

FAIRMONT CITY COUNCIL AGENDA

Monday, June 24, 2024, 5:30 p.m.

1. **Roll Call/Determination of Quorum**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Recognition/Presentations**
 - 4.1 Presentation of 2023 Annual Comprehensive Financial Report (4)
 - 4.2 Fairmont Economic Development Authority (FEDA) Update (41)
5. **Public Discussion/Comment** (Individual comments are limited to 3 minutes) (42)
 - 5.1 Consideration of Amending City Code of Ordinance to Allow for the Keeping of Honeybees (43)
6. **Consent Agenda** (Items removed from consent will be placed at the end of the items under new business)
 - A. **Minutes**
 - 6.A.1 Consideration to approve the City Council Minutes from the Special Meeting on June 6, 2024 (44)
 - 6.A.2 Consideration to approve the City Council Minutes from the Regular Meeting on June 10, 2024 (49)
 - 6.A.3 Consideration to approve the City Council Minutes from the Workshop on June 11, 2024 (57)
 - B. **Check Registers**
 - 6.B.1 Accounts Payable June 2024 (62)
 - C. **Other**
 - 6.C.1 Consideration of an Event Permit for Community Worship at Sylvania Park Bandshell by First Congregational UCC & St. John's UCC on Sunday, July 14, 2024 (63)

- 6.C.2 Consideration of an Event Permit for a Disc Golf Event at Cedar Creek Park sponsored by Wecovery/Beyond Brink/Y.E.S. on August 25, 2024 (66)
- 6.C.3 Consideration of an Event Permit for a Disc Golf Event at Cedar Creek Park sponsored by Wecovery/Beyond Brink/Healing Hearts on September 14, 2024 (69)
- 6.C.4 Consideration of an Event Permit for Cardinal Power Softball to host a Tournament on July 6 & 7, 2024 at Cardinal Park and Winnebago Sports Complex (72)
- 6.C.5 Consideration to Accept Determan’s Resignation with Regrets and Authorize Staff to advertise for a Part-Time Building Inspector (75)
- 6.C.6 2023 State Demographer Population Estimates: Informative Only (77)
- 6.C.7 Consideration to Approve License Application for Sale of Edible Products infused with THC at Kwik Trip Inc., Fairmont (84)
- 6.C.8 Consideration to Approve an Event Permit for Crazy Days in Downtown Fairmont from Thursday, July 18 to Saturday, July 20, 2024 (85)

7. Public Hearings

8. Old Business

- 8.1 Consideration to Approve Changes to City Owned Ag Land Lease Agreements and City Owned Farmland (parcel specific) (88)

9. New Business

- 9.1 Consideration to Approve Amendment #1 to Task Order #1 (2023) between the City of Fairmont and Bolton and Menk for Design Services for Gomsrud Park Phase #1 (140)
- 9.2 Consideration to Approve Task Order #4 for the Lake Avenue LRIP Design and Bidding Services (152)
- 9.3 Consideration to Approve the Community Development Director Job Description and Advertise for the Position (157)
- 9.4 Consideration to Approve Change Order #1 – Airport Lift Station with Beemer Companies for \$15,000 (163)

10. Council Discussion

- 10.1** Consideration of Additional Funding for 2025 Street Improvement Plan for Park Street: Blue Earth Avenue to 2nd Street (165)

11. Staff/Liaison Reports

A. Public Works

B. Finance

C. City Administrator

D. Mayor/Council

Hasek – PUC, Board of Zoning Appeals

Kawecki – Planning Commission, Library, BE River One Watershed One Plan

Lubenow – Park Board, HRA

Maynard – Airport Board, Board of Zoning Appeals, FEDA

Miller – Visit Fairmont, CER, FEDA

Baarts – Region 9

12. Adjournment



STAFF MEMO

Prepared by: Paul Hoyer, Finance Director	Meeting Date: 06/24/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 4.1
Reviewed by: Matt Skaret, Administrator	Item: Presentation of 2023 Annual Comprehensive Financial Report (ACFR)		
Presented by: Dustin Opatz, BerganKDV	Action Requested: Motion to Accept the 2023 Audit and Approve the Distribution of the 2023 Annual Comprehensive Financial Report		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

Dustin Opatz from BerganKDV will present the results of the 2023 financial audit.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

2023 Annual Comprehensive Financial Report
 Report on Internal Control and Legal Compliance/ Schedule of Expenditures of Federal Awards
 Communication Letter

***Note:** the 2023 ACFR has been posted on the City of Fairmont’s website separately.

**City of Fairmont
Martin County, Minnesota**

**Schedule of Expenditures of Federal Awards and
Reports on Compliance with
Government Auditing Standards and
Legal Compliance**

December 31, 2023

**City of Fairmont
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City of Fairmont
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2023

Federal Grantor/Pass-Through Grantor/Grant Program Title	Federal Assistance Listing Number	Expenditures
Department of Commerce		
Economic Adjustment Assistance	11.307C	<u>\$ 610,000</u>
Department of Treasury		
COVID - American Rescue Plan	21.027	<u>1,032,255</u>
Environmental Protection Agency		
Passed through State of Minnesota Public Facilities Authority		
Capitalization Grants for Clean Water State Revolving Funds (Cluster)	66.458	<u>405,114</u>
Total federal expenditures		<u><u>\$ 2,047,369</u></u>
		\$ 260,892
		349,108
		<u>610,000</u>
		100%
		<u><u>\$ 610,000</u></u>

City of Fairmont
Notes to Schedule of Expenditures of Federal Awards

NOTE 1 - BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of the City under programs of the federal government for the year-ended December 31, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 - PASS-THROUGH GRANT NUMBERS

All pass-through entities listed above use the same Assistance Listing numbers as the federal grantors to identify these grants and have not assigned any additional identifying numbers.

NOTE 4 - INDIRECT COST RATE

The City did not elect to use the 10 percent de minimis indirect cost rate, as allowed under the Uniform Guidance.



**Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an
Audit of Financial Statements Performed in Accordance with
*Government Auditing Standards***

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Fairmont
Fairmont, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Fairmont, Minnesota, as of and for the year ended December 31, 2023, and the related notes to financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated June 4, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

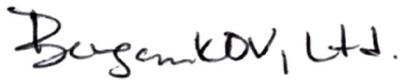
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the City’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



St. Cloud, Minnesota
June 4, 2024



**Report on Compliance for each Major Federal Program
and Report on Internal Control over Compliance in Accordance with
the Uniform Guidance**

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Fairmont
Fairmont, Minnesota

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the City's major federal program for the year ended December 31, 2023. The City's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- ◆ Exercise professional judgment and maintain professional skepticism throughout the audit.
- ◆ Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- ◆ Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City of Fairmont's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Report on Internal Control over Compliance (Continued)

Our consideration of internal control over compliance was for the limited purpose described in Auditor's Responsibilities for the Audit of Compliance section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Bergemkov, Ltd.

St. Cloud, Minnesota
June 4, 2024

**City of Fairmont
Schedule of Findings and Questioned Costs**

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: We issued an unmodified opinion on the fair presentation of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information in accordance with accounting principles generally accepted in the United States of America (GAAP).

Internal control over financial reporting:
 ◆ Material weakness(es) identified? No
 ◆ Significant deficiency(ies) identified? None reported

Noncompliance material to financial statements noted? No

Federal Awards

Type of auditor's report issued on compliance for major programs: Unmodified

Internal control over major programs:
 ◆ Material weakness(es) identified? No
 ◆ Significant deficiency(ies) identified? None reported

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? No

Identification of Major Programs

Assistance Listing No.: 21.027
 Name of Federal Program or Cluster: COVID-19 American Rescue Plan Act

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low risk auditee? No

**City of Fairmont
Schedule of Findings and Questioned Costs**

SECTION II - FINANCIAL STATEMENT FINDINGS

None

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

There were no questioned costs.

SECTION IV - PRIOR YEAR FINDINGS AND QUESTIONED COSTS

None



Minnesota Legal Compliance

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Fairmont
Fairmont, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Fairmont, Minnesota as of and for the year ended December 31, 2023, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 4, 2024.

In connection with our audit, nothing came to our attention that caused us to believe that the City failed to comply with the provisions of the contracting - bid laws, depositories of public funds and public investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing sections of the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to *Minnesota Statutes § 6.65*, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

BergankDV, Ltd.

St. Cloud, Minnesota
June 4, 2024



**City of Fairmont
Martin County, Minnesota**

Communications Letter

December 31, 2023

**City of Fairmont
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Report on Matters Identified as a Result of the Audit of the Basic Financial Statements

Honorable Mayor, Members
of the City Council and Management
City of Fairmont
Fairmont, Minnesota

In planning and performing our audit of the financial statements of the governmental activities, business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Fairmont, as of and for the year ended December 31, 2023, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error, or fraud may occur and not be detected by such controls. However, as discussed below, we identified certain deficiencies in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the City's basic financial statements will not be prevented, or detected and corrected, on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- ◆ *Reasonably possible*. The chance of the future event or events occurring is more than remote but less than likely.
- ◆ *Probable*. The future event or events are likely to occur.

We did not identify any deficiencies in internal control that we consider to be material weaknesses.

The accompanying memorandum also includes financial analysis provided as a basis for discussion. The matters discussed herein were considered by us during our audit and they do not modify the opinion expressed in our Independent Auditor's Report June 4, 2024, on such statements.

The purpose of this communication, which is an integral part of our audit, is to describe for the Members of the City Council and management and others within the City and state oversight agencies the scope of our testing of internal control and the results of that testing. Accordingly, this communication is not intended to be and should not be used for any other purpose.

BerganKDV, Ltd.

St. Cloud, Minnesota
June 4, 2024

City of Fairmont Required Communication

We have audited the basic financial statements of the governmental activities, business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2023. Professional standards require that we advise you of the following matters related to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter, our responsibility, as described by professional standards, is to form and express opinions about whether the basic financial statements prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the basic financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the basic financial statements are free of material misstatement. An audit of the basic financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the City solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgement, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Generally accepted accounting principles provide for certain Required Supplementary Information (RSI) to supplement the basic financial statements. Our responsibility with respect to the RSI, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI was not audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we do not express an opinion or provide any assurance on the RSI.

Our responsibility for the supplementary information accompanying the basic financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the basic financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Our responsibility with respect to the other information in documents containing the audited basic financial statements and auditor's report does not extend beyond the basic financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information was not audited, and we do not express an opinion or provide any assurance on it.

City of Fairmont Required Communication

Our Responsibility in Relation to *Government Auditing Standards*

As communicated in our engagement letter, part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of the City's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of basic financial statement amounts. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

Our Responsibility in Relation to Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*

As communicated in our engagement letter, in accordance with the Uniform Guidance, we examined on a test basis, evidence about the City's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* applicable to each of its major federal programs for the purpose of expressing an opinion on the City's compliance with those requirements. While our audit provided a reasonable basis for our opinion, it did not provide a legal determination on the City's compliance with those requirements.

In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

We have identified the following significant risks of material misstatement:

- ◆ Risk of Improper Revenue Recognition - Revenue recognition is considered a fraud risk on substantially all engagements as it is generally the largest line item impacting a City's change in fund balance or net position.
- ◆ Risk of Misappropriation of Assets - Misappropriation of assets is considered a risk in substantially all engagements as assets may be misappropriated due to fraud or error.
- ◆ Risk of Management Override of Controls - Management override of internal control is considered a risk in substantially all engagements as management may be incentivized to produce better results.
- ◆ Pension Valuation - Net Pension Liability, Deferred Outflows of Resources Related to Pensions, and Deferred Inflows of Resources Related to Pensions - These are generally material to the financial statements and involve significant estimates.

**City of Fairmont
Required Communication**

Significant Risks Identified (Continued)

- ◆ Other Post-Employment Benefits Valuation - Total OPEB Liability, Deferred Outflows of Resources Related to OPEB, and Deferred Inflows of Resources Related to OPEB - These are generally material to the financial statements and involve significant estimates.

Qualitative Aspects of the City's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in the notes to the basic financial statements. There have been no initial selection of accounting policies and no changes to significant accounting policies or their application during 2023. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management's current judgements. Those judgements are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgements. The most sensitive estimates affecting the basic financial statements relate to:

Total Other Post Employment Benefits (OPEB) Liability, Deferred Outflows of Resources Related to OPEB and Deferred Inflows of Resources Related to OPEB - These balances are based on an actuarial study using the estimates of future obligations of the City for post employment benefits.

Net Pension Liability, Deferred Outflows of Resources Relating to Pensions and Deferred Inflows of Resources Relating to Pensions - These balances are based on an allocation by the pension plans using estimates based on contributions.

We evaluated the key factors and assumptions used to develop the accounting estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain basic financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The basic financial statement disclosures are neutral, consistent, and clear.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

City of Fairmont Required Communication

Uncorrected and Corrected Misstatements

For the purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effects of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the basic financial statements taken as a whole and each applicable opinion unit. Management did not identify, and we did not notify them of any uncorrected financial statement misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the basic financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the City's basic financial statements or the auditor's report. No such disagreements arose during the course of our audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management has informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the City, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the City, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the City's auditor.

Other Information Included in Annual Reports

Pursuant to professional standards, our responsibility as auditors for other information, whether financial or nonfinancial, included in the City's annual reports, does not extend beyond the information identified in the audit report, and we are not required to perform any procedures to corroborate such other information.

We applied certain limited procedures to the RSI that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

**City of Fairmont
Required Communication**

Other Information Included in Annual Reports (Continued)

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

We were not engaged to report on the other information accompanying the basic financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the basic financial statements.

City of Fairmont Financial Analysis

The following pages provide graphic representation of select data pertaining to the financial position and operations of the City for the past five years. Our analysis of each graph is presented to provide a basis for discussion of past performance and how implementing certain changes may enhance future performance. A subsequent discussion of this information should be useful for planning purposes.

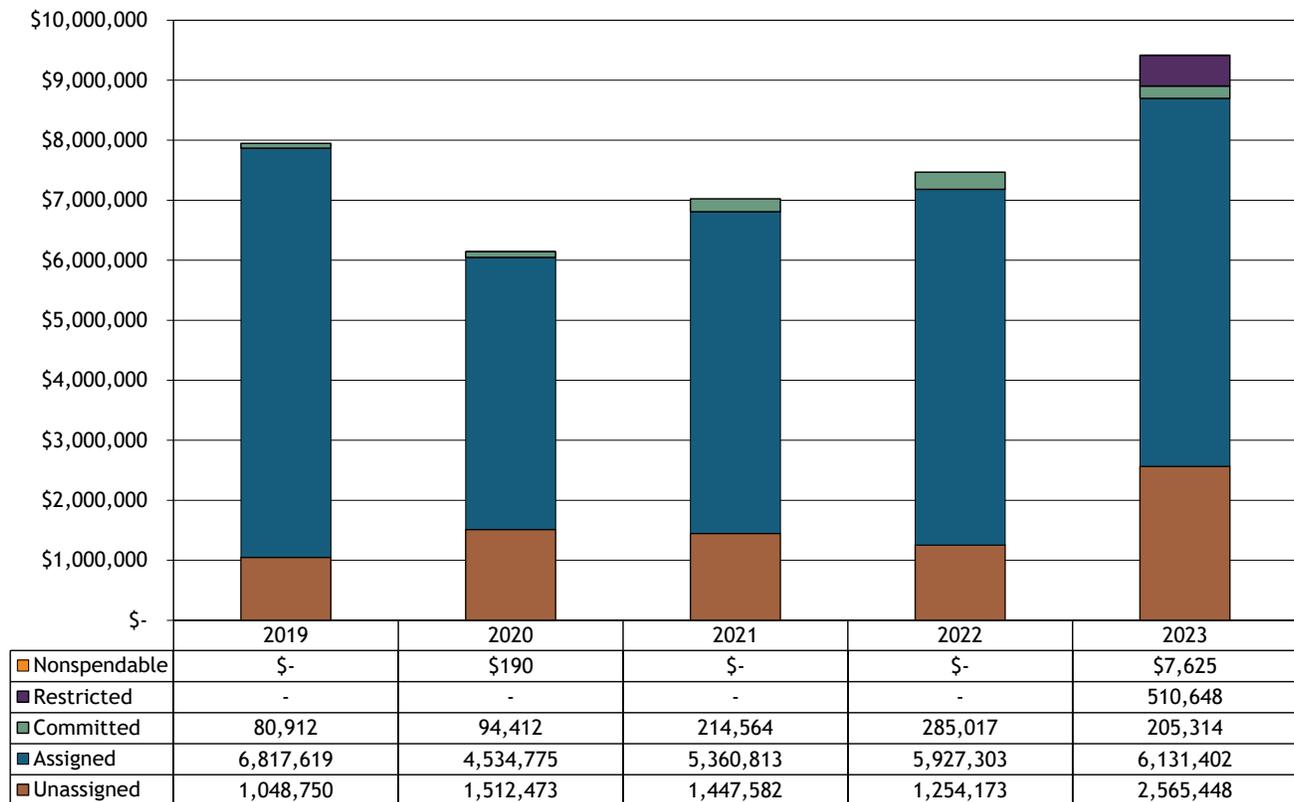
General Fund

Total fund balance in the General Fund increased 26.2% in 2023 to \$9,420,437. General Fund revenues and other financing sources exceeded by expenditures and other financing uses by \$1,953,944 during 2023. A more detailed analysis of the General Fund revenue and expenditure components are presented on the following pages.

The City's fund balance policy establishes an unrestricted fund balance range of 55%-65% of the subsequent year's budgeted expenditures. The current General Fund unrestricted fund balance represents 90.9% of 2023 General Fund budgeted expenditures, or eleven months of those budgeted expenditures. These percentages are consistent with a Statement of Position issued by the Office of the State Auditor which recommended an unrestricted General Fund balance of between 35% to 50% of budgeted revenues and no less than five months of operating expenditures.

A five year history of General Fund balance is shown below.

General Fund Balance

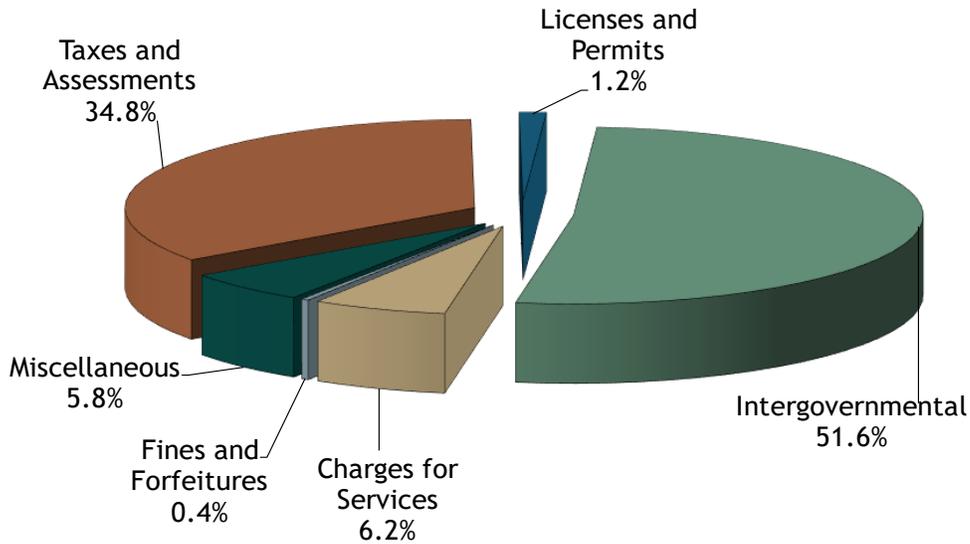


City of Fairmont Financial Analysis

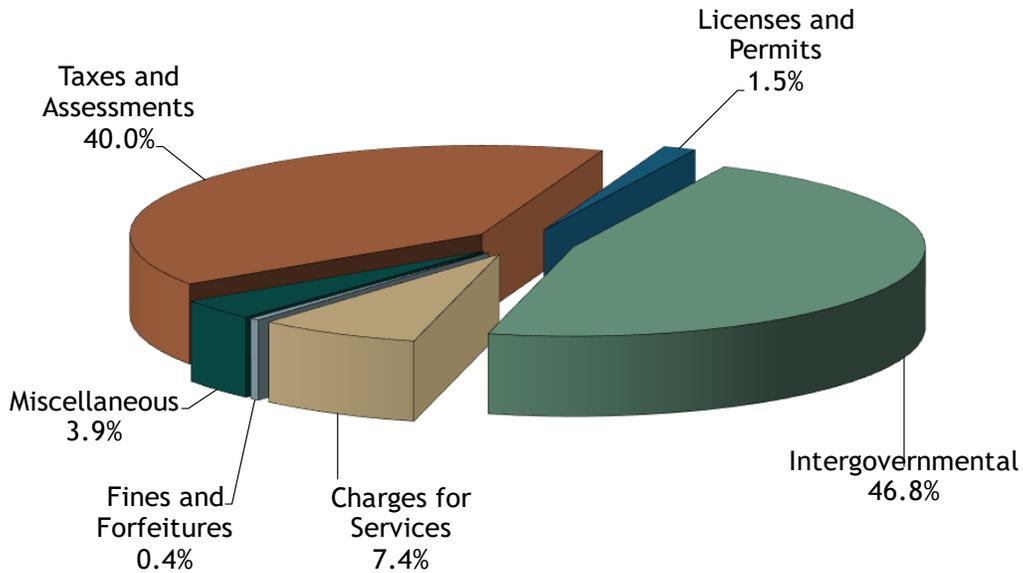
General Fund Revenues

Allocations of the City's revenues by source for the current and preceding year are displayed below. Intergovernmental increased due to recognizing the American Rescue Plan Act revenue in 2023. The rest of the allocation was relatively consistent from 2022 to 2023.

General Fund Revenues 2023



General Fund Revenues 2022

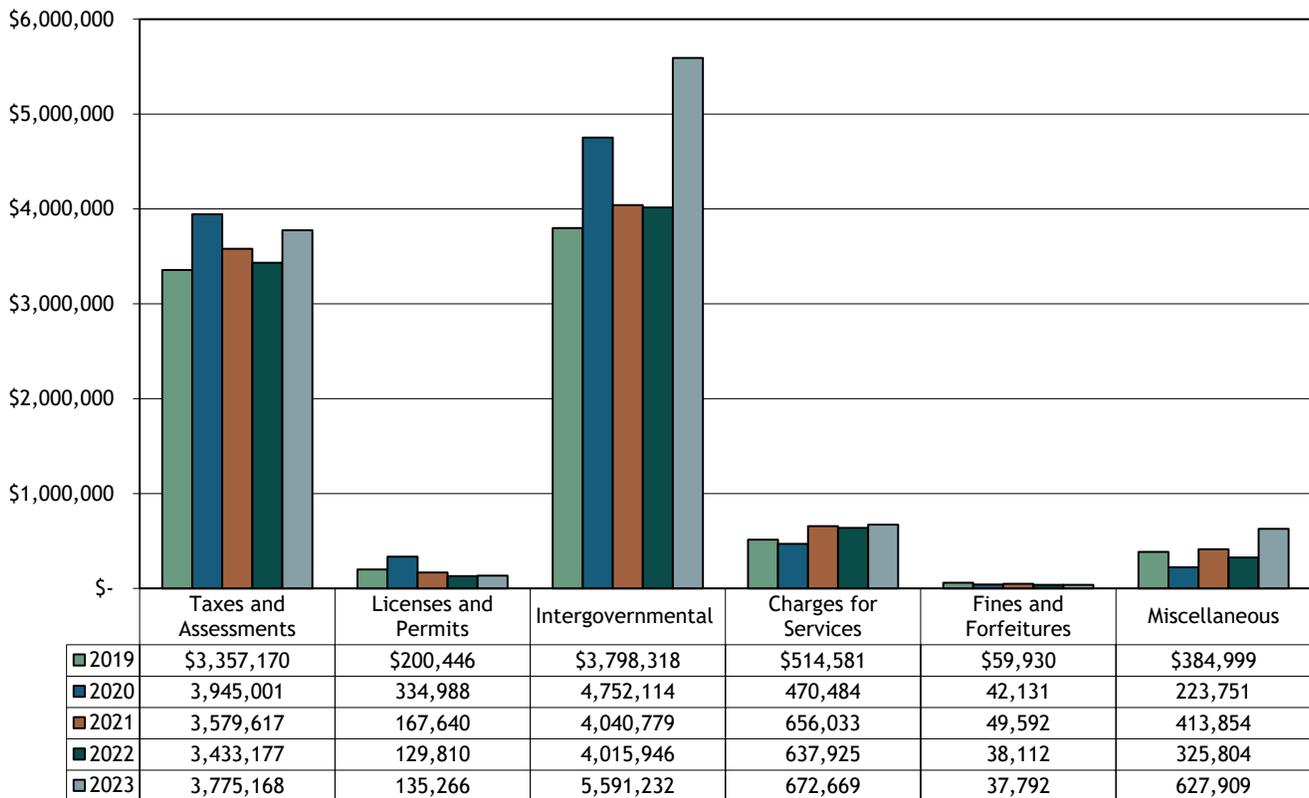


City of Fairmont Financial Analysis

General Fund Revenues (Continued)

The chart below shows the City's revenues by source for the last five years. Intergovernmental revenue increased by \$1,575,286 from 2022 to 2023 due to recognizing the remaining American Rescue Plan Grant revenue in 2023. Property taxes increased \$341,991 due to increase in property tax levy. Miscellaneous revenue increased due to increased investment income related to better market conditions.

General Fund Revenues

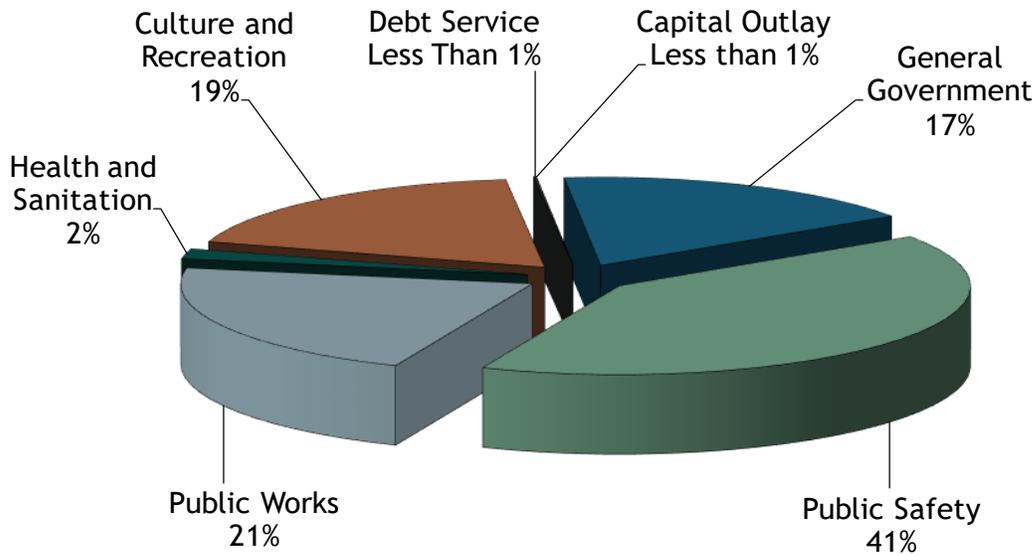


City of Fairmont Financial Analysis

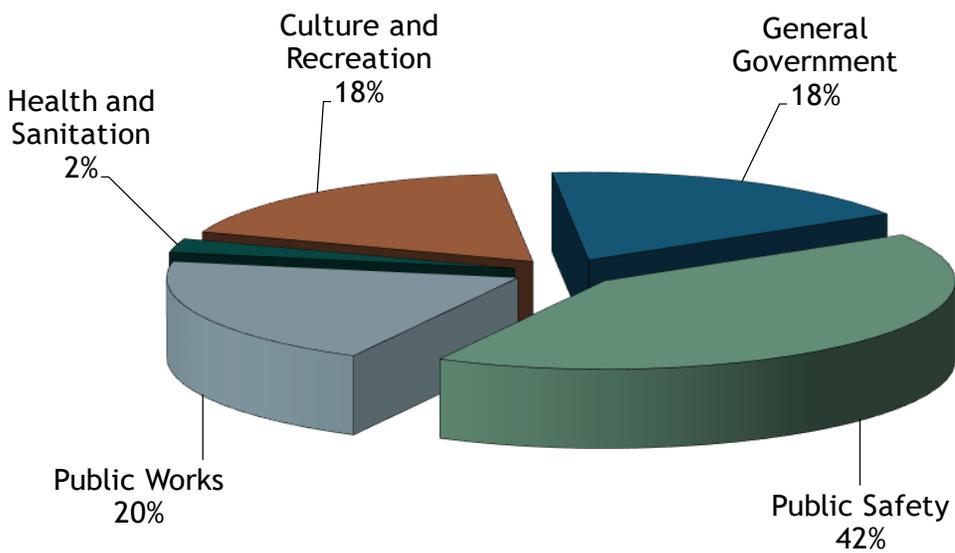
General Fund Expenditures

The pie charts below show the breakdown of expenditures in the General Fund for the last two years. The allocation did not change significantly from 2022 to 2023.

General Fund Expenditures 2023



General Fund Expenditures 2022

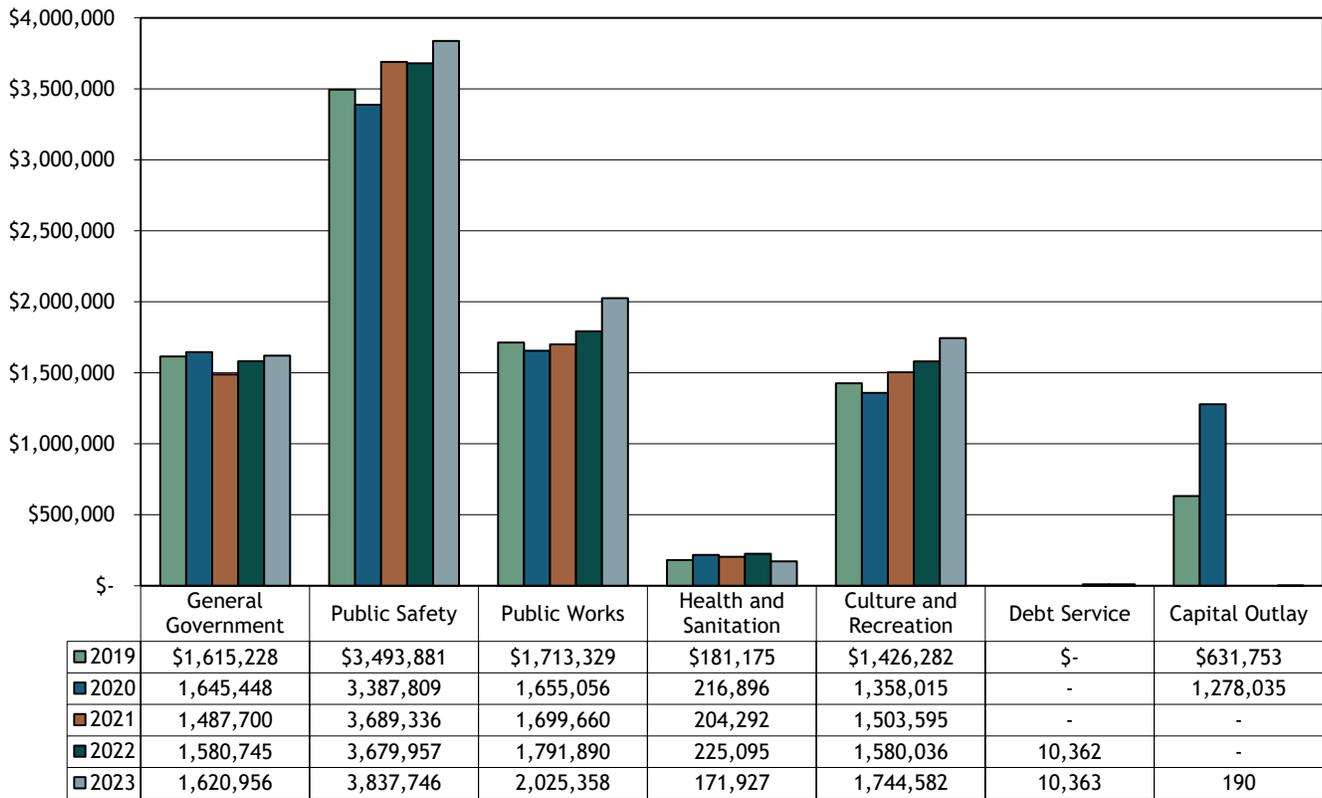


City of Fairmont Financial Analysis

General Fund Expenditures (Continued)

Five year trend information for General Fund expenditures by function is shown below. From 2022 to 2023 expenditures increased \$543,037. Public works increased \$233,468 due to increased purchases of supplies, increased contracted services and increased engineering costs. Public Safety increased by \$157,789 due to implementing a new compensation plan, increasing wages. Culture and recreation increased \$164,546 due to increased wages. Other functions had minor variances from the prior year.

General Fund Expenditures



**City of Fairmont
Financial Analysis**

General Fund Budget and Actual

	Budget	Actual Amounts	Over (Under) Budget
Revenues			
Property taxes	\$ 3,894,798	\$ 3,775,168	\$ (119,630)
Licenses and permits	170,800	135,266	(35,534)
Intergovernmental revenues	4,045,327	5,591,232	1,545,905
Charges for services	658,196	672,669	14,473
Fines and forfeitures	49,500	37,792	(11,708)
Miscellaneous	253,836	627,909	374,073
Total revenues	9,072,457	10,840,036	1,767,579
Expenditures			
General government	1,696,346	1,620,956	(75,390)
Public safety	4,037,540	3,837,936	(199,604)
Public works	1,986,854	2,025,358	38,504
Health and sanitation	249,383	171,927	(77,456)
Culture and recreation	1,818,834	1,744,582	(74,252)
Debt Service	-	10,363	10,363
Total expenditures	9,788,957	9,411,122	(377,835)
Other Financing Sources (Uses)			
Transfers in	825,000	825,000	-
Transfers out	(748,500)	(304,550)	443,950
Total other financing sources (uses)	76,500	525,030	448,530
Net change in fund balances	\$ (640,000)	\$ 1,953,944	\$ 2,593,944

The chart above compares actual revenues and expenditures to amounts budgeted in the General Fund for 2023. Actual General Fund revenues were over budget by \$1,767,579 or 19.5%. Intergovernmental revenues were overbudget \$1,545,905 primarily due to not anticipating recognizing the American Rescue Plan Act revenue and receiving one-time public safety aid from the State of Minnesota in 2023. Miscellaneous revenues were over budget due to conservative budgeting. All sources of revenue were relatively consistent with budgeted amounts.

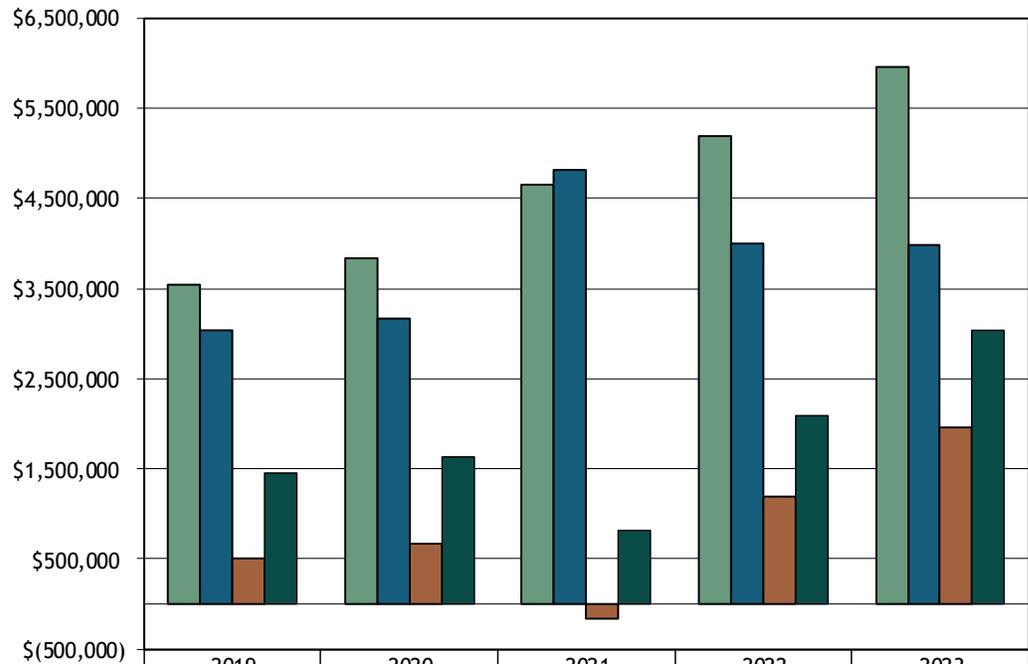
Total actual expenditures were under budgeted expenditures by \$377,835, or 3.9%. Public safety was \$199,604 or 4.9% under budget mostly related to personnel costs due to staff shortages. Remaining expenditure categories showed minor budget variations.

City of Fairmont Financial Analysis

Water Fund

Water Fund operating results over the last five years are presented below. Operating revenues have exceeded operating expenses in four out of the five years presented. Operating revenue in the Water Fund increased 14.7% over the prior year as a result of increased usage and rate adjustments. Expenses for the year decreased \$9,874.

Water Fund



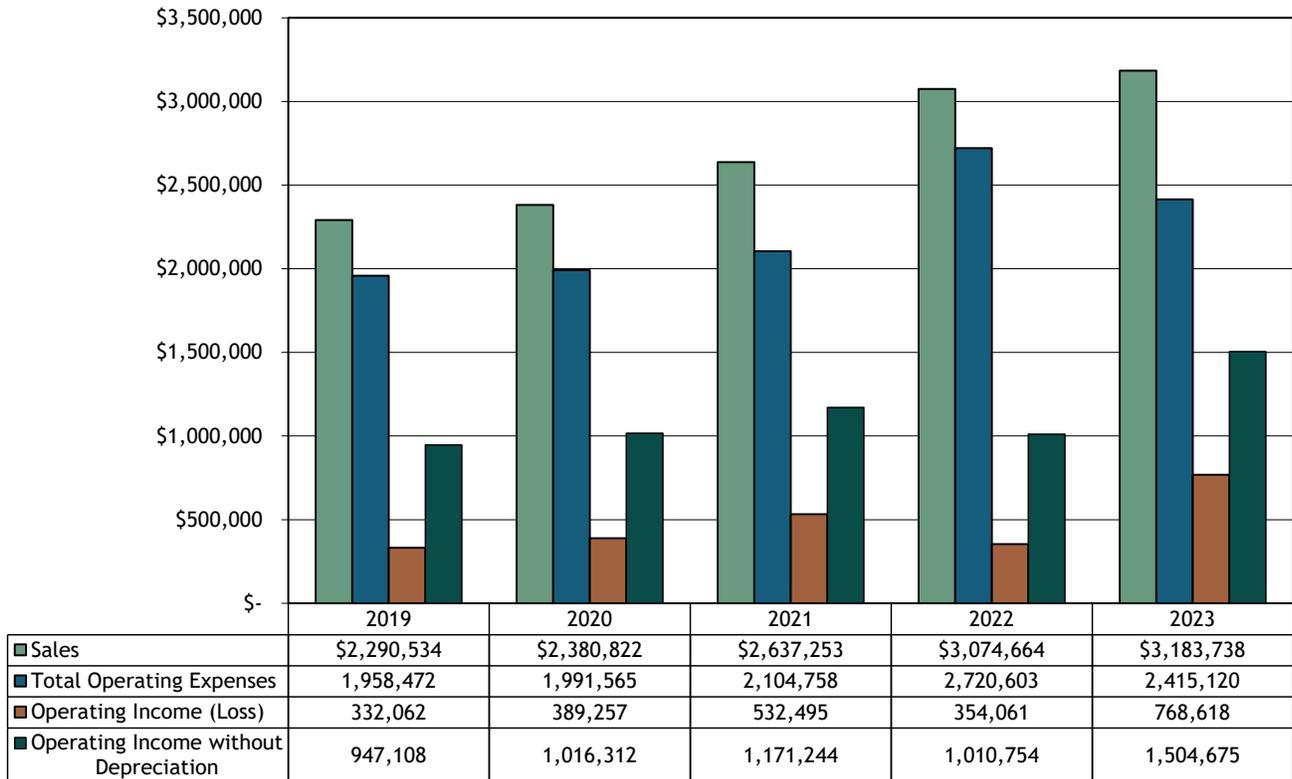
	2019	2020	2021	2022	2023
Total Operating Revenues	\$3,538,073	\$3,828,469	\$4,657,030	\$5,187,509	\$5,951,136
Total Operating Expenses	3,033,190	3,163,819	4,815,058	3,998,503	3,988,629
Operating Income (Loss)	504,883	664,650	(158,028)	1,189,006	1,962,507
Operating Income without Depreciation	1,448,963	1,629,059	813,803	2,087,277	3,033,183

City of Fairmont Financial Analysis

Sewer Fund

Sewer Fund operating results over the last five years are presented below. Operating revenues have exceeded operating expenses in all five years presented. Operating revenues increased \$109,074, or 3.5% due to rate adjustments and usage, and operating expenses decreased \$305,483 or 11.2% due to fewer Sewer Plant repairs, biosolid hauling and digester cleaning.

Sewer Fund

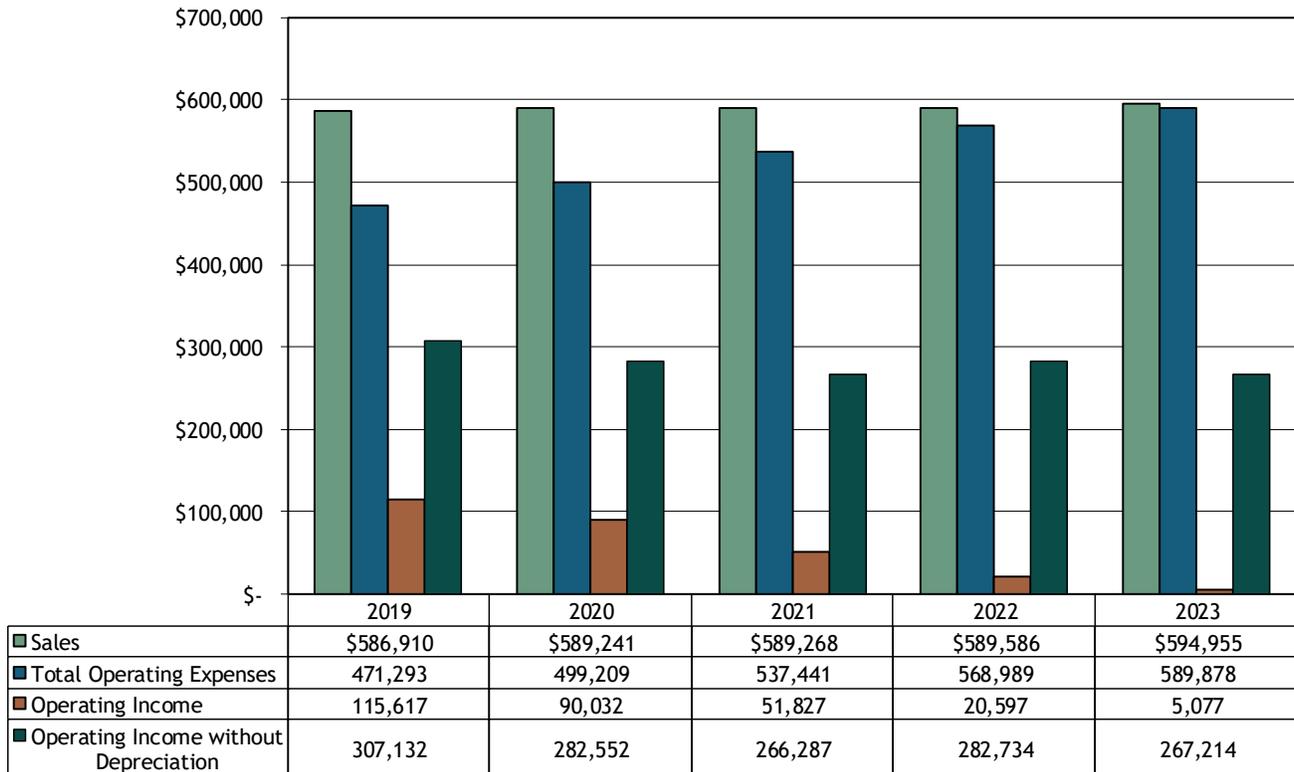


City of Fairmont Financial Analysis

Storm Water Fund

Operating results of the Storm Water Fund are presented below. This Fund has been able to generate operating income with and without depreciation for each of the last five years. From 2022 to 2023, operating revenues of the Fund increased \$5,369. Operating expenses for the Fund increased \$20,889, or 3.7% due to a large culvert repair.

Storm Water Fund

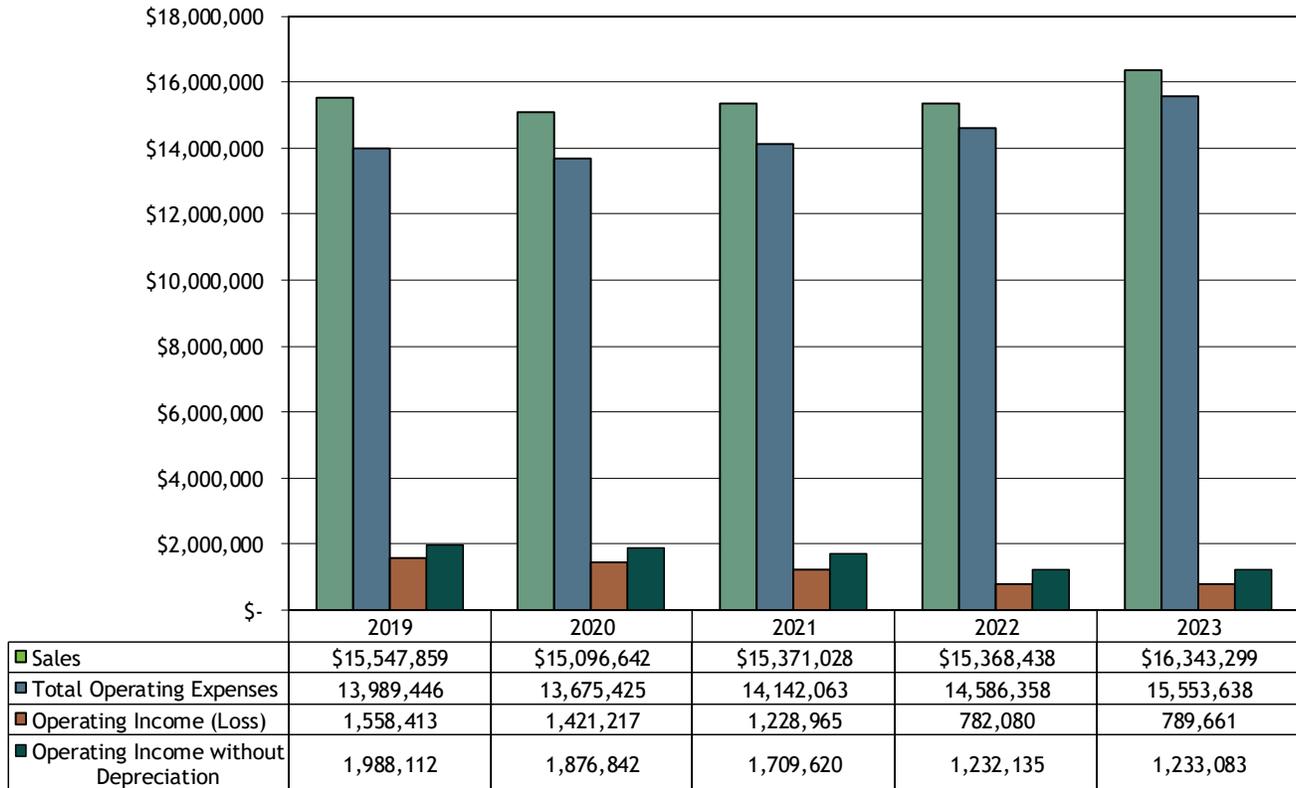


City of Fairmont Financial Analysis

Electric Fund

Operating results of the Electric Fund are presented below. This Fund has been able to generate operating income with and without depreciation for all of the last five years. From 2022 to 2023, operating revenues increased \$974,861, or 6.3% due to an increase in the Energy Cost Adjustment Rate. Operating expenses for the Fund increased \$967,280, or 6.6% due to increased purchased power costs related to increased usage.

Electric Fund

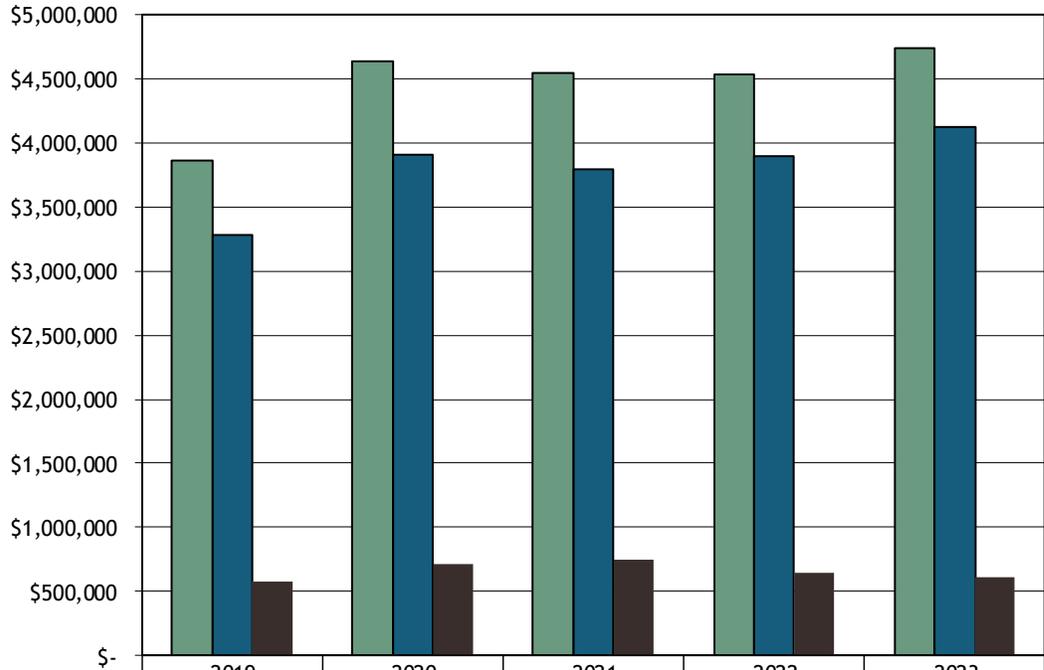


City of Fairmont Financial Analysis

Liquor Fund

Liquor Fund operating trends are illustrated on the graphs below and on the following page. Sales increased by 4.38%, from \$4,539,324 in 2022 to \$4,738,087 in 2023. Cost of sales had an increase of 4.94%, from \$3,245,750 in 2022 to \$3,406,101 in 2023.

Liquor Fund



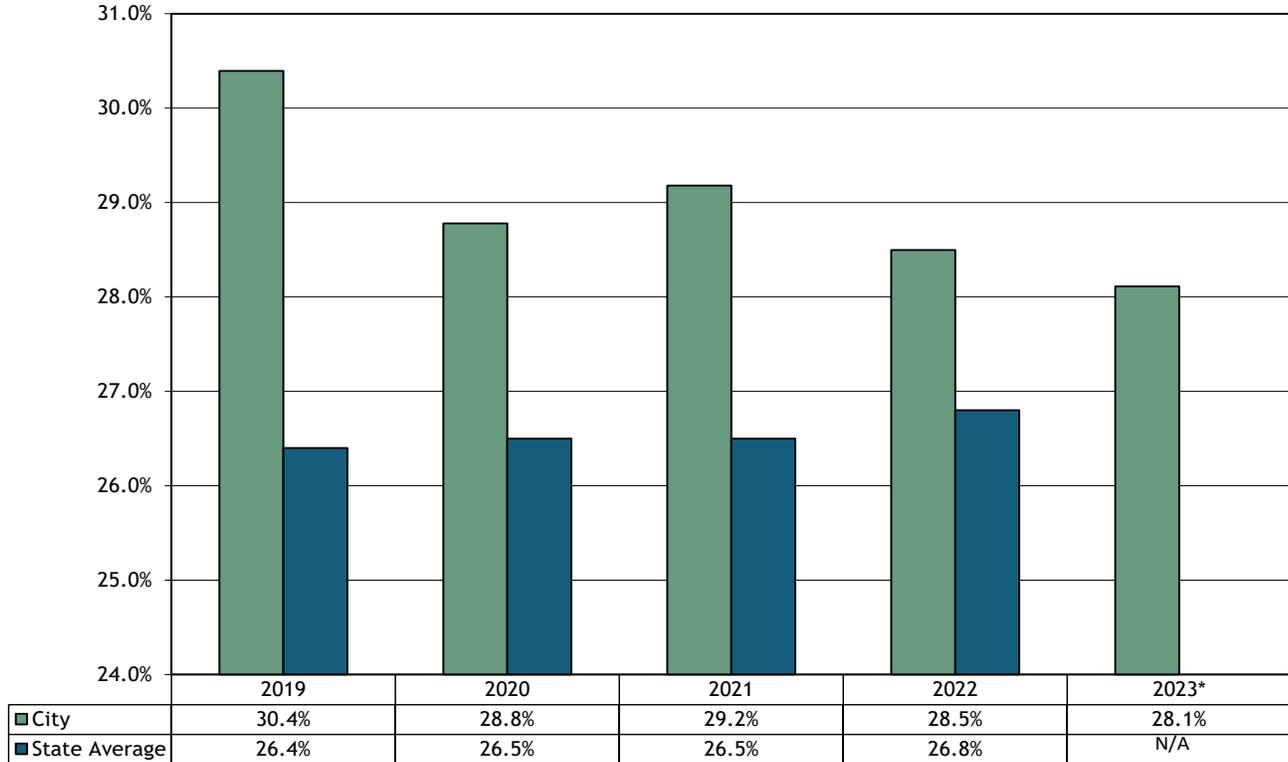
	2019	2020	2021	2022	2023
■ Sales	\$3,858,216	\$4,631,500	\$4,551,173	\$4,539,324	\$4,738,087
■ Cost of Sales and Operating Expenses	3,280,685	3,913,299	3,799,070	3,898,787	4,123,352
■ Operating Income	577,531	718,201	752,103	640,537	614,735

**City of Fairmont
Financial Analysis**

Liquor Fund (Continued)

Gross profit percentage decreased from 28.5% in 2022 to 28.1% in 2023. The Liquor Fund had operating income of \$614,791 in 2023, a decrease from the operating income of \$640,537 in 2022. This was primarily due to increased salaries and benefits.

Liquor Fund Gross Profit Percentage



*2023 State Average is not yet available.

City of Fairmont Emerging Issues

Executive Summary

The following is an executive summary of financial related updates to assist you in staying current on emerging issues in accounting and finance. This summary will give you a preview of the new standards that have been recently issued and what is on the horizon for the near future. The most recent and significant updates include:

- ◆ **Implementation Guide No. 2021-1 - Amending Capitalization Requirements**
GASB has issued Implementation Guide No. 2021-1, amending previously issued guidance regarding capitalization requirements for capital assets that are significant in the aggregate but below the government's capitalization threshold individually.
- ◆ **Accounting Standard Update - GASB Statement No. 100 - Accounting Changes and Error Corrections**
GASB has issued GASB Statement No. 100 relating to accounting and financial reporting for accounting changes and error corrections. The requirements of this Statement will improve the clarity of the accounting and financial reporting requirements for accounting changes and error corrections, which will result in greater consistency in application in practice. In turn, more understandable, reliable, relevant, consistent, and comparable information will be provided to financial statement users for making decisions or assessing accountability.
- ◆ **Accounting Standard Update - GASB Statement No. 101 - Compensated Absences**
GASB has issued GASB Statement No. 101 relating to accounting and financial reporting for compensated absences. The unified recognition and measurement model in this Statement will result in a liability for compensated absences that more appropriately reflects when a government incurs an obligation. In addition, the model can be applied consistently to any type of compensated absence and will eliminate potential comparability issues between governments that offer different types of leave.

The following are extensive summaries of the current updates. As your continued business partner, we are committed to keeping you informed of new and emerging issues. We are happy to discuss these issues with you further and their applicability to your City.

Implementation Guide No. 2021-1 - Amending Capitalization Requirements

Implementation Guide No. 2021-1, amended previously issued guidance contained in Implementation Guide No. 2015-1 regarding capitalization requirements for capital assets that are significant in the aggregate.

Original guidance stated that it *may be* appropriate for a government to establish a capitalization policy that would require capitalization for certain types of assets with individual acquisition costs that are less than the threshold for an individual asset.

Amended guidance states that a government *should* capitalize assets whose individual acquisition costs are less than the threshold for an individual asset if those assets in the aggregate are significant. Computers and classroom furniture are common examples of asset types that could be significant collectively. The amended guidance clarifies that if 100 computers costing \$1,500 each totaling a \$150,000 aggregate amount is significant, the government *should* capitalize the computers.

Information provided above was obtained from www.gasb.org.

City of Fairmont Emerging Issues

Accounting Standard Update - GASB Statement No. 100 - *Accounting Changes and Error Corrections - an Amendment of GASB Statement No. 62*

The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.

This Statement defines accounting changes as changes in accounting principles, changes in accounting estimates, and changes to or within the financial reporting entity and describes the transactions or other events that constitute those changes. As part of those descriptions, for (1) certain changes in accounting principles and (2) certain changes in accounting estimates that result from a change in measurement methodology, a new principle or methodology should be justified on the basis that it is preferable to the principle or methodology used before the change. That preferability should be based on the qualitative characteristics of financial reporting - understandability, reliability, relevance, timeliness, consistency, and comparability. This Statement also addresses corrections of errors in previously issued financial statements.

This Statement prescribes the accounting and financial reporting for (1) each type of accounting change and (2) error corrections. This Statement requires that (a) changes in accounting principles and error corrections be reported retroactively by restating prior periods, (b) changes to or within the financial reporting entity be reported by adjusting beginning balances of the current period, and (c) changes in accounting estimates be reported prospectively by recognizing the change in the current period. The requirements of this Statement for changes in accounting principles apply to the implementation of a new pronouncement in absence of specific transition provisions in the new pronouncement.

This Statement also requires that the aggregate amount of adjustments to and restatements of beginning net position, fund balance, or fund net position, as applicable, be displayed by reporting unit in the financial statements.

This Statement requires disclosure in notes to financial statements of descriptive information about accounting changes and error corrections, such as their nature. In addition, information about the quantitative effects on beginning balances of each accounting change and error correction should be disclosed by reporting unit in a tabular format to reconcile beginning balances as previously reported to beginning balances as restated.

Furthermore, this Statement addresses how information that is affected by a change in accounting principle or error correction should be presented in Required Supplementary Information (RSI) and Supplementary Information (SI). For periods that are earlier than those included in the basic financial statements, information presented in RSI or SI should be restated for error corrections, if practicable, but not for changes in accounting principles.

GASB Statement No. 100 is effective for reporting periods beginning after June 15, 2023. Earlier application is encouraged.

Information provided above was obtained from www.gasb.org.

City of Fairmont Emerging Issues

Accounting Standard Update - GASB Statement No. 101 - *Compensated Absences*

The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

This Statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time off or otherwise paid or settled. In estimating the leave that is more likely than not to be used or otherwise paid or settled, a government should consider relevant factors such as employment policies related to compensated absences and historical information about the use or payment of compensated absences. However, leave that is more likely than not to be settled through conversion to defined benefit postemployment benefits should not be included in a liability for compensated absences.

This Statement requires that a liability for certain types of compensated absences - including parental leave, military leave, and jury duty leave - not be recognized until the leave commences. This Statement also requires that a liability for specific types of compensated absences not be recognized until the leave is used.

This Statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. A liability for leave that has been used but not yet paid or settled should be measured at the amount of the cash payment or noncash settlement to be made. Certain salary-related payments that are directly and incrementally associated with payments for leave also should be included in the measurement of the liabilities.

With respect to financial statements prepared using the current financial resources measurement focus, this Statement requires that expenditures be recognized for the amount that normally would be liquidated with expendable available financial resources.

This Statement amends the existing requirement to disclose the gross increases and decreases in a liability for compensated absences to allow governments to disclose only the net change in the liability (as long as they identify it as a net change). In addition, governments are no longer required to disclose which governmental funds typically have been used to liquidate the liability for compensated absences.

GASB Statement No. 101 is effective for reporting periods beginning after December 15, 2023. Earlier application is encouraged.

Information provided above was obtained from www.gasb.org.



STAFF MEMO

Prepared by: Ned Koppen, FEDA Coordinator	Meeting Date: 06/24/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 4.2
Reviewed by: Matt Skaret, Administrator	Item: FEDA Update		
Presented by: Ned Koppen, FEDA Coordinator	Action Requested:		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

Marketing FEDA

- Golden Shovel
- The Retail Coach
- Camoin & Associates

FEDA Programs

- RLF
- Façade Program

White Tail Ridge

- Sale of Property
- Construction

Additional News

- Continuation of FEDA’s Community Venture Network membership
- Exploring the making of a My Town video through CVN
- Participated in EDA Day at the Capital in March
- FEDA Loan Committee

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 06/24/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 5
Reviewed by: Matt Skaret, Administrator	Item: Public Discussion/Comment		
Presented by: Betsy Steuber, City Clerk	Action Requested:		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

Prior to regular business, is there any public discussion/comment?

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Matt Skaret, Administrator	Meeting Date: 06/24/2024	<input type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Public Comment	Agenda Item # 5.1
Reviewed by:	Item: Steve Tudor, Fairmont Resident, Requests for Council to Consider Amending the City Code of Ordinances to Allow for the Keeping of Honeybees		
Presented by: Matt Skaret, Administrator	Action Requested:		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two-Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: If Council wishes to consider this further it can be added to the July 8 th City Council Meeting agenda. Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

None

REFERENCE AND BACKGROUND

Mr. Steve Tudor who lives on Elm Street requested to be on the Council agenda to ask that Council consider amending City ordinances to allow for the keeping of honeybees. Specifically, Chapter 4.3 of the City Code of Ordinances stipulates that “No person shall keep any horse, cattle, sheep, goat, swine, llamas, camels, buffalo or similar animal or any animal of a wild nature (does not include small animals often kept as pets such as rabbits or ferrets) in the city, except within the Agricultural Transition Zone. No person shall permit such an animal to be kept on premises owned, occupied, or controlled by him/her except under the regulations and conditions prescribed by this chapter and Fairmont City Code”

Mr. Tudor would like to see this section amended to allow for the keeping of honeybees.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.A.1
Reviewed by: Matt Skaret, Administrator	Item: Consideration to Approve the Minutes from the Special City Council Meeting held Thursday, June 6, 2024		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve the City Council Special Meeting Minutes from June 6, 2024		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

City Council Meeting Minutes: Special Meeting, Thursday, June 6, 2024

**City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031**

City Council Minutes
Special Meeting

June 6, 2024
Gomsrud Park Shelter House, 4:30 p.m.

CALL TO ORDER

The Fairmont City Council met in special session at the Gomsrud Park Shelter House. Mayor Baarts called the meeting to order at 4:30 p.m.

ROLL CALL

Council present: Wayne Hasek, Councilmember
Britney Kawecky, Councilmember
Randy Lubenow, Councilmember
Jay Maynard, Councilmember
Michele Miller, Councilmember

Staff present: Matt Skaret, City Administrator
Paul Hoyer, Finance Director
Matthew York, Director of Public Works/Utilities
Michael Hunter, Chief of Police
Nick Lardy, Parks/Streets Superintendent
Eric Schaefer, Parks Foreman
Tyler Cowing, City Engineer
Betsy Steuber, City Clerk
Troy Nemmers, Bolton & Menk (Contracted Services)

**APPROVAL OF
AGENDA**

Motion was made by Councilmember Miller, seconded by Council Member Lubenow to approve the agenda as presented. All present voted in favor. Motion carried.

ROTATING VOTES

Please note that votes taken by roll call are called by the City Clerk on a rotating basis; however, the written minutes list the Councilmembers in alphabetical order.

**NEW BUSINESS
MOTION
Item 4.1**

Mayor Baarts introduced the Gomsrud Park-Parking Lot agenda item. Director of Public Work/Utilities York stated after the discussion and request of Council at the May 13, 2024, Council meeting, staff met with Bolton & Menk and developed Option #5 (as attached to the June 6, 2024 meeting agenda). Option #5 considers all necessary local, state, and federal requirements as well as Council input. Director York stated the parking lot will be raised 24" to give a retention base to the required stormwater retention pond, including a dock switchback for ADA compliance and a walkway with steps for access to the Let's Go Fishing

dock. The boat ramps will be more squared up and the parking lot will have 14 vehicle spots and 17 pull-thru spots.

Should Option #5 not be suitable, alternatives include:

- only fixing the ramps,
- conducting minor asphalt patching, or;
- doing nothing and either restarting the design or pushing the project back another year.

Option #5 is estimated at \$1.15 million, with the original project budgeted at \$1.06 million.

Questions were raised by Mayor Baarts if the layout of Option #5 would have an impact on snow removal and if approved, when the project could begin. Superintendent Lardy indicated there would be no issue with snow removal – snow would continue to be pushed/piled to the south. Bolton & Menk Engineer Troy Nemmers stated August was slated as the starting date initially and that should still be possible.

Councilmember Kawecki inquired of the cost of a single poured slab. Engineer Nemmers said it would cost approximately \$50,000 - \$60,000 for a single poured slab. Nemmers stated the DNR planks (5' x 12') are free, with approximately \$1,500 for shipping and \$15,000 for installation of a 60' ramp.

Councilmember Miller voiced concerns with power loading with a poured slab. Superintendent Lardy responded by stating the issue of power loading is primarily reflective of the water level and boat operation.

Park Board Member Jodie Whitmore expressed cracking and deterioration concerns with a poured concrete slab due to Minnesota conditions. Whitmore voiced listing to the DNR and to move this project forward.

Park Board Member Monica Shelgren questioned where the project left off 2 years ago - after a survey was conducted, layout options were presented, and the Park Board made a recommendation. Director York indicated SGA, an architect firm, was subcontracted to layout the overall park plan and work with Bolton & Menk, an engineering firm, to conduct design work for construction and implementation to occur. SGA continues to work with Bolton & Menk on the Project. Director York said there are three phases to this project:

- Phase 1: north parking lot and boat ramp
- Phase 2: east parking lot and parking lot east of the shelter house

Councilmember Lubenow stated funds allocated for the Gomsrud Park Project were used for repairs to the Channel. He stated Phase 1 is important, however cost is a big consideration, and we would have to see where the budget sits for moving forward for the following phase(s). Councilmember Lubenow stated Option #5 was the best use of space and draws all the projects together. Director York

Councilmember Kawecki spoke with several community groups, citizens, park users and boaters. Overall, the consensus Councilmember Kawecki received was that citizens were not happy with the various design options – they are happy with what we already have. Councilmember Kawecki heard users want better lake access and that the project is overdesigned and overpriced. Director York said the project was designed based off the various necessary requirements and received feedback.

Director York answered Councilmember Hasek’s question with regard to the necessity and location of the stormwater retention basin indicating the planned location is the most preferential due to elevation/grading issues.

Councilmember Kawecki suggested placing two launches further east, off of the gravel lot to aid with the power loading issue. Director York indicated that option would require dredging and is not fiscally responsible in addition to moving closer to residential homes.

Motion was made by Councilmember Lubenow, seconded by Councilmember Miller, to approve Option #5 for the Gomsrud Park Parking Lot Design and authorize Staff to advertise for bids on said topic; the following voted in favor thereof: Hasek, Lubenow, Maynard, Miller; and the following voted against the same: Kawecki; Abstained: None; Absent: None. Motion carried.

**MOTION
Item 4.2**

At the May 13, 2024, Council meeting, Council directed staff to research a slab on grade enclosed shelter of 1,000 square feet or less for Veterans’ Park. Director York met with Councilmember Lubenow to discuss the goals of the project to bring forth an area for people to enjoy and congregate. Due to the capacity limitations of the slab on grade shelter, Director York and Councilmember Lubenow devised the following solution for the site: installing 6 picnic tables, 2 grills and replacement of the sidewalk on the east side of the site, aiding with ADA compliance

Councilmember Lubenow voiced that the ultimate goal was a shelter, but with the cost constraints and debris buried at the site, this is the best option.

Director York stated Engineer Cowing is collaborating with the Fairmont School to have ISG examine the basketball courts at Veterans Park when inspecting the schools' courts as a cost saving measure.

Motion was made by Councilmember Maynard, seconded by Councilmember Miller to move forward per Staff's recommendation on equipment for Veterans' Park. All present voted in favor. Motion carried.

ADJOURNMENT

Motion was made by Councilmember Miller, seconded by Councilmember Lubenow, to adjourn the meeting, as there was no further business to come before the Council. All present voted in favor. Motion carried. The Fairmont City Council adjourned at 5:17 p.m.

ATTEST:

Lee C. Baarts, Mayor

Betsy Steuber, City Clerk



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.A.2
Reviewed by: Matt Skaret, Administrator	Item: Consideration to Approve the City Council Minutes from the Regular Meeting held Monday, June 10, 2024		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve the City Council Meeting Minutes from June 10, 2024		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

City Council Meeting Minutes: Regular Meeting, Monday, June 10, 2024

PRESENTATIONS

of service: Chad Striemer, Park Department, 25 years; Chad Sanow, Police Department, 20 years; and Betsy Steuber, Administration, 20 years.

**PUBLIC DISCUSSION/
COMMENT**

No public discussion/comments were heard.

CONSENT AGENDA

Mayor Baarts introduced the consent agenda items as listed for consideration to be enacted by one motion unless requested that an item be removed and included under new business. Mayor Baarts reviewed the consent items, as follows:

- Approval of the minutes from the May 13, 2024, City Council Meeting
- Approval of the minutes from the May 20, 2024, Special City Council Meeting
- Accounts Payable for May 2024
- Approval of a memo of understanding with Law Enforcement Labor Service (LELS) regarding promotional rate of pay on the current scale
- Approval of a transient merchant permit for TNT Fireworks to sell fireworks in the Walmart Parking Lot from approximately June 20, 2024 – July 5, 2024
- Approval of a temporary on-sale liquor license for the Truman Fire Department Relief Association for the Martin County Fair, August 12, 2024 – August 18, 2024
- Approval of a temporary on-sale liquor license for St. John Vianney Church for September 22, 2024
- Approval of an event permit for a storybook walk at Cedar Creek Park, sponsored by the Early Childhood Initiative from July 1, 2024 – August 31, 2024
- Approval of an Event permit for a beanbag-cornhole tournament at 312 Downtown Plaza on August 10, 2024
- Approval of a firework display permit by J & M Display for July 4, 2024
- Adoption of Resolution 2024-22, approving an application for charitable gambling at the Fairmont Brewing Company on behalf of Fairmont Youth Hockey Association.

Motion was made by Councilmember Hasek, seconded by Councilmember Maynard to approve the consent agenda. All present voted in favor. Motion carried.

**NEW BUSINESS
MOTION
Item 9.1**

Mayor Baarts introduced consideration of demolition assistance for the property located at 415 S. State Street, Fairmont. Economic Development Coordinator Koppen provided background on the subject indicating funds will be used for removal of the building on the site, aiding with site redevelopment. Motion was made by Councilmember Maynard, seconded by Councilmember Miller to approve the demolition program application and award demolition funding, up to \$10,000.00, to JGG Holdings, LLC. All present voted in favor. Motion carried.

**RESOLUTION 2024-19
Item 9.2**

Engineer Cowing presented background information on the MnDOT Local Bridge Replacement Program Grant Agreement. The City of Fairmont was awarded \$261,020.78 from MnDOT for removal and replacement of the Memorial Park Drive Bridge, S.P. 123-597-001. Motion was made by Councilmember Miller, seconded by Councilmember Hasek to adopt Resolution 2024-19: Authorizing the City of Fairmont to enter the Local Bridge Replacement Program Grant Agreement with the State of Minnesota. All present voted in favor. Motion carried.

**MOTION
Item 9.3**

Director of Public Works/Utilities York introduced John Graupman, Engineer with Bolton & Menk to present on agenda item 9.3. Graupman shared that the steel tanks on Bixby were constructed in 1968, initially for industrial use and were repurposed for water storage. The project consists of a new prestressed single concrete tank and electrical upgrades. Overall project estimated cost is \$4.3 million. Motion was made by Councilmember Maynard, seconded by Councilmember Hasek to approve the project plans for the water storage tank. All present voted in favor. Motion carried.

**MOTION
Item 9.4**

Mayor Baarts introduced the Wastewater Treatment Plant Project Plans. John Graupman, Engineer with Bolton & Menk, provided the timeline and background on this topic. Graupman shared the project addresses two components: UV Disinfection and the Biosolids Drying and Handling Process, with an estimated completion date of 2026 and overall project cost of \$30 – 35 million, with approximately \$7 million in grant funding. Council discussion focused on the overall project cost and potential alternatives, if any, to consider. Director York indicated that the scope of the project remains the same as previously discussed, while project materials and construction costs have increased industry wide. Director York indicated after the project goes to bid and hard numbers are received, project funding can be addressed, and additional discussion had. Motion was made by Councilmember Maynard, seconded by Councilmember Miller to approve the outlined Wastewater Treatment

Plant Project Plan, beginning with obtaining bids. All present voted in favor. Motion carried.

**RESOLUTION 2024-28
Item 9.5**

Mayor Baarts introduced the 2024 Park Reconstruction Project. City Engineering Cowing stated a bid opening was held on June 5, 2024 with three bids received and an engineer’s estimate of \$695,154.50. Engineer Cowing noted that Nielsen Blacktopping & Concrete, Inc., the lowest bidder, met the responsible contractor requirements.

<u>Bidder</u>	<u>Total Bid Amount</u>
Nielsen Blacktopping & Concrete, Inc.	\$550,701.90
M.R. Paving & Excavating, Inc.	\$562,366.65
Minnesota Paving & Materials	\$640,986.75

Motion was made by Councilmember Maynard, seconded by Councilmember Miller to adopt Resolution 2024-28: Awarding the 2024 Woodland Avenue Resurfacing 2024-B Improvement Contract to Nielsen Blacktopping & Concrete of Kasota, MN. All present voted in favor. Motion carried.

**MOTION
Item 9.6**

Director York requested Council consider approving a purchase order with Shamrock Recycling, LLC not to exceed \$65,000 for additional grinding and chip removal at the yard waste site located at 1880 100th Street, Fairmont. Director York stated there has been a large influx of material received at the site, and while establishing a Woody Management Debris Plan is in the works, the current state of the site must be addressed. Director York indicated free wood chips and compost are available to city residents. Discussion was held regarding illegal site dumping by nonresidents, professional permit fees, and how other area cities handle yard/tree waste. Motion was made by Councilmember Miller, seconded by Councilmember Hasek to approve a purchase order with Shamrock Recycling, LLC. for additional grinding and chip removal services for the yard waste site. Councilmembers Hasek, Kawecki, Maynard, and Miller voted in favor. Councilmember Lubenow voted against. Motion carried.

**RESOLUTION 2024-21
Item 9.7**

Mayor Baarts introduced Planner/Zoning Official Bode prior to his presenting on the preliminary and final plats of the Emerald Fire Addition, located at 2237 N. State Street, Fairmont. One unique feature of this plat is a private driveway and access easement across the southern 60’ of the parcel to provide access to lot 2 (western portion of property to be subdivided and sold to adjoining property owner Greishar & Torgerson). Should public development occur on lot 2, the lot has been sized appropriately for roadway access. Motion was made by Councilmember Maynard, seconded by Councilmember Miller to adopt Resolution 2024-

21, Approving the Preliminary and Final Plats of the Emerald Fire Addition. All present voted in favor. Motion carried.

**RESOLUTION 2024-20
Item 9.8**

Official Bode presented on a conditional use permit (CUP) application received for Recovery in Motion, a rehabilitation center, to operate at 1100 Indus Street, Fairmont. Motion was made by Councilmember Hasek, seconded by Councilmember Maynard to adopt Resolution 2024-20, Approving a Conditional Use Permit for Recovery in Motion. All present voted in favor. Motion carried.

**MOTION
Item 9.9**

Motion was made by Councilmember Miller, seconded by Councilmember Hasek to approve a fiscal sponsor agreement with Visit Fairmont. All present voted in favor. Motion carried.

**RESOLUTION 2024-23
Item 9.10**

Motion was made by Councilmember Miller, seconded by Councilmember Hasek to adopt Resolution 2024-23, Requesting Judicial Appointment of a Citizen (Nicky Simpson) to the Fairmont Charter Commission. All present voted in favor. Motion carried.

**RESOLUTION 2024-24
Item 9.11**

While Council has already approved the grant execution for the project, this is the final step for FAA grant approval. Motion was made by Councilmember Maynard, seconded by Councilmember Miller to Adopt Resolution 2024-24, Authorizing Approval and Execution of the FAA Grant for the Airport Layout Plan/Master Plant Update Project (FAA Infrastructure Grant Agreement). All present voted in favor. Motion carried.

**RESOLUTION 2024-25
Item 9.12**

Prior to providing background on item 9.12, Administrator Skaret stated that Council does not have to act on this matter at this time, however finalized information would need be to be submitted to the Martin County Auditor's Office no later than August 23, 2024. Administrator Skaret provided background to Council regarding a potential November 2024 ballot question for a sales tax and use tax for the community center and ice arena project. Council discussion was held on ballot wording and how project funds would be used (hockey or ice arena). Administrator Skaret indicated the ballot wording could not be changed, per approved Resolution 2023-01. If the Council voted for ballot language changes, legislation has new provisions in place which would result in this process starting over. Motion was made by Councilmember Maynard, seconded by Councilmember Kawecki to adopt Resolution 2024-25, Calling for an Election on a Sales Tax and Use Tax for City Community Center and Ice Arena Project. Councilmembers Kawecki, Lubenow, Maynard, and Miller voted in favor. Councilmember Hasek voted against. Motion carried.

**MOTION
Item 9.12**

Administrator Skaret shared that prior interim administrator Jeff O’Neill has offered his services and expertise on an as needed/if needed basis. Motion was made by Councilmember Kawecky, seconded by Councilmember Lubenow to extend contract services to Jeff O’Neill contract for services on an as needed basis; the following voted in favor thereof: Kawecky, Lubenow, and Maynard; and the following voted against the same: Hasek and Miller; Abstained: None; Absent: None. Motion carried.

**MOTION
Item 10.1**

Motion was made by Councilmember Maynard, seconded by Councilmember Miller to appoint Mayor Baarts to serve on the Region 9 Development Commission until the end of 2024. All present voted in favor. Motion carried.

ANNOUNCEMENTS

No announcements were made.

**STAFF/LIAISON
REPORTS**

Administrator Skaret reminded Council of the work session on June 11, 2024 at 4:30 pm regarding water quality/restoration on City owned ag land. Discussion was held regarding the Goal Setting Session scheduled for June 20; council opted to postpone the session and direct staff to email project goals to the council for ranking. Data will be compiled and discussed at a further meeting prior to setting the budget.

Councilmember Kawecky invited the community to attend the Lions Fly In Breakfast at the Fairmont Municipal Airport on June 23, 2024.

Councilmember Lubenow reminded residents of the lawnmowing ordinance and to reach out to friends, family and neighbors for lawnmowing assistance, if needed.

Mayor Baarts asked for volunteers to help pick-up items from residents for the Citywide Clean-up event tomorrow, June 11 from 9 am – 3 pm. Volunteer should contact the Police Department. Additionally, residents with unused clean-up coupons should consider dropping them off at City Hall or at the Police Department to assist with disposal of fellow residents’ additional items. Mayor Baarts provided an update on various happenings in Fairmont.

Councilmember Maynard shared that the Retail Coach presented to FEDA and a Revolving Loan Fund was approved for the new owner of Dolittle’s Carpet and Paints.

Councilmember Miller shared that FEDA will be building two townhomes, for a total of 4 housing units at Whitetail Ridge.

ADJOURNMENT

Motion was made by Councilmember Maynard, seconded by Councilmember Hasek, to adjourn the meeting, as there was no further business to come before the Council. All present voted in favor. Motion carried. The Fairmont City Council adjourned at 7:07 p.m.

ATTEST:

Lee C. Baarts, Mayor

Betsy Steuber, City Clerk



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.A.3
Reviewed by: Matt Skaret, Administrator	Item: Consideration to Approve the Minutes from the City Council Workshop held Tuesday, June 11, 2024		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve the City Council Workshop Minutes from June 11, 2024		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

City Council Meeting Minutes: Workshop Meeting, Tuesday, June 11, 2024

Item 5.1

presentation by indicating over 480 acres of City owned land is in production today. As farmland leases are to expire December 31, 2024 Council may want to consider reevaluating the lease agreements and current land practices. Technician Neusch shared potential restoration options (native prairie plantings, cover crops and reduced tillage) and the benefits to our water quality (reduced sedimentation and nutrient load) and potential water treatment costs. Technician Neusch indicated that none of the proposed practice/actions are the “silver bullet” in maintaining/improving water quality.

Jesse Walters introduced himself and his role with Martin Soil & Water Conversation District, to provide volunteer conservation options and grant opportunities available to enhance water quality. Walters stressed the improvement of water quality is a cumulative effort of an entire watershed – not just the lakes and not just agriculture. Walters stated the primary acres of current interest and recommended practices after the 2024 crop year are:

- Converting the 85-acre parcel of the Cedar Park Farm, ID# 230370770, to native prairie with up to \$20,000 cost share assistance currently available through Martin Soil & Water Conservation. This field was of interest due to contour, elevation, soil type, and location in the watershed – water from this field goes right into Amber & Hall Lakes and has a direct impact on drinking water.
- Having a 30’ filter strip (approximately 2 acres) of native prairie along the east side of the Day Farm, ID# 230370320, to create more filtering of surface runoff.

Walters elaborated on cover crops and no-till options, with funding available to the producer, upon Martin Soil Water Conservation District Board approval. The City would not be able to receive funding for such practices, however, the City could consider such practices within the terms of their ag lease agreements.

Councilmember Kawecky stated that our lakes should be a priority, as they too are a revenue generating source for Fairmont, and if we expect others to change their ways, we, as the City of Lakes, need to set an example.

Councilmember Miller thanked the presenters and expressed her support of water quality/lake improvements.

Councilmember Lubenow sought clarification on the quality of our lakes and solutions to sediment intake, nutrient loading, curly pondweed, etc.

Neusch indicated there is no quick fix to solve all the issues we must manage. When looking at a watershed wide plan, Neusch said we are trying to address these environmental concerns piece by piece with the first step being the native plantings, reconfiguring the lease agreements and moving forward from there.

Neusch shared that native plantings take time to establish; the first couple years are slightly unsightly with plants establishing roots before shoots. Walters spoke on native prairie site maintenance with a site mow occurring within the first year after seeding to knock down weeds and encourage native planting growth followed by a prescribed burn every 7-10 years.

Waters stated the most consistent source for information on lake health is the Pollution Control Agency (PCA). They conduct a full study on the lakes, with a series of water quality testing and sampling, and compile a watershed restoration and protection strategy.

Councilmember Kawecky inquired on farmland tile and tile water treatment. Walters indicated the need for tile water treatment is significantly less if land is converted to native prairie as nutrient leaching would be eliminated due to no further fertilizer applications. Walters indicated while there is tile on the Day Farm, without knowing where the tile is coming from, its condition, size; projects could likely be implemented in the green space to filter tile water before reaching the lake. Further research would need to be conducted to provide a recommendation.

Neusch shared that storm sewers have some treatment capacity – rainwater enters storm sewer, down the line the water hits a “grate” that filters out large debris and slows the velocity of the water allowing smaller particles and sediment to drop out prior to reaching the lake. One such treatment area is in the parking lot at the Day Farm.

Walters provided a brief overview of the county improvements to JD #28 (sediment basin to slow water flow dumping into Cedar Creek aimed to reduce downstream impacts and instream erosion). Neusch has taken images to compare to next year for bank/sediment monitoring.

Administrator Skaret indicated the topic will be revisited at a future council meeting for further Council discussion.

ADJOURNMENT

Motion was made by Councilmember Maynard, seconded by Councilmember Hasek, to adjourn the meeting, as there was no further business to come before the Council. All present voted in favor. Motion carried. The Fairmont City Council adjourned at 5:27 p.m.

ATTEST:

Lee C. Baarts, Mayor

Betsy Steuber, City Clerk



STAFF MEMO

Prepared by: Paul Hoyer, Finance Director	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.B.1
Reviewed by: Matt Skaret, Administrator	Item: Consideration of Accounts Payable June 2024		
Presented by: Paul Hoyer, Finance Director	Action Requested: Motion to Approve the June 2024 Accounts Payable List		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

The June 2024 bills are attached at the end of the agenda.



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.1
Reviewed by: Matt Skaret, Administrator	Item: Consideration of an Event Permit for Community Worship at Sylvania Park Bandshell by First Congregational UCC & St. John’s UCC on Sunday, July 14, 2024 from 9:30 am - Noon		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve an Event Permit for Community Worship at Sylvania Park Bandshell by First Congregational UCC & St. John’s UCC on Sunday, July 14, 2024		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

First Congregational UCC & St. John’s UCC submitted an event permit to host Community Worship in the Park on Sunday, July 14, 2024, at Sylvania Park Bandshell from 9:30 am – Noon.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Event Permit



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: June 11, 2024

Permit Fee: \$15.00

Event: Community Worship in the Park

Sponsoring entity: First Congregational UCC & St. John's UCC

Address: 319 Downtown Plaza, Fairmont

Maximum estimated number of persons expected to attend at any one time: _____

Event coordinator(s): Rev. Cory Germain

Contact Info: 507-394-8282 Phone #

firstcongouccpastor@gmail.com E-mail

Primary contacts (during event):

Name: _____

Cell#: _____

E-mail: _____

Name Richard Abel

Cell# 507-236-4665

E-mail: awabel@hotmail.com

Event Start: Day/Date Sunday, July 14 Time: 9:30

Event End: Day/Date Sunday, July 14 Time: 12:00

Setup: Day/Date cc Start time: 8:30 End Time: 9:30

Teardown: Day/Date cc Start time: 11:30 End Time: 12:00

1. Type and description of the event and a list of all activities to take place at the event.

Combined worship service (open to the public)
with First Congregational United Church of Christ
and St. John's United Church of Christ

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Sylvania Park Band Shell

3. Will outside drinking water or waste collection systems be supplied? Yes; No
 If yes, supply public health plans, including the number of toilet facilities that will be available.

4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
 If yes, provide the written plans.

For inclement weather, service will move to one of the churches

5. Will organizers allow outside food wagon/vendors at the event? Yes; No
 If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.

6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
 If yes, event coordinator must complete temporary overnight camping permit and submit payment.

7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
 If yes, please describe: *will need access to band shell PA system*
Electronic keyboard will be used (provided by church)

8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?
 Yes; No
 If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).

9. Will you be providing shuttle service? Yes; No
 If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature *Cory Germain* Title *Pastor* Date *6/11/2024*

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

Office Use Only			
\$15.00 Fee Paid	Date: <input checked="" type="checkbox"/> <u><i>6/11/24</i></u>	Received by: <u><i>B8</i></u>	ck# <u><i>3297</i></u>
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.2
Reviewed by: Matt Skaret, Administrator	Item: Consideration of an Event Permit for a Disc Golf Event sponsored by Wecovery/Beyond Brink/Y.E.S. at Cedar Creek Park on August 25, 2024 from 1 pm – 3 pm		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve an Event Permit for a Disc Golf Event sponsored by Wecovery/Beyond Brink/Y.E.S. at Cedar Creek Park on August 25, 2024 from 1 pm – 3 pm		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

Wecovery/Beyond Brink/Y.E.S. submitted an event permit to host a Disc Golf Recovery Event on August 25, 2024 from 1 pm – 3 pm at Cedar Creek Park.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Event Permit



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 4/6/24

Permit Fee: \$15.00

Event: Disc Golf for Recovery Event

Sponsoring entity: Wecovery / Beyond Brink / Y.E.S

Address: 314 Chestnut St Mankato MN 56001

Maximum estimated number of persons expected to attend at any one time: 50

Event coordinator(s): Amanda Weman

Contact Info: 507 312 Phone # 507 312 9281
amandaweman@beyondbrink.com E-mail

Primary contacts (during event):

Name: Amanda Weman Name: Tiffany Hanson
Cell#: 507 357 4574 Cell#: 507 946 0161
E-mail: amandaweman@beyondbrink.com E-mail: tiffanyhanson@beyondbrink.com

Event Start: Day/Date August 25 Time: 1pm
Event End: Day/Date August 25 Time: 3pm
Setup: Day/Date August 25 Start time: 12pm End Time: 1pm
Teardown: Day/Date August 25 Start time: 3pm End Time: 4pm

1. Type and description of the event and a list of all activities to take place at the event.
Disc golf for recovery event is going to be fun for the entire family. This event is sponsored by DHS Grant provided by Youth Empowered Services. Free food will be provided as well as discs to join in on the frisbee golf fun. Whether you have played before or not, this will be a fun event for all ages! Come out enjoy the benefits of being in recovery.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.
Cedar park, shelter house rented out for food. Will be utilizing the frisbee golf course during the event too.

3. Will outside drinking water or waste collection systems be supplied? ___ Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. ___ Yes; No
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event? ___ Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): ___ Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? ___ Yes; No
If yes, please describe: _____
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? ___ Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? ___ Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature AM Title CARBS - FE Date 6/6/24

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; ___ No

Office Use Only			
\$15.00 Fee Paid <input checked="" type="checkbox"/>	Date: <u>6/5/24</u>	Received by: <u>B8 (conf#101193)</u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; ___ No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

Permit distribution:

- ___ City
- ___ Applicant
- ___ Police
- ___ Parks/Streets
- ___ Other



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.3
Reviewed by: Matt Skaret, Administrator	Item: Consideration of an Event Permit for a Disc Golf Event sponsored by Wecovery/Beyond Brink/Healing Hearts at Cedar Creek Park on September 14, 2024 from 1 pm – 5 pm		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve an Event Permit for a Disc Golf Event sponsored by Wecovery/Beyond Brink/Healing Hearts at Cedar Creek Park on September 14, 2024 from 1 pm – 5 pm		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

Wecovery/Beyond Brink/Healing Hearts submitted an event permit to host a Disc Golf Recovery Event on , 2024 from 1 pm – 5 pm at Cedar Creek Park.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Event Permit



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 6/16/24

Permit Fee: \$15.00

Event: Recovery Day in the Park

Sponsoring entity: Recovery / Beyond Brink + Healing Hearts

Address: Po Box 58 Sherburn MN 56171

Maximum estimated number of persons expected to attend at any one time: 50

Event coordinator(s): Amanda Wieman

Contact Info: 507 3 Phone # 507 312 9281

amandawiemanebeyondbrink.com E-mail

Primary contacts (during event):

Name: Amanda Wieman

Name Cole Sharp

Cell#: 507 350 4574

Cell# 507 848 6502

E-mail: amandawiemanebeyondbrink.com

E-mail: colesharpebeyondbrink.com

Event Start: Day/Date September 14

Time: 1pm

Event End: Day/Date September 14

Time: 5pm

Setup: Day/Date September 14 Start time: 11am

End Time: 1pm

Teardown: Day/Date September 14 Start time: 5pm

End Time: 6pm

- Type and description of the event and a list of all activities to take place at the event.
Second year celebrating National Recovery Day. Free food provided, and tons of yard games. Amazing family event to enjoy the benefits of being in Recovery. Playground equipment located next to shelter house. Bring the entire family!
- Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.
Sylvania park outdoor shelter with the yard games, out back by the playground equipment. All food will already be prepared in crock pots.

3. Will outside drinking water or waste collection systems be supplied? ~~Yes~~ Yes; X No
 If yes, supply public health plans, including the number of toilet facilities that will be available.
Park bathroom located close to event.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; X No
 If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event? Yes; X No
 If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; X No
 If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; X No
 If yes, please describe: _____
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; X No
 If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? Yes; X No
 If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature [Signature] Title CPRESS FE Date 6/6/24

If you would like your event published on the City's website/Community Calendar, please indicate: X Yes; No

Office Use Only			
\$15.00 Fee Paid <input checked="" type="checkbox"/>	Date: <u>6/6/24</u>	Received by: <u>BS conf# 101196</u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <u> </u> No	Council Meeting Date:	Action:
City Administrator Approval	<u>Yes</u>	No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.4
Reviewed by: Matt Skaret, Administrator	Item: Consideration of an Event Permit for Cardinal Power Softball to host a Tournament on July 6 and July 7, 2024 at Cardinal Park and Winnebago Sports Complex		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve an Event Permit for Cardinal Power Softball to host a Tournament on July 6 and July 7, 2024 at Cardinal Park and Winnebago Sports Complex from 8 am – 8 pm		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

Cardinal Power Softball has submitted an application to host a tournament on July 6 and July 7, 2024 from 8 am – 8 pm, both days at Cardinal Park and Winnebago Sports Complex.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Event Permit



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 6/13/24

Permit Fee: \$15.00

Event: Cardinal Power Softball Tournament

Sponsoring entity: Cardinal Power Softball

Address: PO Box 381 Fairmont MN 56031

Maximum estimated number of persons expected to attend at any one time: 300

Event coordinator(s): Meaghan Slama

Contact Info: 817-528-4326 Phone #

meaghan.slama@gmail.com E-mail

Primary contacts (during event):

Name: Aaron Lowry

Cell#: 712-330-3258

E-mail: Kottonpoint@gmail.com

Name: Tim Terfehr

Cell#: 507-236-2341

E-mail: tm@dasappliance.com

Event Start: Day/Date Sat., July 6 Time: 8:00 AM

Event End: Day/Date Sun, July 7 Time: 8:00 PM

Setup: Day/Date Fri, July 5 Start time: 3:00 PM End Time: 5:00 PM

Teardown: Day/Date Mon, July 8 Start time: 8:00 AM End Time: _____

1. Type and description of the event and a list of all activities to take place at the event.

softball tournament for ages 8-18 years old

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Cardinal Park & Winnebago Diamonds

3. Will outside drinking water or waste collection systems be supplied? Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.
Restrooms available onsite.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event? Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
If yes, please describe: _____
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature *Meghan Da...* Title Board Member Date 6/13/24

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

		Office Use Only	
\$15.00 Fee Paid <input checked="" type="checkbox"/>	Date: <u>6/17/24</u>	Received by: <u>Betsy Reuter ck#1614</u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date: <u>6-24-2024</u>	Action:
City Administrator Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



STAFF MEMO

Prepared by: Matt Skaret, Administrator	Meeting Date: 6/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.5
Reviewed by:	Item: Mark Determan, Lily Creek Home Inspections, LLC Resignation		
Presented by: Matt Skaret, Administrator	Action Requested: Accept Determan’s Resignation with Regrets and Authorize Staff to advertise for another Part-Time Building Inspector		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Action Requested: Approval		

REFERENCE AND BACKGROUND

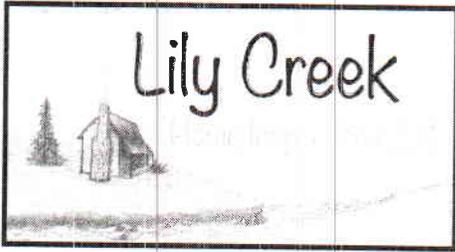
The City has engaged Mark Determan with Lily Creek Home Inspections, LLC for Part-Time Building Inspection Services. Specifically, Determan has performed rental housing inspections for the City. Unfortunately, Determan has submitted his letter of resignation effect July 17th. His letter is attached.

We still have one other part-time inspector who conducts rental inspections. In speaking with Building Official Doug Harstad, he recommends we advertise to find another part-time inspector to fill Determan’s role. It will be challenging to find another inspector as there are getting to be fewer building inspectors in our area and across the state of Minnesota.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Mark Determan’s Letter of Resignation



June 18, 2028

To the City of Fairmont Staff,

This letter to inform you of my intention to resign my position with the City of Fairmont as Rental Ordinance Inspector.

Please consider this my 30 day notice of my resignation effective July 17, 2024.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Determan", with a long, sweeping underline.

Mark Determan

Lily Creek Home Inspection L.L.C.



STAFF MEMO

Prepared by: Matt Skaret, Administrator	Meeting Date: 06/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.6
Reviewed by:	Item: 2023 State Demographer Population Estimates		
Presented by: Matt Skaret, Administrator	Action Requested:		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

Enclosed are the April 1, 2023 Fairmont population estimates prepared by the State Demographer’s Office. Our population decreased from 10,549 to 10,290 from 2022. However, the number of households increased from 4,703 to 4,707. I inquired about the contradiction and received the enclosed response. In short, the Demographer’s office found an error in their calculations for 2022.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

2023 State Demographer’s estimate letter and follow up email

DATE: June 1, 2024
TO: Cathy Reynolds, Administrator
City of Fairmont
FROM: Susan Brower
Minnesota State Demographer
SUBJECT: 2023 Population and Household Estimates

Your April 1, 2023 population estimate is 10,290.

2022
10,549

Your April 1, 2023 household estimate is 4,707.

4,703

If you have any questions or comments about these estimates, please contact the State Demographic Center, 203 Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimate@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details.

203 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Telephone: 651-201-2473
TTY: 651-297-4357



Cathy Reynolds, Administrator
City of Fairmont
100 Downtown Plz
Fairmont, MN 56031-1709

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota’s cities and townships. Enclosed you will find a sheet containing the April 1, 2023, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It’s important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2020 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2024**. Questions or comments should be directed to Eric Guthrie by email or at the address listed on the letterhead. **The best way to reach us is by e-mail at local.estimatedata@state.mn.us.** You may also try to reach us by phone at (651) 201-2473.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to read 'Susan Brower', with a long horizontal flourish extending to the right.

Susan Brower
State Demographer

Enclosures

HOW TO CHALLENGE THE POPULATION AND HOUSEHOLD ESTIMATES FROM THE STATE DEMOGRAPHER

The legal responsibilities of the State Demographer with respect to local population estimates dictate that we be able to defend any revisions to the estimates. Consequently, we need documentation for our files. Cited below are types of information we will accept with a challenge to our estimates. You may select whichever approach is most appropriate for your situation. However, the more information you can provide the better. No challenges will be accepted after June 24.

1. You may send us the number of active residential utility accounts in April 2022 and April 2023. We would prefer electrical accounts, but water and sewer accounts are acceptable. Please summarize your data. We don't need a list of all utility customers. Summary data for intervening years are helpful. Utility data are much more useful when provided together with building permit data (see #2 below).
2. Another approach is to provide the number of housing units added and lost by calendar year for the years beginning with 2020. Building and demolition permits are a good source of such information. Be sure to include mobile homes and apartments, and indicate whether any of the apartments were for the elderly. Please try to be as specific as possible about the type of unit involved (single-family, apartment, mobile home, etc.).
3. An actual count of persons or households may be accepted, but places with more than 100 people must contact the State Demographer before proceeding with a count. The count you submit should be for 2024. We will interpolate a number for 2023. You must provide the following information:
 - a. List the house number and street name of each housing unit in your city or township. If there is more than one unit at an address, please list each unit and provide an apartment number.
 - b. Indicate whether the unit is occupied or vacant. If the unit is occupied, indicate the number of residents. Only year-round residents should be counted. Young people away at college or in the military, elderly persons who have moved to a nursing home in another town and seasonal (summer) residents should not be counted.
 - c. Group quarters such as nursing homes, dormitories, jails and group homes should not be counted as housing units. Give us the name and address of the facility and the number of residents.
 - d. After you have listed each housing unit, you must summarize your data and give us the total number of residents, the total number of vacant units and the total number of occupied units.
 - e. Please indicate when the count was completed.

Any additional information you can provide about your community will be appreciated. Changes in vacancy rates, the conversion of summer homes to year-round use, and changes in employment opportunities are the types of things we like to hear about when we are evaluating an estimate. One final request--when you write to us, please provide your mailing address and a telephone number or e-mail address where you can be reached during the day.

Thank you.

Betsy Steuber

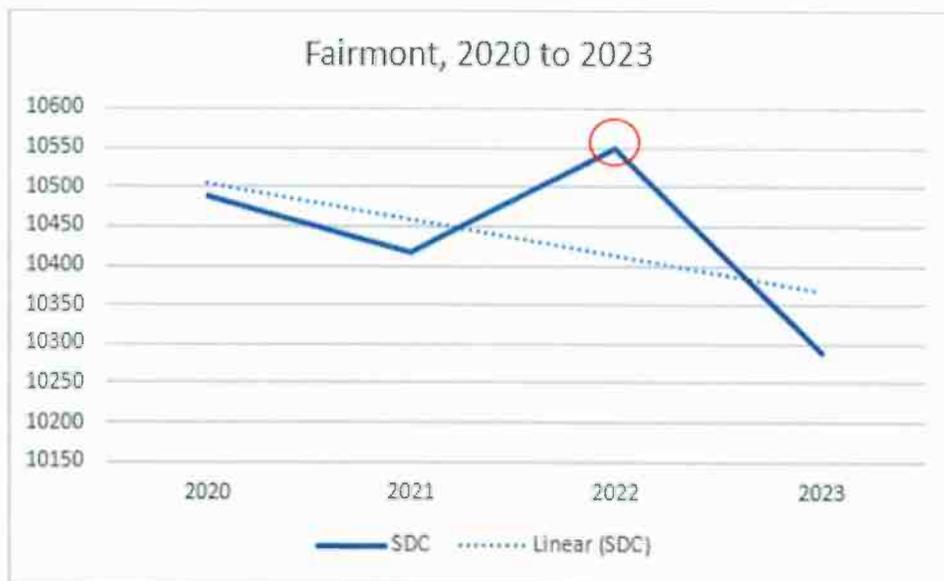
From: Estimates, Local (ADM) <local.estimateds@state.mn.us>
Sent: Wednesday, June 12, 2024 3:10 PM
To: Matt Skaret
Subject: RE: Fairmont, MN Population Estimates

Matt,

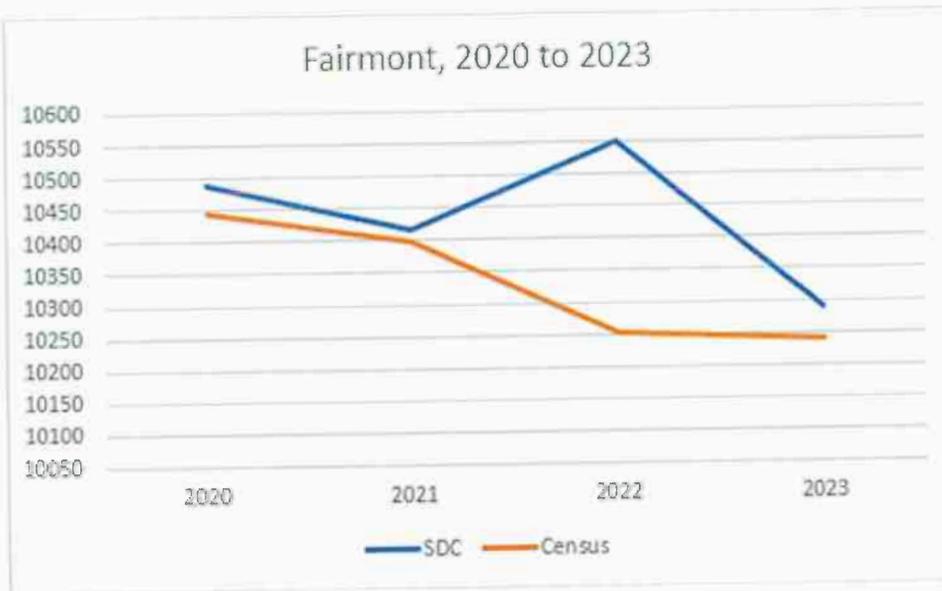
I am sorry for the delay in getting back to you. Thank you for your engagement with the estimates process.

Broadly speaking, when we see an area increase in households and decrease in population, we interpret that as a change in the person per household. There is another issue with the estimate that I would like to address, as it may be causing some additional confusion.

When I was reviewing the process I use to produce the estimates, I found an error in last year's estimate procedure. The process last year did not fully account the population dynamics at work in the area and allowed the estimate to float unusually high. Comparing last year's estimate to this year's estimate looks like a large departure, but when we look at the trend from 2020, we can see that it was actually last year's estimates that was an issue.



I do not peg my city estimate to the Census Bureau's estimate for Fairmont, but they usually track fairly close together, as would be expected. When I compare the Census Bureau's trend to my trend, again it is my estimate from last year that is an issue.



I will be the first to acknowledge that the estimates are not perfect, which is why there is a process of local cities and townships to challenge the estimates. If that were a route you wanted to pursue, I would take any additional data you have and process a challenge to the data as I would in any year. If you are able to provide data that I can use to justify a change to the population estimate, I will be happy to work with you in any way I can.

Please let me know if you have any other questions.

Thank you,

Eric

Eric A. Guthrie, PhD
 Senior Demographer
 Minnesota State Demographic Center
 651-201-2474
Eric.Guthrie@state.mn.us

From: Matt Skaret <mskaret@fairmont.org>
Sent: Friday, June 7, 2024 4:10 PM
To: Estimates, Local (ADM) <local.estimate@state.mn.us>
Subject: Fairmont, MN Population Estimates

You don't often get email from mksaret@fairmont.org. [Learn why this is important.](#)

This message may be from an external email source.

Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.

To Whom It May Concern:

We received our population estimate for 2023. Can you shed some light on how our population from 2022 to 2023 dropped from 10,549 to 10,290; yet at the same time our household estimate rose from 4,703 to 4,707?

Thanks,

Matt



Matt Skaret
City Administrator

100 Downtown Plaza • Fairmont, MN 56031
Office 507.238.3936 • Fax 507.238.9469
mskaret@fairmont.org



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 6/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.7
Reviewed by: Matt Skaret, Administrator	Item: Consideration to Approve a License for the Sale of Edible Products Infused with Tetrahydrocannabinol (THC)		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve the License for the Sale of Edible Products Infused with Tetrahydrocannabinol (THC) by Kwik Trip, Inc. of Fairmont		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

A license application for the sale of edible products infused with tetrahydrocannabinol was received from Kwik Trip, Inc. The application has submitted the applicable paperwork, and a successful background investigation has been completed. The address of the premises to be licensed is Kwik Trip #424, 217 S. State Street, Fairmont, MN.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 6/24/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.8
Reviewed by: Matt Skaret, Administrator	Item: Consideration to Approve an Event Permit for Downtown Fairmont Crazy Days		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve the Event Permit for Downtown G-Pac to host Crazy Days in Downtown Fairmont from Thursday, July 18 to Saturday, July 20, 2024.		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

Downtown G-Pac has made an application for an Event Permit to host Crazy Days in Downtown Fairmont from Thursday, July 18 to Saturday, July 20, 2024.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Event Permit



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 7-6-24-24

Permit Fee: \$15.00

Event: Downtown Crazy days

Sponsoring entity: Downtown G-Pac

Address: Downtown Fairmont

Maximum estimated number of persons expected to attend at any one time: 400

Event coordinator(s): Downtown G-Pac (Kimwhite chairman)

Contact Info: 507-235-3705 Phone #

Fairmontawards@gmail.com E-mail

Primary contacts (during event):

Name: Kim white Name _____

Cell#: 507-235-3705 Cell# _____

E-mail: Fairmontawards@gmail.com E-mail: _____

Event Start: Day/Date Thursday July 18th 2024 Time: 9:am

Event End: Day/Date Sat. July 20 2024 Time: 3pm

Setup: Day/Date wed 7-17-24 Start time: 5pm End Time: _____

Teardown: Day/Date Sat 7-20-24 Start time: 3pm End Time: 4pm

- 1. Type and description of the event and a list of all activities to take place at the event.

Downtown Crazy days. 5 Businesses requesting tables & Barracades, Stores will put merchandise outside on side walks & Street. Possible food vendor in the 300 block.

- 2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

All of Downtown Plaza, Dee Flora 3 barracades, D&S 3 barracades, Lori Darlings 3 barracades, Jake's Pizza 3 tables, 4 barracades, Fairmont Awards 5 barracades. Twelve Baskets ? Barracades, Indige ? barracades.

3. Will outside drinking water or waste collection systems be supplied? ____ Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.

4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. ____ Yes; No
If yes, provide the written plans.

5. Will organizers allow outside food wagon/vendors at the event? Yes; ____ No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.

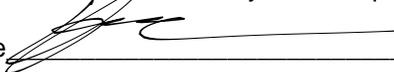
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): ____ Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.

7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? ____ Yes; No
If yes, please describe: _____

8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; ____ No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).

9. Will you be providing shuttle service? ____ Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature  Title Chairman Downtown Date 6-24-24

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; ____ No

Office Use Only			
\$15.00 Fee Paid	Date: ____ Yes; ____ No	Received by:	
Requires Council Approval		Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

Permit distribution:

- ____ City
- ____ Applicant
- ____ Police
- ____ Parks/Streets
- ____ Other



STAFF MEMO

Prepared by: Hannah Neusch, Water Resources Technician	Meeting Date: 6/24/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 8.1
Reviewed by: Matt Skaret, Administrator	Item: Consideration of Potential Restoration of City Owned Farmland and Changes to Future Farmland Lease Agreements		
Presented by: Hannah Neusch, Water Resources Technician	Action Requested: Motion to Approve Changes to City Owned Ag Land Lease Agreements following the 2024 Crop Year as outlined below		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

The City of Fairmont currently owns approximately 480 Acres of cropland which is rented out and actively farmed. All these acres are in the Chain of Lakes watershed. The farmland leases expire December 31, 2024. Given the increasing awareness of the importance of improving water quality of our lakes and watershed in general and changes in common farming practices, it is imperative to reevaluate our agricultural leases and the impact they have on our lakes. This is also supported by our 2040 Comprehensive Plan.

There are two leases in particular that have the most potential impact on our lakes: The “Day Farm” and the “Cedar Creek Farm.”

The current practice on these acres is traditional farming, which on both farms can be particularly erosive due to the slope and type of soil. Both farms are near the bike trail and adjacent to the lake.

In consultation with the Martin County Soil & Water Conservation District there are three changes we recommend Council consider implementing to reduce the potential negative impact these plots of land have on our lakes:

1. The full restoration of the Cedar Creek Farm to native prairie habitat.
2. The installation of native prairie strips on the east side of the Day Farm.
3. Incorporating the use of cover crops and reduced tillage into the City of Fairmont’s agricultural lease agreements.

Native Prairie, both full restoration and strips, are the best ways to reduce the volume pollutants, such as sediment and excess nutrients, from flowing into our lakes. These pollutants contribute to drinking water concerns, algae blooms, and excessive aquatic plant growth. These changes will also beautify the area surrounding the walking trail and additional educational elements will satisfy part of the City’s MS4 permit.

Cover Crops will hold excess nutrients within the plant and release them when the crops need them. Cover crops also effectively cover the soil and protect the soil from erosion. Reduced tillage

will disturb less soil, thus significantly reducing the erosion potential. Both of these practices are current best management practices on fields which outlet to impaired bodies of water, such as our lakes.

If Council wishes to take smaller steps that would not have the full impact of the recommendations noted above, but still make some improvements to water quality a hybrid approach could be taken. Such actions could include only converting part of the Cedar Creek Farm to native prairie habitat, reducing the length or width of the native prairie strips on the Day Farm. These and other options could be considered too.

BUDGET IMPACT

The City of Fairmont will lose its current income from these lease agreements, the rental payment varies by lease:

Cedar Park Farm:

- 86.94 Ac rented at \$275/Ac
- potential loss of \$23,881.00/year if fully restored.

Day Farm:

- 84.49 Ac rented at \$275/Ac
- Only proposing 2 acres be brought out of production. Potential loss of \$550/yr.

There will be no immediate financial impact from the installation of Recommendations 1 & 2 as these expenses would be covered by grant funds from the Martin Soil and Water Conservation District. As with many grants, the City would upfront the expenses and then be reimbursed.

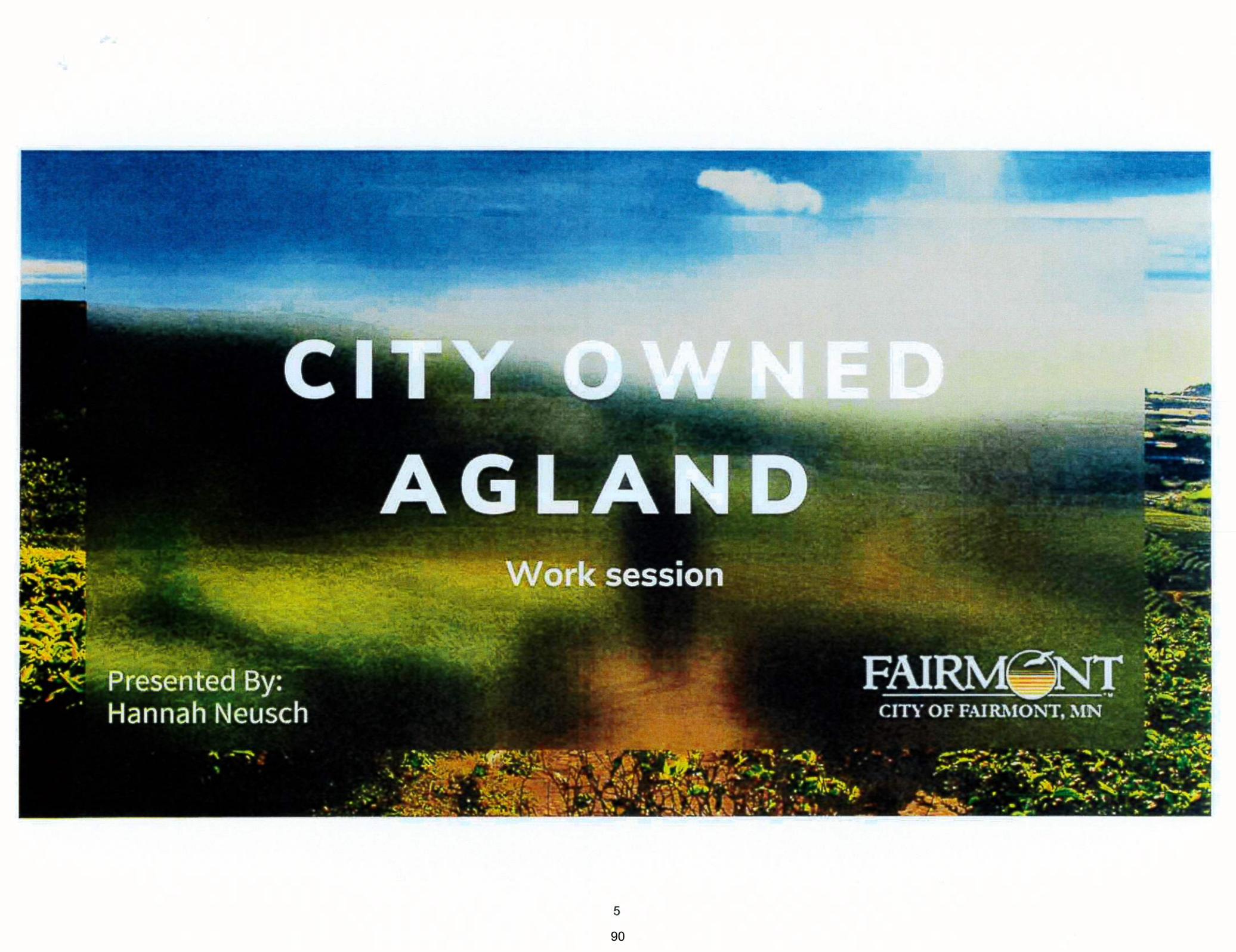
The City of Fairmont would have to maintain these plantings. The recommendation is to mow the site once in 2025, this cost is not covered under the grant. A local insured contractor has quoted Approximately \$40/Acre, which is \$3,480 total.

SUPPORTING DATA/ATTACHMENTS

PowerPoint

Leases

Reference Maps

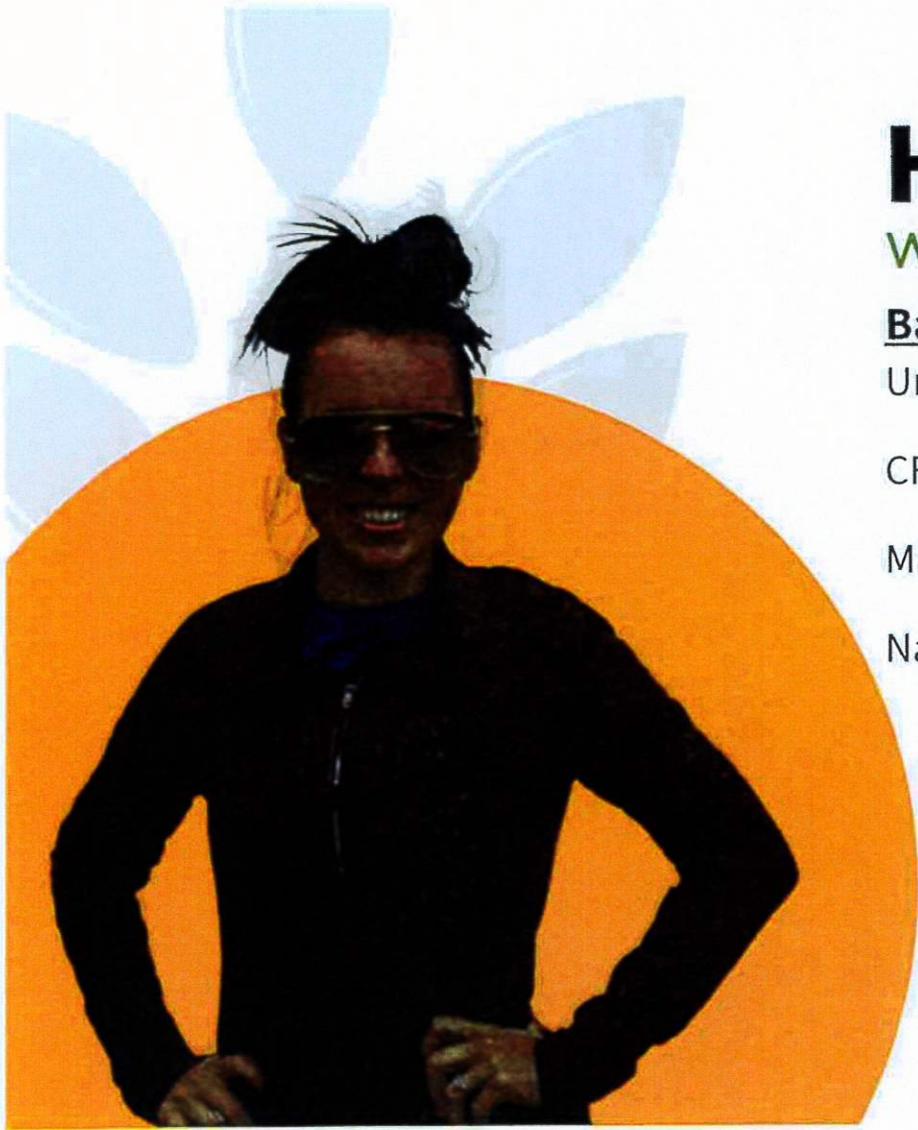


CITY OWNED AGLAND

Work session

Presented By:
Hannah Neusch

FAIRMONT
CITY OF FAIRMONT, MN



Hannah Neusch

Water Resources Technician

Background and Experience

University of Wisconsin-Superior-- Biology, GIS

CF Industries 2012-2018

Martin Soil & Water Conservation District (SWCD) 2018-2021

Natural Resource Conservation Service (NRCS) 2021-2022



City Owned AgLand

More than 480 Acres in production



What is proposed?



Native Planting



**Incorporating Cover
Crops**



Reducing Tillage

What is the benefit?



**Increased Water
Quality**



**Reduced
Sedimentation**



**Reduced Nutrient
Load**

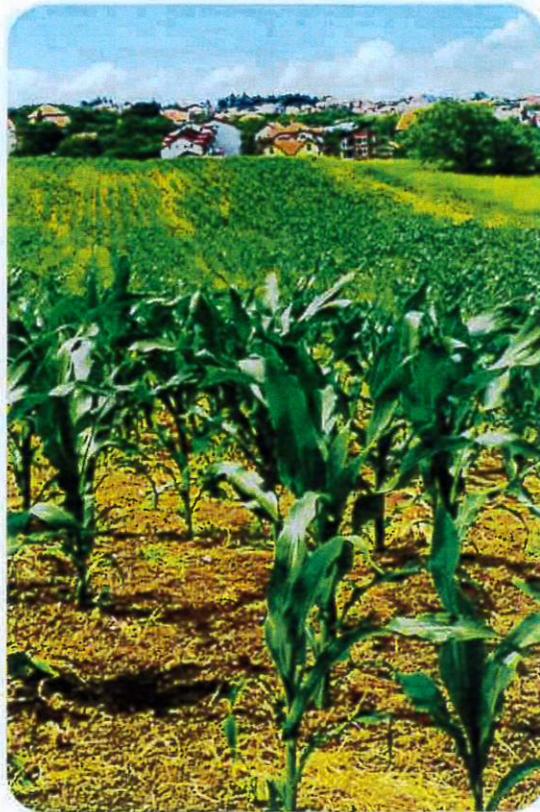
Nutrient Loading

Nitrogen and Phosphorus

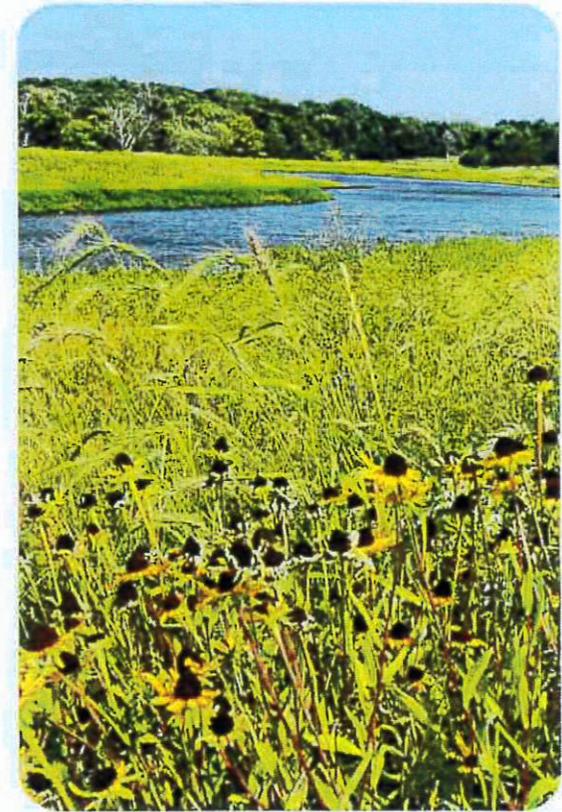


Excess nutrients contribute to drinking water concerns, algae blooms, and Excessive plant growth

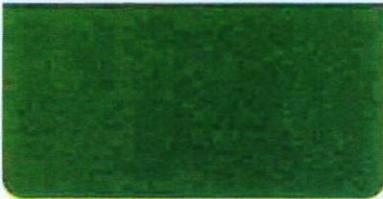
Sediment Movement



Average corn field loses 1 – 1.5 tons of sediment per acre per year (dump truck ~ 10 tons)



Prairie < .01 tons of sediment per acre per year (<20 lbs/acre)



2040 Comprehensive Plan Supports Revaluation



Future Natural Resources Topics

Lakes and Water

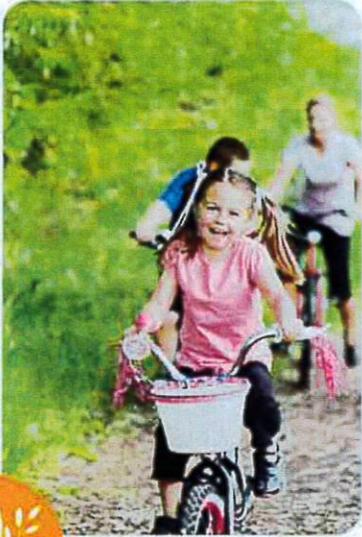
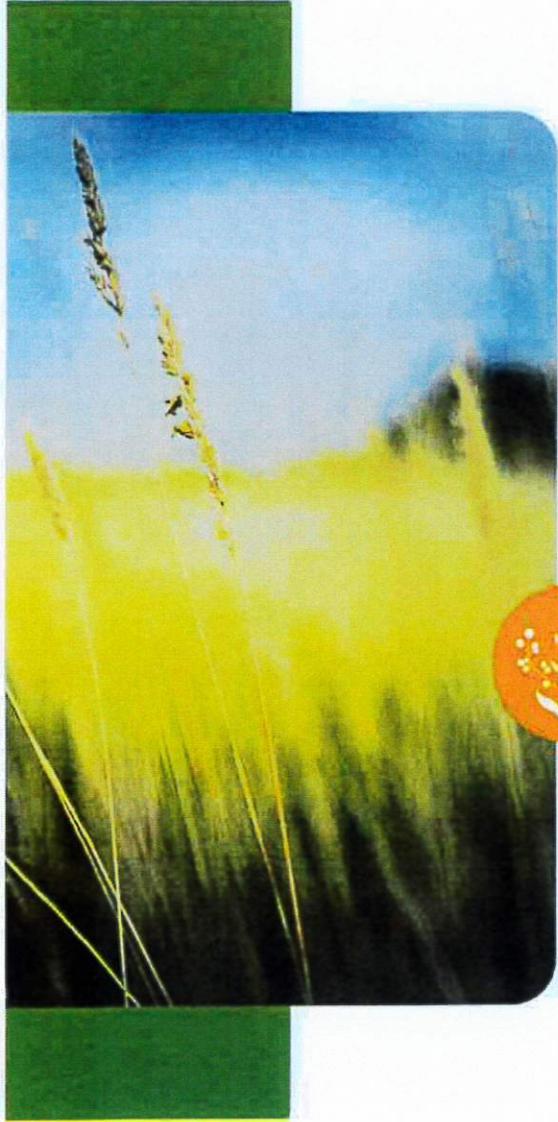
The City is fortunate to have nearly 1,200 acres of lake area within the City's limits. They are divided into 5 distinct lakes: Amber, Hall, Budd, Sisseton, and George. The opportunities for the water enthusiast is further improved by 4 of the 5 lakes being connected by navigation channels. These channels allow access for users to 1,000 acres of water without having to get out of their boat. The Fairmont Lakes Foundation (FLF) exists to promote good stewardship of the lakes and streams. The City should continue working with the FLF to advance this stewardship initiative and promote access through water recreation opportunities.

City will continue to provide and maintain public fishing opportunities as well as multiple boat landings and associated parking to accommodate the boating/fishing/recreation community. Future improvements to be considered include:

- Gomsrud Park boat landing renovations
- Invasive species protection and prevention
- Water quality projects (stand-alone and enhanced storm sewer projects)

Agricultural Land

The City is surrounded by heavy agricultural land uses. These areas serve as the watershed for the City's lakes. As farming practices change, the City will need to monitor these changes and how they may affect the water quality of the lakes. Continued partnering with the Soil and Water Conservation District on projects within the City's limits will be beneficial to lake users. The City may also need to consider projects outside its boundaries that would have an impact on stormwater runoff within its watershed.

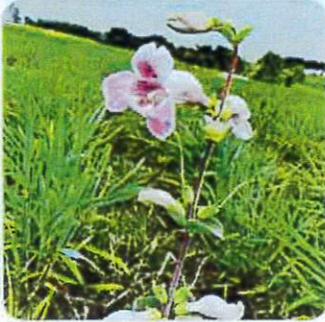


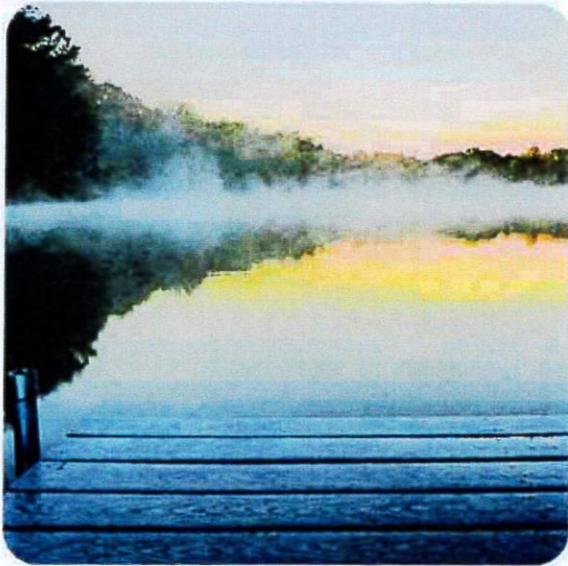
Beautifies

our City

Satisfies MS4

Requirements

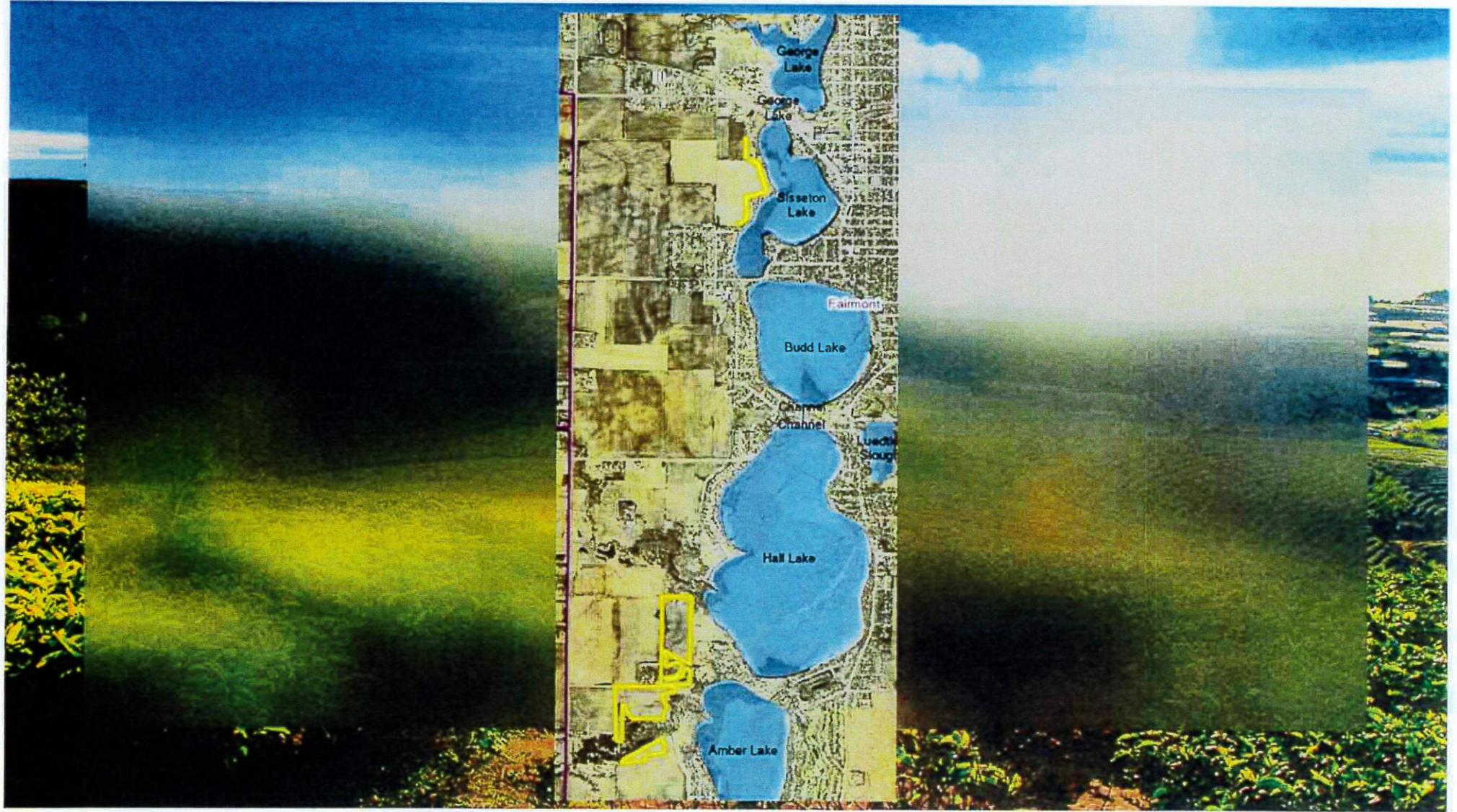




Fairmont Chain of Lakes Water Quality Grant

Reduce sediment (erosion)
&
excess nutrients (runoff)









The field near Cedar Creek is about 85 acres and the filter strip near the bike trail/ Sisseton would only be about 2 acres (~1500ft x 30ft width)

Total acres to be seeded =87
Seed cost less than or equal to \$17,000 - could be a little less dependent on mixture chosen.

Seeding cost = \$25/acre - \$2,175 total.
We have up to \$20,000 to pay for seed & seeding, so all costs will be fully reimbursed.

We would order the seed & complete the seeding in the fall of 2024.

I recommend the entire site be mowed once in 2025 in early summer (June-July). This is the only cost that is not reimbursed. A local insured contractor quoted \$40/acre - \$3,480 total.



6/11/2024



THANKS

Presented By:
Hannah Neusch
Water Resources Technician, City of Fairmont
Jesse Walters
Outreach Coordinator, Martin SWCD

Cedar Park Farm

AGRICULTURAL LEASE

COPY

This Lease made and entered into this 15th day of ~~January~~ ^{February} 2022, at Martin County, Minnesota, by and between the City of Fairmont, hereinafter known as the Lessor, and David Shumski, hereinafter known as the Lessee, whose address is 4903 50th Avenue, Swea City, IA 50590.

WITNESSETH

That the Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee that certain property designated as Cedar Park Agricultural Acres, which property, comprising of 86.84 tillable acres, more or less, are located in the County of Martin, State of Minnesota, Section 19 and 30, Township 102N, Range 30W.

TO HAVE AND TO HOLD the above leased premises, subject to the conditions and covenants set out herein, for the term commencing January 1, 2022 and ending December 31, 2024. Lessee agrees to pay as rent the sum of \$23,881.00 per year (calculated as Cedar Park, 86.84 acres @ \$275 per acre) for the years 2022, 2023 and 2024.

The yearly payment shall be made at the discretion of the lessee any time before, but no later than March 1, 2022; March 1, 2023; March 1, 2024 to the City of Fairmont in certified check or money order.

The Lessee hereby covenants and agrees as follows:

- (1) That the demised property shall be used only for agricultural purposes.
- (2) Not to commit, suffer or permit any non-agricultural waste on said property, Lessee further agrees to comply with all State laws, local ordinances or other governmental regulations in connection with pest and weed control, land use, etc., which may be required by the proper authorities.
- (3) Lessee covenants and agrees to cultivate, irrigate, fertilize, prune and otherwise farm the premises in accordance with approved practices of good husbandry and in accordance with the standard farming practices of the vicinity, and to keep any buildings, fences, irrigation or other farming facilities on the premises in good repair.
- (4) Lessee agrees not to assign or sublet the above leased premises, or any part thereof, without first obtaining the prior written consent of Lessor, which consent may be given or withheld in Lessor's sole discretion.
- (5) Lessee agrees that it will, at the expiration of the Lease, quietly yield and surrender the aforesaid leased premises to Lessor in as good condition and repair as when taken, reasonable wear and tear and damage by the elements excepted.

(6) To pay Lessor all costs and expenses, including attorney's fees, in a reasonable sum, in any action brought by the Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, or to recover possession of said property, whether such action progresses to judgment or not.

(7) If any rent shall be due and unpaid, or if default shall be made in any of the covenants or agreements on the part of the Lessee contained in this Lease, Lessor may, at its option at any time after such default or breach, and without any demand on or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons therefrom, without such actions working a forfeiture of the rents to be paid by the Lessee.

(8) The Lessee assumes by this agreement all risk of personal injury of, or death to, himself, his employees, customers, invitees, licensees, family or guests while on or about the leased premises and agrees to save harmless the City of Fairmont for all claims, suits, costs, losses, damage and expenses arising out of such injury or death.

(9) As security for the payment of the rents herein specified and the faithful performance and strict fulfillment of all the covenants of Lessee in this lease contained, does hereby grant a security interest to Lessor in all crops grown or growing on said premises during the term of this lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in paying said rent or in performing any of the covenants of this lease, and at any time thereafter, Lessor shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble said property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling and the like, shall include the reasonable attorney's fees and legal expenses of Lessor.

(10) Anything herein contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this Lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto. Further, in Lessor's sole discretion, Lessor shall have the right to terminate this Lease, without cause and for any reason Lessor deems appropriate, upon three (3) months written notice to Lessee, provided, however, that Lessor shall use its best efforts to allow Lessee to harvest its crops from the leased premises.

(11) Lessee agrees to accept possession of the leased premises "as is" and acknowledges that Lessor makes no warranties or representations concerning the condition of the leased premises or its fitness for any particular purpose.

(12) Lessee shall farm the leased premises according to the best farming practices in its locality and provide all tools, implements, machinery and hired help necessary to that end.

(13) Lessee shall not make any repairs or improvements to the leased premises costing more than \$500.00 without first obtaining the written consent of the Lessor, which consent shall not be unreasonably withheld upon Lessee furnishing Lessor with mechanic and materialman lien waivers duly executed by the persons who will be making the proposed improvement.

Lessee shall not by its act or omission permit any liens, encumbrances or adverse claims to attach to the leased premises.

(14) Lessee shall maintain liability insurance on the leased premises having limits of not less than \$1,000,000 per person and shall defend and hold the Lessor harmless from all claims, resulting from the use of the leased premises by Lessee or other parties or the use of Lessor's other lands for ingress or egress to the leased premises, arising during the terms of this lease.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on:

Date: _____

David Shumski
(Lessee) David Shumski

(SEAL)

CITY OF FAIRMONT
MARTIN COUNTY, MINNESOTA

Date: 2-15-22

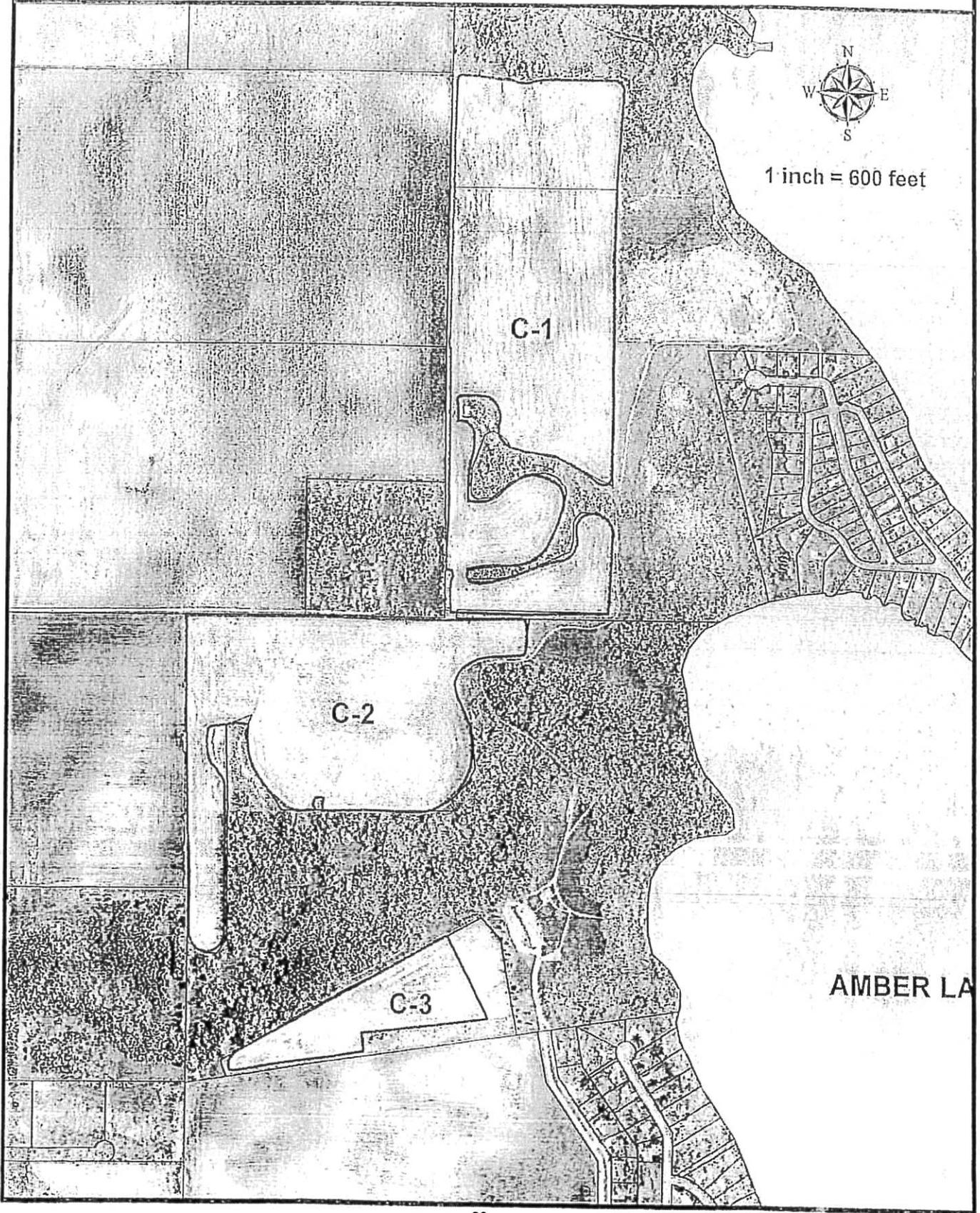
BY: Deborah J. Foster
Mayor

Date: 2-15-2022

BY: Patricia J. Moran
City Clerk

This instrument drafted by:
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031
Telephone: 507-238-9461

Cedar Park Parcels C-1, C-2, & C-3



Day Farm

AGRICULTURAL LEASE

COPY

This Lease made and entered into this ^{Yr} ~~15th~~ ^{February} day of ~~January~~ 2022, at Martin County, Minnesota, by and between the City of Fairmont, hereinafter known as the Lessor, and David Shumski, hereinafter known as the Lessee, whose address is 4903 50th Avenue, Swea City, IA 50590.

WITNESSETH

That the Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee that certain property designated as Day Farm Agricultural Acres, which property, comprising of 84.49 tillable acres, more or less, are located in the County of Martin, State of Minnesota, Section 7, Township 102N, Range 30W.

TO HAVE AND TO HOLD the above leased premises, subject to the conditions and covenants set out herein, for the term commencing January 1, 2022 and ending December 31, 2024. Lessee agrees to pay as rent the sum of \$23,234.75 per year (calculated as Day Farm, 84.49 acres @ \$275.00 per acre) for the years 2022, 2023 and 2024.

The yearly payment shall be made at the discretion of the lessee any time before, but no later than March 1, 2022; March 1, 2023; March 1, 2024 to the City of Fairmont in certified check or money order.

The Lessee hereby covenants and agrees as follows:

- (1) That the demised property shall be used only for agricultural purposes.
- (2) Not to commit, suffer or permit any non-agricultural waste on said property, Lessee further agrees to comply with all State laws, local ordinances or other governmental regulations in connection with pest and weed control, land use, etc., which may be required by the proper authorities.
- (3) Lessee covenants and agrees to cultivate, irrigate, fertilize, prune and otherwise farm the premises in accordance with approved practices of good husbandry and in accordance with the standard farming practices of the vicinity, and to keep any buildings, fences, irrigation or other farming facilities on the premises in good repair.
- (4) Lessee agrees not to assign or sublet the above leased premises, or any part thereof, without first obtaining the prior written consent of Lessor, which consent may be given or withheld in Lessor's sole discretion.
- (5) Lessee agrees that it will, at the expiration of the Lease, quietly yield and surrender the aforesaid leased premises to Lessor in as good condition and repair as when taken, reasonable wear and tear and damage by the elements excepted.

(6) To pay Lessor all costs and expenses, including attorney's fees, in a reasonable sum, in any action brought by the Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, or to recover possession of said property, whether such action progresses to judgment or not.

(7) If any rent shall be due and unpaid, or if default shall be made in any of the covenants or agreements on the part of the Lessee contained in this Lease, Lessor may, at its option at any time after such default or breach, and without any demand on or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons therefrom, without such actions working a forfeiture of the rents to be paid by the Lessee.

(8) The Lessee assumes by this agreement all risk of personal injury of, or death to, himself, his employees, customers, invitees, licensees, family or guests while on or about the leased premises and agrees to save harmless the City of Fairmont for all claims, suits, costs, losses, damage and expenses arising out of such injury or death.

(9) As security for the payment of the rents herein specified and the faithful performance and strict fulfillment of all the covenants of Lessee in this lease contained, does hereby grant a security interest to Lessor in all crops grown or growing on said premises during the term of this lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in paying said rent or in performing any of the covenants of this lease, and at any time thereafter, Lessor shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble said property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling and the like, shall include the reasonable attorney's fees and legal expenses of Lessor.

(10) Anything herein contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this Lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto. Further, in Lessor's sole discretion, Lessor shall have the right to terminate this Lease, without cause and for any reason Lessor deems appropriate, upon three (3) months written notice to Lessee, provided, however, that Lessor shall use its best efforts to allow Lessee to harvest its crops from the leased premises.

(11) Lessee agrees to accept possession of the leased premises "as is" and acknowledges that Lessor makes no warranties or representations concerning the condition of the leased premises or its fitness for any particular purpose.

(12) Lessee shall farm the leased premises according to the best farming practices in its locality and provide all tools, implements, machinery and hired help necessary to that end.

(13) Lessee shall not make any repairs or improvements to the leased premises costing more than \$500.00 without first obtaining the written consent of the Lessor, which consent shall not be unreasonably withheld upon Lessee furnishing Lessor with mechanic and materialman lien waivers duly executed by the persons who will be making the proposed improvement.

Lessee shall not by its act or omission permit any liens, encumbrances or adverse claims to attach to the leased premises.

(14) Lessee shall maintain liability insurance on the leased premises having limits of not less than \$1,000,000 per person and shall defend and hold the Lessor harmless from all claims, resulting from the use of the leased premises by Lessee or other parties or the use of Lessor's other lands for ingress or egress to the leased premises, arising during the terms of this lease.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on:

Date: _____

David Shumski
(Lessee) David Shumski

(SEAL)

CITY OF FAIRMONT
MARTIN COUNTY, MINNESOTA

Date: 2-15-22

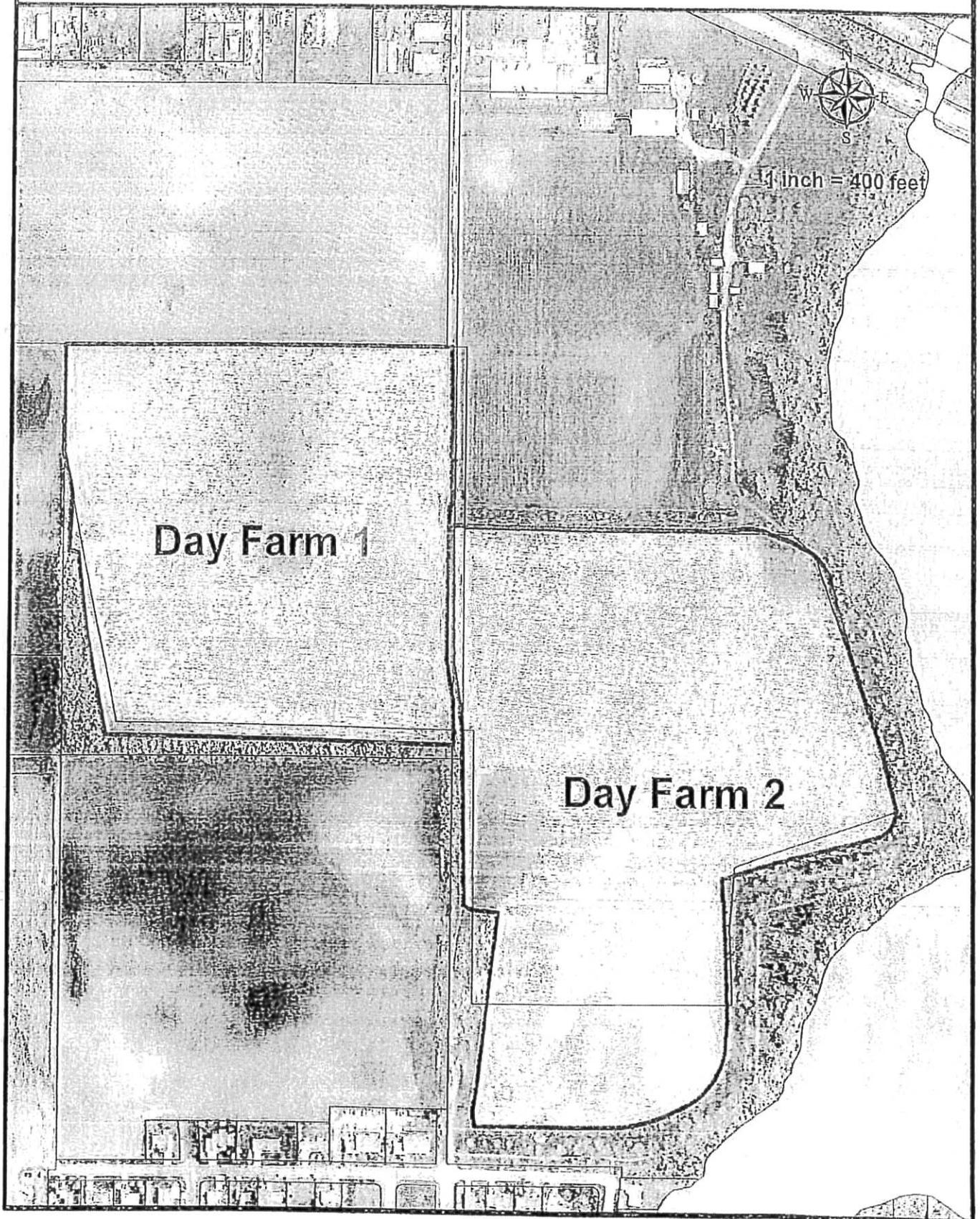
BY: Deborah J. Foster
Mayor

Date: 2-15-2020

BY: Patricia Johnson
City Clerk

This instrument drafted by:
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031
Telephone: 507-238-9461

Parcels Day Farm 1 & 2



COPY

AGRICULTURAL LEASE

This Lease made and entered into this ^{4th} ~~15~~ day of ^{February} ~~January~~ 2022, at Martin County, Minnesota, by and between the City of Fairmont hereinafter known as the Lessor, and Timothy Maschoff, hereinafter known as the Lessee, whose address is 214 N. James Street, Northrop, Minnesota 56039.

WITNESSETH

That the Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee that certain property designated as Parcels B, C, D, D-1, F, K, L, L-1 on the attached sketches which are made a part hereof, which property, comprising of 209 tillable acres, more or less, are located in the County of Martin, State of Minnesota, Section 10, 11 and 15, Township 102N, Range 30W.

Parcels B, C, D, D-1 (116 tillable acres)

All that part of the South Half (S 1/2) of the Southeast Quarter (SE 1/4) of Section Ten (10), Township One Hundred Two (102) North, Range Thirty (30) West, and the triangular parcel in the Northwest Quarter (NW 1/4) of the Northeast Quarter (NE 1/4) of Section Fifteen (15), Township One Hundred Two (102) North, Range Thirty (30) West, described as follows, to-wit: Commencing at the North 1/4 Corner of Section Fifteen (15), thence North 410' on the 1/4 line of Section Ten (10), to the point of beginning, thence North 910, thence East 2640' on the 1/16th line to the section line, thence South 1320; of the section line to the Southeast corner of Section Ten (10), thence West on the section line 1320' thence South 854.6' on the 1/16th line, thence North 45°29' West 1723.5' to the point of beginning, (Parcel "C" and part of Parcel "D").

Parcel F (31.5 tillable acres)

The East Half (E 1/2) of the Northeast Quarter (NE 1/4) of Section Fifteen (15), Township One Hundred Two (102) North of Range Thirty (30) West, excepting therefrom the following described tract:

An irregular parcel of land in the Northeast Quarter (NE 1/4) of Section Fifteen (15), Township One Hundred Two (102) North, Range Thirty (30) West of the Fifth Principal Meridian, described as follows, to-wit: Commencing at the East Quarter corner of said Section Fifteen (15), the point of beginning, thence West 1315.08 feet, thence North 0°24'10", East 1790.6' thence South 45°59', East 1816.4 feet, thence South 537.7 feet to the point of beginning.

Parcels K, L, & L-1 (23.5 tillable acres)

A triangular parcel in the Southeast Quarter (SE 1/4) of the Northwest Quarter (NW 1/4) of Section Fifteen (15), Township One Hundred Two (102 North, Range Thirty (30) West, described as follows, to-wit: Beginning at the center of Section Fifteen (15), thence West 419.67' on the 1/4 line, thence North 27°31' East 908.36' to the North and South line, thence South 805.6' to the point of beginning, (part of Parcel L).

A trapezoidal shaped part of the West Half (W) of the Northeast Quarter (NE 1/4) of Section Fifteen (15), Township One Hundred Two (102) North, Range Thirty (30) West, described as follows, to-wit: Beginning at the center of Section Fifteen (15), thence North 1681.7' on the 1/4 section line, thence South 45°59' East 1773.5' to the 1/16th line, thence South 406.3' on the 1/16th line to the 1/4 line, thence West 1313' on the 1/4 line to the point of beginning, (Part of Parcel L, L-1, and all of Parcel K).

An irregular shaped part of the West Half (W) of the Northeast quarter (NE 1/4) and the Northeast Quarter (NE 1/4) of the Northwest Quarter (NW 1/4) of Section Fifteen (15), Township One Hundred Two (102) North of Range 30 West of the 5th P.M., more particularly described as follows, to-wit: Commencing at the North 1/4 corner of Section 15, T102N, R30W to the point of beginning; thence East of the section line 420 feet; thence South 45°59' East 1130' more or less to the East line of the West of the NE 1/4, Section 15; thence South 1410' to a point on said line; thence North 45°59' West 3140' to a point on the north line of Section 15; thence East 1010' to the point of beginning, (Part of Parcel L).

Parcels D, & D-1 (36.5 tillable acres)

An irregular parcel within the SW 1/4 of Section 10, T102N, R30W, subject to easements of record for highway purposes.

Note: Parcels D-1 & D-1 are subject to the requirements of part (3) of this agreement as crosshatched on the attached map.

TO HAVE AND TO HOLD the above leased premises, subject to the conditions and covenants set out herein, for the term commencing January 1, 2022 and ending December 31, 2024. Lessee agrees to pay as rent the sum of \$275.00 per acre (207.5 acres) per year for the years 2022-2024. The yearly payment shall be made in one installment of \$57,062.50 on March 1, 2022; March 1, 2023; March 1, 2024.

The Lessee hereby covenants and agrees as follows:

- (1) That the demised property shall be used only for agricultural purposes.
- (2) That equipment will be brought onto the property for agricultural purposes only and only during daylight hours. No equipment will be stored on the property when not in actual use. Irrigation equipment, which causes an obstruction or interference to air navigation, will not be used on the property.

(3) That part of the demised premises shown for low-growing crops only on the attached Exhibit A shall be planted with only low-growing crops, such as alfalfa, wheat, oats, etc., which shall not obstruct airport runway lights or cause any obstruction or interference to air navigation.

(4) That no persons or equipment will enter the area designated on Exhibit A as "No Farm Crops Permitted".

(5) To permit the Lessor at its option and, upon 10 days written notice to the Lessee, to remove any crops, equipment or other material which obstructs the airport runway lights, air navigation facilities or otherwise interferes with the operation of the airport and to charge the cost thereof to the Lessee as additional rent due immediately hereunder.

(6) Not to commit, suffer or permit any non-agricultural waste on said property, Lessee further agrees to comply with all State laws, local ordinances or other governmental regulations in connection with pest and weed control, land use, etc., which may be required by the proper authorities.

(7) Lessee covenants and agrees to cultivate, irrigate, fertilize, prune and otherwise farm the premises in accordance with the standard farming practices of the vicinity, and to keep any buildings, fences, irrigation or other farming facilities on the premises in good repair.

(8) Lessee agrees not to assign or sublet the above leased premises, or any part thereof, without first obtaining the prior written consent of Lessor, which consent may be given or withheld in Lessor's sole discretion.

(9) Lessee agrees that it will, at the expiration of the Lease, quietly yield and surrender the aforesaid leased premises to Lessor in as good condition and repair as when taken, reasonable wear and tear and damage by the elements excepted.

(10) To notify the Airport Manager before using any equipment in the runway approach zone as indicated on Exhibit A so that aircraft approaching the airport may be warned.

(11) The Lessee, for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvement on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; (3) that the Lessee shall use the premises in compliance with all Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(12) To pay Lessor all costs and expenses, including attorney's fees, in a reasonable sum, in any action brought by the Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, or to recover possession of said property, whether such action progresses to judgment or not.

(13) If any rent shall be due and unpaid, or if default shall be made in any of the covenants or agreements on the part of the Lessee contained in this Lease, Lessor may, at its option at any time after such default or breach, and without any demand on or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons therefrom, without such actions working a forfeiture of the rents to be paid by the Lessee.

(14) The Lessee assumes by this agreement all risk of personal injury of, or death to, himself, his employees, customers, invitees, licensees, family or guests while on or about the leased premises and agrees to save harmless the City of Fairmont for all claims, suits, costs, losses, damage and expenses arising out of such injury or death.

(15) Anything herein contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this Lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto. Further, in Lessor's sole discretion, Lessor shall have the right to terminate this Lease, without cause and for any reason Lessor deems appropriate, upon three (3) months written notice to Lessee, provided, however, that Lessor shall use its best efforts to allow Lessee to harvest its crops from the leased premises.

(16) This Lease is subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition to the expenditure of Federal funds for development of the airport.

(17) As security for the payment of the rents herein specified and the faithful performance and strict fulfillment of all the covenants of Lessee in this lease contained, Lessee does hereby grant a security interest to Lessor in all crops grown or growing on said premises during the term of this lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in paying said rent or in performing any of the covenants of this lease, and at any time thereafter, Lessor shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble said property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling and the like, shall include the reasonable attorneys' fees and legal expenses of Lessor.

(18) Lessee agrees to accept possession of the leased premises "as is" and acknowledges that Lessor makes no warranties or representations concerning the condition of the leased premises or its fitness for any particular purpose.

(19) Lessee shall farm the leased premises according to the best farming practices in its locality and provide all tools, implements, machinery and hired help necessary to that end.

(20) Lessee shall not make any repairs or improvements to the leased premises costing more than \$500.00 without first obtaining the written consent of the Lessor, which consent shall not be unreasonably withheld upon Lessee furnishing Lessor with mechanic and materialman lien waivers duly executed by the persons who will be making the proposed improvement. Lessee shall not by its act or omission permit any liens, encumbrances or adverse claims to attach to the leased premises.

(21) Lessee shall maintain liability insurance on the leased premises having limits of not less than \$1,000,000 per person and shall defend and hold the Lessor harmless from all claims, resulting from the use of the leased premises by Lessee or other parties or the use of Lessor's other lands for ingress or egress to the leased premises, arising during the terms of this lease.

(22) All previous agreements on said parcels, written or expressed, are hereby mutually canceled and terminated.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on:

Date: 1-4-22
(Lessee)

[Signature]
Timothy Maschoff

(SEAL)

CITY OF FAIRMONT
MARTIN COUNTY, MINNESOTA

Date: 2-15-22

BY: [Signature]
Mayor

Date: 2-15-2022

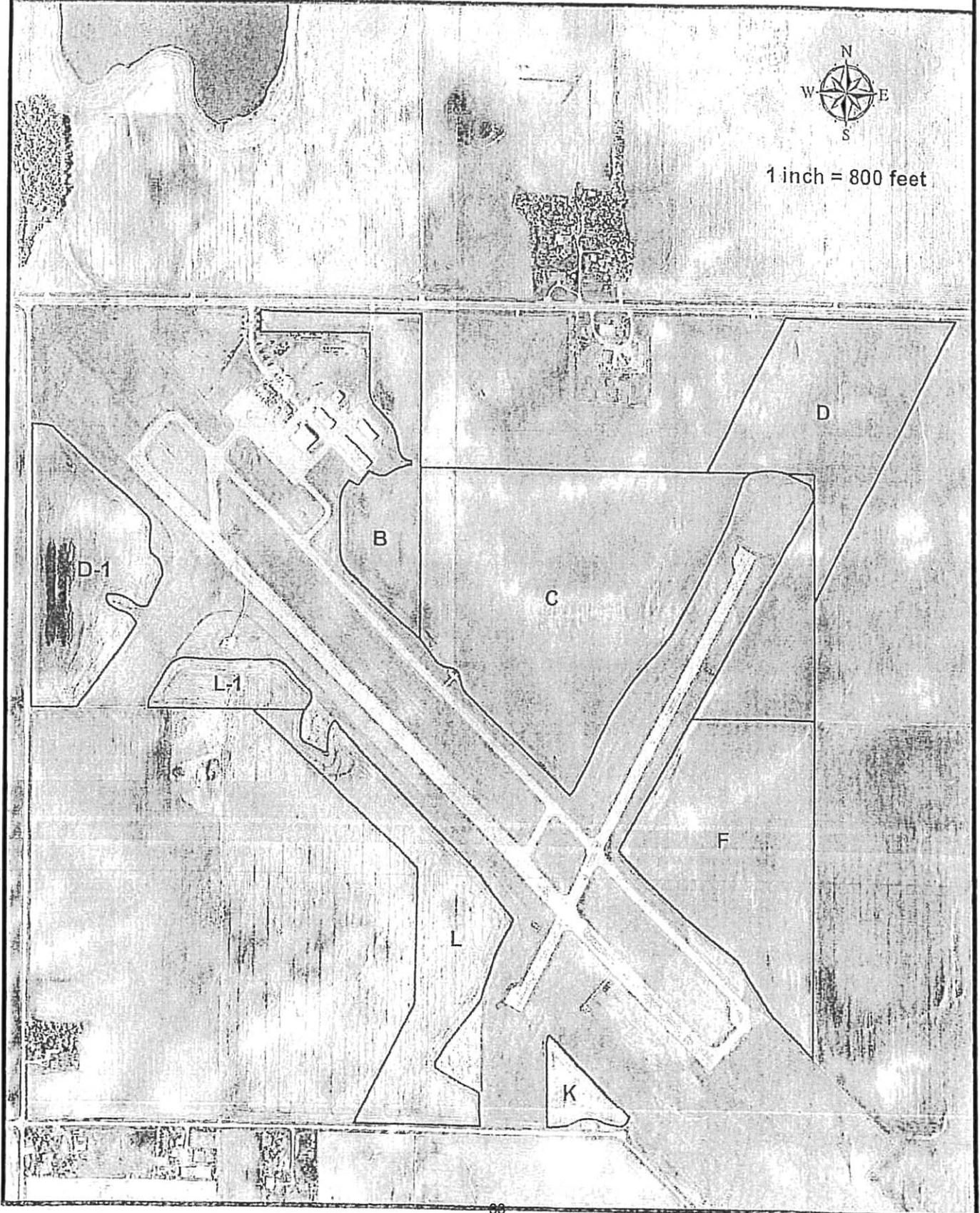
BY: [Signature]
City Clerk

This instrument drafted by:
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031
Telephone: 507-238-9461

Parcels B, C, D, D-1, F, K, L, & L-1



1 inch = 800 feet



COPY

AGRICULTURAL LEASE

This Lease made and entered into this 15th day of February ~~January~~ 2022, at Martin County, Minnesota, by and between the City of Fairmont, hereinafter known as the Lessor, and Kevin Thate, hereinafter known as the Lessee, whose address is 2544 115th Street, Fairmont, Minnesota 56031.

WITNESSETH

That the Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does, hereby lease, demise and let unto Lessee that certain property designated as Parcels M and N on the attached sketches which are made a part hereof, which property, comprising of 5 tillable acres, more or less, are located in the County of Martin, State of Minnesota, Section 15, Township 102N, Range 30W.

Parcel 5 tillable acres:

One (1) parcel as shown in Exhibit A.

TO HAVE AND TO HOLD the above leased premises, subject to the conditions and covenants set out herein, for the term commencing January 1, 2022 and ending December 31, 2024, Lessee agrees to pay as rent the sum of \$150.00 per acre for 5 tillable acres for the years 2022-2024. The yearly payments of \$750.00 shall be made in one installment due on March 1, 2022; March 1, 2023 and March 1, 2024 to the City of Fairmont.

The Lessee hereby covenants and agrees as follows:

- (1) That the demised property shall be used only for agricultural purposes.
- (2) That equipment will be brought onto the property for agricultural purposes only and only during daylight hours. No equipment will be stored on the property when not in actual use. Irrigation equipment, which causes an obstruction or interference to air navigation, will not be used on the property.
- (3) That part of the demised premises shown for low-growing crops only on the attached Exhibit A shall be planted with only low-growing crops, such as alfalfa, wheat, oats, etc., which shall not obstruct airport runway lights or cause any obstruction or interference to air navigation.
- (4) That no persons or equipment will enter the area designated on Exhibit A as "No Farm Crops Permitted".
- (5) To permit the Lessor at its option and, upon 10 days written notice to the Lessee, to

remove any crops, equipment or other material which obstructs the airport runway lights, air navigation facilities or otherwise interferes with the operation of the airport and to charge the cost thereof to the Lessee as additional rent due immediately hereunder.

(6) Not to commit, suffer or permit any non-agricultural waste on said property, Lessee further agrees to comply with all State laws, local ordinances or other governmental regulations in connection with pest and weed control, land use, etc., which may be required by the proper authorities.

(7) Lessee covenants and agrees to cultivate, irrigate, fertilize, prune and otherwise farm the premises in accordance with the standard farming practices of the vicinity, and to keep any buildings, fences, irrigation or other farming facilities on the premises in good repair.

(8) Lessee agrees not to assign or sublet the above leased premises, or any part thereof, without first obtaining the prior written consent of Lessor, which consent may be given or withheld in Lessor's sole discretion.

(9) Lessee agrees that it will, at the expiration of the Lease, quietly yield and surrender the aforesaid leased premises to Lessor in as good condition and repair as when taken, reasonable wear and tear and damage by the elements excepted.

(10) To notify the Airport Manager before using any equipment in the runway approach zone as indicated on Exhibit A so that aircraft approaching the airport may be warned.

(11) The Lessee, for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvement on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; (3) that the Lessee shall use the premises in compliance with all Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(12) To pay Lessor all costs and expenses, including attorney's fees, in a reasonable sum, in any action brought by the Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, or to recover possession of said property, whether such action progresses to judgment or not.

(13) If any rent shall be due and unpaid, or if default shall be made in any of the covenants or agreements on the part of the Lessee contained in this Lease, Lessor may, at its option at any time after such default or breach, and without any demand on or notice to Lessee or

to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons therefrom, without such actions working a forfeiture of the rents to be paid by the Lessee.

(14) The Lessee assumes by this agreement all risk of personal injury of, or death to, himself, his employees, customers, invitees, licensees, family or guests while on or about the leased premises and agrees to save harmless the City of Fairmont for all claims, suits, costs, losses, damage and expenses arising out of such injury or death.

(15) Anything herein contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this Lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto. Further, in Lessor's sole discretion, Lessor shall have the right to terminate this Lease, without cause and for any reason Lessor deems appropriate, upon three (3) months written notice to Lessee, provided, however, that Lessor shall use its best efforts to allow Lessee to harvest its crops from the leased premises.

(16) This Lease is subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition to the expenditure of Federal funds for development of the airport.

(17) As security for the payment of the rents herein specified and the faithful performance and strict fulfillment of all the covenants of Lessee in this lease contained, Lessee does hereby grant a security interest to Lessor in all crops grown or growing on said premises during the term of this lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in paying said rent or in performing any of the covenants of this lease, and at any time thereafter, Lessor shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble said property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling and the like, shall include the reasonable attorneys' fees and legal expenses of Lessor.

(18) Lessee agrees to accept possession of the leased premises "as is" and acknowledges that Lessor makes no warranties or representations concerning the condition of the leased premises or its fitness for any particular purpose.

(19) Lessee shall farm the leased premises according to the best farming practices in its locality and provide all tools, implements, machinery and hired help necessary to that end.

(20) Lessee shall not make any repairs or improvements to the leased premises costing more than \$500.00 without first obtaining the written consent of the Lessor, which consent shall not be unreasonably withheld upon Lessee furnishing Lessor with mechanic and materialman lien waivers duly executed by the persons who will be making the proposed improvement. Lessee shall not by its act or omission permit any liens, encumbrances or adverse claims to

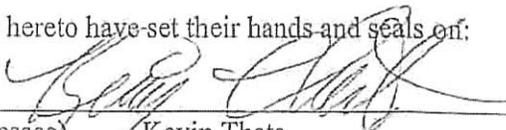
attach to the leased premises.

(21) Lessee shall maintain liability insurance on the leased premises having limits of not less than \$1,000,000 per person and shall defend and hold the Lessor harmless from all claims, resulting from the use of the leased premises by Lessee or other parties or the use of Lessor's other lands for ingress or egress to the leased premises, arising during the terms of this lease.

(22) All previous agreements on said parcels, written or expressed, are hereby mutually canceled and terminated.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on:

Date: 1-7-22

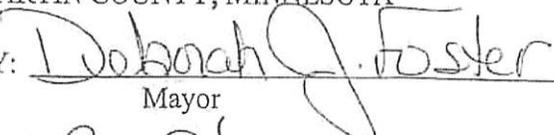


(Lessee) Kevin Thate

(SEAL)

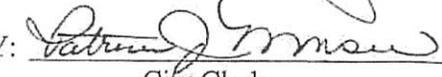
CITY OF FAIRMONT
MARTIN COUNTY, MINNESOTA

Date: 2-15-22

BY: 

Mayor

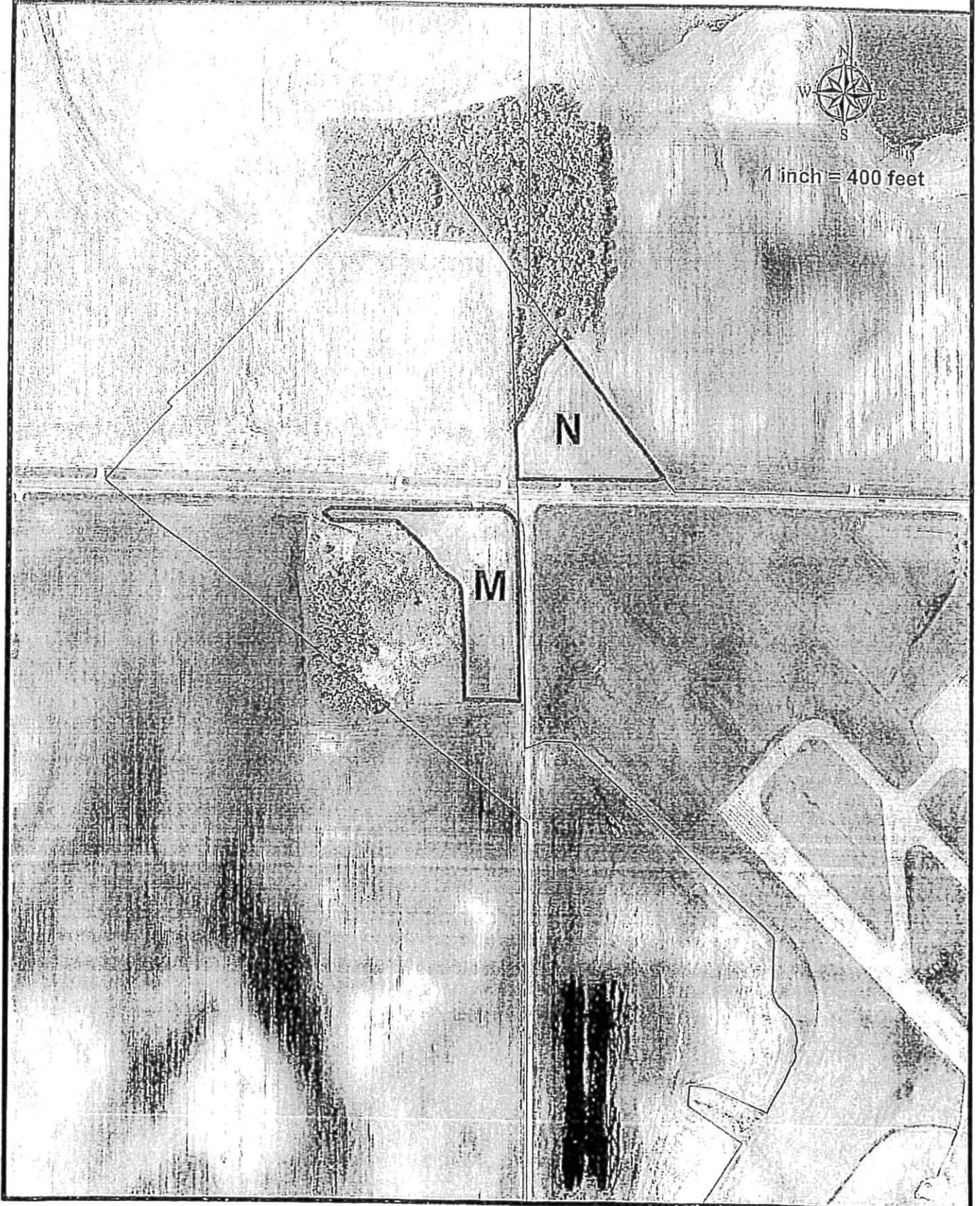
Date: 2-15-2022

BY: 

City Clerk

This instrument drafted by:
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031
Telephone: 507-238-9461

Parcels M & N



AGRICULTURAL LEASE

COPY

This Lease made and entered into this 15th day of ~~January~~ ^{February} 2022, at Martin County, Minnesota, by and between the City of Fairmont, hereinafter known as the Lessor, and Mike Gerken, hereinafter known as the Lessee, whose address is 2178 - 70th Street, Fairmont, Minnesota 56031.

WITNESSETH

That the Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does, hereby lease, demise and let unto Lessee that certain property designated as Parcel "J" on the attached sketches which are made a part hereof, which property, comprising of 13.5 tillable acres, more or less, are located in the County of Martin, State of Minnesota, Section 15, Township 102N, Range 30W.

Parcel J (13.5 tillable acres):

A triangular parcel of land in the SE 1/4, Section 15, T102N, R30W, described as follows, to wit: Beginning at the center of Section 15, thence East 813.77' on the 1/4 line, thence South 27°31' W 1761.4' to the North and South 1/4 line, thence North 1562.13' to the point of beginning.

TO HAVE AND TO HOLD the above leased premises, subject to the conditions and covenants set out herein, for the term commencing January 1, 2022 and ending December 31, 2024, Lessee agrees to pay as rent the sum of \$165.00 per acre for 13.5 tillable acres for the years 2022-2024. The yearly payments of \$2,227.50 shall be made in one installment due on March 1, 2022; March 1, 2023 and March 1, 2024 to the City of Fairmont.

The Lessee hereby covenants and agrees as follows:

- (1) That the demised property shall be used only for agricultural purposes.
- (2) That equipment will be brought onto the property for agricultural purposes only and only during daylight hours. No equipment will be stored on the property when not in actual use. Irrigation equipment, which causes an obstruction or interference to air navigation, will not be used on the property.
- (3) That part of the demised premises shown for low-growing crops only on the attached Exhibit A shall be planted with only low-growing crops, such as alfalfa, wheat, oats, etc., which shall not obstruct airport runway lights or cause any obstruction or interference to air navigation.
- (4) That no persons or equipment will enter the area designated on Exhibit A as "No Farm Crops Permitted".

(5) To permit the Lessor at its option and, upon 10 days written notice to the Lessee, to remove any crops, equipment or other material which obstructs the airport runway lights, air navigation facilities or otherwise interferes with the operation of the airport and to charge the cost thereof to the Lessee as additional rent due immediately hereunder.

(6) Not to commit, suffer or permit any non-agricultural waste on said property, Lessee further agrees to comply with all State laws, local ordinances or other governmental regulations in connection with pest and weed control, land use, etc., which may be required by the proper authorities.

(7) Lessee covenants and agrees to cultivate, irrigate, fertilize, prune and otherwise farm the premises in accordance with the standard farming practices of the vicinity, and to keep any buildings, fences, irrigation or other farming facilities on the premises in good repair.

(8) Lessee agrees not to assign or sublet the above leased premises, or any part thereof, without first obtaining the prior written consent of Lessor, which consent may be given or withheld in Lessor's sole discretion.

(9) Lessee agrees that it will, at the expiration of the Lease, quietly yield and surrender the aforesaid leased premises to Lessor in as good condition and repair as when taken, reasonable wear and tear and damage by the elements excepted.

(10) To notify the Airport Manager before using any equipment in the runway approach zone as indicated on Exhibit A so that aircraft approaching the airport may be warned.

(11) The Lessee, for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvement on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; (3) that the Lessee shall use the premises in compliance with all Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(12) To pay Lessor all costs and expenses, including attorney's fees, in a reasonable sum, in any action brought by the Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, or to recover possession of said property, whether such action progresses to judgment or not.

(13) If any rent shall be due and unpaid, or if default shall be made in any of the covenants or agreements on the part of the Lessee contained in this Lease, Lessor may, at its option at any time after such default or breach, and without any demand on or notice to Lessee or

to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons therefrom, without such actions working a forfeiture of the rents to be paid by the Lessee.

(14) The Lessee assumes by this agreement all risk of personal injury of, or death to, himself, his employees, customers, invitees, licensees, family or guests while on or about the leased premises and agrees to save harmless the City of Fairmont for all claims, suits, costs, losses, damage and expenses arising out of such injury or death.

(15) Anything herein contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this Lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto. Further, in Lessor's sole discretion, Lessor shall have the right to terminate this Lease, without cause and for any reason Lessor deems appropriate, upon three (3) months written notice to Lessee, provided, however, that Lessor shall use its best efforts to allow Lessee to harvest its crops from the leased premises.

(16) This Lease is subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition to the expenditure of Federal funds for development of the airport.

(17) As security for the payment of the rents herein specified and the faithful performance and strict fulfillment of all the covenants of Lessee in this lease contained, Lessee does hereby grant a security interest to Lessor in all crops grown or growing on said premises during the term of this lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in paying said rent or in performing any of the covenants of this lease, and at any time thereafter, Lessor shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble said property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling and the like, shall include the reasonable attorneys' fees and legal expenses of Lessor.

(18) Lessee agrees to accept possession of the leased premises "as is" and acknowledges that Lessor makes no warranties or representations concerning the condition of the leased premises or its fitness for any particular purpose.

(19) Lessee shall farm the leased premises according to the best farming practices in its locality and provide all tools, implements, machinery and hired help necessary to that end.

(20) Lessee shall not make any repairs or improvements to the leased premises costing more than \$500.00 without first obtaining the written consent of the Lessor, which consent shall not be unreasonably withheld upon Lessee furnishing Lessor with mechanic and materialman lien waivers duly executed by the persons who will be making the proposed improvement. Lessee shall not by its act or omission permit any liens, encumbrances or adverse claims to

attach to the leased premises.

(21) Lessee shall maintain liability insurance on the leased premises having limits of not less than \$1,000,000 per person and shall defend and hold the Lessor harmless from all claims, resulting from the use of the leased premises by Lessee or other parties or the use of Lessor's other lands for ingress or egress to the leased premises, arising during the terms of this lease.

(22) All previous agreements on said parcels, written or expressed, are hereby mutually canceled and terminated.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on:

Date: 12-29-21

Michael H. Gerken
(Lessee) Michael H. Gerken

(SEAL)

CITY OF FAIRMONT
MARTIN COUNTY, MINNESOTA

Date: 2-15-22

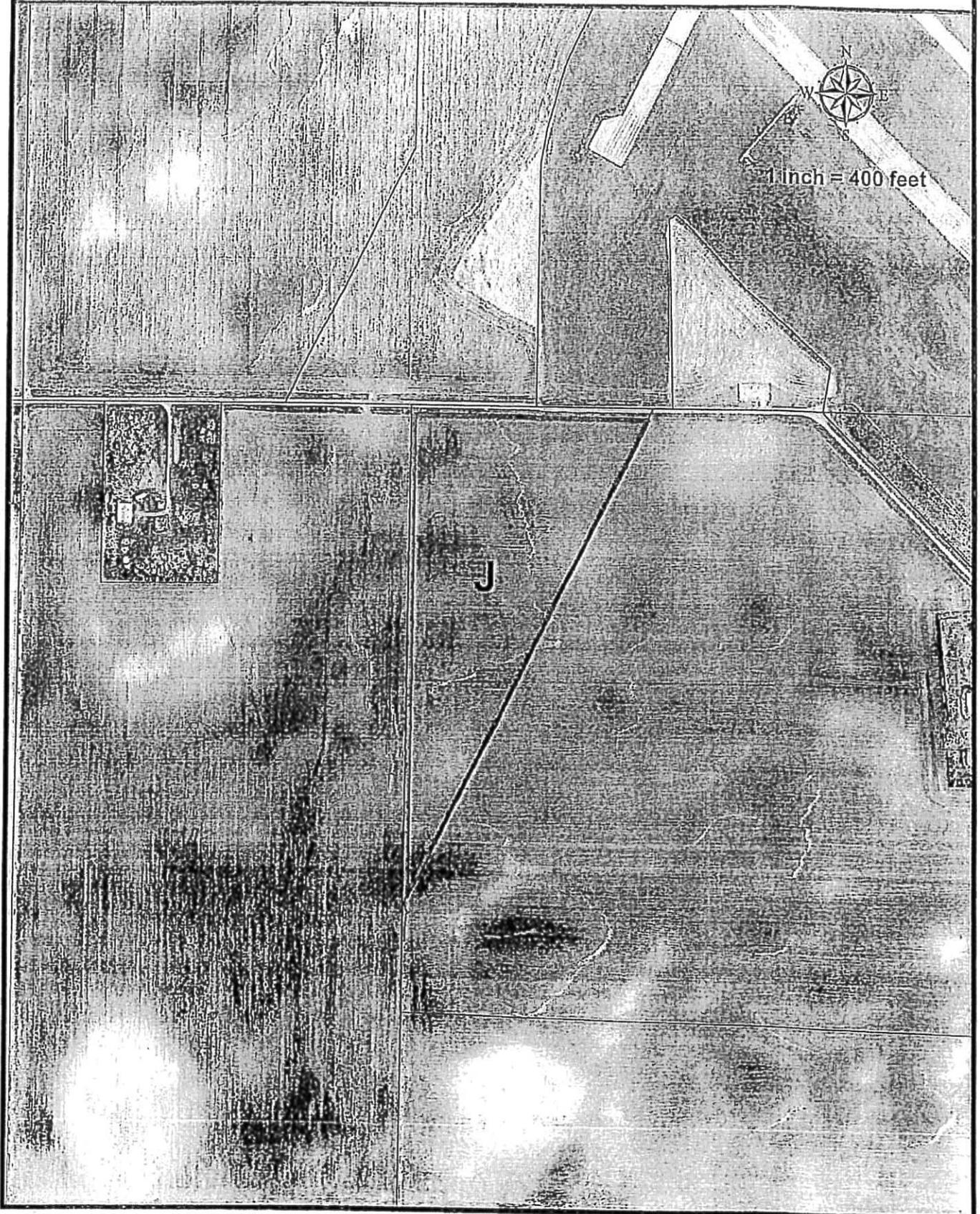
BY: Deborah J. Foster
Mayor

Date: 2-15-2022

BY: Patricia Johnson
City Clerk

This instrument drafted by:
City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031
Telephone: 507-238-9461

Parcel J



COPY

AGRICULTURAL LEASE

This Lease made and entered into this 28 day of ^{February} ~~January~~ 2022, at Martin County, Minnesota, by and between the City of Fairmont hereinafter known as the Lessor, and Tenhassen Farms, Inc., hereinafter known as the Lessee, whose address is 204 Lake Avenue, Suite 201, Fairmont, Minnesota, 56031.

WITNESSETH

That the Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee that certain property designated as Parcels "A", "A-1", "A-2", "A-3" and "E" on the attached sketches which are made a part hereof, which property, comprising of 30 tillable acres, more or less, are located in the County of Martin, State of Minnesota, Section 9, 10 and 11, Township 102N, Range 30W.

Parcel A, A-1, A-2, A-3 (21.3 tillable acres)

Commencing at the East 1/2 corner, Section 9, T102N, R30W, thence on section line North 35.5 feet to the point of beginning on the North right-of-way of Trunk Highway No. 16; thence West on said right-of-way line 941.9 feet; thence North 51°41'38" West 347.3 feet; thence North 44°01' East 800 feet; thence South 40°16'22" East 975.25 feet; thence South on section line 37.65 feet to point of beginning. Includes Parcel A.

Parcel E (9.2 tillable acres)

An irregular shaped parcel of land in the Northwest Quarter (NW 1/4) of Section Eleven (11), and the Northeast Quarter (NE 1/4), Section Ten (10), Township One Hundred Two (102) North, Range Thirty (30) West, described as follows, to-wit: Commencing at the West Quarter (W 1/4) corner Section Eleven (11), the point of beginning, thence West 147.1 feet, thence N 27°31' E 717.3 feet, thence West 980.5 feet to the point of beginning, excepting there from lands acquired for highway purposes by the State of Minnesota.

TO HAVE AND TO HOLD the above leased premises, subject to the conditions and covenants set out herein, for the term commencing January 1, 2022 and ending December 31, 2024, Lessee agrees to pay as rent the sum of \$150.00 per tillable acre (total 30 acres) for the years 2022-2024. The yearly payments shall be made in one installment of \$4,500.00 due on March 1, 2022; March 1, 2023 and March 1, 2024.

The Lessee hereby covenants and agrees as follows:

- (1) That the demised property shall be used only for agricultural purposes.
- (2) That equipment will be brought onto the property for agricultural purposes only and

Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(12) To pay Lessor all costs and expenses, including attorney's fees, in a reasonable sum, in any action brought by the Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, or to recover possession of said property, whether such action progresses to judgment or not.

(13) If any rent shall be due and unpaid, or if default shall be made in any of the covenants or agreements on the part of the Lessee contained in this Lease, Lessor may, at its option at any time after such default or breach, and without any demand on or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons therefrom, without such actions working a forfeiture of the rents to be paid by the Lessee.

(14) The Lessee assumes by this agreement all risk of personal injury of, or death to, himself, his employees, customers, invitees, licensees, family or guests while on or about the leased premises and agrees to save harmless the City of Fairmont for all claims, suits, costs, losses, damage and expenses arising out of such injury or death.

(15) Anything herein contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this Lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto. Further, in Lessor's sole discretion, Lessor shall have the right to terminate this Lease, without cause and for any reason Lessor deems appropriate, upon three (3) months written notice to Lessee, provided, however, that Lessor shall use its best efforts to allow Lessee to harvest its crops from the leased premises. If this Lease is terminated by Lessor and Lessee is not permitted to remove all of its crops, then the Lessor shall reimburse Lessee all of the rents paid for that crop year and all actual costs incurred to the date of termination invested in that year's lost crops.

(16) This Lease is subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition to the expenditure of Federal funds for development of the airport.

(17) As security for the payment of the rents herein specified and the faithful performance and strict fulfillment of all the covenants of Lessee in this lease contained, Lessee does hereby grant a security interest to Lessor in all crops grown or growing on said premises during the term of this lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in paying said rent or in performing any of the covenants of this lease, and at any time thereafter, Lessor shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble said property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling and the

like, shall include the reasonable attorneys' fees and legal expenses of Lessor.

(18) Lessee agrees to accept possession of the leased premises "as is" and acknowledges that Lessor makes no warranties or representations concerning the condition of the leased premises or its fitness for any particular purpose.

(19) Lessee shall farm the leased premises according to the best farming practices in its locality and provide all tools, implements, machinery and hired help necessary to that end.

(20) Lessee shall not make any repairs or improvements to the leased premises costing more than \$500.00 without first obtaining the written consent of the Lessor, which consent shall not be unreasonably withheld upon Lessee furnishing Lessor with mechanic and materialman lien waivers duly executed by the persons who will be making the proposed improvement. Lessee shall not by its act or omission permit any liens, encumbrances or adverse claims to attach to the leased premises.

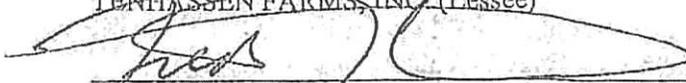
(21) Lessee shall maintain liability insurance on the leased premises having limits of not less than \$1,000,000 per person and shall defend and hold the Lessor harmless from all claims, resulting from the use of the leased premises by Lessee or other parties or the use of Lessor's other lands for ingress or egress to the leased premises, arising during the terms of this lease.

(22) All previous agreements on said parcels, written or expressed, are hereby mutually canceled and terminated.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on:

Date February 26, 2022

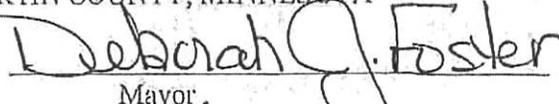
TENHESSENT FARMS, INC. (Lessee)


Fred W. Kraemer, President

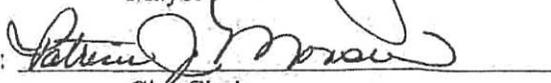
(SEAL)

CITY OF FAIRMONT
MARTIN COUNTY, MINNESOTA

Date: 3/8/2022

BY: 
Mayor

Date: 3/8/2022

BY: 
City Clerk

This instrument drafted by:
Patricia J. Monsen
City Clerk
100 Downtown Plaza
Fairmont, MN 56031
Telephone: 507-238-9461

COPY

AGRICULTURAL LEASE

This Lease made and entered into this 28 day of February 2022, at Martin County, Minnesota, by and between the City of Fairmont hereinafter known as the Lessor, and Tenhassen Farms, Inc., hereinafter known as the Lessee, whose address is 204 Lake Avenue, Suite 201, Fairmont, Minnesota, 56031.

WITNESSETH

That the Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee that certain property designated as Parcels "G" and "H" on the attached sketches which are made a part hereof, which property, comprising of 45.01 tillable acres, more or less, are located in the County of Martin, State of Minnesota, Section 14, Township 102N, Range 30W.

Parcel G (1.82 tillable acres):

A triangular parcel in the Southwest Quarter of the Northwest Quarter (SW 1/4NW 1/4) of Section Fourteen (14), Township One Hundred Two (102) North, Range Thirty (30) West, described as follows, to wit: Beginning at the West quarter (1/4) corner, Section Fourteen (14), thence North 510 feet on the section line, thence 45°59' E 733.9 feet to the quarter (1/4) section line, thence West 527.8 feet to the point of beginning.

Parcel H (43.19 tillable acres):

An irregular shape parcel in the Southwest Quarter (SW1/4) of Section Fourteen (14), Township One Hundred Two (102) North, Range Thirty (30) West, described as follows, to wit: Commencing at the West quarter (W1/4) Corner Section Fourteen (14), the point of beginning, thence E527.3 feet, thence South 45°59' E2437.83 feet, thence S44°01' thence North 885.33 feet to the point of beginning.

TO HAVE AND TO HOLD the above leased premises, subject to the conditions and covenants set out herein, for the term commencing January 1, 2022 and ending December 31, 24 Lessee agrees to pay as rent the sum of \$200.00 per tillable acre (total 45.01 acres) for the years 2022-2024. The yearly payment shall be made in one installment of \$9,002.00 due on March 1, 2022; March 1, 2023 and March 1, 2024.

The Lessee hereby covenants and agrees as follows:

- (1) That the demised property shall be used only for agricultural purposes.
- (2) That equipment will be brought onto the property for agricultural purposes only and only during daylight hours. No equipment will be stored on the property when not in actual use. Irrigation equipment, which causes an obstruction or interference to air

navigation, will not be used on the property.

(3) That part of the demised premises shown for low-growing crops only on the attached Exhibit A shall be planted with only low-growing crops, such as alfalfa, wheat, oats, etc., which shall not obstruct airport runway lights or cause any obstruction or interference to air navigation.

(4) That no persons or equipment will enter the area designated on Exhibit A as "No Farm Crops Permitted".

(5) To permit the Lessor at its option and, upon 10 days written notice to the Lessee, to remove any crops, equipment or other material which obstructs the airport runway lights, air navigation facilities or otherwise interferes with the operation of the airport and to charge the cost thereof to the Lessee as additional rent due immediately hereunder.

(6) Not to commit, suffer or permit any non-agricultural waste on said property, Lessee further agrees to comply with all State laws, local ordinances or other governmental regulations in connection with pest and weed control, land use, etc., which may be required by the proper authorities.

(7) Lessee covenants and agrees to cultivate, irrigate, fertilize, prune and otherwise farm the premises in accordance with the standard farming practices of the vicinity, and to keep any buildings, fences, irrigation or other farming facilities on the premises in good repair.

(8) Lessee agrees not to assign or sublet the above leased premises, or any part thereof, without first obtaining the prior written consent of Lessor, which consent may be given or withheld in Lessor's sole discretion.

(9) Lessee agrees that it will, at the expiration of the Lease, quietly yield and surrender the aforesaid leased premises to Lessor in as good condition and repair as when taken, reasonable wear and tear and damage by the elements excepted.

(10) To notify the Airport Manager before using any equipment in the runway approach zone as indicated on Exhibit A so that aircraft approaching the airport may be warned.

(11) The Lessee, for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvement on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; (3) that the Lessee shall use the premises in compliance with all Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(12) To pay Lessor all costs and expenses, including attorney's fees, in a reasonable sum, in any action brought by the Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, or to recover possession of said property, whether such action progresses to judgment or not.

(13) If any rent shall be due and unpaid, or if default shall be made in any of the covenants or agreements on the part of the Lessee contained in this Lease, Lessor may, at its option at any time after such default or breach, and without any demand on or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons therefrom, without such actions working a forfeiture of the rents to be paid by the Lessee.

(14) The Lessee assumes by this agreement all risk of personal injury of, or death to, himself, his employees, customers, invitees, licensees, family or guests while on or about the leased premises and agrees to save harmless the City of Fairmont for all claims, suits, costs, losses, damage and expenses arising out of such injury or death.

(15) Anything herein contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this Lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto. Further, in Lessor's sole discretion, Lessor shall have the right to terminate this Lease, without cause and for any reason Lessor deems appropriate, upon three (3) months written notice to Lessee, provided, however, that Lessor shall use its best efforts to allow Lessee to harvest its crops from the leased premises. If this Lease is terminated by Lessor and Lessee is not permitted to remove all of its crops, then the Lessor shall reimburse Lessee all of the rents paid for that crop year and all actual costs incurred to the date of termination invested in that year's lost crops. In addition, the Agreement Regarding Tiling on Rented Property dated August 12, 2013 remains in effect and any and all payments arising from that agreement would also be payable by Lessor.

(16) This Lease is subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition to the expenditure of Federal funds for development of the airport.

(17) As security for the payment of the rents herein specified and the faithful performance and strict fulfillment of all the covenants of Lessee in this lease contained, Lessee does hereby grant a security interest to Lessor in all crops grown or growing on said premises during the term of this lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in paying said rent or in performing any of the covenants of this lease, and at any time thereafter, Lessor shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble said property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling and the

like, shall include the reasonable attorneys' fees and legal expenses of Lessor.

(18) Lessee agrees to accept possession of the leased premises "as is" and acknowledges that Lessor makes no warranties or representations concerning the condition of the leased premises or its fitness for any particular purpose.

(19) Lessee shall farm the leased premises according to the best farming practices in its locality and provide all tools, implements, machinery and hired help necessary to that end.

(20) Lessee shall not make any repairs or improvements to the leased premises costing more than \$500.00 without first obtaining the written consent of the Lessor, which consent shall not be unreasonably withheld upon Lessee furnishing Lessor with mechanic and materialman lien waivers duly executed by the persons who will be making the proposed improvement. Lessee shall not by its act or omission permit any liens, encumbrances or adverse claims to attach to the leased premises.

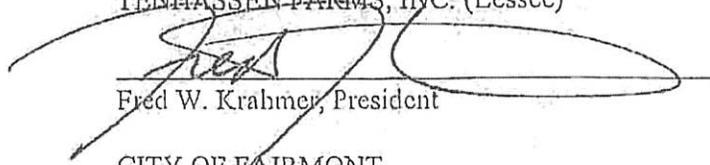
(21) Lessee shall maintain liability insurance on the leased premises having limits of not less than \$1,000,000 per person and shall defend and hold the Lessor harmless from all claims, resulting from the use of the leased premises by Lessee or other parties or the use of Lessor's other lands for ingress or egress to the leased premises, arising during the terms of this lease.

(22) All previous agreements on said parcels, written or expressed, are hereby mutually canceled and terminated.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on:

Date: February 26 2022

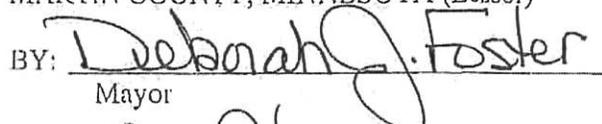
TENHASSEN FARMS, INC. (Lessee)


Fred W. Krahmer, President

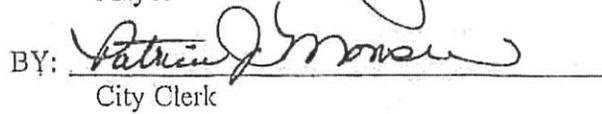
(SEAL)

CITY OF FAIRMONT
MARTIN COUNTY, MINNESOTA (Lessor)

Date: 3/8/2022

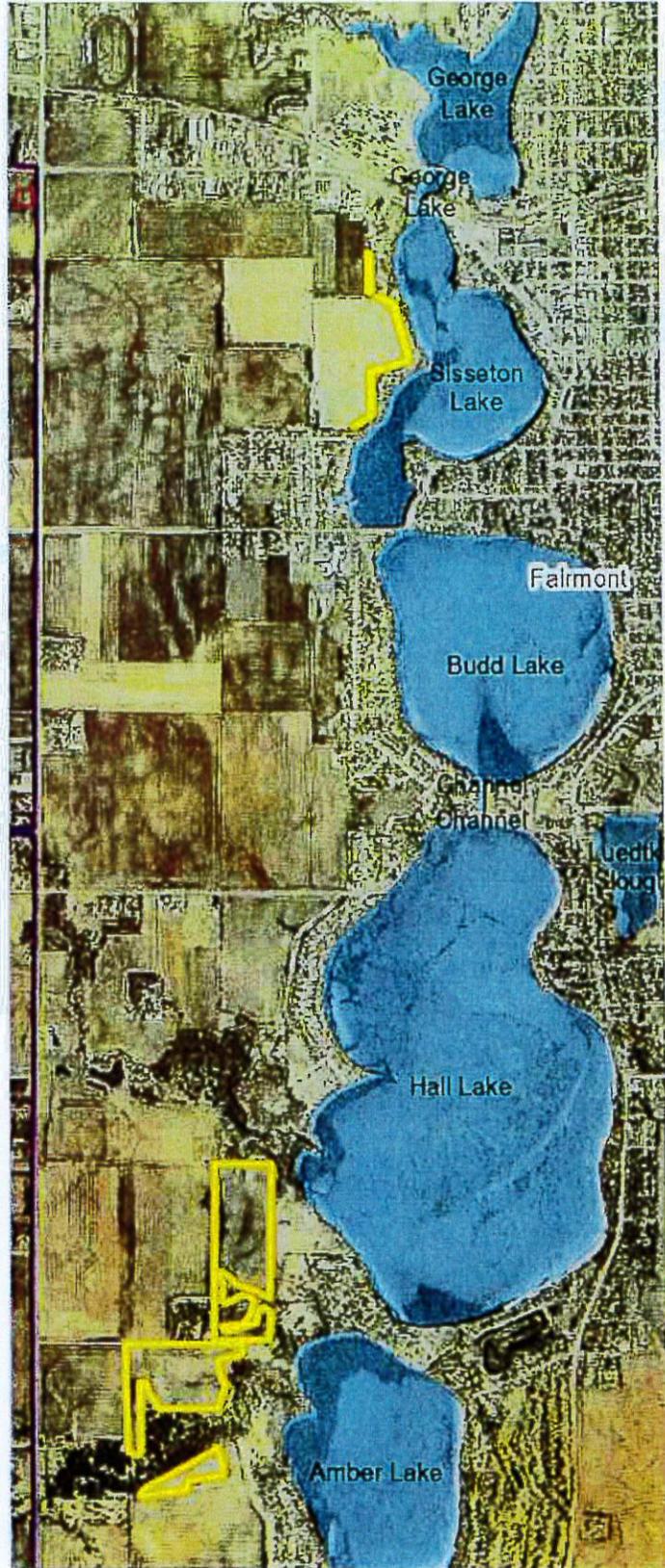
BY: 
Mayor

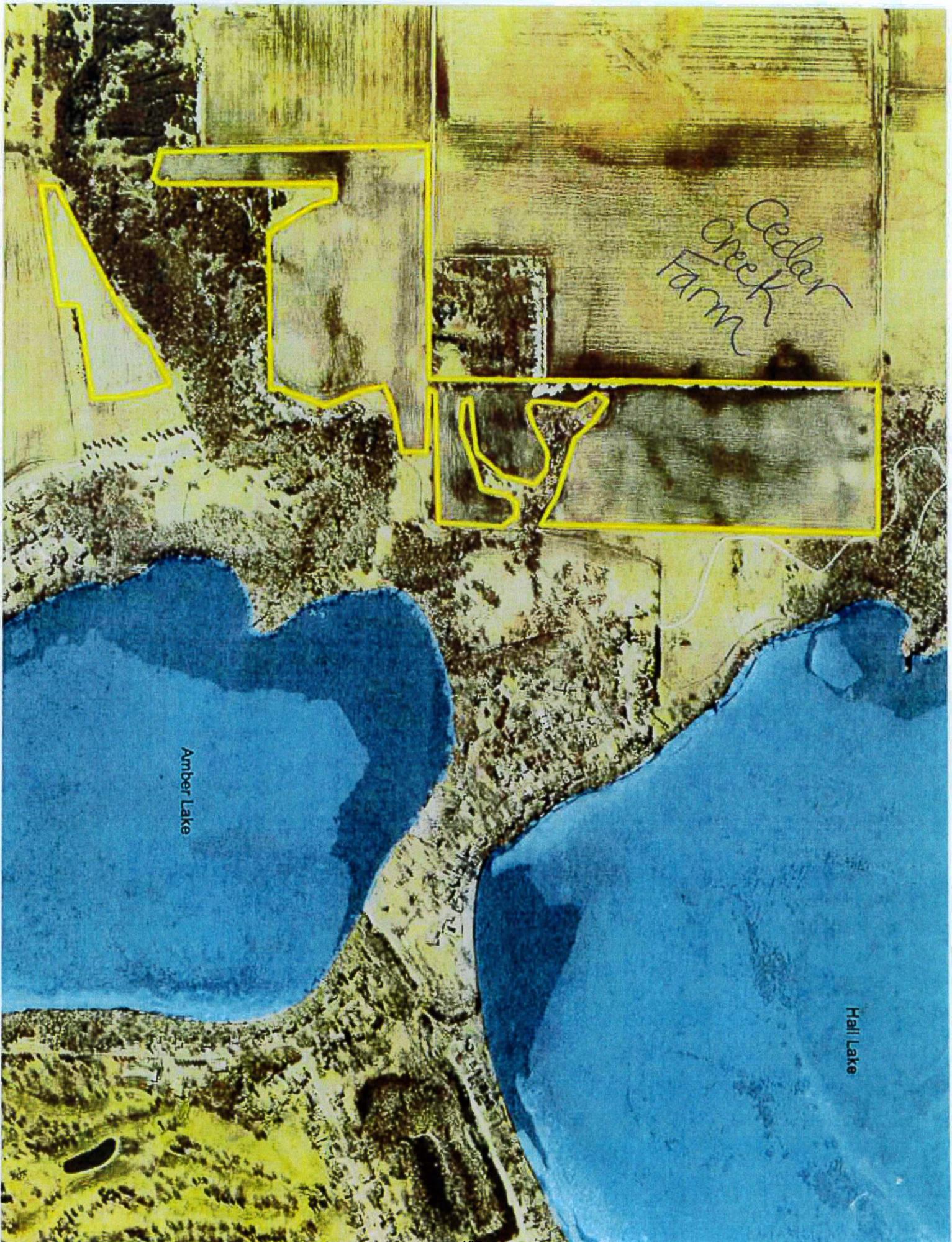
Date: 3/8/2022

BY: 
City Clerk

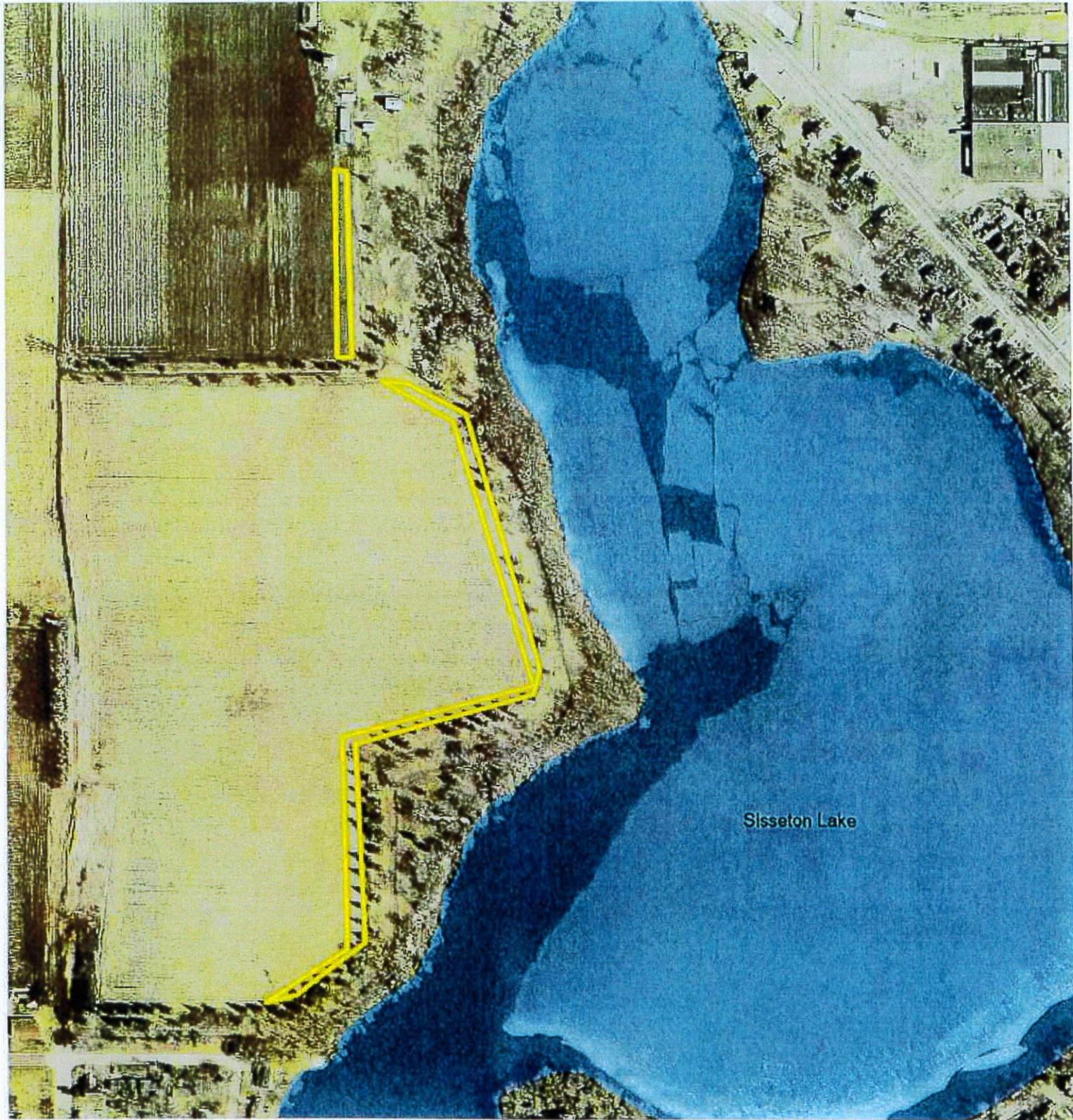
This instrument drafted by:
Patricia J. Mousen
City Clerk
100 Downtown Plaza
Fairmont, MN 56031
Telephone: 507-238-9461

Overview





Day Farm



Day Farm Mowing Area

Approximate Area Mowed = 364,966

Request made by MCSW and City of Fairmont was as 30 Foot Prairie Zone.

The Path would need a Shoulder or "Recovery Zone". It could be Grass or Aggregate. If it would be grass, it must be maintained on a regular basis.

Total Length of Path = 4144 LF

Mowing with 3' Shoulders (Minimum requirement) = 24,864 sq feet

Mowing with 6' Shoulders (Preferred) = 49,728 sq feet

Current Mowing and Equipment

Type	Hours	Hourly Cost	Total
Grasshopper 900D	1	\$9.93	\$9.93
CIH 75c with Bushhog TD1500	2.5	\$39.23	\$98.08
Kubota F2880E	0.5	\$9.93	\$4.97
Personnel (Fee Schedule Cost)	4	\$85.00	\$340.00

Total = \$452.97 (per mow) x 16 Mows = \$7247.52

Modified Mowing and Equipment

Grasshopper 900D	1	\$ 9.93	\$9.93
Kubota F2880E	0.5	\$ 9.93	\$4.97
Personnel (Fee Schedule Cost)	1.5	\$85.00	\$127.50

Total = \$142.40 (per mow) x 16 mows = \$2040.00



Cedar Park Mowing

Most of the mowing at Cedar Park is at the "park" area near the shelter house and the three-Frisbee Golf Courses on the park property. There is also an "Access Road" that is cut along the border of the property to assist in the movement of vehicles and equipment throughout the park without having to drive on the Bike Path.

There are 2-grass walking path (purple) that are cut by our employees as well as the asphalt/concrete walking path (gray). The green section is the opening to the park. Purple Paths will be removed in modified schedule.

Total Length of Grass Paths = 1825 LF

Mowing Area of Grass Paths (10 feet) = 18,250 Sq Feet

Total Length of Asphalt/Concrete Path = 9500 LF

Mowing with 3' Shoulders (Minimum Requirement) = 57,000 sq ft

Mowing with 6' Shoulders (Preferred) = 114,000 sq feet

* This path will have a mix of 3' and 6' shoulders due to other circumstances

Current Mowing and Equipment

Type	Hours	Hourly Cost	Total
Grasshopper 900D	1	\$ 9.93	\$ 9.93
CIH 75c with Bushhog TD1500	1	\$ 39.23	\$ 39.23
Kubota F2880E	0.5	\$ 9.93	\$ 4.97
Personnel (Fee Schedule Cost)	2	\$ 85.00	\$ 170.00

Total = \$224.13 (per mow) x 16 mows = \$3586.08

Modified Mowing and Equipment

Grasshopper 900D	1	\$ 9.93	\$ 9.93
Kubota F2880E	0.5	\$ 9.93	\$ 4.97
Personnel (Fee Schedule Cost)	1.5	\$ 85.00	\$ 127.50

Total = \$142.40 (per mow) x 16 mows = \$2278.40





STAFF MEMO

Prepared by: Matthew R. York, Public Works and Utilities Director	Meeting Date: 06/24/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.1
Reviewed by: Matt Skaret, Administrator	Item: Consideration of Amendment #1 to Task Order #1 (2023) between the City of Fairmont and Bolton and Menk for Design Services for the Gomsrud Park Phase #1		
Presented by: Matthew R. York, Public Works and Utilities Director	Action Requested: Motion to Approve Amendment #1 to Task Order #1 (2023) between the City of Fairmont and Bolton and Menk for Design Services for the Gomsrud Park Phase #1		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

Task Order #1 (2023) – Signed March 15, 2023

REFERENCE AND BACKGROUND

Task Order #1 was approved by the City Council in March 2023. This task order called for Bituminous parking lots, concrete curb and gutter, storm sewer piping, walking trails, landscape plantings, site grading, and stormwater treatment areas. Phase I will construct a new boat ramp on Budd Lake and the west parking lot area, as well as primary access road, walking trails, and Hall Lake landing improvements.

The final proposed design was presented to the City Council on April 8th. Council had concerns with the proposal and requested additional options. Another round of designs was presented on May 13th and finally at the Special Meeting on June 6th a final design proposal was approved.

Below is the contracted amount for each part of the project stated in Task Order #1.

TASK	DESCRIPTION	Total Cost
1	Project Administration, Coordination, DNR Grant	\$18,500
2	Field Data Collection	\$10,800
3	Preliminary Design	\$62,000
4	Stormwater Management Plan	\$9,700
5	Final Design, Plans, and Specs - Phase 1	\$37,000
6	Bidding Services	\$9,500
TOTAL		\$147,500

While the plan presented at the April 8th Council meeting was not to the Council's liking, it did meet the minimal requirements set forth in the Task Order that was approved by the City Council. The additional work completed between April 8th and June 6th was not part of the original contract.

Bolton and Menk is requesting an amendment to Task Order #1 (2023) in the amount not to exceed \$15,000 for additional work completed for the Gomsrud Park Phase 1 project that was not anticipated.

BUDGET IMPACT

If funds are not available after bids have been received, additional funds will need to be transferred from the Liquor Store Funds to offset this increase.

SUPPORTING DATA/ATTACHMENTS

Task Order #1 (2023)

Amendment #1 – Bolton and Menk

**CITY OF FAIRMONT, MN AND BOLTON & MENK, INC.
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 1 – Gomsrud Park Renovations – Phase 1

CLIENT: City of Fairmont, MN

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: February 22, 2023

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: November 14, 2022

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:

CONSULTANT shall perform the Services listed below or in the attached Exhibit I. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

2.0 Fees:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows:

TASK	DESCRIPTION	Total Cost
1	Project Administration, Coordination, DNR Grant	\$18,500
2	Field Data Collection	\$10,800
3	Preliminary Design	\$62,000
4	Stormwater Management Plan	\$9,700
5	Final Design, Plans, and Specs – Phase 1	\$37,000
6	Bidding Services	\$9,500
TOTAL		\$147,500

Tasks 1-6 are estimated amounts. Actual costs will be invoiced in accordance with Section III.A.2 of the Master Professional Services Agreement.

The total of all tasks will not exceed \$147,500, subject only to adjustments for a change in scope of services performed that are agreed upon in writing by the CLIENT and the CONSULTANT.

3.0 Schedule:

Schedule for performance of Services will be as follows or as set forth in attached Exhibit I, such that all services will be completed by December 31, 2024.

February 2023	• Authorization of professional services
March 31, 2023	• Submit DNR Outdoor Recreation Grant
March-April 2023	• Field Data Collection
February-June 2023	• Preliminary Design
June-July 2023	• Final Design & Preparation of Contract Docs
July-August 2023	• Bidding & Contract Award
August 2023-June 2024	• Construction of Phase I

4.0 Deliverables

Deliverables will be as follows or as set forth in the attached Exhibit I.

5.0 Term

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT’S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

6.0 Other Matters

None

7.0 Project Managers

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

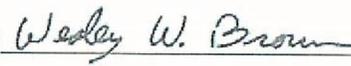
CLIENT:
Cathy Reynolds, City Administrator
100 Downtown Plaza
Fairmont, Minnesota 56013
Office Phone: 507-238-9461
Email: creynolds@fairmont.org

BOLTON & MENK, INC.
Wesley W. Brown, P.E.
1501 S State Street, Suite 100
Fairmont, MN 56031
Office Phone: 507-238-4738
Email: wesley.brown@bolton-menk.com

CLIENT: CITY OF FAIRMONT, MINNESOTA

CONSULTANT: BOLTON & MENK, INC.

By: 
Printed Name: Lee C. Baarts

By: 
Printed Name: Wesley W. Brown, P.E.

Title: Mayor
By:  3/15/23
Patricia J. Monsen, City Clerk
ATTACHMENTS TO THIS TASK ORDER: Exhibit I

Title: Senior Principal Engineer

EXHIBIT I – CONSULTANT’S SERVICES (TASK ORDER 1)

GOMSRUD PARK RENOVATIONS – PHASE 1

DESCRIPTION OF PROJECT AND SCOPE OF IMPROVEMENTS

The CONSULTANT agrees to provide civil design engineering and landscape architecture services required for the construction of Gomsrud Park renovations. The schematic design of the preferred alternative has been developed by SGA Group and approved by the City Council on January 9, 2023. This project will include preliminary design of all civil/site and landscape features and final design documents for Phase 1. It will also include submittal of a DNR Outdoor Recreation grant application for portions of the project identified for Phase 2. Lastly, this task order will include analysis of repair or replacement alternatives for the gabion wall along the west side of the channel between Hall and Budd Lake.

The basic improvements anticipated as part of this Agreement include:

Bituminous parking lots, concrete curb and gutter, storm sewer piping, walking trails, landscape plantings, site grading, and stormwater treatment areas. Phase 1 will consist of construction of a new boat ramp on Budd Lake and the west parking lot area, primary access road, walking trails around the site, and Hall Lake landing improvements. The extents of Phase 1 are shown on the attached map.

I.A. BASIC SERVICES

For purposes of this Project, Basic Services to be provided by the CONSULTANT are as follows:

Task 1: Project Administration and Coordination

CONSULTANT will meet with CLIENT to review available information relative to the project, confirm CLIENT final schematic layout for the project, and verify the project scope & schedule. CONSULTANT will offer regular updates on next steps and upcoming project requirements. CONSULTANT will also prepare and provide DNR Outdoor Recreation grant application, miscellaneous project correspondence, scheduling, invoicing, and budget management necessary for expediting work products and project decision-making. Schedule updates will be provided on a regular basis.

Task 2: Field Data Collection

CONSULTANT will complete a topographic survey to provide base mapping, a digital terrain model, site features, and utility information within the project site. Utility coordination will be completed to include private utility information in the topographic survey. CONSULTANT will coordinate a proposal for completion of additional geotechnical exploration on the site. CLIENT will enter into a separate contract with the geotechnical engineer for this work.

Task 3: Preliminary Design

CONSULTANT will review the approved schematic design with the CLIENT and provide an updated version to proceed with for final design. CONSULTANT will prepare 60% preliminary plan construction drawings of the entire site area, including all phases of the park renovations for CLIENT review. CONSULTANT will prepare a preliminary cost estimate based on the preliminary plans for CLIENT review. CONSULTANT will complete analysis and preliminary cost estimates of repair options for the gabion wall on the west side of the boat channel. Design and construction plan of gabion wall repairs are not included in this task order.

Task 4: Stormwater Management Plan

CONSULTANT will prepare a stormwater management plan for the entire site area, including all phases of the park renovations. CONSULTANT will review existing and proposed hydrology and design stormwater treatment features to address the local and state requirements for storm water runoff.

Task 5: Final Design, Plans and Specs

CONSULTANT will prepare comprehensive, detailed construction plans for Phase 1 of the proposed improvements. This includes preparation of applicable plan sections including:

- Title Sheet
- Legend
- Overall Site Layout
- Existing Conditions and Utilities
- Demolition/Removal Plan
- Statement of Estimated Quantities
- SWPPP/Erosion Control Plan
- Pavement Construction Plans/Details
- Site Utility and Storm Sewer Plan
- Trail and Walkway Layout Plan
- Landscaping Plan
- Landscaping and Planting Details
- Site Restoration and Turf Establishment Plan

CONSULTANT will prepare special provisions and contract documents to submit with the final construction drawings for Phase 1. CONSULTANT will prepare an engineer's cost estimate based on the final plans and specifications. CONSULTANT will prepare permit applications associated with the improvements and submit them for approval. The permit application fees will be the responsibility of the CLIENT. The following permit applications may be required:

- Minnesota Pollution Control Agency
 - National Pollutant Discharge Elimination System Permit
- City of Fairmont
 - Land Disturbance Permit
- Minnesota Department of Natural Resources
 - Work in Public Waters Permit

Task 6: Bidding Services

CONSULTANT will prepare and publish the advertisement for bid and distribute the bid documents. CONSULTANT will provide responses to questions from contractors and issue addenda as required. CONSULTANT will attend the bid opening, prepare the resultant bid tabulation, and provide verification of submitted bids to CLIENT. CONSULTANT will prepare a contract award recommendation letter and attend the council meeting in which awarding of the contract is anticipated. CONSULTANT will distribute the contract to the selected contractor and secure the required contractor submittals necessary to commence construction.

Task 7: Construction Engineering Services

Due to the undefined limits of Phase 1 construction at the time of this agreement, the CONSULTANT will provide a future Task Order for construction engineering services after the bids are received and exact scope and schedule is known. Construction services are not included within this agreement.

I.B. ADDITIONAL SERVICES

Consulting services performed other than those authorized under Section 1.A shall be considered not part of Basic Services and may be authorized by the CLIENT as Additional Services. Additional Services consist of those services that are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the bidding of the project; or vary depending on the technique, procedures or schedule of the project contractor.

Additional services may include:

1. Professional services associated with building or structural design.
2. Professional services associated with lighting or electrical design.
3. Professional services associated with construction administration and engineering.
4. Professional services associated with final design and bidding of the gabion wall repairs.
5. Professional services associated with final design and bidding of future phases.

PHASE 1 AREAS

Lakeshore Area Improvements
Boat launch provides improved access for boats and trail uses
Beach includes future expansion and renovation of existing public restrooms/rental

Kayak Rental Launching
Separated from boat launch

Fish Cleaning
Access to fish cleaning building

Future Reservation Concept
Medium park shelter reservation
Electrical, water, food prep

AQUATIC INVASIVE SPECIES STATION (2)

WATERCRAFT LAUNCH (3)

COMMUNITY DOCK

BUDD LAKE

SWIMMING BEACH

EXISTING PUBLIC RESTROOM & EQUIPMENT STORAGE

FUTURE BEACH HOUSE

BOAT TRAILER PARKING (18)

BEACH AREA PARKING

BOAT TRAILER PARKING (32)
CAR PARKING (12)

PICNIC AREA

EXISTING PAVILION

PAVILION PARKING

Walks Defining Space
Access expanded beyond the limits of slopes and traffic

EXISTING PLAY EQUIPMENT

PLAYGROUND PARKING

GENERAL PARKING

PICKLEBALL COURTS (3)

PHASE 1 AREAS

RECREATION BEACH

**AMENDMENT #1 TO TASK ORDER 1 FOR PROFESSIONAL SERVICES
BETWEEN CITY OF FAIRMONT AND BOLTON & MENK, INC.**

This AMENDMENT #1 (“Amendment”) to the original Task Order 1 for Professional Services between the City of Fairmont (“OWNER”) and Bolton & Menk, Inc. (“ENGINEER”) dated February 22, 2023 (the “Agreement”) is made and entered into on this 24th day of June, 2024.

WHEREAS, OWNER has engaged ENGINEER, pursuant to the Agreement, to furnish OWNER with professional services in connection with the Gomsrud Park Renovations – Phase 1 (the “Project”);

WHEREAS, OWNER and ENGINEER have agreed to amend the Agreement as set forth in this Amendment and subject to the terms and conditions of this Amendment; and,

WHEREAS, OWNER and ENGINEER agree that the construction plans were nearly complete and ready to be released for bidding the week following the April 8th City Council meeting; and,

WHEREAS, OWNER has requested additional design services to evaluate various options and revise the construction plans to incorporate a new parking layout and stormwater configuration selected by the OWNER.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **SCOPE ATTACHMENT.** The Scope Attachment is attached and incorporated herein by reference as Exhibit A. If the OWNER requests or ENGINEER performs additional services for the Project, ENGINEER shall make such request to OWNER in writing, setting forth any changes or additions to the Scope of the Agreement, including any additional deliverables requested for the Project in Exhibit A.
2. **FEE ATTACHMENT.** The Fee Attachment is attached and incorporated herein by reference as Exhibit B. If the ENGINEER requests additional fees for the services for the Project or for services performed pursuant to Exhibit A, ENGINEER shall make such request to OWNER in writing, setting forth any changes in fees and all fees associated with such additional services, in the same or substantially similar format as Exhibit B. If OWNER agrees to the change in scope or fees proposed by ENGINEER in writing, the parties will adjust the Maximum Fee to account for such changes. No claim for extra services performed by ENGINEER will be allowed by OWNER except as provided in this Amendment nor will ENGINEER perform any services or work not previously approved by OWNER except upon receipt of a written amendment.
3. **Additional Forms.** Exhibits A and B are attached and incorporated into the Agreement.
4. **All Other Terms and Conditions of the Agreement.** Any conflict or inconsistency as to terms set forth in this Amendment and the Agreement or other writing will be governed by this Amendment.

IN WITNESS WHEREOF, the parties have caused this AMENDMENT #1 to be executed by their duly authorized representatives on the dates written below.

CITY OF FAIRMONT

BOLTON & MENK, INC.

SIGNED: _____

SIGNED:  _____

NAME: _____

NAME: Troy Nemmers, PE

TITLE: _____

TITLE: Senior Project Manager

DATE: _____

DATE: June 24, 2024

SIGNED: _____

NAME: _____

TITLE: _____

DATE: _____

EXHIBIT A – SCOPE ATTACHMENT TO AMENDMENT #1

This **SCOPE ATTACHMENT** is part of **AMENDMENT #1** to Task Order 1. Unless otherwise agreed to in writing by the parties, any conflict or inconsistency as to the terms set forth in the Amendment and the Agreement shall be governed by the Amendment.

1. ENGINEER attended meetings with City staff following 4/8/24 council meeting to determine direction of project and develop ideas for council review.
2. ENGINEER developed various parking layout concepts for council review and presented options at two city council meetings.
3. ENGINEER shall prepare final construction plans and bidding documents in accordance with Option 5 as approved by the City Council on June 6, 2024 including:
 - a. Updating site layout, grading plan, utility plan, erosion control plan, landscape plan, and stormwater calculations.

EXHIBIT B – FEE ATTACHMENT

This **FEE ATTACHMENT** is part of **AMENDMENT #1** to Task Order 1. Unless otherwise agreed to in writing by the parties, any conflict or inconsistency as to the terms set forth in the Amendment and the Agreement shall be governed by the Amendment.

1. The parties agree to the following additional services to complete the Project, as set forth below:

AMENDMENT (SERVICES AND DELIVERABLES)		Amount
Deliverable 1	Project meetings, updated plans and specifications	\$15,000
Deliverable 2		
Deliverable 3		
Deliverable 4		
Deliverable 5		
Deliverable 6		
THIS AMENDMENT Sub-Total		
(Less Reduction in Fee -if any)		
THIS AMENDMENT TOTAL		

AMENDMENT (IMPACT TO BUDGET)		
ORIGINAL TASK ORDER 1 AGREEMENT	Estimated amount	\$147,500
PREVIOUS AMENDMENTS #000	Describe (if needed)	0
AMENDMENT #1 CHANGE (6/24/24)	Estimated amount	\$15,000
NEW PROJECT TOTAL, MAXIMUM FEE, NOT TO EXCEED		\$162,500

2. **SCHEDULE**: Schedule for performance of services will be modified as follows or as set forth in the Agreement, such that all services will be completed by July 22, 2024.

3. **MAXIMUM FEE**. The Maximum Fee will not exceed: \$162,500, subject only to adjustments for a change in scope of services that are agreed upon by the CLIENT and CONSULTANT.



STAFF MEMO

Prepared by: Matthew R. York, Public Works and Utilities Director	Meeting Date: 06/24/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.2
Reviewed by: Matt Skaret, Administrator	Item: Consideration of Task Order #4 – Lake Avenue Local Road Improvement Program		
Presented by: Matthew R. York, Public Works and Utilities Director	Action Requested: Motion to Approve Task Order #4 for the Lake Avenue Local Road Improvement Program Design and Bidding Services		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

Resolution 2023-39: Authorizing the Pursuit of 2023 Local Road Improvement Program Funding for the Lake Avenue Reconstruction Project

REFERENCE AND BACKGROUND

For the City to apply for Local Road Improvement Program (LRIP) funds in 2023, the City of Fairmont needed assistance from an engineering firm to provide preliminary plans for the project. These preliminary plans were utilized by the LRIP Committee to decide if the City of Fairmont would be eligible for funding.

Bolton and Menk began working on this project through our City Engineer agreement in early 2023. This work culminated in the City requesting LRIP Funds and ultimately receiving \$1,500,000 to assist the City in reconstructing our Western Gateway Road into the City.

Task Order #4 is for the Design and Bidding Services for the Lake Avenue Reconstruction, which is an LRIP-funded project. Being able to utilize Bolton and Menk for the completion of this project will ensure that we will be able to keep our LRIP funds, since the funding was based on their plans.

The project scope is to finish the project design by March 2025 so that it can be out to bid as early as possible for Summer 2025 construction.

BUDGET IMPACT

Project is within the Capital Improvement Budget

SUPPORTING DATA/ATTACHMENTS

Task Order #4 – Bolton and Menk

**CITY OF FAIRMONT AND BOLTON & MENK, INC.
TASK ORDER TO 2024 AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 004 – Lake Avenue Reconstruction (LRIP) – Design & Bidding Services

CLIENT: City of Fairmont

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: June 24, 2024

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: January 8, 2024

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:

CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

CONSULTANT agrees to provide professional services required for the survey, design and bidding related to the reconstruction of Lake Avenue from CR 39 to Fairlakes Avenue (4,000 linear feet); herein referred to as the Project. The project will be designed to comply with MN State Aid and Local Road Improvement Program (LRIP) guidelines established by MNDOT. This project is intended to be part of the city’s 2025 Improvement Program and will be assessed following the MN Stat 429 requirements. This project includes reconstruction of sewer, water, and stormwater utilities: including new services to the right-of-way. It includes a new city street section with concrete curb and gutter and driveways as well as final restoration of all disturbed areas.

Task 1: Topographic Survey and Mapping

Upon authorization to prepare plans and specifications for the Project CONSULTANT will:

1. Conduct detailed final field surveys and research utility records and plans as necessary to obtain information for detailed design and preparation of construction documents.
2. Research potential property lines concerns or conflicts. Identify property lines to assist in determining actual front footage for assessment process.
3. Prepare a topographic base map including digital terrain model, UAV drone imagery, and utility information within the project corridor.

Task 2: Preliminary Engineering

CONSULTANT will perform the following related to the engineering report:

1. Coordinate the State Aid process with MNDOT District 7 and begin preliminary environmental reporting and documentation.

2. Coordinate geotechnical exploration with a separate contractor to review existing soil conditions and develop a recommended street section. The city will enter into a separate agreement with the geotechnical engineering contractor for this work.
3. Prepare an Engineering Feasibility Report detailing the proposed project improvements and the recommended underground utility construction or replacement, including estimated cost and project feasibility.
4. Prepare the Preliminary Assessment Roll based on the adopted Assessment Policy.
5. Meet on as needed basis with the city staff to discuss and coordinate potential construction schedules, utility conflicts, property owner issues and other project concerns.
6. Assist city staff with presentations for public hearing and attend meetings to present the proposed project to the City Council.

Task 3: Design and Preparation of Plans and Specifications

CONSULTANT will perform the following related to the design phase:

1. Perform final design and prepare plans and specifications for the Project. This will include construction plans for street and utility installations and documents necessary for the city to bid and enter into an agreement with a contractor.
2. Documents will be prepared in accordance with MNDOT State Aid standards and follow MNDOT’s State Aid for Local Transportation (SALT) review and approval process.
3. Prepare an engineer’s estimate including a complete breakdown of quantities of construction and estimated cost of construction. Cost estimate will be submitted to MNDOT for review.
4. Assist with the preparation of the following anticipated permit applications: MPCA (stormwater/erosion control and sanitary sewer construction), Minnesota Department of Health (watermain construction) and City of Fairmont (land disturbance permit) required for the Project.
5. Provide bid documents comprising of construction plans, specifications and construction contract in accordance with the requirements of the CITY, MNDOT, MPCA, and MDH.

Task 4: Bidding

CONSULTANT will perform the following related to the bidding phase:

1. Prepare and publish the advertisement for bid and distribute the bid documents.
2. Provide responses to questions from contractors and issue addenda as required.
3. Attend the public bid letting, analyze bids received by the CITY for completeness and accuracy and note any omissions and discrepancies.
4. Compile a bid summary comprising the results of the bids and prepare a letter to the CITY recommending award of the construction contract to the apparent low bidder based upon analysis of the bids received.
5. Construction contract information will be submitted to MNDOT for their records and funding approvals.
6. Coordinate final execution of awarded bid to CLIENT and contractor.

Additional Services

Consulting services performed other than those identified above shall be considered not part of Basic Services and may be authorized by the CLIENT as Additional Services. Additional Services consist of those services that are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the bidding of the project; or vary depending on the technique, procedures, or schedule of the project contractor.

Additional services may include:

1. Professional services associated with temporary/permanent property acquisition.
2. Professional services related to work outside of the project limits defined above.
3. Professional services associated with actual site or subsurface exploration.
4. Professional services not identified above, including soil testing services of an independent testing laboratory.

2.0 Fees:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows:

TASK	DESCRIPTION	COST
1	Topographic Survey and Mapping (Lump Sum)	\$36,000
2	Preliminary Engineering (Lump Sum)	\$55,000
3	Design, Plans, and Specifications (Estimated)	\$349,000
4	Bidding (Estimated)	\$25,000
TOTAL (Not-to-Exceed)		\$465,000

Task 1 and 2 are lump sum amount and Task 3 and 4 are estimated amounts. Actual costs will be invoiced in accordance with Section III.A.2 of the Master Agreement for Professional Services with a total not to exceed amount of \$465,000.

3.0 Schedule:

Schedule for performance of services will be as follows, such that all services will be completed by June 1, 2025.

June 2024	• Authorization of Services
June-September 2024	• Survey and Preliminary Engineering
October-March 2025	• Design, Plans, and Specifications
April-May 2025	• Advertise; Accept Bids; Award Contract

4.0 Deliverables:

Deliverables will be as follows or as set forth:

1. Preliminary Engineering Report
2. Final Plans and Specifications
3. Cost Estimate
4. Bid Summary & Recommendation Letter
5. Executed Contracts

5.0 Term:

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT’S obligations under this Task Order or until a new Master Agreement incorporates this Task Order.

6.0 Other Matters:

None

7.0 Project Managers:

Project manager and contact information for the CLIENT and CONSULTANT for this Task Order is:

CITY OF FAIRMONT:
Matthew York, Director of Public Works/Utilities
100 Downtown Plaza
Fairmont, MN 56031
Office Phone: 507-238-3942
Email: myork@fairmont.org

BOLTON & MENK, INC.:
Troy G Nemmers, P.E.
1501 South State Street, Suite 100
Fairmont, MN 56031
Office Phone: 507-238-4738
Email: troy.nemmers@bolton-menk.com

CLIENT: CITY OF FAIRMONT

CONSULTANT: BOLTON & MENK, INC.

By: _____

By: Wesley W. Brown

Printed Name: _____

Printed Name: Wesley W. Brown, P.E.

Title: _____

Title: Senior Principal Engineer

Date: _____

Date: June 18, 2024

By: _____

Printed Name: _____

Title: _____

Date: _____

ATTACHMENTS TO THIS TASK ORDER: None



STAFF MEMO

Prepared by: Matt Skaret, Administrator	Meeting Date: 6/24/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.3
Reviewed by:	Item: Consideration of the Community Development Director Job Description and Advertise for the Position		
Presented by: Matt Skaret, Administrator	Action Requested: Motion to Approve the Community Development Director Position Job Description and Authorize Advertising for the Position		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation		

REFERENCE AND BACKGROUND

On April 22nd the City Council approved a motion to begin the process of hiring a Community Development Professional with the purpose of providing more structure, better communication, and efficiency to the Department. Director position will carry a little more authority with it and likely attract candidates of higher level of experience and qualifications. Moreover, improving the community development functions of the City is critical to the long-term success of Fairmont. For these reasons I would recommend advertising for a Community Development Director over a Coordinator.

The following would be priorities of the new Community Development Director position and have been incorporated into the job description:

- Evaluate the Department to best deliver service in a cost-effective manner that provides good value for the City, building community and other community development customers.
- Revise the design and implement an effective Rental Licensing Ordinance
- Improve neighborhoods and protect property values by adopting and enforcing a property maintenance code for addressing the appearance of poorly maintained structures.
- Develop and implement Community Clean-up programs that address obstacles that affect full citizen participation.
- Provide proactive and supporting assistance to business owners wishing to update structures for adaptive re-use.
- Develop capacity for finding revenue sources/ grant funding for important redevelopment effort.
- Organize forms and processes to streamline building permit and planning and zoning application process.
- A strong emphasis will be put on providing top notch customer service.
- Overseeing the development and implementation of a comprehensive Lakes Management Plan

With the position, one thing we are planning to do is move the Water Resources Technician (Hannah) out of the umbrella of engineering and putting the position in with Community Development. I believe the position has more of a tie in with Community Development with the land disturbance permit process and being tasked with development a Lakes Management Plan that addresses the curly leaf pondweed, water quality improvements, and other invasive aquatic species. There would still need to be coordination with engineering and public works. Also, I have discussed with Chief Hunter about possibly moving the Community Solutions Officer (who does the tall grass, weeds, and other nuisance enforcement) under the umbrella of Community Development as those function have more to do with property maintenance standards than Law Enforcement. However, I would recommend allowing the new Community Development Director to evaluate that.

BUDGET IMPACT

Community Development Coordinator position in the 2024 budget at \$40.33 per hour and total wages and benefits at \$123,824. As of this writing, HR Manager Rachel Viesselman and I are working with ABDO who conducted the 2022 Wage and Compensation Study on the Pay Equity Points and Salary Range for this position. I hope to have this information for you by Monday's meeting.

SUPPORTINGDATA/ATTACHMENTS

Job Description



Position Description Community Development Director

DEPARTMENT: Community Development
FLSA CLASS: Exempt
REPORTS TO: City Administrator
SUPERVISES: Building Officials, Community Development and Planning staff, Water Resources Technician
LAST REVISED: June 24, 2024

SUMMARY:

Under the general supervision of the City Administrator, the Community Development Director is responsible for organizing and directing the full range of the City's community development operations as they relate to planning, zoning, and economic development; residential and commercial ordinance administration; property maintenance codes and enforcement; developing and implementing a Lakes Management Plan; and other special plans, projects, and authorities/commissions. This position will also supervise Community Development Department personnel.

To perform this job successfully, an individual must be able to perform each duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position. The essential functions listed below are intended to serve as illustrations of the various types of work that may be performed. The omission of specific duties does not exclude them if the work is similar, related, or a logical assignment to the position.

ESSENTIAL FUNCTIONS OF THE JOB INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Plans, organizes, directs, and evaluates the full range of activities within the Community Development Department.
- Directs and participates in the development and implementation of the Department's work plan by assigning work activities, project, and programs; monitoring workflow; and assessing work products.
- Evaluates the Department's operational efficiency and effectiveness; adjusts processes as needed, consulting with the City Administrator and City Council when required; and ensures quality service is delivered to all members of the organization and the public.
- Ensures that excellent customer service is provided to all members of the public.
- Develops and maintains the Department's short- and long-range goals.
- Prepares, recommends, and administers the Department's annual operating budget.
- Trains, motivates, evaluates, and coaches the Department's staff.
- Prepares and delivers agendas, reports, records, and related documents.
- Oversees compliance with all City, State, and Federal regulations.
- Leads the implementation and maintenance of the City's Comprehensive Plan, feasibility studies, strategic plans, and other plans/studies as directed by the City Administrator.
- Oversees the development and implementation of a Lakes Management Plan.



- Reviews city ordinances, programs, and policies pertaining to the Department and recommends updates as needed to the City Administrator and City Council.
- Enforces the Zoning and Building Codes and introduces amendments as needed.
- Develops, implements, and enforces property maintenance standards for all types of properties.
- Oversees the processing of applications for zoning, building, land use permits, site plans, and rental housing registration.
- Coordinates the development and redevelopment activities of the city, assuring that projects are planned and implemented consistent with established objectives and the City's Comprehensive Plan.
- Oversees the creation and maintenance of a vacancy inventory in commercial and industrial properties in the community and develops strategies to decrease vacancies.
- Consults with officials of the City, State, and Federal government to coordinate all phases of planning and community development.
- Coordinates with local, state, and regional resources to assist in business expansion and entrepreneurial development.
- Meets with developers and their agents for coordination of proposed projects and enforcement of applicable design standards.
- Works with the Housing and Redevelopment Authority to further housing goals, policies, and priorities.
- Advises and supports the Economic Development Authority, Planning Commission, and Board of Zoning Appeals.
- Attends meetings of the Economic Development Authority, Planning Commission, and City Council as well as various boards, committees, and special groups on an as-needed basis.
- Collaborates and builds positive relationships with business owners, contractors, developers, public agencies, and other key stakeholders throughout the community to promote business development/expansion/retention and enhance the city's economic viability; participates in business community events as needed.
- Provides information to the public and leads public education measures relating to community development functions; gives presentations to community groups, government entities, or the public as needed.
- Oversees community development marketing strategies/activities and promotional materials.
- Communicates and coordinates with other department heads and staff as necessary.
- Performs other duties and activities as assigned.

EQUIPMENT USED:

- Computer
- Mobile Devices
- Automobile
- Printer, copier, fax machine, phone, and other standard office equipment

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of community planning and development principles, practices, and processes.



- Knowledge of City legislative processes, fiscal and budget management processes, and applicable administrative policies and procedures.
- Knowledge of economic development principles.
- Practical knowledge of the Uniform Building Codes, property maintenance codes, and code enforcement techniques.
- Knowledge of excellent customer service protocols and practices.
- Housing policy development experience.
- Ability to organize and manage multiple projects and establish priorities to effectively work under pressure and meet challenging deadlines with minimal supervision.
- Ability to plan, organize, and coordinate various meetings and activities.
- Ability to plan, organize, and coordinate ways to achieve community input.
- Ability to establish and maintain effective working relationships with other employees, the public, boards and commissions, and to work constructively toward resolving community issues with courtesy.
- Ability to effectively communicate with other employees, contractors, developers, City Council, and the public.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in community planning, economic development, public administration, or related field.
- Five years of progressively responsible experience in planning, economic development, community development, housing and/or redevelopment, including some supervisory experience.

PREFERRED QUALIFICATIONS:

- American Institute of Certified Planners (AICP) certifications.
- Certified Economic Developer (CEcD) or Economic Development Finance Professional (EDFP) certifications.
- Master's degree in community planning, economic development, public administration, or related field.

CONDITIONS OF EMPLOYMENT:

- Possession of a Minnesota Class D Driver's License or the ability to obtain one within 30 days of employment.

WORK SCHEDULE:

The typical work hours for this position are 8:00 a.m. to 4:30 p.m., Monday – Friday. Additional hours will be required, as this position is responsible to attend City Council meetings and other meetings as necessary.



WORK ENVIRONMENT/PHYSICAL DEMANDS:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the employee to work alone, with others, around others, and have contact with the public. This position will work indoors.

Activities that will occur continuously include sitting, verbal communication, hearing, and performing repetitive motions with hands/wrists/fingers.

Activities that will occur frequently include problem solving, conducting written communication, displaying interpersonal skills, and standing.

Activities that will occur occasionally include walking, lifting, carrying, reaching, and hand/eye/foot coordination.

Activities that will occur infrequently include bending; stooping; kneeling; reaching at, above, and below shoulder level with the right, left, and both shoulders; and lifting/carrying up to 24 pounds.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

ACKNOWLEDGEMENT:

I have read this job description and fully understand the requirements set forth herein. I understand that this is to be used as a guide and that I will be responsible for performing other duties as assigned. I further understand that this job description does not constitute an employment contract with the City of Fairmont.

Employee Signature

Printed Name

Date



STAFF MEMO

Prepared by: Matthew R. York, Public Works and Utilities Director	Meeting Date: 6/24/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.4
Reviewed by: Matt Skaret, Administrator	Item: Consideration to Approve Change Order #1 – Airport Lift Station		
Presented by: Matthew R. York, Public Works and Utilities Director	Action Requested: Motion to Approve Change Order #1 – Airport Lift Station with Beemer Companies for \$15,000		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

Approved Original Purchase order on 3/25/2024

REFERENCE AND BACKGROUND

In an effort to complete this project, we ran into an issue with the initial quote from Beemer’s. The quote did not include State Plumbing Review (including State Permitting Fees), a required Force Main Cleanout, and their Project Management Fees.

The Change Order amount is \$15,000.

This would change the project's cost from \$88,500 to \$103,500. The quotation provided by GM Contracting did not include these additional fees, either.

This will be Phase 1 of the project. Once the new tank and ejector pumps are operational, the City will need to initiate Phase 2. This Phase will help find where Ground and/or Stormwater are entering the Sanitary System. We know this is because the current holding tank fills up faster during wet weather events.

BUDGET IMPACT

Budget in the FY 24 CIP =	\$150,000
Quotation from Beemer’s =	\$ 88,500
<u>Change order Amount =</u>	<u>\$ 15,000</u>
Remainder to be Utilized in Phase 2=	\$ 46,500

SUPPORTING DATA/ATTACHMENTS

Change Order #1



1988 135TH ST
 FAIRMONT, MN 56031
 (507) 235-6779
 Jasmine@beemer.us
 www.beemer.us

Estimate

ADDRESS
City of Fairmont 100 Downtown Plaza Fairmont, MN 56031

SHIP TO
City of Fairmont 100 Downtown Plaza Fairmont, MN 56031

ESTIMATE #	DATE
1884	06/20/2024

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Fairmont Airport Sewer force main - Change Order # 1			
	Misc			
	-State plumbing review	1	6,000.00	6,000.00
	- Isometric drawings			
	- Plumbing inspections			
	- State permit fee			
	Misc			
	Add Cleanout on force main	1	4,000.00	4,000.00
	Project Management / Design Labor	1	5,000.00	5,000.00

Thank you for the opportunity to quote your project.

SUBTOTAL	15,000.00
TAX	0.00
TOTAL	\$15,000.00

ESTIMATE VALID FOR 30 DAYS

Accepted By

Accepted Date

Payment Methods: Cash, Check or ACH is Preferred.
 Credit Cards and Venmo (@BeemerCompanies) is available
 for a fee of 3.5% added to the total invoice amount.
 Finance Charges applied monthly at 1.5% and \$1 Min.

Any dispute regarding goods or services supplied by Beemer Companies
 will be litigated in a court and county in which Beemer Companies has a business office.



Council Member Agenda Request
Submitted 6/20/24 for 6/24/24 council meeting

Agenda Item: 10.1

From: Michelle Miller

Subject: Consideration of Additional Street Funding for the 2025 Street Improvement Plan to Repair Park Street from Blue Earth Avenue to at least 2nd Street in front of the Martin County Library.

Policy/Action Requested: City Council should consider additional street funding for the 2025 Street Improvement Plan to repair Park Street from Blue Earth Ave. to at least 2nd Steet in front of the Martin County Library. The street is in very poor condition and a heavily travelled throughfare through the heart of our community.

City Administrator Matt Skaret Note- Cost estimates for Park Avenue from Blue Earth Ave to 4th St. include full infrastructure replacement as infrastructure is from 1931 and 1948.

Table with 2 columns: Estimate Year, Amount. Rows: Estimate 2024 (\$ 1,590,721.58), Estimate 2025 (\$ 1,829,329.82), 2025 w/ Eng (\$ 2,158,609.18)

The Public Works/Engineering Department was planning on doing this stretch of Park Avenue in correlation with Blue Earth Ave (2026) due to Tie-ins to the infrastructure at Blue Earth. There is also a lot of adjacent City Property so if we do special assessments as required if we bond under Chapter 429 of MN Statutes could have a significant impact on the City Budget.

Attachments:

Council Action: _____ Date: _____

Accounts Payable
Check Approval List - City Council

From: 06/01/2024

To: 06/25/2024



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>4 Diamonds Home Inspection</u>					
4 Diamonds Home Inspection	Building Inspection	417 W 4th St	40.00	164780	06/10/2024 1
		Total for 4 Diamonds Home Inspection	40.00		
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	164762	06/07/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	-41.30	164762	06/07/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	226.80	164762	06/07/2024 1
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	1,076.17	164939	06/14/2024 1
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	374.93	164781	06/10/2024 1
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	580.02	164939	06/14/2024 1
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	711.38	165001	06/18/2024 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	290.98	164762	06/07/2024 1
		Total for A.H. Hermel Company	3,227.93		
<u>Abdo, LLP</u>					
Abdo, LLP	City Manager	05/28/2024 HR Consulting	96.00	164940	06/14/2024 1
		Total for Abdo, LLP	96.00		
<u>Alex Air Apparatus 2 LLC</u>					
Alex Air Apparatus 2 LLC	Fire Fighting	Oil Pressure Light On & Bank Two Leaks Down Fire Dept	753.61	165002	06/18/2024 1
		Total for Alex Air Apparatus 2 LLC	753.61		
<u>Alm</u>					
Alm	Aquatic Park Charges	Swimming Lessons Refund	90.00	164782	06/10/2024 1
		Total for Alm	90.00		
<u>Amazon Capital Services</u>					
Amazon Capital Services	Engineering	AAPro Tools Breadth Caliper Engineering	25.24	164941	06/14/2024 1
Amazon Capital Services	Aquatic Park	Aquatic Park Pool Parts	173.49	164941	06/14/2024 1
Amazon Capital Services	Central Garage	Shipping & Receiving Sign	27.04	165003	06/18/2024 1
Amazon Capital Services	General Government Buildings	Office Supplies	8.95	164941	06/14/2024 1
Amazon Capital Services	Parks	Cable Clutch Assy Park Dept	33.10	165003	06/18/2024 1
Amazon Capital Services	Fire Fighting	Battery Pack	181.13	164941	06/14/2024 1
Amazon Capital Services	Fire Fighting	Circular Saw Blade	182.82	164941	06/14/2024 1
Amazon Capital Services	Fire Fighting	Air Plug 1/4" Coupler Fire Dept	278.04	164941	06/14/2024 1
Amazon Capital Services	Fire Fighting	Office Supplies	73.04	164941	06/14/2024 1
		Total for Amazon Capital Services	982.85		
<u>American Welding & Gas, Inc.</u>					
American Welding & Gas, Inc.	Central Garage	Cylinder Rentals May 2024	107.01	164942	06/14/2024 1
		Total for American Welding & Gas, Inc.	107.01		
<u>Atlantic Coca-Cola Bottling Company</u>					
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	122.31	164763	06/07/2024 1
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	101.83	164763	06/07/2024 1
		Total for Atlantic Coca-Cola Bottling Company	224.14		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	-30.00	164764	06/07/2024 1

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Bellboy Corporation	Liquor - Mdse for Resale	Freight	76.00	164764	06/07/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Wine	-176.00	164764	06/07/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	340.26	164764	06/07/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	3,109.81	164764	06/07/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	-1.65	164764	06/07/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Wine	440.00	164764	06/07/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	7.59	164764	06/07/2024 1
Total for Bellboy Corporation			3,766.01		
<u>Benschoter</u>					
Benschoter	Parks	Safety Glasses Reimbursement	309.46	164783	06/10/2024 1
Total for Benschoter			309.46		
<u>Best Western</u>					
Best Western	City Manager	Jeff O'Neill 05/08/2024	236.22	164784	06/10/2024 1
Total for Best Western			236.22		
<u>Bevcomm Inc</u>					
Bevcomm Inc	Data Processing	Power Adapter, Converter, HDMI Video Convert, SC-SC Jumper	124.24	164785	06/10/2024 1
Bevcomm Inc	Data Processing	June 2024 Microsoft Office	2,579.10	164785	06/10/2024 1
Bevcomm Inc	Data Processing	May 2024 Contracted Computer Support	6,606.00	164785	06/10/2024 1
Bevcomm Inc	Data Processing	June 2024 Rocketfailover Fusion	39.95	164785	06/10/2024 1
Total for Bevcomm Inc			9,349.29		
<u>Boekett Building Supply</u>					
Boekett Building Supply	Parks	Lincoln Park Project	173.01	164786	06/10/2024 1
Boekett Building Supply	Parks	Lincoln Park Project	26.43	164786	06/10/2024 1
Boekett Building Supply	Parks	Lincoln Park Repairs	84.00	164786	06/10/2024 1
Boekett Building Supply	Parks	Treated Posts & Re-Rod Lincoln Park Project	3,846.26	164943	06/14/2024 1
Boekett Building Supply	Parks	Bronze Cont Lag Lincoln Park Project	168.00	164943	06/14/2024 1
Total for Boekett Building Supply			4,297.70		
<u>Bolton & Menk, Inc.</u>					
Bolton & Menk, Inc.	Parks	Gomsrud Channel Wall Repairs	5,993.00	164787	06/10/2024 1
Bolton & Menk, Inc.	Parks	Gomsrud Park Renovations Phase 1	9,435.00	164787	06/10/2024 1
Bolton & Menk, Inc.	Engineering	Interim Engineering Services 03/30/24 to 04/26/24 Armstrong Dr	3,220.00	164787	06/10/2024 1
Bolton & Menk, Inc.	Engineering	Water Treatment Plant HVAC Struct	144.00	164787	06/10/2024 1
Bolton & Menk, Inc.	Paved Streets	Memorial Park Drive Bridge 03/30 to 04/26/24	192.00	164787	06/10/2024 1
Bolton & Menk, Inc.	Paved Streets	Woodland Ave	96.00	164787	06/10/2024 1
Bolton & Menk, Inc.	Paved Streets	2024 Park St Reconstruction	10,504.50	164787	06/10/2024 1
Bolton & Menk, Inc.	Paved Streets	Armstrong Drive, Memorial Park Bridge	336.00	164787	06/10/2024 1
Bolton & Menk, Inc.	Paved Streets	Traffic Study Blue Earth Ave Improvement	4,900.00	164944	06/14/2024 1
Total for Bolton & Menk, Inc.			34,820.50		
<u>Bomgaars Supply</u>					
Bomgaars Supply	Civil Defense	sirens battery charger	39.99	164846	06/10/2024 1
Bomgaars Supply	Civil Defense	50lb scale and ruler for sirens	9.79	164846	06/10/2024 1
Total for Bomgaars Supply			49.78		
<u>Braun Intertec Corp.</u>					

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Braun Intertec Corp.	Community Center	Geotechnical Evaluation Thru 05/24/24 Coomunity Center	603.00	164788	06/10/2024 1
Total for Braun Intertec Corp.			603.00		
<u>Breakthru Beverage MN Wine & Spirits</u>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	200.10	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	11.10	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	46.40	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	1,096.00	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	640.00	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	84.18	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	6,517.27	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	74.01	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,001.30	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	610.50	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	2,269.74	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	3.70	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	12.95	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	96.00	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	555.00	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	-411.00	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	111.31	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	720.00	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	-55.50	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,369.95	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	9.25	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	154.07	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-3.70	165004	06/18/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	9.25	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,098.25	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	12.95	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	9.25	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	392.00	164765	06/07/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	52.43	164765	06/07/2024 1
Total for Breakthru Beverage MN Wine & Spirits			25,686.76		
<u>Byers</u>					
Byers	Aquatic Park Charges	Swimming Lessons Refund	45.00	164789	06/10/2024 1
Total for Byers			45.00		
<u>Capital One Trade Credit</u>					
Capital One Trade Credit	Central Garage	Jumbo Wrench Set, 7Pc Met Angle Wr Set	242.23	164945	06/14/2024 1
Capital One Trade Credit	Paved Streets	Husqvarna Gas Cut-n-Break Power Cutter	1,096.50	164945	06/14/2024 1
Capital One Trade Credit	Storm Sewer Mnt	Husqvarna Gas Cut-n-Break Power Cutter	1,096.50	164945	06/14/2024 1
Total for Capital One Trade Credit			2,435.23		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Road & Bridge Equipment	Hitch Ball Mount #130	119.95	164946	06/14/2024 1

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Carquest Auto Parts Stores	Road & Bridge Equipment	Cable-Heater #113	10.86	164946	06/14/2024 1
Carquest Auto Parts Stores	Garbage Collection	Hyd Fitting #127	26.38	164946	06/14/2024 1
Carquest Auto Parts Stores	Central Garage	Fuel Pressure Gauge City Shop	50.34	165005	06/18/2024 1
Carquest Auto Parts Stores	Central Garage	UV Dye, UV Light, Pump Oil	51.95	164946	06/14/2024 1
Carquest Auto Parts Stores	Central Garage	Adhesive Remover	42.88	164946	06/14/2024 1
Carquest Auto Parts Stores	Parks	Hoses Park #535	97.18	164946	06/14/2024 1
Carquest Auto Parts Stores	Parks	Front Brake Pads #503	33.79	164946	06/14/2024 1
Carquest Auto Parts Stores	Parks	Wiper Baldes #502	16.06	164946	06/14/2024 1
Carquest Auto Parts Stores	Parks	Core Return	-44.00	164946	06/14/2024 1
Carquest Auto Parts Stores	Parks	Star SD T-15 Park #505	6.43	165005	06/18/2024 1
Total for Carquest Auto Parts Stores			411.82		
Central Farm Service					
Central Farm Service	Central Garage	Cenex CLT-Superlube	1,087.20	164790	06/10/2024 1
Total for Central Farm Service			1,087.20		
Chesley					
Chesley	Non-departmental	Refund Check 019057-000, 415 W 4th St Mdle Apt	4.72	164747	06/03/2024 1
Chesley	Non-departmental	Refund Check 019057-000, 415 W 4th St Mdle Apt	0.44	164747	06/03/2024 1
Chesley	Non-departmental	Refund Check 019057-000, 415 W 4th St Mdle Apt	3.17	164747	06/03/2024 1
Chesley	Non-departmental	Refund Check 019057-000, 415 W 4th St Mdle Apt	4.72	164747	06/03/2024 1
Total for Chesley			13.05		
Cintas Corporation					
Cintas Corporation	Parks	First Aid Supplies	95.83	164947	06/14/2024 1
Cintas Corporation	Paved Streets	First Aid Supplies	25.52	164947	06/14/2024 1
Total for Cintas Corporation			121.35		
Cowing					
Cowing	Engineering	Stormwater Practices Tour St. Cloud, MN 05/22/24	188.94	0	06/10/2024 1
Total for Cowing			188.94		
Culligan Water of Fairmont					
Culligan Water of Fairmont	Aquatic Park	Sodium Bi Carbonate Aquatic Park	859.00	164948	06/14/2024 1
Total for Culligan Water of Fairmont			859.00		
Dahlheimer Beverage					
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	55,759.55	164766	06/07/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	12.50	164766	06/07/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	5,255.90	164766	06/07/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	9,938.64	165006	06/18/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	841.60	165006	06/18/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	509.40	165006	06/18/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	6.25	165006	06/18/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	-219.80	165006	06/18/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	24,143.05	165006	06/18/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	424.40	165006	06/18/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	-83.20	165006	06/18/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	33.80	165006	06/18/2024 1

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Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	61.50	165006	06/18/2024 1
Total for Dahlheimer Beverage			96,683.59		
<u>Dakota Riggers & Tool Supply, Inc.</u>					
Dakota Riggers & Tool Supply, Inc.	Road & Bridge Equipment	Hook 3/8" Clevis Slip-GR70, Hammerlock 3/8"-Gunnebo	321.42	164791	06/10/2024 1
Total for Dakota Riggers & Tool Supply, Inc.			321.42		
<u>Day Plumbing Heating & Cooling, Inc.</u>					
Day Plumbing Heating & Cooling, Inc.	SMEC Building	6/10/24 Restroom Repairs SMEC	361.26	165025	06/25/2024 1
Day Plumbing Heating & Cooling, Inc.	Aquatic Park	Supplies Aquatic Park Neal B	186.57	164792	06/10/2024 1
Day Plumbing Heating & Cooling, Inc.	Parks	Sylvania Park Shelter House Replaced Thermostat Not Working	167.99	164949	06/14/2024 1
Total for Day Plumbing Heating & Cooling, Inc.			715.82		
<u>Douglas</u>					
Douglas	Aquatic Park Charges	Swimming Lessons Refund-Double Scheduled	45.00	164950	06/14/2024 1
Total for Douglas			45.00		
<u>Elan Financial Services</u>					
Elan Financial Services	Police Administration	Chief's Conference Hunter St Cloud Best Western	479.79	0	06/17/2024 1
Elan Financial Services	Engineering	Aggregate Prod Tester, Construction Site Mgr Paris	725.00	0	06/17/2024 1
Elan Financial Services	Engineering	Assoc Of MN Counties	-30.00	0	06/17/2024 1
Elan Financial Services	Aquatic Park	Food For Resale Aquatic Park	32.47	0	06/17/2024 1
Elan Financial Services	Aquatic Park	Sunscreen For Resale Aquatic Park	399.45	0	06/17/2024 1
Elan Financial Services	Aquatic Park	Lifeguard Store Employee Uniforms	104.00	0	06/17/2024 1
Elan Financial Services	Aquatic Park	Clothing For Resale Lifeguards Aquatic Park	138.00	0	06/17/2024 1
Elan Financial Services	Parks	Strainer Assembly Repair Kit	50.10	0	06/17/2024 1
Elan Financial Services	General Government Buildings	Door Hooks For 3 CH Offices	31.83	0	06/17/2024 1
Elan Financial Services	Engineering	Bluebean Renewal Studio Prime Level I	3,955.20	0	06/17/2024 1
Elan Financial Services	Engineering	Intro to Surveying & Leveling	-150.00	0	06/17/2024 1
Elan Financial Services	Director of Finance	GFOA Conf Orlando FL 06/07 to 06/12/24	271.13	0	06/17/2024 1
Elan Financial Services	Garbage Collection	Elastic Trash Can Loops	106.42	0	06/17/2024 1
Elan Financial Services	Recording & Reporting	Supplies Patty Retirement	4.49	0	06/17/2024 1
Elan Financial Services	Recording & Reporting	Supplies Patty Retirement	46.78	0	06/17/2024 1
Elan Financial Services	Recording & Reporting	City Clerks School Steuber	613.85	0	06/17/2024 1
Elan Financial Services	Recording & Reporting	Supplies Patty Retirement	42.97	0	06/17/2024 1
Elan Financial Services	Recording & Reporting	Supplies Patty Retirement	13.31	0	06/17/2024 1
Elan Financial Services	Recording & Reporting	Supplies Patty Retirement	6.17	0	06/17/2024 1
Elan Financial Services	Recording & Reporting	Supplies Patty Retirement	5.34	0	06/17/2024 1
Elan Financial Services	Crime Control & Investigation	Firearms Supplies	2,641.58	0	06/17/2024 1
Elan Financial Services	Crime Control & Investigation	2024 BCA Criminal Justice Information Users Conf Beletti	300.00	0	06/17/2024 1
Elan Financial Services	Crime Control & Investigation	2024 BCA Criminal Justice Information Users Conf Nuss	300.00	0	06/17/2024 1
Elan Financial Services	Crime Control & Investigation	2024 BCA Criminal Justice Information Users Conf Quade	300.00	0	06/17/2024 1
Elan Financial Services	Crime Control & Investigation	Plaque Bass Retirement	85.70	0	06/17/2024 1
Elan Financial Services	Crime Control & Investigation	2024 Annual Verizon Connect Police Dept	2,154.60	0	06/17/2024 1
Elan Financial Services	Crime Control & Investigation	2024 BCA Criminal Justice Information Users Conf Sanow	300.00	0	06/17/2024 1
Elan Financial Services	Mayor & Council	Supplies Council Chambers	7.02	0	06/17/2024 1
Elan Financial Services	Crime Control & Investigation	Squad #2 Registration Renewal	16.60	0	06/17/2024 1

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Elan Financial Services	Crime Control & Investigation	Expanding Files Police Records Dept	58.80	0	06/17/2024 1
Total for Elan Financial Services			13,010.60		
<u>Equifax Information Services, LLC</u>					
Equifax Information Services, LLC	General Government Buildings	Subscription Fee & Minimum Service Fee	57.50	164793	06/10/2024 1
Total for Equifax Information Services, LLC			57.50		
<u>Fairmont Sentinel</u>					
Fairmont Sentinel	Liquor Store	Memorial Weekend Ads Liquor Store	190.00	165026	06/25/2024 1
Total for Fairmont Sentinel			190.00		
<u>Federal Signal Corporation-SSG</u>					
Federal Signal Corporation-SSG	Civil Defense	sirens motor and brush kit	1,731.94	164855	06/10/2024 1
Total for Federal Signal Corporation-SSG			1,731.94		
<u>Federated Rural Electric Association</u>					
Federated Rural Electric Association	Airport	Electric Utilities 04/30/2024 to 05/31/2024 Airport	37.30	164951	06/14/2024 1
Total for Federated Rural Electric Association			37.30		
<u>Fire Catt, LLC</u>					
Fire Catt, LLC	Fire Fighting	14,775 Feet Fire Hose Testing	5,910.00	164952	06/14/2024 1
Total for Fire Catt, LLC			5,910.00		
<u>Flaherty & Hood P.A.</u>					
Flaherty & Hood P.A.	Other General Gov't	General Municipal Matters & Litigation Matters May 2024	4,127.50	164953	06/14/2024 1
Total for Flaherty & Hood P.A.			4,127.50		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Fire Fighting	Hose Nozzle, Weather Strip Tape, Contractor Bags Fire Dept	39.77	164794	06/10/2024 1
Fleet & Farm Supply	Fire Fighting	Contractor Pack Fire Dept	10.99	164794	06/10/2024 1
Fleet & Farm Supply	SMEC Building	Supplies SMEC	30.96	164794	06/10/2024 1
Fleet & Farm Supply	Paved Streets	Knob Sign Repair #166	5.99	164794	06/10/2024 1
Fleet & Farm Supply	Paved Streets	Adhesive Street Dept	23.97	164794	06/10/2024 1
Fleet & Farm Supply	Paved Streets	String Line Sign Repairs	27.98	164794	06/10/2024 1
Fleet & Farm Supply	Airport	Hangar Repair Supplies Airport	70.82	164794	06/10/2024 1
Fleet & Farm Supply	Airport	Filters, Nuts, Bolts & Screws, Grade 2 Lock Washers Airport	40.27	164794	06/10/2024 1
Fleet & Farm Supply	Airport	Building Repair Supplies	64.96	164794	06/10/2024 1
Fleet & Farm Supply	Parks	Keys & Key Chains Park Dept	23.94	164794	06/10/2024 1
Fleet & Farm Supply	Parks	Lincoln Park Repairs	54.99	164794	06/10/2024 1
Fleet & Farm Supply	Parks	Clamp, Sump Pump Hose Kit	21.98	164794	06/10/2024 1
Fleet & Farm Supply	Central Garage	Vinyl Numbers City Shop	43.95	164794	06/10/2024 1
Fleet & Farm Supply	Engineering	Engineering Supplies	74.54	164794	06/10/2024 1
Fleet & Farm Supply	Aquatic Park	pool cleaning supplies	30.76	164857	06/10/2024 1
Fleet & Farm Supply	Aquatic Park	Aquatic Park Plumbing Repairs	15.98	164794	06/10/2024 1
Fleet & Farm Supply	Aquatic Park	Ball Valve, Valve Aquatic Park	23.78	164794	06/10/2024 1
Fleet & Farm Supply	Aquatic Park	Smartflo Max Hoses Aquatic Park	89.98	164794	06/10/2024 1
Fleet & Farm Supply	Liquor Store	Cleaning Supplies Liquor Store	42.55	164794	06/10/2024 1
Total for Fleet & Farm Supply			738.16		
<u>Foty Lock LLC</u>					
Foty Lock LLC	General Government Buildings	Keys for Audio Cabinet City Hall, Outside Sound System-Car Show	16.14	164795	06/10/2024 1

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Total for Foty Lock LLC			16.14		
<u>Frontier Communications</u>					
Frontier Communications	Airport	Airport Card Reader Telephone Line June 2024	54.86	164954	06/14/2024 1
Total for Frontier Communications			54.86		
<u>FullStack</u>					
FullStack	Crime Control & Investigation	Quarterly hosting of http://fairmontpolice.org (June - Aug 2024)	87.00	164796	06/10/2024 1
Total for FullStack			87.00		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	June 2024 Operation of Audio & Video Broadcast Equipment	450.00	164797	06/10/2024 1
Gemini Studios	Local Access	June 2024 Local Access Channel & Boxcast Membership	600.00	164797	06/10/2024 1
Total for Gemini Studios			1,050.00		
<u>Gillette Pepsi Companies Inc.</u>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	286.00	164767	06/07/2024 1
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	370.75	164767	06/07/2024 1
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	-14.00	164767	06/07/2024 1
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	454.50	164767	06/07/2024 1
Gillette Pepsi Companies Inc.	Aquatic Park	Beverages for Resale Aquatic Park	134.00	164955	06/14/2024 1
Gillette Pepsi Companies Inc.	Aquatic Park	Beverages for Resale Aquatic Park	142.00	164955	06/14/2024 1
Total for Gillette Pepsi Companies Inc.			1,373.25		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Central Garage	Equipment Parts	39.06	164798	06/10/2024 1
GMS Industrial Supplies, Inc.	Central Garage	Equipment Parts	148.93	164798	06/10/2024 1
GMS Industrial Supplies, Inc.	Central Garage	3/8" Weld On Chain Hooks	46.67	164956	06/14/2024 1
Total for GMS Industrial Supplies, Inc.			234.66		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	May 2024 Monthly License & Warranty	80.00	164799	06/10/2024 1
Total for GMS, Inc.			80.00		
<u>Graham Tire Company</u>					
Graham Tire Company	Parks	ST 175/80R 13-6 MA #563	68.00	164800	06/10/2024 1
Total for Graham Tire Company			68.00		
<u>Halverson</u>					
Halverson	Non-departmental	Refund Check 010478-002, 520 N Hampton St	0.17	164748	06/03/2024 1
Halverson	Non-departmental	Refund Check 010478-002, 520 N Hampton St	0.25	164748	06/03/2024 1
Halverson	Non-departmental	Refund Check 010478-002, 520 N Hampton St	0.67	164748	06/03/2024 1
Halverson	Non-departmental	Refund Check 010478-002, 520 N Hampton St	0.25	164748	06/03/2024 1
Halverson	Non-departmental	Refund Check 010478-002, 520 N Hampton St	0.03	164748	06/03/2024 1
Total for Halverson			1.37		
<u>Hawk Alarm Systems, Inc</u>					
Hawk Alarm Systems, Inc	General Government Buildings	05/22/24 Service Call eliminate POTS & install FACP cellular com	1,093.08	164957	06/14/2024 1
Total for Hawk Alarm Systems, Inc			1,093.08		
<u>Hawkins, Inc.</u>					
Hawkins, Inc.	Aquatic Park	Aquatic Park Chemicals	1,640.13	164958	06/14/2024 1
Hawkins, Inc.	Aquatic Park	Pool Chemicals Aquatic Park	1,381.25	164801	06/10/2024 1

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Total for Hawkins, Inc.			3,021.38		
<u>Hildi, Inc.</u>					
Hildi, Inc.	Other General Gov't	Auditor Request Through 03/27/2024	150.00	164959	06/14/2024 1
Total for Hildi, Inc.			150.00		
<u>Hohenstein's Inc.</u>					
Hohenstein's Inc.	Liquor - Mdse for Resale	Beer	261.00	165007	06/18/2024 1
Total for Hohenstein's Inc.			261.00		
<u>Home City Ice Co.</u>					
Home City Ice Co.	Liquor - Mdse for Resale	Ice	277.31	164768	06/07/2024 1
Home City Ice Co.	Liquor - Mdse for Resale	Ice	444.49	164768	06/07/2024 1
Home City Ice Co.	Liquor - Mdse for Resale	Ice	194.58	164768	06/07/2024 1
Total for Home City Ice Co.			916.38		
<u>Hometown Sanitation Services, LLC</u>					
Hometown Sanitation Services, LLC	SMEC Building	Refuse Removal June 2024 SMEC	219.00	164802	06/10/2024 1
Hometown Sanitation Services, LLC	Liquor Store	Cardboard Pickup June 2024 Liquor Store	99.99	164769	06/07/2024 1
Total for Hometown Sanitation Services, LLC			318.99		
<u>Horizon Commercial Pool Supply</u>					
Horizon Commercial Pool Supply	Aquatic Park	Alkalinty & Calcium Hardness Test Tablets Aquatic Park	54.56	164960	06/14/2024 1
Total for Horizon Commercial Pool Supply			54.56		
<u>Humana</u>					
Humana	Health Insurance	Life Insurance Premiums May 2024	271.06	0	06/14/2024 1
Total for Humana			271.06		
<u>Hy Vee Food Store</u>					
Hy Vee Food Store	Aquatic Park	Cleaning Supplies Aquatic Park	41.92	165027	06/25/2024 1
Hy Vee Food Store	Aquatic Park	Beverages For Resale Aquatic Park	6.36	165027	06/25/2024 1
Hy Vee Food Store	Aquatic Park	Food for Resale Aquatic Park	298.23	165027	06/25/2024 1
Hy Vee Food Store	Aquatic Park	Merchandise for Resale Aquatic Park	63.40	165027	06/25/2024 1
Total for Hy Vee Food Store			409.91		
<u>ICMA Membership Renewals</u>					
ICMA Membership Renewals	City Manager	Membership Dues 07/01/24 to 06/30/2025 Skaret	1,000.75	164961	06/14/2024 1
Total for ICMA Membership Renewals			1,000.75		
<u>Innovative Credit Solutions</u>					
Innovative Credit Solutions	Crime Control & Investigation	Credit Report	19.00	164803	06/10/2024 1
Total for Innovative Credit Solutions			19.00		
<u>J. H. Larson</u>					
J. H. Larson	Library	Light Bulbs Library	190.25	164962	06/14/2024 1
J. H. Larson	Airport	Supplies- Lights Airport Terminal	159.88	164804	06/10/2024 1
J. H. Larson	Airport	Starter Airport Hangar Doors	-176.82	164962	06/14/2024 1
Total for J. H. Larson			173.31		
<u>JLG Architects +292 Design Group</u>					
JLG Architects +292 Design Group	Community Center	State Plumbing Review Fee MC Arena Refrigeration Replacement	165.00	164805	06/10/2024 1
Total for JLG Architects +292 Design Group			165.00		
<u>Jobe</u>					

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Jobe	Crime Control & Investigation	Range Supplies	16.22	164963	06/14/2024 1
		Total for Jobe	16.22		
Johnson					
Johnson	Non-departmental	Refund Check 006831-003, 1214 Webster St	0.02	164749	06/03/2024 1
Johnson	Non-departmental	Refund Check 006831-003, 1214 Webster St	0.16	164749	06/03/2024 1
Johnson	Non-departmental	Refund Check 006831-003, 1214 Webster St	0.11	164749	06/03/2024 1
Johnson	Non-departmental	Refund Check 006831-003, 1214 Webster St	0.16	164749	06/03/2024 1
Johnson	Non-departmental	Refund Check 006831-003, 1214 Webster St	0.43	164749	06/03/2024 1
		Total for Johnson	0.88		
Johnson Brothers Liquor Company					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	55.44	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	55.44	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	222.75	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	1,808.25	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	130.68	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	65.66	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	189.09	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	1,894.96	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	69.98	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	5.94	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	1,160.73	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	6,609.00	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	72.00	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	8,803.01	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	10,188.05	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	7.92	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.98	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	37.62	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	48.00	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	151.00	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	4,305.50	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	48.00	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	39.60	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.98	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	31.68	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	107.17	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	1,363.05	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	1,188.99	165009	06/18/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	114.00	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	77.00	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,700.30	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	7,850.00	164770	06/07/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	3.96	164770	06/07/2024 1

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Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	32.00	165009	06/18/2024 1
Total for Johnson Brothers Liquor Company			49,440.73		
<u>KLJ Engineering, LLC</u>					
KLJ Engineering, LLC	Airport	Airport Layout Plan/Master Plan Update Thru 05/11/24	40,000.00	164806	06/10/2024 1
KLJ Engineering, LLC	Airport	Taxiway A Lighting System Replacement-Design & Bidding 05/11/24	6,000.00	164806	06/10/2024 1
Total for KLJ Engineering, LLC			46,000.00		
<u>Koppen</u>					
Koppen	Economic Development	June 2024 Cell Phone Reimbursement	46.44	0	06/10/2024 1
Total for Koppen			46.44		
<u>Kraus-Anderson Construction Co</u>					
Kraus-Anderson Construction Co	Community Center	Fmt Refrigeration Replacement Thru 04/30/2024	46,246.52	164964	06/14/2024 1
Kraus-Anderson Construction Co	Community Center	Fmt Refrigeration Replacement Thru 03/31/2024	392,234.72	164964	06/14/2024 1
Kraus-Anderson Construction Co	Community Center	Fmt Refrigeration Replacement Thru 05/31/2024	82,237.29	164964	06/14/2024 1
Total for Kraus-Anderson Construction Co			520,718.53		
<u>Lange</u>					
Lange	Aquatic Park	Birthday Party Supplies Aquatic Park-Walmart 06/05/24	32.15	164807	06/10/2024 1
Lange	Aquatic Park	Cleaning Supplies Aquatic Park	18.23	165010	06/18/2024 1
Lange	Aquatic Park	Merchandise for Resale Aquatic Park	11.27	165010	06/18/2024 1
Lange	Aquatic Park	Birthday Party Supplies Aquatic Park-Dollar Tree 06/04/24	4.03	164807	06/10/2024 1
Lange	Aquatic Park	Merchandise for Resale Aquatic Park	53.83	164807	06/10/2024 1
Lange	Aquatic Park	Cleaning Supplies Aquatic Park	24.56	164807	06/10/2024 1
Lange	Aquatic Park	Birthday Party Supplies Aquatic Park-Dollar Tree 06/05/24	6.98	164807	06/10/2024 1
Lange	Aquatic Park	Birthday Party Supplies Aquatic Park-Walmart 06/05/24	18.06	164807	06/10/2024 1
Lange	Aquatic Park	Wristbands Aquatic Park	147.96	164807	06/10/2024 1
Lange	Aquatic Park	Paint & Caution Tape Aquatic Park	13.45	164807	06/10/2024 1
Lange	Aquatic Park	Birthday Party Supplies Aquatic Park-Walmart 06/04/24	20.84	164807	06/10/2024 1
Total for Lange			351.36		
<u>Lawn Solutions, Inc</u>					
Lawn Solutions, Inc	Weed Control	Mow & Trim 713 E 4th St 05/15 & 05/29/2024	113.05	164965	06/14/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 403 E 5th St 05/15 & 05/29/2024	103.70	164965	06/14/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 724 E 1st Street 05/08, 05/15 & 05/29/2024	183.60	164965	06/14/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 05/08 & 05/30/2024 425 E 3rd St	127.50	165011	06/18/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 05/08 & 05/30/2024 410 N Prairie Ave	156.40	165011	06/18/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 05/08 & 05/30/2024 332 Lake Ave	212.50	165011	06/18/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 05/15/24 906 N Prairie	113.05	165011	06/18/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 05/30/24 406 N Dewey St	85.00	165011	06/18/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 05/08 & 05/30/2024 114 W 4th St	134.30	165011	06/18/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim 05/08 & 05/30/2024 112 W 4th St	205.70	165011	06/18/2024 1
Lawn Solutions, Inc	SMEC Building	Mow & Trim Lawn June 2024 Inv 2 of 7 SMEC	550.00	164808	06/10/2024 1
Total for Lawn Solutions, Inc			1,984.80		
<u>League Of Mn Cities Ins Trust</u>					
League Of Mn Cities Ins Trust	Workers Comp	Workers Compensation Coverage Premium	104,753.00	164966	06/14/2024 1
Total for League Of Mn Cities Ins Trust			104,753.00		

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<u>Lesch (Lydia Tessier)</u>					
Lesch (Lydia Tessier)	Non-departmental	Refund Check 018033-000, 1551 Falcon Dr #207	0.71	164750	06/03/2024 1
Lesch (Lydia Tessier)	Non-departmental	Refund Check 018033-000, 1551 Falcon Dr #207	0.07	164750	06/03/2024 1
Lesch (Lydia Tessier)	Non-departmental	Refund Check 018033-000, 1551 Falcon Dr #207	0.70	164750	06/03/2024 1
Lesch (Lydia Tessier)	Non-departmental	Refund Check 018033-000, 1551 Falcon Dr #207	0.47	164750	06/03/2024 1
		Total for Lesch (Lydia Tessier)	1.95		
<u>Lind</u>					
Lind	Non-departmental	Refund Check 018985-000, 112 W 1st St #5	3.34	164751	06/03/2024 1
Lind	Non-departmental	Refund Check 018985-000, 112 W 1st St #5	2.22	164751	06/03/2024 1
Lind	Non-departmental	Refund Check 018985-000, 112 W 1st St #5	0.33	164751	06/03/2024 1
Lind	Non-departmental	Refund Check 018985-000, 112 W 1st St #5	3.34	164751	06/03/2024 1
		Total for Lind	9.23		
<u>Lockridge Grindal Nauen P.L.L.P.</u>					
Lockridge Grindal Nauen P.L.L.P.	Other General Gov't	Professional Services June 2024 #164509	3,333.33	164967	06/14/2024 1
		Total for Lockridge Grindal Nauen P.L.L.P.	3,333.33		
<u>Lud-key Locksmith</u>					
Lud-key Locksmith	SMEC Building	SMEC Keys	25.00	164809	06/10/2024 1
Lud-key Locksmith	General Government Buildings	City Hall Keys "A"	25.00	164809	06/10/2024 1
		Total for Lud-key Locksmith	50.00		
<u>Luetgers</u>					
Luetgers	Non-departmental	Refund Check 018562-000, 620 Summit Dr #305	3.92	164752	06/03/2024 1
Luetgers	Non-departmental	Refund Check 018562-000, 620 Summit Dr #305	2.61	164752	06/03/2024 1
Luetgers	Non-departmental	Refund Check 018562-000, 620 Summit Dr #305	3.92	164752	06/03/2024 1
Luetgers	Non-departmental	Refund Check 018562-000, 620 Summit Dr #305	0.39	164752	06/03/2024 1
		Total for Luetgers	10.84		
<u>MacQueen Equipment LLC</u>					
MacQueen Equipment LLC	Storm Sewer Mnt	Front & Rear Curtains, Center Board Street Sweeper #123	475.04	164810	06/10/2024 1
		Total for MacQueen Equipment LLC	475.04		
<u>Marco Technologies, LLC</u>					
Marco Technologies, LLC	Director of Finance	Contract Base Rate 05/14 to 06/13/24. Usage 02/14/24 to 05/13/24	46.62	164968	06/14/2024 1
Marco Technologies, LLC	Director of Finance	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	4.48	165012	06/18/2024 1
Marco Technologies, LLC	Fire Fighting	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	4.48	165012	06/18/2024 1
Marco Technologies, LLC	Lake Restoration	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	2.99	165012	06/18/2024 1
Marco Technologies, LLC	Economic Development	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	14.93	165012	06/18/2024 1
Marco Technologies, LLC	Recording & Reporting	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	4.48	165012	06/18/2024 1
Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 05/14 to 06/13/24. Usage 02/14/24 to 05/13/24	21.43	164968	06/14/2024 1
Marco Technologies, LLC	Building Inspection	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	7.46	165012	06/18/2024 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 05/14 to 06/13/24. Usage 02/14/24 to 05/13/24	12.38	164968	06/14/2024 1
Marco Technologies, LLC	Paved Streets	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	2.99	165012	06/18/2024 1
Marco Technologies, LLC	Crime Control & Investigation	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	2.99	165012	06/18/2024 1
Marco Technologies, LLC	Parking Lots	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	2.99	165012	06/18/2024 1
Marco Technologies, LLC	Data Processing	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	4.48	165012	06/18/2024 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 05/14 to 06/13/24. Usage 02/14/24 to 05/13/24	12.39	164968	06/14/2024 1

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Marco Technologies, LLC	City Manager	Contract Base Rate 05/14 to 06/13/24. Usage 02/14/24 to 05/13/24	12.39	164968	06/14/2024 1
Marco Technologies, LLC	City Manager	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	4.48	165012	06/18/2024 1
Marco Technologies, LLC	Police Administration	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	2.99	165012	06/18/2024 1
Marco Technologies, LLC	Planning & Zoning	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	7.46	165012	06/18/2024 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 05/14 to 06/13/24. Usage 02/14/24 to 05/13/24	67.50	164968	06/14/2024 1
Marco Technologies, LLC	Liquor Store	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	2.99	165012	06/18/2024 1
Marco Technologies, LLC	Engineering	Contract Base Rate 05/14 to 06/13/24. Usage 02/14/24 to 05/13/24	12.39	164968	06/14/2024 1
Marco Technologies, LLC	Engineering	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	22.34	165012	06/18/2024 1
Marco Technologies, LLC	Airport	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	2.99	165012	06/18/2024 1
Marco Technologies, LLC	Parks	Base Rate 06/02 to 07/01/24 Usage 05/02 to 06/01/24 City Hall	4.48	165012	06/18/2024 1
Total for Marco Technologies, LLC			285.10		
<u>Martin County Auditor</u>					
Martin County Auditor	Crime Control & Investigation	June 2024 Rental of Security Bldg	4,919.88	164811	06/10/2024 1
Martin County Auditor	Crime Control & Investigation	June 2024 Frontier Bill Police Department	347.14	164969	06/14/2024 1
Total for Martin County Auditor			5,267.02		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Crime Control & Investigation	fuel usage-may	3,018.58	164866	06/10/2024 1
Martin County Highway Dept	Paved Streets	fuel usage-may	3,133.81	164866	06/10/2024 1
Martin County Highway Dept	Building Inspection	fuel usage-may	29.54	164866	06/10/2024 1
Martin County Highway Dept	Garbage Collection	fuel usage-may	267.84	164866	06/10/2024 1
Martin County Highway Dept	Fire Fighting	fuel usage-may	295.81	164866	06/10/2024 1
Martin County Highway Dept	Other General Gov't	fuel usage-may	69.73	164866	06/10/2024 1
Martin County Highway Dept	Storm Sewer Mnt	fuel usage-may	807.15	164866	06/10/2024 1
Martin County Highway Dept	Road & Bridge Equipment	fuel usage-may	8.08	164866	06/10/2024 1
Martin County Highway Dept	Parks	fuel usage-may	3,018.53	164866	06/10/2024 1
Martin County Highway Dept	Airport	fuel usage-may	56.23	164866	06/10/2024 1
Martin County Highway Dept	Animal Control	fuel usage-may	96.10	164866	06/10/2024 1
Martin County Highway Dept	Engineering	fuel usage-may	54.94	164866	06/10/2024 1
Total for Martin County Highway Dept			10,856.34		
<u>Mayo Clinic Health System Fairmont</u>					
Mayo Clinic Health System Fairmont	Fire Fighting	Firefighter Physical Campbell	157.00	164812	06/10/2024 1
Mayo Clinic Health System Fairmont	Fire Fighting	Firefighter Physicals Brooks, Johnson,	314.00	164812	06/10/2024 1
Total for Mayo Clinic Health System Fairmont			471.00		
<u>MCMA</u>					
MCMA	City Manager	Membership Renewal 05/01 to 12/31/2024 Skaret	184.75	164970	06/14/2024 1
Total for MCMA			184.75		
<u>Medsurety LLC</u>					
Medsurety LLC	Health Insurance	June 2024 COBRA Admin & Participant fees	90.25	0	06/14/2024 1
Total for Medsurety LLC			90.25		
<u>Meier</u>					
Meier	Non-departmental	Refund Check 009936-001, 609 E 2nd St	0.07	164753	06/03/2024 1
Meier	Non-departmental	Refund Check 009936-001, 609 E 2nd St	0.26	164753	06/03/2024 1
Meier	Non-departmental	Refund Check 009936-001, 609 E 2nd St	0.01	164753	06/03/2024 1

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Meier	Non-departmental	Refund Check 009936-001, 609 E 2nd St	0.10	164753	06/03/2024 1
Meier	Non-departmental	Refund Check 009936-001, 609 E 2nd St	0.10	164753	06/03/2024 1
Total for Meier			0.54		
<u>Metro Sales Inc.</u>					
Metro Sales Inc.	Parks	Base Rate 06/03 to 09/02/24 Usage 03/03 to 06/02/24 Park Dept	83.55	165013	06/18/2024 1
Metro Sales Inc.	Paved Streets	Base Rate 06/03 to 09/02/24 Usage 03/03 to 06/02/24 Street Dept	83.55	165013	06/18/2024 1
Metro Sales Inc.	Crime Control & Investigation	Base Rate 06/03 to 09/02/24 Usage 03/03 to 06/02/24 Police Dept	474.84	165013	06/18/2024 1
Total for Metro Sales Inc.			641.94		
<u>Midco</u>					
Midco	Data Processing	City Hall Internet Circuit June 2024	600.39	164971	06/14/2024 1
Midco	Crime Control & Investigation	City Hall Telephone June 2024	30.03	164971	06/14/2024 1
Midco	Planning & Zoning	City Hall Telephone June 2024	50.04	164971	06/14/2024 1
Midco	Paved Streets	Street Dept Telephone June 2024	38.62	164971	06/14/2024 1
Midco	Paved Streets	City Hall Telephone June 2024	60.05	164971	06/14/2024 1
Midco	Paved Streets	801 E Margaret St Street Telephone June 2024	171.51	164971	06/14/2024 1
Midco	Building Inspection	City Hall Telephone June 2024	50.04	164971	06/14/2024 1
Midco	Economic Development	City Hall Telephone June 2024	40.03	164971	06/14/2024 1
Midco	Recording & Reporting	City Hall Telephone June 2024	60.05	164971	06/14/2024 1
Midco	Fire Fighting	Fire Dept Telephone June 2024	60.30	164971	06/14/2024 1
Midco	Director of Finance	City Hall Telephone June 2024	50.04	164971	06/14/2024 1
Midco	Fire Fighting	City Hall Telephone June 2024	20.02	164971	06/14/2024 1
Midco	SMEC Building	SMEC Telephone June 2024	123.36	164971	06/14/2024 1
Midco	Library	Library Telephone June 2024	528.00	164971	06/14/2024 1
Midco	Parks	801 E Margaret St Park Telephone June 2024	171.50	164971	06/14/2024 1
Midco	Parks	City Hall Telephone June 2024	30.03	164971	06/14/2024 1
Midco	Parks	Park Dept Telephone June 2024	38.63	164971	06/14/2024 1
Midco	Central Garage	City Hall Telephone June 2024	20.02	164971	06/14/2024 1
Midco	Animal Control	Humane Society Telephone June 2024	94.08	164971	06/14/2024 1
Midco	Animal Control	Humane Society Internet Services June 2024	117.39	164971	06/14/2024 1
Midco	Airport	Airport Ethernet Circuit June 2024	307.39	164971	06/14/2024 1
Midco	Airport	Airport Telephone June 2024	61.77	164971	06/14/2024 1
Midco	Airport	City Hall Telephone June 2024	30.02	164971	06/14/2024 1
Midco	City Manager	City Hall Telephone June 2024	130.11	164971	06/14/2024 1
Midco	Aquatic Park	Aquatic Park Telephone June 2024	64.27	164971	06/14/2024 1
Midco	Engineering	City Hall Telephone June 2024	130.11	164971	06/14/2024 1
Midco	Liquor Store	Liquor Store Telephone June 2024	235.15	164971	06/14/2024 1
Total for Midco			3,312.95		
<u>Miller Sellner</u>					
Miller Sellner	Road & Bridge Equipment	1 1/8" Flat Washers	21.90	164813	06/10/2024 1
Total for Miller Sellner			21.90		
<u>Minneapolis Saw Company, Inc.</u>					
Minneapolis Saw Company, Inc.	Parks	Trottle Cable Weed Whip	37.39	164972	06/14/2024 1
Total for Minneapolis Saw Company, Inc.			37.39		

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<u>Mn Dept of Employment & Economic D</u>					
Mn Dept of Employment & Economic Developmen	Intergovernmental Revenues	City of Fairmont/Zierke Blt Mfg Loan #1 CDAP-16-0063-H-FY17	4,597.00	165028	06/25/2024 1
Mn Dept of Employment & Economic Developmen	Intergovernmental Revenues	City of Fairmont/Zierke Blt Mfg Loan #2 CDAP-16-0063-H-FY17	3,064.18	165028	06/25/2024 1
Total for Mn Dept of Employment & Economic D			7,661.18		
<u>MN Energy Resources Corp.</u>					
MN Energy Resources Corp.	Parks	GasUtilities 05/08 to 06/09/2024 Lincoln Park Shelter	0.72	165029	06/25/2024 1
MN Energy Resources Corp.	Library	Gas utilities 04/23 to 05/21/24 Library	1,023.29	164814	06/10/2024 1
Total for MN Energy Resources Corp.			1,024.01		
<u>Mn Fire Service Cert Bd</u>					
Mn Fire Service Cert Bd	Fire Fighting	04/28 FF I & FF II Exam Leo Algarra	252.00	164973	06/14/2024 1
Total for Mn Fire Service Cert Bd			252.00		
<u>Moore & Ace, Inc.</u>					
Moore & Ace, Inc.	Paved Streets	Misc Fasteners Sign Repair	18.87	164815	06/10/2024 1
Total for Moore & Ace, Inc.			18.87		
<u>Moore Automation</u>					
Moore Automation	Parks	Stihl Repair Parts, Blower	449.99	164974	06/14/2024 1
Total for Moore Automation			449.99		
<u>M-R Sign Company</u>					
M-R Sign Company	Paved Streets	Mandatory Lane Use Sign	85.59	164816	06/10/2024 1
Total for M-R Sign Company			85.59		
<u>Napa Auto Fairmont</u>					
Napa Auto Fairmont	Road & Bridge Equipment	Oil, Hyd, Fuel Filters #113	58.77	164817	06/10/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Hyd Filter Street #126	16.29	164817	06/10/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Spin On Fluid Filters Street #113	28.85	164817	06/10/2024 1
Napa Auto Fairmont	Central Garage	Oil Filter City Shop	3.37	164817	06/10/2024 1
Napa Auto Fairmont	Central Garage	Brake Clean (24)	69.36	164975	06/14/2024 1
Napa Auto Fairmont	Parks	Spin On Fluid Filter Park #547	12.40	164817	06/10/2024 1
Napa Auto Fairmont	Parks	Warranty	-12.40	164975	06/14/2024 1
Napa Auto Fairmont	Parks	Oil & Fuel Filter #547	47.25	164975	06/14/2024 1
Total for Napa Auto Fairmont			223.89		
<u>Nielsen Blacktopping & Concrete</u>					
Nielsen Blacktopping & Concrete	Storm Sewer Mnt	Ticket # 10736-1 Storm Sewer Repair	487.16	164976	06/14/2024 1
Nielsen Blacktopping & Concrete	Paved Streets	Blacktop-Repairs	1,993.73	164976	06/14/2024 1
Total for Nielsen Blacktopping & Concrete			2,480.89		
<u>Olson Rentals, Inc.</u>					
Olson Rentals, Inc.	Paved Streets	LP for Paver	16.00	164818	06/10/2024 1
Total for Olson Rentals, Inc.			16.00		
<u>O'Neill</u>					
O'Neill	City Manager	May 28, 2024 Mileage	222.44	0	06/10/2024 1
Total for O'Neill			222.44		
<u>O'Reilly Auto Parts</u>					
O'Reilly Auto Parts	Central Garage	Decal Remover	32.99	164977	06/14/2024 1
O'Reilly Auto Parts	Parks	Crank Sensor Park#505	55.11	164977	06/14/2024 1

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O'Reilly Auto Parts	Parks	Dist Cap, Dist Rotor & Hall SW Park #505	67.55	164977	06/14/2024 1
O'Reilly Auto Parts	Parks	Molding Tape	-7.21	164977	06/14/2024 1
		Total for O'Reilly Auto Parts	148.44		
Osborn					
Osborn	Parks	Safety Glasses Reimbursement	13.00	165030	06/25/2024 1
Osborn	Parks	Safety Glasses Reimbursement	21.20	164978	06/14/2024 1
		Total for Osborn	34.20		
Paine					
Paine	Crime Control & Investigation	EVOC Training St Cloud, MN 05/13 & 05/14/2024	161.00	164819	06/10/2024 1
Paine	Crime Control & Investigation	NASRO Basic School Resource Officer Training 06/02 to 06/07/24	296.00	164979	06/14/2024 1
		Total for Paine	457.00		
Paper Roll Products LLC					
Paper Roll Products LLC	Liquor Store	Thermal Paper Receipt Rolls Liquor Store	158.81	164771	06/07/2024 1
		Total for Paper Roll Products LLC	158.81		
Paris					
Paris	Engineering	Aggregate Production Tester Certification Course Shoreview MN	739.35	0	06/14/2024 1
		Total for Paris	739.35		
Paustis Wine Company					
Paustis Wine Company	Liquor - Mdse for Resale	Liquor	685.00	165014	06/18/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	22.50	165014	06/18/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	24.00	165014	06/18/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	885.00	165014	06/18/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,527.00	165014	06/18/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	18.00	164772	06/07/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Liquor	408.00	164772	06/07/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,142.00	164772	06/07/2024 1
		Total for Paustis Wine Company	4,711.50		
PC Janitorial Supply					
PC Janitorial Supply	Liquor Store	Cleaning Supplies Liquor Store	208.85	164773	06/07/2024 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	157.90	164820	06/10/2024 1
PC Janitorial Supply	Paved Streets	Cleaning Supplies Street Dept	233.43	164820	06/10/2024 1
PC Janitorial Supply	SMEC Building	Cleaning Supplies SMEC	272.80	164820	06/10/2024 1
		Total for PC Janitorial Supply	872.98		
Phillips Wine & Spirits					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	319.25	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	37.80	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	158.40	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	68.00	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	7,603.79	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	54.25	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	7,124.85	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	49.50	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	124.74	165015	06/18/2024 1

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	689.60	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	1,161.20	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	1.98	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	956.70	164774	06/07/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	24,147.42	164774	06/07/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	554.41	164774	06/07/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	3,352.05	164774	06/07/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	117.48	164774	06/07/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	1.98	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	59.00	164774	06/07/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	3.96	165015	06/18/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	115.75	165015	06/18/2024 1
		Total for Phillips Wine & Spirits	46,702.11		
<u>Photo Press</u>					
Photo Press	Aquatic Park	Fun In The Sun Pool Ad	600.00	164980	06/14/2024 1
Photo Press	Aquatic Park	Fun In The Sun Help Wanted Aquatic Park	300.00	164980	06/14/2024 1
Photo Press	Liquor Store	Memorial Day Salute Liquor Store Ad	248.50	164980	06/14/2024 1
Photo Press	Liquor Store	Liquor Store Ad	65.25	164980	06/14/2024 1
Photo Press	Liquor Store	Fun In The Sun Liquor Store Ad	450.00	164980	06/14/2024 1
Photo Press	Other General Gov't	MC Seniors 2024	40.00	164980	06/14/2024 1
		Total for Photo Press	1,703.75		
<u>Pioneer Athletics</u>					
Pioneer Athletics	Parks	Pro's Choice Rapid Dry 50# (40 Bags)	829.42	164821	06/10/2024 1
		Total for Pioneer Athletics	829.42		
<u>Plunkett's Pest Control, Inc.</u>					
Plunkett's Pest Control, Inc.	Parks	May 2024 Pest Control Park/Street	63.00	165016	06/18/2024 1
Plunkett's Pest Control, Inc.	Paved Streets	May 2024 Pest Control Park/Street	63.00	165016	06/18/2024 1
		Total for Plunkett's Pest Control, Inc.	126.00		
<u>Police Dept/ Petty Cash</u>					
Police Dept/ Petty Cash	Crime Control & Investigation	Bass Retirement Party Supplies	29.53	164822	06/10/2024 1
		Total for Police Dept/ Petty Cash	29.53		
<u>Prairieland Solid Waste Mgmnt</u>					
Prairieland Solid Waste Mgmnt	Garbage Collection	May 2024 Refuse Removal	508.37	164824	06/10/2024 1
Prairieland Solid Waste Mgmnt	Garbage Collection	May 2024 City Wide Cleanup	4,227.00	164824	06/10/2024 1
		Total for Prairieland Solid Waste Mgmnt	4,735.37		
<u>Pritts-Steuber Electric Motors, Inc</u>					
Pritts-Steuber Electric Motors, Inc	Aquatic Park	Pool Heater Repair	442.88	164825	06/10/2024 1
		Total for Pritts-Steuber Electric Motors, Inc	442.88		
<u>Public Utilities Commission</u>					
Public Utilities Commission	Liquor Store	Utilities June 2024	87.13	165031	06/25/2024 1
Public Utilities Commission	Liquor Store	Utilities June 2024	2,189.52	165031	06/25/2024 1
Public Utilities Commission	Liquor Store	Utilities June 2024	41.47	165031	06/25/2024 1
Public Utilities Commission	Liquor Store	Utilities June 2024	55.88	165031	06/25/2024 1

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Public Utilities Commission	Aquatic Park	Utilities June 2024	310.34	165031	06/25/2024 1
Public Utilities Commission	Aquatic Park	Utilities June 2024	83.42	165031	06/25/2024 1
Public Utilities Commission	Aquatic Park	Utilities June 2024	573.90	165031	06/25/2024 1
Public Utilities Commission	Aquatic Park	Utilities June 2024	183.63	165031	06/25/2024 1
Public Utilities Commission	Parks	Utilities June 2024	1,329.05	165031	06/25/2024 1
Public Utilities Commission	Parks	Utilities June 2024	2,806.84	165031	06/25/2024 1
Public Utilities Commission	Airport	Electric Utilities D Hangar Airport 04/16 to 05/16/2024	44.06	165031	06/25/2024 1
Public Utilities Commission	Airport	Utilities June 2024	2,229.66	165031	06/25/2024 1
Public Utilities Commission	Airport	Utilities June 2024	858.79	165031	06/25/2024 1
Public Utilities Commission	Airport	Utilities June 2024	60.10	165031	06/25/2024 1
Public Utilities Commission	Airport	Utilities June 2024	242.25	165031	06/25/2024 1
Public Utilities Commission	Animal Control	Utilities June 2024	17.41	165031	06/25/2024 1
Public Utilities Commission	Animal Control	Utilities June 2024	192.73	165031	06/25/2024 1
Public Utilities Commission	Animal Control	Utilities June 2024	84.72	165031	06/25/2024 1
Public Utilities Commission	Animal Control	Utilities June 2024	386.65	165031	06/25/2024 1
Public Utilities Commission	Parks	Electric Utilities 801 E Margaret St 04/16 to 05/16/24	702.89	165031	06/25/2024 1
Public Utilities Commission	Parks	Water Utilities 801 E Margaret St 04/16 to 05/16/24	203.62	165031	06/25/2024 1
Public Utilities Commission	Parks	Utilities June 2024	1,169.79	165031	06/25/2024 1
Public Utilities Commission	Parks	Sewer Utilities 801 E Margaret St 04/16 to 05/16/24	91.29	165031	06/25/2024 1
Public Utilities Commission	Parks	Storm Sewer Utilities 801 E Margaret St 04/16 to 05/16/24	15.83	165031	06/25/2024 1
Public Utilities Commission	Parks	Utilities June 2024	475.83	165031	06/25/2024 1
Public Utilities Commission	General Government Buildings	Utilities June 2024	93.85	165031	06/25/2024 1
Public Utilities Commission	General Government Buildings	Utilities June 2024	35.62	165031	06/25/2024 1
Public Utilities Commission	General Government Buildings	Utilities June 2024	41.47	165031	06/25/2024 1
Public Utilities Commission	General Government Buildings	Utilities June 2024	1,934.33	165031	06/25/2024 1
Public Utilities Commission	Central Garage	Electric Utilities 801 E Margaret St 04/16 to 05/16/24	228.83	165031	06/25/2024 1
Public Utilities Commission	Central Garage	Utilities June 2024	2.37	165031	06/25/2024 1
Public Utilities Commission	Paved Streets	Utilities June 2024	75.71	165031	06/25/2024 1
Public Utilities Commission	Paved Streets	Utilities June 2024	34.98	165031	06/25/2024 1
Public Utilities Commission	Paved Streets	Electric Utilities 801 E Margaret St 04/16 to 05/16/24	702.89	165031	06/25/2024 1
Public Utilities Commission	Lake Restoration	Utilities June 2024	95.45	165031	06/25/2024 1
Public Utilities Commission	Paved Streets	Utilities June 2024	30.05	165031	06/25/2024 1
Public Utilities Commission	Paved Streets	Utilities June 2024	299.07	165031	06/25/2024 1
Public Utilities Commission	Street Lighting	Utilities June 2024	12.17	165031	06/25/2024 1
Public Utilities Commission	Street Lighting	Utilities June 2024	3,681.88	165031	06/25/2024 1
Public Utilities Commission	Street Lighting	Utilities June 2024	2,568.20	165031	06/25/2024 1
Public Utilities Commission	Fire Fighting	Utilities June 2024	144.43	165031	06/25/2024 1
Public Utilities Commission	Fire Fighting	Utilities June 2024	343.52	165031	06/25/2024 1
Public Utilities Commission	Fire Fighting	Utilities June 2024	55.56	165031	06/25/2024 1
Public Utilities Commission	Fire Fighting	Utilities June 2024	21.37	165031	06/25/2024 1
Public Utilities Commission	SMEC Building	Utilities June 2024	41.47	165031	06/25/2024 1
Public Utilities Commission	SMEC Building	Utilities June 2024	136.79	165031	06/25/2024 1
Public Utilities Commission	SMEC Building	Utilities June 2024	2,464.01	165031	06/25/2024 1

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Public Utilities Commission	Library	Utilities June 2024	2,396.55	165031	06/25/2024 1
Public Utilities Commission	Library	Utilities June 2024	102.35	165031	06/25/2024 1
Public Utilities Commission	Library	Utilities June 2024	21.21	165031	06/25/2024 1
Public Utilities Commission	Library	Utilities June 2024	41.47	165031	06/25/2024 1
Public Utilities Commission	Parking Lots	Utilities June 2024	181.41	165031	06/25/2024 1
Public Utilities Commission	Parking Lots	Utilities June 2024	253.51	165031	06/25/2024 1
Total for Public Utilities Commission			30,477.32		
<u>Quest Diagnostics</u>					
Quest Diagnostics	Fire Fighting	Firefighter Physical Campbell	127.58	164826	06/10/2024 1
Quest Diagnostics	Fire Fighting	Firefighter Physical Brooks	127.58	164826	06/10/2024 1
Quest Diagnostics	Fire Fighting	Firefighter Physical Johnson	127.58	165017	06/18/2024 1
Total for Quest Diagnostics			382.74		
<u>Recreation Supply Co</u>					
Recreation Supply Co	Aquatic Park	Slidewax 2 Gallons Aquatic Park	340.94	164827	06/10/2024 1
Recreation Supply Co	Aquatic Park	Equipment Repair Supplies Aquatic Park	294.04	164981	06/14/2024 1
Recreation Supply Co	Aquatic Park	Pool Rope 3/4In, Rope Hook Clamps	114.78	165018	06/18/2024 1
Total for Recreation Supply Co			749.76		
<u>Richards Auto Repair</u>					
Richards Auto Repair	Crime Control & Investigation	Tow VW Passat 6th & Prairie FMP24-2825	190.00	164828	06/10/2024 1
Richards Auto Repair	Crime Control & Investigation	4 Tores, Mount & Balance Police #6	734.08	164828	06/10/2024 1
Richards Auto Repair	Crime Control & Investigation	4 Tires, Mount & Balance Police #1	604.08	164828	06/10/2024 1
Total for Richards Auto Repair			1,528.16		
<u>River Bend Business Products</u>					
River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	67.96	164829	06/10/2024 1
Total for River Bend Business Products			67.96		
<u>RTT Mobile Interpretation</u>					
RTT Mobile Interpretation	Crime Control & Investigation	March, April, May 2024 Minutes	236.52	164830	06/10/2024 1
Total for RTT Mobile Interpretation			236.52		
<u>Ruffridge Johnson Equipment Co.</u>					
Ruffridge Johnson Equipment Co.	Paved Streets	Sprayer, Manhole Bar, Fire Eater	249.21	164982	06/14/2024 1
Ruffridge Johnson Equipment Co.	Parks	Sprayer, Manhole Bar, Fire Eater	249.21	164982	06/14/2024 1
Total for Ruffridge Johnson Equipment Co.			498.42		
<u>Shamrock Recycling, Inc.</u>					
Shamrock Recycling, Inc.	Garbage Collection	May 2024 Tree Dump Cleanup	18,316.20	164983	06/14/2024 1
Total for Shamrock Recycling, Inc.			18,316.20		
<u>Sherburn Nursery & Floral LLC</u>					
Sherburn Nursery & Floral LLC	Parks	Thumbergia Lincoln Park Arbor	113.70	164984	06/14/2024 1
Total for Sherburn Nursery & Floral LLC			113.70		
<u>Shoot Steel, Inc.</u>					
Shoot Steel, Inc.	Crime Control & Investigation	Target Stand Extenders	150.90	164832	06/10/2024 1
Total for Shoot Steel, Inc.			150.90		
<u>Sinozich</u>					
Sinozich	Aquatic Park Charges	Trouble W CC Machine Double Charged Aquatic Park	190.00	164985	06/14/2024 1

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Total for Sinozich			190.00		
<u>Skalicky</u>					
Skalicky	Non-departmental	Refund Check 014937-002, 203 E 10th St	0.39	164754	06/03/2024 1
Skalicky	Non-departmental	Refund Check 014937-002, 203 E 10th St	1.04	164754	06/03/2024 1
Skalicky	Non-departmental	Refund Check 014937-002, 203 E 10th St	0.04	164754	06/03/2024 1
Skalicky	Non-departmental	Refund Check 014937-002, 203 E 10th St	0.39	164754	06/03/2024 1
Skalicky	Non-departmental	Refund Check 014937-002, 203 E 10th St	0.26	164754	06/03/2024 1
Total for Skalicky			2.12		
<u>Sodeman</u>					
Sodeman	Non-departmental	AR Refund sold plane in May, no longer needs june hangar rent	80.00	164925	06/14/2024 1
Total for Sodeman			80.00		
<u>Southern Glazer's Wine & Spirits of MN</u>					
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	28.16	164775	06/07/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	1,385.59	164775	06/07/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	4,694.25	164775	06/07/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	2,181.90	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	45.08	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	124.52	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	7,208.92	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Pop/Mix	105.50	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	20.41	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	80.86	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	7.75	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	6,358.35	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	57.35	164775	06/07/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	40.56	164775	06/07/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	-90.00	164775	06/07/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	21.70	164775	06/07/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	962.32	164775	06/07/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	862.70	165019	06/18/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	2,072.30	164775	06/07/2024 1
Total for Southern Glazer's Wine & Spirits of MN			26,168.22		
<u>Squeegee Brothers</u>					
Squeegee Brothers	Library	Window Cleaning June 2024 Library	160.00	164986	06/14/2024 1
Squeegee Brothers	Airport	Window Cleaning May 2024 Airport	175.00	164986	06/14/2024 1
Squeegee Brothers	General Government Buildings	Window Cleaning June 2024 City Hall	665.00	164986	06/14/2024 1
Total for Squeegee Brothers			1,000.00		
<u>Steven</u>					
Steven	Culture & Rec Charges	Refund Shelter House Rental Cedar Park 07/27/24	137.58	164833	06/10/2024 1
Total for Steven			137.58		
<u>Streicher's</u>					
Streicher's	Crime Control & Investigation	Captain, Sergeant & Officer Badges	370.99	164834	06/10/2024 1
Total for Streicher's			370.99		

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<u>Texas Refinery Corp.</u>					
Texas Refinery Corp.	Central Garage	Torque Fluid	1,900.25	164987	06/14/2024 1
		Total for Texas Refinery Corp.	1,900.25		
<u>The Darning Group</u>					
The Darning Group	Aquatic Park	Lifeguard Recert Training Blomster, Anderson	270.00	164988	06/14/2024 1
		Total for The Darning Group	270.00		
<u>Tonneson</u>					
Tonneson	Building Inspection	May 2024 Building Official Services	4,320.00	0	06/10/2024 1
		Total for Tonneson	4,320.00		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	-125.50	165020	06/18/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	1,879.38	165020	06/18/2024 1
Tow Distributing	Liquor - Mdse for Resale	Beer	50,536.20	164776	06/07/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	2,373.70	164776	06/07/2024 1
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	509.00	164776	06/07/2024 1
Tow Distributing	Liquor - Mdse for Resale	Beer	28,507.33	165020	06/18/2024 1
		Total for Tow Distributing	83,680.11		
<u>Truck Center Companies East LLC</u>					
Truck Center Companies East LLC	Road & Bridge Equipment	Control Cable-HVAC Coolant Val #113	17.12	164835	06/10/2024 1
Truck Center Companies East LLC	Road & Bridge Equipment	HD Mud Flaps Street Dept	114.36	164835	06/10/2024 1
Truck Center Companies East LLC	Road & Bridge Equipment	Pogo Stick #167	40.23	164989	06/14/2024 1
		Total for Truck Center Companies East LLC	171.71		
<u>Truman Tribune</u>					
Truman Tribune	Liquor Store	Working Women's Salute Ad Liquor Store	30.00	164777	06/07/2024 1
		Total for Truman Tribune	30.00		
<u>Verizon Wireless</u>					
Verizon Wireless	Engineering	Cell Phones Engineering 04/21 to 05/20/2024	254.89	164836	06/10/2024 1
Verizon Wireless	Aquatic Park	Cell Phone Aquatic Park 04/21 to 05/20/2024	46.22	164836	06/10/2024 1
Verizon Wireless	Planning & Zoning	Cell Phone Planning & Zoning 04/21 to 05/20/2024	46.22	164836	06/10/2024 1
Verizon Wireless	City Manager	Cell Phone City Admin 04/21 to 05/20/2024	98.82	164836	06/10/2024 1
Verizon Wireless	Airport	Cell Phone Airport 04/21 to 05/20/2024	46.22	164836	06/10/2024 1
Verizon Wireless	Parks	Cell Phones Park Dept 04/21 to 05/20/2024	92.44	164836	06/10/2024 1
Verizon Wireless	Director of Finance	Cell Phone Finance 04/21 to 05/20/2024	46.22	164836	06/10/2024 1
Verizon Wireless	Building Inspection	Cell Phone Bldg Inspection 04/21 to 05/20/2024	46.22	164836	06/10/2024 1
Verizon Wireless	Paved Streets	Cell Phone Street Dept 04/21 to 05/20/2024	46.22	164836	06/10/2024 1
Verizon Wireless	Crime Control & Investigation	Cell Phones Police Dept 04/21 to 05/20/2024	1,422.80	164836	06/10/2024 1
Verizon Wireless	Data Processing	Backup Router 04/24 to 05/23/2024	10.02	164836	06/10/2024 1
		Total for Verizon Wireless	2,156.29		
<u>Vestis</u>					
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.14	164837	06/10/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.14	164990	06/14/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.13	164990	06/14/2024 1
Vestis	Central Garage	Launder Uniforms for Mechanics	49.15	164837	06/10/2024 1

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Vestis	Central Garage	Launder Uniforms for Mechanics	49.15	164990	06/14/2024 1
Vestis	Central Garage	Launder Uniforms for Mechanics	50.15	164990	06/14/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.13	164837	06/10/2024 1
Vestis	Parks	Cleaning SUpplies Park Dept	25.14	164990	06/14/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.13	164990	06/14/2024 1
Total for Vestis			299.26		
<u>Vinnies Minn Snow</u>					
Vinnies Minn Snow	Aquatic Park	Food For Resale Aquatic Park	784.10	164838	06/10/2024 1
Vinnies Minn Snow	Aquatic Park	Food For Resale Aquatic Park	264.00	164991	06/14/2024 1
Vinnies Minn Snow	Aquatic Park	Food for Resale Aquatic Park	323.35	165021	06/18/2024 1
Total for Vinnies Minn Snow			1,371.45		
<u>Vinocopia, Inc</u>					
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	469.75	165022	06/18/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	768.00	165022	06/18/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	18.00	165022	06/18/2024 1
Total for Vinocopia, Inc			1,255.75		
<u>Visit Fairmont</u>					
Visit Fairmont	CVB	Hotel/Motel April 2024 due by May 20, 2024 \$10,371.91 Less 5%	9,853.31	164992	06/14/2024 1
Total for Visit Fairmont			9,853.31		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	Fire Fighting	Janitorial Services Fire Hall June 2024	389.00	164993	06/14/2024 1
Voss Cleaning Services, Inc.	SMEC Building	Janitorial & Rug Service June 2024 SMEC	1,465.00	165023	06/18/2024 1
Voss Cleaning Services, Inc.	Library	Janitorial Services MC Library May 2024	995.00	164993	06/14/2024 1
Voss Cleaning Services, Inc.	Paved Streets	Janitorial & Rug Service June 2024 Park & Streets	265.00	164993	06/14/2024 1
Voss Cleaning Services, Inc.	General Government Buildings	Janitorial & Rug Service June 2024 City Hall	814.00	165023	06/18/2024 1
Voss Cleaning Services, Inc.	Parks	Janitorial & Rug Service June 2024 Park & Streets	265.00	164993	06/14/2024 1
Voss Cleaning Services, Inc.	Airport	Janitorial & Rug Service June 2024 Airport	316.00	164993	06/14/2024 1
Total for Voss Cleaning Services, Inc.			4,509.00		
<u>Wex Health, Inc.</u>					
Wex Health, Inc.	Health Insurance	May 2024 Admin Fees	162.25	0	06/14/2024 1
Total for Wex Health, Inc.			162.25		
<u>Wiley</u>					
Wiley	Aquatic Park Charges	Aquatic Park Employee Clothing Refund	34.00	164839	06/10/2024 1
Total for Wiley			34.00		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Wine	650.00	164778	06/07/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	9.90	164778	06/07/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	501.20	165024	06/18/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	7.92	165024	06/18/2024 1
Total for Wine Merchants			1,169.02		
<u>Wold Architects & Engineers</u>					
Wold Architects & Engineers	Parks	Sylvania Bandshell Improvement	138.00	164840	06/10/2024 1
Wold Architects & Engineers	Parks	Sylvania Bandshell Improvement	276.00	164840	06/10/2024 1

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Total for Wold Architects & Engineers			414.00		
<u>Yeager Implement, Inc.</u> Yeager Implement, Inc.	Parks	Spacer 1.0 #814	51.66	164841	06/10/2024 1
Total for Yeager Implement, Inc.			51.66		
<u>Ziegler, Inc.</u> Ziegler, Inc. Ziegler, Inc.	Parks Road & Bridge Equipment	Sender Park 530 Repair of Loader Frame on Unit 121	258.81 21,380.47	164995 164995	06/14/2024 1 06/14/2024 1
Total for Ziegler, Inc.			21,639.28		
			1,260,436.04		