



CITY COUNCIL AGENDA

Monday, November 25, 2024, 5:30 p.m.

1. **Roll Call/Determination of Quorum**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Recognition/Presentations**
 - 4.1 Introduction and Swearing In of New Full-time Police Officer of the Fairmont Police Department (3)
 - 4.2 Quarterly Employee Years of Service Recognition (4)
5. **Public Discussion/Comment** (Individual comments are limited to 3 minutes) (5)
6. **Consent Agenda** (Items removed from consent will be placed at the end of the items under new business)
 - A. **Minutes**
 - 6.A.1 Consideration of the City Council Minutes from the Special Meeting on November 14, 2024 (6)
 - B. **Check Registers**
 - 6.B.1 Accounts Payable November 2024 (9)
 - C. **Other**
 - 6.C.1 Consideration to Declare Equipment as Excess – Police Department (10)
 - 6.C.2 Consideration to Approve 2025 the Miscellaneous License Renewals (11)
 - 6.C.3 Consideration to Approve Interim Employment Agreement between City of Fairmont and Jeff O’Neill (13)
 - 6.C.4 Consideration to Approve Purchase Order Increase for Public Works Plow Truck (14)
7. **Public Hearings**
8. **Old Business**
 - 8.1 Consideration to Amend Fairmont City Code, Chapter 14- Lodging Tax (38)

- 9. New Business**
 - A. Public Works/Utilities**
 - B. Finance**
 - 9.B.1** Consideration to Award the Sale of GO Bonds, Series 2024A (40)
 - 9.B.2** Consideration to Amend Resolution 2024-34 to Remove the Woodland Avenue Street Improvement from the Assessment Roll (85)
 - 9.B.3** Consideration to Declare Costs and Prepare the Assessment Roll For Woodland Avenue Improvement Project (88)
 - 9.B.4** Consideration to Call for a Public Hearing on the Woodland Avenue Improvement Project (91)
 - 9.B.5** Consideration to Approve Resolutions regarding Electric and Water Reimbursements (95)
 - C. Other**
 - 9.C.1** Consideration of a Memorandum of Understanding with the Region Nine Development Commission on Energy and Environmental Resiliency (EER) (101)
 - 9.C.2** Consideration of Amending Fairmont City Code, Chapter 4 - Animals and First Consideration of Ordinance 2024-06 (119)

10. Council Discussion

11. Staff/Liaison Reports

- A. Public Works
- B. Finance
- C. City Administrator
- D. Mayor/Council
 - Hasek – PUC
 - Kawecki
 - Lubenow
 - Maynard – Charter Commission
 - Miller – Visit Fairmont
 - Baarts

12. Adjournment

		Dates to Note	
HAPPY THANKSGIVING: CITY OFFICES CLOSED		November 28 – 29, 2024	all day
Council Meeting	Truth in Taxation	December 9, 2024	6:00 pm
HAPPY HOLIDAYS: CITY OFFICES CLOSED		December 24 -25, 2024	all day
HAPPY NEW YEAR: CITY OFFICES CLOSED		January 1, 2025	all day
Council Meeting		January 13, 2024	5:30 pm
Council Workshop	Tree Dump	January 27, 2025	4:00 pm
Council Meeting		January 27, 2025	5:30 pm
League of MN Cities Training		February 3, 2025	5:00 pm



STAFF MEMO

Prepared by: Michael Hunter, Police Chief	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 4.1
Reviewed by:	Item: Introduction and Swearing In of New Full-time Police Officer of the Fairmont Police Department		
Presented by: Michael Hunter, Police Chief	Action Requested:		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

The Fairmont Police Department is proud to welcome and introduce our newest full time police officer:

Officer Klay Brown is a Fairmont High School graduate and a former FPD intern who started his duties as a full time police officer on October 10, 2024.

Officer Brown will be ceremonially sworn in and introduce himself to Council and the Community.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 4.2
Reviewed by:	Item: Quarterly Employee Years of Service Recognition		
Presented by: Mayor Baarts	Action Requested:		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND The City would like to recognize the following employees for their years of service:

- Ross Campbell, Fire Department – 10 years
- Matthew Streit, Fire Department – 10 years
- Doug Harstad, City Hall: Building Department – 10 years
- Thomas Donnelly, Fairmont Liquor Store – 10 years
- Steven Zwiefel, Wastewater Department – 10 years
- Brian Paradis, Street Department – 35 years

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 5
Reviewed by:	Item: Public Discussion/Comment		
Presented by: Betsy Steuber, City Clerk	Action Requested:		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

Prior to regular business, is there any public discussion/comment?

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 11/25/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.A.1
Reviewed by:	Item: Consideration of the City Council Minutes from the Special Meeting held November 14, 2024		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve the City Council Meeting Minutes from the Special Meeting held November 14, 2024		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

City Council Meeting Minutes: Special Meeting, November 14, 2024

**City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031**

City Council Minutes
Special Meeting: Continuation of City Administrator
6-month Performance Evaluation

November 14, 2024
City Hall, 5:00 p.m.

CALL TO ORDER The Fairmont City Council met in special session at the City Hall Council Chambers. Mayor Baarts called the meeting to order at 5:00 p.m.

ROLL CALL Council present: Lee Baarts, Mayor
 Wayne Hasek, Councilmember
 Britney Kaweck, Councilmember
 Randy Lubenow, Councilmember
 Jay Maynard, Councilmember
 Michele Miller, Councilmember

 Staff present: Matt Skaret, City Administrator
 Betsy Steuber, City Clerk
 Rachel Viesselman, Human Resource Manager
 Christina C. Petsoulis, Flaherty & Hood Attorney

PLEDGE OF ALLEGIANCE The City Council and all present stood for the Pledge of Allegiance.

APPROVAL OF AGENDA Motion was made by Councilmember Maynard, seconded by Councilmember Miller to approve the agenda as presented. All present voted in favor. Motion carried.

ROTATING VOTES Please note that votes taken by roll call are called by the City Clerk on a rotating basis; however, the written minutes list the Councilmembers in alphabetical order.

CLOSED SESSION The agenda item for this special meeting of the Fairmont City Council is the continuation of the evaluation of the performance of City Administrator Matt Skaret, who is subject to the Council’s authority. Pursuant to Minnesota Statute § 13D.05, subd. 3(a), this portion of the meeting may be closed. Administrator Skaret confirmed he would like the portion of the meeting pertaining to the performance evaluation closed.

 Motion was made by Councilmember Maynard, seconded by Councilmember Miller to close the meeting, pursuant to Minnesota Statute § 13D.05, subd. 3(a). Council went into closed session at 5:01 p.m. with City Administrator Skaret and City Clerk Steuber exiting the room.

OPEN SESSION

Mayor Baarts declared the meeting open at 6:26 p.m., with no formal action taken.

ADJOURNMENT

Motion was made by Councilmember Maynard, seconded by Councilmember Hasek, to adjourn the meeting, as there was no further business to come before the Council. All present voted in favor. Motion carried. The Fairmont City Council adjourned at 6:27 p.m.

ATTEST:

Lee C. Baarts, Mayor

Betsy Steuber, City Clerk



STAFF MEMO

Prepared by: Paul Hoyer, Finance Director	Meeting Date: 11/25/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.B.1
Reviewed by:	Item: Consideration of Accounts Payable November 2024		
Presented by: Paul Hoyer, Finance Director	Action Requested: Motion to Approve the November 2024 Accounts Payable List		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

The November 2024 bills are attached at the end of the agenda.



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 11/25/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.1
Reviewed by:	Item: Consideration to Declare Equipment as Excess – Police Department		
Presented by:	Action Requested: Motion to Declare Equipment as Excess within the Fairmont Police Department and Authorize Staff to Post for Sale		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

The Fairmont Police Department wishes to declare the following piece of equipment as excess:

- Ricoh C4503 Color Copier

The item listed will be sold on minbid.org or sold to the vendor for buy back.

BUDGET IMPACT

Sale receipts will be returned to the appropriate Departmental Fund

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 11/25/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.2
Reviewed by:	Item: Consideration to Approve 2025 the Miscellaneous License Renewals		
Presented by: Betsy Steuber, City Clerk	Action Requested: Motion to Approve the 2025 License Renewals for Cigarette and Tobacco Products, THC/Edibles, Refuse Hauling, Taxi and Theater		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

The 2025 Cigarette and Tobacco Products, Edible Projects Infused with Tetrahydrocannabinol (THC), Refusing Hauling, Taxi, and Theater Licenses expire on December 31, 2024. Applications for renewal of license and the appropriate fee have been received from the applicants listed on the attached sheet.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

2025 Miscellaneous License Renewals

2025 Miscellaneous License Renewals

Cigarette/Tobacco Product License

<u>Business Name</u>	<u>Location</u>
Casey's Retail Company dba Casey's General Store #1772	202 East Blue Earth Avenue
Fairmont Smoke Shop	1023 East Blue Earth Avenue, Ste #2
Fairmont Smokes, LLC. dba Fair Smokes	1245 Goemann Road
Fareway Stores, Inc. dba Fareway Stores, Inc. #102	500 South State Street
Hy-vee, Inc. dba Hy-vee	907 South State Street
Hy-Vee, Inc. dba Hy-vee C-Store #5183	917 South State Street
Kareem, Inc. dba I Mart Stores	407 East Blue Earth Avenue
Kwik Trip, Inc. dba Kwik Trip #424	217 South State Street
United Fuels Midwest, LLC dba Fairmont Shell	1552 Albion Avenue
United Fuels Midwest, LLC dba Whoa N'Go Fairmont	2197 North State Street
United Fuels Midwest, LLC. dba Speedway Fairmont	307 North State Street
Walgreen Co. dba Walgreens #09350	1123 Blue Earth Avenue
Walmart Stores, Inc. dba Walmart Store #3806	1250 Goemann Road

Edible Projects Infused with Tetrahydrocannabinol (THC) License

<u>Business Name</u>	<u>Location</u>
Advanced Core, LLC	800 Blue Earth Avenue
Fairmont Smoke Shop	1023 East Blue Earth Avenue, Ste #2
Fairmont Smokes, LLC. dba Fair Smokes	1245 Goemann Road
Kwip Trip Inc.	217 South State Street

Refusing Hauling License

<u>Business Name</u>
B & B Sanitation & Recycling LLC.
Chamness Technology, Inc. dba Green RU
Hometown Sanitation Services, LLC
LJP Waste Solutions
Waste Management

Taxi License

<u>Business Name</u>
Crystal Gruber dba Crystal's Taxis Cab

Theater License

<u>Business Name</u>	<u>Location</u>
Fairmont Theatre	1201 North State Street



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 11/25/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.3
Reviewed by:	Item: Consideration to Approve Interim Employment Agreement for City Administrator Position		
Presented by:	Action Requested: Motion to Approve Interim Employment Agreement between the City of Fairmont and Jeff O’Neill		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

Prepared by: Matthew R. York, Public Works/Utilities Director	Meeting Date: 11/25/2024	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 6.C.4
Reviewed by:	Item: Consideration to Increase a Purchase Order with TBEI for a Public Works Plow Truck in the amount of \$8,700		
Presented by: Matthew R. York, Public Works/Utilities Director	Action Requested: Motion to Approve a \$8,700 Increase to Purchase Order #14983 for a Public Works Plow Truck with TBEI		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

City Council Approval of Truck Chassis and Upfitting Services Purchase on 02/12/24 in the amount of \$213,749.

REFERENCE AND BACKGROUND

In February, the City signed a purchase order with TBEI of Lake Crystal for the upfitting of a new Public Works Plow Truck. At that time, the cost to purchase the equipment from Hinke and to have TBEI install the equipment was \$111,492.

Since then, Hinke has gone through a shift in ownership and modifications to their production plans. They informed the City that the equipment will not be ready for installation until February/March 2026. TBEI suggested moving forward with the equipment through Falls Equipment, of Little Falls, MN. Their equipment cost is \$8,700 higher than Hinke but will be available for installation in April 2025.

Staff are requesting an additional \$8,700 to change equipment vendors. All costs are based on State Bid Pricing.

BUDGET IMPACT

Budgeted costs for the Plow Truck =	\$250,000
Costs with Additional \$8,700 =	\$222,449

SUPPORTING DATA/ATTACHMENTS

Original Purchase Orders for Chassis and Upfitting Services
 Hinke Quote
 Falls Equipment Quote



CITY OF FAIRMONT
 100 DOWNTOWN PLAZA
 FAIRMONT, MN 56031
 507-238-9461 507-238-9044 (fax)

WORK ORDER NO.
 405-43121-58000

PURCHASE ORDER NO.
 14971

VENDOR:
 Truck Centers Companies
 1150 Torgerson Drive
 Fairmont Mn 56031

SHIP TO:
 City of Fairmont
 801 East Margaret
 Fairmont MN
 56031

Att: Paul Phillip

DATE ORDERED: 1/26/24 DATE REQUIRED:

QUANTITY	STOCK #	DESCRIPTION	PRICE	AMOUNT
		As Per your quote dated 12/12/2023		
		Please supply the following		
1		2025 114SD Plus Conventional Chassis		
		Set forward Axle-truck		
		Cummins L9 330HP @2200 RPM		
		Allison 3000RDS Automatic Transmission		
		RS-23-160 23,000 # Rear Axle		
		Detroit 16,000 # single front axle		
		185" Wheelbase		
		No Fifth Wheel		
		64" rear frame overhang		
		Partial inner frame reinforcement at front suspension		
		Color-L0446EY Green Elite		
		TOTAL		\$102,257.00

PLEASE ENTER OUR ORDER FOR GOODS LISTED ABOVE. NOTIFY US IMMEDIATELY IF YOU ARE UNABLE TO COMPLETE BY DATE REQUIRED

SALES TAX EXEMPT

[Handwritten Signature]
 AUTHORIZED SIGNATURE

Approved By Council 02-12-24



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Quote Response Form

52182 Ember Road
Lake Crystal MN 56055
507-726-2728

End User:
Customer: 105716
RANDY MARTIN
FAIRMONT CITY OF
411 EAST MARGARET STREET
FAIRMONT MN 56031

111,492 00

Phone: 507-235-9149
Fax: 507-238-9044

Taken By: Brandon Oachs

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	2437433	ULTRA MD-10'6"-JU50-34-FAIRMONT-INS	29,093.00	29,093.00

VERIFY BOM

Box Make and Model J-CRAFT model - ULTRA-MD

List truck type box fits Single Axle

Box style Square, Western Crossmemberless

Width & length of box 96" wide O.D.

Side panel description 10 ga Gr-50 outer panel, 7 ga Gr-50 inner panel, fully boxed top rails, horizontally braced, w/sloped self cleaning rubrails.

Front panel description 7 ga Gr-50 construction, contoured to body shape, reinforced top rail, with center reinforcing.

Floor description 1/4" thick Hardox Material, approx 95" wide.

Corner post description 7 ga 201 STAINLESS steel, full depth, located at rear of body. 1/4" SS Rear Apron and latching hardware

Under structure description structural I-BEAM longsills (no crossmembers)

Tailgate description 7 ga Gr-50 main panel, 10 ga GR-50 reinforcing. 1-1/4" dia top & bottom pins, Airtrip linkage standard.

Hinge Description Upper gate hinges constructed of 1" thick steel, supported by dual 1/2" ears

Description of peripheral items FMVSS-108 approved (rubber grommet mounted) L.E.D. clearance lights, wiring harness, and L.E.D. cluster of 3 included. Airtrip tailgate, Rear mudflaps included. (lights, access steps, etc.)

Is installation included in price? Yes or No

Is box painted? Yes or No

Warranty Info 24 Months from "in service" date

Includes:

NOTE: NO D-RING OR LIFT LOOP ON TAILGATE PER CLIENT REQUEST

**NOTE: LEFT REAR CAMERA MOUNT OFF PILLAR WITH HOLE FOR WIRE WITH CAMERA SHIELD

1.1 - Air operated tailgate latch

1.2 - Box Vibrator - Cougar DC 3200

1.004 - 10'6" 106ULTRAMD-JU50-34-34-34

(NOTE: BODY WILL BE 34" FRONT, SIDES & REAR)

1.4 - Adder OR Deduct per 2" of side OR tailgate height added (Deducted 12" from Front)

1.4 - Adder OR Deduct per 2" of side OR tailgate height added (Deducted 2" from Rear)

1.4 - Adder OR Deduct per 2" of side OR tailgate height added (Added 4" to Sides)

1.7 - Installation of Body

1.8 - Installation of Air Trip

1.9 - Installation of Vibrator



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- 1.10 - Single Axle Painting of Box - Shot Blast entire exterior of body & understructure, Polyurethane Primer, with Polyurethane Top Coat Painted 1 Color with undercoated understructure between longills only. (Single stage paint only)
Paint Color: Green Elite BC / Paint code: L0446ED Cab Match
 - 1.270 - Frame Paint Black after Equipments Installed
 - 1.013 - Interior Step, Installed (2 ea) - Front Left / Right
 - 1.054 - Dual "split" line sander manifolds in rear corner posts - Two Per Side
 - 1.079 - Cabshield, 1/2 type Stationary Free-Standing style, w/painted carbon steel canopy, shovel holders, & mounts for cabshield mounted reservoir, Installed.
 - 1.088 - Walkrail (Grip Strut) full length, both sides of 10'-6" MD body
 - 1.102 - Stow-A-Way Access ladder, w/ steps above (3 ea) MX body series only (Carbon) - Qty 3 - Front Left, Front Right, Left Rear
 - 1.177 - One (1) pair of oval cut outs - Strobe Cutouts
 - 1.178 - One (1) pair of LED S.T.T. Ovals, installed
 - 1.221 - Removable ShurCo "Pull Type Tarp" Parts - Steel Body
 - 1.280 - CAMERA-REAR-COVER-SS-12GA - PROTECTIVE CAMERA COVER (x2)
- Hoist:
2.0 Box Hoist Make and Model J-Craft JU-50

Class & type NTEA Class 50, Type V underbody

Rated capacity Up to 18.8 ton

Maximum PSI operating pressure 2000 PSI

Cylinder bore & stroke 8" dia x 21" Stroke

Piston rod diameter & description 2-1/4" dia Nitratred Shaft

Sub-frame construction 1/4" X 4" Rectangular Tube subframe, & crossmembers, Hinge point constructed of 5"angle, with 1" pin supports, 3-1/2"solid block hinges, & 2" dia pins (greasable), and 2 safety props included.

Is installation included in price? Yes or No

Warranty Info 24 Months from "in service" date

Includes:

- 2.1 - J-Craft JU-50 Hoist 10'-6" Body
- 2.3 - Installation for Underbody Hoist

EA	1.00 2437543	STROBE SYSTEM DOT3109-AMBER/BLUE-INS	2,910.00	2,910.00
-				
1.123 - Whelen DOT-3109 system (2 strobe) pkg, installed (Micro 400 front strobes) -DOT3109 - (2) STAINLESS STEEL Micro Edges with 60' TPR. Includes DOT-LED Flasher/Junction box and install kit - Installed NOTE: ONE TO BE AMBER AND ONE TO BE BLUE NOTE: BLUE ON PASSENGER SIDE OF TRUCK / AMBER ON DRIVERS SIDE				
-				
EA	1.00 2020359	WHELEN-OVAL STROBE KIT(2) AMBER-NO SW-IN	445.00	445.00
-				
1.169 - WHELEN 5G Series LED Amber Oval Strobes (QTY 2 EACH) INSTALLED *Mounted in body Rear Pillars wired seperatly from Front Strobes**				
-				
EA	2.00 1852519	WHELEN-LED SPOT LIGHT(P36SLCHG)-INS	304.00	608.00
-				
1.157 - Accessory LED work light with disconnect (WHELEN SPOT/FLOOD P36SLCHG) One Light for the Sander Spinner off sander in housing One light to shine on the end of the underbody passenger side All Wired to One Switch in Dash.				
-				
EA	1.00 1864033	STROBE (SUFACE MOUNT)-WHELEN-TIR3-INS	425.00	425.00



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Quote Response Form

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Phone: 507-235-9149

Fax: 507-238-9044

Taken By: Brandon Oachs

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LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
-	1.172	1864033 STROBE (SUFACE MOUNT)-Whelen TIR3- Pair -INS	Two Surface Mounted Strobes Mounted in Grill of Truck		
EA	1.00	1917680	PLOW LIGHTS MIRROR MOUNT, HAMSAR-AL-INST	732.00	732.00
-	1.138	- Mirror mounted 81091/2 Hamsar-HOH light package (Alum brackets)	Add Extra Leg to Support Mirror		
EA	1.00	1734604	SHURCO DURAPULL, MANUAL 11' TARP-INST	995.00	995.00
-	1.208	- SHUR-CO - DuraPull Manual Tarp System 96" wide, Galvanized Steel Tarp Housing, Spring Loaded Tarp Spool, Aluminum Mounting Strips, Standard Tarp Guide and Tension Ratchet			
EA	1.00	1808860	FENDERS, MIN2260 SGL AXLE INSTALLED	937.00	937.00
-	1.182	- Fenders, Minimizer, model MIN2260B SGL AXLE black (1pc) Poly fender set, Installed			
EA	1.00	1768834	FRONT MUDFLAPS, 30" J-CRAFT RUBBER-INS	453.00	453.00
-	1.011	- FRONT MUDFLAPS, 30" J-CRAFT Rubber Flap w/Anti Sail Bracket- INSTALLED	MOUNTED OFF TRUCK FRAME AHEAD OF REAR AXLE / FENDERS		
EA	1.00	1988961	BRUSH GUARDS-SS MICRO-INSTALLED	134.00	134.00
-	1.126	- Brush guards for Stainless Micro 400's (Pair) - Installed			
EA	1.00	2333662	CAMERA PKG-RV-805A-7"-HD-INST	1,319.00	1,319.00
-	1.285	- RV-805A-Series HD Night Vision Camera System with 7.0" Touch Screen LCD Monitor Installed.	CAMERA MOUNTED OFF DRIVERS SIDE REAR PILLAR WITH CAMERA-REAR-COVER-SS-12GA - PROTECTIVE CAMERA COVER INSTALLED		
EA	1.00	2437544	HENKE-11'-FIXED-UNDERBODY-CARBIDE-IN	16,894.00	16,894.00



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LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
-			Underbody Plow, Make and Model Henke UBS (FIXED Underbody - CHEEK PLATE DETACH)		
			Moldboard description 1" thick x 20" SEF carbon steel x 11', AASHO punched		
			Moldboard cutting edge description UBS11 Carbide Cutting Edge .875X5 DB		
			Moldboard Hydraulic cylinder description Two (2) 3" bore D.A. actuating cylinders with 2" nitrited rod Mounted on Passenger Side. No Reversing Cylinders.		
			Moldboard maximum PSI operating pressure Downpressure relief set at 500 PSI (for actuating cylinders), Downpressure Relief Valve Included.		
			Mounting Hardware TWO CHEEK PLATES /WITH ANGLES FOR QUICK DETACH.		
			Paint UBS painted Satin Black		
			Warranty Information 12 Months from "in service" date		
			Includes: **Note: J-Craft to Use Two Cheek Plates for Mounting with Lower Bolt Up for a Quick Removal of the Underbody and lock out bars as there are no reversing cylidners on scraper** 3.005 - Scraper-11'-1" MB w/Dual Lift Cylinder LESS CUTTING EDGES 3.102 - Installation of underbody plow w/dual lift cylinders 3.3 - ADDER FOR CHEEK PLATE MOUNTING IN LIEU OF STANDARD MOUNTING LEGS 3.9 - 4 line standard bulkhead couplers - (Two Per Side Mounted off Cheek Plate for Easy Removal) 3.6 - UBS11 Carbide Cutting Edge .875X5 DB *Note: No Auto Lift on Underbody Per Client*		
EA	1.00	2437545	HENKE-PLOW HITCH-UQH-TILT-INS	6,822.00	6,822.00
-			5.0 - Front Hitch - Make and Model Henke Universal Hitch (UQH) Low Profile Pick Truck Attach in Options Below Lift cylinder description See Options Below Truck frame mounting requirements 18"-24" front frame extensions. Warranty Info 12 months from "In-Service" date		
			Includes: 5.1 - Installation of Front Hitch 5.3 - 4 line standard bulkhead couplers 5.6 - Tilt feature - Manual (Note: All but AQC Hitch) 5.12 - Truck Attach kit, J-Craft Style with Bolt on Bumpers 5.17 - 4" X 10" Double Acting Cylinder		
EA	1.00	2104837	HENKE-43R11-SSTE-TRIP EDGE-INS	15,916.00	15,916.00



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Quote Response Form

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Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
-			6.0 Two-Way Reversible Snow Plow - Make and Model Henke 2 -Way Reversible Road Warrior Plows		
			Moldboard height 42"		
			Discharge Height 42"		
			Plow Throat depth from vertical to deepest point in. 26"		
			Plowing Angle 35 degrees		
			Moldboard thickness & type of steel 10 gauge Rolled Plate Moldboard with Integral Shield & 100% fully welded		
			Type, size and number of vertical reinforcement ribs. Plate, 1/2" x 4" Tapered, Qty. 6		
			Adjustable Cutting Edge Angles to Pavement Measured from Roadway Surface through Perpendicular Back Toward Truck 3 positions from 10 to 25 degrees		
			State number of hook up points from moldboard to frame. 5 points with 1" bearing surface in bushings		
			Type and size of reinforcement of frog at either end. 3/4" x 4" x 4" with 1/2" gussets between bolt holes		
			Type of Left Side Nose Open		
			Type and size of circle frame 3 1/2" x 3 1/2" x 1/2" rolled angle w/ span 77.3" Inverted Circle Standard		
			Size of double acting reversing cylinders. Hydraulic power reverse with (2) 3" x 10" x 2" D.A. cylinders & cushion valve		
			Size and type of reinforced snow flap 2 ply 12" rubber flap (optional)		
			Type and size of push frame 4" x 4" x 3/8" square steel tube		
			Cutting Edge (AASHO punched) size. See Below for Cutting Edges		
			Distance beyond vertical that snow deflectors integral with moldboard extends. 26.5" at 10 degree layback		
			Size of adjustable snow shoes See Below for Shoe Options		
			Weight of plow (less hitch and hydraulics) 1,771 lbs average weight between 10' - 12' plows		
			Type and number of resettable HD compression spring trip mechanisms. SSTE - TRIP EDGE		
			Painting system with type of paint Commercial Blast, Industrial primer, Plow painted to your color specification (BLACK)		
			Warranty Info 12 months from "In-Service" date		
			Includes:		
			6.008 - ROAD WARRIOR PLOW - 42R11IS-ECT- LESS CUTTING EDGES		
			6.5 - Plow Portion UQH		
			6.21 - Carbide Cutting Edge .75X8X132		
			6.31 - Add for 8" CARBIDE moldboard curb guard each (Left)		
			6.31 - Add for 8" CARBIDE moldboard curb guard each (Right)		
			6.39 - Snow Wheel Systems Brackets Only (includes XL push-beam)		
			- Client to Install Snow Wheel System		
			6.41 - Rod Markers (Pair)		
			6.42 - Jack Stand		
			6.44 - Rubber Shield 11'		
			6.51 - SSTE w/Individual Springs and Shafts- Square Spring Trip Edge		
			6.63 - 3/8" Poly Moldboard Overlay on Steel Moldboard for 10', 11' & 12'		
			-		



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Quote Response Form

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52182 Ember Road
Lake Crystal MN 56055
507-726-2728

End User:
Customer: 105716
RANDY MARTIN
FAIRMONT CITY OF
411 EAST MARGARET STREET
FAIRMONT MN 56031

Phone: 507-235-9149
Fax: 507-238-9044

Taken By: Brandon Oachs

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	2571102	MAB HITCH-3/4"-PH20-7RV SOCKET-INS	1,419.00	1,419.00

REF: 2437546 - PREVIOUS HITCH - NO WING CROSS TUBE HOLE NEEDED IN HITCH, CHANGE TO 3/4" PLATE

7.0 - Pup Hitch - Make & Model 3/4" thick pull plate, w/1/2" thick bracing to truck frame. Safety Chain D-Rings installed.
Provision for electrical socket included.

Vertical Tongue Weight 18,000 lbs

Horizontal Tongue Weight 90,000 lbs max Gross Trailer Weight

Latching Tensile Strength 20,000 lbs

Rated Capacity 90,000 lbs max Gross Trailer Weight

Is Installation included? Yes or No

Is the Price of the Hitch for a Truck with Air and Electric Provided to Rear of Frame? Yes or No

Note: Truck Must come w/Tractor Pkg

Warranty Information 24 Months from "in service" date

Includes:

- 7.2 - Insallation of Pup Hitch
- 7.18 - PH-20 HOOK Installed
- 7.21 - 7 contact RV socket installed
- ICC Bumper
- Re-Mount Round OEM lights Lights in Hitch
- Ground to Pintle 23"

EA	1.00	2357348	J-CRAFT 9x6TG-SS-DROPOUT-STD COUPL-INS	8,398.00	8,398.00
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LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
			REF: 2357348 - MAKE NEW KIT - CHANGES ARE TO MAKE A NEW ADJUSTABLE SPINNER MOUNT ALL ELSE THE SAME - SEE DIGITAL PHOTOS FOR EXAMPLES IN THEIR FILE		
			8.0 Sander - Make and Model J-Craft 9TGS SS Tailgate Sander		
			Auger size 9" Auger		
			Type of Sander Stainless Steel Under tailgate type, 9" dia (carbon steel) 6" pitch single auger, direct hydraulic drive, Oversized auger motor for low speed operation & continuous flow, LH Discharge w/POLY self-leveling spinner assembly, Dual over-center locks on hopper cleanout door, mtg brackets and mtg tabs welded to hopper, In Stainless Mill Finish.		
			number of spinners Single Left Hand Spinner		
			Warranty Information 24 Months from "in service" date		
			Includes:		
			8.1 - Installation of Sander		
			8.2 - Sander with standard couplers installed		
			8.9 - Exterior spill plates (Bolt-On) made from stainless steel (REF: 2100961)		
			Note: Use 2500683 BRACKET SPINNER MOUNT ADJUST 7SS to extend spinner lower to ground.		
EA	1.00	2571103	MAB HYDRAULICS FAIRMONT-2024-5100EX-INST	23,131.00	23,131.00



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LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
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REF: 2437548 - CHANGE TO NO WING KIT

9.0 Hydraulics - Make and Model Force America pump, Force/Parker 4020LS Add-A-Stack Valve Series

Cab Controls Description RVC control levers with remote cables to valve.

Sander Control Description Force America 5100EX Electronic control, w/stand-by, blast, ground-speed interrupt, & liquid hookup.

Pump Drive Description Front Frame Mounted, Engine Crankshaft driven

Pump Type Variable displacement, axial piston type, load-sensing,

Valve Description Closed center load-sensing type, w/mid-inlet, manifold design

Number and type functions 6 functions: Body Hoist Underbody DA, Plow Lift DA-4 way stick, Plow Angle DA-4 way stick, Underbody DA, Sander Auger & Spinner.

Type of Valve Actuation Remote cable controls, except Auger & Spinner

Reservoir Size Selectable, w/filler-breather, sight glass, suction screen, and magnetic plug

Fluid Type ATF (equivalent to Dexron III)

Filter Style Remote mount, or intank w/12 volt DC condition indicator, & return line check valve.

Valve Enclosure Stainless Steel construction, frame mount design, w/removable cover. Valve Enclosure Mounted on Stainless Steel Mounting Brackets.

Hose Recommendation 2" dia suction, 1-1/4" dia return, 1" dia pressure, w/balance to match equipment port sizing. R2 for pressure lines, R1 for return lines, R4 for suction line. Return line manifold included.

Warranty Information 24 Months from "in service" date

Includes:

9.1 - Installation (Hose, plumbing, hardware, labor, etc.) of hydraulics.

9.6 - 4020LS VALVE 6 FUNCTIONS INSTALLED

9.14 - Remote cable controls w/3 button control 6 functions Installed

9.19 - IN-TANK mounted filter w/12 volt indicator, installed

9.28 - J-Craft Stationary Cabshield mounted reservoir 30 gal (painted carbon steel)

w/in-tank filter provision, installed

9.34 - Force FASD45L LS pump (6.0 CID) installed

9.57 - Force 5100 EX-3F (Stand-Alone) digital control Ground based, Open loop type,

w/digital readout, INSTALLED

Note: Do not hook Ground Speed

9.66 - Temp/Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab installed

9.88 - (ADDER) Double Acting Plow Float. **NOTE: ON PLUMBING FOR PLOW RAISE/LOWER - FOR PLOW FLOAT TO WORK IT NEEDS TO BE PLUMBED BACKWARDS AND THE CONTROL WILL NEED TO BE DEALT WITH AS WELL**

9.018 - U-2 nitrogen accumulator (Used on Underbody)

No Gauge Included for Underbody Down Pressure



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FAIRMONT CITY OF
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Phone: 507-235-9149
Fax: 507-238-9044

Taken By: Brandon Oachs

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	1651881	ELECTRONIC BRAKE CONTROLLER PKG INS.PROD	445.00	445.00
-			7.14 - Electronic PRODIGY Brake controller w/wiring to rear socket, installed in cab of truck, Installed (1651881)		
EA	1.00	2333663	ADDTL CAMERA, DVR-916-AHD-NIGHT VIS-INST	416.00	416.00
-			1.286 - RV-805A-Series HD Night Vision Additional Camera, Installed. Wing Camera Mounted off Strobe Tube with CAMERA-REAR-COVER-SS-12GA - PROTECTIVE CAMERA COVER INSTALLED		
EA	1.00	2495595	MNDOT STATE CONTRACT PURCHASE (222960)	0.00	0.00

After reviewing your equip. needs, and per the State of MN contract number (222960) release number S-863(5) and J-Craft contract number 222960, valid thru February 29th, 2024 we offer this for your consideration.

Note:

1. This quote is a summary of the State of MN price pages, and detailed spec sheets.
2. Warranty is 24 months from In-Service date.

ISO 9001:2008 CERTIFIED
J-Craft is certified as a NTEA MVP member.



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LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-CASSEM, MARTY	USD

Municipal Terms of Sale:

-
If you accept this proposal please sign and date below with PO# if you use one:

PO# 14983

Accepted By (Print): _____

Accepted By (Signature): _____

Date: _____

Note: If Changes need to be made after PO is submitted we will need a revised PO reflecting the changes.
Visit us online at www.j-craftinc.com/

OPTIONS TO ADD:

ADD \$8,935.00 TO TOTAL FOR VARITECH LDS-TG075-EGF Tailgate mount for all STEEL dump bodies. 75 gallon tank, STAINLESS STEEL mtg hardware, plumbing, & Electric Gravity Feed Valve system, installed WITH FORCE GRAVITY FEED HARNESS AND 5100EX CABABLE OF RUNNING PREWET.

(NOTE: THIS WILL HAVE SPRAY NOZZEL ON SPINNER TO PREWET MATERIAL)

ADD \$10,483.00 TO TOTAL FOR VARITECH LDS-TG100-EGF Tailgate mount for all dump bodies. 100 gallon tank, STAINLESS STEEL mtg hardware, plumbing, & Electric Gravity Feed Valve system, installed WITH FORCE GRAVITY FEED HARNESS AND 5100EX CABABLE OF RUNNING PREWET.

(NOTE: THIS WILL HAVE SPRAY NOZZEL ON SPINNER TO PREWET MATERIAL)

ORDER MAY BE SUBJECT TO PRICE INCREASES AT TIME OF BUILD IF MATERIAL COSTS ARE TOO HIGH BASED ON MARKET CONDITIONS.

Per OEM manufacturer guidelines the following recommendations should be followed. Failure to follow OEM guidelines can result in non warrantable failure.

Within the first week of use, recheck the installation of the PTO. Check for leaks and loose mounting hardware (studs, cap screws, nuts). Recheck the cable or lever connections for proper adjustment and tighten any loose connections. At regular maintenance intervals, check adjustments and lubricate moving parts, tighten and repair the connections, mounting hardware, cable or lever linkage. Refer to OEM owners manual for regular maintenance intervals.

Sale Amount:	111,492.00
Freight:	0.00
Sales Tax:	0.00
FET Charges:	0.00
Total Amount:	111,492.00



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FALLS

Taken By: Brandon Oachs

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-JOHNSON, SHAUN	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	2437433	ULTRA MD-10'6"-JU50-34-FAIRMONT-INS	29,093.00	29,093.00

VERIFY BOM

Box Make and Model J-CRAFT model - ULTRA-MD

List truck type box fits Single Axle

Box style Square, Western Crossmemberless

Width & length of box 96" wide O.D.

Side panel description 10 ga Gr-50 outer panel, 7 ga Gr-50 inner panel, fully boxed top rails, horizontally braced, w/sloped self cleaning rubrails.

Front panel description 7 ga Gr-50 construction, contoured to body shape, reinforced top rail, with center reinforcing.

Floor description 1/4" thick Hardox Material, approx 95" wide.

Corner post description 7 ga 201 STAINLESS steel, full depth, located at rear of body. 1/4" SS Rear Apron and latching hardware

Under structure description structural I-BEAM longsills (no crossmembers)

Tailgate description 7 ga Gr-50 main panel, 10 ga GR-50 reinforcing. 1-1/4" dia top & bottom pins, Airtrip linkage standard.

Hinge Description Upper gate hinges constructed of 1" thick steel, supported by dual 1/2" ears

Description of peripheral items FMVSS-108 approved (rubber grommet mounted) L.E.D. clearance lights, wiring harness, and L.E.D. cluster of 3 included. Airtrip tailgate, Rear mudflaps included. (lights, access steps, etc.)

Is installation included in price? Yes or No

Is box painted? Yes or No

Warranty Info 24 Months from "in service" date

Includes:

NOTE: NO D-RING OR LIFT LOOP ON TAILGATE PER CLIENT REQUEST

**NOTE: LEFT REAR CAMERA MOUNT OFF PILLAR WITH HOLE FOR WIRE WITH CAMERA SHIELD

1.1 - Air operated tailgate latch

1.2 - Box Vibrator - Cougar DC 3200

1.004 - 10'6" 106ULTRAMD-JU50-34-34-34

(NOTE: BODY WILL BE 34" FRONT, SIDES & REAR)

1.4 - Adder OR Deduct per 2" of side OR tailgate height added (Deducted 12" from Front)

1.4 - Adder OR Deduct per 2" of side OR tailgate height added (Deducted 2" from Rear)

1.4 - Adder OR Deduct per 2" of side OR tailgate height added (Added 4" to Sides)

1.7 - Installation of Body

1.8 - Installation of Air Trip

1.9 - Installation of Vibrator



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- 1.10 - Single Axle Painting of Box - Shot Blast entire exterior of body & understructure, Polyurethane Primer, with Polyurethane Top Coat Painted 1 Color with undercoated understructure between longills only. (Single stage paint only)
 - **Paint Color: Green Elite BC / Paint code: L0446ED Cab Match**
 - 1.270 - Frame Paint Black after Equipments Installed
 - 1.013 - Interior Step, Installed (2 ea) - Front Left / Right
 - 1.054 - Dual "split" line sander manifolds in rear corner posts - Two Per Side
 - 1.079 - Cabshield, 1/2 type Stationary Free-Standing style, w/painted carbon steel canopy, shovel holders, & mounts for cabshield mounted reservoir, Installed.
 - 1.088 - Walkrail (Grip Strut) full length, both sides of 10'-6" MD body
 - 1.102 - Stow-A-Way Access ladder, w/ steps above (3 ea) MX body series only (Carbon) - Qty 3 - Front Left, Front Right, Left Rear
 - 1.177 - One (1) pair of oval cut outs - Strobe Cutouts
 - 1.178 - One (1) pair of LED S.T.T. Ovals, installed
 - 1.221 - Removable ShurCo "Pull Type Tarp" Parts - Steel Body
 - 1.280 - CAMERA-REAR-COVER-SS-12GA - PROTECTIVE CAMERA COVER (x2)
- Hoist:
2.0 Box Hoist Make and Model J-Craft JU-50

Class & type NTEA Class 50, Type V underbody

Rated capacity Up to 18.8 ton

Maximum PSI operating pressure 2000 PSI

Cylinder bore & stroke 8" dia x 21" Stroke

Piston rod diameter & description 2-1/4" dia Nirtrated Shaft

Sub-frame construction 1/4" X 4" Rectangular Tube subframe, & crossmembers, Hinge point constructed of 5"angle, with 1" pin supports, 3-1/2"solid block hinges, & 2" dia pins (greasable), and 2 safety props included.

Is installation included in price? Yes or No

Warranty Info 24 Months from "in service" date

Includes:

- 2.1 - J-Craft JU-50 Hoist 10'-6" Body
- 2.3 - Installation for Underbody Hoist

EA	1.00 2437543	STROBE SYSTEM DOT3109-AMBER/BLUE-INS	2,910.00	2,910.00
-				
1.123 - Whelen DOT-3109 system (2 strobe) pkg, installed (Micro 400 front strobes) -DOT3109 - (2) STAINLESS STEEL Micro Edges with 60' TPR. Includes DOT-LED Flasher/Junction box and install kit - Installed				
NOTE: ONE TO BE AMBER AND ONE TO BE BLUE				
NOTE: BLUE ON PASSENGER SIDE OF TRUCK / AMBER ON DRIVERS SIDE				
-				
EA	1.00 2020359	WHELEN-OVAL STROBE KIT(2) AMBER-NO SW-IN	445.00	445.00
-				
1.169 - WHELEN 5G Series LED Amber Oval Strobes (QTY 2 EACH) INSTALLED				
*Mounted in body Rear Pillars wired seperatly from Front Strobes**				
-				
EA	2.00 1852519	WHELEN-LED SPOT LIGHT(P36SLCHG)-INS	304.00	608.00
-				
1.157 - Accessory LED work light with disconnect (WHELEN SPOT/FLOOD P36SLCHG)				
One Light for the Sander Spinner off sander in housing				
One light to shine on the end of the underbody passenger side				
All Wired to One Switch in Dash.				
-				
EA	1.00 1864033	STROBE (SUFACE MOUNT)-WHELEN-TIR3-INS	425.00	425.00



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Quote Response Form

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LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-JOHNSON, SHAUN	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
-	1.172	1864033	STROBE (SUFACE MOUNT)-Whelen TIR3- Pair -INS Two Suface Mounted Strobes Mounted in Grill of Truck		
EA	1.00	1917680	PLOW LIGHTS MIRROR MOUNT, HAMSAR-AL-INST	732.00	732.00
-	1.138	-	Mirror mounted 81091/2 Hamsar-HOH light package (Alum brackets) Add Extra Leg to Support Mirror		
EA	1.00	1734604	SHURCO DURAPULL, MANUAL 11' TARP-INST	995.00	995.00
-	1.208	-	SHUR-CO - DuraPull Manual Tarp System 96" wide, Galvanized Steel Tarp Housing, Spring Loaded Tarp Spool, Aluminum Mounting Strips, Standard Tarp Guide and Tension Ratchet		
EA	1.00	1808860	FENDERS, MIN2260 SGL AXLE INSTALLED	937.00	937.00
-	1.182	-	Fenders, Minimizer, model MIN2260B SGL AXLE black (1pc) Poly fender set, Installed		
EA	1.00	1768834	FRONT MUDDLAPS, 30" J-CRAFT RUBBER-INS	453.00	453.00
-	1.011	-	FRONT MUDDLAPS, 30" J-CRAFT Rubber Flap w/Anti Sail Bracket- INSTALLED MOUNTED OFF TRUCK FRAME AHEAD OF REAR AXLE / FENDERS		
EA	1.00	1988961	BRUSH GUARDS-SS MICRO-INSTALLED	134.00	134.00
-	1.126	-	Brush guards for Stainless Micro 400's (Pair) - Installed		
EA	1.00	2333662	CAMERA PKG-RV-805A-7"-HD-INST	1,319.00	1,319.00
-	1.285	-	RV-805A-Series HD Night Vision Camera System with 7.0" Touch Screen LCD Monitor Installed. CAMERA MOUNTED OFF DRIVERS SIDE REAR PILLAR WITH CAMERA-REAR-COVER-SS-12GA - PROTECTIVE CAMERA COVER INSTALLED		
EA	1.00	2571102	MAB HITCH-3/4"-PH20-7RV SOCKET-INS	1,419.00	1,419.00



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PROUDLY MADE IN THE USA

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 11/17/2024 01:31 PM

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LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-JOHNSON, SHAUN	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
			REF: 2437546 - PREVIOUS HITCH - NO WING CROSS TUBE HOLE NEEDED IN HITCH, CHANGE TO 3/4" PLATE		
			7.0 - Pup Hitch - Make & Model 3/4" thick pull plate, w/1/2" thick bracing to truck frame. Safety Chain D-Rings installed. Provision for electrical socket included.		
			Vertical Tongue Weight 18,000 lbs		
			Horizontal Tongue Weight 90,000 lbs max Gross Trailer Weight		
			Latching Tensile Strength 20,000 lbs		
			Rated Capacity 90,000 lbs max Gross Trailer Weight		
			Is Installation included? Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>		
			Is the Price of the Hitch for a Truck with Air and Electric Provided to Rear of Frame? Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>		
			Note:Truck Must come w/Tractor Pkg		
			Warranty Information 24 Months from "in service" date		
			Includes:		
			7.2 - Insallation of Pup Hitch		
			7.18 - PH-20 HOOK Installed		
			7.21 - 7 contact RV socket installed		
			- ICC Bumper		
			- Re-Mount Round OEM lights Lights in Hitch		
			- Ground to Pintle 23"		
			-		
EA	1.00	2357348	J-CRAFT 9x6TG-SS-DROPOUT-STD COUPL-INS	8,398.00	8,398.00



Ox Bodies | Crysteel | DuraClass | Rugby | J-Craft | Travis
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52182 Ember Road
 Lake Crystal MN 56055
 507-726-2728

Quote Response Form

End User:
Customer: 105716
 RANDY MARTIN
 FAIRMONT CITY OF
 411 EAST MARGARET STREET
 FAIRMONT MN 56031

Phone: 507-235-9149
Fax: 507-238-9044

Taken By: Brandon Oachs

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-JOHNSON, SHAUN	USD

UM	Quantity	Item	Description	Unit Price	Extended Price		
			<p>**REF: 2357348 - MAKE NEW KIT - CHANGES ARE TO MAKE A NEW ADJUSTABLE SPINNER MOUNT ALL ELSE THE SAME - SEE DIGITAL PHOTOS FOR EXAMPLES IN THEIR FILE**</p> <p>8.0 Sander - Make and Model J-Craft 9TGS SS Tailgate Sander</p> <p>Auger size 9" Auger</p> <p>Type of Sander Stainless Steel Under tailgate type, 9" dia (carbon steel) 6" pitch single auger, direct hydraulic drive, Oversized auger motor for low speed operation & continuous flow, LH Discharge w/POLY self-leveling spinner assembly, Dual over-center locks on hopper cleanout door, mtg brackets and mtg tabs welded to hopper, In Stainless Mill Finish.</p> <p>number of spinners Single Left Hand Spinner</p> <p>Warranty Information 24 Months from "in service" date</p> <p>Includes: 8.1 - Installation of Sander 8.2 - Sander with standard couplers installed 8.9 - Exterior spill plates (Bolt-On) made from stainless steel (REF: 2100961) Note: Use 2500683 BRACKET SPINNER MOUNT ADJUST 7SS to extend spinner lower to ground.</p>				
EA	1.00	2571103	MAB HYDRAULICS FAIRMONT-2024-5100EX-INST	23,796.00	23,796.00		



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LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-JOHNSON, SHAUN	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
			REF: 2437548 - CHANGE TO NO WING KIT AND REVERSIBLE SCRAPER		
			9.0 Hydraulics - Make and Model Force America pump, Force/Parker 4020LS Add-A-Stack Valve Series		
			Cab Controls Description RVC control levers with remote cables to valve.		
			Sander Control Description Force America 5100EX Electronic control, w/stand-by, blast, ground-speed interrupt, & liquid hookup.		
			Pump Drive Description Front Frame Mounted, Engine Crankshaft driven		
			Pump Type Variable displacement, axial piston type, load-sensing,		
			Valve Description Closed center load-sensing type, w/mid-inlet, manifold design		
			Number and type functions 7 functions: Body Hoist Underbody DA, Plow Lift DA-4 way stick, Plow Angle DA-4 way stick, Underbody DA Lift 4 way stick, Underbody DA Angle 4 way stick, Sander Auger & Spinner.		
			Type of Valve Actuation Remote cable controls, except Auger & Spinner		
			Reservoir Size Selectable, w/filler-breather, sight glass, suction screen, and magnetic plug		
			Fluid Type ATF (equivalent to Dexron III)		
			Filter Style Remote mount, or intank w/12 volt DC condition indicator, & return line check valve.		
			Valve Enclosure Stainless Steel construction, frame mount design, w/removable cover. Valve Enclosure Mounted on Stainless Steel Mounting Brackets.		
			Hose Recommendation 2" dia suction, 1-1/4" dia return, 1" dia pressure, w/balance to match equipment port sizing. R2 for pressure lines, R1 for return lines, R4 for suction line. Return line manifold included.		
			Warranty Information 24 Months from "in service" date		
			Includes:		
			9.1 - Installation (Hose, plumbing, hardware, labor, etc.) of hydraulics.		
			9.6 - 4020LS VALVE 7 FUNCTIONS INSTALLED		
			9.14 - Remote cable controls w/3 button control 7 functions Installed		
			9.19 - IN-TANK mounted filter w/12 volt indicator, installed		
			9.28 - J-Craft Stationary Cabshield mounted reservoir 30 gal (painted carbon steel) w/in-tank filter provision, installed		
			9.34 - Force FASD45L LS pump (6.0 CID) installed		
			9.57 - Force 5100 EX-3F (Stand-Alone) digital control Ground based, Closed loop type, w/digital readout, INSTALLED		
			Note: Do not hook Ground Speed		
			9.66 - Temp/Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab installed		
			9.88 - (ADDER) Double Acting Plow Float. **NOTE: ON PLUMBING FOR PLOW RAISE/LOWER - FOR PLOW FLOAT TO WORK IT NEEDS TO BE PLUMBED BACKWARDS AND THE CONTROL WILL NEED TO BE DEALT WITH AS WELL**		
			9.018 - U-2 nitrogen accumulator (Used on Underbody)		
			No Gauge Included for Underbody Down Pressure		



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Quote Response Form

Page 7 of 8
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Customer: 105716
 RANDY MARTIN
 FAIRMONT CITY OF
 411 EAST MARGARET STREET
 FAIRMONT MN 56031

Phone: 507-235-9149
Fax: 507-238-9044

Taken By: Brandon Oachs

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-JOHNSON, SHAUN	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	1651881	ELECTRONIC BRAKE CONTROLLER PKG INS.PROD	445.00	445.00
-			7.14 - Electronic PRODIGY Brake controller w/wiring to rear socket, installed in cab of truck, Installed (1651881)		
EA	1.00	2333663	ADDTL CAMERA, DVR-916-AHD-NIGHT VIS-INST	416.00	416.00
-			1.286 - RV-805A-Series HD Night Vision Additional Camera, Installed. Wing Camera Mounted off Strobe Tube with CAMERA-REAR-COVER-SS-12GA - PROTECTIVE CAMERA COVER INSTALLED		
EA	1.00	2495595	MNDOT STATE CONTRACT PURCHASE (222960)	0.00	0.00
-			After reviewing your equip. needs, and per the State of MN contract number (222960) release number S-863(5) and J-Craft contract number 222960, valid thru February 29th, 2024 we offer this for your consideration. Note: 1. This quote is a summary of the State of MN price pages, and detailed spec sheets. 2. Warranty is 24 months from In-Service date.		
-			ISO 9001:2008 CERTIFIED J-Craft is certified as a NTEA MVP member.		



Ox Bodies | Crysteel | DuraClass | Rugby | J-Craft | Travis
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Page 8 of 8
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Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00144220	Net 30 Days.	1/9/2024	2/8/2024	-JOHNSON, SHAUN	USD

Municipal Terms of Sale:

-
 If you accept this proposal please sign and date below with PO# if you use one:
 PO# _____

Accepted By (Print): _____

Accepted By (Signature): _____

Date: _____

Note: If Changes need to be made after PO is submitted we will need a revised PO reflecting the changes.
 Visit us online at www.j-craftinc.com/

-
 -

ORDER MAY BE SUBJECT TO PRICE INCREASES AT TIME OF BUILD IF MATERIAL COSTS ARE TOO HIGH BASED ON MARKET CONDITIONS.

-
 Per OEM manufacturer guidelines the following recommendations should be followed. Failure to follow OEM guidelines can result in non warrantable failure.
 Within the first week of use, recheck the installation of the PTO. Check for leaks and loose mounting hardware (studs, cap screws, nuts). Recheck the cable or lever connections for proper adjustment and tighten any loose connections. At regular maintenance intervals, check adjustments and lubricate moving parts, tighten and repair the connections, mounting hardware, cable or lever linkage. Refer to OEM owners manual for regular maintenance intervals.

-

Sale Amount:	72,525.00
Freight:	0.00
Sales Tax:	0.00
FET Charges:	0.00
Total Amount:	72,525.00



Quote Response Form

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End User:
Customer: 105716

RANDY MARTIN
FAIRMONT CITY OF
411 EAST MARGARET STREET
FAIRMONT MN 56031

*Brackets welded not square
with plow*

FALLS

Taken By: Brandon Oachs

Phone: 507-235-9149
Fax: 507-238-9044

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00153722	Net 30 Days.	11/4/2024	12/4/2024	-JOHNSON, SHAUN	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	2652460	MAB*FALLS IBR-11'-REVERSIBLE-INS	21,963.00	21,963.00

Underbody Plow, Make and Model Falls IBR (Reversible Underbody)

1" thick x 15", 17", or ²⁰" SEF 40/50 carbon steel, ²⁰" radius curvature, AASHTO & Carbide punching standard. Hinged on 1-3/4" cold rolled shaft.

Moldboard cutting edge description UBS11 Carbide Cutting Edge

Moldboard Hydraulic cylinder description Dual (LH & RH) 3" x 11-1/2" stroke w/1-1/2" dia chrome shafts. 7500 psi burst strength, double acting, cushioned with Nitrogen
Accumulator system, including pressure reducing relieving valve

Moldboard maximum PSI operating pressure 500 PSI (Cylinder pressure)

Circle Drive Description Dual double acting cylinders w/1" thick A36 steel plate circle, 45° (max) rotation either direction

Circle Drive Hydraulic Cylinder description 3-1/2" dia x 18" stroke, w/2" dia chrome rods

Mounting Hardware Cheek Plate Style

Paint UBS painted Satin Black

Warranty Information 12 Months from "in service" date

Includes:

- 3.005 - Scraper FALLS IBR-11A 1" MoldBoard LESS CUTTING EDGES
 - 3.102 - Installation of underbody plow
 - 3.9 - 4 line standard bulkhead couplers - (Two Per Side Mounted off Cheek Plate for Easy Removal)
 - 3.6 - UBS11 Carbide Cutting Edge
- *Note: No Auto Lift on Underbody Per Client*

EA	1.00	2652461	MAB FALLS-48XB2-UQH-3.5x10DA-INS	6,822.00	6,822.00
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5.0 - Front Hitch - Make and Model Falls Universal Hitch (UQH)

Pick Truck Attach in Options Below

Lift cylinder description See Options Below

Truck frame mounting requirements 18"-24" front frame extensions.

Warranty Info 12 months from "In-Service" date

Includes:

- 5.1 - Installation of Front Hitch
- 5.3 - 4 line standard bulkhead couplers
- 5.12 - Truck Attach kit, Falls Version
- 5.17 - D.A. 3-1/2" x 10" stroke, Nitrided

EA	1.00	2652463	MAB FALLS-PTE1148-POLY ₃₃ TRIP EDGE-INST	18,882.00	18,882.00
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Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00153722	Net 30 Days.	11/4/2024	12/4/2024	-JOHNSON, SHAUN	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
-	6.0	Two-Way Reversible Snow Plow - Make and Model Falls POLY Series REVERSIBLE	<p>Moldboard height 48"</p> <p>Discharge Height 48"</p> <p>Plow Throat depth from vertical to deepest point in. 15"</p> <p>Plowing Angle 30 to 35 degrees, Right or Left</p> <p>Moldboard thickness & type of steel 3/8" UHMW Poly</p> <p>Type, size and number of vertical reinforcement ribs. (10) 5" flamecut</p> <p>Adjustable Cutting Edge Angles to Pavement Measured from Roadway Surface through Perpendicular Back Toward Truck 15° to 35°</p> <p>State number of hook up points from moldboard to frame. Four (4)</p> <p>Type and size of reinforcement of frog at either end. No Extra Reinforcement</p> <p>Type of Left Side Nose N/A</p> <p>Type and size of push frame 4" x 4" x 3/8" tubing, & A-Frame</p> <p>Cutting Edge (AASHO punched) size. See Below for Cutting Edges</p> <p>Distance beyond vertical that snow deflectors integral with moldboard extends. 12"</p> <p>Size of adjustable snow shoes See Below for Shoe Options</p> <p>Weight of plow (less hitch and hydraulics) 2450 lbs & 2550 lbs</p> <p>Type and number of resettable HD compression spring trip mechanisms. Single section, 'torsion' spring tripedge</p> <p>Painting system with type of paint Commercial Blast, Industrial primer, Plow painted to your color specification (BLACK)</p> <p>Warranty Info 12 months from "In-Service" date</p> <p>Includes:</p> <p>6.008 - PTE-1148/TRP-EDG/NOSHU/POLY-BLK Plow LESS CUTTING</p> <p>6.5 - Plow Portion UQH</p> <p>6.21 - Carbide Cutting Edge .75X6X132</p> <p>6.31 - Add for 6" Hard Faced moldboard curb guard each (Left)</p> <p>6.31 - Add for 6" Hard Faced moldboard curb guard each (Right)</p> <p>6.39 - Snow Wheel Systems Brackets Only (includes XL push-beam)</p> <p>- Client to Install Snow Wheel System</p> <p>6.41 - Rod Markers (Pair)</p> <p>6.42 - Jack Stand</p> <p>6.44 - Rubber Shield 11'</p>		



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LC00153722	Net 30 Days.	11/4/2024	12/4/2024	-JOHNSON, SHAUN	USD

Municipal Terms of Sale:

-

If you accept this proposal please sign and date below with PO# if you use one:

PO# _____

Accepted By (Print): _____

Accepted By (Signature): _____

Date: _____

Note: If Changes need to be made after PO is submitted we will need a revised PO reflecting the changes.

Visit us online at www.j-craftinc.com/

-

ORDER MAY BE SUBJECT TO PRICE INCREASES AT TIME OF BUILD IF MATERIAL COSTS ARE TOO HIGH BASED ON MARKET CONDITIONS.

-

Per OEM manufacturer guidelines the following recommendations should be followed. Failure to follow OEM guidelines can result in non warrantable failure.

Within the first week of use, recheck the installation of the PTO. Check for leaks and loose mounting hardware (studs, cap screws, nuts). Recheck the cable or lever connections for proper adjustment and tighten any loose connections. At regular maintenance intervals, check adjustments and lubricate moving parts, tighten and repair the connections, mounting hardware, cable or lever linkage. Refer to OEM owners manual for regular maintenance intervals.

-

Sale Amount:	47,667.00
Freight:	0.00
Sales Tax:	0.00
FET Charges:	0.00
Total Amount:	47,667.00



STAFF MEMO

Prepared by: Betsy Steuber, City Clerk	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 8.1
Reviewed by:	Item: Consideration to Amend Fairmont City Code, Chapter 14 – Lodging Tax		
Presented by:	Action Requested: Motion to Approve Final Consideration of Ordinance 2024-04: An Ordinance Amending Fairmont City Code, Chapter 14 – Licenses, Permits and Miscellaneous Business Regulations		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two-Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

July 22, 2024- City Council discussed updating the Lodging Tax Ordinance and incorporating Airbnb’s.

October 28, 2024- City Council Approved First Consideration of Ordinance Amending Lodging Tax Ordinance

REFERENCE AND BACKGROUND

At the July 22nd meeting, Council discussed the lodging tax ordinance and whether it should be applied to Airbnb’s. While there was no motion made, the general position of the Council was that the 3 percent lodging tax should be applied to Airbnb’s and other short-term rentals just like hotels and motels pay. The Council was also in agreement that the City’s current ordinance is out of date.

City Staff worked with City Attorney Brown on updating the ordinance. The recommended ordinance was presented to the Council, for first consideration, on October 28, 2024 with full council approval. Assuming approval of the second consideration of Ordinance 2024-06 at this evening’s meeting, lodging tax is anticipated to start being collected from Airbnb’s starting January 1, 2025.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Ordinance 2024-04

ORDINANCE NO. 2024-04

AN ORDINANCE AMENDING FAIRMONT CITY CODE, CHAPTER 14 – LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS

THE CITY OF FAIRMONT DOES ORDAIN (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted; sections which are only proposed to be re-numbered are only set forth below as to their number and title):

SECTION 1. Fairmont City Code, Chapter 14 - Lodging Tax, Article 4. - Definitions, Section 14-51, is hereby amended to read as follows:

Sec. 14-51. Definitions.

Lodging means the furnishing for a consideration of lodging by the following: a hotel, motel, bed and breakfast, rental housing unit as defined in section 27-3 of this code, or public/private campground; except where such lodging shall be for a continuous period of thirty (30) days or more to the same lodger(s). The furnishing of rooms owned by religious, educational or nonprofit organizations for self-sponsored activities shall not constitute "lodging" for purposes of this program.

Passed by the City Council of the City of Fairmont, Minnesota, this ____ day of _____ 2024.

Lee C. Baarts, Mayor

ATTEST:

Betsy Steuber, City Clerk

First Consideration: 10/28/24

In favor: Councilmembers Hasek, Lubenow, Kawecki, Maynard and Miller

Opposed: None

Abstain: None

Absent: None



STAFF MEMO

Prepared by: Paul Hoye, Finance Director	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.B.1
Reviewed by:	Item: Consideration to Award the Sale of \$9,000,000 of GO Bonds, Series 2024A		
Presented by: Paul Hoye, Finance Director	Action Requested: Motion to Approve Resolution 2024-41: Providing for the Issuance and Sale of \$9,000,000 GO Bonds, Series 2024A, Pledging for the Security Thereof Special Assessments and Levying a Tax for the Payment Thereof		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

At the September 23, 2024 meeting, Council approved a 5-year street reconstruction plan, a Municipal Advisory Service Agreement with Northland Securities to assist with the sale of bonds to fund our 2024 Street Improvement Program, and approved Resolution 2024-33 providing for the competitive negotiated sale of general obligation bonds. The Council also held a public hearing at the October 14, 2024 meeting as required by Minnesota Statutes, Chapter 475 to finance street reconstruction improvements under the 5-year street reconstruction plan.

REFERENCE AND BACKGROUND

The proceeds from the \$9,000,000 GO Bonds sale will go towards reimbursing the costs of the 2023 and 2024 Street Improvement Programs and will also fund the 2025 Street Improvement Program that will include Lake Avenue and the 2026 Street Improvement Program that includes Blue Earth Avenue, Park Street and Orient Street. Total construction costs for the 2023-2026 Street Improvement Programs total \$15,184,953. City staff gave a presentation to Moody’s on October 11th, and Moody’s has maintained the City’s Aa3 rating noting our regional economic significance and the City’s robust financial position as credit strengths. They also noted a factor that could lead to an upgrade would be to maintain our reserves near current levels and long-term liabilities below 200% while addressing near term capital needs. Jessica Green from Northland Securities will present the results of the bid opening at the council meeting.

BUDGET IMPACT

The Council approved a \$400,000 or 5.8% levy increase with the 2025 preliminary budget to pay the debt service on this \$9,000,000 GO Bond issue.

SUPPORTING DATA/ATTACHMENTS

- Resolution 2024-41
- Moody’s Credit Rating
- Bond Sale Summary

EXTRACT OF MINUTES OF A MEETING
CITY COUNCIL OF THE
CITY OF FAIRMONT, MINNESOTA

HELD: NOVEMBER 25, 2024

Pursuant to due call, a regular or special meeting of the City Council of the City of Fairmont, Martin County, Minnesota, was duly held at the City Hall on November 25, 2024, at 5:30 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of \$8,445,000 General Obligation Bonds, Series 2024A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2024-41

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF
\$8,445,000 GENERAL OBLIGATION BONDS, SERIES 2024A, PLEDGING
FOR THE SECURITY THEREOF SPECIAL ASSESSMENTS AND LEVYING
A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Fairmont, Minnesota (the "City"), has heretofore determined and declared that it is necessary and expedient to issue \$8,445,000 General Obligation Bonds, Series 2024A (the "Bonds" or individually a "Bond"), pursuant to Minnesota Statutes, Chapter 475; and

1. Chapter 429 to finance street improvements (the "Improvements"); and
2. Section 475.58, Subdivision 3b, to finance street reconstruction improvements under the City's 2025 through 2029 Street Reconstruction Plan (the "Street Reconstruction Projects"); and

B. WHEREAS, the Improvements and all their components have been ordered prior to the date hereof, pursuant to the procedural requirements of Minnesota Statutes, Chapter 429; and

C. WHEREAS, on October 14, 2024, following duly published notice thereof, the Council held a public hearing on the issuance of not to exceed approximately \$20,000,000 principal amount of bonds to finance the Street Reconstruction Projects and all persons who wished to speak or provide written information relative to the public hearing were afforded an opportunity to do so; and

D. WHEREAS, no petition signed by voters equal to 5 percent of the votes cast in the City in the last municipal general election requesting a vote on the issuance of the street

reconstruction bonds was filed with the Clerk within 30 days after the public hearing on October 14, 2024; and

E. WHEREAS, the Street Reconstruction Portion of the Bonds (hereinafter defined), together with any outstanding bonds of the City that are subject to the City's net debt limit, do not exceed the City's net debt limit; and

F. WHEREAS, the City has retained Northland Securities, Inc., in Minneapolis, Minnesota ("Northland"), as its independent municipal advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by Northland; and

G. WHEREAS, the proposals set forth on Exhibit A attached hereto were received by the Finance Director, or designee, at the offices of Northland at 10:30 A.M. on the date hereof, pursuant to the Notice of Sale established for the Bonds; and

H. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairmont, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of Piper Sandler & Co. (the "Purchaser"), to purchase the Bonds in accordance with the Notice of Sale, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$8,884,998.82, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received and is hereby accepted and the Bonds are hereby awarded to the Purchaser.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be dated December 19, 2024, as the date of original issue and shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on March 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2026	\$335,000	2034	\$590,000
2027	425,000	2035	615,000
2028	440,000	2036	635,000
2029	465,000	2037	665,000
2030	490,000	2038	690,000
2031	515,000	2039	720,000
2032	540,000	2040	750,000
2033	570,000		

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Allocation. The aggregate principal amount of \$2,800,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Improvements (the "Improvement Portion"); and the aggregate principal amount of \$5,645,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Street Reconstruction Projects (the "Street Reconstruction Portion"):

<u>Year</u>	<u>Improvement Portion</u>	<u>Street Reconstruction Portion</u>	<u>Total Amount</u>
2026	\$110,000	\$225,000	\$335,000
2027	140,000	285,000	425,000
2028	145,000	295,000	440,000
2029	155,000	310,000	465,000
2030	160,000	330,000	490,000
2031	170,000	345,000	515,000
2032	180,000	360,000	540,000
2033	190,000	380,000	570,000
2034	195,000	395,000	590,000
2035	205,000	410,000	615,000
2036	210,000	425,000	635,000
2037	220,000	445,000	665,000
2038	230,000	460,000	690,000
2039	240,000	480,000	720,000
2040	250,000	500,000	750,000

If Bonds are prepaid, the prepayments shall be allocated to the portions of debt service (and hence allocated to the payment of Bonds treated as relating to a particular portion of debt service) as provided in this paragraph. If the source of prepayment moneys is the general fund of the City, or other generally available source, including the levy of taxes, the prepayment may be allocated to any portions of debt service in such amounts as the City shall determine. If the source of the prepayment is special assessments pledged to and taxes levied for the Improvements, the prepayment shall be allocated to the Improvement Portion of debt service.

(c) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a

separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10 hereof, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than fifteen calendar days in advance of such special record date to the extent possible.

(ix) Any successor Bond Registrar in its written acceptance of its duties under this resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(d) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds

shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (d) shall limit or restrict the provisions of paragraph 10.

(e) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of this resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Improvement Portion of the Bonds shall provide funds to finance the Improvements. The Street Reconstruction Portion of the Bonds shall provide funds for the Street Reconstruction Projects. The Improvements and the Street Reconstruction Projects are herein referred to collectively as the "Project". The total cost of the Project which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. Work on the Project shall proceed with due diligence to completion. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on March 1 and September 1 of each year (each, an "Interest Payment Date"), commencing September 1, 2025, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2026	5.000%	2034	4.000%
2027	5.000	2035	4.000
2028	5.000	2036	4.000
2029	5.000	2037	4.000
2030	5.000	2038	4.000
2031	5.000	2039	4.000
2032	5.000	2040	4.000
2033	4.000		

5. Redemption. All Bonds maturing on March 1, 2033 and thereafter, shall be subject to redemption and prepayment at the option of the City on March 1, 2032, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for

redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered Holder of the Bonds not more than sixty (60) days and not fewer thirty (30) days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. The Finance Director, in Fairmont, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
MARTIN COUNTY
CITY OF FAIRMONT

R- _____ \$ _____

GENERAL OBLIGATION BOND, SERIES 2024A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
__%	March 1, 20__	December 19, 2024	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: DOLLARS

THE CITY OF FAIRMONT, MARTIN COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, unless called for earlier redemption, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on March 1 and September 1 of each year (each, an "Interest Payment Date"), commencing September 1, 2025, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of the Finance Director, in Fairmont, Minnesota, (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15th) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on March 1, 2033 and thereafter, are subject to redemption and prepayment at the option of the Issuer on March 1, 2032, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds not more than sixty (60) days and not fewer thirty (30) days prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$8,445,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, issued pursuant to and in full conformity with the Constitution, Charter of the Issuer and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on November 25, 2024 (the "Resolution"), for the purpose of providing money to finance public improvement and street reconstruction projects all within the jurisdiction of the Issuer. This Bond is payable out of the General Obligation Bonds, Series 2024A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest

when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

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ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with right of survivorship and not as tenants in common
UTMA - _____ as custodian for _____
(Cust) (Minor)
under the _____ Uniform Transfers to Minors Act
(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Notice:

The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not affect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: _____

(Include information for all joint owners if the Bond is held by joint account.)

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and City Clerk and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and, by inserting as the date of registration in the space provided, the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue, which date is December 19, 2024. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or the Holder's attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Finance Director is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15th) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Bonds, Series 2024A Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds

maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund the "Construction Account" and "Debt Service Account".

(a) Construction Account. To the Construction Account shall be credited the proceeds of the sale of the Bonds, plus any special assessments levied with respect to the Improvements and collected prior to completion of the Improvements and payment of the costs thereof. From the Construction Account there shall be paid all costs and expenses of making the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65; and the moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the receipt of the collection of taxes or special assessments herein levied or covenanted to be levied; and provided further that if upon completion of the Project, there shall remain any unexpended balance in the Construction Account, the balance (other than any special assessments) may be transferred to the Debt Service Account provided that any funds attributable to the Improvement Portion of the Bonds may be transferred to the fund of any other improvement instituted pursuant to Minnesota Statutes, Chapter 429, and provided further that any special assessments credited to the Construction Account shall only be applied towards payment of the costs of the Improvements upon adoption of a resolution by the City Council determining that the application of the special assessments for such purpose will not cause the City to no longer be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(b) Debt Service Account. There shall be maintained two separate subaccounts in the Debt Service Account to be designated the "Improvement Debt Service Subaccount," and the "Street Reconstruction Debt Service Subaccount ". There are hereby irrevocably appropriated and pledged to, and there shall be credited to the separate subaccounts of the Debt Service Account:

(i) Improvement Debt Service Subaccount. To the Improvement Debt Service Subaccount there shall be credited: (A) all collections of special assessments herein covenanted to be levied with respect to the Improvements and either initially credited to the Construction Account and not already spent as permitted above and required to pay any principal and interest due on the Improvement Portion of the Bonds or collected subsequent to the completion of the Improvements and payment of the costs thereof; (B) all collections of taxes herein and hereinafter levied for the payment of the Improvement Portion of the Bonds and interest thereon; (C) a pro rata share of all funds remaining in the Construction Account after completion of the Improvements and payment of the costs thereof; (D) all investment earnings on funds held in the Improvement Debt Service Subaccount; and (E) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Improvement Debt Service Subaccount. The amount of any surplus remaining in the Improvement Debt Service Subaccount when the Improvement Portion of the Bonds and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The Improvement Debt Service Subaccount shall be used solely to pay the principal and interest on the Improvement Portion of the Bonds and any other general

obligation bonds of the City hereafter issued by the City and made payable from said subaccount as provided by law.

(ii) Street Reconstruction Debt Service Subaccount . To the Street Reconstruction Debt Service Subaccount there shall be credited: (A) all collections of taxes which herein or hereafter levied for the payment of the principal and interest on the Street Reconstruction Portion of the Bonds; (B) a pro rata share of all funds remaining in the Construction Account after completion of the Street Reconstructions Project and payment of the costs thereof; (C) all investment earnings on funds held in the Street Reconstruction Debt Service Subaccount ; and (D) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Street Reconstruction Debt Service Subaccount . The amount of any surplus remaining in the Street Reconstruction Debt Service Subaccount when the Street Reconstruction Portion of the Bonds and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The Street Reconstruction Debt Service Subaccount shall be used solely to pay the principal and interest on the Street Reconstruction Portion of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said subaccount as provided by law.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then-applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Covenants Relating to the Improvement Portion of the Bonds.

(a) Special Assessments. It is hereby determined that no less than twenty percent of the cost to the City of each Improvement financed hereunder within the meaning of Minnesota Statutes, Section 475.58, Subdivision 1(3), shall be paid by special assessments to be levied against every assessable lot, piece and parcel of land benefited by any of the Improvements. The City hereby covenants and agrees that it will let all construction contracts not heretofore let within one year after ordering each Improvement financed hereunder unless the resolution ordering the Improvement specifies a different time limit for the letting of construction contracts. The City hereby further covenants and agrees that it will do and perform as soon as they may be done all acts and things necessary for the final and valid levy of such special assessments, and in

the event that any such special assessment be at any time held invalid with respect to any lot, piece or parcel of land due to any error, defect, or irregularity in any action or proceedings taken or to be taken by the City or the City Council or any of the City officers or employees, either in the making of the special assessments or in the performance of any condition precedent thereto, the City and the City Council will forthwith do all further acts and take all further proceedings as may be required by law to make the special assessments a valid and binding lien upon such property.

The special assessments have heretofore been authorized. Subject to such adjustments as are required by conditions in existence at the time the assessments are levied, it is hereby determined that the assessments shall be payable in equal, consecutive, annual installments, including both principal and interest, with interest at a rate per annum set forth below:

<u>Improvement Designation</u>	<u>Amount</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Rate</u>
	2023 Improvement Project			
	2024 Improvement Project			
	See Attached Schedule in Exhibit B			

At the time the assessments are in fact levied the City Council shall, based on the then-current estimated collections of the assessments, make any adjustments in any ad valorem taxes required to be levied in order to assure that the City continues to be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(b) Tax Levy. To provide moneys for payment of the principal and interest on the Improvement Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
-------------------------	-------------------------------	---------------

See Attached Schedule in Exhibit B

(c) Coverage Test. The tax levies are such that if collected in full they, together with estimated collections of special assessments and other revenues herein pledged for the payment of the Improvement Portion of the Bonds, will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Improvement Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Improvement Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

17. Covenants Relating to the Street Reconstruction Portion of the Bonds.

(a) Tax Levy. To provide moneys for payment of the principal and interest on the Street Reconstruction Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
-------------------------	-------------------------------	---------------

See Attached Schedule in Exhibit B

(b) Coverage Test. The tax levies are such that if collected in full they will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Street Reconstruction Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Street Reconstruction Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

18. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

19. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

20. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than sixty days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Program"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Program; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Program, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed twenty percent of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or five percent of the proceeds of the Bonds.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds, and not later than 18 months after the later of (i) the date of the payment of the Reimbursement Expenditure, or (ii) the date on which the Program to which the Reimbursement Expenditure relates is first placed in service, but in no event more than three years after the date of payment of the Reimbursement Expenditure.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

21. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"),

promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such occurrence.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and City Clerk or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

22. Certificate of Registration and Tax Levy. The City Clerk is hereby directed to file a certified copy of this resolution with the County Auditor of Martin County, Minnesota, together with such other information as the Auditor shall require, and to obtain the County Auditor's certificate that the Bonds have been entered in the County Auditor's Bond Register and the tax levy required by law has been made.

23. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

24. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the Project, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such

a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

25. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment earnings to the United States. The City expects to satisfy the twenty-four month exemption for gross proceeds of the Bonds as provided in Section 1.148-7(d)(1) of the Regulations. The Mayor and/or City Clerk and/or Finance Director are hereby authorized and directed to make such elections as to arbitrage and rebate matters relating to the Bonds as they deem necessary, appropriate or desirable in connection with the Bonds, and all such elections shall be, and shall be deemed and treated as, elections of the City.

26. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representation:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2024 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2024 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

27. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Northland is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

28. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

29. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF MARTIN
CITY OF FAIRMONT

I, the undersigned, being the duly qualified and acting City Clerk of the City of Fairmont, Minnesota, do hereby certify that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to authorizing the issuance and awarding the sale of \$8,445,000 General Obligation Bonds, Series 2024A.

WITNESS my hand on November 25, 2024.

City Clerk

EXHIBIT A
PROPOSALS
TABULATION OF BIDS
CITY OF FAIRMONT, MINNESOTA
\$9,000,000[†]
GENERAL OBLIGATION BONDS, SERIES 2024A

AWARD: PIPER SANDLER & CO
DATE OF SALE: MONDAY, NOVEMBER 25, 2024
MOODY'S INVESTORS SERVICE RATING: Aa3

BIDDER	PURCHASE PRICE	NET INTEREST COST	TRUE INTEREST COST (TIC)
PIPER SANDLER & CO Minneapolis, MN Syndicate: Cantor Fitzgerald	\$9,474,032.30	\$2,870,487.70	3.4980620%
BOK FINANCIAL SECURITIES, INC. Dallas, TX	\$9,449,782.65	\$2,894,737.35	3.5337857%
FHN FINANCIAL CAPITAL MARKETS New York, NY	\$9,444,015.85	\$2,900,504.15	3.5423003%
ROBERT W. BAIRD & CO., INC. Milwaukee, WI	\$9,529,735.35	\$2,920,154.65	3.5484738%
TD SECURITIES New York, NY	\$9,431,171.50	\$2,913,348.50	3.5612914%
HILLTOPSECURITIES Dallas, TX	\$9,413,921.80	\$2,930,598.20	3.5868540%
MORGAN STANLEY & CO, LLC New York, NY	\$9,403,432.79	\$2,941,087.21	3.6024304%
UBS FINANCIAL SERVICES INC. New York, NY	\$9,469,901.65	\$3,044,758.35	3.7164310%

[†] Par amount decreased from \$9,000,000 to \$8,445,000. The adjusted purchase price is \$8,884,998.82, plus accrued interest from the date of issue to the date of delivery, and the adjusted TIC is 3.5080887%.

EXHIBIT B

SCHEDULES

Improvement Portion of the Bonds

Date	Total P+I	105% Levy	Less:	Equals:	Levy Year	Collection Year
			Special Assessment Revenues*	Net Levy		
03/01/2025	-	-	-	-	-	-
03/01/2026	257,120.00	269,976.00	103,040.22	166,935.78	2024	2025
03/01/2027	257,100.00	269,955.00	103,040.24	166,914.76	2025	2026
03/01/2028	255,100.00	267,855.00	103,040.23	164,814.77	2026	2027
03/01/2029	257,850.00	270,742.50	103,040.23	167,702.27	2027	2028
03/01/2030	255,100.00	267,855.00	103,040.23	164,814.77	2028	2029
03/01/2031	257,100.00	269,955.00	103,040.22	166,914.78	2029	2030
03/01/2032	258,600.00	271,530.00	103,040.23	168,489.77	2030	2031
03/01/2033	259,600.00	272,580.00	103,040.22	169,539.78	2031	2032
03/01/2034	257,000.00	269,850.00	103,040.23	166,809.77	2032	2033
03/01/2035	259,200.00	272,160.00	103,040.22	169,119.78	2033	2034
03/01/2036	256,000.00	268,800.00	103,040.24	165,759.76	2034	2035
03/01/2037	257,600.00	270,480.00	103,040.23	167,439.77	2035	2036
03/01/2038	258,800.00	271,740.00	103,040.22	168,699.78	2036	2037
03/01/2039	259,600.00	272,580.00	103,040.22	169,539.78	2037	2038
03/01/2040	260,000.00	273,000.00	103,040.23	169,959.77	2038	2039
Total	\$3,865,770.00	\$4,059,058.50	\$1,545,603.41	\$2,513,455.09		

*Special assessment revenue is based on assessments totaling \$1,063,054 assessed at a rate of 5.00% (1.50% over the true interest cost) and spread in equal annual payments over 15 years.

Street Reconstruction Portion of the Bonds

Date	Total P+I	105% Levy	Levy Year	Collection Year
03/01/2025	-	-	-	-
03/01/2026	521,760.00	547,848.00	2024	2025
03/01/2027	521,050.00	547,102.50	2025	2026
03/01/2028	516,800.00	542,640.00	2026	2027
03/01/2029	517,050.00	542,902.50	2027	2028
03/01/2030	521,550.00	547,627.50	2028	2029
03/01/2031	520,050.00	546,052.50	2029	2030
03/01/2032	517,800.00	543,690.00	2030	2031
03/01/2033	519,800.00	545,790.00	2031	2032
03/01/2034	519,600.00	545,580.00	2032	2033
03/01/2035	518,800.00	544,740.00	2033	2034
03/01/2036	517,400.00	543,270.00	2034	2035
03/01/2037	520,400.00	546,420.00	2035	2036
03/01/2038	517,600.00	543,480.00	2036	2037
03/01/2039	519,200.00	545,160.00	2037	2038
03/01/2040	520,000.00	546,000.00	2038	2039
Total	\$7,788,860.00	\$8,178,303.00		

CREDIT OPINION

18 October 2024



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EMEA 44-20-7772-5454

City of Fairmont, MN

Update to credit analysis

Summary

The [City of Fairmont's](#) (Aa3) credit profile benefits from its robust financial position. The city's modestly concentrated economic base serves as a regional hub for the surrounding rural areas. Leverage will grow given upcoming debt plans, but will remain in line with peer medians.

On October 18, 2024, we assigned a Aa3 rating to the city's General Obligation Bonds, Series 2024A.

Credit strengths

- » Regional economic center for surrounding rural area
- » Robust financial position

Credit challenges

- » Some economic concentration
- » Resident incomes below the national average

Rating outlook

We do not assign outlooks to local governments with this amount of debt outstanding.

Factors that could lead to an upgrade

- » Economic growth that diversifies the base and brings resident incomes and full value per capita closer to higher-rated peers
- » Maintenance of reserves near current levels and long-term liabilities below 200% while addressing near-term capital needs

Factors that could lead to a downgrade

- » Reserves below 40%
- » Long-term liabilities in excess of 350%

Key indicators

Exhibit 1

Fairmont (City of) MN

	2020	2021	2022	2023	Aa Medians
Economy					
Resident income ratio (%)	86.5%	87.3%	87.8%	N/A	115.2%
Full Value (\$000)	\$894,044	\$863,160	\$970,772	\$1,057,642	\$2,753,876
Population	10,042	10,465	10,411	N/A	22,803
Full value per capita (\$)	\$89,030	\$82,481	\$93,245	N/A	N/A
Annual Growth in Real GDP	-11.5%	10.3%	-2.3%	N/A	4.9%
Financial Performance					
Revenue (\$000)	\$44,995	\$44,978	\$43,656	\$49,758	\$49,930
Available fund balance (\$000)	\$31,664	\$33,058	\$31,711	\$35,267	\$27,007
Net unrestricted cash (\$000)	\$36,846	\$38,368	\$36,370	\$41,843	\$36,277
Available fund balance ratio (%)	70.4%	73.5%	72.6%	70.9%	54.0%
Liquidity ratio (%)	81.9%	85.3%	83.3%	84.1%	75.9%
Leverage					
Debt (\$000)	\$37,221	\$44,852	\$42,150	\$39,203	\$35,831
Adjusted net pension liabilities (\$000)	\$33,279	\$27,668	\$21,404	\$16,883	\$55,367
Adjusted net OPEB liabilities (\$000)	\$619	\$682	\$701	\$682	\$5,248
Other long-term liabilities (\$000)	\$961	\$963	\$997	\$1,172	\$1,716
Long-term liabilities ratio (%)	160.2%	164.9%	149.5%	116.4%	244.9%
Fixed costs					
Implied debt service (\$000)	\$2,935	\$2,665	\$3,146	\$2,944	\$2,465
Pension tread water contribution (\$000)	\$599	\$637	\$647	N/A	\$1,563
OPEB contributions (\$000)	\$19	\$34	\$44	\$74	\$178
Implied cost of other long-term liabilities (\$000)	\$69	\$69	\$68	\$70	\$116
Fixed-costs ratio (%)	8.1%	7.6%	8.9%	7.5%	10.7%

For definitions of the metrics in the table above please refer to the [US Cities and Counties Methodology](#) or see the Glossary in the Appendix below. Metrics represented as N/A indicate the data were not available at the time of publication. The medians come from our most recently published [US Cities and Counties Median Report](#).

The real GDP annual growth metric cited above is for the Martin County, Minnesota Metropolitan Statistical Area.

Sources: US Census Bureau, FAIRMONT (CITY OF)'s financial statements and Moody's Ratings, US Bureau of Economic Analysis

Profile

The City of Fairmont encompasses roughly 17 square miles of Martin County in south-central Minnesota. The city serves as the county seat and is governed under a mayor-council form of government. The city provides comprehensive municipal services, including water, sewer, electric, and municipal liquor store utilities to over 10,000 residents.

Detailed credit considerations

The city's economic base will continue to grow modestly, given ongoing residential, commercial, and industrial development. The city serves as a regional economic hub for about a 40 mile radius of surrounding rural communities. The city captures some of this benefit directly by levying a 0.5% sales and use tax. The solid economic base and conservative budgeting support a robust reserve position, with available fund balance equivalent to about 71% in fiscal 2023. Based on year-to-date results for fiscal 2024, management expects a surplus of nearly \$4 million across the major funds, some of which will be put toward capital projects in fiscal 2025. The city operates enterprise funds for municipal liquor, water, sewer, and electric, all of which operate at an annual surplus.

The fiscal 2025 budget is balanced, with a 9% increase to the property tax levy and single-digit rate increases at most of the utilities. The city also has a second 0.5% sales and use tax on the ballot in November, which would provide funding for a new ice arena. Over the next five years, the city has some significant capital plans and we expect some combination of cash financing that would modestly reduce reserve ratios and new debt that would moderately increase the long-term liabilities ratio. The city's plans for a new community center (funded by the first 0.5% sales tax implemented in 2017) is currently on hold due to pending litigation. Should the project proceed, we would likely see the restricted and committed balances (\$1.2 million and \$2.3 million, respectively, at the close of fiscal

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the issuer/deal page on <https://ratings.moody.com> for the most updated credit rating action information and rating history.

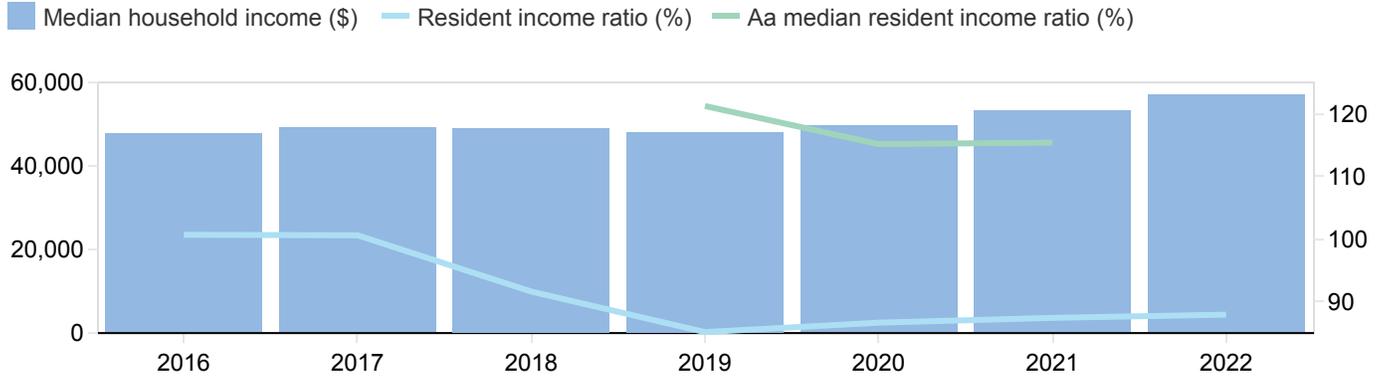
RESOLUTION NO. 2024-43, continued

2023) in the special revenue fund decline. The city is currently issuing \$9 million in general obligation debt and expects to issue an additional \$32 million in state loans shortly after. This would bring the long-term liability ratio closer to 190% of 2023 revenue. In addition, the city could issue debt to finance a portion of the community center within the next five years and management notes the potential for a new city hall and/or a new fire station on the horizon. Despite these significant future capital plans, we expect both reserves and long-term liabilities to remain in line with peer medians.

Economy

Exhibit 2

Resident Income

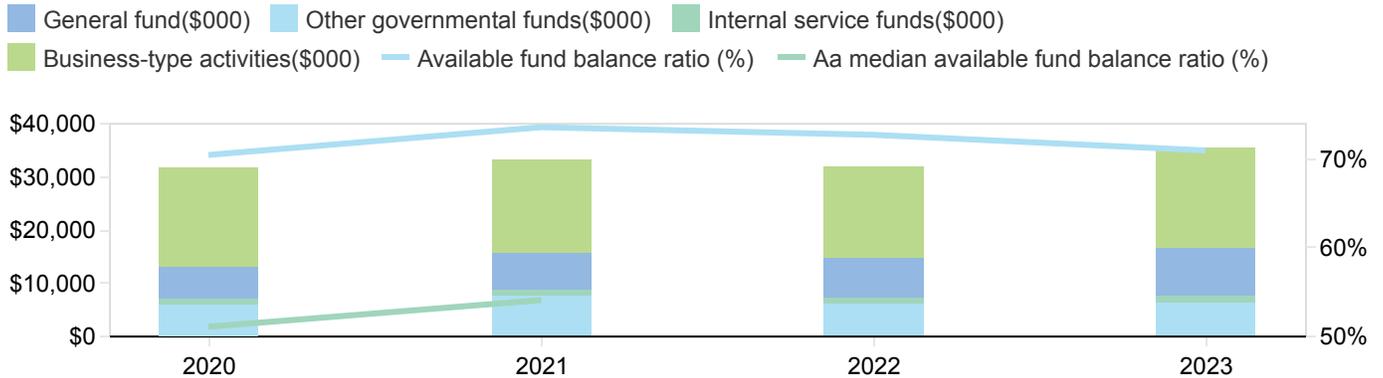


Source: Moody's Ratings

Financial operations

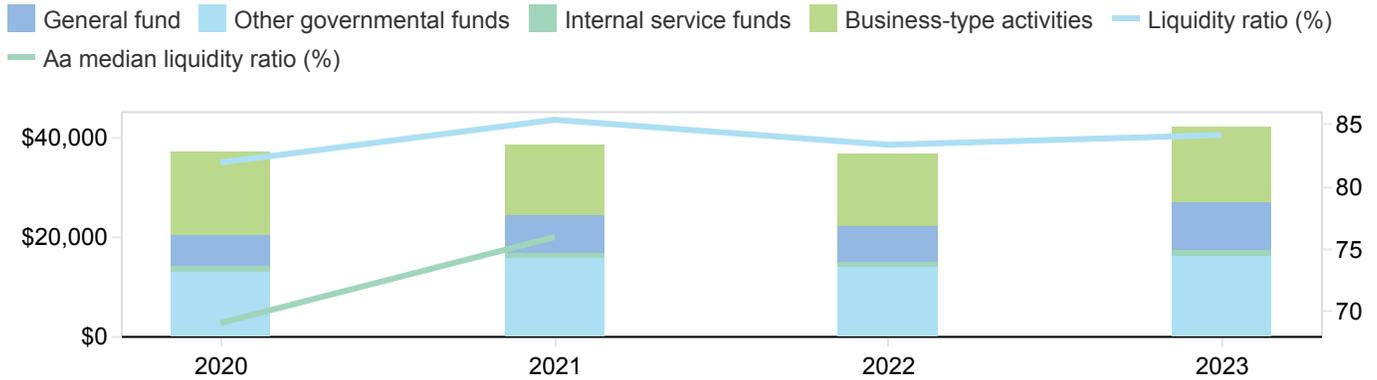
Exhibit 3

Fund Balance



Source: Moody's Ratings

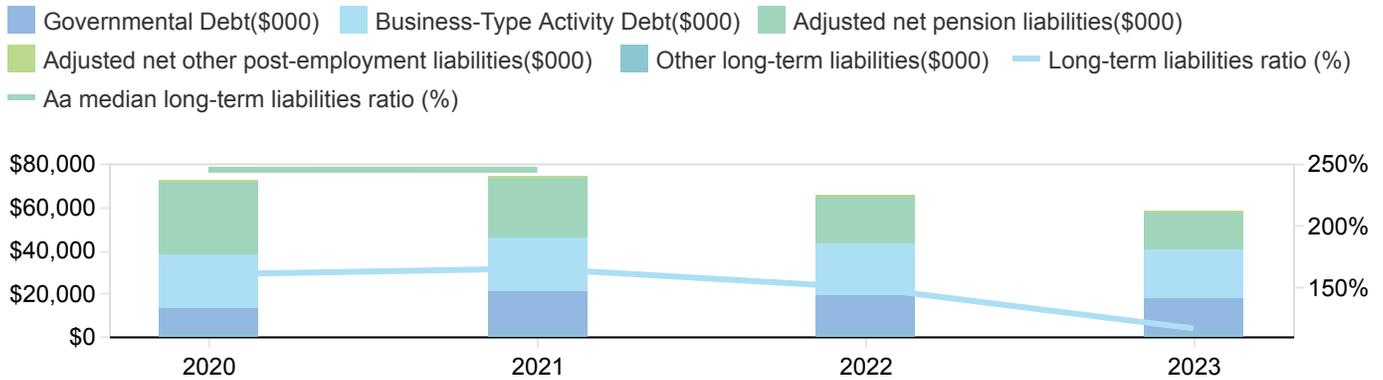
Exhibit 4
Cash



Source: Moody's Ratings

Leverage

Exhibit 5
Total Primary Government - Long Term Liabilities



Source: Moody's Ratings

ESG considerations

Environmental

Environmental risk is generally low for the local government sector and is not a material risk for the City of Fairmont at this time. The city provides electric, sewer, and water utility services to its residents, the latter of which sources its drinking water from Budd Lake.

Social

Social considerations factor into the city's credit profile and are discussed in the detailed credit considerations above.

Governance

Governance is a key consideration for all local government issuers. Management applies conservative budget assumptions and earmarks income from its Municipal Liquor Fund for capital projects and other one-time expenditures to limit bonding and the use of reserves for capital projects. The city also collects a 0.5% sales and use tax, which provides additional cash for capital.

Rating methodology and scorecard factors

The US Cities and Counties Methodology includes a scorecard, which summarizes the rating factors generally most important to city and county credit profiles. Because the scorecard is a summary, and may not include every consideration in the credit analysis for a specific issuer, a scorecard-indicated outcome may or may not map closely to the actual rating assigned.

Exhibit 6

Fairmont (City of) MN

	Measure	Weight	Score
Economy			
Resident income ratio	87.8%	10.0%	A
Full value per capita	107,438	10.0%	Aa
Economic growth metric	-2.9%	10.0%	Baa
Financial Performance			
Available fund balance ratio	70.9%	20.0%	Aaa
Liquidity ratio	84.1%	10.0%	Aaa
Institutional Framework			
Institutional Framework	Aaa	10.0%	Aaa
Leverage			
Long-term liabilities ratio	116.4%	20.0%	Aa
Fixed-costs ratio	7.5%	10.0%	Aaa
Notching factors			
No notchings applied			
Scorecard-Indicated Outcome			Aa2
Assigned Rating			Aa3

The Economic Growth metric cited above compares the five-year CAGR of real GDP for Martin County, Minnesota Metropolitan Statistical Area to the five-year CAGR of real GDP for the US.

Sources: US Census Bureau, FAIRMONT (CITY OF)'s financial statements and Moody's Ratings

Appendix

Exhibit 7

Key Indicators Glossary

	Definition	Typical Source*
Economy		
Resident income ratio	Median Household Income (MHI) for the city or county, adjusted for Regional Price Parity (RPP), as a % of the US MHI	MHI: US Census Bureau - American Community Survey 5-Year Estimates RPP: US Bureau of Economic Analysis
Full value	Estimated market value of taxable property in the city or county	State repositories; audited financial statements; continuing disclosures
Population	Population of the city or county	US Census Bureau - American Community Survey 5-Year Estimates
Full value per capita	Full value / population	
Economic growth metric	Five year CAGR of real GDP for Metropolitan Statistical Area or county minus the five-year CAGR of real GDP for the US	Real GDP: US Bureau of Economic Analysis
Financial performance		
Revenue	Sum of revenue from total governmental funds, operating and non-operating revenue from total business-type activities, and non-operating revenue from internal services funds, excluding transfers and one-time revenue, e.g., bond proceeds or capital contributions	Audited financial statements
Available fund balance	Sum of all fund balances that are classified as unassigned, assigned or committed in the total governmental funds, plus unrestricted current assets minus current liabilities from the city's or county's business-type activities and internal services funds	Audited financial statements
Net unrestricted cash	Sum of unrestricted cash in governmental activities, business type activities and internal services fund, net of short-term debt	Audited financial statements
Available fund balance ratio	Available fund balance (including net current assets from business-type activities and internal services funds) / Revenue	
Liquidity ratio	Net unrestricted cash / Revenue	
Leverage		
Debt	Outstanding long-term bonds and all other forms of long-term debt across the governmental and business-type activities, including debt of another entity for which it has provided a guarantee disclosed in its financial statements	Audited financial statements; official statements
Adjusted net pension liabilities (ANPL)	Total primary government's pension liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Ratings
Adjusted net OPEB liabilities (ANOL)	Total primary government's net other post-employment benefit (OPEB) liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Ratings
Other long-term liabilities (OLTL)	Miscellaneous long-term liabilities reported under the governmental and business-type activities entries	Audited financial statements
Long-term liabilities ratio	Debt + ANPL + ANOL + OLTL / Revenue	
Fixed costs		
Implied debt service	Annual cost to amortize city or county's long-term debt over 20 years with level payments	Audited financial statements; official statements; Moody's Ratings
Pension tread water contribution	Pension contribution necessary to prevent reported unfunded pension liabilities from growing, year over year, in nominal dollars, if all actuarial assumptions are met	Audited financial statements; Moody's Ratings
OPEB contribution	City or county's actual contribution in a given period	Audited financial statements
Implied cost of OLTL	Annual cost to amortize city or county's other long-term liabilities over 20 years with level payments	Audited financial statements; Moody's Ratings
Fixed-costs ratio	Implied debt service + Pension tread water + OPEB contributions + Implied cost of OLTL / Revenue	

*Note: If typical data source is not available then alternative sources or proxy data may be considered. For more detailed definitions of the metrics listed above please refer to the [US Cities and Counties Methodology](#).

Source: Moody's Ratings

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CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

Bond Sale Summary

City of Fairmont, Minnesota

\$8,445,000

**General Obligation Bonds,
Series 2024A**

November 25, 2024



150 South 5th Street, Suite 3300

Minneapolis, MN 55402

612-851-5900 800-851-2920

www.northlandsecurities.com

Member FINRA and SIPC | Registered with SEC and MSRB

PURPOSE: Proceeds from the Bonds will be used to finance the City’s 2024 street reconstruction and street improvement projects and to pay costs of issuance on the Bonds.

FINANCE PLAN: The Improvement and Street Reconstruction portions of the Bonds have been structured to result in relatively level annual debt service payments over the 15 year life of the Bonds.

SECURITY: The Bonds will be general obligations of the City. The Bonds will be payable from special assessments and ad valorem taxes.

- RESULTS:**
- Method of Sale: Competitive. The Bonds were underwritten by Piper Sandler & Co, Minneapolis, MN.
 - Ratings: Moody’s “Aa3”
 - Final Maturity: March 1, 2040
 - Call Date: March 1, 2032

	Final on <u>11/25/2024</u>	Finance Plan on <u>9/23/2024</u>
Par Amount	\$8,445,000*	\$9,000,000
True Interest Cost (TIC)	3.51%	3.55%

**The final par amount was reduced by premium received on the Bonds and unused discount.*

EXHIBIT A - BID TAB

TABULATION OF BIDS
CITY OF FAIRMONT, MINNESOTA
\$9,000,000[†]
GENERAL OBLIGATION BONDS, SERIES 2024A

AWARD: PIPER SANDLER & CO
DATE OF SALE: MONDAY, NOVEMBER 25, 2024
MOODY'S INVESTORS SERVICE RATING: Aa3

BIDDER	PURCHASE PRICE	NET INTEREST COST	TRUE INTEREST COST (TIC)
PIPER SANDLER & CO Minneapolis, MN Syndicate: Cantor Fitzgerald	\$9,474,032.30	\$2,870,487.70	3.4980620%
BOK FINANCIAL SECURITIES, INC. Dallas, TX	\$9,449,782.65	\$2,894,737.35	3.5337857%
FHN FINANCIAL CAPITAL MARKETS New York, NY	\$9,444,015.85	\$2,900,504.15	3.5423003%
ROBERT W. BAIRD & CO., INC. Milwaukee, WI	\$9,529,735.35	\$2,920,154.65	3.5484738%
TD SECURITIES New York, NY	\$9,431,171.50	\$2,913,348.50	3.5612914%
HILLTOPSECURITIES Dallas, TX	\$9,413,921.80	\$2,930,598.20	3.5868540%
MORGAN STANLEY & CO, LLC New York, NY	\$9,403,432.79	\$2,941,087.21	3.6024304%
UBS FINANCIAL SERVICES INC. New York, NY	\$9,469,901.65	\$3,044,758.35	3.7164310%

[†] Par amount decreased from \$9,000,000 to \$8,445,000. The adjusted purchase price is \$8,884,998.82, plus accrued interest from the date of issue to the date of delivery, and the adjusted TIC is 3.5080887%.

EXHIBIT B - SOURCES AND USES

	Improvement	Street Reconstruction	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$2,800,000.00	\$5,645,000.00	\$8,445,000.00
Reoffering Premium	168,170.15	339,394.50	507,564.65
Total Sources	\$2,968,170.15	\$5,984,394.50	\$8,952,564.65
Uses Of Funds			
Deposit to Project Construction Fund	2,920,000.00	5,890,000.00	8,810,000.00
Costs of Issuance	24,642.98	49,682.02	74,325.00
Total Underwriter's Discount (0.800%)	22,401.93	45,163.90	67,565.83
Rounding Amount	1,125.24	(451.42)	673.82
Total Uses	\$2,968,170.15	\$5,984,394.50	\$8,952,564.65

EXHIBIT C - PRICING SUMMARY

Maturity	Type of Bond	Coupon	Yield	Maturity		YTM	Call Date	Call Price	Dollar Price
				Value	Price				
03/01/2026	Serial Coupon	5.000%	2.890%	335,000.00	102.466%	-	-	-	343,261.10
03/01/2027	Serial Coupon	5.000%	2.730%	425,000.00	104.811%	-	-	-	445,446.75
03/01/2028	Serial Coupon	5.000%	2.750%	440,000.00	106.843%	-	-	-	470,109.20
03/01/2029	Serial Coupon	5.000%	2.780%	465,000.00	108.738%	-	-	-	505,631.70
03/01/2030	Serial Coupon	5.000%	2.820%	490,000.00	110.471%	-	-	-	541,307.90
03/01/2031	Serial Coupon	5.000%	2.860%	515,000.00	112.075%	-	-	-	577,186.25
03/01/2032	Serial Coupon	5.000%	2.920%	540,000.00	113.414%	-	-	-	612,435.60
03/01/2033	Serial Coupon	4.000%	3.000%	570,000.00	106.428%	c 3.106%	03/01/2032	100.000%	606,639.60
03/01/2034	Serial Coupon	4.000%	3.100%	590,000.00	105.764%	c 3.269%	03/01/2032	100.000%	624,007.60
03/01/2035	Serial Coupon	4.000%	3.210%	615,000.00	105.038%	c 3.411%	03/01/2032	100.000%	645,983.70
03/01/2036	Serial Coupon	4.000%	3.320%	635,000.00	104.319%	c 3.529%	03/01/2032	100.000%	662,425.65
03/01/2037	Serial Coupon	4.000%	3.390%	665,000.00	103.864%	c 3.605%	03/01/2032	100.000%	690,695.60
03/01/2038	Serial Coupon	4.000%	3.450%	690,000.00	103.476%	c 3.665%	03/01/2032	100.000%	713,984.40
03/01/2039	Serial Coupon	4.000%	3.490%	720,000.00	103.218%	c 3.706%	03/01/2032	100.000%	743,169.60
03/01/2040	Serial Coupon	4.000%	3.570%	750,000.00	102.704%	c 3.764%	03/01/2032	100.000%	770,280.00
Total	-	-	-	\$8,445,000.00	-	-	-	-	\$8,952,564.65

Bid Information

Par Amount of Bonds	\$8,445,000.00
Reoffering Premium or (Discount)	507,564.65
Gross Production	\$8,952,564.65
Total Underwriter's Discount (0.800%)	\$(67,565.83)
Bid (105.210%)	8,884,998.82
Total Purchase Price	\$8,884,998.82

EXHIBIT D - DEBT SERVICE SCHEDULE

Combined

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/19/2024	-	-	-	-	-
09/01/2025	-	-	258,930.00	258,930.00	-
03/01/2026	335,000.00	5.000%	184,950.00	519,950.00	778,880.00
09/01/2026	-	-	176,575.00	176,575.00	-
03/01/2027	425,000.00	5.000%	176,575.00	601,575.00	778,150.00
09/01/2027	-	-	165,950.00	165,950.00	-
03/01/2028	440,000.00	5.000%	165,950.00	605,950.00	771,900.00
09/01/2028	-	-	154,950.00	154,950.00	-
03/01/2029	465,000.00	5.000%	154,950.00	619,950.00	774,900.00
09/01/2029	-	-	143,325.00	143,325.00	-
03/01/2030	490,000.00	5.000%	143,325.00	633,325.00	776,650.00
09/01/2030	-	-	131,075.00	131,075.00	-
03/01/2031	515,000.00	5.000%	131,075.00	646,075.00	777,150.00
09/01/2031	-	-	118,200.00	118,200.00	-
03/01/2032	540,000.00	5.000%	118,200.00	658,200.00	776,400.00
09/01/2032	-	-	104,700.00	104,700.00	-
03/01/2033	570,000.00	4.000%	104,700.00	674,700.00	779,400.00
09/01/2033	-	-	93,300.00	93,300.00	-
03/01/2034	590,000.00	4.000%	93,300.00	683,300.00	776,600.00
09/01/2034	-	-	81,500.00	81,500.00	-
03/01/2035	615,000.00	4.000%	81,500.00	696,500.00	778,000.00
09/01/2035	-	-	69,200.00	69,200.00	-
03/01/2036	635,000.00	4.000%	69,200.00	704,200.00	773,400.00
09/01/2036	-	-	56,500.00	56,500.00	-
03/01/2037	665,000.00	4.000%	56,500.00	721,500.00	778,000.00
09/01/2037	-	-	43,200.00	43,200.00	-
03/01/2038	690,000.00	4.000%	43,200.00	733,200.00	776,400.00
09/01/2038	-	-	29,400.00	29,400.00	-
03/01/2039	720,000.00	4.000%	29,400.00	749,400.00	778,800.00
09/01/2039	-	-	15,000.00	15,000.00	-
03/01/2040	750,000.00	4.000%	15,000.00	765,000.00	780,000.00
Total	\$8,445,000.00	-	\$3,209,630.00	\$11,654,630.00	-

Yield Statistics

Bond Year Dollars	\$76,659.00
Average Life	9.077 Years
Average Coupon	4.1868926%
Net Interest Cost (NIC)	3.6129237%
True Interest Cost (TIC)	3.5080887%
Bond Yield for Arbitrage Purposes	3.1886856%
All Inclusive Cost (AIC)	3.6226627%

IRS Form 8038

Net Interest Cost	3.3500007%
Weighted Average Maturity	9.010 Years

Optional Redemption

03/01/2032	@100.000%
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Improvement Portion

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/19/2024	-	-	-	-	-
09/01/2025	-	-	85,820.00	85,820.00	-
03/01/2026	110,000.00	5.000%	61,300.00	171,300.00	257,120.00
09/01/2026	-	-	58,550.00	58,550.00	-
03/01/2027	140,000.00	5.000%	58,550.00	198,550.00	257,100.00
09/01/2027	-	-	55,050.00	55,050.00	-
03/01/2028	145,000.00	5.000%	55,050.00	200,050.00	255,100.00
09/01/2028	-	-	51,425.00	51,425.00	-
03/01/2029	155,000.00	5.000%	51,425.00	206,425.00	257,850.00
09/01/2029	-	-	47,550.00	47,550.00	-
03/01/2030	160,000.00	5.000%	47,550.00	207,550.00	255,100.00
09/01/2030	-	-	43,550.00	43,550.00	-
03/01/2031	170,000.00	5.000%	43,550.00	213,550.00	257,100.00
09/01/2031	-	-	39,300.00	39,300.00	-
03/01/2032	180,000.00	5.000%	39,300.00	219,300.00	258,600.00
09/01/2032	-	-	34,800.00	34,800.00	-
03/01/2033	190,000.00	4.000%	34,800.00	224,800.00	259,600.00
09/01/2033	-	-	31,000.00	31,000.00	-
03/01/2034	195,000.00	4.000%	31,000.00	226,000.00	257,000.00
09/01/2034	-	-	27,100.00	27,100.00	-
03/01/2035	205,000.00	4.000%	27,100.00	232,100.00	259,200.00
09/01/2035	-	-	23,000.00	23,000.00	-
03/01/2036	210,000.00	4.000%	23,000.00	233,000.00	256,000.00
09/01/2036	-	-	18,800.00	18,800.00	-
03/01/2037	220,000.00	4.000%	18,800.00	238,800.00	257,600.00
09/01/2037	-	-	14,400.00	14,400.00	-
03/01/2038	230,000.00	4.000%	14,400.00	244,400.00	258,800.00
09/01/2038	-	-	9,800.00	9,800.00	-
03/01/2039	240,000.00	4.000%	9,800.00	249,800.00	259,600.00
09/01/2039	-	-	5,000.00	5,000.00	-
03/01/2040	250,000.00	4.000%	5,000.00	255,000.00	260,000.00
Total	\$2,800,000.00	-	\$1,065,770.00	\$3,865,770.00	-

Street Reconstruction Portion

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/19/2024	-	-	-	-	-
09/01/2025	-	-	173,110.00	173,110.00	-
03/01/2026	225,000.00	5.000%	123,650.00	348,650.00	521,760.00
09/01/2026	-	-	118,025.00	118,025.00	-
03/01/2027	285,000.00	5.000%	118,025.00	403,025.00	521,050.00
09/01/2027	-	-	110,900.00	110,900.00	-
03/01/2028	295,000.00	5.000%	110,900.00	405,900.00	516,800.00
09/01/2028	-	-	103,525.00	103,525.00	-
03/01/2029	310,000.00	5.000%	103,525.00	413,525.00	517,050.00
09/01/2029	-	-	95,775.00	95,775.00	-
03/01/2030	330,000.00	5.000%	95,775.00	425,775.00	521,550.00
09/01/2030	-	-	87,525.00	87,525.00	-
03/01/2031	345,000.00	5.000%	87,525.00	432,525.00	520,050.00
09/01/2031	-	-	78,900.00	78,900.00	-
03/01/2032	360,000.00	5.000%	78,900.00	438,900.00	517,800.00
09/01/2032	-	-	69,900.00	69,900.00	-
03/01/2033	380,000.00	4.000%	69,900.00	449,900.00	519,800.00
09/01/2033	-	-	62,300.00	62,300.00	-
03/01/2034	395,000.00	4.000%	62,300.00	457,300.00	519,600.00
09/01/2034	-	-	54,400.00	54,400.00	-
03/01/2035	410,000.00	4.000%	54,400.00	464,400.00	518,800.00
09/01/2035	-	-	46,200.00	46,200.00	-
03/01/2036	425,000.00	4.000%	46,200.00	471,200.00	517,400.00
09/01/2036	-	-	37,700.00	37,700.00	-
03/01/2037	445,000.00	4.000%	37,700.00	482,700.00	520,400.00
09/01/2037	-	-	28,800.00	28,800.00	-
03/01/2038	460,000.00	4.000%	28,800.00	488,800.00	517,600.00
09/01/2038	-	-	19,600.00	19,600.00	-
03/01/2039	480,000.00	4.000%	19,600.00	499,600.00	519,200.00
09/01/2039	-	-	10,000.00	10,000.00	-
03/01/2040	500,000.00	4.000%	10,000.00	510,000.00	520,000.00
Total	\$5,645,000.00	-	\$2,143,860.00	\$7,788,860.00	-

EXHIBIT D - 105% LEVY SCHEDULE

Improvement Portion

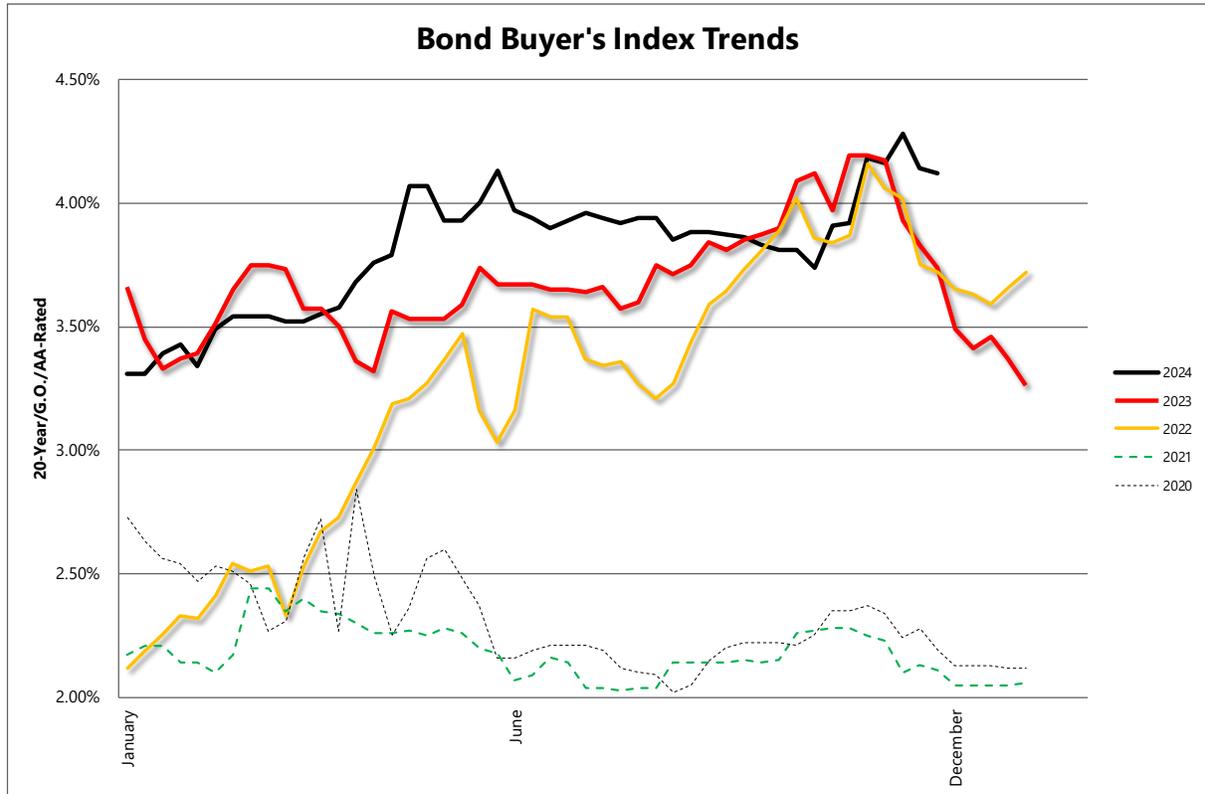
Date	Total P+I	105% Levy	Less:	Equals:	Levy Year	Collection Year
			Special Assessment Revenues*	Net Levy		
03/01/2025	-	-	-	-	-	-
03/01/2026	257,120.00	269,976.00	103,040.22	166,935.78	2024	2025
03/01/2027	257,100.00	269,955.00	103,040.24	166,914.76	2025	2026
03/01/2028	255,100.00	267,855.00	103,040.23	164,814.77	2026	2027
03/01/2029	257,850.00	270,742.50	103,040.23	167,702.27	2027	2028
03/01/2030	255,100.00	267,855.00	103,040.23	164,814.77	2028	2029
03/01/2031	257,100.00	269,955.00	103,040.22	166,914.78	2029	2030
03/01/2032	258,600.00	271,530.00	103,040.23	168,489.77	2030	2031
03/01/2033	259,600.00	272,580.00	103,040.22	169,539.78	2031	2032
03/01/2034	257,000.00	269,850.00	103,040.23	166,809.77	2032	2033
03/01/2035	259,200.00	272,160.00	103,040.22	169,119.78	2033	2034
03/01/2036	256,000.00	268,800.00	103,040.24	165,759.76	2034	2035
03/01/2037	257,600.00	270,480.00	103,040.23	167,439.77	2035	2036
03/01/2038	258,800.00	271,740.00	103,040.22	168,699.78	2036	2037
03/01/2039	259,600.00	272,580.00	103,040.22	169,539.78	2037	2038
03/01/2040	260,000.00	273,000.00	103,040.23	169,959.77	2038	2039
Total	\$3,865,770.00	\$4,059,058.50	\$1,545,603.41	\$2,513,455.09		

*Special assessment revenue is based on assessments totaling \$1,063,054 assessed at a rate of 5.00% (1.50% over the true interest cost) and spread in equal annual payments over 15 years.

Street Reconstruction Portion

Date	Total P+I	105% Levy	Levy Year	Collection Year
03/01/2025	-	-	-	-
03/01/2026	521,760.00	547,848.00	2024	2025
03/01/2027	521,050.00	547,102.50	2025	2026
03/01/2028	516,800.00	542,640.00	2026	2027
03/01/2029	517,050.00	542,902.50	2027	2028
03/01/2030	521,550.00	547,627.50	2028	2029
03/01/2031	520,050.00	546,052.50	2029	2030
03/01/2032	517,800.00	543,690.00	2030	2031
03/01/2033	519,800.00	545,790.00	2031	2032
03/01/2034	519,600.00	545,580.00	2032	2033
03/01/2035	518,800.00	544,740.00	2033	2034
03/01/2036	517,400.00	543,270.00	2034	2035
03/01/2037	520,400.00	546,420.00	2035	2036
03/01/2038	517,600.00	543,480.00	2036	2037
03/01/2039	519,200.00	545,160.00	2037	2038
03/01/2040	520,000.00	546,000.00	2038	2039
Total	\$7,788,860.00	\$8,178,303.00		

EXHIBIT E - MUNICIPAL MARKET CONDITIONS

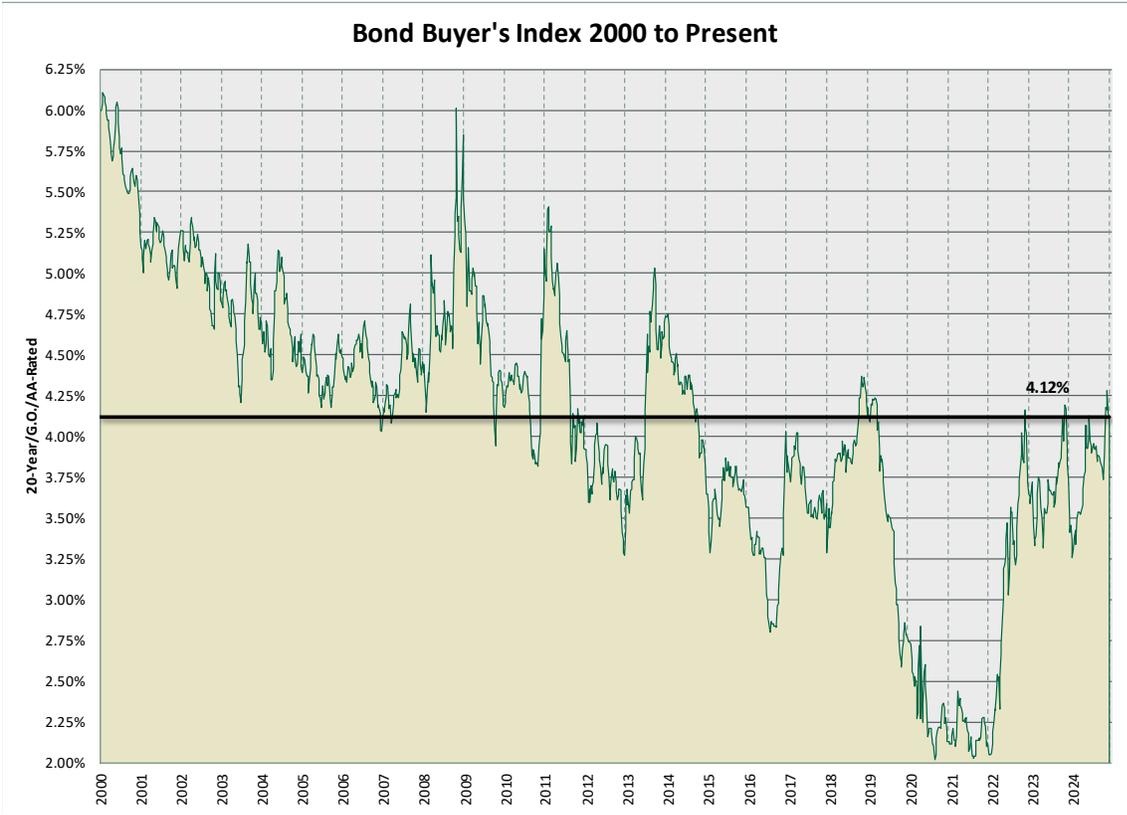


Source: Data compiled by Northland Securities from published Bond Buyer's Index



150 South 5th Street, Suite 3300, Minneapolis, MN 55402
 Main 612-851-5900 / www.northlandsecurities.com
 Member FINRA and SIPC, Registered with SEC and MSRB

*Chart for illustration only. This is not an offer to buy or sell securities.
 Based on sources believed to be reliable, but not warranted or guaranteed by Northland Securities, Inc. (RC 19-14A/Muni 19-_10A)*



Source: Data compiled by Northland Securities from published Bond Buyer's GO 20-Bond Index



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 Based on sources believed to be reliable, but not warranted or guaranteed by Northland Securities, Inc. (RC 19-15A/Muni 19-11A)*



STAFF MEMO

Prepared by: Paul Hoye, Finance Director	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.B.2
Reviewed by:	Item: Consideration to Amend Resolution 2024-34 to Remove the Woodland Avenue Street Improvement from the Assessment Roll		
Presented by: Paul Hoye, Finance Director	Action Requested: Motion to Adopt Resolution 2024-42: Amending Resolution 2024-34 and Ordering a New Assessment for Woodland Avenue		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

PREVIOUS COUNCIL ACTION

The City Council held a public hearing on October 28, 2024 on the proposed assessments for the 2024 Improvement Program where they received four assessment objections from property owners on Woodland Avenue.

REFERENCE AND BACKGROUND

Since the public hearing on the 28th, the Council has had conversations on how to proceed with the assessments for the Woodland Avenue project. It was determined the best course of action would be to amend Resolution 2024-34, which was approved at the October 28, 2024 council meeting, to remove the Woodland Avenue projects from the assessment roll, and to hold a separate public hearing to address the Woodland Avenue assessments at a future date.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Resolution 2024-42

CITY OF FAIRMONT, MINNESOTA

CITY COUNCIL RESOLUTION 2024-42

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FAIRMONT AMENDING RESOLUTION NO. 2024-34 AND ORDERING A NEW ASSESSMENT FOR WOODLAND AVENUE

WHEREAS, the Fairmont City Council conducted a duly noticed special assessment public hearing for the 2024 Improvements on October 28, 2024; and

WHEREAS, the City received four (4) objections to the special assessments pertaining specifically to the Woodland Avenue improvement project; and

WHEREAS, at the special assessment public hearing, Council made a motion to continue the hearing to January 13, 2025 at 5:30 PM to address the four (4) objections on Woodland Avenue; and

WHEREAS, the Council made a motion to approve Resolution 2024-34 adopting the assessment roll, including the Woodland Avenue project (Project No. 6724001) except for the parcels pertaining to the four (4) objecting property owners; and

WHEREAS, with the exception of 900 Woodland Avenue, City staff requests that Council remove the Woodland Avenue project (Project No. 6724001) from the 2024 assessment roll and order a new assessment for all remaining parcels pertaining to the Woodland Avenue improvement project; and

WHEREAS, there will be no need for a continued hearing to address the four (4) objections pertaining to the Woodland Avenue project and a new assessment may be ordered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT THAT:

1. The assessment roll adopted on October 28, 2024 is hereby amended to remove the Woodland Avenue improvement project (Project No. 6724001), with the exception of 900 Woodland Avenue.
2. The continued special assessment hearing scheduled for January 13, 2025 to address the four (4) objections pertaining to Woodland Avenue is cancelled.
3. With the exception of 900 Woodland Avenue, a new assessment is ordered for the remaining properties pertaining to the Woodland Avenue improvement project.

PASSED by the City Council of the City of Fairmont on this 25th day of November, 2024.

ATTEST:

Betsy Steuber, City Clerk

Lee C. Baarts, Mayor



STAFF MEMO

Prepared by: Cole Emler, Accountant	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.B.3
Reviewed by: Paul Hoyer, Finance Director	Item: Consideration to Declare Costs and Prepare the Assessment Roll for the Woodland Avenue Improvement Project		
Presented by: Paul Hoyer, Finance Director	Action Requested: Motion to Adopt Resolution No. 2024-43: Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments for the Woodland Avenue Improvement Project		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input checked="" type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

With the City removing the Woodland Ave project from the 2024 Improvement Project assessment roll, we need to restart the assessment process for this project. The first step in this process is to declare costs to be assessed and ordering the assessment roll.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Resolution No. 2024-43

RESOLUTION NO. 2024-43

STATE OF MINNESOTA }
COUNTY OF MARTIN } SS
CITY OF FAIRMONT }

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENTS FOR THE
WOODLAND AVE IMPROVEMENT PROJECT**

WHEREAS, estimated costs have been determined for the improvement of:

<u>Project No.</u>	<u>Description</u>
6725001	<u>RESURFACE (assessed at \$43.13/front footage)</u> Woodland Avenue: CSAH 39 to Fairlakes Avenue

And the estimated contract price for such improvements is \$543,910 and the expenses incurred or to be incurred in the making of such improvements are estimated at \$114,221 so that the total cost of the improvement is estimated at \$658,131.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. The portion of the cost to be assessed against benefiting property owners for the Woodland Ave Improvement Project shall be \$43.13per assessable foot.
2. Assessments shall be payable in equal annual installments and shall bear interest at the rate of five percent (5%) for projects as follows:
Resurfacing projects - 15 years
3. The Finance Director, with the assistance of the City Engineer, shall calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and the Finance Director shall file a copy of such proposed assessments in the Clerk’s office for public inspection.
4. The City Clerk shall upon completion of such proposed assessments, notify the Council thereof.

RESOLUTION NO. 2024-43, continued

Passed, approved and adopted by the Council this 25th day of November 2024.

Lee C. Baarts, Mayor

ATTEST:

Betsy Steuber, City Clerk
(SEAL)



STAFF MEMO

Prepared by: Cole Emler, Accountant	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.B.4
Reviewed by: Paul Hoyer, Finance Director	Item: Consideration to Call for a Public Hearing on the Woodland Avenue Improvement Project		
Presented by: Paul Hoyer, Finance Director	Action Requested: Motion to Adopt Resolution No. 2024-44, Calling for a Hearing on the Proposed Assessment of the Woodland Avenue Improvement Project		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

The assessment rolls for the Woodland Avenue Improvement Project and unpaid charges for services have been completed. A public hearing needs to be held on the proposed assessments. Staff recommends holding a public hearing on Monday, January 13th, 2025 at 5:30 pm in the Fairmont City Hall Council Chambers.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Resolution No. 2024-44

RESOLUTION NO. 2024-44

STATE OF MINNESOTA }
COUNTY OF MARTIN } SS
CITY OF FAIRMONT }

RESOLUTION CALLING FOR THE HEARING ON PROPOSED ASSESMENTS OF THE WOODLAND AVE IMPROVEMENT PROJECT

WHEREAS, by a resolution of the City Council passed on the 25th day of November , 2024, the Finance Director was directed to prepare a proposed assessment of the cost of improving:

<u>Project No.</u>	<u>Description</u>
6724001	<u>RESURFACE (assessed at \$43.13/front footage)</u> Woodland Avenue: CSAH 39 to Fairlakes Avenue

AND WHEREAS, the City Clerk has notified the City Council that such proposed assessments have been completed and filed in the City Clerk’s office for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. A hearing shall be held on January 13, 2025, in the Fairmont City Hall Council Chambers, 100 Downtown Plaza, at 5:30 p.m. to pass upon such proposed assessments and all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to publish a notice of the hearing on the proposed assessment once in the official newspaper at least two weeks prior to the hearing and the City Clerk shall state in the notice the total cost of the services. The City Clerk shall also mail notices to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

RESOLUTION NO. 2024-44, continued

Passed, approved and adopted by the Council this 25th day of November 2024.

Lee C. Baarts, Mayor

ATTEST:

Betsy Steuber, City Clerk
(SEAL)



STAFF MEMO

Prepared by: Paul Hoye, Finance Director	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.B.5
Reviewed by:	Item: Consideration to Approve Resolutions regarding Electric and Water Reimbursements		
Presented by: Paul Hoye, Finance Director	Action Requested: Motion #1: Motion to Adopt Resolution 2024-45 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code in Connection with the Electric Revenue Bonds, Series 2025. Motion #2: Motion to Adopt Resolution 2024-46 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code in Connection with the General Obligation Water Revenue Note of 2025		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

The City will begin work on two projects, the Ground Storage Tank project and the Electric Substation project. Because the Water and Electric Funds do not have the reserves on hand to pay for these projects, we will be issuing debt to pay for them. These reimbursement resolutions will allow the City to move forward with these projects before we have closed on the bonds or notes and reimburse ourselves from the proceeds once we close on the bonds and notes.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

- Resolution 2024-45
- Resolution 2024-46

RESOLUTION NO. 2024-45

RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE IN CONNECTION WITH THE ELECTRIC REVENUE BONDS, SERIES 2025

BE IT RESOLVED by the City Council (the "Council") of the City of Fairmont, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds, specifically in this case, the Electric Revenue Bonds, Series 2025 (the "Bonds").

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the Bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of the Bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of the Bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of the Bonds. This Declaration relates to the following project (the "Project") and the costs thereof to be financed:

Electric Substation – Updates and improvements to the 10 th Street and Fairmont Energy Station substations, and construction of a new substation on the west side of Fairmont	\$ 20,300,000
Project Total	\$ 20,300,000

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of the Bonds to be issued after the date of payment of such costs.

As of the date hereof, the City reasonably expects that \$20,300,000 is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Adopted on November 25, 2024, by the City Council of the City of Fairmont, Minnesota.

Lee C. Baarts, Mayor

ATTEST:

Betsy Steuber, City Clerk
(SEAL)

CERTIFICATION

The undersigned, being the duly qualified and acting Finance Director of the City of Fairmont, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular meeting of the Council held on November 25, 2024. The Council meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held.

Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the Finance Director of the City of Fairmont, Minnesota, on November 25, 2024

Finance Director
City of Fairmont, Minnesota

RESOLUTION NO. 2024-46

RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE IN CONNECTION WITH THE GENERAL OBLIGATION WATER REVENUE NOTE OF 2025

BE IT RESOLVED by the City Council (the "Council") of the City of Fairmont, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds, specifically in this case, the General Obligation Water Revenue Note of 2025 (the "Note" or "Bond").

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the Note) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of the Note, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of the Note within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of the Note. This Declaration relates to the following project (the "Project") and the costs thereof to be financed:

Ground Storage Tank - Design and construction of a new 2 million gallon concrete structure for water storage	\$ 4,500,000
Project Total	\$ 4,500,000

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of the Note to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$4,500,000 is the maximum principal amount of the Note which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Note is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Adopted on November 25, 2024, by the City Council of the City of Fairmont, Minnesota.

Lee C. Baarts, Mayor

ATTEST:

Betsy Steuber, City Clerk
(SEAL)

CERTIFICATION

The undersigned, being the duly qualified and acting Finance Director of the City of Fairmont, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular meeting of the Council held on November 25, 2024. The Council meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held.

Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the Finance Director of the City of Fairmont, Minnesota, on November 25, 2024.

Finance Director
City of Fairmont, Minnesota



STAFF MEMO

Prepared by: Pat Oman, Community Development Director	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.C.1
Reviewed by:	Item: Consideration of a Memorandum of Understanding with Region Nine Development Commission on Energy and Environmental Resiliency		
Presented by: Pat Oman, Community Development Director	Action Requested: Motion to Approve a Memorandum of Understanding with Region Nine Development Commission on an Energy and Environmental Resiliency (EER) Plan		
Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two-Thirds Vote <input type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

*This agenda item was initially presented to Council at the November 18, 2024 meeting. It was tabled to this evenings meeting. Community Development Director Pat Oman is available to present and provide information on this item.

The Region Nine Development Commission has received an Energy Efficiency and Conservation Block Grant (EECBG) from the Federal Government. They approached me about utilizing this funding in Fairmont. In discussion, we determined the best way Fairmont could utilize these funds would be to develop a community Energy Resiliency Plan to identify and address how a changing climate and new energy technologies are and will impact our community. Region Nine is requesting Council approve the enclosed Memorandum of Understanding prior to the start of the project.

The planning process will investigate a wide range of environmental factors in Fairmont which will include, but are not limited to, energy costs, flooding, and environmental disaster preparedness. Ultimately, this project will provide Fairmont and its community leaders with an implementation plan to be prepared to apply for or access future funding opportunities. The costs associated with this project, including staff time of the Region Nine Development Commission, will be funded through the aforementioned grant. The total value of the grant is \$12,250.

The project would be phased as described below:

Planning Committee Development: We will work with city staff to develop a new ad hoc committee to guide this planning process. The committee should include city staff, elected officials, residents, and local stakeholders.

Survey Development and Deployment: For our survey we will seek input from the planning committee and research surveys from other energy and environmental resilience plans. The survey will be offered online via Survey Monkey, through a paper version, and will be translated into relevant languages. This survey will be shared through applicable methods as identified by the planning team.

City Department Engagement: We will engage with city departments to identify issues and opportunities for internal action. Engagement will consist of education on changing weather patterns, state and federal energy goals, and emerging technologies.

Business Engagement: We will host a business roundtable to identify business community opportunities and challenges related to energy and environmental resilience. The event will also support local businesses in connecting with available resources.

GIS Analysis and Figure Assembly: We will utilize existing data sources to compile comprehensive visual narratives depicting energy and environmental concerns and opportunities within Fairmont. This may include analyzing impervious surfaces, flood zones, and suitability for solar development. Once these figures are assembled, they will be presented to the planning team and integrated into the project implementation guide.

Create Project Implementation Guide: This implementation guide will provide project ideas that stem from community input, conversations with the planning team, and climate resilient best practices. Each project idea will have an identified implementer, a list of possible funding sources, and a list of relevant technical assistance service providers.

BUDGET IMPACT

Costs related to public hearings and corresponding publications and notifications.

SUPPORTING DATA/ATTACHMENTS

Memorandum of Understanding

Draft Energy and Environmental Resiliency Plan Proposal

Energy Efficiency and Conservation Block Grant Powerpoint

Memorandum of Understanding Between

Region Nine Development Commission and the City of Fairmont

This Contract for Services, made this of November 2024, is by and between City of Fairmont, hereinafter referred to as FAIRMONT, and Region Nine Development Commission, hereinafter referred to as RNDC.

The purpose of this contract is to provide a mutual understanding concerning the services to be rendered to FAIRMONT by RNDC.

SECTION I: DESCRIPTION OF SERVICES

RNDC hereby agrees to research and create an Energy and Environmental Resiliency (EER) Plan for the City of FAIRMONT that meets the contractual expectations outlined by the EECBG grant award. Services to be rendered include but are not limited to

- A. Develop and conduct survey outreach to solicit input from residents, businesses, and stakeholders within the city.
- B. Conduct interviews with key stakeholders including residents, businesses, and organizations that focus on current energy and environmental issues in FAIRMONT.
- C. Moderate community input sessions.
- D. Perform an analysis of local ordinances, state and federal policy, and local environmental and energy related data to outline their impact on the city.
- E. Develop a project implementation guide that is based on community input and best practices. The guide will identify local implementers and funding sources.
- F. Analyze data, draft a report, and present it for public review.
- G. Incorporate changes from public review and submit for formal adoption by the FAIRMONT City Council.

SECTION II: DESCRIPTION OF FAIRMONT'S RESPONSIBILITIES

FAIRMONT agrees to:

- A. Appoint a primary contact for this project.
- B. Identify city officials and community members for a planning committee
- C. Provide RNDC with specific information, plans, resolutions, and documents as needed to complete RNDC's services.
- D. Schedule, conduct, mail, and print information for public hearings/meetings as required and assure that all publication and notification requirements are met.

- E. Pay for all costs related to public hearings and corresponding publications and notifications.

SECTION III: CONTRACT PERIOD

- A. This contract is effective from November __, 2024 to November 1, 2025.
- B. Dates are contingent upon timely response from FAIRMONT to RNDC.
- C. The period for this contract may be amended upon request and signed approval by both FAIRMONT and RNDC.

SECTION IV: COMPENSATION FOR SERVICES

- A. All work performed under this contract shall be funded by the Energy Efficiency and Conservation Block Grant (EECBG) funds awarded to the RNDC.
- B. RNDC shall provide services up to or not to exceed \$12,250 in value including staff time, mileage, and associated costs to complete this plan.

SECTION V: TERMS AND CONDITIONS

A. Qualifications

RNDC represents that it is qualified and willing to perform the services set forth herein.

B. Amendments

Any alterations, variations, modifications, or waivers of terms of this agreement shall be binding upon FAIRMONT and RNDC only upon being reduced to writing and being signed by a duly authorized representative of FAIRMONT and of RNDC.

C. Assignment

RNDC represents that it will utilize only its personnel in the performance of the services set forth herein, and further agrees that it will neither assign, transfer, or subcontract any rights or obligations under this agreement without prior written consent of FAIRMONT.

D. Data and Copyright

- a. All reports, data, information, documentation, and material given to or prepared by RNDC pursuant to this agreement will be confidential and will not be released by RNDC during the contract period without prior authorization from FAIRMONT.
- b. No reports, maps, data, commentaries, or other documentation produced in whole or in part under this agreement will be subject of an application for copyright by or on behalf of RNDC or RNDC's agents or personnel.

E. Compliances

RNDC agrees to abide by and assures that no person shall on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, age, political beliefs or in any other manner that violates state or federal law be excluded from participating in, be denied the benefits of, or be otherwise subject to discrimination in connection with the operations of this contract.

F. Financial Records

RNDC agrees that it will establish and keep for a period of three years following the receipt of payment from the final invoice for services performed hereunder such financial records as will fully disclose the amount and disposition of the funds received pursuant to this contract.

G. Termination

- a. If either party shall fail to fulfill its obligations hereunder, or shall violate any terms of this contract, the other party shall have the right to terminate this contract by giving written notice to the defaulting party at least thirty (30) days prior to termination. Such written notice shall specify the nature of the default.
- b. In the event of the termination of this contract prior to normal completion, all finished or unfinished documents, data, studies, surveys, drawings, maps, photographs, and reports prepared by RNDC in carrying out the work tasks hereunder shall become property of FAIRMONT. RNDC shall be entitled to receive from FAIRMONT the reasonable value of such materials. In addition, FAIRMONT shall pay RNDC for the services actually and satisfactorily performed by RNDC hereunder up to the time of termination, less any payments previously made to RNDC under this contract.

H. Information

FAIRMONT agrees that all information provided to RNDC will be true and correct to the best of its knowledge. RNDC is not liable for its use or dissemination of false or erroneous information, data, or other materials provided by FAIRMONT and/or involved volunteers.

I. Severability

Any provision or part of this contract identified by either party as unenforceable under any law or regulation shall be considered stricken, but all remaining provisions shall continue to be valid and binding upon FAIRMONT and RNDC. The contract shall be revised to replace such a stricken provision with a valid and enforceable provision that comes as close as possible to expressing the intentions of the stricken provision.

SECTION VI: ACCEPTANCE

FAIRMONT and RNDC hereby accept this contract for services. Each party warrants that they are empowered and authorized to execute this agreement and accept the terms and conditions outlined in Section V of this contract. The parties hereto have caused this contract to be duly executed.

Nicole Griensewic, *Executive Director*
Region Nine Development Commission
3 Civic Center Plaza, Suite 310
Mankato, MN 56001

Date: _____

Date: _____

Fairmont Energy and Environmental Resiliency (EER) Plan Proposal

The purpose of this project is to conduct an energy and environment resilience plan to identify and address how a changing climate and new energy technologies are and will impact the community of Fairmont, Minnesota. This planning process will investigate a wide range of environmental factors in Fairmont which will include, but are not limited to, energy costs, flooding, and environmental disaster preparedness. Ultimately, this project will provide Fairmont and its community leaders with an implementation plan to be prepared to apply for or access future funding opportunities. The costs associated with this project, including staff time of the Region Nine Development Commission will be funded through a grant from the MN Department of Commerce and the US Department of Energy.

Planning Committee Development: Work with city staff to develop a new ad hoc committee to guide this planning process. The committee should include city staff, elected officials, residents, and local stakeholders.

Survey Development and Deployment: For our survey we will seek input from the planning committee and research surveys from other energy and environmental resilience plans. The survey will be offered online via Survey Monkey, through a paper version, and will be translated into relevant languages. This survey will then be shared through applicable methods as identified by the planning team.

City Department Engagement: We will engage with city departments to identify issues and opportunities for internal action. Engagement will consist of education on changing weather patterns, state and federal energy goals, and emerging technologies.

Business Engagement: We will host a business roundtable to identify business community opportunities and challenges related to energy and environmental resilience. The event will also support local businesses in connecting with available resources.

GIS Analysis and Figure Assembly: We will utilize existing data sources to compile comprehensive visual narratives depicting energy and environmental concerns and opportunities within Fairmont. This may include analyzing impervious surfaces, flood zones, and suitability for solar development. Once these figures are assembled, they will be presented to the planning team and integrated into the project implementation guide.

Create Project Implementation Guide: This implementation guide will provide project ideas that stem from community input, conversations with the planning team, and climate resilient best practices. Each project idea will have an identified implementer, a list of possible funding sources, and a list of relevant technical assistance service providers.

EECBG 101

Energy Efficiency and Conservation Block Grant



Who we are

- Regional unit of government representing south central Minnesota
- Community and Economic Development
- Planning, TA, Grant Writing, and more!



EECBG Program – Improve and Reduce Costs

“The Energy Efficiency and Conservation Block Grant (EECBG) Program is designed to assist states, local governments, and Tribes in implementing strategies to reduce energy use, to reduce fossil fuel emissions, and to improve energy efficiency.” (energy.gov)

Project Goal: Under this award, the Region Nine Development Commission (RNDC) will administer sub-grants to local governments in small cities or towns (population under 15,000). Awards to local governments can be between \$2,000 - \$12,250.

- Flexible, allows communities to tailor projects to their specific needs
- Special consideration given to Disadvantaged Communities
- Fund 100% of cost for Staff Time and Resources
- Technical Assistance – Step-by-step guides and direct support

What is Resilience?

- Resilience for communities is defined by their ability to withstand, adapt to, and recover from harmful environmental and socioeconomic impacts
- The concept of resilience casts a wide net:

- | | |
|--|---|
| <ul style="list-style-type: none">• Grid stability & energy costs• Extreme weather• Green infrastructure• Clean transportation• Housing initiatives• Clean energy and energy efficiency | <ul style="list-style-type: none">• Waste management solutions• Business opportunity and retention• Workforce development programs• Community education & wellbeing• Water conservation and land use• Wastewater treatment |
|--|---|

EECBG - Drivers and Goals

- Preparation for climate-based hardship
 - Grid instability
 - Volatile energy costs
 - Extreme weather susceptibility
- Preparation for future funding opportunities
 - Funders prefer to award “shovel-ready” projects - which can be identified and mapped out through planning efforts
- Anticipated impacts
 - Reduce energy costs
 - Improve sustainability
 - Strengthen community

How RNDC can help

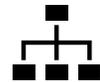
- Resilience planning



- Risk assessment



- Resource management



- Community Surveys



- Identify community champions



- Sustainable practices

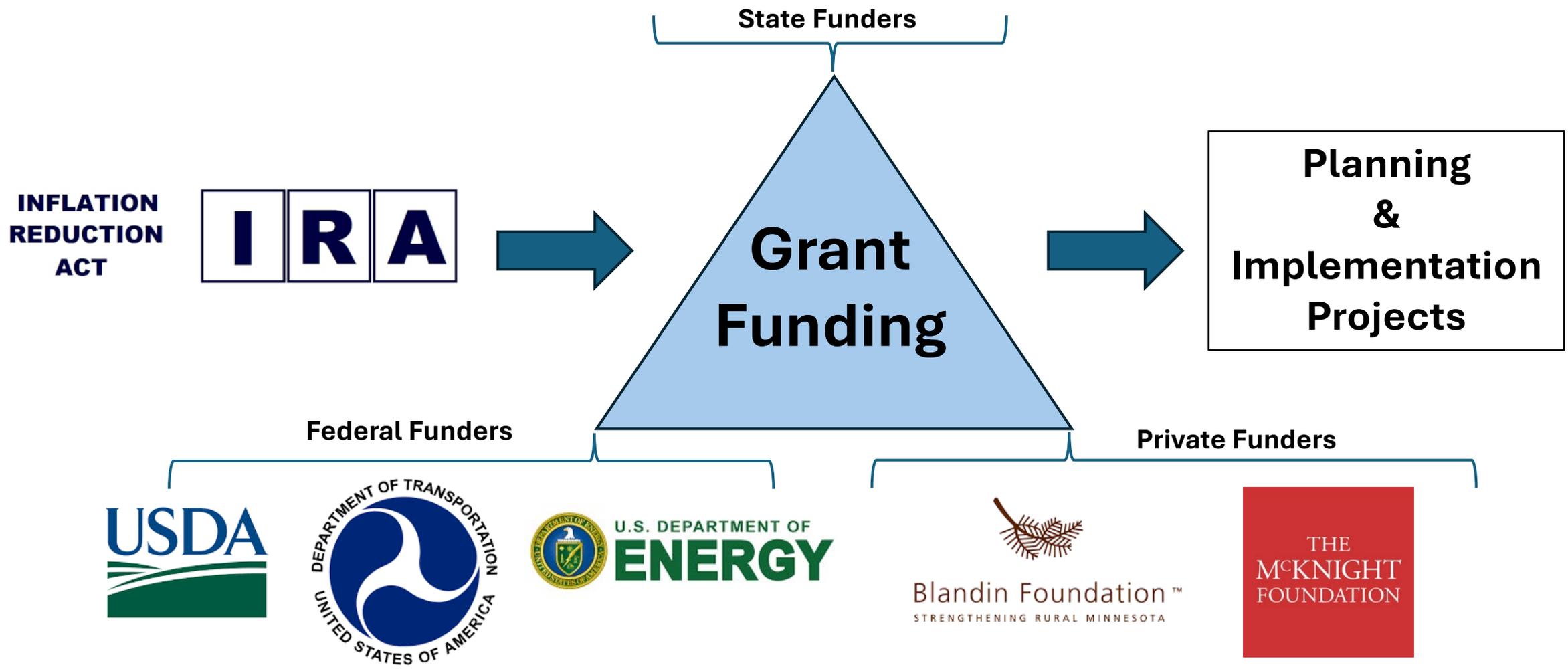


- Infrastructure assessments and improvement recommendations



- Identify economic opportunities





Comfrey Plan Example

- Comfrey recognized they needed help
- Funded through MPCA – SWC Grant Program
- Community Engagement
- Energy Audits
- Goals, Projects, and Action Items

COMFREY Climate Resilience Plan



Within the Plan

- Comfrey Climate Resilience Committee
- Community Survey
- Residential, Business, and City Project Ideas

Strengths, Weaknesses, Opportunities, Threats (SWOT) Analysis

In the initial planning stages, the climate resilience committee was asked to complete a SWOT analysis to give the RNDC planning staff a stronger perspective of what life is like as a Comfrey community member.



Strengths
 Community Determination • Cohesiveness • Resilience • Dedicated Employees
 School • Civic Organizations • Friendly • Cohesive • Churches • Parks • Utilities
 Maintenance Well Done • Modern Buildings • Community Center • Available Space
 Police • EMS • Social Services • Always Come Together • Not Afraid To Help Each Other
 Community Pride • Support Each Other • Volunteer Fire Department • Grocery Store
 Lumber Yard • Local Business • Boone • Community Involvement • Clean
 Businesses • Available Space • Close Knit Community • Good Workers
 Updated Infrastructure • Not Starting From Scratch



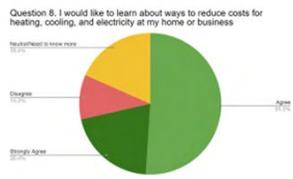
Weaknesses
 Some Community Views on Climate Change • Stubbornness to Ask for Help
 Declining Population • Lack of Service Providers: Internet & NG • Housing
 Lack of Housing to Support Growth • Lack of Employment • Small City Staff
 Limited Tax Base • Susceptible to Flooding • Bad Internet Choices • High Taxes
 An Inclusive Town Especially to New Residents Which Comes Across as Unfriendly
 Lack of Businesses to Attract People to Work and School • Small Population
 Older Community • Declining Student Population • Lack of Businesses for Tax Base
 Population • Substandard Homes • No Hospital

Who will fund this work?



Image of an under-insulated attic in Comfrey. The recommended level of R49 insulation is about 16 inches of continuous insulation.

Most homes audited have central air conditioning. When these reach the end of their life, it was recommended that they be replaced with Air Source Heat Pumps (ASHP) for efficient cooling in the summer and heating in spring and summer.



71.4% of Comfrey residents and businesses agree or strongly agree that they would like to learn about ways to reduce their costs for heating, cooling, and electricity.

Comfrey Downtown Core Solar Potential

The figure to the right shows the solar suitability of Comfrey's downtown core. There are many flat or south-facing roofs that would be great for solar panels. Based on the light commercial use of many of these buildings their electricity use could be completely offset by rooftop panels. This would increase the viability of these businesses, increase the resilience of the grid for these local businesses, and keep more money in the local community.

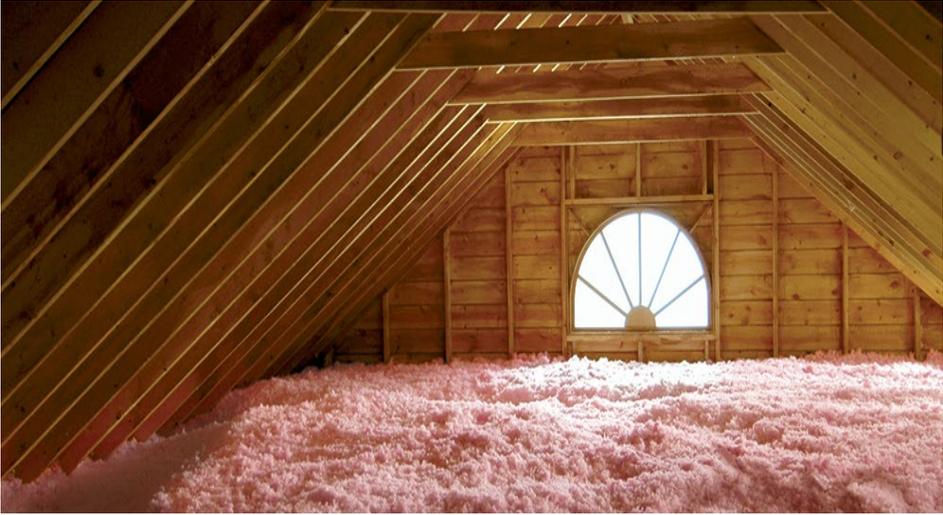
Visualizing Comfrey's Solar Future

There are 1785 solar panels in the image to the right which amounts to approximately 678 kW of solar capacity. This would generate 940,000 kWh or close to 67% of Comfrey's annual electricity needs. This would amount to roughly \$750,000 worth of energy. The rooftops in Comfrey hold immense potential for Comfrey's sustainable and resilient future.

Comfrey Residential Solar Potential

Looking at this aerial image you can see that residential properties in Comfrey have considerable rooftop potential. Based on the city's layout and construction patterns roofs with a south-facing slope are the best potential locations for rooftop solar. By using local solar energy sources, distributed solar generation will also eliminate the "line loss" (wasted energy) that happens during transmission and distribution in the electricity delivery system. This will reduce the overall amount of energy the local utility needs to purchase from other parts of the country.

Project examples



Moving forward

- How to start
 - Assess needs and priorities for your community
 - Local leaders and Region Nine collaboration
- Timelines
- Funding is limited – June 2026
 - Disadvantage communities remain at top of funding allocation



STAFF MEMO

Prepared by: Peter Bode, Planner & Zoning Official	Meeting Date: 11/25/2024	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing	Agenda Item # 9.C.2
Reviewed by: Pat Oman, Community Development Director	Item: Consideration to Amend Fairmont City Code, Chapter 4 - Animals		
Presented by: Peter Bode, Planner & Zoning Official	Action Requested: Approve the First Consideration of Proposed Ordinance 2024- 06: An Ordinance Amending Fairmont City Code, Chapter 4 - Animals		
Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input checked="" type="checkbox"/> Roll Call	Staff Recommended Action: Approval Board/Commission/Committee Recommendation:		

REFERENCE AND BACKGROUND

At the November 18, 2024 City Council meeting, Council discussed and directed staff to reintroduce the proposed beekeeping ordinance from earlier in the year. The ordinance included in this packet is identical to the one proposed earlier in the year (Ordinance 2024-03). Staff and the City Attorney continue to recommend its approval.

SUPPORTING DATA/ATTACHMENTS

Memo from City Attorney
 Ordinance 2024-06

ORDINANCE NO. 2024-06

AN ORDINANCE AMENDING FAIRMONT CITY CODE, CHAPTER 4 – ANIMALS

THE CITY OF FAIRMONT DOES ORDAIN (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted; sections which are only proposed to be re-numbered are only set forth below as to their number and title):

SECTION 1. Fairmont City Code, Chapter 4 – Animals, Article 1.- In General, Sections 4-1 to 4-4, are hereby amended to read as follows:

Sec. 4-1. Definitions.

Domestic animals means those animals commonly accepted as domesticated household pets. Unless otherwise defined, such animals shall include dogs, cats, caged birds, doves, pigeons, gerbils, hamsters, guinea pigs, domesticated rabbits, fish, nonpoisonous and nonvenomous reptiles or amphibians, including constrictors, and other similar animals. Domestic animals do not include farm animals.

Nondomestic animals means those animals commonly considered to be naturally wild and not naturally trained or domesticated, or which are commonly considered to be inherently dangerous to the health, safety, and welfare of people. Unless otherwise defined, such animals shall include, but are not limited to, members of the feline family (lions, tigers, cougars, leopards, jaguars), canine family (wolves, foxes, coyotes), rodent family (skunks, raccoons, squirrels), poisonous or venomous reptiles or amphibians (vipers, crocodiles, and alligators), and any hybrid or crossbreed between any nondomestic animal with any other animal. Any animals not explicitly listed above shall include any animal that can be reasonably defined by the terms of this section, including exotic animals, primates, bear, deer, and game fish.

Farm animals means those animals commonly associated with farming or are kept for the purpose of food production or performing work in an agricultural setting. Unless otherwise defined, such animals shall include members of the equestrian family (horses, mules), bovine family (goats, sheep, cows, bulls, bison), poultry (chicken, turkeys), fowl (ducks, geese), camelid family (llamas, alpacas, camels), swine, honeybees, and other animals associated with a farm, ranch, or stable.

Sec. 4-~~12~~. Animal control officer generally.

The animal control officer shall maintain the city animal pound and perform other duties imposed on him/her by ordinance.

Sec. 4-~~23~~. Impoundment.

- (a) The animal control officer or any police officer may take up and impound in the city pound any animal or fowl found running at large in violation of this chapter and shall provide proper sustenance for every animal impounded.
- (b) Within twenty-four (24) hours after an animal has been impounded pursuant to subsection (a), the animal control officer shall post a notice in three (3) conspicuous places in the city, one (1) of them at the pound, describing the animal and stating that it has been impounded. He/she shall also make a reasonable attempt to give oral or written notice to the owner if the owner is known.
- (c) No animal impounded shall be released except to a person displaying a receipt from the clerk showing payment of the impounding fee for the sale price. The fee for impounding shall be as determined by the council by resolution.
- (d) If any impounded animal is not redeemed within six (6) days, the animal control officer shall give an additional three-day posted notice as provided in subsection (b), of the time and place when and

where the animal shall be sold. If the poundmaster is unable to sell the animal on the day stated, he/she may sell the animal as soon thereafter as possible without further notice.

- (e) The clerk shall turn over the proceeds of such sale to the director of finance. The director shall pay the animal control officer the costs of impounding. The balance shall be paid, on order of the council, to the owner of the animal or fowl if claimed within one (1) year from the date of sale; otherwise, it shall be forfeited to the city.
- (f) No unauthorized person shall break into the pound or release any animal legally placed therein.

Sec. 4-34. General restrictions on livestock, wild animals prohibited animals in the city.

- (a) ~~No person shall keep any horse, cattle, sheep, goat, swine, llamas, camels, buffalo or similar animal or any animal of a wild nature (does not include small animals often kept as pets such as rabbits or ferrets) in the city, except within the Agricultural Transition Zone. No person shall permit such an animal to be kept on premises owned, occupied, or controlled by him/her except under the regulations and conditions prescribed by this chapter and Fairmont City Code section 26-151 permit any animal under section 4-1 to be at large within the city. Any such animal is deemed to be at large when it is off the premises of the owner and not under custody and control of the owner or other person, either by leash, cord, chain, or otherwise restrained or confined.~~
- (b) No person shall keep any nondomestic animal in the city.
- (c) Except as provided in subsection (d), no person shall keep any farm animal in the city, except within the Agriculture-transition district. No person shall permit such an animal to be kept on premises owned, occupied, or controlled by the person except under the regulations and conditions prescribed by this chapter and Fairmont City Code, section 26-151.
- (d) Exceptions.
 - (1) Fowl and poultry.
 - ~~a. No person shall keep more than a total of five (5) chickens, fowl or poultry, per recorded lot in any zoning district outside of the agricultural transition zone Agriculture-transition district. Roosters are not only allowed to be kept in the Agriculture-transition district. a residential zone.~~
 - (e)b. No chicken fowl or poultry coop, run or other structure where chickens, fowl or poultry are kept shall be maintained closer than thirty-five (35) feet from any property line or residence, other than the residence occupied by the owner or occupant of the premises upon which such chickens, poultry or fowl are kept.
 - (2) Honeybees.
 - a. No person shall keep more than two (2) hives per recorded lot in any zoning district outside of the Agriculture-transition district.
 - b. No hive or structure intended for the housing of a honeybee colony, or any accessory or related equipment, shall be located less than ten (10) feet from any property line or residence, other than the residence occupied by the owner or occupant of the premises upon which such honeybees are kept.
 - (3) Permit required.
 - a. Any coop, run, hive, or other structure kept, built, or maintained under this section shall require a permit.

Sec. 4-4. Animals at large

~~No person shall permit any horse, mule, donkey, pony, cattle, sheep, goat, swine, rabbit, chicken, geese, duck, or turkey of which he/she is the owner, caretaker, or custodian to be at large within the city. Any such animal is deemed to be at large when it is off the premises owned or rented by the owner or his/her agent and not under restraint.~~

SECTION 2: This Ordinance shall take effect immediately after its publication.

Passed by the City Council of the City of Fairmont, Minnesota, this ____ day of _____ 2024.

Lee C. Baarts, Mayor

ATTEST:

Betsy Steuber, City Clerk

First Consideration: November 25, 2024

First Reading:

Date: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain _____

Second Reading:

Date: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain _____

Published:

Date: _____

MEMORANDUM

To: Mayor Lee Baarts and Members of the Fairmont City Council

From: Caralyn E. Brown, Associate Attorney

CC: Matt Skaret, City Administrator, City of Fairmont
Peter Bode, Planner and Zoning Official, City of Fairmont

Date: September 17, 2024

Re: Clarifying Animal Definitions in the City and Providing Minimal Parameters for Beekeeping in City Limits

1) INTRODUCTION

On June 24, 2024, a citizen of Fairmont attended the City Council meeting and requested to be permitted to keep honeybees on his property. Council affirmed its impression at the meeting that beekeeping is allowable under City Code and that the citizen could proceed with beekeeping on his property. No changes were directed to be made to City Code. Upon further review to implement the Council's directive, however, City staff discovered a few problems with the current animal control ordinance as written, particularly concerning ambiguous definitions and potential safety risks that the Council should consider. This memo outlines those issues for your consideration and discussion.

2) BACKGROUND

Fairmont's City Code currently includes a long-standing ordinance that governs wild animals and restrictions on such animals in the City. Unfortunately, the current ordinance is ambiguous as to what animals are included in that definition and whether honeybees, or other agricultural animals, may be included. In collaboration with City staff, we have researched animal definitions to provide more specific definitions and categories to clarify what types of animals are permitted, including domesticated, nondomesticated, and farm animals, and in which zoning districts they may be kept. It is currently unclear under code whether or not beekeeping is permissible in the City and the ordinance should be amended to clearly authorize beekeeping if that is the Council's will. Additionally, the discussion on beekeeping raises a few concerns pertaining to the practicalities of allowing honeybees in the City with no regulations in place. Without establishing minimum standards for quantity and location of hives, the public may be inadvertently exposed to avoidable safety risks that could be mitigated by adopting a limited ordinance amendment. We have drafted such an amendment with City staff and recommend the City Council review the same and consider the same for adoption.

3) ANALYSIS AND RECOMMENDATION

a. Animal Definitions

Fairmont's City Code currently includes a prohibition on "wild animals," which is ambiguous and unclear as to the types of animals that may be permitted in the City. Allowing beekeeping without amending the ordinance could arguably be in violation of the current City Code. The recent discussion on beekeeping in City limits presents an opportunity to revise the current language to affirmatively rectify this ambiguity and is consistent with Council's intent. We recommend adopting an ordinance amendment to include the new definitions and categories clarifying which animals will be permitted as domestic animals and providing restrictions on nondomestic and farm animals within the City. The ordinance amendment as written prohibits nondomestic animals in the City and limits farm animals to the Agriculture-transition district with the exception of poultry and honeybees.

b. Minimal Beekeeping Regulations

With the recent decision to allow beekeeping within City limits, we would also recommend that the Council approve limited regulations to establish basic safety protections for the community and provide clear guidance and requirements for those interested in performing beekeeping activities on their properties. City Code already provides basic regulations as an exception for keeping chickens, which will be maintained (and expanded to poultry and fowl) and includes a similar section addressing honeybees. Without the recommended ordinance amendment, the City could inadvertently find itself in a situation where members of the public are exposed to safety risks and potential serious harm that could be avoided by providing a few parameters on location and quantity of hives. For instance, without regulations, an unlimited amount of hives could be maintained in close proximity to schools, daycare facilities, or playgrounds. A limited ordinance addressing quantity and location will assist in reducing the risk of accidental stings, particularly for individuals who may be allergic to bee venom.

Based on the foregoing, we recommend establishing: 1) a reasonable cap on the number of hives, which will allow keeping honeybees, but minimize the potential for large concentrations of bees; and 2) a minimum distance that hives may be maintained from neighboring properties to avoid conflicts and ensure that bees have adequate space to not become a nuisance, both of which could pose a danger to public safety. City staff has reviewed and provided a recommendation for the specific quantity and distance of the hives from neighboring properties to be reviewed at Council's discretion.

While the above measures are designed to address immediate concerns, the City retains the flexibility to implement more comprehensive regulations in the future if necessary. Additional regulations could include detailed requirements related to hive specifications, management, pest control, or education. However, at this time, without further direction from Council, our focus with this ordinance amendment is to merely minimize unintentional risks, such as setting up multiple hives in too close a proximity to public areas, which could lead to public safety hazards.

4) SUMMARY AND CONCLUSION

In conclusion, City staff and legal counsel recommend the City Council consider and adopt the aforementioned ordinance to clarify animal definitions, allow beekeeping in the City as an exception, and establish limited regulations for beekeeping to address safety concerns. The proposed regulations are minimal yet sufficient to address current concerns with the potential for future adjustments as needed. We recommend the City Council adopt the proposed ordinance promptly in order to avoid unintentional harm and to provide clarity on animal-related regulations within the City.

Should you have any questions regarding the foregoing, please contact Peter Bode or Matt Skaret, and I will be available to answer questions at the Council meeting as well.

Thank you.

CEB-CMH/kb

**Accounts Payable
Check Approval List - City Council**

From: 10/30/2024

To: 11/26/2024



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	166699	11/08/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	175.12	166699	11/08/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Freight	8.95	166699	11/08/2024 1
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	126.20	166699	11/08/2024 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	235.00	166699	11/08/2024 1
A.H. Hermel Company	Liquor Store	Supplies Liquor Store	340.36	166699	11/08/2024 1
A.H. Hermel Company	Central Garage	4 Cases Pop Up Wipes City Shop	533.00	166652	11/07/2024 1
Total for A.H. Hermel Company			1,427.58		
<u>A1 Concrete Grinding & Mudjacking</u>					
A1 Concrete Grinding & Mudjacking	Paved Streets	Blacktop Saw, Cut & Remove Dewey St	2,200.00	166826	11/20/2024 1
A1 Concrete Grinding & Mudjacking	Paved Streets	Street Panel Saw, Cut & Remove 415 N Hampton	1,872.00	166826	11/20/2024 1
A1 Concrete Grinding & Mudjacking	Storm Sewer Mnt	Frame, Pin & Pour Liberty Lane	6,538.00	166826	11/20/2024 1
Total for A1 Concrete Grinding & Mudjacking			10,610.00		
<u>AdMfg, Inc</u>					
AdMfg, Inc	Crime Control & Investigation	Adopt A Cop Plastic Halloween Bags	290.53	166600	11/01/2024 1
Total for AdMfg, Inc			290.53		
<u>AIM Electronics, Inc.</u>					
AIM Electronics, Inc.	Parks	Daktronics LED Baseball Scoreboard & Accessories	20,192.00	166827	11/20/2024 1
Total for AIM Electronics, Inc.			20,192.00		
<u>Alex Air Apparatus 2 LLC</u>					
Alex Air Apparatus 2 LLC	Fire Fighting	Class A Plus, 5 Gallon Pail (4) Fire Dept	512.00	166828	11/20/2024 1
Alex Air Apparatus 2 LLC	Fire Fighting	Charger 110V, US Plug Fire Dept	624.00	166828	11/20/2024 1
Alex Air Apparatus 2 LLC	Fire Fighting	16 % Gallon Pails of Foam	2,048.00	166653	11/07/2024 1
Total for Alex Air Apparatus 2 LLC			3,184.00		
<u>Altman</u>					
Altman	Non-departmental	Refund Check 005407-027, 906 N Prairie Ave	2.27	166651	11/07/2024 1
Altman	Non-departmental	Refund Check 005407-027, 906 N Prairie Ave	3.40	166651	11/07/2024 1
Altman	Non-departmental	Refund Check 005407-027, 906 N Prairie Ave	8.96	166651	11/07/2024 1
Altman	Non-departmental	Refund Check 005407-027, 906 N Prairie Ave	3.39	166651	11/07/2024 1
Altman	Non-departmental	Refund Check 005407-027, 906 N Prairie Ave	0.34	166651	11/07/2024 1
Total for Altman			18.36		
<u>Amazon Capital Services</u>					
Amazon Capital Services	Aquatic Park	(2) 5 Pk 3/8" Plugs Aquatic Park	37.90	166654	11/07/2024 1
Amazon Capital Services	General Government Buildings	Copy Stamps, 3 Hole Punch	39.76	166829	11/20/2024 1
Amazon Capital Services	Parks	Spare Tire Delete Kit W 10" LED Bar Park #520	185.20	166829	11/20/2024 1
Amazon Capital Services	Parks	Paint Brushes	36.97	166829	11/20/2024 1
Amazon Capital Services	Parks	Sloan Regal A-41-A Water Closet Diaphragm Assembly Kit Parks	123.00	166829	11/20/2024 1
Amazon Capital Services	Director of Finance	Screen Protector Cell Phone	12.04	166829	11/20/2024 1
Amazon Capital Services	Crime Control & Investigation	Cell Phone Screen Protector & Case Police Dept	50.40	166654	11/07/2024 1
Amazon Capital Services	Crime Control & Investigation	Cell Phone Case & Screen Protector Police Dept	47.06	166654	11/07/2024 1
Amazon Capital Services	Planning & Zoning	HP Wireless Mouse Darcy	16.90	166654	11/07/2024 1

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Total for Amazon Capital Services			549.23		
<u>American Glass</u>					
American Glass	Road & Bridge Equipment	2017 Freightliner	849.62	166601	11/01/2024 1
American Glass	Parks	Windshield Replaced #515	456.86	166758	11/14/2024 1
Total for American Glass			1,306.48		
<u>American Welding & Gas, Inc.</u>					
American Welding & Gas, Inc.	Central Garage	Cylinder Rentals 09/30/2024	104.15	166602	11/01/2024 1
Total for American Welding & Gas, Inc.			104.15		
<u>Arnold Motor Supply</u>					
Arnold Motor Supply	Central Garage	5 Bags Floor Dry City Shop	51.25	166830	11/20/2024 1
Arnold Motor Supply	Parks	Mirror #501	37.50	166603	11/01/2024 1
Arnold Motor Supply	Parks	Muffler Clamps for New Water Tank	4.40	166655	11/07/2024 1
Total for Arnold Motor Supply			93.15		
<u>Atlantic Coca-Cola Bottling Company</u>					
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	112.07	166700	11/08/2024 1
Atlantic Coca-Cola Bottling Company	Liquor - Mdse for Resale	Pop/Mix	63.87	166700	11/08/2024 1
Total for Atlantic Coca-Cola Bottling Company			175.94		
<u>Baker</u>					
Baker	Non-departmental	Refund Check 007345-002, 110 W 4th St	0.03	166588	11/01/2024 1
Baker	Non-departmental	Refund Check 007345-002, 110 W 4th St	0.16	166588	11/01/2024 1
Baker	Non-departmental	Refund Check 007345-002, 110 W 4th St	0.06	166588	11/01/2024 1
Baker	Non-departmental	Refund Check 007345-002, 110 W 4th St	0.06	166588	11/01/2024 1
Total for Baker			0.31		
<u>Bauer Built Tire</u>					
Bauer Built Tire	Parks	Carlisle Multitrac Tires (2) Park Dept	276.18	166831	11/20/2024 1
Total for Bauer Built Tire			276.18		
<u>Beemer Companies</u>					
Beemer Companies	Paved Streets	Move Dozer From Tree Dump To City Shop	400.00	166604	11/01/2024 1
Total for Beemer Companies			400.00		
<u>Beletti, Mike</u>					
Beletti, Mike	Crime Control & Investigation	Taser Instructor Training Mankato, MN 10/21/2024	43.00	0	11/01/2024 1
Total for Beletti, Mike			43.00		
<u>Bellboy Corporation</u>					
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise For Resale Liquor Store	-62.50	166701	11/08/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Liquor	935.83	166701	11/08/2024 1
Bellboy Corporation	Liquor Store	Supplies Liquor Store	25.00	166701	11/08/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	9.18	166701	11/08/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Freight	29.66	166701	11/08/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Misc Merchandise For Resale Liquor Store	287.54	166701	11/08/2024 1
Bellboy Corporation	Liquor - Mdse for Resale	Wine	372.00	166701	11/08/2024 1
Total for Bellboy Corporation			1,596.71		
<u>Bevcomm Inc</u>					
Bevcomm Inc	Airport	HP Thunderbolt Dock G2 Airport	177.85	166656	11/07/2024 1

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Bevcomm Inc	Data Processing	Rocketfailover Fusion Nov 2024	39.95	166656	11/07/2024 1
Bevcomm Inc	Data Processing	EDP, Software & Design	2,838.20	166656	11/07/2024 1
Bevcomm Inc	Data Processing	Computer Related Support Services Contract	6,686.00	166656	11/07/2024 1
Total for Bevcomm Inc			9,742.00		
<u>Blackstrap, Inc.</u>					
Blackstrap, Inc.	Ice & Snow Removal	Road Salt 25 27 Tons	2,299.57	166605	11/01/2024 1
Blackstrap, Inc.	Ice & Snow Removal	Road Salt for Ice & Snow	2,409.68	166759	11/14/2024 1
Blackstrap, Inc.	Ice & Snow Removal	Road Salt for Ice & Snow	2,232.23	166759	11/14/2024 1
Blackstrap, Inc.	Ice & Snow Removal	Road Salt Ice & Snow	4,254.25	166832	11/20/2024 1
Total for Blackstrap, Inc.			11,195.73		
<u>Boekett Building Supply</u>					
Boekett Building Supply	Parks	Maint Repairs Park Dept	67.91	166833	11/20/2024 1
Boekett Building Supply	Parks	Landscape Adhesive, Hand Broom Mini Golf	48.90	166606	11/01/2024 1
Boekett Building Supply	Parks	Landscape Adhesive Mini Golf Repairs	129.84	166606	11/01/2024 1
Boekett Building Supply	Parks	Landscap Adhesive Mini Golf	128.76	166606	11/01/2024 1
Boekett Building Supply	General Government Buildings	City Hall Security Upgrade Materials	85.35	166657	11/07/2024 1
Boekett Building Supply	General Government Buildings	City Hall Security Upgrades	221.13	166875	11/26/2024 1
Boekett Building Supply	Aquatic Park	Aquatic Park Stain & Mini Covers	189.64	166606	11/01/2024 1
Boekett Building Supply	Non-departmental	Facade Loan Program 2024	5,000.00	166760	11/14/2024 1
Total for Boekett Building Supply			5,871.53		
<u>Bolton & Menk, Inc.</u>					
Bolton & Menk, Inc.	Engineering	Armstrong Drive 08/31 to 09/27/2024	96.00	166658	11/07/2024 1
Bolton & Menk, Inc.	Engineering	General Engineering 08/31 to 09/27/2024	480.00	166658	11/07/2024 1
Bolton & Menk, Inc.	Parks	Gomsrud Channel Wall Repairs Construction Phase	1,011.50	166658	11/07/2024 1
Bolton & Menk, Inc.	Paved Streets	Lake Ave Reconstruction LRIP Oct 2024	13,786.50	166607	11/01/2024 1
Bolton & Menk, Inc.	Paved Streets	Park Street Reconstruction Construction Phase Services	28,705.50	166658	11/07/2024 1
Bolton & Menk, Inc.	Paved Streets	Memorial Park Dr Bridge 08/31 to 09/27/2024	288.00	166658	11/07/2024 1
Bolton & Menk, Inc.	Paved Streets	Woodland Ave Staking 08/31 to 09/27/2024	3,771.50	166658	11/07/2024 1
Total for Bolton & Menk, Inc.			48,139.00		
<u>Bomgaars Supply</u>					
Bomgaars Supply	Paved Streets	Spotlight	99.99	166659	11/07/2024 1
Bomgaars Supply	Parks	Saw Blades Dog Park	57.97	166659	11/07/2024 1
Bomgaars Supply	Parks	Rubber Knee Boots	39.99	166659	11/07/2024 1
Bomgaars Supply	Parks	Supplies for Water Tank Re-Leaf Grant	155.76	166659	11/07/2024 1
Bomgaars Supply	Parks	4" Tee	7.69	166659	11/07/2024 1
Bomgaars Supply	Parks	5ft T-Posts, Tree Protector	445.89	166659	11/07/2024 1
Bomgaars Supply	Parks	Fertilizer Spikes & Tree Tubes	43.96	166659	11/07/2024 1
Bomgaars Supply	Parks	Grease Guns	47.97	166659	11/07/2024 1
Bomgaars Supply	Parks	Duracell Batteries	5.49	166659	11/07/2024 1
Bomgaars Supply	Parks	Tile West Cedar Park Shelter House	109.14	166659	11/07/2024 1
Total for Bomgaars Supply			1,013.85		
<u>Braun Intertec Corp.</u>					
Braun Intertec Corp.	Parks	West Cedar Park Shelter House Construction Materials Testing	1,358.50	166608	11/01/2024 1

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Braun Intertec Corp.	Paved Streets	Memorial Park Dr Bridge Through 10/18/2024 #46584 SP123-597-001	508.00	166608	11/01/2024 1
Total for Braun Intertec Corp.			1,866.50		
<u>Breakthru Beverage MN Wine & Spirits</u>					
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	3,922.00	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	1,264.00	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	73.91	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	11.10	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Beer	555.00	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	88.00	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	5,996.05	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	165.98	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	99.90	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	88.80	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	1.85	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	-64.00	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	-1.85	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	204.00	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	4,638.89	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	128.00	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	22.20	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	3,968.35	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Liquor	2,139.15	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	22.20	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	48.56	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	264.00	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	18.50	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	9.25	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Pop/Mix	168.20	166702	11/08/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Wine	860.00	166816	11/20/2024 1
Breakthru Beverage MN Wine & Spirits, LLC	Liquor - Mdse for Resale	Freight	57.66	166816	11/20/2024 1
Total for Breakthru Beverage MN Wine & Spirits			24,751.55		
<u>Bremer</u>					
Bremer	Non-departmental	Refund Check 013777-000, 1044 Sioux Ave	0.23	166589	11/01/2024 1
Bremer	Non-departmental	Refund Check 013777-000, 1044 Sioux Ave	0.06	166589	11/01/2024 1
Bremer	Non-departmental	Refund Check 013777-000, 1044 Sioux Ave	0.09	166589	11/01/2024 1
Bremer	Non-departmental	Refund Check 013777-000, 1044 Sioux Ave	0.09	166589	11/01/2024 1
Bremer	Non-departmental	Refund Check 013777-000, 1044 Sioux Ave	0.01	166589	11/01/2024 1
Total for Bremer			0.48		
<u>Brustad</u>					
Brustad	Non-departmental	Refund Check 017972-000, 223 Lake Ave Apt #4	0.26	166590	11/01/2024 1
Brustad	Non-departmental	Refund Check 017972-000, 223 Lake Ave Apt #4	2.52	166590	11/01/2024 1
Brustad	Non-departmental	Refund Check 017972-000, 223 Lake Ave Apt #4	1.68	166590	11/01/2024 1

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Brustad	Non-departmental	Refund Check 017972-000, 223 Lake Ave Apt #4	2.51	166590	11/01/2024 1
Total for Brustad			6.97		
<u>Bulock</u>					
Bulock	Non-departmental	Refund Check 013442-008, 222 1/2 S Main St Str Vw	0.01	166591	11/01/2024 1
Bulock	Non-departmental	Refund Check 013442-008, 222 1/2 S Main St Str Vw	0.08	166591	11/01/2024 1
Bulock	Non-departmental	Refund Check 013442-008, 222 1/2 S Main St Str Vw	0.05	166591	11/01/2024 1
Bulock	Non-departmental	Refund Check 013442-008, 222 1/2 S Main St Str Vw	0.07	166591	11/01/2024 1
Total for Bulock			0.21		
<u>Carlson, Roger</u>					
Carlson, Roger	Crime Control & Investigation	Police Officer Photos Brown, Hughes & Anderson	90.00	0	11/20/2024 1
Total for Carlson, Roger			90.00		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Garbage Collection	Fiat Face Fitting #121	9.49	166834	11/20/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Oil Filters #105	19.26	166834	11/20/2024 1
Carquest Auto Parts Stores	Ice & Snow Removal	2 Hyd Hoses Made #125	64.64	166834	11/20/2024 1
Carquest Auto Parts Stores	Ice & Snow Removal	Hyd Fittings #125	41.16	166876	11/26/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hose Made #115	6.92	166834	11/20/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Heater Hose Connector #137	7.83	166834	11/20/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Wiper Blades Street #109	28.66	166834	11/20/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hose Street #120	45.92	166834	11/20/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	5" Extension, 8" Extension, 10" Extension Street Dept	85.53	166834	11/20/2024 1
Carquest Auto Parts Stores	Road & Bridge Equipment	Hyd Hose Made #121	126.65	166876	11/26/2024 1
Carquest Auto Parts Stores	Fire Fighting	Switch Fire #2	16.70	166834	11/20/2024 1
Carquest Auto Parts Stores	Parks	Hose Made Park #531	20.86	166834	11/20/2024 1
Carquest Auto Parts Stores	Central Garage	JB Weld	8.08	166876	11/26/2024 1
Total for Carquest Auto Parts Stores			481.70		
<u>Cemstone Concrete Materials LLC</u>					
Cemstone Concrete Materials LLC	Parks	East Side Playground Concrete	506.50	166609	11/01/2024 1
Total for Cemstone Concrete Materials LLC			506.50		
<u>Central Farm Service</u>					
Central Farm Service	Central Garage	Superlube & CenEX CLT-Auto Gold City Shop	1,744.37	166660	11/07/2024 1
Total for Central Farm Service			1,744.37		
<u>Cintas Corporation</u>					
Cintas Corporation	Parks	First Aid Supplies Park Dept	75.36	166610	11/01/2024 1
Cintas Corporation	Paved Streets	First Aid Supplies Street Dept	41.29	166610	11/01/2024 1
Total for Cintas Corporation			116.65		
<u>City Of Fairmont Petty Cash</u>					
City Of Fairmont Petty Cash	Paved Streets	legal description for assessment deferral	2.00	166783	11/15/2024 1
City Of Fairmont Petty Cash	Road & Bridge Equipment	#137 tabs	21.25	166783	11/15/2024 1
City Of Fairmont Petty Cash	Road & Bridge Equipment	#100 license plate	23.00	166783	11/15/2024 1
City Of Fairmont Petty Cash	Director of Finance	overnight to colonial life	30.65	166783	11/15/2024 1
City Of Fairmont Petty Cash	Director of Finance	accordian file organizer	10.73	166783	11/15/2024 1
City Of Fairmont Petty Cash	Director of Finance	941 Q3 2024 IRS	5.58	166783	11/15/2024 1

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City Of Fairmont Petty Cash	Paved Streets	legal description for assessment deferral	4.00	166783	11/15/2024 1
City Of Fairmont Petty Cash	Paved Streets	legal description for assessment deferral	1.00	166783	11/15/2024 1
City Of Fairmont Petty Cash	Paved Streets	legal description for assessment deferral	1.00	166783	11/15/2024 1
City Of Fairmont Petty Cash	Airport	cell phone case	26.78	166783	11/15/2024 1
City Of Fairmont Petty Cash	General Government Buildings	breakroom plates and cutlery	22.12	166783	11/15/2024 1
Total for City Of Fairmont Petty Cash			148.11		
<u>CNA Surety</u>					
CNA Surety	Garbage Collection	MN Refuse Hauler 12/31/24-12/31/25	100.00	166784	11/15/2024 1
Total for CNA Surety			100.00		
<u>Cornerstone Clinic</u>					
Cornerstone Clinic	Fire Fighting	New Firefighter Physical G Myren	378.00	166661	11/07/2024 1
Total for Cornerstone Clinic			378.00		
<u>Cromwell</u>					
Cromwell	Crime Control & Investigation	Taser Instructor Training Mankato, MN 10/22/2024	28.00	0	11/01/2024 1
Total for Cromwell			28.00		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Ice & Snow Removal	Defelctor Kit #528	179.00	166835	11/20/2024 1
Total for Crysteel Truck Equipment Inc			179.00		
<u>Dahlheimer Beverage</u>					
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	169.60	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	31.00	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	1,315.00	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	10,058.15	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	21,235.75	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	-77.25	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	226.00	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	6.25	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Pop/Mix	12.50	166703	11/08/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	28,353.15	166703	11/08/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Liquor	2,065.40	166703	11/08/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	183.20	166817	11/20/2024 1
Dahlheimer Beverage	Liquor - Mdse for Resale	Beer	396.90	166817	11/20/2024 1
Total for Dahlheimer Beverage			63,975.65		
<u>Day Plumbing Heating & Cooling, Inc.</u>					
Day Plumbing Heating & Cooling, Inc.	Library	Pleated Filters Library	280.08	166611	11/01/2024 1
Total for Day Plumbing Heating & Cooling, Inc.			280.08		
<u>Deere & Company</u>					
Deere & Company	Parks	3067XF Pendular Spreader	4,661.70	166836	11/20/2024 1
Total for Deere & Company			4,661.70		
<u>Department of Public Defense</u>					
Department of Public Defense	Fiscal Sponsor	T22 MOUT/ Complete Okoboji Police Dept 10/16/2024 HEAT Team	350.00	166662	11/07/2024 1
Total for Department of Public Defense			350.00		
<u>Display Sales</u>					

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Display Sales	Parks	6 3x5' Flags, 6 4x6' Flags	1,072.00	166837	11/20/2024 1
Total for Display Sales			1,072.00		
<u>Dodge of Burnsville, Inc.</u>					
Dodge of Burnsville, Inc.	Crime Control & Investigation	RAM 1500 Tradesman 4X4 Crew Cab 5' Police Dept	49,001.00	166612	11/01/2024 1
Total for Dodge of Burnsville, Inc.			49,001.00		
<u>Duderstadt, Jr.</u>					
Duderstadt, Jr.	Local Access	City Council Mtgs 10/14 & 10/28/2024	187.50	166663	11/07/2024 1
Total for Duderstadt, Jr.			187.50		
<u>Elan Financial Services</u>					
Elan Financial Services	Paved Streets	Drug & Alcohol Clearinghouse Queries	2.50	166664	11/07/2024 1
Elan Financial Services	Mayor & Council	Prowling On The Plaza (Trick or Treat)	34.63	166664	11/07/2024 1
Elan Financial Services	Mayor & Council	Prowling On The Plaza (Trick or Treat)	174.55	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Magnetic Cell Holder Squad #8	13.28	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Reg Fee Sgt Beletti FBI-LEEDA Training 10/14 to 10/18/2024	795.00	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Pkg Mailed to MN BCA Evidence FMP24-6209	18.45	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Registration Sgt Bless FBI-LEEDA Training 10/14 to 10/18/2024	795.00	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Pkg mailed to MN BCA	89.05	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	4 Pk 23A Alkaline Batteries for Impound Garage Door Openers	4.74	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Web Cams for Workstations	36.04	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Supplies for Halloween Bags	69.98	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Mail Evidence to MN BCA FMP24-7242	9.68	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Cancellation Quade MN BCA Conf	-300.00	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Office Supplies	27.90	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Tactical Gear Return Nelson	-28.39	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Magnetic Cell Phone Holders for Squads	15.75	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Streamlight Batteries (4)	118.16	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	DMT Registration MN BCA Sgt Beletti	75.00	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Mail Evidence to MN BCA FMP24-7242, FMP24-7258	47.75	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	Reg Fee Sgt Sanow FBI-LEEDA 10/14 to 10/18/2024	795.00	166664	11/07/2024 1
Elan Financial Services	Crime Control & Investigation	SRO Door Plate	40.90	166664	11/07/2024 1
Elan Financial Services	Engineering	Office Supplies York	31.58	166664	11/07/2024 1
Elan Financial Services	Engineering	Concrete Field Inspector Training Cowing & Paris	1,150.00	166664	11/07/2024 1
Elan Financial Services	Engineering	Bituminous Street Inspop, Grading & Base Tester, Paris	2,275.00	166664	11/07/2024 1
Elan Financial Services	Engineering	Taining 10/1 to 10/03/2024 St Cloud, MN	400.02	166664	11/07/2024 1
Elan Financial Services	Engineering	Bituminous Street Inspector Recert Cowing	250.00	166664	11/07/2024 1
Elan Financial Services	Parks	Drug & Alcohol Clearinghouse Queries	2.50	166664	11/07/2024 1
Elan Financial Services	Parks	Buoys	641.69	166664	11/07/2024 1
Elan Financial Services	Parks	Supplies For Sprinkler System	54.90	166664	11/07/2024 1
Elan Financial Services	Parks	Stainless Steel Router W Check Valve 4in	393.60	166664	11/07/2024 1
Elan Financial Services	Parks	SS Router W Check Valve (13)	588.12	166664	11/07/2024 1
Elan Financial Services	Police Administration	Chief's Challenge T-Shirts	450.00	166664	11/07/2024 1
Elan Financial Services	Police Administration	Supplies for DTF Mtg	17.85	166664	11/07/2024 1
Elan Financial Services	Police Administration	Halloween Candy for Woodland Ave for SRO to Hand Out.	327.68	166664	11/07/2024 1

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Elan Financial Services	Elections	Election Supplies	8.92	166664	11/07/2024 1
Total for Elan Financial Services			9,426.83		
<u>Equifax Information Services, LLC</u>					
Equifax Information Services, LLC	General Government Buildings	Minimum Charge & Service Fee Oct 2024	38.00	166665	11/07/2024 1
Total for Equifax Information Services, LLC			38.00		
<u>Fairmont Chamber of Commerce</u>					
Fairmont Chamber of Commerce	Liquor Store	2025 Visitor Guide Ad Liquor Store	240.00	166704	11/08/2024 1
Total for Fairmont Chamber of Commerce			240.00		
<u>Fairmont Ford</u>					
Fairmont Ford	Building Inspection	Replace Front Suspension Damaged Parts, Repair Body Damage	3,380.30	166666	11/07/2024 1
Fairmont Ford	Building Inspection	L HLamp Assy 2008 Ford Fusion	146.00	166666	11/07/2024 1
Total for Fairmont Ford			3,526.30		
<u>Fairmont Sentinel</u>					
Fairmont Sentinel	Building Inspection	Home Inspectors Wanted Ad	610.19	166877	11/26/2024 1
Fairmont Sentinel	Other General Gov't	BZA Notice, Planning Comm Notice, Special Mtg	319.27	166877	11/26/2024 1
Fairmont Sentinel	Other General Gov't	Notices Of Public Hearings, & Public Notices	1,365.76	166877	11/26/2024 1
Fairmont Sentinel	Liquor Store	Liquor Store Ad 10/31/2024	100.00	166877	11/26/2024 1
Total for Fairmont Sentinel			2,395.22		
<u>Fairmont Youth Hockey Association</u>					
Fairmont Youth Hockey Association	Parks	Oct 2024 Operation of Martin Co Arena	5,000.00	166613	11/01/2024 1
Total for Fairmont Youth Hockey Association			5,000.00		
<u>Federated Rural Electric Association</u>					
Federated Rural Electric Association	Airport	Electric Utilities 09/30 to 10/31/2024 Airport	42.98	166761	11/14/2024 1
Total for Federated Rural Electric Association			42.98		
<u>Fire Protection Services, Inc.</u>					
Fire Protection Services, Inc.	Building Inspection	Review Shop Drawings & Calculations Les Schwab Tire Center	1,150.00	166667	11/07/2024 1
Total for Fire Protection Services, Inc.			1,150.00		
<u>Fisher</u>					
Fisher	Non-departmental	Refund Check 017378-000, 1304 Winnebago Ave	0.11	166592	11/01/2024 1
Fisher	Non-departmental	Refund Check 017378-000, 1304 Winnebago Ave	0.38	166592	11/01/2024 1
Fisher	Non-departmental	Refund Check 017378-000, 1304 Winnebago Ave	0.14	166592	11/01/2024 1
Fisher	Non-departmental	Refund Check 017378-000, 1304 Winnebago Ave	0.01	166592	11/01/2024 1
Fisher	Non-departmental	Refund Check 017378-000, 1304 Winnebago Ave	0.15	166592	11/01/2024 1
Total for Fisher			0.79		
<u>Flaherty & Hood P.A.</u>					
Flaherty & Hood P.A.	Other General Gov't	Oct 2024 Labor & Employment Consultation Services	4,581.25	166838	11/20/2024 1
Flaherty & Hood P.A.	Other General Gov't	Oct 2024 General Municipal Matters	18,628.75	166838	11/20/2024 1
Total for Flaherty & Hood P.A.			23,210.00		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Fire Fighting	Frame Blade Fire Dept Equip Repairs	20.00	166668	11/07/2024 1
Fleet & Farm Supply	Fire Fighting	Tarps, Wood Screws Fire Dept	96.43	166668	11/07/2024 1
Fleet & Farm Supply	Fire Fighting	Bldg Repairs Fire Dept	62.93	166668	11/07/2024 1
Fleet & Farm Supply	Fire Fighting	Bldg Repairs Fire Dept	61.96	166668	11/07/2024 1

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Fleet & Farm Supply	Road & Bridge Equipment	Plugs Street #168	7.98	166668	11/07/2024 1
Fleet & Farm Supply	Paved Streets	Paint Supplies Street Dept	61.74	166668	11/07/2024 1
Fleet & Farm Supply	Paved Streets	Parts for Sign Repair	38.97	166668	11/07/2024 1
Fleet & Farm Supply	Paved Streets	Parts for Sign Repair	12.99	166668	11/07/2024 1
Fleet & Farm Supply	Aquatic Park	Pool Repairs Aquatic Park	5.16	166668	11/07/2024 1
Fleet & Farm Supply	Liquor Store	Cleaning Supplies Liquor Store	26.98	166668	11/07/2024 1
Fleet & Farm Supply	Liquor Store	Batteries & Tape Liquor Store	40.97	166668	11/07/2024 1
Fleet & Farm Supply	Parks	Bits, Nuts, Bolts & Washers Park Shop Supplies	19.97	166668	11/07/2024 1
Fleet & Farm Supply	Parks	Re-Leaf Grant Fittings New Water Tank	8.17	166668	11/07/2024 1
Fleet & Farm Supply	Parks	Plumbing Parts Park Shop Supplies	56.97	166668	11/07/2024 1
Fleet & Farm Supply	Parks	Park Shop Supplies	51.00	166668	11/07/2024 1
Fleet & Farm Supply	Parks	Re-Leaf Grant Plumbing Parts New Water Tank	69.72	166668	11/07/2024 1
Fleet & Farm Supply	Parks	Re-Leaf Grant Fittings New Water Tank	1.40	166668	11/07/2024 1
Fleet & Farm Supply	Parks	Latch, Mouse Bait Park Dept	45.14	166668	11/07/2024 1
Total for Fleet & Farm Supply			688.48		
<u>Foty Lock LLC</u>					
Foty Lock LLC	Airport	Repair Door Locks on Airport 2016 Ford Explorer	296.92	166762	11/14/2024 1
Total for Foty Lock LLC			296.92		
<u>Frontier Communications</u>					
Frontier Communications	Airport	Card Reader Airport Nov 2024	55.33	166839	11/20/2024 1
Total for Frontier Communications			55.33		
<u>G & R Controls, Inc.</u>					
G & R Controls, Inc.	Library	Maint Services Per Agreement 11/1/24 to 04/30/2025 Library	692.00	166763	11/14/2024 1
Total for G & R Controls, Inc.			692.00		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	Nov 2024 Local Access Channel & Boxcast Membership	600.00	166669	11/07/2024 1
Gemini Studios	Local Access	Nov 2024 Operation of Audio & Vudeo Broadcast Equipment	450.00	166669	11/07/2024 1
Total for Gemini Studios			1,050.00		
<u>Gillette Pepsi Companies Inc.</u>					
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	363.25	166705	11/08/2024 1
Gillette Pepsi Companies Inc.	Liquor - Mdse for Resale	Pop/Mix	397.50	166705	11/08/2024 1
Total for Gillette Pepsi Companies Inc.			760.75		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Parks	Black Cable Ties	61.41	166840	11/20/2024 1
GMS Industrial Supplies, Inc.	Parks	Black Cable Ties	-20.88	166840	11/20/2024 1
GMS Industrial Supplies, Inc.	Central Garage	Equipment Parts City Shop	128.98	166614	11/01/2024 1
GMS Industrial Supplies, Inc.	Central Garage	1/2" x 3/8" DOT 90* Male Push In Adapter	48.56	166840	11/20/2024 1
Total for GMS Industrial Supplies, Inc.			218.07		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	Monthly License & Warranty Oct 2024	80.00	166670	11/07/2024 1
Total for GMS, Inc.			80.00		
<u>Green Mill</u>					
Green Mill	Elections	41811 Election Food	1,809.74	166841	11/20/2024 1

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Total for Green Mill			1,809.74		
<u>H & L Mesabi Company</u> H & L Mesabi Company	Paved Streets	4 Cutting Edges	465.00	166671	11/07/2024 1
Total for H & L Mesabi Company			465.00		
<u>Hector</u> Hector	Parks	Safety Toe Boot Reimbursement	155.99	0	11/20/2024 1
Total for Hector			155.99		
<u>Hertzke Construction & Millwork, Inc.</u> Hertzke Construction & Millwork, Inc. Hertzke Construction & Millwork, Inc.	Parks Parks	3 Tubes Titebond Weather Master West Cedar Park Shelter 5 Pieces of Lattice Dog Park Pergola	30.93 226.90	166672 166672	11/07/2024 1 11/07/2024 1
Total for Hertzke Construction & Millwork, Inc.			257.83		
<u>Hoffman Filter Service, LLC</u> Hoffman Filter Service, LLC	Central Garage	Used Oil Filters	65.00	166673	11/07/2024 1
Total for Hoffman Filter Service, LLC			65.00		
<u>Holtz Industries, Inc</u> Holtz Industries, Inc	Parks	Gripper Arm Garbage Truck	5,119.98	166764	11/14/2024 1
Total for Holtz Industries, Inc			5,119.98		
<u>Home City Ice Co.</u> Home City Ice Co. Home City Ice Co. Home City Ice Co.	Liquor - Mdse for Resale Liquor - Mdse for Resale Liquor - Mdse for Resale	Ice Ice Ice	180.34 99.38 126.00	166706 166706 166706	11/08/2024 1 11/08/2024 1 11/08/2024 1
Total for Home City Ice Co.			405.72		
<u>Hometown Sanitation Services, LLC</u> Hometown Sanitation Services, LLC Hometown Sanitation Services, LLC	SMEC Building Liquor Store	Nov 2024 Refuse Removal SMEC Nov 2024 Cardboard Removal Liquor Store	219.00 99.99	166674 166674	11/07/2024 1 11/07/2024 1
Total for Hometown Sanitation Services, LLC			318.99		
<u>Hoye</u> Hoye	Director of Finance	Nov 2024 Cell Phone Reimbursement	46.44	0	11/07/2024 1
Total for Hoye			46.44		
<u>Hughes</u> Hughes	Crime Control & Investigation	Jackson Fire Hall-SFST Training 10/3 to 10/04/2024	30.00	0	11/01/2024 1
Total for Hughes			30.00		
<u>Humana</u> Humana	Health Insurance	Oct 2024 Life Insurance Premiums	265.94	0	11/15/2024 1
Total for Humana			265.94		
<u>ICON Constructors, LLC</u> ICON Constructors, LLC	Parks	Gomsrud Channel Wall Repairs 07/09 to 09/27/2024	103,702.00	166675	11/07/2024 1
Total for ICON Constructors, LLC			103,702.00		
<u>Indian Island Winery LLC</u> Indian Island Winery LLC Indian Island Winery LLC	Liquor - Mdse for Resale Liquor - Mdse for Resale	Wine Wine	155.04 620.16	166707 166818	11/08/2024 1 11/20/2024 1
Total for Indian Island Winery LLC			775.20		
<u>Innovative Credit Solutions</u>					

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Innovative Credit Solutions	Crime Control & Investigation	Credit Report	19.00	166676	11/07/2024 1
Total for Innovative Credit Solutions			19.00		
<u>Jackson County Sheriff's Office</u>					
Jackson County Sheriff's Office	Fiscal Sponsor	Oct 2024 Fuel HEAT Team	395.68	166677	11/07/2024 1
Total for Jackson County Sheriff's Office			395.68		
<u>Janzens Greenhouse</u>					
Janzens Greenhouse	Parks	2 Serviceberry Bushes Park Dept	47.99	166615	11/01/2024 1
Janzens Greenhouse	Parks	Potting Soil & Addl Plants	1,527.53	166842	11/20/2024 1
Janzens Greenhouse	Parks	2024 Spring Flowers Per Quote 24-0005	4,222.75	166842	11/20/2024 1
Janzens Greenhouse	Parks	13 Trees	1,765.75	166842	11/20/2024 1
Total for Janzens Greenhouse			7,564.02		
<u>JCL Solutions</u>					
JCL Solutions	Parks	Cleaning Supplies Park Dept	728.09	166878	11/26/2024 1
Total for JCL Solutions			728.09		
<u>Jefferson Fire & Safety, Inc.</u>					
Jefferson Fire & Safety, Inc.	Fire Fighting	Rubber Supply Hoses 50Ft x 5" & 100ft x 5" Fire Dept	2,366.08	166678	11/07/2024 1
Jefferson Fire & Safety, Inc.	Fire Fighting	CMC Webbing 1", Tubular Per Foot 300' Fire Dept	154.87	166765	11/14/2024 1
Jefferson Fire & Safety, Inc.	Fire Fighting	Streamlight 120V/100V AC BankCharger, Streamlight Survivor (5)	859.33	166843	11/20/2024 1
Total for Jefferson Fire & Safety, Inc.			3,380.28		
<u>John Deere Financial</u>					
John Deere Financial	Road & Bridge Equipment	#815 Belt Set, Flange NutRH & LH Knife, Bolt	509.98	166679	11/07/2024 1
John Deere Financial	Parks	#815 Box Disc Mower Parts	1,228.49	166679	11/07/2024 1
Total for John Deere Financial			1,738.47		
<u>Johnson Brothers Liquor Company</u>					
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	40.00	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	5,233.36	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.98	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	1,879.80	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	28.00	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	85.14	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	85.14	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	134.64	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,688.43	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,439.33	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	37.00	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	235.79	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	75.90	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	7,995.99	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Pop/Mix	154.00	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	222.75	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	3,312.73	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	1.98	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	43.89	166819	11/20/2024 1

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Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	73.26	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	7.92	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	2,602.83	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	10,900.43	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Wine	3,749.12	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	142.56	166708	11/08/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Freight	65.34	166819	11/20/2024 1
Johnson Brothers Liquor Company	Liquor - Mdse for Resale	Liquor	12,568.39	166819	11/20/2024 1
		Total for Johnson Brothers Liquor Company	54,805.70		
<u>Kastning, Bryan</u>					
Kastning, Bryan	Fire Fighting	MN State Fire Chief's Conference Duluth, MN 10/16 to 10/19/2024	1,279.47	0	11/01/2024 1
		Total for Kastning, Bryan	1,279.47		
<u>KKOJ/KUXX</u>					
KKOJ/KUXX	Liquor Store	Radio Ads Liquor Store	375.00	166709	11/08/2024 1
		Total for KKOJ/KUXX	375.00		
<u>KLJ Engineering, LLC</u>					
KLJ Engineering, LLC	Airport	Taxiway A Lighting Sys Replacement to 10/12/2024	20,000.00	166616	11/01/2024 1
KLJ Engineering, LLC	Airport	Airport Layout Plan/Master Plan Update WAGIS Through 09/07/24	10,000.00	166616	11/01/2024 1
KLJ Engineering, LLC	Airport	Airport Layout Plan/Master Plan Update WAGIS Through 10/12/202	50,000.00	166616	11/01/2024 1
		Total for KLJ Engineering, LLC	80,000.00		
<u>Koppen</u>					
Koppen	Economic Development	Nov 2024 Cell Phone Reimbursement	46.44	0	11/07/2024 1
		Total for Koppen	46.44		
<u>Kraus-Anderson Construction Co</u>					
Kraus-Anderson Construction Co	Community Center	Pay App 11 2311020 Fmt Refrigeration Replacement	243,633.08	166844	11/20/2024 1
		Total for Kraus-Anderson Construction Co	243,633.08		
<u>Lawn Solutions, Inc</u>					
Lawn Solutions, Inc	Weed Control	Mow & Trim Lawn 332 Lake Ave 10/16/2024	62.05	166845	11/20/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim Lawn 410 N Prairie Ave 10/16/2024	42.50	166845	11/20/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim Lawn Oct 2024 403 E 5th St	42.50	166845	11/20/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim Lawn 724 E 1st St Oct 2024	42.50	166845	11/20/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim Lawn Oct 2024 713 E 4th St	42.50	166845	11/20/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim Lawn Oct 2024 1446 Larsen Lane	21.25	166845	11/20/2024 1
Lawn Solutions, Inc	Weed Control	Mow & Trim Lawn 926 N North Ave 10/16/2024	34.00	166845	11/20/2024 1
Lawn Solutions, Inc	SMEC Building	Mow & Trim Lawn & Other Services Per Contract Inv 7 of 7	550.00	166617	11/01/2024 1
		Total for Lawn Solutions, Inc	837.30		
<u>League Of Mn Cities Ins Trust</u>					
League Of Mn Cities Ins Trust	Property/Liability Insurance	Insurance Claim # LMC GI 0000000377665 08/13/2024	3,660.50	166680	11/07/2024 1
		Total for League Of Mn Cities Ins Trust	3,660.50		
<u>Lexis Nexis Risk Data Management, LL</u>					
Lexis Nexis Risk Data Management, LLC	Other General Gov't	Oct 2024 Monthly Subscription Fee	112.54	166766	11/14/2024 1
		Total for Lexis Nexis Risk Data Management, LL	112.54		
<u>Locators & Supplies, Inc</u>					

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Locators & Supplies, Inc	Paved Streets	Rain Jackets, Reflective Vets & Caps. Flags & Tape Measure	245.49	166846	11/20/2024 1
Locators & Supplies, Inc	Paved Streets	Winter Work Gloves Reflective	279.05	166846	11/20/2024 1
Locators & Supplies, Inc	Parks	Rain Jackets, Reflective Vets & Caps. Flags & Tape Measure	245.49	166846	11/20/2024 1
Locators & Supplies, Inc	Parks	Winter Work Gloves Reflective	279.06	166846	11/20/2024 1
Total for Locators & Supplies, Inc			1,049.09		
<u>Lockridge Grindal Nauen P.L.L.P.</u>					
Lockridge Grindal Nauen P.L.L.P.	Other General Gov't	Government Relations Nov 2024	3,333.33	166767	11/14/2024 1
Total for Lockridge Grindal Nauen P.L.L.P.			3,333.33		
<u>Lud-key Locksmith</u>					
Lud-key Locksmith	SMEC Building	SMEC Keys Room 117	15.00	166618	11/01/2024 1
Total for Lud-key Locksmith			15.00		
<u>Marco Technologies, LLC</u>					
Marco Technologies, LLC	Lake Restoration	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	27.86	166847	11/20/2024 1
Marco Technologies, LLC	Lake Restoration	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	2.10	166847	11/20/2024 1
Marco Technologies, LLC	Director of Finance	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	41.79	166847	11/20/2024 1
Marco Technologies, LLC	Director of Finance	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	3.16	166847	11/20/2024 1
Marco Technologies, LLC	Fire Fighting	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	41.79	166847	11/20/2024 1
Marco Technologies, LLC	Fire Fighting	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	3.16	166847	11/20/2024 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	2.10	166847	11/20/2024 1
Marco Technologies, LLC	Paved Streets	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	27.86	166847	11/20/2024 1
Marco Technologies, LLC	Economic Development	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	10.52	166847	11/20/2024 1
Marco Technologies, LLC	Economic Development	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	139.31	166847	11/20/2024 1
Marco Technologies, LLC	Building Inspection	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	69.65	166847	11/20/2024 1
Marco Technologies, LLC	Building Inspection	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	5.26	166847	11/20/2024 1
Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	3.16	166847	11/20/2024 1
Marco Technologies, LLC	Recording & Reporting	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	41.79	166847	11/20/2024 1
Marco Technologies, LLC	Crime Control & Investigation	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	2.10	166847	11/20/2024 1
Marco Technologies, LLC	Crime Control & Investigation	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	27.86	166847	11/20/2024 1
Marco Technologies, LLC	Parking Lots	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	2.10	166847	11/20/2024 1
Marco Technologies, LLC	Parking Lots	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	27.86	166847	11/20/2024 1
Marco Technologies, LLC	Data Processing	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	41.79	166847	11/20/2024 1
Marco Technologies, LLC	Data Processing	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	3.16	166847	11/20/2024 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	5.26	166847	11/20/2024 1
Marco Technologies, LLC	Planning & Zoning	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	69.65	166847	11/20/2024 1
Marco Technologies, LLC	Parks	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	3.16	166847	11/20/2024 1
Marco Technologies, LLC	Parks	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	41.79	166847	11/20/2024 1
Marco Technologies, LLC	Airport	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	2.10	166847	11/20/2024 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	27.86	166847	11/20/2024 1
Marco Technologies, LLC	Liquor Store	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	2.10	166847	11/20/2024 1
Marco Technologies, LLC	Engineering	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	15.78	166847	11/20/2024 1
Marco Technologies, LLC	Engineering	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	208.95	166847	11/20/2024 1
Marco Technologies, LLC	City Manager	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	3.16	166847	11/20/2024 1
Marco Technologies, LLC	City Manager	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	41.79	166847	11/20/2024 1

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Marco Technologies, LLC	Police Administration	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	27.86	166847	11/20/2024 1
Marco Technologies, LLC	Police Administration	Contract Base Rate 11/02 to 12/01/2024, Usage 10/02 to 11/01/24	2.10	166847	11/20/2024 1
Marco Technologies, LLC	Airport	Contract Base Rate 10/22 to 11/21/2024, Usage 07/22 to 10/21/24	27.86	166847	11/20/2024 1
Total for Marco Technologies, LLC			1,003.80		
<u>Martin County Attorney's</u>					
Martin County Attorney's	Other General Gov't	Oct 2024 Prosecutorial Services	6,250.00	166848	11/20/2024 1
Total for Martin County Attorney's			6,250.00		
<u>Martin County Auditor</u>					
Martin County Auditor	Crime Control & Investigation	Nov 2024 Rental of Security Bldg	4,919.88	166681	11/07/2024 1
Martin County Auditor	Crime Control & Investigation	Nov 2024 Frontier Phone Bill Police Dept	355.55	166768	11/14/2024 1
Total for Martin County Auditor			5,275.43		
<u>Martin County Highway Dept</u>					
Martin County Highway Dept	Crime Control & Investigation	fuel usage-october	3,118.46	166736	11/08/2024 1
Martin County Highway Dept	Building Inspection	fuel usage-october	33.92	166736	11/08/2024 1
Martin County Highway Dept	Paved Streets	fuel usage-october	3,310.64	166736	11/08/2024 1
Martin County Highway Dept	Other General Gov't	fuel usage-october	138.67	166736	11/08/2024 1
Martin County Highway Dept	Fire Fighting	fuel usage-october	561.54	166736	11/08/2024 1
Martin County Highway Dept	Storm Sewer Mnt	fuel usage-october	950.68	166736	11/08/2024 1
Martin County Highway Dept	Garbage Collection	fuel usage-october	326.92	166736	11/08/2024 1
Martin County Highway Dept	Parks	fuel usage-october	2,019.02	166736	11/08/2024 1
Martin County Highway Dept	Central Garage	fuel usage-october	103.91	166736	11/08/2024 1
Martin County Highway Dept	Engineering	fuel usage-october	96.93	166736	11/08/2024 1
Martin County Highway Dept	Airport	fuel usage-october	162.54	166736	11/08/2024 1
Martin County Highway Dept	Animal Control	fuel usage-october	114.80	166736	11/08/2024 1
Total for Martin County Highway Dept			10,938.03		
<u>Martin County Recorder</u>					
Martin County Recorder	Recording & Reporting	Recording Fee for Mortgage Satisfaction Klages	46.00	166849	11/20/2024 1
Total for Martin County Recorder			46.00		
<u>Martin County Treasurer</u>					
Martin County Treasurer	Garbage Collection	Renewal of 2025 Solid Waste Recycling License	10.00	166850	11/20/2024 1
Total for Martin County Treasurer			10.00		
<u>Medsurety LLC</u>					
Medsurety LLC	Health Insurance	Nov 2024 COBRA Continuation & Participant Fees	90.25	0	11/15/2024 1
Total for Medsurety LLC			90.25		
<u>Mensing Construction, LLC</u>					
Mensing Construction, LLC	Paved Streets	10/1 to 11/13/2024 Pay #4 2024 Park St Construction	565,049.57	166851	11/20/2024 1
Total for Mensing Construction, LLC			565,049.57		
<u>MGT Impact Solutions, LLC</u>					
MGT Impact Solutions, LLC	Other General Gov't	Recruitment & Search, Background Check & Travel	6,539.99	166619	11/01/2024 1
Total for MGT Impact Solutions, LLC			6,539.99		
<u>Mid-American Research Chemical</u>					
Mid-American Research Chemical	Paved Streets	Paint & Strip It Parks & Streets	193.50	166620	11/01/2024 1
Mid-American Research Chemical	Parks	Paint & Strip It Parks & Streets	193.50	166620	11/01/2024 1

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Total for Mid-American Research Chemical			387.00		
<u>Midwest Garage Doors of Fairmont, Inc</u> Midwest Garage Doors of Fairmont, Inc.	Parks	Remove 2 Doors & 2 Openers Park Dept Bldg	395.00	166621	11/01/2024 1
Total for Midwest Garage Doors of Fairmont, Inc			395.00		
<u>Mike's Emergency Vehicle Installation.</u> Mike's Emergency Vehicle Installation, LLC	Crime Control & Investigation	Build New Unit #5	5,001.78	166622	11/01/2024 1
Total for Mike's Emergency Vehicle Installation,			5,001.78		
<u>Miller Sellner</u> Miller Sellner	Parks	Carriage Bolts Park #552	1.80	166623	11/01/2024 1
Total for Miller Sellner			1.80		
<u>Minnesota Dept of Admin</u> Minnesota Dept of Admin	Crime Control & Investigation	2020 Ford Police SUV	17,000.00	166852	11/20/2024 1
Total for Minnesota Dept of Admin			17,000.00		
<u>Mn Dept of Employment & Economic D</u> Mn Dept of Employment & Economic Developmen	Intergovernmental Revenues	Dec 2024 Loan #2 City of Fairmont/Zierke Blt Mfg	3,064.18	166769	11/14/2024 1
Total for Mn Dept of Employment & Economic D			3,064.18		
<u>MN Energy Resources Corp.</u> MN Energy Resources Corp.	Liquor Store	Gas Utilities 10/16 to 11/12/2024 Liquor Store	121.11	166853	11/20/2024 1
MN Energy Resources Corp.	Liquor Store	Gas Utilities 09/19 to 10/15/2024 Liquor Store	58.41	166624	11/01/2024 1
MN Energy Resources Corp.	Aquatic Park	Gas Utilities 09/19 to 10/17/2024 Aquatic Park	47.50	166624	11/01/2024 1
MN Energy Resources Corp.	Central Garage	Gas Utilities 09/17 to 10/15/2024 417 E Margaret St	9.83	166624	11/01/2024 1
MN Energy Resources Corp.	Central Garage	Gas Utilities 09/19 to 10/17/2024 801 E Margaret St	41.38	166624	11/01/2024 1
MN Energy Resources Corp.	Central Garage	Gas Utilities 10/16 to 11/13/2024 417 E Margaret St	17.12	166853	11/20/2024 1
MN Energy Resources Corp.	Parks	Gas Utilities 09/17 to 10/15/2024 417 E Margaret St	30.25	166624	11/01/2024 1
MN Energy Resources Corp.	Parks	Gas Utilities 10/09 to 11/05/2024 Lincoln Shelter House	24.60	166853	11/20/2024 1
MN Energy Resources Corp.	Parks	Gas Utilities 10/16 to 11/13/2024 417 E Margaret St	52.61	166853	11/20/2024 1
MN Energy Resources Corp.	Parks	Gas Utilities 09/19 to 10/17/2024 801 E Margaret St	127.14	166624	11/01/2024 1
MN Energy Resources Corp.	Paved Streets	Gas Utilities 09/17 to 10/15/2024 417 E Margaret St	30.25	166624	11/01/2024 1
MN Energy Resources Corp.	Paved Streets	Gas Utilities 09/19 to 10/17/2024 801 E Margaret St	127.14	166624	11/01/2024 1
MN Energy Resources Corp.	Paved Streets	Gas Utilities 10/16 to 11/13/2024 417 E Margaret St	52.61	166853	11/20/2024 1
MN Energy Resources Corp.	Fire Fighting	Gas Utilities 10/04 to 10/31/2024 Fire Dept	124.76	166853	11/20/2024 1
MN Energy Resources Corp.	Library	Gas Utilities 09/24 to 10/22/2024 Library	823.89	166624	11/01/2024 1
MN Energy Resources Corp.	Animal Control	Gas Utilities 09/17 to 10/15/2024 Humane Society	22.19	166624	11/01/2024 1
MN Energy Resources Corp.	Animal Control	Gas Utilities 10/16 to 11/13/2024 Humane Society	48.31	166853	11/20/2024 1
Total for MN Energy Resources Corp.			1,759.10		
<u>Mn State Fire Dept. Asso.</u> Mn State Fire Dept. Asso.	Fire Fighting	2025 MSFDA Membership Dues	375.00	166625	11/01/2024 1
Total for Mn State Fire Dept. Asso.			375.00		
<u>Morgan Creek Vineyards</u> Morgan Creek Vineyards	Liquor - Mdse for Resale	Wine	1,299.60	166820	11/20/2024 1
Total for Morgan Creek Vineyards			1,299.60		
<u>Motorola Solutions, Inc.</u> Motorola Solutions, Inc.	Crime Control & Investigation	WiFi Dock Vehicle Charge/Upload Kit, Desktop Charger Police Dept	850.00	166626	11/01/2024 1

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Motorola Solutions, Inc.	Crime Control & Investigation	Locking Molle Mount, Battery, Shirt Magnetic Mount, Jacket Magne	4,922.00	166626	11/01/2024 1
Total for Motorola Solutions, Inc.			5,772.00		
<u>Municipal Emergency Services Inc.</u>					
Municipal Emergency Services Inc.	Fire Fighting	Kit SH/OFF HDL 2.5" W/Colors & Roll Pins Fire Dept	226.01	166682	11/07/2024 1
Total for Municipal Emergency Services Inc.			226.01		
<u>Napa Auto Fairmont</u>					
Napa Auto Fairmont	Road & Bridge Equipment	Filter, Fuel Filters #109	19.61	166683	11/07/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Hydraulic Filter & Air Filter #109	88.21	166683	11/07/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Cabin Air Filter Street #109	11.78	166854	11/20/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Air Filters #126	83.41	166854	11/20/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Trans, Fuel & Water Filter #100	75.26	166854	11/20/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	#109 Oil, Fuel & Coolant Filters	38.67	166683	11/07/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Air Filter #163	32.55	166683	11/07/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Oil Filter #126	10.47	166854	11/20/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	#105 Oil, Fuel & Water & Hydraulic Filters	57.52	166683	11/07/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Cabin Air Filter #126	9.98	166854	11/20/2024 1
Napa Auto Fairmont	Road & Bridge Equipment	Air Filter Out & In #125	112.40	166854	11/20/2024 1
Napa Auto Fairmont	Parks	Park #126 Oil Filter, Syn Bay Box	118.96	166683	11/07/2024 1
Napa Auto Fairmont	Parks	Cabin Air Filters Park #539	44.82	166683	11/07/2024 1
Napa Auto Fairmont	Parks	Oil Filter #513	3.37	166854	11/20/2024 1
Napa Auto Fairmont	Parks	Oil Filters Push Mowers	11.78	166854	11/20/2024 1
Napa Auto Fairmont	Parks	Oil Filter Park #537	3.37	166879	11/26/2024 1
Napa Auto Fairmont	Airport	Cabin Filter, Wiper Blades Airport #332	46.84	166879	11/26/2024 1
Total for Napa Auto Fairmont			769.00		
<u>Nelson</u>					
Nelson	Crime Control & Investigation	HEAT Training Johnston IA 10/15 to 10/18/2024	242.40	0	11/01/2024 1
Total for Nelson			242.40		
<u>Nielsen Blacktopping & Concrete</u>					
Nielsen Blacktopping & Concrete	Paved Streets	Blacktop Hwy 15 & 4th St, Victoria, 2nd St by Library	4,724.74	166770	11/14/2024 1
Total for Nielsen Blacktopping & Concrete			4,724.74		
<u>Nuss Truck & Equipment</u>					
Nuss Truck & Equipment	Road & Bridge Equipment	Mudflaps	91.88	166855	11/20/2024 1
Total for Nuss Truck & Equipment			91.88		
<u>Olson Rentals, Inc.</u>					
Olson Rentals, Inc.	Road & Bridge Equipment	Primer Bulb Street Husqvarna Leaf Blower	2.80	166627	11/01/2024 1
Olson Rentals, Inc.	Fire Fighting	Sockets Fire Dept	31.20	166627	11/01/2024 1
Total for Olson Rentals, Inc.			34.00		
<u>Olympic Fire Protection Corp</u>					
Olympic Fire Protection Corp	General Government Buildings	Low Air Alarm Martin County Arena 11/12/2024	650.00	166856	11/20/2024 1
Olympic Fire Protection Corp	General Government Buildings	Dry Sprinkler-Hockey Arena Replace Faulty Dry Valve	11,776.00	166628	11/01/2024 1
Olympic Fire Protection Corp	General Government Buildings	Perform 3 yr Air Leakage Test, Replace Dry Sprinkler Heads MCA	5,730.00	166856	11/20/2024 1
Total for Olympic Fire Protection Corp			18,156.00		
<u>O'Reilly Auto Parts</u>					

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O'Reilly Auto Parts	Central Garage	Anti-Seize Compound City Shop	23.98	166629	11/01/2024 1
O'Reilly Auto Parts	Central Garage	Nitrile Gloves	27.99	166684	11/07/2024 1
O'Reilly Auto Parts	Central Garage	6 Gallons Washer Fluid City Shop	19.74	166684	11/07/2024 1
O'Reilly Auto Parts	Parks	Press Switch, Harness Conn Park #503	34.84	166629	11/01/2024 1
O'Reilly Auto Parts	Parks	Tail Light Lens Park #512	75.77	166857	11/20/2024 1
O'Reilly Auto Parts	Storm Sewer Mnt	Radiator Cap #123B	7.19	166857	11/20/2024 1
O'Reilly Auto Parts	Road & Bridge Equipment	3 Pc Brush Set Street Dept Saw	11.98	166684	11/07/2024 1
O'Reilly Auto Parts	Road & Bridge Equipment	#135 Water Pump	32.50	166684	11/07/2024 1
O'Reilly Auto Parts	Road & Bridge Equipment	Floor Mat Street #132	24.99	166857	11/20/2024 1
O'Reilly Auto Parts	Road & Bridge Equipment	License Plate Light Street #100	7.59	166857	11/20/2024 1
O'Reilly Auto Parts	Ice & Snow Removal	Mini Bulbs #115	6.75	166857	11/20/2024 1
O'Reilly Auto Parts	Crime Control & Investigation	TPMS Sensor Police #11	39.74	166629	11/01/2024 1
		Total for O'Reilly Auto Parts	313.06		
<u>Paper Roll Products LLC</u>					
Paper Roll Products LLC	Liquor Store	Thermal Receipt Paper Rolls Liquor Store	158.81	166710	11/08/2024 1
		Total for Paper Roll Products LLC	158.81		
<u>Paustis Wine Company</u>					
Paustis Wine Company	Liquor - Mdse for Resale	Freight	15.00	166711	11/08/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	635.00	166711	11/08/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Wine	336.00	166821	11/20/2024 1
Paustis Wine Company	Liquor - Mdse for Resale	Freight	7.50	166821	11/20/2024 1
		Total for Paustis Wine Company	993.50		
<u>Phillips Wine & Spirits</u>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	127.20	166822	11/20/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	277.70	166822	11/20/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	114.16	166822	11/20/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	11,269.18	166822	11/20/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Misc Merchandise for Resale	185.28	166822	11/20/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Freight	499.30	166712	11/08/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix	-71.10	166712	11/08/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	3,953.95	166712	11/08/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	1,379.20	166712	11/08/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor	20,893.40	166712	11/08/2024 1
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine	2,378.70	166822	11/20/2024 1
		Total for Phillips Wine & Spirits	41,006.97		
<u>Photo Press</u>					
Photo Press	Fire Fighting	Fire Prevention Month	60.00	166858	11/20/2024 1
Photo Press	Other General Gov't	Local Option Sales Tax Information Ad	810.00	166858	11/20/2024 1
Photo Press	Other General Gov't	Preliminary Property Tax Levy Information Ad	810.00	166858	11/20/2024 1
		Total for Photo Press	1,680.00		
<u>Pierce, Rick</u>					
Pierce, Rick	Paved Streets	Safety Glasses Reimbursement	253.00	166630	11/01/2024 1
		Total for Pierce, Rick	253.00		

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<u>Plunkett's Pest Control, Inc.</u>					
Plunkett's Pest Control, Inc.	Paved Streets	General Pest Control 801 E Maragert St	65.52	166859	11/20/2024 1
Plunkett's Pest Control, Inc.	Parks	General Pest Control 801 E Maragert St	65.52	166859	11/20/2024 1
		Total for Plunkett's Pest Control, Inc.	131.04		
<u>Powerplan</u>					
Powerplan	Road & Bridge Equipment	Grader #125 Service	640.50	166860	11/20/2024 1
		Total for Powerplan	640.50		
<u>PrairieLand Solid Waste Mgmnt</u>					
PrairieLand Solid Waste Mgmnt	Garbage Collection	Oct 2024 Refuse Removal	707.50	166631	11/01/2024 1
PrairieLand Solid Waste Mgmnt	Garbage Collection	Oct 2024 City Wide Cleanup	3,300.00	166631	11/01/2024 1
		Total for PrairieLand Solid Waste Mgmnt	4,007.50		
<u>Public Utilities Commission</u>					
Public Utilities Commission	Paved Streets	Nov 2024 Utilities	82.56	166861	11/20/2024 1
Public Utilities Commission	Paved Streets	Nov 2024 Utilities	34.98	166861	11/20/2024 1
Public Utilities Commission	Paved Streets	Nov 2024 Utilities	30.05	166861	11/20/2024 1
Public Utilities Commission	Paved Streets	Nov 2024 Utilities	75.71	166861	11/20/2024 1
Public Utilities Commission	SMEC Building	Nov 2024 Utilities	54.02	166861	11/20/2024 1
Public Utilities Commission	SMEC Building	Nov 2024 Utilities	164.73	166861	11/20/2024 1
Public Utilities Commission	SMEC Building	Nov 2024 Utilities	2,293.04	166861	11/20/2024 1
Public Utilities Commission	Lake Restoration	Nov 2024 Utilities	95.45	166861	11/20/2024 1
Public Utilities Commission	Fire Fighting	Nov 2024 Utilities	41.47	166861	11/20/2024 1
Public Utilities Commission	Fire Fighting	Nov 2024 Utilities	21.37	166861	11/20/2024 1
Public Utilities Commission	Fire Fighting	Nov 2024 Utilities	100.56	166861	11/20/2024 1
Public Utilities Commission	Fire Fighting	Nov 2024 Utilities	372.37	166861	11/20/2024 1
Public Utilities Commission	Library	Nov 2024 Utilities	2,537.67	166861	11/20/2024 1
Public Utilities Commission	Library	Nov 2024 Utilities	41.47	166861	11/20/2024 1
Public Utilities Commission	Library	Nov 2024 Utilities	21.21	166861	11/20/2024 1
Public Utilities Commission	Library	Nov 2024 Utilities	106.05	166861	11/20/2024 1
Public Utilities Commission	Parking Lots	Nov 2024 Utilities	238.60	166861	11/20/2024 1
Public Utilities Commission	Parking Lots	Nov 2024 Utilities	181.41	166861	11/20/2024 1
Public Utilities Commission	Street Lighting	Nov 2024 Utilities	12.17	166861	11/20/2024 1
Public Utilities Commission	Street Lighting	Nov 2024 Utilities	2,451.05	166861	11/20/2024 1
Public Utilities Commission	Street Lighting	Nov 2024 Utilities	4,733.45	166861	11/20/2024 1
Public Utilities Commission	Paved Streets	Nov 2024 Utilities	827.91	166861	11/20/2024 1
Public Utilities Commission	Parks	Nov 2024 Utilities	528.74	166861	11/20/2024 1
Public Utilities Commission	Parks	Nov 2024 Utilities	827.91	166861	11/20/2024 1
Public Utilities Commission	Parks	Nov 2024 Utilities	1,334.92	166861	11/20/2024 1
Public Utilities Commission	Parks	Nov 2024 Utilities	2,820.52	166861	11/20/2024 1
Public Utilities Commission	Parks	Nov 2024 Utilities	15.83	166861	11/20/2024 1
Public Utilities Commission	Parks	Nov 2024 Utilities	51.22	166861	11/20/2024 1
Public Utilities Commission	Parks	Nov 2024 Utilities	2,806.84	166861	11/20/2024 1
Public Utilities Commission	Parks	Nov 2024 Utilities	137.26	166861	11/20/2024 1
Public Utilities Commission	Airport	Nov 2024 Utilities	234.91	166861	11/20/2024 1

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Public Utilities Commission	Airport	Nov 2024 Utilities	2,229.66	166861	11/20/2024 1
Public Utilities Commission	Airport	Nov 2024 Electric Service Hangar D Airport	49.59	166861	11/20/2024 1
Public Utilities Commission	Airport	Nov 2024 Utilities	60.10	166861	11/20/2024 1
Public Utilities Commission	Aquatic Park	Nov 2024 Utilities	30.05	166861	11/20/2024 1
Public Utilities Commission	Central Garage	Nov 2024 Utilities	269.54	166861	11/20/2024 1
Public Utilities Commission	Central Garage	Nov 2024 Utilities	2.40	166861	11/20/2024 1
Public Utilities Commission	General Government Buildings	Nov 2024 Utilities	35.62	166861	11/20/2024 1
Public Utilities Commission	General Government Buildings	Nov 2024 Utilities	1,305.27	166861	11/20/2024 1
Public Utilities Commission	General Government Buildings	Nov 2024 Utilities	41.47	166861	11/20/2024 1
Public Utilities Commission	General Government Buildings	Nov 2024 Utilities	98.80	166861	11/20/2024 1
Public Utilities Commission	Liquor Store	Nov 2024 Utilities	2,419.06	166861	11/20/2024 1
Public Utilities Commission	Liquor Store	Nov 2024 Utilities	55.88	166861	11/20/2024 1
Public Utilities Commission	Liquor Store	Nov 2024 Utilities	87.13	166861	11/20/2024 1
Public Utilities Commission	Liquor Store	Nov 2024 Utilities	41.47	166861	11/20/2024 1
Public Utilities Commission	Liquor Store	Nov 2024 Liquor Store Speinkler Sys	75.71	166861	11/20/2024 1
Public Utilities Commission	Aquatic Park	Nov 2024 Utilities	96.65	166861	11/20/2024 1
Public Utilities Commission	Aquatic Park	Nov 2024 Utilities	75.76	166861	11/20/2024 1
Public Utilities Commission	Aquatic Park	Nov 2024 Utilities	183.63	166861	11/20/2024 1
Public Utilities Commission	Animal Control	Nov 2024 Utilities	196.15	166861	11/20/2024 1
Public Utilities Commission	Animal Control	Nov 2024 Utilities	86.79	166861	11/20/2024 1
Public Utilities Commission	Animal Control	Nov 2024 Utilities	17.41	166861	11/20/2024 1
Public Utilities Commission	Animal Control	Nov 2024 Utilities	346.32	166861	11/20/2024 1
Public Utilities Commission	Airport	Nov 2024 Utilities	882.61	166861	11/20/2024 1
Total for Public Utilities Commission			31,962.52		
Ramirez					
Ramirez	Non-departmental	Refund Check 018371-001, 18 E Ken Rue Lane	0.60	166594	11/01/2024 1
Ramirez	Non-departmental	Refund Check 018371-001, 18 E Ken Rue Lane	0.60	166594	11/01/2024 1
Ramirez	Non-departmental	Refund Check 018371-001, 18 E Ken Rue Lane	0.06	166594	11/01/2024 1
Ramirez	Non-departmental	Refund Check 018371-001, 18 E Ken Rue Lane	0.40	166594	11/01/2024 1
Total for Ramirez			1.66		
Red Bull Distribution Company					
Red Bull Distribution Company	Liquor - Mdse for Resale	Pop/Mix	210.00	166713	11/08/2024 1
Total for Red Bull Distribution Company			210.00		
RES Great Lakes, LLC					
RES Great Lakes, LLC	Economic Development	2024-2025 Spot Herbicide Wetland Bank Management	5,560.00	166686	11/07/2024 1
RES Great Lakes, LLC	Lake Restoration	2024 Spot Herbicide Dutch Creek Habitat	9,478.00	166686	11/07/2024 1
Total for RES Great Lakes, LLC			15,038.00		
Richards Auto Repair					
Richards Auto Repair	Crime Control & Investigation	Tow Slip #3566 Jaguar S Type Burton Lane	160.00	166862	11/20/2024 1
Richards Auto Repair	Crime Control & Investigation	Tow Slip #3801 CFS 24-7782 Lumina 6th & Prairie	180.00	166862	11/20/2024 1
Richards Auto Repair	Crime Control & Investigation	Firestone Pursuit Tire Police Dept	151.02	166862	11/20/2024 1
Total for Richards Auto Repair			491.02		
River Bend Business Products					

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River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	149.21	166632	11/01/2024 1
River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	6.61	166863	11/20/2024 1
River Bend Business Products	Crime Control & Investigation	Office Supplies Police Dept	96.14	166863	11/20/2024 1
River Bend Business Products	Paved Streets	Wall Planner Street Dept/Nick	32.58	166863	11/20/2024 1
River Bend Business Products	Central Garage	Planners Troy & Randy	72.00	166863	11/20/2024 1
River Bend Business Products	Parks	Wall Planner Park Dept/Nick	32.58	166863	11/20/2024 1
Total for River Bend Business Products			389.12		
<u>Round Lake Vineyards & Winery LLC</u>					
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Wine	450.00	166714	11/08/2024 1
Round Lake Vineyards & Winery LLC	Liquor - Mdse for Resale	Liquor	200.00	166714	11/08/2024 1
Total for Round Lake Vineyards & Winery LLC			650.00		
<u>Rouse</u>					
Rouse	Non-departmental	2024 Facade Loan Program	4,350.00	166771	11/14/2024 1
Total for Rouse			4,350.00		
<u>Roy/Samantha Werner</u>					
Roy/Samantha Werner	Non-departmental	Refund Check 016778-001, 600 Burton Lane 101	0.08	166595	11/01/2024 1
Roy/Samantha Werner	Non-departmental	Refund Check 016778-001, 600 Burton Lane 101	0.08	166595	11/01/2024 1
Roy/Samantha Werner	Non-departmental	Refund Check 016778-001, 600 Burton Lane 101	0.05	166595	11/01/2024 1
Total for Roy/Samantha Werner			0.21		
<u>RTT Mobile Interpretation</u>					
RTT Mobile Interpretation	Crime Control & Investigation	Minutes Used 10/1 to 10/15/2024	100.74	166633	11/01/2024 1
RTT Mobile Interpretation	Crime Control & Investigation	Oct 16-31, 2024 Minutes Used	23.36	166864	11/20/2024 1
Total for RTT Mobile Interpretation			124.10		
<u>Sanow, Chad</u>					
Sanow, Chad	Crime Control & Investigation	Safety Galses Reimbursement	300.00	0	11/20/2024 1
Total for Sanow, Chad			300.00		
<u>Schneider Geospatial, LLC</u>					
Schneider Geospatial, LLC	Data Processing	GIS System Support 08/01/24 to 07/31/2025	2,040.00	166688	11/07/2024 1
Total for Schneider Geospatial, LLC			2,040.00		
<u>Schuster's Pressure Washer Sales</u>					
Schuster's Pressure Washer Sales	Parks	Hose Reel & Fitting Releaf Grant	395.00	166634	11/01/2024 1
Schuster's Pressure Washer Sales	Central Garage	Fan Tip Nozzles Wash Bay	26.25	166865	11/20/2024 1
Total for Schuster's Pressure Washer Sales			421.25		
<u>Shamrock Recycling, Inc.</u>					
Shamrock Recycling, Inc.	Garbage Collection	Tree Dump Cleanup Oct 2024	7,488.00	166635	11/01/2024 1
Total for Shamrock Recycling, Inc.			7,488.00		
<u>Sherburn Nursery & Floral LLC</u>					
Sherburn Nursery & Floral LLC	Parks	55 Trees MN DNR Re-Leaf Grant Trees & Planting	20,171.00	166689	11/07/2024 1
Total for Sherburn Nursery & Floral LLC			20,171.00		
<u>Skaret</u>					
Skaret	City Manager	Quarety Rotary Dues 10/2024 to 12/2024	135.74	0	11/01/2024 1
Total for Skaret			135.74		
<u>Southern Glazer's Wine & Spirits of MN</u>					

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Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	105.79	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	77.56	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	746.74	166715	11/08/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	53.02	166715	11/08/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	0.62	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Pop/Mix	40.00	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	5,130.87	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	44.17	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	4,462.84	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	51.15	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	1,862.60	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	1,882.16	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	3.10	166823	11/20/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	90.16	166715	11/08/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	26.22	166715	11/08/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	3,838.88	166715	11/08/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Freight	20.54	166715	11/08/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Liquor	6,131.78	166715	11/08/2024 1
Southern Glazer's Wine & Spirits of MN	Liquor - Mdse for Resale	Wine	1,770.22	166715	11/08/2024 1
		Total for Southern Glazer's Wine & Spirits of MN	26,338.42		
<u>Squeegee Brothers</u>					
Squeegee Brothers	Library	Nov 2024 Window Cleaning Library	170.00	166772	11/14/2024 1
Squeegee Brothers	General Government Buildings	Window Cleaning Out City Hall 09/23 to 10/18/2024	90.00	166636	11/01/2024 1
Squeegee Brothers	Airport	Nov 2024 Window Cleaning Out & Entry Airport	100.00	166772	11/14/2024 1
		Total for Squeegee Brothers	360.00		
<u>Step Inc.</u>					
Step Inc.	Non-departmental	Facade Program Loan	5,000.00	166773	11/14/2024 1
		Total for Step Inc.	5,000.00		
<u>Streicher's</u>					
Streicher's	Crime Control & Investigation	Uniform Pants Initial Issue V18 Brown	94.99	166637	11/01/2024 1
Streicher's	Crime Control & Investigation	Collar Brass for Officer Paine & Extra Set	48.97	166637	11/01/2024 1
		Total for Streicher's	143.96		
<u>Streit, Matt</u>					
Streit, Matt	Fire Fighting	FF Foam Drop Off Ipswitch, SD Fire Dept	220.26	166690	11/07/2024 1
		Total for Streit, Matt	220.26		
<u>Superior Vision Insurance Inc NGLIC</u>					
Superior Vision Insurance Inc NGLIC	Health Insurance	Vision Premiums Nov 2024	450.05	166691	11/07/2024 1
		Total for Superior Vision Insurance Inc NGLIC	450.05		
<u>SWATMOD, LLC</u>					
SWATMOD, LLC	Fiscal Sponsor	Bus Build HEAT Team	17,095.00	166774	11/14/2024 1
SWATMOD, LLC	Fiscal Sponsor	Replacement OEM Starter for the MaxxPro ISS HEAT Team	1,157.94	166774	11/14/2024 1
		Total for SWATMOD, LLC	18,252.94		
<u>Syn-Tech Systems</u>					

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Syn-Tech Systems	Airport	Card, Smart, LCD ASSY, LED	404.00	166638	11/01/2024 1
		Total for Syn-Tech Systems	404.00		
<u>Tactical Police Gear LLC</u>					
Tactical Police Gear LLC	Crime Control & Investigation	Practice Ammo Police Dept	1,899.98	166639	11/01/2024 1
		Total for Tactical Police Gear LLC	1,899.98		
<u>Tactical Solutions</u>					
Tactical Solutions	Crime Control & Investigation	Certification of Radar Antenna Complete W Certificate	35.00	166866	11/20/2024 1
		Total for Tactical Solutions	35.00		
<u>Texas Refinery Corp.</u>					
Texas Refinery Corp.	Central Garage	Universal Torque Fluid City Shop	1,900.25	166867	11/20/2024 1
		Total for Texas Refinery Corp.	1,900.25		
<u>The Retail Coach, LLC</u>					
The Retail Coach, LLC	Economic Development	Execution of Retail Recruitment & evelopment Strategy Extension	7,500.00	166692	11/07/2024 1
		Total for The Retail Coach, LLC	7,500.00		
<u>Tonneson</u>					
Tonneson	Building Inspection	Oct 1 to Oct 29, 2024 Building Offical Services	4,680.00	0	11/07/2024 1
Tonneson	Building Inspection	October 30,2024 Building Offical Services	480.00	0	11/07/2024 1
		Total for Tonneson	5,160.00		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Beer	27,973.66	166716	11/08/2024 1
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	47.50	166716	11/08/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	1,769.57	166716	11/08/2024 1
Tow Distributing	Liquor - Mdse for Resale	Beer	29,136.54	166824	11/20/2024 1
Tow Distributing	Liquor - Mdse for Resale	Misc Merchandise For Resale Liquor Store	227.40	166824	11/20/2024 1
Tow Distributing	Liquor - Mdse for Resale	Liquor	2,043.80	166824	11/20/2024 1
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	316.66	166824	11/20/2024 1
		Total for Tow Distributing	61,515.13		
<u>Truck Center Companies East LLC</u>					
Truck Center Companies East LLC	Road & Bridge Equipment	Yellow Lens Small Street #109	6.00	166693	11/07/2024 1
Truck Center Companies East LLC	Road & Bridge Equipment	Air Dry Assembly Street #100	145.22	166693	11/07/2024 1
Truck Center Companies East LLC	Road & Bridge Equipment	Air Dry Assembly Street #100 2 5 Gallon Pails ATF Fluid #109	342.10	166693	11/07/2024 1
Truck Center Companies East LLC	Road & Bridge Equipment	Fuel Filter Element W/Sep Street #100	77.82	166869	11/20/2024 1
Truck Center Companies East LLC	Road & Bridge Equipment	Oil Bath Seal, Bearing #112	120.52	166869	11/20/2024 1
		Total for Truck Center Companies East LLC	691.66		
<u>True Value St James</u>					
True Value St James	Parks	Hunter Green & Yellow Paint Park Dept	387.84	166775	11/14/2024 1
		Total for True Value St James	387.84		
<u>Truman Tribune</u>					
Truman Tribune	Liquor Store	2024 Fearless Forecaster Sponsor Sept/Oct Liquor Store	120.00	166717	11/08/2024 1
		Total for Truman Tribune	120.00		
<u>Turbett</u>					
Turbett	Non-departmental	Refund Check 018657-001, 223 Willow St # 2	1.95	166597	11/01/2024 1
Turbett	Non-departmental	Refund Check 018657-001, 223 Willow St # 2	1.29	166597	11/01/2024 1

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Turbett	Non-departmental	Refund Check 018657-001, 223 Willow St # 2	0.19	166597	11/01/2024 1
Turbett	Non-departmental	Refund Check 018657-001, 223 Willow St # 2	1.95	166597	11/01/2024 1
		Total for Turbett	5.38		
<u>Turfwerks</u>					
Turfwerks	Parks	Sweepstar 60 Finger Reel (Quad) Dust & Filtration Pkg	56,188.80	166776	11/14/2024 1
		Total for Turfwerks	56,188.80		
<u>Twelve Baskets</u>					
Twelve Baskets	Parks	Cleaning Rags Park Dept	36.00	166694	11/07/2024 1
		Total for Twelve Baskets	36.00		
<u>ULINE</u>					
ULINE	Paved Streets	2 Shelf Black Shelving Unit	60.00	166695	11/07/2024 1
ULINE	Parks	2 Shelf Black Shelving Unit	60.00	166695	11/07/2024 1
		Total for ULINE	120.00		
<u>Valley Asphalt Products</u>					
Valley Asphalt Products	Paved Streets	Winter Mix Blacktop	4,880.75	166880	11/26/2024 1
		Total for Valley Asphalt Products	4,880.75		
<u>Verizon Wireless</u>					
Verizon Wireless	Paved Streets	Cell Phone 09/21 to 10/20/2024 Street Dept	46.39	166640	11/01/2024 1
Verizon Wireless	Building Inspection	Cell Phone 09/21 to 10/20/2024 Bldg Insp	46.39	166640	11/01/2024 1
Verizon Wireless	Data Processing	Backup Router 09/24 to 10/23/2024	10.02	166640	11/01/2024 1
Verizon Wireless	Planning & Zoning	Cell Phone 09/21 to 10/20/2024 Planning & Zoning	87.78	166640	11/01/2024 1
Verizon Wireless	Crime Control & Investigation	Cell Phone 09/21 to 10/20/2024 Police Dept	1,409.93	166640	11/01/2024 1
Verizon Wireless	Parks	Cell Phone 09/21 to 10/20/2024 Park Dept	92.78	166640	11/01/2024 1
Verizon Wireless	Engineering	Cell Phone 09/21 to 10/20/2024 Engineering	255.59	166640	11/01/2024 1
Verizon Wireless	Human Resources	Cell Phone 09/21 to 10/20/2024 Human Resources	41.39	166640	11/01/2024 1
Verizon Wireless	Aquatic Park	Cell Phone 09/21 to 10/20/2024 Aquatic Park	46.39	166640	11/01/2024 1
Verizon Wireless	City Manager	Cell Phone 09/21 to 10/20/2024 City Admin	46.39	166640	11/01/2024 1
Verizon Wireless	Airport	Cell Phone 09/21 to 10/20/2024 Airport	46.39	166640	11/01/2024 1
		Total for Verizon Wireless	2,129.44		
<u>Vestis</u>					
Vestis	Central Garage	Laundry Unfiorms For Mechanics	69.91	166870	11/20/2024 1
Vestis	Central Garage	Laundry Unfiorms For Mechanics	51.19	166870	11/20/2024 1
Vestis	Central Garage	Laundry Unfiorms For Mechanics	50.19	166870	11/20/2024 1
Vestis	Central Garage	Laundry Unfiorms For Mechanics	50.19	166870	11/20/2024 1
Vestis	Central Garage	Laundry Unfiorms For Mechanics	50.19	166870	11/20/2024 1
Vestis	Central Garage	Laundry Unniforms For Mechanics	50.19	166881	11/26/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.13	166870	11/20/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.14	166881	11/26/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.14	166870	11/20/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.14	166870	11/20/2024 1
Vestis	Parks	Cleaning Supplies Park Dept	25.14	166870	11/20/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.13	166870	11/20/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.13	166870	11/20/2024 1

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Vestis	Paved Streets	Cleaning Supplies Street Dept	25.13	166870	11/20/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.13	166881	11/26/2024 1
Vestis	Paved Streets	Cleaning Supplies Street Dept	25.14	166870	11/20/2024 1
Total for Vestis			573.21		
<u>Viesselman</u>					
Viesselman	Human Resources	october mileage reimbursement	79.73	0	11/08/2024 1
Total for Viesselman			79.73		
<u>Vinocopia, Inc</u>					
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	360.75	166718	11/08/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	18.00	166718	11/08/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor	582.91	166718	11/08/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	512.00	166718	11/08/2024 1
Vinocopia, Inc	Liquor - Mdse for Resale	Freight	2.50	166718	11/08/2024 1
Total for Vinocopia, Inc			1,476.16		
<u>Visit Fairmont</u>					
Visit Fairmont	CVB	Hotel/Motel Tax September 2024 due Oct 20,2024 \$24,392.37 Less5%	23,172.75	166696	11/07/2024 1
Total for Visit Fairmont			23,172.75		
<u>Voss Cleaning Services, Inc.</u>					
Voss Cleaning Services, Inc.	Fire Fighting	Nov 2024 Janirotrial Service Fire Hall	389.00	166777	11/14/2024 1
Voss Cleaning Services, Inc.	Library	Oct 2024 Janirotrial Services Library	995.00	166777	11/14/2024 1
Voss Cleaning Services, Inc.	Paved Streets	Janitorial & Rug Service Park & Street Dept Nov 2024	265.00	166871	11/20/2024 1
Voss Cleaning Services, Inc.	SMEC Building	Nov 2024 Janirotrial Services SMEC	1,210.00	166777	11/14/2024 1
Voss Cleaning Services, Inc.	General Government Buildings	Nov 2024 Janirotrial & Rug Services City Hall	814.00	166777	11/14/2024 1
Voss Cleaning Services, Inc.	Parks	Janitorial & Rug Service Park & Street Dept Nov 2024	265.00	166871	11/20/2024 1
Voss Cleaning Services, Inc.	Airport	Janitorial & Rug Service Airport Nov 2024	316.00	166871	11/20/2024 1
Total for Voss Cleaning Services, Inc.			4,254.00		
<u>Wex Health, Inc.</u>					
Wex Health, Inc.	Health Insurance	Oct 2024 Admin Fees	156.75	0	11/15/2024 1
Total for Wex Health, Inc.			156.75		
<u>Wiederhoeft Welding & Machine</u>					
Wiederhoeft Welding & Machine	Mayor & Council	Custom Made City of Fairmont Sign	475.00	166872	11/20/2024 1
Total for Wiederhoeft Welding & Machine			475.00		
<u>Wikenheisen</u>					
Wikenheisen	Non-departmental	Refund Check 018080-000, 417 KINGS RD	0.62	166598	11/01/2024 1
Wikenheisen	Non-departmental	Refund Check 018080-000, 417 KINGS RD	2.42	166598	11/01/2024 1
Total for Wikenheisen			3.04		
<u>Willett/Mina Dobbins</u>					
Willett/Mina Dobbins	Non-departmental	Refund Check 017205-001, 114 E 8th St #3	0.42	166599	11/01/2024 1
Willett/Mina Dobbins	Non-departmental	Refund Check 017205-001, 114 E 8th St #3	0.70	166599	11/01/2024 1
Willett/Mina Dobbins	Non-departmental	Refund Check 017205-001, 114 E 8th St #3	0.70	166599	11/01/2024 1
Total for Willett/Mina Dobbins			1.82		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Wine	596.00	166719	11/08/2024 1

**Accounts Payable
Check Approval List - City Council**

From: 10/30/2024

To: 11/26/2024



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Wine Merchants	Liquor - Mdse for Resale	Freight	3.96	166719	11/08/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	9.90	166719	11/08/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	128.00	166719	11/08/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	330.73	166719	11/08/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	1.98	166719	11/08/2024 1
Wine Merchants	Liquor - Mdse for Resale	Freight	8.25	166825	11/20/2024 1
Wine Merchants	Liquor - Mdse for Resale	Wine	912.00	166825	11/20/2024 1
Total for Wine Merchants			1,990.82		
<u>Wold Architects & Engineers</u>					
Wold Architects & Engineers	Parks	Sylvania Bandshell Ext Upgrade 10/31/2024	5,082.50	166698	11/07/2024 1
Wold Architects & Engineers	Parks	Sylvania Bandshell Ext Upgrade 09/30/2024	4,465.00	166698	11/07/2024 1
Total for Wold Architects & Engineers			9,547.50		
<u>Yeager Implement, Inc.</u>					
Yeager Implement, Inc.	Parks	25" Blades (5) #814	140.05	166873	11/20/2024 1
Yeager Implement, Inc.	Parks	25" Blades (3) #814	84.03	166873	11/20/2024 1
Yeager Implement, Inc.	Parks	New Bobcat Land Plane 86"	3,200.00	166641	11/01/2024 1
Total for Yeager Implement, Inc.			3,424.08		
<u>York</u>					
York	Engineering	Mid-Atlantic Roadway Mgmt Conf Rehoboth Beach, DE 10/22 to 10/25	169.00	166642	11/01/2024 1
Total for York			169.00		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Parks	Receptacle Kit, Service Kit, Coil, Pin & Nut Park Loader #530	169.90	166778	11/14/2024 1
Ziegler, Inc.	Road & Bridge Equipment	Watersep-Fuel, Hyd Tranny, Air Secondary, Air Primary, Fuel Str	419.38	166643	11/01/2024 1
Ziegler, Inc.	Road & Bridge Equipment	Washer Tank #121	148.01	166778	11/14/2024 1
Ziegler, Inc.	Ice & Snow Removal	Cutting Edges & Parts Ice & Snow	2,106.14	166778	11/14/2024 1
Ziegler, Inc.	Ice & Snow Removal	Cutting Edges, Plow Bolts & Nuts Ice & Snow	2,106.14	166874	11/20/2024 1
Ziegler, Inc.	Road & Bridge Equipment	Guide & Fender #120	341.53	166874	11/20/2024 1
Total for Ziegler, Inc.			5,291.10		
			1,863,232.57		

Martin County Recorder Recording Fee St. Paul Lutheran's CPU for Daycare \$46⁰⁰ 166882 11/21/2024
Recording & Reporting

1,863,278.57

Interim Administrator's Agreement, per agenda item 6.C.3.
Per City Attorney, agreement was not public until approved.
Attached is the agreement shared/presented to Council prior to/at the 11/25/2024 City Council Meeting.

**INTERIM EMPLOYMENT AGREEMENT
BETWEEN
CITY OF FAIRMONT AND JEFF O'NEILL**

THIS AGREEMENT is made by and between the City of Fairmont, Minnesota, a municipal corporation (the "Employer" or "City"), and Jeff O'Neill (the "Employee").

In consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Employer and Employee agree as follows:

1. POSITION. Employer agrees to employ Employee as City Administrator on an interim basis. Employee will be exempt under the federal and state Fair Labor Standards Acts. Employee agrees to serve as City Administrator in accordance with the position description attached hereto and incorporated herein in its entirety as Appendix A, as may be amended from time to time, and state statutes, City charter, ordinances, resolutions, policies, procedures, and practices, and perform such other legally permissible and proper duties and functions as are contained herein or as the City Council or its designees will from time to time assign to Employee.

2. TERM OF EMPLOYMENT. Employee will begin employment with Employer under the terms of this agreement on November 26, 2024 and the Employee and will continue until such employment is terminated in accordance with this Agreement.

3. SALARY AND ADDITIONAL PAY. Employer will pay Employee a gross annualized salary of \$45,760. This salary will be prorated weekly. In addition, Employer will pay Employee \$110 per hour for each hour he works in excess of 8 hours per week. Starting on June 1, 2025, Employer will pay Employee annualized salary of \$49,920 and \$120 per hour for each hour he works in excess of 8 hours per week. The salary and additional pay will be payable consistent with the Employer's normal payroll practices and subject to any authorized withholdings. Deductions from Employee's salary or additional pay may be made as permitted by law.

4. HOLIDAYS. Employer shall provide Employee the same holidays as enjoyed by other non-union employees.

5. FRINGE BENEFITS. Employer and Employee agree that providing Employee all fringe benefits available to regular employees is not consistent with the interim, short-term,

and part-time nature of this position. Accordingly, Employee is not eligible for any fringe benefits provided to other City employees, except as specified in this Agreement.

6. VACATION. Effective Employee's first day of employment, Employee will be credited with 120 hours of accrued vacation leave as provided to and under the same conditions as all other non-union employees, except that Employee may use accrued vacation leave as of his first date of employment with the City and that Employee will not be eligible for payout of his accrued but unused vacation leave upon separation of employment.

7. MOBILE PHONE. Employee reasonably expects to utilize his personal mobile communications device for job-related purposes. Employee will be paid a monthly mobile communications device allowance of \$50.00 per month.

8. TRAVEL EXPENSES. Employer will provide Employee payment or reimbursement for job-related travel expenses as follows: (i) \$300.00 per week for Employee's travel time plus mileage based on Internal Revenue Service's standard mileage rate for Employee's use of his personal automobile for travel that Employer completes between Employer's City Hall and the Employee's place of residence for at least one trip per week; and (ii) travel time at a rate of \$50.00 per hour for any travel and mileage based on Internal Revenue Service's standard mileage rate for Employee's use of his personal automobile for travel that Employer specifically requires of Employee in any given week beyond what is explicitly specified in this Agreement. Employer will also provide Employee payment or reimbursement for job-related travel expenses related to: (i) lodging; and (ii) necessary expenses incurred, which will exclude food or drink expenses incurred for travel within the City or to and from Employee's personal residence and City.

9. JOB-RELATED EXPENSES. Employer will reimburse Employee for other job-related expenses, which are incurred by Employee and are submitted by Employee in accordance with Employer's policies for reimbursement.

10. ELECTRONIC DEVICE. Employee will be authorized to utilize an Employer-issued electronic device for Employer and personal business subject to applicable electronic use policies established all employees.

11. HOURS OF WORK. Employee will perform the duties specified in this Agreement at the times and locations as arranged by the City Council or its designees. Employee shall be present at City Hall during regular business hours for a minimum of two calendar days

per work week and will work from home three days per week. With authorization from the Mayor or City Council designee, on weeks in which a City Council meeting is not scheduled, Employee may work from home the entire week when road and weather conditions are difficult or when business circumstances justify such. It is understood that the position of City Administrator requires attendance at evening meetings and occasionally at weekend meetings. Evening meetings will be scheduled to coincide with a regular scheduled workday as much as practical. It is understood by Employee that additional compensation and compensatory time shall not be allowed for extraordinary expenditures of time, unless otherwise specified in this Agreement or as required by law. It is further understood, however, because employee is not receiving fringe benefits as specified in paragraph 5, he may adjust his scheduled hours of work in this paragraph as appropriate with approval of the City Council or its designee(s) in consideration of extraordinary time spent in evening and weekend meetings.

12. TERMINATION BENEFITS. Due to the interim, short-term, and part-time nature of Employee's employment with Employer, the parties agree that termination benefits are not appropriate. Accordingly, Employee is not eligible for any termination benefits provided to other City employees, except as specified in this Agreement.

13. TERMINATION OF EMPLOYMENT. Employee's employment with the Employer will terminate and his or her last date of employment with the Employer will be the earliest of the following: (i) at the discretion of the Employer, on the date that is 14 calendar days after Employer submits written notice to Employee that Employee is to separate from employment or date that is Employee's last date of employment as stated in a writing by Employer, whichever is later; (ii) at the discretion of the Employee, on the date that is 14 calendar days after Employer receives written notice from Employee that Employee is voluntarily resigning or date that is Employee's last date of employment as stated in Employee's written voluntary resignation, whichever is later; or (iii) date that is 14 calendar days after the date that the City Council's appointed regular, full-time City Administrator begins employment with the City.

14. GENERAL CONDITIONS OF EMPLOYMENT. Nothing in this Agreement will prevent, limit, or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and applicable law. Furthermore, nothing in this Agreement will prevent, limit, or otherwise interfere

with the right of Employee to resign at any time from his or her position with Employer, subject only to the provisions of this Agreement.

15. INDEMNIFICATION. Employer will defend and indemnify Employee pursuant to Minn. Stat. § 466.07 and § 465.76. In addition, Employer will defend, hold harmless, and indemnify Employee from all claims based on tort, civil damages, penalties, fines, and claims based on violation of statutes, ordinances and rules, provided Employee was acting in good faith in the performance of the duties of his or her position at the time in question.

16. VOLUNTARY AND KNOWING ACTION. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.

17. AUTHORIZED SIGNATORIES. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the parties represented; and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement. Each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.

18. GOVERNING LAW. This Agreement will be deemed to have been made and accepted in Martin County, Minnesota, and the laws of the State of Minnesota will govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.

19. BINDING EFFECT. This Agreement will be binding upon and inure to the benefit of Employer, its successors and assigns, and Employee, and Employee's heirs and legal representatives.

20. ASSIGNMENT. The rights of Employee hereunder are personal and may not be assigned or transferred unless consented thereto in writing by Employer.

21. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among the parties hereto. No representations, warranties, covenants, or inducements have been made to any party concerning this Agreement, other than the representations, covenants, or inducements contained and memorialized in this Agreement. This Agreement supersedes all

prior negotiations and oral and written agreements and any Employer policies, procedures, and practices addressing the specific subject matters addressed in this Agreement.

22. MODIFICATIONS AND AMENDMENTS. Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement will only be valid when they have been reduced to writing, and signed by Employee and authorized representative(s) of Employer.

23. SEVERABILITY. The invalidity or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision will be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement will be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.

24. WAIVER. Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred will not be construed as a waiver or relinquishment of that right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement will not be binding and effective unless made in writing and properly executed by the waiving party.

25. DISPUTE RESOLUTION. The Employer and Employee agree to negotiate all disputes between them in good faith for a period of 30 calendar days from the date of notice of dispute prior to proceeding to formal dispute resolution or exercising their rights under law. Any claims or disputes unresolved after good faith negotiations will first be submitted to mediation utilizing the Minnesota District Court Rule 114 Roster. Any claims of disputes unresolved after mediation may be pursued as established by law.

26. HEADINGS. Headings are provided solely for the convenience of the parties and will not affect the interpretation of this Agreement.

27. NOTICE. All notices required under this Agreement will be in writing and will be deemed to have been duly given if sent via electronic mail, certified mail, first class mail-postage prepaid, hand delivery, or overnight courier, and properly addressed to the party at the party's last known email or mailing address or any other address that any party may designate by

written notice to the other. Mailed notices will be deemed to have been given at the time posted plus three business days.

28. EXECUTION. This Agreement may be executed simultaneously in two or more counterparts that, when taken together, will be deemed an original and constitute one and the same document. The signature of any party to the counterpart will be deemed a signature to the Agreement, and may be appended to, any other counterpart. Facsimile and email transmissions of executed signature pages will be deemed as originals and sufficient to bind the executing party.

29. EXPIRATION OF AGREEMENT. This Agreement will expire and no longer be in force or effect on the calendar day after Employee's termination of employment specified in paragraph 13 of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the latest date affixed to the signatures below upon which date it will be effective.

EMPLOYER CITY OF FAIRMONT

By: _____
Lee C. Baarts, Mayor

Date: _____

By: _____
Betsy Steuber, City Clerk

EMPLOYEE JEFF O'NEILL

By: Jeff O'Neill
Jeff O'Neill

Date: 11/25/2024

<p>CITY OF FAIRMONT POSITION DESCRIPTION</p>	
<p>CITY ADMINISTRATOR</p>	
<p>DEPARTMENT:</p>	<p>Administration</p>
<p>FLSA CLASSIFICATION:</p>	<p>Exempt</p>
<p>REPORTS TO:</p>	<p>City Council</p>
<p>SUPERVISES:</p>	<p>All City Employees</p>
<p>DEFINITION:</p> <p>The City Administrator is the chief administrative officer of the City and is responsible for the proper administration of all affairs and operations of the City. The City Administrator oversees and directs the operation of all departments and offices of the City except as otherwise provided by law. This position performs responsible managerial and supervisory work coordinating and directing City government operations under the direction of the City Council. The Administrator is the Chief Executive Officer who performs highly responsible administrative and managerial tasks.</p>	
<p><i>To perform this job successfully, an individual must be able to perform each duty satisfactorily. The requirements listed below are representative of the knowledge, skill and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position. The Essential functions listed below are intended as illustrations of the various types of work that may be performed. The omission of specific duties does not exclude them if the work is similar, related or a logical assignment to the position.</i></p>	
<p>ESSENTIAL FUNCTIONS OF THE JOB:</p> <ul style="list-style-type: none"> • Performs high-level administrative, technical and professional work in accordance with policy established by the City Council, City, state and Federal laws, regulations and guidelines. This includes directing and supervising the administration and day-to-day management of the City. • Plans, organizes, and administers all City affairs to ensure a coordinated and efficient effort to meet the goals and objectives of the City Council. • Oversees the preparation of City Council, Board, and Commission agendas and public meetings. • Provides professional support to the City Council by attending meetings to report on City affairs. Presents recommendations and specific actions concerning policies and objectives, participates in discussion, and implements council decisions. • Attends all City Council meetings and other public meetings as needed; ensures council decisions are implemented. • Ensures proper public relations by following up with all departments to ensure public services are efficiently provided and that all complaints, concerns, and public contacts are effectively handled. • Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and directs the implementation of changes. • Represents the City and meets and confers with citizens, business entities, elected officials and outside agencies to discuss City policies and procedures. Remedies problems and resolves inquires and complaints from both internal and external sources. Negotiates and resolves sensitive, significant, and controversial issues. • Manages the development and implementation of City and departmental goals, objectives, policies and priorities within City policy, ensuring appropriate service and staffing levels and allocating resources accordingly. • Manages the development and administration of the City budget, revenue, and expenditure forecasts of funds needed for staffing, equipment, materials and supplies; directs and approves expenditures in accordance with City policy; directs the preparation and implementation of budgetary adjustments as necessary. 	

- Stays abreast of new trends and innovation in the field of public management and administration.
- Advises the City Council on matters of policy and maintains regular written and verbal communication with Council.
- Reviews and analyzes reports, legislation, court cases, and related matters. Directs or personally conducts studies, research, and investigation on a wide variety of administrative and technical areas.
- Prepares and recommends long-range plans for City service programs and develops specific proposals for action on current and future City needs.
- Supervises all City staff directly or indirectly through department supervisors. Interviews and recommends hiring, conducts performance reviews, salaries, and rewards and discipline as provided in the personnel policy. Determines staffing needs, subject to City Council approval. Oversees the preparation and maintaining of position descriptions.
- Performs other duties and activities as apparent or assigned by the City Council.

EQUIPMENT USED:

- Computer
- Mobile devices

REQUIRED KNOWLEDGE AND ABILITIES:

- Knowledge of operational characteristics, services, and activities of municipal administration and organization.
- Knowledge of modern policies and practices of public administration; working knowledge of municipal finance, public works, public safety, community development, human resources, economic development, and municipal airports.
- Knowledge of and skill in advanced principles and practices used in municipal budget preparation and administration.
- Knowledge of pertinent Federal, State and local laws, ordinances, statutes and regulations.
- Skill in preparing and administering municipal budgets and programs.
- Ability to develop, implement, and administer goals, objectives, and procedures for providing effective and efficient services for the City.
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of established goals.
- Ability to identify and respond to community and City Council issues, concerns, and needs.
- Ability to communicate effectively with diverse groups of individuals using tact and diplomacy.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree in public or business administration or a related field.
- Five years of responsible local government experience.
- Five years of supervisory experience.
- Strong and effective communication and writing skills; proficient in Microsoft software programs; leadership and ethics training; management and problem solving.

PREFERRED QUALIFICATIONS:

- Master's degree in Public Administration
- Previous experience in city administration.

CONDITIONS OF EMPLOYMENT:

- Possession of a MN Class D Driver License or the ability to obtain one within thirty (30) days of employment
- Must comply with organizational and departmental policies.

WORK SCHEDULE:

The typical work hours for this position are 8:00 a.m. to 4:30 p.m., Monday-Friday. Additional hours will be required, as this position is responsible to attend City Council meetings and other meetings as necessary.

WORK ENVIRONMENT/PHYSICAL DEMANDS:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the employee to work alone, with others, around others and have contact with the public. This position will work indoors.

Activities that will **occur continuously**, sitting, verbal communication, hearing, repetitive motions with hands, wrists and fingers.

Activities that will **occur frequently**, problem solving, written communication, interpersonal skills, standing.

Activities that **occur occasionally**, walking, lifting, carrying, reaching, hand/eye/foot coordination.

Activities that **occur infrequently**, bending; stooping; kneeling; reaching at, above, and below shoulder level with the right, left, and both shoulders; and lifting and carrying up to 24 pounds.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

ACKNOWLEDGEMENT:

I have read this job description and fully understand the requirements set forth herein. I understand that this is to be used as a guide and that I will be responsible for performing other duties as assigned. I further understand this job description does not constitute an employment contract with the City of Fairmont.

Employee Signature	Printed Name	Date

