



CITY COUNCIL AGENDA

Monday, March 24, 2025, 5:30 p.m.

1. **Roll Call/Determination of Quorum**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Recognition/Presentations**
5. **Public Discussion/Comment** (Individual comments are limited to 3 minutes) (4)
6. **Consent Agenda** (Items removed from consent will be placed at the end of the items under new business)
 - A. **Minutes**
 - 6.A.1 Consideration of the City Council Minutes from the Regular Meeting on March 10, 2025 (5)
 - B. **Check Registers**
 - 6.B.1 Consideration of Accounts Payable March 2025 (12)
 - C. **Other**
 - 6.C.1 Consideration of an Event Permit for the Borderline Cruisers Car Club Show on June 14, 2025 (13)
 - 6.C.2 Consideration to Approve the Purchase a New Tractor and Mower for the Park Department and Declare Equipment as Excess (16)
 - 6.C.3 Consideration of Mayor Baarts' Appointment to the Charter Review Team (24)
 - 6.C.4 Consideration to Award the Farm Lease Agreements for the 2025 – 2027 term (25)
7. **Public Hearing**
8. **Old Business**
9. **New Business**
 - A. **Other**
 - 9.A.1 Consideration to Fund the Granicus SmartGov Software Pricing Proposal (28)

| | | |
|--------------|--|------|
| 9.A.2 | Consideration of Adopting a Two-Year Legislative Services Contract | (74) |
| B. | Public Works/Utilities | |
| 9.B.1 | Consideration of Resolution 2025-14 to Prohibit On-Street Parking on Lake Avenue between Fairlakes Avenue and CR39 | (80) |
| 9.B.2 | Consideration of Parkway Tree Removals and Restoration Services Bid | (82) |
| C. | Finance | |
| 9.C.1 | Consideration of the 2024 Interfund Transfers | (87) |
| 9.C.2 | Consideration of the 2024 Year End Fund Balance Designations | (89) |
| 9.C.3 | Consideration to Sell Cannabinoid Products at the Municipal Liquor Store | (92) |
| 9.C.4 | Consideration of a Municipal Cannabis Retail Store Feasibility Study | (93) |
| 10. | Council Discussion | |
| 10.1 | Urban/Rural Discussion, Action & Plan: Councilmember Kawecki | (95) |
| 10.2 | Fairmont Youth Hockey Update: Councilmember Kawecki | (96) |
| 10.3 | Discussion on Capital Improvement Plan (CIP): Councilmember Kawecki | (97) |
| 10.4 | Discussion on Road Plan (RP): Councilmember Kawecki | (98) |
| 10.5 | Update on Hiring/Contracting for Grants: Councilmember Kawecki | (99) |
| 11. | Staff/Liaison Reports | |
| A. | Public Works | |
| B. | Finance | |
| C. | Community Development | |
| D. | City Administrator | |
| E. | Mayor/Council | |
| | Hasek – PUC | |
| | Kawecki – Library, BE River One Watershed One Plan, Kotewa | |
| | Lubenow – CER | |
| | Maynard – Airport | |
| | Baarts – Visit Fairmont | |
| 12. | Adjournment | |

Dates to Note

| | | | |
|---|--------------------------|----------------|---------|
| Local Board of Appeal & Equalization (All Council is invited to participate – Mayor & Councilmembers Kotewa, Lubenow & Maynard to be present) | | April 9, 2025 | 9:00 am |
| Special City Council Meeting | Investigation Report | April 10, 2025 | 3:00 pm |
| Council Workshop *Review Concepts Supporting the Proposed Agreements between the Fairmont Area Community Center, the YMCA and the City of Fairmont | Community Center* | April 14, 2025 | 3:00 pm |
| Council Meeting | | April 14, 2025 | 5:30 pm |
| Council Meeting | | April 28, 2025 | 5:30 pm |
| League of MN Cities Training | Roles & Responsibilities | TBD | TBD |
| CC/PC/BZA Joint Session | Review Zoning Update | TBD | TBD |



STAFF MEMO

| | | | |
|---|---|--|---------------------------|
| Prepared by: Betsy Steuber, City Clerk | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 5 |
| Reviewed by: Jeff O'Neill, Interim City Administrator | Item: Public Discussion/Comment | | |
| Presented by: Betsy Steuber, City Clerk | Action Requested: | | |
| Vote Required: <input type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Board/Commission/Committee Recommendation: | | |

REFERENCE AND BACKGROUND

Prior to regular business, is there any public discussion/comment?

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

| | | | |
|---|--|---|-------------------------------|
| Prepared by: Betsy Steuber, City Clerk | Meeting Date: 03/24/2025 | <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 6.A.1 |
| Reviewed by: Jeff O'Neill, Interim City Administrator | Item: Consideration of the City Council Minutes from the Regular Meeting held March 10, 2025 | | |
| Presented by: Betsy Steuber, City Clerk | Action Requested: Motion to Approve the City Council Meeting Minutes from the Regular Meeting held March 10, 2025 | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

City Council Meeting Minutes: Regular Meeting, March 10, 2025

**City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031**

City Council Minutes
Regular Meeting

March 10, 2025
City Hall, 5:30 p.m.

CALL TO ORDER

The Fairmont City Council met in regular session at the City Hall Council Chambers. Mayor Baarts called the meeting to order at 5:30 p.m.

ROLL CALL

Council present: Lee Baarts, Mayor
Wayne Hasek, Councilmember
Britney Kawecki, Councilmember
James Kotewa, Councilmember
Randy Lubenow, Councilmember
Jay Maynard, Councilmember

Absent: None

Staff present: Jeff O'Neill, Interim City Administrator
Matthew York, Director of Public Works/Utilities
Paul Hoye, Finance Director
Michael Hunter, Chief of Police
Pat Oman, Community Development Director
Tyler Cowing, Civil Engineer
Betsy Steuber, City Clerk
Cara Brown, City Attorney, via telephone
(Flaherty & Hood)

**PLEDGE OF
ALLEGIANCE**

The City Council and all present stood for the Pledge of Allegiance.

**APPROVAL OF
AGENDA**

Prior to approval of the agenda, Councilmember Kawecki made a motion to remove agenda item 6.C.10 from the consent agenda to hold further discussion (item 6.C.10: Consideration to Approve Resolution 2025-12: Resolution to Petition to Transfer Part of Martin County Ditch #56 Pursuant to Minnesota Statutes 103E.812). Motion failed due to lack of a second.

Motion was made by Councilmember Maynard, seconded by Councilmember Hasek to approve the agenda as presented. Councilmembers Hasek, Kotewa, Lubenow and Maynard voted in favor; Councilmember Kawecki voted against. Motion carried.

ROTATING VOTES

Please note that votes taken by roll call are called by the City Clerk on a rotating basis; however, the written minutes list the Councilmembers in alphabetical order.

**RECOGNITION/
PRESENTATIONS
Item 4.1**

Mayor Baarts proclaimed the week of March 9, 2025 – March 15, 2025 as Girl Scout Week in the City of Fairmont. Betsy Tino, Girl Scout Leader, and the Junior Girl Scout Troop accepted the proclamation after thanking Council for their support.

**PUBLIC DISCUSSION/
COMMENT**

Amanda Forstrom, resident of Fairmont and representative of the Fairmont Triathlon Committee, addressed Council expressing appreciation of the City’s support of the Fairmont Triathlon events.

CONSENT AGENDA

Mayor Baarts introduced the consent agenda items as listed for consideration to be enacted by one motion unless requested that an item be removed and included under new business. Mayor Baarts reviewed the consent items, as follows:

- City Council Meeting Minutes from the Regular Meeting held February 24, 2025
- The Authorization of Mayor Baarts to Execute a Letter of Support, on behalf of the Fairmont Opera House, for FY26 Congressional Directed Spending
- A Temporary On-Sale Liquor License for the Martin County Preservation Society (dba Red Rock Center for the Arts) on April 11 and April 12, 2025
- A Temporary On-Sale Liquor License for the Martin County Preservation Society (dba Red Rock Center for the Arts) on May 3, 2025
- An Event Permit for the Fairmont Triathlon Committee and Bacon Capital to hold the Fairmont Triathlon, Marty’s Youth Triathlon on June 20, 2025
- An Event Permit for the Fairmont Triathlon Committee and Bacon Capital to hold the Fairmont Triathlon and Bacon Run 5K on June 21, 2025
- An Event Permit for the Fairmont Disc Golf Committee to hold the Goliath Disc Golf Open - Disc Golf Tournament on May 17 & May 18, 2025 at Cedar Creek Park
- An Event Permit for Imagine Martin to hold a Swine Derby on May 24, 2025
- An Event Permit for Imagine Martin to hold an Art Mart on May 8, May 22, June 5, June 19, July 3, July 17, July 31, August 21 and August 28, 2025
- An Event Permit for Rewind Med Spa to hold a 3rd Anniversary Block Party on June 5, 2025

- Resolution 2025-12: Resolution to Petition to Transfer Part of Martin County Ditch #56 Pursuant to Minnesota Statutes 103E.812

Motion was made by Councilmember Maynard, seconded by Councilmember Kotewa to approve the consent agenda as presented. All present voted in favor. Motion carried.

**PUBLIC HEARING
RESOLUTION 2025-15
Item 7.1**

Prior to opening the Public Hearing on the 2025 Improvement Program, Engineer Cowing provided background and summary information on the project: Reconstruction of Lake Avenue, from Bixby Road to Fairlakes Avenue. Cowing stated the intent of this project is to improve the conditions of the street surface, extend the life of the utilities beneath the street, enhance the area's appearance, and lower maintenance costs and time for city and utility crews. The total estimated cost of the project is \$6.3 million, with \$900,000 in assessments and a \$1.5 million state grant. Cowing shared that a public hearing will be held fall 2025, and property owners can appeal their assessment and/or defer their assessment under certain conditions.

Mayor Baarts opened the public hearing at 5:45 pm. Comment was received from the following individual(s):

Clerk Steuber read a letter received by DFP Limited Partnership, represented by Tom Dougherty and Colin Dougherty. Steuber noted the Dougherty's were unable to attend the hearing and requested their letter be read as part of the public record. In summary, DFP Limited Partnership objects to the proposed total assessment for their 74-acre farmland located at 1300 Lake Ave, claiming it exceeds the special benefit they will receive from the project. They contend the assessment of \$305,000 is inappropriate as the farm will not gain any clear benefits, the assessment amount is unfair in comparison to similar properties and the assessment is excessive relative to the farm's value. Overall, DFP Limited Partnership requested exclusion from the special assessment to be imposed on their property.

Motion was made by Councilmember Maynard, seconded by Councilmember Lubenow to close the public hearing at 5:49 pm. All present voted in favor. Motion carried.

Motion was made by Councilmember Maynard, seconded by Councilmember Hasek to Adopt Resolution 2025-15: Ordering Improvement, Preparation of Plans and Advertising of Bids. In discussion, Councilmember Kawecky stated that residents and businesses are unhappy with Council's decision on this matter and while improvements are necessary, choosing concrete over asphalt has raised costs significantly and Council should consider better ways to use taxpayer

dollars. On roll call, Councilmembers Hasek, Kotewa, Lubenow and Maynard voted in favor; Councilmember Kawecki voted against. Motion carried.

**NEW BUSINESS
MOTION
Item 9.A.1**

Director Oman introduced agenda item 9.A.1: Consideration to Submit a Federal Appropriation Request for the Fairmont Fire Hall. Oman stated this project/request is supported by a 2023 feasibility study and fire hall projects typically receive significant federal funding, making our request of \$6.2 million appealing. Oman noted, if selected, funds may not be available for nearly two years, allowing for numerous discussions to be held.

Motion was made by Councilmember Kawecki, seconded by Councilmember Lubenow to Authorize Staff to Submit a Federal Appropriation Request for the Fairmont Fire Hall. All present voted in favor. Motion carried.

**NEW BUSINESS
MOTION
Item 9.B.1**

The last item of new business was item 9.B.1: Discussion on the Yard Waste and Wooded Debris Recycling Area. Director York mentioned site improvements have been made, including a site burn and reorganization of materials, to enhance user functionality. The site is open from April 1st to November 30th, with operation year-round for permitted contractors. Discussion was held regarding the unclear source of materials, with evidence suggesting some materials come from outside city limits.

A proposal to increase permit fees for contractors was discussed, but further concerns about fairness and costs to residents were raised. The council debated whether only Fairmont residents should use the tree dump, while considering enforcement challenges. Discussion was held on managing large tree stumps and implementation of a permit system for homeowners. Director York stressed the need for a clear answer on whether materials should be received from only Fairmont residents to guide future discussions and decisions.

Motion was made by Councilmember Kawecki, seconded by Councilmember Maynard to Direct Staff to Only Receive Trees/Materials from City of Fairmont Residents. Councilmembers Hasek, Kawecki, Kotewa, and Maynard voted in favor; Councilmember Lubenow voted against. Motion carried.

Continued Council discussion centered on how dumping materials are handled, limiting site hours, and hiring a part-time individual to track materials' origin with a chain of custody system. An alternative idea focused on utilizing the old public works site as a materials transfer station, but similar issues were raised about staffing and monitoring.

Council recognized that the site has worked well in the past, but has not been maintained properly, leading to a buildup of materials over the years. Discussion was held on implementing regular burning of collected materials. Director York stated that burning seems to be the least expensive option.

While York was pleased with the discussion, he noted that no process needed to be finalized and whichever options are brought to fruition, clear signage to guide resident on material placement and discussion with contractors on material disposed and specific dumping areas, is vital for success.

STAFF/LIAISON REPORT

As the DNR lacks the resources to handle the dead geese on the waters/shorelines across Minnesota, Director York stated efforts will begin, this week, to remove geese carcasses from public shorelines, with follow-up work expected as the lakes thaw. Information will be posted on Facebook regarding safe handling, including using disposable gloves and double bagging the birds prior to placement in the trash.

Director Oman provided the Mayor and Council an update on the Local Housing Trust Fund. Previously, it was mentioned that the City would apply for a grant along with the Fairmont HRA, however during training it was stated that both entities cannot request the same funds. The HRA will continue with its application, requesting about \$92,000, with the City's support. Oman stated monthly meetings are being held with Fairmont HRA and Martin County to discuss housing.

Interim O'Neill reported the following:

- The Fairmont Area Community Center project shows positive progress and a work session will be scheduled to review agreements with the City Attorney.
- The investigation regarding the Code of Conduct complaints is winding down and a work session will be scheduled soon to address the findings.
- Due to recent inclement weather conditions, City Hall was closed, and employees were paid for that day.
- The League of Minnesota Cities Conference is set for June 25 to 27, 2025 and attendance is encouraged for learning and networking.
- The League of Minnesota Cities is offering free online sessions for city staff and elected officials about social media.
- Candidates are being sought for the Charter Review Team, as only one application has been received so far. Interested individuals should contact the City Clerk for an application.
- The Spring Expo is scheduled for April 15, 2025, and revenue/site sharing issues with the Hockey Association have been resolved. The Fair Board will manage the Expo as intended.

Councilmember Hasek reported the CFO and CEO of SMMPA presented at the most recent Public Utilities Commission meeting.

Councilmember Lubenow shared that several twin homes remain available for purchase on Red Bird Lane, near the soccer complex and that there is an open position on the HRA board, which meets monthly at noon at Friendship Village.

Councilmember Maynard reported on the recent FEDA meeting noting various projects are moving forward, (ie Midwest Shop Condos and Les Schwab Tires), the Minnesota Economic Development Authority Day at the Capitol is on March 19th with FEDA representatives in attendance and there was a recent vacancy on the board.

Mayor Baarts recognized the Fairmont High School Robotics Team, who is competing in the world championship in Texas. Additionally, the City of Fairmont/Martin County has been challenged by the City of St. James/Watonwan County to compete in a friendly (food/monetary) competition for Heaven's Table.

ADJOURNMENT

Motion was made by Councilmember Maynard, seconded by Councilmember Kotewa to adjourn the meeting, as there was no further business to come before the Council. All present voted in favor. Motion carried. The Fairmont City Council adjourned at 6:53 p.m.

ATTEST:

Lee C. Baarts, Mayor

Betsy Steuber, City Clerk



STAFF MEMO

| | | | |
|---|--|---|-------------------------------|
| Prepared by: Paul Hoyer, Finance Director | Meeting Date: 03/24/2025 | <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 6.B.1 |
| Reviewed by: | Item: Consideration of Accounts Payable March 2025 | | |
| Presented by: Paul Hoyer, Finance Director | Action Requested: Motion to Approve the March 2025 Accounts Payable List | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

REFERENCE AND BACKGROUND

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

The March 2025 bills are attached at the end of the agenda.



STAFF MEMO

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|---|--|---|-------------------------------|
| Prepared by: Betsy Steuber, City Clerk | Meeting Date: 03/24/2025 | <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 6.C.1 |
| Reviewed by: Jeff O'Neill, Interim City Administrator | Item: Consideration of an Event Permit for the Borderline Cruisers Car Club Car Show on June 14, 2025 | | |
| Presented by: Betsy Steuber, City Clerk | Action Requested: Motion to Approve an Event Permit for the Borderline Cruisers Car Club – Downtown Car Show on June 14, 2025 | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

REFERENCE AND BACKGROUND

Borderline Cruisers Car Club have made application for an Event Permit to hold the Downtown Car Show on June 14, 2025.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Event Permit



EVENT APPLICATION/PERMIT

This form must be filed with the City at least thirty (30) days in advance of the event. The City will review the application in accordance with the permitting process outlined in the City Code, Chapter 18. Attach additional sheets, maps, etc. if necessary. For events which include overnight camping a separate addendum must be included with the event application.

Date: 2/26/25

Permit Fee: \$15.00

Event: Borderline Cruisers Car Club Downtown Car Show

Sponsoring entity: Borderline Cruisers Car Club

Address: PO Box 718 Fort, MN 56031

Maximum estimated number of persons expected to attend at any one time: 200

Event coordinator(s): Ray Miller
Contact Info: 557-399-1019 Phone #
maxle1928@hotmail.com E-mail

Primary contacts (during event):
Name: Ray Miller Name Butch Olson
Cell#: 557-399-1019 Cell# 557-236-1225
E-mail: maxle1928@hotmail.com E-mail: whatnuto@yourstarnet.net

Event Start: Day/Date Saturday, June 14 Time: 9:00 A.M.
Event End: Day/Date Saturday, June 14 Time: 3:00 PM
Setup: Day/Date Saturday, June 14 Start time: 6:00 am End Time: 4:00 pm
Teardown: Day/Date Saturday, June 14 Start time: 3:30 pm End Time: 4:00 pm

1. Type and description of the event and a list of all activities to take place at the event.
Car Show - judging of cars for trophies, we do give aways by drawing numbers for them, sell shirts, plaques + have a DJ playing music + announcing sponsors. We have 2 food vendors selling food for the day.

2. Proposed location of event, including a site plan or diagram of the proposed area to be used showing the location of any barricades, perimeter/security fencing, fire extinguishers, safety or first aid stations, entertainment, stages, restrooms or portable toilets, parking areas, ingress and egress routes, signs, special lighting, trash containers and any other items related to the event.
Blue Earth Ave to 4th St on downtown plaza - barricades to entrance of downtown plaza on Blue Earth Ave, side streets + at end on 4th St.
Will need key for restrooms + extra trash cans

3. Will outside drinking water or waste collection systems be supplied? Yes; No
If yes, supply public health plans, including the number of toilet facilities that will be available.
4. Will the event be providing: fire prevention, emergency medical service, security and severe weather shelter. Yes; No
If yes, provide the written plans.
5. Will organizers allow outside food wagon/vendors at the event? Yes; No
If yes, all food wagons/vendors must complete a Food Wagon/Vendor Permit and submit payment.
6. Will camping or temporary overnight lodging be included for the event? (allowed only at Cedar Creek Park and Winnebago Sports Complex): Yes; No
If yes, event coordinator must complete temporary overnight camping permit and submit payment.
7. Will the event be using any sound amplification, public address system or will there be any live performances of any music or musical instruments? Yes; No
If yes, please describe: DJ - hooked into downtown PA system
8. Will the event restrict or alter normal parking, vehicular traffic or pedestrian traffic patterns? Yes; No
If yes, provide a detailed description of all public rights of way and private streets for which the applicant requests the city to restrict or alter traffic flow. (Please attach a detailed map).
Blue Earth Ave to 4th St on Downtown Plaza
9. Will you be providing shuttle service? Yes; No
If yes, provide offsite parking locations, shuttle routes, types of vehicles that will be used for shuttling passengers, hours of operation and frequency of shuttle service.

I affirm that I am authorized to execute this application on behalf of the applicant and that the statements contained therein are true and correct to the best of my knowledge. If the special event requires special services provided by the City of Fairmont, the applicant agrees to indemnify, defend and hold the City of Fairmont, its officials, employees, and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City of Fairmont, its officials, employees and agents. The applicant agrees to pay all fees and meet all City Code requirements.

Signature Amy Miller Title Secretary Date 2/26/25

If you would like your event published on the City's website/Community Calendar, please indicate: Yes; No

| Office Use Only | | | |
|-----------------------------|--|------------------------|----------------|
| \$15.00 Fee Paid | Date: <u>3/17/25</u> | Received by: <u>ZB</u> | <u>ck#2567</u> |
| Requires Council Approval | <input checked="" type="checkbox"/> Yes; <input type="checkbox"/> No | Council Meeting Date: | Action: |
| City Administrator Approval | Yes | No | Date |

- Permit distribution:
- City
 - Applicant
 - Police
 - Parks/Streets
 - Other



STAFF MEMO

| | | | |
|---|---|---|-------------------------------|
| Prepared by: Nick Lardy, Superintendent of Parks & Streets and Matthew R. York, Director of Public Works/Utilities | Meeting Date: 03/24/2025 | <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 6.C.2 |
| Reviewed by: Jeff O'Neill, Interim City Administrator | Item: Consideration to Approve the Purchase a New Tractor and Mower for the Park Department and Declare Equipment as Excess | | |
| Presented by: Nick Lardy, Superintendent of Parks & Streets | Action Requested: Motion to Approve the Purchase of a Tractor and Mower from C&B Operations in the Amount of \$74,359.25 and Declare CIH JX65 and Bushhog TD-1500 as Excess and Authorize Staff to Post for Sale | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

PREVIOUS COUNCIL ACTION

2025 Capital Budget

REFERENCE AND BACKGROUND

As a part of the 2025 Capital Improvement Budget, the City Council approved the purchase of a new mowing tractor and triple mowing deck. The current tractor is a 2003 model with a typical useful life of 10-12 years.

This equipment is used to mow the soccer fields and several other large grassy areas around Fairmont, including the Municipal Airport. This operation can exceed over 100 acres weekly.

The tractor and mower we are replacing are a 2003 Case IH JX65 and a 2015 Bushhog TD-1500.

City Staff contacted Miller Sellner for a quote on a similar piece of equipment, with their quote \$10,000 higher than the competitively bid contract from Sourcewell.

BUDGET IMPACT

2025 Park CIP includes \$95,000 for the purchase

Cost from C&B Operations - \$74,359.25 under the Sourcewell Contract

Remaining Funds and Funds from the Sale of the Current Equipment will be returned to the General Fund

SUPPORTING DATA/ATTACHMENTS

Quote from C&B Operations

Competitive quote from Miller Sellner



JOHN DEERE



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
10789 South Ridgeview Road
Olathe, KS 66061-6448

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

C & B Operations, LLC
325 S Highway 15
Truman, MN 56088
507-776-2551
neworders@deerequipment.com

Quote Summary

Prepared For:

CITY OF FAIRMONT
411 E MARGARET ST
FAIRMONT, MN 56031
Business: 507-236-4946

Delivering Dealer:

C & B Operations, LLC
Franki Pearson
325 S Highway 15
Truman, MN 56088
Phone: 507-776-2551
Mobile: 507-236-4728
pearsonf@cbequipment.com

Quote ID: 32365803

Created On: 20 February 2025

Last Modified On: 21 February 2025

Expiration Date: 28 February 2025

| Equipment Summary | Selling Price | Qty | Extended |
|--|----------------|-----|---------------------|
| Frontier FM4115 Flex Wing Grooming Mower Contract: Sourcewell Grounds Maint 112624-DAC (PG BT CG 76) Price Effective Date: February 19, 2025 | \$ 25,121.46 X | 1 = | \$ 25,121.46 |
| JOHN DEERE 5075E Cab Utility Tractor Contract: Sourcewell Ag 082923-DAC (PG BA CG 76) Price Effective Date: February 19, 2025 | \$ 49,237.79 X | 1 = | \$ 49,237.79 |
| Equipment Total | | | \$ 74,359.25 |

* Includes Fees and Non-contract items

Quote Summary

| | |
|--------------------|---------------------|
| Equipment Total | \$ 74,359.25 |
| Trade In | |
| SubTotal | \$ 74,359.25 |
| Total | \$ 74,359.25 |
| Down Payment | (0.00) |
| Rental Applied | (0.00) |
| Balance Due | \$ 74,359.25 |

Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE



Selling Equipment

Quote Id: 32365803 Customer Name: CITY OF FAIRMONT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
10789 South Ridgeview Road
Olathe, KS 66061-6448

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

C & B Operations, LLC
325 S Highway 15
Truman, MN 56088
507-776-2551
neworders@deerequipment.com

Frontier FM4115 Flex Wing Grooming Mower

Hours:

Stock Number:

Contract: Sourcwell Grounds Maint 112624-DAC (PG BT CG 76)

Selling Price *
\$ 25,121.46

Price Effective Date: February 19, 2025

* Price per item - includes Fees and Non-contract items

| Code | Description | Qty | List Price | Discount% | Discount Amount | Contract Price | Extended Contract Price |
|------------------------------------|----------------------------------|-----|---------------------|-----------|--------------------|---------------------|-------------------------|
| 0921XF | FM4115 Flex Wing Grooming Mower | 1 | \$ 27,658.00 | 18.00 | \$ 4,978.44 | \$ 22,679.56 | \$ 22,679.56 |
| Standard Options - Per Unit | | | | | | | |
| 0202 | United States | 1 | \$ 0.00 | 18.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 0409 | English | 1 | \$ 0.00 | 18.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 9000 | Hydraulic Wing Latch Release Kit | 1 | \$ 697.00 | 18.00 | \$ 125.46 | \$ 571.54 | \$ 571.54 |
| 9640 | Front Anti-Scalp Roller Kit | 1 | \$ 390.00 | 18.00 | \$ 70.20 | \$ 319.80 | \$ 319.80 |
| 9645 | Rear Chain Shield | 1 | \$ 466.00 | 18.00 | \$ 83.88 | \$ 382.12 | \$ 382.12 |
| Standard Options Total | | | \$ 1,553.00 | | \$ 279.54 | \$ 1,273.46 | \$ 1,273.46 |
| Other Charges | | | | | | | |
| | Freight | 1 | \$ 1,168.44 | | | \$ 1,168.44 | \$ 1,168.44 |
| | | | \$ 1,168.44 | | | \$ 1,168.44 | \$ 1,168.44 |
| Suggested Price | | | | | | \$ 25,121.46 | |
| Total Selling Price | | | \$ 30,379.44 | | \$ 5,257.98 | \$ 25,121.46 | \$ 25,121.46 |

JOHN DEERE 5075E Cab Utility Tractor

Equipment Notes:

Hours:

Stock Number:

Selling Price *
\$ 49,237.79

Contract: Sourcwell Ag 082923-DAC (PG BA CG 76)

Price Effective Date: February 19, 2025

* Price per item - includes Fees and Non-contract items



JOHN DEERE



Selling Equipment

Quote Id: 32365803

Customer Name: CITY OF FAIRMONT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
10789 South Ridgeview Road
Olathe, KS 66061-6448

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

C & B Operations, LLC
325 S Highway 15
Truman, MN 56088
507-776-2551
neworders@deerequipment.com

| Code | Description | Qty | List Price | Discount% | Discount Amount | Contract Price | Extended Contract Price |
|--|---|-----|--------------------|-----------|------------------|--------------------|-------------------------|
| 08C1LV | 5075E Cab Utility Tractor | 1 | \$ 45,439.00 | 14.00 | \$ 6,361.46 | \$ 39,077.54 | \$ 39,077.54 |
| Standard Options - Per Unit | | | | | | | |
| 183N | JDLink™ Modem | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 0202 | United States | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 0409 | English Operator's Manual | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 0500 | Less Package | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 1381 | PowrReverser™ 12F/12R Transmission with 540/540E PTO | 1 | \$ 3,421.00 | 14.00 | \$ 478.94 | \$ 2,942.06 | \$ 2,942.06 |
| 1799 | Less Loader Prep Package | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 2050 | Standard Cab | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 3310 | Single Mechanical Stackable Rear SCV | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 3400 | Less Mid Valves | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 5103 | 22.5LL-16.1 In. 6PR R3 (Turf Special) Bias | 1 | \$ 1,061.00 | 14.00 | \$ 148.54 | \$ 912.46 | \$ 912.46 |
| 6020 | Two-Wheel Drive (2WD) | 1 | \$ 0.00 | 14.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 6103 | 27/12LL-15 In. 6PR Turf Special Bias | 1 | \$ 533.00 | 14.00 | \$ 74.62 | \$ 458.38 | \$ 458.38 |
| Standard Options Total | | | \$ 5,015.00 | | \$ 702.10 | \$ 4,312.90 | \$ 4,312.90 |
| Dealer Attachments/Non-Contract/Open Market | | | | | | | |
| AL80127 | Rear Mirror Mechanical - Right | 1 | \$ 222.20 | 14.00 | \$ 31.11 | \$ 191.09 | \$ 191.09 |
| AL80126 | Rear Mirror Mechanical - Left | 1 | \$ 222.20 | 14.00 | \$ 31.11 | \$ 191.09 | \$ 191.09 |
| AL222926 | Antenna | 1 | \$ 164.57 | 14.00 | \$ 23.04 | \$ 141.53 | \$ 141.53 |
| AL232067 | Radio - AM/FM, Bluetooth Ready, and Satellite Capable | 1 | \$ 788.70 | 14.00 | \$ 110.42 | \$ 678.28 | \$ 678.28 |
| SJ16226 | Rear Wiper Kit | 1 | \$ 317.90 | 14.00 | \$ 44.51 | \$ 273.39 | \$ 273.39 |
| BSJ10344 | Air suspension seat | 1 | \$ 1,420.66 | 14.00 | \$ 198.89 | \$ 1,221.77 | \$ 1,221.77 |
| RE244870 | Rear Fender Extension | 1 | \$ 422.40 | 14.00 | \$ 59.14 | \$ 363.26 | \$ 363.26 |
| BSJ10163 | Floodlamp/Work Lights, LED, (4 Lights) (pre-MY22) | 1 | \$ 554.40 | 14.00 | \$ 77.62 | \$ 476.78 | \$ 476.78 |
| BSJ10638 | LED Beacon Light Kit - Cab | 1 | \$ 225.50 | 14.00 | \$ 31.57 | \$ 193.93 | \$ 193.93 |
| SJ288924 | Horn Kit | 1 | \$ 52.80 | 14.00 | \$ 7.39 | \$ 45.41 | \$ 45.41 |



JOHN DEERE



Selling Equipment

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Deere & Company
10789 South Ridgeview Road
Olathe,KS 66061-6448

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

C & B Operations, LLC
325 S Highway 15
Truman, MN 56088
507-776-2551
neworders@deerequipment.com

| | | | | | | |
|---|---|---------------------|-------|--------------------|---------------------|---------------------|
| LV150155 Engine coolant heater Kit (3 cylinder) | 1 | \$ 122.10 | 14.00 | \$ 17.09 | \$ 105.01 | \$ 105.01 |
| SJ14237 GRILL | 1 | \$ 48.73 | 0.00 | \$ 0.00 | \$ 48.73 | \$ 48.73 |
| AXE13430 MIC | 1 | \$ 62.61 | 0.00 | \$ 0.00 | \$ 62.61 | \$ 62.61 |
| RE345928 HARNESS | 1 | \$ 225.47 | 0.00 | \$ 0.00 | \$ 225.47 | \$ 225.47 |
| Dealer Attachments Total | | \$ 4,850.24 | | \$ 631.89 | \$ 4,218.35 | \$ 4,218.35 |
| Value Added Services Total | | \$ 0.00 | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Other Charges | | | | | | |
| Freight | 1 | \$ 1,629.00 | | | \$ 1,629.00 | \$ 1,629.00 |
| | | \$ 1,629.00 | | | \$ 1,629.00 | \$ 1,629.00 |
| Suggested Price | | | | | | \$ 49,237.79 |
| Total Selling Price | | \$ 56,933.24 | | \$ 7,695.45 | \$ 49,237.79 | \$ 49,237.79 |



UNIT #1: FARMALL 75C

| | |
|----------|-------------|
| Unit # 1 | FARMALL 75C |
|----------|-------------|

| | | |
|--------|---|------------------|
| Unit # | 1 | Reference number |
|--------|---|------------------|

| Unit pricing | Amount |
|---------------|--------------|
| Base price | \$ 69,467.00 |
| Options price | \$ 3,194.00 |
| List price | \$ 72,661.00 |

| Other costs |
|-----------------|
| Dealer Setup |
| Dealer Delivery |
| Turf Tires |

PAYMENT OPTIONS

QUICK QUOTE / CASH DEAL

| Details | List Price | Total Discount | Total Price |
|-----------------|--------------|----------------|--------------|
| Cash settlement | \$ 72,661.00 | \$ 16,000.00 | \$ 61,161.00 |

Customer Signature

Salesman Signature

84,791



Miller Sellner
 1205 N Bixby Rd
 Fairmont MN 56031-1420
 United States
 507.235.3358



Printed 2025-03-03

Detailed Customer Quote

Page 1 of 1

| | | |
|---------------------------|----------------------|-----------------|
| Name/Company | City of Fairmont Mn. | Telephone |
| Address | 100 Downtown Plaza | Account Manager |
| City/Town, State/Province | Fairmont, MN | Brian Meyer |
| Postal/Zip Code | 56031 | Quote No. |
| | Location | Fairmont |
| | Quote Date | 2025-03-03 |
| | | In Effect Until |
| | | 2025-03-03 |

| Quantity | Description | Price \$ |
|-------------------|--|-----------------|
| Sale Items | | |
| | 2025 - Used - Bush Hog TDC 1500 Mower/Finishing | 29932.00 |
| | Stock No.: City of FMT Serial No.: NA | |
| 1 | BASE 15' Tri Deck | |
| 1 | 50084551 Air Tire Bundle | |
| | Set Up | |
| | 1113.00 | |

| | |
|----------------------------------|--------------|
| Total Price of Sale Items | \$29,932.00 |
| Total Price of Sale Items | \$29,932.00 |
| Dealership Discount | (\$6,302.00) |
| Balance | \$23,630.00 |
| Contract Amount | \$23,630.00 |

Account Manager _____ Accepted by _____

Brian Meyer
 Cell: 507-848-0466
 Email: brianm@millersellner.com



CITY OF FAIRMONT
 100 DOWNTOWN PLAZA
 FAIRMONT, MN 56031
 507-238-9461 507-238-9044 (fax)

GL ACCOUNT NO.
 405-45200-58000

PURCHASE ORDER NO. / WORK ORDER NO.
 15441

VENDOR:
 C&B OPERATIONS, LLC
 325 S HIGHWAY 15
 TRUMAN MN 56088
 507-776-2551

SHIP TO:
 CITY OF FAIRMONT
 ATTN NICK LARDY
 801 E MARGARET ST
 FAIRMONT MN 56031
 507-236-4946

DATE ORDERED: 3/17/25 DATE REQUIRED:

| QUANTITY | STOCK # | DESCRIPTION | PRICE | AMOUNT |
|----------|---------|--|-------|-------------|
| | | AS PER YOUR ATTACHED QUOTE 32365803 | | |
| | | PLEASE PROVIDE THE TRACTOE AND MOWER | | |
| | | AS SPECIFIED IN QUOTE | | |
| 1 | | 5075E JOHN DEERE TRACTOR | | \$49,237.79 |
| 1 | | FM4115 FRONTIER FLEX WING MOWER | | \$25,121.46 |
| | | CONTRACT PRICING: | | |
| | | SOURCEWELL AG 082923-DAC (PA BA CG 76) | | |
| | | | | |
| | | | | |
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PLEASE ENTER OUR ORDER FOR GOODS LISTED ABOVE. NOTIFY US IMMEDIATELY IF YOU ARE UNABLE TO COMPLETE BY DATE REQUIRED

SALES TAX EXEMPT

 AUTHORIZED SIGNATURE



STAFF MEMO

| | | | |
|--|--|---|-------------------------------|
| Prepared by: Betsy Steuber, City Clerk | Meeting Date: 03/24/2025 | <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 6.C.3 |
| Reviewed by: Jeff O’Neil, Interim City Administrator | Item: Consideration of Mayor Baarts’ Appointment to the Charter Review Team | | |
| Presented by: Betsy Steuber, City Clerk | Action Requested: Motion to Approve the Appointment of Terry Riggs to the Charter Review Team as the Citizen Representative on behalf of the City Council | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input checked="" type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

REFERENCE AND BACKGROUND

On February 12, 2024, City Council authorized initiation of the process to recodify City Charter/City Code.

At the January 13, 2025 meeting, Council authorized staff to seek two volunteer citizens (citizens at large) interested in serving on the Charter Review Team. An application was received by Ms. Terry Riggs. Ms. Riggs appointment has been recommended by Mayor Baarts. Her appointment will begin immediately and will continue so long as the recodification process is occurring.

Lastly, at the Charter Commission meeting held this week on Tuesday, the Charter Commission appointed Mike Katzenmeyer, who is not a member of the Charter Commission, to the Charter Commission at large representative to the Charter Review Team.

Summing up, the Charter Commission Review Team membership is as follows:

- Conrad Anderson
- Richard Bradley
- Mike Katzenmeyer
- James Kotewa
- Randy Lubenow
- Terry Riggs

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

| | | | |
|---|---|---|-------------------------------|
| Prepared by: Jeff O’Neill, Interim City Administrator | Meeting Date: 03/24/2025 | <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 6.C.4 |
| Reviewed by: Jeff O’Neill, Interim City Administrator | Item: Consideration to Award the Farm Lease Agreements for the 2025 – 2027 term | | |
| Presented by: Jeff O’Neill, Interim City Administrator | Action Requested: Motion to Award the Farm Lease Agreements to Steve and Spencer Olson for the Day Farm and to Lucas Johnson for All Other City Owned Ag Parcels | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

PREVIOUS COUNCIL ACTION

City Council recently approved a farm lease agreement document and authorized staff to advertise availability of City agricultural land to farm for a three-year term.

REFERENCE AND BACKGROUND

On March 17th, a sealed bid process yielded 8 farmers bidding on one or a combination of available parcels. The highest bids received came from Steve Olson and Spencer Olson for the “Day Farm” property at \$412/acre and from Lucas Johnson for all the remaining parcels at \$357/acre. The bid process and analysis were facilitated by Doug Wedel, a representative of Land Services Unlimited/Auctioneer Alley. Wedel recommended the award of the contracts to the highest bidders as both are trustworthy and have the capability to fulfill the terms of the agreement.

Some take aways from the process.

- The winning bids were higher than the previous three-year cycle. The most recent agreements involved 5 individuals/entities renting City-owned ag land with rental rates of \$150/acre, \$165/acre, \$200/acre and \$275/acre.
- The winning bidders for the three-year term offered a price that was slightly higher than the current average rent per acre this year.
- The no till requirement did not appear to materially affect the bids. However, one farmer did not bid due to the no-till requirement.
- Parcel boundaries markers will need to be surveyed and installed for certain parcels. Tyler Cowling will manage this process.
- The cost of fertilizer and tillage in the fall of 2024 will be reimbursed to the previous tenant, with new tenant covering the fertilizer cost and the City covering the cost of tillage. City will play middleman on this process. According to Wedel, it is customary for

the new farmer to reimburse the previous farmer for costs expended to prepare for the upcoming growing season.

Presuming City Council award to the highest bidders, staff will process lease agreement documentation as previously adopted by the City Council.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Bid Tabulation

Farm Lease Parcel Bid Tab - High Bid in Yellow - March 17, 2025

| Bid # | Bidder Name | Day Farm Tract 1 and 2 | Airport Land Tract A, A-1, A-2, A-3 & E | Airport Land Tract B, C, D, D-1, F, K, L, L-1 | Airport Land Tract H | Airport Land Tract J | Airport Land Tract M&N |
|-------|-----------------------------|------------------------|---|---|----------------------|----------------------|------------------------|
| 1 | Paul Miller | \$253 | | | | | |
| 2 | Travis Goerndt | \$150 | | | | | |
| 3 | Derek Shumski | | | \$200 | | | |
| 4 | Derek Shumski | \$300 | | | | | |
| 5 | Michael Gerken | | | | | \$200 | |
| 6 | Tim Wegener | \$285 | | | | | |
| 7 | Steve Olson & Spencer Olson | \$412 | | | | | |
| 8 | Tim Maschoff | | | \$333 | | | |
| 9 | Mark Maschoff | \$305 | | | | | |
| 10 | Lucas Johnson | \$357 | | | | | |
| 11 | Lucas Johnson | | \$357 | | | | |
| 12 | Lucas Johnson | | | \$357 | | | |
| 13 | Lucas Johnson | | | | \$357 | | |
| 14 | Lucas Johnson | | | | | \$357 | |
| 15 | Lucas Johnson | | | | | | \$357 |
| 16 | Chad and Ben Carlson | \$270 | | | | | |
| 17 | Josh Thate | | | | | | \$155 |
| 18 | Josh Thate | | \$155 | | | | |
| 19 | David Shumski | \$302 | | | | | |
| 20 | Kent & Jodee Lewis | \$310 | | | | | |
| 21 | Kent & Jodee Lewis | | | | \$275 | | |
| 22 | Kent & Jodee Lewis | | | \$310 | | | |



STAFF MEMO

| | | | |
|--|--|--|-------------------------------|
| Prepared by: Pat Oman, Community Development Director | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 9.A.1 |
| Reviewed by: Jeff O'Neill, Interim City Administrator | Item: Consideration to Fund the Granicus SmartGov Software Pricing Proposal | | |
| Presented by: Pat Oman, Community Development Director | Action Requested: Motion to Approve the Quote from Granicus SmartGov Software for a Business Process Analysis (BPA), Additional Configuration and Validation and Additional Training for the City's SmartGov Solution | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

PREVIOUS COUNCIL ACTION

Granicus SmartGov Software contract was signed February 15, 2022.

REFERENCE AND BACKGROUND

On February 15, 2022 the City of Fairmont signed a contract and statement of work to move forward with implementing SmartGov software for digital permitting, planning, code enforcement, and business licensing services. There have been internal delinquencies in successfully implementing this software by the state of work schedule. A module review was conducted in November 2024 with Granicus and city staff to reaffirm the software benefits and final implementation was a fit for the City. Due to the internal delays, Granicus has submitted a modified proposal for the successful implementation of the SmartGov software.

BUDGET IMPACT

The Granicus Pricing Proposal, page 2, outline the one-time fees that are being proposed to include project management services and consulting hours (96) totaling \$16,411.42.

SUPPORTING DATA/ATTACHMENTS

- 2025 Granicus Pricing Proposal
- SmartGov Community Development Solution Presentation
- 2022 Statement of Work

Granicus Proposal for Fairmont, MN

ORDER DETAILS

Prepared By: Gene Nagy
Phone:
Email: eugene.nagy@granicus.com
Order #: Q-430253
Prepared On: 13 Mar 2025
Expires On: 28 Mar 2025

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 12 months.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

| One-Time Fees | | | |
|-------------------------------|-------------------|---------------|--------------------|
| Solution | Billing Frequency | Quantity/Unit | One-Time Fee |
| Consulting Hours - Smartgov | Upon Delivery | 96 Hours | \$14,364.48 |
| Project Management - SmartGov | Upon Delivery | 1 Each | \$2,046.94 |
| SUBTOTAL: | | | \$16,411.42 |

PRODUCT DESCRIPTIONS

| Solution | Description |
|------------------------------------|--|
| <p>Consulting Hours - Smartgov</p> | <p>Summary: Company will provide professional consulting services for Subscriber's SmartGov instance, a license and permit management software.</p> <p>These professional services include a discovery meeting and consulting session(s) based the number of hours identified in the scoping process. This time can be used for multiple efforts including usage audit or customization assistance.</p> <p>In Scope: The items below will be considered in scope of this SOW: SmartGov Consulting Service Deliverables: Discovery meeting and consulting services delivered by Company. Acceptance Process: Discovery meeting has been completed. Consulting session(s) hav been delivered.</p> <p>Project Assumptions: The success of the implementation is dependent on the completion and full engagement of key stakeholders. Subscriber "no-shows" or cancellations, made less than 24 hours in advance, are subject to losing that session and will require the purchase of additional training hours or alternative learning arrangements.</p> <p>Subscriber Assumptions: There will be a single point of contact/project manager for the duration of the project.</p> <p>IT department is responsible for ensuring access to mobile devices, internet connections, email access, and web link access to the software such as white listing IP addresses as necessary based on consulting services purchased.</p> <p>Subscriber has up to five (5) business days to confirm deliverable acceptance. No response will be interpreted as acceptance.</p> <p>Company Assumptions: Company will not access any 3rd party systems for the purpose of exporting data. No third-party systems or software configuration is included in this service. No third-party systems or software training is included in this service. No API integration or development services are included in this service. Any services not explicitly included in this SOW are assumed to be out of scope.</p> <p>Invoicing: Subscriber will be billed 100% on completion of the service outlined in this SOW.</p> <p>Total Hours: <ul style="list-style-type: none"> - 80 hours: BPA for Building, City Clerk, Code Enforcement, P&Z, Public Works Configuration & Validation Report Updates. - 16 Hours: Training - Standard Basic User, Admin & Portal Training. </p> |

| Solution | Description |
|--------------------------------------|---|
| <p>Project Management - SmartGov</p> | <p>Project Management: Company Project Manager will act as an extension of the Subscriber's team and manage the implementation from start to finish. The Subscriber will have access to a personalized timeline which will be reviewed on a regular cadence. The Project Manager will partner with the Subscriber to coordinate all services, management of the project timeline, and help identify risks and/or issues.</p> <p>Project Management Services include:</p> <ul style="list-style-type: none"> • Project planning and kickoff meetings. • Project schedule developed and maintained according to the SOW tasks, deliverables, dependencies, and resource assignments. • Status reporting and coordination of status meetings, bi-weekly, or as required. • Schedule monitoring and scope management. • Risk Management planning to identify, analyze, and mitigate risks. • Action Item and decision tracking, as well as resolving and escalating issues. • Change control management and issue tracking. • Company project resource management. • Verify product and deliverable acceptance with Subscriber. • Facilitating transition to Support. • Company's Project Manager will serve as the single point of contact for the project related to this SOW. |

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-430253 dated 13 Mar 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Fairmont, MN to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

BILLING INFORMATION

| | | | |
|-------------------------|--|--|---|
| Billing Contact: | | Purchase Order Required? | [<input type="checkbox"/>] - No [<input type="checkbox"/>] - Yes |
| Billing Address: | | PO Number: <i>If PO required</i> | |
| Billing Email: | | Billing Phone: | |

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-430253 dated 13 Mar 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE


By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

| Fairmont, MN | |
|-------------------|--|
| Signature: | |
| Name: | |
| Title: | |
| Date: | |



SmartGov Community Development Solution

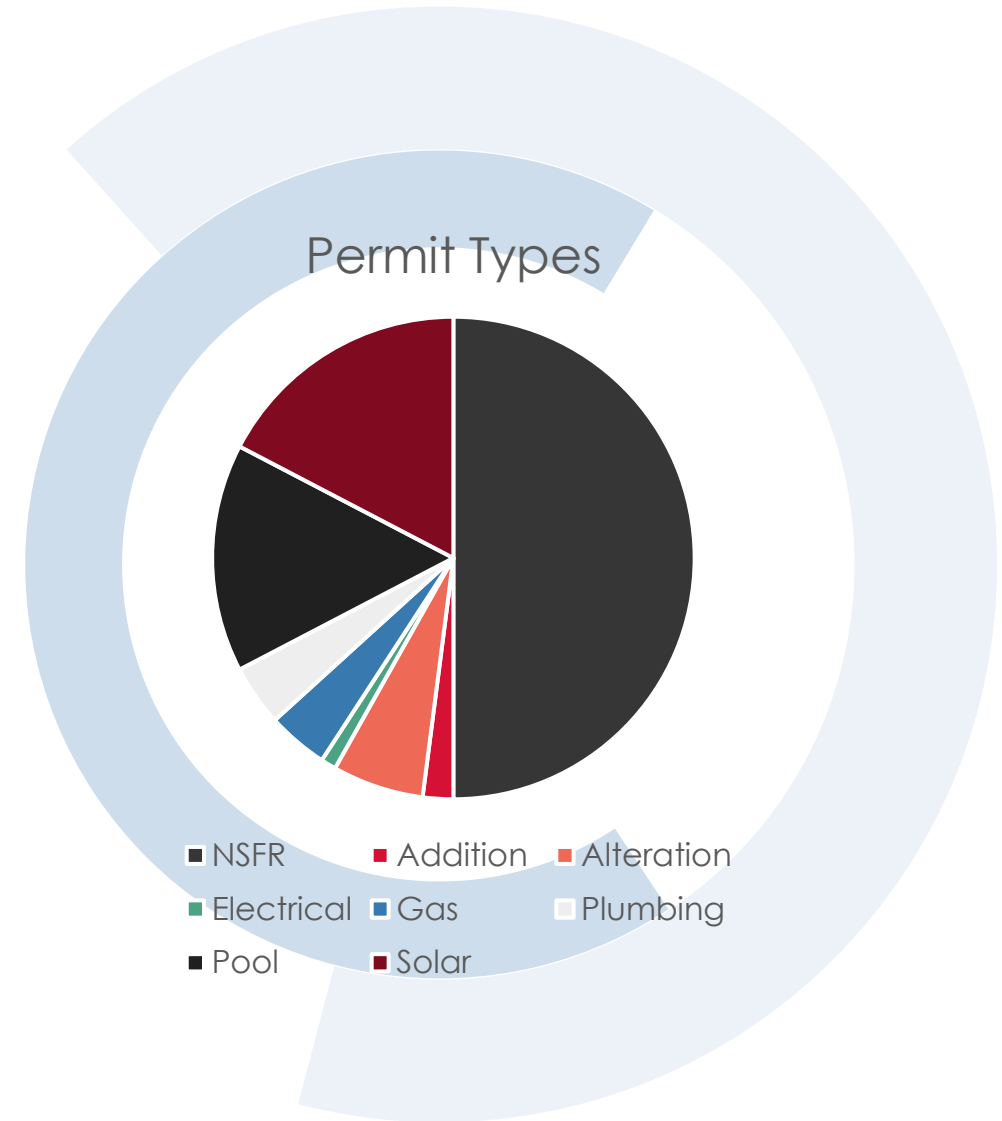
Permitting, Planning, Code Enforcement, and Business Licensing
Software Proposal

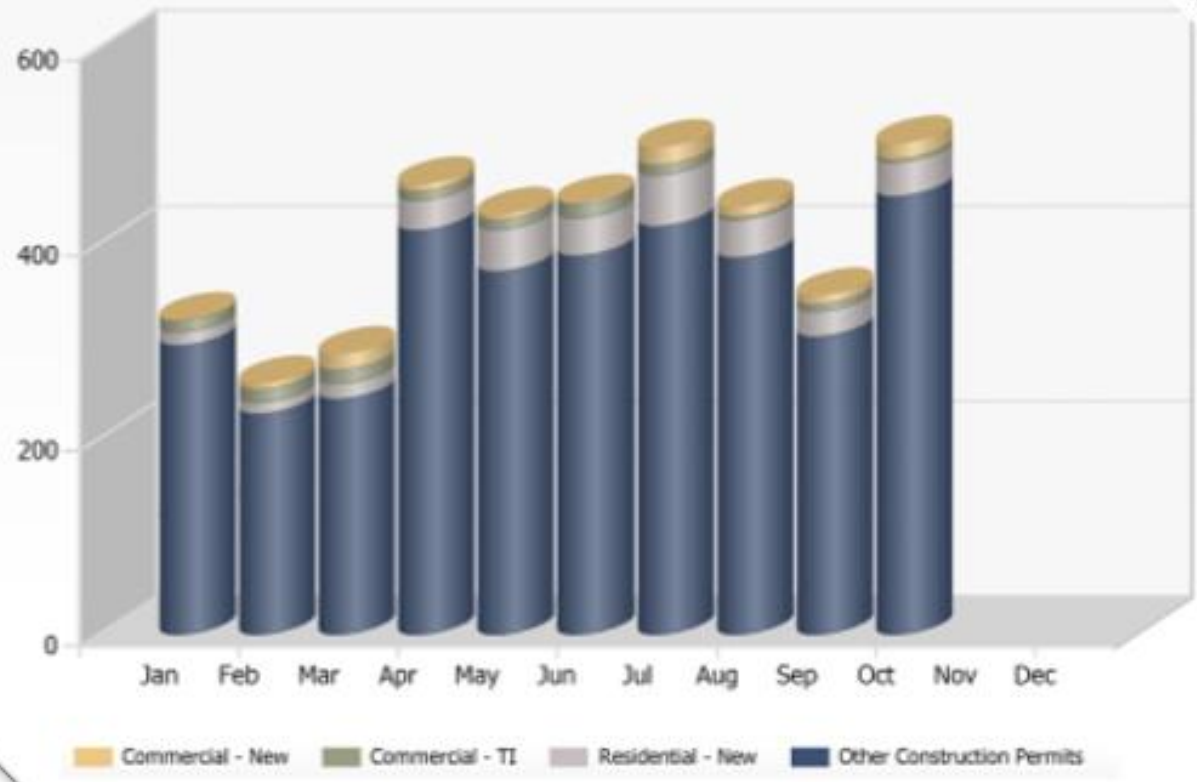


SmartGov is a leading community development software, empowering government organizations with tools needed to seamlessly increase efficiency and make a positive impact in our community.

Data Driven Decision Making

Automate information to make decisions rooted in facts





Building Permit Valuation

Community & Public Works Department Building Permit Valuation totaled \$17,163,524 in October 2019.



Automatically generate and distribute reports

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Totals |
|-------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-----------|
| 2019 | \$5.66M | \$22.23M | \$19.46M | \$12.46M | \$23.15M | \$15.02M | \$46.65M | \$18.80M | \$14.36M | \$17.16M | \$0.00M | \$0.00M | \$194.93M |
| Trend | \$10.09M | \$13.12M | \$21.38M | \$15.15M | \$24.49M | \$19.19M | \$11.50M | \$18.67M | \$16.08M | \$12.42M | \$21.96M | \$8.07M | \$182.13M |
| 2018 | \$12.84M | \$6.35M | \$27.60M | \$7.87M | \$9.55M | \$26.26M | \$29.25M | \$25.44M | \$20.69M | \$21.88M | \$25.46M | \$6.70M | \$218.89M |
| | \$23.82M | \$18.37M | \$6.98M | \$30.99M | \$25.66M | \$35.62M | \$9.78M | \$9.05M | \$8.88M | \$10.05M | \$47.10M | \$16.78M | \$273.09M |
| | \$7.83M | \$26.14M | \$55.63M | \$10.10M | \$36.56M | \$19.11M | \$7.07M | \$41.53M | \$33.68M | \$9.06M | \$7.76M | \$5.52M | \$281.99M |
| | \$10.71M | \$7.82M | \$18.16M | \$6.73M | \$7.53M | \$5.09M | \$8.06M | \$5.15M | \$14.42M | \$5.86M | \$5.26M | \$17.46M | \$187.46M |
| | \$2.04M | \$8.87M | \$8.64M | \$31.93M | \$7.44M | \$6.37M | \$9.26M | \$12.01M | \$6.69M | \$3.60M | \$6.30M | \$108.19M | |

GIS and Parcel Integration

Automatic updates to parcels, addresses, etc. and visually track activity

Searching on: Any Parcel Number: Permit #: Site Address: Any Contact Name: Submitted: All Dates

Search by... [Icons] Create

Theme by: Permit Type

List

Legend

- SOLAR INSTALLS
- NEW SF RESIDENTIAL DETACHED
- SWIMMING POOL RESIDENTIAL
- MINOR PLUMBING ONLY PERMIT
- CERTIFICATE OF OCCUPANCY
- DEMOLITION PERMIT
- Other

City of Maricopa, Bureau of Land Management, Esri, HERE, Garmin, INCREMENT P, USGS, METI/...

Information Repository

Analyze historical data to empower staff and leaders to make meaningful impact

| Overview | Main | Owner | Addresses | Details | Conditions | Associations | Notes | Zones | Legal Descriptions | History | Tax Records | Structures |
|---|-----------------------------------|------------------------------------|-------------------------|----------------------------------|--|--|---|---------------------|--------------------|------------|-------------|------------|
| Parcel Number: 512048940 Primary Owner: KLEINMAN NEIL O EXEMPT TRUST Status: Active | | | | | | | | | | | | |
| Primary Address: 21145 N JOHN WAYNE PKWY MARICOPA, AZ 85139 | | | | | | | | | | | | |
| - Related Permits: | | | | | | | | | | | | |
| Case # | Site Address | Primary Contact | Department | Type | Project | Project Description | Status | Submitted | Issued | Closed | | |
| ZP16-45 | 21145 N JOHN WAYNE PKWY | Duarte, Erminia | PLANNING AND ZONING | ZONING PERMIT | FOOD TRUCK IN PARKING LOT OF PET CLUB - DUARTE | FOOD TRUCK IN PARKING LOT OF PET CLUB - DUARTE | CANCELLED | 11/10/2016 | | | | |
| ZP16-35 | 21145 N JOHN WAYNE PKWY | AMERICAN TEXTILE RECYCLING SERVICE | PLANNING AND ZONING | ZONING PERMIT | ATRS DONATION BIN @ 21145 N. JOHN WAYNE PARKWAY - PET CLUB | ATRS DONATION BIN @ 21145 N. JOHN WAYNE PARKWAY - PET CLUB | CANCELLED | 08/09/2016 | 09/08/2016 | | | |
| 20151638 | 21145 N JOHN WAYNE PKWY SUITE 108 | D A R Custom Builders LLC | BUILDING DEPARTMENT | COMMERCIAL TENANT IMPROVEMENT | PET CLUB T.I. | PET CLUB TENANT IMPROVEMENT | ISSUED | 10/21/2015 | 02/09/2016 | | | |
| - Related Code Enforcement Cases: | | | | | | | | | | | | |
| Case # | General Location | Closest Intersection | Site Address | Primary Contact | Department | Type | Project Description | Status | Submitted | Closed | | |
| 1478 | | | 21145 N JOHN WAYNE PKWY | PET CLUB | CODE ENFORCEMENT | ZONING VIOLATIONS | donation bins placed on property without proper permits | VIOLATION CORRECTED | 09/16/2016 | 12/28/2016 | | |
| - Related Case Requests: | | | | | | | | | | | | |
| Request # | Case # | General Location | Closest Intersection | Address | Reporter | Description | Submitted On | Status | Status Date | | | |
| CR-16-0121 | 1478 | | | 21145 N JOHN WAYNE PKWY | field inspections, monitoring community | donation bins placed on property without proper permits | 09/16/2016 14:43 | CONVERTED | 09/16/2016 | | | |
| - Related Licenses: | | | | | | | | | | | | |
| License Number | Site Address | Doing Business As | Department | Type | Status | Effective | Expires | | | | | |
| BL20160187 | 21145 N JOHN WAYNE PKWY | PET CLUB | BUSINESS LICENSES | COMMERCIAL BUSINESS LICENSE | EXPIRED | 01/01/2018 | 12/31/2018 | | | | | |
| - Related Recurring Inspections: | | | | | | | | | | | | |
| Account Number | Site Address | Primary Contact | Department | Type | Status | Closed | Due Date | | | | | |
| FD20170006 | 21145 N JOHN WAYNE PKWY | PET CLUB | FIRE PREVENTION | ANNUAL FIRE INSPECTION - GENERAL | ACTIVE | 08/16/2017 | 08/16/2018 | | | | | |
| - Historical Cases: | | | | | | | | | | | | |
| Case Number | Module | Status | Date | | | | | | | | | |
| No Records | | | | | | | | | | | | |



Staff Efficiency

One-stop shop for all things Development Services



Customer Feedback

Delano, CA



“The ability for increased collaboration and accountability across departments has allowed for staff to process more permits, more efficiently with a smaller number of staff than in previous years. Leading to increased efficiency in the use of taxpayer dollars.”

Longwood, FL



“In our first year we have gained 1/2 Full Time Employee through the efficiencies gained from the system”

Mount Vernon, WA



“Inspections are completed more efficiently and effectively, because inspectors have mobile offices in each city vehicle, plus a cell phone or tablet to conduct inspections.”

Streamline Plan Review

Cross departmental user collaboration through automated workflows and User To-Do lists

All Departments ▾

Workspace

- ▶ Dashboard
- ▶ SMARTQueue
- ▶ Cycle List
- ▶ User To Do List
- ▶ Adhoc Reports
- ▶ Map
- ▶ Favorites
- ▶ Permitting
- ▶ Code Enforcement
- ▶ Licensing
- ▶ Recurring Inspections
- ▶ Common
- ▶ Accounts
- ▶ Receipts
- ▶ Administration
- ▶ Recent

Average days to Issue/Closure

| Month | Average Days |
|-------|--------------|
| Sep | 90 |
| Oct | 55 |
| Nov | 28 |
| Dec | 10 |

Permit Counts

| Month | Submitted | Issued |
|-------|-----------|--------|
| Sep | 80 | 5 |
| Oct | 55 | 2 |
| Nov | 50 | 90 |
| Dec | 50 | 30 |

User To Do List

Searching on Type: Parcel: Address: | ✕ CLEAR SEARCH

SEARCH BY... 🔍 SAVE FILTERS ⚙️ VIEW ⚙️

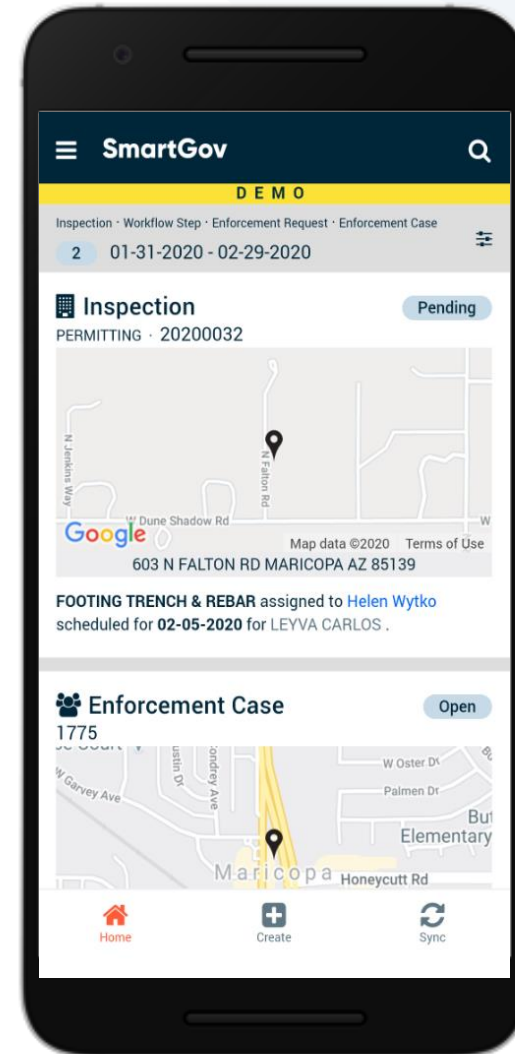
Select User or Group: Helen Wytko ▾ Show Past-Due Show Almost-Due Show Others Show All Workflow Steps

Print 1-20 of 23 Records << < 1 2 > >>

| <input type="checkbox"/> | Case Number | Address | Task | Case Type | Status | Status Date | Due Date | Users/Groups |
|--------------------------|-------------|-------------------|--|----------------------------------|---------|-------------|------------|--------------------------|
| <input type="checkbox"/> | PLAN20-0035 | 5 N CONEJO RD | COMMENTS - BLDG | LAND CLEARING MORATORIUM REMOVAL | PENDING | 10/16/2020 | 12/31/2020 | Helen Wytko |
| <input type="checkbox"/> | PLAN20-0035 | 5 N CONEJO RD | STAFF WORK PRIOR TO HEARING (TYPE III, IV, & VI) | LAND CLEARING MORATORIUM REMOVAL | PENDING | 04/29/2020 | 01/11/2021 | PERMIT TECH REVIEW GROUP |
| <input type="checkbox"/> | 1775 | 3737 S MCCLURE RD | SITE INSPECTION | ANIMAL-NUISANCE | PENDING | 07/13/2020 | 07/14/2020 | Helen Wytko |

iOS & Android Mobile Application

- View inspection schedule
- Capture & publish results
- Issue code enforcement notices
- Send real-time communication
- Work “off-line”
- Access digital plans
- Much more...



Automate Account Reconciliation

Automate reconciliation through electronic reporting

Summary Reports

FMS/GL Totals

| Tran Code | FMS/GL | Total |
|-----------------------------|---------------------|-----------------|
| 42212P ELECTRICAL | 100 / 1004000042212 | \$50.00 |
| 44130P LAND USE/ZONING | 100 / 1004000044130 | \$792.00 |
| 44153P BUILDING/PLAN REVIEW | 100 / 1004000044153 | \$50.00 |
| 44213 ALARM PERMITS | 100 / 1002000044213 | \$60.00 |
| CONVENIENCE CHARGE | 100 / 1004414046256 | \$25.08 |
| | | \$977.08 |

Payment Type Summary

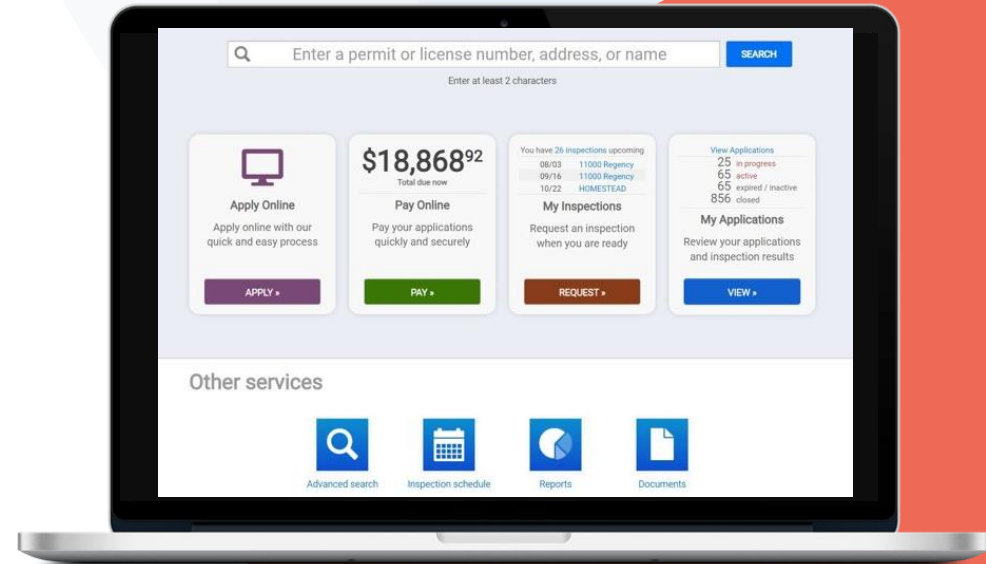
| CASH | CHECK | ONLINE PAYMENT | CONVENIENCE | Total |
|---------|---------|----------------|-------------|-----------------|
| \$20.00 | \$20.00 | \$912.00 | \$25.08 | \$977.08 |

Automated receipt
extract to Vision
Municipal Solutions



Online Customer Service

24/7 tools for your constituents



Increase Commerce

Applicants can conveniently pay for permits and licenses online

Pay Online Click "add" to add the item to your shopping cart.

[Add All to Cart](#)

| | |
|---|---|
| BL20160016 Commercial Business License HYPONEX CORPORATION | 14419 N WHITE AND PARKER RD Effective 1/1/2019 |
| Fees: \$50.00 | + Add |
| BL20200018 Peddler/Solicitor License Helen's Peddler | 20000 N PEPKA DR Effective 4/29/2020 |
| Fees: \$50.00 | + Add |
| MJ20200001 | 807 N ABBEY RD |

Cart

| | |
|--------------------------|------------|
| BL20200008 | \$50.00 |
| BP 20230054 | \$6,089.75 |
| Total: \$6,139.75 | |

[Proceed to checkout](#)

Integration with existing XpressBillPay merchant account

Reduce Risk

Ensure hired contractors maintain active licenses

Contact Phone Numbers Email Addresses Details Secure Details Points of Contact Contractor License Portal Accounts

Contractor: Yes **Active:**

Display Name:* \$99 Home Improvements LLC

Primary Phone: (602) 245-8364 **Primary Email:** michaelvanwink@aol.com

Primary Contractor License Number: 245090 **Expiration Date:** 05/21/2024

Portal Access Code:* ZE34N-9VIXZ

Mailing Address

6252 W Cochise Dr
Glendale, AZ 85302

Edit Address

Physical Address

46TH PL W
MUKILTEO, CA 98275

Edit Address **Copy Mailing Address**

Save **Reset** **Close** **Delete** **Audit** **Associations**

Integration with
Washington State
Contractor Database

Electronic Plan Review

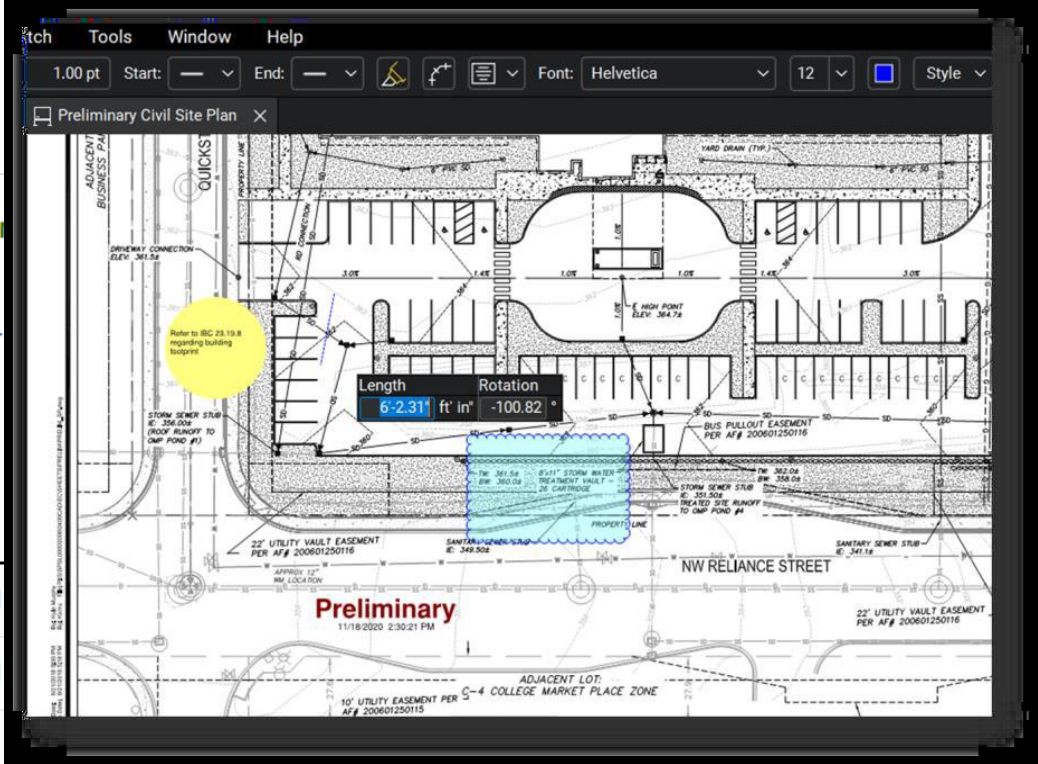
Applicants can upload electronic documentation with their application. Allows for large file sizes and unlimited data storage.

▲ **Permit Submittals** At least 1 file must be uploaded for each submittal requirement ✔ Done

Additional documentation is needed for your application. At least one document must be uploaded for each requirement for this section to be considered complete. Please check to ensure you have included all the information requested.

- * Required for Application
- 🕒 Required before permit can be closed

| Submittal Name | Received | Version | Status | |
|---|-----------|---------|---------|------------------------|
| Architectural Plans | n/a | 1 | Pending | Upload |
| Truss Calc's | n/a | 1 | Pending | Upload |
| Site Plan depicting driveways, parking spaces, street frontage and general layout of the property * | 11/2/2023 | 1 | Pending | 1 File |



Integration with Bluebeam e-plan review

Stats from SmartGov Partners

- Library of over 150 comprehensive reports plus report builder
- 90% of permits applied for online in first year
- 90-95% of applicants report being happy about SmartGov ease of use
- Permit wait time reduced from 181 days to 3 days
- 70% reduction in phone calls
- 14 permits issued in 45 minutes
- 90% of all financial transactions occurred online in first 6 months



Industry Stats

- **54% of residents** expect to access services online easily. And this number is expected to increase by 75% within the next 10 years.
- The average cost of each **face-to-face interaction is \$16.90**. This is not sustainable or scalable.
- The average cost of each **telephone interaction is \$6.60**.
- The average cost of each **online interaction is \$0.40**.
- With SmartGov, governments experience **80-90% fewer walk-ins and spend 25-80% less time** responding to resident questions.

Why SmartGov

- Eliminate the hassle of collecting data from multiple systems, manually transferring data between departments, and routing customer communications by hand.
- Make government services easy to find and complete digitally for residents 24/7, requiring no printing, mailing, faxing, calling, or going to a government office in person.
- Provide a platform solution capable of digitizing any service, optimizing the workflows required to fulfill that service, and integrating easily with other government databases and systems.
- Empower government employees to manage, integrate, and expand services independently of third-party vendors and consultants.

Why Move to SmartGov

- Configured workflows to match the City's process and review steps
- Automatic parcel updates
- True mobile app with offline capabilities – photos automatically uploaded to a case
- Unlimited data storage

Granicus Is Transforming how Government and People Connect Digitally

Serving
the public's
needs and
interests since
1999



Connecting
with
government-
provided
information and
services

PCL in the GovTech Space

Unique Attribute = Revenue Generating

Permitting and licensing fees **contribute significantly to local government revenue**, supporting essential services and infrastructure development.

In 2020, local governments across the United States collected just under \$9 billion in fines and fees. Notably, three states—New York (\$1.4 billion), California (\$1.26 billion), and Texas (\$1.17 billion)—accounted for well over a third of this total.

These funds are generated through various mechanisms, including **permitting and licensing fees**.

[Local fines and fees revenue across the 50 states \(reason.org\)](https://reason.org)



So, what is PCL?

Permitting, Compliance & Licensing

Essential government functions in various domains falling generally under **Regulatory Compliance**.

An organization's efforts to ensure awareness of and adherence to relevant laws, policies, and regulations.

Due to evolving and often increasing number of regulations and the need for operational transparency, jurisdictions adopt consolidated and complementary sets of compliance controls.

This approach minimizes duplication of effort and ensures necessary governance requirements are met.

Other related terms you might hear:

Inspections, Code Compliance, LMS = Land Management System (Permitting)





Software for Smarter Operations

PREPARED FOR

City Of Fairmont ("Subscriber")

Cathy Reynolds
City Administrator
100 Downtown Plz
Fairmont, MN 56031

PREPARED BY

Dude Solutions
11000 Regency Parkway, Suite 400
Cary, NC 27518

PUBLISHED ON

January 25, 2022





Q-221608

This SOW has been defined to leverage DSI's experience, while optimizing the use of resources, thereby maximizing cost efficiencies on behalf of Client.

Based on our current understanding of the complexity and scope of this effort and the expected involvement of the DSI team resources, the current estimated Fixed Price for this engagement is shown in the Investment table. This estimated cost breakdown is as follows:

Pricing based on unlimited users. Subscription ("Services") includes Public Portal, Parcel Connector, and GIS Connector.

Service Term: 34 months (03/01/2022 - 12/31/2024)

| Services | | | |
|------------------------------|------------|------------|---------------------|
| Services Invoice - Year 1 | | | |
| Item | Start Date | End Date | Investment |
| +1 Product Bundle Promotion | 3/1/2022 | 12/31/2022 | -1,442.58 USD |
| SmartGov - Enterprise | 3/1/2022 | 12/31/2022 | 8,243.32 USD |
| SmartGov Connector BlueBeam | 3/1/2022 | 12/31/2022 | 457.96 USD |
| SmartGov Connector Financial | 3/1/2022 | 12/31/2022 | 457.96 USD |
| SmartGov Connector Merchant | 3/1/2022 | 12/31/2022 | 457.96 USD |
| Subscription | | | 8,174.62 USD |
| Year 1 Total: | | | |

The Services invoice for Year 1 will be issued upon acceptance of the Order Form. Subsequent Services Invoices will be sent annually.

*4 months included at no charge on the first invoice.

| Professional Services | |
|--|----------------------|
| SmartGov Advanced Implementation | 0.00 USD |
| General Config | 1,900.00 USD |
| Fees Configuration (Pages) | 807.50 USD |
| Professional Services Year 1 Total: | 19,719.63 USD |





| | |
|--|----------------------|
| Map Connector Configuration | 950.00 USD |
| Parcel Connector Configuration | 2,375.00 USD |
| Portal Configuration | 950.00 USD |
| 4 hour virtual consulting session | 3,135.00 USD |
| Project Management | 2,572.13 USD |
| Existing Merchant Connector Configuration | 1,140.00 USD |
| Blue Beam Connector Configuration | 1,140.00 USD |
| Financial Export Connector Configuration | 1,900.00 USD |
| Workflow template customization (package of 10) | 2,850.00 USD |
| Professional Services Year 1 Total: | 19,719.63 USD |
| Total Year 1 Services & Professional Services | |
| | 27,894.25 USD |

*Includes 24 hours live virtual training

*Includes 10 customized templates (1 package of 10), in addition to fully editable pre-configured library of 70+ workflow process templates and 100+ inspection types

*Unless otherwise indicated, product bundle promotional pricing is extended for the month in which the quote is created.

The above level of effort and associated pricing is based on the SMARTGOV package selected by City Of Fairmont and is subject to change based on defined client requirements that may be discovered during project delivery. Any identified project scope or requirements changes will be addressed via DSI Change Control Authorization ("CCA") process.

Q-221608

Remaining Services Invoices

| Year 2 | Annual period beginning | Investment |
|-----------------------------|-------------------------|----------------------|
| +1 Product Bundle Promotion | 1/1/2023 | -2,926.48 USD |
| SmartGov - Enterprise | 1/1/2023 | 16,722.72 USD |
| | Total: | 16,583.36 USD |





| Year 2 | Annual period beginning | Investment |
|---------------------------------|-------------------------|----------------------|
| SmartGov Connector BlueBeam | 1/1/2023 | 929.04 USD |
| SmartGov Connector Financial | 1/1/2023 | 929.04 USD |
| SmartGov Connector Merchant | 1/1/2023 | 929.04 USD |
| Total: | | 16,583.36 USD |
| Year 3 | Annual period beginning | Investment |
| +1 Product Bundle Promotion | 1/1/2024 | -3,102.07 USD |
| SmartGov - Enterprise | 1/1/2024 | 17,726.08 USD |
| SmartGov Connector BlueBeam | 1/1/2024 | 984.78 USD |
| SmartGov Connector Financial | 1/1/2024 | 984.78 USD |
| SmartGov Connector Merchant | 1/1/2024 | 984.78 USD |
| Total: | | 17,578.36 USD |





Introduction

Dude Solutions, Inc. ("DSI") is pleased to submit this Statement of Work ("SOW") to City Of Fairmont for SmartGov Professional Services. SmartGov streamlines permitting, planning/zoning, Inspections, code enforcement, and business licensing, providing efficiency for your jurisdiction and enhanced customer service for your citizens. The package City Of Fairmont has chosen for implementation of SmartGov will be implemented using proven processes and methodologies managed by an experienced project manager dedicated to delivering a successful project.

DSI looks forward to the opportunity to deliver these services and the ever-lasting development of a strong business partnership.

Advanced Implementation and Features

The Advanced Implementation leverages best practices but includes pre-determined Dude assisted customization. It is based on our pre-configured settings to streamline your setup, but allows additional flexibility to modify your final configuration .

With Advanced, you get access to the Full Software and your features include:

| Feature | Advanced |
|--|--|
| All Modules (Permitting, Licensing, Code Enforcement, Recurring Inspections) | Included |
| Public Portal | Included |
| Custom Fee Codes (across all modules) | Included |
| Custom Fields (across all modules) | Up to 50 |
| Departments associated with Templates and Inspection Types (e.g., Building Safety and Construction, Planning and Zoning, etc.) | 7 Pre-configured but Dude will customize |
| 156 Standard Reports and Output Documents | Included |
| Custom Reports and Output Documents | Up to 10 (Additional Fee Required) |
| Pre-configured Inspection Types (109 across all modules) | Included |
| Pre-configured Submittal Types (140 across all modules) | Included |
| Pre-configured Workflow Steps (152 across all modules) | Included |
| Additional Inspection Types | Up to 20 (Additional Fee Required) |



| Feature | Advanced |
|---|--|
| Additional Submittal Types | Up to 20 (Additional Fee Required) |
| Additional Workflow Steps | Up to 20 (Additional Fee Required) |
| Mobile App (Android and iOS) | Included |
| Pre-configured Templates and Workflow (77 templates across all modules) | Included |
| Additional Templates and Workflow | Up to 20 (Additional Fee Required) |
| Case number formatting | 7 Pre-configured but Dude will customize |
| Users | Unlimited |

With Advanced you will get access to the following Services:

| Service | Advanced |
|--|-------------------------------|
| Project Management | Per Agreement |
| Public Portal Configuration | Self-service or Per Agreement |
| Custom Code References | Included |
| Custom Condition Setup | Up to 30 |
| Custom Field Configuration | Up to 50 |
| Department Customization | Included |
| Fee/Financial Setup | Per Agreement |
| Jurisdiction Specific Settings (Time zone, Holidays, etc.) | Included |
| Inspection Types Additions | Up to 20 Per Agreement |
| Template and Workflow Customization | Up to 20 Per Agreement |
| Template and Workflow Additions | Up to 20 Per Agreement |
| User Setup and Security | Included |



Please talk with your account representative to determine timing for your Advanced Implementation.

Planning, Initial Set Up & System Level Configuration

As part of the General Configuration Dude Solutions will:

- Create your database with our defaults
- Load your users with Dude standard permissions (provided in Dude input sheet)
- Load your Code References/Violation types (provided in Dude input sheet)
- Load up to 20 additional custom attributes/details (not associated with fees)
- Load your logo
- Provide access to 156 reports/output documents (see list)
- Provide ongoing access to our Virtual Classroom Training classes

Workflow Template Customization

CD-WT10 Dude will add up to x10 custom process templates across all modules (Permits/Licensing/Code Enforcement/Recurring Inspections) until your product readiness date or 12 months after purchase whichever comes first.

Financial Setup and Fees Pages

Based on your fee schedule Dude will:

- Setup your fee code calculations
- Load your FMS/GL Codes (provided in Dude input sheet)
- Load your Valuation table (provided in Dude input sheet or ICC table)
- Setup your fixture costs (if needed)
- Load your custom attributes / details as required for your fee calculations

Public Portal Configuration Setup

The Dude will customize your Portal by:

- Linking your logo
- Exposing all permits/business licenses that you want your citizens to have access to
- Will advise on best practices and load your custom verbiage into the available fields
- Provide the access URL to add link to any needed jurisdiction web pages



Parcel Connector Setup

Dude will configure EITHER a Delimited Parcel Job OR ARCGIS Parcel Job on behalf of the customer

- Delimited File – A delimited file may be uploaded to the job at runtime or may be made available to the job via FTP using anonymous access or a username and password. The delimited file option supports a single address for each individual parcel.
- Parcel Layer – A parcel layer must be accessible by URL through an ESRI REST service. A secondary address-only layer may also be provided for parcels that have more than one address. The layer(s) must be publicly accessible and may be secured with a username and password.

The configured parcel job will be available for the customer to run on-demand. If using the ARCGIS option or a delimited file that is accessible via FTP, the job may also be scheduled to run on a consistent basis (e.g., daily, weekly, monthly, etc.).

Map (GIS) Connector Setup

The Dude will connect to your supported ESRI Map Service secured by a publicly trusted certificate issued by a Certificate Authority.

The clients Map Service must be publicly accessible and require no user authentication of any kind. The Map Service must include a parcel layer with a designated field having parcel numbers that exactly match those provided in the Parcel Connector source data (this layer may be the same as that provided for the Parcel Connector if no authentication is required for access). Support for Feature, Tiled, and Web Map Services is not included.

Custom base maps are not supported. Base maps from the ESRI base map library will be available for use.

Financial Connector Setup

The Dude will customize the configuration of the export to match your financial system input needs. These customizations could include:

- Additional data fields
- Altered order of column information
- Alternate delimiter or fixed width formatting

Merchant Service Connector Setup

The Dude will setup our connector to your merchant vendor (from our authorized list of vendors).

The client will need to provide the relevant linking information for the Dude to complete the setup. These will often include connection URLs, Login IDs, and Transaction Keys.





The Dude cannot get this information on the client's behalf due to security and privacy concerns.

Digital Markup Tool Setup

The Dude will setup our connector to Bluebeam.

Dude will provide training on how to check documents in and out but will not provide training on other Bluebeam software components.

This does NOT include a subscription to Bluebeam or training on how to use the Bluebeam software and this must be purchased separately from that vendor.

- ***Bluebeam Studio Prime is the only edition of Studio that is compatible with the SmartGov integration.***
- ***The SmartGov integration is compatible with all 3 Revu editions***

Virtual Consulting Session

The Dude will deliver virtual consulting sessions up-to 4 hours. This time can be used for multiple efforts including usage audit, training or customization assistance but must be used as a single session.

Change Control Authorization Process

Any changes to the defined scope will require a signed Change Order by the client. This Change Order will outline the additional work required and costs associated with the change. It will also include estimated changes to your launch schedule that must also be approved.



Appendix

Parcel Configuration Setup

Parcel source data (delimited file or parcel layer) must include the following fields, at a minimum:

- Parcel Number
- Primary Situs Address
- Primary Situs City
- Primary Situs State
- Primary Situs Zip Code
- Owner Name
- Owner Street Address
- Owner City populated for USA addresses only
- Owner State populated for USA addresses only
- Owner Zip Code populated for USA addresses only
- International Indicator with a value of "Y" for any owner address outside of the USA
- International line including the full regional equivalent of the city, state and zip code for any owner address outside of the USA

Inclusion of the following additional fields is recommended:

- Parcel center point latitude in decimal degrees
- Parcel center point longitude in decimal degrees

If using a secondary address layer with the ARCGIS Parcel job, the address layer must contain the following fields:

- Parcel Number
- Secondary Situs Address
- Secondary Situs City
- Secondary Situs Zip Code

Inclusion of the following additional fields is recommended for the secondary address layer:

- Address point latitude in decimal degrees
- Address point longitude in decimal degrees

Map (GIS) Connector Setup

The following base maps are currently included (subject to change):

- Imagery
- Imagery Hybrid
- Streets
- Topographic
- Navigation
- Streets (Night)
- Terrain with Labels
- Light Gray Canvas



- Dark Gray Canvas
- Oceans
- National Geographic Style Map
- Open Street Map
- Charted Territory Map
- Community Map
- Navigation (Dark Mode)
- Newspaper Map
- Human Geography Map
- Human Geography Dark Map
- Modern Antique Map
- Mid-Century Map
- Nova Map
- Colored Pencil Map
- Firefly Imagery Hybrid
- USA Topo Maps

Financial Connector Setup

By default, financial extract jobs are pre-configured and the included configuration of the Receipt Extract job will produce a comma-delimited file with the following data points:

- Receipt Number
- Receipt Date
- FMS/GL Code
- Fund
- GL Account
- Fee Amount Paid
- Fee Code Name
- Permit/License/Case Number
- Payer Name

The included configuration of the Receipt Extract – FMS/GL Summary job will produce a comma-delimited file with the following data points:

- FMS/GL Code
- Fund
- GL Account
- Fee Amount Paid

The file output of the financial extract may be written to the customer's FTP site, if desired, to facilitate automated external processing of the file. The customer may request the use of an alternate delimiter if a comma is not acceptable.

The financial extract job may be run on demand or scheduled to run on a consistent basis (e.g., daily, weekly, monthly, etc.). Companion reports designed for reconciliation and extract verification are also available.



Blue Beam Connector Configuration

Bluebeam Software is comprised of a document management component, known as Studio, and a client-side application, Revu. Each component has three (3) editions with various features.

Bluebeam Studio is the repository for Bluebeam Projects and Sessions. Only one license/subscription is required for each jurisdiction. It is available in the following editions:

- Bluebeam Studio Prime (**Compatible with SmartGov**) – Cloud-based (allows third party integrations with the Bluebeam Studio API), additional Bluebeam cost
- Bluebeam Studio (**Not Compatible with SmartGov**) – Cloud-based, included with the Bluebeam Revu user license at no additional Bluebeam cost
- Bluebeam Studio Enterprise (**Not Compatible with SmartGov**) – On-Premises

Bluebeam Revu is the client-side software that provides the tools necessary to review and mark up documents. This software must be installed on each client computer that will be used to perform review and mark up tasks. Revu is available in the following editions:

- Revu Standard (**Compatible with SmartGov**) – Standard tool set
- Revu CAD (**Compatible with SmartGov**) – Includes all of the standard tools, along with plugins for 2D and 3D PDF creation
- Revu eXtreme (**Compatible with SmartGov**) – Includes all of the standard tools and CAD plugins, with additional features like Optical Character Recognition (OCR) and batch processes.

The Revu user license includes access to Bluebeam Studio, but Bluebeam Studio is not sufficient for integration with SmartGov. Each SmartGov user that will be checking projects in and out of Bluebeam or performing review and mark up tasks must also be a member of the Bluebeam Studio Prime account.



Order Form terms

- By accepting this Order Form, and notwithstanding anything to the contrary in any other purchasing agreement, Subscriber agrees to pay all relevant Fees for the full Services Term defined above.
- The "Effective Date" of the Agreement between Subscriber and DSI is the date Subscriber accepts this Order Form.
- This Order Form and its Services are governed by the terms of the Dude Solutions, Inc. Master Subscription Agreement found at <https://www.dudesolutions.com/terms> (<https://www.dudesolutions.com/terms>) ("Terms"), unless Subscriber has a separate written agreement executed by Dude Solutions, Inc. ("DSI") for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.
- To the extent professional services are included in the Professional Services section of this Order Form, the Professional Services Addendum found at <https://www.dudesolutions.com/terms> (<https://www.dudesolutions.com/terms>) is expressly incorporated into the Terms by reference.
- During the Term, DSI shall, as part of Subscriber's Subscription Fees, provide telephone and email support ("Support Services") during the hours of 8:00 AM and 6:00 PM EST, Monday through Friday, excluding New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve and Christmas Day ("Business Hours"), except Community Development Services, where Business Hours means 5:00 AM – 5:00 PM PST.
- Acceptance of this Order Form on behalf of a company or legal entity represents that you have authority to bind such entity and its affiliates to the order, terms and conditions herein. If you do not have such authority, or you do not agree with the Terms set forth herein, you must not accept this Order Form and may not use the Service.
- Proposal expires in sixty (60) days
- Unless otherwise specified on this Order Form, DSI maintains the right to increase Subscription Fees within the Services Term by an amount not to exceed the greater of 6% or the applicable CPI and other applicable fees and charges every 12 months. Any additional or renewal Service Terms will be charged at the then-current rate.
- Subscriber shall use reasonable efforts to obtain appropriation in the full amount required under this Order Form annually. If the Subscriber fails to appropriate funds sufficient to maintain the Service(s) described in this Order Form, then the Subscriber may terminate the Service(s) at no additional cost or penalty by giving prior written notice documenting such non-appropriation. Subscriber shall use reasonable efforts to provide at least thirty (30) days prior written notice of non-appropriation. Subscriber agrees non-appropriation is not a substitute for termination for convenience, and further agrees Service(s) terminated for non-appropriation may not be replaced with functionally similar products or services prior to the expiration of the Services Term set forth in this Order Form. Subscriber will not be entitled to a refund or offset of previously paid, but unused Fees.

Additional information

- Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of





Subscriber. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Subscriber. Tax exemption certifications can be sent to [accountsreceivable@dudesolutions.com \(mailto:accountsreceivable@dudesolutions.com\)](mailto:accountsreceivable@dudesolutions.com).

- Billing frequency other than annual is subject to additional processing fees.
- Please reference Q-221608 on any applicable purchase order and email to [accountsreceivable@dudesolutions.com \(mailto:accountsreceivable@dudesolutions.com\)](mailto:accountsreceivable@dudesolutions.com)
- Dude Solutions, Inc. maintains the necessary liability coverage for its products and professional services. Proof of insurance can be provided upon request.





As the world moves forward, we must bring our creativity and ingenuity with us into the future. Your new skills – interpersonal, problem solving, digital literacy, and more – are the key to preparing for the uncertainties of tomorrow.

You have responsibilities – to increase efficiency, mitigate risk and future-proof your organization. It's a big job. And the people you serve are depending on you.

At Dude University 2022, we want to celebrate your accomplishments, inspire your organization's transformation and provide you with the practical knowledge you need to turn your plans into reality.

Dude University is **March 6th-9th 2022**. Attendees are in for the best in-person conference yet, with more knowledge, training and technology than ever before.

- **Build a strategic vision** for your department and ensure goals align with the mission and vision of your organization.
- **Save your organization time and money** by investing in the training you need to keep your operations excellent and highly efficient.
- **Learn how your peers are successfully overcoming similar challenges** so you can be a leader of positive change.

Your registration also includes:

- **Expert-led sessions:** Hear industry pros talk about how to future-proof your operations amidst a changing workforce, utilize data and analytics for better decision-making, and get back to basics by automating and optimizing your operations.
- **Best-in-class training:** Get training with Dude Solutions software, so you can strengthen your team's skills and confidence.
- **Hearing from your peers:** Hear what fellow clients have to say as they share their successes and lessons, and pick their brains during Q&A.
- **Community:** Leave feeling part of the Dude Solutions family and understand why we always say, "The Dude is beside you."

Admission for Dude University is \$895 for tuition only and \$1795 for the "Dude Deal. The Dude Deal includes meals, a 4-night hotel stay and tuition. Registration is open beginning October 1 through March 4th, 2022.



Software for Smarter Operations





Signature

Presented to:

Q-221608

January 25, 2022, 9:48:28 AM

Accepted by:

Deborah J. Foster

Printed Name

Deborah J. Foster

Signed Name

City Clerk

Title

February 15, 2022

Date

ATTEST:

Patricia J. Monsen

Patricia J. Monsen, City Clerk





STAFF MEMO

| | | | |
|---|--|---|-------------------------------|
| Prepared by: Jeff O'Neill, Interim City Administrator | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 9.A.2 |
| Reviewed by: Jeff O'Neill, Interim City Administrator | Item: Consideration of Adopting a Two-Year Legislative Services Contract | | |
| Presented by: Jeff O'Neill, Interim City Administrator | Action Requested: Motion to Adopt a Two-Year Legislative Services Contract with Lockridge Grindal Nauen PLLP (LGN) in the Amount of \$40,000/year | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

PREVIOUS COUNCIL ACTION

The City of Fairmont has utilized the services of Lockridge Grindal Nauen PLLP (LGN) in recent years for assistance in successfully gaining legislative approval of important City initiatives. Currently, LGN is assisting the City in gaining support for a request for a sales tax exemption for the Biosolids and UV Disinfection, Ground Storage Reservoir and Public Works building. The total taxable amount is estimated at \$21,820,611. The total taxable amount times the current tax rate equals a tax exemption savings of \$1,500,167. LGN also supports efforts to gain bonding bill assistance.

LGN also was instrumental in gaining legislative approval of conducting local option sales tax referendums.

Staff have found LGN extremely helpful in developing and presenting effective testimony to House and Senate Committees in support of legislation benefitting Fairmont.

REFERENCE AND BACKGROUND

Although specific legislative initiatives have not been identified for 2026, City Council needs to determine if it would wish to continue to utilize LGN as its eyes, ears and a voice at the State Capital. The cost for this service is \$40,000/yr paid on a monthly basis

Given Fairmont's geographic location and ongoing needs for economic assistance for addressing local infrastructure, environmental and social needs, it is important for Fairmont to have an ongoing and vigilant presence at the Capital. With the assistance of LGN and our local legislators, Fairmont will be in good position to support legislation that benefits the community, identify opportunities for funding assistance and ward off unfriendly legislation. The council needs to determine if this value is worth the expense.

A two-year term is proposed in the amount of \$40,000 per year and paid in monthly installments. According to LGN, although actual legislative services peak during the

legislative session, the charge for service is distributed throughout the year. LGN does not offer month to month service during the legislative session – if it did so the rate per month would be much higher. Also, there is a considerable amount of work during the “off season” relating to development of legislations and relationships in preparation for the legislative session.

The “current” contract expired January 25, 2025 with LGN continuing providing services and paid on a month-to-month basis. Should City Council approve a new two-year contract, the new end date will be January 25, 2027 with the 2025 monthly payments made credited accordingly.

BUDGET IMPACT

Funds have been budgeted for this expense.

SUPPORTING DATA/ATTACHMENTS

LEGISLATIVE SERVICES AGREEMENT

THIS AGREEMENT, made and entered into by and between **City of Fairmont** (“Client”) and **LOCKRIDGE GRINDAL NAUEN PLLP** (“Consultant” or “LGN”) (collectively the “Parties”).

W I T N E S S E T H

WHEREAS, Client, wishes to purchase the services of Consultant to assist Client in monitoring, and lobbying related to certain state legislative and administrative matters;

NOW, THEREFORE, in consideration of the mutual undertakings and promises hereinafter set forth, Client and Consultant agree as follows:

1. CONSULTANT SERVICES

Consultant shall provide, in coordination with Client’s officers, committees and staff, the services listed in Exhibit A hereto. If additional services, projects or work is agreed upon by both Consultant and Client, fees for such additional services, project or work will be negotiated and mutually agreed upon in writing prior to the performance of additional services, projects or work.

2. TERM AND TERMINATION

2.1 Term. The term of engagement for the services provided shall be **January 25, 2025 - January 24, 2027**, with an option to continue at the same rate for an additional two years, subject to termination as provided in Section 2.2.

2.2 Termination. This Agreement may be terminated prior to its expiration only as follows:

2.2.1 Upon the written mutual agreement of the Parties hereto;

2.2.2 By either Party upon sixty (60) days written notice to the other Party.

2.2.3 In the event of termination, fees owed by the Client shall be prorated as of the date of termination.

3. COST OF AND PAYMENT FOR SERVICES

3.1 Fees. In consideration of services performed as specified in Section 1 and Exhibit A of this Agreement, Client shall pay Consultant the professional fees in the amount of **\$40,000 for each year payable in twelve (12) equal installments of \$3,333.33 per month commencing February 1, 2025 and February 1, 2026.**

3.2 Costs. In addition to payment for professional fees, Client shall pay Consultant for all reasonable incidental expenses incurred by Consultant on Client’s behalf.

3.3 Payment. Payment for professional fees and expenses shall be made to Consultant upon submission by Consultant to Client of invoices for services rendered and expenses incurred and Client shall pay Consultant by the dates listed above.

4. **INDEPENDENT CONTRACTOR**

Consultant shall select the means, method, and manner of performing the services herein. Consultant is and shall remain an independent contractor with respect to all services performed under this Agreement.

5. **COMPLETE AGREEMENT**

The Parties each agree and understand that this Agreement, including all Exhibits hereto, constitutes the entire agreement between the Parties and supersedes any prior or contemporaneous oral understandings or agreements with respect to the subject matter hereof.

6. **AMENDMENTS AND WAIVERS**

This Agreement may not be amended, altered, enlarged, supplemented, abridged, or modified, nor can any provision hereof be waived, except by a writing executed by both Parties which shall be attached hereto. Failure of any Party to enforce any provision of this Agreement shall not constitute or be construed as a waiver of such provision nor of the right to enforce such provision.

7. **NOTICES**

All notices, demands, and requests permitted or required to be given under this Agreement shall be in writing and deemed given when mailed by the United States mail, postage prepaid, registered or certified mail, return receipt requested, to the address of the appropriate Party as provided herein.

8. **DATA RETENTION**

LGN may use reputable third-party service providers, including ‘cloud’ service providers, to help us deliver efficient, cost-effective legal services. This may include document/information hosting, sharing, transfer, analysis, processing or storage. By engaging us, **City of Fairmont** understands and consents to having communications, documents and other data pertinent to its matters managed through such third-party technology, including where confidential information may be stored on and accessed from such cloud-based computer servers located in a facility not directly controlled by **LGN**. **City of Fairmont** acknowledges that the use of such services may be subject to the terms and conditions of the provider and accept that **LGN** is not responsible for the security of the data, the provider’s security standards, or the risk that the security of information on such cloud-based platforms may be breached. **City of Fairmont** agrees that the benefits of using such technology outweigh the risks, including risks related to confidentiality and security. A list of **LGN**’s cloud providers is available upon request.

LGN has adopted a document retention policy that governs the retention and disposition of closed client files. At the conclusion of the matter for which **City of Fairmont** has retained us, we will return all original client documents. At that time, **City of Fairmont** will have sixty (60) days to let us know if you want certain of the documents which remain in the file. If you notify us within this sixty (60) day period, we will not destroy the file until **City of Fairmont** has had an opportunity to identify any such documents and, if appropriate, obtain copies of them. If **City of Fairmont** does not so notify us, we will transfer your file to closed storage and/or an electronic archive pursuant to our file closing and destruction procedures. File contents (including work papers, etc.) will be considered the property of

LGN. We will retain the file for six (6) years and then destroy its contents, without further notice and in a manner which preserves their confidential nature.

If, at any time **LGN** concludes that there are no active matters in which we are representing **City of Fairmont**, it will be considered a former, rather than a current client of **LGN**, unless and until **City of Fairmont** asks us to perform additional services, and we agree to perform them.

If **City of Fairmont** requests us to transfer our file to you or to another firm prior to the completion of the matter, **City of Fairmont** agrees we can make and retain copies of relevant portions of the file and that the cost for such copying is to be paid by **City of Fairmont**, as well as any other copying on its behalf. These charges for copying **City of Fairmont's** file may include, in the case of documents stored electronically, the reasonable cost of retrieving the documents, and **City of Fairmont** agrees to pay these costs.

IN WITNESS WHEREOF, the duly authorized representatives of the Parties hereto have executed this Agreement this ____ day of _____ 2025.

ADDRESS:

100 Downtown Plaza
Fairmont, Minnesota 56031

CLIENT:

City of Fairmont

By: Lee Baarts
Its: Mayor

By: Betsy Steuber
Its: City Clerk

ADDRESS:

Suite 2200
100 Washington Avenue South
Minneapolis, MN 55401

CONSULTANT:

LOCKRIDGE GRINDAL NAUEN PLLP

By: Harry Gallaher
Its: Managing Partner

EXHIBIT A

LGN will provide state lobbying services on the City of Fairmont's funding, tax and legislative policy priorities as directed by the Fairmont Mayor, Fairmont City Administrator and Fairmont City Council."



STAFF MEMO

| | | | |
|--|---|---|-------------------------------|
| Prepared by: Matthew R. York, Director of Public Works/Utilities | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 9.B.1 |
| Reviewed by: Jeff O'Neill, Interim City Administrator | Item: Consideration of Resolution 2025-14 to Prohibit On-Street Parking on Lake Avenue between Fairlakes Avenue and CR39 | | |
| Presented by: Matthew R. York, Director of Public Works/Utilities | Action Requested: Motion to Approve Resolution 2025-14: Resolution Approving Restricted Parking on Lake Avenue, S.A.P. 123-111-012 | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input checked="" type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

PREVIOUS COUNCIL ACTION

Res 2023-39: Resolution Authorizing the Pursuit of 2023 Local Road Improvement Program Funding for the Lake Avenue Reconstruction Project.

Task Order #4 – Lake Ave LRIP Submittal – 6/24/24

City Council Design Decision – 10/28/24

REFERENCE AND BACKGROUND

The City of Fairmont will be utilizing State Aid funds for the Lake Avenue Project. Since the project has state funding, a state review is required to ensure that the funds are being used appropriately.

During their first review, they required us to provide a parking resolution. The State Aid rules require parking restrictions where the proposed street width is not adequate for parallel parking on both sides of the street. Since we don't really want to add another 8' to each side of the street for parking, the city needs to say that they approve of and will appropriately sign the street as "no parking." This signage will be incorporated into future plans for submittal.

This is a common occurrence with State Aid funded project. The City last did a On-Street Parking Prohibition on the Winnebago Street Project in 2019 (Resolution 2019-26).

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Resolution 2025-14

RESOLUTION NO. 2025-14

STATE OF MINNESOTA)
MARTIN COUNTY) SS
CITY OF FAIRMONT)

**RESOLUTION APPROVING RESTRICTED
PARKING ON LAKE AVENUE
S.A.P. 123-111-012**

WHEREAS, the City of Fairmont is planning to reconstruct Lake Avenue (S.A.P. 123-111-012) from CR 39 to Fairlakes Avenue; and,

WHEREAS, the City of Fairmont will be using Municipal State Aid funds and must meet State Aid standards for street width in accordance with State Aid Operations Rule 8820.9936; and,

WHEREAS, the City of Fairmont is reconfiguring the Lake Avenue to accommodate a center turn lane on this section of the street, this addition necessitated the designation of “No Parking” on said section of Lake Avenue.

NOW, THEREFORE, IT IS HEREBY RESOLVED that both sides of Lake Avenue shall be designated “No Parking” from CR 39 to Fairlakes Avenue.

PASSED, APPROVED AND ADOPTED, this 24th day of March 2025.

Lee C. Baarts, Mayor

ATTEST:

Betsy Steuber, City Clerk

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:



STAFF MEMO

| | | | |
|---|---|---|-------------------------------|
| Prepared by: Matthew R. York, Director of Public Works/Utilities | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 9.B.2 |
| Reviewed by: Jeff O'Neill, Interim City Administrator | Item: Consideration of Parkway Tree Removals and Restoration Services Bid | | |
| Presented by: Matthew R. York, Director of Public Works/Utilities | Action Requested: Motion to Award the Bid for Parkway Tree Removals and Restoration Services to Snyder Logging and Tree Services in the Amount of \$28,470 | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

REFERENCE AND BACKGROUND

The City of Fairmont was awarded the ReLeaf Grant by the DNR in the amount of \$100,000. As part of the project, the City needed to include services from an outside Contractor. The City applied to have 50 Trees removed, disposed of, and the site restored a contractor.

On February 28, 2025, the City advertised bids for the these services. On March 14th at 10:00 AM, all the bids were due. The following table shows the results of the bids:

| | |
|---------------------------------|-----------------------|
| J&D Tree Services | \$26,700 ¹ |
| Snyder Logging and Tree Service | \$28,470 ² |
| Montana Tree Service Plus | \$56,250 |
| L&S Tree Services | \$80,400 |
| Thate's Tree Service | \$80,900 |

¹ – J&D Tree Service Did Not Include the Responsible Contractor Verification and the Certification of Compliance Form as required.

² – Snyder has a mathematical irregularity that was corrected on the above prices.

Since J&D Tree Service did not complete the bid properly, their bid was disallowed.

City Staff recommend that Snyder Logging and Tree Services be awarded this contract under the funding of the ReLeaf Grant.

BUDGET IMPACT


The DNR Issued ReLeaf Grant will reimburse the City for all costs associated with this project.

SUPPORTING DATA/ATTACHMENTS

Snyder Logging and Tree Services Bid and Essential Documents

BID SHEET

Company

Name: Snyder Logging & Tree Service
 Address: 81753 580th Ave
 City, State: Jackson, MN
 Phone No: 507-236-1870 Email alec.snyder@outlook.com
 Signed:  Date 03/12/2025

Agrees to perform the work as specified in the 2025 Tree Service Contract: *This contract will be in effect through the completion of the List in Exhibit A. Any discrepancies between the size measurements listed in Exhibit A and the actual size must be approved by the Streets Superintendent, Public Works Director, and/or their designee prior to the tree being removed.*

Bid for tree removal, stump grinding, and restoration:

| Size | Per Tree Cost | Quantity | Total per size |
|-------------------------------|---------------|----------|----------------|
| <i>Example</i> | <i>\$1300</i> | <i>7</i> | <i>\$9100</i> |
| Up to and including 9" (DBH) | \$183.00 | 2 | \$366.00 |
| 10" up to and including 14.9" | \$254.00 | 10 | \$2,540.00 |
| 15" up to and including 19.9 | \$388.00 | 17 | \$6,596.00 |
| 20" up to and including 24.9 | \$466.00 | 14 | \$6,244.00 |
| 25" up to and including 29.9" | \$1,410.00 | 7 | \$9,870.00 |
| 30" and Over | \$2,574.00 | 1 | \$2,574.00 |
| TOTAL PRICE FOR THE BID | | | \$28,190.00 |

#6524

\$28,470

Please also include Exhibit B – Responsible Contractor Verification and Certification of Compliance form and the Contractor Bid Agreement with you bid.

CONTRACTOR BID AGREEMENT

TO: City of Fairmont
100 Downtown Plaza
Fairmont, MN 56031

The undersigned bidder, in compliance with your advertisement for bids for work as specified, and related documents prepared by or at the direction of the City of Indian Head Park, Owner, and being familiar with all conditions surrounding the work, including availability of labor and material, does hereby propose to furnish materials, labor, equipment and services and pay for same and shall perform all work required for the completion of the Project, in accordance with the Contract documents and at the price provided.

Bidder certifies this bid to be for the project described in the Instruction to Bidders document and to be in accordance with plans, specifications and Contract documents, including the invitation for bids.

In no event shall any delays or extensions of time be construed as cause or justification for payment of extra compensation to the Contractor. Any claims for an increase of the Contract time shall be made in writing to the City within seven (7) days of the cause.


Signed: 
Print Name: Alec Snyder
Title: Owner / President
Company Name: Snyder Tree Service
Date: 3/12/25

Exhibit B

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

PRIME CONTRACTOR BID FORM ATTACHMENT

PROJECT - Parkway Tree Removals, & Restoration Services

This form includes changes by statutory references from the Laws of Minnesota 2015, chapter 64, sections 1-9. This form must be submitted with the bid form submitted for this project. A bid form received without this form may be rejected.

| | |
|--|---|
| <p>Minn. Stat. § 16C.285, Subd. 7. IMPLEMENTATION. ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...</p> | |
| <p>Minn. Stat. § 16C.285, Subd. 3. RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:</p> | |
| (1) | <p>The Contractor:</p> <ul style="list-style-type: none">(i) is in compliance with workers' compensation and unemployment insurance requirements;(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and(iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative. |
| (2) | <p>The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:</p> <ul style="list-style-type: none">(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;(ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final;(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;(iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or |

motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. VERIFICATION OF COMPLIANCE.

A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document.

A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted.

A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION

By signing this document, I certify that I am an owner or officer of the company, and I certify under oath that:

- 1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and**
- 2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and**
- 3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**

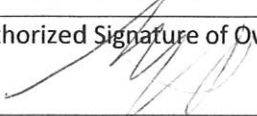
Authorized Signature of Owner or Officer:

Printed Name:

Title:

Date:

Company Name:

| | |
|---|--------------------|
|  | <i>Alec Snyder</i> |
| <i>Owner / President</i> | <i>3/12/25</i> |
| <i>Snyder Tree Service</i> | |

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.



STAFF MEMO

| | | | |
|---|--|---|-------------------------------|
| Prepared by: Paul Hoye, Finance Director | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 9.C.1 |
| Reviewed by: Jeff O’Neil, Interim City Administrator | Item: Consideration of the 2024 Interfund Transfers | | |
| Presented by: Paul Hoye, Finance Director | Action Requested: Motion to Approve the Interfund Transfers for 2024, as Presented | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND

As part of the budget process, certain interfund transfers are planned and included in the budget. During the year, other transfers are required for the sound operation of the City. All transfers done throughout the year need to be approved by the City Council. Included in the 2024 Interfund Transfers are all budgeted and unbudgeted transfers made during the year.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

2024 Interfund Transfers

City Of Fairmont
Interfund Transfers - Updated
12/31/2024

| FROM | | TO | |
|-------------------------------|------------------------------|---------------------|--------------------------------|
| 101 General Fund | Fire Calls | 105,000.00 | 410 Fire Truck Fund |
| 101 General Fund | ARPA funds for AMI Project | 1,032,255.00 | 601 Water Fund |
| 101 General Fund | 2023 Housing Aid | 54,797.00 | 420 Housing Fund |
| 230 Airport | Sewer Upgrades | 15,000.00 | 405 Capital Projects |
| 250 Local Option Sales Tax | Community Center | 1,126,410.40 | 430 Community Center Fund |
| 402 MSA | Debt Service Payment | 265,781.96 | 372 2021B GO Bonds |
| 402 MSA | Payment in Lieu of Taxes | 181,002.76 | 481 2021 Street Improvements |
| 440 Public Works Building | Close construction fund | 150,248.09 | 405 Capital Projects |
| 450 Airport Construction Fund | Close construction fund | 1,213,739.06 | 405 Capital Projects |
| 479 2019 Street Improvements | Close construction fund | 61,186.69 | 402 Street Imp Capital Reserve |
| 483 2023/2026 Street Imp | Close construction fund | 558.00 | 484 2024 Street Imp |
| 483 2023/2026 Street Imp | Close construction fund | 2,250.00 | 485 2025 Street Imp |
| 483 2023/2026 Street Imp | Close construction fund | 5,417.50 | 486 2026 Street Imp |
| 601 Water | Payment in Lieu of Taxes | 166,243.33 | 101 General Fund |
| 601 Water | Payment in Lieu of Taxes | 23,173.31 | 210 Economic Dev |
| 602 Sewer | Payment in Lieu of Taxes | 101,459.33 | 101 General Fund |
| 602 Sewer | Payment in Lieu of Taxes | 14,142.79 | 210 Economic Development |
| 604 Electric | Payment in Lieu of Taxes | 557,297.34 | 101 General Fund |
| 604 Electric | Payment in Lieu of Taxes | 77,683.86 | 210 Economic Development |
| 609 Liquor Store Fund | Gomsrud Park Improvements | 925,000.00 | 405 Capital Projects |
| 609 Liquor Store Fund | Aquatic Park | 36,500.00 | 405 Capital Projects |
| 609 Liquor Store Fund | Airport Improvements | 190,000.00 | 405 Capital Projects |
| 609 Liquor Store Fund | SMEC Parking Lot | 25,000.00 | 405 Capital Projects |
| 609 Liquor Store Fund | Lincoln Park | 7,500.00 | 405 Capital Projects |
| 609 Liquor Store Fund | Winnebago Ave Sports Complex | 10,000.00 | 405 Capital Projects |
| 609 Liquor Store Fund | Eastside Park | 25,000.00 | 405 Capital Projects |
| 609 Liquor Store Fund | Veterans Park | 25,000.00 | 405 Capital Projects |
| 609 Liquor Store Fund | Cedar Creek Park | 25,000.00 | 405 Capital Projects |
| 609 Liquor Store Fund | Soccer Complex | 15,000.00 | 405 Capital Projects |
| 609 Liquor Store Fund | To fund deficit | 6,000.00 | 212 SMEC |
| | | 6,443,646.42 | |
| File Name: PHCIF.xls | | | |



STAFF MEMO

| | | | |
|---|---|--|-------------------------------|
| Prepared by: Paul Hoye, Finance Director | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 9.C.2 |
| Reviewed by: Jeff O’Neil, Interim City Administrator | Item: Consideration of the 2024 Year End Fund Balance Designations | | |
| Presented by: Paul Hoye, Finance Director | Action Requested: Motion to Adopt Resolution 2025-13 Designating Fund Balances for Specific Purposes | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input checked="" type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

REFERENCE AND BACKGROUND

For many years, the City has been designating the general fund balance at the end of the year. The December 31, 2024 unrestricted general fund balance of \$9,370,834 is 87% of the general fund operating expenditures for 2025, which exceeds the 55%-65% range established by the City’s fund balance policy.

In 2024 our revenues came in over budget \$610,544 or 5.6% with the largest portion of that being attributable to interest earnings which came in over budget by \$383,000. Contributions and Donations and State Aid also came in over budget by \$106,000 and \$74,000 respectively.

In 2024 our expenditures came in under budget by \$661,978 or 6.3%. A large portion of that was the result of being short staffed in multiple departments. Wages and benefits were under budget by \$514,000.

With revenues coming in over budget and expenditures coming in under budget, the City will be able to increase our General Government Buildings reserve account by \$1.2M. All General Fund surpluses have been deposited into this account over the last four years which has allowed us to save over \$3.25M in this account. Having this cash on hand will help lower the amount of debt that the City will need to issue to address aging facilities at the Fire Hall, City Hall and SMEC building. This will also lower the amount of future levy increases that will be needed to service our debt.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS

Resolution 2025-13

RESOLUTION FOR COMMITTING FUND BALANCE

RESOLUTION NO. 2025-13

COMMITTING FUND BALANCES FOR SPECIFIC PURPOSES

WHEREAS, the City Council of the City of Fairmont, Minnesota, does hereby find as follows:

WHEREAS, the Governmental Accounting Standards Board’s Statement No. 54 defines committed fund balance as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action by Council, and;

WHEREAS, Council action is required before year end to formalize the commitment of fund balance to specified purposes, and;

WHEREAS, those committed amounts cannot be used for any other purpose unless the City removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the City, that the specific portions of fund balance in the identified funds are committed as follows:

| City of Fairmont | | | | |
|------------------------------|-----------------------------|---------------------|------------------|-----------------------------|
| General Fund Balance | | | | |
| 12/31/2024 | | | | |
| | Balance 12-31-23 | Additions | Deletions | Balance 12-31-24 |
| <u>Restricted</u> | | | | |
| State Housing Aid | 54,797.00 | | 54,797.00 | - |
| Fire Dept Capital | 181,810.23 | 100,000.00 | 19,700.00 | 262,110.23 |
| Police Dept Capital | 14,439.59 | 1,000.00 | | 15,439.59 |
| LaFrance Restoration | 4,172.50 | | | 4,172.50 |
| Band Shell | 1,994.96 | | 1,994.96 | - |
| Bike Trails | 2,897.00 | | | 2,897.00 |
| | 260,111.28 | 101,000.00 | 76,491.96 | 284,619.32 |
| <u>Assigned</u> | | | | |
| Police Equipment | 46,377.12 | | | 46,377.12 |
| Police - Drug Enforcement | 55,767.46 | | 260.00 | 55,507.46 |
| Fire Equipment | 516,851.00 | | | 516,851.00 |
| Engineering Equipment | 75,000.00 | | | 75,000.00 |
| Parks and Trails | 372,582.33 | | | 372,582.33 |
| Aquatic Park | 29,847.72 | | | 29,847.72 |
| Cash Flow | 3,000,000.00 | | | 3,000,000.00 |
| Housing Demolition | 128,482.05 | 80,000.00 | 6,625.00 | 201,857.05 |
| General Government Buildings | 2,046,098.91 | 1,210,465.47 | | 3,256,564.38 |
| Street Equipment | 120,880.02 | | | 120,880.02 |
| IT | 195,366.83 | | | 195,366.83 |
| | 6,587,253.44 | 1,290,465.47 | 6,885.00 | 7,870,833.91 |
| <u>Unassigned</u> | | | | |
| Unassigned | 1,500,000.00 | | | 1,500,000.00 |
| Total Fund Balance | 8,347,364.72 | 1,391,465.47 | 83,376.96 | 9,655,453.23 |

The foregoing resolution was passed by the City Council of the City of Fairmont this 24th day of March 2024.

Lee C. Baarts, Mayor

ATTEST:

Betsy Steuber, City Clerk

Motion by:
Seconded by:
All in Favor:
Opposed:
Abstained:
Absent:



STAFF MEMO

| | | | |
|---|---|---|-------------------------------|
| Prepared by: Paul Hoye, Finance Director | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 9.C.3 |
| Reviewed by: Jeff O’Neil, Interim City Administrator | Item: Consideration to Sell Cannabinoid Products at the Municipal Liquor Store | | |
| Presented by: Tom Donnelly, Liquor Store Manager | Action Requested: Motion to Authorize Staff to Register with the Office of Cannabis Management to Sell Hemp Derived Cannabinoid Products at the Municipal Liquor Store | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

REFERENCE AND BACKGROUND

On July 1, 2022 MN Stat 151.72 allowed for the sale of certain cannabinoid products in Minnesota, and in 2023, the League of MN Cities who provides the City of Fairmont’s property liability insurance, began insurance coverage of municipalities for certain cannabis sales.

As the sale of these products have become more common, and as more and more municipal liquor stores have begun selling these products, The City should consider whether they would like to begin selling these products.

If the City were to move forward with registering with OCM to sell hemp derived cannabinoid products, the Liquor Store would be allowed to sell edible products containing no more that 0.3% of hemp-derived THC (including Delta-8 or Delta-9). Edibles can contain up to 5mg of hemp derived THC per serving with a maximum of 50mg per package. They would also be allowed to sell beverages that contain no more than 0.3% of hemp-derived TCH (including Delta-8 or Delta-9). Beverages could contain two servings up to 5mg of hemp derived THC per serving for a total of 10mg in each container.

BUDGET IMPACT

Increased sales at the Liquor Store will help the profitability of the store and provide additional funds for cultural and recreational amenities.

SUPPORTING DATA/ATTACHMENTS



STAFF MEMO

| | | | |
|---|--|---|-------------------------------|
| Prepared by: Paul Hoye, Finance Director | Meeting Date: 03/24/2025 | <input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Public Hearing | Agenda Item # 9.C.4 |
| Reviewed by: Jeff O’Neil, Interim City Administrator | Item: Consideration of a Municipal Cannabis Retail Store Feasibility Study | | |
| Presented by: Paul Hoye, Finance Director | Action Requested: Motion to Authorize Staff to Prepare a RFP for a Feasibility Study of a Municipal Cannabis Retail store | | |
| Vote Required: <input checked="" type="checkbox"/> Simple Majority <input type="checkbox"/> Two Thirds Vote <input type="checkbox"/> Roll Call | Staff Recommended Action: Approval Board/Commission/Committee Recommendation: | | |

PREVIOUS COUNCIL ACTION

On January 13, 2025 the City Council approved Ordinance 2024-07 that established business regulations for cannabis and hemp retail business registration, and the City Council decided to limit the number of retail businesses to one. The decision to limit the number of retail businesses to one was done so that the City would have time to analyze the feasibility of a municipal cannabis retail store.

REFERENCE AND BACKGROUND

Minnesota’s new adult-use cannabis law permits the personal use, possession, and transportation of cannabis by those 21 years of age and older, and allows licensed businesses to conduct cultivation, manufacturing, transport, delivery, and sale of cannabis and cannabis products. Retailers may sell immature cannabis plants and seedlings, cannabis, cannabis products, hemp products, and other products authorized by law to customers and patients.

There have been several cities within Minnesota that have completed a feasibility study to help them in their decision making process on opening a retail store. A municipal cannabis retail store feasibility study would provide the City Council the information it would need to determine if a municipal retail store would be profitable in Fairmont. We would also require in the RFP information that would be needed for a potential cannabis retail license application to the Office of Cannabis Management. Some of that information includes;

- *A general description of the location or locations that the applicant plans to operate, including the planned square feet of space for cultivation, wholesaling, and retailing, as applicable.

- *A copy of the security plan, including security monitoring, security equipment, and facility maps if applicable.

- *A copy of the applicant's business plan showing the expected size of the business, anticipated growth; the methods of record keeping; the knowledge and experience of the applicant and any officer, director, manager, and general partner of the business, the environmental plan; and other relevant financial and operational components.

*Standard operating procedures for quality assurance, inventory control, storage, and diversion prevention, accounting and tax compliance, a description of any training and education that the applicant will provide to employees of the business.

*An operating plan demonstrating the proposed layout of the facility, including a diagram of ventilation and filtration systems, policies to avoid sales to individuals who are under 21 years of age, identification of a restricted area for storage, and plans to prevent the visibility of cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products to individuals outside the retail location

*Evidence that the business will comply with the applicable operation requirements for the license being sought.

BUDGET IMPACT

SUPPORTING DATA/ATTACHMENTS



**Council Member Agenda Request
Submitted March 7, 2025 for March 24, 2025 Council Meeting**

Agenda Item: 10.1

From: Councilmember Kawecki

Subject: Urban/Rural Discussion, Action & Plan

Policy/Action Requested: I would like the Council to move forward with the urban/rural discussion, action and plan. The council has already had this discussion in 2024 and made the decision that we needed to move forward with taking action or no action after a workshop etc. prior to this coming back to the council in June/July 2025 again - but we are running out of time. I just want to make sure this does not get added as a council discussion item again because we already decided we were moving forward under the Skaret Administration.

Attachments:

Council Action: _____

Date: _____



Council Member Agenda Request
Submitted March 7, 2025 for March 24, 2025 Council Meeting

Agenda Item: 10.2

From: Councilmember Kawecki

Subject: Fairmont Youth Hockey Update

Policy/Action Requested: Update as to status of Fairmont Youth Hockey contract discussions and plans.

Attachments:

Council Action: _____

Date: _____



**Council Member Agenda Request
Submitted March 7, 2025 for March 24, 2025 Council Meeting**

Agenda Item: 10.3

From: Councilmember Kawecki

Subject: Discussion on Capital Improvement Plan (CIP)

Policy/Action Requested:

Capital Improvement Plan (CIP)

- a. Prioritized list of capital improvement projects that are discussed, developed, and approved by council
- b. Discuss format for presentation of CIP in budget
- c. CIP to include anticipated date of construction
- d. CIP to include anticipated cost of project
- e. CIP to include anticipated funding sources for projects
- f. CIP to have items discussed and updated yearly

Attachments:

Council Action: _____

Date: _____



**Council Member Agenda Request
Submitted March 7, 2025 for March 24, 2025 Council Meeting**

Agenda Item: 10.4

From: Councilmember Kawecki

Subject: Discussion on Road Plan (RP)

Policy/Action Requested:

Road Plan (RP)

- a. RP based on priority
- b. RP based on assessment rating
- c. RP to include costs and alternative options with costs
- d. RP to include funding sources
- e. RP to consider "road diets" - Ex: Blue Earth Ave is no longer a state highway, Albion Avenue is no longer a state highway, if we have Albion Avenue and South Prairie does Park St. need to be wide. Right Size Road design plans.

Attachments:

Council Action: _____

Date: _____



**Council Member Agenda Request
Submitted March 7, 2025 for March 24, 2025 Council Meeting**

Agenda Item: 10.5

From: Councilmember Kawecki

Subject: Update on Hiring/Contracting for Grants

Policy/Action Requested:

I am requesting an update on the discussion we had regarding hiring/contracting a part-time position to complete grants and alternative sources of funding.

Attachments:

Council Action: _____

Date: _____

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|--|-----------------|---------------------|-------------------|
| <u>4 Diamonds Home Inspection</u> | | | | | |
| 4 Diamonds Home Inspection | Building Inspection | Home Inspection N Grant St | 40.00 | 168078 | 03/14/2025 1 |
| | | Total for 4 Diamonds Home Inspection | 40.00 | | |
| <u>A.H. Hermel Company</u> | | | | | |
| A.H. Hermel Company | Liquor Store | Supplies Liquor Store | 248.32 | 168001 | 03/07/2025 1 |
| A.H. Hermel Company | Liquor Store | Supplies Liquor Store | 220.14 | 168001 | 03/07/2025 1 |
| A.H. Hermel Company | Liquor - Mdse for Resale | Pop/Mix | 139.08 | 168001 | 03/07/2025 1 |
| A.H. Hermel Company | Liquor - Mdse for Resale | Pop/Mix | 165.19 | 168001 | 03/07/2025 1 |
| A.H. Hermel Company | Liquor - Mdse for Resale | Freight | 8.95 | 168001 | 03/07/2025 1 |
| A.H. Hermel Company | Liquor - Mdse for Resale | Freight | 8.95 | 168001 | 03/07/2025 1 |
| | | Total for A.H. Hermel Company | 790.63 | | |
| <u>Abdo, LLP</u> | | | | | |
| Abdo, LLP | Human Resources | HR Consulting Jan/Feb 2025 | 6,200.00 | 168079 | 03/14/2025 1 |
| Abdo, LLP | Human Resources | 2025 Abdo Engage HR Development Series | 2,250.00 | 167958 | 03/07/2025 1 |
| | | Total for Abdo, LLP | 8,450.00 | | |
| <u>Akers</u> | | | | | |
| Akers | Non-departmental | Refund Check 008783-000, 1815 Albion Ave | 0.33 | 167947 | 03/03/2025 1 |
| Akers | Non-departmental | Refund Check 008783-000, 1815 Albion Ave | 8.40 | 167947 | 03/03/2025 1 |
| Akers | Non-departmental | Refund Check 008783-000, 1815 Albion Ave | 3.18 | 167947 | 03/03/2025 1 |
| Akers | Non-departmental | Refund Check 008783-000, 1815 Albion Ave | 3.18 | 167947 | 03/03/2025 1 |
| Akers | Non-departmental | Refund Check 008783-000, 1815 Albion Ave | 8.49 | 167947 | 03/03/2025 1 |
| | | Total for Akers | 23.58 | | |
| <u>Alex Air Apparatus 2 LLC</u> | | | | | |
| Alex Air Apparatus 2 LLC | Fire Fighting | AquaEye Reach Pole Fire Dept | 995.00 | 167894 | 02/28/2025 1 |
| | | Total for Alex Air Apparatus 2 LLC | 995.00 | | |
| <u>Alpha Radiator</u> | | | | | |
| Alpha Radiator | Storm Sewer Mnt | Radiator Repair #123B | 1,210.00 | 167959 | 03/07/2025 1 |
| | | Total for Alpha Radiator | 1,210.00 | | |
| <u>Amazon Capital Services</u> | | | | | |
| Amazon Capital Services | Central Garage | Impact Work Gloves W Reflective Fingers, Heavy Duty Grip | 103.50 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | General Government Buildings | 20 Pack Retractable Badge Holders | 18.99 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | General Government Buildings | Otterbox iPhone 14 Case & Screen Protector | 35.71 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | Crime Control & Investigation | Otterbox iPhone 14 Case Police Dept | 23.99 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | Fire Fighting | Lime Green Vests, Batteries, Other Supplies Fire Dept | 341.02 | 168125 | 03/18/2025 1 |
| Amazon Capital Services | Parks | Twin 9" Jumbo Tissue Dispensers Park Dept | 234.72 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | Parks | Impact Work Gloves W Reflective Fingers, Heavy Duty Grip | 103.50 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | Parks | Office Supplies | 23.16 | 167895 | 02/28/2025 1 |
| Amazon Capital Services | Aquatic Park | Pool Water Test Kit, Magnetic Stirrer Speedstir Aquatic Park | 184.90 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | Recording & Reporting | Sticky Notes 3x5 Bright Colors | 23.97 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | Paved Streets | Impact Work Gloves W Reflective Fingers, Heavy Duty Grip | 103.50 | 168080 | 03/14/2025 1 |
| Amazon Capital Services | Paved Streets | Office Supplies | 23.17 | 167895 | 02/28/2025 1 |
| | | Total for Amazon Capital Services | 1,220.13 | | |

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|-------------------------------|--|------------------|---------------------|-------------------|
| <u>Anderson</u> | | | | | |
| Anderson | Crime Control & Investigation | MNSU Criminal Justice Career Fair Mankato, MN 02/26/25 | 19.00 | 0 | 03/14/2025 1 |
| | | Total for Anderson | 19.00 | | |
| <u>Arnold Motor Supply</u> | | | | | |
| Arnold Motor Supply | Road & Bridge Equipment | Fuel Filters Street #127 | 35.35 | 167896 | 02/28/2025 1 |
| Arnold Motor Supply | Road & Bridge Equipment | Batteries #127 | 249.10 | 167896 | 02/28/2025 1 |
| Arnold Motor Supply | Fire Fighting | 12 32QT/34# Oil Dri Fire Dept | 151.32 | 168081 | 03/14/2025 1 |
| Arnold Motor Supply | Parks | Battery Terminals Park 505 | 5.40 | 167961 | 03/07/2025 1 |
| Arnold Motor Supply | Central Garage | (2) Air Couplers | 40.80 | 167896 | 02/28/2025 1 |
| | | Total for Arnold Motor Supply | 481.97 | | |
| <u>Atlantic Coca-Cola Bottling Company</u> | | | | | |
| Atlantic Coca-Cola Bottling Company | Liquor - Mdse for Resale | Pop/Mix | 108.44 | 168002 | 03/07/2025 1 |
| Atlantic Coca-Cola Bottling Company | Liquor - Mdse for Resale | Pop/Mix | 62.90 | 168002 | 03/07/2025 1 |
| | | Total for Atlantic Coca-Cola Bottling Company | 171.34 | | |
| <u>Bauer Built Tire</u> | | | | | |
| Bauer Built Tire | Crime Control & Investigation | Tires Police #3 | 518.32 | 168126 | 03/18/2025 1 |
| | | Total for Bauer Built Tire | 518.32 | | |
| <u>Becker, Scott</u> | | | | | |
| Becker, Scott | Parks | MN Shade Tree Course St Paul, MN 03/11/2025 | 54.00 | 168145 | 03/18/2025 1 |
| | | Total for Becker, Scott | 54.00 | | |
| <u>Bellboy Corporation</u> | | | | | |
| Bellboy Corporation | Liquor - Mdse for Resale | Misc Merchandise for Resale Liquor Store | 188.59 | 168003 | 03/07/2025 1 |
| Bellboy Corporation | Liquor - Mdse for Resale | Freight | 18.00 | 168003 | 03/07/2025 1 |
| Bellboy Corporation | Liquor - Mdse for Resale | Wine | 36.00 | 168003 | 03/07/2025 1 |
| Bellboy Corporation | Liquor - Mdse for Resale | Freight | 6.89 | 168003 | 03/07/2025 1 |
| Bellboy Corporation | Liquor - Mdse for Resale | Liquor | 1,687.98 | 168003 | 03/07/2025 1 |
| | | Total for Bellboy Corporation | 1,937.46 | | |
| <u>Benschoter</u> | | | | | |
| Benschoter | Parks | MN Shade Tree Short Course St Paul, MN 03/11/2025 | 54.00 | 168146 | 03/18/2025 1 |
| | | Total for Benschoter | 54.00 | | |
| <u>Best Western</u> | | | | | |
| Best Western | City Manager | Feb 2025 Lodging for Jeff O'Neill (Interim City Admin) | 364.23 | 167962 | 03/07/2025 1 |
| | | Total for Best Western | 364.23 | | |
| <u>Bevcomm Inc</u> | | | | | |
| Bevcomm Inc | Data Processing | Microsoft Office 365 & Apps March 2025 | 3,380.95 | 167963 | 03/07/2025 1 |
| Bevcomm Inc | Data Processing | Computer Related Support Services Contract | 6,686.00 | 167963 | 03/07/2025 1 |
| Bevcomm Inc | Data Processing | March 2025 Rocketfailover Fusion | 39.95 | 167963 | 03/07/2025 1 |
| | | Total for Bevcomm Inc | 10,106.90 | | |
| <u>BLAC Construction</u> | | | | | |
| BLAC Construction | Garbage Collection | Tree Dump Cleanup-Burning | 70,455.00 | 167964 | 03/07/2025 1 |
| | | Total for BLAC Construction | 70,455.00 | | |
| <u>Bob's Biffys LLC</u> | | | | | |
| Bob's Biffys LLC | Parks | 2024 Rental of Portable Restroom Unit Located at Pierce Park | 685.00 | 167892 | 02/26/2025 1 |

Accounts Payable
Check Approval List - City Council



From: 02/26/2025

To: 03/25/2025

| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|--------------------------|--|------------------|---------------------|-------------------|
| Bob's Biffys LLC | Airport | Rental of Portable Restroom Unit Due To Sewer Work Airport | 70.00 | 167892 | 02/26/2025 1 |
| | | Total for Bob's Biffys LLC | 755.00 | | |
| <u>Boekett Building Supply</u> | | | | | |
| Boekett Building Supply | Parks | Tounge & Groove Trailer Boards (32) 2x6's #561 & 563 | 499.20 | 167897 | 02/28/2025 1 |
| Boekett Building Supply | Parks | Dog Park Repairs | 43.52 | 168127 | 03/18/2025 1 |
| Boekett Building Supply | Parks | Drill Bits, Box of Cement Anchors | 29.86 | 167897 | 02/28/2025 1 |
| Boekett Building Supply | Parks | Drill Blts (4) | 27.44 | 167897 | 02/28/2025 1 |
| Boekett Building Supply | Parks | Tounge & Groove Trailer Boards #561 & 563 | 37.60 | 167897 | 02/28/2025 1 |
| | | Total for Boekett Building Supply | 637.62 | | |
| <u>Bolton & Menk, Inc.</u> | | | | | |
| Bolton & Menk, Inc. | Paved Streets | Lake Ave Reconstruction LRIP | 39,386.00 | 167965 | 03/07/2025 1 |
| | | Total for Bolton & Menk, Inc. | 39,386.00 | | |
| <u>Bomgaars Supply</u> | | | | | |
| Bomgaars Supply | Paved Streets | Pruning Saw, Round File, File Guide, Axe, Michigan Single | 102.46 | 168128 | 03/18/2025 1 |
| Bomgaars Supply | Parks | Turret Wand | 12.99 | 168128 | 03/18/2025 1 |
| Bomgaars Supply | Parks | Tape Measure & Screw Driver | 15.98 | 168128 | 03/18/2025 1 |
| Bomgaars Supply | Parks | Cutting Wheels & Recovery Strap | 41.93 | 168128 | 03/18/2025 1 |
| Bomgaars Supply | Parks | 2 Trash Containers & Wash Brush | 103.47 | 168128 | 03/18/2025 1 |
| Bomgaars Supply | Ice & Snow Removal | Safety Goggles (4) | 39.96 | 168128 | 03/18/2025 1 |
| Bomgaars Supply | Parks | Socket Adapters | 6.48 | 168128 | 03/18/2025 1 |
| Bomgaars Supply | Parks | S Hooks & Box of Bolts | 29.21 | 168128 | 03/18/2025 1 |
| Bomgaars Supply | Parks | Fasteners | 13.16 | 168128 | 03/18/2025 1 |
| | | Total for Bomgaars Supply | 365.64 | | |
| <u>Braun Intertec Corp.</u> | | | | | |
| Braun Intertec Corp. | Paved Streets | Fmt County Bridge #46584 MN DOT Testing 02/14/2025 | 1,316.50 | 167898 | 02/28/2025 1 |
| | | Total for Braun Intertec Corp. | 1,316.50 | | |
| <u>Breakthru Beverage MN Wine & Spirits</u> | | | | | |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Wine | 424.00 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Liquor | 3,316.07 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Liquor | 2,109.34 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 9.25 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 7.40 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 26.83 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Wine | 1,344.00 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Liquor | 1,585.31 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Liquor | 175.50 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 7.40 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Liquor | 175.50 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 1.85 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Wine | 160.00 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 14.80 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 25.90 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Liquor | 9,447.79 | 168147 | 03/18/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|--------------------------|---|------------------|---------------------|-------------------|
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 194.25 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Wine | 392.00 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 37.14 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Pop/Mix | 162.15 | 168147 | 03/18/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Wine | 480.00 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Freight | 78.01 | 168004 | 03/07/2025 1 |
| Breakthru Beverage MN Wine & Spirits, LLC | Liquor - Mdse for Resale | Beer | 256.50 | 168004 | 03/07/2025 1 |
| Total for Breakthru Beverage MN Wine & Spirits | | | 20,430.99 | | |
| Brown | | | | | |
| Brown | Non-departmental | Refund Check 019013-000, 224 1/2 S Park #3 | 1.84 | 167948 | 03/03/2025 1 |
| Brown | Non-departmental | Refund Check 019013-000, 224 1/2 S Park #3 | 1.84 | 167948 | 03/03/2025 1 |
| Brown | Non-departmental | Refund Check 019013-000, 224 1/2 S Park #3 | 0.18 | 167948 | 03/03/2025 1 |
| Brown | Non-departmental | Refund Check 019013-000, 224 1/2 S Park #3 | 4.90 | 167948 | 03/03/2025 1 |
| Total for Brown | | | 8.76 | | |
| Carquest Auto Parts Stores | | | | | |
| Carquest Auto Parts Stores | Garbage Collection | Grapple Hose Made Tree Area #121 | 73.65 | 168129 | 03/18/2025 1 |
| Carquest Auto Parts Stores | Fire Fighting | CR Memo 12/17/24 Wiper Blades | -28.66 | 167899 | 02/28/2025 1 |
| Carquest Auto Parts Stores | Road & Bridge Equipment | Hyd Hose Made #121 | 173.86 | 167899 | 02/28/2025 1 |
| Carquest Auto Parts Stores | Road & Bridge Equipment | (2) Rain X | 19.48 | 168082 | 03/14/2025 1 |
| Carquest Auto Parts Stores | Road & Bridge Equipment | 3/8-1 1/2 1/2 Drive Deep Well Impact Socket Set | 143.21 | 167966 | 03/07/2025 1 |
| Carquest Auto Parts Stores | Road & Bridge Equipment | Hyd Hose Made #128 | 19.80 | 167899 | 02/28/2025 1 |
| Carquest Auto Parts Stores | Parks | Antifreeze Park 515 | 70.56 | 167899 | 02/28/2025 1 |
| Carquest Auto Parts Stores | Central Garage | Door Spring City Shop | 10.72 | 168082 | 03/14/2025 1 |
| Total for Carquest Auto Parts Stores | | | 482.62 | | |
| Cintas Corporation | | | | | |
| Cintas Corporation | Paved Streets | First Aid Supplies Street Dept | 39.03 | 168083 | 03/14/2025 1 |
| Cintas Corporation | Parks | First Aid Supplies Park Dept | 99.71 | 168083 | 03/14/2025 1 |
| Total for Cintas Corporation | | | 138.74 | | |
| Cole Papers | | | | | |
| Cole Papers | Liquor Store | Vac Repair Liquor Store | 125.92 | 168160 | 03/25/2025 1 |
| Total for Cole Papers | | | 125.92 | | |
| Contech Engineered Solutions, LLC | | | | | |
| Contech Engineered Solutions, LLC | Storm Sewer Mnt | Jellyfish Filters & Head Plate Gaskets Stormwater | 2,871.00 | 168084 | 03/14/2025 1 |
| Total for Contech Engineered Solutions, LLC | | | 2,871.00 | | |
| Crysteel Truck Equipment Inc | | | | | |
| Crysteel Truck Equipment Inc | Road & Bridge Equipment | Assy Frame/Cyl SF RC650 10' Roller Combo Hoist | 3,955.00 | 168130 | 03/18/2025 1 |
| Total for Crysteel Truck Equipment Inc | | | 3,955.00 | | |
| Culligan Water of Fairmont | | | | | |
| Culligan Water of Fairmont | Fire Fighting | Bottled Water Fire Dept | 32.25 | 168085 | 03/14/2025 1 |
| Total for Culligan Water of Fairmont | | | 32.25 | | |
| D & K Tools | | | | | |
| D & K Tools | Central Garage | Drill Bits City Shop | 299.95 | 168086 | 03/14/2025 1 |
| D & K Tools | Central Garage | Kneeling Mat City Shop | 42.95 | 167900 | 02/28/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|-------------------------------|---|------------------|---------------------|-------------------|
| Total for D & K Tools | | | 342.90 | | |
| <u>Dahlheimer Beverage</u> | | | | | |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | -15.40 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 7,669.27 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 30.75 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | -35.60 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 30.50 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 7,048.95 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Pop/Mix | 6.25 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 30.80 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Pop/Mix | 6.25 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 14,397.18 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Liquor | 702.60 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 366.60 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Liquor | 1,080.00 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 13,403.34 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | 28.80 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Pop/Mix | 18.10 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | -476.20 | 168148 | 03/18/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Beer | -42.00 | 168005 | 03/07/2025 1 |
| Dahlheimer Beverage | Liquor - Mdse for Resale | Liquor | 1,788.40 | 168148 | 03/18/2025 1 |
| Total for Dahlheimer Beverage | | | 46,038.59 | | |
| <u>Dakota Riggers & Tool Supply, Inc.</u> | | | | | |
| Dakota Riggers & Tool Supply, Inc. | Road & Bridge Equipment | Sling Cable Cargo 3/8 x CS38CAR x 12' | 199.51 | 168087 | 03/14/2025 1 |
| Dakota Riggers & Tool Supply, Inc. | Road & Bridge Equipment | Latch Kit 5 Ton S-4320 Lift Cables | 102.32 | 168131 | 03/18/2025 1 |
| Total for Dakota Riggers & Tool Supply, Inc. | | | 301.83 | | |
| <u>Davis</u> | | | | | |
| Davis | Crime Control & Investigation | Reimbursement for Safety Eyewear | 300.00 | 167901 | 02/28/2025 1 |
| Total for Davis | | | 300.00 | | |
| <u>Duderstadt, Jr.</u> | | | | | |
| Duderstadt, Jr. | Local Access | January 2025 Council Meetings 1/13 & 1/27/2025 | 137.50 | 167902 | 02/28/2025 1 |
| Duderstadt, Jr. | Local Access | Feb 2025 City Council Meetings 02/10 & 02/24/2025 | 150.00 | 167967 | 03/07/2025 1 |
| Total for Duderstadt, Jr. | | | 287.50 | | |
| <u>Eagle America, Inc.</u> | | | | | |
| Eagle America, Inc. | Parks | Weld Aluminum Swingset Horse | 50.00 | 167903 | 02/28/2025 1 |
| Total for Eagle America, Inc. | | | 50.00 | | |
| <u>Elan Financial Services</u> | | | | | |
| Elan Financial Services | General Government Buildings | 2nd Floor Cleaning Supplies | 25.86 | 0 | 03/07/2025 1 |
| Elan Financial Services | General Government Buildings | Office Supplies City Hall | 55.93 | 0 | 03/07/2025 1 |
| Elan Financial Services | Engineering | Hotel Neusch 01/28 to 01/30/2025 St Cloud, MN | 320.04 | 0 | 03/07/2025 1 |
| Elan Financial Services | Engineering | Hotel St Cloud, MN Cowing & Paris 04/15 to 04/17/25 | 685.56 | 0 | 03/07/2025 1 |
| Elan Financial Services | Engineering | Hotel Eagan, MN 02/19 to 02/20/25 York | 109.78 | 0 | 03/07/2025 1 |
| Elan Financial Services | Engineering | Hotel St Cloud, MN Paris 03/19 to 03/21/25 | 328.16 | 0 | 03/07/2025 1 |

**Accounts Payable
Check Approval List - City Council**



From: 02/26/2025

To: 03/25/2025

| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|---|-----------------|---------------------|-------------------|
| Elan Financial Services | Engineering | Future of Southern MN Lakes 2025 Conf Neusch | 10.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Engineering | 2025 MN DOT ADA Construction Cert Course Paris | 150.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Engineering | MN DOT ADA Construction Recert 2025 Cowing | 75.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Road & Bridge Equipment | MS 311 Crankshaft Street Dept | 110.02 | 0 | 03/07/2025 1 |
| Elan Financial Services | Other General Gov't | Supplies for Meetings & Invest Interviews | 10.69 | 0 | 03/07/2025 1 |
| Elan Financial Services | Other General Gov't | Investigator Lunch | 13.41 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Uniforms | 120.48 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Fuel for Squad #9 | 41.60 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | DMT Recert Officer Stevens | 75.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Mail Evidence to MN BCA FMP25-585 | 20.05 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Belt Keepers V28 Replacement | 14.93 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Crime Reporting Nuss | 50.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Releasing & Redacting Law Enforcement RecoTraining Nuss & Quade | 313.25 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Duty Belt & Belt V28 Replacement | 123.98 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Allen AR Grip Screw W Exterior Washers | 8.04 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | MN Juvenile Officers Assoc Annual Conf 06/09 to 06/11/2025 | 316.70 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Officer of the Year Award | 90.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Digital Evidence MgmtTraining Nuss & Quade | 278.25 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Returning 2 Belts to Streicher's for Refund | 10.05 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | 4 MN BCA Management Training Courses Hagert | 1,200.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Fuel for Squads 1,4,5,6 & 10 | 130.70 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Mail Evidence to MN BCA FMP25-580 | 10.65 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Crime Reporting Quade | 50.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Handgun Cleaning Kit | 7.51 | 0 | 03/07/2025 1 |
| Elan Financial Services | Garbage Collection | Band IT Loops | 206.90 | 0 | 03/07/2025 1 |
| Elan Financial Services | Crime Control & Investigation | Conducting a Records Invetory & Purge Training Nuss & Quade | 278.25 | 0 | 03/07/2025 1 |
| Elan Financial Services | Parks | Fuel for Jeep #520 | 19.47 | 0 | 03/07/2025 1 |
| Elan Financial Services | Parks | Secondary Transmission Honda Tiller Park Dept | 822.81 | 0 | 03/07/2025 1 |
| Elan Financial Services | Parks | Trimble Software Program Sandwick | 187.37 | 0 | 03/07/2025 1 |
| Elan Financial Services | Parks | Fuel Truck 519 | 47.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Parks | Vehicle Storage Infared Heater-North | 95.14 | 0 | 03/07/2025 1 |
| Elan Financial Services | Parks | Fuel Truck 515 | 99.00 | 0 | 03/07/2025 1 |
| Elan Financial Services | Recording & Reporting | Fairfield Hotel Credit Adj | -574.44 | 0 | 03/07/2025 1 |
| Elan Financial Services | Recording & Reporting | Keys for Filing Cabinet | 14.40 | 0 | 03/07/2025 1 |
| Elan Financial Services | Paved Streets | Fuel Truck 130 | 84.50 | 0 | 03/07/2025 1 |
| Elan Financial Services | Paved Streets | Vehicle Storage Infared Heater-North | 95.14 | 0 | 03/07/2025 1 |
| Elan Financial Services | Paved Streets | Trimble Software Program Sandwick | 187.37 | 0 | 03/07/2025 1 |
| Total for Elan Financial Services | | | 6,318.55 | | |
| <u>Equifax Information Services, LLC</u> | | | | | |
| Equifax Information Services, LLC | General Government Buildings | Quarterly Service Fee 02/18 to 05/17/2025 | 19.50 | 167968 | 03/07/2025 1 |
| Equifax Information Services, LLC | General Government Buildings | Monthly Minimum Chg & Service Fee 01/18 to 02/17/25 | 38.00 | 167968 | 03/07/2025 1 |
| Total for Equifax Information Services, LLC | | | 57.50 | | |

Fairmont Body Shop Inc.

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|-------------------------------|--|------------------|---------------------|-------------------|
| Fairmont Body Shop Inc. | Crime Control & Investigation | Squad 10 Repair | 4,155.20 | 168088 | 03/14/2025 1 |
| Total for Fairmont Body Shop Inc. | | | 4,155.20 | | |
| <u>Fairmont Glass</u> | | | | | |
| Fairmont Glass | General Government Buildings | 1st & 2nd Floor Interior Glass Systems City Hall | 29,506.00 | 167904 | 02/28/2025 1 |
| Total for Fairmont Glass | | | 29,506.00 | | |
| <u>Fairmont Sentinel</u> | | | | | |
| Fairmont Sentinel | Other General Gov't | Special Mtgs, Official Publication 2024-07 | 214.50 | 167905 | 02/28/2025 1 |
| Fairmont Sentinel | Liquor Store | Downthru the Years Liquor Store | 15.00 | 167905 | 02/28/2025 1 |
| Total for Fairmont Sentinel | | | 229.50 | | |
| <u>Fairmont Sentinel Subscriptions</u> | | | | | |
| Fairmont Sentinel Subscriptions | Crime Control & Investigation | Yearly Subscription Police Dept Chief Hunter | 278.40 | 168089 | 03/14/2025 1 |
| Total for Fairmont Sentinel Subscriptions | | | 278.40 | | |
| <u>Fairmont Trap Club, Inc.</u> | | | | | |
| Fairmont Trap Club, Inc. | Crime Control & Investigation | Membership Dues 2025 Police Dept Remaining Balance | 95.00 | 167906 | 02/28/2025 1 |
| Total for Fairmont Trap Club, Inc. | | | 95.00 | | |
| <u>Fairmont Youth Hockey Association</u> | | | | | |
| Fairmont Youth Hockey Association | Parks | Feb 2025 Operation of Martin County Arena | 5,000.00 | 167969 | 03/07/2025 1 |
| Total for Fairmont Youth Hockey Association | | | 5,000.00 | | |
| <u>Fastenal Company</u> | | | | | |
| Fastenal Company | Parks | 1000 Deck Screws | 496.00 | 167970 | 03/07/2025 1 |
| Fastenal Company | Garbage Collection | Nuts & Bolts for Garbage Can Handles | 40.52 | 167907 | 02/28/2025 1 |
| Fastenal Company | Garbage Collection | Flat Head Bolts for Garbage Can Handles | 16.20 | 167907 | 02/28/2025 1 |
| Total for Fastenal Company | | | 552.72 | | |
| <u>Federated Rural Electric Association</u> | | | | | |
| Federated Rural Electric Association | Airport | Electric Utilities Airport 01/31 to 02/28/2025 | 103.15 | 168090 | 03/14/2025 1 |
| Total for Federated Rural Electric Association | | | 103.15 | | |
| <u>Flaherty & Hood P.A.</u> | | | | | |
| Flaherty & Hood P.A. | Other General Gov't | Feb 2025 Labor & Employment Consultation Services | 1,357.50 | 168091 | 03/14/2025 1 |
| Flaherty & Hood P.A. | Other General Gov't | Feb 2025 General Municipal Matters & Real Estate Matters | 7,482.50 | 168091 | 03/14/2025 1 |
| Total for Flaherty & Hood P.A. | | | 8,840.00 | | |
| <u>Fleet & Farm Supply</u> | | | | | |
| Fleet & Farm Supply | Airport | Airport Plumbing Repairs | 29.98 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Airport | Sealant Airport | 12.99 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Airport | Airport Plumbing Repairs | 82.16 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Road & Bridge Equipment | Thread Seal Tape Street Dept | 3.99 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Garbage Collection | Garbage Can Handle Bolts | 3.85 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Fire Fighting | Truck Wash Brush & Wax Fire Dept | 21.58 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Fire Fighting | Frame Blade Fire Dept | 20.00 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Parks | breaker for goms shelter house | 16.99 | 168025 | 03/10/2025 1 |
| Fleet & Farm Supply | Parks | Handles, Brushes, Squeegees Park Dept | 57.95 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | General Government Buildings | Corner Brace, Bolts, Nuts, Washers & Screws City Hall | 29.98 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | General Government Buildings | Hole Saw Bulk BM 2/1/2", Computer Grommet City Hall | 29.48 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | General Government Buildings | Bolts, Nuts, Screws & Washers City Hall | 6.45 | 167971 | 03/07/2025 1 |

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|--|-----------------|---------------------|-------------------|
| Fleet & Farm Supply | Parks | Cleaning Supplies Park Dept | 30.57 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Parks | Paint Supplies Park Dept | 150.44 | 167971 | 03/07/2025 1 |
| Fleet & Farm Supply | Parks | breakers for work bench | 33.98 | 168025 | 03/10/2025 1 |
| Total for Fleet & Farm Supply | | | 530.39 | | |
| Frontier Communications | | | | | |
| Frontier Communications | Airport | Feb 2025 Airport Card Reader | 55.40 | 167908 | 02/28/2025 1 |
| Frontier Communications | Airport | Card Reader Airport March 2025 | 125.80 | 168092 | 03/14/2025 1 |
| Total for Frontier Communications | | | 181.20 | | |
| FullStack | | | | | |
| FullStack | Crime Control & Investigation | Quarterly Hosting of http://fairmontpolice.org (Mar to May 2025) | 87.00 | 167972 | 03/07/2025 1 |
| Total for FullStack | | | 87.00 | | |
| G4 Promotions | | | | | |
| G4 Promotions | Liquor Store | Grandstand Banner 3x6 2025 | 425.00 | 168006 | 03/07/2025 1 |
| Total for G4 Promotions | | | 425.00 | | |
| Gemini Studios | | | | | |
| Gemini Studios | Local Access | March 2025 Local Access Channel & Boxcast Membership | 600.00 | 167973 | 03/07/2025 1 |
| Gemini Studios | Local Access | March 2025 Operation of audio & Video Broadcast Equipment | 450.00 | 167973 | 03/07/2025 1 |
| Total for Gemini Studios | | | 1,050.00 | | |
| Gillette Pepsi Companies Inc. | | | | | |
| Gillette Pepsi Companies Inc. | Liquor - Mdse for Resale | Pop/Mix | 340.50 | 168007 | 03/07/2025 1 |
| Gillette Pepsi Companies Inc. | Liquor - Mdse for Resale | Pop/Mix | 419.40 | 168007 | 03/07/2025 1 |
| Total for Gillette Pepsi Companies Inc. | | | 759.90 | | |
| GMS Industrial Supplies, Inc. | | | | | |
| GMS Industrial Supplies, Inc. | Garbage Collection | Nuts & Screws to Repair Machinery at Tree Dump | 253.86 | 168132 | 03/18/2025 1 |
| GMS Industrial Supplies, Inc. | Central Garage | Lynch Pins | 8.46 | 167974 | 03/07/2025 1 |
| GMS Industrial Supplies, Inc. | Central Garage | Orange Nitrile Gloves, 1/4" Push In Union | 64.65 | 167909 | 02/28/2025 1 |
| Total for GMS Industrial Supplies, Inc. | | | 326.97 | | |
| GMS, Inc. | | | | | |
| GMS, Inc. | Urban Redevelopment & Housing | March 2025 Monthly User & License | 80.00 | 167975 | 03/07/2025 1 |
| Total for GMS, Inc. | | | 80.00 | | |
| Goerndt | | | | | |
| Goerndt | Paved Streets | FEMA Training 03/10 to 03/12/2025 Estherville, IA | 38.00 | 168133 | 03/18/2025 1 |
| Total for Goerndt | | | 38.00 | | |
| Graham Tire Company | | | | | |
| Graham Tire Company | Garbage Collection | Repair Payloader Tire-Tree Dump #121 | 386.33 | 167956 | 03/06/2025 1 |
| Total for Graham Tire Company | | | 386.33 | | |
| Hernandez Iturriaga | | | | | |
| Hernandez Iturriaga | Non-departmental | Refund Check 018870-000, 207 Webster St #1 | 1.28 | 167949 | 03/03/2025 1 |
| Hernandez Iturriaga | Non-departmental | Refund Check 018870-000, 207 Webster St #1 | 0.13 | 167949 | 03/03/2025 1 |
| Hernandez Iturriaga | Non-departmental | Refund Check 018870-000, 207 Webster St #1 | 1.28 | 167949 | 03/03/2025 1 |
| Hernandez Iturriaga | Non-departmental | Refund Check 018870-000, 207 Webster St #1 | 3.41 | 167949 | 03/03/2025 1 |
| Total for Hernandez Iturriaga | | | 6.10 | | |
| Hertzke Construction & Millwork, Inc. | | | | | |

Accounts Payable
Check Approval List - City Council



From: 02/26/2025

To: 03/25/2025

| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|-------------------------------|---|------------------|---------------------|-------------------|
| Hertzke Construction & Millwork, Inc. | Parks | 6x6x12" Post Sign Repair Park Dept | 118.86 | 168093 | 03/14/2025 1 |
| Hertzke Construction & Millwork, Inc. | General Government Buildings | 32ft 4' vinyl base, (1) 29oz tube adhesive City Hall | 54.40 | 168093 | 03/14/2025 1 |
| | | Total for Hertzke Construction & Millwork, Inc. | 173.26 | | |
| <u>Hometown Sanitation Services, LLC</u> | | | | | |
| Hometown Sanitation Services, LLC | Liquor Store | Cardboard Pickup Liquor Store March 2025 | 115.00 | 167976 | 03/07/2025 1 |
| Hometown Sanitation Services, LLC | SMEC Building | March 2025 Refuse Removal SMEC | 226.50 | 168094 | 03/14/2025 1 |
| | | Total for Hometown Sanitation Services, LLC | 341.50 | | |
| <u>Hoye</u> | | | | | |
| Hoye | Director of Finance | March 2025 Cell Phone Reimbursement | 46.44 | 0 | 03/14/2025 1 |
| | | Total for Hoye | 46.44 | | |
| <u>Humana</u> | | | | | |
| Humana | Health Insurance | Feb 2025 Life Ins Premiums | 661.88 | 0 | 03/17/2025 1 |
| | | Total for Humana | 661.88 | | |
| <u>Independent Pest Control</u> | | | | | |
| Independent Pest Control | Library | Feb 2025 Pest Control Library | 65.00 | 167910 | 02/28/2025 1 |
| Independent Pest Control | Airport | Feb 2025 Pest Control Airport | 110.00 | 167910 | 02/28/2025 1 |
| Independent Pest Control | Airport | March 2025 Pest Control Airport | 110.00 | 168095 | 03/14/2025 1 |
| Independent Pest Control | General Government Buildings | March 2025 Pest Control City Hall | 75.00 | 168095 | 03/14/2025 1 |
| | | Total for Independent Pest Control | 360.00 | | |
| <u>Insight Public Sector, Inc</u> | | | | | |
| Insight Public Sector, Inc | Crime Control & Investigation | Panasonic Toughbooks (2), Docking Stations (2) Police Dept | 11,175.92 | 167977 | 03/07/2025 1 |
| Insight Public Sector, Inc | Crime Control & Investigation | 2 Panasonic Extended Warranty Service Agreements | 595.76 | 167977 | 03/07/2025 1 |
| | | Total for Insight Public Sector, Inc | 11,771.68 | | |
| <u>Interlaken Heritage Days</u> | | | | | |
| Interlaken Heritage Days | Other General Gov't | Donation to the 2025 Interlaken Hertiage Days Festival | 7,000.00 | 168096 | 03/14/2025 1 |
| | | Total for Interlaken Heritage Days | 7,000.00 | | |
| <u>International Code Council</u> | | | | | |
| International Code Council | Building Inspection | Governmental Member Member #200551 Harstad | 170.00 | 168097 | 03/14/2025 1 |
| | | Total for International Code Council | 170.00 | | |
| <u>J. H. Larson</u> | | | | | |
| J. H. Larson | Paved Streets | Materials for Shop Bench Outlets | 56.04 | 167911 | 02/28/2025 1 |
| J. H. Larson | Liquor Store | Wall Pack LED's Liquor Store | 225.57 | 167911 | 02/28/2025 1 |
| J. H. Larson | Fire Fighting | Commercial Downlight Direct Mount Fire Dept | 326.40 | 168098 | 03/14/2025 1 |
| J. H. Larson | Parks | 6" Field Adj Disc Lights W Motion(3), Envirofan 56" (2) Lincoln | 305.18 | 167911 | 02/28/2025 1 |
| J. H. Larson | Parks | Surface LED Light Lincoln Park | 120.00 | 167911 | 02/28/2025 1 |
| J. H. Larson | Parks | Materials for Shop Bench Outlets | 56.03 | 167911 | 02/28/2025 1 |
| | | Total for J. H. Larson | 1,089.22 | | |
| <u>J.C. Schultz Enterprises, Inc.</u> | | | | | |
| J.C. Schultz Enterprises, Inc. | Airport | 4 US 4 x6 Flas Airport, 4 3x5 MN Flags Airport | 194.72 | 167912 | 02/28/2025 1 |
| J.C. Schultz Enterprises, Inc. | Parks | 22 Flags Park Dept | 628.30 | 167912 | 02/28/2025 1 |
| | | Total for J.C. Schultz Enterprises, Inc. | 823.02 | | |
| <u>Jamie's Service & Repair Inc.</u> | | | | | |
| Jamie's Service & Repair Inc. | Liquor Store | Problems With LogiLicense 2nd Issue Liquor Store | 182.54 | 167913 | 02/28/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|--------------------------|--|------------------|---------------------|-------------------|
| Jamie's Service & Repair Inc. | Liquor Store | Problems With LogiLicense Liquor Store | 182.54 | 167913 | 02/28/2025 1 |
| Total for Jamie's Service & Repair Inc. | | | 365.08 | | |
| <u>Javens Mechanical Contracting Co.</u> | | | | | |
| Javens Mechanical Contracting Co. | Paved Streets | Troubleshoot Tube Heaters. Repairs on SRP Radiant North #2 | 882.83 | 167914 | 02/28/2025 1 |
| Javens Mechanical Contracting Co. | Parks | Troubleshoot Tube Heaters. Repairs on SRP Radiant North #2 | 882.83 | 167914 | 02/28/2025 1 |
| Total for Javens Mechanical Contracting Co. | | | 1,765.66 | | |
| <u>Johnson Brothers Liquor Company</u> | | | | | |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Liquor | 4,901.19 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Pop/Mix | 40.00 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Wine | 2,425.25 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 116.82 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 174.24 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Liquor | 48.00 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Liquor | 5,860.39 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 33.66 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 81.18 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Liquor | 9,239.64 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 59.40 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Liquor | 9,596.47 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 3.96 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Wine | 1,023.60 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 1.98 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 31.68 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Pop/Mix | 74.00 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 59.57 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Wine | 1,491.00 | 168008 | 03/07/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Wine | 1,069.05 | 168149 | 03/18/2025 1 |
| Johnson Brothers Liquor Company | Liquor - Mdse for Resale | Freight | 187.11 | 168008 | 03/07/2025 1 |
| Total for Johnson Brothers Liquor Company | | | 36,518.19 | | |
| <u>Kahler Electric</u> | | | | | |
| Kahler Electric | Library | 1/20/2025 Fire Alarm Testing Library | 1,278.75 | 167978 | 03/07/2025 1 |
| Total for Kahler Electric | | | 1,278.75 | | |
| <u>KLJ Engineering, LLC</u> | | | | | |
| KLJ Engineering, LLC | Airport | Airport Layout Plan/Master Plan Update Through 02/28/2025 | 1,000.00 | 168150 | 03/18/2025 1 |
| Total for KLJ Engineering, LLC | | | 1,000.00 | | |
| <u>Koppen</u> | | | | | |
| Koppen | Economic Development | March 2025 Cell Phone Reimbursement | 46.44 | 0 | 03/14/2025 1 |
| Total for Koppen | | | 46.44 | | |
| <u>Kopperud</u> | | | | | |
| Kopperud | Fiscal Sponsor | 2025 Annual SOTA Training Conference HEAT Team | 395.00 | 167915 | 02/28/2025 1 |
| Total for Kopperud | | | 395.00 | | |
| <u>Kotewa</u> | | | | | |
| Kotewa | Mayor & Council | Elected Officials Training League of MN Cities 02/20 to 02/22/25 | 243.40 | 0 | 02/28/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|-------------------------------|---|-------------------|---------------------|-------------------|
| Total for Kotewa | | | 243.40 | | |
| <u>Kraus-Anderson Construction Co</u> | | | | | |
| Kraus-Anderson Construction Co | Community Center | Fmt Refrigeration Replacement Through 01/31/2025 | 55,395.65 | 167916 | 02/28/2025 1 |
| Total for Kraus-Anderson Construction Co | | | 55,395.65 | | |
| <u>Kwik Trip Inc.</u> | | | | | |
| Kwik Trip Inc. | Crime Control & Investigation | Feb 2025 Fuel for Police Dept Squads | 1,072.81 | 167979 | 03/07/2025 1 |
| Total for Kwik Trip Inc. | | | 1,072.81 | | |
| <u>Lardy</u> | | | | | |
| Lardy | Parks | FEMA Training 03/10 to 03/12/2025 Estherville, IA | 38.00 | 0 | 03/18/2025 1 |
| Total for Lardy | | | 38.00 | | |
| <u>League Of Mn Cities</u> | | | | | |
| League Of Mn Cities | Engineering | Adobe Acrobat Pro DC Annual Pymnt H Neusch | 97.82 | 167917 | 02/28/2025 1 |
| League Of Mn Cities | Mayor & Council | 2025 Elected Leaders Institute Advanced Program Maynard 02/2025 | 350.00 | 167917 | 02/28/2025 1 |
| Total for League Of Mn Cities | | | 447.82 | | |
| <u>League Of Mn Cities Ins Trust</u> | | | | | |
| League Of Mn Cities Ins Trust | Property/Liability Insurance | Property/Casualty Coverage Premium | 85,644.00 | 167980 | 03/07/2025 1 |
| League Of Mn Cities Ins Trust | Workers Comp | Worker's Compensation Coverage Premium | 105,526.00 | 167980 | 03/07/2025 1 |
| Total for League Of Mn Cities Ins Trust | | | 191,170.00 | | |
| <u>Lee</u> | | | | | |
| Lee | Fiscal Sponsor | 2025 SOTA Annual Training Conference HEAT Team | 395.00 | 167918 | 02/28/2025 1 |
| Total for Lee | | | 395.00 | | |
| <u>Lexis Nexis Risk Data Management, LL</u> | | | | | |
| Lexis Nexis Risk Data Management, LLC | Other General Gov't | Monthly Subscription Fee Feb 2025 | 115.92 | 168099 | 03/14/2025 1 |
| Total for Lexis Nexis Risk Data Management, LL | | | 115.92 | | |
| <u>Lidy</u> | | | | | |
| Lidy | Liquor Store | Labor Install Transitions Liquor Store | 275.00 | 168100 | 03/14/2025 1 |
| Total for Lidy | | | 275.00 | | |
| <u>Locators & Supplies, Inc</u> | | | | | |
| Locators & Supplies, Inc | Paved Streets | Proguard Hard Hats, Signs, Towelettes | 138.44 | 167919 | 02/28/2025 1 |
| Locators & Supplies, Inc | Paved Streets | Eag Plugs & Tape Measures | 114.14 | 167919 | 02/28/2025 1 |
| Locators & Supplies, Inc | Paved Streets | Rain Pnts & Wide Handle Ratchet Straps | 40.94 | 168101 | 03/14/2025 1 |
| Locators & Supplies, Inc | Parks | Proguard Hard Hats, Signs, Towelettes | 138.45 | 167919 | 02/28/2025 1 |
| Locators & Supplies, Inc | Parks | Rain Pnts & Wide Handle Ratchet Straps | 40.93 | 168101 | 03/14/2025 1 |
| Locators & Supplies, Inc | Parks | Eag Plugs & Tape Measures | 114.14 | 167919 | 02/28/2025 1 |
| Total for Locators & Supplies, Inc | | | 587.04 | | |
| <u>Lockridge Grindal Nauen P.L.L.P.</u> | | | | | |
| Lockridge Grindal Nauen P.L.L.P. | Other General Gov't | Feb & March 2025 Government Relations | 6,666.66 | 168102 | 03/14/2025 1 |
| Total for Lockridge Grindal Nauen P.L.L.P. | | | 6,666.66 | | |
| <u>Long</u> | | | | | |
| Long | Fiscal Sponsor | 2025 Annual SOTA Training Conference HEAT Team | 395.00 | 167920 | 02/28/2025 1 |
| Total for Long | | | 395.00 | | |
| <u>Lutz</u> | | | | | |
| Lutz | Culture & Rec Charges | Lincoln Park Shelter House Refund 05/31/25 | 91.27 | 168103 | 03/14/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---------------------------------------|-------------------------------|--|---------------|---------------------|-------------------|
| | | Total for Lutz | 91.27 | | |
| <u>Marco Technologies, LLC</u> | | | | | |
| Marco Technologies, LLC | Planning & Zoning | Plan & Zone Printer 03/14 to 04/13/25 Base Rate | 32.43 | 168161 | 03/25/2025 1 |
| Marco Technologies, LLC | Planning & Zoning | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 32.43 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Planning & Zoning | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 4.54 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Planning & Zoning | Contract Base Rate 02/22 to 03/21/2025 City Hall | 6.53 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Fire Fighting | Contract Base Rate 02/22 to 03/21/2025 City Hall | 3.92 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Fire Fighting | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 10.82 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Fire Fighting | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 2.72 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Fire Fighting | Fire Dept Printer 03/14 to 04/13/25 Base Rate | 10.82 | 168161 | 03/25/2025 1 |
| Marco Technologies, LLC | Data Processing | Contract Base Rate 02/22 to 03/21/2025 City Hall | 3.92 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Data Processing | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 2.72 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Airport | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 1.81 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Airport | Contract Base Rate 02/22 to 03/21/2025 City Hall | 2.61 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Lake Restoration | Contract Base Rate 02/22 to 03/21/2025 City Hall | 2.61 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Lake Restoration | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 1.81 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Crime Control & Investigation | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 1.81 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Crime Control & Investigation | Contract Base Rate 02/22 to 03/21/2025 City Hall | 2.61 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Recording & Reporting | Contract Base Rate 02/22 to 03/21/2025 City Hall | 3.92 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Recording & Reporting | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 2.72 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Recording & Reporting | City Clerk Printer 03/14 to 04/13/25 Base Rate | 10.82 | 168161 | 03/25/2025 1 |
| Marco Technologies, LLC | Recording & Reporting | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 17.69 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Police Administration | Contract Base Rate 02/22 to 03/21/2025 City Hall | 2.61 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Police Administration | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 1.81 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Building Inspection | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 4.54 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Building Inspection | Contract Base Rate 02/22 to 03/21/2025 City Hall | 6.53 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Paved Streets | Streets Printer 03/14 to 04/13/25 Base Rate | 10.81 | 168161 | 03/25/2025 1 |
| Marco Technologies, LLC | Paved Streets | Contract Base Rate 02/22 to 03/21/2025 City Hall | 2.61 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Paved Streets | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 1.81 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Paved Streets | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 10.81 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Liquor Store | Liquor Store Printer 03/14 to 04/13/25 Base Rate | 21.61 | 168161 | 03/25/2025 1 |
| Marco Technologies, LLC | Liquor Store | Contract Base Rate 02/22 to 03/21/2025 City Hall | 2.61 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Liquor Store | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 98.89 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Liquor Store | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 1.81 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Parking Lots | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 1.81 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Parking Lots | Contract Base Rate 02/22 to 03/21/2025 City Hall | 2.61 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Economic Development | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 9.07 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Economic Development | Contract Base Rate 02/22 to 03/21/2025 City Hall | 13.06 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Director of Finance | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 2.72 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Director of Finance | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 32.43 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Director of Finance | Contract Base Rate 02/22 to 03/21/2025 City Hall | 3.92 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Director of Finance | Finance Printer 03/14 to 04/13/25 Base Rate | 32.43 | 168161 | 03/25/2025 1 |
| Marco Technologies, LLC | City Manager | City Admin Printer 03/14 to 04/13/25 Base Rate | 10.81 | 168161 | 03/25/2025 1 |

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|--|-----------------|---------------------|-------------------|
| Marco Technologies, LLC | City Manager | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 2.72 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | City Manager | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 10.81 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | City Manager | Contract Base Rate 02/22 to 03/21/2025 City Hall | 3.92 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Parks | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 2.72 | 168104 | 03/14/2025 1 |
| Marco Technologies, LLC | Parks | Contract Base Rate 02/22 to 03/21/2025 City Hall | 3.92 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Human Resources | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 10.81 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Human Resources | HR Printer 03/14 to 04/13/25 Base Rate | 10.82 | 168161 | 03/25/2025 1 |
| Marco Technologies, LLC | Engineering | Contract Base Rate 02/22 to 03/21/2025 City Hall | 19.59 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Engineering | Engineering Printer 03/14 to 04/13/25 Base Rate | 10.81 | 168161 | 03/25/2025 1 |
| Marco Technologies, LLC | Engineering | Contract Base Rate 02/14 to 03/13/25. Usage 11/14/24 to 2/13/25 | 10.81 | 167981 | 03/07/2025 1 |
| Marco Technologies, LLC | Engineering | Contract Base Rate 03/02 to 04/01/25. Usage 02/02 to 03/01/25 CH | 13.61 | 168104 | 03/14/2025 1 |
| | | Total for Marco Technologies, LLC | 535.11 | | |
| <u>Martin County Attorney's</u> | | | | | |
| Martin County Attorney's | Other General Gov't | February 2025 Prosecutorial Services | 6,250.00 | 168105 | 03/14/2025 1 |
| | | Total for Martin County Attorney's | 6,250.00 | | |
| <u>Martin County Auditor</u> | | | | | |
| Martin County Auditor | Crime Control & Investigation | March 2025 Rental of Security Bldg | 5,067.04 | 167982 | 03/07/2025 1 |
| | | Total for Martin County Auditor | 5,067.04 | | |
| <u>Martin County Highway Dept</u> | | | | | |
| Martin County Highway Dept | Airport | gas usage-february | 110.05 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Other General Gov't | gas usage-february | 49.06 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Fire Fighting | gas usage-february | 272.19 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Animal Control | gas usage-february | 99.82 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Crime Control & Investigation | gas usage-february | 2,520.23 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Garbage Collection | gas usage-february | 129.20 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Paved Streets | gas usage-february | 5,254.86 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Building Inspection | gas usage-february | 35.34 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Engineering | gas usage-february | 80.24 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Central Garage | gas usage-february | 106.19 | 168032 | 03/10/2025 1 |
| Martin County Highway Dept | Parks | gas usage-february | 1,100.50 | 168032 | 03/10/2025 1 |
| | | Total for Martin County Highway Dept | 9,757.68 | | |
| <u>Martin County Library</u> | | | | | |
| Martin County Library | Library | 2024 Library Maintenance Services | 2,668.12 | 168134 | 03/18/2025 1 |
| | | Total for Martin County Library | 2,668.12 | | |
| <u>Maynard III</u> | | | | | |
| Maynard III | Mayor & Council | Elected Leadership Training League of MN Cities 02/21 & 02/22/25 | 411.14 | 167921 | 02/28/2025 1 |
| | | Total for Maynard III | 411.14 | | |
| <u>Mayo Clinic Health System Fairmont</u> | | | | | |
| Mayo Clinic Health System Fairmont | Fire Fighting | Fire Fighter Physicals Algarra & Streit | 324.00 | 168106 | 03/14/2025 1 |
| | | Total for Mayo Clinic Health System Fairmont | 324.00 | | |
| <u>Medsurety LLC</u> | | | | | |
| Medsurety LLC | Health Insurance | COBRA Admin Fees & Participant Fees March 2025 | 90.25 | 0 | 03/17/2025 1 |
| | | Total for Medsurety LLC | 90.25 | | |

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|---|-----------------|---------------------|-------------------|
| <u>Michael Todd And Co., Inc</u> | | | | | |
| Michael Todd And Co., Inc | Road & Bridge Equipment | Wire Section, Poly Section & Spacers #802 | 955.89 | 168135 | 03/18/2025 1 |
| | | Total for Michael Todd And Co., Inc | 955.89 | | |
| <u>Midco</u> | | | | | |
| Midco | Library | March 2025 Library Telephone | 506.71 | 168136 | 03/18/2025 1 |
| Midco | SMEC Building | March 2025 SMEC Telephone | 124.80 | 168136 | 03/18/2025 1 |
| Midco | Data Processing | March 2025 City Hall Internet Circuit | 600.39 | 168136 | 03/18/2025 1 |
| Midco | Airport | March 2025 City Hall Telephone | 30.43 | 168136 | 03/18/2025 1 |
| Midco | Airport | March 2025 Airport Ethernet Circuit | 307.39 | 168136 | 03/18/2025 1 |
| Midco | Airport | March 2025 Airport Telephone | 62.94 | 168136 | 03/18/2025 1 |
| Midco | Fire Fighting | March 2025 City Hall Telephone | 20.29 | 168136 | 03/18/2025 1 |
| Midco | Fire Fighting | March 2025 Fire Dept Telephone | 61.36 | 168136 | 03/18/2025 1 |
| Midco | Planning & Zoning | March 2025 City Hall Telephone | 50.72 | 168136 | 03/18/2025 1 |
| Midco | Crime Control & Investigation | March 2025 City Hall Telephone | 30.43 | 168136 | 03/18/2025 1 |
| Midco | Animal Control | March 2025 Humane Society Internet | 121.39 | 168136 | 03/18/2025 1 |
| Midco | Animal Control | March 2025 Humane Society Telephone | 90.63 | 168136 | 03/18/2025 1 |
| Midco | City Manager | March 2025 City Hall Telephone | 131.88 | 168136 | 03/18/2025 1 |
| Midco | Economic Development | March 2025 City Hall Telephone | 40.58 | 168136 | 03/18/2025 1 |
| Midco | Aquatic Park | March 2025 Aquatic Park Telephone | 65.44 | 168136 | 03/18/2025 1 |
| Midco | Director of Finance | March 2025 City Hall Telephone | 50.72 | 168136 | 03/18/2025 1 |
| Midco | Building Inspection | March 2025 City Hall Telephone | 50.72 | 168136 | 03/18/2025 1 |
| Midco | Recording & Reporting | March 2025 City Hall Telephone | 60.87 | 168136 | 03/18/2025 1 |
| Midco | Paved Streets | March 2025 801 E Margaret St Telephone | 173.89 | 168136 | 03/18/2025 1 |
| Midco | Paved Streets | March 2025 401 E Margaret St Telephone | 39.04 | 168136 | 03/18/2025 1 |
| Midco | Paved Streets | March 2025 City Hall Telephone | 60.87 | 168136 | 03/18/2025 1 |
| Midco | Liquor Store | March 2025 Liquor Store Telephone | 189.34 | 168136 | 03/18/2025 1 |
| Midco | Parks | March 2025 801 E Margaret St Telephone | 173.89 | 168136 | 03/18/2025 1 |
| Midco | Parks | March 2025 City Hall Telephone | 30.43 | 168136 | 03/18/2025 1 |
| Midco | Parks | March 2025 401 E Margaret St Telephone | 39.05 | 168136 | 03/18/2025 1 |
| Midco | Central Garage | March 2025 City Hall Telephone | 20.29 | 168136 | 03/18/2025 1 |
| Midco | Engineering | March 2025 City Hall Telephone | 131.88 | 168136 | 03/18/2025 1 |
| | | Total for Midco | 3,266.37 | | |
| <u>Minnesota Dept of Admin</u> | | | | | |
| Minnesota Dept of Admin | Crime Control & Investigation | January 2025 Vehicle Leases Police Dept | 5,550.50 | 167922 | 02/28/2025 1 |
| | | Total for Minnesota Dept of Admin | 5,550.50 | | |
| <u>Mn Dept of Employment & Economic D</u> | | | | | |
| Mn Dept of Employment & Economic Developmen | Intergovernmental Revenues | City of Fmt/Zierke Blt Mfg Loan #2 April 2025 | 3,064.18 | 168137 | 03/18/2025 1 |
| | | Total for Mn Dept of Employment & Economic D | 3,064.18 | | |
| <u>MN Dept of Labor & Indus</u> | | | | | |
| MN Dept of Labor & Indus | Airport | Pressure Vessel Airport | 10.00 | 167983 | 03/07/2025 1 |
| | | Total for MN Dept of Labor & Indus | 10.00 | | |
| <u>MN Dept Of Transportation</u> | | | | | |
| MN Dept Of Transportation | Paved Streets | Bridge 26501 SAP 02-597-004 Structural Metals Ins-Non DOT | 135.35 | 167923 | 02/28/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|---|------------------|---------------------|-------------------|
| Total for MN Dept Of Transportation | | | 135.35 | | |
| <u>MN Energy Resources Corp.</u> | | | | | |
| MN Energy Resources Corp. | Paved Streets | Gas Utilities 01/20 to 02/17/2025 801 E Margaret St | 1,645.09 | 167924 | 02/28/2025 1 |
| MN Energy Resources Corp. | Paved Streets | Gas Utilities 01/16 to 02/13/2025 417 E Margaret St | 724.35 | 167924 | 02/28/2025 1 |
| MN Energy Resources Corp. | Liquor Store | Gas Utilities 01/16 to 02/13/2025 Liquor Store | 596.97 | 167924 | 02/28/2025 1 |
| MN Energy Resources Corp. | Aquatic Park | Gas Utilities 01/18 to 02/17/2025 Aquatic Park | 47.50 | 167984 | 03/07/2025 1 |
| MN Energy Resources Corp. | Library | Gas Utilities 01/23 to 02/19/2025 Library | 1,734.08 | 167984 | 03/07/2025 1 |
| MN Energy Resources Corp. | Animal Control | Gas Utilities 01/16 to 02/13/2025 Humane Society | 186.04 | 167924 | 02/28/2025 1 |
| MN Energy Resources Corp. | Fire Fighting | Gas Utilities 02/04 to 03/04/2025 Fire Dept | 1,021.51 | 168107 | 03/14/2025 1 |
| MN Energy Resources Corp. | Central Garage | Gas Utilities 01/20 to 02/17/2025 801 E Margaret St | 535.61 | 167924 | 02/28/2025 1 |
| MN Energy Resources Corp. | Central Garage | Gas Utilities 01/16 to 02/13/2025 417 E Margaret St | 235.83 | 167924 | 02/28/2025 1 |
| MN Energy Resources Corp. | Parks | Gas utilities 02/07/25 to 03/09/2025 Lincoln Park Shelter House | 20.50 | 168138 | 03/18/2025 1 |
| MN Energy Resources Corp. | Parks | Gas Utilities 01/16 to 02/13/2025 417 E Margaret St | 724.35 | 167924 | 02/28/2025 1 |
| MN Energy Resources Corp. | Parks | Gas Utilities 01/20 to 02/17/2025 801 E Margaret St | 1,645.09 | 167924 | 02/28/2025 1 |
| Total for MN Energy Resources Corp. | | | 9,116.92 | | |
| <u>Moore & Ace, Inc.</u> | | | | | |
| Moore & Ace, Inc. | Road & Bridge Equipment | (2) Inner Side Plates Chainsaw | 27.98 | 167925 | 02/28/2025 1 |
| Moore & Ace, Inc. | Road & Bridge Equipment | Oil Pump Street Dept | 65.99 | 168108 | 03/14/2025 1 |
| Moore & Ace, Inc. | Parks | MS391 20" 3/8-.050 Bar Stihl Chainsaw | 612.00 | 167925 | 02/28/2025 1 |
| Total for Moore & Ace, Inc. | | | 705.97 | | |
| <u>Motorola Solutions, Inc.</u> | | | | | |
| Motorola Solutions, Inc. | Crime Control & Investigation | M500 ICV System W/RCAM, V300 Wifi Dock (2), MTKI CONF Kits | 15,716.40 | 167926 | 02/28/2025 1 |
| Motorola Solutions, Inc. | Crime Control & Investigation | 2 Charges, 2 Remote Speaker Microphones | 438.04 | 167985 | 03/07/2025 1 |
| Motorola Solutions, Inc. | Crime Control & Investigation | 5 Bodyworn Cameras, Annual Licenses, Desktop Chargers, Software | 16,075.00 | 167926 | 02/28/2025 1 |
| Total for Motorola Solutions, Inc. | | | 32,229.44 | | |
| <u>Municipal Emergency Services Inc.</u> | | | | | |
| Municipal Emergency Services Inc. | Fire Fighting | Repair Shattered Screen On Fireprox. RMA 4644 | 300.00 | 168109 | 03/14/2025 1 |
| Municipal Emergency Services Inc. | Fire Fighting | Car Pro X Fire Blanket 19.8 x 26 ft | 2,602.88 | 168109 | 03/14/2025 1 |
| Total for Municipal Emergency Services Inc. | | | 2,902.88 | | |
| <u>Nam</u> | | | | | |
| Nam | Non-departmental | Refund Check 017317-000, 411 Willow St-Wtr | 2.11 | 167950 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-001, 411 1/2 Willow St #2 Bsmnt | 0.02 | 167951 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-003, 411 1/2 Willow St Up | 0.04 | 167952 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-003, 411 1/2 Willow St Up | 0.66 | 167952 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-003, 411 1/2 Willow St Up | 1.78 | 167952 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-001, 411 1/2 Willow St #2 Bsmnt | 0.67 | 167951 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-001, 411 1/2 Willow St #2 Bsmnt | 1.78 | 167951 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-002, 411 Willow St Main Floor | 1.78 | 167953 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-002, 411 Willow St Main Floor | 0.66 | 167953 | 03/03/2025 1 |
| Nam | Non-departmental | Refund Check 017317-002, 411 Willow St Main Floor | 0.04 | 167953 | 03/03/2025 1 |
| Total for Nam | | | 9.54 | | |
| <u>Napa Auto Fairmont</u> | | | | | |
| Napa Auto Fairmont | Crime Control & Investigation | Oil Filter Police #9 | 3.37 | 167927 | 02/28/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|-------------------------------|---|---------------|---------------------|-------------------|
| Napa Auto Fairmont | Crime Control & Investigation | Oil Filter Police #3 | 3.37 | 168110 | 03/14/2025 1 |
| Napa Auto Fairmont | Road & Bridge Equipment | Fuel Filters #127 | 26.02 | 167927 | 02/28/2025 1 |
| Napa Auto Fairmont | Road & Bridge Equipment | Oil Filters & Hyd Filters #127 | 289.42 | 167927 | 02/28/2025 1 |
| Napa Auto Fairmont | Road & Bridge Equipment | Oil Filter Street #133 | 3.37 | 168110 | 03/14/2025 1 |
| Napa Auto Fairmont | Parks | Oil Filters, Cab Filters, Air Filters Park #539 | 79.60 | 168110 | 03/14/2025 1 |
| Total for Napa Auto Fairmont | | | 405.15 | | |
| <u>National Enrollment Partners</u> | | | | | |
| National Enrollment Partners | Health Insurance | Feb 2025 Employee Navigator Services 02/01/25 to 12/31/2025 | 350.00 | 167928 | 02/28/2025 1 |
| National Enrollment Partners | Health Insurance | March 2025 Employee Navigator Support | 350.00 | 168139 | 03/18/2025 1 |
| Total for National Enrollment Partners | | | 700.00 | | |
| <u>Newman Signs, Inc.</u> | | | | | |
| Newman Signs, Inc. | Paved Streets | Remaining Balance | 3.00 | 167929 | 02/28/2025 1 |
| Total for Newman Signs, Inc. | | | 3.00 | | |
| <u>Northern Safety Technology, Inc.</u> | | | | | |
| Northern Safety Technology, Inc. | Road & Bridge Equipment | Blue End Cap Ice & Snow | 617.76 | 167930 | 02/28/2025 1 |
| Total for Northern Safety Technology, Inc. | | | 617.76 | | |
| <u>O'Reilly Auto Parts</u> | | | | | |
| O'Reilly Auto Parts | Road & Bridge Equipment | Roller Pin Street #139 | 15.74 | 168111 | 03/14/2025 1 |
| O'Reilly Auto Parts | Road & Bridge Equipment | Door Hinge #139 | 73.89 | 168140 | 03/18/2025 1 |
| O'Reilly Auto Parts | Road & Bridge Equipment | V-Belts Street #105 | 91.32 | 167931 | 02/28/2025 1 |
| O'Reilly Auto Parts | Central Garage | Batteries 2450 | 39.96 | 167931 | 02/28/2025 1 |
| O'Reilly Auto Parts | Central Garage | 2450 Batteries (4) | 39.96 | 167986 | 03/07/2025 1 |
| O'Reilly Auto Parts | Engineering | Rocker Switch Engineering #732 | 25.98 | 168111 | 03/14/2025 1 |
| Total for O'Reilly Auto Parts | | | 286.85 | | |
| <u>Osborn</u> | | | | | |
| Osborn | Parks | MN Shade Tree Course St Paul, MN 03/11/2025 | 54.00 | 168151 | 03/18/2025 1 |
| Total for Osborn | | | 54.00 | | |
| <u>Paper Roll Products LLC</u> | | | | | |
| Paper Roll Products LLC | Liquor Store | Thermal Receipt Paper Rolls Liquor Store | 158.81 | 168009 | 03/07/2025 1 |
| Total for Paper Roll Products LLC | | | 158.81 | | |
| <u>Paustis Wine Company</u> | | | | | |
| Paustis Wine Company | Liquor - Mdse for Resale | Liquor | 103.00 | 168010 | 03/07/2025 1 |
| Paustis Wine Company | Liquor - Mdse for Resale | Wine | 276.00 | 168152 | 03/18/2025 1 |
| Paustis Wine Company | Liquor - Mdse for Resale | Freight | 12.50 | 168010 | 03/07/2025 1 |
| Paustis Wine Company | Liquor - Mdse for Resale | Liquor | 80.00 | 168152 | 03/18/2025 1 |
| Paustis Wine Company | Liquor - Mdse for Resale | Freight | 10.00 | 168152 | 03/18/2025 1 |
| Paustis Wine Company | Liquor - Mdse for Resale | Wine | 412.00 | 168010 | 03/07/2025 1 |
| Total for Paustis Wine Company | | | 893.50 | | |
| <u>Phillips Wine & Spirits</u> | | | | | |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 50.49 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Wine | 132.00 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 148.50 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Liquor | 367.76 | 168011 | 03/07/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|--------------------------|--|------------------|---------------------|-------------------|
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Liquor | 4,853.61 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Wine | 2,386.60 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Liquor | 3,548.24 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 19.80 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Wine | 485.10 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 79.20 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 1.98 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 3.96 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Liquor | 6,577.77 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 122.76 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 76.73 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Beer | 222.70 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Beer | 536.10 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 34.16 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Wine | 2,219.60 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Beer | 76.00 | 168011 | 03/07/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Freight | 121.77 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Liquor | 7,439.76 | 168153 | 03/18/2025 1 |
| Phillips Wine & Spirits | Liquor - Mdse for Resale | Wine | 970.29 | 168153 | 03/18/2025 1 |
| | | Total for Phillips Wine & Spirits | 30,474.88 | | |
| Photo Press | | | | | |
| Photo Press | Liquor Store | Help Wanted Liquor Store | 72.00 | 168112 | 03/14/2025 1 |
| Photo Press | Liquor Store | Valentine's Day Ad Liquor Store | 266.25 | 168112 | 03/14/2025 1 |
| Photo Press | Liquor Store | Valentine's Day Ad Liquor Store | 266.25 | 168112 | 03/14/2025 1 |
| Photo Press | Planning & Zoning | Join Planning Committee | 213.00 | 168112 | 03/14/2025 1 |
| Photo Press | Planning & Zoning | Join Planning Committee | 213.00 | 168112 | 03/14/2025 1 |
| | | Total for Photo Press | 1,030.50 | | |
| Pierce, Rick | | | | | |
| Pierce, Rick | Paved Streets | Reimbursement for Safety Boots | 144.99 | 168113 | 03/14/2025 1 |
| | | Total for Pierce, Rick | 144.99 | | |
| Pitney Bowes Bank Inc Purchase Power | | | | | |
| Pitney Bowes Bank Inc Purchase Power | Director of Finance | Postage Meter Refill 02/09/2025 | 17.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Paved Streets | Postage Meter Refill 02/09/2025 | 7.00 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Building Inspection | Postage Meter Refill 02/09/2025 | 17.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Recording & Reporting | Postage Meter Refill 02/09/2025 | 17.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Police Administration | Postage Meter Refill 02/09/2025 | 7.00 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Liquor Store | Postage Meter Refill 02/09/2025 | 10.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Parks | Postage Meter Refill 02/09/2025 | 14.00 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Parking Lots | Postage Meter Refill 02/09/2025 | 10.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Economic Development | Postage Meter Refill 02/09/2025 | 17.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | City Manager | Postage Meter Refill 02/09/2025 | 17.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Planning & Zoning | Postage Meter Refill 02/09/2025 | 17.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Lake Restoration | Postage Meter Refill 02/09/2025 | 10.50 | 167987 | 03/07/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|---|-----------------|---------------------|-------------------|
| Pitney Bowes Bank Inc Purchase Power | Fire Fighting | Postage Meter Refill 02/09/2025 | 14.00 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Data Processing | Postage Meter Refill 02/09/2025 | 10.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Crime Control & Investigation | Postage Meter Refill 02/09/2025 | 10.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Airport | Postage Meter Refill 02/09/2025 | 17.50 | 167987 | 03/07/2025 1 |
| Pitney Bowes Bank Inc Purchase Power | Engineering | Postage Meter Refill 02/09/2025 | 38.50 | 167987 | 03/07/2025 1 |
| Total for Pitney Bowes Bank Inc Purchase Powe | | | 255.50 | | |
| <u>Pitney Bowes Global Financial Service</u> | | | | | |
| Pitney Bowes Global Financial Services LLC | Engineering | Lease of Postage Meter 12/30/24 to 03/29/2025 | 50.55 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Parks | Lease of Postage Meter 12/30/24 to 03/29/2025 | 18.38 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Airport | Lease of Postage Meter 12/30/24 to 03/29/2025 | 22.98 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Lake Restoration | Lease of Postage Meter 12/30/24 to 03/29/2025 | 13.79 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Data Processing | Lease of Postage Meter 12/30/24 to 03/29/2025 | 13.79 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Fire Fighting | Lease of Postage Meter 12/30/24 to 03/29/2025 | 18.38 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Crime Control & Investigation | Lease of Postage Meter 12/30/24 to 03/29/2025 | 13.79 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Planning & Zoning | Lease of Postage Meter 12/30/24 to 03/29/2025 | 22.98 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Economic Development | Lease of Postage Meter 12/30/24 to 03/29/2025 | 22.98 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Director of Finance | Lease of Postage Meter 12/30/24 to 03/29/2025 | 22.98 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | City Manager | Lease of Postage Meter 12/30/24 to 03/29/2025 | 22.98 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Parking Lots | Lease of Postage Meter 12/30/24 to 03/29/2025 | 13.79 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Liquor Store | Lease of Postage Meter 12/30/24 to 03/29/2025 | 13.79 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Police Administration | Lease of Postage Meter 12/30/24 to 03/29/2025 | 9.19 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Building Inspection | Lease of Postage Meter 12/30/24 to 03/29/2025 | 22.98 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Recording & Reporting | Lease of Postage Meter 12/30/24 to 03/29/2025 | 22.98 | 167988 | 03/07/2025 1 |
| Pitney Bowes Global Financial Services LLC | Paved Streets | Lease of Postage Meter 12/30/24 to 03/29/2025 | 9.19 | 167988 | 03/07/2025 1 |
| Total for Pitney Bowes Global Financial Service | | | 335.50 | | |
| <u>Powerplan</u> | | | | | |
| Powerplan | Road & Bridge Equipment | #173 Street Chipper | 70.00 | 168141 | 03/18/2025 1 |
| Total for Powerplan | | | 70.00 | | |
| <u>Prairieland Solid Waste Mgmnt</u> | | | | | |
| Prairieland Solid Waste Mgmnt | Crime Control & Investigation | Boats FMP22-7408 & FMP23-8933 | 40.48 | 167990 | 03/07/2025 1 |
| Prairieland Solid Waste Mgmnt | Garbage Collection | Refuse Removal Feb 2025 | 577.98 | 167990 | 03/07/2025 1 |
| Total for Prairieland Solid Waste Mgmnt | | | 618.46 | | |
| <u>Productivity Plus Account</u> | | | | | |
| Productivity Plus Account | Road & Bridge Equipment | Cr on Acct | -25.00 | 168162 | 03/25/2025 1 |
| Productivity Plus Account | Road & Bridge Equipment | Starter & Core #127 | 683.74 | 168162 | 03/25/2025 1 |
| Productivity Plus Account | Road & Bridge Equipment | Pins, Shims, C-Frame, Angle Cyl, Bushing Streert #127 | 3,404.05 | 168162 | 03/25/2025 1 |
| Total for Productivity Plus Account | | | 4,062.79 | | |
| <u>Public Utilities Commission</u> | | | | | |
| Public Utilities Commission | SMEC Building | March 2025 Utilities | 7,287.19 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | SMEC Building | March 2025 Utilities | 160.21 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | SMEC Building | March 2025 Utilities | 48.52 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Library | March 2025 Utilities | 45.58 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Library | March 2025 Utilities | 21.21 | 168163 | 03/25/2025 1 |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|-----------------------------|-------------------|--|---------------|---------------------|-------------------|
| Public Utilities Commission | Library | March 2025 Utilities | 1,529.48 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Library | March 2025 Utilities | 109.99 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Airport | March 2025 Utilities | 2,229.66 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Airport | March 2025 Airport D Hangar Electric | 113.34 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Airport | March 2025 Utilities | 64.30 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Airport | March 2025 Utilities | 238.50 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Airport | March 2025 Utilities | 1,736.24 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Lake Restoration | March 2025 Utilities | 95.45 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Street Lighting | March 2025 Utilities | 2,451.05 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Street Lighting | March 2025 Utilities | 14.19 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Street Lighting | March 2025 Utilities | 4,213.46 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Animal Control | March 2025 Utilities | 17.41 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Animal Control | March 2025 Utilities | 505.39 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Animal Control | March 2025 Utilities | 173.09 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Animal Control | March 2025 Utilities | 72.99 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Fire Fighting | March 2025 Utilities | 452.83 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Fire Fighting | March 2025 Utilities | 21.37 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Fire Fighting | March 2025 Utilities | 45.58 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Fire Fighting | March 2025 Utilities | 115.11 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Paved Streets | March 2025 Utilities | 34.98 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Paved Streets | March 2025 Utilities | 79.50 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Paved Streets | March 2025 Utilities 801 E Margaret St | 927.12 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Paved Streets | March 2025 Utilities | 204.73 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Paved Streets | March 2025 Utilities | 32.15 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Liquor Store | March 2025 Utilities | 45.58 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Liquor Store | March 2025 Utilities | 55.88 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Liquor Store | March 2025 Utilities | 2,096.47 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Liquor Store | March 2025 Utilities Liquor Store Sprinkler System | 79.50 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Liquor Store | March 2025 Utilities | 96.03 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parks | March 2025 Utilities | 1,748.35 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parks | March 2025 Utilities 801 E Margaret St | 15.83 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parks | March 2025 Utilities | 498.53 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parks | March 2025 Utilities | 1,193.64 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parks | March 2025 Utilities 801 E Margaret St | 53.15 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parking Lots | March 2025 Utilities | 247.77 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parking Lots | March 2025 Utilities | 181.41 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Aquatic Park | March 2025 Utilities | 32.15 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Aquatic Park | March 2025 Utilities | 183.63 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Aquatic Park | March 2025 Utilities | 79.50 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Aquatic Park | March 2025 Utilities | 32.29 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parks | March 2025 Utilities 801 E Margaret St | 140.86 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parks | March 2025 Utilities | 2,806.84 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Parks | March 2025 Utilities 801 E Margaret St | 927.12 | 168163 | 03/25/2025 1 |

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|--|------------------|---------------------|-------------------|
| Public Utilities Commission | General Government Buildings | March 2025 Utilities | 35.62 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | General Government Buildings | March 2025 Utilities | 3,892.37 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | General Government Buildings | March 2025 Utilities | 102.54 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | General Government Buildings | March 2025 Utilities | 45.58 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Central Garage | March 2025 Utilities | 3.46 | 168163 | 03/25/2025 1 |
| Public Utilities Commission | Central Garage | March 2025 Utilities 801 E Margaret St | 301.86 | 168163 | 03/25/2025 1 |
| Total for Public Utilities Commission | | | 37,936.58 | | |
| Quest Diagnostics | | | | | |
| Quest Diagnostics | Fire Fighting | Firefighter Physical Osborn | 152.80 | 167932 | 02/28/2025 1 |
| Quest Diagnostics | Fire Fighting | Firefighter Physical Algarra | 132.68 | 167932 | 02/28/2025 1 |
| Total for Quest Diagnostics | | | 285.48 | | |
| Red Bull Distribution Company | | | | | |
| Red Bull Distribution Company | Liquor - Mdse for Resale | Pop/Mix | 252.00 | 168012 | 03/07/2025 1 |
| Total for Red Bull Distribution Company | | | 252.00 | | |
| Richards Auto Repair | | | | | |
| Richards Auto Repair | Crime Control & Investigation | Tow Silver VW Bug CFS 25-1195 | 160.00 | 167991 | 03/07/2025 1 |
| Richards Auto Repair | Crime Control & Investigation | Tow GMC Yukon CFS 25-0896 | 180.00 | 167991 | 03/07/2025 1 |
| Total for Richards Auto Repair | | | 340.00 | | |
| River Bend Business Products | | | | | |
| River Bend Business Products | Crime Control & Investigation | Office Supplies City Hall | 2.83 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Crime Control & Investigation | Office Supplies City Hall | 0.42 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Crime Control & Investigation | Office SUpplies City Hall | 6.64 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Airport | Office SUpplies City Hall | 11.07 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Lake Restoration | Office SUpplies City Hall | 4.43 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Lake Restoration | Office Supplies City Hall | 1.88 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Lake Restoration | Office Supplies City Hall | 0.28 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Airport | Office Supplies City Hall | 4.71 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Airport | Office Supplies City Hall | 0.69 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Data Processing | Office SUpplies City Hall | 6.64 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Data Processing | Office Supplies City Hall | 2.83 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Data Processing | Office Supplies City Hall | 0.42 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Planning & Zoning | Office Supplies City Hall | 0.69 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Planning & Zoning | Office SUpplies City Hall | 11.07 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Planning & Zoning | Office Supplies City Hall | 4.71 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Fire Fighting | Office Supplies City Hall | 0.56 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Fire Fighting | Office SUpplies City Hall | 8.86 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Fire Fighting | Office Supplies City Hall | 3.77 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Director of Finance | Office Supplies City Hall | 4.71 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Director of Finance | Office SUpplies City Hall | 11.07 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Director of Finance | Office Supplies City Hall | 0.69 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Economic Development | Office SUpplies City Hall | 6.64 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Economic Development | Office Supplies City Hall | 0.42 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Economic Development | Office Supplies City Hall | 2.83 | 167992 | 03/07/2025 1 |

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|-------------------------------|--|---------------|---------------------|-------------------|
| River Bend Business Products | City Manager | Office SUpplies City Hall | 11.07 | 167992 | 03/07/2025 1 |
| River Bend Business Products | City Manager | Office Supplies City Hall | 4.71 | 167992 | 03/07/2025 1 |
| River Bend Business Products | City Manager | Office Supplies City Hall | 0.69 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Parking Lots | Office Supplies City Hall | 1.88 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Parking Lots | Office Supplies City Hall | 0.28 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Parking Lots | Office SUpplies City Hall | 4.43 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Parks | Office Supplies City Hall | 0.56 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Parks | Office SUpplies City Hall | 8.86 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Parks | Office Supplies City Hall | 3.77 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Liquor Store | Office SUpplies City Hall | 4.43 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Liquor Store | Office Supplies City Hall | 1.88 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Liquor Store | Office Supplies City Hall | 0.28 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Paved Streets | Office SUpplies City Hall | 4.43 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Paved Streets | Office Supplies City Hall | 1.88 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Paved Streets | Office Supplies City Hall | 0.28 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Recording & Reporting | Office SUpplies City Hall | 11.07 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Recording & Reporting | Office Supplies City Hall | 0.69 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Recording & Reporting | Office Supplies City Hall | 4.71 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Building Inspection | Office Supplies City Hall | 0.69 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Building Inspection | Office Supplies City Hall | 4.71 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Building Inspection | Office SUpplies City Hall | 11.07 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Police Administration | Office Supplies City Hall | 0.28 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Police Administration | Office Supplies City Hall | 1.88 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Police Administration | Office SUpplies City Hall | 4.43 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Human Resources | Office Supplies Human Resources | 110.11 | 168114 | 03/14/2025 1 |
| River Bend Business Products | Engineering | Office Supplies City Hall | 1.53 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Engineering | Office SUpplies City Hall | 24.35 | 167992 | 03/07/2025 1 |
| River Bend Business Products | Engineering | Office Supplies City Hall | 10.36 | 167992 | 03/07/2025 1 |
| Total for River Bend Business Products | | | 334.17 | | |
| <u>RTT Mobile Interpretation</u> | | | | | |
| RTT Mobile Interpretation | Crime Control & Investigation | Minutes Used 02/01 to 02/15/2025 | 39.42 | 167933 | 02/28/2025 1 |
| RTT Mobile Interpretation | Crime Control & Investigation | Feb 16 to Feb 28, 2025 Minutes Used | 39.42 | 167993 | 03/07/2025 1 |
| Total for RTT Mobile Interpretation | | | 78.84 | | |
| <u>Saxon</u> | | | | | |
| Saxon | Non-departmental | Refund Check 019239-000, 1551 Falcon Dr #105 | 0.32 | 167954 | 03/03/2025 1 |
| Saxon | Non-departmental | Refund Check 019239-000, 1551 Falcon Dr #105 | 3.22 | 167954 | 03/03/2025 1 |
| Saxon | Non-departmental | Refund Check 019239-000, 1551 Falcon Dr #105 | 8.58 | 167954 | 03/03/2025 1 |
| Saxon | Non-departmental | Refund Check 019239-000, 1551 Falcon Dr #105 | 3.21 | 167954 | 03/03/2025 1 |
| Total for Saxon | | | 15.33 | | |
| <u>Schaefer</u> | | | | | |
| Schaefer | Parks | Reimbursement for Safety Boots | 189.99 | 168115 | 03/14/2025 1 |
| Schaefer | Parks | Safety Eyewear Reimbursement | 408.00 | 167934 | 02/28/2025 1 |
| Total for Schaefer | | | 597.99 | | |

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|---|------------------|---------------------|-------------------|
| <u>Schwickert's Tecta America</u> | | | | | |
| Schwickert's Tecta America | Parks | Removed Concentric & Exhaust Venting & Installed New. PW Bldg | 851.40 | 168116 | 03/14/2025 1 |
| Schwickert's Tecta America | Parks | Inspected Leaking RPZ 1 & 2. | 127.81 | 168116 | 03/14/2025 1 |
| Schwickert's Tecta America | Paved Streets | Removed Concentric & Exhaust Venting & Installed New. PW Bldg | 851.40 | 168116 | 03/14/2025 1 |
| Schwickert's Tecta America | Paved Streets | Inspected Leaking RPZ 1 & 2. | 127.81 | 168116 | 03/14/2025 1 |
| Schwickert's Tecta America | Central Garage | Inspected Leaking RPZ 1 & 2. | 41.60 | 168116 | 03/14/2025 1 |
| Schwickert's Tecta America | Central Garage | Removed Concentric & Exhaust Venting & Installed New. PW Bldg | 277.20 | 168116 | 03/14/2025 1 |
| | | Total for Schwickert's Tecta America | 2,277.22 | | |
| <u>Silver Lake Farms, Inc</u> | | | | | |
| Silver Lake Farms, Inc | Other General Gov't | City Fertilizer & Fall Tillage 2024 | 11,810.93 | 168154 | 03/18/2025 1 |
| | | Total for Silver Lake Farms, Inc | 11,810.93 | | |
| <u>Southern Glazer's Wine & Spirits of MN</u> | | | | | |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 5.04 | 168155 | 03/18/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 32.55 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 9.30 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Pop/Mix | 137.00 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Wine | 1,257.76 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Liquor | 4,260.35 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Wine | 344.00 | 168155 | 03/18/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 6.59 | 168155 | 03/18/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Wine | 1,117.00 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Liquor | 1,982.58 | 168155 | 03/18/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 27.51 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 71.00 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 83.18 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Wine | 342.00 | 168155 | 03/18/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Liquor | 3,956.32 | 168155 | 03/18/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 44.28 | 168155 | 03/18/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Liquor | 5,548.04 | 168013 | 03/07/2025 1 |
| Southern Glazer's Wine & Spirits of MN | Liquor - Mdse for Resale | Freight | 74.53 | 168155 | 03/18/2025 1 |
| | | Total for Southern Glazer's Wine & Spirits of MN | 19,299.03 | | |
| <u>Southern MN Inspection</u> | | | | | |
| Southern MN Inspection | Aquatic Park | Revie & Analysis of the Existing Concrete Wall At Mech Pit-Pool | 980.00 | 167957 | 03/06/2025 1 |
| | | Total for Southern MN Inspection | 980.00 | | |
| <u>Squeegee Brothers</u> | | | | | |
| Squeegee Brothers | Airport | Window Cleaning Airport Out & Entry March 2025 In & Upper Out | 230.00 | 168117 | 03/14/2025 1 |
| Squeegee Brothers | Airport | Feb 2025 Out & Entry Windows Yearly Upper Windows Airport | 185.00 | 167935 | 02/28/2025 1 |
| Squeegee Brothers | Library | March 2025 Window Cleaning Library | 170.00 | 168117 | 03/14/2025 1 |
| | | Total for Squeegee Brothers | 585.00 | | |
| <u>Stevens</u> | | | | | |
| Stevens | Crime Control & Investigation | SRO Training Buffalo, MN 03/10 to 03/14/2025 | 779.25 | 0 | 03/18/2025 1 |
| | | Total for Stevens | 779.25 | | |
| <u>Streicher's</u> | | | | | |

Accounts Payable
Check Approval List - City Council

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|--|------------------|---------------------|-------------------|
| Streicher's | Crime Control & Investigation | Uniform Supplies Officer Davis | 64.99 | 167995 | 03/07/2025 1 |
| Streicher's | Crime Control & Investigation | Uniforms Officer Davis | 471.93 | 167936 | 02/28/2025 1 |
| Total for Streicher's | | | 536.92 | | |
| <u>Sunset Law Enforcement LLC</u> | | | | | |
| Sunset Law Enforcement LLC | Fiscal Sponsor | Sniper Ammo HEAT Team | 558.60 | 167937 | 02/28/2025 1 |
| Total for Sunset Law Enforcement LLC | | | 558.60 | | |
| <u>Superior Vision Insurance Inc NGLIC</u> | | | | | |
| Superior Vision Insurance Inc NGLIC | Health Insurance | March 2025 Vision Insurance Premiums | 1,285.79 | 167938 | 02/28/2025 1 |
| Total for Superior Vision Insurance Inc NGLIC | | | 1,285.79 | | |
| <u>Tactical Advantage, LLC</u> | | | | | |
| Tactical Advantage, LLC | Crime Control & Investigation | Glock 45 (2), Adapter Set (2) | 1,130.00 | 167939 | 02/28/2025 1 |
| Total for Tactical Advantage, LLC | | | 1,130.00 | | |
| <u>Taft Stettinius & Hollister LLP</u> | | | | | |
| Taft Stettinius & Hollister LLP | Paved Streets | General Obligation Bonds, Series 2024A | 20,000.00 | 167946 | 02/28/2025 1 |
| Total for Taft Stettinius & Hollister LLP | | | 20,000.00 | | |
| <u>Tallgrass Cider</u> | | | | | |
| Tallgrass Cider | Liquor - Mdse for Resale | Beer | 280.00 | 168156 | 03/18/2025 1 |
| Total for Tallgrass Cider | | | 280.00 | | |
| <u>Tonneson</u> | | | | | |
| Tonneson | Building Inspection | Feb 2025 Building Official Services | 2,400.00 | 0 | 02/28/2025 1 |
| Total for Tonneson | | | 2,400.00 | | |
| <u>Toppers Plus, Inc.</u> | | | | | |
| Toppers Plus, Inc. | Ice & Snow Removal | Seal Kit #122 | 56.00 | 167996 | 03/07/2025 1 |
| Total for Toppers Plus, Inc. | | | 56.00 | | |
| <u>Tow Distributing</u> | | | | | |
| Tow Distributing | Liquor - Mdse for Resale | Beer | 33,542.55 | 168157 | 03/18/2025 1 |
| Tow Distributing | Liquor - Mdse for Resale | Liquor | 813.34 | 168157 | 03/18/2025 1 |
| Tow Distributing | Liquor - Mdse for Resale | Pop/Mix | 108.66 | 168014 | 03/07/2025 1 |
| Tow Distributing | Liquor - Mdse for Resale | Liquor | 668.27 | 168014 | 03/07/2025 1 |
| Tow Distributing | Liquor - Mdse for Resale | Beer | 15,318.19 | 168014 | 03/07/2025 1 |
| Total for Tow Distributing | | | 50,451.01 | | |
| <u>Truck Center Companies East LLC</u> | | | | | |
| Truck Center Companies East LLC | Ice & Snow Removal | Torque Arm #103 | 365.07 | 168118 | 03/14/2025 1 |
| Truck Center Companies East LLC | Ice & Snow Removal | Control Rod-Radius Sprg 26/30K #103 | 206.96 | 168118 | 03/14/2025 1 |
| Truck Center Companies East LLC | Road & Bridge Equipment | Slack Adj Kit Street #105 | 97.37 | 167940 | 02/28/2025 1 |
| Truck Center Companies East LLC | Road & Bridge Equipment | Kit Water Pump #115 | 243.01 | 168118 | 03/14/2025 1 |
| Truck Center Companies East LLC | Road & Bridge Equipment | Clevis Forged 5/8 Street #105 | 6.04 | 167940 | 02/28/2025 1 |
| Total for Truck Center Companies East LLC | | | 918.45 | | |
| <u>True Value St James</u> | | | | | |
| True Value St James | Parks | 4 Gal GLS Wht Enamel Paint Park Dept | 529.80 | 168119 | 03/14/2025 1 |
| Total for True Value St James | | | 529.80 | | |
| <u>Twelve Baskets</u> | | | | | |
| Twelve Baskets | Parks | Bag of Rags Park Dept | 13.96 | 167941 | 02/28/2025 1 |

Accounts Payable
Check Approval List - City Council



From: 02/26/2025

To: 03/25/2025

| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|--|-------------------------------|--|-----------------|---------------------|-------------------|
| Total for Twelve Baskets | | | 13.96 | | |
| ULINE | | | | | |
| ULINE | Director of Finance | Casters for Cole's Office Chair | 14.25 | 167997 | 03/07/2025 1 |
| Total for ULINE | | | 14.25 | | |
| United Behavioral Health | | | | | |
| United Behavioral Health | Health Insurance | January 2025 7 Emp @1.83 EAP | 12.81 | 167893 | 02/26/2025 1 |
| United Behavioral Health | Health Insurance | March 2025 Employee assistance Program for Non-Insured Employees | 12.81 | 168142 | 03/18/2025 1 |
| United Behavioral Health | Health Insurance | February 2025 7 Emp @1.83 EAP | 12.81 | 167893 | 02/26/2025 1 |
| Total for United Behavioral Health | | | 38.43 | | |
| United Hospital District, Inc | | | | | |
| United Hospital District, Inc | Fire Fighting | Fire Fighter Physical Osborn | 350.86 | 168120 | 03/14/2025 1 |
| Total for United Hospital District, Inc | | | 350.86 | | |
| Verizon Wireless | | | | | |
| Verizon Wireless | Planning & Zoning | Cell Phone 01/21 to 02/20/2025 Planning & Zoning | 29.72 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Data Processing | Backup Router 01/24 to 02/23/2025 | 10.02 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Crime Control & Investigation | Cell Phone 01/21 to 02/20/2025 Police Dept | 1,224.40 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Airport | Cell Phone 01/21 to 02/20/2025 Airport | 46.39 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Aquatic Park | Cell Phone 01/21 to 02/20/2025 Aquatic Park | 46.39 | 167998 | 03/07/2025 1 |
| Verizon Wireless | City Manager | Cell Phone 01/21 to 02/20/2025 City Admin | 46.39 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Building Inspection | Cell Phone 01/21 to 02/20/2025 Bldg Insp | 46.39 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Paved Streets | Cell Phone 01/21 to 02/20/2025 Street Dept | 46.94 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Parks | Cell Phone 01/21 to 02/20/2025 Park Dept | 92.78 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Human Resources | Cell Phone 01/21 to 02/20/2025 Human Resources | 41.39 | 167998 | 03/07/2025 1 |
| Verizon Wireless | Engineering | Cell Phone 01/21 to 02/20/2025 Engineering Dept | 235.60 | 167998 | 03/07/2025 1 |
| Total for Verizon Wireless | | | 1,866.41 | | |
| Vestis | | | | | |
| Vestis | Central Garage | Launder Uniforms for Mechanics | 50.19 | 168121 | 03/14/2025 1 |
| Vestis | Central Garage | Launder Uniforms for Mechanics | 50.74 | 168121 | 03/14/2025 1 |
| Vestis | Central Garage | Launder Uniforms for Mechanics | 50.74 | 167942 | 02/28/2025 1 |
| Vestis | Central Garage | LaunderUniforms for Mechanics | 50.74 | 167942 | 02/28/2025 1 |
| Vestis | Parks | Cleaning Supplies Park Dept | 25.13 | 167942 | 02/28/2025 1 |
| Vestis | Parks | Cleaning Supplies Park Dept | 25.13 | 168121 | 03/14/2025 1 |
| Vestis | Parks | Credit On Acct 281400411 | -25.10 | 168121 | 03/14/2025 1 |
| Vestis | Parks | Cleaning Supplies Park Dept | 25.14 | 167942 | 02/28/2025 1 |
| Vestis | Parks | Cleaning Supplies Park Dept | 25.14 | 168121 | 03/14/2025 1 |
| Vestis | Paved Streets | Cleaning Supplies Street Dept | 25.13 | 168121 | 03/14/2025 1 |
| Vestis | Paved Streets | Cleaning Supplies Street Dept | 25.14 | 168121 | 03/14/2025 1 |
| Vestis | Paved Streets | Credit On Acct 281400411 | -25.09 | 168121 | 03/14/2025 1 |
| Vestis | Paved Streets | Cleaning Supplies Street Dept | 25.14 | 167942 | 02/28/2025 1 |
| Vestis | Paved Streets | Cleaning Supplies Street Dept | 25.13 | 167942 | 02/28/2025 1 |
| Total for Vestis | | | 353.30 | | |
| Viesselman | | | | | |
| Viesselman | Human Resources | Tuition Reimbursement 2025 | 1,904.82 | 0 | 03/14/2025 1 |

**Accounts Payable
Check Approval List - City Council**

From: 02/26/2025

To: 03/25/2025



| <u>Vendor</u> | <u>Department</u> | <u>Description</u> | <u>Amount</u> | <u>Check Number</u> | <u>Check Date</u> |
|---|------------------------------|---|-----------------|---------------------|-------------------|
| Total for Viesselman | | | 1,904.82 | | |
| <u>Vinocopia, Inc</u> | | | | | |
| Vinocopia, Inc | Liquor - Mdse for Resale | Freight | 16.00 | 168158 | 03/18/2025 1 |
| Vinocopia, Inc | Liquor - Mdse for Resale | Wine | 664.00 | 168158 | 03/18/2025 1 |
| Vinocopia, Inc | Liquor - Mdse for Resale | Liquor | 153.25 | 168158 | 03/18/2025 1 |
| Vinocopia, Inc | Liquor - Mdse for Resale | Liquor | 301.75 | 168158 | 03/18/2025 1 |
| Total for Vinocopia, Inc | | | 1,135.00 | | |
| <u>Visit Fairmont</u> | | | | | |
| Visit Fairmont | CVB | Hotel/Motel Tax January 2025 Due By 02/20/25 \$\$8,550.18 Less5% | 8,122.67 | 167999 | 03/07/2025 1 |
| Visit Fairmont | CVB | Lodging Tax AirBNB/VRBO Jan 2025 Due by 02/20/25 \$185.78 Less 5% | 176.49 | 167999 | 03/07/2025 1 |
| Total for Visit Fairmont | | | 8,299.16 | | |
| <u>Voss Cleaning Services, Inc.</u> | | | | | |
| Voss Cleaning Services, Inc. | Paved Streets | Cleaning Supplies Street Dept | 127.50 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | Paved Streets | Janitorial & Rug Service March 2025 Street/Park Dept | 265.00 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | Parks | Cleaning Supplies Park Dept | 127.50 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | Parks | Janitorial & Rug Service March 2025 Street/Park Dept | 265.00 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | Fire Fighting | Janitorial Services March 2025 Fire Dept. Commer Carpet Cleaning | 539.00 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | Airport | Feb 2025 Janitorial & Rug Service Airport | 316.00 | 167943 | 02/28/2025 1 |
| Voss Cleaning Services, Inc. | Airport | Janitorial & Rug Service Airport March 2025 | 316.00 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | SMEC Building | March 2025 Cleaning Supplies SMEC | 407.25 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | SMEC Building | Janitorial Service SMEC March 2025 | 1,210.00 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | Library | Janitorial Services Martin Co Library | 995.00 | 168122 | 03/14/2025 1 |
| Voss Cleaning Services, Inc. | General Government Buildings | Janitorial & Rug Service March 2025 City Hall | 814.00 | 168122 | 03/14/2025 1 |
| Total for Voss Cleaning Services, Inc. | | | 5,382.25 | | |
| <u>Wex Health, Inc.</u> | | | | | |
| Wex Health, Inc. | Health Insurance | Feb 2025 Wex Participant Fees | 167.75 | 0 | 03/17/2025 1 |
| Total for Wex Health, Inc. | | | 167.75 | | |
| <u>Wine Merchants</u> | | | | | |
| Wine Merchants | Liquor - Mdse for Resale | Wine | 322.50 | 168159 | 03/18/2025 1 |
| Wine Merchants | Liquor - Mdse for Resale | Wine | 288.00 | 168159 | 03/18/2025 1 |
| Wine Merchants | Liquor - Mdse for Resale | Freight | 6.93 | 168159 | 03/18/2025 1 |
| Wine Merchants | Liquor - Mdse for Resale | Freight | 5.94 | 168159 | 03/18/2025 1 |
| Total for Wine Merchants | | | 623.37 | | |
| <u>Yeager Implement, Inc.</u> | | | | | |
| Yeager Implement, Inc. | Road & Bridge Equipment | Tracks #126 | 3,158.52 | 168143 | 03/18/2025 1 |
| Yeager Implement, Inc. | Road & Bridge Equipment | 72" Cutting Edge #824 | 231.16 | 168143 | 03/18/2025 1 |
| Yeager Implement, Inc. | Road & Bridge Equipment | Nuts & Bolts #824 | 64.44 | 168143 | 03/18/2025 1 |
| Total for Yeager Implement, Inc. | | | 3,454.12 | | |
| <u>York</u> | | | | | |
| York | Engineering | State Bonding-Testifying W Mayor Baarts 03/13/25 St Paul, MN | 37.38 | 168144 | 03/18/2025 1 |
| York | Engineering | Testimony For Sales Tax St Paul, MN 02/20/25 | 49.00 | 167944 | 02/28/2025 1 |
| Total for York | | | 86.38 | | |
| <u>Ziegler, Inc.</u> | | | | | |

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|---------------|-------------------------|--|-------------------|---------------------|-------------------|
| Ziegler, Inc. | Central Garage | CAT Filters- City Shop Supplies | 813.99 | 168124 | 03/14/2025 1 |
| Ziegler, Inc. | Road & Bridge Equipment | Brake Switch #120 | 263.35 | 168000 | 03/07/2025 1 |
| Ziegler, Inc. | Road & Bridge Equipment | Switch Assembly Limit Brake Pedal #120 | 43.26 | 168000 | 03/07/2025 1 |
| Ziegler, Inc. | Road & Bridge Equipment | Spring As-Ga (2) Door, Spring As-Ga (1) Strut #121 | 397.71 | 168000 | 03/07/2025 1 |
| Ziegler, Inc. | Road & Bridge Equipment | Kickout Shaft #120 | 124.78 | 167945 | 02/28/2025 1 |
| Ziegler, Inc. | Ice & Snow Removal | Credit on Acct 2766900 11/25/2024 | -113.25 | 168124 | 03/14/2025 1 |
| | | Total for Ziegler, Inc. | 1,529.84 | | |
| | | | 896,525.38 | | |