



Fairmont Civil Service Commission Agenda
January 30, 2025/0900 hours
SMEC Room 112

1. Call to Order, Determination of Quorum.
_____Korsmo _____Eppens _____Boltjes _____Hunter
Required meeting per MN 419.03.
2. Approval of Agenda.
Motion to approve agenda as presented.
3. Approval of previous minutes. February 15, 2024 meeting.
Motion to approve prior minutes.
4. Public Comment.
Before the start of the meeting. Is there anyone who wants to speak before the Police Commission during public comment? Public comment is limited to three minutes.
5. Old Business:
 - a. General Department Update provided by Chief Hunter.
 1. Retirement of Sergeant Kotewa in February 2024.
 2. Retirement of Officer Bass in May 2024.
 3. New officers in 2024: Hughes, Anderson, Brown.
 4. New officer in January 2025: Davis.
 5. Officer Hagert promoted to Sergeant in May 2024.
 6. Officer Paine assigned to Fairmont Area Schools SRO in 2024.
 7. Officer Stevens moving to Arise Academy SRO/Patrol assignment Jan 2025.
6. New Business:
 1. Welcome back Commissioner John Korsmo to a three-year term.
 2. Election of Officers:
Chair:
Vice-Chair:
Secretary:
Motion to approve Election of Officers:
 3. Staffing/Hiring Update. Expecting to hire two patrol officers in 2025.
Discussion of process and expected time line.
Possible officer resignation in immediate future.
Possible retirement of Chief Hunter and Captain Tonder in 2025.
Hiring/Promotion process for these positions.
Separation of CSO-Cadet Dunlop. Has not worked since August 19, 2024.



Update on CSO Position and Community Development/Ordinance enforcement position at City Hall.

4. Contract negotiation year for LELS #176. Current contract ends December 31, 2025/midnight. Unsure of negotiations timeline due to City Hall/City Administrator position in 2025. Currently Interim City Administrator Jeff O'Neil.
 5. Discussion of Rule/Section 22 of Civil Service Manual.
 6. Presentation and review of Civil Service Rules.
Current copy of Police Civil Service Rules emailed to commission on January 15, 2025 by Chief Hunter. Update signature page in manual with current members.
Motion to adopt Civil Service Manual as current with approved/revised date of January 30, 2025.
 7. 2024 Annual Report draft update. New photo from Commission
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7. Commisison Discussion
Are there additional items for discussion?
 8. Adjourn
Motion to Adjourn.