



## CITY COUNCIL AGENDA

Monday, July 22, 2024, 5:30 p.m.

1. **Roll Call/Determination of Quorum**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Recognition/Presentations**
  - 4.1 Stormwater Management Program and Stormwater Pollution Prevention Plan (04)
  - 4.2 Overview of Aquatic Invasive Species (AIS) Taskforce Meeting (38)
  - 4.3 Semi-Annual Investment Report (40)
5. **Public Discussion/Comment** (Individual comments are limited to 3 minutes) (45)
6. **Consent Agenda** (Items removed from consent will be placed at the end of the items under new business)
  - A. **Minutes**
    - 6.A.1 Consideration to approve the City Council Minutes from the Regular Meeting on July 8, 2024 (46)
  - B. **Check Registers**
    - 6.B.1 Accounts Payable July 2024 (52)
  - C. **Other**
    - 6.C.1 Consideration of an Event Permit for Extreme Tour 2024 hosted by Godis4U! Ministries/Jamie Kueker on August 7, 2024 (53)
    - 6.C.2 Consideration of an Event Permit for Music in Lincoln Park Sponsored by Red Rock Center for the Arts on July 27, 2024 (56)
    - 6.C.3 Consideration of an Event Permit for a Green Plains Employee Event Hosted by Green Plains of Fairmont on August 17, 2024 (61)

- 6.C.4 Consideration of an Event Permit for a Disc Golf Tournament Sponsored by Cedar Creek Disc Golf Association from August 15 – August 18, 2024 (64)
- 6.C.5 Consideration of an Event Permit for a Sip & Shop Event Sponsored by Fairmont Area Chamber of Commerce on September 12, 2024 (68)
- 6.C.6 Consideration of a Temporary On-Sale Liquor License for the Fairmont Area Chamber of Commerce Sip & Shop Event on September 12, 2024 (71)
- 6.C.7 Consideration of an Event Permit for Fairmont Night Out Sponsored by Fairmont Police Department on August 6, 2024 (73)
- 6.C.8 Consideration of an Event Permit for the Fairmont Police Department: Chief’s Challenge on August 28, 2024 (80)

**7. Public Hearings**

**8. Old Business**

- 8.1 Consideration to Approve Ordinance: 2024-01: Rural and Urban Service Districts (83)

**9. New Business**

- 9.1 Consideration to Approve Change Order #1: Gomsrud Channel Project with ICON Constructors, LLC. (89)
- 9.2 Consideration to Approve a Purchase Order for Screening Compost and Sweeping at the Yard Waste Site (92)
- 9.3 Consideration to Approve a Purchase Order for Splitting and Grinding Large Logs at the Yard Waste Site (97)
- 9.4 Consideration to Approve Resolution 2024-26: Data Practices Policy and Responsible Authority (99)
- 9.5 Consideration of a Motion to Direct Staff on the Gomsrud Park – North Parking Lot (122)
- 9.6 Consideration to Approve a Cannabis Businesses Interim Ordinance and Schedule a Public Hearing (130)

**10. Council Discussion**

- 10.1** 2025 Street Improvement Plan: Park Street (135)
- 10.2** City Hall Security (136)
- 10.3** Funding for Gomsrud and North Park Street (137)
- 10.4** Lodging Tax Ordinance (138)

**11. Staff/Liaison Reports**

**A. Public Works**

**B. Finance**

**C. City Administrator**

**D. Mayor/Council**

Please report on any meetings you recently attended and community information you wish to share with Council and the Public.

Hasek - PUC

Kawecki – Library, BE River One Watershed One Plan

Lubenow – Park Board

Maynard – Airport

Miller – Visit Fairmont, CER

Baarts

**12. Adjournment**



**STAFF MEMO**

<b>Prepared by:</b> Hannah Neusch, Water Resources Technician	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input checked="" type="checkbox"/> Public Hearing	<b>Agenda Item #</b> 4.1
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Annual Review of the Stormwater Management Program and Stormwater Pollution Prevention Plan		
<b>Presented by:</b> Hannah Neusch, Water Resources Technician	<b>Action Requested:</b>		
<b>Vote Required:</b> <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	<b>Staff Recommended Action:</b>  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

An annual review of our stormwater management program and stormwater pollution prevention plan is a requirement of our Small Municipal Separate Storm Sewer Systems (MS4) General Permit. This satisfies the requirement.

This is an overall, broad education on the City of Fairmont stormwater systems, permits, and requirements.

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

PowerPoint Presentation



# ANNUAL MS4 REVIEW

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**13.1 Mil Ac**

LAKES, RIVERS, STREAMS,  
AND WETLANDS IN  
MINNESOTA

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**1300 Ac**

LAKES, STREAMS,  
WETLANDS WITHIN CITY  
LIMITS

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# WHY SHOULD WE CARE?

- Boating, swimming, and fishing
- We drink the water from our lakes
- Property values, Tourism
- Aquatic life, wildlife habitat
- We are modeling behaviors for Fairmont residents
- It's the law, National, State, and City



# What is an MS4?

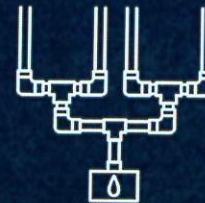
A municipal separate storm sewer system (MS4) is a conveyance or system of conveyances (roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, storm drains, etc.) that is also:



Owned and  
Operated by a public  
Entity



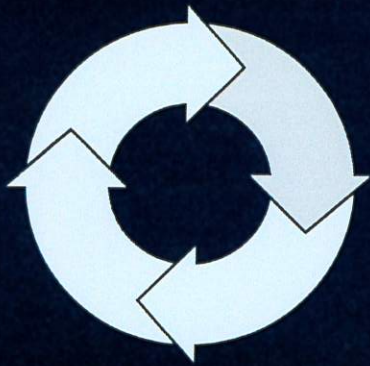
Designed or used for  
collecting or conveying  
stormwater



Not a combined  
sewer



# MS4 Basics



5-year permit cycles,  
first issued in 2006



Additional  
regulations in each  
permit cycle



Next permit due in  
2025



# What Does it do?

The MS4 general permit is designed to reduce the amount of sediment and other pollutants entering our lakes and streams from stormwater systems. Entities regulated by the MS4 general permit must develop a stormwater pollution prevention program and adopt best practices.





# What Does it do?

In short, the MS4 permit gives us approval to discharge  
our water to public waters







# Illicit Discharge



## WHAT IS IT?

any discharge to the municipal separate storm sewer system (MS4) that is not composed entirely of storm water, with some exceptions.





# Illicit Discharge

## WHERE DO I LOOK FOR ILLICIT DISCHARGE?

Catchbasins, Stormsewer outlets,  
Manholes, Streets, Alleys, Parking  
Lots, Waterbodies, etc




An underwater photograph of a coral reef. The water is a deep, clear blue. In the foreground, there are various types of coral, including branching and table corals. Several small, colorful fish are swimming around the coral. The lighting is natural, coming from above, creating a serene and slightly dim atmosphere.

## Fairmont Investigates all reports of Illicit Discharge Incidents

The City also proactively inspects at  
least 20% of its outfalls each year to  
look for dry weather discharges






**If you see  
something  
unusual**

IF IT'S AN EASY, SAFE  
FIX...FIX IT!

TAKE A PHOTO, IF YOU CAN  
NOTE WHERE IT IS

IF IT'S AN EMERGENCY, CALL  
911 OR THE POLICE  
(507) 238-4481

HANNAH NEUSCH  
(507) 238-3953  
OR TEXT  
(507) 432-6041





# Requirements of our Land Disturbance Permits

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LIMITS THE POTENTIAL OF ILLICIT DISCHARGE/POLLUTION





# Land Disturbance Permit

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**PERMITS ARE NOT  
REQUIRED FOR CITY  
ACTIVITIES BUT MUST STILL  
FOLLOW BMPs**

**Permit required:**

Tier A Riparian Properties  
(any disturbance)

All single family homes

All other areas: 5,000sqft +

Right-of-Ways

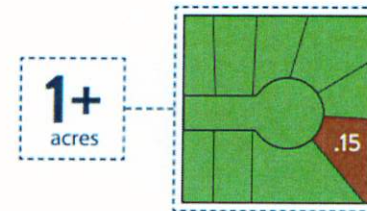
# Construction Stormwater Permit

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## DON'T FORGET!

You need a construction stormwater permit if your project disturbs:

- ▶ One or more acres of soil
- ▶ Less than one acre, but part of a larger plan of more than one acre



Apply for your construction stormwater permit **BEFORE** construction begins!



Online permit applications:

[www.pca.state.mn.us/water/  
construction-stormwater](http://www.pca.state.mn.us/water/construction-stormwater)

**mn** MINNESOTA POLLUTION  
CONTROL AGENCY



# Concrete Wash Water

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**Always use a contained area when washing out**





# Inlet Protection

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**Use anytime dirt, sand, or debris has the potential to get washed into the sewer drain system**





# Erosion and Sediment Pollution

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The leading cause of reduced water quality





# Perimeter Control

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Acts as a barrier to retain sediment

Intended to slow and hold flow, filter runoff, and promote the settling of sediment out of runoff





# Stockpile Protection

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Stockpiles must be at least 50ft from drainage areas

Protect with berms, dikes, fiber rolls, silt fences, sand bags, etc

Keep bagged materials on a pallet and under cover

Cover stockpiles during winter and during rain



# Establishing Cover

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Proper cover prevents erosion and sediment runoff

In all areas where work has been completed the ground should be covered ASAP, or within 7 days.

## Options

- Erosion Control Blankets
- hydromulch

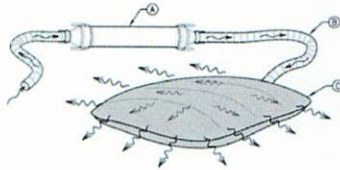
**\*\*Seeding is NOT considered permanent cover\*\***



# Dewatering



TIGERFLOC™ TUBE  
& DEWATERING BAG SYSTEM



If repairing watermain, sanitary sewer, or any other utility, methods to prevent sediment laden or turbid waters from flowing into the storm sewer must be used.





# Construction Site Exits



BMP IS IN POOR CONDITION



# Construction Site Exits



BMP IS IN GOOD CONDITION



# Maintenance Activities

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**Pavement Patching/Crack sealing:** Sweep loose asphalt when complete or if this is not possible, place inlet protection devices in all catchbasins until the area can be swept

**Tree Trimming:** Sweep sawdust/small debris left



# Maintenance Activities

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**Mowing:** sweep/blow grass off of pavement & sidewalks.

**Chemical, Fertilizer, Pesticide use:** Clean up all spills and use only in appropriate areas and rates required by manufacture or fertilizer needed based on soil test





# Chloride Pollution

CONTAMINATE GROUNDWATER

TOXIC TO FISH, AQUATIC  
INSECTS, AND AMPHIPIANS

CAN KILL PLANTS, TREES, AND  
VEGETATION

REDUCE THE SOIL'S ABILITY TO  
STORE WATER AND NUTRIENTS



# Chloride Pollution

CAN DAMAGE OUR ROADS,  
BRIDGES, AND OTHER  
INFRASTRUCTURE, CAUSING  
COSTLY REPAIRS

PERMANENT POLLUTANT,  
SINKS TO THE BOTTOM OF OUR  
LAKES

REMOVING IS VERY DIFFICULT  
AND EXPENSIVE

# Chloride Pollution

THE MORE YOU SHOVEL, THE  
LESS SALT YOU WILL NEED

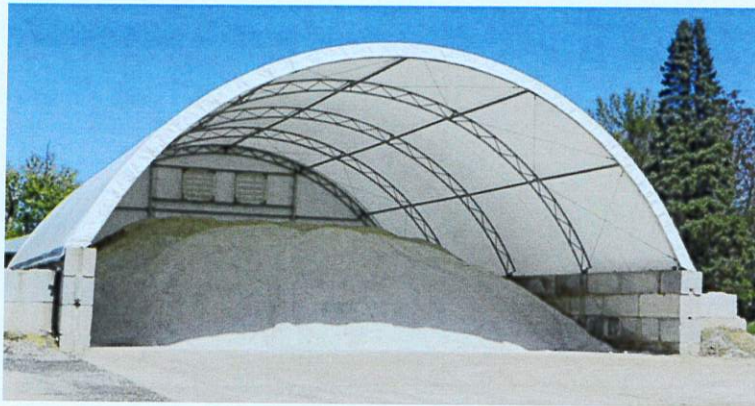
SOME SALT WON'T WORK  
BELOW 15 DEGREES, USE SAND  
FOR TRACTION

EASY ON THE SALT, ONE  
COFFEE MUG FULL WILL TREAT  
A WHOLE DRIVEWAY

SWEEP UP EXTRA



# Chloride Pollution



**MUST BE STORED COVERED,  
ON AN IMPERVIOUS SURFACE,  
OR INDOORS**

**IN LOADING AREAS, SWEEP  
AND INSTALL DIVERSIONS FOR  
CONTAMINATED RUNOFF**



# BMPs to Minimize use of Deicers



PROPER CALIBRATION OF  
EQUIPMENT SPREADERS

ANTI-ICING WITH BRINE (23%)

PRE-WETTING





# Easy on the Salt

REMEMBER: SAND WILL NOT MELT SNOW AND IS ONLY USED FOR TRACTION, BUT IS A LARGE CONTRIBUTOR TO THE SEDIMENT LOAD INTO OUR LAKES

SALT WON'T WORK BELOW 15 DEGREES

USING A SALT/SAND MIX OF MORE THAN 10% SAND WILL ONLY WASTE THE SAND, CAUSING IT TO BE INEFFECTIVE AND ALLOWING IT TO RUNOFF INTO LAKES AND STREAMS



# Smart Salting training

## < WATER QUALITY RESOURCES

Water monitoring resources

Lake protection and management

Harmful algae blooms: Water recreation advisories

Fish kills

Smart Salting training

Statewide chloride resources

Wastewater and stormwater financial assistance

Turf grass maintenance training

Resources for protecting waters in karst regions

Basin Alliance for the Lower Mississippi in Minnesota (BALMM)

Clean Water Act 50th

Smart Salting training helps improve operator effectiveness and reduce chloride pollution while keeping roads, parking lots, and sidewalks safe. Participating organizations have been able to reduce their salt use by 30 to 70%. And the training has been shown to prevent chloride contamination in bodies of water.

Find all of our upcoming trainings on our events calendar. Use the event type and category filters to quickly find relevant trainings organized by topic.

### Upcoming training

## Level 1 individual training

In Level 1 training, individual road salt applicators learn best practices to reduce their salt use while maintaining safety. Participants earn a five-year certification that they can renew by passing another class.

- **Roads class** – High/low speed snowplow operation
- **Parking lot/sidewalk class** – Maintaining private/public walkways and/or parking lots and service roads

**Who should attend?** State, city, and county road maintenance staff, private winter maintenance contractors, property management staff, snowplow drivers.

## Level 2 organizational training

Organizations can earn Level 2 certification by assessing their salt use using the Smart Salting assessment tool and taking steps to minimize it. Participants can be certified by using the tool directly or working through it in a level 2 training. Participants earn a two-year certification that they can renew by submitting the required reports.

- Smart Salting assessment tool



# How can you help?



LEAD BY  
EXAMPLE

EDUCATE  
OTHERS

ENJOY OUR  
LAKES!

## Questions?



## STAFF MEMO

<b>Prepared by:</b> Hannah Neusch, Water Resources Technician	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> <b>Consent Agenda Item</b> <input checked="" type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 4.2
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Summary of the Aquatic Invasive Species (AIS) Task Force Meeting held on 7/9/2024		
<b>Presented by:</b> Hannah Neusch, Water Resources Technician	<b>Action Requested:</b>		
<b>Vote Required:</b> <input type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b>  <b>Board/Commission/Committee Recommendation:</b>		

### REFERENCE AND BACKGROUND

The City of Fairmont was invited to the Aquatic Invasive Species (AIS) Taskforce meeting on July 9<sup>th</sup>. This meeting normally takes place once or twice a year and is scheduled by Martin Soil and Water Conservation District. Prior to 2020, this meeting occurred regularly; the July 9<sup>th</sup> meeting was the first in-person group meeting since then. The AIS Taskforce covers the entirety of Martin County. Representatives from the Minnesota DNR, Martin Soil and Water Conservation District, City of Fairmont, Martin County, Martin County Sheriff’s Office, Fairmont Lakes Foundation, and Fox Lake Association were invited.

This meeting allows stakeholders to come together to discuss project ideas and current AIS issues Martin County is facing.

A summary of this meeting will be provided.

### BUDGET IMPACT

### SUPPORTING DATA/ATTACHMENTS

AIS Taskforce Agenda





## MARTIN SOIL AND WATER CONSERVATION DISTRICT

923 North State Street, Suite 110  
Fairmont, Minnesota 56031  
Telephone (507) 235-6680 ext 4

### **Martin County Aquatic Invasive Species task force meeting**

**When:**

July 9, 2024 @ 9:00 – 10:00 a.m.

**Location:**

City of Fairmont Water Plant  
300 Day Street, Fairmont MN 56031

**1. 2023 report**

Discuss the 2023 Martin County's AIS Prevention Aid Program summary.

**2. Curly leaf pondweed**

There have been many discussions and concerns this year regarding curly-leaf pondweed in the Fairmont Chain of Lakes. This aquatic plant is an invasive species. Discuss what options are available and what is recommended for managing curly-leaf pondweed.

**3. Sheriff department watercraft patrol**

In the past we have assisted with funding for the seasonal watercraft patrol. Discuss the 2024 watercraft patrol season.

**4. Fox Lake**

Fox Lake Association is actively working on projects to reduce aquatic invasive species and improve water quality in Fox Lake. Discuss what actions the lake association is taking to improve Fox Lake.

**5. Gomsrud park**

An AIS cleaning station was installed at the Gomsrud Park lake access. This will need to be removed before construction starts. Discuss the Gomsrud park renovations.

**6. Signs and tools to be installed at lake launches**

Martin SWCD has purchased signs and tools to install at boat accesses.

**7. Commercial seining**

Discuss incentivizing commercial seining for common carp.

**8. New projects**

Discuss any new project, potentially funded with AIS prevention funds.

AN EQUAL OPPORTUNITY EMPLOYER



**STAFF MEMO**

<b>Prepared by:</b> Paul Hoyer, Finance Director	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	<b>Agenda Item #</b> 4.3
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> June 30, 2024 Investment Report		
<b>Presented by:</b> Paul Hoyer, Finance Director	<b>Action Requested:</b> Information only		
<b>Vote Required:</b> <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	<b>Staff Recommended Action:</b>  <b>Board/Commission/Committee Recommendation:</b>		

**PREVIOUS COUNCIL ACTION**

**REFERENCE AND BACKGROUND**

Attached is the June 30, 2024 investment schedule showing the investments held by the City as of that date. The letter next to the investment in the investment policy column indicates the authorizing paragraph in the City’s investment policy. Total interest received during the period was \$503,261.79. The full broker statements are available for inspection upon request.

**BUDGET IMPACT**

There was a strong recovery in interest rates in 2023 and interest earnings for 2024 are up \$180,084 from 2023. With the Federal Reserve talking about future rate cuts in 2024, we have begun to see rates declining from the highs set in 2023.

**SUPPORTING DATA/ATTACHMENTS**

Investment Schedule



**City Of Fairmont  
Investment Schedule  
6/30/2024**

INV #	Broker	Investment Type	Investment Policy	Cusip	FDIC#	Purchase Date	Maturity Date	Investment Rate	Balance 1-1-24	Purchased	Redeemed	Balance 5-31-24	Date	Interest Received
	Wells Fargo	MM	C	Income				Variable	518,383.11	13,567.28	245,601.77	286,348.62		11,107.80
21-01	Wells Fargo	FHLB	G	0.50% Coupon	3130AKPW0	1/28/2021	1/28/2026	0.50	500,000.00			500,000.00	1/29	1,250.00
21-02	Wells Fargo	FHLB	G	Step Up YTM 0.623%	3130AL6L3	2/26/2021	2/26/2026	0.50	750,000.00			750,000.00	2/26	1,875.00
21-04	Wells Fargo	FHLB	G	Step Up YTM 0.618%	3130AKZ33	3/3/2021	3/3/2026	0.40	1,000,000.00			1,000,000.00	3/4	3,750.00
21-05	Wells Fargo	FHLB	G	Step Up YTM 0.797%	3130ALGY4	3/16/2021	3/16/2026	0.50	600,000.00			600,000.00	3/18	3,000.00
21-06	Wells Fargo	FHLB	G	Step Up YTM 1.069%	3130ALP99	3/30/2021	3/30/2026	0.50	500,000.00			500,000.00	4/1	2,812.50
21-08	Wells Fargo	FHLB	G	Step Up YTM 1.137%	3130ALVC5	4/14/2021	4/14/2026	0.60	500,000.00			500,000.00	4/15	2,500.00
21-09	Wells Fargo	CD	B	Comenity Bank	99000QPT5	27499	4/29/2021	4/29/2025	0.65	200,000.00		200,000.00	monthly	651.78
21-10	Wells Fargo	FHLB	G	Step Up YTM 1.355%	3130ALZ80		4/29/2021	4/29/2026	0.60	500,000.00		500,000.00	4/29	2,500.00
21-11	Wells Fargo	CD	B	BankUnited	066519QW2	58979	4/14/2021	4/15/2024	0.45	245,000.00	245,000.00	-	monthly	371.54
21-13	Wells Fargo	CD	B	State Bank of India	856285VS7	33682	5/19/2021	5/19/2026	1.00	245,000.00		245,000.00	5/20	1,221.64
21-14	Wells Fargo	FHLB	G	Step Up YTM 1.287%	3130AMET5		5/27/2021	5/27/2026	0.50	500,000.00		500,000.00	5/28	2,500.00
21-15	Wells Fargo	FHLB	G	0.65% Coupon	3130AMW57		6/30/2021	6/30/2026	0.65	500,000.00		500,000.00	1/2	1,875.00
21-17	Wells Fargo	FHLB	G	Step Up YTM 1.252%	3130ANBG4		7/29/2021	7/29/2026	0.55	1,000,000.00		1,000,000.00	1/29	4,250.00
21-26	Wells Fargo	FHLB	G	Step Up YTM 1.447%	3130APKJ3		10/28/2021	10/28/2026	0.625	450,000.00		450,000.00	4/29	2,531.25
21-30	Wells Fargo	FHLB	G	Step Up YTM 1.964%	3130APV51		11/24/2021	11/24/2026	1.00	440,000.00		440,000.00	5/24	2,750.00
22-01	Wells Fargo	CD	B	JPMorgan Chase Bank	48128WGT6	628	1/31/2022	1/31/2025	1.25	247,000.00		247,000.00	1/31	1,556.44
22-03	Wells Fargo	CD	B	Beal Bank	07371AZC0	32574	3/2/2022	2/26/2025	1.75	245,000.00		245,000.00	3/4	2,137.88
22-24	Wells Fargo	CD	B	Wells Fargo	9497634M5	3511	12/14/2022	12/16/2024	4.75	245,000.00		245,000.00	monthly	5,834.69
23-05	Wells Fargo	CD	B	Amerant Bank	02357QBQ9	22953	3/10/2023	3/10/2027	4.50	245,000.00		245,000.00	monthly	5,527.60
23-15	Wells Fargo	CD	B	American Natl Bank MN	02769QEW5	26499	11/10/2023	11/10/2026	5.05	245,000.00		245,000.00	monthly	6,203.22
23-17	Wells Fargo	CD	B	Golden State Business Bank	38120MCJ3	57585	11/22/2023	11/22/2027	4.80	249,000.00		249,000.00	monthly	5,992.37
23-18	Wells Fargo	CD	B	First Natl Bank USA	32022RWD5	1673	11/22/2023	11/19/2027	4.70	245,000.00		245,000.00	monthly	5,773.29
23-19	Wells Fargo	CD	B	Firstbank Puerto Rico	33767GFU7	30387	11/28/2023	11/28/2028	4.65	245,000.00		245,000.00	5/28	5,680.64
23-20	Wells Fargo	CD	B	First Bank Hamilton	319137CB9	58481	12/28/2023	12/26/2025	4.45	245,000.00		245,000.00	6/28	5,466.18
24-12	Wells Fargo	CD	B	Beal Bank	07371DR66	57833	6/5/2024	5/30/2029	4.70	-	245,000.00	245,000.00		
Wells Fargo Totals									10,659,383.11	258,567.28	490,601.77	10,427,348.62		89,118.82
101-00000-10400														

	RBC	MM	C	Income				Variable	-	-				
19-09	RBC	CD	B	Morgan Stanley	61760AYR4	34221	4/11/2019	4/11/2024	2.80	246,000.00	246,000.00	-	4/11	3,453.44
19-10	RBC	CD	B	Sallie Mae	7954502D6	58177	4/10/2019	4/10/2024	2.75	246,000.00	246,000.00	-	4/10	3,391.77
19-18	RBC	CD	B	Capital One National Assn	14042RMA6	4297	7/10/2019	6/26/2024	2.30	246,000.00	246,000.00	-	6/26	2,836.75
20-37	RBC	GO	E	Oyster Bay NY Taxable GO	692160RX4		8/27/2020	8/15/2024	2.00	470,000.00		470,000.00	2/15	4,700.00
20-40	RBC	CD	B	Federal Farm Credit Bank	3133EL6E9		9/9/2020	9/9/2024	0.42	246,000.00		246,000.00	3/11	516.60
20-42	RBC	GO	E	New Waverly Texas Taxable GO	649143GZ1		10/28/2020	2/15/2025	0.50	180,000.00		180,000.00	2/15	4,500.00
20-43	RBC	GO	E	New Waverly Texas Taxable GO	649143GY4		10/28/2020	2/15/2024	0.40	120,000.00	120,000.00	-	2/15	3,000.00
20-45	RBC	GO	E	Norwich Connecticut GO	669402C80		10/29/2020	8/1/2024	0.61	240,000.00		240,000.00	2/1	1,020.00
20-46	RBC	CD	B	Bank of the West	06426XUP3	3514	11/4/2020	1/27/2025	0.00	250,000.00		250,000.00		
20-49	RBC	GO	E	Eagle Pass Texas Ref Bonds	269731KR5		12/3/2020	3/1/2024	0.60	230,000.00	230,000.00	-	3/1	1,035.00
20-53	RBC	GO	E	Stratford Conn GO	8628117S9		12/17/2020	8/1/2024	0.956	250,000.00		250,000.00	2/1	1,195.00
20-54	RBC	GO	E	Cook Cnty IL Cmnty College GO	216057FC8		12/30/2020	6/1/2024	0.900	500,000.00	500,000.00	-	6/3	2,250.00
21-03	RBC	CD	B	First Bank of Greenwich	31926GBB5	58307	2/5/2021	1/29/2026	0.700	249,000.00		249,000.00	1/30, 4/29	873.89
21-16	RBC	GO	E	Laredo TX Taxable GO	516824MK2		7/20/2021	2/15/2024	0.800	500,000.00	500,000.00	-	2/15	2,000.00
21-20	RBC	CD	B	Goldman Sachs, New York	38149MXZ1	33124	8/11/2021	8/12/2024	0.600	249,000.00		249,000.00	2/12	753.14
21-25	RBC	CD	B	New York Com Bank - Flagstar Bank	649447VN6	32541	9/10/2021	9/10/2024	0.700	249,000.00		249,000.00	3/11	869.11
21-27	RBC	GO	E	Connecticut ST Taxable GO	20772KNW5		10/28/2021	6/1/2025	0.923	500,000.00		500,000.00	6/3	2,307.50
21-31	RBC	GO	E	Haverstraw GO	419578WW5		11/29/2021	5/1/2024	0.940	400,000.00	400,000.00	-	5/1	1,880.00
21-33	RBC	GO	E	Jordan MN School Dist GO	480718KM6		12/13/2021	2/1/2024	0.800	150,000.00	150,000.00	-	2/1	427.50
22-04	RBC	CD	B	American Express Natl Bank	02589ABL5	27471	3/2/2022	3/4/2024	1.600	248,000.00	248,000.00	-	3/4	2,000.31
22-07	RBC	FHLB	G	Step Up	3130ARCA7		3/28/2022	3/28/2025	1.500	500,000.00		500,000.00	3/28	6,250.00
22-14	RBC	CD	B	Burke & Herbert Bank	121331AN2	11578	8/5/2022	2/5/2025	3.450	249,000.00		249,000.00	monthly	4,307.00
22-18	RBC	CD	B	Lee Bank & Trust	523390AA0	11582	9/28/2022	9/29/2025	4.150	249,000.00		249,000.00	monthly	5,180.91
22-21	RBC	GO	E	New York, NY Taxable GO	64966MQL6		11/7/2022	10/1/2027	5.010	500,000.00		500,000.00	4/1	7,250.00
22-22	RBC	GO	E	Connecticut St Taxable GO	20772KNY1		11/14/2022	6/1/2027	4.900	500,000.00		500,000.00	6/3	3,737.50
23-01	RBC	FHLB	G	4.1% Coupon	3130ASRJ0		1/12/2023	8/8/2025	4.100	390,000.00		390,000.00	2/8	7,995.00
23-03	RBC	FHLMC	G	5.0% Coupon	3134GYFL1		2/15/2023	7/30/2026	4.997	430,000.00		430,000.00	1/30	10,750.00
23-08	RBC	CD	B	CIBC Bank	12547CBS6	33306	6/14/2023	6/14/2028	4.500	244,000.00		244,000.00	6/14	5,505.04
23-10	RBC	CD	B	Western State Bank	95960SCA2	21121	8/11/2023	8/11/2028	5.400	245,000.00		245,000.00	monthly	6,633.11
24-01	RBC	GO	E	Duluth MN Schools	264471LW1		2/8/2024	3/1/2029	4.460	-	375,000.00	375,000.00		
24-04	RBC	FHLB	G	4.55% Coupon	3130AYWQ5		2/21/2024	2/7/2029	4.550	-	270,000.00	270,000.00		



24-08	RBC	CD	B	United Fidelity Bank	910286HS5	29566	4/19/2024	4/19/2028	4.550	-	248,000.00	248,000.00	monthly	1,885.82	
24-09	RBC	CD	B	Central Bank, Little Rock AR	152577CG5	1756	5/1/2024	4/30/2029	4.650	-	248,000.00	248,000.00	monthly	947.84	
21-10	RBC	GO	E	Miami Beach FL, Taxable GO	593201A30		5/1/2024	5/1/2029	4.697	-	500,000.00	500,000.00			
24-13	RBC	CD	B	Morgan Stanley	61768E4T7	34221	6/5/2024	6/5/2029	4.700	-	244,000.00	244,000.00			
24-14	RBC	CD	B	Beal Bank	07371DR58	57833	6/5/2024	5/30/2029	4.650	-	244,000.00	244,000.00			
RBC Totals											9,076,000.00	2,129,000.00	2,886,000.00	8,319,000.00	99,452.23
											101-00000-10405				
	MultiBank Securities	MM	C	Income						-		-		174.29	
20-35	MultiBank Securities	CD	B	Flagstar Bank	33847E3X3	32541	7/31/2020	7/31/2024	0.50	249,000.00		249,000.00	1/31	627.62	
20-38	MultiBank Securities	CD	B	Jonesboro State Bank	48040PHY4	9325	8/28/2020	8/28/2025	0.70	249,000.00		249,000.00	monthly	873.90	
20-44	MultiBank Securities	CD	B	First National Bank Amer, MI	32110YQS7	17438	10/14/2020	9/25/2025	0.50	249,000.00		249,000.00	monthly	499.35	
21-07	MultiBank Securities	FHLB	G	Step Up YTM 1.069%	3130ALMH4		3/30/2021	3/30/2026	0.50	500,000.00		500,000.00	4/1	3,375.00	
21-18	MultiBank Securities	CD	B	TCM Bank	872308ER8	34535	7/30/2021	7/30/2024	0.50	249,000.00		249,000.00	monthly	620.80	
21-19	MultiBank Securities	CD	B	Toyota Financial Savings Bank	89235MLF6	57542	8/5/2021	8/5/2024	0.55	249,000.00		249,000.00	2/5	690.38	
21-21	MultiBank Securities	CD	B	BMW Bank	05580AD27	35141	8/27/2021	2/20/2024	0.45	249,000.00	249,000.00	-	2/20	564.85	
21-22	MultiBank Securities	CD	B	Synchrony Bank Retail	87165HC32	27314	9/3/2021	9/3/2024	0.55	249,000.00		249,000.00	3/4/	682.87	
21-23	MultiBank Securities	CD	B	UBS Bank, Salt Lake	90348JS84	57565	9/9/2021	9/9/2024	0.65	249,000.00		249,000.00	monthly	811.46	
21-24	MultiBank Securities	CD	B	Third Federal Savings & Loan	88413QDC9	30012	9/15/2021	3/15/2024	0.40	249,000.00	249,000.00	-	3/15	496.64	
21-28	MultiBank Securities	CD	B	Live Oak Bank	538036SH8	58665	10/1/2021	10/1/2025	0.70	249,000.00		249,000.00	monthly	873.90	
21-29	MultiBank Securities	CD	B	Institution for Savings Newburyport	45780PBB0	90250	10/28/2021	10/28/2024	0.70	249,000.00		249,000.00	monthly	873.90	
21-32	MultiBank Securities	CD	B	Greenstate Credit Union	39573LCB2	60269	11/23/2021	11/22/2024	0.75	249,000.00		249,000.00	monthly	936.31	
22-02	MultiBank Securities	CD	B	Medallion Bank	58404DNA5	57449	1/28/2022	1/28/2025	1.25	249,000.00		249,000.00	monthly	1,560.51	
22-05	MultiBank Securities	FHLB	G	Step Up YTM 2.064%	3130AQPR8		2/18/2022	2/18/2027	1.30	1,000,000.00		1,000,000.00	2/20	6,500.00	
22-06	MultiBank Securities	CD	B	Pentagon Federal	70962LBC5	227	2/18/2022	2/20/2024	1.10	249,000.00	249,000.00	-	monthly	480.27	
22-09	MultiBank Securities	FHLB	G	2.60% Coupon	3130AREH0		4/6/2022	4/6/2026	2.60	500,000.00		500,000.00	4/8	6,500.00	
22-10	MultiBank Securities	FHLB	G	2.625% Coupon	3130ARGL9		4/14/2022	4/14/2025	2.625	500,000.00		500,000.00	4/15	6,562.50	
22-11	MultiBank Securities	FHLB	G	Step Up YTM 3.353%	3130ARQB0		4/28/2022	4/28/2025	2.375	500,000.00		500,000.00	4/29	8,437.50	
22-12	MultiBank Securities	CD	B	Ally Bank	02007GQY2	57803	5/12/2022	5/12/2025	2.950	246,000.00		246,000.00	5/13	3,618.56	
22-13	MultiBank Securities	CD	B	Morgan Stanley	61690UH52	32992	5/12/2022	5/13/2024	2.850	246,000.00	246,000.00	-	5/13	3,515.10	
22-15	MultiBank Securities	CD	B	CFG Community Bank	12527CFJ6	34294	8/11/2022	9/11/2025	3.650	245,000.00		245,000.00	2/12	4,508.00	
22-17	MultiBank Securities	FHLB	G	4.0% Coupon	3130ASZG7		9/16/2022	9/16/2024	4.000	1,000,000.00		1,000,000.00	3/18	20,000.00	

22-18	MultiBank Securities	CD	B	First Internet Bank of Indiana	32056GDP2	34607	9/28/2022	9/28/2024	3.900	249,000.00		249,000.00	monthly	4,868.80	
22-19	MultiBank Securities	CD	B	Mountain America Credit Union	62384RAQ9	24692	10/14/2022	10/15/2024	4.750	249,000.00		249,000.00	monthly	5,929.96	
22-20	MultiBank Securities	CD	B	Discover Bank	254673W77	5649	10/25/2022	10/25/2027	4.600	244,000.00		244,000.00	4/25	5,627.38	
22-23	MultiBank Securities	CD	B	Barclays Bank	BCS5499285	57203	11/16/2022	11/17/2025	4.950	243,000.00		243,000.00	5/16	5,997.77	
23-02	MultiBank Securities	CD	B	Baxter Credit Union	07181JAZ7	68187	1/24/2023	1/24/2025	4.800	249,000.00		249,000.00	monthly	5,992.37	
23-04	MultiBank Securities	FHLMC	G	5.2% Coupon	3134GYJ94		2/24/2023	2/24/2026	5.200	1,000,000.00	1,000,000.00	-	2/24	26,000.00	
23-06	MultiBank Securities	CD	B	Northwest Bank	66736ACE7	58752	3/17/2023	3/17/2026	5.000	249,000.00		249,000.00	monthly	6,242.07	
23-07	MultiBank Securities	CD	B	Sandhills State Bank	800037AQ6	13892	3/30/2023	3/30/2027	5.450	249,000.00	249,000.00	-	monthly	3,383.32	
23-09	MultiBank Securities	CD	B	First FNDTN Bank	32026UV86	58647	8/9/2023	2/9/2026	4.950	249,000.00		249,000.00	2/9	6,213.40	
23-11	MultiBank Securities	FHLMC	G	5.849% Coupon	3134H1AA1		9/1/2023	8/23/2027	5.849	500,000.00	500,000.00	-	2/24	14,625.00	
23-12	MultiBank Securities	CD	B	Popular Bank	73317ACK6	34967	9/6/2023	9/4/2026	4.850	249,000.00		249,000.00	3/6, 6/6	6,054.79	
23-13	MultiBank Securities	CD	B	Optum Bank	68405VAS8	57408	9/13/2023	9/15/2025	5.100	249,000.00		249,000.00	3/13	6,332.10	
23-16	MultiBank Securities	CD	B	Alliant Credit Union	01882MAH5	67955	11/15/2023	11/15/2028	5.350	248,000.00		248,000.00	monthly	6,652.17	
24-02	MultiBank Securities	CD	B	Covantage Credit Unioin	22282XAB6	66848	1/24/2024	1/24/2028	4.050	-	249,000.00	249,000.00	4/24	2,514.22	
24-03	MultiBank Securities	CD	B	Hughes Federal Credit Union	444425AL6	7531	1/29/2024	1/29/2027	4.400	-	249,000.00	249,000.00	monthly	3,631.99	
24-05	MultiBank Securities	CD	B	Alabama Credit Union	01025RAN9	60823	2/28/2024	2/28/2028	4.350	-	249,000.00	249,000.00	monthly	3,590.72	
24-06	MultiBank Securities	FHLMC	G	5.25% Coupon	3134H1TX1		2/28/2024	2/23/2029	5.250	-	1,000,000.00	1,000,000.00			
24-07	MultiBank Securities	CD	B	Spokane Teachers Credit Union	849061AF3	68203	3/25/2024	3/25/2027	4.750	-	249,000.00	249,000.00	monthly	2,981.18	
24-11	MultiBank Securities	CD	B	Morgan Stanley	61690DRE0	32992	5/22/2024	5/22/2029	4.650	-	249,000.00	249,000.00			
MultiBank Securities Totals										12,450,000.00	2,245,000.00	2,742,000.00	11,953,000.00	190,420.95	
101-00000-10425															
13-29		MM	C	4M Fund					Variable	2,811,701.42	5,282,462.76	5,252,195.09	2,841,969.09	monthly	108,374.62
4M Fund Totals										2,811,701.42	5,282,462.76	5,252,195.09	2,841,969.09	108,374.62	
101-00000-10430															
13-29		CD	B	Profinium, Fairmont MN	3001500	1905	1/11/2023	1/11/2026	4.35	1,042,281.29		1,042,281.29			
					8708182	1905	2/20/2024	2/20/2025	5.27	-	1,018,948.45	1,018,948.45		14,511.60	
Profinium Totals										1,042,281.29	1,018,948.45	-	2,061,229.74	14,511.60	
101-00000-10410															
20-36		CD	B	1st Farmers & Merchants, Fairmont, MN	111495	33131	7/21/2023	7/21/2025	5.05	511,345.20		11,345.20	500,000.00	1/24	1,383.57
1st Farmers & Merchants Totals										511,345.20	-	11,345.20	500,000.00	1,383.57	
101-00000-10415															
Total Investments										36,550,711.02	10,933,978.49	11,382,142.06	36,102,547.45	503,261.79	





**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	<b>Agenda Item #</b> 5
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Public Discussion/Comment		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b>		
<b>Vote Required:</b> <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

Prior to regular business, is there any public discussion/comment?

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**



### STAFF MEMO

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.A.1
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration to approve the Minutes from the Regular City Council Meeting held Monday, July 8, 2024		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to approve the City Council Regular Meeting Minutes from July 8, 2024		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

#### REFERENCE AND BACKGROUND

#### BUDGET IMPACT

#### SUPPORTING DATA/ATTACHMENTS

City Council Meeting Minutes: Regular Meeting, Monday, July 8, 2024



**City of Fairmont  
100 Downtown Plaza  
Fairmont, MN 56031**

City Council Minutes  
Regular Meeting

July 8, 2024  
City Hall, 5:30 p.m.

**CALL TO ORDER**

The Fairmont City Council met in regular session at the City Hall Council Chambers. Mayor Baarts called the meeting to order at 5:30 p.m.

**ROLL CALL**

Council present:     Lee Baarts, Mayor  
                            Wayne Hasek, Councilmember  
                            Britney Kawecki, Councilmember  
                            Randy Lubenow, Councilmember  
                            Jay Maynard, Councilmember  
                            Michele Miller, Councilmember

Absent:                 None

Staff present:         Matt Skaret, City Administrator  
                            Matthew York, Director of Public Works/Utilities  
                            Michael Hunter, Chief of Police  
                            Betsy Steuber, City Clerk  
                            Cara Brown, City Attorney, via telephone  
  (Flaherty & Hood)

**PLEDGE OF ALLEGIANCE**

The City Council and all present stood for the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Councilmember Kawecki asked that agenda item 10.3 be removed based on not following the City of Fairmont: City Council Rules of Procedure adopted by Council on March 22, 2022 and updated by Council on October 24, 2022 (with regards to council member agenda requests forms being submitted to the City Administrator by 4:30 pm on the Tuesday before the meeting). Motion was made by Councilmember Miller, seconded by Councilmember Hasek to approve the agenda as presented without agenda item 10.3. All present voted in favor. Motion carried.

**ROTATING VOTES**

Please note that votes taken by roll call are called by the City Clerk on a rotating basis; however, the written minutes list the Councilmembers in alphabetical order.

**PUBLIC DISCUSSION/  
COMMENT**

Jeanne Thate addressed Council with her concerns of the dilapidated housing and unkept areas within the City.

Jeff Sauer, resident of Maple Street, requested Council consider turning Maple Street into a one-way, as drivers cut through on Maple Street to avoid the stop sign at Albion Avenue/State Street. He expressed safety as a top concern due to the numerous children living on Maple Street.

Liz Denn, resident of Maple Street, expressed concerns and reasons for Council to consider turning Maple Street into a one-way based on parking/traffic flow and pedestrian safety.

Sharon Sauer, resident of Maple Street, reiterated turning Maple Street into a one-way to allow children to more safely navigate the area.

Lisa Stout, resident of Maple Street, expressed concern more so with the excessive speed of which drivers cut through on Maple Street.

**MAPLE STREET PETITION  
Item 5.1**

Administrator Skaret indicated converting Maple Street to a one-way would need to be conducted through city ordinance and that Council consider reactivating the Safety Council to review such requests and bring recommendations to Council. Council agreed for staff to contact Safety Council members and revisit this topic at a future meeting.

**CONSENT AGENDA**

Mayor Baarts introduced the consent agenda items as listed for consideration to be enacted by one motion unless requested that an item be removed and included under new business. Mayor Baarts reviewed the consent items, as follows:

- Minutes from the June 24, 2024 Regular City Council Meeting
- An Amended Lease Agreement with STEP, Inc. for additional space at the Southern Minnesota Educational Campus (SMEC)
- The Purchase of Portable Radios for the Fairmont Police Department to Meet Anticipated State Encryption Standards
- A Law Enforcement Center Lease Agreement Addendum, effective January 1, 2025
- An Event Permit for a MN Twins Baseball Clinic, Sponsored by Fairmont CER on July 28, 2024
- An Event Permit for a Fundraiser Event Sponsored by Fairmont Opera House on August 4, 2024
- A Temporary On-Sale Liquor License for the Fairmont Opera House on August 4, 2024 in Conjunction with their Fundraising Event

Motion was made by Councilmember Maynard, seconded by Councilmember Miller to approve the consent agenda. All present voted in favor. Motion carried.



**PUBLIC HEARING  
MOTION  
Item 7.1**

Mayor Baarts opened the Public Hearing on proposed Ordinance 2024-01: Rural and Urban Service Districts. Administrator Skaret provided background on the agenda item, referencing the various properties listed on the ordinance being within City limits, but not having full access to all city services, therefore the rural properties listed are taxed at 20% of the urban rate. Councilmember Kawecky referenced communication between herself, prior City administration and the prior City attorney regarding the rural and urban service district process/criteria/etc. With Council expressing interest in reviewing the properties/services said properties receive, due to the submission deadline of August 1, Council opted to discuss at a later time. No public comments were heard. Motion was made by Councilmember Hasek, seconded by Councilmember Miller to approve the consideration of proposed Ordinance 2024-01: Rural and Urban Service Districts, for this year 2024, at first consideration. All present voted in favor. Motion carried.

**NEW BUSINESS  
MOTION  
Item 9.1**

Public Works/Utilities Director York indicated that as part of the Park Street Project, modifications needed to be made on the public right of way of 850 Albion Avenue, Fairmont to gain additional space to move the sidewalk back in preparation of a future replacement of a telecom line along Albion Avenue. Motion was made by Councilmember Maynard, seconded by Councilmember Miller to approve a permanent public easement affecting a portion of 850 Albion Avenue, Fairmont. All present voted in favor. Motion carried.

**COUNCIL DISCUSSION  
Item 10.1**

At the June 24, 2024 City Council Meeting, resident Steve Tudor addressed Council to request consideration of beekeeping within City limits. The Council expressed interest in allowing bees. Administrator Skaret recommended Council consider adopting an ordinance to address beekeeping in City limits and to consider holding a work session to further discuss and hear from University of MN Extension Service Jenny Warner on Beekeeping. Council initially started with a motion to allow beekeeping in town. After further discussion, Council agreed no action was needed and to allow beekeeping in City limits.

**MOTION  
Item 10.2**

Councilmember Kawecky introduced agenda item 10.2: Arena/Hockey Contracts. Councilmember Kawecky voiced concern about the current contracts in effect, being last updated in 2004. Council expressed agreement with documentation being drafted citing City ownership of the compressors, purchased August 2023, to be installed at the arena (Director York stated due to electrical/transformer concerns with utilities being fed off Federated Rural Electric, we are waiting for a solution with the hope of compression installation to occur prior to the start of the hockey season).

Motion was made by Councilmember Lubenow, seconded by Councilmember Miller to move staff to work with the Hockey Association and City Attorney to show City ownership of the \$1.5 million compressors and reassess contracts after the November election; Councilmember Hasek, Lubenow, Maynard, and Miller voted in favor; Councilmember Kawecki voted against. Motion carried.

## **ANNOUNCEMENTS**

No announcements were made.

## **STAFF/LIAISON REPORTS**

Director York shared that work on Park Street (around Albion Avenue) is underway by Minnesota Energy with relocating a gas line prior to the street improvement project.

Administrator Skaret confirmed a Goal Setting/CIP Workshop with City Council on July 23, 2024, at 4:30 pm in the City Hall Council Chambers.

Councilmember Hasek reported his attendance at a Public Utilities Commission meeting and a Board of Zoning Appeals meeting, with a special meeting to be held to follow up on some items of business.

Councilmember Kawecki had no report but inquired on the status of a moratorium of the proposed jail site on Margaret Street and the subdivision/zoning ordinance update. Administrator Skaret indicated he would follow up on the moratorium and that staff is conducting a comprehensive review of the zoning update. After staffs' review, the update will be submitted to the Planning Commission and then be submitted to City Council.

Councilmember Lubenow reported the HRA Board is holding discussion with the Southwest Minnesota Housing Authority on development of the lots purchased near the Lakeview Methodist Home. Councilmember Lubenow requested Director York provide an update on the picnic tables, grills, and tennis courts for Veteran's Park at the next Park Board meeting.

Councilmember Maynard reported a kickoff meeting was held last month for the Fairmont Airport Board Master Plan Steering Committee. Stakeholders and Engineer's KLJ will meet over the next couple of years to discuss all topics that make up the Master Plan for the municipal airport. Councilmember Maynard reported FEDA approved financial support for the Region 9 Small Business Development Center.

Councilmember Miller reported that Whitetail Ridge will be breaking ground soon.



Mayor Baarts provided an overview on upcoming local happenings.

**ADJOURNMENT**

Motion was made by Councilmember Maynard, seconded by Councilmember Miller, to adjourn the meeting, as there was no further business to come before the Council. All present voted in favor. Motion carried. The Fairmont City Council adjourned at 6:37p.m.

ATTEST:

\_\_\_\_\_  
Lee C. Baarts, Mayor

\_\_\_\_\_  
Betsy Steuber, City Clerk



**STAFF MEMO**

<b>Prepared by:</b> Paul Hoyer, Finance Director	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.B.1
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of Accounts Payable July 2024		
<b>Presented by:</b> Paul Hoyer, Finance Director	<b>Action Requested:</b> Motion to Approve the July 2024 Accounts Payable List		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

The July 2024 bills are attached at the end of the agenda.





**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.C.1
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of an Event Permit for Extreme Tour 2024 Sponsored by Godis4U! Ministries on August 7, 2024 at Gomsrud Park		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve an Event Permit for Extreme Tour 2024 Sponsored by Godis4U! Ministries on August 7, 2024 at Gomsrud Park		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

Jamie Kueker with Godis4U! Ministries submitted an event permit to host Extreme Tour 2024 from 6 pm – 10 pm on August 7, 2024 at Gomsrud Park. In prior years, Extreme Tour was held at the Sylvania Park Bandshell. The bandshell is unavailable on August 7, 2024 due to a previously scheduled reservation, resulting in Extreme Tour utilizing a different location.

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

Event Permit Application



# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: AUGUST 7<sup>TH</sup> 2024

Permit Fee: \$15.00

Event: EXTREME TOUR 2024

Sponsoring entity: JAMIE KUEKER (GOD IS 4U! MINISTRIES)

Address: 1227 NORTH ORIENT ST. FAIRMONT MN

Maximum estimated number of persons expected to attend at any one time: 300

Event coordinator(s): JAMIE KUEKER

Contact Info: 507-230-3048 Phone #

quadsguy24@gmail.com E-mail

Primary contacts (during event):

Name: JAMIE KUEKER

Name

Cell#: 507-230-3048

Cell#

E-mail: quadsguy24@gmail.com

E-mail:

Event Start: Day/Date AUGUST 7, 2024

Time: 6 PM

Event End: Day/Date AUGUST 7, 2024

Time: 10 PM

Setup: Day/Date AUGUST 7, 2024

Start time: 3 PM

End Time: 5 PM

Teardown: Day/Date AUGUST 7, 2024

Start time: 9:30 PM

End Time: 11 PM

1. Type and description of the event and a list of all activities to take place at the event.

COMMUNITY OUTREACH EVENT TO BRING ALL PEOPLE TOGETHER AS ONE! THIS WILL BE DONE THROUGH MUSIC, FOOD, GAMES & FUN ALL IN THE NAME OF POINTING PEOPLE TO JESUS.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Gomsrud Park 260 West Lair Road, Fairmont, MN  
WE WILL WANT EXTRA TRASH CONTAINERS & MAYBE 10-12 BENCHES.



3. Will outside drinking water or waste collection systems be supplied? \_\_\_ Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. \_\_\_ Yes;  No  
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event?  Yes; \_\_\_ No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): \_\_\_ Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes; \_\_\_ No  
If yes, please describe: EXTREME TOUR WILL HAVE STAGING LIGHTING & SOUND
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? \_\_\_ Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service? \_\_\_ Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature JAMIE KUEKER Title EVENT COORDINATOR Date 6/29/24

If you would like your event published on the City's website/Community Calendar, please indicate: \_\_\_ Yes; \_\_\_ No

Office/Use Only			
\$15.00 Fee Paid <input checked="" type="checkbox"/>	Date: <u>7/8/2024</u>	Received by: <u>BS</u> <u>cash</u>	
Requires Council Approval	<input checked="" type="checkbox"/> Yes; ___ No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- \_\_\_ City
  - \_\_\_ Applicant
  - \_\_\_ Police
  - \_\_\_ Parks/Streets
  - \_\_\_ Other



**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.C.2
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of an Event Permit for Music in Lincoln Park Sponsored by Red Rock Center for the Arts on July 27, 2024 at Lincoln Park		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve an Event Permit for Music in the Park Sponsored by Red Rock Center for the Arts on July 27, 2024 at Lincoln Park		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

Red Rock Center for the Arts submitted an event permit to host Music in Lincoln Park on July 27, 2024 from 7 pm – 9 pm at Lincoln Park .

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

Event Permit Application





# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 6/25/24

Permit Fee: \$15.00

Event: Concert in Lincoln Park

Sponsoring entity: Red Rock Center

Address: 222 E Blue Earth Ave., Fairmont

Maximum estimated number of persons expected to attend at any one time: 100

Event coordinator(s): Sonda Fortune

Contact Info: 235-9262 Phone #

info@red E-mail rockcenter.org

Primary contacts (during event):

Name: Sonda Fortune Name \_\_\_\_\_

Cell#: 235-4170 Cell# \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Event Start: Day/Date 7/27/24 Time: 7:00pm

Event End: Day/Date " Time: 9:00pm

Setup: Day/Date " Start time: 10pm End Time: 6:45pm

Teardown: Day/Date " Start time: 8:30pm End Time: 9:30pm

1. Type and description of the event and a list of all activities to take place at the event.

Quartet and popcorn wagon

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

South west corner of the grass space

extra garbage cans provided by park department

please ensure electricity is available

3. Will outside drinking water or waste collection systems be supplied?  Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
  
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter.  Yes;  No  
If yes, provide the written plans.
  
5. Will organizers allow outside food wagon/vendors at the event?  Yes;  No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
  
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex):  Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
  
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes;  No  
If yes, please describe: String instruments with light sound
  
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
  
9. Will you be providing shuttle service?  Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature [Handwritten Signature] Title ED Date 6/25/24

If you would like your event published on the City's website/Community Calendar, please indicate:  Yes;  No

Office Use Only			
\$15.00 Fee Paid <input checked="" type="checkbox"/>	Date: <u>7/5/24</u>	Received by: <u>[Signature]</u>	<u>[Signature]</u>
Requires Council Approval	<input type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
  - Applicant
  - Police
  - Parks/Streets
  - Other



North North Ave

Access to electricity

Extra  
garbage  
bins  
in the area

Musicians

Pergola

N

Lake

# Music in Lincoln Park



## Ryan Picone Quartet

This quartet plays gypsy jazz which originated in France. This group describes their music as "swinging, sensual, moody, & rousing." Bring your lawn chairs/blankets for this free event.

**Sat., July 27th • 7pm**

Brought to you by:

RED ROCK  
CENTER  
FOR THE ARTS

[www.redrockcenter.org](http://www.redrockcenter.org)

Lincoln Park  
Fairmont, MN

If there is questionable weather,  
concert will be held at the  
Red Rock Center,  
222 E. Blue Earth Ave., Fairmont

Enjoy some delicious popcorn by  
Gran D's Popcorn Wagon







**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.C.3
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of an Event Permit for a Green Plains Employee Event Hosted by Green Plains of Fairmont on August 17, 2024 at Gomsrud Park		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve an Event Permit for a Green Plains Employee Event Hosted by Green Plains of Fairmont on August 17, 2024 at Gomsrud Park		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

Green Plains of Fairmont submitted an event permit to host an Employee Picnic on August 17, 2024 from 3 pm – 8 pm at Gomsrud Park.

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

Event Permit Application



# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 06.17.2024

Permit Fee: \$15.00

Event: Green Plains Employee event

Sponsoring entity: Green Plains Fairmont

Address: 260 W Lair Rd, Fairmont, MN 56031

Maximum estimated number of persons expected to attend at any one time: 125

Event coordinator(s): Ashleigh VanCleave, Tim Luniewski

Contact Info: 712-363-1466 Phone # 507-848-2749

Ashleigh.Vancleave@gpreinc.com E-mail Tim.Luniewski@gpreinc.com

Primary contacts (during event):

Name: Ashleigh VanCleave

Name Tim Luniewski

Cell#: 712-363-1466

Cell# 507-848-2749

E-mail: Ashleigh.Vancleave@gpreinc.com

E-mail: Tim.Luniewski@gpreinc.com

Event Start: Day/Date Saturday 08.17.2024 Time: 3 pm

Event End: Day/Date Saturday 08.17.2024 Time: 8 pm

Setup: Day/Date Saturday 08.17.2024 Start time: 1 pm End Time: 3pm

Teardown: Day/Date Saturday 08.17.2024 Start time: 8pm End Time: 9pm

1. Type and description of the event and a list of all activities to take place at the event.  
This is an employee picknick, food will be offered for employees and their families only, no public sales of food or beverages. Employees may play yard games or use playground equipment/lake/dock.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

We will have food set up in/near the shelter building depending on weather and using the permanent public bathroom facilities. No blockades, stages or fencing will be placed



3. Will outside drinking water or waste collection systems be supplied?  Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
  
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter.  Yes;  No  
If yes, provide the written plans.
  
5. Will organizers allow outside food wagon/vendors at the event?  Yes;  No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
  
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex):  Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
  
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes;  No  
If yes, please describe: \_\_\_\_\_
  
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
  
9. Will you be providing shuttle service?  Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature *Bruce Lee* Title Plant Accounting Manager Date 6-24-24

If you would like your event published on the City's website/Community Calendar, please indicate:  Yes;  No

Office Use Only			
\$15.00 Fee Paid <input checked="" type="checkbox"/>	Date: <u>7/15/24</u>	Received by: <u><i>RS</i></u>	<u>ckt# 112004013</u>
Requires Council Approval	<input type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
  - Applicant
  - Police
  - Parks/Streets
  - Other



**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.C.4
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of an Event Permit for a Disc Golf Tournament Sponsored by Cedar Creek Disc Golf Association from August 15 - August 18, 2024 at Cedar Creek Park		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve an Event Permit for a Disc Golf Tournament Sponsored by Cedar Creek Disc Golf Association from August 15 - August 18, 2024 at Cedar Creek Park		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

Cedar Creek Disc Golf Association submitted an event permit to host a Disc Golf Tournament beginning August 15, 2024 at 12 pm (noon) and concluding August 18, 2024 at 6 pm at Cedar Creek Park. This event will include overnight camping.

This event, with overnight camping, has been held for several years with no problems or complaints.

Please note: Temporary camping permits will be available from the event organizer. Camping is permitted at Cedar Creek Park, in designated areas, with permits needing to be posted.

BS Conf # 11200401

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

Event Permit Application

Camping Permit Application





## EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: August 15-18, 2024

Permit Fee: \$15.00

Event: Cedar Creek Open (Disc Golf Tournament)

Sponsoring entity: Cedar Creek Disc Golf Association

Address: Cedar Creek Park

Maximum estimated number of persons expected to attend at any one time: 216

Event coordinator(s): Trevor Boehne  
Contact Info: 612-850-8795 Phone #  
trevorboehne@gmail.com E-mail

Primary contacts (during event):  
Name: Trevor Boehne Name Brady Laue  
Cell#: 612-850-8795 Cell# 605-553-4496  
E-mail: trevorboehne@gmail.com E-mail: \_\_\_\_\_

Event Start: Day/Date Thursday, August 15 Time: 12:00pm  
Event End: Day/Date Sunday, August 18 Time: 6:00pm  
Setup: Day/Date Thursday, August 15 Start time: 8:00am End Time: 12:00pm  
Teardown: Day/Date Sunday, August 18 Start time: 6:00pm End Time: 8:00pm

1. Type and description of the event and a list of all activities to take place at the event.  
Disc Golf Tournament. Thursday and Friday activities include player check-in and an opportunity for participants to practice. Saturday and Sunday is the tournament itself, with two rounds on Saturday and one on Sunday.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.  
Event will be held at Cedar Creek Park and use the three Cedar Creek disc golf courses. No extra barricades, fencing, stages, etc will need to be set up. The courses are already installed, and all player check in will be done in the garage at Cedar Creek Park, with markings to help with social distancing. Three portable toilets will be set up (near hole 1 on Cedar Creek West, hole 8 on Cedar Creek West and hole 11 on Cedar Creek East).

3. Will outside drinking water or waste collection systems be supplied?  Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.  
Three portable toilets will be put in place, one on each disc golf course.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter.  Yes;  No  
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event?  Yes;  No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex):  Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes;  No  
If yes, please describe: Handheld megaphone for player meeting and awards - 10 minutes total.
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  
 Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
9. Will you be providing shuttle service?  Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature Trevor Boehne Title Tournament Director Date July 9, 2024

If you would like your event published on the City's website/Community Calendar, please indicate:  Yes;  No

Office Use Only			
\$15.00 Fee Paid <input checked="" type="checkbox"/>	Date: <u>7/11/24</u>	Received by: <u>Betsy S. Vace</u>	Case # <u>101229</u>
Requires Council Approval	<input type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

Permit distribution:

- City
- Applicant
- Police
- Parks/Streets
- Other





## CITY OF FAIRMONT

### Temporary Overnight Camping Permit

Allowed in Cedar Creek Park and Winnebago Sports Complex Designated Areas(Map attached)

Special Event Information		
Name of Event	Cedar Creek Open	
Date(s) of Event	August 15-18, 2024	
Start/Finish Time	Start August 15, 12:00pm	Finish August 18, 6:00pm
Location	Cedar Creek Park	WSC
Estimated # of Units	35-40	
Estimated # of people	35-40	
Applicant Information		
Sponsoring Organization	Cedar Creek Disc Golf Association	
Mailing Address	753 Timber Lane, Shoreview, MN 55126	
Applicant Name	Trevor Boehne	
Address	753 Timber Lane, Shoreview, MN 55126	
Phone		
Cell Phone	612-850-8795	
E-Mail	trevorboehne@gmail.com	
Sponsoring Organization/Event Website: <a href="http://www.cedarcreekdiscgolf.com">www.cedarcreekdiscgolf.com</a>		
<b>NOTE: Each unit must obtain a vehicle permit which will be available from the event organizer. The permit must be posted in the windshield of the vehicle. The area will be patrolled and anyone without a displayed vehicle permit will be asked to leave.</b>		
Fee for the special event camping permit - \$50.00		

See attached regulations.

OFFICE USE ONLY		
\$50.00 Fee Paid YES	Date: 7/11/24	Received by: BS Conf # 112004013
Approved		Denied
Signature		Date



**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.C.5
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of an Event Permit for a Sip & Shop Event Sponsored by Fairmont Area Chamber of Commerce on September 12, 2024 in Downtown Plaza, State Street/Hwy 15 and East 10 <sup>th</sup> Street, Fairmont		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve an Event Permit for a Sip & Shop Event Sponsored by Fairmont Area Chamber of Commerce on September 12, 2024 in Downtown Plaza, State Street/Hwy 15 and East 10 <sup>th</sup> Street, Fairmont		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

Fairmont Area Chamber of Commerce submitted an event permit to host a Sip & Shop event on September 12, 2024 from 4 pm – 8 pm on Downtown Plaza, State Street/Hwy 15 and East 10<sup>th</sup> Street, Fairmont.

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

Event Permit Application





# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: July 11, 2024

Permit Fee: \$15.00

Event: Sip & Shop

Sponsoring entity: Fairmont Area Chamber of Commerce

Address: 323 E Blue Earth Ave - Fairmont, MN

Maximum estimated number of persons expected to attend at any one time: 300

Event coordinator(s): Kandi & Danielle @ Fairmont Area Chamber of Commerce

Contact Info: 507.235.5547 Phone #  
president@fairmontchamber.org E-mail

### Primary contacts (during event):

Name: Kandi Menne  
Cell#: 507.525.4324  
E-mail: president@fairmontchamber.org

Name: \_\_\_\_\_  
Cell#: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Event Start: Day/Date Thursday, Sept 12, 2024 Time: 4:00 pm  
Event End: Day/Date Thursday, Sept 12, 2024 Time: 8:00 pm  
Setup: Day/Date Thursday, Sept 12, 2024 Start time: 3:00 pm registration table set up End Time: \_\_\_\_\_  
Teardown: Day/Date Thursday, Sept 12, 2024 Start time: 6:00 pm registration ends End Time: \_\_\_\_\_

### 1. Type and description of the event and a list of all activities to take place at the event.

Businesses will sign up to be a sip & shop "stop". We will sell up to 300 tickets for participants to visit our local businesses. Businesses will offer a sample of an alcoholic or non-alcoholic beverage to ticket holders. Many will have in store specials and door prizes. We will have a shuttle available for shoppers. We anticipate all participants will park downtown. This is a fundraiser for the Holiday Street Lights to add or replace the 40 year old decorations the Chamber owns. We would like to set up our registration/check in table at Citizens Park

### 2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Currently there will be businesses on Downtown Plaza, and on State St/Hwy 15 & E 10th Street. We have just started signing up businesses to participate - we do not anticipate any out of the ordinary city staff requests

3. Will outside drinking water or waste collection systems be supplied?  Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
  
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter.  Yes;  No  
If yes, provide the written plans.
  
5. Will organizers allow outside food wagon/vendors at the event?  Yes;  No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
  
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex):  Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
  
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes;  No  
If yes, please describe: I think there is music down town currently during this time frame
  
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
  
9. Will you be providing shuttle service?  Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature *[Signature]* Title *President* Date *7-11-2024*

If you would like your event published on the City's website/Community Calendar, please indicate:  Yes;  No

Office Use Only			
\$15.00 Fee Paid <input checked="" type="checkbox"/>	Date: <u><i>7/12/24</i></u>	Received by: <u><i>BSB</i></u> <u><i>ck# 28575</i></u>	
Requires Council Approval	<input type="checkbox"/> Yes; <input type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
  - Applicant
  - Police
  - Parks/Streets
  - Other





**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.C.6
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of a Temporary On-Sale Liquor License for the Fairmont Area Chamber of Commerce for September 12, 2024 in conjunction with their Sip & Shop Event		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve a Temporary On-Sale Liquor License for the Fairmont Area Chamber of Commerce for September 12, 2024		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

The Fairmont Area Chamber of Commerce has made application for a temporary on-sale liquor license for a Sip & Shop Event on September 12, 2024. The businesses participating in the event would be included under this permit.

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

Application for a Temporary On-Sale Liquor License



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
 651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number
Fairmont Area Chamber of Commerce	1926	8618294

Organization Address (No PO Boxes)	City	State	Zip Code
323 E. Blue Earth Ave	Fairmont	MN	56031

Name of person making application	Business phone	Home phone
Kandi Menne	507.235.5547	507.525.4324

Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery	<input type="checkbox"/> Small Brewer
September 12, 2024	<input type="checkbox"/> Club	<input type="checkbox"/> Charitable	<input type="checkbox"/> Religious
		<input checked="" type="checkbox"/> Other non-profit	

Organization officer's name	City	State	Zip Code
Aaron Speitz	Fairmont	MN	56031

Organization officer's name	City	State	Zip Code
Vonnie Cone	Fairmont	MN	56031

Organization officer's name	City	State	Zip Code
Joe Evans	Fairmont	MN	56031

Location where permit will be used. If an outdoor area, describe.

In individual Fairmont Businesses one time community event

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Fairmont \_\_\_\_\_  
 City or County approving the license

\_\_\_\_\_ Date Approved

\$50.00 check # 28576 \_\_\_\_\_  
 Fee Amount

September 12, 2024 \_\_\_\_\_  
 Permit Date

Event in conjunction with a community festival  Yes  No

bsteuber@fairmont.org \_\_\_\_\_  
 City or County E-mail Address

10,487 \_\_\_\_\_  
 Current population of city

Betsy Steuber \_\_\_\_\_  
 Please Print Name of City Clerk or County Official

\_\_\_\_\_ Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.  
 ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**





**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.C.7
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of an Event Permit for Fairmont Night Out Sponsored by Fairmont Police Department on August 6, 2024 at the Fairmont Aquatic Park		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve an Event Permit for Fairmont Night Out Sponsored by the Fairmont Police Department on August 6, 2024 at the Fairmont Aquatic Park		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

The Fairmont Police Department submitted an event permit to host Fairmont Night Out on August 6, 2024 from 4 pm – 9 pm at the Fairmont Aquatic Park (grounds and portion of the parking lot).

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

Event Permit Application



# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 08/02/2022

Permit Fee: \$15.00

Event: Fairmont Night Out

Sponsoring entity: Fairmont Police Department

Address: Fairmont Aquatic Park 1400 S. Prairie Avenue

Maximum estimated number of persons expected to attend at any one time: 600

Event coordinator(s): Sgt. Jaime Bleess  
Contact Info: 507-236-7472 Phone #  
jbleess@fairmont.org E-mail

Primary contacts (during event):

Name: Sgt. Jaime Bleess Name \_\_\_\_\_  
Cell#: 507-236-7472 Cell# \_\_\_\_\_  
E-mail: jbleess@fairmont.org E-mail: \_\_\_\_\_

Event Start: Day/Date 08/06/2024 Time: 4:00 p.m.  
Event End: Day/Date 08/06/2024 Time: 9:00 p.m.  
Setup: Day/Date 08/06/2024 Start time: Morning End Time: 4:00 p.m.  
Teardown: Day/Date 08/07/2024 Start time: Morning End Time: Afternoon

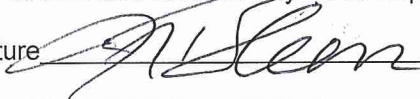
1. Type and description of the event and a list of all activities to take place at the event.  
Serving 600 hot dogs, along with chips, cookies, and bottled water to members of the Fairmont Community to show appreciation for their ongoing support for the Fairmont Police Department and to foster positive community outreach to the citizens of Fairmont.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Event will be on the property of the Fairmont Aquatic Park, outside of the fence, on the East and South lawn. Diagrams of picnic table placement is attached. We will also need several trash barrels. We will Need a barricade on the north entrance of the paved parking lot (red line of diagram) and barricades in the Middle of the paved parking (blue line of diagram) for emergency vehicles to be on display.

3. Will outside drinking water or waste collection systems be supplied?  Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
  
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter.  Yes;  No  
If yes, provide the written plans.
  
5. Will organizers allow outside food wagon/vendors at the event?  Yes;  No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
  
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex):  Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
  
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes;  No  
If yes, please describe: \_\_\_\_\_
  
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
  
9. Will you be providing shuttle service?  Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

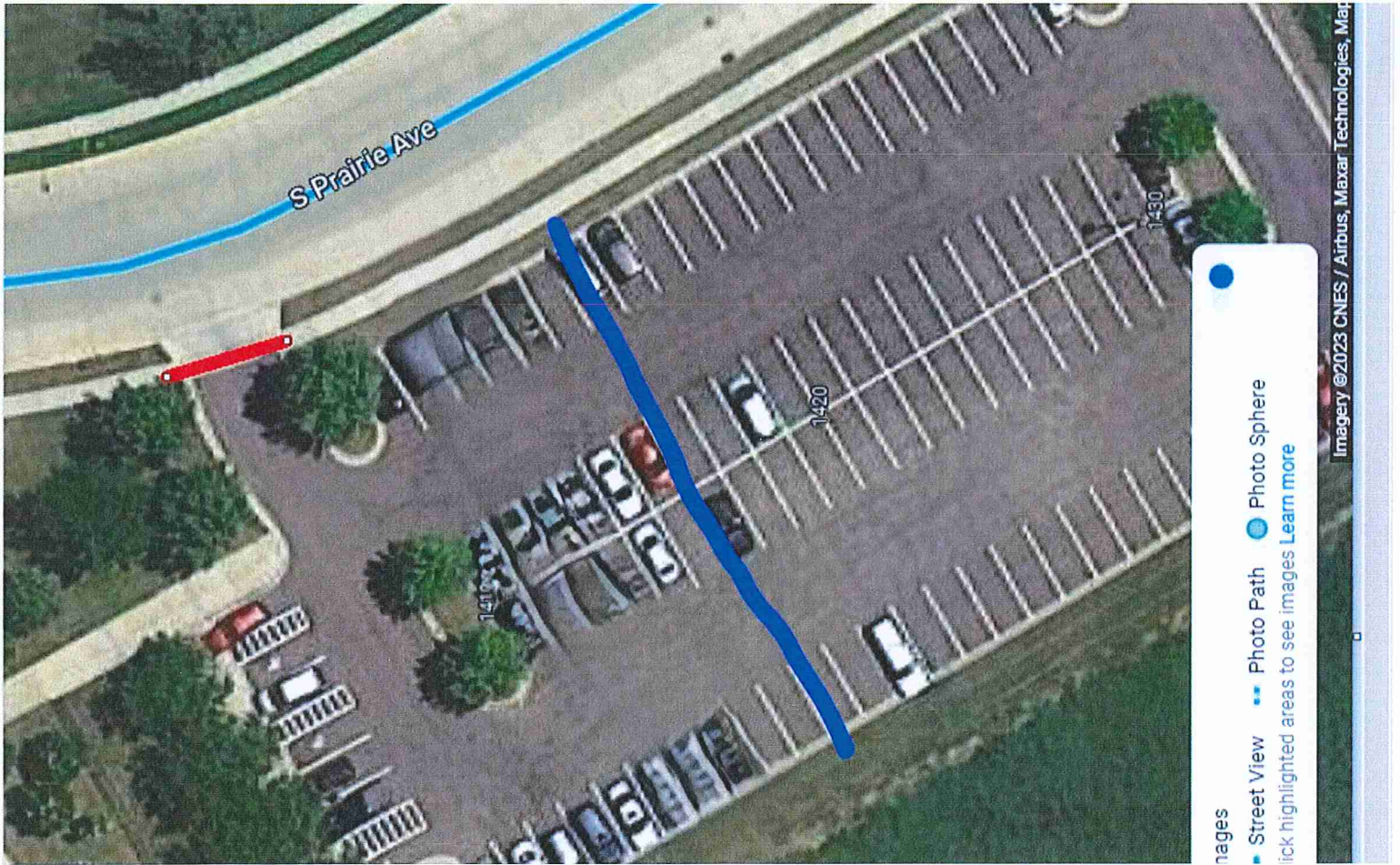
Signature  Title Sergeant Date 07/16/2024

If you would like your event published on the City's website/Community Calendar, please indicate:  Yes;  No

Office Use Only			
\$15.00 Fee Paid	Date:	Received by:	
Requires Council Approval	<input type="checkbox"/> Yes; <input checked="" type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	Yes	No	Date

- Permit distribution:
- City
  - Applicant
  - Police
  - Parks/Streets
  - Other











Sent Items



NL

To: Nick Lardy



JB

20230727\_165225.jpg



Download



Full screen



Print



Save to OneDrive



Hide email



tables

NL

NL

JB

Manage groups









**STAFF MEMO**

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input checked="" type="checkbox"/> <b>Consent Agenda Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 6.C.8
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of an Event Permit for the Chief's Challenge: Wellness Triathlon Sponsored by the Fairmont Police Department on August 28, 2024		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve an Event Permit for the Chief's Challenge: Wellness Triathlon Sponsored by the Fairmont Police Department on August 28, 2024 at Amber Lake Park		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**REFERENCE AND BACKGROUND**

The Fairmont Police Department submitted an event permit to host a Chief's Challenge: Wellness Triathlon on August 28, 2024 from 1 pm – 5 pm at Amber Lake Park/Amber Lake Shelter House.

This event has been held in prior years with no problems or complaints.

**BUDGET IMPACT**

**SUPPORTING DATA/ATTACHMENTS**

Event Permit Application





# EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 08/28/2024 Permit Fee: \$15.00

Event: Chief's Challenge (Wellness Triathlon)

Sponsoring entity: Fairmont Police Department

Address: Amber Lake Park

Maximum estimated number of persons expected to attend at any one time: 25

Event coordinator(s): Sgt. Jaime Bleess  
Contact Info: 507-236-7472 Phone #  
jbleess@fairmont.org E-mail

Primary contacts (during event):

Name: Sgt. Jaime Bleess Name \_\_\_\_\_  
Cell#: 507-236-7472 Cell# \_\_\_\_\_  
E-mail: jbleess@fairmont.org E-mail: \_\_\_\_\_

Event Start: Day/Date 08/28/2024 Time: 1:00 p.m.  
Event End: Day/Date 08/28/2024 Time: 5:00 p.m.  
Setup: Day/Date 08/28/2024 Start time: Morning. 11am End Time: 1:00 p.m.  
Teardown: Day/Date 08/28/2024 Start time: 3pm End Time: 5pm

1. Type and description of the event and a list of all activities to take place at the event.  
Kayak from south end of Amber Lake to Amber Lake Park. Bike from Amber Lake Park north to Cedar Creek Park Bike Trail and back to Amber Lake Park via Lake Aires Road and E. Amber Lake Drive.  
Walk/Run From Amber Lake Park and back via Sylvan Drive/Interlaken Rd loop. Refreshments and gathering at Amber Lake Park shelter.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.

Event will be at Amber Lake Park and we will utilize the park shelter.

3. Will outside drinking water or waste collection systems be supplied?  Yes;  No  
If yes, supply public health plans, including the number of toilet facilities that will be available.
  
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter.  Yes;  No  
If yes, provide the written plans.
  
5. Will organizers allow outside food wagon/vendors at the event?  Yes;  No  
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
  
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex):  Yes;  No  
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
  
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments?  Yes;  No  
If yes, please describe: \_\_\_\_\_
  
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns?  Yes;  No  
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
  
9. Will you be providing shuttle service?  Yes;  No  
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature: *A. Beem 142* Title: *Sergeant* Date: *7/18/24*

If you would like your event published on the City's website/Community Calendar, please indicate: Yes;  No

Office Use Only			
\$15.00 Fee Paid	Date:	Received by:	
Requires Council Approval	<input type="checkbox"/> Yes; <input checked="" type="checkbox"/> No	Council Meeting Date:	Action:
City Administrator Approval	<input checked="" type="checkbox"/> Yes	No	Date

- Permit distribution:
- City
  - Applicant
  - Police
  - Parks/Streets
  - Other





### STAFF MEMO

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	<b>Agenda Item #</b> 8.1
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Public Hearing for Proposed Ordinance 2024-01: Rural and Urban Service Districts		
<b>Presented by:</b> Betsy Steuber, City Clerk	<b>Action Requested:</b> Motion to Approve Ordinance 2024-01: Rural and Urban Service Districts		
<b>Vote Required:</b> <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

#### REFERENCE AND BACKGROUND

A public hearing was held on July 8, 2024 with the first reading of proposed Ordinance 2024-01: Rural and Urban Service Districts. Council expressed interested in reviewing the affected properties/services said properties receive, however were limited due to an August 1 deadline for submission to the the Martin County Auditor’s Office. Council will revisit this topic/property criteria/etc. at a later date.

#### BUDGET IMPACT

#### SUPPORTING DATA/ATTACHMENTS

Proposed Ordinance 2024-01

**ORDINANCE 2024-01**

**AN ORDINANCE AMENDING ORDINANCE 2023-02 ESTABLISHING A RURAL AND URBAN SERVICE DISTRICT WITHIN THE MUNICIPAL LIMITS OF THE CITY OF FAIRMONT**

WHEREAS, the Martin County Treasurer/Auditor has been maintaining a tax roll of properties in the City of Fairmont, consisting of two separate taxing districts one classified as Rural Service District and the other classified as Urban Service District; and,

WHEREAS, these properties are taxed at different rates due to the different demands on municipal services generated by the parcels in each type of district; and

WHEREAS, it has been determined that there have been some acreage changes and ownership changes; and,

WHEREAS, the properties need to be reclassified so that they may be properly taxed as either Rural Service District or Urban Service District; and,

WHEREAS, the properties struck from the Rural Service District list shall be reclassified as Urban Service District and the properties added to the Rural Service District list shall be reclassified from Urban Service District to Rural Service District; and,

WHEREAS, it is in the best interest of the City of Fairmont to periodically review the Rural Service District and the Urban Service District for taxing purposes to ensure that properties are properly designated as Rural Service District parcels and Urban Service District parcels.

NOW THEREFORE the City of Fairmont does ordain that Ordinance 2023-02 shall be amended as follows (strikeouts indicate changes and underlines indicate additions):

**Section 1. Purpose.** Pursuant to Minnesota Statute 272.67, the City of Fairmont hereby divides the area within the City of Fairmont’s municipal limits into an Urban Service District and a Rural Service District creating separate taxing districts for the purpose of levying municipal property taxes except those levied for the payment of principal and interest on bonds and judgments.

**Section 2. Definitions.**

**Rural Service District.** The parcels of land that in the judgment of the City Council, are rural in character because they are unplatted and not developed for commercial, industrial, or urban residential purposes and are not benefitted to the same degree as other lands by municipal services financed by general taxation. These lands need not be contiguous to one another.



**Urban Service District.** All the parcels of land within the boundaries of the City of Fairmont that are not included in the Rural Service District.

**Benefit Ratio.** The ratio, that in the judgment of the City Council, exists between the benefits to parcels of land of like market value, situated in the Rural Service District and in the Urban Service District, resulting from tax supported municipal services.

**Section 3. Rural Service District Established.** The City Council hereby establishes the Rural Service District as those parcels of land that meet the definition of the Rural Service District defined in this ordinance and consisting of the following parcels of land:

<u>Tax Identification Number</u>	<u>Acreege</u>	<u>Name of Owner</u>
239990415		Federated Rural Electric Assn
230370010	159.68	Stoneback, Kevin
230370030	28	Fairmont Foods, Inc.
230370040	15.56	Thomas L. Houck Rev Trst Agmt & Teresa A. Houck Rev Trst Agmt
230370050	47.45	Fairmont Foods, Inc.
230370080	15.36	Zierke Real Estate, LLC.
230370085	40.32	FTF Partnership
230370090	73.07	Fairmont Foods, Inc.
230370100	157.02	Fairmont Foods, Inc.
230370120	15.48	Thate, John W. & Jane M.
<del>230370130</del>	<del>7.29</del>	<del>City of Fairmont</del>
230370145	24	Fairmont Cemetery Assoc.
230370150	92.84	Carlson Walters Group, LLC.
230370155	17.72	Miller, Randy
230370180	79.6	Miller, Randy
230370185	11.87	Miller, Randy
230370188	11.86	Miller, Randy
230370200	6.31	Cartwright, David
230370230	146.62	Spencer, Jacqueline K.
230370250	10.25	Buhmann, Brent
230370270	73.52	DFP Limited Partnership
230370280	31.54	Leiding, Terrance & Leiding, Thad
230370290	11.84	Thate, John W. & Jane M.
230370320	75	City of Fairmont
230370340	51.15	Dale and Debra Moeller Trust
230370360	62.98	Maschoff, Marlo
230370365	31.49	Crowley, Francis
230370370	31.49	Lenort, Robert G. & Susan K.
230370380	34.6	Three Sheep to the Wind LLC. & Janette Fickbohm Rev Liv Trust
230370390	79.5	Crowley, Francis W.
230370400	43.33	Lenort, Robert G. & Susan K.
230370410	387.81	A L & C E Ward Inc.

230370420	40	Minnesota Mining & Manufacturing
230370450	56.69	Marjorie L. Pfiffner Resid Trust
230370455	7.51	Davison, Benjamin
230370460	153.48	Lowell Spee (LE) Etal
230370470	69.18	A L & C E Ward Inc.
230370490	243.02	City of Fairmont
230370500	66.05	Marjorie L. Pfiffner Resid Tst
230370510	77.22	Heminover, James L.
230370520	230.07	Tenhassen Farms, Inc.
230370590	10.12	Fairmont Comm Hosp Assn
230370650	39.96	Reiman, Kenneth O.
230370660	40	Fern F. Bulfer Trust Agreement
230370670	159.29	Fern F. Bulfer Trust Agreement
230370680	4.02	Bulfer Farms, LLC
230370690	1.29	Bulfer, James G. & Carol A.
230370700	1	Bulfer, William J.
230370710	80	Bents, Kenneth C. & Ruby L.
230370720	19.26	Bulfer, Patrick J. & Joyce A.
230370723	5.48	Bulfer, Patrick J. & Joyce A.
230370725	5	Bulfer, Patrick J & Joyce A
230370727	134.84	Gerhardt, Dick
<del>230370730</del>	<del>104.73</del>	<del>Barker, Kent &amp; Barker, Stephen</del>
230370732	5,581 sq ft	City of Fairmont
230370770	80	City of Fairmont
230370780	84.91	Gerhardt, Dick
230370781	5	<del>Lucas D. Jeno</del> Jeno, Lucas & Jeno, Jennifer
230370782	5	Gerhardt, Dick
230370785	5.69	Gerhardt, Dick
230370788	5.0	Schmidt, Adam L. & Jessica L.
230370790	7.62	Bettin, Joanne E. Revoc Liv Trust
230370800	5.38	Cowell, Joshua & Cowell, Kelly
230370810	5	Joanne E. Bettin Revoc Liv Trust
230370820	5	Joanne E. Bettin Revoc Liv Trust
230370830	44.69	Gerhardt, Dick
230370835	18.13	Gerhardt, Dick
230370840	82.14	Barker, Stephen & Kent
230370880	35.99	<del>Karen Fisher</del> Luedtke, Lael M.
230370882	21.7	City of Fairmont
230370885	40.06	Scott, Kenneth E. EtAL
230370887	14.9	City of Fairmont
230370890	14.67	Krueger Realty, Inc.
230370895	5.13	City of Fairmont
230370900	<del>80</del> 63.13	<del>Fisher, Karen</del> Luedtke, Robert W.
230370910	<del>14</del> 29.43	<del>Fisher, Karen</del> Luedtke, Lael M.
230370925	7.27	Janzen, Jon R. & La Nette M.
230370930	64.11	<del>Poetter, John M &amp; Sylvia</del> Poetter, Sylvia

230370950	59.53	Scheff, Lylas J. LE EtAL
230370960	13.5	Scheff, Leonard & Lylas EtAL LE
230370965	5.6	Thate, Andrew Scott
230370970	80	<del>Trust Agreement of Robert D. Neusch UAD 5-10-2</del> Trust Agmt of Robert D. Neusch UAD 5-10-2 & Trust Agmt of Diane K Neusch UAD 5-10-20
230370980	3.02	<del>Poetter, John M. &amp; Sylvia</del> Poetter, Sylvia
230370990	38.43	<del>Poetter, John M. &amp; Sylvia</del> Poetter, Sylvia
230370995	36.1	Poetter, Jeffrey J. & Denise C.
<del>230371000</del>	<del>12.71</del>	<del>Poetter, John M. &amp; Sylvia</del>
230371005	23.3	Poetter, Jeffrey J. & Denise C.
230371010	48.55	<del>Poetter, John M. &amp; Sylvia</del> John M. Poetter Trust Under Agreement
230371015	30.83	Poetter, Jeffrey J. & Denise C.
230371020	39.74	<del>Poetter, John M. &amp; Sylvia</del> Poetter, Sylvia
230371025	39.77	Poetter, Jeffrey J. & Denise C.
230371060	85.11	Maria C. Langford Trust & Amy M. Bacon Trust
<u>230371070</u>	<u>70.85</u>	<u>Barker, Stephen &amp; Kent</u>
230371100	42	Krahmer, Inc.
230371120	42	Wendt, Elmer B & Lois L. Rev Tr
230371310	5.10	Grupe of Fairmont, Inc.
230371320	36.82	City of Fairmont
230371330	5.83	Gerhardt, Dick
230390035	18.95	Weigh-Tronix Acquisition Corp
230390040	36.77	Lucille Fausch
230390080	<del>42.15</del> 27.69	Fairmont Growth Oppty Co
230390085	19.09	City of Fairmont
230392300	13.09	Thate, John W. & Jane M.
230392315	4.13	Embry, Heather D. & Jason G.
230392330	37.61	<del>Fraser Stock Farm, LLC</del> Fairmont Economic Develop Auth
230392345	3.58	Spencer, Blossom M. & James B. Irrev Trusts
230392347	0.98	Spencer, Blossom M. & James B. Irrev Trusts
232110750	23.3	Lakeview Methodist Health Care Foundation
233490010	1.13	A L & C E Ward Inc.
233490020	2.5	Tenhassen Farms, Inc.
<u>233540010</u>	<u>12.16</u>	<u>Midwest Shop Condos LLC</u>
<u>233540020</u>	<u>1.18</u>	<u>Fairmont Growth Oppty Co</u>

**Section 4. Urban Service District Established.** The City Council hereby establishes the Urban Service District as those parcels of land that do not meet the definition of the Rural Service District as defined in this ordinance.



**Section 5. Parcels Added or Removed.** By amendment of this ordinance, parcels of land may be added or removed from the Rural Service District.

**Section 6. Benefit Ratio Established.** It is the judgment of the City Council that the ratio of benefits within the Rural Service District compared to the land within the Urban Service District shall be 20%.

**Section 7. Benefit Ratio Change.** By amendment of the ordinance, the benefit ratio may be changed by the City Council.

**Section 8. Effective Date.** This ordinance becomes effective after its passage and publication.

**PASSED, APPROVED AND ADOPTED,** this 22<sup>nd</sup> day of July 2024.

---

Lee C. Baarts, Mayor

Attest:

---

Betsy Steuber, City Clerk

1<sup>st</sup> Reading: July 8, 2024

2<sup>nd</sup> Reading: July 22, 2024



## STAFF MEMO

<b>Prepared by:</b> Matthew R. York, Public Works/Utilities Director	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> <b>Consent Agenda Item</b> <input checked="" type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 9.1
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of Change Order #1 for the Gomsrud Channel Project in the Amount of \$35,972 with ICON Constructors, LLC.		
<b>Presented by:</b> Matthew R. York, Public Works/Utilities Director	<b>Action Requested:</b> Motion to Approve Change Order #1 for the Gomsrud Channel Project in the Amount of \$35,972 with ICON Constructors, LLC.		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

### PREVIOUS COUNCIL ACTION

October 23, 2023 – Award of Contract with ICON Constructors, LLC. in the amount of \$787,050

### REFERENCE AND BACKGROUND

The City Council approved the contract with ICON Constructors, LLC. to complete work at the Gomsrud Channel Project in October 2023. The project had 3 main issues that caused the cost of this project to increase by \$35,972.

#### *Exploratory Excavation*

There is a natural gas line and an electrical trunk line that runs underneath the Gomsrud Channel. Minnesota Energy would not allow work to continue with exploratory digging as the Engineer and Contractor had planned.

#### *Construction Allowance*

Since the Contractor could not pound the sheet piles down as far as required due to the existing utilities in the way, the Contractor had to purchase additional structural bracings to ensure that the Sheet Piles held together properly.

#### *Additional Concrete in the Parking Lot*

The negotiated temporary easement was completed after the bid document was completed. The additional concrete required to get the easement finalized caused an overrun in the concrete line-item of the project.

Also included in this Change Order is replacement of a portion of a split rail fence, as the existing fencing was unable to be reinstalled due to excessive rot. There was a \$30,000 deduction in the project due to the amount of flowable fill not used as existing material from the project area was usable in its place.

### BUDGET IMPACT

The additional funds to pay for the Change Order will be transferred from the Liquor Store Fund

### SUPPORTING DATA/ATTACHMENTS

Change Order #1: Gomsrud Channel Project from ICON Constructors, LLC.

**CHANGE ORDER FORM NO.: 1**

Owner: City of Fairmont Owner's Project No.:  
Engineer: Bolton & Menk, Inc. Engineer's Project No.: OF1.131455  
Contractor: ICON Constructors, LLC Contractor's Project No.:  
Project: Gomsrud Channel Wall Repairs  
Contract Name: Gomsrud Channel Wall Repairs  
Date Issued: July 9, 2024 Effective Date of Change Order: July 9, 2024

The Contract is modified as follows upon execution of this Change Order:

**Description:**

**Several items were adjusted during construction to account for unexpected conditions at the project site and challenges with the existing gas/fiber optic private utility lines. Other changes were a result of landowner negotiations that concluded after bid opening. Here is a summary of each:**

**Remove and Install Fence** - The original fence was intended to be removed and replaced. The existing fence was rotted and needed new timbers resulting in a cost increase.

**Exploratory Excavation** - The contractor spent many hours of work with additional excavation and site investigation regarding the existing gas/fiber utility lines that crossed the proposed wall resulting in a cost increase.

**6" Concrete Pavement** - The concrete pavement area was increased substantially following landowner negotiations that were finalized after the bids were opened resulting in a cost increase.

**Install Flowable Fill** - The contractor was able to utilize onsite fill material and reduce the amount of flowable fill that was needed behind the existing sheet pile resulting in a cost decrease.

**Construction Allowance** - The sheet pile installed over the existing utilities required additional structural bracing due to the limited depth of pile resulting in a cost increase.

**Attachments:**

**None**

Estimate of Costs: Changes to contract items and prices shall be as follows:

<u>Item No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Amount</u>
CO1-7	Remove and Install Fence	88	LF	\$25.00	\$2,200.00
CO1-8	Exploratory Excavation	15	HR	\$450.00	\$6,750.00
CO1-19	6" Concrete Pavement	430	SY	\$75.00	\$32,250.00
CO1-20	Install Flowable Fill	-75	CU YD	\$400.00	(\$30,000.00)
CO1-29	Construction Allowance	24,772	UNIT	\$1.00	\$24,772.00
Total Change Order Amount =					\$35,972.00

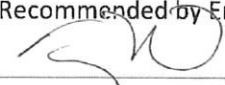
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**Change in Contract Times**  
 [State Contract Times as either a specific date or a number of days]

Change in Contract Price	
Original Contract Price: \$ 787,050.00	Original Contract Times: Substantial Completion: April 15, 2024 Ready for final payment: June 15, 2024
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 1: \$ N.A.	[Increase] [Decrease] from previously approved Change Orders No.1 to No. 1: Substantial Completion: N.A. Ready for final payment: N.A.
Contract Price prior to this Change Order: \$ 787,050.00	Contract Times prior to this Change Order: Substantial Completion: April 15, 2024 Ready for final payment: June 15, 2024
[Increase] [Decrease] this Change Order: \$ 35,972.00	[Increase] [Decrease] this Change Order: Substantial Completion: April 15, 2024 Ready for final payment: July 26, 2024
Contract Price incorporating this Change Order: \$ 823,022.00	Contract Times with all approved Change Orders: Substantial Completion: April 15, 2024 Ready for final payment: July 26, 2024

Recommended by Engineer (if required)

By:   
 Title: Senior Project Manager  
 Date: 7/9/24

Accepted by Contractor

ICON CONSTRUCTORS LLC 

Authorized by Owner

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Approved by Funding Agency (if applicable)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



## STAFF MEMO

<b>Prepared by:</b> Matthew R. York, Public Works/Utilities Director	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> <b>Consent Agenda Item</b> <input checked="" type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 9.2
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration to Approve a Purchase Order for Screening Compost and Sweeping at the Yard Waste Site		
<b>Presented by:</b> Matthew R. York, Public Works/Utilities Director	<b>Action Requested:</b> Motion to Approve a Purchase Order with Erosion Control Plus, not to exceed \$60,000		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

### REFERENCE AND BACKGROUND

The Tree Dump has been in flux over the last several years. Not only have we seen a large amount of tree debris, but we have also seen a large influx of compostable debris, mainly from our leaf pickup.

We are currently storing approximately 12,500 cubic yards of leaf debris on-site. This is pre-2023 leaf debris; it must sit for a year before it can be screened. Removing this debris will assist in the facility's area management.

Screening site material is vital to ensure all non-organic debris is removed so the resulting product can be utilized by an outside company.

The 2 companies that quoted, both quoted a little bit differently.

Mid-Minnesota	\$2.952/cu yard (Screening only)
Beemer	\$12.00/cu yard (Transportation)
<b>Total for 12,500 cu yd \$186,900</b>	

Erosion Control Plus	\$4.50/cu yard (Screening and Removal)
<b>Total for 12,500 cu yd \$56,200</b>	

We analyzed having City Vehicles do the hauling; resulting in approximately 1900 man-hours, which is about a month's worth of work for our entire Street Department Crew. We do not believe it to be cost-effective, and Beemer's would charge us an additional \$45,625 to do the work at their site.

Staff recommends to utilize Erosion Control Plus and approve a purchase order in an amount not to exceed \$60,000, which would allow us a little room if the initial calculation was off.

### BUDGET IMPACT

Funds are available within the Capital Improvement Fund

### SUPPORTING DATA/ATTACHMENTS

- Erosion Control Plus – Quote
- Mid-Minnesota Grinding and Mulch – Quote
- Beemer Companies – Transportation
- Beemer Companies – Spreading (for City Transportation)

**Erosion Control Plus**

**522 Main Street South**

**Winnebago, MN 56098**

**(507) 893-3313**

**Fax 893-4656**

July 3, 2024

Nick Lardy

City of Fairmont

100 Downtown Plaza

Fairmont, MN 56031

via email to: [nlardy@fairmont.org](mailto:nlardy@fairmont.org)

RE: Compost screening quotation

Dear Sirs,

We would like to submit the following price quotation for your consideration.

Our price is as follows:

Screening compost, estimated 12,000 cy at \$4.50 per cy.

We will split the cost of screening and haul the dirt away.

Please contact our office if you have any questions or need more information.

Sincerely,

Jonathan Weerts

Estimator





Mid-Minnesota Grinding and Mulch, Inc.  
PO Box 220  
Osakis, MN 56360  
Phone: 320-460-7089  
Fax: 320-335-2886  
www.grindandmulch.com  
grindandmulch@gmail.com

June 4, 2024

City of Fairmont

Attn: Nick Lardy

Bid 1 To screen piles 1,2,5,6, for \$15,900.00 Roughly 5,000 yards. The price includes

- Trommel
- Payloader to load trommel
- Fuel
- Operator

The city of Fairmont will supply payloader and operator to haul material away.

Bid 2 To screen piles 1,2,3,4,5 and 6 for \$36.900 Roughly 12,500 yards. The price includes

- Trommel
- Payloader to load trommel
- Fuel
- Operator

The city of Fairmont will supply payloader and operator and haul material away.

Thank you

Mark LeBrun  
Mid Minnesota Grinding and Mulch inc.  
President



1988 135TH ST  
 FAIRMONT, MN 56031  
 (507) 235-6779  
 Jasmine@beemer.us  
 www.beemer.us

# Estimate

ADDRESS
City of Fairmont 100 Downtown Plaza Fairmont, MN 56031

SHIP TO
City of Fairmont 100 Downtown Plaza Fairmont, MN 56031

ESTIMATE #	DATE
1864	06/10/2024

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Haul and level Screening materials from tree dump			
	<b>Quint Axle End Dump</b>	12,500	9.00	112,500.00
	Haul / CY			
	<b>Misc</b>	12,500	3.00	37,500.00
	Level spoil / CY			

Thank you for the opportunity to quote your project.

ESTIMATE VALID FOR 30 DAYS

SUBTOTAL	150,000.00
TAX	0.00
<b>TOTAL</b>	<b>\$150,000.00</b>

Accepted By

Accepted Date

Payment Methods: Cash, Check or ACH is Preferred.  
 Credit Cards and Venmo (@BeemerCompanies) is available  
 for a fee of 3.5% added to the total invoice amount.  
 Finance Charges applied monthly at 1.5% and \$1 Min.

Any dispute regarding goods or services supplied by Beemer Companies  
 will be litigated in a court and county in which Beemer Companies has a business office.



1988 135TH ST  
 FAIRMONT, MN 56031  
 (507) 235-6779  
 Jasmine@beemer.us  
 www.beemer.us

# Estimate

ADDRESS
City of Fairmont 100 Downtown Plaza Fairmont, MN 56031

SHIP TO
City of Fairmont 100 Downtown Plaza Fairmont, MN 56031

ESTIMATE #	DATE
1870	06/12/2024

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Level Screening materials from tree dump			
	<b>Dozer 850K</b>	150	200.00	30,000.00
	Level Spoil / Hour			
	<b>Misc</b>	12,500	1.25	15,625.00
	Dump Fee / CY			

Thank you for the opportunity to quote your project.

ESTIMATE VALID FOR 30 DAYS

SUBTOTAL	45,625.00
TAX	0.00
<b>TOTAL</b>	<b>\$45,625.00</b>

Accepted By

Accepted Date

Payment Methods: Cash, Check or ACH is Preferred.  
 Credit Cards and Venmo (@BeemerCompanies) is available  
 for a fee of 3.5% added to the total invoice amount.  
 Finance Charges applied monthly at 1.5% and \$1 Min.

Any dispute regarding goods or services supplied by Beemer Companies  
 will be litigated in a court and county in which Beemer Companies has a business office.





**STAFF MEMO**

<b>Prepared by:</b> Matthew R. York, Public Works/Utilities Director	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> <b>Consent Agenda Item</b> <input checked="" type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 9.3
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration of Splitting and Grinding of Large Logs at the Yard Waste Site		
<b>Presented by:</b> Matthew R. York, Public Works/Utilities Director	<b>Action Requested:</b> Motion to Approve a Purchase Order Increase with Shamrock Recycling and Grinding in the amount not to exceed \$20,550, in addition to Shamrock’s Original Purchase Order of \$65,000		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

**PREVIOUS COUNCIL ACTION**

Shamrock Recycling and Grinding Purchase Order in the amount of \$65,000 for Grinding and Hauling at Tree Dump was approved by the City Council on June 10, 2024.

**REFERENCE AND BACKGROUND**

In another part of the plan to clean up the Tree Dump area, we need to get rid of the large tree trunks at the site. One option is to burn them. However, it is not likely that the large pieces of woody debris will burn efficiently and would be smoldering for days before they are all used. This would be in violation of our permit.

Shamrock has given us a quote to cut and split the large tree trunks into usable sections where they can be placed through the grinder.

Cost for this portion of the project is \$20,550. This will increase their current purchase order from \$65,000 to an amount not to exceed \$85,550.

**BUDGET IMPACT**

Funds are available within the Capital Improvement Fund

**SUPPORTING DATA/ATTACHMENTS**

Shamrock Recycling and Grinding - Quote

## Matthew York

---

**From:** Nick Lardy  
**Sent:** Friday, July 12, 2024 7:09 AM  
**To:** Matthew York  
**Subject:** FW: logs

Below is a quote for splitting the huge logs on the east side of the tree area and then grinding them. Based on 80 hours. Let me know if you would like to proceed.

Thanks,

Nick Lardy  
Superintendent of Streets and Parks  
----- City of -----

City Hall and Mailing Address: 100 Downtown Plaza (507)238-9461 Public Works Building (No Mail): 801 E Margaret St (507)235-9330 Fairmont MN 56031 Cell# (507)236-4946 [www.fairmont.org](http://www.fairmont.org) [nlardy@fairmont.org](mailto:nlardy@fairmont.org)

-----Original Message-----

From: [shamrock@ncn.net](mailto:shamrock@ncn.net) <[shamrock@ncn.net](mailto:shamrock@ncn.net)>  
Sent: Thursday, July 11, 2024 1:24 PM  
To: Nick Lardy <[nlardy@fairmont.org](mailto:nlardy@fairmont.org)>  
Subject: logs

Nick: Mike Flannegan with Shamrock Grinding here.

The following is a quote for that guy to come in with a splitter to do all the logs and grind them. This would be in addition to my new contracted amount. Let me know if you would like to proceed. He would come back a week after he does initial grind starting next Wednesday, July 17th.

Mobilization Fee: \$ 750.00  
Splitting Fee: \$ 16000.00 (This is based on 80 hours. If it takes less fee will be amended)  
Grinding Fee: \$ 3800.00

Let me know asap. Thanks



## STAFF MEMO

<b>Prepared by:</b> Betsy Steuber, City Clerk	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> <b>Consent Agenda Item</b> <input checked="" type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 9.4
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration to Update the City of Fairmont Data Practices Policy and Appointing a Responsible Authority, as required by MN Statute		
<b>Presented by:</b> Matt Skaret, Administrator	<b>Action Requested:</b> Motion to Approve Resolution 2024-26: Adopting a Data Practices Policy and Appointing a Responsible Authority		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

### REFERENCE AND BACKGROUND

The City of Fairmont is required to approve procedures for processing data requests in accordance with the requirements of the Minnesota Government Data Practices Act (MGDPA), specifically Minnesota Statutes, Chapter 13. The Minnesota Government Data Practices Act attempts to balance the public’s right to information, individual’s right to privacy, and government’s need to function responsibly; it regulates how cities manage government data. The MGDPA also requires cities to have a “responsible authority” who must establish written procedures to ensure that requests for government data are received and responded to promptly and appropriately. The procedures need to be updated no later than August 1 of each year to reflect changes in personnel or other circumstances that might affect public access to government data. The past year there have been changes in staff that need to be updated.

In addition to updating the responsible authority, City staff requested that Flaherty & Hood review and update current policies to conform to state law. There were no substantive changes since the 2021 Data Practices Policy update, but rather it wasn’t clear what the full scope of policies are in place currently, so we wanted to make sure the policies conform to state law (such as including having a policy for both data subjects and for public data). The proposed update provides resources for staff to be able to charge correctly for copies etc. The enclosed updates to the policy include both a policy for data subjects as well as for public data and provide assistance for city staff to respond effectively and accurately to data requests.

### BUDGET IMPACT

### SUPPORTING DATA/ATTACHMENTS

Resolution 2024-26



CITY OF FAIRMONT, MINNESOTA  
CITY COUNCIL RESOLUTION 2024-26

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FAIRMONT  
ADOPTING A DATA PRACTICES POLICY AND APPOINTING A  
RESPONSIBLE AUTHORITY

WHEREAS, Minnesota Statutes, section 138.17, subd. 7 requires the City of Fairmont to have an approved record retention schedule; and

WHEREAS, the Minnesota State Department of Administration, Information Policy Analysis Division and the Minnesota Historical Society, Division of Archives and Manuscripts, as revised and updated by the Minnesota Clerks and Finance Officers Association (MCFOA), has developed a general records retention schedule for Minnesota cities; and

WHEREAS, the City of Fairmont previously adopted the general records retention schedule for Minnesota cities by Resolution 86-75 on July 14, 1986; and

WHEREAS, Minnesota Statutes, Chapter 13, the Minnesota Government Data Practices Act (MGDPA), requires that the City of Fairmont have policies setting out the process by which individuals can inspect or get copies of government data; and

WHEREAS, the MGDPA requires that the City of Fairmont must have one policy explaining the rights the public has to get access to public data and one policy explaining the rights data subjects have to get access to data about themselves (Minnesota Statutes, sections 13.025 and 13.03); and

WHEREAS, the Fairmont City Council desires to comply with the requirements of the MGDPA and wishes to adopt the above-referenced policies as required under the MGDPA thereby replacing, in its entirety, the policy previously adopted by the City of Fairmont and updating all related forms to meet current standards; and

WHEREAS, Minnesota Statutes, section 13.02, subdivision 16, as amended, requires in part that the City of Fairmont appoint one person as the Responsible Authority to administer the requirements for collection, storage, use, and dissemination of data within the City; and

WHEREAS, the Fairmont City Council desires to comply with the requirements of the MGDPA and wishes to appoint a qualified City employee as the Responsible Authority as required under the MGDPA, as the City has previously done, in order to reauthorize each component of the City's data practices policies through this single action of the Fairmont City Council.

NOW THEREFORE BE IT RESOLVED THAT, the City Council of Fairmont adopts the policy explaining the rights the public has to get access to public data pursuant to Minnesota Statutes, sections 13.025 and 13.03, attached hereto as Exhibit A, and directs the City Clerk to complete the Notification of Adoption form and submit the same to the Department of Administration, Information Policy Analysis Division, as applicable.

BE IT FURTHER RESOLVED THAT, the City Council of Fairmont adopts the policy explaining the rights data subjects have to get access to data about themselves pursuant to Minnesota Statutes, sections 13.025 and 13.03, attached hereto as Exhibit B, and directs the City Clerk to complete the Notification of Adoption form and submit the same to the Department of Administration, Information Policy Analysis Division, as applicable, and further authorizes and directs the City Clerk to post both policies, Exhibits A and B, to the City of Fairmont website and update such forms as necessary to implement such policies.

BE IT FURTHER RESOLVED THAT, the City Council of Fairmont adopts the policy for ensuring the security of not public data as required by Minnesota Statutes, section 13.05, subd. 5, attached hereto as Exhibit C, to establish procedures ensuring appropriate access to not public data.

BE IT FURTHER RESOLVED THAT, the City Council of Fairmont appoints Betsy Steuber, City Clerk, as the Responsible Authority for the purposes of meeting all requirements of the MGDPA, Minnesota Statutes, Chapter 13, as amended, and with rules as lawfully promulgated by the commissioner of Administration. Pursuant to Minnesota Statutes, section 13.05, subdivision 13, the Responsible Authority shall designate data practices compliance officials and designees as necessary to achieve compliance with the governing law.

BE IT FURTHER RESOLVED THAT, the Responsible Authority shall require that requesting parties seeking government data pay the actual costs of making, certifying, and compiling copies and of preparing summary data, as allowed by Minnesota Statutes, Chapter 13, and by Minnesota Rules, Chapter 1205, as amended.

PASSED by the City Council of the City of Fairmont on this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Lee C. Baarts, Mayor

ATTEST:

\_\_\_\_\_  
Betsy Steuber, City Clerk

**EXHIBIT A**

**DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC**





**DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC**

## **Your Right to See/Access Public Data**

The Government Data Practices Act (Minnesota Statutes, Chapter 13) presumes that all government data are public unless a state or federal law says the data are not public. Government data means all recorded information a government entity has, including paper, email, flash drives, CDs, DVDs, photographs, etc.

The Government Data Practices Act also provides that this government entity must keep all government data in a way that makes it easy for you, as a member of the public, to access public data. You have the right to look at (inspect), free of charge, all public data that we keep. You also have the right to get copies of public data. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

## **How to Request Public Data**

You can ask to look at (inspect) data at our offices, or ask for copies of public data that we keep. Data requests must be in writing on the City's Data Request Form and must be mailed or emailed to the City's Data Practices Compliance Official ("DPCO") or another appropriate designee listed in the Data Practices Contacts on page 4. If you have any questions about making a data request, contact our DPCO.

Your request should:

- Say that you are making a request for public data under the Government Data Practices Act (Minnesota Statutes, Chapter 13).
- Include whether you would like to inspect the data, have copies of the data, or both.
- Provide a clear description of the data you would like to inspect or have copied.

You are not required to identify yourself or explain the reason for your data request. However, you may need to provide us with some personal information for practical reasons (for example: if you want us to mail copies to you, you need to provide us with an address or P.O. Box). If we do not understand your request and have no way to contact you, we cannot respond to your request.

## **How Will We Respond to Your Data Request**

Upon receiving your data request, we will review it and work to process it.

- We may ask you to clarify what data you are requesting.
- If we do not have the data, we will notify you in writing as soon as reasonably possible.
- If we have the data, but we are not allowed under the governing law to give it to you, we will notify you in writing as soon as reasonably possible and identify the specific law that prevents us from providing you with the data.
- If we have the data, and the data are public, we will respond to your request appropriately and promptly, within a reasonable amount of time by doing one of the following:
  - Arrange a date, time, and place for you to inspect data at our offices, without charge, if your request is to look at/inspect the data, or
  - Tell you the amount you owe for copy costs, and then provide you with copies of the data as soon as reasonably possible after you pay for them. You may choose to pick up your copies, or we will mail or email them to you. We will provide electronic copies

(such as email or CD-ROM) upon request, if we keep the data in that format and we can reasonably make a copy.

Information about copy charges is on page 6-7.

We also will arrange for you to prepay for the copies.

- Response time may be impacted by the size and/or complexity of your request, and also by the number of requests you make in a given period of time.
- If you do not arrange to inspect the data or pay for the copies within 15 business days after we tell you the data are ready, we will conclude that you no longer want the data and will consider your request closed.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please tell the person who provided the data to you. We will give you an explanation if you ask.

The Data Practices Act does not require us to create or collect new data in response to a data request, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request. If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

We are also not required to respond to questions that are not about your data requests, or requests for government data.

### **Requests for Summary Data**

Summary data are statistical records or reports created by removing identifying information about individuals from entirely private or confidential data. We will create summary data if you request it in writing and pre-pay for the cost of creating the data.

You may use the City's Data Request Form to request summary data. We will respond to your request within ten business days with the data or details of when the data will be ready and how much we will charge you.



## Data Practices Contacts

### Responsible Authority

Betsy Steuber, City Clerk  
Fairmont City Hall  
100 Downtown Plaza  
Fairmont, MN 56031-1709  
Tel: 507-238-9461  
Fax: 507-238-9469  
Email: [bsteuber@fairmont.org](mailto:bsteuber@fairmont.org)

### Data Practices Compliance Official

Betsy Steuber, City Clerk  
Fairmont City Hall  
100 Downtown Plaza  
Fairmont, MN 56031-1709  
Tel: 507-238-9461  
Fax: 507-238-9469  
Email: [bsteuber@fairmont.org](mailto:bsteuber@fairmont.org)

### Data Practices Designee(s)

For questions or data requests relating to data maintained by a specific Department within the City.

- **General City and Public Utilities Data Requests**

Betsy Steuber, City Clerk  
Fairmont City Hall  
100 Downtown Plaza  
Fairmont, MN 56031-1709  
Tel: 507-238-9461  
Fax: 507-238-9469  
Email: [bsteuber@fairmont.org](mailto:bsteuber@fairmont.org)

- **Police Department - Law Enforcement Data Requests**

Eric Tonder, Captain  
Fairmont Police Department  
201 Lake Avenue, Suite 199  
Fairmont, MN 56031  
Tel: (507) 238-3174  
Fax: (507) 238-1093  
Email: [etonder@fairmont.org](mailto:etonder@fairmont.org)

## Copy Costs – When You Request Public Data

This government entity charges members of the public for copies of government data. These charges are authorized under Minnesota Statutes, section 13.03, subdivision 3(c).

You must pay for the copies before we will give them to you.

If possible, and upon request, we will provide you with an estimation of the total cost of supplying copies.

- **For 100 or Fewer Paper Copies – 25 cents per page**

100 or fewer pages of black and white, letter or legal-size paper copies cost 25¢ for a one-sided copy, or 50¢ for a two-sided copy.

- **Most Other Types of Copies – Actual cost**

The charge for most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data (e.g. sending the data by email).

In determining the actual cost of making copies, we will include in employee time, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs (if any). If your request is for copies of data that we cannot copy or reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

The cost of employee time (hourly rate) to search for data, retrieve data, and make copies will be calculated based on the wages/salary (may include benefits) of the lowest-paid entity employee who could complete the task.

Notwithstanding the foregoing, if, because of the subject matter of your request, we find it necessary for a higher-paid employee to search for and retrieve the data, we will calculate the search and retrieval portion of the copy charge at the higher salary/wage.



## Data Request Form

### A. To be Completed by Requester (optional for the sole purpose of facilitating access to data)

Requester Name (Last, First, M.):	Phone Number:
Street Address:	Fax Number:
City, State, Zip Code:	Email Address:
Signature:	Date of Request:
<p><i>Note: According to Minn. Stat. § 13.05, subd. 12, persons are not required to identify themselves, or state a reason for, or justify a request for public data.</i></p>	
<p><b>I am requesting access to data in the following way:</b></p> <p> <input type="checkbox"/> Inspection                              <input type="checkbox"/> Copies                                              <input type="checkbox"/> Both inspection and copies       </p> <p><i>Note: Minn. Stat. § 13.03 and 13.04 authorize the City to charge fees to recover costs to provide copies of data. Prepayment is required. There is no charge for inspection or for separating not public data from public data. The City may charge the actual cost for searching and retrieving data, except for requests made by data subjects.</i></p> <p><i>Note: The City will respond within a reasonable time for all requests, except for requests by data subjects, which shall be responded to within 10 days of the date of the request.</i></p>	
Description of the Data Requested (attach additional pages if needed):	

### B. To be Completed by City Department

Department Name:	Handled by:
Information Classified as: <input type="checkbox"/> Public <input type="checkbox"/> Non-Public <input type="checkbox"/> Private <input type="checkbox"/> Protected Non-Public <input type="checkbox"/> Confidential	Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved in Part (Explain below) <input type="checkbox"/> Denied (Explain below)
Remarks or basis for denial including statute section:	
Copying Charges (Minn. Stat. §§ 13.03 and 13.04): <input type="checkbox"/> None <input type="checkbox"/> Members of the Public (100 or fewer copies): _____ Pages x \$.25 per Black/White Page       = _____ <input type="checkbox"/> Members of the Public (more than 100 copies) and Data subjects: Employee time: \$ ____/hr x ____ Hours = _____ _____ Pages x \$ ____ per Black/White Page       = _____ <input type="checkbox"/> Other Charges (e.g. CDs, postage): _____ = _____ <div style="text-align: right;">Total Charges                      = _____</div>	Proof of Identity Verified of Requester of Private Data as the Data Subject: <input type="checkbox"/> Valid Identification: Driver's License, State ID, Military ID, Passport, Etc. <input type="checkbox"/> Comparison with Signature on File <input type="checkbox"/> Personal Knowledge <input type="checkbox"/> Informed Consent form signed by data subject <input type="checkbox"/> Other: _____
Authorized Signature: _____ Date: _____	



**EXHIBIT B**

**DATA PRACTICES POLICY FOR DATA SUBJECTS**



**DATA PRACTICES POLICY FOR DATA SUBJECTS**

## What is a “Data Subject”?

When government has information recorded in any form (paper, harddrive, voicemail, video, email, etc.), that information is called “government data” under the Government Data Practices Act (Minnesota Statutes, Chapter 13). When we can identify you in government data, you are the “data subject” of that data. The Data Practices Act gives you, as a data subject, certain rights. This policy explains your rights as a data subject, and tells you how to request data about you, your minor child, or someone for whom you are the legal guardian.

## When the City Has Data about You – Classification of Data

The City has data on many people, such as employees, job applicants, vendors, among many others. We can collect and keep data about you only when we have a legal purpose to have the data. The City must also keep all government data in a way that makes it easy for you to access data about you.

Government data about an individual have one of three “classifications.” These classifications determine who is legally allowed to see the data. Data about you are classified by state law as public, private, or confidential. Here are some examples:

1. **Public data:** The Data Practices Act presumes that all government data are public unless a state or federal law says that the data are not public. We must give public data to anyone who asks. It does not matter who is asking for the data or why the person wants the data.

The following are examples of public data about you that we might have:

*The names of City government employees.  
Your name on an application for a license from the City.*

2. **Private data:** We cannot give private data to the general public, but you have access when the data are about you. We can share your private data with you, with someone who has your permission, with our government entity staff whose job requires or permits them to see the data, and with others as permitted by law or court order.

The following is an example of private data about you that we might have:

*Social Security numbers.*

3. **Confidential data:** Confidential data have the most protection. Neither the public nor you can get access even when the confidential data are about you. We can share confidential data about you with our government entity staff who have a work assignment to see the data, and to others as permitted by law or court order.

The following is an example of confidential data about you:

*The identity of the subject of an active criminal investigation.*



## Your Rights Under the Government Data Practices Act

As a data subject, you have the following rights.

- **Access to Your Data**

You have the right to look at (inspect), free of charge, public and private data that we keep about you. You also have the right to get copies of public and private data about you. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

Also, if you ask, we will tell you whether we keep data about you and whether the data are public, private, or confidential.

- **Access to Data on Minor Children**

As a parent, you have the right to look at and get copies of public and private data about your minor children (under the age of 18). As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are appointed guardian.

Minors have the right to ask us not to give data about them to their parent or guardian. If you are a minor, we will tell you that you have this right. We will ask you to put your request in writing and to include the reasons that we should deny your parents access to the data. We will make the final decision about your request based on your best interests.

- **When We Collect Data from You**

When we ask you to provide data about yourself that are not public, we must give you a notice called a Tennessen warning. The notice controls what we do with the data that we collect from you. Usually, we can use and release the data only in the ways described in the notice.

We will ask for your written permission if we need to use or release private data about you in a different way, or if you ask us to release the data to another person. This permission is called informed consent. If you want us to release data to another person, you must use the informed consent form we provide.

- **Protecting your Data**

The Data Practices Act requires us to protect your data. We have established appropriate safeguards to ensure that your data are safe.

In the unfortunate event that we determine a security breach has occurred and an unauthorized person has gained access to your data, we will notify you as required by law.

- **When your Data are Inaccurate and/or Incomplete**

You have the right to challenge the accuracy and/or completeness of public and private data about you. You also have the right to appeal our decision. If you are a minor, your parent or guardian has the right to challenge data about you.

## **How to Make a Request for Your Data**

You can ask to look at (inspect) data at our offices, or ask for copies of data the City keeps about you, your minor children, or an individual for whom you have been appointed legal guardian.

Data requests must be in writing on the City's Data Request Form and must be mailed or emailed to the City's Data Practices Compliance Official ("DPCO") or another appropriate designee listed in the Data Practices Contacts on page 6. If you have any questions about making a data request, contact our DPCO.

Your request should:

- Say that you are making a request as a data subject, for data about you (or your child, or person for whom you are the legal guardian), under the Government Data Practices Act (Minnesota Statutes, Chapter 13).
- Include whether you would like to inspect the data, have copies of the data, or both.
- Provide a clear description of the data you would like to inspect or have copied.
- Provide proof that you are the data subject or data subject's parent/legal guardian.

We require proof of your identity before we can respond to your request for data. If you are requesting data about your minor child, you must show proof that you are the minor's parent. If you are a legal guardian, you must show legal documentation of your guardianship. Please see the Standards for Verifying Identity on page 9. If you do not provide proof that you are the data subject, we cannot respond to your request.

## **How We Respond to a Data Request**

Upon receiving your data request, we will review it and work to process it.

- We may ask you to clarify what data you are requesting.
- We will ask you to confirm your identity as the data subject.
- If we do not have the data, we will notify you in writing within 10 business days of your request.
- If we have the data, but the data are confidential or not public data that are not about you, we will notify you within 10 business days and identify the law that prevents us from providing you with the data.
- If we have the data, and the data are public or private data about you, we will respond to your request within 10 business days, by doing one of the following:
  - Arrange a date, time, and place for you to inspect data at our offices, without charge, if your request is to look at/inspect the data, or
  - Provide you with copies of the data within 10 business days. You may choose to pick up your copies, or we will mail or fax them to you. We will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic format.

Information about copy charges is on page 7.

We also will arrange for you to prepay for the copies.

- After we have provided you with your requested data, we do not have to show you the same data again for 6 months unless there is a dispute about the data or we collect or create new data about you.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please tell the person who provided the data to you. We will give you an explanation if you ask.

The Data Practices Act does not require us to create or collect new data in response to a data request, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request. If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

In addition, we are not required to respond to questions that are not about your data requests, or that are not requests for government data.



## Data Practices Contacts

### Responsible Authority

Betsy Steuber, City Clerk  
Fairmont City Hall  
100 Downtown Plaza  
Fairmont, MN 56031-1709  
Tel: 507-238-9461  
Fax: 507-238-9469  
Email: [bsteuber@fairmont.org](mailto:bsteuber@fairmont.org)

### Data Practices Compliance Official

Betsy Steuber, City Clerk  
Fairmont City Hall  
100 Downtown Plaza  
Fairmont, MN 56031-1709  
Tel: 507-238-9461  
Fax: 507-238-9469  
Email: [bsteuber@fairmont.org](mailto:bsteuber@fairmont.org)

### Data Practices Designee(s)

For questions or data requests relating to data maintained by a specific Department within the City.

- **General City and Public Utility Data Requests**

Betsy Steuber, City Clerk  
Fairmont City Hall  
100 Downtown Plaza  
Fairmont, MN 56031-1709  
Tel: 507-238-9461  
Fax: 507-238-9469  
Email: [bsteuber@fairmont.org](mailto:bsteuber@fairmont.org)

- **Police Department - Law Enforcement Data Requests**

Eric Tonder, Captain  
Fairmont Police Department  
201 Lake Avenue, Suite 199  
Fairmont, MN 56031  
Tel: (507) 238-3174  
Fax: (507) 238-1093  
Email: [etonder@fairmont.org](mailto:etonder@fairmont.org)

## **Copy Costs – Data Subjects**

This government entity charges data subjects for copies of government data. These charges are authorized under Minnesota Statutes, section 13.04, subdivision 3.

You must pay for the copies before we will give them to you.

If possible, and upon request, we will provide you with an estimation of the total cost of supplying copies.

### **Actual Cost of Making the Copies**

We will charge the actual cost of making copies for data about you. In determining the actual cost of making copies, we include the employee time to create and send the copies, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs such as postage (if any). If your request is for copies of data that we cannot copy or reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

The cost of employee time (hourly rate) to search for data, retrieve data, and make copies will be calculated based on the wages/salary (may include benefits) of the lowest-paid entity employee who could complete the task.

Notwithstanding the foregoing, if, because of the subject matter of your request, we find it necessary for a higher-paid employee to search for and retrieve the data, we will calculate the search and retrieval portion of the copy charge at the higher salary/wage.



## Data Request Form

### A. To be Completed by Requester (optional for the sole purpose of facilitating access to data)

Requester Name (Last, First, M.):	Phone Number:
Street Address:	Fax Number:
City, State, Zip Code:	Email Address:
Signature:	Date of Request:
<p><i>Note: According to Minn. Stat. § 13.05, subd. 12, persons are not required to identify themselves, or state a reason for, or justify a request for public data.</i></p>	
<p><b>I am requesting access to data in the following way:</b></p> <p> <input type="checkbox"/> Inspection                              <input type="checkbox"/> Copies                                              <input type="checkbox"/> Both inspection and copies       </p> <p><i>Note: Minn. Stat. § 13.03 and 13.04 authorize the City to charge fees to recover costs to provide copies of data. Prepayment is required. There is no charge for inspection or for separating not public data from public data. The City may charge the actual cost for searching and retrieving data, except for requests made by data subjects.</i></p> <p><i>Note: The City will respond within a reasonable time for all requests, except for requests by data subjects, which shall be responded to within 10 days of the date of the request.</i></p>	
Description of the Data Requested (attach additional pages if needed):	

### B. To be Completed by City Department

Department Name:	Handled by:
Information Classified as: <input type="checkbox"/> Public <input type="checkbox"/> Non-Public <input type="checkbox"/> Private <input type="checkbox"/> Protected Non-Public <input type="checkbox"/> Confidential	Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved in Part (Explain below) <input type="checkbox"/> Denied (Explain below)
Remarks or basis for denial including statute section:	
Copying Charges (Minn. Stat. §§ 13.03 and 13.04): <input type="checkbox"/> None <input type="checkbox"/> Members of the Public (100 or fewer copies): _____ Pages x \$.25 per Black/White Page       = _____ <input type="checkbox"/> Members of the Public (more than 100 copies) and Data subjects: Employee time: \$ ____/hr x ____ Hours = _____ _____ Pages x \$ ____ per Black/White Page       = _____ <input type="checkbox"/> Other Charges (e.g. CDs, postage): _____ = _____ <div style="text-align: right;">Total Charges                      = _____</div>	Proof of Identity Verified of Requester of Private Data as the Data Subject: <input type="checkbox"/> Valid Identification: Driver's License, State ID, Military ID, Passport, Etc. <input type="checkbox"/> Comparison with Signature on File <input type="checkbox"/> Personal Knowledge <input type="checkbox"/> Informed Consent form signed by data subject <input type="checkbox"/> Other: _____
Authorized Signature: _____ Date: _____	



## Standards for Verifying Identity

The following constitute proof of identity:

- An adult individual must provide a valid photo ID, such as
  - a driver's license
  - a state-issued ID
  - a tribal ID
  - a military ID
  - a passport
  - the foreign equivalent of any of the above
  
- A minor individual must provide a valid photo ID, such as
  - a driver's license
  - a state-issued ID (including a school/student ID)
  - a tribal ID
  - a military ID
  - a passport
  - the foreign equivalent of any of the above
  
- The parent or guardian of a minor must provide a valid photo ID and either
  - a certified copy of the minor's birth certificate or
  - a certified copy of documents that establish the parent or guardian's relationship to the child, such as
    - a court order relating to divorce, separation, custody, foster care
    - a foster care contract
    - an affidavit of parentage
  
- The legal guardian for an individual must provide a valid photo ID and a certified copy of appropriate documentation of formal or informal appointment as guardian, such as
  - court order(s)
  - valid power of attorney

Note: Individuals who do not inspect data or pick up copies of data in person may be required to provide either notarized or certified copies of the documents that are required or an affidavit of ID.

**EXHIBIT C**

**POLICY FOR ENSURING THE SECURITY OF NOT PUBLIC DATA**



## **POLICY FOR ENSURING THE SECURITY OF NOT PUBLIC DATA**

### **Legal requirement**

The adoption of this policy by the City of Fairmont (City) satisfies the requirement in Minnesota Statutes, section 13.05, subd. 5, to establish procedures ensuring appropriate access to not public data. By incorporating employee access to not public data in the City's Data Inventory (required by Minnesota Statutes, section 13.025, subd. 1), in the individual employee's position description, or both, the City's policy limits access to not public data to employees whose work assignment reasonably requires access.

Please direct all questions regarding this policy to the City's Data Practices Compliance Official (DPCO):

Betsy Steuber, City Clerk  
Fairmont City Hall  
100 Downtown Plaza  
Fairmont, MN 56031-1709  
Tel: 507-238-9461  
Fax: 507-238-9469  
Email: [bsteuber@fairmont.org](mailto:bsteuber@fairmont.org)

### **Procedures implementing this policy**

#### **Data inventory**

Under the requirement in Minnesota Statutes, section 13.025, subd. 1, the City will maintain a Data Inventory which identifies and describes all not public data on individuals maintained by the City. To comply with the requirement in section 13.05, subd. 5, the City has also modified its Data Inventory to represent the employees who have access to not public data.

In the event of a temporary duty as assigned by a manager or supervisor, an employee may access certain not public data, for as long as the work is assigned to the employee.

In addition to the employees listed in the City's Data Inventory, the Responsible Authority, the Data Practices Compliance Official (DPCO), City Department Managers, and the City's legal counsel may have access to all not public data maintained by the City if necessary for specified



duties. Any access to not public data will be strictly limited to the data necessary to complete the work assignment.

### **Employee position descriptions**

Position descriptions may contain provisions identifying any not public data accessible to the employee when a work assignment reasonably requires access.

### **Data sharing with authorized entities or individuals**

State or federal law may authorize the sharing of not public data in specific circumstances. Not public data may be shared with another entity if a federal or state law allows or mandates it. Individuals will have notice of any sharing in applicable Tennessee warnings (see Minnesota Statutes, section 13.04) or the City will obtain the individual's informed consent. Any sharing of not public data will be strictly limited to the data necessary or required to comply with the applicable law.

### **Ensuring that not public data are not accessed without a work assignment**

Within the City, departments may assign tasks by employee or by job classification. If a department maintains not public data that all employees within its department do not have a work assignment allowing access to the data, the department will ensure that the not public data are secure. This policy also applies to departments that share workspaces with other departments within the City where not public data are maintained.

Recommended actions for ensuring appropriate access include:

- Assigning appropriate security roles, limiting access to appropriate shared network drives, and implementing password protections for not public electronic data
- Password protecting employee computers and locking computers before leaving workstations
- Securing not public data within locked work spaces and in locked file cabinets
- Shredding not public documents before disposing of them

### **Penalties for unlawfully accessing not public data**

The City will utilize the penalties for unlawful access to not public data as provided for in Minnesota Statutes, section 13.09, if necessary. Penalties include suspension, dismissal, or referring the matter to the appropriate prosecutorial authority who may pursue a criminal misdemeanor charge.



## STAFF MEMO

<b>Prepared by:</b> Matthew R. York, Public Works/Utilities Director	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	<b>Agenda Item #</b> 9.5
<b>Reviewed by:</b> Matt Skaret, Administrator	<b>Item:</b> Consideration for a Motion to Direct Staff on the Gomsrud Park – North Parking Lot		
<b>Presented by:</b> Matthew R. York, Public Works/Utilities Director	<b>Action Requested:</b> Motion to Direct Staff on the Gomsrud Park – North Parking Lot and Trails Project		
<b>Vote Required:</b> <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input checked="" type="checkbox"/> Roll Call	<b>Staff Recommended Action:</b> Selection of one of the listed options/direction  <b>Board/Commission/Committee Recommendation:</b>		

### PREVIOUS COUNCIL ACTION

Bolton & Menk were hired on February 27, 2023, as designers on the Gomsrud Park Project. Council

### REFERENCE AND BACKGROUND

At the Special City Council meeting on June 6, 2024, Council approved a project design for the North Parking Lot and Boat Launch at Gomsrud Park. At a previous meeting, the City Council also approved the trail portion of the Project as an ALTERATIVE BID.

On July 16, 2024, at 10 AM, City staff and Staff from Bolton and Menk opened bids for this project. There were two bidders, OMG Midwest, Inc. (dba Minnesota Paving and Materials) and M.R. Paving and Excavating. After reviewing the bid documents, the apparent low bidder was OMG Midwest, Inc.

The Bid Results were as follows:

	Parking Lot/Ramp	Asphalt Trails	Concrete Trails	Total Cost without Trails	Total Cost with Trails Asphalt	Total Cost with Trails Concrete
OMG Midwest Inc.	\$944,416.70	\$201,725.75	\$267,608.25	<b>\$944,416.70</b>	\$1,146,142.45	\$1,212,024.95
M.R. Paving and Excavating	\$974,484.58	\$192,533.07	\$245,112.72	<b>\$974,484.58</b>	\$1,167,017.65	\$1,219,597.30
Engineers Estimate	\$726,229.00	\$129,593.00	\$174,718.00	<b>\$726,229.00</b>	\$855,822.00	\$900,947.00

**Staff is looking for a recommendation on one of the following options:**

1.	Approve bid from OMG with Trails (Need to specify the Trail Type)
2.	Approve bid from OMG without Trails
3.	Reject Bids and Direct Staff to rebid this Fall for Early Spring Project (Fishing Opener and 4 <sup>th</sup> of July will be affected)
4.	Reject Bids and Direct Staff to rebid this Fall for Summer Project (beginning approximately July 7)
5.	Reject Bids and direct Staff to repair/replace the existing Ramp Platforms and complete any minor patching in the parking lot.

**BUDGET IMPACT**

Current Budget for this Project is \$1,060,000.

Engineering Design Cost = \$162,000

Construction Management is unknown and dependent upon the project chosen.

**SUPPORTING DATA/ATTACHMENTS**

Project Bid Results and Abstract





**BOLTON  
& MENK**

Real People. Real Solutions.

1501 South State Street  
Suite 100  
Fairmont, MN 56031

Phone: (507) 238-4738  
Bolton-Menk.com

July 16, 2024

Honorable Mayor and City Council  
City of Fairmont  
100 Downtown Plaza  
Fairmont, MN 56031

RE: Project Bid Results and Abstract  
Gomsrud Park Improvements - Phase 1  
Fairmont, Minnesota  
BMI Project No.: 0F1.130113

Honorable Mayor and City Council:

The bid letting for the above-referenced project was held on July 16, 2024, at 10:00 a.m. Two bids were received and read. In accordance with contract requirements, a unit price bid tabulation was prepared. Based upon the tabulation of actual unit prices, the low bidder for the project is OMG Midwest, Inc. dba Minnesota Paving & Materials of Mankato, Minnesota. A breakdown of the total bid amounts and the engineer's estimate is as follows. A detailed tabulation of the bids is also included.

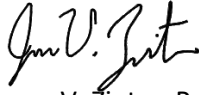
<b>Bidder</b>	<b>Base Bid Amount</b>	<b>Bid Alternate A Amount</b>	<b>Bid Alternate B Amount</b>
OMG Midwest, Inc. dba Minnesota Paving & Materials	\$944,416.70	\$267,608.25	\$77,615.00
M.R. Paving & Excavating, Inc.	\$974,484.58	\$245,112.72	\$66,911.35
Engineer's Estimate	\$726,229.00	\$174,718.00	\$54,150.00

The total amount of the low bid is \$944,416.70 for the base bid, which is \$218,187.70 above the engineer's estimate. The total amount of the low bid is \$267,608.25 for the Add Alternate A, which is \$92,890.25 above the engineer's estimate. The total amount of the low bid is \$77,615.00 for Add Alternate B, which is \$23,465.00 above the engineer's estimate. Alternate A and Alternate B include the cost of the concrete and asphalt trail options. We believe that the bids received are competitive and responsive and we will work with the contractor to get the necessary documentation as required by the contract if the Council chooses to award the project.

Please feel free to contact me if you have any questions or need additional information.

Honorable Mayor and City Council  
City of Fairmont  
July 16, 2024  
Page 2

Sincerely,  
**Bolton & Menk, Inc.**



Jason V. Zinter, P.E.  
Senior Project Engineer

cc: Matthew York, Public Works Director  
Encl.

# ABSTRACT OF BIDS

Gomsrud Park Improvements - Phase 1

City of Fairmont, MN

BMI Project No. 0F1.130113

Bid Date: July 16, 2024  
 Bid Time: 10:00 a.m.

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate		1 OMG Midwest, Inc. dba Minnesota Paving & Materials		2 M.R. Paving & Excavating, Inc.	
				Bolton & Menk, Inc.		Mankato, Minnesota		New Ulm, Minnesota	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
<b>BASE BID</b>									
1	MOBILIZATION	1	LUMP SUM	\$40,000.00	\$40,000.00	\$72,000.00	\$72,000.00	\$97,283.06	\$97,283.06
2	REMOVE CURB AND GUTTER	975	LIN FT	\$5.00	\$4,875.00	\$4.00	\$3,900.00	\$3.01	\$2,934.75
3	REMOVE BITUMINOUS PAVEMENT	4620	SQ YD	\$5.00	\$23,100.00	\$3.50	\$16,170.00	\$6.03	\$27,858.60
4	REMOVE CONCRETE WALK	45	SQ YD	\$10.00	\$450.00	\$21.24	\$955.80	\$5.84	\$262.80
5	REMOVE BOAT RAMP	145	SQ YD	\$25.00	\$3,625.00	\$50.00	\$7,250.00	\$28.94	\$4,196.30
6	REMOVE SIGN	3	EACH	\$250.00	\$750.00	\$150.00	\$450.00	\$304.73	\$914.19
7	EXCAVATION - COMMON (P)	1790	CU YD	\$20.00	\$35,800.00	\$22.00	\$39,380.00	\$26.74	\$47,864.60
8	EXCAVATION - SUBGRADE	160	CU YD	\$20.00	\$3,200.00	\$28.00	\$4,480.00	\$23.33	\$3,732.80
9	COMMON EMBANKMENT (CV) (P)	895	CU YD	\$25.00	\$22,375.00	\$25.00	\$22,375.00	\$71.55	\$64,037.25
10	STABILIZING AGGREGATE	160	CU YD	\$45.00	\$7,200.00	\$70.00	\$11,200.00	\$86.87	\$13,899.20
11	GEOTEXTILE FABRIC TYPE 7	480	SQ YD	\$5.00	\$2,400.00	\$4.20	\$2,016.00	\$3.95	\$1,896.00
12	EXPLORATORY EXCAVATION	10	HOUR	\$350.00	\$3,500.00	\$300.00	\$3,000.00	\$527.61	\$5,276.10
13	STREET SWEEPER (WITH PICKUP BROOM)	15	HOUR	\$150.00	\$2,250.00	\$250.00	\$3,750.00	\$163.59	\$2,453.85
14	AGGREGATE BASE CLASS 5	1450	TON	\$20.00	\$29,000.00	\$37.00	\$53,650.00	\$21.39	\$31,015.50
15	6" CONCRETE PAVEMENT	4260	SQ YD	\$70.00	\$298,200.00	\$89.00	\$379,140.00	\$81.73	\$348,169.80
16	BITUMINOUS PATCH	65	SQ YD	\$100.00	\$6,500.00	\$86.00	\$5,590.00	\$72.58	\$4,717.70
17	CONCRETE STEPS	1	LUMP SUM	\$1,500.00	\$1,500.00	\$4,500.00	\$4,500.00	\$10,445.97	\$10,445.97
18	PIPE RAILING	16	LIN FT	\$225.00	\$3,600.00	\$135.00	\$2,160.00	\$366.22	\$5,859.52
19	RIPRAP, CLASS II	80	TON	\$100.00	\$8,000.00	\$172.00	\$13,760.00	\$133.34	\$10,667.20
20	6" STORM SEWER PIPE	400	LIN FT	\$50.00	\$20,000.00	\$23.00	\$9,200.00	\$47.10	\$18,840.00
21	8" STORM SEWER PIPE	84	LIN FT	\$60.00	\$5,040.00	\$33.50	\$2,814.00	\$55.61	\$4,671.24
22	4" UNDERDRAIN	200	LIN FT	\$20.00	\$4,000.00	\$19.80	\$3,960.00	\$15.14	\$3,028.00
23	8" CONCRETE HEADWALL	1	EACH	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$1,185.51	\$1,185.51
24	NYLOPLAST DRAIN BASIN	4.7	LIN FT	\$350.00	\$1,645.00	\$1,250.00	\$5,875.00	\$1,442.64	\$6,780.41
25	6" RISER INLET	2	EACH	\$1,000.00	\$2,000.00	\$585.00	\$1,170.00	\$773.41	\$1,546.82
26	4" CLEANOUT	5	EACH	\$500.00	\$2,500.00	\$520.00	\$2,600.00	\$456.44	\$2,282.20

# ABSTRACT OF BIDS

Gomsrud Park Improvements - Phase 1

City of Fairmont, MN

BMI Project No. 0F1.130113

Bid Date: July 16, 2024  
 Bid Time: 10:00 a.m.

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate		1 OMG Midwest, Inc. dba Minnesota Paving & Materials		2 M.R. Paving & Excavating, Inc.	
				Bolton & Menk, Inc.		Mankato, Minnesota		New Ulm, Minnesota	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
27	INSTALL PRECAST CONCRETE BOAT RAMP PANELS	26	EACH	\$500.00	\$13,000.00	\$405.00	\$10,530.00	\$949.01	\$24,674.26
28	1.5" CLEAN ROCK	80	TON	\$30.00	\$2,400.00	\$108.00	\$8,640.00	\$72.63	\$5,810.40
29	4" CONCRETE SIDEWALK	1345	SQ FT	\$8.00	\$10,760.00	\$14.00	\$18,830.00	\$10.38	\$13,961.10
30	6" CONCRETE SIDEWALK	120	SQ FT	\$10.00	\$1,200.00	\$32.35	\$3,882.00	\$16.05	\$1,926.00
31	CONCRETE CURB & GUTTER DESIGN B618	1128	LIN FT	\$30.00	\$33,840.00	\$27.80	\$31,358.40	\$35.64	\$40,201.92
32	CONCRETE VALLEY GUTTER	190	LIN FT	\$30.00	\$5,700.00	\$38.40	\$7,296.00	\$77.92	\$14,804.80
33	TRAFFIC CONTROL	1	LUMP SUM	\$5,000.00	\$5,000.00	\$9,500.00	\$9,500.00	\$2,611.49	\$2,611.49
34	HANDICAP PARKING SIGN & POST	2	EACH	\$500.00	\$1,000.00	\$508.00	\$1,016.00	\$443.29	\$886.58
35	4" SOLID LINE PAINT GR IN	2900	LIN FT	\$2.00	\$5,800.00	\$5.50	\$15,950.00	\$6.76	\$19,604.00
36	PAVEMENT MESSAGE PAINT GR IN	94.3	SQ FT	\$20.00	\$1,886.00	\$35.00	\$3,300.50	\$43.02	\$4,056.79
37	FLOTATION SILT CURTAIN TYPE STILL WATER	360	LIN FT	\$20.00	\$7,200.00	\$20.00	\$7,200.00	\$24.58	\$8,848.80
38	STORM DRAIN INLET PROTECTION	4	EACH	\$200.00	\$800.00	\$190.00	\$760.00	\$184.33	\$737.32
39	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$4,170.38	\$4,170.38
40	SEDIMENT CONTROL LOG TYPE STRAW	710	LIN FT	\$5.00	\$3,550.00	\$3.65	\$2,591.50	\$4.18	\$2,967.80
41	SEDIMENT CONTROL LOG TYPE ROCK	90	LIN FT	\$10.00	\$900.00	\$5.20	\$468.00	\$6.15	\$553.50
42	TEMPORARY EROSION CONTROL BLANKET	1475	SQ YD	\$2.00	\$2,950.00	\$3.20	\$4,720.00	\$3.69	\$5,442.75
43	SEEDING TURF AREAS - PARK MIX	0.2	ACRE	\$3,000.00	\$600.00	\$12,400.00	\$2,480.00	\$14,747.25	\$2,949.45
44	EROSION CONTROL BLANKET	990	SQ YD	\$4.00	\$3,960.00	\$3.45	\$3,415.50	\$4.06	\$4,019.40
45	TEMPORARY SEEDING	0.2	ACRE	\$2,300.00	\$460.00	\$4,100.00	\$820.00	\$4,915.69	\$983.14
46	SEEDING LAKESHORE AREAS - LAKESHORE MIX	145	SQ YD	\$2.00	\$290.00	\$6.10	\$884.50	\$7.37	\$1,068.65
47	LARGE TREES (2.5'-3" CAL.)	3	EACH	\$750.00	\$2,250.00	\$860.00	\$2,580.00	\$1,044.59	\$3,133.77
48	SMALL TREES (8'-10' HGT.)	4	EACH	\$500.00	\$2,000.00	\$810.00	\$3,240.00	\$983.15	\$3,932.60
49	SHRUBS (2'-3' HGT.)	56	EACH	\$80.00	\$4,480.00	\$77.00	\$4,312.00	\$92.17	\$5,161.52
50	ORNAMENTAL GRASSES (2 GAL. CONTAINER)	93	EACH	\$50.00	\$4,650.00	\$56.00	\$5,208.00	\$67.59	\$6,285.87
51	PLANTING MIXTURE	146	CU YD	\$100.00	\$14,600.00	\$190.00	\$27,740.00	\$110.78	\$16,173.88
52	SHREDDED HARDWOOD MULCH (PLANTING PITS & BEDS)	194	SQ YD	\$15.00	\$2,910.00	\$93.00	\$18,042.00	\$11.06	\$2,145.64



# ABSTRACT OF BIDS

Gomsrud Park Improvements - Phase 1

City of Fairmont, MN

BMI Project No. 0F1.130113

Bid Date: July 16, 2024  
 Bid Time: 10:00 a.m.

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate		1 OMG Midwest, Inc. dba Minnesota Paving & Materials		2 M.R. Paving & Excavating, Inc.	
				Bolton & Menk, Inc.		Mankato, Minnesota		New Ulm, Minnesota	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
53	SOD (NATIVE PRAIRIE SOD)	291	SQ YD	\$110.00	\$32,010.00	\$89.00	\$25,899.00	\$98.31	\$28,608.21
54	PLANTING MEDIUM	117	CU YD	\$115.00	\$13,455.00	\$205.00	\$23,985.00	\$107.52	\$12,579.84
55	DRAINAGE LAYER (WASHED, COARSE SAND)	48	CU YD	\$80.00	\$3,840.00	\$173.00	\$8,304.00	\$78.01	\$3,744.48
56	DRAINAGE LAYER (WASHED RIVER ROCK MULCH)	32	CU YD	\$140.00	\$4,480.00	\$228.00	\$7,296.00	\$124.34	\$3,978.88
57	DRAINAGE LAYER (SEPARATION GEOTEXTILE FABRIC)	291	SQ YD	\$3.00	\$873.00	\$10.00	\$2,910.00	\$3.95	\$1,149.45
58	STORMWATER FLUME (CRUSHED STONE-1.5"-3")	1.5	CU YD	\$200.00	\$300.00	\$960.00	\$1,440.00	\$404.49	\$606.74
59	METAL EDGING (5" W/STAKES)	225	LIN FT	\$11.00	\$2,475.00	\$14.30	\$3,217.50	\$15.98	\$3,595.50
60	TREE PROTECTION	7	EACH	\$300.00	\$2,100.00	\$165.00	\$1,155.00	\$184.33	\$1,290.31
<b>BASE BID TOTAL BID:</b>					<b>\$726,229.00</b>		<b>\$944,416.70</b>		<b>\$974,484.58</b>
<b>ADD ALTERNATE A (CONCRETE TRAIL)</b>									
A.1	MOBILIZATION	1	LUMP SUM	\$10,000.00	\$10,000.00	\$42,000.00	\$42,000.00	\$17,521.11	\$17,521.11
A.2	REMOVE CURB & GUTTER	17	LIN FT	\$5.00	\$85.00	\$26.00	\$442.00	\$38.00	\$646.00
A.3	REMOVE CONCRETE WALK	25	SQ YD	\$10.00	\$250.00	\$18.00	\$450.00	\$15.62	\$390.50
A.4	REMOVE FENCE	20	LIN FT	\$25.00	\$500.00	\$52.00	\$1,040.00	\$30.48	\$609.60
A.5	SALVAGE & RESET SIGN	1	EACH	\$500.00	\$500.00	\$250.00	\$250.00	\$912.87	\$912.87
A.6	EXCAVATION - COMMON (P)	1205	CU YD	\$20.00	\$24,100.00	\$23.00	\$27,715.00	\$28.83	\$34,740.15
A.7	COMMON EMBANKMENT (CV) (P)	475	CU YD	\$25.00	\$11,875.00	\$34.00	\$16,150.00	\$69.61	\$33,064.75
A.8	4" CONCRETE TRAIL	1805	SQ YD	\$55.00	\$99,275.00	\$79.50	\$143,497.50	\$66.20	\$119,491.00
A.9	4" CONCRETE SIDEWALK	410	SQ FT	\$7.00	\$2,870.00	\$11.60	\$4,756.00	\$10.59	\$4,341.90
A.10	6" CONCRETE SIDEWALK	25	SQ FT	\$10.00	\$250.00	\$32.35	\$808.75	\$17.25	\$431.25
A.11	TRUNCATED DOMES	9	SQ FT	\$200.00	\$1,800.00	\$50.00	\$450.00	\$86.02	\$774.18
A.12	CONCRETE CURB & GUTTER DESIGN B618	17	LIN FT	\$25.00	\$425.00	\$45.00	\$765.00	\$55.30	\$940.10
A.13	8" STORM SEWER PIPE	22	LIN FT	\$60.00	\$1,320.00	\$75.00	\$1,650.00	\$55.08	\$1,211.76
A.14	10" STORM SEWER PIPE	20	LIN FT	\$80.00	\$1,600.00	\$88.00	\$1,760.00	\$60.08	\$1,201.60
A.15	STORM DRAIN INLET PROTECTION	2	EACH	\$200.00	\$400.00	\$195.00	\$390.00	\$184.33	\$368.66

# ABSTRACT OF BIDS

Gomsrud Park Improvements - Phase 1

City of Fairmont, MN

BMI Project No. 0F1.130113

Bid Date: July 16, 2024

Bid Time: 10:00 a.m.

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate		1 OMG Midwest, Inc. dba Minnesota Paving & Materials		2 M.R. Paving & Excavating, Inc.	
				Bolton & Menk, Inc.		Mankato, Minnesota		New Ulm, Minnesota	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
A.16	SEDIMENT CONTROL LOG TYPE STRAW	560	LIN FT	\$5.00	\$2,800.00	\$3.75	\$2,100.00	\$4.18	\$2,340.80
A.17	SEDIMENT CONTROL LOG TYPE ROCK	10	LIN FT	\$10.00	\$100.00	\$5.50	\$55.00	\$6.15	\$61.50
A.18	TEMPORARY EROSION CONTROL BLANKET	2265	SQ YD	\$2.00	\$4,530.00	\$3.30	\$7,474.50	\$3.69	\$8,357.85
A.19	SEED TURF/LOW MAINTENANCE AREAS	0.5	ACRE	\$3,000.00	\$1,500.00	\$9,900.00	\$4,950.00	\$11,060.42	\$5,530.21
A.20	EROSION CONTROL BLANKET	2265	SQ YD	\$4.00	\$9,060.00	\$3.30	\$7,474.50	\$3.69	\$8,357.85
A.21	TEMPORARY SEEDING	0.5	ACRE	\$2,300.00	\$1,150.00	\$4,400.00	\$2,200.00	\$4,915.75	\$2,457.88
A.22	SWALE SEEDING - PIONEER MIX	164	SQ YD	\$2.00	\$328.00	\$7.50	\$1,230.00	\$8.30	\$1,361.20
<b>ADD ALTERNATE A TOTAL BID:</b>					<b>\$174,718.00</b>		<b>\$267,608.25</b>		<b>\$245,112.72</b>
<b>ADD ALTERNATE B (BITUMINOUS TRAIL)</b>									
B.1	3" BITUMINOUS TRAIL	1,805.00	SQ YD	\$30.00	\$54,150.00	\$43.00	\$77,615.00	\$37.07	\$66,911.35
<b>ADD ALTERNATE B TOTAL BID:</b>					<b>\$54,150.00</b>		<b>\$77,615.00</b>		<b>\$66,911.35</b>
<b>TOTAL AMOUNT BID (BASE):</b>					<b>\$726,229.00</b>		<b>\$944,416.70</b>		<b>\$974,484.58</b>
<b>TOTAL AMOUNT BID (BASE + ALTERNATE A):</b>					<b>\$900,947.00</b>		<b>\$1,212,024.95</b>		<b>\$1,219,597.29</b>
<b>TOTAL AMOUNT BID (BASE + ALTERNATE A + ALTERNATE B):</b>					<b>\$955,097.00</b>		<b>\$1,289,639.95</b>		<b>\$1,286,508.64</b>



## STAFF MEMO

<b>Prepared by:</b> Matt Skaret, Administrator	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> <b>Consent Agenda Item</b> <input checked="" type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 9.6
<b>Reviewed by:</b>	<b>Item:</b> Consideration to Approve the Cannabis Businesses Interim Ordinance and Schedule a Public Hearing		
<b>Presented by:</b> Matt Skaret, Administrator	<b>Action Requested:</b> Motion to Approve First Consideration of Cannabis Businesses Interim Ordinance and Schedule a Public Hearing Date for Monday, August 12 <sup>th</sup> at 5:30 pm		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two-Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b> Approval  <b>Board/Commission/Committee Recommendation:</b>		

### REFERENCE AND BACKGROUND

A new law enacted at the end of the 2023 legislative session legalized adult-use cannabis for recreational purposes in Minnesota and established a regulatory framework over the cannabis industry. The legislation created a new Office of Cannabis Management to administer the licensing and regulations of this new industry in our state.

Since the enactment of the law, the League of Minnesota Cities has been researching and collecting information from state agencies and stakeholders to answer questions pertaining to local regulatory authority, law enforcement, taxing, and employment. After the law was passed there were a number of cities and counties that enacted Interim Ordinances establishing a moratorium on Cannabis businesses in town to let the “dust settle” so governmental entities, the League of Minnesota Cities, and others could sift through the new law and see the rules promulgated by the new Office of Cannabis Management unfold so they could take their time to establish their own zoning ordinances. Fairmont did not adopt such an ordinance. The 2024 legislative session resulted in further changes to the cannabis law that has resulted in another flurry of cities and counties adopting the moratorium. This is due to legislation requiring the State to expedite the licensing of Social Equity applicants and expedited rules on cultivation.

Additionally, the Office of Cannabis Management published a guide for local governments, including long-awaited sample ordinances for cities to work from as they implement restrictions on June 25. There has not been enough time to adequately review these ordinances and implement any new ordinance for the City of Fairmont.

For these reasons, City Staff recommends Council adopt an Interim Ordinance establishing a Moratorium on Cannabis businesses until January 1, 2025. This would give us just a little bit more time to update our zoning ordinances to address Cannabis businesses and adopt parameters. Enclosed is a proposed ordinance drafted by our City Attorneys at Flaherty and Hood. It is similar to the Interim Ordinance adopted by many other cities and counties across Minnesota. A Public Hearing would be required before adopting the ordinance. This could be conducted at our next City Council Meeting scheduled for Monday, August 12<sup>th</sup>. Please note, this ordinance would have no bearing on the “THC edibles/gummies” as those are already governed under a separate ordinance.

### BUDGET IMPACT

### SUPPORTING DATA/ATTACHMENTS

Proposed Ordinance 2024-02

## ORDINANCE NO. 2024-02

### AN INTERIM ORDINANCE OF THE CITY OF FAIRMONT, MINNESOTA PROHIBITING THE OPERATION OF CANNABIS BUSINESSES WITHIN THE CITY AND ESTABLISHING A STUDY PERIOD PURSUANT TO MINNESOTA STATUTES SECTION 342.13(e)

**Preamble:** The Minnesota Legislature enacted 2023 Session Laws, Chapter 63, including Minnesota Statutes Chapter 342, entitled “Regulation of Adult-Use Cannabis”, which became generally effective July 1, 2023, and subsequently enacted 2024 Session Laws, Chapter 121, amending Minnesota Statutes, Chapter 342, (together hereinafter, the “Cannabis Law”), thereby, among many other provisions, regulating the retail sale of cannabis, cannabis products, and certain hemp products, and establishing the Office of Cannabis Management.

The Cannabis Law provides that local units of government: (1) shall register certain cannabis businesses making retail sales to customers or patients; (2) may adopt reasonable restrictions on the time, place, and manner of the operation of cannabis businesses; (3) may prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field; and (4) may by ordinance limit the number of certain licensed cannabis businesses based on the population of the local unit of government.

The Cannabis Law directs the Office of Cannabis Management to work with local units of government to: (1) develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of a cannabis business; (2) develop standardized forms and procedures for the issuance of a retail registration; and (3) develop model policies and procedures for the performance of compliance checks local units of government are required to conduct.

The Cannabis Law authorizes local units of government to adopt an interim ordinance, which may regulate, restrict, or prohibit the operation of a cannabis business within its jurisdiction until January 1, 2025, if the local unit of government is conducting studies or has authorized a study or has held or has scheduled a hearing for the purpose of considering adoption or amendment of reasonable restrictions on the time, place, and manner of the operation of a cannabis business.

#### THE CITY COUNCIL OF THE CITY OF FAIRMONT DOES ORDAIN:

##### SECTION 1. Findings.

1. The City Council of the City of Fairmont (the “City”) finds there is a need to study the adoption of reasonable restrictions on the time, place, and manner of the operation of cannabis businesses in the City, including through zoning ordinances.
2. The City Council further finds that the City must consider future recommendations of the Office of Cannabis Management that are not yet available regarding licensing, registration, and reasonable restrictions to be imposed on cannabis businesses in the City,



and the model ordinances and polices to be developed by the Office of Cannabis Management.

3. The City Council finds that this interim ordinance prohibiting the operation of cannabis businesses in the City will ensure that any ordinance changes and adoption of reasonable restrictions on the time, place, and manner of the operation of cannabis businesses will be carefully considered and evaluated while protecting the public health, safety and welfare during the moratorium period defined and established herein.
4. The City Council finds that the City, as a local unit of government, may adopt this interim ordinance only after holding a public hearing prior to final adoption. The City held a public hearing on \_\_\_\_\_, 2024, after at least ten days published notice.

**SECTION 3. Definitions.** For purposes of this Ordinance, the following terms have the meaning given to them in this section:

*Cannabis Businesses* means any of the businesses as provided under Minn. Stat. § 342.01, subd. 14, as amended by 2024 Session Laws, Chapter 121, Article 2.

*Cannabis Law* means 2023 Session Laws, Chapter 63, Article 1, enacting Minnesota Statutes, Chapter 342, entitled “Regulation of Adult-Use Cannabis,” Minnesota Statutes, Chapter 342, as enacted, and 2024 Session Laws, Chapter 121, Article 2, entitled “Cannabis Policy,” amending Minnesota Statutes, Chapter 342.

*City* means the City of Fairmont.

*Edible cannabinoid product* means any “edible cannabinoid product” as defined under Minn. Stat. § 151.72, subd. 1, and which conforms to all other requirements for retail and consumption of such products under Minn. Stat. § 151.72.

*Ordinance* means this interim ordinance, which is adopted pursuant to Minn. Stat. § 342.13(e).

**SECTION 3. Purpose and Intent.** The purpose and intent of this Ordinance is to prohibit the registration and operation of Cannabis Businesses within the City for the purpose of researching, studying, and considering the impacts and potential impacts of the above-referenced Cannabis Businesses in order to determine the necessary or appropriate reasonable restrictions and/or regulations in City Code on the time, place, and manner of the operation of Cannabis Businesses in the City, as well as to consult with the newly established Office of Cannabis Management on a model ordinance, policies, and standardized forms for the registration of Cannabis Businesses.

**SECTION 4. Moratorium Declaration.** For the duration stated herein and until the City has studied and adopted any reasonable restrictions and/or regulations in City Code on the time, place, and manner of the operation of Cannabis Businesses, the City shall not register any

Cannabis Businesses in the City and no business, person, or entity may operate a Cannabis Business within the City. The City shall not accept, process, or act on any license application or registration request, site plan, building permit, zoning request, or other approval, including any requested confirmation, certification, approval, or other request from the Office of Cannabis Management or other governmental entity requesting City review of any application or proposal for a Cannabis Business.

**SECTION 5. Study Authorized.** The Council hereby authorizes and directs City staff to study the need for reasonable restrictions and/or regulations in City Code on the time, place, and manner of the operation of Cannabis Businesses that may need to be adopted as authorized under Minn. Stat. § 342.13(e) to protect the public's health, safety and welfare. The Council hereby directs City staff to study the impacts and effects of the operation of Cannabis Businesses within the City for the purpose of determining the adequacy and effectiveness of current regulations and to study and consider the model ordinances and policies promulgated by the Office of Cannabis Management for possible inclusion in City Code. Upon completion of the study, the Council, together with such boards and commissions as the Council deems appropriate, or as may be required by law or City Code, will consider the advisability of adopting new ordinances or amending its current ordinances, and the Council hereby authorizes and directs City staff to draft such ordinances if determined necessary based on the study of the same for future Council consideration.

**SECTION 6. Duration.** This Ordinance shall expire, without further City Council action, on January 1, 2025; or it may be repealed earlier if the Council determines that no further study is necessary, that no further action is necessary, and/or any reasonable restrictions and/or regulations in City Code on the time, place, and manner of the operation of Cannabis Businesses within the City have been adopted by the City Council and are effective.

**SECTION 7. Violation and Penalty.** During the term of this moratorium, it is a violation of this Ordinance for any business, person, or entity to operate a Cannabis Business within the City. A violation of this Ordinance shall be deemed a misdemeanor.

**SECTION 8. Enforcement.** Any business, person, or entity in violation of this Ordinance shall be subject to any enforcement actions authorized in City Code, including without limitation, criminal prosecution and/or civil penalties and fines. The City may also enforce this Ordinance by mandamus, injunctive relief, or other appropriate civil remedy. A violation of this Ordinance may result in the City reporting the violation to the Office of Cannabis Management if such violation is relevant to Office of Cannabis Management licensing. The City Council hereby authorizes the City Administrator, in consultation with the City Attorney, to initiate any legal action deemed necessary to secure compliance with this Ordinance.

**SECTION 9. Exceptions.** The moratorium imposed by this Ordinance does not apply to: (1) the continued operation of a business as part of the Medical Cannabis Program administered by the Minnesota Department of Health that was lawfully operating within the City prior to July 1, 2023; (2) the lawful sale of edible cannabinoid products in compliance with Minn. Stat. § 151.72; or (3) sales of edible cannabinoid products at an exclusive liquor store in accordance with Minn. Stat. § 340A.412, subdivision 14. Nothing in this Ordinance exempts a business,

person, or entity that is selling edible cannabinoid products from having to comply with all requirements and prohibitions of applicable laws and ordinances.

SECTION 10. **Separability.** Every section, provision, or part of this Ordinance is declared separable from every other section, provision or part; and if any section, provision, or part thereof or action taken hereunder shall be held invalid, it shall not affect any other section, provision, or part.

SECTION 11. **Effective Date.** This Ordinance shall take effect immediately upon its final adoption and publication.

Passed by the City Council of the City of Fairmont this \_\_\_\_ day of \_\_\_\_\_, 2024.

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Lee C. Baarts, Mayor

ATTEST:

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Betsy Steuber, City Clerk

Motion by:  
Seconded by:  
All in Favor:  
Opposed:  
Abstained:  
Absent:

Reading Dates:



**Council Member Agenda Request  
Submitted 7/8/24 for 7/22/24 council meeting**

**Agenda Item: 10.1**

**From:** Michele Miller

**Subject:** Consideration of Additional Street Funding for 2025 for Street Improvement plan to repair Park Street from Blue Earth Ave. to at least 2<sup>nd</sup> Street in front of Library.

**Policy/Action Requested:** City Council should consider additional street funding for the 2025 Street Improvement Plan to repair Park Street from Blue Earth Ave. to at least 2<sup>nd</sup> Steet in front of the Library.

**Attachments:**

\*\*\*\*\*

Council Action: \_\_\_\_\_

Date: \_\_\_\_\_





Council Member Agenda Request  
Submitted 7/10/24 for 7/22/24 Council Meeting

Agenda Item: 10.2

**From:** Mayor Baarts

**Subject:** City Hall Security

**Policy/Action Requested:**

We need to bring back the discussion on updating the security of City Hall employees, upstairs and downstairs.

This was talked about a couple of years ago and has never been brought up again.

I don't remember the month or year this was talked about, but it was before I became Mayor.

**Attachments:**

\*\*\*\*\*

Council Action: \_\_\_\_\_

Date: \_\_\_\_\_



**Council Member Agenda Request  
Submitted 7/15/24 for 7/22/24 Council Meeting**

**Agenda Item: 10.3**

**From:** Councilor Wayne Hasek

**Subject:** Funding for Gomsrud and North Park Street

**Policy/Action Requested:**

As I am going to be gone for the July 23, 2024 Goal Setting/Capital Improvement Program (CIP) workshop, I would like to discuss items I think are of importance.

- 1) Pay for Gomsrud out of the ½ cent sales tax money.
- 2) The money set aside for Gomsrud can be moved to pay for North Park Street replacement.

**Attachments:**

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



## STAFF MEMO

<b>Prepared by:</b> Matt Skaret, Administrator	<b>Meeting Date:</b> 07/22/2024	<input type="checkbox"/> <b>Consent Agenda Item</b> <input checked="" type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Public Hearing</b>	<b>Agenda Item #</b> 10.4
<b>Reviewed by:</b>	<b>Item:</b> Lodging Tax Ordinance		
<b>Presented by:</b> Matt Skaret, Administrator	<b>Action Requested:</b> Motion to Direct Staff Regarding Lodging Tax on Airbnb's and an Ordinance Amendment		
<b>Vote Required:</b> <input checked="" type="checkbox"/> <b>Simple Majority</b> <input type="checkbox"/> <b>Two Thirds Vote</b> <input type="checkbox"/> <b>Roll Call</b>	<b>Staff Recommended Action:</b>  <b>Board/Commission/Committee Recommendation:</b>		

### REFERENCE AND BACKGROUND

Since 1990, the City has collected a Lodging Tax of 3% for lodging operators for guests staying less than 30 days. This tax has only been collected from hotels and motels. Revenues are given to Visit Fairmont for advertising and promotion of the City.

Our ordinance was written before the rise of Airbnb's (people renting out their homes or rooms in their homes for short term stays). The question has been posed as to whether this tax should be collected from operators of Airbnb's. This question has been asked of our City Attorney and they have opined that since the definition for lodging includes "hotel, motel, bed and breakfast" which would presumably include Airbnb's or other rental lodging operations. Does the City want to include or exclude Airbnb or Vrbo etc. for lodging tax purposes? There would certainly be a few challenges for City staff to monitor addresses and implement lodging taxes. One option used in another city, however, was to set up a registration program to require a license to operate a rental and separate long term and short term (in their case, 30 days or less) rentals, if Fairmont is interested in such a program.

It is unclear how many Airbnb's are operating in the city of Fairmont. However, a recent check of the popular websites Airbnb.com and vrbo.com showed approximately over a dozen listings in Fairmont being advertised on both sites.

There is a fairness argument in that Airbnb's are generally seen as competitors with local hotels/motels. Currently the 3% lodging tax is collected from one and not the other.

Direction is needed from Council on if there is desire to exempt Airbnb's from the Lodging Tax. If so, then our City Attorney recommends amending our ordinances to reflect this.

### BUDGET IMPACT

### SUPPORTING DATA/ATTACHMENTS

**Accounts Payable**  
**Check Approval List - City Council**



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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>A.H. Hermel Company</u></b>					
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	99.10	165155	07/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	174.70	165155	07/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	165155	07/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	165155	07/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	165155	07/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	265.74	165155	07/05/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Misc Merchandise For Resale Liquor Store	81.31	165155	07/05/2024 1
A.H. Hermel Company	Aquatic Park	Food For Resale Aquatic Park	1,025.71	165070	06/27/2024 1
A.H. Hermel Company	Aquatic Park	Food For Resale Aquatic Park	519.99	165070	06/27/2024 1
A.H. Hermel Company	Aquatic Park	Food For Resale Aquatic Park	211.05	165070	06/27/2024 1
A.H. Hermel Company	Aquatic Park	Food For Resale Aquatic Park	-74.92	165070	06/27/2024 1
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	-120.03	165172	07/09/2024 1
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	1,521.73	165172	07/09/2024 1
A.H. Hermel Company	Aquatic Park	Food for Resale Aquatic Park	1,066.11	165275	07/12/2024 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	259.50	165155	07/05/2024 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	330.79	165155	07/05/2024 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	260.46	165155	07/05/2024 1
		<b>Total for A.H. Hermel Company</b>	<b>5,648.09</b>		
<b><u>A1 Concrete Grinding &amp; Mudjacking</u></b>					
A1 Concrete Grinding & Mudjacking	Storm Sewer Mnt	Pour & Cut 27' Curb & Gutter Patriot Dr	1,760.00	165071	06/27/2024 1
A1 Concrete Grinding & Mudjacking	Paved Streets	Homewood St Curb & Gutter, State & Prairie St Curb & Gutter	9,200.00	165173	07/09/2024 1
		<b>Total for A1 Concrete Grinding &amp; Mudjacking</b>	<b>10,960.00</b>		
<b><u>Adrian Auto</u></b>					
Adrian Auto	Fiscal Sponsor	Replace AC Filter, Fix Radio, Install Bolt In Door Lock SWAT Veh	592.37	165276	07/12/2024 1
		<b>Total for Adrian Auto</b>	<b>592.37</b>		
<b><u>Aimpoint, Inc</u></b>					
Aimpoint, Inc	Crime Control & Investigation	Duty RDS Red Dot Sight	871.00	165317	07/17/2024 1
		<b>Total for Aimpoint, Inc</b>	<b>871.00</b>		
<b><u>Albion &amp; State, LLC</u></b>					
Albion & State, LLC	Debt Service	TIF #24	5,559.42	165263	07/11/2024 1
		<b>Total for Albion &amp; State, LLC</b>	<b>5,559.42</b>		
<b><u>Alex Air Apparatus 2 LLC</u></b>					
Alex Air Apparatus 2 LLC	Fire Fighting	Check Low Oil Pressure Alarm Fire Dept	442.88	165072	06/27/2024 1
		<b>Total for Alex Air Apparatus 2 LLC</b>	<b>442.88</b>		
<b><u>Amazon Capital Services</u></b>					
Amazon Capital Services	Road & Bridge Equipment	Backup Camera	131.27	165277	07/12/2024 1
Amazon Capital Services	SMEC Building	Filters SMEC	71.93	165174	07/09/2024 1
Amazon Capital Services	Paved Streets	Safety Glasses	43.95	165264	07/11/2024 1
Amazon Capital Services	Paved Streets	Pick Up Tools 1/2 Park, 1/2 Street	90.15	165364	07/23/2024 1
Amazon Capital Services	Data Processing	Screen Protectors for iPhones	11.95	165073	06/27/2024 1
Amazon Capital Services	Data Processing	Screen Protectors for iPads, iPad Cases	57.95	165073	06/27/2024 1



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Amazon Capital Services	General Government Buildings	Label Maker	28.80	165073	06/27/2024 1
Amazon Capital Services	General Government Buildings	Filters City Hall	71.93	165174	07/09/2024 1
Amazon Capital Services	Parks	Pick Up Tools 1/2 Park, 1/2 Street	90.15	165364	07/23/2024 1
Amazon Capital Services	Parks	Safety Glasses	43.95	165264	07/11/2024 1
		<b>Total for Amazon Capital Services</b>	<b>642.03</b>		
<b><u>American Engineering Testing, Inc.</u></b>					
American Engineering Testing, Inc.	Parks	Gomsrud Channel Concrete Testing	2,847.25	165074	06/27/2024 1
American Engineering Testing, Inc.	Paved Streets	2023 Overlay Projects Compaction Testing	1,167.50	165175	07/09/2024 1
		<b>Total for American Engineering Testing, Inc.</b>	<b>4,014.75</b>		
<b><u>American Glass</u></b>					
American Glass	Crime Control & Investigation	2022 Ford Explorer Windshield Police Dept	802.80	165318	07/17/2024 1
		<b>Total for American Glass</b>	<b>802.80</b>		
<b><u>American Welding &amp; Gas, Inc.</u></b>					
American Welding & Gas, Inc.	Central Garage	June 2024 Cylinder Rentals	104.15	165278	07/12/2024 1
		<b>Total for American Welding &amp; Gas, Inc.</b>	<b>104.15</b>		
<b><u>Arnold Motor Supply</u></b>					
Arnold Motor Supply	Parks	Brake Bleeder Kit Park #507	5.67	165075	06/27/2024 1
Arnold Motor Supply	Road & Bridge Equipment	Spark Plugs Chainsaws Street Dept	11.08	165075	06/27/2024 1
Arnold Motor Supply	Road & Bridge Equipment	Hydraulic Filter #126	38.60	165319	07/17/2024 1
Arnold Motor Supply	Road & Bridge Equipment	Battery #154	165.46	165319	07/17/2024 1
Arnold Motor Supply	Road & Bridge Equipment	Core Return #154	-24.00	165319	07/17/2024 1
		<b>Total for Arnold Motor Supply</b>	<b>196.81</b>		
<b><u>Ascent Aviation Group, Inc.</u></b>					
Ascent Aviation Group, Inc.	Airport	7503 Gross Gallons Jet-A W/Additive	25,649.13	165176	07/09/2024 1
		<b>Total for Ascent Aviation Group, Inc.</b>	<b>25,649.13</b>		
<b><u>Atlantic Coca-Cola Bottling Company</u></b>					
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	124.12	165156	07/05/2024 1
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	103.64	165156	07/05/2024 1
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	105.45	165156	07/05/2024 1
		<b>Total for Atlantic Coca-Cola Bottling Company</b>	<b>333.21</b>		
<b><u>Bauer Built Tire</u></b>					
Bauer Built Tire	Garbage Collection	#552 Garbage Truck Tires	2,936.00	165177	07/09/2024 1
Bauer Built Tire	Parks	Turfmaster Tires (2)	106.00	165320	07/17/2024 1
		<b>Total for Bauer Built Tire</b>	<b>3,042.00</b>		
<b><u>Bellboy Corporation</u></b>					
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	1,731.12	165157	07/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	35.00	165157	07/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise for Resale Liquor Store	347.65	165157	07/05/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	9.46	165157	07/05/2024 1
Bellboy Corporation	Liquor Store	Supplies- Liquor Store	25.00	165157	07/05/2024 1
		<b>Total for Bellboy Corporation</b>	<b>2,148.23</b>		
<b><u>Bergankdv</u></b>					
Bergankdv	Liquor Store	Audit Financial Statements For Year Ending 12/31/2023	7,500.00	165076	06/27/2024 1

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Bergankdv	Other General Govt	Audit Financial Statements For Year Ending 12/31/2023	11,250.00	165076	06/27/2024 1
<b>Total for Bergankdv</b>			<b>18,750.00</b>		
<b><u>Best Western</u></b>					
Best Western	City Manager	Business After Hours Meet Matt Skaret	574.47	165077	06/27/2024 1
<b>Total for Best Western</b>			<b>574.47</b>		
<b><u>Bettin Trucking</u></b>					
Bettin Trucking	Paved Streets	Gravel Storm Damage	929.73	165178	07/09/2024 1
Bettin Trucking	Parks	River Rock Lincoln Flower Beds	1,025.28	165178	07/09/2024 1
<b>Total for Bettin Trucking</b>			<b>1,955.01</b>		
<b><u>Bevcomm Inc</u></b>					
Bevcomm Inc	Data Processing	Microsoft Office G3	39.95	165279	07/12/2024 1
Bevcomm Inc	Data Processing	Microsoft Office Apps, Licenses, Email Filter	2,618.74	165279	07/12/2024 1
Bevcomm Inc	Data Processing	Contracted Computer Related Support	6,606.00	165279	07/12/2024 1
<b>Total for Bevcomm Inc</b>			<b>9,264.69</b>		
<b><u>Boekett Building Supply</u></b>					
Boekett Building Supply	Parks	Construction Logs	58.80	165078	06/27/2024 1
Boekett Building Supply	Parks	Construction Logs Lincoln Park Project	33.60	165078	06/27/2024 1
Boekett Building Supply	Parks	1 x 6 12" Cedar Board	22.93	165321	07/17/2024 1
<b>Total for Boekett Building Supply</b>			<b>115.33</b>		
<b><u>Bolton &amp; Menk, Inc.</u></b>					
Bolton & Menk, Inc.	Parks	Gomsrud Park Renovation Phase 1	9,389.00	165179	07/09/2024 1
Bolton & Menk, Inc.	Parks	Gomsrud Channel Wall Repairs	6,697.00	165179	07/09/2024 1
Bolton & Menk, Inc.	Paved Streets	2024 Park St Reconstruction	5,674.00	165179	07/09/2024 1
Bolton & Menk, Inc.	Paved Streets	Armstrong Dr Construction 04/27 to 05/24/2024	2,648.00	165179	07/09/2024 1
Bolton & Menk, Inc.	Paved Streets	Woodland Review	768.00	165179	07/09/2024 1
Bolton & Menk, Inc.	Paved Streets	Memorial Park Drive Bridge	1,184.00	165179	07/09/2024 1
Bolton & Menk, Inc.	Engineering	Memorial Park Drive Bridge	432.00	165179	07/09/2024 1
<b>Total for Bolton &amp; Menk, Inc.</b>			<b>26,792.00</b>		
<b><u>Bomgaars Supply</u></b>					
Bomgaars Supply	Paved Streets	Fertilizer Hose Street Dept	86.94	165079	06/27/2024 1
Bomgaars Supply	Parks	Insert Tee Park Dept	8.07	165079	06/27/2024 1
<b>Total for Bomgaars Supply</b>			<b>95.01</b>		
<b><u>Breakthru Beverage MN Wine &amp; Spirits</u></b>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	985.76	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	7,476.03	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	555.00	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-3.70	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-5.55	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	148.02	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	22.20	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	7,844.99	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	408.00	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	-160.00	165158	07/05/2024 1

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Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	77.70	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	9.25	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	114.70	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	2,904.36	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	120.00	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	1,016.00	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	-329.00	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,030.29	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	200.00	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	49.96	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	-108.00	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-5.55	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	7.40	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	-48.00	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	18.50	165158	07/05/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	-270.00	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	120.00	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-1.85	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	105.45	165306	07/17/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-1.85	165306	07/17/2024 1
		<b>Total for Breakthru Beverage MN Wine &amp; Spirits</b>	<b>25,281.96</b>		
<b><u>Brightly Software, Inc</u></b>					
Brightly Software, Inc	Data Processing	Asset Essentials Enterpris, Connector Toolkit 1/1 to 12/31/24	21,005.91	165180	07/09/2024 1
		<b>Total for Brightly Software, Inc</b>	<b>21,005.91</b>		
<b><u>Bryan Rock Products, Inc</u></b>					
Bryan Rock Products, Inc	Parks	Red Ball Diamond Agg W'bgo Softball Complex	2,755.85	165080	06/27/2024 1
		<b>Total for Bryan Rock Products, Inc</b>	<b>2,755.85</b>		
<b><u>Bush</u></b>					
Bush	Non-departmental	Refund Check 018565-000, 910 Hengen St #303	1.39	165132	07/01/2024 1
Bush	Non-departmental	Refund Check 018565-000, 910 Hengen St #303	0.14	165132	07/01/2024 1
Bush	Non-departmental	Refund Check 018565-000, 910 Hengen St #303	1.38	165132	07/01/2024 1
Bush	Non-departmental	Refund Check 018565-000, 910 Hengen St #303	0.92	165132	07/01/2024 1
		<b>Total for Bush</b>	<b>3.83</b>		
<b><u>Capital One Trade Credit</u></b>					
Capital One Trade Credit	Central Garage	3/8 - 1/2In Ratchet	75.96	165322	07/17/2024 1
		<b>Total for Capital One Trade Credit</b>	<b>75.96</b>		
<b><u>Carlson, Roger</u></b>					
Carlson, Roger	Fire Fighting	FlooSpray Paint for House Burn	5.98	0	06/27/2024 1
Carlson, Roger	Fire Fighting	Floor Paint (Anti-Slip) Firefighter Lock Area	95.31	0	06/27/2024 1
		<b>Total for Carlson, Roger</b>	<b>101.29</b>		
<b><u>Carquest Auto Parts Stores</u></b>					
Carquest Auto Parts Stores	Road & Bridge Equipment	Grapple Hose #121	67.83	165081	06/27/2024 1

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Carquest Auto Parts Stores	Road & Bridge Equipment	Hose Street # 121	145.14	165181	07/09/2024 1
Carquest Auto Parts Stores	Garbage Collection	Hyd Hose Made #127	94.07	165081	06/27/2024 1
Carquest Auto Parts Stores	Garbage Collection	Grapple Hoses Made #121	286.06	165081	06/27/2024 1
Carquest Auto Parts Stores	Crime Control & Investigation	TPMS Sensors Police #8	77.98	165081	06/27/2024 1
Carquest Auto Parts Stores	Central Garage	Wheel City Shop	48.99	165181	07/09/2024 1
Carquest Auto Parts Stores	Central Garage	R134 Premium Unit City Shop	4,559.99	165323	07/17/2024 1
Carquest Auto Parts Stores	Parks	Belts Park #538	48.28	165181	07/09/2024 1
Carquest Auto Parts Stores	Parks	Hoses & Fittings Park #535	101.08	165265	07/11/2024 1
Carquest Auto Parts Stores	Parks	Bearing #534	18.10	165323	07/17/2024 1
Carquest Auto Parts Stores	Parks	Belt #535	59.35	165323	07/17/2024 1
		<b>Total for Carquest Auto Parts Stores</b>	<b>5,506.87</b>		
<b><u>Cedar Forest Products</u></b>					
Cedar Forest Products	Parks	Cedar Park Open Shelter	19,545.00	165324	07/17/2024 1
		<b>Total for Cedar Forest Products</b>	<b>19,545.00</b>		
<b><u>Central Farm Service</u></b>					
Central Farm Service	Central Garage	DEF-Bulk	445.45	165266	07/11/2024 1
		<b>Total for Central Farm Service</b>	<b>445.45</b>		
<b><u>Cintas Corporation</u></b>					
Cintas Corporation	Parks	First Aid Supplies Park Dept	135.04	165182	07/09/2024 1
Cintas Corporation	Paved Streets	First Aid Supplies Street Dept	51.06	165182	07/09/2024 1
		<b>Total for Cintas Corporation</b>	<b>186.10</b>		
<b><u>City Of Fairmont Petty Cash</u></b>					
City Of Fairmont Petty Cash	Paved Streets	memorial park bridge mail plans to ICON Construction	12.20	165039	06/27/2024 1
City Of Fairmont Petty Cash	Other General Gov't	2-day postage	9.85	165039	06/27/2024 1
City Of Fairmont Petty Cash	Crime Control & Investigation	engraved plate w/year	1.60	165039	06/27/2024 1
City Of Fairmont Petty Cash	Planning & Zoning	matt york copies for 850 albion ave	2.00	165039	06/27/2024 1
City Of Fairmont Petty Cash	Planning & Zoning	postage for darcy	8.50	165039	06/27/2024 1
City Of Fairmont Petty Cash	Recording & Reporting	patty retirement card	6.00	165039	06/27/2024 1
City Of Fairmont Petty Cash	Building Inspection	doug car wash	10.00	165039	06/27/2024 1
City Of Fairmont Petty Cash	City Manager	additional meal for city admin interviews	13.05	165039	06/27/2024 1
City Of Fairmont Petty Cash	Aquatic Park	aquatic park supplies	10.33	165039	06/27/2024 1
City Of Fairmont Petty Cash	Aquatic Park	aquatic park birthday supplies	13.42	165039	06/27/2024 1
City Of Fairmont Petty Cash	Elections	city clerk priority mail	9.85	165039	06/27/2024 1
City Of Fairmont Petty Cash	Elections	priority mail to MN dept of revenue	11.00	165039	06/27/2024 1
		<b>Total for City Of Fairmont Petty Cash</b>	<b>107.80</b>		
<b><u>City of Lakes Media</u></b>					
City of Lakes Media	Liquor Store	Fmt Grad Sponsor Liquor Store	50.00	165159	07/05/2024 1
City of Lakes Media	Liquor Store	Long Weekender Ads Liquor Store	330.00	165159	07/05/2024 1
City of Lakes Media	Aquatic Park	06/15 Aquatic Park Ad	140.00	165183	07/09/2024 1
		<b>Total for City of Lakes Media</b>	<b>520.00</b>		
<b><u>Computer Information Systems, Inc</u></b>					
Computer Information Systems, Inc	Crime Control & Investigation	MFR License Renewal & Maint and Support	2,400.00	165325	07/17/2024 1
		<b>Total for Computer Information Systems, Inc</b>	<b>2,400.00</b>		



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<b><u>Cornerstone Clinic</u></b>					
Cornerstone Clinic	Fire Fighting	Firefighter Physical Hargan	328.00	165184	07/09/2024 1
Cornerstone Clinic	Fire Fighting	Firefighter Physical Park	328.00	165184	07/09/2024 1
Cornerstone Clinic	Fire Fighting	Firefighter Physical Campbell	328.00	165184	07/09/2024 1
Cornerstone Clinic	Fire Fighting	Firefighter Physical Brooks	328.00	165184	07/09/2024 1
Cornerstone Clinic	Fire Fighting	Firefighter Physical Bewley	328.00	165184	07/09/2024 1
Cornerstone Clinic	Fire Fighting	Firefighter Physical Johnson	328.00	165184	07/09/2024 1
		<b>Total for Cornerstone Clinic</b>	<b>1,968.00</b>		
<b><u>Crysteel Truck Equipment Inc</u></b>					
Crysteel Truck Equipment Inc	Paved Streets	Timbren Suspension Enhancement System	1,085.00	165082	06/27/2024 1
		<b>Total for Crysteel Truck Equipment Inc</b>	<b>1,085.00</b>		
<b><u>Culligan Water of Fairmont</u></b>					
Culligan Water of Fairmont	SMEC Building	ELKAY 51300C SMEC	219.82	165083	06/27/2024 1
		<b>Total for Culligan Water of Fairmont</b>	<b>219.82</b>		
<b><u>D &amp; S Trophies</u></b>					
D & S Trophies	Crime Control & Investigation	Uniform Shirts/Jacket CSO Cadet Dunlop	76.94	165326	07/17/2024 1
		<b>Total for D &amp; S Trophies</b>	<b>76.94</b>		
<b><u>Dahlheimer Beverage</u></b>					
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	6,188.70	165307	07/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	59,416.12	165307	07/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	6.25	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	12.50	165307	07/17/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	221.75	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	731.55	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	24,400.92	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	1,592.00	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	1,880.60	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	204.00	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	2,051.40	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	234.05	165160	07/05/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	19,153.15	165160	07/05/2024 1
		<b>Total for Dahlheimer Beverage</b>	<b>116,092.99</b>		
<b><u>Dakota Riggers &amp; Tool Supply, Inc.</u></b>					
Dakota Riggers & Tool Supply, Inc.	Airport	Cable 3/16" 7X19-GAC	164.86	165084	06/27/2024 1
		<b>Total for Dakota Riggers &amp; Tool Supply, Inc.</b>	<b>164.86</b>		
<b><u>Day Plumbing Heating &amp; Cooling, Inc.</u></b>					
Day Plumbing Heating & Cooling, Inc.	Parks	Faucet for Gomsrud Men's Restroom DueTo Vandalism	193.55	165085	06/27/2024 1
Day Plumbing Heating & Cooling, Inc.	Aquatic Park	6" PVC Coupling Aquatic Park	30.01	165327	07/17/2024 1
Day Plumbing Heating & Cooling, Inc.	SMEC Building	Restroom Repair SMEC	53.91	165280	07/12/2024 1
		<b>Total for Day Plumbing Heating &amp; Cooling, Inc.</b>	<b>277.47</b>		
<b><u>Drever, Mark</u></b>					
Drever, Mark	Paved Streets	Safety Toe Boot Reimbursement	174.99	165086	06/27/2024 1
		<b>Total for Drever, Mark</b>	<b>174.99</b>		

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<b><u>Duderstadt, Jr.</u></b>					
Duderstadt, Jr.	Local Access	June 2024 City Council Meetings	150.00	165185	07/09/2024 1
		<b>Total for Duderstadt, Jr.</b>	<b>150.00</b>		
<b><u>Elan Financial Services</u></b>					
Elan Financial Services	Director of Finance	GFOA Learning Management System	35.00	0	07/12/2024 1
Elan Financial Services	Paved Streets	GSI Store Street Dept	89.80	0	07/12/2024 1
Elan Financial Services	Misc Revenues	Reimbursements-Ebay NL	59.10	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Registration for Sgt Hagert (4) BCA Trainings	1,200.00	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Guest Book Bass' Retirement	9.88	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Supplies for Dept Mtg	82.47	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Lily Paine Membership For NASRO Training	50.00	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Office Supplies SRO Office	9.98	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Officer Paine SRO Training Alexandria, MN	767.57	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Use Of Force Registration Sgt Beletti & Officer Cromwell	2,198.00	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Glock Model Training Guns	237.60	0	07/12/2024 1
Elan Financial Services	Crime Control & Investigation	Vehcile Registration for Crysler Sebring	16.60	0	07/12/2024 1
Elan Financial Services	Aquatic Park	Fingerprint Software Subscription 06/04 to 07/04/24 Aquatic Park	10.42	0	07/12/2024 1
Elan Financial Services	Aquatic Park	Test for Aquatic Park CC Machine	1.25	0	07/12/2024 1
Elan Financial Services	Aquatic Park	Fingerprint Software Add On Feature	40.00	0	07/12/2024 1
Elan Financial Services	City Manager	Meet the Administrator Chamber After Hours	59.44	0	07/12/2024 1
Elan Financial Services	Police Administration	Retirement Supplies Bass	119.97	0	07/12/2024 1
Elan Financial Services	Parks	GSI Store Park Dept	89.79	0	07/12/2024 1
Elan Financial Services	General Government Buildings	Supplies City Hall	8.18	0	07/12/2024 1
Elan Financial Services	Engineering	APWA Membership	113.00	0	07/12/2024 1
		<b>Total for Elan Financial Services</b>	<b>5,198.05</b>		
<b><u>Epic Solutions</u></b>					
Epic Solutions	Paved Streets	Paint Head Replacement Kit	520.49	165088	06/27/2024 1
		<b>Total for Epic Solutions</b>	<b>520.49</b>		
<b><u>Equifax Information Services, LLC</u></b>					
Equifax Information Services, LLC	General Government Buildings	Minimum Chg & Monthly Service Fee June 2024	38.00	165328	07/17/2024 1
		<b>Total for Equifax Information Services, LLC</b>	<b>38.00</b>		
<b><u>Eriael, LLC</u></b>					
Eriael, LLC	Debt Service	TIF #26	18,250.33	165267	07/11/2024 1
		<b>Total for Eriael, LLC</b>	<b>18,250.33</b>		
<b><u>Erickson Engineering</u></b>					
Erickson Engineering	Paved Streets	Memorial Park Drive Bridge June 2024	6,254.22	165186	07/09/2024 1
		<b>Total for Erickson Engineering</b>	<b>6,254.22</b>		
<b><u>Fairmont Chamber of Commerce</u></b>					
Fairmont Chamber of Commerce	Liquor Store	2nd Annual Sip & Shop Liquor Store	100.00	165365	07/23/2024 1
		<b>Total for Fairmont Chamber of Commerce</b>	<b>100.00</b>		
<b><u>Fairmont Fire Relief Association</u></b>					
Fairmont Fire Relief Association	Non-departmental	May 2024 Fire Retirement	25.00	165089	06/27/2024 1
		<b>Total for Fairmont Fire Relief Association</b>	<b>25.00</b>		

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<b><u>Fairmont Glass</u></b>					
Fairmont Glass	General Government Buildings	Acrylic 1/8" Clear Big Map Frame Upstairs City Hall	200.64	165187	07/09/2024 1
		<b>Total for Fairmont Glass</b>	<b>200.64</b>		
<b><u>Fairmont Opera House</u></b>					
Fairmont Opera House	Business Licenses & Permits	Temporary Liquor License Aug 4th Event Cancelled	50.00	165366	07/23/2024 1
Fairmont Opera House	Business Licenses & Permits	Event Permit Aug 4th Event Cancelled	15.00	165366	07/23/2024 1
Fairmont Opera House	Telephone	Temporary Liquor License Aug 4th Event Cancelled	50.00	165366	07/23/2024 1
Fairmont Opera House	Telephone	Event Permit Aug 4th Event Cancelled	15.00	165366	07/23/2024 1
		<b>Total for Fairmont Opera House</b>	<b>130.00</b>		
<b><u>Fairmont Realty Group, LLC</u></b>					
Fairmont Realty Group, LLC	Debt Service	TIF #27	5,658.18	165268	07/11/2024 1
		<b>Total for Fairmont Realty Group, LLC</b>	<b>5,658.18</b>		
<b><u>Fairmont Rotary Club</u></b>					
Fairmont Rotary Club	Economic Development	July-Sept 2024 Quarterly Dues Koppen	135.74	165329	07/17/2024 1
		<b>Total for Fairmont Rotary Club</b>	<b>135.74</b>		
<b><u>Fairmont Sentinel</u></b>					
Fairmont Sentinel	Paved Streets	Memorial Park Drive Bridge Ads	900.00	165090	06/27/2024 1
Fairmont Sentinel	Paved Streets	Woodland Ave Ads	135.45	165090	06/27/2024 1
Fairmont Sentinel	Paved Streets	Woodland Ave Ads	348.30	165090	06/27/2024 1
Fairmont Sentinel	Planning & Zoning	Home Occupation Benjamin Hoppe	70.95	165090	06/27/2024 1
Fairmont Sentinel	Planning & Zoning	Notice Of Public Hearing Ads	404.66	165090	06/27/2024 1
Fairmont Sentinel	Planning & Zoning	Notice of Public Hearings	198.00	165090	06/27/2024 1
Fairmont Sentinel	Planning & Zoning	Variance Mike Sasse	75.90	165090	06/27/2024 1
Fairmont Sentinel	Other General Gov't	Fee Schedule	41.25	165090	06/27/2024 1
		<b>Total for Fairmont Sentinel</b>	<b>2,174.51</b>		
<b><u>Fairmont Sentinel Subscriptions</u></b>					
Fairmont Sentinel Subscriptions	Paved Streets	1 Year Subscription Street Dept Through 06/09/2025	278.40	165091	06/27/2024 1
Fairmont Sentinel Subscriptions	Parks	1 Year Subscription Park Dept Through 06/09/2025	278.40	165091	06/27/2024 1
		<b>Total for Fairmont Sentinel Subscriptions</b>	<b>556.80</b>		
<b><u>Fastenal Company</u></b>					
Fastenal Company	Central Garage	Equipment Parts	73.72	165092	06/27/2024 1
Fastenal Company	Central Garage	Shop Supplies	14.57	165367	07/23/2024 1
Fastenal Company	Central Garage	Shop Supplies	35.84	165367	07/23/2024 1
		<b>Total for Fastenal Company</b>	<b>124.13</b>		
<b><u>Federated Rural Electric Association</u></b>					
Federated Rural Electric Association	Airport	Electric Service 05/31 to 06/30/2024 Airport	36.10	165281	07/12/2024 1
		<b>Total for Federated Rural Electric Association</b>	<b>36.10</b>		
<b><u>Fitzloff</u></b>					
Fitzloff	Non-departmental	Refund Check 018761-001, 650 Summit Dr #7	0.46	165133	07/01/2024 1
Fitzloff	Non-departmental	Refund Check 018761-001, 650 Summit Dr #7	0.32	165133	07/01/2024 1
Fitzloff	Non-departmental	Refund Check 018761-001, 650 Summit Dr #7	0.47	165133	07/01/2024 1
Fitzloff	Non-departmental	Refund Check 018761-001, 650 Summit Dr #7	0.05	165133	07/01/2024 1
		<b>Total for Fitzloff</b>	<b>1.30</b>		

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<b><u>Flaherty &amp; Hood P.A.</u></b>					
Flaherty & Hood P.A.	Other General Gov't	June 2024 Labor & Emplment Consultation Services	1,532.50	165282	07/12/2024 1
Flaherty & Hood P.A.	Other General Gov't	June 2024 General Municipal Matters & Real Estate Matters	7,762.50	165282	07/12/2024 1
		<b>Total for Flaherty &amp; Hood P.A.</b>	<b>9,295.00</b>		
<b><u>Fleet &amp; Farm Supply</u></b>					
Fleet & Farm Supply	Paved Streets	Sprayers Street Dept	45.98	165188	07/09/2024 1
Fleet & Farm Supply	Paved Streets	Rubber Boots	33.99	165188	07/09/2024 1
Fleet & Farm Supply	Liquor Store	Supplies Liquor Store	23.98	165188	07/09/2024 1
Fleet & Farm Supply	Aquatic Park	Pool Chemical	18.99	165188	07/09/2024 1
Fleet & Farm Supply	Aquatic Park	Pool Test Strips	23.99	165188	07/09/2024 1
Fleet & Farm Supply	Parks	Shop Supplies Park Dept	13.39	165188	07/09/2024 1
Fleet & Farm Supply	Parks	Repair Supplies Bolts, Nuts Park Dept	17.40	165188	07/09/2024 1
Fleet & Farm Supply	Parks	Light Bulbs Park Dept	31.98	165188	07/09/2024 1
Fleet & Farm Supply	Parks	Shop Supplies Park Dept	13.99	165188	07/09/2024 1
Fleet & Farm Supply	Parks	Shop Supplies Filters Wet Vac, Key Master, Air Sponge Absorb	59.51	165188	07/09/2024 1
Fleet & Farm Supply	Parks	Goms Park Repair	49.47	165188	07/09/2024 1
		<b>Total for Fleet &amp; Farm Supply</b>	<b>332.67</b>		
<b><u>Foty Lock LLC</u></b>					
Foty Lock LLC	Road & Bridge Equipment	Keys Made for #139	119.96	165189	07/09/2024 1
		<b>Total for Foty Lock LLC</b>	<b>119.96</b>		
<b><u>Frontier Communications</u></b>					
Frontier Communications	Airport	Card Reader Airport July 2024	55.04	165368	07/23/2024 1
		<b>Total for Frontier Communications</b>	<b>55.04</b>		
<b><u>Galls, LLC</u></b>					
Galls, LLC	Crime Control & Investigation	CSO Cadet Dunlop Uniforms	155.52	165330	07/17/2024 1
		<b>Total for Galls, LLC</b>	<b>155.52</b>		
<b><u>Garcia Gonzalez/Aldemar Gomez</u></b>					
Garcia Gonzalez/Aldemar Gomez	Non-departmental	Refund Check 017994-001, 506 E Blue Earth #A	0.25	165134	07/01/2024 1
Garcia Gonzalez/Aldemar Gomez	Non-departmental	Refund Check 017994-001, 506 E Blue Earth #A	0.17	165134	07/01/2024 1
Garcia Gonzalez/Aldemar Gomez	Non-departmental	Refund Check 017994-001, 506 E Blue Earth #A	0.26	165134	07/01/2024 1
Garcia Gonzalez/Aldemar Gomez	Non-departmental	Refund Check 017994-001, 506 E Blue Earth #A	0.03	165134	07/01/2024 1
		<b>Total for Garcia Gonzalez/Aldemar Gomez</b>	<b>0.71</b>		
<b><u>Gemini Studios</u></b>					
Gemini Studios	Local Access	July 2024 Local Access Channel & Boxcast Membership	600.00	165190	07/09/2024 1
Gemini Studios	Local Access	July 2024 Operation of Audio & Video Broadcast Equipment	450.00	165190	07/09/2024 1
Gemini Studios	Local Access	Replace Old Rack Mount Audio System	325.00	165283	07/12/2024 1
Gemini Studios	Local Access	Special Meeting 06/11/2024	210.00	165283	07/12/2024 1
		<b>Total for Gemini Studios</b>	<b>1,585.00</b>		
<b><u>Gesy</u></b>					
Gesy	Misc Revenues	Food Truck Permit Refund 07/13, 08/10, 09/7 10/12/24	160.00	165191	07/09/2024 1
		<b>Total for Gesy</b>	<b>160.00</b>		
<b><u>Gillette Pepsi Companies Inc.</u></b>					
Gillette Pepsi Companies Inc.	Aquatic Park	Beverage For Resale Aquatic Park	490.00	165093	06/27/2024 1



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Gillette Pepsi Companies Inc.	Aquatic Park	Beverage For Resale Aquatic Park	713.00	165093	06/27/2024 1
Gillette Pepsi Companies Inc.	Aquatic Park	Beverages for Resale Aquatic Park	729.00	165192	07/09/2024 1
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	530.75	165161	07/05/2024 1
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	403.50	165161	07/05/2024 1
<b>Total for Gillette Pepsi Companies Inc.</b>			<b>2,866.25</b>		
<b><u>GMS Industrial Supplies, Inc.</u></b>					
GMS Industrial Supplies, Inc.	Central Garage	Equipment Parts	259.00	165094	06/27/2024 1
GMS Industrial Supplies, Inc.	Garbage Collection	Clevis Pins	64.90	165094	06/27/2024 1
<b>Total for GMS Industrial Supplies, Inc.</b>			<b>323.90</b>		
<b><u>GMS, Inc.</u></b>					
GMS, Inc.	Urban Redevelopment & Housing	June 2024 Monthly License & Warranty	80.00	165331	07/17/2024 1
<b>Total for GMS, Inc.</b>			<b>80.00</b>		
<b><u>Graham Tire Company</u></b>					
Graham Tire Company	Airport	Carlisle Airport Golf Cart	94.00	165332	07/17/2024 1
Graham Tire Company	Parks	Tire Repair Park #530	129.00	165095	06/27/2024 1
Graham Tire Company	Parks	Tire Repair Park #535	35.53	165095	06/27/2024 1
Graham Tire Company	Parks	2 Towmax Tires Park Dept	130.00	165269	07/11/2024 1
Graham Tire Company	Parks	Hanco 13/500-6 Tube Tr13	13.54	165332	07/17/2024 1
Graham Tire Company	Parks	Hanco-16x6.50x8 Deestone 4 Ply	79.26	165332	07/17/2024 1
<b>Total for Graham Tire Company</b>			<b>481.33</b>		
<b><u>Hawkins, Inc.</u></b>					
Hawkins, Inc.	Aquatic Park	Chemicals Aquatic Park	2,488.82	165193	07/09/2024 1
Hawkins, Inc.	Aquatic Park	Chemicals Aquatic Park	892.29	165193	07/09/2024 1
Hawkins, Inc.	Aquatic Park	Pool Chemicals	1,310.00	165369	07/23/2024 1
<b>Total for Hawkins, Inc.</b>			<b>4,691.11</b>		
<b><u>Home City Ice Co.</u></b>					
Home City Ice Co.	Liquor - Mdse for Resale	Ice	134.50	165162	07/05/2024 1
Home City Ice Co.	Liquor - Mdse for Resale	Ice	321.45	165162	07/05/2024 1
Home City Ice Co.	Liquor - Mdse for Resale	Ice	130.68	165162	07/05/2024 1
Home City Ice Co.	Liquor - Mdse for Resale	Ice	149.72	165162	07/05/2024 1
Home City Ice Co.	Liquor - Mdse for Resale	Ice	89.75	165162	07/05/2024 1
<b>Total for Home City Ice Co.</b>			<b>826.10</b>		
<b><u>Hometown Sanitation Services, LLC</u></b>					
Hometown Sanitation Services, LLC	Liquor Store	Cardboard Pickup July 2024 Liquor Store	99.99	165270	07/11/2024 1
Hometown Sanitation Services, LLC	SMEC Building	July 2024 Refuse Removal SMEC	219.00	165194	07/09/2024 1
<b>Total for Hometown Sanitation Services, LLC</b>			<b>318.99</b>		
<b><u>Hoye</u></b>					
Hoye	Director of Finance	GFOA Conference Orlando, FL 06/07 to 06/12/24	1,965.39	0	06/27/2024 1
<b>Total for Hoye</b>			<b>1,965.39</b>		
<b><u>Humana</u></b>					
Humana	Health Insurance	June 2024 Premiums Life Insurance	280.94	0	07/16/2024 1
<b>Total for Humana</b>			<b>280.94</b>		
<b><u>Hy Vee Food Store</u></b>					

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Hy Vee Food Store	Crime Control & Investigation	Supplies for Officer Bass Retirement Party	115.26	165096	06/27/2024 1
Hy Vee Food Store	Aquatic Park	Merchandise for Resale Aquatic Park	175.95	165370	07/23/2024 1
Hy Vee Food Store	Aquatic Park	Misc Operating Supplies Aquatic Park	188.78	165370	07/23/2024 1
Hy Vee Food Store	Aquatic Park	Supplies Aquatic Park	77.78	165370	07/23/2024 1
Hy Vee Food Store	Aquatic Park	Food For Resale Aquatic Park	324.89	165370	07/23/2024 1
Hy Vee Food Store	Aquatic Park	Cleaning Supplies Aquatic Park	20.96	165370	07/23/2024 1
<b>Total for Hy Vee Food Store</b>			<b>903.62</b>		
<b><u>ICON Constructors, LLC</u></b>					
ICON Constructors, LLC	Parks	Pay App #3 Gomsrud Channel Wall Repairs Thru 07/08/2024	67,853.75	165333	07/17/2024 1
<b>Total for ICON Constructors, LLC</b>			<b>67,853.75</b>		
<b><u>Independent Pest Control</u></b>					
Independent Pest Control	General Government Buildings	June 2024 Pest Control City Hall	56.00	165097	06/27/2024 1
Independent Pest Control	Airport	July 2024 Pest Control Airport	110.00	165371	07/23/2024 1
Independent Pest Control	Airport	June 2024 Pest Control Airport	110.00	165097	06/27/2024 1
Independent Pest Control	Aquatic Park	June 2024 Pest Control Aquatic Park	65.00	165097	06/27/2024 1
Independent Pest Control	SMEC Building	June 2024 Pest Control SMEC	65.00	165097	06/27/2024 1
Independent Pest Control	Library	June 2024 Pest Control Library	65.00	165097	06/27/2024 1
<b>Total for Independent Pest Control</b>			<b>471.00</b>		
<b><u>Indian Island Winery LLC</u></b>					
Indian Island Winery LLC	Liquor - Mdse for Resale	Wine	938.88	165308	07/17/2024 1
<b>Total for Indian Island Winery LLC</b>			<b>938.88</b>		
<b><u>Innovative Credit Solutions</u></b>					
Innovative Credit Solutions	Crime Control & Investigation	Credit Reports	38.00	165195	07/09/2024 1
<b>Total for Innovative Credit Solutions</b>			<b>38.00</b>		
<b><u>J. H. Larson</u></b>					
J. H. Larson	Parks	18W 4' T8 LED Tube Lamps, Lamps Lincoln Park Open Shelter	307.72	165098	06/27/2024 1
J. H. Larson	Parks	Outdoor Lights Sylvania Park	237.41	165098	06/27/2024 1
<b>Total for J. H. Larson</b>			<b>545.13</b>		
<b><u>Jackson County Sheriff's Office</u></b>					
Jackson County Sheriff's Office	Fiscal Sponsor	Fuel for HEAT Team Bus 06/19/24	74.48	165284	07/12/2024 1
<b>Total for Jackson County Sheriff's Office</b>			<b>74.48</b>		
<b><u>Janzens Greenhouse</u></b>					
Janzens Greenhouse	Parks	Lincoln Park Project-Flower Boxes	185.42	165334	07/17/2024 1
<b>Total for Janzens Greenhouse</b>			<b>185.42</b>		
<b><u>JLG Architects +292 Design Group</u></b>					
JLG Architects +292 Design Group	Community Center	Fmt CC Existing Arena Refrigeration Replacement to 06/30/24	4,133.33	165196	07/09/2024 1
<b>Total for JLG Architects +292 Design Group</b>			<b>4,133.33</b>		
<b><u>Johnson Brothers Liquor Company</u></b>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	3.96	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.98	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	24.00	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,085.46	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	337.59	165309	07/17/2024 1

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Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,431.00	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	48.00	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	10,931.35	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	40.00	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	24.00	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	51.48	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,097.80	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	77.22	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	149.00	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	162.95	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	7.92	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	15,722.55	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	7,446.05	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	7.92	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	143.55	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	1,842.50	165309	07/17/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	71.28	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	84.95	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	4,600.79	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	199.25	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	120.78	165163	07/05/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	69.30	165309	07/17/2024 1
<b>Total for Johnson Brothers Liquor Company</b>			<b>49,782.63</b>		
<b><u>Kahler Automation Corp.</u></b>					
Kahler Automation Corp.	Library	05/01/24 Fire Alarm Test Library	465.00	165197	07/09/2024 1
<b>Total for Kahler Automation Corp.</b>			<b>465.00</b>		
<b><u>Kahler Electric</u></b>					
Kahler Electric	Library	Test Fire Alarms 05/01/2024 Library	465.00	165335	07/17/2024 1
<b>Total for Kahler Electric</b>			<b>465.00</b>		
<b><u>Kibble Equipment</u></b>					
Kibble Equipment	Parks	Electric Actuator #551	910.99	165336	07/17/2024 1
<b>Total for Kibble Equipment</b>			<b>910.99</b>		
<b><u>KLJ Engineering, LLC</u></b>					
KLJ Engineering, LLC	Airport	Taxiway A Lighting System Replacement. Through 06/08/24	1,000.00	165198	07/09/2024 1
KLJ Engineering, LLC	Airport	Airport Layout Plan/Master Plan Update Through 06/08/24	35,000.00	165198	07/09/2024 1
KLJ Engineering, LLC	Airport	Airfield Pavement Rehabilitation Through 06/08/2024	10,709.68	165198	07/09/2024 1
<b>Total for KLJ Engineering, LLC</b>			<b>46,709.68</b>		
<b><u>Koppen</u></b>					
Koppen	Economic Development	July 2024 Cell Phone Reimbursement	46.44	0	07/09/2024 1
<b>Total for Koppen</b>			<b>46.44</b>		
<b><u>Kuperus</u></b>					
Kuperus	Non-departmental	Refund Check 015370-001, 215 E 11th St	1.14	165135	07/01/2024 1
Kuperus	Non-departmental	Refund Check 015370-001, 215 E 11th St	0.43	165135	07/01/2024 1

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Kuperus	Non-departmental	Refund Check 015370-001, 215 E 11th St	0.29	165135	07/01/2024 1
Kuperus	Non-departmental	Refund Check 015370-001, 215 E 11th St	0.43	165135	07/01/2024 1
Kuperus	Non-departmental	Refund Check 015370-001, 215 E 11th St	0.04	165135	07/01/2024 1
<b>Total for Kuperus</b>			<b>2.33</b>		
<b><u>Lange</u></b>					
Lange	Aquatic Park	Cleaning Supplies Aquatic Park	19.20	165285	07/12/2024 1
Lange	Aquatic Park	Bug Spray Aquatic Park	51.26	165285	07/12/2024 1
Lange	Aquatic Park	Light Bulb For Popcorn Machine Concessions At Aquatic Park	22.00	165099	06/27/2024 1
Lange	Aquatic Park	Shade Net For Top Of Slides Aquatic Park	106.29	165099	06/27/2024 1
Lange	Aquatic Park	Nylon Rope Aquatic Park	23.35	165286	07/12/2024 1
Lange	Aquatic Park	Susncreen-Resale Aquatic Park	451.16	165099	06/27/2024 1
Lange	Aquatic Park	Merchandise For Resale Aquatic Park	91.47	165099	06/27/2024 1
<b>Total for Lange</b>			<b>764.73</b>		
<b><u>Lawn Solutions, Inc</u></b>					
Lawn Solutions, Inc	SMEC Building	Mow & Trim Inv 3 of 7 SMEC July 2024	550.00	165100	06/27/2024 1
<b>Total for Lawn Solutions, Inc</b>			<b>550.00</b>		
<b><u>Lexis Nexis Risk Data Management, LL</u></b>					
Lexis Nexis Risk Data Management, LLC	Other General Gov't	Monthly Subscription Fee June 2024	112.54	165287	07/12/2024 1
Lexis Nexis Risk Data Management, LLC	Other General Gov't	Monthly Subscription Fee May 2024	112.54	165287	07/12/2024 1
<b>Total for Lexis Nexis Risk Data Management, LL</b>			<b>225.08</b>		
<b><u>Lily Creek Home Inspection, LLC</u></b>					
Lily Creek Home Inspection, LLC	Building Inspection	Rental Inspections 06/13/24, 06/27/24	80.00	165337	07/17/2024 1
<b>Total for Lily Creek Home Inspection, LLC</b>			<b>80.00</b>		
<b><u>Locators &amp; Supplies, Inc</u></b>					
Locators & Supplies, Inc	Paved Streets	Rain Jackets & Rain Pants	345.43	165199	07/09/2024 1
Locators & Supplies, Inc	Paved Streets	Safety Vests & Printing	424.08	165199	07/09/2024 1
Locators & Supplies, Inc	Paved Streets	Bug-X, Sunscreen	82.63	165338	07/17/2024 1
Locators & Supplies, Inc	Parks	Rain Jackets & Rain Pants	345.42	165199	07/09/2024 1
Locators & Supplies, Inc	Parks	Safety Vests & Printing	424.08	165199	07/09/2024 1
Locators & Supplies, Inc	Parks	Bug-X, Sunscreen	82.62	165338	07/17/2024 1
<b>Total for Locators &amp; Supplies, Inc</b>			<b>1,704.26</b>		
<b><u>Lockridge Grindal Nauen P.L.L.P.</u></b>					
Lockridge Grindal Nauen P.L.L.P.	Other General Gov't	Government Relations Services July 2024	3,333.33	165339	07/17/2024 1
<b>Total for Lockridge Grindal Nauen P.L.L.P.</b>			<b>3,333.33</b>		
<b><u>Lockwood</u></b>					
Lockwood	Non-departmental	Refund Check 009397-002, 650 Summit Dr #6	1.14	165137	07/01/2024 1
Lockwood	Non-departmental	Refund Check 009397-002, 650 Summit Dr #6	0.76	165137	07/01/2024 1
Lockwood	Non-departmental	Refund Check 009397-002, 650 Summit Dr #6	1.13	165137	07/01/2024 1
Lockwood	Non-departmental	Refund Check 009397-002, 650 Summit Dr #6	0.11	165137	07/01/2024 1
<b>Total for Lockwood</b>			<b>3.14</b>		
<b><u>Lud-key Locksmith</u></b>					
Lud-key Locksmith	SMEC Building	Keys for Step Inc Room 213 SMEC	25.00	165101	06/27/2024 1
<b>Total for Lud-key Locksmith</b>			<b>25.00</b>		



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<b><u>Maakestad</u></b>					
Maakestad	Debt Service	TIF #25	21,742.71	165271	07/11/2024 1
		<b>Total for Maakestad</b>	<b>21,742.71</b>		
<b><u>Maiers</u></b>					
Maiers	Non-departmental	Refund Check 016948-002, 600 Burton Lane 205	0.06	165138	07/01/2024 1
Maiers	Non-departmental	Refund Check 016948-002, 600 Burton Lane 205	0.88	165138	07/01/2024 1
Maiers	Non-departmental	Refund Check 016948-002, 600 Burton Lane 205	0.88	165138	07/01/2024 1
Maiers	Non-departmental	Refund Check 016948-002, 600 Burton Lane 205	0.59	165138	07/01/2024 1
		<b>Total for Maiers</b>	<b>2.41</b>		
<b><u>Marco Technologies, LLC</u></b>					
Marco Technologies, LLC	Police Administration	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	2.61	165102	06/27/2024 1
Marco Technologies, LLC	Police Administration	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	3.03	165340	07/17/2024 1
Marco Technologies, LLC	City Manager	Contract Base Rate 07/14 to 08/13/2024 City Admin	12.39	165340	07/17/2024 1
Marco Technologies, LLC	City Manager	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	4.54	165340	07/17/2024 1
Marco Technologies, LLC	City Manager	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	3.92	165102	06/27/2024 1
Marco Technologies, LLC	City Manager	Contract Base Rate 06/14 to 07/13/24 Various Printers	13.93	165102	06/27/2024 1
Marco Technologies, LLC	Engineering	Contract Base Rate 06/14 to 07/13/24 Printers	13.93	165102	06/27/2024 1
Marco Technologies, LLC	Engineering	Contract Base Rate 07/14 to 08/13/2024 Engineering	12.39	165340	07/17/2024 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 06/14 to 07/13/24 Printers	13.93	165102	06/27/2024 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	3.03	165340	07/17/2024 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 07/14 to 08/13/2024 Liquor Store	24.77	165340	07/17/2024 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	2.61	165102	06/27/2024 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	7.57	165340	07/17/2024 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	6.53	165102	06/27/2024 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 06/14 to 07/13/24 Printers	13.93	165102	06/27/2024 1
Marco Technologies, LLC	Crime Control & Investigation	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	3.03	165340	07/17/2024 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 07/14 to 08/13/2024 Planning & Zoning	12.39	165340	07/17/2024 1
Marco Technologies, LLC	Crime Control & Investigation	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	2.61	165102	06/27/2024 1
Marco Technologies, LLC	Data Processing	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	3.92	165102	06/27/2024 1
Marco Technologies, LLC	Data Processing	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	4.54	165340	07/17/2024 1
Marco Technologies, LLC	Data Processing	Printer	900.00	165102	06/27/2024 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 06/14 to 07/13/24 Printers	13.93	165102	06/27/2024 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	3.03	165340	07/17/2024 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 07/14 to 08/13/2024 Streets	12.38	165340	07/17/2024 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	2.61	165102	06/27/2024 1
Marco Technologies, LLC	Parking Lots	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	2.61	165102	06/27/2024 1
Marco Technologies, LLC	Parking Lots	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	3.03	165340	07/17/2024 1
Marco Technologies, LLC	Economic Development	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	15.14	165340	07/17/2024 1
Marco Technologies, LLC	Economic Development	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	13.06	165102	06/27/2024 1
Marco Technologies, LLC	Building Inspection	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	7.57	165340	07/17/2024 1
Marco Technologies, LLC	Building Inspection	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	6.53	165102	06/27/2024 1
Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 07/14 to 08/13/2024 City Clerk	12.38	165340	07/17/2024 1
Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	4.54	165340	07/17/2024 1

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Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	3.92	165102	06/27/2024 1
Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 06/14 to 07/13/24 Printers	13.93	165102	06/27/2024 1
Marco Technologies, LLC	Lake Restoration	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	3.03	165340	07/17/2024 1
Marco Technologies, LLC	Lake Restoration	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	2.61	165102	06/27/2024 1
Marco Technologies, LLC	Fire Fighting	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	3.92	165102	06/27/2024 1
Marco Technologies, LLC	Fire Fighting	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	4.54	165340	07/17/2024 1
Marco Technologies, LLC	Director of Finance	Contract Base Rate 07/14 to 08/13/2024 Finance Dept	37.16	165340	07/17/2024 1
Marco Technologies, LLC	Director of Finance	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	4.54	165340	07/17/2024 1
Marco Technologies, LLC	Director of Finance	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	3.92	165102	06/27/2024 1
Marco Technologies, LLC	Director of Finance	Contract Base Rate 06/14 to 07/13/24 Printers	41.81	165102	06/27/2024 1
Marco Technologies, LLC	Parks	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	4.54	165340	07/17/2024 1
Marco Technologies, LLC	Parks	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	3.92	165102	06/27/2024 1
Marco Technologies, LLC	Airport	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	3.03	165340	07/17/2024 1
Marco Technologies, LLC	Airport	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	2.61	165102	06/27/2024 1
Marco Technologies, LLC	Engineering	Contract Base Rate 07/02 to 08/01/24. Usage 06/02 to 07/01/24	22.71	165340	07/17/2024 1
Marco Technologies, LLC	Engineering	Contract Base Rate 06/22 to 07/21/24 City Hall Printer	19.59	165102	06/27/2024 1
<b>Total for Marco Technologies, LLC</b>			<b>1,338.19</b>		
<b><u>Martin County Attorney's</u></b>					
Martin County Attorney's	Other General Gov't	May 2024 Prosecutorial Services	6,250.00	165200	07/09/2024 1
Martin County Attorney's	Other General Gov't	June 2024 Prosecutorial Services	6,250.00	165288	07/12/2024 1
<b>Total for Martin County Attorney's</b>			<b>12,500.00</b>		
<b><u>Martin County Auditor</u></b>					
Martin County Auditor	Crime Control & Investigation	July 2024 Rental of Security Building	4,919.88	165201	07/09/2024 1
Martin County Auditor	Crime Control & Investigation	July 2024 Frontier Phone Bill Police Dept	352.74	165341	07/17/2024 1
<b>Total for Martin County Auditor</b>			<b>5,272.62</b>		
<b><u>Martin County Highway Dept</u></b>					
Martin County Highway Dept	Crime Control & Investigation	fuel usage-june	2,641.84	165244	07/10/2024 1
Martin County Highway Dept	Building Inspection	fuel usage-june	37.43	165244	07/10/2024 1
Martin County Highway Dept	Paved Streets	fuel usage-june	3,559.30	165244	07/10/2024 1
Martin County Highway Dept	Fire Fighting	fuel usage-june	355.30	165244	07/10/2024 1
Martin County Highway Dept	Storm Sewer Mnt	fuel usage-june	660.30	165244	07/10/2024 1
Martin County Highway Dept	Garbage Collection	fuel usage-june	209.63	165244	07/10/2024 1
Martin County Highway Dept	Engineering	fuel usage-june	248.33	165244	07/10/2024 1
Martin County Highway Dept	Central Garage	fuel usage-june	117.63	165244	07/10/2024 1
Martin County Highway Dept	Airport	fuel usage-june	261.93	165244	07/10/2024 1
Martin County Highway Dept	Animal Control	fuel usage-june	75.21	165244	07/10/2024 1
Martin County Highway Dept	Parks	fuel usage-june	3,091.18	165244	07/10/2024 1
<b>Total for Martin County Highway Dept</b>			<b>11,258.08</b>		
<b><u>Martin County Star Inc.</u></b>					
Martin County Star Inc.	Liquor Store	Summer Events Guide Liquor Store Ad	195.00	165164	07/05/2024 1
<b>Total for Martin County Star Inc.</b>			<b>195.00</b>		
<b><u>Martin Soil &amp; Water Conservation Distr</u></b>					
Martin Soil & Water Conservation District	Parks	Amber Lake Park Pollinator Planting	4,050.00	165202	07/09/2024 1

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<b>Total for Martin Soil &amp; Water Conservation Distr</b>			<b>4,050.00</b>		
<b>Mayo Clinic Health System Fairmont</b>					
Mayo Clinic Health System Fairmont	Fire Fighting	Firefighter Physicals Bewley, Brooks, Johnson, Miller, Miller	471.00	165342	07/17/2024 1
Mayo Clinic Health System Fairmont	Fire Fighting	Firefighter Physicals Campbell, Drever	157.00	165342	07/17/2024 1
<b>Total for Mayo Clinic Health System Fairmont</b>			<b>628.00</b>		
<b>McGranahan</b>					
McGranahan	Non-departmental	Refund Check 017867-000, 1002 S Prairie Ave	0.06	165139	07/01/2024 1
McGranahan	Non-departmental	Refund Check 017867-000, 1002 S Prairie Ave	0.61	165139	07/01/2024 1
McGranahan	Non-departmental	Refund Check 017867-000, 1002 S Prairie Ave	1.61	165139	07/01/2024 1
McGranahan	Non-departmental	Refund Check 017867-000, 1002 S Prairie Ave	0.61	165139	07/01/2024 1
McGranahan	Non-departmental	Refund Check 017867-000, 1002 S Prairie Ave	0.41	165139	07/01/2024 1
<b>Total for McGranahan</b>			<b>3.30</b>		
<b>Medsurety LLC</b>					
Medsurety LLC	Health Insurance	COBRA Admin Fees July 2024 & Participant Fees July 2024	90.25	0	07/16/2024 1
<b>Total for Medsurety LLC</b>			<b>90.25</b>		
<b>Midco</b>					
Midco	Recording & Reporting	July 2024 Telephone City Hall	60.36	165289	07/12/2024 1
Midco	Building Inspection	July 2024 Telephone City Hall	50.30	165289	07/12/2024 1
Midco	Economic Development	July 2024 Telephone City Hall	40.24	165289	07/12/2024 1
Midco	Crime Control & Investigation	July 2024 Telephone City Hall	30.18	165289	07/12/2024 1
Midco	Planning & Zoning	July 2024 Telephone City Hall	50.30	165289	07/12/2024 1
Midco	Fire Fighting	July 2024 Telephone City Hall	20.12	165289	07/12/2024 1
Midco	Fire Fighting	July 2024 Telephone Fire Dept	60.72	165289	07/12/2024 1
Midco	Director of Finance	July 2024 Telephone City Hall	50.30	165289	07/12/2024 1
Midco	Paved Streets	July 2024 Telephone 801 E Margaret Street	172.41	165289	07/12/2024 1
Midco	Paved Streets	July 2024 Telephone City Hall	60.36	165289	07/12/2024 1
Midco	Paved Streets	July 2024 Telephone Street Dept	38.79	165289	07/12/2024 1
Midco	SMEC Building	July 2024 Telephone SMEC	124.20	165289	07/12/2024 1
Midco	Library	July 2024 Telephone Library	530.87	165289	07/12/2024 1
Midco	City Manager	July 2024 Telephone City Hall	130.77	165289	07/12/2024 1
Midco	Aquatic Park	July 2024 Telephone Aquatic Park	64.68	165289	07/12/2024 1
Midco	Data Processing	July 2024 City Hall Internet Circuit	600.39	165289	07/12/2024 1
Midco	Airport	July 2024 Telephone Airport	62.18	165289	07/12/2024 1
Midco	Airport	July 2024 Airport Ethernet Circuit	307.39	165289	07/12/2024 1
Midco	Airport	July 2024 Telephone City Hall	30.17	165289	07/12/2024 1
Midco	Central Garage	July 2024 Telephone City Hall	20.12	165289	07/12/2024 1
Midco	Liquor Store	July 2024 Telephone Liquor Store	236.26	165289	07/12/2024 1
Midco	Engineering	July 2024 Telephone City Hall	130.77	165289	07/12/2024 1
Midco	Parks	July 2024 Telephone 801 E Margaret Park	172.42	165289	07/12/2024 1
Midco	Parks	July 2024 Telephone Park	38.79	165289	07/12/2024 1
Midco	Parks	July 2024 Telephone City Hall	30.18	165289	07/12/2024 1
Midco	Animal Control	July 2024 Internet Services Humane Society	117.39	165289	07/12/2024 1
Midco	Animal Control	July 2024 Telephone Humane Society	96.82	165289	07/12/2024 1

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<b>Total for Midco</b>			<b>3,327.48</b>		
<b><u>Midwest Audio Video</u></b>					
Midwest Audio Video	General Government Buildings	Troubleshoot Downtown Sound System	160.00	165103	06/27/2024 1
<b>Total for Midwest Audio Video</b>			<b>160.00</b>		
<b><u>Miller Sellner</u></b>					
Miller Sellner	Parks	Spindle, Lever, Washer & Cover #547	1,209.00	165290	07/12/2024 1
Miller Sellner	Parks	Idler Arm Park #538	119.90	165290	07/12/2024 1
Miller Sellner	Parks	16MM Nyloc Park #547	8.00	165343	07/17/2024 1
Miller Sellner	Parks	Tie-Rod Assembly Park #547	159.00	165343	07/17/2024 1
Miller Sellner	Parks	Latch Pins, Spring, Retainer #538	33.64	165343	07/17/2024 1
<b>Total for Miller Sellner</b>			<b>1,529.54</b>		
<b><u>Minneapolis Saw Company, Inc.</u></b>					
Minneapolis Saw Company, Inc.	Parks	Chain Saw 1/2 Street 1/2 Park	1,564.27	165104	06/27/2024 1
Minneapolis Saw Company, Inc.	Paved Streets	Chain Saw 1/2 Street 1/2 Park	1,564.28	165104	06/27/2024 1
<b>Total for Minneapolis Saw Company, Inc.</b>			<b>3,128.55</b>		
<b><u>Minnesota Dept of Admin</u></b>					
Minnesota Dept of Admin	Crime Control & Investigation	May 2024 Vehicle Leases Police Dept	1,076.54	165105	06/27/2024 1
<b>Total for Minnesota Dept of Admin</b>			<b>1,076.54</b>		
<b><u>Minnesota Elevator, Inc</u></b>					
Minnesota Elevator, Inc	SMEC Building	Secure Elevator To Clean & Pump Out Water From Pit SMEC 6/26/24	922.50	165203	07/09/2024 1
<b>Total for Minnesota Elevator, Inc</b>			<b>922.50</b>		
<b><u>Minuteman Press</u></b>					
Minuteman Press	Crime Control & Investigation	Coping W Grief Brochures Police Dept	140.00	165272	07/11/2024 1
<b>Total for Minuteman Press</b>			<b>140.00</b>		
<b><u>MN Energy Resources Corp.</u></b>					
MN Energy Resources Corp.	Library	Gas Utilities 05/22 to 06/23/2024 Library	570.37	165204	07/09/2024 1
MN Energy Resources Corp.	Fire Fighting	Gas Utilities Fire Dept 06/04 to 07/04/2024	49.10	165344	07/17/2024 1
MN Energy Resources Corp.	Aquatic Park	Gas utilities 05/17 to 06/18/24 Aquatic Park	4,665.45	165106	06/27/2024 1
MN Energy Resources Corp.	Parks	Gas Utilities 06/10 to 07/09/24 Lincoln Shelter House	20.50	165372	07/23/2024 1
<b>Total for MN Energy Resources Corp.</b>			<b>5,305.42</b>		
<b><u>Moeller</u></b>					
Moeller	Non-departmental	Refund Check 018385-001, 936 WILLOW ST	0.54	165140	07/01/2024 1
Moeller	Non-departmental	Refund Check 018385-001, 936 WILLOW ST	1.40	165140	07/01/2024 1
Moeller	Non-departmental	Refund Check 018385-001, 936 WILLOW ST	0.54	165140	07/01/2024 1
Moeller	Non-departmental	Refund Check 018385-001, 936 WILLOW ST	0.36	165140	07/01/2024 1
Moeller	Non-departmental	Refund Check 018385-001, 936 WILLOW ST	0.04	165140	07/01/2024 1
<b>Total for Moeller</b>			<b>2.88</b>		
<b><u>Moore &amp; Ace, Inc.</u></b>					
Moore & Ace, Inc.	Parks	Choke Knob, Shroud Park Dept	45.48	165107	06/27/2024 1
Moore & Ace, Inc.	Parks	Throttle Trigger, Throttle Cable Weed Whip	43.48	165345	07/17/2024 1
<b>Total for Moore &amp; Ace, Inc.</b>			<b>88.96</b>		
<b><u>Morgan Creek Vineyards</u></b>					
Morgan Creek Vineyards	Liquor - Mdse for Resale	Wine	276.00	165310	07/17/2024 1



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<b>Total for Morgan Creek Vineyards</b>			<b>276.00</b>		
<b><u>M-R Sign Company</u></b>					
M-R Sign Company	Paved Streets	Deaf Child Area Signs	137.14	165346	07/17/2024 1
M-R Sign Company	Paved Streets	Street Signs Downtown Plaza, Goemann Rd, Fairlakes Ave	332.95	165205	07/09/2024 1
<b>Total for M-R Sign Company</b>			<b>470.09</b>		
<b><u>Municipal Emergency Services Inc.</u></b>					
Municipal Emergency Services Inc.	Fire Fighting	FDX Leather Boots Fire Dept	9,220.28	165108	06/27/2024 1
Municipal Emergency Services Inc.	Fire Fighting	H41 Interceptor Hoods With Nomex Nano-Flex	351.36	165108	06/27/2024 1
Municipal Emergency Services Inc.	Fire Fighting	VLV Ball Intake 5 STZ x 6 NH LH F Township #2	1,821.16	165206	07/09/2024 1
<b>Total for Municipal Emergency Services Inc.</b>			<b>11,392.80</b>		
<b><u>Myhre</u></b>					
Myhre	Fiscal Sponsor	Blanks, Rubber Dampers HEAT Team	129.99	165207	07/09/2024 1
<b>Total for Myhre</b>			<b>129.99</b>		
<b><u>Napa Auto Fairmont</u></b>					
Napa Auto Fairmont	Road & Bridge Equipment	Oil Filter Street #140	3.37	165109	06/27/2024 1
Napa Auto Fairmont	Parks	Oil Filter Park #504	3.37	165109	06/27/2024 1
Napa Auto Fairmont	Parks	Oil Filter Park #535	5.38	165109	06/27/2024 1
Napa Auto Fairmont	Parks	Oil Filter Park 139	3.37	165347	07/17/2024 1
Napa Auto Fairmont	Parks	Oil Filter Park 538	5.38	165347	07/17/2024 1
Napa Auto Fairmont	Parks	Cabin Air Filter #514	6.76	165347	07/17/2024 1
Napa Auto Fairmont	Parks	Oil Filter, Hydraulic Filter #534	8.41	165347	07/17/2024 1
Napa Auto Fairmont	Parks	Oil Filter Park 505	3.37	165347	07/17/2024 1
Napa Auto Fairmont	Parks	Oil Filter, Air Filters Park #532	28.07	165347	07/17/2024 1
Napa Auto Fairmont	Airport	Break Cleaner Airport	119.76	165109	06/27/2024 1
Napa Auto Fairmont	Airport	Belt Airport	45.19	165109	06/27/2024 1
<b>Total for Napa Auto Fairmont</b>			<b>232.43</b>		
<b><u>Nelson</u></b>					
Nelson	Crime Control & Investigation	ERU Training Cottonwood County 06/19/24	15.00	0	06/27/2024 1
Nelson	Crime Control & Investigation	ERU Training Nobles County 05/15/2024	15.00	0	06/27/2024 1
Nelson	Crime Control & Investigation	Reimbursement for Safety Glasses	205.81	0	07/12/2024 1
<b>Total for Nelson</b>			<b>235.81</b>		
<b><u>Ngo</u></b>					
Ngo	Non-departmental	Refund Check 014594-000, 6 S Mar Jo Lane	0.03	165141	07/01/2024 1
Ngo	Non-departmental	Refund Check 014594-000, 6 S Mar Jo Lane	0.29	165141	07/01/2024 1
Ngo	Non-departmental	Refund Check 014594-000, 6 S Mar Jo Lane	0.19	165141	07/01/2024 1
Ngo	Non-departmental	Refund Check 014594-000, 6 S Mar Jo Lane	0.30	165141	07/01/2024 1
<b>Total for Ngo</b>			<b>0.81</b>		
<b><u>Northern Safety Technology, Inc.</u></b>					
Northern Safety Technology, Inc.	Ice & Snow Removal	Lens & Lights Ice & Snow	764.64	165110	06/27/2024 1
<b>Total for Northern Safety Technology, Inc.</b>			<b>764.64</b>		
<b><u>Olson</u></b>					
Olson	Non-departmental	Refund Check 015190-001, 417 W 4th St	0.17	165142	07/01/2024 1
Olson	Non-departmental	Refund Check 015190-001, 417 W 4th St	0.03	165142	07/01/2024 1

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Olson	Non-departmental	Refund Check 015190-001, 417 W 4th St	0.27	165142	07/01/2024 1
Olson	Non-departmental	Refund Check 015190-001, 417 W 4th St	0.27	165142	07/01/2024 1
<b>Total for Olson</b>			<b>0.74</b>		
<b><u>Olson Rentals, Inc.</u></b>					
Olson Rentals, Inc.	Parks	Carb boot, Carb Plate	19.93	165291	07/12/2024 1
<b>Total for Olson Rentals, Inc.</b>			<b>19.93</b>		
<b><u>O'Reilly Auto Parts</u></b>					
O'Reilly Auto Parts	Parks	Fuel Cap #505	8.45	165348	07/17/2024 1
O'Reilly Auto Parts	Road & Bridge Equipment	A/C Hose Assembly, Accumulator, Orifice Tube Street #137	123.70	165111	06/27/2024 1
O'Reilly Auto Parts	Road & Bridge Equipment	A/C Condensor, A/C Liquid Line #137	165.59	165208	07/09/2024 1
<b>Total for O'Reilly Auto Parts</b>			<b>297.74</b>		
<b><u>Paape Distributing Co</u></b>					
Paape Distributing Co	General Government Buildings	Made a Log Me In Acct for Eric	60.00	165292	07/12/2024 1
<b>Total for Paape Distributing Co</b>			<b>60.00</b>		
<b><u>Paustis Wine Company</u></b>					
Paustis Wine Company	Liquor - Mdse for Resale	Freight	12.50	165311	07/17/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	33.00	165311	07/17/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Liquor	251.00	165311	07/17/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	1,633.00	165311	07/17/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	600.00	165311	07/17/2024 1
<b>Total for Paustis Wine Company</b>			<b>2,529.50</b>		
<b><u>PC Janitorial Supply</u></b>					
PC Janitorial Supply	Aquatic Park	Cleaning Supplies Aquatic Park	529.81	165112	06/27/2024 1
PC Janitorial Supply	Aquatic Park	Cleaning Supplies Aquatic Park	363.70	165209	07/09/2024 1
PC Janitorial Supply	Aquatic Park	Cleaning Supplies Aquatic Park	280.88	165349	07/17/2024 1
PC Janitorial Supply	SMEC Building	Cleaning Supplies SMEC	503.60	165209	07/09/2024 1
PC Janitorial Supply	General Government Buildings	Cleaning Supplies City Hall	25.00	165349	07/17/2024 1
PC Janitorial Supply	General Government Buildings	Cleaning Supplies City Hall	38.85	165349	07/17/2024 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	135.90	165112	06/27/2024 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	161.35	165112	06/27/2024 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	120.75	165209	07/09/2024 1
PC Janitorial Supply	Parks	Cleaning Supplies Park Dept	222.05	165349	07/17/2024 1
<b>Total for PC Janitorial Supply</b>			<b>2,381.89</b>		
<b><u>Pettit</u></b>					
Pettit	Non-departmental	Refund Check 015700-000, 118 Circle Dr	0.39	165144	07/01/2024 1
Pettit	Non-departmental	Refund Check 015700-000, 118 Circle Dr	1.56	165144	07/01/2024 1
<b>Total for Pettit</b>			<b>1.95</b>		
<b><u>Phillips Wine &amp; Spirits</u></b>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	543.90	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Misc Merchandise For Resale Liquor Store	135.00	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	242.39	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	3.96	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	777.20	165165	07/05/2024 1

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,321.85	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	56.10	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	7.92	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	68.00	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	13,396.53	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	267.47	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	1.98	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	102.96	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	109.95	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,042.87	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	12,018.95	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	582.60	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	622.40	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	1.98	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	1.98	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	244.00	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	54.25	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	161.60	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	64.35	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	35.64	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	3,689.70	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	88.00	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	833.80	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	342.00	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	63.86	165165	07/05/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	33.66	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	216.00	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	4,014.89	165312	07/17/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	14.20	165312	07/17/2024 1
		<b>Total for Phillips Wine &amp; Spirits</b>	<b>43,161.94</b>		
<b>Phoenix Distributors</b>					
Phoenix Distributors	Crime Control & Investigation	Rifles Police Dept	1,950.00	165113	06/27/2024 1
		<b>Total for Phoenix Distributors</b>	<b>1,950.00</b>		
<b>Photo Press</b>					
Photo Press	Aquatic Park	Pool Safety Aquatic Park Ad	175.00	165293	07/12/2024 1
Photo Press	Liquor Store	4th Specials Liquor Store Ad	426.00	165293	07/12/2024 1
Photo Press	Liquor Store	IHD Puzzle Ad Liquor Store	30.00	165293	07/12/2024 1
		<b>Total for Photo Press</b>	<b>631.00</b>		
<b>Pioneer Athletics</b>					
Pioneer Athletics	Parks	Roller Squeegee Park Dept	217.00	165210	07/09/2024 1
		<b>Total for Pioneer Athletics</b>	<b>217.00</b>		
<b>PrairieLand Solid Waste Mgmnt</b>					
PrairieLand Solid Waste Mgmnt	Garbage Collection	Refuse Removal June 2024	526.18	165212	07/09/2024 1

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PrairieLand Solid Waste Mgmt	Garbage Collection	City Wide Cleanup June 2024	4,590.75	165212	07/09/2024 1
<b>Total for PrairieLand Solid Waste Mgmt</b>			<b>5,116.93</b>		
<b>Public Utilities Commission</b>					
Public Utilities Commission	Lake Restoration	July 2024 Utilities	95.45	165373	07/23/2024 1
Public Utilities Commission	SMEC Building	July 2024 Utilities	155.03	165373	07/23/2024 1
Public Utilities Commission	SMEC Building	July 2024 Utilities	48.17	165373	07/23/2024 1
Public Utilities Commission	SMEC Building	July 2024 Utilities	3,981.23	165373	07/23/2024 1
Public Utilities Commission	Fire Fighting	July 2024 Utilities	369.28	165373	07/23/2024 1
Public Utilities Commission	Library	July 2024 Utilities	21.21	165373	07/23/2024 1
Public Utilities Commission	Library	July 2024 Utilities	2,904.25	165373	07/23/2024 1
Public Utilities Commission	Library	July 2024 Utilities	108.91	165373	07/23/2024 1
Public Utilities Commission	Library	July 2024 Utilities	41.47	165373	07/23/2024 1
Public Utilities Commission	Fire Fighting	July 2024 Utilities	21.37	165373	07/23/2024 1
Public Utilities Commission	Fire Fighting	July 2024 Utilities	174.95	165373	07/23/2024 1
Public Utilities Commission	Fire Fighting	July 2024 Utilities	73.98	165373	07/23/2024 1
Public Utilities Commission	Street Lighting	July 2024 Utilities	2,669.96	165373	07/23/2024 1
Public Utilities Commission	Street Lighting	July 2024 Utilities	12.17	165373	07/23/2024 1
Public Utilities Commission	Street Lighting	July 2024 Utilities	2,966.80	165373	07/23/2024 1
Public Utilities Commission	Parking Lots	July 2024 Utilities	237.36	165373	07/23/2024 1
Public Utilities Commission	Parking Lots	July 2024 Utilities	181.41	165373	07/23/2024 1
Public Utilities Commission	Paved Streets	July 2024 Utilities	34.98	165373	07/23/2024 1
Public Utilities Commission	Paved Streets	July 2024 Utilities	75.71	165373	07/23/2024 1
Public Utilities Commission	Paved Streets	July 2024 Utilities 801 Margaret St	759.20	165373	07/23/2024 1
Public Utilities Commission	Paved Streets	July 2024 Utilities	30.05	165373	07/23/2024 1
Public Utilities Commission	Paved Streets	July 2024 Utilities	131.86	165373	07/23/2024 1
Public Utilities Commission	Liquor Store	July 2024 Utilities	2,713.73	165373	07/23/2024 1
Public Utilities Commission	Liquor Store	July 2024 Utilities	41.47	165373	07/23/2024 1
Public Utilities Commission	Liquor Store	July 2024 Utilities	87.30	165373	07/23/2024 1
Public Utilities Commission	Liquor Store	July 2024 Utilities	55.88	165373	07/23/2024 1
Public Utilities Commission	Aquatic Park	July 2024 Utilities	7,140.69	165373	07/23/2024 1
Public Utilities Commission	Aquatic Park	July 2024 Utilities	183.63	165373	07/23/2024 1
Public Utilities Commission	Aquatic Park	July 2024 Utilities	3,125.12	165373	07/23/2024 1
Public Utilities Commission	Aquatic Park	July 2024 Utilities	4,275.19	165373	07/23/2024 1
Public Utilities Commission	Parks	July 2024 Utilities	1,498.03	165373	07/23/2024 1
Public Utilities Commission	Parks	July 2024 Utilities	2,806.84	165373	07/23/2024 1
Public Utilities Commission	Central Garage	July 2024 Utilities	2.28	165373	07/23/2024 1
Public Utilities Commission	General Government Buildings	July 2024 Utilities	2,309.79	165373	07/23/2024 1
Public Utilities Commission	General Government Buildings	July 2024 Utilities	112.94	165373	07/23/2024 1
Public Utilities Commission	General Government Buildings	July 2024 Utilities	41.47	165373	07/23/2024 1
Public Utilities Commission	General Government Buildings	July 2024 Utilities	35.62	165373	07/23/2024 1
Public Utilities Commission	Central Garage	July 2024 Utilities 801 Margaret St	247.18	165373	07/23/2024 1
Public Utilities Commission	Parks	July 2024 Utilities 801 Margaret St	79.31	165373	07/23/2024 1
Public Utilities Commission	Parks	July 2024 Utilities 801 Margaret St	15.83	165373	07/23/2024 1



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Public Utilities Commission	Parks	July 2024 Utilities 801 Margaret St	183.77	165373	07/23/2024 1
Public Utilities Commission	Parks	July 2024 Utilities	1,532.63	165373	07/23/2024 1
Public Utilities Commission	Parks	July 2024 Utilities	604.75	165373	07/23/2024 1
Public Utilities Commission	Parks	July 2024 Utilities 801 Margaret St	759.20	165373	07/23/2024 1
Public Utilities Commission	Animal Control	July 2024 Utilities	17.41	165373	07/23/2024 1
Public Utilities Commission	Animal Control	July 2024 Utilities	194.77	165373	07/23/2024 1
Public Utilities Commission	Animal Control	July 2024 Utilities	85.95	165373	07/23/2024 1
Public Utilities Commission	Animal Control	July 2024 Utilities	389.91	165373	07/23/2024 1
Public Utilities Commission	Airport	Electric utilities D-Hangar July 2024	44.51	165373	07/23/2024 1
Public Utilities Commission	Airport	July 2024 Utilities	227.13	165373	07/23/2024 1
Public Utilities Commission	Airport	July 2024 Utilities	60.10	165373	07/23/2024 1
Public Utilities Commission	Airport	July 2024 Utilities	905.51	165373	07/23/2024 1
Public Utilities Commission	Airport	July 2024 Utilities	2,229.66	165373	07/23/2024 1
<b>Total for Public Utilities Commission</b>			<b>47,102.40</b>		
<b><u>Quest Diagnostics</u></b>					
Quest Diagnostics	Fire Fighting	Firefighter Physical Miller T	127.58	165350	07/17/2024 1
Quest Diagnostics	Fire Fighting	Fire Fighter Physical Miller	127.58	165114	06/27/2024 1
Quest Diagnostics	Fire Fighting	Fire Fighter Physical Drever	127.58	165114	06/27/2024 1
Quest Diagnostics	Fire Fighting	Fire Fighter Physical Bewley	127.58	165114	06/27/2024 1
<b>Total for Quest Diagnostics</b>			<b>510.32</b>		
<b><u>Recreation Supply Co</u></b>					
Recreation Supply Co	Aquatic Park	Alkalinity Testtabs Aquatic Park	61.08	165115	06/27/2024 1
<b>Total for Recreation Supply Co</b>			<b>61.08</b>		
<b><u>REDI Driver, Inc.</u></b>					
REDI Driver, Inc.	Parks	Throttle With Standard Cable	52.00	165116	06/27/2024 1
<b>Total for REDI Driver, Inc.</b>			<b>52.00</b>		
<b><u>Redi Haul Trailers, Inc</u></b>					
Redi Haul Trailers, Inc	Parks	Spring & Shackle Kits Park #564	185.00	165351	07/17/2024 1
<b>Total for Redi Haul Trailers, Inc</b>			<b>185.00</b>		
<b><u>RES Great Lakes, LLC</u></b>					
RES Great Lakes, LLC	Economic Development	2024 Maintenace Mowing Dutch Creek Habitat Mgmt	3,099.00	165352	07/17/2024 1
<b>Total for RES Great Lakes, LLC</b>			<b>3,099.00</b>		
<b><u>Richards Auto Repair</u></b>					
Richards Auto Repair	Crime Control & Investigation	Install Tire Sensor-LF Police #6	110.63	165353	07/17/2024 1
<b>Total for Richards Auto Repair</b>			<b>110.63</b>		
<b><u>River Bend Business Products</u></b>					
River Bend Business Products	Crime Control & Investigation	Office Supplies City Hall	5.99	165117	06/27/2024 1
River Bend Business Products	Planning & Zoning	Office Supplies City Hall	7.55	165117	06/27/2024 1
River Bend Business Products	Planning & Zoning	Office Supplies City Hall	9.98	165117	06/27/2024 1
River Bend Business Products	Planning & Zoning	Office Supplies Upstairs City Hall	41.93	165117	06/27/2024 1
River Bend Business Products	Data Processing	Office Supplies City Hall	4.53	165117	06/27/2024 1
River Bend Business Products	Data Processing	Office Supplies City Hall	5.99	165117	06/27/2024 1
River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	141.46	165117	06/27/2024 1

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River Bend Business Products	Crime Control & Investigation	Office Supplies City Hall	4.53	165117	06/27/2024 1
River Bend Business Products	Parking Lots	Office Supplies City Hall	3.99	165117	06/27/2024 1
River Bend Business Products	Parking Lots	Office Supplies City Hall	3.02	165117	06/27/2024 1
River Bend Business Products	Economic Development	Office Supplies City Hall	4.53	165117	06/27/2024 1
River Bend Business Products	Economic Development	Office Supplies Upstairs City Hall	41.93	165117	06/27/2024 1
River Bend Business Products	Economic Development	Office Supplies City Hall	5.99	165117	06/27/2024 1
River Bend Business Products	Building Inspection	Office Supplies Upstairs City Hall	41.93	165117	06/27/2024 1
River Bend Business Products	Building Inspection	Office Supplies City Hall	7.55	165117	06/27/2024 1
River Bend Business Products	Building Inspection	Office Supplies City Hall	9.98	165117	06/27/2024 1
River Bend Business Products	Recording & Reporting	Office Supplies City Hall	9.98	165117	06/27/2024 1
River Bend Business Products	Recording & Reporting	Folders	27.69	165354	07/17/2024 1
River Bend Business Products	Recording & Reporting	Office Supplies City Hall	7.55	165117	06/27/2024 1
River Bend Business Products	Recording & Reporting	Office Supplies Upstairs City Hall	41.93	165117	06/27/2024 1
River Bend Business Products	Paved Streets	Office Supplies City Hall	3.02	165117	06/27/2024 1
River Bend Business Products	Paved Streets	Office Supplies City Hall	3.99	165117	06/27/2024 1
River Bend Business Products	Fire Fighting	Office Supplies City Hall	7.98	165117	06/27/2024 1
River Bend Business Products	Fire Fighting	Office Supplies City Hall	6.04	165117	06/27/2024 1
River Bend Business Products	Director of Finance	Office Supplies City Hall	7.55	165117	06/27/2024 1
River Bend Business Products	Director of Finance	Office Supplies City Hall	9.98	165117	06/27/2024 1
River Bend Business Products	Lake Restoration	Office Supplies City Hall	3.99	165117	06/27/2024 1
River Bend Business Products	Lake Restoration	Office Supplies City Hall	3.02	165117	06/27/2024 1
River Bend Business Products	Liquor Store	Office Supplies City Hall	3.02	165117	06/27/2024 1
River Bend Business Products	Liquor Store	Office Supplies City Hall	3.99	165117	06/27/2024 1
River Bend Business Products	Police Administration	Office Supplies City Hall	3.99	165117	06/27/2024 1
River Bend Business Products	Police Administration	Office Supplies City Hall	3.02	165117	06/27/2024 1
River Bend Business Products	City Manager	Office Supplies City Hall	9.98	165117	06/27/2024 1
River Bend Business Products	City Manager	Office Supplies Upstairs City Hall	41.89	165117	06/27/2024 1
River Bend Business Products	City Manager	Office Supplies City Hall	7.55	165117	06/27/2024 1
River Bend Business Products	Parks	Office Supplies City Hall	7.98	165117	06/27/2024 1
River Bend Business Products	Parks	Office Supplies City Hall	6.04	165117	06/27/2024 1
River Bend Business Products	Airport	Office Supplies City Hall	9.98	165117	06/27/2024 1
River Bend Business Products	Airport	Office Supplies City Hall	7.55	165117	06/27/2024 1
River Bend Business Products	Engineering	Office Supplies City Hall	16.61	165117	06/27/2024 1
River Bend Business Products	Engineering	Office Supplies City Hall	21.95	165117	06/27/2024 1
River Bend Business Products	Engineering	Office Supplies Upstairs City Hall	41.93	165117	06/27/2024 1
		<b>Total for River Bend Business Products</b>	<b>659.08</b>		
<b>Roiger</b>					
Roiger	Road & Bridge Equipment	#121 Install Reman Pump, Set Timing, New Pressure Sensor	2,062.50	165355	07/17/2024 1
		<b>Total for Roiger</b>	<b>2,062.50</b>		
<b>Round Lake Vineyards &amp; Winery LLC</b>					
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Wine	150.00	165166	07/05/2024 1
		<b>Total for Round Lake Vineyards &amp; Winery LLC</b>	<b>150.00</b>		
<b>RTT Mobile Interpretation</b>					

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RTT Mobile Interpretation	Crime Control & Investigation	May/June 2024 Minutes	143.08	165273	07/11/2024 1
<b>Total for RTT Mobile Interpretation</b>			<b>143.08</b>		
<b><u>S W Dust Treatment Inc.</u></b>					
S W Dust Treatment Inc.	Paved Streets	Dust Treatment 18 Wide	4,617.45	165213	07/09/2024 1
<b>Total for S W Dust Treatment Inc.</b>			<b>4,617.45</b>		
<b><u>Saxton</u></b>					
Saxton	Non-departmental	Refund Check 018002-000, 1001 Pheasant Av 203	1.71	165146	07/01/2024 1
Saxton	Non-departmental	Refund Check 018002-000, 1001 Pheasant Av 203	1.13	165146	07/01/2024 1
Saxton	Non-departmental	Refund Check 018002-000, 1001 Pheasant Av 203	0.17	165146	07/01/2024 1
Saxton	Non-departmental	Refund Check 018002-000, 1001 Pheasant Av 203	1.72	165146	07/01/2024 1
<b>Total for Saxton</b>			<b>4.73</b>		
<b><u>Schwicker's Tecta America</u></b>					
Schwicker's Tecta America	Paved Streets	Troubleshoot AAON Condenser	170.00	165118	06/27/2024 1
Schwicker's Tecta America	Parks	Troubleshoot AAON Condenser	170.00	165118	06/27/2024 1
<b>Total for Schwicker's Tecta America</b>			<b>340.00</b>		
<b><u>Shamrock Recycling, Inc.</u></b>					
Shamrock Recycling, Inc.	Garbage Collection	Tree Dump Cleanup June 2024	4,332.00	165119	06/27/2024 1
Shamrock Recycling, Inc.	Garbage Collection	June 2024 Tree Dump Cleanup	3,832.50	165215	07/09/2024 1
<b>Total for Shamrock Recycling, Inc.</b>			<b>8,164.50</b>		
<b><u>Share Corporation</u></b>					
Share Corporation	Central Garage	Car Wash & Wax Conc	1,011.94	165356	07/17/2024 1
<b>Total for Share Corporation</b>			<b>1,011.94</b>		
<b><u>Skaret</u></b>					
Skaret	City Manager	Moving Expenses 06/25/2024	2,006.74	0	06/27/2024 1
Skaret	City Manager	Moving Expenses 06/28 to 07/01/24	223.01	0	07/12/2024 1
<b>Total for Skaret</b>			<b>2,229.75</b>		
<b><u>Small Business Dev. Center</u></b>					
Small Business Dev. Center	Economic Development	Budget Request Approved By FEDA Board 07/08/2024	2,500.00	165357	07/17/2024 1
<b>Total for Small Business Dev. Center</b>			<b>2,500.00</b>		
<b><u>Southern Glazer's Wine &amp; Spirits of MN</u></b>					
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	65.10	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Pop/Mix	155.00	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Pop/Mix	166.00	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Pop/Mix	105.50	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	7,682.45	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	130.78	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	-68.00	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	7.75	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	20.15	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	3,053.81	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	774.16	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	1,427.72	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	456.00	165167	07/05/2024 1

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Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	1,624.51	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	7.75	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	162.36	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	4,264.84	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	18.60	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	24.02	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	7.75	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	59.03	165313	07/17/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	839.40	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	33.07	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	9.30	165167	07/05/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	10,221.01	165167	07/05/2024 1
		<b>Total for Southern Glazer's Wine &amp; Spirits of MN</b>	<b>31,248.06</b>		
<b><u>Southern MN Home Creative</u></b>					
Southern MN Home Creative	Aquatic Park	Aquatic Park Ad Summer 2024	400.00	165120	06/27/2024 1
Southern MN Home Creative	Liquor Store	Summer 2024 Magazine Ad Liquor Store	265.00	165168	07/05/2024 1
		<b>Total for Southern MN Home Creative</b>	<b>665.00</b>		
<b><u>Squeegee Brothers</u></b>					
Squeegee Brothers	Library	Window Cleaning July 2024 Library	170.00	165358	07/17/2024 1
Squeegee Brothers	General Government Buildings	Window Cleaning Outside 06/03 to 06/30/2024 City Hall	90.00	165358	07/17/2024 1
Squeegee Brothers	Airport	Window Cleaning Outside & Entry Airport June 2024	100.00	165358	07/17/2024 1
		<b>Total for Squeegee Brothers</b>	<b>360.00</b>		
<b><u>Steinkamp</u></b>					
Steinkamp	Airport	Belt Airport	85.89	0	06/27/2024 1
		<b>Total for Steinkamp</b>	<b>85.89</b>		
<b><u>Stevens</u></b>					
Stevens	Crime Control & Investigation	MPPOA/LELS Conference Alexandria, MN 06/14 to 06/16/24	781.20	0	06/27/2024 1
		<b>Total for Stevens</b>	<b>781.20</b>		
<b><u>Streicher's</u></b>					
Streicher's	Crime Control & Investigation	Uniforms Police Dept	419.97	165121	06/27/2024 1
Streicher's	Crime Control & Investigation	Sergeant & Captain Badges Police Dept	279.98	165216	07/09/2024 1
		<b>Total for Streicher's</b>	<b>699.95</b>		
<b><u>Strierner</u></b>					
Strierner	Parks	Safety Toe Boot Reimbursement	45.89	0	06/27/2024 1
		<b>Total for Strierner</b>	<b>45.89</b>		
<b><u>Stryker Sales, LLC</u></b>					
Stryker Sales, LLC	Crime Control & Investigation	Assy, Carry Tote, Trainer, LPCR2	67.00	165122	06/27/2024 1
		<b>Total for Stryker Sales, LLC</b>	<b>67.00</b>		
<b><u>Subbert</u></b>					
Subbert	Director of Finance	Mileage Personal Vehicle 1st Half 2024	25.46	165294	07/12/2024 1
		<b>Total for Subbert</b>	<b>25.46</b>		
<b><u>Superior Vision Insurance Inc NGLIC</u></b>					
Superior Vision Insurance Inc NGLIC	Health Insurance	July 2024 Vision Premiums	461.38	165123	06/27/2024 1



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<b>Total for Superior Vision Insurance Inc NGLIC</b>			<b>461.38</b>		
<b><u>SWATMOD, LLC</u></b>					
SWATMOD, LLC	Fiscal Sponsor	LiveFire/Hostile Engagement Training W Armored Vehicles HEAT	375.00	165374	07/23/2024 1
SWATMOD, LLC	Fiscal Sponsor	LiveFire/Hostile Engagement Training W Armored Vehicles HEAT	375.00	165374	07/23/2024 1
<b>Total for SWATMOD, LLC</b>			<b>750.00</b>		
<b><u>Teachout</u></b>					
Teachout	Aquatic Park Charges	Refund Swimming Lessons	90.00	165359	07/17/2024 1
<b>Total for Teachout</b>			<b>90.00</b>		
<b><u>The Darning Group</u></b>					
The Darning Group	Aquatic Park	Lifeguard Recert Training	945.00	165124	06/27/2024 1
<b>Total for The Darning Group</b>			<b>945.00</b>		
<b><u>The Lifeguard Store, Inc</u></b>					
The Lifeguard Store, Inc	Aquatic Park	Uniforms Aquatic Park	73.00	165125	06/27/2024 1
The Lifeguard Store, Inc	Aquatic Park	Uniforms Aquatic Park	146.00	165125	06/27/2024 1
The Lifeguard Store, Inc	Aquatic Park	Uniforms Aquatic Park	1,957.50	165125	06/27/2024 1
The Lifeguard Store, Inc	Aquatic Park	Uniforms Aquatic Park	109.50	165125	06/27/2024 1
The Lifeguard Store, Inc	Aquatic Park	Aquatic Park Uniforms	73.00	165295	07/12/2024 1
<b>Total for The Lifeguard Store, Inc</b>			<b>2,359.00</b>		
<b><u>TimeClock Plus, LLC</u></b>					
TimeClock Plus, LLC	Crime Control & Investigation	Schedule Anywhere Software 07/08/24 to 07/07/25 Police	1,058.95	165217	07/09/2024 1
<b>Total for TimeClock Plus, LLC</b>			<b>1,058.95</b>		
<b><u>Titan Machinery</u></b>					
Titan Machinery	Garbage Collection	Bearing Kit, Oin #127	870.42	165126	06/27/2024 1
<b>Total for Titan Machinery</b>			<b>870.42</b>		
<b><u>Tonneson</u></b>					
Tonneson	Building Inspection	June 2024 Contracted Building Official Services	4,800.00	0	06/27/2024 1
<b>Total for Tonneson</b>			<b>4,800.00</b>		
<b><u>Tow Distributing</u></b>					
Tow Distributing	Liquor Store	Supplies Liquor Store	80.00	165169	07/05/2024 1
Tow Distributing	Liquor - Mdse for Resale	Beer	40,404.84	165169	07/05/2024 1
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	78.00	165169	07/05/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	1,971.12	165169	07/05/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	126.70	165274	07/11/2024 1
Tow Distributing	Liquor - Mdse for Resale	Beer	30,308.21	165314	07/17/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	2,660.70	165314	07/17/2024 1
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	118.00	165314	07/17/2024 1
<b>Total for Tow Distributing</b>			<b>75,747.57</b>		
<b><u>Truck Center Companies East LLC</u></b>					
Truck Center Companies East LLC	Central Garage	Blue Cement, Bead Lube	50.59	165127	06/27/2024 1
Truck Center Companies East LLC	Central Garage	Blue Cement, Bead Lube	34.52	165127	06/27/2024 1
<b>Total for Truck Center Companies East LLC</b>			<b>85.11</b>		
<b><u>Truman Tribune</u></b>					
Truman Tribune	Liquor Store	Memorial Weekend Sale Ad Liquor Store	174.50	165170	07/05/2024 1

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<b>Total for Truman Tribune</b>			<b>174.50</b>		
<b><u>Twelve Baskets</u></b>					
Twelve Baskets	Parks	Cleaning Rags	9.00	165360	07/17/2024 1
Twelve Baskets	Parks	Cleaning Rags	18.79	165360	07/17/2024 1
<b>Total for Twelve Baskets</b>			<b>27.79</b>		
<b><u>ULINE</u></b>					
ULINE	Parks	Maint Supplies	274.72	165128	06/27/2024 1
ULINE	Paved Streets	14 x 26 Sand Bags	502.30	165218	07/09/2024 1
<b>Total for ULINE</b>			<b>777.02</b>		
<b><u>United States Treasury</u></b>					
United States Treasury	Health Insurance	2024 PCORI Fee	756.96	165296	07/12/2024 1
<b>Total for United States Treasury</b>			<b>756.96</b>		
<b><u>Verizon Wireless</u></b>					
Verizon Wireless	Paved Streets	Cell Phones 05/21 to 06/20/2024	46.22	165219	07/09/2024 1
Verizon Wireless	Building Inspection	Cell Phones 05/21 to 06/20/2024	46.22	165219	07/09/2024 1
Verizon Wireless	Crime Control & Investigation	Cell Phones 05/21 to 06/20/2024	1,380.74	165219	07/09/2024 1
Verizon Wireless	Planning & Zoning	Cell Phones 05/21 to 06/20/2024	46.22	165219	07/09/2024 1
Verizon Wireless	Data Processing	Backup Router 05/24 to 06/23/2024	10.02	165297	07/12/2024 1
Verizon Wireless	Director of Finance	Cell Phones 05/21 to 06/20/2024	46.22	165219	07/09/2024 1
Verizon Wireless	Aquatic Park	Cell Phones 05/21 to 06/20/2024	46.22	165219	07/09/2024 1
Verizon Wireless	City Manager	Cell Phones 05/21 to 06/20/2024	106.20	165219	07/09/2024 1
Verizon Wireless	Engineering	Cell Phones 05/21 to 06/20/2024	209.89	165219	07/09/2024 1
Verizon Wireless	Parks	Cell Phones 05/21 to 06/20/2024	92.44	165219	07/09/2024 1
Verizon Wireless	Airport	Cell Phones 05/21 to 06/20/2024	46.22	165219	07/09/2024 1
<b>Total for Verizon Wireless</b>			<b>2,076.61</b>		
<b><u>Vestis</u></b>					
Vestis	Central Garage	Launder Uniforms for Mechanics	49.15	165129	06/27/2024 1
Vestis	Central Garage	Launder Uniforms for Mechanics	49.15	165220	07/09/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.14	165220	07/09/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.14	165361	07/17/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.13	165129	06/27/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.13	165220	07/09/2024 1
Vestis	Central Garage	Launder Uniforms for Mechanics	49.15	165220	07/09/2024 1
Vestis	Central Garage	Launder Uniforms For Mechanics	49.15	165361	07/17/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.14	165129	06/27/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.14	165220	07/09/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.13	165220	07/09/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.13	165361	07/17/2024 1
<b>Total for Vestis</b>			<b>397.68</b>		
<b><u>Vinnies Minn Snow</u></b>					
Vinnies Minn Snow	Aquatic Park	Food For Resale Aquatic Park	821.80	165130	06/27/2024 1
Vinnies Minn Snow	Aquatic Park	Food for Resale Aquatic Park	641.00	165221	07/09/2024 1
Vinnies Minn Snow	Aquatic Park	Food For Resale Aquatic Park	746.40	165298	07/12/2024 1

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<b>Total for Vinnies Minn Snow</b>			<b>2,209.20</b>		
<b><u>Vinocopia, Inc</u></b>					
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	144.00	165315	07/17/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	1,046.00	165315	07/17/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	28.50	165315	07/17/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	2.50	165315	07/17/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Pop/Mix	120.00	165315	07/17/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	640.50	165315	07/17/2024 1
<b>Total for Vinocopia, Inc</b>			<b>1,981.50</b>		
<b><u>Visit Fairmont</u></b>					
Visit Fairmont	CVB	Hotel/Motel Tax May 2024 Due June 20,2024 \$11,921.49 Less 5%	11,325.41	165222	07/09/2024 1
<b>Total for Visit Fairmont</b>			<b>11,325.41</b>		
<b><u>Voss Cleaning Services, Inc.</u></b>					
Voss Cleaning Services, Inc.	Fire Fighting	July 2024 Janitorial Services Fire Hall	389.00	165362	07/17/2024 1
Voss Cleaning Services, Inc.	Paved Streets	Janitorial & Rug Service Street Dept July 2024	265.00	165299	07/12/2024 1
Voss Cleaning Services, Inc.	SMEC Building	July 2024 Janitorial Service SMEC	1,210.00	165362	07/17/2024 1
Voss Cleaning Services, Inc.	Library	July 2024 Library Cleaning	995.00	165362	07/17/2024 1
Voss Cleaning Services, Inc.	Parks	Janitorial & Rug Service Park Dept July 2024	265.00	165299	07/12/2024 1
Voss Cleaning Services, Inc.	General Government Buildings	July 2024 Janitorial & Rug Service City Hall	814.00	165362	07/17/2024 1
Voss Cleaning Services, Inc.	Airport	Janitorial & Rug Service July 2024 Airport	316.00	165375	07/23/2024 1
<b>Total for Voss Cleaning Services, Inc.</b>			<b>4,254.00</b>		
<b><u>Wex Health, Inc.</u></b>					
Wex Health, Inc.	Health Insurance	June 2024 Participant Fees	159.50	0	07/16/2024 1
<b>Total for Wex Health, Inc.</b>			<b>159.50</b>		
<b><u>Wine Merchants</u></b>					
Wine Merchants	Liquor - Mdse for Resale	Freight	3.96	165316	07/17/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	138.00	165171	07/05/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	1.98	165171	07/05/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	749.00	165171	07/05/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	7.92	165171	07/05/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	240.00	165316	07/17/2024 1
<b>Total for Wine Merchants</b>			<b>1,140.86</b>		
<b><u>Yankee Hill Machine Co, Inc.</u></b>					
Yankee Hill Machine Co, Inc.	Crime Control & Investigation	Fat Cat 5 5.56MM Suppressor With SRX Mount	4,892.41	165224	07/09/2024 1
<b>Total for Yankee Hill Machine Co, Inc.</b>			<b>4,892.41</b>		
<b><u>Yeager Implement, Inc.</u></b>					
Yeager Implement, Inc.	Road & Bridge Equipment	Plate #823	14.60	165131	06/27/2024 1
<b>Total for Yeager Implement, Inc.</b>			<b>14.60</b>		
<b><u>Ziegler, Inc.</u></b>					
Ziegler, Inc.	Road & Bridge Equipment	High Pressure Rail Pump , Sensor & Parts #121 Core Return	-2,345.83	165363	07/17/2024 1
Ziegler, Inc.	Road & Bridge Equipment	High Pressure Rail Pump , Sensor & Parts #121	5,738.95	165363	07/17/2024 1
Ziegler, Inc.	Parks	Accumulator Park #530	468.19	165363	07/17/2024 1
<b>Total for Ziegler, Inc.</b>			<b>3,861.31</b>		

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			930,684.40		