

FAIRMONT CITY COUNCIL & PARK BOARD SPECIAL MEETING AGENDA

Thursday, June 6, 2024 | 4:30 p.m.

Gomsrud Park Shelter House | 260 W. Lair Road, Fairmont

- 1. Call to Order**
- 2. Roll Call/Determination of Quorum**
- 3. Approval of Agenda**
- 4. New Business**
 - 4.1** Gomsrud Park – Parking Lot: City Council direction on next steps of the project (2)
 - 4.2** Veteran’s Park – Equipment: Consideration to approve Staff’s recommendation (4)
- 5. Council Discussion**
- 6. Adjournment**



STAFF MEMO

Prepared by: Matthew R. York, Public Works/Utilities Director	Meeting Date: June 6, 2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 4.1
Reviewed by: Matt Skaret, Administrator	Item: Gomsrud Park – North Parking Lot		
Presented by: Matthew R. York, Public Works/Utilities Director	Action Requested: Direction from the City Council on next steps of the Gomsrud Park Project		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

Bolton & Menk was hired on February 27, 2023 as designers on the Gomsrud Park Project

REFERENCE AND BACKGROUND

At the April 8th City Council Meeting Bolton & Menk staff presented a design for Phase I of the Gomsrud Park project. The Council did not believe that design would meet the needs of the community, primarily due to the Pull-in and Back out parking stalls. Following this meeting Bolton & Menk and City staff went back to the drawing board to present alternatives to the option presented on April 8th. On May 13, Bolton and Menk presented four (4) options for the Gomsrud Park Project. After this presentation, the City Council asked for a Workshop to discuss these options further.

On Wednesday, May 29th, City Administrator Matt Skaret sent out some questions to the City Council members and the Mayor to better understand the goals of each councilmember of this project to help staff prepare and provide a better focus the discussion of the Workshop. The responses varied greatly which are summarized below:

- 1) Maximize Boat Parking
- 2) Either Pull-in or Back out Spots
- 3) No Back-in stalls
- 4) Car Parking Spots should be included
- 5) Modification of the Stormwater Basin to provide for more pull-in boat parking.
- 6) Adding Water/Sewer Pipes to the project for future development of the Restroom South of the Parking Lot.

A compromise option will be presented that would modify the stormwater to provide for more pull-in boat parking and maintain parking stalls for vehicles. Other options for the Council to consider are do only the boat ramps this year or table the project until 2025. Bolton and Menk will

be bringing information to the workshop for discussion. Cones will be set up delineating the corners marking the edge of the proposed parking lot and stormwater retention basin.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Matthew R. York, Public Works/Utilities Director	Meeting Date: June 6, 2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 4.2
Reviewed by: Matt Skaret, Administrator	Item: Veterans’ Park discussion and consideration to approve Staff’s recommendations on equipment at Veterans’ Park		
Presented by: Matthew R. York, Public Work/ Utilities Director	Action Requested: Motion to direct staff to move forward per Staff’s recommendations on equipment at Veterans’ Park		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

At the May 13, 2024, City Council Meeting it was discussed that in order to construct the desired Open-Air Shelter House substantial soil correction would be needed due to the debris from the demolition of the former high school. The council directed staff to investigate a “Slab-on-Grade” shelter house that would be installed at Veterans Park.

REFERENCE AND BACKGROUND

The stated goal of the project by Councilor Lubenow and other advocates for the project was that there needs to be a comfortable central gathering place for people utilizing Veterans Park. On May 14, 2024, Public Works, Engineering, and Building Department staff began looking at plausible options for a “Slab-on-Grade” shelter house. The parameters that came forward at the initial research stage were the following:

- Not greater than one story with no basement
- Seating for not more than 20 persons
- Not greater than 1,000 square feet.

The proposed open air picnic shelter was 24x40, which is below the 1000-square-foot limit, but the occupancy of a 960-square-foot building for this purpose is 64 (1 person per 15 sq ft), above the 20-person limit.

This does not make this a non-viable solution, but it requires the structure to be engineered and have stamped drawings, which increases the project's cost. With this new information, Director York contacted Councilmember Lubenow to set up a meeting to discuss alternative scenarios.

The first was two 16x16-foot buildings placed next to each other. This option would only allow one (1) picnic table to be placed within each structure (utilizing the Superior Site Amenities Picnic Table Planning Tool at srpsiteamenities.com).

Councilmember Lubenow and I concurred that a shelter house, or even multiple, with only one picnic table, did not meet the essence of the goal of the project, which was to allow a spot for groups to gather. We devised an alternative solution that could be phased in and modified if additional funding could be acquired. The solution is as follows:

1. Placing up to 6 picnic tables at Veterans Park
2. Placement of at least two grills at Veterans Park
3. Replacement of sidewalk on the East Side of the Park to help with ADA compliance
4. Look into SunShade System near the Playground (to be completed no earlier than 2025)

This project modification was agreed on by both Councilmember Lubenow and City of Fairmont staff.

BUDGET IMPACT

Minimal Budgetary Costs to purchase Picnic Tables and Grills.

SUPPORTING DATA/ATTACHMENTS

None

IMPERVIOUS AREA	
EXISTING LOT	1.055 ACRES
OPTION SHOWN	0.990 ACRES
CONCRETE AREA	
OPTION SHOWN	4,196 SY
WATER QUALITY VOLUME	
CURRENT DESIGN PROVIDED	3,876 CF
OPTION SHOWN REQUIRED	3,628 CF

EXISTING LOT	
28 TRAILER PARKING SPOTS	16 VEHICLE SPOTS
PROPOSED LOT AS SHOWN	
17 TRAILER PARKING SPOTS	14 VEHICLE SPOTS

