/3	679.12
													9/5	690.38
21-23	MultiBank Securities	CD	B	UBS Bank, Salt Lake	90348JS84	57565	9/9/2021	9/9/2024	0.65	249,000.00		249,000.00	monthly	1,618.50

21-24	MultiBank Securities	CD	B	Third Federal Savings & Loan	88413QDC9	30012	9/15/2021	3/15/2024	0.40	249,000.00		249,000.00	3/15 9/15	493.91 502.09	
21-28	MultiBank Securities	CD	B	Live Oak Bank	538036SH8	58665	10/1/2021	10/1/2025	0.70	249,000.00		249,000.00	monthly	1,743.03	
21-29	MultiBank Securities	CD	B	Institution for Savings Newburyport	45780PBB0	90250	10/28/2021	10/28/2024	0.70	249,000.00		249,000.00	monthly	1,743.03	
21-32	MultiBank Securities	CD	B	Greenstate Credit Union	39573LCB2	60269	11/23/2021	11/22/2024	0.75	249,000.00		249,000.00	monthly	1,867.49	
22-02	MultiBank Securities	CD	B	Medallion Bank	58404DNA5	57449	1/28/2022	1/28/2025	1.25	249,000.00		249,000.00	monthly	3,112.50	
22-05	MultiBank Securities	FHLB	G	Step Up YTM 2.064%	3130AQPR8		2/18/2022	2/18/2027	1.30	1,000,000.00		1,000,000.00	2/21 8/18	6,500.00 6,500.00	
22-06	MultiBank Securities	CD	B	Pentagon Federal	70962LBC5	227	2/18/2022	2/20/2024	1.10	249,000.00		249,000.00	monthly	2,739.00	
22-08	MultiBank Securities	FFCB	G	YTM 1.258%	3133EMST0		3/15/2022	3/10/2023	0.14	500,000.00	500,000.00	-	3/10	350.00	
22-09	MultiBank Securities	FHLB	G	2.60% Coupon	3130AREH0		4/6/2022	4/6/2026	2.60	500,000.00		500,000.00	4/6 10/6	6,500.00 6,500.00	
22-10	MultiBank Securities	FHLB	G	2.625% Coupon	3130ARGL9		4/14/2022	4/14/2025	2.625	500,000.00		500,000.00	4/14 10/16	6,562.50 6,562.50	
22-11	MultiBank Securities	FHLB	G	Step Up YTM 3.353%	3130ARQB0		4/28/2022	4/28/2025	2.375	500,000.00		500,000.00	4/28 10/30	5,937.50 8,437.50	
22-12	MultiBank Securities	CD	B	Ally Bank	02007GQY2	57803	5/12/2022	5/12/2025	2.950	246,000.00		246,000.00	5/12 11/13	3,598.68 3,658.32	
22-13	MultiBank Securities	CD	B	Morgan Stanley	61690UH52	32992	5/12/2022	5/13/2024	2.850	246,000.00		246,000.00	5/12 11/13	3,476.69 3,534.31	
22-15	MultiBank Securities	CD	B	CFG Community Bank	12527CFJ6	34294	8/11/2022	9/11/2025	3.650	245,000.00		245,000.00	2/13 8/11	4,508.00 4,434.50	
22-16	MultiBank Securities	FHLB	G	3.4% Coupon	3130ASYM5		8/30/2022	8/28/2023	3.400	1,000,000.00	1,000,000.00	-	2/28 8/28	16,811.11 17,000.00	
22-17	MultiBank Securities	FHLB	G	4.0% Coupon	3130ASZG7		9/16/2022	9/16/2024	4.000	1,000,000.00		1,000,000.00	3/16 9/18	20,000.00 20,000.00	
22-18	MultiBank Securities	CD	B	First Internet Bank of Indiana	32056GDP2	34607	9/28/2022	9/28/2024	3.900	249,000.00		249,000.00	monthly	9,710.98	
22-19	MultiBank Securities	CD	B	Mountain America Credit Union	62384RAQ9	24692	10/14/2022	10/15/2024	4.750	249,000.00		249,000.00	monthly	11,827.50	
22-20	MultiBank Securities	CD	B	Discover Bank	254673W77	5649	10/25/2022	10/25/2027	4.600	244,000.00		244,000.00	4/25 10/25	5,596.62 5,627.38	
22-23	MultiBank Securities	CD	B	Barclays Bank	BCS5499285	57203	11/16/2022	11/17/2025	4.950	243,000.00		243,000.00	5/16 11/16	5,964.82 6,063.68	
23-02	MultiBank Securities	CD	B	Baxter Credit Union	07181JAZ7	68187	1/24/2023	1/24/2025	4.800	-	249,000.00	249,000.00	monthly	10,871.42	
23-04	MultiBank Securities	FHLMC	G	5.2% Coupon	3134GYJ94		2/24/2023	2/24/2026	5.200	-	1,000,000.00	1,000,000.00	8/24	26,000.00	
23-06	MultiBank Securities	CD	B	Northwest Bank	66736ACE7	58752	3/17/2023	3/17/2026	5.000	-	249,000.00	249,000.00	monthly	9,380.16	
23-07	MultiBank Securities	CD	B	Sandhills State Bank	800037AQ6	13892	3/30/2023	3/30/2027	5.450	-	249,000.00	249,000.00	monthly	9,108.94	
23-09	MultiBank Securities	CD	B	First FNDTN Bank	32026UV86	58647	8/9/2023	2/9/2026	4.950	-	249,000.00	249,000.00			
23-11	MultiBank Securities	FHLMC	G	5.849% Coupon	3134H1AA1		9/1/2023	8/23/2027	5.849	-	500,000.00	500,000.00			
23-12	MultiBank Securities	CD	B	Popular Bank	73317ACK6	34967	9/6/2023	9/4/2026	4.850	-	249,000.00	249,000.00	12/6	3,010.85	
23-13	MultiBank Securities	CD	B	Optum Bank	68405VAS8	57408	9/13/2023	9/15/2025	5.100	-	249,000.00	249,000.00			
23-16	MultiBank Securities	CD	B	Alliant Credit Union	01882MAH5	67955	11/15/2023	11/15/2028	5.350	-	248,000.00	248,000.00	monthly	1,090.52	
MultiBank Securities Totals										10,957,000.00	3,242,000.00	1,749,000.00	12,450,000.00	283,564.33	
101-00000-10425															
13-29		MM	C	4M Fund					Variable	115,436.85	9,196,264.57	6,500,000.00	2,811,701.42	monthly	196,264.57
4M Fund Totals										115,436.85	9,196,264.57	6,500,000.00	2,811,701.42	196,264.57	
101-00000-10430															
13-29		CD	B	Profinium, Fairmont MN	3001500	1905	1/11/2023	1/11/2026	4.35	-	1,042,281.29	1,042,281.29		42,281.29	
Profinium Totals										-	1,042,281.29	-	1,042,281.29	42,281.29	
101-00000-10410															
20-36		CD	B	1st Farmers & Merchants, Fairmont, MN	111495	33131	7/21/2023	7/21/2025	5.05	500,000.00	11,345.20	511,345.20	4/21	12,269.86	
1st Farmers & Merchants Totals										500,000.00	11,345.20	-	511,345.20	12,269.86	
101-00000-10415															
Total Investments										30,966,436.85	17,293,274.17	11,709,000.00	36,550,711.02	807,902.81	

Accounts Payable
Check Approval List - City Council

From: 01/01/2024

To: 01/23/2024



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	236.85	163159	01/05/2024 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	334.78	163159	01/05/2024 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	394.52	163159	01/05/2024 1
A.H. Hermel Company	Central Garage	Pop Up Wipes City Shop	270.98	163325	01/23/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	134.15	163159	01/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	236.37	163159	01/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	163159	01/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	163159	01/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	88.18	163159	01/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	163159	01/05/2024 1
Total for A.H. Hermel Company			1,722.68		
<u>A1 Concrete Grinding & Mudjacking</u>					
A1 Concrete Grinding & Mudjacking	Paved Streets	Concrete 9 Spots Curb & Gutter Cedar Creek Rd & Author St	7,600.00	163268	01/12/2024 1
Total for A1 Concrete Grinding & Mudjacking			7,600.00		
<u>Abdo, LLP</u>					
Abdo, LLP	Other General Gov't	2023 ESST Consulting	2,136.00	163249	01/12/2024 1
Total for Abdo, LLP			2,136.00		
<u>Alpha Wireless Communications Co.</u>					
Alpha Wireless Communications Co.	Paved Streets	Chargers, Programming & Optimization, Cases	911.51	163218	01/09/2024 1
Total for Alpha Wireless Communications Co.			911.51		
<u>Amazon Capital Services</u>					
Amazon Capital Services	Paved Streets	Office Supplies	1.50	163219	01/09/2024 1
Amazon Capital Services	Engineering	Office Supplies	8.26	163219	01/09/2024 1
Amazon Capital Services	Building Inspection	Office Supplies	3.75	163219	01/09/2024 1
Amazon Capital Services	Data Processing	Office Supplies	2.25	163219	01/09/2024 1
Amazon Capital Services	City Manager	Office Supplies	3.75	163219	01/09/2024 1
Amazon Capital Services	Economic Development	Office Supplies	2.25	163219	01/09/2024 1
Amazon Capital Services	Airport	Office Supplies	3.75	163219	01/09/2024 1
Amazon Capital Services	Director of Finance	Office Supplies	3.75	163219	01/09/2024 1
Amazon Capital Services	Fire Fighting	Office Supplies	3.00	163219	01/09/2024 1
Amazon Capital Services	Planning & Zoning	Office Supplies	3.75	163219	01/09/2024 1
Amazon Capital Services	Police Administration	Office Supplies	1.50	163219	01/09/2024 1
Amazon Capital Services	Crime Control & Investigation	Office Supplies	2.25	163219	01/09/2024 1
Amazon Capital Services	Recording & Reporting	Office Supplies	3.75	163219	01/09/2024 1
Amazon Capital Services	Lake Restoration	Office Supplies	1.50	163219	01/09/2024 1
Amazon Capital Services	Parks	Office Supplies	3.00	163219	01/09/2024 1
Amazon Capital Services	Liquor Store	Office Supplies	1.50	163219	01/09/2024 1
Amazon Capital Services	Liquor Store	23.8" Monitor Liquor Store	122.64	163269	01/12/2024 1
Amazon Capital Services	Airport	Light Bulbs-Airport	1,146.60	163269	01/12/2024 1
Amazon Capital Services	Parking Lots	Office Supplies	1.50	163219	01/09/2024 1
Total for Amazon Capital Services			1,320.25		

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<u>Aramark Uniform Services</u>					
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	25.03	163178	01/08/2024 1
Aramark Uniform Services	Parks	Cleaning Supplies Park Dept	25.03	163270	01/12/2024 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	47.44	163178	01/08/2024 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	47.44	163270	01/12/2024 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	25.04	163178	01/08/2024 1
Aramark Uniform Services	Paved Streets	Cleaning Supplies Street Dept	25.04	163270	01/12/2024 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	52.39	163220	01/09/2024 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	12.62	163220	01/09/2024 1
Aramark Uniform Services	Central Garage	Launder Uniforms for Mechanics	50.78	163220	01/09/2024 1
Total for Aramark Uniform Services			310.81		
<u>Arnold Motor Supply</u>					
Arnold Motor Supply	Central Garage	Pick Sets	14.38	163271	01/12/2024 1
Total for Arnold Motor Supply			14.38		
<u>Atlantic Coca-Cola Bottling Company</u>					
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	85.52	163160	01/05/2024 1
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	93.56	163160	01/05/2024 1
Total for Atlantic Coca-Cola Bottling Company			179.08		
<u>Austin, Ben</u>					
Austin, Ben	Paved Streets	Reimbursement for Safety Toe Boots	219.99	163272	01/12/2024 1
Total for Austin, Ben			219.99		
<u>Bauer Built Tire</u>					
Bauer Built Tire	Road & Bridge Equipment	4 Sawtooth Tires	88.00	163304	01/17/2024 1
Total for Bauer Built Tire			88.00		
<u>Beemer Companies</u>					
Beemer Companies	Parks	Hauled Old Railroad Crossings to Ponderosa Landfill	1,654.00	163305	01/17/2024 1
Total for Beemer Companies			1,654.00		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor - Mdse for Resale	Freight	-1.31	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	60.00	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	9.43	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise For Reslae Liquor Store	-350.80	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Wine	130.00	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	361.18	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Pop/Mix	46.00	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	3,224.54	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise For Resale Liquor Store	-60.30	163161	01/05/2024 1
Bellboy Corporation	Liquor Store	Supplies Liquor Store	21.00	163161	01/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	1.31	163306	01/17/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale	350.80	163306	01/17/2024 1
Total for Bellboy Corporation			3,791.85		
<u>Best Western</u>					
Best Western	City Manager	Dec 2023 Interim City Admin Jeff O'Neill Hotel Stays	590.55	163221	01/09/2024 1

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Total for Best Western			590.55		
<u>Bevcomm Inc</u>					
Bevcomm Inc	Data Processing	USB to HDMI Adapter, TP Link SFP-R145 Media Converter	60.66	163179	01/08/2024 1
Bevcomm Inc	Data Processing	Rocketfailover Fusion Jan 2024	39.95	163179	01/08/2024 1
Bevcomm Inc	Data Processing	Jan 2024 Microsoft Apps, Licenses, Office 365	2,579.10	163179	01/08/2024 1
Bevcomm Inc	Data Processing	Computer Related Support Services Contract Dec 2023	6,864.75	163179	01/08/2024 1
Total for Bevcomm Inc			9,544.46		
<u>Bleess</u>					
Bleess	Crime Control & Investigation	Safety Eye Glasses Reimbursement	300.00	0	01/12/2024 1
Total for Bleess			300.00		
<u>Blue Earth County</u>					
Blue Earth County	Crime Control & Investigation	Drug Task Force Dues 2024	18,000.00	163273	01/12/2024 1
Total for Blue Earth County			18,000.00		
<u>Bookett Building Supply</u>					
Bookett Building Supply	Paved Streets	Sakrete Sand Mix Sign Repair	12.28	163307	01/17/2024 1
Total for Bookett Building Supply			12.28		
<u>Boltjes, Inc.</u>					
Boltjes, Inc.	Parks	Vinyl Privacy Slates Dog Park Wind Protection Project	309.00	163250	01/12/2024 1
Total for Boltjes, Inc.			309.00		
<u>Braun Intertec Corp.</u>					
Braun Intertec Corp.	Community Center	Fmt Community Center Geotechnical Evaluation Thru 12/29/23	1,900.00	163222	01/09/2024 1
Total for Braun Intertec Corp.			1,900.00		
<u>Breakthru Beverage MN Wine & Spirits</u>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	11.10	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	-368.80	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	1,068.00	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	159.93	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-3.70	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	6,385.93	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	361.93	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	640.00	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	2.48	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	72.00	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	44.00	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	9.25	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	5,012.75	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	24.05	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	79.55	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	92.98	163162	01/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	896.00	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	3,059.47	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	72.00	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	163308	01/17/2024 1

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Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	5.55	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	57.35	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	16.65	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	3.70	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	96.00	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	296.00	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	2,913.70	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	50.26	163308	01/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	44.00	163308	01/17/2024 1
Total for Breakthru Beverage MN Wine & Spirits			21,103.98		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Garbage Collection	Exhaust Rain Cap #124	19.19	163223	01/09/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hinge Kit #138	13.73	163223	01/09/2024 1
Carquest Auto Parts Stores	Ice & Snow Removal	Plow Solinoid #509	25.49	163326	01/23/2024 1
Carquest Auto Parts Stores	Ice & Snow Removal	Air Guard	43.67	163326	01/23/2024 1
Carquest Auto Parts Stores	Ice & Snow Removal	Washer Fluid Ice & Snow	28.74	163326	01/23/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Paint Grade Street Dept	176.63	163326	01/23/2024 1
Carquest Auto Parts Stores	Central Garage	1/4" MM Plug MLTN	10.42	163223	01/09/2024 1
Carquest Auto Parts Stores	Central Garage	Synthetic Oil	109.99	163223	01/09/2024 1
Carquest Auto Parts Stores	Central Garage	Hyd Seal Orings	68.34	163223	01/09/2024 1
Carquest Auto Parts Stores	Parks	Battery Park #509	155.32	163274	01/12/2024 1
Carquest Auto Parts Stores	Parks	Core Return	-22.00	163274	01/12/2024 1
Carquest Auto Parts Stores	Parks	Headlight Bulbs Park #531	13.98	163326	01/23/2024 1
Carquest Auto Parts Stores	Parks	Scotch Brite Pads	23.20	163326	01/23/2024 1
Total for Carquest Auto Parts Stores			666.70		
<u>CleanEarth</u>					
CleanEarth	Paved Streets	Dipose of Street Paint Waste	755.39	163275	01/12/2024 1
Total for CleanEarth			755.39		
<u>Cress Refrigeration</u>					
Cress Refrigeration	Fire Fighting	Move Air Line in Ladder 8 Bay, Move Air Line for TWP 2 Forward	955.68	163224	01/09/2024 1
Total for Cress Refrigeration			955.68		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Ice & Snow Removal	Cutting Edges, Cover, Seal Plate & Shoe Ice & Snow	1,417.24	163225	01/09/2024 1
Total for Crysteel Truck Equipment Inc			1,417.24		
<u>Culligan Water of Fairmont</u>					
Culligan Water of Fairmont	Fire Fighting	Bottled Water Fire Dept	21.20	163251	01/12/2024 1
Total for Culligan Water of Fairmont			21.20		
<u>Dahlheimer Beverage</u>					
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	30.75	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	7,326.99	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	500.00	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	-46.80	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	13,060.47	163309	01/17/2024 1

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Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	920.80	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	277.20	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	19,175.60	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	62.00	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	160.00	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	28.65	163309	01/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	2,425.00	163163	01/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	47,439.63	163163	01/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	160.00	163163	01/05/2024 1
Total for Dahlheimer Beverage			91,520.29		
Doty					
Doty	Fiscal Sponsor	Training-Hostage Rescue 3/2024 Reno Doty CO Springs HEAT Team	850.00	163276	01/12/2024 1
Total for Doty			850.00		
Dulcimer Medical Center					
Dulcimer Medical Center	Fire Fighting	Fireman Physical Osborn	539.19	163327	01/23/2024 1
Total for Dulcimer Medical Center			539.19		
Eagle America, Inc.					
Eagle America, Inc.	Parks	Drill & Weld Playground Horses-Goms Playground	100.00	163180	01/08/2024 1
Total for Eagle America, Inc.			100.00		
Elan Financial Services					
Elan Financial Services	Liquor Store	Postage Machine Ink	3.98	163226	01/09/2024 1
Elan Financial Services	Building Inspection	Postage Machine Ink	6.64	163226	01/09/2024 1
Elan Financial Services	Airport	Postage Machine Ink	6.64	163226	01/09/2024 1
Elan Financial Services	Parking Lots	Postage Machine Ink	3.98	163226	01/09/2024 1
Elan Financial Services	Crime Control & Investigation	Rifle Optics, Tactical Bail Out Bag, Rifle Magazines, Batteries	4,149.27	163226	01/09/2024 1
Elan Financial Services	Crime Control & Investigation	Fast Box, Rail Mounts, Rifle Lights, Taser Cart, Taser Batteries	2,313.93	163226	01/09/2024 1
Elan Financial Services	Crime Control & Investigation	Postage Machine Ink	3.98	163226	01/09/2024 1
Elan Financial Services	Crime Control & Investigation	Postage to Mail Evidence to MN BCA	35.40	163226	01/09/2024 1
Elan Financial Services	Crime Control & Investigation	Squad 9 Registration Fee 2024-2026	20.69	163226	01/09/2024 1
Elan Financial Services	Crime Control & Investigation	DMT Recertification Officer Nelson	75.00	163226	01/09/2024 1
Elan Financial Services	Crime Control & Investigation	Surge Protector, Quick Clot, Tourniquets & Shop With A Cop	3,973.88	163226	01/09/2024 1
Elan Financial Services	Recording & Reporting	Postage Machine Ink	6.64	163226	01/09/2024 1
Elan Financial Services	Lake Restoration	Postage Machine Ink	3.98	163226	01/09/2024 1
Elan Financial Services	Road & Bridge Equipment	Stump Grinder	309.19	163226	01/09/2024 1
Elan Financial Services	Aquatic Park	Equipment Parts Aquatic Park	15.53	163226	01/09/2024 1
Elan Financial Services	Parks	Swim Beach Floats, Microwave	979.12	163226	01/09/2024 1
Elan Financial Services	Director of Finance	Postage Machine Ink	6.64	163226	01/09/2024 1
Elan Financial Services	Parks	Postage Machine Ink	5.31	163226	01/09/2024 1
Elan Financial Services	Planning & Zoning	Postage Machine Ink	6.64	163226	01/09/2024 1
Elan Financial Services	Police Administration	Postage Machine Ink	2.66	163226	01/09/2024 1
Elan Financial Services	Police Administration	2024 ETI-Full Conference MCPA Member Chief Hunter	550.00	163226	01/09/2024 1
Elan Financial Services	Police Administration	Lorie N Data Practices Training	90.00	163226	01/09/2024 1
Elan Financial Services	Police Administration	Membership Police Chief Assoc through 12/31/2024	477.00	163226	01/09/2024 1

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Elan Financial Services	Data Processing	ArcGIS Maintenance Agreement 01/16/2024 to 01/15/2025	8,001.00	163226	01/09/2024 1
Elan Financial Services	Data Processing	Postage Machine Ink	3.98	163226	01/09/2024 1
Elan Financial Services	Paved Streets	Postage Machine Ink	2.66	163226	01/09/2024 1
Elan Financial Services	Paved Streets	Microwave, Light Bulbs	304.72	163226	01/09/2024 1
Elan Financial Services	Engineering	Shoreline Violation 362 Amber Lake Dr	1,575.00	163226	01/09/2024 1
Elan Financial Services	Engineering	Hotel MECA Conference Neusch 01/30 to 02/01/2024 Plymouth, MN	585.00	163226	01/09/2024 1
Elan Financial Services	Engineering	Postage Machine Ink	14.61	163226	01/09/2024 1
Elan Financial Services	City Manager	Postage Machine Ink	6.64	163226	01/09/2024 1
Elan Financial Services	Economic Development	Postage Machine Ink	6.64	163226	01/09/2024 1
Elan Financial Services	Fire Fighting	Postage Machine Ink	5.31	163226	01/09/2024 1
Total for Elan Financial Services			23,551.66		
<u>Equifax Information Services, LLC</u>					
Equifax Information Services, LLC	General Government Buildings	Dec 2023 Minimum Charge & Monthly Service Fee	38.00	163227	01/09/2024 1
Total for Equifax Information Services, LLC			38.00		
<u>Erickson Engineering</u>					
Erickson Engineering	Paved Streets	Memorial Park Drive Bridge December 2023 Services	2,901.00	163252	01/12/2024 1
Total for Erickson Engineering			2,901.00		
<u>Fairmont Chamber of Commerce</u>					
Fairmont Chamber of Commerce	Economic Development	Fairmont Area Life 2024	3,000.00	163328	01/23/2024 1
Fairmont Chamber of Commerce	Aquatic Park	2024 Visitor's Guide Ad Aquatic Park	399.00	163277	01/12/2024 1
Total for Fairmont Chamber of Commerce			3,399.00		
<u>Fairmont Ford</u>					
Fairmont Ford	Crime Control & Investigation	Check Engine Light Squad #10	149.44	163253	01/12/2024 1
Total for Fairmont Ford			149.44		
<u>Fairmont Rotary Club</u>					
Fairmont Rotary Club	Economic Development	Jan to Mar 2024 Quarterly Dues Koppen	135.74	163181	01/08/2024 1
Total for Fairmont Rotary Club			135.74		
<u>Fairmont Trap Club, Inc.</u>					
Fairmont Trap Club, Inc.	Crime Control & Investigation	2024 Employee Club Membership 19 Members	570.00	163182	01/08/2024 1
Total for Fairmont Trap Club, Inc.			570.00		
<u>Federated Rural Electric Association</u>					
Federated Rural Electric Association	Airport	11/30/23 to 12/31/2023 Electric Service Airport	68.50	163228	01/09/2024 1
Total for Federated Rural Electric Association			68.50		
<u>Flaherty & Hood P.A.</u>					
Flaherty & Hood P.A.	Other General Gov't	Labor & Employment Concultation Services Dec 2023	75.00	163254	01/12/2024 1
Total for Flaherty & Hood P.A.			75.00		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Fire Fighting	Batteries & Contact Cleaner	20.98	163229	01/09/2024 1
Fleet & Farm Supply	Central Garage	Vinyl Numbers for Equipment Identification	21.78	163229	01/09/2024 1
Fleet & Farm Supply	Parks	Carriage Bolts Garbage Cans	6.96	163229	01/09/2024 1
Fleet & Farm Supply	Parks	Sanding Discs	11.99	163229	01/09/2024 1
Fleet & Farm Supply	Parks	Chalk/Speed Reel Combo, Polycrylic	81.97	163229	01/09/2024 1
Fleet & Farm Supply	Parks	Paint Supplies Park Dept	72.73	163229	01/09/2024 1

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Fleet & Farm Supply	Parks	Supplies to Paint Garbage Cans	23.95	163229	01/09/2024 1
Fleet & Farm Supply	Parks	Paint Supplies Park Dept	39.57	163229	01/09/2024 1
Fleet & Farm Supply	Parks	Fine Drywall Park Dept	14.98	163229	01/09/2024 1
Fleet & Farm Supply	Parks	Bumper Strip Park Dept	4.00	163229	01/09/2024 1
Fleet & Farm Supply	Airport	Vehicle Supplies Airport	68.18	163229	01/09/2024 1
Fleet & Farm Supply	Garbage Collection	Garbage Can Hardware	43.86	163229	01/09/2024 1
Fleet & Farm Supply	Paved Streets	Sign Repair Sand Paper & White Paint	24.97	163229	01/09/2024 1
Fleet & Farm Supply	Paved Streets	Anti Seize Lubricant	3.29	163229	01/09/2024 1
Fleet & Farm Supply	Storm Sewer Mnt	Flex Glue, Rubber Paste & Rubber Roof Cement Storm Sewer	65.95	163229	01/09/2024 1
		Total for Fleet & Farm Supply	505.16		
Frontier Communications					
Frontier Communications	Airport	Car Reader-Airport	47.08	163278	01/12/2024 1
		Total for Frontier Communications	47.08		
Gemini Studios					
Gemini Studios	Local Access	Jan 2024 Local Access Channel & Boxcast Membership	600.00	163183	01/08/2024 1
Gemini Studios	Local Access	Jan 2024 Operation of Audio & Video Broadcast Equipment	450.00	163183	01/08/2024 1
		Total for Gemini Studios	1,050.00		
Gillette Pepsi Companies Inc.					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	281.80	163164	01/05/2024 1
		Total for Gillette Pepsi Companies Inc.	281.80		
GMS Industrial Supplies, Inc.					
GMS Industrial Supplies, Inc.	Parks	Black Heavy Duty Cable Ties	40.94	163279	01/12/2024 1
		Total for GMS Industrial Supplies, Inc.	40.94		
Granicus LLC					
Granicus LLC	Data Processing	CRM Module 10/1/23 to 09/30/2024	1,999.65	163230	01/09/2024 1
		Total for Granicus LLC	1,999.65		
H & L Mesabi Company					
H & L Mesabi Company	Ice & Snow Removal	Carbide Plow Blades Snow & Ice	2,882.50	163255	01/12/2024 1
		Total for H & L Mesabi Company	2,882.50		
Halberstadt					
Halberstadt	Non-departmental	Refund Check 018543-000, 910 Hengen St #406	5.06	163144	01/02/2024 1
Halberstadt	Non-departmental	Refund Check 018543-000, 910 Hengen St #406	3.39	163144	01/02/2024 1
Halberstadt	Non-departmental	Refund Check 018543-000, 910 Hengen St #406	0.51	163144	01/02/2024 1
Halberstadt	Non-departmental	Refund Check 018543-000, 910 Hengen St #406	5.06	163144	01/02/2024 1
		Total for Halberstadt	14.02		
Heat Tactical Team					
Heat Tactical Team	Crime Control & Investigation	2024 HEAT Team Dues	2,826.06	163184	01/08/2024 1
		Total for Heat Tactical Team	2,826.06		
Home City Ice Co.					
Home City Ice Co.	Liquor - Mdse for Resale	Ice	71.21	163165	01/05/2024 1
		Total for Home City Ice Co.	71.21		
Hometown Sanitation Services, LLC					
Hometown Sanitation Services, LLC	Liquor Store	Cardboard Pickup Liquor Store Jan 2024	99.99	163280	01/12/2024 1

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Hometown Sanitation Services, LLC	SMEC Building	Refuse Removal Dec 23/Jan 24 SMEC	295.99	163280	01/12/2024 1
Total for Hometown Sanitation Services, LLC			395.98		
<u>Humana</u>					
Humana	Health Insurance	Life Ins Premiums	263.04	0	01/17/2024 1
Total for Humana			263.04		
<u>Independent Pest Control</u>					
Independent Pest Control	Airport	Dec 2023 Pest Control Airport	110.00	163231	01/09/2024 1
Total for Independent Pest Control			110.00		
<u>Innovative Credit Solutions</u>					
Innovative Credit Solutions	Urban Redevelopment & Housing	2024 Annual Membership Renewal	75.00	163185	01/08/2024 1
Total for Innovative Credit Solutions			75.00		
<u>Jacobson</u>					
Jacobson	Non-departmental	Refund Check 018893-000, 620 Summit Dr #201	3.25	163145	01/02/2024 1
Jacobson	Non-departmental	Refund Check 018893-000, 620 Summit Dr #201	0.33	163145	01/02/2024 1
Jacobson	Non-departmental	Refund Check 018893-000, 620 Summit Dr #201	3.26	163145	01/02/2024 1
Jacobson	Non-departmental	Refund Check 018893-000, 620 Summit Dr #201	2.16	163145	01/02/2024 1
Total for Jacobson			9.00		
<u>JD's House of Trophies</u>					
JD's House of Trophies	Fiscal Sponsor	Plaque for Jobe HEAT Team	154.00	163281	01/12/2024 1
Total for JD's House of Trophies			154.00		
<u>Jefferson Fire & Safety, Inc.</u>					
Jefferson Fire & Safety, Inc.	Fire Fighting	CMC Kit RIT 50' Fire Dept	1,095.86	163329	01/23/2024 1
Total for Jefferson Fire & Safety, Inc.			1,095.86		
<u>JLG Architects +292 Design Group</u>					
JLG Architects +292 Design Group	Community Center	Community Center YMCA Design Development Through 12/31/23	96,763.98	163232	01/09/2024 1
JLG Architects +292 Design Group	Community Center	Existing Arena Refrigeration Replacement Through 12/31/23	157.44	163232	01/09/2024 1
JLG Architects +292 Design Group	Community Center	New Ice Arena Design Development Through 12/31/23	42,947.10	163232	01/09/2024 1
JLG Architects +292 Design Group	Community Center	Fmt Community Center YMCA Schematic Design	47,186.81	163321	01/17/2024 1
Total for JLG Architects +292 Design Group			187,055.33		
<u>John Deere Financial</u>					
John Deere Financial	Parks	Windshield Kit	8.96	163233	01/09/2024 1
John Deere Financial	Parks	14" Chain Bar	144.97	163233	01/09/2024 1
Total for John Deere Financial			153.93		
<u>Johnson Brothers Liquor Company</u>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.98	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	-1.98	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	-160.00	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	4,487.66	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	1,795.00	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Beer	135.00	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	45.54	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	-21.00	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	4,736.79	163310	01/17/2024 1

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Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	47.95	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	103.95	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	1,442.79	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	65.34	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	50.00	163310	01/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	949.90	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	13.86	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	269.95	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	87.46	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	6,927.14	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	77.00	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,751.39	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	19.80	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	135.00	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	14,837.37	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	253.11	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	178.54	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	5,562.41	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	3.96	163166	01/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	125.08	163166	01/05/2024 1
Total for Johnson Brothers Liquor Company			45,920.99		
<u>KKOJ/KUXX</u>					
KKOJ/KUXX	Liquor Store	Vikings Radio Sponship Ads 11/30/2023	250.00	163167	01/05/2024 1
Total for KKOJ/KUXX			250.00		
<u>Koppen</u>					
Koppen	Economic Development	Jan 2024 Cell Phone Reimbursement	46.44	0	01/08/2024 1
Total for Koppen			46.44		
<u>Kutnink</u>					
Kutnink	Non-departmental	Refund Check 006655-000, 406 N Park Street	0.57	163146	01/02/2024 1
Kutnink	Non-departmental	Refund Check 006655-000, 406 N Park Street	0.08	163146	01/02/2024 1
Kutnink	Non-departmental	Refund Check 006655-000, 406 N Park Street	0.87	163146	01/02/2024 1
Kutnink	Non-departmental	Refund Check 006655-000, 406 N Park Street	0.86	163146	01/02/2024 1
Kutnink	Non-departmental	Refund Check 006655-000, 406 N Park Street	2.27	163146	01/02/2024 1
Total for Kutnink			4.65		
<u>League Of Mn Cities</u>					
League Of Mn Cities	Crime Control & Investigation	2024 Peace Officer Accredited Training Online	1,710.00	163186	01/08/2024 1
League Of Mn Cities	Storm Sewer Mnt	MN Cities Storm Water Coalition Contributions	1,070.00	163282	01/12/2024 1
Total for League Of Mn Cities			2,780.00		
<u>League Of Mn Cities Ins Trust</u>					
League Of Mn Cities Ins Trust	Property/Liability Insurance	Property/Casualty Premium	117,674.00	163283	01/12/2024 1
Total for League Of Mn Cities Ins Trust			117,674.00		
<u>Lexis Nexis Risk Data Management, LL</u>					
Lexis Nexis Risk Data Management, LLC	Other General Gov't	Dec 2023 Monthly Subscription Fee	112.54	163234	01/09/2024 1

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Total for Lexis Nexis Risk Data Management, LL			112.54		
<u>Lockridge Grindal Nauen P.L.L.P.</u>					
Lockridge Grindal Nauen P.L.L.P.	Other General Gov't	Jan 2024 Government Relations	3,333.33	163284	01/12/2024 1
Total for Lockridge Grindal Nauen P.L.L.P.			3,333.33		
<u>Lud-key Locksmith</u>					
Lud-key Locksmith	SMEC Building	SMEC Keys Room 203	15.00	163330	01/23/2024 1
Total for Lud-key Locksmith			15.00		
<u>MacQueen Equipment LLC</u>					
MacQueen Equipment LLC	Ice & Snow Removal	Idler Sprocket #162	918.85	163311	01/17/2024 1
Total for MacQueen Equipment LLC			918.85		
<u>Marco Technologies, LLC</u>					
Marco Technologies, LLC	Fire Fighting	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	3.01	163285	01/12/2024 1
Marco Technologies, LLC	Director of Finance	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	3.01	163285	01/12/2024 1
Marco Technologies, LLC	Recording & Reporting	Base Rate 11/14/23 to 12/13/23. Usage 08/14 to 11/13/23 Printers	30.17	163256	01/12/2024 1
Marco Technologies, LLC	Planning & Zoning	Base Rate 11/14/23 to 12/13/23. Usage 08/14 to 11/13/23 Printers	13.93	163256	01/12/2024 1
Marco Technologies, LLC	Paved Streets	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	2.00	163285	01/12/2024 1
Marco Technologies, LLC	Lake Restoration	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	2.00	163285	01/12/2024 1
Marco Technologies, LLC	Director of Finance	Base Rate 11/14/23 to 12/13/23. Usage 08/14 to 11/13/23 Printers	60.12	163256	01/12/2024 1
Marco Technologies, LLC	Building Inspection	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	5.01	163285	01/12/2024 1
Marco Technologies, LLC	Recording & Reporting	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	3.01	163285	01/12/2024 1
Marco Technologies, LLC	Crime Control & Investigation	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	2.00	163285	01/12/2024 1
Marco Technologies, LLC	Parking Lots	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	2.00	163285	01/12/2024 1
Marco Technologies, LLC	Economic Development	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	10.02	163285	01/12/2024 1
Marco Technologies, LLC	Planning & Zoning	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	5.01	163285	01/12/2024 1
Marco Technologies, LLC	Data Processing	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	3.01	163285	01/12/2024 1
Marco Technologies, LLC	City Manager	Base Rate 11/14/23 to 12/13/23. Usage 08/14 to 11/13/23 Printers	13.93	163256	01/12/2024 1
Marco Technologies, LLC	Paved Streets	Base Rate 11/14/23 to 12/13/23. Usage 08/14 to 11/13/23 Printers	13.93	163256	01/12/2024 1
Marco Technologies, LLC	Engineering	Base Rate 11/14/23 to 12/13/23. Usage 08/14 to 11/13/23 Printers	13.93	163256	01/12/2024 1
Marco Technologies, LLC	Police Administration	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	2.00	163285	01/12/2024 1
Marco Technologies, LLC	City Manager	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	3.01	163285	01/12/2024 1
Marco Technologies, LLC	Engineering	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	15.03	163285	01/12/2024 1
Marco Technologies, LLC	Liquor Store	Base Rate 11/14/23 to 12/13/23. Usage 08/14 to 11/13/23 Printers	38.25	163256	01/12/2024 1
Marco Technologies, LLC	Liquor Store	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	2.00	163285	01/12/2024 1
Marco Technologies, LLC	Parks	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	3.01	163285	01/12/2024 1
Marco Technologies, LLC	Airport	Base Rate 01/02 to 02/01/24, Usage 12/02/23 to 1/1/24	2.00	163285	01/12/2024 1
Total for Marco Technologies, LLC			251.39		
<u>Martin County</u>					
Martin County	Library	2023 Library Bldg Maintenance Services	4,376.02	163257	01/12/2024 1
Martin County	Library	2023 Library Shared Expenses	73.17	163322	01/17/2024 1
Total for Martin County			4,449.19		
<u>Martin County Attorney's</u>					
Martin County Attorney's	Other General Gov't	Dec 2023 Prosecutorial Services	6,250.00	163235	01/09/2024 1
Total for Martin County Attorney's			6,250.00		

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<u>Martin County Auditor</u>					
Martin County Auditor	Crime Control & Investigation	Jan 2024 Rental of Security Bldg	4,919.88	163187	01/08/2024 1
Martin County Auditor	Crime Control & Investigation	Frontier Phone Bill Police Dept Jan 2024	344.89	163286	01/12/2024 1
Total for Martin County Auditor			5,264.77		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Garbage Collection	fuel usage-december	186.52	163205	01/09/2024 1
Martin County Highway Dept	Engineering	fuel usage-december	31.17	163205	01/09/2024 1
Martin County Highway Dept	Paved Streets	fuel usage-december	3,626.50	163205	01/09/2024 1
Martin County Highway Dept	Storm Sewer Mnt	fuel usage-december	275.82	163205	01/09/2024 1
Martin County Highway Dept	Airport	fuel usage-december	158.38	163205	01/09/2024 1
Martin County Highway Dept	Other General Gov't	fuel usage-december	45.68	163205	01/09/2024 1
Martin County Highway Dept	Fire Fighting	fuel usage-december	304.67	163205	01/09/2024 1
Martin County Highway Dept	Central Garage	fuel usage-december	111.47	163205	01/09/2024 1
Martin County Highway Dept	Road & Bridge Equipment	new key-street	8.08	163205	01/09/2024 1
Martin County Highway Dept	Parks	fuel usage-december	1,804.56	163205	01/09/2024 1
Martin County Highway Dept	Crime Control & Investigation	fuel usage-december	2,267.80	163205	01/09/2024 1
Martin County Highway Dept	Animal Control	fuel usage-december	120.93	163205	01/09/2024 1
Total for Martin County Highway Dept			8,941.58		
<u>Medsurety LLC</u>					
Medsurety LLC	Health Insurance	COBRA & Retiree Admin Fees Open Enrollment & Jan 2024	404.27	0	01/17/2024 1
Total for Medsurety LLC			404.27		
<u>Midco</u>					
Midco	Recording & Reporting	City Hall Telephone Jan 2024	60.40	163287	01/12/2024 1
Midco	Paved Streets	401 E Margaret St Telephone Jan 2024	38.86	163287	01/12/2024 1
Midco	Paved Streets	City Hall Telephone Jan 2024	60.40	163287	01/12/2024 1
Midco	Paved Streets	801 E Margaret St Telephone Jan 2024	172.58	163287	01/12/2024 1
Midco	SMEC Building	SMEC Telephone Jan 2024	123.96	163287	01/12/2024 1
Midco	Director of Finance	City Hall Telephone Jan 2024	50.33	163287	01/12/2024 1
Midco	Fire Fighting	Fire Dept Telephone Jan 2024	60.82	163287	01/12/2024 1
Midco	Fire Fighting	City Hall Telephone Jan 2024	20.13	163287	01/12/2024 1
Midco	Library	Library Telephone Jan 2024	531.35	163287	01/12/2024 1
Midco	Planning & Zoning	City Hall Telephone Jan 2024	50.33	163287	01/12/2024 1
Midco	Data Processing	City Hall Internet Circuit Jan 2024	600.39	163287	01/12/2024 1
Midco	Crime Control & Investigation	City Hall Telephone Jan 2024	30.21	163287	01/12/2024 1
Midco	Economic Development	City Hall Telephone Jan 2024	40.26	163287	01/12/2024 1
Midco	Building Inspection	City Hall Telephone Jan 2024	50.33	163287	01/12/2024 1
Midco	Central Garage	City Hall Telephone Jan 2024	20.13	163287	01/12/2024 1
Midco	Aquatic Park	Aquatic Park Telephone Jan 2024	64.79	163287	01/12/2024 1
Midco	Engineering	City Hall Telephone Jan 2024	130.85	163287	01/12/2024 1
Midco	Liquor Store	Liquor Store Telephone Jan 2024	236.49	163287	01/12/2024 1
Midco	City Manager	City Hall Telephone Jan 2024	130.85	163287	01/12/2024 1
Midco	Airport	City Hall Telephone Jan 2024	30.21	163287	01/12/2024 1
Midco	Airport	Airport Telephone Jan 2024	62.29	163287	01/12/2024 1

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Midco	Airport	Airport Ethernet Circuit Jan 2024	307.39	163287	01/12/2024 1
Midco	Animal Control	Humane Society Internet Jan 2024	117.39	163287	01/12/2024 1
Midco	Animal Control	Humane Society Telephone Jan 2024	101.55	163287	01/12/2024 1
Midco	Parks	801 E Margaret St Telephone Jan 2024	172.58	163287	01/12/2024 1
Midco	Parks	401 E Margaret St Telephone Jan 2024	38.87	163287	01/12/2024 1
Midco	Parks	City Hall Telephone Jan 2024	30.21	163287	01/12/2024 1
Total for Midco			3,333.95		
<u>Miller Sellner</u>					
Miller Sellner	Ice & Snow Removal	Connectors, 90H 1/2 Link #162	50.73	163312	01/17/2024 1
Total for Miller Sellner			50.73		
<u>Minnesota Dept of Admin</u>					
Minnesota Dept of Admin	Crime Control & Investigation	Dec 2023 Vehcile Leases Police Dept	3,472.51	163323	01/17/2024 1
Total for Minnesota Dept of Admin			3,472.51		
<u>Minnesota Elevator, Inc</u>					
Minnesota Elevator, Inc	Library	December Yearly Elevator Service Library	1,121.28	163188	01/08/2024 1
Minnesota Elevator, Inc	General Government Buildings	December Yearly Elevator Service City Hall	2,142.96	163188	01/08/2024 1
Total for Minnesota Elevator, Inc			3,264.24		
<u>Minuteman Press</u>					
Minuteman Press	Crime Control & Investigation	Shipping Labels Fmt PD	18.56	163331	01/23/2024 1
Total for Minuteman Press			18.56		
<u>MN Dept of Labor & Indus</u>					
MN Dept of Labor & Indus	Fire Fighting	Pressure Vessel Fire Station 214 4th St E	10.00	163288	01/12/2024 1
MN Dept of Labor & Indus	SMEC Building	Elevator Annual Oper SMEC 115 S Park St	100.00	163288	01/12/2024 1
Total for MN Dept of Labor & Indus			110.00		
<u>MN Dept of Labor & Industry</u>					
MN Dept of Labor & Industry	Non-departmental	4th Q Surcharge Report Building Permits	1,313.47	163236	01/09/2024 1
Total for MN Dept of Labor & Industry			1,313.47		
<u>MN Energy Resources Corp.</u>					
MN Energy Resources Corp.	Fire Fighting	Gas utilities 12/04/23 to 01/03/2024 Fire Dept	499.54	163237	01/09/2024 1
MN Energy Resources Corp.	Library	Gas utilities 11/20 to 12/19/2023 Library	931.79	163237	01/09/2024 1
MN Energy Resources Corp.	Parks	Gas utilities 12/07/23 to 01/08/2024 Lincoln Shelter House	25.47	163332	01/23/2024 1
Total for MN Energy Resources Corp.			1,456.80		
<u>MN Trucking Association</u>					
MN Trucking Association	Central Garage	Annual Vehicle Inspection Forms	39.05	163258	01/12/2024 1
Total for MN Trucking Association			39.05		
<u>M-R Sign Company</u>					
M-R Sign Company	Paved Streets	Hazard Marker H/I Yellow Circle Black Background	192.40	163259	01/12/2024 1
Total for M-R Sign Company			192.40		
<u>Municipal Emergency Services Inc.</u>					
Municipal Emergency Services Inc.	Fire Fighting	Turnout Coat & Pant	3,508.87	163238	01/09/2024 1
Total for Municipal Emergency Services Inc.			3,508.87		
<u>Napa Auto Fairmont</u>					
Napa Auto Fairmont	Building Inspection	Oil Filter #700	3.37	163289	01/12/2024 1

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Napa Auto Fairmont	Road & Bridge Equipment	Primary Air & Secondary Air #173	44.71	163239	01/09/2024 1
Napa Auto Fairmont	Parks	Fuel, Oil & Water Filter #545	26.55	163239	01/09/2024 1
Napa Auto Fairmont	Parks	Oil Filter #514	3.37	163289	01/12/2024 1
Napa Auto Fairmont	Parks	Rim Sprocket Kit	79.73	163313	01/17/2024 1
Napa Auto Fairmont	Parks	Chainsaw	679.99	163313	01/17/2024 1
Napa Auto Fairmont	Central Garage	Liquid Teflon	13.88	163313	01/17/2024 1
Total for Napa Auto Fairmont			851.60		
<u>Neil</u>					
Neil	Non-departmental	Refund Check 018122-001, 571 Burton Ln	1.26	163147	01/02/2024 1
Neil	Non-departmental	Refund Check 018122-001, 571 Burton Ln	0.85	163147	01/02/2024 1
Neil	Non-departmental	Refund Check 018122-001, 571 Burton Ln	3.34	163147	01/02/2024 1
Neil	Non-departmental	Refund Check 018122-001, 571 Burton Ln	0.12	163147	01/02/2024 1
Neil	Non-departmental	Refund Check 018122-001, 571 Burton Ln	1.27	163147	01/02/2024 1
Total for Neil			6.84		
<u>Northland Securities, Inc.</u>					
Northland Securities, Inc.	Other General Gov't	2023 CD Services	3,000.00	163260	01/12/2024 1
Total for Northland Securities, Inc.			3,000.00		
<u>Olabarrieta</u>					
Olabarrieta	Non-departmental	Refund Check 018607-001, 114 W 9th St	0.02	163148	01/02/2024 1
Olabarrieta	Non-departmental	Refund Check 018607-001, 114 W 9th St	0.01	163148	01/02/2024 1
Olabarrieta	Non-departmental	Refund Check 018607-001, 114 W 9th St	0.04	163148	01/02/2024 1
Olabarrieta	Non-departmental	Refund Check 018607-001, 114 W 9th St	0.02	163148	01/02/2024 1
Total for Olabarrieta			0.09		
<u>O'Neill</u>					
O'Neill	City Manager	Jan 2024 Cell Phone Reimbursement	50.00	0	01/08/2024 1
O'Neill	City Manager	December 2023 Expenses	652.38	0	01/12/2024 1
O'Neill	City Manager	Per Diem Dec 2023	324.50	0	01/17/2024 1
Total for O'Neill			1,026.88		
<u>Optum</u>					
Optum	Health Insurance	Jan 2024 Employee Assistance Program	155.55	0	01/12/2024 1
Total for Optum			155.55		
<u>O'Reilly Auto Parts</u>					
O'Reilly Auto Parts	Building Inspection	Antifreeze	23.98	163290	01/12/2024 1
Total for O'Reilly Auto Parts			23.98		
<u>Paper Roll Products LLC</u>					
Paper Roll Products LLC	Liquor Store	Office Supplies Thermal Receipt Paper	164.82	163168	01/05/2024 1
Total for Paper Roll Products LLC			164.82		
<u>Paustis Wine Company</u>					
Paustis Wine Company	Liquor - Mdse for Resale	Wine	3,063.00	163169	01/05/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	46.50	163169	01/05/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Liquor	136.00	163314	01/17/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	12.00	163314	01/17/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	3,126.00	163314	01/17/2024 1

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Paustis Wine Company	Liquor - Mdse for Resale	Freight	45.00	163314	01/17/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	664.02	163314	01/17/2024 1
		Total for Paustis Wine Company	7,092.52		
<u>PC Janitorial Supply</u>					
PC Janitorial Supply	Library	Cleaning Supplies Library	50.85	163291	01/12/2024 1
PC Janitorial Supply	Library	Cleaning Supplies Library	481.95	163291	01/12/2024 1
PC Janitorial Supply	Library	Cleaning Supplies Library	58.95	163240	01/09/2024 1
		Total for PC Janitorial Supply	591.75		
<u>Phillips Wine & Spirits</u>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	667.60	163170	01/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	942.30	163170	01/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	135.00	163170	01/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	217.40	163170	01/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	31,624.08	163170	01/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	3,883.25	163170	01/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	785.90	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	120.00	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	-7.30	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	-10.50	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	3,155.16	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	80.75	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	20.30	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	33.66	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	44.55	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	552.00	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	3,007.73	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	244.00	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	-4.39	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	54.79	163315	01/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	-20.73	163315	01/17/2024 1
		Total for Phillips Wine & Spirits	45,525.55		
<u>Prairieland Solid Waste Mgmnt</u>					
Prairieland Solid Waste Mgmnt	Garbage Collection	Dec 2023 Refuse Removal	628.17	163241	01/09/2024 1
Prairieland Solid Waste Mgmnt	Garbage Collection	Dec 2023 City Wide Cleanup	4,895.25	163241	01/09/2024 1
		Total for Prairieland Solid Waste Mgmnt	5,523.42		
<u>Provident Life Insurance</u>					
Provident Life Insurance	Director of Finance	12 Month Disability Policy Hoye	787.44	163190	01/08/2024 1
		Total for Provident Life Insurance	787.44		
<u>Prudential</u>					
Prudential	Director of Finance	Life Insurance Premium Hoye	575.00	163292	01/12/2024 1
		Total for Prudential	575.00		
<u>Redi Haul Trailers, Inc</u>					
Redi Haul Trailers, Inc	Paved Streets	Bend Material Per Print & Material Chipper Box	1,089.00	163242	01/09/2024 1

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Total for Redi Haul Trailers, Inc			1,089.00		
<u>Richards Auto Repair</u>					
Richards Auto Repair	Crime Control & Investigation	4 Tires Squad #1	604.08	163261	01/12/2024 1
Richards Auto Repair	Crime Control & Investigation	Freightliner Van Tow to Police Impound FMP23-9907	160.00	163261	01/12/2024 1
Total for Richards Auto Repair			764.08		
<u>River Bend Business Products</u>					
River Bend Business Products	SMEC Building	Printer Usage SMEC	0.20	163293	01/12/2024 1
River Bend Business Products	Paved Streets	Office Supplies	146.37	163293	01/12/2024 1
River Bend Business Products	Parks	Office Supplies	146.37	163293	01/12/2024 1
Total for River Bend Business Products			292.94		
<u>Roiger</u>					
Roiger	Road & Bridge Equipment	Labor to Install & Diagnose Control Valve #120	1,750.00	163333	01/23/2024 1
Total for Roiger			1,750.00		
<u>Round Lake Vineyards & Winery LLC</u>					
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Wine	600.00	163171	01/05/2024 1
Total for Round Lake Vineyards & Winery LLC			600.00		
<u>RTT Mobile Interpretation</u>					
RTT Mobile Interpretation	Crime Control & Investigation	2023 Dec Minutes	336.00	163324	01/17/2024 1
Total for RTT Mobile Interpretation			336.00		
<u>Sandoval/Francisco Salinas</u>					
Sandoval/Francisco Salinas	Non-departmental	Refund Check 018788-000, 815 N Fairlakes Ave	1.03	163149	01/02/2024 1
Sandoval/Francisco Salinas	Non-departmental	Refund Check 018788-000, 815 N Fairlakes Ave	0.39	163149	01/02/2024 1
Sandoval/Francisco Salinas	Non-departmental	Refund Check 018788-000, 815 N Fairlakes Ave	0.26	163149	01/02/2024 1
Sandoval/Francisco Salinas	Non-departmental	Refund Check 018788-000, 815 N Fairlakes Ave	0.04	163149	01/02/2024 1
Sandoval/Francisco Salinas	Non-departmental	Refund Check 018788-000, 815 N Fairlakes Ave	0.39	163149	01/02/2024 1
Total for Sandoval/Francisco Salinas			2.11		
<u>Schillinger, Todd</u>					
Schillinger, Todd	Fiscal Sponsor	Membership Renewal Special Op Training Assoc HEAT Team	250.00	163294	01/12/2024 1
Total for Schillinger, Todd			250.00		
<u>Shamrock Recycling, Inc.</u>					
Shamrock Recycling, Inc.	Garbage Collection	Dec 2023 Tree Dump Cleanup	4,537.50	163243	01/09/2024 1
Total for Shamrock Recycling, Inc.			4,537.50		
<u>Snow Wheel System, Inc.</u>					
Snow Wheel System, Inc.	Ice & Snow Removal	Snow Wheel Pressed On #115	260.00	163316	01/17/2024 1
Total for Snow Wheel System, Inc.			260.00		
<u>Solv Business Solutions Safeguard 23:</u>					
Solv Business Solutions Safeguard 233439	Director of Finance	Tax Forms (W-2's, 1099's,etc)	34.49	163262	01/12/2024 1
Total for Solv Business Solutions Safeguard 23:			34.49		
<u>Southern Glazer's Wine & Spirits of MN</u>					
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	4.65	163317	01/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Pop/Mix	67.00	163317	01/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	48.05	163317	01/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	3,562.99	163317	01/17/2024 1

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Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	41.85	163317	01/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	6.20	163317	01/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	415.00	163317	01/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	2,370.90	163317	01/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	3.10	163317	01/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	108.50	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	126.00	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	7,008.83	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	0.77	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	38.75	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	6,266.21	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	2,087.15	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	-38.88	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	31.26	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	2,420.00	163172	01/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	91.45	163172	01/05/2024 1
Total for Southern Glazer's Wine & Spirits of MN			24,659.78		
<u>Squeegee Brothers</u>					
Squeegee Brothers	General Government Buildings	Window Cleaning 11/20 to 12/15/2023 Outside City Hall	90.00	163244	01/09/2024 1
Total for Squeegee Brothers			90.00		
<u>State Bank of Fairmont</u>					
State Bank of Fairmont	Crime Control & Investigation	FMP23-8514 Research Statements, Check Copies	25.00	163295	01/12/2024 1
Total for State Bank of Fairmont			25.00		
<u>State Of MN</u>					
State Of MN	Aquatic Park	Tier II Hazmat Report 2023 Aquatic Park	25.00	163245	01/09/2024 1
Total for State Of MN			25.00		
<u>Streicher's</u>					
Streicher's	Crime Control & Investigation	Ammo	295.91	163263	01/12/2024 1
Total for Streicher's			295.91		
<u>Tom Rodgers Scuba</u>					
Tom Rodgers Scuba	Fire Fighting	PADI Open Water Class & Pool 01/02/2024 Fire Dept	1,500.00	163192	01/08/2024 1
Total for Tom Rodgers Scuba			1,500.00		
<u>Tonneson</u>					
Tonneson	Building Inspection	Dec 2023 Building Official Services	2,400.00	0	01/09/2024 1
Total for Tonneson			2,400.00		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Beer	23,268.68	163318	01/17/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	629.44	163318	01/17/2024 1
Tow Distributing	Liquor - Mdse for Resale	Beer	30,822.32	163173	01/05/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	1,317.88	163173	01/05/2024 1
Total for Tow Distributing			56,038.32		
<u>Truman Tribune</u>					
Truman Tribune	Liquor Store	Liquor Store Advertising 11/01, 11/08, 11/22, 11/29 & 12/06	168.00	163174	01/05/2024 1

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Total for Truman Tribune			168.00		
<u>ULINE</u>					
ULINE	Parks	Cork Board, Dry Erase Boards	227.10	163334	01/23/2024 1
ULINE	Paved Streets	Filters Street Dept	331.05	163246	01/09/2024 1
ULINE	Parks	Filters Park Dept	739.02	163246	01/09/2024 1
ULINE	Parks	Filters Park Dept	331.05	163246	01/09/2024 1
ULINE	General Government Buildings	Filters	729.45	163246	01/09/2024 1
ULINE	Paved Streets	Cork Board, Dry Erase Boards	227.09	163334	01/23/2024 1
Total for ULINE			2,584.76		
<u>Ulland Brothers</u>					
Ulland Brothers	Paved Streets	Pay Estimate 2 & Final 2023 Overlay Projects	448,730.01	163247	01/09/2024 1
Total for Ulland Brothers			448,730.01		
<u>Verizon Wireless</u>					
Verizon Wireless	Engineering	Cell Phone 11/21 to 12/20/2023 Engineering	254.95	163264	01/12/2024 1
Verizon Wireless	Paved Streets	Cell Phone 11/21 to 12/20/2023 Streets	46.23	163264	01/12/2024 1
Verizon Wireless	Building Inspection	Cell Phone 11/21 to 12/20/2023 Bldg Insp	46.23	163264	01/12/2024 1
Verizon Wireless	Data Processing	11/24 to 12/23/2023 Backup Router	10.02	163264	01/12/2024 1
Verizon Wireless	City Manager	Cell Phone 11/21 to 12/20/2023 City Admin	46.23	163264	01/12/2024 1
Verizon Wireless	Airport	Cell Phone 11/21 to 12/20/2023 Airport	46.23	163264	01/12/2024 1
Verizon Wireless	Planning & Zoning	Cell Phone 11/21 to 12/20/2023 Planning & Zoning	46.23	163264	01/12/2024 1
Verizon Wireless	Director of Finance	Cell Phone 11/21 to 12/20/2023 Finance	46.23	163264	01/12/2024 1
Verizon Wireless	Parks	Cell Phone 11/21 to 12/20/2023 Parks	92.46	163264	01/12/2024 1
Verizon Wireless	Aquatic Park	Cell Phone 11/21 to 12/20/2023 Aquatic Park	46.23	163264	01/12/2024 1
Verizon Wireless	Crime Control & Investigation	Cell Phone 11/21 to 12/20/2023 Police Dept	1,380.95	163264	01/12/2024 1
Total for Verizon Wireless			2,061.99		
<u>Vinocopia, Inc</u>					
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	624.00	163175	01/05/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Pop/Mix	120.00	163175	01/05/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	22.50	163175	01/05/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	697.50	163175	01/05/2024 1
Total for Vinocopia, Inc			1,464.00		
<u>Visit Fairmont</u>					
Visit Fairmont	CVB	Hotel/Motel Tax November 2023 due December 2023 \$10,304.13Less5%	9,788.92	163265	01/12/2024 1
Total for Visit Fairmont			9,788.92		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	General Government Buildings	Janitorial & Rug Service City Hall Jan 2024	814.00	163296	01/12/2024 1
Voss Cleaning Services, Inc.	Library	Dec 2023 Cleaning Library	925.00	163266	01/12/2024 1
Voss Cleaning Services, Inc.	Airport	Janitorial & Rug Service Jan 2024 Airport	316.00	163296	01/12/2024 1
Voss Cleaning Services, Inc.	Parks	Janitorial & Rug Service, Use Floor Cleaning Machine Park/Street	347.50	163296	01/12/2024 1
Voss Cleaning Services, Inc.	Fire Fighting	Janitorial Service Jan 2024 Fire Dept	389.00	163296	01/12/2024 1
Voss Cleaning Services, Inc.	Paved Streets	Janitorial & Rug Service, Use Floor Cleaning Machine Park/Street	347.50	163296	01/12/2024 1
Voss Cleaning Services, Inc.	SMEC Building	Janitorial Service & Carpet Cleaning SMEC Jan 2024	1,660.00	163296	01/12/2024 1
Total for Voss Cleaning Services, Inc.			4,799.00		

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<u>Wex Health, Inc.</u>					
Wex Health, Inc.	Health Insurance	Admin Fees	165.00	0	01/17/2024 1
		Total for Wex Health, Inc.	165.00		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Wine	277.20	163319	01/17/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	-10.67	163319	01/17/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	3.96	163319	01/17/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	1,630.90	163176	01/05/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	394.73	163176	01/05/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	23.76	163176	01/05/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	3.96	163176	01/05/2024 1
		Total for Wine Merchants	2,323.84		
<u>Yeager Implement, Inc.</u>					
Yeager Implement, Inc.	Parks	ALT Belt #531	54.28	163320	01/17/2024 1
Yeager Implement, Inc.	Road & Bridge Equipment	Wire Harness #126	261.94	163248	01/09/2024 1
		Total for Yeager Implement, Inc.	316.22		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Road & Bridge Equipment	Brake Light Switch #120	30.02	163267	01/12/2024 1
Ziegler, Inc.	Ice & Snow Removal	Cutting Edges, Bolts, Nuts, End Edge Ice & Snow	7,742.47	163267	01/12/2024 1
Ziegler, Inc.	Road & Bridge Equipment	Belt & Tensioner #121	294.05	163297	01/12/2024 1
Ziegler, Inc.	Road & Bridge Equipment	Pilot Control Valve #120	1,937.85	163335	01/23/2024 1
		Total for Ziegler, Inc.	10,004.39		
			1,254,512.69		