

**RESOLUTION 2024-13**

STATE OF MINNESOTA )  
COUNTY OF MARTIN )SS:  
CITY OF FAIRMONT )

WHEREAS, pursuant to Minnesota Statute 462.353, Subd. 4a, a municipality may adopt a fee schedule, either annually or more frequently, following publication of notice of proposed action on a fee schedule at least ten days prior to a public hearing held to consider action on or approval of the fee schedule.

WHEREAS, notice was published on April 10, 2024, that the Fairmont City Council would be holding a public hearing on April 22, 2024 to consider the adoption of the May 13, 2024 City of Fairmont Departmental Fee Schedule for City Services.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Fairmont, Minnesota as follows:

1. A public hearing was held on April 22, 2024, for the consideration of the adoption of the May 13, 2024 City of Fairmont Departmental Fee Schedule for City Services.
2. That the following fee schedule be adopted:

<b>CITY OF FAIRMONT DEPARTMENTAL FEE SCHEDULE FOR CITY SERVICES</b> Effective Date: May 13, 2024		
<b>CITY WIDE FEES</b>		
Photo copy – 100 pages or less of black and white, letter or legal size government data	\$.25 per page	
Photo copy – 101 pages or more of government data	\$.25 per page and actual cost of searching for and retrieving government data, including the cost of employee time, certifying, compiling and electronically transmitting the copies of the data	
Photo copy – material provided by the person making request	\$.25 per page	
CD/DVD copy	\$10.00 each	
Flash drive	\$5.00 each	

Fax	\$.50 per page	
Laminate document	\$1.00 per page	
NSF Check Fee	\$30.00	
Credit Card Handling Fee	2.5% of total fee	
<b>ADMINISTRATION &amp; GENERAL GOVERNMENT</b>		
<b>Alcoholic Beverage Licenses</b>		
Intoxicating Liquor	\$2,500.00 per year	Resolution 3.43(a), 3.94(a) Resolution 2021-32
Sunday Liquor	\$200.00 per year	
Club License	\$300.00 per year	
3.2% Beer On-Sale	\$200.00 per year	
3.2% Beer Off Sale	\$100.00 per year	
Wine On-Sale	\$250.00 per year	
Taproom/Brewpub	\$300.00 per year	
Brewer Off-Sale (Growlers/Crowlers)	\$100.00 per year	
Small Brewer Off-Sale 128 oz./day	\$100.00 per year	
Temporary Intoxicating Liquor (3-4 day)	\$50.00 per event	
Temporary 3.2% Beer	\$10.00 per event	
Temporary Consumption & Display	\$50.00 per event	
Consumption & Display (Set-up)	\$100.00 per year	
Keg in Park	No Charge, but permit needed	
New License Investigation Fee	\$100.00	
<b>Miscellaneous Licenses</b>		
Tobacco/Cigarette	\$150.00 per year	Resolution 14.18, 14.42
THC/Edibles	\$200.00 per year	
Refuse Hauling	\$75.00 per truck	
Taxi	\$50.00 per vehicle	
Theater	\$75.00 per year	
Peddler/Solicitor/Transient Merchant	\$300 per year \$150.00 per month	Resolution 19.17(b)
Golf Cart Permit	\$20.00 per year	Clerk 16.6(a)
ATV Permit	\$20.00 per year	Council 16.92(a)
Event Permit	\$15.00 per event	
Food Wagon/Vendor Permit	\$25.00 per event – Must be in conjunction with an event	Ordinance 18.45(1)
Overnight Camping	\$50.00 per event – Must be in conjunction with an event	
Dog/Cat License	\$10.00 per year- if spayed or neutered \$15.00 per year – if not spayed or neutered	Admin. Change 7/28/21
Dangerous Dog Registration	\$100.00, plus license fee	

Motor Vehicle Impound/Storage Fees	\$10.00 per day			
Leased Parking Stall	\$25.00 per month, plus tax			
Rental Registration	\$5.00 per unit up to \$100.00 for 3 years			Approved by Council 27.11
Rental Inspection	\$40.00			
Vacant Building Registration	\$100.00			Ord. 2021-04
Assessment Certificate	\$15.00			
<b>Administrative Citations</b>				Resolution 2.6(c)
Violation	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	
<u>Animals</u>				
4-21 Running at Large	\$50.00	\$75.00	\$100.00	
4-24 Nuisances	\$50.00	\$75.00	\$100.00	
4-25 Sanitation	\$50.00	\$75.00	\$100.00	
Liquor Violations	\$750.00	\$1,500.00	\$2,000.00	Resolution 2013-30
	Fourth Violation – Revocation of License (5 year look back period)			
All other	\$50.00	\$75.00	\$100.00	
<u>Building Code</u>				
6-18 Enforcement	\$150.00	\$300.00	\$500.00	
<u>Miscellaneous Provision &amp; Offenses</u>				
15-1 Curfew for Minors	\$25.00	\$50.00	\$75.00	
15-2 Noise	\$25.00	\$50.00	\$75.00	
<u>Nuisances</u>				
17-1 Junk	\$150.00	\$300.00	\$500.00	
17-2 Weeds & Grass	\$25.00	\$50.00	\$75.00	
<u>Solid Waste</u>				
22-18 Storage	\$150.00	\$300.00	\$500.00	
22-20 Open Burning	\$150.00	\$300.00	\$500.00	
22-21 Dumping in Streets	\$50.00	\$75.00	\$100.00	
23-3 Ice and Snow	\$50.00	\$75.00	\$100.00	
<u>26-26 Zoning</u>	Not to exceed \$500.00 May accrue each day violation continues			
<u>Rental Housing Code</u>				
27-4 Rental Registration	\$100.00	\$200.00	\$300.00	
27-5 Rental Inspection	\$100.00	\$200.00	\$300.00	
<u>Stormwater Management</u>	Inspections due to noncompliance are charged at 2.5 times the hourly rate of the inspector. Abatement of violations include a \$75.00 administrative fee in addition to the actual costs of abatement. If abatement requires more than one hour of staff time, the property owner is charged \$150.00 per hour. A \$50.00 charge is added to accounts where expenses are not paid, and special assessment is levied against			Code: 25.1006

	the property owner and the account is certified to the county for collection.	
Illicit Discharges & Connection	Major Violation \$1,000.00 Minor Violation \$500.00	Code: 25-1002
Illicit Connection to Stormwater System	Major Violation \$1,000.00 Minor Violation \$500.00	
Failure to Provide Adequate Preventative Measures to Prevent an Illicit Discharge	Major Violation \$500.00 Minor Violation \$200.00	
Failure to Report a Spill	\$200.00	
Failure to Clean up a Spill	\$200.00	
Failure to Respond to a Notice of Violation	\$100.00	
Grass clippings found on the street	Verbal Warning \$25.00 \$100.00	
<u>Land Disturbing Activities</u>		Code: 25-1003
Per each Distinct Violation	Major Violation \$500.00 Minor Violation \$250.00	
<u>Structural Stormwater BMP Violations</u>		Code: 25-1004
Failure to perform proper maintenance of a structural stormwater BMP	Major Violation \$500.00 Minor Violation \$250.00	
Removal and/or alteration to a structural stormwater BMP or easement	Major Violation \$500.00 Minor Violation \$250.00	
Failure to submit required easement and/or maintenance agreement	\$250.00	
Failure to submit maintenance records	\$100.00	
<u>Miscellaneous Code Violations Not Listed</u>	\$100.00 \$200.00 \$300.00	
<b>COMMUNITY DEVELOPMENT</b>	Fees are doubled if no permit was issued prior to starting work	
Building Permits	Fees + state surcharge fees	Code section 6.6(b) references Ordinance 2000-4 for the fees
\$1.00 to \$500.00	\$29.50	
\$501.00 to \$2,000.00	\$28.00 for the first \$500.00 plus \$3.70 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	Code section 6.6(b) references Ordinance 2000-4 for the fees

\$2,001.00 to \$25,000.00	\$83.50 for the first \$2,000.00 plus \$16.55 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00	Code section 6.6(b) references Ordinance 2000-4 for the fees
\$25,001.00 to \$50,000.00	\$464.15 for the first \$25,000.00 plus \$12.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
\$50,001.00 to \$100,000.00	\$764.15 for the first \$50,000.00 plus \$8.45 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
\$100,001.00 to \$500,000.00	\$1,186.65 for the first \$100,00.00 plus \$6.75 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	
\$500,000.00 to \$1,000,000.00	\$3,886.65 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00 or fraction thereof to and including \$1,000,000.00	
\$1,000,001 and up	\$6,636.65 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof	
Plan Review Fee	65% of the Permit Fee	
State Surcharge	As per Minnesota Statute 16B.70	
<u>Other Inspections &amp; Fees</u>		
Outside of normal business hours	\$63.25 per hour (minimum charge two hours)	
Reinspection fees under Minnesota Building Code Section 1300.0160	\$63.25 per hour	
Outside Consultants for plan checking and inspections, or both	Actual costs	
Flat fees for small residential projects	Base permit fee	
Roofing	\$69.50	
Siding	\$69.50	
Window/Door	\$69.50	
Plumbing (water heater, etc.)	\$69.50	
Mechanical (furnace, A/C, etc.)	\$69.50	
Demolition	\$25.00	
<b>PLANNING &amp; ZONING</b>		
Appeal/Code Amendment	\$150.00	
Administrative Appeal	\$50.00	
Conditional Use	\$250.00	
Home Occupation	\$150.00	
CUP/HOP Annual Review	\$30.00	
Minor Plat	\$90.00	
Planned Unit Development	\$250.00	
Preliminary Plat	\$300.00	
Rezoning	\$300.00	
Variance (Residential)	\$150.00	

Variance (Commercial)	\$250.00	
Zoning Verification	\$25.00	
Zoning permit – Sheds/Fence/Steps	\$25.00	
<b>ENGINEERING DEPARTMENT</b>		
Land Disturbance	Fee is doubled if no permit was issued prior to starting work	
5,000 square feet – 0.49 acres	\$50.00	
.05 acres - .99 acres	\$75.00	
1 acre or greater	\$200.00	
Yard Waste Recycling (Commercial Use Only)	\$1,500.00 per year	
Oversized Load	\$40.00/\$80.00	
Right-of-Way Permit	\$25.00	
After the Fact ROW Permit	Two times original permit fee	
<b>FIRE DEPARTMENT</b>		
Fire Call	\$500.00	
United Township Coop Fire Association Fire Call Charge	\$1,000.00	
<b>PARKS &amp; RECREATION</b>		
Park Shelter Rental	\$85.00 per day, plus tax Lincoln	
	\$125.00 per day, plus tax Sylvania	Park Policy 1-23-2023
	\$125.00 per day, plus tax Cedar	Park Policy 1-23-2023
Weddings	\$250.00 per day, plus tax	Park Policy 1-23-2023
Fish Cleaning Key Card	\$5.00 per year	
SMEC Rental	*Rentals for full week are only charged for 4 days	Park Policy 1-23-2023
For Profit	\$100.00 per day *	
	\$50.00 per half day *	
	\$550.00 monthly/short term (6 mos. or less)	
	\$400.00 Volume Discount (daily/week)	
	\$200.00 Volume Discount (half days/week)	
Non-profit	\$50.00 per day *	
	\$25.00 per half day *	
	\$500.00 monthly/short term (6 mos. or less)	
	\$200.00 Volume Discount (daily/week)	
	\$100.00 Volume Discount (half days/week)	
Individual Rental	\$85.00	

<b>Aquatic Park</b>		
Daily Admission	\$7.00 per person 2 years and up	
Punch Card (12 admissions)	\$70.00	
Punch Card (12 fitness admissions)	\$30.00	
Individual Pass	\$90.00	
Family Membership (up to 5 people)	\$190.00	
Additional family member/Caregiver	\$25.00 each	
Fitness Class Admission	\$3.00	
Swimming Lessons	\$45.00 per session	
Private Lessons	\$20.00 per session for one swimmer	
	\$35.00 per session for two swimmers	
	\$45.00 per session for three swimmers	
Facility Rental	\$200.00 per two hours for two pools	
Facility Rental	\$400.00 per two hours for four pools	
<b>PUBLIC WORKS DEPARTMENT</b>		
Front End Loader	\$95.00/hour	
Backhoe	\$95.00/hour	
Dump Truck	\$75.00/hour	
Pickup Truck	\$40.00/hour	
Street Sweeper	\$185.00/hour	
Bucket Truck	\$95.00/hour	
Skid Loader	\$55.00/hour	
Vactor Machine	\$107.00/hour	
Labor Costs	\$85.00/hour	
<b>UTILITIES</b>	All Water and Sewer Connections and Distribution Fees are based upon the most current Water and Sewer Connection and Distribution Policy approved by the Public Utilities, which is attached and incorporated in this Fee Schedule	
<b>ELECTRIC DEPARTMENT</b>		
Large Trucks #24, 26, 29	\$125.00 per hour	
Mini-Excavator	\$125.00 per hour	
Pickup Truck	\$55.00 per hour	
Small Trencher	\$35.00 per hour	
Cable Locator	\$75.00 per hour	
Secondary Cable Fault Locator	\$75.00 per hour	

Primary Fault Locator	\$100.00 per hour	
Vacuum Excavator (includes 1-man)	\$125.00 per hour	
Infrared Viewer	\$125.00 per hour	
<b>WATER DEPARTMENT</b>		
Backhoe	\$185.00 per hour	
Backhoe with Cement Breaker/Tamper	\$225.00 per hour	
Air Compressor	\$50.00 per hour	
Pumps	See Wastewater Charges	
Tap Charges ¾" – 2"	\$110.00 per Man Hour	
Tap Charges 4" – 8"	\$140.00 per Man Hour	
Meter Repair	\$175.00	
Dump Truck	\$90.00 per hour	
Water Shut off	\$75.00	
<b>WASTEWATER DEPARTMENT</b>		
Vactor	\$330.00 per hour	
TV Camera – Main Line	\$125.00 per hour	
Septage Fee	\$65.00 per 1,000 gallons	
<b>PUMPS</b>	Half Day	All Day
6" Pump	\$180.00	\$320.00
4" Pump	\$125.00	\$215.00
3" Pump	\$ 95.00	\$140.00
1 ½" – 2" Pump	\$ 55.00	\$ 85.00
Shoring (labor extra if required)	\$100.00	\$200.00
Labor cost – As specified in IBEW Union Contract plus benefits.  It should be understood that the above charges are for repair of equipment damaged by accidents or charged to other cities or utilities. The above charges will be used for repairs as specified in the Electric, Water and Wastewater service policies.		
<b>AIRPORT</b>		
Ramp fee		
Hangar Rental Rate	\$100.00 - \$500.00	
Monthly Hangar T-hangar rent	\$35.00 - \$150.00 per night (depending on aircraft size)	
	6 units at \$80.00 per month 6 units at \$110.00 per month	



	5 units at \$120.00 per month 5 units at \$155.00 per month 4 units at \$125.00 per month 1 unit at \$315.00 per month 1 unit at \$125.00 per moth Big Box Hangar \$300.00 - \$600.00 per month (depending on aircraft size)	
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Lee C. Baarts, Mayor

ATTEST:

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Betsy Steuber, City Clerk