City of Fairmont 100 Downtown Plaza Fairmont, MN 56031

City Council Minutes

Special Meeting: City Administrator 6-month Performance Evaluation

November 7, 2024 City Hall, 5:00 p.m.

CALL TO ORDER

The Fairmont City Council met in special session at the City Hall Council Chambers. Mayor Baarts called the meeting to order at 5:00 p.m.

ROLL CALL

Council present: Lee Baarts, Mayor

Britney Kawecki, Councilmember Randy Lubenow, Councilmember Jay Maynard, Councilmember Michele Miller, Councilmember

Council absent:

Wayne Hasek, Councilmember

Staff present:

Matt Skaret, City Administrator

Betsy Steuber, City Clerk

Rachel Viesselman, Human Resource Manager Christina C. Petsoulis, Flaherty & Hood Attorney

PLEDGE OF ALLEGIANCE

The City Council and all present stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion was made by Councilmember Lubenow, seconded by Councilmember Maynard to approve the agenda as presented. All

present voted in favor. Motion carried.

ROTATING VOTES

Please note that votes taken by roll call are called by the City Clerk on a rotating basis; however, the written minutes list the Councilmembers in alphabetical order.

CLOSED SESSION

The agenda item for this special meeting of the Fairmont City Council is the evaluation of the performance of City Administrator Matt Skaret, who is subject to the Council's authority. Pursuant to Minnesota Statute § 13D.05, subd. 3(a), this portion of the meeting may be closed.

Administrator Skaret confirmed he would like the portion of the meeting

pertaining to the performance evaluation closed.

Motion was made by Councilmember Maynard, seconded by Councilmember Miller to close the meeting, pursuant to Minnesota Statute § 13D.05, subd. 3(a). Council went into closed session at 5:02 p.m. with City Administrator Skaret and City Clerk Steuber exiting the room.

OPEN SESSION

Mayor Baarts declared the meeting open at 7:15 p.m. Motion was made by Councilmember Mayard, seconded by Councilmember Miller to

continue to performance available during a special meeting on November

14, 2024 at 5:00 p.m. All present voted in favor. Motion carried.

ADJOURNMENT

Motion was made by Councilmember Lubenow, seconded by Councilmember Miller, to adjourn the meeting, as there was no further business to come before the Council. All present voted in favor. Motion carried. The Fairmont City Council adjourned at 7:18 p.m.

ATTEST:

Betsy Sterber, City Clerk