## City of Fairmont 100 Downtown Plaza Fairmont, MN 56031

City Council Minutes
Special Meeting: Continuation of City Administrator
6-month Performance Evaluation

November 14, 2024 City Hall, 5:00 p.m.

City Hall

**CALL TO ORDER** 

The Fairmont City Council met in special session at the City Hall Council Chambers. Mayor Baarts called the meeting to order at 5:00 p.m.

**ROLL CALL** 

Council present: Lee Baarts, Mayor

Wayne Hasek, Councilmember Britney Kawecki, Councilmember Randy Lubenow, Councilmember Jay Maynard, Councilmember Michele Miller, Councilmember

Staff present:

Matt Skaret, City Administrator

Betsy Steuber, City Clerk

Rachel Viesselman, Human Resource Manager Christina C. Petsoulis, Flaherty & Hood Attorney

PLEDGE OF ALLEGIANCE

The City Council and all present stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion was made by Councilmember Maynard, seconded by

Councilmember Miller to approve the agenda as presented. All present

voted in favor. Motion carried.

**ROTATING VOTES** 

Please note that votes taken by roll call are called by the City Clerk on a rotating basis; however, the written minutes list the Councilmembers in

alphabetical order.

**CLOSED SESSION** 

The agenda item for this special meeting of the Fairmont City Council is the continuation of the evaluation of the performance of City Administrator Matt Skaret, who is subject to the Council's authority. Pursuant to Minnesota Statute § 13D.05, subd. 3(a), this portion of the meeting may be closed. Administrator Skaret confirmed he would like the portion of the meeting pertaining to the performance evaluation closed.

Motion was made by Councilmember Maynard, seconded by Councilmember Miller to close the meeting, pursuant to Minnesota Statute § 13D.05, subd. 3(a). Council went into closed session at 5:01 p.m. with City Administrator Skaret and City Clerk Steuber exiting the room.

**OPEN SESSION** 

Mayor Baarts declared the meeting open at 6:26 p.m., with no formal

action taken.

**ADJOURNMENT** 

Motion was made by Councilmember Maynard, seconded by

Councilmember Hasek, to adjourn the meeting, as there was no further business to come before the Council. All present voted in favor. Motion

carried. The Fairmont City Council adjourned at 6:27 p.m.

ATTEST:

e C. Baarts, Mayor

Betsy Steuber) City Clerk